

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR REGULAR
BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
JULY 17, 2023

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS AND RECOGNITIONS
 1. Proclamation-Lemonade Day Brandon Chamber
4. OLD BUSINESS
 1. Approve the Work Session and Regular Board Meeting Minutes of July 3, 2023.
5. BUTCH LEE, MAYOR
 1. Consideration to appoint Community Development Director, Sam Hawkins, to the Central MS Planning and Development District - Safe Streets for All Technical Committee to represent the City of Brandon.
 2. Consideration to adopt a resolution in opposition to splitting the Madison and Rankin County Circuit Court Judicial District 20.
 3. Consideration to enter into a Memorandum of Understanding with MS Department of Finance and Administration for the purpose of establishing agreed upon conditions under which the DFA may disburse funds in the amount of \$1,000,000.00 in accordance to House Bill 603 of the 2023 Regular Legislative Session to assist the City of Brandon with infrastructure repairs, maintenance and upgrades and authorize the Mayor to execute all related documents.
 4. Request permission to approve a professional services agreement with Sims, Spengler & Trussell, LLC, for an employment search to fill an open position of accountant.
6. ANGELA BEAN, CITY CLERK
 1. Consideration to approve an engagement letter from Barlow & Company for audit services for fiscal year 2023 and authorize the Mayor to execute the same.
 2. Authorize Phelps Dunbar to update employee handbook policies under the current general engagement, not to exceed \$5,000.00.
 3. Request permission to remove part-time amphitheater box office employee Jason Sickel from the payroll roster effective July 17, 2023. Jason has not worked since May 28, 2021 due to other additional employment.
 4. Consideration to approve pay request #1 from Elcon Electrical Contractors for the Civic Center Lighting Renovation Project in the amount of \$37,287.83 and authorize payment of the same.
 5. Consideration to approve:
 - a. Docket of Claims for July 17, 2023.
 - b. Fox Everett claims released on July 13, 2023.

7. PAUL BRANNON, PUBLIC WORKS DEPARTMENT

1. Request permission to adjust salary for street department Laborer II, James Byrd, effective June 20, 2023 in accordance with the memo.
2. Consideration to approve Hemphill Construction Company quotes for storm drain, sinkhole, and water repairs in various locations throughout the City utilizing commodity bid pricing, authorize payments of the same and amend the budget accordingly.
3. Consideration to declare as an emergency the repairs to Richland Creek Lift Station from Harvey Services in the amount of \$6,361.25 and authorize payment of the same.
4. Consideration to declare as an emergency the water leak repairs made at 120 Orleans Way by WW Solutions, Inc in the amount of \$20,807.77 and authorize payment of the same.
5. Consideration to approve a professional services quote from Ashley Farms & Trucking in the amount of \$111,000.00 for tree grinding on Marquette Road and amend the budget accordingly.
6. Consideration to approve Thornton Construction pay request # 5 in the amount of \$245,567.44 with regard to the Grants Ferry Parkway Sewer Line Extension Project and authorize payment of the same.
7. Consideration to approve Clear River Construction pay request # 10 in the amount of \$13,652.68 and # 11 in the amount of \$89,841.72 regarding the Multi-Use Trail and Sidewalk Improvements Project and authorize payment of the same.
8. Consideration to approve Pay Request 2 (Final), including the Final Summary Change Order, in the amount of \$3,014.24 (including Change Orders 1 & 2) from Thornton Construction Company, Inc. regarding the Martin Road Drainage Improvement Project and authorize payment of the same.
9. Asking for your consideration to approve Pay Request 2 (Final) in the amount of \$4,291.09 from Ambiance Landscape, LLC for the Pecan Ridge Subdivision Entrance Rehab Project and authorize payment of the same.

8. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Public hearing regarding a request for a variance of city development ordinance 5.5.1 which addresses distance between curb cuts and intersections. The request is for the city to consider a 23% deviation due to site specific constraints at the point of vehicular ingress/egress at Chick-Fil-A (Parcel H08M000004 00010).

9. WAYNE DEARMAN, POLICE CHIEF

1. Requesting permission to accept the 2023 Record Production Fee Schedule.
2. Consideration to accept a donation of twenty (20) Gooloo 1500A 12V jump starters from Palmer & Slay, PLLC and The Brandon Chamber of Commerce.

10. BRIAN ROBERTS, FIRE CHIEF

1. Accept Resignation of Firefighter Jeremy Jackson effective July 30, 2023.

11. EXECUTIVE SESSION

12. ADJOURN



Dear Mayor Lee,

July 12, 2023

We're excited to come to you with a new, community-wide initiative that, with your support, has the power to transform youth in Brandon. And what's more, it starts with a lemonade stand - an American icon that symbolizes the entrepreneurial spirit of America. It has already transformed hundreds of thousands of lives in over 100 cities around the country. And now, there's an opportunity to bring it to young people right here in Brandon. We are currently the 2nd city in the state to utilize the program, with Starkville (Golden Triangle) being the other one. It's important to note that their location is operated and funded by Mississippi State University, as part of their school's entrepreneurial curriculum. Here in Brandon, the Brandon Chamber is operating the program, with the help of area sponsors.

Lemonade Day teaches youth how to start, own and operate their very own business using the model of a lemonade stand. Through fun, interactive curriculum, participants are trained in the fundamentals of business and financial management. Youth learn how to create budgets, set profit-making goals, serve customers, repay investors, and give back to the community. Along the way, they acquire skills in goal-setting, problem solving, and gain self-esteem critical for future success.

Lemonade Day engages every sector of our community, including families, businesses, youth organizations, schools and community-leaders. The foremost objective is to empower youth to take ownership of their own lives and become productive members of society – the business leaders, social advocates, volunteers, and forward-thinking citizens of tomorrow. The Brandon Chamber is proud to be able to bring this to the community. We've already hosted 2 workshops to support the program, with a couple more in the near future. Rankin County Schools has also distributed information about the program to all students, middle school and younger. Our initial goals for the program was to have 30 kids involved, with approximately 20 lemonade stands throughout the city. Currently, we have 130+ kids registered, which may lead to 50 to 70 stands.

Lemonade Day Brandon will be on 2 days, Saturday & Sunday, August 12 & 13, 2023. We are respectfully requesting the City of Brandon's support with the program, including a proclamation, which declares Aug 12 & 13, 2023 as official Lemonade Days in Brandon MS. Such a proclamation will enhance marketing and adoption of the program.

I am happy to answer any questions from you or your staff. I can be reached at Director@BrandonChamber.org or 601-214-8553.

Warm Regards,

Robert Graham
Brandon Chamber – Vice-President
Lemonade Day Brandon MS – City Director

190 Gateway Dr, Ste D, Brandon MS 39042
www.BrandonChamber.org Director@BrandonChamber.org



WHEREAS, Lemonade Day® is good for kids, good for business and good for Brandon MS. The Brandon Chamber is bringing this innovative program to the Brandon community, along with the help of sponsors including Community Bank; and

WHEREAS, Lemonade Day® is a free program dedicated to teaching children how to start, own and operate their own business through the simple and time-honored act of building and running a lemonade stand; and

WHEREAS, Lemonade Day® provides youth with free materials and support. The young entrepreneurs who participate in the program earn money and are taught to “spend a little, save a little and share a little” donating a portion of their profits to any local charity of their choice; and

WHEREAS, Lemonade Day® is a day of learning and celebrating Brandon’s future. On August 12th & 13th 2023, every citizen has a job – either buying or helping children sell lemonade. The citizens of Brandon are encouraged to simply purchase a cup of lemonade from one or more of the youth participating in the program to demonstrate how our community cares for the future of youth; and

WHEREAS, The City of Brandon salutes and commends the sponsors, organizers, and participants of this innovative program, and extends best wishes for a successful and rewarding observance.

NOW, THEREFORE, BE IT RESOLVED, that, I, Butch Lee, Mayor of the City of Brandon, hereby proclaim August 12 & 13, 2023, as Lemonade Day® In Brandon MS.


Butch Lee, Mayor



MINUTES OF THE
BRANDON BOARD OF ALDERMEN
WORK SESSION
BUTCH LEE, MAYOR PRESIDING
JULY 3, 2023

1. CALL TO ORDER – Mayor Lee and Aldermen Farris, Womack, Williams, Vinson and Craine were present. Aldermen Middleton and Coker were absent.
2. Discussion re:
 - Employee Social Media Policy.

Minutes approved this the 17th day of July 2023.

Hon. Butch Lee, Mayor

Attest:

Hon. Angela Bean, City Clerk

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
JULY 3, 2023

1. CALL TO ORDER- Mayor Lee and Aldermen, Farris, Womack, Vinson, Craine and Williams were present. Aldermen Middleton and Coker were absent.
2. INVOCATION AND PLEDGE OF ALLEGIANCE- Alderman Farris gave the invocation and Alderman Womack led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS
 - Bob Odom, 305 Louis Wilson Drive, thanked the police department for traffic interdiction efforts on Louis Wilson Drive.
 - Peggy Power, 301 Louis Wilson Drive, requested assistance with noise caused by trucks without proper equipment.
 - Mayor Lee discussed a future proposed West Rankin Fats, Oils and Grease Ordinance, matters related to proposed future expansion of the Gateway Development TIF, and the current status of storm debris pick-up.
4. OLD BUSINESS
 1. Approve the Regular Board Meeting Minutes of June 19, 2023, and Special Board Meeting Minutes of June 23, 2023.

Alderman Vinson made the motion to approve agenda item 4.1, seconded by Alderman Craine and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR
 1. Approve the professional legal services agreement for the City Attorney in accordance with MCA Section 21-15-25 (1972 as amended) and authorize the Mayor to execute the same.
 2. Approve the membership renewal with Mississippi Tourism Association (MTA) in the amount of \$1,020.00; authorize payment of the same and authorize the Mayor and City Clerk to execute related documents.
 3. Authorize the purchase of two (2) 2019 Dodge Grand Caravans from Noel Daniels Motor Company in the amount of \$42,470.00, as the lowest and best quote received, and revise applicable budgets accordingly.

Alderman Womack made the motion to approve agenda items 5.1-5.3, in accordance with the memos from the Mayor's Office, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Approve CED/Sefco Electrical Supply, as the lowest and best quote received, in the amount of \$10,564.62 to replace lighting fixtures at City Hall to LED fixtures and authorize payment of the same.
2. Authorize destruction of documents in accordance with the MDAH retention schedule.
3. Consideration to approve:
 - a. Docket of Claims for July 3, 2023.
 - b. Fox Everett claims released on June 29, 2023.
 - c. Electronic fund transfers for June 2023.

Alderman Farris made the motion to approve agenda items 6.1-6.3(a)-(c), in accordance with the memos from the City Clerk's Office, which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

7. CARLEY KEYES, EVENT SERVICES

1. Approve professional services agreements in accordance with and for the purpose of promoting tourism in accordance with HB 1521(2023 MS Legislative Session) and such other lawful and related purposes; authorize the Mayor to execute the same; and approve and authorize all related show expenditures for:
 - a. Emporium Presents for a performance by Parker McCollum on July 13, 2023 at the Brandon Amphitheater.
 - b. Live Nation Worldwide, Inc. for a performance by Sam Hunt on July 20, 2023 at the Brandon Amphitheater.
2. Approve an addendum to the previously approved professional services agreement for a performance by Ted Nugent at City Hall Live on July 18, 2023.
3. Authorize participation in Summer's Live promotion week sponsored by Live Nation and approve ticket and related expense adjustments, in accordance with the memorandum.

Alderman Womack made the motion to approve agenda items 7.1-7.3, in accordance with the memos from the Event Services Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

8. PAUL BRANNON, PUBLIC WORKS DEPARTMENT

1. Accept the resignation of Water Laborer III, John Jenkins effective July 3, 2023.
2. Hire Debora Weathers as Utility Clerk I effective July 5, 2023 and set rate of pay pursuant to the memo.
3. Approve the utility adjustments pursuant to the memo.

4. Accept the semi-annual joint asphalt and other related commodity bids received for the period of July 1, 2023 through December 31, 2023.
5. Authorize publication of bid notices for the Highway 471 Sewer Line Extension Project and the Sanitary Sewer Video Hunters Woods of Crossgates.
6. Approve professional services by Raleigh Grinding at the rate of \$750.00 per hour, not to exceed 30 hours, to grind trees and stumps at the well-site for the Cornerstone Well.
7. Approve storm drain and sink hole labor by Hemphill Construction at 203 Lyle Circle and 72 Glenway Place under current commodity bid pricing, and authorize payment of the same.

Alderman Craine made the motion to approve agenda items 8.1-8.7, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

9. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Set a public hearing during the Regular Board Meeting of July 17, 2023 regarding a variance request made by Chick-Fil-A (Parcel H8M-4-10).
2. Adopt a resolution adjudicating the cost of property clean-up at 108 West Sunset Drive (Parcel I8F-45) in accordance with MCA 21-19-11.
3. Approve final plat for Jasmine Cove subdivision. (The approvals for this subdivision pre-date the temporary moratorium regarding build-to-rent subdivisions).

Alderman Womack made the motion to approve agenda items 9.1-9.3, in accordance with the memos from the Community Development Department, which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

10. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:

Siren Report; functions properly: No
 Issues: Pleasant Street and East Jasper and Rankin Chamber.
 EMS Report; # of P1 calls:191
 Average Response Time: 8 : 4 8

2. Authorize the purchase uniform pants from Emergency Equipment Professionals, as the lowest and best quote received, in the amount of \$8,160.00 plus shipping, and authorize payment of the same.

Alderman Vinson made the motion to approve agenda item 10.2 in accordance with the memos from the Fire Department, which is appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

11. EXECUTIVE SESSION

Alderman Womack made the motion to consider the need to enter into Executive Session, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Farris then made the motion to enter into Executive Session to discuss personnel in the Police and City Clerk departments, potential litigation with Clear River Construction and regarding Sports Facilities Management, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Womack made the motion to terminate employee #2223 for the reasons as presented by the Police Chief, effective June 26, 2023, with a memo to the employee's personnel file regarding the same, seconded by Alderman Farris and upon unanimous vote the motion carried.

Alderman Womack made the motion to authorize the Mayor to offer employment to Josh Sutton as deputy city clerk at a salary of \$55,000.00 per year, seconded by Alderman Vinson and upon unanimous vote the motion carried.

Alderman Womack made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Farris and upon unanimous vote the motion carried.

(That votes were taken in Executive Session was announced upon resuming the Regular Board Meeting out of Executive Session).

12. ADJOURN

Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Craine and upon unanimous vote the motion carried.

(Next Regular Board Meeting: July 17, 2023)

Minutes approved this the 17th day of July 2023.

Hon. Butch Lee, Mayor

Attest:

Hon. Angela Bean, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELIA PRYOR
DATE: 07/12/2023
SUBJECT: **CMPDD SAFE STREETS FOR ALL**

Consideration to appoint Community Development Director, Sam Hawkins, to the Central MS Planning and Development District - Safe Streets for All Technical Committee to represent the City of Brandon.

ATTACHMENTS:

1. SS4A Technical Committee-BrandonMS

**Central MS Planning and Development District
Safe Streets and Roads for All (SS4A) Technical Committee**

Please complete the following information for the representative from your jurisdiction that will be serving on the Central MS Planning and Development District SS4A Technical Committee.

Note: the representative should be someone who is familiar with your jurisdiction's roadways and existing safety concerns. If your jurisdiction does not have a full-time staff member to appoint, please contact your county to see if they will agree to serve as your representative.

Name: Sam Hawkins

Jurisdiction Representing: City of Brandon

Title: Community Development Director

Address: 1000 Municipal Drive, Brandon, MS 39042

Telephone #: 601.825.5021

Email: shawkins@brandonms.org

Please email or fax this form to CMPDD by July 20, 2023.

Email: lcallender@cmpdd.org

Fax: 601-981-1515



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELIA PRYOR
DATE: 07/12/2023
SUBJECT: RESOLUTION OF OPPOSITION - RANKIN COUNTY CIRCUIT COURT

Consideration to adopt a resolution in opposition of splitting the Madison and Rankin County Circuit Court Judicial District (District 20) and related purposes.

ATTACHMENTS:

1. Resolution Opposition to Splitting the Judicial District.Brandon

There came on for consideration at a duly constituted meeting of the Mayor and Members of the Board of Aldermen of the City of Brandon, Mississippi, held on the 17th day of July 2023, the following Resolution:

A RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI EXPRESSING OPPOSITION TO SPLITTING THE MADISON AND RANKIN COUNTY CIRCUIT COURT JUDICIAL DISTRICT (DISTRICT 20) AND FOR RELATED PURPOSES

WHEREAS, it is the responsibility of the Legislature under Section 152 of the Mississippi Constitution of 1890 to divide the state into an appropriate number of circuit and chancery court districts and to evaluate those districts following each federal decennial census; and

WHEREAS, Section 9-7-53 of the Mississippi Code establishes the Twentieth Circuit Court Judicial District as Madison and Rankin Counties; and

WHEREAS, the Governing Authority for the City of Brandon has been made aware of discussions involving the possible splitting and realigning of District 20 and desires to go on record in opposition of this action; and

WHEREAS, the Governing Authority further finds it in the best interest of the City of Brandon to submit a request to the Mississippi Legislature that the Circuit Court Judicial District including Rankin and Madison Counties (District 20) remain unchanged, and to further request that no change to District 20 should occur without unanimous support from the Governing Authorities of every municipality in Madison and Rankin Counties.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI, AS FOLLOWS:

Section 1. That the matters, facts, and things recited in the Preamble hereto are hereby adopted as the official findings of the Governing Authority.

Section 2. That Governing Authority finds it in the best interest of the City to declare its opposition to splitting Circuit Court Judicial District 20 and to specifically request that no change to this District occur without the unanimous support from the Governing Authority in each municipality in the District.

Section 3. That a copy of this Resolution shall be transmitted to the City's Legislative Representatives and Elected State Officials.

Section 4. That this Resolution shall take full force and effect immediately upon its passage and enactment according to law and shall be spread upon the minutes of the City.

The above and foregoing Resolution, after having been first reduced to writing and no request being made by the Mayor or any member of the Board of Aldermen that the Resolution be read by the City Clerk before any vote was taken, was introduced by Alderman _____, seconded by Alderman _____ and was adopted by the following roll call vote:

Alderman Farris:	_____
Alderman Middleton:	_____
Alderman Womack:	_____
Alderman Coker:	_____
Alderman Williams:	_____
Alderman Vinson:	_____
Alderman Craine:	_____

WHEREUPON, the foregoing Resolution was declared passed and adopted at a regularly scheduled meeting of the Mayor and Board of Aldermen of the City of Brandon, Mississippi, on this the 17th day of July 2023.

Butch Lee, Mayor

ATTEST:

Angela Bean, City Clerk

(SEAL)



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELA BEAN
DATE: 07/13/2023
SUBJECT: **MOU - HB 603 2023 LEGISLATIVE SESSION**

Consideration to enter into a Memorandum of Understanding with MS Department of Finance and Administration for the purpose of establishing agreed upon conditions under which the DFA may disburse funds in the amount of \$1,000,000.00 in accordance to House Bill 603 of the 2023 Regular Legislative Session to assist the City of Brandon with infrastructure repairs, maintenance and upgrades and authorize the Mayor to execute all related documents.

ATTACHMENTS:

1. HB603 2023 Session
2. Government MOU (fm)_5.17.2023

By: Representative Read

To: Appropriations

HOUSE BILL NO. 603
(As Sent to Governor)

1 AN ACT TO DIRECT THE STATE TREASURER TO TRANSFER CERTAIN
2 AMOUNTS FROM THE CAPITAL EXPENSE FUND TO THE 2023 LOCAL
3 IMPROVEMENTS PROJECTS FUND, THE 2022 IHL CAPITAL IMPROVEMENTS
4 FUND, THE 2022 COMMUNITY AND JUNIOR COLLEGES CAPITAL IMPROVEMENTS
5 FUND, THE 2022 STATE AGENCIES CAPITAL IMPROVEMENTS FUND, THE 2022
6 DEPARTMENT OF FINANCE AND ADMINISTRATION STATEWIDE REPAIR AND
7 RENOVATION FUND, THE ACE FUND, THE MISSISSIPPI SITE DEVELOPMENT
8 GRANT FUND, THE ECONOMIC DEVELOPMENT HIGHWAY FUND, THE MISSISSIPPI
9 INDUSTRY INCENTIVE FINANCING REVOLVING FUND, THE ANIMAL DISEASE
10 RESPONSE FUND, THE ECONOMIC DEVELOPMENT AND INFRASTRUCTURE FUND,
11 THE MISSISSIPPI MAJOR ECONOMIC IMPACT AUTHORITY FUND, THE CEF -
12 DPS HEADQUARTERS BUILDING FUND, THE DESOTO COUNTY INFRASTRUCTURE
13 IMPROVEMENTS FUND, THE DESOTO COUNTY INFRASTRUCTURE IMPROVEMENTS
14 FUND, AND THE 2023 DECLARATION OF INDEPENDENCE CENTER FOR THE
15 STUDY OF AMERICAN FREEDOM FUND; TO DIRECT THE STATE FISCAL OFFICER
16 TO TRANSFER A CERTAIN AMOUNT FROM THE 2022 LOCAL IMPROVEMENTS
17 PROJECTS FUND TO THE 2023 LOCAL IMPROVEMENTS PROJECTS FUND, AND
18 TRANSFER A CERTAIN AMOUNT FROM THE 2022 LOCAL IMPROVEMENTS
19 PROJECTS FUND TO THE CAPITAL EXPENSE FUND; TO DIRECT THE STATE
20 FISCAL OFFICER TO TRANSFER CERTAIN AMOUNTS FROM THE STATE GENERAL
21 FUND TO THE MEMA HAZARD MITIGATION FUND, AND THE MARCH 2023 STORM
22 HOUSING MISSION FUND; TO DIRECT THE STATE FISCAL OFFICER TO
23 TRANSFER A CERTAIN AMOUNT FROM THE CORONAVIRUS STATE FISCAL
24 RECOVERY FUND TO THE CORONAVIRUS STATE FISCAL RECOVERY LOST
25 REVENUE FUND; TO DIRECT THE STATE FISCAL OFFICER TO TRANSFER A
26 CERTAIN AMOUNT FROM THE 2022 STATE AGENCIES CAPITAL IMPROVEMENTS
27 FUND TO THE MISSISSIPPI MILITARY DEPARTMENT READINESS CENTERS
28 FUND; TO DIRECT THE STATE FISCAL OFFICER TO TRANSFER A CERTAIN
29 AMOUNT FROM THE GULF COAST RESTORATION FUND TO THE 2023 GULFPORT
30 COMMERCE CORRIDOR FUND; TO AMEND SECTION 29-17-6, MISSISSIPPI CODE
31 OF 1972, TO DELETE THE 2022 PROJECT FOR THE MILITARY DEPARTMENT
32 FROM THE 2022 STATE AGENCIES CAPITAL IMPROVEMENTS FUND; TO CREATE
33 THE FOLLOWING NEW SPECIAL FUNDS IN THE STATE TREASURY: THE 2023
34 LOCAL IMPROVEMENTS PROJECTS FUND, THE 2023 MISSISSIPPI MILITARY



35 DEPARTMENT READINESS CENTERS FUND, THE MARCH 2023 STORM HOUSING
36 MISSION FUND, THE ANIMAL DISEASE RESPONSE FUND, THE 2023 DESOTO
37 COUNTY INFRASTRUCTURE IMPROVEMENTS FUND, THE 2023 LAFAYETTE COUNTY
38 INFRASTRUCTURE IMPROVEMENTS FUND, THE 2023 GULFPORT COMMERCE
39 CORRIDOR FUND, AND THE 2023 DECLARATION OF INDEPENDENCE CENTER FOR
40 THE STUDY OF AMERICAN FREEDOM FUND; TO DIRECT THE STATE FISCAL
41 OFFICER TO MAKE DISBURSEMENTS FROM THE 2022 IHL CAPITAL
42 IMPROVEMENTS FUND, THE 2022 COMMUNITY AND JUNIOR COLLEGES CAPITAL
43 IMPROVEMENTS FUND AND THE 2022 STATE AGENCIES CAPITAL IMPROVEMENTS
44 FUND FOR CERTAIN PROJECTS; TO DIRECT THE STATE FISCAL OFFICER TO
45 MAKE DISBURSEMENTS FROM THE 2022 DEPARTMENT OF FINANCE AND
46 ADMINISTRATION STATEWIDE REPAIR AND RENOVATION FUND TO PAY THE
47 COSTS OF CERTAIN INFRASTRUCTURE IMPROVEMENTS, GENERAL REPAIRS AND
48 RENOVATIONS; TO DIRECT THE STATE FISCAL OFFICER TO MAKE
49 DISBURSEMENTS FROM THE 2023 LOCAL IMPROVEMENTS PROJECTS FUND FOR
50 CERTAIN PROJECTS; TO AUTHORIZE THE STATE TREASURER TO BORROW FUNDS
51 FROM THE WORKING CASH-STABILIZATION RESERVE FUND TO OFFSET
52 TEMPORARY CASH FLOW DEFICIENCIES IN THE GF OBLIGATIONS FUND; TO
53 AMEND SECTION 17-23-21, MISSISSIPPI CODE OF 1972, TO PROVIDE THAT
54 UPON THE REQUEST OF THE COMMISSIONER OF INSURANCE, THE STATE
55 FISCAL OFFICER SHALL TRANSFER THE REQUESTED AMOUNTS FROM THE
56 ANNUAL FIRE FUND TO THE RURAL FIRE TRUCK FUND, THE SUPPLEMENTARY
57 RURAL FIRE TRUCK FUND, THE MUNICIPAL FIRE PROTECTION FUND AND/OR
58 THE COUNTY VOLUNTEER FIRE DEPARTMENT FUND; TO AMEND SECTION
59 39-5-145, MISSISSIPPI CODE OF 1972, TO INCREASE THE MAXIMUM AMOUNT
60 OF FUNDS IN THE MISSISSIPPI COMMUNITY HERITAGE PRESERVATION GRANT
61 FUND THAT MAY BE ALLOCATED FOR CERTAIN TYPES OF PROJECTS; TO
62 REVISE THE PURPOSES FOR WHICH MONIES IN THE MISSISSIPPI COMMUNITY
63 HERITAGE PRESERVATION GRANT FUND MAY BE USED; TO AMEND SECTION
64 57-1-601, MISSISSIPPI CODE OF 1972, TO REVISE CERTAIN PROVISIONS
65 REGARDING GRANTS MADE UNDER THIS SECTION; TO AMEND SECTION 1,
66 CHAPTER 480, LAWS OF 2021, TO REVISE THE PURPOSES FOR WHICH THE
67 PROCEEDS OF BONDS AUTHORIZED TO BE ISSUED FOR THE UNIVERSITY OF
68 SOUTHERN MISSISSIPPI MAY BE USED; AND FOR RELATED PURPOSES.

69 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MISSISSIPPI:

70 **SECTION 1.** Upon the effective date of this act, the State
71 Fiscal Officer shall transfer the amounts listed below from the
72 Capital Expense Fund (Fund No. 6499C00000) to each of the
73 following named funds:

74 FUND	FUND NUMBER	AMOUNT
75 2023 Local Improvements		
76 Projects Fund created		



1397 (fm) To assist the City of Brandon, Mississippi, in
 1398 paying costs associated with infrastructure repairs, maintenance,
 1399 upgrades and improvements.....\$1,000,000.00
 1400 (fn) To provide funds to be distributed equally among
 1401 the following fire departments in Jasper County: Bay Springs
 1402 Volunteer Fire Department, Central Volunteer Fire Department,
 1403 Fellowship Volunteer Fire Department, Hal Volunteer Fire
 1404 Department, Lake Eddins Volunteer Fire Department, Louin Volunteer
 1405 Fire Department, Montrose Volunteer Fire Department, Mossville
 1406 Volunteer Fire Department, Northeast Jasper Volunteer Fire
 1407 Department, Paulding Volunteer Fire Department and Rose Hill
 1408 Volunteer Fire Department.....\$110,000.00
 1409 (fo) To assist Clarke County, Mississippi, in paying
 1410 costs associated with infrastructure for the new Howard Industrial
 1411 Expansion Plant, including, but not limited to, water, sewer and
 1412 fencing.....\$500,000.00
 1413 (fp) To assist Mississippi Wireless Information Network
 1414 in paying costs associated with adding new statewide communication
 1415 towers in needed locations.....\$3,900,000.00
 1416 (fq) To assist Tippah County, Mississippi, in paying
 1417 costs associated with the destruction of the old Tippah County
 1418 Hospital.....\$500,000.00
 1419 (fr) To assist the Town of Blue Mountain, Mississippi,
 1420 in paying costs associated with the purchase of equipment for the
 1421 town's fire department.....\$50,000.00



MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter the “MOU”) is entered into between the Mississippi Department of Finance and Administration (hereinafter the “DFA”) and the City of Brandon (infrastructure repairs, maintenance, upgrades and improvements) for the purpose of establishing the agreed upon conditions under which the DFA may disburse funds to assist the City of Brandon in paying costs associated with the local project (hereinafter the “Project”) specified in Section 28(fm) of House Bill 603 2023 Regular Legislative Session, Laws of 2023, (hereinafter the “Act”). This MOU is entered into in accordance with Miss. Code Ann. Section 27-104-351, also known as the Line-Item Appropriation Transparency Act, and pursuant to, and subject to the terms of the Act, which authorizes an amount not to exceed (\$1,000,000.00) (hereinafter the “Project Funds”), for the Project. **(PLEASE NOTE THAT IT IS YOUR RESPONSIBILITY TO SPEND THE FUNDS RECEIVED FROM THE STATE IN ACCORDANCE WITH THE ACT AS WELL AS ALL STATE AND FEDERAL LAWS AND REGULATIONS.)**

RECITALS

WHEREAS, Section 28 of House Bill 603, 2023 Regular Legislative Session, authorized expenditures from the 2023 Local Improvements Projects Fund for certain projects; and

WHEREAS, pursuant to Section 28(fm) of House Bill 603, 2023 Regular Legislative Session, Laws of 2023, the Legislature has appropriated funds to the City of Brandon to pay the costs of the Project; and

WHEREAS, the Act authorizes the DFA to disburse monies in the 2023 Local Improvements Projects Fund to pay the costs of the Project; and

WHEREAS, the City of Brandon shall maintain the Project Funds in a separate bank account; and

WHEREAS, the DFA has requested the City of Brandon to maintain on file the documentation listed in “Exhibit A” attached hereto and incorporated herein by reference, to the extent the City of Brandon is subject to the State’s procurement laws; and

WHEREAS, the City of Brandon agrees to expend the funds within thirty-six (36) months from the date of receipt from the DFA; and

WHEREAS, the City of Brandon agrees that if any proceeds from the Project Funds are remaining at the completion of the Project, the City of Brandon will immediately notify and consult with the DFA regarding the disposition of the funds, and said funds shall be directed in accordance with the Act; and

WHEREAS, the City of Brandon agrees to provide quarterly notarized reports to the DFA which describe and itemize the expenditure of the Project Funds and also provide an update on the status of the Project including future expenditure of the funds. The quarterly reports must be provided on a form designated by the DFA and must include all invoices and bank statements associated with the reported expenditures. The quarterly reports shall be provided within thirty (30) days of each calendar quarter end. The City of Brandon shall also provide to the DFA a final report no more than thirty (30) days after final expenditure of funds, summarizing the expenditures and use of the Project Funds upon completion of the Project. All invoices that have not previously been submitted, shall be submitted upon completion of the Project; and

WHEREAS, the DFA finds that it is in the best interest of the DFA and the City of Brandon that the funds on deposit in the 2023 Local Improvements Projects Fund for the City of Brandon (infrastructure repairs, maintenance, upgrades and improvements) should be disbursed to the City of Brandon and that the City of Brandon shall directly administer the expenditure of such funds for the Project.

