

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
NOVEMBER 6, 2023

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
 1. Invocation - Jolie Register
Pledge - Lilly Hatfield
3. PUBLIC COMMENTS AND RECOGNITIONS
4. OLD BUSINESS
 1. Approve the Work Session and Regular Board Meeting Minutes of October 16, 2023
5. BUTCH LEE, MAYOR
 1. Consideration to approve the Interlocal Cooperation Agreement between City of Brandon and Rankin County and the Interlocal Cooperation Agreement between City of Brandon, City of Pearl, and Rankin County, both regarding the construction of the I-20 Connector Loop and authorize Mayor to execute said agreements.
6. ANGELA BEAN, CITY CLERK
 1. Consideration to approve the proposed 2024 holiday schedule and any additional days as proclaimed by the Governor.
 2. Consideration to approve a proposal from Ion Business Solutions for the online sale of tickets.
 3. Consideration to authorize Angela Bean and Joshua Sutton to attend the Mississippi Municipal Clerk Winter Conference to be held in Flowood, MS on December 13-15, 2023 and authorize payment of related expenses.
 4. Consideration to approve the professional service maintenance agreements from Metro Building Services totaling \$39,329.00 for FY24 HVAC maintenance services and authorize Mayor to execute said agreements.
 5. Consideration to approve Elcon Electrical Contractors pay application #3 in the amount of \$126,056.41 for the Civic Center Lighting Project and authorize payment of the same.
 6. Request permission to publish a notice to accept bids for municipal depository services.
 7. Consideration to approve 2023 Sixteenth Section Lease(s) Invoice, acknowledging and accepting CPI increase in the amount of \$184.14 for a total amount of \$5,161.42, and further authorize Mayor to sign and authorize issuance of payment to cover full amount.

8. Consideration to continue employee health insurance coverage with agent of record, HUB International and specific insurance coverage with HCC for calendar year 2024 and authorize the city clerk to execute all related documents.
9. Consideration to approve employee and employer health insurance premiums in accordance with the memo.
10. Consideration to approve:
 - a. Docket of Claims for November 3rd and 6th, 2023.

7. CARLEY KEYES, EVENT SERVICES

1. Consideration to approve professional services agreements for the purpose of promoting tourism in accordance with HB 1521 (2023 MS Legislative Session); authorize the Mayor to execute the same; and approve and authorize all related show expenditures for Stephen Curtis Chapman Christmas Tour at City Hall Live.
2. Permission to declare as surplus 139 broken concert chairs and authorize the sale of the same at govdeals.com finding that they are no longer of use to the city with all proceeds going back to the 2% fund.
3. Consideration to approve deal point memo and additional terms and conditions with VIA Entertainment Tours, Inc. for an amphitheater performance on October 19, 2024 and authorize the Mayor to execute the same.

8. PAUL BRANNON, PUBLIC WORKS DEPARTMENT

1. Consideration to approve the renewal of the Concrete Construction Services commodity bid with NJ Farms, Inc. for FY2024
2. Consideration to approve utility adjustment approvals and denials as presented by Public Works Director.
3. Consideration to authorize the development of the Edgewood Subdivision Waterline Loop Project and advertise for bids for the same.
4. Consideration to accept Permanent Water Utility Easements related to the Edgewood Subdivision Waterline Loop Project in accordance with the memo.
5. Consideration to approve invoices resulting from the emergency water main and storm drain pipe repairs near 201 North Street in September 2023, and authorize payment of the same:
 - Bulldog Construction Company – invoice #5710 - \$6,500.00
 - WW Solutions – invoice #3088 - \$3,082.50
 - WW Solutions – invoice #3089 - \$18,347.19
 - WW Solutions – invoice #3090 - \$1,925.00
6. Consideration to declare an emergency the sewer CCTV and sewer line repair along Valerie Drive and crossing Gray Daniels Blvd and authorize payment of related invoices.

7. Consideration to approve Pay Request 1 (FINAL) (including the Final Change Order Summary) in the amount of \$57,653.40 from Jay Bearden Construction, Inc. for the Mar-Lyn Drive Waterline Improvements Project and authorize payment of same.
8. Consideration to approve Pay Request 3 (Final) & Final Summary Change Order from Adcamp, Inc. in the amount of \$99,678.22 for the 2023 Overlay Project and authorize payment of same.
9. Consideration to approve Pay Request 1 (Including Change Order 1 & Change Order 2) from Utility Constructors, Inc in the amount of \$391,716.65 for the Hwy 80 Waterline Relocation project.
10. Consideration to approve invoices from Suncoast Infrastructure, Inc for emergency CCTV of sewer lines and authorize payment of same:

Invoice #S23080-01F - \$3,405.00 - Emergency sewer line CCTV on Kennedy Farm Parkway
Invoice #S23090-01fF - \$10,824.50 - Emergency sewer line CCTV along Woodgate Drive
11. Consideration to acknowledge receipt of Quitclaim Deed for property located near I-20 and Boyce-Thompson Drive, as granted by Thompson, L.P., Eva Lynne Thompson, Boyce Family Trust, and Brenda Boyce Branch to the City.
12. Consideration to acknowledge the granting of a Permanent Easement/Right of Way from Brandon First United Methodist Church to the City of Brandon and the granting of a temporary construction easement from same.

9. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Public hearing and board action regarding conditional use application for a mausoleum to be built and operated at Crestview Memorial Gardens.
2. Public hearing and board action regarding conditional use application for Thrash Commercial on behalf of Consolidated Pipe.
3. Public hearing regarding making a determination of a public nuisance at Rosewood Estates, 601 West Jasper Street Parcel # I8E-8-10 PPIN # 31771.

10. WAYNE DEARMAN, POLICE CHIEF

1. Accept the resignations of:
 1. Police officer Danielle Butler effective October 18, 2023.
 2. Police officer Tevis Delandro effective October 31, 2023.
2. Consideration to accept the 2023-2024 Amendment to and Renewal of School Law Enforcement Officer Agreement with Rankin County School District and authorize Mayor to execute the same.

11. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:

Siren Report; functions properly: _____

Issues: _____

EMS Report; # of P1 calls: 174

Average Response Time: 8:57

2. Request permission to change the employment status of William Tharp from full-time to part-time and set the rate of pay pursuant to the memo.
3. Request permission to change the employment status of Tevis Delandro from reserve firefighter to part-time and set the rate of pay pursuant to the memo.
4. Request permission to apply for the FY 24 MS Emergency Medical Services Operating Fund (EMSOF) grant in the amount of \$15,330.00 and authorize the Mayor and Accountant to execute all related documents.
5. Request permission to hire Craig Millett as a certified firefighter and set the rate of pay per memo.

12. EXECUTIVE SESSION

13. ADJOURN



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:
DATE: 11/03/2023
SUBJECT: **I-20 CONNECTOR LOOP INTERLOCAL AGREEMENTS**

Requesting consideration to approve the Interlocal Cooperation Agreement between City of Brandon and Rankin County and the Interlocal Cooperation Agreement between City of Brandon, City of Pearl and Rankin County, both regarding the construction of the I-20 Connector Loop and authorize Mayor to execute said agreements.

ATTACHMENTS:

1. Interlocal Agreement - East Loop (04395227)
2. Interlocal Agreement - Grade Separation (04395217)

**INTERLOCAL COOPERATION AGREEMENT BETWEEN
RANKIN COUNTY, MISSISSIPPI, AND THE CITY OF BRANDON, MISSISSIPPI,
REGARDING CONSTRUCTION OF THE I-20 CONNECTOR LOOP – EAST LOOP**

The governing authorities of Rankin County, Mississippi (“**Rankin County**”) and the City of Brandon, Mississippi (“**Brandon**”) (collectively, the “**Parties**”), enter into this Interlocal Cooperation Agreement (“**Agreement**”) pursuant to the provisions of Mississippi Code Annotated Section 17-13-1 *et seq.* In consideration of mutual benefits and advantages each to the other, the Parties agree as follows:

I.

PURPOSE

The purpose of this Agreement is to facilitate coordination of the Parties by designating mutually agreed responsibilities related to the construction of one element of the I-20 Connector Loop road project—an element known as the “I-20 Connector Loop – MS-18/East Brandon Loop, Project No. STP-0061-00(029) LPA / 109361-701000”—(the “**Project**”), formerly known as the East Brandon Bypass Project No. STPD-7069-00(001)LPA/105555-811000. The Project will create a new roadway connector segment, connecting MS Hwy 18, south of Brandon, to U.S. Hwy 80 in East Brandon. The Parties anticipate that the Project will significantly improve traffic patterns and reduce congestion within the jurisdictions of each of the Parties.

The Preliminary Engineering Phase, Right Of Way Phase, and Construction Phase of Project shall be implemented by Rankin County in accordance with criteria established by the Mississippi Department of Transportation (“**MDOT**”) and the U.S. Department of Transportation.

II.

EFFECTIVE DATE

This Agreement shall become effective upon the occurrence of the following events (the “**Effective Date**”):

- a. Approval by the Mississippi Attorney General, Miss. Code Ann. § 17-13-11(1); and
- b. Filing with the Mississippi Secretary of State and the Rankin County Chancery Clerk, Miss. Code Ann. § 17-13-11(3).

III.

DURATION, AMENDMENT, AND TERMINATION

1. This Agreement shall be in force and effect from the Effective Date and shall continue in effect until such time as the Parties acknowledge by resolution that the construction of the Project is complete, all costs have been paid, and all disputes have been resolved.

2. If any party desires to terminate this Agreement, notice of such intent shall be given to the other Parties in writing not less than 60 days in advance of the date of termination. Any outstanding financial commitments must be paid prior to termination of the agreement. However, this Agreement may not be terminated after the Project is granted authority for construction advertisement, except by mutual agreement of all Parties.

3. This Agreement may be amended by the mutual, written consent of the Parties, and such action shall be taken by resolution in the same procedural manner as required in the instance of the adoption of this Agreement. Any amendment of this Agreement must be approved by the Mississippi Attorney General and be filed with the Mississippi Secretary of State and the Rankin County Chancery Clerk, pursuant to Mississippi Code Annotated Section 17-13-11.

IV.

SEPARATE LEGAL OR ADMINISTRATIVE ENTITY

This Agreement does not create a separate legal or administrative entity.

V.

DUTIES OF THE PARTIES AND FINANCING, STAFFING, AND SUPPLYING THE PROJECT

The Parties agree to perform the following duties and to provide the following resources relative to the Project:

1. Rankin County agrees to perform services and to provide resources relative to the Project, as follows, under its broad jurisdiction over roads and bridges, Miss. Const. art. 6, § 170; Miss. Code Ann. §§ 19-3-41, 75:

- a. Rankin County shall be designated as the Lead Agency in relation to the Project and shall coordinate all activities needed to implement the Project, including planning, design, funding, acquisition of right-of-way, and construction.
- b. Rankin County shall provide staff and support services necessary to administer the project. The Rankin County Administrator shall receive, disburse, and account for all funds directed to the Project.
- c. Rankin County will serve as the local government contact and participating local entity for the Project with MDOT, the State, and the Federal Government. Rankin County shall be responsible for all project administration costs associated with coordination, accounting, and other indirect project costs.
- d. Rankin County will continue to pursue grants, appropriations, and donations from the State and Federal resources for the Project.

- e. Rankin County shall be responsible for all project expenses associated with planning, design, right-of-way acquisition, construction, or other direct costs for successful project implementation not contributed by Brandon or the State or Federal Government.
- f. Rankin County agrees that Brandon will have the opportunity to review and comment before each design phase is completed. Rankin County will also include Brandon during the construction final inspection to ensure any city specific punch list items are included.

2. Brandon agrees to perform services and to provide resources relative to the Project, as follows, under its broad jurisdiction over streets, sidewalks, and sewers, Miss. Code Ann. § 21-37-3.

- a. Brandon agrees to transfer any remaining funding, if any, or project related documents from the original Project known as the East Brandon Bypass Project No. STPD-7069-00(001)LPA/105555-811000.
- b. After construction is complete, Brandon shall provide all future maintenance for the Project that is outside of State maintenance.
- c. Brandon shall pay up to 50% of all Project expenses for each portion of the Project located within the municipal limits of Brandon, less the funds previously expended associated with planning, design, right-of-way acquisition, construction, or other direct costs for successful project implementation not covered by the State or Federal funding.
- d. Brandon shall provide a designee to work in conjunction with Rankin County's consultant to coordinate with all utilities that conflict with the planned construction.
- e. Brandon shall relocate any city-owned utilities in conflict with the project at no cost to Rankin County.
- f. Brandon shall provide a designee to work in conjunction with Rankin County's consultant to coordinate and assist during the right of way acquisition phase.
- g. Brandon agrees to provide timely reviews at each design phase.

VI.

ACQUISITION OF PROPERTY

The real and personal property that may be acquired by the Parties under the terms of this Agreement shall be transferred to the public entity or entities charged with maintaining the Project.

VII.

ADMINISTRATION

This Agreement shall be administered pursuant to the cooperative undertaking of Rankin County and Brandon, in the manner outlined above, governing the duties of the Parties and the financing, staffing, and supplying of the Project.

VIII.

NOTICES

All notices to be given in relation to this agreement shall be made by electronic mail to the following individuals:

If to Rankin County: Keith Hicks, County Administrator
khicks@rankincounty.org

with copy to: Craig Slay, Board Attorney
cslay@rankincounty.org

If to Brandon: Butch Lee, Mayor
blee@brandonms.org

with copy to: Mark Baker, City Attorney
mark@blfmail.com

IX.

BOARD APPROVAL

The Rankin County Board of Supervisors and the City of Brandon Board of Aldermen have, by resolution, authorized execution of this agreement on behalf of each of the Parties. Miss. Code Ann. § 17-13-7(3)–(4).

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APPROVED AND EXECUTED BY THE PARTIES on the date indicated below.

RANKIN COUNTY, MISSISSIPPI

By: _____
STEVE GAINES, PRESIDENT
RANKIN COUNTY BOARD OF SUPERVISORS

DATE: _____

ATTEST:

LARRY SWALES, CLERK
BOARD OF SUPERVISORS

CITY OF BRANDON, MISSISSIPPI

By: _____
BUTCH LEE, MAYOR

DATE: _____

ATTEST:

ANGELA BEAN, CLERK
CITY OF BRANDON, MISSISSIPPI

**INTERLOCAL COOPERATION AGREEMENT BETWEEN
RANKIN COUNTY, MISSISSIPPI, THE CITY OF PEARL, MISSISSIPPI,
AND THE CITY OF BRANDON, MISSISSIPPI, REGARDING CONSTRUCTION OF
THE I-20 CONNECTOR LOOP – KCS GRADE SEPARATION**

The governing authorities of Rankin County, Mississippi (“**Rankin County**”), the City of Pearl, Mississippi (“**Pearl**”), and the City of Brandon, Mississippi (“**Brandon**”) (collectively, the “**Parties**”), enter into this Interlocal Cooperation Agreement (“**Agreement**”) pursuant to the provisions of Mississippi Code Annotated Section 17-13-1 *et seq.* In consideration of mutual benefits and advantages each to the other, the Parties agree as follows:

I.

PURPOSE

The purpose of this Agreement is to facilitate coordination of the Parties by designating mutually agreed responsibilities related to the construction of one element of the I-20 Connector Loop road project—an element known as the I-20 Connector Loop – MS-18/Meridian Speedway Grade Separation, Project No. STP-0039-02(058) LPA / 109362-701000 (the “**Project**”). The Project will widen a portion of Mississippi Highway 18, south of Interstate 20, and will require the construction of a grade separation over the Canadian Pacific Kansas City Meridian Speedway, at Highway 18, on the west side of Brandon, at the Pearl-Brandon corporate limit. The Parties anticipate that the Project will significantly improve traffic patterns and reduce congestion within the jurisdictions of each of the Parties.

The Project shall be designed and constructed by Rankin County with four lanes and in accordance with criteria established by the Mississippi Department of Transportation (“**MDOT**”) and the U.S. Department of Transportation.

II.

EFFECTIVE DATE

This Agreement shall become effective upon the occurrence of the following events (the “**Effective Date**”):

- a. Approval by the Mississippi Attorney General, Miss. Code Ann. § 17-13-11(1);
and
- b. Filing with the Mississippi Secretary of State and the Rankin County Chancery Clerk, Miss. Code Ann. § 17-13-11(3).

III.

DURATION, AMENDMENT, AND TERMINATION

1. This Agreement shall be in force and effect from the Effective Date and shall continue in effect until such time as the Parties acknowledge by resolution that the construction of the Project is complete, all costs have been paid, and all disputes have been resolved.

2. If any party desires to terminate this Agreement, notice of such intent shall be given to the other Parties in writing not less than 60 days in advance of the date of termination. Any outstanding financial commitments must be paid prior to termination of the agreement. However, this Agreement may not be terminated after the Project is granted authority for construction advertisement except by mutual agreement of all Parties.

3. This Agreement may be amended by the mutual, written consent of the Parties, and such action shall be taken by resolution in the same procedural manner as required in the instance of the adoption of this Agreement. Any amendment of this Agreement must be approved by the Mississippi Attorney General and be filed with the Mississippi Secretary of State and the Rankin County Chancery Clerk, pursuant to Mississippi Code Annotated Section 17-13-11.

IV.

SEPARATE LEGAL OR ADMINISTRATIVE ENTITY

This Agreement does not create a separate legal or administrative entity.

V.

DUTIES OF THE PARTIES AND FINANCING, STAFFING, AND SUPPLYING THE PROJECT

The Parties agree to perform the following duties and to provide the following resources relative to the Project:

1. Rankin County agrees to perform services and to provide resources relative to the Project, as follows, under its broad jurisdiction over roads and bridges, Miss. Const. art. 6, § 170; Miss. Code Ann. §§ 19-3-41, 75, and its authority to seek and expend federal grant funds for railroad grade separations to eliminate grade level railroad crossings, Miss. Code Ann. § 17-5-13:

- a. Rankin County shall be designated as the Lead Agency in relation to the Project and shall coordinate all activities needed to implement the Project that might include planning, design, funding, acquisition of right-of-way, and construction.

- b. Rankin County shall provide staff and support services necessary to administer the project. The Rankin County Administrator shall receive, disburse, and account for all funds directed to the Project.
- c. Rankin County will serve as the local government contact and participating local entity for the Project with MDOT, the State, and the Federal Government. Rankin County shall be responsible for all project administration costs associated with coordination, accounting, and other indirect project costs.
- d. Rankin County will continue to pursue grants, appropriations, and donations from the State and Federal sources for the Project.
- e. Rankin County shall be responsible for all project expenses associated with planning, design, right-of-way acquisition, construction, or other direct costs for successful project implementation not contributed by Brandon, Pearl, or the State or Federal Government.
- f. Rankin County agrees that Brandon and Pearl will have the opportunity to review and comment before each design phase is completed. Rankin County will also include Brandon and Pearl during the construction final inspection to ensure any city specific punch list items are included.

2. Pearl agrees to perform services and to provide resources relative to the Project, as follows, under its broad jurisdiction over streets, sidewalks, and sewers, Miss. Code Ann. § 21-37-3:

- a. After construction is complete, Pearl shall provide all future maintenance for the Project within the municipal limits of Pearl that is outside of State maintenance.
- b. Pearl shall pay up to 50% of all Project expenses for each portion of the Project located within the municipal limits of Pearl, less the funds previously expended associated with planning, design, right-of-way acquisition, construction, or other direct costs for successful project implementation not covered by the State or Federal funding.
- c. Pearl shall provide a designee to work in conjunction with Rankin County's consultant to coordinate with all utilities that conflict with the planned construction located within the municipal limits of Pearl.
- d. Pearl shall relocate any city-owned utilities in conflict with the project at no cost to Rankin County.
- e. Pearl shall provide a designee to work in conjunction with Rankin County's consultant to coordinate during the right of way acquisition phase for properties located within the municipal limits of Pearl.

f. Pearl agrees to provide timely reviews at each design phase.

3. Brandon agrees to perform services and to provide resources relative to the Project, as follows, under its broad jurisdiction over streets, sidewalks, and sewers, Miss. Code Ann. § 21-37-3:

- a. After construction is complete, Brandon shall provide all future maintenance for the Project located within Brandon and outside of State maintenance.
- b. Brandon shall pay up to 50% of all Project expenses for each portion of the Project located within the municipal limits of Brandon, less the funds previously expended associated with planning, design, right-of-way acquisition, construction, or other direct costs for successful project implementation not covered by the State or Federal funding.
- c. Brandon shall provide a designee to work in conjunction with Rankin County's consultant to coordinate with all utilities that conflict with the planned construction located within the municipal limits of Brandon.
- d. Brandon shall relocate any City owned utilities in conflict with the project at no cost to Rankin County.
- e. Brandon shall provide a designee to work in conjunction with Rankin County's consultant to coordinate during the right of way acquisition phase for properties located within the municipal limits of Brandon.
- f. Brandon agrees to provide timely reviews at each design phase.

VI.

ACQUISITION OF PROPERTY

The real and personal property which may be acquired by the Parties under the terms of this Agreement shall be transferred to the public entity or entities charged with maintaining the Project.

VII.

ADMINISTRATION

This Agreement shall be administered pursuant to the cooperative undertaking of Rankin County, Pearl, and Brandon, in the manner outlined above, governing the duties of the Parties and the financing, staffing, and supplying of the Project.

VII.

NOTICES

All notices to be given in relation to this agreement shall be made by electronic mail to the following individuals:

If to Rankin County: Keith Hicks, County Administrator
khicks@rankincounty.org

with copy to: Craig Slay, Board Attorney
cslay@rankincounty.org

If to Pearl: Jake Windham, Mayor
jwindham@cityofpearl.com

with copy to: Brendan Sartin, City Attorney
brendan@sartinlawfirm.com

If to Brandon: Butch Lee, Mayor
blee@brandonms.org

with copy to: Mark Baker, City Attorney
mark@blfmail.com

IX.

BOARD APPROVAL

The Rankin County Board of Supervisors, the City of Pearl Board of Aldermen, and the City of Brandon Board of Aldermen have, by resolution, authorized execution of this agreement on behalf of each of the Parties. Miss. Code Ann. § 17-13-7(3)–(4).

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APPROVED AND EXECUTED BY THE PARTIES on the date indicated below.

RANKIN COUNTY, MISSISSIPPI

By: _____
STEVE GAINES, PRESIDENT
RANKIN COUNTY BOARD OF SUPERVISORS

DATE: _____

ATTEST:

LARRY SWALES, CLERK
BOARD OF SUPERVISORS

CITY OF PEARL, MISSISSIPPI

By: _____
JAKE WINDHAM, MAYOR

DATE: _____

ATTEST:

KELLY SCOUTEN, CLERK
CITY OF PEARL, MISSISSIPPI

CITY OF BRANDON, MISSISSIPPI

By: _____
BUTCH LEE, MAYOR

DATE: _____

ATTEST:

ANGELA BEAN, CLERK
CITY OF BRANDON, MISSISSIPPI



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELA BEAN
DATE: 06/19/2023
SUBJECT: 2024 HOLIDAY SCHEDULE

Consideration to approve the proposed 2024 Holiday Schedule and any additional days as proclaimed by the Governor.

New Year's Day	January 1
Martin Luther King Day	January 15
Presidents' Day	February 19
Good Friday	March 29
Memorial Day	May 27
Independence Day	July 4
Labor Day	September 2
Veterans Day	November 11
Thanksgiving	November 28-29
Christmas	December 25 & 26

ATTACHMENTS:

None



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELA BEAN
DATE: 10/16/2023
SUBJECT: CONSIDERATION TO APPROVE A PROPOSAL FROM ION BUSIN

Consideration to approve a proposal from Ion Business Solutions for the online sale of tickets.

ATTACHMENTS:

1. ION Proposal - City of Brandon



Electronic Payment Solution For City of Brandon, Mississippi

Presented by: Taylor Gibson
Phone: 601-790-0895
Email: Taylor@ionbusinessconcepts.com

Domain: [to be determined](#)

ION Online Software Cost, Installation, and Training

There is no monthly transaction cost to the City

- There is zero processing cost to the City of Brandon.
- The customer will bear all processing cost at the time of transaction by paying a **3.00% Service Fee** or a \$3.00 minimum.
 - ION Online Software \$1975
 - ION Online Software \$2475 (optional QR/Barcode check-in scanner)
 - ION Software Hosting Fee \$15 monthly

Installation

- ION integrate & install the online account once approved.
- Setup, testing, and installation fee is \$375 which includes:
- On-site installation, training, and testing.

Training

- Training will take place at the time of installation.

Setup and Ongoing Support

ION will integrate & set up the ION Software, hosted payment page, and IBX gateway. ION will provide training as needed. Our local support ensures that our helpful staff will be available to provide ongoing support and assistance. We're here to answer your questions and assist you in the future.

100% Satisfaction Guarantee

If for any reason you are not completely satisfied with the service offered by ION, you can elect to cancel the project at no cost to the City of Brandon.

Completion Date

Project will be completed in 60 business days or less.

Agreed To and Accepted

City of Brandon authorizes ION to be the preferred Electronic Payment Provider which is pursuant to the above description of work.

City of Brandon

Signed _____ Date _____

PLEASE SIGN & EMAIL TO: taylor@ionbusinessconcepts.com



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELA BEAN
DATE: 10/16/2023
SUBJECT: MISSISSIPPI MUNICIPAL CLERK WINTER CONFERENCE

Asking for consideration to authorize Angela Bean and Joshua Sutton to attend the Mississippi Municipal Clerk Winter Conference to be held in Flowood, MS on December 13-15, 2023 and authorize payment of related expenses.

ATTACHMENTS:

None



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELA BEAN
DATE: 10/18/2023
SUBJECT: FY24 HVAC MAINTENANCE AGREEMENTS

Asking for consideration to approve the attached professional service maintenance agreements from Metro Building Services totaling \$39,329.00 for FY24 HVAC maintenance at City owned properties.

ATTACHMENTS:

1. Metro Building Services - FY24 HVAC Agreements (combined)



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

The Agreement is made by and between: Metro Building Services of Bolton, Mississippi herein after known as the Contractor and City of Brandon - Municipal Complex of Brandon, Mississippi herein after known as the Customer. Services will be provided at 1000 Municipal Drive.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual and (3) Operational Inspections at a price of \$4,990.00 per year, payable in equal quarterly installments of \$1,247.50.

The first payment is due on the day coverage begins. Coverage shall continue until September 30th, 2024.

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. The service Agreement remains the property of Contractor and is provided for the Customer's use only. This service Agreement is subject to management approval by Contractor. No waiver changes or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

By: COLBY BLOUNT

HVAC SALES

By:

Butch Lee

Mayor

Date:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will check and clean heat exchangers and burners on all gas heating equipment.

Operational Inspections- Inspection of unit operation, check condenser coils, clean drain pans, all mini split unit reservoirs, filters and floats shall be cleaned thoroughly with an antibacterial solution blow out all drain lines and hoses with air and leak check and install drain pan tablets, Clean with non-caustic solution such as Coil Rite", check belt tensions, and overall system operations.

Air Filter Maintenance

Included in your Maintenance Program are (4) air filter changes per year. Metro Building Services will provide filters, labor, materials, and dispose of the used filters

Emergency and Trouble Call Coverage

Even with the maintenance care provided in this program, occasional failures can occur. Although the cost of emergency service labor and materials are not included in this program, you will receive top priority trouble call response during peak heating and cooling periods. We will be on-site within (2) hours from receipt of your request.

Performance Review

A performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement/suggestions. Items needing attention are addressed in a timely fashion.

Reports

Each completed service call is documented by a Contractor service report. This report may be provided to the customer as evidence of the completed service showing each performed task.

Metro Building Service Team

Metro Building Services has assembled a specialized maintenance team dedicated to insuring a smooth integration of this program with Preventative Maintenance Contract Customers normal business activities. This team will ensure consistency in the delivery of your maintenance program, provide for effective lines of communication, and to avoid escorting unfamiliar people through your facility.

Your Account Manager will continue to work closely with you along with the Implementation Team to preserve the integrity of your equipment, reduce your energy and operating costs and to maintain tenant comfort. The Implementation Team will be made up of the following service professionals.

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- Travis Burrell is Director of Service Operations. Travis is responsible for all service operations, PM Contracts, PM scheduling. Travis can be reached at (601)906-2656.

Scheduled Tasks

The service program is designed to provide continuing maintenance on the equipment listed in schedule "C" of the Agreement. The tasks planned and scheduled are designed to provide for the long-term care of the customer's equipment.

Each service visit will be scheduled and prepared by the Contractors dispatch system. The Contractor schedule includes specific tasks for each piece of equipment required to maintain the systems at peak efficiency.

Maintenance

The run-time uses and application of the piece of equipment determine the equipment service frequency. This information, along with manufacturer's recommendations and our experience assures the customer's equipment receives the most cost-effective maintenance in the industry.

Repair and Replacement

The Contractor invoices for all labor and materials to repair or replace worn or failed parts and for the parts and components separately from this Agreement.

The service agreement includes consumable materials such as lubricants, grease, cleaners, and clean-up materials. Replacement of parts and components is subject to the Owners approval and is invoiced separately from this Agreement.

Emergency Service

The Contractor is on call and can provide all labor, parts, and materials seven days a week/twenty-four hours a day.

Additional Services

- 24-hour Plumbing Service
- Sheet Metal and Steel Fabrication
- Energy Management Systems and Audits
- Design Build
- Engineering
- HVAC and Plumbing Construction

Preferred Customer Pricing

As a valued customer, this agreement allows Preventative Maintenance Contract Customers to receive a 10% discount on labor for plumbing or HVAC service calls priced on a time and material basis. This discount also applies to emergency services or repairs not covered in this agreement. (Quoted or Contract pricing for equipment replacements or other major repairs are not subject to discounts as they offer best pricing already included in the quote).

Refrigerant Containment Service

We will use recovery, recycling, and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all Federal, State and Local Regulatory Guidelines.

SCHEDULE B

Terms and Conditions

- Contractor agrees to perform all work professionally and to furnish only materials of good quality.
 - The customer provides and allows reasonable access to all areas and equipment and allows Contractor to stop and start equipment as necessary to fulfill the terms of the Agreement.
 - All maintenance tasks will be performed during the Contractor's normal working hours.
 - The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.
 - Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports and other non-moving parts, are not included in this Agreement.
 - Any repairs or services resulting from power failures, freezing temperatures, roof leaks through curbs or equipment, or air side corrosion will be paid for by the customer in accordance with Contractor's currently established rates.
 - The agreement does not include responsibility for design deficiencies, such as, but not limited to poor air distribution, water balances, etc. It does not include responsibility for system, equipment and component obsolescence, electrical failures, unserviceable equipment and operating the system(s). If the equipment covered is altered, modified, changed, or moved, this Agreement may be adjusted accordingly or terminated.
 - Contractor is not responsible for the removal or disposal of any hazardous materials or any cost associated with these materials unless otherwise noted in this Agreement.
 - The agreement does not include repairing any damage resulting from improper/inadequate water treatment or filter service not supplied by Contractor.
 - This agreement does not include the cleaning of any air passages, air grills, or air balancing of systems.
 - This agreement and all rights hereunder shall not be assignable unless approved by Contractor.
 - In the event of additional freight, labor, or material costs resulting from this customer's request to avoid delays with the respect to equipment warranties, or accelerated delivery of parts and supplies, Customer agrees to pay these additional costs at Contractor's currently established rates.
-
- Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or similar hazardous substances. In the event Contractor encounters such material in performing its work, Contractor will have the right to discontinue work and remove its employees until the hazard is corrected or it determined no hazard exists.

Limitations of Liability and Indemnity

- Except as provided by Mississippi Law, Contractor will not be liable for delays or failure to obligate due to fire, flood, strike, lockout, freezing, unavailability of material, riots, acts of God, or cause beyond reasonable control.
- All work performed by Contractor that may be found in conflict with local, state, or federal building codes shall be corrected by Contractor. Vendor acknowledges that the City of Brandon, Mississippi, is a Mississippi government entity and is entitled to certain protections, limitations, defenses, and privileges, and immunities as provided by MCA Section 11-46-1 et. Seq. (The Mississippi Tort Claims Act) and as otherwise provided by Mississippi law and that all such protections, limitations, defenses, privileges and immunities are reserved and asserted by the City, the provisions of this Agreement notwithstanding.

SCHEDULE C

Qty	Type	Size	Manuf.	Model	Serial	Location
1	Air Handling Unit	20	YORK	XTI-069X108-FANA	RATMX0186	AHU-1
1	Air Handling Unit	20	YORK	XTI-069X108-FANA	RATMX0187	AHU-2
1	Air Handling Unit	20	YORK	XTI-075X120	RAHYMXT0238	AHU-3
1	Air cooled Condensing Unit	40	YORK	YCUL0066	RBTM021197	CU-1
1	Air cooled Condensing Unit	40	YORK	YCUL0066	RBTM021197	CU-2
1	Air cooled Condensing Unit	40	YORK	YLUA0078	KJHG	CU-3
1	Custom Equipment	30	12	GREENHECK	ENERGY RECOVERY VENTILATOR (ERV)	ERV-582H- 30-A
1	Rooftop	5	YORK	DM060N	NOA8582592	RTU-3
1	Rooftop	3	YORK	DM036N	NOA8582590	RTU-4
1	Rooftop	3	YORK	DM036N	NOA8582590	RTU-5
2	Belts		YORK	XTI-069X108- FANA017A	RATMX0186	AHU-1
3	Belts		YORK	XTI-069X108- FANA017A	RATMX0187	AHU-2
2	Belts		YORK	XTI-075X120- KAQA017A	RAHYMXT0238	AHU-3
2	Belts		GREENHECK	ERV-582H-30-A	N/A	HRV-2
2	Belts		GREENHECK	ERV-582H-30-A	N/A	HRV-3

- (1) ICE O-MATIC / ICE MACHINE
 (2) 23- VAV'S
 (3) (4) VTU's

SCHEDULE D

Qty	Type	Changes	Size	Manufacture	Unit Id
32	Pleated	4	12x24x2		FILTERS

3	Pleated	4	14x25x2		FILTERS
4	Pleated	4	16x20x2		FILTERS
9	Pleated	4	20x20x2		FILTERS
18	Pleated	4	20x24x2		FILTERS
6	Pleated	4	20x25x2		FILTERS
3	Pleated	4	20x30x2		FILTERS
9	Pleated	4	20x20x4		FILTERS
6	Pleated	4	20x24x4		FILTERS

Air Handling Unit Maintenance Requirements		
		
Part	Function	Tasks Required
Dampers	Regulates quantity of air through unit	Lubricate bearings Check for proper operation Adjust & calibrate Clean surfaces Tighten connections
Filters	Remove particles from the air	Replace filters quarterly
Heating & Cooling Coils	Provides for heat transfer	Inspect coils Check for leaks Inspect for corrosion
Motor	Drives fan	Inspect contacts & starter Check for vibration Tighten electrical connections Tighten mountings Lubricate motor
Fan	Moves air to space being served	Clean & inspect Check for vibrations Check fan rotation

Air Cooled Condensing Unit Maintenance Requirements



Part	Function	Tasks Required
Motor	Provides energy to rotate fan	Inspect motor mounts & tighten Inspect coils & contacts Tighten electrical connections Lubricate motor bearings
Fan	Circulates air through unit and coil	Check fan for alignment Check shaft for alignment Lubricate bearings Replace belts yearly Align couplings Tighten mounting bolts
Condenser Coil	Converts high temperature, high pressure gas to low temperature, high pressure liquid Provides heat transfer	Clean coils once yearly Check for leaks Check for vibration
Compressor	Converts low temperature, low pressure gas to high temperature, high pressure gas	Check refrigerant charge Check crankcase heater Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures
Disconnect	Safety shutoff for primary power to unit	Inspect & clean contacts Check for proper operation

Rooftop Maintenance Requirements



Part	Function	Tasks Required
Filter Section	Removes Particles from the air	Replace filters quarterly
Fresh Air Damper (Economizer)	Provides source of outside air	Check for proper operation Adjust & calibrate Lubricate bearings
Return Air Damper	Provides means of recirculating air	Check for proper operation Adjust & calibrate Lubricate bearings
Exhaust Air Damper	Provides outlet for exhaust air	Check for proper operation Adjust & calibrate Lubricate bearings
Return & Supply Fans	Circulates & returns air in the system Distributes air into space	Lubricate bearings Check for bearing wear Clean dirt accumulation Check drive couplings tighten Check belts – replace once yearly

Rooftop Maintenance Requirements		
		
		Check alignment of shaft Check fan blade tightness
Return & Supply Fan Motors	Provides energy source to rotate fans	Inspect starter coils Inspect & clean contacts Tighten all electrical connections Check operating current & voltage Check for vibration Lubricate bearings Check motor mounts - tighten
Electrical Disconnect	Safety shutoff for primary power to unit	Inspect & clean contacts Check for proper operation
Condenser Fan	Moves air through condenser coil	Clean dirt accumulation Lubricate bearings Check for bearing wear
Condenser Coil	Converts refrigerant from high temperature, high pressure gas to low temperature, high pressure liquid Provides heat transfer	Clean fin surfaces Check for leaks Check for corrosion
Compressor	Converts low temperature, low pressure gas to high temperature, high pressure gas	Check refrigerant charge Check crankcase heater Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures
Cooling Coil	Provides cool surface for heat transfer in air	Inspect & clean surfaces Check for corrosion & leaks
Burner Section	Provides combustion control Regulates fuel safety controls for heating section	Inspect nozzles Inspect blower Lubricate blower motor Test safety controls
Heating Section	Provides heat source for areas being served	Inspect & clean Check for corrosion Check for leaks
Pleated Maintenance Requirements		
		
Part	Function	Tasks Required
Filter	Clear Air	Replace quarterly



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

The Agreement is made by and between: Metro Building Services of Bolton, Mississippi herein after known as the Contractor and City of Brandon - Amphitheater (HVAC) of Brandon, Mississippi herein after known as the Customer. Services will be provided at 8190 Rocky Way.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual and (3) Operational Inspections at a price of \$7,860.00 per year, payable in equal quarterly installments of \$1,965.00

 Option :1 In addition to this agreement the price for (1) additional condenser coil cleaning either by use of chemical or by hose will be in the amount of \$500.00 per event.

The first payment is due 30 days after coverage begins, October 1, 2023. Coverage shall continue until September 30, 2024

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. The service Agreement remains the property of Contractor and is provided for the Customer's use only. This service Agreement is subject to management approval by Contractor. No waiver changes or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

Signature: Colby Blount

HVAC Sales

Date:

Signature:

Butch Lee

Mayor

Date:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will clean all heat exchangers and burners on all gas heating equipment.

Operational Inspections- Inspection of unit operation, clean drain pans, all mini split unit reservoirs, filters and floats shall be cleaned thoroughly with an antibacterial solution blow out all drain lines and hoses with air and leak check and install drain pan tablets, Clean with non-caustic solution such as Coil Rite", check belt tensions, and overall system operations.

Air Filter Maintenance

Included in your Maintenance Program are (4) air filter changes per year. Metro Building Services will provide the labor and will dispose of the used filters.

Water Fountain Maintenance

Included in your Maintenance Program is (12) Aurora Water Fountains. Metro Building Services will provide the labor and nitrogen to blow out all condenser coils (4) times

Emergency and Trouble Call Coverage

Even with the maintenance care provided in this program, occasional failures can occur. Although the cost of emergency service labor and materials are not included in this program, you will receive top priority trouble call response during peak heating and cooling periods. We will be on-site within (2) hours from receipt of your request

Performance Review

A performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement/suggestions. Items needing attention are addressed in a timely fashion.

Reports

Each completed service call is documented by a contractor service report. This report may be provided to the customer as evidence of the completed service showing each performed task.

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SCHEDULE C

Qty	Type	Size	Manuf.	Model	Serial	Location
1	Ductless Split (Indoor)	1	DAIKIN	FTX24NMVJU	G016969	BOX OFFICE - UNIT #1
1	Ductless Split (Outdoor)	2	DAIKIN	RXN24NMVJU	G012913	BOX OFFICE - UNIT #2
1	Split System (Inside)	5	LENNOX	TPA060H4N43G	5817B11527	BOX OFFICE - UNIT #3
1	Split System (Outside)	5	LENNOX	CBX27UH06046060	1617B26504	BOX OFFICE - UNIT #4
1	Split System (Outside)	2	DAIKIN	RKN09NMVJU	G002426	BOX OFFICE - UNIT #5
1	Split System (Inside)	2	DAIKIN	FTKN09NMVJU	G002707	BOX OFFICE - UNIT #6
1	Split System (Outside)	2	DAIKIN	RX3ONMVJU	G000287	A2 BUILDING - UNIT #7
1	Ductless Split (Outdoor)	2	DAIKIN	RMXS48LVJU	E004075	A2 BUILDING - DCU 1-UNIT #8
1	Rooftop	10	LENNOX	TPA120S4SNIG	5617E03987	A2 BUILDING HPCU-1 UNIT #9
1	Split System (Outside)	7.5	LENNOX	TPA090S4SN1G	5617E040	A2 BUILDING HPCU-1 UNIT #10
1	Ductless Split (Outdoor)	2	DAIKIN	RK09NMVJU	G002344	A2 BUILDING - DCU 1-UNIT #11
1	Ductless Split (Outdoor)	2	DAIKIN	3MXS24JVJU	G026279	A2 BUILDING - DCU 8-UNIT #12
1	Ductless Split (Outdoor)	3	DAIKIN	4MXS36NMVJU	G021316	A2 BUILDING - DCU 9 -UNIT #13
1	Ductless Split (Outdoor)	1.5	DAIKIN	RX18NMVJU	G011417	A2 BUILDING - DCU 97 -UNIT #14

1	Ductless Split (Outdoor)	2	DAIKIN	RXN24NMVJU	G012833	A2 BUILDING - DCU 6 - UNIT #15
1	Ductless Split (Outdoor)	3	DAIKIN	4MXS36NMVJU	G021317	A2 BUILDING - DCU 11 - UNIT #16
1	Ductless Split (Indoor)	1.5	DAIKIN	FTX18NMVJU	G012562	A2 BUILDING - DCSS 1 - UNIT #17
1	Ductless Split (Indoor)	1.5	DAIKIN	FTX24NMVJU	E048545	A2 BUILDING - DCSS 2-9 - UNIT #18
1	Ductless Split (Indoor)	1.5	DAIKIN	FTX18NMVJU	E048543	A2 BUILDING - DCSS 1 - UNIT #19
1	Ductless Split (Indoor)	1	DAIKIN	FTX18NMVJU	E050464	A2 BUILDING - MONEY ROOM - UNIT #20
1	Ductless Split (Indoor)	1.5	DAIKIN	FTKN09NMVJU	G002790	A2 IT ROOM - DSS 1-4 - UNIT #21
1	Ductless Split (Indoor)	1.5	DAIKIN	FTXS15LVJU	E023034	A2 BUILDING - KITCHEN OFFICE - UNIT #22
1	Duct Heaters		LENNOX	EDH-2	270453-602	A2 KITCHEN - EDH-2 - UNIT #23
1	Rooftop	10	LENNOX	TAA-120S4D1G	5617C1334-2	A2 KITCHEN DH-2A - UNIT #24
1	Ductless Split (Indoor)	2	DAIKIN	FTXS24LVJU	E621171	A2 BUILDING - MEN'S RESTROOM - UNIT #25
1	Exhaust Fans	1	GREENHECK	N/A	N/A	A2 BUILDING CH4 HANDICAP - UNIT #26
1	Ductless Split (Indoor)	2.5	DAIKIN	FTX30NVJU	E001033	DSS 1-10 WOMAN'S RESTROOM - UNIT #27
1	Ductless Split (Indoor)	2	DAIKIN	FTXS24LVJU	E021164	DSS 1011 WOMEN'S RESTROOM - UNIT #28
1	Air Handling Unit	7.5	DAIKIN	TAA-090S4D1G	5617DO4173	REAR KITCHEN UNIT #29
1	Ductless Split (Indoor)	2	DAIKIN	FTXS24LVJU	E021209	DSS 2-5 IT ROOM - UNIT #30
1	Ductless Split (Indoor)	1.5	DAIKIN	FTX18NMVJU	E048541	DSS 1-5 IT ROOM UNIT #31
1	Ductless Split (Outdoor)	4	DAIKIN	RXN24NMVJU	G012919	DCU 4 STAGE - UNIT #32
1	Ductless Split (Indoor)	2	DAIKIN	FTX24NMVJU	G016966	DSS 1-4 - UNIT #33
1	Rooftop	7.5	LENNOX	TTA120S4D1G	5617D03027	DH1 KITCHEN - UNIT #34
1	Humidifier		LENNOX	HCWHD3-139	N/A	KITCHEN EDH1 - UNIT #35
1	Ductless Split (Indoor)	2	DAIKIN	FTK09NMVJU	G003288	A26 DSS 1-13 UNIT #36
1	Ductless Split (Indoor)	2	DAIKIN	FTK09NMVJU	E05946	IT ROOM - DSS 1-1 UNIT #37
1	Ductless Split (Indoor)	2	DAIKIN	FTX512LUJU	E050491	STORAGE ROOM DSS - UNIT #38
1	Ductless Split (Outdoor)	3	DAIKIN	4MXS36NMUJU	G021324	DCU-2 - UNIT #39
1	Rooftop	10	DAIKIN	DPS012AHME4DV	FBOU1705000065	GREEN ROOMS AC 3 - UNIT #40
1	Split System (Outside)	10	LENNOX	TPA120S45N1G	5617E3225	KITCHEN HPCU 1 - UNIT #41

1	Rooftop	7.5	LENNOX	LCH092H4BK3G	5617E04269	DINING ROOM VIP - UNIT #42
1	Rooftop	10	LENNOX	KHA102S4MN1G	5617E98393	VIP KITCHEN HPU-1 - UNIT #43
1	Rooftop	20	LENNOX	LCH240H4BP3G	5617E04884	VIP ROOM - UNIT #44
1	Exhaust Fans	1	GREENHECK	N/A	N/A	CU 2 - UNIT #45
1	Ductless Split (Indoor)	2	DAIKIN	FTXS24LVJU	E021173	MEN'S BATHROOM NORTH - UNIT #46
1	Exhaust Fans	1	GREENHECK	N/A	N/A	WOMEN'S RESTROOM NORTH - UNIT #47
1	Ductless Split (Indoor)	2	DAIKIN	FTXS24LVJU	E021212	DSS 2-2 WOMAN'S BATHROOM - UNIT #48
1	Ductless Split (Indoor)	2	DAIKIN	FTXS24LVJU	EO21169	WOMAN'S RESTROOM - UNIT #49
1	Ductless Split (Indoor)	1	DAIKIN	FTXS12LVJU	E050493	A12 JANITOR DSS 2-1 - UNIT #50
12	Custom Equipment	.25 HP	AURORA	N/A	N/A	WATER FOUNTAINS

Split System (Inside) Maintenance Requirements		
		
Part	Function	Tasks Required
Filter Section	Removes Particles from the air	Replace filters quarterly
Fresh Air Damper (Economizer)	Provides source of outside air	Check for proper operation Adjust & calibrate Lubricate bearings
Return Air Damper	Provides means of recirculating air	Check for proper operation Adjust & calibrate Lubricate bearings
Exhaust Air Damper	Provides outlet for exhaust air	Check for proper operation Adjust & calibrate Lubricate bearings
Return & Supply Fans	Circulates & returns air in the system Distributes air into space	Lubricate bearings Check for bearing wear Clean dirt accumulation Check drive couplings tighten

Split System (Inside) Maintenance Requirements		
		
		Check belts Check alignment of shaft
Return & Supply Fan Motors	Provides energy source to rotate fans	Inspect starter coils Inspect & clean contacts Tighten all electrical connections Check for vibration Lubricate bearings Check motor mounts - tighten
Cooling Coil	Provides cool surface for heat transfer in air	Inspect surfaces Check for corrosion & leaks
Burner Section	Provides combustion control Regulates fuel safety controls for heating section	Clean & inspect nozzles Clean & inspect blower Lubricate blower motor Test safety controls
Heating Section	Provides heat source for areas being served	Inspect & clean Check for corrosion Check for leaks
Split System (Outside) Maintenance Requirements		
		
Part	Function	Tasks Required

Split System (Outside) Maintenance Requirements



Electrical Disconnect	Safety shutoff for primary power to unit	Inspect & clean contacts Check for proper operation
Condenser Fan	Moves air through condenser coil	Clean dirt accumulation Lubricate bearings Check for bearing wear
Condenser Coil	Converts refrigerant from high temperature, high pressure gas to low temperature, high pressure liquid Provides heat transfer	Clean fin surfaces Check for leaks Check for corrosion
Compressor	Converts low temperature, low pressure gas to high temperature, high pressure gas	Check refrigerant charge Check crankcase heater Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures

Rooftop Maintenance Requirements



Part	Function	Tasks Required
Filter Section	Removes Particles from the air	
Fresh Air Damper (Economizer)	Provides source of outside air	Check for proper operation Adjust & calibrate Lubricate bearings
Return Air Damper	Provides means of recirculating air	Check for proper operation Adjust & calibrate Lubricate bearings
Exhaust Air Damper	Provides outlet for exhaust air	Check for proper operation Adjust & calibrate Lubricate bearings
Return & Supply Fans	Circulates & returns air in the system Distributes air into space	Lubricate bearings Check for bearing wear Clean dirt accumulation Check drive couplings tighten

Rooftop Maintenance Requirements		
		
		Check belts replace yearly Check alignment of shaft Check fan blade tightness
Return & Supply Fan Motors	Provides energy source to rotate fans	Inspect starter coils Inspect & clean contacts Tighten all electrical connections Check for vibration Lubricate bearings Check motor mounts - tighten
Electrical Disconnect	Safety shutoff for primary power to unit	Inspect & clean contacts Check for proper operation
Condenser Fan	Moves air through condenser coil	Clean dirt accumulation Lubricate bearings Check for bearing wear
Condenser Coil	Converts refrigerant from high temperature, high pressure gas to low temperature, high pressure liquid Provides heat transfer	Clean fin surfaces Check for leaks Check for corrosion
Compressor	Converts low temperature, low pressure gas to high temperature, high pressure gas	Check refrigerant charge Check crankcase heater Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures
Zone Control Actuators	Operates zone dampers by space thermostat	Inspect for proper operation Clean surfaces Adjust as needed
Cooling Coil	Provides cool surface for heat transfer in air	Inspect & clean surfaces Check for corrosion & leaks
Burner Section	Provides combustion control Regulates fuel safety controls for heating section	Inspect nozzles Inspect blower Lubricate blower motor Test safety controls
Heating Section	Provides heat source for areas being served	Inspect & clean Check for corrosion Check for leaks
Exhaust Fans Maintenance Requirements		
		
Part	Function	Tasks Required
Motor	Drives fan	Inspect coil & contacts Check motor mounts Check for vibrations

Exhaust Fans Maintenance Requirements		
		
Belts & Pulleys	Links motor to fan	Check alignment of pulley Check wear of pulley & belts Check belt tension Replace belt yearly
Bearings	Supports fan shaft	Inspect for wear Lubricate when needed
Fan Blade	Drives air into space to be conditioned	Clean & inspect Check fan rotation Check for vibration
Housing	Drives air & controls velocity	Check mountings Clean dirt from surfaces
Air Handling Unit Maintenance Requirements		
		
Part	Function	Tasks Required
Dampers	Regulates quantity of air through unit	Lubricate bearings Adjust & calibrate Clean surfaces Tighten connections
Filters	Remove particles from the air	Replace quarterly
Heating & Cooling Coils	Provides for heat transfer	Clean coils Check for leaks Inspect for corrosion
Motor	Drives fan	Inspect contacts & starter Check for vibration Tighten electrical connections Tighten mountings Lubricate motor
Fan	Moves air to space being served	Clean & inspect Check for vibrations Check fan rotation

Metro Building Services



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

The Agreement is made by and between: Metro Building Services of Bolton, Mississippi herein after known as the Contractor and City of Brandon - Amphitheater (Refrigeration) of Brandon, Mississippi herein after known as the Customer. Services will be provided at 8190 Rocky Way.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual and (3) Operational Inspections at a price of \$2,725.00 per year, payable in equal quarterly installments of \$681.25.

The first payment is due 30 days after coverage begins. Coverage shall continue until September 30, 2024.

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. The service Agreement remains the property of Contractor and is provided for the Customer's use only. This service Agreement is subject to management approval by Contractor. No waiver changes or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

By: Colby Blount

HVAC Sales

Date: **September 10, 2022**

By:

Butch Lee

Mayor

Date:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will check and clean all heat exchangers and burners on gas heating equipment.

Operational Inspections- Inspection of unit operation, check condenser coils, clean drain pans, all mini split unit reservoirs, filters and floats shall be cleaned thoroughly with an antibacterial solution blow out all drain lines and hoses with air and leak check and install drain pan tablets, Clean with non-caustic solution such as Coil Rite", check belt tensions, and overall system operations.

Ice Machine Filter Maintenance

Included in your Maintenance Program is (4) ice machine water filter changes and (1) ice machine cleaning and sanitizing per year. Metro Building Services will provide the labor, materials, and dispose of the used water filters. (Customer provides all water filters).

Emergency and Trouble Call Coverage

Even with the maintenance care provided in this program, occasional failures can occur. Although the cost of emergency service labor and materials are not included in this

program, you will receive top priority trouble call response during peak heating and cooling periods. We will be on-site within (2) hours from receipt of your request.

Performance Review

A performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement/suggestions. Items needing attention are addressed in a timely fashion.

Reports

Each completed service call is documented by a contractor service report. This report may be provided to the customer as evidence of the completed service showing each performed task.

Metro Building Service Team

Metro Building Services has assembled a specialized maintenance team dedicated to insuring a smooth integration of this program with Preventative Maintenance Contract Customers normal business activities. This team will ensure consistency in the delivery of your maintenance program, provide for effective lines of communication, and to avoid escorting unfamiliar people through your facility.

Your Account Manager will continue to work closely with you along with the Implementation Team to preserve the integrity of your equipment, reduce your energy and operating costs and to maintain tenant comfort. The Implementation Team will be made up of the following service professionals.

- Darlene Morgan is a Service Coordinator. Darlene is responsible for scheduling all maintenance program services. Darlene and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- BJ Graves Is a Service Coordinator. BJ is responsible for scheduling all maintenance program services. BJ and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- Cindy Goode is Billing Coordinator. Cindy is responsible for handling all invoicing per the terms and conditions of this agreement. Cindy can be reached at (601)398-2475.
- Travis Burrell is Director of Service Operations. Travis is responsible for all service operations, PM Contracts, PM scheduling. Travis can be reached at (601)906-2656.

Scheduled task

The service program is designed to provide continuing maintenance on the equipment listed in schedule "C" of the Agreement. The tasks planned and scheduled are designed to provide for the long-term care of the customer's equipment.

Each service visit will be scheduled and prepared by the Contractors dispatch system. The Contractor schedule includes specific tasks for each piece of equipment required to maintain the systems at peak efficiency.

Maintenance

The run-time uses and application of the piece of equipment determine the equipment service frequency. This information, along with manufacturer's recommendations and our experience assures the customer's equipment receives the most cost-effective maintenance in the industry.

Repair and Replacement

- The Contractor invoices for all labor and materials to repair or replace worn or failed parts Darlene Morgan is a Service Coordinator. Darlene is responsible for scheduling all maintenance program services. Darlene and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- BJ Graves Is a Service Coordinator. BJ is responsible for scheduling all maintenance program services. BJ and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- Cindy Goode is Billing Coordinator. Cindy is responsible for handling all invoicing per the terms and conditions of this agreement. Cindy can be reached at (601)398-2475.
- Travis Burrell is Director of Service Operations. Travis is responsible for all service operations, PM Contracts, PM scheduling. Travis can be reached at (601)906-2656.

and for the parts and components separately from this Agreement.

The service agreement includes consumable materials such as lubricants, grease, cleaners, and clean-up materials. Replacement of parts and components is subject to the Owners approval and is invoiced separately from this Agreement.

Emergency Service

The Contractor is on call and can provide all labor, parts, and materials seven days a week/twenty-four hours a day.

Additional Services

- 24-hour Plumbing Service
- Sheet Metal and Steel Fabrication
- Energy Management Systems and Audits
- Design Build
- Engineering
- HVAC and Plumbing Construction

Preferred Customer Pricing

As a valued customer this agreement allows Preventative Maintenance Contract Customers to receive a 10% discount on labor for plumbing or HVAC service calls priced on a time and material basis. This discount also applies to emergency services or repairs not covered in this agreement. (Quoted or Contract pricing for equipment replacements or other major repairs are not subject to discounts as they offer best pricing already included in the quote).

Refrigerant Containment Service

We will use recovery, recycling, and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all Federal, State and Local Regulatory Guidelines.

SCHEDULE B

Terms and Conditions

- Contractor agrees to perform all work professionally and to furnish only materials of good quality.
- The customer provides and allows reasonable access to all areas and equipment and allows Contractor to stop and start equipment as necessary to fulfill the terms of the Agreement.
- All maintenance tasks will be performed during the Contractor's normal working hours.
- The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.
- Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports, and other non-moving parts, are not included in this Agreement.
- Any repairs or services resulting from power failures, freezing temperatures, roof leaks through curbs or equipment, or air side corrosion will be paid for by the customer in accordance with Contractor's currently established rates.
- The agreement does not include responsibility for design deficiencies, such as, but not limited to poor air distribution, water balances, etc. It does not include responsibility for system, equipment and component obsolescence, electrical failures, unserviceable equipment and operating the system(s). If the equipment covered is altered, modified, changed, or moved, this Agreement may be adjusted accordingly or terminated.
- Contractor is not responsible for the removal or disposal of any hazardous materials, or any cost associated with these materials unless otherwise noted in this Agreement.
- The agreement does not include repairing any damage resulting from improper/inadequate water treatment or filter service not supplied by Contractor.
- This agreement does not include the cleaning of any air passages, air grills, or air balancing of systems.

- This agreement and all rights hereunder shall not be assignable unless approved by Contractor.
- In the event of additional freight, labor, or material costs resulting from this customer's request to avoid delays with the respect to equipment warranties, or accelerated delivery of parts and supplies, Customer agrees to pay these additional costs at Contractor's currently established rates.
- Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or similar hazardous substances. In the event Contractor encounters such material in performing its work, Contractor will have the right to discontinue work and remove its employees until the hazard is corrected or it determined no hazard exists.

Limitations of Liability and Indemnity

- Except as provided by Mississippi Law, Contractor will not be liable for delays or failure to obligate due to fire, flood, strike, lockout, freezing, unavailability of material, riots, acts of God, or cause beyond reasonable control.
- All work performed by Contractor that may be found in conflict with local, state, or federal building codes shall be corrected by Contractor. Vendor acknowledges that the City of Brandon, Mississippi, is a Mississippi government entity and is entitled to certain protections, limitations, defenses, and privileges, and immunities as provided by MCA Section 11-46-1 et. Seq. (The Mississippi Tort Claims Act) and as otherwise provided by Mississippi law and that all such protections, limitations, defenses, privileges, and immunities are reserved and asserted by the City, the provisions of this Agreement notwithstanding.

SCHEDULE C

Qty	Type	Size	Manuf.	Model	Serial	Location
6	Custom Equipment	3 HP	GREENHECK	N/A	N/A	KITCHEN EXHAUST FANS - UNITS #1-6
1	Custom Equipment	5 HP	HEAT CRAFT	MOZ045L63CF	T18B11962	A2 KITCHEN COOLER-UNIT #7
1	Custom Equipment	5 HP	HEAT CRAFT	MOZ015M63CF	T8B11962	A2 KITCHEN COOLER-UNIT #8
1	Ice Machine		HOSHIZAKI	URC-22F	H031756	A2 KITCHEN - COND-UNIT #9
1	Custom Equipment	5 HP	HEAT CRAFT	MOZ030M63CF	T18B12150	A2 KITCHEN COOLER-UNIT #10
1	Custom Equipment	5 HP	HOSHIZAKI	URC-22F	HO3179A	A2 KITCHEN BEER-UNIT #11
1	Custom Equipment	2 TON	HEAT CRAFT	MOZ030M63CF	T1803842	A54 CONCESSION-UNIT #12
1	Custom Equipment	5 HP	HEAT CRAFT	URC-22F	HO3172A	A54 CONSESSIONS-UNIT #13

1	Custom Equipment	.75 HP	TRUE	T-23-HC	9243298	VIP KITCHEN-UNIT #14
1	Custom Equipment	.75 HP	TRUE	T-23F-HC	9324332	VIP KITCHEN FREEZER-MAIN FREEZE-UNIT #15
1	Custom Equipment	0.75HP	TRUE	T-23-HC	9258611	A2 KITCHEN-UNIT #16
1	Custom Equipment	.5 HP	TRUE	TWT-60F-HC	9182026	A2 KITCHEN 2 DOOR-UNIT #17
1	Ice Machine		HOSHIZAKI	KM-1601SRJ3	H00097A	A2 KITCHEN-ICE MACH-UNIT#18
1	Ice Machine		HOSHIZAKI	KM-2200SRJ3	G00066H	A2 KITCHEN-ICE MACH-UNIT #19
1	Custom Equipment	1 HP	TRUE	TTP-44	9306004	A2 KITCHEN - UNIT # 20
1	Custom Equipment	76K-150K	OVENTON	M1718	3120561803	PIZZA OVEN - UNIT #21
1	Ice Machine	1000 LB	HOSHIZAKI	KM-1301SAJ3	G10082M	A2 KITCHEN-ICE MACH-UNIT #22
1	Ice Machine	1500 LB	HOSHIZAKI	KM-1601SRJ3	H000095A	A2 KITCHEN-ICE MACH-UNIT #23

Metro Building Services



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

The Agreement is made by and between: Metro Building Services of Bolton, Mississippi herein after known as the Contractor and City of Brandon, (CITY SHOP) of Brandon, Mississippi herein after known as the Customer. Services will be provided at 401 North St.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual Inspection and (3) Operational Inspections at a price of \$338.00 per year, payable in Quarterly installments of \$112.50.

Payment is due 30 days after coverage begins, OCTOBER 01, 2023. Coverage shall continue for 1 year.

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. The service Agreement remains the property of Contractor and is provided for the Customer's use only. This service Agreement is subject to management approval by Contractor. No waiver changes or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

By: **COLBY BLOUNT**

HVAC SALES

By:

Butch Lee

Mayor

Date:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will check and clean heat exchangers and burners on all gas heating equipment.

Operational Inspections- Inspection of unit operation, check condenser coils, clean drain pans, all mini split unit reservoirs, filters and floats shall be cleaned thoroughly with an antibacterial solution blow out all drain lines and hoses with air and leak check and install drain pan tablets, Clean with non-caustic solution such as Coil Rite", check belt tensions, and overall system operations.

Air Filter Maintenance

Included in your Maintenance Program are (4) air filter changes per year. (Customer to supply and install filters).

Emergency and Trouble Call Coverage

Even with the maintenance care provided in this program, occasional failures can occur. Although the cost of emergency service labor and materials are not included in this program, you will receive top priority trouble call response during peak heating and cooling periods. We will be on-site within (2) hours from receipt of your request.

Performance Review

A performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement/suggestions. Items needing attention are addressed in a timely fashion.

Reports

Each completed service call is documented by a contractor service report. This report may be provided to the customer as evidence of the completed service showing each performed task.

Metro Building Service Team

Metro Building Services has assembled a specialized maintenance team dedicated to insuring a smooth integration of this program with Preventative Maintenance Contract Customers normal business activities. This team will ensure consistency in the delivery of your maintenance program, provide for effective lines of communication, and to avoid escorting unfamiliar people through your facility.

Your Account Manager will continue to work closely with you along with the Implementation Team to preserve the integrity of your equipment, reduce your energy and operating costs and to maintain tenant comfort. The Implementation Team will be made up of the following service professionals.

- Darlene Morgan is a Service Coordinator. Darlene is responsible for scheduling all maintenance program services. Darlene and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- BJ Graves Is a Service Coordinator. BJ is responsible for scheduling all maintenance program services. BJ and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- Cindy Goode is Billing Coordinator. Cindy is responsible for handling all invoicing per the terms and conditions of this agreement. Cindy can be reached at (601)398-2475.
- Travis Burrell is Director of Service Operations. Travis is responsible for all service operations, PM Contracts, PM scheduling. Travis can be reached at (601)906-2656.

Scheduled Tasks

The service program is designed to provide continuing maintenance on the equipment listed in schedule "C" of the Agreement. The tasks planned and scheduled are designed to provide for the long-term care of the customer's equipment.

Each service visit will be scheduled and prepared by the Contractors dispatch system. The Contractor schedule includes specific tasks for each piece of equipment required to maintain the systems at peak efficiency.

Maintenance

The run-time uses and application of the piece of equipment determine the equipment service frequency. This information, along with manufacturer's recommendations and our experience assures the customer's equipment receives the most cost-effective maintenance in the industry.

Repair and Replacement

The Contractor invoices for all labor and materials to repair or replace worn or failed parts and for the parts and components separately from this Agreement.

The service agreement includes consumable materials such as lubricants, grease, cleaners, and clean-up materials. Replacement of parts and components is subject to the Owners approval and is invoiced separately from this Agreement.

Emergency Service

The Contractor is on call and can provide all labor, parts, and materials seven days a week/twenty-four hours a day.

Additional Services

- 24-hour Plumbing Service
- Sheet Metal and Steel Fabrication
- Energy Management Systems and Audits
- Design Build
- Engineering
- HVAC and Plumbing Construction

Preferred Customer Pricing

As a valued customer this agreement allows Preventative Maintenance Contract Customers to receive a 10% discount on labor for plumbing or HVAC service calls priced on a time and material basis. This discount also applies to emergency services or repairs not covered in this agreement. (Quoted or Contract pricing for equipment replacements or other major repairs are not subject to discounts as they offer best pricing already included in the quote).

Refrigerant Containment Service

We will use recovery, recycling, and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all Federal, State and Local Regulatory Guidelines.

SCHEDULE B

Terms and Conditions

- Contractor agrees to perform all work professionally and to furnish only materials of good quality.
 - The customer provides and allows reasonable access to all areas and equipment and allows Contractor to stop and start equipment as necessary to fulfill the terms of the Agreement.
 - All maintenance tasks will be performed during the Contractor's normal working hours.
 - The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.
 - Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports, and other non-moving parts, are not included in this Agreement.
 - Any repairs or services resulting from power failures, freezing temperatures, roof leaks through curbs or equipment, or air side corrosion will be paid for by the customer in accordance with Contractor's currently established rates.
 - Under no circumstances will Contractor be responsible for loss of use, loss of profits, increased operating, or maintenance expense, claims of this customers/tenants or client, or any special, indirect, or consequential damages.
 - The agreement does not include responsibility for design deficiencies, such as, but not limited to poor air distribution, water balances, etc. It does not include responsibility for system, equipment and component obsolescence, electrical failures, unserviceable equipment and operating the system(s). If the equipment covered is altered, modified, changed, or moved, this Agreement may be adjusted accordingly or terminated.
 - Contractor is not responsible for the removal or disposal of any hazardous materials, or any cost associated with these materials unless otherwise noted in this Agreement.
 - The agreement does not include repairing any damage resulting from improper/inadequate water treatment or filter service not supplied by Contractor.
 - This agreement does not include the cleaning of any air passages, air grills, or air balancing of systems.
 - This agreement and all rights hereunder shall not be assignable unless approved by Contractor.
 - In the event of additional freight, labor, or material costs resulting from this customer's request to avoid delays with the respect to equipment warranties, or accelerated delivery of parts and supplies, Customer agrees to pay these additional costs at Contractor's currently established rates.
-
- Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or

similar hazardous substances. In the event Contractor encounters such material in performing its work, Contractor will have the right to discontinue work and remove its employees until the hazard is corrected or it determined no hazard exists.

Limitations of Liability and Indemnity

- Contractor will not be liable for delays or failure to obligate due to fire, flood, strike, lockout, freezing, unavailability of material, riots, acts of God, or cause beyond reasonable control.
- The Contractor's liability or warranty, either expressed or implied, is limited to replacement of defective materials, parts, and correction of faulty workmanship. All work performed by Contractor that may be found in conflict with local, state, or federal building codes shall be corrected by Contractor.

SCHEDULE C

Qty	Type	Size	Manuf.	Location
1	Split System (Outside)	5	Rheem	GROUND CU-1
1	Split System (Inside)	5	Rheem	CLOSET - FURN-1 - 2-20x20X1 A/F
6	Hanging Heaters			Hanging in Shop

Split System (Outside) Maintenance Requirements



Part	Function	Tasks Required
Electrical Disconnect	Safety shutoff for primary power to unit	Inspect & clean contacts Check for proper operation
Condenser Fan	Moves air through condenser coil	Clean dirt accumulation Lubricate bearings Check for bearing wear

Split System (Outside) Maintenance Requirements



Condenser Coil	Converts refrigerant from high temperature, high pressure gas to low temperature, high pressure liquid Provides heat transfer	Clean fin surfaces Check for leaks Check for corrosion
Compressor	Converts low temperature, low pressure gas to high temperature, high pressure gas	Check refrigerant charge Check crankcase heater Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures

Split System (Inside) Maintenance Requirements



Part	Function	Tasks Required
Filter Section	Removes Particles from the air	

Split System (Inside) Maintenance Requirements



Fresh Air Damper (Economizer)	Provides source of outside air	Check for proper operation Adjust & calibrate Lubricate bearings
Return Air Damper	Provides means of recirculating air	Check for proper operation Adjust & calibrate Lubricate bearings
Exhaust Air Damper	Provides outlet for exhaust air	Check for proper operation Adjust & calibrate Lubricate bearings
Return & Supply Fans	Circulates & returns air in the system Distributes air into space	Lubricate bearings Check for bearing wear Clean dirt accumulation Check drive couplings tighten Replace belts - Yearly Check alignment of shaft Check fan blade tightness
Return & Supply Fan Motors	Provides energy source to rotate fans	Inspect starter coils Inspect & clean contacts Tighten all electrical connections Check for vibration Lubricate bearings Check motor mounts - tighten
Cooling Coil	Provides cool surface for heat transfer in air	Inspect & clean surfaces Check for corrosion & leaks
Burner Section	Provides combustion control Regulates fuel safety controls for heating section	Inspect nozzles Inspect blower Lubricate blower motor Test safety controls
Heating Section	Provides heat source for areas being served	Inspect & clean Check for corrosion Check for leaks

Rooftop Maintenance Requirements



Part	Function	Tasks Required
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Rooftop Maintenance Requirements



Filter Section	Removes Particles from the air	
Fresh Air Damper (Economizer)	Provides source of outside air	Check for proper operation Adjust & calibrate Lubricate bearings
Return Air Damper	Provides means of recirculating air	Check for proper operation Adjust & calibrate Lubricate bearings
Exhaust Air Damper	Provides outlet for exhaust air	Check for proper operation Adjust & calibrate Lubricate bearings
Return & Supply Fans	Circulates & returns air in the system Distributes air into space	Lubricate bearings Check for bearing wear Clean dirt accumulation Check drive couplings tighten Check belts - Yearly Check alignment of shaft Check fan blade tightness
Return & Supply Fan Motors	Provides energy source to rotate fans	Inspect starter coils Inspect & clean contacts Tighten all electrical connections Check operating current & voltage Check for vibration Lubricate bearings Check motor mounts - tighten
Electrical Disconnect	Safety shutoff for primary power to unit	Inspect & clean contacts Check for proper operation
Condenser Fan	Moves air through condenser coil	Clean dirt accumulation Lubricate bearings Check for bearing wear
Condenser Coil	Converts refrigerant from high temperature, high pressure gas to low temperature, high pressure liquid Provides heat transfer	Clean fin surfaces Check for leaks Check for corrosion
Compressor	Converts low temperature, low pressure gas to high temperature, high pressure gas	Check refrigerant charge Check crankcase heater Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures
Zone Control Actuators	Operates zone dampers by space thermostat	Inspect for proper operation Clean surfaces
Cooling Coil	Provides cool surface for heat transfer in air	Inspect & clean surfaces Check for corrosion & leaks

Rooftop Maintenance Requirements		
		
Burner Section	Provides combustion control Regulates fuel safety controls for heating section	Inspect nozzles Inspect blower Lubricate blower motor Test safety controls
Heating Section	Provides heat source for areas being served	Inspect & clean Check for corrosion Check for leaks



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

The Agreement is made by and between: Metro Building Services of Bolton, Mississippi herein after known as the Contractor and City of Brandon - Fire Station #1 of Brandon, Mississippi herein after known as the Customer. Services will be provided at 629 Marquette Road.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual inspection and (3) Operational Inspections at a price of \$590.00 per year, payable in Quarterly payments of \$147.00.

Payment is due 30 days after coverage begins. Coverage shall continue until September 30th 2024.

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. The service Agreement remains the property of Contractor and is provided for the Customer's use only. This service Agreement is subject to management approval by Contractor. No waiver changes or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

By: COLBY BLOUNT

HVAC SALES

By:

Butch Lee

Mayor

Date:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will check and clean all heat exchangers and burners on all gas heating equipment.

Operational Inspections- Inspection of unit operation, check condenser coils, clean drain pans, all mini split unit reservoirs, filters and floats shall be cleaned thoroughly with an antibacterial solution blow out all drain lines and hoses with air and leak check and install drain pan tablets, Clean with non-caustic solution such as Coil Rite", check belt tensions, and overall system operations.

Air Filter Maintenance

Included in your Maintenance Program are (0) air filter changes per year. (Customer to provide and change filters.

Emergency and Trouble Call Coverage

Even with the maintenance care provided in this program, occasional failures can occur.

Although the cost of emergency service labor and materials are not included in this program, you will receive top priority trouble call response during peak heating and cooling periods. We will be on-site within (2) hours from receipt of your request.

Performance Review

A performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement/suggestions. Items needing attention are addressed in a timely fashion.

Reports

Each completed service call is documented by a Contractor service report. This report may be provided to the customer as evidence of the completed service showing each performed task.

Metro Building Service Team

Metro Building Services has assembled a specialized maintenance team dedicated to insuring a smooth integration of this program with Preventative Maintenance Contract Customers normal business activities. This team will ensure consistency in the delivery of your maintenance program, provide for effective lines of communication, and to avoid escorting unfamiliar people through your facility.

- Your Account Manager will continue to work closely with you along with the Implementation Team to preserve the integrity of your equipment, reduce your energy and operating costs and to maintain tenant comfort. The Implementation Team will be made up of the following service professionals. Darlene Morgan is a Service Coordinator. Darlene is responsible for scheduling all maintenance program services. Darlene and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- BJ Graves Is a Service Coordinator. BJ is responsible for scheduling all maintenance program services. BJ and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- Cindy Goode is Billing Coordinator. Cindy is responsible for handling all invoicing per the terms and conditions of this agreement. Cindy can be reached at (601)398-2475.
- Travis Burrell is Director of Service Operations. Travis is responsible for all service operations, PM Contracts, PM scheduling. Travis can be reached at (601)906-2656.

Scheduled Tasks

The service program is designed to provide continuing maintenance on the equipment listed in schedule "C" of the Agreement. The tasks planned and scheduled are designed to provide for the long-term care of the customer's equipment.

Each service visit will be scheduled and prepared by the Contractors dispatch system. The Contractor schedule includes specific tasks for each piece of equipment required to maintain the systems at peak efficiency.

Maintenance

The run-time uses and application of the piece of equipment determine the equipment service frequency. This information, along with manufacturer's recommendations and our experience assures the customer's equipment receives the most cost-effective maintenance in the industry.

Repair and Replacement

The Contractor invoices for all labor and materials to repair or replace worn or failed parts and for the parts and components separately from this Agreement.

The service agreement includes consumable materials such as lubricants, grease, cleaners, and clean-up materials. Replacement of parts and components is subject to the Owners approval and is invoiced separately from this Agreement.

Emergency Service

The Contractor is on call and can provide all labor, parts and materials seven days a week/twenty-four hours a day.

Additional Services

- 24-hour Plumbing Service
- Sheet Metal and Steel Fabrication
- Energy Management Systems and Audits
- Design Build
- Engineering
- HVAC and Plumbing Construction

Preferred Customer Pricing

As a valued customer, this agreement allows Preventative Maintenance Contract Customers to receive a 10% discount on labor for plumbing or HVAC service calls priced on a time and material basis. This discount also applies to emergency services or repairs not covered in this agreement. (Quoted or Contract pricing for equipment replacements or other major repairs are not subject to discounts as they offer best pricing already included in the quote).

Refrigerant Containment Service

We will use recovery, recycling and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all Federal, State and Local Regulatory Guidelines.

SCHEDULE B

Terms and Conditions

- Contractor agrees to perform all work professionally and to furnish only materials of good quality.
 - The customer provides and allows reasonable access to all areas and equipment and allows Contractor to stop and start equipment as necessary to fulfill the terms of the Agreement.
 - All maintenance tasks will be performed during the Contractor's normal working hours.
 - The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.
 - Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports and other non-moving parts, are not included in this Agreement.
 - Any repairs or services resulting from power failures, freezing temperatures, roof leaks through curbs or equipment, or air side corrosion will be paid for by the customer in accordance with Contractor's currently established rates.
 - The agreement does not include responsibility for design deficiencies, such as, but not limited to poor air distribution, water balances, etc. It does not include responsibility for system, equipment and component obsolescence, electrical failures, unserviceable equipment and operating the system(s). If the equipment covered is altered, modified, changed, or moved, this Agreement may be adjusted accordingly or terminated.
 - Contractor is not responsible for the removal or disposal of any hazardous materials or any cost associated with these materials unless otherwise noted in this Agreement.
 - The agreement does not include repairing any damage resulting from improper/inadequate water treatment or filter service not supplied by Contractor.
 - This agreement does not include the cleaning of any air passages, air grills, or air balancing of systems.
 - This agreement and all rights hereunder shall not be assignable unless approved by Contractor.
 - In the event of additional freight, labor, or material costs resulting from this customer's request to avoid delays with the respect to equipment warranties, or accelerated delivery of parts and supplies, Customer agrees to pay these additional costs at Contractor's currently established rates.
-
- Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or similar hazardous substances. In the event Contractor encounters such material in performing its work, Contractor will have the right to discontinue work and remove its employees until the hazard is corrected or it determined no hazard exists.

Limitations of Liability and Indemnity

- Except as provided by Mississippi Law, Contractor will not be liable for delays or failure to obligate due to fire, flood, strike, lockout, freezing, unavailability of material, riots, acts of God, or cause beyond reasonable control.
- All work performed by Contractor that may be found in conflict with local, state, or federal building codes shall be corrected by Contractor. Vendor acknowledges that the City of Brandon, Mississippi, is a Mississippi government entity and is entitled to certain protections, limitations, defenses, and privileges, and immunities as provided by MCA Section 11-46-1 et. Seq. (The Mississippi Tort Claims Act) and as otherwise provided by Mississippi law and that all such protections, limitations, defenses, privileges and immunities are reserved and asserted by the City, the provisions of this Agreement notwithstanding.

SCHEDULE C

Qty	Type	Size	Manuf.	Model	Serial	Location
1	Split System (Outside)	5	RHEEM	13ACA60A01757	8378W271206559	GROUND CU-1
1	Split System (Inside)	5	YORK	P1CKD20N096601A	EFBM068258	CLOSET - FURN-1

(1) ICE MACHINE – ICE O-MATIC

S

Split System (Outside) Maintenance Requirements		
		
Part	Function	Tasks Required
Electrical Disconnect	Safety shutoff for primary power to unit	Inspect & clean contacts Check for proper operation
Condenser Fan	Moves air through condenser coil	Clean dirt accumulation Lubricate bearings Check for bearing wear

Split System (Outside) Maintenance Requirements



Condenser Coil	Converts refrigerant from high temperature, high pressure gas to low temperature, high pressure liquid Provides heat transfer	Clean fin surfaces Check for leaks Check for corrosion
Compressor	Converts low temperature, low pressure gas to high temperature, high pressure gas	Check refrigerant charge Check crankcase heater Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures

Split System (Inside) Maintenance Requirements



Part	Function	Tasks Required
Filter Section	Removes Particles from the air	Replace once yearly

Split System (Inside) Maintenance Requirements



Fresh Air Damper (Economizer)	Provides source of outside air	Check for proper operation Adjust & calibrate Lubricate bearings
Return Air Damper	Provides means of recirculating air	Check for proper operation Adjust & calibrate Lubricate bearings
Exhaust Air Damper	Provides outlet for exhaust air	Check for proper operation Adjust & calibrate Lubricate bearings
Return & Supply Fans	Circulates & returns air in the system Distributes air into space	Lubricate bearings Check for bearing wear Clean dirt accumulation Check drive couplings tighten Check belts replace yearly Check alignment of shaft Check fan blade tightness
Return & Supply Fan Motors	Provides energy source to rotate fans	Inspect starter coils Inspect & clean contacts Tighten all electrical connections Check for vibration Lubricate bearings Check motor mounts - tighten
Cooling Coil	Provides cool surface for heat transfer in air	Inspect surfaces Check for corrosion & leaks
Burner Section	Provides combustion control Regulates fuel safety controls for heating section	Clean & inspect nozzles Clean & inspect blower Lubricate blower motor Test safety controls
Heating Section	Provides heat source for areas being served	Inspect & clean Check for corrosion Check for leaks

Metro Building Services



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

The Agreement is made by and between: Metro Building Services of Bolton, Mississippi herein after known as the Contractor and City of Brandon - Fire Station #2 of Brandon, Mississippi herein after known as the Customer. Services will be provided at 5065 Warner Drive.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual Inspection and (3) Operational Inspections at a price of \$ 590.00 per year, payable in Quarterly payments of \$147.50.

Payment is due 30 days after coverage begins. Coverage shall continue until September 30th 2024.

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. The service Agreement remains the property of Contractor and is provided for the Customer's use only. This service Agreement is subject to management approval by Contractor. No waiver changes or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

By: COLBY BLOUNT

By:

HVAC SALES

Butch lee

Mayor

Date:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will check and clean heat exchangers and burners on all gas heating equipment.

Operational Inspections- Inspection of unit operation, check condenser coils, clean drain pans, all mini split unit reservoirs, filters and floats shall be cleaned thoroughly with an antibacterial solution blow out all drain lines and hoses with air and leak check and install drain pan tablets, Clean with non-caustic solution such as Coil Rite", check belt tensions, and overall system operations.

Air Filter Maintenance

Included in your Maintenance Program are (0) air filter changes per year. (Customer provides and changes filters).

Emergency and Trouble Call Coverage

Even with the maintenance care provided in this program, occasional failures can occur. Although the cost of emergency service labor and materials are not included in this program, you will receive top priority trouble call response during peak heating and cooling periods. We will be on-site within (2) hours from receipt of your request.

Performance Review

A performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement/suggestions. Items needing attention are addressed in a timely fashion.

Reports

Each completed service call is documented by a contractor service report. This report may be provided to the customer as evidence of the completed service showing each performed task.

Metro Building Service Team

Metro Building Services has assembled a specialized maintenance team dedicated to insuring a smooth integration of this program with Preventative Maintenance Contract Customers normal business activities. This team will ensure consistency in the delivery of your maintenance program, provide for effective lines of communication, and to avoid escorting unfamiliar people through your facility.

Your Account Manager will continue to work closely with you along with the Implementation Team to preserve the integrity of your equipment, reduce your energy and operating costs and to maintain tenant comfort. The Implementation Team will be made up of the following service professionals.

- Darlene Morgan is a Service Coordinator. Darlene is responsible for scheduling all maintenance program services. Darlene and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- BJ Graves Is a Service Coordinator. BJ is responsible for scheduling all maintenance program services. BJ and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- Cindy Goode is Billing Coordinator. Cindy is responsible for handling all invoicing per the terms and conditions of this agreement. Cindy can be reached at (601)398-2475.
- Travis Burrell is Director of Service Operations. Travis is responsible for all service operations, PM Contracts, PM scheduling. Travis can be reached at (601)906-2656.

Scheduled Tasks

The service program is designed to provide continuing maintenance on the equipment listed in schedule "C" of the Agreement. The tasks planned and scheduled are designed to provide for the long-term care of the customer's equipment.

Each service visit will be scheduled and prepared by the Contractors dispatch system. The Contractor schedule includes specific tasks for each piece of equipment required to maintain the systems at peak efficiency.

Maintenance

The run-time uses and application of the piece of equipment determine the equipment service frequency. This information, along with manufacturer's recommendations and our experience assures the customer's equipment receives the most cost-effective maintenance in the industry.

Repair and Replacement

The Contractor invoices for all labor and materials to repair or replace worn or failed parts and for the parts and components separately from this Agreement.

The service agreement includes consumable materials such as lubricants, grease, cleaners, and clean-up materials. Replacement of parts and components is subject to the Owners approval and is invoiced separately from this Agreement.

Emergency Service

The Contractor is on call and can provide all labor, parts, and materials seven days a week/twenty-four hours a day.

Additional Services

- 24-hour Plumbing Service
- Sheet Metal and Steel Fabrication
- Energy Management Systems and Audits
- Design Build
- Engineering
- HVAC and Plumbing Construction

Preferred Customer Pricing

As a valued customer this agreement allows Preventative Maintenance Contract Customers to receive a 10% discount on labor for plumbing or HVAC service calls priced on a time and material basis. This discount also applies to emergency services or repairs not covered in this agreement. (Quoted or Contract pricing for equipment replacements or other major repairs are not subject to discounts as they offer best pricing already included in the quote).

Refrigerant Containment Service

We will use recovery, recycling, and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all Federal, State and Local Regulatory Guidelines.

SCHEDULE B

Terms and Conditions

- Contractor agrees to perform all work professionally and to furnish only materials of good quality.
 - The customer provides and allows reasonable access to all areas and equipment and allows Contractor to stop and start equipment as necessary to fulfill the terms of the Agreement.
 - All maintenance tasks will be performed during the Contractor's normal working hours.
 - The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.
 - Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports, and other non-moving parts, are not included in this Agreement.
 - Any repairs or services resulting from power failures, freezing temperatures, roof leaks through curbs or equipment, or air side corrosion will be paid for by the customer in accordance with Contractor's currently established rates.
 - The agreement does not include responsibility for design deficiencies, such as, but not limited to poor air distribution, water balances, etc. It does not include responsibility for system, equipment and component obsolescence, electrical failures, unserviceable equipment and operating the system(s). If the equipment covered is altered, modified, changed, or moved, this Agreement may be adjusted accordingly or terminated.
 - Contractor is not responsible for the removal or disposal of any hazardous materials, or any cost associated with these materials unless otherwise noted in this Agreement.
 - The agreement does not include repairing any damage resulting from improper/inadequate water treatment or filter service not supplied by Contractor.
 - This agreement does not include the cleaning of any air passages, air grills, or air balancing of systems.
 - This agreement and all rights hereunder shall not be assignable unless approved by Contractor.
 - In the event of additional freight, labor, or material costs resulting from this customer's request to avoid delays with the respect to equipment warranties, or accelerated delivery of parts and supplies, Customer agrees to pay these additional costs at Contractor's currently established rates.
-
- Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or similar hazardous substances. In the event Contractor encounters such material in

performing its work, Contractor will have the right to discontinue work and remove its employees until the hazard is corrected or it determined no hazard exists.

Limitations of Liability and Indemnity

- Except as provided by Mississippi Law, Contractor will not be liable for delays or failure to obligate due to fire, flood, strike, lockout, freezing, unavailability of material, riots, acts of God, or cause beyond reasonable control.
- All work performed by Contractor that may be found in conflict with local, state, or federal building codes shall be corrected by Contractor. Vendor acknowledges that the City of Brandon, Mississippi, is a Mississippi government entity and is entitled to certain protections, limitations, defenses, and privileges, and immunities as provided by MCA Section 11-46-1 et. Seq. (The Mississippi Tort Claims Act) and as otherwise provided by Mississippi law and that all such protections, limitations, defenses, privileges and immunities are reserved and asserted by the City, the provisions of this Agreement notwithstanding.

SCHEDULE C

Qty	Type	Size	Manuf.	Model	Serial	Location
1	Split System (Inside)	3	LENNOX	ML193UH090XP36C-5	1715L21867	EQUIPMENT ROOM FURN-1
1	Split System (Outside)	3	LENNOX	14ACXS036-230A18	1915MO9568	Ground CU-1
1	Split System (Inside)	3	LENNOX	ML193UH090XP36C-5	1715L21869	EQUIPMENT ROOM FURN-2
1	Split System (Outside)	3	LENNOX	14ACXS036-230A18	1915MO9566	Ground CU-2
1	Humidifier		LENNOX	HCWHD3-095	2215H02515	EQUIPMENT ROOM-HUMIDIFIER 1

(1) Ice machine - ice o-matic

Split System (Inside) Maintenance Requirements



Part	Function	Tasks Required
Filter Section	Removes Particles from the air	Replace filters quarterly
Fresh Air Damper (Economizer)	Provides source of outside air	Check for proper operation Adjust & calibrate Lubricate bearings
Return Air Damper	Provides means of recirculating air	Check for proper operation Adjust & calibrate Lubricate bearings
Exhaust Air Damper	Provides outlet for exhaust air	Check for proper operation Adjust & calibrate Lubricate bearings
Return & Supply Fans	Circulates & returns air in the system Distributes air into space	Lubricate bearings Check for bearing wear Clean dirt accumulation Check drive couplings tighten Check belts replacement yearly Check alignment of shaft Check fan blade tightness
Return & Supply Fan Motors	Provides energy source to rotate fans	Inspect starter coils Inspect & clean contacts Tighten all electrical connections Check for vibration Lubricate bearings Check motor mounts - tighten
Cooling Coil	Provides cool surface for heat transfer in air	Inspect surface Check for corrosion & leaks
Burner Section	Provides combustion control Regulates fuel safety controls for heating section	Clean & inspect nozzles Clean & inspect blower Lubricate blower motor Test safety controls
Heating Section	Provides heat source for areas being served	Inspect & clean Check for corrosion Check for leaks

Split System (Outside) Maintenance Requirements



Part	Function	Tasks Required
Electrical Disconnect	Safety shutoff for primary power to unit	Inspect & clean contacts Check for proper operation
Condenser Fan	Moves air through condenser coil	Clean dirt accumulation Lubricate bearings Check for bearing wear
Condenser Coil	Converts refrigerant from high temperature, high pressure gas to low temperature, high pressure liquid Provides heat transfer	Clean fin surfaces Check for leaks Check for corrosion
Compressor	Converts low temperature, low pressure gas to high temperature, high pressure gas	Check refrigerant charge Check crankcase heater Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures
Zone Control Actuators	Operates zone dampers by space thermostat	Inspect for proper operation Clean surfaces Adjust as needed



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

The Agreement is made by and between: Metro Building Services of Bolton, Mississippi herein after known as the Contractor and City of Brandon - Fire Station #3 of Brandon, Mississippi herein after known as the Customer. Services will be provided at 147 Kennedy Farm Parkway.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual Inspection and (3) Operational Inspections at a price of \$784.00 per year, payable in quarterly payments of \$196.00.

Payment is due 30 days after coverage begins. Coverage shall continue until September 30th 2024.

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. The service Agreement remains the property of Contractor and is provided for the Customer's use only. This service Agreement is subject to management approval by Contractor. No waiver changes or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

By: COLBY BLOUNT

HVAC SALES

By:

Butch Lee

Mayor

Date:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will check and clean heat exchangers and burners on all gas heating equipment.

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Air Filter Maintenance

Included in your Maintenance Program are (0) air filter changes per year. (Customer to provide and install filters).

Emergency and Trouble Call Coverage

Even with the maintenance care provided in this program, occasional failures can occur. Although the cost of emergency service labor and materials are not included in this program, you will receive top priority trouble call response during peak heating and cooling periods. We will be on-site within (2) hours from receipt of your request.

Performance Review

A performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement/suggestions. Items needing attention are addressed in a timely fashion.

Reports

Each completed service call is documented by a Contractor service report. This report may be provided to the customer as evidence of the completed service showing each performed task.

