

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
JULY 15, 2024

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS AND RECOGNITIONS
4. OLD BUSINESS
 1. Approve Minutes from the Work Sessions on July 9, 10, and 11, 2024 and Regular Board Meeting Minutes of June 17, 2024.
5. BUTCH LEE, MAYOR
 1. Consideration to approve a professional services agreement with SR & Sons Hauling (Scott Russell) for final debris hauling services at Rosewood Apartments.
6. MARY ANN HESS, CITY CLERK
 1. Set for a public hearing for the FY 2025 Budget on August 12, 2024 at 6:00 p.m.
 2. Consideration to approve professional services agreements for the purposes of promoting tourism in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures:
The Sell-Off Agreement re: AEG Presents Productions, LLC re: Lauren Daigle.
 3. Consideration of the renewal of a contract (Bizhub C360i Digital Color Copier/Printer at the amphitheater), off state contract, from Advantage Business Systems in the amount of \$169.00/month for a 36-month rental.
 4. Consideration to approve payment to Morrow Realty, LLC for the Real Estate Appraisal Report of 5.24 +/- Acres, Brandon, Rankin County, MS in the amount of \$750.00. Owner of Record: Mississippi Power & Light Company.
 5. Consideration to approve Candance Hunley and Rebecca Pevey to enroll in the Certified Municipal Clerk's training program and attend all required training and conferences, beginning with the Fall Certification Training Program for Municipal Clerks and authorize payment of registration fee(s) and all related travel expenses.
 6. Consideration to approve travel for Niki Jobe, HR Manager, to attend the Phelps' Annual Mississippi Labor and Employment Conference at the Grand Centennial Hotel in Gulfport, MS on July 25-26, 2024. This complimentary seminar is offered to clients of the firm. The hotel, mileage, and per diem will be taken from the General Government travel budget.
 7. Consideration to approve the out-of-state travel of City Clerk Mary Ann Hess, the

Immediate Past IIMC President, to attend the IIMC Budget Committee Meeting/Executive Committee Meeting in Rancho Cucamonga, CA on September 5-8, 2024. All travel expenses will be paid by the International Institute of Municipal Clerks.

8. Consideration to approve:

- a. Docket of Claims for July 15, 2024.
- b. Fox Everett claims released on July 3 and July 11, 2024.
- c. Electronic fund transfers on June 14, 2024 and June 28, 2024.

7. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

1. Consideration to rescind Board action item #7.11 of the June 3, 2024, to hire James Meadows as a Water Laborer II in the Public Works Department pursuant to the memo.
2. Consideration to declare an emergency the repairs to the Marquette Road Lift Station, approve invoice #6925 in the amount of \$8,612.50 from Harvey Services, Inc., and authorize payment of the same.
3. Permission to proceed with sewer point repairs as listed for the Hunters Woods Sewer Repair Project - Group 3 at the FY24 commodity bid pricing.
4. Consideration to approve the invoices from Hemphill Construction Company totaling \$41,711.73 for the Hunters Woods Sewer Repair Project Group 1 of 6 as listed on the memo, authorize payment of the same, and amend the budget accordingly.
5. Consideration for the following items from Eubank Construction Company for the Highway 18 Highway 468 Sewer Force Replacement Project:
 1. Approve Pay Request 2 in the amount of \$365,464.69 and authorize payment of the same.
 2. Approve Change Order 1 in the amount of \$7,831.43 and authorize the Mayor to execute the same.
6. Consideration to declare an emergency the following repairs and authorize payment of the Hemphill Construction Company invoices for each repair.
 1. 61 Terrapin Cove - \$8,062.22 - invoice #H24023-06-52838 - ER sewer repair
 2. Old Lakeland Drive at North Street - \$7,810.18 - invoice #H24023-06-52853 - ER sewer repair
 3. 119 Easthaven Drive - \$8,336.00 - invoice #H24023-06-53251 - ER water repair
 4. 903 Filmore Drive - \$6,078.00 - invoice #H24023-06-53330 - ER sewer repair
 5. 526 East Jasper Street - \$8,078.55 - invoice #H24023-06-54216 - ER sewer repair
 6. 1009 Heritage Drive - \$4,333.00 - invoice #H24023-06-53357 - ER sewer repair
7. Consideration to approve the adjustment recommendation in the amount of \$66,359.58 for Merit Health Rankin cooling tower located at 350 Crossgates Blvd pursuant to the memo.
8. Consideration to approve Pay Request 6 in the amount of \$16,341.20 from Hemphill Construction Company for the Highway 80 Signals Improvements Project Stonegate Drive and Woodgate Drive and authorize payment of the same.
9. Consideration to approve Pay Request 1 FINAL in the amount of \$45,671.08 from

Outdoor Innovations Design and Build LLC for the Stoneybrook Shiloh Park Bridge Project and authorize payment of the same.

10. Consideration to declare an emergency repairs to Richland Creek Lift Station and authorize payment of invoice #6921 in the amount of \$6,300.00 from Harvey Services, Inc. and authorize payment of the same.

11. Consideration to award the quote in the amount of \$43,400.00 to Duraco Construction for the Pecan Circle Drainage Improvements Project as the lowest and best quote received.

12. Consideration to approve invoice #H24023-06 in the amount of \$109,628.19 from Hemphill Construction Company for General Construction Services in the month of May 2024 at the FY24 commodity pricing.

8. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Public and hearing and board action regarding the following cases:

1. 24-007 Rezoning application for 101 Pearl St.
2. 24-009 Conditional Use application for 112 Cherry Hill Ln
3. 24-013 Conditional Use application for 3004 Daves Circle

2. Board action regarding Comprehensive Sign plan proposal from Spark Hotel at 215 Dande Dr

9. JOSEPH FRENCH, POLICE CHIEF

1. Consideration to approve the salary increase of officers Dylan Dragoo and Tanna Green effective July 22, 2024 upon completion of MLEOTA training pursuant to the memo.

2. Request permission to accept 52 FLEXR's short sleeve armorskin base shirts purchased by the Rankin County District Attorney's office.

3. Request permission to hire Eric Fulton and Dan Rawlinson as paid part-time patrol officers and set rate of pay in accordance with the memo.

4. Request permission for a purchase order to Ben Nelson Golf & Outdoor to purchase a 2024 EZ-Go goft cart on state contract in the amount of \$12,686.00.

10. BRIAN ROBERTS, FIRE CHIEF

1. Consideration to approve the Addendum to Agreement to amend and extend the Professional Services Agreement with Pafford Medical Services to provide continuous ALS emergency ambulance service to the City twenty-four (24) hours per day per calendar year.

11. ADJOURN

MINUTES OF THE REGULAR BOARD MEETING OF THE
BRANDON BOARD OF ALDERMEN OF JULY 1, 2024
MAYOR BUTCH LEE, MAYOR PRESIDING

1. CALL TO ORDER – Mayor Lee and Aldermen Farris, Middleton, Coker, Womack, Williams and Craine were present. Alderman Vinson was absent.
2. INVOCATION AND PLEDGE OF ALLEGIANCE – Alderman Farris gave the invocation and Alderman Middleton led the Pledge of Allegiance.
3. PUBLIC COMMENTS AND RECOGNITIONS – None.
4. OLD BUSINESS

1. Approve the Regular Board Meeting Minutes of June 17, 2024.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Coker and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1. Approve management in-service training session regarding the proposed changes to the FLSA and how these changes effect the City of Brandon.
 2. Approve order reappointing Mark Baker as the City Attorney for the City of Brandon, upon the same terms and conditions as the current term and authorize the Mayor to execute the same.
 3. Approve a professional services agreement with Neel-Schaffer Engineering Firm for the civil site design for the City Park Roadway Extension project. This project includes developing plans for the extension of the roadway east of the City Park Tennis facility and the provision of stormwater detention for the adjacent site project.
 4. Authorize payment to SR & Son, LLC for professional services in the amount of \$13,200.00 for hauling 44 loads of concrete to Marquette Road re: Rosewood clean-up.
 5. Authorize application to Delta Regional Authority for a grant to locate asbestos cement pipe.
 6. Authorize application to Delta Regional Authority for a grant for a water well on Star-Brandon Road.
 7. Approve a professional services agreement with WBA Architecture for preparation of architectural guidelines/designs within the City of Brandon.
 8. Approve Task Order No. 2: the General Services Agreement between Waggoner Engineering and the City of Brandon.

Alderman Craine made the motion to approve agenda items 5.1-5.8, in accordance with the memos from the Mayor's office which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

Mayor Lee then presented information to the Board regarding plans by the Rankin County Board of Supervisors to move the recycling center and animal shelter from Marquette Road to Eastmark Drive and associated issues, including their announcement at a meeting today of their intent to review pending approved TIF projects in the City.

6. MARY ANN HESS, CITY CLERK

1. Approve a sponsorship agreement with the Mississippi Lottery Corporation and authorize the Mayor to execute the same.
2. Adopt a resolution requesting assistance from the Central Mississippi Planning and Development District and showing the City's intent to apply for Delta Regional Authority funds, and that the District is requested to aid the City of Brandon, Mississippi in this matter and designating the Mayor to act as a representative of the City in this matter and to authorize the Mayor and City Clerk to execute all necessary forms and documents on behalf of the City.
3. Authorize payment to Pelican Playgrounds, LLC in the amount of \$178,669.00 re: playground resurfacing project. (Pelican Playground, LLC was selected as the lowest and best bid for this project at a previous meeting).
4. Approve the acceptance of the lowest and best bid from Hemphill Construction Company, Inc. for the Burnham Road Water Line Project in the amount of \$1,498,217.00, as recommended by Benchmark Engineering & Surveying, LLC and authorize the Mayor to execute contract documents.
5. Approve:
 - a. Docket of Claims for July 1, 2024.
 - b. Fox Everett claims released on June 27, 2024.

Alderman Womack made the motion to approve agenda items 6.1-6.5(a)&(b), in accordance with the memos of the City Clerk's office which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

7. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

1. Approve utility adjustment approvals and denials as presented by the Public Works Department, first finding that the adjustments as presented are the result of unforeseen circumstances and that the customer did not receive the benefit of the service thereby warranting a reduction or compromise.
2. Approve Change Order #1 in the amount of \$5,500.00, first finding that the change to the original contract is reasonable and necessary and is not being made to circumvent the public purchasing laws and authorize the Mayor to execute the same, and approve Pay Request #2 in the amount of \$165,435.86 from Simmons Erosion Control Co. Inc., for the Mary Ann Drive Sidewalk Improvements Project and authorize payment of the same.
3. Approve Pay Request #5 in the amount of \$546,221.90 from Hemphill Construction Company for the Highway 80 Signal Improvements Project Stonegate and Woodgate and authorize payment of the same.

4. Approve Pay Request #1 in the amount of \$20,788.00 from Sullivan Construction Services for the Afton Drive Drainage Improvements Project and authorize payment of the same.

Alderman Womack made the motion to approve agenda items 7.1-7.4, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

8. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Set public hearing for the following cases for July 15, 2024, during the Regular Board Meeting; to-wit:
 - A. Case # 24-013 conditional use application 3004 Daves Circle.
 - B. Case # 24-009 conditional use application 112 Cherry Hill Lane.
 - C. Case # 24-007 rezoning/conditional request 101 Pearl St.

Alderman Craine made the motion to approve agenda items 8.1(A)-(C), in accordance with the memo from the Community Development Department, which is appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

2. Approve the development review applications for the following projects, to-wit:
 - A. Case # 23-022 - Subway - 904 W Government Street.

Alderman Craine made the motion to approve agenda item 8.2(A), in accordance with the memo from the Community Development Department, which is appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

- B. Case # 24-001 - Shops at Greenfield - Hwy 18 at Orleans Way.

Alderman Coker made the motion to approve agenda item 8.2(B), in accordance with the memo from the Community Development Department, which is appended hereto, seconded by Alderman Craine, conditioned upon receipt and review of a traffic control study satisfactory to the City, and upon unanimous vote the motion carried.

9. JOSEPH FRENCH, POLICE CHIEF

1. Declare \$83,385.00 as forfeited funds and deposit into the Drug Seizure Account and authorize disbursements to Attorney Marc Brand in the amount of \$40,000.00 and authorize disbursements of 10% of the balance received by the City, each to the Rankin County District Attorney and the Rankin County Sheriff's Department as participating law enforcement agencies in accordance with MS Code 41-29-181.
2. Authorize Connor Smith to travel to DeSoto County, MS from November 4-8, 2024, to attend the ALECHA 2024 K9 seminar and associated allowable travel expenses.
3. Accept the resignation of Police Officer Cody Small effective June 30, 2024.

Alderman Womack made the motion to approve agenda items 9.1-9.3 in accordance with the memos from the Police Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

10. BRIAN ROBERTS, FIRE CHIEF

1. Authorize Chief Roberts to travel to Natchez, MS from September 3-6, 2024, to attend the Emergency Services Administrative Professional Association Conference and associated allowable travel expenses.
2. Declare as an emergency the repairs to the 1997 Pierce Ladder truck (VIN # 0647) in accordance with MCA Section 31-7-13(k) and as also authorized as repairs by an outside repair facility in accordance with MCA Section 31-7-13(m)(ii), first finding that the need for such component replacement was not known before disassembly and authorize payment to EEP in the amount of \$6,441.11 for such repairs.

Alderman Farris made the motion to approve agenda items 10.1 & 10.2 in accordance with the memos from the Fire Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

11. EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to enter into Executive Session, seconded by Alderman Womack and upon unanimous vote the motion carried.

Alderman Coker then made the motion to enter into Executive Session to discuss certain planning matters regarding the location of a business or industry in the City and personnel matters/potential litigation regarding changes to the Fair Labor Standards Act generally and as the changes pertain to certain specific positions, and pending administrative and litigation re: *Dutton, McGruder and Siders*, and potential litigation involving Rankin County, seconded by Alderman Womack and upon unanimous vote the motion carried. (The reasons for the Executive Session were announced to the public).

Alderman Farris made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Coker and upon unanimous vote the motion carried.

(That no votes were taken in Executive Session was announced upon resuming the Regular Board Meeting out of Executive Session).

12. ADJOURN

Alderman Farris made the motion to adjourn the Regular Board Meeting, seconded by Alderman Womack and upon unanimous vote the motion carried.

(Next Regular Board Meeting: July 15, 2024)

Minutes approved this the 15th day of July 2024.

Hon. Butch Lee, Mayor

Attest:

Hon. Mary Ann Hess, City Clerk

MINUTES OF THE WORK SESSION MEETING OF THE
BRANDON BOARD OF ALDERMEN OF JULY 9, 2024
MAYOR BUTCH LEE, MAYOR PRESIDING

1. Mayor Lee welcomed everyone to the Work Session for the FY 2024 Budget. Mayor Lee and Aldermen Farris, Middleton, Coker, Womack, Williams, Vinson and Craine were present.
2. INVOCATION – Mayor Lee gave the invocation.
3. BUTCH LEE, MAYOR
The Mayor made general announcements and overall directions to the Board regarding this year's budget plans and processes.
4. JOSEPH FRENCH, POLICE CHIEF
Police Chief French and City Accountant Tracie Riggin presented the following FY 2025 budgets for the Board's consideration:
 - a. Drug Seizure Fund
 - b. Court Services
 - c. Police Department

The Board asked them several questions about different line items. They will do some more research specifically on Line 600 in the Police Department on why the line item is overbudget in FY 2024 and report back to the Board.

The Mayor added that some of the expenses were being proportionately allocated to different departments this year, i.e. dispatchers, insurance, fire alarms, etc.

5. SAM HAWKINS, COMMUNITY DEVELOPMENT

Mr. Hawkins went over each line item with the Board. The Mayor explained the proposed personnel changes to the department, including promoting someone to the Office Manager position, hiring a receptionist, and hiring another code enforcement officer.

Alderman Williams asked about credit card fees and if it was lawful to pass credit card fees on to the citizens. The City Attorney will be consulted regarding the answer to this question.

The Mayor requested that the stipend paid to the Planning Commission be increased from \$50/month to \$100/month.

The Mayor also reported that the State Auditor has not yet issued a "white paper" regarding his inquiry as to purchasing good used vehicles.

Minutes approved this the 15th day of July 2024.

Hon. Butch Lee, Mayor

Attest:

Hon. Mary Ann Hess, City Clerk

MINUTES OF THE WORK SESSION MEETING OF THE
BRANDON BOARD OF ALDERMEN OF JULY 10, 2024
MAYOR BUTCH LEE, MAYOR PRESIDING

1. Mayor Lee welcomed everyone to the Work Session for the FY 2024 Budget. Mayor Lee and Aldermen Farris, Middleton, Coker, Womack, Williams, and Vinson were present. Craine was absent
2. INVOCATION – Mayor Lee gave the invocation.
3. BUTCH LEE, MAYOR

The Mayor made general announcements regarding the two presentations tonight.

4. BRIAN ROBERTS, FIRE CHIEF

Fire Chief Roberts and City Accountant Tracie Riggan presented the FY 2025 budget for the fire department.

The Board asked them several questions about different line items. They will do some more determination regarding the account balance for the new fire trucks and report back at the next work session.

The Mayor added that the City is planning on adding a gym membership benefit for City employees in which they can use their card badges to swipe and record their usage at the gym.

5. MARY ANN HESS, GENERAL GOVERNMENT

Ms. Hess, along with Ms. Riggan, presented the FY 2025 budgets for the following departments:

- a. Administrative Budget
- b. General Government Budget
- c. Elections Budget
- d. Amphitheater Budget

The Mayor has proposed a personnel/hire to the department - a purchasing agent.

The Mayor also answered questions regarding the purchase of two police golf carts to be used mainly at the Amphitheater.

Minutes approved this the 15th day of July 2024.

Hon. Butch Lee, Mayor

Attest:

Hon. Mary Ann Hess, City Clerk

MINUTES OF THE WORK SESSION MEETING OF THE
BRANDON BOARD OF ALDERMEN OF JULY 11, 2024
MAYOR BUTCH LEE, MAYOR PRESIDING

1. Mayor Lee welcomed everyone to the third Work Session for the FY 2024 Budget. Mayor Lee and Aldermen Coker, Womack, Williams, Vinson, and Craine were present. Middleton and Farris were absent.
2. INVOCATION – Mayor Lee gave the invocation.
3. BUTCH LEE, MAYOR

The Mayor made general announcements regarding the presentation tonight. He also thanked TechSource for working all day on repairing the video/audio live stream.

The Mayor asked City Accountant Tracie Riggin to explain why the Police Department Line Item 600, Professional Services appeared to be overbudget. She explained that it had a duplicate purchase order that had been deleted.

4. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

Ms. Dearman and Ms. Riggin presented the budgets for the public works department.

1. Cemetery

Alderman Williams commented that this budget did not need to be cut - that he receives more comments about the appearance of the cemeteries more than any other location in the city. Alderman Craine asked how often they were cut and the details of the contract labor.

2. Library

The main reason for the increase in the library budget was related to the proposed new HVAC system for the library.

3. Sanitation Fund

Since the house count for Brandon has increased, this has caused some of the line items to go overbudget, particularly for the garbage pickup. Alderman Coker expressed concern over this line item and asked if we have enough money budgeted to complete the year.

Questions were also asked about the physical condition of the “leaf truck” and the street sweeper. A new street sweeper has been included in the FY 2024 budget. The Board asked the Mayor and Ms. Dearman to go ahead and start the procurement/bid process of purchasing another street sweeper.

Alderman Williams asked how the City was doing on the collection of delinquent accounts. He asked for a report on the number of households and also a dollar amount that was still outstanding on the delinquent accounts. A discussion needs to be held regarding the most effective manner in collecting these accounts.

4. Street Department

Ms. Dearman went through the street budget line by line, with special explanation and time given to the three existing MPO projects, with two more being proposed for next fiscal year.

Alderman Craine asked specifically about the street project on Ellington Court.

Ms. Dearman and the Mayor explained that the contractor could possibly request a change order for time (due to weather) regarding the 2024 Overlay Street Project.

5. Sewer Department

Ms. Dearman has included an increase in the sewer department also, mainly due to the proposed upgrades to the lift stations and requested other equipment.

6. Water Administration

Ms. Dearman went through the budget with the Board, with small increases requested, particularly as to printing and postage, along with some additional equipment.

7. Water Department

Alderman Williams asked if we had increased the number of water operators on staff and if any more individuals were being trained.

Ms. Dearman is asking for new vactrons in both the sewer and water departments. She said that these pieces of equipment were the most well-used pieces in the entire department and both needed to be replaced.

The Mayor gave his report regarding the needs of the water and sewer departments:

1. Expand the number of remote-read meters.
2. Contractual Water Operators
3. Number of Lift Stations
4. Core-Main – infiltration between manholes by monitoring the voltage being used at the lift stations
5. Monitor the amount of rainwater coming into the overall system.
6. Obtain more technology to capture the water, sewerage, and rainwater flows in live time.
7. Strengthen the city ordinance to fine offenders for dumping grease in the lines.
8. Update Development Ordinance.
9. Continue fire hydrant repairs.
10. Possibly bringing a third crew from Hemphill to get caught up on water, sewer, and street repairs.

The Aldermen requested a copy of the budget be emailed to them. Alderman Coker asked if it would be possible to receive text updates about the street overlay project, particularly as to the crews' locations.

Minutes approved this the 15th day of July 2024.

Hon. Butch Lee, Mayor

Attest:

Hon. Mary Ann Hess, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: MAYOR BUTCH LEE
BOARD AGENDA: JULY 15, 2024
SUBJECT: ROSEWOOD APARTMENTS
DEBRIS HAULING

Consideration to approve a professional services agreement from SR & Son Hauling (Scott Russell) for final debris hauling services at Rosewood Apartments at the following rate.

\$300.00 per truck load

These services will allow for assistance with the final debris hauling at Rosewood Apartments Project. It is estimated that it will require 20-30 truck loads of hauling to finish this project. The debris will be hauled to Marquette Road for disposal.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

Scott Russell
1336 Old Hwy 49 S
Richland, Ms 39218
601-201-3477

Scott Russell
1336 Old Hwy 49 S
Richland, Ms 39218
601-201-3477

DATE: 7/12/24

DATE: 7/12/24

INVOICE # 0847

To: City of Brandon
Attn: Burtin Lee

[illegible]

Thank you for your business!



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: MARY ANN HESS
DATE: 07/12/2024
SUBJECT: SET PUBLIC HEARING

Set for a public hearing for the FY 2025 Budget on August 12, 2024 at 6:00 p.m.

ATTACHMENTS:

None



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: MARY ANN HESS
DATE: 07/10/2024
SUBJECT: LAUREN DAIGLE AGREEMENT

Consideration to approve professional services agreements for the purposes of promoting tourism in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures: The Sell-Off Agreement re: AEG Presents Productions, LLC re: Lauren Daigle.

ATTACHMENTS:

None



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: MARY ANN HESS
DATE: 07/10/2024
SUBJECT: COPIER CONTRACT

Consideration of the renewal of a contract (Bizhub C360i Digital Color Copier/Printer at the amphitheater), off state contract, from Advantage Business Systems in the amount of \$169.00/month for a 36-month rental.

ATTACHMENTS:

1. City of Brandon Amphitheater C361i

Proposal for: **City of Brandon**



Advantage Business Systems

5442 Executive Place
Jackson, MS 39206

Donna May (601)362-9192
Cell (601)317-4298



July 3, 2024

City of Brandon Amphitheater
8190 Rock Way
Brandon, MS 39047

Enclosed please find the information on the Konica Minolta Bizhub C361i color copier. I have put into the Proposal, pricing from State of MS State Contract Pricing #8200073984. I hope these will meet your needs and within your price range.

We look forward to offering you the finest service available. We believe Konica Minolta quality products, blended with our excellent service, are the foundation for a successful partnership.

Thanks again for the opportunity,

Sincerely,

Donna May
Senior Account Executive
Advantage Business Systems

Konica Minolta Overview

Konica Minolta Business Solutions U.S.A., Inc. (KMBS) is a wholly owned subsidiary of Konica Minolta Holdings, Inc., formed through the merger of Konica, Inc. and Minolta Co., Ltd. With more than 200 years of combined experience, Konica Minolta is building on a long and rich history of developing innovative imaging technologies and bringing new products to market. It is a company that continues to create fresh new impressions in the field of imaging by mobilizing its core competencies in optics, printing and copying, scanning and software to create these products and services.

Headquartered in Ramsey, New Jersey, KMBS provides its customers with complete solutions to efficiently create, reproduce, share and manage document-based information. The company provides the essentials of imaging to companies and organizations ranging from small office/home office to workgroups and departments and to large production operations. Its technologically advanced line of products and services include:

- A complete line of high-speed, high-volume document systems, up to 170 ppm and 1.25 million impressions per month.
- A full line of superior quality color imaging systems for corporate, graphics arts and production environments.
- A wide range of multifunctional workgroup and departmental document systems and facsimile machines with advanced functionality such as network scanning and Internet faxing.
- Software solutions designed to bridge the gap between computers and document systems, offering capabilities from easy scan-to-file to automated document manipulation to total workflow process solutions.
- Desktop monochrome and color laser printing systems.
- Professional services for infrastructure management and document process streamlining.
- Advanced scanning and micrographics systems for document imaging.
- World-class sales, service and support through an extensive network of direct sales offices, authorized dealers, resellers and distributors in the United States, Canada, Mexico, Central America and South America.

Advantage Business Systems Overview

Advantage Business Systems was founded in 1976 by Tom Day. Since its inception, Advantage Business Systems has grown rapidly to become one of the premier office equipment suppliers in Central Mississippi. The fast growth is attributed to all of our people being dedicated to providing the finest customer service and representing the innovative digital technologies that Minolta offers.

Our dedication to service is exemplified by our multiple Pro-Tech service awards we have earned and the loyalty of thousands of customers in the metro area.

The service we provide is backed by our Performance Uptime Guarantee, which insures that your equipment is as productive as possible.

We are excited to have the opportunity to serve your company's document management needs now and into the future.

PROPOSED CONFIGURATION

The following Minolta Bizhub C360i Digital Color System provides these features:

- 36 ppm b/w and 36 ppm full color
- 100,000 sheet monthly duty cycle
- Dual Head Scanner (100 sheets)
- 1800 x 600dpi scanning
- Warm up time of less than 41 seconds
- 2 X 500 sheet universal cassette and 150 sheet intelligent bypass
- 256 color shades per pixel
- Standard and custom paper size support up to 12" x 18"
- 9" Touch and Swipe Control Panel
- Network Printing
- Network Scanning
- Internal Staple Finisher
- [Banner Printing](#)
- [Super 3G Fax \(Fax from desktop\)](#)
- Box Functionality
- Print to/from USB
- Print from iPod, iPad, Android Device



36 Month Rental: \$169.00

- Bizhub C360i Digital Color Copier/Printer
- Desk
- Fax Kit

Maintenance

Maintenance Program includes:

- All toner cartridges
- All other consumables except paper & staples
- All parts, drums, labor and service calls
- Preventative maintenance procedures
- Unlimited on-site customer training
- Can be billed monthly, quarterly or annually

Copies Billed monthly @ \$ 26.00 and includes 2000 b/w with overages billed @ .008 and 200 color copies with overages billed @ .05 per page

- *(based on single sided, letter sized image)*



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:
DATE: 07/15/2024
SUBJECT: CONSIDERATION TO APPROVE PAYMENT TO MORROW REALTY,

ATTACHMENTS:

1. 2024-008 BRANDON ENTERGY DONATION INVOICE
2. 2024-008 BRANDON ENTERGY DONATION



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: MARY ANN HESS
DATE: 07/11/2024
SUBJECT: **2024 FALL CERTIFIED MUNICIPAL CLERK PROGRAM**

Consideration to approve Candance Hunley and Rebecca Pevey to enroll in the Certified Municipal Clerk's training program and attend all required training and conferences, beginning with the Fall Certification Training Program for Municipal Clerks and authorize payment of registration fee(s) and all related travel expenses.

ATTACHMENTS:

1. Candance's Invoice
2. Rebecca's Invoice
3. 2024 Fall Certified Program

**Extension Center for Governmental &
Community Development**

Mississippi State University Extension Service
Phone: (662) 325-3141; Fax (662) 325-8954
Box 9643; Mississippi State, MS 39762



**MISSISSIPPI STATE UNIVERSITY™
EXTENSION**

Center for Government & Community Development

TO:

Candance Hunley

Brandon

DESCRIPTION	AMOUNT
Certified Municipal Clerks (CMC) Program Session Registration Fee Candance Hunley Hattiesburg October 2-4, 2024	
TOTAL	\$300.00

Note: I understand that if I register for the course but do not attend, the registration fee is still due and payable. A course registration may be cancelled without penalty if cancellation takes place on or before the Friday prior to the day the class is scheduled to start.

Make all checks payable to

Extension Center for Governmental & Community Development

City Clerk Program

Box 9643

Mississippi State, MS 39762

If you have any questions concerning this invoice, contact Jason Camp 662-325-3141 or

Jason.Camp@msstate.edu

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**MISSISSIPPI STATE UNIVERSITY™
EXTENSION**

Center for Government & Community Development

TO:
Rebecca Pevey

Brandon

DESCRIPTION	AMOUNT
Certified Municipal Clerks (CMC) Program Session Registration Fee Rebecca Pevey Oxford September 11-13, 2024	
TOTAL	\$300.00

Note: I understand that if I register for the course but do not attend, the registration fee is still due and payable. A course registration may be cancelled without penalty if cancellation takes place on or before the Friday prior to the day the class is scheduled to start.

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2024 Fall Certified Municipal Clerk Program



Date	Location	Hotel Details
September 4-6	Ridgeland Embassy Suites	Embassy Suites \$154.00 (Includes Breakfast) Booking Deadline: August 20, 2024 Booking Link Phone 1-800-728-3025 Code: MS State University Extension Service
September 11-13	Oxford Conference Center	TownePlace Suites Oxford/Conference Center <u>105 Ed Perry Blvd.</u> \$119 per night (662-238-3522) Booking Deadline: August 9, 2024 Booking Link
October 2-4	Hattiesburg Holiday Inn	Holiday Inn Hattiesburg \$107.00 Booking Deadline: September 17, 2024 Booking Link Phone: 601-990-9340

Wednesday, Thursday and Friday we will convene at 8:00 AM. Breakfast (7:30 AM) will be provided on Wednesday, Thursday and Friday. Lunch (12:00 PM) will be provided on Wednesday and Thursday. We will adjourn Friday at 12 PM.

[Link to Registration:](#)

<https://fs8.formsite.com/MSUGCD/FallCMC/index>

Fall Topics

Forms & Functions of Government
Basics of Fund Accounting
Purchasing
Bonds
Personnel Management

For Additional Information Contact:

Jason Camp, Center for Government & Community Development Mississippi State University Extension
Service Telephone Number: 662-325-3141 E-mail: Jason.Camp@msstate.edu



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: MARY ANN HESS
DATE: 07/08/2024
SUBJECT: PHELPS LABOR CONFERENCE

Consideration to approve travel for Niki Jobe, HR Manager, to attend the Phelps' Annual Mississippi Labor and Employment Conference at the Grand Centennial Hotel in Gulfport, MS on July 25-26, 2024. This complimentary seminar is offered to clients of the firm. The hotel, mileage, and per diem will be taken from the General Government travel budget.

ATTACHMENTS:

None



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: MARY ANN HESS
DATE: 07/08/2024
SUBJECT: APPROVE TRAVEL FOR MARY ANN HESS.

Consideration to approve the out-of-state travel of City Clerk Mary Ann Hess, the Immediate Past IIMC President, to attend the IIMC Budget Committee Meeting/Executive Committee Meeting in Rancho Cucamonga, CA on September 5-8, 2024. All travel expenses will be paid by the International Institute of Municipal Clerks.

ATTACHMENTS:

None



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: MARY ANN HESS
DATE: 03/18/2024
SUBJECT: CLAIMS DOCKET

Consideration to approve:

- a. Docket of Claims for July 15, 2024.
- b. Fox Everett claims released on July 3 and July 11, 2024.
- c. Electronic fund transfers on June 14, 2024 and June 28, 2024.

ATTACHMENTS:

1. Claims Docket_07-15-2024
2. Transfer Sheet City of Brandon 070324
3. Transfer Sheet City of Brandon 070324
4. June 2024 Memo to the Board



City of Brandon
Check Register by Department for Checks Dated 7/15/2024

Check Run #: 12904

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
Dept#		001-000						
96968	2394	AFLAC		628489	JUL 2024 ACC/HOSP/STD INS	001-000-156	10	\$48.48
						001-000-157	10	\$102.12
						001-000-120	10	\$30.24
96976	2386	BAY BRIDGE ADMINISTRATORS LLC		BBA INS- 617930	JUL 2024 CANCER INS	001-000-159	10	\$92.57
96988	12621	CASSIE BURNETTE		07/08/2024	TRAVEL ADVANCE- MACE SUMMER CONFERENCE	001-000-029	10	\$159.30
97034	8051	LORI SCHULER		2664	06/15/2024 SECURITY	001-000-511	10	\$100.00
97066	9274	SANDRA GRIFFITH		07/08/2024	ROOM RENTAL FULL DEPOSIT REFUND	001-000-321	10	\$500.00
Total For Department				001-000				\$1,032.71
Dept#		001-010						
97022	2567	INSURANCE MART		411769	NEW SURETY BOND-ELLEN C FARR	001-010-601	10	\$175.00
97041	6168	MIPCO IMPRESSION PRODUCTS, INC.	16702	253944	JUL 2024-COURT SERVICES COPIER	001-010-640	10	\$78.90
						001-010-640	10	\$73.51
97052	2707	PITNEY BOWES INC / SUPPLIES	18032	1025599649	Ink Cartridge #765-9	001-010-500	10	\$142.79
Total For Department				001-010				\$470.20
Dept#		001-040						



City of Brandon
Check Register by Department for Checks Dated 7/15/2024

Check Run #: 12904

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
96985	685	BUTCH LEE		06/28/2024	2024 MML CONFERENCE-B/A 01/16/2024	001-040-696	10	\$1,170.23
97012	860	FLEETCOR TECHNOLOGIES		NP66685970	ACCT #126876- FUEL FOR WEEK 6/24/2024-6/30/2024	001-040-525	10	\$51.72
97027	12612	JARRAD CRAINE		06/27/2024	2024 MML CONFERENCE-B/A 02/05/2024	001-040-696	10	\$806.32
97043	12562	MISSISSIPPI TOURISM ASSOCIATION		15853	MTA CORPORATE MEMBERSHIP- 07/01/2024- 06/30/2025	001-040-695	10	\$1,020.00
				Total For Department	001-040			\$3,048.27
Dept#	001-092							
96972	10919	AMBIANCE LANDSCAPES, LLC	18003	16688	DOWNTOWN INITIAL CLEANING	001-092-637	10	\$4,765.69
96984	4919	BROADBAND VOICE, LLC		111437	CITY HALL & LIBRARY PHONE- JUL 2024	001-092-605	10	\$982.00
96986	2254	C SPIRE	16729	3000744308-24	JUL 2024-MONTHLY FIBER AND INTERNET	001-092-605	10	\$4,956.00
96991	1999	CINTAS CORPORATION NO 210		4197306421	UNIFORMS	001-092-535	10	\$3.85
						001-092-535	10	\$8.02
97012	860	FLEETCOR TECHNOLOGIES		NP66685970	ACCT #126876- FUEL FOR WEEK 6/24/2024-6/30/2024	001-092-525	10	\$51.33
				NP66763230	ACCT 126876-FUEL FOR WEEK 07/01/2024- 07/07/2024	001-092-525	10	\$100.87
97056	9654	PROTEL, INC	16773	240600264	ACCT #1364-CALL CENTER SERVICE	001-092-600	10	\$29.17



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
97062	12708	RECURO HEALTH, INC		51867	JUN 2024 MD LIVE	001-092-480	10	\$327.50
97065	3948	RJ YOUNG	16707	INV7003451	JUN 2024- ACCOUNTING COPIER	001-092-640	10	\$273.00
						001-092-640	10	\$100.17
			16708	INV7003450	JUN 2024-HUMAN RESOURCE COPIER	001-092-640	10	\$273.00
						001-092-640	10	\$82.77
97068	5241	SHRED-IT		8007629679	SHRED SERVICES PW & CITY HALL- 6/25/24	001-092-600	10	\$100.24
97069	4323	SIGNMARK, INC.	17743	389327	New Magnetic Door Signs-Senior Center & HR Offices	001-092-550	10	\$42.00
97082	4669	TRUSTCARE HEALTH, LLC		9634K19538	OFFICE EVAL, VARICELLA TITER & DRUG SCREENS	001-092-600	10	\$50.00
97087	11103	VESTIS GROUP INC F/K/A ARAMARK		2780256421	MOPS FOR SENIOR CENTER AND CITY HALL	001-092-510	10	\$45.95
				2780258518	MOPS FOR SENIOR CENTER AND CITY HALL	001-092-510	10	\$45.95
Total For Department				001-092				\$12,237.51

Dept#	001-112							
96973	6291	APPLICATION DATA SYSTEMS INC	16709	11613	AUG 2024-CAD SYSTEM SOFTWARE-PD	001-112-600	10	\$4,995.00
96974	2275	AT&T		601M31- 35470010590 JUL 24	PD T LINE 1-06/23 TO 07/22/24	001-112-605	10	\$243.96
96984	4919	BROADBAND VOICE, LLC		111439	PD PHONE AND FAX LINE-JUL 2024	001-112-605	10	\$824.99



City of Brandon
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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
96994	4293	COMCAST CABLE		8396410610065 142 JUL 24	PD TV SERVICES- 07/02 TO 08/01/24	001-112-605	10	\$163.80
96998	4870	CROW BURLINGAME CO.	17984	6006-5735	Battery For Unit 281 Ford Explorer	001-112-635	10	\$115.00
97012	860	FLEETCOR TECHNOLOGIES		NP66685970	ACCT #126876- FUEL FOR WEEK 6/24/2024-6/30/2024	001-112-525	10	\$2,183.11
				NP66763230	ACCT 126876-FUEL FOR WEEK 07/01/2024- 07/07/2024	001-112-525	10	\$1,653.19
97021	575	HOME DEPOT CREDIT SERVICES	18037	7171769	"U" Shaped Fluorescent Bulbs (6)	001-112-636	10	\$65.88
						001-112-636	10	(\$1.32)
97022	2567	INSURANCE MART		411770	NEW SURETY BOND-MARGARET ELY	001-112-601	10	\$175.00
97025	1161	JACKSON COMMUNICATIONS	18007	174199	Dash Mount Radio, Power Cable, Antenna/Unit 20-000	001-112-635	10	\$31.32
						001-112-635	10	\$44.01
						001-112-635	10	\$325.00
97028	10529	K&S TRUCKING LLC	18031	24248	Water Pump & Antifreeze/Unit 21- 002	001-112-635	10	\$185.00
						001-112-635	10	\$20.00
						001-112-635	10	\$300.00
97037	4852	METRO MECHANICAL, INC.		61718	SERVICE CALL PD- EMERGENCY DRAIN PROBLEM	001-112-637	10	\$154.80
97041	6168	MIPCO IMPRESSION PRODUCTS, INC.	16703	254155	JUL 2024-CID COPIER	001-112-640	10	\$273.00
						001-112-640	10	\$53.88
			16704	253945	JUL 2024-PD BOOKING COPIER	001-112-640	10	\$273.00
						001-112-640	10	\$63.72



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
			16705	253943	JUL 2024-PD ADMIN COPIER	001-112-640	10	\$331.00
						001-112-640	10	\$47.28
97044	2103	MS ASSOCIATION OF SCHOOL RESOURCE OFFICERS, INC.		24-098	REGISTRATION FEE FOR MASRO CONFERENCE-B/A 2/20/2024	001-112-685	10	\$830.00
97045	4590	MS DEPT OF REVENUE		07/02/2024	TAG RENEWALS FOR BPD UNTRACEABLE VEHICLES	001-112-690	10	\$112.00
97048	13728	OPTIM LLC	17905	53966	Videoscope-B/A 5/20/24-MOHS Grant 22LE128R	001-112-730	10	\$9,027.00
97079	3994	THE SOUTHERN CONNECTION POLICE SUPPLIES LLC	18034	31148	GOLD NAME & SERVING SINCE PLATES/B LINDSEY	001-112-535	10	\$18.00
						001-112-535	10	\$16.00
			18028	31147	SERVING SINCE & NAME PLATE/BEEMAN	001-112-535	10	\$16.00
						001-112-535	10	\$18.00
97080	9371	TIREHUB, LLC	18033	42775992	2 Tires For Unit 20- 008	001-112-540	10	\$242.00
97081	7227	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS, INC.		44081-202406-1	ACCT ID 44081- DATABASE SEARCH-JUN 2024	001-112-600	10	\$75.00
97082	4669	TRUSTCARE HEALTH, LLC		9634K19538	OFFICE EVAL, VARICELLA TITER & DRUG SCREENS	001-112-600	10	\$168.75
						001-112-600	10	\$40.00
				Total For Department	001-112			\$23,083.37