NOW THEREFORE, IT IS MUTALLY AGREED BY THE MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION AND THE CITY OF BRANDON AS FOLLOWS:

Section 1. The DFA, pursuant to the Act, shall disburse the Project Funds from the 2023 Local Improvements Projects Fund upon written request of the City of Brandon to pay the costs associated with the Project.

Section 2. The City of Brandon certifies and agrees to make every effort to expend all funds received from the 2023 Local Improvements Projects Fund within thirty-six (36) months from the date of receipt and **solely** for the costs of the Project as set forth in the Act and upon the terms and provisions of this MOU. Failure of the City of Brandon to adhere to any provision within this MOU may result in immediate action by the State to recover project funds.

Section 3. The City of Brandon agrees to procure any necessary construction, goods, and services for the Project in accordance with State procurement laws to the extent the City of Brandon is subject to same. Failure to adhere may cause the DFA to withhold all sums for the Project and seek recovery of same. Further, the City of Brandon agrees to maintain on file the documentation listed in "Exhibit A" attached hereto and incorporated herein, in accordance with State law and the recitals of this MOU.

Section 4. The City of Brandon agrees to provide the DFA quarterly notarized reports as set forth hereinabove, in a format designated by the DFA. The quarterly reports shall be provided within thirty (30) days of each calendar quarter end. The City of Brandon shall also provide the DFA with a final report summarizing the expenditures and use of the Project Funds no more than thirty (30) days after final expenditure of the Project Funds.

Section 5. The City of Brandon agrees to maintain copies of all invoices, bank statements, and similar documentation for each expenditure of all funds received from the 2023 Local Improvements Projects Fund sufficient to satisfy and confirm, to the DFA's satisfaction, that such funds have been expended **solely** for the costs of the project as authorized and provided by the Act.

Section 6. The City of Brandon agrees that if any proceeds from the Project Funds are remaining at the completion of the Project, the City of Brandon will immediately notify and consult with the DFA regarding the disposition of the funds and said funds shall be directed in accordance with the Act.

Section 7. The City of Brandon agrees that Project Funds shall be expended in accordance with all State and Federal laws and regulations, and that failure to do so may cause the DFA to withhold funds for the Project or seek recovery of same.

Section 8. All notices or information pursuant to this MOU shall be provided as follows:

City of Brandon
Attn: Butch Lee, Mayor
Post Office Box 1539
Brandon, Mississippi 39043-1539
Phone: 601-825-5021
Email: abeau@brandonms.org

Mississippi Department of Finance and Administration
Attention: Gilda Reyes, Bond Advisory Director
501 North West Street, Suite 1301
Jackson, Mississippi 39201
Telephone: 601-359-5516
Email: Gilda.Reyes@dfa.ms.gov

Section 9. This MOU shall be effective from and after the final signature date.

IN WITNESS WHEREOF, the parties have affixed their signatures on the dates indicated below.

MISSISSIPPI DEPARTMENT OF FINANCE AND ADMINISTRATION

By: _____
Liz Welch, Executive Director

Date: _____

CITY OF BRANDON

By: _____
Butch Lee, Mayor

Date: _____

EXHIBIT A

The City of Brandon (infrastructure repairs, maintenance, upgrades and improvements) shall maintain on file, the following items in relation to the Project:

1. Proof of Advertisement (i.e. copy of the advertisement, MPTAP and/or procurement portal posting, etc.) for any Request for Qualification (RFQ), Request for Proposals (RFP), or Invitation for Bid (IFB).
2. The Program of Work for the Project.
3. All solicitation documents (RFQ, RFP, IFB, etc.).
4. A list of bidders/respondents, including the Bid Tabulation Form/Register of Proposals. For construction awards, include recommendation of the Professional for the award of contract. For items procured by RFQ or RFP, include evaluation committee tally sheets/overall scoring in support of award decision.
5. A copy of all payment requests or invoices for said construction, goods, and services. In the case of construction contractor payment applications, include Professional's approval of payment.
6. All contracts awarded for the Project.
7. All bank statements.
8. Any and all other documentation which may be required to document, to the DFA's satisfaction, that the Project funds are expended **solely** for the costs of the Project as set forth in the Act and upon the terms and provisions of this MOU.



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:
DATE: 07/13/2023
SUBJECT: SIMS, SPENGLER & TRUSSELL - ACCOUNTANT POSITION

Request permission to approve a professional services agreement with Sims, Spengler & Trussell, LLC, for an employment search to fill the open position of accountant.

ATTACHMENTS:

1. brandonproposalaccountant071323vs2



SPENGLER, &

SIMS,

TRUSSELL, LLC

A HUMAN RESOURCE AND TRAINING SOLUTION

P. O. Box 16662, Jackson, MS 39236

TO: Honorable Butch Lee, Mayor
FROM: Sims, Spengler, & Trussell, LLC
DATE: July 13, 2023
RE: Proposal to Engage in Employee Search

We appreciate the opportunity to provide this proposal to the City of Brandon (Client or the City) on behalf of Sims, Spengler, and Trussell, LLC (SST Consulting, LLC) to engage in the employment search for an individual to fill the position of Accountant. Our consultants who will be engaged in this search are Mr. Billy Sims, Partner and Paul Trussell, Jr., Partner. Mr. Sims' email address is besims1972@gmail.com cell phone is 601-906-5027. Mr. Trussell's email address is ptrussell@sstconsulting.org cell phone is 601-862-1319.

Following is our understanding of the scope of work and the deliverables associated with this search engagement.

Scope of Work

It is our understanding that the Client is seeking a well-qualified candidate to assume the duties and responsibilities for the position of Accountant.

SST Consulting will generate sourcing of candidates, engage in active recruitment, pre-screen qualified candidates, conduct background and reference checks, offer recommendations of qualified candidates for the Client to consider and coordinate interviews with finalists. Final selection will be the responsibility of the Client.

Page 2

SST Consulting will, if requested by the Client coordinate final salary, benefit and relocation/temporary housing (if required) negotiations between the Client and the selected candidate. SST Consulting will also advise the Client with on-boarding the selected candidate, if requested by the Client.

Deliverables

SST Consulting will provide an applicant pool of qualified and vetted candidates to be interviewed by the Client leadership team. The method and schedule for interviews will be determined by the Client and coordinated by SST Consulting.

Timing

SST Consulting will diligently strive to provide a pool of vetted, qualified candidates in a timely manner. The timing of final placement is contingent on the availability of qualified applicants, and the Client's leadership as well as selected candidates' availability to participate in selection interviews. On-boarding will be agreed upon by the selected candidate and the Client.

Fees and Expenses

Our fee involved in a management search of this nature is fifteen percent (15%) of the first year base salary for the candidate selected to fill the Accountant position. Expenses incurred will be billed separately and include costs for advertising, travel and miscellaneous costs such as document preparation and postage. In no event under this agreement, will total expenses exceed \$1000.00, unless approval for additional expenses is obtained from the Board.

Guarantees

SST Consulting provides a guarantee that should the candidate's employment be terminated within the first six months of employment, SST Consulting will reopen the search and continue recruitment efforts until a suitable replacement candidate is identified and employed by Client at no cost, excluding expenses.

Agreement

By mutual consent, as reflected by the signatures to this proposal, SST Consulting will commence the search process as proposed herein and diligently apply the expertise and resources of its consultants to provide Client with qualified candidates for this important role.

Please indicate your agreement and understanding of this proposal by executing your signature below. Once you have signed, please scan and return a signed copy to us. We will in turn sign, and return a copy to you for your files.

We appreciate this opportunity to be of service and anticipate a successful outcome.

For the City of Brandon:

Signature

Date

For SST Consulting:

Signature

Date



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELA BEAN
DATE: 07/12/2023
SUBJECT: **BARLOW & COMPANY ENGAGEMENT LETTER 2023**

Consideration to approve an engagement letter for audit services from Barlow & Company for fiscal year 2023 and authorize the Mayor to execute the same.

We are required to have a single audit this year due to the amount of Federal funds received. Estimated billings for this report are between \$61,000 - \$67,000.00.

ATTACHMENTS:

1. 2023 Engagement Letter

Barlow & Company, PLLC

Certified Public Accountants

Charles S. Barlow, CPA
Kristi G. Thompson, CPA
Rose L. Williamson, CPA
Hogan E. Allen, CPA
R. Greg Vaughn, CPA

Lauren M. LaPrade, CPA
Kelly L. Smith, CPA

Members of:
American Institute of CPA's
Mississippi Society of CPA's

282 Maxey Drive
Brandon, Mississippi 39042 or
P.O. Box 150
Brandon, Mississippi 39043
(601) 825-1310
(601) 825-1326 Fax
Web Address: www.brandoncpas.com
Emails: sandy@brandoncpas.com
kthompson@brandoncpas.com
rwilliamson@brandoncpas.com
hallen@brandoncpas.com
gvaughn@brandoncpas.com

June 28, 2023

To Honorable Mayor Butch Lee and
Board of Aldermen
City of Brandon, Mississippi

Ladies and Gentlemen:

We are pleased to confirm the terms of our understanding of the services we are to provide for the City of Brandon, Mississippi (the City) for the year ended September 30, 2023.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the City as of and for the year ended September 30, 2023. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by U.S. generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary Comparison Schedules.

We have also been engaged to report on supplementary information other than RSI that accompanies the City's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America and will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

- 1) Combining and individual non-major fund financial statements.
- 2) Comparison schedules of revenue, expenditures and changes in fund balance.



The CPA. Never Underestimate The Value.

- 3) Schedule of Expenditures of Federal Awards
- 4) Other supplemental information required by the State Auditor's Office.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports

required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

- Management override of controls

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City's compliance with the provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the City's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the City's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will assist in preparing the financial statements, schedule of federal awards, and related notes of the City in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgement, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, and all accompanying information in conformity with U.S. generally accepted accounting principles; and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements. Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, including identification of all related parties and all related-party relationships and transactions, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, and (3) additional information that we may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities also include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements

aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the City complies with applicable laws and regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19 related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on the schedule of expenditures of federal awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the Mississippi Office of the State Auditor; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Barlow & Company, PLLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to federal or state agencies providing direct or indirect funding, or the or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Barlow & Company, PLLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Federal Oversight Agency for the Audit, if one exists. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the parties contesting the audit finding for guidance prior to destroying the audit documentation.

R. Greg Vaughn, CPA, is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be billed at the standard hourly rates of the individuals assigned to the engagement. We estimate that the time required to complete the audit and perform testing of internal control and compliance will result in approximately \$61,000-\$67,000 in total billings.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our reports. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. We anticipate cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at an estimate of additional costs before we incur them.

Reporting

We will issue a written report upon completion of our Single Audit. Our report will be addressed to the City of Brandon. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government*

Auditing Standards in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the City and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,
Barlow & Company, PLLC



R. Greg Vaughn, CPA

RESPONSE:

This letter correctly sets forth the understanding of the City of Brandon, Mississippi.

Mayor signature: _____

Title: _____

Date: _____



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELA BEAN
DATE: 07/12/2023
SUBJECT: AUTHORIZE PHELPS DUNBAR TO UPDATE EMPLOYEE HANDBOOK

Authorize Phelps Dunbar to update employee handbook policies under the current general engagement, not to exceed \$5,000.00.

ATTACHMENTS:

None



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELA BEAN
DATE: 07/13/2023
SUBJECT: CONF. CTR. LIGHTING RENOVATION - ELCON PAY REQ.

Consideration to approve pay request #1 from Elcon Electrical Contractors for the Civic Center Lighting Renovation Project in the amount of \$37,287.83 and authorize payment of the same.

This project is funded by Senate Bill 2971 (2021 Regular Legislative Session) and the 2% Fund.

G/L Code: 001-092-705

ATTACHMENTS:

1. Brandon Big Room Renovations Invoice -AIA #1_CERTIFIED

TO OWNER:
THE CITY OF BRANDON, MISSISSIPPI
1000 MUNICIPAL DRIVE
BRANDON, MS 39042
FROM CONTRACTOR:
ELCON ELECTRICAL CONTRACTORS
P.O. BOX 1921
BRANDON, MS 39043
CONTRACT FOR:

PROJECT:
BRANDON BIG ROOM RENOVATIONS
ARCHITECT PROJECT 21-076
BRANDON, MS 39042
VIA ARCHITECT:
WIER BOERNER ALLIN ARCHITECTURE, PLLC
2727 OLD CANTON ROAD, SUITE 200
JACKSON, MS 39216

APPLICATION NO: 1
APPLICATION DATE: 6/27/2023
PERIOD FROM: 6/1/2023
PERIOD TO: 6/30/2023
PROJECT NOS: 21-076
CONTRACT DATE: 3/7/2023

Distribution to:

OWNER

XXX ARCHITECT

CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

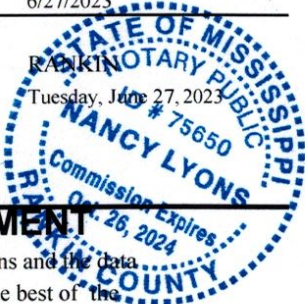
1. ORIGINAL CONTRACT SUM
2. Net change by Change Orders
3. CONTRACT SUM TO DATE (Line 1 + 2)
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)
5. RETAINAGE:
a. 5% % of Completed Work (Column D + E on G703)
b. 5% % of Stored Material (Column F on G703)
Total Retainage (Lines 5a + 5b or Total in Column I of G703)
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)

\$ 381,973.00
\$ 0.00
\$ 381,973.00
\$ 39,250.35
\$ 230.00
\$ 1,732.52
\$ 1,962.52
\$ 37,287.83
\$ 0.00
\$ 37,287.83
\$ 344,685.17

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$0.00	
Total approved this Month	\$0.00	
TOTALS	\$0.00	
NET CHANGES by Change Order		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:
By:  Date: 6/27/2023
State of: MISSISSIPPI County of: RANKIN
Subscribed and sworn to before me this Tuesday, June 27, 2023
Notary Public: Nancy Lyons
My Commission expires: 10/26/2024



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED . . . \$ 37,287.83

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
ARCHITECT:

By:  Date: 07/12/2023
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

ELCON ELECTRICAL CONTRACTORS

JOB NAME:

BRANDON BIG ROOM RENOVATIONS

APPLICATION NO:

1

PAGE 2 OF 2

ARCHITECT PROJECT 21-076

APPLICATION DATE

6/27/2023

BRANDON, MS 39042

PERIOD TO:

6/30/2023

A	B	C		E	F	G		H	I
ITEM	DESCRIPTION OF WORK	SCHEDULED	PREVIOUS	WORK COMPLETED	STORED MAT.	TOTAL	%	BALANCE	RETAINAGE
NO.		VALUE	APPLICATION	WORK IN PLACE	NOT IN D&E	COMPLETED AND STORED		TO FINISH	
1	MOBILIZATION	\$ 9,550.00	0.00	0.00		0.00	0.00%	9,550.00	0.00
2	BOND	\$ 4,600.00	0.00	4,600.00		4,600.00	100.00%	0.00	230.00
3	DEMO	\$ 8,200.00	0.00	0.00		0.00	0.00%	8,200.00	0.00
4	DISPOSAL	\$ 7,900.00	0.00	0.00		0.00	0.00%	7,900.00	0.00
5	EQUIPMENT RENTAL	\$ 21,000.00	0.00	0.00		0.00	0.00%	21,000.00	0.00
6	HOUSE LIGHTING FIXTURES A, AE	\$ 29,787.00	0.00	0.00	7,446.75	7,446.75	25.00%	22,340.25	372.34
7	HOUSE LIGHTING FIXTURES B, C, D, F	\$ 28,940.00	0.00	0.00	27,203.60	27,203.60	94.00%	1,736.40	1,360.18
8	HOUSE LIGHTING HANGING & SUPPORT M	\$ 9,484.00	0.00	0.00		0.00	0.00%	9,484.00	0.00
9	HOUSE LIGHTING LABOR	\$ 16,950.00	0.00	0.00		0.00	0.00%	16,950.00	0.00
10	DIMMING & THEATRICAL SYSTEM MATERI	\$ 79,142.00	0.00	0.00		0.00	0.00%	79,142.00	0.00
11	DIMMING & THEATRICAL SYSTEM LABOR	\$ 18,250.00	0.00	0.00		0.00	0.00%	18,250.00	0.00
12	PROGRAMMING AND TESTING	\$ 4,800.00	0.00	0.00		0.00	0.00%	4,800.00	0.00
13	MISC. GEAR MATERIAL	\$ 4,310.00	0.00	0.00		0.00	0.00%	4,310.00	0.00
14	MISC. GEAR LABOR	\$ 1,890.00	0.00	0.00		0.00	0.00%	1,890.00	0.00
15	FEEDER MATERIAL	\$ 7,855.00	0.00	0.00		0.00	0.00%	7,855.00	0.00
16	FEEDER LABOR	\$ 5,088.00	0.00	0.00		0.00	0.00%	5,088.00	0.00
17	BRANCH MATERIAL LIGHTING A, AE	\$ 31,245.00	0.00	0.00		0.00	0.00%	31,245.00	0.00
18	BRANCH MATERIAL LIGHTING B,C,D,F	\$ 28,879.00	0.00	0.00		0.00	0.00%	28,879.00	0.00
19	BRANCH MATERIAL POWER	\$ 21,301.00	0.00	0.00		0.00	0.00%	21,301.00	0.00
20	BRANCH LABOR	\$ 34,888.00	0.00	0.00		0.00	0.00%	34,888.00	0.00
21	WIRING DEVICE MATERIAL	\$ 4,735.00	0.00	0.00		0.00	0.00%	4,735.00	0.00
22	WIRING DEVICE LABOR	\$ 1,979.00	0.00	0.00		0.00	0.00%	1,979.00	0.00
23	CLOSEOUT DOCUMENTS	\$ 1,200.00	0.00	0.00		0.00	0.00%	1,200.00	0.00
24			0.00	0.00		0.00	0.00%	0.00	0.00
25			0.00	0.00		0.00	0.00%	0.00	0.00
26			0.00	0.00		0.00	0.00%	0.00	0.00
27			0.00	0.00		0.00	0.00%	0.00	0.00
28			0.00	0.00		0.00	0.00%	0.00	0.00
29			0.00	0.00		0.00	0.00%	0.00	0.00
30									
PAGE TOTALS		381,973.00	0.00	4,600.00	34,650.35	39,250.35		342,722.65	1,962.52

P.O. BOX 1921
BRANDON, MS 39043-1921

INVOICE

Invoice Number: 49795
Invoice Date: Jun 28, 2023
Page: 1

CITY OF BRANDON
P.O. BOX 1539
BRANDON, MS 39043

BRANDON BIG ROOM RENOVATIONS
ARCHITECT'S PROJECT# 21-076
DRAW# 1
BRANDON, MS

Check No:

Subtotal	37,287.83
Sales Tax	
Total Invoice Amount	37,287.83
Payment/Credit Applied	

TOTAL	37,287.83
--------------	------------------

PROVIDER PAYMENTS

7/17/2023

FOX EVERETT/COB - REGIONS TRUST ACCOUNT HEALTH INSURANCE ACCOUNT

Invoice Date	Date Released	Check Seq. #	Invoice Amount	Disbursed Amount	Expenditure Description
7/5/2023	7/13/2023	22776	\$21,711.02	\$21,711.02	Admin - July
7/13/2023	7/13/2023	22777-22808	\$7,196.61	\$7,196.61	Medical claims
			\$28,907.63	\$28,907.63	
CURRENT BALANCE OF HEALTH INSURANCE ACCOUNT					\$ 597,482.95

Board Approval Procedure - Statement should be submitted to Board for Approval at the next scheduled meeting



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
Dept#	001-000							
93238	799	DPS FUND #3734		07/03/2023-B	INTERLOCK IGNITION-JUNE 2023	001-000-330		\$507.00
93239	799	DPS FUND #3734		07/03/2023-A	SPECIAL ASSESSMENTS- JUNE 2023	001-000-330		\$2,401.66
93248	2002	FOX-EVERETT/COB		06/29/2023	JULY 2023- MEDICAL AND DENTAL INS	001-000-116	10	\$81,370.00
93263	13189	KELLI FOSTER		07/06/2023	REIMBURSE DUPLICATE PAYMENT-ONE HOUSEHOLD	001-000-117 001-000-330	10 10	\$5,014.52 \$300.00
93274	13188	MICHAEL SOROKACH		07/03/2023	APPEALED CASE- REIMBURSEMENT	001-000-330	10	\$1,288.50
93278	12735	MS ATTORNEY GENERAL'S OFFICE		07/03/2023	VICTIMS OF HUMAN TRAFFICKING- JUNE 2023	001-000-330	10	\$2,200.00
93284	13227	O. B. ROBINSON		07/10/2023	OVERPAYMENT OF FINE	001-000-330	10	\$5.00
93293	1224	RANKIN CO SUPERVISORS		07/03/2023	LAW LIBRARY- JUNE 2023	001-000-330	10	\$375.25
93310	838	STATE TREASURER		07/03/2023	COURT ASSESSMENTS- JUNE 2023	001-000-330		\$31,361.19
Total For Department				001-000				\$124,823.12

Dept# **001-010**

93259 2567 INSURANCE MART 391496 CREDIT-TARA 001-010-601

10 (\$75.00)

Report run by: ttrebotich

Page 1 of 38

07/13/2023



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
93272	4852	METRO MECHANICAL, INC.		60150	YATES- CANCELLED BOND 03/01/2023 SERVICE CALL- COURT SERVICE RESTROOM	001-010-636	10	\$118.38
93275	6168	MIPCO IMPRESSION PRODUCTS, INC.	15271	236714	COURT SERVICES	001-010-640	10	\$78.90
						001-010-640	10	\$125.36
93308	3699	STAPLES CONTRACT & COMMERCIAL, INC	16189	3542163854	OFFICE SUPPLIES	001-010-500	10	\$23.99
				Total For Department	001-010			\$271.63
Dept#	001-040							
93247	860	FLEETCOR TECHNOLOGIES		NP64666695	FUEL FOR WEEK 06/26/2023- 07/02/2023	001-040-525	10	\$55.49
				Total For Department	001-040			\$55.49
Dept#	001-092							
93205	11103	ARAMARK UNIFORM & CAREER APPAREL GROUP, INC		2780144932	MOPS FOR CITY HALL AND SENIOR CENTER	001-092-510	10	\$42.50
				2780147212	MOPS FOR CITY HALL AND SENIOR CENTER	001-092-510	10	\$42.50
93214	4919	BROADBAND VOICE, LLC		91678	CITY HALL AND LIBRARY PHONE- 07/01/2023- 07/31/2023	001-092-605	10	\$1,057.11
93215	2254	C SPIRE		3000744308-12	FIBER BILLING- 07/03/2023- 08/02/2023	001-092-605	10	\$4,956.00



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
93221	1999	CINTAS CORPORATION NO 210		4159556227	UNIFORMS	001-092-535	10	\$1.70
						001-092-535	10	\$2.03
						001-092-535	10	\$7.77
				4160257752	UNIFORMS	001-092-535	10	\$1.70
						001-092-535	10	\$2.03
						001-092-535	10	\$7.77
93222	831	CLARION LEDGER #1098		CL5281705 JUL 23	CITY HALL AND SENIOR CENTER SUBSCRIPTIONS	001-092-695	10	\$47.51
93229	12880	COMSOUTH INC		204089	MONTHLY FLEET TRACKING	001-092-600	10	\$2,340.00
93235	311	DARRELL'S AUTO ELECTRIC	16077	101455	RAV-4 A/C CONTROL HEAD	001-092-635	10	\$410.00
93241	370	ELCON ELECTRICAL CO. INC.		PAY APP #1-49795	CIVIC CENTER LIGHTING RENOVATION/PROJECT 2017-13/SB2971 FUNDS	001-092-705	10	\$37,287.83
93247	860	FLEETCOR TECHNOLOGIES		NP64666695	FUEL FOR WEEK 06/26/2023-07/02/2023	001-092-525	10	\$119.19
				NP64713799	FUEL FOR WEEK 7/03/2023-7/09/2023	001-092-525	10	\$89.40
93260	623	JACKSON PAPER COMPANY	16161	1344427	Copy Paper	001-092-500	10	\$85.40
93271	4566	METRO BUILDING SERVICES, INC		50237	SERVICE CALL-SERVER ROOM MINI SPLIT-CITY HALL	001-092-636	10	\$653.70
93272	4852	METRO MECHANICAL, INC.		60102	SERVICE CALL-2ND FLOOR RESTROOMS-CITY HALL	001-092-636	10	\$232.20
93286	985	POSTAGE BY PHONE		07/06/2023	POSTAGE FOR CITY HALL	001-092-691	10	\$210.71
93295	1029	RANKIN COUNTY SCHOOL DIST		07/11/2023-I8M-12-10	2023 SIXTEENTH SECTION LEASE	001-092-642	10	\$320.00



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
					PMT/16-5-3 I8M-12-10			
				07/11/2023-I8N-66	2023 SIXTEENTH SECTION LEASE PMT/16-5-3 I8N-66	001-092-642	10	\$600.00
93296	12708	RECURO HEALTH, INC		41719	JUNE 2023 MD LIVE	001-092-480	10	\$370.00
93299	3948	RJ YOUNG	14488	INV6411347	ACCOUNTING COPIER-JUNE 2023	001-092-640	10	\$273.00
						001-092-640	10	\$139.68
			14487	INV6411350	HUMAN RESOURCES COPIER-JUNE 2023	001-092-640	10	\$273.00
						001-092-640	10	\$145.28
93300	1880	SEFCO ELECTRICAL SUPPLY	16085	3384-1050669	New LED Panel Lights	001-092-637	10	\$3,250.00
93302	5241	SHRED-IT		8004205334	SHRED SERVICES-06/27/2023-PW AND CITY HALL	001-092-600	10	\$66.25
93308	3699	STAPLES CONTRACT & COMMERCIAL, INC	16137	3541393876	Office Supplies	001-092-500	10	\$31.54
						001-092-500	10	\$23.43
						001-092-500	10	\$35.90
			16137	3541393877	FIRST AID OINTMENT	001-092-500	10	\$7.78
93313	4578	TECHSOURCE SOLUTIONS INC		58866	IT DEPT SOFTWARE-JULY 2023	001-092-600	10	\$1,151.25
				58780	CITY WIDE LABOR BILL-JUNE 2023	001-092-600	10	\$3,136.00
			14463	MSP-58865	JULY 2023-SERVER CONTRACT	001-092-695	10	\$8,765.00
			14463	MSP-58350	JUNE 2023-SERVER CONTRACT	001-092-695	10	\$8,765.00
				58436	IT DEPT SOFTWARE-JUNE 2023	001-092-600	10	\$1,151.25



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
				58174	CITY WIDE LABOR BILL-MAY 2023	001-092-600	10	\$3,443.00
Total For Department				001-092				\$79,544.41
Dept#	001-112							
93204	6291	APPLICATION DATA SYSTEMS INC	14465	10763	MONTHLY PD SOFTWARE-CAD SYSTEM	001-112-600	10	\$4,000.00
						001-112-600	10	\$995.00
93206	67	AUTO ZONE, INC.	16165	2322678001	Battery For Unit 15- 003	001-112-635	10	\$91.99
93208	91	BATTERIES PLUS	16138	P63650299	SWAT Flashlight & Optics Batteries	001-112-570	10	\$115.36
93209	393	BEAU EDGINGTON		07/11/2023	UPS STORE- OVERNIGHT DNA EVIDENCE TO LAB	001-112-691	10	\$292.77
93214	4919	BROADBAND VOICE, LLC		91680	PD PHONE AND FAX LINE- 07/01/2023- 07/31/2023	001-112-605	10	\$925.02
93221	1999	CINTAS CORPORATION NO 210		4159556227	UNIFORMS	001-112-535	10	\$4.27
				4160257752	UNIFORMS	001-112-535	10	\$4.27
93227	4293	COMCAST CABLE		8396410610065 142 JUL 23	PD TV SERVICES- 07/02 TO 08/01/2023	001-112-605	10	\$192.10
93240	356	DPS LAW ENFORCEMENT		90133341	BASIC LAW ENFORCEMENT CLASS 5/20/2023- 8/03/2023	001-112-685		\$4,050.00
						001-112-685		\$4,050.00
						001-112-685		\$4,050.00
						001-112-685		\$4,050.00
						001-112-685		\$792.00



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
93247	860	FLEETCOR TECHNOLOGIES		NP64666695	FUEL FOR WEEK 06/26/2023- 07/02/2023	001-112-525	10	\$2,472.42
				NP64713799	FUEL FOR WEEK 7/03/2023-7/09/2023	001-112-525	10	\$2,549.20
93255	575	HOME DEPOT CREDIT SERVICES	15850	8511647	KEY PADLOCKS AND STAPLES	001-112-500	10	\$81.86
						001-112-500	10	(\$1.64)
			15850	6542594	EVIDENCE BOXES	001-112-500	10	\$51.02
						001-112-500	10	(\$1.02)
93259	2567	INSURANCE MART		391497	CREDIT-LISA DUTTON- CANCELLED BOND 01/04/2023	001-112-601	10	(\$75.00)
93262	10529	K&S TRUCKING LLC	16152	17476	Mount & Balance/Unit 18-001	001-112-635	10	\$32.00
						001-112-635	10	\$10.00
			16164	17491	AC Charge On Unit 19-001	001-112-635	10	\$100.00
			16232	17752	Unit 20-006-Tire Mount, Balance & Disposal	001-112-635	10	\$64.00
						001-112-635	10	\$20.00
			16219	17652	Unit 19-001-AC Pressure Switch & Brakes	001-112-635	10	\$55.00
						001-112-635	10	\$60.00
						001-112-635	10	\$100.00
93272	4852	METRO MECHANICAL, INC.		60149	SERVICE CALL- REPAIR DRINKING FOUNTAIN-PD	001-112-636	10	\$119.93
93275	6168	MIPCO IMPRESSION PRODUCTS, INC.	14490	236713	PD ADMIN COPIER	001-112-640	10	\$331.00
						001-112-640	10	\$78.60
			14492	236715	PD BOOKING COPIER	001-112-640	10	\$273.00



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
			15280	236844	CID COPIER	001-112-640	10	\$33.30
						001-112-640	10	\$273.00
						001-112-640	10	\$19.80
93277	4528	MISSISSIPPI TROPHY	16198	16777	Chief Badge	001-112-535	10	\$183.50
93279	4590	MS DEPT OF REVENUE		07/05/2023	TAG RENEWALS FOR BPD UNTRACEABLE VEHICLES	001-112-690	10	\$103.25
93285	931	O'REILLY AUTO PARTS	15548	1129-356084	VELCRO FOR UNIT 17-001	001-112-635	10	\$9.98
			16101	1129-353401	Brakes & Rotors For Unit 16-001	001-112-635	10	\$183.00
						001-112-635	10	\$91.15
93290	5576	QUALITY RECORDING SOLUTIONS, LLC		23191	ANNUAL SERVICE CONTRACT- EVENTIDE NEXLOG RECORDING SYSTEM-8/01/2023 TO 7/31/2024	001-112-600	10	\$2,750.00
93292	2477	RANKIN CO SHERIFF DEPT		SO-52161	FEEDING/HOUSING /MEDICAL-INMATES JUNE 2023	001-112-523	10	\$2,675.00
						001-112-522	10	\$31.13
93308	3699	STAPLES CONTRACT & COMMERCIAL, INC	16189	3542163855	FLASH DRIVE-CID	001-112-500	10	\$99.98
			16189	3542163854	OFFICE SUPPLIES	001-112-500	10	\$39.96
						001-112-500	10	\$33.68
						001-112-500	10	\$53.84
						001-112-500	10	\$166.15
						001-112-500	10	\$129.99
						001-112-500	10	\$39.18
						001-112-500	10	\$43.56
						001-112-500	10	\$21.09
						001-112-500	10	\$26.38



