

AGENDA  
BRANDON BOARD OF ALDERMEN & MAYOR  
REGULAR BOARD MEETING  
BUTCH LEE, MAYOR PRESIDING  
JULY 3, 2023

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS AND RECOGNITIONS
4. OLD BUSINESS
  1. Approve the Regular Board Meeting Minutes of June 19, 2023 and Special Board Meeting Minutes of June 23, 2023.
5. BUTCH LEE, MAYOR
  1. Consideration to approve the legal services agreement for the City Attorney in accordance with MCA Section 21-15-25 (1972 as amended) and authorize the Mayor to execute the same.
  2. Consideration to approve the membership renewal with Mississippi Tourism Association (MTA) in the amount of \$1,020.00; authorize payment of the same and authorize the Mayor and City Clerk to execute related documents.
  3. Request permission to purchase two (2) 2019 Dodge Grand Caravans from Noel Daniels Motor Company in the amount of \$42,470.00 as the lowest and best quote received and amend the budgets accordingly.
6. ANGELA BEAN, CITY CLERK
  1. Consideration to approve CED/Sefco Electrical Supply, as the lowest and best quote received, in the amount of \$10,564.62 to replace lighting fixtures at City Hall to LED fixtures and authorize payment of the same.
  2. Request permission to destroy documents in accordance with the MDAH retention schedule.
  3. Consideration to approve:
    - a. Docket of Claims for July 3, 2023.
    - b. Fox Everett claims released on June 29, 2023.
    - c. Electronic fund transfers for June 2023.
7. CARLEY KEYES, EVENT SERVICES
  1. Consideration to approve professional services agreements for the purpose of promoting tourism in accordance with HB 1521 (2023 MS Legislative Session); authorize the Mayor to execute the same; and approve and authorize all related show expenditures

for:

- a. Emporium Presents for a performance by Parker McCollum on July 13, 2023 at the Brandon Amphitheater.
- b. Live Nation Worldwide, Inc. for a performance by Sam Hunt on July 20, 2023 at the Brandon Amphitheater.

2. Consideration to approve an addendum to the previously approved professional services agreement for a performance by Ted Nugent at City Hall Live on July 18, 2023.
3. Consideration to participate in Summer's Live promotion week sponsored by Live Nation and approve ticket and related expense adjustments, in accordance with the memorandum.

8. PAUL BRANNON, PUBLIC WORKS DEPARTMENT

1. Accept the resignation of Water Laborer III, John Jenkins effective July 3, 2023.
2. Request permission to hire Debora Weathers as Utility Clerk I effective July 5, 2023 and set rate of pay pursuant to the memo.
3. Consideration to approve the utility adjustments pursuant to the memo.
4. Accept the semi-annual joint asphalt and other related commodity bids received for the period of July 1, 2023 through December 31, 2023.
5. Request permission to publish bid notices for the Highway 471 Sewer Line Extension Project and the Sanitary Sewer Video Hunters Woods of Crossgates.

9. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Consideration to set a public hearing during the Regular Board Meeting of July 17, 2023 regarding a variance request made by Chick-Fil-A (Parcel H8M-4-10).
2. Consideration to adopt a resolution adjudicating the cost of property clean-up at 108 West Sunset Drive (Parcel I8F-45) in accordance with MCA 21-19-11.

10. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:

Siren Report; functions properly: \_\_\_\_\_ Issues: \_\_\_\_\_  
EMS Report; # of P1 calls: \_\_\_\_\_ Average Response Time: \_\_\_\_\_

2. Request permission to purchase uniform pants from Emergency Equipment Professionals, as the lowest and best quote received, in the amount of \$8,160.00 plus shipping and authorize payment of the same.

11. EXECUTIVE SESSION

12. ADJOURN