

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
JULY 27, 2023

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. BUTCH LEE, MAYOR
 1. Append Special Meeting Notice to the minutes.
4. PAUL BRANNON, PUBLIC WORKS DEPARTMENT
 1. Consideration to approve Amendment No.1 to Pipeline Crossing Contract (KCS Contract 2000006817) and authorize the Mayor to execute the same.
 2. Consideration to approve Utility Constructors, Inc Change Order No. 1 in the amount of \$16,590.00 regarding the U.S. Hwy 80 Sewer Line Relocation Project.
 3. Consideration to accept the bid received on July 26, 2023 and award to Griner Drilling Service, Inc., in the amount of \$2,848,000.00 and authorize the Mayor to execute all related documents with regard to the Cornerstone Water Well Project.
5. WAYNE DEARMAN, POLICE CHIEF
 1. Request permission to hire Tanna Green as a communications officer effective July 27, 2023 and set rate of pay in accordance with the memo from the police chief.
6. ADJOURN



NOTICE
OF
SPECIAL BOARD MEETING

TO BE HELD AT THE CITY OF BRANDON CITY HALL AT 1000 MUNICIPAL
DRIVE, CONFERENCE ROOM

5:00 O'CLOCK P.M., ON THE 27th DAY OF JULY 2023

THE SUBJECT MATTER OF THE SESSIONS IS:

- **Amendment No. 1 to Pipeline Crossing Contract (KSC)**
- **Utility Constructors Change Order #1 regarding the Hwy 80 Sewer Line Relocation Project in the amount of \$16,590.00.**
- **Consideration to award the Cornerstone Water Well Project to Griner Drilling in the amount of \$2,848,000.00.**
- **Hiring of dispatcher**

THIS THE 27th DAY OF JULY 2023.

ANGELA BEAN
CITY CLERK

Posted by Angela Bean, City Clerk, on the bulletin board at Brandon City Hall at 10:15 o'clock ^ap.m., transmitted a copy of the notice via email or facsimile not less than one (1) hour before the meeting to all citizens and publications, broadcast or digital media, with a general circulation or coverage with the city's jurisdiction that has submitted its interest to receive these notifications on the 27th day of July 2023.



E-Mail / Fax

July 27, 2023

Hon. Sharon Womack, Alderman at Large
Hon. Jarrad Craine, Alderman Ward 1
Hon. Cris Vinson, Alderman Ward 2
Hon. Harry Williams, Alderman Ward 3
Hon. Lu Coker, Alderman Ward 4
Hon. Dwight Middleton, Alderman Ward 5
Hon. David Farris, Alderman Ward 6

**RE: NOTICE OF SPECIAL BOARD MEETING –July 27, 2023 AT 5:00 o'clock p.m.,
CITY OF BRANDON CITY HALL BOARDROOM
1000 MUNICIPAL DRIVE, BRANDON, MS**

Dear Members of the Board of Aldermen:

Pursuant to Miss. Code Ann. Section 21-3-21, by this written notice I am calling a Special Board Meeting for the purpose of: **consideration to approve Amendment No. 1 to the Pipeline Crossing Contract (KCS), Utility Constructors Change Order #1 regarding the Hwy 80 Sewer Line Relocation Project in the amount of \$16,590.00, Consideration to approve the Cornerstone Water Well Project and award to Griner Drilling in the amount of \$2,848,000.00, and hiring of dispatcher**, which in my opinion is important business of the City of Brandon, requiring the calling of this Special Board Meeting. The board meeting will be held July 27, 2023, at 5:00 o'clock p.m., at the City of Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, MS. I hope that the same will not disrupt your busy schedules.

By this notice I am providing facsimile or e-mail of the same for service upon those of you, at least three (3) hours prior to the time fixed for the special board meeting. I hereby direct that the original of this notice together with endorsement of service upon the individual aldermen be posted as listed below. Any business not specified in this notice shall not be transacted at this special board meeting.

Thanking you in advance, I am

Sincerely,

Butch Lee, Mayor

10:00 AM

Time

Posted by Angela Bean, City Clerk, on the bulletin board at Brandon City Hall at 10:15 o'clock ^ap.m., transmitted a copy of the notice via email or facsimile not less than one (1) hour before the meeting to all citizens and publications, broadcast or digital media, with a general circulation or coverage with the city's jurisdiction that has submitted its interest to receive these notifications on the 27th day of July 2023.

Angela Bean, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELA BEAN
DATE: 07/27/2023
SUBJECT: KCS CONTRACT 2000006817

Consideration to approve Amendment No.1 to Pipeline Crossing Contract (KCS Contract 2000006817) and authorize the Mayor to execute the same.