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
93313	4578	TECHSOURCE SOLUTIONS INC	14485	58867	JULY 2023 MONTHLY FIREWALL-PD	001-112-500	10	\$24.11
						001-112-500	10	\$8.08
						001-112-605	10	\$530.00
						001-112-605	10	\$530.00
93314	3994	THE SOUTHERN CONNECTION POLICE	15355	26361	Sgt Uniform Accessories/Dlo	001-112-535	10	\$99.00
				15722	New Hire Uniform For Danielle Butler	001-112-535	10	\$99.00
			15722	26270	New Hire Uniform for Danielle Butler	001-112-535	10	\$9.99
						001-112-535	10	\$109.00
						001-112-535	10	\$39.95
						001-112-535	10	\$39.95
						001-112-535	10	\$19.95
						001-112-535	10	\$49.00
						001-112-535	10	\$29.95
						001-112-535	10	\$34.99
						001-112-535	10	\$79.98
						001-112-535	10	\$149.99
						001-112-535	10	\$119.98
						001-112-535	10	\$209.97
						001-112-535	10	\$18.00
						001-112-535	10	\$16.00
						001-112-535	10	\$54.99
						001-112-535	10	\$237.00
						001-112-535	10	\$45.00
						001-112-535	10	\$17.99
						001-112-535	10	\$65.99
						001-112-535	10	\$63.99



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
			15862	26422	Dragoo-Tactical Pants, S/S Shirt	001-112-535	10	\$158.00
						001-112-535	10	\$139.98
			16032	26425	TACTICAL PANTS/PACK	001-112-535	10	\$158.00
			16058	26423	BADGE EMBROIDERY, POLICE PATCH BLACK/OD	001-112-535	10	\$100.00
						001-112-535	10	\$300.00
			16058	26328	TACTICAL PANTS/CHIEF	001-112-535	10	\$237.00
			16167	26436	PANTS AND SHIRTS/LINDSEY	001-112-535	10	\$209.97
						001-112-535	10	\$54.99
						001-112-535	10	\$237.00
			15982	26435	Epaulettes & Asst Chief Pack Shirt	001-112-535	10	\$70.00
						001-112-535	10	\$59.00
93316	9371	TIREHUB, LLC	16151	35342315	4 Tires/Unit 19-001	001-112-540	10	\$504.00
93317	7227	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS, INC.		44081-202306-1	ACCT ID 44081- DATABASE SEARCH-JUNE 2023	001-112-600	10	\$75.00
93321	13013	TRUSTMARK VISA-LYDIA EASLEY		0001935992	OVER PAYMENT OF CHECK AMOUNT VIA PHONE	001-112-690	10	\$5.00
			16225	TR #06074	Camel Packs for Chief, Asst Chief & Taaffe	001-112-570	10	\$117.54
				06/23/2023	CREDIT PAYMENT TO BALANCE CARD DUE TO OVERPAYMENT	001-112-690	10	(\$5.00)
93324	1272	VAN'S DEER PROCESSING	16080	INVOICE-	SWAT Ammo	001-112-570	10	\$848.75

Report run by: ttrebotich

Page 9 of 38

07/13/2023



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
				06/26/2023				
93330	1708	WOLVERTON ENTERPRISE INC.	16135	20235837	Remand Stamp For CS	001-112-570 001-112-500	10 10	\$899.84 \$38.55
Total For Department				001-112	\$47,899.54			
Dept#	001-161							
93201	10473	AMAZON	16157	1JQ6-H4CD-4R47	PISTON DRUM HAND PUMP FOR DEF	001-161-550	10	\$149.99
93214	4919	BROADBAND VOICE, LLC		91674	FD1 PHONE-07/01/2023-07/31/2023	001-161-605	10	\$80.41
93218	12555	CAVENDER STORES, LTD	16160	0200040-IN	REPLACEMENT BOOTS FOR HEATH CLARK	001-161-535	10	\$165.00
			15846	0199918-IN	REPLACEMENT WORK BOOTS/JERRY KING	001-161-535	10	\$165.00
93219	389	CENTERPOINT ENERGY ENTEX		6400692628-7 JUL 23	6577 GRANTS FERRY RD-05/31 TO 06/30/2023	001-161-630	10	\$46.83
93236	1913	DAVID JEFCOAT PEST CONTROL		25364	QUARTERLY PEST SERVICE-1058 STAR RD FS #4	001-161-600	10	\$75.00
93242	3820	EMERGENCY EQUIP PROFESSIONALS	16229	484600	REPLACE ALTERNATORS ON '08 ARROW	001-161-635	10	\$3,304.00
						001-161-635	10	\$540.00
						001-161-635	10	\$25.00
						001-161-635	10	\$82.38
93247	860	FLEETCOR TECHNOLOGIES		NP64666695	FUEL FOR WEEK 06/26/2023-	001-161-525	10	\$564.87



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
					07/02/2023			
				NP64713799	FUEL FOR WEEK	001-161-525	10	\$603.61
					7/03/2023-7/09/2023			
93255	575	HOME DEPOT CREDIT SERVICES	15972	91785	3/4" X 75' TEKNOR HP HOSE	001-161-550	10	\$69.98
						001-161-550	10	(\$1.40)
			15972	5021288	DEFIANT SATURN SS ENTRY KNOB	001-161-637	10	\$15.47
						001-161-637	10	(\$0.31)
			15972	4021391	HD DOOR STOPS	001-161-637	10	\$18.66
						001-161-637	10	(\$0.37)
			15972	520456	SCREWS, SHEET METAL, IMPACT SET, CLEARWELD	001-161-550	10	\$43.32
						001-161-550	10	(\$0.87)
			15972	0144297	CREDIT 2 MACH SCREWS & CLEARWELD	001-161-550	10	(\$8.74)
93256	589	ICC	16155	1001715498	'18 IFC COMMENTARY SET VOL 1 & 2-FIRE REBATE FUNDS	001-161-695	10	\$197.00
93259	2567	INSURANCE MART		392710	SURETY BOND- CAROLYN PALMER- 07/03/2023- 07/03/2024	001-161-601	10	\$175.00
93271	4566	METRO BUILDING SERVICES, INC		50372	SERVICE CALL- EXHAUST FAN- STATION #3	001-161-636	10	\$310.50
93285	931	O'REILLY AUTO PARTS	15472	1129-355416	GEL CAN AF, VENT STICK	001-161-635	10	\$9.98
			15472	1129-357085	SS WASHER, E- CLIP ASST, COTTER PINS AND DRILL BIT	001-161-635	10	\$16.02
			15472	1129-357281	TERM CLEANER,	001-161-635	10	\$16.31

Report run by: ttrebotich

Page 11 of 38

07/13/2023



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
93304	7693	SOUTHERN DUPLICATING OF CLARKSDALE, INC.	14458	AR180427	BATTERY CLEANER, BATTERY GEL FD KYOCERA COPIER	001-161-640	10	\$129.94
						001-161-640	10	\$65.92
93305	1141	SOUTHERN PINE ELECTRIC		12569001 JUL 23	13 WOODGATE DR FS #3-06/02 TO 07/05/2023	001-161-630	10	\$577.91
93309	1158	STATE FIRE ACADEMY	15185	30753	FIRST CLASS-3/20/2023/ADCOCK & BECK	001-161-685	10	\$730.00
			15111	30732	FIRE OFFICER 1021-I-II 01/23/2023-DUNBAR	001-161-685	10	\$615.00
			15405	30792	MARCH CLASSES & 1001-I-II CLASS-B/A 3/6/23	001-161-685	10	\$4,500.00
			15405	30772	MARCH CLASSES	001-161-685	10	\$800.00
						001-161-685	10	\$0.00
			15656	30794	VEHICLE EXTRICATION & RESCUE TECH/BECK & CLARK	001-161-685	10	\$800.00
			15864	30811	ROPE RESCUE AWARENESS & OPERATIONS/CHANDLER	001-161-685	10	\$365.00
			14499	30825	RENEWAL OF CPR CARDS	001-161-685	10	\$90.00
			12290	30822	CPR CARDS	001-161-685	10	\$75.00
			14140	30824	CPR CARDS/ALLEN, BECK, BERRY	001-161-685	10	\$45.00
93320	3845	TRUSTMARK VISA - CAROLYN PALMER	16145	06/30/2023	SAM'S-CASES OF TRANSMISSION	001-161-636	10	\$160.88



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
93325	1292	WARING OIL CO.	16156	252179	FLUID ROTELLA DRUM OF OIL	001-161-525 001-161-525 001-161-525	10 10 10	\$976.25 \$13.88 \$4.40
Total For Department				001-161				\$16,611.82
Dept#	001-180							
93247	860	FLEETCOR TECHNOLOGIES		NP64666695	FUEL FOR WEEK 06/26/2023- 07/02/2023	001-180-525	10	\$47.66
				NP64713799	FUEL FOR WEEK 7/03/2023-7/09/2023	001-180-525	10	\$97.99
93259	2567	INSURANCE MART		392711	SURETY BOND- ELIZABETH JOHNSON- 07/06/2023- 07/06/2024	001-180-601	10	\$175.00
				392712	SURETY BOND- RANDY BARNES- 07/16/2023- 07/16/2024	001-180-601	10	\$175.00
93260	623	JACKSON PAPER COMPANY	16161	1344427	Copy Paper	001-180-500	10	\$85.40
93285	931	O'REILLY AUTO PARTS	16226	1129-357238	BATTERY/CD-4	001-180-635	10	\$124.82
93286	985	POSTAGE BY PHONE		07/06/2023	POSTAGE FOR CITY HALL	001-180-691	10	\$117.00
93294	1028	RANKIN COUNTY NEWS		242136	ZONING HEARING/PRABHD EEP MOMI- CANCELLED	001-180-615	10	\$25.00
				242135	NOTICE OF ZH/ZONING VARIANCE CHICK- FIL-A	001-180-615	10	\$146.52



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
				07/12/2023	SUBSCRIPTION RENEWAL- COMMUNITY DEVELOPMENT	001-180-695	10	\$25.00
93299	3948	RJ YOUNG	14489	INV6411349	COMM DEV COPIER-JUNE 2023	001-180-640	10	\$215.00
						001-180-640	10	\$129.71
Total For Department				001-180				\$1,364.10

Dept#	001-201							
93199	19	ADCAMP, INC.		42396	JUNE 2023 ASPHALT FOR REPAIRS	001-201-637	10	\$7,907.43
93202	10919	AMBIANCE LANDSCAPES, LLC	15770	15088	City of Brandon General Landscaping-B/A 4/3/2023	001-201-600	10	\$2,433.86
93203	10919	AMBIANCE LANDSCAPES, LLC		PAY REQUEST #2-FINAL	PECAN RIDGE SUBDV ENT REHAB PROJECT/PR #2- FINAL/PROJECT 2021-11	001-201-720		\$4,291.09
93221	1999	CINTAS CORPORATION NO 210		4159556227	UNIFORMS	001-201-535	10	\$9.68
						001-201-535	10	\$9.54
						001-201-535	10	\$11.47
						001-201-535	10	\$9.65
						001-201-535	10	\$12.16
				4160257752	UNIFORMS	001-201-535	10	\$9.68
						001-201-535	10	\$9.54
						001-201-535	10	\$11.47
						001-201-535	10	\$9.65
						001-201-535	10	\$12.16
93223	11985	CLEAR RIVER CONSTRUCTION COMPANY		06/27/2023 PR	HWY 80 MULTI-USE	001-201-703	10	\$13,652.68

Report run by: ttrebotich



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
				#10	& SIDEWALK IMP- PAY REQUEST #10			
				06/27/2023 PR #11	HWY 80 MULTI-USE & SIDEWALK IMP- PAY REQUEST #11	001-201-703	10	\$89,841.72
93224	4106	CLEO MCKINION	16037	1020	Asphalt & Pothole Repairs-Labor & Equipment-B/A 3/6/23	001-201-637	10	\$4,762.50
			16037	1021-A	Asphalt & Pothole Repairs-Labor & Equipment-B/A 3/6/23	001-201-637	10	\$1,623.75
			16214	1021-B	Asphalt & Pothole Repairs-Labor & Equipment-B/A 3/6/23	001-201-637	10	\$2,186.25
			16214	1022	Asphalt & Pothole Repairs-Labor & Equipment-B/A 3/6/23	001-201-637	10	\$2,725.00
			16214	1023	Asphalt & Pothole Repairs-Labor & Equipment-B/A 3/6/23	001-201-637	10	\$4,990.00
93237	338	DEVINEY EQUIPMENT	16053	WO57821	VIN #0167 Bush Hog BH215-Repair Stump Jumper & Cylinder	001-201-636	10	\$1,197.68
			16042	WO57822	VIN #2715 Bush Hog-Repair Stump Jumpers & Cylinder	001-201-636	10	\$3,646.05
93243	2190	ENTERGY		115007286445	605 W GOVERNMENT ST	001-201-630	10	\$99.39
				290005692034	1379 W GOVERNMENT ST	001-201-630	10	\$89.84
				290005692033	1346 W GOVERNMENT ST	001-201-630	10	\$93.91
				15008113030	LOUIS WILSON DR	001-201-630	10	\$97.89

Report run by: ttrebotich

Page 15 of 38

07/13/2023



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
				325005327985	& HWY 80 HIGHWAY 80 AT TRICKHAMBRIDGE RD SIGNAL	001-201-630	10	\$106.34
93247	860	FLEETCOR TECHNOLOGIES		NP64666695	FUEL FOR WEEK 06/26/2023- 07/02/2023	001-201-525	10	\$135.18
				NP64713799	FUEL FOR WEEK 7/03/2023-7/09/2023	001-201-525	10	\$230.70
93255	575	HOME DEPOT CREDIT SERVICES		1220912	REPAIR BRIDGE RAILINGS- CROSSGATES SUBDV	001-201-637	10	\$36.94
						001-201-637	10	(\$0.74)
				2220907	REPAIR BRIDGE RAILINGS- CROSSGATES SUBDV	001-201-637	10	\$37.91
						001-201-637	10	(\$0.76)
93265	693	LEWIS ELECTRIC		M2023.105	SIGNAL REPAIR- HWY 80 AT I-20 EB RAMP	001-201-604	10	\$250.00
				M2023.102	SIGNAL REPAIR- HWY 80 AT VALUE RD-B/A 2/06/2023	001-201-720	10	\$49,805.00
				M2023.99	SIGNAL REPAIR- INT OF HWY 18 & I- 20 WB	001-201-604	10	\$350.00
93268	12879	MAGCOR INDUSTRIES		128620	P/R REIMBURSEMENT FOR WORK RELEASE- 06/30/2023	001-201-604	10	\$2,104.02
93273	6785	MICHAEL SCOTT WELLS	14457	07/05/2023-A	BEAVER ERADICATION MAINT-LOCATION #1 B/A 11/7/2016	001-201-600	10	\$125.00
			14456	07/05/2023-B	BEAVER	001-201-600	10	\$125.00

Report run by: ttrebotich

Page 16 of 38

07/13/2023



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
					ERADICATION MAINT-LOCATION #2-B/A 11/7/2016			
			14455	07/05/2023-C	BEAVER ERADICATION MAINT-LOCATION #3-B/A 11/7/2016	001-201-600	10	\$125.00
93282	2377	MURPHY'S LAWN & LANDSCAPE	16129	17221	Yard Restoration-647 & 649 Briars Bend- WO#48018	001-201-637	10	\$15,992.47
93283	7173	NJ FARMS INC	15887	15887	Concrete Repair-104 Rosemont Dr/WO#47319	001-201-637	10	\$1,700.00
			16114	16114	Concrete Repair-649 Briars Bend/WO#47984	001-201-637	10	\$3,168.00
93305	1141	SOUTHERN PINE ELECTRIC		7000208003 JUL 23	CLERK LIGHTS- 06/01 TO 07/05/2023	001-201-630	10	\$5,795.37
				7000208004 JUL 23	GREENFIELD/ORLE ANS-06/01 TO 07/05/2023	001-201-630	10	\$1,132.22
				7000208001 JUL 23	WINDSOR RIDGE- 06/01 TO 07/05/2023	001-201-630	10	\$586.26
				7351014 JUL 23	STONEGATE DR RED LIGHT-06/02 TO 07/05/2023	001-201-630	10	\$56.04
93311	4331	SUNCOAST INFRASTRUCTURE, INC.	15667	S23056-01F	434 Stoneybrook Drive-CCTV Storm Drain/WO#46917	001-201-604	10	\$1,662.00
93315	3187	THORNTON CONSTRUCTION CO INC		PR #2-FINAL	MARTIN RD DRAINAGE IMPROVEMENT PROJECT/PR #2- FINAL/PROJECT #2023-04	001-201-720	10	\$3,014.24
93326	2500	WASTE MANAGEMENT OF JACKSON		3129530-008-2	DUMPSTER AT CITY SHOP- 06/01/2023-	001-201-600	10	\$709.77



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
93329	4949	WILLIAMS EQUIPMENT & SUPPLY CO	16127	S-4114490	06/30/2023 Non-Woven Filter Fabric for Ditches	001-201-550	10	\$1,489.72
Total For Department				001-201				\$228,479.72
Dept# 001-220								
93212	12501	BRADY COMPANIES, LLC	16222	8164305	Janitorial Supplies	001-220-510	10	\$164.76
						001-220-510	10	\$96.78
						001-220-510	10	\$89.10
						001-220-510	10	\$316.00
						001-220-510	10	\$29.06
						001-220-510	10	\$434.70
						001-220-510	10	\$32.80
						001-220-510	10	\$452.16
						001-220-510	10	\$118.08
						001-220-510	10	\$250.80
93287	11723	PRIME EVENTS LLC	16150	593	FM-July Inflatable Rental	001-220-648	10	\$175.00
93301	4270	SHILPAM INC.	16130	38987	FM-Signage For New Parking Lot	001-220-648	10	\$108.51
Total For Department				001-220				\$2,267.75
Dept# 001-340								
93207	12922	AUTOMATED EARTHWORK SERVICES, LLC	15227	1184	Shiloh Fields 5, 6, 7 & 8-Grading USE 2%-B/A 2/6/23	001-340-720	10	\$14,352.96
						001-340-720	10	\$2,000.00
						001-340-720	10	\$1,000.00
93213	12141	BRAN SFM, LLC	14801	FUND0723	JULY OPERATING	001-340-600	10	\$183,977.00

Report run by: ttrebotich

Page 18 of 38

07/13/2023



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
93214	4919	BROADBAND VOICE, LLC		91676	FUNDING REQUEST FY-2023 AMP AND P&R PHONE-07/01/2023- 07/31/2023	001-340-605	10	\$186.64
93247	860	FLEETCOR TECHNOLOGIES		NP64666695	FUEL FOR WEEK 06/26/2023- 07/02/2023	001-340-525	10	\$699.02
				NP64713799	FUEL FOR WEEK 7/03/2023-7/09/2023	001-340-525	10	\$550.47
93268	12879	MAGCOR INDUSTRIES		128620	P/R REIMBURSEMENT FOR WORK RELEASE- 06/30/2023	001-340-604	10	\$3,423.35
93280	4590	MS DEPT OF REVENUE		07/06/2023	VEHICLE TAGS-VIN #1597 & VIN #2765	001-340-690		\$12.00
93325	1292	WARING OIL CO.	15550	252778	Off-Road Diesel Tank Located On Marquette Rd	001-340-525	10	\$2,633.82
93328	2429	WEST RANKIN UTILITY AUTHORITY	14461	SW-0723	MONTHLY SANITATION (SOLID WASTE) SERVICE	001-340-600	10	\$316.98
						001-340-600	10	\$635.85
Total For Department				001-340				\$209,788.09
Dept#	001-342							
93211	12360	BLACK FORREST LAWN CARE LLC	15442	1437-A	Appleridge Cemetery- 06/30/2023-B/A 3/6/23	001-342-604	10	\$250.00
			15445	1437-B	Highway 468 Cemetery-7/01/2023- B/A 3/6/23	001-342-604	10	\$1,050.00



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
			15446	1437-C	School Road Cemetery-7/01/2023- B/A 3/6/23	001-342-604	10	\$250.00
			15444	1437-D	Old Brandon Cemetery-7/01/2023- B/A 3/6/23	001-342-604	10	\$1,525.00
			15444	1427-A	Old Brandon Cemetery-6/23/2023- B/A 3/6/23	001-342-604	10	\$1,525.00
			15446	1427-B	School Road Cemetery-6/23/2023- B/A 3/6/23	001-342-604	10	\$250.00
			15445	1427-C	Highway 468 Cemetery-6/23/2023- B/A 3/6/23	001-342-604	10	\$1,050.00
			15442	1427-D	Appleridge Cemetery-6/23/2023- B/A 3/6/23	001-342-604	10	\$250.00
			15444	1463-A	Old Brandon Cemetery-7/07/2023- B/A 3/6/23	001-342-604	10	\$1,525.00
			15442	1463-B	Appleridge Cemetery-7/07/2023- B/A 3/6/23	001-342-604	10	\$250.00
			15446	1463-C	School Road Cemetery-7/07/2023- B/A 3/6/23	001-342-604	10	\$250.00
			15445	1463-D	Highway 468 Cemetery-7/07/2023- B/A 3/6/23	001-342-604	10	\$1,050.00
Total For Department				001-342				\$9,225.00

Dept# 001-350

93212	12501	BRADY COMPANIES, LLC	16224	8164259	Janitorial Supplies	001-350-510	10	\$301.44
						001-350-510	10	\$96.78

Report run by: ttrebotich



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
						001-350-510	10	\$59.39
						001-350-510	10	\$45.60
						001-350-510	10	\$59.88
93214	4919	BROADBAND VOICE, LLC		91678	CITY HALL AND LIBRARY PHONE- 07/01/2023- 07/31/2023	001-350-605	10	\$697.10
93225	207	CMRLS	14486	07/05/2023	T-1 LINE AT LIBRARY-JULY 2023	001-350-605	10	\$384.00
93245	786	EXELL/MS BOTTLE WATER		237198	WATER-LIBRARY ACCT #023270	001-350-640	10	\$15.94
			14453	220081	EQUIPMENT RENTAL-LIBRARY A#023270	001-350-640	10	\$11.00
				Total For Department	001-350			\$1,671.13
Dept#	001-351							
93205	11103	ARAMARK UNIFORM & CAREER APPAREL GROUP, INC		2780144932	MOPS FOR CITY HALL AND SENIOR CENTER	001-351-510	10	\$42.50
				2780147212	MOPS FOR CITY HALL AND SENIOR CENTER	001-351-510	10	\$42.50
93222	831	CLARION LEDGER #1098		CL5281705 JUL 23	CITY HALL AND SENIOR CENTER SUBSCRIPTIONS	001-351-695	10	\$47.50
				Total For Department	001-351			\$132.50
				Fund Total	001			\$722,134.30



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
Dept#		002-100						
93270	12671	MATTHEW MOLTER		INV-0336	DOGTEAMPRO ANNUAL SUBSCRIPTION	002-100-555	10	\$300.00
93312	2408	TCS WARE	15030	152974	Automated License Plate Readers-B/A 01/03/2023	002-100-729	10	\$59,990.00
Total For Department				002-100				\$60,290.00
Fund Total				002				\$60,290.00



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
Dept#	004-500							
93200	9867	Alpha Media, LLC		690145-1	LYNYRD SKYNYRD/WRKS- FM	004-500-615	10	\$403.75
93201	10473	AMAZON	16148	139M-PT7P- 7NQG	AMP-Green Room Refills/Needs	004-500-550	10	\$81.76
93202	10919	AMBIANCE LANDSCAPES, LLC	15747	14982	AMP-Landscape Services-B/A 04/03/2023	004-500-600	10	\$3,056.18
			15747	15089	AMP-Landscape Services-B/A 04/03/2023	004-500-600	10	\$3,056.18
93210	11419	Bell Media, LLC		098609	ONLINE SERVICES: SUPPORT/HOSTIN G- www.cityhallivems.c om	004-500-600	10	\$25.00
93212	12501	BRADY COMPANIES, LLC	16146	8159702	AMP-Janitorial Supplies	004-500-510	10	\$1,085.94
93214	4919	BROADBAND VOICE, LLC		91676	AMP AND P&R PHONE-07/01/2023- 07/31/2023	004-500-605	10	\$180.74
93216	9854	Capstar Radio Operating Company		8819897136	KOE WETZEL/WMSI-FM	004-500-615	10	\$362.10
				8819914857	PARKER MCCOLLUM/WMSI- FM	004-500-615	10	\$387.60
				8819954156	LYNYRD SKYNYRD/WJDX- AM	004-500-615	10	\$322.12
				8819955423	WILLIE NELSON/WMSI-FM	004-500-615	10	\$290.70
				8819954218	LYNYRD SKYNYRD/WMSI- FM	004-500-615	10	\$678.30



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
93221	1999	CINTAS CORPORATION NO 210		4160923972	MATS/AMPHITHEAT ER	004-500-510	10	\$307.28
				4161556137	MATS/AMPHITHEAT ER	004-500-510	10	\$307.28
93233	10020	Cumulus Broadcasting LLC		AA3490224	LYNYRD SKYNYRD/WSMS- FM	004-500-615	10	\$446.25
93241	370	ELCON ELECTRICAL CO. INC.		49827	SKY BOX #1- REPAIR CONDUIT & WIRING-INSTALL 2 NEW STEP LIGHTS	004-500-636	10	\$3,807.79
				49828	SKY BOX #2- REPAIR CONDUIT & WIRING-INSTALL 2 NEW STEP LIGHTS	004-500-636	10	\$3,807.79
93244	10035	ENTERPRISE HOLDING, INC	15989	33409891	AMP-VEHICLE RENTALS FOR CONCERTS	004-500-640	10	\$2,377.35
						004-500-640	10	\$270.86
						004-500-640	10	\$284.14
						004-500-640	10	\$383.97
93245	786	EXELL/MS BOTTLE WATER	14452	220947	EQUIPMENT RENTAL-AMP A#029737	004-500-640	10	\$11.00
93246	9859	First Natchez Radio Group		9904-1	ALABAMA/WQNZ- FM	004-500-615	10	\$54.40
				9904-2	ALABAMA/WQNZ- FM	004-500-615	10	\$493.00
93247	860	FLEETCOR TECHNOLOGIES		NP64666695	FUEL FOR WEEK 06/26/2023- 07/02/2023	004-500-525	10	\$15.10
93252	9767	H&E EQUIPMENT SERVICES, INC	15532	97388166	AMP-Purchase Two (2) Light Plants-B/A 3/20/2023	004-500-749	10	\$28,576.46
93255	575	HOME DEPOT CREDIT SERVICES		2542032	ANVIL 7" SNIPPERS	004-500-550	10	\$7.98
						004-500-550	10	(\$0.16)



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
				0092131	HUSKY STRAP AND MICROFIBER TOWELS	004-500-550	10	\$25.96
						004-500-636	10	\$8.98
						004-500-550	10	(\$0.70)
93266	9846	Live Nation Worldwide Inc		INV100172871	PARKER MCCOLLUM/RADIO CUT	004-500-615	10	\$275.00
				INV100171781	ALABAMA/HD TV CUT	004-500-615	10	\$1,100.00
93268	12879	MAGCOR INDUSTRIES		128620	P/R REIMBURSEMENT FOR WORK RELEASE- 06/30/2023	004-500-604	10	\$2,943.00
93272	4852	METRO MECHANICAL, INC.		60111	SERVICE CALL- WOMEN'S RESTROOM BY TICKET OFFICE- AMP	004-500-636	10	\$103.50
93275	6168	MIPCO IMPRESSION PRODUCTS, INC.	14494	236723	AMP COPIER	004-500-640	10	\$195.00
						004-500-640	10	\$363.35
93276	9862	Mississippi Authority for Educational Television		004616	JAMES TAYLOR/MPB	004-500-615	10	\$1,147.50
				004598	WIDESPREAD PANIC/MPB	004-500-615	10	\$1,020.00
93280	4590	MS DEPT OF REVENUE		07/06/2023	VEHICLE TAGS-VIN #1597 & VIN #2765	004-500-690		\$12.00
93286	985	POSTAGE BY PHONE		07/06/2023	POSTAGE FOR CITY HALL	004-500-691	10	\$116.49
93306	7866	SPOTON NEWCO, INC.		38721	MAY 2023 FP TRANS FEES-AMP	004-500-600	10	\$1,011.78
93307	12185	STANKIN RANKIN POTTIES LLC	15903	14402	AMP-Port-a-Potties- 6/27/2023-7/24/2023	004-500-640	10	\$170.00
93309	1158	STATE FIRE ACADEMY	14076	30823	CPR CLASS & CARDS-AMP EMPLOYEES	004-500-685	10	\$105.00



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
93313	4578	TECHSOURCE SOLUTIONS INC	15636	58781	AMP LABOR BILL- JUNE 2023	004-500-600	10	\$784.00
						004-500-600	10	\$1,564.00
			15636	58611	AMP LABOR BILL- MAY 2023	004-500-600	10	\$1,568.00
						004-500-600	10	\$1,053.50
93319	12618	TRUSTMARK VISA - CARLEY KEYES		05/15/2023	REBATE EARNED	004-500-550	10	(\$1.10)
			16147	TR #06171	AMP-Backstage Needs/Laundry	004-500-550	10	\$12.85
93322	9114	U.S. POSTAL SERVICE		07/07/2023 PO BOX 108	PO BOX 108-BOX RENTAL RENEWAL FEE	004-500-640	10	\$354.00
93323	4935	UNITED RENTALS (N.A.), INC.		218879468-004	AMP-LIGHT TOWER 11630272-6/23 TO 7/21/2023	004-500-640	10	\$616.00
93326	2500	WASTE MANAGEMENT OF JACKSON		3129792-0078-8	AMP DUMPSTER- 06/01/2023- 06/30/2023	004-500-600	10	\$1,121.29
				Total For Department	004-500			\$66,750.26
				Fund Total	004			\$66,750.26



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
Dept#		100-220						
93221	1999	CINTAS CORPORATION NO 210		4159556227	UNIFORMS	100-220-535	10	\$9.32
				4160257752	UNIFORMS	100-220-535	10	\$9.32
93228	11726	COMMUNITY BANK OF MISSISSIPPI	14462	190222	VACPAK LEAF & LITTER COLLECTOR/VACP AK STREET SWEEPER-36 MONTH LEASE	100-220-850	10	\$11,826.00
93232	10569	CROSS COUNTRY GROCERY, INC		06/30/2023	INMATE MEALS 06/30/2023	100-220-520	10	\$211.47
				07/07/2023	INMATE MEALS 07/07/2023	100-220-520	10	\$203.00
93247	860	FLEETCOR TECHNOLOGIES		NP64666695	FUEL FOR WEEK 06/26/2023- 07/02/2023	100-220-525	10	\$203.27
				NP64713799	FUEL FOR WEEK 7/03/2023-7/09/2023	100-220-525	10	\$185.09
93262	10529	K&S TRUCKING LLC		17464	VIN #0390 SANITATION TIRE REPAIR	100-220-540	10	\$25.00
93281	11299	MSLCP, LLC		402792- 06/08/2023	ADD'L INMATE MEAL 06/08/2023	100-220-520	10	\$12.99
				402795	INMATE MEALS 06/29/2023	100-220-520	10	\$132.66
				402796	INMATE MEALS 07/06/2023	100-220-520	10	\$238.57
93291	2583	RAMEY'S		000810094859	INMATE MEALS 07/03/2023	100-220-520	10	\$247.00
				000810094563	INMATE CUPS AND DRINKS-06/30/2023	100-220-520	10	\$34.36
				000810095225	INMATE CUPS, DRINKS, CONDIMENTS-	100-220-520	10	\$35.91



