

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
JANUARY 2, 2024

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS AND RECOGNITIONS
4. OLD BUSINESS
 1. Approve the Regular Board Meeting Minutes of December 18, 2023.
5. BUTCH LEE, MAYOR
 1. Request permission for Georganna Keenum to travel to Long Island, NY to participate with MDA/Welcome Home MS Program to attend the 2024 Ideal Living Retirement conference on February 2-5, 2024 and authorize related travel expenses.
 2. Authorize the Mayor to request an extension of USDA NRCS Agreement #NR234423XXXXC048 for the Shiloh Park EWP bank stabilization project and authorize Mayor to execute any related documents as required.
6. ANGELA BEAN, CITY CLERK
 1. Consideration to approve pay request #4 from Elcon Electrical Contractors for the Civic Center Lighting Renovation Project in the amount of \$93,266.82 and authorize payment of the same.
 2. Consideration to approve an Amphitheater sponsorship agreement with Community Bank and authorize the Mayor to execute the same.
 3. Consideration to approve continuation of property and auto insurance coverage for 2024 with Travelers Insurance in the amount of \$222,610.00 and authorize the Mayor and Clerk to execute all related documents.
 4. Consideration to approve the quote from JG & Associates, LLC in the amount of \$7,500.00 as the lowest and best to create a new office for the senior center.
 5. Consideration to approve:
 - a. Docket of Claims for January 2, 2024
 - b. Fox Everett Claims released on December 29, 2023
7. PAUL BRANNON, PUBLIC WORKS DEPARTMENT
 1. Consideration to approve utility adjustments for Approval and Denial.
 2. Consideration to declare an emergency the repairs to the Shelby Circle Lift Station and

approve invoice #6555 in the amount of \$11,331.00 from Harvey Services, Inc. and authorize payment of the same.

3. Consideration to declare an emergency the Centreponte Lift Station repairs and approve invoice #6563 in the amount of \$16,289.11 from Harvey Services, Inc. and authorize payment of the same.

8. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Consideration to approve Jesse Green, Randy Barnes, Cassie Burnette, Wesley Riels, and Colton Wofford to travel to Meridian, MS to attend the Mississippi Association of Code Enforcement (MACE) conference on February 16, 2024 and pay associated travel expenses.
2. Public Hearing regarding making a determination of a public nuisance at 601 West Jasper Street (Parcel #18E-8-10), Brandon, MS, 39042.

9. JOSEPH FRENCH, POLICE CHIEF

1. Request permission for Chief Joseph French to travel to Ridgeland, MS, to attend the Mississippi Association of Chiefs of Police class on January 14-19, 2024.
2. Request that one forfeited 2010 Mini Cooper VIN number WMWMF3C5XATZ6643, be sold on GOVDEALS and the funds be deposited into the Drug Seizure fund.
3. Accept the resignation of:
 - a) Communications Officer Elizabeth Stodghill effective December 27, 2023
 - b) Communications Officer Timothy Page effective December 29, 2023
4. Consideration to transfer Sgt. Aaron Conley from full-time patrol officer to paid part-time patrol officer, effective January 8, 2024, and set rate of pay in accordance with the memo.

10. BRIAN ROBERTS, FIRE CHIEF

1. Request permission to repair the E-One engine (VIN # 9943) and authorize payment for the same. Revised due to more repairs to be done.

11. EXECUTIVE SESSION

12. ADJOURN

MINUTES OF THE BRANDON BOARD OF ALDERMEN & MAYOR REGULAR BOARD
MEETING - BUTCH LEE, MAYOR PRESIDING DECEMBER 18, 2023

1. CALL TO ORDER - Mayor Lee and Aldermen Farris, Middleton, Womack, Coker, Williams, Vinson and Craine were present.
2. INVOCATION AND PLEDGE OF ALLEGIANCE – Emily Harvel gave the invocation and Ava Abernathy led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS
 1. Sports Facilities Company
 2. Magic of Lights,
 3. Stormwater compliance update
 4. Red Mountain Entertainment/Live Nation
4. OLD BUSINESS
 1. Approve the Regular Board Meeting Minutes of December 4, 2023.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Vinson and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Adopt a resolution declaring the intention of the Mayor and Board of Aldermen of the city of Brandon, Mississippi to issue General Obligation Bonds of the City in an aggregate principal amount not to exceed three million dollars (\$3,000,000) to raise money for the purpose of constructing, improving and paving streets, sidewalks and walkways and purchasing land therefor, establishing storm and draining systems and repairing, improving and extending the same and constructing bridges and culverts, all as authorized by the laws of the State of Mississippi, directing the publication of a notice of such intention; and for related purposes.
2. Adopt a resolution hiring legal counsel and a municipal advisor in connection with the sale and issuance by the City of Brandon, Mississippi of general obligation bonds of the city in an aggregate principal amount not to exceed three million dollars (\$3,000,000); and for related purposes.

Alderman Coker made the motion to approve agenda items 5.1-5.2, in accordance with the memos from the Mayor's office, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

3. Adopt a resolution of the City of Brandon, Mississippi regarding segment 3 of the East Metro Corridor in Rankin County, Mississippi; authorize the Mayor to execute the same and authorize payment in the amount of \$300,000 to the East Metro Corridor Commission.

Alderman Craine made the motion to approve agenda item 5.3, in accordance with the memo from the Mayor' office, which is appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

4. Approve a professional services agreement between Live Nation Worldwide, Inc. and the City of Brandon in regard to the Brandon Amphitheater and authorize the Mayor to execute the same.
5. Accept resignation from Event Services Coordinator, Carley Keyes, effective December 18, 2023, and change employee status to part-time runner at the Brandon Amphitheater and set rate of pay according to the memo.

Alderman Farris made the motion to approve agenda items 5.4--5.5, in accordance with the memos from the Mayor's office which are appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Correct minutes from 10/16/23, action items 8.11 and 8.12, to accurately reflect Board action to reject commodity bids for fluoride and readvertise for same due to scrivener's error.
2. Accept the municipal depository bids received on December 11, 2023, and award to Community Bank as the designated municipal depository for 2024 and 2025 and authorize signatories in accordance with the memo.
3. Approve:
 - a. Docket of Claims for December 18, 2023.
 - b. Fox Everett claims released on December 7 and 14, 2023.
 - c. Electronic Transfers for October and November 2023.

Alderman Womack made the motion to approve agenda items 6.1-6.3(a)-(c), in accordance with the memos of the City Clerk's office which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

7. CARLEY KEYES, EVENT SERVICES

1. Approve professional services agreements for the purpose of promoting tourism in accordance with HB1521(2023 MS Legislative Session) and such other related and lawful purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures for
 - a. Live Nation Worldwide, Inc. for a performance by Brian Regan on Wednesday, January 10, 2024, at City Hall Live.
 - b. BB Touring, LLC, for a performance by Breaking Benjamin on Friday, January 26, 2024, at City Hall Live.

- c. Keith Wallen, LLC for a performance on Friday, January 26, 2024, at City Hall Live.
- 2. Approve deal point memo and additional terms and conditions with Creative Artists Agency for an amphitheater performance on March 20, 2024 and authorize the Mayor to execute the same.
- 3. Extend the following agreements for the 2024 Concert Season at the City of Brandon City Hall Live venue and authorize the Mayor to execute the same:
 - a. Justice Security for City Hall Live Event Staff and Security Services
- 4. Extend the following agreements for the 2024 Concert Season at the Brandon Amphitheater and authorize the Mayor to execute the same:
 - a. Justice Security Agreement Extension for the Brandon Amphitheater
 - b. MVS Agreement Extension for the Brandon Amphitheater
 - c. Jani-King of Jackson Agreement Extension for the Brandon Amphitheater

Alderman Womack made the motion to approve agenda items 7.1-7.4, in accordance with the memos from the Event Services Department, which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

8. PAUL BRANNON, PUBLIC WORKS DEPARTMENT

- 1. Accept the bids received on November 30, 2023, for the 2024 Street Overlay and Paving Project and award to Adcamp in the amount of \$5,377,885.01, (Base Bid and Add Alternates 1 through 6) as the lowest and best bid received and authorize the Mayor to execute all contract documents, subject to full funding by successful completion of bond issue referenced in Agenda Item 5.1.

Alderman Coker made the motion to approve agenda item 8.1, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

- 2. Authorize permission to proceed with the development of plans and authorize publication of a bid notice for a sidewalk project on Eastgate from Hwy 80 to the 1st bridge.
- 3. Accept the Permanent Drainage Easement for 169 Fern Valley Road.
- 4. Approve invoice #1407 from Sullivan Construction Services in the amount of \$7,750 for the Bella Vista Entrance Drainage Improvement Project, which was previously approved by the Board on November 20, 2023 and completed on December 9, 2023.
- 5. Approve Pay Request 10 in the amount of \$241,340.01 from Thornton Construction Company for the Grants Ferry Parkway Sewer Line Extension Project and authorize payment of the same.

6. Declare that an emergency exists in accordance with MCA Section 31-7-13(k) with regard to needed repairs to the Highway 468 Well and approve Griner Drilling to perform repairs and at the board meeting next following such repairs, documentation of the repair contract, and such other information as required shall be placed on the Minutes.

Alderman Williams made the motion to approve agenda items 8.2-8.6, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

9. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Public hearing and board action regarding conditional use application for above ground utilities for Thrash / Forestry Suppliers.

The public hearing was opened with respect to the referenced application whereupon the Director of Community Development advised that all of the pre-requisites to the public hearing have been met, and that the matter was presented to the Planning Commission which recommended approval of the application and that the Community Development Department prepared a Staff Report #23-024 regarding the application which is appended to the Minutes of the public hearing and thereafter the Director described the nature of the application and those in favor of or in opposition to the application were given the opportunity to come forward and speak whereupon no one provided any additional public comments and the public hearing was closed.

Thereafter, Alderman Coker, in accordance with Section 16-57 of the City's Development Ordinance, and further incorporating the matters presented in the Staff Report, which is appended hereto, made the motion to approve agenda item 9.1 as presented, in accordance with the recommendation of the Community Development Department as included in the Staff Report, which is appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

2. Approve a comprehensive sign plan from Wilson Kia.

Alderman Vinson made the motion to approve agenda item 9.2, in accordance with the memo from the Community Development Department, which is appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

10. JOSEPH FRENCH, POLICE CHIEF

1. Authorize permission to hire Sara Jones as a Communications Officer effective December 19, 2023 and set rate of pay in accordance with the memo.
2. Accept the resignation of:
 1. Patrolman John "Wil" Boyd effective December 16, 2023.
 2. Patrolman Taaffe McGruder effective December 11, 2023.
 3. Assistant Chief Marshall Pack effective December 12, 2023.

Alderman Womack made the motion to approve agenda items 10.1-10.2 (1)-(3), in accordance with the memos from the Police Department, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Approve Chief Brian Roberts and Div. Chief Jerry King to travel to Southaven, MS to attend the annual MS Fire Instructor Assoc. Training Conference.
2. Approve professional services agreement between University of MS Medical Center and City of Brandon Fire Department for fit for duty physicals.
3. Authorize permission to repair and replace brakes on the 2007 Pierce Arrow and authorize payment for the same.

Alderman Farris made the motion to approve agenda items 11.1-11.3, in accordance with the memos from the Fire Department, which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

12. ADJOURN

Alderman Williams made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker and upon unanimous vote the motion carried.

(Next Regular Board Meeting: January 2, 2024).

Minutes approved, this the 2nd day of January 2024.

Hon. Butch Lee, Mayor

Attest:

Hon. Angela Bean, City Clerk



MEMORANDUM

TO: BOARD OF ALDERMEN

FROM: BUTCH LEE, MAYOR

DATE: TUESDAY, JANUARY 2, 2024

SUBJECT: TRAVEL REQUEST – 2024 WELCOME HOME MS BRANDON IDEAL LIVING CONFERENCE

Request permission for Georganna Keenum to travel to Long Island, NY to participate with MDA/Welcome Home MS Program to attend the 2024 Ideal Living Retirement conference on February 2-5, 2024 and approve related travel expenses.

Estimated travel expenses:

Airfare: 525.00

Hotel: 620.00

Meals: 224.00

ATTACHMENTS:



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:
DATE: 12/27/2023
SUBJECT: SHILOH PARK EWP - USDA NRCS EXTENSION REQUEST

Requesting authorization for the Mayor to request an extension of USDA NRCS Agreement #NR234423XXXXC048 for the Shiloh Park EWP bank stabilization project and authorize Mayor to execute any related documents as required.