ATTACHMENTS:

1. KCS Pipeline Crossing Contract No.1

AMENDMENT NO. 1 TO PIPELINE CROSSING CONTRACT
(KCS CONTRACT 2000006817)

THIS AMENDMENT ("AMENDMENT") AMENDS THAT CERTAIN AGREEMENT, DATED APRIL 10, 2023 (THE "AGREEMENT"), by and between **THE MERIDIAN SPEEDWAY, LLC** ("Railway Company"), a Delaware limited liability company, referred to as "Railway Company", and **CITY OF BRANDON**, to be addressed at 1000 Municipal Drive, Brandon, MS 39042, hereinafter referred to as "Licensee". The effective date of this Amendment is April 10th, 2023 ("Effective Date").

RECITALS:

The parties hereto entered into the Basic Agreement for the installation of one (1) water pipeline crossing under Licensor's tracks and right-of-way at Mile Post VM 81.34 (Meridian Subdivision), Brandon (Rankin County), Mississippi.

The parties desire to change the Basic Agreement as set forth herein.

AGREEMENT:

NOW, THEREFORE, IT IS AGREED by and between the parties hereto as follows:

SECTION 2 – CHANGE TO SPECIFICATIONS

The second paragraph of Section 2 of the Basic Agreement is hereby deleted in its entirety and replaced with the following:

Construction, maintenance, operation, use and removal of the pipeline shall not endanger the safety or condition of Railway Company's property in any way, or the operation of trains or cars, and the pipeline shall be laid at a minimum depth of 10' below the bottom of Railway Company's base of rail and at a minimum depth of 6" below ground level at all other points on the right-of-way. Excavations made on Railway Company's property shall be promptly refilled by Licensee, the earth well tamped, and the ground left in the same condition as before laying of the pipeline.

Except as modified herein, all terms and conditions of the Basic Agreement shall remain in full force and effect.

REMAINDER OF PAGE INTENTIONALLY LEFT BLANK
SIGNATURE PAGE TO FOLLOW

IN WITNESS WHEREOF, the parties hereto have executed this Amendment Agreement in duplicate as of the day and year first above written.

THE MERIDIAN SPEEDWAY, LLC

By: _____

Name: _____

Title: _____

Date: _____

CITY OF BRANDON

By: _____

Name: Butch Lee

Title: Mayor

Date: _____



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELA BEAN
DATE: 07/27/2023
SUBJECT: UCI - HIGHWAY 80 WATERLINE/SEWERLINE RELOCATION PROJECT

Consideration to approve Utility Constructors, Inc Change Order No. 1 in the amount of \$16,590.00 regarding the U.S. Hwy 80 Sewer Line Relocation Project.
The original bid was awarded in the amount of \$369,298.00 and this change order will increase the total contract amount to \$385,888.00.

ATTACHMENTS:

1. UCI Hwy 80 Sewer Line Relocation Change Order



July 26, 2023

Mr. Paul Brannon
Public Works Director
City of Brandon
1000 Municipal Drive
Brandon, MS 39042

RE: City of Brandon
US Highway 80 Sewer Line Relocation
Benchmark # B-8819
Change Order No. 1

Dear Mr. Brannon:

Please find included in this packet all documentation and paperwork necessary for approval of Change Order No. 1 from Utility Constructors, Inc. (UCI) in the amount of **Sixteen Thousand Five Hundred Ninety Dollars and No Cents (\$16,590.00)**.

The primary reason for Change Order No. 1 is due to the unforeseen circumstances for which a manhole on the subject project was discovered located below ground level. Because this manhole was below ground, it was unknown to anyone that it previously existed and was discovered during the CCTV inspection of the sewer line. The Contractor will locate, excavate, raise, and then backfill the subject manhole for the above-mentioned amount in order to complete the rehabilitation of the sewer line.

We have compared the itemized cost to various previous projects and term bids and feel that the amount requested for this scope of work is reasonable and will help expedite the project.

Should you have any questions or need additional information, please do not hesitate to contact our office at 601-627-7780.

Sincerely,

Lon Burt, P.E.
Benchmark Engineering & Surveying, LLC

cc: Matthew Miller, P.E., P.L.S. (Benchmark)
Angela Bean (City of Brandon)
File: B-8819

UTILITY CONSTRUCTORS, INC.

