

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
JUNE 17, 2024

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS AND RECOGNITIONS
 1. Pastor Kyle Reno- Crossgates Baptist Church
4. OLD BUSINESS
 1. Approve the Work Session and Regular Board Meeting Minutes of June 3, 2024.
5. BUTCH LEE, MAYOR
 1. Discussion and consideration of a request for funding from Brandon Mainstreet Association, presented by Meredith McCullough, to assist with initial programming and hiring of an Executive Director to promote desirable activities to promote and expand the economic position of the City of Brandon.
 2. Consideration to approve the lowest and best bid received from D.A.T.S. in the amount of \$42,400.00 for the ROW Tree Removal in the Luckney Road area, and authorize the Mayor to execute the same.
 3. Consideration of request to hire Pelahatchie Pyro's Fireworks to provide a 12-15 minutes fireworks display on July 3, 2024 at the Brandon Amphitheater at a cost of \$8,000.00. The accounting department has the authority to make any and all necessary budget amendments for this transaction.
 4. Approval of Agreement to Purchase and Sell Real Estate between Entergy Mississippi, LLC and the City of Brandon, Mississippi, comprised of 5.24 acres in the NW ¼ of the NE ¼ and the NE ¼ of the NW ¼ of Section 17, T5N, R3E (Hwy. 80 property adjacent to the Police Department).
 5. Consider scheduling an item for the July 1, 2024 Board Meeting, an in-service management Training Session (proposed changes to the FLSA regarding hourly and salaried employees), presented by Todd Butler with the Phelps Dunbar law firm.
6. MARY ANN HESS, CITY CLERK
 1. Consideration to approve professional services agreements for the purposes of promoting tourism in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures:
 - Zandi Holup for an Amphitheater performance on Thursday, June 27, 2024.
 - Night Ranger for a City Hall Live performance on Sunday, August 18, 2024.

- Frank Foster for a City Hall Live performance on Friday, October 18, 2024.
 - Emporium and Brandon Sell-Off Agreement for Parker McCollum on July 18, 2024.
2. Consideration to approve the lowest and best quote received from Barry Landscape, Inc. in the amount of \$41,400.00 for the Library Planting Design renovation, and authorize the Mayor to execute the same.
 3. Consideration to approve the lowest and best quote received from TechSource Solutions, in the amount of \$14,000.00 for the replacement desktop computers for the Police Department. This will replace all the aging desktop computers the Police Department currently owns, which are approximately ten-years old. The items are budgeted.
 4. Consideration of a request to pay the annual invoice from CivicPlus, which provides the emergency and mass notification platform for the city, in the amount of \$19,146.46.
 5. Consideration for a request for permission to accept a water easement from Trustmark National Bank, pertaining to the Brandon Heights Development, subject to their completion of the agreement.
 6. Consideration for a request for permission to accept two sewer easements, pertaining to property on Morris Drive off Highway 18, across from Brown Bottling.
 7. Consider designating City Clerk Mary Ann Hess as the FY 24 MOHS Designation of Secondary Signatory Official for the City of Brandon, Mississippi and authorizing her to sign all official documents associated with this grant each month.
 8. Consider designating City Clerk Mary Ann Hess as the official authorized signer for the City of Brandon, Mississippi regarding the "National Prescription Opiate Litigation" which must be executed in order to participate in the relevant Kroger Opioid Settlement and authorizing her to sign all official documents associated with this settlement.
 9. Consideration of a request recognizing Friday, July 5th, 2024 as an official city holiday, by proclamation of Governor Tate Reeves.
 10. Request permission for City Clerk Mary Ann Hess to travel to Biloxi, Mississippi to attend the Mississippi Municipal League Conference June 23-26, 2024 and request reimbursement of travel expenses.
 11. Consideration to approve:
 - a. Docket of Claims for June 17, 2024.
 - b. Fox Everett claims released on June 3, 2024 June 4, 2024; June 10, 2024; and June 13, 2024.
 - c. Electronic fund transfers for May 2024.

7. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

1. Consideration to approve Pay Request 4 in the amount of \$257,847.48 from Hemphill Construction Company for the Highway 80 Signal Upgrades Stonegate and Woodgate

Project and authorize payment of the same.

2. Consideration to declare an emergency repairs to the Marquette Road Well.
3. Consideration to award the quote in the amount of \$10,350.00 to Sullivan Construction Services for the Serenity Court Drainage Improvements Project as the best and lowest quote received.
4. Consideration to approve Pay Request 3 in the amount of \$621,813.84 from Adcamp, Inc. for the 2024 Overlay Project and authorize payment of the same.
5. Consideration to approve Pay Request 1 in the amount of \$268,705.60 from Eubank Construction Company for the Hwy 18 Hwy 468 Sewer Force Main Replacement Project and authorize payment of same.
6. Consideration to approve the quote in the amount of \$15,250.00 from Sullivan Construction Services, LLC for the Louis Wilson Drive Box Culvert Retaining Wall Repairs as the best and lowest quote received.
7. Consideration to declare an emergency the sewer line repair near the end of Morrow Street and Orr Drive and append the minutes of the June 3, 2024, meeting regarding invoice #H24023-07-52829 as part of item #7.4 to show the declaration of emergency.

8. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Consideration to approve the development review applications for the following projects.
 1. Staff Report Brandon Heights - Development Review
 2. Staff Report Home2Suites - Development Review
 3. Staff Report Herrin Dental - Development Review
2. To reconsider the Board vote taken at the meeting on June 3, 2024, in which the Board of Aldermen denied the rezoning request for Jett Investments, LLC and S&S Builders of MS, Inc. regarding property located on Old Hwy 471 - 13.8 acres (parcel #19E-2).

9. JOSEPH FRENCH, POLICE CHIEF

1. Request permission to transfer Jesse Beeman from a Communications Officer to a Patrolman Trainee effective June 24, 2024, and set rate of pay in accordance with the memo.
2. Request permission to accept a check in the amount of \$8,341.10 from the Mississippi Bureau of Narcotics and deposit it into the drug seizure fund.
3. Request permission to hire Ellen Farr as a Deputy Court Clerk effective June 24, 2024, and set rate of pay in accordance with the memo.
4. Request permission for a purchase order to Kirk Auto Group in the amount of \$221,204.00 for five (5) 2025 Ford Explorer's.

10. BRIAN ROBERTS, FIRE CHIEF

1. Request permission for Battalion Chiefs Adcock, Beck, Division Chief Jerry King and Chief Brian Roberts to travel to Biloxi, MS for the 2024 MEMS Conference.

11. ADJOURN