Dept# 001-161



City of Brandon
Check Register by Department for Checks Dated 7/15/2024

Check Run #: 12904

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
96984	4919	BROADBAND VOICE, LLC		111433	FD-1 PHONE-JUL 2024	001-161-605	10	\$72.41
96989	12555	CAVENDER STORES, LTD	18041	0244603-IN	REPLACEMENT BOOTS FOR WESTON STEWART	001-161-535	10	\$148.49
			18035	0244067-IN	REPLACEMENT BOOTS FOR PLOTKIN	001-161-535	10	\$161.99
96990	389	CENTERPOINT ENERGY ENTEX		6400692628-7 JUL 24	6577 Grants Ferry Rd	001-161-630	10	\$90.12
97001	1913	DAVID JEF COAT PEST CONTROL		35407	QUARTERLY PEST SERVICE FS #6	001-161-600	10	\$60.00
				35480	QUARTERLY PEST SERVICE FS #1	001-161-600	10	\$60.00
97004	3820	EMERGENCY EQUIP PROFESSIONALS	18079	504533	LADDER TRUCK REPAIRS-B/A 7/01/2024	001-161-635	10	\$1,700.76
						001-161-635	10	\$11.06
						001-161-635	10	\$20.39
						001-161-635	10	\$3.52
						001-161-635	10	\$20.22
						001-161-635	10	\$10.26
						001-161-635	10	\$13.49
						001-161-635	10	\$629.76
						001-161-635	10	\$40.00
						001-161-635	10	\$3,991.65
97005	13732	EMT & FIRE TRAINING LLC	18070	INVENT133	EMT & AEMT REFRESHERS & TEST PREPS	001-161-685	10	\$261.90
						001-161-685	10	\$444.60
						001-161-685	10	\$238.50
97012	860	FLEETCOR TECHNOLOGIES		NP66685970	ACCT #126876-FUEL FOR WEEK 6/24/2024-6/30/2024	001-161-525	10	\$690.16
				NP66763230	ACCT 126876-FUEL	001-161-525	10	\$520.93



City of Brandon
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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
97023	601	INTERNATIONAL ASSOCIATION OF FIRE CHIEFS, INC.		07/02/2024	FOR WEEK 07/01/2024- 07/07/2024 IAFC MEMBERSHIP DUES-10/01/2024 TO 09/30/2025	001-161-695	10	\$225.00
97049	931	O'REILLY AUTO PARTS	17638	1129-426810	BATTERY CLEANER AND GREASE	001-161-635	10	\$10.97
97065	3948	RJ YOUNG	16933	INV7003452	JUN 2024-FIRE DEPT COPIER	001-161-640	10	\$103.00
						001-161-640	10	\$9.45
						001-161-640	10	\$84.75
97071	1141	SOUTHERN PINE ELECTRIC		328904001 JUN 24	1058 STAR RD FIRE STATION #4	001-161-630	10	\$662.64
				12569001 JUN 24	13 WOODGATE DR FIRE STATION	001-161-630	10	\$511.83
				7351008 JUN 24	3090 HWY 80 BYPASS ER WARNING SIREN	001-161-630	10	\$50.01
97074	5591	SUNBELT FIRE, INC.	18039	00015091	HRW28408RI KIT WHEEL SIM	001-161-635	10	\$72.33
97082	4669	TRUSTCARE HEALTH, LLC		9634K19538	OFFICE EVAL, VARICELLA TITER & DRUG SCREENS	001-161-600	10	\$65.00
				Total For Department	001-161			\$10,985.19

Dept#	001-180							
97012	860	FLEETCOR TECHNOLOGIES		NP66685970	ACCT #126876- FUEL FOR WEEK 6/24/2024-6/30/2024	001-180-525	10	\$160.87
				NP66763230	ACCT 126876-FUEL FOR WEEK 07/01/2024- 07/07/2024	001-180-525	10	\$108.51



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
97061	1028	RANKIN COUNTY NEWS		246736	ORDINANCE REZONING PROPERTY FROM NC TO R-8	001-180-615	10	\$131.28
				246740	NOTICE OF ZH/TAMMYE MCKENZIE	001-180-615	10	\$46.56
				246741	NOTICE OF ZH/JOSEPH BETHANY	001-180-615	10	\$25.56
				246742	NOTICE OF ZH/DEREK HAMMONS	001-180-615	10	\$30.36
				07/03/2024	1 YR SUBSCRIPTION FOR COMMUNITY DEVELOPMENT	001-180-695	10	\$25.00
97065	3948	RJ YOUNG	16706	INV7003453	JUN 2024-COMM DEV COPIER	001-180-640	10	\$250.00
						001-180-640	10	\$113.66
Total For Department				001-180				\$891.80
Dept#	001-201							
96975	76	BAKER LAW FIRM, P.C.		1826	JUN 2024 LEGAL SERVICES	001-201-608	10	\$324.00
96978	1873	BENCHMARK ENGINEERING		25303	EASTGATE DR SIDEWALK (HWY 80 TO BRIDGE)- PROJECT 2024-08	001-201-607	10	\$722.50
				25305	RETAINING WALL AT LOUIS WILSON DR & E SUNSET DR BOX CULVERT	001-201-607	10	\$507.50
				25308	DRAINAGE IMP AT INT OF MORROW	001-201-607	10	\$480.00



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
					ST & ORR DR- PROJECT 2024-10			
				25309	TRAFFIC STUDY- INT OF OLD HWY 471 & ORCHARDVIEW SUBDV	001-201-607	10	\$1,880.00
				25310	WALKING BRIDGE REPLACEMENT BETWEEN STONEYBROOK & SHILOH PARK- PROJECT 2024-11	001-201-607	10	\$632.29
				25311	SERENITY CT DRAINAGE IMP- PROJECT 2024-12	001-201-607	10	\$72.50
				25312	DRAINAGE IMP ALONG AFTON DRIVE-PROJECT 2024-13	001-201-607	10	\$142.37
				25314	SURVEY DETENTION PONDS- STONEHENDGE & CROSSVIEW SUBDVS/DRAINAG E-01 PROJECT	001-201-607	10	\$3,630.00
				25315	GENERAL SERVICES	001-201-607	10	\$1,627.50
				25319	MULTI-USE TRAIL FROM DT BRANDON TO SHILOH PARK	001-201-607	10	\$13,073.13
				25321	WINDCHASE SUBDV DETENTION ANALYSIS	001-201-607	10	\$9,333.75
				25324	GRANTS FERRY PKWY MULTI-USE PATH-PROJECT	001-201-607	10	\$2,745.56



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96991	1999	CINTAS CORPORATION NO 210		4197306421	2024-15 UNIFORMS	001-201-535	10	\$11.83
						001-201-535	10	\$9.94
						001-201-535	10	\$12.50
96992	4106	CLEO MCKINION	17911	1095	Asphalt & Pothole Repairs-Labor & Equipment-B/A 3/18/24	001-201-637	10	\$4,730.00
			17911	1096	Asphalt & Pothole Repairs-Labor & Equipment-B/A 3/18/24	001-201-637	10	\$3,855.00
96999	303	CUSTOM PRODUCTS CORP.	17901	INV9207	Stock At Shop	001-201-550	10	\$208.67
						001-201-550	10	\$149.05
						001-201-550	10	\$203.67
						001-201-550	10	\$126.60
						001-201-550	10	\$1,792.50
						001-201-550	10	\$149.50
						001-201-550	10	\$550.76
			17899	INV9209	Stonehendge Subdv- Street Signs; Stoneybrook Dr- Decorative Street Sign	001-201-637	10	\$29.51
						001-201-637	10	\$29.51
						001-201-637	10	\$29.51
						001-201-637	10	\$29.51
						001-201-637	10	\$82.25
						001-201-637	10	\$234.48
						001-201-637	10	\$71.00
			17900	INV9210	Sunchase Subdv- Replace Street Signs	001-201-637	10	\$206.57
						001-201-637	10	\$59.02



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						001-201-637	10	\$177.06
						001-201-637	10	\$88.53
						001-201-637	10	\$118.04
						001-201-637	10	\$29.51
						001-201-637	10	\$59.02
						001-201-637	10	\$59.02
						001-201-637	10	\$59.02
						001-201-637	10	\$964.80
						001-201-637	10	\$62.64
						001-201-637	10	\$299.00
97000	2183	D&S SALES	17971	37535	MAR-MAC Repair Couplings	001-201-550	10	\$149.96
						001-201-550	10	\$200.85
						001-201-550	10	\$248.83
97002	4845	DEEP SOUTH LAND IMPROVEMENT, LLC		1835	JUN 2024- BUSHHOG & STRING TRIM GFP- B/A 03/18/24	001-201-604	10	\$5,000.00
97003	10421	DUNN UTILITY	17818	23281	Stock At Shop- Reinforced Concrete Pipe	001-201-550	10	\$1,544.40
						001-201-550	10	\$1,882.80
						001-201-550	10	\$2,772.00
						001-201-550	10	\$68.00
97006	2190	ENTERGY		310004414749	605 W GOVERNMENT ST	001-201-630	10	\$125.39
				35008369063	1346 W GOVERNMENT ST	001-201-630	10	\$125.78
				35008369064	1379 W GOVERNMENT ST	001-201-630	10	\$125.14
				185007705685	LOUIS WILSON DR & HWY 80	001-201-630	10	\$134.89
97012	860	FLEETCOR TECHNOLOGIES		NP66685970	ACCT #126876- FUEL FOR WEEK	001-201-525	10	\$615.86



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
				NP66763230	6/24/2024-6/30/2024 ACCT 126876-FUEL FOR WEEK 07/01/2024- 07/07/2024	001-201-525	10	\$362.51
97013	3721	FLEETPRIDE	17977	117612297	Gaskets For Dump Trucks	001-201-635	10	\$39.95
			17976	117612296	VIN #5746-Replace Air Hose & Glad Hands	001-201-635	10	\$206.18
						001-201-635	10	\$36.52
97015	144	GILMORE BROS BUILDING SUPPLY		135821	WO#54088-REPAIR PART OF SIDEWALK WALKWAY	001-201-637	10	\$12.50
97017	5975	HEMPHILL CONSTRUCTION COMPANY INC		PAY APP #6- 07/10/2024	HWY 80 SIGNAL STONEGATE & WOODGATE/MPO/P AY APP #6/PROJECT 2021- 19	001-201-703	10	\$16,341.20
97019	5975	HEMPHILL CONSTRUCTION COMPANY INC		H24023-06	MAY 2024 GENERAL CONSTRUCTION SERVICES	001-201-637		\$64,501.20
97030	693	LEWIS ELECTRIC		M2024.119	SIGNAL REPAIR- 6/28-HWY 471/LUCKNEY	001-201-604	10	\$3,200.00
				M2024.118	SIGNAL REPAIR- 6/28-HWY 18/LOUIS WILSON	001-201-604	10	\$3,200.00
				M2024.117	SIGNAL REPAIR- 6/18-HWY 18/GREENFIELD RD	001-201-604	10	\$350.00
97038	6785	MICHAEL SCOTT WELLS	16713	07/03/2024-A	BEAVER ERADICATION MAINT-LOCATION #1-B/A 11/7/2016	001-201-600	10	\$125.00



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			16712	07/03/2024-B	BEAVER ERADICATION MAINT-LOCATION #2-B/A 11/7/2016	001-201-600	10	\$125.00
			16711	07/03/2024-C	BEAVER ERADICATION MAINT-LOCATION #3-B/A 11/7/2016	001-201-600	10	\$125.00
97047	7173	NJ FARMS INC	17758	17758	Concrete Repair- East Gov't St & Pleasant St/WO#52591	001-201-637	10	\$4,890.00
			17947	17947	261 Penny Ln- Concrete Repair/WO#50963	001-201-637	10	\$4,100.00
			17949	17949	400 Windy Ridge Dr- Concrete Repair/WO#53061	001-201-637	10	\$1,700.00
97057	1000	PUCKETT MACHINERY COMPANY	17873	WOJK5447905	VIN #3386 CAT 259D-Replace Trans Lines/Hoses	001-201-636	10	\$2,731.07
97071	1141	SOUTHERN PINE ELECTRIC		7351002 JUN 24	ORLEANS WAY SIGNAL LIGHT	001-201-630	10	\$60.56
				400037515 JUN 24	3267 LOUIS WILSON DR TRAFFIC LIGHT	001-201-630	10	\$67.57
				15456001 JUN 24	SERVICE DR CROSSGATES CIRCLE LIGHT	001-201-630	10	\$54.56
				15316001 JUN 24	S OF I-20 SIGNAL LIGHT/GREENFIEL D INT	001-201-630	10	\$57.34
				15314001 JUN 24	N OF I-20 SIGNAL LIGHT/GREENFIEL D INT	001-201-630	10	\$53.23
				7351003 JUN 24	GREENFIELD RD RED LIGHTS/HWY 80	001-201-630	10	\$126.47



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				7351004 JUN 24	HWY 18 & STAR BRANDON RD RED LIGHT	001-201-630	10	\$53.23
				7351005 JUN 24	HWY 18 & GREENFIELD RD RED LIGHT	001-201-630	10	\$68.01
				7351014 JUN 24	STONEGATE DR RED LIGHT	001-201-630	10	\$56.00
				7351015 JUN 24	HWY 80 EAST/RED LIGHT	001-201-630	10	\$57.34
				7351017 JUN 24	HWY 18 RED LIGHT AT BHS	001-201-630	10	\$50.44
				7351019 JUN 24	HWY 18 RED LIGHT AT HWY 18	001-201-630	10	\$50.78
				7000208001 JUL 24	WINDSOR RIDGE	001-201-630	10	\$655.61
				7000208002 JUL 24	STREET LIGHTS	001-201-630	10	\$6,598.02
				7000208003 JUL 24	CLERK LIGHTS	001-201-630	10	\$5,846.40
				7000208004 JUL 24	GREENFIELD/ORLEANS	001-201-630	10	\$1,143.59
97073	610	STUART C. IRBY CO.	17946	S013962266.00 1	Stock At Shop-Pole Set Compound	001-201-550	10	\$4,057.80
97091	2500	WASTE MANAGEMENT OF JACKSON		3193929-0078-7	DUMPSTER AT CITY SHOP-JUN 2024	001-201-600	10	\$371.28
Total For Department				001-201				\$184,156.89
Dept#	001-220							
97034	8051	LORI SCHULER		2664	06/15/2024 SECURITY	001-220-600	10	\$120.00
97053	11723	PRIME EVENTS LLC		895	MLEOTA-PKG #2 SOUND/VIDEO	001-220-600	10	\$350.00



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97091	2500	WASTE MANAGEMENT OF JACKSON		3194165-0078-7	WALL-6/20/2024 AMP DUMPSTER- JUN 2024	001-220-648	10	\$335.57
						001-220-648	10	\$42.99
Total For Department				001-220				\$848.56
Dept#	001-340							
96983	12141	BRAN SFM, LLC	16727	FUND0724	JUL 2024- OPERATING FUNDING REQUEST	001-340-600	10	\$141,370.00
96984	4919	BROADBAND VOICE, LLC		111435	AMP AND P&R PHONE-JUL 2024	001-340-605	10	\$177.61
97012	860	FLEETCOR TECHNOLOGIES		NP66685970	ACCT #126876- FUEL FOR WEEK 6/24/2024-6/30/2024	001-340-525	10	\$1,100.71
				NP66763230	ACCT 126876-FUEL FOR WEEK 07/01/2024- 07/07/2024	001-340-525	10	\$561.04
97050	13795	OUTDOOR INNOVATIONS DESIGN & BUILD LLC		384-PAY REQUEST #1- FINAL	STONEBROOK SHILOH PARK BRIDGE PROJECT/PR #1- FINAL	001-340-720	10	\$45,671.08
97051	13790	PELICAN PLAYGROUNDS LLC		INV-1644	BRANDON CITY PARK PIP-2% FUNDS-B/A 4/1/24 & 7/1/24	001-340-720	10	\$178,669.00
97069	4323	SIGNMARK, INC.	17743	389327	New Magnetic Door Signs-Senior Center & HR Offices	001-340-550	10	\$42.00
97094	2429	WEST RANKIN UTILITY AUTHORITY	16726	SW-0724	SANITATION (SOLID WASTE) SERVICE	001-340-600	10	\$498.49



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						001-340-600	10	\$917.35
Total For Department				001-340				\$369,007.28
Dept#	001-342							
96980	12360	BLACK FORREST LAWN CARE LLC	17494	2161	Cemetery Mowing & Trimming-7/2/24-B/A 3/4/24	001-342-604	10	\$253.75
						001-342-604	10	\$1,065.75
						001-342-604	10	\$1,547.87
						001-342-604	10	\$253.75
			17494	2095	Cemetery Mowing & Trimming-6/25/24-B/A 3/4/24	001-342-604	10	\$253.75
						001-342-604	10	\$1,547.87
						001-342-604	10	\$1,065.75
						001-342-604	10	\$253.75
			17494	2069	Cemetery Mowing & Trimming-6/18/24-B/A 3/4/24	001-342-604	10	\$253.75
						001-342-604	10	\$1,547.87
						001-342-604	10	\$1,065.75
						001-342-604	10	\$253.75
Total For Department				001-342				\$9,363.36
Dept#	001-350							
96984	4919	BROADBAND VOICE, LLC		111437	CITY HALL & LIBRARY PHONE-JUL 2024	001-350-605	10	\$337.10
96993	207	CMRLS	16710	07/03/2024	JUL 2024/T-1 LINE AT LIBRARY	001-350-605	10	\$384.00



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97009	13383	EXELL/MS BOTTLE WATER-ACCT #023270		718289	WATER-LIBRARY ACCT #023270	001-350-640	10	\$16.34
97036	4566	METRO BUILDING SERVICES, INC	17577	54875	CHILL WATER PUMP REPLACEMENT-B/A 3/18/24	001-350-636	10	\$9,104.00
97037	4852	METRO MECHANICAL, INC.		61696	LIBRARY SERVICE CALL-WOMEN'S ADA TOILET	001-350-636	10	\$228.42
				Total For Department	001-350			\$10,069.86
Dept#	001-351							
97087	11103	VESTIS GROUP INC F/K/A ARAMARK		2780256421	MOPS FOR SENIOR CENTER AND CITY HALL	001-351-510	10	\$45.94
				2780258518	MOPS FOR SENIOR CENTER AND CITY HALL	001-351-510	10	\$45.94
				Total For Department	001-351			\$91.88
				Fund Total	001			\$625,286.88



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Dept#		004-500						
96967	4592	ACADEMIC TECHNOLOGIES INC	17538	14732	AMP-Show Staff/Jamey Johnson & Bert Kreischer	004-500-600	10	\$425.00
96970	9867	Alpha Media, LLC		747950-2	REO SPEEDWAGON/WR KS-FM	004-500-600 004-500-615	10 10	\$340.00 \$114.75
96971	10473	AMAZON	18045	1JK7-RWJL- K9FL	Bath Soap For Amphitheater	004-500-510	10	\$0.00
96972	10919	AMBIANCE LANDSCAPES, LLC	17727	16684	AMP-Landscaping- B/A 4/15/2024	004-500-550 004-500-600	10 10	\$79.92 \$4,072.15
			17727	16690	AMP-Landscaping- B/A 4/15/2024	004-500-600	10	\$4,072.15
			17727	16812	AMP-Landscaping- B/A 4/15/24	004-500-600	10	\$4,072.15
96977	1944	BEN NELSON GOLF & UTILITY VEHICLES	18021	01-177107	GOLF CART RENTAL-JAMEY JOHNSON & BERT KREISCHER	004-500-640	10	\$900.00
96981	9869	Blakeney Communications, Inc		4541-00138- 0000	JAMEY JOHNSON/WBBN- FM	004-500-615	10	\$382.50
				4541-00143- 0000	DWIGHT YOAKAM/WBBN-FM	004-500-615	10	\$382.50
				4541-00144- 0000	KIDZ BOP KIDS/WKZW-FM	004-500-615	10	\$136.00
				4541-00141- 0000	JAMEY JOHNSON/WBBN- FM	004-500-615	10	\$765.00
96982	12501	BRADY COMPANIES, LLC	17764	9011913	AMP-Show Janitorial	004-500-510	10	\$184.37
96984	4919	BROADBAND VOICE, LLC		111435	AMP AND P&R PHONE-JUL 2024	004-500-605	10	\$156.74



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96987	9854	Capstar Radio Operating Company		8821342402	TRAVIS TRITT/WMSI-FM	004-500-615	10	\$581.40
				8821361352	REO SPEEDWAGON/WS TZ-FM	004-500-615	10	\$479.40
				8821448409	COLE SWINDELL/WMSI-FM	004-500-615	10	\$581.40
				8821467476	JON PARDI/WMSI-FM	004-500-615	10	\$387.60
96991	1999	CINTAS CORPORATION NO 210		4198625078	MATS/AMPHITHEAT ER	004-500-510	10	\$317.07
97001	1913	DAVID JEFcoat PEST CONTROL		35391	WASP/BEE SERVICE-AMP	004-500-600	10	\$50.00
97011	9859	First Natchez Radio Group		INV-527	TRAVIS TRITT/WQNZ-FM	004-500-615	10	\$493.00
				INV-562	JAMEY JOHNSON/WQNZ-FM	004-500-615	10	\$246.50
				INV-475	RILEY GREEN/WQNZ-FM	004-500-615	10	\$246.50
97012	860	FLEETCOR TECHNOLOGIES		NP66685970	ACCT #126876-FUEL FOR WEEK 6/24/2024-6/30/2024	004-500-525	10	\$14.35
97020	9856	Holladay Broadcasting of Louisiana, LLC		10802-00070-0000	TRAVIS TRITT/WBBV-FM	004-500-615	10	\$306.00
97024	1241	J L ROBERTS MECHANICAL	17575	SD3584	AMP-BERT KREISCHER-HVAC/Plumb	004-500-600	10	\$1,050.00
97031	9846	LIVE NATION WORLDWIDE INC		2790	ADVERTISING PUSHDOWNS-ZZ TOP-3/20/24	004-500-615	10	\$2,800.00
				2780	ADVERTISING PUSHDOWNS-OLIVER ANTHONY-3/9/24	004-500-615	10	\$3,021.02
97032	13689	Live Nation Worldwide, Inc.		INV200010789	KIDZ BOP LIVE	004-500-615	10	\$480.00



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					2024/RADIO SPOT CUTS			
97036	4566	METRO BUILDING SERVICES, INC		54931	AMP-ER REPAIR ICE MACHINE	004-500-636	10	\$1,414.13
97040	13239	MIGHTY FRESH LLC	17593	18260	AMP-PortaPotties-6/28-7/25/2024	004-500-640	10	\$170.00
97042	9860	Mississippi Broadcasters, LLC		10866-00074-0000	TRAVIS TRITT/WOKK-FM	004-500-615	10	\$533.80
97046	4402	NEW SOUTH RADIO, INC./THE RADIO PEOPLE		6059-00295-0000	TRAVIS TRITT/WHJT-FM	004-500-615	10	\$397.80
				6059-00296-0000	TRAVIS TRITT/WUSJ-FM	004-500-615	10	\$690.20
				10702-00023-0000	NEEDTOBREATHE/WYOY-FM	004-500-615	10	\$469.20
				6059-00298-0000	NEEDTOBREATHE/WYOY-FM	004-500-615	10	\$351.90
				10702-00024-0000	NEEDTOBREATHE/WJKK-FM	004-500-615	10	\$401.20
				6059-00299-0000	REO SPEEDWAGON/WJ KK-FM	004-500-615	10	\$387.60
				6059-00299-0001	REO SPEEDWAGON/WJ KK-FM	004-500-615	10	\$193.80
				10702-00025-0000	JON PARDI/WUSJ-FM	004-500-615	10	\$459.00
97058	1001	PUCKETT RENTS	17938	1050196-0001	LTT6 Light Towers For Amp-B/A 5/20/2024	004-500-730	10	\$24,137.00
97072	3699	STAPLES CONTRACT & COMMERCIAL, INC	18018	6005569981	Office Supplies	004-500-500	10	\$55.56
97076	4221	T ENTERPRISES INC		1237937-01	5/24/2024 SHOW POSTER	004-500-615	10	\$269.60
				1237365-01	4/24/2024 SHOW POSTER	004-500-615	10	\$529.54
				1238268-01	SHOW	004-500-615	10	\$166.06



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97078	9855	Telesouth Communications		IN-1240478002	POSTERS/YOAKAM , FOSTER, PARDI & NIGHT RANGER REO SPEEDWAGON/WF MN-FM	004-500-615	10	\$535.50
97083	12065	TRUSTMARK VISA/MC - BUTCH LEE	17777	TRANS #039232	AMP-MagCor Meals- JAMEY JOHNSON	004-500-550	10	\$85.50
				9541006	AMP-FOGGER FOR GNAT CONTROL	004-500-550	10	\$64.07
				6541169	AMP-BERT K SHOW-GARDEN HOSE REPAIRS	004-500-550	10	\$59.49
97084	9114	U.S. POSTAL SERVICE		07/09/2024	PO BOX 108-BOX RENTAL RENEWAL FEE	004-500-640	10	\$364.00
97085	4935	UNITED RENTALS (N.A.), INC.	18012	235291688-001	RENTAL OF BOOM 60-64' ARTICULATING	004-500-636	10	\$927.94
			18014	235672681-001	AMP-FORKLIFT- BERT KREISCHER SHOW	004-500-640	10	\$686.94
				235715104-001	VAN RENTAL (2)/BERT KREISCHER SHOW	004-500-640	10	\$1,164.46
97089	1517	WAPT CHANNEL 16		3982751-2	REO SPEEDWAGON/WA PT	004-500-615	10	\$892.50
97091	2500	WASTE MANAGEMENT OF JACKSON		3194165-0078-7	AMP DUMPSTER- JUN 2024	004-500-600	10	\$388.02
				Total For Department	004-500			\$62,932.28

Fund Total

004

\$62,932.28



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Dept#		100-220						
96991	1999	CINTAS CORPORATION NO 210		4197306421	UNIFORMS	100-220-535	10	\$9.61
96995	11726	COMMUNITY BANK OF MISSISSIPPI	16716	193282	AUG 2024-LEAF & LITTER COLLECTOR/STRE ET SWEEPER	100-220-850	10	\$11,826.00
97012	860	FLEETCOR TECHNOLOGIES		NP66685970	ACCT #126876- FUEL FOR WEEK 6/24/2024-6/30/2024	100-220-525	10	\$222.53
				NP66763230	ACCT 126876-FUEL FOR WEEK 07/01/2024- 07/07/2024	100-220-525	10	\$187.37
97059	2583	RAMEY'S		000810126137	INMATE MEALS 06/28/2024	100-220-520	10	\$33.36
				000810126397	INMATE MEALS, CUPS, CUTLERY & DRINKS-07/01/2024	100-220-520	10	\$389.18
				000810126457	INMATE CUPS, CONDIMENTS & DRINKS-07/02/2024	100-220-520	10	\$40.42
				000810126554	INMATE CUPS AND DRINKS-07/03/2024	100-220-520	10	\$30.18
				000810127072	INMATE CUPS, HOT SAUCE & DRINKS- 07/09/2024	100-220-520	10	\$34.26
				000810126984	INMATE CUPS, FORKS & DRINKS- 07/08/2024	100-220-520	10	\$34.57
				000810127123	INMATE CUPS AND DRINKS-07/10/2024	100-220-520	10	\$33.29
				000810127194	INMATE PLATES, CUPS, DRESSING & DRINKS-07/11/2024	100-220-520	10	\$53.66
97070	1851	SONIC		CHK 168-	INMATE MEALS	100-220-520	10	\$295.74



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				07/03/2024	07/03/2024			
				CHK 147- 07/10/2024	INMATE MEALS 07/10/2024	100-220-520	10	\$301.21
97077	13733	TASTE OF DETROIT RESTAURANT LLC		2024-0628	INMATE MEALS 06/28/2024	100-220-520	10	\$360.00
				2024-0708	INMATE MEALS 07/08/2024	100-220-520	10	\$390.00
97088	8048	WALTER L. HARVEY		07/02/2024	INMATE MEALS 07/02/2024	100-220-520	10	\$370.00
				07/08/2024	INMATE MEALS 07/08/2024	100-220-520	10	\$390.00
97094	2429	WEST RANKIN UTILITY AUTHORITY	16726	SW-0724	SANITATION (SOLID WASTE) SERVICE	100-220-603	10	\$148,049.44
				Total For Department	100-220			\$163,050.82
				Fund Total	100			\$163,050.82



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Dept#	300-610							
96978	1873	BENCHMARK ENGINEERING		25304	2024 STREET OVERLAY & IMP PROJECT 2024-01	300-610-712	10	\$10,107.71
96992	4106	CLEO MCKINION		1100	BASE REPAIRS- MATERIALS & LABOR-B/A 2/5/24- STREET OVERLAY PROJECT #2024-01	300-610-712	10	\$4,285.00
				1101	BASE REPAIRS- MATERIALS & LABOR-B/A 2/5/24- STREET OVERLAY PROJECT #2024-01	300-610-712	10	\$4,195.00
				1099	BASE REPAIRS- MATERIALS & LABOR-B/A 2/5/24- STREET OVERLAY PROJECT #2024-01	300-610-712	10	\$4,820.00
				1098	BASE REPAIRS- MATERIALS & LABOR-B/A 2/5/24- STREET OVERLAY PROJECT #2024-01	300-610-712	10	\$3,570.00
				1097	BASE REPAIRS- MATERIALS & LABOR-B/A 2/5/24- STREET OVERLAY PROJECT #2024-01	300-610-712	10	\$2,945.00
97003	10421	DUNN UTILITY	17870	23467	Street Cross Drain Replacements-Part Of 2024 Overlay Project	300-610-712	10	\$2,210.00
						300-610-712	10	\$3,652.00
						300-610-712	10	\$68.00
			17870	23465	Street Cross Drain	300-610-712	10	\$3,477.60



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					Replacements-Part Of 2024 Overlay Project	300-610-712	10	\$2,666.00
						300-610-712	10	\$68.00
97060	12749	RANKIN COUNTY LIMESTONE LLC	17445	5567	610 Slag-B/A 2/5/24- Part Of Street Overlay Project #2024-01	300-610-712	10	\$11,969.50
97075	13796	SUNBELT SEALING INC		24-033-2	CRACK SEALING SERVICES-2024 OVERLAY PROJECT #2024-01	300-610-712	10	\$28,618.20
				Total For Department	300-610			\$82,652.01
				Fund Total	300			\$82,652.01



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Dept# 314-600								
96978	1873	BENCHMARK ENGINEERING		25318	GRANTS FERRY PKWY SEWER EXT/PROJECT 2021-21/ARPA FUNDS	314-600-714	10	\$1,208.04
				25322	BURNHAM RD PROPOSED WATERLINE/PROJE CT 2023-05/ARPA FUNDS	314-600-713	10	\$3,880.00
				25323	LANCE/MARTIN/EA STHAVEN SEWER REHAB-PROJECT 2023-01/ARPA FUNDS	314-600-712	10	\$666.03
97007	13779	EUBANK CONSTRUCTION COMPANY		PAY REQUEST #2	HWY 18-HWY 468 SEWER FORCE MAIN REPLACEMENT PROJECT #2024- 05/PR #2/MDEQ MCWI GRANT	314-600-716	10	\$365,464.69
Total For Department				314-600				\$371,218.76
Fund Total				314				\$371,218.76



City of Brandon
Check Register by Department for Checks Dated 7/15/2024

Check Run #: 12904

Check Run #: 12904							ttrebotich	
Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
Dept#	400-000							
97093	1983	WEST RANKIN UTILITY AUTHORITY		07/09/2024	WEST RANKIN TAP FEES-JUN 2024	400-000-371		\$17,400.00
Total For Department				400-000	\$17,400.00			
Dept#	400-450							
97092	1315	WEST RANKIN UTILITY AUTHORITY	16688	WW-0724	WASTEWATER (SEWER) BILLING	400-450-890	10	\$318,519.00
Total For Department				400-450	\$318,519.00			
Dept#	400-670							
96997	2442	CORE & MAIN, LP	16774	V093011	JUN 2024-Monthly Service Agreement	400-670-604	10	\$14,687.34
97029	3889	LEC INC.	16691	20160410-43	WELL SITE WIRELESS MAINTENANCE-B/A 10/03/2016	400-670-600	10	\$704.96
97033	4866	LOGICS		24-IN6284	JUN 2024-IVR USAGE OVERAGE	400-670-600	10	\$155.85
97041	6168	MIPCO IMPRESSION PRODUCTS, INC.	16701	253946	JUL 2024-PUBLIC WORKS COPIER	400-670-640	10	\$275.74
97054	5042	PROFESSIONAL MAIL SERVICES, INC.	16690	87278	JUNE 2024-WATER BILL PROCESSING FEE-B/A 3/2015	400-670-620	10	\$1,170.83
97055	5042	PROFESSIONAL MAIL SERVICES, INC.	16689	87348	JUNE 2024-WATER BILL POSTAGE	400-670-691		\$4,800.00
97056	9654	PROTEL, INC	16773	240600264	ACCT #1364-CALL CENTER SERVICE	400-670-600	10	\$3,595.28



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
97068	5241	SHRED-IT		8007629679	SHRED SERVICES PW & CITY HALL- 6/25/24	400-670-600	10	\$100.25
97071	1141	SOUTHERN PINE ELECTRIC		400028410 JUN 24	128 HEBRON HILL DR METER READING ANTENNA	400-670-630	10	\$34.61
Total For Department				400-670				\$25,579.61
Dept#	400-673							
96969	12016	ALLIED UNIVERSAL CORPORATION	16864	12948439	Stock At Shop- Chlorine-B/A 10/16/23	400-673-515	10	\$3,980.00
96975	76	BAKER LAW FIRM, P.C.		1826	JUN 2024 LEGAL SERVICES	400-673-608	10	\$26.00
96978	1873	BENCHMARK ENGINEERING		25302	WATERLINE LOOP FROM EDGEWOOD SUBDV TO CANNON RIDGE- PROJECT 2024-02	400-673-607	10	\$640.00
				25306	WATERLINE REPLACEMENT BETWEEN WOODGATE DR & PEBBLE HILL DR- PROJECT 2024-09	400-673-607	10	\$2,185.00
				25307	GIS DATA UPKEEP, UPDATING & MAPPING	400-673-607	10	\$1,080.00
				25315	GENERAL SERVICES	400-673-607	10	\$1,510.00
				25316	NEW WATER WELL NEAR GFP/STRATFORD SUBDV-PROJECT 2021-03/SRLF & 592	400-673-723	10	\$831.57



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
				25317	GRANT WATERLINE RELOCATE/HWY 80 BRIDGE REPL OVER KCS RR NEAR VALUE RD- PROJECT 2023-08	400-673-607	10	\$1,015.00
96984	4919	BROADBAND VOICE, LLC		111434	CITY SHOP PHONE- JUL 2024	400-673-605	10	\$110.35
96991	1999	CINTAS CORPORATION NO 210		4197306421	UNIFORMS	400-673-535	10	\$14.20
						400-673-535	10	\$12.55
						400-673-535	10	\$11.64
						400-673-535	10	\$9.99
						400-673-535	10	\$5.21
						400-673-535	10	\$9.99
						400-673-535	10	\$12.01
96996	274	CONSOLIDATED PIPE & SUPPLY CO., INC.	17953	MS0042859	Stock At Shop	400-673-550	10	\$1,216.00
						400-673-550	10	\$160.00
			17894	MS0042858	Stock At Shop & Part For Lakeshore Dr Repair	400-673-550	10	\$920.00
						400-673-550	10	\$1,350.00
						400-673-550	10	\$560.00
						400-673-550	10	\$660.00
						400-673-550	10	\$580.00
						400-673-637	10	\$875.00
			17970	MS0043225	Stock At Shop	400-673-550	10	\$1,270.00
						400-673-550	10	\$700.00
						400-673-550	10	\$700.00
						400-673-550	10	\$425.00
						400-673-550	10	\$1,375.00
			17711	MS0042035	Stock At Shop	400-673-550	10	\$170.00
						400-673-550	10	\$400.00



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
						400-673-550	10	\$75.00
						400-673-550	10	\$442.50
						400-673-550	10	\$382.50
						400-673-550	10	\$1,240.00
						400-673-550	10	\$335.00
				MS0043300	PARTS TO COMPLETE WATER REPAIR ON MARQUETTE RD	400-673-637	10	\$8.00
96997	2442	CORE & MAIN, LP	17969	V086869	Stock At Shop-Meter Boxes	400-673-550	10	\$1,714.00
			17903	V080309	Water Meters To Keep At City Shop	400-673-637	10	\$910.00
			17916	U983366	New Purchase- Tapping Tool	400-673-730	10	\$1,580.70
				U973673	PARTS FOR WORKING ON METERS	400-673-637	10	\$17,717.40
96998	4870	CROW BURLINGAME CO.	17973	6006-5758	Stock At Shop-Motor Oil	400-673-525	10	\$216.00
						400-673-525	10	\$472.50
			17966	6006-5664	VIN #4852 2020 Dodge Ram 5500- Spark Plugs	400-673-635	10	\$191.84
			18061	6006-6000	VIN #4852 2020 Dodge Ram 5500- IGNITION COIL	400-673-635	10	\$43.00
			18055	6006-5918	Stock At Shop	400-673-525	10	\$132.00
						400-673-550	10	\$198.00
						400-673-550	10	\$350.00
97000	2183	D&S SALES	17994	37576	Shop Supplies-Valve Wrenches & Jump Start Box	400-673-550	10	\$208.41
						400-673-550	10	\$80.58
						400-673-550	10	\$77.46



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
97006	2190	ENTERGY		ACCT #178347860- 7/09/2024	311 OLD LAKELAND DR WATER TANK	400-673-550 400-673-630	10 10	\$487.49 \$72.20
97008	13384	EXELL/MS BOTTLE WATER-ACCT #018566		718310	WATER-SHOP ACCT #018566	400-673-640	10	\$56.14
97012	860	FLEETCOR TECHNOLOGIES		NP66685970	ACCT #126876- FUEL FOR WEEK 6/24/2024-6/30/2024	400-673-525	10	\$1,103.54
				NP66763230	ACCT 126876-FUEL FOR WEEK 07/01/2024- 07/07/2024	400-673-525	10	\$661.16
97014	463	FREDERICK'S SALES & SERV.	17998	01-99244	Stock At Shop/Bar & Chain Oil For Chainsaws	400-673-525	10	\$199.90
97018	5975	HEMPHILL CONSTRUCTION COMPANY INC		H24023-06- VARIOUS WO #S	EMERGENCY REPAIRS-MAY 2024	400-673-637		\$8,336.00
97019	5975	HEMPHILL CONSTRUCTION COMPANY INC		H24023-06	MAY 2024 GENERAL CONSTRUCTION SERVICES	400-673-637		\$42,279.99
97026	623	JACKSON PAPER COMPANY	17972	1383192	Shop Supplies	400-673-550 400-673-550	10 10	\$484.47 \$491.43
97028	10529	K&S TRUCKING LLC		24342	VIN #6664 EXMARK MOWER-ER FLAT TIRE	400-673-540	10	\$30.00
97029	3889	LEC INC.		103575-2A	WIRELESS PRESSURE MONITORS-DATA PLAN-7/01/24- 7/01/25	400-673-600	10	\$480.00
97035	2975	LYLE MACHINERY CO	18040	P45903	VIN #1528 Komatsu D61PX-23 Crawler Dozer-Replace Filter	400-673-636	10	\$213.21
97039	10037	MIDWEST MOTOR SUPPLY CO. INC.	18001	102330477	Parts For City Shop Nuts/Bolts Bin	400-673-550	10	\$1,323.47



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
			17975	102320877	Parts For Nuts/Bolts Bin At City Shop	400-673-550	10	\$1,510.83
			18062	102376621	Shop Supplies-Parts For Nuts/Bolts Bin	400-673-550	10	\$559.71
97041	6168	MIPCO IMPRESSION PRODUCTS, INC.	16700	253947	JUL 2024-SHOP COPIER	400-673-640	10	\$195.00
						400-673-640	10	\$2.85
97047	7173	NJ FARMS INC	17875	17875	200 Value Park Dr- Concrete Repair/WO#52804	400-673-637	10	\$7,250.00
97054	5042	PROFESSIONAL MAIL SERVICES, INC.		87406	WATER QUALITY REPORT INSERT W/JUNE 2024 BILLS	400-673-620	10	\$1,875.11
97060	12749	RANKIN COUNTY LIMESTONE LLC	17360	5566	Stock At Shop-610 Slag-B/A 2/5/24	400-673-550	10	\$4,810.00
97063	1038	REDDY ICE-JACKSON	16692	38-483231	ICE FOR CITY SHOP CREW	400-673-550	10	\$291.60
			16692	38-483359	ICE FOR CITY SHOP CREW	400-673-550	10	\$97.20
97064	1048	REVELL HARDWARE	18000	176947/6	New Purchase-Drill Press-Use At City Shop	400-673-729	10	\$995.29
97067	13279	SAYLE OIL COMPANY INC	18002	793900	Stock At Shop-DEF For Diesel Equipment	400-673-550	10	\$444.00
97071	1141	SOUTHERN PINE ELECTRIC		400007199 JUL 24	11 CROSSWOODS RD-NEW LAKEBEND WATER WELL	400-673-630	10	\$4,446.31
97072	3699	STAPLES CONTRACT & COMMERCIAL, INC	18018	6005569981	Office Supplies	400-673-500	10	\$125.11
97086	9512	VERMEER MIDSOUTH, INC	17978	00349584	VIN #4837 2782 2017 McLaughlin VX30-500 Vacuum Excavator-Service	400-673-636	10	\$1,881.52
97090	1292	WARING OIL CO.	16772	337384	Diesel For Tank At City Shop	400-673-525	10	\$1,539.27