Utility & Commercial Contractors

7/18/2023

PROPOSAL

Mr. Matthew Miller, P.E.
Benchmark Engineering & Surveying, LLC
660 Katherine Dr.
Suite 302
Flowood, MS 39232

Reference: US-80 Waterline Relocation @ Hwy. 80 & E. Value Rd.

Items of work to include: Excavating area where unknown manhole is located, digging around unmarked manhole to be able to set coated risers, per City of Brandon specifications, with steps to raise unmarked manhole to existing ground elevation, Backfilling excavated area and around manhole. This price includes insurance, tax, and bonds.

MOBILIZATION	1	LS	\$2,790.00	\$2,790.00
LOCATING UNMARKED MANHOLE	1	LS	\$6,300.00	\$6,300.00
MANHOLE RISERS	1	LS	\$5,000.00	\$5,000.00
BACKFILLING	1	LS	\$2,500.00	\$2,500.00

TOTAL **\$16,590.00**

Thank you for the opportunity to quote this unforeseen extra work needed to be completed for the CIPP portion of this project.

Thank you,

Mike Loflin, Vice President.





MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELA BEAN
DATE: 07/27/2023
SUBJECT: CORNERSTONE WATER WELL PROJECT

Consideration to accept the bid received on July 26, 2023 and award to Griner Drilling Service, Inc., in the amount of \$2,848,000.00 and authorize the Mayor to execute all related documents with regard to the Cornerstone Water Well Project.

ATTACHMENTS:

1. Cornerstone Water Well Bid Award



July 26, 2023

Mr. Paul Brannon
Public Works Director
City of Brandon
1000 Municipal Dr.
Brandon, MS 39042

RE: City of Brandon
Cornerstone Water Well Project Re-bid
Benchmark # B-8031
Bid Results

Dear Mr. Brannon:

The City of Brandon received bids from one (1) contractor on the Cornerstone Water Well Project on July 26, at 2:00 pm. The one bid was as follows:

- Griner Drilling Service Inc. \$2,848,000.00

The apparent low bid for the project was submitted by Griner Drilling Service Inc. in the amount of \$2,848,000.00. After reviewing and evaluating the bids and bid packets, we did not find any irregularities within their low bid that should be of concern. After this review and discussions with your office, it is our recommendation to award this bid to the low bidder, Griner Drilling Service Inc.

We can begin preparing these contract documents for execution by the City of Brandon and the Contractor once this award is made and approval from the funding agency, the MSDH SRLF program, is received. Should you have any questions or need additional information, please do not hesitate to contact our office at 601-627-7780.

Sincerely,

Matthew Miller, P.E., P.L.S.
Benchmark Engineering & Surveying, LLC

cc: File: B-8031



BID TABULATION

PROJECT B-8031, City of Brandon Cornerstone Water Well Project Re-bid
DATE: 7/26/2023

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	Griner Drilling Service Inc. (COR 01837)	
				UNIT PRICE	SUB-TOTAL
1	MOBILIZATION	1	LS	\$ 95,000.00	\$ 95,000.00
2	SILT FENCE	240	LF	\$ 5.00	\$ 1,200.00
3	12" EROSION CONTROL WATTLES	10	LF	\$ 50.00	\$ 500.00
4	TEST HOLE, TEST WELL & LOGS, BID DEPTH 1500 FEET	1	LS	\$ 350,000.00	\$ 350,000.00
	ADD OR DEDUCT IF TEST HOLE IS OTHER THAN 1500 FEET	1	LF	\$ 100.00	\$ -
5	GRAVEL WALL WELL 20" X 12", BID DEPTH 1500 FEET	1	LS	\$ 1,281,220.00	\$ 1,281,220.00
	ADD OR DEDUCT IF GRAVEL WALL WELL IS OTHER THAN 1500 FEET	1	LF	\$ 125.00	\$ -
6	VERTICAL TURBINE PUMP (1500 GPM @ 140 FEET OF HEAD)	1	LS	\$ 325,000.00	\$ 325,000.00
7	WELL HEADER PIPING	1	LS	\$ 30,800.00	\$ 30,800.00
8	WELL HEAD/PIPING HEADER SLAB	1	LS	\$ 7,500.00	\$ 7,500.00
9	12" DUCTILE IRON YARD PIPING (UNDERGROUND)	24	LF	\$ 450.00	\$ 10,800.00
10	12" C-900 YARD PIPING	284	LF	\$ 200.00	\$ 56,800.00
11	12" GATE VALVE	3	EA	\$ 6,800.00	\$ 20,400.00
12	FIRE HYDRANT ASSEMBLY	1	EA	\$ 9,500.00	\$ 9,500.00
13	WATER WELL BUILDING	1	LS	\$ 141,200.00	\$ 141,200.00
14	CHLORINATION EQUIPMENT	1	LS	\$ 34,600.00	\$ 34,600.00
15	FLUORIDE EQUIPMENT	1	LS	\$ 16,380.00	\$ 16,380.00
16	ELECTRICAL AND CONTROLS	1	LS	\$ 215,000.00	\$ 215,000.00
17	GENERATOR AND AUTO TRANSFER SWITCH	1	LS	\$ 181,000.00	\$ 181,000.00
18	SCADA EQUIPMENT	1	LS	\$ 11,000.00	\$ 11,000.00
19	ELECTRICAL PRIMARY SERVICE	1	ALLOW	\$ 10,000.00	\$ 10,000.00
19	SELECT FILL	60	CY	\$ 75.00	\$ 4,500.00
20	FENCING & AUTOMATED GATE	1	EA	\$ 45,000.00	\$ 45,000.00
21	PROJECT SIGN	1	EA	\$ 600.00	\$ 600.00
TOTAL BID					\$ 2,848,000.00

