

AGENDA
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
OCTOBER 17, 2022

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
 1. Invocation - Katelyn Harris, Mayor's Youth Council
 2. Pledge of Allegiance - Emma Stanton, Mayor's Youth Council
3. PUBLIC COMMENTS AND RECOGNITIONS
4. OLD BUSINESS
 1. Approve the Regular Board Meeting Minutes of October 3, 2022.
5. BUTCH LEE, MAYOR
 1. Accept the official results from the Special Election held on October 11, 2022 and administer the Oath of Office.
 2. Consideration to accept the pricing adjustment for the City of Brandon Amphitheater concessions from Event Concessions pursuant to the memo.
 3. Request permission to travel to Monroe, LA to attend the Southern Rail Commission and Transportation Meeting on November 3, 2022.
 4. Consideration to approve the professional service agreement with Sims, Spengler & Trussell, LLC for Human Resource services regarding the Community Development Department.
6. ANGELA BEAN, CITY CLERK
 1. Consideration to approve the Metro Building Services agreement in the amount of \$42,383.00, as the lowest and best quote received, for city facilities HVAC equipment maintenance and authorize the Mayor to execute all related documents.
 2. Consideration to approve Carraway Construction, as the lowest and best quote received, in the amount of \$14,317.11 for replacement of existing museum ADA ramps.
 3. Request permission to surplus Christmas decorations that are no longer of use to the City and authorize sale of the same through GovDeals online auction.
 4. Request permission to surplus one (1) 2007 Chevy Tahoe bearing vin ending #9423 that is no longer of use to the City and authorize sale of the same through GovDeals online auction and deposit proceeds into the Drug Seizure fund.
 5. Consideration to approve salary adjustments pursuant to the memo.

6. Consideration to accept the Municipal Compliance Questionnaire for FY2022 and authorize the Mayor to execute the same.
7. Consideration to approve:
 - a. Docket of claims for October 14 & 17, 2022.
 - b. Fox Everett claims released on September 30, October 12 & 13, 2022.

7. CHARLES SMITH, PUBLIC WORKS

1. Accept the letter of retirement from Water Laborer I, Robert Robinson effective October 31, 2022.
2. Request permission to hire William Roderick Morrow as a part-time Water Laborer effective October 18, 2022 pursuant to the memo.
3. Consideration to approve the extension of the Concrete Construction Services commodity bid with NJ Farms, Inc. for the FY23 term effective October 18, 2022-September 30, 2023 in accordance with MCA Section 31-7-13(n).
4. Consideration to approve the Joe McGee Construction Supplemental Agreement #2 (change order #2) increasing the contract price \$498.00 with regard to the Hwy 18 at Louis Wilson Dr. Signal and Intersection Improvement Project for additional markers and guardrail delineators and authorize the Mayor to execute the same.
5. Consideration to approve the Hemphill Construction Co. Supplemental Agreement #1 (change order #1) increasing the contract price \$68,582.00 with regard to the Highway 80 Signal Improvement Project at Eastgate Dr. and Municipal Dr. for additional drilling and authorize the Mayor to execute the same.
6. Consideration to approve Joe McGee Construction pay request #5 in the amount of \$45,860.28 with regard to the Dining Street Extension Project and authorize payment of the same.
7. Consideration to declare as an emergency and approve the commodity pricing repairs for and invoice #4501-H22103-02 (July 2022 repairs) in the amount of \$30,079.63 and invoice #4502-H22103-03-Final (August 2022 repairs) in the amount of 53,923.85 from Hemphill Construction in accordance with MCA 31-7-13(k) and 31-7-13(n) and authorize payments of the same.
8. Consideration to approve the purchase of asphalt under state contract # DFA74521-22 for the FY23 term effective October 18, 2022 through September 30, 2023.
9. Consideration to approve the purchase of crushed aggregates under state contract # DFA75035-22/23 for the FY23 term effective October 18, 2022 through September 30, 2023.
10. Consideration to approve the Acknowledgement and Consent Letter from T-Mobile for modifications to their existing antennas on the Highway 471 water tank located at 521 North College Street and authorize the Mayor to execute the same.

11. Request permission to authorize Jerry Taylor to garage a city owned vehicle at his residence.
12. Request permission for Jerry Taylor on October 23-28, 2022 and John Jenkins on October 23-25, 2022 to travel to Biloxi, MS to attend the Mississippi Water and Pollution Control Operators Association Fall Short Course.
13. Consideration to approve the professional service agreement with MagCor Industries to provide labor services as part of the MDOC Work Release Program and authorize the Mayor to execute the same.

8. COMMUNITY DEVELOPMENT

1. Public hearing and board action for the consideration of amendments to section 4.1 Section 4.4.6.2 of the Official Zoning Ordinance of the City of Brandon with regard to Convalescent, Nursing Homes, Assisted Living Facilities.
2. Public hearing and board action regarding the determination of a public nuisance at 104 Appleridge Road (Parcel H8H-8).

9. WAYNE DEARMAN, POLICE CHIEF

1. Accept the resignation of Lt. Brad Conner effective October 14, 2022 and Detective Shane Roberts effective November 2, 2022.
2. Request permission to add Derrick Roberts to the Brandon Police Department reserve roster effective October 18, 2022.
3. Request permission to hire Thomas Lowe as a Patrolman effective October 18, 2022 pending completion of hiring prerequisites and set rate of pay pursuant to the memo.
4. Request permission to purchase of donuts and promotional items in the amount of \$633.22 for participation in the City of Brandon's Fall Festival and authorize payments of the same.

10. BRIAN ROBERTS, FIRE CHIEF

1. Consideration to approve the promotion of Firefighter Brian "Daniel" Puckett to Lieutenant effective October 17, 2022 and set rate of pay pursuant to the memo.
2. Request permission to hire Wesley Riels as a Firefighter effective November 1, 2022 and set rate of pay pursuant to the memo.
3. Request permission for Chief Brian Roberts, Deputy Chief Patrick Wofford and Chief Jerry King to travel to Hattiesburg, MS to attend the Mid-Winter Fire Chiefs Conference on December 6-8, 2022.
4. Request permission to purchase fourteen (14) sets of turnout gear from Honeywell, a state contract vendor, in the amount of \$40,950.00, to be paid from State Fire Rebate fund and authorize payment of the same.
5. Request permission to purchase One (1) E-One eMAX Typhoon Rescue Pumper and

one (1) E-One HR100 Ariel Ladder Truck from Sunbelt Fire, a state contract vendor, in the total amount of \$2,212,548.00 and authorize the Mayor and Fire Chief to execute any related documents.

6. Request permission to surplus Motorola XTS portable radios that are no longer of use to the City and authorize sale of the same on GovDeals online auction.

11. EXECUTIVE SESSION

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
OCTOBER 3, 2022

1. CALL TO ORDER - Mayor Lee and Aldermen Middleton, Womack, Coker, Williams, Vinson and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE - Mary Frances Grondin with Mayor's Youth Council gave invocation and Maggie Bennett with Mayor's Youth Council led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS –
 - Brent Robinson, Genna Benna. Gave perspective about water issues in Jackson, Mississippi and how these issues affect the operation of restaurants and thanked the board for the investment in the infrastructure in Brandon such that these issues are not in Brandon.
 - Patrick Robbins, Troop 29, Senior at Brandon High School. Discussed his eagle scout project at Quarry Trails.
4. OLD BUSINESS
 1. Approve the Work Session and Regular Board Meeting Minutes of September 19, 2022.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

Mayor Lee administered the oath of office to Police Chief Wayne Dearman.

1. Designate Police Chief Wayne Dearman as the Traffic Administrator for the City in accordance with Section 78-31 of the Code of Ordinances of the City.
2. Authorize rental of equipment from United Rentals, a state contract vendor, in the amount of \$10,080.11.
3. Purchase three (3) 3000w generators from Frederick's Sales & Services, as the lowest and best quotes received, in the total amount of \$6,897.00 and authorize payment of the same.
4. Surplus 18' Christmas tree that is no longer of use or value to the City and authorize disposition through sale on GovDeals online auction.
5. Accept Grants Ferry Parkway Permanent Sewer Line Easements and Temporary Construction Easements.

Alderman Vinson made the motion to approve agenda items 5.1-5.5 in accordance with the memos from the Mayor's Office which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

6. Purchase forty-six (46) Center Mount Wreaths for Christmas lamppost decorations from Jubilee Décor, as the lowest and best quote received, in the amount of \$32,552.00 and authorize payment of the same and revise the budget accordingly.

Alderman Williams made the motion to approve agenda item 5.6 in accordance with the memo from the Mayor's Office which is appended hereto, seconded by Alderman Coker and upon affirmative vote of the members present, with the exception of Alderman Middleton who voted "NAY", the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Accept an engagement letter from Barlow & Company for the fiscal year 2022 audit and authorize the Mayor and City Clerk to execute the same.
2. Approve the quote for annual generator services from RP Power, LLC, as the lowest and best quote received, in the amount of \$14,610.00 and authorize payment of the same.
3. Approve:
 - a. Docket of Claims for September 30, 2022 and October 3, 2022.
 - b. Electronic transfers for September 2022.

Alderman Coker made the motion to approve agenda items 6.1-6.3(a)-(b) in accordance with the related memos of the City Clerk which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

7. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Approve the extension of the Yard Restoration commodity bid with Murphy's Lawn & Landscape, Inc. for the FY23 term effective October 1, 2022-September 30, 2023 in accordance with MCA 31-7-13(n).
2. Declare as an emergency in accordance with MCA 31-7-13(k) the Caine water well repairs from Griner Drilling Service, Inc. in the amount of \$6,914.00 and authorize payment of the same.
3. Declare as an emergency and approve the commodity pricing repairs (invoice #4497-H22103-01) by Hemphill Construction Co. in accordance with MCA 31-7-13(k) and 31-7-13(n) and authorize payment of the same.
4. Declare as an emergency in accordance with MCA 31-7-13(k) the CCTV cleaning and investigation of the sewer line behind Ramey's Grocery from Suncoast, Inc. in the amount of \$5,967.00 and the CCTV cleaning and investigation of the storm drain line on

Lennox Place from Suncoast, Inc. in the amount of \$5,438.50 and authorize payments of the same.

5. Declare as an emergency in accordance with MCA 31-7-13(k) tree removal services from Specialty Tree Service, LLC in the amount of \$13,395.00 and authorize payment of the same.
6. Approve the purchase of lime from Southern Rock, as the lowest and best quote received, in the amount of \$5,705.10 to be used at Shiloh Park as part of the 2022 Asphalt Overlay Project.

Alderman Womack made the motion to approve agenda items 7.1-7.6, in accordance with the related memos from the Public Works Department which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

7. Purchase a water meter base station and installation at Hebron Hill from Core and Main, as the lowest and best quote received, in the amount of \$5,600.00 and authorize payment of the same.
8. Approve supplemental change order #1 with regard to the Highway 18 at Louis Wilson Signal and Intersection Improvements Project, increasing the contract amount \$69,700.00 and authorize the Mayor to execute the same, first finding that the change to the original contract is necessary and will better serve the purpose of the city and that the change is made in a commercially reasonable manner and not made to circumvent the public purchasing statutes; and approve the Joe McGee pay request #3 in the amount of \$134,894.70 and authorize payment of the same.
9. Approve AJ Construction change order #1 increasing the contract price \$12,671.00 for additional repairs regarding the 2022 Asphalt Resurfacing Project, first finding that the change to the original contract is necessary and will better serve the purpose of the city and that the change is made in a commercially reasonable manner and not made to circumvent the public purchasing statutes and authorize the Mayor to execute the same.
10. Accept the bids received on September 23, 2022 for the Pecan Ridge Subdivision Entrance Rehab Project and waive irregularities, and award to Ambiance Landscape, as the lowest and best bid received, in the amount of \$85,821.67 and authorize the Mayor to execute any related documents.
11. Approve the utility adjustments and utility adjustment denials pursuant to the memo.
12. Approve the final plat for Cornerstone Phase 10, contingent upon completion of items identified in the memo of the Public Works Director, and MDOT approval and to require that all construction traffic use Grants Ferry Parkway.

Alderman Craine made the motion to approve agenda items 7.7 - 7.12, in accordance with the related memos from the Public Works Department which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

8. COMMUNITY DEVELOPMENT DEPARTMENT

1. Set a public hearing during the Regular Board Meeting of October 17, 2022 for the consideration of amendments to Section 4.1 and Section 4.4.6.2 of the Code of Ordinances with regard to Convalescent, Nursing Homes and Assisted Living Facilities.
2. Adopt a resolution adjudicating the cost of property clean-up at 250 E. Sunset Drive (Parcel #I8G-2-130) in accordance with MCA 21-19-11.

Alderman Vinson made the motion to approve agenda items 8.1 & 8.2 in accordance with the related memos from the Community Development Department which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

3. Spread onto the Minutes correspondence reflecting that the applicant for a conditional use permit for a package store at the corner of Hwy. 80 and Overby Street has withdrawn the application and accordingly no additional action will occur with respect to the same.

Alderman Williams made the motion to approve agenda item 8.3 in accordance with the related memo from the Community Development Department which is appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

9. WAYNE DEARMAN, POLICE CHIEF

1. Accept the resignations of Communications Officer Brynna Jackson effective September 29, 2022 and Officer Derrick Roberts effective September 30, 2022.
2. Rescind board action taken on September 19, 2022 under section 9.2 of the minutes with regard to the resignation of Officer Deon Allen.
3. Approve the 36-month agreement renewal with Advantage Business Solutions, a state contract vendor, for the Booking copier in the amount of \$222.00 per month; approve the 36-month agreements with Advantage Business Solutions for the Investigations copier in the amount of \$222.00 and Court Services copier in the amount of \$78.90 and authorize the Mayor to execute the same.

Alderman Womack made the motion to approve agenda items 9.1-9.3 in accordance with the memos from the Police Department which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried

10. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:
Siren Report; functions properly: Yes Issues: None
EMS Report; # of P1 calls: 189 Average Response Time: 9.43
2. Approve the additional repairs to the 2008 Pierce Arrow Fire Engine in the total amount of \$5,215.80 for parts and labor in accordance with MCA 31-7-13(m)(ii) and authorize payment of the same.

3. Approve the Sunbelt Fire, Inc. quote in the total amount of \$149,708.53 for towing and emergency repairs related to the E-One Engine (VIN #9942) that were approved at the August 29, 2022 meeting; authorize the additional maintenance repairs in the amount of \$33,500.29 in accordance with MCA 31-7-13(m)(ii); authorize payments of the same; and amend the budget accordingly.
4. Authorize permission to purchase a refurbished Lifepak 15 with batteries and charger from Master Medical Service, as the lowest and best quote received, in the amount of \$18,970.00 plus applicable shipping charges and authorize payment of the same.
5. Accept the FY 2022 Homeland Security grant in the amount of \$11,000.00 to purchase search and rescue equipment and authorize the Mayor, City Clerk and Fire Department Administrative Assistant and others as necessary to execute any related documents.
6. Authorize application for the Emergency Medical Services Operating Fund (EMSOF) grant in the amount of \$15,330.00 and authorize the Mayor, City Clerk and others as necessary to execute all related documents.
7. Approve a Memorandum of Understanding between Brandon Fire Department and the Mississippi State Fire Academy with regard to training and authorize the Fire Chief to execute the same.
8. Authorize Chief Brian Roberts and Division Chief Jerry King to travel to Gulfport, MS to attend the annual Training Officer's Conference on November 1-4, 2022.
9. Authorize Lt. Dan Vance and Lt. Mark Herrin to replace previously approved representatives to travel to Biloxi, MS to attend the Mississippians for Emergency Medical Services Conference on October 16-19, 2022.

Alderman Craine made the motion to approve agenda items 10.2-10.9 in accordance with the memos from the Fire Department which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

EXECUTIVE SESSION

Alderman Craine made the motion to consider the need to enter into Executive Session, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Womack then made the motion to enter into Executive Session to discuss personnel matters involving the police department, acquisition of real property for drainage improvements and street right of way and the transaction of business and discussions or negotiations regarding the business/industry involving The Quarry, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Womack then made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Coker and upon unanimous vote the motion carried.

(That no votes were taken in Executive Session was announced upon return to the board room.)

ADJOURN

Alderman Craine made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker and upon unanimous vote the motion carried. (Next Regular Board Meeting October 17, 2022).

Minutes approved this the 17th day of October 2022.

Hon. Butch Lee, Mayor

Attest:

Hon. Angela Bean, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELA BEAN
DATE: 10/12/2022
SUBJECT: **ACCEPT THE OFFICIAL RESULTS FROM THE SPECIAL ELECTION HELD ON
OCTOBER 11, 2022 AND ADMINISTER THE OATH OF OFFICE.**

Spread onto the minutes the official results from the Special Election held on October 11, 2022.

ATTACHMENTS:

1. Recap of votes

We, the undersigned Brandon Election Commission, hereby certify that the foregoing is a true and complete recapitulation and statement of the results of the Municipal General Election held on the 11th day of October 2022, in the Municipality of Brandon, Mississippi, and that the foregoing correctly shows the votes cast for each person and for the office set opposite the respective names at said election.

In testimony whereof, witness our hands this 12th day of October, 2022.

Luann Ainsworth

Brad Ford

Naomi Pack

Billy Sims

Nahna Stovall



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELIA PRYOR
DATE: 10/11/2022
SUBJECT: **CONSIDERATION TO ACCEPT THE PRICING ADJUSTMENT FOR THE CITY OF BRANDON AMPHITHEATER CONCESSIONS FROM EVENT CONCESSIONS PURSUANT TO THE MEMO.**

Request permission to accept the price rate change recommendations from Event Concessions, concessions provider for the City of Brandon Amphitheater, at the rates listed in the attached memo.

ATTACHMENTS:

1. AMP-ConcessionPricing-22-23

Brandon Amphitheater Concessions Pricing

Item	2022 Curent	2023 Suggested
-	-	-
Hot Dog	\$ 6.00	\$ 7.00
Sausage	\$ 8.00	\$ 9.00
Burger	\$ 7.00	\$ 8.00
Chicken Fingers	\$ 7.00	\$ 8.00
Fries	\$ 5.00	\$ 6.00
Cheese Slice	\$ 1.00	
Pizza	\$ 7.00	
Whole Pizza	\$ 25.00	
Large Nachos	\$ 8.00	
Popcorn	\$ 6.00	
Pretzel	\$ 6.00	\$ 7.00
Cheese Cup	\$ 3.00	
Chips	\$ 2.00	\$ 3.00
Candy	\$ 4.00	\$ 5.00
32oz Soda	\$ 7.00	
Coffee / Hot Chocolate	\$ 5.00	\$ 6.00
Bottled Water	\$ 5.00	\$ 6.00
Bottled Soda	\$ 5.00	\$ 6.00
Energy Drink	\$ 6.00	\$ 7.00
Sports Drink	\$ 6.00	\$ 7.00
Ponchos	\$ 5.00	
Hugger	\$ 4.00	
Sharps	\$ 5.00	\$ 6.00
Draft Domestic	\$ 10.00	\$ 11.00
Draft Specialty	\$ 10.00	\$ 11.00
Miller Lt	\$ 8.00	\$ 9.00
Coors Lt	\$ 8.00	\$ 9.00
Corona Extra	\$ 9.00	\$ 10.00
Corona Premier (12oz)	\$ 9.00	\$ 10.00
Angry Orchard	\$ 9.00	\$ 10.00
Truly	\$ 9.00	\$ 10.00
Blue Moon	\$ 9.00	\$ 10.00
Terapin	\$ 9.00	\$ 10.00
Angry Rose	\$ 9.00	\$ 10.00
24 oz Miller Light	\$ 12.00	\$ 14.00
24 oz Coors Light	\$ 12.00	\$ 14.00
24 oz Corona Premier	\$ 14.00	\$ 16.00
19 oz Strawberry	\$ 14.00	\$ 16.00
19 oz Andygator	\$ 14.00	\$ 16.00

24 oz Modelo	\$	14.00	\$	16.00
Bud Light	\$	9.00	\$	10.00
Budweiser	\$	9.00	\$	10.00
Cocktail	\$	11.00	\$	13.00
Double Cooctail	\$	16.00	\$	18.00
Rum Island	\$	16.00	\$	17.00
Bahama Mama	\$	16.00	\$	17.00
Hurricane	\$	16.00	\$	17.00
Signature Drink (Cathead Cups)	\$	14.00	\$	16.00
Add a Shot Call	\$	5.00		
Yard Frozen	\$	16.00	\$	17.00
Wine Cup	\$	9.00	\$	11.00



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELIA PRYOR
DATE: 10/11/2022
SUBJECT: **REQUEST PERMISSION TO TRAVEL TO MONROE, LA TO ATTEND THE
SOUTHERN RAIL COMMISSION AND TRANSPORTATION MEETING ON
NOVEMBER 3, 2022.**

Request permission for Mayor Butch Lee to travel on Thursday, November 3, 2022, to Monroe, Louisiana for the Southern Rail Commission and Transportation for America, I-20 Corridor Passenger Rail Stakeholder convening.

ATTACHMENTS:

1. SouthernRail-Invitation

Butch Lee

From: Lesley Callender <LCallender@cmpdd.org>
Sent: Monday, October 10, 2022 9:48 AM
To: M PO
Subject: The Southern Rail Commission Invites you to Attend

CAUTION: This email originated from outside of the company. Do not click links or open attachments unless you recognize the sender and know the content is safe.



Senator Bill Cassidy and Monroe Mayor Friday Ellis

in partnership with the

Southern Rail Commission and Transportation for America

invite stakeholders from Louisiana, Mississippi, Texas, and Alabama to attend the

I-20 CORRIDOR PASSENGER RAIL *STAKEHOLDER CONVENING*

Purpose: to review project updates, upcoming funding opportunities, and the next steps to move this project from conversation to implementation.

Date: Thursday, November 3

Time: 9:00 a.m. - 3:00 p.m.
(includes working lunch session)

Location: University of Louisiana Monroe
Bayou Pointe Event Center
100 Warhawk Way
Monroe, LA 71209

Participants Include:

U.S. Department of Transportation
Federal Railroad Administration
Amtrak
Canadian Pacific
Senator Roger Wicker, Mississippi
Louisiana, Mississippi, Texas, and Alabama Departments of Transportation
Louisiana, Mississippi, Texas, and Alabama local, state, and congressional officials
Passenger rail stakeholders



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELIA PRYOR
DATE: 10/12/2022
SUBJECT: **CONSIDERATION TO APPROVE THE PROFESSIONAL SERVICE AGREEMENT
WITH SIMS, SPENGLER & TRUSSELL, LLC FOR HUMAN RESOURCE
SERVICES REGARDING THE COMMUNITY DEVELOPMENT DEPARTMENT.**

Request permission to accept a professional services agreement with Sims, Spengler & Trussell, LLC - A Human Resource and Training Solution, to engage in an employment search for the position of Director of Community Development at the terms listed in the attached memo.

ATTACHMENTS:

1. ProfServ-HR-CommunityDevelopment-10.17.22



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM:

DATE: 10/12/2022

SUBJECT: **CONSIDERATION TO APPROVE THE METRO BUILDING SERVICES AGREEMENT IN THE AMOUNT OF \$42,383.00, AS THE LOWEST AND BEST QUOTE RECEIVED, FOR CITY FACILITIES HVAC EQUIPMENT MAINTENANCE AND AUTHORIZE THE MAYOR TO EXECUTE ALL RELATED DOCUMENTS.**

ATTACHMENTS:

1. FY23 PM Service Agreements Summary
2. Quote_Metro Building Services
3. Quote_Environment Masters
4. Quote_UpChurch Services



FY 23 HVAC Preventive Maintenance Summary:

• Amphitheater	
○ HVAC Equipment	\$ 9,360.00
▪ Add for 2 nd Coil Cleaning	\$ 500.00
• Amphitheater	
○ Refrigeration & Ice Machines	\$ 2,320.00
• Shiloh Park	\$ 6,916.00
▪ Add for 2 nd Coil Cleaning	\$ 300.00
• Quarry Park	\$ 5,970.00
▪ Add for 2 nd Coil Cleaning	\$ 300.00
• Municipal Complex	\$ 3,990.00
• Library	\$ 4,130.00
• Police Department	\$ 3,570.00
▪ Fire Station #1	\$ 590.00
▪ Fire Station #2	\$ 784.00
▪ Fire Station #3	\$ 784.00
▪ Fire Station #4	\$ 784.00
▪ Fire Station #5	\$ 590.00
▪ Fire Station #6	\$ 590.00

Job Name: City of Brandon - Amphitheater (HVAC) PM Agreement # 1033 R



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

The Agreement is made by and between: Metro Building Services of Bolton, Mississippi herein after known as the Contractor and City of Brandon - Amphitheater (HVAC) of Brandon, Mississippi herein after known as the Customer. Services will be provided at 8190 Rocky Way.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual and (3) Operational Inspections at a price of \$9,360.00 per year, payable in equal quarterly installments of \$2,340.00

Option 1: In addition to this agreement the price for (1) additional condenser coil cleaning either by use of chemical or by hose will be in the amount of \$500.00 per event.

The first payment is due 30 days after coverage begins, October 1, 2022. Coverage shall continue for 1 year.

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. The service Agreement remains the property of the Contractor and is provided for the Customer's use only. This service Agreement is subject to management approval by Contractor. No waiver changes or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

This annual agreement shall continue in effect from year to year unless either party gives written notice to the other of intention not to renew thirty (30) days before the anniversary date. The agreement pricing can be adjusted up to 3% per year at the discretion of Contractor. Price adjustments may reflect increases in labor, materials, and fuel.

Signature: **TRAVIS BURRELL**

Travis Burrell

Director Of service Operations

Date: **September 10, 2022**

Date:

Mayor

Butch Lee

Signature:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will clean all heat exchangers and burners on all gas heating equipment.

Operational Inspections- Inspection of unit operation, clean drain pans, all mini split unit reservoirs, filters and floats shall be cleaned thoroughly with an antibacterial solution blow out all drain lines and hoses with air and leak check and install drain pan tablets, Clean with non-caustic solution such as Coil Rite", check belt tensions, and overall system operations.

Air Filter Maintenance

Included in your Maintenance Program are (4) air filter changes per year. Metro Building Services will provide the labor and will dispose of the used filters.

Water Fountain Maintenance

Included in your Maintenance Program is (12) Aurora Water Fountains. Metro Building Services will provide the labor and nitrogen to blow out all condenser coils (4) times

Emergency and Trouble Call Coverage

Even with the maintenance care provided in this program, occasional failures can occur. Although the cost of emergency service labor and materials are not included in this program, you will receive top priority trouble call response during peak heating and cooling periods. We will be on-site within (2) hours from receipt of your request

Performance Review

A performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement/suggestions. Items needing attention are addressed in a timely fashion.

Reports

Each completed service call is documented by a contractor service report. This report may be provided to the customer as evidence of the completed service showing each performed task.

Metro Building Service Team

Metro Building Services has assembled a specialized maintenance team dedicated to insuring a smooth integration of this program with Preventative Maintenance Contract Customers normal business activities. This team will ensure consistency in the delivery of your maintenance program, provide for effective lines of communication, and to avoid escorting unfamiliar people through your facility.

Your Account Manager will continue to work closely with you along with the Implementation Team to preserve the integrity of your equipment, reduce your energy and operating costs and to maintain tenant comfort. The Implementation Team will be made up of the following service professionals.

- Darlene Morgan is a Service Coordinator. Darlene is responsible for scheduling all maintenance program services. Darlene and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
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The service program is designed to provide continuing maintenance on the equipment listed in schedule "C" of the Agreement. The tasks planned and scheduled are designed to provide for the long-term care of the customer's equipment.

Each service visit will be scheduled and prepared by the Contractors dispatch system. The Contractor schedule includes specific tasks for each piece of equipment required to maintain the systems at peak efficiency.

Maintenance

The run-time uses and application of the piece of equipment determine the equipment service frequency. This information, along with manufacturer's recommendations and our experience assures the customer's equipment receives the most cost-effective maintenance in the industry.

Repair and Replacement

The Contractor invoices for all labor and materials to repair or replace worn or failed parts and for the parts and components separately from this Agreement.

The service agreement includes consumable materials such as lubricants, grease, cleaners, and clean-up materials. Replacement of parts and components is subject to the Owners approval and is invoiced separately from this Agreement.

Emergency Service

The Contractor is on call and can provide all labor, parts, and materials seven days a week/twenty-four hours a day.

Additional Services

- 24-hour Plumbing Service
- Sheet Metal and Steel Fabrication
- Energy Management Systems and Audits
- Design Build
- Engineering
- HVAC and Plumbing Construction

Preferred Customer Pricing

As a valued customer this agreement allows Preventative Maintenance Contract Customers to receive a 10% discount on labor for plumbing or HVAC service calls priced on a time and material basis. This discount also applies to emergency services or repairs not covered in this agreement. (Quoted or Contract pricing for equipment replacements or other major repairs are not subject to discounts as they offer best pricing already included in the quote).

We will use recovery, recycling, and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all Federal, State and Local Regulatory Guidelines.

Refrigerant Containment Service

SCHEDULE B

Terms and Conditions

- Contractor agrees to perform all work professionally and to furnish only materials of good quality.
- The customer provides and allows reasonable access to all areas and equipment and allows Contractor to stop and start equipment as necessary to fulfill the terms of the Agreement.
- All maintenance tasks will be performed during the Contractor's normal working hours.
- The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.
- Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports and other non-moving parts, are not included in this Agreement.
- Any repairs or services resulting from power failures, freezing temperatures, roof leaks through curbs or equipment, or air side corrosion will be paid for by the customer in accordance with Contractor's currently established rates.
- Under no circumstances will Contractor be responsible for loss of use, loss of profits, increased operating, or maintenance expense, claims of this customers/tenants or client, or any special, indirect, or consequential damages.
- The agreement does not include responsibility for design deficiencies, such as, but not limited to poor air distribution, water balances, etc. It does not include responsibility for system, equipment and component obsolescence, electrical failures, unserviceable equipment and operating the system(s). If the equipment covered is altered, modified, changed, or moved, this Agreement may be adjusted accordingly or terminated.
- Contractor is not responsible for the removal or disposal of any hazardous materials, or any cost associated with these materials unless otherwise noted in this Agreement.
- The agreement does not include repairing any damage resulting from improper/inadequate water treatment or filter service not supplied by Contractor. This agreement does not include the cleaning of any air passages, air grills, or air balancing of systems.
- This agreement and all rights hereunder shall not be assignable unless approved by Contractor.
- In the event of additional freight, labor, or material costs resulting from this customer's request to avoid delays with the respect to equipment warranties, or accelerated delivery of parts and supplies, Customer agrees to pay these additional costs at Contractor's currently established rates.

- Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or similar hazardous substances. In the event Contractor encounters such material in performing its work, Contractor will have the right to discontinue work and remove its employees until the hazard is corrected or it determined no hazard exists.

Limitations of Liability and Indemnity

- Contractor will not be liable for delays or failure to obligate due to fire, flood, strike, lockout, freezing, unavailability of material, riots, acts of God, or cause beyond reasonable control.
- The Contractor's liability or warranty, either expressed or implied, is limited to replacement of defective materials, parts, and correction of faulty workmanship. All work performed by Contractor that may be found in conflict with local, state, or federal building codes shall be corrected by Contractor.

SCHEDULE C

Qty	Type	Size	Manuf.	Model	Serial	Location
1	Ductless Split (Indoor)	1	DAIKIN	FTX24NMVJU	G016969	BOX OFFICE - UNIT #1
1	Ductless Split (Outdoor)	2	DAIKIN	RXN24NMVJU	G012913	BOX OFFICE - UNIT #2
1	Split System (Inside)	5	LENNOX	TPA060H4N43G	5817B11527	BOX OFFICE - UNIT #3
1	Split System (Outside)	5	LENNOX	CBX27UH06046060	1617B26504	BOX OFFICE - UNIT #4
1	Split System (Outside)	2	DAIKIN	RKN09NMVJU	G002426	BOX OFFICE - UNIT #5
1	Split System (Inside)	2	DAIKIN	FTKN09NMVJU	G002707	BOX OFFICE - UNIT #6
1	Split System (Outside)	2	DAIKIN	RX30NMVJU	G000287	A2 BUILDING - UNIT #7
1	Ductless Split (Outdoor)	2	DAIKIN	RMXS48LVJU	E004075	A2 BUILDING - DCU 1- UNIT #8
1	Rooftop	10	LENNOX	TPA120S4SNIG	5617E03987	A2 BUILDING HPCU-1 UNIT #9
1	Split System (Outside)	7.5	LENNOX	TPA090S4SNIG	5617E040	A2 BUILDING HPCU-1 UNIT #10
1	Ductless Split (Outdoor)	2	DAIKIN	RK09NMVJU	G002344	A2 BUILDING - DCU 1- UNIT #11
1	Ductless Split (Outdoor)	2	DAIKIN	3MXS24JVJU	G026279	A2 BUILDING - DCU 8- UNIT #12
1	Ductless Split (Outdoor)	3	DAIKIN	4MXS36NMVJU	G021316	A2 BUILDING - DCU 9 - UNIT #13
1	Ductless Split (Outdoor)	1.5	DAIKIN	RX18NMVJU	G011417	A2 BUILDING - DCU 97 - UNIT #14
1	Ductless Split (Outdoor)	2	DAIKIN	RXN24NMVJU	G012833	A2 BUILDING - DCU 6 - UNIT #15

1	Ductless Split (Outdoor)	3	DAIKIN	4MXS36NMVJU	G021317	A2 BUILDING - DCU 11 - UNIT #16
1	Ductless Split (Indoor)	1.5	DAIKIN	FTX18NMVJU	G012562	A2 BUILDING - DCSS 1 - UNIT #17
1	Ductless Split (Indoor)	1.5	DAIKIN	FTX24NMVJU	E048545	A2 BUILDING - DCSS 2-9 - UNIT #18
1	Ductless Split (Indoor)	1.5	DAIKIN	FTX18NMVJU	E048543	A2 BUILDING - DCSS 1 - UNIT #19
1	Ductless Split (Indoor)	1	DAIKIN	FTX18NMVJU	E050464	A2 BUILDING - MONEY ROOM - UNIT #20
1	Ductless Split (Indoor)	1.5	DAIKIN	FTK09NMVJU	G002790	A2 IT ROOM - DSS 1-4 - UNIT #21
1	Ductless Split (Indoor)	1.5	DAIKIN	FTXS15LVJU	E023034	A2 BUILDING - KITCHEN OFFICE - UNIT #22
1	Duct Heaters		LENNOX	EDH-2	270453-602	A2 KITCHEN - EDH-2 - UNIT #23
1	Rooftop	10	LENNOX	TAA-120S4D1G	5617C1334-2	A2 KITCHEN DH-2A - UNIT #24
1	Ductless Split (Indoor)	2	DAIKIN	FTXS24LVJU	E621171	A2 BUILDING - MEN'S RESTROOM - UNIT #25
1	Exhaust Fans	1	GREENHECK	N/A	N/A	A2 BUILDING CH4 HANDICAP - UNIT #26
1	Ductless Split (Indoor)	2.5	DAIKIN	FTX30NVJU	E001033	DSS 1-10 WOMAN'S RESTROOM - UNIT #27
1	Ductless Split (Indoor)	2	DAIKIN	FTXS24LVJU	E021164	DSS 1011 WOMEN'S RESTROOM - UNIT #28
1	Air Handling Unit	7.5	DAIKIN	TAA-090S4D1G	5617D04173	REAR KITCHEN UNIT #29
1	Ductless Split (Indoor)	2	DAIKIN	FTXS24LVJU	E021209	DSS 2-5 IT ROOM - UNIT #30
1	Ductless Split (Indoor)	1.5	DAIKIN	FTX18NMVJU	E048541	DSS 1-5 IT ROOM UNIT #31
1	Ductless Split (Outdoor)	4	DAIKIN	RXN24NMVJU	G012919	DCU 4 STAGE - UNIT #32
1	Ductless Split (Indoor)	2	DAIKIN	FTX24NMVJU	G016966	DSS 1-4 - UNIT #33
1	Rooftop	7.5	LENNOX	TAA120S4D1G	5617D03027	DH1 KITCHEN - UNIT #34
1	Humidifier		LENNOX	HGWH3-139	N/A	KITCHEN EDH1 - UNIT #35
1	Ductless Split (Indoor)	2	DAIKIN	FTK09NMVJU	G003288	A26 DSS 1-13 UNIT #36
1	Ductless Split (Indoor)	2	DAIKIN	FTK09NMVJU	E05946	IT ROOM - DSS 1-1 UNIT #37
1	Ductless Split (Indoor)	2	DAIKIN	FTX512LVJU	E050491	STORAGE ROOM DSS - UNIT #38
1	Ductless Split (Outdoor)	3	DAIKIN	4MXS36NMVJU	G021324	DCU-2 - UNIT #39
1	Rooftop	10	DAIKIN	DPS012AHME4DV	FB0U1705000065	GREEN ROOMS AC 3 - UNIT #40
1	Split System (Outside)	10	LENNOX	TPA120S45N1G	5617E3225	KITCHEN HPCU 1 - UNIT #41
1	Rooftop	7.5	LENNOX	LCH092H4BK3G	5617E04269	DINING ROOM VIP - UNIT #42

1	10	LENNOX	KHA102S4MNIG	5617E98393	#43	VIP KITCHEN HPU-1 - UNIT
1	20	LENNOX	LCH240H4BP3G	5617E04884	VIP ROOM - UNIT #44	
1	1	Exhaust Fans	GREENHECK	N/A	CU 2 - UNIT #45	
1	2	Ductless Split (Indoor)	DAIKIN	FTXS24LVJU	E021173	MEN'S BATHROOM NORTH - UNIT #46
1	1	Exhaust Fans	N/A	N/A		WOMEN'S RESTROOM NORTH - UNIT #47
1	2	Ductless Split (Indoor)	DAIKIN	FTXS24LVJU	E021212	DSS 2-2 WOMAN'S BATHROOM - UNIT #48
1	2	Ductless Split (Indoor)	DAIKIN	FTXS24LVJU	E021169	WOMAN'S RESTROOM - UNIT #49
1	1	Ductless Split (Indoor)	DAIKIN	FTXS12LVJU	E050493	A12 JANITOR DSS 2-1 - UNIT #50
12		Custom Equipment	.25 HP AURORA	N/A		WATER FOUNTAINS

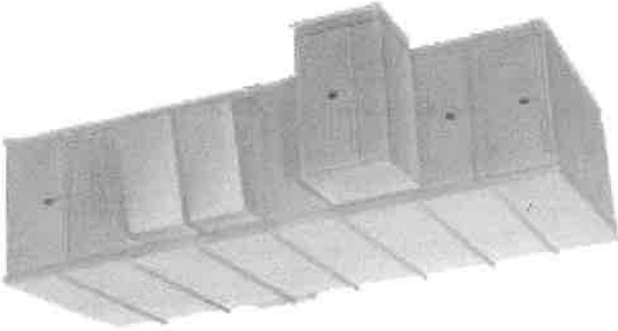
Split System (Inside) Maintenance Requirements						
						
Part	Function			Tasks Required		
Filter Section	Removes Particles from the air			Replace filters quarterly		
Fresh Air Damper (Economizer)	Provides source of outside air			Check for proper operation Adjust & calibrate Lubricate bearings		
Return Air Damper	Provides means of recirculating air			Check for proper operation Adjust & calibrate Lubricate bearings		
Exhaust Air Damper	Provides outlet for exhaust air			Check for proper operation Adjust & calibrate Lubricate bearings		
Return & Supply Fans	Circulates & returns air in the system Distributes air into space			Lubricate bearings Check for bearing wear Clean dirt accumulation Check drive couplings tighten Check belts Check alignment of shaft		

Split System (Inside) Maintenance Requirements		
	Return & Supply Fan Motors	
	Provides energy source to rotate fans	Inspect starter coils Inspect & clean contacts Tighten all electrical connections Check for vibration Lubricate bearings Check motor mounts - tighten
	Cooling Coil	Provides cool surface for heat transfer in air Inspect surfaces Check for corrosion & leaks
	Burner Section	Provides combustion control Regulates fuel safety controls for heating section Clean & inspect nozzles Clean & inspect blower Lubricate blower motor Test safety controls
	Heating Section	Provides heat source for areas being served Inspect & clean Check for corrosion Check for leaks
Split System (Outside) Maintenance Requirements		
		
Part	Function	Tasks Required
Electrical Disconnect	Safety shutoff for primary power to unit	Inspect & clean contacts Check for proper operation

Split System (Outside) Maintenance Requirements		
	Condenser Fan	Moves air through condenser coil Clean dirt accumulation Lubricate bearings Check for bearing wear
	Condenser Coil	Converts refrigerant from high temperature, high pressure gas to low temperature, high pressure liquid Provides heat transfer Check for corrosion Check for leaks Clean fin surfaces
	Compressor	Converts low temperature, low pressure gas to high temperature, high pressure gas Check refrigerant charge Check crankcase heater Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures
	Rooftop Maintenance Requirements	
		
Part	Function	Tasks Required
Filter Section	Removes Particles from the air	
Fresh Air Damper (Economizer)	Provides source of outside air	Check for proper operation Adjust & calibrate Lubricate bearings
Return Air Damper	Provides means of recirculating air	Check for proper operation Adjust & calibrate Lubricate bearings
Exhaust Air Damper	Provides outlet for exhaust air	Check for proper operation Adjust & calibrate Lubricate bearings
Return & Supply Fans	Circulates & returns air in the system Distributes air into space	Lubricate bearings Check for bearing wear Clean dirt accumulation Check drive couplings tighten Check belts replace yearly

Roof Top Maintenance Requirements		
		
	Check alignment of shaft Check fan blade tightness	
Return & Supply Fan Motors	Provides energy source to rotate fans	Inspect starter coils Inspect & clean contacts Tighten all electrical connections Check for vibration Lubricate bearings Check motor mounts - tighten
		Safety shutoff for primary power to unit
Condenser Fan	Moves air through condenser coil	Clean dirt accumulation Lubricate bearings Check for bearing wear
Condenser Coil	Converts refrigerant from high temperature, high pressure gas to low temperature, high pressure liquid Provides heat transfer	Clean fin surfaces Check for leaks Check for corrosion
Compressor	Converts low temperature, low pressure gas to high temperature, high pressure gas Check crankcase heater Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures	Check refrigerant charge Check refrigerant level Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures
Zone Control Actuators	Operates zone dampers by space thermostat	Inspect for proper operation Clean surfaces Adjust as needed
Cooling Coil	Provides cool surface for heat transfer in air	Inspect & clean surfaces Check for corrosion & leaks
Burner Section	Provides combustion control Regulates fuel safety controls for heating section	Inspect nozzles Inspect blower Lubricate blower motor Test safety controls
Heating Section	Provides heat source for areas being served	Inspect & clean Check for corrosion Check for leaks
Exhaust Fans Maintenance Requirements		
		
Part	Function	Tasks Required
Motor	Drives fan	Inspect coil & contacts Check motor mounts Check for vibrations
Belts & Pulleys	Links motor to fan	Check alignment of pulley Check wear of pulley & belts Check belt tension

Metro Building Services

Exhaust Fans Maintenance Requirements		
		
	Replace belt yearly	
Bearings	Supports fan shaft	Inspect for wear Lubricate when needed
Fan Blade	Drives air into space to be conditioned	Clean & inspect Check fan rotation Check for vibration
Housing	Drives air & controls velocity	Check mountings Clean dirt from surfaces
Air Handling Unit Maintenance Requirements		
		
Part	Function	Tasks Required
Dampers	Regulates quantity of air through unit	Lubricate bearings Adjust & calibrate Clean surfaces Tighten connections
Filters	Remove particles from the air	Replace quarterly
Heating & Cooling Coils	Provides for heat transfer	Clean coils Check for leaks Inspect for corrosion
Motor	Drives fan	Inspect contacts & starter Check for vibration Tighten electrical connections Tighten mountings Lubricate motor
Fan	Moves air to space being served	Clean & inspect Check for vibrations Check fan rotation

Job Name: City of Brandon-Amphitheater (Refrigeration) PM Agreement #1034R



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

The Agreement is made by and between: Metro Building Services of Bolton, Mississippi herein after known as the Contractor and City of Brandon - Amphitheater (Refrigeration) of Brandon, Mississippi herein after known as the Customer. Services will be provided at 8190 Rocky Way.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual and (3) Operational Inspections at a price of \$3,225.00 per year, payable in equal quarterly installments of \$806.25.

The first payment is due 30 days after coverage begins, October 1, 2022. Coverage shall continue for 1 year.

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. The service Agreement remains the property of the Contractor and is provided for the Customer's use only. This service Agreement is subject to management approval by Contractor. No waiver changes or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

By: Travis Burrell

Travis Burrell

Director of Service Operations

Mayor

Date: September 10, 2022

Date:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will check and clean all heat exchangers and burners on gas heating equipment.

Operational Inspections- Inspection of unit operation, check condenser coils, clean drain pans, all mini split unit reservoirs, filters and floats shall be cleaned thoroughly with an antibacterial solution blow out all drain lines and hoses with air and leak check and install drain pan tablets, Clean with non-caustic solution such as Coil Rite", check belt tensions, and overall system operations.

Ice Machine Filter Maintenance

Included in your Maintenance Program is (4) ice machine water filter changes and (1) ice machine cleaning and sanitizing per year. Metro Building Services will provide the labor, materials, and dispose of the used water filters. (Customer provides all water filters).

Emergency and Trouble Call Coverage

Even with the maintenance care provided in this program, occasional failures can occur. Although the cost of emergency service labor and materials are not included in this

program, you will receive top priority trouble call response during peak heating and cooling periods. We will be on-site within (2) hours from receipt of your request.

Performance Review

A performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement/suggestions. Items needing attention are addressed in a timely fashion.

Reports

Each completed service call is documented by a contractor service report. This report may be provided to the customer as evidence of the completed service showing each performed task.

Metro Building Services has assembled a specialized maintenance team dedicated to insuring a smooth integration of this program with Preventative Maintenance Contract Customers normal business activities. This team will ensure consistency in the delivery of your maintenance program, provide for effective lines of communication, and to avoid escorting unfamiliar people through your facility.

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Scheduled task

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Each service visit will be scheduled and prepared by the Contractors dispatch system. The Contractor schedule includes specific tasks for each piece of equipment required to maintain the systems at peak efficiency.

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The run-time uses and application of the piece of equipment determine the equipment service frequency. This information, along with manufacturer's recommendations and our experience assures the customer's equipment receives the most cost-effective maintenance in the industry.

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and for the parts and components separately from this Agreement.

The service agreement includes consumable materials such as lubricants, grease, cleaners, and clean-up materials. Replacement of parts and components is subject to the Owners approval and is invoiced separately from this Agreement.

Emergency Service

The Contractor is on call and can provide all labor, parts, and materials seven days a week/twenty-four hours a day.

Additional Services

- 24-hour Plumbing Service
- Sheet Metal and Steel Fabrication
- Energy Management Systems and Audits
- Design Build
- Engineering
- HVAC and Plumbing Construction

Preferred Customer Pricing

We will use recovery, recycling, and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all Federal, State and Local Regulatory Guidelines.

Refrigerant Containment Service

As a valued customer this agreement allows Preventative Maintenance Contract Customers to receive a 10% discount on labor for plumbing or HVAC service calls priced on a time and material basis. This discount also applies to emergency services or repairs not covered in this agreement. (Quoted or Contract pricing for equipment replacements or other major repairs are not subject to discounts as they offer best pricing already included in the quote).

SCHEDULE B

Terms and Conditions

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- Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports, and other non-moving parts, are not included in this Agreement.
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- Under no circumstances will Contractor be responsible for loss of use, loss of profits, increased operating, or maintenance expense, claims of this customers/tenants or client, or any special, indirect, or consequential damages.
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- Contractor is not responsible for the removal or disposal of any hazardous materials, or any cost associated with these materials unless otherwise noted in this Agreement.
- The agreement does not include repairing any damage resulting from improper/inadequate water treatment or filter service not supplied by Contractor.

- This agreement does not include the cleaning of any air passages, air grills, or air balancing of systems.
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Limitations of Liability and Indemnity

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SCHEDULE C

Qty	Type	Size	Manuf.	Model	Serial	Location
6	Custom Equipment	3 HP	GREENHECK	N/A	N/A	KITCHEN EXHAUST FANS - UNITS #1-6
1	Custom Equipment	5 HP	HEAT CRAFT	MOZ045L63CF	T18B11962	A2 KITCHEN COOLER- UNIT #7
1	Custom Equipment	5 HP	HEAT CRAFT	MOZ015M63CF	T8B11962	A2 KITCHEN COOLER- UNIT #8
1	Ice Machine		HOSHIZAKI	URC-22F	H031756	A2 KITCHEN - COND- UNIT #9
1	Custom Equipment	5 HP	HEAT CRAFT	MOZ030M63CF	T18B12150	A2 KITCHEN COOLER- UNIT #10
1	Custom Equipment	5 HP	HOSHIZAKI	URC-22F	H03179A	A2 KITCHEN BEER-UNIT #11
1	Custom Equipment	2 TON	HEAT CRAFT	MOZ030M63CF	T1803842	A54 CONCESSION-UNIT #12
1	Custom Equipment	5 HP	HEAT CRAFT	URC-22F	H03172A	A54 CONCESSIONS- UNIT #13
1	Custom Equipment	.75 HP	TRUE	T-23-HC	9243298	VIP KITCHEN-UNIT #14

1	Custom Equipment	.75 HP	TRUE	T-23F-HC	9324332	VIP KITCHEN FREEZER-MAIN FREEZE-UNIT #15
1	Custom Equipment	0.75HP	TRUE	T-23-HC	9258611	A2 KITCHEN-UNIT #16
1	Custom Equipment	.5 HP	TRUE	TWT-60F-HC	9182026	A2 KITCHEN 2 DOOR-UNIT #17
1	Ice Machine			KM-1601SRJ3	H00097A	A2 KITCHEN-ICE MACH-UNIT#18
1	Ice Machine			KM-2200SRJ3	G00066H	A2 KITCHEN-ICE MACH-UNIT #19
1	Custom Equipment	1 HP	TRUE	TTP-44	9306004	A2 KITCHEN - UNIT # 20
1	Custom Equipment	76K-150K	OVENTON	M1718	3120561803	PIZZA OVEN - UNIT # 21
1	Ice Machine	1000 LB	HOSHIZAKI	KM-1301SAJ3	G10082M	A2 KITCHEN-ICE MACH-UNIT #22
1	Ice Machine	1500 LB	HOSHIZAKI	KM-1601SRJ3	H000095A	A2 KITCHEN-ICE MACH-UNIT #23

Metro Building Services

Job Name: City of Brandon – Shiloh Park PM Agreement #1036R



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

The Agreement is made by and between: Metro Building Services of Bolton, Mississippi herein after known as the Contractor and City of Brandon – Shiloh Park of Brandon, Mississippi herein after known as the Customer. Services will be provided at 105 Kennedy Farm Parkway.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual and (3) Operational Inspections at a price of \$6,916.00 per year, payable in equal quarterly installments of \$1,729.00.

Option 1: In addition to this service agreement the price for (1) additional condenser coil cleaning either by use of chemical or by use of hose will be in the amount of \$300.00 per event.

The first payment is due 30 days after coverage begins, October 1, 2022. Coverage shall continue for (1) year.

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. The service Agreement remains the property of the Contractor and is provided for the Customer's use only. This service Agreement is subject to management approval by Contractor. No waiver changes or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

This annual agreement shall continue in effect from year to year unless either party gives written notice to the other of intention not to renew thirty (30) days before the anniversary date. The agreement pricing can be adjusted up to 3% per year at the discretion of Contractor. Price adjustments may reflect increases in labor, materials, and fuel.

By: Travis Burrell

Travis Burrell

Director of Service Operations

Mayor

Date: **September 10, 2022**

Date:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will check and clean all heat exchangers and burners on gas heating equipment.

Operational Inspections- Inspection of unit operation, check condenser coils, clean drain pans, all mini split unit reservoirs, filters and floats shall be cleaned thoroughly with an antibacterial solution blow out all drain lines and hoses with air and leak check and install drain pan tablets, Clean with non-caustic solution such as Coil Rite", check belt tensions, and overall system operations.

Air Filter Maintenance

Included in your Maintenance Program are (4) air filter changes per year. Metro Building Services will provide the labor, materials, and dispose of the used filters

Emergency and Trouble Call Coverage

Even with the maintenance care provided in this program, occasional failures can occur. Although the cost of emergency service labor and materials are not included in this program, you will receive top priority trouble call response during peak heating and cooling periods. We will be on-site within (2) hours from receipt of your request.

Performance Review

A performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement/suggestions. Items needing attention are addressed in a timely fashion.

Reports

Each completed service call is documented by a contractor service report. This report may be provided to the customer as evidence of the completed service showing each performed task.

Metro Building Service Team

Metro Building Services has assembled a specialized maintenance team dedicated to insuring a smooth integration of this program with Preventative Maintenance Contract Customers normal business activities. This team will ensure consistency in the delivery of your maintenance program, provide for effective lines of communication, and to avoid escorting unfamiliar people through your facility.

Your Account Manager will continue to work closely with you along with the Implementation Team to preserve the integrity of your equipment, reduce your energy and operating costs and to maintain tenant comfort. The Implementation Team will be made up of the following service professionals.

- Darlene Morgan is a Service Coordinator. Darlene is responsible for scheduling all maintenance program services. Darlene and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- BJ Graves Is a Service Coordinator. BJ is responsible for scheduling all maintenance program services. BJ and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- Cindy Goode is Billing Coordinator. Cindy is responsible for handling all invoicing per the terms and conditions of this agreement. Cindy can be reached at (601)398-2475.
- Travis Burrell is Director of Service Operations. Travis is responsible for all service operations, PM Contracts, PM scheduling. Travis can be reached at (601)906-2656.

Scheduled Tasks

The service program is designed to provide continuing maintenance on the equipment listed in schedule "C" of the Agreement. The tasks planned and scheduled are designed to provide for the long-term care of the customer's equipment.

Each service visit will be scheduled and prepared by the Contractors dispatch system. The Contractor schedule includes specific tasks for each piece of equipment required to maintain the systems at peak efficiency.

Maintenance

The run-time uses and application of the piece of equipment determine the equipment service frequency. This information, along with manufacturer's recommendations and our experience assures the customer's equipment receives the most cost-effective maintenance in the industry.

Repair and Replacement

The Contractor invoices for all labor and materials to repair or replace worn or failed parts and for the parts and components separately from this Agreement.

The service agreement includes consumable materials such as lubricants, grease, cleaners, and clean-up materials. Replacement of parts and components is subject to the Owners approval and is invoiced separately from this Agreement.

Emergency Service

The Contractor is on call and can provide all labor, parts, and materials seven days a week/twenty-four hours a day.

Additional Services

- 24-hour Plumbing Service
- Sheet Metal and Steel Fabrication
- Energy Management Systems and Audits
- Design Build
- Engineering
- HVAC and Plumbing Construction

Preferred Customer Pricing

As a valued customer this agreement allows Preventative Maintenance Contract Customers to receive a 10% discount on labor for plumbing or HVAC service calls priced on a time and material basis. This discount also applies to emergency services or repairs not covered in this agreement. (Quoted or Contract pricing for equipment replacements or other major repairs are not subject to discounts as they offer best pricing already included in the quote).

Refrigerant Containment Service

We will use recovery, recycling, and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all Federal, State and Local Regulatory Guidelines.

SCHEDULE B

Terms and Conditions

- Contractor agrees to perform all work professionally and to furnish only materials of good quality.

- The customer provides and allows reasonable access to all areas and equipment and allows Contractor to stop and start equipment as necessary to fulfill the terms of the Agreement.
- All maintenance tasks will be performed during the Contractor's normal working hours.
- The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.

- Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports, and other non-moving parts, are not included in this Agreement.
- Any repairs or services resulting from power failures, freezing temperatures, roof leaks through curbs or equipment, or air side corrosion will be paid for by the customer in accordance with Contractor's currently established rates.

- Under no circumstances will Contractor be responsible for loss of use, loss of profits, increased operating, or maintenance expense, claims of this customers/tenants or client, or any special, indirect, or consequential damages.
- The agreement does not include responsibility for design deficiencies, such as, but not limited to poor air distribution, water balances, etc. It does not include responsibility for system, equipment and component obsolescence, electrical failures, unserviceable equipment and operating the system(s). If the equipment covered is altered, modified, or moved, this Agreement may be adjusted accordingly or terminated.
- Contractor is not responsible for the removal or disposal of any hazardous materials, or any cost associated with these materials unless otherwise noted in this Agreement.

- The agreement does not include repairing any damage resulting from improper/inadequate water treatment or filter service not supplied by Contractor. This agreement does not include the cleaning of any air passages, air grills, or air balancing of systems.
- This agreement and all rights hereunder shall not be assignable unless approved by Contractor.
- In the event of additional freight, labor, or material costs resulting from this customer's request to avoid delays with the respect to equipment warranties, or accelerated delivery of parts and supplies, Customer agrees to pay these additional costs at Contractor's currently established rates.
- Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or similar hazardous substances. In the event Contractor encounters such material in performing its work, Contractor will have the right to discontinue work and remove its employees until the hazard is corrected or it determined no hazard exists.

Limitations of Liability and Indemnity

- Contractor will not be liable for delays or failure to obligate due to fire, flood, strike, lockout, freezing, unavailability of material, riots, acts of God, or cause beyond reasonable control.

- The Contractor's liability or warranty, either expressed or implied, is limited to replacement of defective materials, parts, and correction of faulty workmanship. All work performed by Contractor that may be found in conflict with local, state, or federal building codes shall be corrected by Contractor.

SCHEDULE C

Qty	Type	Size	Manuf.	Model	Serial	Location
1	Ductless Split (Outdoor)	3	MITSUBISHI	PUMY-P36NHMU	59U03545D	SMALL BALL - COND-1
1	Ductless Split (Outdoor)	3	MITSUBISHI	PUMY-P36NHMU	59U03686D	MULTIPURPOSE - COND-2
1	Ductless Split (Outdoor)	3	MITSUBISHI	PUMY-P36NHMU	5XU03781A	CHAMP - COND-3
1	Ductless Split (Outdoor)	3	MITSUBISHI	PUMY-P36NHMU	5XU03797A	OLD SOCCER - COND-4
1	Ductless Split (Outdoor)	3	MITSUBISHI	PUMY-P36NHMU	5YU03902A	NEW SOCCER - COND-5
1	Ductless Split (Outdoor)	2.5	GOODMAN	GSC030601DC	1408126125	4 BALL - COND-6
1	Ductless Split (Outdoor)	5	RHEEM	13AJN60A01	8395W3511106929	5 BALL - COND-7
1	Ductless Split (Outdoor)	3	CONCORD	2AC13L36P-2B	4607E64181	5 BALL - COND-8
1	Ductless Split (Outdoor)	5	CONCORD	2SCU13LE160P	1607E28731	OFFICE - COND-9
1	Ductless Split (Outdoor)	2	CONCORD	13AJN24A01	8390W481200680	OFFICE - COND-10
1	Ductless Split (Outdoor)	3	MITSUBISHI	MXZ-4C36NA	5ZU09275A	CITY PARK - COND-11
1	Ductless Split (Inside)	2.5	ACP	BL60-A4283TD-20	09J03927W	4 BALL - FURN-6
1	Ductless Split (Inside)	5	RHEEM	RHLL-HM6024JA	W341114086	5 BALL - FURN-7

1	Split System (Inside)	3	NORDYNE	B2BM048K-C	B2B9705-01123	5 BALL - FURN-8
1	Split System (Inside)	5	RHEEM	RGPS-05EAUER	GHS5D302F13130000259	OFFICE - FURN-9
1	Split System (Inside)	2	LENNOX	GS18Q45E-125-5	4688B01368	OFFICE - FURN-10
1	Ductless Split (Indoor)	1.5	MITSUBISHI	PKFY-P08NHMU-	59A11944D	SMALL BALL - HEAD 1-1
1	Ductless Split (Indoor)	1.5	MITSUBISHI	PKFY-P08NHMU-	59A11925D	SMALL BALL - HEAD 1-2
1	Ductless Split (Indoor)	1.5	MITSUBISHI	PKFY-P08NHMU-	SSM00177	SMALL BALL - HEAD 1-3
1	Ductless Split (Indoor)	1.5	MITSUBISHI	PKFY-P08NHMU-	59A11936D	MULTIPURPOSE - HEAD 2-1
1	Ductless Split (Indoor)	1.5	MITSUBISHI	PKFY-P08NHMU-	59A11922D	MULTIPURPOSE - HEAD 2-2
1	Ductless Split (Indoor)	1.5	MITSUBISHI	PCFY-P36NHMU-	55M00188	MULTIPURPOSE - HEAD 2-3
1	Ductless Split (Indoor)	1.5	MITSUBISHI	PCFY-P36NHMU-	55M00188	CHAMP - HEAD 3-1
1	Ductless Split (Indoor)	1.5	MITSUBISHI	PKFY-P08NHMU-	55M00135	CHAMP - HEAD 3-3
1	Ductless Split (Indoor)	1.5	MITSUBISHI	PKFY-P08NHMU-	55M00135	CHAMP - HEAD 3-3
1	Ductless Split (Indoor)	1.5	MITSUBISHI	PKFY-P08NHMU-	59A11928D	OLD SOCCER - HEAD 4-1
1	Ductless Split (Indoor)	1.5	MITSUBISHI	PKFY-P08NHMU-	59A11945D	OLD SOCCER - HEAD 4-2
1	Ductless Split (Indoor)	1.5	MITSUBISHI	PCFY-P36NHMU-	55M00178	OLD SOCCER - HEAD 4-3
1	Ductless Split (Indoor)	1.5	MITSUBISHI	PKFY-P08NHMU-	59A12003D	NEW SOCCER - HEAD 5-1
1	Ductless Split (Indoor)	1.5	MITSUBISHI	PKFY-P08NHMU-	59A11936D	NEW SOCCER - HEAD 5-2

Qty	Type	Changes	Size	Manufacture	Unit Id
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SCHEDULE D

1	Ductless Split (Indoor)	1.5	PCFY-P36NHMU-E	55M00134	NEW SOCCER - HEAD 5-3
1	Ductless Split (Indoor)	1.5	MITSUBISHI	5ZE38037	CITY PARK - HEAD 11-1
1	Ductless Split (Indoor)	1.5	MITSUBISHI	62E39336	CITY PARK - HEAD 11-2
1	Ductless Split (Indoor)	1.5	MITSUBISHI	N/A	CITY PARK - HEAD 11-3
1	Ice Machine	ICE-O-MATIC	ICE0250FT6	16081280012340	SMALL BALL - ICE MACH 1
1	Ice Machine	ICE-O-MATIC	ICE0250FT6	14101280013228	MULTIPURPOSE - ICE MACH 2
1	Ice Machine	ICE-O-MATIC	ICE0250FT6	15081280015039	CHAMP - ICE MACH 3
1	Ice Machine	ICE-O-MATIC	ICE0250FT6	15081280015032	OLD SOCCER - ICE MACH 4
1	Ice Machine	ICE-O-MATIC	ICE0250FT6	16061280011317	NEW SOCCER - ICE MACH 5
1	Ice Machine	ICE-O-MATIC	ICE0250FT6	110987309	4 BALL - ICE MACH 6
1	Ice Machine	ICE-O-MATIC	ICE0250FT6	110144316	5 BALL - ICE MACH 7

Split System (Inside) Maintenance Requirements		
Part	Function	Tasks Required
Filter Section	Removes Particles from the air	Replace filters quarterly
Fresh Air Damper (Economizer)	Provides source of outside air	Check for proper operation Adjust & calibrate Lubricate bearings
Return Air Damper	Provides means of recirculating air	Check for proper operation Adjust & calibrate Lubricate bearings
Exhaust Air Damper	Provides outlet for exhaust air	Check for proper operation Adjust & calibrate Lubricate bearings
Return & Supply Fans	Circulates & returns air in the system Distributes air into space	Lubricate bearings Check for bearing wear Clean dirt accumulation Check drive couplings tighten Check belts – replace yearly Check alignment of shaft Check fan blade tightness
Return & Supply Fan Motors	Provides energy source to rotate fans	Inspect starter coils Inspect & clean contacts Tighten all electrical connections Check operating current & voltage Check for vibration Lubricate bearings Check motor mounts – tighten
Cooling Coil	Provides cool surface for heat transfer in air	Inspect & clean surfaces Check for corrosion & leaks
Burner Section	Provides combustion control Regulates fuel safety controls for heating section	Inspect nozzles Inspect blower Lubricate blower motor Test safety controls
Heating Section	Provides heat source for areas being served	Inspect & clean heat exchangers and burners



Split System (Inside) Maintenance Requirements

Split System (Inside) Maintenance Requirements	
	
Check for corrosion	Check for leaks



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

The Agreement is made by and between: Metro Building Services of Bolton, Mississippi herein after known as the Contractor and City of Brandon - Quarry Park of Brandon, Mississippi herein after known as the Customer. Services will be provided at Boyce Thompson Drive.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual and (3) Operational Inspections at a price of \$5,970.00 per year, payable in equal quarterly installments of \$1,492.50.

Option:1 In addition to this service agreement the price for (1) additional condenser coil cleaning either by use of chemical or by use of hose will be in the amount of \$300.00 per event.

The first payment is due 30 days after coverage begins, October 1, 2022. Coverage shall continue for 1 year.

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. The service Agreement remains the property of Contractor and is provided for the Customer's use only. This service Agreement is subject to management approval by Contractor. No waiver changes or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

This annual agreement shall continue in effect from year to year unless either party gives written notice to the other of intention not to renew thirty (30) days before the anniversary date. The agreement pricing can be adjusted up to 3% per year at the discretion of Contractor. Price adjustments may reflect increases in labor, materials, and fuel.

By: Travis Burrell

Travis Burrell

Director of Service Operations

Date: September 10, 2022

Date:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will check and clean all heat exchangers and burners on all gas equipment.

Operational Inspections- Inspection of unit operation, check condenser coils, clean drain pans, all mini split unit reservoirs, filters and floats shall be cleaned thoroughly with an antibacterial solution blow out all drain lines and hoses with air and leak check and install drain pan tablets, Clean with non-caustic solution such as Coil Rite", check belt tensions, and overall system operations.

Air Filter Maintenance

Included in your Maintenance Program are (4) air filter changes per year. Metro Building Services will provide the filters, labor, materials, and dispose of the used filters.

Emergency and Trouble Call Coverage

Even with the maintenance care provided in this program, occasional failures can occur. Although the cost of emergency service labor and materials are not included in this program, you will receive top priority trouble call response during peak heating and cooling periods. We will be on-site within (2) hours from receipt of your request.

Performance Review

A performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement/suggestions. Items needing attention are addressed in a timely fashion.

Reports

Each completed service call is documented by a contractor service report. This report may be provided to the customer as evidence of the completed service showing each performed task.

Metro Building Service Team

Metro Building Services has assembled a specialized maintenance team dedicated to insuring a smooth integration of this program with Preventative Maintenance Contract Customers normal business activities. This team will ensure consistency in the delivery of your maintenance program, provide for effective lines of communication, and to avoid escorting unfamiliar people through your facility.

Your Account Manager will continue to work closely with you along with the Implementation Team to preserve the integrity of your equipment, reduce your energy and operating costs and to maintain tenant comfort. The Implementation Team will be made up of the following service professionals.

- Darlene Morgan is a Service Coordinator. Darlene is responsible for scheduling all maintenance program services. Darlene and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- BJ Graves Is a Service Coordinator. BJ is responsible for scheduling all maintenance program services. BJ and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.

- Cindy Goode is Billing Coordinator. Cindy is responsible for handling all invoicing per the terms and conditions of this agreement. Cindy can be reached at (601)398-2475.
- Travis Burrell is Director of Service Operations. Travis is responsible for all service operations, PM Contracts, PM scheduling. Travis can be reached at (601)906-2656.

Scheduled Task

The service program is designed to provide continuing maintenance on the equipment listed in schedule "C" of the Agreement. The tasks planned and scheduled are designed to provide for the long-term care of the customer's equipment.

Each service visit will be scheduled and prepared by the Contractors dispatch system. The Contractor schedule includes specific tasks for each piece of equipment required to maintain the systems at peak efficiency.

Maintenance

The run-time uses and application of the piece of equipment determine the equipment service frequency. This information, along with manufacturer's recommendations and our experience assures the customer's equipment receives the most cost-effective maintenance in the industry.

Repair and Replacement

The Contractor invoices for all labor and materials to repair or replace worn or failed parts and for the parts and components separately from this Agreement.

The service agreement includes consumable materials such as lubricants, grease, cleaners, and clean-up materials. Replacement of parts and components is subject to the Owners approval and is invoiced separately from this Agreement.

Emergency Service

The Contractor is on call and can provide all labor, parts, and materials seven days a week/twenty-four hours a day.

Additional Services

- 24-hour Plumbing Service
- Sheet Metal and Steel Fabrication
- Energy Management Systems and Audits
- Design Build
- Engineering
- HVAC and Plumbing Construction

Preferred Customer Pricing

As a valued customer this agreement allows Preventative Maintenance Contract Customers to receive a 10% discount on labor for plumbing or HVAC service calls priced on a time and material basis. This discount also applies to emergency services or repairs not covered in this agreement. (Quoted or Contract pricing for equipment replacements or other major repairs are not subject to discounts as they offer best pricing already included in the quote).

Refrigerant Containment Service

We will use recovery, recycling, and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all Federal, State and Local Regulatory Guidelines.

SCHEDULE B

Terms and Conditions

- Contractor agrees to perform all work professionally and to furnish only materials of good quality.
- The customer provides and allows reasonable access to all areas and equipment and allows Contractor to stop and start equipment as necessary to fulfill the terms of the Agreement.
- All maintenance tasks will be performed during the Contractor's normal working hours.
- The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.
- Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports, and other non-moving parts, are not included in this Agreement.
- Any repairs or services resulting from power failures, freezing temperatures, roof leaks through curbs or equipment, or air side corrosion will be paid for by the customer in accordance with Contractor's currently established rates.
- Under no circumstances will Contractor be responsible for loss of use, loss of profits, increased operating, or maintenance expense, claims of this customers/tenants or client, or any special, indirect, or consequential damages.
- The agreement does not include responsibility for design deficiencies, such as, but not limited to poor air distribution, water balances, etc. It does not include responsibility for system, equipment and component obsolescence, electrical failures, unserviceable equipment and operating the system(s). If the equipment covered is altered, modified, changed, or moved, this Agreement may be adjusted accordingly or terminated.
- Contractor is not responsible for the removal or disposal of any hazardous materials or any cost associated with these materials unless otherwise noted in this Agreement.
- The agreement does not include repairing any damage resulting from improper/inadequate water treatment or filter service not supplied by Contractor. This agreement does not include the cleaning of any air passages, air grills, or air balancing of systems.
- This agreement and all rights hereunder shall not be assignable unless approved by Contractor.
- In the event of additional freight, labor, or material costs resulting from this customer's request to avoid delays with the respect to equipment warranties, or accelerated delivery of parts and supplies, Customer agrees to pay these additional costs at Contractor's currently established rates.

Limitations of Liability and Indemnity

- Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or similar hazardous substances. In the event Contractor encounters such material in performing its work, Contractor will have the right to discontinue work and remove its employees until the hazard is corrected or it determined no hazard exists.

- Contractor will not be liable for delays or failure to obligate due to fire, flood, strike, lockout, freezing, unavailability of material, riots, acts of God, or cause beyond reasonable control.
- The Contractor's liability or warranty, either expressed or implied, is limited to replacement of defective materials, parts, and correction of faulty workmanship. All work performed by Contractor that may be found in conflict with local, state, or federal building codes shall be corrected by Contractor.

SCHEDULE C

Qty	Type	Size	Manuf.	Model	Serial	Location
1	Exhaust Fans	2	GREENHECK	N/A	N/A	ROOFTOP - EF-1
1	Exhaust Fans	2	GREENHECK	N/A	N/A	ROOFTOP - EF-2
1	Exhaust Fans	2	GREENHECK	N/A	N/A	ROOFTOP - EF-3
1	Ice Machine		ICE-O-MATIC	ICE0250HT6	17051280010985	CONCESSION-ICE MACH 1
1	Ice Machine		ICE-O-MATIC	N/A	N/A	CONCESSION-ICE MACH 2
1	Ice Machine		ICE-O-MATIC	ICE0250HT6	N/A	CONCESSION-ICE MACH 3
1	Ductless Split (Outdoor)	3	DAIKIN	RXTQ36TJU	F002297	BATHROOM-VRF-1 COND
1	Ductless Split (Outdoor)	3	DAIKIN	RXTQ36TJU	N/A	BATHROOM-VRF-2 COND
1	Ductless Split (Outdoor)	3	DAIKIN	RXTQ36TJU	N/A	BATHROOM-VRF-3 COND
1	Ductless Split (Outdoor)	3	DAIKIN	RXTQ36TAVJU	N/A	BATHROOM-VRF-4 COND
1	Ductless Split (Indoor)	3	DAIKIN	FXAQ09PVJU	E009481	BATHROOM - VRF HEAD-1
1	Ductless Split (Indoor)	3	DAIKIN	FXAQ036MBJU	E00347	CONCESSION-VRF HEAD-1
1	Ductless Split (Indoor)	3	DAIKIN	FXAQ036MBJU	E00347	BATHROOM - VRF HEAD-1
1	Ductless Split (Indoor)	3	DAIKIN	FXAQ09PVJU	E10421	BATHROOM - VRF HEAD-2
1	Ductless Split (Indoor)	3	DAIKIN	FXAQ09PVJU	E10421	BATHROOM - VRF HEAD-2
1	Ductless Split (Indoor)	3	DAIKIN	FXAQ09PVJU	E010421	BATHROOM - VRF HEAD-2
1	Ductless Split (Indoor)	3	DAIKIN	FXHQ36MBJU	N/A	CONSESSION-VRF HEAD-2
1	Ductless Split (Indoor)	3	DAIKIN	FXAQ09PVJU	N/A	BATHROOM - VRF HEAD-2
1	Ductless Split (Indoor)	3	DAIKIN	FXHQ36MBJU	E00347	BATHROOM - VRF HEAD-3
1	Ductless Split (Indoor)	3	DAIKIN	FXHQ36MBJU	N/A	CONCESSION-VRF HEAD-3
1	Ductless Split (Indoor)	3	DAIKIN	FXHQ36MBJU	E009481	BATHROOM - VRF HEAD-3
1	Ductless Split (Indoor)	3	DAIKIN	FXAQ09PVJU	N/A	BATHROOM - VRF HEAD-3

SCHEDULE D

Qty	Type	Changes	Size	Manufacture	Unit Id
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Metro Building Services

Exhaust Fans Maintenance Requirements		
		
Part	Function	Tasks Required
Motor	Drives fan	Inspect coil & contacts Check motor mounts Check current Check for vibrations
Belts & Pulleys	Links motor to fan	Check alignment of pulley Check wear of pulley Check belt tension - replace Yearly
Bearings	Supports fan shaft	Inspect for wear Lubricate when needed
Fan Blade	Drives air into space to be conditioned	Clean & inspect Check fan rotation Check for vibration
Housing	Drives air & controls velocity	Check mountings Clean dirt from surfaces



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

The Agreement is made by and between: Metro Building Services of Bolton, Mississippi herein after known as the Contractor and City of Brandon - Municipal Complex of Brandon, Mississippi herein after known as the Customer. Services will be provided at 1000 Municipal Drive.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual and (3) Operational Inspections at a price of \$3,990.00 per year, payable in equal quarterly installments of \$997.50.

The first payment is due on the day coverage begins, October 1, 2022. Coverage shall continue for 1 year.

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. The service Agreement remains the property of the Contractor and is provided for the Customer's use only. This service Agreement is subject to management approval by Contractor. No waiver changes or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

By: **Travis Burrell**
Travis Burrell
Director Of Service Operations
Date: **September 10, 2022**
Butch Lee
Mayor
Date:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will check and clean heat exchangers and burners on all gas heating equipment.

Operational Inspections- Inspection of unit operation, check condenser coils, clean drain pans, all mini split unit reservoirs, filters and floats shall be cleaned thoroughly with an antibacterial solution blow out all drain lines and hoses with air and leak check and install drain pan tablets, Clean with non-caustic solution such as Coil Rite", check belt tensions, and overall system operations.

Air Filter Maintenance

Included in your Maintenance Program are (4) air filter changes per year. Metro Building Services will provide filters, labor, materials, and dispose of the used filters

Emergency and Trouble Call Coverage

Even with the maintenance care provided in this program, occasional failures can occur. Although the cost of emergency service labor and materials are not included in this program, you will receive top priority trouble call response during peak heating and cooling periods. We will be on-site within (2) hours from receipt of your request.

Performance Review

A performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement/suggestions. Items needing attention are addressed in a timely fashion.

Reports

Each completed service call is documented by a Contractor service report. This report may be provided to the customer as evidence of the completed service showing each performed task.

Metro Building Service Team

Metro Building Services has assembled a specialized maintenance team dedicated to insuring a smooth integration of this program with Preventative Maintenance Contract Customers normal business activities. This team will ensure consistency in the delivery of your maintenance program, provide for effective lines of communication, and to avoid escorting unfamiliar people through your facility.

Your Account Manager will continue to work closely with you along with the Implementation Team to preserve the integrity of your equipment, reduce your energy and operating costs and to maintain tenant comfort. The Implementation Team will be made up of the following service professionals.

- Darlene Morgan is a Service Coordinator. Darlene is responsible for scheduling all maintenance program services. Darlene and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- BJ Graves Is a Service Coordinator. BJ is responsible for scheduling all maintenance program services. BJ and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- Cindy Goode is Billing Coordinator. Cindy is responsible for handling all invoicing per the terms and conditions of this agreement. Cindy can be reached at (601)398-2475.
- Travis Burrell is Director of Service Operations. Travis is responsible for all service operations, PM Contracts, PM scheduling. Travis can be reached at (601)906-2656.

Scheduled Tasks

The service program is designed to provide continuing maintenance on the equipment listed in schedule "C" of the Agreement. The tasks planned and scheduled are designed to provide for the long-term care of the customer's equipment.

Each service visit will be scheduled and prepared by the Contractors dispatch system. The Contractor schedule includes specific tasks for each piece of equipment required to maintain the systems at peak efficiency.

Maintenance

The run-time uses and application of the piece of equipment determine the equipment service frequency. This information, along with manufacturer's recommendations and our experience assures the customer's equipment receives the most cost-effective maintenance in the industry.

Repair and Replacement

The Contractor invoices for all labor and materials to repair or replace worn or failed parts and for the parts and components separately from this Agreement.

The service agreement includes consumable materials such as lubricants, grease, cleaners, and clean-up materials. Replacement of parts and components is subject to the Owners approval and is invoiced separately from this Agreement.

Emergency Service

The Contractor is on call and can provide all labor, parts, and materials seven days a week/twenty-four hours a day.

Additional Services

- 24-hour Plumbing Service
- Sheet Metal and Steel Fabrication
- Energy Management Systems and Audits
- Design Build
- Engineering
- HVAC and Plumbing Construction

Preferred Customer Pricing

As a valued customer, this agreement allows Preventative Maintenance Contract Customers to receive a 10% discount on labor for plumbing or HVAC service calls priced on a time and material basis. This discount also applies to emergency services or repairs not covered in this agreement. (Quoted or Contract pricing for equipment replacements or other major repairs are not subject to discounts as they offer best pricing already included in the quote).

Refrigerant Containment Service

We will use recovery, recycling, and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all Federal, State and Local Regulatory Guidelines.

SCHEDULE B

Terms and Conditions

- Contractor agrees to perform all work professionally and to furnish only materials of good quality.
- The customer provides and allows reasonable access to all areas and equipment and allows Contractor to stop and start equipment as necessary to fulfill the terms of the Agreement.
- All maintenance tasks will be performed during the Contractor's normal working hours.
- The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.
- Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports and other non-moving parts, are not included in this Agreement.
- Any repairs or services resulting from power failures, freezing temperatures, roof leaks through curbs or equipment, or air side corrosion will be paid for by the customer in accordance with Contractor's currently established rates.
- Under no circumstances will Contractor be responsible for loss of use, loss of profits, increased operating, or maintenance expense, claims of this customers/tenants or clients, or any special, indirect, or consequential damages.
- The agreement does not include responsibility for design deficiencies, such as, but not limited to poor air distribution, water balances, etc. It does not include responsibility for system, equipment and component obsolescence, electrical failures, unserviceable equipment and operating the system(s). If the equipment covered is altered, modified, or moved, this Agreement may be adjusted accordingly or terminated.
- Contractor is not responsible for the removal or disposal of any hazardous materials or any cost associated with these materials unless otherwise noted in this Agreement.
- The agreement does not include repairing any damage resulting from improper/inadequate water treatment or filter service not supplied by Contractor. This agreement does not include the cleaning of any air passages, air grills, or air balancing of systems.
- This agreement and all rights hereunder shall not be assignable unless approved by Contractor.
- In the event of additional freight, labor, or material costs resulting from this customer's request to avoid delays with the respect to equipment warranties, or accelerated delivery of parts and supplies, Customer agrees to pay these additional costs at Contractor's currently established rates.

- Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or

similar hazardous substances. In the event Contractor encounters such material in performing its work, Contractor will have the right to discontinue work and remove its employees until the hazard is corrected or it determined no hazard exists.

Limitations of Liability and Indemnity

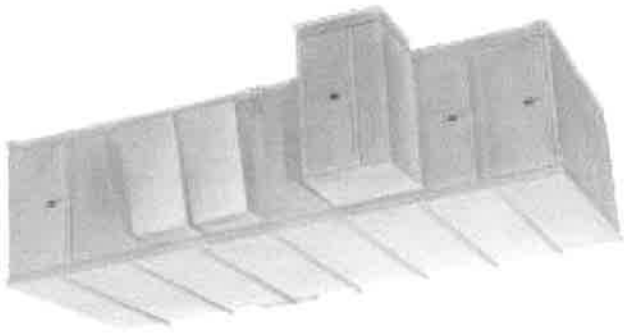
- Contractor will not be liable for delays or failure to obligate due to fire, flood, strike, lockout, freezing, unavailability of material, riots, acts of God, or cause beyond reasonable control.
- The Contractor's liability or warranty, either expressed or implied, is limited to replacement of defective materials, parts, and correction of faulty workmanship. All work performed by Contractor that may be found in conflict with local, state, or federal building codes shall be corrected by Contractor.

SCHEDULE C

Qty	Type	Size	Manuf.	Model	Serial	Location
1	Air Handling Unit	20	YORK	XTI-069X108-FANA	RATMX0186	AHU-1
1	Air Handling Unit	20	YORK	XTI-069X108-FANA	RATMX0187	AHU-2
1	Air Handling Unit	20	YORK	XTI-075X120	RAHYMX0238	AHU-3
1	Air cooled Condensing Unit	40	YORK	YCU0066	RBTM021197	CU-1
1	Air cooled Condensing Unit	40	YORK	YCU0066	RBTM021197	CU-2
1	Air cooled Condensing Unit	40	YORK	YCU0066	RBTM021197	CU-3
1	Air cooled Condensing Unit	40	YORK	YCU0066	RBTM021197	CU-3
1	Custom Equipment	30	12	GREENHECK	ENERGY RECOVERY VENTILATOR (ERV)	ERV-582H-30-A
1	Rooflop	5	YORK	DM060N	NOA8582592	RTU-3
1	Rooflop	3	YORK	DM036N	NOA8582590	RTU-4
1	Rooflop	3	YORK	DM036N	NOA8582590	RTU-5
2	Belts		YORK	XTI-069X108-FANA017A	RATMX0186	AHU-1
3	Belts		YORK	XTI-069X108-FANA017A	RATMX0187	AHU-2
2	Belts		YORK	XTI-075X120-KAQ017A	RAHYMX0238	AHU-3
2	Belts		GREENHECK	ERV-582H-30-A	N/A	HRV-2
2	Belts		GREENHECK	ERV-582H-30-A	N/A	HRV-3

SCHEDULE D

Qty	Type	Changes	Size	Manufacture	Unit Id
32	Pleated	4	12x24x2		FILTERS
3	Pleated	4	14x25x2		FILTERS
4	Pleated	4	16x20x2		FILTERS
9	Pleated	4	20x20x2		FILTERS
18	Pleated	4	20x24x2		FILTERS
6	Pleated	4	20x25x2		FILTERS
3	Pleated	4	20x30x2		FILTERS
9	Pleated	4	20x20x4		FILTERS
6	Pleated	4	20x24x4		FILTERS

Air Handling Unit Maintenance Requirements		
	Part	Function
	Dampers	Regulates quantity of air through unit Lubricate bearings Check for proper operation Adjust & calibrate Clean surfaces Tighten connections
	Filters	Remove particles from the air Replace filters quarterly
	Heating & Cooling Coils	Provides for heat transfer Inspect coils Check for leaks Inspect for corrosion
	Motor	Drives fan Inspect contacts & starter Check for vibration Tighten electrical connections Tighten mountings Lubricate motor
	Fan	Moves air to space being served Clean & inspect Check for vibrations Check fan rotation
Tasks Required		

Air Cooled Condensing Unit Maintenance Requirements		
	Part	Function
	Tasks Required	
Motor	Provides energy to rotate fan	Inspect motor mounts & tighten Inspect coils & contacts Tighten electrical connections Lubricate motor bearings
Fan	Circulates air through unit and coil	Check fan for alignment Check shaft for alignment Lubricate bearings Replace belts yearly Align couplings Tighten mounting bolts
Condenser Coil	Converts high temperature, high pressure gas to low temperature, high pressure liquid Provides heat transfer	Clean coils once yearly Check for leaks Check for vibration
Compressor	Converts low temperature, low pressure gas to high temperature, high pressure gas refrigerant leaks	Check refrigerant charge Check crankcase heater Check for oil & refrigerant level Check for vibration Observe operating temperatures
Disconnect	Safety shutoff for primary power to unit	Inspect & clean contacts Check for proper operation
Rooftop Maintenance Requirements		
		
Part	Function	Tasks Required
Filter Section	Removes Particles from the air	Replace filters quarterly
Fresh Air Damper (Economizer)	Provides source of outside air	Check for proper operation Adjust & calibrate Lubricate bearings
Return Air Damper	Provides means of recirculating air	Check for proper operation Adjust & calibrate Lubricate bearings
Exhaust Air Damper	Provides outlet for exhaust air	Check for proper operation Adjust & calibrate Lubricate bearings
Return & Supply Fans	Circulates & returns air in the system Distributes air into space	Lubricate bearings Check for bearing wear Clean dirt accumulation Check drive couplings tighten Check belts – replace once yearly

Roof Top Maintenance Requirements		
		
Check alignment of shaft	Check fan blade tightness	Return & Supply Fan Motors
Provides energy source to rotate fans		
Inspect starter coils	Inspect & clean contacts	Electrical Disconnect
Tighten all electrical connections	Check operating current & voltage	
Check for vibration	Lubricate bearings	
Check motor mounts - tighten		
Safety shutoff for primary power to unit		Condenser Fan
Moves air through condenser coil		
Clean dirt accumulation	Lubricate bearings	Condenser Coil
Check for bearing wear		
Clean fin surfaces	Check for leaks	Compressor
Check for corrosion		
Converts refrigerant from high temperature, high pressure gas to low temperature, high pressure liquid	Provides heat transfer	Cooling Coil
Converts low temperature, low pressure gas to high temperature, high pressure gas		
Check refrigerant charge	Check crankcase heater	Burner Section
Check for oil & refrigerant leaks	Check oil level	
Check for vibration	Observe operating temperatures	Heating Section
Provides cool surface for heat transfer in air	Provides combustion control	Pleated Maintenance Requirements
Regulates fuel safety controls for heating section		
Provides heat source for areas being served	Inspect & clean	Tasks Required
Check for corrosion	Check for leaks	
Function	Clear Air	Part
Replace quarterly		Filter

Metro Building Services



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

The Agreement is made by and between: Metro Building Services of Bolton, Mississippi herein after known as the Contractor and City of Brandon - Library of Brandon, Mississippi herein after known as the Customer. Services will be provided at 1475 W. Government Street.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual and (3) Operational Inspections at a price of \$4,130.00 per year, payable in equal quarterly installments of \$1,032.50. *services rendered (Note: Change the Agreement)* The first payment is due 30 days after coverage begins, October 1, 2022. Coverage shall continue for 1 year.

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. The service Agreement remains the property of the Contractor and is provided for the Customer's use only. This service Agreement is subject to management approval by Contractor. No waiver changes or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

By: TRAVIS BURRELL

By:

Travis Burrell

Butch Lee

Director Of Service Operations

Mayor

Date: September 10, 2022

Date:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will check and clean all heat exchangers on all gas heating Equipment.

Operational Inspections- Inspection of unit operation, check condenser coils, clean drain pans, all mini split unit reservoirs, filters and floats shall be cleaned thoroughly with an antibacterial solution blow out all drain lines and hoses with air and leak check and install drain pan tablets, Clean with non-caustic solution such as Coil Rite", check belt tensions, and overall system operations.

Air Filter Maintenance

Included in your Maintenance Program are (4) air filter changes per year. Metro Building Services will provide filters, labor, materials, and dispose of the used filters.

Emergency and Trouble Call Coverage

Even with the maintenance care provided in this program, occasional failures can occur. Although the cost of emergency service labor and materials are not included in this program, you will receive top priority trouble call response during peak heating and cooling periods. We will be on-site within (2) hours from receipt of your request.

Performance Review

A performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement/suggestions. Items needing attention are addressed in a timely fashion.

Reports

Each completed service call is documented by a Contractor service report. This report may be provided to the customer as evidence of the completed service showing each performed task.

Metro Building Service Team

Metro Building Services has assembled a specialized maintenance team dedicated to insuring a smooth integration of this program with Preventative Maintenance Contract Customers normal business activities. This team will ensure consistency in the delivery of your maintenance program, provide for effective lines of communication, and to avoid escorting unfamiliar people through your facility.

Your Account Manager will continue to work closely with you along with the Implementation Team to preserve the integrity of your equipment, reduce your energy and operating costs and to maintain tenant comfort. The Implementation Team will be made up of the following service professionals.

- Darlene Morgan is a Service Coordinator. Darlene is responsible for scheduling maintenance program services. Darlene and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- BJ Graves Is a Service Coordinator. BJ is responsible for scheduling maintenance program services. BJ and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.

- Cindy Goode is Billing Coordinator. Cindy is responsible for handling all invoicing per the terms and conditions of this agreement. Cindy can be reached at (601)398-2475.
- Travis Burrell is Director of Service Operations. Travis is responsible for all service operations, PM Contracts, PM scheduling. Travis can be reached at (601)906-2656.

Scheduled Tasks

The service program is designed to provide continuing maintenance on the equipment listed in schedule "C" of the Agreement. The tasks planned and scheduled are designed to provide for the long-term care of the customer's equipment.

Each service visit will be scheduled and prepared by the Contractors dispatch system. The Contractor schedule includes specific tasks for each piece of equipment required to maintain the systems at peak efficiency.

Maintenance

The run-time uses and application of the piece of equipment determine the equipment service frequency. This information, along with manufacturer's recommendations and our experience assures the customer's equipment receives the most cost-effective maintenance in the industry.

Repair and Replacement

The Contractor invoices for all labor and materials to repair or replace worn or failed parts and for the parts and components separately from this Agreement.

The service agreement includes consumable materials such as lubricants, grease, cleaners, and clean-up materials. Replacement of parts and components is subject to the Owners approval and is invoiced separately from this Agreement.

Emergency Service

The Contractor is on call and can provide all labor, parts and materials seven days a week/twenty-four hours a day.

Additional Services

- 24-hour Plumbing Service
- Sheet Metal and Steel Fabrication
- Energy Management Systems and Audits
- Design Build
- Engineering
- HVAC and Plumbing Construction

Preferred Customer Pricing

As a valued customer, this agreement allows Preventative Maintenance Contract Customers to receive a 10% discount on labor for plumbing or HVAC service calls priced on a time and material basis. This discount also applies to emergency services or repairs not covered in this agreement. (Quoted or Contract pricing for equipment replacements or other major repairs are not subject to discounts as they offer best pricing already included in the quote).

Refrigerant Containment Service

We will use recovery, recycling, and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all Federal, State and Local Regulatory Guidelines.

SCHEDULE B

Terms and Conditions

- Contractor agrees to perform all work professionally and to furnish only materials of good quality.
- The customer provides and allows reasonable access to all areas and equipment and allows Contractor to stop and start equipment as necessary to fulfill the terms of the Agreement.
- All maintenance tasks will be performed during the Contractor's normal working hours.
- The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.
- Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports and other non-moving parts, are not included in this Agreement.
- Any repairs or services resulting from power failures, freezing temperatures, roof leaks through curbs or equipment, or air side corrosion will be paid for by the customer in accordance with Contractor's currently established rates.
- Under no circumstances will Contractor be responsible for loss of use, loss of profits, increased operating or maintenance expense, claims of this customers/tenants or clients, or any special, indirect or consequential damages.
- The agreement does not include responsibility for design deficiencies, such as, but not limited to poor air distribution, water balances, etc. It does not include responsibility for system, equipment and component obsolescence, electrical failures, unserviceable equipment and operating the system(s). If the equipment covered is altered, modified, changed or moved, this Agreement may be adjusted accordingly or terminated.
- Contractor is not responsible for the removal or disposal of any hazardous materials or any cost associated with these materials unless otherwise noted in this Agreement.
- The agreement does not include repairing any damage resulting from improper/inadequate water treatment or filter service not supplied by Contractor. This agreement does not include the cleaning of any air passages, air grills, or air balancing of systems.
- This agreement and all rights hereunder shall not be assignable unless approved by Contractor.
- In the event of additional freight, labor, or material costs resulting from this customer's request to avoid delays with the respect to equipment warranties, or accelerated delivery of parts and supplies, Customer agrees to pay these additional costs at Contractor's currently established rates.

- Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or

similar hazardous substances. In the event Contractor encounters such material in performing its work, Contractor will have the right to discontinue work and remove its employees until the hazard is corrected or it determined no hazard exists.

Limitations of Liability and Indemnity

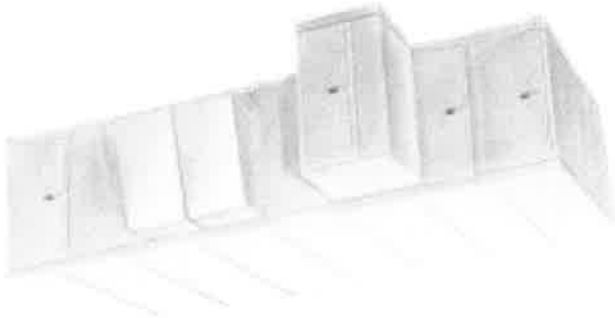
- Contractor will not be liable for delays or failure to obligate due to fire, flood, strike, lockout, freezing, unavailability of material, riots, acts of God, or cause beyond reasonable control.
- The Contractor's liability or warranty, either expressed or implied, is limited to replacement of defective materials, parts and correction of faulty workmanship. All work performed by Contractor that may be found in conflict with local, state, or federal building codes shall be corrected by Contractor.

SCHEDULE C

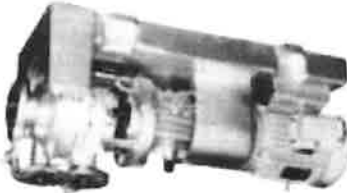
Qty	Type	Size	Manuf.	Model	Serial	Location
1	Air Handling Unit	10	TRANE	MCCA035A	K02F86068	AHU-1
1	Air Handling Unit	10	TRANE	MCCA035A	K02F86150	AHU-2
1	Air Handling Unit	10	TRANE	MCCA025A	K02F86157	AHU-3
1	Air Handling Unit	10	TRANE	MCCA014A	K02F86170	AHU-4
1	Packaged Chillers	140	TRANE	RTAC1404	IJ02G05717	CH-1
1	Gas Boiler	60	LOCHINVAR	CHN1801	HO2H0014622	B-1, BOILER
1	Standard Pumps		BALDOR	N/A	N/A	PUMP-1
1	Standard Pumps		BALDOR	N/A	N/A	PUMP-2
3	Belts		TRANE	MCCA035	N/A	AHU-1-BELT
2	Belts		TRANE	MCCA035	N/A	AHU-2-BELT
2	Belts		TRANE	MCCA025	N/A	AHU-3-BELT
1	Belts		TRANE	MCCA014	N/A	AHU-4-BELT

SCHEDULE D

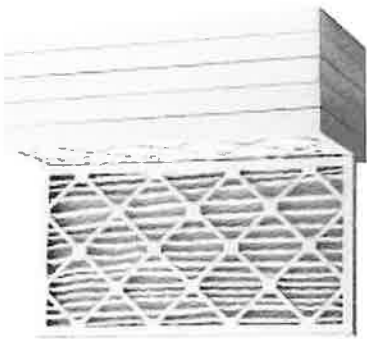
Qty	Type	Changes	Size	Manufacture	Unit Id
1	Pleated	4	16x16x1		FILTERS
3	Pleated	4	16x20x2		FILTERS
12	Pleated	4	16x25x2		FILTERS
3	Pleated	4	20x20x2		FILTERS
16	Pleated	4	20x25x2		FILTERS

Air Handling Unit Maintenance Requirements		
	Part	Function
	Dampers	Regulates quantity of air through unit
	Filters	Remove particles from the air
	Heating & Cooling Coils	Provides for heat transfer
	Motor	Drives fan
Packaged Chillers Maintenance Requirements	Fan	Moves air to space being served
		Clean & inspect Check for vibrations Check fan rotation
		Lubricate motor Tighten mountings Tighten electrical connections Check for vibration Inspect contacts & starter
		Inspect for corrosion Check for leaks Clean coils
		Replace filters quarterly
Tasks Required		
Part	Function	Tasks Required
Dampers	Regulates quantity of air through unit	Lubricate bearings Check for proper operation Adjust & calibrate Clean surfaces Tighten connections
Filters	Remove particles from the air	Replace filters quarterly
Heating & Cooling Coils	Provides for heat transfer	Clean coils Check for leaks Inspect for corrosion
Motor	Drives fan	Inspect contacts & starter Check for vibration Tighten electrical connections Tighten mountings Lubricate motor
Fan	Moves air to space being served	Clean & inspect Check for vibrations Check fan rotation
Packaged Chillers Maintenance Requirements		
Part	Function	Tasks Required
Filter Dryer	Removes particles from the liquid	Replace filters Quarterly
Fresh Air Damper (Economizer)	Provides source of outside air	Check for proper operation Adjust & calibrate Lubricate bearings
Return Air Damper	Provides means of recirculating air	Check for proper operation Adjust & calibrate Lubricate bearings
Exhaust Air Damper	Provides outlet for exhaust air	Check for proper operation Adjust & calibrate Lubricate bearings

Packaged Chillers Maintenance Requirements		
Electrical Disconnect	Safety shutoff for primary power to unit	Inspect & clean contacts Check for proper operation
Condenser Fan	Moves air through condenser coil	Clean dirt accumulation Lubricate bearings Check for bearing wear
Condenser Coil	Converts refrigerant from high temperature, high pressure gas to low temperature, high pressure liquid Provides heat transfer	Clean fin surfaces Check for leaks Check for corrosion
Compressor	Converts low temperature, low pressure gas to high temperature, high pressure gas	Check refrigerant charge Check crankcase heater Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures
Zone Control Actuators	Operates zone dampers by space thermostat	Inspect for proper operation Clean surfaces
Cooling Coil	Provides cool surface for heat transfer in air	Inspect surfaces Check for corrosion & leaks
Sump	Storage area for tower water	Clean sump & inspect for corrosion
Water Inlet & Outlet	Provides connections for condenser water	Inspect & check for leaks
Gas Boiler Maintenance Requirements		
		
Part	Function	Tasks Required
Burner Section	Heat transfer from fuel to heating medium	Check flame shape & composition Inspect nozzles & orifices Clean igniters & pilot, clean heat exchangers and burners

Gas Boiler Maintenance Requirements		
	Boiler Section	Store heating medium during heat transfer Inspect for leaks Clean all surfaces
	Controls & Limits	Perform operational tests of: Control sequences, Hi-temp safety, Flame failure, Hi/Low fuel pressure, Low water blow down - fuel
Standard Pumps Maintenance Requirements		
	Part	
	Base	Support for pump
	Motor	Provides source of energy to transfer medium through pump
	Coupling	Links motor to pump
	Impeller	Moves medium through pump into pipe system
	Housing	Provides link to piping system
	Tasks Required	Check pump mounts for tightness/wear Inspect for corrosion Inspect coils & contacts Lubricate bearings Check for proper alignment Inspect wear Inspect shaft

Base	Support for pump	Check pump mounts for tightness/wear Inspect for corrosion
Motor	Provides source of energy to transfer medium through pump	Inspect coils & contacts Lubricate bearings
Coupling	Links motor to pump	Check for proper alignment Inspect wear Inspect shaft
Impeller	Moves medium through pump into pipe system	Listen for proper operation
Housing	Provides link to piping system	Check packing & seals for leaks Inspect gaskets Lubricate drive shaft bearings Clean surface

Pleated Maintenance Requirements		
	Part	Filter
	Function	Clear Air
Tasks Required	Replace quarterly	

PM Agreement #1032R

Job Name: City of Brandon - Police Department



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

The Agreement is made by and between: Metro Building Services of Bolton, Mississippi herein after known as the Contractor and City of Brandon - Police Department of Brandon, Mississippi herein after known as the Customer. Services will be provided at 1455 West Government Street.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual and (3) Operational Inspections at a price of \$3,570.00 per year, payable in equal quarterly installments of \$892.50.