Metro Building Service Team

Metro Building Services has assembled a specialized maintenance team dedicated to insuring a smooth integration of this program with Preventative Maintenance Contract Customers normal business activities. This team will ensure consistency in the delivery of your maintenance program, provide for effective lines of communication, and to avoid escorting unfamiliar people through your facility.

- Your Account Manager will continue to work closely with you along with the Implementation Team to preserve the integrity of your equipment, reduce your energy and operating costs and to maintain tenant comfort. The Implementation Team will be made up of the following service professionals.
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Scheduled Tasks

The service program is designed to provide continuing maintenance on the equipment listed in schedule "C" of the Agreement. The tasks planned and scheduled are designed to provide for the long-term care of the customer's equipment.

Each service visit will be scheduled and prepared by the Contractors dispatch system. The Contractor schedule includes specific tasks for each piece of equipment required to maintain the systems at peak efficiency.

Maintenance

The run-time uses and application of the piece of equipment determine the equipment service frequency. This information, along with manufacturer's recommendations and our experience assures the customer's equipment receives the most cost-effective maintenance in the industry.

Repair and Replacement

The Contractor invoices for all labor and materials to repair or replace worn or failed parts and for the parts and components separately from this Agreement.

The service agreement includes consumable materials such as lubricants, grease, cleaners, and clean-up materials. Replacement of parts and components is subject to the Owners approval and is invoiced separately from this Agreement.

Emergency Service

The Contractor is on call and can provide all labor, parts and materials seven days a week/twenty-four hours a day.

Additional Services

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- Sheet Metal and Steel Fabrication
- Energy Management Systems and Audits
- Design Build
- Engineering
- HVAC and Plumbing Construction

Preferred Customer Pricing

As a valued customer, this agreement allows Preventative Maintenance Contract Customers to receive a 10% discount on labor for plumbing or HVAC service calls priced on a time and material basis. This discount also applies to emergency services or repairs not covered in this agreement. (Quoted or Contract pricing for equipment replacements or other major repairs are not subject to discounts as they offer best pricing already included in the quote).

Refrigerant Containment Service

We will use recovery, recycling, and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all Federal, State and Local Regulatory Guidelines.

SCHEDULE B

Terms and Conditions

- Contractor agrees to perform all work professionally and to furnish only materials of good quality.
 - The customer provides and allows reasonable access to all areas and equipment and allows Contractor to stop and start equipment as necessary to fulfill the terms of the Agreement.
 - All maintenance tasks will be performed during the Contractor's normal working hours.
 - The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.
 - Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports and other non-moving parts, are not included in this Agreement.
 - Any repairs or services resulting from power failures, freezing temperatures, roof leaks through curbs or equipment, or air side corrosion will be paid for by the customer in accordance with Contractor's currently established rates.
 - The agreement does not include responsibility for design deficiencies, such as, but not limited to poor air distribution, water balances, etc. It does not include responsibility for system, equipment and component obsolescence, electrical failures, unserviceable equipment and operating the system(s). If the equipment covered is altered, modified, changed, or moved, this Agreement may be adjusted accordingly or terminated.
 - Contractor is not responsible for the removal or disposal of any hazardous materials or any cost associated with these materials unless otherwise noted in this Agreement.
 - The agreement does not include repairing any damage resulting from improper/inadequate water treatment or filter service not supplied by Contractor.
 - This agreement does not include the cleaning of any air passages, air grills, or air balancing of systems.
 - This agreement and all rights hereunder shall not be assignable unless approved by Contractor.
 - In the event of additional freight, labor, or material costs resulting from this customer's request to avoid delays with the respect to equipment warranties, or accelerated delivery of parts and supplies, Customer agrees to pay these additional costs at Contractor's currently established rates.
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- Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or similar hazardous substances. In the event Contractor encounters such material in performing its work, Contractor will have the right to discontinue work and remove its employees until the hazard is corrected or it determined no hazard exists.

Limitations of Liability and Indemnity

- Except as provided by Mississippi Law, Contractor will not be liable for delays or failure to obligate due to fire, flood, strike, lockout, freezing, unavailability of material, riots, acts of God, or cause beyond reasonable control.
- All work performed by Contractor that may be found in conflict with local, state, or federal building codes shall be corrected by Contractor. Vendor acknowledges that the City of Brandon, Mississippi, is a Mississippi government entity and is entitled to certain protections, limitations, defenses, and privileges, and immunities as provided by MCA Section 11-46-1 et. Seq. (The Mississippi Tort Claims Act) and as otherwise provided by Mississippi law and that all such protections, limitations, defenses, privileges and immunities are reserved and asserted by the City, the provisions of this Agreement notwithstanding.

SCHEDULE C

Qty	Type	Size	Manuf.	Model	Serial	Location
1	Split System (Inside)	3	LENNOX	ML193UH090XP36C-5	1715k22595	EQUIPMENT ROOM FURN-1
1	Split System (Outside)	3	LENNOX	14ACXS036-230A18	1915MO9569	GROUND CU-1
1	Split System (Inside)	3	LENNOX	ML193UH090XP36C-5	1915L12469	EQUIPMENT ROOM FURN-2
1	Split System (Outside)	3	LENNOX	14ACXS036-230A18	1915MO9567	GROUND CU-2
1	Humidifier		LENNOX	HCWHD3-095	N/A	EQUIPMENT ROOM - HUMIDIFIER 1

(1) Ice Machine – ice o matic

Split System (Inside) Maintenance Requirements		
		
Part	Function	Tasks Required
Filter Section	Removes Particles from the air	Replace filters quarterly
Fresh Air Damper (Economizer)	Provides source of outside air	Check for proper operation Adjust & calibrate Lubricate bearings

Split System (Inside) Maintenance Requirements



Return Air Damper	Provides means of recirculating air	Check for proper operation Adjust & calibrate Lubricate bearings
Exhaust Air Damper	Provides outlet for exhaust air	Check for proper operation Adjust & calibrate Lubricate bearings
Return & Supply Fans	Circulates & returns air in the system Distributes air into space	Lubricate bearings Check for bearing wear Clean dirt accumulation Check drive couplings tighten Check belts –Yearly Check alignment of shaft Check fan blade tightness
Return & Supply Fan Motors	Provides energy source to rotate fans	Inspect starter coils Inspect & clean contacts Tighten all electrical connections Check for vibration Lubricate bearings Check motor mounts – tighten
Cooling Coil	Provides cool surface for heat transfer in air	Inspect & clean surfaces Check for corrosion & leaks
Burner Section	Provides combustion control Regulates fuel safety controls for heating section	Clean & inspect nozzles Clean & inspect blower Lubricate blower motor Test safety controls
Heating Section	Provides heat source for areas being served	Inspect & clean Check for corrosion Check for leaks

Split System (Outside) Maintenance Requirements



Part	Function	Tasks Required
Electrical Disconnect	Safety shutoff for primary power to unit	Inspect & clean contacts Check for proper operation
Condenser Fan	Moves air through condenser coil	Clean dirt accumulation Lubricate bearings Check for bearing wear
Condenser Coil	Converts refrigerant from high temperature, high pressure gas to low temperature, high pressure liquid Provides heat transfer	Clean fin surfaces Check for leaks Check for corrosion
Compressor	Converts low temperature, low pressure gas to high temperature, high pressure gas	Check refrigerant charge Check crankcase heater Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures
Zone Control Actuators	Operates zone dampers by space thermostat	Inspect for proper operation Clean surfaces Adjust as needed



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

The Agreement is made by and between: Metro Building Services of Bolton, Mississippi herein after known as the Contractor and City of Brandon - Fire Station #4 of Brandon, Mississippi herein after known as the Customer. Services will be provided at 1058 Star Road.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual Inspections and (3) Operational Inspections at a price of \$784.00 per year, payable in Quarterly installments of \$196.00.

Payment is due 30 days after coverage begins. Coverage shall continue until September 30th 2024.

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. The service Agreement remains the property of Contractor and is provided for the Customer's use only. This service Agreement is subject to management approval by Contractor. No waiver changes or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

By: COLBY BLOUNT

HVAC SALES

By:

Butch Lee

Mayor

Date:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will check and clean heat exchangers and burners on all gas equipment.

Operational Inspections- Inspection of unit operation, check condenser coils, clean drain pans, all mini split unit reservoirs, filters and floats shall be cleaned thoroughly with an antibacterial solution blow out all drain lines and hoses with air and leak check and install drain pan tablets, Clean with non-caustic solution such as Coil Rite", check belt tensions, and overall system operations.

Air Filter Maintenance

Included in your Maintenance Program are (0) air filter changes per year. (Customer to provide and install filters).

Emergency and Trouble Call Coverage

Even with the maintenance care provided in this program, occasional failures can occur. Although the cost of emergency service labor and materials are not included in this program, you will receive top priority trouble call response during peak heating and cooling periods. We will be on-site within (2) hours from receipt of your request.

Performance Review

A performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement/suggestions. Items needing attention are addressed in a timely fashion.

Reports

Each completed service call is documented by a Contractor service report. This report may be provided to the customer as evidence of the completed service showing each performed task.

Metro Building Service Team

Metro Building Services has assembled a specialized maintenance team dedicated to insuring a smooth integration of this program with Preventative Maintenance Contract Customers normal business activities. This team will ensure consistency in the delivery of your maintenance program, provide for effective lines of communication, and to avoid escorting unfamiliar people through your facility.

Your Account Manager will continue to work closely with you along with the Implementation Team to preserve the integrity of your equipment, reduce your energy and operating costs and to maintain tenant comfort. The Implementation Team will be made up of the following service professionals.

- Darlene Morgan is a Service Coordinator. Darlene is responsible for scheduling all maintenance program services. Darlene and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- BJ Graves Is a Service Coordinator. BJ is responsible for scheduling all maintenance program services. BJ and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- Cindy Goode is Billing Coordinator. Cindy is responsible for handling all invoicing per the terms and conditions of this agreement. Cindy can be reached at (601)398-2475.
- Travis Burrell is Director of Service Operations. Travis is responsible for all service operations, PM Contracts, PM scheduling. Travis can be reached at (601)906-2656.

Scheduled Task

The service program is designed to provide continuing maintenance on the equipment listed in schedule "C" of the Agreement. The tasks planned and scheduled are designed to provide for the long-term care of the customer's equipment.

Each service visit will be scheduled and prepared by the Contractors dispatch system. The Contractor schedule includes specific tasks for each piece of equipment required to maintain the systems at peak efficiency.

Maintenance

The run-time uses and application of the piece of equipment determine the equipment service frequency. This information, along with manufacturer's recommendations and our experience assures the customer's equipment receives the most cost-effective maintenance in the industry.

Repair and Replacement

The Contractor invoices for all labor and materials to repair or replace worn or failed parts and for the parts and components separately from this Agreement.

The service agreement includes consumable materials such as lubricants, grease, cleaners, and clean-up materials. Replacement of parts and components is subject to the Owners approval and is invoiced separately from this Agreement.

Emergency Service

The Contractor is on call and can provide all labor, parts, and materials seven days a week/twenty-four hours a day.

Additional Services

- 24-hour Plumbing Service
- Sheet Metal and Steel Fabrication
- Energy Management Systems and Audits
- Design Build
- Engineering
- HVAC and Plumbing Construction

Preferred Customer Pricing

As a valued customer, this agreement allows Preventative Maintenance Contract Customers to receive a 10% discount on labor for plumbing or HVAC service calls priced on a time and material basis. This discount also applies to emergency services or repairs not covered in this agreement. (Quoted or Contract pricing for equipment replacements or other major repairs are not subject to discounts as they offer best pricing already included in the quote).

Refrigerant Containment Service

We will use recovery, recycling, and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all Federal, State and Local Regulatory Guidelines.

SCHEDULE B

Terms and Conditions

- Contractor agrees to perform all work professionally and to furnish only materials of good quality.
 - The customer provides and allows reasonable access to all areas and equipment and allows Contractor to stop and start equipment as necessary to fulfill the terms of the Agreement.
 - All maintenance tasks will be performed during the Contractor's normal working hours.
 - The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.
 - Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports and other non-moving parts, are not included in this Agreement.
 - Any repairs or services resulting from power failures, freezing temperatures, roof leaks through curbs or equipment, or air side corrosion will be paid for by the customer in accordance with Contractor's currently established rates.
 - The agreement does not include responsibility for design deficiencies, such as, but not limited to poor air distribution, water balances, etc. It does not include responsibility for system, equipment and component obsolescence, electrical failures, unserviceable equipment and operating the system(s). If the equipment covered is altered, modified, changed, or moved, this Agreement may be adjusted accordingly or terminated.
 - Contractor is not responsible for the removal or disposal of any hazardous materials or any cost associated with these materials unless otherwise noted in this Agreement.
 - The agreement does not include repairing any damage resulting from improper/inadequate water treatment or filter service not supplied by Contractor.
 - This agreement does not include the cleaning of any air passages, air grills, or air balancing of systems.
 - This agreement and all rights hereunder shall not be assignable unless approved by Contractor.
 - In the event of additional freight, labor, or material costs resulting from this customer's request to avoid delays with the respect to equipment warranties, or accelerated delivery of parts and supplies, Customer agrees to pay these additional costs at Contractor's currently established rates.
-
- Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or similar hazardous substances. In the event Contractor encounters such material in performing its work, Contractor will have the right to discontinue work and remove its employees until the hazard is corrected or it determined no hazard exists.

Limitations of Liability and Indemnity

- Except as provided by Mississippi Law, Contractor will not be liable for delays or failure to obligate due to fire, flood, strike, lockout, freezing, unavailability of material, riots, acts of God, or cause beyond reasonable control.
- All work performed by Contractor that may be found in conflict with local, state, or federal building codes shall be corrected by Contractor. Vendor acknowledges that the City of Brandon, Mississippi, is a Mississippi government entity and is entitled to certain protections, limitations, defenses, and privileges, and immunities as provided by MCA Section 11-46-1 et. Seq. (The Mississippi Tort Claims Act) and as otherwise provided by Mississippi law and that all such protections, limitations, defenses, privileges and immunities are reserved and asserted by the City, the provisions of this Agreement notwithstanding.

SCHEDULE C

Qty	Type	Size	Manuf.	Model	Serial	Location
1	Split System (Inside)	3	LENNOX	ML193UH090XP36C-5	1715K22606	EQUIPMENT ROOM FURN-1
1	Split System (Outside)	3	LENNOX	14ACXS036-230A18	1915MO9571	GROUND CU-1
1	Split System (Inside)	3	LENNOX	ML193UH090XP36C-5	1915L12469	EQUIPMENT ROOM FURN-2
1	Split System (Outside)	3	LENNOX	14ACXS036-230A18	1915M09565	GROUND CU-2
1	Humidifier		LENNOX	HCWHD3-095	N/A	EQUIPMENT ROOM - HUMIDIFIER 1

(1) Ice Machine – ice-o matic

Split System (Inside) Maintenance Requirements		
		
Part	Function	Tasks Required
Filter Section	Removes Particles from the air	

Split System (Inside) Maintenance Requirements



Fresh Air Damper (Economizer)	Provides source of outside air	Check for proper operation Adjust & calibrate Lubricate bearings
Return Air Damper	Provides means of recirculating air	Check for proper operation Adjust & calibrate Lubricate bearings
Exhaust Air Damper	Provides outlet for exhaust air	Check for proper operation Adjust & calibrate Lubricate bearings
Return & Supply Fans	Circulates & returns air in the system Distributes air into space	Lubricate bearings Check for bearing wear Clean dirt accumulation Check drive couplings tighten Check alignment of shaft Check fan blade tightness
Return & Supply Fan Motors	Provides energy source to rotate fans	Inspect starter coils Inspect & clean contacts Tighten all electrical connections Check operating current & voltage Check for vibration Lubricate bearings Check motor mounts - tighten
Cooling Coil	Provides cool surface for heat transfer in air	Inspect & clean surfaces Check for corrosion & leaks
Burner Section	Provides combustion control Regulates fuel safety controls for heating section	Clean & inspect nozzles Clean & inspect blower Lubricate blower motor Test safety controls
Heating Section	Provides heat source for areas being served	Inspect & clean Check for corrosion Check for leaks

Split System (Outside) Maintenance Requirements



Part	Function	Tasks Required
Electrical Disconnect	Safety shutoff for primary power to unit	Inspect & clean contacts Check for proper operation
Condenser Fan	Moves air through condenser coil	Clean dirt accumulation Lubricate bearings Check for bearing wear
Condenser Coil	Converts refrigerant from high temperature, high pressure gas to low temperature, high pressure liquid Provides heat transfer	Clean fin surfaces Check for leaks Check for corrosion
Compressor	Converts low temperature, low pressure gas to high temperature, high pressure gas	Check refrigerant charge Check crankcase heater Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

The Agreement is made by and between: Metro Building Services of Bolton, Mississippi herein after known as the Contractor and City of Brandon - Fire Station #5 of Brandon, Mississippi herein after known as the Customer. Services will be provided at 16 Woodgate Drive.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual Inspection and (3) Operational Inspections at a price of \$784.00 per year, payable in Quarterly installments of \$196.00.

Payment is due 30 days after coverage begins. Coverage shall continue until September 30th 2024.

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. The service Agreement remains the property of Contractor and is provided for the Customer's use only. This service Agreement is subject to management approval by Contractor. No waiver changes or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

By: **COLBY BLOUNT**

HVAC SALES

By:

Butch Lee

Mayor

Date:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will check and clean heat exchangers and burners on all gas heating equipment.

Operational Inspections- Inspection of unit operation, check condenser coils, clean drain pans, all mini split unit reservoirs, filters and floats shall be cleaned thoroughly with an antibacterial solution blow out all drain lines and hoses with air and leak check and install drain pan tablets, Clean with non-caustic solution such as Coil Rite", check belt tensions, and overall system operations.

Air Filter Maintenance

Included in your Maintenance Program are (0) air filter changes per year. (Customer to supply and install filters).

Emergency and Trouble Call Coverage

Even with the maintenance care provided in this program, occasional failures can occur. Although the cost of emergency service labor and materials are not included in this program, you will receive top priority trouble call response during peak heating and cooling periods. We will be on-site within (2) hours from receipt of your request.

Performance Review

A performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement/suggestions. Items needing attention are addressed in a timely fashion.

Reports

Each completed service call is documented by a contractor service report. This report may be provided to the customer as evidence of the completed service showing each performed task.

Metro Building Service Team

Metro Building Services has assembled a specialized maintenance team dedicated to insuring a smooth integration of this program with Preventative Maintenance Contract Customers normal business activities. This team will ensure consistency in the delivery of your maintenance program, provide for effective lines of communication, and to avoid escorting unfamiliar people through your facility.

Your Account Manager will continue to work closely with you along with the Implementation Team to preserve the integrity of your equipment, reduce your energy and operating costs and to maintain tenant comfort. The Implementation Team will be made up of the following service professionals.

- Darlene Morgan is a Service Coordinator. Darlene is responsible for scheduling all maintenance program services. Darlene and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- BJ Graves Is a Service Coordinator. BJ is responsible for scheduling all maintenance program services. BJ and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- Cindy Goode is Billing Coordinator. Cindy is responsible for handling all invoicing per the terms and conditions of this agreement. Cindy can be reached at (601)398-2475.
- Travis Burrell is Director of Service Operations. Travis is responsible for all service operations, PM Contracts, PM scheduling. Travis can be reached at (601)906-2656.

Scheduled Tasks

The service program is designed to provide continuing maintenance on the equipment listed in schedule "C" of the Agreement. The tasks planned and scheduled are designed to provide for the long-term care of the customer's equipment.

Each service visit will be scheduled and prepared by the Contractors dispatch system. The Contractor schedule includes specific tasks for each piece of equipment required to maintain the systems at peak efficiency.

Maintenance

The run-time uses and application of the piece of equipment determine the equipment service frequency. This information, along with manufacturer's recommendations and our experience assures the customer's equipment receives the most cost-effective maintenance in the industry.

Repair and Replacement

The Contractor invoices for all labor and materials to repair or replace worn or failed parts and for the parts and components separately from this Agreement.

The service agreement includes consumable materials such as lubricants, grease, cleaners, and clean-up materials. Replacement of parts and components is subject to the Owners approval and is invoiced separately from this Agreement.

Emergency Service

The Contractor is on call and can provide all labor, parts, and materials seven days a week/twenty-four hours a day.

Additional Services

- 24-hour Plumbing Service
- Sheet Metal and Steel Fabrication
- Energy Management Systems and Audits
- Design Build
- Engineering
- HVAC and Plumbing Construction

Preferred Customer Pricing

As a valued customer this agreement allows Preventative Maintenance Contract Customers to receive a 10% discount on labor for plumbing or HVAC service calls priced on a time and material basis. This discount also applies to emergency services or repairs not covered in this agreement. (Quoted or Contract pricing for equipment replacements or other major repairs are not subject to discounts as they offer best pricing already included in the quote).

Refrigerant Containment Service

We will use recovery, recycling, and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all Federal, State and Local Regulatory Guidelines.

SCHEDULE B

Terms and Conditions

- Contractor agrees to perform all work professionally and to furnish only materials of good quality.
 - The customer provides and allows reasonable access to all areas and equipment and allows Contractor to stop and start equipment as necessary to fulfill the terms of the Agreement.
 - All maintenance tasks will be performed during the Contractor's normal working hours.
 - The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.
 - Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports, and other non-moving parts, are not included in this Agreement.
 - Any repairs or services resulting from power failures, freezing temperatures, roof leaks through curbs or equipment, or air side corrosion will be paid for by the customer in accordance with Contractor's currently established rates.
 - The agreement does not include responsibility for design deficiencies, such as, but not limited to poor air distribution, water balances, etc. It does not include responsibility for system, equipment and component obsolescence, electrical failures, unserviceable equipment and operating the system(s). If the equipment covered is altered, modified, changed, or moved, this Agreement may be adjusted accordingly or terminated.
 - Contractor is not responsible for the removal or disposal of any hazardous materials, or any cost associated with these materials unless otherwise noted in this Agreement.
 - The agreement does not include repairing any damage resulting from improper/inadequate water treatment or filter service not supplied by Contractor.
 - This agreement does not include the cleaning of any air passages, air grills, or air balancing of systems.
 - This agreement and all rights hereunder shall not be assignable unless approved by Contractor.
 - In the event of additional freight, labor, or material costs resulting from this customer's request to avoid delays with the respect to equipment warranties, or accelerated delivery of parts and supplies, Customer agrees to pay these additional costs at Contractor's currently established rates.
-
- Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or similar hazardous substances. In the event Contractor encounters such material in performing its work, Contractor will have the right to discontinue work and remove its employees until the hazard is corrected or it determined no hazard exists.

Limitations of Liability and Indemnity

- Except as provided by Mississippi Law, Contractor will not be liable for delays or failure to obligate due to fire, flood, strike, lockout, freezing, unavailability of material, riots, acts of God, or cause beyond reasonable control.
- All work performed by Contractor that may be found in conflict with local, state, or federal building codes shall be corrected by Contractor. Vendor acknowledges that the City of Brandon, Mississippi, is a Mississippi government entity and is entitled to certain protections, limitations, defenses, and privileges, and immunities as provided by MCA Section 11-46-1 et. Seq. (The Mississippi Tort Claims Act) and as otherwise provided by Mississippi law and that all such protections, limitations, defenses, privileges and immunities are reserved and asserted by the City, the provisions of this Agreement notwithstanding.

SCHEDULE C

Qty	Type	Size	Manuf.	Model	Serial	Location
1	Split System (Outside)	3.5	LENNOX	M4AC4042C1000AA	164020012M	GROUND CU-1
1	Split System (Inside)	3.5	LENNOX	M801P080BU48AAC	16325TTS1G	CLOSET - FURN-1
1	Rooftop	3	TRANE	4YCC4036A1070AB	1805126681	GROUND-PKG-1

(1) Ice machine – ice o-matic

Split System (Outside) Maintenance Requirements		
		
Part	Function	Tasks Required
Electrical Disconnect	Safety shutoff for primary power to unit	Inspect & clean contacts Check for proper operation
Condenser Fan	Moves air through condenser coil	Clean dirt accumulation Lubricate bearings Check for bearing wear

Split System (Outside) Maintenance Requirements



Condenser Coil	Converts refrigerant from high temperature, high pressure gas to low temperature, high pressure liquid Provides heat transfer	Clean fin surfaces Check for leaks Check for corrosion
Compressor	Converts low temperature, low pressure gas to high temperature, high pressure gas	Check refrigerant charge Check crankcase heater Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures

Split System (Inside) Maintenance Requirements



Part	Function	Tasks Required
Filter Section	Removes Particles from the air	

Split System (Inside) Maintenance Requirements



Fresh Air Damper (Economizer)	Provides source of outside air	Check for proper operation Adjust & calibrate Lubricate bearings
Return Air Damper	Provides means of recirculating air	Check for proper operation Adjust & calibrate Lubricate bearings
Exhaust Air Damper	Provides outlet for exhaust air	Check for proper operation Adjust & calibrate Lubricate bearings
Return & Supply Fans	Circulates & returns air in the system Distributes air into space	Lubricate bearings Check for bearing wear Clean dirt accumulation Check drive couplings tighten Replace belts - Yearly Check alignment of shaft Check fan blade tightness
Return & Supply Fan Motors	Provides energy source to rotate fans	Inspect starter coils Inspect & clean contacts Tighten all electrical connections Check for vibration Lubricate bearings Check motor mounts - tighten
Cooling Coil	Provides cool surface for heat transfer in air	Inspect & clean surfaces Check for corrosion & leaks
Burner Section	Provides combustion control Regulates fuel safety controls for heating section	Inspect nozzles Inspect blower Lubricate blower motor Test safety controls
Heating Section	Provides heat source for areas being served	Inspect & clean Check for corrosion Check for leaks

Rooftop Maintenance Requirements



Part	Function	Tasks Required
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Rooftop Maintenance Requirements



Filter Section	Removes Particles from the air	
Fresh Air Damper (Economizer)	Provides source of outside air	Check for proper operation Adjust & calibrate Lubricate bearings
Return Air Damper	Provides means of recirculating air	Check for proper operation Adjust & calibrate Lubricate bearings
Exhaust Air Damper	Provides outlet for exhaust air	Check for proper operation Adjust & calibrate Lubricate bearings
Return & Supply Fans	Circulates & returns air in the system Distributes air into space	Lubricate bearings Check for bearing wear Clean dirt accumulation Check drive couplings tighten Check belts - Yearly Check alignment of shaft Check fan blade tightness
Return & Supply Fan Motors	Provides energy source to rotate fans	Inspect starter coils Inspect & clean contacts Tighten all electrical connections Check operating current & voltage Check for vibration Lubricate bearings Check motor mounts - tighten
Electrical Disconnect	Safety shutoff for primary power to unit	Inspect & clean contacts Check for proper operation
Condenser Fan	Moves air through condenser coil	Clean dirt accumulation Lubricate bearings Check for bearing wear
Condenser Coil	Converts refrigerant from high temperature, high pressure gas to low temperature, high pressure liquid Provides heat transfer	Clean fin surfaces Check for leaks Check for corrosion
Compressor	Converts low temperature, low pressure gas to high temperature, high pressure gas	Check refrigerant charge Check crankcase heater Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures
Zone Control Actuators	Operates zone dampers by space thermostat	Inspect for proper operation Clean surfaces
Cooling Coil	Provides cool surface for heat transfer in air	Inspect & clean surfaces Check for corrosion & leaks

Rooftop Maintenance Requirements		
		
Burner Section	Provides combustion control Regulates fuel safety controls for heating section	Inspect nozzles Inspect blower Lubricate blower motor Test safety controls
Heating Section	Provides heat source for areas being served	Inspect & clean Check for corrosion Check for leaks



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

The Agreement is made by and between: Metro Building Services of Bolton, Mississippi herein after known as the Contractor and City of Brandon - Fire Station #6 of Brandon, Mississippi herein after known as the Customer. Services will be provided at 213 Poindexter Street.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual Inspection and (3) Operational Inspections at a price of \$590.00 per year, payable in Quarterly installments of \$147.50.

Payment is due 30 days after coverage begins. Coverage shall continue until September 30th 2024.

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. The service Agreement remains the property of Contractor and is provided for the Customer's use only. This service Agreement is subject to management approval by Contractor. No waiver changes or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

This annual agreement shall continue in effect from year to year unless either party gives written notice to the other of intention not to renew thirty (30) days before the anniversary

date. The agreement pricing can be adjusted up to 3% per year at the discretion of Contractor. Price adjustments may reflect increases in labor, materials, and fuel.

By: COLBY BLOUNT

HVAC SALES

By:

Butch Lee

Mayor

Date:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will check and clean heat exchangers and burners on all gas heating equipment.

Operational Inspections- Inspection of unit operation, check condenser coils, clean drain pans, all mini split unit reservoirs, filters and floats shall be cleaned thoroughly with an antibacterial solution blow out all drain lines and hoses with air and leak check and install drain pan tablets, Clean with non-caustic solution such as Coil Rite", check belt tensions, and overall system operations.

Air Filter Maintenance

Included in your Maintenance Program are (0) air filter changes per year. (Customer provides and installs filters)

Emergency and Trouble Call Coverage

Even with the maintenance care provided in this program, occasional failures can occur. Although the cost of emergency service labor and materials are not included in this program, you will receive top priority trouble call response during peak heating and cooling periods. We will be on-site within (2) hours from receipt of your request.

Performance Review

A performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement/suggestions. Items needing attention are addressed in a timely fashion.

Reports

Each completed service call is documented by a Contractor service report. This report may be provided to the customer as evidence of the completed service showing each performed task.

Metro Building Service Team

Metro Building Services has assembled a specialized maintenance team dedicated to insuring a smooth integration of this program with Preventative Maintenance Contract Customers normal business activities. This team will ensure consistency in the delivery of your maintenance program, provide for effective lines of communication, and to avoid escorting unfamiliar people through your facility.

Your Account Manager will continue to work closely with you along with the Implementation Team to preserve the integrity of your equipment, reduce your energy and operating costs and to maintain tenant comfort. The Implementation Team will be made up of the following service professionals.

- Darlene Morgan is a Service Coordinator. Darlene is responsible for scheduling all maintenance program services. Darlene and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- BJ Graves Is a Service Coordinator. BJ is responsible for scheduling all maintenance program services. BJ and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- Cindy Goode is Billing Coordinator. Cindy is responsible for handling all invoicing per the terms and conditions of this agreement. Cindy can be reached at (601)398-2475.
- Travis Burrell is Director of Service Operations. Travis is responsible for all service operations, PM Contracts, PM scheduling. Travis can be reached at (601)906-2656.

Scheduled Tasks

The service program is designed to provide continuing maintenance on the equipment listed in schedule "C" of the Agreement. The tasks planned and scheduled are designed to provide for the long-term care of the customer's equipment.

Each service visit will be scheduled and prepared by the Contractors dispatch system. The Contractor schedule includes specific tasks for each piece of equipment required to maintain the systems at peak efficiency.

Maintenance

The run-time uses and application of the piece of equipment determine the equipment service frequency. This information, along with manufacturer's recommendations and our experience assures the customer's equipment receives the most cost-effective maintenance in the industry.

Repair and Replacement

The Contractor invoices for all labor and materials to repair or replace worn or failed parts and for the parts and components separately from this Agreement.

The service agreement includes consumable materials such as lubricants, grease, cleaners, and clean-up materials. Replacement of parts and components is subject to the Owners approval and is invoiced separately from this Agreement.

Emergency Service

The Contractor is on call and can provide all labor, parts, and materials seven days a week/twenty-four hours a day.

Additional Services

- 24-hour Plumbing Service
- Sheet Metal and Steel Fabrication
- Energy Management Systems and Audits
- Design Build
- Engineering
- HVAC and Plumbing Construction

Preferred Customer Pricing

As a valued customer, this agreement allows Preventative Maintenance Contract Customers to receive a 10% discount on labor for plumbing or HVAC service calls priced on a time and material basis. This discount also applies to emergency services or repairs not covered in this agreement. (Quoted or Contract pricing for equipment replacements or other major repairs are not subject to discounts as they offer best pricing already included in the quote).

Refrigerant Containment Service

We will use recovery, recycling, and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all Federal, State and Local Regulatory Guidelines.

SCHEDULE B

Terms and Conditions

- Contractor agrees to perform all work professionally and to furnish only materials of good quality.
 - The customer provides and allows reasonable access to all areas and equipment and allows Contractor to stop and start equipment as necessary to fulfill the terms of the Agreement.
 - All maintenance tasks will be performed during the Contractor's normal working hours.
 - The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.
 - Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports and other non-moving parts, are not included in this Agreement.
 - Any repairs or services resulting from power failures, freezing temperatures, roof leaks through curbs or equipment, or air side corrosion will be paid for by the customer in accordance with Contractor's currently established rates.
 - The agreement does not include responsibility for design deficiencies, such as, but not limited to poor air distribution, water balances, etc. It does not include responsibility for system, equipment and component obsolescence, electrical failures, unserviceable equipment and operating the system(s). If the equipment covered is altered, modified, changed, or moved, this Agreement may be adjusted accordingly or terminated.
 - Contractor is not responsible for the removal or disposal of any hazardous materials or any cost associated with these materials unless otherwise noted in this Agreement.
 - The agreement does not include repairing any damage resulting from improper/inadequate water treatment or filter service not supplied by Contractor.
 - This agreement does not include the cleaning of any air passages, air grills, or air balancing of systems.
 - This agreement and all rights hereunder shall not be assignable unless approved by Contractor.
 - In the event of additional freight, labor, or material costs resulting from this customer's request to avoid delays with the respect to equipment warranties, or accelerated delivery of parts and supplies, Customer agrees to pay these additional costs at Contractor's currently established rates.
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- Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or similar hazardous substances. In the event Contractor encounters such material in performing its work, Contractor will have the right to discontinue work and remove its employees until the hazard is corrected or it determined no hazard exists.

Limitations of Liability and Indemnity

- Except as provided by Mississippi Law, Contractor will not be liable for delays or failure to obligate due to fire, flood, strike, lockout, freezing, unavailability of material, riots, acts of God, or cause beyond reasonable control.
- All work performed by Contractor that may be found in conflict with local, state, or federal building codes shall be corrected by Contractor. Vendor acknowledges that the City of Brandon, Mississippi, is a Mississippi government entity and is entitled to certain protections, limitations, defenses, and privileges, and immunities as provided by MCA Section 11-46-1 et. Seq. (The Mississippi Tort Claims Act) and as otherwise provided by Mississippi law and that all such protections, limitations, defenses, privileges and immunities are reserved and asserted by the City, the provisions of this Agreement notwithstanding.

SCHEDULE C

Qty	Type	Size	Manuf.	Model	Serial	Location
1	Split System (Outside)	5	TRANE	4TTR4060I1000AA	18241NJ85F	GROUND CU-1
1	Split System (Inside)	5	YORK	TG9S100C20MP11A	W1A163721	CEILING-FURN-1

(1) Ice machine – ice o matic

Split System (Outside) Maintenance Requirements		
		
Part	Function	Tasks Required
Electrical Disconnect	Safety shutoff for primary power to unit	Inspect & clean contacts Check for proper operation
Condenser Fan	Moves air through condenser coil	Clean dirt accumulation Lubricate bearings Check for bearing wear
Condenser Coil	Converts refrigerant from high temperature, high pressure gas to low temperature, high	Clean fin surfaces Check for leaks Check for corrosion

Split System (Outside) Maintenance Requirements



	pressure liquid Provides heat transfer	
Compressor	Converts low temperature, low pressure gas to high temperature, high pressure gas	Check refrigerant charge Check crankcase heater Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures

Split System (Inside) Maintenance Requirements



Part	Function	Tasks Required
Filter Section	Removes Particles from the air	
Fresh Air Damper (Economizer)	Provides source of outside air	Check for proper operation Adjust & calibrate Lubricate bearings

Split System (Inside) Maintenance Requirements



Return Air Damper	Provides means of recirculating air	Check for proper operation Adjust & calibrate Lubricate bearings
Exhaust Air Damper	Provides outlet for exhaust air	Check for proper operation Adjust & calibrate Lubricate bearings
Return & Supply Fans	Circulates & returns air in the system Distributes air into space	Lubricate bearings Check for bearing wear Clean dirt accumulation Check drive couplings tighten Check belts - Yearly Check alignment of shaft Check fan blade tightness
Return & Supply Fan Motors	Provides energy source to rotate fans	Inspect starter coils Inspect & clean contacts Tighten all electrical connections Check for vibration Lubricate bearings Check motor mounts - tighten
Cooling Coil	Provides cool surface for heat transfer in air	Inspect & clean surfaces Check for corrosion & leaks
Burner Section	Provides combustion control Regulates fuel safety controls for heating section	Inspect nozzles Inspect blower Lubricate blower motor Test safety controls
Heating Section	Provides heat source for areas being served	Inspect & clean Check for corrosion Check for leaks

Metro Building Services



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

The Agreement is made by and between: Metro Building Services of Bolton, Mississippi herein after known as the Contractor and City of Brandon - Library of Brandon, Mississippi herein after known as the Customer. Services will be provided at 1475 W. Government Street.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual and (3) Operational Inspections at a price of \$3,630.00 per year, payable in equal quarterly installments of \$907.50.

The first payment is due 30 days after coverage begins. Coverage shall continue until September 30th, 2024.

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. The service Agreement remains the property of Contractor and is provided for the Customer's use only. This service Agreement is subject to management approval by Contractor. No waiver changes or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

By: COLBY BLOUNT

HVAC SALES

By:

Butch Lee

Mayor

Date:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will check and clean all heat exchangers on all gas heating Equipment.

Operational Inspections- Inspection of unit operation, check condenser coils, clean drain pans, all mini split unit reservoirs, filters and floats shall be cleaned thoroughly with an antibacterial solution blow out all drain lines and hoses with air and leak check and install drain pan tablets, Clean with non-caustic solution such as Coil Rite", check belt tensions, and overall system operations.

Air Filter Maintenance

Included in your Maintenance Program are (4) air filter changes per year. Metro Building Services will provide filters, labor, materials, and dispose of the used filters.

Emergency and Trouble Call Coverage

Even with the maintenance care provided in this program, occasional failures can occur. Although the cost of emergency service labor and materials are not included in this program, you will receive top priority trouble call response during peak heating and cooling periods. We will be on-site within (2) hours from receipt of your request.

Performance Review

A performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement/suggestions. Items needing attention are addressed in a timely fashion.

Reports

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Metro Building Service Team

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Scheduled Tasks

The service program is designed to provide continuing maintenance on the equipment listed in schedule "C" of the Agreement. The tasks planned and scheduled are designed to provide for the long-term care of the customer's equipment.

Each service visit will be scheduled and prepared by the Contractors dispatch system. The Contractor schedule includes specific tasks for each piece of equipment required to maintain the systems at peak efficiency.

Maintenance

The run-time uses and application of the piece of equipment determine the equipment service frequency. This information, along with manufacturer's recommendations and our experience assures the customer's equipment receives the most cost-effective maintenance in the industry.

Repair and Replacement

The Contractor invoices for all labor and materials to repair or replace worn or failed parts and for the parts and components separately from this Agreement.

The service agreement includes consumable materials such as lubricants, grease, cleaners, and clean-up materials. Replacement of parts and components is subject to the Owners approval and is invoiced separately from this Agreement.

Emergency Service

The Contractor is on call and can provide all labor, parts and materials seven days a week/twenty-four hours a day.

Additional Services

- 24-hour Plumbing Service
- Sheet Metal and Steel Fabrication
- Energy Management Systems and Audits
- Design Build
- Engineering
- HVAC and Plumbing Construction

Preferred Customer Pricing

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Refrigerant Containment Service

We will use recovery, recycling, and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all Federal, State and Local Regulatory Guidelines.

SCHEDULE B

Terms and Conditions

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 - All maintenance tasks will be performed during the Contractor's normal working hours.
 - The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.
 - Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports and other non-moving parts, are not included in this Agreement.
 - Any repairs or services resulting from power failures, freezing temperatures, roof leaks through curbs or equipment, or air side corrosion will be paid for by the customer in accordance with Contractor's currently established rates.
 - The agreement does not include responsibility for design deficiencies, such as, but not limited to poor air distribution, water balances, etc. It does not include responsibility for system, equipment and component obsolescence, electrical failures, unserviceable equipment and operating the system(s). If the equipment covered is altered, modified, changed or moved, this Agreement may be adjusted accordingly or terminated.
 - Contractor is not responsible for the removal or disposal of any hazardous materials or any cost associated with these materials unless otherwise noted in this Agreement.
 - The agreement does not include repairing any damage resulting from improper/inadequate water treatment or filter service not supplied by Contractor.
 - This agreement does not include the cleaning of any air passages, air grills, or air balancing of systems.
 - This agreement and all rights hereunder shall not be assignable unless approved by Contractor.
 - In the event of additional freight, labor, or material costs resulting from this customer's request to avoid delays with the respect to equipment warranties, or accelerated delivery of parts and supplies, Customer agrees to pay these additional costs at Contractor's currently established rates.
-
- Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or similar hazardous substances. In the event Contractor encounters such material in performing its work, Contractor will have the right to discontinue work and remove its employees until the hazard is corrected or it determined no hazard exists.

Limitations of Liability and Indemnity

- Except as provided by Mississippi Law, Contractor will not be liable for delays or failure to obligate due to fire, flood, strike, lockout, freezing, unavailability of material, riots, acts of God, or cause beyond reasonable control.
- All work performed by Contractor that may be found in conflict with local, state, or federal building codes shall be corrected by Contractor. Vendor acknowledges that the City of Brandon, Mississippi, is a Mississippi government entity and is entitled to certain protections, limitations, defenses, and privileges, and immunities as provided by MCA Section 11-46-1 et. Seq. (The Mississippi Tort Claims Act) and as otherwise provided by Mississippi law and that all such protections, limitations, defenses, privileges and immunities are reserved and asserted by the City, the provisions of this Agreement notwithstanding.

SCHEDULE C

Qty	Type	Size	Manuf.	Model	Serial	Location
1	Air Handling Unit	10	TRANE	MCCA035A	K02F86068	AHU-1
1	Air Handling Unit	10	TRANE	MCCA035A	K02F86150	AHU-2
1	Air Handling Unit	10	TRANE	MCCA025A	K02F86157	AHU-3
1	Air Handling Unit	10	TRANE	MCCA014A	K02F86170	AHU-4
1	Packaged Chillers	140	TRANE	RTAC1404	IJ02G05717	CH-1
1	Gas Boiler	60	LOCHINVAR	CHN1801	HO2H0014622	B-1, BOILER
1	Standard Pumps		BALDOR	N/A	N/A	PUMP-1
1	Standard Pumps		BALDOR	N/A	N/A	PUMP-2
3	Belts		TRANE	MCCA035	N/A	AHU-1-BELT
2	Belts		TRANE	MCCA035	N/A	AHU-2-BELT
2	Belts		TRANE	MCCA025	N/A	AHU-3-BELT
1	Belts		TRANE	MCCA014	N/A	AHU-4-BELT

SCHEDULE D

Qty	Type	Changes	Size	Manufacture	Unit Id
1	Pleated	4	16x16x1		FILTERS
3	Pleated	4	16x20x2		FILTERS
12	Pleated	4	16x25x2		FILTERS
3	Pleated	4	20x20x2		FILTERS
16	Pleated	4	20x25x2		FILTERS

Air Handling Unit Maintenance Requirements



Part	Function	Tasks Required
Dampers	Regulates quantity of air through unit	Lubricate bearings Check for proper operation Adjust & calibrate Clean surfaces Tighten connections
Filters	Remove particles from the air	Replace filters quarterly
Heating & Cooling Coils	Provides for heat transfer	Clean coils Check for leaks Inspect for corrosion
Motor	Drives fan	Inspect contacts & starter Check for vibration Tighten electrical connections Tighten mountings Lubricate motor
Fan	Moves air to space being served	Clean & inspect Check for vibrations Check fan rotation

Packaged Chillers Maintenance Requirements



Part	Function	Tasks Required
Filter Dryer	Removes particles from the liquid	Replace filters Quarterly
Fresh Air Damper (Economizer)	Provides source of outside air	Check for proper operation Adjust & calibrate Lubricate bearings
Return Air Damper	Provides means of recirculating air	Check for proper operation Adjust & calibrate Lubricate bearings
Exhaust Air Damper	Provides outlet for exhaust air	Check for proper operation Adjust & calibrate Lubricate bearings

Packaged Chillers Maintenance Requirements



Electrical Disconnect	Safety shutoff for primary power to unit	Inspect & clean contacts Check for proper operation
Condenser Fan	Moves air through condenser coil	Clean dirt accumulation Lubricate bearings Check for bearing wear
Condenser Coil	Converts refrigerant from high temperature, high pressure gas to low temperature, high pressure liquid Provides heat transfer	Clean fin surfaces Check for leaks Check for corrosion
Compressor	Converts low temperature, low pressure gas to high temperature, high pressure gas	Check refrigerant charge Check crankcase heater Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures
Zone Control Actuators	Operates zone dampers by space thermostat	Inspect for proper operation Clean surfaces
Cooling Coil	Provides cool surface for heat transfer in air	Inspect surfaces Check for corrosion & leaks
Sump	Storage area for tower water	Clean sump & inspect for corrosion
Water Inlet & Outlet	Provides connections for condenser water	Inspect & check for leaks

Gas Boiler Maintenance Requirements



Part	Function	Tasks Required
Burner Section	Heat transfer from fuel to heating medium	Check flame shape & composition Inspect nozzles & orifices Clean igniters & pilot, clean heat exchangers and burners

Gas Boiler Maintenance Requirements



Boiler Section	Store heating medium during heat transfer	Inspect for leaks Clean all surfaces
Controls & Limits	Control fuel input to maintain desired temperature and safety	Perform operational tests of: Control sequences, Hi-temp safety, Flame failure, Hi/Low fuel pressure, Low water blow down - fuel

Standard Pumps Maintenance Requirements



Part	Function	Tasks Required
Base	Support for pump	Check pump mounts for tightness/wear Inspect for corrosion
Motor	Provides source of energy to transfer medium through pump	Inspect coils & contacts Lubricate bearings
Coupling	Links motor to pump	Check for proper alignment Inspect wear Inspect shaft
Impeller	Moves medium through pump into pipe system	Listen for proper operation
Housing	Provides link to piping system	Check packing & seals for leaks Inspect gaskets Lubricate drive shaft bearings Clean surface

Pleated Maintenance Requirements



Part	Function	Tasks Required
Filter	Clear Air	Replace quarterly



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

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The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual and (3) Operational Inspections at a price of \$2,678.00 per year, payable in equal quarterly installments of \$669.50.

The first payment is due 30 days after coverage begins. Coverage shall continue until September 30th 2024.

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By: **Colby Blount**

HVAC Sales

Date:

By:

Butch Lee

Mayor

Date:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will clean all heat exchangers and burners on all gas heating equipment.

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Air Filter Maintenance

Included in your Maintenance Program are (4) air filter changes per year. Metro Building Services will provide the labor, materials, and dispose of the used filters

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Refrigerant Containment Service

We will use recovery, recycling, and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all Federal, State and Local Regulatory Guidelines.

SCHEDULE B

Terms and Conditions

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- All maintenance tasks will be performed during the Contractor's normal working hours.
- The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.
- Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports and other non-moving parts, are not included in this Agreement.
- Any repairs or services resulting from power failures, freezing temperatures, roof leaks through curbs or equipment, or air side corrosion will be paid for by the customer in accordance with Contractor's currently established rates.
- The agreement does not include responsibility for design deficiencies, such as, but not limited to poor air distribution, water balances, etc. It does not include responsibility for system, equipment and component obsolescence, electrical failures, unserviceable equipment and operating the system(s). If the equipment covered is altered, modified, changed, or moved, this Agreement may be adjusted accordingly or terminated.
- Contractor is not responsible for the removal or disposal of any hazardous materials or any cost associated with these materials unless otherwise noted in this Agreement.
- The agreement does not include repairing any damage resulting from improper/inadequate water treatment or filter service not supplied by Contractor.
- This agreement does not include the cleaning of any air passages, air grills, or air balancing of systems.
- This agreement and all rights hereunder shall not be assignable unless approved by Contractor.
- In the event of additional freight, labor, or material costs resulting from this customer's request to avoid delays with the respect to equipment warranties, or accelerated delivery of parts and supplies, Customer agrees to pay these additional costs at Contractor's currently established rates.
- Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or similar hazardous substances. In the event Contractor encounters such material in performing its work, Contractor will have the right to discontinue work and remove its employees until the hazard is corrected or it determined no hazard exists.

Limitations of Liability and Indemnity

- Except as provided by Mississippi Law, Contractor will not be liable for delays or failure to obligate due to fire, flood, strike, lockout, freezing, unavailability of material, riots, acts of God, or cause beyond reasonable control.
- All work performed by Contractor that may be found in conflict with local, state, or federal building codes shall be corrected by Contractor. Vendor acknowledges that the City of Brandon, Mississippi, is a Mississippi government entity and is entitled to certain protections, limitations, defenses, and privileges, and immunities as provided by MCA Section 11-46-1 et. Seq. (The Mississippi Tort Claims Act) and as otherwise provided by Mississippi law and that all such protections, limitations, defenses, privileges and immunities are reserved and asserted by the City, the provisions of this Agreement notwithstanding.

SCHEDULE C

Qty	Type	Size	Manuf.	Model	Serial	Location
1	Split System (Outside)	16	mitsubishi	PURY-P168TNU-A	N/A	GROUND ODU-1
1	Split System (Outside)	16	mitsubishi	PURY-P168TNU-A	N/A	GROUND ODU-2
1	Split System (Outside)	16	mitsubishi	PURY-P168TNU-A	N/A	GROUND ODU-3
1	Split System (Inside)	2.5	mitsubishi	PVfy-P30NAMU-E	N/A	IU-1-01
1	Split System (Inside)	2	mitsubishi	PVfy-P30NAMU-E	N/A	IU-1-02
1	Split System (Inside)	2	mitsubishi	PVfy-P30NAMU-E	N/A	IU-1-03
1	Split System (Inside)	1	mitsubishi	PVfy-P30NAMU-E	N/A	IU-1-04
1	Split System (Inside)	5	mitsubishi	PVfy-P30NAMU-E	N/A	IU-1-05
1	Split System (Inside)	1	mitsubishi	PVfy-P30NAMU-E	N/A	IU-1-06
1	Split System (Inside)	2	mitsubishi	PVfy-P30NAMU-E	N/A	IU-1-07
1	Split System (Inside)	1	mitsubishi	PVfy-P30NAMU-E	N/A	IU-1-08
1	Split System (Inside)	3	mitsubishi	PVfy-P30NAMU-E	N/A	IU-2-01
1	Split System (Inside)	2	mitsubishi	PVfy-P30NAMU-E	N/A	IU-2-02
1	Split System (Inside)	4	mitsubishi	PVfy-P30NAMU-E	N/A	IU-2-03
1	Split System (Inside)	2.5	mitsubishi	PVfy-P30NAMU-E	N/A	IU-2-04
1	Split System (Inside)	5	mitsubishi	PVfy-P30NAMU-E	N/A	IU-2-05
1	Split System (Inside)	1.5	mitsubishi	PVfy-P30NAMU-E	N/A	IU-3-01
1	Split System (Inside)	5	mitsubishi	PVfy-P30NAMU-E	N/A	IU-3-02
1	Split System (Inside)	1.5	mitsubishi	PVfy-P30NAMU-E	N/A	IU-3-03
1	Split System (Inside)	2.5	mitsubishi	PVfy-P30NAMU-E	N/A	IU-3-04
1	Split System (Inside)	3	mitsubishi	PVfy-P30NAMU-E	N/A	IU-3-05
1	Split System (Inside)	1	mitsubishi	PVfy-P30NAMU-E	N/A	IU-3-06
1	Split System (Inside)	1	mitsubishi	PVfy-P30NAMU-E	N/A	IU-3-06
1	Custom Equipment	1	mitsubishi	CMB-P108NU-JA1	N/A	BRANCH SELECTOR
1	Custom Equipment	1	mitsubishi	CMB-P108NU-JA1	N/A	BRANCH SELECTOR
1	Custom Equipment	1	mitsubishi	CMB-P108NU-JA1	N/A	BRANCH SELECTOR
1	Makeup Air Units	1500	AAON	V3-CRB-8-0162C-3FS	N/A	OAU-1
1	Split System (Outside)	8	AAON	V3-CRB-8-0162C-3FS	N/A	OAU-1, OUTDOOR AIR UNIT
1	Split System (Inside)	8	AAON	V3-CRB-8-0162C-3FS	N/A	OAU-1, OUTDOOR AIR UNIT
1	Split System (Outside)	8	AAON	CFA-013-B-A-A-8-ACOOJ	N/A	CU-1

SCHEDULE D

Qty	Type	Changes	Size	Manufacture	Unit Id
21	Pleated	4	20x20x1		FILTERS
4	Pleated	4	16x20x2		FILTERS

Split System (Outside) Maintenance Requirements



Part	Function	Tasks Required
Electrical Disconnect	Safety shutoff for primary power to unit	Inspect & clean contacts Check for proper operation
Condenser Fan	Moves air through condenser coil	Clean dirt accumulation Lubricate bearings Check for bearing wear
Condenser Coil	Converts refrigerant from high temperature, high pressure gas to low temperature, high pressure liquid Provides heat transfer	Clean fin surfaces Check for leaks Check for corrosion
Compressor	Converts low temperature, low pressure gas to high temperature, high pressure gas	Check refrigerant charge Check crankcase heater Check for oil & refrigerant leaks Check oil level Check for vibration Observe operating temperatures

Split System (Inside) Maintenance Requirements



Part	Function	Tasks Required
Filter Section	Removes Particles from the air	
Fresh Air Damper (Economizer)	Provides source of outside air	Check for proper operation Adjust & calibrate Lubricate bearings
Return Air Damper	Provides means of recirculating air	Check for proper operation Adjust & calibrate Lubricate bearings
Exhaust Air Damper	Provides outlet for exhaust air	Check for proper operation Adjust & calibrate Lubricate bearings
Return & Supply Fans	Circulates & returns air in the system Distributes air into space	Lubricate bearings Check for bearing wear Clean dirt accumulation Check drive couplings tighten Check belts – replace yearly Check alignment of shaft Check fan blade tightness
Return & Supply Fan Motors	Provides energy source to rotate fans	Inspect starter coils Inspect & clean contacts Tighten all electrical connections Check for vibration Lubricate bearings Check motor insulation resistance Check motor mounts - tighten
Cooling Coil	Provides cool surface for heat transfer in air	Inspect & clean surfaces Check for corrosion & leaks
Burner Section	Provides combustion control Regulates fuel safety controls for heating section	Inspect nozzles Inspect blower Lubricate blower motor Test safety controls
Heating Section	Provides heat source for areas being served	Inspect & clean Check for corrosion Check for leaks

Makeup Air Units Maintenance Requirements



Part	Function	Tasks Required
Motor	Drives fan	Inspect coil & contacts Check motor mounts Check for vibration
Blower Housing	Provides a space to hold the blower wheel.	Check for vibration Check blade/wheel clearance
Filter Section	Removes particles from the air	Replace filters quarterly
Fresh Air Damper	Provide a source of outside air	Check for proper operation Adjust & calibrate Lubricate bearings
Supply Fan	Circulates/distribute air into space	Lubricate bearings Check for bearing wear Clean dirt accumulation Check drive couplings Check shaft alignment Check fan blade clearance & tightness
Burner Section	Provides combustion control Regulates fuel Safety controls for heating	Inspect nozzles Inspect bower Lubricate blower motor Test safety controls
Heating Section	Provides heat source for served space	Inspect & clean Check for corrosion Check for leaks
Belts & Pulleys	Connects fan motor to fan	Check alignment Check for wear Check belt tension

Pleated Maintenance Requirements



Part	Function	Tasks Required
Filter	Clear Air	Replace quarterly



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

The Agreement is made by and between: Metro Building Services of Bolton, Mississippi herein after known as the Contractor and City of Brandon - Quarry Park of Brandon, Mississippi herein after known as the Customer. Services will be provided at Boyce Thompson Drive.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual and (3) Operational Inspections at a price of \$4,970.00 per year, payable in equal quarterly installments of \$1,242.50.

_____ **Option:1** In addition to this service agreement the price for (1) additional condenser coil cleaning either by use of chemical or by use of hose will be in the amount of \$300.00 per event.

The first payment is due 30 days after coverage begins. Coverage shall continue until September 30th, 2024.

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. The service Agreement remains the property of Contractor and is provided for the Customer's use only. This service Agreement is subject to management approval by Contractor. No waiver changes or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

By: COLBY BOUNT

HVAC SALES

By:

Butch Lee

Mayor

Date:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will check and clean all heat exchangers and burners on all gas equipment.

Operational Inspections- Inspection of unit operation, check condenser coils, clean drain pans, all mini split unit reservoirs, filters and floats shall be cleaned thoroughly with an antibacterial solution blow out all drain lines and hoses with air and leak check and install drain pan tablets, Clean with non-caustic solution such as Coil Rite", check belt tensions, and overall system operations.

Air Filter Maintenance

Included in your Maintenance Program are (4) air filter changes per year. Metro Building Services will provide the filters, labor, materials, and dispose of the used filters.

Emergency and Trouble Call Coverage

Even with the maintenance care provided in this program, occasional failures can occur. Although the cost of emergency service labor and materials are not included in this program, you will receive top priority trouble call response during peak heating and cooling periods. We will be on-site within (2) hours from receipt of your request.

Performance Review

A performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement/suggestions. Items needing attention are addressed in a timely fashion.

Reports

Each completed service call is documented by a contractor service report. This report may be provided to the customer as evidence of the completed service showing each performed task.

Metro Building Service Team

Metro Building Services has assembled a specialized maintenance team dedicated to insuring a smooth integration of this program with Preventative Maintenance Contract Customers normal business activities. This team will ensure consistency in the delivery of

your maintenance program, provide for effective lines of communication, and to avoid escorting unfamiliar people through your facility.

Your Account Manager will continue to work closely with you along with the Implementation Team to preserve the integrity of your equipment, reduce your energy and operating costs and to maintain tenant comfort. The Implementation Team will be made up of the following service professionals.

- Darlene Morgan is a Service Coordinator. Darlene is responsible for scheduling all maintenance program services. Darlene and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- BJ Graves Is a Service Coordinator. BJ is responsible for scheduling all maintenance program services. BJ and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- Cindy Goode is Billing Coordinator. Cindy is responsible for handling all invoicing per the terms and conditions of this agreement. Cindy can be reached at (601)398-2475.
- Travis Burrell is Director of Service Operations. Travis is responsible for all service operations, PM Contracts, PM scheduling. Travis can be reached at (601)906-2656.

Scheduled Task

The service program is designed to provide continuing maintenance on the equipment listed in schedule "C" of the Agreement. The tasks planned and scheduled are designed to provide for the long-term care of the customer's equipment.

Each service visit will be scheduled and prepared by the Contractors dispatch system. The Contractor schedule includes specific tasks for each piece of equipment required to maintain the systems at peak efficiency.

Maintenance

The run-time uses and application of the piece of equipment determine the equipment service frequency. This information, along with manufacturer's recommendations and our experience assures the customer's equipment receives the most cost-effective maintenance in the industry.

Repair and Replacement

The Contractor invoices for all labor and materials to repair or replace worn or failed parts and for the parts and components separately from this Agreement.

The service agreement includes consumable materials such as lubricants, grease, cleaners, and clean-up materials. Replacement of parts and components is subject to the Owners approval and is invoiced separately from this Agreement.

Emergency Service

The Contractor is on call and can provide all labor, parts, and materials seven days a week/twenty-four hours a day.

Additional Services

- 24-hour Plumbing Service
- Sheet Metal and Steel Fabrication
- Energy Management Systems and Audits
- Design Build
- Engineering
- HVAC and Plumbing Construction

Preferred Customer Pricing

As a valued customer this agreement allows Preventative Maintenance Contract Customers to receive a 10% discount on labor for plumbing or HVAC service calls priced on a time and material basis. This discount also applies to emergency services or repairs not covered in this agreement. (Quoted or Contract pricing for equipment replacements or other major repairs are not subject to discounts as they offer best pricing already included in the quote).

Refrigerant Containment Service

We will use recovery, recycling, and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all Federal, State and Local Regulatory Guidelines.

SCHEDULE B

Terms and Conditions

- Contractor agrees to perform all work professionally and to furnish only materials of good quality.

- The customer provides and allows reasonable access to all areas and equipment and allows Contractor to stop and start equipment as necessary to fulfill the terms of the Agreement.
 - All maintenance tasks will be performed during the Contractor's normal working hours.
 - The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.
 - Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports, and other non-moving parts, are not included in this Agreement.
 - Any repairs or services resulting from power failures, freezing temperatures, roof leaks through curbs or equipment, or air side corrosion will be paid for by the customer in accordance with Contractor's currently established rates.
 - The agreement does not include responsibility for design deficiencies, such as, but not limited to poor air distribution, water balances, etc. It does not include responsibility for system, equipment and component obsolescence, electrical failures, unserviceable equipment and operating the system(s). If the equipment covered is altered, modified, changed, or moved, this Agreement may be adjusted accordingly or terminated.
 - Contractor is not responsible for the removal or disposal of any hazardous materials or any cost associated with these materials unless otherwise noted in this Agreement.
 - The agreement does not include repairing any damage resulting from improper/inadequate water treatment or filter service not supplied by Contractor.
 - This agreement does not include the cleaning of any air passages, air grills, or air balancing of systems.
 - This agreement and all rights hereunder shall not be assignable unless approved by Contractor.
 - In the event of additional freight, labor, or material costs resulting from this customer's request to avoid delays with the respect to equipment warranties, or accelerated delivery of parts and supplies, Customer agrees to pay these additional costs at Contractor's currently established rates.
-
- Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or similar hazardous substances. In the event Contractor encounters such material in performing its work, Contractor will have the right to discontinue work and remove its employees until the hazard is corrected or it determined no hazard exists.

Limitations of Liability and Indemnity

- Except as provided by Mississippi Law, Contractor will not be liable for delays or failure to obligate due to fire, flood, strike, lockout, freezing, unavailability of material, riots, acts of God, or cause beyond reasonable control.
- All work performed by Contractor that may be found in conflict with local, state, or federal building codes shall be corrected by Contractor. Vendor acknowledges that the City of Brandon, Mississippi, is a Mississippi government entity and is entitled to certain protections, limitations, defenses, and privileges, and immunities as provided

by MCA Section 11-46-1 et. Seq. (The Mississippi Tort Claims Act) and as otherwise provided by Mississippi law and that all such protections, limitations, defenses, privileges and immunities are reserved and asserted by the City, the provisions of this Agreement notwithstanding.

SCHEDULE C

Qty	Type	Size	Manuf.	Model	Serial	Location
1	Exhaust Fans	2	GREENHECK	N/A	N/A	ROOFTOP - EF-1
1	Exhaust Fans	2	GREENHECK	N/A	N/A	ROOFTOP - EF-2
1	Exhaust Fans	2	GREENHECK	N/A	N/A	ROOFTOP - EF-3
1	Ice Machine		ICE-O-MATIC	ICE0250HT6	17051280010985	CONCESSION-ICE MACH 1
1	Ice Machine		ICE-O-MATIC	N/A	N/A	CONCESSION-ICE MACH 2
1	Ice Machine		ICE-O-MATIC	ICE0250HT6	N/A	CONCESSION-ICE MACH 3
1	Ductless Split (Outdoor)	3	DAIKIN	RXTQ36TAJU	F002297	BATHROOM-VRF-1 COND
1	Ductless Split (Outdoor)	3	DAIKIN	RXTQ36TAJU	N/A	BATHROOM-VRF-2 COND
1	Ductless Split (Outdoor)	3	DAIKIN	RXTQ36TAJU	N/A	BATHROOM-VRF-3 COND
1	Ductless Split (Outdoor)	3	DAIKIN	RXTQ36TAVJU	N/A	BATHROOM-VRF-4 COND
1	Ductless Split (Indoor)	3	DAIKIN	FXAQ09PVJU	E009481	BATHROOM - VRF HEAD-1
1	Ductless Split (Indoor)	3	DAIKIN	FXAQ036MBJU	E00347	CONCESSION-VRF HEAD-1
1	Ductless Split (Indoor)	3	DAIKIN	FXAQ036MBJU	E00347	BATHROOM - VRF HEAD-1
1	Ductless Split (Indoor)	3	DAIKIN	FXAQ09PVJU	E10421	BATHROOM - VRF HEAD-2
1	Ductless Split (Indoor)	3	DAIKIN	FXAQ09PVJU	E010421	BATHROOM - VRF HEAD-2
1	Ductless Split (Indoor)	3	DAIKIN	FXHQ36MBJU	N/A	CONSESSION-VRF HEAD-2
1	Ductless Split (Indoor)	3	DAIKIN	FXAQ09PVJU	N/A	BATHROOM - VRF HEAD-2
1	Ductless Split (Indoor)	3	DAIKIN	FXHQ36MBJU	E00347	BATHROOM - VRF HEAD-3
1	Ductless Split (Indoor)	3	DAIKIN	FXHQ36MBJU	N/A	CONCESSION-VRF HEAD-3
1	Ductless Split (Indoor)	3	DAIKIN	FXHQ36MBJU	E009481	BATHROOM - VRF HEAD-3
1	Ductless Split (Indoor)	3	DAIKIN	FXAQ09PVJU	N/A	BATHROOM - VRF HEAD-3

SCHEDULE D

Qty	Type	Changes	Size	Manufacture	Unit Id
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Exhaust Fans Maintenance Requirements



Part	Function	Tasks Required
Motor	Drives fan	Inspect coil & contacts Check motor mounts Check current Check for vibrations
Belts & Pulleys	Links motor to fan	Check alignment of pulley Check wear of pulley Check belt tension - replace Yearly
Bearings	Supports fan shaft	Inspect for wear Lubricate when needed
Fan Blade	Drives air into space to be conditioned	Clean & inspect Check fan rotation Check for vibration
Housing	Drives air & controls velocity	Check mountings Clean dirt from surfaces

Metro Building Services



A Fidelity Company

1385 Industrial Drive

Bolton, MS 39041

Phone: (601)398-2475

Preventive Maintenance

The Agreement is made by and between: Metro Building Services of Bolton, Mississippi herein after known as the Contractor and City of Brandon – Shiloh Park of Brandon, Mississippi herein after known as the Customer. Services will be provided at 105 Kennedy Farm Parkway.

The Contractor is providing a system of maintenance for the equipment type contained within the schedules, terms and conditions on the pages attached and listed below.

- **Schedule "A":** Describes the level of service being provided by the Agreement.
- **Schedule "B":** Describes the limit of liability and the terms and conditions.
- **Schedule "C":** Describes the equipment covered by the Agreement.
- **Schedule "D":** Describes the filter types, sizes, and frequency of changes.

The service agreement is based on (1) Annual and (3) Operational Inspections at a price of \$6,916.00 per year, payable in equal quarterly installments of \$1,729.00.

 Option 1: In addition to this service agreement the price for (1) additional condenser coil cleaning either by use of chemical or by use of hose will be in the amount of \$300.00 per event.

The first payment is due 30 days after coverage begins. Coverage shall continue until September 30th 2024.

The schedules attached to the service Agreement constitute the entire Agreement between the Contractor and the Customer. The service Agreement remains the property of Contractor and is provided for the Customer's use only. This service Agreement is subject to management approval by Contractor. No waiver changes or modification of any terms or conditions shall be binding on Contractor unless made in writing and signed by authorized management of Contractor.

By: COLBY BLOUNT

HVAC SALES

By:

Butch Lee

Mayor

Date:

SCHEDULE A

Inspections Include

Summer Annual Inspections- Condenser coil pressure wash, hand wash or chemical washing, drain pan cleaning, install drain pan tablets, blowing out the drain lines, check unit controls and components, check freon pressures and levels, check compressor amps and volts, check blower and condenser motor amps and volts. Also included is (1) belt replacement per year. Our program includes all maintenance materials, gaskets, oils, and lubricants required to perform these inspections tasking procedures. We will clean all blower wheels (including mini splits) and intake louvers.

Winter Annual Inspections- Thoroughly inspect the heating system to rectify any problems, clean and inspect the heat exchanger(s), ensure all electrical connections are tight and wiring intact, inspect the condensate system and clean and flush as necessary, examine and clean flame sensors, ignitors and burner assembly, examine the venting system, for deterioration, corrosion, or blockage, survey the vent terminations and air inlet dampers/louvers to make sure they are unobstructed and clear, check control settings as well as test safety controls and operating controls. We will check and clean all heat exchangers and burners on gas heating equipment.

Operational Inspections- Inspection of unit operation, check condenser coils, clean drain pans, all mini split unit reservoirs, filters and floats shall be cleaned thoroughly with an antibacterial solution blow out all drain lines and hoses with air and leak check and install drain pan tablets, Clean with non-caustic solution such as Coil Rite", check belt tensions, and overall system operations.

Air Filter Maintenance

Included in your Maintenance Program are (4) air filter changes per year. Metro Building Services will provide the labor, materials, and dispose of the used filters

Emergency and Trouble Call Coverage

Even with the maintenance care provided in this program, occasional failures can occur. Although the cost of emergency service labor and materials are not included in this

program, you will receive top priority trouble call response during peak heating and cooling periods. We will be on-site within (2) hours from receipt of your request.

Performance Review

A performance review is held with the Customer on an annual basis. Discussions include quality of work and improvement/suggestions. Items needing attention are addressed in a timely fashion.

Reports

Each completed service call is documented by a contractor service report. This report may be provided to the customer as evidence of the completed service showing each performed task.

Metro Building Service Team

Metro Building Services has assembled a specialized maintenance team dedicated to insuring a smooth integration of this program with Preventative Maintenance Contract Customers normal business activities. This team will ensure consistency in the delivery of your maintenance program, provide for effective lines of communication, and to avoid escorting unfamiliar people through your facility.

Your Account Manager will continue to work closely with you along with the Implementation Team to preserve the integrity of your equipment, reduce your energy and operating costs and to maintain tenant comfort. The Implementation Team will be made up of the following service professionals.

- Darlene Morgan is a Service Coordinator. Darlene is responsible for scheduling all maintenance program services. Darlene and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- BJ Graves Is a Service Coordinator. BJ is responsible for scheduling all maintenance program services. BJ and the call center team can be reached at (601)398-2475 for emergency service or normal service requests.
- Cindy Goode is Billing Coordinator. Cindy is responsible for handling all invoicing per the terms and conditions of this agreement. Cindy can be reached at (601)398-2475.
- Travis Burrell is Director of Service Operations. Travis is responsible for all service operations, PM Contracts, PM scheduling. Travis can be reached at (601)906-2656.

Scheduled Tasks

The service program is designed to provide continuing maintenance on the equipment listed in schedule "C" of the Agreement. The tasks planned and scheduled are designed to provide for the long-term care of the customer's equipment.

Each service visit will be scheduled and prepared by the Contractors dispatch system. The Contractor schedule includes specific tasks for each piece of equipment required to maintain the systems at peak efficiency.

Maintenance

The run-time uses and application of the piece of equipment determine the equipment service frequency. This information, along with manufacturer's recommendations and our experience assures the customer's equipment receives the most cost-effective maintenance in the industry.

Repair and Replacement

The Contractor invoices for all labor and materials to repair or replace worn or failed parts and for the parts and components separately from this Agreement.

The service agreement includes consumable materials such as lubricants, grease, cleaners, and clean-up materials. Replacement of parts and components is subject to the Owners approval and is invoiced separately from this Agreement.

Emergency Service

The Contractor is on call and can provide all labor, parts, and materials seven days a week/twenty-four hours a day.

Additional Services

- 24-hour Plumbing Service
- Sheet Metal and Steel Fabrication
- Energy Management Systems and Audits
- Design Build
- Engineering
- HVAC and Plumbing Construction

Preferred Customer Pricing

As a valued customer this agreement allows Preventative Maintenance Contract Customers to receive a 10% discount on labor for plumbing or HVAC service calls priced on a time and material basis. This discount also applies to emergency services or repairs not covered in this agreement. (Quoted or Contract pricing for equipment replacements or other major repairs are not subject to discounts as they offer best pricing already included in the quote).

Refrigerant Containment Service

We will use recovery, recycling, and reclamation of your refrigerant as appropriate to minimize costs of replacement refrigerant. Such work will be done per all Federal, State and Local Regulatory Guidelines.

SCHEDULE B

Terms and Conditions

- Contractor agrees to perform all work professionally and to furnish only materials of good quality.
- The customer provides and allows reasonable access to all areas and equipment and allows Contractor to stop and start equipment as necessary to fulfill the terms of the Agreement.

- All maintenance tasks will be performed during the Contractor's normal working hours.
- The customer agrees to inform the Contractor immediately of problems found in the operation of the equipment.
- Repair or replacement of non-maintainable parts of the system(s) such as, but not limited to, coils, heat exchangers, duct work, piping, shell and tube, unit cabinets, boiler refractory material, insulating material, electrical wiring, hydronic and pneumatic piping, structural supports, and other non-moving parts, are not included in this Agreement.
- Any repairs or services resulting from power failures, freezing temperatures, roof leaks through curbs or equipment, or air side corrosion will be paid for by the customer in accordance with Contractor's currently established rates.
- The agreement does not include responsibility for design deficiencies, such as, but not limited to poor air distribution, water balances, etc. It does not include responsibility for system, equipment and component obsolescence, electrical failures, unserviceable equipment and operating the system(s). If the equipment covered is altered, modified, changed, or moved, this Agreement may be adjusted accordingly or terminated.
- Contractor is not responsible for the removal or disposal of any hazardous materials, or any cost associated with these materials unless otherwise noted in this Agreement.
- The agreement does not include repairing any damage resulting from improper/inadequate water treatment or filter service not supplied by Contractor.
- This agreement does not include the cleaning of any air passages, air grills, or air balancing of systems.
- This agreement and all rights hereunder shall not be assignable unless approved by Contractor.
- In the event of additional freight, labor, or material costs resulting from this customer's request to avoid delays with the respect to equipment warranties, or accelerated delivery of parts and supplies, Customer agrees to pay these additional costs at Contractor's currently established rates.
- Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or products or materials containing asbestos or similar hazardous substances. In the event Contractor encounters such material in performing its work, Contractor will have the right to discontinue work and remove its employees until the hazard is corrected or it determined no hazard exists.

Limitations of Liability and Indemnity

- Except as provided by Mississippi Law, Contractor will not be liable for delays or failure to obligate due to fire, flood, strike, lockout, freezing, unavailability of material, riots, acts of God, or cause beyond reasonable control.
- All work performed by Contractor that may be found in conflict with local, state, or federal building codes shall be corrected by Contractor. Vendor acknowledges that the City of Brandon, Mississippi, is a Mississippi government entity and is entitled to certain protections, limitations, defenses, and privileges, and immunities as provided by MCA Section 11-46-1 et. Seq. (The Mississippi Tort Claims Act) and as otherwise provided by Mississippi law and that all such protections, limitations, defenses,

privileges and immunities are reserved and asserted by the City, the provisions of this Agreement notwithstanding.

SCHEDULE C

Qty	Type	Size	Manuf.	Model	Serial	Location
1	Ductless Split (Outdoor)	3	mitsubishi	PUMY-P36NHMU	59U03545D	SMALL BALL - COND-1
1	Ductless Split (Outdoor)	3	mitsubishi	PUMY-P36NHMU	59U03686D	MULTIPURPOSE - COND-2
1	Ductless Split (Outdoor)	3	mitsubishi	PUMY-P36NHMU	5XU03781A	CHAMP - COND-3
1	Ductless Split (Outdoor)	3	mitsubishi	PUMY-P36NHMU	5XU03797A	OLD SOCCER - COND-4
1	Ductless Split (Outdoor)	3	mitsubishi	PUMY-P36NHMU	5YU03902A	NEW SOCCER - COND-5
1	Ductless Split (Outdoor)	2.5	GOODMAN	GSC030601DC	1408126125	4 BALL - COND-6
1	Ductless Split (Outdoor)	5	RHEEM	13AJN60A01	8395W3511106929	5 BALL - COND-7
1	Ductless Split (Outdoor)	3	CONCORD	2AC13L36P-2B	4607E64181	5 BALL - COND-8
1	Ductless Split (Outdoor)	5	CONCORD	2SCU13LE160P	1607E28731	OFFICE - COND-9
1	Ductless Split (Outdoor)	2	CONCORD	13AJN24A01	8390W481200680	OFFICE - COND-10
1	Ductless Split (Outdoor)	3	mitsubishi	MXZ-4C36NA	5ZU09275A	CITY PARK - COND-11
1	Split System (Inside)	2.5	ACP	BL60-A4283TD-20	09J03927W	4 BALL - FURN-6
1	Split System (Inside)	5	RHEEM	RHLL-HM6024JA	W341114086	5 BALL - FURN-7
1	Split System (Inside)	3	NORDYNE	B2BM048K-C	B2B9705-01123	5 BALL - FURN-8

1	Split System (Inside)	5	RHEEM	RGPS-05EAUER	GH5D302F1313000025	OFFICE - FURN-9
1	Split System (Inside)	2	LENNOX	GS18Q45E-125-5	4688B01368	OFFICE - FURN-10
1	Ductless Split (Indoor)	1.5	mitsubishi	PKFY-P08NHMU-E	59A11944D	SMALL BALL - HEAD 1-1
1	Ductless Split (Indoor)	1.5	mitsubishi	PKFY-P08NHMU-E	59A11925D	SMALL BALL - HEAD 1-2
1	Ductless Split (Indoor)	1.5	mitsubishi	PKFY-P08NHMU-E	SSM00177	SMALL BALL - HEAD 1-3
1	Ductless Split (Indoor)	1.5	mitsubishi	PKFY-P08NHMU-E	59A11936D	MULTIPURPOSE - HEAD 2-1
1	Ductless Split (Indoor)	1.5	mitsubishi	PKFY-P08NHMU-E	59A11922D	MULTIPURPOSE - HEAD 2-2
1	Ductless Split (Indoor)	1.5	mitsubishi	PCFY-P36NHMU-E	55M00188	MULTIPURPOSE - HEAD 2-3
1	Ductless Split (Indoor)	1.5	mitsubishi	PCFY-P36NHMU-E	55M00188	CHAMP - HEAD 3-1
1	Ductless Split (Indoor)	1.5	mitsubishi	PKFY-P08NHMU-E	55M00135	CHAMP - HEAD 3-3
1	Ductless Split (Indoor)	1.5	mitsubishi	PKFY-P08NHMU-E	55M00135	CHAMP - HEAD 3-3
1	Ductless Split (Indoor)	1.5	mitsubishi	PKFY-P08NHMU-E	59A11928D	OLD SOCCER - HEAD 4-1
1	Ductless Split (Indoor)	1.5	mitsubishi	PKFY-P08NHMU-E	59A11945D	OLD SOCCER - HEAD 4-2
1	Ductless Split (Indoor)	1.5	mitsubishi	PCFY-P36NHMU-E	55M00178	OLD SOCCER - HEAD 4-3
1	Ductless Split (Indoor)	1.5	mitsubishi	PKFY-P08NHMU-E	59A12003D	NEW SOCCER - HEAD 5-1
1	Ductless Split (Indoor)	1.5	mitsubishi	PKFY-P08NHMU-E	59A11936D	NEW SOCCER - HEAD 5-2
1	Ductless Split (Indoor)	1.5	mitsubishi	PCFY-P36NHMU-E	55M00134	NEW SOCCER - HEAD 5-3

1	Ductless Split (Indoor)	1.5	mitsubishi	MXZ-GE09NA	5ZE38037	CITY PARK - HEAD 11-1
1	Ductless Split (Indoor)	1.5	mitsubishi	MXZ-GE09NA	62E39336	CITY PARK - HEAD 11-2
1	Ductless Split (Indoor)	1.5	mitsubishi	MXZ-GE36NA	N/A	CITY PARK - HEAD 11-3
1	Ice Machine	ICE-O-MATIC	ICE0250FT6	16081280012340	SMALL BALL - ICE MACH 1	
1	Ice Machine	ICE-O-MATIC	ICE0250FT6	14101280013228	MULTIPURPOSE - ICE MACH 2	
1	Ice Machine	ICE-O-MATIC	ICE0250FT6	15081280015039	CHAMP - ICE MACH 3	
1	Ice Machine	ICE-O-MATIC	ICE0250FT6	15081280015032	OLD SOCCER - ICE MACH 4	
1	Ice Machine	ICE-O-MATIC	ICE0250FT6	16061280011317	NEW SOCCER - ICE MACH 5	
1	Ice Machine	ICE-O-MATIC	ICE0250FT6	110987309	4 BALL - ICE MACH 6	
1	Ice Machine	ICE-O-MATIC	ICE0250FT6	110144316	5 BALL - ICE MACH 7	

SCHEDULE D

Qty	Type	Changes	Size	Manufacture	Unit Id
-----	------	---------	------	-------------	---------

Split System (Inside) Maintenance Requirements



Part	Function	Tasks Required
Filter Section	Removes Particles from the air	Replace filters quarterly
Fresh Air Damper (Economizer)	Provides source of outside air	Check for proper operation Adjust & calibrate Lubricate bearings
Return Air Damper	Provides means of recirculating air	Check for proper operation Adjust & calibrate Lubricate bearings
Exhaust Air Damper	Provides outlet for exhaust air	Check for proper operation Adjust & calibrate Lubricate bearings
Return & Supply Fans	Circulates & returns air in the system Distributes air into space	Lubricate bearings Check for bearing wear Clean dirt accumulation Check drive couplings tighten Check belts – replace yearly Check alignment of shaft Check fan blade tightness
Return & Supply Fan Motors	Provides energy source to rotate fans	Inspect starter coils Inspect & clean contacts Tighten all electrical connections Check operating current & voltage Check for vibration Lubricate bearings Check motor mounts – tighten
Cooling Coil	Provides cool surface for heat transfer in air	Inspect & clean surfaces Check for corrosion & leaks
Burner Section	Provides combustion control Regulates fuel safety controls for heating section	Inspect nozzles Inspect blower Lubricate blower motor Test safety controls
Heating Section	Provides heat source for areas being served	Inspect & clean heat exchangers and burners

Split System (Inside) Maintenance Requirements		
		
		Check for corrosion Check for leaks



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELA BEAN
DATE: 11/02/2023
SUBJECT: CIVIC CENTER LIGHTING PROJECT PAY APP #3

Consideration to approve Elcon Electrical Contractors pay application #3 in the amount of \$126,056.41 for the Civic Center Lighting Project and authorize payment of the same.

GL Code: 001-092-705
Funding Source: Senate Bill 2971

ATTACHMENTS:

1. CITY OF BRANDON DRAW #3 INVOICE
2. CITY OF BRANDON DRAW #3 AIA DOCS_CERTIFIED

P.O. BOX 1921
BRANDON, MS 39043-1921

CUSTOMER COPY

TO OWNER:

THE CITY OF BRANDON, MISSISSIPPI
1000 MUNICIPAL DRIVE
BRANDON, MS 39042

FROM CONTRACTOR:

ELCON ELECTRICAL CONTRACTORS
P.O. BOX 1921
BRANDON, MS 39043
CONTRACT FOR:

PROJECT:

BRANDON BIG ROOM RENOVATIONS
ARCHITECT PROJECT 21-076
BRANDON, MS 39042

VIA ARCHITECT:

WIER BOERNER ALLIN ARCHITECTURE, PLLC
2727 OLD CANTON ROAD, SUITE 200
JACKSON, MS 39216

APPLICATION NO:

3

Distribution to:

APPLICATION DATE:

10/19/2023

PERIOD FROM:

10/1/2023

PERIOD TO:

10/31/2023

☐	OWNER
☒	ARCHITECT
☐	CONTRACTOR
☐	
☐	

PROJECT NOS:

21-076

CONTRACT DATE:

3/7/2023

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

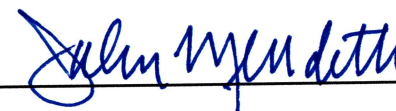
1. ORIGINAL CONTRACT SUM	\$	381,973.00
2. Net change by Change Orders	\$	12,315.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	394,288.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	209,880.30
5. RETAINAGE:		
a. 5% % of Completed Work (Column D + E on G703)	\$	10,494.02
b. 5% % of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	10,494.02
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	199,386.29
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	73,329.88
8. CURRENT PAYMENT DUE	\$	126,056.41
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	194,901.72

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$12,315.00	
Total approved this Month	\$0.00	
TOTALS	\$12,315.00	
NET CHANGES by Change Order		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:



Date:



State of: MISSISSIPPI

County of:

Subscribed and sworn to before me this:

Thursday, October 19, 2023

Notary Public:

Tracey Williams

My Commission expires:

July 16, 2024

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED . . . \$ 126,056.41

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By:



Date: 11/02/2023

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

ELCON ELECTRICAL CONTRACTORS

JOB NAME:

BRANDON BIG ROOM RENOVATIONS
ARCHITECT PROJECT 21-076
BRANDON, MS 39042

APPLICATION NO:

3

APPLICATION DATE

10/19/2023

PERIOD TO:

10/31/2023

PAGE 2 OF 2

A	B	C		E	F	G		H	I
ITEM	DESCRIPTION OF WORK	SCHEDULED	PREVIOUS	WORK COMPLETED	STORED MAT.	TOTAL	%	BALANCE	RETAINAGE
NO.		VALUE	APPLICATION	WORK IN PLACE	NOT IN D&E	COMPLETED AND STORED		TO FINISH	
1	MOBILIZATION	\$ 9,550.00	0.00	9,550.00		9,550.00	100.00%	0.00	477.50
2	BOND	\$ 4,600.00	4,600.00	0.00		4,600.00	100.00%	0.00	230.00
3	DEMO	\$ 8,200.00	0.00	820.00		820.00	10.00%	7,380.00	41.00
4	DISPOSAL	\$ 7,900.00	0.00	790.00		790.00	10.00%	7,110.00	39.50
5	EQUIPMENT RENTAL	\$ 21,000.00	2,100.00	2,100.00		4,200.00	20.00%	16,800.00	210.00
6	HOUSE LIGHTING FIXTURES A, AE	\$ 29,787.00	29,787.00	0.00		29,787.00	100.00%	0.00	1,489.35
7	HOUSE LIGHTING FIXTURES B, C, D, F	\$ 28,940.00	27,203.60	1,736.40		28,940.00	100.00%	0.00	1,447.00
8	HOUSE LIGHTING HANGING & SUPPORT M	\$ 9,484.00	0.00	3,793.60		3,793.60	40.00%	5,690.40	189.68
9	HOUSE LIGHTING LABOR	\$ 16,950.00	0.00	6,780.00		6,780.00	40.00%	10,170.00	339.00
10	DIMMING & THEATRICAL SYSTEM MATERI	\$ 79,142.00	0.00	79,142.00		79,142.00	100.00%	0.00	3,957.10
11	DIMMING & THEATRICAL SYSTEM LABOR	\$ 18,250.00	0.00	912.50		912.50	5.00%	17,337.50	45.63
12	PROGRAMMING AND TESTING	\$ 4,800.00	0.00	0.00		0.00	0.00%	4,800.00	0.00
13	MISC. GEAR MATERIAL	\$ 4,310.00	0.00	0.00		0.00	0.00%	4,310.00	0.00
14	MISC. GEAR LABOR	\$ 1,890.00	0.00	0.00		0.00	0.00%	1,890.00	0.00
15	FEEDER MATERIAL	\$ 7,855.00	0.00	0.00		0.00	0.00%	7,855.00	0.00
16	FEEDER LABOR	\$ 5,088.00	0.00	0.00		0.00	0.00%	5,088.00	0.00
17	BRANCH MATERIAL LIGHTING A, AE	\$ 31,245.00	0.00	9,373.50		9,373.50	30.00%	21,871.50	468.68
18	BRANCH MATERIAL LIGHTING B,C,D,F	\$ 28,879.00	0.00	5,775.80		5,775.80	20.00%	23,103.20	288.79
19	BRANCH MATERIAL POWER	\$ 21,301.00	0.00	3,195.15		3,195.15	15.00%	18,105.85	159.76
20	BRANCH LABOR	\$ 34,888.00	0.00	8,722.00		8,722.00	25.00%	26,166.00	436.10
21	WIRING DEVICE MATERIAL	\$ 4,735.00	1,183.75	0.00		1,183.75	25.00%	3,551.25	59.19
22	WIRING DEVICE LABOR	\$ 1,979.00	0.00	0.00		0.00	0.00%	1,979.00	0.00
23	CLOSEOUT DOCUMENTS	\$ 1,200.00	0.00	0.00		0.00	0.00%	1,200.00	0.00
24	CO 1 A/V ELECTRICAL	\$ 9,115.00	9,115.00	0.00		9,115.00	100.00%	0.00	455.75
25	CO 1 COLORED CONDUIT	\$ 3,200.00	3,200.00	0.00		3,200.00	100.00%	0.00	160.00
26			0.00	0.00		0.00	0.00%	0.00	0.00
27			0.00	0.00		0.00	0.00%	0.00	0.00
28			0.00	0.00		0.00	0.00%	0.00	0.00
29			0.00	0.00		0.00	0.00%	0.00	0.00
30									
PAGE TOTALS		394,288.00	77,189.35	132,690.95	0.00	209,880.30		184,407.70	10,494.02



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELA BEAN
DATE: 11/02/2023
SUBJECT: MUNICIPAL DEPOSITORY

Request permission to publish a notice to accept bids for municipal depository services.

ATTACHMENTS:

1. Municipal Depositories 2023

NOTICE TO BANKS

Pursuant to Section 27-105-353 of the Mississippi Code, the Mayor and Board of Aldermen of the City of Brandon, Mississippi will receive bids from those banks interested in the Municipal Depositories of the City of Brandon, Mississippi. Bids must be received by 10:00 a.m. on December 11, 2023 in the City Clerk's Office, Attn: Angela Bean, Brandon Municipal Complex, 1000 Municipal Drive, Brandon, Mississippi.

Include the following services in the proposal: on-line banking to include wire transfers, stop payments, ACH transactions (e.g. direct deposit, direct debit, and EFTPS tax payments), remote deposit capture, safe deposit box, night depository safe, and additional copies of bank statements and other documents as needed and any other services available.

Bids must be received in a sealed envelope, which is marked in the lower left-hand corner with "MUNICIPAL BID, BID #2023-031."

The City of Brandon reserves the right to reject any and all bids and to waive formalities.

Butch Lee, Mayor

Certified by:

Angela Bean, City Clerk

Publication date: November 8, 2023
 November 15, 2023



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:
DATE: 11/03/2023
SUBJECT: 2023 SIXTEENTH SECTION LEASE INVOICE

Requesting consideration to approve 2023 Sixteenth Section Lease(s) Invoice, acknowledging increase in the amount of \$184.14 for a total amount of \$5,161.42, and to further authorize Mayor to sign and authorize issuance of payment to cover full amount.

Payment was made in September at the previously established rate, and a payment now needs to be made in the amount of \$184.14 to cover the amount of increase.

ATTACHMENTS:

1. 2023 Sixteenth Section Lease (CPI increase)



**Rankin County
School District**
TRADITION OF EXCELLENCE

BRANDON FLORENCE McLAURIN NORTHWEST PELAHATCHIE PISGAH PUCKETT RICHLAND

16th Section Land Management

Office Address: 200 School Road | Brandon, MS 39042 | 601-825-5147
Mailing Address: Post Office Box 1359 | Brandon, MS 39043 | www.rcsd.ms

INVOICE

TO:
CITY OF BRANDON
P.O. Box 1539
Brandon, MS 39043



DATE: October 13, 2023

RE: 2023 SIXTEENTH SECTION LEASE(S) PAYMENT
16-5-3 18J-52

Dear Leaseholder:

Your Sixteenth Section Lease payment in the amount of **\$5,161.42** is due. Your annual lease date is on **10/01/2023**.