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
					07/07/2023			
				000810095152	INMATE CUPS, PLATES AND DRINKS-07/06/2023	100-220-520	10	\$36.72
				000810095462	INMATE MEALS 07/10/2023	100-220-520	10	\$277.66
				000810095577	INMATE MEALS 07/11/2023	100-220-520	10	\$257.66
				000810095681	INMATE CUPS AND DRINKS-07/12/2023	100-220-520	10	\$27.96
				000810095780	INMATE CUPS, PLATES, DRINKS & DRESSING- 07/13/2023	100-220-520	10	\$43.78
93303	1851	SONIC		CHK 173- 07/05/2023	INMATE MEALS 07/05/2023	100-220-520	10	\$228.09
				CHK 191- 07/12/2023	INMATE MEALS 07/12/2023	100-220-520	10	\$273.39
93328	2429	WEST RANKIN UTILITY AUTHORITY	14461	SW-0723	MONTHLY SANITATION (SOLID WASTE) SERVICE	100-220-603	10	\$144,088.28
Total For Department				100-220				\$158,607.50
Fund Total				100				\$158,607.50



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
Dept#	314-600							
93315	3187	THORNTON CONSTRUCTION CO INC		PAY REQUEST #5	GRANTS FERRY PKWY SEWER LINE EXT/PR #5/ARPA FUNDS/PROJECT 2021-21	314-600-714	10	\$245,567.44
Total For Department				314-600				\$245,567.44
Fund Total				314				\$245,567.44



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check Run #: 12862							ttrebotich	
Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
Dept#	400-450							
93327	1315	WEST RANKIN UTILITY AUTHORITY	14460	WW-0723	WASTEWATER (SEWER) BILLING	400-450-890	10	\$345,389.00
Total For Department				400-450	\$345,389.00			
Dept#	400-670							
93260	623	JACKSON PAPER COMPANY	16161	1344427	Copy Paper	400-670-500	10	\$128.10
93264	3889	LEC INC.	14531	20160410-31	WELL SITE WIRELESS MAINTENANCE AGREEMENT-B/A 10/03/2016	400-670-600	10	\$625.15
93267	4866	LOGICS		24813	IVR USAGE OVERAGES-JUNE 2023	400-670-600	10	\$138.78
93275	6168	MIPCO IMPRESSION PRODUCTS, INC.	14491	236845	PUBLIC WORKS COPIER	400-670-640	10	\$275.74
93286	985	POSTAGE BY PHONE		07/06/2023	POSTAGE FOR CITY HALL	400-670-640	10	\$223.45
93302	5241	SHRED-IT		8004205334	SHRED SERVICES-06/27/2023-PW AND CITY HALL	400-670-691	10	\$55.80
93305	1141	SOUTHERN PINE ELECTRIC		400028410	HEBRON HILL DR METER READING ANTENNA-05/17 TO 06/22/2023	400-670-600	10	\$66.25
93308	3699	STAPLES CONTRACT & COMMERCIAL, INC	16137	3541393876	HEBRON HILL DR METER READING ANTENNA-05/17 TO 06/22/2023	400-670-630	10	\$38.95
					Office Supplies	400-670-500	10	\$26.40
						400-670-500	10	\$125.11
						400-670-500	10	\$61.00



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check Run #: 12862							ttrebotich	
Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
93313	4578	TECHSOURCE SOLUTIONS INC		58176	SET UP PC LAPTOP FOR CARLY DEARMAN	400-670-600	10	\$318.50
Total For Department				400-670				\$2,083.23
Dept#	400-673							
93214	4919	BROADBAND VOICE, LLC		91675	CITY SHOP PHONE- 07/01/2023- 07/31/2023	400-673-605	10	\$126.35
93217	201	CARR PLUMBING		S1879945.001	WO#47969-WATER LEAK REPAIR-1106 STAR RD	400-673-637	10	\$12.42
93220	229	CENTRAL PIPE SUPPLY	16180	S100339536.00 1	Stock at Shop	400-673-550	10	\$469.50
						400-673-550	10	\$393.30
						400-673-550	10	\$179.30
						400-673-550	10	\$119.80
						400-673-550	10	\$733.56
						400-673-550	10	\$155.58
93221	1999	CINTAS CORPORATION NO 210		4159556227	UNIFORMS	400-673-535	10	\$13.82
						400-673-535	10	\$10.07
						400-673-535	10	\$12.17
						400-673-535	10	\$12.17
						400-673-535	10	\$11.33
						400-673-535	10	\$15.03
						400-673-535	10	\$9.68
						400-673-535	10	\$9.32
						400-673-535	10	\$9.68
						400-673-535	10	\$8.14
						400-673-535	10	\$13.09
						400-673-535	10	\$68.13



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
				4160257752	UNIFORMS	400-673-535	10	\$11.71
						400-673-535	10	\$13.82
						400-673-535	10	\$10.07
						400-673-535	10	\$12.17
						400-673-535	10	\$12.17
						400-673-535	10	\$11.33
						400-673-535	10	\$15.03
						400-673-535	10	\$9.68
						400-673-535	10	\$9.32
						400-673-535	10	\$9.68
						400-673-535	10	\$8.14
						400-673-535	10	\$13.09
						400-673-535	10	\$9.68
						400-673-535	10	\$11.71
93226	12500	COASTAL PROCESS LLC	14265	23051	iQ2 Scada Platform Upgrades at Well Sites	400-673-600	10	\$2,988.00
93230	274	CONSOLIDATED PIPE & SUPPLY CO., INC.	16112	0433859-000- 000	Stock at Shop	400-673-550	10	\$730.00
						400-673-550	10	\$1,625.00
						400-673-550	10	\$1,850.00
						400-673-550	10	\$440.00
93231	2442	CORE & MAIN, LP	16097	T087860 S740049	Stock at Shop	400-673-550	10	\$68.66
					IPERL/ALLY 6' 2W TRPL CABLE FOR WORK ON METERS	400-673-637	10	\$771.60
93234	2183	D&S SALES	16195	36096	1) Blades for 4200X Brush Cutter 2) Bucket Pins for VIN #0445 Komatsu PC88MR-11	400-673-636	10	\$112.28
						400-673-636	10	\$60.88
						400-673-636	10	\$25.66



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
93243	2190	ENTERGY		55007719625	311 OLD LAKE LAND DR WATER TANK	400-673-636 400-673-630	10 10	\$5.00 \$40.22
93245	786	EXELL/MS BOTTLE WATER	14451	219958	EQUIPMENT RENTAL-SHOP A#018566	400-673-640	10	\$11.00
93247	860	FLEETCOR TECHNOLOGIES		NP64666695	FUEL FOR WEEK 06/26/2023- 07/02/2023	400-673-525	10	\$1,216.17
				NP64713799	FUEL FOR WEEK 7/03/2023-7/09/2023	400-673-525	10	\$812.89
93249	463	FREDERICK'S SALES & SERV.	16096	01-77693	Service Stihl Gas Blower-Serial #502137163	400-673-636	10	\$50.91
93250	144	GILMORE BROS BUILDING SUPPLY	16107	119911	Stock at Shop	400-673-550 400-673-550 400-673-550 400-673-550	10 10 10 10	\$79.98 \$287.88 \$47.94 \$69.98
93254	9198	HD SUPPLY INC	16043	INV00046704	Stock at Shop- Cooling Masks & Gatorade	400-673-550 400-673-550 400-673-550	10 10 10	\$199.36 \$704.74 \$155.95
			16043	INV00050938	Stock at Shop- Gatorade	400-673-550	10	\$800.85
93255	575	HOME DEPOT CREDIT SERVICES		2542040	BATTERY FOR CUSTOMER DOOR BELL	400-673-636	10	\$6.87
						400-673-636	10	(\$0.14)
93257	13073	IKEYLESS LLC	16100	CKE-2257675	VIN #0992 2015 Ford F150-Spare Key	400-673-635	10	\$189.58
93258	598	INDUSTRIAL SUPPLIERS	16094	95429	Stock at Shop	400-673-550	10	\$216.00
93260	623	JACKSON PAPER COMPANY	16092	1343650	Stock at Shop/Trash Bags & Bleach	400-673-550 400-673-550	10 10	\$273.97 \$87.86



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
93261	12917	JOSEPH MOAK TRUCKING	16045	SA-51724C	Stock at Shop	400-673-550	10	\$4,994.00
93262	10529	K&S TRUCKING LLC		17418	VIN #0976 FORD F150 TIRE REPAIR	400-673-540	10	\$15.00
93264	3889	LEC INC.		103575-1A	WIRELESS PRESSURE MONITORS DATA FOR 7/01/2023- 7/01/2024	400-673-600	10	\$480.00
93268	12879	MAGCOR INDUSTRIES		128620	P/R REIMBURSEMENT FOR WORK RELEASE- 06/30/2023	400-673-604	10	\$4,037.94
93275	6168	MIPCO IMPRESSION PRODUCTS, INC.	14493	236716	SHOP COPIER	400-673-640	10	\$195.00
93282	2377	MURPHY'S LAWN & LANDSCAPE	16109	17192	Yard Restoration-127 Lakebend Cir/WO#47514	400-673-637	10	\$528.56
93288	1000	PUCKETT MACHINERY COMPANY	16134	WOJK5436681	VIN #0358 CAT 430E Backhoe- Replace Serpentine Belt	400-673-636	10	\$950.34
93289	1001	PUCKETT RENTS	16088	973299	VIN #5972 CAT 305E2 Mini Excavator-Replace Belt	400-673-636	10	\$392.34
93297	1038	REDDY ICE-JACKSON	14532	29-3181318	ICE FOR CREW AT CITY SHOP	400-673-550	10	\$257.40
93298	1048	REVELL HARDWARE		348206/2	CONNS FOR REPAIRS AT OVERBY TANK	400-673-637	10	\$12.76
93305	1141	SOUTHERN PINE ELECTRIC		400007199 JUL 23	11 CROSSWOODS RD-NEW LAKEBEND WATER WELL-06/01 TO 07/01/2023	400-673-630	10	\$4,402.68
93308	3699	STAPLES CONTRACT & COMMERCIAL, INC	16019	3540054684	HP Gray Ink Cartridge	400-673-500	10	\$88.61
			16019	7610805786-	CREDIT INVOICE	400-673-550	10	(\$88.61)

Report run by: ttrebotich

Page 34 of 38

07/13/2023



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
				001-001	3540054684- RETURNED GRAY INK CARTRIDGE			
93318	6845	TRI-STATE CHLORINATION	15872	8520	Chamber Well- Chlorine Sensor Element & Fluoride Pump	400-673-636	10	\$1,815.00
			15944	8521	Hospital Well- Fluoride Pump	400-673-636	10	\$1,815.00
			15945	8522	Pig Well-Fluoride Pump	400-673-636	10	\$1,815.00
			15919	8523	North Street Well- Fluoride Pump	400-673-636	10	\$1,815.00
				8633	ER-LAKEBEND WELL 2-HYDRO EJECTOR	400-673-636	10	\$450.00
93325	1292	WARING OIL CO.	16188	250765	Stock at Shop- Grease Ultra Duty	400-673-550	10	\$210.00
			14582	251994	Diesel For Tank At City Shop	400-673-525	10	\$1,178.30
93331	7932	WW SOLUTIONS		3026	WATER LEAK REPAIR 120 ORLEANS DRIVE	400-673-637	10	\$20,807.77
Total For Department				400-673				\$62,641.22
Dept#	400-680							
93221	1999	CINTAS CORPORATION NO 210		4159556227	UNIFORMS	400-680-535	10	\$11.55
						400-680-535	10	\$7.83
				4160257752	UNIFORMS	400-680-535	10	\$11.55
						400-680-535	10	\$7.83
93234	2183	D&S SALES	16195	36096	1) Blades for 4200X Brush Cutter 2) Bucket Pins for VIN #0445 Komatsu	400-680-636	10	\$705.54



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
93243	2190	ENTERGY		345005173834	PC88MR-11 105 KENNEDY FARM PKWY	400-680-630	10	\$42.12
				275006190698	476 EDGEWOOD XING PLE A LIFT	400-680-630	10	\$66.11
				405004547270	864 LONG LEAF CIRCLE	400-680-630	10	\$131.63
				335005287837	CORNERSTONE DR AND GRANTS FERRY	400-680-630	10	\$49.60
93247	860	FLEETCOR TECHNOLOGIES		NP64666695	FUEL FOR WEEK 06/26/2023- 07/02/2023	400-680-525	10	\$355.16
				NP64713799	FUEL FOR WEEK 7/03/2023-7/09/2023	400-680-525	10	\$358.77
93251	12957	GLEASON TIRES LLC	16098	06/23/2023-VIN #8633	VIN #8633 2008 Ford F350-Oil Change	400-680-635	10	\$132.94
93253	5991	HARVEY SERVICES INC	16111	6265	Provonce Park LS ID #17-Install New Check Valve	400-680-636	10	\$4,750.00
				6271	WO#48564-731 S COLLEGE ST- GRINDER PUMP REPAIR	400-680-636	10	\$670.00
				6270	WO#48518-700 SHILOH RD- INSTALL NEW GRINDER PUMP	400-680-722	10	\$3,345.50
				6257	WO#48519-1003 CANTERBURY PL E-GRINDER PUMP REPAIR	400-680-636	10	\$585.00
				6255	WO#48644- AMBIANCE LIFT STATION-UNCLOG FLOATS	400-680-636	10	\$585.00
				6241	WO#48367-1405 CASSANDRA PL-	400-680-637	10	\$585.00



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
				6269	UNCLOGGED GRINDER PUMP ER REPAIRS TO RICHLAND CREEK LIFT STATION	400-680-636	10	\$6,361.25
93255	575	HOME DEPOT CREDIT SERVICES	16133	5970043	Pressure Washer, Small Generator & Wet/Dry Vac	400-680-729	10	\$239.00
						400-680-729	10	\$949.00
						400-680-729	10	\$79.98
93264	3889	LEC INC.		103103-1A	RICHLAND CREEK LS DATA FOR 7/01/2023-7/01/2024	400-680-600	10	\$345.00
				103096-1A	JASMINE COVE LS- NEW SUBDV OFF HWY 468-DATA FOR 7/01/2023- 7/01/2024	400-680-600	10	\$345.00
93269	2999	MAGNOLIA PUMP & EQUIP INC	16131	3270	Stock at Shop- Grinder Pumps	400-680-722	10	\$4,200.00
93282	2377	MURPHY'S LAWN & LANDSCAPE	16123	17191	Yard Restoration-416 Thorngate Dr/WO#48013	400-680-637	10	\$1,184.79
			16170	17220	Yard Restoration- 4321 Lakeshore Dr/WO#48104	400-680-637	10	\$8,793.44
93305	1141	SOUTHERN PINE ELECTRIC		7720001 JUL 23	WILLOW CREEK DR-GFLD RNCH- CNTRY MDWS LS- 05/27 TO 06/28/2023	400-680-630	10	\$132.00
				7000208006 JUL 23	HWY 468 LIFT STATION-06/01 TO 07/01/2023	400-680-630	10	\$740.78
93311	4331	SUNCOAST INFRASTRUCTURE, INC.	15666	S23054-01F	418 Thorngate Drive- CCTV Sewer Line/WO#47073	400-680-604	10	\$1,662.00

Total For Department

400-680

\$37,433.37

Report run by: ttrebotich

Page 37 of 38

07/13/2023



City of Brandon
Check Register by Department for Checks Dated 7/17/2023

Check Run #: 12862

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
				Fund Total	400			\$447,546.82
				Grand Total				\$1,700,896.32



City of Brandon

Manual Check Batch #: 5426

Fiscal Year 2022 - 2023 10 - Jul

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount		Sequence #
GL Account #	Account Description	Tax	1099	Sales Tax Amount		Liq. Amount	Detail Amount	Detail Description
Check # 2217	Check Date: 6/28/2023							
10120	The Official Community Corporation		75231	6/28/2023	7/5/2023	\$82.00		100
004-000-302	TICKET SALES	N				\$0.00	\$82.00	Refund of overpayment - JT Fan Club ticket sales
				Invoice Total		\$0.00	\$82.00	
				Total for Check # 2217		\$0.00	\$82.00	
			Total for fund	004		\$0.00	\$82.00	
			Total for batch	5426		\$0.00	\$82.00	



City of Brandon
Check Register by Department for Checks Dated 7/12/2023

Check Run #: 12861

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
Dept#		001-161						
93197	5591	SUNBELT FIRE, INC.		00002055 RE- ISSUE	TWO (2) BATTERY PPV FANS-B/A 2/06/2023	001-161-730	10	\$9,910.00
93198	5591	SUNBELT FIRE, INC.		05/30/2023- FINAL PR RE- ISSUE	REPAIRS TO 2016 E-ONE PUMPER/FINAL PAY REQUEST-B/A 10/03/22	001-161-635		\$44,016.59
						001-161-740		\$18,676.03
Total For Department				001-161				\$72,602.62
Fund Total				001				\$72,602.62



City of Brandon
Check Register by Department for Checks Dated 7/12/2023

Check Run #: 12861

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
Dept# 100-220								
93196	11299	MSLCP, LLC		402790 RE- ISSUE	INMATE MEALS 05/25/2023	100-220-520	10	\$319.76
				402791 RE- ISSUE	INMATE MEALS 06/01/2023	100-220-520	10	\$211.34
Total For Department				100-220				\$531.10
Fund Total				100				\$531.10
Grand Total								\$73,133.72

CITY OF BRANDON
07/17/2023 Voided Claims

V #11299	MSLCP, LLC - Little Caesars	<u>\$531.10</u>
6/19/2023	Check #92980 / Voided in Logics 07/12/2023	\$531.10
	Check Voided Due To Company Losing A Hand Delivered Check	
	Check #93196 Was Re-Issued To Company To Replace Lost Check	
V #5591	Sunbelt Fire, Inc.	<u>\$72,602.62</u>
6/5/2023	Check #92816 / Voided in Logics 07/12/2023	\$72,602.62
	Check Voided Due To Company Needing Two (2) Separate Checks	
	Two (2) Separate Checks Were Re-Issued To The Company In The	
	Amounts of \$9,910.00-Check #93197 and \$62,692.62-Check #93198	



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: PAUL BRANNON
DATE: 07/12/2023
SUBJECT: **HEMPHILL REPAIR QUOTES**

Asking for your consideration to approve the following estimated quotes for storm drain, sink hole and water repairs as provided by Hemphill Construction Company under the current commodity bid pricing for General Construction Services and amend the budget accordingly.

1. 122 Meadow Pointe Cove – Replace 15” x 36” Tee & 20 LF of 15” Storm Drain
 - Quote amount: \$15,495.00
2. 316 Towne Street – Repair sinkhole in backyard
 - Quote amount: \$15,495.00
3. 209 Pear Orchard Drive – Repair 3 sinkholes along storm drain pipe leading to ditch behind property
 - Quote amount: \$22,560.00
4. Highway 18 between Brown Bottling & Railroad Tracks – Remove altitude valve and replace with spool pipe
 - Quote amount: \$5,165.00

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

1. Hemphill quotes for 07172023

122 Meadow Pointe			
Replace 15" x 36" Tee & 20 LF of 15" Storm Drain			
Item	Hourly Rate	Estimated Hours	Estimated Total
Foreman	\$94.00	30	\$2,820.00
Superintendent	\$105.00	15	\$1,575.00
Trackhoe and Operator (Cat 308 or EQUIV)	\$100.00	30	\$3,000.00
Front End Loader and Operator	\$105.00	30	\$3,150.00
Pipe Layer	\$39.00	30	\$1,170.00
Laborer	\$34.00	60	\$2,040.00
Pickup Truck	\$19.00	30	\$570.00
Flatbed Truck	\$22.00	30	\$660.00
Small Incidental Tools	\$17.00	30	\$510.00
Total			\$15,495.00

The above cost is an estimate only. Actual billing will be based on actual hours of work performed in the field.

City of Brandon to supply all material. Price does not include time for repairs to driveways, roadways, curbs, sod or fence.

316 Town Street			
Repair Sinkhole in Backyard			
Item	Hourly Rate	Estimated Hours	Estimated Total
Foreman	\$94.00	30	\$2,820.00
Superintendent	\$105.00	15	\$1,575.00
Trackhoe and Operator (Cat 308 or EQUIV)	\$100.00	30	\$3,000.00
Front End Loader and Operator	\$105.00	30	\$3,150.00
Pipe Layer	\$39.00	30	\$1,170.00
Laborer	\$34.00	60	\$2,040.00
Pickup Truck	\$19.00	30	\$570.00
Flatbed Truck	\$22.00	30	\$660.00
Small Incidental Tools	\$17.00	30	\$510.00
Total			\$15,495.00

The above cost is an estimate only. Actual billing will be based on actual hours of work performed in the field.

City of Brandon to supply all material. Price does not include time for repairs to driveways, roadways, curbs, sod or fence.

209 Pear Orchard			
Pour Collars around 36" RCP Joints at Sinkholes (3 Sinkholes)			
Item	Hourly Rate	Estimated Hours	Estimated Total
Foreman	\$94.00	40	\$3,760.00
Superintendent	\$105.00	20	\$2,100.00
Trackhoe and Operator (Cat 308 or EQUIV)	\$100.00	40	\$4,000.00
Front End Loader and Operator	\$105.00	40	\$4,200.00
Pipe Layer	\$39.00	40	\$1,560.00
Laborer	\$34.00	80	\$2,720.00
Pickup Truck	\$19.00	40	\$760.00
Flatbed Truck	\$22.00	40	\$880.00
Small Incidental Tools	\$17.00	40	\$680.00
Vacuum Excavator	\$83.00	20	\$1,660.00
Trench Box	\$6.00	40	\$240.00
Total			\$22,560.00

The above cost is an estimate only. Actual billing will be based on actual hours of work performed in the field.

City of Brandon to supply all material. Price does not include time for repairs to driveways, roadways, curbs, sod or fence.

Highway 18			
Remove Altitude Valve and Replace with Spool Pipe			
Item	Hourly Rate	Estimated Hours	Estimated Total
Foreman	\$94.00	10	\$940.00
Superintendent	\$105.00	5	\$525.00
Trackhoe and Operator (Cat 308 or EQUIV)	\$100.00	10	\$1,000.00
Front End Loader and Operator	\$105.00	10	\$1,050.00
Pipe Layer	\$39.00	10	\$390.00
Laborer	\$34.00	20	\$680.00
Pickup Truck	\$19.00	10	\$190.00
Flatbed Truck	\$22.00	10	\$220.00
Small Incidental Tools	\$17.00	10	\$170.00
Total			\$5,165.00

The above cost is an estimate only. Actual billing will be based on actual hours of work performed in the field.

City of Brandon to supply all material. Price does not include time for repairs to driveways, roadways, curbs, sod or fence.



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: PAUL BRANNON
DATE: 07/12/2023
SUBJECT: RICHLAND CREEK LIFT STATION REPAIRS BY HARVEY SERVICES

Asking for your consideration to approve the emergency repairs to the Lift Station at Richland Creek from Harvey Services at a cost of \$6,361.25 and authorize payment of the same.

The pumps went out on 6/28/23 due to the soft start going bad, because of a phase issue on the Southern Pine electrical pole. Harvey Services was contacted to replace the soft start and the city has been in contact with Southern Pine to address the phase issue.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

1. Harvey Services - invoice #6269

HARVEY SERVICES, INC.

8879 HWY 80

MORTON, MS 39117

Invoice

601-622-7675
Office Manager - Jean

Date	Invoice #
7/6/2023	6269

Bill To
City of Brandon 1000 Municipal Drive Brandon, MS 39042

Ship To
City of Brandon 1000 Municipal Drive Brandon, MS 39042

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		7/6/2023			

Quantity	Item Code	Description	Price Each	Amount
1	extra parts	Richland Creek Lift Station	4,911.25	4,911.25
1	service	New Soft Statrt TE3160 Amps	1,450.00	1,450.00
		Service fee to remove old soft start and install new (2 trips)		

Thank You for
Your business.
Stay Safe

601-750-1711

tharvey@harveyservices.net

Total

\$6,361.25



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: PAUL BRANNON
DATE: 07/12/2023
SUBJECT: CONSIDERATION TO DECLARE AS AN EMERGENCY THE WATER

Asking for your consideration to approve the following invoice for a leak repair at 120 Orleans Way as provided by WW Solutions, Inc under Emergency Action Services and amend the budget accordingly.

1. 120 Orleans Way – Water Leak Repair

- Invoice amount: \$20,807.77

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

1. WW Solutions - invoice #3026

WW Solutions, Inc.
P.O. Box 244
Florence, MS 39073
601-845-1309
wwsolutions01@gmail.com



INVOICE

BILL TO

City of Brandon
P. O. Box 1539
Brandon, MS 39073

INVOICE # 3026

DATE 06/13/2023

DUE DATE 06/28/2023

TERMS Net 15

ACTIVITY	QTY	RATE	AMOUNT
W/O# 48039 Water Leak in middle of road of Orleans Dr In front of Steak Escape The pipe was a cross at 14' Deep Called in by Randy Morehead Continuing W/O# 48039 Water Leak in middle of road of Orleans Dr In front of Steak Escape The pipe was a cross at 14' Deep Called in by Randy Morehead			
20 Superintendent	7	95.00	665.00
20 Superintendent	7	95.00	665.00
21 Foreman	7	70.00	490.00
22 Pipe Layer	7	30.00	210.00
22 Pipe Layer	7	30.00	210.00
61 Laborer	7	25.00	175.00
61 Laborer	7	25.00	175.00
61 Laborer	7	25.00	175.00
23	7	85.00	595.00

ACTIVITY	QTY	RATE	AMOUNT
Track hoe and Operator			
24	7	95.00	665.00
Vacuum Excavator			
25	7	20.00	140.00
Pickup			
25	7	20.00	140.00
Pickup			
Sales	7	21.00	147.00
Service Truck			
Sales	7	21.00	147.00
Service Truck			
Sales	7	21.00	147.00
Service Truck			
29	7	20.00	140.00
3" Pump			
20	13	95.00	1,235.00
Superintendent			
20	13	95.00	1,235.00
Superintendent			
21	13	70.00	910.00
Foreman			
21	13	70.00	910.00
Foreman			
22	13	30.00	390.00
Pipe Layer			
22	13	30.00	390.00
Pipe Layer			
61	13	25.00	325.00
Laborer			
Sales	13	145.00	1,885.00
Trackhoe			
50	1	1,350.00	1,350.00
Tractor W/ Lowboy			
23	13	85.00	1,105.00
Track hoe and Operator			
24	13	95.00	1,235.00
Vacuum Excavator			
Sales	1	1,000.00	1,000.00
14CY Dump Truck and Driver			
Sales	13	60.00	780.00
7CY Dump Trailer			
29	13	20.00	260.00
3" Pump			
25	13	20.00	260.00
Pickup			
25	13	20.00	260.00
Pickup			
25	13	20.00	260.00
Pickup			

ACTIVITY	QTY	RATE	AMOUNT
Sales	13	21.00	273.00
Service Truck			
Sales	13	21.00	273.00
Service Truck			
Sales	13	21.00	273.00
Service Truck			
02	1	1,312.77	1,312.77
Material and Parts (Stock Inventory)			
BALANCE DUE			\$20,807.77



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: PAUL BRANNON
DATE: 07/12/2023
SUBJECT: **ASHLEY FARMS & TRUCKING QUOTE - MARQUETTE RD**

Asking for your consideration to approve the following quote for tree grinding at Marquette Road as provided by Ashley Farms & Trucking under Professional Services and amend the budget accordingly.

1. Marquette Road – Tree Grinding

- Quote amount: \$111,000.00

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

1. Ashley Farms - quote for Marquette Rd

Marquette Road			
Grinding Trees			
Item	Hourly Rate	Estimated Hours	Estimated Total
Grinder	\$600.00	120	\$72,000.00
Shear	\$175.00	120	\$21,000.00
Backhoe	\$150.00	120	\$18,000.00
Total			\$111,000.00

The above cost is an estimate only. Actual billing will be based on actual hours of work performed in the field.



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: PAUL BRANNON
DATE: 07/12/2023
SUBJECT: GRANTS FERRY PARKWAY SEWER PAY REQUEST 5

Asking for your consideration to approve Pay Request 5 in the amount of \$245,567.44 from Thornton Construction Company for the Grants Ferry Parkway Sewer Line Extension Project and authorize payment of the same.

On January 3, 2023, the Board awarded the bid for the Grants Ferry Sewer Line Extension Project to Thornton Construction Company. This project will allow for the installation of approximately 18,000 linear feet of new sanitary sewer lines to serve currently unsewered areas in the Northeast portion of the City of Brandon. The Board approved permission to advertise for this project on April 18, 2022.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

1. Grants Ferry Sewer B-9063 Pay Request 5



July 12, 2023

Mr. Paul Brannon
Public Works Director
City of Brandon
1000 Municipal Dr.
Brandon, MS 39042

RE: City of Brandon
Grants Ferry Sewer Extension Project
B-9063
Pay Request #5

Dear Mr. Brannon:

Please find included in this packet all documentation and paperwork necessary for approval of Pay Request # 5 for construction services for the Grants Ferry Sewer Extension Project for Thornton Construction Co. Inc. in the amount of \$245,567.44.

We have reviewed this pay request and recommend this be submitted to the Board for their approval. Should you have any questions or need additional information, please do not hesitate to contact our office at 601-591-1077.