ATTACHMENTS:

1. NRCS Extension Request



MAYOR BUTCH LEE

January 2, 2024

Kurt Readus
State Conservationist
100 W. Capitol Street, Suite 1321
Jackson, MS 39269-1602

RE: Extension of Agreement NR234423XXXXC012
Rankin County, MS

Dear Mr. Readus:

We are requesting a time extension of 130 days. The extension is needed due to employee changes at key positions within the City, which required additional reviews and coordination.

The contract is awaiting advertisement which will be published January 11th, 2024 and January 18th, 2024. Bidding will commence 15 working days after last advertisement is published. We thereby request a time extension for this agreement. The projected timeline for completion of the project is as follows:

Milestone:

1. Obtain Permits
2. Completing QA Plan
3. Solicit bids
 - 3a. Advertisement
 - 3b. Bid opening
4. Award Contract and issue Notice to Proceed
5. Date estimated completion of construction
6. Complete close out activities

Projected Completion Date:

Completed
Completed

January 11, 2024 & January 18, 2024
February 13, 2024
March 14, 2024
June 15, 2024
June 30, 2024

Thank you for your consideration of our request.

Respectfully,

Mayor Butch Lee, CPM, CMO
City of Brandon

Cc: Lori Baker
Shannon McCarty



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELA BEAN
DATE: 12/21/2023
SUBJECT: CONSIDERATION TO APPROVE PAY REQUEST #4 FROM ELCON

Consideration to approve pay request #4 from Elcon Electrical Contractors for the Civic Center Lighting Renovation Project in the amount of \$93,266.82 and authorize payment of the same.

This project is funded by Senate Bill 2971 (2021 Regular Legislative Session) and the 2% Fund.

ATTACHMENTS:

1. CITY OF BRANDON DRAW #4 AIA DOCS_CERTIFIED
2. CITY OF BRANDON DRAW #4 INVOICE

TO OWNER:
THE CITY OF BRANDON, MISSISSIPPI
1000 MUNICIPAL DRIVE
BRANDON, MS 39042
FROM CONTRACTOR:
ELCON ELECTRICAL CONTRACTORS
P.O. BOX 1921
BRANDON, MS 39043
CONTRACT FOR:

PROJECT:
BRANDON BIG ROOM RENOVATIONS
ARCHITECT PROJECT 21-076
BRANDON, MS 39042
VIA ARCHITECT:
WIER BOERNER ALLIN ARCHITECTURE, PLLC
2727 OLD CANTON ROAD, SUITE 200
JACKSON, MS 39216

APPLICATION NO: 4
APPLICATION DATE: 12/18/2023
PERIOD FROM: 12/1/2023
PERIOD TO: 12/31/2023
PROJECT NOS: 21-076
CONTRACT DATE: 3/7/2023

Distribution to:

OWNER

XXX ARCHITECT

CONTRACTOR

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM
2. Net change by Change Orders
3. CONTRACT SUM TO DATE (Line 1 ± 2)
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)
5. RETAINAGE:
a. 5% % of Completed Work (Column D + E on G703)
b. 5% % of Stored Material (Column F on G703)
Total Retainage (Lines 5a + 5b or Total in Column I of G703)
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)
8. CURRENT PAYMENT DUE
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)

\$ 381,973.00
\$ 12,315.00
\$ 394,288.00
\$ 308,055.90
\$ 15,402.80
\$ 0.00
\$ 15,402.80
\$ 292,653.11
\$ 199,386.29
\$ 93,266.82
\$ 101,634.90

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$12,315.00	
Total approved this Month	\$0.00	
TOTALS	\$12,315.00	
NET CHANGES by Change Order		

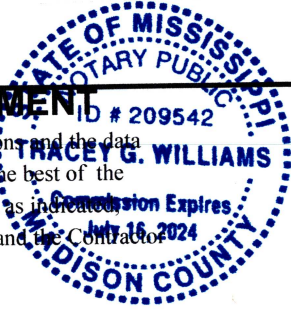
The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:
By: [Signature] Date: 12/18/2023
State of: MISSISSIPPI County of: Madison
Subscribed and sworn to before me this: 12/18/23
Notary Public: Tracey Williams
My Commission expires: July 16, 2024

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated and the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.
AMOUNT CERTIFIED . . . \$ 93,266.82

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
ARCHITECT:
By: [Signature] Date: 12/21/2023
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



CONTINUATION SHEET

ELCON ELECTRICAL CONTRACTORS

JOB NAME:

BRANDON BIG ROOM RENOVATIONS

APPLICATION NO:

4

PAGE 2 OF 2

ARCHITECT PROJECT 21-076

APPLICATION DATE

12/18/2023

BRANDON, MS 39042

PERIOD TO:

12/31/2023

A	B	C		E	F	G		H	I
ITEM	DESCRIPTION OF WORK	SCHEDULED	PREVIOUS	WORK COMPLETED	STORED MAT.	TOTAL	%	BALANCE	RETAINAGE
NO.		VALUE	APPLICATION	WORK IN PLACE	NOT IN D&E	COMPLETED AND STORED		TO FINISH	
1	MOBILIZATION	\$ 9,550.00	9,550.00	0.00		9,550.00	100.00%	0.00	477.50
2	BOND	\$ 4,600.00	4,600.00	0.00		4,600.00	100.00%	0.00	230.00
3	DEMO	\$ 8,200.00	820.00	410.00		1,230.00	15.00%	6,970.00	61.50
4	DISPOSAL	\$ 7,900.00	790.00	395.00		1,185.00	15.00%	6,715.00	59.25
5	EQUIPMENT RENTAL	\$ 21,000.00	4,200.00	8,400.00		12,600.00	60.00%	8,400.00	630.00
6	HOUSE LIGHTING FIXTURES A, AE	\$ 29,787.00	29,787.00	0.00		29,787.00	100.00%	0.00	1,489.35
7	HOUSE LIGHTING FIXTURES B, C, D, F	\$ 28,940.00	28,940.00	0.00		28,940.00	100.00%	0.00	1,447.00
8	HOUSE LIGHTING HANGING & SUPPORT M	\$ 9,484.00	3,793.60	3,319.40		7,113.00	75.00%	2,371.00	355.65
9	HOUSE LIGHTING LABOR	\$ 16,950.00	6,780.00	5,932.50		12,712.50	75.00%	4,237.50	635.63
10	DIMMING & THEATRICAL SYSTEM MATERI	\$ 79,142.00	79,142.00	0.00		79,142.00	100.00%	0.00	3,957.10
11	DIMMING & THEATRICAL SYSTEM LABOR	\$ 18,250.00	912.50	8,212.50		9,125.00	50.00%	9,125.00	456.25
12	PROGRAMMING AND TESTING	\$ 4,800.00	0.00	0.00		0.00	0.00%	4,800.00	0.00
13	MISC. GEAR MATERIAL	\$ 4,310.00	0.00	3,232.50		3,232.50	75.00%	1,077.50	161.63
14	MISC. GEAR LABOR	\$ 1,890.00	0.00	1,417.50		1,417.50	75.00%	472.50	70.88
15	FEEDER MATERIAL	\$ 7,855.00	0.00	7,855.00		7,855.00	100.00%	0.00	392.75
16	FEEDER LABOR	\$ 5,088.00	0.00	5,088.00		5,088.00	100.00%	0.00	254.40
17	BRANCH MATERIAL LIGHTING A, AE	\$ 31,245.00	9,373.50	14,060.25		23,433.75	75.00%	7,811.25	1,171.69
18	BRANCH MATERIAL LIGHTING B,C,D,F	\$ 28,879.00	5,775.80	15,883.45		21,659.25	75.00%	7,219.75	1,082.96
19	BRANCH MATERIAL POWER	\$ 21,301.00	3,195.15	9,585.45		12,780.60	60.00%	8,520.40	639.03
20	BRANCH LABOR	\$ 34,888.00	8,722.00	12,210.80		20,932.80	60.00%	13,955.20	1,046.64
21	WIRING DEVICE MATERIAL	\$ 4,735.00	1,183.75	1,183.75		2,367.50	50.00%	2,367.50	118.38
22	WIRING DEVICE LABOR	\$ 1,979.00	0.00	989.50		989.50	50.00%	989.50	49.48
23	CLOSEOUT DOCUMENTS	\$ 1,200.00	0.00	0.00		0.00	0.00%	1,200.00	0.00
24	CO 1 A/V ELECTRICAL	\$ 9,115.00	9,115.00	0.00		9,115.00	100.00%	0.00	455.75
25	CO 1 COLORED CONDUIT	\$ 3,200.00	3,200.00	0.00		3,200.00	100.00%	0.00	160.00
26			0.00	0.00		0.00	0.00%	0.00	0.00
27			0.00	0.00		0.00	0.00%	0.00	0.00
28			0.00	0.00		0.00	0.00%	0.00	0.00
29			0.00	0.00		0.00	0.00%	0.00	0.00
30									
PAGE TOTALS		394,288.00	209,880.30	98,175.60	0.00	308,055.90		86,232.10	15,402.80

BRANDON, MS 39043-1921

Fax: 601-825-8884

Page: 1

BRANDON BIG RM RENOV
WBA #21-076
DRAW #4

Quantity	Item	Description	Unit Price	Amount
1.00		DRAW # 4	93,266.82	93,266.82

TOTAL	93,266.82
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CUSTOMER COPY



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELA BEAN
DATE: 12/28/2023
SUBJECT: 2024 COMMUNITY BANK AMPHITHEATER SPONSORSHIP AGREEMENT

Requesting consideration to approve an Amphitheater sponsorship agreement with Community Bank and authorize the Mayor to execute the same.

ATTACHMENTS:

1. Community Bank - Sponsorship



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:
DATE: 12/29/2023
SUBJECT: TRAVELERS PROPERTY INSURANCE 2024

Requesting consideration to approve continuation of property and auto insurance coverage for 2024 with Travelers Insurance in the amount of \$222,610.00 and authorize the Mayor and Clerk to execute all related documents.

ATTACHMENTS:

1. Property Ins renewal 2024

Account summary

Premium summary

COVERAGE	POLICY NUMBER	PREMIUM
DELUXE	630-3K562306	\$183,559
INLAND MARINE	630-3K562306	\$10,261
AUTO PHYSICAL DAMAGE	BA-3K562306	\$28,790
Total		\$222,610

Note: The estimated premium shown in the Premium Schedule and Quote Options, if any, may differ from actual premiums shown on the policies and installment bills due to installment charges, estimated taxes and surcharges, as well as rounding. Estimated taxes and surcharges may differ depending on selection of Quote Options, if any.

IMPORTANT NOTE REGARDING ACCOUNT MINIMUM PREMIUM

The lines of business shown in the Premium Schedule and Quote Options, if any, are subject to a \$5,000 account minimum premium. If the line(s) of business selected for binding do not total at least \$5,000, then the premiums shown for those lines of business will be adjusted to total \$5,000.

Payment plan

Direct Bill - 4 Installments

Bill Payment Options can be found at: Travelers.com/AutoPay

Note: The amount of each installment will be reflected on your policy invoicing.



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELA BEAN, CITY CLERK
JODY COMPTON, FACILITIES MANAGER
BOARD AGENDA: JANUARY 2, 2024
SUBJECT: CITY HALL SENIOR CENTER NEW OFFICE

Asking for your consideration to approve the quote from JG & Associates LLC., as shown below, to install a new thirteen foot wall with a door in the existing lobby area to create a new office for the senior center . We received two quotes and recommend JG & Associates LLC. as the lowest and best quote.

- JG & Associates LLC. - \$7,500.00 GL Code 001-092-720

An additional quote was received from Aspire Construction Services for \$11,250.00.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS

- JG & Associates LLC. Quote
- Aspire Construction Services Quote

JG & Associates LLC

433 Mary Ann Dr

Brandon, MS 39208 US

gordonlewis73@yahoo.com



Estimate

ADDRESS

Jody Compton

City of Brandon

1000 Municipal Dr.

Brandon, Ms. 39042

SHIP TO

Jody Compton

City of Brandon

1000 Municipal Dr.

Brandon, Ms. 39042

ESTIMATE

1090

DATE

12/27/2023

DATE	DESCRIPTION	AMOUNT
	Labor	
	Build wall, insulate, sheetrock, tape, float finish, and prime walls to match existing. Install 3'0 7'0 left hand door frame and lock. paint everything to match existing colors.	4,400.00
	Materials	
	door frame hinges lock and hardware	2,400.00
	Labor	
	install 2 plugs separate lights off circuit and install new switch to only operate room.	700.00

Gordon Lewis

Scope of Work:

Terms and Conditions: Due to volatility of current market, material pricing is subject to change and can only be guaranteed for 7 days. If any changes in price occur, we will notify you before proceeding with the work.