Please mail your payment by check, money order or cashier's check to our mailing address listed above. Should you have any questions regarding this matter, please feel free to contact Marilyn Johnson, Sixteenth Section Land Manager or Maverick Harrison, Sixteenth Section Lease Coordinator at 601-824-5147.

REMINDER:

*If you plan to pay your rent in cash, please have the correct amount.
We do not keep change in our office.*

It is the responsibility of the Lessee to pay annual property taxes timely. In the event the annual property taxes are not paid in full by February 28th each year, you will be in default under your lease and subject to cancellation of your lease.

Dr. Scott Rimes
Superintendent of Education



Rankin County School District

TRADITION OF EXCELLENCE

BRANDON FLORENCE McLAURIN NORTHWEST RELAMATZHE RISDAH RUCKETT RICHMOND

16th Section Land Management

Office Address: 200 School Road | Brandon, MS 39042 | 601-825-5147
Mailing Address: Post Office Box 1359 | Brandon, MS 39043 | www.resd.ms

October 13, 2023

CITY OF BRANDON
P.O. Box 1539
Brandon, MS 39043

RE: YOUR SIXTEENTH SECTION LEASE – NEW CPI RENT ADJUSTMENT
PARCEL: 16-5-3 I8J-52

Dear Leaseholder:

In accordance with the terms of your Sixteenth Section land lease with the Rankin County School District, a new CPI appraisal of the land you currently lease has been conducted by J. Neil Parker, Appraisal Research Company and received by Rankin County School District this day.

Based upon this CPI appraisal, your annual rental has been set at **\$5,161.42** with the payment due on **October 1, 2023**. Please forward your payment to the Rankin County School District, Post Office Box 1359, Brandon, MS 39043. Also, please sign and return this letter with your payment to acknowledge your agreement to the new rental amount to be paid in accord with the terms of your lease.

Should you have any questions regarding this matter, please feel free to contact Marilyn Johnson, Sixteenth Section Land Manager or Maverick Harrison, Sixteenth Section Lease Coordinator at 601-824-5147.

Sincerely,


Shane Sanders
Deputy Superintendent

Attachment

AGREED TO:

LESSEE

DATE

LESSEE

DATE

Dr. Scott Rimes
Superintendent of Education

Appraisal Research Company, LLC

104 Avalon Court, Suite A
Brandon, MS 39047
Post Office Box 320217
Flowood, MS 39232
(601) 664-2422
FAX: (601) 664-1605

October 13, 2023

Rankin County School District
Attn: Ms. Marilyn Johnson, Sixteenth Section Land Manager
1220 Apple Park Place
Brandon, MS 39042

Re: CPI Lease Adjustment

Tax Parcel Number: I8J-52

Leaseholder: City of Brandon

Dear Ms. Johnson,

As you requested, I have personally reviewed the lease for the above captioned property, and I have consulted the Consumer Price Index for all Urban Consumers (CPI-U) for the purpose of providing you the new rental rate for the coming year of the lease according to the "Rent Adjustments" clause in that lease. The applicable CPI data and the resulting calculations are shown in the following chart.

CPI Rent Calculations

Parcel	I8J-52
Insert Old Rent	\$4,977.28
Most Recent CPI Index Date	September 2023
Current Index (A)	307.789
Index 12 months ago (B)	296.808
Adjustment Factor (A/B)	1.036996981
New Rent	\$5,161.42

Respectfully submitted,



J. Neil Parker, MAI



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELA BEAN
DATE: 11/03/2023
SUBJECT: HEALTH INSURANCE RENEWAL 2024

Consideration to continue employee health insurance coverage with agent of record, HUB International and specific insurance coverage with HCC for calendar year 2024 and authorize the city clerk to execute all related documents.

ATTACHMENTS:

1. 20231103130146



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELA BEAN
DATE: 11/03/2023
SUBJECT: HEALTH INSURANCE PREMIUMS 2024

Consideration to approve employee and employer health insurance premiums effective **January 1, 2024.**

TIER	Current empl monthly rate	4%	Proposed empl monthly rate	Employer	Total Monthly Rate
Single	\$24.35	\$0.97	\$25.32	\$407.66	\$432.98
Family	\$533.82	\$21.35	\$555.17	\$1,231.00	\$1,786.17
Empl/Child	\$234.85	\$9.39	\$244.24	\$821.00	\$1,065.24
Empl/Spouse	\$361.60	\$14.46	\$376.06	\$972.00	\$1,348.06



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELA BEAN
DATE: 06/19/2023
SUBJECT: CLAIMS DOCKET AND FOX EVERETT CLAIMS

ATTACHMENTS:

1. Claims Docket_11-03-2023_FY-23
2. Claims Docket_11-06-2023



City of Brandon
Check Register by Department for Checks Dated 11/3/2023

Check Run #: 12877

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
Dept#		001-092						
94356	1999	CINTAS CORPORATION NO 210		4167195853	UNIFORMS	001-092-535	13	\$1.70
						001-092-535	13	\$2.03
						001-092-535	13	\$7.77
94363	4306	HI-TEK FIRE SPRINKLERS, INC.		2023-476	FIRE SPRINKLER SYSTEM INSPECTION/CITY HALL	001-092-636	13	\$500.00
94374	968	PHELPS		1325782	SERVICES RENDERED THROUGH 9/30/2023	001-092-608	13	\$4,495.00
94376	12927	SIMS, SPENGLER & TRUSSELL LLC		10-24-23	PLACEMENT OF ACCOUNTANT- FY23-B/A 7/17/2023	001-092-600	13	\$7,562.00
94378	4578	TECHSOURCE SOLUTIONS INC		60741	CITY WIDE LABOR BILL-SEPT 2023	001-092-600	13	\$3,945.50
			16588	60322	(2) DELL PRECISION DESKTOPS	001-092-730	13	\$4,005.00
			16563	60742	CAT6 CABLE RUNS FOR PW & ANGELA'S PRINTER	001-092-600	13	\$150.00
94379	4612	THOMSON-REUTERS-WEST		849001056	MS CODE CRIMES VOLUME 33 & VOLUME 33A	001-092-695	13	\$1,190.00
Total For Department				001-092				\$21,859.00
Dept#		001-112						
94359	356	DPS LAW ENFORCEMENT		90136671	ANALYTICAL FEES- 09/01/2023 TO 09/30/2023	001-112-600		\$120.00



City of Brandon
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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
94382	13013	TRUSTMARK VISA/MC - LYDIA EASLEY		09/24/2023	ADD'L UPS CHARGE-RETURN BOOTS	001-112-691	13	\$26.83
				09/22/2023	UPS CHARGE- RETURN BOOTS	001-112-691	13	\$65.99
				09/18/2023	CC REBATE EARNED	001-112-691	13	(\$2.85)
				08/18/2023	CC REBATE EARNED	001-112-685	13	(\$2.38)
Total For Department				001-112				\$207.59
Dept#	001-161							
94363	4306	HI-TEK FIRE SPRINKLERS, INC.		2023-473	FIRE SPRINKLER SYSTEM INSPECTION/FS #2	001-161-636	13	\$275.00
				2023-474	FIRE SPRINKLER SYSTEM INSPECTION/FS #3	001-161-636	13	\$275.00
				2023-475	FIRE SPRINKLER SYSTEM INSPECTION/FS #4	001-161-636	13	\$275.00
Total For Department				001-161				\$825.00
Dept#	001-180							
94380	3733	TRAVELERS		2432R9178 AUG 23	AUTO POLICY CHANGE- 08/23/2023-FY23	001-180-625	13	\$62.00
Total For Department				001-180				\$62.00



City of Brandon
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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
94352	1873	BENCHMARK ENGINEERING		24033	SEPT FY23-2023 STREET OVERLAY & IMP PROJECT- 2023-07	001-201-607	13	\$567.55
				24036	SEPT FY23-STORM DRAIN IMP BETWEEN HIGHPOINTE APTS & PECAN RIDGE	001-201-607	13	\$315.00
				24038	SEPT FY23- KENNEDY FARM SIDEWALK/SURVEY & DESIGN (FROM SOCCER FIELDS AT SHILOH TO HWY 18)	001-201-607	13	\$10,745.13
				24040	SEPT FY23-TOPO OF BELLE OAK DETENTION AREA	001-201-607	13	\$555.00
				24041	SEPT FY23- EASTGATE DR SIDEWALK (HWY 80 TO BRIDGE)	001-201-607	13	\$1,877.50
				24042	SEPT FY23-2024 STREET OVERLAY AND IMPROVEMENT PROJECT	001-201-607	13	\$10,220.00
				24044	SEPT FY23- DRAINAGE IMP- BELLE VISTA SUBDV ENTRANCE	001-201-607	13	\$560.00
				24045	SEPT FY23-LOT 26 HUNTERWOODS PT 11-DRAINAGE IMP	001-201-607	13	\$210.00
				24046	SEPT FY23- RETAINING WALL AT LOUIS WILSON DR & E SUNSET DR	001-201-607	13	\$925.00



City of Brandon
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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
				24047	BOX CULVERT SEPT FY23-BOYCE THOMPSON DR EXHIBIT & GRANT APP	001-201-607	13	\$1,050.00
				24048	SEPT FY23-GENERAL SERVICES-CITY OF BRANDON	001-201-607	13	\$2,460.00
				24051	SEPT FY23-ANALYSIS OF DETENTION POND AT GRANDEUR SUBDV	001-201-607	13	\$140.00
				24054	SEPT FY23-HWY 80 INT IMP AT STONEGATE & WOODATE-MPO FUNDS-PROJECT 2021-19	001-201-703	13	\$2,375.00
				24055	SEPT FY23-MARQUETTE ROAD MULTI USE PATH/PROJECT 2022-04	001-201-607	13	\$2,397.50
				24056	SEPT FY23-MULTI-USE TRAIL FROM DT BRANDON TO SHILOH PARK	001-201-607	13	\$3,515.00
				24060	SEPT FY23-GRANTS FERRY PKWY MULTI-USE PATH	001-201-607	13	\$770.00
94353	182	BULLDOG CONSTRUCTION		5710	SEPT FY23-ER WATER MAIN REPAIR-201 NORTH ST	001-201-637	13	\$6,500.00
94354	12488	CHEMPRO SERVICES INC.	16051	18881	Herbicide Treatment 2023 Season-	001-201-604	13	\$11,900.00



City of Brandon
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Check Run #: 12877

Check Run #: 12877							ttrebotich	
Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
94356	1999	CINTAS CORPORATION NO 210		4167195853	Summer-B/A 04/17/2023 UNIFORMS	001-201-535	13	\$6.06
						001-201-535	13	\$9.65
						001-201-535	13	\$9.68
						001-201-535	13	\$12.41
						001-201-535	13	\$12.16
94358	4845	DEEP SOUTH LAND IMPROVEMENT, LLC		1773	SEPT 2023- BUSHHOG & STRING TRIM GFP- B/A 3/06/2023	001-201-604	13	\$5,000.00
				1762	AUG 2023- BUSHHOG & STRING TRIM HWY 18 ROW	001-201-604	13	\$16,900.00
Total For Department				001-201				\$79,032.64
Dept#		001-340						
94368	2687	MARTIN BLOUGH CO	16659	i2226	Fire Suppression Sys Inspections & Class K Extinguishers- Quarry & Shiloh	001-340-600	13	\$1,050.00
Total For Department				001-340				\$1,050.00
Dept#		001-350						
94363	4306	HI-TEK FIRE SPRINKLERS, INC.		2023-472	FIRE SPRINKLER SYSTEM INSPECTION/LIBRA RY	001-350-636	13	\$275.00
Total For Department				001-350				\$275.00



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
				Fund Total	001			\$103,311.23



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
Dept# 004-000								
94361	13339	GO TELL CRUSADES, INC.		10/24/2023	DEPOSIT REFUND GO TELL CRUSADES REVIVAL	004-000-352	13	\$4,000.00
Total For Department				004-000				\$4,000.00
Dept# 004-500								
94355	11370	Christian Happenings Acquisitions		102889-292217	STEVEN CURTIS CHAPMAN/EBLAST SENT	004-500-615	13	\$350.00
				102889-292218	STEVEN CURTIS CHAPMAN/REBLAS T	004-500-615	13	\$175.00
94357	10021	Comcast Holdings Corporation		SJ131165	SAM HUNT/DIGITAL TV	004-500-615	13	\$850.00
94360	9859	First Natchez Radio Group		10039-1	LUKE BRYAN/WQNZ-FM	004-500-615	13	\$493.00
				10170-1	RILEY GREEN/WQNZ-FM	004-500-615	13	\$217.60
				9991-1	SAM HUNT/WQNZ- FM	004-500-615	13	\$576.30
94362	1515	Gray Media Group, Inc		3145256-1	LUKE BRYAN/WLBT	004-500-615	13	\$382.50
94363	4306	HI-TEK FIRE SPRINKLERS, INC.		2023-515	FIRE SPRINKLER SYSTEM INSPECTION/AMP	004-500-636	13	\$1,000.00
				2023-420	ER REPAIR-AIR COMPRESSOR WORK AT AMP	004-500-636	13	\$625.00
94364	2791	JANI KING OF JACKSON	16612	JAC10230465-A	AMP-LDR Concert Clean	004-500-600	13	\$4,303.38
94366	8051	LORI SCHULER	16607	2290	AMP-LDR Event	004-500-600	13	\$5,387.13

Report run by: ttrebotich



City of Brandon
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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
					Staff			
			16607	2291	AMP-LDR Security	004-500-600	13	\$8,513.19
			16473	2269	AMP-Train Event Staff	004-500-600	13	\$4,358.62
			16473	2270	AMP-Train Security	004-500-600	13	\$6,575.56
			16474	2236	AMP-Doobie Event Staff	004-500-600	13	\$4,928.25
			16474	2237	AMP-Doobie Security Staffing	004-500-600	13	\$6,974.84
			16472	2272	AMP-3 Doors Security	004-500-600	13	\$7,023.62
			16472	2271	AMP-3 Doors Event Staff	004-500-600	13	\$4,924.66
94369	4566	METRO BUILDING SERVICES, INC		50573-R	ER REPAIRS A-2 BUILDING MEN'S RESTROOM-AMP	004-500-636	13	\$483.64
94370	9862	Mississippi Authority for Educational Television		004665	WIDESPREAD PANIC/MPB	004-500-615	13	\$2,295.00
				004652	WILLIE NELSON/MPB	004-500-615	13	\$1,147.50
94371	9860	Mississippi Broadcasters, LLC		10866-00063-0000	LUKE BRYAN/WOKK-FM	004-500-615	13	\$90.95
				10866-00061-0000	PARKER MCCOLLUM/WOKK-FM	004-500-615	13	\$624.75
94373	10017	MSNCOA	16087	2303-A	AMP-Parking Services-TRAIN & 3DD	004-500-600	13	\$1,300.00
						004-500-600	13	\$1,300.00
			16603	2303-B	AMP-LDR Show Parking Staff	004-500-600	13	\$1,600.00
94375	5860	RF OUTDOOR CONSULTING, LLC	15605	10/17/2023-A	AMP-Train & 3 Doors Down Consulting	004-500-600	13	\$1,350.00
						004-500-600	13	\$1,350.00
			16600	10/17/2023-B	AMP-LDR Show Consult	004-500-600	13	\$1,350.00



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
94377	4221	T ENTERPRISES INC		1234085-01	SHOW POSTER FOAM BOARD 8-26- 2023	004-500-615	13	\$269.60
				1233809-01	SHOW POSTER FOAM BOARD- 08/13/2023	004-500-615	13	\$269.60
				1233242-01	SHOW POSTER FOAM BOARD- 07/13/2023	004-500-615	13	\$269.60
94378	4578	TECHSOURCE SOLUTIONS INC	15636	60323-A	AMP-Concert Staff/Train, 3DD & Doobie	004-500-600	13	\$784.00
						004-500-600	13	\$588.00
						004-500-600	13	\$784.00
			16599	60323-B	AMP-LDR Show Staff	004-500-600	13	\$784.00
				60323-C	AMP LABOR BILL- SEPT 2023	004-500-600	13	\$1,223.00
94381	12618	TRUSTMARK VISA/MC - CARLEY KEYES		09/26/2023	AMP-GAS FOR RENTAL VANS-LDR	004-500-525	13	\$64.02
				09/26/2023- CREDIT	CREDIT-RECEIPT PAID ON WRONG CITY CC ACCT	004-500-525	13	(\$30.00)
				09/18/2023	CC REBATE EARNED	004-500-525	13	(\$4.49)
94383	1517	WAPT CHANNEL 16		3632774-2	LUKE BRYAN/WAPT	004-500-615	13	\$709.75
				3632774-1	LUKE BRYAN/WAPT	004-500-615	13	\$403.75
Total For Department				004-500				\$76,665.32
Fund Total				004				\$80,665.32



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
Dept#	100-220							
94356	1999	CINTAS CORPORATION NO 210		4167195853	UNIFORMS	100-220-535	13	\$9.32
94372	11299	MSLCP, LLC		434508	INMATE MEALS 09/28/2023	100-220-520	13	\$278.28
Total For Department				100-220				\$287.60
Fund Total				100				\$287.60



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
Dept#		314-600						
94352	1873	BENCHMARK ENGINEERING		24052	SEPT FY23-GRANTS FERRY PKWY SEWER EXT/PROJECT 2021-21/ARPA	314-600-714	13	\$18,379.90
				24053	SEPT FY23-CONST OBSERVATION FOR COLLEGE ST WATERLINE REPL/PROJECT 2021-22/ARPA	314-600-711	13	\$1,600.00
				24058	SEPT FY23-BURNHAM RD PROPOSED WATERLINE/PROJE CT 2023-05/ARPA FUNDS	314-600-713	13	\$13,655.00
				24059	SEPT FY23-LANCE/MARTIN/EA STHAVEN SEWER REHAB-PROJECT 2023-01/ARPA FUNDS	314-600-712	13	\$6,230.00
Total For Department				314-600				\$39,864.90
Fund Total				314				\$39,864.90



City of Brandon

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Check Run #: 12877

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
Dept#		400-670						
94365	4866	LOGICS		24-IN1124	IVR USAGE OVERAGE-SEPT 2023	400-670-600	13	\$147.80
94378	4578	TECHSOURCE SOLUTIONS INC	16563	60742	CAT6 CABLE RUNS FOR PW & ANGELA'S PRINTER	400-670-600	13	\$300.00
Total For Department				400-670	\$447.80			

Dept#		400-673						
94352	1873	BENCHMARK ENGINEERING		24034	SEPT FY23-MAR LYN DR- WATERLINE PROJECT- BRANDON	400-673-607	13	\$8,250.15
				24037	SEPT FY23- WATERLINE LOOP FROM EDGEWOOD SUBDV TO CANNON RIDGE	400-673-607	13	\$1,110.00
				24043	SEPT FY23- DETERMINE ROW & WATER METER LOCATION-1024 OLD HWY 471	400-673-607	13	\$860.00
				24048	SEPT FY23- GENERAL SERVICES-CITY OF BRANDON	400-673-607	13	\$1,280.80
				24049	SEPT FY23-NEW WATER WELL NEAR GFP & STRATFORD SUBDV-	400-673-723	13	\$2,585.86



City of Brandon
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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
					CORNERSTONE WELL/PROJECT 2021-03/SRLF & 592 GRANT			
				24050	SEPT FY23- WATERLINE RELOCATE/HWY 80 BRIDGE REPL OVER KCS RR NEAR VALUE RD- PROJECT 2023-08	400-673-607	13	\$285.14
				24057	SEPT FY23-NEW WATERLINE ALONG GFP FOR CORNERSTONE WELL AND TANK	400-673-607	13	\$1,340.00
94356	1999	CINTAS CORPORATION NO 210		4167195853	UNIFORMS	400-673-535	13	\$9.68
						400-673-535	13	\$9.68
						400-673-535	13	\$9.32
						400-673-535	13	\$8.14
						400-673-535	13	\$9.68
						400-673-535	13	\$2.53
						400-673-535	13	\$11.71
						400-673-535	13	\$13.82
						400-673-535	13	\$10.07
						400-673-535	13	\$12.17
						400-673-535	13	\$12.17
						400-673-535	13	\$11.33
94384	7932	WW SOLUTIONS		3086	WO#48854-619 WEST SUNSET DR- METER LEAK REPAIR-7/29/2023	400-673-637	13	\$422.60
				3088	SEPT FY23-ER WATER MAIN REPAIR-201 NORTH ST	400-673-637	13	\$3,082.50



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
				3089	SEPT FY23-ER WATER MAIN REPAIR-201 NORTH ST	400-673-637	13	\$18,347.19
				3090	SEPT FY23-ER WATER MAIN REPAIR-201 NORTH ST	400-673-637	13	\$1,925.00
		Total For Department		400-673				\$39,609.54
Dept#	400-680							
94352	1873	BENCHMARK ENGINEERING		24035	SEPT FY23-SEWER LINE DESIGN-HWY 471 NEAR DG & MAX NALDER PROPERTY	400-680-607	13	\$2,220.00
				24039	SEPT FY23- CROSSGATES SEWER VIDEO- HUNTERS WOODS	400-680-607	13	\$1,112.45
				24048	SEPT FY23- GENERAL SERVICES-CITY OF BRANDON	400-680-607	13	\$1,670.00
94356	1999	CINTAS CORPORATION NO 210		4167195853	UNIFORMS	400-680-535	13	\$7.83
						400-680-535	13	\$11.55
						400-680-535	13	\$9.54
94367	2999	MAGNOLIA PUMP & EQUIP INC	16591	3487	Stock At Shop- Grinder Pumps	400-680-722	13	\$2,100.00
						400-680-722	13	\$1,978.00
94384	7932	WW SOLUTIONS		3104	WO#49604-164 BELLE OAK DR- JETTED SEWER LINE	400-680-637	13	\$1,102.50
				3103	WO#49576-630	400-680-636	13	\$470.51



City of Brandon

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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
					SHILOH RD- GRINDER PUMP REPAIR			
				3102	WO#49574- PROCTOR CIR LIFT STATION REPAIR	400-680-636	13	\$375.10
				3101	WO#49509-LIFT STATION REPAIR ON ELLINGTON COURT	400-680-636	13	\$869.80
				3100	WO#49603- GRINDER PUMP REPAIR ON POINTE COVE	400-680-636	13	\$500.00
				3091	WO#49388- EASTGATE AT HWY 80-SEWER LEAK REPAIR	400-680-637	13	\$1,295.00
				3087	WO#49239-95 HEMLOCK RD- GRINDER PUMP REPAIR	400-680-636	13	\$350.00
					Total For Department	400-680		\$14,072.28
					Fund Total	400		\$54,129.62
					Grand Total			\$278,258.67



City of Brandon
Manual Check Batch #: 5449
Fiscal Year 2022 - 2023 13 - Post Closing

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount		Sequence #
GL Account #	Account Description	Tax	1099	Sales Tax Amount	Liq. Amount	Detail Amount	Detail Description	
Check # 2331	Check Date: 10/18/2023							
5874	RED MOUNTAIN ENTERTAINMENT, INC.		1019231	10/18/2023	10/19/2023	\$9,765.14		100
004-500-600	PROF SERVICES - OTHER	N			\$0.00	\$9,765.14	Music License Fees - LDR	
Invoice Total					\$0.00	\$9,765.14		
Total for Check # 2331					\$0.00	\$9,765.14		
Total for fund			004		\$0.00	\$9,765.14		
Total for batch			5449		\$0.00	\$9,765.14		



City of Brandon
Manual Check Batch #: 5450
Fiscal Year 2022 - 2023 13 - Post Closing

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount		Sequence #
GL Account #	Account Description	Tax	1099	Sales Tax Amount	Liq. Amount	Detail Amount	Detail Description	
Check # 2332	Check Date: 10/18/2023							
8158	REGIONS-AMPHITHEATER SOCIAL MEDIA CREDIT CARD		1019232	10/18/2023	10/19/2023	\$2,463.60	100	
004-500-615	ADVERTISING	N				\$0.00	\$2,463.60	Social Media Advertising - 10/18/23
Invoice Total						\$0.00	\$2,463.60	
Total for Check # 2332						\$0.00	\$2,463.60	
Total for fund			004			\$0.00	\$2,463.60	
Total for batch			5450			\$0.00	\$2,463.60	



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Check Run #: 12878

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
Dept#	001-000							
94423	799	DPS FUND #3734		11/01/2023	SPECIAL ASSESSMENTS-OCT 2023	001-000-330		\$2,089.00
94436	2002	FOX-EVERETT/COB		10/27/2023	NOV 2023 MEDICAL AND DENTAL INS	001-000-116	1	\$75,063.00
						001-000-117	1	\$4,562.67
94444	13394	HENRY DUNCAN STANTON		10/25/2023	CHARGE REMANDED	001-000-330	1	\$689.00
94469	13386	MILTON E. SMITH		10/12/2023	CAUSE 5128 DISMISSED IN CIRCUIT COURT	001-000-330	1	\$405.50
94470	12735	MS ATTORNEY GENERAL'S OFFICE		11/01/2023	VICTIMS OF HUMAN TRAFFICKING-OCT 2023	001-000-330	2	\$1,439.00
94488	1224	RANKIN CO SUPERVISORS		11/01/2023	LAW LIBRARY-OCT 2023	001-000-330	2	\$280.50
94511	838	STATE TREASURER		11/01/2023	COURT ASSESSMENTS-OCT 2023	001-000-330	2	\$23,807.19
94518	12065	TRUSTMARK VISA/MC - BUTCH LEE		09/18/2023	CC REBATE EARNED-FY23	001-000-351	1	(\$3.06)
Total For Department				001-000	\$108,332.80			
Dept#	001-040							
94403	2254	C SPIRE		0031072390 OCT 23	CELLULAR BILL 09/19/2023-10/18/2023	001-040-605	1	\$48.91
						001-040-605	1	\$34.48
						001-040-605	1	\$34.48



City of Brandon
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Check Run #: 12878

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
						001-040-605	1	\$34.48
						001-040-605	1	\$34.48
						001-040-605	1	\$34.48
						001-040-605	1	\$34.48
						001-040-605	1	\$34.48
						001-040-605	1	\$34.48
						001-040-605	1	\$53.09
94434	860	FLEETCOR TECHNOLOGIES		NP65254569	ACCT #126876- FUEL FOR WEEK 10/09/2023- 10/15/2023	001-040-525	1	\$53.26
				NP65284407	ACCT #126876- FUEL FOR WEEK 10/16/2023- 10/22/2023	001-040-525	1	\$28.26
94438	11728	GEORGANNA KEENUM		10/17/2023	MEETING W/ATTY GENERAL LYNN FITCH-MAYOR & ALDERMEN	001-040-650	1	\$41.75
94441	4763	GREEN OAK GARDEN CENTER LLC	15988	20190	City Hall-Plant Care- NOV 2023	001-040-600	1	\$125.00
94468	13239	MIGHTY FRESH LLC		15496	ER-PORTABLE POTTY-CITY HALL WATER OUTAGE	001-040-640	1	\$85.00
94473	816	MS MUNICIPAL LEAGUE		2646796814566	2024 MID-WINTER LEGISLATIVE CONFERENCE-B/A 10/16/2023	001-040-696	2	\$150.00
94474	819	MS MUNICIPAL LIABILITY		0033GL2024-0	LIABILITY COVERAGE 01/01/2024- 12/31/2024	001-040-625	1	\$3,233.50
94509	3699	STAPLES CONTRACT & COMMERCIAL, INC	16820	3549904690	Office Supplies	001-040-500	1	\$13.91
						001-040-500	1	\$1.64
						001-040-500	1	\$86.74



City of Brandon
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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
			16764	3549904687	Office Supplies	001-040-500	1	\$106.60
			16875	3550905812	Calculator Ribbon & Post-It Sign Here Flags	001-040-500	1	\$9.46
Total For Department				001-040				\$4,312.96

Dept#	001-092							
94390	11103	ARAMARK UNIFORM & CAREER APPAREL GROUP, INC		2780178020	MOPS FOR SENIOR CENTER AND CITY HALL	001-092-510	1	\$42.50
				2780180151	MOPS FOR SENIOR CENTER & CITY HALL	001-092-510	1	\$42.50
				2780182188	MOPS FOR CITY HALL AND SENIOR CENTER	001-092-510	1	\$42.50
94391	1527	ASCAP		500578967 NOV 23	LICENSE FEE	001-092-695	1	\$446.25
94394	76	BAKER LAW FIRM, P.C.		1653	OCT LEGAL SERVICES	001-092-608	1	\$97.20
94401	4919	BROADBAND VOICE, LLC		98324	CITY HALL AND LIBRARY PHONE- NOV 2023	001-092-605	2	\$963.01
				97836	NEW FAX ATA FOR SC & CREDIT PRICE CHANGE- OCT 2023	001-092-605	2	(\$121.94)
94403	2254	C SPIRE		0031072390 OCT 23	CELLULAR BILL 09/19/2023- 10/18/2023	001-092-605	1	\$53.09
						001-092-605	1	\$53.09
						001-092-605	1	\$53.09
94406	389	CENTERPOINT ENERGY ENTEX		6641534-0 OCT 23	1351 W GOVERNMENT ST- 09/12 TO 10/11/2023	001-092-630	1	\$87.33



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94408	1999	CINTAS CORPORATION NO 210		4170067191	UNIFORMS	001-092-535	1	\$1.70
						001-092-535	1	\$2.03
						001-092-535	1	\$7.77
				4170760465	UNIFORMS	001-092-535	1	\$1.70
						001-092-535	1	\$2.03
						001-092-535	1	\$7.77
				4171477759	UNIFORMS	001-092-535	1	\$1.70
						001-092-535	1	\$7.78
						001-092-535	1	\$7.77
				4172194650	UNIFORMS	001-092-535	1	\$1.70
						001-092-535	1	\$2.03
						001-092-535	1	\$7.77
94410	831	CLARION LEDGER #1098		CL5281705 OCT 23	CITY HALL AND SENIOR CENTER SUBSCRIPTIONS	001-092-695	1	\$45.01
94414	12880	COMSOUTH INC	16698	204870	NOV 2023 MONTHLY FLEET TRACKING	001-092-600	1	\$2,340.00
94427	370	ELCON ELECTRICAL CO. INC.		PAY APP #3	CIVIC CENTER LIGHTING RENOVATION/PROJECT 2017-13/SB2971 FUNDS	001-092-705		\$126,056.41
94430	2245	ENTERGY		10018118374	ENTERGY COLLECTIVE BILL-OCT 2023	001-092-630	1	\$6,293.50
						001-092-630	1	\$249.76
94434	860	FLEETCOR TECHNOLOGIES		NP65254569	ACCT #126876-FUEL FOR WEEK 10/09/2023-10/15/2023	001-092-525	1	\$48.78
				NP65284407	ACCT #126876-FUEL FOR WEEK 10/16/2023-10/22/2023	001-092-525	1	\$96.65



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				NP65306607	ACCT #126876- FUEL FOR WEEK 10/23/2023- 10/29/2023	001-092-525	1	\$52.70
94446	13118	ICC-CDS, LLC	16664	PC0000033125	LASERFICHE AVANTE SYSTEM	001-092-695	1	\$865.00
94448	2567	INSURANCE MART		399368	SURETY BOND-NIKI JOBE-11/21/2023- 11/21/2024	001-092-601	1	\$175.00
94449	604	INT'L INSTITUTE OF MUNICIPAL CLERKS		10/03/2023	IIMC MEMBERSHIP FEE THRU 12/31/2024	001-092-695	1	\$185.00
						001-092-695	1	\$125.00
94452	13395	JOSHUA SUTTON		10/27/2023	2023 FALL CLERK'S CONFERENCE	001-092-685	1	\$504.94
94454	693	LEWIS ELECTRIC	16838	M2023.151	Flag Holders With Bands For Light Poles	001-092-550	1	\$900.00
94466	6093	MIDSOUTH ELEVATOR, LLC	16718	INV-01358	CITY HALL ELEVATOR SERVICE-OCT 2023	001-092-600	1	\$203.96
94474	819	MS MUNICIPAL LIABILITY		0033GL2024-0	LIABILITY COVERAGE 01/01/2024- 12/31/2024	001-092-625	1	\$10,678.85
94485	9654	PROTEL, INC	16773	231000052	ACCT #1364-CALL CENTER SERVICE	001-092-600	1	\$27.86
94491	1028	RANKIN COUNTY NEWS		243508	REVISED FY2022- 2023 BUDGET	001-092-615	1	\$383.00
94492	1029	RANKIN COUNTY SCHOOL DIST		10/13/2023	2023 SIXTEENTH SECTION LEASE- CPI RENT ADJ/16-5- 3 I8J-52	001-092-642	1	\$184.14
94509	3699	STAPLES CONTRACT & COMMERCIAL, INC	16820	3549904690	Office Supplies	001-092-500	1	\$4.29
			16764	3549904687	Office Supplies	001-092-500	1	\$5.09
						001-092-500	1	\$27.19



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						001-092-500	1	\$10.52
						001-092-500	1	\$15.28
			16831	3550393135	LAMINATE CARTRIDGE REFILL	001-092-500	1	\$73.14
			16875	3550905812	Calculator Ribbon & Post-It Sign Here Flags	001-092-500	1	\$18.92
94514	4578	TECHSOURCE SOLUTIONS INC	16696	MSP-60513	SERVER CONTRACT-OCT 2023	001-092-695	1	\$8,765.00
				60514	IT DEPT SOFTWARE-OCT 2023	001-092-600	1	\$1,185.00
			15952	60747	EXTREME NETWORK SWITCHES-B/A 05/15/2023	001-092-730	1	\$17,936.00
94519	12618	TRUSTMARK VISA/MC - CARLEY KEYES		ORDER #SO2741325	SHRM MEMBERSHIP RENEWAL	001-092-695	1	\$244.00
94520	3845	TRUSTMARK VISA/MC - CAROLYN PALMER	16719	11/01/2023	NOV 2023- QUICKBOOKS- MONTHLY PAYMENT	001-092-600	1	\$85.00
				Total For Department	001-092			\$179,595.36

Dept#	001-112							
94392	2275	AT&T		601M31- 35470010590 NOV 23	PD T LINE 1- 10/23/2023 TO 11/22/2023	001-112-605	1	\$243.96
94393	67	AUTO ZONE, INC.	16738	2322776155	BATTERY FOR UNIT 17-001	001-112-635	1	\$165.99
94401	4919	BROADBAND VOICE, LLC		98326	PD PHONE AND FAX LINE-NOV 2023	001-112-605	2	\$824.97
						001-112-605	2	(\$87.10)



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94403	2254	C SPIRE		0031072390 OCT 23	CELLULAR BILL 09/19/2023- 10/18/2023	001-112-605	1	\$48.91
						001-112-605	1	\$48.91
						001-112-605	1	\$53.09
						001-112-605	1	\$48.91
						001-112-605	1	\$34.48
						001-112-605	1	\$34.48
						001-112-605	1	\$34.48
						001-112-605	1	\$22.57
						001-112-605	1	\$34.48
						001-112-605	1	\$34.48
						001-112-605	1	\$34.48
						001-112-605	1	\$48.91
						001-112-605	1	\$48.91
						001-112-605	1	\$34.48
94406	389	CENTERPOINT ENERGY ENTEX		3194068-7 OCT 23	1455 W GOVERNMENT ST- 09/06 TO 10/04/2023	001-112-630	1	\$57.03
94413	4293	COMCAST CABLE		8396410610147 155 OCT 23	PD INTERNET- 10/18/2023 TO 11/17/2023	001-112-605	1	\$270.25
94418	4870	CROW BURLINGAME CO.	16836	6006-2182	Headlights For Unit 17-005	001-112-635	1	\$27.00
94424	356	DPS LAW ENFORCEMENT		90137009	BASIC CLASS 272 AMMO-HAYDEN LUKENS	001-112-685	1	\$260.00
				90137009- CREDIT MEMO	CREDIT INV 90137009 INCORRECTLY BILLED	001-112-685	1	(\$260.00)
				90137743	MLEOTA BASIC CLASS 272 AMMO- HAYDEN LUKENS	001-112-685	1	\$50.00
94430	2245	ENTERGY		10018118374	ENTERGY	001-112-630	1	\$4,490.49



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					COLLECTIVE BILL- OCT 2023			
94434	860	FLEETCOR TECHNOLOGIES		NP65254569	ACCT #126876- FUEL FOR WEEK 10/09/2023- 10/15/2023	001-112-630 001-112-525	1 1	\$100.15 \$2,016.83
				NP65284407	ACCT #126876- FUEL FOR WEEK 10/16/2023- 10/22/2023	001-112-525	1	\$1,839.95
				NP65306607	ACCT #126876- FUEL FOR WEEK 10/23/2023- 10/29/2023	001-112-525	1	\$2,428.16
94445	575	HOME DEPOT CREDIT SERVICES	16842	9973791	New Desk Chair For Capt Elwell	001-112-749	1	\$207.95
						001-112-749	1	(\$4.16)
94447	10929	INSIGHT PUBLIC SECTOR, INC.	16795	1101101588	Adobe for Lt. Mcgruder	001-112-600	1	\$206.86
94464	776	MID SOUTH UNIFORM	15876	643321	Pins For SRT Teams	001-112-570	1	\$105.52
94474	819	MS MUNICIPAL LIABILITY		0033GL2024-0	LIABILITY COVERAGE 01/01/2024- 12/31/2024	001-112-625	1	\$18,608.38
94479	12882	ON DUTY UNLIMITED	16066	2099	Quad Light Stick & Labor/Unit 24	001-112-635	1	\$525.00
						001-112-635	1	\$625.00
			16269	2110	Light Bar For Unit 14- 002	001-112-635	1	\$450.00
						001-112-635	1	\$1,650.00
						001-112-635	1	\$250.00
94504	5241	SHRED-IT		8005117954	PD SHRED SERVICES- 10/20/2023	001-112-600	1	\$140.44
94509	3699	STAPLES CONTRACT & COMMERCIAL,	16733	3549904685	Tie Display/Lt Wade	001-112-500	1	\$53.39



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		INC						
			16834	3550393136	Janitorial Supplies- Trash Bags	001-112-510	1	\$319.32
						001-112-510	1	\$260.22
			16834	3550905811	Car Wash Concentrate	001-112-510	1	\$102.87
94514	4578	TECHSOURCE SOLUTIONS INC	16695	60515	PD MONTHLY FIREWALL-OCT 2023	001-112-605	1	\$530.00
94515	3994	THE SOUTHERN CONNECTION POLICE SUPPLIES LLC	16797	27771	Class B Pants/New Hire Latham	001-112-535	1	\$237.00
94516	9371	TIREHUB, LLC	16833	37739312	Tires/Unit 17-005, 18-003 & 20-001	001-112-540	1	\$130.00
						001-112-540	1	\$252.00
						001-112-540	1	\$252.00
94517	7227	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS, INC.		44081-202310-1	ACCT ID 44081- DATABASE SEARCH-OCT 2023	001-112-600	2	\$75.00
94521	13013	TRUSTMARK VISA/MC - LYDIA EASLEY		10/20/2023	PD-PO BOX 790 RENEWAL FEE	001-112-695	1	\$354.00
94525	9618	WILLIAM CRISS LOTT, PH.D.		INVOICE # HILL	LEO EVALUATION & REPORT/GAVIN HILL	001-112-600	1	\$400.00
Total For Department				001-112				\$38,720.04

Dept#	001-161							
94395	90	BARON WEATHER, INC.	16736	INV 072604	ANNUAL FEE FOR WEATHER RADAR	001-161-687	1	\$1,620.00
94399	3976	BOUND TREE MEDICAL LLC	16651	85114634	LARYNGOSCOPE HANDLE, GREEN SPEC, MEDIUM, FIBEROPTIC	001-161-555	1	\$111.99
94401	4919	BROADBAND VOICE, LLC		98320	FD 1 PHONE-NOV 2023	001-161-605	2	\$72.41



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94403	2254	C SPIRE		0031072390 OCT 23	CELLULAR BILL 09/19/2023- 10/18/2023	001-161-605 001-161-605	2 1	(\$6.97) \$48.91
						001-161-605	1	\$48.91
						001-161-605	1	\$53.09
						001-161-605	1	\$48.91
						001-161-605	1	\$34.48
						001-161-605	1	\$34.48
						001-161-605	1	\$34.48
						001-161-605	1	\$34.48
						001-161-605	1	\$34.48
						001-161-605	1	\$34.48
						001-161-605	1	\$48.91
94404	934	CAROLYN PALMER PETTY CASH		2322787150	AUTO ZONE-STOP RUST KIT/E-3	001-161-635	1	\$29.20
94405	12555	CAVENDER STORES, LTD	16832	0211711-IN	WORK BOOTS/WILSON	001-161-535	1	\$107.99
94406	389	CENTERPOINT ENERGY ENTEX		3194066-1 OCT 23	16 WOODGATE DR- 09/06 TO 10/04/2023	001-161-630	1	\$45.25
				3133152-3 OCT 23	629 MARQUETTE RD-09/12 TO 10/11/2023	001-161-630	1	\$39.36
				3194065-3 OCT 23	213 POINDEXTER ST-09/12 TO 10/12/2023	001-161-630	1	\$44.40
				10594862-4 OCT 23	147 KENNEDY FARM PKWY-09/12 TO 10/12/2023	001-161-630	1	\$51.12
94414	12880	COMSOUTH INC		204603	REPAIR PORTABLE RADIO	001-161-636	1	\$125.00
			16850	205031	CRIMP FOR CABLE, ANTENNA & IN- VEHICLE RAPID CHARGER	001-161-636	1	\$10.00



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						001-161-636	1	\$125.00
						001-161-636	1	\$225.00
94421	1913	DAVID JEFcoat PEST CONTROL		27495	QUARTERLY PEST SERVICE-FS #1	001-161-600	1	\$60.00
94428	3820	EMERGENCY EQUIP PROFESSIONALS	16807	487804	A/C REPAIR SERVICE FOR ENGINE 3-E-ONE	001-161-635	1	\$82.84
						001-161-635	1	\$106.84
						001-161-635	1	\$1,553.85
						001-161-635	1	\$239.56
						001-161-635	1	\$44.43
						001-161-635	1	\$40.00
						001-161-635	1	\$127.40
						001-161-635	1	\$1,620.00
			16768	488278	STRYKE PANTS W/FLEX-TAC	001-161-535	2	\$1,224.00
94430	2245	ENTERGY		10018118374	ENTERGY COLLECTIVE BILL-OCT 2023	001-161-630	1	\$634.67
						001-161-630	1	\$5.53
						001-161-630	1	\$3.97
						001-161-630	1	\$3.97
						001-161-630	1	\$3.97
						001-161-630	1	\$42.45
						001-161-630	1	\$489.17
						001-161-630	1	\$42.61
						001-161-630	1	\$584.17
						001-161-630	1	\$58.23
94434	860	FLEETCOR TECHNOLOGIES		NP65254569	ACCT #126876-FUEL FOR WEEK 10/09/2023-10/15/2023	001-161-525	1	\$723.62
				NP65284407	ACCT #126876-FUEL FOR WEEK	001-161-525	1	\$919.27



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				NP65306607	10/16/2023- 10/22/2023 ACCT #126876- FUEL FOR WEEK 10/23/2023- 10/29/2023	001-161-525	1	\$831.47
94445	575	HOME DEPOT CREDIT SERVICES	16788	7492224	12 OZ CUSTOM SPRAY PAINT	001-161-550	1	\$95.76
			16765	3022363	EXT CORDS, 20A 125V CONNECTOR FOR L-1	001-161-550	1	\$79.80
			16765	4221806	PAINT ROLLERS, DOOR KNOB, SINK SPRAYER & TOILET SEAT	001-161-637	1	\$60.66
						001-161-637	1	(\$1.21)
94453	1734	LANGFORD WATER ASSOCIATION, INC		1228-OCT 23	GRANTS FERRY RD & WARNER- 09/03/2023 TO 10/07/2023	001-161-630	1	\$26.25
94459	10206	MASTER MEDICAL EQUIPMENT, LLC	16828	3061477	G3 CARRY CASE FOR LIFEPAK 15	001-161-555	1	\$289.99
94462	4852	METRO MECHANICAL, INC.		60656	SERVICE CALL FIRE STATION #5	001-161-636	1	\$508.50
94464	776	MID SOUTH UNIFORM	16827	643672	CLASS A BLUE PANTS, BELT, JUMPSUIT	001-161-535	1	\$107.98
						001-161-535	1	\$48.00
						001-161-535	1	\$52.00
94474	819	MS MUNICIPAL LIABILITY		0033GL2024-0	LIABILITY COVERAGE 01/01/2024- 12/31/2024	001-161-625	1	\$23,924.04
94480	931	O'REILLY AUTO PARTS	16762	1129-376835	PERFORMANCE TOOL OILER (4)	001-161-635	1	\$51.96
			16762	1129-376942	ANTIFREEZE, FUNNEL	001-161-635	1	\$24.78



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			16762	1129-377329	THREAD TAPE, AIR PLUG, AIR CHUCK	001-161-635	1	\$12.09
94481	13392	PARIS HOELTER		743342	NAT'L REGISTRY FOR EMT	001-161-685	1	\$104.00
94489	1015	RANKIN COUNTY COOPERATIVE	16849	288582	REPLACEMENT WORK BOOTS- STEWART & HOBSON	001-161-535	1	\$267.88
94495	1048	REVELL HARDWARE	16782	355765/2	4.5" WIRE BRUSHES FOR HYDRANTS (10)	001-161-550	1	\$69.90
94497	4940	RIDGELAND FIREFIGHTERS ASSOC.		10/26/2023	MID-WINTER FIRE CHIEFS CONFERENCE (3)	001-161-696	1	\$300.00
94503	4096	SHIPP'S TRUCK SPECIALIST, INC	16748	22061	ALIGNMENT FOR E- 3-E-ONE	001-161-635	1	\$537.82
94506	1141	SOUTHERN PINE ELECTRIC		328904001 OCT 23	1058 STAR RD FS #4-09/15 TO 10/18/2023	001-161-630	1	\$762.40
				7351008 OCT 23	3090 HWY 18 BYPASS ER WARNING SIREN- 09/16 TO 10/18/2023	001-161-630	1	\$51.22
94510	1158	STATE FIRE ACADEMY	14904	31409	FIRE SERVICE INSTRUCTOR 1041 I-II/HERRIN	001-161-685	1	\$175.00
						001-161-685	1	\$0.00
						001-161-685	1	\$0.00
94512	5591	SUNBELT FIRE, INC.	16870	00006618	PARTS FOR E-3	001-161-635	1	\$371.47
94520	3845	TRUSTMARK VISA/MC - CAROLYN PALMER	16746	TC #092311722354 232469548	SAM'S CLUB-AUTO DISHWASHING TABS	001-161-510	1	\$129.80
Total For Department				001-161				\$40,547.47



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94386	4693	ADAMS TRIM DESIGNS, INC	16826	I-112547	REMOVE OLD FD LOGOS ON CD-7	001-180-635	1	\$140.00
			16606	I-112539	CITY LOGOS & LETTERING FOR CD-7	001-180-635	1	\$85.00
94394	76	BAKER LAW FIRM, P.C.		1653	OCT LEGAL SERVICES	001-180-608	1	\$303.00
						001-180-608	1	\$317.00
94403	2254	C SPIRE		0031072390 OCT 23	CELLULAR BILL 09/19/2023- 10/18/2023	001-180-605	1	\$53.09
						001-180-605	1	\$53.09
						001-180-605	1	\$53.09
						001-180-605	1	\$53.09
						001-180-605	1	\$34.48
						001-180-605	1	\$34.48
						001-180-605	1	\$53.09
						001-180-605	1	\$53.09
						001-180-605	1	\$34.48
						001-180-605	1	\$34.48
						001-180-605	1	\$34.48
						001-180-605	1	\$34.48
						001-180-605	1	\$34.48
94434	860	FLEETCOR TECHNOLOGIES		NP65254569	ACCT #126876- FUEL FOR WEEK 10/09/2023- 10/15/2023	001-180-525	1	\$118.30
				NP65284407	ACCT #126876- FUEL FOR WEEK 10/16/2023- 10/22/2023	001-180-525	1	\$284.60
				NP65306607	ACCT #126876- FUEL FOR WEEK 10/23/2023- 10/29/2023	001-180-525	1	\$72.59
94465	3606	MIDDLE MS BLDG OFFICIALS		10/31/2023	MMBOA ANNUAL	001-180-695	1	\$525.00



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94474	819	MS MUNICIPAL LIABILITY		0033GL2024-0	MEMBERSHIP DUES LIABILITY COVERAGE 01/01/2024-12/31/2024	001-180-625	1	\$3,575.96
94491	1028	RANKIN COUNTY NEWS		243580	ZH/CONDITIONAL USE-THRASH COMMERCIAL	001-180-615	1	\$61.20
				243579	ZH/CONDITIONAL USE-CRESTVIEW MEMORIAL GARDENS	001-180-615	1	\$48.48
94502	4270	SHILPAM INC.	16823	39619	HEIGHTS OF BRANDON RENDERING	001-180-620	1	\$273.55
94518	12065	TRUSTMARK VISA/MC - BUTCH LEE		4523886	HOME DEPOT-SUPPLIES FOR HEIGHTS OF BRANDON REVEAL	001-180-550	1	\$65.11
Total For Department				001-180				\$6,395.21
Dept#	001-201							
94387	19	ADCAMP, INC.		PAY REQUEST #3-FINAL	GENERAL FUND & 2% FUNDS-2023 OVERLAY PROJECT-B/A 04/03/2023	001-201-726	2	\$84,519.78
94389	10919	AMBIANCE LANDSCAPES, LLC	15770	15541	COB-General Landscaping-B/A 04/03/2023	001-201-726 001-201-600	2 1	\$15,158.44 \$2,433.86
			15770	15564	COB General Landscaping-B/A 04/03/2023	001-201-600	1	\$2,433.86



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
94403	2254	C SPIRE		0031072390 OCT 23	CELLULAR BILL 09/19/2023- 10/18/2023	001-201-605	1	\$53.09
						001-201-605	1	\$53.09
						001-201-605	1	\$53.09
						001-201-605	1	\$34.48
						001-201-605	1	\$34.48
						001-201-605	1	\$34.48
94407	12488	CHEMPRO SERVICES INC.		18929	ADD'L DITCH FOR SPRAYING	001-201-604	1	\$420.00
94408	1999	CINTAS CORPORATION NO 210		4170067191	UNIFORMS	001-201-535	1	\$11.47
						001-201-535	1	\$9.65
						001-201-535	1	\$9.68
						001-201-535	1	\$12.41
						001-201-535	1	\$12.16
				4170760465	UNIFORMS	001-201-535	1	\$11.47
						001-201-535	1	\$9.65
						001-201-535	1	\$9.68
						001-201-535	1	\$12.41
						001-201-535	1	\$12.16
				4171477759	UNIFORMS	001-201-535	1	\$11.47
						001-201-535	1	\$9.65
						001-201-535	1	\$9.68
						001-201-535	1	\$12.41
						001-201-535	1	\$12.16
				4172194650	UNIFORMS	001-201-535	1	\$11.47
						001-201-535	1	\$9.65
						001-201-535	1	\$12.41
						001-201-535	1	\$9.68
						001-201-535	1	\$12.16
94411	2607	CLARKE POWER SERVICES	16301	S108028317:01	VIN #0140 2002 Dump Truck-	001-201-635	1	\$713.13



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
					Preventative Maintenance			
			16763	S108028308:01	VIN #7815 2007 Dump Truck-A/C Repair	001-201-635	1	\$680.00
94412	4106	CLEO MCKINION	16416	1032	Asphalt & Pothole Repairs (Labor & Equipment)-B/A 03/06/2023	001-201-637	1	\$2,653.75
			16416	1034-A	Asphalt & Pothole Repairs (Labor & Equipment)-B/A 03/06/2023	001-201-637	1	\$1,947.50
			16859	1034-B	Asphalt & Pothole Repairs (Labor & Equipment)-B/A 03/06/2023	001-201-637	1	\$1,772.50
94419	2183	D&S SALES	16784	36528	BUSHHOG WHEEL FORK, 16" DITCH BANK BLADE, & DROP HITCH	001-201-636	1	\$109.33
94429	2190	ENTERGY		90007786229	498 CROSSGATES BLVD-TRAFFIC SIGNAL OLD BRANDON RD	001-201-630	1	\$49.62
94430	2245	ENTERGY		10018118374	ENTERGY COLLECTIVE BILL- OCT 2023	001-201-630	1	\$26.12
						001-201-630	1	\$24.81
						001-201-630	1	\$19.45
						001-201-630	1	\$239.40
						001-201-630	1	\$853.40
						001-201-630	1	\$58.08
						001-201-630	1	\$90.24
						001-201-630	1	\$27.57
						001-201-630	1	\$3.97



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						001-201-630	1	\$32,499.61
						001-201-630	1	\$1,223.12
						001-201-630	1	\$39.87
						001-201-630	1	\$12.10
						001-201-630	1	\$198.79
						001-201-630	1	\$805.63
						001-201-630	1	\$98.81
						001-201-630	1	\$30.74
						001-201-630	1	\$52.08
						001-201-630	1	\$107.98
						001-201-630	1	\$114.14
						001-201-630	1	\$96.55
						001-201-630	1	\$111.74
						001-201-630	1	\$32.98
						001-201-630	1	\$134.70
						001-201-630	1	\$71.88
						001-201-630	1	\$85.28
						001-201-630	1	\$14.67
						001-201-630	1	\$39.31
94434	860	FLEETCOR TECHNOLOGIES		NP65254569	ACCT #126876- FUEL FOR WEEK 10/09/2023- 10/15/2023	001-201-525	1	\$253.19
				NP65284407	ACCT #126876- FUEL FOR WEEK 10/16/2023- 10/22/2023	001-201-525	1	\$106.74
				NP65306607	ACCT #126876- FUEL FOR WEEK 10/23/2023- 10/29/2023	001-201-525	1	\$316.35
94440	12957	GLEASON TIRES LLC	16757	10/06/2023-VIN #4212	VIN #4212-Oil Change, Coolant, Air & Cabin Air Filters &	001-201-635	1	\$135.94



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
			16804	10/14/2023-VIN #7986	Wiper Blades VIN #7986 Ford F350-Oil Change & Air Filter	001-201-635	1	\$84.94
94443	5975	HEMPHILL CONSTRUCTION COMPANY INC		10/31/2023	SCRIVENER'S ERROR INV H23056-01-FINAL-46138	001-201-720	1	\$482.81
94445	575	HOME DEPOT CREDIT SERVICES	16845	6973870	Repair & Maintenance of Street Signs	001-201-637	1	\$444.62
94454	693	LEWIS ELECTRIC		M2023.146	REPAIRS TO DOWNTOWN DECORATIVE STREET LIGHTS	001-201-637 001-201-604	1 1	(\$8.89) \$1,000.00
				M2023.143	HWY 471 & DEER RIDGE SIGNAL REPAIR	001-201-604	1	\$4,300.00
94457	12879	MAGCOR INDUSTRIES		129682	P/R REIMBURSEMENT FOR WORK RELEASE-10/06/2023	001-201-604	1	\$3,244.60
94463	2631	MID SOUTH MACHINERY INC	16811	00123239	VIN #7583 Asphalt Roller-Service	001-201-636	1	\$1,612.87
94474	819	MS MUNICIPAL LIABILITY		0033GL2024-0	LIABILITY COVERAGE 01/01/2024-12/31/2024	001-201-625	1	\$18,600.08
94486	1000	PUCKETT MACHINERY COMPANY	16680	WOBH5202398	VIN #2771 CAT Mini Excavator-Preventative Maint	001-201-636	1	\$798.35
						001-201-636	1	\$110.00
			16825	WOBH5202556	VIN #2771 Mini Excavator-Replace Final Drive	001-201-636	1	\$559.72
94489	1015	RANKIN COUNTY COOPERATIVE	13933	1059181	Grass Seeds Needed	001-201-637	1	\$350.00



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94490	12749	RANKIN COUNTY LIMESTONE LLC	16678	3532	For Erosion Control Stock at Shop-Rip Rap-B/A 07/03/2023	001-201-550	1	\$5,003.09
94506	1141	SOUTHERN PINE ELECTRIC		15314001 OCT 23	N OF I-20 LIGHT/G'FLD INT- 09/05 TO 10/04/2023	001-201-630	1	\$54.00
				15316001 OCT 23	S OF I-20 LIGHT/G'FLD INT- 09/05 TO 10/04/2023	001-201-630	1	\$57.33
				15456001 OCT 23	SERVICE DR/CROSSGATES CIR LIGHT-09/05 TO 10/04/2023	001-201-630	1	\$52.18
				7351003 OCT 23	G'FLD RD RED LIGHT/HWY 80- 09/05 TO 10/04/2023	001-201-630	1	\$67.71
				7351005 OCT 23	G'FLD RD RED LIGHT/HWY 18- 09/05 TO 10/04/2023	001-201-630	1	\$68.79
				7351002 OCT 23	ORLEANS WAY SIGNAL LIGHT- 09/05 TO 10/04/2023	001-201-630	1	\$60.22
				7351015 OCT 23	RED LIGHT/HWY 80 E-09/05 TO 10/04/2023	001-201-630	1	\$57.42
				7351004 OCT 23	RED LIGHT-HWY 18 & STAR BRANDON RD-09/15 TO 10/18/2023	001-201-630	1	\$55.72
				7351019 OCT 23	HWY 18 RED LIGHT AT HWY 18-09/19 TO 10/20/2023	001-201-630	1	\$51.33
				400037515 OCT 23	3267 LOUIS WILSON DR TRAFFIC LIGHT- 09/19 TO 10/20/2023	001-201-630	1	\$74.25
				7351017 OCT 23	HWY 18 RED LIGHT AT BHS-09/16 TO	001-201-630	1	\$51.85



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					10/18/2023			
Total For Department				001-201	\$188,534.19			
Dept#	001-220							
94400	12501	BRADY COMPANIES, LLC	16818	8381134	Janitorial Supplies	001-220-510	1	\$0.00
						001-220-510	1	\$2.92
						001-220-510	1	\$48.40
						001-220-510	1	\$68.41
						001-220-510	1	\$94.82
						001-220-510	1	\$193.20
						001-220-510	1	\$30.12
94403	2254	C SPIRE		0031072390 OCT 23	CELLULAR BILL 09/19/2023- 10/18/2023	001-220-605	1	\$34.48
94422	624	DELTA INDUSTRIES INC	16728	818494	Concrete For Rankin Trails Gate Poles- Marquette Rd	001-220-648	1	\$711.00
						001-220-648	1	\$30.00
						001-220-648	1	\$5.00
94425	10421	DUNN UTILITY	16742	17811	MOL-Tree Blocks	001-220-648	2	\$1,605.00
94426	370	ELCON ELECTRICAL CO. INC.	16889	50415	Power Cable For Welding Machine	001-220-550	1	\$499.30
				50412	RUN CHRISTMAS LIGHTS IN AMP BOWL & ON STAGE	001-220-648	1	\$2,890.88
94437	463	FREDERICK'S SALES & SERV.	16887	01-86027	MOL-Generator Tune-Up	001-220-648	1	\$102.92
94445	575	HOME DEPOT CREDIT SERVICES		6513482	MOL-ELECTRICAL TAPE	001-220-648	1	\$29.04
						001-220-648	1	(\$0.58)
				4221807	MOL-10 AMP COPPER CLAD	001-220-648	1	\$13.16



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
					BATTERY CLAMPS	001-220-648	1	(\$0.26)
				3022471	MOL ASSEMBLY- HD SILVER/BROWN TARP & DUCT TAPE	001-220-648	1	\$32.94
94502	4270	SHILPAM INC.	16861	39690	Yard Of The Month Signs (2)	001-220-550	1	\$92.12
94518	12065	TRUSTMARK VISA/MC - BUTCH LEE		TR #026571	FRESH MARKET- TRUSTEE/MAGCOR MEALS	001-220-648	1	\$87.84
				TR #026618	FRESH MARKET- TRUSTEE/MAGCOR MEALS	001-220-648	1	\$169.33
				TR #026824	FRESH MARKET- MOL MAGCOR MEALS	001-220-648	1	\$186.78
				F00618/2	MOL-MISC SUPPLIES FOR SET-UP-REVELL HDW	001-220-648	1	\$300.62
				7545757	HOME DEPOT-MOL ITEMS FOR ROUTE ASSEMBLY	001-220-648	1	\$129.79
				7524489	HOME DEPOT-MOL ITEMS FOR ROUTE ASSEMBLY	001-220-648	1	\$128.35
				6524516	HOME DEPOT-MOL ITEMS FOR ROUTE ASSEMBLY	001-220-648	1	\$288.77
				TR #026961	FRESH MARKET- MOL MAGCOR MEALS	001-220-648	1	\$110.78
				10/21/2023	MCALISTER'S-MOL MAGCOR MEALS	001-220-648	1	\$160.55
				10/22/2023	MCALISTER'S-MOL MAGCOR MEALS	001-220-648	1	\$159.44
				TR #027016	FRESH MARKET-	001-220-648	1	\$103.64



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
					MOL MAGCOR MEALS			
				ORDER #5002974	LITTLE CAESARS-MOL MAGCOR MEALS	001-220-648	1	\$130.17
				ORDER ID: AAAZ4LULACE B	SONNY'S BBQ-MOL MAGCOR MEALS	001-220-648	1	\$271.79
94519	12618	TRUSTMARK VISA/MC - CARLEY KEYES	16862	610179/045213	Yard Of The Month Basket-Oct 2023	001-220-550	1	\$11.25
94522	4935	UNITED RENTALS (N.A.), INC.	16776	225480581-001	MOL-11341840 UTV 4WD-10/04/2023-11/01/2023	001-220-648	1	\$750.00
			16776	225480607-001	MOL-11540840 UTV 4WD-10/04/2023-11/01/2023	001-220-648	1	\$750.00
			16776	225342895-001	MOL-Rental Equipment for Set-Up	001-220-648	1	\$4,866.30
			16776	225348710-001	MOL-Rental Equipment for Set-Up	001-220-648	1	\$2,848.00
			16776	225348798-001	MOL-Rental Equipment for Set-Up	001-220-648	1	\$2,059.00
			16776	226027259-001	MOL-Rental Equipment for Set-Up	001-220-648	2	\$2,695.30
Total For Department				001-220				\$22,690.57
Dept#	001-221							
94474	819	MS MUNICIPAL LIABILITY		0033GL2024-0	LIABILITY COVERAGE 01/01/2024-12/31/2024	001-221-625	1	\$1,382.19



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Total For Department				001-221				\$1,382.19
Dept#	001-340							
94401	4919	BROADBAND VOICE, LLC		98322	AMP AND P&R PHONE-NOV 2023	001-340-605	2	\$158.64
						001-340-605	2	(\$24.39)
94434	860	FLEETCOR TECHNOLOGIES		NP65254569	ACCT #126876- FUEL FOR WEEK 10/09/2023- 10/15/2023	001-340-525	1	\$309.31
				NP65284407	ACCT #126876- FUEL FOR WEEK 10/16/2023- 10/22/2023	001-340-525	1	\$558.98
				NP65306607	ACCT #126876- FUEL FOR WEEK 10/23/2023- 10/29/2023	001-340-525	1	\$403.05
94457	12879	MAGCOR INDUSTRIES		129682	P/R REIMBURSEMENT FOR WORK RELEASE- 10/06/2023	001-340-604	1	\$3,803.94
94474	819	MS MUNICIPAL LIABILITY		0033GL2024-0	LIABILITY COVERAGE 01/01/2024- 12/31/2024	001-340-625	1	\$11,114.98
94524	1292	WARING OIL CO.	16636	284310	Off-Road Diesel- Tank Located On Marquette Rd	001-340-525	1	\$2,373.61
Total For Department				001-340				\$18,698.12

Dept# 001-342

Report run by: ttrebotich



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94398	12360	BLACK FORREST LAWN CARE LLC	15444	1650-A	Old Brandon Cemetery- 10/12/2023-B/A 3/06/23	001-342-604	1	\$1,525.00
			15446	1650-B	School Road Cemetery- 10/12/2023-B/A 3/06/23	001-342-604	1	\$250.00
			15445	1650-C	Highway 468 Cemetery- 10/12/2023-B/A 3/06/23	001-342-604	1	\$1,050.00
			15442	1650-D	Appleridge Cemetery- 10/12/2023-B/A 3/06/23	001-342-604	1	\$250.00
			15442	1659-A	Appleridge Cemetery- 10/26/2023-B/A 03/06/2023	001-342-604	1	\$250.00
			15444	1659-B	Old Brandon Cemetery- 10/26/2023-B/A 03/06/2023	001-342-604	1	\$1,525.00
			15446	1659-C	School Road Cemetery- 10/26/2023-B/A 03/06/2023	001-342-604	1	\$250.00
			15445	1659-D	Highway 468 Cemetery- 10/26/2023-B/A 03/06/2023	001-342-604	1	\$1,050.00
94430	2245	ENTERGY		10018118374	ENTERGY COLLECTIVE BILL- OCT 2023	001-342-630	1	\$82.45
Total For Department				001-342				\$6,232.45



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Dept#		001-350						
94400	12501	BRADY COMPANIES, LLC	16824	8381018	Janitorial Supplies	001-350-510	1	\$94.82
						001-350-510	1	\$193.20
						001-350-510	1	\$130.50
						001-350-510	1	\$3.28
						001-350-510	1	\$30.98
						001-350-510	1	\$90.36
						001-350-510	1	\$11.16
						001-350-510	1	\$18.00
						001-350-510	1	\$145.19
						001-350-510	1	\$182.42
			16886	8421326	Vacuum Cleaner Bags	001-350-729	2	\$30.98
			16886	8412646	CV300 Upright Vacuum	001-350-729	2	\$450.06
94401	4919	BROADBAND VOICE, LLC		98324	CITY HALL AND LIBRARY PHONE- NOV 2023	001-350-605	2	\$337.18
				97836	NEW FAX ATA FOR SC & CREDIT PRICE CHANGE- OCT 2023	001-350-605	2	(\$303.87)
94406	389	CENTERPOINT ENERGY ENTEX		3015580-8 OCT 23	1475 W GOVERNMENT ST- 09/06 TO 10/04/2023	001-350-630	1	\$815.89
94430	2245	ENTERGY		10018118374	ENTERGY COLLECTIVE BILL- OCT 2023	001-350-630	1	\$6,216.44
94433	13383	EXELL/MS BOTTLE WATER-ACCT #023270		387806	WATER-LIBRARY ACCT #023270	001-350-640	1	\$45.79
94461	4566	METRO BUILDING SERVICES, INC		52172-R	WEEKEND ER SERVICE CALL- LIBRARY CHILLER DOWN	001-350-636	1	\$465.75
94474	819	MS MUNICIPAL LIABILITY		0033GL2024-0	LIABILITY	001-350-625	1	\$600.21



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					COVERAGE 01/01/2024- 12/31/2024			
Total For Department				001-350				\$9,558.34
Dept#	001-351							
94390	11103	ARAMARK UNIFORM & CAREER APPAREL GROUP, INC		2780178020	MOPS FOR SENIOR CENTER AND CITY HALL	001-351-510	1	\$42.50
				2780180151	MOPS FOR SENIOR CENTER & CITY HALL	001-351-510	1	\$42.50
				2780182188	MOPS FOR CITY HALL AND SENIOR CENTER	001-351-510	1	\$42.50
94401	4919	BROADBAND VOICE, LLC		97836	NEW FAX ATA FOR SC & CREDIT PRICE CHANGE- OCT 2023	001-351-729	2	\$169.00
94410	831	CLARION LEDGER #1098		CL5281705 OCT 23	CITY HALL AND SENIOR CENTER SUBSCRIPTIONS	001-351-695	1	\$45.00
94474	819	MS MUNICIPAL LIABILITY		0033GL2024-0	LIABILITY COVERAGE 01/01/2024- 12/31/2024	001-351-625	1	\$1,745.01
Total For Department				001-351				\$2,086.51
Fund Total				001				\$627,086.21



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Dept#		004-500						
94385	4592	ACADEMIC TECHNOLOGIES INC	16778	14320	AMP-Outlaw Willie Show	004-500-600	1	\$552.50
94389	10919	AMBIANCE LANDSCAPES, LLC	15747	15542	AMP-Landscape Services-B/A 04/03/2023	004-500-600	1	\$3,056.18
			15747	15557	AMP-Landscape Services-B/A 04/03/2023	004-500-600	1	\$3,056.18
94396	11419	Bell Media, LLC		107135	ONLINE SERVICES: SUPPORT/HOSTING- www.cityhallivms.com	004-500-600	1	\$25.00
94397	1944	BEN NELSON GOLF	16615	01-166216-A	AMP-Show Carts-Outlaw/Willie	004-500-640	1	\$500.00
			16821	01-166216-B	AMP-Artist Cart-Willie	004-500-640	1	\$200.00
94400	12501	BRADY COMPANIES, LLC	16819	8374266	AMP-Janitorial Supplies	004-500-510	1	\$688.74
94401	4919	BROADBAND VOICE, LLC		98322	AMP AND P&R PHONE-NOV 2023	004-500-605	2	\$156.74
						004-500-605	2	(\$20.90)
94403	2254	C SPIRE		0031072390 OCT 23	CELLULAR BILL 09/19/2023-10/18/2023	004-500-605	1	\$53.09
						004-500-605	1	\$53.09
94408	1999	CINTAS CORPORATION NO 210		5180113946	RE-STOCK FIRST AID AT AMP	004-500-550	1	\$442.40
				4171325727	MATS/AMPHITHEATER	004-500-510	1	\$307.28
94421	1913	DAVID JEFcoat PEST CONTROL		27541	QUARTERLY PEST SERVICE-AMP	004-500-600	1	\$205.00



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				28702	EOM PEST SERVICE-AMP	004-500-600	2	\$95.00
94430	2245	ENTERGY		10018118374	ENTERGY COLLECTIVE BILL- OCT 2023	004-500-630	1	\$8,011.67
94431	10035	ENTERPRISE HOLDING, INC		34283160	AMP-VEHICLE RENTALS- OUTLAW/WILLIE	004-500-640	1	\$1,029.50
94434	860	FLEETCOR TECHNOLOGIES		NP65254569	ACCT #126876- FUEL FOR WEEK 10/09/2023- 10/15/2023	004-500-525	1	\$21.50
				NP65284407	ACCT #126876- FUEL FOR WEEK 10/16/2023- 10/22/2023	004-500-525	1	\$25.38
				NP65306607	ACCT #126876- FUEL FOR WEEK 10/23/2023- 10/29/2023	004-500-525	1	\$72.87
94450	2791	JANI KING OF JACKSON	16475	JAC10230465-B	AMP-Outlaw Willie Janitorial	004-500-600	1	\$3,898.44
94455	8051	LORI SCHULER	16470	2315	AMP-Outlaw Willie Show Security	004-500-600	1	\$8,498.39
			16470	2314	AMP-Outlaw Willie Show Event Staff	004-500-600	1	\$5,584.31
			16471	2321	AMP-Admin Fee For Hardy Concert Prep Work	004-500-600	2	\$1,200.00
94457	12879	MAGCOR INDUSTRIES		129682	P/R REIMBURSEMENT FOR WORK RELEASE- 10/06/2023	004-500-604	1	\$2,809.14
94460	10039	Melanie Duncan Thortis		1012	CONCERT PHOTOGRAPHY- WILLIE NELSON	004-500-600	1	\$300.00
94468	13239	MIGHTY FRESH LLC	16789	I5443	AMP PORT-A-	004-500-640	1	\$170.00



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94474	819	MS MUNICIPAL LIABILITY		0033GL2024-0	POTTIES- 10/17/2023- 11/13/2023 LIABILITY COVERAGE 01/01/2024- 12/31/2024	004-500-625	1	\$9,217.65
94476	10017	MSNCOA	16087	2303-C	AMP-Parking Services-OUTLAW FEST	004-500-600	1	\$1,300.00
94484	5042	PROFESSIONAL MAIL SERVICES, INC.		75945	CHL INSERT-OCT 2023 WATER BILLS	004-500-620		\$1,375.32
94493	5874	RED MOUNTAIN ENTERTAINMENT, INC.	16717	11/01/2023	NOV 2023- CONSULTING FEES	004-500-600	1	\$15,000.00
				137-10/12/2023	CATHEAD SPONSORSHIP COMMISSION	004-500-600	1	\$3,000.00
94496	5860	RF OUTDOOR CONSULTING, LLC	16792	10/17/2023-C	AMP-Show Consult/Outlaw & Hardy (Meeting Held)	004-500-600	1	\$1,350.00
						004-500-600	1	\$675.00
94498	12494	SARA IVY		E/7416071	REIMBURSE FUEL FOR RUNNER- WILLIE/OUTLAW FESTIVAL	004-500-525	1	\$23.00
94500	1880	SEFCO ELECTRICAL SUPPLY	16743	3384-1058177	2 New LED Spot Lights-Kiosk #4 Upper Level	004-500-636	1	\$314.28
			16621	3384-1058449	10 LED Handrail Light Drivers (Ballast)	004-500-636	1	\$759.20
94501	13391	SELENA LOVEJOY		TRANS #3412	REIMBURSE FUEL FOR RUNNER- WILLIE/OUTLAW FESTIVAL	004-500-525	1	\$10.00
94509	3699	STAPLES CONTRACT & COMMERCIAL, INC	16820	3549904690	Office Supplies	004-500-500	1	\$16.49
						004-500-500	1	\$27.78



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94518	12065	TRUSTMARK VISA/MC - BUTCH LEE	16764	3549904687 TR #026560	Office Supplies FRESH MARKET- TRUSTEE/MAGCOR MEALS	004-500-500 004-500-550	1 1	\$17.99 \$127.77
94519	12618	TRUSTMARK VISA/MC - CARLEY KEYES	16739	TR #06832	Walmart-Masks, Smores Items-AMP	004-500-550	1	\$26.80
94522	4935	UNITED RENTALS (N.A.), INC.	16653	218879468-008	AMP-Light Tower 11630272- 10/13/2023- 11/10/2023	004-500-640	1	\$616.00
			16653	218045957-012	AMP-Light Towers- 10/19/2023- 10/30/2023	004-500-640	2	\$3,160.61
Total For Department				004-500				\$78,062.48
Fund Total				004				\$78,062.48



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Dept# 100-000								
94409	8046	CITY OF PEARL		10/24/2023	REIMBURSE GARBAGE COLLECTION FEES-OCT 2023	100-000-290	1	\$37.54
				Total For Department	100-000			\$37.54
Dept# 100-220								
94408	1999	CINTAS CORPORATION NO 210		4170067191	UNIFORMS	100-220-535	1	\$9.32
				4170760465	UNIFORMS	100-220-535	1	\$9.32
				4171477759	UNIFORMS	100-220-535	1	\$9.32
				4172194650	UNIFORMS	100-220-535	1	\$9.32
94417	10569	CROSS COUNTRY GROCERY, INC		TRANS #1012192	INMATE MEALS 10/13/2023	100-220-520	1	\$225.62
				TRANS #1013314	INMATE MEALS 10/20/2023	100-220-520	1	\$198.65
				TRANS #1013870	INMATE MEALS 10/24/2023	100-220-520	1	\$174.00
				TRANS #1014422	INMATE MEALS 10/27/2023	100-220-520	1	\$242.73
94434	860	FLEETCOR TECHNOLOGIES		NP65254569	ACCT #126876- FUEL FOR WEEK 10/09/2023- 10/15/2023	100-220-525	1	\$197.28
				NP65284407	ACCT #126876- FUEL FOR WEEK 10/16/2023- 10/22/2023	100-220-525	1	\$210.94
				NP65306607	ACCT #126876- FUEL FOR WEEK 10/23/2023- 10/29/2023	100-220-525	1	\$197.81



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
94474	819	MS MUNICIPAL LIABILITY		0033GL2024-0	LIABILITY COVERAGE 01/01/2024- 12/31/2024	100-220-625	1	\$3,816.17
94475	11299	MSLCP, LLC		434509	INMATE MEALS 10/05/2023	100-220-520	1	\$280.08
				434512	INMATE MEALS 10/26/2023	100-220-520	1	\$290.82
				434511	INMATE MEALS 10/19/2023	100-220-520	1	\$162.92
				434510	INMATE MEALS 10/12/2023	100-220-520	1	\$284.31
94487	2583	RAMEY'S		000810104437	INMATE MEALS 10/16/2023	100-220-520	1	\$267.77
				000810104183	INMATE DRINKS, CUPS, KETCHUP & HOT SAUCE- 10/13/2023	100-220-520	1	\$28.87
				000810104652	INMATE MEALS 10/17/2023	100-220-520	1	\$341.43
				000810104635	INMATE CUPS AND DRINKS-10/18/2023	100-220-520	1	\$24.18
				000810104695	INMATE CUPS, PLATES AND DRINKS-10/19/2023	100-220-520	1	\$26.36
				000810104786	INMATE DRINKS, CUPS & CONDIMENTS- 10/20/2023	100-220-520	1	\$29.27
				000810105020	INMATE MEALS 10/23/2023	100-220-520	1	\$286.18
				000810105113	INMATE CUTLERY, CUPS AND DRINKS- 10/24/2023	100-220-520	1	\$23.36
				000810105181	INMATE DRINKS AND CUPS- 10/25/2023	100-220-520	1	\$24.18



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				000810105266	INMATE PLATES, CUPS, DRESSING & DRINKS-10/26/2023	100-220-520	1	\$38.41
				000810105401	INMATE DRINKS, CUPS & FORKS- 10/27/2023	100-220-520	1	\$26.47
				000810105646	INMATE MEALS 10/30/2023	100-220-520	1	\$270.17
94505	1851	SONIC		CHK 158- 10/18/2023	INMATE MEALS 10/18/2023	100-220-520	1	\$302.39
				CHK 142- 10/25/2023	INMATE MEALS 10/25/2023	100-220-520	1	\$283.72
				CHK 168- 11/01/2023	INMATE MEALS 11/01/2023	100-220-520	2	\$260.02
				Total For Department		100-220		\$8,551.39
				Fund Total		100		\$8,588.93



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Dept#	314-600							
94523	1256	UTILITY CONSTRUCTORS		PAY REQUEST #1	HWY 80 WATERLINE RELOCATION PROJECT/PAY REQ #1/ARPA & MCWI MDEQ GRANT- PROJECT 2023-08	314-600-715	2	\$391,716.65
Total For Department				314-600				\$391,716.65
Fund Total				314				\$391,716.65



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Dept#		400-450						
94471	792	MS DEVELOPMENT AUTHORITY	16723	11/01/2023	DEC 2023-GMS 50717	400-450-892		\$3,314.01
						400-450-851		\$733.06
94472	792	MS DEVELOPMENT AUTHORITY	16722	11/2023	DEC 2023-GMS 50794 CAP LOAN #16-CP-01 LUCKNEY	400-450-892		\$1,855.08
						400-450-851		\$917.91
Total For Department				400-450		\$6,820.06		
Dept#		400-670						
94416	2442	CORE & MAIN, LP	16774	T775216	OCT 2023 MONTHLY SERVICE	400-670-604	1	\$14,687.34
94448	2567	INSURANCE MART		399367	SURETY BOND- QUARNTINA GANDY-11/21/2023- 11/21/2024	400-670-601	1	\$175.00
94474	819	MS MUNICIPAL LIABILITY		0033GL2024-0	LIABILITY COVERAGE 01/01/2024- 12/31/2024	400-670-625	1	\$23,665.86
94482	5042	PROFESSIONAL MAIL SERVICES, INC.	16689	75901	OCT 2023- MONTHLY WATER BILL POSTAGE	400-670-691		\$4,800.00
94483	5042	PROFESSIONAL MAIL SERVICES, INC.	16690	75833	OCT 2023-WATER BILL PROCESSING FEE-B/A 3/2015	400-670-620		\$1,120.85
94485	9654	PROTEL, INC	16773	231000052	ACCT #1364-CALL CENTER SERVICE	400-670-600	1	\$3,544.74
94506	1141	SOUTHERN PINE ELECTRIC		400028410 OCT 23	HEBRON HILL DR METER READING	400-670-630	1	\$33.53



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94509	3699	STAPLES CONTRACT & COMMERCIAL, INC	16767	3549904689	ANTENNA-09/20 TO 10/21/2023 Classification Folders	400-670-500	1	\$176.64
			16767	3549904688	Office Supplies-PW Dept	400-670-500	1	\$190.00
						400-670-500	1	\$272.72
						400-670-500	1	\$16.79
						400-670-500	1	\$14.20
						400-670-500	1	\$14.20
						400-670-500	1	\$8.15
						400-670-500	1	\$36.45
						400-670-500	1	\$18.69
						400-670-500	1	\$91.56
						400-670-500	1	\$90.00
						400-670-500	1	\$193.96
						400-670-500	1	\$10.52
Total For Department				400-670				\$49,161.20
Dept#	400-673							
94386	4693	ADAMS TRIM DESIGNS, INC	16747	I-112513	VIN #3532 2023 Ford Maverick XLT-CITY DECALS	400-673-635	1	\$85.00
94388	12016	ALLIED UNIVERSAL CORPORATION	16815	I2896617	Chlorine 150 Pound Cylinder-Qty: 20	400-673-515	1	\$4,200.00
94401	4919	BROADBAND VOICE, LLC		98321	CITY SHOP PHONE- NOV 2023	400-673-605	2	\$110.35
						400-673-605	2	(\$13.94)
94403	2254	C SPIRE		0031072390 OCT 23	CELLULAR BILL 09/19/2023-10/18/2023	400-673-605	1	\$53.09
						400-673-605	1	\$53.09
								11/03/2023

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						400-673-605	1	\$53.09
						400-673-605	1	\$53.09
						400-673-605	1	\$53.09
						400-673-605	1	\$34.48
						400-673-605	1	\$53.09
						400-673-605	1	\$53.09
						400-673-605	1	\$53.09
						400-673-605	1	\$34.48
						400-673-605	1	\$34.48
						400-673-605	1	\$34.48
						400-673-605	1	\$34.48
						400-673-605	1	\$53.09
						400-673-605	1	\$53.09
						400-673-605	1	\$53.09
						400-673-605	1	\$34.48
						400-673-605	1	\$34.48
						400-673-605	1	\$34.48
						400-673-605	1	\$34.48
						400-673-605	1	\$34.48
						400-673-605	1	\$34.48
						400-673-605	1	\$34.48
						400-673-605	1	\$34.48
						400-673-605	1	\$34.48
94408	1999	CINTAS CORPORATION NO 210		4170067191	UNIFORMS	400-673-535	1	\$9.68
						400-673-535	1	\$9.68
						400-673-535	1	\$9.32
						400-673-535	1	\$8.14
						400-673-535	1	\$9.68
						400-673-535	1	\$11.71
						400-673-535	1	\$13.82
						400-673-535	1	\$10.07
						400-673-535	1	\$12.17
						400-673-535	1	\$12.17

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				4170760465	UNIFORMS	400-673-535	1	\$11.33
						400-673-535	1	\$9.68
						400-673-535	1	\$9.68
						400-673-535	1	\$9.32
						400-673-535	1	\$8.14
						400-673-535	1	\$9.68
						400-673-535	1	\$11.71
						400-673-535	1	\$13.82
						400-673-535	1	\$10.07
						400-673-535	1	\$12.17
						400-673-535	1	\$12.17
						400-673-535	1	\$11.33
				4171477759	UNIFORMS	400-673-535	1	\$9.68
						400-673-535	1	\$9.68
						400-673-535	1	\$9.32
						400-673-535	1	\$8.14
						400-673-535	1	\$9.68
						400-673-535	1	\$11.71
						400-673-535	1	\$13.82
						400-673-535	1	\$10.07
						400-673-535	1	\$12.17
						400-673-535	1	\$12.17
						400-673-535	1	\$11.33
				4172194650	UNIFORMS	400-673-535	1	\$9.68
						400-673-535	1	\$9.68
						400-673-535	1	\$9.32
						400-673-535	1	\$8.14
						400-673-535	1	\$9.68
						400-673-535	1	\$11.71
						400-673-535	1	\$13.82
						400-673-535	1	\$10.07



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94415	274	CONSOLIDATED PIPE & SUPPLY CO., INC.	16685	0436167-000-000	Stock at Shop	400-673-535	1	\$12.17
						400-673-535	1	\$12.17
						400-673-535	1	\$11.33
						400-673-550	1	\$181.50
						400-673-550	1	\$123.00
						400-673-550	1	\$75.00
						400-673-550	1	\$165.00
						400-673-550	1	\$124.50
						400-673-550	1	\$495.00
						400-673-550	1	\$608.00
						400-673-550	1	\$1,350.00
						400-673-550	1	\$3,450.00
			16790	0436379-000-000	Shop Stock-Curb Stops 3/4" MS X Comp Item #132	400-673-550	1	
			16817	0436558-000-000	Stock at Shop	400-673-550	1	\$222.00
			400-673-550	1	\$660.00			
400-673-550	1	\$608.00						
94416	2442	CORE & MAIN, LP	15124	S482198	3/4" IPerl Water Meters & MXUs	400-673-550	1	\$1,300.00
						400-673-550	1	\$1,380.00
						400-673-550	1	\$80.00
						400-673-550	1	\$380.00
						400-673-550	1	\$225.00
94419	2183	D&S SALES	16813	36552	Shop Supplies	400-673-637	1	\$3,189.90
94419	2183	D&S SALES	16784	36528	BUSHHOG WHEEL FORK, 16" DITCH BANK BLADE, & DROP HITCH	400-673-550	1	\$258.00
						400-673-550	1	\$62.80
						400-673-550	1	\$110.00
						400-673-550	1	\$55.80



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			16769	36519	Shop Supplies-Pliers & Screwdrivers	400-673-550	1	\$111.96
						400-673-550	1	\$134.44
			16769	36520	Shop Supplies-Reciprocating Saw Kit, Impact Kit & Wood Wash Brush Handles	400-673-550	1	\$851.46
						400-673-550	1	\$119.94
						400-673-550	1	\$998.00
			16846	36592	Stock at Shop-Blue Marking Flags, Tire Patch Kits & Offset Pipe Wrenches	400-673-550	1	\$99.95
						400-673-550	1	\$125.60
						400-673-550	1	\$312.80
94420	311	DARRELL'S AUTO ELECTRIC	16760	102258	VIN #5852-Replace Universal Joints & Oil Change	400-673-635	1	\$1,150.29
			16766	102259	VIN #5849-Trans Sensor & A/C Blower Motor & Resistor	400-673-635	1	\$1,315.18
94430	2245	ENTERGY		10018118374	ENTERGY COLLECTIVE BILL-OCT 2023	400-673-630	1	\$1,284.41
						400-673-630	1	\$6,432.29
						400-673-630	1	\$1,626.98
						400-673-630	1	\$7,104.34
						400-673-630	1	\$234.05
						400-673-630	1	\$13.22
						400-673-630	1	\$1,066.75
						400-673-630	1	\$5,173.05
						400-673-630	1	\$27.57
						400-673-630	1	\$5,485.38
94432	13384	EXELL/MS BOTTLE WATER-ACCT #018566	387825		WATER-SHOP	400-673-640	1	\$55.74



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94434	860	FLEETCOR TECHNOLOGIES		NP65254569	ACCT #018566 ACCT #126876- FUEL FOR WEEK 10/09/2023- 10/15/2023	400-673-525	1	\$1,006.81
				NP65284407	ACCT #126876- FUEL FOR WEEK 10/16/2023- 10/22/2023	400-673-525	1	\$1,011.48
				NP65306607	ACCT #126876- FUEL FOR WEEK 10/23/2023- 10/29/2023	400-673-525	1	\$904.78
94437	463	FREDERICK'S SALES & SERV.	16816	01-85360	Repairs To Stihl Extendable Pole Pruner	400-673-636	1	\$41.54
			16816	01-85361	Repairs To Stihl Brushcutter w/Loop Handle	400-673-636	1	\$58.75
			16816	01-85362	Repairs To Back Pack Sprayer	400-673-636	1	\$38.55
94440	12957	GLEASON TIRES LLC	16781	10/10/2023-VIN #7988	VIN #7988-Oil Change & Air Filter	400-673-635	1	\$82.93
			16783	10/11/2023-VIN #9887	VIN #9887 Chevy 2500 EX-Oil Change, Air Filter & Wiper Blades	400-673-635	1	\$124.41
			16840	10/26/2023-VIN #0976	VIN #0976-Oil Change & Air Filter	400-673-635	1	\$82.93
94451	3174	JAY BEARDEN CONSTRUCTION INC		PAY REQ #1- FINAL	MAR-LYN DRIVE WATERLINE IMPROVEMENTS	400-673-720	2	\$57,653.40
94456	2975	LYLE MACHINERY CO	16755	P37696	VIN #0259 Trackhoe- Teeth For Bucket	400-673-636	1	\$920.00
						400-673-636	1	\$763.00
94457	12879	MAGCOR INDUSTRIES		129682	P/R REIMBURSEMENT FOR WORK	400-673-604	1	\$6,844.48



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94467	10037	MIDWEST MOTOR SUPPLY CO. INC.	16756	101515515	RELEASE- 10/06/2023 Shop Supplies- Lubricant	400-673-550	1	\$573.60
94474	819	MS MUNICIPAL LIABILITY		0033GL2024-0	LIABILITY COVERAGE 01/01/2024- 12/31/2024	400-673-625	1	\$7,167.29
94477	2377	MURPHY'S LAWN & LANDSCAPE	16249	17712	Yard Restoration-47 Crossgates Dr/WO#48681	400-673-637	1	\$2,798.61
94478	13183	NIXON POWER SERVICES LLC	16801	SVC45981	GENERATOR- Replace Batteries, Oil Pressure Switch & Air Filter	400-673-637	1	\$938.90
94486	1000	PUCKETT MACHINERY COMPANY	16806	WOBH5202555	VIN #5972 Mini Excavator-Replace Final Drive	400-673-636	1	\$449.72
			16809	WOJK5440378	VIN #0358 Backhoe- Repair Hydraulic Leak	400-673-636	1	\$748.83
94489	1015	RANKIN COUNTY COOPERATIVE	16752	288120	Rubber Boots For Michael Perry	400-673-535	1	\$119.99
			16810	288261	Work Boots For Randy Bickley	400-673-535	1	\$216.99
94490	12749	RANKIN COUNTY LIMESTONE LLC	16286	3533	Stock at Shop-610 Slag-B/A 07/03/2023	400-673-550	1	\$4,755.70
94494	1038	REDDY ICE-JACKSON	16692	29-3182967	ICE FOR CITY SHOP CREW	400-673-550	1	\$315.90
94495	1048	REVELL HARDWARE	16785	171368/6	Gas For Welding Machine At City Shop	400-673-550	1	\$71.20
						400-673-550	1	\$331.25
94499	13279	SAYLE OIL COMPANY INC	16814	752574	Stock at Shop- Transmission Fluid	400-673-550	1	\$63.00
94507	4779	SOUTHERN PIPE & SUPPLY CO, INC	16812	8627466-00	Stock at Shop	400-673-550	1	\$175.00
94508	6085	SOUTHERN TIRE MART, LLC	16749	2600160166	VIN #3101 2019 Ford	400-673-540	1	\$137.50

Report run by: ttrebotich



City of Brandon
Check Register by Department for Checks Dated 11/6/2023

Check Run #: 12878

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
					F550-Fix Mud In Tires & Balance			
			16786	2600160353	VIN #4837 VX30-500 Excavator-Two Tires	400-673-540	1	\$528.50
94509	3699	STAPLES CONTRACT & COMMERCIAL, INC	16820	3549904690	Office Supplies	400-673-500	1	\$21.99
			16764	3549904687	Office Supplies	400-673-500	1	\$19.16
						400-673-500	1	\$4.29
						400-673-500	1	\$232.85
						400-673-500	1	\$27.43
						400-673-500	1	\$9.88
						400-673-500	1	\$219.17
			16875	3550905812	Calculator Ribbon & Post-It Sign Here Flags	400-673-500	1	\$14.91
94524	1292	WARING OIL CO.	16772	284312	Diesel For Tank At City Shop	400-673-525	1	\$1,109.47
94526	7932	WW SOLUTIONS		3112	WO#49865-72 WOODBIDGE RD- WATER LEAK AT MAIN	400-673-637	1	\$2,979.95
				3113	WO#50104 MAR- LYN DR WATER MAIN BLOW OUT	400-673-637	1	\$2,350.00
Total For Department				400-673				\$150,591.28