Sincerely,

Matthew Miller, P.E., P.L.S.
Benchmark Engineering & Surveying, LLC

cc: File: B-9063

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Grants Ferry Parkway Sewer Extension

5

Application Period: 6/1/23-6/30/23

7/3/2023

A										B		C	D	E	F		G		H		I
Bid Item No.	Item Description	Contract Information				Previous Quantity Installed	Quantity Installed This Period	Quantity Installed Total	Value of work installed previous periods	Value of Work Installed This Period	Value of work completed to date	Percent complete	Balance to Finish (B - G)								
		Item Quantity	Units	Unit Price	Total Value of Item (\$)																
1	Mobilization	1	LS	\$ 205,000.00	\$ 205,000.00	1.00		1.00	205,000.00		\$205,000.00	100.0%	\$ -								
2	Clearing and Grubbing	17	AC	\$ 5,140.00	\$ 87,380.00	15.00		15.00	77,100.00		\$77,100.00	88.2%	\$ 10,280.00								
3	Temp erosion control and maintenance	1	LS	\$ 93,556.00	\$ 93,556.00	0.40	0.10	0.50	37,422.40	9,355.60	\$46,778.00	50.0%	\$ 46,778.00								
4	200# Rip Rap w/ filter fabric	100	TN	\$ 147.00	\$ 14,700.00								\$ 14,700.00								
5	Railroad Mob / administrative fee	4	EA	\$ 500.00	\$ 2,000.00								\$ 2,000.00								
6	Railroad flagging and observation services	15	Days	\$ 1,350.00	\$ 20,250.00								\$ 20,250.00								
7	KCS Signage	4	EA	\$ 665.00	\$ 2,660.00								\$ 2,660.00								
8	Connect to exis. MH	1	EA	\$ 10,430.00	\$ 10,430.00	1.00		1.00	10,430.00		\$10,430.00	100.0%	\$ -								
9	Connect to exis lift station	1	EA	\$ 21,000.00	\$ 21,000.00								\$ 21,000.00								
10	Drop connection	1	EA	\$ 3,105.00	\$ 3,105.00								\$ 3,105.00								
11	8" SDR 26, 0-6	301	LF	\$ 39.75	\$ 11,964.75								\$ 11,964.75								
12	8" SDR 26, 6-8	575	LF	\$ 41.00	\$ 23,575.00								\$ 23,575.00								
13	8" SDR 26, 8-10	16	LF	\$ 72.00	\$ 1,152.00								\$ 1,152.00								
14	8" SDR 26, 10-12	23	LF	\$ 72.85	\$ 1,675.55								\$ 1,675.55								
15	8" SDR 26, 12-14	33	LF	\$ 75.25	\$ 2,483.25								\$ 2,483.25								
16	8" SDR 26, 14-16	42	LF	\$ 89.70	\$ 3,767.40								\$ 3,767.40								
17	10" SDR 26, 6-8	1008	LF	\$ 53.50	\$ 53,928.00								\$ 53,928.00								
18	10" SDR 26, 8-10	1689	LF	\$ 55.80	\$ 94,804.20								\$ 94,804.20								
19	10" SDR 26, 10-12	876	LF	\$ 62.65	\$ 54,881.40								\$ 54,881.40								
20	10" SDR 26, 12-14	298	LF	\$ 75.00	\$ 22,350.00								\$ 22,350.00								
21	10" SDR 26, 14-16	217	LF	\$ 74.90	\$ 16,253.30								\$ 16,253.30								
22	10" SDR 26, 16-18	146	LF	\$ 85.00	\$ 12,410.00								\$ 12,410.00								
23	10" SDR 26, 18-20	150	LF	\$ 93.00	\$ 13,950.00								\$ 13,950.00								
24	12" SDR 26, 0-6	115	LF	\$ 65.00	\$ 7,475.00								\$ 7,475.00								
25	12" SDR 26, 6-8	852	LF	\$ 68.50	\$ 58,362.00								\$ 58,362.00								
26	12" SDR 26, 8-10	1195	LF	\$ 73.35	\$ 87,653.25	241.00		241.00	17,677.35	\$17,677.35	\$17,677.35	20.2%	\$ 69,975.90								
27	12" SDR 26, 10-12	2727	LF	\$ 74.75	\$ 203,843.25	159.00		380.00	11,885.25	\$28,405.00	\$28,405.00	13.9%	\$ 175,438.25								
28	12" SDR 26, 12-14	263	LF	\$ 77.60	\$ 20,408.80	179.00		179.00	13,890.40	\$13,890.40	\$13,890.40	68.1%	\$ 6,518.40								
29	12" SDR 26, 14-16	66	LF	\$ 81.00	\$ 5,346.00								\$ 5,346.00								
30	12" SDR 26, 16-18	76	LF	\$ 128.00	\$ 9,728.00								\$ 9,728.00								
31	12" SDR 26, 18-20	70	LF	\$ 135.00	\$ 9,450.00								\$ 9,450.00								
32	15" SDR 26, 8-10	716	LF	\$ 93.00	\$ 66,588.00	268.00		268.00	24,924.00	\$24,924.00	\$24,924.00	37.4%	\$ 41,664.00								
33	15" SDR 26, 10-12	600	LF	\$ 95.00	\$ 57,000.00	545.00		765.00	51,775.00	\$72,675.00	\$72,675.00	127.5%	\$ (15,675.00)								
34	15" SDR 26, 12-14	1018	LF	\$ 98.00	\$ 99,764.00	815.00		1,020.00	20,090.00	\$99,960.00	\$99,960.00	100.2%	\$ (196.00)								
35	15" SDR 26, 14-16	154	LF	\$ 100.00	\$ 15,400.00	100.00		150.00	5,000.00	\$15,000.00	\$15,000.00	97.4%	\$ 400.00								
36	15" SDR 26, 16-18	82	LF	\$ 150.00	\$ 12,300.00	65.00		100.00	9,750.00	\$5,250.00	\$15,000.00	122.0%	\$ (2,700.00)								
37	18" SDR 26, 12-14	1395	LF	\$ 125.50	\$ 175,072.50	437.00		437.00	54,843.50	\$54,843.50	\$54,843.50	31.3%	\$ 120,229.00								
38	18" SDR 26, 14-16	1133	LF	\$ 135.00	\$ 152,955.00	1,540.00		1,540.00	207,900.00	\$207,900.00	\$207,900.00	135.9%	\$ (54,945.00)								
39	18" SDR 26, 16-18	897	LF	\$ 140.00	\$ 125,580.00	1,217.00		1,217.00	170,380.00	\$170,380.00	\$170,380.00	135.7%	\$ (44,800.00)								
40	18" SDR 26, 18-20	298	LF	\$ 170.00	\$ 50,660.00	485.00		485.00	82,450.00	\$82,450.00	\$82,450.00	162.8%	\$ (31,790.00)								
41	18" SDR 26, 20-22	250	LF	\$ 177.50	\$ 44,375.00	294.00		294.00	52,185.00	\$52,185.00	\$52,185.00	117.6%	\$ (7,810.00)								

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):		Grants Ferry Parkway Sewer Extension		5									
Application Period:		6/1/23-6/30/23		7/3/2023									
A			B	C	D	E	F	G	H		I		
Bid Item No.	Item Description	Item Quantity	Contract Information		Total Value of Item (\$)	Previous Quantity Installed	Quantity Installed This Period	Quantity Installed Total	Value of work installed previous periods	Value of Work Installed This Period	Value of work completed to date	Percent complete	Balance to Finish (B - G)
			Units	Unit Price									
42	48" MH, 6-8	5	EA	\$ 5,000.00	\$ 25,000.00								\$ 25,000.00
43	48" MH, 8-10	7	EA	\$ 5,500.00	\$ 38,500.00								\$ 38,500.00
44	48" MH, 10-12	7	EA	\$ 6,300.00	\$ 44,100.00								\$ 44,100.00
45	48" MH, 12-14	3	EA	\$ 7,430.00	\$ 22,290.00		2.00	2.00		14,860.00	\$ 14,860.00	66.7%	\$ 7,430.00
46	48" MH, 14-16	14	EA	\$ 8,100.00	\$ 113,400.00	3.00	3.00	6.00	24,300.00	24,300.00	\$ 48,600.00	42.9%	\$ 64,800.00
47	48" MH, 16-18	6	EA	\$ 9,755.00	\$ 58,530.00	4.00		4.00	39,020.00		\$ 39,020.00	66.7%	\$ 19,510.00
48	48" MH, 18-20	4	EA	\$ 11,340.00	\$ 45,360.00	4.00		4.00	45,360.00		\$ 45,360.00	100.0%	\$ -
49	48" MH, 20-22	3	EA	\$ 14,300.00	\$ 42,900.00	2.00		2.00	28,600.00		\$ 28,600.00	66.7%	\$ 14,300.00
50	48" MH, 22-24	2	EA	\$ 15,100.00	\$ 30,200.00								\$ 30,200.00
51	60" MH, 16-18	1	EA	\$ 16,400.00	\$ 16,400.00	1.00		1.00	16,400.00		\$ 16,400.00	100.0%	\$ -
52	20" Steel casing, open cut	100	LF	\$ 156.75	\$ 15,675.00								\$ 15,675.00
53	24" Steel casing, bored	453	LF	\$ 732.50	\$ 331,822.50								\$ 331,822.50
54	30" Steel casing, bored	100	LF	\$ 880.00	\$ 88,000.00	100.00		100.00		88,000.00	\$ 88,000.00	100.0%	\$ -
55	10" SDR 26 in 20" steel casing	100	LF	\$ 47.00	\$ 4,700.00								\$ 4,700.00
56	12" SDR 26 in 24" steel casing	453	LF	\$ 64.00	\$ 28,992.00								\$ 28,992.00
57	15" SDR 26 in 30" steel casing	100	LF	\$ 80.00	\$ 8,000.00	100.00		100.00		8,000.00	\$ 8,000.00	100.0%	\$ -
58	Select Bedding material, FM, AH (8" & 10")	1600	CY	\$ 74.80	\$ 119,680.00						\$ 119,680.00		\$ 119,680.00
59	Select Bedding material, #57 stone (12" and up)	4100	CY	\$ 80.30	\$ 329,230.00	2,217.50	498.00	2,715.50	178,065.25	39,989.40	\$ 218,054.65	66.2%	\$ 111,175.35
60	Permanent Seed and mulch	17	AC	\$ 1,600.00	\$ 27,200.00								\$ 27,200.00
					\$ 3,365,216.15					321,106.60	\$ 1,701,492.90	50.56%	\$ 1,663,723.25
Stored Material (from stored material - summary)					\$ 57,032.12								

DESCRIPTION	PREVIOUSLY RECEIVED		RECEIVED		TOTAL RECEIVED		PREVIOUS USED		CURRENT USED		TOTAL USED		STORED TOTAL		UNIT COST		UNIT		TOTAL COST	
	RECEIVED	CURRENT	RECEIVED	CURRENT	RECEIVED	CURRENT	USED	CURRENT	USED	TOTAL	USED	TOTAL	USED	TOTAL						
8" SDR 26	0				0		0				0		0		0		LF	\$	-	
10" SDR 26	0				0		0				0		0		0		LF	\$	-	
12" SDR 26	784				784		400		384		784		0		0	\$ 33.60	LF	\$	-	
15" SDR 26	2674				2674		1200		1103		2303		371		0	\$ 48.72	LF	\$	18,075.12	
18" SDR 26	4046				4046		4046				4046		0		0	\$ 67.57	LF	\$	-	
48" MH, 6-8	0				0		0				0		0		0		EA	\$	-	
48" MH, 8-10	0				0		0				0		0		0		EA	\$	-	
48" MH, 10-12	0				0		0				0		0		0		EA	\$	-	
48" MH, 12-14	1				1		0		2		2		0		0	\$ 3,298.00	EA	\$	-	
48" MH, 14-16	7				12		3		3		6		0		6	\$ 3,662.00	EA	\$	21,972.00	
48" MH, 16-18	4				4		4				4		0		0	\$ 4,027.00	EA	\$	-	
48" MH, 18-20	4				4		4				4		0		0	\$ 4,351.00	EA	\$	-	
48" MH, 20-22	2				2		2				2		0		0	\$ 4,634.00	EA	\$	-	
48" MH, 22-24	0				0		0				0		0		0		EA	\$	-	
60" MH, 16-18	1				1		1				1		0		0	\$ 5,455.00	EA	\$	-	
Manhole ring and covers	52				52		9				9		43		0	\$ 395.00	EA	\$	16,985.00	
20" Steel casing	0				0		0				0		0		0		LF	\$	-	
24" Steel casing	0				0		0				0		0		0		LF	\$	-	
30" Steel casing	0				0		0				0		0		0		LF	\$	-	
TOTAL COST TO DATE																			\$	57,032.12



6699 I-55 SOUTH
BYRAM, MS 39272

INVOICE 15264

Invoice Date: 6/9/2023

35

Sold to: 258
THORNTON CONSTRUCTION
115 BRAGG STREET
BRANDON, MS 39047

Job Number: 23-78
Ship to: Grants Ferry PKWY Sewer Ext.
Flowood, MS

SHIP DATE	SHIP VIA	F.O.B.	TERMS	PAGE
6/9/2023	Williams Trucking 3		Net 30	1
CUSTOMER PO#	LOAD	SALES REP	EXEMPT #	REFERENCE
		ce		15264

Qty	Item	Description	Weight	TX	Amount
-----	------	-------------	--------	----	--------

Structure: FSC

1		Fuel Surcharge - Wetcast	0	☐	
Structure Total					\$50.00

Structure: MH-39 14-16

1		48" Base 30" B Bottom w/WRA Special	4,005	☐	
1		48" Riser 48" w/WRA	3,460	☐	
1		48" Riser 48" w/WRA	3,460	☐	
1		48" Cone Eccentric 36" w/WRA	3,100	☐	
2		Boot 12" PVC 16" Hole Trelleborg	10	☐	
Structure Total					\$3,662.00

Structure: MH-40 14-16

1		48" Base 36" B Bottom w/WRA Special	4,425	☐	
1		48" Riser 48" w/WRA	3,460	☐	
1		48" Riser 48" w/WRA	3,460	☐	
1		48" Cone Eccentric 36" w/WRA	3,100	☐	
2		Boot 12" PVC 16" Hole Trelleborg	10	☐	
Structure Total					\$3,662.00

Structure: MH-41 14-16

1		48" Base 30" B Bottom w/WRA Special	4,005	☐	
1		48" Riser 48" w/WRA	3,460	☐	
1		48" Riser 48" w/WRA	3,460	☐	
1		48" Cone Eccentric 36" w/WRA	3,100	☐	
2		Boot 12" PVC 16" Hole Trelleborg	10	☐	
Structure Total					\$3,662.00



6699 I-55 SOUTH
BYRAM, MS 39272

INVOICE 15326

Invoice Date: 6/13/2023

35

Sold to: 258
THORNTON CONSTRUCTION
115 BRAGG STREET
BRANDON, MS 39047

Job Number: 23-78
Ship to: Grants Ferry PKWY Sewer Ext.
Flowood, MS

SHIP DATE	SHIP VIA	F.O.B.	TERMS	PAGE
6/13/2023	Williams Trucking 5		Net 30	1
CUSTOMER PO#	LOAD	SALES REP	EXEMPT #	REFERENCE
		ce		15326

Qty	Item	Description	Weight	TX	Amount
1	Structure: FSC	Fuel Surcharge - Wetcast	0	☐	
Structure Total					\$50.00
1	Structure: MH-42 12-14	48" Base 24" B Bottom w/WRA Special	3,565	☐	
1		48" Riser 48" w/WRA	3,460	☐	
1		48" Riser 48" w/WRA	3,460	☐	
1		48" Cone Eccentric 36" w/WRA	3,100	☐	
2		Boot 12" PVC 16" Hole Trelleborg	10	☐	
Structure Total					\$3,298.00
1	Structure: MH-43 14-16	48" Base 30" B Bottom w/WRA Special	4,005	☐	
1		48" Riser 48" w/WRA	3,460	☐	
1		48" Riser 48" w/WRA	3,460	☐	
1		48" Cone Eccentric 48" w/WRA	4,000	☐	
2		Boot 12" PVC 16" Hole Trelleborg	10	☐	
Structure Total					\$3,662.00
1	Structure: MH-45 14-16	48" Base 30" B Bottom w/WRA Special	4,005	☐	
1		48" Riser 48" w/WRA Eng	3,411	☐	
1		48" Riser 48" w/WRA	3,460	☐	
1		48" Cone Eccentric 48" w/WRA	4,000	☐	
2		Boot 12" PVC 16" Hole Trelleborg	10	☐	
1		Boot 8" PVC 12" Hole Trelleborg	5	☐	
Structure Total					\$3,662.00



6699 I-55 SOUTH
BYRAM, MS 39272

INVOICE 15326

Invoice Date: 6/13/2023

35

Sold to: 258
THORNTON CONSTRUCTION
115 BRAGG STREET
BRANDON, MS 39047

Job Number: 23-78
Ship to: Grants Ferry PKWY Sewer Ext.
Flowood, MS

SHIP DATE	SHIP VIA	F.O.B.	TERMS	PAGE
6/13/2023	Williams Trucking 5		Net 30	2
CUSTOMER PO#	LOAD	SALES REP	EXEMPT #	REFERENCE
		ce		15326

Total Weight 43,421

Please make check payable to Dunn Utility Products, LLC
P.O. Box 721420
Byram, MS 39272

Taxable	\$0.00
Non-Taxable	\$10,672.00
Sub Total	\$10,672.00
Tax	\$0.00
Invoice Total	\$10,672.00
Less Deposit	\$0.00
Invoice Balance	\$10,672.00



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: PAUL BRANNON
DATE: 07/13/2023
SUBJECT: **MULTI-USE TRAIL & SIDEWALK IMPROV. PAY REQ #10 & #11**

Consideration to approve Clear River Construction pay request # 10 in the amount of \$13,652.68 and # 11 in the amount of \$89,841.72 regarding the Multi-Use Trail and Sidewalk Improvements Project and authorize payment of the same.

ATTACHMENTS:

1. Benchmark Cover ltr
2. Clear River #10
3. Clear River #11



June 29, 2023

Mayor Butch Lee
City of Brandon
1000 Municipal Drive
Brandon, MS 39042

RE: Project Number STP-0013-00(053) LPA 108159/701000
City of Brandon
Hwy 80 Multi-Use Trail & Sidewalk Improvements Project
Project Update

Dear Mayor Lee:

As you are aware, the City of Brandon, Benchmark Engineering and Clear River Construction met on March 22, 2023 to discuss the completion of the above referenced project. On March 31, 2023, Clear Rivers submitted a schedule for completion of this project which included 38 working days for completion of the asphalt and pedestrian bridge. As of today, 41 working days have elapsed according to my records since this revised schedule was submitted. Clear River has stated multiple times that they do not agree with my assessment of working days and that they are not waiving their claim for additional time and costs.

Additionally, our records show that as of the end of May, 319 working days have elapsed with an original contract time of 120 working days. I have requested to meet with the contractor on multiple occasions in order that we may be able to reconcile our differences in the working day assessment, this discussion has not taken place to date. Furthermore, the contractor has two pay requests due for work performed during the month of May, Pay Request 10 for \$13,652.68, and Pay Request 11 for \$89,841.72, leaving a balance to finish of \$258,652.74. (see attached)

Per Section 108.06.1.2 of the Mississippi Standard Specifications for Road and Bridge Construction,

When the "percent complete" lags more than 40 percent behind the "percentage of elapsed time", the Contract may be terminated."

Per our calculations, the contractor is currently more than 40 percent behind schedule and the City has the right to notify the contractor of contract termination. Please advise as to the next steps the City would like to take, and we will assist as directed.

Sincerely,

Matthew Miller, PE, PLS
Benchmark Engineering & Surveying, LLC

Benchmark Engineering & Surveying, LLC
101 Highpointe Courte, Suite B - Brandon, MS 39042
660 Katherine Drive, Suite 301 - Flowood, MS 39232
P 601-591-1077 F 601-591-0711



June 27, 2023

Mr. Paul Brannon
Public Works Director
City of Brandon
1000 Municipal Drive
Brandon, MS 39042

RE: City of Brandon
Multi-Use Trail and Sidewalk Improvements
Project #STP-0013-00(053) LPA 108159/701000
B-7682
Pay Request #10 & #11

Dear Mr. Brannon:

Please find included in this packet all documentation and paperwork necessary for approval of Pay Request # 10 in the amount of \$13,652.68 and Pay Request #11 in the amount of \$89,841.72 for construction services for the City of Brandon Multi-Use Trail and Sidewalk Improvements Project for Clear River Construction Co. Inc.

We have reviewed this pay request and recommend this be submitted to the Board for their approval.

Should you have any questions or need additional information, please do not hesitate to contact our office at 601-591-1077.

Sincerely,

Matthew Miller, P.E., P.L.S.
Benchmark Engineering & Surveying, LLC

cc: File: B-7682

PAYMENT APPLICATION

Page 1

TO: Benchmark Engineering & Surveying, LLC 101 Highpointe Courte, Suite B Brandon, MS 39042 Attn: Matthew Miller, P. E. FROM: CLEAR RIVER CONSTRUCTION CO., INC. P. O. BOX 320820 FLOWOOD, MS. 39232 FOR: City of Brandon	PROJECT NAME AND LOCATION: Brandon Walking Trails STP-0013-00(053)LPA/108159-701000 101 Highpointe Courte, Suite B Brandon, MS 39042 ARCHITECT: Benchmark Engineering & Surveying, LLC 101 Highpointe Courte, Suite B Brandon, MS 39042	APPLICATION # 10 PERIOD THRU: 05/04/2023 PROJECT #s: DATE OF CONTRACT: 11/05/2020 PAYMENT TERMS: Net 30 Days PAYMENT DUE: 06/03/2023	Distribution to: ☐ OWNER ☐ ARCHITECT ☐ CONTRACTOR ☐ ☐
---	---	---	--

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
 Continuation Page is attached.

1. CONTRACT AMOUNT	\$1,037,693.55
2. SUM OF ALL CHANGE ORDERS	\$0.00
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$1,037,693.55
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$689,199.09
5. RETAINAGE:	
a. 0.00% of Completed Work (Columns D + E on Continuation Page)	\$0.00
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$0.00
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$689,199.09
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$675,546.41
8. PAYMENT DUE	\$13,652.68
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$348,494.46

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES	\$0.00	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: CLEAR RIVER CONSTRUCTION CO., INC.

By: [Signature] Date: 5-31-23

State of: MS

County of: SCOTT

Subscribed and sworn to before

me this 31st day of May 2023

Notary Public: Betty Beard

My Commission Expires: JULY 18, 2020



ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT.....

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT:

By: _____ Date: _____

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

PAYMENT APPLICATION

Quantum Software Solutions, Inc. Document

CONTINUATION PAGE

Page 2 of 10

PROJECT: Brandon Walking Trails
STP-0013-00(053)LPA/108159-701000

APPLICATION #: 10
DATE OF APPLICATION: 05/04/2023
PERIOD THRU: 05/04/2023
PROJECT #s:

Payment Application containing Contractor's signature is attached.

A	B	C		D	E	F	G		H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)	
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD						
		QTY	\$ AMT							
00001	Removal of Asphalt Pavement, All Depths \$19.99 PER SY	\$6,636.68 332.00	\$6,801.80 340.26	\$0.00 0.00	\$0.00 0.00	\$6,801.80 340.26	102%	(\$165.12) -8.26		
00002	Removal of Concrete Paved Ditch \$15.61 PER SY	\$749.28 48.00	\$686.84 44.00	\$0.00 0.00	\$0.00 0.00	\$686.84 44.00	92%	\$62.44 4.00		
00003	Removal of Concrete Pavement, All Depths \$9.56 PER SY	\$11,233.00 1,175.00	\$10,332.45 1,080.80	\$0.00 0.00	\$0.00 0.00	\$10,332.45 1,080.80	92%	\$900.55 94.20		
00004	Removal of Concrete Sidewalk \$24.97 PER SY	\$824.01 33.00	\$179.78 7.20	\$0.00 0.00	\$0.00 0.00	\$179.78 7.20	22%	\$644.23 25.80		
00005	Removal of Curb, All Types \$11.24 PER LF	\$4,664.60 415.00	\$5,582.91 496.70	\$0.00 0.00	\$0.00 0.00	\$5,582.91 496.70	120%	(\$918.31) -81.70		
00006	Removal of Inlet and Junction Box, All Types & Sizes \$499.64 PER EACH	\$499.64 1.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	0%	\$499.64 1.00		
00007	Removal of Legend, All Types \$1.87 PER SF	\$215.05 115.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	0%	\$215.05 115.00		
00008	Removal of Traffic Stripe \$1.25 PER LF	\$600.00 480.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	0%	\$600.00 480.00		
00009	Unclassified Excavation, FM, AH \$16.24 PER CY	\$3,215.52 198.00	\$1,949.61 120.05	\$0.00 0.00	\$0.00 0.00	\$1,949.61 120.05	61%	\$1,265.91 77.95		
00010	Borrow Excavation, AH, FME \$16.24 PER CY	\$40,746.16 2,509.00	\$39,953.65 2,460.20	\$8,886.53 547.20	\$0.00 0.00	\$48,840.18 3,007.40	120%	(\$8,094.02) -498.40		
	SUB-TOTALS	\$69,383.94	\$65,487.04	\$8,886.53	\$0.00	\$74,373.57	107%	(\$4,989.63)		

CONTINUATION PAGE

Quantum Software Solutions, Inc. Document

CONTINUATION PAGE

Page 3 of 10

PROJECT: Brandon Walking Trails
STP-0013-00(053)LPA/108159-701000

APPLICATION #: 10
DATE OF APPLICATION: 05/04/2023
PERIOD THRU: 05/04/2023
PROJECT #s:

Payment Application containing Contractor's signature is attached.

A	B	C		D	E	F	G		H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT		COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
				AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
		QTY	\$ AMT							
00011	Excess Excavation, FM, AH		\$17,028.60	\$8,366.61	\$2,517.76	\$0.00	\$10,884.37	64%	\$6,144.23	
	\$11.24 PER CY	1,515.00		744.36	224.00	0.00	968.36		546.64	
00012	Topsoil for Slope Treatment, Contractor Furnished		\$1,405.25	\$256.32	\$0.00	\$0.00	\$256.32	18%	\$1,148.93	
	\$56.21 PER CY	25.00		4.56	0.00	0.00	4.56		20.44	
00013	Topsoll for Plant Holes, Contractor Furnished		\$1,873.50	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,873.50	
	\$37.47 PER CY	50.00		0.00	0.00	0.00	0.00		50.00	
00014	Solid Sodding, Bermuda		\$2,739.80	\$472.56	\$0.00	\$0.00	\$472.56	17%	\$2,267.24	
	\$4.12 PER SY	665.00		114.70	0.00	0.00	114.70		550.30	
00015	Watering		\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$40.00	
	\$20.00 PER KGAL	2.00		0.00	0.00	0.00	0.00		2.00	
00016	Grassing		\$1,561.38	\$907.16	\$0.00	\$0.00	\$907.16	58%	\$654.22	
	\$1,561.38 PER ACRE	1.00		0.58	0.00	0.00	0.58		0.42	
00017	Agricultural Limestone		\$249.82	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$249.82	
	\$249.82 PER TON	1.00		0.00	0.00	0.00	0.00		1.00	
00018	Mulch, Vegetative Mulch		\$224.84	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$224.84	
	\$224.84 PER TON	1.00		0.00	0.00	0.00	0.00		1.00	
00019	Shrub Planting, Crimson Pygmy Barberry		\$780.75	\$749.52	\$0.00	\$0.00	\$749.52	96%	\$31.23	
	\$31.23 PER EACH	25.00		24.00	0.00	0.00	24.00		1.00	
00020	Shrub Plant, Red Drift Rose		\$1,623.96	\$1,093.05	\$0.00	\$0.00	\$1,093.05	67%	\$530.91	
	\$31.23 PER EACH	52.00		35.00	0.00	0.00	35.00		17.00	
	SUB-TOTALS		\$96,911.84	\$77,332.26	\$11,404.29	\$0.00	\$88,736.55	92%	\$8,175.29	

CONTINUATION PAGE

Quantum Software Solutions, Inc. Document

CONTINUATION PAGE

Page 4 of 10

PROJECT: Brandon Walking Trails
STP-0013-00(053)LPA/108159-701000

APPLICATION #: 10
DATE OF APPLICATION: 05/04/2023
PERIOD THRU: 05/04/2023
PROJECT #s:

Payment Application containing Contractor's signature is attached.

A	B	C		D	E	F	G		H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)	
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD						
		QTY	\$ AMT							
00021	Tree Planting, Chaste Tree		\$1,617.56	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,617.56	
	\$231.08 PER EACH	7.00		0.00	0.00	0.00	0.00		7.00	
00022	Tree Planting, Live Oak		\$14,208.60	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$14,208.60	
	\$405.96 PER EACH	35.00		0.00	0.00	0.00	0.00		35.00	
00023	Tree Planting, Sycamore		\$405.96	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$405.96	
	\$405.96 PER EACH	1.00		0.00	0.00	0.00	0.00		1.00	
00024	Bed Preparation		\$1,504.00	\$1,139.28	\$0.00	\$0.00	\$1,139.28	76%	\$364.72	
	\$0.94 PER SF	1,600.00		1,212.00	0.00	0.00	1,212.00		388.00	
00025	Straw Mulch, Class II		\$1,608.62	\$1,049.10	\$0.00	\$0.00	\$1,049.10	65%	\$559.52	
	\$34.97 PER EACH	46.00		30.00	0.00	0.00	30.00		16.00	
00026	Temporary Silt Fence		\$15,843.75	\$24,633.75	\$0.00	\$0.00	\$24,633.75	155%	(\$8,790.00)	
	\$3.75 PER LF	4,225.00		6,569.00	0.00	0.00	6,569.00		-2,344.00	
00027	Wattles, 12"		\$1,352.35	\$4,057.05	\$0.00	\$0.00	\$4,057.05	300%	(\$2,704.70)	
	\$7.31 PER LF	185.00		555.00	0.00	0.00	555.00		-370.00	
00028	Bollard, Per Plans		\$1,998.56	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,998.56	
	\$999.28 PER EACH	2.00		0.00	0.00	0.00	0.00		2.00	
00029	3/4" and Down Crushed Stone Base		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
	\$0.00 PER	0.00		0.00	0.00	0.00	0.00		0.00	
00030	Size 610 Crushed Stone Base		\$1,573.95	\$8,301.46	\$0.00	\$0.00	\$8,301.46	527%	(\$6,727.51)	
	\$74.95 PER TON	21.00		110.76	0.00	0.00	110.76		-89.76	
	SUB-TOTALS		\$137,025.19	\$116,512.90	\$11,404.29	\$0.00	\$127,917.19	93%	\$9,108.00	

CONTINUATION PAGE

Quantum Software Solutions, Inc. Document

CONTINUATION PAGE

Page 5 of 10

PROJECT: Brandon Walking Trails
STP-0013-00(053)LPA/108159-701000

APPLICATION #: 10
DATE OF APPLICATION: 05/04/2023
PERIOD THRU: 05/04/2023
PROJECT #s:

Payment Application containing Contractor's signature is attached.

A	B	C		D	E	F	G		H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)	
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD						
		QTY	\$ AMT							
00031	Size 825B Crushed Stone Base		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
	\$0.00 PER	0.00		0.00	0.00	0.00	0.00		0.00	
00032	12.5-mm, MT, Asphalt Pavement		\$81,680.42	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$81,680.42	
	\$133.03 PER TON	614.00		0.00	0.00	0.00	0.00		614.00	
00033	9.5-mm, MT, Asphalt Pavement		\$51,071.10	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$51,071.10	
	\$138.03 PER TON	370.00		0.00	0.00	0.00	0.00		370.00	
00034	Asphalt for Tack Coat		\$3,496.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,496.00	
	\$4.37 PER GAL	800.00		0.00	0.00	0.00	0.00		800.00	
00035	6" Reinforced Cement Concrete Pavement, Broom Finish		\$28,080.33	\$34,096.12	\$0.00	\$0.00	\$34,096.12	121%	(\$6,015.79)	
	\$99.93 PER SY	281.00		341.20	0.00	0.00	341.20		-60.20	
00036	Saw Cut, Full Depth		\$13,701.67	\$10,640.24	\$0.00	\$0.00	\$10,640.24	78%	\$3,061.43	
	\$7.87 PER LF	1,741.00		1,352.00	0.00	0.00	1,352.00		389.00	
00037	Class "B" Structural Concrete, Minor Structures		\$10,492.77	\$14,854.76	\$0.00	\$0.00	\$14,854.76	142%	(\$4,361.99)	
	\$1,498.97 PER CY	7.00		9.91	0.00	0.00	9.91		-2.91	
00038	Reinforcing Steel		\$1,242.00	\$1,242.00	\$0.00	\$0.00	\$1,242.00	100%	\$0.00	
	\$1.50 PER LBS	828.00		828.00	0.00	0.00	828.00		0.00	
00039	18" Reinforced Concrete Pipe, Class III		\$899.36	\$8,993.60	\$0.00	\$0.00	\$8,993.60	1000%	(\$8,094.24)	
	\$224.84 PER LF	4.00		40.00	0.00	0.00	40.00		-36.00	
00040	34" Reinforced Concrete Pipe, Class III		\$1,798.68	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,798.68	
	\$149.89 PER LF	12.00		0.00	0.00	0.00	0.00		12.00	
	SUB-TOTALS		\$329,487.52	\$186,339.62	\$11,404.29	\$0.00	\$197,743.91	60%	\$131,743.61	

CONTINUATION PAGE

Quantum Software Solutions, Inc. Document

CONTINUATION PAGE

Page 6 of 10

PROJECT: Brandon Walking Trails
STP-0013-00(053)LPA/108159-701000

APPLICATION #: 10
DATE OF APPLICATION: 05/04/2023
PERIOD THRU: 05/04/2023
PROJECT #s:

Payment Application containing Contractor's signature is attached.

