

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
DECEMBER 4, 2023

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS AND RECOGNITIONS
4. OLD BUSINESS
 1. Approve the Regular Board Meeting Minutes of November 20, 2023.
5. BUTCH LEE, MAYOR
 1. Consideration to accept a donation of 2.5 +/- acres from Pelahatchie Commercial Properties for property located at the end of Christian Drive and to authorize the mayor to execute IRS form 8283 on behalf of the city and to authorize filing of the warranty deed and quitclaim deed in Rankin County Chancery land records.
 2. Asking consideration to designate Police Chief Joseph French as the Traffic Administrator for the City in accordance with Section 78-31 of the Code of Ordinances of the City.
 3. Consideration to accept utility easement on Marquette Road from Rankin County.
6. ANGELA BEAN, CITY CLERK
 1. Consideration to spread on the minutes the Lis Pendens cancelation for the property at 30 Quail Ridge Drive, having received payment in full for the amount owed to the City for previous property clean-up costs and associated penalties.
 2. Consideration to approve FY2023 budget amendments and authorize publication of the same.
 3. Consideration to approve the docket of claims for December 4, 2023.
 4. Consideration to approve the purchase of event cancelation insurance for the 2024 amphitheater concert season from Mark Edward Partners; authorize the Mayor to execute all related documents and authorize payment of the same.
7. CARLEY KEYES, EVENT SERVICES
 1. Consideration to approve professional services agreements for the purpose of promoting tourism in accordance with HB1521 (2023 MS Legislative Session); authorize the Mayor to execute the same; and approve payment of all show related expenditures for:
 - a. Junnel Enterprise, LLC. for a performance by Oliver Anthony on Saturday, March 9, 2024 at the Brandon Amphitheater.

- b. Bored Teachers, LLC, for a performance by Bored Teachers on Saturday, April 13, 2024, at the City Hall Live.
- c. Chase Matthew Touring, LLC for a performance on Saturday, April 27, 2024 at the Brandon Amphitheater.

8. PAUL BRANNON, PUBLIC WORKS DEPARTMENT

- 1. Consideration to approve utility adjustments in accordance with the memo from the Public Works Department.
- 2. Consideration to approve pay request #9 in the amount of \$154,152.18 from Thornton Construction Company for the Grants Ferry Parkway Sewer Line Extension Project and authorize payment of the same.
- 3. Request permission to develop plans and advertise a bid notice for the Mary Ann Drive Sidewalk Improvements Project.
- 4. Consideration to accept the bids received on November 29, 2023 for the Marquette Road Multi-Use Path project and award to Thornton Construction Co., Inc. in the amount of \$1,343,428.00 as the lowest and best bid received contingent upon Mississippi Department of Transportation's concurrence of such award.

9. SAM HAWKINS, COMMUNITY DEVELOPMENT

- 1. Set Public Hearing for December 18, 2023 regarding conditional use application from Thrash / Forestry Suppliers for above ground utilities at parcels # H8-1-42 and H8-1-43.
- 2. Request permission to transfer a 2007 Ford F150, VIN #0599, to the parks & recreation department.
- 3. Consideration to approve a Comprehensive Sign Plan to include a mural for Trustcare Kids.
- 4. Public Hearing regarding Rosewood Apartments - Parcel # I8E-8-10 PPIN # 31771.

10. JOSEPH FRENCH, POLICE CHIEF

- 1. Consideration to approve a Memorandum of Understanding between the Mississippi Transportation Commission (MTC) and the City of Brandon and authorize Mayor Lee and Chief Joseph French to execute all related documents.
- 2. Request permission to hire
 - 1. Dwayne Martin as Sergeant Investigator effective December 5, 2023 and set rate of pay in accordance with the memo.
 - 2. Timothy Page as a communications officer effective December 5, 2023, and set rate of pay in accordance with the memo.
 - 3. Brandon Allison as a Patrolman Trainee effective December 5, 2023 and set rate of pay in accordance with the memo.
- 3. Request to increase the salary of Sgt. Aaron Conley due to his completion of the Educational Benchmark and set rate of pay in accordance with the memo.

4. Request permission to change Lt. Andrea Wade from patrol to administrative and adjust hours per pay period in accordance with the memo.
5. Accept the resignation of Officer Joseph Latham effective November 23, 2023.
6. Consideration to authorize the preparation of specifications for a less-lethal weapons system (tasers) for use by the Police Department and authorize advertisement for reverse auction process for same.

11. BRIAN ROBERTS, FIRE CHIEF

1. Consideration to approve a memorandum of understanding with the MS Fire Academy and authorize Div. Chief Jerry King to execute the same.
2. Request permission for firefighters to receive Public Safety Duty Physicals per NFPA 1582 at UMMC Public Safety Support Division and authorize payment of the same.
3. Request permission to repair the E-One engine (VIN # 9943) and authorize payment for the same.
4. Request permission to add George Roberts, Donna Roberts, and Benjamin Duncan as volunteer members of the Brandon Emergency Support Unit.
5. Request permission to purchase equipment for 23HS128 Homeland Security grant.

12. EXECUTIVE SESSION

13. ADJOURN