The first payment is due 30 days after coverage begins, October 1, 2022. Coverage shall continue for 1 year.

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. The service Agreement remains the property of the Contractor and is provided for the Customer's use only. This service Agreement is subject to management approval by Contractor. No waiver changes or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

By: **Travis Burrell**

Travis Burrell

Director Of Service Operations

Date: **September 10, 2022**

Date:

Mayor

Butch Lee

By:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will clean all heat exchangers and burners on all gas heating equipment.

Operational Inspections- Inspection of unit operation, check condenser coil, clean drain pans, all mini split unit reservoirs, filters and floats shall be cleaned thoroughly with an antibacterial solution blow out all drain lines and hoses with air and leak check and install drain pan tablets, Clean with non-caustic solution such as Coil Rite", check belt tensions, and overall system operations.

Air Filter Maintenance

Included in your Maintenance Program are (4) air filter changes per year. Metro Building Services will provide the labor, materials, and dispose of the used filters

Emergency and Trouble Call Coverage

Even with the maintenance care provided in this program, occasional failures can occur. Although the cost of emergency service labor and materials are not included in this program, you will receive top priority trouble call response during peak heating and cooling periods. We will be on-site within (2) hours from receipt of your request.

Performance Review

A performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement/suggestions. Items needing attention are addressed in a timely fashion.

Reports

Each completed service call is documented by a Contractor service report. This report may be provided to the customer as evidence of the completed service showing each performed task.

Metro Building Service Team

Metro Building Services has assembled a specialized maintenance team dedicated to insuring a smooth integration of this program with Preventative Maintenance Contract Customers normal business activities. This team will ensure consistency in the delivery of your maintenance program, provide for effective lines of communication, and to avoid escorting unfamiliar people through your facility.

- Your Account Manager will continue to work closely with you along with the Implementation Team to preserve the integrity of your equipment, reduce your energy and operating costs and to maintain tenant comfort. The Implementation Team will be made up of the following service professionals.

- Darlene Morgan is a Service Coordinator. Darlene is responsible for scheduling maintenance program services. Darlene and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.

- BJ Graves Is a Service Coordinator. BJ is responsible for scheduling maintenance program services. BJ and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.

- Cindy Goode is Billing Coordinator. Cindy is responsible for handling all invoicing per the terms and conditions of this agreement. Cindy can be reached at (601)398-2475.

- Travis Burrell is Director of Service Operations. Travis is responsible for all service operations, PM Contracts, PM scheduling. Travis can be reached at (601)906-2656.

Scheduled Tasks

The service program is designed to provide continuing maintenance on the equipment listed in schedule "C" of the Agreement. The tasks planned and scheduled are designed to provide for the long-term care of the customer's equipment.

Each service visit will be scheduled and prepared by the Contractors dispatch system. The Contractor schedule includes specific tasks for each piece of equipment required to maintain the systems at peak efficiency.

Maintenance

The run-time uses and application of the piece of equipment determine the equipment service frequency. This information, along with manufacturer's recommendations and our experience assures the customer's equipment receives the most cost-effective maintenance in the industry.

Repair and Replacement

The Contractor invoices for all labor and materials to repair or replace worn or failed parts and for the parts and components separately from this Agreement.

The service agreement includes consumable materials such as lubricants, grease, cleaners, and clean-up materials. Replacement of parts and components is subject to the Owners approval and is invoiced separately from this Agreement.

Emergency Service

The Contractor is on call and can provide all labor, parts, and materials seven days a week/twenty-four hours a day.

Additional Services

- 24-hour Plumbing Service
- Sheet Metal and Steel Fabrication
- Energy Management Systems and Audits
- Design Build
- Engineering
- HVAC and Plumbing Construction

Preferred Customer Pricing

As a valued customer, this agreement allows Preventative Maintenance Contract Customers to receive a 10% discount on labor for plumbing or HVAC service calls priced on a time and material basis. This discount also applies to emergency services or repairs not covered in this agreement. (Quoted or Contract pricing for equipment replacements or other major repairs are not subject to discounts as they offer best pricing already included in the quote).

Refrigerant Containment Service

We will use recovery, recycling, and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all Federal, State and Local Regulatory Guidelines.

SCHEDULE B

Terms and Conditions

- Contractor agrees to perform all work professionally and to furnish only materials of good quality.
- The customer provides and allows reasonable access to all areas and equipment and allows Contractor to stop and start equipment as necessary to fulfill the terms of the Agreement.
- All maintenance tasks will be performed during the Contractor's normal working hours.
- The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.
- Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports and other non-moving parts, are not included in this Agreement.
- Any repairs or services resulting from power failures, freezing temperatures, roof leaks through curbs or equipment, or air side corrosion will be paid for by the customer in accordance with Contractor's currently established rates.
- Under no circumstances will Contractor be responsible for loss of use, loss of profits, increased operating, or maintenance expense, claims of this customers/tenants or clients, or any special, indirect, or consequential damages.
- The agreement does not include responsibility for design deficiencies, such as, but not limited to poor air distribution, water balances, etc. It does not include responsibility for system, equipment and component obsolescence, electrical failures, unserviceable equipment and operating the system(s). If the equipment covered is altered, modified, or moved, this Agreement may be adjusted accordingly or terminated.
- Contractor is not responsible for the removal or disposal of any hazardous materials or any cost associated with these materials unless otherwise noted in this Agreement.
- The agreement does not include repairing any damage resulting from improper/inadequate water treatment or filter service not supplied by Contractor.
- This agreement does not include the cleaning of any air passages, air grills, or air balancing of systems.
- This agreement and all rights hereunder shall not be assignable unless approved by Contractor.
- In the event of additional freight, labor, or material costs resulting from this customer's request to avoid delays with the respect to equipment warranties, or accelerated delivery of parts and supplies, Customer agrees to pay these additional costs at Contractor's currently established rates.
- Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or similar hazardous substances. In the event Contractor encounters such material in performing its work, Contractor will have the right to discontinue work and remove its employees until the hazard is corrected or it determined no hazard exists.

SCHEDULE C

SCHEDULE D

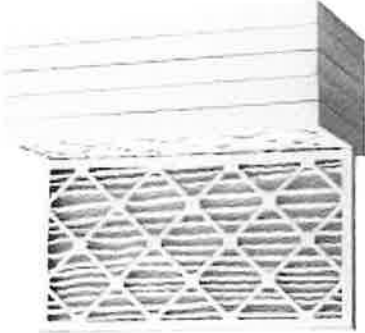
Qty	Type	Changes	Size	Manufacture	Unit Id
21	Pleated	4	20x20x1		FILTERS
4	Pleated	4	16x20x2		FILTERS

Split System (Outside) Maintenance Requirements					
Part	Function	Tasks Required			
Electrical Disconnect	Safety shutoff for primary power to unit	Inspect & clean contacts Check for proper operation			
Condenser Fan	Moves air through condenser coil	Clean dirt accumulation Lubricate bearings Check for bearing wear			
Condenser Coil	Converts refrigerant from high temperature, high pressure gas to low temperature, high pressure liquid Provides heat transfer	Clean fin surfaces Check for leaks Check for corrosion			
Compressor	Converts low temperature, low pressure gas to high temperature, high pressure gas	Check refrigerant charge Check crankcase heater Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures			



Split System (Inside) Maintenance Requirements		
Part	Function	Tasks Required
Filter Section	Removes Particles from the air	
Fresh Air Damper (Economizer)	Provides source of outside air	Check for proper operation Adjust & calibrate Lubricate bearings
Return Air Damper	Provides means of recirculating air	Check for proper operation Adjust & calibrate Lubricate bearings
Exhaust Air Damper	Provides outlet for exhaust air	Check for proper operation Adjust & calibrate Lubricate bearings
Return & Supply Fans	Circulates & returns air in the system Distributes air into space	Lubricate bearings Check for bearing wear Clean dirt accumulation Check drive couplings tighten Check belts – replace yearly Check alignment of shaft Check fan blade tightness
Return & Supply Fan Motors	Provides energy source to rotate fans	Inspect starter coils Inspect & clean contacts Tighten all electrical connections Check for vibration Lubricate bearings Check motor insulation resistance Check motor mounts - tighten
Cooling Coil	Provides cool surface for heat transfer in air	Inspect & clean surfaces Check for corrosion & leaks
Burner Section	Provides combustion control Regulates fuel safety controls for heating section	Inspect nozzles Inspect blower Lubricate blower motor Test safety controls
Heating Section	Provides heat source for areas being served	Inspect & clean Check for corrosion Check for leaks



Makeup Air Units Maintenance Requirements		
Part	Function	Tasks Required
Motor	Drives fan	Inspect coil & contacts Check motor mounts Check for vibration
Blower Housing	Provides a space to hold the blower wheel.	Check for vibration Check blade/wheel clearance
Filter Section	Removes particles from the air	Replace filters quarterly
Fresh Air Damper	Provide a source of outside air	Check for proper operation Adjust & calibrate Lubricate bearings
Supply Fan	Circulates/distribute air into space	Lubricate bearings Check for bearing wear Clean dirt accumulation Check drive couplings Check shaft alignment Check fan blade clearance & tightness
Burner Section	Provides combustion control Regulates fuel Safety controls for heating	Inspect nozzles Inspect bower Lubricate blower motor Test safety controls
Heating Section	Provides heat source for served space	Inspect & clean Check for corrosion Check for leaks
Belts & Pulleys	Connects fan motor to fan	Check alignment Check for wear Check belt tension
Plated Maintenance Requirements		
		
Part	Function	Tasks Required
Filter	Clear Air	Replace quarterly

Metro Building Services



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

The Agreement is made by and between: Metro Building Services of Bolton, Mississippi herein after known as the Contractor and City of Brandon - Fire Station #1 of Brandon, Mississippi herein after known as the Customer. Services will be provided at 629 Marquette Road.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual inspection and (3) Operational Inspections at a price of \$590.00 per year, payable in Quarterly payments of \$147.00.
 Payment is due 30 days after ~~coverage begins~~, October 1, 2022. Coverage shall continue for 1 year.

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. The service Agreement remains the property of the Contractor and is provided for the Customer's use only. This service Agreement is subject to management approval by Contractor. No waiver changes or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

Services Removed (Note: Change All Agreement)

Handwritten notes:
 #1 590
 590 -
 784 -
 784 -
 784 -
 590 -
 #2 590 -
 784 -
 784 -
 784 -
 590 -
 \$4,122 -
 NO CHANGE in price!

By: **Travis Burrell**

By:

Butch Lee

Director Of Service Operations

Mayor

Date: **September 10, 2022**

Date:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will check and clean all heat exchangers and burners on all gas heating equipment.

Operational Inspections- Inspection of unit operation, check condenser coils, clean drain pans, all mini split unit reservoirs, filters and floats shall be cleaned thoroughly with an antibacterial solution blow out all drain lines and hoses with air and leak check and install drain pan tablets, Clean with non-caustic solution such as Coil Rite", check belt tensions, and overall system operations.

Air Filter Maintenance

Included in your Maintenance Program are (0) air filter changes per year. (Customer to provide and change filters.

Emergency and Trouble Call Coverage

Even with the maintenance care provided in this program, occasional failures can occur. Although the cost of emergency service labor and materials are not included in this program, you will receive top priority trouble call response during peak heating and cooling periods. We will be on-site within (2) hours from receipt of your request.

Performance Review

A performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement/suggestions. Items needing attention are addressed in a timely fashion.

Reports

Each completed service call is documented by a Contractor service report. This report may be provided to the customer as evidence of the completed service showing each performed task.

Metro Building Service Team

Metro Building Services has assembled a specialized maintenance team dedicated to insuring a smooth integration of this program with Preventative Maintenance Contract Customers normal business activities. This team will ensure consistency in the delivery of your maintenance program, provide for effective lines of communication, and to avoid escorting unfamiliar people through your facility.

- Your Account Manager will continue to work closely with you along with the Implementation Team to preserve the integrity of your equipment, reduce your energy and operating costs and to maintain tenant comfort. The Implementation Team will be made up of the following service professionals. Darlene Morgan is a Service Coordinator. Darlene is responsible for scheduling all maintenance program services. Darlene and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.

- BJ Graves Is a Service Coordinator. BJ is responsible for scheduling all maintenance program services. BJ and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.

- Cindy Goode is Billing Coordinator. Cindy is responsible for handling all invoicing per the terms and conditions of this agreement. Cindy can be reached at (601)398-2475.

- Travis Burrell is Director of Service Operations. Travis is responsible for all service operations, PM Contracts, PM scheduling. Travis can be reached at (601)906-2656.

Scheduled Tasks

The service program is designed to provide continuing maintenance on the equipment listed in schedule "C" of the Agreement. The tasks planned and scheduled are designed to provide for the long-term care of the customer's equipment.

Each service visit will be scheduled and prepared by the Contractors dispatch system. The Contractor schedule includes specific tasks for each piece of equipment required to maintain the systems at peak efficiency.

Maintenance

The run-time uses and application of the piece of equipment determine the equipment service frequency. This information, along with manufacturer's recommendations and our experience assures the customer's equipment receives the most cost-effective maintenance in the industry.

Repair and Replacement

The Contractor invoices for all labor and materials to repair or replace worn or failed parts and for the parts and components separately from this Agreement.

The service agreement includes consumable materials such as lubricants, grease, cleaners, and clean-up materials. Replacement of parts and components is subject to the Owners approval and is invoiced separately from this Agreement.

Emergency Service

The Contractor is on call and can provide all labor, parts and materials seven days a week/twenty-four hours a day.

Additional Services

- 24-hour Plumbing Service
- Sheet Metal and Steel Fabrication
- Energy Management Systems and Audits
- Design Build
- Engineering
- HVAC and Plumbing Construction

Preferred Customer Pricing

As a valued customer, this agreement allows Preventative Maintenance Contract Customers to receive a 10% discount on labor for plumbing or HVAC service calls priced on a time and material basis. This discount also applies to emergency services or repairs not covered in this agreement. (Quoted or Contract pricing for equipment replacements or other major repairs are not subject to discounts as they offer best pricing already included in the quote).

Refrigerant Containment Service

We will use recovery, recycling and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all Federal, State and Local Regulatory Guidelines.

SCHEDULE B**Terms and Conditions**

- Contractor agrees to perform all work professionally and to furnish only materials of good quality.
- The customer provides and allows reasonable access to all areas and equipment and allows Contractor to stop and start equipment as necessary to fulfill the terms of the Agreement.
- All maintenance tasks will be performed during the Contractor's normal working hours.
- The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.
- Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports and other non-moving parts, are not included in this Agreement.
- Any repairs or services resulting from power failures, freezing temperatures, roof leaks through curbs or equipment, or air side corrosion will be paid for by the customer in accordance with Contractor's currently established rates.
- Under no circumstances will Contractor be responsible for loss of use, loss of profits, increased operating, or maintenance expense, claims of this customers/tenants or clients, or any special, indirect, or consequential damages.
- The agreement does not include responsibility for design deficiencies, such as, but not limited to poor air distribution, water balances, etc. It does not include responsibility for system, equipment and component obsolescence, electrical failures, unserviceable equipment and operating the system(s). If the equipment covered is altered, modified, or moved, this Agreement may be adjusted accordingly or terminated.
- Contractor is not responsible for the removal or disposal of any hazardous materials or any cost associated with these materials unless otherwise noted in this Agreement.
- The agreement does not include repairing any damage resulting from improper/inadequate water treatment or filter service not supplied by Contractor. This agreement does not include the cleaning of any air passages, air grills, or air balancing of systems.
- This agreement and all rights hereunder shall not be assignable unless approved by Contractor.
- In the event of additional freight, labor, or material costs resulting from this customer's request to avoid delays with the respect to equipment warranties, or accelerated delivery of parts and supplies, Customer agrees to pay these additional costs at Contractor's currently established rates.
- Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or similar hazardous substances. In the event Contractor encounters such material in performing its work, Contractor will have the right to discontinue work and remove its employees until the hazard is corrected or it determined no hazard exists.

Limitations of Liability and Indemnity

- Contractor will not be liable for delays or failure to obligate due to fire, flood, strike, lockout, freezing, unavailability of material, riots, acts of God, or cause beyond reasonable control.
- The Contractor's liability or warranty, either expressed or implied, is limited to replacement of defective materials, parts, and correction of faulty workmanship. All work performed by Contractor that may be found in conflict with local, state, or federal building codes shall be corrected by Contractor.

SCHEDULE C

Qty	Type	Size	Manuf.	Model	Serial	Location
1	Split System (Outside)	5	RHEEM	13ACA60A01757	8378W271206559	GROUND CU-1
1	Split System (Inside)	5	YORK	P1CKD20N096601A	EFBM068258	CLOSET - FURN-1

5

Split System (Outside) Maintenance Requirements		
		
Part	Function	Tasks Required
Electrical Disconnect	Safety shutoff for primary power to unit	Inspect & clean contacts
Condenser Fan	Moves air through condenser coil	Clean dirt accumulation Lubricate bearings Check for bearing wear

Split System (Outside) Maintenance Requirements		
		
Condenser Coil	Converts refrigerant from high temperature, high pressure gas to low temperature, high pressure liquid Provides heat transfer	Clean fin surfaces Check for leaks Check for corrosion
Compressor	Converts low temperature, low pressure gas to high temperature, high pressure gas Checks low temperature, low pressure gas to high temperature, high pressure gas	Check refrigerant charge Check crankcase heater Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures
Split System (Inside) Maintenance Requirements		
		
Part	Function	Tasks Required
Filter Section	Removes Particles from the air	Replace once yearly

Split System (Inside) Maintenance Requirements	
	Fresh Air Damper (Economizer) Provides source of outside air Check for proper operation Adjust & calibrate Lubricate bearings
	Return Air Damper Provides means of recirculating air Check for proper operation Adjust & calibrate Lubricate bearings
	Exhaust Air Damper Provides outlet for exhaust air Check for proper operation Adjust & calibrate Lubricate bearings
	Return & Supply Fans Circulates & returns air in the system Distributes air into space Check for bearing wear Clean dirt accumulation Check drive couplings tighten Check belts replace yearly Check alignment of shaft Check fan blade tightness Inspect starter coils Inspect & clean contacts Tighten all electrical connections Check for vibration Lubricate bearings Check motor mounts - tighten
	Cooling Coil Provides cool surface for heat transfer in air Clean & inspect nozzles Clean & inspect blower Lubricate blower motor Test safety controls
	Burner Section Provides combustion control Regulates fuel safety controls for heating section
	Heating Section Provides heat source for areas being served Inspect & clean Check for corrosion Check for leaks

Metro Building Services



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

The Agreement is made by and between: Metro Building Services of Bolton, Mississippi herein after known as the Contractor and City of Brandon - Fire Station #2 of Brandon, Mississippi herein after known as the Customer. Services will be provided at 5065 Warner Drive.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual Inspection and (3) Operational Inspections at a price of \$ 590.00 per year, payable in Quarterly payments of \$147.50.

Payment is due 30 days after coverage begins, October 1, 2022. Coverage shall continue for 1 year.

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. The service Agreement remains the property of the Contractor and is provided for the Customer's use only. This service Agreement is subject to management approval by Contractor. No waiver changes or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

By: TRAVIS BURRELL

Butch Lee

Director Of Service Operations

Mayor

Date: September 10, 2022

Date:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will check and clean heat exchangers and burners on all gas heating equipment.

Operational Inspections- Inspection of unit operation, check condenser coils, clean drain pans, all mini split unit reservoirs, filters and floats shall be cleaned thoroughly with an antibacterial solution blow out all drain lines and hoses with air and leak check and install drain pan tablets, Clean with non-caustic solution such as Coil Rite", check belt tensions, and overall system operations.

Air Filter Maintenance

Included in your Maintenance Program are (0) air filter changes per year. (Customer provides and changes filters).

Emergency and Trouble Call Coverage

Even with the maintenance care provided in this program, occasional failures can occur. Although the cost of emergency service labor and materials are not included in this program, you will receive top priority trouble call response during peak heating and cooling periods. We will be on-site within (2) hours from receipt of your request.

Performance Review

A performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement/suggestions. Items needing attention are addressed in a timely fashion.

Reports

Each completed service call is documented by a contractor service report. This report may be provided to the customer as evidence of the completed service showing each performed task.

Metro Building Service Team

Metro Building Services has assembled a specialized maintenance team dedicated to insuring a smooth integration of this program with Preventative Maintenance Contract Customers normal business activities. This team will ensure consistency in the delivery of your maintenance program, provide for effective lines of communication, and to avoid escorting unfamiliar people through your facility.

Your Account Manager will continue to work closely with you along with the Implementation Team to preserve the integrity of your equipment, reduce your energy and operating costs and to maintain tenant comfort. The Implementation Team will be made up of the following service professionals.

- Darlene Morgan is a Service Coordinator. Darlene is responsible for scheduling all maintenance program services. Darlene and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- BJ Graves Is a Service Coordinator. BJ is responsible for scheduling all maintenance program services. BJ and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.

- Cindy Goode is Billing Coordinator. Cindy is responsible for handling all invoicing per the terms and conditions of this agreement. Cindy can be reached at (601)398-2475.

- Travis Burrell is Director of Service Operations. Travis is responsible for all service operations, PM Contracts, PM scheduling. Travis can be reached at (601)906-2656.

Scheduled Tasks

The service program is designed to provide continuing maintenance on the equipment listed in schedule "C" of the Agreement. The tasks planned and scheduled are designed to provide for the long-term care of the customer's equipment.

Each service visit will be scheduled and prepared by the Contractors dispatch system. The Contractor schedule includes specific tasks for each piece of equipment required to maintain the systems at peak efficiency.

Maintenance

The run-time uses and application of the piece of equipment determine the equipment service frequency. This information, along with manufacturer's recommendations and our experience assures the customer's equipment receives the most cost-effective maintenance in the industry.

Repair and Replacement

The Contractor invoices for all labor and materials to repair or replace worn or failed parts and for the parts and components separately from this Agreement.

The service agreement includes consumable materials such as lubricants, grease, cleaners, and clean-up materials. Replacement of parts and components is subject to the Owners approval and is invoiced separately from this Agreement.

Emergency Service

The Contractor is on call and can provide all labor, parts, and materials seven days a week/twenty-four hours a day.

Additional Services

- 24-hour Plumbing Service
- Sheet Metal and Steel Fabrication
- Energy Management Systems and Audits
- Design Build
- Engineering
- HVAC and Plumbing Construction

Preferred Customer Pricing

As a valued customer this agreement allows Preventative Maintenance Contract Customers to receive a 10% discount on labor for plumbing or HVAC service calls priced on a time and material basis. This discount also applies to emergency services or repairs not covered in this agreement. (Quoted or Contract pricing for equipment replacements or other major repairs are not subject to discounts as they offer best pricing already included in the quote).

Refrigerant Containment Service

We will use recovery, recycling, and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all Federal, State and Local Regulatory Guidelines.

SCHEDULE B

Terms and Conditions

- Contractor agrees to perform all work professionally and to furnish only materials of good quality.
- The customer provides and allows reasonable access to all areas and equipment and allows Contractor to stop and start equipment as necessary to fulfill the terms of the Agreement.
- All maintenance tasks will be performed during the Contractor's normal working hours.
- The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.
- Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports, and other non-moving parts, are not included in this Agreement.
- Any repairs or services resulting from power failures, freezing temperatures, roof leaks through curbs or equipment, or air side corrosion will be paid for by the customer in accordance with Contractor's currently established rates.
- Under no circumstances will Contractor be responsible for loss of use, loss of profits, increased operating, or maintenance expense, claims of this customers/tenants or client, or any special, indirect, or consequential damages.
- The agreement does not include responsibility for design deficiencies, such as, but not limited to poor air distribution, water balances, etc. It does not include responsibility for system, equipment and component obsolescence, electrical failures, unserviceable equipment and operating the system(s). If the equipment covered is altered, modified, or moved, this Agreement may be adjusted accordingly or terminated.
- Contractor is not responsible for the removal or disposal of any hazardous materials, or any cost associated with these materials unless otherwise noted in this Agreement.
- The agreement does not include repairing any damage resulting from improper/inadequate water treatment or filter service not supplied by Contractor. This agreement does not include the cleaning of any air passages, air grills, or air balancing of systems.
- This agreement and all rights hereunder shall not be assignable unless approved by Contractor.
- In the event of additional freight, labor, or material costs resulting from this customer's request to avoid delays with the respect to equipment warranties, or accelerated delivery of parts and supplies, Customer agrees to pay these additional costs at Contractor's currently established rates.

- Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or

similar hazardous substances. In the event Contractor encounters such material in performing its work, Contractor will have the right to discontinue work and remove its employees until the hazard is corrected or it determined no hazard exists.

Limitations of Liability and Indemnity

- Contractor will not be liable for delays or failure to obligate due to fire, flood, strike, lockout, freezing, unavailability of material, riots, acts of God, or cause beyond reasonable control.
- The Contractor's liability or warranty, either expressed or implied, is limited to replacement of defective materials, parts, and correction of faulty workmanship. All work performed by Contractor that may be found in conflict with local, state, or federal building codes shall be corrected by Contractor.

SCHEDULE C

Qty	Type	Size	Manuf.	Model	Serial	Location
1	Split System (Inside)	3	LENNOX ^S	ML193UH090XP36C-	1715L21867	EQUIPMENT ROOM FURN-1
1	Split System (Outside)	3	LENNOX	14ACXS036-230A18	1915M09568	Ground CU-1
1	Split System (Inside)	3	LENNOX ^S	ML193UH090XP36C-	1715L21869	EQUIPMENT ROOM FURN-2
1	Split System (Outside)	3	LENNOX	14ACXS036-230A18	1915M09566	Ground CU-2
1	Humidifier		LENNOX	HCWHD3-095	2215H02515	EQUIPMENT ROOM-HUMIDIFIER 1

Split System (Inside) Maintenance Requirements		
		
Part	Function	Tasks Required
	Removes Particles from the air	Replace filters quarterly
Filter Section		

Split System (Inside) Maintenance Requirements	
	Fresh Air Damper (Economizer)
	Provides source of outside air
	Check for proper operation Adjust & calibrate Lubricate bearings
	Return Air Damper
	Provides means of recirculating air
	Check for proper operation Adjust & calibrate Lubricate bearings
	Exhaust Air Damper
	Provides outlet for exhaust air
	Check for proper operation Adjust & calibrate Lubricate bearings
	Return & Supply Fans
	Circulates & returns air in the system Distributes air into space
	Check fan blade tightness Check alignment of shaft Check belts replacement yearly Check drive couplings tighten Clean dirt accumulation Check for bearing wear Lubricate bearings
	Return & Supply Fan Motors
	Provides energy source to rotate fans
	Inspect starter coils Inspect & clean contacts Tighten all electrical connections Check for vibration Lubricate bearings Check motor mounts - tighten
	Cooling Coil
	Provides cool surface for heat transfer in air
	Inspect surface Check for corrosion & leaks
	Burner Section
	Provides combustion control Regulates fuel safety controls for heating section
	Clean & inspect nozzles Clean & inspect blower Lubricate blower motor Test safety controls
	Heating Section
	Provides heat source for areas being served
	Inspect & clean Check for corrosion Check for leaks

Split System (Outside) Maintenance Requirements		
Part	Function	Tasks Required
Electrical Disconnect	Safety shutoff for primary power to unit	Inspect & clean contacts Check for proper operation
Condenser Fan	Moves air through condenser coil	Clean dirt accumulation Lubricate bearings Check for bearing wear
Condenser Coil	Converts refrigerant from high temperature, high pressure gas to low temperature, high pressure liquid Provides heat transfer	Clean fin surfaces Check for leaks Check for corrosion
Compressor	Converts low temperature, low pressure gas to high temperature, high pressure gas Check refrigerant charge Check crankcase heater Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures	
Zone Control Actuators	Operates zone dampers by space thermostat	Inspect for proper operation Clean surfaces Adjust as needed



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

The Agreement is made by and between: Metro Building Services of Bolton, Mississippi herein after known as the Contractor and City of Brandon - Fire Station # 3 of Brandon, Mississippi herein after known as the Customer. Services will be provided at 147 Kennedy Farm Parkway.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual Inspection and (3) Operational Inspections at a price of \$784.00 per year, payable in quarterly payments of \$196.00.

Payment is due 30 days after coverage begins, October 1, 2022. Coverage shall continue for 1 year.

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. The service Agreement remains the property of the Contractor and is provided for the Customer's use only. This service Agreement is subject to management approval by Contractor. No waiver changes or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

By: Travis Burrell

By:

Travis Burrell

Butch Lee

Director Of Service Operations

Mayor

Date: **September 10, 2022**

Date:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will check and clean heat exchangers and burners on all gas heating equipment.

Operational Inspections- Inspection of unit operation, check condenser coils, clean drain pans, all mini split unit reservoirs, filters and floats shall be cleaned thoroughly with an antibacterial solution blow out all drain lines and hoses with air and leak check and install drain pan tablets, Clean with non-caustic solution such as Coil Rite", check belt tensions, and overall system operations.

Air Filter Maintenance

Included in your Maintenance Program are (0) air filter changes per year. (Customer to provide and install filters).

Emergency and Trouble Call Coverage

Even with the maintenance care provided in this program, occasional failures can occur. Although the cost of emergency service labor and materials are not included in this program, you will receive top priority trouble call response during peak heating and cooling periods. We will be on-site within (2) hours from receipt of your request.

Performance Review

A performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement/suggestions. Items needing attention are addressed in a timely fashion.

Reports

Each completed service call is documented by a Contractor service report. This report may be provided to the customer as evidence of the completed service showing each performed task.

Metro Building Service Team

Metro Building Services has assembled a specialized maintenance team dedicated to insuring a smooth integration of this program with Preventative Maintenance Contract Customers normal business activities. This team will ensure consistency in the delivery of your maintenance program, provide for effective lines of communication, and to avoid escorting unfamiliar people through your facility.

- Your Account Manager will continue to work closely with you along with the Implementation Team to preserve the integrity of your equipment, reduce your energy and operating costs and to maintain tenant comfort. The Implementation Team will be made up of the following service professionals.

- Darlene Morgan is a Service Coordinator. Darlene is responsible for scheduling all maintenance program services. Darlene and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.

- BJ Graves Is a Service Coordinator. BJ is responsible for scheduling all maintenance program services. BJ and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.

- Cindy Goode is Billing Coordinator. Cindy is responsible for handling all invoicing per the terms and conditions of this agreement. Cindy can be reached at (601)398-2475.

- Travis Burrell is Director of Service Operations. Travis is responsible for all service operations, PM Contracts, PM scheduling. Travis can be reached at (601)906-2656.

Scheduled Tasks

The service program is designed to provide continuing maintenance on the equipment listed in schedule "C" of the Agreement. The tasks planned and scheduled are designed to provide for the long-term care of the customer's equipment.

Each service visit will be scheduled and prepared by the Contractors dispatch system. The Contractor schedule includes specific tasks for each piece of equipment required to maintain the systems at peak efficiency.

Maintenance

The run-time uses and application of the piece of equipment determine the equipment service frequency. This information, along with manufacturer's recommendations and our experience assures the customer's equipment receives the most cost-effective maintenance in the industry.

Repair and Replacement

The Contractor invoices for all labor and materials to repair or replace worn or failed parts and for the parts and components separately from this Agreement.

The service agreement includes consumable materials such as lubricants, grease, cleaners, and clean-up materials. Replacement of parts and components is subject to the Owners approval and is invoiced separately from this Agreement.

Emergency Service

The Contractor is on call and can provide all labor, parts and materials seven days a week/twenty-four hours a day.

Additional Services

- 24-hour Plumbing Service
- Sheet Metal and Steel Fabrication
- Energy Management Systems and Audits
- Design Build
- Engineering
- HVAC and Plumbing Construction

Preferred Customer Pricing

As a valued customer, this agreement allows Preventative Maintenance Contract Customers to receive a 10% discount on labor for plumbing or HVAC service calls priced on a time and material basis. This discount also applies to emergency services or repairs not covered in this agreement. (Quoted or Contract pricing for equipment replacements or other major repairs are not subject to discounts as they offer best pricing already included in the quote).

Refrigerant Containment Service

We will use recovery, recycling, and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all Federal, State and Local Regulatory Guidelines.

SCHEDULE B

Terms and Conditions

- Contractor agrees to perform all work professionally and to furnish only materials of good quality.
- The customer provides and allows reasonable access to all areas and equipment and allows Contractor to stop and start equipment as necessary to fulfill the terms of the Agreement.
- All maintenance tasks will be performed during the Contractor's normal working hours.
- The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.
- Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports and other non-moving parts, are not included in this Agreement.
- Any repairs or services resulting from power failures, freezing temperatures, roof leaks through curbs or equipment, or air side corrosion will be paid for by the customer in accordance with Contractor's currently established rates.
- Under no circumstances will Contractor be responsible for loss of use, loss of profits, increased operating, or maintenance expense, claims of this customers/tenants or clients, or any special, indirect, or consequential damages.
- The agreement does not include responsibility for design deficiencies, such as, but not limited to poor air distribution, water balances, etc. It does not include responsibility for system, equipment and component obsolescence, electrical failures, unserviceable equipment and operating the system(s). If the equipment covered is altered, modified, or moved, this Agreement may be adjusted accordingly or terminated.
- Contractor is not responsible for the removal or disposal of any hazardous materials or any cost associated with these materials unless otherwise noted in this Agreement.
- The agreement does not include repairing any damage resulting from improper/inadequate water treatment or filter service not supplied by Contractor. This agreement does not include the cleaning of any air passages, air grills, or air balancing of systems.
- This agreement and all rights hereunder shall not be assignable unless approved by Contractor.
- In the event of additional freight, labor, or material costs resulting from this customer's request to avoid delays with the respect to equipment warranties, or accelerated delivery of parts and supplies, Customer agrees to pay these additional costs at Contractor's currently established rates.

- Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or

similar hazardous substances. In the event Contractor encounters such material in performing its work, Contractor will have the right to discontinue work and remove its employees until the hazard is corrected or it determined no hazard exists.

Limitations of Liability and Indemnity

- Contractor will not be liable for delays or failure to obligate due to fire, flood, strike, lockout, freezing, unavailability of material, riots, acts of God, or cause beyond reasonable control.
- The Contractor's liability or warranty, either expressed or implied, is limited to replacement of defective materials, parts and correction of faulty workmanship. All work performed by Contractor that may be found in conflict with local, state, or federal building codes shall be corrected by Contractor.

SCHEDULE C

Qty	Type	Size	Manuf.	Model	Serial	Location
1	Split System (Inside)	3	LENNOX ⁵	ML193UH090XP36C-	1715K22595	EQUIPMENT ROOM FURN-1
1	Split System (Outside)	3	LENNOX	14ACXS036-230A18	1915M09569	GROUND CU-1
1	Split System (Inside)	3	LENNOX ⁵	ML193UH090XP36C-	1915L12469	EQUIPMENT ROOM FURN-2
1	Split System (Outside)	3	LENNOX	14ACXS036-230A18	1915M09567	GROUND CU-2
1	Humidifier		LENNOX	HCWHD3-095	N/A	EQUIPMENT ROOM - HUMIDIFIER 1

Split System (Inside) Maintenance Requirements		
		
Part	Function	Tasks Required
Filter Section	Removes Particles from the air	Replace filters quarterly

		Split System (Inside) Maintenance Requirements	
Fresh Air Damper (Economizer)	Provides source of outside air	Check for proper operation Adjust & calibrate Lubricate bearings	Check for proper operation Adjust & calibrate Lubricate bearings
Return Air Damper	Provides means of recirculating air	Check for proper operation Adjust & calibrate Lubricate bearings	Check for proper operation Adjust & calibrate Lubricate bearings
Exhaust Air Damper	Provides outlet for exhaust air	Check for proper operation Adjust & calibrate Lubricate bearings	Check for proper operation Adjust & calibrate Lubricate bearings
Return & Supply Fans	Circulates & returns air in the system Distributes air into space	Check for bearing wear Clean dirt accumulation Check drive couplings tighten Check belts – Yearly Check alignment of shaft Check fan blade tightness	
Return & Supply Fan Motors	Provides energy source to rotate fans	Inspect starter coils Inspect & clean contacts Tighten all electrical connections Check for vibration Lubricate bearings Check motor mounts – tighten	
Cooling Coil	Provides cool surface for heat transfer in air	Inspect & clean surfaces Check for corrosion & leaks	
Burner Section	Provides combustion control Regulates fuel safety controls Clean & inspect blower Lubricate blower motor	Test safety controls	
Heating Section	Provides heat source for areas being served	Inspect & clean Check for corrosion Check for leaks	

Split System (Outside) Maintenance Requirements		
Part	Function	Tasks Required
Electrical Disconnect	Safety shutoff for primary power to unit	Inspect & clean contacts Check for proper operation
Condenser Fan	Moves air through condenser coil	Clean dirt accumulation Lubricate bearings Check for bearing wear
Condenser Coil	Converts refrigerant from high temperature, high pressure gas to low temperature, high pressure liquid Provides heat transfer	Clean fin surfaces Check for leaks Check for corrosion
Compressor	Converts low temperature, low pressure gas to high temperature, high pressure gas	Check refrigerant charge Check crankcase heater Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures
Zone Control Actuators	Operates zone dampers by space thermostat	Inspect for proper operation Clean surfaces Adjust as needed



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

The Agreement is made by and between: Metro Building Services of Bolton, Mississippi herein after known as the Contractor and City of Brandon - Fire Station #4 of Brandon, Mississippi herein after known as the Customer. Services will be provided at 1058 Star Road.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual Inspections and (3) Operational Inspections at a price of \$784.00 per year, payable in Quarterly installments of \$196.00.

Payment is due 30 days after coverage begins, October 1, 2022. Coverage shall continue for 1 year.

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. The service Agreement remains the property of the Contractor and is provided for the Customer's use only. This service Agreement is subject to management approval by Contractor. No waiver changes or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

By: Travis Burrell

By:

Butch Lee

Travis Burrell

Mayor

Director Of Service Operations

Date: September 10, 2022

Date:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will check and clean heat exchangers and burners on all gas equipment.

Operational Inspections- Inspection of unit operation, check condenser coils, clean drain pans, all mini split unit reservoirs, filters and floats shall be cleaned thoroughly with an antibacterial solution blow out all drain lines and hoses with air and leak check and install drain pan tablets, Clean with non-caustic solution such as Coil Rite", check belt tensions, and overall system operations.

Air Filter Maintenance

Included in your Maintenance Program are (0) air filter changes per year. (Customer to provide and install filters).

Emergency and Trouble Call Coverage

Even with the maintenance care provided in this program, occasional failures can occur. Although the cost of emergency service labor and materials are not included in this program, you will receive top priority trouble call response during peak heating and cooling periods. We will be on-site within (2) hours from receipt of your request.

Performance Review

A performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement/suggestions. Items needing attention are addressed in a timely fashion.

Reports

Each completed service call is documented by a Contractor service report. This report may be provided to the customer as evidence of the completed service showing each performed task.

Metro Building Service Team

Metro Building Services has assembled a specialized maintenance team dedicated to insuring a smooth integration of this program with Preventative Maintenance Contract Customers normal business activities. This team will ensure consistency in the delivery of your maintenance program, provide for effective lines of communication, and to avoid escorting unfamiliar people through your facility.

Your Account Manager will continue to work closely with you along with the Implementation Team to preserve the integrity of your equipment, reduce your energy and operating costs and to maintain tenant comfort. The Implementation Team will be made up of the following service professionals.

- Darlene Morgan is a Service Coordinator. Darlene is responsible for scheduling all maintenance program services. Darlene and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.

- BJ Graves Is a Service Coordinator. BJ is responsible for scheduling all maintenance program services. BJ and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.

- Cindy Goode is Billing Coordinator. Cindy is responsible for handling all invoicing per the terms and conditions of this agreement. Cindy can be reached at (601)398-2475.

- Travis Burrell is Director of Service Operations. Travis is responsible for all service operations, PM Contracts, PM scheduling. Travis can be reached at (601)906-2656.

Scheduled Task

The service program is designed to provide continuing maintenance on the equipment listed in schedule "C" of the Agreement. The tasks planned and scheduled are designed to provide for the long-term care of the customer's equipment.

Each service visit will be scheduled and prepared by the Contractors dispatch system. The Contractor schedule includes specific tasks for each piece of equipment required to maintain the systems at peak efficiency.

Maintenance

The run-time uses and application of the piece of equipment determine the equipment service frequency. This information, along with manufacturer's recommendations and our experience assures the customer's equipment receives the most cost-effective maintenance in the industry.

Repair and Replacement

The Contractor invoices for all labor and materials to repair or replace worn or failed parts and for the parts and components separately from this Agreement.

The service agreement includes consumable materials such as lubricants, grease, cleaners, and clean-up materials. Replacement of parts and components is subject to the Owners approval and is invoiced separately from this Agreement.

Emergency Service

The Contractor is on call and can provide all labor, parts, and materials seven days a week/twenty-four hours a day.

Additional Services

- 24-hour Plumbing Service
- Sheet Metal and Steel Fabrication
- Energy Management Systems and Audits
- Design Build
- Engineering
- HVAC and Plumbing Construction

Preferred Customer Pricing

As a valued customer, this agreement allows Preventative Maintenance Contract Customers to receive a 10% discount on labor for plumbing or HVAC service calls priced on a time and material basis. This discount also applies to emergency services or repairs not covered in this agreement. (Quoted or Contract pricing for equipment replacements or other major repairs are not subject to discounts as they offer best pricing already included in the quote).

Refrigerant Containment Service

We will use recovery, recycling, and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all Federal, State and Local Regulatory Guidelines.

SCHEDULE B

Terms and Conditions

- Contractor agrees to perform all work professionally and to furnish only materials of good quality.
- The customer provides and allows reasonable access to all areas and equipment and allows Contractor to stop and start equipment as necessary to fulfill the terms of the Agreement.
- All maintenance tasks will be performed during the Contractor's normal working hours.
- The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.
- Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports and other non-moving parts, are not included in this Agreement.
- Any repairs or services resulting from power failures, freezing temperatures, roof leaks through curbs or equipment, or air side corrosion will be paid for by the customer in accordance with Contractor's currently established rates.
- Under no circumstances will Contractor be responsible for loss of use, loss of profits, increased operating, or maintenance expense, claims of this customers/tenants or clients, or any special, indirect, or consequential damages.
- The agreement does not include responsibility for design deficiencies, such as, but not limited to poor air distribution, water balances, etc. It does not include responsibility for system, equipment and component obsolescence, electrical failures, unserviceable equipment and operating the system(s). If the equipment covered is altered, modified, or moved, this Agreement may be adjusted accordingly or terminated.
- Contractor is not responsible for the removal or disposal of any hazardous materials or any cost associated with these materials unless otherwise noted in this Agreement.
- The agreement does not include repairing any damage resulting from improper/inadequate water treatment or filter service not supplied by Contractor. This agreement does not include the cleaning of any air passages, air grills, or air balancing of systems.
- This agreement and all rights hereunder shall not be assignable unless approved by Contractor.
- In the event of additional freight, labor, or material costs resulting from this customer's request to avoid delays with the respect to equipment warranties, or accelerated delivery of parts and supplies, Customer agrees to pay these additional costs at Contractor's currently established rates.

- Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or

similar hazardous substances. In the event Contractor encounters such material in performing its work, Contractor will have the right to discontinue work and remove its employees until the hazard is corrected or it determined no hazard exists.

Limitations of Liability and Indemnity

- Contractor will not be liable for delays or failure to obligate due to fire, flood, strike, lockout, freezing, unavailability of material, riots, acts of God, or cause beyond reasonable control.
- The Contractor's liability or warranty, either expressed or implied, is limited to replacement of defective materials, parts and correction of faulty workmanship. All work performed by Contractor that may be found in conflict with local, state, or federal building codes shall be corrected by Contractor.

SCHEDULE C

Qty	Type	Size	Manuf.	Model	Serial	Location
1	Split System (Inside)	3	LENNOX ⁵	ML193UH090XP36C-	1715K22606	EQUIPMENT ROOM FURN-1
1	Split System (Outside)	3	LENNOX	14ACXS036-230A18	1915M09571	GROUND CU-1
1	Split System (Inside)	3	LENNOX ⁵	ML193UH090XP36C-	1915L12469	EQUIPMENT ROOM FURN-2
1	Split System (Outside)	3	LENNOX	14ACXS036-230A18	1915M09565	GROUND CU-2
1	Humidifier		LENNOX	HCWHD3-095	N/A	EQUIPMENT ROOM - HUMIDIFIER 1

Split System (Inside) Maintenance Requirements		
		
Part	Function	Tasks Required
Filter Section	Removes Particles from the air	

Split System (Inside) Maintenance Requirements		
	Fresh Air Damper (Economizer)	Provides source of outside air Adjust & calibrate Lubricate bearings
	Return Air Damper	Provides means of recirculating air Check for proper operation Adjust & calibrate Lubricate bearings
	Exhaust Air Damper	Provides outlet for exhaust air Check for proper operation Adjust & calibrate Lubricate bearings
	Return & Supply Fans	Circulates & returns air in the system Distributes air into space Check fan blade tightness Check alignment of shaft Check drive couplings tighten Clean dirt accumulation Check for bearing wear Lubricate bearings
	Return & Supply Fan Motors	Provides energy source to rotate fans Inspect starter coils Inspect & clean contacts Tighten all electrical connections Check operating current & voltage Check for vibration Lubricate bearings Check motor mounts - tighten
	Cooling Coil	Provides cool surface for heat transfer in air Inspect & clean surfaces Check for corrosion & leaks
	Burner Section	Provides combustion control Regulates fuel safety controls Clean & inspect nozzles Clean & inspect blower Lubricate blower motor Test safety controls
	Heating Section	Provides heat source for areas being served Inspect & clean Check for corrosion Check for leaks

Split System (Outside) Maintenance Requirements		
Part	Function	Tasks Required
Electrical Disconnect	Safety shutoff for primary power to unit	Inspect & clean contacts Check for proper operation
Condenser Fan	Moves air through condenser coil	Clean dirt accumulation Lubricate bearings Check for bearing wear
Condenser Coil	Converts refrigerant from high temperature, high pressure gas to low temperature, high pressure liquid Provides heat transfer	Clean fin surfaces Check for leaks Check for corrosion
Compressor	Converts low temperature, low pressure gas to high temperature, high pressure gas	Check refrigerant charge Check crankcase heater Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

The Agreement is made by and between: Metro Building Services of Bolton, Mississippi herein after known as the Contractor and City of Brandon - Fire Station #5 of Brandon, Mississippi herein after known as the Customer. Services will be provided at 16 Woodgate Drive.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual Inspection and (3) Operational Inspections at a price of \$784.00 per year, payable in Quarterly installments of \$196.00.

Payment is due 30 days after coverage begins, October 1, 2022. Coverage shall continue for 1 year.

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. The service Agreement remains the property of the Contractor and is provided for the Customer's use only. This service Agreement is subject to management approval by Contractor. No waiver changes or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

By: **Travis Burrell**

By:

Travis Burrell

Butch Lee

Director Of Service Operations

Mayor

Date: **September 10, 2022**

Date:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will check and clean heat exchangers and burners on all gas heating equipment.

Operational Inspections- Inspection of unit operation, check condenser coils, clean drain pans, all mini split unit reservoirs, filters and floats shall be cleaned thoroughly with an antibacterial solution blow out all drain lines and hoses with air and leak check and install drain pan tablets, Clean with non-caustic solution such as Coil Rite", check belt tensions, and overall system operations.

Air Filter Maintenance

Included in your Maintenance Program are (0) air filter changes per year. (Customer to supply and install filters).

Emergency and Trouble Call Coverage

Even with the maintenance care provided in this program, occasional failures can occur. Although the cost of emergency service labor and materials are not included in this program, you will receive top priority trouble call response during peak heating and cooling periods. We will be on-site within (2) hours from receipt of your request.

Performance Review

A performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement/suggestions. Items needing attention are addressed in a timely fashion.

Reports

Each completed service call is documented by a contractor service report. This report may be provided to the customer as evidence of the completed service showing each performed task.

Metro Building Service Team

Metro Building Services has assembled a specialized maintenance team dedicated to insuring a smooth integration of this program with Preventative Maintenance Contract Customers normal business activities. This team will ensure consistency in the delivery of your maintenance program, provide for effective lines of communication, and to avoid escorting unfamiliar people through your facility.

Your Account Manager will continue to work closely with you along with the Implementation Team to preserve the integrity of your equipment, reduce your energy and operating costs and to maintain tenant comfort. The Implementation Team will be made up of the following service professionals.

- Darlene Morgan is a Service Coordinator. Darlene is responsible for scheduling all maintenance program services. Darlene and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- BJ Graves Is a Service Coordinator. BJ is responsible for scheduling all maintenance program services. BJ and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- Cindy Goode is Billing Coordinator. Cindy is responsible for handling all invoicing per the terms and conditions of this agreement. Cindy can be reached at (601)398-2475.
- Travis Burrell is Director of Service Operations. Travis is responsible for all service operations, PM Contracts, PM scheduling. Travis can be reached at (601)906-2656.

Scheduled Tasks

The service program is designed to provide continuing maintenance on the equipment listed in schedule "C" of the Agreement. The tasks planned and scheduled are designed to provide for the long-term care of the customer's equipment.

Each service visit will be scheduled and prepared by the Contractors dispatch system. The Contractor schedule includes specific tasks for each piece of equipment required to maintain the systems at peak efficiency.

Maintenance

The run-time uses and application of the piece of equipment determine the equipment service frequency. This information, along with manufacturer's recommendations and our experience assures the customer's equipment receives the most cost-effective maintenance in the industry.

Repair and Replacement

The Contractor invoices for all labor and materials to repair or replace worn or failed parts and for the parts and components separately from this Agreement.

The service agreement includes consumable materials such as lubricants, grease, cleaners, and clean-up materials. Replacement of parts and components is subject to the Owners approval and is invoiced separately from this Agreement.

Emergency Service

The Contractor is on call and can provide all labor, parts, and materials seven days a week/twenty-four hours a day.

Additional Services

- 24-hour Plumbing Service
- Sheet Metal and Steel Fabrication
- Energy Management Systems and Audits
- Design Build
- Engineering
- HVAC and Plumbing Construction

Preferred Customer Pricing

As a valued customer this agreement allows Preventative Maintenance Contract Customers to receive a 10% discount on labor for plumbing or HVAC service calls priced on a time and material basis. This discount also applies to emergency services or repairs not covered in this agreement. (Quoted or Contract pricing for equipment replacements or other major repairs are not subject to discounts as they offer best pricing already included in the quote).

Refrigerant Containment Service

We will use recovery, recycling, and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all Federal, State and Local Regulatory Guidelines.

SCHEDULE B

Terms and Conditions

- Contractor agrees to perform all work professionally and to furnish only materials of good quality.
- The customer provides and allows reasonable access to all areas and equipment and allows Contractor to stop and start equipment as necessary to fulfill the terms of the Agreement.
- All maintenance tasks will be performed during the Contractor's normal working hours.
- The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.
- Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports, and other non-moving parts, are not included in this Agreement.
- Any repairs or services resulting from power failures, freezing temperatures, roof leaks through curbs or equipment, or air side corrosion will be paid for by the customer in accordance with Contractor's currently established rates.
- Under no circumstances will Contractor be responsible for loss of use, loss of profits, increased operating, or maintenance expense, claims of this customers/tenants or client, or any special, indirect, or consequential damages.
- The agreement does not include responsibility for design deficiencies, such as, but not limited to poor air distribution, water balances, etc. It does not include responsibility for system, equipment and component obsolescence, electrical failures, unserviceable equipment and operating the system(s). If the equipment covered is altered, modified, or moved, this Agreement may be adjusted accordingly or terminated.
- Contractor is not responsible for the removal or disposal of any hazardous materials, or any cost associated with these materials unless otherwise noted in this Agreement.
- The agreement does not include repairing any damage resulting from improper/inadequate water treatment or filter service not supplied by Contractor. This agreement does not include the cleaning of any air passages, air grills, or air balancing of systems.
- This agreement and all rights hereunder shall not be assignable unless approved by Contractor.
- In the event of additional freight, labor, or material costs resulting from this customer's request to avoid delays with the respect to equipment warranties, or accelerated delivery of parts and supplies, Customer agrees to pay these additional costs at Contractor's currently established rates.

- Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or

similar hazardous substances. In the event Contractor encounters such material in performing its work, Contractor will have the right to discontinue work and remove its employees until the hazard is corrected or it determined no hazard exists.

Limitations of Liability and Indemnity

- Contractor will not be liable for delays or failure to obligate due to fire, flood, strike, lockout, freezing, unavailability of material, riots, acts of God, or cause beyond reasonable control.
- The Contractor's liability or warranty, either expressed or implied, is limited to replacement of defective materials, parts, and correction of faulty workmanship. All work performed by Contractor that may be found in conflict with local, state, or federal building codes shall be corrected by Contractor.

SCHEDULE C

Qty	Type	Size	Manuf.	Model	Serial	Location
1	Split System (Outside)	3.5	LENNOX	M4AC4042C100AA	164020012M	GROUND CU-1
1	Split System (Inside)	3.5	LENNOX	M801P080BU48AAC	16325TTS1G	CLOSET - FURN-1
1	Rooftop	3	TRANE	4YCC4036A1070AB	1805126681	GROUND-PKG-1

Split System (Outside) Maintenance Requirements		
Part	Function	Tasks Required
Electrical Disconnect	Safety shutoff for primary power to unit	Inspect & clean contacts Check for proper operation
Condenser Fan	Moves air through condenser coil	Clean dirt accumulation Lubricate bearings Check for bearing wear

Split System (Outside) Maintenance Requirements		
		
Condenser Coil	Converts refrigerant from high temperature, high pressure gas to low temperature, high pressure liquid Provides heat transfer	
Compressor	Converts low temperature, low pressure gas to high temperature, high pressure gas Check refrigerant charge Check crankcase heater Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures	
Split System (Inside) Maintenance Requirements		
		
Part	Function	Tasks Required
Filter Section	Removes Particles from the air	

Split System (Inside) Maintenance Requirements		
		
Fresh Air Damper (Economizer)	Provides source of outside air	Check for proper operation Adjust & calibrate Lubricate bearings
Return Air Damper	Provides means of recirculating air	Check for proper operation Adjust & calibrate Lubricate bearings
Exhaust Air Damper	Provides outlet for exhaust air	Check for proper operation Adjust & calibrate Lubricate bearings
Return & Supply Fans	Circulates & returns air in the system Distributes air into space	Lubricate bearings Check for bearing wear Clean dirt accumulation Check drive couplings tighten Replace belts - Yearly Check alignment of shaft Check fan blade tightness
Return & Supply Fan Motors	Provides energy source to rotate fans	Inspect starter coils Inspect & clean contacts Tighten all electrical connections Check for vibration Lubricate bearings Check motor mounts - tighten
Cooling Coil	Provides cool surface for heat transfer in air	Inspect & clean surfaces Check for corrosion & leaks
Burner Section	Provides combustion control Regulates fuel safety controls for heating section	Inspect nozzles Inspect blower Lubricate blower motor Test safety controls
Heating Section	Provides heat source for areas being served	Inspect & clean Check for corrosion Check for leaks
Rooftop Maintenance Requirements		
		
Part	Function	Tasks Required

Rooftop Maintenance Requirements		
		
Filter Section	Removes Particles from the air	
Fresh Air Damper (Economizer)	Provides source of outside air	Check for proper operation Adjust & calibrate Lubricate bearings
Return Air Damper	Provides means of recirculating air	Check for proper operation Adjust & calibrate Lubricate bearings
Exhaust Air Damper	Provides outlet for exhaust air	Check for proper operation Adjust & calibrate Lubricate bearings
Return & Supply Fans	Circulates & returns air in the system Distributes air into space	Lubricate bearings Check for bearing wear Clean dirt accumulation Check drive couplings tighten Check belts - Yearly Check alignment of shaft Check fan blade tightness
Return & Supply Fan Motors	Provides energy source to rotate fans	Inspect starter coils Inspect & clean contacts Tighten all electrical connections Check operating current & voltage Check for vibration Lubricate bearings Check motor mounts - tighten
Electrical Disconnect	Safety shutoff for primary power to unit	Inspect & clean contacts Check for proper operation
Condenser Fan	Moves air through condenser coil	Clean dirt accumulation Lubricate bearings Check for bearing wear
Condenser Coil	Converts refrigerant from high temperature, high pressure gas to low pressure gas to low temperature, high pressure liquid Provides heat transfer	Clean fin surfaces Check for leaks Check for corrosion
Compressor	Converts low temperature, low pressure gas to high temperature, high pressure gas Check refrigerant charge	Check crankcase heater Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures
Zone Control Actuators	Operates zone dampers by space thermostat	Inspect for proper operation Clean surfaces
Cooling Coil	Provides cool surface for heat transfer in air	Inspect & clean surfaces Check for corrosion & leaks

 Rooftop Maintenance Requirements		
Burner Section	Provides combustion control	Inspect nozzles Inspect blower Lubricate blower motor Test safety controls
	Regulates fuel safety controls for heating section	Provides heat source for areas being served
Heating Section		Inspect & clean Check for corrosion Check for leaks



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

The Agreement is made by and between: Metro Building Services of Bolton, Mississippi herein after known as the Contractor and City of Brandon - Fire Station #6 of Brandon, Mississippi herein after known as the Customer. Services will be provided at 213 Polindexter Street.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual Inspection and (3) Operational Inspections at a price of \$590.00 per year, payable in Quarterly installments of \$147.50.

Payment is due 30 days after coverage begins, October 1, 2022. Coverage shall continue for 1 year.

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. The service Agreement remains the property of the Contractor and is provided for the Customer's use only. This service Agreement is subject to management approval by Contractor. No waiver changes or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

This annual agreement shall continue in effect from year to year unless either party gives written notice to the other of intention not to renew thirty (30) days before the anniversary

date. The agreement pricing can be adjusted up to 3% per year at the discretion of Contractor. Price adjustments may reflect increases in labor, materials, and fuel.

By: **Travis Burrell**

By:

Butch Lee

Mayor

Director Of Service Operations

Date: **September 10, 2022**

Date:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will check and clean heat exchangers and burners on all gas heating equipment.

Operational Inspections- Inspection of unit operation, check condenser coils, clean drain pans, all mini split unit reservoirs, filters and floats shall be cleaned thoroughly with an antibacterial solution blow out all drain lines and hoses with air and leak check and install drain pan tablets, Clean with non-caustic solution such as Coil Rite", check belt tensions, and overall system operations.

Air Filter Maintenance

Included in your Maintenance Program are (0) air filter changes per year. (Customer provides and installs filters)

Emergency and Trouble Call Coverage

Even with the maintenance care provided in this program, occasional failures can occur. Although the cost of emergency service labor and materials are not included in this program, you will receive top priority trouble call response during peak heating and cooling periods. We will be on-site within (2) hours from receipt of your request.

Performance Review

A performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement/suggestions. Items needing attention are addressed in a timely fashion.

Reports

Each completed service call is documented by a Contractor service report. This report may be provided to the customer as evidence of the completed service showing each performed task.

Metro Building Service Team

Metro Building Services has assembled a specialized maintenance team dedicated to insuring a smooth integration of this program with Preventative Maintenance Contract Customers normal business activities. This team will ensure consistency in the delivery of your maintenance program, provide for effective lines of communication, and to avoid escorting unfamiliar people through your facility.

Your Account Manager will continue to work closely with you along with the Implementation Team to preserve the integrity of your equipment, reduce your energy and operating costs and to maintain tenant comfort. The Implementation Team will be made up of the following service professionals.

- Darlene Morgan is a Service Coordinator. Darlene is responsible for scheduling all maintenance program services. Darlene and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- BJ Graves Is a Service Coordinator. BJ is responsible for scheduling all maintenance program services. BJ and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.

- Cindy Goode is Billing Coordinator. Cindy is responsible for handling all invoicing per the terms and conditions of this agreement. Cindy can be reached at (601)398-2475.
- Travis Burrell is Director of Service Operations. Travis is responsible for all service operations, PM Contracts, PM scheduling. Travis can be reached at (601)906-2656.

Scheduled Tasks

The service program is designed to provide continuing maintenance on the equipment listed in schedule "C" of the Agreement. The tasks planned and scheduled are designed to provide for the long-term care of the customer's equipment.

Each service visit will be scheduled and prepared by the Contractor's dispatch system. The Contractor schedule includes specific tasks for each piece of equipment required to maintain the systems at peak efficiency.

Maintenance

The run-time uses and application of the piece of equipment determine the equipment service frequency. This information, along with manufacturer's recommendations and our experience assures the customer's equipment receives the most cost-effective maintenance in the industry.

Repair and Replacement

The Contractor invoices for all labor and materials to repair or replace worn or failed parts and for the parts and components separately from this Agreement.

The service agreement includes consumable materials such as lubricants, grease, cleaners, and clean-up materials. Replacement of parts and components is subject to the Owners approval and is invoiced separately from this Agreement.

Emergency Service

The Contractor is on call and can provide all labor, parts, and materials seven days a week/twenty-four hours a day.

Additional Services

- 24-hour Plumbing Service
- Sheet Metal and Steel Fabrication
- Energy Management Systems and Audits
- Design Build
- Engineering
- HVAC and Plumbing Construction

Preferred Customer Pricing

As a valued customer, this agreement allows Preventative Maintenance Contract Customers to receive a 10% discount on labor for plumbing or HVAC service calls priced on a time and material basis. This discount also applies to emergency services or repairs not covered in this agreement. (Quoted or Contract pricing for equipment replacements or other major repairs are not subject to discounts as they offer best pricing already included in the quote).

Refrigerant Containment Service

We will use recovery, recycling, and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all Federal, State and Local Regulatory Guidelines.

SCHEDULE B

Terms and Conditions

- Contractor agrees to perform all work professionally and to furnish only materials of good quality.
- The customer provides and allows reasonable access to all areas and equipment and allows Contractor to stop and start equipment as necessary to fulfill the terms of the Agreement.
- All maintenance tasks will be performed during the Contractor's normal working hours.
- The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.
- Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports and other non-moving parts, are not included in this Agreement.
- Any repairs or services resulting from power failures, freezing temperatures, roof leaks through curbs or equipment, or air side corrosion will be paid for by the customer in accordance with Contractor's currently established rates.
- Under no circumstances will Contractor be responsible for loss of use, loss of profits, increased operating, or maintenance expense, claims of this customers/tenants or clients, or any special, indirect, or consequential damages.
- The agreement does not include responsibility for design deficiencies, such as, but not limited to poor air distribution, water balances, etc. It does not include responsibility for system, equipment and component obsolescence, electrical failures, unserviceable equipment and operating the system(s). If the equipment covered is altered, modified, or moved, this Agreement may be adjusted accordingly or terminated.
- Contractor is not responsible for the removal or disposal of any hazardous materials or any cost associated with these materials unless otherwise noted in this Agreement.
- The agreement does not include repairing any damage resulting from improper/inadequate water treatment or filter service not supplied by Contractor. This agreement does not include the cleaning of any air passages, air grills, or air balancing of systems.
- This agreement and all rights hereunder shall not be assignable unless approved by Contractor.
- In the event of additional freight, labor, or material costs resulting from this customer's request to avoid delays with the respect to equipment warranties, or accelerated delivery of parts and supplies, Customer agrees to pay these additional costs at Contractor's currently established rates.

- Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or

similar hazardous substances. In the event Contractor encounters such material in performing its work, Contractor will have the right to discontinue work and remove its employees until the hazard is corrected or it determined no hazard exists.

Limitations of Liability and Indemnity

- Contractor will not be liable for delays or failure to obligate due to fire, flood, strike, lockout, freezing, unavailability of material, riots, acts of God, or cause beyond reasonable control.
- The Contractor's liability or warranty, either expressed or implied, is limited to replacement of defective materials, parts, and correction of faulty workmanship. All work performed by Contractor that may be found in conflict with local, state, or federal building codes shall be corrected by Contractor.

SCHEDULE C

Qty	Type	Size	Manuf.	Model	Serial	Location
1	Split System (Outside)	5	TRANE	4TTR4060I100AA	18241NJ85F	GROUND CU-1
1	Split System (Inside)	5	YORK	TG9S100C20MP11A	W1A163721	CEILING-FURN-1

		
Split System (Outside) Maintenance Requirements		
Part	Function	Tasks Required
Electrical Disconnect	Safety shutoff for primary power to unit	Inspect & clean contacts Check for proper operation
Condenser Fan	Moves air through condenser coil	Clean dirt accumulation Lubricate bearings Check for bearing wear

Split System (Outside) Maintenance Requirements				Condenser Coil Converts refrigerant from high temperature, high pressure gas to low temperature, high pressure liquid Provides heat transfer		Compressor Converts low temperature, low pressure gas to high temperature, high pressure gas Check refrigerant charge Check crankcase heater Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures		Split System (Inside) Maintenance Requirements				Part	Function	Tasks Required	Filter Section	Removes Particles from the air
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Split System (Inside) Maintenance Requirements	
	Fresh Air Damper (Economizer)
	Provides source of outside air
	Check for proper operation Adjust & calibrate Lubricate bearings
	Return Air Damper
	Provides means of recirculating air
	Check for proper operation Adjust & calibrate Lubricate bearings
	Exhaust Air Damper
	Provides outlet for exhaust air
	Check for proper operation Adjust & calibrate Lubricate bearings
	Return & Supply Fans
	Circulates & returns air in the system
	Distributes air into space
	Check fan blade tightness Check alignment of shaft Check belts - Yearly Check drive couplings tighten Clean dirt accumulation Check for bearing wear Lubricate bearings
	Return & Supply Fan Motors
	Provides energy source to rotate fans
	Inspect starter coils Inspect & clean contacts Tighten all electrical connections Check for vibration Lubricate bearings Check motor mounts - tighten
	Cooling Coil
	Provides cool surface for heat transfer in air
	Check for corrosion & leaks Inspect & clean surfaces
	Burner Section
	Provides combustion control
	Regulates fuel safety controls Inspect nozzles Inspect blower Lubricate blower motor Test safety controls
	Heating Section
	Provides heat source for areas being served
	Inspect & clean Check for corrosion Check for leaks

Metro Building Services



COMMERCIAL MAINTENANCE PROPOSAL

PREPARED FOR
THE CITY OF BRANDON
JODY COMPTON
BRANDON, MISSISSIPPI



COMMERCIAL HVAC + PLUMBING

JACKSON 168 East Porter Street, Jackson, MS 39201 / MADISON 123 Solleftea, Madison, MS 39110
MAILING P.O. Box 1015 / Jackson, MS 39215-1015 / 601-353-4681 / www.environmentmasters.com



Maintaining your HVAC systems shouldn't be complicated.

Our year-round maintenance is designed to lower operating costs, help prevent minor problems from becoming major repairs, and extend the life of your systems.

Our custom designed program is specifically for your equipment and around your schedule. Environment Masters will:

- **Provide yearly maintenance program for the City of Brandon.**

Agreement will cover one full cooling check, coil washing, and all mechanical checks listed. Also to include one yearly heating inspection of all equipment including all checks listed. All filter changes are included.

- Upon completion of each maintenance check, an **electronic report with inspection sheets and invoices will be submitted to the City of Brandon.** Environment Masters will also maintain a digital service history, equipment information, and a log of all inspection sheets.



What to Expect.

- Before each visit, we will contact you by phone to schedule maintenance visits, as to not interfere with any scheduled events.
- When a date is agreed upon for scheduled maintenance, we will schedule our technicians to be on site to begin work each morning at 8am. On the first visit we will number all the equipment at each location, then the equipment info will be recorded into our database. We keep information such as, unit Model & Serial numbers, unit age, refrigerant type, belt sizes, etc.. This information can be shared with your business at any time.
- As inspections are being done, an electronic maintenance form will be completed for each piece of equipment. These inspection forms will be saved to our cloud-based dispatch software, then a digital copy of the invoice and maintenance forms will be sent to the email address provided.
- Any deficiencies found will be noted on the inspection form for that piece of equipment, the information will also be in the invoice summary that you will receive at the end of each service.
- Our technicians are authorized to make repair quotes directly to you, so if anything is found to be defective, you will likely receive a same-day quote for repair. If you receive a repair quote, you can approve it online and our team will get an instant notification so that we may get parts and materials as quickly as possible for you.
- We also have to capability to save pictures and/or videos of defective parts and repairs completed. Those can be submitted to you as well.

Main Point of Contact:

Trent Moore, Commercial HVAC Service Manager
Environment Masters
601-353-4681 office
601-946-3289 cell
tmoore@environmentmasters.com



September 15, 2022

City of Brandon

Attn: Jody Compton

RE: HVACR Planned Maintenance

Dear Jody,

Environment Masters is pleased to provide you a quotation to perform planned maintenance for the locations listed below.

Amphitheater HVAC:

Total: \$11,745.00 (Excludes Taxes)

- **Cost Add for HVAC additional coil cleaning: Total \$971.00**

Amphitheater Refrigeration:

Total: \$3,915.00 (Excludes Taxes)

Shiloh Park:

Total: \$4,120.00 (Excludes Taxes)

- **Cost Add for HVAC additional coil cleaning: Total \$460.00**

Quarry Park:

Total: \$2,650.00 (Excludes Taxes)

- **Cost Add for HVAC additional coil cleaning: Total \$250.00**

Municipal Complex:

Total: \$6,620.00 (Excludes Taxes)

Library:

Total: \$8350.00 (Excludes Taxes)

Police Department:

Total: \$3850.00 (Excludes Taxes)

Fire Station 1:

Total: \$550.00 (Excludes Taxes)

Fire Station 2:

Total: \$650.00 (Excludes Taxes)

Fire Station 3:

Total: \$650.00 (Excludes Taxes)

Fire Station 4:

Total: \$650.00 (Excludes Taxes)

Fire Station 5:

Total: \$650.00 (Excludes Taxes)

Fire Station 6:

Total: \$550.00 (Excludes Taxes)

All locations excluding Fire Stations planned maintenance will include:

- (1) annual technical inspection (includes coil cleaning with chemical and belt change)
- (3) operational inspections
- (4) filter changes (by service provider, not 3rd party vendor). Clean washable filters
- 10% discount off base labor rates (provide labor rates) and list price for all parts (tax exempt)

Fire Stations planned maintenance to receive:

- (1) annual technical inspection (includes coil cleaning with chemical)
- (3) Operational inspections
- (4) filter changes (by service provider, not 3rd party vendor). Clean washable filters
- 10% discount off base labor rates and list price for parts

Planned Maintenance agreement will include:

- Priority service, must respond within (2) hours for all emergence service calls
- Provide a comprehensive inspection report upon completion of each service call listing work performed, defects found and recommended corrective action(s) to keep equipment in good working condition
- During annual inspections: clean all blower wheels (including mini splits) and intake louvers.
- Check and clean heat exchangers and burners on gas heating equipment
- Check and test strip heat on electric heating equipment
- Clean condensate drain pans, drain lines (including mini splits) and add drain tablets

We appreciate the opportunity of submitting our proposal and look forward to working with you.

Sincerely,



Trent Moore
Service Manager

Standard terms of sale are net 30 days. 1.5% interest added per month on unpaid balances.



PRICING FOR CORRECTIVE REPAIRS

Total technician cost per hour (regular time): **\$112.00**

Total technician cost per hour (overtime): **\$139.00**

No double time for maintenance customers

Regular time working hours: **8:00 a.m. to 5:00 p.m.**

Overtime working hours: **5:00 p.m. to 8:00 a.m.**

Overtime hours: **Weekdays after 5:00 pm, Weekends, Christmas Day, Thanksgiving Day, Independence Day, Memorial Day, New Years Day, Labor Day**

Guaranteed response time for corrective/emergency repairs: **< 24 hours**

We appreciate the opportunity to quote maintenance services for the City of Brandon.

Trent Moore

Commercial HVAC Service Manager

Environment Masters, Inc.

September 15, 2022

A handwritten signature in black ink, appearing to read 'Trent Moore', with a large, flowing loop at the beginning.

The above quotations are for acceptance within 30 days from the above date.

The above prices do not include any state, federal, excise, or other taxes which may be levied on the above price. Standard terms of sale are net 30 days. 1.5% interest added per month on unpaid balances.

COMMERCIAL HVAC + PLUMBING

JACKSON 168 East Porter Street, Jackson, MS 39201 / MADISON 123 Solleftea, Madison, MS 39110
MAILING P.O. Box 1015 / Jackson, MS 39215-1015 / 601-202-1967 / www.environmentmasters.com

ENVIRONMENT MASTERS WILL PERFORM THE FOLLOWING INSPECTION/SERVICES

COMMERCIAL COOLING MAINTENANCE

EQUIPMENT

- Equipment make, model, serial number and unit number
- Verify Proper Primary and Secondary Voltage

FAN

- Check Fan Blower Amperage Rated vs. Actual
- Grease all accessible fittings
- Check condition of belts and replace as needed
- Check Condition of Pulleys, Bearings, and Motor Seals
- Cabinet Clean and Free of Any Debris

EVAPORATOR

- Check Evaporator Coil Cleanliness
- Wash and/or Vacuum Drain Pan
- Flush Condensate Drain
- Confirm Unit Level/ Draining Properly
- Confirm Cabinet Clean and Free of Any Debris

FILTER/RETURN

- Replace Filters
- Clean Outside Air Screens if present
- Confirm Cabinet Clean and Free of Any Debris

COMPRESSOR

- Check for Proper Refrigerant Charge on All Circuits
- Measured Temp Drop At Full Capacity
- Verify Operation of Crankcase Heaters
- Confirm Cabinet Clean and Free of Any Debris

CONTROLS

- Verify Thermostat/Controls Operation
- Verify Operation of All Starting Components
- Check Electrical Connections
- Confirm Cabinet Clean and Free of Any Debris

- List any deficiencies upon completion of unit inspection.
Submit written report of any deficiencies to customer.

– continued

ENVIRONMENT MASTERS WILL PERFORM THE FOLLOWING INSPECTION/SERVICES

COMMERCIAL HEATING MAINTENANCE – GAS

EQUIPMENT

- Equipment make, model, serial number and unit number
- Verify Proper Primary and Secondary Voltage

FAN

- Check Fan Blower Amperage Rated vs. Actual
- Check condition of belts and replace as needed
- Check Condition of Pulleys, Bearings, and Motor Seals
- Cabinet Clean and Free of Any Debris

FILTER/RETURN

- Replace Filters
- Clean Outside Air Screens if present
- Confirm Cabinet Clean and Free of Any Debris

BURNER

- Check Operation of Induced Draft Assembly
- Check Inlet Gas Pressure
- Check Manifold Gas Pressure
- Check Ignition Controls and Safety Circuits
- Visual Inspection of Heat Exchanger
- Clean/Flush any Furnace Drains or Traps
- Measured Temp Rise At Full Capacity
- Confirm Cabinet Clean and Free of Any Debris

CONTROLS

- Verify Thermostat/Controls Operation
- Verify Operation of All Starting Components
- Check Electrical Connections
- Confirm Cabinet Clean and Free of Any Debris

- List any deficiencies upon completion of unit inspection.
Submit written report of any deficiencies to customer.

COMMERCIAL HEATING MAINTENANCE – ELECTRIC

EQUIPMENT

- Equipment make, model, serial number and unit number
- Verify Proper Primary and Secondary Voltage

FAN

- Check Fan Blower Amperage Rated vs. Actual
- Check condition of belts and replace as needed
- Check Condition of Pulleys, Bearings, and Motor Seals
- Cabinet Clean and Free of Any Debris

FILTER/RETURN

- Replace Filters
- Clean Outside Air Screens if present
- Confirm Cabinet Clean and Free of Any Debris

HEAT

- Measured Incoming Voltage at Heat Strips
- Measured Amperage at Heat Strips
- Measured Temp Rise At Full Capacity
- Confirm Cabinet Clean and Free of Any Debris

CONTROLS

- Check Electrical Connections
- Confirm Cabinet Clean and Free of Any Debris

- List any deficiencies upon completion of unit inspection.
Submit written report of any deficiencies to customer.

Environment Masters. Who we are.

One of central Mississippi's largest and most trusted mechanical contractors:

- A third-generation family-owned and operated mechanical contractor serving central Mississippi businesses since 1957.
- 65 EMI work trucks on the road.
- Providing HVAC and plumbing service that meets and exceeds the highest standards set by the American Society of Heating, Refrigerating and Air Conditioning Engineering, (ASHRAE); Air Conditioning Contracting of America (ACCA); and the Plumbing, Heating, Cooling Contractors Association (PHCC) to insure maximum energy efficiency, thermal comfort and indoor air quality of commercial HVAC and plumbing systems.

Location

Environment Masters' Offices

Jackson

168 E. Porter St., Jackson, MS 39201, 601-353-4681

Main offices, warehouse and sheet metal fabrication shop

Madison

123 Solleftea, Madison, MS 39110, 601-324-4353

Offices and fully stocked warehouse

References

Rankin County Government Buildings (24), Brandon, MS

Ben Harrell, bharrell@rankincounty.org, (601) 665-7040 direct

Planned maintenance, repair/replacement as needed since 2014

Hunter Engineering, Raymond, MS

Max Polk, mpolk@hunter.com, (601) 857-8883

Planned maintenance, repair/replacement, RTUs and split systems since 2012

GSK Mechanical, Inc., Ridgeland, MS

Jason Kackley, jkackley@gskmech.com, (601) 605-2930

Mechanical engineering firm we work with both on plan and spec and design jobs.

Table 100 Restaurant, Flowood, MS

Phil Buteau, pbuteau@comcast.net, (601) 362-8687 restaurant

Planned maintenance, repair/replacement as needed since 2011

Licenses

All pertinent licensing:

- Multiple Master Mechanical License Holders
- Multiple Master Plumbing License Holders
- Multiple MS Board of Contractors License Holders
- Multiple Journeyman HVAC License Holders
- All HVAC technicians have EPA Certification



PREVENTATIVE MAINTENANCE AGREEMENT FOR HEATING AND AIR CONDITIONING SYSTEMS

Proposal Date	Agreement Number	AR#	SM#	Page
09/14/2022	TBD	TBD	TBD	1 of 5

BY AND BETWEEN:

Upchurch Services, LLC
741 Ridgewood Road
Ridgeland, MS 39157
(601) 605-2533

AND

City of Brandon
Amphitheater HVAC
1000 Municipal Drive
Brandon, MS 39042
(601) 824-4580

Hereinafter Contractor

Hereinafter Customer

SERVICES WILL BE PROVIDED AT THE FOLLOWING LOCATION:
Amphitheater – HVAC (INCLUDES WATER FOUNTAINS)

Upchurch Services, LLC will provide the services described in the maintenance program and schedules which are attached hereto and made a part of this Agreement, in accordance with the terms and conditions set forth in this document.

MAINTENANCE PROGRAM: **PREVENTATIVE MAINTENANCE AGREEMENT**

The AGREEMENT coverage will commence on **10/1/2022** (date) and end on **09/30/2023** (date).

The AGREEMENT price is **\$7604.00** per year, payable **\$ 1,901.00** per quarter, plus applicable taxes.

Additional Coil Cleaning Per Year (one-time payment): \$986.00

This proposal is the proprietary property of Upchurch Services, LLC and is provided for Customer's use only. Upchurch Services, LLC guarantees the price stated in this Agreement for thirty (30) days from proposal date above. This proposal will become a binding Agreement only after acceptance by Customer and approval by an officer of Upchurch Services, LLC as evidenced by their signatures below. This Agreement sets forth all of the terms and conditions binding upon the parties hereto; and no person has authority to make any claim, representation, promise or condition on behalf of Upchurch Services, LLC which is not expressed herein. The initial term of this agreement is one year(s) and this Agreement shall continue in effect from year to year thereafter unless either party gives written notice to the other of intention not to renew thirty (30) days prior to the anniversary date.

Offered by Upchurch Services, LLC

Accepted by:

Signature (Authorized Representative)

Signature (Authorized Representative)

(Print/Type)

Name: Bryan Williams

Title: Sales Representative

Date: 9/14/2022

(Print/Type)

Name:

Title:

Date:

PREVENTATIVE MAINTENANCE AGREEMENT

Proposal Date	Agreement Number	Page
9/14/2022	TBD	2 of 5

Our Preventative Maintenance (PM) is designed to provide the Customer with an ongoing maintenance program. The PM program will be initiated, scheduled, administered, monitored and updated by Upchurch Services, LLC. The service activities will be directed and scheduled, on a regular basis, by our comprehensive equipment maintenance scheduling system based on manufacturers' recommendations, equipment location, application, type, run time, and Upchurch Services, LLC's own experience. The Customer is informed of the program's progress and results on a continuing basis via a detailed Service Report, presented after each service call for Customers review, approval signature and record.

UPCHURCH SERVICES, LLC WILL PROVIDE THE FOLLOWING PROFESSIONAL MAINTENANCE SERVICES FOR THE BUILDING ENVIRONMENTAL MECHANICAL SYSTEM(S) COMPRISED OF THE EQUIPMENT LISTED ON THE INVENTORY OF EQUIPMENT:

TEST AND INSPECT: Job labor, travel labor, travel expenses and living expenses required to visually **INSPECT** and **TEST** equipment to determine its operating condition and efficiency.

Typical activities include:

-**TESTING** for excessive vibration; motor winding resistance; refrigerant charge; fan RPM; refrigerant oil (acid); water condition; flue gas analysis; safety controls; combustion and draft; crankcase heaters; control system(s), etc.
-**INSPECTING** for worn, failed or doubtful parts; mountings; drive couplings; oil level; rotation; soot; flame composition and shape; pilot and igniter; steam, water, oil and/or refrigerant leaks, etc.

PREVENTATIVE MAINTENANCE: Job labor, travel labor, travel expenses and living expenses required to clean, align, calibrate, tighten, adjust, lubricate and paint equipment. These activities are intended to extend equipment life and assure proper operating condition and efficiency.

Typical activities include:

-**CLEANING** coil surfaces; fan Impellers and blades; electrical contacts; burner orifices; passages and nozzles; pilot and Igniter; cooling tower baffles, basin, sump and float; chiller, condenser and boiler tubes, etc
-**CHANGING** filters on air handling equipment.
-**ALIGNING** belt drives; drive couplings; air fins, etc.
-**CALIBRATING** safety controls; temperature and pressure controls, etc.
-**TIGHTENING** electrical connections; mounting bolts; pipe clamps; refrigerant piping fittings; damper sections, etc.
-**ADJUSTING** belt tension; refrigerant charge; super heat; fan RPM; water chemical feed and feed rate; burner fuel/air ratios; gas pressure; set point of controls and limits; compressor cylinder unloaders; damper close-off; sump floats, etc.
-**LUBRICATING** motors; fan and damper bearings; valve stems; damper linkages; fan vane linkages, etc.
-**PAINTING**, for corrosion control, as directed by our scheduling system and on an as-needed basis.

**City of Brandon
1000 Municipal Drive
Brandon, MS 39042**

LOCATION LIST AND PRICE PER LOCATION

DESCRIPTION	
AMPHITHEATER HVAC	\$ 7,604.00
Additional coil cleaning (1)	\$986.00

(4) four Maintenance inspection per year as follows:

1 annual technical inspection (includes: coil cleaning with chemical and belt change) along with list of maintenance items.

3 operational inspections

4 filter services

Response time for Emergency Calls will be within 2 hours

SPECIAL SERVICES/PROVISIONS

Proposal Date	Agreement Number	Page
09/14/2022	TBD	4 of 5

This service agreement covers preventative maintenance on the equipment list.

Filter service is included in this agreement.

Filters will be changed or cleaned four times per year.

Preventative Maintenance will be performed four times per year. This agreement is for a one year term.

Annual renewals will be on mutual consent of both parties.

Response time for Emergency Calls will be within 2 hours.

All repairs will be performed at our “Preferred Customer Rates”.

These rates are subject to change on an annual basis.

Preferred Customer Rates are listed on the attached sheet.

PREVENTATIVE MAINTENANCE PROGRAM TERMS AND CONDITIONS

1. Customer shall permit Contractor free and timely access to areas and equipment, and allow Contractor to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during the Contractor's normal working hours.
2. In case of any failure to perform its obligations under this Agreement, Contractor's liability is limited to repair or replacement at its option and such repair or replacement shall be Customer's sole remedy. This warranty is conditioned upon proper operation and maintenance by Customer and shall not apply if the failure is caused or contributed to by accident, alteration, abuse or misuse, and shall not extend beyond the term of this Agreement.
3. The annual Agreement price is conditioned upon the system(s) covered being in a maintainable condition, if the initial inspection or initial seasonal start-up indicates repairs are required, a firm quotation will be submitted for Customer's approval. Should Customer not authorize the repairs, Contractor may either remove the unacceptable system(s), component(s) or part(s) from its scope of responsibility and adjust the annual agreement price accordingly or cancel this Agreement.
4. The annual Agreement price is subject to adjustment on each commencement anniversary to reflect increases in labor, material and other costs.
5. Customer shall be responsible for all taxes applicable to the services and/or materials hereunder.
6. Customer will promptly pay invoices within ten (10) days of receipt. Should a payment become thirty (30) days or more delinquent, Contractor may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand.
7. Any alteration to, or deviation from, this Agreement involving extra work, cost of materials or labor will become an extra charge (fixed price amount to be negotiated or on a time-and-material basis at Contractor's rates then in effect) over the sum stated in this Agreement.
8. Contractor will not be required to move, replace or alter any part of the building structure in the performance of this Agreement.
9. Customer shall permit only Contractor's personnel or agent to perform the work included in the scope of this Agreement. Should anyone other than Contractor's personnel perform such work, Contractor may, at its option, cancel this Agreement or eliminate the involved item of equipment from inclusion in this Agreement.
10. In the event Contractor must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay Contractor all court costs and attorneys' fees incurred by Contractor.
11. Any legal action against the Contractor relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of the work.
12. Contractor shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Contractor's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.
13. To the fullest extent permitted by law, Customer shall indemnify and hold harmless Contractor, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable, regardless of whether it is caused in part by the negligence of Contractor.
14. Customer shall make available to Contractor's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA's Hazard Communication Standard Regulations.
15. Contractor expressly disclaims any and all responsibility and liability for the indoor air quality of the customer's facility, including without limitation, injury or illness to occupants of the facility or third parties, or any damage to the customer's facility, arising out of or in connection with the Contractor's work under this agreement, including without limitation any illness, injury, or damage resulting in any manner from any fungus(es) or spore(s), any substance, vapor or gas produced by or arising out of any fungus(es) or spore(s), or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s).
16. Contractor's obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous materials, or any fungus(es) or spore(s); substance, vapor or gas produced by or arising out of any fungus(es) or spore(s); or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s). In the event such substances, wastes and materials are encountered, Contractor's sole obligation will be to notify the Owner of their existence. Contractor shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted.
17. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY OR OTHERWISE, WILL CONTRACTOR BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSES, CLAIMS OF CUSTOMERS TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.
18. This Agreement does not include repairs to the system(s), the provisions or installation of components or parts, or service calls requested by the Customer. These services will be charged for at Contractor's rates then in effect.



24 Hour Service HVAC & Plumbing Services

City of Brandon Labor Rates for Contract Year

Normal Rates			Preferred Customer Rates	
PLUMBING SERVICE	Regular Time	Overtime	Regular Time	Overtime
Plumber:	\$95.00	\$142.50	\$85.00	\$127.50
Plumber Helper:	\$65.00	\$97.50	\$55.00	\$82.50
Backhoe/Mini Excavator:	\$500/Day		\$400/Day	
Hydro Jet:	\$175/Use/Day		\$150/Use/Day	
Video Camera:	\$125/Use/Day		\$100/Use/Day	
Drain Cleaning Machine	\$50/Use/Day		\$30/Use/Day	
HVAC SERVICE				
Master Technician:	\$115.00	\$172.50	\$105.00	\$157.50
Journeyman Technician:	\$105.00	\$157.50	\$95.00	\$142.50
HVAC Tradesman	\$85.00	\$127.50	\$75.00	\$112.50
HVAC Helper	\$65.00	\$97.50	\$55.00	\$82.50

TRIP CHARGE: \$35 per trip

PHONE NUMBERS

Ridgeland, MS Office **601-605-2533**

Alan Loveless (General Manager) **601-672-1571**

Paula Husselbach (Office Manager) **601-605-2533**

Bryan Williams (Sales Representative) **601-502-3405**



PREVENTATIVE MAINTENANCE AGREEMENT FOR HEATING AND AIR CONDITIONING SYSTEMS

Proposal Date	Agreement Number	AR#	SM#	Page
09/14/2022	TBD	TBD	TBD	1 of 5

BY AND BETWEEN:

Upchurch Services, LLC
741 Ridgewood Road
Ridgeland, MS 39157
(601) 605-2533

Hereinafter Contractor

AND

City of Brandon
Amphitheater Refrigeration & Ice Machines
1000 Municipal Drive
Brandon, MS 39042
(601) 824-4580

Hereinafter Customer

SERVICES WILL BE PROVIDED AT THE FOLLOWING LOCATION: Amphitheater – Refrigeration and Ice Machines

Upchurch Services, LLC will provide the services described in the maintenance program and schedules which are attached hereto and made a part of this Agreement, in accordance with the terms and conditions set forth in this document.

MAINTENANCE PROGRAM: **PREVENTATIVE MAINTENANCE AGREEMENT**

The AGREEMENT coverage will commence on **10/1/2022** (date) and end on **09/30/2023** (date).

The AGREEMENT price is **\$ 2,320.00** per year, payable **\$ 580.00** per quarter, plus applicable taxes.

SCHEDULES INCLUDED: SEE ATTACHED SHEET

This proposal is the proprietary property of Upchurch Services, LLC and is provided for Customer's use only. Upchurch Services, LLC guarantees the price stated in this Agreement for thirty (30) days from proposal date above. This proposal will become a binding Agreement only after acceptance by Customer and approval by an officer of Upchurch Services, LLC as evidenced by their signatures below. This Agreement sets forth all of the terms and conditions binding upon the parties hereto; and no person has authority to make any claim, representation, promise or condition on behalf of Upchurch Services, LLC which is not expressed herein. The initial term of this agreement is one year(s) and this Agreement shall continue in effect from year to year thereafter unless either party gives written notice to the other of intention not to renew thirty (30) days prior to the anniversary date.

Offered by Upchurch Services, LLC

Accepted by:

Signature (Authorized Representative)

(Print/Type)

Name: Bryan Williams

Title: Sales Representative

Date: 09/14/2022

Signature (Authorized Representative)

(Print/Type)

Name:

Title:

Date:

PREVENTATIVE MAINTENANCE AGREEMENT

Proposal Date	Agreement Number	Page
09/14/2022	TBD	2 of 5

Our Preventative Maintenance (PM) is designed to provide the Customer with an ongoing maintenance program. The PM program will be initiated, scheduled, administered, monitored and updated by Upchurch Services, LLC. The service activities will be directed and scheduled, on a regular basis, by our comprehensive equipment maintenance scheduling system based on manufacturers' recommendations, equipment location, application, type, run time, and Upchurch Services, LLC's own experience. The Customer is informed of the program's progress and results on a continuing basis via a detailed Service Report, presented after each service call for Customers review, approval signature and record.

UPCHURCH SERVICES, LLC WILL PROVIDE THE FOLLOWING PROFESSIONAL MAINTENANCE SERVICES FOR THE BUILDING ENVIRONMENTAL MECHANICAL SYSTEM(S) COMPRISED OF THE EQUIPMENT LISTED ON THE INVENTORY OF EQUIPMENT:

TEST AND INSPECT: Job labor, travel labor, travel expenses and living expenses required to visually **INSPECT** and **TEST** equipment to determine its operating condition and efficiency.

Typical activities include:

-**TESTING** for excessive vibration; motor winding resistance; refrigerant charge; fan RPM; refrigerant oil (acid); water condition; flue gas analysis; safety controls; combustion and draft; crankcase heaters; control system(s), etc.
-**INSPECTING** for worn, failed or doubtful parts; mountings; drive couplings; oil level; rotation; soot; flame composition and shape; pilot and igniter; steam, water, oil and/or refrigerant leaks, etc.

PREVENTATIVE MAINTENANCE: Job labor, travel labor, travel expenses and living expenses required to clean, align, calibrate, tighten, adjust, lubricate and paint equipment. These activities are intended to extend equipment life and assure proper operating condition and efficiency.

Typical activities include:

-**CLEANING** coil surfaces; fan Impellers and blades; electrical contacts; burner orifices; passages and nozzles; pilot and Igniter; cooling tower baffles, basin, sump and float; chiller, condenser and boiler tubes, etc
-**CHANGING** filters on air handling equipment.
-**ALIGNING** belt drives; drive couplings; air fins, etc.
-**CALIBRATING** safety controls; temperature and pressure controls, etc.
-**TIGHTENING** electrical connections; mounting bolts; pipe clamps; refrigerant piping fittings; damper sections, etc.
-**ADJUSTING** belt tension; refrigerant charge; super heat; fan RPM; water chemical feed and feed rate; burner fuel/air ratios; gas pressure; set point of controls and limits; compressor cylinder unloaders; damper close-off; sump floats, etc.
-**LUBRICATING** motors; fan and damper bearings; valve stems; damper linkages; fan vane linkages, etc.
-**PAINTING**, for corrosion control, as directed by our scheduling system and on an as-needed basis.

**City of Brandon
1000 Municipal Drive
Brandon, MS 39042**

LOCATION LIST AND PRICE PER LOCATION

DESCRIPTION	
AMPHITHEATER REFRIGERATION AND ICE MACHINES	\$ 2,320.00

(4) four Maintenance inspection per year as follows:

1 annual technical inspection (includes: coil cleaning with chemical and belt change) along with list of maintenance items.

3 operational inspections

4 filter services

Response time for Emergency Calls will be within 2 hours

SPECIAL SERVICES/PROVISIONS

Proposal Date	Agreement Number	Page
09/14/2022	TBD	4 of 5

This service agreement covers preventative maintenance on the equipment list.

Filter service is included in this agreement.

Filters will be changed or cleaned four times per year.

Preventative Maintenance will be performed four times per year. This agreement is for a one year term.

Annual renewals will be on mutual consent of both parties.

Response time for Emergency Calls will be within 2 hours.

All repairs will be performed at our “Preferred Customer Rates”.

These rates are subject to change on an annual basis.

Preferred Customer Rates are listed on the attached sheet.

PREVENTATIVE MAINTENANCE PROGRAM TERMS AND CONDITIONS

1. Customer shall permit Contractor free and timely access to areas and equipment, and allow Contractor to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during the Contractor's normal working hours.
2. In case of any failure to perform its obligations under this Agreement, Contractor's liability is limited to repair or replacement at its option and such repair or replacement shall be Customer's sole remedy. This warranty is conditioned upon proper operation and maintenance by Customer and shall not apply if the failure is caused or contributed to by accident, alteration, abuse or misuse, and shall not extend beyond the term of this Agreement.
3. The annual Agreement price is conditioned upon the system(s) covered being in a maintainable condition, if the initial inspection or initial seasonal start-up indicates repairs are required, a firm quotation will be submitted for Customer's approval. Should Customer not authorize the repairs, Contractor may either remove the unacceptable system(s), component(s) or part(s) from its scope of responsibility and adjust the annual agreement price accordingly or cancel this Agreement.
4. The annual Agreement price is subject to adjustment on each commencement anniversary to reflect increases in labor, material and other costs.
5. Customer shall be responsible for all taxes applicable to the services and/or materials hereunder.
6. Customer will promptly pay invoices within ten (10) days of receipt. Should a payment become thirty (30) days or more delinquent, Contractor may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand.
7. Any alteration to, or deviation from, this Agreement involving extra work, cost of materials or labor will become an extra charge (fixed price amount to be negotiated or on a time-and-material basis at Contractor's rates then in effect) over the sum stated in this Agreement.
8. Contractor will not be required to move, replace or alter any part of the building structure in the performance of this Agreement.
9. Customer shall permit only Contractor's personnel or agent to perform the work included in the scope of this Agreement. Should anyone other than Contractor's personnel perform such work, Contractor may, at its option, cancel this Agreement or eliminate the involved item of equipment from inclusion in this Agreement.
10. In the event Contractor must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay Contractor all court costs and attorneys' fees incurred by Contractor.
11. Any legal action against the Contractor relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of the work.
12. Contractor shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Contractor's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.
13. To the fullest extent permitted by law, Customer shall indemnify and hold harmless Contractor, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable, regardless of whether it is caused in part by the negligence of Contractor.
14. Customer shall make available to Contractor's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA's Hazard Communication Standard Regulations.
15. Contractor expressly disclaims any and all responsibility and liability for the indoor air quality of the customer's facility, including without limitation, injury or illness to occupants of the facility or third parties, or any damage to the customer's facility, arising out of or in connection with the Contractor's work under this agreement, including without limitation any illness, injury, or damage resulting in any manner from any fungus(es) or spore(s), any substance, vapor or gas produced by or arising out of any fungus(es) or spore(s), or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s).
16. Contractor's obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous materials, or any fungus(es) or spore(s); substance, vapor or gas produced by or arising out of any fungus(es) or spore(s); or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s). In the event such substances, wastes and materials are encountered, Contractor's sole obligation will be to notify the Owner of their existence. Contractor shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted.
17. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY OR OTHERWISE, WILL CONTRACTOR BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSES, CLAIMS OF CUSTOMERS TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.
18. This Agreement does not include repairs to the system(s), the provisions or installation of components or parts, or service calls requested by the Customer. These services will be charged for at Contractor's rates then in effect.



24 Hour Service HVAC & Plumbing Services

City of Brandon Labor Rates for Contract Year

Normal Rates			Preferred Customer Rates	
PLUMBING SERVICE	Regular Time	Overtime	Regular Time	Overtime
Plumber:	\$95.00	\$142.50	\$85.00	\$127.50
Plumber Helper:	\$65.00	\$97.50	\$55.00	\$82.50
Backhoe/Mini Excavator:	\$500/Day		\$400/Day	
Hydro Jet:	\$175/Use/Day		\$150/Use/Day	
Video Camera:	\$125/Use/Day		\$100/Use/Day	
Drain Cleaning Machine	\$50/Use/Day		\$30/Use/Day	
HVAC SERVICE				
Master Technician:	\$115.00	\$172.50	\$105.00	\$157.50
Journeyman Technician:	\$105.00	\$157.50	\$95.00	\$142.50
HVAC Tradesman	\$85.00	\$127.50	\$75.00	\$112.50
HVAC Helper	\$65.00	\$97.50	\$55.00	\$82.50

TRIP CHARGE: \$35 per trip

PHONE NUMBERS

Ridgeland, MS Office	601-605-2533
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Alan Loveless (General Manager)	601-672-1571
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Paula Husselbach (Office Manager)	601-605-2533
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Bryan Williams (Sales Representative)	601-502-3405
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PREVENTATIVE MAINTENANCE AGREEMENT FOR HEATING AND AIR CONDITIONING SYSTEMS

Proposal Date	Agreement Number	AR#	SM#	Page
09/14/2022	TBD	TBD	TBD	1 of 5

BY AND BETWEEN:

Upchurch Services, LLC
741 Ridgewood Road
Ridgeland, MS 39157
(601) 605-2533

Hereinafter Contractor

AND

City of Brandon
Fire Station #1
1000 Municipal Drive
Brandon, MS 39042
(601) 824-4580

Hereinafter Customer

SERVICES WILL BE PROVIDED AT THE FOLLOWING LOCATION:

Fire Station #1

Upchurch Services, LLC will provide the services described in the maintenance program and schedules which are attached hereto and made a part of this Agreement, in accordance with the terms and conditions set forth in this document.

MAINTENANCE PROGRAM: **PREVENTATIVE MAINTENANCE AGREEMENT**

The AGREEMENT coverage will commence on **10/1/2022** (date) and end on **09/30/2023** (date).

The AGREEMENT price is **\$ 180.00** per year, payable **\$ 45.00** per quarter, plus applicable taxes.