Dept# 400-680

94402	564	BUDDY MARVIN HILLARD		10/12/2023	PUMPED DOWN G'FLD RIDGE LIFT STATION	400-680-604	1	\$625.00
				10/26/2023	WO#50030-ER SEWER BACKUP- GRAY DANIELS/VALERIE	400-680-637	1	\$1,150.00



City of Brandon
Check Register by Department for Checks Dated 11/6/2023

Check Run #: 12878

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
94403	2254	C SPIRE		0031072390 OCT 23	DR CELLULAR BILL 09/19/2023- 10/18/2023	400-680-605	1	\$53.09
94408	1999	CINTAS CORPORATION NO 210		4170067191	UNIFORMS	400-680-605	1	\$34.48
						400-680-535	1	\$7.83
						400-680-535	1	\$11.55
						400-680-535	1	\$9.54
				4170760465	UNIFORMS	400-680-535	1	\$7.83
						400-680-535	1	\$11.55
						400-680-535	1	\$9.54
				4171477759	UNIFORMS	400-680-535	1	\$7.83
						400-680-535	1	\$11.55
						400-680-535	1	\$9.54
				4172194650	UNIFORMS	400-680-535	1	\$7.83
						400-680-535	1	\$11.55
						400-680-535	1	\$9.54
94430	2245	ENTERGY		10018118374	ENTERGY COLLECTIVE BILL- OCT 2023	400-680-630	1	\$67.54
						400-680-630	1	\$11.84
						400-680-630	1	\$48.80
						400-680-630	1	\$37.59
						400-680-630	1	\$23.85
						400-680-630	1	\$12.14
						400-680-630	1	\$30.90
						400-680-630	1	\$1,144.49
						400-680-630	1	\$44.31
						400-680-630	1	\$211.18
						400-680-630	1	\$59.13
						400-680-630	1	\$383.26
						400-680-630	1	\$13.84



City of Brandon
Check Register by Department for Checks Dated 11/6/2023

Check Run #: 12878

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
						400-680-630	1	\$18.10
						400-680-630	1	\$46.94
						400-680-630	1	\$12.28
						400-680-630	1	\$11.84
						400-680-630	1	\$35.27
94434	860	FLEETCOR TECHNOLOGIES		NP65254569	ACCT #126876- FUEL FOR WEEK 10/09/2023- 10/15/2023	400-680-525	1	\$210.88
				NP65284407	ACCT #126876- FUEL FOR WEEK 10/16/2023- 10/22/2023	400-680-525	1	\$370.55
				NP65306607	ACCT #126876- FUEL FOR WEEK 10/23/2023- 10/29/2023	400-680-525	1	\$706.41
94435	4984	FLUID PROCESS & PUMPS	16519	0027348	Connector Plates- Country Meadows LS	400-680-636	1	\$3,000.00
94439	144	GILMORE BROS BUILDING SUPPLY		124874	WO#49812-210 SOUTHAMPTON PL-REPLACE GRINDER PUMP BROKEN PIPE	400-680-636	1	\$20.85
94440	12957	GLEASON TIRES LLC	16677	10/05/2023-VIN #2383	VIN #2383-Oil Change, Air Filter & Wiper Blades	400-680-635	1	\$81.94
			16841	10/24/2023-VIN #2279	VIN #2279-Oil Change & Air Filter	400-680-635	1	\$84.94
			16851	10/18/2023-VIN #2383	VIN #2383-(4) New Tires, Front & Rear Brakes	400-680-540	1	\$701.96
						400-680-635	1	\$354.98
94442	5991	HARVEY SERVICES INC	16847	6474	Stock at Shop- Oxidizer Odor	400-680-550	1	\$864.00
				6475	WO#49984-G'FLD STATION-FILMORE	400-680-636	1	\$944.00



City of Brandon
Check Register by Department for Checks Dated 11/6/2023

Check Run #: 12878

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
				6464	DR LS #36-REPAIR WO#49808-1003 CANTERBURY PL EAST-GRINDER PUMP REPAIR	400-680-636	1	\$585.00
				6478	WO#50061-EAST METRO PKWY LS #6-ER LS NOT WORKING	400-680-636	1	\$585.00
				6477	WO#50063-RIVAGE LS #33-ER LS NOT WORKING	400-680-636	1	\$760.00
				6476	WO#49988-512 TRICKHAMBRIDGE RD-ER SEWER BACKUP	400-680-722	1	\$780.00
94458	2999	MAGNOLIA PUMP & EQUIP INC	16805	3567	Stock at Shop- Grinder Pumps (4)	400-680-722	1	\$4,200.00
94474	819	MS MUNICIPAL LIABILITY		0033GL2024-0	LIABILITY COVERAGE 01/01/2024- 12/31/2024	400-680-625	1	\$31,003.50
94486	1000	PUCKETT MACHINERY COMPANY	16777	WOEN5500448	Appleridge LS Generator Repair- B/A 10/02/2023	400-680-636	1	\$8,279.35
94489	1015	RANKIN COUNTY COOPERATIVE	16751	288205	Work Boots For Jerry Taylor	400-680-535	1	\$174.99
94506	1141	SOUTHERN PINE ELECTRIC		15366001 OCT 23	W GOVERNMENT ST LS-09/05 TO 10/04/2023	400-680-630	1	\$1,430.54
				7351007 OCT 23	ROUSE DR LS- 09/05 TO 10/04/2023	400-680-630	1	\$44.78
				400014296 OCT 23	658 CONTI DR LS- 09/05 TO 10/04/2023	400-680-630	1	\$60.00
				400013703 OCT 23	956 FILMORE DR LS-09/06 TO 10/04/2023	400-680-630	1	\$64.62
				7351020 OCT	252 G'FLD RIDGE	400-680-630	1	\$278.90



City of Brandon
Check Register by Department for Checks Dated 11/6/2023

Check Run #: 12878

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
				23	DR LS-09/05 TO 10/01/2023			
				7351018 OCT 23	109 MORGAN LN LS-09/15 TO 10/17/2023	400-680-630	1	\$54.54
				7351021 OCT 23	HWY 18 SEWER LS- 09/18 TO 10/19/2023	400-680-630	1	\$63.22
				7351013 OCT 23	140 GRANDEUR DR LS IN BACKYARD- 09/19 TO 10/20/2023	400-680-630	1	\$42.00
				7351010 OCT 23	208 DUCLAIR CT LS-09/16 TO 10/18/2023	400-680-630	1	\$52.72
				7351009 OCT 23	136 PROVONCE PARK LS-09/16 TO 10/18/2023	400-680-630	1	\$85.61
94508	6085	SOUTHERN TIRE MART, LLC	16750	2600160153	VIN #0398 Yanmar UTV-New Rear Tires	400-680-540	1	\$497.50
94513	4331	SUNCOAST INFRASTRUCTURE, INC.		S23080-01F	ER SEWER LINE CCTV-KENNEDY FARMS PKWY	400-680-604	2	\$3,405.00
				S23090-01F	ER SEWER LINE CCTV ALONG WOODGATE DR NEAR 139	400-680-604	2	\$10,824.50
94526	7932	WW SOLUTIONS		3111	WO#49697-109 WINDSOR BLVD- SEWER LEAK REPAIR	400-680-637	1	\$2,131.55
Total For Department				400-680				\$76,935.38
Fund Total				400				\$283,507.92



City of Brandon
Check Register by Department for Checks Dated 11/6/2023

Check Run #: 12878

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
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Grand Total

\$1,388,962.19



City of Brandon

Manual Check Batch #: 5448

Fiscal Year 2023 - 2024 1 - Oct

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount	Sequence #
GL Account #	Account Description	Tax	1099	Sales Tax Amount	Liq. Amount	Detail Amount	Detail Description
Check # 2319	Check Date: 10/13/2023						
2574	CITY OF BRANDON		1317231	10/17/2023	10/17/2023	\$0.00	100
004-500-600	PROF SERVICES - OTHER	N				\$0.00	Void Check
			Invoice Total			\$0.00	
			Total for Check # 2319			\$0.00	
Check # 2320	Check Date: 10/13/2023						
8161	Roderick Randall Kwan		1017232	10/13/2023	10/17/2023	\$400.00	100
004-500-600	PROF SERVICES - OTHER	N	NEC			\$0.00	Jumbotron Services - WN
			Invoice Total			\$0.00	
			Total for Check # 2320			\$0.00	
Check # 2321	Check Date: 10/13/2023						
13388	Kimothy Oxley		1017233	10/13/2023	10/17/2023	\$250.00	100
004-500-600	PROF SERVICES - OTHER	N				\$0.00	Camera Crew - WN
			Invoice Total			\$0.00	
			Total for Check # 2321			\$0.00	
Check # 2322	Check Date: 10/13/2023						
13389	Lisa S Oxley		1017234	10/13/2023	10/17/2023	\$250.00	100
004-500-600	PROF SERVICES - OTHER	N				\$0.00	Camera Crew - WN
			Invoice Total			\$0.00	
			Total for Check # 2322			\$0.00	
Check # 2323	Check Date: 10/13/2023						
8065	COLE ENTERTAINMENT SERVICE		1017235	10/13/2023	10/17/2023	\$0.00	100
004-500-600	PROF SERVICES - OTHER	N				\$0.00	Void Check
			Invoice Total			\$0.00	
			Total for Check # 2323			\$0.00	
Check # 2324	Check Date: 10/13/2023						
11920	Bellamy, LLC		1017236	10/13/2023	10/17/2023	\$540.00	100

004-500-600	PROF SERVICES - OTHER	N	NEC			\$0.00	\$540.00	Catering Food purchased for Hardy
				Invoice Total		\$0.00	\$540.00	
				Total for Check # 2324		\$0.00	\$540.00	
Check # 2325	Check Date: 10/13/2023							
13390	Rex V. Roby II		1017237	10/13/2023	10/17/2023	\$250.00		100
004-500-600	PROF SERVICES - OTHER	N				\$0.00	\$250.00	Camera Crew - WN
				Invoice Total		\$0.00	\$250.00	
				Total for Check # 2325		\$0.00	\$250.00	
Check # 2326	Check Date: 10/13/2023							
11521	MORGAN HUDSON BROWNING		1017238	10/13/2023	10/17/2023	\$250.00		100
004-500-600	PROF SERVICES - OTHER	N	NEC			\$0.00	\$250.00	Camera Crew - WN
				Invoice Total		\$0.00	\$250.00	
				Total for Check # 2326		\$0.00	\$250.00	
Check # 2327	Check Date: 10/13/2023							
8065	COLE ENTERTAINMENT SERVICE		1017239	10/13/2023	10/17/2023	\$20,042.81		100
004-500-600	PROF SERVICES - OTHER	N				\$0.00	\$20,042.81	Stagehands - WN
				Invoice Total		\$0.00	\$20,042.81	
				Total for Check # 2327		\$0.00	\$20,042.81	
Check # 2328	Check Date: 10/13/2023							
11920	Bellamy, LLC		10172310	10/13/2023	10/17/2023	\$15,421.00		100
004-500-600	PROF SERVICES - OTHER	N	NEC			\$0.00	\$15,421.00	Catering - WN
				Invoice Total		\$0.00	\$15,421.00	
				Total for Check # 2328		\$0.00	\$15,421.00	
Check # 2329	Check Date: 10/13/2023							
11998	Garrett Healthcare LLC		10172311	10/13/2023	10/17/2023	\$2,592.00		100
004-500-600	PROF SERVICES - OTHER	N				\$0.00	\$2,592.00	COVID Tests - WN
				Invoice Total		\$0.00	\$2,592.00	
				Total for Check # 2329		\$0.00	\$2,592.00	
Check # 2330	Check Date: 10/17/2023							
13387	Outlaw Music Festival, LLC		10172312	10/17/2023	10/17/2023	\$398,422.20		100
004-500-603	ARTIST AGREEMENT	N				\$0.00	\$369,422.20	Settlement for WN
004-500-600	PROF SERVICES - OTHER	N				\$0.00	\$29,000.00	Settlement for WN - Sound & Lights
				Invoice Total		\$0.00	\$398,422.20	
				Total for Check # 2330		\$0.00	\$398,422.20	

Total for fund	004	\$0.00	\$438,418.01
Total for batch	5448	\$0.00	\$438,418.01



City of Brandon

Manual Check Batch #: 5451

Fiscal Year 2023 - 2024 1 - Oct

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount		Sequence #
GL Account #	Account Description	Tax	1099	Sales Tax Amount	Liq. Amount	Detail Amount	Detail Description	
Check # 20065	Check Date: 10/25/2023							
13393	AVENU SLS HOLDINGS, LLC		36412315-231025	10/25/2023	10/25/2023	\$419.00		100
001-092-600	PROF. SERVICES-OTHER	N				\$0.00	\$419.00	UNCLAIMED PROPERTY WEB FORMATTING
Invoice Total						\$0.00	\$419.00	
Total for Check # 20065						\$0.00	\$419.00	
Total for fund			001			\$0.00	\$419.00	
Total for batch			5451			\$0.00	\$419.00	



City of Brandon

Manual Check Batch #: 5452

Fiscal Year 2023 - 2024 1 - Oct

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount		Sequence #
GL Account #	Account Description	Tax	1099	Sales Tax Amount	Liq. Amount	Detail Amount	Detail Description	
Check # 2333	Check Date: 10/19/2023							
9846	Live Nation Worldwide Inc		1026231	10/19/2023	10/26/2023	\$743,843.68		100
004-000-302	TICKET SALES	N			\$0.00	\$632,496.50	Refund for Cancelled Concerts - Hardy & Bush Book Tour	
004-000-305	FACILITIES FEES	N			\$0.00	\$52,540.00	Refund for Cancelled Concerts - Hardy & Bush Book Tour	
004-000-306	TICKET REVENUE SHARING	N			\$0.00	\$72,051.71	Refund for Cancelled Concerts - Hardy & Bush Book Tour	
004-500-690	MISCELLANEOUS EXPENSE	N			\$0.00	(\$13,244.53)	Refund for Cancelled Concerts - Hardy & Bush Book Tour	
Invoice Total					\$0.00	\$743,843.68		
Total for Check # 2333					\$0.00	\$743,843.68		
Check # 2334	Check Date: 10/20/2023							
13343	ALPHA LIT JACKSON, LLC		1026232	10/20/2023	10/26/2023	\$700.00		100
004-500-615	ADVERTISING	N	NEC		\$0.00	\$700.00	Marquee Letters - Lana Del Rey & Willie Nelson	
Invoice Total					\$0.00	\$700.00		
Total for Check # 2334					\$0.00	\$700.00		
Check # 2335	Check Date: 10/25/2023							
5874	RED MOUNTAIN ENTERTAINMENT, INC.		1026233	10/25/2023	10/26/2023	\$3,855.10		100
004-500-600	PROF SERVICES - OTHER	N			\$0.00	\$3,855.10	Music License Fees - Willie Nelson	
Invoice Total					\$0.00	\$3,855.10		
Total for Check # 2335					\$0.00	\$3,855.10		

Total for fund	004	\$0.00	\$748,398.78
Total for batch	5452	\$0.00	\$748,398.78



City of Brandon

Manual Check Batch #: 5453

Fiscal Year 2023 - 2024 1 - Oct

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount		Sequence #
GL Account #	Account Description	Tax	1099	Sales Tax Amount	Liq. Amount	Detail Amount	Detail Description	
Check # 10074	Check Date: 10/26/2023							
839	DEPARTMENT OF REVENUE		10/26/2023	10/26/2023	10/26/2023	\$105,634.64		100
400-000-120	SALES TAX PAYABLE	N				\$0.00	\$2,770.11	SALES TAX
400-000-380	TRANSFERS	N				\$0.00	\$102,864.53	SALES TAX
Invoice Total						\$0.00	\$105,634.64	
Total for Check # 10074						\$0.00	\$105,634.64	
Total for fund			400			\$0.00	\$105,634.64	
Total for batch			5453			\$0.00	\$105,634.64	



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELIA PRYOR
DATE: 11/01/2023
SUBJECT: SURPLUS AND SALE OF 139 BROKEN CONCERT CHAIRS

Permission to declare as surplus 139 broken concert chairs and authorize the sale of the same at govdeals.com finding that they are no longer of use to the city with all proceeds going back to the 2% fund.

ATTACHMENTS:

1. Surplus Chairs-23





MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: PAUL BRANNON, PUBLIC WORKS DIRECTOR
BOARD AGENDA: NOVEMBER 6, 2023
SUBJECT: RENEWAL OF COMMODITY BID
CONCRETE CONSTRUCTION SERVICES

Asking for your consideration to approve the renewal of the Concrete Construction Services commodity bid for FY2024 – November 5, 2023, through September 30, 2024 – with NJ Farms, Inc.

NJ Farms, Inc. submitted an email to the City of Brandon requesting extension of the commodity bid for an additional year.

The original bid for the Concrete Construction Services commodity was approved by the Board on October 5, 2020. The original bid had the option to renew the bid agreement for three additional years after the initial year of service with annual increases in the contract amount limited to the lesser of the CPI or 5%.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

- Copy of the Concrete Construction Services Commodity Bid from 2020
- NJ Farm, Inc. – Request for Renewal

From: [Jerry Murphy](#)
To: [Carly Dearman](#)
Subject: Commodity bid
Date: Wednesday, October 18, 2023 8:56:54 PM

CAUTION: This email originated from outside of the company. Do not click links or open attachments unless you recognize the sender and know the content is safe.

I Jerry Murphy would like to extend my commodity bid from NJ Farms inc for an additional 12months expiring on Sept 30 2024. See attachment of previous bid.

This email message is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure, or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message



✓ APPROVED
10/5/20

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CHARLES SMITH, PUBLIC WORKS DIRECTOR
BOARD AGENDA: OCTOBER 5, 2020
SUBJECT: CONCRETE CONSTRUCTION SERVICES COMMODITY BID

I am asking for your consideration to approve NJ Farms, Inc. as the lowest and/or best bid received for the FY 21 commodity bid for concrete construction services per the attached bid tab.

Bids were received for Concrete Construction Services on 9/18/2020. Upon approval, these bid prices will be in effect from October 6, 2020, thru September 30, 2021.

Thank you for your consideration in this matter. Please let us know if you have any questions.

-
- Bid Tab – Concrete Construction Services – Bid #: 2020-020



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: PAUL BRANNON, PUBLIC WORKS DIRECTOR
BOARD AGENDA: NOVEMBER 6, 2023
SUBJECT: UTILITY ADJUSTMENTS

Asking for your consideration to approve the attached utility adjustment recommendations for approval or denial by the Public Works Department pursuant to the City of Brandon Adjustment Policy.

The Mississippi Attorney General has opined the following regarding bill adjustments.

“Any policy allowing for the adjustment of a water customer’s bill must include a factual determination by the Municipal governing authorities that, because of unforeseen circumstances, the customer did not receive the benefits of the water service thereby warranting a reduction or compromise. Such factual determinations should be reflected in the Municipal minutes.”

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Utility Adjustments Listing

PUBLIC WORKS DEPARTMENT					
ADJUSTMENT APPROVALS FOR 11/06/2023					
UNPOSTED ADJUSTMENTS					
Account Number	Name	Address	Adjustment Description	Amount	
51275000.00 94	Oswald Harpole	417 Julee Circle	Waive late fees	-\$10.02	
40271000.00 90	Zachary Ditrapano	202 Pullman Cove	S/h/b/disconnected on 5/15/2023	-\$148.83	
51272500.00 9	Jack Stuart Jr.	308 Banner Court	Waive late fees	-\$18.18	
61471000.00 95	WPLD Properties LLC	105 Windchase Drive	S/h started reading on 9/1 @100899	-\$17.69	
50971000.00 98	Elden Robinson	450 Overby Street Lot 63	Broken line under house	-\$54.73	
30839000.00 97	Jack B Hart	106 Glenside Drive	Pool Fill	-\$216.07	
40018500.00 97	Real Estate Monopoly LLC	300 Community Way	Outside line break	-\$903.30	
41496000.00 98	Leila Bridges	670 Parker Place	Commode Running	-\$80.11	
10814000.00 95	Anquetette Lewis	174 Lakebend Place	Commode Running	-\$295.46	
40447000.00 96	Tomja Jackson	1305 Pecan Cove	Commode	-\$69.95	
10505000.00 98	Courtyard Center	210 Woodgate Drive	s/h/connected 7/20 bill s/h/b 7/20-8/15	-\$43.45	
61778000.00 91	James Radcliff	5172 Prairie Drive	Broken line in yard	-\$243.71	
61082000.00 98	David Bolian	150 Jewell Drive	Broken line in yard	-\$102.00	
71003900.00 97	William Sykes	453 Edgewood Crossing	Pool Fill	-\$154.80	
40259300.00 98	Michael Keeton	219 Iron Horse Station	Waive late fees	-\$5.01	
20672000.00 96	Angela Cavanaugh	83 Sunline Drive	Broken line in yard	-\$46.17	
41014000.00 95	Alisha Chandler	700 Chambord Drive	Broken line in yard	-\$100.39	
11095000.00 98	Laquinta Steen	322 Wild Cedar Place	Broken line in yard	-\$36.52	
41001500.00 96	Ricardo Barnes	607 Chambord Drive	Waive reconnect fee	-\$42.80	
62007400.00 96	John Chastain	417 Sandstone Place	Broken line in yard outside faucet	-\$85.56	
41618000.00 98	Jimmie Wood	551 Shiloh Road	Broken line in yard	-\$81.61	
10819500.00 87	Thomas Tharp	185 Lakebend Circle	Commode Running	-\$92.66	
50274000.00 98	Veronica Leonard	130 Easthaven Drive	Commode Running	-\$104.13	
51275307.00 78	Morgan Wirt	234 Penny Lane	Commode Running	-\$149.39	
20781000.00 97	Ruthie Trigg	113 Fern Drive	Commode Running	-\$87.54	
10939000.00 97	Sheila Scott	310 Lakebend Drive	Commode Running/Leaking Faucet	-\$131.50	

Adjustments Already Posted					
71000179.00 98	Clark Builders	705 Heartwood Lane	Pmt got posted to this account in error	\$243.72	
71000179.00 97	Willie Mangum	705 Heartwood Lane	Pmt got posted to prev. owner & late fees	-\$293.52	
40225000.00 94	Steve Ciaravino	10 Town West Center	S/h/b Cut off on 6/30/23	-\$91.40	
Denied Adjustments					
50419000.00 96	Clifton Newell	333 Remington Drive	Unexplained Usage	Water went through meter. No billing or meter errors.	
30273000.00 97	Leslie Goff	58 Fern Valley Drive	Commode Running	customer was left numerous door hangers. Leak went on for 2 years	
40716000.00 97	Arthur Fletcher	133 Shelby Circle	Unexplained Usage	Doesn't exceed 50% of avg	
41312000.00 97	Robin Ward	4011 Glenn Wycke Cove	Bathtub faucet leak	water went into sewer	
50066000.00 97	Sandra Cockrell	727 Tripp Drive	Commode Running	water went into sewer	
20558000.00 97	Michael Harris	6 Pebble Hill Drive	Commode Running	Didn't exceed 50% of avg	

20726000.00 98	Scott Simmons	60 Fenceway	Commode Running	water went into sewer
10379000.00 98	Medical Office Bldg	346 Crossgates Blvd	Waive late fees	Late multiple time
20057000.00 98	Michael Lott	110 Fern Valley Road	Commode Running	water went into sewer
Greenfield Water	Valerie Williams	513 Carrington Drive	Commode Running	water went into sewer
61814000.00 88	Kristina Walden	5138 Big Valley Road	Commode Running	water went into sewer
61389000.00 98	John Stewart	3062 Willow Drive	Commode Running	Didn't exceed 50% of avg
Langford Water	Keith Guyton	136 Elizabeth Drive	Unexplained Usage	water went into sewer
Taylorsville Water	Douglas Walters	138A Mary Myles Drive	Charging to much per customer	Charging based on the water usage that Taylorsville Water sent us.
10405000.00 98	Eckerd Drugs	112 Stribling Lane	Commode Running	water went into sewer

30738000.00 98	Barbara Bourne	123 Parkside Drive	Commode Running	water went into sewer
61320000.00 97	Vickie Beck	21 Pinelawn Drive	Commode Running	water went into sewer
20054000.00 98	Thomas Moak	116 Fern Valley Road	Tub Faucet Leaking	water went into sewer
61823000.00 98	Vernon King	5002 Glenridge Drive	Commode Running	water went into sewer
10342000.00 97	Kellie McCaa	2045 S Cobblestone Cove	Commode Running	water went into sewer
30474000.00 98	Jack Lee	502 Treeline Drive	Commode Running	water went into sewer
61154000.00 94	Brandy Williams	1113 Ellington Court	Commode Running	Bill still higher than normal and water went into sewer
73000480.00 96	Adrien Gardner	176 Belle Oak Drive	Commode Running	water went into sewer



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: PAUL BRANNON, PUBLIC WORKS DIRECTOR
BOARD AGENDA: NOVEMBER 6, 2023
SUBJECT: EDGEWOOD SUBDIVISION WATERLINE LOOP PROJECT
PERMISSION TO DEVELOP & ADVERTISE

Asking for your permission to develop & advertise for bid the Edgewood Subdivision Waterline Loop Project.

The Edgewood Subdivision Waterline Loop Project will allow for the existing waterline in Edgewood Subdivision (Meadowcreek Drive) to be looped and connected to the water main in Cannon Ridge Subdivision. Upon completion of this project, it will provide an additional water feed to Edgewood Subdivision and Cannon Ridge Subdivision in the event that water supply is restricted in other areas that provide to these subdivisions.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: PAUL BRANNON, PUBLIC WORKS DIRECTOR
BOARD AGENDA: NOVEMBER 6, 2023
SUBJECT: EDGEWOOD SUBDIVISION WATERLINE LOOP PROJECT
ACCEPTANCE OF PERMANENT WATER UTILITY EASEMENTS

Asking for your consideration to accept the following Permanent Water Utility Easements in relation to the Edgewood Subdivision Waterline Loop Project.

1. Edgewood Homeowners Association – at the end of Meadowcreek Drive, Brandon, MS 39042 (at the detention pond)
2. Elaine T. King – 139 Meadowcreek Drive, Brandon, MS 39042
3. Legacy Central, LLC – 2676 Highway 80 East, Brandon, MS 39042

The Permanent Water Utility Easements are required in order for the City of Brandon to loop the waterline at the end of Meadowcreek Drive (Edgewood Subdivision).

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Permanent Water Utility Easement - Edgewood Homeowners Association
- Permanent Water Utility Easement - Elaine T. King
- Permanent Water Utility Easement - Legacy Central, LLC

Prepared by and Return to:

BAKER LAW FIRM, P.C.
P.O. BOX 947
BRANDON, MS 39042
601-824-7455

INDEX: 2,322.10 sq. ft. +/- SW 1/4 OF SE 1/4 OF SECTION 14, T5N, R3E, CITY OF
BRANDON, RANKIN COUNTY, MISSISSIPPI

CITY OF BRANDON
PERMANENT WATER UTILITY EASEMENT

For and in consideration of the sum of Ten Dollars (\$10.00) cash in hand paid, and other good and valuable considerations, the receipt and sufficiency of which is hereby acknowledged, the undersigned

Edgewood Homeowners Association

Brandon, MS 39042
601-_____
"Grantor"

does hereby give, convey, and warrant to the

City of Brandon, Mississippi
P.O. Box 1539
Brandon, Mississippi 39043
601-825-5021
"Grantee"

a permanent water utility easement and right-of-way with the right to erect, construct, install, lay and thereafter use, operate, inspect, repair, maintain, replace and remove a water line and related underground equipment and/or appurtenances thereunto required, over, across and/or under a certain parcel of real property lying and being situated in Rankin County, Mississippi, a more accurate description of said property being attached hereto and made a part hereof as though fully copied herein in words and figures and marked Exhibit "A" attached hereto and incorporated herein.

This permanent water utility easement and right-of-way is subject to all easements and rights-of-way of record in the office of the Chancery Clerk of Rankin County, Mississippi.

And further, the Grantee shall have the right of ingress and egress upon the lands above described for the purpose of constructing, maintaining and repairing the above described water system utility improvements.

It is further understood and agreed that the consideration above mentioned shall be in full settlement of all claims, grants or rights of action accrued, accruing or to accrue to the Grantor herein.

The Grantee covenants that following construction of said water utility system improvements it will return the surface to as near as original condition as possible.

Grantor, in accordance with the Real Property Acquisition Policies Law, Mississippi Code Annotated §§ 43-37-1 et. sec., ("RAP"), does hereby waive any and all provisions of RAP as it relates to this easement and the conveyance thereof by Grantor to Grantee. Grantor acknowledges and agrees that it has have been informed of its rights under RAP and does hereby knowingly and willingly waive any and all claims and remedies thereunder.

The grant and other provisions herein described shall constitute a covenant running with the land for the benefit of the Grantee, its successors and assigns.

WITNESS THE SIGNATURE of the Grantor on this the 12th day of October, 2023.

Edgewood Homeowners Association

By: SEP. GLOFF
Its: Treasurer/VP

STATE OF MISSISSIPPI
COUNTY OF RANKIN

PERSONALLY appeared before me, the undersigned authority in and for the jurisdiction aforesaid, the within named SAMUEL P. GLOFF, who acknowledged to me that as Treasurer/VP of Edgewood Homeowners Association he/she signed and delivered the above and foregoing instrument of writing on the day and year therein mentioned, after first being authorized so to do.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 12th day of October 2023.



Carly Beth Dearman
NOTARY PUBLIC

**Legal Description
For
15' Water Line Easement – Easement 2
Edgewood, HOA**

A tract or parcel of land, for the purpose of ingress, egress, installation, maintenance and repairs to a proposed water line system, containing **2,322.10 s.f.**, more or less, lying and being situated in the Southwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of Section 14, Township 5 North, Range 3 East, City of Brandon, Rankin County, Mississippi, and being more particularly described by metes and bounds as follows:

Commence at a found $\frac{1}{2}$ inch iron pin marking the Southeast corner of Lot 29, Edgewood Subdivision, Part 1, as recorded in Plat Cabinet E, Slots 35-36 in the Office of Chancery Clerk, Rankin County, Mississippi; run thence

South 00 degrees 03 minutes 39 seconds East along the East line of said Edgewood Subdivision, Part 1 for a distance of 154.45 feet to a found $\frac{1}{2}$ inch iron pin marking the Southeast corner of said Edgewood Subdivision, Part 1; thence

South 87 degrees 02 minutes 43 seconds West along the South line of said Edgewood Subdivision, Part 1 for a distance of 15.02 feet to a set $\frac{1}{2}$ inch iron pin; thence

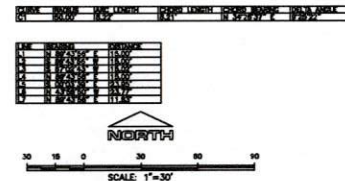
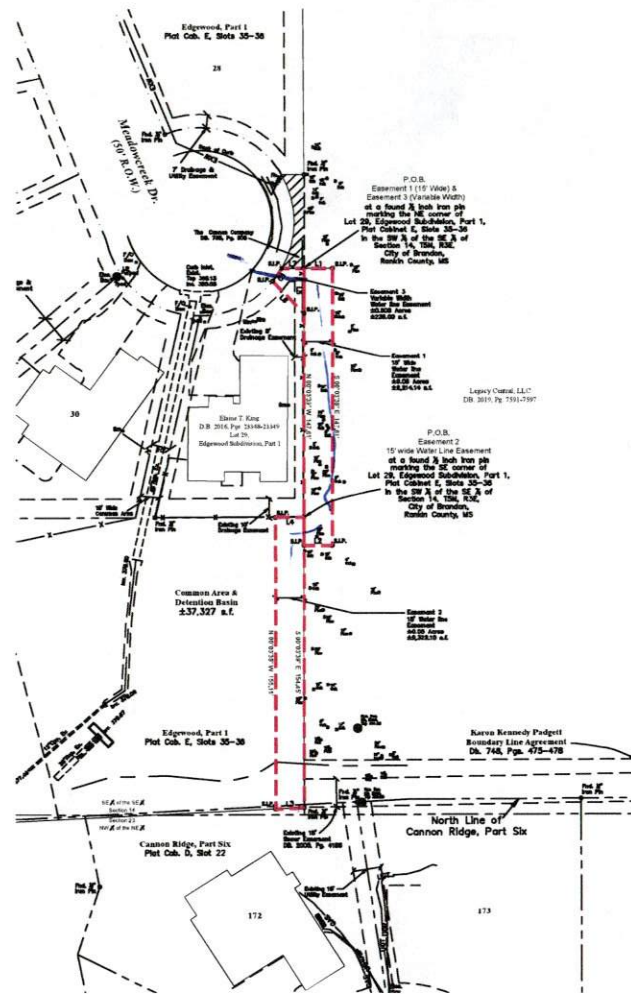
North 00 degrees 03 minutes 39 seconds West for a distance of 155.15 feet to a set $\frac{1}{2}$ inch iron pin marking the South line of said Lot 29, Edgewood Subdivision, Part 1; thence

North 89 degrees 43 minutes 56 seconds East along said South line of Lot 29, Edgewood Subdivision, Part 1 for a distance of 15.00 feet to the **Point of Beginning**.

Prepared by:
Benchmark Engineering and Surveying, LLC
101 Highpointe Court, Suite B
Brandon, MS 39042
(601) 591-1077 Office
(601) 591-0711 Fax
Email: mlove@benchmarkms.net

660 Katherine Drive, Suite 301
Flowood Drive, MS 39232
(601) 627-7780 Office
Email: gbonds@benchmarkms.net

Exhibit "A"



RECORDS NORTH-SOUTH ON GPS OPERATIONS
 ELEVATIONS ARE NAVD83
 DATE OF FIELD SURVEY: 1/14/15
 ONLY SURVEYED LOTS AND UTILITY LOCATIONS PROVIDED BY OTHERS AT THE TIME
 OF THE FIELD SURVEY WERE LOCATED AND ARE SHOWN ON THIS DRAWING. NO
 ASSURANCE IS MADE BY BENCHMARK ENGINEERING & SURVEYING, LLC TO CORRECT
 THE EXISTING SIZE, DEPTH, CONDITION OR LOCATION OF ANY UNDERGROUND
 UTILITIES. FOR MORE INFORMATION REGARDING SUB-SURFACE DATA ON
 UNDERGROUND UTILITIES, THE USER SHALL CONTACT THE RELEVANT PROVIDER(S).
 PLATTING NOTE
 THIS PLATTING IS LOCATED IN PLOTTING DONE X SHOT SHOWN ACCORDING TO PL 1000
 BENCHMARK ENGINEERING & SURVEYING, LLC, LAND SURVEY
 EFFECTIVE DATE: JUNE 1, 2014
 THE EASEMENT PLAT IS AND IS OPENED HEREIN IN FULL. THIS EASEMENT IS NOT
 CONSIDERED CREATED BY ACTUAL OF THE PLAT. A SUFFICIENT NEED TO BE EXERCISED BY
 THE OWNER TO CORRECT THIS RIGHT.
 THIS PROPERTY CAN BE SUBJECT TO REQUISITE UNENCUMBERED OR UNENCUMBERED
 EASEMENTS WHICH MAY BE DISCLOSED BY A TITLE EXAMINATION OF SAID PROPERTY.



BENCHMARK ENGINEERING & SURVEYING, LLC 1411 Highland Court, Suite 100 Madison, WI 53707 Tel: 608.277.7777 Fax: 608.277.7777	
DATE: 9-15-23	UNL. NO: B-10183
DRAWN: MTB	PROJ: B-10183
CHECKED: BHL	CREW: STELL/MULION
PROJECT: PLAT OF SURVEY FOR THE CITY OF BRANDON, WISCONSIN WATER SYSTEM IMPROVEMENTS & EASEMENTS SITUATED IN THE SW 1/4 OF SECTION 14, T5N, R1E, CITY OF BRANDON, BRANSON COUNTY, WISCONSIN	
CLIENT: CITY OF BRANDON PROJECT NUMBER: B-10183	

Prepared by and Return to:

BAKER LAW FIRM, P.C.
P.O. BOX 947
BRANDON, MS 39042
601-824-7455

INDEX: 2,214.14 sq. ft. +/- SW 1/4 OF SE 1/4 OF SECTION 14, T5N, R3E, CITY OF
BRANDON, RANKIN COUNTY, MISSISSIPPI

CITY OF BRANDON
PERMANENT WATER UTILITY EASEMENT

For and in consideration of the sum of Ten Dollars (\$10.00) cash in hand paid, and other good and valuable considerations, the receipt and sufficiency of which is hereby acknowledged, the undersigned

Legacy Central, LLC
2676 Highway 80 East
Brandon, MS 39042
601-594-6318
"Grantor"

does hereby give, convey, and warrant to the

City of Brandon, Mississippi
P.O. Box 1539
Brandon, Mississippi 39043
601-825-5021
"Grantee"

a permanent water utility easement and right-of-way with the right to erect, construct, install, lay and thereafter use, operate, inspect, repair, maintain, replace and remove a water line and related underground equipment and/or appurtenances thereunto required, over, across and/or under a certain parcel of real property lying and being situated in Rankin County, Mississippi, a more accurate description of said property being attached hereto and made a part hereof as though fully copied herein in words and figures and marked Exhibit "A" attached hereto and incorporated herein.

This permanent water utility easement and right-of-way is subject to all easements and rights-of-way of record in the office of the Chancery Clerk of Rankin County, Mississippi.

And further, the Grantee shall have the right of ingress and egress upon the lands above described for the purpose of constructing, maintaining and repairing the above described water system utility improvements.

It is further understood and agreed that the consideration above mentioned shall be in full settlement of all claims, grants or rights of action accrued, accruing or to accrue to the Grantor herein.

The Grantee covenants that following construction of said water utility system improvements it will return the surface to as near as original condition as possible.

Grantor, in accordance with the Real Property Acquisition Policies Law, Mississippi Code Annotated §§ 43-37-1 et. sec., ("RAP"), does hereby waive any and all provisions of RAP as it relates to this easement and the conveyance thereof by Grantor to Grantee. Grantor acknowledges and agrees that it has have been informed of its rights under RAP and does hereby knowingly and willingly waive any and all claims and remedies thereunder.

The grant and other provisions herein described shall constitute a covenant running with the land for the benefit of the Grantee, its successors and assigns.

WITNESS THE SIGNATURE of the Grantor on this the 25th day of October, 2023.

Legacy Central, LLC

By: Dixie Vance

Its: Manager

STATE OF MISSISSIPPI
COUNTY OF Rankin

PERSONALLY appeared before me, the undersigned authority in and for the jurisdiction aforesaid, the within named Dixie Vance, who acknowledged to me that as Manager of Legacy Central, LLC he/she signed and delivered the above and foregoing instrument of writing on the day and year therein mentioned, after first being authorized so to do.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 25th day of October, 2023.

(SEAL)



Carly Beth Dearman
NOTARY PUBLIC

**Legal Description
For
15' Water Line Easement – Easement 1
Legacy Central, LLC**

A tract or parcel of land, for the purpose of ingress, egress, installation, maintenance and repairs to a proposed water line system, containing **2,214.14 s.f.**, more or less, lying and being situated in the Southwest $\frac{1}{4}$ of the Southeast $\frac{1}{4}$ of Section 14, Township 5 North, Range 3 East, City of Brandon, Rankin County, Mississippi, and being more particularly described by metes and bounds as follows:

Commence at a found $\frac{1}{2}$ inch iron pin marking the Northeast corner of Lot 29, Edgewood Subdivision, Part 1, as recorded in Plat Cabinet E, Slots 35-36 in the Office of Chancery Clerk, Rankin County, Mississippi; run thence

North 89 degrees 43 minutes 56 seconds East for a distance of 15.00 feet to a set $\frac{1}{2}$ inch iron pin; thence

South 00 degrees 03 minutes 39 seconds East for a distance of 147.61 feet to a set $\frac{1}{2}$ inch iron pin; thence

South 89 degrees 43 minutes 56 seconds West for a distance of 15.00 feet to a set $\frac{1}{2}$ inch iron pin marking the East line of said Edgewood Subdivision, Part 1; thence

North 00 degrees 03 minutes 39 seconds West along said East line of said Edgewood Subdivision, Part 1 for a distance of 147.61 feet to the **Point of Beginning**.

Prepared by:

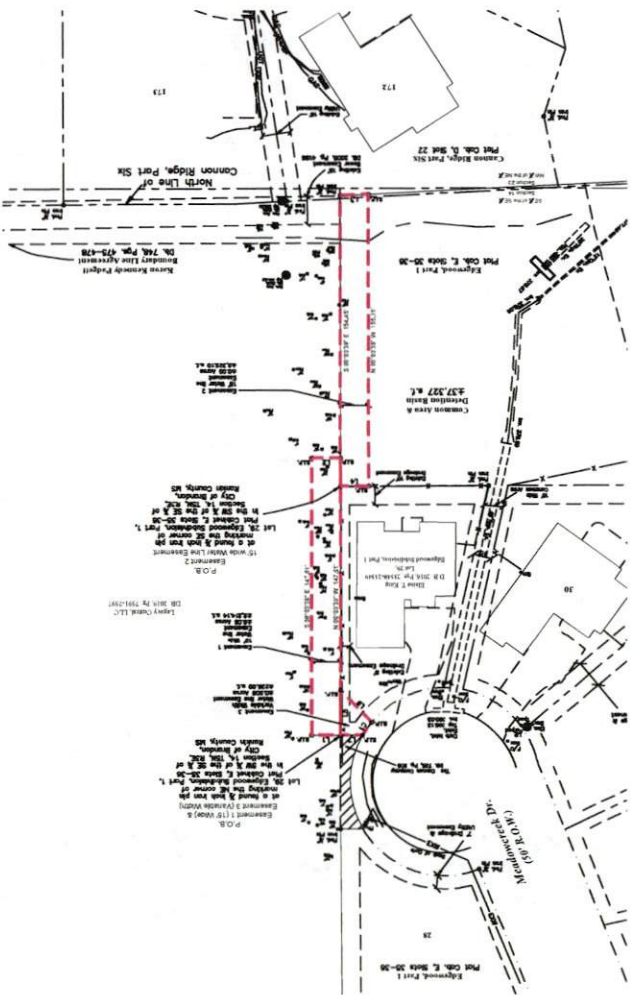
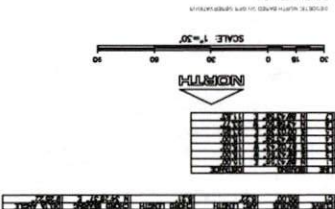
Benchmark Engineering and Surveying, LLC
101 Highpointe Court, Suite B
Brandon, MS 39042
(601) 591-1077 Office
(601) 591-0711 Fax
Email: mlove@benchmarkms.net

660 Katherine Drive, Suite 301
Flowood Drive, MS 39232
(601) 627-7780 Office
Email: gbonds@benchmarkms.net

Exhibit "A"



THE UNIVERSITY OF CHICAGO LIBRARY
1207 EAST 58TH STREET, CHICAGO, ILL. 60637
TEL: (773) 936-3000 FAX: (773) 936-3001
WWW.CHICAGO.LIBRARY.EDU



PROJECT
PLAT OF SURVEY
EDGEWOOD, PART 1 AND THE LEGACY CENTRAL, LLC
WATER SYSTEM IMPROVEMENTS E. SEASANTS
SITUATED IN THE SW 1/4 OF THE SE 1/4 OF SECTION 14, T8N, R4E,
CITY OF BRANDON, RANKIN COUNTY, MISSISSIPPI

DATE: 9-15-23	DWG. NO: B-10163
DRAWN: MTR	PROD: B-10163
CHECKED: MRL	CHRG: STELL/ANDERSON

Prepared by and Return to:

BAKER LAW FIRM, P.C.
P.O. BOX 947
BRANDON, MS 39042
601-824-7455

INDEX: 236 sq. ft. +/- SW 1/4 OF SE 1/4 OF SECTION 14, T5N, R3E, CITY OF
BRANDON, RANKIN COUNTY, MISSISSIPPI

CITY OF BRANDON
PERMANENT WATER UTILITY EASEMENT

For and in consideration of the sum of Ten Dollars (\$10.00) cash in hand paid, and other good and valuable considerations, the receipt and sufficiency of which is hereby acknowledged, the undersigned

Elaine T. King
139 Meadowcreek Dr.
Brandon, MS 39042
601-941-1482
"Grantor"

does hereby give, convey, and warrant to the

City of Brandon, Mississippi
P.O. Box 1539
Brandon, Mississippi 39043
601-825-5021
"Grantee"

a permanent water utility easement and right-of-way with the right to erect, construct, install, lay and thereafter use, operate, inspect, repair, maintain, replace and remove a water line and related underground equipment and/or appurtenances thereunto required, over, across and/or under a certain parcel of real property lying and being situated in Rankin County, Mississippi, a more accurate description of said property being attached hereto and made a part hereof as though fully copied herein in words and figures and marked Exhibit "A" attached hereto and incorporated herein.

This permanent water utility easement and right-of-way is subject to all easements and rights-of-way of record in the office of the Chancery Clerk of Rankin County, Mississippi.

And further, the Grantee shall have the right of ingress and egress upon the lands above described for the purpose of constructing, maintaining and repairing the above described water system utility improvements.

It is further understood and agreed that the consideration above mentioned shall be in full settlement of all claims, grants or rights of action accrued, accruing or to accrue to the Grantor herein.

The Grantee covenants that following construction of said water utility system improvements it will return the surface to as near as original condition as possible.

Grantor, in accordance with the Real Property Acquisition Policies Law, Mississippi Code Annotated §§ 43-37-1 et. sec., ("RAP"), does hereby waive any and all provisions of RAP as it relates to this easement and the conveyance thereof by Grantor to Grantee. Grantor acknowledges and agrees that she has have been informed of her rights under RAP and does hereby knowingly and willingly waive any and all claims and remedies thereunder.

The grant and other provisions herein described shall constitute a covenant running with the land for the benefit of the Grantee, its successors and assigns.

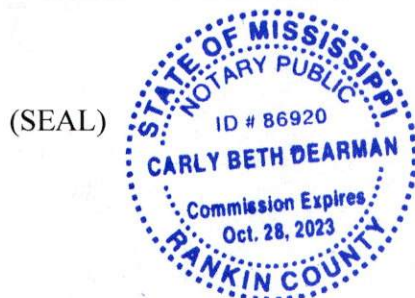
WITNESS THE SIGNATURE of the Grantor on this the 25 day of October, 2023.

Elaine T. King
Elaine T. King

STATE OF MISSISSIPPI
COUNTY OF Rankin

PERSONALLY appeared before me, the undersigned authority in and for the jurisdiction aforesaid, the within named Elaine T. King, who acknowledged to me she signed and delivered the above and foregoing instrument of writing on the day and year therein mentioned, after first being authorized so to do.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 25 day of October, 2023.



Carly Beth Dearman
NOTARY PUBLIC

**Legal Description
For
Variable Width Water Line Easement – Easement 3
Lot 29 of Edgewood Subdivision, Part 1**

A tract or parcel of land, for the purpose of ingress, egress, installation, maintenance and repairs to a proposed water line system, containing **236.00 s.f.**, more or less, lying and being situated in the Southwest ¼ of the Southeast ¼ of Section 14, Township 5 North, Range 3 East, City of Brandon, Rankin County, Mississippi, and being more particularly described by metes and bounds as follows:

Commence at a found ½ inch iron pin marking the Northeast corner of Lot 29, Edgewood Subdivision, Part 1, as recorded in Plat Cabinet E, Slots 35-36 in the Office of Chancery Clerk, Rankin County, Mississippi; run thence

South 00 degrees 03 minutes 39 seconds East along the East line of said Edgewood Subdivision, Part 1 for a distance of 23.95 feet to a set ½ inch iron pin; thence

North 43 degrees 56 minutes 50 seconds West for a distance of 23.77 feet to a set ½ inch iron pin marking the Southerly Right-of-Way of Meadowcreek Drive and the North line of said Lot 29 of said Edgewood Subdivision, Part 1; thence

Northeasterly along said Southerly Right-of-Way of Meadowcreek Drive and said North line of said Lot 29 of said Edgewood Subdivision, Part 1 and the arc of a curve to the left for a distance of 8.22 feet, said curve having a radius of 50.00 feet and a delta angle of 9 degrees 25 minutes 22 seconds, chord bearing and distance North 34 degrees 26 minutes 37 seconds East 8.21 feet to a set ½ inch iron pin marking the Southwest corner of The Cannon Company property as recorded in Deed Book 735, Page 505 in the Office of Chancery Clerk, Rankin County, Mississippi; thence

North 89 degrees 43 minutes 56 seconds East along the South line of said The Cannon Company property for a distance of 11.83 feet to the **Point of Beginning**.

Prepared by:

Benchmark Engineering and Surveying, LLC

101 Highpointe Court, Suite B

Brandon, MS 39042

(601) 591-1077 Office

(601) 591-0711 Fax

Email: mlove@benchmarkms.net

660 Katherine Drive, Suite 301

Flowood Drive, MS 39232

(601) 627-7780 Office

Email: gbonds@benchmarkms.net

Exhibit "A"



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: PAUL BRANNON, PUBLIC WORKS DIRECTOR
BOARD AGENDA: NOVEMBER 6, 2023
SUBJECT: NEAR 201 NORTH STREET
EMERGENCY WATER MAIN & STORM DRAIN PIPE REPAIRS
APPROVAL OF INVOICES

Asking for your consideration to approve the following invoices in regard to the emergency water main and storm drain pipe repairs near 201 North Street in September 2023, and authorize payment of the same.

- Bulldog Construction Company – invoice #5710 - \$6,500.00
- WW Solutions – invoice #3088 - \$3,082.50
- WW Solutions – invoice #3089 - \$18,347.19
- WW Solutions – invoice #3090 - \$1,925.00

On September 3, 2023, an emergency water leak occurred on North Street near the New Courthouse (201 North Street) which caused a drop in water pressure to the area and damage to the street.

The Board declared the repairs at this location an emergency on September 5, 2023. Repairs included water, storm drain, and street repairs.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Bulldog Construction Company – invoice #5710 - \$6,500.00
- WW Solutions – invoice #3088 - \$3,082.50
- WW Solutions – invoice #3089 - \$18,347.19
- WW Solutions – invoice #3090 - \$1,925.00

GL Code & Funding: 001-201-637 - \$6,500.00 – General Fund (Streets)
400-673-637 - \$23,354.69 - WSOM



BULLDOG

CONSTRUCTION COMPANY

P. O. Box 1936
Madison, MS 39130

Invoice

Date	Invoice #
10/11/2023	5710

Bill To:

City of Brandon
1000 Municipal Drive
Brandon, MS 39042

Project	MPC#	Other Job ID#	PO#
23081 - North Street, Brandon			
Description	Quantity	Rate	Amount
Inject Polyurethane Foam Material to seal Pipe Joints - 931/lbs	1	6,500.00	6,500.00
Thank you for your business!		Total	\$6,500.00

Phone: (601) 853-4242

Fax: (601) 853-4202

WW Solutions, Inc.
P.O. Box 244
Florence, MS 39073
601-845-1309
wwsolutions01@gmail.com



INVOICE

BILL TO

City of Brandon
P. O. Box 1539
Brandon, MS 39073

INVOICE # 3088

DATE 09/20/2023

DUE DATE 10/20/2023

TERMS Net 15

ACTIVITY	QTY	RATE	AMOUNT
W/O# 479318 201 North St 10" Water Main Repair			
20 Superintendent	4.50	95.00	427.50
21 Foreman	4.50	70.00	315.00
22 Pipe Layer	4.50	30.00	135.00
22 Pipe Layer	4.50	30.00	135.00
22 Pipe Layer	4.50	30.00	135.00
22 Pipe Layer	4.50	30.00	135.00
22 Pipe Layer	4.50	30.00	135.00
23 Track hoe and Operator	4.50	85.00	382.50
24 Vacuum Excavator	4.50	95.00	427.50
27 Small Incidental Tools	4.50	20.00	90.00
29 3" Pump	4.50	20.00	90.00
26 Flat Bed	4.50	30.00	135.00
25 Pickup	4.50	20.00	90.00

ACTIVITY	QTY	RATE	AMOUNT
25 Pickup	4.50	20.00	90.00
25 Pickup	4.50	20.00	90.00
52 Skid Steer W/ Operator	4.50	60.00	270.00

BALANCE DUE **\$3,082.50**

WW Solutions, Inc.
P.O. Box 244
Florence, MS 39073
601-845-1309
wwsolutions01@gmail.com



INVOICE

BILL TO

City of Brandon
P. O. Box 1539
Brandon, MS 39073

INVOICE # 3089

DATE 09/20/2023

DUE DATE 10/20/2023

TERMS Net 15

ACTIVITY	QTY	RATE	AMOUNT
Continue from invoice #3088			
W/O# 479318			
201 North St			
10" Water Main Repair			
20 Superintendent	10	95.00	950.00
20 Superintendent	10	95.00	950.00
21 Foreman	10	70.00	700.00
22 Pipe Layer	10	30.00	300.00
22 Pipe Layer	10	30.00	300.00
22 Pipe Layer	10	30.00	300.00
22 Pipe Layer	10	30.00	300.00
22 Pipe Layer	10	30.00	300.00
23 Track hoe and Operator	10	85.00	850.00
24 Vacuum Excavator	10	95.00	950.00
25 Pickup	10	20.00	200.00
25 Pickup	10	20.00	200.00
25	10	20.00	200.00

ACTIVITY	QTY	RATE	AMOUNT
Pickup			
25	10	20.00	200.00
Pickup			
26	10	30.00	300.00
Flat Bed			
27	10	20.00	200.00
Small Incidental Tools			
52	10	60.00	600.00
Skid Steer W/ Operator			
02	1	10,547.19	10,547.19
Material and Parts (Stock Inventory)			

BALANCE DUE **\$18,347.19**

WW Solutions, Inc.
P.O. Box 244
Florence, MS 39073
601-845-1309
wwsolutions01@gmail.com



INVOICE

BILL TO

City of Brandon
P. O. Box 1539
Brandon, MS 39073

INVOICE # 3090

DATE 08/24/2023

DUE DATE 09/08/2023

TERMS Net 15

ACTIVITY	QTY	RATE	AMOUNT
20 Superintendent	5.50	95.00	522.50
21 Foreman	5.50	70.00	385.00
22 Pipe Layer	5.50	30.00	165.00
25 Pickup	5.50	20.00	110.00
26 Flat Bed	5.50	30.00	165.00
27 Small Incidental Tools	5.50	20.00	110.00
23 Track hoe and Operator	5.50	85.00	467.50
Continue from Inv 3088,3089 W/O# 479318 201 North St 10" Water Main Repair			

BALANCE DUE

\$1,925.00



☒ APPROVED
9/5/23

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: PAUL BRANNON, PUBLIC WORKS DIRECTOR
BOARD AGENDA: SEPTEMBER 5, 2023
SUBJECT: NEAR 201 NORTH STREET
DECLARE AN EMERGENCY
WATER MAIN & STORM DRAIN PIPE REPAIRS

Asking for your consideration to declare an emergency the 10" water main repair and storm drain pipe repair near 201 North Street due to loss of water pressure and damage to the street.

On September 3, 2023, a water leak occurred on North Street in front of the New Courthouse (201 North Street). This water leak caused a drop in water pressure to the area, as well as damage to the street. The water main break was due to the settlement of the adjacent storm drain pipe, which put pressure on the water main. Due to the extent of the water main, storm drain pipe, & street repairs, this emergency work has continued into September 4 and September 5.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

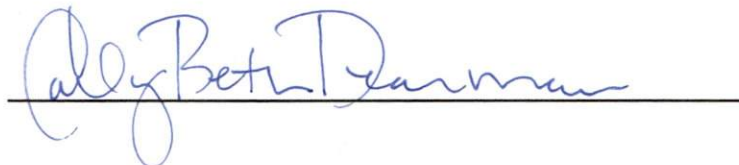
EMERGENCY CERTIFICATION RE: MCA SECTION 31-7-13(k) (1972, as amended)

I, Carly Beth Dearman, the Public Works Operations Coordinator
for the City of Brandon, Mississippi, have determined that an emergency exists as described in
the memo attached hereto, with regard to the purchase of the commodities or repair contracts,
identified as follows:

North Street emergency water main, storm drain, & street repairs. Water main break
on 09/03/2023 that caused low water pressure to the area due to a shift in the adjacent
storm drain pipe. These water and storm drain pipe issues also caused damage to the street.

at the location/address identified in the memo attached hereto, so that the delay incident to
giving opportunity for competitive bidding would be detrimental to the interest of the
governing authority, and I hereby approve the bill presented therefore for such emergency
commodities and/or contract services provided, and I do hereby certify that the purchase of
such commodities was made from _____ (or with
WW Solutions & Bulldog Construction from whom such an emergency repair contract was
made), as reflected in the bill(s)/invoice(s) attached hereto and request payment of the same
accordingly.

So certified, this the 30 day of October, 2023.



Carly Beth Dearman

(Print Name)

Public Works Operations Coordinator

(Title)

(Note: At the board meeting next following the emergency purchase or repair contract,
documentation of the purchase or repair contract, including a description of the commodity
purchased, the price thereof and the nature of the emergency shall be presented to the board
and shall be placed on the minutes of the board of such governing authority.)



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: PAUL BRANNON, PUBLIC WORKS DIRECTOR
BOARD AGENDA: NOVEMBER 6, 2023
SUBJECT: VALERIE DRIVE & GRAY DANIELS BLVD
EMERGENCY SEWER CCTV AND SEWER LINE REPAIR

Asking for your consideration to declare an emergency the sewer CCTV and sewer line repair along Valerie Drive and crossing Gray Daniels Blvd and authorize payment of related invoices.

During the week of October 23, 2023, the City of Brandon received a call from Gray Daniels Ford stating that the sewer manhole next to their business was overflowing and they were having sewer backup. The City of Brandon tried to jet the main line but was unable to get it cleared. The City of Brandon pumped the manhole down until a contractor could respond. On October 26, 2023, Hillard's Septic Tank Service, LLC was able to come to the site and pressure jet the main sewer line to clear a portion of the line. A buildup of sand and other dirt debris was found within the sewer main at this time. However, Hillard's Septic Tank Service, LLC was only able to move their jetter to a certain point in the sewer line due to an obstruction. The City of Brandon nor Hillard's Septic Tank Service, LLC were able to get their sewer cameras or jetters to move through the sewer line due to the debris build up and the line holding sewage.

Suncoast Commodities was contacted by the City of Brandon and was able to come on site to CCTV the sewer line on October 30, 2023, to assist in determining the issue. At this time, Suncoast Commodities confirmed that there is a break in the sewer line underneath the road at the intersection of Gray Daniels Blvd and Valerie Drive. The break in the line is due to a fiber optic cable being bored through the sewer. The City of Brandon contacted Hemphill Construction Company on 10/31/2023 to perform an emergency point repair due to the sewer main break.

This issue constitutes an emergency due to break in the sewer line causing sewer backup, infiltration into the sewer main, and being underneath the road. If not repaired, the sewer line could collapse, sewer could backup into the surrounding businesses and overflow from the manholes, and infiltration could cause damage to the nearby lift station. These issues all pose a safety and health hazard to the general public and the environment.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

EMERGENCY CERTIFICATION RE: MCA SECTION 31-7-13(k) (1972, as amended)

I, Carly Beth Dearman, the Public Works Operations Coordinator
for the City of Brandon, Mississippi, have determined that an emergency exists as described in
the memo attached hereto, with regard to the purchase of the commodities or repair contracts,
identified as follows:

Emergency sewer CCTV & sewer line repair due to a collapse in the sewer line at the

intersection of Valerie Drive & Gray Daniels Blvd cause by a fiber cable bore.

at the location/address identified in the memo attached hereto, so that the delay incident to
giving opportunity for competitive bidding would be detrimental to the interest of the
governing authority, and I hereby approve the bill presented therefore for such emergency
commodities and/or contract services provided, and I do hereby certify that the purchase of
such commodities was made from _____ (or with
Suncoast, Hemphill, & Hillard's from whom such an emergency repair contract was
made), as reflected in the bill(s)/invoice(s) attached hereto and request payment of the same
accordingly.

So certified, this the 30 day of October, 2023.



Carly Beth Dearman

(Print Name)

Public Works Operations Coordinator

(Title)

(Note: At the board meeting next following the emergency purchase or repair contract,
documentation of the purchase or repair contract, including a description of the commodity
purchased, the price thereof and the nature of the emergency shall be presented to the board
and shall be placed on the minutes of the board of such governing authority.)

11/13
8:30-9:00

INVOICE

REMIT TO:

MARVIN HILLARD

P. O. BOX 54322

PEARL, MS 39288-4322

(601) 939-6666

IF NO ANSWER CALL (601) 941-8021

OR (601) 953-1627

DATE 10/26/2023



1 in the # 2 Business

City of Brandon

Job: Gray Daniels Blvd / Valerie Dr.

Jimmy Bishop

work order

SEPTIC TANK CLEANED	<u>#50030</u>
GREASE TRAP CLEANED	<u>Emergency</u>
SEWER PLANTS	<u>due to sewer</u>
SEWER LIFT STATION	<u>backup</u>
WATER JET SERVICE	<u>400-680-637</u>
✓ VACUUM TRUCK SERVICE <u>5hr</u>	<u>\$1050⁰⁰</u>
✓ DISPOSAL	<u>\$100⁰⁰</u>
<u>Pearman</u>	
<u>10/30/23</u>	
PAY BY INVOICE / NO STATEMENT SENT	TOTAL <u>\$1150⁰⁰</u>

X

HILLARD'S SEPTIC TANK SERVICE LLC
A DIVISION OF A-ONE



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: PAUL BRANNON, PUBLIC WORKS DIRECTOR
BOARD AGENDA: NOVEMBER 6, 2023
SUBJECT: MAR-LYN DRIVE WATERLINE IMPROVEMENTS PROJECT
PAY REQUEST 1 (FINAL) & FINAL CHANGE ORDER SUMMARY

Asking for your consideration to approve Pay Request 1 (FINAL) (including the Final Change Order Summary) in the amount of \$57,653.40 from Jay Bearden Construction, Inc. for the Mar-Lyn Drive Waterline Improvements Project and authorize payment of same.

The Final Summary Change Order is \$1,848.60 less than the original bid amount.

The Board awarded the bid for the Mar-Lyn Drive Waterline Improvements Project on August 7, 2023. This project allowed for the abandonment of the existing 8" waterline that ran through the new Kia Development property and installation of a new waterline on the North property line of the new Kia development (in between Kia and Fresenius Dialysis).

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Benchmark Recommendation Letter
- Jay Bearden Construction - Pay Request 1 & Final Summary Change Order

GL Code: 400-673-720

Funding: WSOM

November 1, 2023

Mr. Paul Brannon
Public Works Director
City of Brandon
1000 Municipal Dr.
Brandon, MS 39042

RE: City of Brandon
Mar Lyn Drive Waterline Improvement Project
B-10125
Pay Request #1(FINAL)/Final Summary Change

Order

Dear Mr. Brannon:

Please find included in this packet all documentation and paperwork necessary for approval of Pay Request # 1 (FINAL) for construction services for the Mar Lyn Drive Waterline Improvements Project for Jay Bearden Construction, Inc. in the amount of \$57,653.40 and the Final Summary Change Order in the amount of -\$1,848.60.

We have reviewed this pay request and final summary change order and recommend this be submitted to the Board for their approval. Should you have any questions or need additional information, please do not hesitate to contact our office at 601-591-1077.

Sincerely,



Matthew Miller, P.E., P.L.S.
Benchmark Engineering & Surveying, LLC

cc: File: B-10125

PERIODIC ESTIMATE FOR PARTIAL PAYMENT							
NAME OF PROJECT Mar Lyn Drive Water Line Improvements		PERIODIC ESTIMATE NUMBER 1 One (FINAL)					
LOCATION OF PROJECT Brandon, MS		ESTIMATE PERIOD 9/5/2023 to 9/30/2023					
NAME AND ADDRESS OF OWNER City of Brandon 1000 Municipal Drive Brandon, MS 39042		NAME AND ADDRESS OF CONTRACTOR Jay Bearden Construction, Inc. P.O. Box 180428 Richland, MS 39218					
SCHEDULE OF CONTRACT CHANGE ORDERS List every change order issued to date of this request even if no work has been done under on or more such orders.							
CONTRACT CHANGE ORDER				ADDITIONS TO CONTRACT PRICE AS SHOWN ON CHANGE ORDER		DEDUCTIONS FROM CONTRACT PRICE AS SHOWN ON CHANGE ORDER	
NO (1)	DATE (2)			DESCRIPTION (3)	(4)	(5)	
TOTALS			\$0.00	\$0.00			
ANALYSIS OF ADJUSTED CONTRACT AMOUNT TO DATE							
(a) ORIGINAL CONTRACT AMOUNT.....			\$	59,502.00			
(b) PLUS: ADDITIONS SCHEDULED IN COLUMN 4 ABOVE.....			\$	0.00			
(c) LESS: DEDUCTIONS SCHEDULED IN COLUMN 5 ABOVE.....			\$	0.00			
(d) ADJUSTED CONTRACT AMOUNT TO DATE.....			\$	59,502.00			
ANALYSIS OF WORK PERFORMED TO DATE							
(a) COST OF ORIGINAL CONTRACT WORK PERFORMED TO DATE.....			\$	57,653.40			
(b) EXTRA WORK PERFORMED TO DATE BY CHANGE ORDER.....			\$	0.00			
(c) TOTAL COST OF WORK PERFORMED TO DATE.....			\$	57,653.40			
(d) ADD: MATERIALS STORED AT CLOSE OF PERIOD.....			\$	0.00			
(e) SUBTOTAL OF (c) and (d).....			\$	57,653.40			
(f) LESS: RETAINAGE (5%).....			\$	0.00			
(g) SUBTOTAL OF (e) and (f).....			\$	57,653.40			
(h) LESS: AMOUNT OF PREVIOUS ESTIMATES.....			\$	0.00			
(i) AMOUNT DUE THIS ESTIMATE.....			\$	57,653.40			
CERTIFICATE OF CONTRACTOR				RECOMMENDATION OF ENGINEER			
According to the best of my knowledge and belief, I certify that all items and amounts shown in this Periodic Estimate for Partial Payment are correct; that all work has been performed and/or duly authorized deviations, substitutions, alterations and/or additions; that the foregoing is a true and correct statement of the Contract account up to and including the last day of the period covered by the Periodic Estimate; and that no part of the "Amount Due This Estimate" has been received.				This Periodic Estimate for Partial Payment covers all pay item work performed by the Contractor through the estimate period stated hereon. The undersigned recommends payment of the amount on line (i) above subject to the provisions of the Contract Documents covering the repair or replacement of all defective work, if any, that may be discovered prior to final payment or expiration of the general guaranty period.			
By: <u>JAY BEARDEN CONSTRUCTION, INC.</u> (Contractor) 				By: <u>Benchmark Engineering & Surveying, LLC</u> (Engineer) 			
Title: Vice President				Title: Engineer			
Date: 26-Oct-23				Date: 11-1-23			

COST BREAKDOWN											
CONTRACTOR: Jay Bearden Construction, Inc. PROJECT: Water Line Upgrades APPLICATION NO: 1 PERIOD: 09/05/23 TO 9/30/2023 CONTRACT BEGINNING DATE: 09/05/23 CONTRACT ENDING DATE: 10/20/23 Contract Days 45											
ITEM NO	DESCRIPTION OF WORK	QTY	UNIT	CONTRACT UNIT COST	TOTAL COST	PREVIOUS APPLICATION QTY	TOTAL COST	COMPLETED THIS MONTH QTY	TOTAL COST	COMPLETED TO DATE QTY	TOTAL COST
Water Pipe Items											
1	Mobilization	1	LS	\$3,000.00	\$3,000.00	0	0.00	1	3,000.00	1	3,000.00
2	Temp Erosion Control & Maintenance	1	LS	\$8,400.00	\$8,400.00	0	0.00	1	8,400.00	1	8,400.00
3	Connection to existing water line & cold tap	2	EA	\$3,378.00	\$6,756.00	0	0.00	2	6,756.00	2	6,756.00
4	8" Gate Valve	2	EA	\$2,430.00	\$4,860.00	0	0.00	2	4,860.00	2	4,860.00
5	8" C-900 Water Main	460	LF	\$39.60	\$18,216.00	0	0.00	420	16,632.00	420	16,632.00
6	Ductile Iron Fittings	690	LB	\$19.80	\$13,662.00	0	0.00	673	13,325.40	673	13,325.40
7	Install Flowable Fill into existing 8" water line	4.20	CY	\$240.00	\$1,008.00	0	0.00	4.50	1,080.00	4.50	1,080.00
8	Capping of existing 8" water line	2	EA	\$1,200.00	\$2,400.00	0	0.00	2	2,400.00	2	2,400.00
9	Permanent Seed and Mulch	1	LS	\$1,200.00	\$1,200.00	0	0.00	1	1,200.00	1	1,200.00
Total Base Bid					\$59,502.00		0.00		57,653.40		57,653.40



BENCHMARK
ENGINEERING & SURVEYING, LLC

CIVIL • STRUCTURAL • PLANNING • SURVEYING • UAV MAPPING
www.benchmarkms.net

OWNER: CITY OF BRANDON

CONTRACTOR: Jay Bearden Construction Inc.

Date: 10/26/2023

CHANGE ORDER NUMBER: FINAL SUMMARY CHANGE ORDER

PROJECT NAME: MAR LYN DRIVE WATERLINE IMPROVEMENTS PROJECT

ITEM #	ITEM DESCRIPTION	DESCRIPTION OF CHANGES	UNIT	PLAN QUANTITY	FINAL QUANTITY	DIFFERENCE	UNIT COST	TOTAL CONTRACT COST CHANGE
1	MOBILIZATION	N/A	LS	1	1	-	\$ 3,000.00	\$ -
2	TEMP EROSION CONTROL INSTALLATION & MAINTENANCE	N/A	LS	1	1	-	\$ 8,400.00	\$ -
3	CONNECTION TO EXISTING WATER LINE, COLD TAP	N/A	EA	2	2.00	-	\$ 3,378.00	\$ -
4	8" GATE VALVE	N/A	EA	2	2.00	-	\$ 2,430.00	\$ -
5	8" C-900 WATER MAIN	Location of existing pipe different than anticipated, changed length required	LF	460	420.00	(40.00)	\$ 39.60	\$ (1,584.00)
6	DUCTILE IRON FITTINGS	Actual number less than anticipated amount	LB	690	673.00	(17.00)	\$ 19.80	\$ (336.60)
7	INSTALL FLOWABLE FILL EXISTING 8" WATERLINE	Actual number slightly greater than anticipated amount	CY	4	4.5	0.30	\$ 240.00	\$ 72.00
8	CAPPING OF EXISTING 8" WATER LINE	N/A	EA	2	2.00	-	\$ 1,200.00	\$ -
9	PERMANENT SEED AND MULCH	N/A	LS	1	1.00	-	\$ 1,200.00	\$ -
ORIGINAL CONTRACT AMOUNT								\$ 59,502.00
CONTRACT CHANGE DUE TO FINAL SUMMARY CHANGE ORDER								\$ (1,848.60)
FINAL REVISED CONTRACT AMOUNT								\$ 57,653.40
ORIGINAL CONTRACT COMPLETION DATE								20-Oct-23

Brandon | 601.591.1077
Flowood | 601.627.7780
Madison | 769.289.0031
Est. 2004



BENCHMARK
ENGINEERING & SURVEYING, LLC

CIVIL • STRUCTURAL • PLANNING • SURVEYING • UAV MAPPING
www.benchmarkms.net

ACTUAL CONTRACT SUBSTANTIAL COMPLETION DATE (NO EXTRA TIME NEEDED FOR SUBSTANTIAL COMPLETION OF WORK)	
	18-Oct-23

THIS CONTRACT CHANGE ORDER SHALL BECOME AN AMENDMENT TO THE CONTRACT AND ALL PROVISIONS OF THE CONTRACT WILL APPLY.

RECOMMENDED BY:

10-26-23

ENGINEER (Signature)

DATE

ACCEPTED BY:

CONTRACTOR (Signature)

10-26-23

DATE

APPROVED BY:

OWNER (Signature)

DATE

Brandon | 601.591.1077
Flowood | 601.627.7780
Madison | 769.289.0031
Est. 2004

AIA® Document G706A™ – 1994

Contractor's Affidavit of Release of Liens

OWNER	☐
ARCHITECT	☐
CONTRACTOR	☐
SURETY	☐
OTHER	☐

PROJECT: Marlyn Drive Water Line
Improvements

ARCHITECT'S PROJECT NUMBER:

TO OWNER: City of Brandon
1000 Municipal Drive
Brandon, MS 39042

CONTRACT FOR:
CONTRACT DATED: 8/23/23

STATE OF: Mississippi
COUNTY OF: Rankin

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

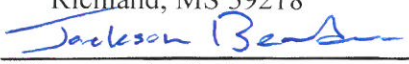
EXCEPTIONS:

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: Jay Bearden Construction, Inc.
P O Box 180428
Richland, MS 39218

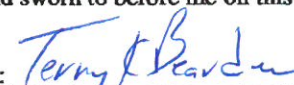
BY:


(Signature of authorized
representative)

Jackson Bearden, Treasurer
(Printed name and title)

Subscribed and sworn to before me on this date: 10/31/23

Notary Public:


My Commission Expires: 11/27/2025



®AIA Document G706" – 1994

Contractor's Affidavit of Payment of Debts and Claims

PROJECT: Marlyn Drive Water Line Improvements	ARCHITECT'S PROJECT NUMBER:	OWNER: ☐
		ARCHITECT: ☐
TO OWNER: City of Brandon 1000 Municipal Drive Brandon, MS 39042	CONTRACT FOR: CONTRACT DATED: 8/23/23	CONTRACTOR: ☐
		SURETY: ☐
		OTHER: ☐

STATE OF: Mississippi

COUNTY OF: Rankin

The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered.

EXCEPTIONS:

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707, Consent of Surety, may be used for this purpose.

Indicate Attachment ☐ Yes ☐ No

The following supporting documents should be attached hereto if required by the Owner:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.
3. Contractor's Affidavit of Release of Liens (AIA Document G706A).

CONTRACTOR: Jay Bearden Construction, Inc.

P O Box 180428

Richland, MS 39218

BY:

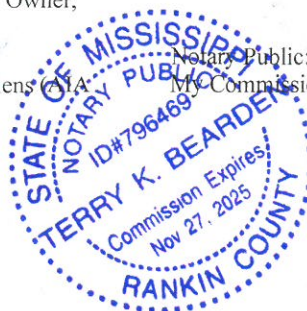


(Signature of authorized representative)

Jackson Bearden, Office Manager

(Printed name and title)

Subscribed and sworn to before me on this date: 10/31/23



Notary Public:

My Commission Expires: 11/27/2025

CONSENT OF SURETY TO FINAL PAYMENT

AIA Document G707

Bond No. 107694498

OWNER	☐
ARCHITECT	☐
CONTRACTOR	☐
SURETY	☐
OTHER	☐

TO OWNER: City of Brandon
(Name and Address) 1000 Municipal Dr
Brandon, MS 39042

ARCHITECT'S PROJECT NO:

CONTRACT FOR: Mar Lyn Drive Water Line
Improvements

CONTRACT DATED:

PROJECT: Mar Lyn Drive Water Line Improvements
(Name and Address)

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

Travelers Casualty and Surety Company of America
One Tower Square
Hartford, CT 06183

, SURETY,

on bond of
(Insert name and address of Contractor)

Jay Bearden Construction, Inc
P O Box 180428
Richland, MS 39218

, CONTRACTOR,

hereby approves final payment to the Contractor and agrees that final payment to the Contractor shall not relieve the Surety of
any of its obligations to
(Insert name and address of Owner)

City of Brandon
1000 Municipal Dr
Brandon, MS 39042

, OWNER,

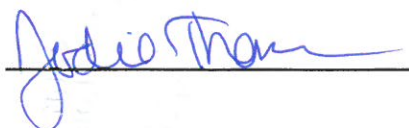
as set forth in the said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: October 26, 2023
(Insert in writing the month followed by the numeric date and year.)

Travelers Casualty and Surety Company of America

(Surety)


(Signature of Authorized Representative)

Attest: 
(Seal):

Sherrill A. Kelley, Attorney-in-Fact
(Title)





**Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company**

POWER OF ATTORNEY

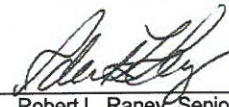
KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **SHERRILL A KELLEY** of **RIDGELAND**, **Mississippi**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April**, **2021**.



State of Connecticut

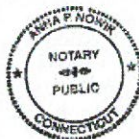
City of Hartford ss.

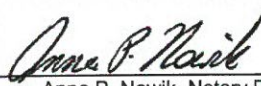
By: 
Robert L. Raney, Senior Vice President

On this the **21st** day of **April**, **2021**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June**, **2026**




Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

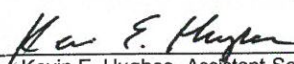
FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **26th** day of **October**, **2023**.




Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.**



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: PAUL BRANNON, PUBLIC WORKS DIRECTOR
BOARD AGENDA: NOVEMBER 6, 2023
SUBJECT: 2023 OVERLAY PROJECT
PAY REQUEST 3 (FINAL) & FINAL SUMMARY CHANGE ORDER

Asking for your consideration to approve Pay Request 3 (Final) (including the Final Summary Change Order) in the amount of \$99,678.22 from Adcamp, Inc. for the 2023 Overlay Project and authorize payment of the same.

The Final Summary Change Order is \$4,448.03 less than the original bid contract amount.

On April 3, 2023, the Board awarded the bid for the 2023 Overlay Project to Adcamp, Inc. as the best and lowest bid received. This project has included the overlay of various streets and parking lots throughout the City of Brandon.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Benchmark Engineering Recommendation Letter
- 2023 Overlay Project Pay Request 3 (Final) & Final Summary Change Order

GL Code: 001-201-726

Funding: General Fund (Streets) & 2%

November 1, 2023

Mr. Paul Brannon
Public Works Director
City of Brandon
1000 Municipal Dr.
Brandon, MS 39042

RE: City of Brandon
2023 Street Overlay and Paving Improvements Project
B-10007
Pay Request #3(FINAL)/Final Summary Change Order

Dear Mr. Brannon:

Please find included in this packet all documentation and paperwork necessary for approval of Pay Request # 3 (FINAL) for construction services for the City of Brandon 2023 Street Overlay and Paving Improvements Project for Adcamp Inc. in the amount of \$99,678.22 and the Final Summary Change Order in the amount of -\$4,448.03.

We have reviewed this pay request and final summary change order and recommend this be submitted to the Board for their approval. Should you have any questions or need additional information, please do not hesitate to contact our office at 601-591-1077.

Sincerely,



Matthew Miller, P.E., P.L.S.
Benchmark Engineering & Surveying, LLC

cc: File: B-10007

		Client:	City of Brandon
		Project:	2023 Street Improvements Project
Contractor:	Adcamp, Inc. P. O. Box 54246 Jackson, MS 39288		
Estimate:	Final	For Period:	10/17/2023

Analysis of Adjusted Contract to Date:

(A) Original Contract Amount	\$	1,706,666.50
(B) Plus Additions	\$	
(C) Deductions	\$	(2,328.83)
(D) Adjusted Contract Amount	\$	1,704,337.67

Analysis of Work Performed to Date:

(A) Cost of Original Contract Work Performed to Date	\$	1,702,218.47
(B) Extra Work Performed to Date	\$	
(C) Total Cost of Work Performed to Date	\$	1,702,218.47
(D) Add: Materials Stored at Close of this Period	\$	-
(E) Subtotal of (C) and (D)	\$	1,702,218.47
(F) Less Amount Retained (5%)	\$	-
(G) Less Penalty	\$	-
(H) Subtotal of (E) and (F)	\$	1,702,218.47
(I) Less Amount of Previous Billings	\$	1,602,540.25
(J) Balance of this Payment	\$	99,678.22

Certification of Contractor:

According to the best of my knowledge and belief, I certify that all items and amounts shown on the face of the PERIODIC ESTIMATE FOR PARTIAL PAYMENT are correct; that all work has been performed and/or material supplied in full accordance with the requirements of the referenced contract, and/or duly authorized deviations, substitutions, alterations, and/or additions; that the foregoing is a true and correct statement of the contract amount up to and including the last day of the period covered by this PERIODIC ESTIMATE; that no part of the "BALANCE DUE THIS PAYMENT" has been received, and that the undersigned and his subcontractor have (Check applicable line)

 X Complied with all labor provisions of said contract

 Complied with all labor provisions of said contract except in those instances where an honest dispute exists with respect to said labor provisions (if checked, describe briefly nature of dispute.)

Adcamp, Inc.
(Contractor)

Date: 10/17/2023

BY:



Signature of Authorized Representative

Title:

Jason H. Brewer, VP of Operations

Certification of Architect or Engineer:

I certify that I have checked and verified the above foregoing PERIODIC ESTIMATE FOR PARTIAL PAYMENT, that to the best of my knowledge and belief it is a true and correct statement of work performed and/or materials supplied by the contractor; that all work and/or material included in this PERIODIC ESTIMATE has been periodically monitored by me and/or by my duly authorized representative or assistants and that it has been performed and/or supplied in substantial accordance with requirements of the referenced contract; and the partial payment claimed and requested by the contractor is correctly computed on the basis of work performed and/or material supplied to date.

SIGNED:



(Engineer)

Date: 11-1-23

Request for Payment #Final					Client: City of Brandon				
					Project: 2023 Street Improvements Project				
Contractor: Adcamp, Inc. P. O. Box 54246 Jackson, MS 39288					Adcamp, Inc. P. O. Box 54246 Jackson, MS 39288				
For Period:					10/17/2023				
			Contract		Current Period		Completed to Date		
Item #	Description of Work	Unit	Quantity	Unit Price	Total	Quantity	Total Amount	Quantity	Total Amount
City of Brandon, MS 2023 Street Improvement Project									
Base Bid:									
1	Mobilization	LS	1.00	\$ 30,000.00	\$ 30,000.00		\$ -	1.00	\$ 30,000.00
2	Maintenance of Traffic	LS	1.00	\$ 10,000.00	\$ 10,000.00	0.04	\$ 400.00	1.00	\$ 10,000.00
3	Removal of Asphalt, All Depths	SY	250.00	\$ 25.00	\$ 6,250.00		\$ -	199.50	\$ 4,987.50
4	Removal of Curb & Gutter, All Sdepths	LF	140.00	\$ 28.80	\$ 4,032.00		\$ -	200.00	\$ 5,760.00
5	Cold Milling of Asphalt Pavement, All Depths	SY	34,000.00	\$ 2.50	\$ 85,000.00		\$ -	27,071.80	\$ 67,679.50
6	Adjustmment of Utility Appurtenance	EA	8.00	\$ 400.00	\$ 3,200.00		\$ -	4.00	\$ 1,600.00
7	Excess Excavation, FM, AH	CY	125.00	\$ 45.00	\$ 5,625.00		\$ -	130.38	\$ 5,867.10
8	610 Limestone	Ton	100.00	\$ 75.00	\$ 7,500.00		\$ -	-	\$ -
9	Filter Fabric	LF	500.00	\$ 4.00	\$ 2,000.00		\$ -	-	\$ -
10	Combination Curb & Gutter, All Types	LS	140.00	\$ 28.80	\$ 4,032.00		\$ -	200.00	\$ 5,760.00
11	Bituminous Black Base, BB-1, Type 6	Ton	250.00	\$ 150.00	\$ 37,500.00		\$ -	1,020.50	\$ 153,075.00
12	Bituminous Surface Course, SC-1, Type 8	Ton	7,500.00	\$ 128.00	\$ 960,000.00		\$ -	6,725.50	\$ 860,864.00
13	Bituminous Black Base Overlay, BB-1, Type 6	Ton	775.00	\$ 128.00	\$ 99,200.00		\$ -	910.57	\$ 116,552.96
14	6" Continous Thermoplastic Traffic Stripe	LF	3,800.00	\$ 2.00	\$ 7,600.00	-	\$ -	2,781.00	\$ 5,562.00
15	Thermoplastic Legend, White (12" Stop Bars)	LF	450.00	\$ 10.00	\$ 4,500.00	-	\$ -	279.00	\$ 2,790.00
Total Base Bid					\$ 1,266,439.00		\$ 400.00		\$ 1,270,498.06
Alternate Bid #1									
1	Cold Milling of Asphalt Pavement, All Depths	SY	7,000.00	\$ 2.50	\$ 17,500.00		\$ -	6,530.70	\$ 16,326.75
2	Bituminous Surface Course, SC-1, Type 8	Ton	875.00	\$ 128.00	\$ 112,000.00		\$ -	795.15	\$ 101,779.20
3	6" Continuous Thermoplastic Traffic Stripe	LF	680.00	\$ 2.00	\$ 1,360.00	6,827.00	\$ 13,654.00	6,827.00	\$ 13,654.00
4	6" Continuous Thermoplastic Detail Stripe	LF	500.00	\$ 2.00	\$ 1,000.00	250.00	\$ 500.00	250.00	\$ 500.00
5	Thermoplastic Legend, White (12" Stop Bars)	LF	72.00	\$ 10.00	\$ 720.00	78.00	\$ 780.00	78.00	\$ 780.00
6	Thermoplastic Legend, White, Blue or Yellow	LF	100.00	\$ 16.00	\$ 1,600.00	-	\$ -	-	\$ -
Total Alternate Bid #1					\$ 134,180.00		\$ 14,934.00		\$ 133,039.95
Alternate Bid #2									
1	Cold Milling of Asphalt Pavement, All Depths	SY	475.00	\$ 2.50	\$ 1,187.50		\$ -	274.20	\$ 685.50
2	Bituminous Surface Course, SC-1, Type 8	Ton	1,160.00	\$ 128.00	\$ 148,480.00	-	\$ -	1,095.63	\$ 140,240.64
3	Thermoplastic Legend, White (12" Stop Bars)	LF	98.00	\$ 10.00	\$ 980.00	-	\$ -	-	\$ -
Total Alternate #2					\$ 150,647.50		\$ -		\$ 140,926.14
Alternate Bid #3									
1	Bituminous Surface Course, SC-1, Type 8	Ton	1,150.00	\$ 128.00	\$ 147,200.00		\$ -	1,172.44	\$ 150,072.32
2	6" Continuous Thermoplastic Traffic Stripe	LF	4,100.00	\$ 2.00	\$ 8,200.00	3,841.00	\$ 7,682.00	3,841.00	\$ 7,682.00
Total Alternate #3					\$ 155,400.00		\$ 7,682.00		\$ 157,754.32
Total of Cost Columns					\$ 1,706,666.50		\$ 23,016.00		\$ 1,702,218.47



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OWNER: CITY OF BRANDON

CONTRACTOR: ADCAMP Inc.

Date: 10/26/2023

CHANGE ORDER NUMBER: FINAL SUMMARY CHANGE ORDER

PROJECT NAME: CITY OF BRANDON 2023 STREET OVERLAY AND PAVING IMPROVEMENTS PROJECT

ITEM #	ITEM DESCRIPTION	DESCRIPTION OF CHANGES	UNIT	PLAN QUANTITY	FINAL QUANTITY	DIFFERENCE	UNIT COST	TOTAL CONTRACT COST CHANGE
1	MOBILIZATION	N/A	LS	1	1	-	\$ 30,000.00	\$ -
2	MAINTENANCE OF TRAFFIC	N/A	LS	1	1	-	\$ 10,000.00	\$ -
3	REMOVAL OF ASPHALT PAVEMENT, ALL DEPTHS	More base repairs encountered than anticipated; mainly Easthaven	SY	250	199.50	(50.50)	\$ 25.00	\$ (1,262.50)
4	REMOVAL OF CURB & GUTTER, ALL TYPES	more needed to be removed than anticipated	LF	140	200.00	60.00	\$ 28.80	\$ 1,728.00
5	COLD MILLING OF ASPHALT PAVEMENT, ALL DEPTHS	Actual number less than anticipated amount	SY	34,000	27,071.80	(6,928.20)	\$ 2.50	\$ (17,320.50)
6	ADJUSTMENT OF UTILITY APPURTENANCE	Actual number less than anticipated amount	EA	8	4	(4.00)	\$ 400.00	\$ (1,600.00)
7	EXCESS EXCAVATION, FM, AH	More base repairs encountered than anticipated; mainly Easthaven	CY	125	130	5.38	\$ 45.00	\$ 242.10
8	610 LIMESTONE	None needed for the base repairs	TON	100	-	(100.00)	\$ 75.00	\$ (7,500.00)
9	FILTER FABRIC	None needed for the base repairs	SY	500	-	(500.00)	\$ 4.00	\$ (2,000.00)
10	COMBINATION CURB & GUTTER, ALL TYPES	Actual number more than anticipated amount	LF	140	200.00	60.00	\$ 28.80	\$ 1,728.00
11	BITUMINOUS BLACK BASE, BB-1 (TYPE 6)	More base repairs encountered than anticipated; mainly Easthaven	TON	250	1,020.50	770.50	\$ 150.00	\$ 115,575.00

Brandon | 601.591.1077

Flowood | 601.627.7780

Madison | 769.289.0031

Est. 2004



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12	BITUMINOUS SURFACE COURSE, SC-1 (TYPE 8)	Actual number less than anticipated amount	TON	7,500.00	6,725.50	(774.50)	\$ 128.00	\$ (99,136.00)
13	BITUMINOUS BLACK BASE OVERLAY, BB-1 (TYPE 6)	Actual number more than anticipated amount	TON	775	910.57	135.57	\$ 128.00	\$ 17,352.96
14	6" CONTINUOUS THERMOPLASTIC TRAFFIC STRIPE	Adjustments made based on streets that needed striping	LF	3,800	2,781.00	(1,019.00)	\$ 2.00	\$ (2,038.00)
15	THERMOPLASTIC LEGEND, WHITE (12" STOP BARS)	Adjustments made based on streets that needed striping	LF	450	279.00	(171.00)	\$ 10.00	\$ (1,710.00)
ADD ALTERNATE 1- OLD HWY 471								
1	COLD MILLING OF ASPHALT PAVEMENT, ALL DEPTHS	Actual number less than anticipated amount	SY	7,000	6,531	(469.30)	\$ 2.50	\$ (1,173.25)
2	BITUMINOUS SURFACE COURSE, SC-1 (TYPE 8)	Actual number less than anticipated amount	TON	875	795	(79.85)	\$ 128.00	\$ (10,220.80)
3	6" CONTINUOUS THERMOPLASTIC TRAFFIC STRIPE	more need than estimated. Estimate was originally 6800, not 680, input incorrectly	LF	680	6,827.00	6,147.00	\$ 2.00	\$ 12,294.00
4	6" CONTINUOUS THERMOPLASTIC DETAIL TRAFFIC STRIPE	Actual number less than anticipated amount	LF	500	250.00	(250.00)	\$ 2.00	\$ (500.00)
5	THERMOPLASTIC LEGEND, WHITE (12" STOP BARS)	Actual number more than anticipated amount	LF	72	78	6.00	\$ 10.00	\$ 60.00
6	THERMOPLASTIC LEGEND, WHITE, BLUE OR YELLOW	Actual number less than anticipated amount	SF	100	-	(100.00)	\$ 16.00	\$ (1,600.00)
ADD ALTERNATE 2- MATHEW DRIVE, BENTLEY DRIVE, AND KEN DRIVE								
1	COLD MILLING OF ASPHALT PAVEMENT, ALL DEPTHS	Actual number less than anticipated amount	SY	475	274	(200.80)	\$ 2.50	\$ (502.00)
2	BITUMINOUS SURFACE COURSE, SC-1 (TYPE 8)	Actual number less than anticipated amount	TON	1,160	1,095.63	(64.37)	\$ 128.00	\$ (8,239.36)
3	THERMOPLASTIC LEGEND, WHITE (12" STOP BARS)	Actual number less than anticipated amount	LF	98	-	(98.00)	\$ 10.00	\$ (980.00)
ADD ALTERNATE 3- QUARRY TRAILS PARKING LOT								
1	BITUMINOUS SURFACE COURSE, SC-1 (TYPE 8)	Actual number more than anticipated amount	TON	1,150	1,172	22.44	\$ 128.00	\$ 2,872.32
2	6" CONTINUOUS THERMOPLASTIC TRAFFIC STRIPE	Actual number less than anticipated amount	LF	4,100	3,841	(259.00)	\$ 2.00	\$ (518.00)

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ORIGINAL CONTRACT AMOUNT	\$ 1,706,666.50
CONTRACT CHANGE DUE TO FINAL SUMMARY CHANGE ORDER	\$ (4,448.03)
FINAL REVISED CONTRACT AMOUNT	\$ 1,702,218.47
ORIGINAL CONTRACT COMPLETION DATE	28-Aug-23
ACTUAL CONTRACT SUBSTANTIAL COMPLETION DATE (NO EXTRA TIME NEEDED FOR SUBSTANTIAL COMPLETION OF WORK)	30-Jun-23

THIS CONTRACT CHANGE ORDER SHALL BECOME AN AMENDMENT TO THE CONTRACT AND ALL PROVICIONS OF THE CONTRACT WILL APPLY.