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Check Run #: 12904

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
Total For Department				400-673				\$131,432.20
Dept#	400-680							
96978	1873	BENCHMARK ENGINEERING		25301	SEWER LINE DESIGN-HWY 471 NEAR DG & MAX NALDER PROPERTY/PROJE CT #2023-09	400-680-607	10	\$3,518.88
				25313	STAKEOUT OF CITY EASEMENTS	400-680-607	10	\$1,250.00
				25315	GENERAL SERVICES	400-680-607	10	\$660.00
				25320	REPL OF EXISTING FORCE MAIN ALONG HWY 18 NEAR HWY 468- PROJECT 2024-05	400-680-607	10	\$3,008.40
96979	2948	BISHOP'S HIGH VELOCITY DRAIN SERVICE, INC.		26850	WO#53877-JETTED SEWER LINE	400-680-604	10	\$525.00
				26827	WO#53778-JETTED SEWER LINE	400-680-604	10	\$225.00
				26826	WO#53829-JETTED SEWER LINE	400-680-604	10	\$450.00
96991	1999	CINTAS CORPORATION NO 210		4197306421	UNIFORMS	400-680-535	10	\$11.87
						400-680-535	10	\$9.84
						400-680-535	10	\$8.06
97006	2190	ENTERGY		185007703812	476 EDGEWOOD XING PLE A LIFT	400-680-630	10	\$74.55
				ACCT #174554253- 7/10/2024	CORNERSTONE DR AND GRANTS FERRY	400-680-630	10	\$16.07
97010	10308	EZ WHEELS INC	18016	17579	Vin #3081-Kubota Tractor-Bushhog Blades	400-680-636	10	\$276.60



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
97012	860	FLEETCOR TECHNOLOGIES		NP66685970	ACCT #126876- FUEL FOR WEEK 6/24/2024-6/30/2024	400-680-525	10	\$393.77
				NP66763230	ACCT 126876-FUEL FOR WEEK 07/01/2024- 07/07/2024	400-680-525	10	\$340.39
97016	5991	HARVEY SERVICES INC		6925	MARQUETTE RD LIFT STATION ER REPAIRS	400-680-720	10	\$8,612.50
				6943	WO#54145- APPLERIDGE LS REPAIRS	400-680-636	10	\$2,812.50
				6933	WO#53876- GRINDER PUMP REPAIR	400-680-636	10	\$1,012.50
				6932	WO#54055-INSTALL NEW GRINDER PUMP	400-680-722	10	\$4,150.00
				6920	WO#53928- GRINDER PUMP REPAIR	400-680-636	10	\$867.50
				6921	RICHLAND CREEK LIFT STATION-ER REPAIRS	400-680-637	10	\$6,300.00
97017	5975	HEMPHILL CONSTRUCTION COMPANY INC		07/15/2024	HUNTERS WOODS SEWER REPAIR PROJECT-GROUP 1 OF 6	400-680-637	10	\$10,857.18
						400-680-637	10	\$9,138.55
						400-680-637	10	\$6,495.00
						400-680-637	10	\$7,495.50
						400-680-637	10	\$7,725.50
97018	5975	HEMPHILL CONSTRUCTION COMPANY INC		H24023-06- VARIOUS WO #S	EMERGENCY REPAIRS-MAY 2024	400-680-637		\$8,062.22
						400-680-637		\$7,810.18



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
						400-680-637		\$6,078.00
						400-680-637		\$8,078.55
						400-680-637		\$4,333.00
97019	5975	HEMPHILL CONSTRUCTION COMPANY INC		H24023-06	MAY 2024 GENERAL CONSTRUCTION SERVICES	400-680-637		\$2,847.00
97029	3889	LEC INC.		103096-2A	JASMINE COVE LS- DATA PLAN-7/01/24- 7/01/25	400-680-600	10	\$345.00
				103103-2A	RICHLAND CREEK LS-DATA PLAN- 7/01/24-7/01/25	400-680-600	10	\$345.00
97035	2975	LYLE MACHINERY CO	17974	P45554	VIN #6321 Excavator-Replace Bucket Teeth & Air Filter	400-680-636	10	\$662.40
						400-680-636	10	\$329.05
						400-680-636	10	\$155.51
97071	1141	SOUTHERN PINE ELECTRIC		7351001 JUL 24	5010 GLEN RIDGE DR LIFT STATION	400-680-630	10	\$62.56
				400014296 JUN 24	658 CONTI DR LIFT STATION	400-680-630	10	\$61.78
				400013703 JUN 24	965 FILMORE DR LIFT STATION	400-680-630	10	\$69.67
				15366001 JUN 24	W GOVERNMENT ST LIFT STATION	400-680-630	10	\$1,309.00
				7720001 JUL 24	WILLOW CREEK DR/G'FLD RNCH/CNTRY MDWS LIFT STATION	400-680-630	10	\$531.02
				7351021 JUN 24	HWY 18 SEWER LIFT STATION	400-680-630	10	\$61.11
				7351007 JUL 24	ROUSE DR LIFT STATION	400-680-630	10	\$48.67



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	ttrebotich Acct Per.	Detail Amount
				7351009 JUN 24	136 PROVONCE PARK LIFT STATION	400-680-630	10	\$190.59
				7351010 JUN 24	208 DUCLAIR CT LIFT STATION	400-680-630	10	\$53.12
				7351013 JUN 24	140 GRANDEUR DR LIFT STATION IN BACK YARD	400-680-630	10	\$42.00
				7351018 JUN 24	109 MORGAN LN LIFT STATION	400-680-630	10	\$57.79
				7351020 JUN 24	252 GREENFIELD RIDGE DR LIFT STATION	400-680-630	10	\$242.83
				7000208005 JUL 24	HWY 18 BYPASS EAST BRANDON LIFT STATION	400-680-630	10	\$2,040.95
				7000208006 JUL 24	HWY 468 LIFT STATION	400-680-630	10	\$682.67
		Total For Department		400-680				\$120,734.83
		Fund Total		400				\$613,665.64
		Grand Total						\$1,918,806.39



City of Brandon

Manual Check Batch #: 5521

Fiscal Year 2023 - 2024 10 - Jul

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount		Sequence #
GL Account #	Account Description	Tax	1099	Sales Tax Amount	Liq. Amount	Detail Amount	Detail Description	
Check # 2510	Check Date: 6/29/2024							
11366	BURGERS & BLUES LLC		060924	6/29/2024	7/2/2024	\$4,500.00		100
004-500-609	VIP AREA	N	NEC			\$0.00	\$4,500.00	CBC Catering - Bert Kreischer
				Invoice Total		\$0.00	\$4,500.00	
				Total for Check # 2510		\$0.00	\$4,500.00	
Check # 2511	Check Date: 6/27/2024							
12423	Wesley Latt		062704-01	6/27/2024	7/2/2024	\$50.00		100
004-500-600	PROF SERVICES - OTHER	N	NEC			\$0.00	\$50.00	Weather Services - Jamey Johnson
				Invoice Total		\$0.00	\$50.00	
				Total for Check # 2511		\$0.00	\$50.00	
Check # 2512	Check Date: 6/27/2024							
12422	Benny H Holden		062704-02	6/27/2024	7/2/2024	\$50.00		100
004-500-600	PROF SERVICES - OTHER	N	NEC			\$0.00	\$50.00	Weather Services - Jamey Johnson
				Invoice Total		\$0.00	\$50.00	
				Total for Check # 2512		\$0.00	\$50.00	
Check # 2513	Check Date: 6/27/2024							
11433	All Events LLC		20231007	6/27/2024	7/2/2024	\$18,250.00		100
004-500-600	PROF SERVICES - OTHER	N				\$0.00	\$18,250.00	Sound & Lights - Jamey Johnson
				Invoice Total		\$0.00	\$18,250.00	
				Total for Check # 2513		\$0.00	\$18,250.00	
Check # 2514	Check Date: 6/27/2024							
9873	James Wilson Jr		JJ2024	6/27/2024	7/2/2024	\$1,228.36		100
004-500-640	RENTALS	N				\$0.00	\$1,228.36	Camera Lens rental reimbursement - Jamey Johnson
				Invoice Total		\$0.00	\$1,228.36	

				Total for Check # 2514		\$0.00	\$1,228.36		
Check # 2515	Check Date: 6/27/2024								
8161	Roderick Randall Kwan		2415	6/27/2024	7/2/2024	\$500.00		100	
004-500-600	PROF SERVICES - OTHER	N	NEC			\$0.00	\$500.00	Jumbotron Services - Jamey Johnson	
				Invoice Total		\$0.00	\$500.00		
				Total for Check # 2515		\$0.00	\$500.00		
Check # 2516	Check Date: 6/27/2024								
11520	JOHNNY E. COLEMAN SR.		1173	6/27/2024	7/2/2024	\$300.00		100	
004-500-600	PROF SERVICES - OTHER	N	NEC			\$0.00	\$300.00	Camera Crew - Jamey Johnson	
				Invoice Total		\$0.00	\$300.00		
				Total for Check # 2516		\$0.00	\$300.00		
Check # 2517	Check Date: 6/27/2024								
13390	Rex V. Roby II		JJ62724	6/27/2024	7/2/2024	\$300.00		100	
004-500-600	PROF SERVICES - OTHER	N				\$0.00	\$300.00	Camera Crew - Jamey Johnson	
				Invoice Total		\$0.00	\$300.00		
				Total for Check # 2517		\$0.00	\$300.00		
Check # 2518	Check Date: 6/27/2024								
12552	Preston Blakely		JJ627241	6/27/2024	7/2/2024	\$300.00		100	
004-500-600	PROF SERVICES - OTHER	N	NEC			\$0.00	\$300.00	Camera Crew - Jamey Johnson	
				Invoice Total		\$0.00	\$300.00		
				Total for Check # 2518		\$0.00	\$300.00		
Check # 2519	Check Date: 6/27/2024								
13686	Cameron Littleton		0624	6/27/2024	7/2/2024	\$300.00		100	
004-500-600	PROF SERVICES - OTHER	N				\$0.00	\$300.00	Camera Crew - Jamey Johnson	
				Invoice Total		\$0.00	\$300.00		
				Total for Check # 2519		\$0.00	\$300.00		
Check # 2520	Check Date: 6/27/2024								
13739	Eric Allen		062724	6/27/2024	7/2/2024	\$7,500.00		100	
004-500-603	ARTIST AGREEMENT	N				\$0.00	\$7,500.00	Whitey Morgan settlement - JJ support	
				Invoice Total		\$0.00	\$7,500.00		
				Total for Check # 2520		\$0.00	\$7,500.00		

Check # 2521 13782 004-500-603	Check Date: 6/27/2024 Wildflower Soul LLC ARTIST AGREEMENT	N	062724	6/27/2024	7/2/2024	\$1,500.00		100 Zandi Holup settlement - JJ support
						\$0.00	\$1,500.00	
				Invoice Total		\$0.00	\$1,500.00	
				Total for Check # 2521		\$0.00	\$1,500.00	
Check # 2522 8065 004-500-600	Check Date: 6/27/2024 COLE ENTERTAINMENT SERVICE PROF SERVICES - OTHER	N	062724	6/27/2024	7/2/2024	\$13,586.25		100 Stagehands - Jamey Johnson
						\$0.00	\$13,586.25	
				Invoice Total		\$0.00	\$13,586.25	
				Total for Check # 2522		\$0.00	\$13,586.25	
Check # 2523 11631 004-500-603	Check Date: 6/27/2024 Traler Park, Inc. ARTIST AGREEMENT	N	062724	6/27/2024	7/2/2024	\$43,494.00		100 Jamey Johnson settlement
						\$0.00	\$43,494.00	
				Invoice Total		\$0.00	\$43,494.00	
				Total for Check # 2523		\$0.00	\$43,494.00	
Check # 2524 11920 004-500-600	Check Date: 6/27/2024 Bellamy, LLC PROF SERVICES - OTHER	N	240627 NEC	6/27/2024	7/2/2024	\$8,489.00		100 Catering - Jamey Johnson
						\$0.00	\$8,489.00	
				Invoice Total		\$0.00	\$8,489.00	
				Total for Check # 2524		\$0.00	\$8,489.00	
Check # 2525 8161 004-500-600	Check Date: 6/29/2024 Roderick Randall Kwan PROF SERVICES - OTHER	N	2416 NEC	6/29/2024	7/2/2024	\$500.00		100 Jumbotron Services - Bert Kreischer
						\$0.00	\$500.00	
				Invoice Total		\$0.00	\$500.00	
				Total for Check # 2525		\$0.00	\$500.00	
Check # 2526 8065 004-500-600	Check Date: 6/29/2024 COLE ENTERTAINMENT SERVICE PROF SERVICES - OTHER	N	62924	6/29/2024	7/2/2024	\$14,176.25		100 Stagehands - Bert Kreischer
						\$0.00	\$14,176.25	
				Invoice Total		\$0.00	\$14,176.25	
				Total for Check # 2526		\$0.00	\$14,176.25	
Check # 2527	Check Date: 6/29/2024							

13791	Jeremy Bertschinger	311424	6/29/2024	7/2/2024	\$9,500.45	100
004-500-600	PROF SERVICES - OTHER	N			\$0.00	Catering - Bert Kreischer
			Invoice Total		\$0.00	\$9,500.45
			Total for Check # 2527		\$0.00	\$9,500.45

Total for fund	004	\$0.00	\$124,524.31
Total for batch	5521	\$0.00	\$124,524.31



City of Brandon

Manual Check Batch #: 5522

Fiscal Year 2023 - 2024 10 - Jul

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount		Sequence #
GL Account #	Account Description	Tax	1099	Sales Tax Amount	Liq. Amount	Detail Amount	Detail Description	
Check # 2528	Check Date: 7/2/2024							
9846	LIVE NATION WORLDWIDE INC		BA06272024	7/2/2024	7/10/2024	\$1,240.83		100
004-500-600	PROF SERVICES - OTHER	N				\$0.00	\$1,240.83	Music Licenses Fees - Jamey Johnson
Invoice Total						\$0.00	\$1,240.83	
Total for Check # 2528						\$0.00	\$1,240.83	
Check # 2529	Check Date: 7/9/2024							
12674	Outback Presents, LLC		062724	7/9/2024	7/10/2024	\$155,108.61		100
004-500-603	ARTIST AGREEMENT	N				\$0.00	\$155,108.61	Bert Kreischer - Settlement
Invoice Total						\$0.00	\$155,108.61	
Total for Check # 2529						\$0.00	\$155,108.61	
Total for fund			004			\$0.00	\$156,349.44	
Total for batch			5522			\$0.00	\$156,349.44	

July 12, 2024

City of Brandon
1000 Municipal Drive
Brandon, MS 39042
Attn:

Group #: 283
Phone#:(601) 706-2604

chunley@brandonms.org
mhess@brandonms.org

From: Helen Quarles
Phone #: (601) 607-5470
Fax #: (601) 607-5670
Helen.Quarles@hubinternational.com

RE: Transfer of funds

This is to transfer funds in the amount of **\$32,083.98** for checks dated **07/02/24 through 07/03/24**. The breakdown of these funds is as follows:

B eginning B alance		\$488,432.71	
Plus Deposit			
T otal		\$488,432.71	
Check Date	Check#	Amount	
7/3/2024	23884-23915	\$10,387.19	Medical Claims
7/2/2024	23883	\$21,696.79	Admin July
			HUB International Midwest Limited
			RX Benefits
			RX Benefits
			Less Voics / Stop P mts
		\$32,083.98	T otal
E nding B alance		\$456,348.73	

The following checks have been voided:



A Division of HUB International

300 Concourse Boulevard
Suite 300
Ridgeland, MS 39157-2051

www.hubinternational.com

Direct: 601-607-5470

Fax: 601-607-5670

Helen.Quarles@hubinternational.com

July 12, 2024

City of Brandon
1000 Municipal Drive
Brandon, MS 39042
Attn:

Group #: 283
Phone#:(601) 706-2604

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300 Concourse Boulevard
Suite 300
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www.hubinternational.com

Direct: 601-607-5470

Fax: 601-607-5670

Helen.Quarles@hubinternational.com

Memo

To: Mayor and Board of Aldermen

From: Niki Jobe

Date: 6/30/2024

Re: Request for Approval of June 2024 Electronic Fund Transfers

	<u>Date</u>	<u>Amount</u>
June 2024 Deferred Compensation Transfer	<u>6/14/2024</u>	<u>\$1,670.00</u>
	<u>6/28/2024</u>	<u>\$1,670.00</u>
June 2024 Retirement Transfer	<u>6/28/2024</u>	<u>\$157,635.46</u>
June 2024 Federal Tax Transfers	<u>6/14/2024</u>	<u>\$63,533.95</u>
	<u>6/28/2024</u>	<u>\$67,065.96</u>
June 2024 MS State Tax Commission	<u>6/14/2024</u>	<u>\$7,184.00</u>
	<u>6/28/2024</u>	<u>\$7,540.89</u>



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR
BOARD AGENDA: JULY 15, 2024
SUBJECT: MARQUETTE ROAD LIFT STATION
EMERGENCY REPAIRS

Asking for your consideration to declare an emergency the repairs to the Marquette Road Lift Station, approve invoice #6925 in the amount of \$8,612.50 from Harvey Services, Inc., and authorize payment of same.

On June 27, 2024, the City of Brandon received a call from a business on Marquette Road stating that sewer was backing up into their business. Upon inspection, the City of Brandon discovered that the Marquette Road Lift Station was not working properly. Both pumps at the lift station had quit working causing sewer backup in the system. Harvey Services, Inc. was contacted to make repairs to the lift station. Repairs included the replacement of both lift station pumps and both pump start kits.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Harvey Services, Inc. – invoice #6925 - \$8,612.50
- Emergency Declaration Affidavit

GL Code: 400-680-720

Funding: WSOM

HARVEY SERVICES, INC.

8879 HWY 80

MORTON, MS 39117

Invoice

Date	Invoice #
6/27/2024	6925

601-622-7675
Office Manager - Jean

Bill To
City of Brandon 1000 Municipal Drive Brandon, MS 39042

Ship To
City of Brandon 1000 Municipal Drive Brandon, MS 39042

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		6/27/2024			

Quantity	Item Code	Description	Price Each	Amount
2	Myers VS 20-1-P...	Day Care Lift Station on Marquette Road		
2	Start Kit	Myers VS20-1-PH 230 Volt Grinder	3,500.00	7,000.00
1	ship charge	Start Kit for 2 HP/1PH Sewer Pump	175.00	350.00
4.5	service	shipping and handing charge	250.00	250.00
		Service fee to Change out old Pumps and Start kits with new and repair high water light	225.00	1,012.50

Thank You for Your business. Stay Safe	601-750-1711	tharvey@harveyservices.net	Total	\$8,612.50
--	--------------	----------------------------	-------	------------

EMERGENCY CERTIFICATION RE: MCA SECTION 31-7-13(k) (1972, as amended)

I, Carly Beth Dearman, the Public Works Operations Coordinator
for the City of Brandon, Mississippi, have determined that an emergency exists as described in
the memo attached hereto, with regard to the purchase of the commodities or repair contracts,
identified as follows:

Emergency repairs to the Marquette Road Lift Station

at the location/address identified in the memo attached hereto, so that the delay incident to
giving opportunity for competitive bidding would be detrimental to the interest of the
governing authority, and I hereby approve the bill presented therefore for such emergency
commodities and/or contract services provided, and I do hereby certify that the purchase of
such commodities was made from _____ (or with
Harvey Services, Inc. from whom such an emergency repair contract was
made), as reflected in the bill(s)/invoice(s) attached hereto and request payment of the same
accordingly.

So certified, this the 1 day of July, 2024.

Carly Beth Dearman

Carly Beth Dearman

(Print Name)

Public Works Operations Coordinator

(Title)

(Note: At the board meeting next following the emergency purchase or repair contract,
documentation of the purchase or repair contract, including a description of the commodity
purchased, the price thereof and the nature of the emergency shall be presented to the board
and shall be placed on the minutes of the board of such governing authority.)



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR
BOARD AGENDA: JULY 15, 2024
SUBJECT: HUNTERS WOODS SEWER REPAIR PROJECT – GROUP 3 OF 6
PERMISSION TO PROCEED WITH SEWER REPAIRS

Asking for your permission to proceed with the Hunters Woods Group 3 sewer point repairs. Repairs will be made by Hemphill Construction Company at the FY24 commodity pricing.

On September 5, 2023, the Board awarded the bid for the Hunters Woods Sewer Video Project to Suncoast Infrastructure, Inc. This project has allowed for CCTV inspections of the City of Brandon's sewer lines in a portion of the Crossgates Subdivision for maintenance and repair purposes. The Hunters Woods Sewer Video Project was completed in March 2024.

The CCTV footage provided through the completed Hunters Woods Sewer Video Project has shown numerous deficiencies with the sewer lines in this area of the Crossgates Subdivision. Group 3 contains nine locations along Huntview Drive, Post Hill Road, Forest Ridge Court, Fern Valley Road, and Summit Ridge Drive where the sewer lines are damaged and allowing infiltration into the system or minimal flow.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Hunters Woods Sewer Repair Project – Group 3 listing

GL Code – 400-680-637

Funding - WSOM

Group	Priority	Assignment	Address	Location	MAP	Start Date	Finish Date	Comments	Type	Size
3	4	15	198 Huntsview Drive	138 LF Downstream of MH-828				Hole	Concrete	8"
3	5	16	155 Post Hill Drive	109 LF Downstream of MH-868				Utility Conflict	Concrete	8"
3	9	17	112 Forest Ridge Court	227 LF Downstream of MH-841				Collaspe Pipe	Concrete	8"
3	10	18	147 Vern Valley Road	210 LF Downstream of MH-876				Utility Conflict	Truss	8"
3	13	19	146 Summit Rdige Drive	133 LF Downstream of MH-816				Utility Conflict	Concrete	8"
3	17	20	147 Forest Ridge Drive	101 LF Downstream of MH-838				Hole	Concrete	8"
3	18	21	148 Vern Valley Road	249 LF Downstream of MH-878				Hole	Concrete	8"
3	36	22	166 Summit Ridge Drive	220 LF Downstream of MH-819				Joint Separation	Concrete	8"
3	37	23	163 Post Hill Road	43 LF Downstream of MH-820				Joint Separation	Concrete	8"



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR
BOARD AGENDA: JULY 15, 2024
SUBJECT: HUNTERS WOODS SEWER REPAIR PROJECT – GROUP 1 OF 6
INVOICE APPROVALS

Asking for your consideration to approve the following invoices from Hemphill Construction Company for the Hunters Woods Sewer Repair Project – Group 1 of 6 – sewer point repairs, authorize payment of the same, and amend the budget accordingly.

- Near 77 Pine Cove – invoice #: H24023-06-51460 - \$10,857.18
- Near 59 Terrapin Cove – invoice #: H24023-06-52618 - \$9,138.55
- Near 55 Terrapin Cove – invoice #: H24023-06-52616 - \$6,495.00
- Near 59 Terrapin Cove – invoice #: H24023-06-52620 - \$7,495.50
- Near 59 Terrapin Cove – invoice #: H24023-06-52621 - \$7,725.50

On April 15, 2024, the Board approved for Hemphill Construction Company to proceed with the Hunters Woods Sewer Repair Project - Group 1 sewer point repairs at the FY24 commodity pricing. Each sewer point repair was necessary due to deficiencies in the sewer lines that were allowing infiltration and restricted flow in the system.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Hemphill Construction Company Invoices
- Hunter Woods Sewer Repair Project Group 1 – April 15, 2024 Board approval

GL Code & Funding: 400-680-637 – \$41,711.73 - WSOM

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	8	HR	Superintendent	\$105.00	\$840.00
2	15.5	HR	Foreman	\$95.00	\$1,472.50
3	15.5	HR	Trackhoe & Operator (308)	\$115.00	\$1,782.50
4	15.5	HR	Front End Loader & Operator	\$130.00	\$2,015.00
5	15.5	HR	Pipelayer	\$45.00	\$697.50
6	31	HR	Laborer	\$38.00	\$1,178.00
7	15.5	HR	Pickup Truck	\$22.00	\$341.00
8	15.5	HR	Flatbed Truck	\$19.00	\$294.50
9	15.5	HR	Small Incidental Tools	\$15.00	\$232.50
10	15.5	HR	Vacuum Excavator	\$80.00	\$1,240.00
11	1	LS	Eagle Pipe + 15%	\$763.68	\$763.68
TOTAL AMOUNT DUE					\$10,857.18

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	6	HR	Superintendent	\$105.00	\$630.00
2	0	HR	Foreman	\$95.00	\$0.00
3	22	HR	Trackhoe & Operator (308)	\$115.00	\$2,530.00
4	11	HR	Front End Loader & Operator	\$130.00	\$1,430.00
5	11	HR	Pipelayer	\$45.00	\$495.00
6	22	HR	Laborer	\$38.00	\$836.00
7	11	HR	Pickup Truck	\$22.00	\$242.00
8	11	HR	Flatbed Truck	\$19.00	\$209.00
9	11	HR	Small Incidental Tools	\$15.00	\$165.00
10	11	HR	Vacuum Excavator	\$80.00	\$880.00
11	1	LS	Eagle Pipe + 15%	\$1,721.55	\$1,721.55
TOTAL AMOUNT DUE					\$9,138.55

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	5	HR	Superintendent	\$105.00	\$525.00
2	10	HR	Foreman	\$95.00	\$950.00
3	10	HR	Trackhoe & Operator (308)	\$115.00	\$1,150.00
4	10	HR	Front End Loader & Operator	\$130.00	\$1,300.00
5	10	HR	Pipelayer	\$45.00	\$450.00
6	20	HR	Laborer	\$38.00	\$760.00
7	10	HR	Pickup Truck	\$22.00	\$220.00
8	10	HR	Flatbed Truck	\$19.00	\$190.00
9	10	HR	Small Incidental Tools	\$15.00	\$150.00
10	10	HR	Vacuum Excavator	\$80.00	\$800.00
TOTAL AMOUNT DUE					\$6,495.00

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	6	HR	Superintendent	\$105.00	\$630.00
2	11.5	HR	Foreman	\$95.00	\$1,092.50
3	11.5	HR	Trackhoe & Operator (308)	\$115.00	\$1,322.50
4	11.5	HR	Front End Loader & Operator	\$130.00	\$1,495.00
5	11.5	HR	Pipelayer	\$45.00	\$517.50
6	23	HR	Laborer	\$38.00	\$874.00
7	11.5	HR	Pickup Truck	\$22.00	\$253.00
8	11.5	HR	Flatbed Truck	\$19.00	\$218.50
9	11.5	HR	Small Incidental Tools	\$15.00	\$172.50
10	11.5	HR	Vacuum Excavator	\$80.00	\$920.00
TOTAL AMOUNT DUE					\$7,495.50

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	6	HR	Superintendent	\$105.00	\$630.00
2	0	HR	Foreman	\$95.00	\$0.00
3	23	HR	Trackhoe & Operator (308)	\$115.00	\$2,645.00
4	11.5	HR	Front End Loader & Operator	\$130.00	\$1,495.00
5	11.5	HR	Pipelayer	\$45.00	\$517.50
6	23	HR	Laborer	\$38.00	\$874.00
7	11.5	HR	Pickup Truck	\$22.00	\$253.00
8	11.5	HR	Flatbed Truck	\$19.00	\$218.50
9	11.5	HR	Small Incidental Tools	\$15.00	\$172.50
11	11.5	HR	Vacuum Excavator	\$80.00	\$920.00
TOTAL AMOUNT DUE					\$7,725.50

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	8	HR	Superintendent	\$105.00	\$840.00
2	15.5	HR	Foreman	\$95.00	\$1,472.50
3	15.5	HR	Trackhoe & Operator (308)	\$115.00	\$1,782.50
4	15.5	HR	Front End Loader & Operator	\$130.00	\$2,015.00
5	15.5	HR	Pipelayer	\$45.00	\$697.50
6	31	HR	Laborer	\$38.00	\$1,178.00
7	15.5	HR	Pickup Truck	\$22.00	\$341.00
8	15.5	HR	Flatbed Truck	\$19.00	\$294.50
9	15.5	HR	Small Incidental Tools	\$15.00	\$232.50
10	15.5	HR	Vacuum Excavator	\$80.00	\$1,240.00
11	1	LS	Eagle Pipe + 15%	\$763.68	\$763.68
TOTAL AMOUNT DUE					\$10,857.18



Work Order #: 51460

Work Order Date: 01/26/24

Work Type:

Status: Open

Prepared By: Lori Sarver

Type of Work Order: Assigned Work Order (During Reg Hours)

Request Type: Sewer - Sinkhole

Date Requested: 01/26/2024

Name: DONNA WILLIAMS

Service Address or 79 PINE COVE (near 77 Pine Cove)

Request Location:

Phone Number: 601-896-1273

Email Address:

Reported By: Request #681382807 10:04am

Department: Sewer

Ward:

Nature of Request: CALLER STATED THE SEWER LINE HAS BUSTED AND THERE IS A BIG SINK HOLE BY HER DRIVEWAY AND IS PULLING THERE DRIVEWAY DOWN TOO. PROTEL-ANT

Scheduled Completion

Date:

Date Work Order

Completed:

Work Order Completed

By:

Scope of Work Completed:

Locate Number If

Necessary:

Additional Information: ***4/15/2024 - Hemphill will perform repair. See attached notes. Carly Beth Dearman

Concrete Repair

Required/Details:

Sod/Yard Restoration

Required/Details:

Asphalt Repair

Required/Details:

Invoice & Cost

Information:

Meter Deposit Amount:

Tap Fee Amount:

Notes



450 Industrial Drive
Jackson MS 39209

Your single source for water, sewer, gas, drainage and erosion
control needs.

INVOICE

RECEIVED

Date	Account #	Invoice #	Due Date
5/3/2024	H24023	69265	6/2/2024
FAX		PHONE	
601-487-7474		601-487-7473	

RECEIVED

BILL TO:				SHIP TO:		
Hemphill Construction Company Inc. PO Drawer 879 Florence, MS 39073				Hemphill Construction Company H24023 - February 2024 Brandon Kenneth - 601-559-5101 Directions below Brandon, MS		
PO or JOB #	TERMS	REP	ORDER DATE	VIA	F.O.B.	JOB/PROJECT
H24023 / Ke...	1% 10 Net 30	NRP	5/1/2024	Eagle Truck	Jobsite	H24023 - February 2024 Brandon
QTY	DESCRIPTION				UNIT	EXT
	** 77 Pine Cove - Brandon MS ** ** 05-01-2024 ** —					
2	8in Maxadaptor - MAX8 - 8.40in to 10.15in # 19215 —				195.30	390.60
1	8in x 6in SDR26 HW PVC Tee Wye - Gskt x Gskt x Gskt # 8X6SDR26TY —				129.40	129.40
1	6in x 4in Flexible Sewer Coupling - PVC x PVC (Pipeconx) # PCX56-64-Pipeconx —				18.75	18.75
14	6in SDR26 HW Sewer PVC Pipe - ps115 - 14ft length - Gasket Joint # 6SDR26HWX14 —				8.95	125.30

Posted
MAY 08 2023

H24023 - 0400-01-04
e

Please make your check payable to Eagle Pipe and Supply, LLC and remit to the above address.
Terms are Net 30 days. All past due accounts are subject to a finance charge of 1.5% per month (18% per annum).
We will not accept goods returned without permission and then goods are subject to inspection for decision on possible credit.
To avoid late fees, allow 5 or more days for postal delivery.
Payments on account with a credit card will incur a 4% transaction fee.

Subtotal:	\$664.05
Payments/Credits	\$0.00
Sales Tax: (0.0%)	\$0.00
Balance Due	\$664.05

JOB NO: H24023		ACCIDENTS: ☐ YES ☒ No ☐ NO	
PROJECT: Brandon Maintenance		INCIDENTS: ☐ YES ☒ No ☐ NO	
DATE: 5/1/2024		SUPERINTENDENT: Chad Phelps	
DAY OF WEEK: Wednesday		REVIEWED: BK	

NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN	010001											TOTAL	PENETROMETER
1 KENNETH MCCARDLE	2611	Foreman			11.5											11.5	A.M.
2 JOSEPH WELBORN	1641	Pipelayer			11.5											11.5	READING
3 BARRET ABRAMS	2930	Trackhoe			11.5											11.5	SOIL TYPE
4 LADARIUS HENDERSON	3053	Labor			11.5											11.5	LOCATION
5 ZACHARY MACKE	3102	Labor			11.5											11.5	
6 Charles Shoulders	2865	Loader			11.5											11.5	P.M.
7																	READING
8																	SOIL TYPE
																	LOCATION

TEMP LABOR	EMPLOYER	POTENTIAL HIRE?	010001														
1																-	
2																-	
3																-	

DAILY WORK REPORT	EQUIP. #	EQUIP DESCRIPTION	010001													TOTAL	BEGIN	END	HRS
WORK DAY (Y/N)	1582	F250 Foreman Trk	11.5													11.5			
WEATHER	1057	2 Ton Truck	11.5													11.5			
FAIR	12766	Level	11.5													11.5			
CLOUDY	13716	Pipe Saw	11.5													11.5			
RAIN AMOUNT (IN)	9494	Laser	11.5													11.5			
TEMPERATURE	5610	Conex Box	11.5													11.5			
TIME WORKED	5212	20' Trailer	11.5													11.5			
MORNING	11619	Centrifugal Pump	11.5													11.5			
AFTERNOON	11654	Diaphragm Pump	11.5													11.5			
NIGHT	13816	Trench Box 8'	11.5													11.5			
TOTAL HRS FOR DAY	13819	Trench Box 16'	11.5													11.5			
WORK COMPLETED	2397	308 Cat	0													0			
QUANTITY	2244	303.5 Cat	11.5													11.5			
1		2408	926 Cat	11.5												11.5			
2		8593	Pothole Machine	11.5												11.5			
3																			
4																			
5																			
6																			
7																			
8																			
9																			
10																			
11																			
12																			
13																			
14																			
15																			

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE
Started excavating down on sewer main at sinkhole beside driveway. Found main and sewer service going under driveway. We had to saw cut driveway and removed section of driveway and hauled off with loader. Excavated down on service and found pvc going into concrete pipe that wasn't grouted up and it was leaking. We cleaned around pipe with pothole machine. Cut out section of pipe on service and service tee on main was bad. Installed new 8" x 8" x 6" tee and sleeved back together on main with rubber couplings. Installed 4 Ft of 6" pipe and tied into existing service with a 6" x 4" rubber coupling. Made sure everything was hooked up right and city brought us sand to bed around pipe. And brought 6/10 limestone to backfill in driveway. Dressed up area and made sure everything was cleaned up for the night.

☒ THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

☒ ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

Kenneth McCardle
FOREMAN

Work Order 52618 – 59 Terrapin Cove

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	6	HR	Superintendent	\$105.00	\$630.00
2	0	HR	Foreman	\$95.00	\$0.00
3	22	HR	Trackhoe & Operator (308)	\$115.00	\$2,530.00
4	11	HR	Front End Loader & Operator	\$130.00	\$1,430.00
5	11	HR	Pipelayer	\$45.00	\$495.00
6	22	HR	Laborer	\$38.00	\$836.00
7	11	HR	Pickup Truck	\$22.00	\$242.00
8	11	HR	Flatbed Truck	\$19.00	\$209.00
9	11	HR	Small Incidental Tools	\$15.00	\$165.00
10	11	HR	Vacuum Excavator	\$80.00	\$880.00
11	1	LS	Ealge Pipe + 15%	\$1,721.55	\$1,721.55
TOTAL AMOUNT DUE					\$9,138.55



Work Order #: 52618

Work Order Date: 04/19/24

Work Type:

Status: Open

Prepared By: Carly Dearman

Type of Work Order: Assigned Work Order (During Reg Hours)

Request Type: Sewer - Leak

Date Requested: 04/19/2024

Name: Carly Beth Dearman

Service Address or Request near 59 Terrapin Cove

Location:

Phone Number:

Email Address:

Reported By:

Department: Sewer

Ward:

Nature of Request: sewer point repair - 6lf upstream of MH-660 - utility bore through sewer line

Scheduled Completion Date:

Date Work Order Completed:

Work Order Completed By:

Scope of Work Completed:

Locate Number If Necessary:

Additional Information: ***4/15/2024 - Board approved for Hemphill to make repairs. See attached notes.
Carly Beth Dearman

**Concrete Repair
Required/Details:**

**Sod/Yard Restoration
Required/Details:**

Asphalt Repair Required/Details:

Invoice & Cost Information:

Meter Deposit Amount:

Tap Fee Amount:

Notes

04/19/2024 Hunters Woods Sewer Repair Project - Group 1

On 4/15/2024, the Board approved for this repair to be made by Hemphill at the FY24 commodity pricing.

I am giving the location to Brady with Hemphill today. Repairs should be made within the next 2-4 weeks. Carly Beth Dearman



450 Industrial Drive
Jackson MS 39209

Your single source for water, sewer, gas, drainage and erosion
control needs.

INVOICE

Date	Account #	Invoice #	Due Date
5/3/2024	H24023	69281	6/2/2024
FAX		PHONE	
601-487-7474		601-487-7473	

BILL TO:				SHIP TO:			
Hemphill Construction Company Inc. PO Drawer 879 Florence, MS 39073				Hemphill Construction Company H24023 - February 2024 Brandon Kenneth - 601-559-5101 Directions below Brandon, MS			
PO or JOB #	TERMS	REP	ORDER DATE	VIA	F.O.B.	JOB/PROJECT	
H24023 / Ke...	1% 10 Net 30	NRP	5/2/2024	Eagle Truck	Jobsite	H24023 - February 2024 Brandon	
QTY	DESCRIPTION					UNIT	EXT
	** 59 Terrapin Cove - Brandon MS **						
4	8in Maxadaptor - MAX8 - 8.40in to 10.15in # 19215					195.30	781.20
4	8in x 8in Flexible Sewer Coupling - Concrete x PVC - ARC Shielded (Mission Rubber) # MR0688ARC					178.95	715.80
H24023 - 040001-04						3	

Please make your check payable to Eagle Pipe and Supply, LLC and remit to the above address.
Terms are Net 30 days. All past due accounts are subject to a finance charge of 1.5% per month (18% per annum).
We will not accept goods returned without permission and then goods are subject to inspection for decision on possible credit.
To avoid late fees, allow 5 or more days for postal delivery.

Payments on account with a credit card will incur a 4% transaction fee.

Subtotal:	\$1,497.00
Payments/Credits	\$0.00
Sales Tax: (0.0%)	\$0.00
Balance Due	\$1,497.00

Work Order 52616 – 55 Terrapin Cove

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	5	HR	Superintendent	\$105.00	\$525.00
2	10	HR	Foreman	\$95.00	\$950.00
3	10	HR	Trackhoe & Operator (308)	\$115.00	\$1,150.00
4	10	HR	Front End Loader & Operator	\$130.00	\$1,300.00
5	10	HR	Pipelayer	\$45.00	\$450.00
6	20	HR	Laborer	\$38.00	\$760.00
7	10	HR	Pickup Truck	\$22.00	\$220.00
8	10	HR	Flatbed Truck	\$19.00	\$190.00
9	10	HR	Small Incidental Tools	\$15.00	\$150.00
10	10	HR	Vacuum Excavator	\$80.00	\$800.00
TOTAL AMOUNT DUE					\$6,495.00



Work Order #: 52616

Work Order Date: 04/19/24

Work Type:

Status: Open

Prepared By: Carly Dearman

Type of Work Order: Assigned Work Order (During Reg Hours)

Request Type: Sewer - Leak

Date Requested: 04/19/2024

Name: Carly Beth Dearman

Service Address or Request near 55 Terrapin Cove

Location:

Phone Number:

Email Address:

Reported By:

Department: Sewer

Ward:

Nature of Request: sewer point repair - 290lf upstream of MH-659 - broke sewer line due to utility line bore

Scheduled Completion Date:

Date Work Order Completed:

Work Order Completed By:

Scope of Work Completed:

Locate Number If Necessary:

Additional Information: ***4/15/2024 - Board approved for repair to be performed by Hemphill. See notes. Carly Beth Dearman

Concrete Repair

Required/Details:

Sod/Yard Restoration

Required/Details:

Asphalt Repair Required/Details:

Invoice & Cost Information:

Meter Deposit Amount:

Tap Fee Amount:

Notes

04/19/2024 Hunters Woods Sewer Repair Project - Group 1

On 4/15/2024, the Board approved for this repair to be made by Hemphill at the FY24 commodity pricing. I am giving the repair to Brady at Hemphill today to proceed with repairs. Repairs will be made within 2-4 weeks. Carly Beth Dearman

Employee Cost: \$0.00

JOB NO: H24023

PROJECT: Brandon Maintenance

DATE: 5/3/2024

DAY OF WEEK: Friday



ACCIDENTS: ☐ YES ☒ No ☐ NO

INCIDENTS: ☐ YES ☒ No ☐ NO

SUPERINTENDENT: Chad Phelps

REVIEWED: BK

					010001										TOTAL	PENETROMETER		
	NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN													
1	KENNETH MCCARDLE	2611	Foreman			10									10	A.M.		
2	JOSEPH WELBORN	1641	Pipelayer			10									10	READING		
3	BARRET ABRAMS	2930	Trackhoe			10									10	SOIL TYPE		
4	LADARIUS HENDERSON	3053	Labor			10									10	LOCATION		
5	ZACHARY MACKE	3102	Labor			10									10			
6	Charles Shoulders	2865	Loader			10									10	P.M.		
7																READING		
8																SOIL TYPE		
																LOCATION		
TEMP LABOR					EMPLOYER	POTENTIAL HIRE?	010001											
1															-			
2															-			
3															-			
TOTAL HOURS															-	EQ ODOMETER READINGS		
DAILY WORK REPORT					EQUIP. #	EQUIP DESCRIPTION	010001								TOTAL	BEGIN	END	HRS
WORK DAY (Y/N)					1582	F250 Foreman Trk	10								10			
WEATHER					1057	2 Ton Truck	10								10			
FAIR					12766	Level	10								10			
CLOUDY					13716	Pipe Saw	10								10			
RAIN AMOUNT (IN)					9494	Laser	10								10			
TEMPERATURE					5610	Conex Box	10								10			
TIME WORKED					5212	20' Trailer	10								10			
MORNING					11619	Centrifugal Pump	10								10			
AFTERNOON					11654	Diaphragm Pump	10								10			
NIGHT					13816	Trench Box 8'	10								10			
TOTAL HRS FOR DAY					13819	Trench Box 16'	10								10			
WORK COMPLETED					2397	308 Cat	0								0			
QUANTITY					2244	303.5 Cat	10								10			
1					2408	926 Cat	10								10			
2					8593	Pothole Machine	10								10			
3																		
4																		
5																		
6																		
7																		
8																		
9																		
10																		
11																		
12																		
13																		
14																		
15																		

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

Had to saw cut roadway at 57 Terrapin Cove. Used Mini Hoe to remove asphalt and hauled off with loader. Once asphalt was removed we potholed down on sewer main to investigate problem. Found a water service bored thru 8" sewer main. Had to make excavation safe for entry. Cleaned around pipe and prepped to cut out section. Had to use a 8" air plug to plug off main in manhole to keep flow off of us. Removed old section of pipe and installed a 5 ft piece of 8" pvc pipe and tied together with rubber couplings. Made sure to bed pipe with sand and backfilled excavation so far with sand. Finished backfilling roadway with 6/10 Limestone and dressed up area. Had to finish hauling off excess spoils with loader and used pothole machine to wash roadway off. Made sure everything was safed up for rain event and the weekend.

X THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

X ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

Kenneth McCardle

FOREMAN

Work Order 5262 – 59 Terrapin Cove

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	6	HR	Superintendent	\$105.00	\$630.00
2	11.5	HR	Foreman	\$95.00	\$1,092.50
3	11.5	HR	Trackhoe & Operator (308)	\$115.00	\$1,322.50
4	11.5	HR	Front End Loader & Operator	\$130.00	\$1,495.00
5	11.5	HR	Pipelayer	\$45.00	\$517.50
6	23	HR	Laborer	\$38.00	\$874.00
7	11.5	HR	Pickup Truck	\$22.00	\$253.00
8	11.5	HR	Flatbed Truck	\$19.00	\$218.50
9	11.5	HR	Small Incidental Tools	\$15.00	\$172.50
10	11.5	HR	Vacuum Excavator	\$80.00	\$920.00
TOTAL AMOUNT DUE					\$7,495.50



Work Order #: 52620

Work Order Date: 04/19/24

Work Type:

Status: Open

Prepared By: Carly Dearman

Type of Work Order: Assigned Work Order (During Reg Hours)

Request Type: Sewer - Leak

Date Requested: 04/19/2024

Name: Carly Beth Dearman

Service Address or Request near 59 Terrapin Cove

Location:

Phone Number:

Email Address:

Reported By:

Department: Sewer

Ward:

Nature of Request: sewer point repair - 212lf upstream of MH-659 - deteriorating sewer line

Scheduled Completion Date:

Date Work Order Completed:

Work Order Completed By:

Scope of Work Completed:

Locate Number If Necessary:

Additional Information: ***4/15/2024 - Board approved for Hemphill to make repairs. See attached notes.
Carly Beth Dearman

Concrete Repair

Required/Details:

Sod/Yard Restoration

Required/Details:

Asphalt Repair Required/Details:

Invoice & Cost Information:

Meter Deposit Amount:

Tap Fee Amount:

Notes

04/19/2024 Hunters Woods Sewer Repair Project - Group 1

On 4/15/2024, the Board approved for this repair to be made by Hemphill at the FY24 commodity pricing.

I am giving the location to Brady with Hemphill today. Repairs should be made within the next 2-4 weeks. Carly Beth Dearman

JOB NO: H24023

PROJECT: Brandon Maintenance

DATE: 5/6/2024

DAY OF WEEK: Monday

ACCIDENTS: YES No NO

INCIDENTS: YES No NO

SUPERINTENDENT: Chad Phelps

REVIEWED: BK

							TOTAL	PENETROMETER
NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN	010001			
KENNETH MCCARDLE	2611	Foreman			11.5			
JOSEPH WELBORN	1641	Pipelayer			11.5			
BARRET ABRAMS	2930	Trackhoe			11.5			
LADARIUS HENDERSON	3053	Labor			11.5			
ZACHARY MACKE	3102	Labor			11.5			
Charles Shoulders	2865	Loader			11.5			
TEMP LABOR		EMPLOYER	POTENTIAL HIRE?	010001				
1								
2								
3								
DAILY WORK REPORT				EQUIP. #	EQUIP DESCRIPTION	010001		TOTAL
WORK DAY (Y/N)				1582	F250 Foreman Trk	11.5		11.5
WEATHER				1057	2 Ton Truck	11.5		11.5
FAIR				12766	Level	11.5		11.5
CLOUDY				13716	Pipe Saw	11.5		11.5
RAIN AMOUNT (IN)				9494	Laser	11.5		11.5
TEMPERATURE				5610	Conex Box	11.5		11.5
TIME WORKED	START	STOP		5212	20' Trailer	11.5		11.5
MORNING				11619	Centrifugal Pump	11.5		11.5
AFTERNOON				11654	Diaphragm Pump	11.5		11.5
NIGHT				13816	Trench Box 8'	11.5		11.5
TOTAL HRS FOR DAY				13819	Trench Box 16'	11.5		11.5
WORK COMPLETED				2397	308 Cat	11.5		11.5
QUANTITY	UNITS	PHASE		2244	303.5 Cat	0		0
1				2408	926 Cat	11.5		11.5
2				8593	Pothole Machine	11.5		11.5
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
15								
REMARKS SPECIAL INSTRUCTIONS VIT								
Worked on excavating down sewer main in woods behind 59 Terrapin Cove. Found pipe and where it was cracked on top of pipe and we found a additional crack on bottom of pipe. Once we cleaned out from around pipe and prepped to cut it out we had to plug upstream manhole off. Cut out bad section of pipe, installed a new 6 ft section of 8" PVC pipe, and sleeved back together with couplings. Pulled plug and made sure there was no leaks and backfilled around pipe. Dressed up area a little bit. Had to haul off brush and trees with loader.								
X	THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.							
X	ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER							
Kenneth McCardle								FOREMAN

Work Order 52621 – 59 Terrapin Cove

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	6	HR	Superintendent	\$105.00	\$630.00
2	0	HR	Foreman	\$95.00	\$0.00
3	23	HR	Trackhoe & Operator (308)	\$115.00	\$2,645.00
4	11.5	HR	Front End Loader & Operator	\$130.00	\$1,495.00
5	11.5	HR	Pipelayer	\$45.00	\$517.50
6	23	HR	Laborer	\$38.00	\$874.00
7	11.5	HR	Pickup Truck	\$22.00	\$253.00
8	11.5	HR	Flatbed Truck	\$19.00	\$218.50
9	11.5	HR	Small Incidental Tools	\$15.00	\$172.50
11	11.5	HR	Vacuum Excavator	\$80.00	\$920.00
TOTAL AMOUNT DUE					\$7,725.50



Work Order #: 52621

Work Order Date: 04/19/24

Work Type:

Status: Open

Prepared By: Carly Dearman

Type of Work Order: Assigned Work Order (During Reg Hours)

Request Type: Sewer - Leak

Date Requested: 04/19/2024

Name: Carly Beth Dearman

Service Address or Request near 59 Terrapin Cove

Location:

Phone Number:

Email Address:

Reported By:

Department: Sewer

Ward:

Nature of Request: sewer point repair - 25lf upstream of MH-659 - deteriorating sewer line

Scheduled Completion Date:

Date Work Order Completed:

Work Order Completed By:

Scope of Work Completed:

Locate Number If Necessary:

Additional Information: ***4/15/2024 - Board approved for Hemphill to make repairs. See attached notes.
Carly Beth Dearman

**Concrete Repair
Required/Details:**

**Sod/Yard Restoration
Required/Details:**

Asphalt Repair Required/Details:

Invoice & Cost Information:

Meter Deposit Amount:

Tap Fee Amount:

Notes

04/19/2024 Hunters Woods Sewer Repair Project - Group 1

On 4/15/2024, the Board approved for this repair to be made by Hemphill at the FY24 commodity pricing.

I am giving the location to Brady with Hemphill today. Repairs should be made within the next 2-4 weeks. Carly Beth Dearman

JOB NO:	H24023
PROJECT:	Brandon Maintenance
DATE:	5/7/2024
DAY OF WEEK:	Tuesday

 CONSTRUCTION HEMPHILL COMPANY LAFORCE MS SINCE 1963	ACCIDENTS: <table border="1"><tr><td></td><td>YES</td><td>No</td><td>NO</td></tr></table>		YES	No	NO
	YES	No	NO		
	INCIDENTS: <table border="1"><tr><td></td><td>YES</td><td>No</td><td>NO</td></tr></table>		YES	No	NO
	YES	No	NO		
SUPERINTENDENT:	Chad Phelps				
REVIEWED:	BK				

NAME	EMP.#	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN	010001												TOTAL	PENETROMETER
KENNETH MCCARDLE	2611	Foreman			11.5												11.5	A.M.
JOSEPH WELBORN	1641	Pipelayer			11.5												11.5	READING
BARRET ABRAMS	2930	Trackhoe			11.5												11.5	SOIL TYPE
LADARIUS HENDERSON	3053	Labor			11.5												11.5	LOCATION
ZACHARY MACKE	3102	Labor			11.5												11.5	
Charles Shoulders	2865	Loader			11.5												11.5	P.M.
																		READING
																		SOIL TYPE
																		LOCATION
TEMP LABOR	EMPLOYER	POTENTIAL HIRE?	010001															
DAILY WORK REPORT	EQUIP.#	EQUIP DESCRIPTION	010001														TOTAL	BEGIN END HRS
WORK DAY (Y/N)	1582	F250 Foreman Trk	11.5														11.5	
WEATHER	1057	2 Ton Truck	11.5														11.5	
FAIR	12766	Level	11.5														11.5	
CLOUDY	13716	Pipe Saw	11.5														11.5	
RAIN AMOUNT (IN)	9494	Laser	11.5														11.5	
TEMPERATURE	5610	Conex Box	11.5														11.5	
TIME WORKED START STOP	5212	20' Trailer	11.5														11.5	
MORNING	11619	Centrifugal Pump	11.5														11.5	
AFTERNOON	11654	Diaphragm Pump	11.5														11.5	
NIGHT	13816	Trench Box 8'	11.5														11.5	
TOTAL HRS FOR DAY	13819	Trench Box 16'	11.5														11.5	
WORK COMPLETED	2397	308 Cat	11.5														11.5	
QUANTITY UNITS PHASE	2244	303.5 Cat	11.5														11.5	
	2408	926 Cat	11.5														11.5	
	8593	Pothole Machine	11.5														11.5	
REMARKS SPECIAL INSTRUCTIONS VIB																		

Had to excavate down in woods behind 59 Terrapin Cove on sewer main. Had to find main and find spots that had the cracks in pipe. Once main was located we cleaned off pipe and found 3 bad spots in existing pipe. Cut out bad section of pipe and installed a 6 ft pieces of 8" sewer pipe. Sleeved it back together and made sure to bed around pipe. Checked for leaks then finished backfilling and dressing up area. Had to put seed , fertilizer and hay out in certain areas. Cleaned up area and made sure everything was dressed up and hauled off.

X THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST. X ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER	Kenneth McCardle FOREMAN
--	-----------------------------



✓ APPROVED
4/15/24

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR
BOARD AGENDA: APRIL 15, 2024
SUBJECT: HUNTERS WOODS SEWER REPAIR PROJECT – GROUP 1 OF 6
PERMISSION TO PROCEED WITH SEWER REPAIRS

Asking for your permission to proceed with the Hunters Woods Group 1 sewer point repairs. Repairs will be made by Hemphill Construction Company at the FY24 commodity pricing.

On September 5, 2023, the Board awarded the bid for the Hunters Woods Sewer Video Project to Suncoast Infrastructure, Inc. This project has allowed for CCTV inspections of the City of Brandon's sewer lines in a portion of the Crossgates Subdivision for maintenance and repair purposes. The Hunters Woods Sewer Video Project was completed in March 2024.

The CCTV footage provided through the completed Hunters Woods Sewer Video Project has shown numerous deficiencies with the sewer lines in this area of the Crossgates Subdivision. Group 1 contains seven locations along Terrapin Cove and Pine Cove where the sewer lines are damaged and allowing infiltration into the system or minimal flow.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Hunters Woods Sewer Repair Project – Group 1 listing

GL Code – 400-680-637

Funding - WSOM

Hunters Woods Phase I Sewer Repairs										
Group 1										
Group	Priority	Assignment	Address	Location	MAP	Start Date	Finish Date	Comments	Type	Size
1	2	1	77 Pine Cove	75 LF Upstream of MH-625				Hole	Concrete	8"
1	3	2	55 Terrapin Cove	290 LF Upstream of MH-659				Utility Conflict	Concrete	8"
1	15	3	59 Terrapin Cove	8 LF Upstream of MH-660				Utility Conflict	Concrete	8"
1	30	4	59 Terrapin Cove	6 LF Upstream of MH-660				Cracked	Truss	8"
1	32	5	59 Terrapin Cove	208 LF Upstream of MH-659				Deteriorating	Concrete	8"
1	33	6	59 Terrapin Cove	212 LF Upstream of MH-659				Deteriorating	Concrete	8"
1	34	7	59 Terrapin Cove	25 LF Upstream of MH-659				Deteriorating	Concrete	8"



Legend

● Point Repairs (P-1)



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR
BOARD AGENDA: JULY 15, 2024
SUBJECT: HIGHWAY 18 HIGHWAY 468 SEWER FORCE MAIN REPLACEMENT PROJECT
PAY REQUEST 2 & CHANGE ORDER 1

Asking for your consideration for the following items from Eubank Construction Company for the Highway 18 Highway 468 Sewer Force Main Replacement Project:

1. Approve Pay Request 2 in the amount of \$365,464.69 and authorize payment of the same.
2. Approve Change Order 1 in the amount of \$7,831.43 and authorize the Mayor to execute the same.

Change Order 1 is an increase \$7,831.43 in the project cost due to the following:

1. Unforeseen waterline conflict which required additional time, equipment, materials and fittings in order to complete the construction of the force main in the area.
2. Installation of 3 test stations as requested by the City of Brandon in order to allow for future locating of the force main line.

Change Order 1 is NOT included in Pay Request 2. Change Order 1 amount will reflect on a future Pay Request for the project.

On February 20, 2024, the Board awarded the bid for this project to Eubank Construction Company, Inc. as the best and lowest bid received.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Benchmark Engineering Recommendation Letter
- Eubank Construction Company – Pay Request 2 and Change Order 1

GL Code: 314-600-716

Funding: MDEQ MCWI Grant Program
MDEQ Agreement #: 58-2-CW-5.5

July 9, 2024

Mrs. Carly Dearman
Public Works Operations Coordinator
City of Brandon
1000 Municipal Drive
Brandon, MS 39042

RE: City of Brandon
Hwy 18/468 Sewer Force Main Replacement Project
B-9693
Pay Request No. 2 & Change Order No. 1

Dear Mrs. Dearman:

Please find included in this packet all documentation and paperwork necessary for approval of Pay Request No. 2 for construction services for the City of Brandon Hwy 18/468 Sewer Force Main Replacement Project for Eubank Construction Co., Inc. in the amount of \$365,464.69. Additionally included in this packet for approval is Change Order No. 1 in the amount of \$7,831.43. This change order is due to an unforeseen waterline conflict in which the contractor had to work around and required additional equipment, materials and fittings in order to complete the construction of the force main in this area, along with the installation of 3 test stations as requested by the city representative in order to allow for future locating of the force main line.

We have reviewed this Pay Request and Change Order and recommend submittal to the Board for their approval.

Should you have any questions or need additional information, please do not hesitate to contact our office at 601-627-7780.

Sincerely,



Matthew Miller, P.E., P.L.S.
Benchmark Engineering & Surveying, LLC

cc: File: B-9693

Contractor's Application for Payment No. **2**

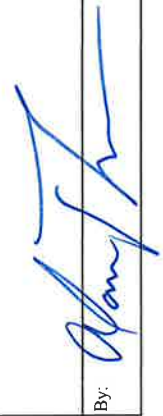
Application Period: 5/31/24 - 6/28/24		Application Date: 6/28/2024	
To (Owner): City of Brandon Brandon, MS 39042	From (Contractor): Eubank Construction Co, Inc.	Via (Engineer): Benchmark Engineering & Surveying, LLC 101 Highpointe Dr. B Brandon, MS 39042	
Project: Hwy 18 / Hwy 468 Sewer Forcemain Replacement		Contract:	
Owner's Contract No.:	Contractor's Project No.:	Engineer's Project No.:	
	A024012		

Application For Payment Change Order Summary

Approved Change Orders		1. ORIGINAL CONTRACT PRICE..... \$ 1,140,083.00	
Number	Additions	Deductions	
			2. Net change by Change Orders..... \$
			3. Current Contract Price (Line 1 ± 2)..... \$ 1,140,083.00
			4. TOTAL COMPLETED AND STORED TO DATE
			(Column F on Progress Estimate)..... \$ 5667,547.67
			5. RETAINAGE:
			a. 5% X \$368,121.00 Work Completed..... \$ 18,406.05
			b. 5% X \$299,426.67 Stored Material..... \$ 14,971.33
			c. Total Retainage (Line 5a + Line 5b)..... \$ 33,377.38
			6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5c)..... \$ 6634,170.29
			7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 268,705.60
			8. AMOUNT DUE THIS APPLICATION..... \$ 365,464.69
			9. BALANCE TO FINISH, PLUS RETAINAGE
			(Column G on Progress Estimate + Line 5 above)..... \$ 505,912.71
TOTALS			
NET CHANGE BY			
CHANGE ORDERS			

Contractor's Certification

The undersigned Contractor certifies that to the best of its knowledge: (1) all previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with Work covered by prior Applications for Payment; (2) title of all Work, materials and equipment incorporated in said Work or otherwise listed in or covered by this Application for Payment will pass to Owner at time of payment free and clear of all Liens, security interests and encumbrances (except such as are covered by a Bond acceptable to Owner indemnifying Owner against any such Liens, security interest or encumbrances); and (3) all Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:  Date: 7/2/24

Payment of: \$ 365,464.69
(Line 8 or other - attach explanation of the other amount)

is recommended by: _____ (Engineer) _____ (Date)

Payment of: \$ _____
(Line 8 or other - attach explanation of the other amount)

is approved by: _____ (Owner) _____ (Date)

Approved by: _____ Funding Agency (if applicable) _____ (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Brandon - Hwy 18 - 468 Sewer Forcemain Replacement																			2	
Application Period: May 31, 2024 - June 28, 2024																			6/28/2024	
A			Contract Information				B		C		D	E _a	F	G	H		I			
Bid Item No.	Item Description	Contract Quantity	Units	Unit Price	Total Cost of Contract	Previous Quantity Installed		Current Quantity	To Date Quantity	Previous Cost	Current Cost	Stored Materials	Total Cost to Date	Percent complete	Balance to Finish (B - G)					
1	Mobilization	1	LS	\$35,000.00	\$ 35,000.00	1			1	\$35,000.00			\$35,000.00	100.0%	\$ -					
2	Silt Fence	1850	LF	5.00	\$ 9,250.00	1348		200	1548	\$6,740.00	\$1,000.00		\$7,740.00	83.7%	\$ 1,510.00					
3	20" Wattles	160	LF	25.00	\$ 4,000.00	100			100	2,500.00			\$2,500.00	62.5%	\$ 1,500.00					
4	Excess Excavation, FM, AH	200	CY	6.00	\$ 1,200.00			91	91		\$546.00		\$546.00	45.5%	\$ 654.00					
5	Select Bedding Material, FM, AH	200	CY	25.00	\$ 5,000.00			91	91		\$2,275.00		\$2,275.00	45.5%	\$ 2,725.00					
6	Connection to Existing San. Sewer (Manhole)	3	EA	18,000.00	\$ 54,000.00										\$ 54,000.00					
7	12" SDR-18 Sanitary Sewer Force Main Pipe (Open Cut)	25	LF	350.00	\$ 8,750.00										\$ 8,750.00					
8	24" SDR-18 Sanitary Sewer Force Main Pipe (Open Cut)	1393	LF	281.00	\$ 391,433.00			60	60		\$16,860.00	178,233.25	\$16,860.00	4.3%	\$ 374,573.00					
9	24" SDR-18 Sanitary Sewer Force Main Pipe (In Steel Casing)	430	LF	290.00	\$ 124,700.00			160	160		\$46,400.00	31,814.40	\$46,400.00	37.2%	\$ 78,300.00					
10	36" Steel Casing (Bored)	430	LF	600.00	\$ 258,000.00			406	406		\$243,600.00		\$243,600.00	94.4%	\$ 14,400.00					
11	Removal and Capping of Existing Sanitary Sewer Force Main	1	LS	34,000.00	\$ 34,000.00										\$ 34,000.00					
12	Ductile Iron Fittings	16500	LBS	12.00	\$ 198,000.00			1100	1100		\$13,200.00	89,379.02	\$13,200.00	6.7%	\$ 184,800.00					
13	Permanent Seed and Mulch	1	AC	8,500.00	\$ 8,500.00										\$ 8,500.00					
14	Removal of Existing 18" DI FM Pipe (Includes any/all Fittings)	43	LF	150.00	\$ 6,450.00										\$ 6,450.00					
15	Removal of Existing 12" DI FM Pipe (Includes any/all Fittings)	12	LF	150.00	\$ 1,800.00										\$ 1,800.00					

Stored Material Summary

Contractor's Application

For (Contract):												
Brandon - Hwy 18 - 468 Sewer Foremain Replacement												
May 31, 2024 - June 28, 2024												
Application Period:												
A		B	C		D		E	Subtotal Amount Completed and Stored to Date (D + E)		F		G
Bid Item No.	Supplier Invoice No.	Submittal No. (with Specification Section No.)	Storage Location	Description of Materials or Equipment Stored	Stored Previously		Amount Stored this Month (\$)			Incorporated in Work		Materials Remaining in Storage (\$) (D + E - F)
					Date Placed into Storage (Month/Year)	Amount (\$)				Date (Month/Year)	Amount (\$)	
8, 9				24" SDR-18 Sanitary Sewer Force Main Pipe (Open C	5/2024		\$209,444.80					\$209,444.80
12				24" Bell Joint Restraint for C900	6/2024		\$20,202.70					\$20,202.70
12				24" MJ DI 45 Degree Bend	6/2024		\$23,886.90					\$23,886.90
12				24" x 18" MJ DI Reducer	6/2024		\$2,369.51					\$2,369.51
12				24" MJ DI 90 Degree Bend	6/2024		\$11,107.90					\$11,107.90
12				24" MJ DI 22.5 Degree Bend	6/2024		\$16,199.84					\$16,199.84
12				24" MJ DI 11.25 Degree Bend	6/2024		\$3,096.45					\$3,096.45
12				24" MJ DI Long Sleeve	6/2024		\$3,293.05					\$3,293.05
12				18" MJ DI Long Sleeve	6/2024		\$1,966.00					\$1,966.00
12				12" MJ DI Long Sleeve	6/2024		\$924.02					\$924.02
12				12" MJ x FL Gate Valve	6/2024		\$2,735.00					\$2,735.00
12				Short Cast Iron Valve Box 18" to 24"	6/2024		\$73.13					\$73.13
12				24" Wedge Action MJ Restraint for PVC	6/2024		\$499.70					\$499.70
12				12" Wedge Action MJ Restraint for PVC	6/2024		\$310.00					\$310.00
12				12" Flange Pack	6/2024		\$110.00					\$110.00
8,9				12 Ga Green Tracer Wire	6/2024		\$338.20					\$338.20
8,9				Tracer Wire Ground Test Station	6/2024		\$101.85					\$101.85
8,9				Grounding Anodes - Magnesium	6/2024		\$162.80					\$162.80
12				24" Poly Encasement (Poly Wrap)	6/2024		\$258.82					\$258.82
12				24" x 12' SS Tapping Sleeve	6/2024		\$2,346.00					\$2,346.00
Totals							\$299,426.67					\$299,426.67



450 Industrial Drive

Your single source for water, sewer, gas, drainage and erosion
control needs.

INVOICE

Date	Account #	Invoice #	Due Date
6/21/2024	ECCI38829 - A024012...	69815	7/21/2024
FAX		PHONE	
601-487-7474		601-487-7473	

BILL TO:				SHIP TO:				
Eubank Construction Company Inc. c/o Constellation Service Company 4119 SW Southgate Drive Topeka, KS 66609				Eubank Construction Company A024012004 - HWY 18 ForceMain Replacement Jonathan Parr - (601) 672-2489 HWY 18 and HWY 468 Brandon, MS				
PO or JOB #		TERMS	REP	ORDER DATE	VIA	F.O.B.	JOB/PROJECT	
A024012004 / Alan		1% 10 Net 30	CRP	4/18/2024	Eagle Truck	Jobsite	A024012004 - HWY 18 ForceMain Re...	
QTY	DESCRIPTION						UNIT	EXT
1	24in x 18in MJ DI Reducer - AC/PERMOX ** Note: Permox lined / Asphaltic coated ** ***non cancellable, non returnable*** Weight = 305lbs # MJREDLA2418PERMOX(I) ---						2,369.51	2,369.51
2	24in MJ DI 90 Degree Bend - AC/Permox ** Note: Permox lined / Asphaltic coated ** ** non cancellable, non returnable ** ***Note: Weight Based on Body Weight of Fitting*** Weight = 565lbs # MJ9LA24PERMOX(I) ---						5,553.95	11,107.90
4	24in MJ DI 45 Degree Bend - AC/Permox ** Note: Permox lined / Asphaltic coated ** ** non cancellable, non returnable ** ***Note: Weight Based on Body Weight of Fitting*** Weight = 405lbs # MJ4LA24PERMOX(I) ---						3,981.15	15,924.60
4	24in MJ DI 22.5 Degree Bend - AC/Permox ** Note: Permox lined / Asphaltic coated ** ** non cancellable, non returnable ** ***Note: Weight Based on Body Weight of Fitting*** Weight = 412lbs # MJ2LA24PERMOX(I) ---						4,049.96	16,199.84

Subtotal:

Payments/Credits

Sales Tax: (0.0%)

Balance Due



450 Industrial Drive

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INVOICE

Date	Account #	Invoice #	Due Date
6/21/2024	ECCI38829 - A024012...	69815	7/21/2024
FAX		PHONE	
601-487-7474		601-487-7473	

BILL TO:				SHIP TO:			
Eubank Construction Company Inc. c/o Constellation Service Company 4119 SW Southgate Drive Topeka, KS 66609				Eubank Construction Company A024012004 - HWY 18 ForceMain Replacement Jonathan Parr - (601) 672-2489 HWY 18 and HWY 468 Brandon, MS			
PO or JOB #	TERMS	REP	ORDER DATE	VIA	F.O.B.	JOB/PROJECT	
A024012004 / Alan	1% 10 Net 30	CRP	4/18/2024	Eagle Truck	Jobsite	A024012004 - HWY 18 ForceMain Re...	
QTY	DESCRIPTION					UNIT	EXT
1	24in MJ DI 11.25 Degree Bend - AC/Permux ** Note: Permox lined / Asphaltic coated ** ** non cancellable, non returnable ** ***Note: Weight Based on Body Weight of Fitting*** Weight = 315lbs # MJ1LA24PERMOX(I) —					3,096.45	3,096.45
1	24in MJ DI Long Sleeve - AC/Permux ** Note: Permox lined / Asphaltic coated ** ** non cancellable, non returnable ** ***Note: Weight Based on Body Weight of Fitting*** Weight = 335lbs # MJLSLA24PERMOX(I) —					3,293.05	3,293.05
1	18in MJ DI Long Sleeve - AC/Permux ** Note: Permox lined / Asphaltic coated ** ** non cancellable, non returnable ** ***Note: Weight Based on Body Weight of Fitting*** Weight = 200lbs # MJLSLA18PERMOX(I) —					1,966.00	1,966.00
1	12in MJ DI Long Sleeve - AC/Permux ** Note: Permox lined / Asphaltic coated ** ** non cancellable, non returnable ** ***Note: Weight Based on Body Weight of Fitting*** Weight = 94lbs # MJLSLA12PERMOX(I) —					924.02	924.02

Subtotal:

Payments/Credits

Sales Tax: (0.0%)

Balance Due



450 Industrial Drive

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INVOICE

Date	Account #	Invoice #	Due Date
6/21/2024	ECCI38829 - A024012...	69815	7/21/2024
FAX		PHONE	
601-487-7474		601-487-7473	

BILL TO:				SHIP TO:			
Eubank Construction Company Inc. c/o Constellation Service Company 4119 SW Southgate Drive Topeka, KS 66609				Eubank Construction Company A024012004 - HWY 18 ForceMain Replacement Jonathan Parr - (601) 672-2489 HWY 18 and HWY 468 Brandon, MS			
PO or JOB #	TERMS	REP	ORDER DATE	VIA	F.O.B.	JOB/PROJECT	
A024012004 / Alan	1% 10 Net 30	CRP	4/18/2024	Eagle Truck	Jobsite	A024012004 - HWY 18 ForceMain Re...	
QTY	DESCRIPTION					UNIT	EXT
1	12in MJ DI 45 Degree Bend - AC/PERMOX ** Note: PermoX lined / Asphaltic coated ** ** non cancellable, non returnable ** ***Note: Weight Based on Body Weight of Fitting*** Weight = 98lbs # MJ4LA12PERMOX(I) ---					963.34	963.34
1	(D) 12in MJ x FL Gate Valve - Resilient Wedge - Open Left - Non-Rising Stem - Operating Nut - Stainless Steel Bolts and Nuts - EPDM Gaskets (AFC) # 12GVMJFL-AFC ---					2,735.00	2,735.00
1	(I) Short Cast Iron Valve Box - 18in to 24in - SEWER Lid ** Make sure assembly with Sewer Lid ** # 461SS ---					73.13	73.13
1	(I) 24in Wedge Action MJ Restraint for PVC - Gland Only (Star Pipe Products) Weight = 98lbs # PVC4024GN(I) ---					499.70	499.70
1	12in Wedge Action MJ Restraint for PVC with acc (Ford Meter Box) Weight = 37.3lbs # UFR1500CA12(I) ---					310.00	310.00
1	12in 304SS Flange Pack - 150# - 1/8in Full Face, Red Rubber Gasket # 12FFRRFLGPACK1/8-304SS(I) ---					110.00	110.00
2,000	12ga Green Tracer Wire Copper Clad - 30mil Insulation - Super Flex - 500ft reel ** Note: 1230G-SF-500 ** # 12CCGW500(SF) ---					0.19	380.00
2	3in x 1000ft length Detectable Green Sewer Tape # 3DST ---					40.00	80.00

Subtotal:**Payments/Credits****Sales Tax: (0.0%)****Balance Due**



450 Industrial Drive

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control needs.

INVOICE

Date	Account #	Invoice #	Due Date
6/21/2024	ECCI38829 - A024012...	69815	7/21/2024
FAX		PHONE	
601-487-7474		601-487-7473	

BILL TO:				SHIP TO:				
Eubank Construction Company Inc. c/o Constellation Service Company 4119 SW Southgate Drive Topeka, KS 66609				Eubank Construction Company A024012004 - HWY 18 ForceMain Replacement Jonathan Parr - (601) 672-2489 HWY 18 and HWY 468 Brandon, MS				
PO or JOB #		TERMS	REP	ORDER DATE	VIA	F.O.B.	JOB/PROJECT	
A024012004 / Alan		1% 10 Net 30	CRP	4/18/2024	Eagle Truck	Jobsite	A024012004 - HWY 18 ForceMain Re...	
QTY	DESCRIPTION						UNIT	EXT
3	Tracer Wire Ground Test Station - 2 Terminal - Green # LD14G2TSW —						33.95	101.85
2	Grounding Anodes - Magnesium # ANO-12 —						81.40	162.80
1	24in (52in layflat) Polyethylene Encasement (200ft length) (Polywrap) (8mil LLDPE per ANSI/AWWA C105/A21.12-10) # 24POLYWRAP —						258.82	258.82
1	24in x 12in Stainless Steel Tapping Sleeve with stainless steel flange - 25.60in to 26.00in - Ford Meter Box # FAST260012 —						2,346.00	2,346.00

Please make your check payable to Eagle Pipe and Supply, LLC and remit to the above address.
Terms are Net 30 days. All past due accounts are subject to a finance charge of 1.5% per month (18% per annum).
We will not accept goods returned without permission and then goods are subject to inspection for decision on possible credit.
To avoid late fees, allow 5 or more days for postal delivery.

Payments on account with a credit card will incur a 4% transaction fee.

Subtotal:	\$62,902.01
Payments/Credits	\$0.00
Sales Tax: (0.0%)	\$0.00
Balance Due	\$62,902.01



450 Industrial Drive

INVOICE

Your single source for water, sewer, gas, drainage and erosion control needs.

Date	Account #	Invoice #	Due Date
6/27/2024	ECCI38829 - A024012...	69882	7/27/2024
FAX		PHONE	
601-487-7474		601-487-7473	

BILL TO:				SHIP TO:			
Eubank Construction Company Inc. c/o Constellation Service Company 4119 SW Southgate Drive Topeka, KS 66609				Eubank Construction Company A024012004 - HWY 18 ForceMain Replacement Jonathan Parr - (601) 672-2489 HWY 18 and HWY 468 Brandon, MS			
PO or JOB #	TERMS	REP	ORDER DATE	VIA	F.O.B.	JOB/PROJECT	
A024012004 / Derick	1% 10 Net 30	CRP	5/29/2024	Eagle Truck	Jobsite	A024012004 - HWY 18 ForceMain Re...	
QTY	DESCRIPTION					UNIT	EXT
2	24in MJ DI 45 Degree Bend - AC/Permo ** Note: Permo lined / Asphaltic coated ** ** non cancellable, non returnable ** ** Note: Weight Based on Body Weight of Fitting ** Weight = 405lbs # MJ4LA24PERMOX(I) —					3,981.15	7,962.30
16	(I) 3/4in x 4in length Offset Eye Bolt with nut # 3/4EYEBOLT4(I) —					7.56	120.96
16	(I) 3/4in Hex Nut - Zinc # 3/4NUT-ZINC(I) —					0.54	8.64
16	(I) 3/4in Flat Washer - Zinc # 3/4WASHER-ZINC(I) —					0.54	8.64

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Payments on account with a credit card will incur a 4% transaction fee.

Subtotal:	\$8,100.54
Payments/Credits	\$0.00
Sales Tax: (0.0%)	\$0.00
Balance Due	\$8,100.54



450 Industrial Drive
Jackson MS 39209

Your single source for water, sewer, gas, drainage and erosion
control needs.

INVOICE

Date	Account #	Invoice #	Due Date
6/14/2024	ECCI38829 - A024012...	69751	7/14/2024
FAX		PHONE	
601-487-7474		601-487-7473	

BILL TO:				SHIP TO:				
Eubank Construction Company Inc. c/o Constellation Service Company 4119 SW Southgate Drive Topeka, KS 66609				Eubank Construction Company A024012004 - HWY 18 ForceMain Replacement Jonathan Parr - (601) 672-2489 HWY 18 and HWY 468 Brandon, MS				
PO or JOB #		TERMS	REP	ORDER DATE	VIA	F.O.B.	JOB/PROJECT	
A024012004 / JP		1% 10 Net 30	CRP	6/13/2024	Eagle Truck	Jobsite	A024012004 - HWY 18 ForceMain Re...	
QTY	DESCRIPTION						UNIT	EXT
20	(D) 24in Bell Joint Restraint for C900 Weight = 272.64lbs # 282400						1,063.30	21,266.00
80	(I) 3/4in x 10ft length All Thread Rod - Zinc **Note: Sold per foot ** # 3/4ATR-ZINC(I)						3.56	284.80
8	(I) 3/4in x 4in length Offset Eye Bolt with nut # 3/4EYEBOLT4(I)						7.56	60.48
8	(I) 3/4in Flat Washer - Zinc # 3/4WASHER-ZINC(I)						0.54	4.32
16	(I) 3/4in Hex Nut - Zinc # 3/4NUT-ZINC(I)						0.54	8.64

Please make your check payable to Eagle Pipe and Supply, LLC and remit to the above address.
Terms are Net 30 days. All past due accounts are subject to a finance charge of 1.5% per month (18% per annum).
We will not accept goods returned without permission and then goods are subject to inspection for decision on possible credit.
To avoid late fees, allow 5 or more days for postal delivery.

Payments on account with a credit card will incur a 4% transaction fee.

Subtotal:	\$21,624.24
Payments/Credits	\$0.00
Sales Tax: (0.0%)	\$0.00
Balance Due	\$21,624.24



450 Industrial Drive

Your single source for water, sewer, gas, drainage and erosion
control needs.

INVOICE

Date	Account #	Invoice #	Due Date
6/21/2024	ECCI38829 - A024012...	69814	7/21/2024
FAX		PHONE	
601-487-7474		601-487-7473	

BILL TO:				SHIP TO:				
Eubank Construction Company Inc. c/o Constellation Service Company 4119 SW Southgate Drive Topeka, KS 66609				A024012004 - HWY 18 ForceMain Replacement Jonathan Parr - (601) 672-2489 HWY 18 and HWY 468 Brandon, MS MPC - MP-31155172				
PO or JOB #		TERMS	REP	ORDER DATE	VIA	F.O.B.	JOB/PROJECT	
A024012004 / Alan		1% 10 Net 30	CRP	6/19/2024	Eagle Truck	Jobsite	A024012004 - HWY 18 ForceMain Re...	
QTY	DESCRIPTION						UNIT	EXT
24	24in x 36in Carbon Steel Casing Spacers ***special order, non-returnable*** # 24X36CSCS ---						119.20	2,860.80
4	(I) 24in Wedge Action MJ Restraint for PVC - Gland Only (Star Pipe Products) Weight = 98lbs # PVC4024GN(I) ---						499.70	1,998.80
1	Freight Charge - # FRT - Prepaid & Add ---						205.68	205.68

Please make your check payable to Eagle Pipe and Supply, LLC and remit to the above address.
Terms are Net 30 days. All past due accounts are subject to a finance charge of 1.5% per month (18% per annum).
We will not accept goods returned without permission and then goods are subject to inspection for decision on possible credit.
To avoid late fees, allow 5 or more days for postal delivery.

Payments on account with a credit card will incur a 4% transaction fee.

Subtotal:	\$5,065.28
Payments/Credits	\$0.00
Sales Tax: (0.0%)	\$0.00
Balance Due	\$5,065.28



450 Industrial Drive
Jackson MS 39209

Your single source for water, sewer, gas, drainage and erosion
control needs.

INVOICE

Date	Account #	Invoice #	Due Date
6/12/2024	ECCI38829 - A024012...	69717	7/12/2024
FAX		PHONE	
601-487-7474		601-487-7473	

BILL TO:				SHIP TO:			
Eubank Construction Company Inc. c/o Constellation Service Company 4119 SW Southgate Drive Topeka, KS 66609				Eubank Construction Company A024012004 - HWY 18 ForceMain Replacement Jonathan Parr - (601) 672-2489 HWY 18 and HWY 468 Brandon, MS			
PO or JOB #	TERMS	REP	ORDER DATE	VIA	F.O.B.	JOB/PROJECT	
A024012004...	1% 10 Net 30	CRP	5/1/2024	Eagle Truck	Jobsite	A024012004 - HWY 18 ForceMain Re...	
QTY	DESCRIPTION					UNIT	EXT
66	24in x 36in Plastic Casing Spacer Carrier Pipe: 24" DR 18 C900 PVC Pipe Casing Pipe: 36in Steel Casing - .625" Wall Thickness - Bare *** special order, non returnable *** # 24X36PECSCR —					69.20	4,567.20
4	24in x 36in Wrap Around End Seals with 316SS Bands Carrier Pipe: 24" DR 18 C900 PVC Pipe Casing Pipe: 36in Steel Casing - .625" Wall Thickness - Bare *** special order, non returnable *** # 24X36ES —					367.31	1,469.24

Please make your check payable to Eagle Pipe and Supply, LLC and remit to the above address. ---
Terms are Net 30 days. All past due accounts are subject to a finance charge of 1.5% per month (18% per annum).
We will not accept goods returned without permission and then goods are subject to inspection for decision on possible credit.
To avoid late fees, allow 5 or more days for postal delivery.

Payments on account with a credit card will incur a 4% transaction fee.

Subtotal:	\$6,036.44
Payments/Credits	\$0.00
Sales Tax: (0.0%)	\$0.00
Balance Due	\$6,036.44



450 Industrial Drive

Your single source for water, sewer, gas, drainage and erosion control needs.