SCHEDULES INCLUDED: SEE ATTACHED SHEET

This proposal is the proprietary property of Upchurch Services, LLC and is provided for Customer's use only. Upchurch Services, LLC guarantees the price stated in this Agreement for thirty (30) days from proposal date above. This proposal will become a binding Agreement only after acceptance by Customer and approval by an officer of Upchurch Services, LLC as evidenced by their signatures below. This Agreement sets forth all of the terms and conditions binding upon the parties hereto; and no person has authority to make any claim, representation, promise or condition on behalf of Upchurch Services, LLC which is not expressed herein. The initial term of this agreement is one year(s) and this Agreement shall continue in effect from year to year thereafter unless either party gives written notice to the other of intention not to renew thirty (30) days prior to the anniversary date.

Offered by Upchurch Services, LLC

Accepted by:

Signature (Authorized Representative)

(Print/Type)

Name: Bryan Williams

Title: Sales Representative

Date: 09/14/2022

Signature (Authorized Representative)

(Print/Type)

Name:

Title:

Date:

PREVENTATIVE MAINTENANCE AGREEMENT

Proposal Date	Agreement Number	Page
09/14/2022	TBD	2 of 5

Our Preventative Maintenance (PM) is designed to provide the Customer with an ongoing maintenance program. The PM program will be initiated, scheduled, administered, monitored and updated by Upchurch Services, LLC. The service activities will be directed and scheduled, on a regular basis, by our comprehensive equipment maintenance scheduling system based on manufacturers' recommendations, equipment location, application, type, run time, and Upchurch Services, LLC's own experience. The Customer is informed of the program's progress and results on a continuing basis via a detailed Service Report, presented after each service call for Customers review, approval signature and record.

UPCHURCH SERVICES, LLC WILL PROVIDE THE FOLLOWING PROFESSIONAL MAINTENANCE SERVICES FOR THE BUILDING ENVIRONMENTAL MECHANICAL SYSTEM(S) COMPRISED OF THE EQUIPMENT LISTED ON THE INVENTORY OF EQUIPMENT:

TEST AND INSPECT: Job labor, travel labor, travel expenses and living expenses required to visually **INSPECT** and **TEST** equipment to determine its operating condition and efficiency.

Typical activities include:

-**TESTING** for excessive vibration; motor winding resistance; refrigerant charge; fan RPM; refrigerant oil (acid); water condition; flue gas analysis; safety controls; combustion and draft; crankcase heaters; control system(s), etc.
-**INSPECTING** for worn, failed or doubtful parts; mountings; drive couplings; oil level; rotation; soot; flame composition and shape; pilot and igniter; steam, water, oil and/or refrigerant leaks, etc.

PREVENTATIVE MAINTENANCE: Job labor, travel labor, travel expenses and living expenses required to clean, align, calibrate, tighten, adjust, lubricate and paint equipment. These activities are intended to extend equipment life and assure proper operating condition and efficiency.

Typical activities include:

-**CLEANING** coil surfaces; fan Impellers and blades; electrical contacts; burner orifices; passages and nozzles; pilot and Igniter; cooling tower baffles, basin, sump and float; chiller, condenser and boiler tubes, etc
-**CHANGING** filters on air handling equipment.
-**ALIGNING** belt drives; drive couplings; air fins, etc.
-**CALIBRATING** safety controls; temperature and pressure controls, etc.
-**TIGHTENING** electrical connections; mounting bolts; pipe clamps; refrigerant piping fittings; damper sections, etc.
-**ADJUSTING** belt tension; refrigerant charge; super heat; fan RPM; water chemical feed and feed rate; burner fuel/air ratios; gas pressure; set point of controls and limits; compressor cylinder unloaders; damper close-off; sump floats, etc.
-**LUBRICATING** motors; fan and damper bearings; valve stems; damper linkages; fan vane linkages, etc.
-**PAINTING**, for corrosion control, as directed by our scheduling system and on an as-needed basis.

**City of Brandon
1000 Municipal Drive
Brandon, MS 39042**

LOCATION LIST AND PRICE PER LOCATION

DESCRIPTION	
FIRE STATION #1	\$ 180.00

(1) One Maintenance inspection per year as follows:
1 annual technical inspection (includes: coil cleaning with chemical and belt change) along with list of maintenance items.
No Filter Changes
10% discount off base labor rates and list price for parts

SPECIAL SERVICES/PROVISIONS

Proposal Date	Agreement Number	Page
09/14/2022	TBD	4 of 5

This service agreement covers preventative maintenance on the equipment list.

Filter changes are Excluded in this agreement.

Preventative Maintenance will be performed four times per year. This agreement is for a one year term.

Annual renewals will be on mutual consent of both parties.

All repairs will be performed at our “Preferred Customer Rates”.

These rates are subject to change on an annual basis.

Preferred Customer Rates are listed on the attached sheet.

PREVENTATIVE MAINTENANCE PROGRAM TERMS AND CONDITIONS

1. Customer shall permit Contractor free and timely access to areas and equipment, and allow Contractor to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during the Contractor's normal working hours.
2. In case of any failure to perform its obligations under this Agreement, Contractor's liability is limited to repair or replacement at its option and such repair or replacement shall be Customer's sole remedy. This warranty is conditioned upon proper operation and maintenance by Customer and shall not apply if the failure is caused or contributed to by accident, alteration, abuse or misuse, and shall not extend beyond the term of this Agreement.
3. The annual Agreement price is conditioned upon the system(s) covered being in a maintainable condition, if the initial inspection or initial seasonal start-up indicates repairs are required, a firm quotation will be submitted for Customer's approval. Should Customer not authorize the repairs, Contractor may either remove the unacceptable system(s), component(s) or part(s) from its scope of responsibility and adjust the annual agreement price accordingly or cancel this Agreement.
4. The annual Agreement price is subject to adjustment on each commencement anniversary to reflect increases in labor, material and other costs.
5. Customer shall be responsible for all taxes applicable to the services and/or materials hereunder.
6. Customer will promptly pay invoices within ten (10) days of receipt. Should a payment become thirty (30) days or more delinquent, Contractor may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand.
7. Any alteration to, or deviation from, this Agreement involving extra work, cost of materials or labor will become an extra charge (fixed price amount to be negotiated or on a time-and-material basis at Contractor's rates then in effect) over the sum stated in this Agreement.
8. Contractor will not be required to move, replace or alter any part of the building structure in the performance of this Agreement.
9. Customer shall permit only Contractor's personnel or agent to perform the work included in the scope of this Agreement. Should anyone other than Contractor's personnel perform such work, Contractor may, at its option, cancel this Agreement or eliminate the involved item of equipment from inclusion in this Agreement.
10. In the event Contractor must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay Contractor all court costs and attorneys' fees incurred by Contractor.
11. Any legal action against the Contractor relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of the work.
12. Contractor shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Contractor's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.
13. To the fullest extent permitted by law, Customer shall indemnify and hold harmless Contractor, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable, regardless of whether it is caused in part by the negligence of Contractor.
14. Customer shall make available to Contractor's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA's Hazard Communication Standard Regulations.
15. Contractor expressly disclaims any and all responsibility and liability for the indoor air quality of the customer's facility, including without limitation, injury or illness to occupants of the facility or third parties, or any damage to the customer's facility, arising out of or in connection with the Contractor's work under this agreement, including without limitation any illness, injury, or damage resulting in any manner from any fungus(es) or spore(s), any substance, vapor or gas produced by or arising out of any fungus(es) or spore(s), or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s).
16. Contractor's obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous materials, or any fungus(es) or spore(s); substance, vapor or gas produced by or arising out of any fungus(es) or spore(s); or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s). In the event such substances, wastes and materials are encountered, Contractor's sole obligation will be to notify the Owner of their existence. Contractor shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted.
17. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY OR OTHERWISE, WILL CONTRACTOR BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSES, CLAIMS OF CUSTOMERS TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.
18. This Agreement does not include repairs to the system(s), the provisions or installation of components or parts, or service calls requested by the Customer. These services will be charged for at Contractor's rates then in effect.



24 Hour Service HVAC & Plumbing Services

City of Brandon Labor Rates for Contract Year

Normal Rates			Preferred Customer Rates	
PLUMBING SERVICE	Regular Time	Overtime	Regular Time	Overtime
Plumber:	\$95.00	\$142.50	\$85.00	\$127.50
Plumber Helper:	\$65.00	\$97.50	\$55.00	\$82.50
Backhoe/Mini Excavator:	\$500/Day		\$400/Day	
Hydro Jet:	\$175/Use/Day		\$150/Use/Day	
Video Camera:	\$125/Use/Day		\$100/Use/Day	
Drain Cleaning Machine	\$50/Use/Day		\$30/Use/Day	
HVAC SERVICE				
Master Technician:	\$115.00	\$172.50	\$105.00	\$157.50
Journeyman Technician:	\$105.00	\$157.50	\$95.00	\$142.50
HVAC Tradesman	\$85.00	\$127.50	\$75.00	\$112.50
HVAC Helper	\$65.00	\$97.50	\$55.00	\$82.50

TRIP CHARGE: \$35 per trip

PHONE NUMBERS

Ridgeland, MS Office	601-605-2533
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Alan Loveless (General Manager)	601-672-1571
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Paula Husselbach (Office Manager)	601-605-2533
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Bryan Williams (Sales Representative)	601-502-3405
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PREVENTATIVE MAINTENANCE AGREEMENT FOR HEATING AND AIR CONDITIONING SYSTEMS

Proposal Date	Agreement Number	AR#	SM#	Page
09/14/2022	TBD	TBD	TBD	1 of 5

BY AND BETWEEN:

Upchurch Services, LLC
741 Ridgewood Road
Ridgeland, MS 39157
(601) 605-2533

Hereinafter Contractor

AND

City of Brandon
Fire Station #2
1000 Municipal Drive
Brandon, MS 39042
(601) 824-4580

Hereinafter Customer

SERVICES WILL BE PROVIDED AT THE FOLLOWING LOCATION:

Fire Station #2

Upchurch Services, LLC will provide the services described in the maintenance program and schedules which are attached hereto and made a part of this Agreement, in accordance with the terms and conditions set forth in this document.

MAINTENANCE PROGRAM: **PREVENTATIVE MAINTENANCE AGREEMENT**

The AGREEMENT coverage will commence on **10/1/2022** (date) and end on **09/30/2023** (date).

The AGREEMENT price is **\$ 320.00** per year, payable **\$ 80.00** per quarter, plus applicable taxes.

SCHEDULES INCLUDED: SEE ATTACHED SHEET

This proposal is the proprietary property of Upchurch Services, LLC and is provided for Customer's use only. Upchurch Services, LLC guarantees the price stated in this Agreement for thirty (30) days from proposal date above. This proposal will become a binding Agreement only after acceptance by Customer and approval by an officer of Upchurch Services, LLC as evidenced by their signatures below. This Agreement sets forth all of the terms and conditions binding upon the parties hereto; and no person has authority to make any claim, representation, promise or condition on behalf of Upchurch Services, LLC which is not expressed herein. The initial term of this agreement is one year(s) and this Agreement shall continue in effect from year to year thereafter unless either party gives written notice to the other of intention not to renew thirty (30) days prior to the anniversary date.

Offered by Upchurch Services, LLC

Accepted by:

Signature (Authorized Representative)

(Print/Type)

Name: Bryan Williams

Title: Sales Representative

Date: 09/14/2022

Signature (Authorized Representative)

(Print/Type)

Name:

Title:

Date:

PREVENTATIVE MAINTENANCE AGREEMENT

Proposal Date	Agreement Number	Page
09/14/2022	TBD	2 of 5

Our Preventative Maintenance (PM) is designed to provide the Customer with an ongoing maintenance program. The PM program will be initiated, scheduled, administered, monitored and updated by Upchurch Services, LLC. The service activities will be directed and scheduled, on a regular basis, by our comprehensive equipment maintenance scheduling system based on manufacturers' recommendations, equipment location, application, type, run time, and Upchurch Services, LLC's own experience. The Customer is informed of the program's progress and results on a continuing basis via a detailed Service Report, presented after each service call for Customers review, approval signature and record.

UPCHURCH SERVICES, LLC WILL PROVIDE THE FOLLOWING PROFESSIONAL MAINTENANCE SERVICES FOR THE BUILDING ENVIRONMENTAL MECHANICAL SYSTEM(S) COMPRISED OF THE EQUIPMENT LISTED ON THE INVENTORY OF EQUIPMENT:

TEST AND INSPECT: Job labor, travel labor, travel expenses and living expenses required to visually **INSPECT** and **TEST** equipment to determine its operating condition and efficiency.

Typical activities include:

-**TESTING** for excessive vibration; motor winding resistance; refrigerant charge; fan RPM; refrigerant oil (acid); water condition; flue gas analysis; safety controls; combustion and draft; crankcase heaters; control system(s), etc.
-**INSPECTING** for worn, failed or doubtful parts; mountings; drive couplings; oil level; rotation; soot; flame composition and shape; pilot and igniter; steam, water, oil and/or refrigerant leaks, etc.

PREVENTATIVE MAINTENANCE: Job labor, travel labor, travel expenses and living expenses required to clean, align, calibrate, tighten, adjust, lubricate and paint equipment. These activities are intended to extend equipment life and assure proper operating condition and efficiency.

Typical activities include:

-**CLEANING** coil surfaces; fan Impellers and blades; electrical contacts; burner orifices; passages and nozzles; pilot and Igniter; cooling tower baffles, basin, sump and float; chiller, condenser and boiler tubes, etc
-**CHANGING** filters on air handling equipment.
-**ALIGNING** belt drives; drive couplings; air fins, etc.
-**CALIBRATING** safety controls; temperature and pressure controls, etc.
-**TIGHTENING** electrical connections; mounting bolts; pipe clamps; refrigerant piping fittings; damper sections, etc.
-**ADJUSTING** belt tension; refrigerant charge; super heat; fan RPM; water chemical feed and feed rate; burner fuel/air ratios; gas pressure; set point of controls and limits; compressor cylinder unloaders; damper close-off; sump floats, etc.
-**LUBRICATING** motors; fan and damper bearings; valve stems; damper linkages; fan vane linkages, etc.
-**PAINTING**, for corrosion control, as directed by our scheduling system and on an as-needed basis.

**City of Brandon
1000 Municipal Drive
Brandon, MS 39042**

LOCATION LIST AND PRICE PER LOCATION

DESCRIPTION	
FIRE STATION #2	\$ 320.00

(1) One Maintenance inspection per year as follows:
1 annual technical inspection (includes: coil cleaning with chemical and belt change) along with list of maintenance items.
No Filter Changes
10% discount off base labor rates and list price for parts

SPECIAL SERVICES/PROVISIONS

Proposal Date	Agreement Number	Page
09/14/2022	TBD	4 of 5

This service agreement covers preventative maintenance on the equipment list.

Filter changes are Excluded in this agreement.

Preventative Maintenance will be performed four times per year. This agreement is for a one year term.

Annual renewals will be on mutual consent of both parties.

All repairs will be performed at our “Preferred Customer Rates”.

These rates are subject to change on an annual basis.

Preferred Customer Rates are listed on the attached sheet.

PREVENTATIVE MAINTENANCE PROGRAM TERMS AND CONDITIONS

1. Customer shall permit Contractor free and timely access to areas and equipment, and allow Contractor to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during the Contractor's normal working hours.
2. In case of any failure to perform its obligations under this Agreement, Contractor's liability is limited to repair or replacement at its option and such repair or replacement shall be Customer's sole remedy. This warranty is conditioned upon proper operation and maintenance by Customer and shall not apply if the failure is caused or contributed to by accident, alteration, abuse or misuse, and shall not extend beyond the term of this Agreement.
3. The annual Agreement price is conditioned upon the system(s) covered being in a maintainable condition, if the initial inspection or initial seasonal start-up indicates repairs are required, a firm quotation will be submitted for Customer's approval. Should Customer not authorize the repairs, Contractor may either remove the unacceptable system(s), component(s) or part(s) from its scope of responsibility and adjust the annual agreement price accordingly or cancel this Agreement.
4. The annual Agreement price is subject to adjustment on each commencement anniversary to reflect increases in labor, material and other costs.
5. Customer shall be responsible for all taxes applicable to the services and/or materials hereunder.
6. Customer will promptly pay invoices within ten (10) days of receipt. Should a payment become thirty (30) days or more delinquent, Contractor may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand.
7. Any alteration to, or deviation from, this Agreement involving extra work, cost of materials or labor will become an extra charge (fixed price amount to be negotiated or on a time-and-material basis at Contractor's rates then in effect) over the sum stated in this Agreement.
8. Contractor will not be required to move, replace or alter any part of the building structure in the performance of this Agreement.
9. Customer shall permit only Contractor's personnel or agent to perform the work included in the scope of this Agreement. Should anyone other than Contractor's personnel perform such work, Contractor may, at its option, cancel this Agreement or eliminate the involved item of equipment from inclusion in this Agreement.
10. In the event Contractor must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay Contractor all court costs and attorneys' fees incurred by Contractor.
11. Any legal action against the Contractor relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of the work.
12. Contractor shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Contractor's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.
13. To the fullest extent permitted by law, Customer shall indemnify and hold harmless Contractor, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable, regardless of whether it is caused in part by the negligence of Contractor.
14. Customer shall make available to Contractor's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA's Hazard Communication Standard Regulations.
15. Contractor expressly disclaims any and all responsibility and liability for the indoor air quality of the customer's facility, including without limitation, injury or illness to occupants of the facility or third parties, or any damage to the customer's facility, arising out of or in connection with the Contractor's work under this agreement, including without limitation any illness, injury, or damage resulting in any manner from any fungus(es) or spore(s), any substance, vapor or gas produced by or arising out of any fungus(es) or spore(s), or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s).
16. Contractor's obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous materials, or any fungus(es) or spore(s); substance, vapor or gas produced by or arising out of any fungus(es) or spore(s); or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s). In the event such substances, wastes and materials are encountered, Contractor's sole obligation will be to notify the Owner of their existence. Contractor shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted.
17. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY OR OTHERWISE, WILL CONTRACTOR BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSES, CLAIMS OF CUSTOMERS TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.
18. This Agreement does not include repairs to the system(s), the provisions or installation of components or parts, or service calls requested by the Customer. These services will be charged for at Contractor's rates then in effect.



24 Hour Service HVAC & Plumbing Services

City of Brandon Labor Rates for Contract Year

Normal Rates			Preferred Customer Rates	
PLUMBING SERVICE	Regular Time	Overtime	Regular Time	Overtime
Plumber:	\$95.00	\$142.50	\$85.00	\$127.50
Plumber Helper:	\$65.00	\$97.50	\$55.00	\$82.50
Backhoe/Mini Excavator:	\$500/Day		\$400/Day	
Hydro Jet:	\$175/Use/Day		\$150/Use/Day	
Video Camera:	\$125/Use/Day		\$100/Use/Day	
Drain Cleaning Machine	\$50/Use/Day		\$30/Use/Day	
HVAC SERVICE				
Master Technician:	\$115.00	\$172.50	\$105.00	\$157.50
Journeyman Technician:	\$105.00	\$157.50	\$95.00	\$142.50
HVAC Tradesman	\$85.00	\$127.50	\$75.00	\$112.50
HVAC Helper	\$65.00	\$97.50	\$55.00	\$82.50

TRIP CHARGE: \$35 per trip

PHONE NUMBERS

Ridgeland, MS Office	601-605-2533
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Alan Loveless (General Manager)	601-672-1571
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Paula Husselbach (Office Manager)	601-605-2533
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Bryan Williams (Sales Representative)	601-502-3405
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PREVENTATIVE MAINTENANCE AGREEMENT FOR HEATING AND AIR CONDITIONING SYSTEMS

Proposal Date	Agreement Number	AR#	SM#	Page
09/14/2022	TBD	TBD	TBD	1 of 5

BY AND BETWEEN:

Upchurch Services, LLC
741 Ridgewood Road
Ridgeland, MS 39157
(601) 605-2533

Hereinafter Contractor

AND

City of Brandon
Fire Station #3
1000 Municipal Drive
Brandon, MS 39042
(601) 824-4580

Hereinafter Customer

SERVICES WILL BE PROVIDED AT THE FOLLOWING LOCATION:

Fire Station #3

Upchurch Services, LLC will provide the services described in the maintenance program and schedules which are attached hereto and made a part of this Agreement, in accordance with the terms and conditions set forth in this document.

MAINTENANCE PROGRAM: **PREVENTATIVE MAINTENANCE AGREEMENT**

The AGREEMENT coverage will commence on **10/1/2022** (date) and end on **09/30/2023** (date).

The AGREEMENT price is **\$ 372.00** per year, payable **\$ 93.00** per quarter, plus applicable taxes.

SCHEDULES INCLUDED: SEE ATTACHED SHEET FOR

This proposal is the proprietary property of Upchurch Services, LLC and is provided for Customer's use only. Upchurch Services, LLC guarantees the price stated in this Agreement for thirty (30) days from proposal date above. This proposal will become a binding Agreement only after acceptance by Customer and approval by an officer of Upchurch Services, LLC as evidenced by their signatures below. This Agreement sets forth all of the terms and conditions binding upon the parties hereto; and no person has authority to make any claim, representation, promise or condition on behalf of Upchurch Services, LLC which is not expressed herein. The initial term of this agreement is one year(s) and this Agreement shall continue in effect from year to year thereafter unless either party gives written notice to the other of intention not to renew thirty (30) days prior to the anniversary date.

Offered by Upchurch Services, LLC

Accepted by:

Signature (Authorized Representative)

(Print/Type)

Name: Bryan Williams

Title: Sales Representative

Date: 09/14/2022

Signature (Authorized Representative)

(Print/Type)

Name:

Title:

Date:

PREVENTATIVE MAINTENANCE AGREEMENT

Proposal Date	Agreement Number	Page
09/14/2022	TBD	2 of 5

Our Preventative Maintenance (PM) is designed to provide the Customer with an ongoing maintenance program. The PM program will be initiated, scheduled, administered, monitored and updated by Upchurch Services, LLC. The service activities will be directed and scheduled, on a regular basis, by our comprehensive equipment maintenance scheduling system based on manufacturers' recommendations, equipment location, application, type, run time, and Upchurch Services, LLC's own experience. The Customer is informed of the program's progress and results on a continuing basis via a detailed Service Report, presented after each service call for Customers review, approval signature and record.

UPCHURCH SERVICES, LLC WILL PROVIDE THE FOLLOWING PROFESSIONAL MAINTENANCE SERVICES FOR THE BUILDING ENVIRONMENTAL MECHANICAL SYSTEM(S) COMPRISED OF THE EQUIPMENT LISTED ON THE INVENTORY OF EQUIPMENT:

TEST AND INSPECT: Job labor, travel labor, travel expenses and living expenses required to visually **INSPECT** and **TEST** equipment to determine its operating condition and efficiency.

Typical activities include:

- TESTING** for excessive vibration; motor winding resistance; refrigerant charge; fan RPM; refrigerant oil (acid); water condition; flue gas analysis; safety controls; combustion and draft; crankcase heaters; control system(s), etc.
- INSPECTING** for worn, failed or doubtful parts; mountings; drive couplings; oil level; rotation; soot; flame composition and shape; pilot and igniter; steam, water, oil and/or refrigerant leaks, etc.

PREVENTATIVE MAINTENANCE: Job labor, travel labor, travel expenses and living expenses required to clean, align, calibrate, tighten, adjust, lubricate and paint equipment. These activities are intended to extend equipment life and assure proper operating condition and efficiency.

Typical activities include:

- CLEANING** coil surfaces; fan Impellers and blades; electrical contacts; burner orifices; passages and nozzles; pilot and Igniter; cooling tower baffles, basin, sump and float; chiller, condenser and boiler tubes, etc
- CHANGING** filters on air handling equipment.
- ALIGNING** belt drives; drive couplings; air fins, etc.
- CALIBRATING** safety controls; temperature and pressure controls, etc.
- TIGHTENING** electrical connections; mounting bolts; pipe clamps; refrigerant piping fittings; damper sections, etc.
- ADJUSTING** belt tension; refrigerant charge; super heat; fan RPM; water chemical feed and feed rate; burner fuel/air ratios; gas pressure; set point of controls and limits; compressor cylinder unloaders; damper close-off; sump floats, etc.
- LUBRICATING** motors; fan and damper bearings; valve stems; damper linkages; fan vane linkages, etc.
- PAINTING**, for corrosion control, as directed by our scheduling system and on an as-needed basis.

**City of Brandon
1000 Municipal Drive
Brandon, MS 39042**

LOCATION LIST AND PRICE PER LOCATION

DESCRIPTION	
FIRE STATION #3	\$ 372.00

(1) One Maintenance inspection per year as follows:
1 annual technical inspection (includes: coil cleaning with chemical and belt change) along with list of maintenance items.
No Filter Changes

SPECIAL SERVICES/PROVISIONS

Proposal Date	Agreement Number	Page
09/14/2022	TBD	4 of 5

This service agreement covers preventative maintenance on the equipment list.

Filter changes are Excluded in this agreement.

Preventative Maintenance will be performed four times per year. This agreement is for a one year term.

Annual renewals will be on mutual consent of both parties.

All repairs will be performed at our “Preferred Customer Rates”.

These rates are subject to change on an annual basis.

Preferred Customer Rates are listed on the attached sheet.

PREVENTATIVE MAINTENANCE PROGRAM TERMS AND CONDITIONS

1. Customer shall permit Contractor free and timely access to areas and equipment, and allow Contractor to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during the Contractor's normal working hours.
2. In case of any failure to perform its obligations under this Agreement, Contractor's liability is limited to repair or replacement at its option and such repair or replacement shall be Customer's sole remedy. This warranty is conditioned upon proper operation and maintenance by Customer and shall not apply if the failure is caused or contributed to by accident, alteration, abuse or misuse, and shall not extend beyond the term of this Agreement.
3. The annual Agreement price is conditioned upon the system(s) covered being in a maintainable condition, if the initial inspection or initial seasonal start-up indicates repairs are required, a firm quotation will be submitted for Customer's approval. Should Customer not authorize the repairs, Contractor may either remove the unacceptable system(s), component(s) or part(s) from its scope of responsibility and adjust the annual agreement price accordingly or cancel this Agreement.
4. The annual Agreement price is subject to adjustment on each commencement anniversary to reflect increases in labor, material and other costs.
5. Customer shall be responsible for all taxes applicable to the services and/or materials hereunder.
6. Customer will promptly pay invoices within ten (10) days of receipt. Should a payment become thirty (30) days or more delinquent, Contractor may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand.
7. Any alteration to, or deviation from, this Agreement involving extra work, cost of materials or labor will become an extra charge (fixed price amount to be negotiated or on a time-and-material basis at Contractor's rates then in effect) over the sum stated in this Agreement.
8. Contractor will not be required to move, replace or alter any part of the building structure in the performance of this Agreement.
9. Customer shall permit only Contractor's personnel or agent to perform the work included in the scope of this Agreement. Should anyone other than Contractor's personnel perform such work, Contractor may, at its option, cancel this Agreement or eliminate the involved item of equipment from inclusion in this Agreement.
10. In the event Contractor must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay Contractor all court costs and attorneys' fees incurred by Contractor.
11. Any legal action against the Contractor relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of the work.
12. Contractor shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Contractor's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.
13. To the fullest extent permitted by law, Customer shall indemnify and hold harmless Contractor, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable, regardless of whether it is caused in part by the negligence of Contractor.
14. Customer shall make available to Contractor's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA's Hazard Communication Standard Regulations.
15. Contractor expressly disclaims any and all responsibility and liability for the indoor air quality of the customer's facility, including without limitation, injury or illness to occupants of the facility or third parties, or any damage to the customer's facility, arising out of or in connection with the Contractor's work under this agreement, including without limitation any illness, injury, or damage resulting in any manner from any fungus(es) or spore(s), any substance, vapor or gas produced by or arising out of any fungus(es) or spore(s), or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s).
16. Contractor's obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous materials, or any fungus(es) or spore(s); substance, vapor or gas produced by or arising out of any fungus(es) or spore(s); or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s). In the event such substances, wastes and materials are encountered, Contractor's sole obligation will be to notify the Owner of their existence. Contractor shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted.
17. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY OR OTHERWISE, WILL CONTRACTOR BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSES, CLAIMS OF CUSTOMERS TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.
18. This Agreement does not include repairs to the system(s), the provisions or installation of components or parts, or service calls requested by the Customer. These services will be charged for at Contractor's rates then in effect.



24 Hour Service HVAC & Plumbing Services

City of Brandon Labor Rates for Contract Year

Normal Rates			Preferred Customer Rates	
PLUMBING SERVICE	Regular Time	Overtime	Regular Time	Overtime
Plumber:	\$95.00	\$142.50	\$85.00	\$127.50
Plumber Helper:	\$65.00	\$97.50	\$55.00	\$82.50
Backhoe/Mini Excavator:	\$500/Day		\$400/Day	
Hydro Jet:	\$175/Use/Day		\$150/Use/Day	
Video Camera:	\$125/Use/Day		\$100/Use/Day	
Drain Cleaning Machine	\$50/Use/Day		\$30/Use/Day	
HVAC SERVICE				
Master Technician:	\$115.00	\$172.50	\$105.00	\$157.50
Journeyman Technician:	\$105.00	\$157.50	\$95.00	\$142.50
HVAC Tradesman	\$85.00	\$127.50	\$75.00	\$112.50
HVAC Helper	\$65.00	\$97.50	\$55.00	\$82.50

TRIP CHARGE: \$35 per trip

PHONE NUMBERS

Ridgeland, MS Office	601-605-2533
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Alan Loveless (General Manager)	601-672-1571
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Paula Husselbach (Office Manager)	601-605-2533
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Bryan Williams (Sales Representative)	601-502-3405
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PREVENTATIVE MAINTENANCE AGREEMENT FOR HEATING AND AIR CONDITIONING SYSTEMS

Proposal Date	Agreement Number	AR#	SM#	Page
09/14/2022	TBD	TBD	TBD	1 of 5

BY AND BETWEEN:

Upchurch Services, LLC
741 Ridgewood Road
Ridgeland, MS 39157
(601) 605-2533

Hereinafter Contractor

AND

City of Brandon
Fire Station #4
1000 Municipal Drive
Brandon, MS 39042
(601) 824-4580

Hereinafter Customer

SERVICES WILL BE PROVIDED AT THE FOLLOWING LOCATION:

Fire Station #4

Upchurch Services, LLC will provide the services described in the maintenance program and schedules which are attached hereto and made a part of this Agreement, in accordance with the terms and conditions set forth in this document.

MAINTENANCE PROGRAM: **PREVENTATIVE MAINTENANCE AGREEMENT**

The AGREEMENT coverage will commence on **10/1/2022** (date) and end on **09/30/2023** (date).

The AGREEMENT price is **\$ 384.00** per year, payable **\$ 96.00** per quarter, plus applicable taxes.

SCHEDULES INCLUDED: SEE ATTACHED SHEET

This proposal is the proprietary property of Upchurch Services, LLC and is provided for Customer's use only. Upchurch Services, LLC guarantees the price stated in this Agreement for thirty (30) days from proposal date above. This proposal will become a binding Agreement only after acceptance by Customer and approval by an officer of Upchurch Services, LLC as evidenced by their signatures below. This Agreement sets forth all of the terms and conditions binding upon the parties hereto; and no person has authority to make any claim, representation, promise or condition on behalf of Upchurch Services, LLC which is not expressed herein. The initial term of this agreement is one year(s) and this Agreement shall continue in effect from year to year thereafter unless either party gives written notice to the other of intention not to renew thirty (30) days prior to the anniversary date.

Offered by Upchurch Services, LLC

Accepted by:

Signature (Authorized Representative)

(Print/Type)

Name: Bryan Williams

Title: Sales Representative

Date: 09/14/2022

Signature (Authorized Representative)

(Print/Type)

Name:

Title:

Date:

PREVENTATIVE MAINTENANCE AGREEMENT

Proposal Date	Agreement Number	Page
09/14/2022	TBD	2 of 5

Our Preventative Maintenance (PM) is designed to provide the Customer with an ongoing maintenance program. The PM program will be initiated, scheduled, administered, monitored and updated by Upchurch Services, LLC. The service activities will be directed and scheduled, on a regular basis, by our comprehensive equipment maintenance scheduling system based on manufacturers' recommendations, equipment location, application, type, run time, and Upchurch Services, LLC's own experience. The Customer is informed of the program's progress and results on a continuing basis via a detailed Service Report, presented after each service call for Customers review, approval signature and record.

UPCHURCH SERVICES, LLC WILL PROVIDE THE FOLLOWING PROFESSIONAL MAINTENANCE SERVICES FOR THE BUILDING ENVIRONMENTAL MECHANICAL SYSTEM(S) COMPRISED OF THE EQUIPMENT LISTED ON THE INVENTORY OF EQUIPMENT:

TEST AND INSPECT: Job labor, travel labor, travel expenses and living expenses required to visually **INSPECT** and **TEST** equipment to determine its operating condition and efficiency.

Typical activities include:

-**TESTING** for excessive vibration; motor winding resistance; refrigerant charge; fan RPM; refrigerant oil (acid); water condition; flue gas analysis; safety controls; combustion and draft; crankcase heaters; control system(s), etc.
-**INSPECTING** for worn, failed or doubtful parts; mountings; drive couplings; oil level; rotation; soot; flame composition and shape; pilot and igniter; steam, water, oil and/or refrigerant leaks, etc.

PREVENTATIVE MAINTENANCE: Job labor, travel labor, travel expenses and living expenses required to clean, align, calibrate, tighten, adjust, lubricate and paint equipment. These activities are intended to extend equipment life and assure proper operating condition and efficiency.

Typical activities include:

-**CLEANING** coil surfaces; fan Impellers and blades; electrical contacts; burner orifices; passages and nozzles; pilot and Igniter; cooling tower baffles, basin, sump and float; chiller, condenser and boiler tubes, etc
-**CHANGING** filters on air handling equipment.
-**ALIGNING** belt drives; drive couplings; air fins, etc.
-**CALIBRATING** safety controls; temperature and pressure controls, etc.
-**TIGHTENING** electrical connections; mounting bolts; pipe clamps; refrigerant piping fittings; damper sections, etc.
-**ADJUSTING** belt tension; refrigerant charge; super heat; fan RPM; water chemical feed and feed rate; burner fuel/air ratios; gas pressure; set point of controls and limits; compressor cylinder unloaders; damper close-off; sump floats, etc.
-**LUBRICATING** motors; fan and damper bearings; valve stems; damper linkages; fan vane linkages, etc.
-**PAINTING**, for corrosion control, as directed by our scheduling system and on an as-needed basis.

**City of Brandon
1000 Municipal Drive
Brandon, MS 39042**

LOCATION LIST AND PRICE PER LOCATION

DESCRIPTION	
FIRE STATION #4	\$ 384.00

(1) One Maintenance inspection per year as follows:

1 annual technical inspection (includes: coil cleaning with chemical and belt change) along with list of maintenance items.
No Filter Changes

SPECIAL SERVICES/PROVISIONS

Proposal Date	Agreement Number	Page
09/14/2022	TBD	4 of 5

This service agreement covers preventative maintenance on the equipment list.

Filter changes are Excluded in this agreement.

Preventative Maintenance will be performed four times per year. This agreement is for a one year term.

Annual renewals will be on mutual consent of both parties.

All repairs will be performed at our “Preferred Customer Rates”.

These rates are subject to change on an annual basis.

Preferred Customer Rates are listed on the attached sheet.

PREVENTATIVE MAINTENANCE PROGRAM TERMS AND CONDITIONS

1. Customer shall permit Contractor free and timely access to areas and equipment, and allow Contractor to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during the Contractor's normal working hours.
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3. The annual Agreement price is conditioned upon the system(s) covered being in a maintainable condition, if the initial inspection or initial seasonal start-up indicates repairs are required, a firm quotation will be submitted for Customer's approval. Should Customer not authorize the repairs, Contractor may either remove the unacceptable system(s), component(s) or part(s) from its scope of responsibility and adjust the annual agreement price accordingly or cancel this Agreement.
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6. Customer will promptly pay invoices within ten (10) days of receipt. Should a payment become thirty (30) days or more delinquent, Contractor may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand.
7. Any alteration to, or deviation from, this Agreement involving extra work, cost of materials or labor will become an extra charge (fixed price amount to be negotiated or on a time-and-material basis at Contractor's rates then in effect) over the sum stated in this Agreement.
8. Contractor will not be required to move, replace or alter any part of the building structure in the performance of this Agreement.
9. Customer shall permit only Contractor's personnel or agent to perform the work included in the scope of this Agreement. Should anyone other than Contractor's personnel perform such work, Contractor may, at its option, cancel this Agreement or eliminate the involved item of equipment from inclusion in this Agreement.
10. In the event Contractor must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay Contractor all court costs and attorneys' fees incurred by Contractor.
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12. Contractor shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Contractor's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.
13. To the fullest extent permitted by law, Customer shall indemnify and hold harmless Contractor, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable, regardless of whether it is caused in part by the negligence of Contractor.
14. Customer shall make available to Contractor's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA's Hazard Communication Standard Regulations.
15. Contractor expressly disclaims any and all responsibility and liability for the indoor air quality of the customer's facility, including without limitation, injury or illness to occupants of the facility or third parties, or any damage to the customer's facility, arising out of or in connection with the Contractor's work under this agreement, including without limitation any illness, injury, or damage resulting in any manner from any fungus(es) or spore(s), any substance, vapor or gas produced by or arising out of any fungus(es) or spore(s), or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s).
16. Contractor's obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous materials, or any fungus(es) or spore(s); substance, vapor or gas produced by or arising out of any fungus(es) or spore(s); or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s). In the event such substances, wastes and materials are encountered, Contractor's sole obligation will be to notify the Owner of their existence. Contractor shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted.
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24 Hour Service HVAC & Plumbing Services

City of Brandon Labor Rates for Contract Year

Normal Rates			Preferred Customer Rates	
PLUMBING SERVICE	Regular Time	Overtime	Regular Time	Overtime
Plumber:	\$95.00	\$142.50	\$85.00	\$127.50
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Video Camera:	\$125/Use/Day		\$100/Use/Day	
Drain Cleaning Machine	\$50/Use/Day		\$30/Use/Day	
HVAC SERVICE				
Master Technician:	\$115.00	\$172.50	\$105.00	\$157.50
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HVAC Helper	\$65.00	\$97.50	\$55.00	\$82.50

TRIP CHARGE: \$35 per trip

PHONE NUMBERS

Ridgeland, MS Office	601-605-2533
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Alan Loveless (General Manager)	601-672-1571
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Paula Husselbach (Office Manager)	601-605-2533
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Bryan Williams (Sales Representative)	601-502-3405
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PREVENTATIVE MAINTENANCE AGREEMENT FOR HEATING AND AIR CONDITIONING SYSTEMS

Proposal Date	Agreement Number	AR#	SM#	Page
09/14/2022	TBD	TBD	TBD	1 of 5

BY AND BETWEEN:

Upchurch Services, LLC
741 Ridgewood Road
Ridgeland, MS 39157
(601) 605-2533

Hereinafter Contractor

AND

City of Brandon
Fire Station #5
1000 Municipal Drive
Brandon, MS 39042
(601) 824-4580

Hereinafter Customer

SERVICES WILL BE PROVIDED AT THE FOLLOWING LOCATION:

Fire Station #5

Upchurch Services, LLC will provide the services described in the maintenance program and schedules which are attached hereto and made a part of this Agreement, in accordance with the terms and conditions set forth in this document.

MAINTENANCE PROGRAM: **PREVENTATIVE MAINTENANCE AGREEMENT**

The AGREEMENT coverage will commence on **10/1/2022** (date) and end on **09/30/2023** (date).

The AGREEMENT price is **\$ 384.00** per year, payable **\$ 96.00** per quarter, plus applicable taxes.

SCHEDULES INCLUDED: SEE ATTACHED SHEET

This proposal is the proprietary property of Upchurch Services, LLC and is provided for Customer's use only. Upchurch Services, LLC guarantees the price stated in this Agreement for thirty (30) days from proposal date above. This proposal will become a binding Agreement only after acceptance by Customer and approval by an officer of Upchurch Services, LLC as evidenced by their signatures below. This Agreement sets forth all of the terms and conditions binding upon the parties hereto; and no person has authority to make any claim, representation, promise or condition on behalf of Upchurch Services, LLC which is not expressed herein. The initial term of this agreement is one year(s) and this Agreement shall continue in effect from year to year thereafter unless either party gives written notice to the other of intention not to renew thirty (30) days prior to the anniversary date.

Offered by Upchurch Services, LLC

Accepted by:

Signature (Authorized Representative)

(Print/Type)

Name: Bryan Williams

Title: Sales Representative

Date: 09-13-2021

Signature (Authorized Representative)

(Print/Type)

Name:

Title:

Date:

PREVENTATIVE MAINTENANCE AGREEMENT

Proposal Date	Agreement Number	Page
09/14/2022	TBD	2 of 5

Our Preventative Maintenance (PM) is designed to provide the Customer with an ongoing maintenance program. The PM program will be initiated, scheduled, administered, monitored and updated by Upchurch Services, LLC. The service activities will be directed and scheduled, on a regular basis, by our comprehensive equipment maintenance scheduling system based on manufacturers' recommendations, equipment location, application, type, run time, and Upchurch Services, LLC's own experience. The Customer is informed of the program's progress and results on a continuing basis via a detailed Service Report, presented after each service call for Customers review, approval signature and record.

UPCHURCH SERVICES, LLC WILL PROVIDE THE FOLLOWING PROFESSIONAL MAINTENANCE SERVICES FOR THE BUILDING ENVIRONMENTAL MECHANICAL SYSTEM(S) COMPRISED OF THE EQUIPMENT LISTED ON THE INVENTORY OF EQUIPMENT:

TEST AND INSPECT: Job labor, travel labor, travel expenses and living expenses required to visually **INSPECT** and **TEST** equipment to determine its operating condition and efficiency.

Typical activities include:

-**TESTING** for excessive vibration; motor winding resistance; refrigerant charge; fan RPM; refrigerant oil (acid); water condition; flue gas analysis; safety controls; combustion and draft; crankcase heaters; control system(s), etc.
-**INSPECTING** for worn, failed or doubtful parts; mountings; drive couplings; oil level; rotation; soot; flame composition and shape; pilot and igniter; steam, water, oil and/or refrigerant leaks, etc.

PREVENTATIVE MAINTENANCE: Job labor, travel labor, travel expenses and living expenses required to clean, align, calibrate, tighten, adjust, lubricate and paint equipment. These activities are intended to extend equipment life and assure proper operating condition and efficiency.

Typical activities include:

-**CLEANING** coil surfaces; fan Impellers and blades; electrical contacts; burner orifices; passages and nozzles; pilot and Igniter; cooling tower baffles, basin, sump and float; chiller, condenser and boiler tubes, etc
-**CHANGING** filters on air handling equipment.
-**ALIGNING** belt drives; drive couplings; air fins, etc.
-**CALIBRATING** safety controls; temperature and pressure controls, etc.
-**TIGHTENING** electrical connections; mounting bolts; pipe clamps; refrigerant piping fittings; damper sections, etc.
-**ADJUSTING** belt tension; refrigerant charge; super heat; fan RPM; water chemical feed and feed rate; burner fuel/air ratios; gas pressure; set point of controls and limits; compressor cylinder unloaders; damper close-off; sump floats, etc.
-**LUBRICATING** motors; fan and damper bearings; valve stems; damper linkages; fan vane linkages, etc.
-**PAINTING**, for corrosion control, as directed by our scheduling system and on an as-needed basis.

**City of Brandon
1000 Municipal Drive
Brandon, MS 39042**

LOCATION LIST AND PRICE PER LOCATION

DESCRIPTION	
FIRE STATION #5	\$ 384.00

(1) One Maintenance inspection per year as follows:
1 annual technical inspection (includes: coil cleaning with chemical and belt change) along with list of maintenance items.
No Filter Changes

SPECIAL SERVICES/PROVISIONS

Proposal Date	Agreement Number	Page
09/14/2022	TBD	4 of 5

This service agreement covers preventative maintenance on the equipment list.

Filter changes are Excluded in this agreement.

Preventative Maintenance will be performed four times per year. This agreement is for a one year term.

Annual renewals will be on mutual consent of both parties.

All repairs will be performed at our “Preferred Customer Rates”.

These rates are subject to change on an annual basis.

Preferred Customer Rates are listed on the attached sheet.

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1. Customer shall permit Contractor free and timely access to areas and equipment, and allow Contractor to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during the Contractor's normal working hours.
2. In case of any failure to perform its obligations under this Agreement, Contractor's liability is limited to repair or replacement at its option and such repair or replacement shall be Customer's sole remedy. This warranty is conditioned upon proper operation and maintenance by Customer and shall not apply if the failure is caused or contributed to by accident, alteration, abuse or misuse, and shall not extend beyond the term of this Agreement.
3. The annual Agreement price is conditioned upon the system(s) covered being in a maintainable condition, if the initial inspection or initial seasonal start-up indicates repairs are required, a firm quotation will be submitted for Customer's approval. Should Customer not authorize the repairs, Contractor may either remove the unacceptable system(s), component(s) or part(s) from its scope of responsibility and adjust the annual agreement price accordingly or cancel this Agreement.
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8. Contractor will not be required to move, replace or alter any part of the building structure in the performance of this Agreement.
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12. Contractor shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Contractor's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.
13. To the fullest extent permitted by law, Customer shall indemnify and hold harmless Contractor, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable, regardless of whether it is caused in part by the negligence of Contractor.
14. Customer shall make available to Contractor's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA's Hazard Communication Standard Regulations.
15. Contractor expressly disclaims any and all responsibility and liability for the indoor air quality of the customer's facility, including without limitation, injury or illness to occupants of the facility or third parties, or any damage to the customer's facility, arising out of or in connection with the Contractor's work under this agreement, including without limitation any illness, injury, or damage resulting in any manner from any fungus(es) or spore(s), any substance, vapor or gas produced by or arising out of any fungus(es) or spore(s), or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s).
16. Contractor's obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous materials, or any fungus(es) or spore(s); substance, vapor or gas produced by or arising out of any fungus(es) or spore(s); or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s). In the event such substances, wastes and materials are encountered, Contractor's sole obligation will be to notify the Owner of their existence. Contractor shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted.
17. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY OR OTHERWISE, WILL CONTRACTOR BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSES, CLAIMS OF CUSTOMERS TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.
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24 Hour Service HVAC & Plumbing Services

City of Brandon Labor Rates for Contract Year

Normal Rates			Preferred Customer Rates	
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Video Camera:	\$125/Use/Day		\$100/Use/Day	
Drain Cleaning Machine	\$50/Use/Day		\$30/Use/Day	
HVAC SERVICE				
Master Technician:	\$115.00	\$172.50	\$105.00	\$157.50
Journeyman Technician:	\$105.00	\$157.50	\$95.00	\$142.50
HVAC Tradesman	\$85.00	\$127.50	\$75.00	\$112.50
HVAC Helper	\$65.00	\$97.50	\$55.00	\$82.50

TRIP CHARGE: \$35 per trip

PHONE NUMBERS

Ridgeland, MS Office	601-605-2533
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Alan Loveless (General Manager)	601-672-1571
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Paula Husselbach (Office Manager)	601-605-2533
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Bryan Williams (Sales Representative)	601-502-3405
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PREVENTATIVE MAINTENANCE AGREEMENT FOR HEATING AND AIR CONDITIONING SYSTEMS

Proposal Date	Agreement Number	AR#	SM#	Page
09/14/2022	TBD	TBD	TBD	1 of 5

BY AND BETWEEN:

Upchurch Services, LLC
741 Ridgewood Road
Ridgeland, MS 39157
(601) 605-2533

Hereinafter Contractor

AND

City of Brandon
Fire Station #6
1000 Municipal Drive
Brandon, MS 39042
(601) 824-4580

Hereinafter Customer

SERVICES WILL BE PROVIDED AT THE FOLLOWING LOCATION:

Fire Station #6

Upchurch Services, LLC will provide the services described in the maintenance program and schedules which are attached hereto and made a part of this Agreement, in accordance with the terms and conditions set forth in this document.

MAINTENANCE PROGRAM: **PREVENTATIVE MAINTENANCE AGREEMENT**

The AGREEMENT coverage will commence on **10/1/2022** (date) and end on **09/30/2023** (date).

The AGREEMENT price is **\$ 312.00** per year, payable **\$ 78.00** per quarter, plus applicable taxes.

SCHEDULES INCLUDED: SEE ATTACHED SHEET

This proposal is the proprietary property of Upchurch Services, LLC and is provided for Customer's use only. Upchurch Services, LLC guarantees the price stated in this Agreement for thirty (30) days from proposal date above. This proposal will become a binding Agreement only after acceptance by Customer and approval by an officer of Upchurch Services, LLC as evidenced by their signatures below. This Agreement sets forth all of the terms and conditions binding upon the parties hereto; and no person has authority to make any claim, representation, promise or condition on behalf of Upchurch Services, LLC which is not expressed herein. The initial term of this agreement is one year(s) and this Agreement shall continue in effect from year to year thereafter unless either party gives written notice to the other of intention not to renew thirty (30) days prior to the anniversary date.

Offered by Upchurch Services, LLC

Accepted by:

Signature (Authorized Representative)

(Print/Type)

Name: Bryan Williams

Title: Sales Representative

Date: 09/14/2022

Signature (Authorized Representative)

(Print/Type)

Name:

Title:

Date:

PREVENTATIVE MAINTENANCE AGREEMENT

Proposal Date	Agreement Number	Page
09/14/2022	TBD	2 of 5

Our Preventative Maintenance (PM) is designed to provide the Customer with an ongoing maintenance program. The PM program will be initiated, scheduled, administered, monitored and updated by Upchurch Services, LLC. The service activities will be directed and scheduled, on a regular basis, by our comprehensive equipment maintenance scheduling system based on manufacturers' recommendations, equipment location, application, type, run time, and Upchurch Services, LLC's own experience. The Customer is informed of the program's progress and results on a continuing basis via a detailed Service Report, presented after each service call for Customers review, approval signature and record.

UPCHURCH SERVICES, LLC WILL PROVIDE THE FOLLOWING PROFESSIONAL MAINTENANCE SERVICES FOR THE BUILDING ENVIRONMENTAL MECHANICAL SYSTEM(S) COMPRISED OF THE EQUIPMENT LISTED ON THE INVENTORY OF EQUIPMENT:

TEST AND INSPECT: Job labor, travel labor, travel expenses and living expenses required to visually **INSPECT** and **TEST** equipment to determine its operating condition and efficiency.

Typical activities include:

-**TESTING** for excessive vibration; motor winding resistance; refrigerant charge; fan RPM; refrigerant oil (acid); water condition; flue gas analysis; safety controls; combustion and draft; crankcase heaters; control system(s), etc.
-**INSPECTING** for worn, failed or doubtful parts; mountings; drive couplings; oil level; rotation; soot; flame composition and shape; pilot and igniter; steam, water, oil and/or refrigerant leaks, etc.

PREVENTATIVE MAINTENANCE: Job labor, travel labor, travel expenses and living expenses required to clean, align, calibrate, tighten, adjust, lubricate and paint equipment. These activities are intended to extend equipment life and assure proper operating condition and efficiency.

Typical activities include:

-**CLEANING** coil surfaces; fan Impellers and blades; electrical contacts; burner orifices; passages and nozzles; pilot and Igniter; cooling tower baffles, basin, sump and float; chiller, condenser and boiler tubes, etc
-**CHANGING** filters on air handling equipment.
-**ALIGNING** belt drives; drive couplings; air fins, etc.
-**CALIBRATING** safety controls; temperature and pressure controls, etc.
-**TIGHTENING** electrical connections; mounting bolts; pipe clamps; refrigerant piping fittings; damper sections, etc.
-**ADJUSTING** belt tension; refrigerant charge; super heat; fan RPM; water chemical feed and feed rate; burner fuel/air ratios; gas pressure; set point of controls and limits; compressor cylinder unloaders; damper close-off; sump floats, etc.
-**LUBRICATING** motors; fan and damper bearings; valve stems; damper linkages; fan vane linkages, etc.
-**PAINTING**, for corrosion control, as directed by our scheduling system and on an as-needed basis.

**City of Brandon
1000 Municipal Drive
Brandon, MS 39042**

LOCATION LIST AND PRICE PER LOCATION

DESCRIPTION	
FIRE STATION #6	\$ 312.00

(1) One Maintenance inspection per year as follows:
1 annual technical inspection (includes: coil cleaning with chemical and belt change) along with list of maintenance items.
No Filter Changes
10% discount off base labor rates and list price for parts

SPECIAL SERVICES/PROVISIONS

Proposal Date	Agreement Number	Page
09/14/2022	TBD	4 of 5

This service agreement covers preventative maintenance on the equipment list.

Filter changes are Excluded in this agreement.

Preventative Maintenance will be performed four times per year. This agreement is for a one year term.

Annual renewals will be on mutual consent of both parties.

All repairs will be performed at our “Preferred Customer Rates”.

These rates are subject to change on an annual basis.

Preferred Customer Rates are listed on the attached sheet.

PREVENTATIVE MAINTENANCE PROGRAM TERMS AND CONDITIONS

1. Customer shall permit Contractor free and timely access to areas and equipment, and allow Contractor to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during the Contractors normal working hours.
2. In case of any failure to perform its obligations under this Agreement, Contractors liability is limited to repair or replacement at its option and such repair or replacement shall be Customers sole remedy. This warranty is conditioned upon proper operation and maintenance by Customer and shall not apply if the failure is caused or contributed to by accident, alteration, abuse or misuse, and shall not extend beyond the term of this Agreement.
3. The annual Agreement price is conditioned upon the system(s) covered being in a maintainable condition, if the initial inspection or initial seasonal start-up indicates repairs are required, a firm quotation will be submitted for Customers approval. Should Customer not authorize the repairs, Contractor may either remove the unacceptable system(s), component(s) or part(s) from its scope of responsibility and adjust the annual agreement price accordingly or cancel this Agreement.
4. The annual Agreement price is subject to adjustment on each commencement anniversary to reflect increases in labor, material and other costs.
5. Customer shall be responsible for all taxes applicable to the services and/or materials hereunder.
6. Customer will promptly pay invoices within ten (10) days of receipt. Should a payment become thirty (30) days or more delinquent, Contractor may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand.
7. Any alteration to, or deviation from, this Agreement involving extra work, cost of materials or labor will become an extra charge (fixed price amount to be negotiated or on a time-and-material basis at Contractor's rates then in effect) over the sum stated in this Agreement.
8. Contractor will not be required to move, replace or alter any part of the building structure in the performance of this Agreement.
9. Customer shall permit only Contractors personnel or agent to perform the work included in the scope of this Agreement. Should anyone other than Contractor's personnel perform such work, Contractor may, at its option, cancel this Agreement or eliminate the involved item of equipment from inclusion in this Agreement.
10. In the event Contractor must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay Contractor all court costs and attorneys' fees incurred by Contractor.
11. Any legal action against the Contractor relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of the work.
12. Contractor shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Contractor's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.
13. To the fullest extent permitted by law, Customer shall indemnify and hold harmless Contractor, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable, regardless of whether it is caused in part by the negligence of Contractor.
14. Customer shall make available to Contractor's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHAS Hazard Communication Standard Regulations.
15. Contractor expressly disclaims any and all responsibility and liability for the indoor air quality of the customers facility, including without limitation, injury or illness to occupants of the facility or third parties, or any damage to the customer's facility, arising out of or In connection with the Contractor's work under this agreement, Including without limitation any illness, injury, or damage resulting In any manner from any fungus(es) or spore(s), any substance, vapor or gas produced by or arising out of any fungus(es) or spore(s), or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s).
16. Contractors obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous materials, or any fungus(es) or spore(s); substance, vapor or gas produced by or arising out of any fungus(es) or spore(s); or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s). In the event such substances, wastes and materials are encountered, Contractors sole obligation will be to notify the Owner of their existence. Contractor shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted.
17. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY OR OTHERWISE, WILL CONTRACTOR BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSES, CLAIMS OF CUSTOMERS TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.
18. This Agreement does not include repairs to the system(s), the provisions or installation of components or parts, or service calls requested by the Customer. These services will be charged for at Contractor's rates then in effect.



24 Hour Service HVAC & Plumbing Services

City of Brandon Labor Rates for Contract Year

Normal Rates			Preferred Customer Rates	
PLUMBING SERVICE	Regular Time	Overtime	Regular Time	Overtime
Plumber:	\$95.00	\$142.50	\$85.00	\$127.50
Plumber Helper:	\$65.00	\$97.50	\$55.00	\$82.50
Backhoe/Mini Excavator:	\$500/Day		\$400/Day	
Hydro Jet:	\$175/Use/Day		\$150/Use/Day	
Video Camera:	\$125/Use/Day		\$100/Use/Day	
Drain Cleaning Machine	\$50/Use/Day		\$30/Use/Day	
HVAC SERVICE				
Master Technician:	\$115.00	\$172.50	\$105.00	\$157.50
Journeyman Technician:	\$105.00	\$157.50	\$95.00	\$142.50
HVAC Tradesman	\$85.00	\$127.50	\$75.00	\$112.50
HVAC Helper	\$65.00	\$97.50	\$55.00	\$82.50

TRIP CHARGE: \$35 per trip

PHONE NUMBERS

Ridgeland, MS Office	601-605-2533
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Alan Loveless (General Manager)	601-672-1571
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Paula Husselbach (Office Manager)	601-605-2533
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Bryan Williams (Sales Representative)	601-502-3405
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PREVENTATIVE MAINTENANCE AGREEMENT FOR HEATING AND AIR CONDITIONING SYSTEMS

Proposal Date	Agreement Number	AR#	SM#	Page
09/14/2022	TBD	TBD	TBD	1 of 5

BY AND BETWEEN:

Upchurch Services, LLC
741 Ridgewood Road
Ridgeland, MS 39157
(601) 605-2533

Hereinafter Contractor

AND

**City of Brandon
Library**
1000 Municipal Drive
Brandon, MS 39042
(601) 824-4580

Hereinafter Customer

SERVICES WILL BE PROVIDED AT THE FOLLOWING LOCATION:

Library

Upchurch Services, LLC will provide the services described in the maintenance program and schedules which are attached hereto and made a part of this Agreement, in accordance with the terms and conditions set forth in this document.

MAINTENANCE PROGRAM: **PREVENTATIVE MAINTENANCE AGREEMENT**

The AGREEMENT coverage will commence on **10/1/2022**(date) and end on **09/30/2023** (date).

The AGREEMENT price is **\$ 4,916.00** per year, payable **\$ 1,229.00** per quarter, plus applicable taxes.

SCHEDULES INCLUDED: SEE ATTACHED SHEET

This proposal is the proprietary property of Upchurch Services, LLC and is provided for Customer's use only. Upchurch Services, LLC guarantees the price stated in this Agreement for thirty (30) days from proposal date above. This proposal will become a binding Agreement only after acceptance by Customer and approval by an officer of Upchurch Services, LLC as evidenced by their signatures below. This Agreement sets forth all of the terms and conditions binding upon the parties hereto; and no person has authority to make any claim, representation, promise or condition on behalf of Upchurch Services, LLC which is not expressed herein. The initial term of this agreement is one year(s) and this Agreement shall continue in effect from year to year thereafter unless either party gives written notice to the other of intention not to renew thirty (30) days prior to the anniversary date.

Offered by Upchurch Services, LLC

Accepted by:

Signature (Authorized Representative)

(Print/Type)

Name: Bryan Williams

Title: Sales Representative

Date: 9/14/2022

Signature (Authorized Representative)

(Print/Type)

Name:

Title:

Date:

PREVENTATIVE MAINTENANCE AGREEMENT

Proposal Date	Agreement Number	Page
9/14/2022	TBD	2 of 5

Our Preventative Maintenance (PM) is designed to provide the Customer with an ongoing maintenance program. The PM program will be initiated, scheduled, administered, monitored and updated by Upchurch Services, LLC. The service activities will be directed and scheduled, on a regular basis, by our comprehensive equipment maintenance scheduling system based on manufacturers' recommendations, equipment location, application, type, run time, and Upchurch Services, LLC's own experience. The Customer is informed of the program's progress and results on a continuing basis via a detailed Service Report, presented after each service call for Customers review, approval signature and record.

UPCHURCH SERVICES, LLC WILL PROVIDE THE FOLLOWING PROFESSIONAL MAINTENANCE SERVICES FOR THE BUILDING ENVIRONMENTAL MECHANICAL SYSTEM(S) COMPRISED OF THE EQUIPMENT LISTED ON THE INVENTORY OF EQUIPMENT:

TEST AND INSPECT: Job labor, travel labor, travel expenses and living expenses required to visually **INSPECT** and **TEST** equipment to determine its operating condition and efficiency.

Typical activities include:

-**TESTING** for excessive vibration; motor winding resistance; refrigerant charge; fan RPM; refrigerant oil (acid); water condition; flue gas analysis; safety controls; combustion and draft; crankcase heaters; control system(s), etc.
-**INSPECTING** for worn, failed or doubtful parts; mountings; drive couplings; oil level; rotation; soot; flame composition and shape; pilot and igniter; steam, water, oil and/or refrigerant leaks, etc.

PREVENTATIVE MAINTENANCE: Job labor, travel labor, travel expenses and living expenses required to clean, align, calibrate, tighten, adjust, lubricate and paint equipment. These activities are intended to extend equipment life and assure proper operating condition and efficiency.

Typical activities include:

-**CLEANING** coil surfaces; fan Impellers and blades; electrical contacts; burner orifices; passages and nozzles; pilot and Igniter; cooling tower baffles, basin, sump and float; chiller, condenser and boiler tubes, etc
-**CHANGING** filters on air handling equipment.
-**ALIGNING** belt drives; drive couplings; air fins, etc.
-**CALIBRATING** safety controls; temperature and pressure controls, etc.
-**TIGHTENING** electrical connections; mounting bolts; pipe clamps; refrigerant piping fittings; damper sections, etc.
-**ADJUSTING** belt tension; refrigerant charge; super heat; fan RPM; water chemical feed and feed rate; burner fuel/air ratios; gas pressure; set point of controls and limits; compressor cylinder unloaders; damper close-off; sump floats, etc.
-**LUBRICATING** motors; fan and damper bearings; valve stems; damper linkages; fan vane linkages, etc.
-**PAINTING**, for corrosion control, as directed by our scheduling system and on an as-needed basis.

**City of Brandon
1000 Municipal Drive
Brandon, MS 39042**

LOCATION LIST AND PRICE PER LOCATION

DESCRIPTION	
Library	\$ 4,916.00

(4) four Maintenance inspection per year as follows:

1 annual technical inspection (includes: coil cleaning with chemical and belt change) along with list of maintenance items.

3 operational inspections

4 filter services

Response time for Emergency Calls will be within 2 hours

SPECIAL SERVICES/PROVISIONS

Proposal Date	Agreement Number	Page
09/14/2022	TBD	4 of 5

This service agreement covers preventative maintenance on the equipment list.

Filter service is included in this agreement.

Filters will be changed or cleaned four times per year.

Preventative Maintenance will be performed four times per year. This agreement is for a one year term.

Annual renewals will be on mutual consent of both parties.

Response time for Emergency Calls will be within 2 hours.

All repairs will be performed at our “Preferred Customer Rates”.

These rates are subject to change on an annual basis.

Preferred Customer Rates are listed on the attached sheet.

PREVENTATIVE MAINTENANCE PROGRAM TERMS AND CONDITIONS

1. Customer shall permit Contractor free and timely access to areas and equipment, and allow Contractor to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during the Contractor's normal working hours.
2. In case of any failure to perform its obligations under this Agreement, Contractor's liability is limited to repair or replacement at its option and such repair or replacement shall be Customer's sole remedy. This warranty is conditioned upon proper operation and maintenance by Customer and shall not apply if the failure is caused or contributed to by accident, alteration, abuse or misuse, and shall not extend beyond the term of this Agreement.
3. The annual Agreement price is conditioned upon the system(s) covered being in a maintainable condition, if the initial inspection or initial seasonal start-up indicates repairs are required, a firm quotation will be submitted for Customer's approval. Should Customer not authorize the repairs, Contractor may either remove the unacceptable system(s), component(s) or part(s) from its scope of responsibility and adjust the annual agreement price accordingly or cancel this Agreement.
4. The annual Agreement price is subject to adjustment on each commencement anniversary to reflect increases in labor, material and other costs.
5. Customer shall be responsible for all taxes applicable to the services and/or materials hereunder.
6. Customer will promptly pay invoices within ten (10) days of receipt. Should a payment become thirty (30) days or more delinquent, Contractor may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand.
7. Any alteration to, or deviation from, this Agreement involving extra work, cost of materials or labor will become an extra charge (fixed price amount to be negotiated or on a time-and-material basis at Contractor's rates then in effect) over the sum stated in this Agreement.
8. Contractor will not be required to move, replace or alter any part of the building structure in the performance of this Agreement.
9. Customer shall permit only Contractor's personnel or agent to perform the work included in the scope of this Agreement. Should anyone other than Contractor's personnel perform such work, Contractor may, at its option, cancel this Agreement or eliminate the involved item of equipment from inclusion in this Agreement.
10. In the event Contractor must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay Contractor all court costs and attorneys' fees incurred by Contractor.
11. Any legal action against the Contractor relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of the work.
12. Contractor shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Contractor's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.
13. To the fullest extent permitted by law, Customer shall indemnify and hold harmless Contractor, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable, regardless of whether it is caused in part by the negligence of Contractor.
14. Customer shall make available to Contractor's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA's Hazard Communication Standard Regulations.
15. Contractor expressly disclaims any and all responsibility and liability for the indoor air quality of the customer's facility, including without limitation, injury or illness to occupants of the facility or third parties, or any damage to the customer's facility, arising out of or in connection with the Contractor's work under this agreement, including without limitation any illness, injury, or damage resulting in any manner from any fungus(es) or spore(s), any substance, vapor or gas produced by or arising out of any fungus(es) or spore(s), or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s).
16. Contractor's obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous materials, or any fungus(es) or spore(s); substance, vapor or gas produced by or arising out of any fungus(es) or spore(s); or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s). In the event such substances, wastes and materials are encountered, Contractor's sole obligation will be to notify the Owner of their existence. Contractor shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted.
17. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY OR OTHERWISE, WILL CONTRACTOR BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSES, CLAIMS OF CUSTOMERS TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.
18. This Agreement does not include repairs to the system(s), the provisions or installation of components or parts, or service calls requested by the Customer. These services will be charged for at Contractor's rates then in effect.



24 Hour Service HVAC & Plumbing Services

City of Brandon Labor Rates for Contract Year

Normal Rates			Preferred Customer Rates	
PLUMBING SERVICE	Regular Time	Overtime	Regular Time	Overtime
Plumber:	\$95.00	\$142.50	\$85.00	\$127.50
Plumber Helper:	\$65.00	\$97.50	\$55.00	\$82.50
Backhoe/Mini Excavator:	\$500/Day		\$400/Day	
Hydro Jet:	\$175/Use/Day		\$150/Use/Day	
Video Camera:	\$125/Use/Day		\$100/Use/Day	
Drain Cleaning Machine	\$50/Use/Day		\$30/Use/Day	
HVAC SERVICE				
Master Technician:	\$115.00	\$172.50	\$105.00	\$157.50
Journeyman Technician:	\$105.00	\$157.50	\$95.00	\$142.50
HVAC Tradesman	\$85.00	\$127.50	\$75.00	\$112.50
HVAC Helper	\$65.00	\$97.50	\$55.00	\$82.50

TRIP CHARGE: \$35 per trip

PHONE NUMBERS

Ridgeland, MS Office **601-605-2533**

Alan Loveless (General Manager) **601-672-1571**

Paula Husselbach (Office Manager) **601-605-2533**

Bryan Williams (Sales Representative) **601-502-3405**



PREVENTATIVE MAINTENANCE AGREEMENT FOR HEATING AND AIR CONDITIONING SYSTEMS

Proposal Date	Agreement Number	AR#	SM#	Page
09/14/2022	TBD	TBD	TBD	1 of 5

BY AND BETWEEN:

Upchurch Services, LLC
741 Ridgewood Road
Ridgeland, MS 39157
(601) 605-2533

Hereinafter Contractor

AND

City of Brandon
Municipal Complex
1000 Municipal Drive
Brandon, MS 39042
(601) 824-4580

Hereinafter Customer

SERVICES WILL BE PROVIDED AT THE FOLLOWING LOCATION:

Municipal Complex

Upchurch Services, LLC will provide the services described in the maintenance program and schedules which are attached hereto and made a part of this Agreement, in accordance with the terms and conditions set forth in this document.

MAINTENANCE PROGRAM: **PREVENTATIVE MAINTENANCE AGREEMENT**

The AGREEMENT coverage will commence on **10/1/2022** (date) and end on **09/30/2023** (date).

The AGREEMENT price is **\$ 5,232.00** per year, payable **\$ 1,308.00** per quarter, plus applicable taxes.

SCHEDULES INCLUDED: SEE ATTACHED SHEET

This proposal is the proprietary property of Upchurch Services, LLC and is provided for Customer's use only. Upchurch Services, LLC guarantees the price stated in this Agreement for thirty (30) days from proposal date above. This proposal will become a binding Agreement only after acceptance by Customer and approval by an officer of Upchurch Services, LLC as evidenced by their signatures below. This Agreement sets forth all of the terms and conditions binding upon the parties hereto; and no person has authority to make any claim, representation, promise or condition on behalf of Upchurch Services, LLC which is not expressed herein. The initial term of this agreement is one year(s) and this Agreement shall continue in effect from year to year thereafter unless either party gives written notice to the other of intention not to renew thirty (30) days prior to the anniversary date.

Offered by Upchurch Services, LLC

Accepted by:

Signature (Authorized Representative)

(Print/Type)

Name: Bryan Williams

Title: Sales Representative

Date: 9/14/2022

Signature (Authorized Representative)

(Print/Type)

Name: _____

Title: _____

Date: _____

PREVENTATIVE MAINTENANCE AGREEMENT

Proposal Date	Agreement Number	Page
9/14/2022	TBD	2 of 5

Our Preventative Maintenance (PM) is designed to provide the Customer with an ongoing maintenance program. The PM program will be initiated, scheduled, administered, monitored and updated by Upchurch Services, LLC. The service activities will be directed and scheduled, on a regular basis, by our comprehensive equipment maintenance scheduling system based on manufacturers' recommendations, equipment location, application, type, run time, and Upchurch Services, LLC's own experience. The Customer is informed of the program's progress and results on a continuing basis via a detailed Service Report, presented after each service call for Customers review, approval signature and record.

UPCHURCH SERVICES, LLC WILL PROVIDE THE FOLLOWING PROFESSIONAL MAINTENANCE SERVICES FOR THE BUILDING ENVIRONMENTAL MECHANICAL SYSTEM(S) COMPRISED OF THE EQUIPMENT LISTED ON THE INVENTORY OF EQUIPMENT:

TEST AND INSPECT: Job labor, travel labor, travel expenses and living expenses required to visually **INSPECT** and **TEST** equipment to determine its operating condition and efficiency.

Typical activities include:

-**TESTING** for excessive vibration; motor winding resistance; refrigerant charge; fan RPM; refrigerant oil (acid); water condition; flue gas analysis; safety controls; combustion and draft; crankcase heaters; control system(s), etc.
-**INSPECTING** for worn, failed or doubtful parts; mountings; drive couplings; oil level; rotation; soot; flame composition and shape; pilot and igniter; steam, water, oil and/or refrigerant leaks, etc.

PREVENTATIVE MAINTENANCE: Job labor, travel labor, travel expenses and living expenses required to clean, align, calibrate, tighten, adjust, lubricate and paint equipment. These activities are intended to extend equipment life and assure proper operating condition and efficiency.

Typical activities include:

-**CLEANING** coil surfaces; fan Impellers and blades; electrical contacts; burner orifices; passages and nozzles; pilot and Igniter; cooling tower baffles, basin, sump and float; chiller, condenser and boiler tubes, etc
-**CHANGING** filters on air handling equipment.
-**ALIGNING** belt drives; drive couplings; air fins, etc.
-**CALIBRATING** safety controls; temperature and pressure controls, etc.
-**TIGHTENING** electrical connections; mounting bolts; pipe clamps; refrigerant piping fittings; damper sections, etc.
-**ADJUSTING** belt tension; refrigerant charge; super heat; fan RPM; water chemical feed and feed rate; burner fuel/air ratios; gas pressure; set point of controls and limits; compressor cylinder unloaders; damper close-off; sump floats, etc.
-**LUBRICATING** motors; fan and damper bearings; valve stems; damper linkages; fan vane linkages, etc.
-**PAINTING**, for corrosion control, as directed by our scheduling system and on an as-needed basis.

**City of Brandon
1000 Municipal Drive
Brandon, MS 39042**

LOCATION LIST AND PRICE PER LOCATION

DESCRIPTION	
Municipal Complex	\$ 5,232.00

(4) four Maintenance inspection per year as follows:

1 annual technical inspection (includes: coil cleaning with chemical and belt change) along with list of maintenance items.

3 operational inspections

4 filter changes

Response time for Emergency Calls will be within 2 hours

SPECIAL SERVICES/PROVISIONS

Proposal Date	Agreement Number	Page
09/14/2022	TBD	4 of 5

This service agreement covers preventative maintenance on the equipment list.

Filter service is included in this agreement.

Filters will be changed or cleaned four times per year.

Preventative Maintenance will be performed four times per year. This agreement is for a one year term.

Annual renewals will be on mutual consent of both parties.

Response time for Emergency Calls will be within 2 hours.

All repairs will be performed at our “Preferred Customer Rates”.

These rates are subject to change on an annual basis.

Preferred Customer Rates are listed on the attached sheet.

PREVENTATIVE MAINTENANCE PROGRAM TERMS AND CONDITIONS

1. Customer shall permit Contractor free and timely access to areas and equipment, and allow Contractor to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during the Contractor's normal working hours.
2. In case of any failure to perform its obligations under this Agreement, Contractor's liability is limited to repair or replacement at its option and such repair or replacement shall be Customer's sole remedy. This warranty is conditioned upon proper operation and maintenance by Customer and shall not apply if the failure is caused or contributed to by accident, alteration, abuse or misuse, and shall not extend beyond the term of this Agreement.
3. The annual Agreement price is conditioned upon the system(s) covered being in a maintainable condition, if the initial inspection or initial seasonal start-up indicates repairs are required, a firm quotation will be submitted for Customer's approval. Should Customer not authorize the repairs, Contractor may either remove the unacceptable system(s), component(s) or part(s) from its scope of responsibility and adjust the annual agreement price accordingly or cancel this Agreement.
4. The annual Agreement price is subject to adjustment on each commencement anniversary to reflect increases in labor, material and other costs.
5. Customer shall be responsible for all taxes applicable to the services and/or materials hereunder.
6. Customer will promptly pay invoices within ten (10) days of receipt. Should a payment become thirty (30) days or more delinquent, Contractor may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand.
7. Any alteration to, or deviation from, this Agreement involving extra work, cost of materials or labor will become an extra charge (fixed price amount to be negotiated or on a time-and-material basis at Contractor's rates then in effect) over the sum stated in this Agreement.
8. Contractor will not be required to move, replace or alter any part of the building structure in the performance of this Agreement.
9. Customer shall permit only Contractor's personnel or agent to perform the work included in the scope of this Agreement. Should anyone other than Contractor's personnel perform such work, Contractor may, at its option, cancel this Agreement or eliminate the involved item of equipment from inclusion in this Agreement.
10. In the event Contractor must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay Contractor all court costs and attorneys' fees incurred by Contractor.
11. Any legal action against the Contractor relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of the work.
12. Contractor shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Contractor's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.
13. To the fullest extent permitted by law, Customer shall indemnify and hold harmless Contractor, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable, regardless of whether it is caused in part by the negligence of Contractor.
14. Customer shall make available to Contractor's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA's Hazard Communication Standard Regulations.
15. Contractor expressly disclaims any and all responsibility and liability for the indoor air quality of the customer's facility, including without limitation, injury or illness to occupants of the facility or third parties, or any damage to the customer's facility, arising out of or in connection with the Contractor's work under this agreement, including without limitation any illness, injury, or damage resulting in any manner from any fungus(es) or spore(s), any substance, vapor or gas produced by or arising out of any fungus(es) or spore(s), or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s).
16. Contractor's obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous materials, or any fungus(es) or spore(s); substance, vapor or gas produced by or arising out of any fungus(es) or spore(s); or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s). In the event such substances, wastes and materials are encountered, Contractor's sole obligation will be to notify the Owner of their existence. Contractor shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted.
17. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY OR OTHERWISE, WILL CONTRACTOR BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSES, CLAIMS OF CUSTOMERS TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.
18. This Agreement does not include repairs to the system(s), the provisions or installation of components or parts, or service calls requested by the Customer. These services will be charged for at Contractor's rates then in effect.



24 Hour Service HVAC & Plumbing Services

City of Brandon Labor Rates for Contract Year

Normal Rates			Preferred Customer Rates	
PLUMBING SERVICE	Regular Time	Overtime	Regular Time	Overtime
Plumber:	\$95.00	\$142.50	\$85.00	\$127.50
Plumber Helper:	\$65.00	\$97.50	\$55.00	\$82.50
Backhoe/Mini Excavator:	\$500/Day		\$400/Day	
Hydro Jet:	\$175/Use/Day		\$150/Use/Day	
Video Camera:	\$125/Use/Day		\$100/Use/Day	
Drain Cleaning Machine	\$50/Use/Day		\$30/Use/Day	
HVAC SERVICE				
Master Technician:	\$115.00	\$172.50	\$105.00	\$157.50
Journeyman Technician:	\$105.00	\$157.50	\$95.00	\$142.50
HVAC Tradesman	\$85.00	\$127.50	\$75.00	\$112.50
HVAC Helper	\$65.00	\$97.50	\$55.00	\$82.50

TRIP CHARGE: \$35 per trip

PHONE NUMBERS

Ridgeland, MS Office **601-605-2533**

Alan Loveless (General Manager) **601-672-1571**

Paula Husselbach (Office Manager) **601-605-2533**

Bryan Williams (Sales Representative) **601-502-3405**



PREVENTATIVE MAINTENANCE AGREEMENT FOR HEATING AND AIR CONDITIONING SYSTEMS

Proposal Date	Agreement Number	AR#	SM#	Page
09/14/2022	TBD	TBD	TBD	1 of 5

BY AND BETWEEN:

Upchurch Services, LLC
741 Ridgewood Road
Ridgeland, MS 39157
(601) 605-2533

Hereinafter Contractor

AND

**City of Brandon
Police Department**
1000 Municipal Drive
Brandon, MS 39042
(601) 824-4580

Hereinafter Customer

SERVICES WILL BE PROVIDED AT THE FOLLOWING LOCATION:

Police Department

Upchurch Services, LLC will provide the services described in the maintenance program and schedules which are attached hereto and made a part of this Agreement, in accordance with the terms and conditions set forth in this document.

MAINTENANCE PROGRAM: **PREVENTATIVE MAINTENANCE AGREEMENT**

The AGREEMENT coverage will commence on **10/1/2022** (date) and end on **09/30/2023** (date).

The AGREEMENT price is **\$ 7,248.00** per year, payable **\$ 1,812.00** per quarter, plus applicable taxes.

SCHEDULES INCLUDED: SEE ATTACHED SHEET

This proposal is the proprietary property of Upchurch Services, LLC and is provided for Customer's use only. Upchurch Services, LLC guarantees the price stated in this Agreement for thirty (30) days from proposal date above. This proposal will become a binding Agreement only after acceptance by Customer and approval by an officer of Upchurch Services, LLC as evidenced by their signatures below. This Agreement sets forth all of the terms and conditions binding upon the parties hereto; and no person has authority to make any claim, representation, promise or condition on behalf of Upchurch Services, LLC which is not expressed herein. The initial term of this agreement is one year(s) and this Agreement shall continue in effect from year to year thereafter unless either party gives written notice to the other of intention not to renew thirty (30) days prior to the anniversary date.

Offered by Upchurch Services, LLC

Accepted by:

Signature (Authorized Representative)

(Print/Type)

Name: Bryan Williams

Title: Sales Representative

Date: 9/14/2022

Signature (Authorized Representative)

(Print/Type)

Name: _____

Title: _____

Date: _____

PREVENTATIVE MAINTENANCE AGREEMENT

Proposal Date	Agreement Number	Page
9/14/2022	TBD	2 of 5

Our Preventative Maintenance (PM) is designed to provide the Customer with an ongoing maintenance program. The PM program will be initiated, scheduled, administered, monitored and updated by Upchurch Services, LLC. The service activities will be directed and scheduled, on a regular basis, by our comprehensive equipment maintenance scheduling system based on manufacturers' recommendations, equipment location, application, type, run time, and Upchurch Services, LLC's own experience. The Customer is informed of the program's progress and results on a continuing basis via a detailed Service Report, presented after each service call for Customers review, approval signature and record.

UPCHURCH SERVICES, LLC WILL PROVIDE THE FOLLOWING PROFESSIONAL MAINTENANCE SERVICES FOR THE BUILDING ENVIRONMENTAL MECHANICAL SYSTEM(S) COMPRISED OF THE EQUIPMENT LISTED ON THE INVENTORY OF EQUIPMENT:

TEST AND INSPECT: Job labor, travel labor, travel expenses and living expenses required to visually **INSPECT** and **TEST** equipment to determine its operating condition and efficiency.

Typical activities include:

-**TESTING** for excessive vibration; motor winding resistance; refrigerant charge; fan RPM; refrigerant oil (acid); water condition; flue gas analysis; safety controls; combustion and draft; crankcase heaters; control system(s), etc.
-**INSPECTING** for worn, failed or doubtful parts; mountings; drive couplings; oil level; rotation; soot; flame composition and shape; pilot and igniter; steam, water, oil and/or refrigerant leaks, etc.

PREVENTATIVE MAINTENANCE: Job labor, travel labor, travel expenses and living expenses required to clean, align, calibrate, tighten, adjust, lubricate and paint equipment. These activities are intended to extend equipment life and assure proper operating condition and efficiency.

Typical activities include:

-**CLEANING** coil surfaces; fan Impellers and blades; electrical contacts; burner orifices; passages and nozzles; pilot and Igniter; cooling tower baffles, basin, sump and float; chiller, condenser and boiler tubes, etc
-**CHANGING** filters on air handling equipment.
-**ALIGNING** belt drives; drive couplings; air fins, etc.
-**CALIBRATING** safety controls; temperature and pressure controls, etc.
-**TIGHTENING** electrical connections; mounting bolts; pipe clamps; refrigerant piping fittings; damper sections, etc.
-**ADJUSTING** belt tension; refrigerant charge; super heat; fan RPM; water chemical feed and feed rate; burner fuel/air ratios; gas pressure; set point of controls and limits; compressor cylinder unloaders; damper close-off; sump floats, etc.
-**LUBRICATING** motors; fan and damper bearings; valve stems; damper linkages; fan vane linkages, etc.
-**PAINTING**, for corrosion control, as directed by our scheduling system and on an as-needed basis.

**City of Brandon
1000 Municipal Drive
Brandon, MS 39042**

LOCATION LIST AND PRICE PER LOCATION

DESCRIPTION	
Police Department	\$ 7,248.00

(4) four Maintenance inspection per year as follows:

1 annual technical inspection (includes: coil cleaning with chemical and belt change) along with list of maintenance items.

3 operational inspections

4 filter changes

Response time for Emergency Calls will be within 2 hours

SPECIAL SERVICES/PROVISIONS

Proposal Date	Agreement Number	Page
09/14/2022	TBD	4 of 5

This service agreement covers preventative maintenance on the equipment list.

Filter service is included in this agreement.

Filters will be changed or cleaned four times per year.

Preventative Maintenance will be performed four times per year. This agreement is for a one year term.

Annual renewals will be on mutual consent of both parties.

Response time for Emergency Calls will be within 2 hours.

All repairs will be performed at our “Preferred Customer Rates”.

These rates are subject to change on an annual basis.

Preferred Customer Rates are listed on the attached sheet.

PREVENTATIVE MAINTENANCE PROGRAM TERMS AND CONDITIONS

1. Customer shall permit Contractor free and timely access to areas and equipment, and allow Contractor to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during the Contractor's normal working hours.
2. In case of any failure to perform its obligations under this Agreement, Contractor's liability is limited to repair or replacement at its option and such repair or replacement shall be Customer's sole remedy. This warranty is conditioned upon proper operation and maintenance by Customer and shall not apply if the failure is caused or contributed to by accident, alteration, abuse or misuse, and shall not extend beyond the term of this Agreement.
3. The annual Agreement price is conditioned upon the system(s) covered being in a maintainable condition, if the initial inspection or initial seasonal start-up indicates repairs are required, a firm quotation will be submitted for Customer's approval. Should Customer not authorize the repairs, Contractor may either remove the unacceptable system(s), component(s) or part(s) from its scope of responsibility and adjust the annual agreement price accordingly or cancel this Agreement.
4. The annual Agreement price is subject to adjustment on each commencement anniversary to reflect increases in labor, material and other costs.
5. Customer shall be responsible for all taxes applicable to the services and/or materials hereunder.
6. Customer will promptly pay invoices within ten (10) days of receipt. Should a payment become thirty (30) days or more delinquent, Contractor may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand.
7. Any alteration to, or deviation from, this Agreement involving extra work, cost of materials or labor will become an extra charge (fixed price amount to be negotiated or on a time-and-material basis at Contractor's rates then in effect) over the sum stated in this Agreement.
8. Contractor will not be required to move, replace or alter any part of the building structure in the performance of this Agreement.
9. Customer shall permit only Contractor's personnel or agent to perform the work included in the scope of this Agreement. Should anyone other than Contractor's personnel perform such work, Contractor may, at its option, cancel this Agreement or eliminate the involved item of equipment from inclusion in this Agreement.
10. In the event Contractor must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay Contractor all court costs and attorneys' fees incurred by Contractor.
11. Any legal action against the Contractor relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of the work.
12. Contractor shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Contractor's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.
13. To the fullest extent permitted by law, Customer shall indemnify and hold harmless Contractor, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable, regardless of whether it is caused in part by the negligence of Contractor.
14. Customer shall make available to Contractor's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA's Hazard Communication Standard Regulations.
15. Contractor expressly disclaims any and all responsibility and liability for the indoor air quality of the customer's facility, including without limitation, injury or illness to occupants of the facility or third parties, or any damage to the customer's facility, arising out of or in connection with the Contractor's work under this agreement, including without limitation any illness, injury, or damage resulting in any manner from any fungus(es) or spore(s), any substance, vapor or gas produced by or arising out of any fungus(es) or spore(s), or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s).
16. Contractor's obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous materials, or any fungus(es) or spore(s); substance, vapor or gas produced by or arising out of any fungus(es) or spore(s); or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s). In the event such substances, wastes and materials are encountered, Contractor's sole obligation will be to notify the Owner of their existence. Contractor shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted.
17. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY OR OTHERWISE, WILL CONTRACTOR BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSES, CLAIMS OF CUSTOMERS TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.
18. This Agreement does not include repairs to the system(s), the provisions or installation of components or parts, or service calls requested by the Customer. These services will be charged for at Contractor's rates then in effect.



24 Hour Service HVAC & Plumbing Services

City of Brandon Labor Rates for Contract Year

Normal Rates			Preferred Customer Rates	
PLUMBING SERVICE	Regular Time	Overtime	Regular Time	Overtime
Plumber:	\$95.00	\$142.50	\$85.00	\$127.50
Plumber Helper:	\$65.00	\$97.50	\$55.00	\$82.50
Backhoe/Mini Excavator:	\$500/Day		\$400/Day	
Hydro Jet:	\$175/Use/Day		\$150/Use/Day	
Video Camera:	\$125/Use/Day		\$100/Use/Day	
Drain Cleaning Machine	\$50/Use/Day		\$30/Use/Day	
HVAC SERVICE				
Master Technician:	\$115.00	\$172.50	\$105.00	\$157.50
Journeyman Technician:	\$105.00	\$157.50	\$95.00	\$142.50
HVAC Tradesman	\$85.00	\$127.50	\$75.00	\$112.50
HVAC Helper	\$65.00	\$97.50	\$55.00	\$82.50

TRIP CHARGE: \$35 per trip

PHONE NUMBERS

Ridgeland, MS Office **601-605-2533**

Alan Loveless (General Manager) **601-672-1571**

Paula Husselbach (Office Manager) **601-605-2533**

Bryan Williams (Sales Representative) **601-502-3405**



PREVENTATIVE MAINTENANCE AGREEMENT FOR HEATING AND AIR CONDITIONING SYSTEMS

Proposal Date	Agreement Number	AR#	SM#	Page
09/14/2022	TBD	TBD	TBD	1 of 5

BY AND BETWEEN:

Upchurch Services, LLC
741 Ridgewood Road
Ridgeland, MS 39157
(601) 605-2533

AND

City of Brandon
Quarry Park
1000 Municipal Drive
Brandon, MS 39042
(601) 824-4580

Hereinafter Contractor

Hereinafter Customer

SERVICES WILL BE PROVIDED AT THE FOLLOWING LOCATION:

Quarry Park – Includes Ice Machines

Upchurch Services, LLC will provide the services described in the maintenance program and schedules which are attached hereto and made a part of this Agreement, in accordance with the terms and conditions set forth in this document.

MAINTENANCE PROGRAM: **PREVENTATIVE MAINTENANCE AGREEMENT**

The AGREEMENT coverage will commence on **10/1/2022**(date) and end on **09/30/2023** (date).

The AGREEMENT price is **\$ 2,504.00** per year, payable **\$ 626.00** per quarter, plus applicable taxes.

Additional Coil Cleaning (one-time payment): **\$498.00**

SCHEDULES INCLUDED: SEE ATTACHED SHEET

This proposal is the proprietary property of Upchurch Services, LLC and is provided for Customer's use only. Upchurch Services, LLC guarantees the price stated in this Agreement for thirty (30) days from proposal date above. This proposal will become a binding Agreement only after acceptance by Customer and approval by an officer of Upchurch Services, LLC as evidenced by their signatures below. This Agreement sets forth all of the terms and conditions binding upon the parties hereto; and no person has authority to make any claim, representation, promise or condition on behalf of Upchurch Services, LLC which is not expressed herein. The initial term of this agreement is one year(s) and this Agreement shall continue in effect from year to year thereafter unless either party gives written notice to the other of intention not to renew thirty (30) days prior to the anniversary date.

Offered by Upchurch Services, LLC

Accepted by:

Signature (Authorized Representative)

Signature (Authorized Representative)

(Print/Type)

Name: Bryan Williams

Title: Sales Representative

Date: 09/14/2022

(Print/Type)

Name:

Title:

Date:

PREVENTATIVE MAINTENANCE AGREEMENT

Proposal Date	Agreement Number	Page
09/14/2022	TBD	2 of 5

Our Preventative Maintenance (PM) is designed to provide the Customer with an ongoing maintenance program. The PM program will be initiated, scheduled, administered, monitored and updated by Upchurch Services, LLC. The service activities will be directed and scheduled, on a regular basis, by our comprehensive equipment maintenance scheduling system based on manufacturers' recommendations, equipment location, application, type, run time, and Upchurch Services, LLC's own experience. The Customer is informed of the program's progress and results on a continuing basis via a detailed Service Report, presented after each service call for Customers review, approval signature and record.

UPCHURCH SERVICES, LLC WILL PROVIDE THE FOLLOWING PROFESSIONAL MAINTENANCE SERVICES FOR THE BUILDING ENVIRONMENTAL MECHANICAL SYSTEM(S) COMPRISED OF THE EQUIPMENT LISTED ON THE INVENTORY OF EQUIPMENT:

TEST AND INSPECT: Job labor, travel labor, travel expenses and living expenses required to visually **INSPECT** and **TEST** equipment to determine its operating condition and efficiency.

Typical activities include:

-**TESTING** for excessive vibration; motor winding resistance; refrigerant charge; fan RPM; refrigerant oil (acid); water condition; flue gas analysis; safety controls; combustion and draft; crankcase heaters; control system(s), etc.
-**INSPECTING** for worn, failed or doubtful parts; mountings; drive couplings; oil level; rotation; soot; flame composition and shape; pilot and igniter; steam, water, oil and/or refrigerant leaks, etc.

PREVENTATIVE MAINTENANCE: Job labor, travel labor, travel expenses and living expenses required to clean, align, calibrate, tighten, adjust, lubricate and paint equipment. These activities are intended to extend equipment life and assure proper operating condition and efficiency.

Typical activities include:

-**CLEANING** coil surfaces; fan Impellers and blades; electrical contacts; burner orifices; passages and nozzles; pilot and Igniter; cooling tower baffles, basin, sump and float; chiller, condenser and boiler tubes, etc
-**CHANGING** filters on air handling equipment.
-**ALIGNING** belt drives; drive couplings; air fins, etc.
-**CALIBRATING** safety controls; temperature and pressure controls, etc.
-**TIGHTENING** electrical connections; mounting bolts; pipe clamps; refrigerant piping fittings; damper sections, etc.
-**ADJUSTING** belt tension; refrigerant charge; super heat; fan RPM; water chemical feed and feed rate; burner fuel/air ratios; gas pressure; set point of controls and limits; compressor cylinder unloaders; damper close-off; sump floats, etc.
-**LUBRICATING** motors; fan and damper bearings; valve stems; damper linkages; fan vane linkages, etc.
-**PAINTING**, for corrosion control, as directed by our scheduling system and on an as-needed basis.

**City of Brandon
1000 Municipal Drive
Brandon, MS 39042**

LOCATION LIST AND PRICE PER LOCATION

DESCRIPTION	
Quarry Park	\$ 2,504.00
Additional Coil Cleaning (1)	\$498.00

(4) four Maintenance inspection per year as follows:

1 annual technical inspection (includes: coil cleaning with chemical and belt change) along with list of maintenance items.

3 operational inspections

4 filter services

Response time for Emergency Calls will be within 2 hours

SPECIAL SERVICES/PROVISIONS

Proposal Date	Agreement Number	Page
09/14/2022	TBD	4 of 5

This service agreement covers preventative maintenance on the equipment list.

Filter service is included in this agreement.

Filters will be changed or cleaned four times per year.

Preventative Maintenance will be performed four times per year. This agreement is for a one year term.

Annual renewals will be on mutual consent of both parties.

Response time for Emergency Calls will be within 2 hours.

All repairs will be performed at our “Preferred Customer Rates”.

These rates are subject to change on an annual basis.

Preferred Customer Rates are listed on the attached sheet.

PREVENTATIVE MAINTENANCE PROGRAM TERMS AND CONDITIONS

1. Customer shall permit Contractor free and timely access to areas and equipment, and allow Contractor to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during the Contractor's normal working hours.
2. In case of any failure to perform its obligations under this Agreement, Contractor's liability is limited to repair or replacement at its option and such repair or replacement shall be Customer's sole remedy. This warranty is conditioned upon proper operation and maintenance by Customer and shall not apply if the failure is caused or contributed to by accident, alteration, abuse or misuse, and shall not extend beyond the term of this Agreement.
3. The annual Agreement price is conditioned upon the system(s) covered being in a maintainable condition, if the initial inspection or initial seasonal start-up indicates repairs are required, a firm quotation will be submitted for Customer's approval. Should Customer not authorize the repairs, Contractor may either remove the unacceptable system(s), component(s) or part(s) from its scope of responsibility and adjust the annual agreement price accordingly or cancel this Agreement.
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6. Customer will promptly pay invoices within ten (10) days of receipt. Should a payment become thirty (30) days or more delinquent, Contractor may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand.
7. Any alteration to, or deviation from, this Agreement involving extra work, cost of materials or labor will become an extra charge (fixed price amount to be negotiated or on a time-and-material basis at Contractor's rates then in effect) over the sum stated in this Agreement.
8. Contractor will not be required to move, replace or alter any part of the building structure in the performance of this Agreement.
9. Customer shall permit only Contractor's personnel or agent to perform the work included in the scope of this Agreement. Should anyone other than Contractor's personnel perform such work, Contractor may, at its option, cancel this Agreement or eliminate the involved item of equipment from inclusion in this Agreement.
10. In the event Contractor must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay Contractor all court costs and attorneys' fees incurred by Contractor.
11. Any legal action against the Contractor relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of the work.
12. Contractor shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Contractor's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.
13. To the fullest extent permitted by law, Customer shall indemnify and hold harmless Contractor, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable, regardless of whether it is caused in part by the negligence of Contractor.
14. Customer shall make available to Contractor's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHA's Hazard Communication Standard Regulations.
15. Contractor expressly disclaims any and all responsibility and liability for the indoor air quality of the customer's facility, including without limitation, injury or illness to occupants of the facility or third parties, or any damage to the customer's facility, arising out of or in connection with the Contractor's work under this agreement, including without limitation any illness, injury, or damage resulting in any manner from any fungus(es) or spore(s), any substance, vapor or gas produced by or arising out of any fungus(es) or spore(s), or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s).
16. Contractor's obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous materials, or any fungus(es) or spore(s); substance, vapor or gas produced by or arising out of any fungus(es) or spore(s); or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s). In the event such substances, wastes and materials are encountered, Contractor's sole obligation will be to notify the Owner of their existence. Contractor shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted.
17. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY OR OTHERWISE, WILL CONTRACTOR BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSES, CLAIMS OF CUSTOMERS TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.
18. This Agreement does not include repairs to the system(s), the provisions or installation of components or parts, or service calls requested by the Customer. These services will be charged for at Contractor's rates then in effect.



24 Hour Service HVAC & Plumbing Services

City of Brandon Labor Rates for Contract Year

Normal Rates			Preferred Customer Rates	
PLUMBING SERVICE	Regular Time	Overtime	Regular Time	Overtime
Plumber:	\$95.00	\$142.50	\$85.00	\$127.50
Plumber Helper:	\$65.00	\$97.50	\$55.00	\$82.50
Backhoe/Mini Excavator:	\$500/Day		\$400/Day	
Hydro Jet:	\$175/Use/Day		\$150/Use/Day	
Video Camera:	\$125/Use/Day		\$100/Use/Day	
Drain Cleaning Machine	\$50/Use/Day		\$30/Use/Day	
HVAC SERVICE				
Master Technician:	\$115.00	\$172.50	\$105.00	\$157.50
Journeyman Technician:	\$105.00	\$157.50	\$95.00	\$142.50
HVAC Tradesman	\$85.00	\$127.50	\$75.00	\$112.50
HVAC Helper	\$65.00	\$97.50	\$55.00	\$82.50

TRIP CHARGE: \$35 per trip

PHONE NUMBERS

Ridgeland, MS Office **601-605-2533**

Alan Loveless (General Manager) **601-672-1571**

Paula Husselbach (Office Manager) **601-605-2533**

Bryan Williams (Sales Representative) **601-502-3405**



PREVENTATIVE MAINTENANCE AGREEMENT FOR HEATING AND AIR CONDITIONING SYSTEMS

Proposal Date	Agreement Number	AR#	SM#	Page
09/14/2022	TBD	TBD	TBD	1 of 5

BY AND BETWEEN:

Upchurch Services, LLC
741 Ridgewood Road
Ridgeland, MS 39157
(601) 605-2533

Hereinafter Contractor

AND

City of Brandon
Shiloh Park
1000 Municipal Drive
Brandon, MS 39042
(601) 824-4580

Hereinafter Customer

SERVICES WILL BE PROVIDED AT THE FOLLOWING LOCATION:
Shiloh Park – Ball Fields, Park Office, City Park, and Ice Machines

Upchurch Services, LLC will provide the services described in the maintenance program and schedules which are attached hereto and made a part of this Agreement, in accordance with the terms and conditions set forth in this document.

MAINTENANCE PROGRAM: **PREVENTATIVE MAINTENANCE AGREEMENT**

The AGREEMENT coverage will commence on **10/1/2022** (date) and end on **09/30/2023** (date).

The AGREEMENT price is **\$ 5,656.00** per year, payable **\$ 1,414.00** per quarter, plus applicable taxes.

Additional Coil Cleaning (one-time payment): **\$894.00**

SCHEDULES INCLUDED: SEE ATTACHED SHEET

This proposal is the proprietary property of Upchurch Services, LLC and is provided for Customer's use only. Upchurch Services, LLC guarantees the price stated in this Agreement for thirty (30) days from proposal date above. This proposal will become a binding Agreement only after acceptance by Customer and approval by an officer of Upchurch Services, LLC as evidenced by their signatures below. This Agreement sets forth all of the terms and conditions binding upon the parties hereto; and no person has authority to make any claim, representation, promise or condition on behalf of Upchurch Services, LLC which is not expressed herein. The initial term of this agreement is one year(s) and this Agreement shall continue in effect from year to year thereafter unless either party gives written notice to the other of intention not to renew thirty (30) days prior to the anniversary date.