Exclusions:

Gordon Lewis

TOTAL

\$7,500.00

Accepted By

Accepted Date

Aspire Construction Services

1060 E County Line Rd. Ste 3A-219
Ridgeland, MS 39157
jrenk@aspire.ms



Estimate

ADDRESS

Jody Compton
City of Brandon
1000 Municipal Drive
Brandon, MS 39043

ESTIMATE 00000107
DATE 12/22/2023
EXPIRATION DATE 01/22/2024

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Services	1) Build a wall out of 3 5/8" metal studs 2) Install 1 layer of 5/8" gypsum each side of new wall. 3) Gypsum will be taped and floated to a lvl 4 finish. 4) New wall will receive 1 coat of primer and 2 coats of paint. Existing adjacent walls to be repainted as needed. 5) Rubber base will be installed on new wall, to match existing. 6) Ceiling will be adjusted as needed. 7) One new fire rated door, frame, and hardware will be provided and installed, to match existing. 8) One light switch will be reworked, 2 quad outlets will be installed. 9) Flooring to remain. 10) Dust wall will be provided 11) All debris to be hauled off site and properly disposed of. Labor and Materials	1	11,250.00	11,250.00

City of Brandon
Office wall Addition

SUBTOTAL	11,250.00
TAX	0.00
TOTAL	\$11,250.00

Accepted By

Accepted Date

A handwritten signature in black ink, appearing to read "J. Renk", is written over a horizontal line.

Jesus G Renk
12/28/23



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ANGELA BEAN
DATE: 12/19/2023
SUBJECT: CONSIDERATION TO APPROVE CLAIMS

Requesting consideration to approve:

- a. Docket of Claims for January 2, 2024
- b. Fox Everett Claims released on December 29, 2023

ATTACHMENTS:

- 1. Claims Docket_01-02-2024
- 2. Fox Everett_COB



City of Brandon
Check Register by Department for Checks Dated 1/2/2024

Check Run #: 12885

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
Dept# 001-000								
95067	676	CITY OF BRANDON		11/30/2023	EMPLOYEE FLOWER FUND	001-000-127	3	\$115.50
				10/31/2023	EMPLOYEE FLOWER FUND	001-000-127	3	\$110.50
95143	13476	TITAN SOLAR POWER MS, INC.		12/15/2023	REFUND PERMIT FEES FOR CANCELLED PROJECT	001-000-222	3	\$286.41
Total For Department				001-000				\$512.41
Dept# 001-010								
95139	3699	STAPLES CONTRACT & COMMERCIAL, INC	17038	3554800597	Office Supplies	001-010-500	3	\$42.60
Total For Department				001-010				\$42.60
Dept# 001-040								
95064	2254	C SPIRE	16871	0031072390 DEC 23	CELLULAR BILL 11/19/2023- 12/18/2023	001-040-605	3	\$48.91
						001-040-605	3	\$34.48
						001-040-605	3	\$34.48
						001-040-605	3	\$34.48
						001-040-605	3	\$34.48
						001-040-605	3	\$34.48
						001-040-605	3	\$34.48
						001-040-605	3	\$34.48
						001-040-605	3	\$34.48



City of Brandon
Check Register by Department for Checks Dated 1/2/2024

Check Run #: 12885

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
95089	4763	GREEN OAK GARDEN CENTER LLC	15988	21216	JAN 2024 PLANT CARE-CITY HALL	001-040-605 001-040-600	3 3	\$53.09 \$125.00
95113	801	MS ECONOMIC COUNCIL		86728	MEC MEMBERSHIP DUES/MAYOR LEE	001-040-695	3	\$330.00
Total For Department				001-040				\$832.84

Dept#	001-092							
95053	10473	AMAZON	17087	1JQT-VGRH- 166W	SURGE PROTECTORS, PENS, FLASH DRIVE CASE	001-092-550	3	\$29.49
						001-092-500	3	\$13.90
						001-092-550	3	\$15.99
						001-092-550	3	\$6.99
95055	11103	ARAMARK UNIFORM & CAREER APPAREL GROUP, INC		2780196867	MOPS FOR CITY HALL AND SENIOR CENTER	001-092-510	3	\$42.50
				2780198937	MOPS FOR SENIOR CENTER AND CITY HALL	001-092-510	3	\$42.50
95064	2254	C SPIRE	16871	0031072390 DEC 23	CELLULAR BILL 11/19/2023- 12/18/2023	001-092-605	3	\$53.09
						001-092-605	3	\$53.09
						001-092-605	3	\$53.09
95065	389	CENTERPOINT ENERGY ENTEX		6641534-0 DEC 23	1351 W GOVERNMENT ST- 11/8 TO 12/12/2023	001-092-630	3	\$342.11
95066	1999	CINTAS CORPORATION NO 210		4177219993	UNIFORMS	001-092-535	3	\$1.70
						001-092-535	3	\$2.03
						001-092-535	3	\$7.77
95070	12880	COMSOUTH INC	16698	205282	JAN 2024-	001-092-600	3	\$2,340.00

Report run by: ttrebotich



City of Brandon
Check Register by Department for Checks Dated 1/2/2024

Check Run #: 12885

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
95078	1913	DAVID JEFcoat PEST CONTROL		31068	MONTHLY FLEET TRACKING QUARTERLY PEST SERVICE-CITY HALL	001-092-600	3	\$200.00
95080	370	ELCON ELECTRICAL CO. INC.		PAY APP #4-50599	CIVIC CENTER LIGHTING RENOVATION/PROJECT 2017-13/SB2971 FUNDS	001-092-705	3	\$93,266.82
95084	860	FLEETCOR TECHNOLOGIES		NP65625828	ACCT #126876-FUEL FOR WEEK 12/11/2023-12/17/2023	001-092-525	3	\$85.37
				NP65646773	ACCT #126876-FUEL FOR WEEK 12/18/2023-12/24/2023	001-092-525	3	\$61.97
95105	4566	METRO BUILDING SERVICES, INC		52639	SERVICE CALL TO REPAIR VAV BOX 4	001-092-636	3	\$531.99
95106	4852	METRO MECHANICAL, INC.	16947	60828	(2) NEW BOTTLE FILLING/DRINKING FOUNTAINS	001-092-637	3	\$4,447.31
95107	6093	MIDSOUTH ELEVATOR, LLC	16718	INV-01785	DEC 2023-CITY HALL ELEVATOR SERVICE	001-092-600	3	\$203.96
95124	9654	PROTEL, INC	16773	231200468	ACCT #1364-CALL CENTER SERVICE	001-092-600	3	\$7.50
95133	9705	SESAC LLC		10703642	MUSIC PERFORMANCE LICENSE 2024	001-092-600	3	\$1,159.00
95135	4323	SIGNMARK, INC.	15198	388470	New Directory Signs At City Hall	001-092-637	3	\$4,374.00
95144	4669	TRUSTCARE HEALTH, LLC		1209	EMPLOYEE ONSITE FLU VACCINES	001-092-600	3	\$700.00
95147	3845	TRUSTMARK VISA/MC - CAROLYN PALMER	16719	01/01/2024	JAN 2024-QUICKBOOKS PAYMENT	001-092-600	3	\$90.00



City of Brandon
Check Register by Department for Checks Dated 1/2/2024

Check Run #: 12885

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
Total For Department				001-092				\$108,132.17
Dept#	001-112							
95051	13385	ALL AMERICAN BOOT MFG INC	16808	39899	Motorcycle Boots For Elwell & Robbins	001-112-535	3	\$1,100.00
95064	2254	C SPIRE	16871	0031072390 DEC 23	CELLULAR BILL 11/19/2023- 12/18/2023	001-112-605	3	(\$3.31)
						001-112-605	3	\$48.91
						001-112-605	3	\$48.91
						001-112-605	3	\$34.48
						001-112-605	3	\$34.48
						001-112-605	3	\$34.48
						001-112-605	3	\$22.57
						001-112-605	3	\$34.48
						001-112-605	3	\$34.48
						001-112-605	3	\$34.48
						001-112-605	3	\$48.91
						001-112-605	3	\$48.91
						001-112-605	3	\$34.48
95069	4293	COMCAST CABLE		8396410610147 155 DEC 23	PD INTERNET 12/18/2023- 01/17/2024	001-112-605	3	\$270.25
95075	4870	CROW BURLINGAME CO.	17094	6006-3048	55 Gal Drum Of 5W20 For All Dodge Chargers	001-112-525	3	\$866.12
			17091	6006-3044	Brake Pads For Unit 19-001	001-112-635	3	\$59.70
			17091	6006-3178	Headlight & Battery For Unit 18-003	001-112-635	3	\$34.34
						001-112-635	3	\$149.48
			16799	6006-3223	Battery-Animal	001-112-635	3	\$123.22



City of Brandon
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Check Run #: 12885

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
95079	356	DPS LAW ENFORCEMENT		90139141	Control ANALYTICAL FEES- NOV 2023	001-112-600		\$240.00
95084	860	FLEETCOR TECHNOLOGIES		NP65625828	ACCT #126876- FUEL FOR WEEK 12/11/2023- 12/17/2023	001-112-525	3	\$1,307.30
				NP65646773	ACCT #126876- FUEL FOR WEEK 12/18/2023- 12/24/2023	001-112-525	3	\$1,188.77
95094	2567	INSURANCE MART		402096	SURETY BOND- TIMOTHY PAGE- 12/15/2023- 12/15/2024	001-112-601	3	\$175.00
95120	12963	PAUL ADCOCK	15531	0000273	REPAIR VIN #7632 2019 DODGE CHARGER-UNIT 19- 001	001-112-635	3	\$14,351.67
95134	5241	SHRED-IT		8005733201	SHRED SERVICES- PD-12/15/2023	001-112-600	3	\$158.68
95139	3699	STAPLES CONTRACT & COMMERCIAL, INC	17038	3554800599	Office Supplies	001-112-510	3	\$16.39
95141	3994	THE SOUTHERN CONNECTION POLICE SUPPLIES LLC	17054	28639	Pants, Striping & Boots-New Hire Brandon Allison	001-112-535	3	\$54.99
						001-112-535	3	\$15.00
						001-112-535	3	\$150.00
			16857	28034	Roadside LED Flare Kits, Flashlights, Traffic Wands, Safety Vests-MOHS Grant Reimbursement	001-112-550	3	\$432.00
						001-112-550	3	\$1,690.00
						001-112-550	3	\$86.70
						001-112-550	3	\$349.90
95142	9371	TIREHUB, LLC	17089	39320084	2 Tires For Unit 19-	001-112-540	3	\$252.00

Report run by: ttrebotich



City of Brandon
Check Register by Department for Checks Dated 1/2/2024

Check Run #: 12885

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
95151	9618	WILLIAM CRISS LOTT, PH.D.		1002	004 LEO EVALUATION & REPORT/BRANDON ALLISON	001-112-600	3	\$400.00
95152	13479	WILLIAM MCINTYRE		109907	HOMETOWN VETERINARY HOSPITAL- NECROPSY ON ANIMAL	001-112-600	3	\$100.00
				Total For Department	001-112			\$24,027.77

Dept#	001-161							
95064	2254	C SPIRE	16871	0031072390 DEC 23	CELLULAR BILL 11/19/2023- 12/18/2023	001-161-605	3	\$48.91
						001-161-605	3	\$48.91
						001-161-605	3	\$53.09
						001-161-605	3	\$48.91
						001-161-605	3	\$34.48
						001-161-605	3	\$34.48
						001-161-605	3	\$34.48
						001-161-605	3	\$34.48
						001-161-605	3	\$34.48
						001-161-605	3	\$34.48
						001-161-605	3	\$48.91
95065	389	CENTERPOINT ENERGY ENTEX		10594862-4 DEC 23	147 KENNEDY FARM PKWY-11/8 TO 12/12/2023	001-161-630	3	\$295.93
				3194065-3 DEC 23	213 POINDEXTER ST-11/8 TO 12/12/2023	001-161-630	3	\$216.45
				3133152-3 DEC 23	629 MARQUETTE RD-11/8 TO	001-161-630	3	\$122.21



City of Brandon
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Check Run #: 12885