INVOICE

Date	Account #	Invoice #	Due Date
6/21/2024	ECCI38829 - A024012...	69843	7/21/2024
FAX		PHONE	
601-487-7474		601-487-7473	

BILL TO:				SHIP TO:				
Eubank Construction Company Inc. c/o Constellation Service Company 4119 SW Southgate Drive Topeka, KS 66609				A024012004 - HWY 18 ForceMain Replacement Jonathan Parr - (601) 672-2489 HWY 18 and HWY 468 Brandon, MS MPC - MP-31155172				
PO or JOB #		TERMS	REP	ORDER DATE	VIA	F.O.B.	JOB/PROJECT	
A024012004 / Alan		1% 10 Net 30	CRP	6/19/2024	Eagle Truck	Jobsite	A024012004 - HWY 18 ForceMain Re...	
QTY	DESCRIPTION						UNIT	EXT
42	24in x 36in Carbon Steel Casing Spacers ***special order, non-returnable*** # 24X36CSCS —						119.20	5,006.40

Please make your check payable to Eagle Pipe and Supply, LLC and remit to the above address.
Terms are Net 30 days. All past due accounts are subject to a finance charge of 1.5% per month (18% per annum).
We will not accept goods returned without permission and then goods are subject to inspection for decision on possible credit.
To avoid late fees, allow 5 or more days for postal delivery.

Payments on account with a credit card will incur a 4% transaction fee.

Subtotal:	\$5,006.40
Payments/Credits	\$0.00
Sales Tax: (0.0%)	\$0.00
Balance Due	\$5,006.40



450 Industrial Drive

Your single source for water, sewer, gas, drainage and erosion control needs.

INVOICE

Date	Account #	Invoice #	Due Date
6/24/2024	ECCI38829 - A024012...	69853	7/24/2024
FAX		PHONE	
601-487-7474		601-487-7473	

BILL TO:				SHIP TO:			
Eubank Construction Company Inc. c/o Constellation Service Company 4119 SW Southgate Drive Topeka, KS 66609				A024012004 - HWY 18 ForceMain Replacement Jonathan Parr - (601) 672-2489 HWY 18 and HWY 468 Brandon, MS MPC - MP-31155172			
PO or JOB #	TERMS	REP	ORDER DATE	VIA	F.O.B.	JOB/PROJECT	
A024012004 / JP	1% 10 Net 30	CRP	6/21/2024	Eagle Truck	Jobsite	A024012004 - HWY 18 ForceMain Re...	
QTY	DESCRIPTION					UNIT	EXT
4	Quad Plug Hydraulic Cement - 5 Gallon Pail - 45 second # 6580					54.46	217.84
72	Cap Block - Concrete - 4in x 6in x 16in # CAPBLOCK16X6X4					4.18	300.96

Please make your check payable to Eagle Pipe and Supply, LLC and remit to the above address.
Terms are Net 30 days. All past due accounts are subject to a finance charge of 1.5% per month (18% per annum).
We will not accept goods returned without permission and then goods are subject to inspection for decision on possible credit.
To avoid late fees, allow 5 or more days for postal delivery.

Payments on account with a credit card will incur a 4% transaction fee.

Subtotal:	\$518.80
Payments/Credits	\$0.00
Sales Tax: (0.0%)	\$0.00
Balance Due	\$518.80

CONSTRUCTION CONTRACT CHANGE ORDER

CHANGE ORDER NO.: 1

NAME OF PROJECT Hwy 18/468 Forcemain Replacement

OWNER: City of Brandon

CONTRACTOR: Eubank Construction Co. Inc.

DESCRIPTION OF CHANGE(S):

1. Force Main installation adjustment due to waterline
2. Test Station Installation

CHANGE ORDER BREAKDOWN

Pay Item No.	Description	Quantity	Unit	Unit Price	Item Price
CO.1.1	Force Main Adjustment	1	LS	\$ 7,330.73	\$ 7,330.73
CO.1.2	Test Station Installation	3	EA	\$ 166.90	\$ 500.70
Change Order No. 1 Total					\$ 7,831.43

ORIGINAL CONTRACT AMOUNT: \$ 1,140,083.00

PREVIOUS CHANGE ORDERS: \$ -

AMOUNT THIS CHANGE ORDER: \$ 7,831.43 (INCREASE)

TOTAL CHANGE ORDER: \$ 7,831.43

ADJUSTED CONTRACT AMOUNT: \$ 1,147,914.43

ORIGINAL CONTRACT TIME: 150 DAYS

CONTRACT TIME ADJUSTMENT: 0 DAYS (INCREASE)

ADJUSTED CONTRACT TIME: 150 DAYS

RECOMMENDED BY: BENCHMARK ENGINEERING & SURVEYING, LLC

BY: 

TITLE: Project Manager

DATE: 7/9/2024

ACCEPTED BY: EUBANK CONSTRUCTION COMPANY, INC.

BY: 

TITLE: President

DATE: 7/9/24

APPROVED BY: CITY OF BRANDON

BY: _____

TITLE: _____

DATE: _____

You are hereby authorized to make the following changes/modifications for the above referenced project once this document has been signed by all parties. It is understood and agreed that this change is subject to the terms and conditions of the original contract agreement.



EUBANK
CONSTRUCTION COMPANY

2011 North Second Street
Booneville, MS 38829

Phone: 662-728-2046

Fax: 662-728-5182

eubankconstruction.com

DATE: **JULY 8,2024**

PROJECT: **HWY 18/468 FORCEMAIN REPLACEMENT**

Brandon, MS

ATTN: **Matthew Miller, Benchmark Eng.**

CHANGE ORDER - 1

CO ITEM	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL
1.1	Adjustment of Forcemain due to Existing Water Line	1	LS	7330.73	\$7,330.73
1.2	Test Station Installation	3	EA	166.90	\$500.70
TOTAL					\$7,831.43



2011 North Second Street
Booneville, MS 38829
Phone: 662-728-2046
Fax: 662-728-5182
eubankconstruction.com

DATE: **JUNE 27, 2024**

PROJECT: **HWY 18/468 SEWER FORCEMAIN REPLACEMENT
BRANDON, MS**

ATTN: **MATTHEW MILLER, BENCHMARK ENGINEERING**

CO ITEM	DESCRIPTION	QTY.	UNIT	TOTAL
1.1	Adjustment of Forcemain due to Existing Water Line	1	LS	
			LABOR	\$1,835.00
			MATERIAL (TRENCH BOX RENTAL)	\$2,106.00
			EQUIPMENT	\$2,130.00
			SUBTOTAL	\$6,071.00
			5% PROFIT	\$303.55
			10% OVERHEAD	\$607.10
			SUBTOTAL	\$6,981.65
			5% TAX AND BOND	\$349.08
			TOTAL	\$7,330.73

NOTES: *If awarded, this quote and all wording shall be made part of the contract agreement.*

Above price is quoted to do all work quoted. If part of work is awarded, price subject to change.

Quote is good for 30 days.

QUOTE INCLUDES:

*Additional Labor and Equipment to Install above Items
Trench Box Rental
Tax and Bond*

QUOTE EXCLUDES:

*Engineering Layout/Construction Staking
Erosion Control (Silt Fence or Hay Bales)
Seeding and Mulching
Soil Testing
Clearing and Grubbing
Select Backfill
Demolition
Concrete or Asphalt Removal or Resurfacing
Fees, Permits or Deposits Required by City, County or State
Traffic Control*



2011 North Second Street
Booneville, MS 38829
Phone: 662-728-2046
Fax: 662-728-5182
eubankconstruction.com

DATE: **July 8, 2024**

PROJECT: **Hwy 18/468 Forcemain Replacement**
Brandon, MS

ATTN: **MATTHEW MILLER, BENCHMARK ENG.**

CO ITEM	DESCRIPTION	QTY.	UNIT	TOTAL
1.2	Tracer Wire Test Station Installation	3	EA	
	LABOR			\$75.00
	MATERIAL			\$264.65
	EQUIPMENT			\$75.00
	SUBTOTAL			\$414.65
	5% PROFIT			\$20.73
	10% OVERHEAD			\$41.47
	SUBTOTAL			\$476.85
	5% TAX AND BOND			\$23.84
	TOTAL			\$500.69
	UNIT PRICE			\$166.90
	TOTAL			\$500.69

NOTES: *If awarded, this quote and all wording shall be made part of the contract agreement.*

Above price is quoted to do all work quoted. If part of work is awarded, price subject to change.

Quote is good for 30 days.

QUOTE INCLUDES:

Labor to Install the above items

QUOTE EXCLUDES:

Engineering Layout/Construction Staking

Clearing and Grubbing

Fees, Permits or Deposits Required by City, County or State



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR
BOARD AGENDA: JULY 15, 2024
SUBJECT: HEMPHILL CONSTRUCTION COMPANY
INVOICE APPROVALS
EMERGENCY REPAIRS – MAY 2024

Asking for your consideration to declare an emergency the following repairs and authorize payment of the Hemphill Construction Company invoices for each repair.

1. 61 Terrapin Cove – \$8,062.22 - invoice #H24023-06-52838 – emergency sewer line repair underneath road. Sewer line had collapsed underneath the road causing a sinkhole in the road.
2. Old Lakeland Drive at North Street - \$7,810.18 – invoice #H24023-06-52853 – emergency sewer line repair. Sewer line had collapsed causing a sinkhole in the road and sewer backup.
3. 119 Easthaven Drive – \$8,336.00 – invoice #H24023-06-53251 – emergency water leak repair – Water leak occurred underneath driveway and was damaging the property.
4. 903 Filmore Drive - \$6,078.00 – invoice #H24023-06-53330 – emergency sewer line repair – Comcast bored through sewer line causing sewer backup.
5. 526 East Jasper - \$8,078.55 – invoice #H24023-06-54216 - emergency sewer repair – Sinkhole had formed near road. Sewer service had become disconnected at main tap compromising the road and allowing sewer discharge into the ground.
6. 1009 Heritage Drive - \$4,333.00 – invoice #H24023-06-53357 – emergency sewer repair – sewer sinkhole. Sewer service had collapsed at the tap causing a sinkhole and allowing sewer discharge into the ground.

All services rendered by Hemphill Construction Company on the attached invoicing are at the FY24 General Construction Services commodity bid pricing. All listed repairs were emergencies in which the City of Brandon employees were not able to repair.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Hemphill Invoices

GL Code & Funding: 400-680-637 – WSOM - \$34,361.95
400-673-637 – WSOM - \$8,336.00

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	6	HR	Superintendent	\$105.00	\$630.00
2	11.5	HR	Foreman	\$95.00	\$1,092.50
3	11.5	HR	Trackhoe & Operator (308)	\$115.00	\$1,322.50
4	11.5	HR	Front End Loader & Operator	\$130.00	\$1,495.00
5	11.5	HR	Pipelayer	\$45.00	\$517.50
6	23	HR	Laborer	\$38.00	\$874.00
7	11.5	HR	Pickup Truck	\$22.00	\$253.00
8	11.5	HR	Flatbed Truck	\$19.00	\$218.50
9	11.5	HR	Small Incidental Tools	\$15.00	\$172.50
10	11.5	HR	Vacuum Excavator	\$80.00	\$920.00
11	1	LS	Eagle Pipe + 15%	\$566.72	\$566.72
TOTAL AMOUNT DUE					\$8,062.22

ER Sewer Repair

EMERGENCY CERTIFICATION RE: MCA SECTION 31-7-13(k) (1972, as amended)

I, Carly Beth Dearman, the Public Works Operations Coordinator
for the City of Brandon, Mississippi, have determined that an emergency exists as described in
the memo attached hereto, with regard to the purchase of the commodities or repair contracts,
identified as follows:

Emergency sewer repair near 61 Terrapin Cove

at the location/address identified in the memo attached hereto, so that the delay incident to
giving opportunity for competitive bidding would be detrimental to the interest of the
governing authority, and I hereby approve the bill presented therefore for such emergency
commodities and/or contract services provided, and I do hereby certify that the purchase of
such commodities was made from Hemphill Construction Company (or with
_____ from whom such an emergency repair contract was
made), as reflected in the bill(s)/invoice(s) attached hereto and request payment of the same
accordingly.

So certified, this the 10 day of July, 2024.

Carly Beth Dearman

Carly Beth Dearman

(Print Name)

Public Works Operations Coordinator

(Title)

(Note: At the board meeting next following the emergency purchase or repair contract,
documentation of the purchase or repair contract, including a description of the commodity
purchased, the price thereof and the nature of the emergency shall be presented to the board
and shall be placed on the minutes of the board of such governing authority.)



Work Order #: 52838

Work Order Date: 05/06/24

Work Type:

Status: Open

Prepared By: Sharon Mayers

Type of Work Order:

Request Type: Street Repair - Pothole

Date Requested: 05/02/2024

Name: Jenna Bush

Service Address or Request 61 Terrapin Cove

Location:

Phone Number: 210-471-9718

Email Address:

Reported By:

Department:

Ward:

Nature of Request: Protel Call 5/2/2024 at 8:42am. There is a huge hole in the road was fixed in the past. It is starting to deteriorate again.

Scheduled Completion Date:

Date Work Order Completed:

Work Order Completed By:

Scope of Work Completed:

Locate Number If Necessary:

Additional Information:

Concrete Repair

Required/Details:

Sod/Yard Restoration

Required/Details:

Asphalt Repair

Required/Details:

Invoice & Cost Information:

Meter Deposit Amount:

Tap Fee Amount:

Employee Cost: \$0.00
Equipment Cost: \$0.00
Material Cost: \$0.00
Inventory Cost: \$0.00
Purchase Order Cost: \$0.00

Total Cost: \$0.00



450 Industrial Drive
Jackson MS 39209

Your single source for water, sewer, gas, drainage and erosion
control needs.

RECEIVED

MAY 13 2024

INVOICE

Date	Account #	Invoice #	Due Date
5/13/2024	H24023	69346	6/12/2024
FAX		PHONE	
601-487-7474		601-487-7473	

BILL TO:

RECEIVED SHIP TO:

Hemphill Construction Company Inc.
PO Drawer 879
Florence, MS 39073

Hemphill Construction Company
H24023 - February 2024 Brandon
Kenneth - 601-559-5101
Directions below
Brandon, MS

PO or JOB #	TERMS	REP	ORDER DATE	VIA	F.O.B.	JOB/PROJECT	
H24023 / Ke...	1% 10 Net 30	NRP	5/9/2024	Eagle Truck	Jobsite	H24023 - February 2024 Brandon	
QTY	DESCRIPTION					UNIT	EXT
4	** 61 Terrapin Cove - Brandon MS ** === 6in x 6in Flexible Sewer Coupling - Concrete x PVC - ARC Shielded (Mission Rubber) # MR0666ARC —					123.20	492.80

Posted
MAY 15 2023

H24023 - 040001-04

Please make your check payable to Eagle Pipe and Supply, LLC and remit to the above address.
Terms are Net 30 days. All past due accounts are subject to a finance charge of 1.5% per month (18% per annum).
We will not accept goods returned without permission and then goods are subject to inspection for decision on possible credit.
To avoid late fees, allow 5 or more days for postal delivery.

Payments on account with a credit card will incur a 4% transaction fee.

Subtotal:	\$492.80
Payments/Credits	\$0.00
Sales Tax: (0.0%)	\$0.00
Balance Due	\$492.80

JOB NO:	H24023		ACCIDENTS:	☐	YES	☐ No	NO
PROJECT:	Brandon Maintenance		INCIDENTS:	☐	YES	☐ No	NO
DATE:	5/9/2024		SUPERINTENDENT:	Chad Phelps			
DAY OF WEEK:	Thursday		REVIEWED:	BK			



						010001							TOTAL	PENETROMETER		
NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN												
1 KENNETH MCCARDLE	2611	Foreman			11.5								11.5	A.M.		
2 JOSEPH WELBORN	1641	Pipelayer			11.5								11.5	READING		
3 BARRET ABRAMS	2930	Trackhoe			11.5								11.5	SOIL TYPE		
4 LADARIUS HENDERSON	3053	Labor			11.5								11.5	LOCATION		
5 ZACHARY MACKE	3102	Labor			11.5								11.5			
6 Charles Shoulders	2865	Loader			11.5								11.5	P.M.		
7														READING		
8														SOIL TYPE		
														LOCATION		
TEMP LABOR EMPLOYER POTENTIAL HIRE?					010001											
1																
2																
3																
DAILY WORK REPORT EQUIP. # EQUIP DESCRIPTION 010001 TOTAL														EQ ODOMETER READINGS BEGIN END HRS		
WORK DAY (Y/N)			1582	F250 Foreman Trk	11.5								11.5			
WEATHER			1057	2 Ton Truck	11.5								11.5			
FAIR			12766	Level	11.5								11.5			
CLOUDY			13716	Pipe Saw	11.5								11.5			
RAIN AMOUNT (IN)			9494	Laser	11.5								11.5			
TEMPERATURE			5610	Conex Box	11.5								11.5			
TIME WORKED START STOP			5212	20' Trailer	11.5								11.5			
MORNING			11619	Centrifugal Pump	11.5								11.5			
AFTERNOON			11654	Diaphragm Pump	11.5								11.5			
NIGHT			13816	Trench Box 8'	11.5								11.5			
TOTAL HRS FOR DAY			13819	Trench Box 16'	11.5								11.5			
WORK COMPLETED			2397	308 Cat	0								0			
QUANTITY UNITS PHASE			2244	303.5 Cat	11.5								11.5			
1			2408	926 Cat	11.5								11.5			
2			8593	Pothole Machine	11.5								11.5			
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<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	6	HR	Superintendent	\$105.00	\$630.00
2	11	HR	Foreman	\$95.00	\$1,045.00
3	11	HR	Trackhoe & Operator (308)	\$115.00	\$1,265.00
4	11	HR	Front End Loader & Operator	\$130.00	\$1,430.00
5	11	HR	Pipelayer	\$45.00	\$495.00
6	22	HR	Laborer	\$38.00	\$836.00
7	11	HR	Pickup Truck	\$22.00	\$242.00
8	11	HR	Flatbed Truck	\$19.00	\$209.00
9	11	HR	Small Incidental Tools	\$15.00	\$165.00
10	11	HR	Vacuum Excavator	\$80.00	\$880.00
11	1	LS	Eagle Pipe + 15%	\$613.18	\$613.18
TOTAL AMOUNT DUE					\$7,810.18

ER Sewer Repair

EMERGENCY CERTIFICATION RE: MCA SECTION 31-7-13(k) (1972, as amended)

I, Carly Beth Dearman, the Public Works Operations Coordinator
for the City of Brandon, Mississippi, have determined that an emergency exists as described in
the memo attached hereto, with regard to the purchase of the commodities or repair contracts,
identified as follows:

Emergency sewer repair near Old Lakeland Drive at North Street

at the location/address identified in the memo attached hereto, so that the delay incident to
giving opportunity for competitive bidding would be detrimental to the interest of the
governing authority, and I hereby approve the bill presented therefore for such emergency
commodities and/or contract services provided, and I do hereby certify that the purchase of
such commodities was made from Hemphill Construction Company (or with
 from whom such an emergency repair contract was
made), as reflected in the bill(s)/invoice(s) attached hereto and request payment of the same
accordingly.

So certified, this the 10 day of July, 2024.

Carly Beth Dearman

Carly Beth Dearman

(Print Name)

Public Works Operations Coordinator

(Title)

(Note: At the board meeting next following the emergency purchase or repair contract,
documentation of the purchase or repair contract, including a description of the commodity
purchased, the price thereof and the nature of the emergency shall be presented to the board
and shall be placed on the minutes of the board of such governing authority.)



Work Order #: 52853

Work Order Date: 05/08/24

Work Type:

Status: Open

Prepared By: Lori Sarver

Type of Work Order: Assigned Work Order (During Reg Hours)

Request Type: Sewer - Leak

Date Requested: 05/08/2024

Name: EDDIE WALTON

Service Address or Request Location: CORNER OF OLD LAKELAND DRIVE AND NORTH STREET

Phone Number: (601) 573-9088

Email Address:

Reported By: Protel / Request #706753887 8:57am

Department: Sewer

Ward:

Nature of Request: HE SAID THERE'S A SEWAGE LEAK IN THE STREET AT THE CORNER OF NORTH STREET AND OLD LAKELAND DRIVE. HE BELIEVES IT'S COMING FROM A MAIN LINE IN THE AREA. PLEASE CALL.

Scheduled Completion

Date:

Date Work Order

Completed:

Work Order Completed

By:

Scope of Work

Completed:

Locate Number If

Necessary:

Additional Information:

Concrete Repair

Required/Details:

Sod/Yard Restoration

Required/Details:

Asphalt Repair

Required/Details:

Invoice & Cost

Information:

Meter Deposit Amount:

Tap Fee Amount:

Employee Cost: \$0.00



450 Industrial Drive
Jackson, MS 39209

Your single source for water, sewer, gas, drainage and erosion
control needs.

RECEIVED
MAY 20 2024

RECEIVED

INVOICE

Date	Account #	Invoice #	Due Date
5/19/2024	H24023	69444	6/18/2024
FAX		PHONE	
601-487-7474		601-487-7473	

BILL TO:				SHIP TO:		
Hemphill Construction Company Inc. PO Drawer 879 Florence, MS 39073				Hemphill Construction Company H24023 - February 2024 Brandon Kenneth - 601-559-5101 Directions below Brandon, MS		
PO or JOB #	TERMS	REP	ORDER DATE	VIA		JOB/PROJECT
H24023/ Ke...	1% 10 Net 30	NRP	5/16/2024	Eagle Truck	Jobsite	H24023 - February 2024 Brandon
QTY	DESCRIPTION				UNIT	EXT
	** North Street and Old Lakeland Drive ** ** Brandon MS ** —					
14	6in SDR26 HW Sewer PVC Pipe - ps115 - 14ft length - Gasket Joint # 6SDR26HWX14 —				8.95	125.30
2	6in x 6in Flexible Sewer Coupling - PVC x PVC - ARC Shielded (Mission Rubber) # MR5666ARC —				80.75	161.50
2	6in x 6in Flexible Sewer Coupling - Concrete x PVC - ARC Shielded (Mission Rubber) # MR0666ARC —				123.20	246.40

H24023 - 040001-04

Please make your check payable to Eagle Pipe and Supply, LLC and remit to the above address.
Terms are Net 30 days. All past due accounts are subject to a finance charge of 1.5% per month (18% per annum).
We will not accept goods returned without permission and then goods are subject to inspection for decision on possible credit.
To avoid late fees, allow 5 or more days for postal delivery.

Payments on account with a credit card will incur a 4% transaction fee.

Subtotal:	\$533.20
Payments/Credits	\$0.00
Sales Tax: (0.0%)	\$0.00
Balance Due	\$533.20

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	7	HR	Superintendent	\$105.00	\$735.00
2	13	HR	Foreman	\$95.00	\$1,235.00
3	13	HR	Trackhoe & Operator (308)	\$115.00	\$1,495.00
4	13	HR	Front End Loader & Operator	\$130.00	\$1,690.00
5	13	HR	Pipelayer	\$45.00	\$585.00
6	26	HR	Laborer	\$38.00	\$988.00
7	13	HR	Pickup Truck	\$22.00	\$286.00
8	13	HR	Flatbed Truck	\$19.00	\$247.00
9	13	HR	Small Incidental Tools	\$15.00	\$195.00
10	11	HR	Vacuum Excavator	\$80.00	\$880.00
TOTAL AMOUNT DUE					\$8,336.00

ER water repair

EMERGENCY CERTIFICATION RE: MCA SECTION 31-7-13(k) (1972, as amended)

I, Carly Beth Dearman, the Public Works Operations Coordinator
for the City of Brandon, Mississippi, have determined that an emergency exists as described in
the memo attached hereto, with regard to the purchase of the commodities or repair contracts,
identified as follows:

Emergency water leak repair at 119 Easthaven Drive

at the location/address identified in the memo attached hereto, so that the delay incident to
giving opportunity for competitive bidding would be detrimental to the interest of the
governing authority, and I hereby approve the bill presented therefore for such emergency
commodities and/or contract services provided, and I do hereby certify that the purchase of
such commodities was made from Hemphill Construction Company (or with
_____ from whom such an emergency repair contract was
made), as reflected in the bill(s)/invoice(s) attached hereto and request payment of the same
accordingly.

So certified, this the 10 day of July, 2024.

Carly Beth Dearman

Carly Beth Dearman

(Print Name)

Public Works Operations Coordinator

(Title)

(Note: At the board meeting next following the emergency purchase or repair contract,
documentation of the purchase or repair contract, including a description of the commodity
purchased, the price thereof and the nature of the emergency shall be presented to the board
and shall be placed on the minutes of the board of such governing authority.)



Work Order #: 53251

Work Order Date: 05/21/24

Work Type:

Status: Complete

Prepared By: Hollan Silcox

Type of Work Order: Assigned Work Order (During Reg Hours)

Request Type: Water - Leak

Date Requested: 05/16/2024

Name:

Service Address or Request Location: 119 Easthaven Drive

Phone Number:

Email Address:

Reported By: Mayor Lee

Department: Water

Ward:

Nature of Request: Water leak, water seeping out from driveway

Scheduled Completion Date:

Date Work Order Completed: 05/20/2024

Work Order Completed By: City crew and Hemphill

Scope of Work Completed: Replaced wrap around that was leaking

Locate Number If Necessary:

Additional Information:

Concrete Repair Required/Details: driveway repair needed

Sod/Yard Restoration Required/Details:

Asphalt Repair Required/Details:

Invoice & Cost Information:

Meter Deposit Amount:

Tap Fee Amount:

Employee Cost: \$0.00
Equipment Cost: \$0.00
Material Cost: \$0.00
Inventory Cost: \$0.00
Purchase Order Cost: \$0.00

Total Cost: \$0.00

Signature:

Date:

JOB NO: H24023-

PROJECT: Brandon Maintenance

DATE: 5/20/2024

DAY OF WEEK: MONDAY

ACCIDENTS: YES NO

INCIDENTS: YES NO

SUPERINTENDENT: Chad Phelps

REVIEWED: BK

010001-

TOTAL

11.00

11.00

11.00

11.00

11.00

11.00

-

-

-

-

-

-

-

-

-

PENETROMETER

A.M.

READING

SOIL TYPE

LOCATION

P.M.

READING

SOIL TYPE

LOCATION

TEMP LABOR

EMPLOYER

POTENTIAL HIRE? Y/N

010001-

1

2

DAILY WORK REPORT

EQUIP. #

EQUIP DESCRIPTION

010001-

TOTAL

BEGIN

END

HRS

WORK DAY (Y/N)

WEATHER

FAIR

CLOUDY

RAIN AMOUNT (IN)

TEMPERATURE

TIME WORKED

MORNING

AFTERNOON

NIGHT

TOTAL HRS FOR DAY

WORK COMPLETED

PHASE

QUANTITY

UNITS

1582

1057

12766

13716

9494

5610

5612

11619

11654

13816

13819

2397

2244

2408

8593

Ford F250 Pickup

2-Ton Truck

Level

Pipe Saw

Laser

Conex Box

20' Trailer

Centrifugal Pump

Diaphragm Pump

Trench Box 8'

Trench Box 16'

308 Cat

303.5 Cat

926 Cat

Pothole Machine

11.00

11.00

11.00

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REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

Went to 119 Easthaven Dr to investigate a water leak under driveway. Saw cut driveway and removed section of driveway with Mini Hoe and hauled off with loader. Had to pothole down to trace water down and find marked utilities. Started excavating and found unmarked utility and broke it. Had to call in all utilities to verify what it was. Comcast had to come out and do a repair on it. Continued potholing and found 6" water main that was suppose to be on the other side of road. Found a old wrap around on bell that was leaking. Replaced it with a new one. Made sure no leaks, and backfilled around pipe with sand. Finished backfilling driveway with 6/10 Limestone and dressed up area for the night. Made sure everything was safed up for the night.

X THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

X ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

KENNETH MCCARDLE

FOREMAN

JOB NO: H24023-		ACCIDENTS: YES NO INCIDENTS: YES NO																									
PROJECT: Brandon Maintenance		CONSTRUCTION HEMPHILL COMPANY FLORENCE, MS SINCE 1983																									
DATE: 5/21/2024		SUPERINTENDENT: Chad Phelps																									
DAY OF WEEK: TUESDAY		REVIEWED: BK																									
						010001-		010001-										TOTAL		PENETROMETER							
NAME		EMP. #		CLASS		ABSENCE		TOTAL HOURS / OTHER FOREMAN																			
1 KENNETH MCCARDLE		2611		FOREMAN						2.00		9.00								11.00							
2 JOSEPH WELBORN		1641		Pipelayer						2.00		9.00								11.00							
3 BARRET ABRAMS		2930		Trackhoe						2.00		9.00								11.00							
4 LADARIUS HENDERSON		3053		Labor						2.00		9.00								11.00							
5 ZACHARY MACKE		3102		Labor						2.00		9.00								11.00							
6 CHARLES SHOULDERS		2865		Loader						2.00		9.00								11.00							
7																				-							
8																				-							
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15																				-							
TEMP LABOR		EMPLOYER		POTENTIAL HIRE? Y/N		010001-		010001-																			
1																											
2																											
																				EQ ODOMETER READINGS							
DAILY WORK REPORT				EQUIP. #		EQUIP DESCRIPTION		010001-		010001-										TOTAL		BEGIN		END		HRS	
WORK DAY (Y/N)				1582		Ford F250 Pickup		2.00		9.00										11.00						-	
WEATHER				1057		2-Ton Truck		2.00		9.00										11.00						-	
FAIR				12766		Level		2.00		9.00										11.00						-	
CLOUDY				13716		Pipe Saw		2.00		9.00										11.00						-	
RAIN AMOUNT (IN)				9494		Laser		2.00		9.00										11.00						-	
TEMPERATURE				5610		Conex Box		2.00		9.00										11.00						-	
TIME WORKED				START		STOP		5612		20' Trailer		2.00		9.00						11.00						-	
MORNING				11619		Centrifugal Pump		2.00		9.00										11.00						-	
AFTERNOON				11654		Diaphragm Pump		2.00		9.00										11.00						-	
NIGHT				13816		Trench Box 8'		2.00		9.00										11.00						-	
TOTAL HRS FOR DAY				13819		Trench Box 16'		2.00		9.00										11.00						-	
WORK COMPLETED				2397		308 Cat		-		9.00										9.00							
PHASE				QUANTITY		UNITS		2244		303.5 Cat		2.00		9.00						11.00							
1						2408</																					

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	5	HR	Superintendent	\$105.00	\$525.00
2	0	HR	Foreman	\$95.00	\$0.00
3	18	HR	Trackhoe & Operator (308)	\$115.00	\$2,070.00
4	9	HR	Front End Loader & Operator	\$130.00	\$1,170.00
5	9	HR	Pipelayer	\$45.00	\$405.00
6	18	HR	Laborer	\$38.00	\$684.00
7	9	HR	Pickup Truck	\$22.00	\$198.00
8	9	HR	Flatbed Truck	\$19.00	\$171.00
9	9	HR	Small Incidental Tools	\$15.00	\$135.00
10	9	HR	Vacuum Excavator	\$80.00	\$720.00
TOTAL AMOUNT DUE					\$6,078.00

ER Sewer repair

EMERGENCY CERTIFICATION RE: MCA SECTION 31-7-13(k) (1972, as amended)

I, Carly Beth Dearman, the Public Works Operations Coordinator
for the City of Brandon, Mississippi, have determined that an emergency exists as described in
the memo attached hereto, with regard to the purchase of the commodities or repair contracts,
identified as follows:

Emergency sewer repair at 903 Filmore Drive

at the location/address identified in the memo attached hereto, so that the delay incident to
giving opportunity for competitive bidding would be detrimental to the interest of the
governing authority, and I hereby approve the bill presented therefore for such emergency
commodities and/or contract services provided, and I do hereby certify that the purchase of
such commodities was made from Hemphill Construction Company (or with
 from whom such an emergency repair contract was
made), as reflected in the bill(s)/invoice(s) attached hereto and request payment of the same
accordingly.

So certified, this the 10 day of July, 2024.

Carly Beth Dearman

Carly Beth Dearman

(Print Name)

Public Works Operations Coordinator

(Title)

(Note: At the board meeting next following the emergency purchase or repair contract,
documentation of the purchase or repair contract, including a description of the commodity
purchased, the price thereof and the nature of the emergency shall be presented to the board
and shall be placed on the minutes of the board of such governing authority.)



Work Order #: 53330

Work Order Date: 05/22/24

Work Type:

Status: Complete

Prepared By: Hollan Silcox

Type of Work Order:

Request Type: Sewer - Backup

Date Requested: 05/20/2024

Name: 903

Service Address or Request Location: 103 filmore drive

Phone Number:

Email Address:

Reported By:

Department: Sewer

Ward:

Nature of Request: Sewer back up sewer line was bored through

Scheduled Completion Date:

Date Work Order Completed:

Work Order Completed By: Hollan

Scope of Work Completed: repaired break in line (Hemphill)

Locate Number If Necessary:

Additional Information:

Concrete Repair Required/Details:

Sod/Yard Restoration Required/Details:

Asphalt Repair Required/Details:

Invoice & Cost Information:

Meter Deposit Amount:

Tap Fee Amount:

Employee Cost: \$0.00
Equipment Cost: \$0.00
Material Cost: \$0.00
Inventory Cost: \$0.00
Purchase Order Cost: \$0.00

Uploaded Files

Date

05/22/2024

File Name

[20773674-IMG_4804.jpeg](#)

Uploaded by

Total Cost: \$0.00

JOB NO: H24023-

PROJECT: Brandon Maintenance

DATE: 5/21/2024

DAY OF WEEK: TUESDAY

ACCIDENTS: ☐ YES ☒ NO

INCIDENTS: YES ☒ NO

SUPERINTENDENT: Chad Phelps

REVIEWED: BK[illegible][illegible][illegible]

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

Had to finish dressing up at 119 Easthaven Dr, had to haul in topsoil. Loaded equipment up and traffic control signs and cones. Moved equipment to 903 Filmore Dr. Had to get city to come out and mark where sewer problem is. Had to wait for utilities to be located. Started potholing down on utilities and trying to find sewer service. Found sewer line at Comcast bored thru 6" sewer pipe. Cleaned around pipe with pothole machine. Once it was cleaned off we cut broken section pipe and had to lift the Comcast fiber up out of way. Installed a 2" section of 6" sewer pipe and sleeved back together with rubber couplings. Made sure to bed pipe with sand and walked it in. Finished backfilling excavation had to haul in topsoil to dress up yard. Hauled all equipment and traffic control signs and cones back to yard. Installed waddies at edge of yard and curb line. Made sure everything was safely up for the night.

* THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

x	ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER
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<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	5	HR	Superintendent	\$105.00	\$525.00
2	10	HR	Foreman	\$95.00	\$950.00
3	10	HR	Trackhoe & Operator (308)	\$115.00	\$1,150.00
4	10	HR	Front End Loader & Operator	\$130.00	\$1,300.00
5	10	HR	Pipelayer	\$45.00	\$450.00
6	20	HR	Laborer	\$38.00	\$760.00
7	10	HR	Pickup Truck	\$22.00	\$220.00
8	10	HR	Flatbed Truck	\$19.00	\$190.00
9	10	HR	Small Incidental Tools	\$15.00	\$150.00
10	10	HR	Vacuum Excavator	\$80.00	\$800.00
11	1	LS	Eagle Pipe + 15%	\$1,583.55	\$1,583.55
TOTAL AMOUNT DUE					\$8,078.55

ER Sewer repair

EMERGENCY CERTIFICATION RE: MCA SECTION 31-7-13(k) (1972, as amended)

I, Carly Beth Dearman, the Public Works Operations Coordinator
for the City of Brandon, Mississippi, have determined that an emergency exists as described in
the memo attached hereto, with regard to the purchase of the commodities or repair contracts,
identified as follows:

Emergency sewer repair at 526 East Jasper Street

at the location/address identified in the memo attached hereto, so that the delay incident to
giving opportunity for competitive bidding would be detrimental to the interest of the
governing authority, and I hereby approve the bill presented therefore for such emergency
commodities and/or contract services provided, and I do hereby certify that the purchase of
such commodities was made from Hemphill Construction Company (or with
 from whom such an emergency repair contract was
made), as reflected in the bill(s)/invoice(s) attached hereto and request payment of the same
accordingly.

So certified, this the 10 day of July, 2024.

Carly Beth Dearman

Carly Beth Dearman

(Print Name)

Public Works Operations Coordinator

(Title)

(Note: At the board meeting next following the emergency purchase or repair contract,
documentation of the purchase or repair contract, including a description of the commodity
purchased, the price thereof and the nature of the emergency shall be presented to the board
and shall be placed on the minutes of the board of such governing authority.)



450 Industrial Drive
Jackson MS 39209

Your single source for water, sewer, gas, drainage and erosion
control needs.

INVOICE

Date	Account #	Invoice #	Due Date
5/24/2024	H24023	69540	6/23/2024
FAX		PHONE	
601-487-7474		601-487-7473	

BILL TO:				SHIP TO:			
Hemphill Construction Company Inc. PO Drawer 879 Florence, MS 39073 H24023 - 040001-04				Hemphill Construction Company H24023 - February 2024 Brandon Kenneth - 601-559-5101 Directions below Brandon, MS			
PO or JOB #	TERMS	REP	ORDER DATE	VIA	F.O.B.	JOB/PROJECT	
H24023 / Ke...	1% 10 Net 30	NRP	5/24/2024	Eagle Truck	Jobsite	H24023 - February 2024 Brandon	
QTY	DESCRIPTION					UNIT	EXT
	** 526 East Jasper - Brandon MS **						
2	8in x 8in Flexible Sewer Coupling - Concrete x PVC - ARC Shielded (Mission Rubber) # MR0688ARC					178.95	357.90
1	8in x 6in SDR26 HW PVC Wye - Gskt x Gskt x Gskt # 8X6SDR26Y					132.85	132.85
2	6in x 6in Flexible Sewer Coupling - Concrete x PVC - ARC Shielded (Mission Rubber) # MR0666ARC					123.20	246.40
2	6in x 6in Flexible Sewer Coupling - PVC x PVC - ARC Shielded (Mission Rubber) # MR5666ARC					80.75	161.50
2	6in SDR26 HW PVC 22.5 Degree Bend - Gskt x Gskt # 6SDR2622					75.30	150.60
1	6in SDR26 HW PVC 45 Degree Bend - G x G # 6SDR2645					54.60	54.60
1	6in SDR26 HW PVC Street 45 Degree Bend - Spgt x Gskt ** Note: Spigot x Gasket ** # 6SDR2645ST					40.35	40.35
14	8in SDR26 HW PVC Sewer Pipe - ps115 - 14ft length - Gasket Joint # 8SDR26HWX14					16.15	226.10
1	Pipe Lube - .95L - Quart # GLP32					6.70	6.70

Please make your check payable to Eagle Pipe and Supply, LLC and remit to the above address.
Terms are Net 30 days. All past due accounts are subject to a finance charge of 1.5% per month (18% per annum).
We will not accept goods returned without permission and then goods are subject to inspection for decision on possible credit.
To avoid late fees, allow 5 or more days for postal delivery.

Payments on account with a credit card will incur a 4% transaction fee.

Subtotal:	\$1,377.00
Payments/Credits	\$0.00
Sales Tax: (0.0%)	\$0.00
Balance Due	\$1,377.00



Work Order #: 54216

Work Order Date: 05/24/24

Work Type:

Status: Open

Prepared By: Carly Dearman

Type of Work Order: Unscheduled Emergency Work (During Reg Hours)

Request Type: Sewer - General

Date Requested: 05/24/2024

Name: Carly Beth Dearman

Service Address or Request Location: 526 East Jasper Street

Phone Number:

Email Address:

Reported By:

Department: Sewer

Ward:

Nature of Request: sinkhole at side of road

Scheduled Completion Date:

Date Work Order Completed: 05/24/2024

Work Order Completed By: Hemphill Construction Company

Scope of Work Completed: Repaired tap where service had become disconnected.

Locate Number If Necessary:

Additional Information:

Concrete Repair Required/Details:

Sod/Yard Restoration Required/Details:

Asphalt Repair Required/Details:

Invoice & Cost Information:

Meter Deposit Amount:

Tap Fee Amount:

Employee Cost: \$0.00

Equipment Cost: \$0.00

Material Cost: \$0.00

Inventory Cost: \$0.00

Purchase Order Cost: \$0.00

Total Cost: \$0.00

Signature:

Date:

JOB NO: H24023-

PROJECT: Brandon Maintenance

DATE: 5/24/2024

DAY OF WEEK: FRIDAY



ACCIDENTS: YES ☒ NO

INCIDENTS: YES ☒ NO

SUPERINTENDENT: Chad Phelps

REVIEWED: BK

[illegible][illegible][illegible]

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

☒ THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

x	ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER
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<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	4	HR	Superintendent	\$105.00	\$420.00
2	6.5	HR	Foreman	\$95.00	\$617.50
3	6.5	HR	Trackhoe & Operator (308)	\$115.00	\$747.50
4	6.5	HR	Front End Loader & Operator	\$130.00	\$845.00
5	6.5	HR	Pipelayer	\$45.00	\$292.50
6	13	HR	Laborer	\$38.00	\$494.00
7	6.5	HR	Pickup Truck	\$22.00	\$143.00
8	6.5	HR	Flatbed Truck	\$19.00	\$123.50
9	6.5	HR	Small Incidental Tools	\$15.00	\$97.50
10	6.5	HR	Trenchbox	\$5.00	\$32.50
11	6.5	HR	Vacuum Excavator	\$80.00	\$520.00
TOTAL AMOUNT DUE					\$4,333.00

ER Sewer Repair

EMERGENCY CERTIFICATION RE: MCA SECTION 31-7-13(k) (1972, as amended)

I, Carly Beth Dearman, the Public Works Operations Coordinator
for the City of Brandon, Mississippi, have determined that an emergency exists as described in
the memo attached hereto, with regard to the purchase of the commodities or repair contracts,
identified as follows:

Emergency sewer repair at 1009 Heritage Drive

at the location/address identified in the memo attached hereto, so that the delay incident to
giving opportunity for competitive bidding would be detrimental to the interest of the
governing authority, and I hereby approve the bill presented therefore for such emergency
commodities and/or contract services provided, and I do hereby certify that the purchase of
such commodities was made from Hemphill Construction Company (or with
_____ from whom such an emergency repair contract was
made), as reflected in the bill(s)/invoice(s) attached hereto and request payment of the same
accordingly.