Offered by Upchurch Services, LLC

Accepted by:

Signature (Authorized Representative)

(Print/Type)

Name: Bryan Williams

Title: Sales Representative

Date: 9/14/2022

Signature (Authorized Representative)

(Print/Type)

Name: _____

Title: _____

Date: _____

PREVENTATIVE MAINTENANCE AGREEMENT

Proposal Date	Agreement Number	Page
9/14/2022	TBD	2 of 5

Our Preventative Maintenance (PM) is designed to provide the Customer with an ongoing maintenance program. The PM program will be initiated, scheduled, administered, monitored and updated by Upchurch Services, LLC. The service activities will be directed and scheduled, on a regular basis, by our comprehensive equipment maintenance scheduling system based on manufacturers' recommendations, equipment location, application, type, run time, and Upchurch Services, LLC's own experience. The Customer is informed of the program's progress and results on a continuing basis via a detailed Service Report, presented after each service call for Customers review, approval signature and record.

UPCHURCH SERVICES, LLC WILL PROVIDE THE FOLLOWING PROFESSIONAL MAINTENANCE SERVICES FOR THE BUILDING ENVIRONMENTAL MECHANICAL SYSTEM(S) COMPRISED OF THE EQUIPMENT LISTED ON THE INVENTORY OF EQUIPMENT:

TEST AND INSPECT: Job labor, travel labor, travel expenses and living expenses required to visually **INSPECT** and **TEST** equipment to determine its operating condition and efficiency.

Typical activities include:

-**TESTING** for excessive vibration; motor winding resistance; refrigerant charge; fan RPM; refrigerant oil (acid); water condition; flue gas analysis; safety controls; combustion and draft; crankcase heaters; control system(s), etc.
-**INSPECTING** for worn, failed or doubtful parts; mountings; drive couplings; oil level; rotation; soot; flame composition and shape; pilot and igniter; steam, water, oil and/or refrigerant leaks, etc.

PREVENTATIVE MAINTENANCE: Job labor, travel labor, travel expenses and living expenses required to clean, align, calibrate, tighten, adjust, lubricate and paint equipment. These activities are intended to extend equipment life and assure proper operating condition and efficiency.

Typical activities include:

-**CLEANING** coil surfaces; fan Impellers and blades; electrical contacts; burner orifices; passages and nozzles; pilot and Igniter; cooling tower baffles, basin, sump and float; chiller, condenser and boiler tubes, etc
-**CHANGING** filters on air handling equipment.
-**ALIGNING** belt drives; drive couplings; air fins, etc.
-**CALIBRATING** safety controls; temperature and pressure controls, etc.
-**TIGHTENING** electrical connections; mounting bolts; pipe clamps; refrigerant piping fittings; damper sections, etc.
-**ADJUSTING** belt tension; refrigerant charge; super heat; fan RPM; water chemical feed and feed rate; burner fuel/air ratios; gas pressure; set point of controls and limits; compressor cylinder unloaders; damper close-off; sump floats, etc.
-**LUBRICATING** motors; fan and damper bearings; valve stems; damper linkages; fan vane linkages, etc.
-**PAINTING**, for corrosion control, as directed by our scheduling system and on an as-needed basis.

**City of Brandon
1000 Municipal Drive
Brandon, MS 39042**

LOCATION LIST AND PRICE PER LOCATION

DESCRIPTION	
Shiloh Park	\$ 5,656.00
Additional Coil Cleaning (1)	\$894.00

(4) four Maintenance inspection per year as follows:

1 annual technical inspection (includes: coil cleaning with chemical and belt change) along with list of maintenance items.

3 operational inspections

4 filter changes

Response time for Emergency Calls will be within 2 hours

SPECIAL SERVICES/PROVISIONS

Proposal Date	Agreement Number	Page
09/14/2022	TBD	4 of 5

This service agreement covers preventative maintenance on the equipment list.

Filter service is included in this agreement.

Filters will be changed or cleaned four times per year.

Preventative Maintenance will be performed four times per year. This agreement is for a one year term.

Annual renewals will be on mutual consent of both parties.

Response time for Emergency Calls will be within 2 hours.

All repairs will be performed at our “Preferred Customer Rates”.

These rates are subject to change on an annual basis.

Preferred Customer Rates are listed on the attached sheet.

PREVENTATIVE MAINTENANCE PROGRAM TERMS AND CONDITIONS

1. Customer shall permit Contractor free and timely access to areas and equipment, and allow Contractor to start and stop the equipment as necessary to perform required services. All planned work under this Agreement will be performed during the Contractors normal working hours.
2. In case of any failure to perform its obligations under this Agreement, Contractors liability is limited to repair or replacement at its option and such repair or replacement shall be Customers sole remedy. This warranty is conditioned upon proper operation and maintenance by Customer and shall not apply if the failure is caused or contributed to by accident, alteration, abuse or misuse, and shall not extend beyond the term of this Agreement.
3. The annual Agreement price is conditioned upon the system(s) covered being in a maintainable condition, if the initial inspection or initial seasonal start-up indicates repairs are required, a firm quotation will be submitted for Customers approval. Should Customer not authorize the repairs, Contractor may either remove the unacceptable system(s), component(s) or part(s) from its scope of responsibility and adjust the annual agreement price accordingly or cancel this Agreement.
4. The annual Agreement price is subject to adjustment on each commencement anniversary to reflect increases in labor, material and other costs.
5. Customer shall be responsible for all taxes applicable to the services and/or materials hereunder.
6. Customer will promptly pay invoices within ten (10) days of receipt. Should a payment become thirty (30) days or more delinquent, Contractor may stop all work under this Agreement without notice and/or cancel this Agreement, and the entire Agreement amount shall become due and payable immediately upon demand.
7. Any alteration to, or deviation from, this Agreement involving extra work, cost of materials or labor will become an extra charge (fixed price amount to be negotiated or on a time-and-material basis at Contractor's rates then in effect) over the sum stated in this Agreement.
8. Contractor will not be required to move, replace or alter any part of the building structure in the performance of this Agreement.
9. Customer shall permit only Contractors personnel or agent to perform the work included in the scope of this Agreement. Should anyone other than Contractor's personnel perform such work, Contractor may, at its option, cancel this Agreement or eliminate the involved item of equipment from inclusion in this Agreement.
10. In the event Contractor must commence legal action in order to recover any amount payable under this Agreement, Customer shall pay Contractor all court costs and attorneys' fees incurred by Contractor.
11. Any legal action against the Contractor relating to this Agreement, or the breach thereof, shall be commenced within one (1) year from the date of the work.
12. Contractor shall not be liable for any delay, loss, damage or detention caused by unavailability of machinery, equipment or materials, delay of carriers, strikes, including those by Contractor's employees, lockouts, civil or military authority, priority regulations, insurrection or riot, action of the elements, forces of nature, or by any cause beyond its control.
13. To the fullest extent permitted by law, Customer shall indemnify and hold harmless Contractor, its agents and employees from and against all claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of Customer, anyone directly or indirectly employed by Customer, or anyone for whose acts Customer may be liable, regardless of whether it is caused in part by the negligence of Contractor.
14. Customer shall make available to Contractor's personnel all pertinent Material Safety Data Sheets (MSDS) pursuant to OSHAS Hazard Communication Standard Regulations.
15. Contractor expressly disclaims any and all responsibility and liability for the indoor air quality of the customers facility, including without limitation, injury or illness to occupants of the facility or third parties, or any damage to the customer's facility, arising out of or In connection with the Contractor's work under this agreement, Including without limitation any illness, injury, or damage resulting In any manner from any fungus(es) or spore(s), any substance, vapor or gas produced by or arising out of any fungus(es) or spore(s), or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s).
16. Contractors obligation under this proposal and any subsequent contract does not include the identification, abatement or removal of asbestos or any other toxic or hazardous substances, hazardous wastes or hazardous materials, or any fungus(es) or spore(s); substance, vapor or gas produced by or arising out of any fungus(es) or spore(s); or any material, product, building component or structure that contains, harbors, nurtures or acts as a medium for any fungus(es) or spore(s). In the event such substances, wastes and materials are encountered, Contractors sole obligation will be to notify the Owner of their existence. Contractor shall have the right thereafter to suspend its work until such substances, wastes or materials and the resultant hazards are removed. The time for completion of the work shall be extended to the extent caused by the suspension and the contract price equitably adjusted.
17. UNDER NO CIRCUMSTANCES, WHETHER ARISING IN CONTRACT, TORT (INCLUDING NEGLIGENCE), EQUITY OR OTHERWISE, WILL CONTRACTOR BE RESPONSIBLE FOR LOSS OF USE, LOSS OF PROFIT, INCREASED OPERATING OR MAINTENANCE EXPENSES, CLAIMS OF CUSTOMERS TENANTS OR CLIENTS, OR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES.
18. This Agreement does not include repairs to the system(s), the provisions or installation of components or parts, or service calls requested by the Customer. These services will be charged for at Contractor's rates then in effect.



24 Hour Service HVAC & Plumbing Services

City of Brandon Labor Rates for Contract Year

Normal Rates			Preferred Customer Rates	
PLUMBING SERVICE	Regular Time	Overtime	Regular Time	Overtime
Plumber:	\$95.00	\$142.50	\$85.00	\$127.50
Plumber Helper:	\$65.00	\$97.50	\$55.00	\$82.50
Backhoe/Mini Excavator:	\$500/Day		\$400/Day	
Hydro Jet:	\$175/Use/Day		\$150/Use/Day	
Video Camera:	\$125/Use/Day		\$100/Use/Day	
Drain Cleaning Machine	\$50/Use/Day		\$30/Use/Day	
HVAC SERVICE				
Master Technician:	\$115.00	\$172.50	\$105.00	\$157.50
Journeyman Technician:	\$105.00	\$157.50	\$95.00	\$142.50
HVAC Tradesman	\$85.00	\$127.50	\$75.00	\$112.50
HVAC Helper	\$65.00	\$97.50	\$55.00	\$82.50

TRIP CHARGE: \$35 per trip

PHONE NUMBERS

Ridgeland, MS Office **601-605-2533**

Alan Loveless (General Manager) **601-672-1571**

Paula Husselbach (Office Manager) **601-605-2533**

Bryan Williams (Sales Representative) **601-502-3405**



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:
DATE: 10/12/2022
SUBJECT: **CONSIDERATION TO APPROVE CARRAWAY CONSTRUCTION, AS THE
LOWEST AND BEST QUOTE RECEIVED, IN THE AMOUNT OF \$14,317.11 FOR
REPLACEMENT OF EXISTING MUSEUM ADA RAMPS.**

ATTACHMENTS:

1. Quote_Carraway Construction
2. Quote_Southern Pines Construction



Carraway Construction

103-C Marshall Place
 Brandon, MS
 39047
 601-331-2724
 cindy@carrawayconstruction.com

ESTIMATE

EST0239

DATE

Oct 4, 2022

TOTAL

USD \$14,317.11

TO

ADA Ramp - City of Brandon

Brandon, MS
 39042
 jcompton@brandonms.org

DESCRIPTION	RATE	QTY	AMOUNT
Materials for Ramp	\$3,481.11	1	\$3,481.11
Labor	\$4,100.00	1	\$4,100.00
Dumpster/Clean-Up	\$850.00	1	\$850.00
Paint	\$2,000.00	1	\$2,000.00
Contingency	\$1,000.00	1	\$1,000.00
MS State Tax	\$501.00	1	\$501.00
Profit & Overhead	\$2,385.00	1	\$2,385.00
SUBTOTAL			\$14,317.11
TAX (0%)			\$0.00
TOTAL			USD \$14,317.11

ESTIMATE

Prepared For

City of Brandon (Jody Compton)
1000 Municipal Dr
Brandon, MS 39042
(601) 383-4305
(601) 825-5021

Southern Pines Construction

405 Oakleigh Cir
Brandon, Ms 39047
Phone: (601) 540-7981
Email: fghouston@hotmail.com

Estimate # 2018-237a

Date 08/24/2022

Description	Rate	Quantity	Total
Brandon Park Buildings repairs	\$14,800.00	1	\$14,800.00
Demo, remove and replace handicap ramps (Labor Only).			
Materials to be provided by contractor:			
2ea 3" decking screws			
35ea 5/4' deck boards			
10ea 2x8x16 treated			
25ea 2x4x8 treated			
30ea 2x4x16 treated			
20ea 4x4x8 treated			
400ea ballaster			
6ea 4x8 lattice			
(\$7000 labor cost)			
(\$5800 materials cost)			
Subtotal			\$14,800.00
Total			\$14,800.00



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELIA PRYOR
DATE: 10/12/2022
SUBJECT: **REQUEST PERMISSION TO SURPLUS CHRISTMAS DECORATIONS THAT ARE NO LONGER OF USE TO THE CITY AND AUTHORIZE SALE OF THE SAME THROUGH GOVDEALS ONLINE AUCTION.**

Request permission to surplus miscellaneous inoperable Christmas decorations that are unable to be repaired and no longer function nor are of use or value to the City and authorize disposition through sale on GovDeals online auction.

ATTACHMENTS:

1. IMG_6174
2. IMG_6173
3. IMG_6171









MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM:

DATE: 10/13/2022

SUBJECT: REQUEST PERMISSION TO SURPLUS ONE (1) 2007 CHEVY TAHOE BEARING VIN ENDING #9423 THAT IS NO LONGER OF USE TO THE CITY AND AUTHORIZE SALE OF THE SAME THROUGH GOVDEALS ONLINE AUCTION AND DEPOSIT PROCEEDS INTO THE DRUG SEIZURE FUND.

ATTACHMENTS:

1. Tahoe pic 1
2. Tahoe pic 2
3. Tahoe pic 3

GM 1GNEC13J97RF69423 GM









MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELA BEAN
DATE: 10/14/2022
SUBJECT: **CONSIDERATION TO APPROVE SALARY ADJUSTMENTS PURSUANT TO THE MEMO.**

Consideration to approve pay adjustments effective 10/03/2022:

Police Dept.

	<u>Total budgeted (4%)</u>	<u>Educational Benchmark</u>
<u>Total FY 2023</u>		
Deon Allen \$37,420.00	\$1,420.00	\$500.00
Justin Bradley Martin \$41,550.95	\$1,598.11	

Deon Allen was not included on the agenda item presented on September 19th for approval because of a resignation but was rescinded at the following meeting.

Mr. Martin received a promotion after the original budget was prepared and his 4% increase was calculated at his old rate and not the rate based upon his promotion on August 15, 2022.

ATTACHMENTS:

None



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELA BEAN
DATE: 10/14/2022
SUBJECT: **CONSIDERATION TO ACCEPT THE MUNICIPAL COMPLIANCE
QUESTIONNAIRE FOR FY2022 AND AUTHORIZE THE MAYOR TO EXECUTE
THE SAME.**

Consideration to accept the Municipal Compliance Questionnaire for FY2022 and authorize the Mayor to execute the same.

ATTACHMENTS:

1. FY22 Questionnaire

Municipal Compliance Questionnaire

As part of the municipality's audit, the governing authorities of the municipality must make certain assertions with regard to legal compliance. The municipal compliance questionnaire was developed for this purpose.

The following questionnaire and related certification must be completed at the end of the municipality's fiscal year and entered into the official minutes of the governing authorities at their next regular meeting.

The governing authorities should take care to answer these questions accurately. Incorrect answers could reduce the auditor's reliance on the questionnaire responses, resulting in the need to perform additional audit procedures at added cost.

Information

Note: Due to the size of some municipalities, some of the questions may not be applicable. If so, mark N/A in answer blanks. Answers to other questions may require more than "yes" or "no," and, as a result, more information on this questionnaire may be required and/or separate work papers may be needed.

1. Name and address of municipality:

Brandon - 1000 Municipal Dr. Brandon Ms 39042

2. List the date and population of the latest official U.S. Census or most recent official census:

Census 2020 25,138

3. Names, addresses and telephone numbers of officials (include elected officials, chief administrative officer, and attorney).

See pg IV-B6

4. Period of time covered by this questionnaire:

From: October 1, 2021

To: September 30, 2022

5. Expiration date of current elected officials' term: July 2025

MUNICIPAL COMPLIANCE QUESTIONNAIRE
Year Ended September 30, 2022

Answer All Questions: Y - YES, N - NO, N/A - NOT APPLICABLE

PART I - General

- | | |
|---|------------|
| 1. Have all ordinances been entered into the ordinance book and included in the minutes? (Section 21-13-13) | Y
_____ |
| 2. Do all municipal vehicles have public license plates and proper markings? (Sections 25-1-87 and 27-19-27) | Y
_____ |
| 3. Are municipal records open to the public? (Section 25-61-5) | Y
_____ |
| 4. Are meetings of the board open to the public?
(Section 25-41-5) | Y
_____ |
| 5. Are notices of special or recess meetings posted?
(Section 25-41-13) | Y
_____ |
| 6. Are all required personnel covered by appropriate surety bonds? | Y
_____ |
| • Board or council members (Sec. 21-17-5) | |
| • Appointed officers and those handling money, see statutes governing the form of government (i.e., Section 21-3-5 for Code Charter) | Y
_____ |
| • Municipal clerk (Section 21-15-38) | Y
_____ |
| • Deputy clerk (Section 21-15-23) | Y
_____ |
| • Chief of police (Section 21-21-1) | Y
_____ |
| • Deputy police (Section 45-5-9) (if hired under this law) | Y
_____ |
| 7. Are minutes of board meetings prepared to properly reflect the actions of the board? (Sections 21-15-17 and 21-15-19) | Y
_____ |
| 8. Are minutes of board meetings signed by the mayor or majority of the board within 30 days of the meeting?
(Section 21-15-33) | Y
_____ |
| 9. Has the municipality complied with the nepotism law in its employment practices? (Section 25-1-53) | Y
_____ |
| 10. Did all officers, employees of the municipality, or their relatives avoid any personal interest in any contracts with the municipality during their term or within one year after their terms of office or employment? (Section 25-4-105) | Y
_____ |
| 11. Does the municipality contract with a Certified Public Accountant or an auditor approved by the State Auditor for its annual audit within twelve months of the end of each fiscal year? (Section 21-35-31) | Y
_____ |

IV-B1

12. Has the municipality published a synopsis or notice of the annual audit within 30 days of acceptance?
(Section 21-35-31 or 21-17-19)

Y

PART II - Cash and Related Records

1. Where required, is a claims docket maintained?
(Section 21-39-7)

Y

2. Are all claims paid in the order of their entry in the claims docket? (Section 21-39-9)

Y

3. Does the claims docket identify the claimant, claim number, amount and fund from which each warrant will be issued?
(Section 21-39-7)

Y

4. Are all warrants approved by the board, signed by the mayor or majority of the board, attested to by the clerk, and bearing the municipal seal? (Section 21-39-13)

Y

5. Are warrants for approved claims held until sufficient cash is available in the fund from which it is drawn?
(Section 21-39-13)

Y

6. Has the municipality adopted and entered on its minutes a budget in the format prescribed by the Office of the State Auditor? (Sections 21-35-5, 21-35-7 and 21-35-9)

Y

7. Does the municipality operate on a cash basis budget, except for expenditures paid within 30 days of fiscal year end or for construction in progress? (Section 21-35-23)

Y

8. Has the municipality held a public hearing and published its adopted budget? (Sections 21-35-5, 27-39-203, & 27-39-205)

Y

9. Has the municipality complied with legal publication requirements when budgetary changes of 10% or more are made to a department's budget? (Section 21-35-25)

Y

10. If revenues are less than estimated and a deficit is anticipated, did the board revise the budget by its regular July meeting? (Section 21-35-25)

N/A

11. Have financial records been maintained in accordance with the chart of accounts prescribed by the State Auditor? (Section 21-35-11) Y
12. Does the municipal clerk submit to the board a monthly report of expenditures against each budget item for the preceding month and fiscal year to date and the unexpended balances of each budget item? (Section 21-35-13) Y
13. Does the board avoid approving claims and the city clerk not issue any warrants which would be in excess of budgeted amounts, except for court-ordered or emergency expenditures? (Section 21-35-17) Y
14. Has the municipality commissioned municipal depositories? (Sections 27-105-353 and 27-105-363) Y
15. Have investments of funds been restricted to those instruments authorized by law? (Section 21-33-323) Y
16. Are donations restricted to those specifically authorized by law? [Section 21-17-5 (Section 66, Miss. Constitution) -- Sections 21-19-45 through 21-19-59, etc.] Y
17. Are fixed assets properly tagged and accounted for? (Section II - Municipal Audit and Accounting Guide) Y
18. Is all travel authorized in advance and reimbursements made in accordance with Section 25-3-41? Y
19. Are all travel advances made in accordance with the State Auditor's regulations? (Section 25-3-41) Y

PART III - Purchasing and Receiving

1. Are bids solicited for purchases, when required by law (written bids and advertising)? [Section 31-7-13(b) and (c)] Y
2. Are all lowest and best bid decisions properly documented? [Section 31-7-13(d)] Y
3. Are all one-source item and emergency purchases documented on the board's minutes? [Section 31-7-13(m) and (k)] Y
4. Do all officers and employees understand and refrain from accepting gifts or kickbacks from suppliers? (Section 31-7-23) Y

PART IV - Bonds and Other Debt

1. Has the municipality complied with the percentage of taxable property limitation on bonds and other debt issued during the year? (Section 21-33-303)
2. Has the municipality levied and collected taxes, in a sufficient amount for the retirement of general obligation debt principal and interest? (Section 21-33-87)
3. Have the required trust funds been established for utility revenue bonds? (Section 21-27-65)
4. Have expenditures of bond proceeds been strictly limited to the purposes for which the bonds were issued? (Section 21-33-317)
5. Has the municipality refrained from borrowing, except where it had specific authority? (Section 21-17-5)

Y

Y

Y

Y

Y

PART V - Taxes and Other Receipts

1. Has the municipality adopted the county ad valorem tax rolls? (Section 27-35-167)
2. Are interest and penalties being collected on delinquent ad valorem taxes? (Section 21-33-53)
3. Has the municipality conducted an annual land sale for delinquent ad valorem taxes? (Section 21-33-63)
4. Have the various ad valorem tax collections been deposited into the appropriate funds? (Separate Funds for Each Tax Levy) (Section 21-33-53)
5. Has the increase in ad valorem taxes, if any, been limited to amounts allowed by law? (Sections 27-39-320 and 27-39-321)
6. Are local privilege taxes collected from all businesses located within the municipality, except those exempted? (Section 27-17-5)
7. Are transient vendor taxes collected from all transient vendors within the municipality, except those exempted? (Section 75-85-1)
8. Is money received from the state's "Municipal Fire Protection Fund" spent only to improve municipal fire departments? (Section 83-1-37)

Y

Y

Y Conducted by Rankin County

Y

Y

Y

Y

Y

9. Has the municipality levied or appropriated not less than 1/4 mill for fire protection and certified to the county it provides its own fire protection or allowed the county to levy such tax? (Sections 83-1-37 and 83-1-39) Y
10. Are state-imposed court assessments collected and settled monthly? (Section 99-19-73, 83-39-31, etc.) Y
11. Are all fines and forfeitures collected when due and settled immediately to the municipal treasury? (Section 21-15-21) Y
12. Are bids solicited by advertisement or, under special circumstances, three appraisals obtained when real property is sold? (Section 21-17-1) Y
13. Has the municipality determined the full and complete cost for solid waste for the previous fiscal year? (Section 17-17-347) Y
14. Has the municipality published an itemized report of all revenues, costs and expenses incurred by the municipality during the immediately preceding fiscal year in operating the garbage or rubbish collection or disposal system? (Section 17-17-348) Y
15. Has the municipality conducted an annual inventory of its assets in accordance with guidelines established by the Office of the State Auditor? (MMAAG) Y

Butch Lee
Mayor
129 Richmond Drive
Brandon, MS 39042
(601)825-9274

Jarrad Craine
Alderman Ward 1
2 Hill Circle
Brandon, MS 39042
(601)454-2506

Cris Vinson
Alderman Ward 2
118 E. Sunset Drive
Brandon, MS 39042
(601)824-8884

Harry Williams
Alderman Ward 3
84 Woodbridge Cove
Brandon, MS 39042
(601)825-8970

Lu Coker
Alderman Ward 4
650 Burnham Road
Brandon, MS 39042
(601)573-0281

Dwight Middleton
Alderman Ward 5
326 Eastridge Drive
Brandon, MS 39042
(601)278-9637

Tahya Dobbs (resigned August 15, 2022)
Alderman Ward 6
468 Lakewood Cove
Brandon, MS 39042
(601)750-7972

Sharon Womack
Alderman at Large
433 Busick Well Road
Brandon, MS 39042
(601)624-3603

(MUNICIPAL NAME)

Certification to Municipal Compliance Questionnaire

Year Ended September 30, 20 22

We have reviewed all questions and responses as contained in this Municipal Compliance Questionnaire for the Municipality of Brandon, and, to the best of our knowledge and belief, all responses are accurate.

(City Clerk's Signature)

(Mayor's Signature)

(Date)

(Date)

Minute Book References:

Book Number _____

Page _____

(Clerk is to enter minute book references when questionnaire is accepted by board.)

10/17/2022

FOX EVERETT/COB - REGIONS TRUST ACCOUNT HEALTH INSURANCE ACCOUNT

[illegible]

CURRENT BALANCE OF HEALTH INSURANCE ACCOUNT

\$ 680,659.99

Board Approval Procedure - Statement should be submitted to Board for Approval at the next scheduled meeting



City of Brandon

Check Register by Department for Checks Dated 10/14/2022

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Dept#	001-000							
90218	12733	CASSANDRA TAYLOR		10/10/2022	ROOM RENTAL FULL DEPOSIT REFUND	001-000-359	13	\$200.00

Total For Department	001-000							\$200.00
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Dept#	001-010							
90204	12259	AFFORDABLE FORMS AND SUPPLIES, INC.		14516 86504	ENVELOPES/COUR T SERVICES	001-010-500	13	\$350.00
Total For Department	001-010							\$350.00

Dept#	001-040							
90231	860	FLEETCOR TECHNOLOGIES		NP63008086	FUEL FOR WEEK 9/26/2022- 10/02/2022	001-040-525	13	\$62.28
90271	3699	STAPLES CONTRACT & COMMERCIAL, INC		14474 3519030352	OFFICE SUPPLIES	001-040-500	13	\$13.70

90279	12620	TRUSTMARK VISA - ANGELIA PRYOR		14468 ORDER #112- 3900147- 1874625	MAP HOLDERS- FLASH DRIVES	001-040-500 001-040-500 001-040-550	13 13 13	\$28.29 \$58.52 \$89.90
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90280	12065	TRUSTMARK VISA - BUTCH LEE		08/16/2022 07/15/2022 08/15/2022 09/30/2022	REBATE EARNED REBATE EARNED REBATE EARNED MML FALL BOARD MEETING 9/30/2022	001-040-500 001-040-550 001-040-696 001-040-696 001-040-696	13 13 13 13 13	\$28.61 (\$12.36) (\$5.48) (\$2.87) \$46.00
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Total For Department

001-040

\$540.39

Dept# 001-092

90207 9709 AMY DAVIS-PETTY CASH

10/06/2022

REIMBURSE PETTY CASH
EXPENSE/SEP-OCT

13

\$31.19

90208 11103 ARAMARK UNIFORM & CAREER APPAREL
GROUP, INC

2780051862

MOPS FOR SENIOR
CENTER AND CITY
HALL
UNIFORMS

13

\$18.20

90219 1999 CINTAS CORPORATION NO 210

4132468518

UNIFORMS

13

\$1.58

90231 860 FLEETCOR TECHNOLOGIES

NP63008086

FUEL FOR WEEK
9/26/2022-
10/02/2022

13

\$50.71

90256 4558 QUALITY CHEMICAL & SUPPLY, INC
90260 12708 RECURO HEALTH, INC
90263 3948 RJ YOUNG

14479 198238

34833

13773 INV5014107

FLOOR SEALER
SEPT 2022 MD LIVE
ACCOUNTING
COPIER/AAA100712

13

\$612.64

13

\$345.00

13

\$273.00

13333 INV5014110

HR/CITY CLERK
OFFICE COPIER

13

\$321.62

90267 5241 SHRED-IT

8002450440

SHRED SERVICES
CITY HALL AND PW

13

\$295.00

90268 4779 SOUTHERN PIPE & SUPPLY CO, INC

14415

7167667-00

FLOOR DRAIN
CLEAN OUTS

13

\$80.39



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90271	3699	STAPLES CONTRACT & COMMERCIAL, INC	14444	3519030347	WINDOW ENVELOPES	001-092-500	13	\$60.46
			14474	3519030352	OFFICE SUPPLIES	001-092-500	13	\$49.98
						001-092-500	13	\$12.17
						001-092-500	13	\$9.98
						001-092-500	13	\$46.06
						001-092-500	13	\$9.49

90278	4669	TRUSTCARE HEALTH, LLC	14474	3519974236	OFFICE SUPPLIES	001-092-500	13	\$40.00
				6054K19538	DRUG SCREENS/PHYSICALS/VACCINES/SKIN TESTS	001-092-600	13	

Total For Department

001-092

\$2,634.66

Dept# 001-112

90209 67 AUTO ZONE, INC.

14501 2322429387

HEATER HOSE AND ANTIFREEZE-UNIT 15-003

13

\$35.09

14381 2322413810

BATTERY/UNIT #18-001-112-635

13

\$13.09

90219 1999 CINTAS CORPORATION NO 210

4132468518

UNIFORMS

13

\$3.96

90230 356 DPS LAW ENFORCEMENT

90123369

ANALYTICAL FEES-9/01 TO 9/30/2022-BILLED OCT 2022

13

\$60.00

90231 860 FLEETCOR TECHNOLOGIES

NP63008086

FUEL FOR WEEK 9/26/2022-10/02/2022

13

\$1,945.34

90241 12267 LISA DUTTON - PETTY CASH

09/29/2022

REIMBURSE PETTY CASH EXPENSES

13

\$6.29



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90244	9760	MERIT HEALTH RANKIN		2555115	SPECIMEN HANDLING BPD CUSTODY- EUNIECE SCOTT	001-112-550 001-112-637 001-112-600	13 13 13	\$3.00 \$19.49 \$40.80
				2555573	SPECIMEN HANDLING BPD CUSTODY-DYLON CRAIG	001-112-600	13	\$40.80
90251	10622	OASIS CYCLES	14392	RO #6259	REPAIR CLUTCH FOR UNIT 267- MOTORCYCLE	001-112-635	13	\$722.90
90252	931	O'REILLY AUTO PARTS	14480	1129-304387	CARWASH BRUSH, ELEC TAPE	001-112-635	13	\$23.99
			14420	1129-304389	BRAKE PADS- FRONT AND REAR	001-112-635 001-112-635	13 13	\$1.99 \$68.20
90254	2707	PITNEY BOWES INC / SUPPLIES	14421	1021593346	POSTAGE MACHINE INK	001-112-635 001-112-500	13 13	\$84.58 \$135.99
90257	2477	RANKIN CO SHERIFF DEPT		SO-51209	FEEDING/HOUSING /MEDICAL INMATES-SEPT 2022	001-112-523	13	\$2,900.00
90264	1669	ROCIC		0055679-IN	SERVICE FEE-JULY 2022 TO JUNE 2023	001-112-522 001-112-695	13 13	\$122.00 \$300.00
90265	1420	ROGERS-DABBS CHEVROLET	14518	CTCS657028	REPLACED THERMOSTAT-UNIT #17-002	001-112-635	13	\$423.85
90266	6273	SARAH WEATHERSBY	14505	1221	INSTALL RADAR FRONT AND REAR- UNIT #17-003	001-112-635	13	\$100.00
90273	9371	TIREHUB, LLC	14503	30006277	TIRES/UNIT 17-003- WADE	001-112-540	13	\$520.00



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90274	7227	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS, INC.	44081-202209-01	DATABASE SEARCH-9/01 TO 9/30/2022	001-112-600	13	\$75.00
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90278	4669	TRUSTCARE HEALTH, LLC	6054K19538	DRUG SCREENS/PHYSICALS/VACCINES/SKIN TESTS	001-112-600	13	\$40.00
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001-112-600	13	\$140.00
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Total For Department	001-112	\$7,987.55
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Dept# 001-161

90202	12563	A-1 CONSTRUCTORS INC.	13997	INV-09/30/2022	NEW METAL ROOF FOR STATION 1-B/A 7/05/2022 FY-22 BUDGET	001-161-710	13	\$36,950.00
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90215	3976	BOUND TREE MEDICAL LLC	14399	84696235	LARYNGOSCOPE HANDLE, GREEN SPEC, MEDIUM, FIBEROPTIC	001-161-555	13	\$111.99
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90216	12501	BRADY COMPANIES, LLC	14394	7553331	BATH TISSUE	001-161-510	13	\$150.01
90231	860	FLEETCOR TECHNOLOGIES		NP63008086	FUEL FOR WEEK 9/26/2022-10/02/2022	001-161-525	13	\$963.42

90232	476	GEORGE'S DOOR SERVICE	14475	048951	REPAIR OHD AT STATION 2	001-161-637	13	\$158.00
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90245	4566	METRO BUILDING SERVICES, INC		46469	SERVICE CALL-HVAC NOT COOLING-FS #3	001-161-636	13	\$334.70
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90252	931	O'REILLY AUTO PARTS	14504	1129-304576	REPLACEMENT BATTERY FOR LAWNMOWER	001-161-636	13	\$56.93
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90262	10199	RENEW BIOMEDICAL SERVICES	14422	12298	LIFEPAK SERVICE AND RECERTIFICATION	001-161-636	13	\$445.00
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90278	4669	TRUSTCARE HEALTH, LLC	6054K19538	DRUG	001-161-600	13	\$160.00
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Total For Department					001-161	SCREENS/PHYSICALS/VACCINES/SKIN TESTS		\$39,330.05
Dept#	001-180							
90206	10919	AMBIANCE LANDSCAPES, LLC		13685	250 E SUNSET CLEAN-UP	001-180-600	13	\$2,605.65
90207	9709	AMY DAVIS-PETTY CASH		10/06/2022	REIMBURSE PETTY CASH	001-180-550	13	\$27.00
90231	860	FLEETCOR TECHNOLOGIES		NP63008086	EXPENSE/SEP-OCT FUEL FOR WEEK 9/26/2022-10/02/2022	001-180-525	13	\$63.52
90238	623	JACKSON PAPER CO.	14502	1311214	COPY PAPER	001-180-500	13	\$68.24
90253	3914	ORION PLANNING + DESIGN, LLC		3675	CONSULTING AND EXPENSES-SEPT 2022	001-180-600	13	\$1,845.98
90258	1015	RANKIN COUNTY COOPERATIVE	14417	274641	BOOTS FOR BURNETTE	001-180-535	13	\$164.99
90259	1028	RANKIN COUNTY NEWS		238255	ZH/PHILIP & CRYSTAL RIDDLE	001-180-615	13	\$43.32
				238254	PH-AMENDMENTS TO ZONING ORDINANCE/NURSING HOMES	001-180-615	13	\$26.76
90263	3948	RJ YOUNG	12322	INV5014109	COMM DEV COPIER	001-180-640	13	\$215.00
90286	9523	WIERHOUSE LIVING LLC		ARB 1-22	BRANDON ARB	001-180-640	13	\$88.11
						001-180-600	13	\$4,200.00
						001-180-600	13	\$600.00
Total For Department					001-180			\$9,948.57



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Dept# 001-201

90203 19 ADCAMP, INC.

41743

ASPHALT-
SEPTEMBER 2022

001-201-637

13

\$6,532.94

90206 10919 AMBIANCE LANDSCAPES, LLC

13826

COB BI-WEEKLY
MAINT-WEEK OF
9/12/2022

001-201-604

13

\$1,983.19

90212 1873 BENCHMARK ENGINEERING

22012

SURVEY
PROPERTY
ADJACENT TO CITY
HALL

001-201-607

13

\$1,360.00

22011

208 HALLOW HILL-
TOPO AROUND
HOUSES

001-201-607

13

\$1,190.00

22009

LOT 248
CORNERSTONE
S/D PT 8A-
DRAINAGE STUDY

001-201-607

13

\$140.00

22006

HWY 80-TIMBER ST
D/T BRANDON
CROSSWALK IMP

001-201-607

13

\$5,435.00

22005

MARQUETTE ROAD
MULTI-USE PATH-
PROJECT 2022-04

001-201-607

13

\$3,000.00

22004

2022 STREET
OVERLAY-
PROJECT 2022-03

001-201-607

13

\$13,409.12

22003

HWY
80/STONEGATE &
WOODGATE
SIGNAL-PROJECT
2021-19

001-201-703

13

\$125.00

22001

DRAINAGE IMP-
BROOKSTONE PL &
CANNON RIDGE PT
5

001-201-607

13

\$270.00

22000

STORM DRAIN
REPAIR-CROSS

001-201-607

13

\$773.52



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90219	1999	CINTAS CORPORATION NO 210	4132468518	21999	CREEK COVE DRAINAGE IMP-316 MARTIN RD	001-201-607	13	\$1,810.00
				21996	CORNERSTONE STORM DRAIN REPL-PROJECT 2021-10	001-201-607	13	\$259.26
				21991	GENERAL SERVICES-CITY OF BRANDON	001-201-607	13	\$4,305.00
					UNIFORMS	001-201-535	13	\$9.20
						001-201-535	13	\$10.90
90220	4106	CLEO MCKINION	218-451			001-201-535	13	\$11.20
						001-201-535	13	\$10.72
					ASPHALT REPAIRS- LABOR & EQUIP- B/A 2/22/2022	001-201-726	13	\$5,015.00
					ASPHALT REPAIRS- LABOR/EQUIP-B/A 2/22/2022	001-201-726	13	\$4,945.00
					ASPHALT REPAIRS- LABOR & EQUIP- B/A 2/22/2022	001-201-726	13	\$3,462.50
90228	4845	DEEP SOUTH LAND IMPROVEMENT, LLC	1704			001-201-604	13	\$7,900.00
					FY22 CUTTING-B/A 3/21/2022	001-201-604	13	\$2,040.00
					FY22 CUTTING-B/A 3/21/2022	001-201-604	13	\$300.00
						001-201-604	13	\$2,740.00
						001-201-604	13	\$300.00
						001-201-604	13	\$2,040.00
						001-201-604	13	\$300.00
						001-201-604	13	\$2,040.00
						001-201-604	13	\$300.00
						001-201-604	13	\$300.00



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90229	338	DEVINEY EQUIPMENT	14267	WO56278	VIN #4448 New Holland T5060 Tractor-Replace Muffler	001-201-636	13	\$1,020.70	
90231	860	FLEETCOR TECHNOLOGIES		NP63008086	FUEL FOR WEEK 9/26/2022-10/02/2022	001-201-636	13	\$700.00	
						001-201-525	13	\$383.84	
90233	11724	GOULD ENTERPRISES, LLC		2004	WO#43873-SINKHOLE-101 MOSS VALLEY DR	001-201-637	13	\$255.00	
				2002	WO#S 43921-22-23-24/STORM DRAINS-TOWNE STATION	001-201-637	13	\$1,410.00	
				1199	WO#S 43914-15-16-17-19-20/SINKHOLES-TOWNE STATION	001-201-637	13	\$2,190.00	
				1198	WO#43854-SINKHOLE-106 FERN DR	001-201-637	13	\$1,065.00	
90235	5975	HEMPHILL CONSTRUCTION COMPANY INC		4502-H22103-03-FINAL	AUGUST 2022 REPAIRS	001-201-637	13	\$2,331.00	
90240	11990	LEI FORT PIERCE INC		25-40-39587	GENERAL LABOR	001-201-600	13	\$1,081.55	
90243	2975	LYLE MACHINERY CO	14256	R38062	Monthly Rental for PC170LC-11 Excavator	001-201-640	13	\$4,950.00	
90247	12056	MILLER MATERIALS, INC		304746	610 ASPHALT PROJECT #2022-03	001-201-726	13	\$2,565.00	
				304751	610 ASPHALT PROJECT #2022-03	001-201-726	13	\$2,569.24	
				306083	2022 STREET OVERLAY PROJECT #2022-03	001-201-726	13	\$2,763.27	
90250	7173	NJ FARMS INC	14367	813882	418 Rolling Hills Cir-Concrete Repair/WO#43343	001-201-637	13	\$920.00	



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90258	1015	RANKIN COUNTY COOPERATIVE	14366	813883	13
Park Ridge Dr & Edgewood Crossing-Concrete Repair/WO#43454			001-201-637		\$850.00
90269	6085	SOUTHERN TIRE MART, LLC	14207	813884	13
204 Stonebrook Dr-Concrete Repairs/WO#43178			001-201-637		\$550.00
90275	6531	TRENT RHODES LANDSCAPE ARCHITECT, P.A.	14217	813876	13
209 Park Place-Concrete Repair/WO#43240			001-201-637		\$890.00
90282	4935	UNITED RENTALS (N.A.), INC.	14482	274900	13
Work Boots for Jerry Taylor			001-201-535		\$149.99
90284	4342	WARREN PAVING, INC	2600127213		13
ER-TIRES-VIN #0567 KUBOTA M6040 TRACTOR			001-201-540		\$3,372.00
90285	2500	WASTE MANAGEMENT OF JACKSON	5160		13
PECAN RIDGE-THROUGH 9/30/2022			001-201-607		\$300.00
5149			001-201-607		\$125.00
CROSSGATES ENTRANCES-CONSTRUCTION DETAILS AND PLANS			001-201-607		
90282	4935	UNITED RENTALS (N.A.), INC.	14375	209609653-002	13
Add'l 4-Week Rental Equipment #9062290-Case Dozer 750			001-201-640		\$4,473.85
90284	4342	WARREN PAVING, INC	14467	67803	13
610 Slag for Overlay Project #2022-03 State Contract #: DFA75035-22/23			001-201-726		\$10,373.30
90285	2500	WASTE MANAGEMENT OF JACKSON	3080021-0078-9		13
DUMPSTER AT CITY SHOP- 9/01/2022-9/30/2022			001-201-600		\$1,076.80
Total For Department			001-201		\$121,123.09



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90287 1708 WOLVERTON ENTERPRISE INC.

14126 20222284

BUSINESS CARDS
FOR KEYES AND
COOK 001-220-500

13 \$130.00

Total For Department 001-220 \$130.00

Dept# 001-340

90212 1873 BENCHMARK ENGINEERING

22007

DONUT SHOP
RELOCATION-
PROJECT 2022-06 001-340-607

13 \$200.00

90231 860 FLEETCOR TECHNOLOGIES

NP63008086

FUEL FOR WEEK
9/26/2022-
10/02/2022 001-340-525

13 \$424.31

90239 2743 JEFCOAT FENCE CO INC

13583 12438

CONCESSION-
RESTROOM GATE
LATCHES 001-340-637

13 \$231.40

90283 1292 WARING OIL CO.

13921 180894

Off-Road Diesel for
Tank located on
Marquette Rd 001-340-525

13 \$2,734.88

Total For Department 001-340 \$3,590.59

Dept# 001-342

90214 12360 BLACK FORREST LAWN CARE LLC

1149

APPLERIDGE
CEMETERY-
9/26/2022 001-342-604

13 \$175.00

1150

SCHOOL
CEMETERY-
9/27/2022 001-342-604

13 \$250.00

1151

HWY 471
CEMETERY-
9/27/2022 001-342-604

13 \$1,402.30

1152

HWY 468 001-342-604

13 \$900.90



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Total For Department				001-342	CEMETERY- 9/27/2022			\$2,728.20	
Dept#	001-351								
90208	11103	ARAMARK UNIFORM & CAREER APPAREL GROUP, INC		2780051862	MOPS FOR SENIOR CENTER AND CITY HALL	001-351-510	13	\$31.57	
Total For Department				001-351				\$31.57	
Fund Total				001				\$188,594.67	



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Dept#	004-500							
90206	10919	AMBIANCE LANDSCAPES, LLC		13825	AMP-LANDSCAPE MAINT-9/26/2022	004-500-600	13	\$2,712.19
90211	11419	Bell Media, LLC		81775	AGREEMENT BILLABLE TIME: www.cityhalliverns.com	004-500-600	13	\$45.00
90227	12611	DAVID DELATTE	14009	61201	AMP-Blower Tune-Up	004-500-636	13	\$137.38
90231	860	FLEETCOR TECHNOLOGIES		NP63008086	FUEL FOR WEEK 9/26/2022-10/02/2022	004-500-525	13	\$362.39
90236	11118	INTERIOR EXTERIOR ENTERPRISES, LLC	14361	INV-09/28/2022	Acoustical Ceiling Tile	004-500-636	13	\$84.00
90237	1241	J L ROBERTS MECHANICAL	14013	20640	AMP-Staffing/BERT KREISCHER	004-500-600	13	\$750.00
			14013	20641	AMP-Staffing/PARKER MCCOLLUM	004-500-600	13	\$750.00
90240	11990	LFI FORT PIERCE INC		25-40-39587	GENERAL LABOR	004-500-600	13	\$1,502.31
90261	5874	RED MOUNTAIN ENTERTAINMENT, INC.		1077	NATIONAL ADVERTISING	004-500-615	13	\$70,061.02
90270	7866	SPOTON NEWCO, INC.		30446	AUGUST 2022 FP TRANS FEES-AMP	004-500-600	13	\$1,504.44
90281	12618	TRUSTMARK VISA - CARLEY KEYES	14443	112-0248108-6788226	AMP-Black Stage Towels	004-500-550	13	\$91.87
90285	2500	WASTE MANAGEMENT OF JACKSON		3080296-0078-7	AMP-9/01/2022-9/30/2022	004-500-600	13	\$764.96
Total For Department				004-500				\$78,765.56



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Detail Amount

Fund Total

004

\$78,765.56



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		100-220								
Dept#										
90217	12628	BRIDGESTONE AMERICAS INC	14365	108712	VIN #0390 2015 Chevy Sanitation Van-Brake Repair	100-220-635	13		\$501.97	
90219	1999	CINTAS CORPORATION NO 210		4132468518	UNIFORMS	100-220-535	13		\$11.54	
90225	10569	CROSS COUNTRY GROCERY, INC		09/30/2022	INMATE MEALS	100-220-535	13		\$8.65	
90231	860	FLEETCOR TECHNOLOGIES		NP63008086	FUEL FOR WEEK 9/26/2022- 10/02/2022	100-220-525	13		\$281.57	
90249	11299	MSLCP, LLC		402749	INMATE MEALS 09/29/2022	100-220-520	13		\$145.06	
		Total For Department		100-220					\$1,130.04	
		Fund Total		100					\$1,130.04	



City of Brandon
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Check Run #: 12828	Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
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Dept#	90272	956	200-450 THE PEOPLES BANK		110637-939802	8864-MDB SPECIAL OBLIGATION BONDS SERIES 2018	200-450-840	13	\$2,250.00
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Total For Department					200-450				\$2,250.00
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Fund Total					200				\$2,250.00
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City of Brandon

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Description

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ttrebotich
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Dept# 314-600

90212 1873 BENCHMARK ENGINEERING

22002

COLLEGE ST
WATERLINE REPL-
PROJECT 2021-
22/ARPA FUNDS

13

\$6,378.88

21995

DINING ST EXT-
POINDEXTER ST-
FRONTIERS
PARKING LOT IMP-
SB2948
FUNDS/PROJECT
2022-08

13

\$8,666.14

Total For Department

314-600

\$15,045.02

Fund Total

314

\$15,045.02



City of Brandon
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Detail Amount

Dept# 400-670

90242 4866 LOGICS

23669

IVR USAGE
OVERAGES-
SEPTEMBER 2022

13

\$135.65

90267 5241 SHRED-IT

8002450440

SHRED SERVICES
CITY HALL AND PW

13

\$63.51

90271 3699 STAPLES CONTRACT & COMMERCIAL,
INC

14445 3519030350

Office Supplies-PW
Admin Office

13

\$27.60

14445 3519974235

Office Supplies/PW
Admin Office

13

\$14.20

Total For Department

400-670

\$680.85

Dept# 400-673

90205 12016 ALLIED UNIVERSAL CORPORATION

12338

12811703

Stock at
Shop/Chlorine FY22
Commodity Bid
Price-B/A 9/7/2021

13

\$1,920.00

90212 1873 BENCHMARK ENGINEERING

21998

MAPPING OF
WATER
CERTIFICATED
AREAS AROUND
COB

13

\$400.00

21994

WATERLINE
RELOCATE/HWY 80
BRIDGE REPL
OVER KCS RR
NEAR VALUE RD

13

\$3,177.50

21993

BRENNMAR ST
WATERLINE EXT-
PROJECT 2022-05

13

\$410.00

21992

NEW WATER WELL-
GFP/STRATFORD

13

\$6,140.00



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90217 12628 BRIDGESTONE AMERICAS INC

14436 108756

14428 108641

S/D-PROJECT 2021-03

VIN #4078 2012 Ford 400-673-540
F350-Replace 2
Front Tires

VIN #2427 2004 400-673-635
GMC

Sierra/Mosquito
Truck-Replace A/C
Blower Motor

14476 108325
VIN #2320 2009 Ford 400-673-635
F150-Replace
Radiator

14370 108134
VIN #4852 2020 400-673-540
Dodge Ram 5500-
Replace 4 Rear Tires

14320 108051
VIN #4381 2004 400-673-635
GMC Sierra-Vehicle
Running Hot

90219 1999 CINTAS CORPORATION NO 210

4132468518

UNIFORMS

400-673-535

13

\$12.27

400-673-535

13

\$8.46

400-673-535

13

\$11.54

400-673-535

13

\$11.54

400-673-535

13

\$9.75

400-673-535

13

\$14.39

400-673-510

13

\$2.14

400-673-535

13

\$8.99

400-673-535

13

\$3.47

400-673-535

13

\$10.62

400-673-535

13

\$10.62

400-673-535

13

\$12.27

400-673-535

13

\$10.83

400-673-535

13

\$10.62

400-673-535

13

\$20.56



City of Brandon

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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
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90221	12500	COASTAL PROCESS LLC	14264	21306	Programmable Logic Controllers-Scada System Upgrades- Water Wells	400-673-535 400-673-636	13 13	\$10.73 \$2,207.52
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90222	274	CONSOLIDATED PIPE & SUPPLY CO., INC.	14362	0425305-000-000	Stock at Shop/PIPE DOPE & HOT GLUE	400-673-636 400-673-550	13 13	\$2,592.00 \$63.00
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14398	0425382-000-000	Stock at Shop	400-673-550	13	\$39.00
14427	0425475-000-000	Stock at Shop	400-673-550	13	\$1,020.00

14398	0425382-000-000	Stock at Shop	400-673-550	13	\$39.00
14427	0425475-000-000	Stock at Shop	400-673-550	13	\$1,020.00

14062	0424236-000-000	Stock at Shop	400-673-550	13	\$1,160.00
14350	0425181-000-000	Stock at Shop	400-673-550	13	\$820.00

14062	0424236-000-000	Stock at Shop	400-673-550	13	\$910.00
14350	0425181-000-000	Stock at Shop	400-673-550	13	\$840.00

14062	0424236-000-000	Stock at Shop	400-673-550	13	\$1,550.00
14350	0425181-000-000	Stock at Shop	400-673-550	13	\$337.50

400-673-550	13	\$1,001.25
400-673-550	13	\$491.25
400-673-550	13	\$510.00
400-673-550	13	\$82.50
400-673-550	13	\$90.00
400-673-550	13	\$70.00
400-673-550	13	\$108.00
400-673-550	13	\$31.50
400-673-550	13	\$37.50
400-673-550	13	\$32.50



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90223	2442	CORE & MAIN, LP		0405736-000-001	CREDIT MEMO-REPR CLMP	400-673-550	13	(\$130.00)
90224	134	CORPORATE BILLING, LLC	14412	0422666-000-001	CREDIT MEMO-REPR CLMP	400-673-550	13	(\$160.00)
				0422667-000-001	CREDIT MEMO-REDI CLMP	400-673-550	13	(\$628.10)
				R602470	PARTS FOR METERS	400-673-637	13	\$307.10
90226	2183	D&S SALES	14435	34993	VIN #0976 2007 Ford F150-SERVICE & REPAIRS	400-673-635	13	\$3,922.83
					STOCK AT SHOP/CARWASH & WASH BRUSH HANDLES	400-673-550	13	\$175.98
90231	860	FLEETCOR TECHNOLOGIES		NP63008086	FUEL FOR WEEK 9/26/2022-10/02/2022	400-673-550	13	\$119.94
					WO#44081-ER LEAK-347 HEBRON HILL	400-673-637	13	\$960.00
90233	11724	GOULD ENTERPRISES, LLC			WO#44079-RELOCATE WATER LINES-315 W JASPER	400-673-637	13	\$780.00
					WO#43864-WATER LEAK-110 LONGWOOD DR	400-673-637	13	\$1,675.00
					WO#44045-WATER LEAK-STONEBRIDGE S/D	400-673-637	13	\$670.00
					WO#43884-WATER LEAK-312 LAKEBEND	400-673-637	13	\$670.00
					WO#43848-WATER LEAK-35 WOODBRIDGE	400-673-637	13	\$610.00



City of Brandon

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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
				2014	WO#43806-WATER LEAK-5048 COUNTRY MEADOWS	400-673-637	13	\$670.00
				2013	WO#41964-WATER LEAK-147 KENNEDY FARM PKWY	400-673-637	13	\$990.00
				2012	WO#43876-WATER LEAK-3180 LOUIS WILSON	400-673-637	13	\$1,350.00
				2011	WO#43814-MAIN LEAK-103 OFFICE PARK	400-673-637	13	\$2,250.00
				2010	WO#43779-WATER LEAK-63 FENCEWAY DR	400-673-637	13	\$3,350.00
				2009	WO#44080-FLUORIDE PUMP-LAKEBEND WELL HOUSE	400-673-637	13	\$220.00
				2008	WO#43776-WATER LEAK-595 BURNHAM RD	400-673-637	13	\$660.00
				2007	WO#42603-MAIN LEAK-111 HICKORY HILL	400-673-637	13	\$2,940.00
				2006	WO#43875-MAIN LEAK-117 SUMMIT RIDGE	400-673-637	13	\$1,220.00
				2005	WO#43393-WATER LEAK-211 PINE CIRCLE	400-673-637	13	\$610.00
				2003	WO#43788-VALVE REPLACEMENT-311 E GOVT ST	400-673-637	13	\$510.00
				2001	WO#43771-WATER LEAK-515 SHILOH	400-673-637	13	\$1,680.00



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90235	5975	HEMPHILL CONSTRUCTION COMPANY INC		2000	RD WO#43889-WATER LEAK-1501 W GOVT ST	400-673-637	13		\$305.00	
				1197	WO#43393-WATER LEAK-65 WOODGATE DR	400-673-637	13		\$915.00	
				1196	WO#43771-WATER LEAK-515 SHILOH RD-9/12/2022	400-673-637	13		\$520.00	
				1194	WO#43827-WATER LEAK-50 OLD ORCHARD	400-673-637	13		\$520.00	
				1193	WO#43859-WATER LEAK-342 HWY 468	400-673-637	13		\$520.00	
90243	2975	LYLE MACHINERY CO		4501-H22103-02	JULY 2022 REPAIRS	400-673-637	13		\$12,216.27	
				4502-H22103-03-FINAL	AUGUST 2022 REPAIRS	400-673-637	13		\$3,813.60	
						400-673-637	13		\$3,813.60	
						400-673-637	13		\$10,236.16	
						400-673-637	13		\$4,968.60	
						400-673-637	13		\$4,029.90	
						400-673-637	13		\$11,556.97	
						400-673-637	13		\$2,231.25	
						400-673-636	13		\$961.50	
90246	10037	MIDWEST MOTOR SUPPLY CO. INC.		14244	100211900	Stock at Shop- Penetrating Oil	400-673-550	13		\$287.76
				13969	304842	Stock at Shop- Crushed Stone FY22 Commodity Bid Price-B/A 9/7/2021	400-673-550	13		\$4,241.65
90247	12056	MILLER MATERIALS, INC								
90248	836	MS STATE DEPT OF HEALTH		MS0610003	ANNUAL WATER	400-673-604	13		\$34,938.00	10/13/2



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SEP 2022

QUALITY ANALYSIS
FEE

90250 7173 NU FARMS INC

14372 813880

122 Woodgate Drive-
Concrete
Repair/WO#43678

13

\$2,500.00

14371 813881

318 Shiloh Rd-
Concrete
Repair/WO#43691

13

\$2,000.00

14202 813885

22 Fox Glen Cove-
Concrete
Repair/WO#43323

13

\$2,500.00

13796 361842

405 Lakebend Pl-
Concrete
Repair/WO#42166

13

\$950.00

90255 1000 PUCKETT MACHINERY COMPANY

14336 WOJK5426313

VIN #5972 CAT
305E2 Mini
Excavator-Replace
Rollers on Tracks

13

\$2,158.64

90276 6845 TRI-STATE CHLORINATION

14481 7167

SELECTOR
SWITCH
POSITION/LAKEBE
ND WELL

13

\$57.00

90277 9887 TRUCK UPFITTERS OF MISSISSIPPI, LLC

14406 6003215

VIN #4852 2020
Dodge Ram 5500-
Repair Reverse
Lights

13

\$162.00

14397 6003213

VIN #5011 2019
C&W 7'x20' Equip
Trailer-Extend Trailer
Plug Wiring

13

\$135.00

90278 4669 TRUSTCARE HEALTH, LLC

6054K19538

DRUG
SCREENS/PHYSICA
LS/VACCINES/SKIN
TESTS

13

\$40.00

5234K19538-CM CREDIT FOR
OFFICE
EVALUATION PD
BY WORKERS
COMP

13

(\$112.50)



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90284	4342	WARREN PAVING, INC	14506	67850	Stock at Shop-610 Slag	400-673-550	13	\$1,100.35
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			14506	67864	State Contract #DA75035-22/23 Two quotes received			
					Stock at Shop-610 Slag	400-673-550	13	\$4,366.39

State Contract
#DA75035-22/23
Two quotes received

Total For Department						400-673		\$171,183.84
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Dept# 400-680

90210	76	BAKER LAW FIRM, P.C.	1149		SEPTEMBER LEGAL SERVICES	400-680-608	13	\$129.45
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						400-680-608	13	\$227.00
						400-680-608	13	\$27.00
						400-680-608	13	\$210.00
						400-680-608	13	\$1,192.00
						400-680-608	13	\$61.00
90212	1873	BENCHMARK ENGINEERING	22010		PHASE 2 SEWER REHAB PROJECT- CROSSGATES	400-680-607	13	\$4,270.00

			22008		REPL OF EXISTING FORCE MAIN ALONG HWY 18 NEAR HWY 468	400-680-607	13	\$4,385.00
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			21997		GRANTS FERRY PKWY SEWER EXT- PROJECT 2021-21	400-680-607	13	\$6,690.00
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90213	2948	BISHOP HIGH VELOCITY DRAIN SERVICE, INC.	25238		JETTED LINE BEHIND TACO BELL	400-680-604	13	\$525.00
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90219	1999	CINTAS CORPORATION NO 210	4132468518		UNIFORMS	400-680-535	13	\$8.42
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90221	12500	COASTAL PROCESS LLC	14266	21307	Battery Operated	400-680-550	13	\$3,765.00
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90226	2183	D&S SALES	14432	34994	Low Voltage Detection Device-Lift Station Monitoring Part Number DC-DP- MHS - Quote 2022- 16928	VIN #8633 2008 Ford F350-Drain and Refill Oil	400-680-635	13	\$109.78
90231	860	FLEETCOR TECHNOLOGIES		NP63008086	FUEL FOR WEEK 9/26/2022- 10/02/2022	400-680-525	13	\$587.38	
90233	11724	GOULD ENTERPRISES, LLC		2019	WO#44078-RAISE MANHOLE-1000 MUNICIPAL DR	400-680-637	13	\$390.00	
				1195	WO#43766-SEWER LEAK-323 W JASPER ST	400-680-637	13	\$520.00	
90234	5991	HARVEY SERVICES INC		5682	WEIGHTS FOR GRINDER PUMP FLOATS	400-680-636	13	\$144.00	
				5679	WO#43984-3007 LOUIS WILSON DR GRINDER PUMP	400-680-636	13	\$241.95	
				5690	WO#44072-1206 CENTRE COURT GRINDER PUMP	400-680-722	13	\$1,994.80	
				5698	WO#44115-INSTALL GRINDER PUMP- 3097 LOUIS WILSON DR	400-680-722	13	\$1,594.80	
90235	5975	HEMPHILL CONSTRUCTION COMPANY INC		4502-H22103- 03-FINAL	AUGUST 2022 REPAIRS	400-680-637	13	\$9,316.65	
90269	6085	SOUTHERN TIRE MART, LLC		2600126671	VIN #5256 KUBOTA TRACTOR TIRE REPAIR	400-680-637 400-680-637 400-680-540	13 13 13	\$13,006.78 \$6,482.70 \$167.50	



City of Brandon
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90277	9887	TRUCK UPFITTERS OF MISSISSIPPI, LLC	14405	6003214	13	\$26.73
		VIN #4194 2019 Ford F550-Repair Rear Plug to Hook Up Trailer Lights		400-680-635	13	\$125.00
				400-680-635	13	\$10.00
Total For Department					400-680	\$56,207.94
Fund Total					400	\$228,072.63
Grand Total						\$513,857.92



City of Brandon

Manual Check Batch #: 5377

Fiscal Year 2022 - 2023 1 - Oct

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount	Sequence #
GL Account #	Account Description	Tax	1099	Sales Tax Amount	Liq. Amount	Detail Amount	Detail Description
Check # 2072	Check Date: 10/6/2022						
9199	Mark Edward Partners LLC		106224	10/6/2022	10/6/2022	\$36,510.25	100
004-500-625	INSURANCE	N				\$0.00	General Liability Insurance for Amphitheater - FY 2022
Invoice Total						\$0.00	\$36,510.25
Total for Check # 2072						\$0.00	\$36,510.25

Total for fund	004	\$0.00	\$36,510.25
Total for batch	5377	\$0.00	\$36,510.25



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Acct Per.

Detail Amount

Dept# 001-000
90288 2394 AFLAC

173302

OCT 2022
ACC/HOSP/STD INS

001-000-156

1

\$70.72

90294 2386 BAY BRIDGE ADMINISTRATORS LLC

BBA INS-
509789

OCT 2022 CANCER
INS
OCT 2022-MEDICAL
AND DENTAL INS

001-000-159

1

\$91.32

90318 2002 FOX-EVERETT/COB

10/03/2022

001-000-116

1

\$83,702.00

Total For Department

001-000

\$89,034.60

Dept# 001-010
90324 2567 INSURANCE MART
90345 985 POSTAGE BY PHONE

380364

SURETY BOND-
SHELBY GOULD
POSTAGE/COURT
SERVICES

001-010-601

1

\$175.00

10/06/2022

001-010-691

1

\$1,000.00

Total For Department

001-010

\$1,175.00

Dept# 001-030
90290 1634 ANNIE M MCAFFEE

10/11/2022

POLL WORKER-
WARD 6 SPECIAL
ELECTION-
10/11/2022

001-030-604

1

\$100.00

90297 11440 CASSANDRA COLEMAN

10/11/2022

POLL MANAGER-
WARD 6 SPECIAL
ELECTION-
10/11/2022

001-030-604

1

\$125.00

90299 11647 ChanTay Smith

10/11/2022

POLL WORKER-

001-030-604

1

\$100.00

Report run by: ttrebotich

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90321	11439	GRACE H. KEYS	10/11/2022	WARD 6 SPECIAL ELECTION- 10/11/2022	001-030-604	1	\$100.00
90331	11646	Louise Pipitone	10/11/2022	POLL WORKER- WARD 6 SPECIAL ELECTION- 10/11/2022	001-030-604	1	\$100.00
90344	4508	PATRICIA KYLES	10/11/2022	POLL WORKER- WARD 6 SPECIAL ELECTION- 10/11/2022	001-030-604	1	\$100.00
90356	12065	TRUSTMARK VISA - BUTCH LEE	9486944	LUNCH FOR POLL WORKERS	001-030-550	1	\$65.49
Total For Department			001-030				\$690.49

Dept#	001-040						
90302	2421	CMPDD	4605	FY 2023 DISTRICT ASSESSMENTS	001-040-695	1	\$9,410.00
90356	12065	TRUSTMARK VISA - BUTCH LEE	40337	PROMOTE CITY OF BRANDON-SEAN SWEARINGER	001-040-650	1	\$181.63
Total For Department			001-040				\$9,591.63

Dept#	001-092						
90292	11103	ARAMARK UNIFORM & CAREER APPAREL GROUP, INC	2780054307	MOPS FOR SENIOR CENTER AND CITY HALL	001-092-510	1	\$31.57
90296	4919	BROADBAND VOICE, LLC	77251	CITY HALL AND LIBRARY PHONE-	001-092-605	1	\$1,053.62



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90300	1999	CINTAS CORPORATION NO 210	4133125288	10/01 TO 10/31/2022 UNIFORMS	001-092-535 001-092-535	1 1	\$1.58 \$1.89
90301	831	CLARION LEDGER #1098	CL5281705 OCT 22	SENIOR CENTER AND CITY HALL SUBSCRIPTIONS	001-092-535 001-092-695	1 1	\$7.22 \$35.51
90306	6127	CONTACT NETWORK, LLC	14484 332163	FIBER AND INTERNET-10/01 TO 10/31/2022	001-092-605	1	\$12,780.00
90317	860	FLEETCOR TECHNOLOGIES	NP63072393	FUEL FOR WEEK 10-03-2022 TO 10- 09-2022	001-092-525	1	\$81.08
90324	2567	INSURANCE MART	380363	SURETY BOND- ELIZABETH GREENWOOD	001-092-601	1	\$175.00
			380360	SURETY BOND- BLANKET EMPLOYEE DISHONESTY BOND	001-092-601	1	\$580.00
			380724	SURETY BOND- CANDANCE HUNLEY- 10/03/2022- 10/03/2023	001-092-601	1	\$175.00
90334	6093	MIDSOUTH ELEVATOR, LLC	14530 365757643	CITY HALL ELEVATOR SERVICE AGREEMENT	001-092-600	1	\$194.25
90347	10417	RANKIN COUNTY CIRCUIT CLERK	10/05/2022	SERVICES PROVIDED FOR REDISTRICTING	001-092-600	1	\$2,500.00
90350	5241	SHRED-IT	8002055434- REISSUE	SHRED SERVICES CITY HALL AND PW	001-092-600	1	\$189.02

Total For Department

001-092

\$17,805.74



City of Brandon
Check Register by Department for Checks Dated 10/17/2022

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001-112										
90291	6291	APPLICATION DATA SYSTEMS INC	14465	10172	PD SOFTWARE MONTHLY	001-112-600	1		\$4,000.00	
90293	2275	AT&T		601M31-35470010590 OCT 22	PD T LINE 1-09/23 TO 10/22/2022	001-112-605	1		\$243.96	
90296	4919	BROADBAND VOICE, LLC		77253	PD PHONE-10/01 TO 10/31/2022	001-112-605	1		\$890.50	
90300	1999	CINTAS CORPORATION NO 210		4133125288	UNIFORMS	001-112-535	1		\$3.96	
90304	4293	COMCAST CABLE		8396410610065 142 OCT 22	PD TV SERVICES-10/02 TO 11/01/2022	001-112-605	1		\$175.00	
90313	3781	DONUT PALACE		10/04/2022	FALL FESTIVAL	001-112-550	1		\$382.05	
90317	860	FLEETCOR TECHNOLOGIES		NP63072393	FUEL FOR WEEK 10-03-2022 TO 10-09-2022	001-112-525	1		\$2,399.96	
90324	2567	INSURANCE MART		380286	SURETY BOND CREDIT/BRYNNA JACKSON	001-112-601	1		(\$175.00)	
				380361	SURETY BOND-LISA DUTTON	001-112-601	1		\$175.00	
90328	10529	K&S TRUCKING LLC		14543 13232	MOUNT/BALANCE-UNIT 17-004-WADE	001-112-540	1		\$64.00	
90343	931	O'REILLY AUTO PARTS		14512 1129-305610	BRAKE PADS-UNIT 17-005	001-112-635	1		\$85.57	
				14571 1129-306783	BLOWER MOTOR/UNIT 20-006-FRENCH	001-112-635	1		\$103.06	
90354	3699	STAPLES CONTRACT & COMMERCIAL, INC		14513 3519974237	OFFICE SUPPLIES	001-112-500	1		\$84.66	
90357	9114	U.S. POSTAL SERVICE		10/11/2022 BOX	PO BOX 790-BOX	001-112-500	1		\$34.58	
						001-112-500	1		\$91.40	
						001-112-500	1		\$40.10	
						001-112-640	1		\$332.00	



City of Brandon

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#790

RENTAL FEE

Total For Department

001-112

\$8,930.80

Dept# 001-161

90296 4919 BROADBAND VOICE, LLC

77247

FD 1 PHONE-10/01
TO 10/31/2022

1

\$80.41

90298 389 CENTERPOINT ENERGY ENTENX

6400692628-7
OCT 226577 GRANTS
FERRY RD-8/29 TO
9/29/2022

1

-\$54.34

90309 4694 COURTYARD BEACHFRONT HOTEL

10/06/2022

HOTEL ROOMS-
TRAINING
OFFICERS
CONFERENCE

1

\$384.00

90311 1913 DAVID JEFFCOAT PEST CONTROL

17525

QUARTERLY PEST
SERVICE FS #2

1

-\$65.00

90317 860 FLEETCOR TECHNOLOGIES

17545

QUARTERLY PEST
SERVICE FS #1

1

-\$50.00

90319 476 GEORGE'S DOOR SERVICE

14514 048983

REPAIR LADDER
BAY DOOR AT
STATION 1

1

\$186.00

90332 4566 METRO BUILDING SERVICES, INC

14498 46568

REWORK DRAIN
LINES FOR FIRE
STATIONS 2 AND 3

1

\$988.00

90338 5621 MS FIRE SERVICE INSTRUCTORS
ASSOCIATION

10/04/2022

2022 MS FIRE
SERVICE TRAINING
CONFERENCE/ROB
ERTS, KING

1

\$400.00

90352 7693 SOUTHERN DUPLICATING OF
CLARKSDALE, INC.

14458 AR147821

FD KYOCERA
COPIER-OCT 2022

1

\$129.94

001-161-640

1

-\$82.08



City of Brandon

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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount	
90353	1141	SOUTHERN PINE ELECTRIC		12569001 OCT 22	13 WOODGATE DR FS #3-09/01 TO 10/04/2022	001-161-630	1	\$557.24	
90355	3845	TRUSTMARK VISA - CAROLYN PALMER	14544	0010020395	SEND LIFEPAK 15 TO SHOP	001-161-636	1	\$108.99	
Total For Department				001-161				\$4,399.71	
Dept#	001-180								
90314	397	ENGINEERING SERVICE		71203	PLANS REVIEW SERVICES	001-180-607	1	\$1,080.00	
90317	860	FLEETCOR TECHNOLOGIES		NP63072393	FUEL FOR WEEK 10-03-2022 TO 10-09-2022	001-180-525	1	\$118.50	
90323	575	HOME DEPOT CREDIT SERVICES	14510	9525450	BOARDS, POSTS, CABLE TIES/COMM DEV SIGNS	001-180-550	1	\$45.98	
90325	5756	IWORQ SYSTEMS INC		198723	IWORQ SYSTEMS INTERNET SOFTWARE MGMT & SUPPORT-NOV 2022 TO OCT 2023	001-180-600	1	\$9,189.00	
90361	2429	WEST RANKIN UTILITY AUTHORITY	14461	SW-1022	MONTHLY SANITATION (SOLID WASTE) SERVICE	001-180-604		\$185.00	
90362	1708	WOLVERTON ENTERPRISE INC.	14534	20222901	WINDOW ENVELOPES W/RETURN ADDRESS	001-180-604 001-180-620	1	\$415.42 \$281.00	
Total For Department				001-180				\$11,314.90	



City of Brandon
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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount	
Dept#	001-201								
90300	1999	CINTAS CORPORATION NO 210		4133125288	UNIFORMS	001-201-535	1	\$9.20	
						001-201-535	1	\$10.90	
						001-201-535	1	\$11.20	
						001-201-535	1	\$10.72	
					Stock at	001-201-550	1	\$950.00	
90307	2442	CORE & MAIN, LP	14523	R716254	Shop/Perma-Patch				
					605 W	001-201-630	1	\$94.57	
					GOVERNMENT ST				
90315	2190	ENTERGY		205006482584	HWY 80 AT	001-201-630	1	\$111.06	
				25007597783	TRICKHAMBRIDGE				
					RD SIGNAL				
					LOUIS WILSON DR	001-201-630	1	\$103.93	
				445004204135	& HWY 80				
90317	860	FLEETCOR TECHNOLOGIES		NP63072393	FUEL FOR WEEK	001-201-525	1	\$360.04	
					10-03-2022 TO 10-09-2022				
90333	6785	MICHAEL SCOTT WELLS	14457	10/06/2022-A	BEAVER	001-201-600	1	\$125.00	
					ERADICATION				
					MAINT-LOCATION				
					#1 B/A 11/7/2016				
			14456	10/06/2022-B	BEAVER	001-201-600	1	\$125.00	
					ERADICATION				
					MAINT-LOCATION				
					#2-B/A 11/7/2016				
			14455	10/06/2022-C	BEAVER	001-201-600	1	\$125.00	
					ERADICATION				
					MAINT-LOCATION				
					#3-B/A 11/7/2016				
90348	1028	RANKIN COUNTY NEWS		238360	BID ADV FOR	001-201-615	1	\$38.20	
					POLYPROPYLENE				
					RESIN STORM				
					DRAIN PIPE				
					BID ADV FOR	001-201-615	1	\$48.76	
					CONCRETE STORM				
					DRAIN PIPE				
					BID ADV FOR ROAD	001-201-615	1	\$46.78	



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Detail Amount

90353 1141 SOUTHERN PINE ELECTRIC

238359

STRIPING

001-201-615

1

\$40.84

7351002 OCT 22

BID ADV FOR
HYDRATED LIME
ORLEANS WAY
SIGNAL LIGHT-9/02
TO 10/05/2022

001-201-630

1

\$56.75

7351005 OCT 22

HWY 18 & G/FIELD RD
RED LIGHT-9/02 TO
10/05/2022

001-201-630

1

\$69.72

15314001 OCT 22

N OF I-20 SIGNAL
LIGHT-G/FIELD INT-
9/02 TO 10/05/2022

001-201-630

1

\$54.38

15456001 OCT 22

SERVICE DR-
CROSSGATES CIR
LIGHT-9/02 TO
10/05/2022

001-201-630

1

\$52.00

7351014 OCT 22

STONEGATE DR
RED LIGHT-9/01 TO
10/04/2022

001-201-630

1

\$54.28

15316001 OCT 22

S OF I-20 SIGNAL
LIGHT-G/FIELD INT-
9/02 TO 10/05/2022

001-201-630

1

\$57.84

7351015 OCT 22

HWY 80 E RED
LIGHT-9/02 TO
10/05/2022

001-201-630

1

\$58.74

7351003 OCT 22

G/FIELD RD RED
LIGHTS/HWY 80-
9/02 TO 10/05/2022

001-201-630

1

\$60.31

7000208003 OCT 22

CLERK LIGHTS-
09/01 TO 10/04/2022

001-201-630

1

\$5,691.67

7000208004 OCT 22

GREENFIELD/ORLE
ANS-09/01 TO
10/04/2022

001-201-630

1

\$1,109.12

7000208002 OCT 22

STREET LIGHTS-
09/01 TO 10/04/2022

001-201-630

1

\$6,413.17

7000208001 OCT 22

WINDSOR RIDGE-
09/01 TO 10/04/2022

001-201-630

1

\$574.43



City of Brandon

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Acct Per.

Detail Amount

Total For Department

001-201

\$16,463.61

Dept# 001-220

90335 4528 MISSISSIPPI TROPHY

14429 16031

Door Name Plates

001-220-500

1

\$70.00

Total For Department

001-220

\$70.00

Dept# 001-340

90296 4919 BROADBAND VOICE, LLC

77249

AMP AND P&R
PHONE-10/01 TO
10/31/2022

001-340-605

1

\$186.64

90317 860 FLEETCOR TECHNOLOGIES

NP63072393

FUEL FOR WEEK
10-03-2022 TO 10-
09-2022

001-340-525

1

\$321.05

90361 2429 WEST RANKIN UTILITY AUTHORITY

14461 SW-1022

MONTHLY
SANITATION
(SOLID WASTE)
SERVICE

001-340-600

\$354.32

Total For Department

001-340

\$862.01

Dept# 001-342

90295 12360 BLACK FORREST LAWN CARE LLC

1157

SCHOOL
CEMETERY-
10/03/2022

001-342-604

1

\$250.00

1158

APPLERIDGE
CEMETERY-
10/03/2022

001-342-604

1

\$175.00

1159

HWY 471
CEMETERY-
10/04/2022

001-342-604

1

\$1,402.30

1160

HWY 468

001-342-604

1

\$900.90
10/13/2022



City of Brandon

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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.		
					CEMETERY- 10/03/2022				
Total For Department				001-342			\$2,728.20		
Dept#	001-350								
90296	4919	BROADBAND VOICE, LLC		77251	CITY HALL AND LIBRARY PHONE- 10/01 TO 10/31/2022	001-350-605	1	\$697.10	
90303	207	CMRLS		14486	10/06/2022	T-1 LINE AT LIBRARY-OCT 2022	001-350-605	1	\$384.00
90316	786	EXELLMS BOTTLE WATER		14453	913489	NOV-WATER EQUIP RENTAL-LIBRARY A#023270	001-350-640	1	\$11.00
Total For Department				001-350				\$1,092.10	
Dept#	001-351								
90292	11103	ARAMARK UNIFORM & CAREER APPAREL GROUP, INC		2780054307	MOPS FOR SENIOR CENTER AND CITY HALL	001-351-510	1	\$31.57	
90301	831	CLARION LEDGER #1098		CL5281705 OCT 22	SENIOR CENTER AND CITY HALL SUBSCRIPTIONS	001-351-695	1	\$35.50	
Total For Department				001-351				\$67.07	
Fund Total				001				\$164,225.86	



City of Brandon
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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	
Dept#	004-500							
90289	10919	AMBIANCE LANDSCAPES, LLC		13932	AMP LANDSCAPE MAINTENANCE-10/03/2022	004-500-600	1	\$2,712.19
90296	4919	BROADBAND VOICE, LLC		77249	AMP AND P&R PHONE-10/01 TO 10/31/2022	004-500-605	1	\$180.74
90300	1999	CINTAS CORPORATION NO 210		4133562096	MATS/AMPHITHEAT	004-500-510	1	\$285.32
				4134253926	MATS/AMPHITHEAT	004-500-510	1	\$285.32
90316	786	EXELL/MS BOTTLE WATER		14452	NOV-WATER EQUIP RENTAL-AMP A#024519	004-500-640	1	\$11.00
90322	2420	GREAT SOUTHERN EVENTS INC	14509	ORDER #5715	CHL-ABBA Drape Rental	004-500-640	1	\$140.00
90323	575	HOME DEPOT CREDIT SERVICES		1525257	PAINT ROLLER W/FRAME	004-500-637	1	(\$3.73)
90324	2567	INSURANCE MART		380362	SURETY BOND-LORI FARRAR	004-500-601	1	\$5.67
90326	12734	JODY COMPTON		10/12/2022	REIMBURSEMENT FOR AMP WATER & KEYS	004-500-510	1	\$12.00
90330	8051	LORI SCHULER		1877	CHL EVENT STAFF/TRIBUTE TO ABBA	004-500-550	1	\$5.02
				1878	CHL-SECURITY/TRIBUTE TO ABBA	004-500-600	1	\$346.44
90339	2367	MS OFFICE OF SURPLUS PROPERTY	14396	47624	OFFICE FURNITURE	004-500-749	1	\$220.00



City of Brandon

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Detail Amount

Total For Department

004-500

\$5,562.01

Fund Total

004

\$5,562.01



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Dept#	100-220							
90300	1999	CINTAS CORPORATION NO 210		4133125288	UNIFORMS	100-220-535	1	\$11.54
						100-220-535	1	\$8.65
90305	11726	COMMUNITY BANK OF MISSISSIPPI	14462	187725	VACPAK LEAF & LITTER COLLECTOR/VACP AK STREET SWEEPER-36 MONTH LEASE	100-220-850	1	\$11,826.00
90310	10569	CROSS COUNTRY GROCERY, INC		10/07/2022	INMATE MEALS	100-220-520	1	\$159.50
90312	10568	DICKEY'S BARBECUE PIT		44425-444-95	INMATE MEALS	100-220-520	1	\$260.00
				44426-444-95	INMATE MEALS	100-220-520	1	\$260.00
90317	860	FLEETCOR TECHNOLOGIES		NP63072393	10/11/2022	INMATE MEALS	1	
					FUEL FOR WEEK 10-03-2022 TO 10-09-2022	100-220-525	1	\$229.48
90340	11299	MSLCP, LLC		402750	INMATE MEALS	100-220-520	1	\$160.75
					10/06/2022	INMATE MEALS	1	
90346	2583	RAMEY'S		000810069191	INMATE MEALS	100-220-520	1	\$217.34
					10/03/2022	INMATE MEALS	1	\$228.42
				000810069897	INMATE MEALS	100-220-520	1	
					10/10/2022	INMATE MEALS	1	\$228.42
90351	1851	SONIC		CHK 187- 10/05/2022	INMATE MEALS	100-220-520	1	\$156.13
				CHK 218- 10/12/2022	INMATE MEALS	100-220-520	1	\$178.66
90361	2429	WEST RANKIN UTILITY AUTHORITY	14461	SW-1022	MONTHLY SANITATION (SOLID WASTE) SERVICE	100-220-603		\$135,511.13

Total For Department

100-220

\$149,207.60



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Detail Amount

Fund Total

100

\$149,207.60



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
Dept#	314-600							
90327	11304	JOE MCGEE CONSTRUCTION CO., INC		PAY APP #5	DINING STREET EXT PROJECT 2022-08/PR #5/SB2948 FUNDS	314-600-709	1	\$45,860.28
Total For Department				314-600				\$45,860.28
Fund Total				314				\$45,860.28



City of Brandon

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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
Dept#	400-000							
90360	1983	WEST RANKIN UTILITY AUTHORITY		10/07/2022	WEST RANKIN TAP FEES	400-000-371		\$1,800.00
				Total For Department	400-000			\$1,800.00
Dept#	400-450							
90336	792	MS DEVELOPMENT AUTHORITY	14466	10/01/2022	NOV 2022-GMS 50794 CAP LOAN #16-CP-01 LUCKNEY	400-450-892		\$1,795.83
90337	792	MS DEVELOPMENT AUTHORITY	14454	10/2022	NOV 2022-GMS 50717	400-450-851		\$977.16
90359	1315	WEST RANKIN UTILITY AUTHORITY	14460	WW-1022	WASTEWATER (SEWER) BILLING	400-450-890		\$373,404.00
				Total For Department	400-450			\$380,224.06
Dept#	400-670							
90329	3889	LEC INC.	14531	20160410-22	WELL SITE WIRELESS MAINTENANCE AGREEMENT-B/A 10/03/2016	400-670-600	1	\$625.15
90350	5241	SHRED-IT			8002055434-REISSUE	400-670-600	1	\$189.02
				Total For Department	400-670			\$814.17



City of Brandon
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400-673

90296 4919 BROADBAND VOICE, LLC

77248

CITY SHOP PHONE- 400-673-605
10/01 TO 10/31/2022

1

\$126.35

90300 1999 CINTAS CORPORATION NO 210

4133125288

UNIFORMS

400-673-535

1

\$12.27

400-673-535

1

\$8.46

400-673-535

1

\$11.54

400-673-535

1

\$11.54

400-673-535

1

\$9.75

400-673-535

1

\$14.39

400-673-510

1

\$2.14

400-673-535

1

\$8.99

400-673-535

1

\$3.47

400-673-535

1

\$10.62

400-673-535

1

\$10.62

400-673-535

1

\$12.27

400-673-535

1

\$10.83

400-673-535

1

\$20.56

400-673-535

1

\$10.73

90308 134 CORPORATE BILLING, LLC

14478

211455

VIN #5852 2007 Ford 400-673-635
F350-Service
includes parts and
labor

1

\$2,770.72

90316 786 EXELLMS BOTTLE WATER

912098

ACCT #018566- 400-673-640
SHOP WATER
NOV-WATER EQUIP 400-673-640
RENTAL-SHOP

1

\$55.74

14451

913368

1

\$11.00

90317 860 FLEETCOR TECHNOLOGIES

NP63072393

FUEL FOR WEEK 400-673-525
10-03-2022 TO 10-
09-2022

1

\$945.60

90320 144 GILMORE BROS BUILDING SUPPLY

109117

WO#44269-106 400-673-637
OVERLOOK DR-
WATER LEAK
REPAIRS

1

\$23.49



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90341	2377	MURPHY'S LAWN & LANDSCAPE	14447	16155	Yard Restoration-14 Crosswoods Rd/WO#43733	400-673-637	1	\$1,358.62
90342	7173	NJ FARMS INC	14368	813886	51 Old Orchard Ln-Concrete Repair/WO#43640	400-673-637	1	\$950.00
90348	1028	RANKIN COUNTY NEWS		238354	BID ADV FOR C900 WATER PIPE	400-673-615	1	\$41.72
				238355	BID ADV FOR CHLORINE & SODIUM FLUORIDE	400-673-615	1	\$41.94
				238356	BID ADV FOR CONCRETE (MATERIALS ONLY)	400-673-615	1	\$44.58
90353	1141	SOUTHERN PINE ELECTRIC		400007199 OCT 22	RD-NEW LAKEBEND WATER WELL-09/01 TO 10/01/2022	400-673-630	1	\$5,044.20
90358	1257	UTILITY SERVICE CO., INC.	14533	567086	HWY 471-TANK MAINTENANCE	400-673-604	1	\$1,450.32
			14533	567087	HWY 18-TANK MAINTENANCE	400-673-604	1	\$513.50
			14533	567088	OVERBY ST-TANK MAINTENANCE	400-673-604	1	\$1,450.32
			14533	567089	CAINE CIRCLE-TANK MAINTENANCE	400-673-604	1	\$1,829.93
			14533	567091	HOSPITAL-TANK MAINTENANCE	400-673-604	1	\$1,294.14
		Total For Department		400-673				\$18,110.35

Dept# 400-680

90300 1999 CINTAS CORPORATION NO 210

90315 2190 ENERGY

Report run by: ttrebotich

4133125288 UNIFORMS 400-680-535
430003006193 476 EDGEWOOD 400-680-630

1 \$8.42
1 \$9.83
10/13/2022



City of Brandon
Check Register by Department for Checks Dated 10/17/2022

Check Run #: 12829

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
90317	860	FLEETCOR TECHNOLOGIES		195006852131	XING PLE A LIFT 105 KENNEDY FARM PKWY	400-680-630	1	\$3.60
				255006023491	864 LONG LEAF CIRCLE	400-680-630	1	\$46.89
				NP63072393	FUEL FOR WEEK 10-03-2022 TO 10- 09-2022	400-680-525	1	\$363.80
90348	1028	RANKIN COUNTY NEWS		238361	BID ADV FOR SEWER PIPE	400-680-615	1	\$41.06
				238358	BID ADV FOR GRINDER PUMP SYSTEMS	400-680-615	1	\$34.46
90349	1037	REBEL HIGH VELOCITY		79297	JETTED LINE-OAK ST M/H-TACO BELL	400-680-604	1	\$1,020.00
90353	1141	SOUTHERN PINE ELECTRIC		7351001 OCT 22	5010 GLEN RIDGE DR LS (CNTRY MDWS)-8/27 TO 9/28/2022	400-680-630	1	\$52.49
				7720001 OCT 22	WILLOW CREEK DR-GFLD RNCH- CNTRY MDWS-LS- 8/27 TO 9/28/2022	400-680-630	1	\$141.01
				15366001 OCT 22	W GOVERNMENT ST LS-9/02 TO 10/05/2022	400-680-630	1	(\$860.99)
				7351007 OCT 22	ROUSE DR LS-9/02 TO 10/05/2022	400-680-630	1	\$1,574.72
				7000208005 OCT 22	HWY 18 BYPASS EAST BRANDON LS-09/01 TO 10/01/2022	400-680-630	1	\$1,429.39
				7000208006 OCT 22	HWY 468 LS-09/01 TO 10/01/2022	400-680-630	1	\$656.24

Total For Department

400-680

\$4,565.79



City of Brandon

Check Register by Department for Checks Dated 10/17/2022

Check Run #: 12829

Check# Vendor# Vendor Name

PO# Invoice#

Description

GL Acct#

ttrebotich
Acct Per.

Detail Amount

Fund Total

400

\$405,514.37

Grand Total

\$770,370.12



City of Brandon

Manual Check Batch #: 5376

Fiscal Year 2022 - 2023 1 - Oct

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount	Sequence #
GL Account #	Account Description	Tax	1099	Sales Tax Amount	Liq. Amount	Detail Amount	Detail Description
Check # 2069	Check Date: 9/22/2022						
12664	Wasserman Music		106221	9/22/2022	10/6/2022	\$0.00 \$75,000.00	100
004-500-603	ARTIST AGREEMENT	N				\$0.00 \$75,000.00	Deposit - Maxwell
Invoice Total							
Total for Check # 2069							
Check # 2070	Check Date: 9/22/2022						
12664	Wasserman Music		106/222	9/22/2022	10/6/2022	\$0.00 \$10,000.00	100
004-500-603	ARTIST AGREEMENT	N				\$0.00 \$10,000.00	Deposit - Leela James - Maxwell support
Invoice Total							
Total for Check # 2070							
Check # 2071	Check Date: 9/27/2022						
12322	International Creative Management Partners LLC		106223	9/27/2022	10/6/2022	\$0.00 \$7,500.00	100
004-500-603	ARTIST AGREEMENT	N				\$0.00 \$7,500.00	Deposit - Abba
Invoice Total							
Total for Check # 2071							
Total for fund							
004							
Total for batch							
5376							
\$0.00							
\$92,500.00							



City of Brandon

Manual Check Batch #: 5378

Fiscal Year 2022 - 2023 1 - Oct

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount	Sequence #
GL Account # Check # 2073 2574 004-500-603 004-500-600	Account Description Check Date: 10/6/2022 CITY OF BRANDON ARTIST AGREEMENT PROF SERVICES - OTHER	Tax 1099	1099 1011221	10/6/2022	10/11/2022	\$4,500.00 \$3,500.00 \$1,000.00	100 Cash Advance Request - Abba Catering Cash Advance Request - Abba
Invoice Total Total for Check # 2073							
					\$0.00 \$0.00	\$4,500.00 \$4,500.00	
Check # 2074 12705 004-500-603	Check Date: 10/8/2022 21st Century Artists, Inc ARTIST AGREEMENT		1011222	10/8/2022	10/11/2022	\$3,500.00	100 Abba - settlement
Invoice Total Total for Check # 2074							
					\$0.00 \$0.00	\$3,500.00 \$3,500.00	
Check # 2075 11433 004-500-600	Check Date: 10/8/2022 All Events LLC PROF SERVICES - OTHER		1000223	10/8/2022	10/11/2022	\$13,750.00	100 Sound & Lights - Abba
Invoice Total Total for Check # 2075							
					\$0.00 \$0.00	\$13,750.00 \$13,750.00	
Check # 2076 11920 004-500-600	Check Date: 10/8/2022 Bellamy, LLC PROF SERVICES - OTHER		1011223	10/8/2022	10/11/2022	\$1,850.00	100 Catering - Abba
Invoice Total Total for Check # 2076							
					\$0.00 \$0.00	\$1,850.00 \$1,850.00	
Check # 2077 8090 004-500-600	Check Date: 10/8/2022 MULLEN IT OVER STAGE CREW LLC PROF SERVICES - OTHER		1011225	10/8/2022	10/11/2022	\$2,780.00	100 Stagehands - Abba
Invoice Total Total for Check #							
					\$0.00 \$0.00	\$2,780.00 \$2,780.00	

2077

Total for fund	004	\$0.00	\$26,380.00
Total for batch	5378	\$0.00	\$26,380.00

CITY OF BRANDON
10/17/2022 Voiced Claims

V# 1386	Hydra Services	\$185.00
9/19/2022	Check #89942 / Voiced in Logics 10/04/2022	\$185.00

Vendor returned check to city with credit memo issued
towards invoice that was originally paid.

V# 5241	Shred-It Stericycle, Inc.	\$378.04
8/15/2022	Check #89660 / Voiced in Logics 10/06/2022	\$378.04

Vendor never received check & check hasn't cleared bank.
Will re-issue check on FY-23 10/17/2022 Docket.



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CHARLES SMITH, CARLY DEARMAN
DATE: 10/12/2022
SUBJECT: **ACCEPT THE LETTER OF RETIREMENT FROM WATER LABORER I, ROBERT ROBINSON EFFECTIVE OCTOBER 31, 2022.**

Please accept the attached letter of retirement from Robert Robinson – Public Works Department Water Laborer I. Mr. Robinson’s last day with the City of Brandon will be October 31, 2022.

Robert has been employed with the City of Brandon in the Public Works Department since 2009. Robert has been a great asset to the Public Works Department and the City of Brandon during his years of employment. His devotion to the city has shown through his hard work and dependability over the years.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

1. Robert Robinson Retirement Letter 10102022



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CHARLES SMITH, CARLY DEARMAN
DATE: 10/13/2022
SUBJECT: **REQUEST PERMISSION TO HIRE WILLIAM RODERICK MORROW AS A PART-TIME WATER LABORER EFFECTIVE OCTOBER 18, 2022 PURSUANT TO THE MEMO.**

Asking for your consideration to hire William Roderick Morrow as a part-time employee for the Water Department at a rate of \$12.00 per hour effective October 18, 2022.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

1. Morrow Jr. William R_Redacted



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CHARLES SMITH, CARLY DEARMAN
DATE: 10/11/2022
SUBJECT: **CONSIDERATION TO APPROVE THE EXTENSION OF THE CONCRETE CONSTRUCTION SERVICES COMMODITY BID WITH NJ FARMS, INC. FOR THE FY23 TERM EFFECTIVE OCTOBER 18, 2022-SEPTEMBER 30, 2023 IN ACCORDANCE WITH MCA SECTION 31-7-13(N).**

Asking for your consideration to approve the renewal of the Concrete Construction Services commodity bid for FY2023 - October 18, 2022, through September 30, 2023 – with NJ Farms, Inc. NJ Farms, Inc. submitted an email to the City of Brandon requesting extension of the commodity bid for an additional year.

The original bid for the Concrete Construction Services commodity was approved by the Board on October 5, 2020. The original bid had the option to renew the bid agreement for three additional years after the initial year of service with annual increases in the contract amount limited to the lesser of the CPI or 5%.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

1. NJ Farms Concrete Construction Services Commodity Renewal Request 10032022
2. Concrete Construction Services Commodity Bid 10052020

Carly Dearman

From: Jerry Murphy <jerry.njfarmstinc@gmail.com>
Sent: Monday, October 3, 2022 9:10 AM
To: Carly Dearman
Subject: Re: Concrete Construction Services Commodity

CAUTION: This email originated from outside of the company. Do not click links or open attachments unless you recognize the sender and know the content is safe.

NJ Farms Inc
Po box 96
Raymond ms 39154
6015402468

NJ Farms would like to renew its commodity service bid for the upcoming year Oct 2022-Sept 2023. Please use existing commodity price list as we dont expect and increases above the 5% allowed. Thank-you

On Thu, Sep 22, 2022, 10:54 AM Jerry Murphy <jerry.njfarmstinc@gmail.com> wrote:
Ok, thank you.

On Thu, Sep 22, 2022, 10:53 AM Carly Dearman <cdearman@brandonms.org> wrote:

The increase can be the lesser of CPI or 5% on all prices. You can submit a renewal request with an increase sheet attached or list the increase within your renewal request. Either way is fine.

Thank you!

Carly Dearman | *Public Works Operations Coordinator*
City of Brandon, MS



✓ APPROVED
10/5/20

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CHARLES SMITH, PUBLIC WORKS DIRECTOR
BOARD AGENDA: OCTOBER 5, 2020
SUBJECT: CONCRETE CONSTRUCTION SERVICES COMMODITY BID

I am asking for your consideration to approve NJ Farms, Inc. as the lowest and/or best bid received for the FY 21 commodity bid for concrete construction services per the attached bid tab.

Bids were received for Concrete Construction Services on 9/18/2020. Upon approval, these bid prices will be in effect from October 6, 2020, thru September 30, 2021.

Thank you for your consideration in this matter. Please let us know if you have any questions.

-
- Bid Tab – Concrete Construction Services – Bid #: 2020-020

Concrete Construction Services FY21
Bid #: 2020-020, September 18, 2020 at 10:00 AM

Description	A-1 Concrete	Burwell Construction	NJ Farms, Inc.
Concrete Curb and Gutter per LF:			
0 to 25 feet	\$2,500 minimum charge	\$82.50	\$50.00
25 to 100 feet	\$2,500 minimum charge	\$60.50	\$30.00
100 to 500 feet	\$25.00	\$22.00	\$25.00
Over 500 feet	\$22.00	\$20.00	\$20.00
Concrete Sidewalks per SF, 4" thick:			
Up to 50 SF	\$2,500 minimum charge	\$33.00	\$35.00
50 to 500 SF	\$15.25 w/ \$2,500 minimum	\$22.00	\$27.50
500 to 1500 SF	\$8.50	\$19.80	\$15.00
Over 1500 SF	\$7.50	\$16.50	\$10.00
Concrete drainage structures per CY:			
Price per Cubic Yard	\$800.00	\$1,980.00	\$500.00

This is to certify that the above is a true and accurate tabulation of bids received on September 18, 2020.

Angela Bean

Angela Bean, City Clerk





MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CHARLES SMITH, CARLY DEARMAN
DATE: 10/12/2022
SUBJECT: **CONSIDERATION TO APPROVE THE JOE MCGEE CONSTRUCTION SUPPLEMENTAL AGREEMENT #2 (CHANGE ORDER #2) INCREASING THE CONTRACT PRICE \$498.00 WITH REGARD TO THE HWY 18 AT LOUIS WILSON DR. SIGNAL AND INTERSECTION IMPROVEMENT PROJECT FOR ADDITIONAL MARKERS AND GUARDRAIL DELINEATORS AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME.**

Asking for your consideration to approve Supplemental Agreement No 2 (Change Order 2) in the amount of \$498.00 from Joe McGee Construction, Inc. for the Highway 18 at Louis Wilson Drive New Signal and Intersection Improvements Project and authorize the Mayor to execute the same.

Supplemental Agreement No 2 is required due to the need for additional object markers and guardrail delineators for the project that were not in the original contract. Supplemental Agreement No 2 will increase the project cost by \$498.00.

This project will allow for the installation of a new traffic signal and intersection improvements at the intersection of Highway 18 at Louis Wilson Drive. This intersection is a high traffic location, and currently, does not have a traffic signal.

Thank you for your consideration in this matter. Please let me know if you have any questions.

GL Code: 001-201-703

Funding: MPO

ATTACHMENTS:

1. STP-0039-00(021)LPA_108387-701 Supplemental Agreement No. 2_MDOT Approved

City of Brandon
 Project No. STP-0039-00(021)LPA/108387-701000
SUPPLEMENTAL AGREEMENT NO. 2

WHEREAS, WE, Joe McGee Construction, Inc., Contractor, and The Hanover Insurance Company, Surety, entered into a contract with the City of Brandon, LPA, on the 9th day of March, 2022, for the construction of Federal Aid Project No. STP-0039-00(021)LPA/108387-701000, Rankin county; and

WHEREAS: The project provides for the construction of new signals and geometric intersection improvements at the intersection of MS-Highway 18 and Louis Wilson Dr.; and

WHEREAS: The contract is setup to widen the existing pavement for a new southbound left turn lane, grade and shape shoulders, extend storm drain pipe, install new traffic signals, change the geometry of the concrete median islands amongst other improvements; and

WHEREAS: Based on field conditions at the project site, it has been determined that there are additional items needed to be added to the contract to complete the required scope of work.

NOW, THEREFORE: It is mutually agreed by all parties concerned that payment for the work addressed herein shall be made under the following pay items and unit prices, which shall be full and final compensation for all materials, labor, equipment, and other items necessary to complete the work. It shall also be noted that the pay items and work required below will not add any additional contract time to the project:

PAY ITEMS					
<u>Pay Item No.</u>	<u>Description of Item</u>	<u>Qty</u>	<u>Unit</u>	<u>Unit Price</u>	<u>Extension</u>
630-F006	Delineators, Guard Rail, White	11	EA	\$26.00	\$286.00
630-G003	Type 3 Object Marker, OM-3L	1	EA	\$106.00	\$106.00
630-G007	Type 3 Object Marker, OM-3R	1	EA	\$106.00	\$106.00

Estimated Total: \$498.00

This agreement in no way modifies or changes the original contract of which it becomes a part, except as specifically stated herein.

This Supplemental Agreement has been discussed with Josh Tillery District LPA Coordinator, Richard Love MDOT Construction Area Engineer, and Lee Frederick MDOT LPA Division.