RECOMMENDED BY: 
ENGINEER (Signature)

ACCEPTED BY: 
CONTRACTOR (Signature)

APPROVED BY: _____
OWNER (Signature)

10-26-23
DATE
10/26/23
DATE
DATE

**CONSENT OF SURETY
TO FINAL PAYMENT**

ALA Document G707

OWNER	☐
ARCHITECT	☐
CONTRACTOR	☐
SURETY	☒
OTHER	☐

Bond No. 107803879

TO OWNER:

(Name and address)

City of Brandon
1000 Municipal Drive
Brandon, MS 39042

ARCHITECT'S PROJECT NO.:

CONTRACT FOR:

PROJECT:

(Name and address)

CONTRACT DATED:

2023 Street Overlay and Paving Improvements Project

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

Travelers Casualty and Surety Company of America
One Tower Square
Hartford, CT 06183

, SURETY,

on bond of

(Insert name and address of Contractor)

Adcamp, Inc.
P. O. Box 54246
Jackson, MS 39288-4246

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety of
any of its obligations to

(Insert name and address of Owner)

City of Brandon
1000 Municipal Drive
Brandon, MS 39042

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: October 26, 2023

(Insert in writing the month followed by the numeric date and year.)



Travelers Casualty and Surety Company of America

(Surety)

By:

(Signature of authorized representative)

Candice McCarty

Attorney-in-Fact

(Printed name and title)

Attest: See Attached Power of Attorney
(Seal):



**Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company**

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **CANDICE MCCARTY** of **RIDGELAND, Mississippi**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April, 2021**.



State of Connecticut

City of Hartford ss.

By: _____

Robert L. Raney
Robert L. Raney, Senior Vice President

On this the **21st** day of **April, 2021**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June, 2026**



Anna P. Nowik
Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **26th** day of **October**, **2023**



Kevin E. Hughes
Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.

Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.



AIA® Document G706® – 1994

Contractor's Affidavit of Payment of Debts and Claims

PROJECT: *(Name and address)*
2023 Street Overlay and Paving
Improvements
Brandon, MS
TO OWNER: *(Name and address)*
City of Brandon
1000 Municipal Drive, Brandon,
MS 39042

ARCHITECT'S PROJECT NUMBER:

CONTRACT FOR: Asphalt Paving
CONTRACT DATED: 04/18/2023

OWNER: ☐
ARCHITECT: ☐
CONTRACTOR: ☐
SURETY: ☐
OTHER: ☐

STATE OF: Mississippi
COUNTY OF: Rankin

The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered.

EXCEPTIONS:

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707, Consent of Surety, may be used for this purpose

Indicate Attachment ☒ Yes ☐ No

The following supporting documents should be attached hereto if required by the Owner:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.
3. Contractor's Affidavit of Release of Liens (AIA Document G706A).

CONTRACTOR: *(Name and address)*
Adcamp, Inc.
PO Box 54246, Jackson, MS 39288

BY:

(Signature of authorized representative)

Jason H. Brewer, VP - Operations
(Printed name and title)

Subscribed and sworn to before me on this date: 10/26/23

Notary Public: Mollie A. Murphey
My Commission Expires: July 2, 2027





AIA® Document G706®A – 1994

Contractor's Affidavit of Release of Liens

PROJECT: <i>(Name and address)</i> 2023 Street Overlay and Paving Improvements Brandon, MS	ARCHITECT'S PROJECT NUMBER:	OWNER: ☐
TO OWNER: <i>(Name and address)</i> City of Brandon 1000 Municipal Drive, Brandon, MS 39042	CONTRACT FOR: Asphalt Paving CONTRACT DATED: 04/18/2023	ARCHITECT: ☐ CONTRACTOR: ☐ SURETY: ☐ OTHER: ☐

STATE OF: Mississippi
COUNTY OF: Rankin

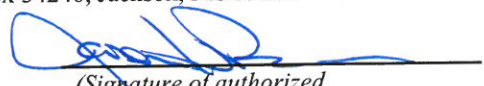
The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

EXCEPTIONS:

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: *(Name and address)*
Adcamp, Inc.
PO Box 54246, Jackson, MS 39288

BY: 
(Signature of authorized representative)
Jason H. Brewer, VP -
Operations
(Printed name and title)

Subscribed and sworn to before me on this date: 10/26/23

Notary Public: 
My Commission Expires: July 2, 2027





P. O. BOX 54246, JACKSON, MS 39288-4246
PLANT: 1353 FLOWOOD DRIVE, JACKSON, MS 39232
PHONE: 601-939-4493 FAX: 601-939-4676

STATEMENT OF WARRANTY

Date: October 26, 2023

Owner:: City of Brandon
1000 Municipal Drive
Brandon, MS 39042

Engineer: Benchmark Engineering & Surveying, LLC
660 Katherine Drive, Suite 302
Flowood, MS 39232

Project: 2023 Street Overlay and Paving Improvements

Gentlemen:

We, the undersigned Contractor, in compliance with the Contract Documents, hereby warrant and guarantee the work performed by us on the above referenced project to be free of any defective materials and workmanship for a period of twelve (12) months from date of substantial completion, of the total project or longer if required by the specifications or Contract Documents, and will, during this period of time; repair, replace, or otherwise make good to the full satisfaction of and without any cost to the Owner, Engineer, and Architect, for any material or work that is faulty. Adcamp, Inc. does not warranty any failures that may occur that are beyond the control of Adcamp, Inc.

Date: October 26, 2023

Contractor: Adcamp, Inc.

By: 

Title: Jason H. Brewer, VP of Operations

STATE OF MISSISSIPPI
COUNTY OF RANKIN

Subscribed and sworn to before me this 26rd day of October, 2023


Notary Public

My Commission Expires: July 2, 2027





MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: PAUL BRANNON, PUBLIC WORKS DIRECTOR
BOARD AGENDA: NOVEMBER 6, 2023
SUBJECT: HIGHWAY 80 WATERLINE RELOCATION PROJECT
HIGHWAY 80 AT VALUE ROAD (RAILROAD TRACKS)
PAY REQUEST 1

Asking for your consideration to approve Pay Request 1 (including Change Order 1 & Change Order 2) from Utility Constructors, Inc. in the amount of \$391,716.65 for the Highway 80 Waterline Relocation Project (at Value Road) and authorize payment of the same.

On April 18, 2022, the Board gave permission to develop plans and bid the Highway 80 Waterline Relocation Project. This project is necessary to facilitate the MDOT Highway 80 Bridge Project at the railroad tracks between Value Road & Oak Street. The project will consist of line relocations that are in conflict with the MDOT Highway 80 Bridge Project.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Benchmark Engineering Recommendation Letter
- UCI – Pay Request 1

GL Code: 314-600-715

Funding: ARPA & MCWI MDEQ Grant

November 1st, 2023

Mr. Paul Brannon
Public Works Director
City of Brandon
1000 Municipal Drive
Brandon, MS 39042

RE: City of Brandon
US 80 Waterline Relocation (& Sanitary Sewer Rehab) at Value Rd.
B-8819
Pay Request No. 1

Dear Mr. Brannon:

Please find included in this packet all documentation and paperwork necessary for approval of Pay Request No. 1 for construction services for the City of Brandon US 80 Waterline Relocation (& Sanitary Sewer Rehab) at Value Rd. for Utility Constructors, Inc. in the amount of \$391,716.65.

We have reviewed this Pay Request and recommend submittal to the Board for their approval.

Should you have any questions or need additional information, please do not hesitate to contact our office at 601-627-7780.

Sincerely,



Lon Burt, P.E.
Benchmark Engineering & Surveying, LLC

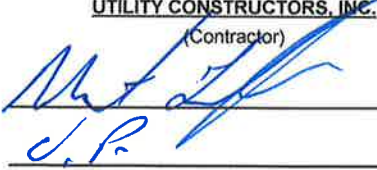
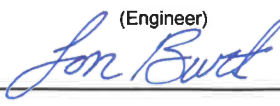
cc: Matthew Miller, P.E., P.L.S. (Benchmark)
Carly Dearman (City of Brandon)
File: B-8819

APPLICATION FOR PARTIAL PAYMENT			
NAME OF PROJECT US-80 WATERLINE RELOCATION @ HWY. 80 & E. VALUE RD.		PAY APPLICATION NUMBER 1 (One)	
LOCATION OF PROJECT BRANDON, MS		PAY APP. PERIOD 6/1/2023 to 10/24/2023	
NAME AND ADDRESS OF OWNER CITY OF BRANDON 1000 MUNICIPAL DR. BRANDON, MS 39042		NAME AND ADDRESS OF CONTRACTOR UTILITY CONSTRUCTORS, INC. P.O. BOX 13627 JACKSON, MS 39236	

SCHEDULE OF CONTRACT CHANGE ORDERS				
List every change order issued to date of this request even if no work has been done under on or more such orders.				
CONTRACT CHANGE ORDER		DESCRIPTION	ADDITIONS TO CONTRACT PRICE AS SHOWN ON CHANGE ORDER	DEDUCTIONS FROM CONTRACT PRICE AS SHOWN ON CHANGE ORDER
NO (1)	DATE (2)			
1	10/24/2023	Request #1 Dated 7/18/23 (Attached)	9,090.00	0.00
2	10/24/2023	Request #2 Dated 9/13/23 (Attached)	\$146,851.32	
TOTALS			\$155,941.32	\$0.00

ANALYSIS OF ADJUSTED CONTRACT AMOUNT TO DATE	
(a) ORIGINAL CONTRACT AMOUNT.....	\$ <u>369,298.00</u>
(b) PLUS: ADDITIONS SCHEDULED IN COLUMN 4 ABOVE.....	\$ <u>155,941.32</u>
(c) LESS: DEDUCTIONS SCHEDULED IN COLUMN 5 ABOVE.....	\$ <u>0.00</u>
(d) ADJUSTED CONTRACT AMOUNT TO DATE.....	\$ <u>525,239.32</u>

ANALYSIS OF WORK PERFORMED TO DATE	
(a) COST OF ORIGINAL CONTRACT WORK PERFORMED TO DATE.....	\$ <u>256,392.00</u>
(b) EXTRA WORK PERFORMED TO DATE BY CHANGE ORDER.....	\$ <u>155,941.32</u>
(c) TOTAL COST OF WORK PERFORMED TO DATE.....	\$ <u>412,333.32</u>
(d) ADD: MATERIALS STORED AT CLOSE OF PERIOD.....	\$ <u>0.00</u>
(e) SUBTOTAL OF (c) and (d).....	\$ <u>412,333.32</u>
(f) LESS: RETAINAGE (5%).....	\$ <u>20,616.67</u>
(g) SUBTOTAL OF (e) and (f).....	\$ <u>391,716.65</u>
(h) LESS: AMOUNT OF PREVIOUS PAYMENTS.....	\$ <u>0.00</u>
(i) AMOUNT DUE THIS APPLICATION.....	\$ <u>391,716.65</u>

CERTIFICATE OF CONTRACTOR	RECOMMENDATION OF ENGINEER
According to the best of my knowledge and belief, I certify that all items and amounts shown in this Application for Partial Payment are correct; that all work has been performed and/or duly authorized deviations, substitutions, alterations and/or additions; that the foregoing is a true and correct statement of the Contract account up to and including the last day of the period covered by the Application for Partial Payment; and that no part of the "Amount Due This Application" has been received. <u>UTILITY CONSTRUCTORS, INC.</u> (Contractor) By:  Title: <u>C.P.</u> Date: <u>11/01/2023</u>	This Application for Partial Payment covers all pay item work performed by the Contractor through the application period stated hereon. The undersigned recommends payment of the amount on line (i) above subject to the provisions of the Contract Documents covering the repair or replacement of all defective work, if any, that may be discovered prior to final payment or expiration of the general guaranty period. (Engineer) By:  Title: <u>Project Manager</u> Date: <u>11/01/2023</u>

COST BREAKDOWN

CONTRACTOR: UTILITY CONSTRUCTORS, INC.
 PROJECT: US- 80 WATERLINE RELOCATION @ HWY. 80 & E. VALUE ROAD
 APPLICATION NO: 1 (One)
 PERIOD: 6/1/2023 TO 10/24/2023

COMPLETE

ITEM NO	DESCRIPTION OF WORK	CONTRACT			PREVIOUS APPLICATION		COMPLETED THIS MONTH		COMPLETED TO DATE		% COMPLETE	RETAINAGE		BALANCE TO FINISH	
		QTY	UNIT	UNIT COST	TOTAL COST	QTY	TOTAL COST	QTY	TOTAL COST	QTY		QTY	TOTAL COST	QTY	TOTAL COST
1	MOBILIZATION	1	LS	50,500.00	50,500.00		0.00	1.00	50,500.00	1.00	100%	2,525.00	0.00	0.00	0.00
2	TEMP EROSION CONTROL INSTALLATION & MAINTENANCE	1	LS	4,200.00	4,200.00		0.00	0.00	0.00	0.00	0%	0.00	0.00	1.00	4,200.00
3	CLEARING	1	LS	17,500.00	17,500.00		0.00	1.00	17,500.00	1.00	100%	875.00	0.00	0.00	0.00
4	CAPPING OF 4" OR LARGER WATER LINE	2	EA	8,600.00	17,600.00		0.00	2.00	17,600.00	2.00	100%	880.00	0.00	0.00	0.00
5	10" C-900 WATER MAIN (OPEN CUT)	25	LF	58.00	1,450.00		0.00	25.00	1,450.00	25.00	100%	72.50	0.00	0.00	0.00
6	10" C-900 WATER MAIN (IN CASING)	145	LF	71.00	10,295.00		0.00	145.00	10,295.00	145.00	100%	514.75	0.00	0.00	0.00
7	20" STEEL CASING (BORED)	145	LF	575.00	83,375.00		0.00	145.00	83,375.00	145.00	100%	4,168.75	0.00	0.00	0.00
8	8" GATE VALVE	2	EA	3,460.00	6,920.00		0.00	2.00	6,920.00	2.00	100%	346.00	0.00	0.00	0.00
9	10" GATE VALVE	4	EA	4,815.00	19,260.00		0.00	4.00	19,260.00	4.00	100%	963.00	0.00	0.00	0.00
10	DUCTILE IRON FITTINGS	1000	LB	6.00	6,000.00		0.00	2,232.00	13,392.00	2,232.00	223%	669.60	-1,232.00	0.00	(7,392.00)
11	CONNECTION TO EXISTING WATER LINE, COLD TAP	2	EA	3,000.00	6,000.00		0.00	2.00	6,000.00	2.00	100%	300.00	0.00	0.00	0.00
12	CIPP EXISTING 8" SANITARY SEWER PIPE	1032	LF	114.00	117,648.00		0.00	0.00	0.00	0.00	0%	0.00	0.00	1,032.00	117,648.00
13	PERMANENT GRASSING	1	AC	1,500.00	1,500.00		0.00	0.00	0.00	0.00	0%	0.00	0.00	1.00	1,500.00
14	RAILROAD MOBILIZATION/ADMINISTRATIVE FEE	4	EA	500.00	2,000.00		0.00	2.00	1,000.00	2.00	50%	50.00	0.00	2.00	1,000.00
15	RAILROAD FLAGGIN AND CONSTRUCTION OBSERVATION SERVICES	15	DAY	1,350.00	20,250.00		0.00	18.00	24,300.00	18.00	120%	1,215.00	0.00	-3.00	(4,050.00)
16	KCS SIGNAGE	4	EA	1,200.00	4,800.00		0.00	4.00	4,800.00	4.00	100%	240.00	0.00	0.00	0.00
TOTAL BASE BID					369,298.00		0.00		256,392.00		69%	12,819.60			112,906.00

UTILITY CONSTRUCTORS, INC.

Utility & Commercial Contractors

7/18/2023

Change Order #1

Mr. Matthew Miller, P.E.
Benchmark Engineering & Surveying, LLC
660 Katherine Dr.
Suite 302
Flowood, MS 39232

Reference: US-80 Waterline Relocation @ Hwy. 80 & E. Value Rd.

Items of work to include: Excavating area where unknown manhole is located, digging around unmarked manhole to be able to set coated risers, per City of Brandon specifications, with steps to raise unmarked manhole to existing ground elevation, Backfilling excavated area and around manhole. This price includes insurance, tax, and bonds.

MOBILIZATION	1	LS	\$2,790.00	\$2,790.00
LOCATING UNMARKED MANHOLE	1	LS	\$6,300.00	\$6,300.00

TOTAL **\$9,090.00**

Thank you for the opportunity to quote this unforeseen extra work needed to be completed for the CIPP portion of this project.

Thank you,

Mike Loflin, Vice President.



UTILITY CONSTRUCTORS, INC.

Utility & Commercial Contractors

9/13/2023

Mr. Matthew Miller, P.E.
Benchmark Engineers and Surveying, LLC
660 Katherine Drive, Suite 302
Flowood, MS 39232

Reference: Water Line Relocation @ Highway 80 and Value Road

REQUEST FOR CHANGE ORDER #2:

Reason: Due to unforeseen site conditions discovered while digging the pit for our subcontractor to bore under Kansas City, Railroad R.O.W. rock was discovered, so the engineer raised the depth of the bore hoping to get above the rock. Our subcontractor's attempt was unsuccessful as he hit rock again per the revised plans furnished by Benchmark Engineers, to shallow the 20" bore under Kansas City Railroad's R.O.W.

Please find below the itemized breakdown of the additional cost we incurred and the additional costs to finish the bore.

1) **Mobilization (item no.1)**

Mobilize 329 Excavator off site once rock was discovered digging pit and waiting on directive from engineer:	1 EA @ \$2,500.00	\$2,500.00
Mobilize 329 Excavator and subcontractors boring pit rig on site once plans were changed by moving bore up to bore above rock:	1 EA @ \$3,200.00	\$3,200.00
Mobilize 329 Excavator and subcontractors boring pit rig off site when rock was discovered performing bore and waiting on directive from engineer:	1 EA @ \$3,200.00	\$3,200.00
Mobilize 329 Excavator and subcontractors directional Rig on site to bore through rock:	1 EA @ \$3,400.00	<u>\$3,400.00</u>
	TOTAL:	\$12,300.00

2) **Price Breakdown for Additional cost to perform directional bore in rock**

A) Additional cost for rental of rock cutting head & freight:

SUBTOTAL: \$22,500.00

B) Additional cost for manhours of labor for UCI and
Subcontractor to perform directional bore through rock:

Utility Constructors Inc.

Superintendent	40	HRS @ \$90.00	\$3,600.00
Foreman	40	HRS @ \$65.00	\$2,600.00
Pipe Layer (2 Men)	80	HRS @ \$30.00	\$2,400.00
Laborer (2 Men)	80	HRS @ \$26.00	\$2,080.00
Pick Up Truck (2 Trucks)	80	HRS @ \$18.00	\$1,440.00
Flat Bed Truck	40	HRS @ \$26.00	<u>\$1,040.00</u>
		SUBTOTAL:	\$13,160.00

Subcontractor

Crew with Trucks	4	DAY @ \$4,900.00	<u>\$19,600.00</u>
		SUBTOTAL:	\$19,600.00

SUBTOTAL: \$32,760.00

C) Additional cost for bigger boring machine to bore through rock:
(Subcontractor bills the directional boring machine by LF not by HRS)

145	LF @ \$256.00	<u>\$37,120.00</u>
	SUBTOTAL:	\$37,120.00

SUBTOTAL: \$37,120.00

TOTAL ADDITIONS TO BORE COST: \$92,380.00

3) **Downtime for labor of UCI and Subcontractor**

Utility Constructors, Inc.

Foreman	16	HRS @ \$65.00	\$1,040.00
Pipe Layer (2 MEN)	32	HRS @ \$30.00	\$960.00
Laborer (2 MEN)	32	HRS @ \$26.00	\$832.00
Pick Up Truck	16	HRS @ \$18.00	\$288.00
Flat Bed Truck	16	HRS @ \$26.00	<u>\$416.00</u>
		SUBTOTAL:	\$3,536.00

Subcontractor

Crew with Trucks	2	DAY @ \$925.00	<u>\$1,850.00</u>
		SUBTOTAL:	\$1,850.00

TOTAL: \$5,386.00

4) Downtime for equipment of UCI and Subcontractor

Utility Constructors, Inc.

329 Excavator	16	HRS @ \$225.00	<u>\$3,600.00</u>
		SUBTOTAL:	\$3,600.00

Subcontractor

Boring pit style rig	2	DAY @ \$3,975.00	<u>\$7,950.00</u>
		SUBTOTAL:	\$7,950.00

TOTAL: **\$11,550.00**

Summary of additional costs:

Description

#1) – Mobilization:	\$12,300.00
#2) – Additional Cost to bore through rock:	\$92,380.00
#3) – Downtime for Labor of UCI and Subcontractor:	\$5,386.00
#4) – Downtime for equipment of UCI and Subcontractor:	<u>\$11,550.00</u>

SUBTOTAL **\$121,616.00**

15% fixed overhead: \$18,242.40

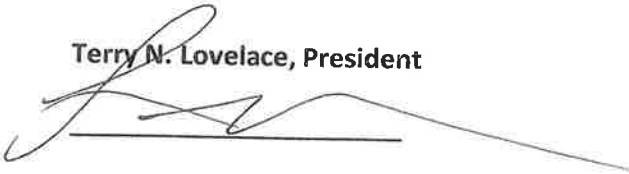
Subtotal: \$139,858.40

5% Bonds Insurance and sale tax: \$6,992.92

Total Request Added to Contract: **\$146,851.32**

Before we can proceed with this work, we need a written directive from the engineer, or a signed change order as requested above.

Terry N. Lovelace, President





MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: PAUL BRANNON, PUBLIC WORKS DIRECTOR
BOARD AGENDA: NOVEMBER 6, 2023
SUBJECT: EMERGENCY SEWER LINE CCTV INVOICES APPROVAL

Asking for your consideration to approve the following invoices from Suncoast Infrastructure, Inc. for emergency CCTV of sewer lines and authorize payment of same.

- Invoice #S23080-01F - \$3,405.00 - Emergency sewer line CCTV on Kennedy Farm Parkway
 - Sinkholes along sewer line on Kennedy Farm Parkway. Areas in which sinkholes are posed a hazard to personal property. Had the sewer line cameraed to determine if the sewer line itself was the cause of the sinkholes. The CCTV work showed that the sewer line was intact and is not the cause of the sinkholes.
- Invoice #S23090-01F - \$10,824.50 – Emergency sewer line CCTV along Woodgate Drive (near 139 Woodgate Drive).
 - Sewer backup and overflow occurring in this area which posed a health risk to the public and potential private property damage. The City of Brandon could not find an evident issue causing the sewer backup without having CCTV work performed.

All referenced CCTV work was performed by Suncoast Infrastructure, Inc. under the 2023 CCTV & Combo Jet/Vac Truck commodity as approved by the Board on May 15, 2023.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Suncoast Infrastructure, Inc.
 - Invoice #S23080-01F - \$3,405.00
 - Invoice #S23090-01F - \$10,824.50
- 2023 CCTV & Combo Jet/Vac Truck Commodity Bid

GL Code: 400-680-604 – FY23

Funding: WSOM

Suncoast Infrastructure, Inc.
P.O. Box 397
Florence, MS 39073

INVOICE #
S23090-01F

To : CITY OF BRANDON, MS
P.O. BOX 1539
BRANDON, MS 39043

Invoice Date: 06/29/23
Invoice Description: JB App #1
Invoice Due Date: 07/28/23
Payment Terms:
Work From: 06/01/23
To: 06/25/23

Contract : S23090- Emergency CCTV at 139 Woodgate, Brandon, MS

Contract Item	Quantity JTD	Unit Price	U/M	Total To Date
1 Jet Vac Truck and Operator	14.500	303.00000	HRS	4,393.50
2 T.V. Truck and Operator	14.500	278.00000	HRS	4,031.00
3 Off Road Jetter/Easement Machine and Operator	9.500	200.00000	HRS	1,900.00
4 Mobilization (Non-Emergency)	0.000	0.00000	LS	500.00
Total To Date :				10,824.50
Plus Sales Tax :				0.00
Total Due This Invoice :				10,824.50

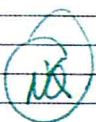
JOB NO: S23090 DAY: Monday
JOB: BRANDON MS
DATE: 6/19/2023
SUPT:



WEATHER: ☒ FAIR ☐ CLOUDY
☐ RAIN ☐ WET ☐ COLD
START: 6:00AM
END: 8:30PM

FOREMAN/CREW		PHASE / HOURS WORKED										TOTAL
NAME		200199	200110	201101								
Spears, Chris # 1714		2.5	0.5	11.5								14.5 53.5
Monroe, Trey # 1732		2.5	0.5	10.5								13.5 35
Keys, Zack # 110		2.5	0.5	11.5								14.5 51.5
Jim Kilgore # 1724												0 39
												0

EQUIP. #	DESCRIPTION	EQUIPMENT HOURS										TOTAL
1-336	COMBO TRUCK VACTOR 2100	2.5	0.5	9.5								12.5
1-356	TV TRUCK INSPECTION RST	2.5	0.5	9.5								12.5
1-405	TRAILER EASEMENT MACHINE											0
1-754	FOREMAN PICKUP	2.5	0.5	9.5								12.5
2-101	EASEMENT MACHINE											0
2-102	EASEMENT MACHINE	2.5	0.5	9.5								12.5
2-103	EASEMENT MACHINE											0
5-581	TRAILER EASEMENT MACHINE											0
5-582	TRAILER EASEMENT MACHINE											0
6-150	TV BOX											0
19003	SMALL TOOLS	2.5	0.5	9.5								12.5
8-109	STORM DRAINER TRACKER											0
5-516	TRAILER EASEMENT MACHINE	2.5	0.5	9.5								12.5
												0

287.50						75	
WORK COMPLETED						VISTA	
QUANTITY	DIAM.	UNITS	PHASE	MH OR SEGMENTS		PHASE	UNITS
68	8	LF	201101	834_831			
196	8	LF	201101	831_830A			
57	8	LF	201101	830A_830			
JET/VAC + OP				11.5 HR			
TV + OP				11.5 HR			
MOB				1 EA			
EASEMENT				9.5 HR			
						NEXT PAGE	

REMARKS/ACCIDENTS:

A FEW LINES WERE ADDED TO WORK LOAD. WE ENDED UP HAVING TO START OVER AND GO FROM US TO DS BECAUSE ALL LINES THAT WERE ADDED WERE US OF THE LINES THAT WERE ON THE SCHEDULE.

THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

CHRIS SPEARS
SIGNATURE

JOB NO: S23090 DAY: Tuesday

JOB: BRANDON MS

DATE: 6/20/2023

SUPT:

WEATHER: ☒ FAIR ☐ CLOUDY☐ RAIN☐ WET ☐ COLD

START: 6:30AM

END: 10:30AM



FOREMAN/CREW		PHASE / HOURS WORKED									
NAME											TOTAL
Spears, Chris # 1714		1	0.5	3							4.5
Kilgore, Jim # 1724		1	0.5	3							4.5
Keys, Zack # 110		1	0.5	3							4.5
											0
											0

EQUIP. #		DESCRIPTION		EQUIPMENT HOURS							TOTAL
1-336	COMBO TRUCK VACTOR 2100	1	0.5	3							4.5
1-356	TV TRUCK INSPECTION RST	1	0.5	3							4.5
1-405	TRAILER EASEMENT MACHINE										0
1-754	FOREMAN PICKUP	1	0.5	3							4.5
2-101	EASEMENT MACHINE										0
2-102	EASEMENT MACHINE										0
2-103	EASEMENT MACHINE										0
5-581	TRAILER EASEMENT MACHINE										0
5-582	TRAILER EASEMENT MACHINE										0
6-150	TV BOX										0
19003	SMALL TOOLS	1	0.5	3							4.5
8-109	STORM DRAINER TRACKER	1	0.5	3							4.5
5-516	TRAILER EASEMENT MACHINE										0
											0
											0

22.5

WORK COMPLETED					VISTA	
QUANTITY	DIAM.	UNITS	PHASE	MH OR SEGMENTS	PHASE	UNITS
145	8	LF	201101	830 806		
142	8	LF	201101	806 805		
JET/VAC + OP 3						
TV + OP 3						

REMARKS/ACCIDENTS:

CHRIS SPEARS

SIGNATURE

THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

Suncoast Infrastructure, Inc.
P.O. Box 397
Florence, MS 39073

INVOICE #
S23080-01F

To : CITY OF BRANDON, MS
P.O. BOX 1539
BRANDON, MS 39043

Invoice Date: 06/13/23
Invoice Description: JB App #1
Invoice Due Date: 07/13/23
Payment Terms:
Work From: 06/01/23
To: 06/11/23

Contract : S23080- Kennedy Farms CCTV, Brandon, MS

Contract Item	Quantity JTD	Unit Price	U/M	Total To Date
1 Jet Vac Truck and Operator	5.000	303.00000	HRS	1,515.00
2 T.V. Truck and Operator	5.000	278.00000	HRS	1,390.00
3 Off Road Jetter/Easement Machine and Operator	0.000	200.00000	HRS	0.00
4 Mobilization (Non-Emergency)	0.000	0.00000	LS	500.00
Total To Date :				3,405.00
Plus Sales Tax :				0.00
Total Due This Invoice :				3,405.00

JOB NO: S23080 DAY: Thursday

JOB: KENNEDY FARM PARKWAY

DATE: 6/8/2023

SUPT:



WEATHER: ☒ FAIR ☐ CLOUDY

☐ RAIN ☐ WET ☐ COLD

START: 6:30AM

END: 1:30PM

FOREMAN/CREW		PHASE / HOURS WORKED							
NAME		200110	201101	200199					TOTAL
Spears, Chris # 1714		0.5	5	1.5					7
Kilgore, Jim # 1724		0.5	5	1.5					7
Keys, Zack # 110		0.5	5	1.5					7
									0
									0

21

EQUIP. #	DESCRIPTION	EQUIPMENT HOURS								TOTAL
1-336	COMBO TRUCK VACTOR 2100									0
1-356	TV TRUCK INSPECTION RST	0.5	5	7						12.5
1-405	TRAILER EASEMENT MACHINE									0
1-754	FOREMAN PICKUP	0.5	5	7						12.5
2-101	EASEMENT MACHINE									0
2-102	EASEMENT MACHINE									0
2-103	EASEMENT MACHINE									0
5-581	TRAILER EASEMENT MACHINE									0
5-582	TRAILER EASEMENT MACHINE									0
6-150	TV BOX									0
19003	SMALL TOOLS	0.5	5	7						12.5
8-109	STORM DRAINER TRACKER									0
5-516	TRAILER EASEMENT MACHINE									0
1 - 359	JETTER	0.5	5	7						12.5
										0

50

WORK COMPLETED					VISTA	
QUANTITY	DIAM.	UNITS	PHASE	MH OR SEGMENTS	PHASE	UNITS
193	8	LF	201101	001_002		
324	8	LF	201101	002_003		
324	8	LF	201101	003_004		
334	8	LF	201101	004_005		
Jet/VAC	+OP	5	hr		NA	
TV	+ OP	5	hr			
MOB		1	LS			

REMARKS/ACCIDENTS:

CHRIS SPEARS

THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

SIGNATURE



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CARLY DEARMAN, PUBLIC WORKS COORDINATOR
BOARD AGENDA: MAY 15, 2023
SUBJECT: CCTV & COMBO JET/VAC TRUCK
COMMODITY BID RENEWAL

Asking for your consideration to approve the renewal of the CCTV & Combo Jet/Vac Truck commodity bid with Suncoast Infrastructure, Inc. for the remainder of fiscal year 2023.

On September 7, 2021, the Board approved the commodity bid for CCTV and Combo Jet/Vac Truck services.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Suncoast Infrastructure, Inc. Commodity Bid Renewal Request

Carly Dearman

From: John Causey <jcausey@suncoastinfrastructure.com>
Sent: Wednesday, May 10, 2023 8:37 AM
To: Tim Martin
Cc: Chase Atkinson; Carly Dearman; Stephen Rula
Subject: Re: CCTV Bid Renewal

CAUTION: This email originated from outside of the company. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Suncoast Infrastructure, Inc. agrees to extend its bid prices on the current CCTV services bid for a period of one (1) year from today's date. Please let me know if you need any additional information. Thanks.

John Causey
Vice President



Suncoast Infrastructure, Inc.
1858 Highway 49 South
Florence, MS 39073-0879
Office: 601-326-9166
Fax: 601-420-9300
Mobile: 601-750-3322
Email: jcausey@suncoastinfrastructure.com
Web: www.suncoastinfrastructure.com

This electronic mail message and any files transmitted with it may contain confidential and/or privileged information and is the property of SUNCOAST INFRASTRUCTURE, INC. If you are not the intended recipient, you are hereby notified that any use of the contents of this message or any unauthorized copying, disclosure, or distribution of the material in this message is strictly prohibited. If you received this communication in error, please immediately return this message to the sender and delete the original message and any copy of it in your possession.
Message ID: 8RUN6G9G

On May 10, 2023, at 8:30 AM, Tim Martin <tmartin@brandonms.org> wrote:

CAUTION: This email originated from outside of the company. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Chase,
John listed you as a POC in his absence. Please see the email thread below and get us the renewal documents NLT 1200 today. Send to Carly Dearman. If you have questions call me at 601-906-4367
Get [Outlook for iOS](#)

From: Carly Dearman <cdearman@brandonms.org>
Sent: Tuesday, May 9, 2023 9:34 AM
To: John Causey <jcausey@suncoastinfrastructure.com>



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: PAUL BRANNON
DATE: 10/27/2023
SUBJECT: QUITCLAIM DEED FOR PROPERTY NEAR I-20 AND BOYCE-THOMPSON DRIVE

Asking for consideration to acknowledge in the minutes the receipt of a Quitclaim Deed for property located near I-20 and Boyce-Thompson Drive, as granted by Thompson, L.P., Eva Lynne Thompson, Boyce Family Trust, and Brenda Boyce Branch to the City.

ATTACHMENTS:

1. Quitclaim Deed (Thompson, L.P., Lynne Thompson, Boyce Family Trust, Brenda Boyce Branch to City of Brandon) Rankin County, B2023

18-5-3
NW SW



Book:2023 Page:22697-22701
DEED
RCD: 10/03/2023 @10:06:37 AM
Rankin County, MS
Larry Swales Chancery Clerk

DOCUMENT PREPARED BY AND RETURN TO:

David P. Webb, Esq.
MSB No. 7052
Baker, Donelson, Bearman, Caldwell & Berkowitz, PC
One Eastover Center
100 Vision Drive, Suite 400
Jackson, MS 39211
Telephone: (601) 969-4678
Facsimile: (601) 714-9978

GRANTOR:

Thompson, L.P.
Eva Lynne Thompson,
General Partner
1100 Royal St, #4
New Orleans, LA 70116
(601) 946-9066

Eva Lynne Thompson
1100 Royal St, #4
New Orleans, LA 70116
(601) 946-9066

Boyce Family Trust,
Brenda Boyce Branch,
Trustee and Beneficiary
505 East Government St.
Brandon, MS 39042
(601) 951-8933

Brenda Boyce Branch
505 East Government St.
Brandon, MS 39042
(601) 951-8933

GRANTEE:

City of Brandon, Mississippi
201 North College Street
Brandon, MS 39042
(601) 825-5021

INDEXING INSTRUCTIONS: NW¼ of SW¼ of S18-T5N-R3E, Rankin County, MS

**STATE OF MISSISSIPPI
COUNTY OF RANKIN COUNTY**

QUITCLAIM DEED

FOR AND IN CONSIDERATION of the sum of Ten Dollars (\$10.00) cash in hand paid, and other good and valuable consideration, the receipt and sufficiency of all of which are hereby acknowledged, **EVA LYNNE THOMPSON**, General Partner of **THOMPSON, L.P.**, a Mississippi Limited Partnership, and **EVA LYNNE THOMPSON**, Individually, and **BRENDA B. BRANCH**, Trustee of the **BOYCE FAMILY TRUST**, and **BRENDA B. BRANCH**, individually and as beneficiary of the **BOYCE FAMILY TRUST** (collectively, "Grantor"), does hereby release, remise, and quitclaim unto the **CITY OF BRANDON, MISSISSIPPI** ("Grantee"), the property described in Exhibit A attached hereto.

WITNESS THE SIGNATURE of the Grantor this the 14th day of September, 2023.

THOMPSON, L.P.


By: Eva Lynne Thompson
Title: General Partner


EVA LYNNE THOMPSON, Individually

BOYCE FAMILY TRUST

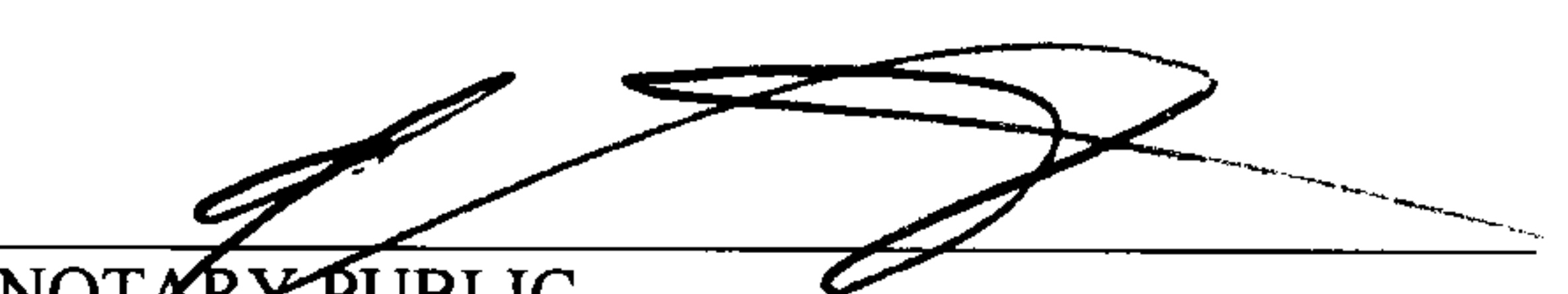

By: Brenda B. Branch
Title: Trustee


BRENDA B. BRANCH, Individually

STATE OF LOUISIANA

COUNTY OF St Bernard

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the said county and state, on this 18th day of Aug, 2023, within my jurisdiction, the within named EVA LYNNE THOMPSON, who acknowledged that she is the general partner of THOMPSON, L.P., a Mississippi limited partnership, and that for and on behalf of the said limited partnership, and as its act and deed, she executed the above and foregoing instrument, after first having been duly authorized by said limited partnership so to do.


NOTARY PUBLIC

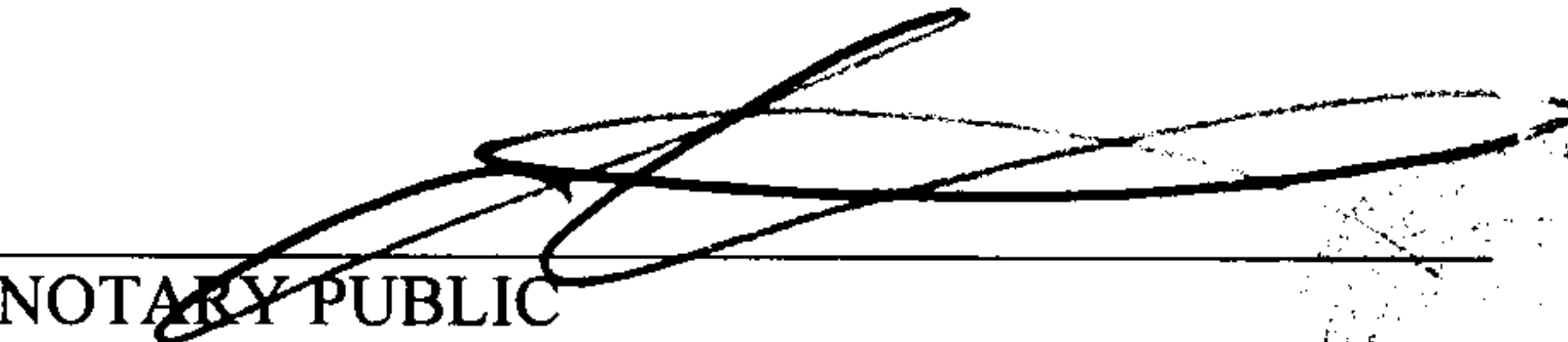
My Commission Expires:

at Death

STATE OF LOUISIANA

COUNTY OF St Bernard

PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the said county and state, on the 18th day of Aug, 2023, within my jurisdiction, the within named EVA LYNNE THOMPSON, who acknowledged that she executed the above and foregoing instrument.


NOTARY PUBLIC

My Commission Expires:

at Death

STATE OF MISSISSIPPI

COUNTY OF Rankin

14th PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the said county and state, on the day of September, 2023, within my jurisdiction, the within named **BRENDA B. BRANCH**, who acknowledged that she is Trustee of the **BOYCE FAMILY TRUST** and that in said capacity and on behalf of said trust executed the above and foregoing instrument, after first having been duly authorized so to do.

My Commission Expires:

5/19/27



Renita Peevy
NOTARY PUBLIC

STATE OF MISSISSIPPI

COUNTY OF Rankin

14th PERSONALLY APPEARED BEFORE ME, the undersigned authority in and for the said county and state, on the day of September, 2023, within my jurisdiction, the within named **BRENDA BOYCE BRANCH**, who acknowledged that she executed the above and foregoing instrument.

My Commission Expires:

5/19/27



Renita Peevy
NOTARY PUBLIC

EXHIBIT A

A TRACT OR PARCEL OF LAND CONTAINING **0.29 ACRES**, MORE OR LESS, LYING AND BEING SITUATED IN THE NORTHWEST ¼ OF THE SOUTHWEST ¼ OF SECTION 18, T5N-R3E, CITY OF BRANDON, RANKIN COUNTY, MISSISSIPPI AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 18; RUN THENCE

NORTH 00 DEGREES 01 MINUTES 03 SECONDS WEST FOR A DISTANCE OF 3876.53 FEET TO A POINT OF THE SOUTH RIGHT-OF-WAY OF INTERSTATE HIGHWAY 20 (I-20); THENCE

SOUTHWESTERLY ALONG SAID RIGHT-OF-WAY AND THE ARC OF A CURVE TO THE LEFT FOR A DISTANCE OF 912.19 FEET, SAID CURVE HAVING A RADIUS OF 17080.80 FEET AND A DEFLECTION ANGLE OF 3 DEGREES 03 MINUTES 35 SECONDS (CHORD BEARING AND DISTANCE, SOUTH 84 DEGREES 38 MINUTES 33 SECONDS WEST, 912.08 FEET); THENCE

SOUTH 81 DEGREES 06 MINUTES 46 SECONDS WEST ALONG SAID SOUTH RIGHT-OF-WAY OF I-20 FOR A DISTANCE OF 1192.22 FEET; THENCE

SOUTH 77 DEGREES 20 MINUTES 46 SECONDS WEST ALONG SAID SOUTH RIGHT-OF-WAY OF I-20 FOR A DISTANCE OF 695.20 FEET TO A FOUND CONCRETE MARKER; THENCE

SOUTH 68 DEGREES 52 MINUTES 45 SECONDS WEST ALONG SAID SOUTH RIGHT-OF-WAY FOR A DISTANCE OF 245.23 FEET TO A FOUND CONCRETE RIGHT-OF-WAY MARKER; THENCE

SOUTH 52 DEGREES 23 MINUTES 38 SECONDS WEST ALONG SAID RIGHT-OF-WAY FOR A DISTANCE OF 715.30 FEET TO A FOUND CONCRETE RIGHT-OF-WAY MARKER; THENCE

SOUTH 61 DEGREES 56 MINUTES 12 SECONDS WEST ALONG SAID SOUTH RIGHT-OF-WAY FOR A DISTANCE OF 411.95 FEET TO A FOUND CONCRETE RIGHT-OF-WAY MARKER; THENCE

SOUTH 36 DEGREES 08 MINUTES 16 SECONDS WEST ALONG THE SAID SOUTH RIGHT-OF-WAY OF I-20 HIGHWAY FOR A DISTANCE OF 345.05 FEET TO A FOUND CONCRETE RIGHT-OF-WAY MARKER; THENCE

SOUTH 03 DEGREE 29 MINUTES 40 SECONDS WEST ALONG THE SOUTH RIGHT-OF-WAY OF I-20 HIGHWAY FOR A DISTANCE OF 195.24 FEET TO A FOUND ½ INCH IRON PIN MARKING THE NW CORNER OF THE HIGHWAY 18 LLC PROPERTY AS RECORDED IN DEED BOOK 1045 AT PAGE 242 IN THE OFFICE OF THE CHANCERY CLERK OF RANKIN COUNTY, MISSISSIPPI; THENCE

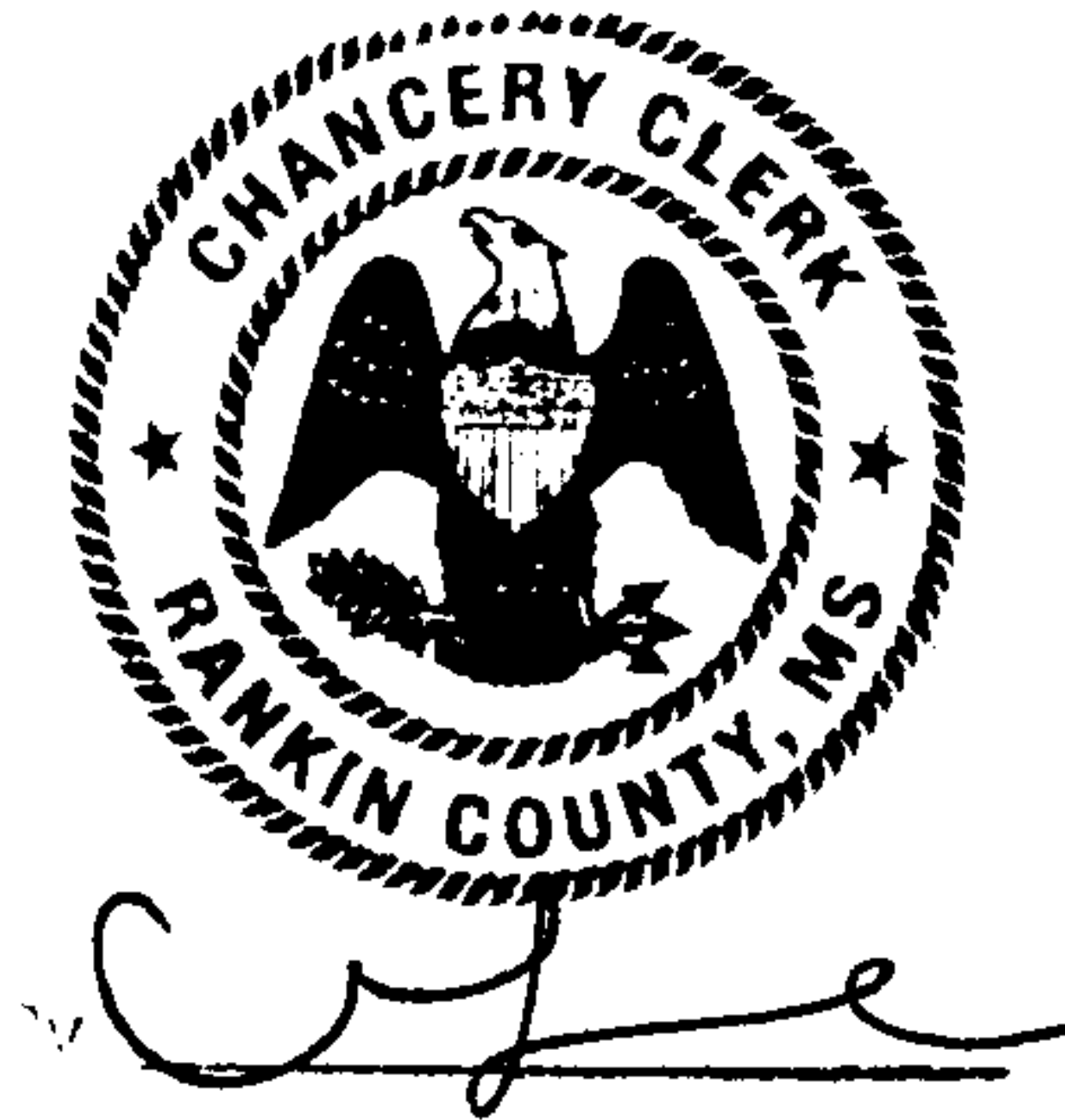
EAST ALONG THE NORTH LINE OF SAID MISSISSIPPI HIGHWAY 18 LLC PROPERTY FOR A DISTANCE OF 204.34 FEET TO THE NORTHEAST CORNER OF SAID HIGHWAY 18 LLC PROPERTY AND THE **POINT OF BEGINNING OF THE HEREIN DESCRIBED PROPERTY; THENCE**

EAST FOR A DISTANCE OF 50.0 FEET TO A SET ½ INCH IRON PIN; THENCE

SOUTH FOR A DISTANCE OF 253.96 FEET TO A SET ½ INCH IRON PIIN ON THE NORTH RIGHT-OF-WAY OF BOYCE-THOMPSON DRIVE; THENCE

WEST ALONG SAID NORTH RIGHT-OF-WAY OF BOYCE-THOMPSON DRIVE FOR A DISTANCE
OF 50.0 FEET TO THE SOUTHEAST CORNER OF THE SAID HIGHWAY 18 LLC PROPERTY;
THENCE

NORTH FOR A DISTANCE OF 253.96 FEET TO THE **POINT OF BEGINNING**.



RANKIN COUNTY, MS LARRY SWALES, CHANCERY CLERK
I CERTIFY THIS INSTRUMENT WAS FILED ON 10/3/2023 10:06:37 AM AND RECORDED IN DEED 2023 22697



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELA BEAN
DATE: 11/03/2023
SUBJECT: BRANDON FIRST UNITED METHODIST CHURCH EASEMENT/RIGHT OF WAY

Requesting consideration to acknowledge the granting of a Permanent Easement/Right of Way from Brandon First United Methodist Church to the City of Brandon and the granting of a temporary construction easement from same.

ATTACHMENTS:

1. First United Methodist Easement

Prepared by and Return to:

BAKER LAW FIRM, P.C.
P.O. BOX 947
BRANDON, MS 39042
601-824-7455

INDEX: 0.12 ac +/- in the SW $\frac{1}{4}$ of the SW $\frac{1}{4}$ of Section 15, T5N, R3E, Rankin County, MS

CITY OF BRANDON
PERMANENT EASEMENT/RIGHT OF WAY

For and in consideration of the sum of Ten Dollars (\$10.00), cash in hand paid, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned

Brandon First United Methodist Church,
a Mississippi non-profit corporation,
a/k/a First United Methodist Church of Brandon,
a/k/a Brandon United Methodist Church
205 Mary Ann Drive
Brandon, Mississippi 39042
601-825-5958
"Grantor"

does hereby give, convey and warrant unto the

City of Brandon, Mississippi
P. O. Box 1539
Brandon, Mississippi 39043
601-825-5021
"Grantee"

A permanent easement/right of way, hereinafter described, with the right to erect, construct, install and layout a public sidewalk and roadway improvements and to use the same as a public sidewalk and roadway and to inspect, repair, maintain and replace the same in perpetuity, over, across and through the land of Grantor situated in Rankin County, State of Mississippi, said permanent sidewalk/roadway easement/right of way being described as follows:

**SEE EXHIBIT "A" ATTACHED HERETO FOR THE LEGAL
DESCRIPTION AND SURVEY OF THE PERMANENT
EASEMENT/RIGHT OF WAY CONVEYED HEREIN.**

The Grantor further grants to Grantee a temporary construction easement over and across the property of the Grantor as described in Exhibit "B" attached hereto. Such temporary construction easement shall terminate upon the completion of the improvements contemplated herein.

The consideration hereinabove recited shall constitute payment in full for any damage to the land of the Grantor, its successors and assigns, by reason of the installation and maintenance of the improvements referenced herein.

The grant and other provisions of the permanent easement/right of way herein described shall constitute a covenant running with the land for the benefit of the Grantee, its successors and assigns.

This permanent easement/right of way is subject to all easements and rights-of-way of record in the office of the Chancery Clerk of Rankin County, Mississippi.

The Grantee covenants that following construction of said improvements it will return the surface to as near as original condition as possible, except and subject to such improvements as are otherwise located on the surface.

Grantor, in accordance with the Real Property Acquisition Policies Law, Mississippi Code Annotated §§ 43-37-1 et. sec., ("RAP"), does hereby waive any and all provisions of RAP as it relates to this permanent easement/right of way and temporary construction easement and the conveyance thereof by Grantor to Grantee. Grantor does hereby knowingly and willingly waive any and all claims and remedies thereunder.

The grant and other provisions herein described shall constitute a covenant running with the land for the benefit of the Grantee, its successors and assigns.

Witness the signature of the undersigned on this the 17th day of October 2023.

BRANDON FIRST UNITED METHODIST CHURCH

H. Raymond Wallace
By: H. Raymond Wallace Chairman, Trustee's Committee

Beth Howe
By: Beth Howe, Church Administrator

STATE OF MISSISSIPPI
COUNTY OF RANKIN

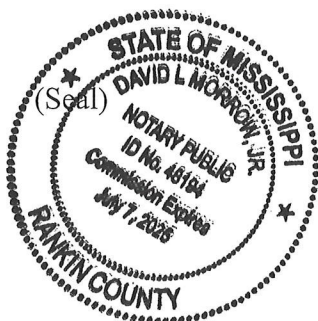
Personally appeared before me, the undersigned authority in and for the said county and state, on this 17th day of October 2023, within my jurisdiction, the within named H. Raymond Wallace that he is the Chairman of the Trustee's Committee for the Brandon First United Methodist Church, a Mississippi non-profit corporation, a/k/a First United Methodist Church of Brandon, a/k/a Brandon United Methodist Church, and for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation to do so.



[Signature]
NOTARY PUBLIC

STATE OF MISSISSIPPI
COUNTY OF RANKIN

Personally appeared before me, the undersigned authority in and for the said county and state, on this 17th day of October 2023, within my jurisdiction, the within named Beth Howe that he is the Church Administrator for the Brandon First United Methodist Church, a Mississippi non-profit corporation, a/k/a First United Methodist Church of Brandon, a/k/a Brandon United Methodist Church, and for and on behalf of said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation to do so.



[Signature]
NOTARY PUBLIC

Exhibit "A"
Legal Description
For
Brandon First United Methodist Church Property

A tract or parcel of land, containing **0.12 acres**, more or less, lying and being situated in the Southwest $\frac{1}{4}$ of the Southwest $\frac{1}{4}$ of Section 15, Township 5 North, Range 3 East, City of Brandon, Rankin County, Mississippi, and being more particularly described by metes and bounds as follows:

Commencing at a found 1 1/2 inch iron bar marking the Southeast corner of said Section 15; run thence

North 84 degrees 35 minutes 33 seconds West for a distance of 3,833.06 feet to a found 1/2 inch iron pin marking the Southwest corner of the David Ronald Hill property as recorded in Deed Book 2019, Page 16205 and the Southeast corner of the Brandon First United Methodist Church property as recorded in Deed Book 2008, Pages 13291-13296 in the Office of Chancery Clerk, Rankin County, Mississippi and being the **Point of Beginning** of the herein described property; thence

North 65 degrees 17 minutes 32 seconds West along the South line of said Brandon First United Methodist Church property for a distance of 455.41 feet to a set 1/2 inch iron pin; thence

North 62 degrees 13 minutes 23 seconds West along said South line of said Brandon First United Methodist Church property for a distance of 153.56 feet to a set Mag nail; thence

Northwesterly along said South line of said Brandon First United Methodist Church property and the arc of a curve to the right for a distance of 210.03, said curve having a radius of 500.00 feet and a delta angle of 24 degrees 04 minutes 03 seconds, chord bearing and distance of North 50 degrees 11 minutes 21 seconds West, 208.49 feet to a set Magnail; thence

North 38 degrees 09 minutes 20 seconds West along said South line of said Brandon First United Methodist Church property for a distance of 327.61 feet to a chiseled x; thence

North 00 degrees 37 minutes 54 seconds East for a distance of 3.74 feet to chiseled x; thence

South 40 degrees 00 minutes 37 seconds East for a distance of 78.97 feet to a set Magnail; thence

South 38 degrees 32 minutes 52 seconds East for a distance of 293.25 feet to a set Magnail; thence

Southeasterly along the arc of a curve to the left for a distance of 96.38, said curve having a radius of 275.00 feet and a delta angle of 20 degrees 04 minutes 51 seconds, chord bearing and distance of South 48 degrees 35 minutes 18 seconds East, 95.89 feet to chiseled x; thence

South 58 degrees 37 minutes 43 seconds East for a distance of 52.72 feet to a set Mag nail; thence

Southeasterly along the arc of a curve to the left for a distance of 152.29, said curve having a radius of 1475.00 feet and a delta angle of 5 degrees 54 minutes 57 seconds, chord bearing and distance of South 61 degrees 35 minutes 11 seconds East, 152.22 feet to a chiseled x; thence

South 64 degrees 32 minutes 40 seconds East for a distance of 473.75 feet to the **Point of Beginning**.

Prepared by:

Benchmark Engineering and Surveying, LLC

101 Highpointe Court, Suite B

Brandon, MS 39042

(601) 591-1077 Office

(601) 591-0711 Fax

Email: mlove@benchmarkms.net

660 Katherine Drive, Suite 301

Flowood Drive, MS 39232

(601) 627-7780 Office

Email: gbonds@benchmarkms.net

Exhibit "B"

Legal Description For A variable width Temporary Construction Easement Brandon First United Methodist Church Property

A tract or parcel of land, for the purpose of temporary construction, containing **0.36 acres**, more or less, lying and being situated in the Southwest ¼ of the Southwest ¼ of Section 15, Township 5 North, Range 3 East, City of Brandon, Rankin County, Mississippi, and being more particularly described by metes and bounds as follows:

Commencing at a found 1 1/2 inch iron bar marking the Southeast corner of said Section 15; run thence

North 84 degrees 35 minutes 33 seconds West for a distance of 3,833.06 feet to a found 1/2 inch iron pin marking the Southwest corner of the David Ronald Hill property as recorded in Deed Book 2019, Page 16205 and the Southeast corner of the Brandon First United Methodist Church property as recorded in Deed Book 2008, Pages 13291-13296 in the Office of Chancery Clerk, Rankin County, Mississippi and the being the **Point of Beginning** of the herein described easement; thence

North 64 degrees 32 minutes 40 seconds West for a distance of 473.75 feet to a chiseled x; thence

Northwesterly along the arc of a curve to the right for a distance of 152.29, said curve having a radius of 1475.00 feet and a delta angle of 5 degrees 54 minutes 57 seconds, chord bearing and distance of North 61 degrees 35 minutes 11 seconds West, 152.22 feet to a set Magnail; thence

North 58 degrees 37 minutes 43 seconds West for a distance of 52.72 feet to a chiseled x; thence

Northwesterly along the arc of a curve to the right for a distance of 96.38, said curve having a radius of 275.00 feet and a delta angle of 20 degrees 04 minutes 51 seconds, chord bearing and distance of North 48 degrees 35 minutes 18 seconds West, 95.89 feet to a set Magnail; thence

North 38 degrees 32 minutes 52 seconds West for a distance of 293.25 feet to a set Magnail; thence

North 40 degrees 00 minutes 37 seconds East for a distance of 63.58 feet to a chiseled x; thence

North 51 degrees 50 minutes 40 seconds East for a distance of 12.16 feet to a chiseled x; thence

South 38 degrees 09 minutes 20 seconds East for a distance of 315.15 feet to a set Magnail; thence

Southeasterly along the arc of a curve to the left for a distance of 210.03, said curve having a radius of 500.00 feet and a delta angle of 24 degrees 04 minutes 03 seconds, chord bearing and distance of South 50 degrees 11 minutes 21 seconds East, 208.49 feet to a set Magnail; thence

South 62 degrees 13 minutes 23 seconds East for a distance of 153.56 feet to a set ½ inch iron pin; thence

South 65 degrees 17 minutes 32 seconds East for a distance of 156.66 feet to a set ½ inch iron pin; thence

North 24 degrees 42 minutes 28 seconds East for a distance of 16.65 feet to a set ½ inch iron pin; thence

South 65 degrees 17 minutes 32 seconds East for a distance of 286.16 feet to a set ½ inch iron pin marking the West line of said Hill property; thence

South 13 degrees 51 minutes 40 seconds West along said West line of said Hill property for a distance of 30.55 feet to the **Point of Beginning**.

Prepared by:

Benchmark Engineering and Surveying, LLC

101 Highpointe Court, Suite B

Brandon, MS 39042

(601) 591-1077 Office

(601) 591-0711 Fax

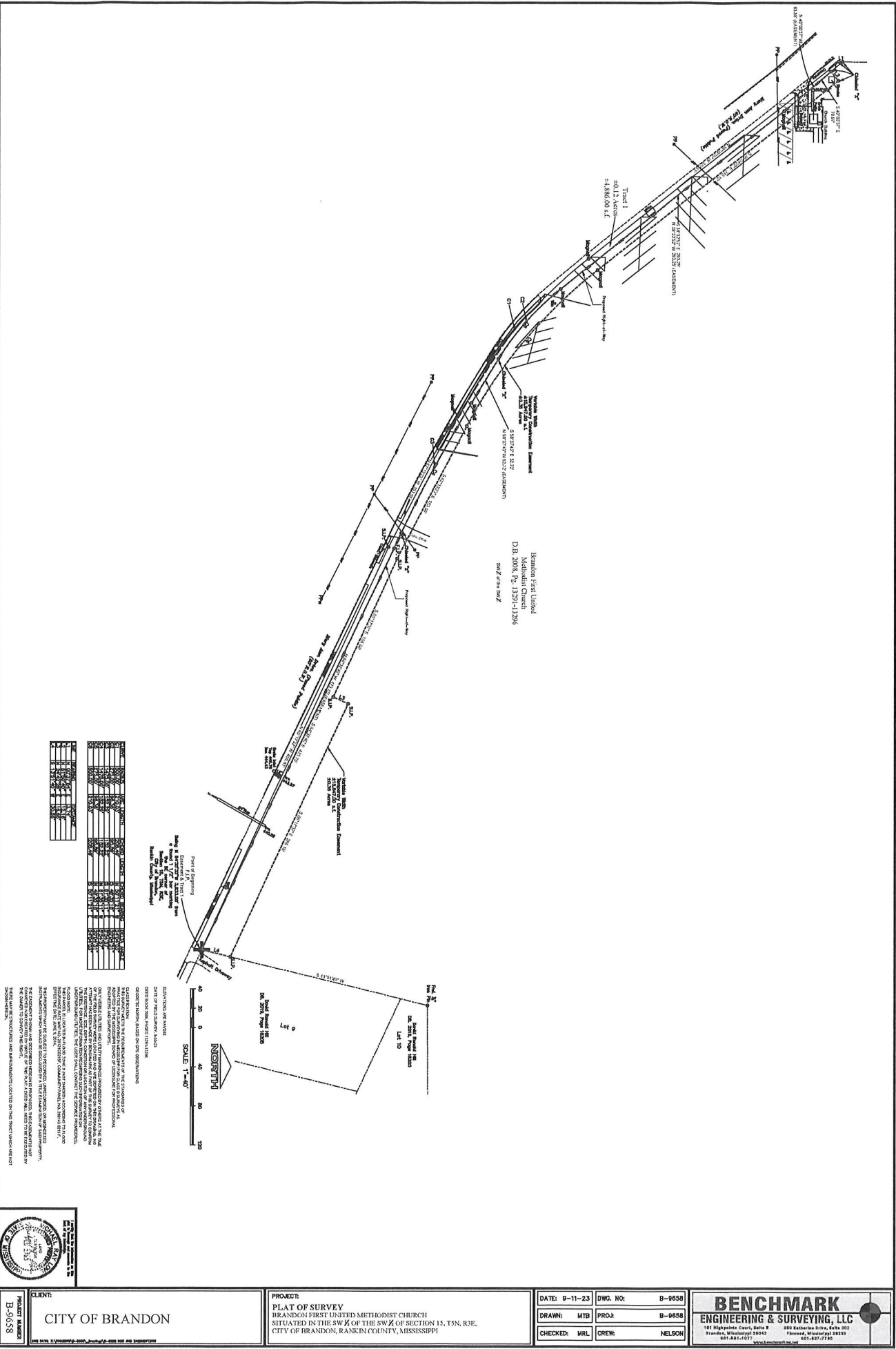
Email: mlove@benchmarkms.net

660 Katherine Drive, Suite 301

Flowood Drive, MS 39232

(601) 627-7780 Office

Email: gbonds@benchmarkms.net



CLIENT: CITY OF BRANDON	PROJECT: PLAT OF SURVEY BRANDON FIRST UNITED METHODIST CHURCH SITUATED IN THE SW 1/4 OF THE SW 1/4 OF SECTION 15, T3N, R3E, CITY OF BRANDON, RANKIN COUNTY, MISSISSIPPI	DATE: 9-11-23 DRAWN: MTB CHECKED: MRL PROJ.: B-9658 CREW: NELSON	BENCHMARK ENGINEERING & SURVEYING, LLC 181 Highway 100, Suite 100 Brandon, Mississippi 39043 867-484-1177 www.benchmarkeng.com
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MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: SAM HAWKINS
DATE: 11/01/2023
SUBJECT: PUBLIC HEARING - MAUSOLEUM AT CRESTVIEW MEMORIAL GARDENS

ATTACHMENTS:

1. Memo - Public Hearing and board action Mausoleum CU
2. 23-020 - Staff Report Mausoleum_PC Recs
3. Proof of publication- mausoleum



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: SAM HAWKINS
CC: MARK BAKER, ANGELA BEAN
BOARD AGENDA: NOVEMBER 6, 2023
SUBJECT: PUBLIC HEARING AND BOARD ACTION REGARDING CONDITIONAL USE APPLICATION FOR A MAUSOLEUM TO BE BUILT AND OPERATE AT CRESTVIEW MEMORIAL GARDENS

Public hearing and board action regarding a request to approve a Conditional Use application for a Mausoleum to be built and operate at Crestview Memorial Gardens located at 1106 Star Road (Parcel # 17-54-10).

The official notice was mailed to adjacent owners on October 18, 2023.

ATTACHMENTS:

Application # 23-020
Date Received: July 24, 2023
Subject Property: 1106 Star Road Parcel ID: I07 000054 00010
Applicant: Crestview Memorial Gardens



STAFF REPORT

CASE # 23-020

Subject Matter: Construction of Mausoleum

Applicant: Crestview Memorial Gardens

Subject Property: 1106 Star Road Parcel ID: I07 000054 00010

Ward: Ward 2 – Cris Vinson

Planning Commission: October 9, 2023

Board of Aldermen
Public Hearing: November 6, 2023

Overview:

Crestview Memorial Gardens is applying to construct a 477 Sq. Ft. One story Mausoleum. The Mausoleum is proposed as a reinforced concrete structure with a granite façade and complies with the permitted uses for Cemeteries zoned RR.

Pursuant to zoning ordinances regarding Cemeteries, we are required to review the overall site plan and determine whether additional parking or means of vehicular circulation is needed. This is to be determined through a conditional use review.

The current site has a total of twelve parking spaces including two designated ADA parking spaces. There is also approximately 1,540 linear feet of road frontage which people utilize as roadside parking during ceremonies. The proposed structure is to be one of two additionally planned phases to the cemetery.

(See Supporting Documentation)

Application # 23-020
Date Received: July 24, 2023
Subject Property: 1106 Star Road Parcel ID: I07 000054 00010
Applicant: Crestview Memorial Gardens

Planning Commission Recommendation:

The recommendation is to approve the conditional use request with no additional parking spaces required.

Staff Recommendation:

Staff recommends approval of the conditional use request for the placement of the proposed facility pursuant to the staff report with the additional following recommendations:

Provide an additional 50% (6 spaces) to the existing definitive parking area including one additional ADA designated parking space to accommodate the proposed structure and the following phase 2 additional Mausoleum.

If the Mayor and Board of Aldermen approve the request, the applicant will obtain a permit and pay any associated permit and license fees prior to commencing work.

Report Prepared By: Sam Hawkins, Director of Community Development

Exhibits:

- A) Conditional Use Application
- B) Supporting Documentation



COMMUNITY DEVELOPMENT

Conditional Use Permit Application

23-020

RECEIVED
CITY OF BRANDON, MS

SEP 29 2023

COMMUNITY
DEVELOPMENT

DATE RECEIVED

231059

PERMIT NUMBER

1106 Star Road	RR
Property Address	Current Zoning Classification
Cemetery	Cemetery
Current or Previous Use of the Property	Proposed Use of the Property
Provide a Description of the Proposed Use, Including Hours of Operation, Number of Employees, Number of Daily Customers, etc. Interment and inurnment of above ground human burials. sunrise to sunset. 2 employees. Visitors are 1 up to an average of 20 to 30, Occasionally +- 50 for large visitations	
Rob Sinclair	Rob Sinclair
Applicant	Contact Name
P.O. Drawer 1609	601-856-4906
Street Address	Primary Telephone
Madison MS 39110	robertm@mausoleum.com
City State Zip Code	Email
Lee Barlow	Lee Barlow
Owner(s), if different from applicant	Contact Name
1106 Star Road	601-825-4240
Street Address	Primary Telephone
Brandon MS 39042	lee@cmgardens.com
City State Zip Code	Email

The following items are required for consideration of a conditional use*:

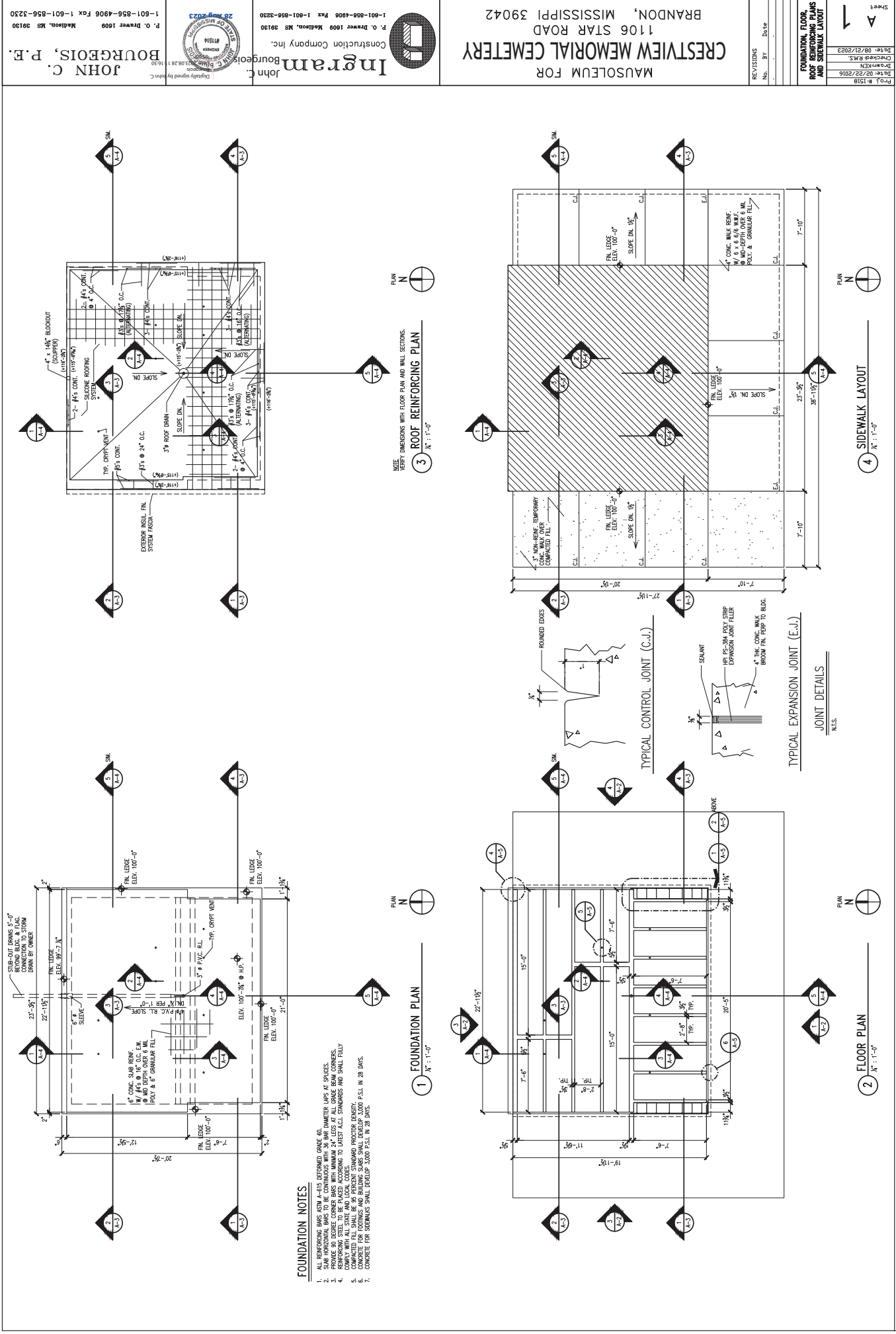
- ☒ **Completed Application and Non-Refundable \$275 Fee**
- ☒ **Ownership Verification Letter**
 - o If the applicant is not the owner, a letter signed and dated by the owner certifying their ownership of the property and authorizing the applicant to represent the person, organization, or business that owns the property.
- ☐ **Legal Written Description of the Property**
 - o If not platted, a metes and bounds legal description of the property.
- ☒ **Written Statement**
 - o A written statement documenting the reason for the conditional use, including evidence that the request complies with the requirements of a conditional use.
- ☒ **Site Plan**
 - o All conditional use permit applications must be accompanied by a fully dimensioned site plan locating all easements and restricted use areas, north arrow, all structure-to-property line setback dimensions, location of all property lines, names of all adjacent streets, parking plan, grade elevations at property line corners, proposed and existing utility meters, public sewer connections, private sewage disposal systems and fire hydrant locations.

*Note that additional items may be required depending on the proposed use. Contact the Community Development Department at 601-824-4580.



CRESTVIEW MEMORIAL GARDENS

BRANDON MS.



EXTERIOR
ELEVATIONS

REVISIONS		
No.	BY	Date

MAUSOLEUM FOR
CRESTVIEW MEMORIAL CEMETERY
1106 STAR ROAD
BRANDON, MISSISSIPPI 39042

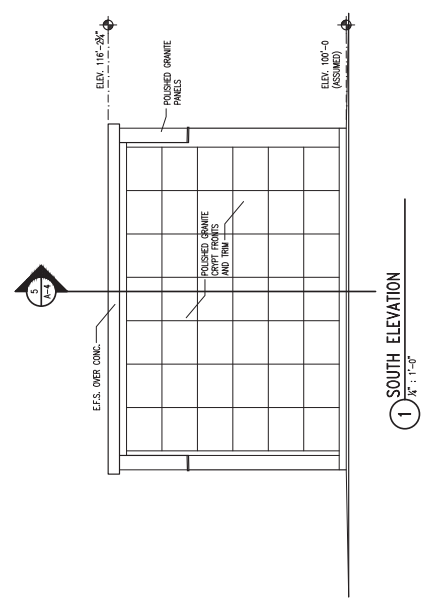
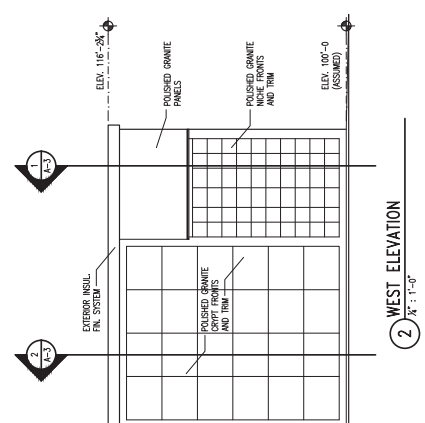
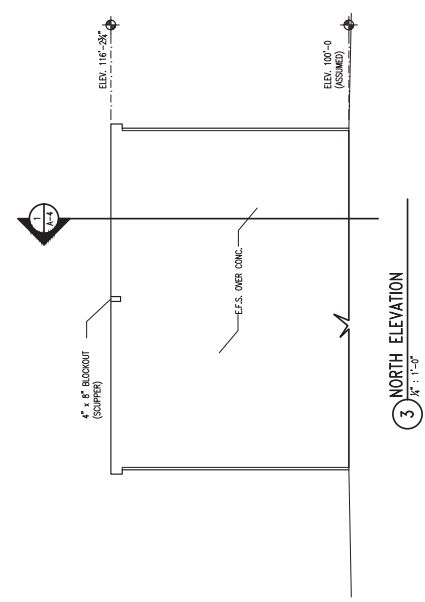
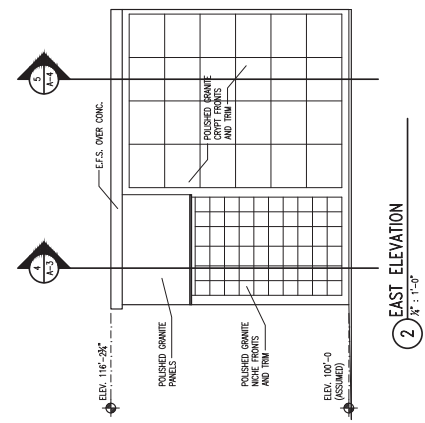


Ingram
Construction Company Inc.
P. O. Drawer 1009 Madison, MS 39130
1-601-856-4906 Fax 1-601-856-3230



John C. Bourgeois, P.E.
P. O. Drawer 1009 Madison, MS 39130
1-601-856-4906 Fax 1-601-856-3230

John C. Bourgeois, P.E.
P. O. Drawer 1009 Madison, MS 39130
1-601-856-4906 Fax 1-601-856-3230

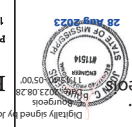


WALL SECTIONS
 No. BY Date

REVISIONS	No.	BY	Date

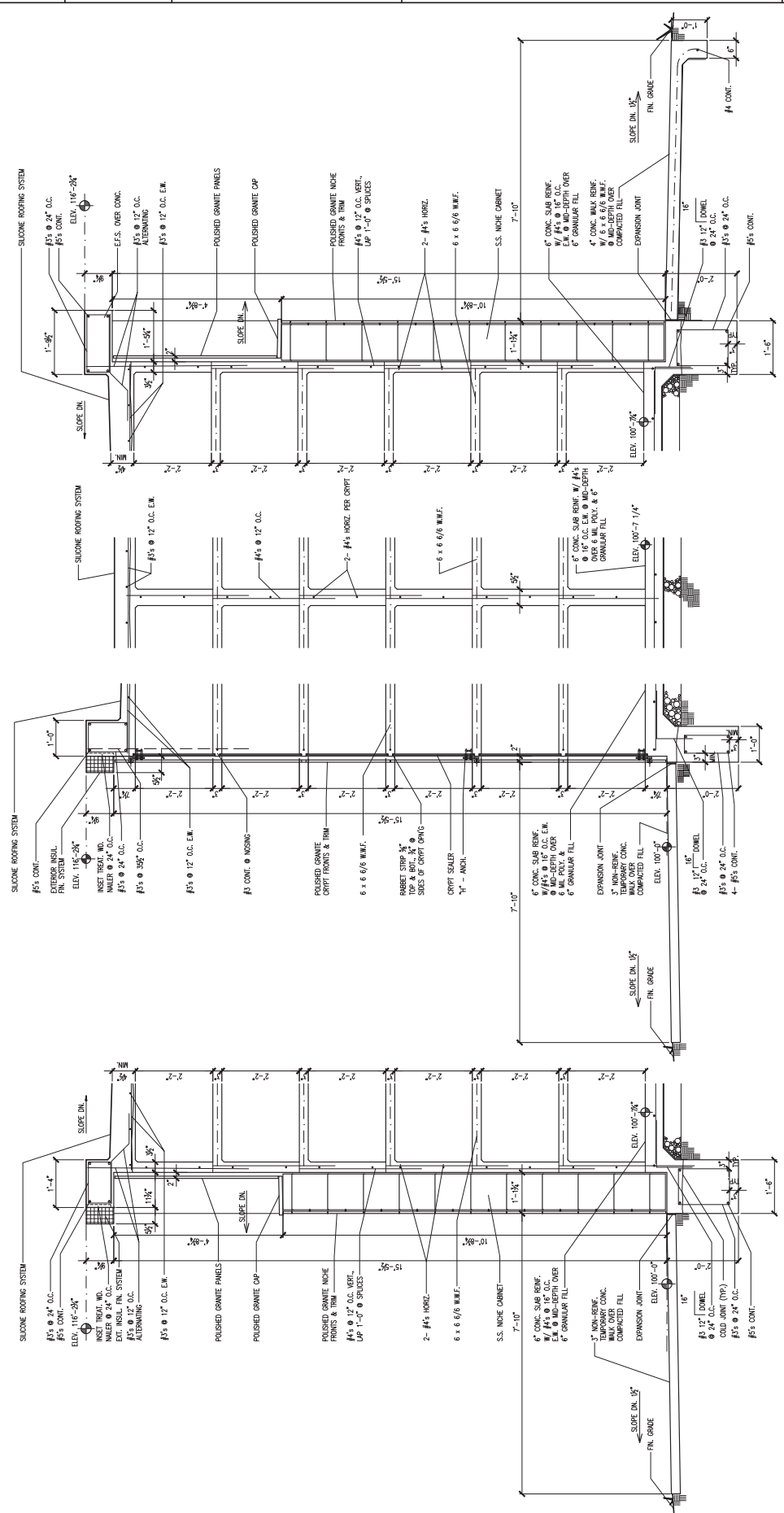
MAUSOLEUM FOR
CRESTVIEW MEMORIAL CEMETERY
 1106 STAR ROAD
 BRANDON, MISSISSIPPI 39042

Ingram Construction Company, Inc.
 P. O. Drawer 1009 Madison, MS 39130
 1-601-856-4906 Fax 1-601-856-3230



Digitally signed by John C. Bourgeois
 DN: cn=John C. Bourgeois, o=Ingram Construction Company, Inc., ou=Ingram Construction Company, Inc., email=jbourgeois@ingramconstruction.com, c=US
JOHN C. BOURGEOIS, P.E.
 P. O. Drawer 1009 Madison, MS 39130
 1-601-856-4906 Fax 1-601-856-3230

1
 2
 3
 4



WALL SECTIONS

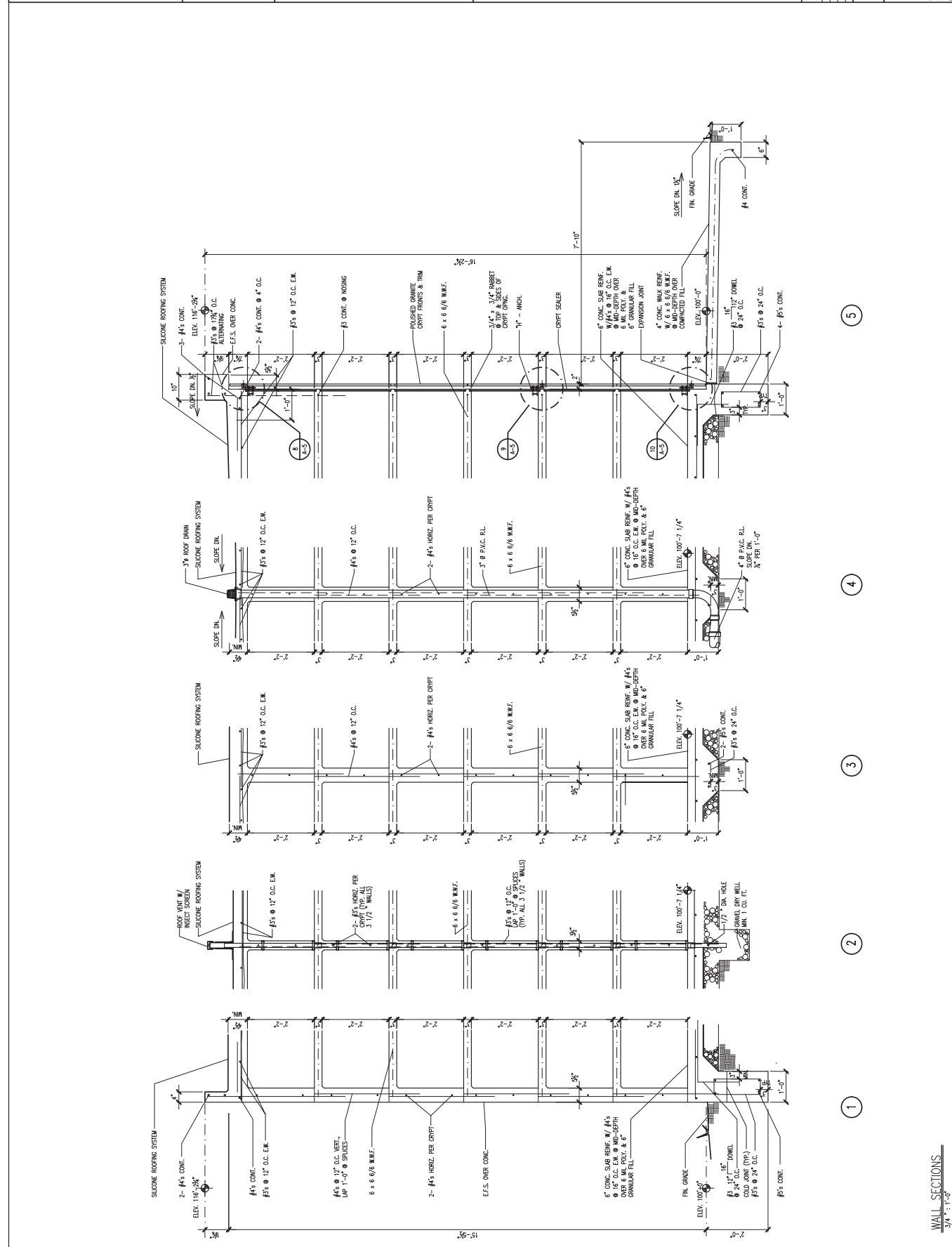
REVISIONS
No. BY Date

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BRANDON, MISSISSIPPI 39042

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28 Aug 2023
P. O. Drawer 1009 Madison, MS 39130
1-601-856-4906 Fax 1-601-856-3230

JOHN C. BOURGEOIS, P.E.
Digitally signed by John C. Bourgeois
DN: cn=John C. Bourgeois, o=John C. Bourgeois, ou=Professional Engineer, email=jc@johnbourgeois.com, c=MS



DETAILS

REVISIONS	
No.	BY Date

MAUSOLEUM FOR
CRESTVIEW MEMORIAL CEMETERY
1106 STAR ROAD
BRANDON, MISSISSIPPI 39042

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JOHN C. BOURGEOIS, P.E.

P.O. Drawer 1009 Madison, MS 39130

1-601-856-4906 Fax 1-601-856-3230

26 May 2023

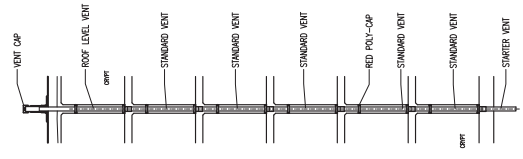
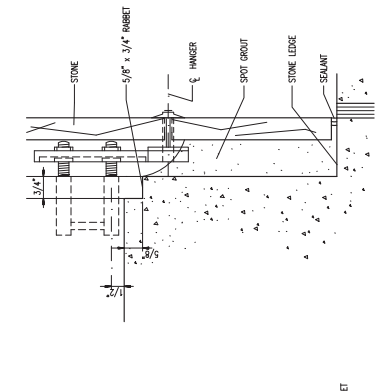
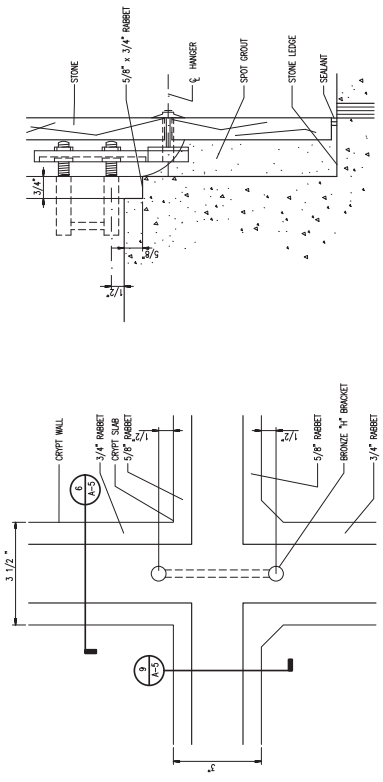
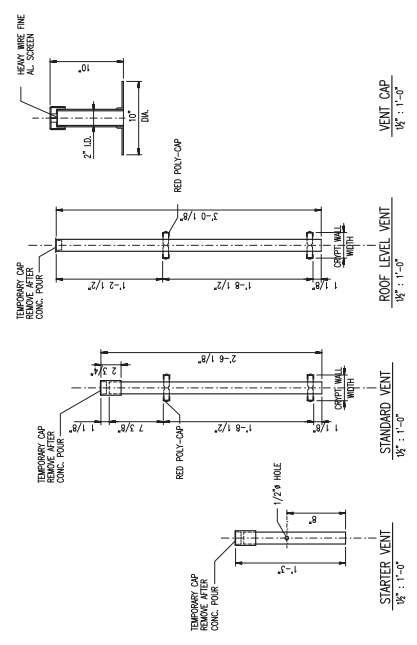
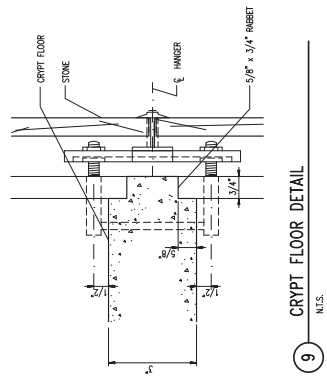
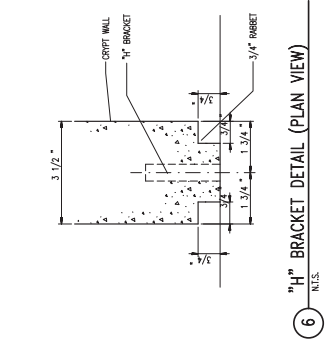
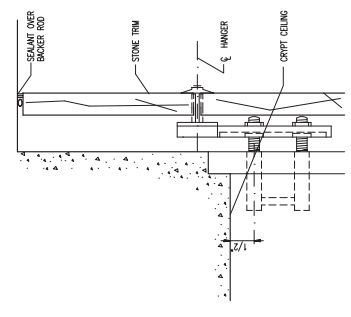
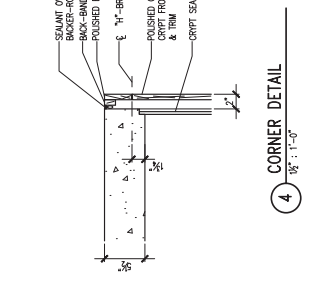
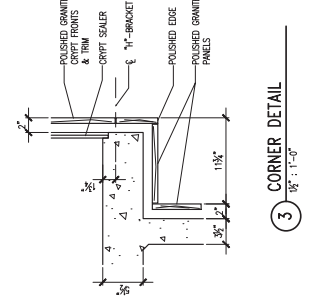
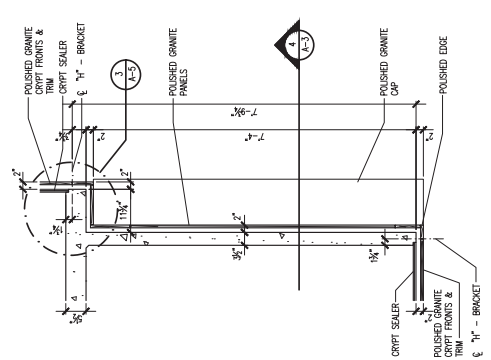
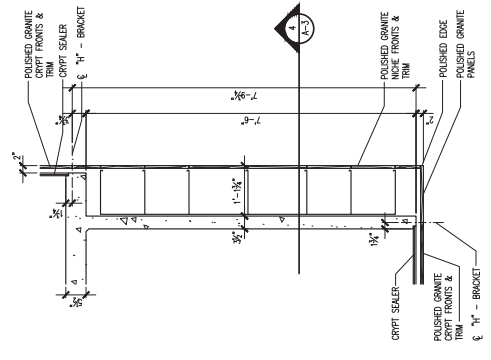
MADE IN THE U.S.A.