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
95071	2890	CONSOLIDATED FLEET SERVICES IN	16873	2023TS0108	12/12/2023 ANNUAL LADDER INSPECTIONS	001-161-636	3	\$1,876.00
95084	860	FLEETCOR TECHNOLOGIES		NP65625828	ACCT #126876- FUEL FOR WEEK 12/11/2023- 12/17/2023	001-161-525	3	\$559.66
				NP65646773	ACCT #126876- FUEL FOR WEEK 12/18/2023- 12/24/2023	001-161-525	3	\$795.47
95092	575	HOME DEPOT CREDIT SERVICES	16765	6022400	HARD FAUCET COVERS & INDUSTRIAL NOZZLE	001-161-637	3	\$29.30
						001-161-637	3	(\$0.59)
95099	1734	LANGFORD WATER ASSOCIATION, INC		1228 DEC 23	GRANTS FERRY RD & WARNER- 11/04/2023- 12/03/2023	001-161-630	3	\$26.25
95114	5621	MS FIRE SERVICE INSTRUCTORS ASSOCIATION		12/19/2023	MSFSIA ANNUAL TRAINING CONFERENCE FEES-B/A 12/18/2023	001-161-696	3	\$350.00
95118	931	O'REILLY AUTO PARTS	16869	1129-388257	ROLL PIN	001-161-635	3	\$4.83
95137	1141	SOUTHERN PINE ELECTRIC		7351008 DEC 23	3090 HWY 18 BYPASS ER WARNING SIREN- 11/14/2023- 12/13/2023	001-161-630	3	\$50.16
				328904001 DEC 23	1058 STAR RD FS #4-11/14/2023- 12/13/2023	001-161-630	3	\$497.04
						001-161-630	3	(\$29.00)
95138	13478	SPRINGHILL SUITES PENSACOLA BEACH		12/20/2023	HOTEL FEES FOR BATTALION CHIEF BOOT CAMP-B/A	001-161-685	3	\$2,641.98



City of Brandon
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Check Run #: 12885

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
95140	1158	STATE FIRE ACADEMY	16902	31711	03/06/2023 FIREGROUND LEADERSHIP 11/06/23-COHN	001-161-685	3	\$360.00
95141	3994	THE SOUTHERN CONNECTION POLICE SUPPLIES LLC	16999	28638	BATTLE BROWN WORK PANTS	001-161-535	3	\$276.00
95147	3845	TRUSTMARK VISA/MC - CAROLYN PALMER		11/18/2023	CC REBATE EARNED	001-161-510	3	(\$1.10)
				Total For Department	001-161			\$8,526.20

Dept#	001-180							
95062	130	BOAM		12/15/2023	BOAM ANNUAL MEMBERSHIP	001-180-695	3	\$200.00
95064	2254	C SPIRE	16871	0031072390 DEC 23	CELLULAR BILL 11/19/2023- 12/18/2023	001-180-605	3	\$53.09
						001-180-605	3	\$53.09
						001-180-605	3	\$53.09
						001-180-605	3	\$53.09
						001-180-605	3	\$34.48
						001-180-605	3	\$34.48
						001-180-605	3	\$53.09
						001-180-605	3	\$53.09
						001-180-605	3	\$34.48
						001-180-605	3	\$34.48
						001-180-605	3	\$34.48
95084	860	FLEETCOR TECHNOLOGIES		NP65625828	ACCT #126876- FUEL FOR WEEK 12/11/2023- 12/17/2023	001-180-525	3	\$34.57
				NP65646773	ACCT #126876-	001-180-525	3	\$130.61



City of Brandon
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Check Run #: 12885

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
95093	589	ICC		12/15/2023	FUEL FOR WEEK 12/18/2023- 12/24/2023 ANNUAL MEMBERSHIP FOR INT'L CODE COUNCIL	001-180-695	3	\$160.00
95109	3725	MS ASSOCIATION OF CODE ENFORCEMENT		12/18/2023	ANNUAL DUES FOR MACE MEMBERSHIP	001-180-695		\$625.00
95110	3725	MS ASSOCIATION OF CODE ENFORCEMENT		12/18/2023-B	MACE EDUCATIONAL CONFERENCE- GREEN, BARNES, BURNETTE, RIELS & WOFFORD	001-180-685		\$375.00
95119	3914	ORION PLANNING + DESIGN, LLC		3868	CONSULTING- NOVEMBER 2023	001-180-600	3	\$2,240.33
95126	11919	RANDY BARNES		1129-389336	O'REILLY-TIRE GAUGE & AIR COMPRESSOR	001-180-550	3	\$83.05
				Total For Department	001-180			\$4,373.98

Dept# 001-201

95054	10919	AMBIANCE LANDSCAPES, LLC	15770	15835	COB-General Landscaping-B/A 4/3/2023	001-201-600	3	\$2,433.86
95057	78	BAKER, DONELSON, BEARMAN,		9193174	GENERAL REP- EAST METRO CORRIDOR COMMISSION	001-201-712	3	\$3,421.38
95058	1873	BENCHMARK ENGINEERING		24361	EASTGATE DR SIDEWALK (HWY 80 TO BRIDGE)	001-201-607	3	\$3,950.00
				24362	2024 STREET OVERLAY &	001-201-607	3	\$4,221.97



City of Brandon
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Check Run #: 12885

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
					IMPROVEMENT PROJECT			
				24363	BELLE VISTA SUBDV ENTRANCE DRAINAGE IMP	001-201-607	3	\$280.00
				24364	LOT 26 HUNTERWOODS PT 11-DRAINAGE IMP	001-201-607	3	\$542.50
				24366	GENERAL SERVICES-CITY OF BRANDON	001-201-607	3	\$62.50
				24368	ANALYSIS OF DETENTION POND AT GRANDEUR SUBDIVISION	001-201-607	3	\$1,830.24
				24371	HWY 80 INT IMP AT STONEGATE & WOODATE-MPO FUNDS-PROJECT 2021-19	001-201-703	3	\$2,145.00
				24372	MARQUETTE ROAD MULTI USE PATH/PROJECT 2022-04	001-201-607	3	\$8,962.50
				24373	MULTI-USE TRAIL FROM DT BRANDON TO SHILOH PARK	001-201-607	3	\$5,807.50
				24378	GRANTS FERRY PKWY MULTI-USE PATH	001-201-607	3	\$11,518.29
95064	2254	C SPIRE	16871	0031072390 DEC 23	CELLULAR BILL 11/19/2023- 12/18/2023	001-201-605	3	\$53.09
						001-201-605	3	\$53.09
						001-201-605	3	\$53.09
						001-201-605	3	\$34.48
								12/28/2023



City of Brandon
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Check Run #: 12885

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
						001-201-605	3	\$34.48
						001-201-605	3	\$34.48
95066	1999	CINTAS CORPORATION NO 210		4177219993	UNIFORMS	001-201-535	3	\$3.03
						001-201-535	3	\$11.47
						001-201-535	3	\$9.65
						001-201-535	3	\$12.16
95073	2442	CORE & MAIN, LP	16770	U071353	Stock at Shop	001-201-550	3	\$740.00
95081	2190	ENTERGY		310004217949	405 CROSSGATES BLVD	001-201-630	3	\$141.04
95084	860	FLEETCOR TECHNOLOGIES		NP65625828	ACCT #126876-FUEL FOR WEEK 12/11/2023-12/17/2023	001-201-525	3	\$104.61
				NP65646773	ACCT #126876-FUEL FOR WEEK 12/18/2023-12/24/2023	001-201-525	3	\$58.96
95100	693	LEWIS ELECTRIC		M2023.178	SIGNAL REPAIR-11/30/2023-HWY 18 AT I-20 WB RAMP	001-201-604	3	\$350.00
95102	12879	MAGCOR INDUSTRIES		130456	P/R REIMBURSEMENT FOR WORK RELEASE-11/30/2023	001-201-604	3	\$2,558.00
				130463	P/R REIMBURSEMENT FOR WORK RELEASE-12/14/2023	001-201-604	3	\$848.60
95117	7173	NJ FARMS INC	16942	16942	Storm Drain Inlet Lid Repair-400 Belle Oak Crossing	001-201-637	3	\$500.00
95128	1028	RANKIN COUNTY NEWS		244225	BID ADV/BRANDON TERM BID-VARIOUS PW ITEMS	001-201-615	3	\$35.76



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Check Run #: 12885

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
				244263	BID ADV-MARY ANN DRIVE SIDEWALK IMPROVEMENTS	001-201-615	3	\$123.78
95137	1141	SOUTHERN PINE ELECTRIC		7351017 DEC 23	HWY 18 RED LIGHT AT BHS-11/15/2023- 12/13/2023	001-201-630	3	\$50.47
				400037515 DEC 23	3267 LOUIS WILSON DR TRAFFIC LIGHT- 11/16/2023- 12/15/2023	001-201-630	3	\$71.64
				7351004 DEC 23	HWY 18 & STAR BRANDON RD RED LIGHT-11/14/2023- 12/12/2023	001-201-630	3	\$54.14
Total For Department				001-201				\$51,111.76

Dept# 001-220

95063	12501	BRADY COMPANIES, LLC	17076	8525261	Janitorial Supplies	001-220-510	3	\$347.68
						001-220-510	3	\$296.44
						001-220-510	3	\$43.59
						001-220-510	3	\$90.36
						001-220-510	3	\$96.79
						001-220-510	3	\$87.00
						001-220-510	3	\$44.36
						001-220-510	3	\$177.12
95064	2254	C SPIRE	16871	0031072390 DEC 23	CELLULAR BILL 11/19/2023- 12/18/2023	001-220-605	3	\$34.48
95085	463	FREDERICK'S SALES & SERV.	17077	01-87464	MOL-Generator Repair	001-220-648	3	\$55.49
			17077	01-87463	MOL-Generator Repair	001-220-648	3	\$53.30



City of Brandon
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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
95092	575	HOME DEPOT CREDIT SERVICES		3094988	MOL-PROPANE TANK & FUEL	001-220-648	3	\$135.96
						001-220-648	3	(\$2.72)
95102	12879	MAGCOR INDUSTRIES		130456	P/R REIMBURSEMENT FOR WORK RELEASE- 11/30/2023	001-220-648	3	\$14,408.67
				130463	P/R REIMBURSEMENT FOR WORK RELEASE- 12/14/2023	001-220-648	3	\$5,956.18
95108	13239	MIGHTY FRESH LLC	16988	I5972	MOL/Porta-Potties	001-220-648	3	\$400.00
			16988	I5942	MOL/Porta-Potties	001-220-648	3	\$170.00
95145	12620	TRUSTMARK VISA/MC - ANGELIA PRYOR		REF #602654	KROGER-MAGCOR MEALS-MOL	001-220-648	3	\$88.42
				11/18/2023	CC REBATE EARNED	001-220-648	3	(\$4.17)
95146	12065	TRUSTMARK VISA/MC - BUTCH LEE		TRANS ID: 334600103731	CIRCLE K-MOL PROPANE FOR HEATERS	001-220-648	3	\$55.62
				TRANS #029556	FRESH MARKET- MAGCOR MEALS- MOL	001-220-648	3	\$42.19
				11/18/2023	CC REBATE EARNED	001-220-648	3	(\$11.78)
95148	4935	UNITED RENTALS (N.A.), INC.	16776	218879468-010	AMP-Light Tower 11630272- 12/08/2023- 01/05/2024	001-220-648	3	\$616.00
			16776	228216309-001	MOL-Rental Equipment- Telescopic Boom 45- 50'	001-220-648	3	\$1,239.30
95149	7869	VAN CROXTON		12/18/2023	REIMBURSE MOL EXPENSES	001-220-648	3	\$42.09



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95150	1292	WARING OIL CO.		296914	FUEL FOR MOL-REIMBURSED IN MOL SETTLEMENT	001-220-648	3	\$55.62
						001-220-648	3	\$84.02
						001-220-648	3	\$1,341.60
Total For Department				001-220				\$25,943.61
Dept#	001-340							
95056	67	AUTO ZONE, INC.	17096	2322837272	BATTERY FOR PARKS/PD TRUCK	001-340-635	3	\$141.99
				2322835693	SNAP RING ASSORTMENT-PARKS/PD TRUCK	001-340-635	3	\$5.39
95084	860	FLEETCOR TECHNOLOGIES		NP65625828	ACCT #126876-FUEL FOR WEEK 12/11/2023-12/17/2023	001-340-525	3	\$264.97
				NP65646773	ACCT #126876-FUEL FOR WEEK 12/18/2023-12/24/2023	001-340-525	3	\$255.57
95087	12957	GLEASON TIRES LLC	17095	12/20/2023	Ford F-150 Truck Tires	001-340-540	3	\$842.00
95115	894	NEEL-SCHAFFER, INC.		1093101	NOV 2023 SERVICES-RECREATION PLANNING & CIVIL SITE-B/A 9/18/2023	001-340-607	3	\$1,437.50
95146	12065	TRUSTMARK VISA/MC - BUTCH LEE		9535727	HOME DEPOT-CHRISTMAS LIGHTS	001-340-550	3	\$52.09
Total For Department				001-340				\$2,999.51