A	B	C		D	E	F	G		H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT		COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
				AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
		QTY	\$ AMT							
00041	48" Reinforced Concrete Pipe, Class III \$383.06 PER LF	12.00	\$4,596.72	\$6,128.96	\$0.00	\$0.00	\$6,128.96	133%	(\$1,532.24)	
00042	29" x 18" Concrete Arch Pipe, Class A III \$108.47 PER LF	76.00	\$8,243.72	\$2,603.28	\$0.00	\$0.00	\$2,603.28	32%	\$5,640.44	
00043	29" x 18" Concrete Arch Pipe End Section \$1,186.65 PER EACH	1.00	\$1,186.65	\$1,186.65	\$0.00	\$0.00	\$1,186.65	100%	\$0.00	
00044	18" END SECTION REMOVED AND RELAID \$687.01 PER EACH	2.00	\$1,374.02	\$2,061.03	\$0.00	\$0.00	\$2,061.03	150%	(\$687.01)	
00045	24" END SECTION REMOVED AND RELAID \$811.92 PER EACH	1.00	\$811.92	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$811.92	
00046	Castings \$4.37 PER LBS	880.00	\$3,845.60	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,845.60	
00047	Gratings \$4.37 PER LBS	244.00	\$1,066.28	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,066.28	
00048	Concrete Sidewalk, With Reinforcement \$66.20 PER SY	780.00	\$51,636.00	\$38,043.15	\$0.00	\$0.00	\$38,043.15	74%	\$13,592.85	
00049	Detactable Warning Panels \$24.36 PER SF	290.00	\$7,064.40	\$1,948.80	\$0.00	\$0.00	\$1,948.80	28%	\$5,115.60	
00050	Concrete Curb, Header \$37.47 PER LF	602.00	\$22,556.94	\$31,549.74	\$0.00	\$0.00	\$31,549.74	140%	(\$8,992.80)	
	SUB-TOTALS		\$431,869.77	\$269,861.23	\$11,404.29	\$0.00	\$281,265.52	65%	\$150,604.25	

CONTINUATION PAGE

Quantum Software Solutions, Inc. Document

CONTINUATION PAGE

Page 7 of 10

PROJECT: Brandon Walking Trails
STP-0013-00(053)LPA/108159-701000

APPLICATION #: 10
DATE OF APPLICATION: 05/04/2023
PERIOD THRU: 05/04/2023
PROJECT #s:

Payment Application containing Contractor's signature is attached.

A	B	C		D	E	F	G		H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)	
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD						
		QTY	\$ AMT							
00051	Concrete Integral Curb, Type 1		\$2,772.78	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,772.78	
	\$37.47 PER LF	74.00		0.00	0.00	0.00	0.00		74.00	
00052	Combination Concrete Curb and Gutter Type 1 Modified		\$6,744.60	\$2,682.85	\$0.00	\$0.00	\$2,682.85	40%	\$4,061.75	
	\$37.47 PER LF	180.00		71.60	0.00	0.00	71.60		108.40	
00053	Combination Concrete Curb and Gutter Type 2		\$1,617.64	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,617.64	
	\$43.72 PER LF	37.00		0.00	0.00	0.00	0.00		37.00	
00054	Combination Concrete Curb and Gutter Type 2 Modified		\$2,248.20	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,248.20	
	\$49.96 PER LF	45.00		0.00	0.00	0.00	0.00		45.00	
00055	Combination Concrete Curb and Gutter Type 3A		\$2,011.12	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,011.12	
	\$43.72 PER LF	46.00		0.00	0.00	0.00	0.00		46.00	
00056	Concrete Driveway, With Reinforcement		\$73,096.56	\$63,369.24	\$0.00	\$0.00	\$63,369.24	87%	\$9,727.32	
	\$94.44 PER SY	774.00		671.00	0.00	0.00	671.00		103.00	
00057	Concrete Median and/or Island Pavement, 4-inch		\$6,089.25	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$6,089.25	
	\$81.19 PER SY	75.00		0.00	0.00	0.00	0.00		75.00	
00058	Maintenance of Traffic		\$37,473.09	\$22,858.58	\$2,248.39	\$0.00	\$25,106.97	67%	\$12,366.12	
	\$37,473.09 PER LS	1.00		0.61	0.06	0.00	0.67		0.33	
00059	Additional Construction Signs		\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$10.00	
	\$10.00 PER SF	1.00		0.00	0.00	0.00	0.00		1.00	
00060	MOBILIZATION		\$56,062.08	\$50,455.80	\$0.00	\$0.00	\$50,455.80	90%	\$5,606.28	
	\$56,062.08 PER LS	1.00		0.90	0.00	0.00	0.90		0.10	
	SUB-TOTALS		\$619,995.09	\$409,227.71	\$13,652.68	\$0.00	\$422,880.38	68%	\$197,114.71	

CONTINUATION PAGE

Quantum Software Solutions, Inc. Document

CONTINUATION PAGE

Page 8 of 10

PROJECT: Brandon Walking Trails
STP-0013-00(053)LPA/108159-701000

APPLICATION #: 10
DATE OF APPLICATION: 05/04/2023
PERIOD THRU: 05/04/2023
PROJECT #s:

Payment Application containing Contractor's signature is attached.

A	B	C		D	E	F	G		H	I
		SCHEDULED AMOUNT		COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
ITEM #	WORK DESCRIPTION	QTY	\$ AMT	AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
00061	6" Thermoplastic Edge Stripe, Continuous White \$1.87 PER LF	600.00	\$1,122.00	0.00	0.00	0.00	0.00	0%	\$1,122.00	
00062	6" Thermoplastic Traffic Stripe, Skip Yellow \$1.25 PER LF	190.00	\$237.50	0.00	0.00	0.00	0.00	0%	\$237.50	
00063	6" Thermoplastic Traffic Stripe, Continuous Yellow \$1.87 PER LF	160.00	\$299.20	0.00	0.00	0.00	0.00	0%	\$299.20	
00064	Thermoplastic Detailed Stripe, White \$2.50 PER LF	1,920.00	\$4,800.00	0.00	0.00	0.00	0.00	0%	\$4,800.00	
00065	Thermoplastic Legend, White \$8.74 PER SF	154.00	\$1,345.96	0.00	0.00	0.00	0.00	0%	\$1,345.96	
00066	Thermoplastic Legend, White \$6.25 PER LF	440.00	\$2,750.00	0.00	0.00	0.00	0.00	0%	\$2,750.00	
00067	6" High Performance Cold Plastic Traffic Stripe, Continuous \$8.74 PER LF	100.00	\$874.00	0.00	0.00	0.00	0.00	0%	\$874.00	
00068	Stand Roadside Signs, Sheet Aluminum, 0.125' Thickness \$66.20 PER SF	87.00	\$5,759.40	0.00	0.00	0.00	0.00	0%	\$5,759.40	
00069	Steel U-Section Posts, 3.0 lb/ft \$10.62 PER LF	208.00	\$2,208.96	0.00	0.00	0.00	0.00	0%	\$2,208.96	
00070	Solid State Traffic Actuated Controlled, Type 1 \$11,241.93 PER EACH	1.00	\$11,241.93	0.00	0.00	0.00	0.00	0%	\$11,241.93	
	SUB-TOTALS		\$650,634.04	\$409,227.71	\$13,652.68	\$0.00	\$422,880.38	65%	\$227,753.66	

CONTINUATION PAGE

Quantum Software Solutions, Inc. Document

CONTINUATION PAGE

Page 9 of 10

PROJECT: Brandon Walking Trails
STP-0013-00(053)LPA/108159-701000

APPLICATION #: 10
DATE OF APPLICATION: 05/04/2023
PERIOD THRU: 05/04/2023
PROJECT #s:

Payment Application containing Contractor's signature is attached.

A	B	C		D	E	F	G		H	I			
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT		COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)			
				AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD								
		QTY	\$ AMT										
00071	Traffic Signal Head, Type 6		\$4,496.76		\$0.00		\$0.00		\$0.00	0%	\$4,496.76		
	\$1,124.19 PER EACH	4.00		0.00		0.00		0.00			4.00		
00072	Electric Cable, Underground in Conduit, ISMA 20-1, AWG 12,5		\$427.80		\$0.00		\$0.00		\$0.00	0%	\$427.80		
	\$0.62 PER LF	690.00		0.00		0.00		0.00			690.00		
00073	Traffic Signal Conduit, Underground, PVC Coated, 1"		\$681.98		\$0.00		\$0.00		\$0.00	0%	\$681.98		
	\$26.23 PER LF	26.00		0.00		0.00		0.00			26.00		
00074	Vehicle Loop Assemblies		\$30,789.82		\$10,400.70		\$0.00		\$10,400.70	34%	\$20,389.12		
	\$18.74 PER LF	1,643.00		555.00		0.00		555.00			1,088.00		
00075	Shielded Cable, AWG #18, 4 Conductor		\$21.12		\$0.00		\$0.00		\$0.00	0%	\$21.12		
	\$0.06 PER LF	352.00		0.00		0.00		0.00			352.00		
00076	Accessible Pedestrial Detection Assembly		\$13,740.12		\$0.00		\$0.00		\$0.00	0%	\$13,740.12		
	\$3,435.03 PER EACH	4.00		0.00		0.00		0.00			4.00		
00077	Retaining Wall System, Modular Block		\$4,103.33		\$5,092.63		\$0.00		\$5,092.63	124%	(\$989.30)		
	\$56.21 PER SF	73.00		90.60		0.00		90.60			-17.60		
00078	Tree Planting (Loblolly Pine)		\$1,623.84		\$0.00		\$0.00		\$0.00	0%	\$1,623.84		
	\$405.96 PER EACH	4.00		0.00		0.00		0.00			4.00		
00079	Tree Planting (Pond Cypress)		\$811.92		\$0.00		\$0.00		\$0.00	0%	\$811.92		
	\$405.96 PER EACH	2.00		0.00		0.00		0.00			2.00		
00080	Bicycle Rack		\$811.92		\$0.00		\$0.00		\$0.00	0%	\$811.92		
	\$811.92 PER EACH	1.00		0.00		0.00		0.00			1.00		
	SUB-TOTALS		\$708,142.65		\$424,721.03		\$13,652.68		\$0.00		\$438,373.71	62%	\$269,768.94

CONTINUATION PAGE

Quantum Software Solutions, Inc. Document

CONTINUATION PAGE

Page 10 of 10

PROJECT: Brandon Walking Trails
STP-0013-00(053)LPA/108159-701000

APPLICATION #: 10
DATE OF APPLICATION: 05/04/2023
PERIOD THRU: 05/04/2023
PROJECT #s:

Payment Application containing Contractor's signature is attached.

A	B	C	D	E	F	G	H	I	
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
		QTY	\$ AMT						
00081	Pedestrial Bridge, Per Plans	\$323,517.68	\$248,227.20	\$0.00	\$0.00	\$248,227.20	77%	\$75,290.48	
	\$323,517.68 PER LS	1.00	0.77	0.00	0.00	0.77		0.23	
00082	Pedestrial Pushbutton Pole, Per Plans	\$3,247.66	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,247.66	
	\$1,623.83 PER EACH	2.00	0.00	0.00	0.00	0.00		2.00	
00083	Shrub Planting (Andorra Juniper)	\$1,811.34	\$1,623.96	\$0.00	\$0.00	\$1,623.96	90%	\$187.38	
	\$31.23 PER EACH	58.00	52.00	0.00	0.00	52.00		6.00	
00084	Shrub Planting (Hameln Dwarf Fountain Grass)	\$974.22	\$974.22	\$0.00	\$0.00	\$974.22	100%	\$0.00	
	\$37.47 PER EACH	26.00	26.00	0.00	0.00	26.00		0.00	

CONTINUATION PAGE

Quantum Software Solutions, Inc. Document

PAYMENT APPLICATION

Page 1

TO: Benchmark Engineering & Surveying, LLC 101 Highpointe Courte, Suite B Brandon, MS 39042 Attn: Matthew Miller, P. E. FROM: CLEAR RIVER CONSTRUCTION CO., INC. P. O. BOX 320820 FLOWOOD, MS. 39232 FOR: City of Brandon	PROJECT NAME AND LOCATION: Brandon Walking Trails STP-0013-00(053)LPA/108159-701000 101 Highpointe Courte, Suite B Brandon, MS 39042 ARCHITECT: Benchmark Engineering & Surveying, LLC 101 Highpointe Courte, Suite B Brandon, MS 39042	APPLICATION # 11 PERIOD THRU: 05/04/2023 PROJECT #s: DATE OF CONTRACT: 11/05/2020 PAYMENT TERMS: Net 30 Days PAYMENT DUE: 07/19/2023	Distribution to: ☐ OWNER ☐ ARCHITECT ☐ CONTRACTOR ☐ ☐
---	---	---	--

CONTRACTOR'S SUMMARY OF WORK

Application is made for payment as shown below.
 Continuation Page is attached.

1. CONTRACT AMOUNT	\$1,037,693.55
2. SUM OF ALL CHANGE ORDERS	\$0.00
3. CURRENT CONTRACT AMOUNT (Line 1 +/- 2)	\$1,037,693.55
4. TOTAL COMPLETED AND STORED (Column G on Continuation Page)	\$779,040.81
5. RETAINAGE:	
a. 0.00% of Completed Work (Columns D + E on Continuation Page)	\$0.00
b. 0.00% of Material Stored (Column F on Continuation Page)	\$0.00
Total Retainage (Line 5a + 5b or Column I on Continuation Page)	\$0.00
6. TOTAL COMPLETED AND STORED LESS RETAINAGE (Line 4 minus Line 5 Total)	\$779,040.81
7. LESS PREVIOUS PAYMENT APPLICATIONS	\$689,199.09
8. PAYMENT DUE	\$89,841.72
9. BALANCE TO COMPLETION (Line 3 minus Line 6)	\$258,652.74

SUMMARY OF CHANGE ORDERS	ADDITIONS	DEDUCTIONS
Total changes approved in previous months	\$0.00	\$0.00
Total approved this month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
NET CHANGES	\$0.00	

Contractor's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) the Work has been performed as required in the Contract Documents, (2) all sums previously paid to Contractor under the Contract have been used to pay Contractor's costs for labor, materials and other obligations under the Contract for Work previously paid for, and (3) Contractor is legally entitled to this payment.

CONTRACTOR: CLEAR RIVER CONSTRUCTION CO., INC.

By: 

Date: 6-19-23

State of: MS

County of: SCOTT

Subscribed and sworn to before

me this 19th day of June 2023

Notary Public: Betty Beard

My Commission Expires: JULY 18, 2020



ARCHITECT'S CERTIFICATION

Architect's signature below is his assurance to Owner, concerning the payment herein applied for, that: (1) Architect has inspected the Work represented by this Application, (2) such Work has been completed to the extent indicated in this Application, and the quality of workmanship and materials conforms with the Contract Documents, (3) this Application for Payment accurately states the amount of Work completed and payment due therefor, and (4) Architect knows of no reason why payment should not be made.

CERTIFIED AMOUNT.....

(If the certified amount is different from the payment due, you should attach an explanation. Initial all the figures that are changed to match the certified amount.)

ARCHITECT:

By: _____

Date: _____

Neither this Application nor payment applied for herein is assignable or negotiable. Payment shall be made only to Contractor, and is without prejudice to any rights of Owner or Contractor under the Contract Documents or otherwise.

PAYMENT APPLICATION

Quantum Software Solutions, Inc. Document

CONTINUATION PAGE

Page 2 of 10

PROJECT: Brandon Walking Trails
STP-0013-00(053)LPA/108159-701000

APPLICATION #: 11
DATE OF APPLICATION: 06/19/2023
PERIOD THRU: 05/04/2023
PROJECT #s:

Payment Application containing Contractor's signature is attached.

A	B	C		D	E	F	G		H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)	
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD						
		QTY	\$ AMT							
00001	Removal of Asphalt Pavement, All Depths \$19.99 PER SY	\$6,636.68 332.00	\$6,801.80 340.26	\$0.00 0.00	\$0.00 0.00	\$6,801.80 340.26	102%	(\$165.12) -8.26		
00002	Removal of Concrete Paved Ditch \$15.61 PER SY	\$749.28 48.00	\$686.84 44.00	\$0.00 0.00	\$0.00 0.00	\$686.84 44.00	92%	\$62.44 4.00		
00003	Removal of Concrete Pavement, All Depths \$9.56 PER SY	\$11,233.00 1,175.00	\$10,332.45 1,080.80	\$0.00 0.00	\$0.00 0.00	\$10,332.45 1,080.80	92%	\$900.55 94.20		
00004	Removal of Concrete Sidewalk \$24.97 PER SY	\$824.01 33.00	\$179.78 7.20	\$0.00 0.00	\$0.00 0.00	\$179.78 7.20	22%	\$644.23 25.80		
00005	Removal of Curb, All Types \$11.24 PER LF	\$4,664.60 415.00	\$5,582.91 496.70	\$595.72 53.00	\$0.00 0.00	\$6,178.63 549.70	132%	(\$1,514.03) -134.70		
00006	Removal of Inlet and Junction Box, All Types & Sizes \$499.64 PER EACH	\$499.64 1.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	0%	\$499.64 1.00		
00007	Removal of Legend, All Types \$1.87 PER SF	\$215.05 115.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	0%	\$215.05 115.00		
00008	Removal of Traffic Stripe \$1.25 PER LF	\$600.00 480.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	0%	\$600.00 480.00		
00009	Unclassified Excavation, FM, AH \$16.24 PER CY	\$3,215.52 198.00	\$1,949.61 120.05	\$0.00 0.00	\$0.00 0.00	\$1,949.61 120.05	61%	\$1,265.91 77.95		
00010	Borrow Excavation, AH, FME \$16.24 PER CY	\$40,746.16 2,509.00	\$48,840.18 3,007.40	\$935.42 57.60	\$0.00 0.00	\$49,775.60 3,065.00	122%	(\$9,029.44) -556.00		
	SUB-TOTALS	\$69,383.94	\$74,373.57	\$1,531.14	\$0.00	\$75,904.71	109%	(\$6,520.77)		

CONTINUATION PAGE

Quantum Software Solutions, Inc. Document

CONTINUATION PAGE

Page 3 of 10

PROJECT: Brandon Walking Trails
STP-0013-00(053)LPA/108159-701000

APPLICATION #: 11
DATE OF APPLICATION: 06/19/2023
PERIOD THRU: 05/04/2023
PROJECT #s:

Payment Application containing Contractor's signature is attached.

A	B	C		D	E	F	G		H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT		COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
				AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
		QTY	\$ AMT							
00011	Excess Excavation, FM, AH		\$17,028.60	\$10,884.37	\$0.00	\$0.00	\$10,884.37	64%	\$6,144.23	
	\$11.24 PER CY	1,515.00		968.36	0.00	0.00	968.36		546.64	
00012	Topsoil for Slope Treatment, Contractor Furnished		\$1,405.25	\$256.32	\$0.00	\$0.00	\$256.32	18%	\$1,148.93	
	\$56.21 PER CY	25.00		4.56	0.00	0.00	4.56		20.44	
00013	Topsoil for Plant Holes, Contractor Furnished		\$1,873.50	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,873.50	
	\$37.47 PER CY	50.00		0.00	0.00	0.00	0.00		50.00	
00014	Solid Sodding, Bermuda		\$2,739.80	\$472.56	\$0.00	\$0.00	\$472.56	17%	\$2,267.24	
	\$4.12 PER SY	665.00		114.70	0.00	0.00	114.70		550.30	
00015	Watering		\$40.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$40.00	
	\$20.00 PER KGAL	2.00		0.00	0.00	0.00	0.00		2.00	
00016	Grassing		\$1,561.38	\$907.16	\$0.00	\$0.00	\$907.16	58%	\$654.22	
	\$1,561.38 PER ACRE	1.00		0.58	0.00	0.00	0.58		0.42	
00017	Agricultural Limestone		\$249.82	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$249.82	
	\$249.82 PER TON	1.00		0.00	0.00	0.00	0.00		1.00	
00018	Mulch, Vegetative Mulch		\$224.84	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$224.84	
	\$224.84 PER TON	1.00		0.00	0.00	0.00	0.00		1.00	
00019	Shrub Planting, Crimson Pygmy Barberry		\$780.75	\$749.52	\$0.00	\$0.00	\$749.52	96%	\$31.23	
	\$31.23 PER EACH	25.00		24.00	0.00	0.00	24.00		1.00	
00020	Shrub Plant, Red Drift Rose		\$1,623.96	\$1,093.05	\$0.00	\$0.00	\$1,093.05	67%	\$530.91	
	\$31.23 PER EACH	52.00		35.00	0.00	0.00	35.00		17.00	
	SUB-TOTALS		\$96,911.84	\$88,736.55	\$1,531.14	\$0.00	\$90,267.69	93%	\$6,644.15	

CONTINUATION PAGE

Quantum Software Solutions, Inc. Document

CONTINUATION PAGE

Page 4 of 10

PROJECT: Brandon Walking Trails
STP-0013-00(053)LPA/108159-701000

APPLICATION #: 11
DATE OF APPLICATION: 06/19/2023
PERIOD THRU: 05/04/2023
PROJECT #s:

Payment Application containing Contractor's signature is attached.

A	B	C		D	E	F	G		H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)	
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD						
		QTY	\$ AMT							
00021	Tree Planting, Chaste Tree	\$1,617.56	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,617.56		
	\$231.08 PER EACH	7.00	0.00	0.00	0.00	0.00		7.00		
00022	Tree Planting, Live Oak	\$14,208.60	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$14,208.60		
	\$405.96 PER EACH	35.00	0.00	0.00	0.00	0.00		35.00		
00023	Tree Planting, Sycamore	\$405.96	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$405.96		
	\$405.96 PER EACH	1.00	0.00	0.00	0.00	0.00		1.00		
00024	Bed Preparation	\$1,504.00	\$1,139.28	\$0.00	\$0.00	\$1,139.28	76%	\$364.72		
	\$0.94 PER SF	1,600.00	1,212.00	0.00	0.00	1,212.00		388.00		
00025	Straw Mulch, Class II	\$1,608.62	\$1,049.10	\$0.00	\$0.00	\$1,049.10	65%	\$559.52		
	\$34.97 PER EACH	46.00	30.00	0.00	0.00	30.00		16.00		
00026	Temporary Silt Fence	\$15,843.75	\$24,633.75	\$1,650.00	\$0.00	\$26,283.75	166%	(\$10,440.00)		
	\$3.75 PER LF	4,225.00	6,569.00	440.00	0.00	7,009.00		-2,784.00		
00027	Wattles, 12"	\$1,352.35	\$4,057.05	\$0.00	\$0.00	\$4,057.05	300%	(\$2,704.70)		
	\$7.31 PER LF	185.00	555.00	0.00	0.00	555.00		-370.00		
00028	Bollard, Per Plans	\$1,998.56	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,998.56		
	\$999.28 PER EACH	2.00	0.00	0.00	0.00	0.00		2.00		
00029	3/4" and Down Crushed Stone Base	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00		
	\$0.00 PER	0.00	0.00	0.00	0.00	0.00		0.00		
00030	Size 610 Crushed Stone Base	\$1,573.95	\$8,301.46	\$16,470.26	\$0.00	\$24,771.72	1574%	(\$23,197.77)		
	\$74.95 PER TON	21.00	110.76	219.75	0.00	330.51		-309.51		
	SUB-TOTALS	\$137,025.19	\$127,917.19	\$19,651.41	\$0.00	\$147,568.59	108%	(\$10,543.40)		

CONTINUATION PAGE

Quantum Software Solutions, Inc. Document

CONTINUATION PAGE

Page 5 of 10

PROJECT: Brandon Walking Trails
STP-0013-00(053)LPA/108159-701000

APPLICATION #: 11
DATE OF APPLICATION: 06/19/2023
PERIOD THRU: 05/04/2023
PROJECT #s:

Payment Application containing Contractor's signature is attached.

ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT		COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
		QTY	\$ AMT	AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
00031	Size 825B Crushed Stone Base		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00	
	\$0.00 PER	0.00		0.00	0.00	0.00	0.00		0.00	
00032	12.5-mm, MT, Asphalt Pavement		\$81,680.42	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$81,680.42	
	\$133.03 PER TON	614.00		0.00	0.00	0.00	0.00		614.00	
00033	9.5-mm, MT, Asphalt Pavement		\$51,071.10	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$51,071.10	
	\$138.03 PER TON	370.00		0.00	0.00	0.00	0.00		370.00	
00034	Asphalt for Tack Coat		\$3,496.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,496.00	
	\$4.37 PER GAL	800.00		0.00	0.00	0.00	0.00		800.00	
00035	6" Reinforced Cement Concrete Pavement, Broom Finish		\$28,080.33	\$34,096.12	\$0.00	\$0.00	\$34,096.12	121%	(\$6,015.79)	
	\$99.93 PER SY	281.00		341.20	0.00	0.00	341.20		-60.20	
00036	Saw Cut, Full Depth		\$13,701.67	\$10,640.24	\$188.88	\$0.00	\$10,829.12	79%	\$2,872.55	
	\$7.87 PER LF	1,741.00		1,352.00	24.00	0.00	1,376.00		365.00	
00037	Class "B" Structural Concrete, Minor Structures		\$10,492.77	\$14,854.76	\$0.00	\$0.00	\$14,854.76	142%	(\$4,361.99)	
	\$1,498.97 PER CY	7.00		9.91	0.00	0.00	9.91		-2.91	
00038	Reinforcing Steel		\$1,242.00	\$1,242.00	\$0.00	\$0.00	\$1,242.00	100%	\$0.00	
	\$1.50 PER LBS	828.00		828.00	0.00	0.00	828.00		0.00	
00039	18" Reinforced Concrete Pipe, Class III		\$899.36	\$8,993.60	\$0.00	\$0.00	\$8,993.60	1000%	(\$8,094.24)	
	\$224.84 PER LF	4.00		40.00	0.00	0.00	40.00		-36.00	
00040	34" Reinforced Concrete Pipe, Class III		\$1,798.68	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,798.68	
	\$149.89 PER LF	12.00		0.00	0.00	0.00	0.00		12.00	
	SUB-TOTALS		\$329,487.52	\$197,743.91	\$19,840.29	\$0.00	\$217,584.19	66%	\$111,903.33	

CONTINUATION PAGE

Quantum Software Solutions, Inc. Document

CONTINUATION PAGE

Page 6 of 10

PROJECT: Brandon Walking Trails
STP-0013-00(053)LPA/108159-701000

APPLICATION #: 11
DATE OF APPLICATION: 06/19/2023
PERIOD THRU: 05/04/2023
PROJECT #s:

Payment Application containing Contractor's signature is attached.

A	B	C		D	E	F	G		H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)	
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD						
		QTY	\$ AMT							
00041	48" Reinforced Concrete Pipe, Class III \$383.06 PER LF	\$4,596.72 12.00	\$6,128.96 16.00	\$0.00 0.00	\$0.00 0.00	\$6,128.96 16.00	133%	(\$1,532.24) -4.00		
00042	29" x 18" Concrete Arch Pipe, Class A III \$108.47 PER LF	\$8,243.72 76.00	\$2,603.28 24.00	\$0.00 0.00	\$0.00 0.00	\$2,603.28 24.00	32%	\$5,640.44 52.00		
00043	29" x 18" Concrete Arch Pipe End Section \$1,186.65 PER EACH	\$1,186.65 1.00	\$1,186.65 1.00	\$0.00 0.00	\$0.00 0.00	\$1,186.65 1.00	100%	\$0.00 0.00		
00044	18" END SECTION REMOVED AND RELAID \$687.01 PER EACH	\$1,374.02 2.00	\$2,061.03 3.00	\$0.00 0.00	\$0.00 0.00	\$2,061.03 3.00	150%	(\$687.01) -1.00		
00045	24" END SECTION REMOVED AND RELAID \$811.92 PER EACH	\$811.92 1.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	0%	\$811.92 1.00		
00046	Castings \$4.37 PER LBS	\$3,845.60 880.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	0%	\$3,845.60 880.00		
00047	Gratings \$4.37 PER LBS	\$1,066.28 244.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	0%	\$1,066.28 244.00		
00048	Concrete Sidewalk, With Reinforcement \$66.20 PER SY	\$51,636.00 780.00	\$38,043.15 574.67	\$3,442.40 52.00	\$0.00 0.00	\$41,485.55 626.67	80%	\$10,150.45 153.33		
00049	Detactable Warning Panels \$24.36 PER SF	\$7,064.40 290.00	\$1,948.80 80.00	\$1,559.04 64.00	\$0.00 0.00	\$3,507.84 144.00	50%	\$3,556.56 146.00		
00050	Concrete Curb, Header \$37.47 PER LF	\$22,556.94 602.00	\$31,549.74 842.00	\$0.00 0.00	\$0.00 0.00	\$31,549.74 842.00	140%	(\$8,992.80) -240.00		
	SUB-TOTALS	\$431,869.77	\$281,265.52	\$24,841.73	\$0.00	\$306,107.25	71%	\$125,762.52		

CONTINUATION PAGE

Quantum Software Solutions, Inc. Document

CONTINUATION PAGE

Page 7 of 10

PROJECT: Brandon Walking Trails
STP-0013-00(053)LPA/108159-701000

APPLICATION #: 11
DATE OF APPLICATION: 06/19/2023
PERIOD THRU: 05/04/2023
PROJECT #s:

Payment Application containing Contractor's signature is attached.

A	B	C	D	E	F	G		H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
		QTY \$ AMT							
00051	Concrete Integral Curb, Type 1	\$2,772.78	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,772.78	
	\$37.47 PER LF	74.00	0.00	0.00	0.00	0.00		74.00	
00052	Combination Concrete Curb and Gutter Type 1 Modified	\$6,744.60	\$2,682.85	\$0.00	\$0.00	\$2,682.85	40%	\$4,061.75	
	\$37.47 PER LF	180.00	71.60	0.00	0.00	71.60		108.40	
00053	Combination Concrete Curb and Gutter Type 2	\$1,617.64	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,617.64	
	\$43.72 PER LF	37.00	0.00	0.00	0.00	0.00		37.00	
00054	Combination Concrete Curb and Gutter Type 2 Modified	\$2,248.20	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,248.20	
	\$49.96 PER LF	45.00	0.00	0.00	0.00	0.00		45.00	
00055	Combination Concrete Curb and Gutter Type 3A	\$2,011.12	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,011.12	
	\$43.72 PER LF	46.00	0.00	0.00	0.00	0.00		46.00	
00056	Concrete Driveway, With Reinforcement	\$73,096.56	\$63,369.24	\$0.00	\$0.00	\$63,369.24	87%	\$9,727.32	
	\$94.44 PER SY	774.00	671.00	0.00	0.00	671.00		103.00	
00057	Concrete Median and/or Island Pavement, 4-inch	\$6,089.25	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$6,089.25	
	\$81.19 PER SY	75.00	0.00	0.00	0.00	0.00		75.00	
00058	Maintenance of Traffic	\$37,473.09	\$25,106.97	\$0.00	\$0.00	\$25,106.97	67%	\$12,366.12	
	\$37,473.09 PER LS	1.00	0.67	0.00	0.00	0.67		0.33	
00059	Additional Construction Signs	\$10.00	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$10.00	
	\$10.00 PER SF	1.00	0.00	0.00	0.00	0.00		1.00	
00060	MOBILIZATION	\$56,062.08	\$50,455.80	\$0.00	\$0.00	\$50,455.80	90%	\$5,606.28	
	\$56,062.08 PER LS	1.00	0.90	0.00	0.00	0.90		0.10	
	SUB-TOTALS	\$619,995.09	\$422,880.38	\$24,841.73	\$0.00	\$447,722.11	72%	\$172,272.98	

CONTINUATION PAGE

Quantum Software Solutions, Inc. Document

CONTINUATION PAGE

Page 8 of 10

PROJECT: Brandon Walking Trails
STP-0013-00(053)LPA/108159-701000

APPLICATION #: 11
DATE OF APPLICATION: 06/19/2023
PERIOD THRU: 05/04/2023
PROJECT #s:

Payment Application containing Contractor's signature is attached.