151

JOHN C. BOURGEOIS, P.E.

Digitally signed by John C. Bourgeois

2023.08.28 14:15:52



NOTE:
MANIFOLD VENTS AND CAPS TO BE BY C.A. JOSEPH CO., INC.,
EAST LIVERPOOL, OH

5 CRYPT MANIFOLD DETAIL

PPIN	Parcel Number	Section	Township	Range
031289	I07 000079 00000	28	05	03

Google Map	GIS Map	Deed Preview	Building Sketch
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer	No sketch found

Assessed Owner	Appraised Values	
C BAILEY FAMILY PROPERTIES LP	Land Value	8,040.00
343 HWY 468 BRANDON MS39042	Improvement Value	0.00
	Total	8,040.00
	Assessed Values	
Location	Land Value	0.00
	Improvement Value	1,207.00
	Total	1,207.00
0	Building Info.	
Legal Description	Year Built	0
	Base Area	0
	Adjusted Area	0
43.5 A E2 W2 E2 WB 7 PG 177 0122870	Structure Code	

TAXES	Due	Paid	Deed Info	
County	54.05	54.05	Book	2005
City	41.15	41.15	Page	27249
School	69.56	69.56	Date	12/30/2005
Total	164.76	164.76	Miscellaneous	
Paid By	C BAILEY FAMILY PROPERTIES LP		Homestead Code	
Paid - Receipt #	Y			
Date Paid	1/24/2023			
# of Payments	1			
Penalty Paid	0			

PPIN	Parcel Number	Section	Township	Range
081825	I07 000080 00031	28	05	03

Google Map	GIS Map	Deed Preview	Building Sketch
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer	No sketch found

Assessed Owner	Appraised Values	
STONE AMBER W &	Land Value	30,300.00
STONE GEORGE WILLIAM III	Improvement Value	260,740.00
	Total	291,040.00
1102 STAR RD BRANDON MS39042	Assessed Values	
	Land Value	28,424.00
	Improvement Value	1,020.00
	Total	29,444.00
Location	Building Info.	
1102 STAR RD	Year Built	0
	Base Area	0
	Adjusted Area	0
Legal Description	Deed Info	
A LOT 381.8 X 461.16 X 374 X 461.24 IN NE4 SE4 APPROX 4.0 AC	Book	2017
	Page	22416
	Date	9/26/2017
	Miscellaneous	
	Structure Code	
	Homestead Code	4

TAXES	Due	Paid
County	1,034.83	1,034.83
City	971.65	971.65
School	1,492.39	1,492.39
Total	3,498.87	3,498.87
Paid By	TRUSTMARK	
Paid - Receipt #	Y	
Date Paid	1/8/2023	
# of Payments	1	
Penalty Paid	0	

PPIN	Parcel Number	Section	Township	Range
078110	I07 000080 00030	28	05	03

Google Map	GIS Map	Deed Preview	Building Sketch
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer	No sketch found

Assessed Owner		Appraised Values	
MERIDETH JOHN & KIMBERLY T		Land Value	36,370.00
1100 STAR RD BRANDON MS39042		Improvement Value	324,000.00
		Total	360,370.00
		Assessed Values	
Location		Land Value	32,761.00
		Improvement Value	4,915.00
		Total	37,676.00
Legal Description		Building Info.	
A LOT 374 X 269.67 X 25.7 X 293.59 X 288.77 X 304.14 X 50.01 X 867.35 IN NE4 SE4 OF SECTION 28 & NW4 SW4 OF SECTION 27-5-3 APPROX 4.95 AC		Year Built	0
		Base Area	0
		Adjusted Area	0
		Structure Code	
TAXES	Due	Paid	Deed Info
County	1,236.23	1,236.23	Book
City	1,136.82	1,136.82	Page
School	1,771.57	1,771.57	Date
Total	4,144.62	4,144.62	9/26/2017
Paid By	CITIZENS ONE HOME LOANS		Miscellaneous
Paid - Receipt #	Y		Homestead Code
Date Paid	12/31/2022		4
# of Payments	1		
Penalty Paid	0		

PPIN	Parcel Number	Section	Township	Range
031303	107 000092 00000	27	05	03

Google Map	GIS Map	Deed Preview	Building Sketch
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer	01

Assessed Owner	Appraised Values	
CUMBERLAND ROBIN L	Land Value	23,500.00
1104 STAR RD BRANDON MS39042	Improvement Value	88,290.00
	Total	111,790.00
	Assessed Values	
Location	Land Value	11,023.00
	Improvement Value	234.00
	Total	11,257.00
Legal Description	Building Info.	
	Year Built	1970
	Base Area	1918
LOT 214'X344.5'X269'X544.4'X232' IN NW4 SW4 DB 369 PG 496 071778 DB 517 PG 376 0101786 DB 723 PG 293 020695	Adjusted Area	2231
	Structure Code	001
	Deed Info	
TAXES	Book	2018
	Page	7311
	Date	4/20/2018
Due	Miscellaneous	
Paid	Homestead Code	4

TAXES	Due	Paid
County	302.98	302.98
City	371.48	371.48
School	477.92	477.92
Total	1,152.38	1,152.38
Paid By	ONLINE PAYMENT	
Paid - Receipt #	Y	
Date Paid	1/31/2023	
# of Payments	1	
Penalty Paid	0	

PPIN	Parcel Number	Section	Township	Range
031304	I07 000093 00000	27	05	03

Google Map	GIS Map	Deed Preview	Building Sketch
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer	01

Assessed Owner	Appraised Values	
BOLIAN DEBORAH LEIGH HOLYFIELD ETAL	Land Value	35,200.00
150 JEWELL DR BRANDON MS39042	Improvement Value	94,610.00
	Total	129,810.00
	Assessed Values	
Location	Land Value	17,535.00
	Improvement Value	1,937.00
	Total	19,472.00
Legal Description	Building Info.	
APPROX 55.5AC IN THE W2 SW4 DB 204 PG 151 0060664	Year Built	1968
	Base Area	2434
	Adjusted Area	2617

TAXES	Due	Paid	Structure Code	001
County	843.05	843.05	Deed Info	
City	643.86	643.86	Book	2020
School	1,088.32	1,088.32	Page	21014
Total	2,575.23	2,575.23	Date	10/1/2020
Paid By	FARMS HOLYFIELD		Miscellaneous	
Paid - Receipt #	Y		Homestead Code	
Date Paid	8/11/2023			
# of Payments	1			
Penalty Paid	93.14			

PPIN	Parcel Number	Section	Township	Range
031261	I07 000054 00000	28	05	03

Google Map	GIS Map	Deed Preview	Building Sketch
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer	No sketch found

Assessed Owner	Appraised Values	
BARLOW LEE CORLEY	Land Value	6,100.00
157 MARTIN LN BRANDON MS39042	Improvement Value	0.00
	Total	6,100.00
	Assessed Values	
Location	Land Value	0.00
	Improvement Value	915.00
	Total	915.00
0	Building Info.	
Legal Description	Year Built	0
	Base Area	0
	Adjusted Area	0
12 AC ALONG S/S SE4 SE4 (CEMETARY) DB 381 PG 103 0022779 DB 707- 707 PG 0231-0233 0072594		

TAXES	Due	Paid	Structure Code	
County	36.78	36.78	Deed Info	
City	30.16	30.16	Book	2020
School	50.98	50.98	Page	23727
Total	117.92	117.92	Date	10/30/2020
Paid By	BARLOW LEE CORLEY		Miscellaneous	
Paid - Receipt #	Y		Homestead Code	
Date Paid	1/27/2023			
# of Payments	1			
Penalty Paid	0			

PPIN	Parcel Number	Section	Township	Range
083654	107 000054 00020	28	05	03

Google Map	GIS Map	Deed Preview	Building Sketch
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer	No sketch found

Assessed Owner	Appraised Values	
BARLOW LEE CORLEY	Land Value	30,300.00
157 MARTIN LN BRANDON MS39042	Improvement Value	154,030.00
	Total	184,330.00
	Assessed Values	
Location	Land Value	16,718.00
	Improvement Value	2,573.00
	Total	19,291.00
0	Building Info.	
Legal Description	Year Built	0
	Base Area	0
	Adjusted Area	0
4 AC IN SW4 SE4 & SE4 SE4	Structure Code	

TAXES	Due	Paid
County	164.18	164.18
City	134.64	134.64
School	227.58	227.58
Total	526.40	526.40
Paid By	BARLOW LEE CORLEY	
Paid - Receipt #	Y	
Date Paid	1/27/2023	
# of Payments	1	
Penalty Paid	0	

Deed Info	
Book	2020
Page	23727
Date	10/30/2020
Miscellaneous	
Homestead Code	4

PPIN	Parcel Number	Section	Township	Range
031260	107 000053 00020	28	05	03

Google Map	GIS Map	Deed Preview	Building Sketch
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer	01

Assessed Owner	Appraised Values	
CORLEY WILLIAM CARL	Land Value	8,000.00
156 MARTIN LN BRANDON MS39042	Improvement Value	77,170.00
	Total	85,170.00
	Assessed Values	
Location	Land Value	8,517.00
	Improvement Value	0.00
	Total	8,517.00
Legal Description	Building Info.	
	Year Built	1965
	Base Area	1485
LOT 160'X272' IN NE COR S2 SW4 SE4 DB 479 PG 0205-0000 0022085	Adjusted Area	1861
	Structure Code	001
	Deed Info	
	Book	2016
	Page	10626
	Date	5/20/2016
	Miscellaneous	
	Homestead Code	1

TAXES	Due	Paid
County	342.72	342.72
City	281.06	281.06
School	475.08	475.08
Total	1,098.86	1,098.86
Paid By	CORLEY WILLIAM CARL/REFUND	
Paid - Receipt #	Y	
Date Paid	2/4/2023	
# of Payments	1	
Penalty Paid	0	

Crestview Memorial Gardens

Martin & Adkins, LLC

1106 Star Rd
P.O. Box 760
Brandon, MS 39042

Phone: 601-825-4240
Fax: 601-825-4051
info@cmgardens.com

LETTER OF OWNERSHIP VERIFICATION

Conditional Use

For

City of Brandon, Community Development

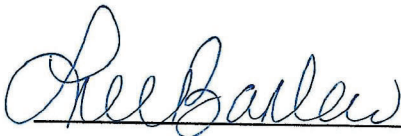
OCTOBER 2, 2023

Project:

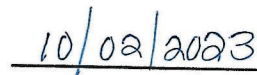
Mausoleum For Crestview Memorial Gardens, 1106 Star Rd. Brandon, MS. 39042

I Mrs. Lee Barlow owner of CRESTVIEW MEMORIAL GARDENS
do hereby grant permission

to Rob Sinclair who works for INGRAM CONSTRUCTION CO. to act as my agent and allow all
questions and statements on behalf of conditional use to ensure project meets all zoning and building
compliance.



(Owner's Signature)



(Date)



Ingram Construction Company Inc.

P.O. Drawer 1609 • Madison, MS 39130-1609
Telephone (601) 856-4906
Fax (601) 856-3230 • <http://www.mausoleum.com>

STATEMENT LETTER

September 29th, 2023

Dear City of Brandon Community Development:

This letter serves to inform you that the use of car parking for the proposed mausoleum is functional by use of the existing cemetery roads.

The use of the mausoleum is solely for the storage of human remains. Funerals are held elsewhere; usually after a funeral less people come to view the loading of a casket or urn at the mausoleum. Viewing can be from 1 person in a car up an average 10-20 people (usually less than 20 cars) for most visits. Occasionally there is viewing for people like “veterans” or others that could produce more people and 20 to 50 cars. Most visits are 10 to 20 minutes in time like in-ground visitation. The mausoleum has no interior, thus having very minimal if any need for a building servicing vehicle. The mausoleum sits ~427 Ft. away from the public road. Parking is provided by using one side of the existing cemetery roads. The cemetery roads are 18’ wide and have comfortable 8’ easements on each side that can provide comfortable entry and exit of cars. These cemetery roads are wide enough to keep the automobile on the stable gravel cemetery road and of course has room for a car to pass. The cemetery itself was designed earlier in time for the ease of traffic flow in a safe and peaceful entrance and exit to the public road. All of which keeps the cemetery a place of peaceful reflection.

Regards,

Lee Barlow – Owner of Crestview Memorial Gardens

601-825-4240

Robert Sinclair – Design Supervisor/Architectural Dept. Ingram Construction Company

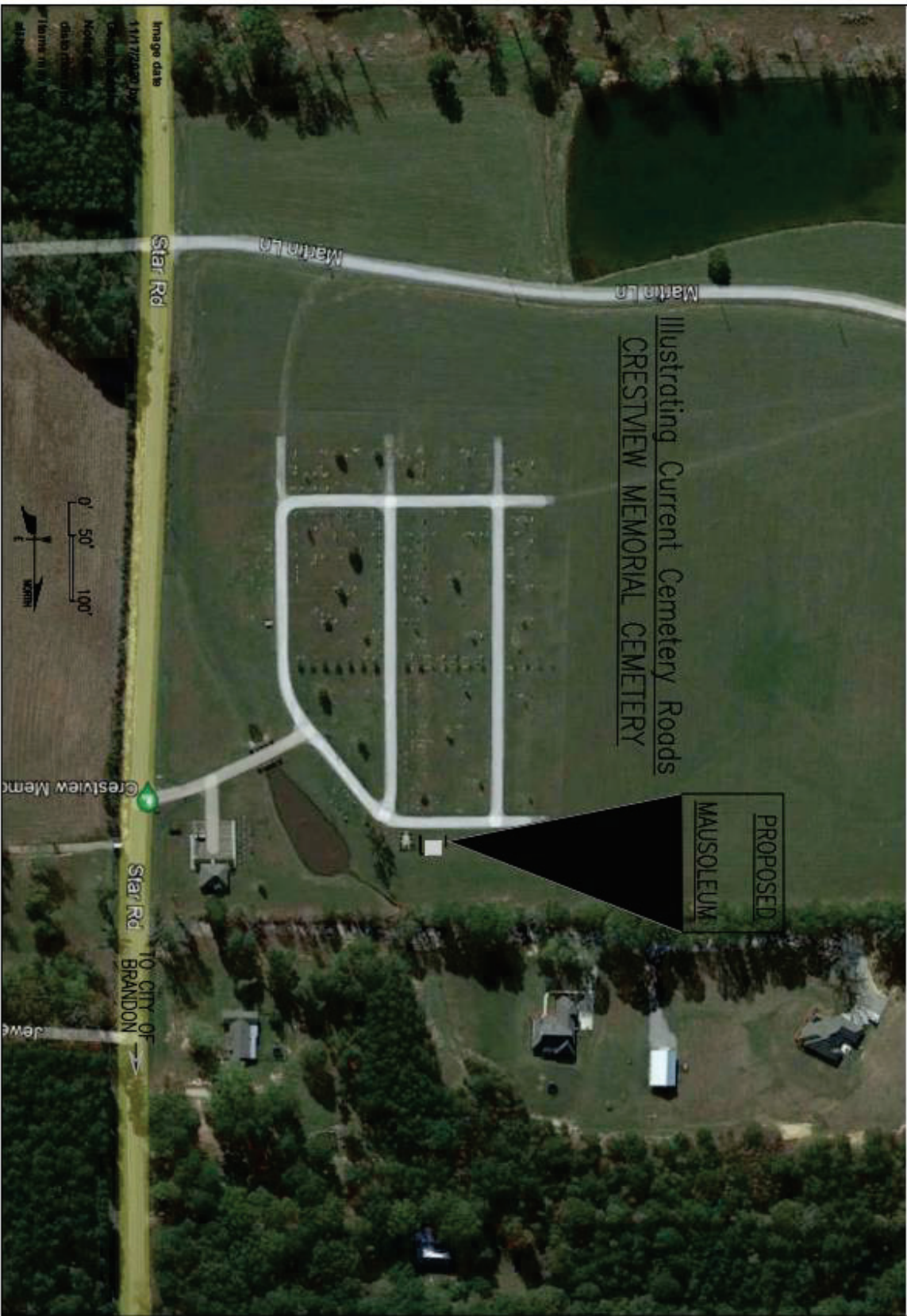
601-856-4906

Miscellaneous:

Interment – placing of the body in the crypt.

Inurnment – placing of the cremated remains in the niche space.

Exhibits A and B attached to assist in assisting conditional use statement:



Ingram

Crestview Memorial Cemetery, Inc.

PO Drawer 1009
Brandon, MS 39620-1009
P: 601-666-4896
F: 601-666-3290
www.ingramcemetery.com

092923

SITE SHOWING

ACTUAL
CEMETERY
ROADS FOR
BANKING

Study for:

A Mausoleum

Crestview Memorial Gardens

Brandon, MS

MS53

Sheet

1 / 1

Exhibit B

AFFIDAVIT

PROOF OF PUBLICATION

RANKIN COUNTY NEWS • P.O. BOX 107 • BRANDON, MS 39043

STATE OF MISSISSIPPI COUNTY OF RANKIN

THIS 18TH DAY OF OCTOBER, 2023, personally came Marcus Bowers, publisher of the Rankin County News,

NOTICE OF ZONING HEARING FOR THE CITY OF BRANDON
RANKIN COUNTY, MISSISSIPPI
NOTICE IS HEREBY GIVEN TO THOSE PARTIES IN INTEREST THAT THERE WILL BE A PUBLIC HEARING BEFORE THE GOVERNING AUTHORITIES OF THE CITY OF BRANDON, MISSISSIPPI, ON NOVEMBER 6, 2023 AT 6:00 O'CLOCK P.M., IN THE REGULAR BOARD MEETING ROOM AT BRANDON CITY HALL, LOCATED AT 1000 MUNICIPAL DRIVE, BRANDON, MISSISSIPPI, FOR THE PURPOSE OF DETERMINING WHETHER OR NOT A CONDITIONAL USE FOR A MAUSOLEUM SHALL BE GRANTED TO CRESTVIEW MEMORIAL GARDENS FOR THE FOLLOWING DESCRIBED PROPERTY LOCATED IN THE CITY OF BRANDON, RANKIN COUNTY, MISSISSIPPI.

A TRACT OR PARCEL OF LAND CONTAINING 25.00 ACRES, MORE OR LESS, LYING AND BEING SITUATED IN THE SOUTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 28, TOWNSHIP 5 NORTH, RANGE 3 EAST, CITY OF BRANDON, RANKIN COUNTY, MISSISSIPPI AND BEING MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

BEGINNING AT A FOUND AXLE MARKING THE NORTHWEST CORNER OF SAID SOUTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 28; RUN THENCE

EAST ALONG THE NORTH LINE OF SAID SOUTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 28 FOR A DISTANCE OF 1318.08 FEET TO THE WESTERLY RIGHT OF WAY OF STAR ROAD AND A SET ½ INCH IRON PIN; THENCE

SOUTH 03 DEGREES, 04 MINUTES, 08 SECONDS WEST ALONG SAID WESTERLY RIGHT OF WAY OF STAR ROAD FOR A DISTANCE OF 254.04 FEET TO A SET ½ INCH IRON PIN; THENCE

SOUTH 03 DEGREES, 23 MINUTES, 23 SECONDS WEST ALONG SAID

SOUTH 03 DEGREES, 30 MINUTES, 45 SECONDS WEST ALONG SAID WESTERLY RIGHT OF WAY OF STAR ROAD FOR DISTANCE OF 300.00 FEET TO A SET ½ INCH IRON PIN; THENCE WEST FOR DISTANCE OF 1269.03 FEET TO THE WEST LINE OF SAID SOUTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 28 AND A SET ½ INCH IRON PIN; THENCE

NORTH ALONG SAID WEST LINE OF THE SOUTHEAST ¼ OF THE SOUTHEAST ¼ OF SECTION 28 FOR A DISTANCE OF 341.41 FEET TO THE POINT OF BEGINNING.

PARCEL # 17-54-10
1106 STAR ROAD
FOR INFORMATION PERTAINING TO THIS MATTER VISIT WWW.BRANDONMS.ORG/DEPARTMENTS/COMMUNITY-DEVELOPMENT/PUBLIC-HEARING-NOTICES/
ANGELA BRAN
CITY CLERK
October 18, 2023
#1365

a weekly newspaper printed and published in the City of Brandon, In the County of Rankin and State aforesaid, before me the undersigned officer in and for said County and State, who being duly sworn, deposes and says that said newspaper has been published for more than 12 months prior to the first publication of the attached notice and is qualified under Chapter 13-3-31, Laws of Mississippi, 1936, and laws supplementary and amendatory thereto, and that a certain

NOTICE OF ZONING HEARING

CONDITIONAL USE - CRESTVIEW MEMORIAL GARDENS

a copy of which is hereto attached, was published in said newspaper One (1) week, as follows, to-wit:

Vol 176 No. 15 on the 18th day of October, 2023

Marcus Bowers

MARCUS BOWERS, Publisher

Sworn to and subscribed before me by the aforementioned
Marcus Bowers this 18th day of October, 2023

Frances Conger, Notary Public
FRANCES CONGER

My Commission Expires: January 25, 2026

PRINTER'S FEE: (12 cents per word for first insertion and 10 cents per word for each subsequent insertion)





MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:
DATE: 11/01/2023
SUBJECT: **PUBLIC HEARING - CONDITIONAL USE APPLICATION (THRASH COMMERCIAL / CONSOLIDATED PIPE)**

ATTACHMENTS:

1. Memo - Public Hearing and board action Thrash Commercial
2. 23-023 - Staff Report Consolidated Pipe_PC Recs
3. Proof of publication - consolidated pipe



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: SAM HAWKINS
CC: MARK BAKER, ANGELA BEAN
BOARD AGENDA: NOVEMBER 6, 2023
SUBJECT: PUBLIC HEARING AND BOARD ACTION REGARDING CONDITIONAL USE APPLICATION FOR THRASH COMMERCIAL ON BEHALF OF CONSOLIDATED PIPE

Public hearing and board action regarding a request to approve a Conditional Use application for Thrash Commercial to install above ground utilities excluding water and sewer at the future sight of Consolidated Pipe located on Morris Drive (Parcel # H8-1-40).

The official notice was mailed to adjacent owners on October 18, 2023.

ATTACHMENTS:

Application # 23-020
Date Received: October 2, 2023
Subject Property: Morris Gray Development - Parcel ID: H08 000001 00040
Applicant: Thrash Commercial Contractors



STAFF REPORT

CASE # 23-023

Subject Matter: Conditional Use for Above Ground Utilities

Applicant: Josh Thrash

Subject Property: Parcel ID: H08 000001 00040

Ward: Ward 1 – Jarrad Crain

Planning Commission: October 9, 2023

Board of Aldermen
Public Hearing: November 6, 2023

Overview:

Thrash Commercial Contractors have prepared a site for commercial development along Morris Drive (Parcel ID: H08 000001 00040). Approximately 1/3 of the overall development is located in Brandon MS and the other 2/3 are located in Pearl MS. The development was initially planned to have above ground power supply throughout due to the utility requirements of Pearl Ms. The City of Brandon development ordinance requires a conditional use to address proposed utilities, with reference to locations, availability, and compatibility. The applicant has applied for a conditional use permit to keep the overall development unified in all aspects. Pursuant to zoning ordinances regarding Utilities, Variances and Conditional Uses, this is to be determined through a conditional use review of site plan and contextual application.

(See Supporting Documentation)

Application # 23-020
Date Received: October 2, 2023
Subject Property: Morris Gray Development - Parcel ID: H08 000001 00040
Applicant: Thrash Commercial Contractors

Planning Commission Recommendation:

Recommendation to grant exceptional approval due to the site being rezoned I-1. Also, this site is a small portion of a development which stretches across Brandon and Pearl city limit lines. The Western boundary also serves as the City limits of Brandon at the subject property (H08 000001 00040). Although Brandon requires buried utilities, the parcels in this development should be granted a conditional use to allow composite poles for distribution lines along Morris Gray Drive. The service lines from the distribution lines to the buildings at each site shall be buried.

Staff Recommendation:

Staff recommends approval of the conditional use request for the placement of the proposed above ground utilities pursuant to the staff report with the additional following recommendations:

The use of this property is I-1 (Light Industrial) and will be required to follow the same controls as adjacent properties of similar use. Provide the above ground PWR supply / distribution line along Morris Drive utilizing composite poles. All service lines to buildings in the Morris Gray Development must be in ground lines from the distribution line at Morris drive to each business' point of connection at the building.

If the Mayor and Board of Aldermen approve the request, the applicant will obtain a permit and pay any associated permit and license fees prior to commencing work.

Report Prepared By: Sam Hawkins, Director of Community Development

Exhibits:

- A) Conditional Use Application
- B) Supporting Documentation



BRANDON
MISSISSIPPI

COMMUNITY DEVELOPMENT

Conditional Use Permit
Application

DATE RECEIVED

PERMIT NUMBER

Marquette Rd West Brandon, MS 39042	I-1
Property Address	Current Zoning Classification
Partially Developed raw land	Industrial Development Property
Current or Previous Use of the Property	Proposed Use of the Property
Provide a Description of the Proposed Use, Including Hours of Operation, Number of Employees, Number of Daily Customers, etc.	
Thrash Commercial Contractors, Inc	Josh Thrash
Applicant	Contact Name
216 Woodgate Dr	601 8258967
Street Address	Primary Telephone
Brandon	MS 39042
City	State
	Zip Code
Bank Of Yazoo	Jamey Carter
Owner(s), if different from applicant	Contact Name
104 North Main St	601 6245977
Street Address	Primary Telephone
Yazoo City	MS 39194
City	State
	Zip Code
	Email

The following items are required for consideration of a conditional use*:

- ☒ Completed Application and Non-Refundable \$275 Fee
- ☒ Ownership Verification Letter
 - o If the applicant is not the owner, a letter signed and dated by the owner certifying their ownership of the property and authorizing the applicant to represent the person, organization, or business that owns the property.
- ☒ Legal Written Description of the Property
 - o If not platted, a metes and bounds legal description of the property.
- ☒ Written Statement
 - o A written statement documenting the reason for the conditional use, including evidence that the request complies with the requirements of a conditional use.
- ☒ Site Plan
 - o All conditional use permit applications must be accompanied by a fully dimensioned site plan locating all easements and restricted use areas, north arrow, all structure-to-property line setback dimensions, location of all property lines, names of all adjacent streets, parking plan, grade elevations at property line corners, proposed and existing utility meters, public sewer connections, private sewage disposal systems and fire hydrant locations.

*Note that additional items may be required depending on the proposed use. Contact the Community Development Department at 601-824-4580.

Applicant's Signature: Josh Thrash

Date: 10/2/23



COMMUNITY DEVELOPMENT
Conditional Use Permit
Acknowledgements



The applicant agrees to:

- If determined by the City Planner or other city officials that a detailed site plan is necessary to review a request to rezone property, a site plan shall be submitted by the applicant in accordance with the Zoning Ordinance of the city and all expenses of the zoning variance review shall be paid by the applicant.
- By signing the application, it is understood and agreed that permission is given to the Department of Community Development to place a sign(s) on said property, giving notice to the public that said property is being considered for zoning action. It is further understood by the applicant that the removal of the sign before the hearing will constitute a withdrawal of the application and the case will not be heard at the next scheduled hearing.
- It is further understood and agreed by the applicant, and permission is hereby granted to the city for inspections, investigations, and/or evaluation reports by the proper departments, pertaining to said property. In the event such investigations, etc., disclose this property does not meet the requirements for the proposed use, then this request will be held in abeyance until such time as those requirements are met and/or evidence of such is submitted.
- The application fee for this request is non-refundable regardless of the outcome.

The applicant agrees to attend the official development review meetings listed below:

Planning Commission Meeting: _____

Board of Aldermen Public Hearing: _____

Both meetings are held in the Board Room of the Brandon Municipal Complex, located at 1000 Municipal Drive in Brandon, Mississippi at 6 o'clock in the evening.

The above information is true, correct, and complete to the best of my knowledge, and I acknowledge the stipulations listed herein.

Applicant: _____ Date: _____

Owner: _____ Date: _____

State of Mississippi County of Rankin Sworn to and subscribed before me,
Notary: _____
Date: _____

Energy				WIR Name: BRANDON-MORRIS DR-CITY OF BRANDON-SERVICE TO NEW SEWER LIFT STATION		WIR#: 41300888	
Local Office: 9055	County/Parish:	Right-of-Way		Date: 09/29/23		CEA#: Customer Service Estimated Size:	
Tax Dist:	Section:	Range:	Yes No	Construction Type		Load PT: FC05	
WIR Type: REVENUE	Sub off Loc. No.:			UG	Urban	Circuit No: FC05	
Acct#:	SO#:	Map:		Rural		Page 1 of 1	
Phone#:	Night Watcher SO#:					Phase: CBA	
Contact Person: MARK FOSTER	Last Call Ref#:					Designer: PS	
				Scale 1"=120'			

13.8kV/77.97kV System Voltage
120/240V 3 Phase Open Delta Service Voltage
Upstream Device FC05 Breaker
Job Site at the Intersection of Morris Dr and Hwy 18
in Brandon Ms

P-5
DLOC 5918364152
GPS
LAT 32.263438
LONG -90.036108
INSTALL
(1) SP55-1
(1) PH34-35A10
(1) SN4A10
(1) AGTL-3PHT12-2G
(1) TB25/25/8A
INSTALL (1) 55-1 STEEL POLE WITH DE HORIZONTAL FRAMING. INSTALL (3) 7/16" GUYS AND (2) 12" ANCHORS. INSTALL 120/240V 3PHASE OPEN DELTA BANK

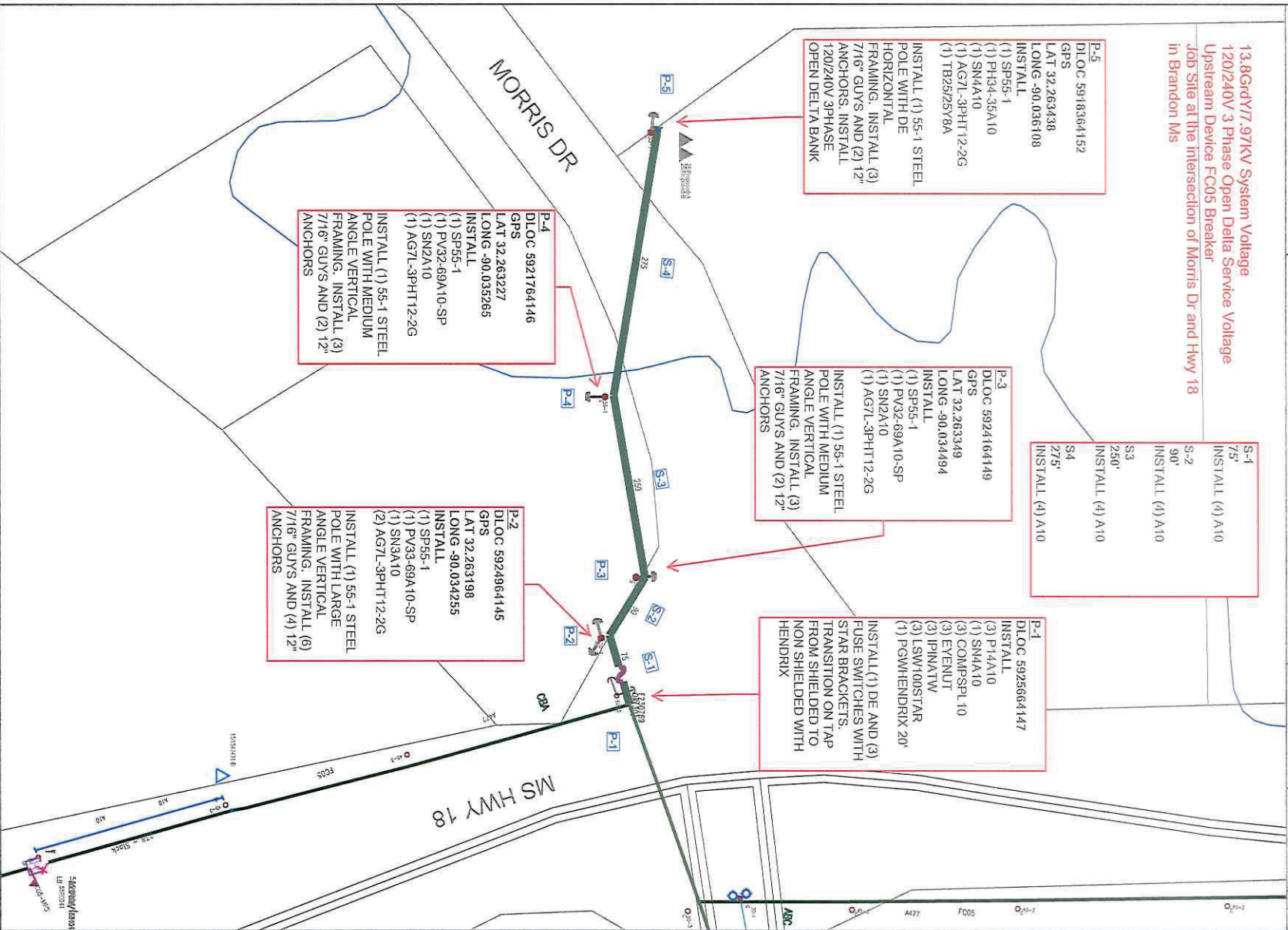
S-1
75'
INSTALL (4) A10
S-2
90'
INSTALL (4) A10
S-3
250'
INSTALL (4) A10
S-4
275'
INSTALL (4) A10

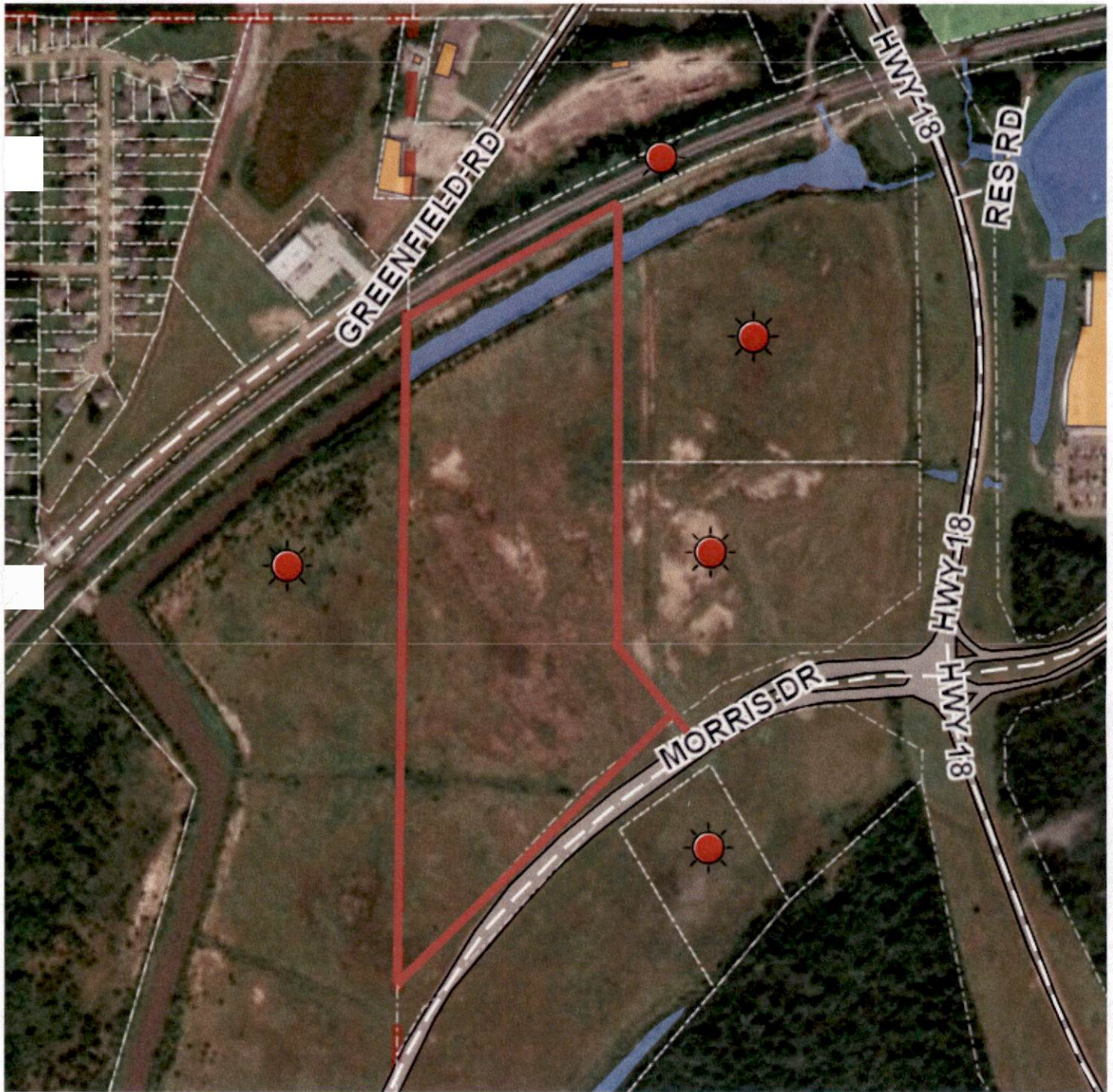
P-3
DLOC 5924164149
GPS
LAT 32.263349
LONG -90.034494
INSTALL
(1) SP55-1
(1) PV32-69A10-SP
(1) SN2A10
(1) AGTL-3PHT12-2G
INSTALL (1) 55-1 STEEL POLE WITH MEDIUM ANGLE VERTICAL FRAMING. INSTALL (3) 7/16" GUYS AND (2) 12" ANCHORS

P-1
DLOC 5925664147
INSTALL
(3) P14A10
(1) SN4A10
(3) COMPSPL10
(3) EVENUT
(3) PINATW
(3) LSW100STAR
(1) PGWHENDRIX 20'
INSTALL (1) DE AND (3) FUSE SWITCHES WITH STAR BRACKETS. TRANSITION ON TAP FROM SHIELDED TO NON SHIELDED WITH HENDRIX

P-4
DLOC 5921764146
GPS
LAT 32.263227
LONG -90.035265
INSTALL
(1) SP55-1
(1) PV32-69A10-SP
(1) SN2A10
(1) AGTL-3PHT12-2G
INSTALL (1) 55-1 STEEL POLE WITH MEDIUM ANGLE VERTICAL FRAMING. INSTALL (3) 7/16" GUYS AND (2) 12" ANCHORS

P-2
DLOC 5924964145
GPS
LAT 32.263198
LONG -90.034255
INSTALL
(1) SP55-1
(1) PV33-69A10-SP
(1) SN3A10
(2) AGTL-3PHT12-2G
INSTALL (1) 55-1 STEEL POLE WITH LARGE ANGLE VERTICAL FRAMING. INSTALL (6) 7/16" GUYS AND (4) 12" ANCHORS





BANK OF YAZOO
FOUNDED 1876 • MEMBER FDIC
<http://www.bankofyazoo.com>

October 2, 2023

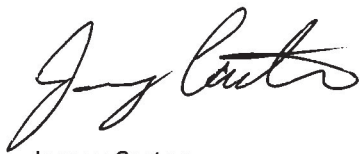
Thrash Construction
C/O Josh Thrash
216 Woodgate Drive S
Brandon, MS 39042

RE: Conditional Use/Overhead Power Negotiation

To Whom It May Concern:

Please accept this letter as confirmation that Bank of Yazoo authorizes Josh Thrash with Thrash Construction to represent Bank of Yazoo in negotiating with the City of Brandon to obtain approval for overhead power on the property. The property to be negotiated is currently owned by Bank of Yazoo and is located off MS Hwy 18 (see attached legal description). If you have any further questions, or need any additional information, please call me at 662-751-1013 or email me at jcarter@bankofyazoo.com.

Sincerely,



Jamey Carter
President of Yazoo/Flora Market
Senior Loan Officer
Bank of Yazoo

104 North Main Street
Yazoo City, MS 39194
(888) 226-5292
(662) 746-5421
Fax (662) 751- 1057

EXHIBIT A

Legal Description of Hwy 18 Property

A TRACT OR PARCEL OF LAND CONTAINING **199.43 ACRES**, MORE OR LESS, LYING AND BEING SITUATED IN THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 25 AND THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 AND THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 AND THE NORTHEAST 1/4 OF THE SOUTHEAST 1/4 AND THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 AND THE NORTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 24, T5N-R2E, CITY OF PEARL, AND THE SOUTHWEST 1/4 OF THE SOUTHWEST 1/4 AND THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 AND THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 AND THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 AND THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 AND THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 19, T5N-R3E, CITY OF BRANDON, RANKIN COUNTY, MISSISSIPPI AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

POINT OF BEGINNING AT A CONCRETE MONUMENT MARKING THE COMMON CORNER OF SECTIONS 24 AND 25, T5N-R2E AND SECTIONS 19 AND 30, T5N-R3E OF RANKIN COUNTY; RUN THENCE

WEST ALONG THE SOUTH LINE OF SAID SECTION 24 FOR A DISTANCE OF 580.36 FEET TO A POINT; THENCE

NORTH 08 DEGREES 11 MINUTES 44 SECONDS EAST FOR A DISTANCE OF 42.03 FEET TO A POINT; THENCE

NORTH 69 DEGREES 30 MINUTES 41 SECONDS WEST FOR A DISTANCE OF 846.14 FEET TO A POINT; THENCE

SOUTH 38 DEGREES 07 MINUTES 29 SECONDS WEST FOR A DISTANCE OF 1209.56 FEET TO A POINT IN THE CENTER OF A 30 FOOT GULF SOUTH GAS PIPELINE RIGHT-OF-WAY EASEMENT; THENCE

NORTH 38 DEGREES 58 MINUTES 34 SECONDS WEST ALONG CENTER OF SAID GULF SOUTH GAS PIPELINE EASEMENT FOR A DISTANCE OF 582.62 FEET TO THE SOUTHEAST CORNER OF THE DUNN INVESTMENT COMPANY PROPERTY AS RECORDED IN DEED BOOK 2006 AT PAGE 22698 IN THE OFFICE OF THE CHANCERY CLERK OF RANKIN COUNTY, MISSISSIPPI; THENCE

NORTH 37 DEGREES 19 MINUTES 16 SECONDS EAST ALONG THE EAST LINE OF THE SAID DUNN INVESTMENT COMPANY PROPERTY FOR A DISTANCE OF 2458.39 FEET TO A POINT; THENCE

NORTH 15 DEGREES 58 MINUTES 38 SECONDS EAST ALONG THE EAST LINE OF THE SAID DUNN INVESTMENT COMPANY PROPERTY FOR A DISTANCE OF 1272.32 FEET TO A POINT; THENCE

NORTH 34 DEGREES 55 MINUTES 33 SECONDS WEST ALONG THE NORTHEASTERLY LINE OF THE DUNN INVESTMENT COMPANY PROPERTY FOR A DISTANCE OF 653.42 FEET TO A POINT ON THE SOUTHERLY RIGHT-OF-WAY OF THE KANSAS CITY SOUTHERN RAILROAD (100' RIGHT-OF-WAY); THENCE

NORTHEASTERLY ALONG THE SOUTHERLY RIGHT-OF-WAY OF SAID RAILROAD AND THE ARC OF A CURVE TO THE RIGHT FOR A DISTANCE OF 1405.06 FEET, SAID CURVE HAVING A RADIUS OF 8721.99 FEET AND A DEFLECTION ANGLE OF 09 DEGREES 13 MINUTES 48 SECONDS (CHORD BEARING AND DISTANCE, NORTH 51 DEGREES 08 MINUTES 46 SECONDS EAST, 1403.54 FEET) TO A

POINT; THENCE

NORTHEASTERLY ALONG THE SOUTHERLY RIGHT-OF-WAY OF SAID RAILROAD AND THE ARC OF A CURVE TO THE RIGHT FOR A DISTANCE OF 1343.58 FEET, SAID CURVE HAVING A RADIUS OF 5925.88 FEET AND A DEFLECTION ANGLE OF 12 DEGREES 59 MINUTES 26 SECONDS (CHORD BEARING AND DISTANCE, NORTH 65 DEGREES 03 MINUTES 31 SECONDS EAST, 1340.70 FEET) TO A POINT ON THE WESTERLY RIGHT-OF-WAY OF MISSISSIPPI HIGHWAY NO. 18; THENCE

SOUTH 28 DEGREES 55 MINUTES 52 SECONDS EAST ALONG THE WESTERLY RIGHT-OF-WAY OF MISSISSIPPI HIGHWAY NO. 18 FOR A DISTANCE OF 6.53 FEET TO A POINT; THENCE

SOUTHEASTERLY ALONG THE WESTERLY RIGHT-OF-WAY OF SAID HIGHWAY NO. 18 AND THE ARC OF A CURVE TO THE RIGHT FOR A DISTANCE OF 1026.85 FEET, SAID CURVE HAVING A RADIUS OF 1574.99 FEET AND A DEFLECTION ANGLE OF 37 DEGREES 21 MINUTES 19 SECONDS (CHORD BEARING AND DISTANCE, SOUTH 10 DEGREES 13 MINUTES 34 SECONDS EAST, 1008.76 FEET) TO A POINT; THENCE

SOUTH 09 DEGREES 30 MINUTES 56 SECONDS WEST ALONG THE WESTERLY RIGHT-OF-WAY OF SAID HIGHWAY NO. 18 FOR A DISTANCE OF 327.55 FEET TO A POINT; THENCE

SOUTHEASTERLY ALONG THE WESTERLY RIGHT-OF-WAY OF SAID HIGHWAY NO. 18 AND THE ARC OF A CURVE TO THE LEFT FOR A DISTANCE OF 667.22 FEET, SAID CURVE HAVING A RADIUS OF 1421.72 FEET AND A DEFLECTION ANGLE OF 26 DEGREES 53 MINUTES 22 SECONDS (CHORD BEARING AND DISTANCE, SOUTH 03 DEGREES 55 MINUTES 45 SECONDS EAST, 661.12 FEET) TO A POINT; THENCE

SOUTH 49 DEGREES 56 MINUTES 38 SECONDS WEST FOR A DISTANCE OF 414.91 FEET TO A POINT; THENCE

SOUTH 40 DEGREES 18 MINUTES 13 SECONDS WEST FOR A DISTANCE OF 1027.85 FEET TO A POINT; THENCE

SOUTH 27 DEGREES 10 MINUTES 28 SECONDS WEST FOR A DISTANCE OF 1022.78 FEET TO A POINT ON THE EAST LINE OF SAID SECTION 24; THENCE

SOUTH 01 DEGREE 01 MINUTE 33 SECONDS WEST ALONG THE EAST LINE OF SAID SECTION 24 FOR A DISTANCE OF 1057.33 FEET TO THE **POINT OF BEGINNING**.

LESS AND EXCEPT:

A TRACT OR PARCEL OF LAND CONTAINING 2.56 ACRES, MORE OR LESS, LYING AND BEING SITUATED IN THE SOUTHEAST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 24, T5N-R2E, RANKIN COUNTY, MISSISSIPPI AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS;

POINT OF BEGINNING AT A FOUND IRON PIN MARKING THE SOUTHEAST CORNER OF SAID SECTION 24; RUN THENCE

WEST ALONG THE SOUTH LINE OF SAID SECTION 24 FOR A DISTANCE OF 580.36 FEET; THENCE

NORTH 08 DEGREES 11 MINUTES 44 SECONDS EAST FOR A DISTANCE OF 42.03 FEET; THENCE

NORTH 69 DEGREES 30 MINUTES 41 SECONDS WEST FOR A DISTANCE OF 230.34 FEET TO AN IRON PIN; THENCE

NORTH 84 DEGREES 09 MINUTES 53 SECONDS EAST FOR A DISTANCE OF 797.91 FEET TO A POINT ON THE EAST LINE OF SAID SECTION 24; THENCE.

SOUTH 01 DEGREES 01 MINUTES 33 SECONDS WEST ALONG THE EAST LINE OF SAID SECTION 24 FOR A DISTANCE OF 203.38 FEET TO THE POINT OF BEGINNING.

AND ALSO LESS AND EXCEPT:

A TRACT OR PARCEL OF LAND CONTAINING 3.69 ACRES, MORE OR LESS, LYING AND BEING SITUATED IN THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 AND THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 19, T5N-R3E CITY OF BRANDON, RANKIN COUNTY, MISSISSIPPI, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

POINT OF COMMENCING AT A FOUND IRON PIN MARKING THE SOUTHWEST CORNER OF SAID SECTION 19; RUN THENCE

NORTH FOR A DISTANCE OF 2485.83 FEET TO A POINT; THENCE

EAST FOR A DISTANCE OF 926.06 FEET TO THE POINT OF BEGINNING OF THE HEREIN DESCRIBED PROPERTY; THENCE

NORTH 31 DEGREES 07 MINUTES 15 SECONDS WEST FOR A DISTANCE OF 540.34 FEET TO A POINT ON THE SOUTH RIGHT-OF-WAY OF A PROPOSED FUTURE STREET; THENCE

NORTHEASTERLY ALONG THE ARC OF A CURVE AND THE SOUTH RIGHT-OF-WAY TO THE RIGHT FOR A DISTANCE OF 5.20 FEET, SAID CURVE HAVING A RADIUS OF 1950.00 FEET AND A DEFLECTION ANGLE OF 00 DEGREES 09 MINUTES 10 SECONDS (CHORD BEARING AND DISTANCE OF NORTH 54 DEGREES 44 MINUTES 19 SECONDS EAST, 5.20 FEET) TO A POINT; THENCE

NORTH 54 DEGREES 48 MINUTES 54 SECONDS EAST ALONG THE SOUTH RIGHT-OF-WAY OF SAID PROPOSED FUTURE STREET FOR A DISTANCE OF 318.61 FEET TO A POINT; THENCE LEAVING SAID RIGHT-OF-WAY

SOUTH 31 DEGREES 07 MINUTES 15 SECONDS EAST FOR A DISTANCE OF 454.75 FEET TO A POINT; THENCE

SOUTH 40 DEGREES 18 MINUTES 13 SECONDS WEST FOR A DISTANCE OF 340.74 FEET TO THE POINT OF BEGINNING.

SAID PROPERTY REQUIRES AN INGRESS/EGRESS EASEMENT.

AND ALSO LESS AND EXCEPT:

**DESCRIPTION
FOR
ROAD EASEMENT**

A TRACT OR PARCEL OF LAND CONTAINING 4.64 ACRES, MORE OR LESS, LYING AND BEING SITUATED IN THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 AND THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 AND THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 19, T5N-R3E CITY OF BRANDON, RANKIN COUNTY, MISSISSIPPI, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

POINT OF COMMENCING AT A FOUND IRON PIN MARKING THE SOUTHWEST CORNER OF SAID SECTION 19; RUN THENCE

EAST FOR A DISTANCE OF 1418.39 FEET TO A POINT; THENCE

NORTH FOR A DISTANCE OF 3209.61 FEET TO A POINT ON THE WESTERLY RIGHT-OF-WAY OF

MISSISSIPPI HIGHWAY NO. 18 AND THE **POINT OF BEGINNING** OF THE HEREIN DESCRIBED PROPERTY; THENCE

NORTH 60 DEGREES 44 MINUTES 20 SECONDS WEST FOR A DISTANCE OF 83.02 FEET TO A POINT; THENCE

SOUTH 86 DEGREES 24 MINUTES 16 SECONDS WEST FOR A DISTANCE OF 109.50 FEET TO A POINT; THENCE

SOUTHWESTERLY ALONG THE ARC OF A CURVE TO THE LEFT FOR A DISTANCE OF 175.75 FEET, SAID CURVE HAVING A RADIUS OF 464.00 FEET AND A DEFLECTION ANGLE OF 21 DEGREES 42 MINUTES 09 SECONDS (CHORD BEARING AND DISTANCE OF SOUTH 75 DEGREES 33 MINUTES 12 SECONDS WEST, 174.70 FEET) TO A POINT; THENCE

SOUTH 68 DEGREES 53 MINUTES 42 SECONDS WEST FOR A DISTANCE OF 150.72 FEET TO A POINT; THENCE

SOUTH 54 DEGREES 48 MINUTES 54 SECONDS WEST FOR A DISTANCE OF 336.44 FEET TO A POINT; THENCE

SOUTHWESTERLY ALONG THE ARC OF A CURVE TO THE LEFT FOR A DISTANCE OF 791.39 FEET, SAID CURVE HAVING A RADIUS OF 1950.00 FEET AND A DEFLECTION ANGLE OF 23 DEGREES 15 MINUTES 10 SECONDS (CHORD BEARING AND DISTANCE OF SOUTH 43 DEGREES 11 MINUTES 19 SECONDS WEST, 785.97 FEET) TO A POINT; THENCE

NORTH 58 DEGREES 26 MINUTES 17 SECONDS WEST FOR A DISTANCE OF 10.00 FEET TO A POINT; THENCE

SOUTHWESTERLY ALONG THE ARC OF A CURVE TO THE LEFT FOR A DISTANCE OF 129.11 FEET, SAID CURVE HAVING A RADIUS OF 1960.00 FEET AND A DEFLECTION ANGLE OF 03 DEGREES 46 MINUTES 27 SECONDS (CHORD BEARING AND DISTANCE OF SOUTH 29 DEGREES 40 MINUTES 30 SECONDS WEST, 129.09 FEET) TO A POINT ON THE WEST LINE OF SAID SECTION 19; THENCE

NORTH 01 DEGREES 01 MINUTES 33 SECONDS EAST ALONG THE SAID WEST LINE OF SAID SECTION 19 FOR A DISTANCE OF 185.06 FEET TO A POINT; THENCE

NORTHEASTERLY ALONG THE ARC OF A CURVE TO THE RIGHT FOR A DISTANCE OF 801.59 FEET, SAID CURVE HAVING A RADIUS OF 2050.00 FEET AND A DEFLECTION ANGLE OF 22 DEGREES 24 MINUTES 14 SECONDS (CHORD BEARING AND DISTANCE OF NORTH 43 DEGREES 36 MINUTES 47 SECONDS EAST, 796.50 FEET) TO A POINT; THENCE

NORTH 54 DEGREES 48 MINUTES 54 SECONDS EAST FOR A DISTANCE OF 403.70 FEET TO A POINT; THENCE

NORTH 50 DEGREES 39 MINUTES 28 SECONDS EAST FOR A DISTANCE OF 73.16 FEET TO A POINT; THENCE

NORTHEASTERLY ALONG THE ARC OF A CURVE TO THE RIGHT FOR A DISTANCE OF 249.56 FEET, SAID CURVE HAVING A RADIUS OF 400.00 FEET AND A DEFLECTION ANGLE OF 35 DEGREES 44 MINUTES 48 SECONDS (CHORD BEARING AND DISTANCE OF NORTH 68 DEGREES 31 MINUTES 52 SECONDS EAST, 245.53 FEET) TO A POINT; THENCE

NORTH 86 DEGREES 24 MINUTES 16 SECONDS EAST FOR A DISTANCE OF 111.28 FEET TO A POINT; THENCE

NORTH 54 DEGREES 29 MINUTES 03 SECONDS EAST FOR A DISTANCE OF 98.02 FEET TO A POINT ON

THE WESTERLY RIGHT-OF-WAY OF MISSISSIPPI HIGHWAY NO. 18; THENCE

SOUTHEASTERLY ALONG THE ARC OF A CURVE TO THE LEFT AND THE SAID WESTERLY RIGHT-OF-WAY OF MISSISSIPPI HIGHWAY NO. 18 FOR A DISTANCE OF 257.33 FEET, SAID CURVE HAVING A RADIUS OF 1259.00 FEET AND A DEFLECTION ANGLE OF 11 DEGREES 42 MINUTES 40 SECONDS (CHORD BEARING AND DISTANCE OF SOUTH 04 DEGREES 15 MINUTES 50 SECONDS EAST, 256.89 FEET) TO THE **POINT OF BEGINNING**.

AND ALSO LESS AND EXCEPT:

A TRACT OR PARCEL OF LAND CONTAINING **10.43 ACRES**, MORE OR LESS, LYING AND BEING SITUATED IN THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 19, T5N-R3E CITY OF BRANDON, RANKIN COUNTY, MISSISSIPPI, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

POINT OF COMMENCING AT A FOUND IRON PIN MARKING THE SOUTHWEST CORNER OF SAID SECTION 19; RUN THENCE EAST FOR A DISTANCE OF 838.66 FEET TO A POINT; THENCE

NORTH FOR A DISTANCE OF 3205.91 FEET TO A POINT ON THE NORTH RIGHT-OF-WAY OF MORRIS DRIVE AND THE **POINT OF BEGINNING** OF THE HEREIN DESCRIBED PROPERTY; THENCE

NORTH 35 DEGREES 11 MINUTES 06 SECONDS WEST FOR A DISTANCE OF 282.33 FEET TO A SET 1/2 INCH IRON PIN; THENCE

NORTH FOR A DISTANCE OF 519.81 FEET TO A SET 1/2 INCH IRON PIN; THENCE

EAST FOR A DISTANCE OF 795.00 FEET TO A SET 1/2 INCH IRON PIN ON THE WEST RIGHT-OF-WAY OF MS. HWY NO 18; THENCE

SOUTH 09 DEGREES 30 MINUTES 56 SECONDS WEST ALONG THE WEST RIGHT-OF-WAY OF MS HWY NO. 18 FOR A DISTANCE OF 283.16 FEET TO A SET 1/2 INCH IRON PIN; THENCE

SOUTHWESTERLY ALONG THE ARC OF A CURVE AND THE WESTERLY RIGHT-OF-WAY OF MS. HWY. NO. 18 TO THE LEFT FOR A DISTANCE OF 209.73 FEET, SAID CURVE HAVING A RADIUS OF 1259.00 FEET AND A DEFLECTION ANGLE OF 09 DEGREES 32 MINUTES 41 SECONDS (CHORD BEARING AND DISTANCE OF SOUTH 06 DEGREES 31 MINUTES 13 SECONDS WEST, 209.49 FEET) TO A SET 1/2 INCH IRON PIN; THENCE.

SOUTH 54 DEGREES 29 MINUTES 03 SECONDS WEST ALONG THE WESTERLY RIGHT-OF-WAY OF MS. HWY NO. 18 FOR A DISTANCE OF 98.03 FEET TO A SET 1/2 INCH IRON PIN ON THE NORTHERLY RIGHT-OF-WAY OF MORRIS DRIVE; THENCE

SOUTH 86 DEGREES 24 MINUTES 16 SECONDS WEST ALONG THE NORTHERLY RIGHT-OF-WAY OF MORRIS DRIVE FOR A DISTANCE OF 111.28 FEET TO A POINT; THENCE

SOUTHWESTERLY ALONG THE ARC OF A CURVE AND THE NORTHERLY RIGHT-OF-WAY OF MORRIS DRIVE TO THE LEFT FOR A DISTANCE OF 249.56 FEET, SAID CURVE HAVING A RADIUS OF 400.00 FEET AND A DEFLECTION ANGLE OF 35 DEGREES 44 MINUTES 48 SECONDS (CHORD BEARING AND DISTANCE OF SOUTH 68 DEGREES 31 MINUTES 52 SECONDS WEST, 245.53 FEET) TO A SET 1/2 INCH IRON PIN; THENCE

SOUTH 50 DEGREES 39 MINUTES 28 SECONDS WEST ALONG THE NORTHERLY RIGHT-OF-WAY OF MORRIS DRIVE FOR A DISTANCE OF 73.16 FEET TO A SET 1/2 INCH IRON PIN; THENCE

SOUTH 54 DEGREES 48 MINUTES 54 SECONDS WEST ALONG THE NORTHERLY RIGHT-OF-WAY OF MORRIS DRIVE FOR A DISTANCE OF 103.64 FEET TO THE **POINT OF BEGINNING**.

SAID PROPERTY IS SUBJECT TO A 15' UTILITY EASEMENT LYING WEST OF AND PARALLEL WITH THE WEST RIGHT-OF-WAY OF MISSISSIPPI HIGHWAY NO. 18 AND 15' NORTH OF AND PARELLEL WITH THE NORTH RIGHT-OF-WAY OF MORRIS DRIVE.

AND ALSO LESS AND EXCEPT:

ROAD EASEMENT

A TRACT OR PARCEL OF LAND CONTAINING **4.63 ACRES**, MORE OR LESS, LYING AND BEING SITUATED IN THE SOUTHWEST 1/4 OF THE NORTHWEST 1/4 AND THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 AND THE SOUTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 19, T5N-R3E CITY OF BRANDON, RANKIN COUNTY, MISSISSIPPI, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

POINT OF COMMENCING AT A FOUND IRON PIN MARKING THE SOUTHWEST CORNER OF SAID SECTION 19; RUN THENCE

EAST FOR A DISTANCE OF 1418.39 FEET TO A POINT; THENCE

NORTH FOR A DISTANCE OF 3209.61 FEET TO A POINT ON THE WESTERLY RIGHT-OF-WAY OF MISSISSIPPI HIGHWAY NO. 18 AND THE **POINT OF BEGINNING** OF THE HEREIN DESCRIBED PROPERTY; THENCE

NORTH 60 DEGREES 44 MINUTES 20 SECONDS WEST FOR A DISTANCE OF 83.04 FEET TO A POINT; THENCE

SOUTH 86 DEGREES 24 MINUTES 16 SECONDS WEST FOR A DISTANCE OF 109.50 FEET TO A POINT; THENCE

SOUTHWESTERLY ALONG THE ARC OF A CURVE TO THE LEFT FOR A DISTANCE OF 175.75 FEET, SAID CURVE HAVING A RADIUS OF 464.00 FEET AND A DEFLECTION ANGLE OF 21 DEGREES 42 MINUTES 09 SECONDS (CHORD BEARING AND DISTANCE OF SOUTH 75 DEGREES 33 MINUTES 12 SECONDS WEST, 174.70 FEET) TO A POINT; THENCE

SOUTH 68 DEGREES 53 MINUTES 42 SECONDS WEST FOR A DISTANCE OF 150.72 FEET TO A POINT; THENCE

SOUTH 54 DEGREES 48 MINUTES 54 SECONDS WEST FOR A DISTANCE OF 336.44 FEET TO A POINT; THENCE

SOUTHWESTERLY ALONG THE ARC OF A CURVE TO THE LEFT FOR A DISTANCE OF 791.39 FEET, SAID CURVE HAVING A RADIUS OF 1950.00 FEET AND A DEFLECTION ANGLE OF 23 DEGREES 15 MINUTES 10 SECONDS (CHORD BEARING AND DISTANCE OF SOUTH 43 DEGREES 11 MINUTES 19 SECONDS WEST, 785.97 FEET) TO A POINT; THENCE

NORTH 58 DEGREES 26 MINUTES 17 SECONDS WEST FOR A DISTANCE OF 10.00 FEET TO A POINT; THENCE

SOUTHWESTERLY ALONG THE ARC OF A CURVE TO THE LEFT FOR A DISTANCE OF 129.13 FEET, SAID CURVE HAVING A RADIUS OF 1960.00 FEET AND A DEFLECTION ANGLE OF 03 DEGREES 46 MINUTES 30 SECONDS (CHORD BEARING AND DISTANCE OF SOUTH 29 DEGREES 40 MINUTES 28 SECONDS WEST, 129.11 FEET) TO A POINT ON THE WEST LINE OF SAID SECTION 19; THENCE

NORTH 01 DEGREES 01 MINUTES 33 SECONDS EAST ALONG THE SAID WEST LINE OF SAID SECTION 19 FOR A DISTANCE OF 185.06 FEET TO A POINT; THENCE

NORTHEASTERLY ALONG THE ARC OF A CURVE TO THE RIGHT FOR A DISTANCE OF 801.61 FEET, SAID CURVE HAVING A RADIUS OF 2050.00 FEET AND A DEFLECTION ANGLE OF 22 DEGREES 24 MINUTES 16 SECONDS (CHORD BEARING AND DISTANCE OF NORTH 43 DEGREES 36 MINUTES 46 SECONDS EAST, 796.52 FEET) TO A POINT; THENCE

NORTH 54 DEGREES 48 MINUTES 54 SECONDS EAST FOR A DISTANCE OF 403.70 FEET TO A POINT; THENCE

NORTH 50 DEGREES 39 MINUTES 28 SECONDS EAST FOR A DISTANCE OF 73.16 FEET TO A POINT; THENCE

NORTHEASTERLY ALONG THE ARC OF A CURVE TO THE RIGHT FOR A DISTANCE OF 249.56 FEET, SAID CURVE HAVING A RADIUS OF 400.00 FEET AND A DEFLECTION ANGLE OF 35 DEGREES 44 MINUTES 48 SECONDS (CHORD BEARING AND DISTANCE OF NORTH 68 DEGREES 31 MINUTES 52 SECONDS EAST, 245.53 FEET) TO A POINT; THENCE

NORTH 86 DEGREES 24 MINUTES 16 SECONDS EAST FOR A DISTANCE OF 111.28 FEET TO A POINT; THENCE

NORTH 54 DEGREES 29 MINUTES 03 SECONDS EAST FOR A DISTANCE OF 98.03 FEET TO A POINT ON THE WESTERLY RIGHT-OF-WAY OF MISSISSIPPI HIGHWAY NO. 18; THENCE SOUTHEASTERLY ALONG THE ARC OF A CURVE TO THE LEFT AND THE SAID WESTERLY RIGHT-OF-WAY OF MISSISSIPPI HIGHWAY NO. 18 FOR A DISTANCE OF 257.35 FEET, SAID CURVE HAVING A RADIUS OF 1259.00 FEET AND A DEFLECTION ANGLE OF 11 DEGREES 42 MINUTES 42 SECONDS (CHORD BEARING AND DISTANCE OF SOUTH 04 DEGREES 15 MINUTES 52 SECONDS EAST, 256.90 FEET) TO THE POINT OF BEGINNING.

AND ALSO LESS AND EXCEPT:

A TRACT OR PARCEL OF LAND CONTAINING 16.7 ACRES, MORE OR LESS, LYING AND BEING SITUATED IN THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 19, T5N-R3E CITY OF BRANDON, RANKIN COUNTY, MISSISSIPPI, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

POINT OF COMMENCING AT A FOUND IRON PIN MARKING THE SOUTHWEST CORNER OF SAID SECTION 19; RUN THENCE EAST FOR A DISTANCE OF 675.97 FEET TO A POINT; THENCE

NORTH FOR A DISTANCE OF 3,956.47 FEET TO THE **POINT OF BEGINNING** OF THE HEREIN DESCRIBED PROPERTY; THENCE

NORTH FOR A DISTANCE OF 796.41 FEET TO A SET 1/2 INCH IRON PIN AND THE SOUTHERLY RIGHT OF WAY OF THE KANSAS CITY RAILROAD; THENCE

NORTHEASTERLY ALONG THE ARC OF A CURVE TO THE RIGHT AND THE SOUTHERLY RIGHT-OF-WAY OF KANSAS CITY SOUTHERN RAILROAD TO THE RIGHT FOR A DISTANCE OF 666.54 FEET, SAID CURVE HAVING A RADIUS OF 5,925.88 FEET AND A DEFLECTION ANGLE OF 06 DEGREES 26 MINUTES 40 SECONDS (CHORD BEARING AND DISTANCE OF NORTH 68 DEGREES 19 MINUTES 54 SECONDS EAST, 666.18 FEET) TO A SET 1/2 INCH IRON PIN, SAID POINT BEING ON THE WESTERNMOST RIGHT OF WAY OF HIGHWAY 18; THENCE

SOUTH 28 DEGREES 55 MINUTES 52 SECONDS EAST ALONG SAID RIGHT OF WAY FOR A DISTANCE OF 6.53 FEET TO A SET 1/2 INCH IRON PIN; THENCE

ALONG THE ARC OF A CURVE TO THE RIGHT AND ALONG SAID RIGHT-OF-WAY OF SAID ROAD TO THE RIGHT FOR A DISTANCE OF 1026.85 FEET, SAID CURVE HAVING A RADIUS OF 1,574.99 FEET

AND A DEFLECTION ANGLE OF 37 DEGREES 21 MINUTES 19 SECONDS (CHORD BEARING AND DISTANCE OF SOUTH 10 DEGREES 13 MINUTES 34 SECONDS EAST, 1008.76 FEET) TO A SET 1/2 INCH IRON PIN; THENCE

SOUTH 09 DEGREES 30 MINUTES 56 SECONDS WEST ALONG SAID RIGHT OF WAY FOR A DISTANCE OF 44.56 FEET TO A SET 1/2 INCH IRON PIN; THENCE LEAVING SAID RIGHT OF WAY RUN

WEST FOR A DISTANCE OF 793.99 FEET TO THE **POINT OF BEGINNING**. SAID TRACT CONTAINING 16.7 ACRES MORE OR LESS.

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PPIN	Parcel Number	Section	Township	Range
021852	H08 000005 00000	19	05	03
Google Map	GIS Map	Deed Preview	Building Sketch	
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer	No sketch found	
Assessed Owner			Appraised Values	
KANSAS CITY SOUTHERN RAILWAY CO			Land Value	479,160.00
P O BOX 219335 KANSAS CITY MO641219335			Improvement Value	0.00
			Total	479,160.00
			Assessed Values	
Location			Land Value	71,874.00
0			Improvement Value	0.00
Legal Description			Total	71,874.00
APPROX 5.54A IN NW4 DB 503 PG 0692 0033186 DB 709- 709 PG 0117-0121 0081594			Building Info.	
			Year Built	0
			Base Area	0
			Adjusted Area	0
			Structure Code	
TAXES	Due	Paid	Deed Info	
County	0.00	0.00	Book	2006
City	0.00	0.00	Page	15854
School	0.00	0.00	Date	7/11/2006
Total	0.00	0.00	Miscellaneous	
Paid By			Homestead Code	
Paid - Receipt #				
Date Paid	0/0/0			
# of Payments	0			
Penalty Paid	0			

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PPIN	Parcel Number	Section	Township	Range
082384	H08 000001 00043	19	05	03

Google Map	GIS Map	Deed Preview	Building Sketch
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer	No sketch found

Assessed Owner	Appraised Values	
FORESTRY SUPPLIERS INC	Land Value	363,730.00
ATTN JOHN R GWALTNEY 205 WEST RANKIN ST JACKSON MS392016199	Improvement Value	0.00
	Total	363,730.00
	Assessed Values	
Location	Land Value	54,560.00
	Improvement Value	0.00
	Total	54,560.00
0	Building Info.	
Legal Description	Year Built	0
APPROX 16.7 AC IN NW4 NW4	Base Area	0
	Adjusted Area	0
	Structure Code	

TAXES	Due	Paid	Deed Info	
County	2,195.49	2,195.49	Book	2018
City	1,800.48	1,800.48	Page	9073
School	3,043.36	3,043.36	Date	5/9/2018
Total	7,039.33	7,039.33	Miscellaneous	
Paid By	FORESTRY SUPPLIERS INC		Homestead Code	
Paid - Receipt #	Y			
Date Paid	12/27/2022			
# of Payments	1			
Penalty Paid	0			

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PPIN	Parcel Number	Section	Township	Range
080353	H08 000001 00042	19	05	03
Google Map	GIS Map	Deed Preview		Building Sketch
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer		No sketch found
Assessed Owner		Appraised Values		
FORESTRY SUPPLIERS INC		Land Value	453,900.00	
P O BOX 8397 JACKSON MS39284		Improvement Value	0.00	
		Total	453,900.00	
		Assessed Values		
Location		Land Value	68,085.00	
0 HWY 18		Improvement Value	0.00	
Legal Description		Total	68,085.00	
APPROX 10.42 AC IN THE SW4 NW4		Building Info.		
		Year Built	0	
		Base Area	0	
		Adjusted Area	0	
TAXES	Due	Paid	Structure Code	
County	2,739.74	2,739.74	Deed Info	
City	2,246.81	2,246.81	Book	2016
School	3,797.78	3,797.78	Page	2236
Total	8,784.33	8,784.33	Date	2/1/2016
Paid By	FORESTRY SUPPLIERS INC		Miscellaneous	
Paid - Receipt #	Y		Homestead Code	
Date Paid	12/27/2022			
# of Payments	1			
Penalty Paid	0			

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PPIN	Parcel Number	Section	Township	Range
078155	H08 000001 00041	19	05	03

Google Map	GIS Map	Deed Preview	Building Sketch
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer	No sketch found

Assessed Owner	Appraised Values	
MINI-STORAGE INC	Land Value	522,390.00
C/O LEE AND LEE CPA 353 WEST REED RD GREENVILLE MS38701	Improvement Value	0.00
	Total	522,390.00
	Assessed Values	
Location	Land Value	78,359.00
	Improvement Value	0.00
	Total	78,359.00
0	Building Info.	
Legal Description	Year Built	0
A LOT 540.34 X 5.2 X 318.61 X 454.7 5 X 340.74 BEING APPROX 3.69 AC IN THE SW4 NW4 & NW4 SW4	Base Area	0
	Adjusted Area	0
	Structure Code	

TAXES	Due	Paid
County	3,153.17	3,153.17
City	2,585.85	2,585.85
School	4,370.87	4,370.87
Total	10,109.89	10,109.89
Paid By	MINI-STORAGE INC	
Paid - Receipt #	Y	
Date Paid	12/20/2022	
# of Payments	1	
Penalty Paid	0	

Deed Info	
Book	2012
Page	40501
Date	8/27/2012
Miscellaneous	
Homestead Code	

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PPIN	Parcel Number	Section	Township	Range
069821	H08 000001 00040	19	05	03

Google Map	GIS Map	Deed Preview	Building Sketch
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer	No sketch found

Assessed Owner		Appraised Values	
BANK OF YAZOO CITY		Land Value	609,590.00
5650 HWY 80 E PEARL MS39208		Improvement Value	0.00
		Total	609,590.00
		Assessed Values	
Location		Land Value	89,138.00
		Improvement Value	2,301.00
		Total	91,439.00
Legal Description		Building Info.	
APPROX 49.61 AC IN THE NW4 & W2 SW4		Year Built	0
		Base Area	0
		Adjusted Area	0
TAXES		Structure Code	
		Deed Info	
		Book	2019
Due		Page	23590
Paid		Date	10/22/2019
County		Miscellaneous	
City		Homestead Code	
School			
Total			
Paid By			
Paid - Receipt #			
Date Paid			
# of Payments			
Penalty Paid			

SURVEYORS LEGAL DESCRIPTION:

A parcel of land containing 11 acres, more or less, located in the Northwest 1/4 of Section 19, T5N, R3E of Rankin County, Mississippi, being a portion of the property described in that certain deed recorded in Book 2019 at Page 23590 in the aforesaid county and is more particularly described as follows:

COMMENCING FROM A CONCRETE MARKER AT THE COMMON CORNER OF SECTION 24 AND 25, TOWNSHIP 5 NORTH, RANGE 2 EAST, AND SECTIONS 19 AND 30, TOWNSHIP 5 NORTH, RANGE 3 EAST OF RANKIN COUNTY, MS;

THENCE RUN NORTH 06 DEGREES 45 MINUTES 3 SECONDS EAST FOR A DISTANCE OF 2832.85 FEET TO SET 1/2 INCH REBAR ON THE NORTH RIGHT-OF-WAY OF MARQUETTE ROAD AND BEING THE POINT OF BEGINNING;

THENCE RUN NORTH 01 DEGREES 03 MINUTES 26 SECONDS EAST FOR A DISTANCE OF 1468.42 FEET TO A SET 1/2 INCH REBAR;

THENCE RUN NORTH 71 DEGREES 08 MINUTES 45 SECONDS EAST FOR A DISTANCE OF 334.45 FEET TO A SET 1/2 INCH REBAR AT A DRAINAGE DITCH;

THENCE RUNNING ALONG SAID DITCH SOUTH 00 DEGREES 01 MINUTES 33 SECONDS EAST FOR A DISTANCE OF 433.40 FEET TO A FOUND 1/2 INCH REBAR;

THENCE RUNNING ALONG SAID DITCH SOUTH 00 DEGREES 03 MINUTES 05 SECONDS WEST FOR A DISTANCE OF 519.78 FEET TO A FOUND 1/2 INCH REBAR AND CAP;

THENCE RUNNING ALONG SAID DITCH SOUTH 35 DEGREES 15 MINUTES 00 SECONDS EAST FOR A DISTANCE OF 282.67 FEET TO A FOUND 1/2 INCH REBAR ON THE NORTH RIGHT-OF-WAY OF MARQUETTE ROAD;

THENCE RUNNING ALONG SAID RIGHT-OF-WAY SOUTH 54 DEGREES 47MINUTES 17 SECONDS WEST FOR A DISTANCE OF 299.08 FEET TO A POINT;

THENCE RUNNING ALONG SAID RIGHT-OF-WAY WITH A CURVE TURNING TO THE LEFT WITH A RADIUS OF 2058.15 FEET, WITH AN ARC LENGTH OF 342.46 FEET, WITH A CHORD BEARING OF SOUTH 50 DEGREES 01 MINUTES 16 SECONDS WEST, WITH A CHORD LENGTH OF 342.07 FEET, TO A SET 1/2 INCH REBAR; WHICH IS THE POINT OF BEGINNING AND CONTAINING AN AREA OF 11.00 ACRES MORE OR LESS.

ALL BEARINGS AND DISTANCES ARE BASED ON GPS GRID FOR MS WEST ZONE 2302

AFFIDAVIT

PROOF OF PUBLICATION

RANKIN COUNTY NEWS • P.O. BOX 107 • BRANDON, MS 39043

STATE OF MISSISSIPPI
COUNTY OF RANKIN

THIS 18TH DAY OF OCTOBER, 2023, personally came Marcus Bowers, publisher of the Rankin County News,

a weekly newspaper printed and published in the City of Brandon, In the County of Rankin and State aforesaid, before me the undersigned officer in and for said County and State, who being duly sworn, deposes and says that said newspaper has been published for more than 12 months prior to the first publication of the attached notice and is qualified under Chapter 13-3-31, Laws of Mississippi, 1936, and laws supplementary and amendatory thereto, and that a certain

NOTICE OF ZONING HEARING

CONDITIONAL USE - THRASH COMMERCIAL CONTRACTORS

a copy of which is hereto attached, was published in said newspaper One (1) week, as follows, to-wit:

Vol 176 No. 15 on the 18th day of October, 2023

Marcus Bowers
MARCUS BOWERS, Publisher

Sworn to and subscribed before me by the aforementioned
Marcus Bowers this 18th day of October, 2023

Frances Conger, Notary Public
FRANCES CONGER
My Commission Expires: January 25, 2026

PRINTER'S FEE: (12 cents per word for first insertion and 10 cents per word for each subsequent insertion)

485 words at .12 each.....	\$58.20
Proof of Publication	3.00
TOTAL.....	\$61.20

NOTICE OF ZONING HEARING FOR THE CITY OF BRANDON RANKIN COUNTY, MISSISSIPPI
NOTICE IS HEREBY GIVEN TO THOSE PARTIES IN INTEREST THAT THERE WILL BE A PUBLIC HEARING BEFORE THE GOVERNING AUTHORITIES OF THE CITY OF BRANDON, MISSISSIPPI, ON NOVEMBER 6, 2023 AT 6:00 O'CLOCK P.M., IN THE REGULAR BOARD MEETING ROOM AT BRANDON CITY HALL, LOCATED AT 1000 MUNICIPAL DRIVE, BRANDON, MISSISSIPPI, FOR THE PURPOSE OF DETERMINING WHETHER OR NOT A CONDITIONAL USE APPROVAL SHALL BE GRANTED TO THRASH COMMERCIAL CONTRACTORS FOR THE FOLLOWING DESCRIBED PROPERTY LOCATED IN THE CITY OF BRANDON, RANKIN COUNTY, MISSISSIPPI.

LEGAL DESCRIPTION FOR CONSOLIDATED PIPE AREA TO BE RE-ZONED FROM ORC TO I-1

A PARCEL OF LAND CONTAINING 11 ACRES, MORE OR LESS, LOCATED IN THE NORTHWEST 1/4 OF SECTION 19, T5N, R3E OF RANKIN COUNTY, MISSISSIPPI, BEING A PORTION OF THE PROPERTY DESCRIBED IN THAT CERTAIN DEED RECORDED IN BOOK 2019 AT PAGE 23590 IN THE AFORESAID COUNTY AND IS MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING FROM A CONCRETE MARKER AT THE COMMON CORNER OF SECTION 24 AND 25, TOWNSHIP 5 NORTH, RANGE 2 EAST, AND SECTIONS 19 AND 30, TOWNSHIP 5 NORTH, RANGE 3 EAST OF RANKIN COUNTY, MS;

THENCE RUN NORTH 06 DEGREES 45 MINUTES 3 SECONDS EAST FOR A DISTANCE OF 2832.85 FEET TO SET 1/2 INCH REBAR ON THE NORTH RIGHT-OF-WAY OF MARQUETTE ROAD AND BEING THE POINT OF BEGINNING;

THENCE RUN NORTH 01 DEGREES 03 MINUTES 26 SECONDS EAST FOR A DISTANCE OF 1468.42 FEET TO A SET 1/2 INCH REBAR;

THENCE RUN NORTH 71 DEGREES 08 MINUTES 45 SECONDS EAST FOR A DISTANCE OF 334.45 FEET TO A SET 1/2 INCH REBAR AT A DRAINAGE DITCH;

THENCE RUNNING ALONG SAID DITCH SOUTH 00 DEGREES 01 MINUTES 33 SECONDS EAST FOR A DISTANCE OF 433.40 FEET TO A FOUND 1/2 INCH REBAR;

THENCE RUNNING ALONG SAID DITCH SOUTH 00 DEGREES 03 MINUTES 05 SECONDS WEST FOR A DISTANCE OF 519.78 FEET TO A FOUND 1/2 INCH REBAR AND CAP;

THENCE RUNNING ALONG SAID DITCH SOUTH 35 DEGREES 15 MINUTES 00 SECONDS EAST FOR A DISTANCE OF 282.67 FEET TO A FOUND 1/2 INCH REBAR ON THE NORTH RIGHT-OF-WAY OF MARQUETTE ROAD;

THENCE RUNNING ALONG SAID RIGHT-OF-WAY SOUTH 54 DEGREES 47 MINUTES 17 SECONDS WEST FOR A DISTANCE OF 299.08 FEET TO A POINT;

THENCE RUNNING ALONG SAID RIGHT-OF-WAY WITH A CURVE TURNING TO THE LEFT WITH A RADIUS OF 2058.15 FEET, WITH AN ARC LENGTH OF 342.46 FEET, WITH A CHORD BEARING OF SOUTH 50 DEGREES 01 MINUTES 16 SECONDS WEST, WITH A CHORD LENGTH OF 342.07 FEET, TO A SET 1/2 INCH REBAR; WHICH IS THE POINT OF BEGINNING AND CONTAINING AN AREA OF 11.00 ACRES MORE OR LESS. ALL BEARINGS AND DISTANCES ARE BASED ON GPS GRID FOR MS WEST ZONE 2302.

PARCEL # H8-1-40

FOR INFORMATION PERTAINING TO THIS MATTER VISIT WWW.BRANDONMS.ORG/DEPARTMENTS/COMMUNITY-DEVELOPMENT/PUBLIC-HEARING-NOTICES/

ANGELA BEAN
CITY CLERK
October 18, 2023
#1366





MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:
DATE: 11/01/2023
SUBJECT: **PUBLIC HEARING REGARDING MAKING A DETERMINATION OF A PUBLIC
NUISANCE AT ROSEWOOD ESTATES, 601 WEST JASPER STREET PARCEL #
I8E-8-10 PPIN # 31771**

Public hearing regarding making a determination of a public nuisance at Rosewood Estates, 601 West Jasper Street Parcel # I8E-8-10 PPIN # 31771

Pursuant to Brandon Code of Ordinance Sec. 34-22 (4) Illustrative enumeration: any building or other structure which is in such a dilapidated condition

that it is unfit for human habitation or kept in such an insanitary condition that it is a menace to the health of people residing in the vicinity thereof or presents

a more than ordinarily dangerous fire hazard in the vicinity where it is located.

2018 International Property Maintenance Code 301.3 Vacant structures and land. Vacant structures and premises thereof or vacant land shall be maintained

in a clean, safe, secure and sanitary condition as provided herein so as not to cause a blighting problem or adversely affect the public health or safety.

ATTACHMENTS:

1. Exhibit A - Attachment list, current violations, timeline
2. Item (5) February 18, 2020 Rosewood foundation bids
3. Item (1) 10-17-2023 Signed Notice pursuant to MCA 21-19-11
4. Item (2) Property & Posting Photos
5. Item (3) Case History Printed 11-1-2023
6. Item (4) June 20, 2020 Robert Gray Architect Rosewood Report



Case # 190634 Date: 10/06/2023
Property: Rosewood Estates
Owner: TTLBL LLC / Rankin County
Associates LTD
Address: 601 W. Jasper Street
Parcel # I8E-8-10 PPIN# 31771

Exhibit A:

- Item 1: Notice Pursuant to MCA 21-19-11 (1972 As Amended) Attached**
- Item 2: Current site condition pictures taken 9-28-23 & 10-5-23. Attached**
- Item 3: Case History**
- Item 4: Robert Gray Architect Preliminary Report Prepared June 23, 2020 Attached**
- Item 5: Foundation Report Prepared February 18, 2020 Attached**

Current Property Violations

The individual violations are as follows.

IPMC 301.3 Vacant Structures and Land: All vacant structures and premises thereof or vacant land shall be maintained in a clean, safe, secure, and sanitary conditions provided herein so as not to cause a blighting Problem or adversely affect the public health or safety.

IPMC 302.1 Exterior Property Areas Sanitation: All exterior property and premises shall be maintained in a clean, safe, and sanitary condition. The occupant shall keep that part of the exterior property which such occupant occupies or controls in a clean and sanitary condition.

IPMC 304.1 Exterior structure General: The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety, or welfare.

IPMC 304.1.1 Unsafe Conditions: The following conditions shall be determined as unsafe and shall be required or replaced to comply with the international building code or the international existing building code as required for existing buildings.

4) Siding and masonry joints including joints between the building envelope and perimeter of windows, doors and skylights are not maintained, weather resistant or watertight.

6) Foundation Systems that are not firmly supported by footings, are plumb and free from open cracks and breaks, are not properly anchored or are not capable of supporting all nominal loads and resisting all load effects.

7) Exterior walls that are not anchored to supporting and supported elements or are not plumb and free of holes, cracks or breaks and loose or rotting materials, are not properly anchored or are not capable of supporting all nominal loads and resisting all load effects.

8) Roofing or roofing components that have defects that admit rain, roof surfaces with inadequate drainage, or any portion of the roof framing that is not in good repair with signs of deterioration, fatigue or without proper anchorage and incapable of supporting all nominal loads and resisting all load effects.

IPMC 304.2 Protective Treatment: All exterior surfaces, including but not limited to, doors, doors and window frames, cornices, porches, trim, balconies, decks, and fences, shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated, and surfaces repainted. All siding and masonry joints, as well as those between the building envelope and the perimeter of windows, doors, and skylights, shall be maintained weather resistant and watertight. All metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion, and all surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces.

Brandon Mississippi Code of ordinances Sec. 34-22 (4) Illustrative enumeration: Any building or other structure in such a dilapidated condition that it is unfit for human habitation or kept in such an insanitary condition that it is a menace to the health of people residing in the vicinity thereof, or presents a more than ordinarily dangerous fire hazard in the vicinity where it is located.

Case Timeline Highlights

1. **December 2019** – Current case opened.
2. **January 2020**- Met with representative of JA Management to review property and conditions to begin course of action to clean property.
3. **March 2020** – Covid, Mississippi invokes shelter-in-place order.
4. **June 2020** – JA Management continues to work on capital needs Assessment to present to Rural Development. Foundations repairs report received. Dumpster and general yard maintenance completed.
5. **October 2020** – Received architectural review report created by Robert Gray Architect for urban development grant.
6. **March 2021**- Due to covid still awaiting response on urban development grant. Fence repairs made and dumpsters maintained.
7. **September 2021** - Property purchased for taxes by TTLBL, LLC
8. **February 2022** - Made aware by JA Management of Grant issues created by Tax purchase of property by TTLBL, LLC. They Continue to try to resolve and contact TTLBL, LLC
9. **August 2022** - Public Works made code enforcement aware of water account issues with property. Provided contact information to public works and notified JA management to begin addressing. Billing adjustment requested on water bills.
10. **December 2022** – Building D Fire
11. **June 2023** – Board action to remove building D due to Fire Damage. owner given until July 5th. Board Denies Utility Adjustment. Motion made and carried to discontinue utility service to Rosewood Estates Effective July 14, 2023.
12. **July 2023** – Building D demo completed by owner. Utilities terminated to apartment complex.
13. **October 2023** – Property continues to decline no contact made with property management or owner begin process under MCA 21-19-11 to address property.