BID RESULTS HAVE BEEN TABULATED ABOVE AND THE RESULTS ARE ACCURATE AND TRUE TO THE BEST OF MY KNOWLEDGE.

SIGNED:

PRINT: Matthew W. Miller P.E., P.L.S.

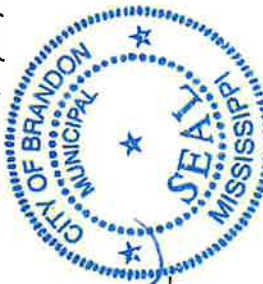
DATE: 7/26/2023

2023-11 Cornerstone Water Well
July 26, 2023 - 2:00 p.m.

BIDDER	Cert of Responsibility	BID BOND	BASE BID
Griner Drilling	01837-MC	Swiss Re	\$2,848,000.00

This is to certify that the above is a true and accurate tabulation of bids received on July 26, 2023.


 Angela Bean, City Clerk



AFFIDAVIT OF PUBLICATION THE CLARION-LEDGER

TO: CITY OF BRANDON
1000 MUNICIPAL DR
BRANDON, MS 39042
Acct# TCL-C19338

This is not an invoice

of Affidavits 1

Ad Number: 0005744064

STATE OF WISCONSIN
COUNTY OF BROWN

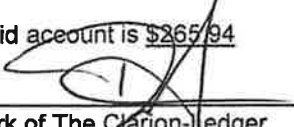
Before the undersigned authority personally appeared, who on oath says that he or she is a Legal Advertising Representative of The Clarion-Ledger, a newspaper as defined and prescribed in Sections 13-3-31 and 13-3-32, of the Mississippi Code of 1972, amended, who, being duly sworn, states that the notice, a true copy of which is hereto attached, to be issues of said newspaper editions dated as follows :

In said newspaper in the issue(s) dated:

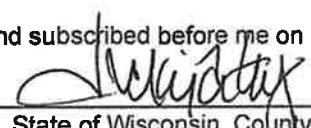
06/23/2023, 06/30/2023

Size: 1162 words / 1 col. x 191 lines
Published: 2 time(s)

Now due on said account is \$265.94

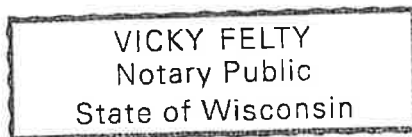
Signed 
Authorized Clerk of The Clarion-Ledger

SWORN to and subscribed before me on June 30, 2023.


Notary Public, State of Wisconsin, County of Brown

My commission expires 9/19/25

(SEAL)



**SECTION 00100
ADVERTISEMENT FOR BID**

Separate written sealed BIDS for a General Contract for the furnishing of all labor and materials for the construction of:

CORNERSTONE WATER WELL

will be received by the Mayor and Board of Aldermen of the CITY OF BRANDON herein after called the OWNER at the office of the:

**CITY CLERK, CITY OF BRANDON,
BRANDON CITY HALL
1000 MUNICIPAL DRIVE
BRANDON, MS 39042**

Until 2:00pm local time on July 26, 2023 and then at said office publicly opened and read aloud for supplying all labor, equipment, and materials necessary for completion of the Cornerstone Water Well project.

Bidders must be qualified under Mississippi State Law and show Certificate of Responsibility issued by the Mississippi State Board of Public Contractors.

