

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
JANUARY 16, 2024

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS AND RECOGNITIONS
4. OLD BUSINESS
 1. Approve the Regular Board Meeting Minutes of January 2, 2024.
5. BUTCH LEE, MAYOR
 1. Consideration to adopt a Resolution of the Mayor and Board of Aldermen of the City of Brandon, Mississippi finding and determining that the notice of Resolution of Intent to issue general obligation bonds of the City in an aggregate principal amount not to exceed \$3,000,000 to raise money for the purpose of constructing, improving and paving streets, sidewalks and walkways and purchasing land therefor, establishing storm and drainage systems and repairing, improving and extending the same and constructing bridges and culverts, all as authorized by the laws of the State of Mississippi, was duly published as required by law and that no written protest or other objection of any kind or character against the issuance of such general obligation bonds has been filed by qualified electors of the City; declaring the necessity for the sale and issuance of such general obligation bonds; and for related purposes.
 2. Consideration to adopt a Resolution of the Mayor and Board of Aldermen of the City of Brandon, Mississippi authorizing and directing the issuance of the City of Brandon, Mississippi General Obligation Bonds (Public Improvements Issue), Series 2024 in the aggregate principal amount of three million dollars (\$3,000,000) to raise money for the purpose of financing the cost of constructing, improving and paving streets, sidewalks and walkways and purchasing land therefor, establishing storm and drainage systems and repairing, improving and extending the same and constructing bridges and culverts, all as authorized by the laws of the State of Mississippi; prescribing the form and details of said bonds; providing certain covenants of said City in connection with said bonds; providing the form of and authorizing the publication of a notice of sale of said bonds; and for related purposes.
 3. Consideration to adopt a Resolution and Order of the Governing Authorities of the City of Brandon, Mississippi to include certain entities in the definition of hotel or motel for purposes of certain taxes levied under authority of Local and Private Laws in accordance with MCA Section 27-65-23.1 (1972, as amended).
 4. Request permission to hire Kailee Ann Bradshaw as Assistant Events Coordinator effective January 22, 2024 and set rate of pay in accordance with the memo.
 5. Request permission to travel to Mobile, AL for the MS Service Company Annual

Conference on June 6-9, 2024 and to Biloxi, MS for the MS Municipal League Annual Conference on June 23-27, 2024 and authorize payment of all related travel expenses.

6. Request permission for Georganna Keenum to travel to Jackson, MS to attend the Visit MS Tourism Insights and Impact conference with MDA/Welcome Home MS Program on February 6, 2024.

6. ANGELA BEAN, CITY CLERK

1. Request permission to accept an engagement letter from Butler Snow for the preparation of the Continuing Disclosure 2023 filing and authorize the Mayor to execute the same.
2. Consideration to approve professional services agreements for the purpose of promoting tourism in accordance with HB1521 (2023 MS Legislative Session); authorize the Mayor to execute the same; and approve payment of all show related expenditures for:
 - Creative Artist Agency for a performance by Tower Top Tours on Wednesday, March 20, 2024, at Brandon Amphitheater.
 - JROK, Inc d/b/a The Black Jacket Symphony for a performance on Saturday, January 27, 2024 at City Hall Live.
3. Consideration to approve deal point memo and additional terms and conditions with United Talent Agency for a performance at the Brandon Amphitheater on June 29, 2024 and authorize the Mayor to execute the same.
4. Consideration to approve a Brandon Amphitheater sponsorship agreement with Bottle Tree Beverage Company and authorize the Mayor to execute the same.
5. Consideration to approve:
 - a. Docket of Claims for 1/16/24
 - b. Fox Everett claims released on 1/11/24
 - c. Electronic fund transfers for December 2023

7. PAUL BRANNON, PUBLIC WORKS DEPARTMENT

1. Consideration to approve Pay Request #1 in the amount of \$74,514.20 from Suncoast Infrastructure, Inc. for the Hunters Woods Sewer Video Project and authorize payment of the same.
2. Consideration to approve Pay Request #11 in the amount of \$191,657.27 from Thornton Construction Company for the Grants Ferry Parkway Sewer Line Extension Project and authorize payment of the same.
3. Consideration to accept the resignation of Robert "Brent" King effective February 16, 2024.
4. Consideration to accept the quote from Sullivan Construction Services in the amount of \$7,564.80 as the lowest and best quote received for the 169 Fern Valley Road Drainage Improvements Project.

5. Consideration to declare an emergency the following tree removals due to conditions which posed a clear and present risk to the health, safety and welfare of the general public and to the paramount purpose of the use of the public streets in accordance with MCA Section 31-7-13(k) (1972 as amended):

1. (1) Tree - located near 1068 & 1070 Star Road
2. (1) Tree - located near 223 Lakeland Drive

6. Consideration to declare an emergency the water leak repair at 25 Pebble Hill Drive.

7. Consideration to accept the bid received on January 11, 2024 for FY24 Sodium Fluoride Commodity and award to UnivarKent as the lowest and best bid received, in the amount of \$108.50 per 50lb bag.

8. Consideration to accept the bids received on January 10, 2024 for the Highway 471 Sewer Line Extension Project and award to Hemphill Construction as the lowest and best bid received in the amount of \$198,609.00, contingent upon the receipt and filing of necessary utility easement.

8. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Consideration to approve the NPDES Phase II Stormwater Program 2023 annual report
2. Set public hearing for rezoning request for February 5, 2024
3. Consideration to approve the Grants Ridge Subdivision preliminary plat
4. Consideration to approve the Granberry Park Subdivision preliminary plat

9. JOSEPH FRENCH, POLICE CHIEF

1. Request permission to apply for the FY25 Mississippi Office of Highway Safety grant program and authorize the Mayor and City Clerk to execute any related documents necessary for submission of application and receipt of award.
2. Request permission to hire the following and set rate of pay in accordance with the memo:
 1. Leigh Howard as Communications Officer and make effective January 22, 2024.
 2. Anthony Sage as a Patrolman Trainee and make effective January 22, 2024.
3. Request permission to promote the following and set rate of pay in accordance with the memo:
 1. Sam Versell from Sergeant over SRO to Lieutenant over SRO, warrants and special events.
 2. Amanda Marbury from Patrol Officer-School Resource to Sergeant SRO.
 3. Paige Ramage from Sergeant over investigation to Lieutenant over investigations.
 4. Robbie Reid from Investigator to Sergeant Investigator.
 5. Beau Edgington from Lieutenant over training and evidence to Assistant Chief.

10. BRIAN ROBERTS, FIRE CHIEF

1. Consideration to approve a Memorandum of Understanding with the MS Fire Academy and authorize Div. Chief Jerry King to execute the same.

11. RECESS

1. Recess until January 22, 2024 at 6:00pm