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Dept#	001-350							
95063	12501	BRADY COMPANIES, LLC	17075	8525262	Janitorial Supplies	001-350-510	3	\$118.08
						001-350-510	3	\$45.61
						001-350-510	3	\$14.53
						001-350-510	3	\$48.40
95083	13383	EXELL/MS BOTTLE WATER-ACCT #023270		459357	WATER-ACCT #023270-LIBRARY	001-350-640	3	\$25.89
95132	1880	SEFCO ELECTRICAL SUPPLY	17010	3384-1061582	New LED Replacement Bulbs For Small Conference Room	001-350-636	3	\$258.40
Total For Department				001-350				\$510.91
Dept#	001-351							
95055	11103	ARAMARK UNIFORM & CAREER APPAREL GROUP, INC		2780196867	MOPS FOR CITY HALL AND SENIOR CENTER	001-351-510	3	\$42.50
				2780198937	MOPS FOR SENIOR CENTER AND CITY HALL	001-351-510	3	\$42.50
Total For Department				001-351				\$85.00
Fund Total				001				\$227,098.76



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Dept#	004-500							
95052	9867	Alpha Media, LLC		714586-1	OUTLAW MUSIC FESTIVAL/WRKS- FM	004-500-615	3	\$348.50
				723314-1	STAIN/WRKS-FM	004-500-615	3	\$263.50
				706950-1	TRAIN/WRKS-FM	004-500-615	3	\$348.50
95054	10919	AMBIANCE LANDSCAPES, LLC	15747	15825	AMP-Landscape Services-B/A 04/03/2023	004-500-600	3	\$1,250.00
95059	1342	BILL YOUNG PRODUCTIONS		2312178-IN	BRIAN REGAN/COMEDY RADIO-PDQ SPOT DELIVERY	004-500-615	3	\$360.00
95064	2254	C SPIRE	16871	0031072390 DEC 23	CELLULAR BILL 11/19/2023- 12/18/2023	004-500-605	3	\$53.09
						004-500-605	3	\$53.09
						004-500-605	3	\$53.09
95084	860	FLEETCOR TECHNOLOGIES		NP65646773	ACCT #126876- FUEL FOR WEEK 12/18/2023- 12/24/2023	004-500-525	3	\$83.92
95088	1515	Gray Media Group, Inc		3158103-1	TRAIN/WLBT	004-500-615	3	\$382.50
95091	9856	Holladay Broadcasting of Louisiana, LLC		10802-00062- 0000	RILEY GREEN/WBBV-FM	004-500-615	3	\$136.00
				10802-00060- 0001	TRAIN/KLSM-FM	004-500-615	3	\$204.00
95095	1241	J L ROBERTS MECHANICAL	16779	SD2314	AMP-Outlaw Willie	004-500-600	3	\$1,050.00
95097	2791	JANI KING OF JACKSON	17005	JAC12230439	CHL-Steven Curtis Chapman-Cleaning	004-500-600	3	\$1,150.00
95101	9846	Live Nation Worldwide Inc		INV200001705	JORDAN DAVIS/RADIO SPOT CUTS	004-500-615	3	\$470.00
95104	3334	MELI'S AUTO UPHOLSTERY	17008	004044	Replace 8 Sound	004-500-636	3	\$4,300.00



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95105	4566	METRO BUILDING SERVICES, INC		52638	Booth Vinyl Rain Curtains SERVICE CALL TO REPAIR A2 CONCESSION STAND REFRIGERATOR	004-500-636	3	\$310.50
95116	4402	NEW SOUTH RADIO, INC./THE RADIO PEOPLE		6059-00267- 0000	3 DOORS DOWN/WYOY-FM	004-500-615	3	\$351.90
				6059-00264- 0000	TRAIN/WJKK-FM	004-500-615	3	\$581.40
				6059-00270- 0000	RILEY GREEN/WUSJ-FM	004-500-615	3	\$344.25
				6059-00266- 0000	3 DOORS DOWN/WJKK-FM	004-500-615	3	\$290.70
				6059-00265- 0000	TRAIN/WYOY-FM	004-500-615	3	\$703.80
				6059-000272- 0000	NEED TO BREATHE/WYOY- FM	004-500-615	3	\$351.90
				6059-00271- 0000	NEED TO BREATHE/WJKK-FM	004-500-615	3	\$290.70
95121	3565	POLLCHAPS LLC		19881	MAGCOR T-SHIRTS	004-500-535	3	\$201.00
95130	5874	RED MOUNTAIN ENTERTAINMENT, INC.	16717	01/01/2024	JAN 2024- CONSULTING FEES	004-500-600	3	\$15,000.00
Total For Department				004-500				\$28,932.34
Fund Total				004				\$28,932.34



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Dept# 100-000								
95068	8046	CITY OF PEARL		12/19/2023	REIMBURSE GARBAGE COLLECTION FEE- DEC 2023	100-000-290	3	\$37.54
				Total For Department	100-000			\$37.54
Dept# 100-220								
95066	1999	CINTAS CORPORATION NO 210		4177219993	UNIFORMS	100-220-535	3	\$9.32
95074	10569	CROSS COUNTRY GROCERY, INC		TRANS #1010963	INMATE MEALS 12/15/2023	100-220-520	3	\$170.23
				TRANS #1011520	INMATE MEALS 12/19/2023	100-220-520	3	\$239.25
				TRANS #1011992	INMATE MEALS 12/22/2023	100-220-520	3	\$228.23
95084	860	FLEETCOR TECHNOLOGIES		NP65625828	ACCT #126876- FUEL FOR WEEK 12/11/2023- 12/17/2023	100-220-525	3	\$252.42
				NP65646773	ACCT #126876- FUEL FOR WEEK 12/18/2023- 12/24/2023	100-220-525	3	\$272.28
95087	12957	GLEASON TIRES LLC	17049	12/15/2023-VIN #4366	VIN #4366 Sanitation Van-Replace Front Brake Pads & Rotors	100-220-635	3	\$344.99
			17050	12/21/2023-VIN #0390	VIN #0390 2015 Chevy Sanitation Van-Oil Change	100-220-635	3	\$45.44
95125	2583	RAMEY'S		000810109654	INMATE CUPS, HOT SAUCE & DRINKS- 12/15/2023	100-220-520	3	\$18.07



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				000810110088	INMATE CUPS, CUTLERY & DRINKS-12/19/2023	100-220-520	3	\$26.56
				000810110002	INMATE MEALS 12/18/2023	100-220-520	3	\$287.96
				000810110178	INMATE CUPS AND DRINKS-12/20/2023	100-220-520	3	\$18.18
				000810110253	INMATE CUPS, PLATES, DRESSING & DRINKS-12/21/2023	100-220-520	3	\$39.82
				000810110335	INMATE CUPS, CUTLERY & DRINKS-12/22/2023	100-220-520	3	\$20.38
				000810110716	INMATE DRINKS AND CUPS- 12/27/2023	100-220-520	3	\$28.29
				000810110806	INMATE PLATES, CUPS, DRESSING & DRINKS-12/28/2023	100-220-520	3	\$50.12
95136	1851	SONIC		CHK 152- 12/20/2023	INMATE MEALS 12/20/2023	100-220-520	3	\$223.36
				CHK 122- 12/27/2023	INMATE MEALS 12/27/2023	100-220-520	3	\$261.77
Total For Department				100-220				\$2,536.67
Fund Total				100				\$2,574.21



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Dept#	314-600							
95058	1873	BENCHMARK ENGINEERING		24370	CONSTRUCTION OBSERVATION SERVICES COLLEGE ST WATERLINE REPL/PROJECT 2021-22/HB603	314-600-711	3	\$640.00
Total For Department				314-600				\$640.00
Fund Total				314				\$640.00



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Dept#	400-450							
95111	792	MS DEVELOPMENT AUTHORITY	16723	01/01/2024	FEB 2024-GMS 50717	400-450-892		\$3,325.07
						400-450-851		\$722.00
95112	792	MS DEVELOPMENT AUTHORITY	16722	01/2024	FEB 2024-GMS 50794 CAP LOAN #16-CP-01 LUCKNEY	400-450-892		\$1,864.37
						400-450-851		\$908.62
Total For Department				400-450				\$6,820.06

Dept#	400-670							
95122	5042	PROFESSIONAL MAIL SERVICES, INC.	16690	77807	DEC 2023-WATER BILL PROCESSING FEE-B/A 3/2015	400-670-620	3	\$1,123.38
95123	5042	PROFESSIONAL MAIL SERVICES, INC.	16689	77843	DEC 2023- MONTHLY WATER BILL POSTAGE	400-670-691		\$4,800.00
95124	9654	PROTEL, INC	16773	231200468	ACCT #1364-CALL CENTER SERVICE	400-670-600	3	\$3,072.00
95137	1141	SOUTHERN PINE ELECTRIC		400028410 DEC 23	128 HEBRON HILL DR METER READING ANTENNA- 11/16/2023- 12/19/2023	400-670-630	3	\$35.57
Total For Department				400-670				\$9,030.95

Dept#	400-673							
95058	1873	BENCHMARK ENGINEERING	24357		MAR LYN DR-	400-673-607	3	\$80.00

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					WATERLINE PROJECT- BRANDON			
				24359	WATERLINE LOOP FROM EDGEWOOD SUBDV TO CANNON RIDGE	400-673-607	3	\$1,895.00
				24365	DEVELOP SPECS FOR TERM BID ITEMS FOR CITY WORK	400-673-607	3	\$1,540.00
				24366	GENERAL SERVICES-CITY OF BRANDON	400-673-607	3	\$6,189.95
				24367	WATERLINE RELOCATE/HWY 80 BRIDGE REPL OVER KCS RR NEAR VALUE RD	400-673-607	3	\$681.60
				24375	NEW WATERLINE ALONG GFP FOR CORNERSTONE WELL AND TANK	400-673-607	3	\$2,490.00
				24376	BURNHAM RD PROPOSED WATERLINE/PROJE CT 2023-05/MDEQ GRANT	400-673-701	3	\$14,481.78
95061	127	BLOSSMAN GAS, INC.	16775	26091387	Propane For City Shop	400-673-525	3	\$1,174.59
95064	2254	C SPIRE	16871	0031072390 DEC 23	CELLULAR BILL 11/19/2023- 12/18/2023	400-673-729	3	\$1,099.00
						400-673-729	3	\$90.96
						400-673-729	3	\$117.00
						400-673-605	3	\$53.09
						400-673-605	3	\$53.09
						400-673-605	3	\$53.09



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						400-673-605	3	\$53.09
						400-673-605	3	\$53.09
						400-673-605	3	\$34.48
						400-673-605	3	\$53.09
						400-673-605	3	\$53.09
						400-673-605	3	\$53.09
						400-673-605	3	\$34.48
						400-673-605	3	\$48.91
						400-673-605	3	\$48.91
						400-673-605	3	\$34.48
						400-673-605	3	\$40.89
						400-673-605	3	\$34.48
						400-673-605	3	\$53.09
						400-673-605	3	\$53.09
						400-673-605	3	\$53.09
						400-673-605	3	\$34.48
						400-673-605	3	\$34.48
						400-673-605	3	\$34.48
						400-673-605	3	\$34.48
						400-673-605	3	\$34.48
						400-673-605	3	\$34.48
						400-673-605	3	\$34.48
						400-673-605	3	\$34.48
95066	1999	CINTAS CORPORATION NO 210		4177219993	UNIFORMS	400-673-535	3	\$13.82
						400-673-535	3	\$10.07
						400-673-535	3	\$12.17
						400-673-535	3	\$12.17
						400-673-535	3	\$11.33
						400-673-535	3	\$9.68
						400-673-535	3	\$9.32
						400-673-535	3	\$9.68