City of Brandon
Project No. STP-0039-00(021)LPA/108387-701000
SUPPLEMENTAL AGREEMENT NO. 2

NOW, THEREFORE, WE, Joe McGee Construction, Inc., Contractor, and The Hanover Insurance Company, Surety, hereby agree to said Supplemental Agreement consisting of the above mentioned items and prices and agree that this Supplemental Agreement is hereby made a part of the original contract to be performed under specifications thereof, and that the original contract is in full force and effect, except insofar as it might be modified by this Supplemental Agreement.

Dated, this 4th day of October, 2022.

The Hanover Insurance Company

Joe McGee Construction Company, Inc.

Surety

Contractor

By:

Amanda Jean Charfaupis
Amanda Jean Charfaupis, Attorney-in-Fact
Resident MS Agent / Fisher Brown Bottrell Insurance, Inc.

Date

10/5/22
Date

RECOMMENDED FOR APPROVAL:

Jon Burt
LPA Project Engineer/Architect

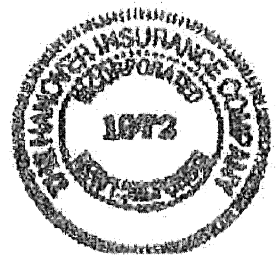
10/05/2022

Date

Neil Path
MDOT District Engineer

10/5/2022

Date



MDOT State Construction Engineer

Date

MDOT Executive Director

Date

for the Mississippi Transportation Commission

Book _____ Page _____

APPROVED:

LPA OFFICIAL

Date

* {concurrence only for Supplemental Agreements adding a "stand-alone" time extension or exceeding \$100,000}

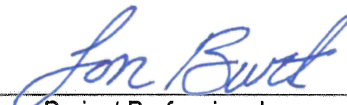
City of Brandon
Project No. STP-0039-00(021)LPA/108387-701000
SUPPLEMENTAL AGREEMENT NO. 2
SUPPLEMENTAL SHEET

DETAIL EXPLANATION OF NECESSITY OF WORK INVOLVED:

Due to the required pay items inadvertently being left off the Construction Plans, it has been determined that these items are needed to construct the project to the Specifications and Standard Drawings and other MDOT details.

JUSTIFICATION OF UNIT PRICES SUBMITTED:

Unit prices are in close conformance to recent MDOT bid averages.

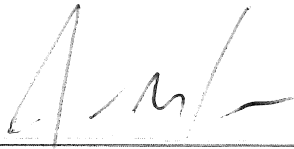


Project Professional

LPA Official

City of Brandon
Project No. STP-0039-00(021)LPA/108387-701000
SUPPLEMENTAL AGREEMENT NO. 2
SUPPLEMENTAL SHEET

DETAIL ANALYSIS OF UNIT PRICES:
See attached Sheet



CONTRACTOR

{If additional space is needed use extra sheets.}

MISSISSIPPI DEPARTMENT OF TRANSPORTATION

Page 1 of 2

QUANTITY ADJUSTMENT

1. QUANTITY ADJUSTMENT NO. 2 2. DATE: 09/27/22
3. PROJECT NO. STP-0039-00(021)LPA 108387/701000 4. LPA: CITY OF BRANDON
5. COUNTY: Rankin
6. The following changes on the above project with stations, quantities, and items involved are recommended for the reasons stated in detail:

Pay Item	Description	Previous Quantity	Revised Quantity	Increase or Decrease	Unit	Unit Price	Amount
630-F006	Delineators, Guard Rail, White	0.00	11.00	11.00	EA	\$28.00	\$286.00
630-G003	Type 3 Object Marker, OM-3L	0.00	1.00	1.00	EA	\$106.00	\$106.00
630-G007	Type 3 Object Marker, OM-3R	0.00	1.00	1.00	EA	\$106.00	\$106.00
TOTAL							\$498.00

REASONS:

630-F006 Delineators, Guard Rail, White - Inadvertently left off Construction Plans.

630-G003 & 007 Type 3 Object Markers - Inadvertently left off Construction Plans.

WORKSHEET

Page 2 of 2

QUANTITY ADJUSTMENT NO. 2

PROJECT NO. STP-0039-00(021)LPA 108387/701000

7. Total Cost per Gov. Est. dated 4/19/2022

\$1,159,648.00

- a. Contingencies
- b. Construction
- c. CE&I

Participating	Non-Participating
\$25,401.59	\$29,819.25
\$453,216.10	\$532,036.30
\$54,820.39	\$64,354.37

\$985,252.40

8. Previous Quantity Adjustments to this Gov. Est.

\$32,062.00	\$37,638.00
-------------	-------------

\$69,700.00

9. This Quantity Adjustment

\$229.08	\$268.92
----------	----------

\$498.00

10. CE&I Adjustments dated SA Date if \$ added

\$0.00	\$0.00
--------	--------

11. Rev. Total Est. Cost of Project

\$540,327.57 \$634,297.59

* \$1,174,625.16

* Note: If line 11 is greater than line 7, then a revised government estimate is required.

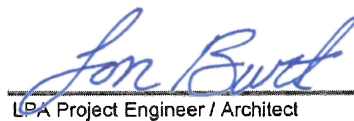
12. Federal match % 100.00%

federal portion if not above the maximum awarded

\$540,327.57

13. Original Federal Funds Requested	\$600,000.00
14. Current Estimated Federal Portion	\$540,327.57
15. Original Estimated Local Portion	\$559,648.00
16. Current Estimated Local Portion	\$634,297.59

Recommended for Approval


LPA Project Engineer / Architect

10/05/2022

Date

Approved

LPA Official

Date

COST ESTIMATE:

Supplemental Agreement Number: _____

County: _____

[illegible]

Page 332 of 521

Lon,

Per our conversation today, the Hwy 18 project needs to have object markers and delineators added. I got a price from Atwood for this work. Please see below for quantities and pricing.

Object Markers	2	Each	\$106.00	\$212.00
Delineators, Guardrail	11	Each	\$26.00	\$286.00

Thanks,



Jason McGee
Vice President

Joe McGee Construction Co., Inc.
PO Box 340 / 6609 Steve Lee Drive
Lake, MS 39092
Office: 601-775-3754
Fax: 601-775-3785

“For God so loved the world, that he gave his only Son, that whoever believes in him should not perish but have eternal life.” John 3:16

“Jesus said to him, ‘I am the way, and the truth, and the life. No one comes to the Father except through me’”. John 14:6



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM:

DATE: 10/13/2022

SUBJECT: CONSIDERATION TO APPROVE THE HEMPHILL CONSTRUCTION CO. SUPPLEMENTAL AGREEMENT #1 (CHANGE ORDER #1) INCREASING THE CONTRACT PRICE \$68,582.00 WITH REGARD TO THE HIGHWAY 80 SIGNAL IMPROVEMENT PROJECT AT EASTGATE DR. AND MUNICIPAL DR. FOR ADDITIONAL DRILLING AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME.

ATTACHMENTS:

1. HIGHWAY 80 SIGNAL IMPROVEMENTS MUNICIPAL & EASTGATE SUPPLEMENTAL AGREEMENT 1 10172022



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: CHARLES SMITH, PUBLIC WORKS DIRECTOR
CARLY DEARMAN, PUBLIC WORKS COORDINATOR

BOARD AGENDA: OCTOBER 17, 2022

SUBJECT: HIGHWAY 80 SIGNAL IMPROVEMENTS PROJECT
EASTGATE DRIVE & MUNICIPAL DRIVE
LPA PROJECT #: STP-731400(037/LPA108386-701000
SUPPLEMENTAL AGREEMENT NO 1 (CHANGE ORDER 1)

Asking for your consideration to approve Supplemental Agreement No 1 (Change Order 1) in the amount of \$68,582.00 from Hemphill Construction Company, Inc. for the Highway 80 Signal Improvements Project and authorize the Mayor to execute the same.

Supplemental Agreement No 1 is required due to unforeseen conditions with the signal foundations at Municipal Drive. During test drilling for the signal foundations at Municipal Drive, 10' thick limestone rock was encountered. Supplemental Agreement No 1 is an increase of \$68,582.00 to the original project cost due to the need for the drilling of the limestone rock at this location in order to set the signal foundations.

Thank you for your consideration in this matter. Please let me know if you have any questions.

Attachments:

- Supplemental Agreement No 1

GL Code: 001-201-703

Funding: MPO



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CHARLES SMITH, CARLY DEARMAN
DATE: 10/12/2022
SUBJECT: **CONSIDERATION TO APPROVE JOE MCGEE CONSTRUCTION PAY REQUEST #5 IN THE AMOUNT OF \$45,860.28 WITH REGARD TO THE DINING STREET EXTENSION PROJECT AND AUTHORIZE PAYMENT OF THE SAME.**

Asking for your consideration to approve Pay Request 5 from Joe McGee Construction Company, Inc. in the amount of \$45,860.28 for the Dining Street Extension Project and authorize payment of the same.

On February 14, 2022, the Board awarded the bid for the Dining Street Extension Project to Joe McGee Construction Company, Inc. as the best and lowest bidder. This project allows for the reconstruction of Dining Street (from Poindexter Street to South College Street), Poindexter Street, and the Frontiers Parking Lot.

The Dining Street Extension Project will be funded through Senate Bill 2969 & Senate Bill 2948.

Thank you for your consideration in this matter. Please let us know if you have any questions.

GL Code: 314-600-709

Funding: Senate Bill 2948

ATTACHMENTS:

1. B8865 Dining St Pay App #5



October 11, 2022

Mr. Charles Smith
Public Works Director
City of Brandon
1000 Municipal Dr.
Brandon, MS 39042

RE: City of Brandon
Dining St. Extension, Poindexter and Frontiers Parking Lot Project
B-8865
Pay Request #5

Dear Mr. Smith:

Please find included in this packet all documentation and paperwork necessary for approval of Pay Request # 5 for construction services for the City of Brandon Dining St., Poindexter and Frontiers Parking Lot Project for Joe McGee Construction Co. Inc. in the amount of \$45,860.28.

We have reviewed this pay request and recommend this be submitted to the Board for their approval. Should you have any questions or need additional information, please do not hesitate to contact our office at 601-591-1077.

Sincerely,

Matthew Miller, P.E., P.L.S.
Benchmark Engineering & Surveying, LLC

cc: File: B-8865



10. BALANCE TO FINISH, PLUS RETAINAGE

Date:	10/5/2022
-------	-----------

(Date)

(Line 9 or other - attach explanation of the other amount)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Dining Street Extension, Poindexter Street & Frontiers Lot														
Application Period: September 1, 2022 to September 31, 2022														
Application Number: 5														
Application Date: 10/5/2022														
A														
Item		Contract Information				B	C	D	E	F	G	H	I	
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)		Installed this Period	Previously Installed	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (not in E)	Total Completed and Stored to Date (G + F)	% (H / B)	Balance to Finish (B - F)
1	MOBILIZATION	1,000	LS	60,000.00	\$60,000.00		-	1.00	1.00	\$60,000.00		\$60,000.00	100.0%	
2	CLEARING AND GRUBBING	1,000	LS	50,000.00	\$50,000.00		-	1.00	1.00	\$50,000.00		\$50,000.00	100.0%	
3	MAINTENANCE OF TRAFFIC	1,000	LS	20,000.00	\$20,000.00		0.07	0.75	0.82	\$16,400.00		\$16,400.00	82.0%	\$3,600.00
4	TEMPORARY EROSION CONTROL	1,000	LS	7,000.00	\$7,000.00		0.07	0.75	0.82	\$5,740.00		\$5,740.00	82.0%	\$1,260.00
5	SAW CUT (ALL DEPTHS)	852,000	LF	6.80	\$5,793.60		-	1,018.00	1,018.00	\$6,922.40		\$6,922.40	119.5%	
6	REMOVAL OF PAVEMENT (ALL TYPES)	600,000	SY	14.25	\$8,550.00		206.00	355.80	561.80	\$8,005.65		\$8,005.65	93.6%	\$544.35
7	REMOVAL OF CURB & GUTTER (ALL TYPES)	174,000	LF	16.35	\$2,844.90		45.00	164.00	209.00	\$3,417.15		\$3,417.15	120.1%	-\$572.25
8	REMOVAL OF EXISTING PIPE (ALL SIZES)	454,000	LF	21.00	\$9,534.00		-	199.00	199.00	\$4,179.00		\$4,179.00	43.8%	\$5,355.00
9	REMOVE EXISTING INLET (ALL SIZES & TYPES)	2,000	EA	950.00	\$1,900.00		-	2.00	2.00	\$1,900.00		\$1,900.00	100.0%	
10	REMOVE EXISTING F.E.S. (ALL SIZES & TYPES)	1,000	EA	475.00	\$475.00		-	1.00	1.00	\$475.00		\$475.00	100.0%	
11	REMOVAL OF CONCRETE HEADWALL	1,000	LS	475.00	\$475.00		-	1.00	1.00	\$475.00		\$475.00	100.0%	
12	COLD MILLING OF BITUMINOUS PAVEMENT(ALL DEPTHS)	1,340,000	SY	5.60	\$7,504.00		-	-	-					\$7,504.00
13	UNCLASSIFIED EXCAVATION, FM, AH	300,000	CY	20.00	\$6,000.00		387.00	525.00	912.00	\$18,240.00		\$18,240.00	304.0%	-\$12,240.00
14	SELECT BORROW MATERIAL, FM, AH	1,200,000	CY	28.50	\$34,200.00		138.00	450.00	588.00	\$16,758.00		\$16,758.00	49.0%	\$17,442.00
15	SS-2 INLET, SINGLE	4,000	EA	6,400.00	\$25,600.00		-	2.00	2.00	\$12,800.00		\$12,800.00	50.0%	\$12,800.00
16	SS-2 INLET, w/ SINGLE EXTENTION	2,000	EA	8,400.00	\$16,800.00		-	2.00	2.00	\$16,800.00		\$16,800.00	100.0%	
17	GRATE INLET	2,000	EA	4,600.00	\$9,200.00		-	3.00	3.00	\$13,800.00		\$13,800.00	150.0%	-\$4,600.00
18	DOUBLE GRATE INLET	2,000	EA	6,100.00	\$12,200.00		1.00	1.00	2.00	\$12,200.00		\$12,200.00	100.0%	
19	18" NYLOPLAST BASIN	1,000	EA	3,200.00	\$3,200.00		-	1.00	1.00	\$3,200.00		\$3,200.00	100.0%	
20	CONNECT TO EXISTING JUNCTION BOX	3,000	EA	1,900.00	\$5,700.00		2.00	3.00	5.00	\$9,500.00		\$9,500.00	166.7%	-\$3,800.00
21	CONNECTION TO EXISTING 24" STORM DRAIN (INCLUDES	1,000	EA	1,600.00	\$1,600.00		-	1.00	1.00	\$1,600.00		\$1,600.00	100.0%	
22	12" HP STORM PIPE	12,000	LF	106.00	\$1,272.00		5.00	52.00	57.00	\$6,042.00		\$6,042.00	475.0%	-\$4,770.00
23	15" REINFORCED CONCRETE PIPE, CLASS III	54,000	LF	96.00	\$5,184.00		-	87.00	87.00	\$8,352.00		\$8,352.00	161.1%	-\$3,168.00
24	18" REINFORCED CONCRETE PIPE, CLASS III	218,000	LF	81.00	\$17,658.00		10.00	206.00	216.00	\$17,496.00		\$17,496.00	99.1%	\$162.00
25	24" REINFORCED CONCRETE PIPE, CLASS III	132,000	LF	99.00	\$13,068.00		-	114.00	114.00	\$11,286.00		\$11,286.00	86.4%	\$1,782.00
26	24" TYPE 3B MODIFIED CURB AND GUTTER	1,352,000	LF	25.20	\$34,070.40		333.50	567.50	901.00	\$22,705.20		\$22,705.20	66.6%	\$11,365.20
27	24" TYPE 3B MODIFIED CURB WITH REVERSE GUTTER	217,000	LF	25.20	\$5,468.40		-	243.00	243.00	\$6,123.60		\$6,123.60	112.0%	-\$655.20
28	HEADER CURB	20,000	LF	43.00	\$860.00		-	20.00	20.00	\$860.00		\$860.00	100.0%	
29	CONCRETE DRIVEWAY APRON	65,000	SY	86.50	\$5,622.50		28.00	14.93	42.93	\$3,713.45		\$3,713.45	66.0%	\$1,909.06
30	CONCRETE SIDEWALK	413,000	SY	61.20	\$25,275.60		123.77	187.04	310.81	\$19,021.57		\$19,021.57	75.3%	\$6,254.03
31	HOT MIX ASPHALT, SC-1 (TYPE 8)	370,000	TON	129.20	\$47,804.00		-	344.42	344.42	\$44,499.06		\$44,499.06	93.1%	\$3,304.94
32	HOT MIX ASPHALT, BB-1 (TYPE 6)	615,000	TON	129.20	\$79,458.00		-	547.11	547.11	\$70,686.61		\$70,686.61	89.0%	\$8,771.39
33	CONCRETE PAVEMENT (WITH REINFORCEMENT)	230,000	SY	75.00	\$17,250.00		-	28.11	28.11	\$2,108.25		\$2,108.25	12.2%	\$15,141.75
34	610 CRUSHED LIMESTONE	34,000	TON	94.00	\$3,196.00		-	102.67	102.67	\$9,650.98		\$9,650.98	302.0%	-\$6,454.98
35	6" THERMOPLASTIC STRIPE, DETAIL YELLOW	175,000	LF	6.20	\$1,085.00		-	-	-					\$1,085.00
36	6" THERMOPLASTIC STRIPE, DETAIL WHITE	1,270,000	LF	6.20	\$7,874.00		-	-	-					\$7,874.00
37	6" THERMOPLASTIC STRIPE, CONTINUOUS YELLOW	576,000	LF	4.50	\$2,592.00		-	-	-					\$2,592.00
38	6" THERMOPLASTIC STRIPE, CONTINUOUS WHITE	636,000	LF	4.50	\$2,862.00		-	-	-					\$2,862.00
39	THERMOPLASTIC LEGEND, WHITE	232,000	LF	9.00	\$2,088.00		-	-	-					\$2,088.00
40	THERMOPLASTIC LEGEND, WHITE	130,000	SF	15.75	\$2,047.50		-	-	-					\$2,047.50



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CHARLES SMITH
DATE: 10/11/2022
SUBJECT: **CONSIDERATION TO DECLARE AS AN EMERGENCY AND APPROVE THE COMMODITY PRICING REPAIRS FOR AND INVOICE #4501-H22103-02 (JULY 2022 REPAIRS) IN THE AMOUNT OF \$30,079.63 AND INVOICE #4502-H22103-03-FINAL (AUGUST 2022 REPAIRS) IN THE AMOUNT OF 53,923.85 FROM HEMPHILL CONSTRUCTION IN ACCORDANCE WITH MCA 31-7-13(K) AND 31-7-13(N) AND AUTHORIZE PAYMENTS OF THE SAME.**

Asking for your consideration to approve the following repairs by Hemphill Construction per commodity bid pricing and authorize payments of the same. These repairs and work were necessary as they were water, sewer, and storm drain emergencies that affected the services provided to customers or posed environmental hazards.

- WO #42850 – Water leak repair at 1323 West Government Street - \$12,216.27
- WO #42908 – Water leak repair on Marquette Road (near Brown Bottling) - \$3,813.60
- WO #42415 – Water leak repair at 201 North College Street (parking lot facing Tamberline Street) - \$3,813.60
- WO #42882 – Water leak repair at 14 Crosswoods Drive - \$10,236.16

ATTACHMENTS:

1. Hemphill invoice #4501-H22103-02
2. Hemphill invoice #4502-H22103-03-Final



P.O. Drawer 879
Florence, MS 39073

Phone: 601-932-2060
Fax: 601-932-2550

INVOICE

City of Brandon
Department of Public Works
P.O. Box 1539
Brandon, MS 39043

Attn: Mr. Charles Smith

Mail Payment to:

Hemphill Construction Company, Inc
P.O. Drawer 879
Florence, MS 39073-0879

DATE: 9/12/2022

INVOICE # 4501-H22103-08
2

JOB RE: July 2022 Repairs

TERMS: Net 30

<u>Work Order</u>	<u>DESCRIPTION OF WORK</u>	<u>TOTAL</u>
42850	West Government Street	\$12,216.27
42908	Marquette Raod	\$3,813.60
42415	Tamberline Street	\$3,813.60
42882	14 Crosswoods Drive	\$10,236.16
TOTAL AMOUNT DUE		\$30,079.63

Work Order 42850 – West Government Street

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	8	HR	Superintendent	\$99.75	\$798.00
2	15	HR	Foreman	\$89.25	\$1,338.75
3	15	HR	Trackhoe & Operator (308)	\$94.50	\$1,417.50
4	15	HR	Front End Loader & Operator	\$99.75	\$1,496.25
5	30	HR	Pipelayer	\$36.75	\$1,102.50
6	15	HR	Laborer	\$31.50	\$472.50
7	15	HR	Pickup Truck	\$17.85	\$267.75
8	15	HR	Flatbed Truck	\$21.00	\$315.00
9	15	HR	Small Incidental Tools	\$15.75	\$236.25
10	10	HR	Vacuum Excavator	\$78.75	\$787.50
11	1	LS	Eagle Pipe + 15%	\$3,984.27	\$3,984.27

TOTAL AMOUNT DUE**\$12,216.27**

Work Order 42908 – Marquette Road

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	5	HR	Superintendent	\$99.75	\$498.75
2	11	HR	Foreman	\$89.25	\$981.75
3	11	HR	Trackhoe & Operator (308)	\$94.50	\$1,039.50
4	0	HR	Front End Loader & Operator	\$99.75	\$0.00
5	0	HR	Pipelayer	\$36.75	\$0.00
6	22	HR	Laborer	\$31.50	\$693.00
7	11	HR	Pickup Truck	\$17.85	\$196.35
8	11	HR	Flatbed Truck	\$21.00	\$231.00
9	11	HR	Small Incidental Tools	\$15.75	\$173.25

TOTAL AMOUNT DUE**\$3,813.60**

Work Order 42415 – Tamberline Street

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	5	HR	Superintendent	\$99.75	\$498.75
2	11	HR	Foreman	\$89.25	\$981.75
3	11	HR	Trackhoe & Operator (308)	\$94.50	\$1,039.50
4	0	HR	Front End Loader & Operator	\$99.75	\$0.00
5	0	HR	Pipelayer	\$36.75	\$0.00
6	22	HR	Laborer	\$31.50	\$693.00
7	11	HR	Pickup Truck	\$17.85	\$196.35
8	11	HR	Flatbed Truck	\$21.00	\$231.00
9	11	HR	Small Incidental Tools	\$15.75	\$173.25

TOTAL AMOUNT DUE**\$3,813.60**

Work Order 42882 – 14 Crosswoods

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	11	HR	Superintendent	\$99.75	\$1,097.25
2	22	HR	Foreman	\$89.25	\$1,963.50
3	22	HR	Trackhoe & Operator (308)	\$94.50	\$2,079.00
4	0	HR	Front End Loader & Operator	\$99.75	\$0.00
5	0	HR	Pipelayer	\$36.75	\$0.00
6	44	HR	Laborer	\$31.50	\$1,386.00
7	22	HR	Pickup Truck	\$17.85	\$392.70
8	22	HR	Flatbed Truck	\$21.00	\$462.00
9	22	HR	Small Incidental Tools	\$15.75	\$346.50
10	22	HR	Vacuum Excavator	\$78.75	\$1,732.50
11	1	LS	Eagle Pipe + 15%	\$776.71	\$776.71

TOTAL AMOUNT DUE

\$10,236.16

Please Pay from This Invoice

A service charge of 1-1/2% per month, which is an annual rate of 18% will be added for all past due amounts.



P.O. Drawer 879
Florence, MS 39073

Phone: 601-932-2060
Fax: 601-932-2550

INVOICE

City of Brandon
Department of Public Works
P.O. Box 1539
Brandon, MS 39043

Attn: Mr. Charles Smith

Mail Payment to:

Hemphill Construction Company, Inc
P.O. Drawer 879
Florence, MS 39073-0879

DATE: 9/12/2022

INVOICE # 4502-H22103-03-Final

JOB RE: August 2022 Repairs

TERMS: Net 30

<u>Work Order</u>	<u>DESCRIPTION OF WORK</u>	<u>TOTAL</u>
43780	3009 Cross Creek Cove	\$2,331.00
43367	Old Highway 80	\$4,968.60
43781	Methodist Church - <i>205 Mary Ann Dr.</i>	\$9,316.65
42415	College St and Temberline	\$4,029.90
43782 <i>235</i>	325 Kennedy Farms	\$13,006.78
43783	1035 Sunset Drive	\$6,482.70
43784	84 Sunline	\$11,556.97
<i>43710</i> 43785	Trickhambridge at Longwood	\$2,231.25
TOTAL AMOUNT DUE		\$53,923.85

Work Order 43780 – 3009 Cross Creek Cove

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	3	HR	Superintendent	\$99.75	\$299.25
2	5	HR	Foreman	\$89.25	\$446.25
3	5	HR	Trackhoe & Operator (308)	\$94.50	\$472.50
4	5	HR	Front End Loader & Operator	\$99.75	\$498.75
5	5	HR	Pipelayer	\$36.75	\$183.75
6	5	HR	Laborer	\$31.50	\$157.50
7	5	HR	Pickup Truck	\$17.85	\$89.25
8	5	HR	Flatbed Truck	\$21.00	\$105.00
9	5	HR	Small Incidental Tools	\$15.75	\$78.75

TOTAL AMOUNT DUE**\$2,331.00**

Work Order 43367 – Old Highway 80

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	5	HR	Superintendent	\$99.75	\$498.75
2	11	HR	Foreman	\$89.25	\$981.75
3	11	HR	Trackhoe & Operator (308)	\$94.50	\$1,039.50
4	11	HR	Front End Loader & Operator	\$99.75	\$1,097.25
5	11	HR	Pipelayer	\$36.75	\$404.25
6	11	HR	Laborer	\$31.50	\$346.50
7	11	HR	Pickup Truck	\$17.85	\$196.35
8	11	HR	Flatbed Truck	\$21.00	\$231.00
9	11	HR	Small Incidental Tools	\$15.75	\$173.25

TOTAL AMOUNT DUE**\$4,968.60**

Work Order 43781 – Methodist Church

- 205 Mary Ann Dr

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	10	HR	Superintendent	\$99.75	\$997.50
2	19	HR	Foreman	\$89.25	\$1,695.75
3	19	HR	Trackhoe & Operator (308)	\$94.50	\$1,795.50
4	19	HR	Front End Loader & Operator	\$99.75	\$1,895.25
5	19	HR	Pipelayer	\$36.75	\$698.25
6	38	HR	Laborer	\$31.50	\$1,197.00
7	19	HR	Pickup Truck	\$17.85	\$339.15
8	19	HR	Flatbed Truck	\$21.00	\$399.00
9	19	HR	Small Incidental Tools	\$15.75	\$299.25

TOTAL AMOUNT DUE**\$9,316.65**

Work Order 42415 – College St & Tamberline

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	2	HR	Superintendent	\$99.75	\$199.50
2	9	HR	Foreman	\$89.25	\$803.25
3	6	HR	Trackhoe & Operator (308)	\$94.50	\$567.00
4	9	HR	Front End Loader & Operator	\$99.75	\$897.75
5	15	HR	Pipelayer	\$36.75	\$551.25
6	16.5	HR	Laborer	\$31.50	\$519.75
7	9	HR	Pickup Truck	\$17.85	\$160.65
8	9	HR	Flatbed Truck	\$21.00	\$189.00
9	9	HR	Small Incidental Tools	\$15.75	\$141.75

TOTAL AMOUNT DUE**\$4,029.90**

Work Order 43782 – Kennedy Farms

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	14	HR	Superintendent	\$99.75	\$1,396.50
2	27	HR	Foreman	\$89.25	\$2,409.75
3	27	HR	Trackhoe & Operator (308)	\$94.50	\$2,551.50
4	27	HR	Front End Loader & Operator	\$99.75	\$2,693.25
5	27	HR	Pipelayer	\$36.75	\$992.25
6	27	HR	Laborer	\$31.50	\$850.50
7	27	HR	Pickup Truck	\$17.85	\$481.95
8	27	HR	Flatbed Truck	\$21.00	\$567.00
9	27	HR	Small Incidental Tools	\$15.75	\$425.25
10	1	LS	Delta Industries + 15%	\$638.83	\$638.83

TOTAL AMOUNT DUE**\$13,006.78**

Work Order 43783 – 1035 Sunset Drive

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	6	HR	Superintendent	\$99.75	\$598.50
2	12	HR	Foreman	\$89.25	\$1,071.00
3	12	HR	Trackhoe & Operator (308)	\$94.50	\$1,134.00
4	12	HR	Front End Loader & Operator	\$99.75	\$1,197.00
5	24	HR	Pipelayer	\$36.75	\$882.00
6	0	HR	Laborer	\$31.50	\$0.00
7	12	HR	Pickup Truck	\$17.85	\$214.20
8	12	HR	Flatbed Truck	\$21.00	\$252.00
9	12	HR	Small Incidental Tools	\$15.75	\$189.00
10	12	HR	Vacuum Excavator	\$78.75	\$945.00

TOTAL AMOUNT DUE**\$6,482.70**

Work Order 43784 – 84 Sunline Drive

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	6	HR	Superintendent	\$99.75	\$598.50
2	12	HR	Foreman	\$89.25	\$1,071.00
3	12	HR	Trackhoe & Operator (308)	\$94.50	\$1,134.00
4	12	HR	Front End Loader & Operator	\$99.75	\$1,197.00
5	24	HR	Pipelayer	\$36.75	\$882.00
6	0	HR	Laborer	\$31.50	\$0.00
7	12	HR	Pickup Truck	\$17.85	\$214.20
8	12	HR	Flatbed Truck	\$21.00	\$252.00
9	12	HR	Small Incidental Tools	\$15.75	\$189.00
10	12	HR	Vacuum Excavator	\$78.75	\$945.00
11	1	LS	Eagle Pipe + 15%	\$5,074.27	\$5,074.27
TOTAL AMOUNT DUE					\$11,556.97

43710

Work Order 43785 – Trickham Bridge at Longwood

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	2	HR	Superintendent	\$99.75	\$199.50
2	5	HR	Foreman	\$89.25	\$446.25
3	5	HR	Trackhoe & Operator (308)	\$94.50	\$472.50
4	5	HR	Front End Loader & Operator	\$99.75	\$498.75
5	5	HR	Pipelayer	\$36.75	\$183.75
6	5	HR	Laborer	\$31.50	\$157.50
7	5	HR	Pickup Truck	\$17.85	\$89.25
8	5	HR	Flatbed Truck	\$21.00	\$105.00
9	5	HR	Small Incidental Tools	\$15.75	\$78.75
TOTAL AMOUNT DUE					\$2,231.25

Please Pay from This Invoice

A service charge of 1-1/2% per month, which is an annual rate of 18% will be added for all past due amounts.



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CHARLES SMITH, CARLY DEARMAN
DATE: 10/12/2022
SUBJECT: **CONSIDERATION TO APPROVE THE PURCHASE OF ASPHALT UNDER STATE CONTRACT # DFA74521-22 FOR THE FY23 TERM EFFECTIVE OCTOBER 18, 2022 THROUGH SEPTEMBER 30, 2023.**

Asking for your consideration to approve the use of State Contract Number: DFA74521-22 for the purchase of asphalt. The prices listed on the referenced State Contract through DFA are effective immediately and will end on December 31, 2022.

Under State Contract Number: DFA74521-22, the City of Brandon can only use contract pricing listed under item numbers 3 & 4 within the contract.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

1. ASPHALT STATE CONTRACT PRICING 07012022 thru 12312022

State of Mississippi

DEPARTMENT OF TRANSPORTATION

Statewide Agency Contract
Number: DFA74521-22

HOT & COLD MIX ASPHALT

07/01/22 – 12/31/22

Please Note:

The contract posted is for price reference only. The contracts in MAGIC are MDOT's. The tabulation DFA74521-22 reflects the highest amount that may be paid for the commodity. Generally, pricing is negotiated lower than list either with an existing participating vendor or locally below the contract listed price(s).

If you are unable to negotiate a lower cost and are a State Agency required to use MAGIC, in order to use one of the vendors listed please contact Christopher.Statham@dfa.ms.gov and include the vendor name you need a contract created for. The contract can then be created for that individual vendor at that time. This will be completed on an as needed basis, it will posted to our website typically within seventy-two (72) hours and available for use through MAGIC.

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1	APAC-MISSISSIPPI INC (WASHINGTON/NATCHEZ).....	27
4	BARRIERE CONSTRUCTION CO, LLC (BOUTTE, LA).....	28
4	BYOGON ENVIRONMENTAL GROUP, INC (SHREVEPORT, LA) ...	29
3	CENTRAL PIPE SUPPLY.....	30
2	DICKERSON & BOWEN INC (BROOKHAVEN).....	31
2	DICKERSON & BOWEN INC (CARTHAGE).....	33
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2	DUNN ROADBUILDERS LLC (COLUMBIA).....	38
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2	DUNN ROADBUILDERS LLC (PETAL).....	42
4	HUEY STOCKSTILL, INC. (PICAYUNE).....	44
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4	LEHMAN ROBERTS COMPANY (BATESVILLE).....	48
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4	LEHMAN ROBERTS COMPANY (WINONA).....	52
3	WARREN PAVING, INC (GULFPORT).....	53
4	WARREN PAVING, INC (HATTIESBURG).....	55
3	WARREN PAVING, INC (MOSS POINT).....	57

1 = MDOT ONLY

2 = MDOT AND OTHER STATE AGENCIES

3 = MDOT & GOVERNING AUTHORITIES

4 = MDOT, GOVERNING AUTHORITIES, & OTHER STATE AGENCIES

ADCAMP, INC.
P.O. BOX 54246
JACKSON, MS 39288
1353 FLOWOOD DRIVE
FLOWOOD, MS 39232
601/939-4493
FAX: 601-939-4676
ralph@adcampinc.com

HOT AND COLD BITUMINOUS ASPHALT MIXTURES
JULY 1, 2022 THROUGH DECEMBER 31, 2022

Our price for material produced in accordance with Mississippi Department of Transportation Specifications. Trucks at our plant located at 1353 FLOWOOD DRIVE, FLOWOOD, MS 39232 are as follows:

HOT BITUMINOUS PAVEMENT SURFACE COURSE GRADATION SC-1:

(1) Type 8, Crushed Gravel, or @ 82.00 per ton
Combined with
Limestone or Slag

CONTRACTORS HOT MIS ASPHALT SPECIFICATIONS

(21) Hot Mix Asphalt @ 78.00 per ton

CONTRACTOR WILL DELIVER ASPHALT MIXTURES TO ANY POINT IN THE STATE FOR
.80 PER TON PER MILE, WITH 12.00 PER TON MINIMUM HAUL.

BARRIERE CONSTRUCTION COMPANY, LLC.
P.O. BOX 1576
BOUTTE, LA 70039
985-785-7700
FAX: 985-331-3559
josephk@barriere.com

HOT AND COLD BITUMINOUS ASPHALT MIXTURES
JULY 1, 2022 THROUGH DECEMBER 31, 2022

Our price for material produced in accordance with Mississippi Department of Transportation Specifications. Trucks at our plant located at BOUTTE, LA are as follows:

404-A PRE-APPROVED COMMERCIAL COLD BITUMINOUS MIXTURES

- | | | |
|------|---|---|
| (23) | Bagged form: <u>STREET WISE</u> | Manufactured by: <u>BARRIERE CONST. COMPANY, LLC.</u> |
| | Product Name | |
| | @ <u>440.00</u> per ton (\$11.00 per bag) | |
| (24) | Bulk form: <u>STREET WISE</u> | Manufactured by: <u>BARRIERE CONST. COMPANY, LLC.</u> |
| | Product Name | |
| | @ <u>146.00</u> per ton | |

CONTRACTOR'S COLD BITUMINOUS MIXTURE SPECIFICATIONS

- (29) Cold Mix Asphalt @ 146.00 per ton

CONTRACTOR WILL DELIVER ASPHALT MIXTURES TO ANY POINT IN THE STATE FOR
.75 PER TON PER MILE, WITH 12.00 PER TON MINIMUM HAUL.

BYOGON ENVIRONMENTAL GROUP, INC.
5562 PINEHILL ROAD
SHREVEPORT, LA 71107
318-655-2422
curtisd@yahoo.com

HOT AND COLD BITUMINOUS ASPHALT MIXTURES
JULY 1, 2022 THROUGH DECEMBER 31, 2022

Our price for material produced in accordance with Mississippi Department of Transportation Specifications. Trucks at our plant located at _____ are as follows:

404-A PRE-APPROVED COMMERCIAL COLD BITUMINOUS MIXTURES

(23) Bagged form: BOND-X GREEN Manufactured by: SEABOARD ASPHALT
Product Name
@ 15.75 per bag (49 bags per pallet, 1 pallet minimum)

CENTRAL PIPE SUPPLY, INC.
101 WARE ROAD
PEARL, MS 39208
601-939-3322
FAX: 601-932-8944
mwarren@centralpipe.com

HOT AND COLD BITUMINOUS ASPHALT MIXTURES
JULY 1, 2022 THROUGH DECEMBER 31, 2022

Our price for material produced in accordance with Mississippi Department of Transportation Specifications. Trucks at our plant located at _____ are as follows:

404-A PRE-APPROVED COMMERCIAL COLD BITUMINOUS MIXTURES

(23) Bagged form: Perma Patch Manufactured by: Perma Patch
 Product Name
@ 599.95 per ton \$18.00 per 60lbs pag(1-1/2 Ton Minimum Order)

CONTRACTOR WILL DELIVER ASPHALT MIXTURES TO ANY POINT IN THE STATE FOR NO
CHARGE PER TON PER MILE, WITH 1 1/2 PER TON MINIMUM HAUL.

HUEY P. STOCKSTILL, LLC.
P.O. BOX 758
PICAYUNE, MS 39466
601-798-2981
FAX: 601-798-3072
hueyiii@hueystockstill.com

HOT AND COLD BITUMINOUS ASPHALT MIXTURES
JULY 1, 2022 THROUGH DECEMBER 31, 2022

Our price for material produced in accordance with Mississippi Department of Transportation Specifications Department of Transportation at our plant located at 815 N. Beech St., Picayune, MS 39466 are as follows:

HOT BITUMINOUS PAVEMENT SURFACE COURSE GRADATION SC-1:

(1) Type 8, Crushed Gravel, or @ 77.00 per ton
Combined with
Limestone or Slag

907-403-A HOT MIX ASPHALT, ST:

(2) 4.75 mm Mixture @ 83.00 per ton
(3) 9.5mm Mixture @ 77.00 per ton
(4) 12.5 mm Mixture @ 77.00 per ton
(5) 19 mm Mixture @ 77.00 per ton

907-403-A HOT MIX ASPHALT, MT:

(7) 4.75 mm Mixture @ 83.00 per ton
(8) 9.5 mm Mixture @ 77.00 per ton
(9) 12.5 mm Mixture @ 77.00 per ton
(10) 19 mm Mixture @ 77.00 per ton

907-403-A HOT MIX ASPHALT, HT:

(12) 4.75 mm Mixture @ 83.00 per ton
(13) 9.5 mm Mixture @ 77.00 per ton
(14) 12.5 mm Mixture @ 77.00 per ton
(15) 19 mm Mixture @ 77.00 per ton

907-403-A HOT MIX ASPHALT, HT, POLYMER MODIFIED (PG 76-22) :

(17) 4.75 mm Mixture	@ <u>88.00</u>	per ton
(18) 9.5 mm Mixture	@ <u>82.00</u>	per ton
(19) 12.5 mm Mixture	@ <u>82.00</u>	per ton
(20) 19 mm Mixture	@ <u>82.00</u>	per ton

CONTRACTORS HOT MIS ASPHALT SPECIFICATIONS

(21) Hot Mix Asphalt	@ <u>77.00</u>	per ton
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ULTRA-THIN HOT MIX ASPHALT (UHMA - SEE ATTACHED)

(22) Hot Mix Asphalt	@ <u>77.00</u>	per ton
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HUEY P. STOCKSTILL, LLC.
P.O. BOX 758
PICAYUNE, MS 39466
601-798-2981
FAX: 601-798-3072
hueyiii@hueystockstill.com

HOT AND COLD BITUMINOUS ASPHALT MIXTURES
JULY 1, 2022 THROUGH DECEMBER 31, 2022

Our price for material produced in accordance with Mississippi Department of Transportation Specifications Department of Transportation at our plant located at 2601 Old Spanish Trail, Gautier, MS are as follows:

HOT BITUMINOUS PAVEMENT SURFACE COURSE GRADATION SC-1:

(1) Type 8, Crushed Gravel, or @ 77.00 per ton
Combined with
Limestone or Slag

907-403-A HOT MIX ASPHALT, ST:

(2) 4.75 mm Mixture @ 83.00 per ton
(3) 9.5mm Mixture @ 77.00 per ton
(4) 12.5 mm Mixture @ 77.00 per ton
(5) 19 mm Mixture @ 77.00 per ton

907-403-A HOT MIX ASPHALT, MT:

(7) 4.75 mm Mixture @ 83.00 per ton
(8) 9.5 mm Mixture @ 77.00 per ton
(9) 12.5 mm Mixture @ 77.00 per ton
(10) 19 mm Mixture @ 77.00 per ton

907-403-A HOT MIX ASPHALT, HT:

(12) 4.75 mm Mixture @ 83.00 per ton
(13) 9.5 mm Mixture @ 77.00 per ton
(14) 12.5 mm Mixture @ 77.00 per ton
(15) 19 mm Mixture @ 77.00 per ton

907-403-A HOT MIX ASPHALT, HT, POLYMER MODIFIED (PG 76-22) :

(17) 4.75 mm Mixture	@ <u>88.00</u>	per ton
(18) 9.5 mm Mixture	@ <u>82.00</u>	per ton
(19) 12.5 mm Mixture	@ <u>82.00</u>	per ton
(20) 19 mm Mixture	@ <u>82.00</u>	per ton

CONTRACTORS HOT MIS ASPHALT SPECIFICATIONS

(21) Hot Mix Asphalt	@ <u>77.00</u>	per ton
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ULTRA-THIN HOT MIX ASPHALT (UHMA - SEE ATTACHED)

(22) Hot Mix Asphalt	@ <u>77.00</u>	per ton
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LEHMAN-ROBERTS COMPANY
P.O. BOX 1603
MEMPHIS, TN 38101
901-774-4000
FAX: 901-774-4028
mellis@lehmanroberts.com

HOT AND COLD BITUMINOUS ASPHALT MIXTURES
JULY 1, 2022 THROUGH DECEMBER 31, 2022

Our price for material produced in accordance with Mississippi Department of Transportation Specifications Department of Transportation at our plant located at PLANT 7, 1775 FARRISH GRAVEL ROAD, BATESVILLE, MS 38606 are as follows:

907-403-A HOT MIX ASPHALT, ST:

(3) 9.5mm Mixture	@ <u>84.00</u>	per ton
(4) 12.5 mm Mixture	@ <u>79.00</u>	per ton
(5) 19 mm Mixture	@ <u>69.00</u>	per ton

907-403-A HOT MIX ASPHALT, MT:

(8) 9.5 mm Mixture	@ <u>84.00</u>	per ton
(9) 12.5 mm Mixture	@ <u>79.00</u>	per ton
(10) 19 mm Mixture	@ <u>69.00</u>	per ton

907-403-A HOT MIX ASPHALT, HT:

(13) 9.5 mm Mixture	@ <u>84.00</u>	per ton
(14) 12.5 mm Mixture	@ <u>79.00</u>	per ton
(15) 19 mm Mixture	@ <u>69.00</u>	per ton

404-A PRE-APPROVED COMMERCIAL COLD BITUMINOUS MIXTURES

(24) Bulk form: <u>QPR COLD MIX</u>	Manufactured by: <u>QPR</u>
Product Name	
@ <u>150.00</u>	per ton

CONTRACTOR WILL DELIVER ASPHALT MIXTURES TO ANY POINT IN THE STATE FOR
.30 PER TON PER MILE, WITH 7.70 PER TON MINIMUM HAUL.

LEHMAN-ROBERTS COMPANY
P.O. BOX 1603
MEMPHIS, TN 38101
901-774-4000
FAX: 901-774-4028
mellis@lehmanroberts.com

HOT AND COLD BITUMINOUS ASPHALT MIXTURES
JULY 1, 2022 THROUGH DECEMBER 31, 2022

Our price for material produced in accordance with Mississippi Department of Transportation Specifications Department of Transportation at our plant located at PLANT 10, 161 STONEWALL ROAD, BYHALIA, MS 38611 are as follows:

907-403-A HOT MIX ASPHALT, ST:

(3) 9.5mm Mixture	@ <u>83.00</u> per ton
(4) 12.5 mm Mixture	@ <u>80.00</u> per ton
(5) 19 mm Mixture	@ <u>67.00</u> per ton

907-403-A HOT MIX ASPHALT, MT:

(8) 9.5 mm Mixture	@ <u>83.00</u> per ton
(9) 12.5 mm Mixture	@ <u>80.00</u> per ton
(10) 19 mm Mixture	@ <u>67.00</u> per ton

907-403-A HOT MIX ASPHALT, HT:

(13) 9.5 mm Mixture	@ <u>83.00</u> per ton
(14) 12.5 mm Mixture	@ <u>80.00</u> per ton
(15) 19 mm Mixture	@ <u>67.00</u> per ton

404-A PRE-APPROVED COMMERCIAL COLD BITUMINOUS MIXTURES

(24) Bulk form: <u>QPR COLD MIX</u>	Manufactured by: <u>QPR</u>
Product Name	
@ <u>150.00</u> per ton	

CONTRACTOR WILL DELIVER ASPHALT MIXTURES TO ANY POINT IN THE STATE FOR
.30 PER TON PER MILE, WITH 7.00 PER TON MINIMUM HAUL.

LEHMAN-ROBERTS COMPANY
P.O. BOX 1603
MEMPHIS, TN 38101
901-774-4000
FAX: 901-774-4028
mellis@lehmanroberts.com

HOT AND COLD BITUMINOUS ASPHALT MIXTURES
JULY 1, 2022 THROUGH DECEMBER 31, 2022

Our price for material produced in accordance with Mississippi Department of Transportation Specifications Department of Transportation at our plant located at PLANT 6, 6158 HIGHWAY 51 SOUTH, HERNANDO, MS 38632 are as follows:

907-403-A HOT MIX ASPHALT, ST:

(3) 9.5mm Mixture	@ <u>82.00</u> per ton
(4) 12.5 mm Mixture	@ <u>78.00</u> per ton
(5) 19 mm Mixture	@ <u>69.50</u> per ton

907-403-A HOT MIX ASPHALT, MT:

(8) 9.5 mm Mixture	@ <u>82.00</u> per ton
(9) 12.5 mm Mixture	@ <u>78.00</u> per ton
(10) 19 mm Mixture	@ <u>69.50</u> per ton

907-403-A HOT MIX ASPHALT, HT:

(13) 9.5 mm Mixture	@ <u>82.00</u> per ton
(14) 12.5 mm Mixture	@ <u>78.00</u> per ton
(15) 19 mm Mixture	@ <u>69.50</u> per ton

CONTRACTOR WILL DELIVER ASPHALT MIXTURES TO ANY POINT IN THE STATE FOR .30 PER TON PER MILE, WITH 7.00 PER TON MINIMUM HAUL.

LEHMAN-ROBERTS COMPANY
P.O. BOX 1603
MEMPHIS, TN 38101
901-774-4000
FAX: 901-774-4028
mellis@lehmanroberts.com

HOT AND COLD BITUMINOUS ASPHALT MIXTURES
JULY 1, 2022 THROUGH DECEMBER 31, 2022

Our price for material produced in accordance with Mississippi Department of Transportation Specifications Department of Transportation at our plant located at PLANT 11, 325 COUNTY RD 101, OXFORD, MS 38655 are as follows:

907-403-A HOT MIX ASPHALT, ST:

(3) 9.5mm Mixture	@ <u>85.00</u> per ton
(4) 12.5 mm Mixture	@ <u>82.00</u> per ton
(5) 19 mm Mixture	@ <u>81.00</u> per ton

907-403-A HOT MIX ASPHALT, MT:

(8) 9.5 mm Mixture	@ <u>85.00</u> per ton
(9) 12.5 mm Mixture	@ <u>82.00</u> per ton
(10) 19 mm Mixture	@ <u>81.00</u> per ton

907-403-A HOT MIX ASPHALT, HT:

(13) 9.5 mm Mixture	@ <u>85.00</u> per ton
(14) 12.5 mm Mixture	@ <u>82.00</u> per ton
(15) 19 mm Mixture	@ <u>81.00</u> per ton

CONTRACTOR WILL DELIVER ASPHALT MIXTURES TO ANY POINT IN THE STATE FOR .30 PER TON PER MILE, WITH 7.00 PER TON MINIMUM HAUL.

LEHMAN-ROBERTS COMPANY
P.O. BOX 1603
MEMPHIS, TN 38101
901-774-4000
FAX: 901-774-4028
mellis@lehmanroberts.com

HOT AND COLD BITUMINOUS ASPHALT MIXTURES
JULY 1, 2022 THROUGH DECEMBER 31, 2022

Our price for material produced in accordance with Mississippi Department of Transportation Specifications Department of Transportation at our plant located at PLANT 1, 413 HIGHWAY 82, WINONA, MS 38967 are as follows:

907-403-A HOT MIX ASPHALT, ST:

(3) 9.5mm Mixture	@ <u>91.50</u> per ton
(4) 12.5 mm Mixture	@ <u>86.00</u> per ton
(5) 19 mm Mixture	@ <u>74.00</u> per ton

907-403-A HOT MIX ASPHALT, MT:

(8) 9.5 mm Mixture	@ <u>91.50</u> per ton
(9) 12.5 mm Mixture	@ <u>86.00</u> per ton
(10) 19 mm Mixture	@ <u>74.00</u> per ton

907-403-A HOT MIX ASPHALT, HT:

(13) 9.5 mm Mixture	@ <u>91.50</u> per ton
(14) 12.5 mm Mixture	@ <u>86.00</u> per ton
(15) 19 mm Mixture	@ <u>74.00</u> per ton

CONTRACTOR WILL DELIVER ASPHALT MIXTURES TO ANY POINT IN THE STATE FOR
.30 PER TON PER MILE, WITH 7.00 PER TON MINIMUM HAUL.

WARREN PAVING, INC.
11211 REICHOLD ROAD
GULFPORT, MS 39503
228-896-8003
FAX: 228-896-8155
joelmoody@warrenpaving.com

HOT AND COLD BITUMINOUS ASPHALT MIXTURES
JULY 1, 2022 THROUGH DECEMBER 31, 2022

Our price for material produced in accordance with Mississippi Department of Transportation Specifications Department of Transportation at our plant located at 11211 REICHOLD ROAD, GULFPORT, MS are as follows:

HOT BITUMINOUS PAVEMENT SURFACE COURSE GRADATION SC-1:

(1) Type 8, Crushed Gravel, or @ 78.00 per ton
Combined with
Limestone or Slag

907-403-A HOT MIX ASPHALT, ST:

(2) 4.75 mm Mixture @ 81.50 per ton
(3) 9.5mm Mixture @ 74.00 per ton
(4) 12.5 mm Mixture @ 72.00 per ton
(5) 19 mm Mixture @ 70.00 per ton
(6) 25 mm Mixture @ 70.00 per ton

907-403-A HOT MIX ASPHALT, MT:

(7) 4.75 mm Mixture @ 82.25 per ton
(8) 9.5 mm Mixture @ 74.75 per ton
(9) 12.5 mm Mixture @ 72.75 per ton
(10) 19 mm Mixture @ 70.75 per ton
(11) 25 mm Mixture @ 70.75 per ton

907-403-A HOT MIX ASPHALT, HT:

(12) 4.75 mm Mixture @ 83.00 per ton
(13) 9.5 mm Mixture @ 75.50 per ton

(14) 12.5 mm Mixture	@	<u>73.50</u>	per ton
(15) 19 mm Mixture	@	<u>71.75</u>	per ton
(16) 25 mm Mixture	@	<u>71.50</u>	per ton

907-403-A HOT MIX ASPHALT, HT, POLYMER MODIFIED (PG 76-22):

(17) 4.75 mm Mixture	@	<u>91.50</u>	per ton
(18) 9.5 mm Mixture	@	<u>87.00</u>	per ton
(19) 12.5 mm Mixture	@	<u>85.00</u>	per ton
(20) 19 mm Mixture	@	<u>83.00</u>	per ton

CONTRACTORS HOT MIS ASPHALT SPECIFICATIONS

(21) Hot Mix Asphalt	@	<u>72.00</u>	per ton
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ULTRA-THIN HOT MIX ASPHALT (UHMA - SEE ATTACHED)

(22) Hot Mix Asphalt	@	<u>80.50</u>	per ton
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CONTRACTOR'S COLD BITUMINOUS MIXTURE SPECIFICATIONS

(29) Cold Mix Asphalt	@	<u>110.00</u>	per ton
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CONTRACTOR WILL DELIVER ASPHALT MIXTURES TO ANY POINT IN THE STATE FOR
.30 PER TON PER MILE, WITH 8.00 PER TON MINIMUM HAUL.

WARREN PAVING, INC.
P.O. BOX 572
HATTIESBURG, MS 39403
601-544-7811
FAX: 601-544-2005
jeremypatterson@warrenpaving.com

HOT AND COLD BITUMINOUS ASPHALT MIXTURES
JULY 1, 2022 THROUGH DECEMBER 31, 2022

Our price for material produced in accordance with Mississippi Department of Transportation Specifications Department of Transportation at our plant located at 562 ELKS LAKE ROAD, HATTIESBURG, MS 39403 are as follows:

HOT BITUMINOUS PAVEMENT SURFACE COURSE GRADATION SC-1:

(1) Type 8, Crushed Gravel, or @ 74.75 per ton
Combined with
Limestone or Slag

907-403-A HOT MIX ASPHALT, ST:

(2) 4.75 mm Mixture @ 82.75 per ton
(3) 9.5mm Mixture @ 76.75 per ton
(4) 12.5 mm Mixture @ 74.50 per ton
(5) 19 mm Mixture @ 71.00 per ton
(6) 25 mm Mixture @ 71.00 per ton

907-403-A HOT MIX ASPHALT, MT:

(7) 4.75 mm Mixture @ 83.25 per ton
(8) 9.5 mm Mixture @ 77.25 per ton
(9) 12.5 mm Mixture @ 75.00 per ton
(10) 19 mm Mixture @ 71.50 per ton
(11) 25 mm Mixture @ 71.50 per ton

907-403-A HOT MIX ASPHALT, HT:

(12) 4.75 mm Mixture @ 83.75 per ton

(13) 9.5 mm Mixture	@ <u>77.75</u> per ton
(14) 12.5 mm Mixture	@ <u>75.50</u> per ton
(15) 19 mm Mixture	@ <u>72.00</u> per ton
(16) 25 mm Mixture	@ <u>72.00</u> per ton

907-403-A HOT MIX ASPHALT, HT, POLYMER MODIFIED (PG 76-22):

(17) 4.75 mm Mixture	@ <u>91.50</u> per ton
(18) 9.5 mm Mixture	@ <u>84.75</u> per ton
(19) 12.5 mm Mixture	@ <u>82.50</u> per ton
(20) 19 mm Mixture	@ <u>77.65</u> per ton

CONTRACTORS HOT MIS ASPHALT SPECIFICATIONS

(21) Hot Mix Asphalt	@ <u>74.75</u> per ton
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ULTRA-THIN HOT MIX ASPHALT (UHMA - SEE ATTACHED)

(22) Hot Mix Asphalt	@ <u>74.75</u> per ton
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CONTRACTOR WILL DELIVER ASPHALT MIXTURES TO ANY POINT IN THE STATE FOR
.30 PER TON PER MILE, WITH 9.00 PER TON MINIMUM HAUL.

WARREN PAVING, INC.
11211 REICHOLD ROAD
GULFPORT, MS 39503
228-896-8003
FAX: 228-896-8155
joelmoody@warrenpaving.com

HOT AND COLD BITUMINOUS ASPHALT MIXTURES
JULY 1, 2022 THROUGH DECEMBER 31, 2022

Our price for material produced in accordance with Mississippi Department of Transportation Specifications Department of Transportation at our plant located at 10699 HWY 63 MOSS POINT, MS 39563 are as follows:

HOT BITUMINOUS PAVEMENT SURFACE COURSE GRADATION SC-1:

(1) Type 8, Crushed Gravel, or @ 80.00 per ton
Combined with
Limestone or Slag

907-403-A HOT MIX ASPHALT, ST:

(2) 4.75 mm Mixture @ 83.50 per ton
(3) 9.5mm Mixture @ 76.00 per ton
(4) 12.5 mm Mixture @ 74.00 per ton
(5) 19 mm Mixture @ 72.00 per ton
(6) 25 mm Mixture @ 72.00 per ton

907-403-A HOT MIX ASPHALT, MT:

(7) 4.75 mm Mixture @ 84.25 per ton
(8) 9.5 mm Mixture @ 76.75 per ton
(9) 12.5 mm Mixture @ 74.75 per ton
(10) 19 mm Mixture @ 72.75 per ton
(11) 25 mm Mixture @ 72.75 per ton

907-403-A HOT MIX ASPHALT, HT:

(12) 4.75 mm Mixture @ 85.00 per ton
(13) 9.5 mm Mixture @ 77.50 per ton

(14) 12.5 mm Mixture	@ <u>75.50</u>	per ton
(15) 19 mm Mixture	@ <u>73.75</u>	per ton
(16) 25 mm Mixture	@ <u>73.75</u>	per ton

907-403-A HOT MIX ASPHALT, HT, POLYMER MODIFIED (PG 76-22) :

(17) 4.75 mm Mixture	@ <u>93.50</u>	per ton
(18) 9.5 mm Mixture	@ <u>89.00</u>	per ton
(19) 12.5 mm Mixture	@ <u>87.00</u>	per ton
(20) 19 mm Mixture	@ <u>85.00</u>	per ton

CONTRACTORS HOT MIS ASPHALT SPECIFICATIONS

(21) Hot Mix Asphalt	@ <u>74.00</u>	per ton
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ULTRA-THIN HOT MIX ASPHALT (UHMA - SEE ATTACHED)

(22) Hot Mix Asphalt	@ <u>82.50</u>	per ton
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CONTRACTOR WILL DELIVER ASPHALT MIXTURES TO ANY POINT IN THE STATE FOR
.30 PER TON PER MILE, WITH 8.00 PER TON MINIMUM HAUL.



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CHARLES SMITH, CARLY DEARMAN
DATE: 10/12/2022
SUBJECT: **CONSIDERATION TO APPROVE THE PURCHASE OF CRUSHED AGGREGATES
UNDER STATE CONTRACT # DFA75035-22/23 FOR THE FY23 TERM
EFFECTIVE OCTOBER 18, 2022 THROUGH SEPTEMBER 30, 2023.**

Asking for your consideration to approve the use of State Contract Number: DFA75035-22/23 for the purchase of crushed aggregates as listed below. The prices listed on the referenced State Contract through DFA are effective immediately and will end on June 30, 2023.

Crushed Aggregates under State Contract #: DFA75035-22/23

- Expanded Clay Aggregate
- Limestone – No 5, No 6, No 610, No 56, No 57, CR610 base, No 7, No 8, No 89, R-650
- Rip Rap – 100lb, 200lb, 300lb, 500lb

Pricing under State Contract Number: DFA75035-22/23 is only available to the City of Brandon through the specified vendors as listed within the contract.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

1. CRUSHED AGGREGATES STATE CONTRACT PRICING APPROVAL 10172022

State of Mississippi

DEPARTMENT OF TRANSPORTATION

Statewide Agency Contract Number:
DFA75035-22/23

CRUSHED AGGREGATES

7/1/2022 -6/30/2023

Please Note:

The contract posted is for price reference only. The contracts in MAGIC are MDOT's. The tabulation 75035-22/23 reflects the highest amount that may be paid for the commodity. Generally, pricing is negotiated lower than list either with an existing participating vendor or locally below the contract listed price(s).

If you are unable to negotiate a lower cost and are a State Agency required to use MAGIC, in order to use one of the vendors listed please contact Christopher.Statham@dfa.ms.gov and include the vendor name you need a contract created for. The contract can then be created for that individual vendor at that time. This will be completed on an as needed basis, it will posted to our website typically within seventy-two (72) hours and available for use through MAGIC.

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*** APAC-MISSISSIPPI, INC. AGREES TO SELL TO MDOT ONLY ***

*** TERRAL RIVERSERVICE, INC. AGREES TO SELL TO MDOT ONLY ***

ALL OTHER VENDORS AGREE TO SELL TO MDOT, GOVERNING AUTHORITIES, & OTHER STATE AGENCIES AT CONTRACT PRICES.

ARCOSA LW BR, LLC.
1112 E. COPELAND ROAD
ARLINGTON, TX 76011
1-800-342-5483
FAX: 225-627-5901
steven.rowe@arcosa.com

CRUSHED AGGREGATES
JULY 1, 2022 THROUGH JUNE 30, 2023

Prices below are F.O.B. pit located at 201 INDUSTRIAL STREET, LIVINGSTON, AL 35470

EXPANDED CLAY AGGREGATE:

*3/8 inch for \$ 46.00 per cubic yard

Contractor's price for transporting material from pit to job site is \$.35 per cubic yard per mile.

BLUE WATER INDUSTRIES LLC.
96 STATE LINE ROAD
CHEROKEE, AL 35616
256-284-1201
FAX: 256-284-1200
gtodd@bluewaterindustries.com

CRUSHED AGGREGATES
JULY 1, 2022 THROUGH JUNE 30, 2023

Prices below are F.O.B. pit located at 96 STATE LINE ROAD, CHEROKEE, AL 35616

COARSE AGGREGATE:

TYPE: Limestone

Size No 6 or 610	for \$ <u>16.00</u>	per ton
Size No 56	for \$ <u>16.00</u>	per ton
CR 610/DGA BASE	for \$ <u>14.00</u>	per ton

FINE AGGREGATE:

TYPE: Limestone

Size No 7	for \$ <u>17.00</u>	per ton
Size No 89	for \$ <u>17.00</u>	per ton

LOOSE RIP RAP:

TYPE: LIMESTONE

Size 300 lb	for \$ <u>19.00</u>	per ton
Size 200 lb	for \$ <u>19.00</u>	per ton
Size 100 lb	for \$ <u>19.00</u>	per ton

Contractor's price for transporting material from pit to job site is \$.22 per ton per mile.

Contractor's charge per ton/ cubic yard for freight is \$ 7.50 per ton minimum.

DUNHAM, INC.
799 HIGHWAY 332
GRENADA, MS 38901
662-226-1801
pattyfewell1333@yahoo.com

CRUSHED AGGREGATES
JULY 1, 2022 THROUGH JUNE 30, 2023

Prices below are F.O.B. pit located at 799 HIGHWAY 332, GRENADA, MS 38901

COARSE AGGREGATE:

TYPE: LIMESTONE

Size No 5	for \$ <u>39.00</u>	per ton
Size No 6 or 610	for \$ <u>38.00</u>	per ton
Size No 56	for \$ <u>39.00</u>	per ton
CR 610/DGA BASE	for \$ <u>38.00</u>	per ton

FINE AGGREGATE:

TYPE: LIMESTONE

Size No 7	for \$ <u>39.00</u>	per ton
Size No 8	for \$ <u>39.00</u>	per ton
Size No 89	for \$ <u>39.00</u>	per ton

LOOSE RIP RAP:

TYPE: LIMESTONE

Size 300 lb	for \$ <u>41.80</u>	per ton
Size 200 lb	for \$ <u>41.80</u>	per ton
Size 100 lb	for \$ <u>41.80</u>	per ton

Contractor's price for transporting material from pit to job site is
\$.25 per ton per mile.

FULLEN DOCK & WAREHOUSE
382 KLINKE ROAD
MEMPHIS, TN 38127
901-358-9544
FAX: 901-357-2879
mgrammer@fullendock.com

CRUSHED AGGREGATES
JULY 1, 2022 THROUGH JUNE 30, 2023

Prices below are F.O.B. pit located at 382 KLINKE ROAD, MEMPHIS, TN 38127

COARSE AGGREGATE:

TYPE: LIMESTONE

Size No 6 or 610 for \$ 18.00 per ton
CR 610/DGA BASE for \$ 18.00 per ton

FINE AGGREGATE:

TYPE: LIMESTONE

Size No 8 for \$ 20.00 per ton
Size No 89 for \$ 20.00 per ton

LOOSE RIP RAP:

TYPE: LIMESTONE

Size 500 lb for \$ 30.00 per ton
Size 300 lb for \$ 30.00 per ton
Size 200 lb for \$ 30.00 per ton
Size 100 lb for \$ 30.00 per ton

U S CORP OF ENGINEERS SPECIFICATION

TYPE: LIMESTONE

Size R-650 for \$ 35.00 per ton

Contractor's price for transporting material from pit to job site is
\$.45 per ton per mile.

NUNLEY TRUCKING CO., INC.
P.O. BOX 415
IUKA, MS 38852
662-424-0080
FAX: 662-424-0422
nunleytrucking@gmail.com

CRUSHED AGGREGATES
JULY 1, 2022 THROUGH JUNE 30, 2023

Prices below are F.O.B. pit located at IUKA, MS

COARSE AGGREGATE:

TYPE: Limestone

Size No 5	for \$ <u>16.90</u>	per ton
Size No 6 or 610	for \$ <u>16.90</u>	per ton
Size No 57	for \$ <u>16.90</u>	per ton
CR 610/DGA BASE	for \$ <u>16.90</u>	per ton

FINE AGGREGATE:

TYPE: Limestone

Size No 7	for \$ <u>17.90</u>	per ton
Size No 8	for \$ <u>18.90</u>	per ton
Size No 89	for \$ <u>18.90</u>	per ton

LOOSE RIP RAP:

TYPE: Limestone

Size 500 lb	for \$ <u>22.90</u>	per ton
Size 300 lb	for \$ <u>22.90</u>	per ton
Size 200 lb	for \$ <u>22.90</u>	per ton
Size 100 lb	for \$ <u>22.90</u>	per ton

U S CORP OF ENGINEERS SPECIFICATION

TYPE: Limestone

Size R-650 for \$ 22.90 per ton

Contractor's price for transporting material from pit to job site is \$.29 per ton per mile. with \$6.00 per ton minimum haul (FULL TRACTOR TRAILER LOAD QUANTITIES).

Contractor's charge per ton for freight is \$.29/ PER TON PER MILE to the following locations: ALL LOCATIONS with MINIMUM \$7.00 per ton minimum haul.

VULCAN MATERIALS COMPANY

605 BASE DRIVE

LAUREL, MS 39440

601-941-5989

jonesda@vmcmail.com

CRUSHED AGGREGATES

JULY 1, 2022 THROUGH JUNE 30, 2023

Prices below are F.O.B. pit located at CHEROKEE QUARRY, 5475 OLD LEE HIGHWAY, CHEROKEE AL, 35616 (256-359-6404) - OFFICE (601-941-5989 DAVID JONES, SALES

COARSE AGGREGATE:

TYPE: LIMESTONE

Size No 5	for \$	<u>14.00</u>	per ton
Size No 6 or 610	for \$	<u>14.00</u>	per ton
Size No 56	for \$	<u>14.00</u>	per ton
Size No 57	for \$	<u>14.00</u>	per ton
CR 610/DGA BASE	for \$	<u>12.50</u>	per ton

FINE AGGREGATE:

TYPE: LIMESTONE

Size No 7	for \$	<u>14.50</u>	per ton
Size No 89	for \$	<u>14.50</u>	per ton

LOOSE RIP RAP:

TYPE: LIMESTONE

Size 300 lb	for \$	<u>15.50</u>	per ton
Size 200 lb	for \$	<u>15.50</u>	per ton
Size 100 lb	for \$	<u>15.50</u>	per ton

Contractor's price for transporting material from pit to job site is \$.25 per ton per mile. \$7.00 PER TON MINIMUM HAUL.

VULCAN MATERIALS COMPANY
605 BASE DRIVE
LAUREL, MS 39440
601-941-5989
jonesda@vmcmail.com

CRUSHED AGGREGATES
JULY 1, 2022 THROUGH JUNE 30, 2023

Prices below are F.O.B. pit located at GAUTIER YARD, 2499 OLD SPANISH TRAIL, GAUTIER, MS 39553 (228-522-6011) OFFICE (601-941-5989 DAVID JONES, SALES

COARSE AGGREGATE:

TYPE: LIMESTONE

Size No 57 for \$ 35.50 per ton
CR 610/DGA BASE for \$ 33.50 per ton

FINE AGGREGATE:

TYPE: LIMESTONE

Size No 7 for \$ 36.50 per ton
Size No 89 for \$ 36.50 per ton

LOOSE RIP RAP:

TYPE: LIMESTONE

Size 300 lb for \$ 50.00 per ton
Size 200 lb for \$ 50.00 per ton
Size 100 lb for \$ 50.00 per ton

Contractor's price for transporting material from pit to job site is
\$.27 per ton per mile. \$7.50 PER TON MINIMUM HAUL.

VULCAN MATERIALS COMPANY

605 BASE DRIVE

LAUREL, MS 39440

601-941-5989

jonesda@vmcmail.com

CRUSHED AGGREGATES

JULY 1, 2022 THROUGH JUNE 30, 2023

Prices below are F.O.B. pit located at HATTIESBURG YARD, 157 CHEVIS LEE RD, PETAL MS, 39465 (601-544-3523) OFFICE (601-941-5989) DAVID JONES, SALES

COARSE AGGREGATE:

TYPE: LIMESTONE

Size No 5	for \$ <u>39.25</u>	per ton
Size No 57	for \$ <u>39.25</u>	per ton
CR 610/DGA BASE	for \$ <u>37.75</u>	per ton

FINE AGGREGATE:

TYPE: LIMESTONE

Size No 7	for \$ <u>40.25</u>	per ton
Size No 8	for \$ <u>40.25</u>	per ton
Size No 89	for \$ <u>41.00</u>	per ton

LOOSE RIP RAP:

TYPE: LIMESTONE

Size 300 lb	for \$ <u>50.00</u>	per ton
Size 200 lb	for \$ <u>50.00</u>	per ton
Size 100 lb	for \$ <u>50.00</u>	per ton

Contractor's price for transporting material from pit to job site is \$.27 per ton per mile. \$7.50 MINIMUM HAUL

VULCAN MATERIALS COMPANY
605 BASE DRIVE
LAUREL, MS 39440
601-941-5989
jonesda@vmcmail.com

CRUSHED AGGREGATES
JULY 1, 2022 THROUGH JUNE 30, 2023

Prices below are F.O.B. pit located at LAUREL, YARD, 509 AVE. D, LAUREL, MS 39440 (601-428-4655) OFFICE, (601-941-5989) DAVID JONES, SALES

COARSE AGGREGATE:

TYPE: LIMESTONE

Size No 5	for \$	<u>40.50</u>	per ton
Size No 57	for \$	<u>40.50</u>	per ton
CR 610/DGA BASE	for \$	<u>38.50</u>	per ton

FINE AGGREGATE:

TYPE: LIMESTONE

Size No 7	for \$	<u>41.00</u>	per ton
Size No 8	for \$	<u>41.00</u>	per ton
Size No 89	for \$	<u>42.00</u>	per ton

LOOSE RIP RAP:

TYPE: LIMESTONE

Size 300 lb	for \$	<u>50.00</u>	per ton
Size 200 lb	for \$	<u>50.00</u>	per ton
Size 100 lb	for \$	<u>50.00</u>	per ton

Contractor's price for transporting material from pit to job site is
\$.27 per ton per mile. \$7.50 PER TON MINIMUM HAUL.

VULCAN MATERIALS COMPANY
605 BASE DRIVE
LAUREL, MS 39440
601-941-5989
jonesda@vmcmail.com

CRUSHED AGGREGATES
JULY 1, 2022 THROUGH JUNE 30, 2023

Prices below are F.O.B. pit located at LONG BEACH YARD, 4127 EATON AVE.,
LONG BEACH MS, 39560 (228-452-3000) OFFICE (601-941-5989) DAVID JONES,
SALES

COARSE AGGREGATE:

TYPE: LIMESTONE

Size No 5	for \$ <u>34.50</u>	per ton
Size No 57	for \$ <u>34.50</u>	per ton
CR 610/DGA BASE	for \$ <u>32.50</u>	per ton

FINE AGGREGATE:

TYPE: LIMESTONE

Size No 7	for \$ <u>36.50</u>	per ton
Size No 89	for \$ <u>36.50</u>	per ton

LOOSE RIP RAP:

TYPE: LIMESTONE

Size 300 lb	for \$ <u>48.50</u>	per ton
Size 200 lb	for \$ <u>48.50</u>	per ton
Size 100 lb	for \$ <u>48.50</u>	per ton

Contractor's price for transporting material from pit to job site is
\$.27 per ton per mile. \$7.50 PER TON MINIMUM HAUL.

VULCAN MATERIALS COMPANY
605 BASE DRIVE
LAUREL, MS 39440
601-941-5989
jonesda@vmcmail.com

CRUSHED AGGREGATES
JULY 1, 2022 THROUGH JUNE 30, 2023

Prices below are F.O.B. pit located at LUCEDALE YARD, 201 INDUSTRIAL PARK ROAD, LUCEDALE, MS 39452

COARSE AGGREGATE:

TYPE: LIMESTONE

Size No 57 for \$ 38.00 per ton
CR 610/DGA BASE for \$ 37.00 per ton

FINE AGGREGATE:

TYPE: LIMESTONE

Size No 7 for \$ 39.00 per ton
Size No 89 for \$ 39.00 per ton

Contractor's price for transporting material from pit to job site is
\$.27 per ton per mile. \$7.50 PER TON MINIMUM HAUL.

VULCAN MATERIALS COMPANY

605 BASE DRIVE

LAUREL, MS 39440

601-941-5989

jonesda@vmcmail.com

CRUSHED AGGREGATES

JULY 1, 2022 THROUGH JUNE 30, 2023

Prices below are F.O.B. pit located at MERIDIAN YARD, 2785 SELLERS DRIVE, MERIDIAN MS, 39301 (601-703-0557) OFFICE (601-941-5989) DAVID JONES, SALES

COARSE AGGREGATE:

TYPE: LIMESTONE

Size No 5	for \$ <u>33.00</u>	per ton
Size No 57	for \$ <u>33.00</u>	per ton
CR 610/DGA BASE	for \$ <u>33.00</u>	per ton

FINE AGGREGATE:

TYPE: LIMESTONE

Size No 7	for \$ <u>35.00</u>	per ton
Size No 8	for \$ <u>35.00</u>	per ton
Size No 89	for \$ <u>36.00</u>	per ton

LOOSE RIP RAP:

TYPE: LIMESTONE

Size 300 lb	for \$ <u>40.50</u>	per ton
Size 200 lb	for \$ <u>40.50</u>	per ton
Size 100 lb	for \$ <u>40.50</u>	per ton

Contractor's price for transporting material from pit to job site is
\$.27 per ton per mile. \$7.50 PER TON MINIMUM HAUL.

VULCAN MATERIALS COMPANY

605 BASE DRIVE

LAUREL, MS 39440

601-941-5989

jonesda@vmcmail.com

CRUSHED AGGREGATES

JULY 1, 2022 THROUGH JUNE 30, 2023

Prices below are F.O.B. pit located at SOUTH RUSSELLVILLE QUARRY, 14460
HIGHWAY 243, RUSSELLVILLE, AL 35654 (256-331-0832) OFFICE (601-941-5989)
DAVID JONES, SALES.

COARSE AGGREGATE:

TYPE: LIMESTONE

Size No 5	for \$ <u>14.00</u>	per ton
Size No 57	for \$ <u>14.00</u>	per ton
Size No 6 or 610	for \$ <u>14.00</u>	per ton
CR 610/DGA BASE	for \$ <u>12.50</u>	per ton

FINE AGGREGATE:

TYPE: LIMESTONE

Size No 7	for \$ <u>14.50</u>	per ton
Size No 89	for \$ <u>14.50</u>	per ton

LOOSE RIP RAP:

TYPE: LIMESTONE

Size 300 lb	for \$ <u>15.50</u>	per ton
Size 200 lb	for \$ <u>15.50</u>	per ton
Size 100 lb	for \$ <u>15.50</u>	per ton

Contractor's price for transporting material from pit to job site is
\$.25 per ton per mile. \$7.00 PER TON MINIMUM HAUL.

VULCAN MATERIALS COMPANY

605 BASE DRIVE

LAUREL, MS 39440

601-941-5989

jonesda@vmcmail.com

CRUSHED AGGREGATES

JULY 1, 2022 THROUGH JUNE 30, 2023

Prices below are F.O.B. pit located at EAST MEMPHIS RAIL YARD- 3955 HWY. 57 ROSSVILLE, TN 38066 (601-941-5989) DAVID JONES, SALES.

COARSE AGGREGATE:

TYPE: LIMESTONE

CR 610/DGA BASE for \$ 21.50 per ton

FINE AGGREGATE:

TYPE: LIMESTONE

Size No 7	for \$ <u>23.50</u>	per ton
Size No 8	for \$ <u>23.50</u>	per ton
Size No 89	for \$ <u>23.50</u>	per ton

LOOSE RIP RAP:

TYPE: LIMESTONE

Size 300 lb	for \$ <u>30.00</u>	per ton
Size 200 lb	for \$ <u>30.00</u>	per ton
Size 100 lb	for \$ <u>30.00</u>	per ton

Contractor's price for transporting material from pit to job site is \$.26 per ton per mile. \$5.50 PER TON MINIMUM HAUL.

Contractor's charge per ton/cubic yard for freight is \$ 0.26
to the following locations: ALL LOCATIONS

VULCAN MATERIALS COMPANY
605 BASE DRIVE
LAUREL, MS 39440
601-941-5989
jonesda@vmcmail.com

CRUSHED AGGREGATES
JULY 1, 2022 THROUGH JUNE 30, 2023

Prices below are F.O.B. pit located at MEMPHIS YARD, 1074 HARBOR AVENUE,
MEMPHIS TN 38113, (601-941-5989) DAVID JONES, SALES

COARSE AGGREGATE:

TYPE: LIMESTONE

CR 610/DGA BASE for \$ 19.00 per ton

FINE AGGREGATE:

TYPE: LIMESTONE

Size No 7	for \$ <u>23.00</u>	per ton
Size No 8	for \$ <u>23.00</u>	per ton
Size No 89	for \$ <u>23.00</u>	per ton

LOOSE RIP RAP:

TYPE: LIMESTONE

Size 300 lb	for \$ <u>28.25</u>	per ton
Size 200 lb	for \$ <u>28.25</u>	per ton
Size 100 lb	for \$ <u>28.25</u>	per ton

Contractor's price for transporting material from pit to job site is
\$.26 per ton per mile. \$5.50 PER TON MINIMUM HAUL.

Contractor's charge per ton/cubic yard for freight is \$ 0.26
to the following locations: ALL LOCATIONS

VULCAN MATERIALS COMPANY
605 BASE DRIVE
LAUREL, MS 39440
601-941-5989
jonesda@vmcmail.com

CRUSHED AGGREGATES
JULY 1, 2022 THROUGH JUNE 30, 2023

Prices below are F.O.B. pit located at PRIDE QUARRY, 18055 HWY. 72 WEST
TUSCUMBIA, AL 35674 (601-941-5989) DAVID JONES, SALES

LOOSE RIP RAP:

TYPE: LIMESTONE

Size 500 lb for \$ 17.50 per ton

U S CORP OF ENGINEERS SPECIFICATION

TYPE: LIMESTONE

Size R-650 for \$ 17.50 per ton

Contractor's price for transporting material from pit to job site is
\$.30 per ton per mile. \$9.00 PER TON MINIMUM HAUL.

WARREN PAVING, INC.
11211 REICHOLD ROAD
GULFPORT, MS 39503
228-896-8003
FAX: 228-896-8155
joelmoody@warrenpaving.com

CRUSHED AGGREGATES
JULY 1, 2022 THROUGH JUNE 30, 2023

Prices below are F.O.B. pit located at 11211 REICHOLD ROAD, GULFPORT, MS 39503

COARSE AGGREGATE:

TYPE: LIMESTONE

Size No 5	for \$ <u>35.50</u>	per ton
Size No 6 or 610	for \$ <u>35.50</u>	per ton
Size No 56	for \$ <u>35.50</u>	per ton
CR 610/DGA BASE	for \$ <u>34.50</u>	per ton

FINE AGGREGATE:

TYPE: LIMESTONE

Size No 7	for \$ <u>38.50</u>	per ton
Size No 8	for \$ <u>38.50</u>	per ton
Size No 89	for \$ <u>38.50</u>	per ton

LOOSE RIP RAP:

TYPE: LIMESTONE

Size 500 lb	for \$ <u>55.50</u>	per ton
Size 300 lb	for \$ <u>50.50</u>	per ton
Size 200 lb	for \$ <u>50.50</u>	per ton
Size 100 lb	for \$ <u>50.50</u>	per ton

U S CORP OF ENGINEERS SPECIFICATION

TYPE: LIMESTONE

Size R-650	for \$ <u>60.00</u>	per ton
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Contractor's price for transporting material from pit to job site is
\$.30 per ton per mile.

Contractor's charge per ton/cubic yard for freight is \$ 8.00
to the following locations: HARRISON, HANCOCK & STONE COUNTIES

WARREN PAVING, INC.
P.O.BOX 572
HATTIESBURG, MS 39403
601-544-7811
FAX: 601-544-2005

jeremypatterson@warrenpaving.com

CRUSHED AGGREGATES
JULY 1, 2022 THROUGH JUNE 30, 2023

Prices below are F.O.B. pit located at 562 ELKS LAKE ROAD, HATTIESBURG, MS 39403

COARSE AGGREGATE:

TYPE: LIMESTONE

Size No 5	for \$ <u>45.75</u>	per ton
Size No 6 or 610	for \$ <u>45.75</u>	per ton
CR 610/DGA BASE	for \$ <u>44.00</u>	per ton

FINE AGGREGATE:

TYPE: LIMESTONE

Size No 7	for \$ <u>47.75</u>	per ton
Size No 8	for \$ <u>47.75</u>	per ton
Size No 89	for \$ <u>47.75</u>	per ton

LOOSE RIP RAP:

TYPE: LIMESTONE

Size 500 lb	for \$ <u>63.00</u>	per ton
Size 300 lb	for \$ <u>58.00</u>	per ton
Size 200 lb	for \$ <u>58.00</u>	per ton
Size 100 lb	for \$ <u>58.00</u>	per ton

Contractor's price for transporting material from pit to job site is
\$.30 per ton per mile with \$8.00 per ton minimum haul.

WARREN PAVING, INC.
11211 REICHOLD ROAD
GULFPORT, MS 39503
228-896-8003
FAX:228-896-8155
joelmoody@warrenpaving.com

CRUSHED AGGREGATES
JULY 1, 2022 THROUGH JUNE 30, 2023

Prices below are F.O.B. pit located at 5524 HWY 613, MOSS POINT, MS 39563

COARSE AGGREGATE:

TYPE: LIMESTONE

Size No 5	for \$	<u>35.50</u>	per ton
Size No 6 of 610	for \$	<u>35.50</u>	per ton
Size No 56	for \$	<u>35.50</u>	per ton
CR 610/DGA BASE	for \$	<u>34.50</u>	per ton

FINE AGGREGATE:

TYPE: LIMESTONE

Size No 7	for \$	<u>38.50</u>	per ton
Size No 8	for \$	<u>38.50</u>	per ton
Size No 89	for \$	<u>38.50</u>	per ton

LOOSE RIP RAP:

TYPE: LIMESTONE

Size 500 lb	for \$	<u>55.50</u>	per ton
Size 300 lb	for \$	<u>50.50</u>	per ton
Size 200 lb	for \$	<u>50.50</u>	per ton
Size 100 lb	for \$	<u>50.50</u>	per ton

U S CORP OF ENGINEERS SPECIFICATION

TYPE: LIMESTONE

Size R-650	for \$	<u>60.00</u>	per ton
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Contractor's price for transporting material from pit to job site is \$.30 per ton per mile.

Contractor's charge per ton/cubic yard for freight is \$ 8.00
to the following locations: JACKSON & GEORGE COUNTIES

WARREN PAVING, INC.
P.O.BOX 572
HATTIESBURG, MS 39403
601-544-7811
FAX: 601-544-2005
jeremypatterson@warrenpaving.com

CRUSHED AGGREGATES
JULY 1, 2022 THROUGH JUNE 30, 2023

Prices below are F.O.B. pit located at 2056 WARRENTON ROAD VICKSBURG, MS
39180 YARD OFFICE PHONE: 601-661-0077

COARSE AGGREGATE:

TYPE: LIMESTONE

Size No 5	for \$ <u>29.70</u>	per ton
Size No 6 or 610	for \$ <u>29.70</u>	per ton
Size No 56	for \$ <u>29.70</u>	per ton
CR 610/DGA BASE	for \$ <u>27.65</u>	per ton

FINE AGGREGATE:

TYPE: LIMESTONE

Size No 7	for \$ <u>31.25</u>	per ton
Size No 8	for \$ <u>31.25</u>	per ton
Size No 89	for \$ <u>31.25</u>	per ton

LOOSE RIP RAP:

TYPE: LIMESTONE

Size 500 lb	for \$ <u>46.50</u>	per ton
Size 300 lb	for \$ <u>38.46</u>	per ton
Size 200 lb	for \$ <u>38.46</u>	per ton
Size 100 lb	for \$ <u>38.46</u>	per ton

U S CORP OF ENGINEERS SPECIFICATION

TYPE: LIMESTONE

Size R-650 for \$ 58.40 per ton

Contractor's price for transporting material from pit to job site is
\$.23 per ton per mile with \$6.00 per ton minimum haul.

WARREN PAVING, INC.
P.O.BOX 572
HATTIESBURG, MS 39403
601-544-7811
FAX: 601-544-2005

jeremypatterson@warrenpaving.com

CRUSHED AGGREGATES
JULY 1, 2022 THROUGH JUNE 30, 2023

Prices below are F.O.B. pit located at 11018 OLD HWY 50, WEST POINT, MS 39773

COARSE AGGREGATE:

TYPE: LIMESTONE

Size No 5	for \$ <u>28.00</u>	per ton
CR 610/DGA BASE	for \$ <u>26.50</u>	per ton

FINE AGGREGATE:

TYPE: LIMESTONE

Size No 7	for \$ <u>24.50</u>	per ton
Size No 8	for \$ <u>24.50</u>	per ton
Size No 89	for \$ <u>24.50</u>	per ton

LOOSE RIP RAP:

TYPE: LIMESTONE

Size 500 lb	for \$ <u>40.50</u>	per ton
Size 300 lb	for \$ <u>38.00</u>	per ton
Size 200 lb	for \$ <u>38.00</u>	per ton
Size 100 lb	for \$ <u>38.00</u>	per ton

Contractor's price for transporting material from pit to job site is \$.30 per ton per mile with \$10.00 per ton minimum haul.



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CHARLES SMITH, CARLY DEARMAN
DATE: 10/11/2022
SUBJECT: **CONSIDERATION TO APPROVE THE ACKNOWLEDGEMENT AND CONSENT LETTER FROM T-MOBILE FOR MODIFICATIONS TO THEIR EXISTING ANTENNAS ON THE HIGHWAY 471 WATER TANK LOCATED AT 521 NORTH COLLEGE STREET AND AUTHORIZE THE MAYOR TO EXECUTE THE SAME.**

Asking for your consideration to approve the attached Acknowledgement and Consent Letter from T-Mobile for modifications to their existing antennas on the Highway 471 Water Tank located at 521 North College Street and authorize the Mayor to execute the same.

The City of Brandon has an existing Water Tower Sublease Agreement with T-Mobile that allows T-Mobile to utilize the Highway 471 Tank for antenna placement. T-Mobile has submitted plans and drawings to the City of Brandon for review for the proposed modifications as referenced in the Acknowledgement and Consent Letter. After review, the Public Works Department and Department of Community Development have approved the submitted modification plans.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

1. T-MOBILE 9ME0105A_Consent Letter_09.12.22
2. T-MOBILE FCD 9ME0105A Brandon WT (Revised Finals 08-23-2022) (Anchor)
3. T-MOBILE MA 9ME0105A-BrandonWT.T-MobileUpgrade.PassingCatwalkMount.06.07.22reviewed (002)



VIA ELECTRONIC MAIL

September 12, 2022

The City of Brandon, Mississippi
201 North College Street
City Hall
Attention: Mayor
Brandon, MS 39042

Re: T-Mobile Site #: 9ME0105A
Site Address: 521 North College Street, Brandon, MS 39042
Acknowledgment and Consent Letter for Modification of Antenna Facilities

Dear Mayor:

T-Mobile South, LLC, a Delaware limited liability company, as successor in interest to InterCel Memphis MTA, Inc., and Powertel/Memphis, Inc., a Delaware corporation ("T-Mobile/Sublessee") and The City of Brandon, Mississippi, ("Sublessor"), entered into a Water Tower Attachment Sublease Agreement dated June 7, 1996, as amended by the First Amendment to Water Tower Attachment Sublease Agreement dated January 22, 2019, for a site located at 521 North College Street, Brandon, MS 39042, upon which T-Mobile operates a wireless telecommunications facility.

T-Mobile desires to modify the communications facility by installing new equipment described in the attached Exhibit A.

To confirm your approval of the proposed modifications to the communications facility, please sign and date this letter and return the executed copy via email at lfishell@craftongroup.com.

If you have any questions, please contact me via email or phone at 248.761.3009.

Thank you for your consideration in this matter.

Sincerely,

Laurie L. Fishell
Site Acquisition Specialist
Representing T-Mobile



Acknowledged, Accepted and Agreed:

Sublessor: The City of Brandon, Mississippi

By: _____

Print Name: _____

Title: _____

Date: _____

Sublessor Contact Email address: _____

Sublessor Contact Name and Number for Access and/or work scheduling: _____

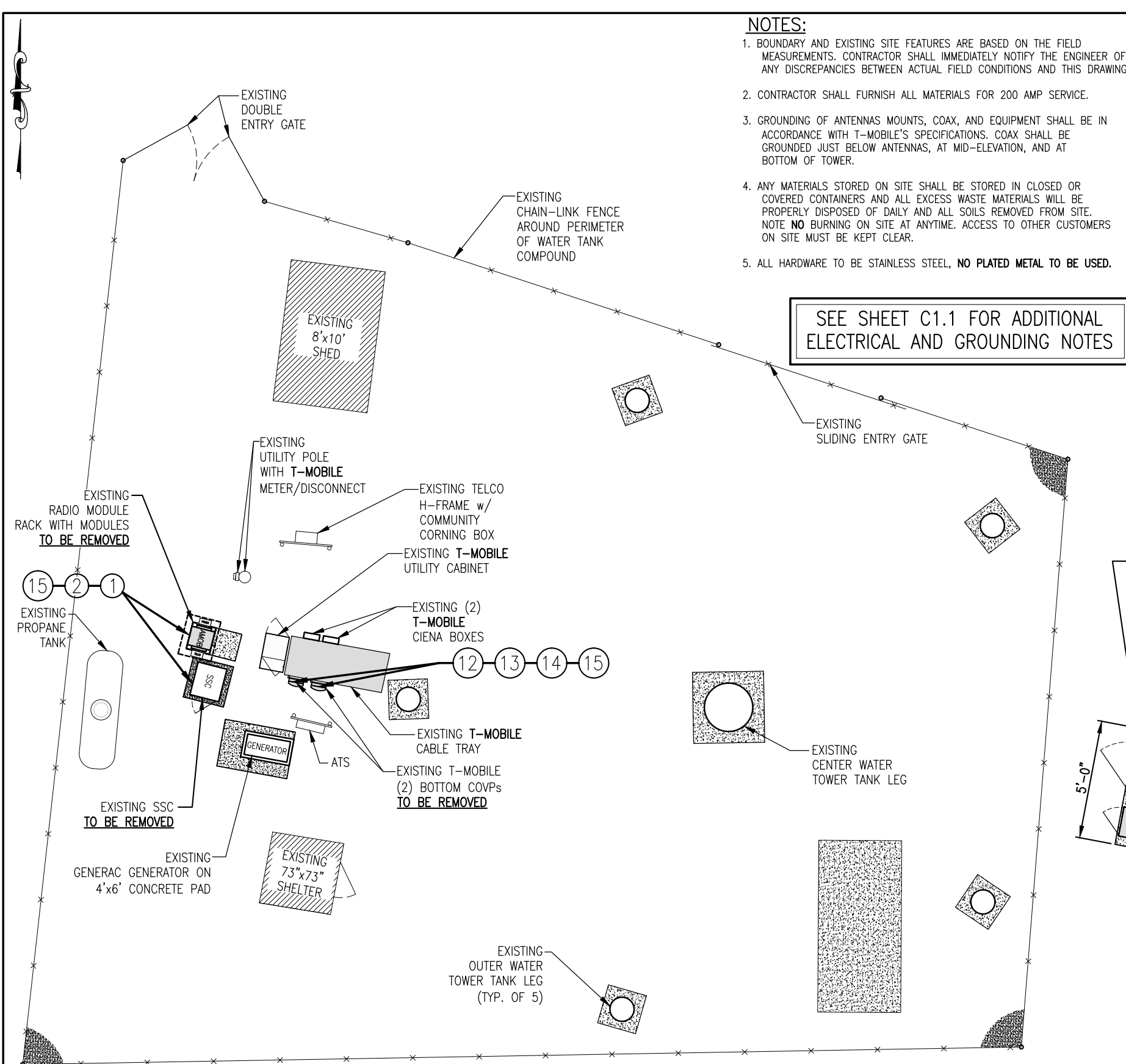


Exhibit A

Equipment List

- Eight (8) Antennas
- Eight (8) Remote Radio Units
- Four (4) Tower trunk HCS 2.0 Transmission Lines
- Eight (8) Coaxial Transmission Lines
- Four (4) OVP HCS 2.0 Junction Boxes
- Four (4) TMAs
- One (1) Microwave
- One (1) Microwave coax line
- Other equipment to be installed within existing equipment area

Other associated equipment required for the operation of a wireless telecommunications facility.

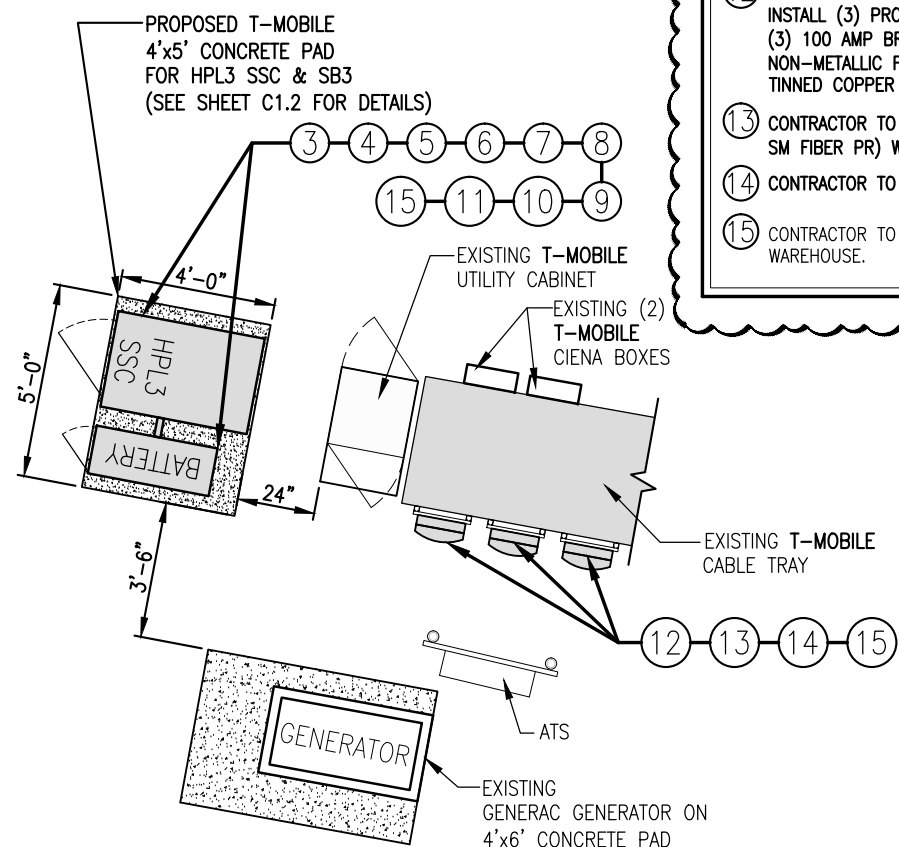


COMPOUND LAYOUT
(SCALE: 1" = 10'-0")

NOTES:

- 1. BOUNDARY AND EXISTING SITE FEATURES ARE BASED ON THE FIELD MEASUREMENTS. CONTRACTOR SHALL IMMEDIATELY NOTIFY THE ENGINEER OF ANY DISCREPANCIES BETWEEN ACTUAL FIELD CONDITIONS AND THIS DRAWING.
- 2. CONTRACTOR SHALL FURNISH ALL MATERIALS FOR 200 AMP SERVICE.
- 3. GROUNDING OF ANTENNAS MOUNTS, COAX, AND EQUIPMENT SHALL BE IN ACCORDANCE WITH T-MOBILE'S SPECIFICATIONS. COAX SHALL BE GROUNDED JUST BELOW ANTENNAS, AT MID-ELEVATION, AND AT BOTTOM OF TOWER.
- 4. ANY MATERIALS STORED ON SITE SHALL BE STORED IN CLOSED OR COVERED CONTAINERS AND ALL EXCESS WASTE MATERIALS WILL BE PROPERLY DISPOSED OF DAILY AND ALL SOILS REMOVED FROM SITE. NOTE NO BURNING ON SITE AT ANYTIME. ACCESS TO OTHER CUSTOMERS ON SITE MUST BE KEPT CLEAR.
- 5. ALL HARDWARE TO BE STAINLESS STEEL, NO PLATED METAL TO BE USED.
- 6. CONTRACTOR AND/OR DEVELOPER SHALL BE RESPONSIBLE FOR CONSTRUCTION & MAINTENANCE OF EROSION AND SEDIMENTATION CONTROLS DURING CONSTRUCTION FOR PROTECTION OF ADJACENT PROPERTIES, ROADWAYS, AND WATERWAYS. SILT FENCE SHOULD BE INSTALLED AROUND WORK AREA TO STOP DAMAGE TO OTHER CUSTOMER'S EQUIPMENT.
- 7. CONTRACTOR AND/OR DEVELOPER ARE RESPONSIBLE FOR PROVIDING SITE FREE OF DRAINAGE PROBLEMS.
- 8. CONTRACTOR AND/OR DEVELOPER SHALL BE RESPONSIBLE FOR MAINTAINING A PROPER TRAFFIC CONTROL PLAN FOR PUBLIC SAFETY ADJACENT TO CONSTRUCTION SITE. THE TRAFFIC CONTROL PLAN MUST BE IN ACCORDANCE WITH LATEST (MUTCD) EDITION. CONTRACTOR IS TO ADHERE TO ALL **SITE OWNER'S** SPECS, SAFETY GUIDELINE, AND OSHA SPECS WHILE ON WORK SITE.