So certified, this the 10 day of July, 2024.

Carly Beth Dearman

Carly Beth Dearman

(Print Name)

Public Works Operations Coordinator

(Title)

(Note: At the board meeting next following the emergency purchase or repair contract,
documentation of the purchase or repair contract, including a description of the commodity
purchased, the price thereof and the nature of the emergency shall be presented to the board
and shall be placed on the minutes of the board of such governing authority.)



Work Order #: 53357

Work Order Date: 05/23/24

Work Type:

Status: Open

Prepared By: Lori Sarver

Type of Work Order:

Request Type: Sewer - Sinkhole

Date Requested: 05/23/2024

Name: RANS BILBO

Service Address or Request Location: 1009 HERITAGE DRIVE

Phone Number: 6019262144

Email Address:

Reported By: Request #711062783 9:28am

Department: Drainage

Ward:

Nature of Request: SINK HOLE IN THE FRONT YARD. GWEN.. PROTEL

Scheduled Completion Date:

Date Work Order Completed:

Work Order Completed By:

Scope of Work Completed:

Locate Number If Necessary:

Additional Information:

Concrete Repair Required/Details:

Sod/Yard Restoration Required/Details:

Asphalt Repair Required/Details:

Invoice & Cost Information:

Meter Deposit Amount:

Tap Fee Amount:

Notes

05/29/2024 5/29/24 9:45am - changed request type to "Sewer - Sinkhole" - LSarver

05/23/2024 This is going to be a sewer issue. We don't have a storm drain in the area. The hole is line up with the sewer line and also the homeowner's clean out. I will email this to J.t. Rod

Employee Cost: \$0.00
Equipment Cost: \$0.00
Material Cost: \$0.00
Inventory Cost: \$0.00
Purchase Order Cost: \$0.00

Uploaded Files

Date	File Name	Uploaded by
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JOB NO:

H24023-

PROJECT:

Brandon Maintenance

DATE:

5/28/2024

DAY OF WEEK:

TUESDAY

ACCIDENTS:

INCIDENTS:

YES

x

YES

x

NO

NO

HEMPHILL

CONSTRUCTION COMPANY

FLORENCE, MS SINCE 1983

SUPERINTENDENT:

Chad Phelps

REVIEWED:

BK

					010001-	010001-								TOTAL	PENETROMETER		
	NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN												
1	KENNETH MCCARDLE	2611	FOREMAN			5.00	6.50							11.50	A.M.		
2	JOSEPH WELBORN	1641	Pipelayer			5.00	6.50							11.50	READING		
3	BARRET ABRAMS	2930	Trackhoe			5.00	6.50							11.50	SOIL TYPE		
4	LADARIUS HENDERSON	3053	Labor			5.00	6.50							11.50	LOCATION		
5	ZACHARY MACKE	3102	Labor			5.00	6.50							11.50			
6	CHARLES SHOULDERS	2865	Loader			5.00	6.50							11.50	P.M.		
7														-	READING		
8														-	SOIL TYPE		
9														-	LOCATION		
10														-			
11														-			
12														-			
13														-			
14														-			
15														-			

TEMP LABOR		EMPLOYER	POTENTIAL HIRE? Y/N	010001-	010001-										
1															
2															

DAILY WORK REPORT			EQUIP. #	EQUIP DESCRIPTION	010001-	010001-								TOTAL	EQ ODOMETER READINGS		
															BEGIN	END	HRS
WORK DAY (Y/N)			1582	Ford F250 Pickup	5.00	6.50								11.50			-
WEATHER			1057	2-Ton Truck	5.00	6.50								11.50			-
FAIR			12766	Level	5.00	6.50								11.50			-
CLOUDY			13716	Pipe Saw	5.00	6.50								11.50			-
RAIN AMOUNT (IN)			9494	Laser	5.00	6.50								11.50			-
TEMPERATURE			5610	Conex Box	5.00	6.50								11.50			-
TIME WORKED	START	STOP	5612	20' Trailer	5.00	6.50								11.50			-
MORNING			11619	Centrifugal Pump	5.00	6.50								11.50			-
AFTERNOON			11654	Diaphragm Pump	5.00	6.50								11.50			-
NIGHT			13816	Trench Box 8'	5.00	6.50								11.50			-
TOTAL HRS FOR DAY			13819	Trench Box 16'	5.00	6.50								11.50			-
WORK COMPLETED			2357	308 Cat	5.00	-								5.00			
PHASE	QUANTITY	UNITS	2244	303.5 Cat	-	6.50								6.50			
1			2408	926 Cat	5.00	6.50								11.50			
2			8593	Pothole Machine	-	6.50								6.50			
3																	-
4														-			-
5														-			-
6														-			-
7														-			-
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14														-			-
14														-			-
15														-			-

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

Went to Summit Ridge Dr and Terrapin Dr to dress up where other Hemphill crew finished storm drain last week. Got down in curb inlet to check if it needed to be grouted up any. Had to dress up yard and tamp stone in curb line. Had to install stone around curb inlet. Dressed up road with stone , hauled off all road closed signs back to yard. Spent 3 hours on this job.

Moved all traffic control signs and cones to 1009 Heritage Dr and moved mini hoe there. Had to wait on utilities to be located. Started excavating down on sewer service to find problem. Had to pothole to clean off power lines in excavation. Installed trench box , and cleaned off sewer service pipe with pothole machine . Had to take out old 45 degree fitting that was bad, installed new 45 degree fitting, and installed pipe back with rubber couplings to connect pipe back together. Made sure it was bedded with sand properly. Had to backfill potholes with sand. Finished backfilling excavation and dressed up yard with racks. Made sure everything was safed up and cleaned up for the night.Moved all equipment and traffic control materials back to city yard.

x

THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

x

ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

KENNETH MCCARDLE

FOREMAN



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR
BOARD AGENDA: JULY 15, 2024
SUBJECT: 350 CROSSGATES BLVD – MERIT HEALTH RANKIN
UTILITY ACCOUNT #: 10381000.00 98
ADJUSTMENT APPROVAL – HOSPITAL COOLING TOWER USAGE

Asking for your consideration to approve the adjustment recommendation in the amount of \$66,359.58 for **sewer charges only** on the above referenced account for Merit Health Rankin at 350 Crossgates Blvd. This adjustment recommendation is for the final usage on the manual read meter at the hospital cooling tower prior to a city owned Sensus meter being installed.

On June 5, 2023, the Board approved item #8.11 for a city owned Sensus meter to be installed at Merit Health Rankin to meter the water usage by the hospital cooling tower for the purpose of future adjustments to the sewer charges only on this account. This water is metered and billed through the City of Brandon meter at the emergency room. The water used by the cooling tower does not go into the sewer system.

Due to unforeseen circumstances, the City of Brandon was not able to get the city Sensus meter installed at this location until March 2024. **The recommended adjustment is for the FINAL USAGE on the previous manual read meter at the cooling tower for the billing cycles of May 2023 to April 2024.**

All future adjustment submittals for the cooling tower at the hospital on this account will be presented to the Board on a monthly basis with the monthly Public Works adjustment recommendations.

The recommended adjustment meets all requirements of the current Adjustment Policy.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Utility Adjustment Worksheet and Account Information
- Board Minutes and Memo – June 5, 2023



CITY OF BRANDON
PUBLIC WORKS DEPARTMENT
ADJUSTMENT WORKSHEET

Name: Merit Health Rankin

Address: 350 Crossgates Blvd - ER meter

Account #: 10381000.00 98

Reason for Adjustment Request: Final usage on previous cooling tower meter - see attached

This adjustment meets requirements per policy: Yes _____ No _____

Adjustment Denied: Yes _____ No _____

Explanation for Denial (if applicable): _____

	Billed Usage	Billed Amount	Avg Bill Usage	Avg Bill Amount	Usage Difference	Maint. Fee	Total Adjustment
WA							
LS							25,035.75
WR							41,323.83
GA							
FL							
Other							
Total							66,359.58

Approved by: [Signature] 7/10/24
Public Works Department Date

Board of Aldermen Decision Date

old rates

$$\begin{array}{l} 2348988 \quad \text{LS} \times .00437 = 10,265.07 \\ (\text{May } 23 - \text{Oct } 23) \quad \text{WR} \times .00730 = 17,147.61 \end{array}$$

$$\begin{array}{l} 3311812 \quad \text{LS} \times .00446 = 14,770.68 \\ (\text{Nov } 23 - \text{April } 24) \quad \text{WR} \times .00730 = 24,176.22 \end{array}$$

$$\text{LS} - 25,035.75$$

$$\text{WR} - 41,323.83$$

$$66,359.58$$

merit Health ER - Cooling tower adj

Final on man meter - 10611400 3/15/24
prev adj reading - 4950600 2/28/23
5,660,800

↳ to be adjusted

12 billing cycles

total usage billed to a/c - 6,705,480
- 5,660,800
1,044,680 - used by ER

$1,044,680 \div 12 = 87,057 = \sim$ usage per month

Billed usage minus average per month

1. May 23 - 421950 - 87,057 = 334,893
2. June 23 - 394760 - 87,057 = 307,703
3. July 23 - 400770 - 87,057 = 313,713
4. Aug 23 - 461410 - 87,057 = 374,353
5. Sept 23 - 513650 - 87,057 = 426,593
6. Oct 23 - 678790 - 87,057 = 591,733

old rates
2,348,988

7. Nov 23 - 747630 - 87,057 = 660,573
8. Dec 23 - 547080 - 87,057 = 460,023
9. Jan 24 - 609170 - 87,057 = 522,113
10. Feb 24 - 584700 - 87,057 = 497,643
11. Mar 24 - 806940 - 87,057 = 719,883
12. April 24 - 538630 - 87,057 = 451,573

current rates
3,311,808
+ 4 (overage)
3,311,812

2348988

3311812

5660800

History Listing

CSV | Excel | PDF

City of Brandon

HISTORY LISTING FOR 01/01/2023 - 07/11/2024

Date: 07/11/2024

Time: 10:47:00

10381000.00 98

Merit Health Rankin

ACTIVE

Cycle: 27

Start Date: 10/24/2006

350 Crossgates Boulevard

TRANSACTION	DATE	SVC	RATE	READING	MTR/CHK	DESCRIPTION	AMOUNT	REFERENCE	USAGE	BALANCE
BEGIN BAL										.00
BILLING	01/09/2023	FC	F07			Rate: F07	30.56			30.56
BILLING	01/09/2023	TX				Rate:	141.21			171.77
BILLING	01/09/2023	WA	W1T	88143670		Rate: W1T	2,017.30		764130.0000	2,189.07
BILLING	01/09/2023	SW	S06	88143670		Rate: S06	3,209.35		764130.0000	5,398.42
BILLING	01/09/2023	WR	R06	88143670		Rate: R06	5,578.15		764130.0000	10,976.57
PAYMENT	01/31/2023			2246255		CHECK IN MAIL	10,976.57	25017		.00
READING	01/15/2023	WA	W1T	19656340	88143670	CITY READ		10342		.00
BILLING	02/08/2023	FC	F07			Rate: F07	30.56			30.56
BILLING	02/08/2023	TX				Rate:	88.15			118.71
BILLING	02/08/2023	WA	W1T	88143670		Rate: W1T	1,259.31		477010.0000	1,378.02
BILLING	02/08/2023	SW	S06	88143670		Rate: S06	2,003.44		477010.0000	3,381.46
BILLING	02/08/2023	WR	R06	88143670		Rate: R06	3,482.17		477010.0000	6,863.63
PAYMENT	02/28/2023			4670		CHECK IN MAIL	6,863.63	25231		.00
READING	02/15/2023	WA	W1T	20013380	88143670	CITY READ		10343		.00
BILLING	03/08/2023	FC	F07			Rate: F07	30.56			30.56
BILLING	03/08/2023	TX				Rate:	65.98			96.54
BILLING	03/08/2023	WA	W1T	88143670		Rate: W1T	942.59		357040.0000	1,039.13
BILLING	03/08/2023	SW	S06	88143670		Rate: S06	1,499.57		357040.0000	2,538.70
BILLING	03/08/2023	WR	R06	88143670		Rate: R06	2,606.39		357040.0000	5,145.09
PAYMENT	03/27/2023			2286092		CHECK IN MAIL	5,145.09	25449		.00
READING	03/15/2023	WA	W1T	20390910	88143670	CITY READ		10345		.00
BILLING	04/06/2023	FC	F07			Rate: F07	31.78			31.78
BILLING	04/06/2023	WA	W1T	88143670		Rate: W1T	1,038.21		377530.0000	1,069.99
BILLING	04/06/2023	SW	S06	88143670		Rate: S06	1,649.81		377530.0000	2,719.80
BILLING	04/06/2023	WR	R06	88143670		Rate: R06	2,755.97		377530.0000	5,475.77
PAYMENT	04/27/2023			3013045		CHECK IN MAIL	5,475.77	25703		.00
ADJUST	05/08/2023	TX				Tax Adj	72.67	82370	0.0000	72.67
ADJUST	05/08/2023	WA				Water Adj	.00	82370	0.0000	72.67
READING	04/15/2023	WA	W1T	20812860	88143670	CITY READ		10346		72.67
BILLING	05/12/2023	FC	F07			Rate: F07	31.78			104.45
BILLING	05/12/2023	TX				Rate:	81.23			185.68
BILLING	05/12/2023	WA	W1T	88143670		Rate: W1T	1,160.36		421950.0000	1,346.04
BILLING	05/12/2023	SW	S06	88143670		Rate: S06	1,843.92		421950.0000	3,189.96
BILLING	05/12/2023	WR	R06	88143670		Rate: R06	3,080.24		421950.0000	6,270.20
PAYMENT	06/02/2023			3038360		CHECK IN MAIL	6,270.20	25967		.00
ADJUST	06/08/2023	SW				Sewer Adj	-31,683.84	82390	0.0000	-31,683.84
ADJUST	06/08/2023	WR				West Rankin Adj	-36,139.38	82390	0.0000	-67,823.22
READING	05/15/2023	WA	W1T	21207620	88143670	CITY READ		10348		-67,823.22
BILLING	06/09/2023	FC	F07			Rate: F07	31.78			-67,791.44
BILLING	06/09/2023	TX				Rate:	75.99			-67,715.45
BILLING	06/09/2023	WA	W1T	88143670		Rate: W1T	1,085.59		394760.0000	-66,629.86
BILLING	06/09/2023	SW	S06	88143670		Rate: S06	1,725.10		394760.0000	-64,904.76
BILLING	06/09/2023	WR	R06	88143670		Rate: R06	2,881.75		394760.0000	-62,023.01
READING	06/15/2023	WA	W1T	21608390	88143670	CITY READ		10354		-62,023.01
BILLING	07/10/2023	FC	F07			Rate: F07	31.78			-61,991.23
BILLING	07/10/2023	TX				Rate:	77.15			-61,914.08
BILLING	07/10/2023	WA	W1T	88143670		Rate: W1T	1,102.12		400770.0000	-60,811.96
BILLING	07/10/2023	SW	S06	88143670		Rate: S06	1,751.36		400770.0000	-59,060.60
BILLING	07/10/2023	WR	R06	88143670		Rate: R06	2,925.62		400770.0000	-56,134.98
READING	07/15/2023	WA	W1T	22069800	88143670	CITY READ		10355		-56,134.98
BILLING	08/09/2023	FC	F07			Rate: F07	31.78			-56,103.20
BILLING	08/09/2023	TX				Rate:	88.82			-56,014.38
BILLING	08/09/2023	WA	W1T	88143670		Rate: W1T	1,268.88		461410.0000	-54,745.50
BILLING	08/09/2023	SW	S06	88143670		Rate: S06	2,016.36		461410.0000	-52,729.14
BILLING	08/09/2023	WR	R06	88143670		Rate: R06	3,368.29		461410.0000	-49,360.85
READING	08/15/2023	WA	W1T	22583450	88143670	CITY READ		10356		-49,360.85
BILLING	09/08/2023	FC	F07			Rate: F07	31.78			-49,329.07
BILLING	09/08/2023	TX				Rate:	98.88			-49,230.19
BILLING	09/08/2023	WA	W1T	88143670		Rate: W1T	1,412.54		513650.0000	-47,817.65
BILLING	09/08/2023	SW	S06	88143670		Rate: S06	2,244.65		513650.0000	-45,573.00
BILLING	09/08/2023	WR	R06	88143670		Rate: R06	3,749.65		513650.0000	-41,823.35
READING	09/15/2023	WA	W1T	23262240	88143670	CITY READ		10357		-41,823.35
BILLING	10/06/2023	FC	F07			Rate: F07	31.78			-41,791.57
BILLING	10/06/2023	TX				Rate:	130.67			-41,660.90
BILLING	10/06/2023	WA	W1T	88143670		Rate: W1T	1,866.67		678790.0000	-39,794.23
BILLING	10/06/2023	SW	S06	88143670		Rate: S06	2,966.31		678790.0000	-36,827.92
BILLING	10/06/2023	WR	R06	88143670		Rate: R06	4,955.17		678790.0000	-31,872.75
READING	10/17/2023	WA	W1T	24009870	88143670	CITY READ		10358		-31,872.75
BILLING	11/09/2023	FC	F07			Rate: F07	32.42			-31,840.33
BILLING	11/09/2023	TX				Rate:	147.06			-31,693.27
BILLING	11/09/2023	WA	W1T	88143670		Rate: W1T	2,100.84		747630.0000	-29,592.43
BILLING	11/09/2023	SW	S06	88143670		Rate: S06	3,334.43		747630.0000	-26,258.00
BILLING	11/09/2023	WR	R06	88143670		Rate: R06	5,457.70		747630.0000	-20,800.30

TRANSACTION	DATE	SVC	RATE	READING MTR/CHK	DESCRIPTION	AMOUNT	REFERENCE	USAGE	BALANCE
READING	11/15/2023	WA	W1T	24556950	88143670	CITY READ	10361		-20,800.30
BILLING	12/08/2023	FC	F07			Rate: F07	32.42		-20,767.88
BILLING	12/08/2023	TX				Rate:	107.61		-20,660.27
BILLING	12/08/2023	WA	W1T	88143670		Rate: W1T	1,537.29	547080.0000	-19,122.98
BILLING	12/08/2023	SW	S06	88143670		Rate: S06	2,439.98	547080.0000	-16,683.00
BILLING	12/08/2023	WR	R06	88143670		Rate: R06	3,993.68	547080.0000	-12,689.32
READING	12/17/2023	WA	W1T	25166120	88143670	CITY READ	10362		-12,689.32
BILLING	01/08/2024	FC	F07			Rate: F07	32.42		-12,656.90
BILLING	01/08/2024	TX				Rate:	119.82		-12,537.08
BILLING	01/08/2024	WA	W1T	88143670		Rate: W1T	1,711.77	609170.0000	-10,825.31
BILLING	01/08/2024	SW	S06	88143670		Rate: S06	2,716.90	609170.0000	-8,108.41
BILLING	01/08/2024	WR	R06	88143670		Rate: R06	4,446.94	609170.0000	-3,661.47
READING	01/15/2024	WA	W1T	25750820	88143670	CITY READ	10363		-3,661.47
BILLING	02/09/2024	FC	F07			Rate: F07	32.42		-3,629.05
BILLING	02/09/2024	TX				Rate:	115.01		-3,514.04
BILLING	02/09/2024	WA	W1T	88143670		Rate: W1T	1,643.01	584700.0000	-1,871.03
BILLING	02/09/2024	SW	S06	88143670		Rate: S06	2,607.76	584700.0000	736.73
BILLING	02/09/2024	WR	R06	88143670		Rate: R06	4,268.31	584700.0000	5,005.04
PAYMENT	02/27/2024			323294		CHECK IN MAIL	5,005.04	28054	.00
READING	02/17/2024	WA	W1T	26557760	88143670	CITY READ	10364		.00
BILLING	03/08/2024	FC	F07			Rate: F07	32.42		32.42
BILLING	03/08/2024	TX				Rate:	158.73		191.15
BILLING	03/08/2024	WA	W1T	88143670		Rate: W1T	2,267.50	806940.0000	2,458.65
BILLING	03/08/2024	SW	S06	88143670		Rate: S06	3,598.95	806940.0000	6,057.60
BILLING	03/08/2024	WR	R06	88143670		Rate: R06	5,890.66	806940.0000	11,948.26
PAYMENT	03/27/2024			325258		CHECK IN MAIL	11,948.26	28305	.00
READING	03/15/2024	WA	W1T	27096390	88143670	CITY READ	10365		.00
BILLING	04/09/2024	FC	F07			Rate: F07	32.42		32.42
BILLING	04/09/2024	TX				Rate:	105.95		138.37
BILLING	04/09/2024	WA	W1T	88143670		Rate: W1T	1,513.55	538630.0000	1,651.92
BILLING	04/09/2024	SW	S06	88143670		Rate: S06	2,402.29	538630.0000	4,054.21
BILLING	04/09/2024	WR	R06	88143670		Rate: R06	3,932.00	538630.0000	7,986.21
ADJUST	05/07/2024					Late Fees w/Tax	798.62	82601	8,784.83
READING	04/15/2024	WA	W1T	27527930	88143670	CITY READ	10366		8,784.83
PAYMENT	05/08/2024			3282400		CHECK IN MAIL	7,986.21	28634	798.62
BILLING	05/08/2024	FC	F07			Rate: F07	32.42		831.04
BILLING	05/08/2024	TX				Rate:	84.88		915.92
BILLING	05/08/2024	WA	W1T	88143670		Rate: W1T	1,212.63	431540.0000	2,128.55
BILLING	05/08/2024	SW	S06	88143670		Rate: S06	1,924.67	431540.0000	4,053.22
BILLING	05/08/2024	WR	R06	88143670		Rate: R06	3,150.24	431540.0000	7,203.46
PAYMENT	06/04/2024			3305937		CHECK IN MAIL	7,203.46	28856	.00
READING	05/15/2024	WA	W1T	28056610	88143670	CITY READ	10367		.00
BILLING	06/10/2024	FC	F07			Rate: F07	32.42		32.42
BILLING	06/10/2024	TX				Rate:	103.99		136.41
BILLING	06/10/2024	WA	W1T	88143670		Rate: W1T	1,485.59	528680.0000	1,622.00
BILLING	06/10/2024	SW	S06	88143670		Rate: S06	2,357.91	528680.0000	3,979.91
BILLING	06/10/2024	WR	R06	88143670		Rate: R06	3,859.36	528680.0000	7,839.27
ADJUST	07/02/2024					Late Fees	-798.62	82637	7,040.65
ADJUST	07/09/2024					Late Fees w/Tax	708.35	82649	7,749.00
READING	06/15/2024	WA	W1T	28704150	88143670	CITY READ	10368		7,749.00

7,749.00

Current Balance:

TRANSACTION	SVC	DESCRIPTION	CODE	DESCRIPTION	TOTAL USAGE	TOTAL AMOUNT	NUMBER	AVERAGE USAGE	AVERAGE AMOUNT
READINGS	WA	Water	1	CITY READ			18		
PAYMENTS			12	CHECK IN MAIL		66,874.23	9		7,430.47
BILLINGS	FC	Base Charge				573.50	18		31.86
BILLINGS	SW	Sewer			9641410.0000	42,292.76	18	535634	2,349.60
BILLINGS	TX	Sales Tax				1,791.13	17		105.36
BILLINGS	WA	Water			9641410.0000	26,625.75	18	535634	1,479.21
BILLINGS	WR	West Rankin			9641410.0000	70,382.29	18	535634	3,910.13
ADJUSTS			560	Late Fees w/Tax		1,506.97	2		753.49
ADJUSTS			510	Late Fees		-798.62	1		-798.62
ADJUSTS	SW	Sewer	20	Sewer Adj	0.0000	-31,683.84	1	0	-31,683.84
ADJUSTS	TX	Sales Tax	60	Tax Adj	0.0000	72.67	1	0	72.67
ADJUSTS	WA	Water	10	Water Adj	0.0000	.00	1	0	.00
ADJUSTS	WR	West Rankin	40	West Rankin Adj	0.0000	-36,139.38	1	0	-36,139.38

○ = 6,705,480

MERIT HEALTH – Final reading on the manual meter for the cooling tower

New Sensus meter installed in March 2024.



MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
JUNE 5, 2023

1. CALL TO ORDER – Mayor Lee and Alderman, Farris, Middleton, Womack, Coker, Vinson, Craine and Williams were present.
 2. INVOCATION AND PLEDGE OF ALLEGIANCE – Alderman Williams gave the invocation and Alderman Vinson led the pledge of allegiance.
 3. PUBLIC COMMENTS AND RECOGNITIONS
 - Annie McAfee, praying for the city and the family of those affected by the events of June 2nd.
 - Mayor Lee spoke about the events of June 2nd and announced the upcoming bid opening for the Cornerstone Water Well project, and the receipt of federal grant for a multi-use path from Cornerstone Drive to Hwy. 471.
 4. OLD BUSINESS
 1. Approve the Regular Board Meeting Minutes of May 15, 2023.
- Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Craine and upon unanimous vote the motion carried.
5. BUTCH LEE, MAYOR
 1. Public Hearing with respect to a Tax Increment Financing Plan, Brandon Heights Project, City of Brandon, Mississippi April 2023, and adoption of Resolution Approving the Adoption and Implementation of the "Tax Increment Financing Plan, Brandon Heights Project, City of Brandon, Mississippi, April 2023".

The Public Hearing was opened with respect to the referenced Tax Increment Financing Plan as presented, whereupon the City Clerk advised that all of the pre-requisites to the public hearing have been met, proof of publication of which is appended to the Minutes, and thereafter those interested in providing public comment regarding the same were given the opportunity to come forward and speak, whereupon no public comments were made, and the public hearing was closed. Thereafter, Alderman Vinson made the motion to adopt a Resolution Approving the Adoption and Implementation of the "Tax Increment Financing Plan, Brandon Heights Project, City of Brandon, Mississippi, April 2023", which is appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

2. Approve the professional services television advertisement schedule with WJTV in the amount of \$4,000 for the purpose of advertising and bringing into favorable notice the opportunities and possibilities of the City, first finding that this mode of advertising is in the best interests of the citizenry.
3. Approve the Subaward Agreement between MDEQ and the City of Brandon to provide funds for the Hwy 18/Hwy 468 Sewer Force Main Replacement Project and authorize the Mayor to execute all related documents.
4. Adopt a Resolution appointing Mayor Butch Lee as voting delegate and Alderman at Large Sharon Womack as an alternate delegate for the Mississippi Municipal League's annual election and authorize the Mayor and Clerk to execute the same.
5. Spread on the minutes the Agreed Order of Dismissal regarding cause no.: 22-1236 as recorded in the Rankin County Chancery Clerk's Office.

Alderman Womack made the motion to approve agenda items 5.2-5.5, in accordance with the memos from the Mayor's Office, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

6. ANGELA BEAN, CITY CLERK

1. Reject reverse auction bids received on March 31, 2023 regarding GPS/Telematics Services.
2. Approve a professional services agreement with Comsouth Inc., for fleet tracking services in the amount of \$2,340.00 per month (also the lowest and best quote received) and authorize the Mayor to execute all related documents.
3. Authorize the purchase a used Ford Transit T-150 van from Rogers Dabbs Chevrolet in the amount of \$28,189.00, as the lowest and best quote received, and authorize payment of the same and amend the budget accordingly.
4. Approve the 2023 Top Dog Scoreboard Sponsorship in the amount of \$10,000 for the purposes of advertising and bringing into favorable notice the opportunities and possibilities of the City, first finding that this mode of advertising is in the best interests of the citizenry.

Alderman Coker made the motion to approve agenda items 6.1-6.4, in accordance with the memos from the City Clerk's Office, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

5. Approve a Construction Phase Labor Standards Professional Services Agreement with Sample & Hicks and authorize the Mayor to execute the same.
6. Authorize publication for bids for a Pour in Place Safety System for City Park Playground (behind the library).
7. Authorize increase in the City Clerk's Office petty cash fund.

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8. Authorize the destruction of documents in accordance with the MDAH retention schedule in accordance with the memo.
9. Approve:
 - a. Docket of Claims for June 5, 2023.
 - b. Fox Everett claims released on May 19 and June 1, 2023.
 - c. Electronic fund transfers for May 2023.

Alderman Womack made the motion to approve agenda items 6.5-6.9(a)-(c), in accordance with the memos from the Clerk's Office, which are appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

7. CARLEY KEYES, EVENT SERVICES

1. Accept the resignation of Carley Cook effective June 1, 2023.
2. Approve a professional services agreement for the purpose of promoting tourism in accordance with HB 1521 (2023 MS Legislative Session) and other lawful and related purposes, authorize the Mayor to execute the same, and approve and authorize all related show expenditures for Amboy Dukes, Inc., for a performance by Ted Nugent at City Hall Live on Tuesday, July 18, 2023.
3. Approve professional services agreement with North American Midway - Astro Amusement, LLC for Brandon Jubilee Days April 24-28, 2024, and authorize the Mayor and City Clerk to execute the same.

Alderman Farris made the motion to approve agenda items 7.1-7.3, in accordance with the memos from the Event Services Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

8. PAUL BRANNON, PUBLIC WORKS DEPARTMENT

1. Hire James Byrd as a Street Laborer I effective June 6, 2023, pending completion of hiring prerequisites and set rate of pay pursuant to the memo.
2. Reject the Crossgates Sidewalk & Railing Project bids received on May 26, 2023.
3. Declare as an emergency and approve the commodity pricing by Hemphill Construction, invoice # H23035-01-Final (March 2023), in the amount of \$49,319.18 in accordance with MCA 31-7-13(k) and 31-7-13(n) and authorize payment of the same.
4. Approve the Lewis Electric Inc. invoice in the amount of \$21,018.00 for street light pole replacement as the lowest and best quote received and authorize payment of the same.

Alderman Williams made the motion to approve agenda items 8.1-8.4, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

5. Declare as an emergency in accordance with MCA Section 31-7-13(k), the repairs made by Griner Drilling and authorize payment as follows:
 - a. Hospital Well repairs in the amount of \$7,025.00.
 - b. Overby Street Well repairs in the amount of \$21,855.00.
6. Declare as an emergency in accordance with MCA Section 31-7-13(k), the repairs made by Harvey Services, Inc. and authorize payment as follows:
 - a. Easthaven Lift Station in the amount of \$11,545.76.
 - b. Richland Creek Lift Station in the amount of \$32,240.93.
 - c. Ambiance Lift Station in the amount of \$9,288.00.
7. Approve the Lyle Machinery quote in the amount of \$9,304.29 for repairs to the excavator bearing VIN ending 0259 in accordance with MCA 31-7-13(m)(ii) and authorize payment of the same.
8. Approve the utility adjustments and denials pursuant to the memo (with the exception of the adjustment re: Rosewood Apartments – consideration and action to be taken at a later date).

Alderman Vinson made the motion to approve agenda items 8.5-8.8, in accordance with the memos from the Public Works Department, which are appended hereto, seconded by Alderman Coker and upon unanimous vote the motion carried.

9. Approve utility adjustment Kendrick Johnson, 716 West Sunset Drive and authorize an 18-month payment plan for the balance, with the condition that a missed payment will result in all past due being immediately due and payable.

Alderman Williams made the motion to approve agenda item 8.9, in accordance with the memo from the Public Works Department, which is appended hereto, seconded by Alderman Coker and upon affirmative vote of the members, with the exception of Alderman Vinson who voted NAY, the motion carried.

10. Approve utility adjustment for 5 Minute Express Car Wash, 2183 Highway 18.

Alderman Coker made the motion to approve agenda item 8.10, in accordance with the memo from the Public Works Department, which is appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

11. Approve utility adjustment for Merit Health, 350 Crossgates Blvd., and require the installation of a new City meter at the customer's expense and authorize monthly adjustments for billing for non-sewer use as reflected from such meter flow.

Alderman Womack made the motion to approve agenda item 8.11 in accordance with the memo from the Public Works Department, which is appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

9. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Authorize initiation of the project activation request for the Grants Ferry Parkway Multi- use Path, a Federal Transportation Alternative (TA) funded project administered through the MPO and authorize the Mayor to execute all related documents.
2. Approve a Resolution re: The Brandon Central Business District zones and incentive package in accordance with MCA Section 17-21-5.
3. Set public hearing regarding the determination of a public nuisance at 601 West Jasper Street, Building D (parcel 18E-8-10), during the regular board meeting on June 19, 2023.
4. Authorize for Cassie Burnette to travel to Biloxi, MS to attend the MS Association of Code Enforcement educational conference from August 16-18, 2023.

Alderman Womack made the motion to approve agenda items 9.1-9.4, in accordance with the memos from the Community Development Department, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

10. WAYNE DEARMAN, POLICE CHIEF

1. Hire the following pending completion of employment prerequisites and set rates of pay in accordance with the memos:
 - a. John Wilson Boyd as a certified Patrol Officer effective June 26, 2023.
 - b. Dianna Berry as a part-time Communications Officer effective June 6, 2023.
 - c. Perla Garcia Maldonado as a Communications Officer effective June 6, 2023.
2. Accept the resignation of Officer Nicholas Pittman effective May 25, 2023.
3. Authorize purchase of two (2) LPR sites in the amount of \$59,990.00 from TCS Ware, a sole-source vendor, and authorize payment of the same.
4. Authorize purchase of two (2) speed awareness monitors and message centers from STALKER, a sole-source vendor, in the amount of \$17,024.00; authorize payment from General and Drug Seizure funds; and amend the budget accordingly.
5. Authorize Lieutenant Beau Edgington to travel to New Orleans, LA to attend the AVERT class on June 25, 2023.

Alderman Coker made the motion to approve agenda items 10.1-10.5, in accordance with the memos from the Police Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Monthly Reports:

Siren Report:

Functions properly: N. College did not function, repairs are pending.

Issues: Undetermined.

EMS Report:

of P1 calls: 189

Average Response Time: 8:47

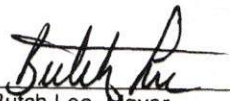
2. Hire Joel Chastain as a part-time certified Firefighter/Paramedic effective June 6, 2023, and set rate of pay in accordance with the memo.
3. Approve Sunbelt Fire final pay request in the amount of \$62,692.62 for repairs to the 2016 E-One Engine (Vin #9942) that were approved at the October 3, 2022, Board Meeting.

Alderman Farris made the motion to approve agenda items 11.2 and 11.3 in accordance with the memos from the Fire Department, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

12. ADJOURN

Alderman Womack made them motion to adjourn the Regular Board Meeting, seconded by Alderman Coker, after swearing in of John Wilson Boyd, and upon unanimous vote the motion carried. (Next Regular Board Meeting: June 19, 2023.)

Minutes approved this the 19th day of June 2023.



Hon. Butch Lee, Mayor

Attest:



Hon. Angela Bean, City Clerk





✓ APPROVED
6/5/23

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: PAUL BRANNON, PUBLIC WORKS DIRECTOR
BOARD AGENDA: JUNE 5, 2023
SUBJECT: 350 CROSSGATES BLVD – MERIT HEALTH RANKIN
UTILITY ACCOUNT #: 10381000.00 98
APPLICATION FOR ADJUSTMENT – APPROVAL OR DENIAL

Asking for your consideration to make a determination to approve or deny the adjustment request for Merit Health Rankin at 350 Crossgates Blvd for sewer charges associated with the above referenced account.

Merit Health Rankin has a cooling tower at the hospital that uses water. This water is metered and billed through the City of Brandon meter at the emergency room. The water used by the cooling tower does not go into the sewer system. Merit Health Rankin is asking for an adjustment for sewer charges only for the water used by the cooling tower.

Merit Health Rankin installed their own water meter at the cooling tower in May 2022 to monitor the amount of water being used by the cooling tower. The current adjustment submitted is for water usage for the months of May 2022 thru February 2023 used by the cooling tower. The water usage is based on the water meter reading as of February 28, 2023, for the water meter at the cooling tower.

If approved, the adjustment recommendation is \$67,823.22 for sewer only charges that Merit Health Rankin did not have benefit from for the usage months of May 2022 thru February 2023. The adjustment recommendation is based on the information submitted by Merit Health Rankin.

Furthermore, it is recommended that Merit Health Rankin be required to install a Sensus meter at the cooling tower (to replace the current meter that was installed by Merit Health Rankin) to be provided and installed by the City of Brandon as soon as possible. The installation of the meter provided by the City of Brandon will allow the City of Brandon the ability to read and access the cooling tower usage on a monthly basis through the City of Brandon's current meter reading system for usage and adjustment purposes. Merit Health Rankin will be responsible for the cost of the new meter and installation by way of water tap fees paid to the City of Brandon based on the meter size.

It is further recommended that once the City of Brandon meter is installed a *monthly adjustment* will be made to the Merit Health Rankin account as referenced above for sewer charges only for the meter usage of the cooling tower based on the monthly meter readings.



The recommended adjustment meets all requirements of the current Adjustment Policy.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Utility Adjustment Worksheet and Account Information



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR
BOARD AGENDA: JULY 15, 2024
SUBJECT: HIGHWAY 80 SIGNAL IMPROVEMENTS PROJECT
STONEGATE DRIVE AND WOODGATE DRIVE
STP-7314-00(041)LPA/109243-701000
PAY REQUEST 6

Asking for your consideration to approve Pay Request 6 in the amount of \$16,341.20 from Hemphill Construction Company for the Highway 80 Signal Improvements Project Stonegate Drive and Woodgate Drive and authorize payment of the same.

On September 18, 2023, the Board awarded the bid for the Highway 80 Signal Improvements Project to Hemphill Construction Company as the best and lowest bid received.

The Highway 80 Signal Improvements Project Stonegate Drive and Woodgate Drive will allow upgrades to the existing traffic signals at Stonegate Drive and Woodgate Drive.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Benchmark Engineering Inc Recommendation Letter
- Pay Request 6

GL Code: 001-201-703

Funding: MPO

July 10th, 2024

Mrs. Carly Dearman
Public Works Operations Coordinator
City of Brandon
1000 Municipal Drive
Brandon, MS 39042

RE: City of Brandon
US HWY 80 Traffic Signal Upgrades with Geometric Improvements at Stonegate Dr. & Woodgate Dr.
Project # STP-7314-00(041) LPA/109243-701000
B-9409/B-10744
Pay Request #6

Dear Mrs. Dearman:

Please find included in this packet all documentation and paperwork necessary for approval of Pay Request No. 6 for construction services for the City of Brandon US Highway 80 Traffic Signal Upgrades with Geometric Improvements at Stonegate Dr. & Woodgate Dr. for Hemphill Construction Co. Inc. in the total amount of **\$16,341.20**.

We have reviewed this pay request(s) and recommend this be submitted to the Board for their approval.

Should you have any questions or need additional information, please do not hesitate to contact our office at 601-591-1077.

Sincerely,



Lon Burt, P.E.
Benchmark Engineering & Surveying, LLC

cc: Matthew Miller, P.E., P.L.S. (Benchmark)
Mary Ann Hess (City of Brandon)
File: B-9409/B-10744

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: H24120-06

To City of Brandon
Customer: 1000 Municipal Drive
Brandon, MS 39042

Project H23120- Signal Upgrades-US 80 at
Stonegate/Woodgate Drive

Via Engineer Benchmark Engineering & Surveying,
LLC
101 Highpointe Court, Ste B
Brandon, MS 394042

Application No. JB App #6
Period From: 6/1/2024
Period To: 6/30/2024

Distribution to :
☐ Owner
☐ Engineer
☐ Contractor

From Contracto Hemphill Construction Company, Inc.
PO Drawer 879
1858 Hwy 49 South
Florence, MS 39073

Owner: City of Brandon, MS
PO Box 1539
Brandon, MS 39043

External STP-7314-00(041) LPA 109243/701000
Contract No.

Contract Date: 10/25/2023

Application Date: 7/5/2024

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. Original Contract Sum	\$2,236,318.45
2. Net Change By Change Order	\$0.00
3. Contract Sum To Date	\$2,236,318.45
4. Work Completed To Date	\$1,887,582.47
5. Stored Materials Inventory	\$0.00
6. Total Completed and Stored To Date	\$1,887,582.47
7. Retainage	
a. Maximum Retainage is not in effect.	
b. Securities are not furnished in lieu of Retainage.	\$0.00
c. Retainage on Work Completed to Date 0.00 %	\$0.00
d. Retainage on Stored Materials Inventory 0.00 %	\$0.00
e. Total Calculated Retainage	\$0.00
f. Total Retainage To Be Withheld	\$0.00
8. Total Earned Less Retainage	\$1,887,582.47
9. Less Previous Certificates For Payments	\$1,871,241.27
10. Current Payment Due	\$16,341.20
11. Balance to Finish, Plus Retainage.	\$348,735.98

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$0.00
Net Changes By Change Order	\$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Hemphill Construction Company, Inc.

