AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
AUGUST 24, 2023

1. CALL TO ORDER
2. MAYOR BUTCH LEE
    1. Append the Recessed Meeting Notice to the Minutes.
    2. Public Hearing with regard to the 2024 Taxing and Spending Plan.
    3. Consideration to adopt a resolution to set the tax levy at thirty-three (33) mills for the fiscal year 2023-2024.
3. ADJOURN

BRANDON
MISSISSIPPI

MAYOR BUTCH LEE

NOTICE

OF

RECESSED BOARD MEETING

TO BE HELD AT THE CITY OF BRANDON CITY HALL BOARDROOM
1000 MUNICIPAL DRIVE

6:00 O'CLOCK P.M., ON THE 24th DAY OF AUGUST 2023

PUBLIC HEARING FY2024 BUDGET / ADOPTION OF TAX LEVY

THIS THE 24th OF AUGUST 2023.

Angela Bean

ANGELA BEAN
CITY CLERK

Posted by Angela Bean, City Clerk, on the bulletin board at Brandon City Hall at 9:45 o'clock ~~p~~a.m., transmitted a copy of the notice via email or facsimile not less than one (1) hour before the meeting to all citizens and publications, broadcast or digital media, with a general circulation or coverage with the city's jurisdiction that has submitted its interest to receive these notifications on the 24rd day of August 2023.

P.O. Box 1539, Brandon, MS 39043 • P: 601-825-5021 • F: 601-825-5023 • www.brandonms.org

BRANDON
MISSISSIPPI

MAYOR BUTCH LEE

E-Mail / Fax August 24, 2023
Hon. Sharon Womack, Alderman at Large
Hon. Jarrad Craine, Alderman Ward 1
Hon. Cris Vinson, Alderman Ward 2
Hon. Harry Williams, Alderman Ward 3
Hon. Lu Coker, Alderman Ward 4
Hon. Dwight Middleton, Alderman Ward 5
Hon. David Farris, Alderman Ward 6

RE: NOTICE OF RECESSED BOARD MEETING – August 24, 2023 at 6:00 o'clock p.m.,
CITY OF BRANDON CITY HALL BOARDROOM
1000 MUNICIPAL DRIVE, BRANDON, MS

Dear Members of the Board of Aldermen:

Pursuant to Miss. Code Ann. Section 21-3-21, by this written notice I am calling the **Recessed Board Meeting of the Mayor and Board of Aldermen for the public hearing for the fiscal year 2024 budget and consideration to adopt the 2023-2024 tax levy,** which in my opinion is important business of the City of Brandon, requiring the calling of this Recessed Board Meeting. The board meeting will be held **August 24, 2023 at 6:00 o'clock p.m., at the City of Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, MS**. I hope that the same will not disrupt your busy schedules.

By this notice I am providing facsimile or e-mail of the same for service upon those of you, at least three (3) hours prior to the time fixed for the special board meeting. I hereby direst that the original of this notice together with endorsement of service upon the individual aldermen be posted as listed below. Any business not specified in this notice shall not be transacted at this special board meeting.

Thanking you in advance, I am

Sincerely,

Butch Lee, Mayor

9:30 a.m.
Time

Posted by Angela Bean, City Clerk, on the bulletin board at Brandon City Hall at 9:45 o'clock ~~p.m.~~ a.m., transmitted a copy of the notice via email or facsimile not less than one (1) hour before the meeting to all citizens and publications, broadcast or digital media, with a general circulation or coverage with the city's jurisdiction that has submitted its interest to receive these notifications on the 24th day of August 2023.

Angela Bean

Angela Bean, City Clerk

CITY OF BRANDON GENERAL FUND FY 2024	PROPOSED BUDGET
PROJECTED CASH BALANCES AT 10/01/23:	
Unassigned fund balance	5,395,267
Restricted/committed/assigned fund balance	3,633,962
	9,029,228
REVENUES	
Taxes	5,418,794
Licenses & Permits	1,102,000
State Shared Revenues	10,513,000
Grants	495,314
County Shared Revenue	888,500
Charges for Services	140,300
Court Fines & Fees	297,300
Miscellaneous	312,300
Transfers	(223,192)
Non-Revenue Receipts	7,000
Total Revenue	18,951,316
TOTAL FROM ALL SOURCES	27,980,544
EXPENDITURES	
CITY COURT	
Personnel Costs	280,532
Supplies	4,500
Charges for Services	12,190
Capital Expenditures	0
TOTAL CITY COURT	297,222
ELECTIONS	
Personnel Costs	0
Supplies	0
Charges for Services	0
Capital Expenditures	0
TOTAL ELECTIONS	0