SEE SHEET C1.1 FOR ADDITIONAL ELECTRICAL AND GROUNDING NOTES



PROPOSED EQUIPMENT LAYOUT
(SCALE: 1" = 5'-0")

CALL OUT NOTES:

- 1 CONTRACTOR TO REMOVE EXISTING SSC, RADIO MODULE RACK, (1) RBS VAULT, AND (1) CONCRETE PAD.
- 2 CONTRACTOR TO REMOVE (1) CSR 7705 SAR, (2) ESMB, (1) ASIA, (1) ASIK, (3) ABIA, (1) ABIL, & (2) AMOBs MODULES.
- 3 CONTRACTOR TO INSTALL **PROPOSED LARGE HPL3 SSC WITH SB3 BATTERY CABINET ON PROPOSED 4'x5' CONCRETE PAD**. CONTRACTOR TO INSTALL 200 AMP BREAKER IN POWER PANEL AND GROUND SSC & BATTERY CABINET TO EXISTING GROUND RING WITH WITH #2 SOLID TINNED COPPER WIRE.
- 4 CONTRACTOR TO INSTALL (1) **AMIA** ENCLOSURE IN **PROPOSED HPL3 SSC**. GROUND **AMIA** TO PLINTHS WITH #2 SOLID TINNED COPPER WIRE. (LABEL **AMIA** #1)
- 5 CONTRACTOR TO INSTALL (2) **ASIL** POWER MODULES IN **AMIA** #1 IN **PROPOSED HPL3 SSC**. CONTRACTOR TO INSTALL (1) 50A BREAKER **PER ASIL** IN SSC AND (1) PAIR OF #6 AWG THHN FROM **EACH BREAKER TO EACH ASIL** IN FLEX CONDUITS. DC CABLES & BREAKERS TO BE LABELED.
- 6 CONTRACTOR TO INSTALL (1) **ABIA** & (5) **ABIOs** IN **AMIA** #1.
- 7 CONTRACTOR TO REPLACE FSAALM ALARM CABLE FROM FSEB TO FSME WITH FSAH ALARM CABLE FROM FSEB TO LTE **ASIL** MODULES.
- 8 CONTRACTOR TO REMOVE CSR 7705 SAR-A AND **INSTALL PROPOSED CSR IXRe IN PROPOSED HPL3 SSC CABINET**.
- 9 CONTRACTOR TO INSTALL (2) CAT6 CABLES PER MODULE INSTALLED IN EXISTING OR NEW CONDUIT FOR TRANSPORT. ROUTE CABLES TO **PROPOSED CSR IXRe** LOCATION.
- 10 CONTRACTOR TO INSTALL CONDUITS AND WIRING FOR -48 VDC CIRCUITS TO THE **AMIA** & **ASIL**. LABEL BREAKERS AND WIRING.
- 11 CONTRACTOR TO INSTALL ADDITIONAL RECTIFIER IN SSC.
- 12 CONTRACTOR TO REMOVE (6) RAYCAP COVPs [2-BOTTOM & 4-TOP] AND TO INSTALL (3) PROPOSED HCS 2.0 COVPs ON ICE BRIDGE WITH UNISTRUT. INSTALL (3) 100 AMP BREAKERS WITH (2) #2 POWER CABLES **PER COVP** IN 2" NON-METALLIC FLEX CONDUIT **PER BREAKER** AND GROUND WITH #2 SOLID TINNED COPPER WIRE TO EXISTING GROUND RING.
- 13 CONTRACTOR TO INSTALL (3) 175' HCS 2.0 TRUNK CABLE (12 #6AWG 24 SM FIBER PR) WITH TOWER TOW PENDANT.
- 14 CONTRACTOR TO INSTALL VOLTAGE BOOSTER POWERPLUS W/ 2 AMPLIFIER RAYCAP
- 15 CONTRACTOR TO RETURN ALL UNUSED/REMOVED EQUIPMENT TO T-MOBILE WAREHOUSE.

TIMOTHY L. HARDY

REGISTERED PROFESSIONAL ENGINEER

13289

STATE OF MISSISSIPPI

8/25/2022

REGISTERED PROFESSIONAL ENGINEER SEAL

ITEM	REVISIONS	BY	CHK. BY	DATE
1	REVISED EQUIPMENT PER LATEST RFDS	RMN	TLH	08-23-2022

DRAWN BY : R.M. NACCARI

DATE : 12-14-2021

CHECKED BY : T.L. HARDY

DATE : 12-14-2021

APPROVED BY :

DATE :

HARDY ENGINEERING, INC.

ENGINEERING AND CONSULTING

209 LINDEN STREET, P.O. BOX 708

TRUSSVILLE, AL 35173

PHONE: (205) 655-1427 FAX: (205) 661-9027

DWG. NAME: COMPOUND LAYOUT

9ME0105A SITE: BRANDON WT

BRANDON, MISSISSIPPI

FOR T-MOBILE

BIRMINGHAM, ALABAMA

CAD No: ME0105_C1

SCALE: AS SHOWN

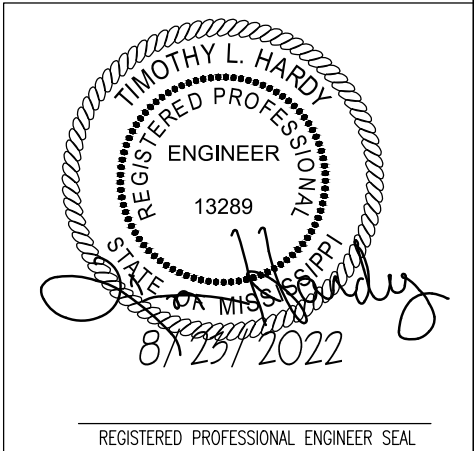
DWG. No: C1

ELECTRICAL INSTALLATION NOTES:

1. ALL ELECTRICAL WORK SHALL BE PERFORMED IN ACCORDANCE WITH THE PROJECT SPECIFICATIONS, NEC AND ALL APPLICABLE LOCAL CODES.
2. CONDUIT ROUTINGS ARE SCHEMATIC. SUBCONTRACTOR SHALL INSTALL CONDUITS SO THAT ACCESS TO EQUIPMENT IS NOT BLOCKED.
3. WIRING, RACEWAY AND SUPPORT METHODS AND MATERIALS SHALL COMPLY WITH THE REQUIREMENTS OF THE NEC AND TELCORDIA.
4. ALL CIRCUITS SHALL BE SEGREGATED AND MAINTAIN MINIMUM CABLE SEPARATION AS REQUIRED BY THE NEC AND TELCORDIA.
5. CABLES SHALL NOT BE ROUTED THROUGH LADDER-STYLE CABLE TRAY RUNGS.
6. EACH END OF EVERY POWER, POWER PHASE CONDUCTOR (I.E., HOTS), GROUNDING, AND T1 CONDUCTOR AND CABLE SHALL BE LABELED WITH COLOR-CODED INSULATION OR ELECTRICAL TAPE (3M BRAND, 1/2 INCH PLASTIC ELECTRICAL TAPE WITH UV PROTECTION, OR EQUAL). THE IDENTIFICATION METHOD SHALL CONFORM WITH NEC & OSHA.
7. ALL ELECTRICAL COMPONENTS SHALL BE CLEARLY LABELED WITH ENGRAVED LAMACOID PLASTIC LABELS. ALL EQUIPMENT SHALL BE LABELED WITH THEIR VOLTAGE RATING, PHASE CONFIGURATION, WIRE CONFIGURATION, POWER OR AMPACITY RATING, AND BRANCH CIRCUIT ID NUMBERS (I.E., PANELBOARD AND CIRCUIT ID'S).
8. PANELBOARDS (ID NUMBERS) AND INTERNAL CIRCUIT BREAKERS (CIRCUIT ID NUMBERS) SHALL BE CLEARLY LABELED WITH ENGRAVED LAMACOID PLASTIC LABELS.
9. ALL TIE WRAPS SHALL BE CUT FLUSH WITH APPROVED CUTTING TOOL TO REMOVE SHARP EDGES.
10. POWER, CONTROL, AND EQUIPMENT GROUND WIRING IN TUBING OR CONDUIT SHALL BE SINGLE CONDUCTOR (#14 AWG OR LARGER), 600 V, OIL RESISTANT THHN OR THWN-2, CLASS B STRANDED COPPER CABLE RATED FOR 90 C (WET AND DRY) OPERATION; LISTED OR LABELED FOR THE LOCATION AND RACEWAY SYSTEM USED, UNLESS OTHERWISE SPECIFIED.
11. SUPPLEMENTAL EQUIPMENT GROUND WIRING LOCATED INDOORS SHALL BE SINGLE CONDUCTOR (#6 AWG OR LARGER), 600 V, OIL RESISTANT THHN OR THWN-2 GREEN INSULATION, CLASS B STRANDED COPPER CABLE RATED FOR 90 C (WET AND DRY) OPERATION; LISTED OR LABELED FOR THE LOCATION AND RACEWAY SYSTEM USED, UNLESS OTHERWISE SPECIFIED.
12. POWER AND CONTROL WIRING, NOT IN TUBING OR CONDUIT, SHALL BE MULTI-CONDUCTOR, TYPE TC CABLE (#14 AWG OR LARGER), 600 V, OIL RESISTANT THHN OR THWN-2, CLASS B STRANDED COPPER CABLE RATED FOR 90 C (WET AND DRY) OPERATION; WITH OUTER JACKET; LISTED OR LABELED FOR THE LOCATION USED, UNLESS OTHERWISE SPECIFIED.
13. ALL POWER AND POWER GROUNDING CONNECTIONS SHALL BE CRIMP-STYLE, COMPRESSION WIRE LUGS AND WIRENUTS BY THOMAS AND BETTS (OR EQUAL). LUGS AND WIRENUTS SHALL BE RATED FOR OPERATION AT NO LESS THAN 75 C (90 C IF AVAILABLE).
14. RACEWAY AND CABLE TRAY SHALL BE LISTED OR LABELED FOR ELECTRICAL USE IN ACCORDANCE WITH NEMA, UL, ANSI/IEEE, AND NEC.
15. ELECTRICAL METALLIC TUBING (EMT) OR RIGID NONMETALLIC CONDUIT (I.E., RIGID PVC SCHEDULE 40, OR RIGID PVC SCHEDULE 80 FOR LOCATIONS SUBJECT TO PHYSICAL DAMAGE) SHALL BE USED FOR EXPOSED INDOOR LOCATIONS.
16. ELECTRICAL METALLIC TUBING (EMT), ELECTRICAL NONMETALLIC TUBING (ENT), OR RIGID NONMETALLIC CONDUIT (RIGID PVC, SCHEDULE 40) SHALL BE USED FOR CONCEALED INDOOR LOCATIONS.
17. GALVANIZED STEEL INTERMEDIATE METALLIC CONDUIT (IMC) SHALL BE USED FOR OUTDOOR LOCATIONS ABOVE GRADE.
18. RIGID NONMETALLIC CONDUIT (I.E., RIGID PVC SCHEDULE 40 OR RIGID PVC SCHEDULE 80) SHALL BE USED UNDERGROUND; DIRECT BURIED, IN AREAS OF OCCASIONAL LIGHT VEHICLE TRAFFIC OR ENCASED IN REINFORCED CONCRETE IN AREAS OF HEAVY VEHICLE TRAFFIC.
19. LIQUID-TIGHT FLEXIBLE METALLIC CONDUIT (LIQUID-TITE FLEX) SHALL BE USED INDOORS AND OUTDOORS, WHERE VIBRATION OCCURS OR FLEXIBILITY IS NEEDED.
20. CONDUIT AND TUBING FITTINGS SHALL BE THREADED OR COMPRESSION-TYPE AND APPROVED FOR THE LOCATION USED. SETSCREW FITTINGS ARE NOT ACCEPTABLE.
21. CABINETS, BOXES, AND WIREWAYS SHALL BE LISTED OR LABELED FOR ELECTRICAL USE IN ACCORDANCE WITH NEMA, UL, ANSI/IEEE, AND NEC.
22. WIREWAYS SHALL BE EPOXY-COATED (GRAY) AND INCLUDE A HINGED COVER, DESIGNED TO SWING OPEN DOWNWARD; SHALL BE PANDUIT TYPE E (OR EQUAL); AND RATED NEMA 1 (OR BETTER) INDOORS, OR NEMA 3R (OR BETTER) OUTDOORS.
23. EQUIPMENT CABINETS, TERMINAL BOXES, JUNCTION BOXES, AND PULL BOXES SHALL BE GALVANIZED OR EPOXY-COATED SHEET STEEL, SHALL MEET OR EXCEED UL 50, AND RATED NEMA 1 (OR BETTER) INDOORS, OR NEMA 3R (OR BETTER) OUTDOORS
24. METAL RECEPTACLE, SWITCH, AND DEVICE BOXES SHALL BE GALVANIZED, EPOXY-COATED, OR NON-CORRODING; SHALL MEET OR EXCEED UL 514A AND NEMA OS 1; AND RATED NEMA 1 (OR BETTER) INDOORS, OR WEATHER PROTECTED (WP OR BETTER) OUTDOORS.
25. NONMETALLIC RECEPTACLE, SWITCH, AND DEVICE BOXES SHALL MEET OR EXCEED NEMA OS 2; AND RATED NEMA 1 (OR BETTER) INDOORS, OR WEATHER PROTECTED (WP OR BETTER) OUTDOORS.
26. THE SUBCONTRACTOR SHALL NOTIFY AND OBTAIN NECESSARY AUTHORIZATION FROM THE CONTRACTOR BEFORE COMMENCING WORK ON THE AC POWER DISTRIBUTION PANELS.
27. THE SUBCONTRACTOR SHALL PROVIDE NECESSARY TAGGING ON THE BREAKERS, CABLES AND DISTRIBUTION PANELS IN ACCORDANCE WITH THE APPLICABLE CODES AND STANDARDS TO SAFEGUARD AGAINST LIFE AND PROPERTY.

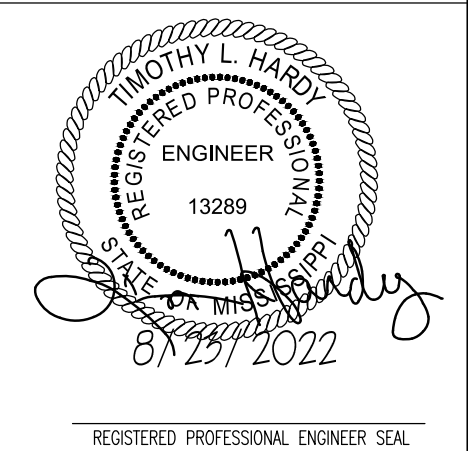
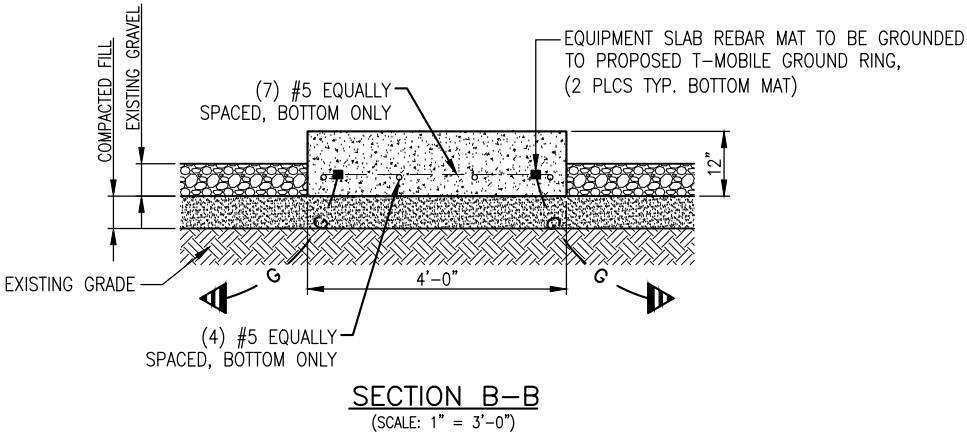
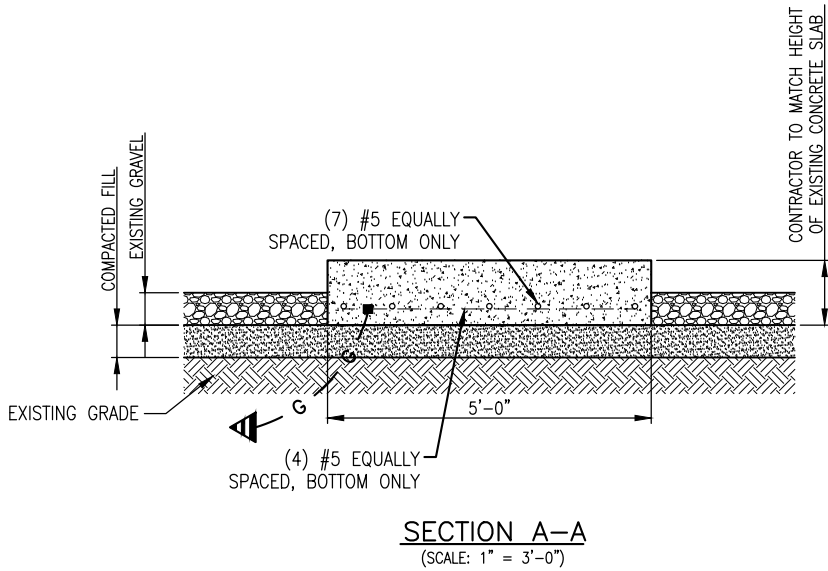
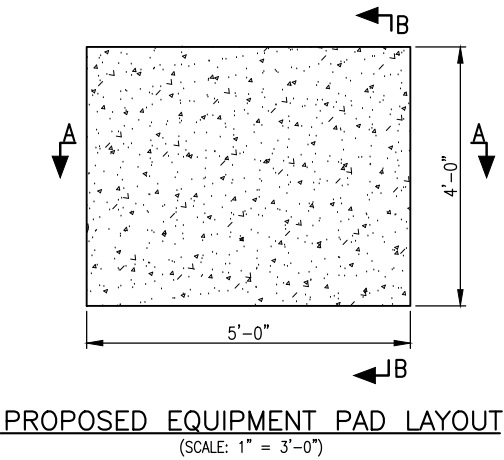
GROUNDING NOTES:

1. ALL GROUND ELECTRODE SYSTEMS (INCLUDING TELECOMMUNICATION, RADIO, LIGHTNING PROTECTION, AND AC POWER GES'S) SHALL BE BONDED TOGETHER, AT OR BELOW GRADE, BY TWO OR MORE COPPER BONDING CONDUCTORS IN ACCORDANCE WITH THE NEC.
2. THE SUBCONTRACTOR SHALL PERFORM IEEE FALL-OF-POTENTIAL RESISTANCE TO EARTH TESTING (PER IEEE 1100 AND 81) FOR GROUND ELECTRODE SYSTEMS. TESTING SHALL BE IN ACCORDANCE WITH SPECIFICATION 24782-000-3PS-EG00-00001. USE OF OTHER METHODS MUST BE PRE-APPROVED BY CONTRACTOR IN WRITING.
3. THE SUBCONTRACTOR SHALL FURNISH AND INSTALL SUPPLEMENTAL GROUND ELECTRODES AS NEEDED TO ACHIEVE A TEST RESULT OF 5 OHMS OR LESS. WHEN ADDING ELECTRODES, CONTRACTOR SHALL MAINTAIN A MINIMUM DISTANCE BETWEEN THE ADDED ELECTRODE AND ANY OTHER EXISTING ELECTRODE EQUAL TO THE BURIED LENGTH OF THE ROD. IDEALLY, CONTRACTOR SHALL STRIVE TO KEEP THE SEPARATION DISTANCE EQUAL TO TWICE THE BURIED LENGTH OF THE RODS.
4. THE SUBCONTRACTOR IS RESPONSIBLE FOR PROPERLY SEQUENCING GROUNDING AND UNDERGROUND CONDUIT INSTALLATION AS TO PREVENT ANY LOSS OF CONTINUITY IN THE GROUNDING SYSTEM OR DAMAGE TO THE CONDUIT.
5. METAL CONDUIT AND TRAY SHALL BE GROUNDED AND MADE ELECTRICALLY CONTINUOUS WITH LISTED BONDING FITTINGS OR BY BONDING ACROSS THE DISCONTINUITY WITH #6 AWG COPPER WIRE AND UL APPROVED GROUNDING TYPE CONDUIT CLAMPS.
6. METAL RACEWAY SHALL NOT BE USED AS THE NEC REQUIRED EQUIPMENT GROUND CONDUCTOR. STRANDED COPPER CONDUCTORS WITH GREEN INSULATION, SIZED IN ACCORDANCE WITH THE NEC, SHALL BE FURNISHED AND INSTALLED WITH THE POWER CIRCUITS TO BTS EQUIPMENT.
7. CONNECTIONS TO THE GROUND BUS SHALL NOT BE DOUBLED UP OR STACKED. BACK-TO-BACK CONNECTIONS ON OPPOSITE SIDES OF THE GROUND BUS ARE PERMITTED.
8. ALUMINUM CONDUCTOR OR COPPER CLAD STEEL CONDUCTOR SHALL NOT BE USED FOR GROUNDING CONNECTIONS.
9. USE OF 90 BENDS IN THE PROTECTION GROUNDING CONDUCTORS SHALL BE AVOIDED WHEN 45 BENDS CAN BE ADEQUATELY SUPPORTED. IN ALL CASES, BENDS SHALL BE MADE WITH A MINIMUM BEND RADIUS OF 8 INCHES.
10. EACH INTERIOR BTS CABINET FRAME/PLINTH SHALL BE DIRECTLY CONNECTED TO THE MASTER GROUND BAR WITH #6 AWG STRANDED, GREEN INSULATED SUPPLEMENTAL EQUIPMENT GROUND WIRES. EACH OUTDOOR CABINET FRAME/PLINTH SHALL BE DIRECTLY CONNECTED TO THE BURIED GROUND RING WITH # 2 AWG SOLID TIN-PLATED COPPER WIRE.
11. ALL EXTERIOR GROUND CONDUCTORS BETWEEN EQUIPMENT/GROUND BARS AND THE GROUND RING, SHALL BE #2 AWG SOLID TIN-PLATED COPPER UNLESS OTHERWISE INDICATED.
12. EXOTHERMIC WELDS SHALL BE USED FOR ALL GROUNDING CONNECTIONS BELOW GRADE. CONNECTIONS TO ABOVE GRADE EXTERIOR UNITS SHALL BE MADE WITH EXOTHERMIC WELDS WHERE PRACTICAL OR WITH 2 HOLE MECHANICAL TYPE BRASS CONNECTORS WITH STAINLESS STEEL HARDWARE, INCLUDING SET SCREWS. HIGH PRESSURE CRIMP CONNECTORS MAY ONLY BE USED WITH WRITTEN PERMISSION FROM T-Mobile MARKET REPRESENTATIVE.
13. EXOTHERMIC WELDS SHALL BE PERMITTED ON TOWERS ONLY WITH THE EXPRESS APPROVAL OF THE TOWER MANUFACTURER OR THE CONTRACTORS STRUCTURAL ENGINEER.
14. ALL WIRE TO WIRE GROUND CONNECTIONS TO THE INTERIOR GROUND RING SHALL BE FORMED USING HIGH PRESS CRIMPS OR SPLIT BOLT CONNECTORS WHERE INDICATED IN THE DETAILS.
15. ON ROOFTOP SITES WHERE EXOTHERMIC WELDS ARE A FIRE HAZARD COPPER COMPRESSION CAP CONNECTORS MAY BE USED FOR WIRE TO WIRE CONNECTORS. 2 HOLE MECHANICAL TYPE BRASS CONNECTORS WITH STAINLESS STEEL HARDWARE, INCLUDING SET SCREWS SHALL BE USED FOR CONNECTION TO ALL ROOFTOP BTS EQUIPMENT AND STRUCTURAL STEEL.
16. ICE BRIDGE BONDING CONDUCTORS SHALL BE EXOTHERMICALLY BONDED OR BOLTED TO THE BRIDGE AND THE TOWER GROUND BAR USING TWO HOLED MECHANICAL TYPE BRASS CONNECTORS AND STAINLESS STEEL HARDWARE.
17. APPROVED ANTIOXIDANT COATINGS (I.E., CONDUCTIVE GEL OR PASTE) SHALL BE USED ON ALL COMPRESSION AND BOLTED GROUND CONNECTIONS.
18. ALL EXTERIOR GROUND CONNECTIONS SHALL BE COATED WITH A CORROSION RESISTANT MATERIAL.
19. MISCELLANEOUS ELECTRICAL AND NON-ELECTRICAL METAL BOXES, FRAMES AND SUPPORTS SHALL BE BONDED TO THE GROUND RING, IN ACCORDANCE WITH THE NEC.
20. BOND ALL METALLIC OBJECTS WITHIN 6 FT OF THE BURIED GROUND RING WITH # 2 SOLID AWG TIN-PLATED COPPER GROUND CONDUCTOR.
21. GROUND CONDUCTORS USED IN THE FACILITY GROUND AND LIGHTNING PROTECTION SYSTEMS SHALL NOT BE ROUTED THROUGH METALLIC OBJECTS THAT FORM A RING AROUND THE CONDUCTOR, SUCH AS METALLIC CONDUITS, METAL SUPPORT CLIPS OR SLEEVES THROUGH WALLS OR FLOORS. WHEN IT IS REQUIRED TO BE HOUSED IN CONDUIT TO MEET CODE REQUIREMENTS OR LOCAL CONDITIONS, NON-METALLIC MATERIAL SUCH AS PVC PLASTIC CONDUIT SHALL BE USED. WHERE USE OF METAL CONDUIT IS UNAVOIDABLE (E.G., NON-METALLIC CONDUIT PROHIBITED BY LOCAL CODE) THE GROUND CONDUCTOR SHALL BE BONDED TO EACH END OF THE METAL CONDUIT WITH LISTED BONDING FITTINGS.



ITEM	REVISIONS	BY	CHK. BY	DATE	DRAWN BY : R.M. NACCARI	DATE : 12-14-2021	HARDY ENGINEERING, INC. ENGINEERING AND CONSULTING 209 LINDEN STREET, P.O. BOX 708 TRUSSVILLE, AL 35173 PHONE: (205) 655-1427 FAX: (205) 661-9027	DWG. NAME:	ELECTRICAL/GROUNDING NOTES		
					CHECKED BY : T.L. HARDY	DATE : 12-14-2021			9ME0105A SITE: BRANDON WT BRANDON, MISSISSIPPI FOR T-MOBILE BIRMINGHAM, ALABAMA		
					APPROVED BY :	DATE :		CAD No: ME0105_C1.1	SCALE: AS SHOWN	DWG. No. C1.1	Page 403 of 521

- NOTES:**
1. CONCRETE SHALL ATTAIN A MINIMUM COMPRESSIVE STRENGTH OF 4,000 PSI IN 28 DAYS; CONTINUOUS INSPECTION IS NOT REQUIRED. PORTLAND CEMENT: TYPE I OR II. SLUMP: 2" MIN./4" MAX. AIR ENTRAINMENT: 4% TO 6% BY VOLUME. MAXIMUM COARSE AGGREGATE SIZE SHALL BE 1"
 2. WWF IS 60 KSI MINIMUM.
 3. ALL EMBEDDED ITEMS SHALL BE SECURELY HELD IN POSITION PRIOR TO PLACEMENT OF CONCRETE.
 4. WELDING IS PROHIBITED ON REINFORCING STEEL AND EMBEDMENTS. ALL CONCRETE SHALL BE READY-MIXED IN ACCORDANCE WITH ASTM C94. MAINTAIN TEMPERATURE OF CAST IN PLACE CONCRETE BETWEEN 50 DEGREES AND 90 DEGREES F.
 5. SLAB TOLERANCE IS $\pm 1/4"$.
 6. DO NOT USE RETEMPERED CONCRETE, OR ADD WATER TO READY-MIX CONCRETE AT THE JOBSITE.
 7. THE CONSTRUCTION CONTRACTOR MUST COMPLY WITH ACCEPTED CONSTRUCTION PRACTICES. THE CONSTRUCTION CONTRACTOR WILL BE REQUIRED TO ASSUME SOLE AND COMPLETE RESPONSIBILITY FOR JOB SITE CONDITIONS DURING THE COURSE OF CONSTRUCTION ON THIS PROJECT, INCLUDING THE SAFETY OF ALL PERSONS AND PROPERTY; THAT THIS REQUIREMENT SHALL BE MADE TO APPLY CONTINUOUSLY AND NOT BE LIMITED TO NORMAL WORKING HOURS, AND CONSTRUCTION CONTRACTOR FURTHER AGREES TO DEFEND, INDEMNIFY, AND HOLD DESIGN PROFESSIONAL HARMLESS FROM ANY AND ALL LIABILITY, REAL, OR ALLEGED, IN CONNECTION WITH THE PERFORMANCE OF WORK ON THIS PROJECT, EXCEPTING LIABILITY ARISING FROM THE SOLE NEGLIGENCE OF THE DESIGN PROFESSIONAL.
 8. CONCRETE SLAB REBAR MATS TO BE GROUNDED, TYP.



ITEM	REVISIONS	BY	CHK. BY	DATE	DRAWN BY : R.M. NACCARI 12-14-2021		 HARDY ENGINEERING, INC. ENGINEERING AND CONSULTING 209 LINDEN STREET, P.O. BOX 708 TRUSSVILLE, AL 35173 PHONE: (205) 655-1427 FAX: (205) 661-9027	DWG. NAME: CONCRETE PAD DETAILS		
					CHECKED BY : T.L. HARDY 12-14-2021			9ME0105A SITE: BRANDON WT BRANDON, MISSISSIPPI FOR T-MOBILE BIRMINGHAM, ALABAMA		
					APPROVED BY : 			CAD No: ME0105_C1.1	SCALE: AS SHOWN	DWG. No. C1.1
								Page 404 of 521		

NOTE:
CONTRACTOR TO OBTAIN THE LATEST
VERSION OF T-MOBILE'S RF AND
CONFIGURATION DATA SHEETS FOR
FINAL ANTENNA DESIGN PRIOR TO
THE START OF WORK.

GENERAL NOTES:
1. ANTENNA ORIENTATION IS CLOCKWISE FROM TRUE NORTH.
2. MOUNT SHOWN FOR REFERENCE PURPOSE ONLY.
3. ANTENNA AZIMUTH/CONFIGURATION LAYOUT FORM SHALL
BE COMPLETED AND PROVIDED TO CONSTRUCTION MGR.
RET HANDLING:
1. ALL ANTENNA RETS ARE TO BE TESTED, SET AND
SCREEN SHOTS CAPTURED INCLUDING UMTS 3G ANTENNAS.
2. ALL RET CONNECTIONS ARE TO BE MADE WITH
SILICONE GREASE.
3. CONTRACTOR WILL NEED PROTOCOL ADAPTER FOR
RET WORK.
4. CONTRACTOR IS TO RENAME ALL RETS PER THE RET
RENAMING CONVENTION.

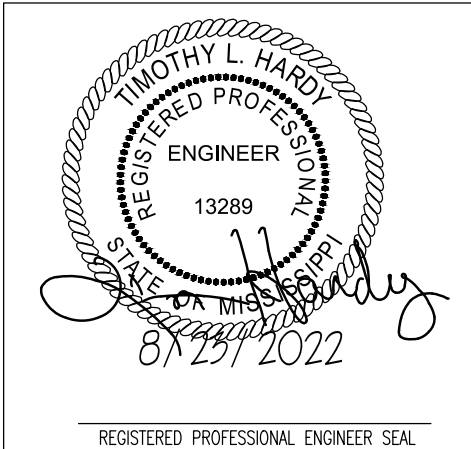
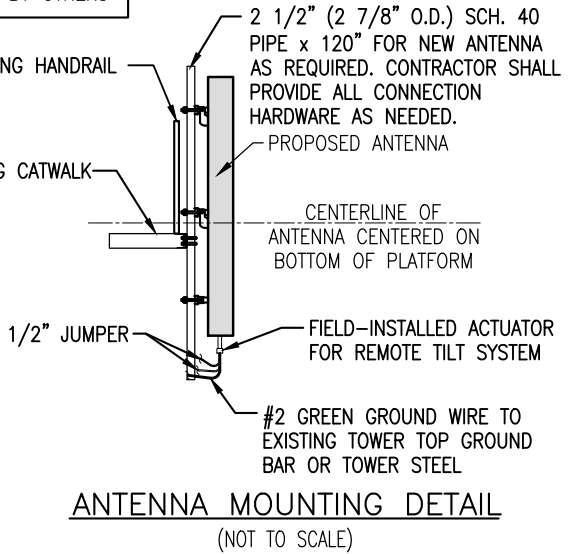
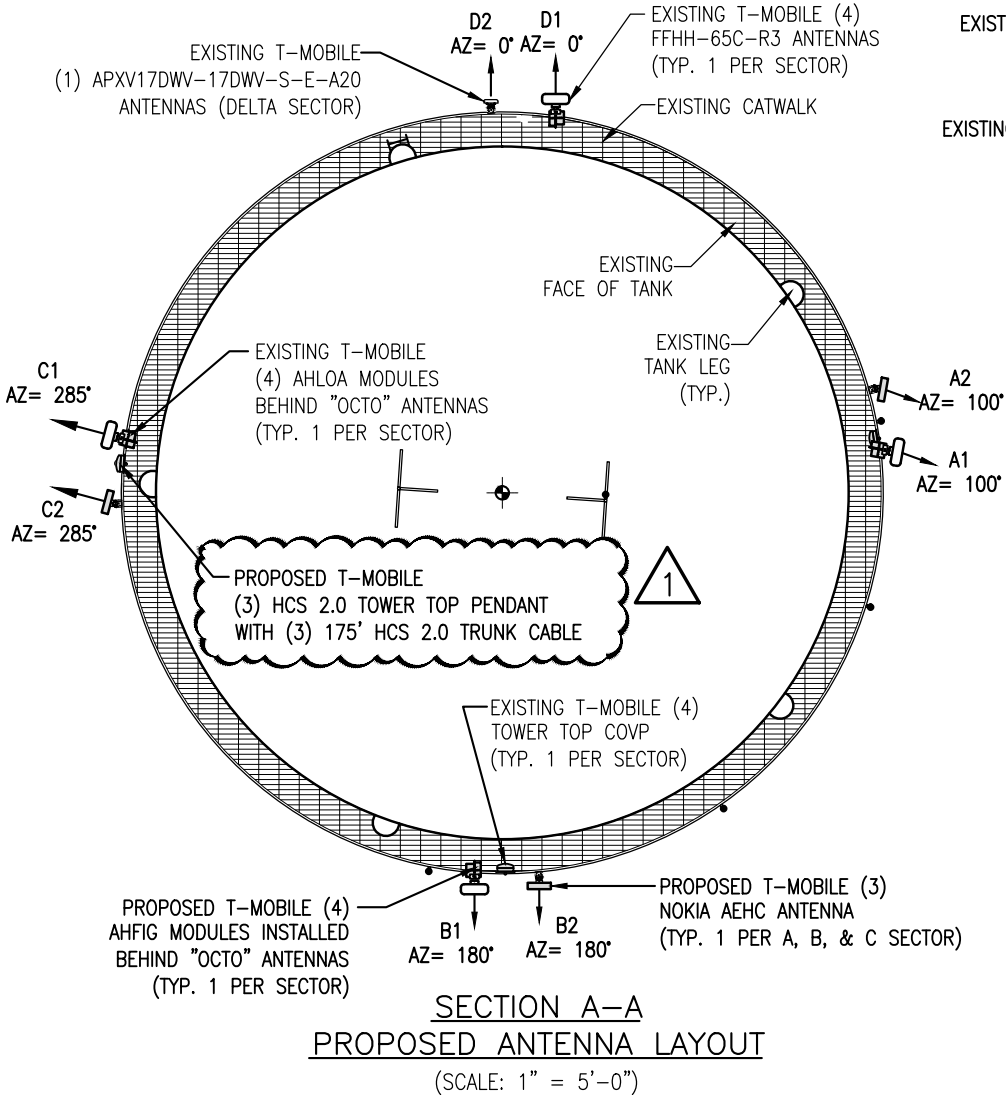
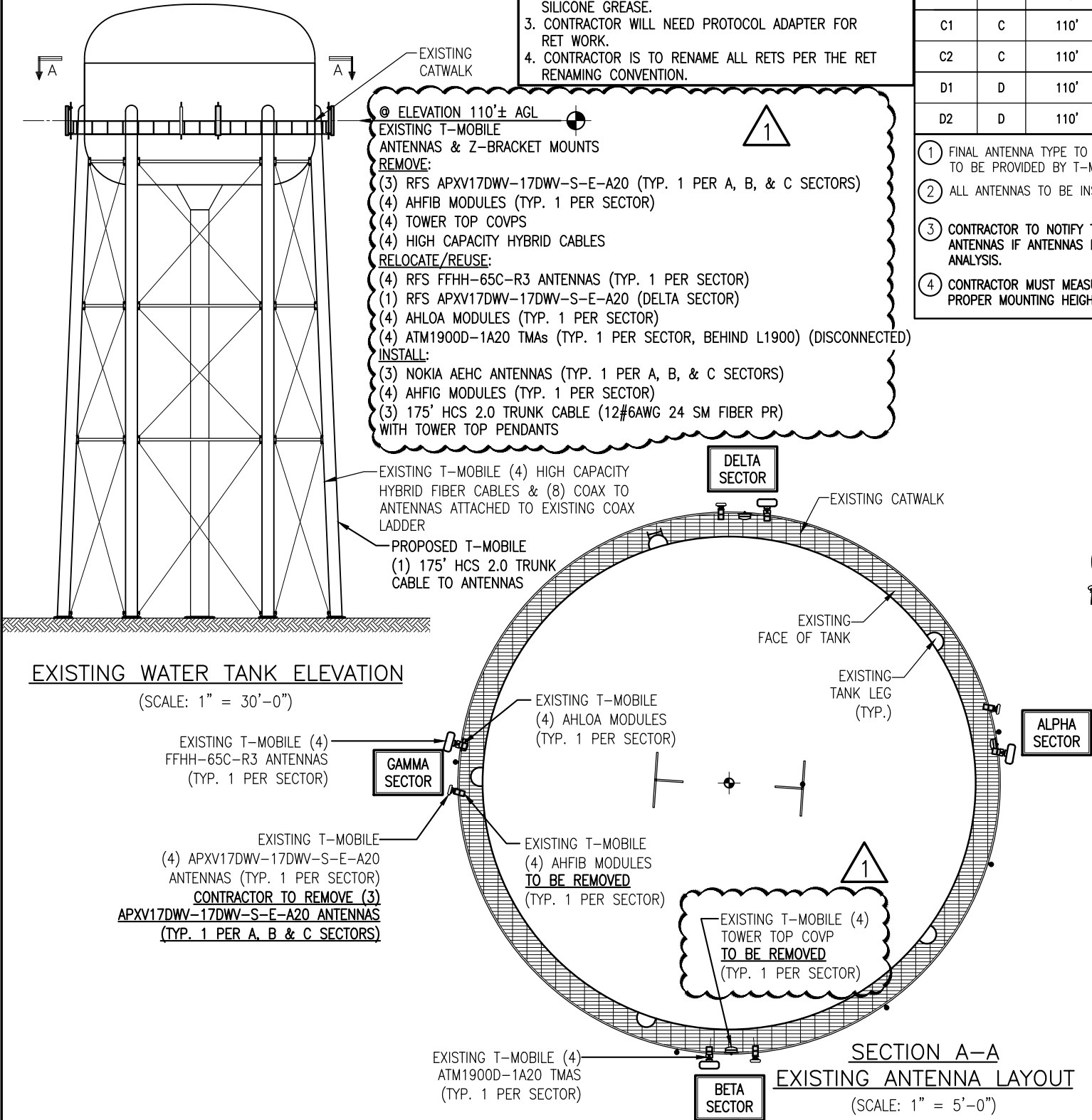
PROPOSED ANTENNA AND COAX SCHEDULE

ANTENNA MARK	SECTOR	RADIATION CENTER	AZIMUTH (0° = NORTH)	ANTENNA ①	MECHANICAL DOWN TILT ②	ELECTRICAL DOWN TILT ②	COAX & CABLE COLOR CODE	COAX CABLE SIZE & LENGTH	TMA QUANTITY & MODEL #	HYBRID CABLE & COAX LENGTH	MODULE TYPE & QUANTITY
A1	A	110'	100°	COMMSCOPE FFHH-65C-R3	0°	2'/4"	TX/RX - RED TX/RX - RED-RED	-	(1) ATM1900D-1A20 TMA (DISCONNECTED)	1/2" MICROWAVE COAX x 175' LONG	(4) AHLOAs (4) AHFIGs (3) HCS 2.0 TOWER TOP PENDANT
A2	A	110'	100°	NOKIA AEHC	0°	2"	TX/RX - RED-RED-RED TX/RX - RED-RED-RED	-	(1) ATM1900D-1A20 TMA (DISCONNECTED)		
B1	B	110'	180°	COMMSCOPE FFHH-65C-R3	0°	2'/4"	TX/RX - GREEN TX/RX - GREEN-GREEN	-	(1) ATM1900D-1A20 TMA (DISCONNECTED)		
B2	B	110'	180°	NOKIA AEHC	0°	2"	TX/RX - GREEN-GREEN-GREEN TX/RX - GREEN-GREEN-GREEN-GREEN	-	(1) ATM1900D-1A20 TMA (DISCONNECTED)		
C1	C	110'	285°	COMMSCOPE FFHH-65C-R3	0°	2'/4"	TX/RX - BLUE TX/RX - BLUE-BLUE	-	(1) ATM1900D-1A20 TMA (DISCONNECTED)		
C2	C	110'	285°	NOKIA AEHC	0°	2"	TX/RX - BLUE-BLUE-BLUE TX/RX - BLUE-BLUE-BLUE-BLUE	-	(1) ATM1900D-1A20 TMA (DISCONNECTED)		
D1	D	110'	0°	COMMSCOPE FFHH-65C-R3	0°	2'/4"	TX/RX - YELLOW TX/RX - YELLOW-YELLOW	-	(1) ATM1900D-1A20 TMA (DISCONNECTED)		
D2	D	110'	0°	RFS APX17DWV-17DWV-S-E-A20	0°	0°	TX/RX - YELLOW-YELLOW-YELLOW TX/RX - YELLOW-YELLOW-YELLOW-YELLOW	-	(1) ATM1900D-1A20 TMA (DISCONNECTED)		

- ① FINAL ANTENNA TYPE TO BE DETERMINED BY T-MOBILE, ANTENNAS TO BE PROVIDED BY T-MOBILE AND INSTALLED BY CONTRACTOR.
② ALL ANTENNAS TO BE INSTALLED WITH DOWNTILT BRACKETS.
③ CONTRACTOR TO NOTIFY TOWER OWNER PRIOR TO INSTALLATION OF ANTENNAS IF ANTENNAS DO NOT MATCH SCHEDULE & STRUCTURAL ANALYSIS.
④ CONTRACTOR MUST MEASURE GROUND TO RAD CENTER TO CONFIRM PROPER MOUNTING HEIGHT

NOTE:
ANTENNA MOUNT, ANTENNA, AND CORRESPONDING
MOUNTING HARDWARE SHALL MEET OR EXCEED THE
CURRENT WIND SPEED RATING, AS OUTLINED IN THE
INTERNATIONAL BUILDING CODE, IBC.

NOTE:
TOWER AND MOUNT
ANALYSIS BY OTHERS



ITEM	REVISIONS	BY	CHK. BY	DATE

DRAWN BY :	DATE :
R.M. NACCARI	12-14-2021
CHECKED BY :	DATE :
T.L. HARDY	12-14-2021
APPROVED BY :	DATE :

HARDY ENGINEERING, INC.
ENGINEERING AND CONSULTING
209 LINDEN STREET, P.O. BOX 708
TRUSSVILLE, AL 35173
PHONE: (205) 655-1427 FAX: (205) 661-9027

DWG. NAME:	SCALE:	DWG. No.
TOWER ELEVATION	AS SHOWN	C2
9ME0105A SITE: BRANDON WT BRANDON, MISSISSIPPI FOR T-MOBILE BIRMINGHAM, ALABAMA		
CAD No: ME0105_C2		



June 7, 2022

Ms. Laurie Fishell
Crafton Communications, Inc.
2918 Clairmont Avenue South
Birmingham, AL 35205

**Re: 9ME0105A, Brandon WT T-Mobile Antenna Upgrade
Structural Analysis of Water Tank Catwalk Mount**

T-MOBILE SITE NO/NAME : 9ME0105A / Brandon WT
SITE ADDRESS : 521 North College Street, Brandon, MS 39042
COUNTY : Rankin
LATITUDE, LONGITUDE : 32.276502° N, 89.993812° W
FORESITE GROUP JOB NO : 1681.001

Dear Ms. Fishell:

This letter summarizes the analysis for the existing Catwalk Mount to determine the structural capacity of the mount and verify the mount meets the requirements of the 2018 International Building Code and TIA-222-H standard for the proposed loading. The following information was provided to us or obtained for the analysis:

- The existing antenna mount and loading information was obtained from the Mount Mapping Report prepared by Level-Up Towers, dated May 5, 2022.
- The proposed T-Mobile loading information was obtained from the Crafton Communications, Inc. Project Manager Laurie L. Fishell via email, dated May 25, 2022.

Please note that this analysis is predicated on the assumptions and conditions stated herein. Any deviations from these parameters render this analysis null and void. This analysis does not consider construction loads including but not limited to rigging loads, erection loads, or falling impact loads.

Existing Mount Members	97.7%	Sufficient ✓
------------------------	-------	--------------

Based on our analysis, **we conclude the existing Water Tank Catwalk Mount meets the requirements of the 2018 International Building Code and TIA-222-H standard for the final loading.**

If any questions arise from your review, please call us at your earliest convenience.

Sincerely,
FORESITE GROUP, LLC

George Reynolds, P.E.
Senior Project Manager



DESIGN CRITERIA

Foresite Group created the analysis model using RISA-3D software for the referenced antenna mount. Our analysis was based on the following design criteria.

- Analysis Standard : TIA-222, Revision H / 2018 International Building Code
- Ultimate Wind Speed : 123 mph 3-second gust wind speed with no ice
3-second gust wind speed of 30 mph with 1.0" Radial Ice
- Exposure Category : C – Open Terrain
- Structural Category : IV – Significant Hazard
- Topographic Category : 1 – No abrupt changes in general topography
- Ground Elevation : 482 ft
- Seismic Parameters : $S_s = 0.139$, $S_1 = 0.082$
- Live Load : (2) 250 lbs Man Load on Catwalk

APPURTENANCE LOADING

Table 1 – Existing Loading TO BE REMOVED before Final loading

Appurtenance & Equipment	Carrier	RAD Center	Quantity			
			Alpha	Beta	Gamma	Delta
<i>RFS APX17DW-17DWV-S-E-A20 Panel Antenna</i>	T-Mobile	110 ft	1	1	1	0
<i>Nokia AHFIB RRH</i>			1	1	1	1

Table 2 – Proposed Loading Summary (Proposed appurtenances are highlighted in **bold type)**

Appurtenance & Equipment	Carrier	RAD Center	Quantity			
			Alpha	Beta	Gamma	Delta
Yagi	Unknown	115 ft	0	1	0	0
10' Omni			0	0	1	0
20' Dipole			0	0	1	0
Yagi			0	0	0	1
20' Dipole			0	0	0	1
Commscope FFHH-65C-R3-V1 Panel Antenna	T-Mobile	110 ft	1	1	1	1
Nokia AEHC Panel Antenna			1	1	1	0
RFS APX17DW-17DWV-S-E-A20 Panel Antenna			0	0	0	1
Nokia AHLOA RRU			1	1	1	1
Nokia AHFIG RRU			1	1	1	1
RFS ATM1900D-1A20 TMAs			1	1	1	1
Commscope VHLP2-23 MW Dish			1	0	0	0
Raycap RNSNDC-7771-PF-48 COVP			1	1	1	1
10' Omni	Unknown	100 ft	0	1	0	0

- Antenna Mount ASTM Specifications (Assumed)
 - Pipes : ASTM A53 Gr. B with the min. yield strength of 35 ksi
 - Angles, Plates : ASTM A36 with the min. yield strength of 36 ksi
- Welding Standard - AWS D1.1



Photo 1 – Existing Catwalk

MOUNT ANALYSIS RESULTS

Table 3 – Mount Member Capacity Stress Ratio

Mount Component	% Stress	Result
Antenna Pipes	77.6%	Pass
Handrail	97.7%	Pass
Diagonal Bracing	52.3%	Pass
Kickers	16.5%	Pass
Catwalk Plates	20.8%	Pass
Overall	97.7%	Pass

Table 4 – Mount Pipe Connection to Catwalk – (2) 5/8"Ø Bolts

	Calculated Allowable Reaction	Reaction @ Current Analysis	% Stress
Bolt Tension	20.7 k	1.1 k	5.1%
Bolt Shear	13.8 k	7.8 k	56.8%
Combined Tension and Shear Check			32.5%

CONCLUSIONS & RECOMMENDATIONS

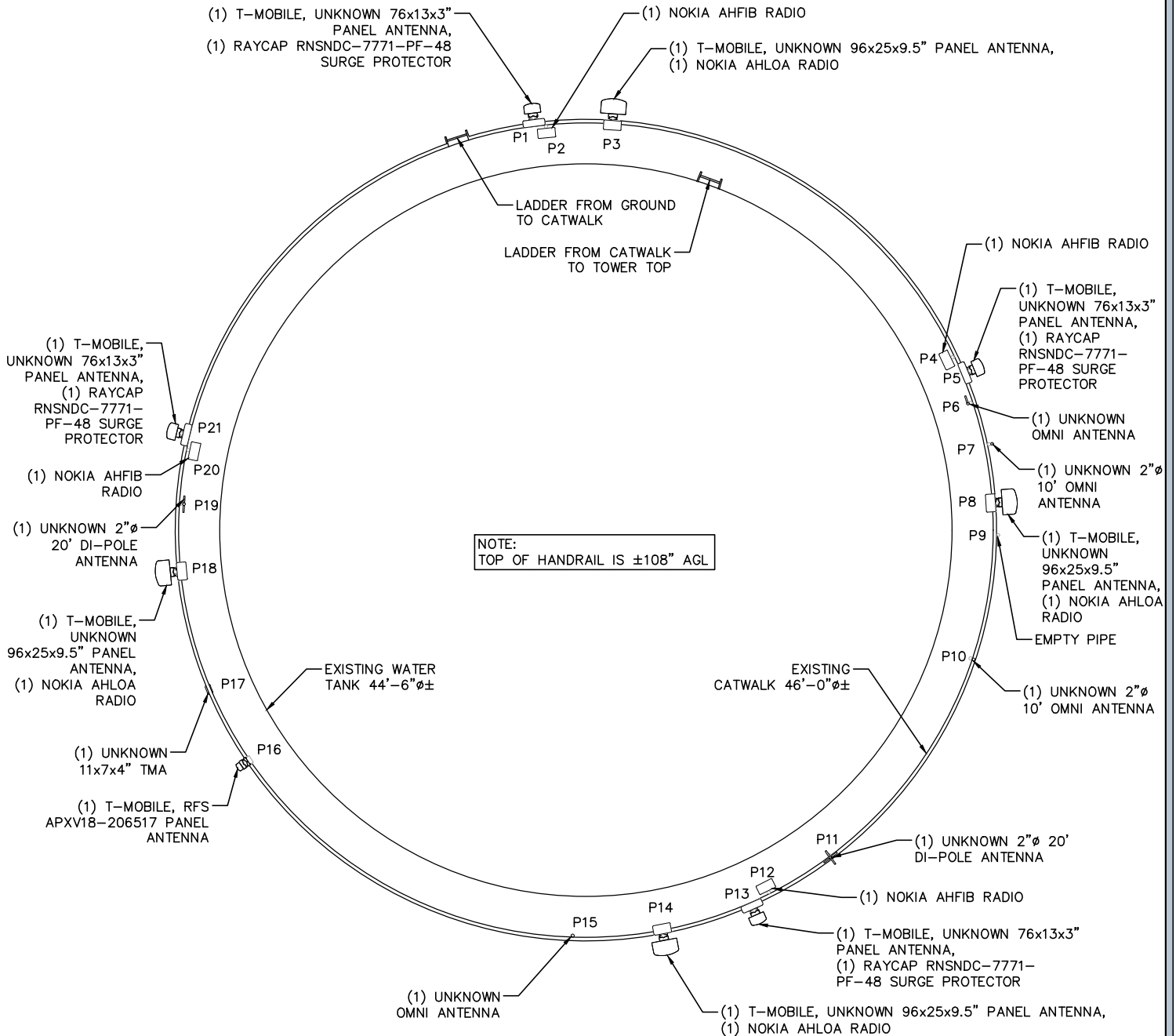
Based on our analysis, **we conclude the existing Water Tank Catwalk Mount meets the requirements of the 2018 International Building Code and TIA-222-H standard for the final loading.**

Please note that this analysis is predicated on the assumptions and conditions stated herein. Any deviations from these parameters render this analysis null and void. This analysis does not consider construction loads including but not limited to rigging loads, erection loads, or falling impact loads.

Refer to the RISA output attachment for stress results on specific mount members.

- Attachments:
1. Mount Mapping Report [for Reference Only] (3 Sheets)
 2. Mount Structural Analysis Report (39 Sheets)
 3. Mount Pipe to Catwalk Connection Calculation (1 Sheet)
 4. Load Calculations (4 Sheets)

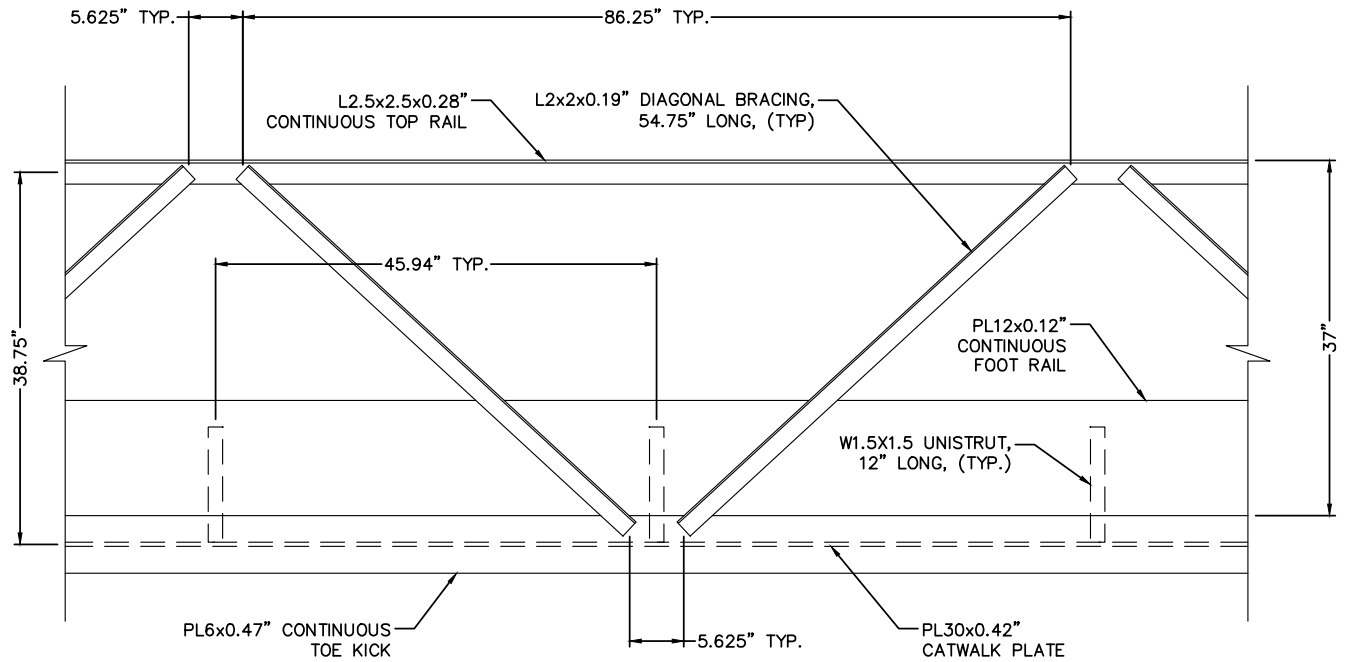
ANTENNA PIPE MOUNT CHART		
PIPE SIZE	PIPE LENGTH	APPLICABLE PIPES
P2.4x0.15"	96"±	P1, P5, P6, P13, P19, P20 & P21
P2.4x0.15"	64"±	P2, P4, P12 & P20
P2.9x0.2"	120"±	P3, P7, P9, P14 & P18
P2.4x0.15"	132"±	P8, P10, P11 & P16



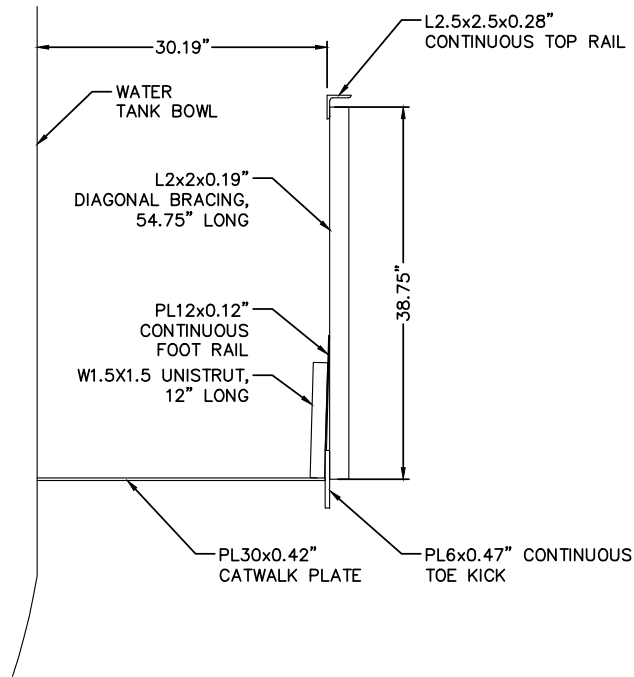
ANTENNA LAYOUT

NOT TO SCALE

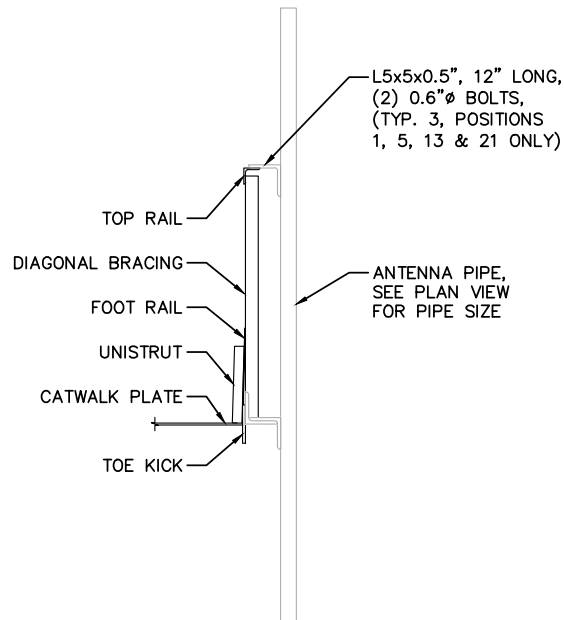




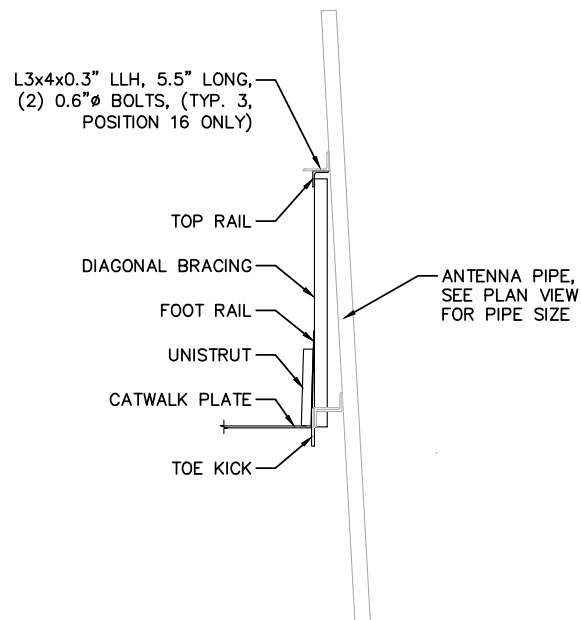
CATWALK DETAILS



CATWALK DETAILS



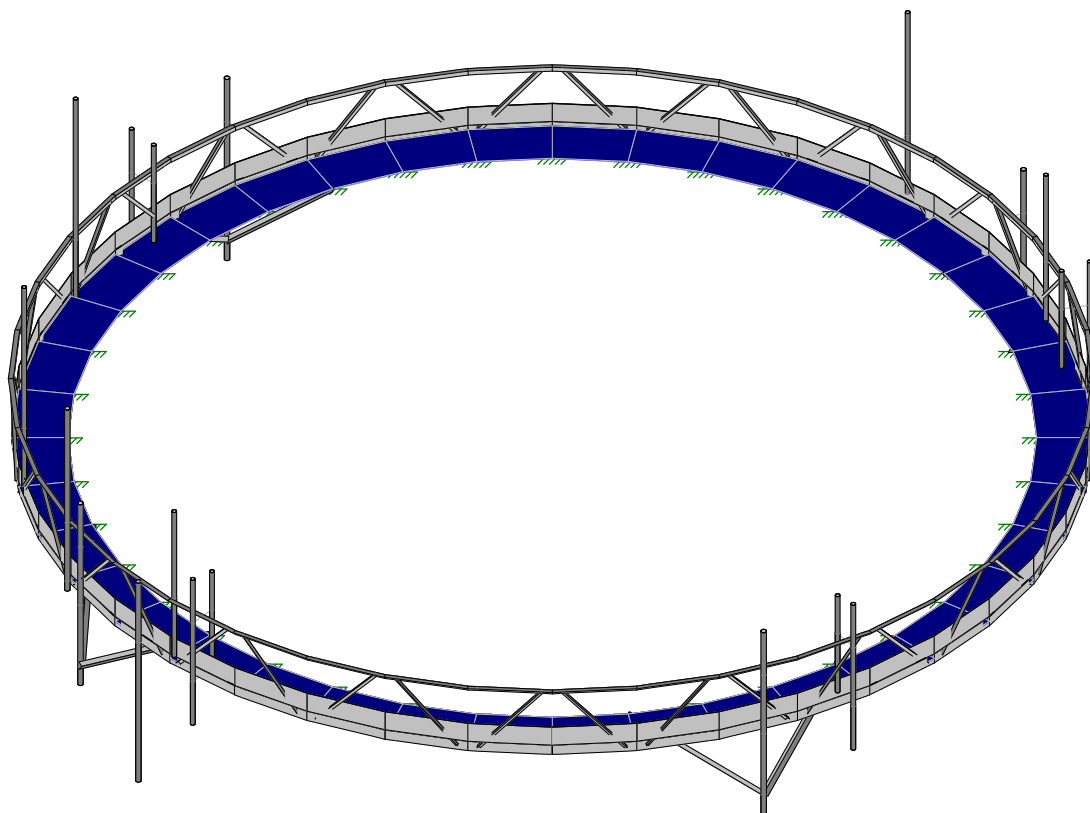
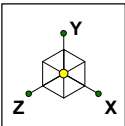
ANTENNA MOUNT DETAILS



ANTENNA MOUNT DETAILS

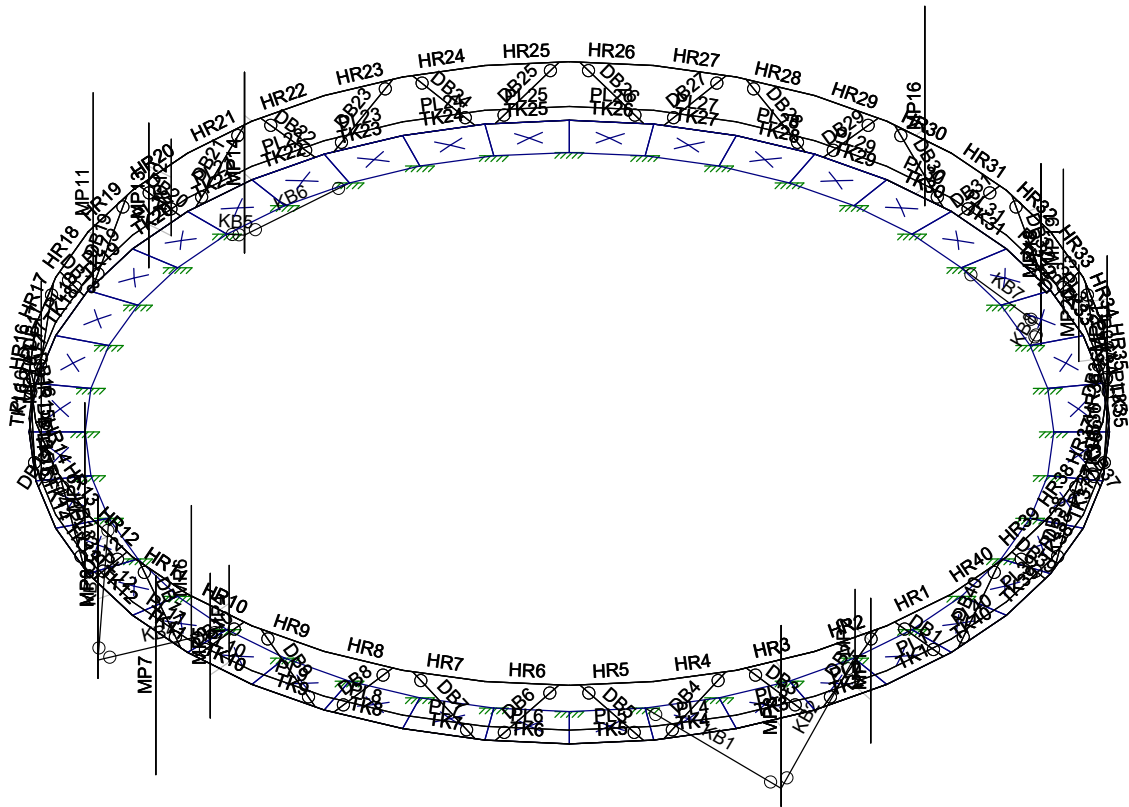
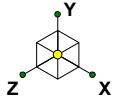
9ME0105A

MOUNT STRUCTURAL ANALYSIS REPORT
FOR PROPOSED T-MOBILE EQUIPMENT



Envelope Only Solution

Foresite Group	9ME0105A - Mount Analysis	SK - 1
PR		June 6, 2022 at 4:56 PM
1681.001		9ME0105A - Mount Analysis.r3d



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Foresite Group

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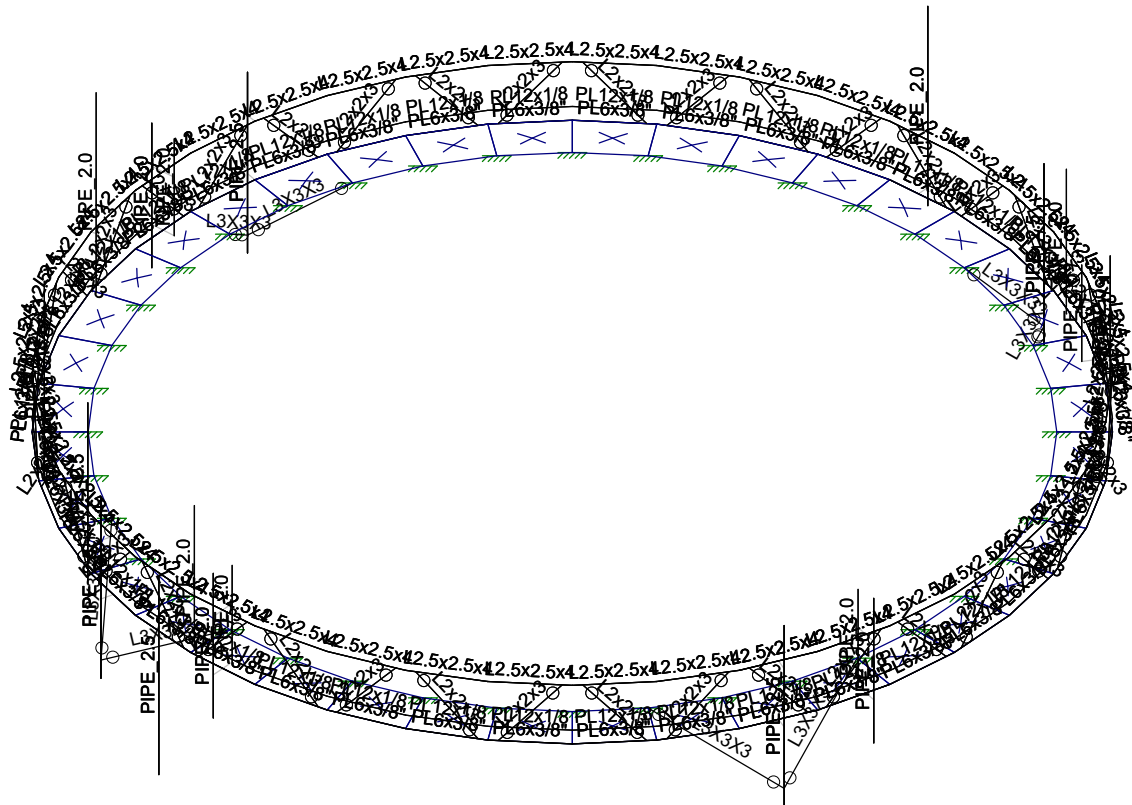
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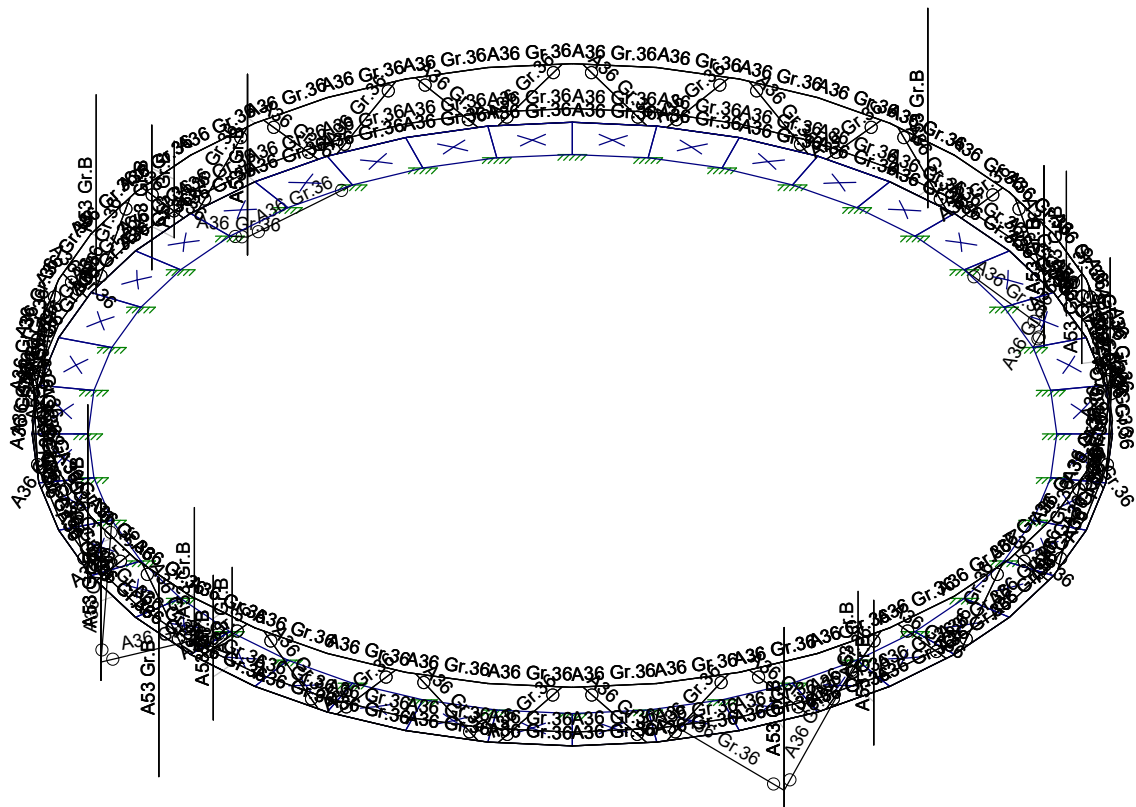
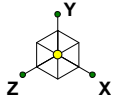
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SK - 2

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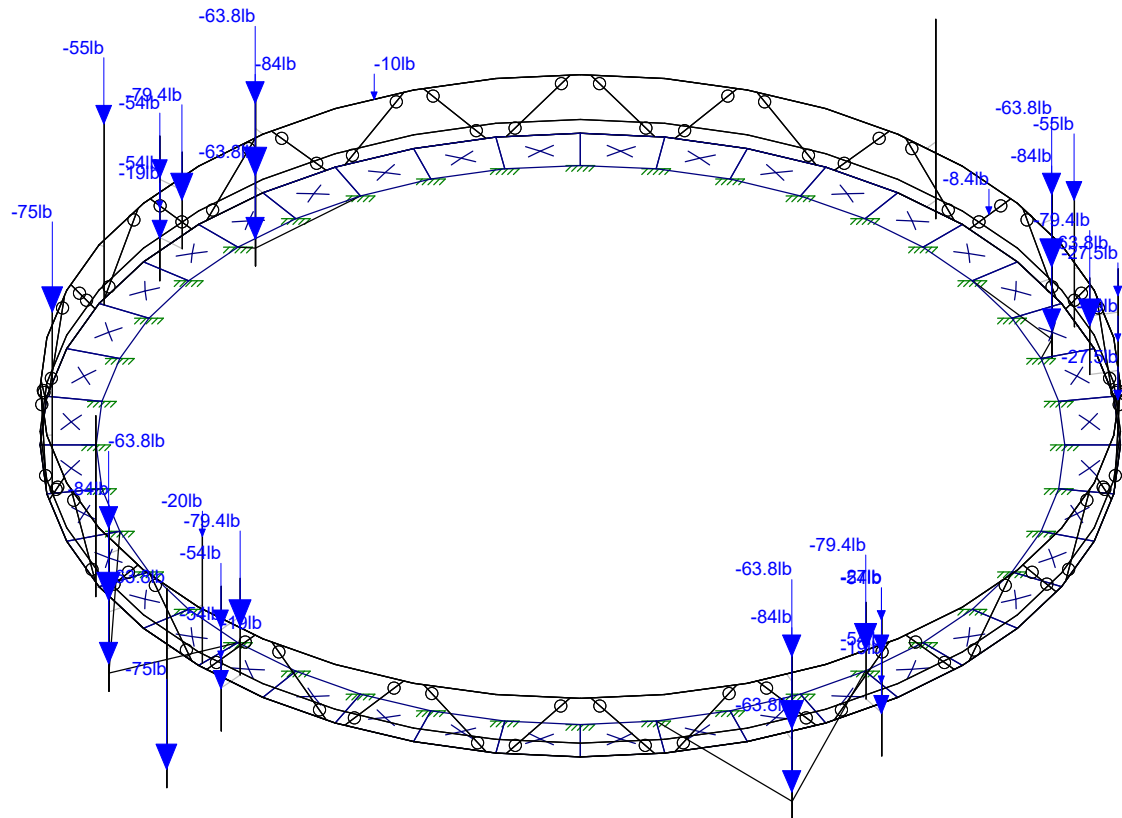
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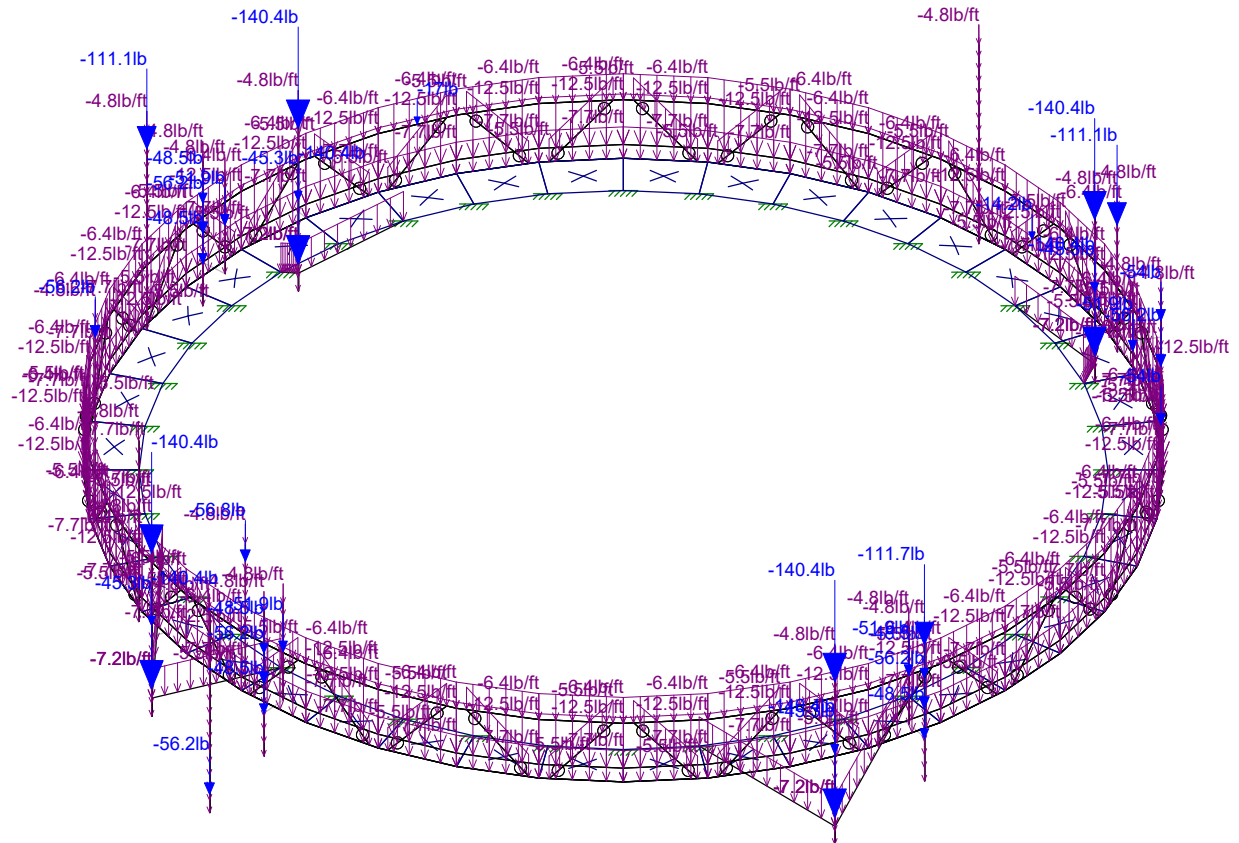
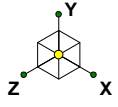
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SK - 4

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9ME0105A - Mount Analysis.r3d





Loads: BLC 2, Ice Weight
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Foresite Group

PR

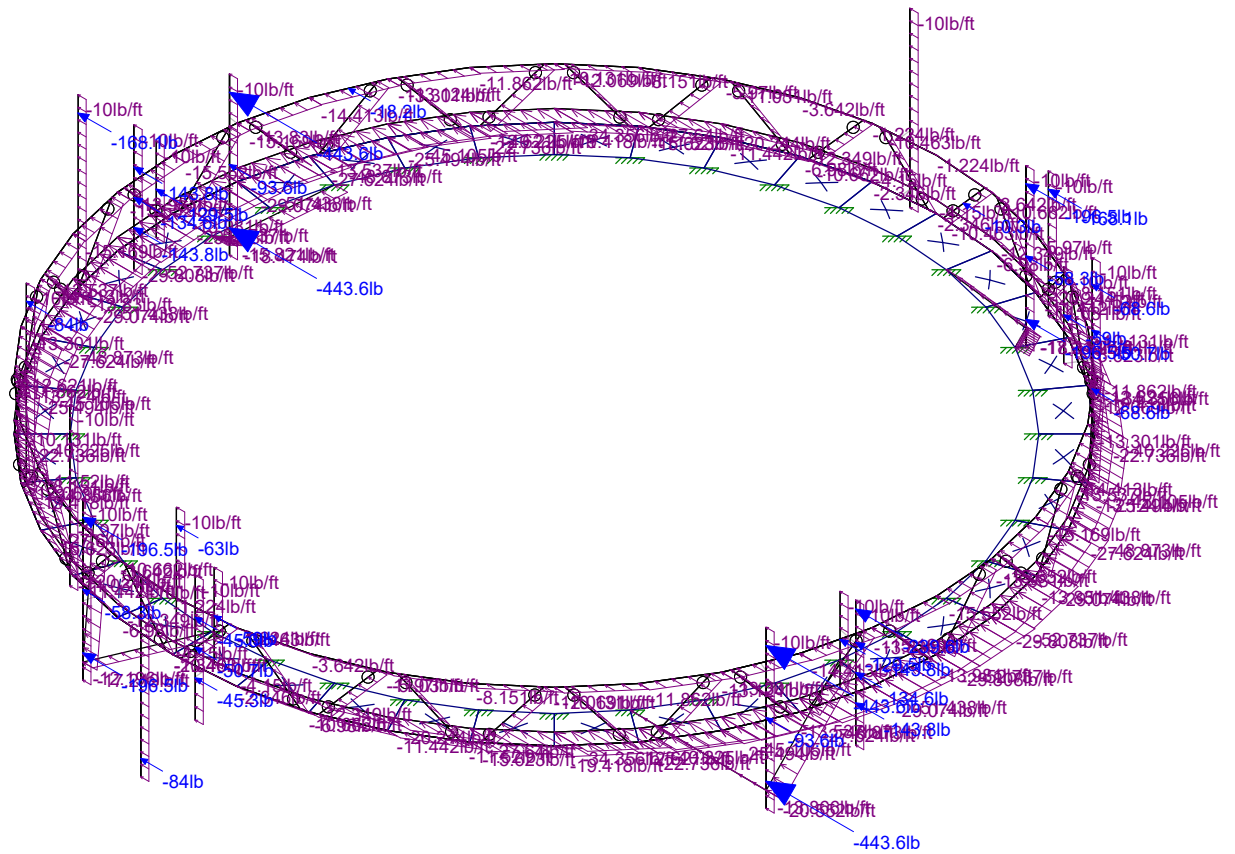
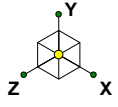
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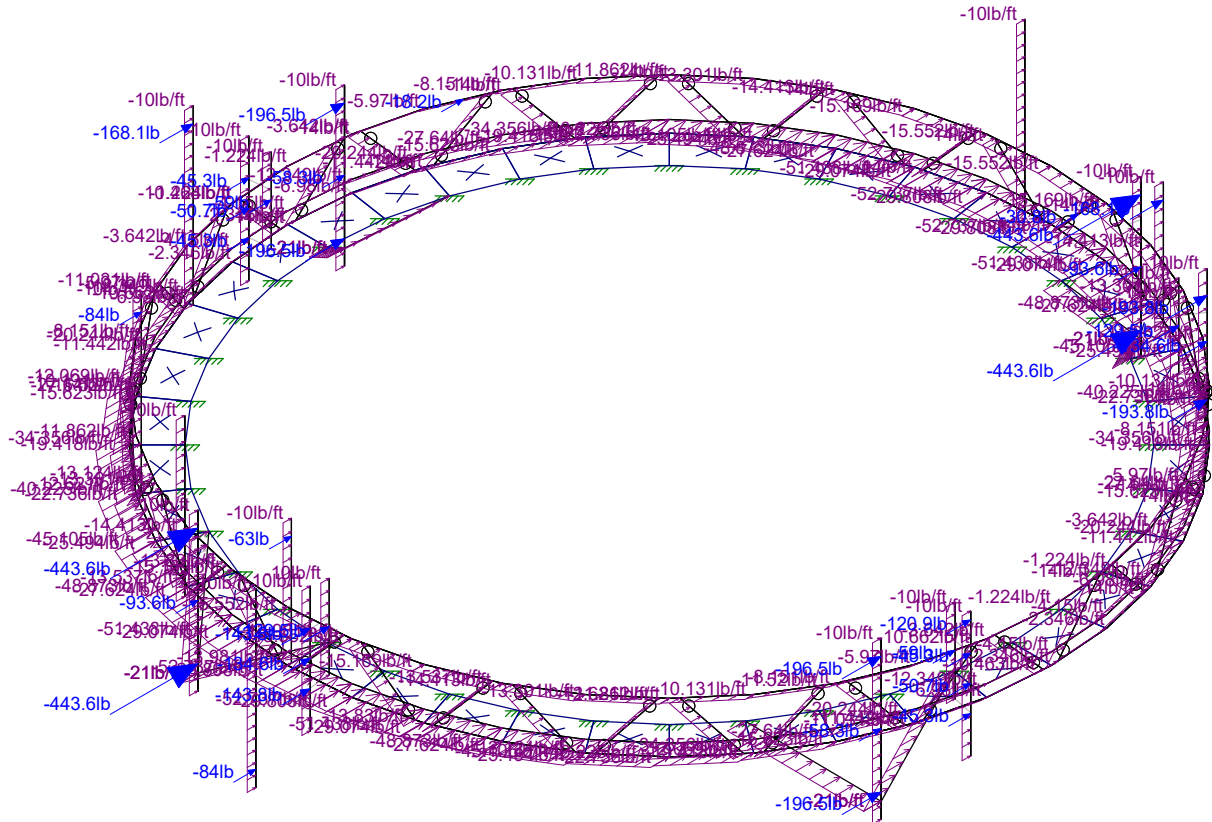
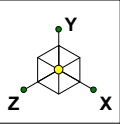
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9ME0105A - Mount Analysis.r3d



Loads: BLC 6, Wind Load - 0° (Full)
Envelope Only Solution

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Loads: BLC 7, Wind Load - 90° (Full)
Envelope Only Solution

Foresite Group

PR

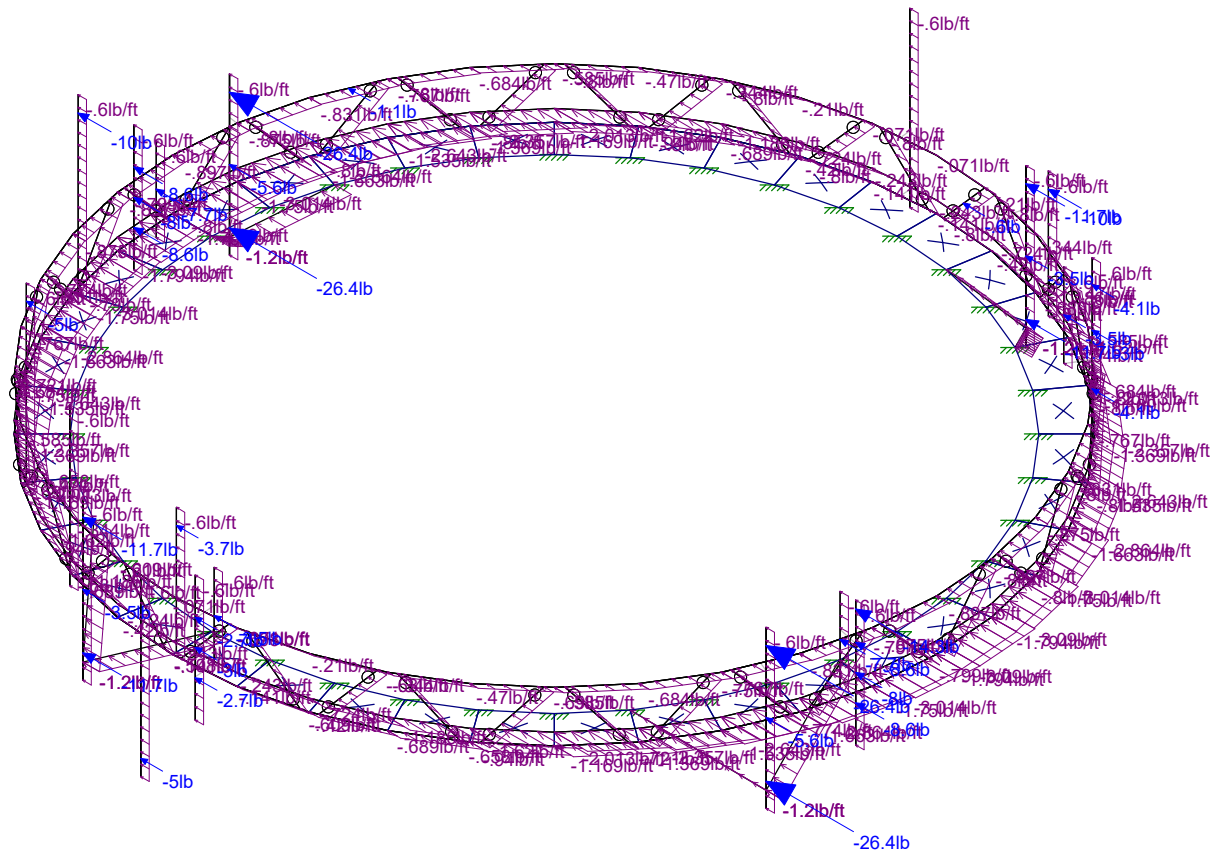
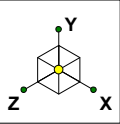
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SK - 8

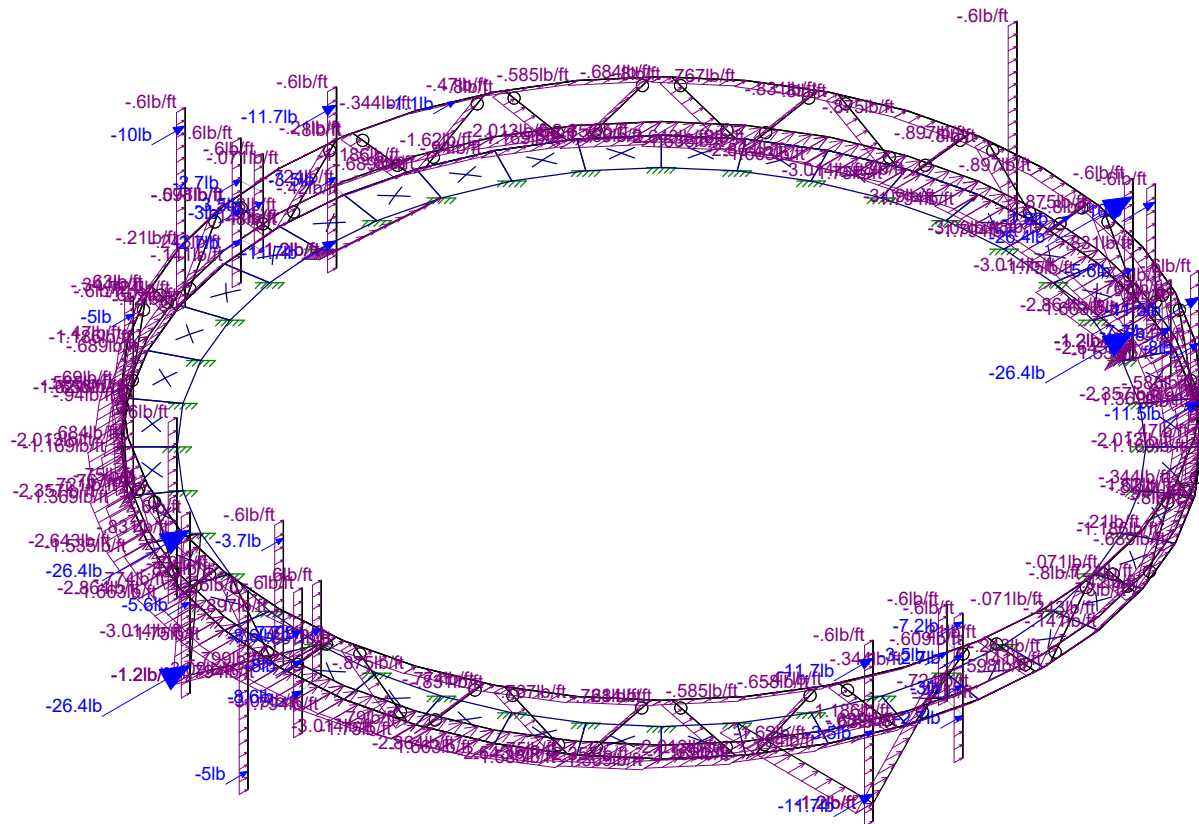
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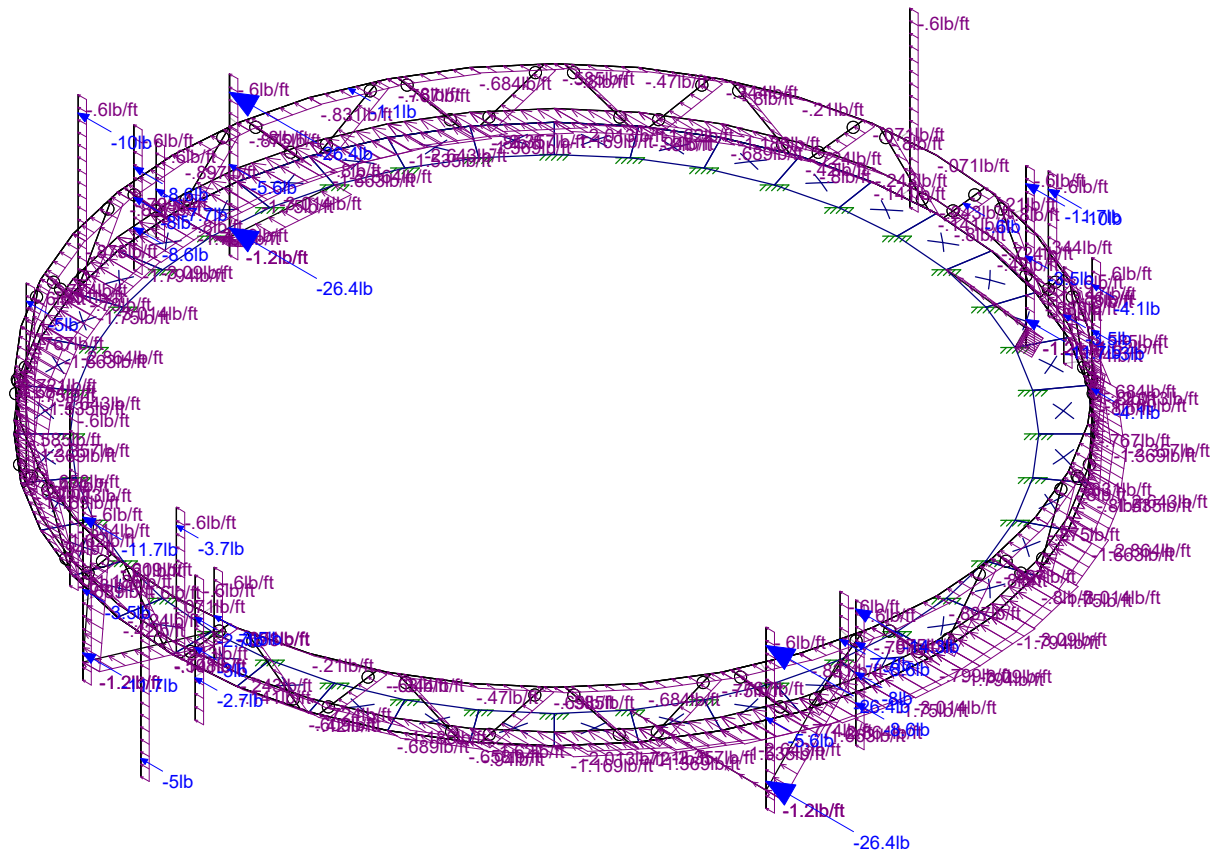
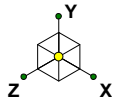
9ME0105A - Mount Analysis.r3d



Loads: BLC 8, Wind Load - 0° (Ice)
Envelope Only Solution

Foresite Group	9ME0105A - Mount Analysis	SK - 9
PR		June 6, 2022 at 4:58 PM
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Loads: BLC 10, Wind Load - 0° (Service)
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Foresite Group

PR

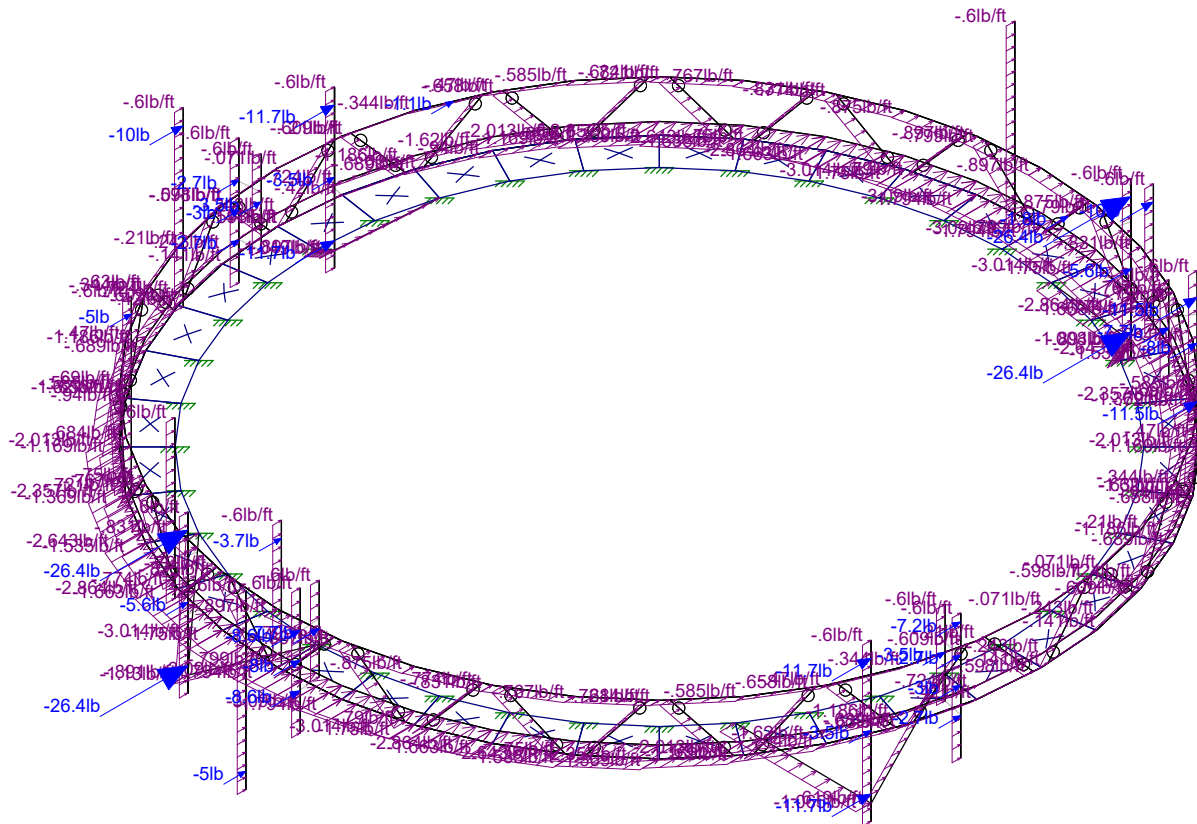
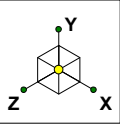
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9ME0105A - Mount Analysis

SK - 11

June 6, 2022 at 4:58 PM

9ME0105A - Mount Analysis.r3d



Loads: BLC 11, Wind Load - 90° (Service)
Envelope Only Solution

Foresite Group

PR

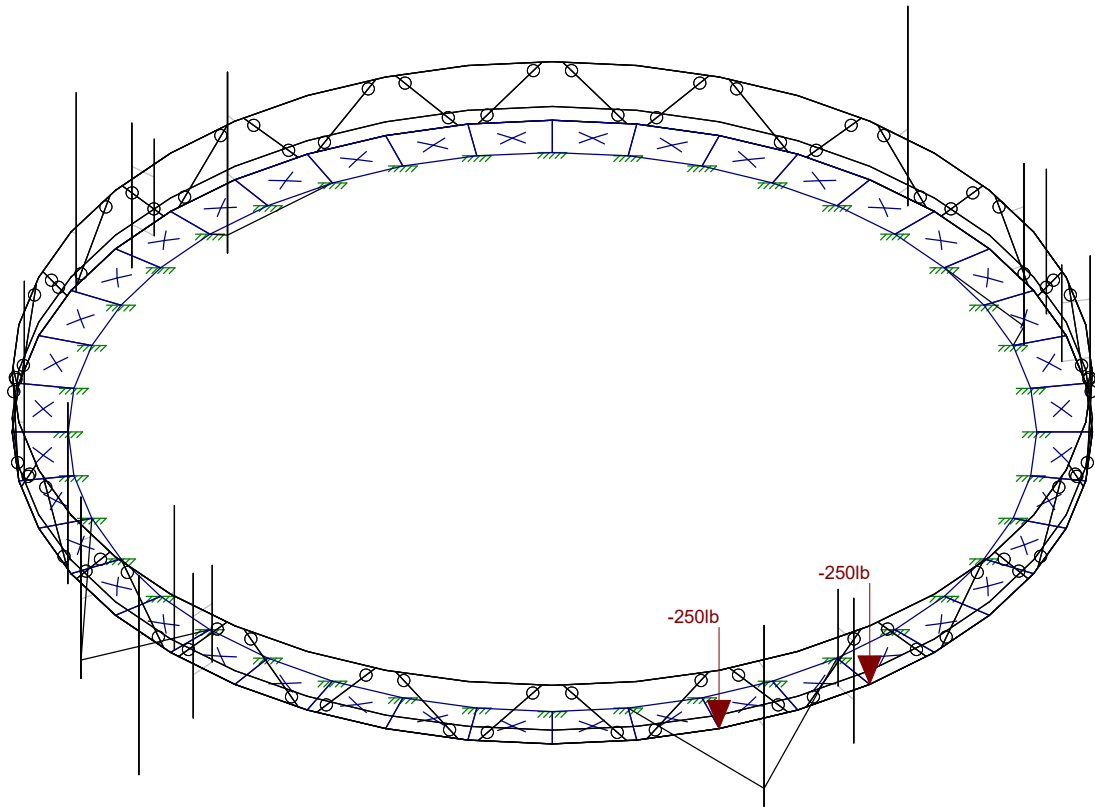
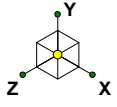
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9ME0105A - Mount Analysis