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95072	274	CONSOLIDATED PIPE & SUPPLY CO., INC.	16975	0437536-000-000	Stock at Shop	400-673-535	3	\$9.68
						400-673-535	3	\$0.78
						400-673-535	3	\$11.71
						400-673-550	3	\$181.50
						400-673-550	3	\$315.00
						400-673-550	3	\$68.00
						400-673-550	3	\$84.00
						400-673-550	3	\$240.00
						400-673-550	3	\$40.80
						400-673-550	3	\$54.00
						400-673-550	3	\$190.00
						400-673-550	3	\$700.00
						400-673-550	3	\$310.00
						400-673-550	3	\$550.00
						400-673-550	3	\$510.00
95073	2442	CORE & MAIN, LP	16770	U071353	Stock at Shop	400-673-550	3	\$483.00
						400-673-550	3	\$483.00
						400-673-550	3	\$180.00
95076	2183	D&S SALES	17064	36790	SHOP SUPPLIES AND STOCK AT SHOP	400-673-550	3	\$229.75
						400-673-550	3	\$146.40
						400-673-550	3	\$457.25
						400-673-550	3	\$399.80
						400-673-550	3	\$199.98
						400-673-550	3	\$66.25
						400-673-550	3	\$87.50
						400-673-550	3	\$74.76
						400-673-550	3	\$70.54
						400-673-550	3	\$67.48
						400-673-550	3	\$269.25
						400-673-550	3	\$269.25



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						400-673-550	3	\$38.85
						400-673-550	3	\$219.90
95077	311	DARRELL'S AUTO ELECTRIC	17069	102798	VIN #5849-Add'l Work When Replacing Rear End	400-673-635	3	\$583.43
			17069	102708	VIN #5849 2007 Ford F350-Replace Rear End	400-673-635	3	\$2,243.50
95082	13384	EXELL/MS BOTTLE WATER-ACCT #018566		459376	WATER-ACCT #018566-SHOP	400-673-640	3	\$45.79
95084	860	FLEETCOR TECHNOLOGIES		NP65625828	ACCT #126876- FUEL FOR WEEK 12/11/2023- 12/17/2023	400-673-525	3	\$756.73
				NP65646773	ACCT #126876- FUEL FOR WEEK 12/18/2023- 12/24/2023	400-673-525	3	\$874.63
95087	12957	GLEASON TIRES LLC		12/14/2023-VIN #4078	ER-NEW TIRE VIN #4078 2012 FORD F350	400-673-540	3	\$251.49
			17082	12/19/2023-VIN #4078	VIN #4078 2012 Ford F350-New Tires (4)	400-673-540	3	\$1,031.96
95096	623	JACKSON PAPER COMPANY	16911	1362991	Stock at Shop	400-673-550	3	\$169.32
95098	12917	JOSEPH MOAK TRUCKING	16979	COB12423	Stock at Shop/Sand	400-673-550	3	\$4,983.00
95102	12879	MAGCOR INDUSTRIES		130456	P/R REIMBURSEMENT FOR WORK RELEASE- 11/30/2023	400-673-604	3	\$2,948.98
				130463	P/R REIMBURSEMENT FOR WORK RELEASE- 12/14/2023	400-673-604	3	\$1,410.16
95117	7173	NJ FARMS INC	16941	16941	174 Fern Valley Rd- Driveway Repair/VO#49544	400-673-637	3	\$2,970.00



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95127	1015	RANKIN COUNTY COOPERATIVE	17060	1078399	Hay Bales	400-673-637	3	\$895.00
95128	1028	RANKIN COUNTY NEWS		244225	BID ADV/BRANDON TERM BID- VARIOUS PW ITEMS	400-673-615	3	\$35.76
				244224	BID ADV/SODIUM FLUORIDE	400-673-615	3	\$44.80
95129	9506	RED BUD SUPPLY, INC	17067	184168	PW Field Staff- Gloves & Hats	400-673-535	3	\$230.00
						400-673-535	3	\$130.00
95131	1038	REDDY ICE-JACKSON	16692	29-3183468	ICE FOR CITY SHOP CREW	400-673-550	3	\$218.70
				Total For Department	400-673			\$57,627.01

Dept#	400-680							
95058	1873	BENCHMARK ENGINEERING		24358	SEWER LINE DESIGN-HWY 471 NEAR DG & MAX NALDER PROPERTY	400-680-607	3	\$1,710.00
				24360	CROSSGATES SEWER VIDEO- HUNTERS WOODS	400-680-607	3	\$5,982.25
				24366	GENERAL SERVICES-CITY OF BRANDON	400-680-607	3	\$1,370.00
				24369	GRANTS FERRY PKWY SEWER EXT/PROJECT 2021-21	400-680-716	3	\$15,902.05
				24374	REPL OF EXISTING FORCE MAIN ALONG HWY 18 NEAR HWY 468	400-680-607	3	\$2,432.50
				24377	LANCE/MARTIN/EA	400-680-701	3	\$2,200.00



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95060	2948	BISHOP'S HIGH VELOCITY DRAIN SERVICE, INC.		26293	STHAVEN SEWER REHAB-PROJECT 2023-01/MDEQ GRANT JETTED LINE-104 LOUIS WILSON DR-FARM BUREAU	400-680-604	3	\$300.00
95064	2254	C SPIRE	16871	0031072390 DEC 23	CELLULAR BILL 11/19/2023-12/18/2023	400-680-605	3	\$53.09
95066	1999	CINTAS CORPORATION NO 210		4177219993	UNIFORMS	400-680-605 400-680-535 400-680-535 400-680-535	3 3 3 3	\$34.48 \$11.55 \$9.54 \$7.83
95077	311	DARRELL'S AUTO ELECTRIC	17071	102754	VIN #2708 2018 Ford F150-Replace Blower Motor	400-680-635	3	\$2,320.09
95084	860	FLEETCOR TECHNOLOGIES		NP65625828	ACCT #126876-FUEL FOR WEEK 12/11/2023-12/17/2023	400-680-525	3	\$368.95
				NP65646773	ACCT #126876-FUEL FOR WEEK 12/18/2023-12/24/2023	400-680-525	3	\$118.70
95086	144	GILMORE BROS BUILDING SUPPLY		127585	WO#50743-GRINDER PUMP REPAIR-1204 CENTRE COURT	400-680-636	3	\$24.93
				127631	WO#50741-GRINDER PUMP REPAIR-212 SOUTHAMPTON PL	400-680-636	3	\$35.36
			17029	127292	Sewer Pipe For Oakmont Drive	400-680-637	3	\$83.99
95090	5991	HARVEY SERVICES INC	16974	6543	Replace Check Valve Inside Provonce #2 LS	400-680-637	3	\$4,750.00



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Check Run #: 12885

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
				6555	ER REPAIRS SHELBY CIR LIFT STATION	400-680-720	3	\$11,331.00
				6563	ER REPAIRS CENTERPOINTE LIFT STATION	400-680-720	3	\$16,289.11
95103	2999	MAGNOLIA PUMP & EQUIP INC	17022	3624	Repairs On E-One Grinder Pumps (4)	400-680-636	3	\$465.02
						400-680-636	3	\$482.48
						400-680-636	3	\$340.29
95128	1028	RANKIN COUNTY NEWS		244225	BID ADV/BRANDON TERM BID- VARIOUS PW ITEMS	400-680-615	3	\$35.76
				244222	BID ADV/HWY 471 SEWER LINE EXTENSION	400-680-615	3	\$131.92
95137	1141	SOUTHERN PINE ELECTRIC		400014296 DEC 23	658 CONTI DR LS- 11/02 TO 12/04/2023	400-680-630	3	\$59.99
				400013703 DEC 23	965 FILMORE DR LS-11/03 TO 12/05/2023	400-680-630	3	\$67.85
				7351020 DEC 23	252 G'FLD RIDGE DR LS-11/06 TO 12/05/2023	400-680-630	3	\$320.66
				7351009 DEC 23	136 PROVONCE PARK LS- 11/15/2023- 12/14/2023	400-680-630	3	\$107.39
				7351010 DEC 23	208 DUCLAIR CT LS-11/15/2023- 12/14/2023	400-680-630	3	\$50.47
				7351018 DEC 23	109 MORGAN LN LS-11/14/2023- 12/13/2023	400-680-630	3	\$58.74
Total For Department				400-680				\$67,455.99



City of Brandon
Check Register by Department for Checks Dated 1/2/2024

Check Run #: 12885

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
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		Fund Total		400				\$140,934.01
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		Grand Total						\$400,179.32
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City of Brandon

Manual Check Batch #: 5460

Fiscal Year 2023 - 2024 3 - Dec

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount		Sequence #
GL Account #	Account Description	Tax	1099	Sales Tax Amount	Liq. Amount	Detail Amount	Detail Description	
Check # 2342	Check Date: 12/7/2023							
5874	RED MOUNTAIN ENTERTAINMENT, INC.		11.30.23 E	12/7/2023	12/7/2023	\$523.81		100
004-500-600	PROF SERVICES - OTHER	N				\$0.00	\$523.81	Licensing Fees Steven Curtis Chapman
Invoice Total						\$0.00	\$523.81	
Total for Check # 2342						\$0.00	\$523.81	
Check # 2343	Check Date: 12/7/2023							
5874	RED MOUNTAIN ENTERTAINMENT, INC.		2324	12/7/2023	12/7/2023	\$2,000.00		100
004-500-600	PROF SERVICES - OTHER	N				\$0.00	\$2,000.00	Booking Fees Steven Curtis Chapman
Invoice Total						\$0.00	\$2,000.00	
Total for Check # 2343						\$0.00	\$2,000.00	
Total for fund				004		\$0.00	\$2,523.81	
Total for batch				5460		\$0.00	\$2,523.81	



City of Brandon

Manual Check Batch #: 5461

Fiscal Year 2023 - 2024 3 - Dec

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount		Sequence #
GL Account #	Account Description	Tax	1099	Sales Tax Amount	Liq. Amount	Detail Amount	Detail Description	
Check # 2344	Check Date: 12/8/2023							
9199	Mark Edward Partners LLC		12.1.23 A	12/8/2023	12/8/2023	\$89,462.65		100
004-500-625	INSURANCE	N				\$0.00	\$89,462.65	Cancellation insurance
				Invoice Total		\$0.00	\$89,462.65	
				Total for Check # 2344		\$0.00	\$89,462.65	
Check # 2345	Check Date: 12/15/2023							
2030	REGIONS BANK		11.30.23	12/15/2023	12/8/2023	\$5,329.76		100
004-500-615	ADVERTISING	N				\$0.00	\$5,329.76	Facebook Ads PCard
				Invoice Total		\$0.00	\$5,329.76	
				Total for Check # 2345		\$0.00	\$5,329.76	
Total for fund			004			\$0.00	\$94,792.41	
Total for batch			5461			\$0.00	\$94,792.41	



City of Brandon
Manual Check Batch #: 5462
Fiscal Year 2023 - 2024 3 - Dec

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount		Sequence #
GL Account #	Account Description	Tax	1099	Sales Tax Amount	Liq. Amount	Detail Amount	Detail Description	
Check # 20067	Check Date: 12/20/2023							
13477	CITY OF FLOWOOD		12/20/2023	12/20/2023	12/20/2023	\$300,000.00		100
001-201-712	EAST METRO CORRIDOR	N				\$0.00	\$300,000.00	RE: SEGMENT 3 EAST METRO CORRIDOR
Invoice Total						\$0.00	\$300,000.00	
Total for Check # 20067						\$0.00	\$300,000.00	
Total for fund			001			\$0.00	\$300,000.00	
Total for batch			5462			\$0.00	\$300,000.00	



City of Brandon

Manual Check Batch #: 5463

Fiscal Year 2023 - 2024 3 - Dec

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount		Sequence #
GL Account #	Account Description	Tax	1099	Sales Tax Amount	Liq. Amount	Detail Amount	Detail Description	
Check # 10076	Check Date: 12/20/2023							
839	DEPARTMENT OF REVENUE		12/20/2023	12/20/2023	12/20/2023	\$5,790.23		100
400-000-120	SALES TAX PAYABLE	N				\$0.00	\$2,255.61	SALES TAX
400-000-380	TRANSFERS	N				\$0.00	\$3,534.62	SALES TAX
				Invoice Total		\$0.00	\$5,790.23	
				Total for Check # 10076		\$0.00	\$5,790.23	
			Total for fund	400		\$0.00	\$5,790.23	
			Total for batch	5463		\$0.00	\$5,790.23	

PROVIDER PAYMENTS

1/2/2024

FOX EVERETT/COB - REGIONS TRUST ACCOUNT HEALTH INSURANCE ACCOUNT

Invoice Date	Date Released	Check Seq. #	Invoice Amount	Disbursed Amount	Expenditure Description
12/20/2023	12/29/2023	23311	\$ 24.00	\$ 24.00	HUB International Midwest
12/28/2023	12/29/2023	23312-23350	\$ 18,798.39	\$ 18,798.39	Medical Claims
			\$18,822.39	\$18,822.39	

CURRENT BALANCE OF HEALTH INSURANCE ACCOUNT

\$	658,677.43
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Board Approval Procedure - Statement should be submitted to Board for Approval at the next scheduled meeting



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: PAUL BRANNON, PUBLIC WORKS DIRECTOR
BOARD AGENDA: JANUARY 2, 2024
SUBJECT: UTILITY ADJUSTMENTS

Asking for your consideration to approve the attached utility adjustment recommendations for approval or denial by the Public Works Department pursuant to the City of Brandon Adjustment Policy.