A	B	C	D	E	F	G		H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
		QTY \$ AMT							
00061	6" Thermoplastic Edge Stripe, Continuous White \$1.87 PER LF	\$1,122.00 600.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	0% 	\$1,122.00 600.00	
00062	6" Thermoplastic Traffic Stripe, Skip Yellow \$1.25 PER LF	\$237.50 190.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	0% 	\$237.50 190.00	
00063	6" Thermoplastic Traffic Stripe, Continuous Yellow \$1.87 PER LF	\$299.20 160.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	0% 	\$299.20 160.00	
00064	Thermoplastic Detailed Stripe, White \$2.50 PER LF	\$4,800.00 1,920.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	0% 	\$4,800.00 1,920.00	
00065	Thermoplastic Legend, White \$8.74 PER SF	\$1,345.96 154.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	0% 	\$1,345.96 154.00	
00066	Thermoplastic Legend, White \$6.25 PER LF	\$2,750.00 440.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	0% 	\$2,750.00 440.00	
00067	6" High Performance Cold Plastic Traffic Stripe, Continuous \$8.74 PER LF	\$874.00 100.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	0% 	\$874.00 100.00	
00068	Stand Roadside Signs, Sheet Alluminum, 0.125' Thickness \$66.20 PER SF	\$5,759.40 87.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	0% 	\$5,759.40 87.00	
00069	Steel U-Section Posts, 3.0 lb/ft \$10.62 PER LF	\$2,208.96 208.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	0% 	\$2,208.96 208.00	
00070	Solid State Traffic Actuated Controlled, Type 1 \$11,241.93 PER EACH	\$11,241.93 1.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	\$0.00 0.00	0% 	\$11,241.93 1.00	
	SUB-TOTALS	\$650,634.04	\$422,880.38	\$24,841.73	\$0.00	\$447,722.11	69%	\$202,911.93	

CONTINUATION PAGE

Quantum Software Solutions, Inc. Document

CONTINUATION PAGE

Page 9 of 10

PROJECT: Brandon Walking Trails
 STP-0013-00(053)LPA/108159-701000
 APPLICATION #: 11
 DATE OF APPLICATION: 06/19/2023
 PERIOD THRU: 05/04/2023
 PROJECT #s:
 Payment Application containing Contractor's signature is attached.

A	B	C		D	E	F	G		H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT QTY \$ AMT		COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
				AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
00071	Traffic Signal Head, Type 6 \$1,124.19 PER EACH	4.00	\$4,496.76	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$4,496.76	
00072	Electric Cable, Underground in Conduit, ISMA 20-1, AWG 12,5 \$0.62 PER LF	690.00	\$427.80	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$427.80	
00073	Traffic Signal Conduit, Underground, PVC Coated, 1" \$26.23 PER LF	26.00	\$681.98	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$681.98	
00074	Vehicle Loop Assemblies \$18.74 PER LF	1,643.00	\$30,789.82	\$10,400.70	\$0.00	\$0.00	\$10,400.70	34%	\$20,389.12	
00075	Shielded Cable, AWG #18, 4 Conductor \$0.06 PER LF	352.00	\$21.12	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$21.12	
00076	Accessible Pedestrial Detection Assembly \$3,435.03 PER EACH	4.00	\$13,740.12	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$13,740.12	
00077	Retaining Wall System, Modular Block \$56.21 PER SF	73.00	\$4,103.33	\$5,092.63	\$0.00	\$0.00	\$5,092.63	124%	(\$989.30)	
00078	Tree Planting (Loblolly Pine) \$405.96 PER EACH	4.00	\$1,623.84	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,623.84	
00079	Tree Planting (Pond Cypress) \$405.96 PER EACH	2.00	\$811.92	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$811.92	
00080	Bicycle Rack \$811.92 PER EACH	1.00	\$811.92	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$811.92	
	SUB-TOTALS		\$708,142.65	\$438,373.71	\$24,841.73	\$0.00	\$463,215.44	65%	\$244,927.21	

CONTINUATION PAGE

Quantum Software Solutions, Inc. Document

CONTINUATION PAGE

Page 10 of 10

PROJECT: Brandon Walking Trails
STP-0013-00(053)LPA/108159-701000

APPLICATION #:	11
DATE OF APPLICATION:	06/19/2023
PERIOD THRU:	05/04/2023
PROJECT #s:	

Payment Application containing Contractor's signature is attached.

A	B	C	D	E	F	G		H	I
ITEM #	WORK DESCRIPTION	SCHEDULED AMOUNT	COMPLETED WORK		STORED MATERIALS (NOT IN D OR E)	TOTAL COMPLETED AND STORED (D + E + F)	% COMP (G / C)	BALANCE TO COMPLETION (C-G)	RETAINAGE (If Variable)
			AMOUNT PREVIOUS PERIODS	AMOUNT THIS PERIOD					
		QTY \$ AMT							
00081	Pedestrial Bridge, Per Plans	\$323,517.68	\$248,227.20	\$65,000.00	\$0.00	\$313,227.20	97%	\$10,290.48	
	\$323,517.68 PER LS	1.00	0.77	0.20	0.00	0.97		0.03	
00082	Pedestrial Pushbutton Pole, Per Plans	\$3,247.66	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,247.66	
	\$1,623.83 PER EACH	2.00	0.00	0.00	0.00	0.00		2.00	
00083	Shrub Planting (Andorra Juniper)	\$1,811.34	\$1,623.96	\$0.00	\$0.00	\$1,623.96	90%	\$187.38	
	\$31.23 PER EACH	58.00	52.00	0.00	0.00	52.00		6.00	
00084	Shrub Planting (Hamel Dwarf Fountain Grass)	\$974.22	\$974.22	\$0.00	\$0.00	\$974.22	100%	\$0.00	
	\$37.47 PER EACH	26.00	26.00	0.00	0.00	26.00		0.00	
	TOTALS	\$1,037,693.55	\$689,199.09	\$89,841.73	\$0.00	\$779,040.81	75%	\$258,652.74	

CONTINUATION PAGE

Quantum Software Solutions, Inc. Document



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: LORI SARVER
DATE: 07/13/2023
SUBJECT: MARTIN ROAD DRAINAGE IMPROVEMENTS PROJECT

Asking for your consideration to approve Pay Request 2 (Final), including the Final Summary Change Order, in the amount of \$3,014.24 from Thornton Construction Company, Inc. and authorize payment of the same.

On February 2, 2023, the Board awarded the quote for the Martin Road Drainage Improvements Project to Thornton Construction Company, Inc. as the best and lowest quote received. The Martin Road Drainage Improvements Project will allow for the replacement and extension of an existing storm drain culvert located near the intersection of Martin Road & Dogwood Drive (near 318 Martin Road).

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

1. B-9214 Final Pay Request Package



July 5, 2023

Mr. Paul Brannon
Public Works Director
City of Brandon
1000 Municipal Dr.
Brandon, MS 39042

RE: City of Brandon
Martin Street Drainage Improvements
B-9214
Pay Request #2 (Final), Final Summary Change Order

Dear Mr. Brannon:

Please find included in this packet all documentation and paperwork necessary for approval of Pay Request # 2 (**FINAL**) for construction services for the City of Brandon Martin Street Drainage Improvements Project for Thornton Construction Co. Inc. in the amount of \$3,014.24 and the final Summary Change Order.

We have reviewed this pay request and recommend this be submitted to the Board for their approval.

Should you have any questions or need additional information, please do not hesitate to contact our office at 601-591-1077.

Sincerely,

Matthew Miller, P.E., P.L.S.
Benchmark Engineering & Surveying, LLC

cc: File: B-9214

Contractor's Application for Payment No.

2

Application Period: June '23		Application Date: 7/1/2023
To (Owner): City of Brandon	From (Contractor): Thornton Construction Co., Inc.	Via (Engineer):
Project: Martin Street Drainage Improvements	Contract:	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.:

Application For Payment

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
C/O #1	\$4,700.00	
C/O #2	\$4,100.00	
TOTALS	\$8,800.00	
NET CHANGE BY CHANGE ORDERS	\$8,800.00	

1. ORIGINAL CONTRACT PRICE.....	\$	\$55,591.00
2. Net change by Change Orders.....	\$	\$8,800.00
3. Current Contract Price (Line 1 ± 2).....	\$	\$64,391.00
4. TOTAL COMPLETED AND STORED TO DATE (Column H total on Progress Estimates).....	\$	\$60,284.80
5. RETAINAGE:		
a. X \$60,284.80 Work Completed.....	\$	
b. 5% X Stored Material.....	\$	
c. Total Retainage (Line 5.a + Line 5.b).....	\$	
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$	\$60,284.80
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$	\$57,270.56
8. AMOUNT DUE THIS APPLICATION.....	\$	\$3,014.24
9. BALANCE TO FINISH, PLUS RETAINAGE (Column I total on Progress Estimates + Line 5.c above).....	\$	

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By:  Date: 7/1/23

3,014.24

Payment of: \$
(Line 8 or other - attach explanation of the other amount)

is recommended by:  7-5-23
(Engineer) (Date)

Payment of: \$
(Line 8 or other - attach explanation of the other amount)

is approved by: _____
(Owner) (Date)

Approved by: _____
Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Martin Street Drainage Improvements										Application Number: 2									
Application Period: June 23										Application Date: 7/1/2023									
A			B			C		D		E		F		G		H		I	
Item		Contract Information					Estimated Quantity Installed This Period	Estimated Quantity Installed Total	Value of Work Installed This Period	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (F + G)	% (H / B)	Balance to Finish (B - H)					
Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)															
Bid Item No.																			
1	Mobilization	1	LS	\$ 9,080.00	\$ 9,080.00		1.00			\$9,080.00		\$9,080.00	100.0%	\$ -					
2	Silt Fence	110	LF	\$ 10.60	\$ 1,166.00					\$390.00		\$390.00	100.0%	\$ -					
3	Wattles	30	LF	\$ 13.00	\$ 390.00		30.00			\$500.00		\$500.00	25.0%	\$ 1,500.00					
4	Fence removal and replacement	1	LS	\$ 2,000.00	\$ 2,000.00		0.25			\$2,520.00		\$2,520.00	100.0%	\$ -					
5	Removal of 18" CMP	40	LF	\$ 63.00	\$ 2,520.00		40.00			\$15,750.00		\$15,750.00	100.0%	\$ -					
6	18" RCP	150	LF	\$ 105.00	\$ 15,750.00		150.00			\$3,000.00		\$3,000.00	100.0%	\$ -					
7	18" RCP, FES	2	EA	\$ 1,500.00	\$ 3,000.00		2.00			\$5,000.00		\$5,000.00	100.0%	\$ -					
8	Junction Box	1	EA	\$ 5,000.00	\$ 5,000.00		1.00			\$9,432.30		\$9,432.30	91.1%	\$ 917.70					
9	Pavement Trench Repair	15	SY	\$ 690.00	\$ 10,350.00		13.67			\$4,312.50		\$4,312.50	150.0%	\$ (1,437.50)					
10	Solid Sod to match existing	250	SY	\$ 11.50	\$ 2,875.00		375.00						\$	\$ 1,160.00					
11	200# Rip Rap w/ filter fabric	8	SY	\$ 145.00	\$ 1,300.00								\$	\$ 1,300.00					
12	Borrow Excavation, FM, AH	20	CY	\$ 65.00	\$ 1,300.00		30.00			\$1,500.00		\$1,500.00	150.0%	\$ (500.00)					
13	Excess Excavation, FM, AH	20	CY	\$ 50.00	\$ 1,000.00								\$						
					\$ 55,591.00														
C/O #1	Change order #1	1	LS	\$ 4,700.00	\$ 4,700.00		1.00			\$4,700.00		\$4,700.00	100.0%	\$ -					
C/O #2	Change order #2	1	LS	\$ 4,100.00	\$ 4,100.00		1.00			\$4,100.00		\$4,100.00	100.0%	\$ -					
					\$ 64,391.00					\$60,284.80		\$60,284.80							



OWNER: CITY OF BRANDON

CONTRACTOR: THORNTON CONSTRUCTION CO. INC.

Date: 7/5/2023

CHANGE ORDER NUMBER: FINAL SUMMARY CHANGE ORDER

PROJECT NAME: MARTIN STREET DRAINAGE IMPROVEMENTS

ITEM NO.	ITEM DESCRIPTION	DESCRIPTION OF CHANGES	UNIT	PLAN QUANTITY	FINAL QUANTITY	DIFFERENCE	UNIT COST	TOTAL CONTRACT COST CHANGE
1	MOBILIZATION	N/A	LS	1	1	-	\$ 9,080.00	\$ -
2	SILT FENCE	none needed	LF	110	-	(110.00)	\$ 10.60	\$ (1,166.00)
3	WATTLES	N/A	LF	30	30.00	-	\$ 13.00	\$ -
4	FENCE REMOVAL AND REPLACEMENT	homeowner did not want fence replaced, only removed	LS	1	0.25	(0.75)	\$ 2,000.00	\$ (1,500.00)
5	REMOVAL OF 18" RCP	N/A	LF	40	40.00	-	\$ 63.00	\$ -
6	18" RCP	N/A	LF	150	150	-	\$ 105.00	\$ -
7	18" RCP FES	N/A	EA	2	2.00	-	\$ 1,500.00	\$ -
8	JUNCTION BOX	N/A	EA	1	1.00	-	\$ 5,000.00	\$ -
9	PAVEMENT TRENCH REPAIR	trench repair slightly smaller than estimated	SY	15	13.67	(1.33)	\$ 690.00	\$ (917.70)
10	SOLID SOD TO MATCH EXISTING	more sod needed to grass disturbed area	SY	250	375.00	125.00	\$ 11.50	\$ 1,437.50
11	200# RIP RAP W/ FILTER FABRIC	existing rip rap was re-installed	SY	8.00		(8.00)	\$ 145.00	\$ (1,160.00)
12	BORROW EXCAVATION, FM, AH	no borrow was needed	CY	20.00		(20.00)	\$ 65.00	\$ (1,300.00)
13	EXCESS EXCAVATION, FM, AH	more needed than anticipated	CY	20	30	10.00	\$ 50.00	\$ 500.00
ORIGINAL CONTRACT AMOUNT								\$ 55,591.00
CONTRACT CHANGE DUE TO CHANGE ORDER(S)								\$ 8,800.00
REVISED CONTRACT AMOUNT								\$ 64,391.00
CONTRACT CHANGE DUE TO FINAL SUMMARY CHANGE ORDER								\$ (4,106.20)
FINAL REVISED CONTRACT AMOUNT								\$ 60,284.80
ORIGINAL CONTRACT COMPLETION DATE								7-Jun-23
ADDITIONAL CONTRACT TIME FOR SUMMARY CHANGE ORDER								none
ACTUAL CONTRACT SUBSTANTIAL COMPLETION DATE								6-Jun-23

RECOMMENDED BY:

ENGINEER (Signature)

7-5-23

DATE

ACCEPTED BY:

CONTRACTOR (Signature)

7/11/23

DATE

APPROVED BY:

OWNER (Signature)

DATE

CONDITIONAL RELEASE AND WAIVER OF LIEN

OWNER: City of Brandon

PROJECT: City of Brandon – Martin Street Drainage Improvements

CONTRACTOR: Thornton Construction Co., Inc.

For and in consideration and **CONDITIONAL** payment of (Check Amount) \$ 60,284.80 the receipt and sufficiency of which is hereby acknowledged, the undersigned does hereby waive, release and relinquish any and all liens of claims on right of lien or claims against the below-described property and improvements thereon and against the owner(s) and all affiliates including but not limited to: Owner, Contractor, Title Co., and Bank (Mortgagee) of said property on account of, arising out of and/or relating to labor or materials furnished.

Said property is described as follows: City of Brandon – Martin Street Drainage Improvements

The undersigned further warrants and represents that any and all valid labor and/or material and equipment bills, now due and payable, on the property hereinabove described, on behalf of the undersigned have been paid in full to the date of this waiver or will be paid from these funds. The undersigned shall further defend and hold harmless the Owner(s) and all affiliates including but not limited to: Owner, Contractor, Title Co., and Bank (Mortgagee) of said property from any and all claims, liens and encumbrances growing out of any improvements to said property by the undersigned.

Thornton Construction Co., Inc.

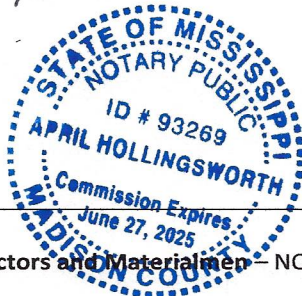
General Contractor (Company Name)

Name: *[Signature]*

Title: Vice President

STATE OF MS
COUNTY OF Hankin

Sworn to and subscribed before the undersigned notary public in and for the said State of MS in the said county of Hankin, this 30th day of June, 2023



[Signature]
Notary Public
My commission expires: 6/27/25

List of subcontractors and Materialmen – NONE, unless otherwise indicated below

**CONSENT OF SURETY
TO FINAL PAYMENT**

ALA Document G707

Bond No. GSA1400515

OWNER	☐
ARCHITECT	☐
CONTRACTOR	☐
SURETY	☐
OTHER	☐

TO OWNER:
(Name and address)

The City of Brandon Mississippi
1000 Municipal Drive
Brandon, MS 39042

PROJECT:
(Name and address)

MARTIN STREET DRAINAGE IMPROVEMENTS

ARCHITECT'S PROJECT NO.:

CONTRACT FOR:

CONTRACT DATED:

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

The Gray Casualty & Surety Company
P.O. Box 6202
Metairie, LA 70009-6202

on bond of
(Insert name and address of Contractor)

Thornton Construction Co., Inc.
115 Bragg Street
Brandon, MS 39047

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety of
any of its obligations to
(Insert name and address of Owner)

The City of Brandon Mississippi
1000 Municipal Drive
Brandon, MS 39042

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: June 22, 2023
(Insert in writing the month followed by the numeric date and year.)

Attest:
(Seal):

[Signature]



The Gray Casualty & Surety Company

(Surety)

By:

[Signature]

(Signature of authorized representative)

Fielden Mitts

Attorney-in-Fact

(Printed name and title)

**THE GRAY INSURANCE COMPANY
THE GRAY CASUALTY & SURETY COMPANY
GENERAL POWER OF ATTORNEY**

KNOW ALL BY THESE PRESENTS, THAT The Gray Insurance Company and The Gray Casualty & Surety Company, corporations duly organized and existing under the laws of Louisiana, and having their principal offices in Metairie, Louisiana, do hereby make, constitute, and appoint: **Fielden Mitts**

on behalf of each of the Companies named above its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its deed, bonds, or other writings obligatory in the nature of a bond, as surety, contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the amount of \$10,000,000.

Surety Bond Number: GSA1400515

Principal: Thornton Construction Co., Inc.

Obligee: The City of Brandon Mississippi

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both The Gray Insurance Company and The Gray Casualty & Surety Company at meetings duly called and held on the 26th day of June, 2003.

"RESOLVED, that the President, Executive Vice President, any Vice President, or the Secretary be and each or any of them hereby is authorized to execute a power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings, and all contracts of surety, and that each or any of them is hereby authorized to attest to the execution of such Power of Attorney, and to attach the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be binding upon the Company now and in the future when so affixed with regard to any bond, undertaking or contract of surety to which it is attached.

IN WITNESS WHEREOF, The Gray Insurance Company and The Gray Casualty & Surety Company have caused their official seals to be hereinto affixed, and these presents to be signed by their authorized officers this 12th day of September, 2011.



By:

Michael T. Gray

Michael T. Gray
President, The Gray Insurance Company
and
Vice President,
The Gray Casualty & Surety Company

Attest:

Mark S. Manguno

Mark S. Manguno
Secretary,
The Gray Insurance Company,
The Gray Casualty & Surety Company



State of Louisiana

ss:

Parish of Jefferson

On this 12th day of September, 2011, before me, a Notary Public, personally appeared Michael T. Gray, President of The Gray Insurance Company and Vice President of The Gray Casualty & Surety Company, and Mark S. Manguno, Secretary of The Gray Insurance Company and The Gray Casualty & Surety Company, personally known to me, being duly sworn, acknowledged that they signed the above Power of Attorney and affixed the seals of the companies as officers of, and acknowledged said instrument to be the voluntary act and deed, of their companies.



Lisa S. Millar

Lisa S. Millar, Notary Public, Parish of Orleans
State of Louisiana
My Commission is for Life

I, Mark S. Manguno, Secretary of The Gray Insurance Company and The Gray Casualty & Surety Company, do hereby certify that the above and forgoing is a true and correct copy of a Power of Attorney given by the companies, which is still in full force and effect.

IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 22nd day of June, 2023.



Mark S. Manguno

Mark S. Manguno, Secretary
The Gray Insurance Company
The Gray Casualty & Surety Company

THORNTON CONSTRUCTION CO., INC

115 BRAGG ST.
BRANDON, MS 39047
601-825-8886
601-825-7977

Martin Rd Drainage Improvements – Warranty Letter

Thornton Construction Co. Inc warrants and guarantees to owner (City of Brandon) and engineer (Benchmark Engineering) that all work has been performed in a good and workmanlike manner in strict accordance with contract specifications and plans, and for a period of (1) year from the date of substantial completion (June 6th, 2023) Thornton Construction Co. Inc will repair and/ or replace any defective and / or nonconforming materials, workmanship or operation in accordance with the requirements of the contract documents.

X  6/21/23

Matt Thornton
Thornton Construction Co. Inc.



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: LORI SARVER
DATE: 07/13/2023
SUBJECT: **PECAN RIDGE ENTRANCE REHAB PROJECT**

Asking for your consideration to approve Pay Request 2 (Final) in the amount of \$4,291.09 from Ambiance Landscape, LLC for the Pecan Ridge Subdivision Entrance Rehab Project and authorize payment of the same.

On October 3, 2022, the Board awarded the bid for the Pecan Ridge Subdivision Entrance Rehab Project to Ambiance Landscape, LLC. This project will allow for the removal of the existing brick entrance and fence at the front of Pecan Ridge Subdivision and replace and relocate both to allow better visibility for traffic. The current configuration of the walls and fencing creates a traffic hazard for drivers exiting Pecan Blvd onto Value Rd.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

1. B8937 Pay Request 2 Final



July 12, 2023

Mr. Paul Brannon
Public Works Director
City of Brandon
1000 Municipal Dr.
Brandon, MS 39042

RE: City of Brandon
Entrance Improvements for Pecan Ridge Entrance Project
B-8937
Pay Request #2 (Final)

Dear Mr. Brannon:

Please find included in this packet all documentation and paperwork necessary for approval of Pay Request # 2 (Final) for construction services for the City of Brandon Entrance Improvements for Pecan Ridge Entrance Project for Ambiance Landscape in the amount of \$4,291.09.

We have reviewed this pay request and recommend this be submitted to the Board for their approval. Should you have any questions or need additional information, please do not hesitate to contact our office at 601-591-1077.

Sincerely,

Matthew Miller, P.E., P.L.S.
Benchmark Engineering & Surveying, LLC

cc: File: B-8937

PAYMENT APPLICATION

Contractor name	Ambiance Landscape	Owner name	City of Brandon	Application No:	2
Address	P.O. Box 5397	Address	1000 Municipal Dr.	Period To:	
	Brandon, MS 39047		Brandon, MS 39042	Contract Date:	
			Pecan Ridge Entrance Improvements		

Contractor's Application for Payment

1. Original Contract Amount	85,821.67	CHANGE ORDERS		Additions	Deductions
2. Net Approved Change Orders	0	Total previous change orders			
3. Contract Amount To Date (Line 1 + Line 2)	85821.67	Total approved this period			
4. Total Completed and Stored to Date	85821.67	Total		0	0
5a. Retainage (%)	5	Net approved change orders			0
5b. Retainage (\$)	0				
6. Previous Payments					
7. Current Payment Due	4291.09				
8. Balance to Finish	0				

Contractor signature

Name Andrew Westling

Title Estimator

Company Name Ambiance Landscape

Date 5/24/2023

Certification & Approval

Amount certified _____

Certified by _____

Date _____

By signing this document, the applicant for payment certifies that the following is true, to their best knowledge and belief, based on their observation and the best available information to them: All work attributable to this Payment Application has been performed in a satisfactory, workmanlike manner; all previous payments received by the applicant were properly disbursed, if required; and as a result of the performance under the terms of their contract documents, payment is due to the applicant in the amounts described above.

Consent of Surety to Final Payment

AIA DOCUMENT G707

Bond No. 72513271

OWNER ☐
ARCHITECT ☐
CONTRACTOR ☐
SURETY ☐
OTHER ☐

TO OWNER:

(Name and address)

City of Brandon
1000 Municipal Dr.
Brandon, MS 39042

ARCHITECT'S PROJECT NO.:

CONTRACT FOR:

Pecan Ridge Entrance Improvement

PROJECT:

(Name and address)

CONTRACT DATED:

In accordance with the provisions of the Contract between the Owner and the Contractor as included above, the
WESTERN SURETY COMPANY, 151 North Franklin, 17th Floor, Chicago, IL 60606
(Insert name and address of Surety)

SURETY, on bond of Ambiance Landscape, LLC

(Insert name and address of Contractor)

8201 MS 25, Brandon, MS 39047

, CONTRACTOR,
hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the

Surety of any of its obligations to City of Brandon

(Insert name and address of Owner)

1000 Municipal Dr., Brandon, MS 39042

, OWNER,
as set forth in the said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: May 23rd, 2023

(Insert in writing the month followed by the numeric date and year.)

Attest:
(Seal):



WESTERN SURETY COMPANY

(Surety)

Steven D. Wallace
(Signature of authorized representative)

STEVEN D WALLACE

(Printed name and title) Attorney-in-Fact

Printed in cooperation with the American Institute of Architects (AIA) by the CNA Insurance Companies.

The language in this document conforms exactly to the language used in AIA Document G707 - Consent of Surety Company to Final Payment - 1994 Edition.

Western Surety Company

POWER OF ATTORNEY - CERTIFIED COPY

Bond No. 72513271

Know All Men By These Presents, that WESTERN SURETY COMPANY, a corporation duly organized and existing under the laws of the State of South Dakota, and having its principal office in Sioux Falls, South Dakota (the "Company"), does by these presents make, constitute and appoint STEVEN D WALLACE

its true and lawful attorney(s)-in-fact, with full power and authority hereby conferred, to execute, acknowledge and deliver for and on its behalf as Surety, bonds for:

Principal: Ambiance Landscape, LLC

Obligee: City of Brandon

Amount: \$1,000,000.00

and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the Vice President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said attorney(s)-in-fact may do within the above stated limitations. Said appointment is made under and by authority of the following bylaw of Western Surety Company which remains in full force and effect.

"Section 7. All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

This Power of Attorney may be signed by digital signature and sealed by a digital or otherwise electronic-formatted corporate seal under and by the authority of the following Resolution adopted by the Board of Directors of the Company by unanimous written consent dated the 27th day of April, 2022:

"RESOLVED: That it is in the best interest of the Company to periodically ratify and confirm any corporate documents signed by digital signatures and to ratify and confirm the use of a digital or otherwise electronic-formatted corporate seal, each to be considered the act and deed of the Company."

If Bond No. 72513271 is not issued on or before midnight of June 22nd, 2023, all authority conferred in this Power of Attorney shall expire and terminate.

In Witness Whereof, Western Surety Company has caused these presents to be signed by its Vice President, Larry Kasten, and its corporate seal to be affixed this 23rd day of May, 2023.

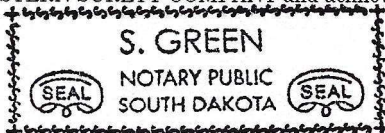
STATE OF SOUTH DAKOTA
COUNTY OF MINNEHAHA

} ss

WESTERN SURETY COMPANY

Larry Kasten
Larry Kasten, Vice President

On this 23rd day of May, in the year 2023, before me, a notary public, personally appeared Larry Kasten, who being to me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of WESTERN SURETY COMPANY and acknowledged said instrument to be the voluntary act and deed of said corporation.



My Commission Expires February 12, 2027

S. Green
Notary Public - South Dakota

I the undersigned officer of Western Surety Company, a stock corporation of the State of South Dakota, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable, and furthermore, that Section 7 of the bylaws of the Company as set forth in the Power of Attorney is now in force.

In testimony whereof, I have hereunto set my hand and seal of Western Surety Company this 23rd day of May, 2023.

WESTERN SURETY COMPANY

Larry Kasten
Larry Kasten, Vice President

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.

Form F5306-5-2023

CONTRACTOR'S FINAL RELEASE AND WAIVER OF LIEN

Project/ Owner

Contractor

Project: Pecan Ridge Entrance Improvements

Name: Ambiance Landscape, LLC

Address: _____

Address: 8201 Hwy 25

Brandon, MS 39047

Owner: City of Brandon

Contractor Licence: 17154-SC

Contract Date: / /

TO ALL WHOM IT MAY CONCERN:

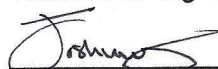
For good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned Contractor hereby waives, discharges, and releases any and all liens, claims, and rights to liens against the above-mentioned project, and any and all other property owned by or the title to which is in the name of the above-referenced Owner and against any and all funds of the Owner appropriated or available for the construction of said project, and any and all warrants drawn upon or issued against any such funds or monies, which the undersigned Contractor may have or may hereafter acquire or possess as a result of the furnishing of labor, materials, and/or equipment, and the performance of Work by the Contractor on or in connection with said project, whether under and pursuant to the above-mentioned contract between the Contractor and the Owner pertaining to said project or otherwise, and which said liens, claims or rights of lien may arise and exist.

The undersigned further hereby acknowledges that the sum of
Four Thousand Two Hundred Ninety One & Nine Cents

Dollars (\$4,291.09) constitutes the entire **unpaid** balance due the undersigned in connection with said project whether under said contract or otherwise and that the payment of said sum to the Contractor will constitute payment in full and will fully satisfy any and all liens, claims, and demands which the Contractor may have or assert against the Owner in connection with said contract or project.

Dated this 21 day of April 2023

Witness to Signature:



DESIGNER/ESTIMATOR

By: 

Title: ESTIMATOR



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: SAM HAWKINS
DATE: 07/13/2023
SUBJECT: PUBLIC HEARING - CHICK-FIL-A

Public hearing regarding a request for a variance of city development ordinance 5.5.1 which addresses distance between curb cuts and intersections. The request is for the city to consider a 23% deviation due to site specific constraints at the point of vehicular ingress/egress at Chick-Fil-A (Parcel H08M000004 00010).

ATTACHMENTS:

1. 23-009 Chic-fila Staff Report ISOLATED
2. Variance-Application
3. Locator and Zoning
4. TITLE DESCRIPTION FOR CFA
5. 20230626 Minutes
6. 01-2879 C2.0 - Site Plan

Application # 23-009
Date Received: June 2, 2023
Subject Property: Parcel # H08M000004 00010
Applicant: Gabriela Mosquera c/o Chick-fil-A Inc.