SK - 12

June 6, 2022 at 4:58 PM

9ME0105A - Mount Analysis.r3d



Loads: BLC 12, Man LL 1 (250lbs)
Envelope Only Solution

Foresite Group

PR

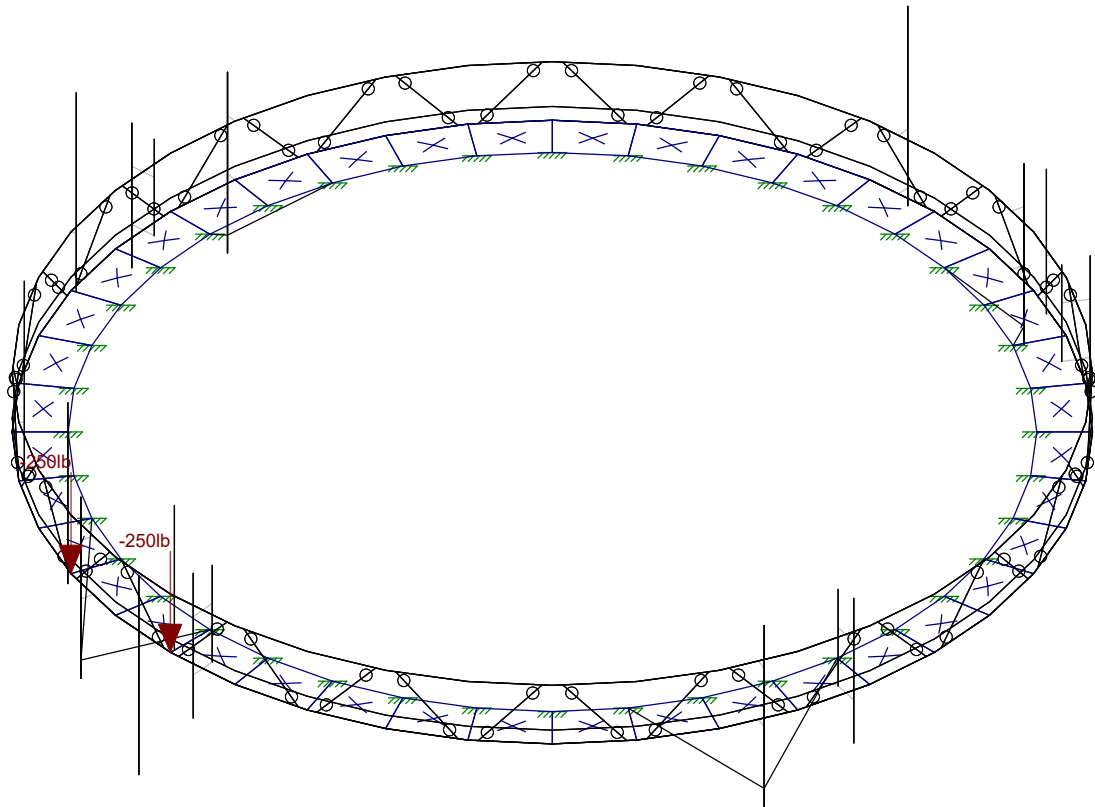
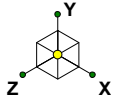
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9ME0105A - Mount Analysis

SK - 13

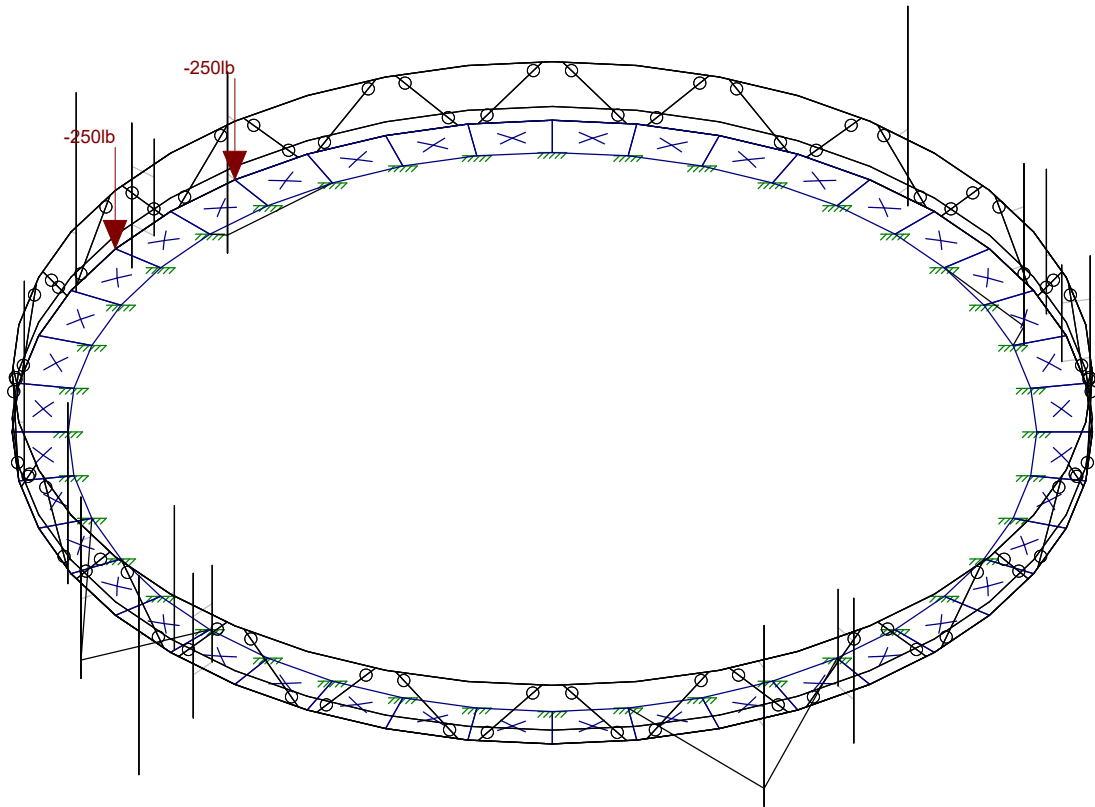
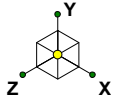
June 6, 2022 at 4:58 PM

9ME0105A - Mount Analysis.r3d



Loads: BLC 13, Man LL 2 (250lbs)
Envelope Only Solution

Foresite Group	9ME0105A - Mount Analysis	SK - 14
PR		June 6, 2022 at 4:58 PM
1681.001		9ME0105A - Mount Analysis.r3d



Loads: BLC 14, Man LL 3 (250lbs)
Envelope Only Solution

Foresite Group

PR

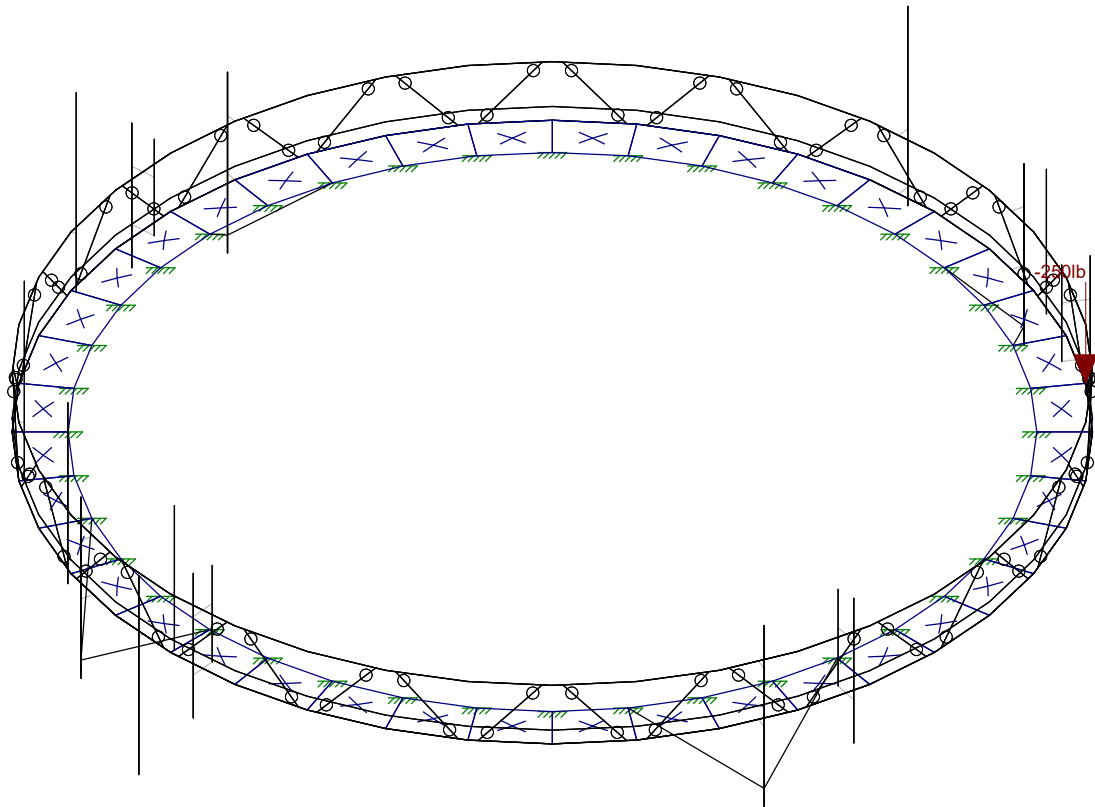
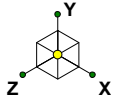
1681.001

9ME0105A - Mount Analysis

SK - 15

June 6, 2022 at 4:59 PM

9ME0105A - Mount Analysis.r3d



Loads: BLC 15, Man LL 4 (250lbs)
Envelope Only Solution

Foresite Group

PR

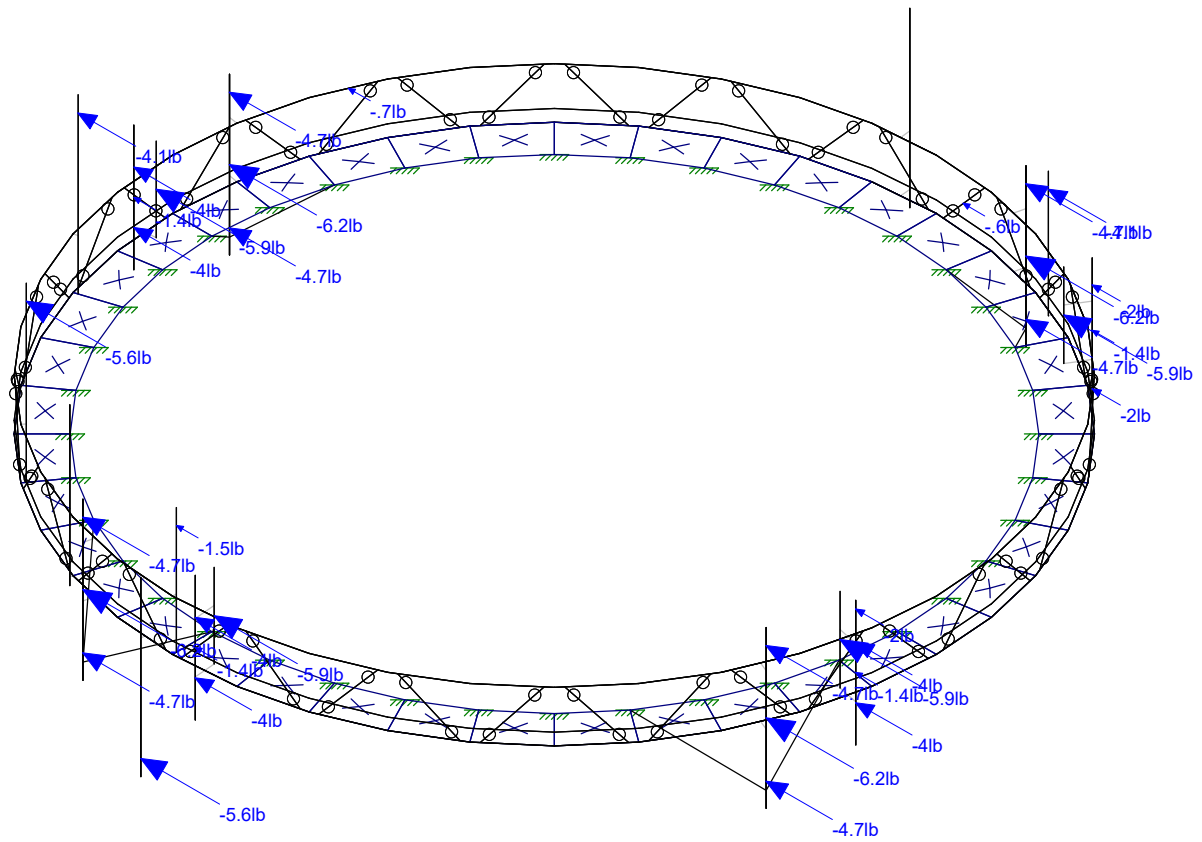
1681.001

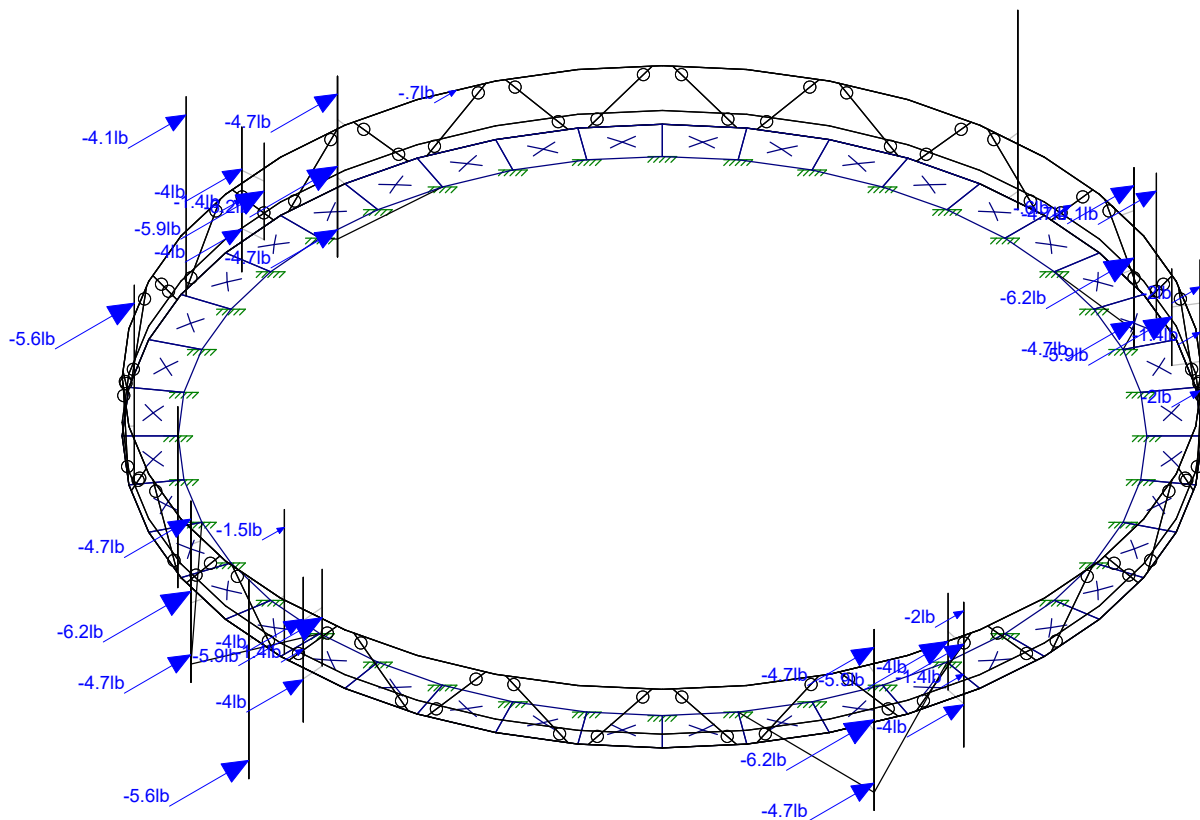
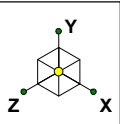
9ME0105A - Mount Analysis

SK - 16

June 6, 2022 at 4:59 PM

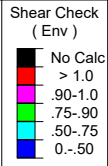
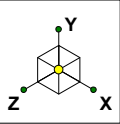
9ME0105A - Mount Analysis.r3d



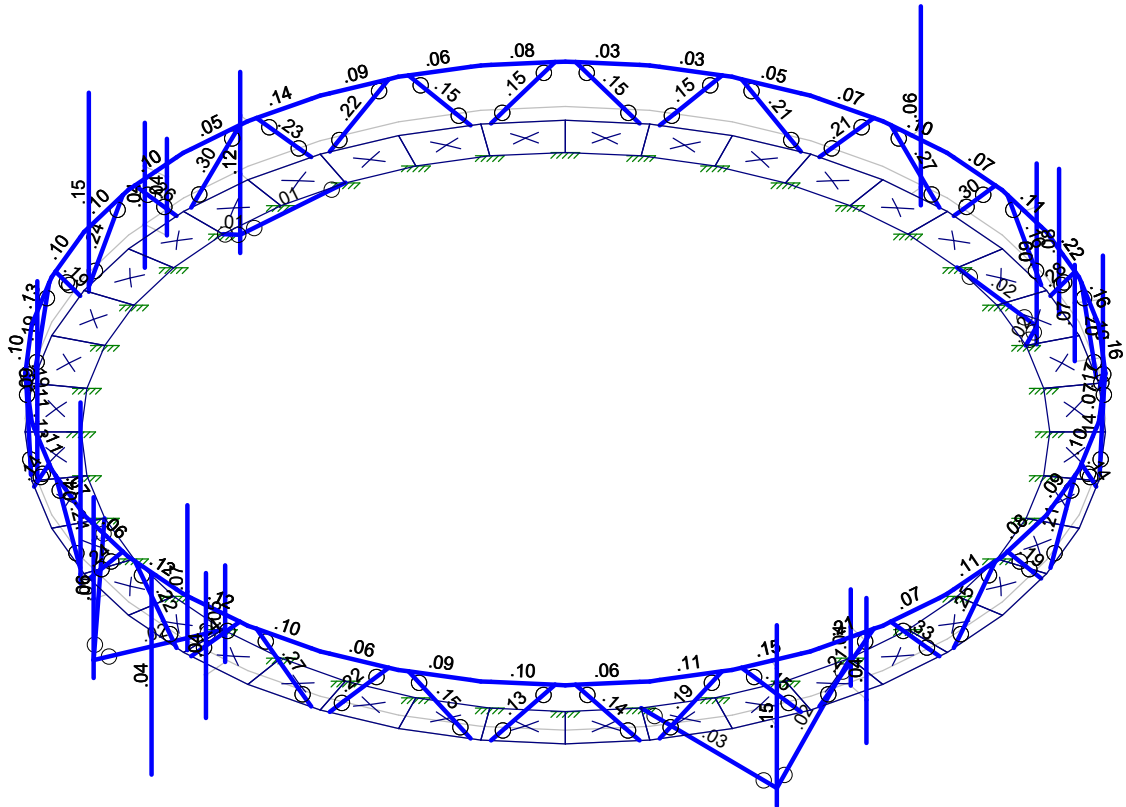


Loads: BLC 18, Seismic Eh-Z
Envelope Only Solution

Foresite Group	9ME0105A - Mount Analysis	SK - 18
PR		June 6, 2022 at 4:59 PM
1681.001		9ME0105A - Mount Analysis.r3d



The maximum shear stress in any of the existing mount members is 33.0% of the allowable stress.



Member Shear Checks Displayed (Enveloped)
Envelope Only Solution

Foresite Group

PR

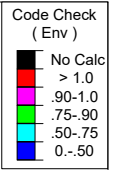
1681.001

9ME0105A - Mount Analysis

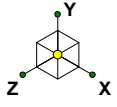
SK - 19

June 6, 2022 at 5:04 PM

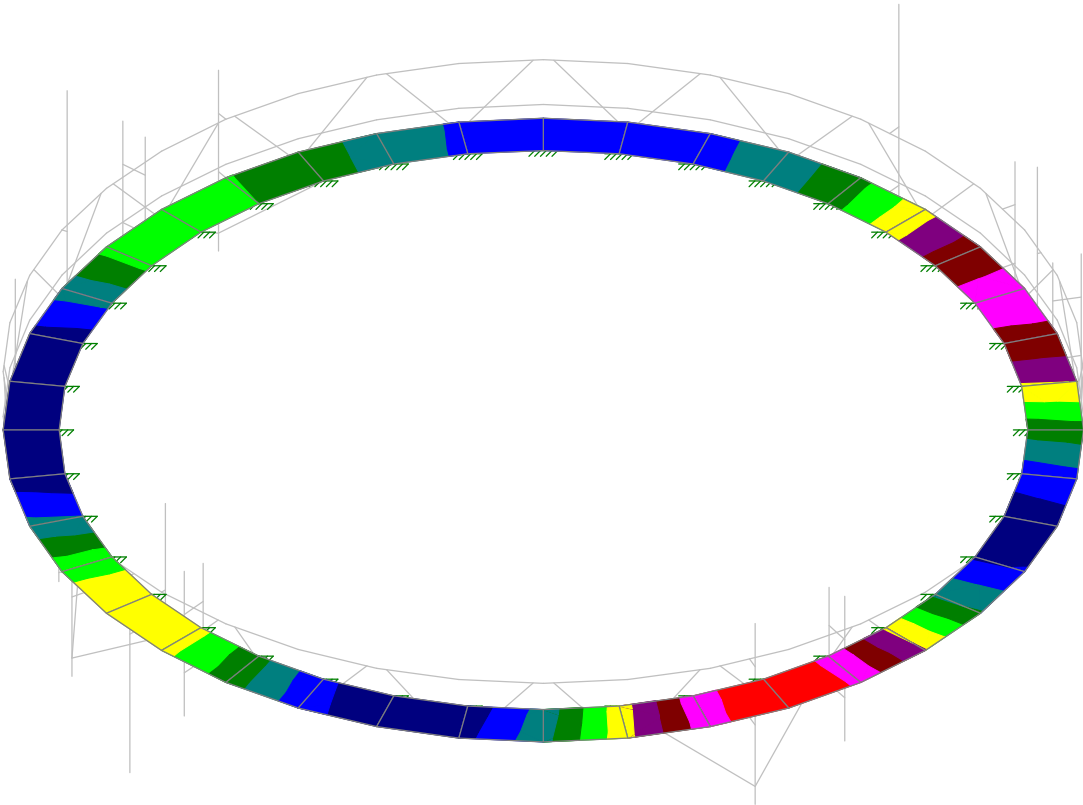
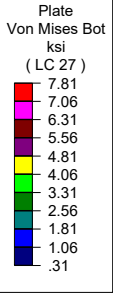
9ME0105A - Mount Analysis.r3d



9ME0105A - Mount Analysis.r3d



The maximum stress in any of the catwalk plates is 7.5ksi, which is less than the allowable combined stress of 36ksi.



Results for LC 27, 1.2DL + 1.0DL Ice + 1.0Wi_180°

Foresite Group	9ME0105A - Mount Analysis	SK - 5
PR		June 6, 2022 at 5:07 PM
1681.001		9ME0105A - Mount Analysis.r3d

(Global) Model Settings

Display Sections for Member Calcs	5
Max Internal Sections for Member Calcs	97
Include Shear Deformation?	Yes
Increase Nailing Capacity for Wind?	Yes
Include Warping?	Yes
Trans Load Btwn Intersecting Wood Wall?	Yes
Area Load Mesh (in^2)	144
Merge Tolerance (in)	.12
P-Delta Analysis Tolerance	0.50%
Include P-Delta for Walls?	Yes
Automatically Iterate Stiffness for Walls?	Yes
Max Iterations for Wall Stiffness	3
Gravity Acceleration (in/sec^2)	386.4
Wall Mesh Size (in)	24
Eigensolution Convergence Tol. (1.E-)	4
Vertical Axis	Y
Global Member Orientation Plane	XZ
Static Solver	Sparse Accelerated
Dynamic Solver	Accelerated Solver

Hot Rolled Steel Code	AISC 15th(360-16): LRFD
Adjust Stiffness?	Yes(Iterative)
RISACONNECTION CODE	None
Cold Formed Steel Code	None
Wood Code	None
Wood Temperature	< 100F
Concrete Code	None
Masonry Code	None
Aluminum Code	None - Building
Stainless Steel Code	None

Number of Shear Regions	4
Region Spacing Increment (in)	4
Biaxial Column Method	Exact Integration
Parame Beta Factor (PCA)	.65
Concrete Stress Block	Rectangular
Use Cracked Sections?	Yes
Use Cracked Sections Slab?	No
Bad Framing Warnings?	No
Unused Force Warnings?	Yes
Min 1 Bar Diam. Spacing?	No
Concrete Rebar Set	REBAR_SET_ASTMA615
Min % Steel for Column	1
Max % Steel for Column	8

(Global) Model Settings, Continued

Seismic Code	ASCE 7-16
Seismic Base Elevation (in)	Not Entered
Add Base Weight?	Yes
Ct X	.02
Ct Z	.02
T X (sec)	Not Entered
T Z (sec)	Not Entered
R X	3
R Z	3
Ct Exp. X	.75
Ct Exp. Z	.75
SD1	1
SDS	1
S1	1
TL (sec)	5
Risk Cat	I or II
Drift Cat	Other
Om Z	1
Om X	1
Cd Z	4
Cd X	4
Rho Z	1
Rho X	1

Basic Load Cases

	BLC Description	Category	X Gra...	Y Gra...	Z Gra...	Joint	Point	Distrib.	Area(Mem...	Surface(Plate/...
1	DL w/ Self Weight	DL		-1			36			
2	Ice Weight	SL					36	187		
6	Wind Load - 0° (Full)	WLX					36	187		
7	Wind Load - 90° (Full)	WLZ					36	187		
8	Wind Load - 0° (Ice)	WL+X					36	187		
9	Wind Load - 90° (Ice)	WL+Z					36	187		
10	Wind Load - 0° (Service)	WLXP1					36	187		
11	Wind Load - 90° (Service)	WLZP1					36	187		
12	Man LL 1 (250lbs)	OL1				2				
13	Man LL 2 (250lbs)	OL2				2				
14	Man LL 3 (250lbs)	OL3				2				
15	Man LL 4 (250lbs)	OL4				1				
16		OL5								
17	Seismic Eh-X	ELX	-1				36			
18	Seismic Eh-Z	ELZ			-1		36			

Load Combinations

	Description	So...	P...	S...	BLCFa...	BLC Fa...	BLC Fa...	BLCFa...	BLCFa...	BLCFa...	BLCFa...	BLCFa...	BLCFa...	BLCFa...
1	1.4DL	Yes	Y		DL	1.4								
2	1.2DL + 1.0W 0°	Yes	Y		DL	1.2	WLX	1						
3	1.2DL + 1.0W 30°	Yes	Y		DL	1.2	WLX	.866	WLZ	.5				
4	1.2DL + 1.0W 45°	Yes	Y		DL	1.2	WLX	.707	WLZ	.707				
5	1.2DL + 1.0W 60°	Yes	Y		DL	1.2	WLX	.5	WLZ	.866				
6	1.2DL + 1.0W 90°	Yes	Y		DL	1.2	WLZ	1						
7	1.2DL + 1.0W 120°	Yes	Y		DL	1.2	WLX	-.5	WLZ	.866				
8	1.2DL + 1.0W 135°	Yes	Y		DL	1.2	WLX	-.707	WLZ	.707				
9	1.2DL + 1.0W 150°	Yes	Y		DL	1.2	WLX	-.866	WLZ	.5				
10	1.2DL + 1.0W 180°	Yes	Y		DL	1.2	WLX	-1						
11	1.2DL + 1.0W 210°	Yes	Y		DL	1.2	WLX	-.866	WLZ	-.5				

Load Combinations (Continued)

	Description	So...	P...	S...	BLCFa...	BLC Fa...	BLC Fa...	BLCFa...	BLCFa...	BLCFa...	BLCFa...	BLCFa...	BLCFa...
12	1.2DL + 1.0W_225°	Yes	Y		DL 1.2	WLX -.707	WLZ -.707						
13	1.2DL + 1.0W_240°	Yes	Y		DL 1.2	WLX -.5	WLZ -.866						
14	1.2DL + 1.0W_270°	Yes	Y		DL 1.2	WLZ -.1							
15	1.2DL + 1.0W_300°	Yes	Y		DL 1.2	WLX .5	WLZ -.866						
16	1.2DL + 1.0W_315°	Yes	Y		DL 1.2	WLX .707	WLZ -.707						
17	1.2DL + 1.0W_330°	Yes	Y		DL 1.2	WLX .866	WLZ -.5						
18	1.2DL + 1.0DL Ice	Yes	Y		DL 1.2	SL 1							
19	1.2DL + 1.0DL Ice + ...	Yes	Y		DL 1.2	SL 1	WL... 1						
20	1.2DL + 1.0DL Ice + ...	Yes	Y		DL 1.2	SL 1	WL... .866	W... .5					
21	1.2DL + 1.0DL Ice + ...	Yes	Y		DL 1.2	SL 1	WL... .707	W... .707					
22	1.2DL + 1.0DL Ice + ...	Yes	Y		DL 1.2	SL 1	WL... .5	W... .866					
23	1.2DL + 1.0DL Ice + ...	Yes	Y		DL 1.2	SL 1	WL... 1						
24	1.2DL + 1.0DL Ice + ...	Yes	Y		DL 1.2	SL 1	WL... -.5	W... .866					
25	1.2DL + 1.0DL Ice + ...	Yes	Y		DL 1.2	SL 1	WL... -.707	W... .707					
26	1.2DL + 1.0DL Ice + ...	Yes	Y		DL 1.2	SL 1	WL... -.866	W... .5					
27	1.2DL + 1.0DL Ice + ...	Yes	Y		DL 1.2	SL 1	WL... -.1						
28	1.2DL + 1.0DL Ice + ...	Yes	Y		DL 1.2	SL 1	WL... -.866	W... -.5					
29	1.2DL + 1.0DL Ice + ...	Yes	Y		DL 1.2	SL 1	WL... -.707	W... .707					
30	1.2DL + 1.0DL Ice + ...	Yes	Y		DL 1.2	SL 1	WL... -.5	W... .866					
31	1.2DL + 1.0DL Ice + ...	Yes	Y		DL 1.2	SL 1	WL... -.1						
32	1.2DL + 1.0DL Ice + ...	Yes	Y		DL 1.2	SL 1	WL... .5	W... .866					
33	1.2DL + 1.0DL Ice + ...	Yes	Y		DL 1.2	SL 1	WL... .707	W... .707					
34	1.2DL + 1.0DL Ice + ...	Yes	Y		DL 1.2	SL 1	WL... .866	W... -.5					
35	1.2DL + 1.5 LL1	Yes	Y		DL 1.2	OL1 1.5							
36	1.2DL + 1.5 LL2	Yes	Y		DL 1.2	OL2 1.5							
37	1.2DL + 1.5 LL3	Yes	Y		DL 1.2	OL3 1.5							
38	1.2DL + 1.5 LL4	Yes	Y		DL 1.2	OL4 1.5							
39	1.2DL + 1.5 LL4 + 1.0...	Yes	Y		DL 1.2	OL4 1.5							
40	1.2DL + 1.5 LL4 + 1.0...	Yes	Y		DL 1.2		WL... 1						
41	1.2DL + 1.5 LL4 + 1.0...	Yes	Y		DL 1.2		WL... .866	W... .5					
42	1.2DL + 1.5 LL4 + 1.0...	Yes	Y		DL 1.2		WL... .707	W... .707					
43	1.2DL + 1.5 LL4 + 1.0...	Yes	Y		DL 1.2		WL... .5	W... .866					
44	1.2DL + 1.5 LL4 + 1.0...	Yes	Y		DL 1.2		WL... 1						
45	1.2DL + 1.5 LL4 + 1.0...	Yes	Y		DL 1.2		WL... -.5	W... .866					
46	1.2DL + 1.5 LL4 + 1.0...	Yes	Y		DL 1.2		WL... -.707	W... .707					
47	1.2DL + 1.5 LL4 + 1.0...	Yes	Y		DL 1.2		WL... -.866	W... .5					
48	1.2DL + 1.5 LL4 + 1.0...	Yes	Y		DL 1.2		WL... -.1						
49	1.2DL + 1.5 LL4 + 1.0...	Yes	Y		DL 1.2		WL... -.866	W... -.5					
50	1.2DL + 1.5 LL4 + 1.0...	Yes	Y		DL 1.2		WL... -.707	W... .707					
51	1.2DL + 1.5 LL4 + 1.0...	Yes	Y		DL 1.2		WL... -.5	W... .866					
52	1.2DL + 1.5 LL4 + 1.0...	Yes	Y		DL 1.2		WL... -.1						
53	1.2DL + 1.5 LL4 + 1.0...	Yes	Y		DL 1.2		WL... .5	W... .866					
54	1.2DL + 1.5 LL4 + 1.0...	Yes	Y		DL 1.2		WL... .707	W... .707					
55	1.2DL + 1.5 LL5 + 1.0...	Yes	Y		DL 1.2		WL... .866	W... -.5					
56	1.2DL + 1.5 LL5 + 1.0...	Yes	Y		DL 1.2		WL... 1						
57	1.2DL + 1.5 LL5 + 1.0...	Yes	Y		DL 1.2		WL... .866	W... .5					
58	1.2DL + 1.5 LL5 + 1.0...	Yes	Y		DL 1.2		WL... .707	W... .707					
59	1.2DL + 1.5 LL5 + 1.0...	Yes	Y		DL 1.2		WL... .5	W... .866					
60	1.2DL + 1.5 LL5 + 1.0...	Yes	Y		DL 1.2		WL... 1						
61	1.2DL + 1.5 LL5 + 1.0...	Yes	Y		DL 1.2		WL... -.5	W... .866					
62	1.2DL + 1.5 LL5 + 1.0...	Yes	Y		DL 1.2		WL... -.707	W... .707					
63	1.2DL + 1.5 LL5 + 1.0...	Yes	Y		DL 1.2		WL... -.866	W... .5					
64	1.2DL + 1.5 LL5 + 1.0...	Yes	Y		DL 1.2		WL... -.1						
65	1.2DL + 1.5 LL5 + 1.0...	Yes	Y		DL 1.2		WL... -.866	W... -.5					
66	1.2DL + 1.5 LL5 + 1.0...	Yes	Y		DL 1.2		WL... -.707	W... .707					
67	1.2DL + 1.5 LL5 + 1.0...	Yes	Y		DL 1.2		WL... -.5	W... .866					
68	1.2DL + 1.5 LL5 + 1.0...	Yes	Y		DL 1.2		WL... -.1						

Load Combinations (Continued)

	Description	So...	P...	S...	BLCFa...	BLC Fa...	BLC Fa...	BLCFa...	BLCFa...	BLCFa...	BLCFa...	BLCFa...	BLCFa...
69	1.2DL + 1.5 LL5 + 1.0...	Yes	Y		DL 1.2			WL...	.5	W...	.866		
70	1.2DL + 1.5 LL5 + 1.0...	Yes	Y		DL 1.2			WL...	.707	W...	.707		
71	1.2DL + 1.5 LL6 + 1.0...	Yes	Y		DL 1.2			WL...	.866	W...	-.5		
72	1.2DL + 1.5 LL6 + 1.0...	Yes	Y		DL 1.2			WL...	1				
73	1.2DL + 1.5 LL6 + 1.0...	Yes	Y		DL 1.2			WL...	.866	W...	.5		
74	1.2DL + 1.5 LL6 + 1.0...	Yes	Y		DL 1.2			WL...	.707	W...	.707		
75	1.2DL + 1.5 LL6 + 1.0...	Yes	Y		DL 1.2			WL...	.5	W...	.866		
76	1.2DL + 1.5 LL6 + 1.0...	Yes	Y		DL 1.2			WL...	1				
77	1.2DL + 1.5 LL6 + 1.0...	Yes	Y		DL 1.2			WL...	-.5	W...	.866		
78	1.2DL + 1.5 LL6 + 1.0...	Yes	Y		DL 1.2			WL...	-.707	W...	.707		
79	1.2DL + 1.5 LL6 + 1.0...	Yes	Y		DL 1.2			WL...	-.866	W...	.5		
80	1.2DL + 1.5 LL6 + 1.0...	Yes	Y		DL 1.2			WL...	-1				
81	1.2DL + 1.5 LL6 + 1.0...	Yes	Y		DL 1.2			WL...	-.866	W...	-.5		
82	1.2DL + 1.5 LL6 + 1.0...	Yes	Y		DL 1.2			WL...	-.707	W...	.707		
83	1.2DL + 1.5 LL6 + 1.0...	Yes	Y		DL 1.2			WL...	-.5	W...	.866		
84	1.2DL + 1.5 LL6 + 1.0...	Yes	Y		DL 1.2			WL...	-1				
85	1.2DL + 1.5 LL6 + 1.0...	Yes	Y		DL 1.2			WL...	.5	W...	.866		
86	1.2DL + 1.5 LL6 + 1.0...	Yes	Y		DL 1.2			WL...	.707	W...	.707		
87	1.2DL + 1.5 LL7 + 1.0...	Yes	Y		DL 1.2			WL...	.866	W...	-.5		
88	1.2DL + 1.5 LL7 + 1.0...	Yes	Y		DL 1.2			WL...	1				
89	1.2DL + 1.5 LL7 + 1.0...	Yes	Y		DL 1.2			WL...	.866	W...	.5		
90	1.2DL + 1.5 LL7 + 1.0...	Yes	Y		DL 1.2			WL...	.707	W...	.707		
91	1.2DL + 1.5 LL7 + 1.0...	Yes	Y		DL 1.2			WL...	.5	W...	.866		
92	1.2DL + 1.5 LL7 + 1.0...	Yes	Y		DL 1.2			WL...	1				
93	1.2DL + 1.5 LL7 + 1.0...	Yes	Y		DL 1.2			WL...	-.5	W...	.866		
94	1.2DL + 1.5 LL7 + 1.0...	Yes	Y		DL 1.2			WL...	-.707	W...	.707		
95	1.2DL + 1.5 LL7 + 1.0...	Yes	Y		DL 1.2			WL...	-.866	W...	.5		
96	1.2DL + 1.5 LL7 + 1.0...	Yes	Y		DL 1.2			WL...	-1				
97	1.2DL + 1.5 LL7 + 1.0...	Yes	Y		DL 1.2			WL...	-.866	W...	-.5		
98	1.2DL + 1.5 LL7 + 1.0...	Yes	Y		DL 1.2			WL...	-.707	W...	.707		
99	1.2DL + 1.5 LL7 + 1.0...	Yes	Y		DL 1.2			WL...	-.5	W...	.866		
100	1.2DL + 1.5 LL7 + 1.0...	Yes	Y		DL 1.2			WL...	-1				
101	1.2DL + 1.5 LL7 + 1.0...	Yes	Y		DL 1.2			WL...	.5	W...	.866		
102	1.2DL + 1.5 LL7 + 1.0...	Yes	Y		DL 1.2			WL...	.707	W...	.707		
103	1.2DL + 1.5 LL8 + 1.0...	Yes	Y		DL 1.2			WL...	.866	W...	-.5		
104	1.2DL + 1.5 LL8 + 1.0...	Yes	Y		DL 1.2			WL...	1				
105	1.2DL + 1.5 LL8 + 1.0...	Yes	Y		DL 1.2			WL...	.866	W...	.5		
106	1.2DL + 1.5 LL8 + 1.0...	Yes	Y		DL 1.2			WL...	.707	W...	.707		
107	1.2DL + 1.5 LL8 + 1.0...	Yes	Y		DL 1.2			WL...	.5	W...	.866		
108	1.2DL + 1.5 LL8 + 1.0...	Yes	Y		DL 1.2			WL...	1				
109	1.2DL + 1.5 LL8 + 1.0...	Yes	Y		DL 1.2			WL...	-.5	W...	.866		
110	1.2DL + 1.5 LL8 + 1.0...	Yes	Y		DL 1.2			WL...	-.707	W...	.707		
111	1.2DL + 1.5 LL8 + 1.0...	Yes	Y		DL 1.2			WL...	-.866	W...	.5		
112	1.2DL + 1.5 LL8 + 1.0...	Yes	Y		DL 1.2			WL...	-1				
113	1.2DL + 1.5 LL8 + 1.0...	Yes	Y		DL 1.2			WL...	-.866	W...	-.5		
114	1.2DL + 1.5 LL8 + 1.0...	Yes	Y		DL 1.2			WL...	-.707	W...	.707		
115	1.2DL + 1.5 LL8 + 1.0...	Yes	Y		DL 1.2			WL...	-.5	W...	.866		
116	1.2DL + 1.5 LL8 + 1.0...	Yes	Y		DL 1.2			WL...	-1				
117	1.2DL + 1.5 LL8 + 1.0...	Yes	Y		DL 1.2			WL...	.5	W...	.866		
118	1.2DL + 1.5 LL8 + 1.0...	Yes	Y		DL 1.2			WL...	.707	W...	.707		
119	(1.2 + 0.2Sds)DL + 1...	Yes	Y		DL 1.2			WL...	.866	W...	-.5		
120	(1.2 + 0.2Sds)DL + 1...	Yes	Y		DL 1.23	ELX	.866	ELZ	.5				
121	(1.2 + 0.2Sds)DL + 1...	Yes	Y		DL 1.23	ELX	.707	ELZ	.707				
122	(1.2 + 0.2Sds)DL + 1...	Yes	Y		DL 1.23	ELX	.5	ELZ	.866				
123	(1.2 + 0.2Sds)DL + 1...	Yes	Y		DL 1.23	ELZ	1						
124	(1.2 + 0.2Sds)DL + 1...	Yes	Y		DL 1.23	ELX	-.5	ELZ	.866				
125	(1.2 + 0.2Sds)DL + 1...	Yes	Y		DL 1.23	ELX	-.707	ELZ	.707				

Load Combinations (Continued)

	Description	So...	P...	S...	BLCFa...	BLC Fa...	BLC Fa...	BLCFa...	BLCFa...	BLCFa...	BLCFa...	BLCFa...	BLCFa...	BLCFa...
126	(1.2 + 0.2Sds)DL + 1....	Yes	Y		DL 1.23	ELX -.866	ELZ .5							
127	(1.2 + 0.2Sds)DL + 1....	Yes	Y		DL 1.23	ELX -1								
128	(1.2 + 0.2Sds)DL + 1....	Yes	Y		DL 1.23	ELX -.866	ELZ -.5							
129	(1.2 + 0.2Sds)DL + 1....	Yes	Y		DL 1.23	ELX -.707	ELZ -.707							
130	(1.2 + 0.2Sds)DL + 1....	Yes	Y		DL 1.23	ELX -.5	ELZ -.866							
131	(1.2 + 0.2Sds)DL + 1....	Yes	Y		DL 1.23	ELZ -1								
132	(1.2 + 0.2Sds)DL + 1....	Yes	Y		DL 1.23	ELX .5	ELZ -.866							
133	(1.2 + 0.2Sds)DL + 1....	Yes	Y		DL 1.23	ELX .707	ELZ -.707							
134	(1.2 + 0.2Sds)DL + 1....	Yes	Y		DL 1.23	ELX .866	ELZ -.5							
135	(0.9 - 0.2Sds)DL + 1....	Yes	Y		DL .87	ELX 1								
136	(0.9 - 0.2Sds)DL + 1....	Yes	Y		DL .87	ELX .866	ELZ .5							
137	(0.9 - 0.2Sds)DL + 1....	Yes	Y		DL .87	ELX .707	ELZ .707							
138	(0.9 + 0.2Sds)DL + 1....	Yes	Y		DL .87	ELX .5	ELZ .866							
139	(0.9 - 0.2Sds)DL + 1....	Yes	Y		DL .87	ELZ 1								
140	(0.9 - 0.2Sds)DL + 1....	Yes	Y		DL .87	ELX -.5	ELZ .866							
141	(0.9 - 0.2Sds)DL + 1....	Yes	Y		DL .87	ELX -.707	ELZ .707							
142	(0.9 - 0.2Sds)DL + 1....	Yes	Y		DL .87	ELX -.866	ELZ .5							
143	(0.9 - 0.2Sds)DL + 1....	Yes	Y		DL .87	ELX -1								
144	(0.9 - 0.2Sds)DL + 1....	Yes	Y		DL .87	ELX -.866	ELZ -.5							
145	(0.9 - 0.2Sds)DL + 1....	Yes	Y		DL .87	ELX -.707	ELZ -.707							
146	(0.9 - 0.2Sds)DL + 1....	Yes	Y		DL .87	ELX -.5	ELZ -.866							
147	(0.9 - 0.2Sds)DL + 1....	Yes	Y		DL .87	ELZ -1								
148	(0.9 - 0.2Sds)DL + 1....	Yes	Y		DL .87	ELX .5	ELZ -.866							
149	(0.9 - 0.2Sds)DL + 1....	Yes	Y		DL .87	ELX .707	ELZ -.707							
150	(0.9 - 0.2Sds)DL + 1....	Yes	Y		DL .87	ELX .866	ELZ -.5							

Member Primary Data

	Label	I Joint	J Joint	K Joint	Rotate(d...	Section/Shape	Type	Design List	Material	Design Ru...
1	TK1	N1	N2			Toe Kick	Beam	RECT	A36 Gr.36	Typical
2	TK2	N2	N3			Toe Kick	Beam	RECT	A36 Gr.36	Typical
3	TK3	N3	N4			Toe Kick	Beam	RECT	A36 Gr.36	Typical
4	TK4	N4	N5			Toe Kick	Beam	RECT	A36 Gr.36	Typical
5	TK5	N5	N6			Toe Kick	Beam	RECT	A36 Gr.36	Typical
6	TK6	N6	N7			Toe Kick	Beam	RECT	A36 Gr.36	Typical
7	TK7	N7	N8			Toe Kick	Beam	RECT	A36 Gr.36	Typical
8	TK8	N8	N9			Toe Kick	Beam	RECT	A36 Gr.36	Typical
9	TK9	N9	N10			Toe Kick	Beam	RECT	A36 Gr.36	Typical
10	TK10	N10	N11			Toe Kick	Beam	RECT	A36 Gr.36	Typical
11	TK11	N11	N12			Toe Kick	Beam	RECT	A36 Gr.36	Typical
12	TK12	N12	N436A			Toe Kick	Beam	RECT	A36 Gr.36	Typical
13	TK13	N436A	N14			Toe Kick	Beam	RECT	A36 Gr.36	Typical
14	TK14	N14	N15			Toe Kick	Beam	RECT	A36 Gr.36	Typical
15	TK15	N15	N16			Toe Kick	Beam	RECT	A36 Gr.36	Typical
16	TK16	N16	N17			Toe Kick	Beam	RECT	A36 Gr.36	Typical
17	TK17	N17	N18			Toe Kick	Beam	RECT	A36 Gr.36	Typical
18	TK18	N18	N19			Toe Kick	Beam	RECT	A36 Gr.36	Typical
19	TK19	N19	N20			Toe Kick	Beam	RECT	A36 Gr.36	Typical
20	TK20	N20	N21			Toe Kick	Beam	RECT	A36 Gr.36	Typical
21	TK21	N21	N22			Toe Kick	Beam	RECT	A36 Gr.36	Typical
22	TK22	N22	N23			Toe Kick	Beam	RECT	A36 Gr.36	Typical
23	TK23	N23	N24			Toe Kick	Beam	RECT	A36 Gr.36	Typical
24	TK24	N24	N25			Toe Kick	Beam	RECT	A36 Gr.36	Typical
25	TK25	N25	N26			Toe Kick	Beam	RECT	A36 Gr.36	Typical
26	TK26	N26	N27			Toe Kick	Beam	RECT	A36 Gr.36	Typical
27	TK27	N27	N28			Toe Kick	Beam	RECT	A36 Gr.36	Typical

Member Primary Data (Continued)

	Label	I Joint	J Joint	K Joint	Rotate(d...	Section/Shape	Type	Design List	Material	Design Ru...
28	TK28	N28	N29			Toe Kick	Beam	RECT	A36 Gr.36	Typical
29	TK29	N29	N30			Toe Kick	Beam	RECT	A36 Gr.36	Typical
30	TK30	N30	N31			Toe Kick	Beam	RECT	A36 Gr.36	Typical
31	TK31	N31	N32			Toe Kick	Beam	RECT	A36 Gr.36	Typical
32	TK32	N32	N33			Toe Kick	Beam	RECT	A36 Gr.36	Typical
33	TK33	N33	N34			Toe Kick	Beam	RECT	A36 Gr.36	Typical
34	TK34	N34	N35			Toe Kick	Beam	RECT	A36 Gr.36	Typical
35	TK35	N35	N36			Toe Kick	Beam	RECT	A36 Gr.36	Typical
36	TK36	N36	N37			Toe Kick	Beam	RECT	A36 Gr.36	Typical
37	TK37	N37	N38			Toe Kick	Beam	RECT	A36 Gr.36	Typical
38	TK38	N38	N39			Toe Kick	Beam	RECT	A36 Gr.36	Typical
39	TK39	N39	N40			Toe Kick	Beam	RECT	A36 Gr.36	Typical
40	TK40	N40	N1			Toe Kick	Beam	RECT	A36 Gr.36	Typical
41	R3	N365	N367			RIGID	None	None	RIGID	Typical
42	R4	N366	N368			RIGID	None	None	RIGID	Typical
43	R5	N371	N373			RIGID	None	None	RIGID	Typical
44	R6	N372	N374			RIGID	None	None	RIGID	Typical
45	R7	N377	N379			RIGID	None	None	RIGID	Typical
46	R8	N378	N380			RIGID	None	None	RIGID	Typical
47	R9	N383	N385			RIGID	None	None	RIGID	Typical
48	R10	N384	N386			RIGID	None	None	RIGID	Typical
49	R11	N389	N391			RIGID	None	None	RIGID	Typical
50	R12	N390	N392			RIGID	None	None	RIGID	Typical
51	R13	N62	N397			RIGID	None	None	RIGID	Typical
52	R14	N22	N398			RIGID	None	None	RIGID	Typical
53	R15	N405A	N407			RIGID	None	None	RIGID	Typical
54	R16	N406A	N408			RIGID	None	None	RIGID	Typical
55	R17	N411	N413			RIGID	None	None	RIGID	Typical
56	R18	N412	N414			RIGID	None	None	RIGID	Typical
57	R19	N417	N419			RIGID	None	None	RIGID	Typical
58	R20	N418	N420			RIGID	None	None	RIGID	Typical
59	R21	N365	N419A			RIGID	None	None	RIGID	Typical
60	R22	N366	N420A			RIGID	None	None	RIGID	Typical
61	R23	N377	N423			RIGID	None	None	RIGID	Typical
62	R24	N378	N424			RIGID	None	None	RIGID	Typical
63	R25	N389	N426A			RIGID	None	None	RIGID	Typical
64	R26	N390	N427			RIGID	None	None	RIGID	Typical
65	R27	N417	N429A			RIGID	None	None	RIGID	Typical
66	R28	N418	N430			RIGID	None	None	RIGID	Typical
67	R29	N430A	N435A			RIGID	None	None	RIGID	Typical
68	R30	N431A	N436			RIGID	None	None	RIGID	Typical
69	R31	N435	N437			RIGID	None	None	RIGID	Typical
70	R32	N436A	N438A			RIGID	None	None	RIGID	Typical
71	R33	N51	N443			RIGID	None	None	RIGID	Typical
72	R34	N11	N444			RIGID	None	None	RIGID	Typical
73	R35	N55	N445A			RIGID	None	None	RIGID	Typical
74	R36	N15	N446			RIGID	None	None	RIGID	Typical
75	R37	N59	N448			RIGID	None	None	RIGID	Typical
76	R38	N19	N449			RIGID	None	None	RIGID	Typical
77	R39	N449A	N451			RIGID	None	None	RIGID	Typical
78	R40	N450A	N452			RIGID	None	None	RIGID	Typical
79	PL1	N281	N282			Plate	Beam	RECT	A36 Gr.36	Typical
80	PL2	N282	N283			Plate	Beam	RECT	A36 Gr.36	Typical
81	PL3	N283	N284			Plate	Beam	RECT	A36 Gr.36	Typical
82	PL4	N284	N285			Plate	Beam	RECT	A36 Gr.36	Typical
83	PL5	N285	N286			Plate	Beam	RECT	A36 Gr.36	Typical
84	PL6	N286	N287			Plate	Beam	RECT	A36 Gr.36	Typical

Member Primary Data (Continued)

	Label	I Joint	J Joint	K Joint	Rotate(d...	Section/Shape	Type	Design List	Material	Design Ru...
85	PL7	N287	N288			Plate	Beam	RECT	A36 Gr.36	Typical
86	PL8	N288	N289			Plate	Beam	RECT	A36 Gr.36	Typical
87	PL9	N289	N290			Plate	Beam	RECT	A36 Gr.36	Typical
88	PL10	N290	N291			Plate	Beam	RECT	A36 Gr.36	Typical
89	PL11	N291	N292			Plate	Beam	RECT	A36 Gr.36	Typical
90	PL12	N292	N293			Plate	Beam	RECT	A36 Gr.36	Typical
91	PL13	N293	N294			Plate	Beam	RECT	A36 Gr.36	Typical
92	PL14	N294	N295			Plate	Beam	RECT	A36 Gr.36	Typical
93	PL15	N295	N296			Plate	Beam	RECT	A36 Gr.36	Typical
94	PL16	N296	N297			Plate	Beam	RECT	A36 Gr.36	Typical
95	PL17	N297	N298			Plate	Beam	RECT	A36 Gr.36	Typical
96	PL18	N298	N299			Plate	Beam	RECT	A36 Gr.36	Typical
97	PL19	N299	N300			Plate	Beam	RECT	A36 Gr.36	Typical
98	PL20	N300	N301			Plate	Beam	RECT	A36 Gr.36	Typical
99	PL21	N301	N302			Plate	Beam	RECT	A36 Gr.36	Typical
100	PL22	N302	N303			Plate	Beam	RECT	A36 Gr.36	Typical
101	PL23	N303	N304			Plate	Beam	RECT	A36 Gr.36	Typical
102	PL24	N304	N305			Plate	Beam	RECT	A36 Gr.36	Typical
103	PL25	N305	N306			Plate	Beam	RECT	A36 Gr.36	Typical
104	PL26	N306	N307			Plate	Beam	RECT	A36 Gr.36	Typical
105	PL27	N307	N308			Plate	Beam	RECT	A36 Gr.36	Typical
106	PL28	N308	N309			Plate	Beam	RECT	A36 Gr.36	Typical
107	PL29	N309	N310			Plate	Beam	RECT	A36 Gr.36	Typical
108	PL30	N310	N311			Plate	Beam	RECT	A36 Gr.36	Typical
109	PL31	N311	N312			Plate	Beam	RECT	A36 Gr.36	Typical
110	PL32	N312	N313			Plate	Beam	RECT	A36 Gr.36	Typical
111	PL33	N313	N314			Plate	Beam	RECT	A36 Gr.36	Typical
112	PL34	N314	N315			Plate	Beam	RECT	A36 Gr.36	Typical
113	PL35	N315	N316			Plate	Beam	RECT	A36 Gr.36	Typical
114	PL36	N316	N317			Plate	Beam	RECT	A36 Gr.36	Typical
115	PL37	N317	N318			Plate	Beam	RECT	A36 Gr.36	Typical
116	PL38	N318	N319			Plate	Beam	RECT	A36 Gr.36	Typical
117	PL39	N319	N320			Plate	Beam	RECT	A36 Gr.36	Typical
118	PL40	N320	N281			Plate	Beam	RECT	A36 Gr.36	Typical
119	HR1	N41	N42		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
120	HR2	N42	N43		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
121	HR3	N43	N44		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
122	HR4	N44	N45		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
123	HR5	N45	N46		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
124	HR6	N46	N47		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
125	HR7	N47	N48		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
126	HR8	N48	N49		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
127	HR9	N49	N50		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
128	HR10	N50	N51		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
129	HR11	N51	N52		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
130	HR12	N52	N435		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
131	HR13	N435	N54		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
132	HR14	N54	N55		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
133	HR15	N55	N56		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
134	HR16	N56	N57		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
135	HR17	N57	N58		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
136	HR18	N58	N59		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
137	HR19	N59	N60		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
138	HR20	N60	N61		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
139	HR21	N61	N62		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
140	HR22	N62	N63		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
141	HR23	N63	N64		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical

Member Primary Data (Continued)

	Label	I Joint	J Joint	K Joint	Rotate(d...	Section/Shape	Type	Design List	Material	Design Ru...
142	HR24	N64	N65		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
143	HR25	N65	N66		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
144	HR26	N66	N67		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
145	HR27	N67	N68		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
146	HR28	N68	N69		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
147	HR29	N69	N70		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
148	HR30	N70	N71		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
149	HR31	N71	N72		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
150	HR32	N72	N73		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
151	HR33	N73	N74		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
152	HR34	N74	N75		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
153	HR35	N75	N76		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
154	HR36	N76	N77		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
155	HR37	N77	N78		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
156	HR38	N78	N79		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
157	HR39	N79	N80		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
158	HR40	N80	N41		180	Handrail	Beam	Single Angle	A36 Gr.36	Typical
159	DB1	N161	N121		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
160	DB2	N202	N82		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
161	DB3	N163	N123		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
162	DB4	N204	N84		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
163	DB5	N165	N125		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
164	DB6	N206	N86		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
165	DB7	N167	N127		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
166	DB8	N208	N88		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
167	DB9	N169	N129		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
168	DB10	N210	N90		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
169	DB11	N171	N131		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
170	DB12	N212	N92		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
171	DB13	N173	N133		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
172	DB14	N214	N94		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
173	DB15	N175	N135		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
174	DB16	N216	N96		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
175	DB17	N177	N137		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
176	DB18	N218	N98		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
177	DB19	N179	N139		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
178	DB20	N220	N100		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
179	DB21	N181	N141		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
180	DB22	N222	N102		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
181	DB23	N183	N143		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
182	DB24	N224	N104		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
183	DB25	N185	N145		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
184	DB26	N226	N106		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
185	DB27	N187	N147		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
186	DB28	N228	N108		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
187	DB29	N189	N149		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
188	DB30	N230	N110		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
189	DB31	N191	N151		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
190	DB32	N232	N112		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
191	DB33	N193	N153		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
192	DB34	N234	N114		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
193	DB35	N195	N155		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
194	DB36	N236	N116		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
195	DB37	N197	N157		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
196	DB38	N238	N118		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
197	DB39	N199	N159		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical
198	DB40	N240	N120		180	Diagonal	VBrace	Single Angle	A36 Gr.36	Typical

Member Primary Data (Continued)

	Label	I Joint	J Joint	K Joint	Rotate(d...	Section/Shape	Type	Design List	Material	Design Ru...
199	MP3	N375	N376			Antenna Pipe 2	Column	Pipe	A53 Gr.B	Typical
200	MP8	N387	N388			Antenna Pipe 2	Column	Pipe	A53 Gr.B	Typical
201	MP14	N399	N400			Antenna Pipe 2	Column	Pipe	A53 Gr.B	Typical
202	MP18	N415	N416			Antenna Pipe 2	Column	Pipe	A53 Gr.B	Typical
203	MP7	N438	N439			Antenna Pipe 2	Column	Pipe	A53 Gr.B	Typical
204	MP9	N439A	N440			Antenna Pipe 2	Column	Pipe	A53 Gr.B	Typical
205	MP1	N369	N370			Antenna Pipe 1	Column	Pipe	A53 Gr.B	Typical
206	MP5	N381	N382			Antenna Pipe 1	Column	Pipe	A53 Gr.B	Typical
207	MP13	N393	N394			Antenna Pipe 1	Column	Pipe	A53 Gr.B	Typical
208	MP16	N409	N410			Antenna Pipe 1	Column	Pipe	A53 Gr.B	Typical
209	MP21	N421	N422			Antenna Pipe 1	Column	Pipe	A53 Gr.B	Typical
210	MP2	N421A	N420A			Antenna Pipe 1	Column	Pipe	A53 Gr.B	Typical
211	MP4	N425	N424			Antenna Pipe 1	Column	Pipe	A53 Gr.B	Typical
212	MP12	N428	N427			Antenna Pipe 1	Column	Pipe	A53 Gr.B	Typical
213	MP20	N431	N430			Antenna Pipe 1	Column	Pipe	A53 Gr.B	Typical
214	MP6	N445	N444			Antenna Pipe 1	Column	Pipe	A53 Gr.B	Typical
215	MP10	N447A	N446			Antenna Pipe 1	Column	Pipe	A53 Gr.B	Typical
216	MP11	N450	N449			Antenna Pipe 1	Column	Pipe	A53 Gr.B	Typical
217	MP19	N453	N452			Antenna Pipe 1	Column	Pipe	A53 Gr.B	Typical
218	KB1	N449B	N275			Kickers	VBrace	Single Angle	A36 Gr.36	Typical
219	KB2	N449B	N272			Kickers	VBrace	Single Angle	A36 Gr.36	Typical
220	KB3	N450B	N244			Kickers	VBrace	Single Angle	A36 Gr.36	Typical
221	KB4	N450B	N241			Kickers	VBrace	Single Angle	A36 Gr.36	Typical
222	KB5	N451A	N251			Kickers	VBrace	Single Angle	A36 Gr.36	Typical
223	KB6	N451A	N253			Kickers	VBrace	Single Angle	A36 Gr.36	Typical
224	KB7	N452A	N262			Kickers	VBrace	Single Angle	A36 Gr.36	Typical
225	KB8	N452A	N264			Kickers	VBrace	Single Angle	A36 Gr.36	Typical

Hot Rolled Steel Properties

	Label	E [ksi]	G [ksi]	Nu	Therm (/1E...	Density[k/ft...	Yield[ksi]	Ry	Fu[ksi]	Rt
1	A992	29000	11154	.3	.65	.49	50	1.1	65	1.1
2	A36 Gr.36	29000	11154	.3	.65	.49	36	1.5	58	1.2
3	A572 Gr.50	29000	11154	.3	.65	.49	50	1.1	65	1.1
4	A500 Gr.B RND	29000	11154	.3	.65	.527	42	1.4	58	1.3
5	A500 Gr.B Rect	29000	11154	.3	.65	.527	46	1.4	58	1.3
6	A53 Gr.B	29000	11154	.3	.65	.49	35	1.6	60	1.2
7	A1085	29000	11154	.3	.65	.49	50	1.25	65	1.15
8	A913 Gr.65	29000	11154	.3	.65	.49	65	1.1	80	1.1

Hot Rolled Steel Section Sets

	Label	Shape	Type	Design List	Material	Design R...	A [in2]	Iyy [in4]	Izz [in4]	J [in4]
1	Handrail	L2.5x2.5x4	Beam	Single Angle	A36 Gr.36	Typical	1.19	.692	.692	.026
2	Diagonal	L2x2x3	VBrace	Single Angle	A36 Gr.36	Typical	.722	.271	.271	.009
3	Toe Kick	PL6x3/8"	Beam	RECT	A36 Gr.36	Typical	2.25	.026	6.75	.101
4	Plate	PL12x1/8	Beam	RECT	A36 Gr.36	Typical	1.5	.002	18	.008
5	Antenna Pipe 1	PIPE 2.0	Column	Pipe	A53 Gr.B	Typical	1.02	.627	.627	1.25
6	Antenna Pipe 2	PIPE 2.5	Column	Pipe	A53 Gr.B	Typical	1.61	1.45	1.45	2.89
7	Kickers	L3X3X3	VBrace	Single Angle	A36 Gr.36	Typical	1.09	.948	.948	.014

Hot Rolled Steel Design Parameters

	Label	Shape	Length[in]	Lbyy[in]	Lbzz[in]	Lcomp top[j..	Lcomp bot[j..	L-torq...	Kyy	Kzz	Cb	Funci...
1	TK1	Toe Kick	45.891			Lbyy						Lateral
2	TK2	Toe Kick	45.891			Lbyy						Lateral
3	TK3	Toe Kick	45.891			Lbyy						Lateral
4	TK4	Toe Kick	45.891			Lbyy						Lateral
5	TK5	Toe Kick	45.891			Lbyy						Lateral
6	TK6	Toe Kick	45.891			Lbyy						Lateral
7	TK7	Toe Kick	45.891			Lbyy						Lateral
8	TK8	Toe Kick	45.891			Lbyy						Lateral
9	TK9	Toe Kick	45.891			Lbyy						Lateral
10	TK10	Toe Kick	45.891			Lbyy						Lateral
11	TK11	Toe Kick	45.891			Lbyy						Lateral
12	TK12	Toe Kick	45.891			Lbyy						Lateral
13	TK13	Toe Kick	45.891			Lbyy						Lateral
14	TK14	Toe Kick	45.891			Lbyy						Lateral
15	TK15	Toe Kick	45.891			Lbyy						Lateral
16	TK16	Toe Kick	45.891			Lbyy						Lateral
17	TK17	Toe Kick	45.891			Lbyy						Lateral
18	TK18	Toe Kick	45.891			Lbyy						Lateral
19	TK19	Toe Kick	45.891			Lbyy						Lateral
20	TK20	Toe Kick	45.891			Lbyy						Lateral
21	TK21	Toe Kick	45.891			Lbyy						Lateral
22	TK22	Toe Kick	45.891			Lbyy						Lateral
23	TK23	Toe Kick	45.891			Lbyy						Lateral
24	TK24	Toe Kick	45.891			Lbyy						Lateral
25	TK25	Toe Kick	45.891			Lbyy						Lateral
26	TK26	Toe Kick	45.891			Lbyy						Lateral
27	TK27	Toe Kick	45.891			Lbyy						Lateral
28	TK28	Toe Kick	45.891			Lbyy						Lateral
29	TK29	Toe Kick	45.891			Lbyy						Lateral
30	TK30	Toe Kick	45.891			Lbyy						Lateral
31	TK31	Toe Kick	45.891			Lbyy						Lateral
32	TK32	Toe Kick	45.891			Lbyy						Lateral
33	TK33	Toe Kick	45.891			Lbyy						Lateral
34	TK34	Toe Kick	45.891			Lbyy						Lateral
35	TK35	Toe Kick	45.891			Lbyy						Lateral
36	TK36	Toe Kick	45.891			Lbyy						Lateral
37	TK37	Toe Kick	45.891			Lbyy						Lateral
38	TK38	Toe Kick	45.891			Lbyy						Lateral
39	TK39	Toe Kick	45.891			Lbyy						Lateral
40	TK40	Toe Kick	45.891			Lbyy						Lateral
41	PL1	Plate	45.891			Lbyy						Lateral
42	PL2	Plate	45.891			Lbyy						Lateral
43	PL3	Plate	45.891			Lbyy						Lateral
44	PL4	Plate	45.891			Lbyy						Lateral
45	PL5	Plate	45.891			Lbyy						Lateral
46	PL6	Plate	45.891			Lbyy						Lateral
47	PL7	Plate	45.891			Lbyy						Lateral
48	PL8	Plate	45.891			Lbyy						Lateral
49	PL9	Plate	45.891			Lbyy						Lateral
50	PL10	Plate	45.891			Lbyy						Lateral
51	PL11	Plate	45.891			Lbyy						Lateral
52	PL12	Plate	45.891			Lbyy						Lateral
53	PL13	Plate	45.891			Lbyy						Lateral
54	PL14	Plate	45.891			Lbyy						Lateral
55	PL15	Plate	45.891			Lbyy						Lateral
56	PL16	Plate	45.891			Lbyy						Lateral
57	PL17	Plate	45.891			Lbyy						Lateral

Hot Rolled Steel Design Parameters (Continued)

	Label	Shape	Length[in]	Lbyy[in]	Lbzz[in]	Lcomp top[ji]	Lcomp bot[ji]	L-torq...	Kyy	Kzz	Cb	Funci...
58	PL18	Plate	45.891			Lbyy						Lateral
59	PL19	Plate	45.891			Lbyy						Lateral
60	PL20	Plate	45.891			Lbyy						Lateral
61	PL21	Plate	45.891			Lbyy						Lateral
62	PL22	Plate	45.891			Lbyy						Lateral
63	PL23	Plate	45.891			Lbyy						Lateral
64	PL24	Plate	45.891			Lbyy						Lateral
65	PL25	Plate	45.891			Lbyy						Lateral
66	PL26	Plate	45.891			Lbyy						Lateral
67	PL27	Plate	45.891			Lbyy						Lateral
68	PL28	Plate	45.891			Lbyy						Lateral
69	PL29	Plate	45.891			Lbyy						Lateral
70	PL30	Plate	45.891			Lbyy						Lateral
71	PL31	Plate	45.891			Lbyy						Lateral
72	PL32	Plate	45.891			Lbyy						Lateral
73	PL33	Plate	45.891			Lbyy						Lateral
74	PL34	Plate	45.891			Lbyy						Lateral
75	PL35	Plate	45.891			Lbyy						Lateral
76	PL36	Plate	45.891			Lbyy						Lateral
77	PL37	Plate	45.891			Lbyy						Lateral
78	PL38	Plate	45.891			Lbyy						Lateral
79	PL39	Plate	45.891			Lbyy						Lateral
80	PL40	Plate	45.891			Lbyy						Lateral
81	HR1	Handrail	45.891			Lbyy						Lateral
82	HR2	Handrail	45.891			Lbyy						Lateral
83	HR3	Handrail	45.891			Lbyy						Lateral
84	HR4	Handrail	45.891			Lbyy						Lateral
85	HR5	Handrail	45.891			Lbyy						Lateral
86	HR6	Handrail	45.891			Lbyy						Lateral
87	HR7	Handrail	45.891			Lbyy						Lateral
88	HR8	Handrail	45.891			Lbyy						Lateral
89	HR9	Handrail	45.891			Lbyy						Lateral
90	HR10	Handrail	45.891			Lbyy						Lateral
91	HR11	Handrail	45.891			Lbyy						Lateral
92	HR12	Handrail	45.891			Lbyy						Lateral
93	HR13	Handrail	45.891			Lbyy						Lateral
94	HR14	Handrail	45.891			Lbyy						Lateral
95	HR15	Handrail	45.891			Lbyy						Lateral
96	HR16	Handrail	45.891			Lbyy						Lateral
97	HR17	Handrail	45.891			Lbyy						Lateral
98	HR18	Handrail	45.891			Lbyy						Lateral
99	HR19	Handrail	45.891			Lbyy						Lateral
100	HR20	Handrail	45.891			Lbyy						Lateral
101	HR21	Handrail	45.891			Lbyy						Lateral
102	HR22	Handrail	45.891			Lbyy						Lateral
103	HR23	Handrail	45.891			Lbyy						Lateral
104	HR24	Handrail	45.891			Lbyy						Lateral
105	HR25	Handrail	45.891			Lbyy						Lateral
106	HR26	Handrail	45.891			Lbyy						Lateral
107	HR27	Handrail	45.891			Lbyy						Lateral
108	HR28	Handrail	45.891			Lbyy						Lateral
109	HR29	Handrail	45.891			Lbyy						Lateral
110	HR30	Handrail	45.891			Lbyy						Lateral
111	HR31	Handrail	45.891			Lbyy						Lateral
112	HR32	Handrail	45.891			Lbyy						Lateral
113	HR33	Handrail	45.891			Lbyy						Lateral
114	HR34	Handrail	45.891			Lbyy						Lateral

Hot Rolled Steel Design Parameters (Continued)

	Label	Shape	Length[in]	Lbyy[in]	Lbzz[in]	Lcomp top[ji..	Lcomp bot[ji..	L-torq...	Kyy	Kzz	Cb	Funci...
115	HR35	Handrail	45.891			Lbyy						Lateral
116	HR36	Handrail	45.891			Lbyy						Lateral
117	HR37	Handrail	45.891			Lbyy						Lateral
118	HR38	Handrail	45.891			Lbyy						Lateral
119	HR39	Handrail	45.891			Lbyy						Lateral
120	HR40	Handrail	45.891			Lbyy						Lateral
121	DB1	Diagonal	51.977									Lateral
122	DB2	Diagonal	51.977									Lateral
123	DB3	Diagonal	51.977									Lateral
124	DB4	Diagonal	51.977									Lateral
125	DB5	Diagonal	51.977									Lateral
126	DB6	Diagonal	51.977									Lateral
127	DB7	Diagonal	51.977									Lateral
128	DB8	Diagonal	51.977									Lateral
129	DB9	Diagonal	51.977									Lateral
130	DB10	Diagonal	51.977									Lateral
131	DB11	Diagonal	51.977									Lateral
132	DB12	Diagonal	51.977									Lateral
133	DB13	Diagonal	51.977									Lateral
134	DB14	Diagonal	51.977									Lateral
135	DB15	Diagonal	51.977									Lateral
136	DB16	Diagonal	51.977									Lateral
137	DB17	Diagonal	51.977									Lateral
138	DB18	Diagonal	51.977									Lateral
139	DB19	Diagonal	51.977									Lateral
140	DB20	Diagonal	51.977									Lateral
141	DB21	Diagonal	51.977									Lateral
142	DB22	Diagonal	51.977									Lateral
143	DB23	Diagonal	51.977									Lateral
144	DB24	Diagonal	51.977									Lateral
145	DB25	Diagonal	51.977									Lateral
146	DB26	Diagonal	51.977									Lateral
147	DB27	Diagonal	51.977									Lateral
148	DB28	Diagonal	51.977									Lateral
149	DB29	Diagonal	51.977									Lateral
150	DB30	Diagonal	51.977									Lateral
151	DB31	Diagonal	51.977									Lateral
152	DB32	Diagonal	51.977									Lateral
153	DB33	Diagonal	51.977									Lateral
154	DB34	Diagonal	51.977									Lateral
155	DB35	Diagonal	51.977									Lateral
156	DB36	Diagonal	51.977									Lateral
157	DB37	Diagonal	51.977									Lateral
158	DB38	Diagonal	51.977									Lateral
159	DB39	Diagonal	51.977									Lateral
160	DB40	Diagonal	51.977									Lateral
161	MP3	Antenna Pipe 2	120									Lateral
162	MP8	Antenna Pipe 2	120									Lateral
163	MP14	Antenna Pipe 2	120									Lateral
164	MP18	Antenna Pipe 2	120									Lateral
165	MP7	Antenna Pipe 2	132									Lateral
166	MP9	Antenna Pipe 2	120									Lateral
167	MP1	Antenna Pipe 1	96									Lateral
168	MP5	Antenna Pipe 1	96									Lateral
169	MP13	Antenna Pipe 1	96									Lateral
170	MP16	Antenna Pipe 1	132									Lateral
171	MP21	Antenna Pipe 1	96									Lateral

Hot Rolled Steel Design Parameters (Continued)

	Label	Shape	Length[in]	Lbyy[in]	Lbzz[in]	Lcomp top[ji]	Lcomp bot[ji]	L-torg...	Kyy	Kzz	Cb	Funci...
172	MP2	Antenna Pipe 1	64									Lateral
173	MP4	Antenna Pipe 1	64									Lateral
174	MP12	Antenna Pipe 1	64									Lateral
175	MP20	Antenna Pipe 1	64									Lateral
176	MP6	Antenna Pipe 1	96									Lateral
177	MP10	Antenna Pipe 1	132									Lateral
178	MP11	Antenna Pipe 1	132									Lateral
179	MP19	Antenna Pipe 1	96									Lateral
180	KB1	Kickers	85.871									Lateral
181	KB2	Kickers	85.871									Lateral
182	KB3	Kickers	85.871									Lateral
183	KB4	Kickers	85.871									Lateral
184	KB5	Kickers	70.483									Lateral
185	KB6	Kickers	70.483									Lateral
186	KB7	Kickers	59.316									Lateral
187	KB8	Kickers	85.871									Lateral

Joint Boundary Conditions

	Joint Label	X [k/in]	Y [k/in]	Z [k/in]	X Rot.[k-ft/rad]	Y Rot.[k-ft/rad]	Z Rot.[k-ft/rad]
1	N241	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
2	N242	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
3	N243	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
4	N244	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
5	N245	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
6	N246	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
7	N247	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
8	N248	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
9	N249	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
10	N250	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
11	N251	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
12	N252	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
13	N253	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
14	N254	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
15	N255	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
16	N256	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
17	N257	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
18	N258	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
19	N259	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
20	N260	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
21	N261	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
22	N262	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
23	N263	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
24	N264	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
25	N265	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
26	N266	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
27	N267	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
28	N268	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
29	N269	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
30	N270	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
31	N271	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
32	N272	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
33	N273	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
34	N274	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
35	N275	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
36	N276	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction

Joint Boundary Conditions (Continued)

	Joint Label	X [k/in]	Y [k/in]	Z [k/in]	X Rot.[k-ft/rad]	Y Rot.[k-ft/rad]	Z Rot.[k-ft/rad]
37	N277	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
38	N278	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
39	N279	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction
40	N280	Reaction	Reaction	Reaction	Reaction	Reaction	Reaction

Envelope Joint Reactions

	Joint		X [lb]	LC	Y [lb]	LC	Z [lb]	LC	MX [k-in]	LC	MY [k-in]	LC	MZ [k-in]	LC
1	N241	max	1059.719	16	1420.182	31	744.43	6	-9.527	137	.001	6	-.15	8
2		min	-779.375	8	541.089	138	-442.435	14	-26.029	31	-.008	14	-1.68	33
3	N242	max	674.081	2	653.407	31	333.3	123	-1.599	6	0	150	-.187	5
4		min	-535.347	10	94.267	6	-82.988	147	-12.993	30	0	1	-1.975	30
5	N243	max	554.499	3	1673.091	27	398.398	6	-8.604	2	0	150	-2.819	143
6		min	-727.087	11	598.507	2	-72.017	14	-27.885	27	0	1	-7.947	29
7	N244	max	1222.631	5	514.297	13	962.701	5	-.982	4	.008	31	.524	10
8		min	-1430.65	12	-180.196	5	-765.523	13	-5.568	29	0	6	-1.477	3
9	N245	max	672.223	4	973.44	28	495.826	4	-2.177	4	0	150	-2.587	2
10		min	-1026.561	12	340.154	3	-504.122	12	-9.667	28	0	1	-7.922	27
11	N246	max	980.153	4	195.722	8	819.82	4	1.212	20	0	150	3.849	15
12		min	-1152.975	11	-162.977	16	-1037.816	12	-.145	148	0	1	-4.824	8
13	N247	max	668.294	3	283.539	2	814.529	4	.852	2	0	150	2.155	14
14		min	-697.999	11	-73.853	9	-943.888	12	-1.822	10	0	1	-2.116	6
15	N248	max	385.226	3	230.2	3	1096.089	4	2.763	2	0	150	3.213	10
16		min	-361.714	11	-45.987	11	-1141.243	12	-5.538	9	0	1	-4.74	2
17	N249	max	115.972	7	1135.702	21	803.324	4	-1.015	10	0	150	-.487	10
18		min	-267.232	15	464.651	147	-700.059	11	-4.066	19	0	1	-16.51	2
19	N250	max	117.048	135	680.884	2	737.477	5	5.16	8	0	150	2.208	10
20		min	-194.274	127	-193.08	10	-571.695	13	-2.263	16	0	1	-11.629	2
21	N251	max	320.244	3	445.341	2	625.456	6	-.632	3	0	5	1.367	10
22		min	-506.329	11	-600.669	10	-868.042	14	-5.661	29	-.003	11	-10.963	2
23	N252	max	317.841	17	3156.404	26	905.23	9	7.129	10	0	150	-14.354	147
24		min	-269.151	10	1163.381	147	-1000.496	16	-2.527	2	0	1	-39.603	22
25	N253	max	567.581	17	379.076	17	1094.857	9	8.313	10	.008	3	-1.991	13
26		min	-805.428	9	-545.256	10	-985.95	17	-2.024	17	-.002	11	-6.154	23
27	N254	max	708.41	17	522.266	9	807.899	9	2.454	9	0	150	.634	17
28		min	-612.676	9	-44.246	17	-1032.995	17	-1.499	16	0	1	-8.648	10
29	N255	max	588.71	17	396.493	10	495.834	8	4.842	9	0	150	1.349	2
30		min	-481.677	9	113.852	17	-619.381	16	-1.658	17	0	1	-7.205	10
31	N256	max	734.449	17	442.967	10	570.394	8	5.416	10	0	150	.896	3
32		min	-597.012	9	-69.311	2	-591.872	15	-1.09	2	0	1	-4.417	11
33	N257	max	503.236	17	259.72	14	441.671	7	4.751	12	0	150	.342	6
34		min	-492.436	9	123.602	6	-411.213	15	-.147	4	0	1	-3.787	14
35	N258	max	656.307	16	509.148	14	516.319	7	7.496	14	0	150	.122	7
36		min	-730.482	8	-39.324	6	-444.556	15	-1.013	6	0	1	-3.169	15
37	N259	max	549.398	15	303.538	16	353.301	6	8.922	15	0	150	-.236	9
38		min	-615.672	8	118.443	9	-320.939	15	-.904	7	0	1	-3.652	34
39	N260	max	811.877	15	713.676	19	198.819	7	10.565	34	0	150	1.158	7
40		min	-909.599	8	219.982	10	-242.851	15	2.223	9	0	1	-3.064	15
41	N261	max	637.292	16	543.154	22	138.936	139	13.81	21	0	150	2.083	7
42		min	-660.11	8	204.764	14	-162.634	131	3.687	12	0	1	-1.852	15
43	N262	max	880.834	17	1067.8	6	133.356	139	17.494	23	.019	15	5.316	7
44		min	-811.939	9	-177.418	14	-221.44	131	2.355	14	-.025	6	-3.984	15
45	N263	max	592.618	3	935.315	31	197.317	3	19.425	23	0	150	6.006	24
46		min	-565.669	11	348.305	6	-238.003	11	2.199	14	0	1	1.302	15
47	N264	max	1335.85	5	1054.381	6	833.08	5	16.808	24	.01	6	9.103	29
48		min	-1315.842	13	-90.718	15	-919.304	13	-.178	15	-.004	14	.986	4

Envelope Joint Reactions (Continued)

	Joint		X [lb]	LC	Y [lb]	LC	Z [lb]	LC	MX [k-in]	LC	MY [k-in]	LC	MZ [k-in]	LC
49	N265	max	778.585	5	563.919	23	732.088	6	11.579	24	0	150	7.9	28
50		min	-757.724	13	157.541	14	-693.334	14	2.148	15	0	1	1.429	3
51	N266	max	882.947	5	556.203	31	1044.953	5	6.25	29	0	150	7.883	14
52		min	-839.498	13	114.474	6	-987.5	13	1.867	4	0	1	-.638	6
53	N267	max	499.903	4	242.345	16	750.346	5	5.695	15	0	150	8.141	15
54		min	-483.973	12	130.13	137	-730.455	13	-1.755	7	0	1	-1.84	7
55	N268	max	459.979	3	676.285	16	910.209	5	5.577	15	0	150	9.423	17
56		min	-491.166	11	-259.622	8	-904.227	13	-2.104	7	0	1	-4.159	8
57	N269	max	310.886	2	279.339	16	610.347	4	2.77	17	0	150	8.676	17
58		min	-339.232	10	117.235	8	-634.399	12	.26	10	0	1	-2.382	9
59	N270	max	219.269	2	516.601	34	755.012	3	2.636	2	0	150	7.938	19
60		min	-230.333	10	211.768	146	-813.34	11	-.992	10	0	1	2.992	10
61	N271	max	164.76	135	555.821	27	490.327	4	2.451	3	0	150	13.208	26
62		min	-154.568	143	70.175	2	-490.957	12	-2.892	11	0	1	2.774	17
63	N272	max	229.495	134	1019.432	10	1024.273	5	5.909	3	.002	3	19.588	27
64		min	-126.715	143	-120.216	2	-927.726	13	-6.788	11	-.01	10	2.466	2
65	N273	max	387.91	2	1123.869	23	582.935	8	-.064	3	0	150	21.207	27
66		min	-309.455	10	410.837	146	-580.281	16	-6.736	28	0	1	1.731	2
67	N274	max	513.216	17	806.879	27	1092.611	9	-2.478	10	0	150	16.616	27
68		min	-524.741	9	225.19	2	-1108.678	17	-9.486	19	0	1	-.232	2
69	N275	max	981.894	17	629.429	10	945.656	9	-1.811	10	.019	10	10.768	26
70		min	-928.074	10	-76.936	2	-1034.704	17	-6.658	19	-.012	2	3.755	2
71	N276	max	990.033	17	606.017	3	859.692	8	1.248	11	0	150	6.766	3
72		min	-1007.548	9	-7.735	11	-852.342	17	-7.261	3	0	1	.065	11
73	N277	max	764.331	17	277.074	2	515.041	7	2.412	11	0	150	5.634	3
74		min	-728.886	9	113.441	11	-550.514	15	-7.399	3	0	1	-2.813	11
75	N278	max	981.328	16	487.067	3	419.325	7	2.352	11	0	150	4.628	3
76		min	-867.175	8	-183.699	11	-571.752	15	-6.14	3	0	1	-2.692	11
77	N279	max	751.835	16	276.055	33	239.267	7	-.923	11	0	150	1.907	6
78		min	-551.26	8	144.711	150	-387.946	14	-4.469	2	0	1	-.473	14
79	N280	max	965.648	15	515.128	34	254.455	6	-2.716	6	0	150	1.823	8
80		min	-627.738	7	198.156	9	-267.516	14	-8.598	31	0	1	-2.471	16
81	Totals:	max	19476.265	2	22532.16	25	19809.704	6						
82		min	-19476.265	10	9916.848	149	-19809.532	14						

Envelope AISC 15th(360-16): LRFD Steel Code Checks

Member	Shape	Code C...	Loc[in]	LC	Shear ...	Loc[in]	Dir	LC	phi*Pnc [l...	phi*Pnt [lb]	phi*Mn y...	phi*Mn z...	Cb	Eqn
1	HR1	L2.5x2.5x4	.521	40.632	2	.071	40.632	y 2	23924.503	38556	13.363	30.449	2...	H2-1
2	HR2	L2.5x2.5x4	.977	15.775	2	.214	5.736	z 2	23924.503	38556	13.363	28.769	1...	H2-1
3	HR3	L2.5x2.5x4	.857	22.945	10	.148	22.945	z 11	23924.503	38556	13.363	29.032	1...	H2-1
4	HR4	L2.5x2.5x4	.468	45.891	2	.105	5.258	y 2	23924.503	38556	13.363	28.877	1...	H2-1
5	HR5	L2.5x2.5x4	.465	5.736	2	.064	40.632	y 9	23924.503	38556	13.363	29.807	1...	H2-1
6	HR6	L2.5x2.5x4	.353	0	2	.098	5.258	y 17	23924.503	38556	13.363	29.47	1...	H2-1
7	HR7	L2.5x2.5x4	.234	40.632	8	.093	40.632	y 9	23924.503	38556	13.363	30.449	1...	H2-1
8	HR8	L2.5x2.5x4	.303	5.736	15	.062	0	y 6	23924.503	38556	13.363	30.279	1...	H2-1
9	HR9	L2.5x2.5x4	.307	0	15	.095	45.891	y 15	23924.503	38556	13.363	29.211	1...	H2-1
10	HR10	L2.5x2.5x4	.586	22.945	14	.124	5.258	y 13	23924.503	38556	13.363	28.571	1...	H2-1
11	HR11	L2.5x2.5x4	.416	22.945	6	.116	0	y 6	23924.503	38556	13.363	30.09	1...	H2-1
12	HR12	L2.5x2.5x4	.567	22.945	14	.061	0	z 14	23924.503	38556	13.363	29.513	1...	H2-1
13	HR13	L2.5x2.5x4	.438	40.154	13	.070	40.632	y 12	23924.503	38556	13.363	30.02	1...	H2-1
14	HR14	L2.5x2.5x4	.326	5.736	12	.106	0	y 12	23924.503	38556	13.363	29.022	1...	H2-1
15	HR15	L2.5x2.5x4	.477	40.154	13	.113	40.632	y 13	23924.503	38556	13.363	28.712	1...	H2-1
16	HR16	L2.5x2.5x4	.492	45.891	17	.103	5.258	y 4	23924.503	38556	13.363	29.459	1...	H2-1
17	HR17	L2.5x2.5x4	.496	0	17	.126	40.632	y 11	23924.503	38556	13.363	28.9	1...	H2-1
18	HR18	L2.5x2.5x4	.731	45.891	17	.102	5.258	y 4	23924.503	38556	13.363	29.791	1...	H2-1

Envelope AISC 15th(360-16): LRFD Steel Code Checks (Continued)

	Member	Shape	Code C...	Loc[in]	LC	Shear ...	Loc[in]	Dir	LC	phi*Pnc [l...	phi*Pnt [lb]	phi*Mn y...	phi*Mn z...	Cb	Eqn
19	HR19	L2.5x2.5x4	.607	0	2	.098	40.154	z	10	23924.503	38556	13.363	30.326	1...	H2-1
20	HR20	L2.5x2.5x4	.507	22.945	10	.104	5.258	y	6	23924.503	38556	13.363	29.151	1...	H2-1
21	HR21	L2.5x2.5x4	.384	45.891	21	.050	40.632	y	13	23924.503	38556	13.363	30.332	1...	H2-1
22	HR22	L2.5x2.5x4	.508	5.258	2	.140	0	y	2	23924.503	38556	13.363	30.449	2...	H2-1
23	HR23	L2.5x2.5x4	.342	40.154	2	.091	40.632	y	17	23924.503	38556	13.363	30.449	3...	H2-1
24	HR24	L2.5x2.5x4	.265	5.736	2	.062	0	y	16	23924.503	38556	13.363	28.883	1...	H2-1
25	HR25	L2.5x2.5x4	.189	40.154	17	.077	40.632	y	19	23924.503	38556	13.363	30.449	2...	H2-1
26	HR26	L2.5x2.5x4	.099	0	32	.032	0	y	17	23924.503	38556	13.363	30.449	1...	H2-1
27	HR27	L2.5x2.5x4	.102	40.154	6	.028	45.891	y	8	23924.503	38556	13.363	30.284	1...	H2-1
28	HR28	L2.5x2.5x4	.205	45.891	6	.054	5.258	y	6	23924.503	38556	13.363	30.449	2...	H2-1
29	HR29	L2.5x2.5x4	.233	40.154	7	.071	45.891	y	8	23924.503	38556	13.363	28.577	1...	H2-1
30	HR30	L2.5x2.5x4	.388	5.736	7	.101	45.891	z	15	23924.503	38556	13.363	30.449	1...	H2-1
31	HR31	L2.5x2.5x4	.394	0	15	.071	40.632	y	15	23924.503	38556	13.363	29.068	1...	H2-1
32	HR32	L2.5x2.5x4	.680	22.945	7	.109	5.258	y	8	23924.503	38556	13.363	28.944	1...	H2-1
33	HR33	L2.5x2.5x4	.728	22.945	14	.221	45.891	y	14	23924.503	38556	13.363	28.235	1...	H2-1
34	HR34	L2.5x2.5x4	.612	22.945	15	.159	0	y	6	23924.503	38556	13.363	29.095	1...	H2-1
35	HR35	L2.5x2.5x4	.481	40.154	14	.158	45.891	y	14	23924.503	38556	13.363	30.449	3...	H2-1
36	HR36	L2.5x2.5x4	.396	0	14	.073	0	y	6	23924.503	38556	13.363	28.874	1...	H2-1
37	HR37	L2.5x2.5x4	.256	0	14	.097	45.891	y	14	23924.503	38556	13.363	30.449	2...	H2-1
38	HR38	L2.5x2.5x4	.245	45.891	11	.092	5.258	y	12	23924.503	38556	13.363	30.449	2...	H2-1
39	HR39	L2.5x2.5x4	.380	45.891	3	.076	40.632	y	3	23924.503	38556	13.363	28.99	1...	H2-1
40	HR40	L2.5x2.5x4	.446	5.736	3	.109	0	y	2	23924.503	38556	13.363	30.123	1...	H2-1
41	DB1	L2x2x3	.523	11.911	2	.330	11.911	y	2	9139.061	23392.8	6.693	14.042	1...	H2-1
42	DB2	L2x2x3	.375	40.065	2	.214	51.977	y	2	9139.061	23392.8	6.693	14.59	2...	H2-1
43	DB3	L2x2x3	.282	12.453	10	.145	11.911	y	2	9139.061	23392.8	6.693	12.938	1...	H2-1
44	DB4	L2x2x3	.495	40.065	2	.193	51.977	z	11	9139.061	23392.8	6.693	13.148	1...	H2-1
45	DB5	L2x2x3	.347	11.911	9	.138	11.911	y	11	9139.061	23392.8	6.693	14.871	3...	H2-1
46	DB6	L2x2x3	.284	40.065	2	.131	51.977	z	14	9139.061	23392.8	6.693	13.248	1...	H2-1
47	DB7	L2x2x3	.353	11.911	6	.150	11.911	y	5	9139.061	23392.8	6.693	13.094	1...	H2-1
48	DB8	L2x2x3	.239	40.065	16	.217	40.065	y	6	9139.061	23392.8	6.693	14.867	2...	H2-1
49	DB9	L2x2x3	.447	11.911	6	.269	0	y	6	9139.061	23392.8	6.693	14.064	1...	H2-1
50	DB10	L2x2x3	.301	40.065	6	.240	40.065	y	6	9139.061	23392.8	6.693	13.755	1...	H2-1
51	DB11	L2x2x3	.330	11.911	6	.221	11.911	y	6	9139.061	23392.8	6.693	13.45	1...	H2-1
52	DB12	L2x2x3	.420	40.065	6	.243	51.977	y	6	9139.061	23392.8	6.693	13.758	1...	H2-1
53	DB13	L2x2x3	.265	12.453	14	.236	11.911	y	6	9139.061	23392.8	6.693	12.924	1...	H2-1
54	DB14	L2x2x3	.342	40.065	6	.141	40.065	y	7	9139.061	23392.8	6.693	13.088	1...	H2-1
55	DB15	L2x2x3	.416	11.911	11	.131	11.911	y	7	9139.061	23392.8	6.693	13.709	1...	H2-1
56	DB16	L2x2x3	.301	40.065	5	.189	51.977	z	9	9139.061	23392.8	6.693	13.948	1...	H2-1
57	DB17	L2x2x3	.377	11.911	10	.191	11.911	y	9	9139.061	23392.8	6.693	13.12	1...	H2-1
58	DB18	L2x2x3	.312	39.524	2	.194	51.977	z	10	9139.061	23392.8	6.693	13.14	1...	H2-1
59	DB19	L2x2x3	.446	11.911	10	.240	0	y	10	9139.061	23392.8	6.693	14.069	1...	H2-1
60	DB20	L2x2x3	.469	40.065	10	.256	40.065	y	10	9139.061	23392.8	6.693	14.337	2...	H2-1
61	DB21	L2x2x3	.214	11.911	32	.302	11.911	y	10	9139.061	23392.8	6.693	14.871	3...	H2-1
62	DB22	L2x2x3	.487	40.065	10	.230	51.977	y	10	9139.061	23392.8	6.693	12.919	1...	H2-1
63	DB23	L2x2x3	.272	12.453	2	.223	11.911	y	10	9139.061	23392.8	6.693	14.113	1...	H2-1
64	DB24	L2x2x3	.358	40.065	10	.152	40.065	y	11	9139.061	23392.8	6.693	13.078	1...	H2-1
65	DB25	L2x2x3	.210	11.911	14	.148	11.911	y	11	9139.061	23392.8	6.693	13.197	1...	H2-1
66	DB26	L2x2x3	.225	40.065	11	.150	40.065	y	13	9139.061	23392.8	6.693	12.911	1...	H2-1
67	DB27	L2x2x3	.310	11.911	14	.148	11.911	y	13	9139.061	23392.8	6.693	12.987	1...	H2-1
68	DB28	L2x2x3	.208	39.524	6	.214	40.065	y	14	9139.061	23392.8	6.693	13.533	1...	H2-1
69	DB29	L2x2x3	.437	11.911	14	.213	0	y	14	9139.061	23392.8	6.693	13.067	1...	H2-1
70	DB30	L2x2x3	.291	39.524	6	.266	40.065	y	14	9139.061	23392.8	6.693	13.245	1...	H2-1
71	DB31	L2x2x3	.468	11.911	14	.298	11.911	y	14	9139.061	23392.8	6.693	12.792	1...	H2-1
72	DB32	L2x2x3	.357	40.065	14	.156	51.977	y	14	9139.061	23392.8	6.693	14.326	2...	H2-1
73	DB33	L2x2x3	.282	11.911	6	.280	11.911	y	14	9139.061	23392.8	6.693	12.998	1...	H2-1
74	DB34	L2x2x3	.482	40.065	14	.098	40.065	y	15	9139.061	23392.8	6.693	13.113	1...	H2-1
75	DB35	L2x2x3	.306	11.911	5	.169	0	z	7	9139.061	23392.8	6.693	14.871	3...	H2-1

Envelope AISC 15th(360-16): LRFD Steel Code Checks (Continued)

Member	Shape	Code C...	Loc[in]	LC	Shear ...	Loc[in]	Dir	LC	phi*Pnc [l...	phi*Pnt [lb]	phi*Mn y...	phi*Mn z...	Cb	Egn
76	DB36	L2x2x3	.333	40.065	15	.139	51.977	z	9	9139.061	23392.8	6.693	13.106	1... H2-1
77	DB37	L2x2x3	.306	11.911	2	.144	11.911	y	17	9139.061	23392.8	6.693	13.34	1... H2-1
78	DB38	L2x2x3	.208	40.065	2	.206	40.065	y	2	9139.061	23392.8	6.693	12.725	1... H2-1
79	DB39	L2x2x3	.413	11.911	2	.192	0	y	2	9139.061	23392.8	6.693	13.035	1... H2-1
80	DB40	L2x2x3	.286	39.524	10	.249	40.065	y	2	9139.061	23392.8	6.693	13.807	1... H2-1
81	MP3	PIPE 2.5	.347	67.5	10	.148	66.25	2	22373.407	50715	43.155	43.155	2...	H1-1b
82	MP8	PIPE 2.5	.169	27.5	14	.056	28.75	13	22373.407	50715	43.155	43.155	2...	H1-1b
83	MP14	PIPE 2.5	.518	67.5	19	.118	66.25	10	22373.407	50715	43.155	43.155	2...	H1-1b
84	MP18	PIPE 2.5	.238	67.5	16	.090	66.25	16	22373.407	50715	43.155	43.155	2...	H1-1b
85	MP7	PIPE 2.5	.234	41.25	12	.043	39.875	4	18800.092	50715	43.155	43.155	2...	H1-1b
86	MP9	PIPE 2.5	.438	113.75	26	.037	76.25	29	22373.407	50715	43.155	43.155	2...	H1-1b
87	MP1	PIPE 2.0	.256	28	10	.044	29	14	14916.096	32130	22.459	22.459	2...	H1-1b
88	MP5	PIPE 2.0	.051	29	7	.043	29	16	14916.096	32130	22.459	22.459	3...	H1-1b
89	MP13	PIPE 2.0	.076	29	9	.037	29	8	14916.096	32130	22.459	22.459	1...	H1-1b
90	MP16	PIPE 2.0	.169	82.5	6	.063	82.5	6	8129.419	32130	22.459	22.459	3...	H1-1b
91	MP21	PIPE 2.0	.179	68	6	.070	29	14	14916.096	32130	22.459	22.459	3...	H1-1b
92	MP2	PIPE 2.0	.124	25.333	10	.045	25.333	13	22845.314	32130	22.459	22.459	2...	H1-1b
93	MP4	PIPE 2.0	.075	25.333	34	.046	25.333	15	22845.314	32130	22.459	22.459	2...	H1-1b
94	MP12	PIPE 2.0	.062	64	7	.039	25.333	9	22845.314	32130	22.459	22.459	1...	H1-1b
95	MP20	PIPE 2.0	.099	64	14	.065	25.333	6	22845.314	32130	22.459	22.459	2...	H1-1b
96	MP6	PIPE 2.0	.557	96	20	.069	96	4	14916.096	32130	22.459	22.459	2...	H1-1b
97	MP10	PIPE 2.0	.485	93.5	15	.091	93.5	14	8129.419	32130	22.459	22.459	1...	H1-1b
98	MP11	PIPE 2.0	.776	92.125	9	.148	93.5	3	8129.419	32130	22.459	22.459	1...	H1-1b
99	MP19	PIPE 2.0	.407	57	7	.080	58	2	14916.096	32130	22.459	22.459	1...	H1-1b
100	KB1	L3X3X3	.127	43.83	14	.028	85.871	z	11	11467.456	35316	15.841	25.432	1... H2-1
101	KB2	L3X3X3	.165	42.936	2	.020	0	z	10	11467.456	35316	15.841	25.432	1... H2-1
102	KB3	L3X3X3	.137	42.936	7	.015	85.871	z	15	11467.456	35316	15.841	25.432	1... H2-1
103	KB4	L3X3X3	.158	42.936	6	.017	0	z	14	11467.456	35316	15.841	25.432	1... H2-1
104	KB5	L3X3X3	.101	35.242	10	.007	0	z	16	16489.565	35316	15.841	27.237	1... H2-1
105	KB6	L3X3X3	.103	35.242	6	.013	0	z	4	16489.565	35316	15.841	27.237	1... H2-1
106	KB7	L3X3X3	.067	30.276	15	.025	59.316	z	6	20592.91	35316	15.841	28.673	1... H2-1
107	KB8	L3X3X3	.134	42.936	15	.018	0	z	7	11467.456	35316	15.841	25.432	1... H2-1

Mount Pipe to Catwalk Connection Calculations

For TIA-222-H Analysis using ASCE 7-16 Wind Speeds



Mount Type

Platform

Connection Parameters

No. of Connections = 2

Bolt Diameter (d) = 5/8 in

Shear Area (A_b) = 0.31 in²

Tensile Area (A_n) = 0.23 in²

Grade = A325

Bolt Ult. Strength (F_u) = 120 ksi

Connection Loading

Bending Moment (M_x) = 14.6 kips-in

Torsional Moment (M_y) = 1.8 kips-in

Bending Moment (M_z) = 2 kips-in

Shear Force (V_x) = 0.2 kips

1.05 15.14

Axial Force (T_y) = 1 kips

Shear Force (V_z) = 0.4 kips

Bolt Tension Capacity

AISC (C-J3-2)

ϕR_t = 20.7 kips

Bolt Shear Capacity

AISC (C-J3-4)

ϕR_v = 13.8 kips

Maximum Bolt Tension

T_u = 1.1 kips

Maximum Bolt Shear

V_u = 7.8 kips

Tension Ratio

PASS 5.1 %

Shear Ratio

PASS 56.8 %

Combined Check

AISC (C-J3-5a)

PASS 32.5 %

$$(T_u/\phi R_t)^2 + (V_u/\phi R_v)^2 < 1.0$$

For TIA-222-H Analysis using ASCE 7-16 Wind Speeds



TIA-222 Revision =	H	
Design Wind Velocity =	123	mph (Basic Wind Speed based on Risk Category) Figure B-2
Risk Category =	IV	Risk Category of Structures - Table 2-1
Exposure Category =	C	Section 2.6.5.1.2
Topography Category =	1	Section 2.6.6.2.1

Ket =	1.00	Topographic Factor - Section 2.6.6.2.1
Gh =	1.00	for Mounts (0.85 for Water Tanks)
ation =	482	ft AMSL
enter =	110	ft (height to Centerline)

$K_z =$	1.29	Velocity Pressure Coefficient - Section 2.6.5.2
$K_a =$	0.9	Shielding Factor for Mounts
$K_d =$	0.95	For Mounts - Section 16.6
$K_e =$	0.98	Ground Elevation Factor from Section 2.6.8
$q_z =$	46.69	psf

$S_s =$	0.139	Spectral response accel. at short periods
$S_1 =$	0.082	Spectral response accel. at period of 1 second
$S_{os} =$	0.148	Design spectral response accel at short periods

Design Ice Wind Velocity =	30	mph (Wind Speed based on Figure B-9)
Design Ice Thickness =	1	inches - Section 2.6.10
Importance Factor =	II	per Risk Category Table 2-3

$K_{iz} =$	1.13	Height Escalation Factor (Section 2.6.8)
$t_{iz} =$	1.13	Design Ice Thickness

Grillage weight=	6	psf
Add Ice grillage weight=	15.19	psf

Platform

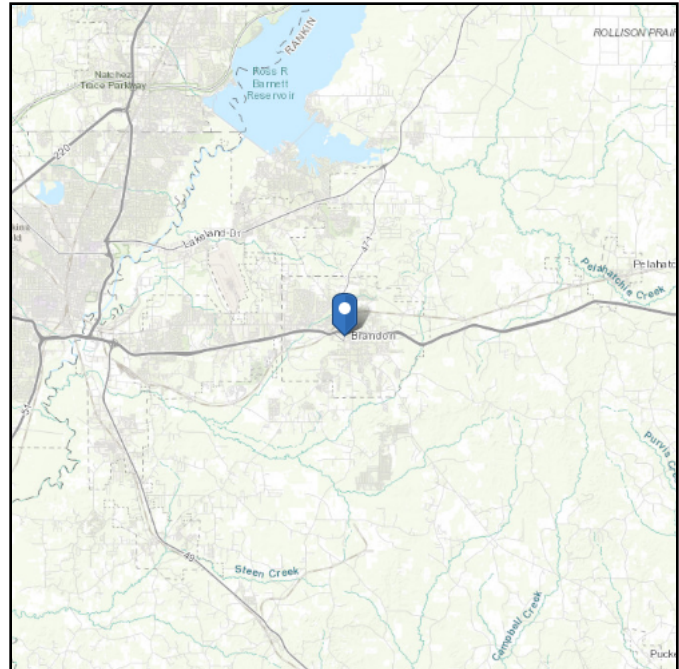
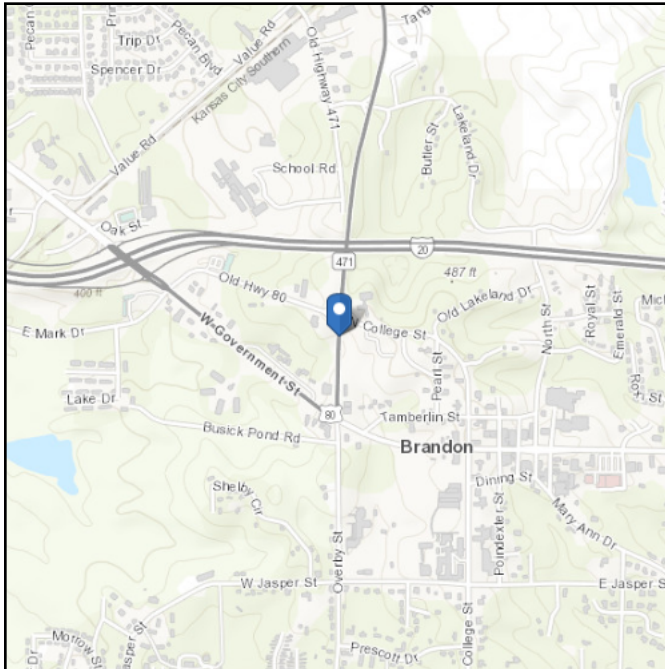
[illegible][illegible]

ASCE 7 Hazards Report

Address:
No Address at This
Location

Standard: ASCE/SEI 7-16
Risk Category: IV
Soil Class: D - Default (see
Section 11.4.3)

Elevation: 482.12 ft (NAVD 88)
Latitude: 32.276502
Longitude: -89.993812



Wind

Results:

Wind Speed	123 Vmph
10-year MRI	73 Vmph
25-year MRI	81 Vmph
50-year MRI	88 Vmph
100-year MRI	94 Vmph

Data Source: ASCE/SEI 7-16, Fig. 26.5-1D and Figs. CC.2-1–CC.2-4, and Section 26.5.2
Date Accessed: Mon Jun 06 2022

Value provided is 3-second gust wind speeds at 33 ft above ground for Exposure C Category, based on linear interpolation between contours. Wind speeds are interpolated in accordance with the 7-16 Standard. Wind speeds correspond to approximately a 1.6% probability of exceedance in 50 years (annual exceedance probability = 0.00033, MRI = 3,000 years).