EXECUTIVE / ADMINISTRATIVE	
Personnel Costs	618,854
Supplies	7,200
Charges for Services	96,031
Capital Expenditures	5,200
Debt Service	0
TOTAL EXECUTIVE / ADMINISTRATIVE	727,285

GENERAL GOVERNMENT	
Personnel Costs	788,623
Supplies	23,725
Charges for Services	696,365
Capital Expenditures	893,195
Debt Service	0
TOTAL GENERAL GOVERNMENT	2,401,908

POLICE DEPARTMENT	
Personnel Costs	3,245,423
Supplies	282,756
Charges for Services	360,032
Capital Expenditures	0
Debt Service	0
TOTAL POLICE DEPARTMENT	3,888,212

FIRE DEPARTMENT	
Personnel Costs	4,224,691
Supplies	156,140
Charges for Services	405,423
Capital Expenditures	410,409
Debt Service	184,379
TOTAL FIRE DEPARTMENT	5,381,042

COMMUNITY DEVELOPMENT	
Personnel Costs	549,669
Supplies	10,950
Charges for Services	240,549
Capital Expenditures	3,145
Debt Service	0
TOTAL COMMUNITY DEVELOPMENT	804,313

STREET DEPARTMENT	
Personnel Costs	315,753
Supplies	90,670
Charges for Services	2,147,268
Capital Expenditures	1,629,877
Debt Service	0
TOTAL STREET DEPARTMENT	4,183,568

CONF CENTER RENTAL	
Personnel Costs	81,365
Supplies	12,050
Charges for Services	212,269
Capital Expenditures	5,200
Debt Service	0
TOTAL CONF CENTER RENTAL	310,884

PARK DEPARTMENT (INCLUDES SENIOR SERVICES)	
Personnel Costs	1,080,153
Supplies	200,925
Charges for Services	887,890
Capital Expenditures	265,600
Debt Service	65,435
TOTAL PARK DEPARTMENT	2,500,004

CEMETERY MAINTENANCE	
Supplies	0
Charges for Services	135,000
Capital Expenditures	0
TOTAL CEMETERY MAINTENANCE	135,000

LIBRARY	
Contributions	0
Supplies	4,150
Charges for Services	203,341
Capital Expenditures	185,000
TOTAL LIBRARY	392,491

TOTAL EXPENDITURES	21,021,928
Projected ending cash balances at 09/30/24	6,958,616

CITY OF BRANDON DRUG SEIZURE FUND FY 2024	PROPOSED BUDGET
Projected Cash Balance 10/01/23	1,253,799
REVENUES	
Forfeitures	0
Interest Earnings	1,500
TOTAL REVENUE	1,500
TOTAL FROM ALL SOURCES	1,255,299
EXPENDITURES	
Supplies	49,298
Charges for Services	4,000
Capital Expenditures	181,026
Debt Service	150,028
TOTAL EXPENDITURES	384,352
Projected Ending Cash Balance 09/30/24	870,947

CITY OF BRANDON AMPHITHEATHER FY 2024	PROPOSED BUDGET
Projected Cash Balance 10/01/23	0
REVENUES	
Charges for Services	7,993,851
Miscellaneous	112,540
Transfers	0
Non-Revenue Receipts	0
TOTAL REVENUE	8,106,392
TOTAL FROM ALL SOURCES	8,106,392

EXPENDITURES	
Personnel Costs	0
Supplies	0
Charges for Services	0
Capital Expenditures	6,973,370
TOTAL AMPHITHEATER EXPENSES	6,973,370
Projected Ending Cash Balance 09/30/24	1,133,022

CITY OF BRANDON SANITATION FUND FY 2024	PROPOSED BUDGET
Projected Cash Balance 10/01/23	152,000
REVENUES	
Garbage Revenue	2,064,000
Transfers	0
Interest Earnings	267
TOTAL REVENUE	2,064,267
TOTAL FROM ALL SOURCES	2,216,267
EXPENDITURES	
Personnel Costs	110,935
Supplies	84,680
Charges for Services	1,807,636
Capital Expenditures	70,000
Debt Service	0
TOTAL EXPENDITURES	2,073,251
Projected Ending Cash Balance 09/30/24	143,015