STAFF REPORT

CASE # 23-009

Subject Matter: Variance Application

Subject Property: 1.229 Acres, Parcel No: H08M000004 00010

Planning Commission: June 26, 2023

Public Hearing: July 17, 2023

Zoning District: CC: Community Center

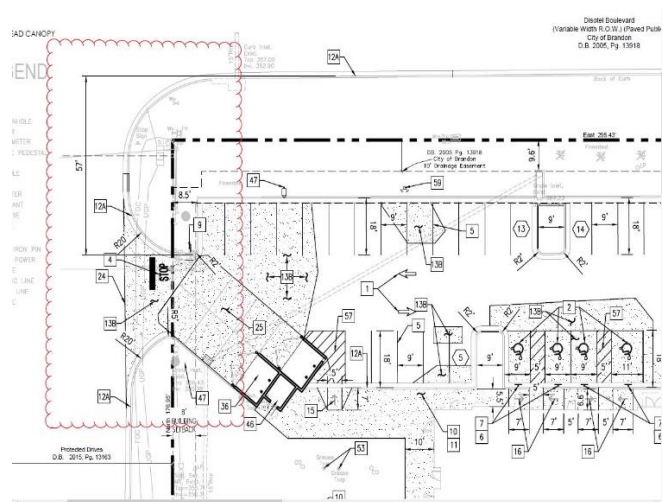
Ward: 4- Coker

Description:

Consideration of an application for variance requests for Chic-fil-A for 1.229 Acres (Parcel #H08M000004 00010).

The applicant is requesting approval for a variance to reduce the required distance from intersection of roadways to curb cuts on the property of an existing restaurant, located in the CC Community Center zoning district. The CC zoning district requires a minimum distance of 75 feet from an intersection of roadways to curb cuts. The applicant requests a variance allowing curb cuts to be 57 feet from an intersection due to site constraints.

See "Location and Zoning Map"



Application # 23-009
Date Received: June 2, 2023
Subject Property: Parcel # H08M000004 00010
Applicant: Gabriela Mosquera c/o Chick-fil-A Inc.

Zoning Code 5.5.1:

Curb cuts shall be located no closer than 75 feet from the intersection of two streets as measured from the end of the radius nearest the proposed cut. Where the width of the site is less than 75 feet the curb shall be placed as far as possible from the intersection.

Relief Sought:

Grant a variance to allow a curb cut at 57 feet from the intersection due to the constraints of the site.

Below is from the Applicant's written statement:

"To Whom It May Concern,

Chick-fil-A is proposing to remodel the existing restaurant located at the address referenced above. The scope of work involves the following: drive-thru modifications to incorporate a dual drive-thru lane fulfillment with a dual lane Order Meal Delivery (OMD) Canopy and dual lane Face to Face (F2F) Canopy. Additionally, Chick-fil-A will be relocating the dumpster and relocating the driveway to the northwest of the site. Lastly, Chick-fil-A will be doing a Parallel Drive-thru Cockpit expansion (PDC), which includes a new team member access door, Tormax Drive-thru Door, new ice machine, hand sink, dump sink, filtered water faucet, new split system HVAC and new stainless-steel counters and table which will reduce the indoor customer seating.

Due to the proposed modifications of the existing site, we are requesting a variance to reduce the 75' intersection setback requirement Between Disotell Boulevard and the Driveway entrance to 55.5'.

The reduction in the northwest intersection setback is requested to provide the width necessary to align the driveway entrance to the existing drive aisle. This reduction will allow for necessary space to allow for a two-way driveway for cars to enter the site and for large truck traffic for items such as deliveries and access to the proposed dumpster location.

With the Board of Aldermen and the Planning Commission approval, vehicular circulation and traffic congestion will be highly improved and more efficient for the site. This site design maximizes the number of drive-thru vehicles held onsite in order to reduce the overflow of vehicles onto public roadways and adjacent properties. Employees, guests and pedestrians will also maintain safer measures when visiting the site. The commercial property's layout will be reconfigured and upgraded to reflect the quality of service that Chick-fil-A strives for today and in the future. Please find below the variance criteria and responses:

- 1. That special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings, in the same district. The location of the existing building, drive aisle, and the flow of the drive-thru traffic required by the site will not allow the entrance further south. The current plan proposes to relocate the drive-way entrance to alleviate traffic from the main road and keep it on site to maintain public safety.*
- 2. Literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this ordinance. Literal interpretation of the provisions of this ordinance would lead to a less than optimal flow of traffic through the drive-thru.*
- 3. Granting the variance requested will not confer on the applicant any special privilege that is denied by this ordinance to other lands, structures, or buildings in the same zoning district. No, the granting of the variance being requested will not confer on the applicant special privilege. The new layout seeks to provide more onsite stacking in the drive-thru lane and therefore reduce any offsite backup to improve the safety of the site and overall experience for customers and surrounding neighbors.*

Application # 23-009
Date Received: June 2, 2023
Subject Property: Parcel # H08M000004 00010
Applicant: Gabriela Mosquera c/o Chick-fil-A Inc.

- 4. The condition or characteristic noted above is not caused by an action of the property owner, occupant, or applicant. The hardship has not been created by the previous actions of any person having an interest in the property. The layout proposed is similar to the existing layout with improvements to the number of cars able to be serviced in the drive-thru lane and keep more vehicles on site. Due to the shape of the site and the existing access drives, the proposed layout is the best configuration to provide for maximum drive-thru lane stacking.*
- 5. The variance is the minimum amount necessary to allow a reasonable use of the property; Every effort has been made by Chick-fil-A's design team to minimize the required variances. Several meetings have been held with City and DOT staff to come up with a design that works best for all parties involved.*
- 6. The variance will not adversely affect public health or safety, and will not substantially or permanently interfere with the appropriate use of adjacent conforming property in the same district. The granting of the variance will not adversely affect public health or safety. The proposed design will improve traffic circulation for the restaurant and surrounding properties by maintaining vehicles on site instead of Driscoll Ave.*
- 7. The variance will not alter the essential character of the zoning district within which the subject property is located, and is in harmony with the intent and purposes of the zoning ordinance. The granting of the variance will not alter the essential character of the zoning district where the property is located. The intent is rather to improve existing conditions, specifically traffic congestion during peak hours, allowing for more cars to stack onsite rather than on adjacent properties or public roadways. The use of the site will remain the same but with improved conditions including kitchen upgrades, canopies and team members taking orders onsite to help expedite traffic circulation."*

Planning Commission Recommendation: The planning commission recommends that a variance be granted contingent on Chic-fil-a financing the additional striping necessary to Stribling Lane.

Staff Recommendation: The staff recommends that a variance be granted.

Application # 23-009
 Date Received: June 2,2023
 Subject Property: Parcel # H08M000004 00010
 Applicant: Gabriela Mosquera c/o Chick-fil-A Inc.

Adjoining Property Owners Notified:

PPIN	Name		Address	City	State	Zip	Case
58088	McDonalds Real Estate Co,	c/o Albert Joyner	PO Box 2420	Ridgeland	MS	39158	23-009
21987	Crossing Investments LLC	Attn: Thomas Underwood	660 Katherine Dr, Ste 304	Jackson	MS	39232	23-009
21985	Teresa Romero & Dawn Williar	Larry Romero & Susan Horton	789 Burnham Rd	Brandon	MS	39042	23-009
81954	Jeanette Brussone	Property Trust	2424 Ridge Rd	Rockwall	TX	75087	23-009

Notice Filed in Paper: June 27, 2023

Report Prepared By: Sam Hawkins, Community Development Director

Exhibits:

- A) Location and Zoning Map
- B) Adjacent Owners Map
- C) Variance Application and Supplemental Documentation
- D) Planning Commission Minutes
- E) Proof of Publication



COMMUNITY DEVELOPMENT

Zoning Variance Application

DATE RECEIVED

CASE NUMBER

201 Disotell Blvd. Brandon , MS	H08M000004 00010	1.229
Street Address	Parcel Number	Size in Acres
Community Center Commercial (CC)	Existing Fast-Food Restaurant	
Current Zoning Classification	Proposed Use of the Property	
Variance to Section(s): 5.4 Organizational Principles and Design Standars, Table 5.5, section 5.5.1		
Current Ordinance Requirement(s): Curb cuts shall be located no closer than 75 feet from the intersection of two streets as measured from the end of the radius nearest the proposed cut. Where the width of the site is less than 75 feet, the curb cut shall be placed as far as possible from the street intersection.		
Requested Variance(s): Reduction of Intersection setback from 75' to 55.5'		
Gabriela Mosquera c/o Chick-fil-A Inc.	Gabriela Mosquera	
Applicant	Contact Name	
220 E. Central Parkway, Suite 4000	407-645-5008 Ext. 2214	
Street Address	Primary Telephone	
Altamonte Springs FL 32701	gmosquera@interplanllc.com	
City State Zip Code	Email	
Chick-fil-A Inc.	Alex Sott	
Owner(s), if different from applicant	Contact Name	
5200 Buffington Road	770-361-0325	
Street Address	Primary Telephone	
Atlanta GA 30349	alex.scott@cfacorp.com	
City State Zip Code	Email	

Applicant's Signature: _____
zoning@brandonms.org

Date: 06/02/23



COMMUNITY DEVELOPMENT

Zoning Variance Additional Information



The following items are required for consideration of a variance:

- ☒ **Completed Application and Non-Refundable \$275 Fee**
- ☒ **Ownership Verification Letter**
 - o If the applicant is not the owner, a letter signed and dated by the owner certifying their ownership of the property and authorizing the applicant to represent the person, organization, or business that owns the property.
- ☒ **Legal Written Description of the Property**
 - o If not platted, a metes and bounds legal description of the property.
- ☒ **Written Statement**
 - o A written statement documenting the reason for the variance(s), including evidence that the request complies with the following criteria as required for approval of a variance.
 1. That special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings, in the same district.
 2. Literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this ordinance.
 3. Granting the variance requested will not confer on the applicant any special privilege that is denied by this ordinance to other lands, structures, or buildings in the same zoning district.
 4. The condition or characteristic noted above is not caused by an action of the property owner, occupant, or applicant.
 5. The variance is the minimum amount necessary to allow a reasonable use of the property;
 6. The variance will not adversely affect public health or safety, and will not substantially or permanently interfere with the appropriate use of adjacent conforming property in the same district; and,
 7. The variance will not alter the essential character of the zoning district within which the subject property is located, and is in harmony with the intent and purposes of the zoning ordinance.
- ☒ **Site Plan**
 - o Submitted on paper no larger than 11" x 17", showing: Scale and north arrow; Location of site with respect to streets and adjacent properties; Property lines and dimensions; Location and dimensions of buildings; Building setback distances from property lines; Location, dimensions, and surface type of off-street parking spaces and loading areas; Any other proposed features of the site which are applicable to the requested variance.



COMMUNITY DEVELOPMENT

Zoning Variance Acknowledgements



The applicant agrees to:

- If determined by the City Planner or other city officials that a detailed site plan is necessary to review a request for variance, a site plan shall be submitted by the applicant in accordance with the Zoning Ordinance of the city and all expenses of the zoning variance review shall be paid by the applicant.
- By signing the application, it is understood and agreed that permission is given to the Department of Community Development to place a sign(s) on said property, giving notice to the public that said property is being considered for zoning action. It is further understood by the applicant that the removal of the sign before the hearing will constitute a withdrawal of the application and the case will not be heard at the next scheduled hearing.
- It is further understood and agreed by the applicant, and permission is hereby granted to the city for inspections, investigations, and/or evaluation reports by the proper departments, pertaining to said property. In the event such investigations, etc., disclose this property does not meet the requirements for the proposed use, then this request will be held in abeyance until such time as those requirements are met and/or evidence of such is submitted.
- The application fee for this request is non-refundable regardless of the outcome.

The applicant agrees to attend the official development review meetings listed below:

Planning Commission Meeting: _____

Board of Aldermen Public Hearing: _____

Both meetings are held in the Board Room of the Brandon Municipal Complex, located at 1000 Municipal Drive in Brandon, Mississippi at 6 o'clock in the evening.

The above information is true, correct, and complete to the best of my knowledge, and I acknowledge the stipulations listed herein.

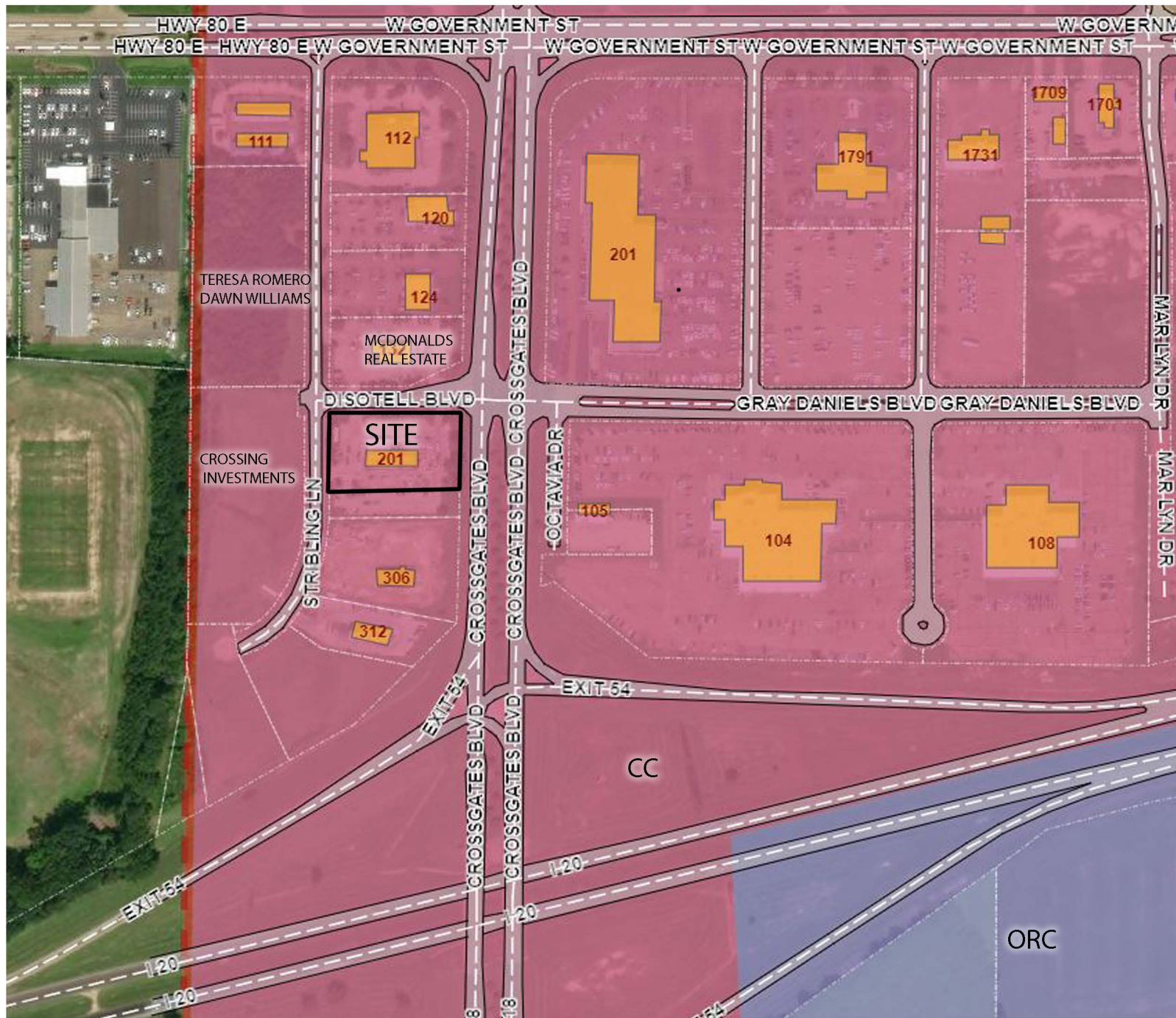
Applicant: _____ Date: 06/02/23

Owner: _____ Date: _____

State of Mississippi
County of Rankin
Sworn to and subscribed before me,

Notary:

Date:



ZONING / LOCATOR MAP

TITLE DESCRIPTION FOR CHICK-FIL-A, INC. PROPERTY

TRACT 1:

A PARCEL OF LAND CONTAINING 1.23 ACRES, MORE OR LESS, SITUATED IN A PART OF THE NORTHWEST ONEQUARTER (NW¼) OF THE NORTHWEST ONEQUARTER (NW¼) OF SECTION 18, TOWNSHIP 5 NORTH, RANGE 3 EAST, CITY OF BRANDON, RANKIN COUNTY, MISSISSIPPI AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

COMMENCE AT THE INTERSECTION OF THE WEST BOUNDARY OF SECTION 18, TOWNSHIP 5 NORTH, RANGE 3 EAST, CITY OF BRANDON, RANKIN COUNTY, MISSISSIPPI AND THE SOUTH RIGHT-OF-WAY LINE OF U.S. HIGHWAY NO. 80 AS IT EXISTED IN OCTOBER OF 1982, RUN THENCE NORTH 89° 12' 00" WEST ALONG THE SOUTH RIGHTOFWAY OF THE LAST REFERENCED HIGHWAY FOR A DISTANCE OF 425.00 FEET; RUN THENCE SOUTH 01° 17' 48" WEST LEAVING THE LAST REFERENCED RIGHT-OF-WAY LINE FOR A DISTANCE OF 700.72 FEET TO THE SOUTHEAST COMER OF THAT CERTAIN PARCEL OF LAND CONVEYED TO MP&L, AKA ENTERGY, AS PER DEED BOOK 438 AT PAGE 218 OF THE RANKIN COUNTY LAND RECORDS LOCATED IN THE OFFICE OF THE CHANCERY CLERK AT BRANDON, MISSISSIPPI; RUN THENCE NORTH 01° 49' 33" EAST FOR A DISTANCE OF 18.24 FEET TO THE SOUTHWEST CORNER OF THAT CERTAIN PARCEL OF LAND CONVEYED TO FOWLER AS PER DEED BOOK 605 AT PAGE 384 OF THE RANKIN COUNTY LAND RECORDS LOCATED IN THE OFFICE OF THE CHANCERY CLERK AT BRANDON, MISSISSIPPI; RUN THENCE SOUTH 84° 20' 16" EAST ALONG THE SOUTH LINE OF THE LAST REFERENCED PARCEL OF LAND FOR A DISTANCE OF 416.94 FEET TO A POINT ON THE WEST LINE OF SECTION 18, TOWNSHIP 5 NORTH, RANGE 3 EAST, RANKIN COUNTY, MISSISSIPPI; RUN THENCE SOUTH 01° 10' 31" WEST ALONG THE LAST REFERENCED SECTION LINE AND LEAVING THE FOWLER PROPERTY FOR A DISTANCE OF 36.29 FEET TO THE SOUTHWEST COMER OF THAT CERTAIN PARCEL OF LAND CONVEYED TO PWH INVESTMENTS, LLC AS PER DEED BOOK 1027 AT PAGE 482 OF THE RANKIN COUNTY LAND RECORDS LOCATED IN THE OFFICE OF THE CHANCERY CLERK AT BRANDON, MISSISSIPPI; RUN THENCE NORTH 89° 52' 43" EAST ALONG THE SOUTH LINE OF THE LAST REFERENCED PARCEL OF LAND FOR A DISTANCE OF 263.39 FEET TO THE NORTHWEST COMER OF THE RIGHT-OF-WAY OF A PAVED PUBLIC ROADWAY KNOWN AS DISOTELL BOULEVARD; RUN THENCE DUE SOUTH ALONG THE WEST LINE OF DISOTELL BOULEVARD FOR A DISTANCE OF 75.00 FEET; RUN THENCE NORTH 89° 57' 36" EAST ALONG THE SOUTH LINE OF DISOTELL BOULEVARD FOR A DISTANCE OF 75.00 FEET TO A ONEHALF INCH (½") IRON ROD FOUND IN PLACE ON MARCH 31, 2011, SAID IRON MARKING THE POINT OF BEGINNING OF THE FOLLOWING DESCRIBED PARCEL OF LAND:

FROM THE POINT OF BEGINNING RUN THENCE DUE NORTH ALONG AN OFFSET IN THE SOUTHERN LINE OF DISOTELL BOULEVARD FOR A DISTANCE OF 5.00 FEET TO A ONE-HALF INCH (½") IRON ROD FOUND IN PLACE ON MARCH 31, 2011; RUN THENCE DUE EAST ALONG THE SOUTH LINE OF DISOTELL BOULEVARD FOR A DISTANCE OF 295.43 FEET TO A ONEHALF INCH(½") IRON ROD FOUND IN PLACE ON MARCH 31, 2011 LOCATED AT THE INTERSECTION OF

THE LAST REFERENCED ROADWAY AND THE WEST RIGHT-OF-WAY LINE OF A PAVED PUBLIC ROADWAY KNOWN AS MISSISSIPPI STATE HIGHWAY NUMBER 18, AKA CROSSGATES BOULEVARD AND FORMERLY KNOWN AS GREENFIELD ROAD, AKA FEDERAL AID PROJECT NUMBER 1201(81)51; RUN THENCE SOUTH 00° 38' 25" EAST ALONG THE WEST RIGHT-OF-WAY LINE OF THE LAST REFERENCED ROADWAY FOR A DISTANCE OF 11.08 FEET TO A ONEHALF INCH (½") IRON ROD FOUND IN PLACE ON MARCH 31, 2011; CONTINUE THENCE SOUTH 00° 27' 30" WEST ALONG THE LAST REFERENCED RIGHTOFWAY LINE FOR A DISTANCE OF 170.10 FEET TO A ONEHALF INCH (½") IRON ROD; RUN THENCE SOUTH 89° 50' 55" WEST LEAVING THE LAST REFERENCED RIGHT-OF-WAY LINE FOR A DISTANCE OF 294.19 FEET TO A ONEHALF INCH (½") IRON ROD; RUN THENCE DUE NORTH FOR A DISTANCE OF 176.95 FEET TO THE POINT OF BEGINNING.

TRACT 2:

A PARCEL OF LAND CONTAINING 0.45 ACRES MORE OR LESS, SITUATED IN A PART OF THE NORTHWEST QUARTER OF THE NORTHWEST QUARTER OF SECTION 18, TOWNSHIP 5 NORTH, RANGE 3 EAST, CITY OF BRANDON, RANKIN COUNTY, MISSISSIPPI AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCE AT THE INTERSECTION OF THE WEST BOUNDARY OF SECTION 18, TOWNSHIP 5 NORTH, RANGE 3 EAST, CITY OF BRANDON, RANKIN COUNTY, MISSISSIPPI AND THE SOUTH RIGHT OF WAY LINE OF U.S. HIGHWAY NO. 80 AS IT EXISTED IN OCTOBER OF 1982, RUN THENCE NORTH 89 DEGREES 08 MINUTES 08 SECONDS WEST (DEED BOOK 2011, PAGE 20514 NORTH 89°12'00" WEST), 425.00 FEET TO A POINT; THENCE SOUTH 01 DEGREES 21 MINUTES 40 SECONDS WEST (DEED SOUTH 01°17'48" WEST), 700.72 FEET TO A POINT; THENCE NORTH 01 DEGREES 53 MINUTES 25 SECONDS EAST (DEED NORTH 01°49'33" EAST), 18.24 FEET TO A POINT; THENCE SOUTH 84 DEGREES 16 MINUTES 24 SECONDS EAST (DEED SOUTH 84°20'16" EAST), 416.94 FEET TO A POINT; THENCE SOUTH 01 DEGREES 14 MINUTES 23 SECONDS WEST (DEED SOUTH 01°10'31" WEST), 36.29 FEET TO A POINT; THENCE NORTH 89 DEGREES 56 MINUTES 35 SECONDS EAST (DEED NORTH 89°52'43" EAST), 263.39 FEET TO A POINT; THENCE SOUTH 00 DEGREES 03 MINUTES 52 SECONDS WEST (DEED SOUTH), 75.00 FEET TO A POINT; THENCE SOUTH 89 DEGREES 58 MINUTES 32 SECONDS EAST (DEED NORTH 89°57'36" EAST), 75.00 FEET TO A POINT, SAID POINT BEING THE PREVIOUS POINT OF BEGINNING FOR THE CHICK-FIL-A DESCRIBED IN DEED BOOK 2011, PAGE 20514; THENCE ALONG THE WEST LINE OF SAID CHICK-FIL-A, SOUTH 00 DEGREES 03 MINUTES 52 SECONDS WEST, 176.95 FEET TO A POINT, SAID POINT BEING THE TRUE POINT OF BEGINNING; THENCE ALONG THE SOUTH LINE OF SAID CHICK-FIL-A TRACT, NORTH 89 DEGREES 54 MINUTES 47 SECONDS EAST, 294.07 FEET TO A POINT ON THE WEST RIGHT OF WAY LINE OF CROSSGATES BOULEVARD/MISSISSIPPI STATE HIGHWAY 18; THENCE LEAVING SAID SOUTH LINE AND ALONG SAID RIGHT OF WAY LINE, SOUTH 00 DEGREES 09 MINUTES 22 SECONDS EAST, 6.34 FEET TO A POINT; THENCE CONTINUING ALONG SAID RIGHT OF WAY, SOUTH 07 DEGREES 27

MINUTES 18 SECONDS WEST, 62.20 FEET TO A POINT; THENCE LEAVING SAID RIGHT WAY LINE, SOUTH 89 DEGREES 54 MINUTES 47 SECONDS WEST, 286.09 FEET TO A POINT; THENCE NORTH 00 DEGREES 03 MINUTES 52 SECONDS EAST, 68.00 FEET BACK TO THE POINT OF BEGINNING.

**MINUTES
REGULAR PLANNING COMMISSION MEETING
CITY OF BRANDON, MISSISSIPPI**

June 26, 2023
6:00 p.m.

A Regular Meeting of the Planning Commission of the City of Brandon was held at 6 o'clock on the evening of April 24, 2023, in the Brandon Municipal Complex Board Room, located at 1000 Municipal Drive in Brandon, Mississippi.

The meeting was led by Ronnie Adcock. Members present included Jim Brooks, David Stevens, and Tom Evans Jr. and Suzanne Ross. Sam Hawkins was present representing the Community Development Department. Representatives from Chic-fil-a and 471 Retail were present to address any questions or concerns presented by the commission.

Ronnie Adcock called the meeting to order at 6:06 p.m. Ronnie Adcock led the invocation and the pledge.

(1)

Consideration of minutes of the Regular Planning Commission meeting of April 24, 2023, attached hereto. David Stevens made a motion to approve the minutes. The motion was seconded by Suzanne Ross and carried by a vote of 3/0.

Ronnie Adcock	AYE
David Stevens	AYE
Tom Evans Jr.	AYE
Suzanne Ross	AYE

(2)

Consideration of a conditional use permit application from Prabhdeep Momi to operate a liquor/store at 1032 Hwy 471 (parcel # I9F-1-111).

Tom Evans made a motion to revisit at next meeting due to findings by the staff and city attorney which revealed non-compliant parking area. The motion was seconded by David Stevens and carried by a vote of 4/0.

Ronnie Adcock	AYE
David Stevens	AYE
Tom Evans Jr.	AYE
Suzanne Ross	AYE

(3)

Case # 23-009: Consideration of a zoning variance application from Chic-fil-a for a reduction of intersection to curb cut setback from seventy five feet to fifty seven feet. (parcels # H8M-4-10 NS H8M-4-20)

MINUTES – REGULAR PLANNING COMMISSION MEETING
June 26, 2023

Tom Evans made a motion to approve the rezoning. The motion was seconded by Ronnie Adcock and carried by a vote of 4/0.

Suzanne Ross	AYE
Jim Brooks	AYE
David Stevens	AYE
Tom Evans	AYE

Ronnie Adcock made a motion to adjourn at 6:47 PM until Monday, July 24, 2023, at 6 o'clock pm, seconded by Tom Evans . The meeting was adjourned by a vote of 4/0.

MAYOR
Butch Lee



CHIEF OF POLICE
Wayne Dearman

To: The Mayor Butch Lee and The Board of Aldermen

Date: July 12, 2023

From: Wayne Dearman, Chief of Police

Ref: **Record Request Fee Schedule**

The Mayor Lee and The Board of Aldermen,

I am requesting permission to accept the 2023 Record Production Fee Schedule, as recommended by Chief Dearman and Judge Adams.

I appreciate your consideration,

Wayne Dearman
Chief of Police



POLICE DEPARTMENT

Brandon Police Department / Brandon Municipal Court
Record Production Fee Schedule (2023)

Accident Reports*	\$25.00 per report*
Accident Reconstruction Reports*	\$50.00 per report*
Offense Reports/Paper Records**	\$17.00 per hour research, plus \$0.15 per copied page**
Digital Photographs**	\$20.00 per hour research, plus \$1.00 per disc or \$10.00 per USB drive**
Audio Recorder/911 Calls**	\$20.00 per hour research, plus \$1.00 per disc or \$10.00 per USB drive**
Body Worn/Dash Camera Videos**	\$25.00 per hour research, plus \$1.00 per disc or \$10.00 per USB drive**
Court Abstract	\$10.00 per abstract
Background Check Fee (Municipal Records Only)	\$10.00 per person
Drop Charge Fee	\$100.00 (<u>requires Judge's order</u>)

*Fees for Accident Reports and Accident Reconstruction Reports remain constant whether given hard copies, scanned and e-mailed, or faxed.

**Fees for research are based on the average cost per hour of the employees that are competent to research and respond to the request. Research fees are pro-rated by the quarter-hour for the actual time spent researching and producing the requested records. Requests for copies of digital photographs, voice calls, or video data may require more than one disk or USB drive, depending on the amount of data storage space required to respond to the request.

All fees will be collected before records are provided.

**Brandon Police Department
Record Reproduction Fee Schedule (2023)**

Bill/Ship To: Requester Name	Brandon Police Department		
Requester Address	P.O. Box 790, Brandon, MS 39043-0790		
	Office 601-825-7225 / Fax 601-824-0699		
Item Description	Cost / Each	Quantity	Subtotal
Accident Report	\$25.00		\$0.00
Accident Reconstruction Report	\$50.00		\$0.00
Offense Report Research/ per hour	\$17.00		\$0.00
Offense Report Copies/ per page	\$0.15		\$0.00
Other Paper Records Research/ per hour	\$17.00		\$0.00
Other Paper Records/ per page	\$0.15		\$0.00
Digital Photographs Research/ per hour	\$20.00		\$0.00
Digital Photographs/ per disc (CD/DVD)	\$1.00		\$0.00
Digital Photographs/ per USB drive	\$10.00		\$0.00
Audio Recorder/911 Calls Research/per hour	\$20.00		\$0.00
Audio Recorder/911 Calls/ per disc (CD/DVD)	\$1.00		\$0.00
Audio Recorder/911 Calls/ per USB drive	\$10.00		\$0.00
Body Worn/Dash Cam Video Research/ per hour	\$25.00		\$0.00
Body Worn/Dash Cam Video/ per disc (CD/DVD)	\$1.00		\$0.00
Body Worn/Dash Cam Video/ per USB drive	\$10.00		\$0.00
Court Abstract	\$10.00		\$0.00
Background Check Fee (Municipal Records Only)	\$10.00		\$0.00
Drop Charge Fee	\$100.00		\$0.00
All fees will be collected before records are provided.		TOTAL DUE:	\$0.00



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: LYDIA EASELY
DATE: 07/13/2023
SUBJECT: DONATION OF GOOLOO 1500A 12V JUMP STARTERS

Consideration to accept a donation of twenty (20) GooLoo 1500A 12V jump starters from Palmer & Slay, PLLC and The Brandon Chamber of Commerce.

The donation of Viking jump packs accepted on June 19, 2023 were unavailable for order.

ATTACHMENTS:

1. PD jump starters memo donation

MAYOR
Butch Lee



CHIEF OF POLICE
Wayne Dearman

To: The Mayor Butch Lee and The Board of Aldermen

Date: July 13, 2023

From: Wayne Dearman, Chief of Police

Ref: **Donation**

The Mayor Lee and The Board of Aldermen,

I am requesting permission to accept 20 Gooloo 1500A 12volt Jump Starters from Palmer and Slay law firm and The Brandon Chamber of Commerce as a donation to the Police Department.

They were unable to order the 17 Viking jump packs.

I appreciate your consideration,

Wayne Dearman
Chief of Police



POLICE DEPARTMENT