The Mississippi Attorney General has opined the following regarding bill adjustments.

“Any policy allowing for the adjustment of a water customer’s bill must include a factual determination by the Municipal governing authorities that, because of unforeseen circumstances, the customer did not receive the benefits of the water service thereby warranting a reduction or compromise. Such factual determinations should be reflected in the Municipal minutes.”

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Utility Adjustments Listing

PUBLIC WORKS DEPARTMENT					
ADJUSTMENT APPROVALS FOR 01/02/2024 AGENDA					
UNPOSTED ADJUSTMENTS					
Account Number	Name	Address	Adjustment Description	Amount	
61889000.00 96	Sarah Dolan	6015 Rolling Meadows Cr	Outside leak at meter	-\$36.66	
40957000.00 95	Penny Methvin	2677 Hwy 80 East	Broken line in yard	-\$57.86	
51066000.00 97	Bobbie Jones	410 Providence Drive	Water heater leak	-\$65.98	
30738000.00 98	Barbara Bourne	123 Parkside Drive	commode running (leak occurred before new policy)	-\$75.30	
40756000.00 96	Tameka Nichols	4 Hill Circle	Commode running (had to get average on account)	-\$31.78	
51275920.00 97	James Simmons	623 Prosperity Place	Waive late fees	-\$64.25	
61116000.00 96	Virginia Farris	1010 College South Cove	Pmt was posted to wrong account	-\$164.50	
61116000.00 98	Helen Sullivan	1010 College South Cove	Pmt was posted to this account in error	\$116.06	
10318000.00 97	David Mata	1020 Cobblestone Place	Waive late fees	-\$13.08	
30111000.00 96	Dalena Harrell	106 Summit Ridge	Waive late fees	-\$16.32	
50173000.00 97	Robert Majors	127 Meadowlane	Broken line under house	-\$337.04	
50447100.00 97	Barry Whitehead	131 Easthaven Drive	Outside Leak	-\$227.53	
41034000.00 94	Sydney LeMaster	205 Provonce Park	Broken line in yard	-\$29.77	
20629000.00 98	Catherine Stevenson	12 Sandway Drive	Waive late fees	-\$219.62	
60797000.00 98	Brandon First United Methodist	206A E. Government St	Leak at meter	-\$257.29	
40830000.00 97	Bailey Brown	203 East Jasper Street	Outside Leak	-\$160.07	
11186000.00 97	Matthew Maines	55 Summit Ridge	pmt was posted to inactive account	-\$200.00	
11186000.00 96	Jamaica Chapman	55 Summit Ridge	pmt posted to this account s/h/w to 97	\$200.00	
41464500.00 98	Jerry Manning	2000 Devonbriar Cove	Watered sod that city replaced	-\$39.50	
41534000.00 96	Amanda & Jessie Harrell Logan	412 Edgewood Crossing	Filled Pool	-\$168.15	
61711500.00 95	DeAnne Romines	5036 Country Meadows Ct	Broken line under home	-\$635.87	
30860000.00 98	George Stallings Sr.	92 Eastgate Drive	Broken line in yard	-\$108.96	
50191000.00 97	Ashley Robinson	130 Meadowlane	Broken line in yard	-\$489.25	
30353000.00 98	Darryl Wheat	55 Woodgate Drive	Broken line in yard	-\$322.85	
60640000.00 97	John McCrory	3012 Louis Wilson Drive	Outside Leak	-\$286.77	

Adjustments Already Posted					
60660000.00 96	T & J Investment	100 Crimson Lane	Pool Fill	-\$230.79	
10032000.00 98	Junies Purry	340 Burnham Road	Broken line under house	-\$45.90	
41631000.00 98	Alvin Rush	668 Shiloh Road	Broken line in yard	-\$81.82	
2102000.00 98	Deanna Thompson	71 Terrapin Drive	Broke line in house	-\$218.61	
11149000.00 98	Billy Johnson	34 Stonegate	Pool Fill	-\$292.82	
50219000.00 98	Felix Okojie	119 Longwood Drive	Pool Fill	-\$64.03	
60780000.00 98	Charles Moak	103 Glenartney Street	Broken line in yard	-\$251.94	
21134000.00 97	Steven Davis	1003 Eastwind Court	Pool Fill	-\$200.65	
10968000.00 98	Dawn Courtney	30 Timber Ridge Drive	Tub leak	-\$35.99	
50306500.00 98	Johnnie Morgan	100 Easthaven Circle	Outside leak	-\$325.96	
10501000.00 98	Courtyard Center	210 Woodgate Drive South	Waive late fees	-\$20.75	
Denied Adjustments					
41637204.00 89	Wayne Stroud	128 Belle Oak Drive	Sprinkler system/faucet leak/commode running	Doesn't meet adjustment policy	
50651000.00 97	Tim Tharp	2025 Centre Court	Broken line on sprinkler system	Doesn't meet adjustment policy	
41249000.00 98	Eugene Spann	100 Appleridge Road	Commode Running	Doesn't meet adjustment policy	
61106000.00 97	Dianne Allen	924 S. College Cove	Commode Running	Doesn't meet adjustment policy	
61823000.00 98	Venon King	5002 Glenridge Drive	Faucet leak	Doesn't meet adjustment policy	



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: PAUL BRANNON, PUBLIC WORKS DIRECTOR
BOARD AGENDA: JANUARY 2, 2024
SUBJECT: SHELBY CIRCLE LIFT STATION (219 SHELBY CIRCLE)
EMERGENCY REPAIRS

Asking for your consideration to declare an emergency repairs to the Shelby Circle Lift Station (located at 219 Shelby Circle), approve invoice #6555 in the amount of \$11,331.00 from Harvey Services, Inc., and authorize payment of the same.

On December 12, 2023, both pumps at Shelby Circle Lift Station quit working causing the lift station to shut down completely. In order to prevent sewer backup into homes and manholes throughout this area, the lift station must be operational. Harvey Services was contacted by the City of Brandon at this time to make an emergency repair to the lift station. Harvey Services pulled both pumps that were not working and installed one new Myers VS50 pump to make the lift station operational again.

Shelby Circle Lift Station must be functional in order to prevent sewer backup and sewer overflow in the area. This lift station is a component of the City of Brandon's overall sewer system and must be operational. Sewer backup and sewer overflow are considered emergencies as they pose a health threat to the public and the environment.

The City of Brandon has asked Harvey Services, Inc. to provide a quote to rebuild the two pumps that were pulled from the lift station. This quote will be presented to the Board for consideration upon receipt.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Harvey Services, Inc. – invoice #6555 - \$11,331.00
- Emergency Affidavit

GL Code – 400-680-720

Funding - WSOM

HARVEY SERVICES, INC.

8879 HWY 80

MORTON, MS 39117

Invoice

Date	Invoice #
12/14/2023	6555

601-622-7675
Office Manager - Jean

Bill To
City of Brandon 1000 Municipal Drive Brandon, MS 39042

Ship To
City of Brandon 1000 Municipal Drive Brandon, MS 39042

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		12/14/2023			

Quantity	Item Code	Description	Price Each	Amount
1	Myers-VS50/3PH	Shelby Circle Myers VS50 5HP/230/3PH Grinder Pump	9,856.00	9,856.00
1	Wench Truck	Wench Truck To Pull and Set Pumps	500.00	500.00
5	service	Service fee to pull both pumps and installed one pump and connected motor leads	195.00	975.00

Thank You for Your business. Merry Christmas	601-750-1711	tharvey@harveyservices.net	Total	\$11,331.00
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EMERGENCY CERTIFICATION RE: MCA SECTION 31-7-13(k) (1972, as amended)

I, Carly Beth Dearman, the Public Works Operations Coordinator
for the City of Brandon, Mississippi, have determined that an emergency exists as described in
the memo attached hereto, with regard to the purchase of the commodities or repair contracts,
identified as follows:

Emergency sewer lift station repair at Shelby Circle Lift Station

at the location/address identified in the memo attached hereto, so that the delay incident to
giving opportunity for competitive bidding would be detrimental to the interest of the
governing authority, and I hereby approve the bill presented therefore for such emergency
commodities and/or contract services provided, and I do hereby certify that the purchase of
such commodities was made from _____ (or with
Harvey Services, Inc. from whom such an emergency repair contract was
made), as reflected in the bill(s)/invoice(s) attached hereto and request payment of the same
accordingly.

So certified, this the 22 day of December, 2023.



Carly Beth Dearman

(Print Name)

Public Works Operations Coordinator

(Title)

(Note: At the board meeting next following the emergency purchase or repair contract,
documentation of the purchase or repair contract, including a description of the commodity
purchased, the price thereof and the nature of the emergency shall be presented to the board
and shall be placed on the minutes of the board of such governing authority.)



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: PAUL BRANNON, PUBLIC WORKS DIRECTOR
BOARD AGENDA: JANUARY 2, 2024
SUBJECT: CENTERPOINTE LIFT STATION (CENTERPOINTE DRIVE)
EMERGENCY REPAIRS

Asking for your consideration to declare an emergency repairs to the Centerpointe Lift Station (located at the entrance of Centerpointe Subdivision), approve invoice #6563 in the amount of \$16,289.11 from Harvey Services, Inc., and authorize payment of the same.

On November 28, 2023, during the routine inspection of the CentrepoinTE Lift Station, it was discovered that the lift station was not getting power. When the lift station was coming on, the power box coming from the main power supply was sparking. Entergy was contacted at this time to make electrical repairs at the main power supply to the lift station. Upon these repairs, the lift station appeared to be working properly.

On December 14, 2023, the City of Brandon was contacted by a resident that reported a strong sewer smell coming from the lift station area and also sewer overflow. Upon inspection, the lift station was found to be overflowing and not pumping properly. It was discovered at this time that the check valve and flange gate valve were not working properly on the lift station causing the sewer overflow. Harvey Services, Inc. was contacted to make repairs to the lift station at this time. The lift station check valve, flange gate valve, and other related components of the lift station had to be replaced.

The Centerpointe Lift Station is one of the larger, main lift stations in the City of Brandon's sewer system. The Centerpointe Lift Station must be operational at all times to prevent sewer backup and sewer overflow in the system. Sewer backup and sewer overflow are considered health and environmental hazards.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Harvey Services, Inc. – invoice #6563 - \$16,289.11
- Emergency Affidavit

GL Code - 400-680-720

Funding - WSOM

HARVEY SERVICES, INC.

8879 HWY 80

MORTON, MS 39117

Invoice

601-622-7675
Office Manager - Jean

Date	Invoice #
12/19/2023	6563

Bill To
City of Brandon 1000 Municipal Drive Brandon, MS 39042

Ship To
City of Brandon 1000 Municipal Drive Brandon, MS 39042

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		12/19/2023			

Quantity	Item Code	Description	Price Each	Amount
		Center Point Lift Ft Station - Check valve repair		
2	6" Check Valve	6" Check Valve, Lever and Spring	2,150.00	4,300.00
3	6"-FLG-GAT-VAL	6" Flange Gate Valve with Hand Wheel	1,201.25	3,603.75
8	6"-RR-BLT-PK	6" Red Rubber Bolt Pack	36.88	295.04
2	6"X7"-FUL-CIR	6" by 7" Full Circle Clamp	124.38	248.76
1	extra parts	6" Threaded flange CI	88.56	88.56
1	extra parts	SS 6" Camlock with Dust cover	175.00	175.00
1	Pump Truck	Pump Out Tank	2,250.00	2,250.00
1	Wench Truck	Wench Truck To Pull and Set Pumps	500.00	500.00
1	service	Service fee to remove old check valves and gate valves and install new - 2 trips	3,940.00	3,940.00
1	Materials/Labor	Materials and labor To Grout Valve Box Lid	750.00	750.00
3	SM-40-Mine-Flot	40 Ft Mini Floats	46.00	138.00

Thank You for
Your business.
Merry Christmas

601-750-1711

tharvey@harveyservices.net

Total

\$16,289.11

EMERGENCY CERTIFICATION RE: MCA SECTION 31-7-13(k) (1972, as amended)

I, Carly Beth Dearman, the Public Works Operations Coordinator
for the City of Brandon, Mississippi, have determined that an emergency exists as described in
the memo attached hereto, with regard to the purchase of the commodities or repair contracts,
identified as follows:

Emergency sewer lift station repair at Centreponte Lift Station

at the location/address identified in the memo attached hereto, so that the delay incident to
giving opportunity for competitive bidding would be detrimental to the interest of the
governing authority, and I hereby approve the bill presented therefore for such emergency
commodities and/or contract services provided, and I do hereby certify that the purchase of
such commodities was made from _____ (or with
Harvey Services, Inc. from whom such an emergency repair contract was
made), as reflected in the bill(s)/invoice(s) attached hereto and request payment of the same
accordingly.