CITY OF BRANDON DEBT SERVICE FUND FY 2024	PROPOSED BUDGET
Projected Cash Balance 10/01/23	4,079,279
REVENUES	
Taxes	3,813,142
Transfers In	1,101,592
Interest Earnings	6,778
TOTAL REVENUES	4,921,512
TOTAL FROM ALL SOURCES	9,000,791
EXPENDITURES	
Bonds Redeemed	3,475,000
Interest on Bonds	1,251,912
Bond Fees & Expenses	22,000
TOTAL EXPENDITURES	4,748,912
Projected Ending Cash Balance 09/30/24	4,251,880

CITY OF BRANDON CAPITAL IMPROVEMENTS FUND FY 2024	PROPOSED BUDGET
Projected Cash Balance 10/01/23	5,066,707.19
REVENUES	
Interest	13,716.24
SB2948	-
ARPA funds	-
SECTION 592	2,550,000.00
HB 1353	-
Transfers	-
TOTAL REVENUES	2,563,716.24
TOTAL FROM ALL SOURCES	7,630,423.43

EXPENDITURES	
Capital Expenditures	7,150,000.00
TOTAL EXPENDITURES	7,150,000.00
Projected Ending Cash Balance 09/30/24	480,423.43

CITY OF BRANDON INFRASTRUCTURE ACT FUND FY 2024	**PROPOSED BUDGET**
Projected Cash Balance 10/01/23	1,848,952
REVENUES	
Infrastructure Act	2,048,637
Interest	2,500
Transfers	(1,520,400)
TOTAL REVENUES	530,737
TOTAL FROM ALL SOURCES	2,379,689
EXPENDITURES	
Capital Expenditures	100,000
Debt Service	999,542
TOTAL EXPENDITURES	1,099,542
Projected Ending Cash Balance 09/30/24	1,280,147

CITY OF BRANDON ENTERPRISE FUND FY 2024	PROPOSED BUDGET
PROJECTED CASH BALANCES AT 10/01/23:	
Unassigned fund balance	2,000,000
Restricted/committed/assigned fund balance	1,437,756
	3,437,756
REVENUES	
Water Sales	1,680,000
Sewer Charges	2,500,000
Sewer Charges - West Rankin	4,400,000
West Rankin Tap Fees	0
Base Rate	3,062,000
Taps	50,000
Reconnect Fees	68,000
Late Charges	204,000
Misc. Income	40,000
Transfers	0
Interest Earnings	12,000
Loan revenue	850,000
TOTAL REVENUE	12,866,000
TOTAL FROM ALL SOURCES	16,303,756
EXPENDITURES	
DEBT SERVICE	5,586,158
CONSTRUCTION IN PROGRESS	
Capital Expenditures-Sewer	0
Capital Expenditures-Water	0
TOTAL CIP	0
ADMINISTRATION	
Personnel Costs	349,879
Supplies	8,250
Charges for Services	486,913
Capital Expenditures	13,300
TOTAL ADMINISTRATION	858,342

WATER DEPARTMENT	
Personnel Costs	1,253,199
Supplies	508,070
Charges for Services	2,215,655
Capital Expenditures	1,346,049
Debt Service	0
TOTAL WATER DEPARTMENT	5,322,973
SEWER DEPARTMENT	
Personnel Costs	333,615
Supplies	56,457
Charges for Services	910,360
Capital Expenditures	311,650
Debt Service	0
TOTAL SEWER DEPARTMENT	1,612,082
TOTAL EXPENDITURES	13,379,554
Projected ending cash balances at 09/30/24	2,924,202

RESOLUTION

RESOLVED that the tax levy for the City of Brandon ad valorem taxes for the fiscal year 2023-2024 shall be twenty (20) mills for general revenue purposes and thirteen (13) mills for general obligation debt retirement, as authorized by Section 21-33-45 of Mississippi Code for 1972, for a total ad valorem millage assessment for 2023-2024 of thirty-three (33) mills.

BE IT FURTHER RESOLVED that the above millage rate shall determine the ad valorem taxes to be collected upon each dollar of valuation upon the assessment rolls of the City of Brandon, Mississippi for municipal taxes, except as to such values as may be exempted, in whole or part, from certain tax rates or levies.

SO RESOLVED, this the 24th day of August 2023.

____
Butch Lee
Mayor

Attest:

____
Angela Bean
City Clerk