By: A. H. Date: 7/5/2024

State of: Mississippi County of: Simpson

Subscribed and sworn to before me this 5th day of July 2024

Notary Public: Madelynn Cliburn Zattoni

My Commission expires: January 29, 2028

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED **\$16,341.20**

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER:

OWNER:

By: Jon Burt Date: 07/10/24 By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



CONTINUATION SHEET

Application and Certification for Payment, containing
Engineer's signed certification is attached.
Tabulations below.

Application No. : JB App #6

Application Date : 07/05/24

Period From: 06/01/24

Period To: 06/30/24

Invoice # : H24120-06

External Contract No.: STP-7314-00(041) LPA 109243/701000

Contract : H23120- Signal Upgrades-US 80 at Stonegate/Woodgate Drive

Item No.	Description of Item	Contract U of M	Units	Cost Per Unit	Total Cost Of Contract	Previous Quantity	Current Quantity	To Date Quantity	Previous Cost	Current Cost	Stored Materials	Total Completed and Stored	Balance to Finish	Percent Complete
202-B007	Removal of Asphalt Pavement, All Depths	SY	481.00	\$38.00	\$18,278.00	474.66	0.00	474.66	\$18,037.08	\$0.00	0.00	\$18,037.08	\$240.92	98.68%
202-B052	Removal of Concrete Driveways, All Depths	SY	96.00	\$48.00	\$4,608.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$4,608.00	0.00%
202-B059	Removal of Concrete Median & Island Pavement, All Depths	SY	412.00	\$40.00	\$16,480.00	452.00	0.00	452.00	\$18,080.00	\$0.00	0.00	\$18,080.00	\$-1,600.00	109.71%
202-B088	Removal of Curb & Gutter, All Types	LF	918.00	\$13.00	\$11,934.00	796.00	0.00	796.00	\$10,348.00	\$0.00	0.00	\$10,348.00	\$1,586.00	86.71%
202-B164	Removal of Inlet and Junction Box, All Types & Sizes	EA	4.00	\$1,850.00	\$7,400.00	4.00	0.00	4.00	\$7,400.00	\$0.00	0.00	\$7,400.00	\$0.00	100.00%
202-B191	Removal of Pipe, 8"" And Above	LF	80.00	\$20.00	\$1,600.00	152.00	0.00	152.00	\$3,040.00	\$0.00	0.00	\$3,040.00	\$-1,440.00	190.00%
202-B244	Removal of Trees	EA	26.00	\$750.00	\$19,500.00	26.00	0.00	26.00	\$19,500.00	\$0.00	0.00	\$19,500.00	\$0.00	100.00%
203-A002	Unclassified Excavation, LVM, AH	CY	459.00	\$20.00	\$9,180.00	0.00	285.00	285.00	\$0.00	\$5,700.00	0.00	\$5,700.00	\$3,480.00	62.09%
203-EX041	Borrow Excavation, AH, LVM, Class B9-6	CY	502.00	\$25.00	\$12,550.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$12,550.00	0.00%
203-G002	Excess Excavation, LVM, AH	CY	1,716.00	\$23.00	\$39,468.00	1,573.00	55.00	1,628.00	\$36,179.00	\$1,265.00	0.00	\$37,444.00	\$2,024.00	94.87%
206-A001	Structure Excavation	CY	355.00	\$23.00	\$8,165.00	530.01	0.00	530.01	\$12,190.23	\$0.00	0.00	\$12,190.23	\$-4,025.23	149.30%
209-A005	Geotextile Stabilization, Type V, Non-Woven	SY	3,580.00	\$3.00	\$10,770.00	2,882.49	0.00	2,882.49	\$8,647.47	\$0.00	0.00	\$8,647.47	\$2,122.53	80.29%
216-A001	Solid Sodding	SY	1,414.00	\$9.00	\$12,726.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$12,726.00	0.00%
219-A001	Watering	GAL	29.00	\$20.00	\$580.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$580.00	0.00%
226-A001	Temporary Grassing	AC	1.00	\$1,500.00	\$1,500.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$1,500.00	0.00%
237-A001	Wattles, 12""	LF	440.00	\$6.00	\$2,640.00	240.00	0.00	240.00	\$1,440.00	\$0.00	0.00	\$1,440.00	\$1,200.00	54.55%
304-F001	3/4"" and Down Crushed Stone Base	TON	1,198.00	\$0.00	\$0.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00%
304-F002	Size 610 Crushed Stone Base	TON	1,198.00	\$85.00	\$101,830.00	1,015.17	0.00	1,015.17	\$86,289.45	\$0.00	0.00	\$86,289.45	\$15,540.55	84.74%
304-F003	Size 825B Crushed Stone Base	TON	1,198.00	\$0.00	\$0.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00%
403-A002	12.5-mm, MT, Asphalt Pavement	TON	310.00	\$195.00	\$60,450.00	277.90	0.00	277.90	\$54,190.50	\$0.00	0.00	\$54,190.50	\$6,259.50	89.65%
403-A005	19-mm, MT, Asphalt Pavement	TON	741.00	\$150.00	\$111,150.00	714.75	0.00	714.75	\$107,212.50	\$0.00	0.00	\$107,212.50	\$3,937.50	96.46%
403-A014	9.5-mm, MT, Asphalt Pavement	TON	1,630.00	\$155.00	\$252,650.00	1,626.62	0.00	1,626.62	\$252,126.10	\$0.00	0.00	\$252,126.10	\$523.90	99.79%
406-D001	Fine Milling of Bituminous Pavement, All Depths	SY	16,210.00	\$4.95	\$80,239.50	16,077.00	0.00	16,077.00	\$79,581.15	\$0.00	0.00	\$79,581.15	\$658.35	99.18%
907-413-E001	Sawing and Sealing Transverse Joints in Asphalt Pavement	LF	1,037.00	\$5.00	\$5,185.00	0.00	1,092.00	1,092.00	\$0.00	\$5,460.00	0.00	\$5,460.00	\$-275.00	105.30%
503-C010	Saw Cut, Full Depth	LF	1,360.00	\$5.00	\$6,800.00	1,781.00	0.00	1,781.00	\$8,905.00	\$0.00	0.00	\$8,905.00	\$-2,105.00	130.96%
601-B001	Class ""B"" Structural Concrete, Minor Structures	CY	12.00	\$4,250.00	\$51,000.00	11.18	0.00	11.18	\$47,515.00	\$0.00	0.00	\$47,515.00	\$3,485.00	93.17%
602-A001	Reinforcing Steel	LBS	834.00	\$3.50	\$2,919.00	834.00	0.00	834.00	\$2,919.00	\$0.00	0.00	\$2,919.00	\$0.00	100.00%
603-CA003	15"" Reinforced Concrete Pipe, Class III	LF	895.00	\$105.00	\$93,975.00	905.00	0.00	905.00	\$95,025.00	\$0.00	0.00	\$95,025.00	\$-1,050.00	101.12%
603-CE001	18"" x 11"" Concrete Arch Pipe, Class A III	LF	60.00	\$105.00	\$6,300.00	60.00	0.00	60.00	\$6,300.00	\$0.00	0.00	\$6,300.00	\$0.00	100.00%
603-SB003	15"" Branch Connections, Stub into Box Culvert	EA	1.00	\$5,000.00	\$5,000.00	1.00	0.00	1.00	\$5,000.00	\$0.00	0.00	\$5,000.00	\$0.00	100.00%
604-A001	Castings	LBS	2,196.00	\$4.75	\$10,431.00	2,196.00	0.00	2,196.00	\$10,431.00	\$0.00	0.00	\$10,431.00	\$0.00	100.00%

CONTINUATION SHEET

Application and Certification for Payment, containing
Engineer's signed certification is attached.
Tabulations below.

Application No. : JB App #6
Application Date : 07/05/24
Period From: 06/01/24
Period To: 06/30/24
External Contract No.: STP-7314-00(041) LPA 109243/701000

Invoice # : H24120-06

Contract : H23120- Signal Upgrades-US 80 at Stonegate/Woodgate Drive

Item No.	Description of Item	Contract U of M	Units	Cost Per Unit	Total Cost Of Contract	Previous Quantity	Current Quantity	To Date Quantity	Previous Cost	Current Cost	Stored Materials	Total Completed and Stored	Balance to Finish	Percent Complete
604-B001	Gratings	LBS	2,550.00	\$4.75	\$12,112.50	2,550.00	0.00	2,550.00	\$12,112.50	\$0.00	0.00	\$12,112.50	\$0.00	100.00%
907-608-C001	Detectable Warning Panels	SF	32.00	\$30.00	\$960.00	20.00	0.00	20.00	\$600.00	\$0.00	0.00	\$600.00	\$360.00	62.50%
609-D002	Combination Concrete Curb and Gutter Type 1 Modified	LF	177.00	\$47.75	\$8,451.75	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$8,451.75	0.00%
609-D004	Combination Concrete Curb and Gutter Type 2 Modified	LF	2,083.00	\$35.60	\$74,154.80	2,160.00	0.00	2,160.00	\$76,896.00	\$0.00	0.00	\$76,896.00	\$-2,741.20	103.70%
907-616-C004	Colored and Imprinted Concrete Median and Island Pavement, 6	SF	1,908.00	\$16.00	\$30,528.00	2,549.17	0.00	2,549.17	\$40,786.72	\$0.00	0.00	\$40,786.72	\$-10,258.72	133.60%
618-A001	Maintenance of Traffic	LS	1.00	\$109,000.00	\$109,000.00	0.68	0.00	0.68	\$73,575.00	\$0.00	0.00	\$73,575.00	\$35,425.00	67.50%
618-B001	Additional Construction Signs	SF	1.00	\$10.00	\$10.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$10.00	0.00%
619-A1002	Temporary Traffic Stripe, Continuous White	LF	3,867.00	\$0.30	\$1,160.10	0.00	2,362.00	2,362.00	\$0.00	\$708.60	0.00	\$708.60	\$451.50	61.08%
619-A2002	Temporary Traffic Stripe, Continuous Yellow	LF	3,421.00	\$0.30	\$1,026.30	0.00	3,095.00	3,095.00	\$0.00	\$928.50	0.00	\$928.50	\$97.80	90.47%
619-A3002	Temporary Traffic Stripe, Skip White	LF	2,926.00	\$0.30	\$877.80	0.00	2,944.00	2,944.00	\$0.00	\$883.20	0.00	\$883.20	\$-5.40	100.62%
619-A5001	Temporary Traffic Stripe, Detail	LF	7,179.00	\$0.30	\$2,153.70	0.00	2,511.00	2,511.00	\$0.00	\$753.30	0.00	\$753.30	\$1,400.40	34.98%
619-A6001	Temporary Traffic Stripe, Legend	SF	496.00	\$1.15	\$570.40	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$570.40	0.00%
619-A6002	Temporary Traffic Stripe, Legend	LF	2,182.00	\$0.60	\$1,309.20	0.00	1,071.00	1,071.00	\$0.00	\$642.60	0.00	\$642.60	\$666.60	49.08%
620-A001	Mobilization	LS	1.00	\$195,000.00	\$195,000.00	0.90	0.00	0.90	\$175,500.00	\$0.00	0.00	\$175,500.00	\$19,500.00	90.00%
626-A002	6"" Thermoplastic Double Drop Traffic Stripe, Skip White	LF	2,926.00	\$2.05	\$5,998.30	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$5,998.30	0.00%
626-B001	6"" Thermoplastic Double Drop Traffic Stripe, Continuous Whi	LF	350.00	\$3.80	\$1,330.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$1,330.00	0.00%
626-C001	6"" Thermoplastic Double Drop Edge Stripe, Continuous White	LF	3,517.00	\$3.80	\$13,364.60	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$13,364.60	0.00%
626-E002	6"" Thermoplastic Double Drop Traffic Stripe, Continuous Yel	LF	289.00	\$3.50	\$1,011.50	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$1,011.50	0.00%
626-F002	6"" Thermoplastic Double Drop Edge Stripe, Continuous Yellow	LF	3,132.00	\$3.50	\$10,962.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$10,962.00	0.00%
626-G004	Thermoplastic Double Drop Detail Stripe, White	LF	7,087.00	\$3.80	\$26,930.60	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$26,930.60	0.00%
626-G005	Thermoplastic Double Drop Detail Stripe, Yellow	LF	92.00	\$3.50	\$322.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$322.00	0.00%
626-H001	Thermoplastic Double Drop Legend, White	SF	496.00	\$29.00	\$14,384.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$14,384.00	0.00%
626-H002	Thermoplastic Double Drop Legend, White	LF	2,182.00	\$7.00	\$15,274.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$15,274.00	0.00%
627-K001	Red-Clear Reflective High Performance Raised Markers	EA	310.00	\$17.50	\$5,425.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$5,425.00	0.00%
627-L001	Two-Way Yellow Reflective High Performance Raised Markers	EA	26.00	\$23.25	\$604.50	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$604.50	0.00%
907-632-A007	Solid State Traffic Cabinet Assembly, Type III Cabinet, Type	EA	2.00	\$24,430.00	\$48,860.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$48,860.00	0.00%
907-632-J001	Power Service Pedestal	EA	2.00	\$3,887.00	\$7,774.00	1.00	0.00	1.00	\$3,887.00	\$0.00	0.00	\$3,887.00	\$3,887.00	50.00%

CONTINUATION SHEET

Application and Certification for Payment, containing
Engineer's signed certification is attached.
Tabulations below.

Application No. : JB App #6
Application Date : 07/05/24
Period From: 06/01/24
Period To: 06/30/24
External Contract No.: STP-7314-00(041) LPA 109243/701000

Invoice # : H24120-06

Contract : H23120- Signal Upgrades-US 80 at Stonegate/Woodgate Drive

Item No.	Description of Item	Contract U of M	Units	Cost Per Unit	Total Cost Of Contract	Previous Quantity	Current Quantity	To Date Quantity	Previous Cost	Current Cost	Stored Materials	Total Completed and Stored	Balance to Finish	Percent Complete
907-634-A009	Traffic Signal Equipment Pole, Type II(L), 17' Shaft, 25' Ar	EA	1.00	\$31,095.00	\$31,095.00	1.00	0.00	1.00	\$31,095.00	\$0.00	0.00	\$31,095.00	\$0.00	100.00%
907-634-A011	Traffic Signal Equipment Pole, Type II(L), 17' Shaft, 35' Ar	EA	2.00	\$31,095.00	\$62,190.00	2.00	0.00	2.00	\$62,190.00	\$0.00	0.00	\$62,190.00	\$0.00	100.00%
907-634-A013	Traffic Signal Equipment Pole, Type II(L), 17' Shaft, 45' Ar	EA	1.00	\$31,095.00	\$31,095.00	1.00	0.00	1.00	\$31,095.00	\$0.00	0.00	\$31,095.00	\$0.00	100.00%
907-634-A015	Traffic Signal Equipment Pole, Type II(L), 17' Shaft, 55' Ar	EA	1.00	\$43,310.00	\$43,310.00	1.00	0.00	1.00	\$43,310.00	\$0.00	0.00	\$43,310.00	\$0.00	100.00%
907-634-A016	Traffic Signal Equipment Pole, Type II(L), 17' Shaft, 60' Ar	EA	1.00	\$43,310.00	\$43,310.00	1.00	0.00	1.00	\$43,310.00	\$0.00	0.00	\$43,310.00	\$0.00	100.00%
907-634-A017	Traffic Signal Equipment Pole, Type II(L), 17' Shaft, 65' Ar	EA	2.00	\$46,640.00	\$93,280.00	2.00	0.00	2.00	\$93,280.00	\$0.00	0.00	\$93,280.00	\$0.00	100.00%
907-634-A545	Traffic Signal Equipment Pole, Type VI, 8' Shaft	EA	1.00	\$1,325.00	\$1,325.00	1.00	0.00	1.00	\$1,325.00	\$0.00	0.00	\$1,325.00	\$0.00	100.00%
907-634-C001	Pole Foundations, Class ""B"" Concrete	CY	33.00	\$890.00	\$29,370.00	33.00	0.00	33.00	\$29,370.00	\$0.00	0.00	\$29,370.00	\$0.00	100.00%
635-A059	Traffic Signal Head, Type 1	EA	12.00	\$1,445.00	\$17,340.00	12.00	0.00	12.00	\$17,340.00	\$0.00	0.00	\$17,340.00	\$0.00	100.00%
635-A065	Traffic Signal Head, Type 2 FYA	EA	4.00	\$1,998.85	\$7,995.40	4.00	0.00	4.00	\$7,995.40	\$0.00	0.00	\$7,995.40	\$0.00	100.00%
635-A070	Traffic Signal Head, Type 3	EA	4.00	\$1,998.85	\$7,995.40	4.00	0.00	4.00	\$7,995.40	\$0.00	0.00	\$7,995.40	\$0.00	100.00%
907-636-B003	Electric Cable, Underground in Conduit, IMSA 20-1, AWG 10, 2	LF	1,055.00	\$1.70	\$1,793.50	881.00	0.00	881.00	\$1,497.70	\$0.00	0.00	\$1,497.70	\$295.80	83.51%
907-636-B016	Electric Cable, Underground in Conduit, IMSA 20-1, AWG 14, 8	LF	1,055.00	\$3.60	\$3,798.00	1,192.00	0.00	1,192.00	\$4,291.20	\$0.00	0.00	\$4,291.20	\$-493.20	112.99%
907-636-B024	Electric Cable, Underground in Conduit, IMSA 20-1, AWG 6, 2	LF	65.00	\$11.10	\$721.50	75.00	0.00	75.00	\$832.50	\$0.00	0.00	\$832.50	\$-111.00	115.38%
907-636-D001	Electric Cable, Aerial Supported in Conduit, IMSA 20-1, AWG	LF	136.00	\$4.45	\$605.20	416.00	0.00	416.00	\$1,851.20	\$0.00	0.00	\$1,851.20	\$-1,246.00	305.88%
907-636-D008	Electric Cable, Aerial Supported in Conduit, IMSA 20-1, AWG	LF	486.00	\$3.60	\$1,749.60	493.00	0.00	493.00	\$1,774.80	\$0.00	0.00	\$1,774.80	\$-25.20	101.44%
907-637-A002	Pullbox Enclosure, Type 2	EA	6.00	\$1,777.00	\$10,662.00	6.00	0.00	6.00	\$10,662.00	\$0.00	0.00	\$10,662.00	\$0.00	100.00%
907-637-A003	Pullbox Enclosure, Type 3	EA	2.00	\$2,110.00	\$4,220.00	2.00	0.00	2.00	\$4,220.00	\$0.00	0.00	\$4,220.00	\$0.00	100.00%
907-637-C028	Traffic Signal Conduit, Underground, Type 4, 2""	LF	291.00	\$11.10	\$3,230.10	200.00	0.00	200.00	\$2,220.00	\$0.00	0.00	\$2,220.00	\$1,010.10	68.73%
907-637-D003	Traffic Signal Conduit, Underground Drilled or Jacked, Rolle	LF	630.00	\$17.80	\$11,214.00	681.00	0.00	681.00	\$12,121.80	\$0.00	0.00	\$12,121.80	\$-907.80	108.10%
907-639-B001	Type 1 Optical Detector	EA	8.00	\$280.00	\$2,240.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$2,240.00	0.00%
907-639-C001	Type 1 Optical Detector Cable	LF	1,455.00	\$0.40	\$582.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$582.00	0.00%
907-639-D001	Multimode Phase Selector	EA	2.00	\$1,110.50	\$2,221.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$2,221.00	0.00%
907-641-A002	Signal Stop Bar Radar Vehicle Detection Sensor, Type 2	EA	8.00	\$9,995.00	\$79,960.00	8.00	0.00	8.00	\$79,960.00	\$0.00	0.00	\$79,960.00	\$0.00	100.00%
907-641-B002	Signal Advanced Radar Vehicle Detection Sensor, Type 2	EA	4.00	\$10,330.00	\$41,320.00	4.00	0.00	4.00	\$41,320.00	\$0.00	0.00	\$41,320.00	\$0.00	100.00%
907-641-D001	Radar Vehicle Detection Cable	LF	2,255.00	\$4.45	\$10,034.75	2,112.00	0.00	2,112.00	\$9,398.40	\$0.00	0.00	\$9,398.40	\$636.35	93.66%

CONTINUATION SHEET

Application and Certification for Payment, containing
Engineer's signed certification is attached.
Tabulations below.

Application No. : JB App #6

Application Date : 07/05/24

Period From: 06/01/24

Period To: 06/30/24

External Contract No.: STP-7314-00(041) LPA 109243/701000

Invoice # : H24120-06

Contract : H23120- Signal Upgrades-US 80 at Stonegate/Woodgate Drive

Item No.	Description of Item	Contract U of M	Units	Cost Per Unit	Total Cost Of Contract	Previous Quantity	Current Quantity	To Date Quantity	Previous Cost	Current Cost	Stored Materials	Total Completed and Stored	Balance to Finish	Percent Complete
646-B001	Illuminated Street Name Sign	EA	8.00	\$4,442.00	\$35,536.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$35,536.00	0.00%
647-A001	Removal of Existing Traffic Signal Equipment	LS	1.00	\$12,500.00	\$12,500.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$12,500.00	0.00%
907-663-D001	Category 6 Cable, Installed in Conduit	LF	100.00	\$1.15	\$115.00	117.00	0.00	117.00	\$134.55	\$0.00	0.00	\$134.55	\$-19.55	117.00%
907-672-A003	Remove and Reset Traffic Signal Equipment	EA	1.00	\$2,220.95	\$2,220.95	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$2,220.95	0.00%
907-672-B002	Remove and Reset ITS Equipment	EA	2.00	\$555.25	\$1,110.50	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$1,110.50	0.00%
699-A001	Roadway Construction Stakes	LS	1.00	\$87,315.00	\$87,315.00	0.67	0.00	0.67	\$58,937.62	\$0.00	0.00	\$58,937.62	\$28,377.38	67.50%
Grand Totals					\$2,236,318.45				\$1,871,241.27	\$16,341.20	\$0.00	\$1,887,582.47	\$348,735.98	84.41%



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR
BOARD AGENDA: JULY 15, 2024
SUBJECT: STONEYBROOK SHILOH PARK BRIDGE PROJECT
PAY REQUEST 1 - FINAL

Asking for your consideration to approve Pay Request 1 FINAL in the amount of \$45,671.08 from Outdoor Innovations Design and Build, LLC for the Stoneybrook Shiloh Park Bridge Project and authorize payment of the same.

On May 6, 2024, the Board awarded the quote for the Stoneybrook Shiloh Park Bridge Project to Outdoor Innovations Design and Build, LLC as the best and lowest quote received.

This project has allowed for the bridge connecting Stoneybrook Subdivision and Shiloh Park to be rebuilt. This bridge crosses the city drainage ditch in between Stoneybrook Subdivision and Shiloh Park and allows for foot traffic for residents in between the two. The previous bridge was wooden, in poor condition, and unsafe for the general public.

This project will be funded through the Parks & Recreation Department.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Benchmark Engineering Letter of Recommendation
- Outdoor Innovations Design and Build, LLC – Pay Request 1 FINAL

GL Code: 001-340-720

Funding: Parks & Rec

July 9, 2024

Mrs. Carly Dearman
Public Works Operations Coordinator
City of Brandon
1000 Municipal Drive
Brandon, MS 39042

RE: City of Brandon
Shiloh Park Pedestrian Bridge Project
B-10814
Pay Request No. 1 **(FINAL)**

Dear Mrs. Dearman:

Please find included in this packet all documentation and paperwork necessary for approval of Pay Request No. 1 (FINAL) for construction services for the City of Brandon Shiloh Park Pedestrian Bridge Project for Outdoor Innovations Design and Build, LLC. in the amount of \$45,671.08.

We have reviewed this Pay Request and recommend submittal to the Board for their approval.

Should you have any questions or need additional information, please do not hesitate to contact our office at 601-627-7780.

Sincerely,



Matthew Miller, P.E., P.L.S.
Benchmark Engineering & Surveying, LLC

cc: File: B-10814

Outdoor Innovations Design + Build LLC

161 Crossroads Rd
Pelahatchie, MS 39145 US
+16015940864
oidesignandbuild@gmail.com
www.outdoorinnovations.ms



INVOICE

BILL TO
City of Brandon
1000 Municipal Drive, Brandon, MS 39042

INVOICE 384
DATE 07/09/2024
TERMS Net 30
DUE DATE 08/08/2024

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Bridge		45,671.08	45,671.08
	Shiloh Park -Build a bridge according to specifications and plans provided			

Thank you for your business.

SUBTOTAL	45,671.08
TAX	0.00
TOTAL	45,671.08
BALANCE DUE	\$45,671.08



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR
BOARD AGENDA: MAY 6, 2024
SUBJECT: STONEYBROOK SHILOH PARK BRIDGE PROJECT
QUOTE AWARD

Asking for your consideration to award the quote in the amount of \$45,671.08 from Outdoor Innovations Design & Build, LLC for the Stoneybrook Shiloh Park Bridge Project as the best and lowest quote received.

A second quote was received from Coleman Hammons Construction Company, Inc in the amount of \$73,400.00.

On April 3, 2024, the Board approved the advertisement for quotes for the Stoneybrook Shiloh Park Bridge Project.

This project will allow for the bridge connecting Stoneybrook Subdivision and Shiloh Park to be rebuilt. This bridge crosses the city drainage ditch in between Stoneybrook Subdivision and Shiloh Park and allows for foot traffic for residents in between the two. The existing bridge is wooden and is in poor condition and unsafe for the general public.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Benchmark Engineering Recommendation Letter
- Quote Tab

GL Code: 001-201-720

Funding: General Fund (Streets)

April 25, 2024

Mrs. Carly Dearman
Public Works Operations Coordinator
City of Brandon
1000 Municipal Dr.
Brandon, MS 39042

RE: City of Brandon
Shiloh Park Pedestrian Bridge
Benchmark # B-10814
Quote Results

Dear Mrs. Dearman:

The City of Brandon received two (2) quotes for the above referenced project on April 24th, 2024 at 12:00 pm. The two (2) quotes were as follows:

- | | |
|--|-------------|
| • Coleman Hammons Construction Co. INC. | \$73,400.00 |
| • Outdoor Innovations Design & Build, LLC. | \$45,671.08 |

The apparent low quote for the project was submitted by Outdoor Innovations Design & Build, LLC. in the amount of \$45,671.08.

After reviewing and evaluating the quotes and proposal packets, we have found no irregularities within the low quote that should be of concern. After this review, it is our recommendation to award the project to Outdoor Innovations Design & Build, LLC. for a total quote amount of \$45,671.08.

We can begin preparing these contract documents for execution by the City of Brandon and the Contractor once this award is made. Should you have any questions or need additional information, please do not hesitate to contact our office at 601-591-1077 or 601-627-7780.

Sincerely,



Matthew Miller, P.E., P.L.S.
Benchmark Engineering & Surveying, LLC

cc: File: B-10814



QUOTE TABULATION

PROJECT SHILOH PARK PEDESTRIAN BRIDGE
DATE 4/25/2024

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	Coleman Hammons Construction Co. INC.		Outdoor Innovations Design & Build, LLC.	
				UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL
1	BRIDGE INSTALLATION & SITE IMPROVEMENTS	1	LS	\$ 73,400.00	\$ 73,400.00	\$ 45,671.08	\$ 45,671.08
TOTAL QUOTE					\$ 73,400.00		\$ 45,671.08
SUBMITTED QUOTE					\$ 73,400.00		\$ 45,671.08
DIFFERENCE					-		-

QUOTE RESULTS HAVE BEEN TABULATED ABOVE AND THE RESULTS ARE ACCURATE AND TRUE TO THE BEST OF MY KNOWLEDGE.

SIGNED: 
PRINT: Matthew W. Miller P.E., P.L.S.
DATE: 4/25/2024

**SECTION 00400
PROPOSAL FORM**

Proposal from Coleman Hammons Construction Co., INC. ^{**Shiloh Park Pedestrian Bridge**} (hereinafter called "BIDDER") located at 5181 Old Brandon Road Pearl, Ms. 39208 (address) organized and existing under the laws of the State of Mississippi doing business as a Incorporated (insert "a Corporation", "a Partnership", "a Limited Liability Company", or "an individual" as applicable).

To: **City of Brandon**
1000 Municipal Drive
Brandon, MS 39042

1. The following proposal is made on behalf of the undersigned bidder and no others. Evidence of our authority to submit the Proposal is hereby furnished. The Proposal is made without collusion on the part of any person, firm, or corporation.
2. We, the undersigned bidder certify that we have carefully examined the Specifications, Special Provisions, and other proposed Contract Documents and any and all addenda thereto.
3. The BIDDER understands that the OWNER reserves the right to reject any or all Proposals, waive informalities in the Proposal process and investigate the BIDDER's ability to carry out the work.
4. The BIDDER agrees that this BID shall be valid and may not be withdrawn for a period of sixty (60) calendar days after the scheduled closing time for receiving BIDS.
5. We further certify that we have visited and carefully examined the site of the proposed work and have inspected the location and condition of all public utilities and existing structures or other facilities on site or adjacent thereto which may be affected by the proposed construction, and fully understand all conditions relative to construction difficulties, hazards, labor, transportation, and all other factors affecting the prosecution of the work covered by this proposal.
6. We understand that the quantities mentioned below are approximate only and are subject to either increase or decrease, and hereby propose to perform any increased or decrease quantities of work at the unit prices bid. Additionally, we understand that certain bid items shown in the proposal may be taken out of the project scope by Engineer or Owner at any time prior to installation and, in such case, the BIDDER understands that the sub-total for such items shall be subtracted from the total bid, contract price.
7. All unit prices shall include all labor, materials, bailing, shoring, removal, overhead, profit, insurance, taxes, etc. to the cover the finished work of the several kinds called for.

8. In accordance with the requirements of the Plans, Specifications, and Contract Documents, the CONTRACTOR proposes to furnish all necessary materials, equipment, labor, tools, and other means of construction and will do the work called for in and by the Contract Documents within the specified contract time for the following unit prices.

PROPOSAL FORM					
ITEM	DESCRIPTION	QTY.	UNIT	UNIT PRICE	ITEM TOTAL DOLLARS
1	BRIDGE INSTALLATION & SITE IMPROVEMENTS	1	LS	\$73,400.00	\$73,400.00
TOTAL BID					\$73,400.00

TOTAL BASE BID:

Seventy Three Thousand Four Hundred Dollars

(IN WORDS)

(NOTE: Final amount is to be shown in **both** words and **figures**. In case of discrepancy, the amount shown in **words** will govern.)

A Limited Liability Company (LLC)

By: _____
Limited Liability Company Name

State of Formation

By: _____
Authorized Representative's Signature

Printed Name and Title

Street Address

City State Zip

Telephone Number

A Corporation

By: Coleman Hammons Construction Co. INC.

Corporation Name
Mississippi

State of Incorporation

By: 

Authorized Representative's Signature

Coleman Hammons President

Printed Name and Title

Attest: 

Secretary's Signature

Kevin Hammons

Printed Name

5181 Old Brandon Road Pearl, Ms. 39208

Street Address

Pearl, MS. 39208

City State Zip
601-672-6342

Telephone Number

**SECTION 00480
NON-COLLUSION AFFIDAVIT**

State of Mississippi,

County of Rankin,

Coleman Hammons, being first duly sworn, deposes and says that:
(TYPED NAME)

- (1) He is (owner, partner, officer, representative, agent) of Coleman Hammons Construction Co. Inc.,
the Contractor that has submitted the attached Proposal;
- (2) He is fully informed respecting the preparation and contents of the attached Proposal and of
all pertinent circumstances respecting such Proposal;
- (3) Such Proposal is genuine and is not a collusive or sham Proposal;
- (4) Neither the said Contractor nor any of its officers, partners, owners, agents, representatives,
employees or parties in interest, including this affiant, has in any way colluded, conspired,
connived or agreed, directly or indirectly with any other Contractor, firm or person to submit
a collusive or sham Proposal in connection with the Contract for which the attached
Proposal has been submitted or to refrain from bidding in connection with such contract, or
has in any manner, directly or indirectly, sought by agreement or collusion or communication
or conference with any other Contractor, firm or person to fix any overhead, profit or cost
element of the Proposal price or the Proposal price of any other Contractor, or to secure
through any collusion, conspiracy, conveyance or unlawful agreement any advantage
against THE CITY OF BRANDON or any person in the Proposed Contract; and
- (5) The price or prices granted in the attached Proposal are fair and proper and are not tainted
by any collusion, conspiracy, conveyance or unlawful agreement on the part of the
Contractor or any of its agent, representatives, owner, employers, or parties in interest,
including this affiant.

(Signed) 

Title President

Sworn before me this 24 day of April, 2024.
My Commission expires _____.

(Notary Seal)

Notary Public

Signature of Notary Officer: 

--END OF SECTION 00480--

**SECTION 00400
PROPOSAL FORM**

Proposal from Shiloh Park Pedestrian Bridge
Outdoor Innovations Design & Build LLC (hereinafter called
"BIDDER") located at 161 Crossroads Road Pritchett, MS 39145 (address)
organized and existing under the laws of the State of Mississippi doing
business as a Limited Liability Company (insert "a Corporation", "a Partnership",
"a Limited Liability Company", or "an individual" as applicable).

To: City of Brandon
1000 Municipal Drive
Brandon, MS 39042

1. The following proposal is made on behalf of the undersigned bidder and no others. Evidence of our authority to submit the Proposal is hereby furnished. The Proposal is made without collusion on the part of any person, firm, or corporation.
2. We, the undersigned bidder certify that we have carefully examined the Specifications, Special Provisions, and other proposed Contract Documents and any and all addenda thereto.
3. The BIDDER understands that the OWNER reserves the right to reject any or all Proposals, waive informalities in the Proposal process and investigate the BIDDER's ability to carry out the work.
4. The BIDDER agrees that this BID shall be valid and may not be withdrawn for a period of sixty (60) calendar days after the scheduled closing time for receiving BIDS.
5. We further certify that we have visited and carefully examined the site of the proposed work and have inspected the location and condition of all public utilities and existing structures or other facilities on site or adjacent thereto which may be affected by the proposed construction, and fully understand all conditions relative to construction difficulties, hazards, labor, transportation, and all other factors affecting the prosecution of the work covered by this proposal.
6. We understand that the quantities mentioned below are approximate only and are subject to either increase or decrease, and hereby propose to perform any increased or decrease quantities of work at the unit prices bid. Additionally, we understand that certain bid items shown in the proposal may be taken out of the project scope by Engineer or Owner at any time prior to installation and, in such case, the BIDDER understands that the sub-total for such items shall be subtracted from the total bid, contract price.
7. All unit prices shall include all labor, materials, bailing, shoring, removal, overhead, profit, insurance, taxes, etc. to the cover the finished work of the several kinds called for.

8. In accordance with the requirements of the Plans, Specifications, and Contract Documents, the CONTRACTOR proposes to furnish all necessary materials, equipment, labor, tools, and other means of construction and will do the work called for in and by the Contract Documents within the specified contract time for the following unit prices.

PROPOSAL FORM					
ITEM	DESCRIPTION	QTY.	UNIT	UNIT PRICE	ITEM TOTAL DOLLARS
1	BRIDGE INSTALLATION & SITE IMPROVEMENTS	1	LS		\$45,671.08
TOTAL BID					\$45,671.08

TOTAL BASE BID:

Forty-Five Thousand Six hundred Seventy-one dollars and $\frac{08}{100}$
(IN WORDS)

(NOTE: Final amount is to be shown in **both** words and **figures**. In case of discrepancy, the amount shown in **words** will govern.)

Upon written receipt of written notice of acceptance of this BID, the BIDDER will execute the formal Contract (attached) within ten days and deliver the Surety Bonds and Certificates of Insurance as required by the General Conditions.

BIDDER hereby agrees to commence work under this Contract on or before a date to be specified in written "Notice to Proceed" of the OWNER and to fully complete the Project within FORTY-FIVE (45) consecutive calendar days thereafter as stipulated in the Contract Documents. Prospective CONTRACTOR further agrees to pay as liquidated damages the sum of Two Hundred Fifty Dollars (\$250.00) for each consecutive calendar day thereafter as hereinafter provided in Paragraph 17 of the General Conditions.

The BID SECURITY attached in the sum of _____ DOLLARS (\$_____) is to become the property of the City of Brandon in the event the Contract and Contract Bonds are not executed within the time set forth as liquidated damages for the delay and additional expense to the City of Brandon.

BIDDER acknowledges receipt of the Pre-Bid Minutes (Leave blank if no Pre-Bid Meeting):
_____ Date _____

BIDDER acknowledges receipt of the following Addenda:

Addenda # _____	Date _____	Addenda # _____	Date _____
Addenda # _____	Date _____	Addenda # _____	Date _____

The following documents are attached to and made a condition of this Bid:

- (a) Non-collusion Affidavit (Section 00480).

Communications with the Bidder concerning this Bid shall be addressed to:

Outdoor Innovations
Design and Build LLC
161 Crossroads Rd
Pelahatchie, MS 39145

The terms used in this Bid which are defined in the General Conditions of the Construction Contract included as part of the Contract Documents have the meanings assigned to them in the General Condition.

Respectfully submitted,

Authorized Representative of Bidder

BY:

Company Name

Street Address

City

State

Zip

Seal – if Bid is by a Corporation

Certificate of Responsibility _____

The following must be completed to indicate whether the bidder is an Individual, a Partnership, a Limited Liability Company, a Corporation or a joint venture.

Bidder is:

An Individual

By:

Individual's Signature

Print Name

Doing business as: _____

Street Address

City

State

Zip

A Partnership

By:

Firm Name

Authorized Representative's Signature

Printed Name and Title

Street Address

City

State

Zip

Telephone Number

A Limited Liability Company (LLC)

By: Outdoor Innovations Design and Build LLC.
Limited Liability Company Name

Mississippi
State of Formation

By: Cameron Coleman
Authorized Representative's Signature
Cameron Coleman Co-owner
Printed Name and Title
161 Crossroads Road
Street Address
Pelahatchie MS 39145
City State Zip
601-594-0864
Telephone Number

A Corporation

By: _____
Corporation Name

State of Incorporation

By: _____
Authorized Representative's Signature

Printed Name and Title

Attest: _____
Secretary's Signature

Printed Name

Street Address

City State Zip

Telephone Number

A Joint Venture

By: _____
Member's Printed Name and Signature

Member's Signature

Street Address

City State Zip

Telephone Number

By: _____
Member's Printed Name and Signature

Member's Signature

Street Address

City State Zip

Telephone Number

(Each joint venturer must sign. The manner of signing for each individual, partnership and corporation that is a party to the joint venture should be in the manner indicated above.)

--END OF SECTION 00400--

**SECTION 00480
NON-COLLUSION AFFIDAVIT**

State of Mississippi,

County of Rankin,

Cameron Coleman, being first duly sworn, deposes and says that:
(TYPED NAME)

- (1) He is (owner, partner, officer, representative, agent) of Owner, the Contractor that has submitted the attached Proposal;
- (2) He is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;
- (3) Such Proposal is genuine and is not a collusive or sham Proposal;
- (4) Neither the said Contractor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other Contractor, firm or person to submit a collusive or sham Proposal in connection with the Contract for which the attached Proposal has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Contractor, firm or person to fix any overhead, profit or cost element of the Proposal price or the Proposal price of any other Contractor, or to secure through any collusion, conspiracy, conveyance or unlawful agreement any advantage against THE CITY OF BRANDON or any person in the Proposed Contract; and
- (5) The price or prices granted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, conveyance or unlawful agreement on the part of the Contractor or any of its agent, representatives, owner, employers, or parties in interest, including this affiant.

(Signed) Cameron Coleman

Title Co-owner

★ STATE OF MISSISSIPPI ★
BETTY L. HARRELL, NOTARY PUBLIC
RANKIN COUNTY
MY COMMISSION EXPIRES AUGUST 7, 2027
COMMISSION NUMBER 70666

Sworn before me this 24th day of April, 2024.
My Commission expires 8-7-27.

(Notary Seal)

Notary Public

Signature of Notary Officer: Betty L. Harrell

--END OF SECTION 00480--



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR
BOARD AGENDA: JULY 15, 2024
SUBJECT: RICHLAND CREEK LIFT STATION
EMERGENCY REPAIRS

Asking for your consideration to declare an emergency repairs to the Richland Creek Lift Station and approve invoice #6921 in the amount of \$6,300.00 from Harvey Services, Inc. and authorize payment of the same.

On Sunday, June 23, 2024, employees discovered that the Richland Creek Lift Station pumps were not working. The City of Brandon contacted Harvey Services, Inc. for repairs. Harvey Services, Inc. pulled both pumps on this date. They were able to repair and reinstall pump 1 on the same day and make repairs to the panel for pump 2.

Invoice #6921 - \$6,300.00 – from Harvey Services, Inc. is only for the services and repairs rendered on 6/23/2024. Pump 2 is still being repaired and will be reinstalled and invoiced upon completion.