So certified, this the 22 day of December, 2023.



Carly Beth Dearman

(Print Name)

Public Works Operations Coordinator

(Title)

(Note: At the board meeting next following the emergency purchase or repair contract,
documentation of the purchase or repair contract, including a description of the commodity
purchased, the price thereof and the nature of the emergency shall be presented to the board
and shall be placed on the minutes of the board of such governing authority.)



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: SAM HAWKINS
CC: ANGELA BEAN, MARK BAKER
BOARD AGENDA: JANUARY 2, 2024
SUBJECT: REQUEST PERMISSION FOR JESSE GREEN, RANDY BARNES, CASSIE BURNETTE, WESLEY RIELS, AND COLTON WOFFORD TO TRAVEL TO MERIDIAN, MS TO ATTEND THE MISSISSIPPI ASSOCIATION OF CODE ENFORCEMENT (MACE) ONE DAY CONFERENCE ON FEBRUARY 16, 2024

Consideration to approve travel to Meridian, MS for the Mississippi Association of Code Enforcement one day conference on February 16, 2024 for Jesse Green, Randy Barnes, Cassie Burnette, Wesley Riels and Colton Wofford and pay any associated travel expenses.

The conference will be focusing on legal aspects of code enforcement.

This is a budgeted item.

ATTACHMENTS:

Registration Form
Conference Schedule



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: SAM HAWKINS
CC: MARK BAKER, ANGELA BEAN
BOARD AGENDA: JANUARY 2, 2024
SUBJECT: PUBLIC HEARING AND BOARD ACTION REGARDING MAKING A DETERMINATION OF A PUBLIC NUISANCE AT 601 WEST JASPER ST. BUILDINGS A, B, C, E, F, OFFICE / LAUNDRY BRANDON MS 39042 (PARCEL # I8E-8-10).

Conduct public hearing and take board action determination of a public nuisance at 601 West Jasper St Buildings: A, B, C, E, F, & Office / Laundry facility. (Parcel # I8E-8-10), Brandon, MS 39042.

Pursuant to Brandon Code of Ordinance Sec18-61.7.O Add Section 302.12 Demolition and Reconstruction. Any property that is damaged or destroyed by fire or other acts of nature shall be demolished or repairs or reconstruction must begin within (6) months of the damage or destruction.

Nuisance Case Activity:

The following nuisance definitions and enumerations from section 34-21 and 34-22 were found:

- Injures or endangers the comfort, repose, health or safety of others;
- Offends decency.
- Is offensive to the senses;
- Essentially interferes with the comfortable enjoyment of life and property, or tends to depreciate the value of the property of others; or
- Noxious weeds and other rank vegetation.
- Accumulations of rubbish, trash, refuse, junk and other abandoned materials, metals, lumber or other things.
- Any condition which provides harborage for rats, mice, snakes and other vermin.

Summary of conditions:

The parcel of land is in such a state of uncleanness as to be a menace to the public health, safety and welfare of the community. Currently violates Misc. IPMC sections:



IPMC 301.3 Vacant structures and land. All Vacant structures and premises thereof or vacant land shall be maintained in a clean, safe, secure and sanitary condition as provided herein so as not to cause a blighting problem or adversely affect public health or safety.

IPMC 302.12 Demolition and Reconstruction. Any property that is damaged or destroyed by fire or other acts of nature shall be demolished or repairs or reconstruction must begin within (6) months of the damage or destruction.

Letters sent October 18, 2023 to:

Rankin County Associates LTD
P.O. Box 2409
Albertville AL 35950

J & A Inc.
c/o Jeremy Hudson
516A Cruise Street
Corinth MS 38834

Rosewood Apartments
601 West Jasper Street
Buildings A, B, C, E, F, Office
Brandon MS 39042

Notice posted on October 18, 2023 at property and at city hall.

Community development recommends this property for demolition.

ATTACHMENTS:

-Notice of Condemnation

-Case File with Images

-Property Record



MAYOR
Butch Lee



CHIEF OF POLICE
Joseph French

To: The Mayor Butch Lee and The Board of Aldermen

Date: December 11, 2023

From: Joseph French, Chief of Police

Ref: **Travel Request**

The Mayor Lee and The Board of Aldermen,

I respectfully request your permission for Chief Joseph French to travel to Ridgeland, Mississippi to participate in the Mississippi Association Chiefs of Police course on: January 14-19, 2024.

The class is free of charge.

Thank you for your consideration,

Joseph French
Chief of Police



POLICE DEPARTMENT



Mississippi Association of Chiefs of Police



(<https://www.facebook.com/mschiefs>)



(<https://twitter.com/MSPolice>)

[POLICE TESTING\(HTTPS://MSCHIEFS.ORG/POLICE-TESTING/\)](https://mschiefs.org/police-testing/)

[RESOURCES](#)

[ABOUT\(HTTPS://MSCHIEFS.ORG/ABOUT-MACP/\)](https://mschiefs.org/about-macp/)

ORDER RECEIVED

Thank you. Your order has been received.

ORDER NUMBER:
35798

DATE:
December 11, 2023

TOTAL:
\$0.00

Order details

Product	Total
2024 NEW POLICE CHIEFS ORIENTATION (https://mschiefs.org/events-directory/2024-new-police-chiefs-orientation/) * 1	
Event Time: January 14, 2024 5:00 Pm - January 19, 2024 3:00 Pm	\$0.00
Event Location: Embassy Suites by Hilton Jackson North Ridgeland	
Subtotal:	\$0.00
Total:	\$0.00

Your event Tickets

[ADD TO CALENDAR \(HTTPS://MSCHIEFS.ORG/WP-ADMIN/ADMIN-AJAX.PHP?ACTION=EVENTON_ICS_DOWNLOAD&EVENT_ID=35481&RI=0\)](https://mschiefs.org/wp-admin/admin-ajax.php?action=eventon_ics_download&event_id=35481&ri=0)

Your Ticket for

2024 NEW POLICE CHIEFS ORIENTATION

([HTTPS://MSCHIEFS.ORG/EVENTS-DIRECTORY/2024-NEW-POLICE-CHIEFS-ORIENTATION/](https://mschiefs.org/events-directory/2024-new-police-chiefs-orientation/))

JANUARY 14, 2024 5:00 PM - JANUARY 19, 2024 3:00 PM

DATE

Joseph French

PRIMARY TICKET HOLDER

Embassy Suites by Hilton Jackson North Ridgeland, 200 Township Place

LOCATION

Mississippi Association of Chiefs of Police

ORGANIZER



MzU3OTktMzU3OTgtMzU0ODRUMA==

TICKET NUMBER

Print (<https://mschiefs.org/my-account/print-order/35798/?print-order-type=invoice&print-order-email=leasley@brandonms.org>)

Additonal Ticket Information

Ticket First Name:

Joseph

Guest Name:

Purchase Order Information

PO Number:



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MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: BRIAN ROBERTS
DATE: 12/26/2023
SUBJECT: REQUEST PERMISSION FOR ADDITIONAL REPAIRS TO E-ONE- E-5

The Fire Department respectfully requested permission to authorize the repair and payment for replacing the mechanical seals on Engine 5-E-One with the last four VIN # 9943. The quote from EEP was \$5,231.93 to get this engine back in service. This repair work was approved by the Board on December 4, 2023, Section 11.3. Once the mechanic started the repairs, he found the brakes, drums and pads had to be replaced. The quote for the brake job is \$3,824.19. This will bring the new total for purchase order 17045 to \$9,056.12. We respectfully request authorization of payment for this purchase order to now include the additional work.

This will fall under MCA 31-7-13(m)(ii) which reads as follows:

m) Exceptions from bidding requirements. Excepted from bid requirements are:

(ii) Outside equipment repairs. Repairs to equipment, when such repairs are made by repair facilities in the private sector. However, engines, transmissions, rear axles and/or other such components shall not be included in this exemption when replaced as a complete unit instead of being repaired and the need for such total component replacement is known before disassembly of the component; however, invoices identifying the equipment, specific repairs made, parts identified by number and name, supplies used in such repairs, and the number of hours of labor and costs therefor shall be required for the payment for such repairs.

This fire engine repair is vital to maintain a working fleet. The department considers this repair an emergency repair as it is a front-line engine.

Thank you for your consideration.

ATTACHMENTS:

1. Brake Quotes from EEP for PO 17045

Remit To:

EEP
PO BOX 1739
Southaven, MS. 38671
PH: (662) 280-4729
Fax:(662) 342-7251



QUOTE

CUSTOMER NO.
111

BILL TO:

Brandon, City Of
Attn: Accts Payable Dept
P O Box 1539
Brandon, MS 39043

SHIP TO:

Brandon, City Of
Attn: Accts Payable Dept
P O Box 1539
Brandon, MS 39043

Visit our website at www.emergencyequipment.us

PHONE#: 601/824-4636

DATE PRINTED: 12/21/23

PAGE 1

FAX#: 601/824-4639

TIME PRINTED: 13:25:23

DATE		SHIP VIA		F.O.B.		TERMS		ORDER TYPE			
12/12/23		bestway				NET 30 DAYS		SBEN			
PURCHASE ORDER NUMBER			ORDER DATE		SALESPERSON		ORDERED BY		REVISION #		
			12/12/23		HMS BP				003		
QUANTITY			ITEM NUMBER			DESCRIPTION		UNIT PRICE		AMOUNT	
REQUIRED	SHIPPED	B/O									
HOURS			MODEL#:			VIN#:					
MILES			SERIAL#:			PUMP#:					
UNIT#			NAME:			TRANS#:					
YEAR:			DATE SOLD:			TECH#:		PM			
			S-TAG#								
COMMENTS #1: 4 wheel brake job											
1	1	0	MIS-START			SERVICE INITIALIZATION		0.00		0.00	
						BIN: ZZZP					
1	1	0	LAB,C001			CUSTOMER LABOR		945.00		945.00	
						BIN: ZZZP					
4	4	0	FLT-EX4515CAST-NS			SHOE, BRAKE, 16.5 X 7, CAST		79.67		318.68	
						BIN: ZZZP					
						16 1/2 X 7 CAST OPEN CAM END (EA)					
2	2	0	FLT-KIT9081			FLEETPRIDE BRAKE KIT EA		203.60		407.20	
						BIN: ZZZP					
2	2	0	FLT-66661B			Drum Brake,16.5X7.0,Severe D		685.46		1370.92	
						BIN: ZZZP					
						15,600 lbs per drum					
1	1	0	FLT-KIT2252H2CG			Pads,Brake,Fire Trk,EX225		732.39		732.39	
1	1	0	MIS-SS			SHOP SUPPLIES		50.00		50.00	
						BIN: ZZZP					
										3,824.19	
Engine 5 139943											

Product Total	Discount	Freight	Taxable Amount	Tax	Misc. Amt.	ORDER TOTAL
3,824.19			3,824.19	0.00		3,824.19

Terms and Conditions: Interest will be charged at the rate of 1 1/2% per month, or 18% annually on any unpaid balance. Customer agrees to pay reasonable attorney's fee and all other costs of collection after default. All orders received "As Ordered" and returned are subject to a 20% restocking fee. No returns are allowed without prior written approval from Emergency Equipment Professionals. All shortages and discrepancies must be reported to Emergency Equipment Professionals within 10 days of receipt of shipment. No cash refunds will be given.