Project provides for two (2) phases of well construction known as Phase I - Ground Water Pilot Hole and Test Well and Phase II - Water Supply Production Well, Piping, Chlorination Building, Emergency Standby Generator, and all other associated work required to complete all as shown and specified in the plans and contract documents.

The DRAWINGS, SPECIFICATIONS AND CONTRACT DOCUMENTS may be examined at the following locations:

1. City of Brandon, 1000 Municipal Drive, Brandon, MS 39042
2. Benchmark Engineering & Surveying, LLC, 101 Highpointe Court, Suite B, Brandon, MS 39042

Copies of the BIDDING DOCUMENTS may be obtained at BENCHMARK ENGINEERING upon payment of One Hundred Fifty Dollars (\$150) per set - none of which is refundable. No partial documents will be issued.

The PLANS, SPECIFICATIONS and CONTRACT DOCUMENTS may be examined at the following locations:

1. 1000 Municipal Drive, Brandon, Mississippi (Public Works Director's Office)
2. Benchmark Engineering & Surveying, LLC, 101 Highpointe Court, Suite B, Brandon, MS (Consulting Engineer's Office)
3. MSDH/DWSRF, 570 Woodrow Wilson Drive, Jackson, MS (Call Harry Gong) 601-576-7518 (MS Dept. of Health)

The BID SCHEDULE may be examined at the following locations:

1. Mississippi Procurement Technical Assistance Program (MPTAP) Mississippi Development Authority, Minority & Small Business Development

Woolfolk Building

501 North West Street, Suite B 01 Jackson, MS 39201

Contact: Secret Luckett, 601-359-2700

2. Contract Procurement Center closest to your project area: Carlyn McGee, 601-359-3448

Additional information and assistance regarding this bid opportunity, the Mississippi Procurement Technical Assistance Program and local Procurement Center may be found at www.msptc.com.

Minority and Woman Owned Business Enterprises are solicited to bid on this contract as prime contractors and are encouraged to make inquiries regarding potential subcontracting opportunities, equipment, material and/or supply needs.

This contract will be funded in whole or in part by funds as is established in the Safe Drinking Water Act's State Revolving Loan Funds (42 U.S.C. 300f-12); therefore, this project must comply with the use of American Iron and Steel requirements of the Act.

Any contract or contracts awarded under this invitation for bids are expected to be funded in whole or in part by anticipated funds from the Drinking Water Systems Improvements Revolving Loan Fund (DWSIRLF) Loan Program from the State of Mississippi. Neither the State of Mississippi, the Local Governments and Rural Water Systems Improvements Board, nor any of these organizations is to be held liable

nor any of their employees is or will be a party to this invitation for bids or any resulting or related contracts. This procurement will be subject to all applicable sections of the Mississippi Code of 1972, Annotated, as they apply to local governments, in accordance with Appendix D of the DWSIRLF Program Regulations.

In order to comply with Federal Procurement Regulations (24 CFR 85), Minority and Woman Owned Business Enterprises are encouraged to submit a bid for this project. The successful bidder will take all necessary affirmative steps to assure that Minority and Woman Owned Business Enterprises are used when possible as subcontractors on this project.

Bid Security in the amount of 5% of the bid must accompany each bid in accordance with the INSTRUCTIONS TO BIDDERS. Attorneys-in-fact who sign Bid Bonds, Payment Bonds or Performance Bonds must file with each bond a certified and effective dated copy of their Power of Attorney.

The City of Brandon is an Equal Opportunity Employer, and hereby notifies all bidders will be afforded the full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, religion, sex, national origin, age, disability, sexual preference, marital or veteran status, or any other legally protected status in consideration for an award.

No prospective CONTRACTOR may withdraw his proposal within SIXTY (60) DAYS after the actual date of the opening thereof.

Each bidder shall write the Certificate of Responsibility number and Mississippi Contractors License number on the outside of the sealed envelope containing his proposal. Proposals shall be submitted in duplicate, sealed, and deposited with the City Clerk prior to the hour and date designated above. Bid Number 2023-11 should be marked in the lower left corner of the envelope.

The City of Brandon offers Electronic Bidding submissions. All documents may be downloaded from Central Bidding at www.centralbidding.com. For any questions relating to the electronic process, please call Central Bidding at (225)910-4814.

The CITY OF BRANDON reserves the right to waive any information or irregularities, to accept any bid deemed to be in the best interest of the City, or to reject any or all bids.

The Contract Time is Two Hundred Forty (240) consecutive calendar days with liquidated damages being Five Hundred Dollars (\$500) per calendar day thereafter.

Burch Lee, Mayor
06/23, 06/30/2023

000574064-01