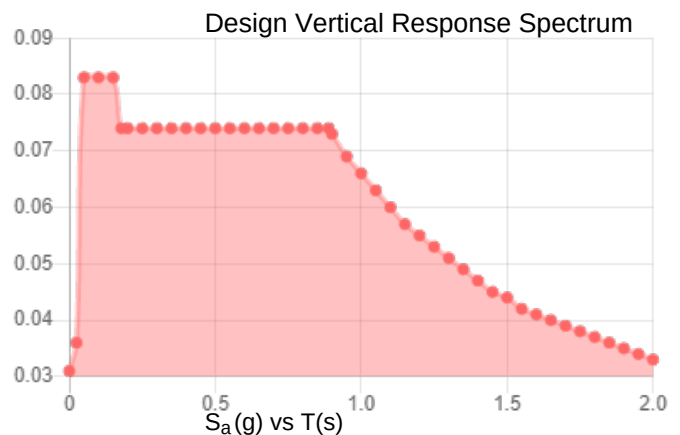
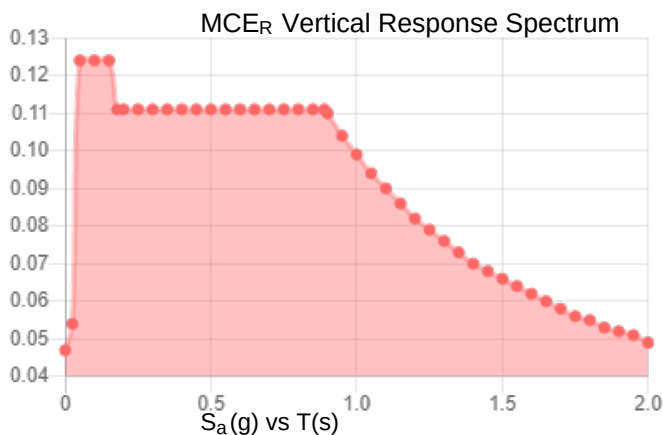
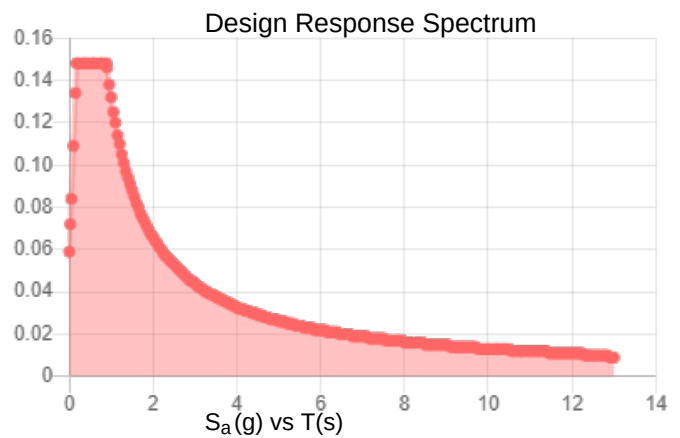
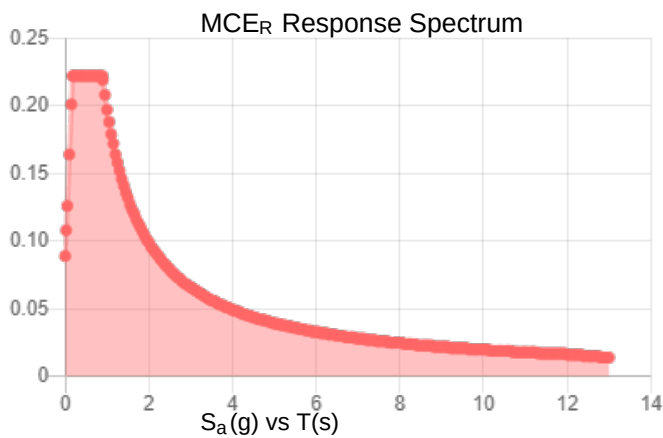
Site is not in a hurricane-prone region as defined in ASCE/SEI 7-16 Section 26.2.

Site Soil Class: D - Default (see Section 11.4.3)

Results:

S_S :	0.139	S_{D1} :	0.132
S_1 :	0.082	T_L :	12
F_a :	1.6	PGA :	0.067
F_v :	2.4	PGA _M :	0.107
S_{MS} :	0.222	F_{PGA} :	1.6
S_{M1} :	0.197	I_e :	1.5
S_{DS} :	0.148	C_v :	0.7

Seismic Design Category C



Data Accessed: Mon Jun 06 2022

Date Source:

USGS Seismic Design Maps based on ASCE/SEI 7-16 and ASCE/SEI 7-16 Table 1.5-2. Additional data for site-specific ground motion procedures in accordance with ASCE/SEI 7-16 Ch. 21 are available from USGS.

Ice

Results:

Ice Thickness: 1.00 in.
Concurrent Temperature: 15 F
Gust Speed 30 mph

Data Source: Standard ASCE/SEI 7-16, Figs. 10-2 through 10-8

Date Accessed: Mon Jun 06 2022

Ice thicknesses on structures in exposed locations at elevations higher than the surrounding terrain and in valleys and gorges may exceed the mapped values.

Values provided are equivalent radial ice thicknesses due to freezing rain with concurrent 3-second gust speeds, for a 500-year mean recurrence interval, and temperatures concurrent with ice thicknesses due to freezing rain. Thicknesses for ice accretions caused by other sources shall be obtained from local meteorological studies. Ice thicknesses in exposed locations at elevations higher than the surrounding terrain and in valleys and gorges may exceed the mapped values.

The ASCE 7 Hazard Tool is provided for your convenience, for informational purposes only, and is provided "as is" and without warranties of any kind. The location data included herein has been obtained from information developed, produced, and maintained by third party providers; or has been extrapolated from maps incorporated in the ASCE 7 standard. While ASCE has made every effort to use data obtained from reliable sources or methodologies, ASCE does not make any representations or warranties as to the accuracy, completeness, reliability, currency, or quality of any data provided herein. Any third-party links provided by this Tool should not be construed as an endorsement, affiliation, relationship, or sponsorship of such third-party content by or from ASCE.

ASCE does not intend, nor should anyone interpret, the results provided by this Tool to replace the sound judgment of a competent professional, having knowledge and experience in the appropriate field(s) of practice, nor to substitute for the standard of care required of such professionals in interpreting and applying the contents of this Tool or the ASCE 7 standard.

In using this Tool, you expressly assume all risks associated with your use. Under no circumstances shall ASCE or its officers, directors, employees, members, affiliates, or agents be liable to you or any other person for any direct, indirect, special, incidental, or consequential damages arising from or related to your use of, or reliance on, the Tool or any information obtained therein. To the fullest extent permitted by law, you agree to release and hold harmless ASCE from any and all liability of any nature arising out of or resulting from any use of data provided by the ASCE 7 Hazard Tool.



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CHARLES SMITH, CARLY DEARMAN
DATE: 10/13/2022
SUBJECT: **REQUEST PERMISSION TO AUTHORIZE JERRY TAYLOR TO GARAGE A CITY OWNED VEHICLE AT HIS RESIDENCE.**

Request permission to allow Jerry Taylor to garage a city owned vehicle at his home. Jerry is required to be available after hours and weekends for sewer emergencies. Jerry has consistently responded to emergency issues when called after hours and weekends. Jerry lives inside the city limits of Brandon.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

None



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CHARLES SMITH, CARLY DEARMAN
DATE: 10/13/2022
SUBJECT: **REQUEST PERMISSION FOR JERRY TAYLOR ON OCTOBER 23-28, 2022 AND JOHN JENKINS ON OCTOBER 23-25, 2022 TO TRAVEL TO BILOXI, MS TO ATTEND THE MISSISSIPPI WATER AND POLLUTION CONTROL OPERATORS ASSOCIATION FALL SHORT COURSE.**

Asking for your consideration to authorize travel for Jerry Taylor & John Jenkins to Biloxi, MS for the Mississippi Water and Pollution Control Operators' Association Fall Short Course.

Jerry Taylor would be traveling October 23, 2022-October 28, 2022, for Wastewater certification courses and testing.

John Jenkins would be traveling October 23, 2022-October 25, 2022, for Water CEU hours.

The MWPCOA Fall Short Course provides water & wastewater certification exam prep, testing, and CEUs to further the education of the employees in relation to water and wastewater services provided.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

1. MWPCOA Short Course October 2022 - Jerry Taylor & John Jenkins Travel Information



Join us > Fall Wastewater Operator Certification Shortcourse Exam Prep and CEUs



Back

Add to my calendar

Fall Wastewater Operator Certification Shortcourse Exam Prep and CEUs

Start **October 24, 2022**
8:30 AM

End **October 28, 2022**
12:00 PM

Location Hospitality Resort
Management Center,
420 Debuys Road,
Biloxi, MS

Registration

(depends on selected options)

Base fee:

- **General Registration**
Price breakdown is included during the registration process.



OFFLINE

Register



This upcoming course will feature the full-week wastewater shortcourse, individual CEU wastewater sessions, a water CEU course, and exams. View the information below to learn more.

Wastewater Shortcourse / CEUs

The agenda will be released soon for the full wastewater shortcourse and individual wastewater CEU offerings. Up to 32 MDEQ sponsored hours will be awarded (8 hours per day).

Wastewater classes will take place from 8:30 a.m. - 5 p.m. from Monday, October 24, 2022 - Thursday, October 27, 2022. All testing will take place on Friday, October 28, 2022 from 8 a.m. - noon.

Attendance for the wastewater shortcourse is \$300 for members and \$450 for non-members, and includes all course materials, tests, and a 3-year membership in the association.

If you do not need the full shortcourse but wish to take individual daily CEU sessions, each daily session is \$75 and exams and materials are also available for purchase.

Water CEU Course

The water CEU course will take place on Tuesday, October 25, 2022 and Wednesday, October 26, 2022.

[Click here](#) to view the water CEU course agenda for Tuesday, October 25, 2022.

[Click here](#) to view the water CEU course agenda for Tuesday, October 25, 2022.

The course and all materials are no cost.

Exams Offered

Wastewater Class I, II, III, and IV and Collection Systems I and Collection Systems II exams will be given on Friday, October 28, 2022 from 8 a.m. - Noon.

Note: If you intend to take a Class IV exam, you must have proof that you have passed a Class II exam. If you intend to take the test only, the fee will be \$45 and you are required to have completed at least one wastewater shortcourse.

* Please bring a calculator and you must have a valid ID to take an exam.

How to Register

Click on the Register button at the left of your screen under General Registration. You will then go through the registration process where you will select which courses / exams you wish to take.

Hotel Information

Centennial Plaza – 200 East Beach Blvd, Gulfport, MS. Reservation/Group code is MWPCOA.

Standard King \$118 per night

2 queen beds – \$129 per night

Online reservations at www.centennialplazams.com — Group code MWPCOA or call 228-206-7880.

Deadline for reservations is October 14, 2022.

Mississippi Water and Pollution Control Operators' Association
1220 East Northside Drive, Suite 170
Jackson, Ms. 39211

662-295-8687 | 601-896-7332
Email us at: mwpcoa@yahoo.com



City of Brandon
Travel Request Form

Name

jerry taylor

Dates of Travel

Oct 23 - Oct 28, 2022

Number of Days Away

6 days

Nature of Travel

MWPCOA Short Course

Location of Travel

Biloxi, MS

Estimated Cost of Travel

Lodging

~809.95 (city cc)

Auto Expenses

city vehicle

Meals

276.00 (46.00/day)

Other

—

Total Estimated Travel Costs

~1085.95

Total times 90%

Travel Advance Requested

*I have read personnel policy # 604 and fully understand its requirements. I am requesting travel and noted above on the following dates for official city business.

total travel
cost:

~hotel - 809.95

meals - 276.00

regis - 570.00

1655.95

lhr

revisde, 08/18/04

Signed by

Approved by Supervisor if applicable

Approved by Mayor



MISSISSIPPI

Water and Pollution Control Operators' Association

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Review and confirm

Event Fall Wastewater Operator Certification Shortcourse Exam Prep and CEUs

October 24, 2022 8:30 AM - October 28, 2022 12:00 PM

Location: Hospitality Resort Management Center, 420 Debuys Road, Biloxi, MS

Registration type General Registration

Extra costs \$570.00

Total amount **\$570.00 (USD)**

[Cancel](#)[Back](#)[Inv](#)

Registration information

First name Jerry

Last name Taylor

Organization / Employer City of Brandon

Email 1 jtaylor@brandonms.org

Address 108 Milner Drive

City Brandon

State MS

Zip Code 39042



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MAILING ADDRESS

MWPCOA

1220 East Northside Drive
Suite 170. #284
Jackson, Ms. 39211

662-295-8687 or 601-896-7332

Email us at: mwpcoa@yahoo.com

WHO IS THE MISSISSIPPI WATER AND POLLUTION CONTROL OPERATORS' ASSOCIATION, INC.

The Mississippi Water and Pollution Control Operators' Association, Inc. is an independent, non-profit organization managed by its membership and supported by membership subscriptions, short courses, the Mississippi State Department of Health and the Mississippi Department of Environmental Quality, Office of Pollution Control. Organized in 1961, the main objective of the Association is to protect the interests of water and pollution control operators in the State of Mississippi.



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CENTENNIAL PLAZA

[HOTEL INFO](#)

[FIND RESERVATIONS](#)

[1-228-206-5990](#)

[US DOLLARS](#) ▾

[SIGN IN](#)



Guests
1 Adult, 0 Children



Check-in
Sun, Oct 23, 2022



Check-out
Fri, Oct 28, 2022

[Special Codes or Rates](#) ▾

Select a Room



You are editing your reservation.

Please select a different room and rate below, or update your stay details above. Price and availability may change.

[DISCARD EDITS](#)

View Results By
Rates ▾

Sort By
Recommended ▾

[Show Filters](#) ▾

Hotel Nightly Rate

Best rate available. Base rate. No discounts.

[Rate details](#)



King with Fountain View

Sleeps 2 | 1 King

Luxury room with one King bed and a view of the Centennial Plaza Fountain.

\$147

Per Night
Excluding Taxes &
Fees

✓ [KEEP ROOM](#)

Your Stay

Check-in
After 4:00 PM

Check-out
Before 11:00 AM

Sun, Oct 23, 2022 - Fri, Oct 28, 2022
1 Adult

King with Fountain View **\$735.00**
Hotel Nightly Rate

5 Nights ▾

Taxes and Fees **\$168.40**
Details ^

State Tax	\$56.70
Occupancy Tax	\$36.75
Resort Fee	\$74.95

[Edit](#) | [Remove](#)

Total: **\$903.40**
(USD tax included)



LOOKING TO CONTACT ONE OF OUR RESTAURANTS OR HOTELS DIRECTLY? SEE BELOW.

- (228) 206-7880 | RESERVATIONS
- (228) 206-3386 | OASIS RESORT
- (228) 206-3387 | OASIS GRILL
- (228) 206-5990 | GRAND CENTENNIAL HOTEL
- (228) 206-6560 | GROUP SALES

Have Feedback you'd like to share with us about your experience? Please email: TellUs@cpgulfport.com

HOURS

Oasis Resort & Grand Centennial Hotel

- 24 Hour Front Desk Service
- Check-In: 4pm
- Check-Out: 11am

Centennial Plaza Water Playground

- Daily 9am to 9pm | Weather Permitting

Thank you for your interest in Centennial Plaza. Have questions? Get in touch!

Name *

First Name Last Name

Phone

(###) ### ####

Email *

Subject *

I'd like to inquire about...

- ☐ Grand Centennial Hotel
- ☐ Oasis Resort
- ☐ Oasis Grill
- ☐ Upcoming Events
- ☐ Venue Space
- ☐ Centennial Plaza Fountain

CITY OF BRANDON
TRAVEL REQUEST FORM

NAME john jenkins
DATES OF TRAVEL Oct 23 - Oct 25, 2022
NUMBER OF DAYS AWAY FROM HOME 3 days
NATURE OF TRAVEL mwPCOA short course
LOCATION OF TRAVEL Biloxi, MS
ESTIMATED COST OF TRAVEL
LODGING ~ 317.98 (city cc)
AUTO EXPENSES city vehicle
MEALS 138.00 (46.00/day)
OTHER —
TOTAL ESTIMATED TRAVEL COSTS _____
TOTAL TIMES 90% _____
TRAVEL ADVANCE REQUESTED _____

I have read personnel policy #604 and fully understand its requirements. I am requesting travel as noted above on the following dates for official City business.

total travel
cost
~ hotel - 317.98
meals - 138.00
regist - 450.00
905.98

SIGNED BY

APPROVED BY SUPERVISOR IF APPLICABLE

APPROVED BY MAYOR

EXHIBIT A



MISSISSIPPI

Water and Pollution Control Operators' Association

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Review and confirm

Event Fall Wastewater Operator Certification Shortcourse Exam Prep and CEUs

October 24, 2022 8:30 AM - October 28, 2022 12:00 PM

Location: Hospitality Resort Management Center, 420 Debuys Road, Biloxi, MS

Registration type General Registration

Extra costs \$450.00

Total amount **\$450.00 (USD)**

[Cancel](#)[Back](#)[Inv](#)

Registration information

First name John

Last name Jenkins

Organization / Employer City of Jackson

Email 1 jjenkins@brandonms.org

Address 2979 Angela Circle

City Jackson

State MS

Zip Code 39209



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MWPCOA

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Suite 170. #284
Jackson, Ms. 39211

662-295-8687 or 601-896-7332

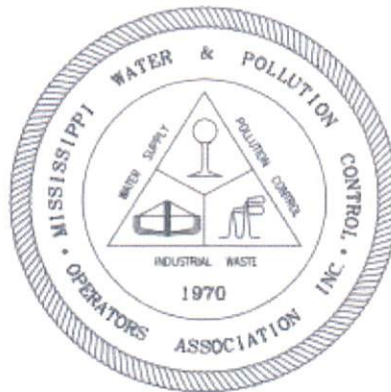
Email us at: mwpcoa@yahoo.com

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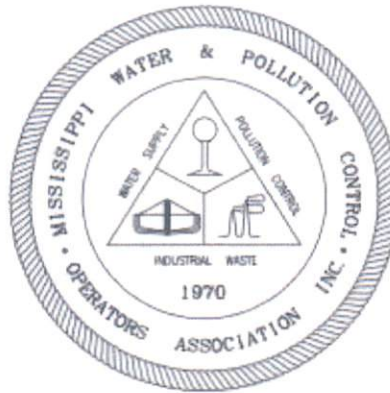
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**MWPCOA WATER CEU TRAINING SCHEDULE
OCTOBER 25, 2022
HOSPITALITY RESORT MANAGEMENT CENTER
420 DEBUYS, BILOXI, MS 39501**

<u>TIME</u>	<u>TOPIC/INSTRUCTOR</u>
9-10	SAMPLING PROCEDURES/NICK GATIAN, MWPCOA
10-11	WATER OPERATOR LOGBOOKS/ VICTOR SMITH, MWPCOA
11-12	EMERGENCY PREPAREDNESS/BILLY SCARA, MWPCOA
12-1	LUNCH ON YOUR OWN
1-2	ASSET MANAGEMENT/ALAN BAREFIELD, MSU
2-3	OPERATOR/BOARD MEMBER RELATIONSHIP/ALAN BAREFIELD, MSU
3-4	MS 811-DIG LAW UPDATE AND DAMAGE PREVENTION/CHARLES STALLINGS, MS-811

****REG AND NON REG WILL BE AWARDED UPON APPROVAL FROM MSDH****



**MWPCOA WATER CEU TRAINING SCHEDULE
OCTOBER 26, 2022
HOSPITALITY RESORT MANAGEMENT CENTER
420 DEBUYS, BILOXI, MS 39501**

<u>TIME</u>	<u>TOPIC/INSTRUCTOR</u>
9-10	DISINFECTION/NICK GATIAN, MWPCOA
10-11	EMERGENCY RESPONSE/BILLY SCARA, MWPCOA
11-12	LEAD & COPPER RULE/AMY MCLEOD, MSDH
12-1	LUNCH ON YOUR OWN
1-2	CIVILIAN RESPONSE TO AN ACTIVE SHOOTER/ LAURA FOSSELMAN, HOMELAND SECURITY
2-3	BOIL WATER NOTICES/DL GIEGER, JR., MWPCOA
3-4	WATER PROJECT MANAGEMENT/DL GIEGER, JR., MWPCOA

****REG AND NON REG WILL BE AWARDED UPON APPROVAL FROM MSDH****


Guests

1 Adult, 0 Children


Check-in

Sun, Oct 23, 2022


Check-out

Tue, Oct 25, 2022

[Special Codes or Rates ▾](#)

Select a Room


You are editing your reservation.

Please select a different room and rate below, or update your stay details above. Price and availability may change.

[DISCARD EDITS](#)

 View Results By
Rates ▾

 Sort By
Recommended ▾

[Show Filters ▾](#)

Hotel Nightly Rate

Best rate available. Base rate. No discounts.

[Rate details](#)

King with Fountain View

Sleeps 2 | 1 King

Luxury room with one King bed and a view of the Centennial Plaza Fountain.

\$144

 Per Night
 Excluding Taxes &
 Fees

[✓ KEEP ROOM](#)
[View More Rooms ▾](#)

Your Stay

Check-in

After 4:00 PM

Check-out

Before 11:00 AM

Sun, Oct 23, 2022 - Tue, Oct 25, 2022

1 Adult

King with Fountain View
\$288.00

Hotel Nightly Rate

2 Nights ▾

Taxes and Fees
\$66.64

Details ^

State Tax

\$22.26

Occupancy Tax

\$14.40

Resort Fee

\$29.98

Edit

Remove

Total:
\$354.64

(USD tax included)



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CARLY DEARMAN, CHARLES SMITH
DATE: 10/14/2022
SUBJECT: **CONSIDERATION TO APPROVE THE PROFESSIONAL SERVICE AGREEMENT
WITH MAGCOR INDUSTRIES TO PROVIDE LABOR SERVICES AS PART OF
THE MDOC WORK RELEASE PROGRAM AND AUTHORIZE THE MAYOR TO
EXECUTE THE SAME.**

Consideration to approve the professional service agreement with MagCor Industries to provide labor services as part of the MDOC Work Release Program and authorize the Mayor to execute the same.

ATTACHMENTS:

1. MagCor agreement

GENERAL CONTRACT FOR SERVICES

This Contract for Services is made effective as of October 17, 2022, by and between the City of Brandon (the "Recipient"), and MagCor Industries of 663 North State Street, Jackson, Mississippi 39202 (the "Provider").

DESCRIPTION OF SERVICES. Beginning on October 17, 2022, Provider will provide to Recipient the following services (collectively, the "Services"): *Labor services as directed by Company leadership (see **Exhibit A** for description)* as part of the MDOC Work Release program.

PAYMENT. Payment shall be made from Recipient to Provider, bi-weekly, as compensation for the completion of Services for the duration of this Agreement. Compensation shall include each worker's hourly rate plus an administrative premium equal to *no more than twenty-five percent* of the total invoice. Each worker under this agreement shall be paid an hourly rate as set forth in **Exhibit B** and as amended from time to time by agreement of the parties. Each invoice shall be itemized for each worker, to include the hours billed and associated administrative premium for each worker.

If any invoice is not paid when due, interest will be added to and payable on all overdue amounts at 5% percent per year, or the maximum percentage allowed under applicable Mississippi laws, whichever is less.

In addition to any other right or remedy provided by law, if Recipient fails to pay for the Services when due, Provider has the option to treat such failure to pay as a material breach of this Contract, and may cancel this Contract and/or seek legal remedies.

STATUS OF WORKERS: All workers provided by Provider under this Agreement shall be and remain at all times employees of Provider and not of Recipient. Provider shall be responsible for maintaining worker's compensation insurance for each worker provided under this Agreement and shall be solely responsible for any state and federal employer obligations with respect to income and payroll and/or employment taxes and state and federal withholdings with respect to each such worker as required by state and federal law.

TERM. This Contract may be terminated by either party for any reason, at any time. Such termination shall be effective upon written notice sent from either party to the other. An email notice by one party will suffice. For purposes of this provision, and any other notice required under this Agreement, notice shall be provided as follows:

Provider: kcking@magcor.org with copy to blum@magcor.org

Recipient: abean@brandonms.org with copy to blee@brandonms.org

CONFIDENTIALITY. N/A.

INDEMNIFICATION. Provider agrees to indemnify, defend and hold Recipient harmless from all claims, losses, expenses, fees including attorney fees, costs, and judgments that may be asserted against Recipient that result from the acts or omissions of Provider and/or Provider's employees, agents, or representatives.

DEFAULT. The occurrence of any of the following shall constitute a material default under this Contract:

- a) The failure to make a required payment when due.
- b) The insolvency or bankruptcy of either party.
- c) The subjection of any of either party's property to any levy, seizure, general assignment for the benefit of creditors, application or sale for or by any creditor or government agency.
- d) The failure to make available or deliver the Services in the time and manner provided for in this Contract.

ATTORNEYS' FEES AND COLLECTION COSTS. If there is dispute relating to any provisions in this Contract, the prevailing party is entitled to, and the non-prevailing party shall pay as determined by the Court, the costs and expenses incurred by the prevailing party in the dispute, including but not limited to all out-of-pocket costs of collection, court costs, and reasonable attorney fees and expenses.

REMEDIES. In addition to any and all other rights a party may have available according to law, if a party defaults by failing to substantially perform any provision, term or condition of this Contract (including without limitation the failure to make a monetary payment when due), the other party may terminate the Contract by providing written notice to the defaulting party.

FORCE MAJEURE. If performance of this Contract or any obligation under this Contract is prevented, restricted, or interfered with by causes beyond either party's reasonable control ("Force Majeure"), and if the party unable to carry out its obligations gives the other party prompt written notice of such event, then the obligations of the party invoking this provision shall be suspended to the extent necessary by such event. The term Force Majeure shall include, without limitation, acts of God, plague, epidemic, pandemic, outbreaks of infectious disease or any other public health crisis, including quarantine or other employee restrictions, fire, explosion, vandalism, storm or other similar occurrence, orders or acts of military or civil authority, or by national emergencies, insurrections, riots, or wars, or strikes, lockouts, work stoppages or other labor disputes, or supplier failures. The excused party shall use reasonable efforts under the circumstances to avoid or remove such causes of non-performance and shall proceed to perform with reasonable dispatch whenever such causes are removed or ceased. An act or omission shall be deemed within the reasonable control of a party if committed, omitted, or caused by such party, or its employees, officers, agents, or affiliates.

DISPUTE RESOLUTION. The parties will attempt to resolve any dispute arising out of or relating to this Agreement through friendly negotiations amongst the parties. If the matter is not resolved the parties agree that the exclusive venue for any dispute arising under this Agreement shall be in the appropriate state court in Rankin County, Mississippi.

GOVERNMENTAL IMMUNITY. Recipient is a governmental entity of the State of Mississippi and as such is entitled to certain privileges, immunities, defenses, limitations, and other protections afforded governmental entities as generally provided by Mississippi law and specifically under the provisions of MCA Section 11-46-1 et. seq. (The Mississippi Tort Claims Act), and accordingly, all such privileges, immunities, defenses, limitations and other protections afforded governmental entities of the State of Mississippi are asserted and preserved herein in all respects, the provisions of this Agreement notwithstanding.

ENTIRE AGREEMENT. This Contract contains the entire agreement of the parties, and there are no other promises or conditions in any other agreement whether oral or written concerning the subject matter of this Contract. This Contract supersedes any prior written or oral agreements between the parties.

SEVERABILITY. If any provision of this Contract will be held to be invalid or unenforceable for any reason, the remaining provisions will continue to be valid and enforceable. If a court finds that any provision of this Contract is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision will be deemed to be written, construed, and enforced as so limited.

AMENDMENT. This Contract may be modified or amended in writing by mutual agreement between the parties, if the writing is signed by the party obligated under the amendment.

GOVERNING LAW. This Contract shall be construed in accordance with the laws of the State of Mississippi.

NOTICE. Any notice or communication required or permitted under this Contract shall be sufficiently given if delivered in person or by certified mail, return receipt requested, to the address set forth herein or to such other address as one party may have furnished to the other in writing. Notice may also be given by email as provided herein.

WAIVER OF CONTRACTUAL RIGHT. The failure of either party to enforce any provision of this Contract shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Contract.

ATTORNEY'S FEES TO PREVAILING PARTY. In any action arising hereunder or any separate action pertaining to the validity of this Agreement, the prevailing party shall be awarded reasonable attorney's fees and costs, both in the trial court and on appeal.

CONSTRUCTION AND INTERPRETATION. The rule requiring construction or interpretation against the drafter is waived. The document shall be deemed as if it were drafted by both parties in a mutual effort.

ASSIGNMENT. Neither party may assign or transfer this Contract without the prior written consent of the non-assigning party, which approval shall not be unreasonably withheld.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives as of the date first above written.

Service Recipient:

Service Provider:

Signature: _____

Signature: _____

Name: _____

Name: Bradley Lum

Title: _____

Title: Chief Executive Officer

Exhibit A

Description of Services

MagCor Industries will supply a total of 4 Work Release participants for the City of Brandon. Possible job titles and job responsibilities are as follows:

General Laborer I

Examples of work performed in this classification include, but are not limited to, the following tasks. These tasks may be amended, or other tasks may be assigned as necessary.

- Follow the instructions of the superintendent and/or crew supervisor
- Perform unskilled or semi-skilled duties in several trades in the minor construction, alteration, maintenance and repair of water and sewer facilities, municipal streets, roads, right of ways and drainage systems.
- Spread; level then tamp asphalt; assist in the pouring and smoothing of concrete; spread aggregate; smooth shoulders with shovel; clean out ditches; load and unload material and equipment.
- Collect trash and garbage; pick up and load material into truck bed.
- Perform a variety of roadside and right of way maintenance and landscaping tasks: cut grass and weeds with hand tools or mowers; cultivate, prune, spray and trim plants and shrubs.
- Assist in the installation and repair of traffic and road signs; paint streets and curbs; assist in the construction and erecting of barricades.
- Seasonal duties as required
- Maintain clean street environment by operating street sweeper; sweeper/vacuum truck and/or picking up limbs and leaves left on curbside by citizens.
- Assist water and/or sewer crews with repairs.
- Assist street and/or drainage crews with repairs.
- Practice appropriate safety measures.
- Operate equipment safely, follow operator guidelines and wear appropriate safety protective apparel to use gas power weed eater, lawn mowers and knowledge to operate City vehicle.

General Laborer II

Examples of work performed in this classification include, but are not limited to, the following tasks. These tasks may be amended, or other tasks may be assigned as necessary.

- Follow the instructions of the superintendent and/or crew supervisor.
- Able to perform all tasks of Laborer I.
- Perform skilled duties in several trades in the minor construction, alteration, maintenance and repair of water and sewer facilities, municipal streets, roads, right of ways and drainage systems.
- Lay construction materials, i.e., brick, asphalt concrete and finish the construction or minor repair of manholes, gutters, catch basins, curves, sidewalks, and similar facilities.

- Operate motorized dirt tap, gas power weed eater, push type and/or rider lawn mowing equipment. Minimal operating knowledge of the safe operation of front-end loader, light tractor, and dump truck.
- Make minor repairs to buildings, areas and equipment including, but not limited to, painting, policing areas for cleanliness and maintain shrubs and vegetation on street right of ways.
- Seasonal duties as required.
- Maintain clean street environment by operating street sweeper; sweeper/vacuum truck and/or picking up limbs and leaves left on curbside by citizens.
- Practice appropriate safety measures.
- Operate equipment safely and follow operator guidelines; wear appropriate safety protective apparel.
- Perform related tasks as required.

General Laborer III

Examples of work performed in this classification include, but are not limited to, the following tasks. These tasks may be amended, or other tasks may be assigned as necessary.

- Able to perform all tasks of Laborer I and II.
- Perform semi-skilled to skilled duties in several trades in the minor construction, alteration, maintenance and repair of water and sewer facilities, municipal streets, roads, right of ways and drainage systems.
- Able to perform specialized duties in one or more key areas related to water and sewer operation or street and drainage system repair.
- May be the lead man of a work crew working independently from the direct leadership of supervisor.
- Operate a backhoe, track-hoe, and other equipment as required.
- Operate equipment safely, follow operator guidelines and wear appropriate safety protective apparel. Perform related tasks as required.

Exhibit B
Hourly Wage Roster

Position	Hourly Wage
General Laborer I	\$12.02
General Laborer II	\$14.42
General Laborer II	\$16.82



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: BETH JOHNSON
DATE: 10/13/2022
SUBJECT: **PUBLIC HEARING AND BOARD ACTION FOR THE CONSIDERATION OF AMENDMENTS TO SECTION 4.1 SECTION 4.4.6.2 OF THE OFFICIAL ZONING ORDINANCE OF THE CITY OF BRANDON WITH REGARD TO CONVALESCENT, NURSING HOMES, ASSISTED LIVING FACILITIES.**

Public Hearing and Board Action regarding Case Number 22-036: Consideration of amendments to Section 4.1 Table of Uses and Section 4.4.6.2 Convalescent, Nursing Homes, Assisted Living Facilities uses of the Official Zoning Ordinance of the City of Brandon

The proposed amendment is regarding the consideration of adding such as conditional use in "NC" zoning district.

ATTACHMENTS:

1. 22-036 Staff Report Zoning Ordinance Amendments_PC
2. POP ordinance
3. Community Development Zoning Ordinance Amendments.10.17.22
4. explanantory.Community Development zoning ordinance changes. 10.17.22



STAFF REPORT

CASE # 22-036

Subject Matter: Amendments to the Official Zoning Ordinance

Planning Commission: September 26, 2022

Board of Aldermen

Public Hearing: October 17, 2022

Description:

Consideration of Amendments to the Official Zoning Ordinance: Community Development staff has analyzed the Official Zoning Ordinance, adopted on March 21, 2016, as amended (amendments last incorporated on May 2, 2022); and has recognized an error that we are recommending be corrected.

TABLE 4.1 TABLE OF USES

Convalescent, nursing homes, assisted living facilities. Add "**C**" to NC.

4.4.6.2 Convalescent, nursing home, or assisted living

ii. Districts Permitted: Conditional Use in CC, **NC**, RC, ORC

Summary:

The NC zoning district was a new district created in 2016 with the adoption of the new zoning code. The previous comparable zoning district was the P-1 Professional Limited Commercial District (See "Supporting Documentation, Conversion Table").

The P-1 Professional Limited Commercial District previously allowed for convalescent, nursing home, and assisted living facilities as conditional uses in that district (See "Supporting Documentation, 2014 Zoning Ordinance").

While it isn't uncommon for uses to be removed from districts as a result of a zoning code update, Community Development is of the opinion that it was an error and/or oversight that the NC District did not carry over and allow for the use of a convalescent, nursing home, or assisted living facility as conditional.

The city currently has one assisted living facility that was zoned NC when the 2016 zoning code and map were adopted. We do not find that facility use being incompatible or inconsistent with the NC district, surrounding districts, surrounding uses, or the comprehensive plan. We further do not find that the assisted living facility use being considered conditionally within other areas of the city zoned NC will be inconsistent with said district or the comprehensive plan.

Application # 22-036
Date Received: N/A
Subject Property: Amendments to Official Zoning Ordinance
Applicant: City of Brandon

Planning Commission Recommendation:

Staff Recommendation:

City staff recommends the proposed amendments to the Official Zoning Ordinance as detailed in this staff report.

Notice Filed in Paper: September 28, 2022

Report Prepared By: Matthew Dodd, Community Development Director

Exhibits:

Supporting Documentation – Conversion Table
Supporting Documentation – 2014 Zoning Ordinance

AFFIDAVIT

PROOF OF PUBLICATION

RANKIN COUNTY NEWS • P.O. BOX 107 • BRANDON, MS 39043

STATE OF MISSISSIPPI
COUNTY OF RANKIN

THIS 28TH DAY OF SEPTEMBER, 2022, personally came Marcus Bowers, publisher of the Rankin County News,

a weekly newspaper printed and published in the City of Brandon, In the County of Rankin and State aforesaid, before me the undersigned officer in and for said County and State, who being duly sworn, deposes and says that said newspaper has been published for more than 12 months prior to the first publication of the attached notice and is qualified under Chapter 13-3-31, Laws of Mississippi, 1936, and laws supplementary and amendatory thereto, and that a certain

PUBLIC HEARING

AMENDMENTS TO ZONING ORDINANCE

CONVALESCENT, NURSING HOMES & ASSISTED LIVING FACILITIES

a copy of which is hereto attached, was published in said newspaper One (1) week, as follows, to-wit:

Vol 175 No. 12 on the 28th day of September, 2022

Marcus Bowers

MARCUS BOWERS, Publisher

Sworn to and subscribed before me by the aforementioned
Marcus Bowers this 28th day of September, 2022

Frances Conger, Notary Public
FRANCES CONGER
My Commission Expires: January 25, 2026

PRINTER'S FEE: (12 cents per word for first insertion and 10 cents per word for each subsequent insertion)

198 words at .12 each..... \$23.76

Proof of Publication 3.00

TOTAL..... \$26.76

CITY OF BRANDON
PUBLIC HEARING NOTICE
RE: AMENDMENTS TO OF THE
ZONING ORDINANCE OF THE
CITY OF BRANDON, MISSISSIPPI
Notice is hereby given that the Mayor and Board of Aldermen of the City of Brandon, Mississippi, will hold a Public Hearing on October 17, 2022, at 6:00 p.m., at the Regular Board Meeting Room in Brandon City Hall, 1000 Municipal Drive, Brandon, Mississippi, for the purpose of receiving public comments regarding certain proposed amendments of the Zoning Ordinance contained in the Code of Ordinances of the City of Brandon, Mississippi, to-wit:
Section 4.1 Table of Uses - Convalescent, Nursing Homes, Assisted Living Facilities - Adding such use as a conditional use in "NC" zoning district.
Section 4.4.6.2 Convalescent, Nursing Homes, Assisted Living Facilities - Adding such use as a conditional use in "NC" zoning district.
At said Public Hearing, parties in interest and citizens, shall have an opportunity to be heard.
Copies of the proposed amendments may be viewed during normal business hours at the City of Brandon Community Development Department, Brandon City Hall, 1000 Municipal Drive, Brandon, Mississippi or on-line at: <http://www.brandonms.org/departments/community-development/public-hearing-notices/>
Dated this the 28th day of September 2022.
Angela Bean, City Clerk
September 28, 2022
#1446



**ORDINANCE OF THE CITY OF BRANDON, MISSISSIPPI ADOPTING CERTAIN
AMENDMENTS TO THE OFFICIAL ZONING ORDINANCE OF THE CITY OF BRANDON,
MISSISSIPPI**

WHEREAS, the Mayor and Board of Aldermen of the City of Brandon, Mississippi, did hold a public hearing as described in the proof of publication of the Notice of Hearing which is appended to the Minutes, in connection with the proposed amendments to the Zoning Ordinance of the City of Brandon, Mississippi, originally adopted on March 21, 2016, including subsequent amendments thereto, correcting certain errors, mistakes and/or oversites and revising certain provisions therein as described in Staff Report No. 22-036 which is attached hereto as Exhibit “A”; and

WHEREAS, the Mayor and Board of Aldermen do hereby find that notice of said public hearing was given as required by law and based upon the evidence and testimony received in connection with the proposed amendments, and upon the recommendation of the City of Brandon Planning Commission, and input from citizens and others, and finding that the proposed amendments are consistent with the City’s Comprehensive Plan, the governing authorities find that the proposed amendments as set forth in the referenced Staff Report should be adopted as presented by the Community Development Department.

NOW THEREFORE BE IT ORDAINED by the Mayor and Board of Aldermen of the City of Brandon, Mississippi that:

Section 1. The proposed amendments to the Zoning Ordinance of the City of Brandon, Mississippi as set forth in the referenced Staff Report should be and are the same are hereby approved and adopted.

Section 2. The Director of Community Development or his designee, and the City Clerk or her designee, are hereby authorized and directed to take all action necessary to incorporate the amendments to the City’s Zoning Ordinance as approved and adopted herein into the existing Zoning Ordinance of the City of Brandon as set forth in the referenced Staff Report.

Section 3. Upon unanimous vote of the members of the Board of Aldermen, this Ordinance shall go into effect immediately in order to insure the efficient and orderly and timely development of property in the City of Brandon, and to provide clarity and consistency to the general public with respect to all of the approved amendments. However, in the event the vote of the Board of Aldermen is less than unanimous, that this Ordinance shall go into effect thirty (30) days after the adoption hereof.

Section 4. Said Ordinance having been previously reduced to writing, a motion was made by Alderman _____ and seconded by Alderman _____ to adopt the Ordinance and no request having been made by the Mayor or any member of the Board of Aldermen that said Ordinance be read by the City Clerk before a vote was taken, and reading of such having been waived, said Ordinance was adopted by the vote of the Board of Aldermen, the results being as follows:

Sharon Womack, Alderman at Large	_____
Jarrad Craine, Alderman Ward 1	_____
Cris Vinson, Alderman Ward 2	_____
Harry Williams, Alderman Ward 3	_____
Lu Coker, Alderman Ward 4	_____
Dwight Middleton, Alderman Ward 5	_____
_____, Alderman Ward 6	_____

The Mayor thereby declared the motion carried and the Ordinance adopted and approved
on this the 17th day of October 2022.

BUTCH LEE, MAYOR

ATTEST:

ANGELA BEAN, CITY CLERK

EXPLANATORY STATEMENT OF PUBLIC MEASURE OR
AMENDMENT THERETO OF THE CITY OF BRANDON, MISSISSIPPI
PURSUANT TO MISS. CODE ANN. SECTION 21-17-19
(1972 AS AMENDED)

1. Name of Public Measure or Amendment thereto:

ORDINANCE OF THE CITY OF BRANDON, MISSISSIPPI ADOPTING CERTAIN
AMENDMENTS TO THE OFFICIAL ZONING ORDINANCE OF THE CITY OF
BRANDON, MISSISSIPPI

2. Date of Adoption: October 17, 2022.

3. Explanatory Statement summarizing the full text of the Public Measure or Amendment thereto including the chief purpose thereto:

The purpose of this Ordinance is to adopt certain amendments to the City's Zoning Ordinance to correct errors, mistakes and/or oversights and to revise certain provisions therein as set forth in Staff Report 22-036 presented in conjunction therewith, to-wit: to include "convalescent, nursing homes, assisted living facilities" as a conditional use in an NC zoning district.

4. A copy of the full text of the Ordinance, during the entire time of publication of this Explanatory Statement, shall be posted by the City Clerk for the City of Brandon at: (1) the Brandon City Hall, (2) the Brandon Public Library, and (3) the Brandon Police Station.
5. The City Clerk will furnish any resident of the City of Brandon, a copy of the full text of this Public Measure or Amendment thereto upon request.

THIS, the 17th day of October 2021.

Angela Bean, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: BETH JOHNSON
DATE: 10/13/2022
SUBJECT: **PUBLIC HEARING AND BOARD ACTION REGARDING THE DETERMINATION OF A PUBLIC NUISANCE AT 104 APPLERIDGE ROAD (PARCEL H8H-8).**

Please conduct public hearing and take board action making a determination of a public nuisance at 104 Appleridge Rd (Parcel # H8H-8), Brandon, MS 39042.

Nuisance Case Activity:

The following nuisance definitions and enumerations from section 34-21 and 34-22 were found:

- Injures or endangers the comfort, repose, health or safety of others;
- Offends decency;
- Is offensive to the senses;
- Essentially interferes with the comfortable enjoyment of life and property, or tends to depreciate the value of the property of others; or
- Noxious weeds and other rank vegetation.
- Accumulations of rubbish, trash, refuse, junk and other abandoned materials, metals, lumber or other things.
- Any condition which provides harborage for rats, mice, snakes and other vermin.

Summary of conditions:

Citations were written with tenant failing to appear at Municipal Court on September 12, 2022. Property owner has been notified and is currently in process of evicting tenant with court date set for October 20, 2022. The property has still not been brought into compliance.

Currently violates Misc. IPMC sections:

IPMC 302.1 Exterior Property Area Sanitation - Various garbage & rubbish throughout property.

IMPC 302.8 Motor Vehicles - Inoperative motor vehicles on property

IPMC 302.7 Accessory Structures - Two unmaintained accessory buildings on property.

IPMC 302.4 Weeds- Landscaping beds and yard not maintained.

ATTACHMENTS:

1. 104 Appleridge letter
2. 104 Appleridge Notice&casefile



Letter sent on October 3, 2022 to:

Sonali Investments LLC
P.O. Box 1644
Watkinsville, GA 30677

Notice posted on October 3, 2022 at property and at city hall.

Community development recommends this property for cleaning.

ATTACHMENTS:

Property Cleanup Form and Case File



**NOTICE PURSUANT TO MCA 21-19-11 (1972 AS AMENDED)
(Effective July 1, 2022)**

PROPERTY ADDRESS: 104 Appleridge Brandon MS 39042

OWNER: Sonali Investments LLC

PARCEL/PPIN #: H8H-8 / 21952

NOTICE MAILED TO:

Sonali Investments LLC
P.O. Box 1644
Watkinsville, GA 30677

(Address of property or parcel of land)

104 Appleridge RD
Brandon MS 39042

(Address where ad valorem tax notices for the subject property or parcel of land are sent)

104 AppleRidge RD
Brandon MS 39042

PLEASE TAKE NOTICE THAT on its own motion, the City of Brandon, Mississippi will hold a hearing on the 17 day of October, 2022, at 6:00 o'clock p.m., at the City of Brandon City Hall, Board Room, 1000 Municipal Drive, Brandon, Mississippi, to determine whether or not the above described property or parcel of land is in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community.

The particular condition complained existing as of the date of this notice is:

IPMC 302.1 Exterior Property Area Sanitation - Various garbage & rubbish throughout property.

IPMC 302.7 Accessory structures- Accessory structures not maintained structurally sound and in good repair.

IPMC 302.4 Weeds – Landscaping beds and yard not maintained, grass and weeds in excess of 12 inches.

IPMC 302.8 Motor Vehicles – Inoperative, unlicensed motor vehicles kept, stored on site.

IPMC 304.2 Protective Treatment- Exterior surfaces not maintained in good condition.

Brandon Code of Ordinances Sec. 66-9. Junked vehicles, appliances and equipment.
Junked vehicles and appliances kept on property.
Brandon Code of Ordinances Sec. 34-22. Nuisance, Illustrative enumeration. – Maintaining, using, placing, permitting to remain on private property conditions declared to be and constitute a nuisance.

(Attach additional sheets if necessary).

If, at such hearing, the governing authority shall adjudicate the property or parcel of land in its then condition to be a menace to the public health, safety and welfare of the community, the governing authority, if the owner does not do so himself, shall proceed to clean the land, by the use of municipal employees or by contract, by cutting grass and weeds; filling cisterns; removing rubbish, abandoned or dilapidated fences, outside toilets, abandoned or dilapidated buildings, slabs, personal property, which removal of personal property shall not be subject to the provisions of Section 21-39-21, and other debris; and draining cesspools and standing water therefrom. YOU ARE ADVISED THAT AN ADJUDICATION AT THE HEARING THAT THE PROPERTY OR PARCEL OF LAND IS IN NEED OF CLEANING WILL AUTHORIZE THE MUNICIPALITY TO REENTER THE PROPERTY OR PARCEL OF LAND FOR A PERIOD OF TWO (2) YEARS AFTER THE FINAL ADJUDICATION WITHOUT ANY FURTHER HEARING IF NOTICE IS POSTED ON THE PROPERTY OR PARCEL OF LAND AND AT CITY HALL OR ANOTHER PLACE IN THE MUNICIPALITY WHERE SUCH NOTICES ARE GENERALLY POSTED AT LEAST SEVEN (7) DAYS BEFORE THE PROPERTY OR PARCEL OF LAND IS REENTERED FOR CLEANING. A COPY OF THE REQUIRED NOTICE MAILED AND POSTED AS REQUIRED BY MCA SECTION 21-19-11(1)(B) SHALL BE RECORDED IN THE MINUTES OF THE GOVERNING AUTHORITY IN CONJUNCTION WITH THE HEARING REQUIRED BY SAID SECTION.

The governing authority may by resolution adjudicate the actual cost of cleaning the property and may also impose a penalty not to exceed One Thousand Five Hundred Dollars (\$1,500.00) or fifty percent (50%) of the actual cost, whichever is more. The cost and any penalty may become a civil debt against the property owner, and/or, at the option of the governing authority, an assessment against the property. The "cost assessed against the property" means either the cost to the municipality of using its own employees to do the work or the cost to the municipality of any contract executed by the municipality to have the work done, and administrative costs and legal costs of the municipality. For subsequent cleaning within the one-year period after the date of the hearing at which the property or parcel of land was adjudicated in need of cleaning, upon seven (7) days' notice posted both on the property or parcel of land adjudicated in need of cleaning and at city hall or another place in the municipality where such notices are generally posted, and consistent with the municipality's adjudication, a municipality may reenter the property or parcel of land to maintain cleanliness without further notice or hearing no more than six (6) times in any twelve-month period with respect to removing abandoned or dilapidated buildings, slabs, dilapidated fences and outside toilets, and no more than twelve (12) times in any twenty-four-month period with respect to cutting grass and weeds and removing rubbish, personal property and other debris on the land, and the expense of cleaning of the property, except as otherwise provided for removal of hazardous substances, shall not exceed an aggregate amount of Twenty Thousand Dollars (\$20,000.00) per year, or the fair market value of the property subsequent to cleaning, whichever is more. The aggregate cost of removing hazardous substances will be the actual cost of such removal to the municipality and shall not be subject to the Twenty Thousand Dollar (\$20,000.00) limitation. The governing authority may assess the same penalty for each time the property or land is cleaned.

If the governing authority declares, by resolution, that the cost and any penalty shall be collected as a civil debt, the governing authority may authorize the institution of a suit on open account against the owner of the property in a court of competent jurisdiction in the manner provided by law for the cost and any penalty, plus court costs, reasonable attorney's fees and interest from the date that the property was cleaned.

If the governing authority declares that the cost and any penalty shall be collected as an assessment against the property, then the assessment above provided for shall be a lien against the property and may be enrolled in the office of the circuit clerk of the county as other judgments are enrolled, and the tax collector of the municipality shall, upon order of the board of governing authorities, proceed to sell the land to satisfy the lien as now provided by law for the sale of lands for delinquent municipal taxes. The lien against the property shall be an encumbrance upon the property and shall follow title of the property.

(i) All assessments levied under the provisions hereof shall be included with municipal ad valorem taxes and payment shall be enforced in the same manner in which payment is enforced for municipal ad valorem taxes, and all statutes regulating the collection of other taxes in a municipality shall apply to the enforcement and collection of the assessments levied under the provisions of this section, including utilization of the procedures authorized under Sections 17-13-9(2) and 27-41-2.

(ii) All assessments levied under the provisions hereof shall become delinquent at the same time municipal ad valorem taxes become delinquent. Delinquencies shall be collected in the same manner and at the same time delinquent ad valorem taxes are collected and shall bear the same penalties as those provided for delinquent taxes. If the property is sold for the nonpayment of an assessment under this section, it shall be sold in the manner that property is sold for the nonpayment of delinquent ad valorem taxes. If the property is sold for delinquent ad valorem taxes, the assessment under this section shall be added to the delinquent tax and collected at the same time and in the same manner.

All decisions rendered under the provisions of this section may be appealed in the same manner as appeals from other action of municipal governing authorities are taken.

For any questions, please call Mr. Randy Barnes, Project Coordinator/Inspection Manager for the City of Brandon at 601-824-4580.

This the 3rd day of October, 2022.



Randy Barnes,
Project Coordinator / Inspection Manager

A copy of this notice shall be recorded in the minutes of the governing authority in conjunction with the hearing required by MCA Section 21-19-11 (1972 as amended).

Notice shall be provided to the property owner by:

(a) United States mail two (2) weeks before the date of the hearing mailed to the address of the subject property and to the address where the ad valorem tax notice for such property is sent by the office charged with collecting ad valorem tax; and

(b) Posting notice for at least two (2) weeks before the date of a hearing on the property or parcel of land alleged to be in need of cleaning and at city hall or another place in the municipality where such notices are posted.

This Notice was posted on the subject property on: October 3, 2022

By: Randy Barnes

This Notice was posted at city hall on: October 3, 2022

By: Randy Barnes

This Notice was mailed via United States Mail, postage prepaid, to each address identified above on: October 3, 2022

By: Randy Barnes



Case #: 221083

Case Date: 09/01/22

Street Number: 104

Street Name: Appleridge Rd

Suite:

Common Name of

Location:

Ward: 2

Citizen No

Complaint:

Complainant

Name:

Complainant

Phone:

Complainant

Address:

Complainant

Email:

Violation Type: Res. Property Maint - Minor

Violation Details: Exterior property and premises not maintained in a clean, safe and sanitary condition.

Description of Exterior property and premises not maintained in a clean, safe and sanitary condition.

Violations:

Status: Under Investigation

Owner Occupied: No

Notice: Final Notice

Owner Name: Sonali Investments LLC

Tenant Email: 724ldtruckrepair@gmail.com

Owner Address: P.O. Box 1644

Owner City, State, Watkinsville, GA 30677

Zip:

Owner Phone: 706-310-9555

Owner Email: Damaris.lemus@landheadquarters.com

Tenant Name: Jason & Katina Wadsworth

Tenant Address: 104 Appleridge RD

Tenant City, State, Brandon, MS 39042

Zip:

Tenant Phone: 2255329759

Correction Order: Contact code enforcement with an immediate course of action to bring violations into compliance before 5 P.M. central time September 7, 2022.

Code Enforcement Randy Barnes

Officer:

Re-inspection 09/07/2022**Date::****Assigned To: Randy Barnes****Property**

Parcel #	Address	Legal Description	Owner Name	Owner Phone	Zoning
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Activities

Date	Activity Type	Description	Employee	Status
08/29/2022	In-Person Meeting	Meeting with Jason Wadsworth informing him that I had assumed case # 220615 a previous case started by Steve Dedmon, informing him of upcoming final notice and citations if property issues not addressed	Randy Barnes	Completed
08/29/2022	Follow-Up	Researched property ownership information to find Sonali Investments actual owner of property. Tenant Jason Wadsworth had entered into a Rent to own Agreement. Contacted Damris Lemus with Sonali Investments to be informed Mr. Wadsworth is behind on Payments and in process of foreclosing on property. Sonali investments requested notices and current picture of property to be emailed to them	Randy Barnes	Completed
09/01/2022	Follow-Up	Document and take pictures of existing conditions of property pics uploaded	Randy Barnes	Completed
09/12/2022	Issue Citation	Citation issued hand to lady through cracked front door lady appeared to be Katina Wadsworth	Randy Barnes	Completed
09/28/2022	Court	Tenant failed to appear in court	Randy Barnes	Completed
09/28/2022	Court	Tenant failed to appear in court.	Randy Barnes	Completed
10/03/2022	Public Hearing Property Clean-Up	Posted property and and mailed notices for property clean up adjudication.		Completed
10/04/2022	Email	Received E-mail from owners attorney Indicating eviction court date set for October 20, 2022. Mr. Barnes,	Randy Barnes	Completed

Our eviction hearing is scheduled for 10/20/22 at 9:00 a.m. I see in your notice that the City's hearing is October 17th at 6:00 p.m. Unfortunately, October 20th was the earliest date I could get, and I filed our complaint the day I spoke with Mark Baker, September 16th.

We are stuck between a rock and a hard place here, as we can't forcefully remove the tenant or any of the property until after our hearing. However, the City's notice has been included as a part of our complaint to have them removed so that we may enter the property and clean it up. Until then, we face a potential claim for constructive eviction if any efforts are made before the hearing.

I am in the middle of preparing for a trial this Thursday, but will make time to speak with you or Mark Baker whenever possible to see if there is anything we can do to avoid penalties. Just let me know who to call and/or when it is convenient.

Thanks,

Adam D. Woods
Woods Law Firm, PLLC
Admitted in Mississippi and Tennessee
(P) 601-706-9757 | (F) 601-825-3677 | Adam@AdamWoodsLaw.com
202 East Government Street | Brandon, MS 39042-3152

Violations

Date	Violation	Description	Notes	Status
09/01/2022	Exterior property areas. Accessory structures. (IPMC	All accessory structures, including detached garages, fences and walls, shall be maintained structurally sound and in good repair.		Open

	Sec. 302.7)		
09/01/2022	Exterior property areas. Sanitation. (IPMC Sec. 302.1)	All exterior property and premises shall be maintained in a clean, safe and sanitary condition. The occupant shall keep that part of the exterior property which such occupant occupies or controls in a clean and sanitary condition.	Open
09/01/2022	Exterior property areas. Weeds. (IPMC Sec. 302.4)	All premises and exterior property shall be maintained free from weeds or plant growth in excess of 12 inches. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens. Upon failure of the owner or agent having charge of a property to cut and destroy weeds after service of a notice of violation, they shall be subject to prosecution in accordance with Section 106.3 and as prescribed by the authority having jurisdiction. Upon failure to comply with the notice of violation, any duly authorized employee of the jurisdiction or contractor hired by the jurisdiction shall be authorized to enter upon the property in violation and cut and destroy the weeds growing thereon, and the costs of such removal shall be paid by the owner or agent responsible for the property.	Open
09/01/2022	Junked Vehicles, Appliances and Equipment (Sec. 66.9)	It shall be unlawful for any person in possession, charge or control of any residential or nonpermitted business premises to keep, cause to be kept, or allow the keeping on any premises within the city junked vehicles, appliances and/or equipment. The depositing, keeping or causing to be deposited or kept on any residential or nonpermitted business premises within the city junked vehicles, appliances, and/or equipment is likewise declared a public nuisance. The police department and supervisory employees of the department of sanitation, including the zoning and building administrator are hereby authorized to inspect any premises in the city for the purpose of enforcing the requirements of this section.	Open
09/01/2022	Motor Vehicles (IPMC 302.8)	Except as provided for in other regulations, no inoperative or unlicensed motor vehicle shall be parked, kept or stored on any premises, and no vehicle shall at any time be in a state of major disassembly, disrepair, or in the process of being stripped or dismantled.	Open
09/01/2022	Nuisance, Illustrative enumeration (Sec. 34-22)	Illustrative enumeration. The maintaining, using, placing, depositing, leaving or permitting to be or remain on any public or private property of any of the following items, conditions or actions is hereby declared to be and constitute a nuisance; provided, however, that this enumeration shall not be deemed or construed to be conclusive, limiting or restrictive: (1) Noxious weeds and other rank vegetation; (2) Accumulations of rubbish, trash, refuse, junk and other abandoned materials, metals, lumber or other things; (3) Any condition which provides harborage for rats, mice, snakes and other vermin; (4) Any building or other structure which is in such a dilapidated condition that it is unfit for human habitation, or kept in such an insanitary condition that it is a menace to the health of people residing in the vicinity thereof, or presents a more than ordinarily dangerous fire hazard in the vicinity where it is located; (5) All unauthorized noises and vibrations, including animal noises; (6) All obnoxious odors and stenches, as well as the conditions, substances or other causes which give rise to the emission or generation of such odors and stenches; (7) The carcasses of animals or fowl not disposed of within a reasonable time after death; (8) The pollution of any public well or cistern, stream, lake, canal or body of water by sewage, dead animals, creamery or industrial wastes or other substances; (9) Any building, structure or other place or location where any activity which is in violation of local, state or federal law is conducted, performed or maintained; (10) Any accumulation of stagnant water permitted or maintained on any lot or piece of ground; (11) Dense smoke, noxious fumes, gas, soot or cinders in unreasonable quantities.	Open
09/01/2022	Protective treatment (IPMC Sec. 304.2)	All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences, shall be maintained in good condition. Exterior wood	Open

surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. All siding and masonry joints, as well as those between the building envelope and the perimeter of windows, doors and skylights, shall be maintained weather resistant and water tight. All metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion, and all surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement.

09/01/2022 Rental housing. (Code Sec. 18-1)

(b) Requirements for renting or leasing. Any owner intending to rent or lease a dwelling must comply with the following: (1) Before a dwelling is rented or leased to a tenant, or before any utilities at a dwelling are turned on in the name of a tenant, or when a change of tenants takes place, the dwelling must be inspected by the city's community improvement division for a fee of up to \$75.00 and be declared to be in compliance with the ordinances of the city and the IPMC; and (2) Following an eviction, any and all appliances, fuel tanks, mattresses, or any other item of trash must be removed from the yard within five days of the conclusion of the eviction.

Open

Uploaded Files

Date	File Name
09/01/2022	
09/01/2022	
09/01/2022	
09/01/2022	

10/13/22, 8:02 AM
09/01/2022

https://www.iworq.net/iworq/0_Pages/popupEditPrint.php?sid=6FCYHK6C9CPVWS7D0GH3SXG4C2400&k=9410&id=3991933...



09/01/2022



09/01/2022

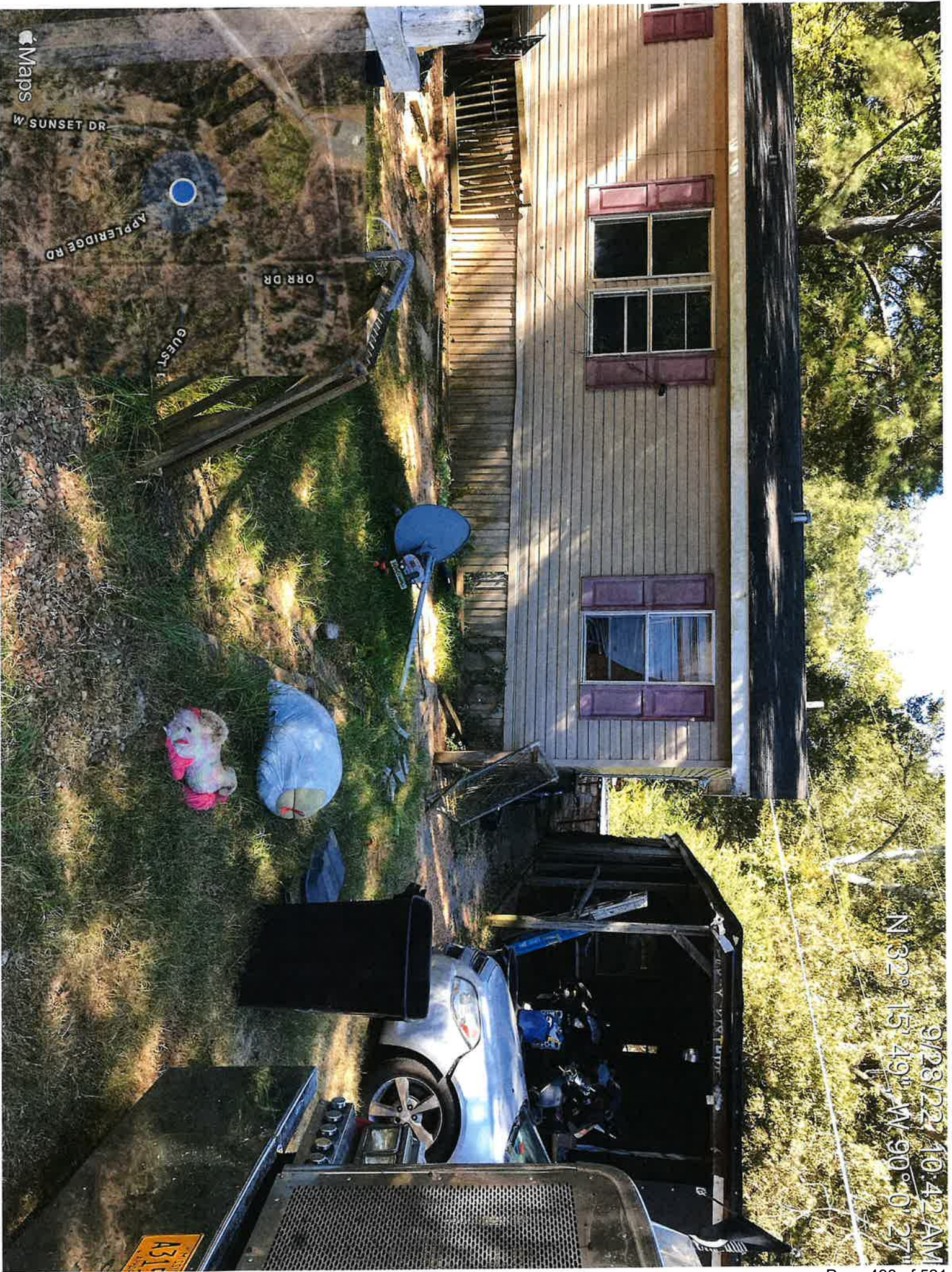


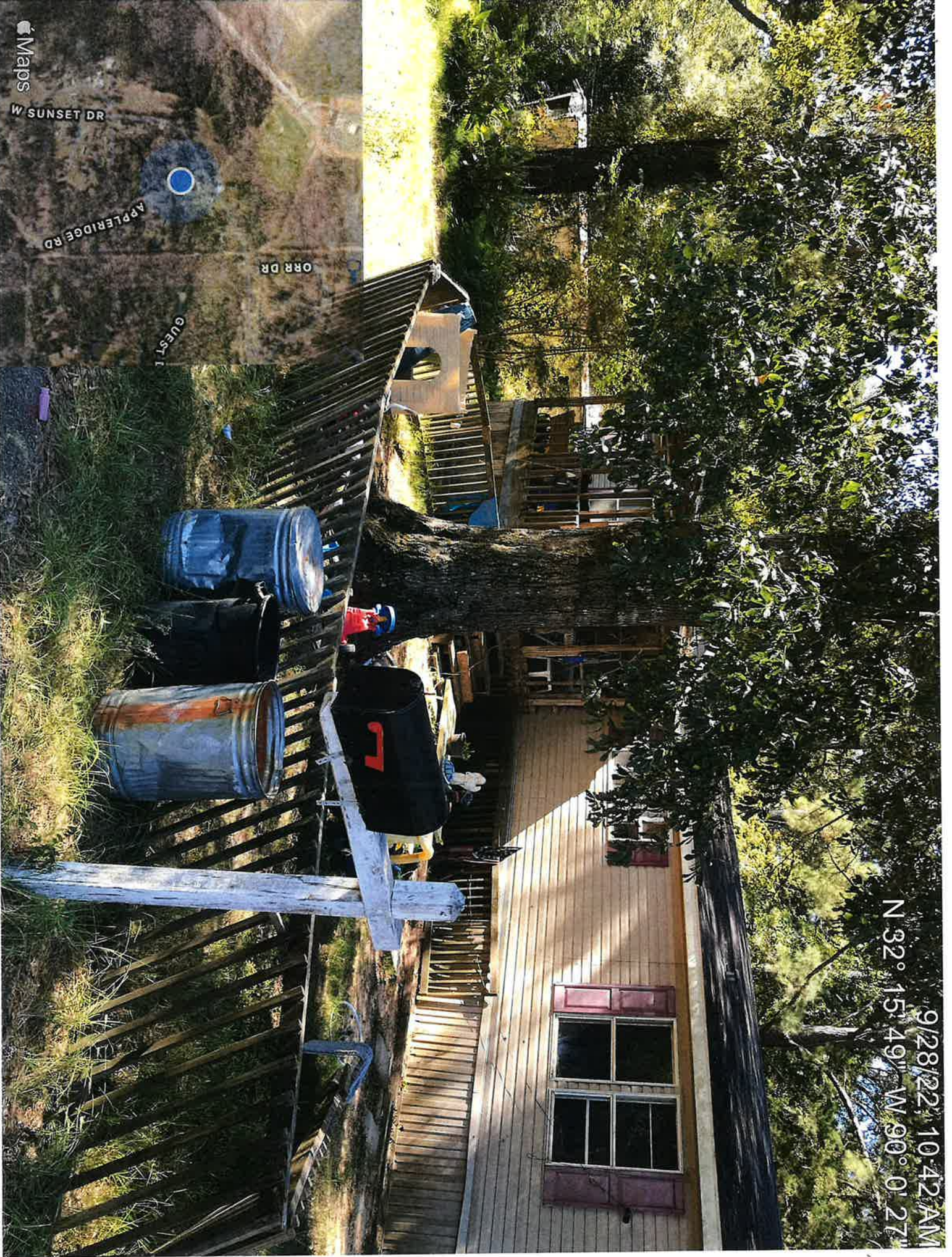
09/01/2022



09/01/2022







9/28/22 10:42 AM
N 32° 15' 49" W 90° 0' 27"



9/28/22, 10:42 AM
N 32° 15' 49", W 90° 0' 27"

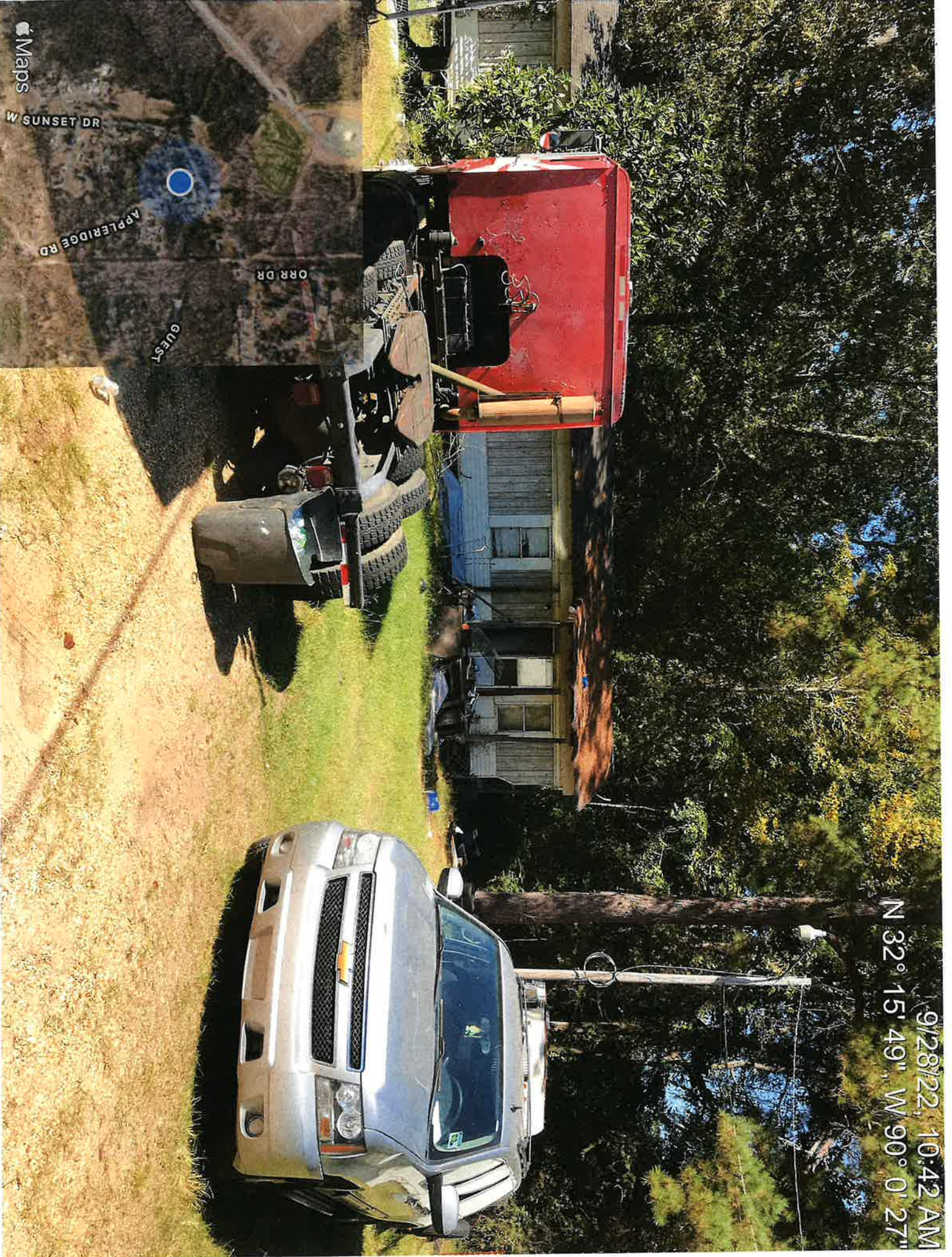
9/28/22, 10:41 AM
N 32° 15' 49", W 90° 0' 28"



9/28/22 10:41 AM
N 32° 15' 49", W 90° 0' 28"

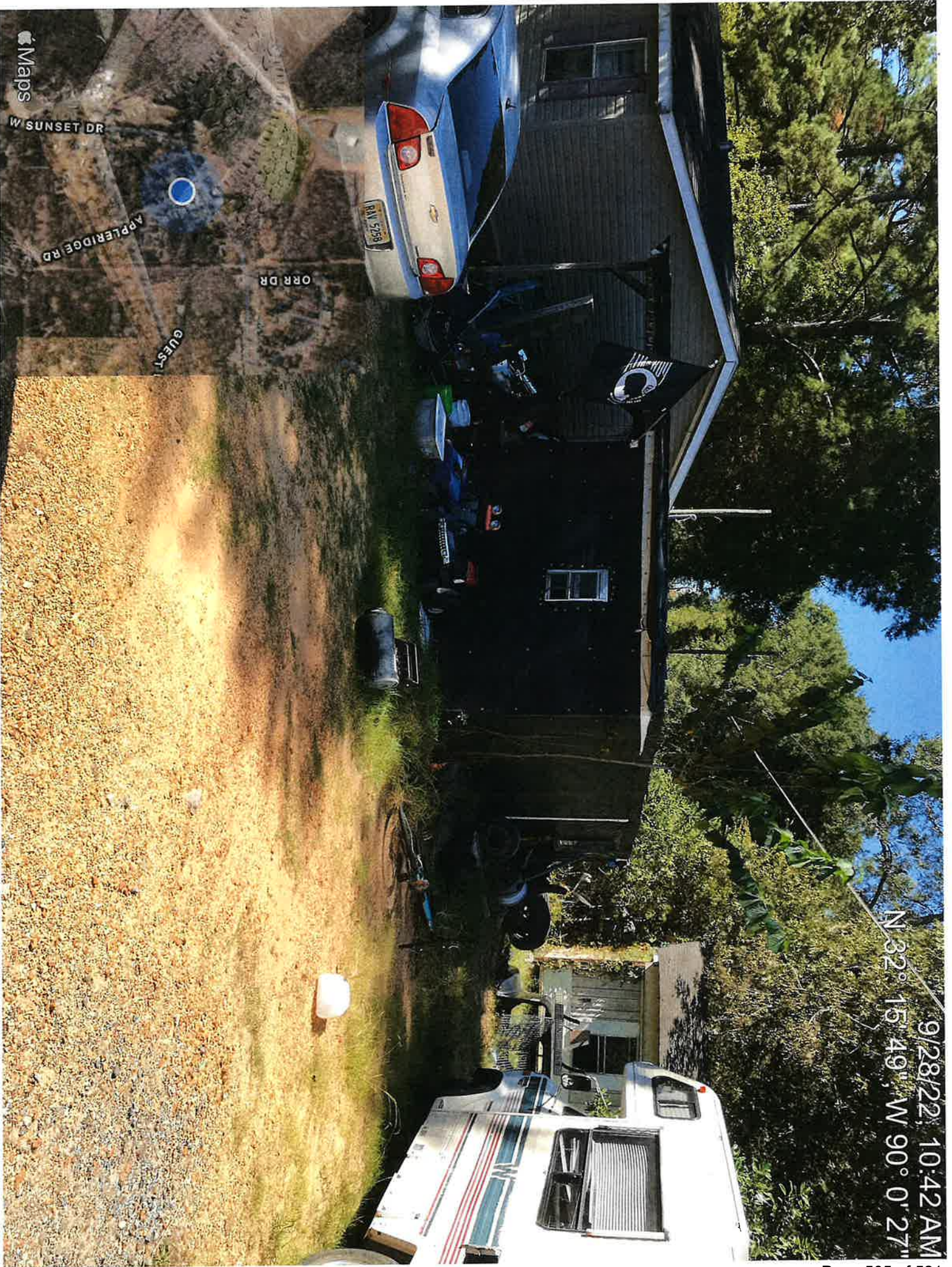


9/28/22, 10:42 AM
N 32° 15' 49", W 90° 0' 27"



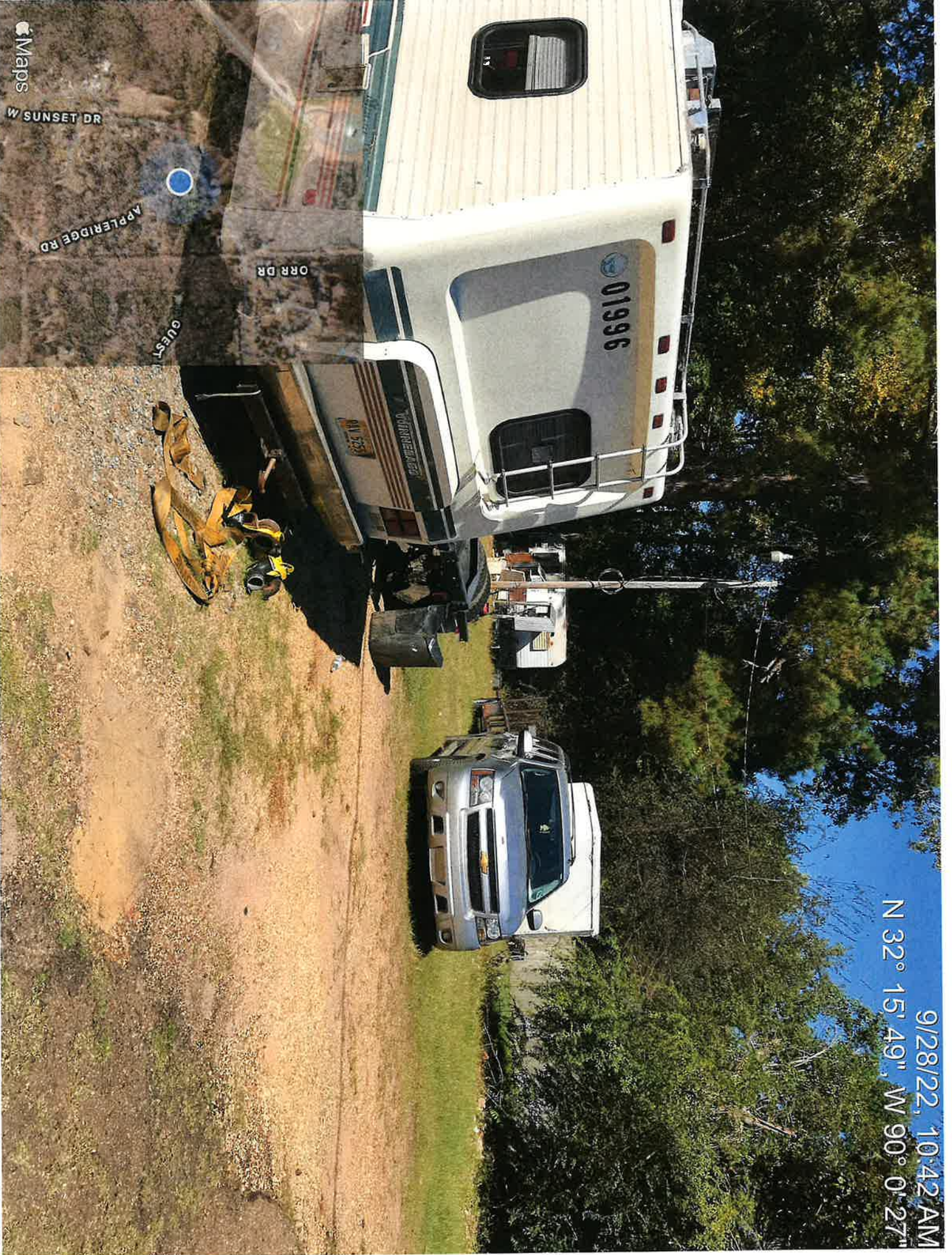


9/28/22 10:42 AM
N 32° 15' 49" W 90° 0' 27"



9/28/22, 10:42 AM
N 32° 15' 49", W 90° 0' 27"

9/28/22, 10:42 AM
N 32° 15' 49", W 90° 0' 27"



Maps

W SUNSET DR

APPLE RIDGE RD

ORR DR

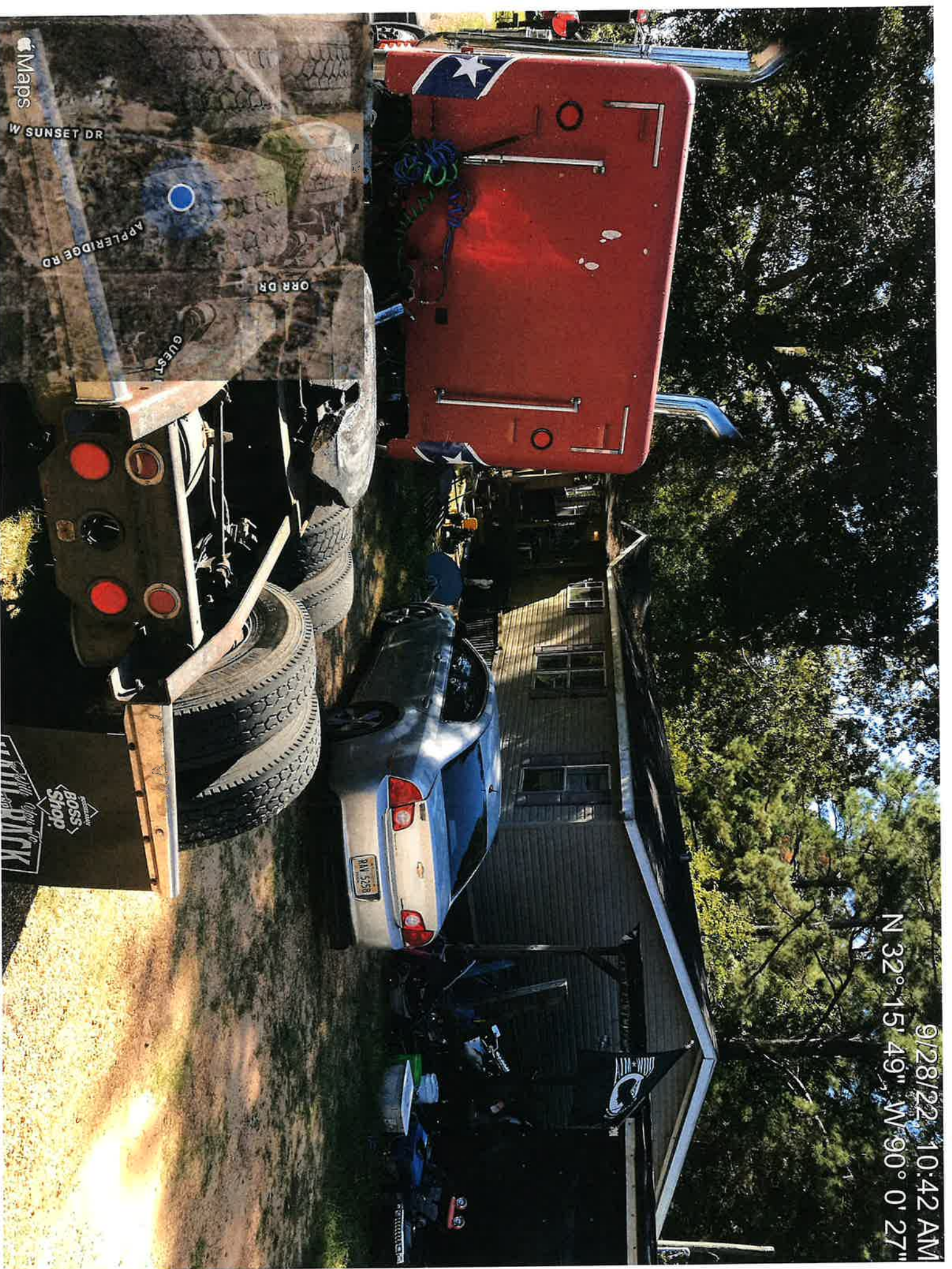
GUEST

9/28/22, 10:43 AM
N 32° 15' 49" W 90° 0' 26"





9/28/22 10:42 AM
N 32° 15' 49" W 90° 0' 27"



Apple Maps

W SUNSET DR

APPLE RIDGE RD

ORR DR

GUEST

Apple Maps
Boss Shop
Open 7-10
PICK



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:
DATE: 10/11/2022
SUBJECT: **ACCEPT THE RESIGNATION OF LT. BRAD CONNER EFFECTIVE OCTOBER 14, 2022 AND DETECTIVE SHANE ROBERTS EFFECTIVE NOVEMBER 2, 2022.**

ATTACHMENTS:

1. Conner resignation
2. Roberts resignation

MAYOR
Butch Lee



CHIEF OF POLICE
William Thompson

To: Honorable Mayor Butch Lee and Honorable Board of Aldermen

Date: October 4, 2022

From: Wayne Dearman, Chief of Police

Ref: Resignation

Honorable Mayor Lee and Honorable Board of Aldermen,

Brad Conner will be resigning from his current position as Lieutenant for the City of Brandon Police Department.

Please make effective for October 14, 2022.

Thank you for your consideration,

Wayne Dearman
Chief of Police



POLICE DEPARTMENT

MAYOR
Butch Lee



CHIEF OF POLICE
Wayne Dearman

To: Chief Dearman & Asst. Chief Butts

From: Brad Conner, Administrative Lieutenant

Date: October 4, 2022

Ref: **Resignation**

My last day of employment will be October 14, 2022.

With your approval, I will take vacation time from October 10 – October 14.

A handwritten signature in black ink that reads 'Brad Conner'. The signature is fluid and cursive, with the first name 'Brad' being more prominent.

Brad Conner



POLICE DEPARTMENT



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:
DATE: 10/12/2022
SUBJECT: **REQUEST PERMISSION TO ADD DERRICK ROBERTS TO THE BRANDON
POLICE DEPARTMENT RESERVE ROSTER EFFECTIVE OCTOBER 18, 2022.**

ATTACHMENTS:

1. SKM_C360i22101210231

MAYOR
Butch Lee



CHIEF OF POLICE
Wayne Dearman

To: Honorable Mayor Butch Lee and Honorable Board of Aldermen

Date: October 11, 2022

From: Wayne Dearman, Chief of Police

Ref: Reserve status

Honorable Mayor Lee and Honorable Board of Aldermen,

Derrick Roberts would like to be added to the Reserve roster for the Brandon Police Department.

If approved, make effective date Tuesday, October 18, 2022.

Thank you for your consideration,

Wayne Dearman
Chief of Police



POLICE DEPARTMENT



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:
DATE: 10/12/2022
SUBJECT: REQUEST PERMISSION TO HIRE THOMAS LOWE AS A PATROLMAN
EFFECTIVE OCTOBER 18, 2022 PENDING COMPLETION OF HIRING
PREREQUISITES AND SET RATE OF PAY PURSUANT TO THE MEMO.

ATTACHMENTS:

1. Lowe



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:
DATE: 10/11/2022
SUBJECT: **REQUEST PERMISSION TO PURCHASE OF DONUTS AND PROMOTIONAL
ITEMS IN THE AMOUNT OF \$633.22 FOR PARTICIPATION IN THE CITY OF
BRANDON'S FALL FESTIVAL AND AUTHORIZE PAYMENTS OF THE SAME.**

ATTACHMENTS:

1. Fall Festival 22

MAYOR
Butch Lee



CHIEF OF POLICE
Wayne Dearman

To: Honorable Mayor Butch Lee and Honorable Board of Aldermen

Date: October 5, 2022

Ref: **Purchase Request**

Honorable Mayor Lee and Honorable Board of Aldermen,

I respectfully request permission to participate in the Fall Festival. The following items are needed to participate (Per attached email from Chief's wife) for the purpose of promoting the city and its resources:

1. 48 dozen donuts from the Donut Palace at a discounted price of \$382.05
2. Avery High-Visibility Inkjet Multipurpose Labels (2) packs of 400 at a price of \$35.62 from Staples
3. Police badges (toy) – 12 pieces at \$4.79 x 45 dozen for a total of \$215.55 from Oriental Trading

Thank you for your consideration,

Wayne Dearman
Chief of Police



POLICE DEPARTMENT

Lisa Dutton

From: Carla Dearman <carladearman@bellsouth.net>
Sent: Tuesday, October 4, 2022 12:10 PM
To: Lisa Dutton
Cc: Wayne Dearman
Subject: Fall Festival Items Needed

CAUTION: This email originated from outside of the company. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Ms. Lisa,

I have for you below the needed items for the Fall Festival discussed during our phone conversation. Donut Palace has agreed to give us a discount on 45 dozen donuts. They will individually bag and place a sticker on each bag for us at no charge. They ask that we have a check to them **by October 25th** (I will verify that date) for \$382.05. We will do a "Cops & Robbers" theme for the trunk or treat and the fall festival. Wayne and I will provide the materials for the vault, the individual bags for the donuts, and the "robbers" and their attire. Our daughter and two of her friends have agreed to dress up and help with both events.

Stickers to print - 2 packs

[Avery High-Visibility Inkjet Multipurpose Labels, 1 1/2" Dia., Matte White, 400 Labels Per Pack \(8293\) | Staples](#)

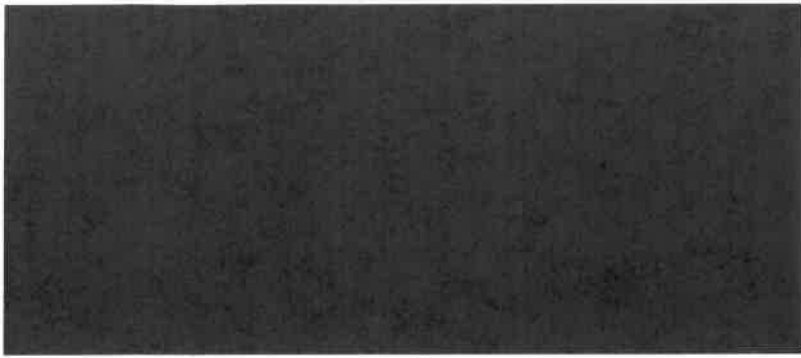


Avery High-Visibility Inkjet Multipurpose Labels, 1 1/2" Dia., Matte Whi...

Get Avery High-Visibility Inkjet Multipurpose Labels, 1 1/2" Dia., Matte White, 400 Labels Per Pack (8293) fast ...

Police Badges to hand out - 45 dozen

[Police Badges- 12 Pc. | Oriental Trading](#)



Police Badges- 12 Pc. | Oriental Trading

Support men and women who serve in blue by adding these toy Police Badges to your party favors. Kids have always...

Thank you so much for your help in making these events a huge success, not only for BPD but for the community. If you have any questions or if I can be of any help, please do not hesitate to let me know.

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Shipping & Delivery

LISA DUTTON
POLICE DEPT
CITY OF BRANDON
1455 W GOVERNMENT ST
POLICE DEPT
BRANDON, MS 39042 US
601-825-5983

Accounting

Budget Center
Not specified

Purchase Order
Not specified

PO Release
Not specified

Order Summary

Items (1) \$35.62
Pretax subtotal \$35.62

Total \$35.62

Order will be paid through invoice

1 item in cart

Delivery



Avery High-Visibility Inkjet Multipurpose Labels, 1 1/2" Dia., Matte White, 400 Labels Per Pack (8293)
Item #: 437190 | MFR Item #: 08293 | CIN #: 437190

Core List Item 2 @ \$17.81 400/PK \$35.62
~~\$23.49~~

Enter Keyword or Item #



1-800-875-8480

Live Chat

Help

Party Supplies

Holidays &
Events

Toys & Games

Crafts

Teaching
Supplies

Wedding

Religion & Faith

Halloween

Christmas

Sale

Last Day!

FREE SHIPPING ON ANY ORDER + \$10 EGIFTCARD

ON ORDERS
\$59 OR MORE

APPLY PROMO

Restrictions Apply

BooYa Sale - Up to 65% Off

Spooky Savings on Crafts, Decorations &
MoreHalloween Costume Sale - Up to
50% OffSave on Costumes & Accessories for the
Family!

Fall Sale - Up to 50% Off

Save on Autumn Crafts and Party
Decorations!

Fun Kits - Save up to 15%

Value, Convenience, and Family FUN!

Shopping Cart

Catalog Quick Order

Your Cart (45 items)



Police Badges- 12 Pc.

Per Dozen

#13715886

\$4.79 each

45

\$215.55

Save for Later | Remove Item

ORDER SUMMARY

Item Count: 45

SUBTOTAL: \$215.55

CHECKOUT

Merchandise availability will be confirmed once you enter checkout. Shipping, taxes, gift cards, promo codes and other discounts will be shown during checkout.

Shipping Information

Enter US Zip Code for estimated delivery information.

US Zip Code



View Shipping Information

Promo Code

Enter a promo code for additional savings.

Enter Promo Code

APPLY

Limit one per order.

Customers Also Bought

Police Party Notepads -
12 Pc.

Per Dozen

\$7.79

★★★★★ (6)

ADD TO CART

Quick View

Police Party Photo Stick
Props- 12 Pc.

Per Dozen

\$9.99

★★★★★ (4)

ADD TO CART

Quick View

Police Badge Name Tag
Stickers

1 Roll(s)

\$6.79

★★★★★ (14)

ADD TO CART

Quick View

Police Party Favor Boxes
- 12 Pc.

Per Dozen

\$7.49

★★★★★ (25)

ADD TO CART

Quick View

7 1/2" x 9" Medium
Police Party Paper Gift
Bags - 12 Pc.

Per Dozen

\$9.99

★★★★★ (11)

ADD TO CART

Quick View

Police Party 11" Latex
Balloons - 24 Pc.

24 Piece(s)

\$9.79

★★★★★ (3)

ADD TO CART

Quick View