ESTIMATE

Superior Foundation Services
299 S Perkins
MS 39157
(601) 941-2125

Sales Representative
Lauren Williams
(601) 941-2125
lauren@superior.ms



Daniel Little
607 W Jasper St
Brandon, MS

Estimate # 1469
Date 2/18/2020

Item	Description	Qty	Price	Amount
Concrete Pier	Building C	103.00	\$700.00	\$72,100.00
Concrete Pier	Building D	83.00	\$700.00	\$58,100.00
Concrete Pier	Building E	58.00	\$700.00	\$40,600.00
Concrete Pier	Building F	26.00	\$700.00	\$18,200.00
Concrete Pier	Office Building	9.00	\$700.00	\$6,300.00
Drain	Building B	1.00	\$4,200.00	\$4,200.00
Drain	Building F	1.00	\$6,800.00	\$6,800.00
Drain	Building C	1.00	\$6,450.00	\$6,450.00
Drain	Office	1.00	\$3,700.00	\$3,700.00
MPC	3.5% MPC Tax	1.00	\$7,575.75	\$7,575.75

Sub Total \$224,025.75
Total \$224,025.75

Building "D"
is what we should
start with if we
are going building
building - 1/16

1/16



www.superior.ms
601-941-2125

(A/C) A/C UNIT
-/-/-/ FENCE
- - - - PROP LINE
~ ~ ~ ~ WALL CRACKS

EXTERIOR _____
INTERIOR _____
TOT 9

← SLOPES
○ EXTERIOR
● INTERIOR
X PREVIOUS WORK

Daniel Little

NAME: Rosewood Estates

ADD: 1001 W Jasper St
Brampton, MS 39042

TEL: 662 603 3539

DATE: 1/12/2020

EMAIL: daniel.jamgnt@gmail.com

— BREAK-OUTS
— STORY
— BRICK

— POST TENSION
— WOOD DECK
1" = 10'



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601-941-2125

EXTERIOR	67	
INTERIOR	36	
TOT	103	

Bldg. C

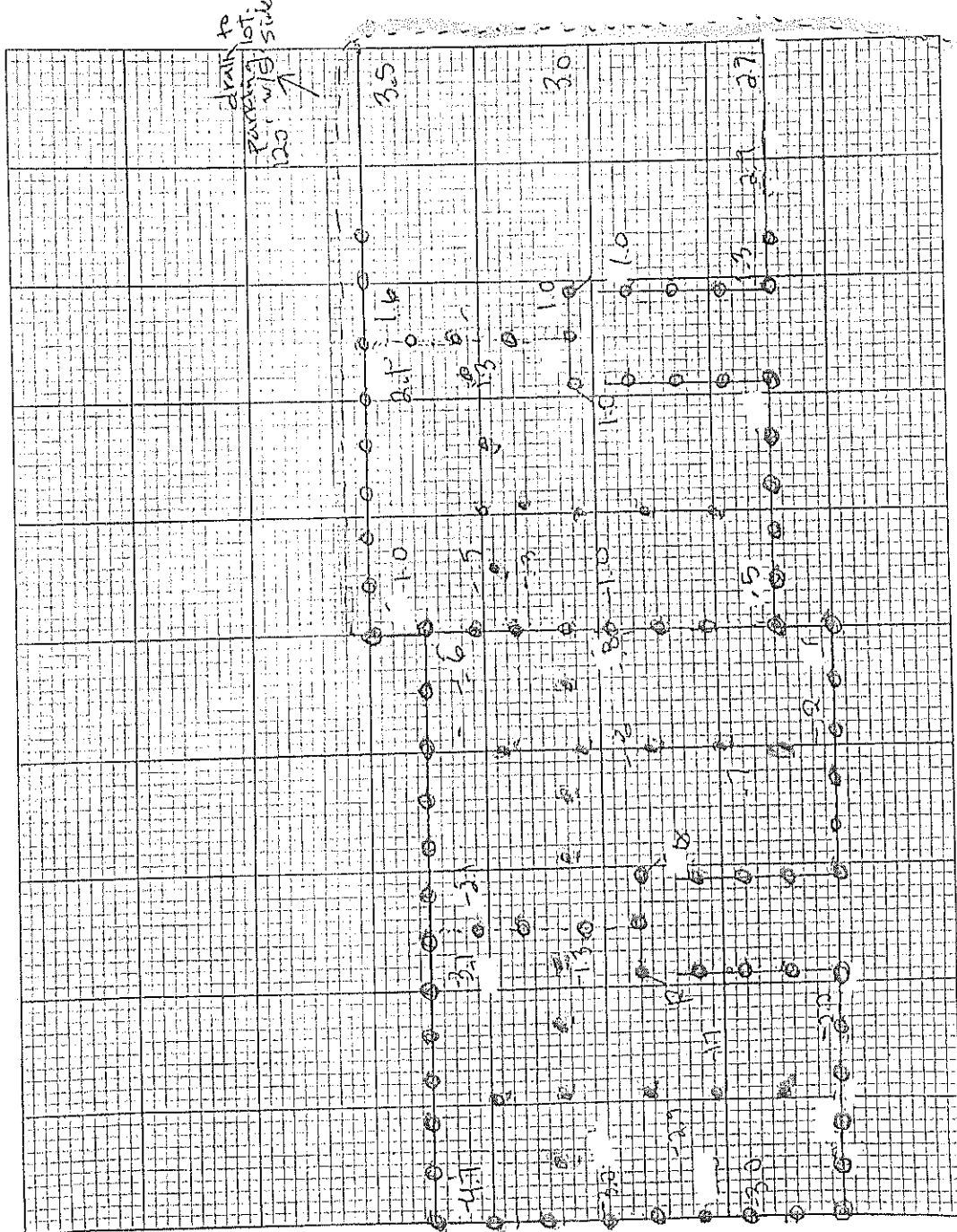
NAME: Rosewood Estates
 ADD: 601 Jasper St.
Brandon, MS
 TEL: 662 603 3534
 DATE: 2/12/2020
 EMAIL: daniel-jam@ntk
Gmail.com

(A/C)	A/C UNIT
-/-/-	FENCE
- . . -	PROP LINE
~~~~~	WALL CRACKS

↑ SLOPES  
○ EXTERIOR  
● INTERIOR  
x PREVIOUS WORK

____ BREAK-OUTS  
____ STORY  
____ BRICK

____ POST TENSION  
____ WOOD DECK  
____  
1" = 10'



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601-941-2125

EXTERIOR 11 _____  
 INTERIOR 9 _____  
 TOT 58 _____

NAME: Rosenbald Estates  
 ADD: 601 W. Cassper St  
Brandon, MS  
 TEL: 662 683 3539  
 DATE: 2/12/2020  
 EMAIL: daniel.jam@ntc

TEL: 6062 603 3539

DATE: 2/12/2020

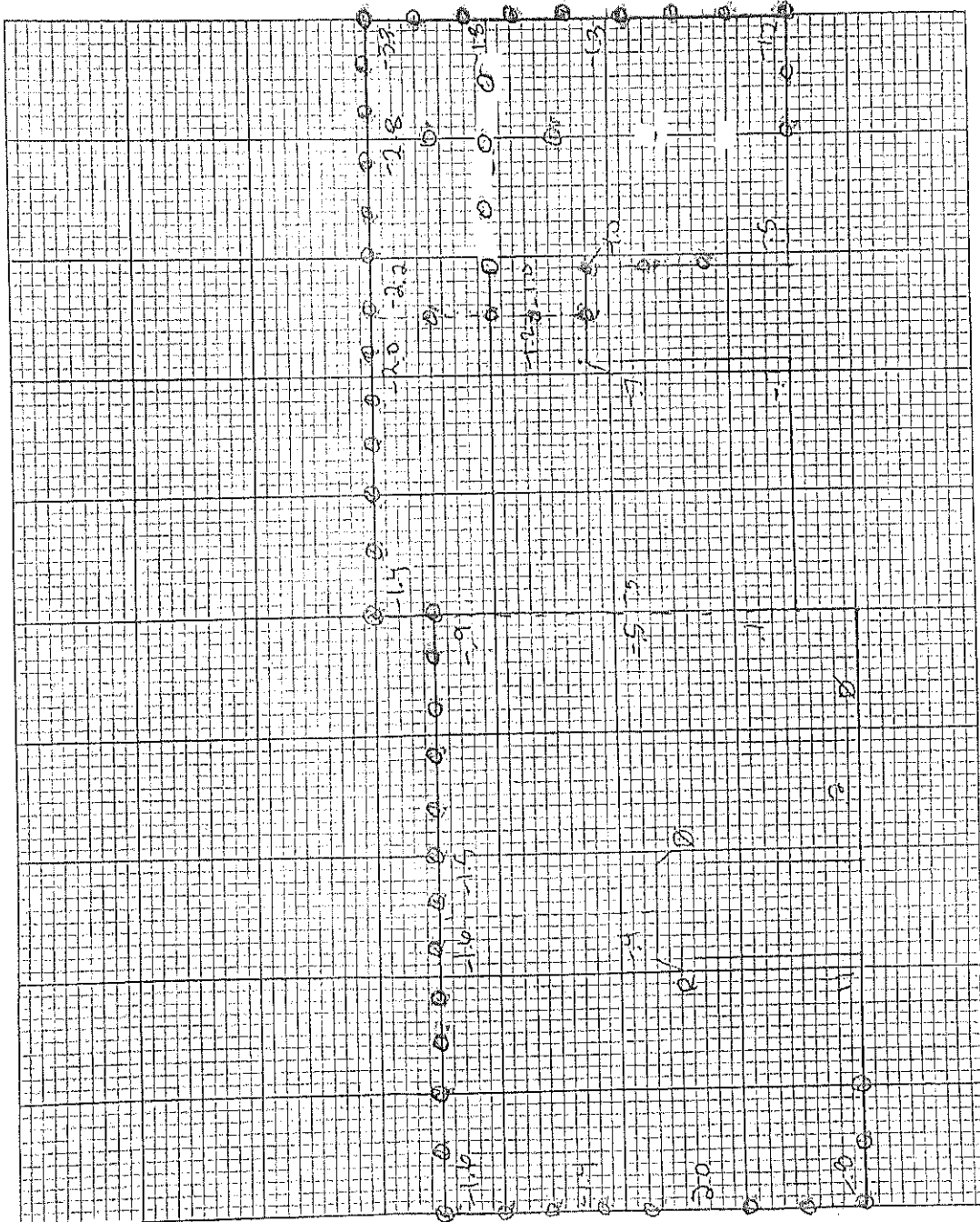
EMAIL: daniel.jamgotc  
Gmail.  
com

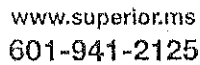
(A/C)	A/C UNIT
-/-/-	FENCE
- . . -	PROP LINE
	WALL CRACKS

 SLOPES  
 EXTERIOR  
 INTERIOR  
 PREVIOUS WORK

— BREAK-OUTS  
— STORY  
— BRICK

POST TENSION  
WOOD DECK  
1" = 10'





Building D

NAME: Rosewood Estates  
ADD: 101 W. Jasper St.  
Brandon, MS  
TEL: 662 603 3539  
DATE: 2/2/2020  
EMAIL: daniel.jamgato@gmail.com

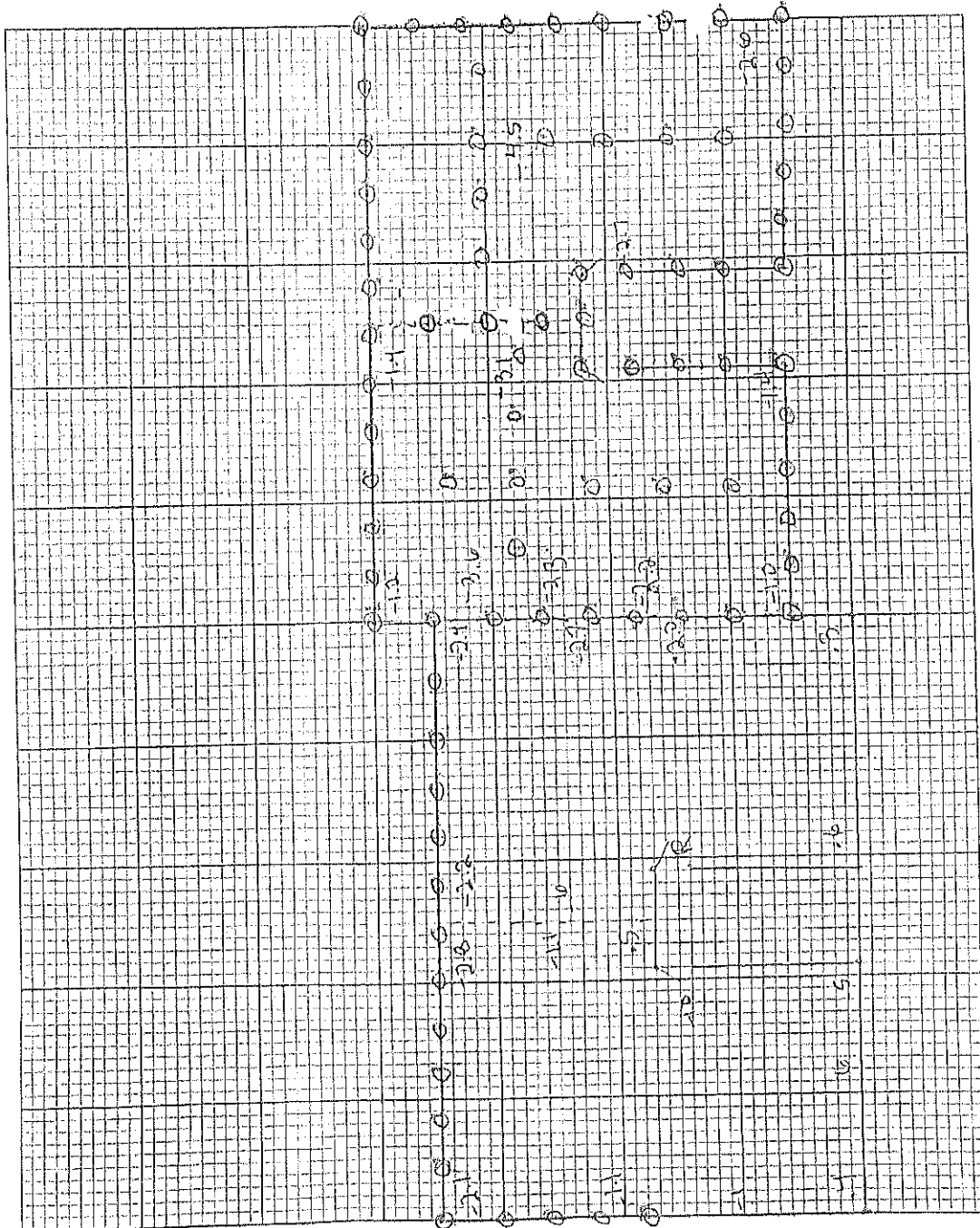
(A/C)	A/C UNIT
-/-/-	FENCE
- . . -	PROP LINE
	WALL CRACKS

← SLOPES  
 ○ EXTERIOR  
 ⊗ INTERIOR  
 X PREVIOUS WORK

_____  
_____  
_____

BREAK-OUTS  
STORY  
BRICK

POST TENSION  
WOOD DECK  
1" = 10'



www.superior.ms  
601-941-2125

EXTERIOR 20 _____  
INTERIOR _____  
TOT 24 _____

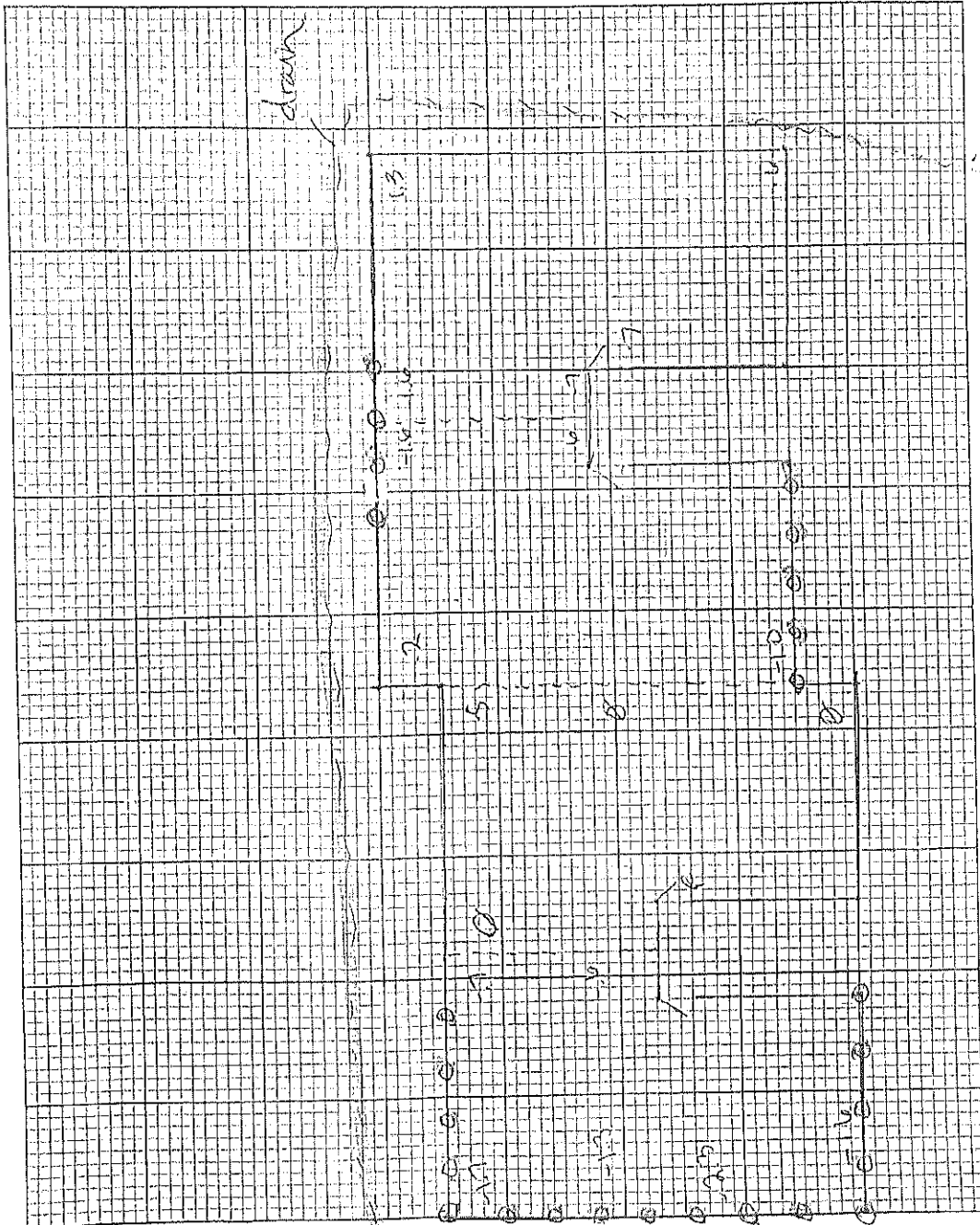
NAME: Rosebud Estates  
ADD: 601 W. Tupper St.  
Brandon, MS  
TEL: 662 673 3539  
DATE: 2/2/2002  
EMAIL: daniel.jamz@  
gmail.com

(A/C)	A/C UNIT
-/-/-	FENCE
... ..	PROP LINE
~~~~~	WALL CRACKS

 SLOPES
 EXTERIOR
 INTERIOR
 PREVIOUS WORK

— BREAK-OUTS
— STORY
— BRICK

POST TENSION
WOOD DECK
1" = 10'



MISSISSIPPI FOUNDATION REPAIR SPECIALIST CORP.

7815 Terry Road - Terry, Mississippi 39170

601-878-2437 • 601-346-6488

levelhome.ms

AGREEMENT AND CONTRACT

DRAIN FRONT RIGHT SIDE

BUILDING D

Date: Feb. 17, 2020

Proposal for: _____

Owner: Rosewood Estates Apt. 662 603 3539

Address: 601 West Jasper Street Brandon, MS 39042

We propose to complete this job in a workmanship manner according to the following specifications:

Contractor will furnish labor and material to install a 6-8 inch flow capacity commercial grade gravel base subsurface drain system approximately 55 feet of this material will be install.

Contractor will dig out the start of drain below footing.

After the drain is dug and fall is proper we will install a plastic moisture liner on footing side of drain. Then we will line the entire system with commercial grade filter cloth.

Then install perforated sock pipe or pipes to equal the flow capacity. Then we will install separate solid pipes for gutter down spouts if necessary.

Contractor will install clean outs so the drain can be flushed out by owner. Caps will be install on these clean outs.

We will install gravel to surface for best results.

We will spread excess dirt in low areas of yard.

We will clean up and haul off all our debris.

Contractor cannot be responsible for any electrical, gas, plumbing, A/C unit, sprinkler system, phone lines, fiber optic, plantings, ect..

Contractor cannot be responsible for any over powering heavy duty rain falls.

PRICE

TOTAL CONTRACT PRICE: 3,200.00

TERMS

PAYABLE AS FOLLOWS: Half up front and Balance Upon Completion

PLEASE SIGN AND RETURN.

All terms and conditions of this contract are herein fully expressed, and it is agreed and understood that no verbal statement or representation shall be binding upon either or parties hereto. When signed by both parties, this agreement shall become a contract under the state laws of Mississippi.

Executed In Duplicate this _____ day of _____, 20____.

MISSISSIPPI FOUNDATION REPAIR SPECIALIST CORP.

ACCEPTED BY

Contractor By: _____

Owner: _____

Mississippi Foundation Repair Specialist Corp.

Family Owned and Operated

BUILDING D

Over 70 Years' Combined Experience New Pilings & Piling Adjustments

DATE February 17, 2020

AGREEMENT

Mississippi's Piling Lock System

Pilings that Truly Lock TOGETHER!

601-878-2437 • 601-346-6488

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1. Mississippi Foundation Repair Specialist Co., hereinafter called Contractor and Rosewood Estates Apt. hereinafter called Client, agree that Contractor will perform the work described herein to the structure located at

Address 601 Waat Jasper Street Brandon, MS 39042 662 603 3539

Mississippi Hydraulically Driven Piling System

Mississippi Drilled Piling System

Install 38 Pilings \$ 17,800.00 (Two Year Warranty)

Install 38 Pilings \$ 19,800.00 (Five Year Warranty)

Install 38 Pilings \$ 21,800.00 (Ten Year Warranty)

Install 38 Pilings \$ 23,800.00 (Lifetime Warranty)

All warranties come with a \$200.00 per adjustment fee

**

Permit Fee \$ Engineer Fee \$ Moisture Liner \$ yes Other \$ yes

** 22 of the 38 pilings listed will be adjusted off of.

PLEASE SIGN AND RETURN.

Total Cost to owner for work described above \$ of which half is due upon acceptance of this agreement.

Half due \$ Balance is due upon completion of work \$

2. Lift point location and quantity are viewed as best estimates. Location and/or quantity may change depending on field conditions (i.e., grade beam size and location, as well as building response to lifting efforts).
3. Contractor has and maintains general liability insurance.
4. Contractor will remove and replant minimal vegetation to complete the project as necessary. Contractor will exercise all due care, but assumes no responsibility for of vegetation resultant to this process.
5. Contractor will install pilings as specified. All piling materials, rod, bolts, washers, concrete cylinders, pile caps, blocks, shims, etc could be subject to change per job installation.
6. Conditions such as insufficient steel in the slab and/or other structural deficiencies may be encountered as work commences that may not be visible prior to commencement of work. These deficiencies may make leveling the structure impossible. If such conditions are found, contractor will immediately halt work and inform the owner.
NO WARRANTY SHALL APPLY IF SUCH CONDITIONS ARE ENCOUNTERED.
7. Contractor will pump flowable fill mixture into void under slab-on-grade if and as required in Contractors judgment and IF PRICED ABOVE. Contractor is not liable for any caused by upheaval of underlying soil.
8. During the course of or as a result of foundation repair, services and materials such as plumbing, electrical, floor coverings, sheetrock, plaster, stucco, brick, wallpaper, etc., may pull apart tear, break, crack or bulge. Other materials such as roofing and vinyl products may stretch, wrinkle, tear, break, crack, or bulge during, or as a result of the foundation repair process. It is understood and agreed that the contractor is not liable for such damage or the cost of repair of same. Additionally, this agreement does not include any cosmetic repair, redecorating, or replacement of materials by Contractor not specifically delineated under "other" above. Any such damage or repairs are the sole responsibility and liability of the owner. If interior piling require removal of carpet, contractor will remove carpet but will not re-stretch or re-seam carpet.
9. Contractor will check for domestic water leaks before lifting foundation. Any plumbing leaks found will be reported to the client. Contractor will also perform plumbing camera tests after work has been completed if needed. Not priced above.
10. Contractor warrants that the work and materials will be free from defects not inherent in the nature of such work and materials and will perform as stated herein and that Contractor will perform all work exercising the standard of care normally exercised by other contractors in this geographical area engaged in foundation repair by means of piling installation.
11. In recognition of the relative risks and benefits of the work to both the Client and the Contractor, the risks have been allocated such that the owner agrees to the fullest extent permitted by law, to limit the liability of the contractor for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, so that the total aggregate liability of the contractor will not exceed the total paid by Client to Contractor on this project. Such claims and causes include, but are not limited to, negligence, strict liability breach of contract or warranty. Contractor shall not be liable for any inherent, consequential, special or resulting damages.
12. The Client may order extra work not included in this agreement, subject to an agreed price adjustment by Client and Contractor for such extra work.
13. In the event the parties to this agreement are unable to reach a settlement of any dispute arising out of the services under this agreement, then such disputes shall be settled by binding arbitration by an arbitrator to be mutually agreed upon by the parties and shall proceed in accordance with the rules of Construction Industry Arbitration Rules of the American Arbitration Association then pertaining. If the parties cannot agree on a single arbitrator, then the arbitrator(s) shall be selected in accordance with the above-referenced rules.
14. Not responsible for any sink holes or erosion after back filling.
15. Each piling system will be installed to 25 feet plus, in depth and/or up to 10,000 PSI resistance or point of refusal. This is the same system that is installed on the lifetime warranty and also on all other warranted work.

Owner

Owner

Contractor

Mississippi Foundation Repair Specialist Corp., 7815 Terry Road, Tarry, MS 39170

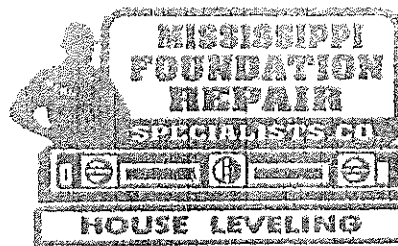
NAME Barnwood Estates Apt.

ADD. 601 West Tupper St.

Brandon MS 39042

TEL. 662-603-3539

DATE 2-13-2020



EXTERIOR 77

INTERIOR 16

LOT 39

LEGEND

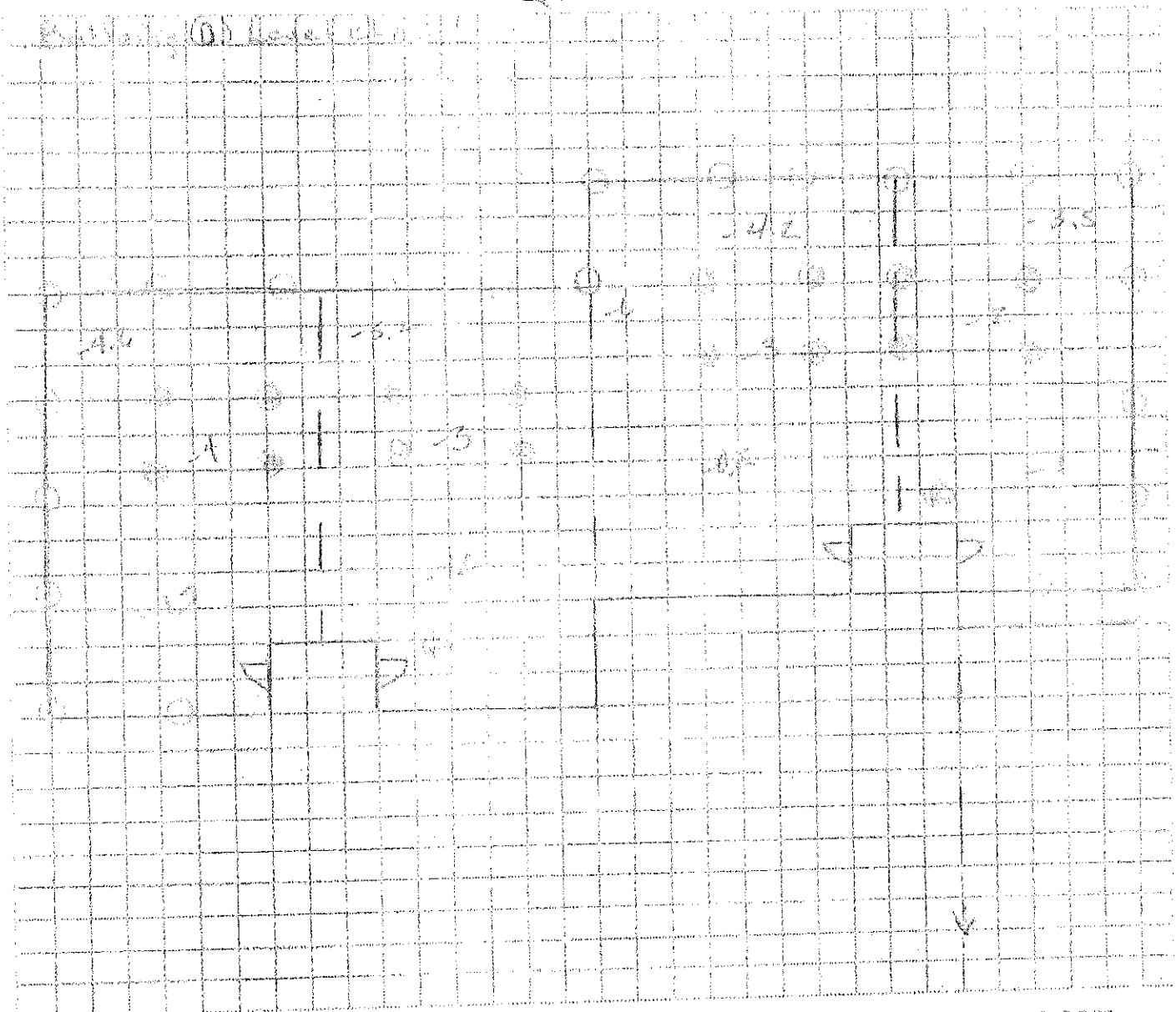
[A/C] A/C UNIT ○ BUILDER PIERS
-/-/- FENCE ○ EXTERIOR
- - - PROP LINE ● INTERIOR
- - - WALL CRACKS △ INJECTIONS
← SLOPE x PREVIOUS WORK

BUILDING DESCRIPTION

2 STORY
5106 BRICK
15 GRADE BEAM DEPTH
BREAK-OUTS
20 POST TENSION
400 Driveway covered

SITE CONDITION

10 WOOD DECK
10 SPA
10 POOL EQUIP.
10 ADD-ON



601-346-6488

Location: ☐ AL ☐ FL ☐ LA ☒ MS ☐ TN

Hydraulic-Driven Piles

601-878-2437

www.levelhome.ms

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601-878-2437 • 601-346-6488

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AGREEMENT AND CONTRACT

DRAINAGE CONTROL BACK LEFT CORNER

BUILDING E

Date: Feb. 17, 2020

Proposal for: _____

Owner Rosewood Estates Apt. 662 603 3539

Address 601 West Jasper Street Brandon, MS 39042

We propose to complete this job in a workmanship manner according to the following specifications:

Contractor will furnish labor and material to install a 6-8 inch flow capacity commercial grade gravel base subsurface drain system approximately 55 feet of this material will be install.

Contractor will dig out the start of drain below footing.

After the drain is dug and fall is proper we will install a plastic moisture liner on footing side of drain. Then we will line the entire system with commercial grade filter cloth.

Then install perforated sock pipe or pipes to equal the flow capacity. Then we will install separate solid pipes for gutter down spouts if necessary.

Contractor will install clean outs so the drain can be flushed out by owner. Caps will be install on these clean outs.

We will install gravel to surface for best results.

We will spread excess dirt in low areas of yard.

We will clean up and haul off all our debris.

Contractor cannot be responsible for any electrical, gas, plumbing, A/C unit, sprinkler system, phone lines, fiber optic, plantings, ect..

Contractor cannot be responsible for any over powering heavy duty rain falls.

PRICE

TOTAL CONTRACT PRICE: 2,800.00

TERMS

PAYABLE AS FOLLOWS: Half up front and Balance Upon Completion

PLEASE SIGN AND RETURN

All terms and conditions of this contract are herein fully expressed, and it is agreed and understood that no verbal statement or representation shall be binding upon either or parties hereto. When signed by both parties, this agreement shall become a contract under the state laws of Mississippi.

Executed in Duplicate this _____ day of _____, 20____

MISSISSIPPI FOUNDATION REPAIR SPECIALIST CORP.

ACCEPTED BY _____

Contractor By: _____

Owner: _____

Mississippi Foundation Repair Specialist Corp.
Family Owned and Operated BUILDING E
Over 70 Years' Combined Experience

Mississippi's Piling Lock System
Pilings that Truly Lock TOGETHER!
601-878-2437 • 601-346-6488
levelhome.ms



DATE February 17, 2020

AGREEMENT

1. Mississippi Foundation Repair Specialist Co., hereinafter called Contractor and Rosewood Estates Apt.
hereinafter called Client, agree that Contractor will perform the work described herein to the structure located at
Address 601 West Jasper Street Brandon, MS 39042 662 603 3539

<u>Mississippi Hydraulically Driven Piling System</u>		<u>Mississippi Drilled Piling System</u>	
Install <u>20</u>	Pilings \$ <u>9,800.00</u> (Two Year Warranty)	Install <u>20</u>	Pilings \$ <u>10,800.00</u> (Five Year Warranty)
Install <u>20</u>	Pilings \$ <u>11,800.00</u> (Ten Year Warranty)	Install <u>20</u>	Pilings \$ <u>12,800.00</u> (Lifetime Warranty)

All warranties come with a \$200.00 per adjustment fee

Permit Fee \$ _____ Engineer Fee \$ _____ Moisture Liner \$ Yes Other \$ _____

PLEASE SIGN AND RETURN.

Total Cost to owner for work described above \$ _____ of which half is due upon
acceptance of this agreement.

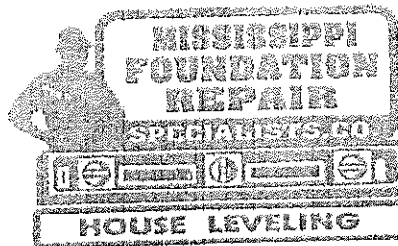
Half due \$ _____ Balance is due upon completion of work \$ _____

- Lift point location and quantity are viewed as best estimates. Location and/or quantity may change depending on field conditions (i.e., grade beam size and location, as well as building response to lifting efforts).
- Contractor has and maintains general liability insurance.
- Contractor will remove and replant minimal vegetation to complete the project as necessary. Contractor will exercise all due care, but assumes no responsibility for of vegetation resultant to this process.
- Contractor will install pilings as specified. All piling materials, rod, bolts, washers, concrete cylinders, pile caps, blocks, shims, etc could be subject to change per job installation.
- Conditions such as insufficient steel in the slab and/or other structural deficiencies may be encountered as work commences that may not be visible prior to commencement of work. These deficiencies may make leveling the structure impossible. If such conditions are found, contractor will immediately halt work and inform the owner.
NO WARRANTY SHALL APPLY IF SUCH CONDITIONS ARE ENCOUNTERED.
- Contractor will pump flowable fill mixture into void under slab-on-grade if and as required in Contractors judgment and IF PRICED ABOVE. Contractor is not liable for any caused by upheaval of underlying soil.
- During the course of or as a result of foundation repair, services and materials such as plumbing, electrical, floor coverings, sheetrock, plaster, stucco, brick, wallpaper, etc., may pull apart tear, break, crack or bulge. Other materials such as roofing and vinyl products may stretch, wrinkle, tear, break, crack, or bulge during, or as a result of the foundation repair process. It is understood and agreed that the contractor is not liable for such damage or the cost of repair of same. Additionally, this agreement does not include any cosmetic repair, redecorating, or replacement of materials by Contractor not specifically delineated under "other" above. Any such damage or repairs are the sole responsibility and liability of the owner. If interior piling require removal of carpet, contractor will remove carpet but will not re-stretch or re-seam carpet
- Contractor will check for domestic water leaks before lifting foundation. Any plumbing leaks found will be reported to the client. Contractor will also perform plumbing camera tests after work has been completed if needed. Not priced above.
- Contractor warrants that the work and materials will be free from defects not inherent in the nature of such work and materials and will perform as stated herein and that Contractor will perform all work exercising the standard of care normally exercised by other contractors in this geographical area engaged in foundation repair by means of piling installation.
- In recognition of the relative risks and benefits of the work to both the Client and the Contractor, the risks have been allocated such that the owner agrees to the fullest extent permitted by law, to limit the liability of the contractor for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, so that the total aggregate liability of the contractor will not exceed the total paid by Client to Contractor on this project. Such claims and causes include, but are not limited to, negligence, strict liability breach of contract or warranty. Contractor shall not be liable for any inherent, consequential, special or resulting damages.
- The Client may order extra work not included in this agreement, subject to an agreed price adjustment by Client and Contractor for such extra work.
- In the event the parties to this agreement are unable to reach a settlement of any dispute arising out of the services under this agreement, then such disputes shall be settled by binding arbitration by an arbitrator to be mutually agreed upon by the parties and shall proceed in accordance with the rules of Construction Industry Arbitration Rules of the American Arbitration Association then pertaining. If the parties cannot agree on a single arbitrator, then the arbitrator(s) shall be selected in accordance with the above-referenced rules.
- Not responsible for any sink holes or erosion after back filling.
- Each piling system will be installed to 25 feet plus, in depth and/or up to 10,000 PSI resistance or point of refusal. This is the same system that is installed on the lifetime warranty and also on all other warranted work.

Owner _____ Owner _____ Contractor _____

Mississippi Foundation Repair Specialist Corp., 7815 Terry Road, Terry, MS 39170

NAME Rosewood Estates Apt.
 ADD. 601 West Taylor St.
Decatur MS 39042
 TEL. 662-623-3539
 DATE 2-13-2020



EXTERIOR 26
 INTERIOR 0
 LOT 20

LEGEND

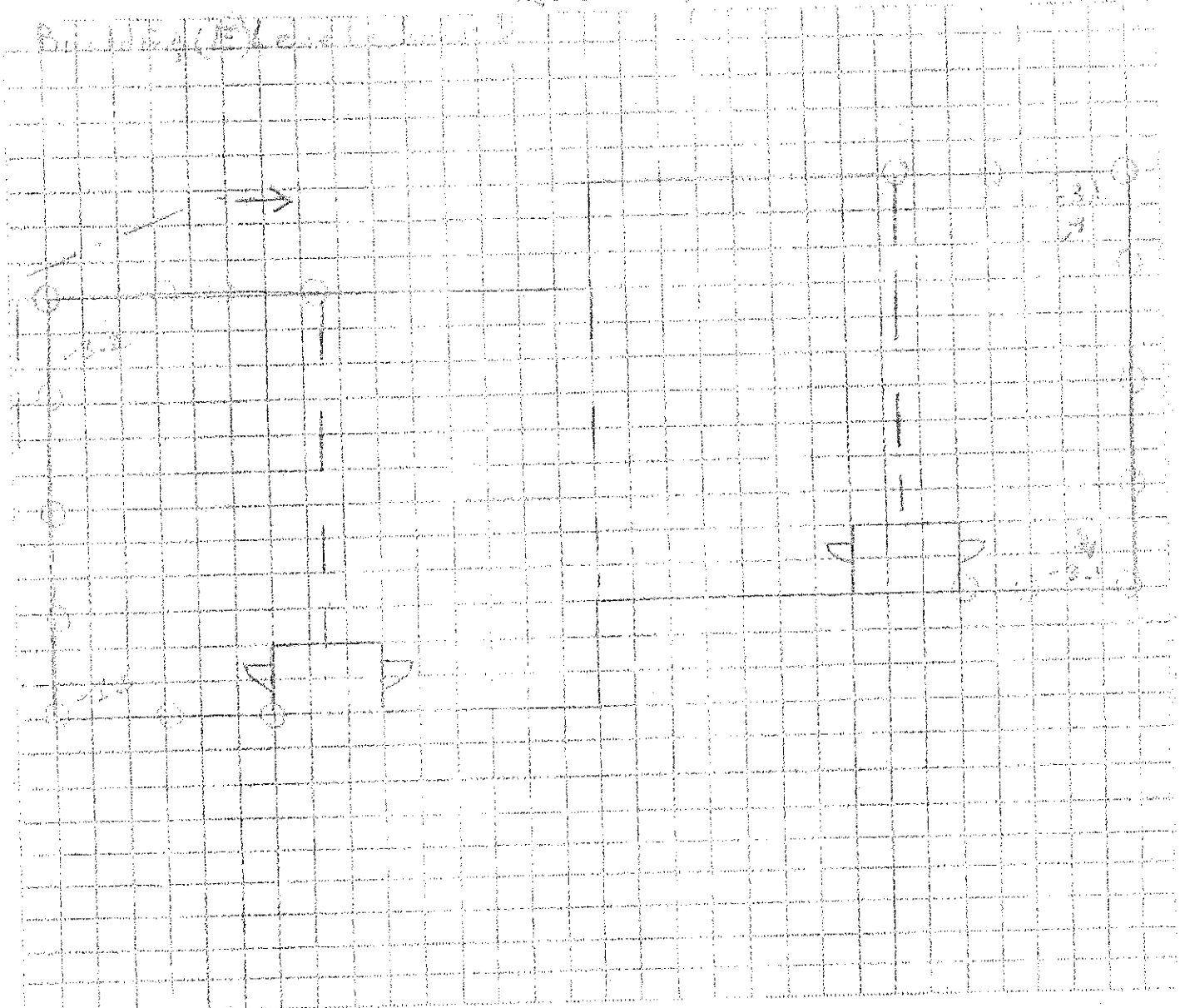
(A/C) A/C UNIT O BUILDER PIERS
 -/- FENCE O EXTERIOR
 -.- PROP LINE • INTERIOR
 /-/- WALL CRACKS Δ INJECTIONS
 ← SLOPE x PREVIOUS WORK

BUILDING DESCRIPTION

2 STORY
Brick BRICK
18 GRADE BEAM DEPTH
 BREAK-OUTS
NO POST TENSION
As Large as Possible

SITE CONDITION

NO WOOD DECK
NO SPA
NO POOL EQUIP.
NO ADD-ON



601-346-6488

Location: ☐ AL ☐ FL ☐ LA ☒ MS ☐ TN
 Hydraulic-Driven Piles

601-878-2437

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7815 Terry Road • Terry, Mississippi 39170

601-878-2437 • 601-346-6488

levelhome.ms

AGREEMENT AND CONTRACT

DRAINAGE CONTROL RIGHT SIDE

BUILDING C

Date: Feb. 17, 2020

Proposal for: _____

Owner Rosewood Estates Apt. 662 603 3539

Address 601 West Jasper Street Brandon, MS 39042

We propose to complete this job in a workmanship manner according to the following specifications:

Contractor will furnish labor and material to install a 6-8 inch flow capacity commercial grade gravel base subsurface drain system approximately 160 feet of this material will be install.

Contractor will dig out the start of drain below footing.

After the drain is dug and fall is proper we will install a plastic moisture liner on footing side of drain. Then we will line the entire system with commercial grade filter cloth.

Then install perforated sock pipe or pipes to equal the flow capacity. Then we will install separate solid pipes for gutter down spouts if necessary.

Contractor will install clean outs so the drain can be flushed out by owner. Caps will be install on these clean outs.

We will install gravel to surface for best results.

We will spread excess dirt in low areas of yard.

We will clean up and haul off all our debris.

Contractor cannot be responsible for any electrical, gas, plumbing, A/C unit, sprinkler system, phone lines, fiber optic, plantings, ect..

Contractor cannot be responsible for any over powering heavy duty rain falls.

PRICE

TOTAL CONTRACT PRICE: 7,500.00

TERMS

PAYABLE AS FOLLOWS: Half up front and Balance Upon Completion

PLEASE SIGN AND RETURN.

All terms and conditions of this contract are herein fully expressed, and it is agreed and understood that no verbal statement or representation shall be binding upon either or parties hereto. When signed by both parties, this agreement shall become a contract under the state laws of Mississippi.

Executed In Duplicate this _____ day of _____, 20____

MISSISSIPPI FOUNDATION REPAIR SPECIALIST CORP.

ACCEPTED BY

Contractor By: _____

Owner: _____

Mississippi Foundation Repair Specialist Corp.
Family Owned and Operated BUILDING C
Over 70 Years' Combined Experience
DATE February 17, 2020

Mississippi's Piling Lock System
Pilings that Truly Lock TOGETHER!
601-878-2437 • 601-346-6488
levelhome.ms

AGREEMENT

1. Mississippi Foundation Repair Specialist Co., hereinafter called Contractor and Rosewood Estates Apt. hereinafter called Client, agree that Contractor will perform the work described herein to the structure located at:

Address 601 West Jasper Street Brandon, MS 39042 662 603 3539

<u>Mississippi Hydraulically Driven Piling System</u>		<u>Mississippi Drilled Piling System</u>	
Install <u>19</u>	Pilings \$ <u>9,500.00</u> (Two Year Warranty)	Install <u>19</u>	Pilings \$ <u>10,500.00</u> (Five Year Warranty)
Install <u>19</u>	Pilings \$ <u>11,500.00</u> (Ten Year Warranty)	Install <u>19</u>	Pilings \$ <u>12,500.00</u> (Lifetime Warranty)

All warranties come with a \$200.00 per adjustment fee

Permit Fee \$ _____ Engineer Fee \$ _____ Moisture Liner \$ yes Other \$ _____

PLEASE SIGN AND RETURN.

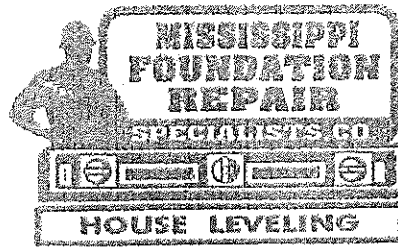
Total Cost to owner for work described above \$ _____ of which half is due upon acceptance of this agreement.

Half due \$ _____ Balance is due upon completion of work \$ _____

2. Lift point location and quantity are viewed as best estimates. Location and/or quantity may change depending on field conditions (i.e., grade beam size and location, as well as building response to lifting efforts.
3. Contractor has and maintains general liability insurance.
4. Contractor will remove and replant minimal vegetation to complete the project as necessary. Contractor will exercise all due care, but assumes no responsibility for of vegetation resultant to this process.
5. Contractor will install pilings as specified. All piling materials, rod, bolts, washers, concrete cylinders, pile caps, blocks, snags, etc could be subject to change per job installation.
6. Conditions such as insufficient steel in the slab and/or other structural deficiencies may be encountered as work commences that may not be visible prior to commencement of work. These deficiencies may make leveling the structure impossible. If such conditions are found, contractor will immediately halt work and inform the owner.
NO WARRANTY SHALL APPLY IF SUCH CONDITIONS ARE ENCOUNTERED.
7. Contractor will pump flowable fill mixture into void under slab-on-grade if and as required in Contractor's judgment and IF PRICED ABOVE. Contractor is not liable for any caused by upheaval of underlying soil.
8. During the course of or as a result of foundation repair, services and materials such as plumbing, electrical, floor coverings, sheetrock, plaster, stucco, brick, wallpaper, etc., may pull apart, tear, break, crack or bulge. Other materials such as roofing and vinyl products may stretch, wrinkle, tear, break, crack, or bulge during, or as a result of the foundation repair process. It is understood and agreed that the contractor is not liable for such damage or the cost of repair of same. Additionally, this agreement does not include any cosmetic repair, redecorating, or replacement of materials by Contractor not specifically delineated under "other" above. Any such damage or repairs are the sole responsibility and liability of the owner. If interior piling require removal of carpet, contractor will remove carpet but will not re-stretch or re-seam carpet.
9. Contractor will check for domestic water leaks before lifting foundation. Any plumbing leaks found will be reported to the client. Contractor will also perform plumbing camera tests after work has been completed if needed. Not priced above.
10. Contractor warrants that the work and materials will be free from defects not inherent in the nature of such work and materials and will perform as stated herein and that Contractor will perform all work exercising the standard of care normally exercised by other contractors in this geographical area engaged in foundation repair by means of piling installation.
11. In recognition of the relative risks and benefits of the work to both the Client and the Contractor, the risks have been allocated such that the owner agrees to the fullest extent permitted by law, to limit the liability of the contractor for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, so that the total aggregate liability of the contractor will not exceed the total paid by Client to Contractor on this project. Such claims and causes include, but are not limited to, negligence, strict liability breach of contract or warranty. Contractor shall not be liable for any inherent, consequential, special or resulting damages.
12. The Client may order extra work not included in this agreement, subject to an agreed price adjustment by Client and Contractor for such extra work.
13. In the event the parties to this agreement are unable to reach a settlement of any dispute arising out of the services under this agreement, then such disputes shall be settled by binding arbitration by an arbitrator to be mutually agreed upon by the parties and shall proceed in accordance with the rules of Construction Industry Arbitration Rules of the American Arbitration Association then pertaining. If the parties cannot agree on a single arbitrator, then the arbitrator(s) shall be selected in accordance with the above-referenced rules.
14. Not responsible for any sink holes or erosion after back filling.
15. Each piling system will be installed to 25 feet plus, in depth and/or up to 10,000 PSI resistance or point of refusal. This is the same system that is installed on the lifetime warranty and also on all other warranted work.

Owner _____ Owner _____ Contractor _____
Mississippi Foundation Repair Specialist Corp., 7815 Terry Road, Terry, MS 39170

NAME Rosewood Estates Apt.
 ADD. 601 West Tupper St.
Brandon MS 39042
 TEL. 662-603-3539
 DATE 2-13-2020



EXTERIOR 19
 INTERIOR 0
 LOT 19

LEGEND

[A/C] A/C UNIT ○ BUILDER PIERS
 -H- FENCE ○ EXTERIOR
 - - - PROP LINE ● INTERIOR
 / WALL CRACKS △ INJECTIONS
 ← SLOPE x PREVIOUS WORK

BUILDING DESCRIPTION

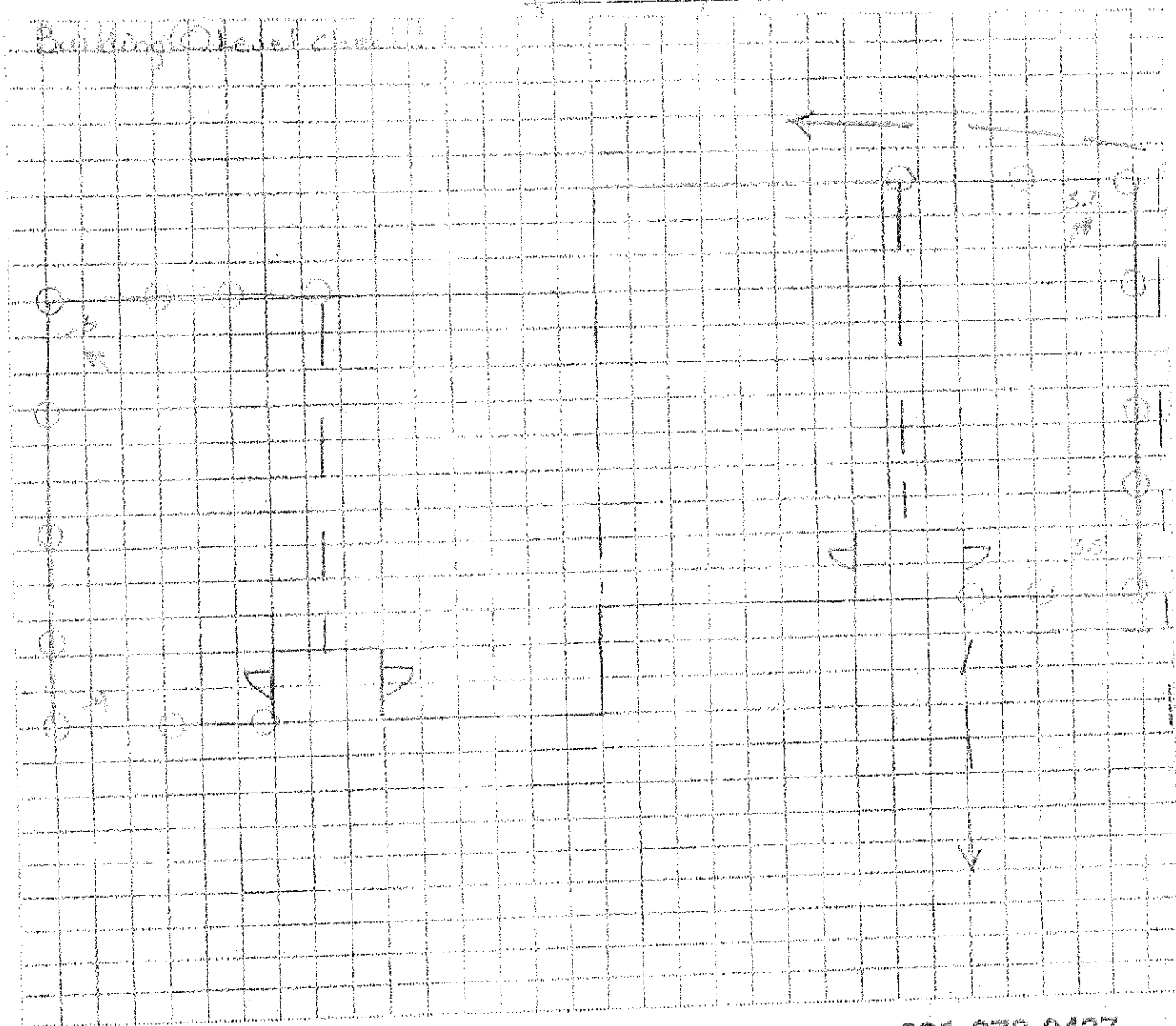
1 STORY
5126 BRICK
13 GRADE BEAM DEPTH
 BREAK-OUTS
00 POST TENSION

SITE CONDITION

00 WOOD DECK
00 SPA
00 POOL EQUIP.
00 ADD-ON

← Drainage Direction

Building Outline sketch



601-346-6488

Location: ☐ AL ☐ FL ☐ LA ☒ MS ☐ TN
 Hydraulic-Driven Piles

601-878-2437
 www.levelhome.ms

MISSISSIPPI FOUNDATION REPAIR SPECIALIST CORP.

7815 Terry Road • Terry, Mississippi 39170

601-878-2437 • 601-346-8488

levelhome.ms

AGREEMENT AND CONTRACT

BACK SIDE DRAINAGE CONTROL

Proposal for: BUILDING F Date: Feb. 17, 2020

Owner Rosewood Estates Apt. 662 603 3539

Address 601 West Jasper Street Brandon, MS 39042

We propose to complete this job in a workmanship manner according to the following specifications:

Contractor will furnish labor and material to install a 6-8 inch flow capacity commercial grade gravel base subsurface drain system approximately 175 feet of this material will be install.

Contractor will dig out the start of drain below footing.

After the drain is dug and fall is proper we will install a plastic moisture liner on footing side of drain. Then we will line the entire system with commercial grade filter cloth.

Then install perforated sock pipe or pipes to equal the flow capacity. Then we will install separte solid pipes for gutter down spouts if necessary.

Contractor will install clean outs so the drain can be flushed out by owner. Caps will be install on these clean outs.

We will install gravel to surface for best results.

We will spread excess dirt in low areas of yard.

We will clean up and haul off all our debris.

Contractor cannot be responsible for any electrical, gas, plumbing, A/C unit, sprinkler system, phone lines, fiber optic, plantings, ect..

Contractor cannot be responsible for any over powering heavy duty rain falls.

PRICE

TOTAL CONTRACT PRICE: 8,800.00

TERMS

PAYABLE AS FOLLOWS: Half up front and Balance Upon Completion

PLEASE SIGN AND RETURN.

All terms and conditions of this contract are herein fully expressed, and it is agreed and understood that no verbal statement or representation shall be binding upon either or parties hereto. When signed by both parties, this agreement shall become a contract under the state laws of Mississippi.

Executed In Duplicate this _____ day of _____, 20____.

MISSISSIPPI FOUNDATION REPAIR SPECIALIST CORP.

ACCEPTED BY

Contractor By: _____

Owner: _____

MISSISSIPPI FOUNDATION REPAIR SPECIALIST CORP.

7815 Terry Road • Terry, Mississippi 39170

801-878-2437 • 601-340-6488

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AGREEMENT AND CONTRACT

SIDEWALK DRAIN

Proposal for: BUILDING F

Date: Feb. 17, 2020

Owner: Rosewood Estates Apt. 662 603 3539

Address: 601 West Jasper Street Brandon, MS 39042

We propose to complete this job in a workmanship manner according to the following specifications:

Contractor will furnish labor and material to install a 6-8 inch flow capacity commercial grade gravel base subsurface drain system approximately 100 feet of this material will be install.

Contractor will dig out the start of drain below footing.

After the drain is dug and fall is proper we will install a plastic moisture liner on footing side of drain. Then we will line the entire system with commercial grade filter cloth.

Then install perforated sock pipe or pipes to equal the flow capacity. Then we will install seperate solid pipes for gutter down spouts if necessary.

Contractor will install clean outs so the drain can be flushed out by owner. Caps will be install on these clean outs.

We will install gravel to surface for best results.

We will spread excess dirt in low areas of yard.

We will clean up and haul off all our debris.

Contractor cannot be responsible for any electrical, gas, plumbing, A/C unit, sprinkler system, phone lines, fiber optic, plantings, ect..

Contractor cannot be responsible for any over powering heavy duty rain falls.

PRICE

TOTAL CONTRACT PRICE: 2,800.00

TERMS

PAYABLE AS FOLLOWS: Half up front and Balance Upon Completion

PLEASE SIGN AND RETURN

All terms and conditions of this contract are herein fully expressed, and it is agreed and understood that no verbal statement or representation shall be binding upon either or parties hereto. When signed by both parties, this agreement shall become a contract under the state laws of Mississippi.

Executed In Duplicate this _____ day of _____, 20____

MISSISSIPPI FOUNDATION REPAIR SPECIALIST CORP.

ACCEPTED BY

Contractor By: _____

Owner: _____

Mississippi Foundation Repair Specialist Corp.

Family Owned and Operated

BUILDING F

Over 70 Years' Combined Experience

DATE February 17, 2020

AGREEMENT

Mississippi's Piling Lock System
Pilings that Truly Lock TOGETHER!
601-878-2437 • 601-346-6488
levelhome.ms

1. Mississippi Foundation Repair Specialist Co., hereinafter called Contract and Rosewood Estates Apt.
hereinafter called Client, agree that Contractor will perform the work described herein to the structure located at:

Address 601 West Jasper Street Brandon, MS 39042 662 603 3339

Mississippi Hydraulically Driven Piling System

Mississippi Drilled Piling System

Install 12 Pilings \$ 6,800.00 (Two Year Warranty) Install 12 Pilings \$ 7,800.00 (Five Year Warranty)

Install 12 Pilings \$ 8,800.00 (Ten Year Warranty) Install 12 Pilings \$ 9,800.00 (Lifetime Warranty)

All warranties come with a \$200.00 per adjustment fee

Permit Fee \$ _____ Engineer Fee \$ _____ Moisture Liner \$ yes Other \$ _____

PLEASE SIGN AND RETURN.

Total Cost to owner for work described above \$ _____ of which half is due upon
acceptance of this agreement.

Half due \$ _____ Balance is due upon completion of work \$ _____

2. Lift point location and quantity are viewed as best estimates. Location and/or quantity may change depending on field conditions (i.e., grade beam size and location, as well as building response to lifting efforts).
3. Contractor has and maintains general liability insurance.
4. Contractor will remove and replant minimal vegetation to complete the project as necessary. Contractor will exercise all due care, but assumes no responsibility for of vegetation resultant to this process.
5. Contractor will install pilings as specified. All piling materials, rod, bolts, washers, concrete cylinders, pile caps, blocks, shims, etc could be subject to change per job installation.
6. Conditions such as insufficient steel in the slab and/or other structural deficiencies may be encountered as work commences that may not be visible prior to commencement of work. These deficiencies may make leveling the structure impossible. If such conditions are found, contractor will immediately halt work and inform the owner.
NO WARRANTY SHALL APPLY IF SUCH CONDITIONS ARE ENCOUNTERED.
7. Contractor will pump flowable fill mixture into void under slab-on-grade if and as required in Contractors judgment and IF PRICED ABOVE. Contractor is not liable for any caused by upheaval of underlying soil.
8. During the course of or as a result of foundation repair, services and materials such as plumbing, electrical, floor coverings, sheetrock, plaster, stucco, brick, wallpaper, etc., may pull apart tear, break, crack or bulge. Other materials such as roofing and vinyl products may stretch, wrinkle, tear, break, crack, or bulge during, or as a result of the foundation repair process. It is understood and agreed that the contractor is not liable for such damage or the cost of repair of same. Additionally, this agreement does not include any cosmetic repair, redecorating, or replacement of materials by Contractor not specifically delineated under "other" above. Any such damage or repairs are the sole responsibility and liability of the owner. If interior piling require removal of carpet, contractor will remove carpet but will not re-stretch or re-seam carpet
9. Contractor will check for domestic water leaks before lifting foundation. Any plumbing leaks found will be reported to the client. Contractor will also perform plumbing camera tests after work has been completed if needed. Not priced above.
10. Contractor warrants that the work and materials will be free from defects not inherent in the nature of such work and materials and will perform as stated herein and that Contractor will perform all work exercising the standard of care normally exercised by other contractors in this geographical area engaged in foundation repair by means of piling installation.
11. In recognition of the relative risks and benefits of the work to both the Client and the Contractor, the risks have been allocated such that the owner agrees to the fullest extent permitted by law, to limit the liability of the contractor for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes, so that the total aggregate liability of the contractor will not exceed the total paid by Client to Contractor on this project. Such claims and causes include, but are not limited to, negligence, strict liability breach of contract or warranty. Contractor shall not be liable for any inherent, consequential, special or resulting damages.
12. The Client may order extra work not included in this agreement, subject to an agreed price adjustment by Client and Contractor for such extra work.
13. In the event the parties to this agreement are unable to reach a settlement of any dispute arising out of the services under this agreement, then such disputes shall be settled by binding arbitration by an arbitrator to be mutually agreed upon by the parties and shall proceed in accordance with the rules of Construction Industry Arbitration Rules of the American Arbitration Association then pertaining. If the parties cannot agree on a single arbitrator, then the arbitrator(s) shall be selected in accordance with the above-referenced rules.
14. Not responsible for any sink holes or erosion after back filling.
15. Each piling system will be installed to 25 feet plus, in depth and/or up to 10,000 PSI resistance or point of refusal. This is the same system that is installed on the lifetime warranty and also on all other warranted work.

Owner _____ Owner _____ Contractor _____

Mississippi Foundation Repair Specialist Corp., 7816 Terry Road, Terry, MS 39170

NAME Recreational Estates Apts.
 ADD. 601 West Jasper St.
Brendon, MS 39042
 TEL. 662-608-3539
 DATE 2-18-2020



EXTERIOR 12
 INTERIOR 0
 LOT 12

LEGEND

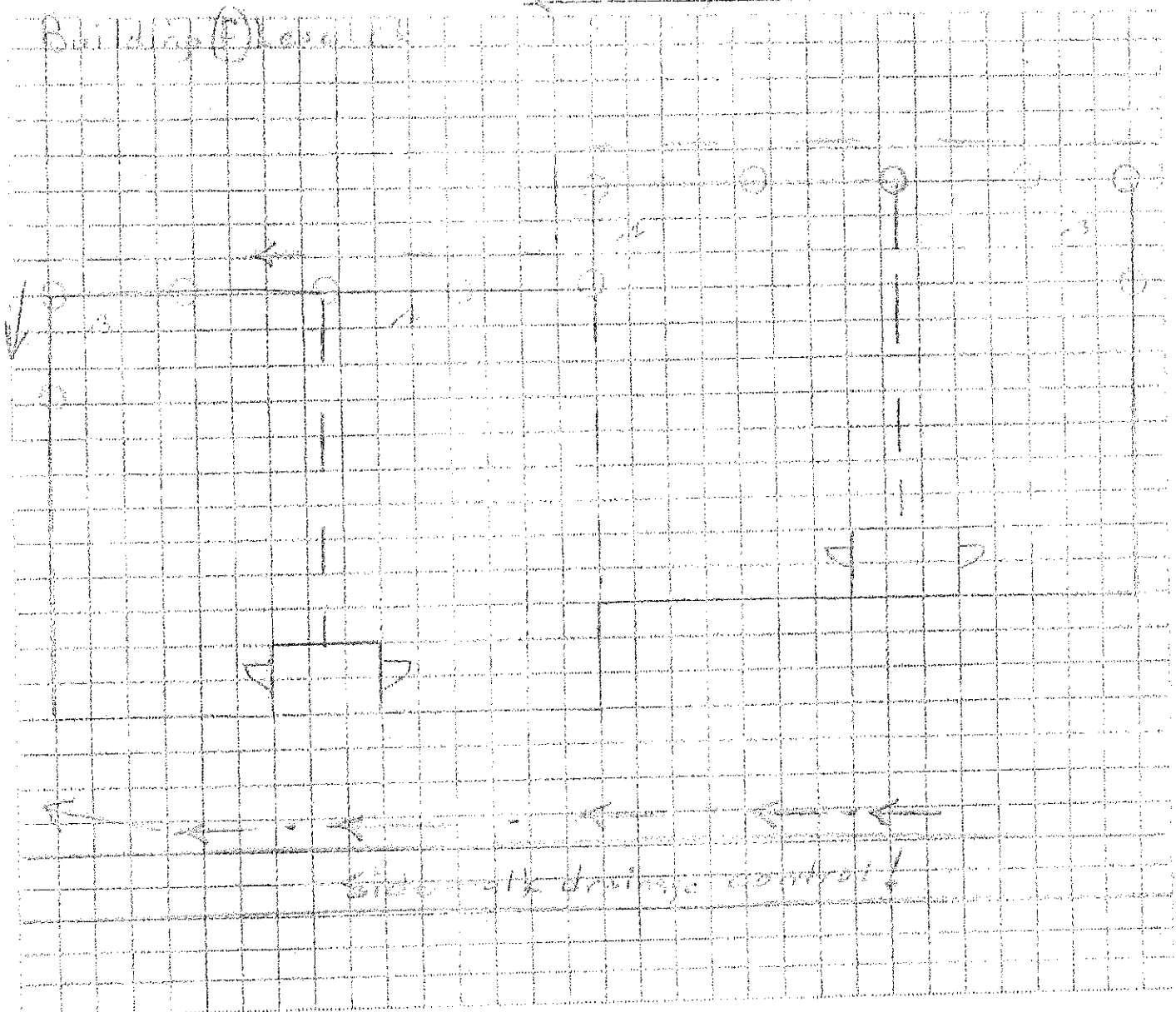
[A/C] A/C UNIT ○ BUILDER PIERS
 -/-/- FENCE ○ EXTERIOR
 - - - PROP LINE ● INTERIOR
 / / / WALL CRACKS △ INJECTIONS
 ← SLOPE x PREVIOUS WORK

BUILDING DESCRIPTION

2 STORY
5 1/2 BRICK
12 GRADE BEAM DEPTH
 BREAK-OUTS
no POST TENSION
 ← Drainage Control

SITE CONDITION

no WOOD DECK
no SPA
no POOL EQUIP.
no ADD-ON



601-346-6488

Location: ☐ AL ☐ FL ☐ LA ☒ MS ☐ TN
 Hydraulic-Driven Piles

601-878-2437

www.levelhome.ms

601-878-2437 • 601-346-6488

TERMS: Invoices Due and payable Upon Completion

MISSISSIPPI FOUNDATION REPAIR SPECIALIST CORP.

7815 Terry Road • Terry, Mississippi 39170

601-878-2437 • 601-346-6488

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AGREEMENT AND CONTRACT

BUILDING B

Proposal for: LEFT SIDE DRAINAGE ONLY Date: Feb. 17, 2020

Owner Rosewood Estates Apt. 662-603-3539

Address 601 West Jasper Street Brandon, MS 39042

We propose to complete this job in a workmanship manner according to the following specifications:

Contractor will furnish labor and material to install a 6-8 inch flow capacity commercial grade gravel base subsurface drain system approximately 150 feet of this material will be install.

Contractor will dig out the start of drain below footing.

After the drain is dug and fall is proper we will install a plastic moisture liner on footing side of drain. Then we will line the entire system with commercial grade filter cloth.

Then install perforated sock pipe or pipes to equal the flow capacity. Then we will install seperate solid pipes for gutter down spouts if necessary.

Contractor will install clean outs so the drain can be flushed out by owner. Caps will be install on these clean outs.

We will install gravel to surface for best results.

We will spread excess dirt in low areas of yard.

We will clean up and haul off all our debris.

Contractor cannot be responsible for any electrical, gas, plumbing, A/C unit, sprinkler system, phone lines, fiber optic, plantings, ect..

Contractor cannot be responsible for any over powering heavy duty rain falls.

PRICE

TOTAL CONTRACT PRICE: 6,800.00

TERMS

PAYABLE AS FOLLOWS: Half up front and Balance Upon Completion

PLEASE SIGN AND RETURN.

All terms and conditions of this contract are herein fully expressed, and it is agreed and understood that no verbal statement or representation shall be binding upon either or parties hereto. When signed by both parties, this agreement shall become a contract under the state laws of Mississippi.

Executed In Duplicate this _____ day of _____, 20____

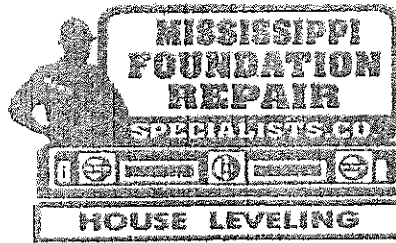
MISSISSIPPI FOUNDATION REPAIR SPECIALIST CORP.

ACCEPTED BY

Contractor By: _____

Owner: _____

NAME Rosewood Estates Apts.
 ADD. 601 West Jasper St.
Breendon MS 39042
 TEL. 662-603-3539
 DATE 2-13-2000



EXTERIOR Drain
 INTERIOR _____
 LOT _____

LEGEND

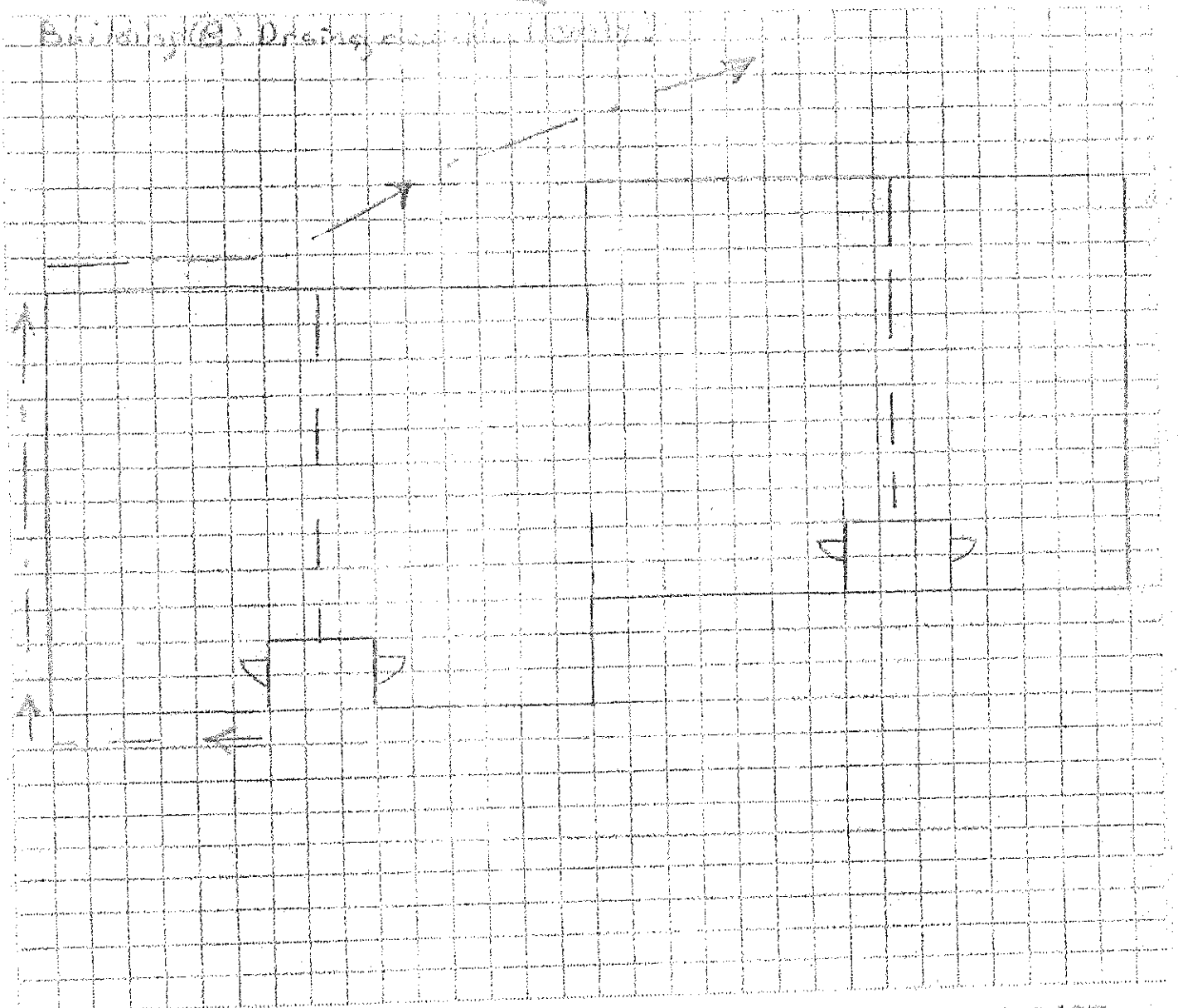
(A/C) A/C UNIT ○ BUILDER PIERS
 -/-/ FENCE ○ EXTERIOR
 -.-.- PROP LINE ● INTERIOR
 - - - WALL CRACKS △ INJECTIONS
 ← SLOPE x PREVIOUS WORK

BUILDING DESCRIPTION

2 STORY
Brick BRICK
12 GRADE BEAM DEPTH
 _____ BREAK-OUTS
no POST TENSION

SITE CONDITION

no WOOD DECK
no SPA
no POOL EQUIP.
no ADD-ON



601-346-6488

Location: ☐ AL ☐ FL ☐ LA ☒ MS ☐ TN

Hydraulic-Driven Piles

601-878-2437

www.levelhome.ms

MISSISSIPPI FOUNDATION REPAIR SPECIALIST CORP.
7815 Terry Road • Terry, Mississippi 39170
601-878-2437 • 601-346-6488

AGREEMENT AND CONTRACT

DUMPSTER AREA

Date: Feb/ 17. 2020

Proposal for: _____

Owner Rosewood Estates Apartments 662 603 3539 daniel.jamgmt@gmail.com

Address 601 West Jasper Street Brandon, MS 39042

We propose to complete this job in a workmanship manner according to the following specifications:

Contractor will furnish labor and material to air jack out
a 10x10 area of concrete in front of dumpster install two drill
pilings, steel reinforcement and repour with a 5000 PSI fiber base
mix. We will finish to a lite broom finish.
We will haul off all our debris. 2,400.00

PRICE

TOTAL CONTRACT PRICE: 2,400.00

TERMS

PAYABLE AS FOLLOWS: Half up front and balance Upon Completion
PLEASE SIGN AND RETURN.

All terms and conditions of this contract are herein fully expressed, and it is agreed and understood that no verbal statement or representation shall be binding upon either or parties hereto. When signed by both parties, this agreement shall become a contract under the state laws of Mississippi.

Executed In Duplicate this _____ day of _____, 20____

MISSISSIPPI FOUNDATION REPAIR SPECIALIST CORP.

ACCEPTED BY

Contractor By: _____

Owner: _____



**NOTICE PURSUANT TO MCA 21-19-11 (1972 AS AMENDED)
(Effective July 1, 2023)**

PROPERTY ADDRESS: 601 West Jasper St. Brandon MS 39042

OWNER: TTBL INC / Rankin County Associates LTD

PARCEL/PPIN #: Parcel # 18E-8-10 PPIN # 31771

NOTICE MAILED TO:

TTLBL LLC 4747 Executive drive Suite 210 San Diego, CA 92121

Rankin County Associates LTD P.O. Box 2409 Albertville AL 35950

Rankin County Associates LTD 1111 North Hooper Drive Albertville AL 35950

(Address of property or parcel of land)

601 West Jasper Street Brandon MS 39042

(Address where ad valorem tax notices for the subject property or parcel of land are sent)

PLEASE TAKE NOTICE THAT on its own motion, the City of Brandon, Mississippi will hold a hearing on the 6th day of November, 2023, at 6:00 o'clock p.m., at the City of Brandon City Hall, Board Room, 1000 Municipal Drive, Brandon, Mississippi, to determine whether or not the above described property or parcel of land is in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community.

The particular condition complained existing as of the date of this notice is:

2018 IPMC 301.3 Vacant structures and Land. Vacant structures and premises thereof or vacant land shall be maintained in a clean, safe, secure and sanitary condition as provided herein so as not to cause a blighting problem or adversely affect the public health or safety.

Brandon Mississippi Code of ordinances Sec. 34-22 (4) Illustrative enumeration: Any Building or other structure which is in such a dilapidated condition that it is unfit for human habitation, or kept in such an insanitary condition that it is a menace to the health of people residing in the vicinity thereof, or presents a more than ordinarily dangerous fire hazard in the vicinity where it is located.

(Attach additional sheets if necessary).

If, at such hearing, the governing authority shall adjudicate the property or parcel of land in its then condition to be a menace to the public health, safety and welfare of the community, the governing authority, if the owner does not do so himself, shall proceed to clean the land, by the use of municipal employees or by contract, by cutting grass and weeds; filling cisterns; removing rubbish, abandoned or dilapidated fences, outside toilets, abandoned or dilapidated buildings, slabs, personal property, which removal of personal property shall not be subject to the provisions of Section 21-39-21, and other debris; and draining cesspools and standing water therefrom. YOU ARE ADVISED THAT AN ADJUDICATION AT THE HEARING THAT THE PROPERTY OR PARCEL OF LAND IS IN NEED OF CLEANING WILL AUTHORIZE THE MUNICIPALITY TO REENTER THE PROPERTY OR PARCEL OF LAND FOR A PERIOD OF TWO (2) YEARS AFTER THE FINAL ADJUDICATION WITHOUT ANY FURTHER HEARING IF NOTICE IS POSTED ON THE PROPERTY OR PARCEL OF LAND AND AT CITY HALL OR ANOTHER PLACE IN THE MUNICIPALITY WHERE SUCH NOTICES ARE GENERALLY POSTED AT LEAST SEVEN (7) DAYS BEFORE THE PROPERTY OR PARCEL OF LAND IS REENTERED FOR CLEANING. A COPY OF THE REQUIRED NOTICE MAILED AND POSTED AS REQUIRED BY MCA SECTION 21-19-11(1)(B) SHALL BE RECORDED IN THE MINUTES OF THE GOVERNING AUTHORITY IN CONJUNCTION WITH THE HEARING REQUIRED BY SAID SECTION.

The governing authority may by resolution adjudicate the actual cost of cleaning the property and may also impose a penalty not to exceed One Thousand Five Hundred Dollars (\$1,500.00) or fifty percent (50%) of the actual cost, whichever is more. The cost and any penalty may become a civil debt against the property owner, and/or, at the option of the governing authority, an assessment against the property. The "cost assessed against the property" means either the cost to the municipality of using its own employees to do the work or the cost to the municipality of any contract executed by the municipality to have the work done, and administrative costs and legal costs of the municipality. For subsequent cleaning within the one-year period after the date of the hearing at which the property or parcel of land was adjudicated in need of cleaning, upon seven (7) days' notice posted both on the property or parcel of land adjudicated in need of cleaning and at city hall or another place in the municipality where such notices are generally posted, and consistent with the municipality's adjudication, a municipality may reenter the property or parcel of land to maintain cleanliness without further notice or hearing no more than six (6) times in any twelve-month period with respect to removing abandoned or dilapidated buildings, slabs, dilapidated fences and outside toilets, and no more than twelve (12) times in any twenty-four-month period with respect to cutting grass and weeds and removing rubbish, personal property and other debris on the land, and the expense of cleaning of the property, except as otherwise provided for removal of hazardous substances, shall not exceed an aggregate amount of Twenty Thousand Dollars (\$20,000.00) per year, or the fair market value of the property subsequent to cleaning, whichever is more. The aggregate cost of removing hazardous substances will be the actual cost of such removal to the municipality and shall not be subject to the Twenty Thousand Dollar (\$20,000.00) limitation. The governing authority may assess the same penalty for each time the property or land is cleaned.

If the governing authority declares, by resolution, that the cost and any penalty shall be collected as a civil debt, the governing authority may authorize the institution of a suit on open account against the owner of the property in a court of competent jurisdiction in the manner provided by law for the cost and any penalty, plus court costs, reasonable attorney's fees and interest from the date that the property was cleaned.

If the governing authority declares that the cost and any penalty shall be collected as an assessment against the property, then the assessment above provided for shall be a lien against the property and may be enrolled in the office of the chancery clerk of the county as liens and encumbrances are enrolled, and the tax collector of the municipality shall, upon order of the

board of governing authorities, proceed to sell the land to satisfy the lien as now provided by law for the sale of lands for delinquent municipal taxes. The lien against the property shall be an encumbrance upon the property and shall follow title of the property.

(i) All assessments levied under the provisions hereof shall be included with municipal ad valorem taxes and payment shall be enforced in the same manner in which payment is enforced for municipal ad valorem taxes, and all statutes regulating the collection of other taxes in a municipality shall apply to the enforcement and collection of the assessments levied under the provisions of this section, including utilization of the procedures authorized under Sections 17-13-9(2) and 27-41-2.

(ii) All assessments levied under the provisions hereof shall become delinquent at the same time municipal ad valorem taxes become delinquent. Delinquencies shall be collected in the same manner and at the same time delinquent ad valorem taxes are collected and shall bear the same penalties as those provided for delinquent taxes. If the property is sold for the nonpayment of an assessment under this section, it shall be sold in the manner that property is sold for the nonpayment of delinquent ad valorem taxes. If the property is sold for delinquent ad valorem taxes, the assessment under this section shall be added to the delinquent tax and collected at the same time and in the same manner.

All decisions rendered under the provisions of this section may be appealed in the same manner as appeals from other action of municipal governing authorities are taken.

For any questions, please call the Director of Community Development for the City of Brandon at 601.825.5021.

This the 17th day of October, 2023.



Sam Hawkins
City of Brandon Director of Community Development

A copy of this notice shall be recorded in the minutes of the governing authority in conjunction with the hearing required by MCA Section 21-19-11 (1972 as amended).

Notice shall be provided to the property owner by:

(a) United States mail two (2) weeks before the date of the hearing mailed to the address of the subject property and to the address where the ad valorem tax notice for such property is sent by the office charged with collecting ad valorem tax; and

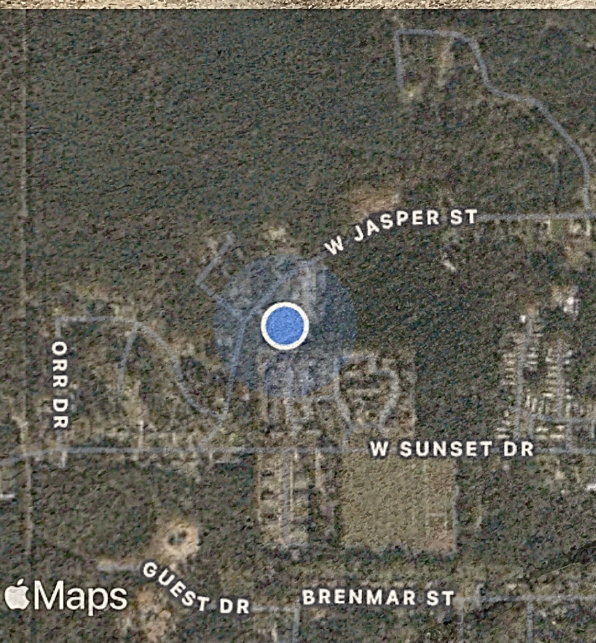
(b) Posting notice for at least two (2) weeks before the date of a hearing on the property or parcel of land alleged to be in need of cleaning and at city hall or another place in the municipality where such notices are posted.

This Notice was posted on the subject property on: 10/18/23
By: Randy Barnes

This Notice was posted at city hall on: 10/18/2023
By: Randy Barnes

This Notice was mailed via United States Mail, postage prepaid, to each address identified
above on: 10/18/2023
By: Randy Barnes

10/5/23, 9:24 AM
N 32° 16' 3", W 90° 0' 2"
Rosewood Estate
601 W Jasper S
Parking and Dumpster









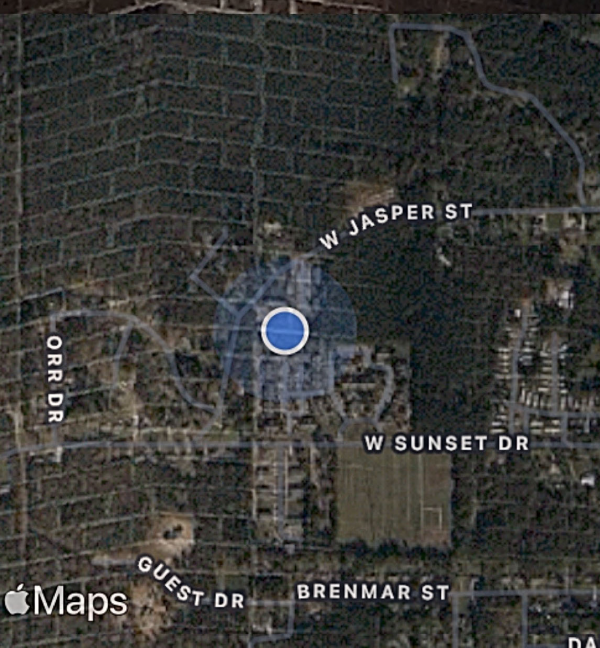




9/28/23, 9:08 AM
N 32° 16' 2", W 90° 0'
Rosewood Estate
601 W Jasper St
Building

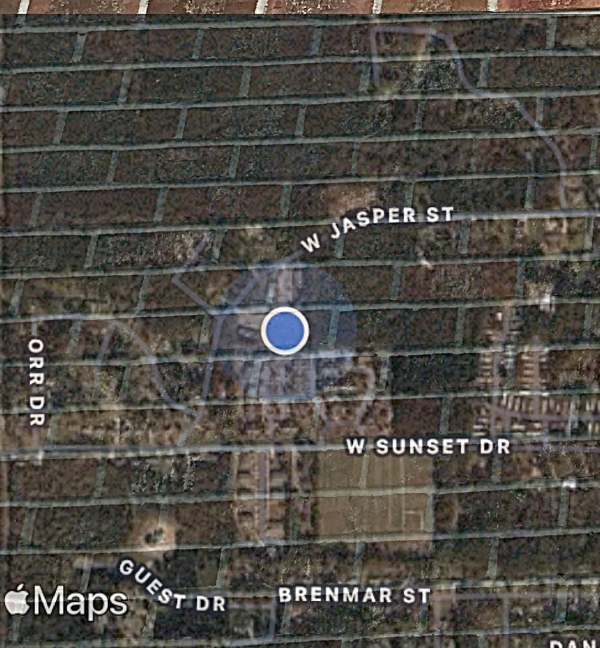


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Rosewood Estate
601 W Jasper S
Building

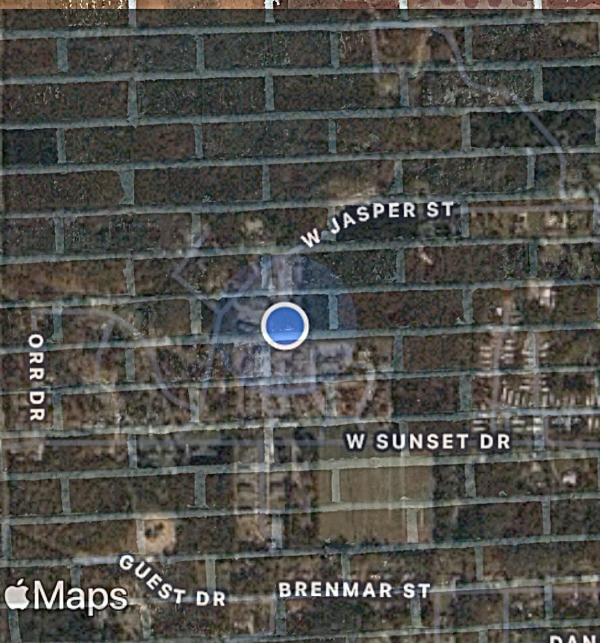


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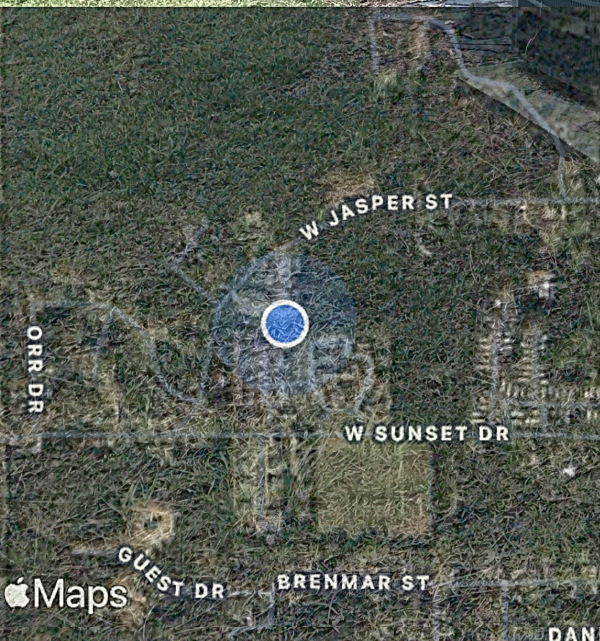
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601 W Jasper St
Building



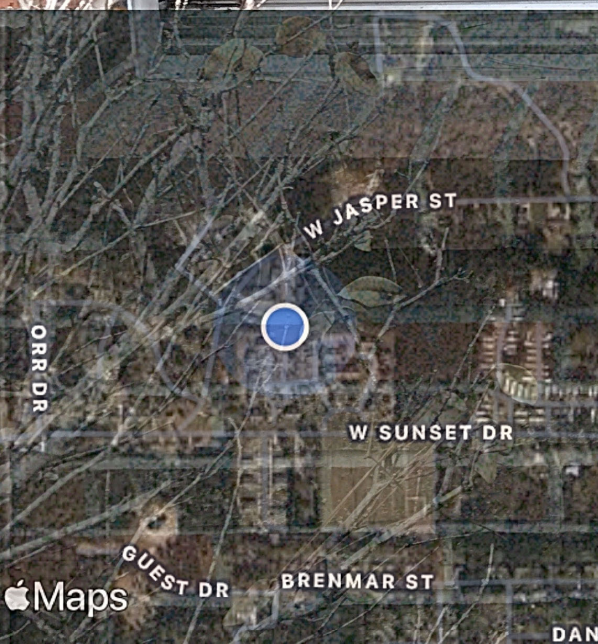
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601 W Jasper St
Building



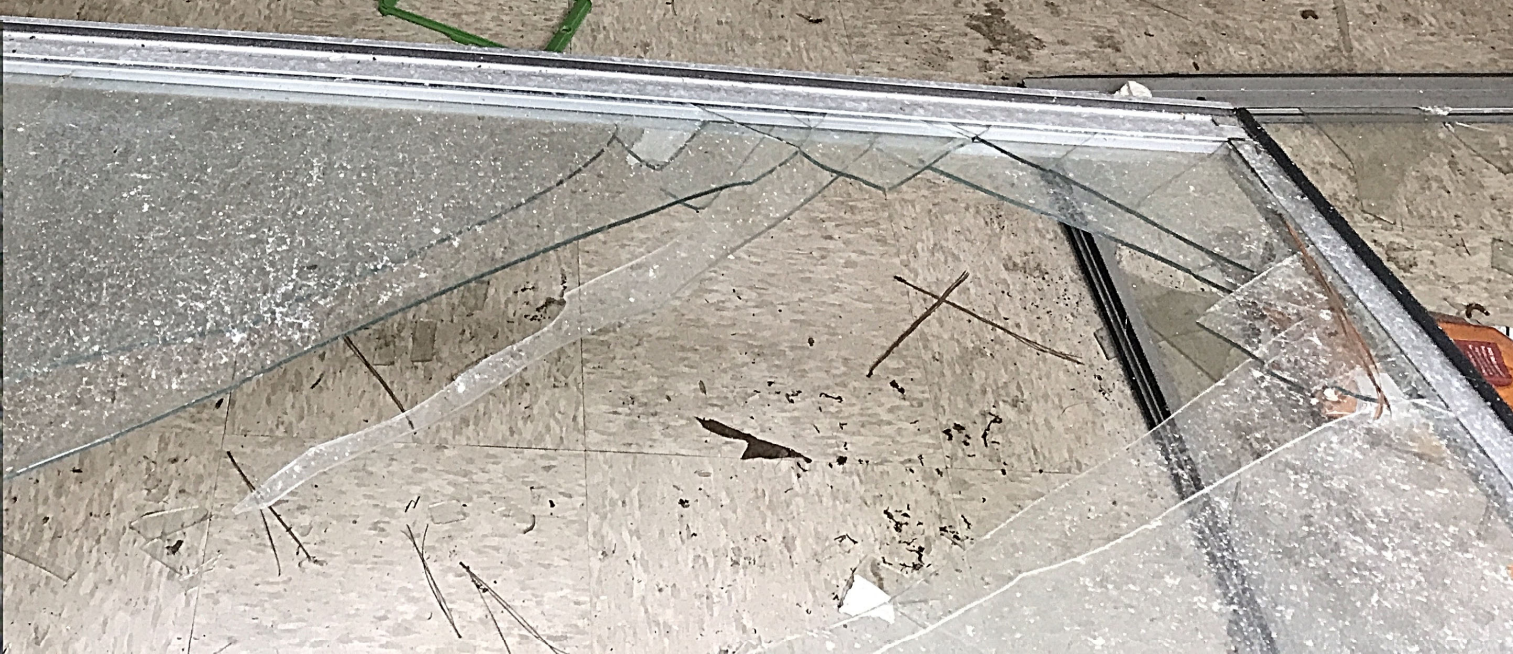
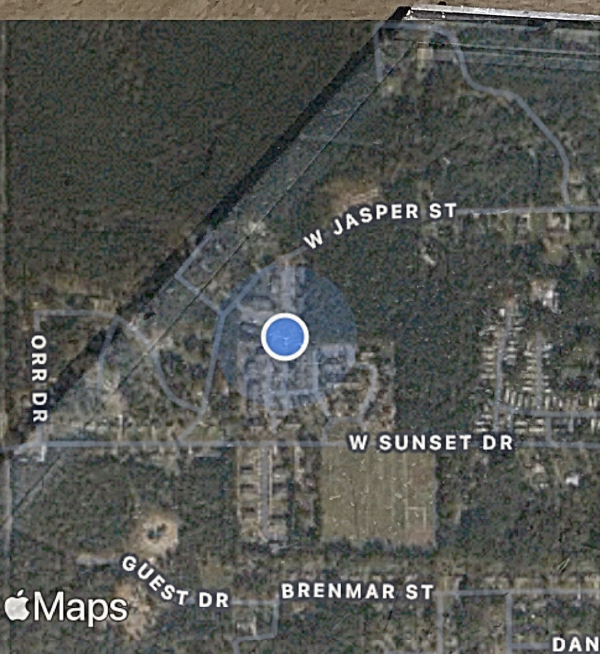
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Rosewood Estate
601 W Jasper St
Building 7



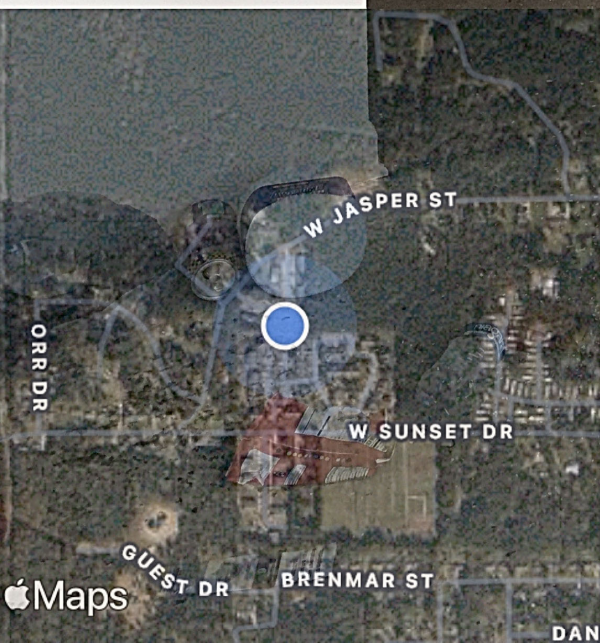
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Rosewood Estate
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Building



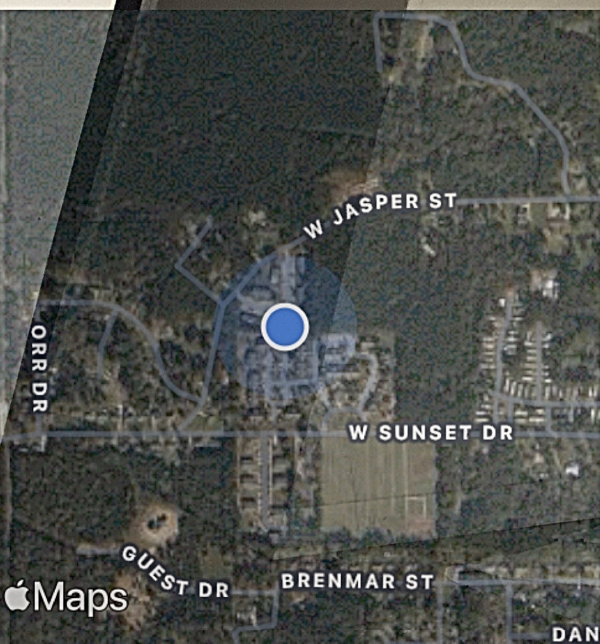
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Rosewood Estate
601 W Jasper St
Building



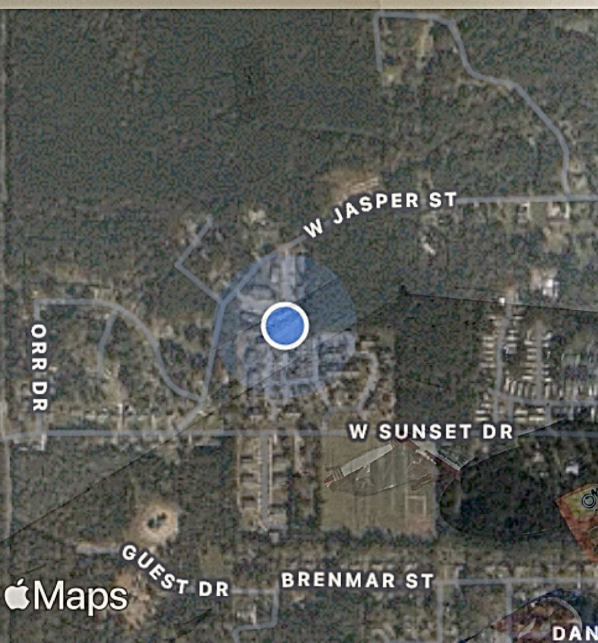
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601 W Jasper St
Building



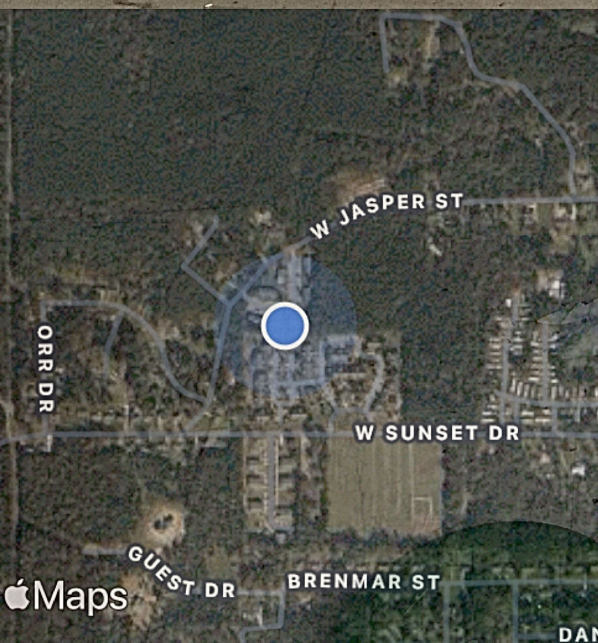
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601 W Jasper St
Building



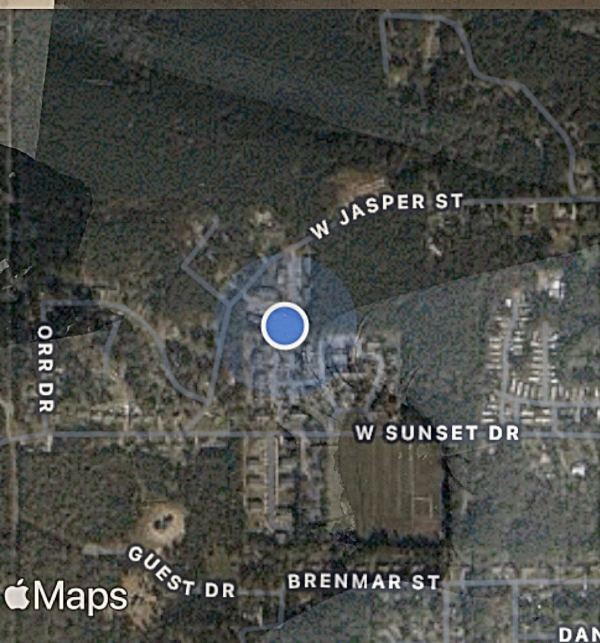
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Building



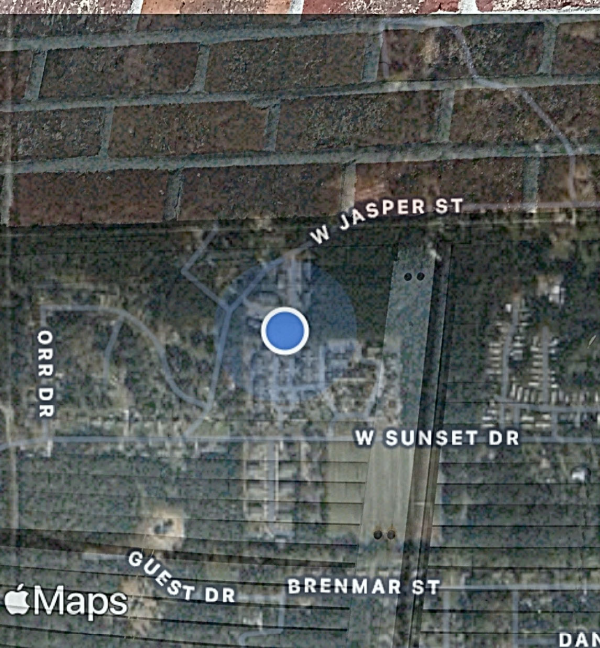
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Building



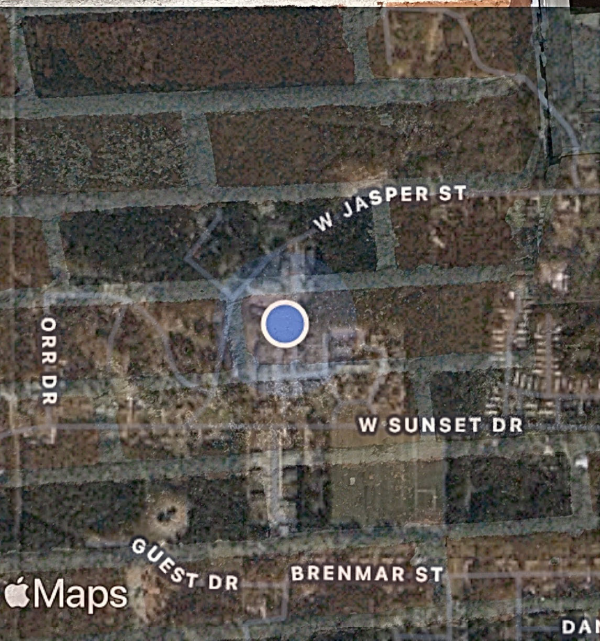
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Rosewood Estate
601 W Jasper S
Building



9/28/23, 9:11 AM
N 32° 16' 2", W 90° 0'
Rosewood Estate
601 W Jasper S
Building



9/28/23, 9:12 AM
N 32° 16' 1", W 90° 0' 1"
Rosewood Estate
601 W Jasper S
Building



9/28/23, 9:12 AM
N 32° 16' 1", W 90° 0' 1"
Rosewood Estate
601 W Jasper St
Building



9/28/23, 9:13 AM
N 32° 16' 1", W 90° 0' 1"
Rosewood Estate
601 W Jasper St
Building



9/28/23, 9:14 AM

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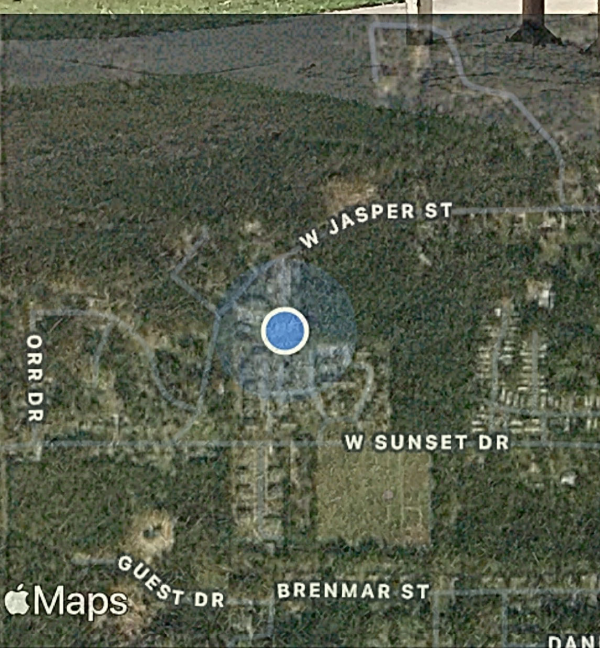
Rosewood Estate

601 W Jasper St

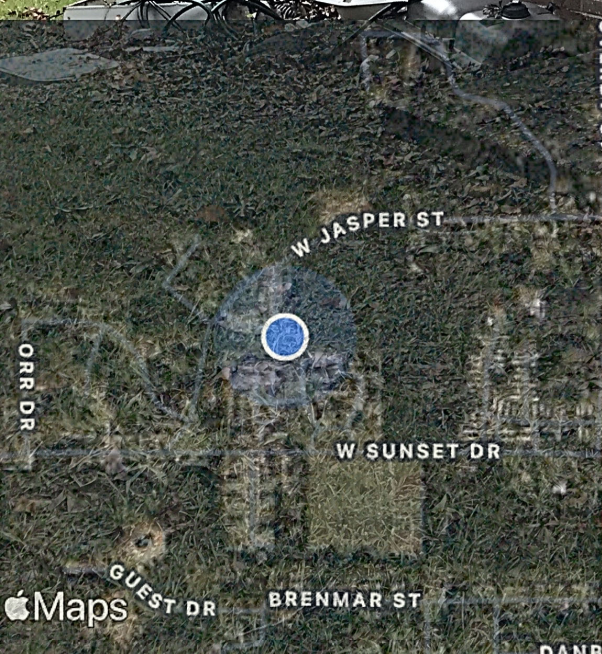
Office



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Rosewood Estate
601 W Jasper St
Office



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Rosewood Estate
601 W Jasper St
Office



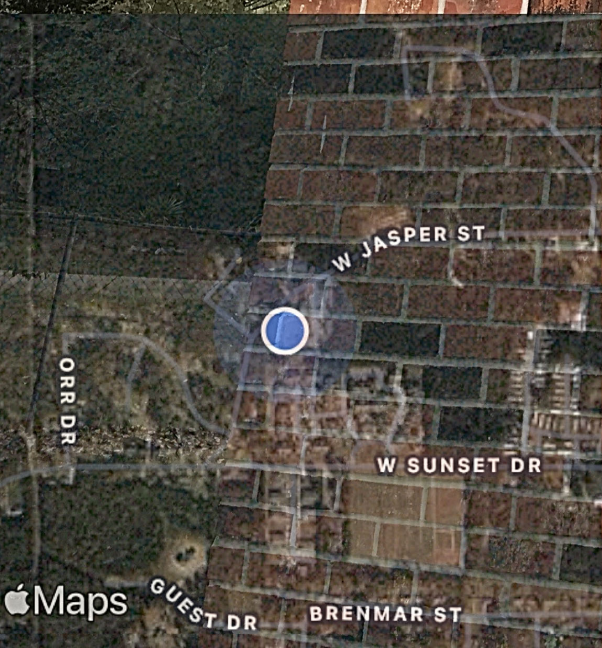
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Building



9/28/23, 9:19 AM
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Rosewood Estate
601 W Jasper S
Building

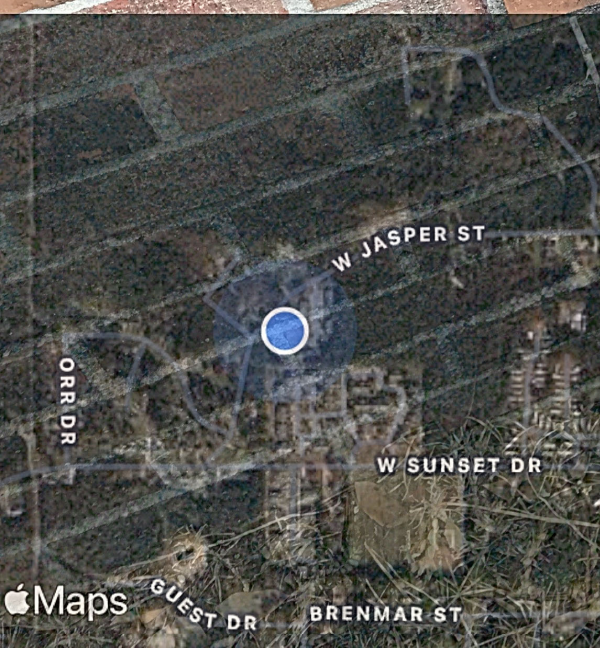


9/28/23, 9:19 AM
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Rosewood Estate
601 W Jasper S
Building





9/28/23, 9:19 AM
N 32° 16' 3", W 90° 0' 2"
Rosewood Estate
601 W Jasper St
Building



9/28/23, 9:19 AM
N 32° 16' 3", W 90° 0' 2"
Rosewood Estate
601 W Jasper S
Building



9/28/23, 9:19 AM

N 32° 16' 3", W 90° 0' 2"

Rosewood Estate

601 W Jasper St

Building





9/28/23, 9:20 AM
N 32° 16' 4", W 90° 0' 2"
Rosewood Estate
601 W Jasper S
Building



9/28/23, 9:23 AM

N 32° 16' 2", W 90° 0' 2"

Rosewood Estate

601 W Jasper S

Building



♿
VAN
ACCESSIBLE

W JASPER ST

W SUNSET DR

GUEST DR

BRENMAR ST

Apple Maps

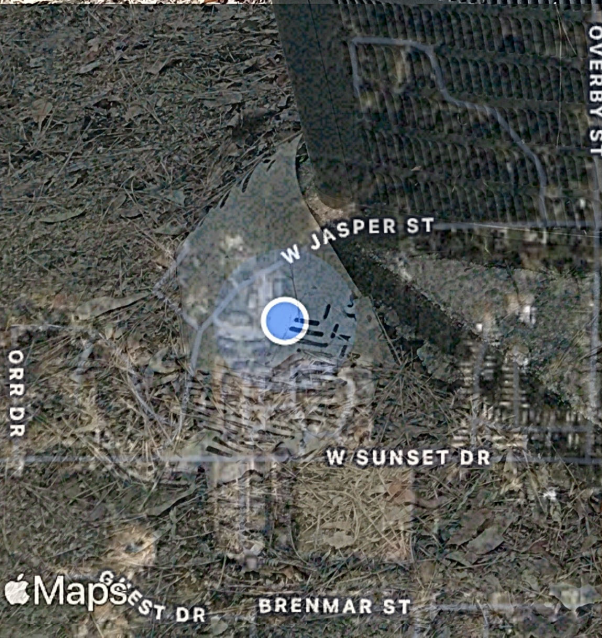
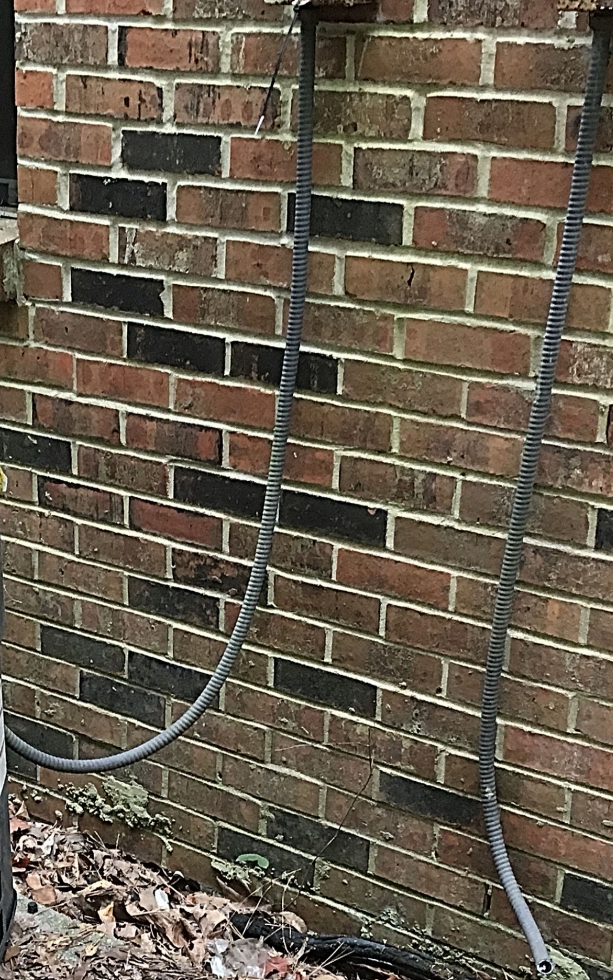
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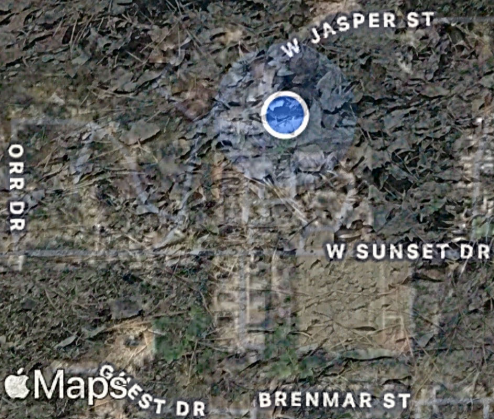
Rosewood Estate

601 W Jasper S

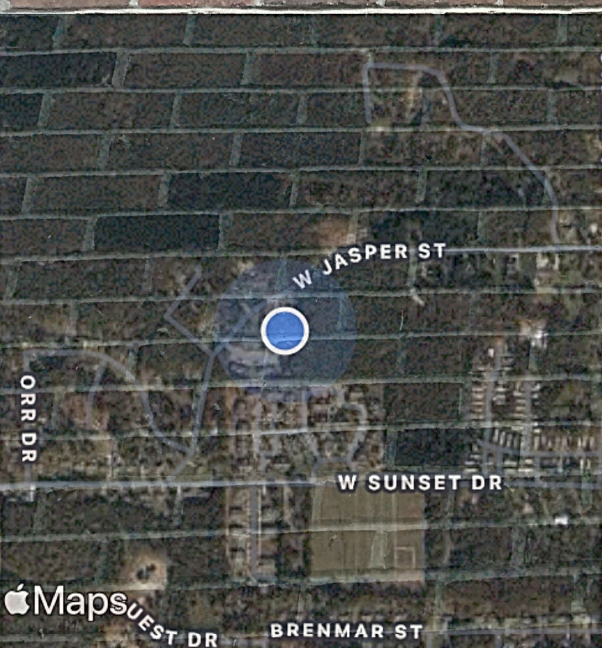
Building



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Rosewood Estate
601 W Jasper St
Building



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Rosewood Estate
601 W Jasper St
Building



10/5/23, 9:15 AM
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Rosewood Estate
601 W Jasper St
Building



10/5/23, 9:15 AM

N 32° 16' 5", W 89° 59' 59"

Rosewood Estate

601 W Jasper St

Building 1



W JASPER ST

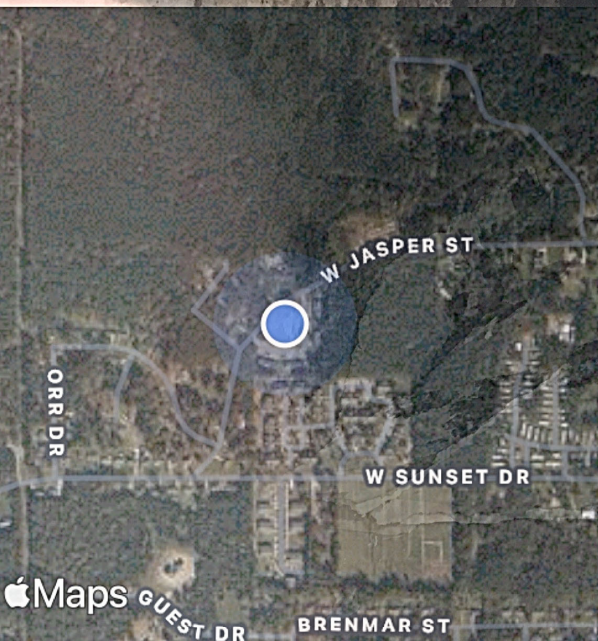
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ORR DR

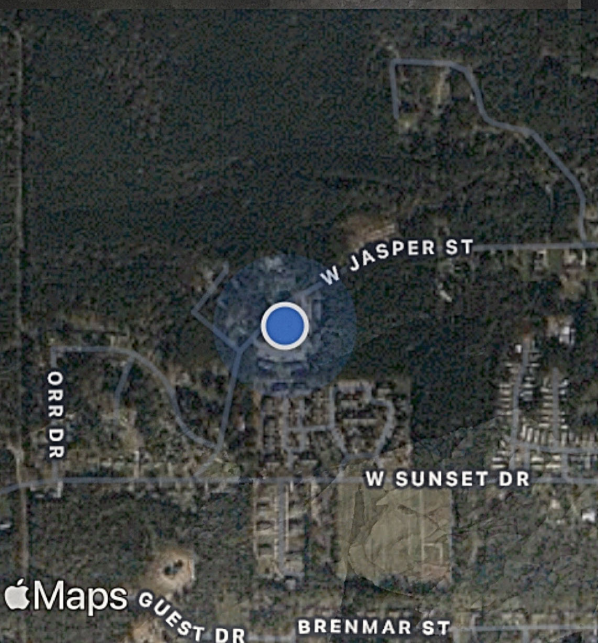
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BRENMA ST

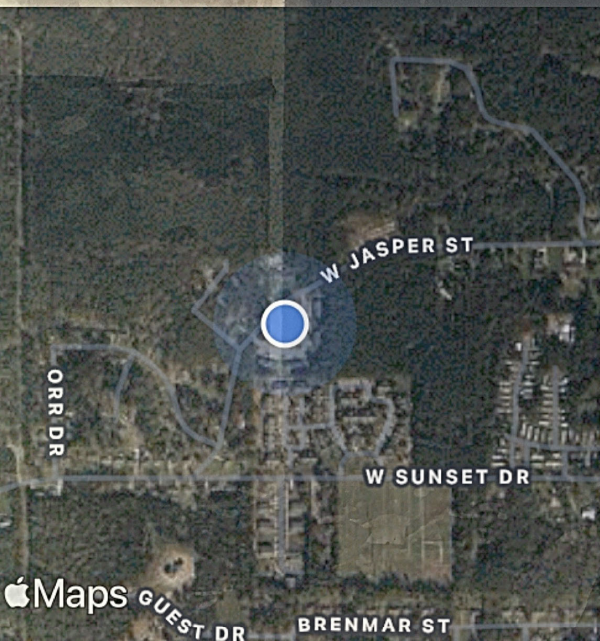
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Building



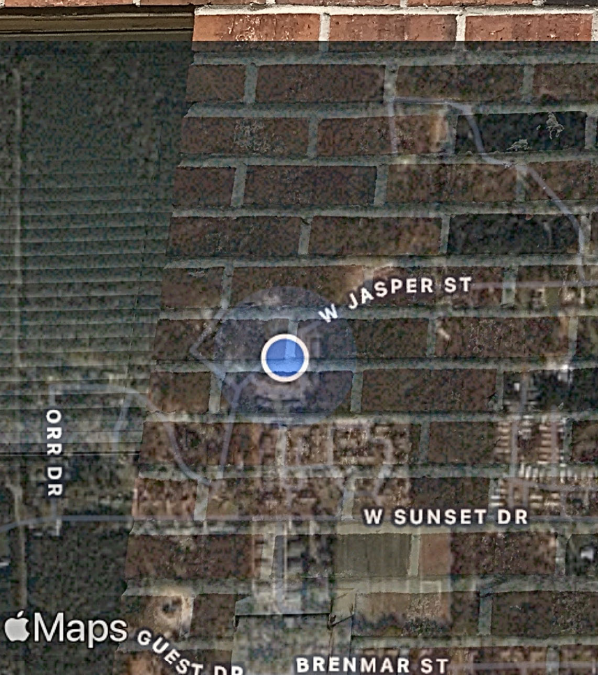
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601 W Jasper St
Building



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Building



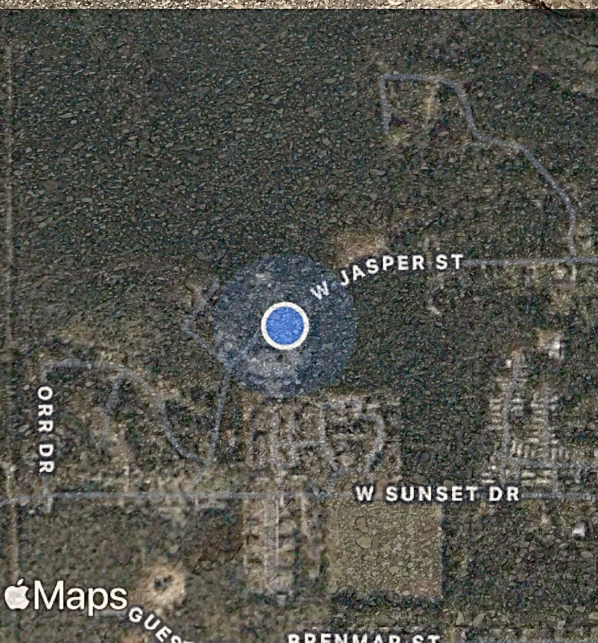
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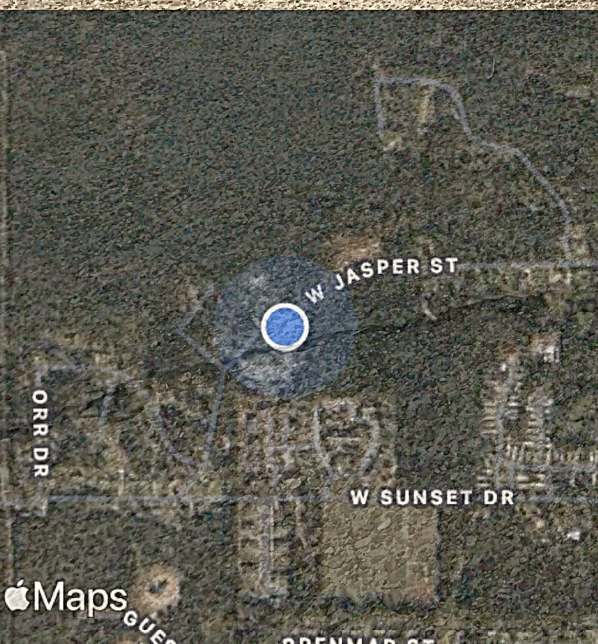
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Building



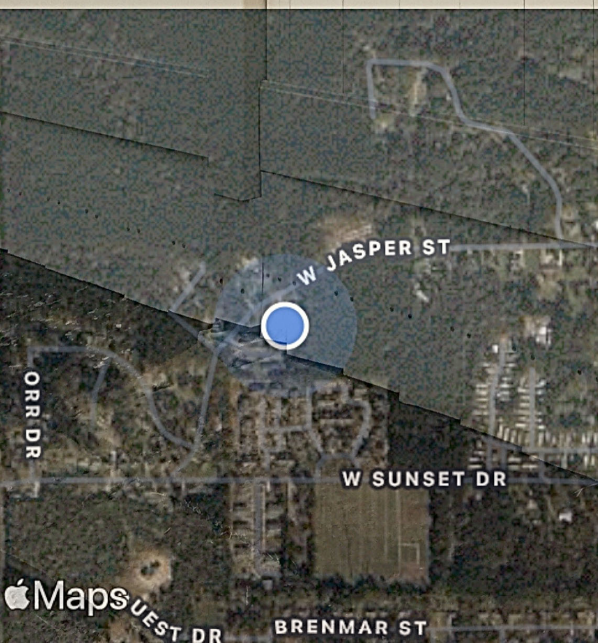
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Rosewood Estate
601 W Jasper S
Parking and Dumpster



10/5/23, 9:22 AM
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Rosewood Estate
601 W Jasper St
Parking and Dumpster



10/5/23 9:22 AM
N 32° 16' 4" W 90° 0' 0"
Rosewood Estate
601 W Jasper St
Parking and Dumpster



10/18/23, 9:02 AM
N 32° 16' 52", W 90° 0' 38"
601 West Jasper

[illegible]

This Organization Participates in E-Verify

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Brar

U.S. DEPARTMENT OF TRANSPORTATION
LEBLOWERS YOUR RIGHTS

Apple Maps

LNI

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BRAD DON

CITY OF

WORK SESSION

TO BE HELD AT THE CITY OF BRANSON CITY HALL AT 1000 MUNICIPAL DRIVE,
CONFEERENCE ROOM

8:00 PLEASANT, MO. ON THE 22 DAY OF OCTOBER 2013

THE SUBJECT MATTER OF THE SESSION IS

MUNICIPAL UNIVERSITY PROGRAM

THIS THE 22 DAY OF OCTOBER 2013

April Hill
Scribe

[illegible]

**BOARDROOM
CIVIC CENTER
SENIOR CENT
EVENTS COO
MAYOR
ACCOUNTING**

NOTICE PURSUANT TO MCA 21-19-11 (1972 AS AMENDED)
(Effective July 1, 2023)

10/18/23, 9:02 AM
N 32° 16' 52", W 90° 0' 38"
601 West Jasper

PROPERTY ADDRESS: 601 West Jasper St. Brandon MS 39042

OWNER: TTBL INC / Rankin County Associates LTD

PARCEL/PPIN #: Parcel # 18E-8-10 PPIN # 31771

NOTICE MAILED TO:

TTBL LLC 4747 Executive drive Suite 210 San Diego, CA 92121

Rankin County Associates LTD P.O. Box 2409 Albertville AL 35950

Rankin County Associates LTD 1111 North Hooper Drive Albertville AL 35950

(Address of property or parcel of land)

601 West Jasper Street Brandon MS 39042

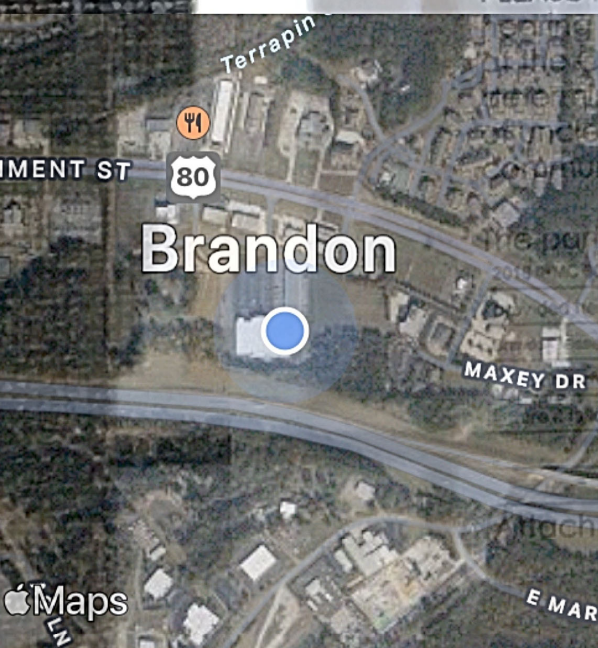
(Address where ad valorem tax notices for the subject property or parcel of land are sent)

PLEASE TAKE NOTICE THAT on its own motion, the City of Brandon, Mississippi will hold a hearing on the 6th day of November, 2023, at 6:00 o'clock p.m., at the City of Brandon City Hall, Board Room, 1000 Municipal Drive, Brandon, Mississippi, to determine whether or not the above described property or parcel of land is in such a state of insanliness as to be a menace to the public health, safety and welfare of the community.

The particular condition complained existing as of the date of this notice is:

1.3 Vacant structures and Land. Vacant structures and premises thereof or vacant land shall be maintained in a clean, safe, secure and sanitary condition as to not cause a blighting problem or adversely affect the public health or safety.
Mississippi Code of ordinances Sec. 34-22 (4) Illustrative enumeration: Any Building or other structure which is in such a dilapidated condition that it is unfit for human habitation, or presents an insanitary condition that it is a menace to the health of people residing in the vicinity thereof, or presents a more than ordinarily dangerous fire hazard in the vicinity thereof.

(Attach additional sheets if necessary).



N 32° 16' 52", W 90° 0' 38"
601 West Jasper

FIRST-CLASS
US POSTAGE
\$ 000.63
ZIP 39042
02 7H
0006011234 OCT 18 2023

J & A Inc
c/o Jeremy Hudson
516 A Cruise St
Corinth, MS 38834

BRANDON
P.O. Box 1539
Brandon, MS 39043

FIRST-CLASS
US POSTAGE
\$ 000.63
ZIP 39042
02 7H
0006011234 OCT 18 2023

Rankin County Associates LTD
1111 North Hooper Dr
Albertville, AL 35950

BRANDON
P.O. Box 1539
Brandon, MS 39043

FIRST-CLASS
US POSTAGE
\$ 000.63
ZIP 39042
02 7H
0006011234 OCT 16 2023

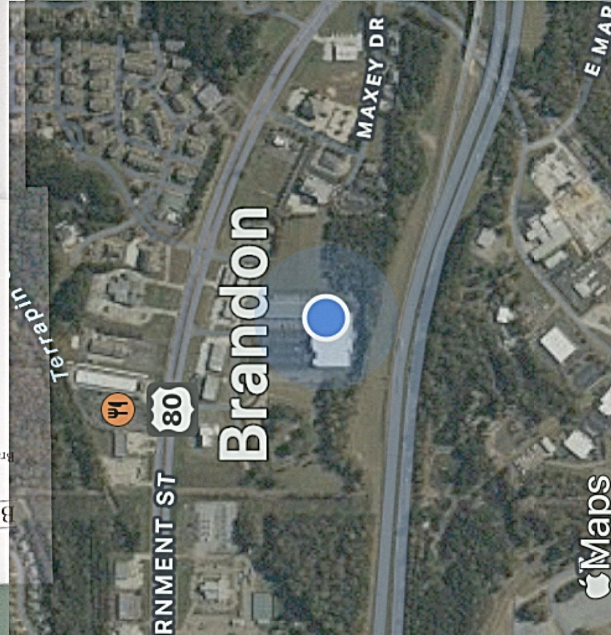
TTLBL LLC
4747 Executive Dr, Ste 210
San Diego, CA 92121

BRANDON
P.O. Box 1539
Brandon, MS 39043

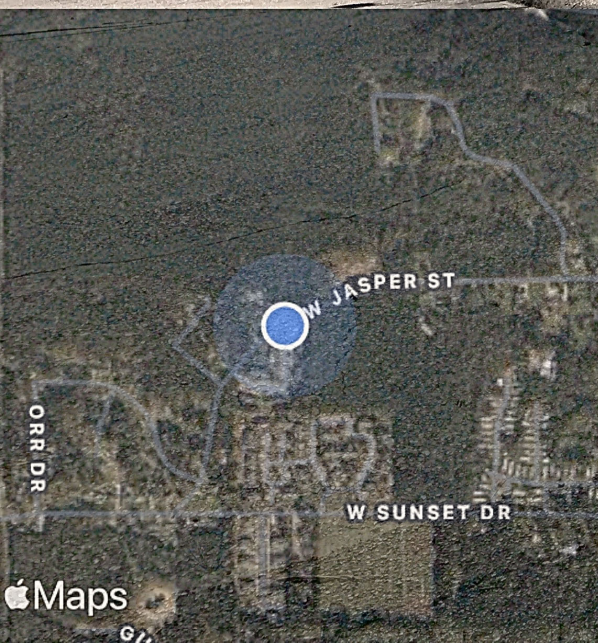
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ZIP 39042
02 7H
0006011234 OCT 13 2023

Rankin County Associates LTD
PO Box 2409
Albertville, AL 35950

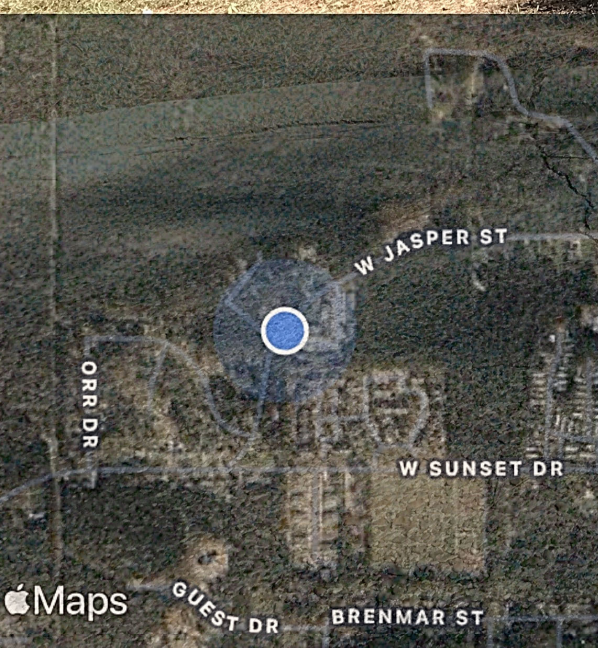
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P.O. Box 1539
Brandon, MS 39043



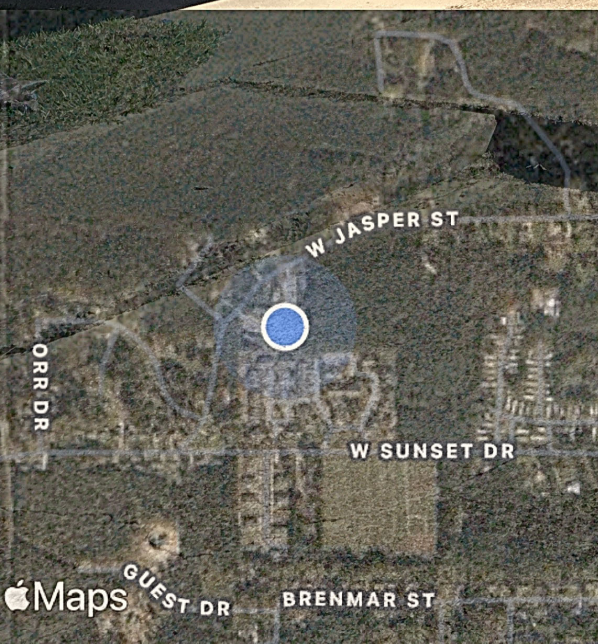
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601 West Jasper



10/18/23, 12:37 PM
N 32° 16' 3" W 90° 0' 4"
601 West Jasper



10/18/23, 12:37 PM
N 32° 16' 3", W 90° 0' 0"
601 West Jasper





Case #: 190634

Case Date: 12/04/19

Street Number: 601

Suite:

Street Name: W Jasper ST

Common Name of Rosewood Estates

Location:

Owner Name: Rankin County Associates LTD

Owner Address: P. O. Box 2409

Owner Phone:

Owner Email:

Ward: 1

Citizen Complaint:

Complainant Name: apartment sweep Dec 2019

Complainant

Address:

Complainant Phone:

Complainant Email:

Violation Type: Com. Property Maint - Major

Description of Broken windows, foundation issues, rotten fascia, soffett, rust on stairs, trash scattered

Violations: on property. accumulation of junked appliances and broken equipment on property, open electrical hazards, damaged roofs dumpster enclosure protective treatment

Violation Details: Broken windows, foundation issues, rotten fascia, soffett, rust on stairs, trash scattered on property. accumulation of junked appliances and broken equipment on property, open electrical hazards, damaged roofs dumpster enclosure protective treatment

Status: Under Investigation

Owner Occupied: No

Notice:

Owner City, State, Albertville, AL 35950

Zip:

Tenant Name:

Tenant Address:

Tenant City, State, Brandon, MS 39042

Zip:

Tenant Phone:

Tenant Email:

Correction Order:

Code Enforcement Randy Barnes

Officer:

07/14/2023	Exterior structure (IPMC Sec. 304)	The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare.	Open
07/14/2023	Protective treatment (IPMC Sec. 304.2)	All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences, shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. All siding and masonry joints, as well as those between the building envelope and the perimeter of windows, doors and skylights, shall be maintained weather resistant and water tight. All metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion, and all surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement.	Open
07/14/2023	Vacant Structures and Land (IPMC 301.3)	All vacant structures and premises thereof or vacant land shall be maintained in a clean, safe, secure and sanitary condition as provide herein so as not to cause a blighting problem or adversely affect the public health or safety.	Open

Notes

Date	Note	Created By:
2021-03-31	Jeremy Hudson President and Director of Management, J&A, Inc. 516A Cruise Street Corinth, MS 38834 662-287-6158, 146 – office 662-832-1486 - cell	Randy Barnes

Uploaded Files

Date	File Name
06/15/2023	
06/15/2023	

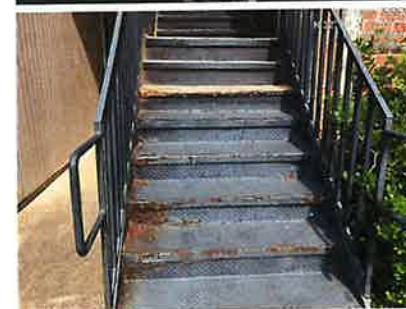
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06/15/2023



06/15/2023



06/15/2023



06/15/2023



06/15/2023



11/1/23, 1:47 PM
06/15/2023



06/15/2023



06/15/2023



06/15/2023



06/15/2023



06/15/2023



11/1/23, 1:48 PM
01/06/2020



01/06/2020



01/06/2020



robertgrayarchitect

Jeff Brawner
J & A Management
516 Cruise Street
PO Box 180
Corinth, MS 38835

Reference:
Rosewood Apartments
Brandon MS
6 multifamily 2 story buildings
1 office and laundry building.

June 23, 2020

Preliminary Summary of Rosewood Inspection May 26, 2020

16	1BR	Units
32	2BR	Units
48	Dwelling	Units Total



Site Plan

List of Documents:

1. Rosewood Apartments Summary.pdf (Summary narrative 7 pages 8.5x11)
2. Rosewood Brandon Site Plan (1).pdf" (11x17)
3. Rosewood Apartments Brandon MS Summary.docx"
4. Rosewood Brandon building conditions and rehab.pdf"
5. Rosewood Brandon dwelling unit conditions and rehab.pdf"
6. Rosewood Brandon Site conditions and rehab.pdf"
7. Rosewood Brandon unit data field notes.pdf" (4 pages J&A 8.5x11)
8. Rosewood Brandon unit inspection sheets.pdf"
9. Rosewood Photos Edited"(46 photos)



View at center of site to north

Site

This is a very steep site with severe grades in the drives and parking areas. The original concrete paving has some structural damage and potholes. The office and laundry at the low part of the site are accessible but meeting accessibility standards at other parts of the site will be difficult. The access to several of the buildings is on sidewalks with steps without handrails.



Main site road view to south

Buildings

All of the seven brick veneer buildings are in fair condition. The original aluminum double hung windows insulating glass has failed and clouding is obvious in most of the units. The windows should be replaced or reglazed.



Entrance steps with inadequate handrails and side protection

Units

All of the 15 vacant units and 9 occupied units were inspected, 24 total for 50% of the site units.

The structural conditions were generally good with little damage to walls, floors, and ceilings. The conditions of the kitchens and baths were fair to poor and a selective rehab of the baths and kitchens should be undertaken to make the units more attractive to tenants.

The flooring was in poor condition in many units and will have to be replaced before the unit will be rented.

New bright LED lighting should be provided, and generally more quality achieved in the lighting fixtures.

Unit Entrance Lighting

There is no site lighting near the apartment entrances and the exterior porch lights were in poor condition.

Almost all of the fixtures were not functional, probably because no one replaces the bulbs or because the electrical switching has failed. This means that there is no lighting on the porches or stairs in most areas. Long life LED lights should be installed at the porch ceilings and they should be controlled by a central timer or light sensor system.



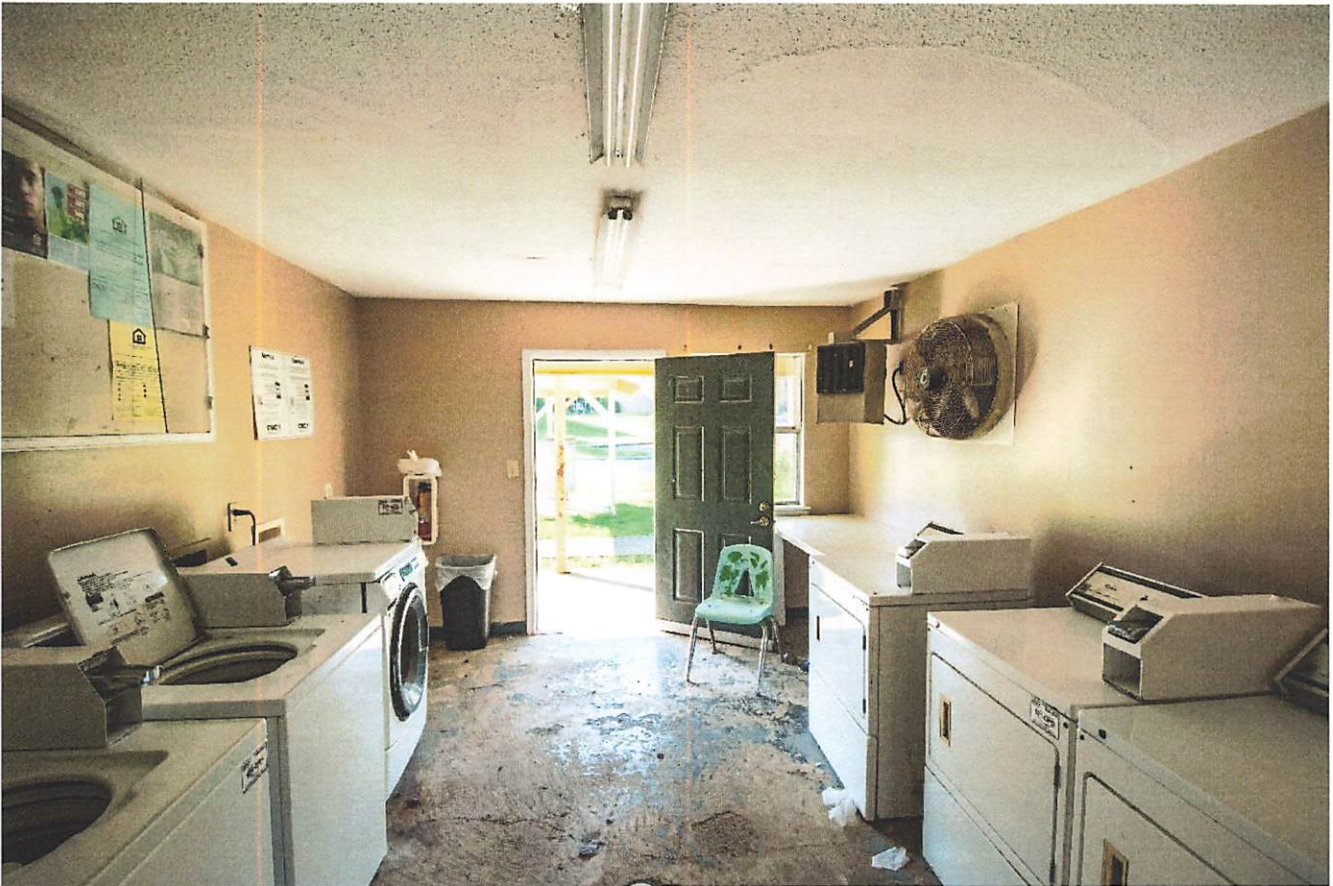
Typical Building Stair

Entrance stairs

The condition of the original 12 steel frame concrete pan stairs to the second floors varied greatly but were generally adequate with few some exceptions that are currently hazardous. A proper rehabilitation of the site would include a complete replacement of the stairs with concrete treads mounted on steel frames. There have been many repairs made on the stairs and if they are not replaced, they should be surveyed in detail to determine the extent of new repairs that are necessary. The stairs have not been painted for a long time and cleaning and painting would be appropriate if they are not replaced.



Building A



Laundry room

Laundry room

The laundry room at Rural Development sites is important to the tenants because it is the only place to wash clothes on site. The Rosewood laundry room is typical in that it was neglected and in poor condition. The floor was dirty and uneven, the lighting did not function, and it is another source of dissatisfaction for tenants. Although the washing equipment is provided by vendors, the overall quality of the laundry room is the responsibility of the management.

This laundry room should have new hard surface flooring installed and new bright functional lighting at the least.



robertgrayarchitect

The attached documents detail the site, dwelling unit, and building conditions and sketch a rehabilitation budget for the each.

1. Rosewood Brandon building conditions and rehab.pdf"
2. Rosewood Brandon dwelling unit conditions and rehab.pdf"
3. Rosewood Brandon Site conditions and rehab.pdf"

This inspection and report does not address the specific rehabilitation issues of the other 24 occupied units on site. The average rehabilitation budget of \$6,200/dwelling unit for the 24 inspected units should be adequate for the rehabilitation of the other 24 units.

I would suggest a budget of \$150,000 for the additional work to be required on these units.

Vacant dwelling unit rehabilitation (15 units) Average cost of \$6,889/unit.	\$103,332
Average cost of vacant units	\$6,889
Unit rehabilitation of all 24 inspected units Average cost of \$6,252/unit	\$150,048
Average cost inspected units	\$6,252
Rehabilitation of other 24 units on site at 24 average	\$150,000
Average rehabilitation cost / inspected unit	\$6,252
Building shell work on roofs, windows, stairs, laundry, and lighting	\$250,000
Site Rehabilitation items	\$14,500
Total rehabilitation for site, buildings, and 48 units	\$550,048
Total rehabilitation cost /unit for 48 site units	\$11,459

I look forward to working with you to further understand the rehabilitation needs of the Rosewood Apartments site.

Robert Gray



Robert Gray AIA NCARB
Robert Gray Architect
1425 Jackson Street
Corinth MS 38834
M 662 801 5843
O 662 286 5668



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: WAYNE DEARMAN
DATE: 11/03/2023
SUBJECT: 2023-2024 SCHOOL LEO AGREEMENT

Requesting your consideration to accept the 2023-2024 Amendment to and Renewal of School Law Enforcement Officer Agreement with Rankin County School District and authorize Mayor to execute the same.

ATTACHMENTS:

1. RCSD-School LEO Amendment + Renewal

2023-2024
AMENDMENT TO AND RENEWAL OF SCHOOL LAW
ENFORCEMENT OFFICER (LEO) AGREEMENT

WHEREAS, the City of Brandon, Mississippi, by and through the Mayor and Board of Aldermen for the City of Brandon, Mississippi ("City") and the Rankin County School District ("District") did heretofore enter into a School Law Enforcement Officer (LEO) Agreement ("Agreement") effective on the 19th day of August, 2020; and

WHEREAS, the City and the District desire to add certain terms to Exhibit "A" to the Agreement so as to provide continuity and coordination with regard to the presence of School LEO's within the District school zones and also desire to renew the Agreement by way of written agreement between the City and the District; then

THEREFORE, the City and the District do hereby agree that Exhibit "A" to the Agreement is hereby amended to include all provisions as shown upon Exhibit "A" as attached hereto and that the same shall hereafter be an enforceable part of the Agreement.

That all other and further provisions of the Agreement which are not modified by this amendment shall continue to remain in full force and effect. The Agreement, as so amended, is hereby renewed for a term commencing on August 19, 2023 and ending on August 19, 2024.

APPROVED BY THE UNANIMOUS VOTE OF THE BOARD OF TRUSTEES OF THE RANKIN COUNTY SCHOOL DISTRICT on this the 11 day of October, 2023, upon submission and recommendation of THE COUNTY SUPERINTENDENT OF EDUCATION FOR THE RANKIN COUNTY SCHOOL DISTRICT.





Dr. Scott Rimes,
Superintendent of Education
Rankin County School District



David "Grumpy" Farmer, President
Board of Trustees
Rankin County School District

APPROVED BY THE BOARD OF ALDERMEN FOR THE CITY OF BRANDON on this the ____ day of _____, 2023.

Butch Lee, Mayor
City of Brandon, Mississippi

ATTESTED:

Angela Bean, City Clerk
City of Brandon, Mississippi

**2023-2024 SCHOOL LAW ENFORCEMENT OFFICER (LEO) AGREEMENT
EXHIBIT A**

1. The City of Brandon currently fully funds 2 law enforcement officers, 1 in each of 2 schools, and will continue to fully fund these officers.
2. The Rankin County School District will pay unto the City of Brandon \$50,000.00 for each LEO position(s) provided in the following schools: **Brandon High School (One Officer); Brandon Middle School (One Officer)**
3. The following are the regular school-day office hours for each school at which time and place the officers will attend:

1: Brandon High School	7:45 am – 3:45 pm
2: Brandon Middle School	7:30 am – 3:30 pm

As per the above, a total of \$100,000.00 will be paid to the City of Brandon for total salary and benefits of 2 law enforcement officers, and the City of Brandon shall be responsible for all equipment, one (1) officially marked vehicle for each officer provided (and for each campus), overtime, training and certification for the officer(s) mentioned above. In the event an officer assigned as an LEO of a campus is required to vacate the campus for an extended period of time due to exigent law enforcement circumstances which require the officer's present away from campus, all reasonable efforts will be undertaken by the City to provide another officer to perform LEO duties upon the campus during the absence of the assigned officer. In such event, the school principal for such campus, or the principal's designee, shall be immediately notified as soon as possible of the absence of the assigned officer and of the point of contact for the substituted officer.

The District now utilizes a new safety platform called "nSide". "nSide" will now be the primary location for District school safety information. This platform will provide plans, maps, and guidance for all District campuses during an emergency. This platform will provide important information that could be of benefit to first responders in the event of an emergency. The District will provide access to this platform on an as needed basis to all first designated responders that would assist during an emergency. It is the City's responsibility to request access in writing for those personnel that it determines necessary to access the "nSide" platform. Careful consideration should be given to those granted access as this platform contains confidential information. The District shall be notified upon the departure of any personnel that have been granted access to the "nSide" system.

Access to the "nSide" platform will be granted for the sole purpose of utilizing "nSide" technology to improve first responder success, access and effectiveness during an emergency. Access to information for the purposes of this agreement shall be subject to the provisions of the Family Educational Rights and Privacy Act and all other applicable state and federal laws. Inappropriate access to the platform for reasons other than those permitted by this agreement may result in a termination of platform access rights.

On days when school is not in session, the Rankin County School District/School reserves the right to request the LEO's presence at school related events, preparations, or training as needed.

All such extracurricular events as mentioned above or in the agreement will be requested by the Superintendent/Principal or their designee and are subject to the approval of the City or the Chief of Police or his designee.

A school district calendar and updates will be provided to each officer, Chief of Police and agency.



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: BRIAN ROBERTS
DATE: 10/30/2023
SUBJECT: PERMISSION TO APPLY FOR THE FY 24 MS EMSOF GRANT

The department respectfully request permission to apply for the FY 24 Emergency Medical Services Operating Fund (EMSOF) grant in the amount of \$15,330 and have Mayor Butch Lee and Elizabeth Greenwood execute all related documents. This grant is 100% reimbursable and will be used toward purchasing two (2) Automatic CPR devices. Due to the cost of the Automatic CPR Devices, the city will make the difference up which we budgeted for in our FY24 budget.

Thank you for your consideration.

ATTACHMENTS:

1. FY 24 EMSOF Grant Application



FY 2024



Emergency Medical Services Operating Fund (EMSOF)

Grant Application

City of Brandon, \$15330

This application must be returned to:

Mississippi State Department of Health

Bureau of Emergency Medical Services

310 Airport Rd S

Pearl, Mississippi 39208

Attn: EMSOF Grant Administrator

No later than: 5:00 PM, Friday, November 10, 2023



Mississippi Emergency Medical Services Operating Fund

Application for Financial Assistance

Step 1: Applicant Information

Applicant

Name: City of Brandon

Address: 1000 Municipal Drive

City: Brandon, MS 39042

Phone: 601-825-5021 ext 241 **Fax:**

MAGIC Vendor #

Authorized Agent

(Must be County Chancery Clerk, County President Board of Supervisors, County Administrator, City Mayor, Executive Director EMS District)

Name: Mr. Butch Lee

Address: 1000 Municipal Drive

City: Brandon, MS 39042

Phone: 601-825-5021 ext 241 **Fax:**

Title: Mayor

Email: blee@brandon.ms.us

List any changes or additional information below:

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Fax:** _____

Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Fax:** _____

Title: _____

Email: _____

Current EMS Provider(s):

Primary 911 EMS Agency/ies: Pafford

EMS Agency Contact: Greg Pafford Freddie Parker

EMS Agency Email: greg@pafford.com



(Please note any changes on the right hand side of the page. Attach necessary documentation.)



Step 2: Local Budgetary Accounting for 2023

Describe what was spent in local dollars (*not* grant dollars) on local EMS last fiscal year.

Attach a copy of the governmental unit printout for **actual** expenses (Local) **paid** for subsidizing/operating emergency medical services during fiscal year 2023. Example: AAAA County pays BBB Ambulance Service \$100,000.00 per year in subsidy to operate the ambulance service in AAAA County. You would send the printout of the account that shows the \$100,000.00 subsidy was paid.

There may be more than one account for subsidizing/operating emergency medical services. Attach copies of all funds expended on emergency medical services by this governmental unit. This is not your budget or grant-fund purchase items, but instead local governmental unit dollars.

Amount spent in local dollars in FY2023:

\$ 3,682.05

CHECK REQUEST

CC: CASH DISBURSEMENT CLERK

DATE: 09/27/2022

AMOUNT: _____ \$3,682.05 _____

PAYABLE TO: __ PAFFORD EMS

ADDRESS: _____

ACCOUNT FUND: _ DUES

ACCOUNT NUMBER: __ 001-161-695

CHARGE TO DEPT: __ FIRE

SOURCE DOCUMENT: __ FUNDS BASED ON 2020 CENSUS POPULATION 24,547
AT \$.15 EACH __

REQUESTED BY:  _____

APPROVED BY: _____

DELIVER CHECK TO: _____ CAROLYN _____

NOTE: ANNUAL CHECK



City of Brandon
Check Register by Department for Checks Dated 10/3/2022

Check Run #: 12826

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
90174	3845	TRUSTMARK VISA - CAROLYN PALMER	14450	09/28/2022	PMT/16-5-3 l8J-52 OCT-QUICK BOOKS MONTHLY PAYMENT	001-092-600	1	\$85.00
90175	12364	UNUM INSURANCE COMPANY		0442883-001 6 OCT 22	OCT 2022 VISION INS	001-092-480	1	\$15.00
Total For Department				001-092				\$10,159.00
Dept#	001-112							
90163	6291	APPLICATION DATA SYSTEMS INC	14465	10094	PD SOFTWARE MONTHLY-OCT 2022	001-112-600	1	\$4,000.00
Total For Department				001-112				\$4,000.00
Dept#	001-161							
90171	5801	PAFFORD EMS		09/27/2022	ANNUAL DUES- BASED ON 2020 CENSUS POPULATION	001-161-695	1	\$3,682.05
90173	5591	SUNBELT FIRE, INC.		RO #129904	DAMAGE ASSESSMENT AND TOW BILL-2016 E- ONE PUMPER	001-161-635	1	\$10,516.30
				PAYMENT #1	2016 E-ONE PUMPER/QUOTE ACCEPTANCE- DEPOSIT/CASE #:11536596	001-161-635	1	\$80,000.00
Total For Department				001-161				\$94,198.35

CITY OF BRANDON PAYABLES CLEARING ACCOUNT BRANDON, MS 39042		COMMUNITY BANK BRANDON, MS		090171
CHECK NO. 90171		DATE 10/03/2022	AMOUNT \$3,682.05	
Exactly **THREE THOUSAND SIX HUNDRED EIGHTY-TWO AND 05/100 dollars *****				
PAY TO THE ORDER OF PAFFORD EMS		CITY OF BRANDON - PAYABLES CLEARING ACCOUNT 		

FOR DEPOSIT ONLY
CITY OF BRANDON - PAYABLES CLEARING ACCOUNT
BRANDON, MS 39042

FOR DEPOSIT ONLY
CITY OF BRANDON - PAYABLES CLEARING ACCOUNT
BRANDON, MS 39042



Mississippi Emergency Medical Services Operating Fund

Step 3: Local Proposed Budget for 2024

Describe what is projected to be spent in local dollars (*not* grant dollars) on local EMS this fiscal year.

Attach a copy of your Current Year budget printout for **projected** expenses for subsidizing/operating emergency medical services in current fiscal year.

There may be more than one account for subsidizing/operating emergency medical services. Attach copies of all funds projected to be expended on emergency medical services by this governmental unit. This is not your proposed budget for grant-fund purchase items, but instead local governmental dollars.

Amount projected to be spent in local dollars in FY 2024:

\$3,682.05

\$ 8,902.05

\$ 5,274.05

\$	6,328.86
----	----------

[illegible]

FY 24 Approved Budget



Step 4: Grant Budget Narrative

On the following pages, describe what is planned to be spent in grant dollars on local EMS this fiscal year.

This is not a narrative of your total budget, just how you intend to spend the grant monies. Only the items to be paid for by this grant should be listed. Each item to be purchased or paid for must be listed with an estimated cost. Indicate how each purchase will be an improvement/enhancement to the government EMS units.

The following is an example.

1. Personnel Expenses - EMSOF may only be used to pay payroll and benefit differential pay for governmental units for the first year that a governmental unit improves its' level of ambulance service licensure (i.e., BLS to ALS), staff travel to BEMS approved training opportunities, and tuition for BEMS approved training opportunities. (Go to Page 6 to complete)
2. Contractual Services - Itemize all individual contracts and justify the services provided. (This is where payments to EMS Districts would be justified and listed.) (Go to Page 7 to complete)
3. Commodities - Categorize and give cost of all supplies. You may not purchase supplies for which you bill patients with grant funds. (Go to Page 8 to complete)
4. Equipment - List each non-expendable item to be purchased as shown: - Justify how each item of equipment relates to EMS activities. - Explain what steps you have taken or will take to insure that you receive the best value for least cost, consistent with state and federal purchasing regulations. (Go to Page 9 to complete)
5. Capital Outlay other than Equipment - EMSOF may be used to purchase capital outlay items that improve local Emergency Medical Services. Explain and justify all cost to be incurred and the relationship to EMS activities. (Example: Building a new station to offer better coverage of the county...) (Go to Page 10 to complete)
6. Escrow - Funds may only be escrowed for up to three (3) years. After the three (3) years, the funds must be expended before escrow of funds can occur again. Please provide a brief explanation of how these funds will be used at the end of the three (3) years and/or justification for escrowing these funds. (Go to Page 11 to complete)
7. Other - Any purchase listed under this caption must be approved by the Emergency Medical Services Advisory Council. (Go to Page 12 to complete)



Mississippi Emergency Medical Services Operating Fund

1. Personnel Expenses

Training (*Must be BEMS Approved Course or CEUs*)

Name of Training	CEU Hrs	# Students	Tuition Amount	Total
			\$	\$
			\$	\$
			\$	\$
			\$	\$
			\$	\$

Travel

Name of Training	Location	Lodging/Meals	Millage	Total
		\$	\$	\$
		\$	\$	\$
		\$	\$	\$

Personnel

License # _____ (improves level of service licensure)

Cost: \$ _____

Payroll & Benefits (Differential only for first year of upgrade, i.e., BLS to ALS)



Mississippi Emergency Medical Services Operating Fund

2. Contractual Services

☐ **EMS District Dues** (To be paid for with Current grant funds.)

Name of EMS District: _____
Attach documentation showing approval in accordance with Miss Code 41-59-53.

Cost: \$ _____

☐ **Other:** _____

Cost: \$ _____

Justification Narrative:



Mississippi Emergency Medical Services Operating Fund

3. Commodities

Non-Disposable Supplies Only.

Item Description	Quantity	Amt Each	Total

Below, provide description on how the above listed purchases will improve the local EMS agency. All commodities must be utilized for direct patient care.



Mississippi Emergency Medical Services Operating Fund

4. Equipment

Item Description	Quantity	Amt Each	Total
LifeLine ARM -Automated Chest Compression Devices	2	\$8,150	\$16,300-\$15,330 grant awarded- balance to be pd by City

Below, provide description on how the above listed purchases relate to and benefits EMS activities and will improve the local EMS agency. All equipment must be utilized for direct patient care.

The Lifeline ARM directly relates to EMS in that it is an automatic CPR device designed to provide high quality CPR in situations where it would be difficult for even the best trained personnel to do so. Statistics show that while moving a patient from areas such as a residence or a stadium venue (which we have a concert venue) out to the ambulance, and during transport, the quality of CPR along with the ejection fraction needed for a positive outcome is reduce and many times completely interrupted. The Lifeline ARM can be deployed in situations such as the ones listed and is able to maintain the high-quality CPR needed during patient transports that will lead to a better outcome for the community we serve.

If this equipment is a response truck, ATV, etc., provide the Mississippi licensed EMS agency name/contact information that will permit and house this vehicle.

Provide detailed training plan for this equipment. The Automated Chest Compression Device will be utilized to help train all personnel in the proper use. This will allow all BLS/ ALS certified members to ensure the Lifeline ARM is utilized correctly without question or hesitation. The training will coincide with our current training regimen. This required training is a detailed criterion that takes place every day throughout the department.

How did you ensure you received best value for least cost (while following State and federal purchasing regulations).

Brandon Fire Department follows the state and federal purchasing laws. When purchasing equipment, we get at least two bids from vendors to ensure we are receiving the best price and have used state contracts when available.



Brandon FD

10/25/2023

Joey Moore

870-814-4301 Cell

<https://www.henryschein.com/us-en/medical/our-customers/government-municipal>



Item: _____ **Cost: \$** _____

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper appears to be a standard notebook page or a sheet of stationery.



Mississippi Emergency Medical Services Operating Fund

6. Escrow

Amount to be escrowed from this grant only: \$ _____

Please provide a brief explanation of how FY 2024 funds will be used and/or justification for escrowing these funds.

Escrow funds are to be escrowed for three years. On the fourth year's grant application, all escrowed funds and the current year's funds must be expended no later than September 30 of that grant year.

Example: Purchasing a new ambulance or radio system that cost more than your grant amount.

Radio = \$10,000.00

Grant Year 1 = \$3,000.00

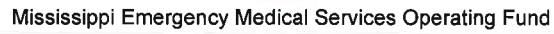
Grant Year 2 = \$3,000.00

Grant Year 3 = \$3,000.00

Total Escrow = \$9,000.00

Current Grant Year = \$3,000.00

Must expend a total of \$12,000.00 (Total Escrow + Current Grant Year)



Cost: \$ _____

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.



Mississippi Emergency Medical Services Operating Fund

Step 5: Annual Expenditure Report for EMSOF Previous Years

The annual expenditure report is a financial summary of the previous year's EMSOF award and/or previous funds escrowed. **This report must be completed and returned with all other sections of this new application.** No new awards can be granted until this report is completed and signed.

Our records indicate that \$15,330 was awarded in 2023.

Attach copies of receipts for all expenditures made during FY 2022.

Example 1: You were awarded \$5,000.00 last year to purchase an external defibrillator, attach receipt(s) for at least \$5,000.00 of the external defibrillator.

- If you spent more, no additional documentation is needed.
- If you spent less, a letter of modification is required.
- Attach training documentation (roster, sign in sheet, agenda, objectives, etc.)

Example 2: You are purchasing a new ambulance that costs more than your grant amount.

Ambulance = \$80,000.00

- If you spent more, no additional documentation is needed.
- If you spent less, a letter of modification is required.
- All purchases of EMS vehicles of any type must include copy of title with receipts.

Example 2:

Grant Year 1 = \$5,000.00

Grant Year 2 = \$5,000.00

Grant Year 3 = \$5,000.00

Total Escrow = \$15,000.00

Last Year's Grant = \$5,000.00

You must have expended the entire amount of \$20,000 for the purchased of an ambulance.

(Receipts for Escrow Funds must be attached to the Escrow Reporting Page 14.)

All grant funds must be placed in an interest bearing account. Prior grant awards not expended by September 30 of the award year must be returned to the State.

I, the undersigned, attest to the fact that I have expended funds as per the previous grants or I have submitted in writing prior approval to amend the previous grant(s), and that the figures found in the above Annual Expenditure Report for EMSOF Previous Years are correct.

Signature: _____ Date: _____

(Butch Lee or Comptroller must sign)

Requisition Form
City of Brandon
1000 Municipal Drive
Brandon, MS 39042

Requisition #: 16633
PO #: 16091
User Name: cpalmer

Date: 6/20/2023
Approved By: elwellgreenwood
Approved Code: Purchasing Manager Approval
Total Amount: \$21,301.00
Ship To: Fire Department

HENRY SCHEIN INC
135 DURYEA ROAD
MELVILLE NY 11747

Description APPROVED BY BOARD 06/19/23-REFURB
LIFEPAK 15 V4, RECEIVED 2 QUOTES-\$15,330
OF THIS WILL BE PAID OUT OF EMSOF GRANT
FUNDS, REST GENERAL FUNDS

Special Instructions

Quantity	Item Description	Project Number	Unit Price	Extended
1	PHYSIO CONTROL LIFEPAK 15 V4 DEFIBRILLATOR RECERTIFIED		\$17,980.00	\$17,980.00
2	PHYSIO CONTROL LIFEPAK BATTERIES		\$498.00	\$996.00
1	PHYSIO CONTRO 2 BAY CHARGER SYSTEM		\$2,250.00	\$2,250.00

Sub Total	\$21,226.00
Shipping	\$75.00
Tax	\$0.00
Total	\$21,301.00

Account Number	Account Description	Amount
001-161-686	EMSOF	\$21,301.00

Total \$21,301.00

21,226.

Requisition Approval History

Approval Date	Approval Description	Approved by	PO Number
6/21/2023	Department Head Approval	pwofford	16091
6/21/2023	Department Head Approval	elwellgreenwood	16091
6/21/2023	Purchasing Manager Approval	elwellgreenwood	16091



Brandon Fire Dept.

6/13/2023

Joey Moore

870-814-4301 Cell

<https://www.henryschein.com/us-en/medical/our-customers/government-municipal>



Master Medical Equipment
PO Box 11476
Jackson, TN 38308
US
866-468-9558

QUOTATION

Order Number	
1050139	
Order Date	Page
06/08/2023 08:23:45	1 of 3

Quote Expires On: 07/08/2023

Bill To:

Brandon Fire Department
1000 Municipal Drive
Brandon, MS 39042
USA

Ship To:

Brandon Fire Department
629 Marquette Rd
Brandon, MS 39042
USA

(601) 824-4636

Customer ID: 19175

PO Number	Ship Route	Account Manager	Sales Representative
		GRANT.COOPER	Grant Cooper

Quantities		Item ID Item Description	Pricing UOM	Unit Price	Extended Price
Ordered	UOM				
1	EA	PHYLP1512BIPSB CABT-V4 Physio-Control LifePak 15 Defibrillator 12L, Biphasic, Pacing, SpO2, NiBP, EtCO2, AED, Bluetooth, Version 4 - 1year warranty	EA	18,000.0000	18,000.00
1	EA	SC-LP15-1 Physio Lifepak 15 1 yr service contract	EA	1,750.0000	1,750.00
1	EA	PHYLP1512BIPSB CA-R KIT Recertified Lifepak 15 Accessory Kit	EA	0.0000	0.00

Qty Per Assembly:	1	PHY11113-000004-R
Total Qty:	1	Quik-Combo Therapy Cable, LifePak 15 -R
Qty Per Assembly:	1	EMBPHY-12T5
Total Qty:	1	Embora Lifepak 12/15 12L Trunk Cable, 5ft
Qty Per Assembly:	1	EMBPHY-VL3
Total Qty:	1	Embora Lifepak 12/15 V-Lead Cable 3ft
Qty Per Assembly:	2	PHY21330-001176-R
Total Qty:	2	LifePak 15 Lithium-Ion Battery -R
Qty Per Assembly:	1	LL12394
Total Qty:	1	Physio-Control LifePak Paper, 100mm



Master Medical Equipment
PO Box 11476
Jackson, TN 38308
US
866-468-9558

QUOTATION

Order Number	
1050139	
Order Date	Page
06/08/2023 08:23:45	2 of 3

Quote Expires On: 07/08/2023

Quantities		Item ID Item Description	Pricing UOM	Unit Price	Extended Price
Ordered	UOM				
Qty Per Assembly:	1	VERT100LOAC-PHY			
Total Qty:	1	Physio Compatible Defibrillator Pads Lead Out, Translucent			
Qty Per Assembly:	1	MAS1863-R			
Total Qty:	1	LNCS DC-I Adult Reusable Sensor, 3ft -R			
Qty Per Assembly:	1	MAS2055-R			
Total Qty:	1	Red LNC-04 Patient Cable -R			
Qty Per Assembly:	1	LLFS-TB			
Total Qty:	1	Skintact FS-TB Electrodes, 30/pch High Performance, Foam, Wet-Gel, Stress/Holter/Echo/Monitoring			
Qty Per Assembly:	1	CCASESTRAPXSS2N			
Total Qty:	1	Nylon Shoulder Strap			
Qty Per Assembly:	1	EMBA-ST-CUFF-BP12			
Total Qty:	1	Embra Reusable NIBP Cuff, Adult, Single Reusable NIBP Cuff - Adult - Single - BP12 Compatible with: LP15, Philips, Embra F1880S0 PCB-A-ST-CUFF			
Qty Per Assembly:	1	STATLP15CARRYCASE			
Total Qty:	1	Statpacks Lifepak 15 Carry Case Lifepak 15 Carry Case by StatFacks			
Qty Per Assembly:	1	PHY11996-000164			
Total Qty:	1	EtCO2 Filterline Set, Adt/Ped, Long			
Qty Per Assembly:	1	PHY21300-008148-R			
Total Qty:	1	NiBP Hose, Bayonet Coiled, 9ft -R			
1	EA	PHY11140-000098 LifePak 15 AC Power Adapter	EA	2,250.0000	2,250.00
1	EA	POWERCORDHG Power Cord, Hospital Grade	EA	0.0000	0.00



Master Medical Equipment
PO Box 11476
Jackson, TN 38308
US
866-468-9558

QUOTATION

Order Number	
1050139	
Order Date	Page
06/08/2023 08:23:45	3 of 3

Quote Expires On: 07/08/2023

Quantities		Item ID Item Description	Pricing UOM	Unit Price	Extended Price
Ordered	UOM				
2	EA	PHY21330-001176 LifePak 15 Lithium-Ion Battery	EA	500.0000	1,000.00
1	EA	MAS2056-R Red LNC-10 Patient Cable, 10ft -R	EA	0.0000	0.00

Delivery Instructions:

Total Lines: 7

SUB-TOTAL: 23,000.00
TAX: 0.00
AMOUNT DUE: 23,000.00
U.S. Dollars

\$21,250

HENRY SCHEIN®
 MEDICAL EMS
 135 Duryea Road • Melville, NY 11747
 1.800.472.4346
 www.henryschein.com



INVOICE

Ship/Sold-To: 3712593
 Brandon Fire Dept
 629 Marquette Rd
 Michael Seymour
 Brandon, MS 39042-3038

Bill-To: 3712592
 City Of Brandon
 Po Box 1539
 Brandon, MS 39043-1539

010000371259246482436110000000021226000713232

City Of Brandon
 Po Box 1539
 Brandon, MS 39043-1539

Invoice# 46482436	Invoice Date 07/13/23	Due Date 08/12/23	Invoice Total \$21226.00
Purchase Order# 16091		Payment Terms Invoice Date + 30 days	
Customer DEA#		Customer State Reg#	
HSI Federal ID# 11-3136595		HSI D&B#	

Please detach here and mail above with your payment

LINE NO.	ITEM CODE	UNIT SIZE	DESCRIPTION	QTY ORDERED	QTY SHIPPED	CODES	UNIT PRICE	EXT. PRICE	BOX NO.	SHIP FROM
ORDER PREVIOUSLY ENTERED UNDER WRONG ACCT # (SEE INV'S 44752998 & 44975966) THESE INVOICES HAVE BEEN CREDITED. THIS IS A REBILL ONLY PDENT										
1	702-2989	EA	DUPAGE Package 4 Custom DIRECT SHIPMENT FROM THE MANUFACTURER	1	1	M	17,980.00	17,980.00		
2	113-7399	EA	Battery Lith-Ion f/Lifepak15 5.7AH DIRECT SHIPMENT FROM THE MANUFACTURER	2	2	M	498.00	996.00		
3	499-5895	EA	Mobile Battery Charger DIRECT SHIPMENT FROM THE MANUFACTURER	1	1	M	2,250.00	2,250.00		

MERCHANDISE TOTAL \$21,226.00
INVOICE TOTAL \$21,226.00

Please refer to our standard Terms of Sale and disclosures at <https://www.henryschein.com/us-en/medical/LegalTerms.aspx>, including customer obligations regarding discounts/rebates. Such terms are incorporated herein by reference.

Thank you for your order!

Ship To# 3712593	Bill To# 3712592	Invoice# 46482436	Invoice Date 07/13/23	Invoice Total \$21226.00	CODE STATUS KEY S-Special Schein Pricing B-Backordered; Item will follow C-Case Good Item D-Discontinued; Item no longer available F-Special Offer M-Item will ship directly from manufacturer NC-No Charge P-Prescription Drug; Return Authorization Required *-Item has Safety Data Sheet (SDS) R-Refrigerated Item; May be shipped separately SK-School Kit SM-Shipped from Multiple Buildings T-Taxable Item U-Temporarily Unavailable; please reorder W-Warranty Item WH, MN, M2, DM-DSCSA CODES
Order# 43621309	Order Date 07/13/23	# of Boxes	PO# 16091		

PO 16091

rcwd
7/17/23
CJ

HENRY SCHEIN
Accounts Payable
PO BOX 1288
Melville, NY 11747
USA
631-777-5257

Brandon Fire Department
629 Marquette Rd
Brandon, MS 39042-3038
US

Job Number: 0

1	1	0	PHYLP1512BIPSB CABT-V4 Physio-Control LifePak 15 Defibrillator 12L, Biphasic, Pacing, SpO2, NiBP, EtCO2, AED, Bluetooth, Version 4 Serial Number: 49067841	EA	1.0
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Serial Number: 49067841

הוצאה לאור: 1997

PACKING LIST

Invoice Number	
3055164	
Invoice Date	Page
07/06/2023 15:41:58	2 of 3
ORDER NUMBER	
1050906	

Quantities				Item ID Item Description	UOM	Unit Size
Ordered	Shipped	Remaining	Disp.			
Level:	5			LL12394	EA	
Qty Per Assembly:	1			Physio-Control LifePak Paper, 100mm		1.0
Total Qty:	1					
Level:	6			VERT100LOAC-PHY	EA	
Qty Per Assembly:	1			Physio Compatible Defibrillator Pads		1.0
Total Qty:	1					
Level:	7			Lead Out, Translucent		
Qty Per Assembly:	1			MAS1863	EA	
Total Qty:	1			LNCS DC-I Adult Reusable Sensor, 3ft		1.0
Level:	8			MAS2056-R	EA	
Qty Per Assembly:	1			Red LNC-10 Patient Cable, 10ft -R		1.0
Total Qty:	1					
Level:	9			LLFS-TB	EA	
Qty Per Assembly:	1			Skintact FS-TB Electrodes, 30/pch		1.0
Total Qty:	1					
Level:	10			High Performance, Foam, Wet-Gel, Stress/Holter/Echo/Monitoring		
Qty Per Assembly:	1			CCASESTRAPXSS2N	EA	
Total Qty:	1			Nylon Shoulder Strap		1.0
Level:	11			EMBA-ST-CUFF-BP12	EA	
Qty Per Assembly:	1			Embrea Reusable NIBP Cuff, Adult, Single		1.0
Total Qty:	1					
Level:	12			Reusable NIBP Cuff - Adult - Single - BP12 Compatible with: LP15, Philips, Embra F1880S0 PCB-A-ST-CUFF		
Qty Per Assembly:	1			STATLP15CARRYCASE	EA	
Total Qty:	1			Statpacks Lifepak 15 Carry Case		1.0
Level:	13			Lifepak 15 Carry Case by StatPacks		
				PHI989803105531	EA	

CITY OF BRANDON PAYABLES CLEARING ACCOUNT BRANDON MS 39201		Community Bank 093410	
CHECK NO	DATE	AMOUNT	
93410	8/7/2023	\$21,226.00	
Expiry: **TWENTY-ONE THOUSAND TWO HUNDRED TWENTY-SIX AND 00/100 dollars**			
HENRY SCHEIN INC DEPT CH 10241 PALATINE IL 60065-0241		<i>E. Greenwood</i> <i>Build for</i>	
			

00000 0010241 00026 0036 08-15-2023 *BNYMELLON CRED TO PAYEE ABS END GUAR	CHECK NUMBER 93410 DO NOT WRITE, STAMP OR SIGN BELOW THIS LINE ALL INFORMATION MUST BE PRINTED	ENDORSE HERE X
--	--	-------------------



Mississippi Emergency Medical Services Operating Fund

If you currently have grant funds in escrow, you must complete this section.

Use this form to indicate monies previously awarded that have been escrowed for an identified large purchase. (Example: Purchasing a new ambulance or radio system that cost more than your grant amount.) **Escrow funds are meant to be escrowed for three years. On the fourth year's grant application, all escrowed funds and the current year's funds must be expended no later than September 30 of that grant year.**

Current Escrow Balance, including interest:

	Escrow Amount	Interest Earned	Total with Interest
FY 2021	\$	\$	\$
FY 2022	\$	\$	\$
FY 2023	\$	\$	\$
Total for FY'21, FY'22, & FY '23			\$

If funds escrowed prior to FY 2021 are still in escrow, these funds must be expended immediately (within 30 days) or returned to the State Department of Health. This grant application will be placed on hold until proof of compliance is submitted and approved.



Contract for Supplemental Emergency Medical Services

For the purposes of providing expanded emergency medical services, and in consideration for the mutual covenants contained herein, it is hereby agreed by and between **City of Brandon** (hereinafter referred to as the grantee) and the Emergency Medical Services Program of the Mississippi State Department of Health (hereinafter referred to as the Department) as follows:

The Grantee agrees that:

1. Funds received from the Department will be used for the provision of emergency medical services within the Grantee's district in accordance with the specifications set forth in the application and hereby incorporated into and made a part of the contract.
2. Funds received from the Department pursuant to this contract shall be used solely in addition to existing annual emergency medical budgets of the Grantee.
3. The Grantee will maintain its present level of funding for existing emergency medical services throughout the contract. If you are a continuing recipient of grant funds, you must spend => the previous year reported amount.
4. No funds received from the Department shall be used for the payment of any attorney's fees.
5. Financial and progress reports will be submitted by the Grantee to the Department on an annual basis or as requested by the Department. The annual reports for the previous year's funds must be submitted to the Department as part of this application.
6. Emergency medical services will be delivered in compliance with the licensing requirements and regulations of the Department.
7. The Grantee agrees to permit reasonable program review and evaluation by the Department, to provide access to its records, and to cooperate in any other reasonable request for program information.

The Department agrees that:

1. Funds appropriated to the Department for the Emergency Medical Services Operating Fund shall be distributed to Grantee for the support of emergency medical services.
2. The Grantee shall receive funds equal to Grantee's proportionate share of the Emergency Medical Services Operating Fund based on its general population in relation to the total population of the state.

It is mutually agreed by both parties:

1. This contract shall commence on **October 1, 2023** and remain in effect until **September 30, 2024**.
2. Funds shall be disbursed to the Grantee in a single payment before **June 1, 2024**.
3. The distribution of funds is subject to the receipt of same from the Emergency Medical Services Operating Fund.

Signed	
Applicant/Grantee (<i>Butch Lee</i>) _____	Date: _____
Applicant/Grantee (<i>Greg Pafford Freddie Parker</i>)  _____	Date: _____
For State Department of Health Use Only	
Director, Emergency Medical Services _____	Date: _____
Director, Emergency Planning & Response _____	Date: _____
Director, Health Protection _____	Date: _____
CFO, MSDH _____	Date: _____



Grant Recap Sheet

Checklist

- ☐ Authorized Agent and EMS Operations Manager attended Grantee Meeting.
- ☐ All contact information on page 2 has been verified or any changes noted.
- ☐ Official budget has been attached to page 3.
- ☐ Official proposed budget has been attached to page 4.
- ☐ Grant Narrative (Pages 6-10) have all been completed as needed to avoid any processing delay of your application.
- ☐ Escrow (Page 11) amount listed is for use of proposed grant funds only. No local dollars.
- ☐ Annual Expenditure Report (page 13) has all receipts, vehicle titles and letters of modification attached.
- ☐ Annual Expenditure Report (page 13) has been signed by the comptroller or authorized agent.
- ☐ Escrow Report Page (page 14) is completed and all funds are reported appropriately. Include interest as a separate entry.
- ☐ All grants funds are being deposited in an interest bearing account with the authorized agent.
- ☐ Contract page is signed by Authorized Agent (County Administrator, President of the Board of Supervisors, Chancery Clerk, Mayor, President EMS District).
- ☐ Contract page is signed by primary 911 EMS Agency or Agencies authorized contact (Operations Manager).
- ☐ **Do Not Expend** any grant funds until they are received by the authorized governmental agency.

Return the application by 5:00 p.m. Rankin:

**Mississippi State Department of Health
Bureau of Emergency Medical Services
ATTN: EMSOF Grant Administrator
310 Airport Rd S
Pearl, Mississippi 39208**

Should you have any questions regarding this application or the EMSOF program, please contact: **EMSOF Grant Administrator at 601-576-7380.**



Mississippi Emergency Medical Services Operating Fund

Grant Amount: \$ Rankin

City of Brandon

For Department Use Only: (Do not write on this page)

Review	BEMS	OEPR	HP
Comments			

Date Returned: / / / / / /

Grant Administrator Recommendations (Please initial.)

_____ Full approval
_____ Approval with budget modifications
_____ Conditional approval
_____ Non-approval
_____ Referral to EMS Advisory Council
_____ Comments: _____

Date and subject of any additional communications with applicant

Date:	Subject:
_____	_____
_____	_____
_____	_____

Proposed use of funds:

\$ _____ Personnel/Training	\$ _____ Ambulance
\$ _____ Regionalization (_____ District)	\$ _____ ALS Expenditures
\$ _____ Commodities	\$ _____ Communications
\$ _____ BLS Equipment	\$ _____ First Response
\$ _____ Escrow	\$ _____ Other

M#: 3100024322

Notes	Notes	Recipient	Escrow Notes