Richland Creek Lift Station is a major component of the City of Brandon's sewer system. If Richland Creek Lift Station is not working properly, sewer overflow and sewer backup will occur throughout the system causing health and environmental safety issues.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Harvey Services, Inc. – invoice #6921 - \$6,300.00

GL Code: 400-680-637

Funding: WSOM

8879 HWY 80
MORTON, MS 39117

601-622-7675
Office Manager - Jean

Invoice

6/24/2024

6921

Bill To

City of Brandon
1000 Municipal Drive
Brandon, MS 39042

Ship To

City of Brandon
1000 Municipal Drive
Brandon, MS 39042

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		6/24/2024			

[illegible]

Thank You for
Your business.
Stay Safe

601-750-1711

tharvey@harveyservices.net

Total

\$6,300.00

EMERGENCY CERTIFICATION RE: MCA SECTION 31-7-13(k) (1972, as amended)

I, Carly Beth Dearman, the Public Works Operations Coordinator
for the City of Brandon, Mississippi, have determined that an emergency exists as described in
the memo attached hereto, with regard to the purchase of the commodities or repair contracts,
identified as follows:

Emergency repairs to the Richland Creek Lift Station

at the location/address identified in the memo attached hereto, so that the delay incident to
giving opportunity for competitive bidding would be detrimental to the interest of the
governing authority, and I hereby approve the bill presented therefore for such emergency
commodities and/or contract services provided, and I do hereby certify that the purchase of
such commodities was made from _____ (or with
Harvey Services, Inc. from whom such an emergency repair contract was
made), as reflected in the bill(s)/invoice(s) attached hereto and request payment of the same
accordingly.

So certified, this the 8 day of July, 2024.

Carly Beth Dearman

Carly Beth Dearman

(Print Name)

Public Works Operations Coordinator

(Title)

(Note: At the board meeting next following the emergency purchase or repair contract,
documentation of the purchase or repair contract, including a description of the commodity
purchased, the price thereof and the nature of the emergency shall be presented to the board
and shall be placed on the minutes of the board of such governing authority.)



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR
BOARD AGENDA: JULY 15, 2024
SUBJECT: PECAN CIRCLE DRAINAGE IMPROVEMENTS PROJECT
AWARD QUOTE

Asking for your consideration to award the quote in the amount of \$43,400.00 to Duraco Construction as the lowest and best quote received for the Pecan Circle Drainage Improvements Project.

Two additional quotes for this project were received:

- Eubank Construction - \$68,645.00
- Hemphill Construction Company - \$70,035.00

The Pecan Circle Drainage Improvements Project will allow for replacement of a deficient storm drain pipe in between addresses 404 & 406 Pecan Circle. At this time, the storm drain pipe has collapsed in various locations and is causing sinkholes along the properties.

The Pecan Circle Drainage Improvements Project will be funded by the Streets Division of the General Fund.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Benchmark Engineering Recommendation Letter
- Pecan Circle Drainage Improvements Project Quote Tab

July 10th, 2024

Carly Dearman
Public Works Operations Coordinator
City of Brandon
1000 Municipal Dr.
Brandon, MS 39042

RE: City of Brandon
Pecan Circle Drain Improvements
Benchmark # B-10882
Quote Results

Dear Mrs. Dearman:

The City of Brandon received three (3) competitive quotes for the above referenced project on July 9th, 2024. The three (3) quotes were as follows:

	Duraco Construction	Hemphill Construction Company	EUBank Construction
Quote Totals	\$ 43,400.00	\$ 70,035.00	\$ 68,645.00

The apparent low quote for the project was submitted by Duraco Construction, Inc. in the amount of \$43,400.00.

After reviewing and evaluating the quotes and supporting documents, we have found no irregularities within the low quote that should be of concern. After this review, it is our recommendation to award the project to Duraco Construction, Inc.

We can begin preparing these contract documents for execution by the City of Brandon and the Contractor once this award is made. Should you have any questions or need additional information, please do not hesitate to contact our office at 601-591-1077 or 601-627-7780.

Sincerely,



Anthony Horn, P.E.
Benchmark Engineering & Surveying, LLC

Cc: Matthew Miller, P.E., P.L.S., Benchmark
File: B-10815



CERTIFIED TABULATION OF QUOTES

PROJECT	Pecan Circle Storm Drain Improvements
PROJECT NO.	B-10882
OWNER:	CITY OF BRANDON
QUOTES RECIEVED:	7/9/2024

ITEM NO.	DESCRIPTION	QUANTITY	UNIT	DURACO CONSTRUCTION, INC.		HEMPHILL CONSTRUCTION COMPANY, INC.		EUBANK CONSTRUCTION COMPANY, INC.	
				UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL
1	MOBILIZATION	1	LS	\$ 7,500.00	\$ 7,500.00	\$ 11,335.00	\$ 11,335.00	\$ 10,000.00	\$ 10,000.00
2	REMOVAL OF EXISTING 18" C.P.P.	141	LF	\$ 25.00	\$ 3,525.00	\$ 45.00	\$ 6,345.00	\$ 15.00	\$ 2,115.00
3	18" REINFORCED CONCRETE PIPE, CLASS III	141	LF	\$ 115.00	\$ 16,215.00	\$ 205.00	\$ 28,905.00	\$ 230.00	\$ 32,430.00
4	CONNECTION TO EXITING INLET	2	EA	\$ 2,600.00	\$ 5,200.00	\$ 4,365.00	\$ 8,730.00	\$ 4,500.00	\$ 9,000.00
5	CONCRETE COLLAR	2	EA	\$ 2,900.00	\$ 5,800.00	\$ 1,965.00	\$ 3,930.00	\$ 4,000.00	\$ 8,000.00
6	REMOVE AND RESET FENCE	1	EA	\$ 3,000.00	\$ 3,000.00	\$ 7,910.00	\$ 7,910.00	\$ 3,500.00	\$ 3,500.00
7	SOLID SOD (TO MATCH EXISTING)	180	SY	\$ 12.00	\$ 2,160.00	\$ 16.00	\$ 2,880.00	\$ 20.00	\$ 3,600.00
TOTAL BID					\$ 43,400.00		\$ 70,035.00		\$ 68,645.00
SUBMITTED BID					\$ 43,400.00		\$ 70,035.00		\$ 68,645.00
DIFFERENCE					\$ -		\$ -		\$ -

BID RESULTS HAVE BEEN TABULATED ABOVE AND THE RESULTS ARE
ACCURATE AND TRUE TO THE BEST OF MY KNOWLEDGE.

SIGNED: *J. Anthony Horn*
PRINT: Anthony Horn, P.E.
DATE: 7/10/2024



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR
BOARD AGENDA: JULY 15, 2024
SUBJECT: HEMPHILL CONSTRUCTION COMPANY
MAY 2024 INVOICE APPROVAL

Asking for your consideration to approve invoice #H24023-06 from Hemphill Construction Company in the amount of \$109,628.19 for General Construction Services for the month of May 2024, authorize payment of the same, and amend the budget accordingly.

All services rendered by Hemphill Construction Company on the attached invoicing are at the FY24 General Construction Services commodity bid pricing. All listed repairs were due to circumstances in which the City of Brandon staff on hand were unable to accomplish in an appropriate timeframe or due to the nature of repairs.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Hemphill Construction Company invoice for May 2024

GL Code & Funding: 400-680-637 – \$2,847.00- WSOM
400-673-637 - \$42,279.99 - WSOM
001-201-637 - \$64,501.20 - Streets (General Fund)

Received
6/21/24



P.O. Drawer 879
Florence, MS 39073

Phone: 601-932-2060
Fax: 601-932-2550

INVOICE

City of Brandon
Department of Public Works
P.O. Box 1539
Brandon, MS 39043

Attn: Carly Dearman

Mail Payment to:

Hemphill Construction Company, Inc
P.O. Drawer 879
Florence, MS 39073-0879

DATE: 6/06/2024

INVOICE # H24023-06

JOB RE: May 2024 Repairs

TERMS: Net 30

Work Order	DESCRIPTION OF WORK	TOTAL
*** 51460	77 Pine Cove	\$10,857.18
*** 52618	59 Terrapin Cove	\$9,138.55
*** 52616	55 Terrapin Cove	\$6,495.00
*** 52620	59 Terrapin Cove	\$7,495.50
*** 52621	59 Terrapin Cove	\$7,725.50
52558	Stonegate Drive & Crossgates Drive	\$25,813.34
*** 52838	61 Terrapin Cove	\$8,062.22
51886	Louis Wilson	\$2,847.00
*** 52853	Old Lakeland & North Street	\$7,810.18
*** 53251	119 Easthaven Drive	\$8,336.00
*** 53330	103 Filmore Drive	\$6,078.00
52658	4326 Lakeshore Drive	\$7,000.10
53358	Stonehendge Drive	\$9,466.55
*** 52675	526 E Jasper	\$8,078.55
53338	503 & 504 Parker Cove	\$38,061.50
*** 53357	Terrapin Drive & Summitt Ridge Drive	\$26,439.70
	1009 Heritage Drive	\$4,333.00

***paid on separate agenda item

TOTAL AMOUNT DUE ~~\$194,037.87~~

PLEASE PAY: \$109,628.19

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	3	HR	Superintendent	\$105.00	\$315.00
2	0	HR	Foreman	\$95.00	\$0.00
3	6	HR	Trackhoe & Operator (308)	\$115.00	\$690.00
4	6	HR	Front End Loader & Operator	\$130.00	\$780.00
5	6	HR	Pipelayer	\$45.00	\$270.00
6	12	HR	Laborer	\$38.00	\$456.00
7	6	HR	Pickup Truck	\$22.00	\$132.00
8	6	HR	Flatbed Truck	\$19.00	\$114.00
9	6	HR	Small Incidental Tools	\$15.00	\$90.00
TOTAL AMOUNT DUE					\$2,847.00



Work Order #: 51886

Work Order Date: 02/26/24

Work Type:

Status: Complete

Prepared By: Carly Dearman

Type of Work Order: Unscheduled Emergency Work (During Reg Hours)

Request Type: Sewer - Sinkhole

Date Requested: 02/26/2024

Name: sylvia burnham

Service Address or 402 Louis Wilson Drive

Request Location:

Phone Number: 6015400452

Email Address: n/a

Reported By:

Department: Sewer

Ward:

Nature of Request: THERE IS A GIANT HOLE AT THE END OF HER DRIVE WAY WHERE THE STREET HAS OPENED UP; CITY HAS COME OUT BEFORE TO PUT GRAVEL ON TOP OF IT BUT ITS OPENED BACK UP AND ITS WORSE. ABOUT A FT DEEP; PEOPLE CANNOT DRIVE OVER THE HOLE. protel + aaw + roadway obstruction /possible sinkhole

Scheduled Completion

Date:

Date Work Order 03/22/2024

Completed:

Work Order Hemphill Construction

Completed By:

Scope of Work Replaced approximately 400 feet of 8" sewer line that was damaged due to two bores - ATT &

Completed: Centerpoint Energy. See attached invoice details. Work took approximately 4 weeks to complete

**Locate Number If
Necessary:**

Additional **Hemphill is making repairs to sewer line**

Information:

**Concrete Repair
Required/Details:**

**Sod/Yard Restoration
Required/Details:**

**Asphalt Repair
Required/Details:**

**Invoice & Cost
Information:**

Meter Deposit

JOB NO: H24023

PROJECT: Brandon Maintenance

DATE: 5/10/2024

DAY OF WEEK: Friday

ACCIDENTS: ☐ YES ☒ No ☐ NO

INCIDENTS: ☐ YES ☒ No ☐ NO

SUPERINTENDENT: Chad Phelps

REVIEWED: BK

					010001								TOTAL	PENETROMETER		
NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN												
1 KENNETH MCCARDLE	2611	Foreman			0								0	A.M.		
2 JOSEPH WELBORN	1641	Pipelaye			6								6	READING		
3 BARRET ABRAMS	2930	Trackhoe			6								6	SOIL TYPE		
4 LADARIUS HENDERSON	3053	Labor			6								6	LOCATION		
5 ZACHARY MACKE	3102	Labor			6								6			
6 Charles Shoulders	2865	Loader			6								6	P.M.		
7														READING		
8														SOIL TYPE		
														LOCATION		
TEMP LABOR		EMPLOYER		POTENTIAL HIRE?	010001											
1													-			
2													-			
3													-			
TOTAL HOURS													-			
DAILY WORK REPORT				EQUIP. #	EQUIP DESCRIPTION	010001							TOTAL	BEGIN	END	HRS
WORK DAY (Y/N)				1582	F250 Foreman Trk	6							6			
WEATHER				1057	2 Ton Truck	6							6			
FAIR				12766	Level	6							6			
CLOUDY				13716	Pipe Saw	6							6			
RAIN AMOUNT (IN)				9494	Laser	6							6			
TEMPERATURE				5610	Conex Box	6							6			
TIME WORKED		START	STOP	5212	20' Trailer	6							6			
MORNING				11619	Centrifugal Pump	6							6			
AFTERNOON				11654	Diaphragm Pump	6							6			
NIGHT				13816	Trench Box 8'	6							6			
TOTAL HRS FOR DAY				13819	Trench Box 16'	6							6			
WORK COMPLETED				2397	308 Cat	0							0			
QUANTITY		UNITS	PHASE	2244	303.5 Cat	6							6			
1				2408	926 Cat	6							6			
2				8593	Pothole Machine	0							0			
3																
4																
5																
6																
7																
8																
9																
10																
11																
12																
13																
14																
15																
REMARKS SPECIAL INSTRUCTIONS VR																
. Pulled all waddles off of Louis Wilson Dr from where we did sewer replacement. Checked other jobs after rain event. Made sure everything was safed up for the weekend.																

water

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	20	HR	Superintendent	\$105.00	\$2,100.00
2	37.5	HR	Foreman	\$95.00	\$3,562.50
3	37.5	HR	Trackhoe & Operator (308)	\$115.00	\$4,312.50
4	37.5	HR	Front End Loader & Operator	\$130.00	\$4,875.00
5	37.5	HR	Pipelayer	\$45.00	\$1,687.50
6	75	HR	Laborer	\$38.00	\$2,850.00
7	37.5	HR	Pickup Truck	\$22.00	\$825.00
8	37.5	HR	Flatbed Truck	\$19.00	\$712.50
9	37.5	HR	Small Incidental Tools	\$15.00	\$562.50
10	37.5	HR	Vacuum Excavator	\$80.00	\$3,000.00
11	1	LS	Eagle Pipe + 15%	\$1,325.84	\$1,325.84
TOTAL AMOUNT DUE					\$25,813.34



Work Order #: 52558

Work Order Date: 04/16/24

Work Type:

Status: Complete

Prepared By: Latoya Heckard

Type of Work Order: Assigned Work Order (During Reg Hours)

Request Type: Water - Leak

Date Requested: 04/15/2024

Name: Donald Dieckman

Service Address or Stonegate Drive/Crossgates Drive (near 49 Stonegate Drive)

Request Location:

Phone Number: 601 613-8869

Email Address:

Reported By:

Department: Water

Ward:

Nature of Request: States there is a leak by the light pole that has been running for weeks now.

Scheduled Completion

Date:

Date Work Order

Completed:

Work Order Completed Randy

By:

Scope of Work Hemphill Replaced part of the glue fitting coming out of the T and 18 inch Stormdrain

Completed: both ends of jointed ends were separated and put back together and poured concrete at both ends of collar.

Locate Number If

Necessary:

Additional Information:

Concrete Repair

Required/Details:

Sod/Yard Restoration

Required/Details:

Asphalt Repair

Required/Details:

Invoice & Cost

Information:

Meter Deposit Amount:

Tap Fee Amount:

Notes

05/14/2024 Repairs moved to Tuesday, 5/14/24 - starting around 4pm



450 Industrial Drive
Jackson MS 39209

Your single source for water, sewer, gas, drainage and erosion
control needs.

RECEIVED

MAY 13 2024

INVOICE

Date	Account #	Invoice #	Due Date
5/13/2024	H24023	69339	6/12/2024
FAX		PHONE	
601-487-7474		601-487-7473	

BILL TO:				SHIP TO:		
Hemphill Construction Company Inc. PO Drawer 879 Florence, MS 39073				Hemphill Construction Company H24023 - February 2024 Brandon Kenneth - 601-559-5101 Directions below Brandon, MS		
PO or JOB #	TERMS	REP	ORDER DATE	VIA	F.O.B.	JOB/PROJECT
H24023 / Ke...	1% 10 Net 30	NRP	5/8/2024	Eagle Truck	Jobsite	H24023 - February 2024 Brandon
QTY	DESCRIPTION				UNIT	EXT
20	** Stone Gate and Crossgates - Brandon MS ** 6in C900 DR18 235psi Blue Water Pipe - Gasket Joint # DR18B6				15.30	306.00
4	(I) 6in Wedge Action MJ Restraint for PVC with acc (Star Pipe Products) Weight = 18lbs # PVCPK4006G2(I)				77.20	308.80
1	6in Extended Range Two Bolt Coupling - 6.42in to 7.68in (Ford Meter Box) # BOAL6				402.85	402.85
1	(I) 6in MJ DI Long Sleeve - AC/CL Weight = 29lbs # MJLSLA6(I)				135.25	135.25

Posted
MAY 15 2023

H24023 - 040001 - 02

Please make your check payable to Eagle Pipe and Supply, LLC and remit to the above address.
Terms are Net 30 days. All past due accounts are subject to a finance charge of 1.5% per month (18% per annum).
We will not accept goods returned without permission and then goods are subject to inspection for decision on possible credit.
To avoid late fees, allow 5 or more days for postal delivery.

Payments on account with a credit card will incur a 4% transaction fee.

Subtotal:	\$1,152.90
Payments/Credits	\$0.00
Sales Tax: (0.0%)	\$0.00
Balance Due	\$1,152.90

JOB NO: H24023

PROJECT: Brandon Maintenance

DATE: 5/8/2024

DAY OF WEEK: Wednesday



ACCIDENTS: ☐ YES ☒ No NO

INCIDENTS: YES No NO

SUPERINTENDENT: Chad Phelps

REVIEWED: BK

					010001									TOTAL	PENETROMETER		
	NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN												
1	KENNETH MCCARDLE	2611	Foreman			11.5								11.5	A.M.		
2	JOSEPH WELBORN	1641	Pipelayer			11.5								11.5	READING		
3	BARRET ABRAMS	2930	Trackhoe			11.5								11.5	SOIL TYPE		
4	LADARIUS HENDERSON	3053	Labor			11.5								11.5	LOCATION		
5	ZACHARY MACKE	3102	Labor			11.5								11.5			
6	Charles Shoulders	2865	Loader			11.5								11.5	P.M.		
7															READING		
8															SOIL TYPE		
															LOCATION		
TEMP LABOR		EMPLOYER		POTENTIAL HIRE?		010001											
1																	
2																	
3																	
DAILY WORK REPORT				EQUIP. #	EQUIP DESCRIPTION	010001								TOTAL	EQ ODOMETER READINGS		
WORK DAY (Y/N)					1582 F250 Foreman Trk	11.5								11.5	BEGIN	END	HRS
WEATHER					1057 2 Ton Truck	11.5								11.5			
FAIR					12766 Level	11.5								11.5			
CLOUDY					13716 Pipe Saw	11.5								11.5			
RAIN AMOUNT (IN)					9494 Laser	11.5								11.5			
TEMPERATURE					5610 Conex Box	11.5								11.5			
TIME WORKED		START	STOP	5212	20' Trailer	11.5								11.5			
MORNING				11619	Centrifugal Pump	11.5								11.5			
AFTERNOON				11654	Diaphragm Pump	11.5								11.5			
NIGHT				13816	Trench Box 8'	11.5								11.5			
TOTAL HRS FOR DAY				13819	Trench Box 16'	11.5								11.5			
WORK COMPLETED				2397	308 Cat	0								0			
QUANTITY		UNITS	PHASE	2244	303.5 Cat	11.5								11.5			
1				2408	926 Cat	11.5								11.5			
2				8593	Pothole Machine	11.5								11.5			
3																	
4																	
5																	
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REMARKS SPECIAL INSTRUCTIONS VIE																	
Had to go to Stonegate and Crossgates Dr to investigate water leak. Started potholing down trying to chase water down. Had to saw cut asphalt in edge of roadway. Hauled off asphalt with loader. Potholed down on 8" water main and found tee for line going up Stonegate and it was leaking right past tee on glue fitting on PVC main. While removing some asphalt we found a storm drain issue with drain pipe going across Stonegate. Had to get city to come look at storm drain and water leak. Made sure everything was safed up and backfilled excavations with 6/10 limestone.																	

JOB NO: H24023-

PROJECT: Brandon Maintenance

DATE: 5/14/2024

DAY OF WEEK: TUESDAY

CONSTRUCTION

HEMPHILL

COMPANY

FLORENCE, MS SINCE 1983

ACCIDENTS: YES ☒ NO

INCIDENTS: YES ☒ NO

SUPERINTENDENT: Chad Phelps

REVIEWED: BK

					010001-									TOTAL	PENETROMETER		
NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN											A.M.		
1 KENNETH MCCARDLE	2611	FOREMAN			15.00									15.00	READING		
2 JOSEPH WELBORN	1641	Pipelayer			15.00									15.00	SOIL TYPE		
3 BARRET ABRAMS	2930	Trackhoe			15.00									15.00	LOCATION		
4 LADARIUS HENDERSON	3053	Labor			15.00									15.00			
5 ZACHARY MACKE	3102	Labor			15.00									15.00	P.M.		
6 CHARLES SHOULDERS	2865	Loader			15.00									15.00	READING		
7														-	SOIL TYPE		
8														-	LOCATION		
9														-			
10														-			
11														-			
12														-			
13														-			
14														-			
15														-			

TEMP LABOR	EMPLOYER	POTENTIAL HIRE? Y/N	010001-												EQ ODOMETER READINGS		
1															BEGIN	END	HRS
2																	

DAILY WORK REPORT			EQUIP. #	EQUIP DESCRIPTION	010001-									TOTAL	EQ ODOMETER READINGS		
WORK DAY (Y/N)			1582	Ford F250 Pickup	15.00	-								15.00			-
WEATHER			1057	2-Ton Truck	15.00	-								15.00			-
FAIR			12766	Level	15.00	-								15.00			-
CLOUDY			13716	Pipe Saw	15.00	-								15.00			-
RAIN AMOUNT (IN)			9494	Laser	15.00	-								15.00			-
TEMPERATURE			5610	Conex Box	15.00	-								15.00			-
TIME WORKED	START	STOP	5612	20' Trailer	15.00	-								15.00			-
MORNING			11619	Centrifugal Pump	15.00	-								15.00			-
AFTERNOON			11654	Diaphragm Pump	15.00									15.00			-
NIGHT			13816	Trench Box 8'	15.00									15.00			-
TOTAL HRS FOR DAY			13819	Trench Box 16'	15.00									15.00			-
WORK COMPLETED			2397	308 Cat	-									-			
PHASE	QUANTITY	UNITS	2244	303.5 Cat	15.00									15.00			
1			2408	926 Cat	15.00									15.00			
2			8593	Pothole Machine	15.00									15.00			
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REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

Went to Stonegate Dr and Crossgates Dr to start excavating down on water main. Had to pull joint of 18" Storm drain out of way. Cleaned out from around pipe and installed trench box. Prepped for repair on main. Had to say on city to come kill water at 3:30PM they ended up getting it killed at 5:00PM. So we had to cut out bad section of pipe and unbolt adapter out of existing tee. Installed a 3 ft piece of 6" pipe into the existing tee and sleeved back together to existing pvc pipe. Made sure bed underneath pipe properly. City turned water back on we checked for leaks then backfilled with sand so far and finished with 6/10 Limestone in roadway. Made sure everything was safed up for the night and installed safety fence around area.

☒ THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

☒ ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

KENNETH MCCARDLE
FOREMAN

JOB NO: H24023-PROJECT: Brandon MaintenanceDATE: 5/15/2024DAY OF WEEK: WEDNESDAY

CONSTRUCTION
HEMPHILL
COMPANY
FLORENCE, MS SINCE 1983

ACCIDENTS: YES NOINCIDENTS: YES NOSUPERINTENDENT: Chad PhelpsREVIEWED: BK

					010001-										TOTAL	PENETROMETER
	NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN											
1	KENNETH MCCARDLE	2611	FOREMAN			11.00									11.00	A.M.
2	JOSEPH WELBORN	1641	Pipelayer			11.00									11.00	READING
3	BARRET ABRAMS	2930	Trackhoe			11.00									11.00	SOIL TYPE
4	LADARIUS HENDERSON	3053	Labor			11.00									11.00	LOCATION
5	ZACHARY MACKE	3102	Labor			11.00									11.00	
6	CHARLES SHOULDERS	2865	Loader			11.00									11.00	P.M.
7															-	READING
8															-	SOIL TYPE
9															-	LOCATION
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TEMP LABOR	EMPLOYER	POTENTIAL HIRE? Y/N	010001-													
1																
2																

DAILY WORK REPORT			EQUIP. #	EQUIP DESCRIPTION	010001-										TOTAL	EQ ODOMETER READINGS		
																BEGIN	END	HRS
WORK DAY (Y/N)			1582	Ford F250 Pickup	11.00	-									11.00			-
WEATHER			1057	2-Ton Truck	11.00	-									11.00			-
FAIR			12766	Level	11.00	-									11.00			-
CLOUDY			13716	Pipe Saw	11.00	-									11.00			-
RAIN AMOUNT (IN)			9494	Laser	11.00	-									11.00			-
TEMPERATURE			5610	Conex Box	11.00	-									11.00			-
TIME WORKED			5612	20' Trailer	11.00	-									11.00			-
MORNING			11619	Centrifugal Pump	11.00	-									11.00			-
AFTERNOON			11654	Diaphragm Pump	11.00										11.00			-
NIGHT			13816	Trench Box 8'	11.00										11.00			-
TOTAL HRS FOR DAY			13819	Trench Box 16'	11.00										11.00			-
WORK COMPLETED			2397	308 Cat	-										-			
PHASE			2244	303.5 Cat	11.00										11.00			
1			2408	926 Cat	11.00										11.00			
2			8593	Pothole Machine	11.00										11.00			
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REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

Had to go back to Stonegate and Crossgates Dr. Had to excavate out from around storm drain pipe. Installed 18" RCP back in between where we cleaned out. Once it was installed we had to wrap joints and poured concrete collars on both joints. Made sure invert of pipe matched up to existing pipe. Once concrete was set up we started backfilling around pipe. Dressed up area in roadway with mini hoe. Had to bring in some topsoil to dress up some potholes we excavated out. Picked up and loaded up equipment and moved to Shiloh Rd to next jobsite. Made sure everything was cleaned up on Stonegate.

X

THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

X

ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

KENNETH MCCARDLEFOREMAN

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	5	HR	Superintendent	\$105.00	\$525.00
2	9	HR	Foreman	\$95.00	\$855.00
3	9	HR	Trackhoe & Operator (308)	\$115.00	\$1,035.00
4	9	HR	Front End Loader & Operator	\$130.00	\$1,170.00
5	9	HR	Pipelayer	\$45.00	\$405.00
6	18	HR	Laborer	\$38.00	\$684.00
7	9	HR	Pickup Truck	\$22.00	\$198.00
8	9	HR	Flatbed Truck	\$19.00	\$171.00
9	9	HR	Small Incidental Tools	\$15.00	\$135.00
10	9	HR	Vacuum Excavator	\$80.00	\$720.00
11	1	LS	Eagle Pipe + 15%	\$1,102.10	\$1,102.10
TOTAL AMOUNT DUE					\$7,000.10



Work Order #: 52658

Work Order Date: 04/23/24

Work Type:

Status: Complete

Prepared By: Latoya Heckard

Type of Work Order: Assigned Work Order (During Reg Hours)

Request Type: Water - Leak

Date Requested: 04/23/2024

Name: Cindy Pilgrim

Service Address or Request 4326 Lakeshore Drive

Location:

Phone Number: 601 487-7119

Email Address:

Reported By:

Department: Water

Ward:

Nature of Request: Fire hydrant at the end of the road is sitting in "soupy" water, it looks like leak from her property draining down. Please check for leak.

Scheduled Completion Date:

Date Work Order Completed: 05/22/2024

Work Order Completed By: Hemphill

Scope of Work Completed: Repair on 2" water line

Locate Number If Necessary:

Additional Information:

Concrete Repair

Required/Details:

Sod/Yard Restoration

Required/Details:

Asphalt Repair

Required/Details:

Invoice & Cost Information:

Meter Deposit Amount:

Tap Fee Amount:

Notes

05/22/2024 5/22/24 8:30am Hemphill will be making repair on 2" water line - cutting water off on street at 10:30am - LSarver

05/21/2024 Protel / Request #710101440 5/20/24 2:10pm
Water hydrant leaking

**5/21/24 8:20am - resent WO and text Hollan & Pete - LSarver



450 Industrial Drive
Jackson MS 39209

INVOICE

Your single source for water, sewer, gas, drainage and erosion control needs.

RECEIVED
Date 5/24/2024
MAY 24 2024

RECEIVED
FAX 601-487-7474

Account #	Invoice #	Due Date
H24023	69504	6/23/2024
FAX		PHONE
601-487-7474		601-487-7473

BILL TO:				SHIP TO:		
Hemphill Construction Company Inc. PO Drawer 879 Florence, MS 39073				Hemphill Construction Company H24023 - February 2024 Brandon Kenneth - 601-559-5101 Directions below Brandon, MS		
PO or JOB #	TERMS	REP	ORDER DATE	VIA	F.O.B.	JOB/PROJECT
H24023 / Ke...	1% 10 Net 30	NRP	5/22/2024	Eagle Truck	Jobsite	H24023 - February 2024 Brandon
QTY	DESCRIPTION				UNIT	EXT
	** 4326 Lake Shore Drive - Brandon MS **					
1	2in Compression Female Adapter - PJ CTS x FIPT - No Lead (Ford Meter Box) # C1477NL				136.40	136.40
2	2in Stainless Steel Insert for CTS Tubing (Ford Meter Box) # INSERT55				4.00	8.00
1	2in Curb Stop - PJ CTS x FIPT - Reduced Port with lock wing - No Lead (Ford Meter Box) # B41677WNL				454.45	454.45
1	2in Compression Male Adapter - PJ IPS x MIPT - No Lead (Ford Meter Box) # C8777NL				158.95	158.95
1	13in x 20in x 12in Jumbo Meter Box - Drop In Plastic Lid with CI Meter Reader - Water Meter # D1500-DICIR				92.30	92.30
1	Mud Wrench 1-1/4in x 1-1/16in - Blue Handle (Trumbull Industries) ** Note: Blue Handle Wrench ** # 364-9982				108.25	108.25

Please make your check payable to Eagle Pipe and Supply, LLC and remit to the above address.
Terms are Net 30 days. All past due accounts are subject to a finance charge of 1.5% per month (18% per annum).
We will not accept goods returned without permission and then goods are subject to inspection for decision on possible credit.
To avoid late fees, allow 5 or more days for postal delivery.

Payments on account with a credit card will incur a 4% transaction fee.

Subtotal:	\$958.35
Payments/Credits	\$0.00
Sales Tax: (0.0%)	\$0.00
Balance Due	\$958.35

JOB NO:

H24023-

PROJECT:

Brandon Maintenance

DATE:

5/22/2024

DAY OF WEEK:

WEDNESDAY

ACCIDENTS:YES

x

NO

INCIDENTS:YES

x

NO

SUPERINTENDENT:

Chad Phelps

REVIEWED:

BK

CONSTRUCTION

HEMPHILL

COMPANY

FLORENCE, MS SINCE 1983

					010001-	010001-								TOTAL	PENETROMETER
NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN											
1 KENNETH MCCARDLE	2611	FOREMAN			9.00	2.50								11.50	A.M.
2 JOSEPH WELBORN	1641	Pipelayer			9.00	2.50								11.50	READING
3 BARRET ABRAMS	2930	Trackhoe			9.00	2.50								11.50	SOIL TYPE
4 LADARIUS HENDERSON	3053	Labor			9.00	2.50								11.50	LOCATION
5 ZACHARY MACKE	3102	Labor			9.00	2.50								11.50	
6 CHARLES SHOULDERS	2865	Loader			9.00	2.50								11.50	P.M.
7														-	READING
8														-	SOIL TYPE
9														-	LOCATION
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15														-	

TEMP LABOR	EMPLOYER	POTENTIAL HIRE? Y/N	010001-	010001-										
1														
2														

DAILY WORK REPORT			EQUIP. #	EQUIP DESCRIPTION	010001-	010001-								TOTAL	EQ ODOMETER READINGS		
WORK DAY (Y/N)			1582	Ford F250 Pickup	9.00	2.50								11.50	BEGIN	END	HRS
WEATHER			1057	2-Ton Truck	9.00	2.50								11.50			-
FAIR			12766	Level	9.00	2.50								11.50			-
CLOUDY			13716	Pipe Saw	9.00	2.50								11.50			-
RAIN AMOUNT (IN)			9494	Laser	9.00	2.50								11.50			-
TEMPERATURE			5610	Conex Box	9.00	2.50								11.50			-
TIME WORKED	START	STOP	5612	20' Trailer	9.00	2.50								11.50			-
MORNING			11619	Centrifugal Pump	9.00	2.50								11.50			-
AFTERNOON			11654	Diaphragm Pump	9.00	2.50								11.50			-
NIGHT			13816	Trench Box 8'	9.00	2.50								11.50			-
TOTAL HRS FOR DAY			13819	Trench Box 16'	9.00	2.50								11.50			-
WORK COMPLETED			2397	308 Cat	-									-			
PHASE	QUANTITY	UNITS	2244	303.5 Cat	9.00	2.50								11.50			
1			2408	926 Cat	9.00	2.50								11.50			
2			8593	Pothole Machine	9.00	-								9.00			
3																	-
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REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

Had to move equipment to 4326 Lakeshore Dr to investigate a water leak. Could see water out coming out of ground pretty good. Set up traffic control signs and cones. Set up 2" pump to keep water off of us while we potholed down on main. Found a 2" main going up Lakeshore that washen leaking at a hand valve. Went to Eagle pipe to get parts needed to fix leak. Had to kill water and cut out bad valve , installed 2" poly coming out of 2" corporation , and then installed new 2" curb stop valve connected to poly and pvc. Tightened everything up and turned water back on to check for leaks. Installed meter box over 2" curb stop valve and backfilled around pipe and box with sand. Had to dress up area and bring in topsoil to rake over area. Hauled off all trash and broken pipe. Made sure everything was cleaned up and moved all traffic control signs and cones down the road to the entrance of Stonehenge subdivision. Had to saw cut curb and asphalt around water leak. Made sure everything was safed up for the night.

x

THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

x

ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

KENNETH MCCARDLE

FOREMAN

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	7	HR	Superintendent	\$105.00	\$735.00
2	13.5	HR	Foreman	\$95.00	\$1,282.50
3	13.5	HR	Trackhoe & Operator (308)	\$115.00	\$1,552.50
4	13.5	HR	Front End Loader & Operator	\$130.00	\$1,755.00
5	13.5	HR	Pipelayer	\$45.00	\$607.50
6	27	HR	Laborer	\$38.00	\$1,026.00
7	13.5	HR	Pickup Truck	\$22.00	\$297.00
8	13.5	HR	Flatbed Truck	\$19.00	\$256.50
9	13.5	HR	Small Incidental Tools	\$15.00	\$202.50
10	11	HR	Vacuum Excavator	\$80.00	\$880.00
11	1	LS	Eagle Pipe + 15%	\$872.05	\$872.05
TOTAL AMOUNT DUE					\$9,466.55



Work Order #: 53358

Work Order Date: 05/23/24

Work Type:

Status: Open

Prepared By: Lori Sarver

Type of Work Order: Unscheduled Non-emergency Work (During Reg Hours)

Request Type: Water - Leak

Date Requested: 05/23/2024

Name:

Service Address or Request Location: Stonehenge Drive (entrance to subdivision off Burnham Road)

Phone Number:

Email Address:

Reported By: Hollan Silcox

Department: Water

Ward:

Nature of Request: water leak at entrance - on 4" main

Scheduled Completion Date:

Date Work Order Completed:

Work Order Completed By:

Scope of Work Completed:

Locate Number If Necessary:

Additional Information:

Concrete Repair Required/Details:

Sod/Yard Restoration Required/Details:

Asphalt Repair Required/Details:

Invoice & Cost Information:

Meter Deposit Amount:

Tap Fee Amount:

Employee Cost: \$0.00

Equipment Cost: \$0.00

Material Cost: \$0.00

Inventory Cost: \$0.00

Purchase Order Cost: \$0.00

Total Cost: \$0.00

Signature:

Date:



450 Industrial Drive
Jackson MS 39209

Your single source for water, sewer, gas, drainage and erosion
control needs.

INVOICE

Date	Account #	Invoice #	Due Date
24/5/2024	H24023	69515	6/23/2024
FAX		PHONE	
601-487-7474		601-487-7473	

BILL TO:				SHIP TO:		
Hemphill Construction Company Inc. PO Drawer 879 Florence, MS 39073				Hemphill Construction Company H24023 - February 2024 Brandon Kenneth - 601-559-5101 Directions below Brandon, MS		
PO or JOB #	TERMS	REP	ORDER DATE	VIA	F.O.B.	JOB/PROJECT
H24023 / Ke...	1% 10 Net 30	NRP	5/23/2024	Eagle Truck	Job Site	H24023 - February 2024 Brandon
QTY	DESCRIPTION				UNIT	EXT
	** 1000 Stonehenge Drive - Brandon MS **					
20	4in C900 DR18 235psi Blue Water Pipe - Gasket Joint # DR18B4				7.50	150.00
2	4in Extended Range Two Bolt Coupling - 4.25in to 5.63in (Ford Meter Box) # BOAL4				304.15	608.30

Please make your check payable to Eagle Pipe and Supply, LLC and remit to the above address.
Terms are Net 30 days. All past due accounts are subject to a finance charge of 1.5% per month (18% per annum).
We will not accept goods returned without permission and then goods are subject to inspection for decision on possible credit.
To avoid late fees, allow 5 or more days for postal delivery.

Payments on account with a credit card will incur a 4% transaction fee.

Subtotal:	\$758.30
Payments/Credits	\$0.00
Sales Tax: (0.0%)	\$0.00
Balance Due	\$758.30

JOB NO:

H24023-

PROJECT:

Brandon Maintenance

DATE:

5/22/2024

DAY OF WEEK:

WEDNESDAY

CONSTRUCTION

HEMPHILL

COMPANY

FLORENCE, MS SINCE 1983

ACCIDENTS:YES

☒

NO

INCIDENTS:YES

☒

NO

SUPERINTENDENT:

Chad Phelps

REVIEWED:

BK

					010001-	010001-								TOTAL	PENETROMETER		
	NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN												
1	KENNETH MCCARDLE	2611	FOREMAN			9.00	2.50							11.50	A.M.		
2	JOSEPH WELBORN	1641	Pipelayer			9.00	2.50							11.50	READING		
3	BARRET ABRAMS	2930	Trackhoe			9.00	2.50							11.50	SOIL TYPE		
4	LADARIUS HENDERSON	3053	Labor			9.00	2.50							11.50	LOCATION		
5	ZACHARY MACKE	3102	Labor			9.00	2.50							11.50			
6	CHARLES SHOULDERS	2865	Loader			9.00	2.50							11.50	P.M.		
7														-	READING		
8														-	SOIL TYPE		
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15														-			

TEMP LABOR		EMPLOYER	POTENTIAL HIRE? Y/N	010001-	010001-										
1															
2															

DAILY WORK REPORT			EQUIP. #	EQUIP DESCRIPTION	010001-	010001-								TOTAL	EQ ODOMETER READINGS		
	WORK DAY (Y/N)														BEGIN	END	HRS
	WEATHER	FAIR	1582	Ford F250 Pickup	9.00	2.50								11.50			-
		CLOUDY	1057	2-Ton Truck	9.00	2.50								11.50			-
	RAIN AMOUNT (IN)		12766	Level	9.00	2.50								11.50			-
	TEMPERATURE		13716	Pipe Saw	9.00	2.50								11.50			-
			9494	Laser	9.00	2.50								11.50			-
			5610	Conex Box	9.00	2.50								11.50			-
	TIME WORKED	START STOP	5612	20' Trailer	9.00	2.50								11.50			-
	MORNING		11619	Centrifugal Pump	9.00	2.50								11.50			-
	AFTERNOON		11654	Diaphragm Pump	9.00	2.50								11.50			-
	NIGHT		13816	Trench Box 8'	9.00	2.50								11.50			-
	TOTAL HRS FOR DAY		13819	Trench Box 16'	9.00	2.50								11.50			-
	WORK COMPLETED		2397	308 Cat	-									-			
	PHASE	QUANTITY UNITS	2244	303.5 Cat	9.00	2.50								11.50			
1			2408	926 Cat	9.00	2.50								11.50			
2			8593	Pothole Machine	9.00	-								9.00			
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15														-			-

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

Had to move equipment to 4326 Lakeshore Dr to investigate a water leak. Could see water out coming out of ground pretty good. Set up traffic control signs and cones. Set up 2" pump to keep water off of us while we potholed down on main. Found a 2" main going up Lakeshore that was then leaking at a hand valve. Went to Eagle pipe to get parts needed to fix leak. Had to kill water and cut out bad valve , installed 2" poly coming out of 2" corporation , and then installed new 2" curb stop valve connected to poly and pvc. Tightened everything up and turned water back on to check for leaks. Installed meter box over 2" curb stop valve and backfilled around pipe and box with sand. Had to dress up area and bring in topsoil to rake over area. Hauled off all trash and broken pipe. Made sure everything was cleaned up and moved all traffic control signs and cones down the road to the entrance of Stonehenge subdivision. Had to saw cut curb and asphalt around water leak. Made sure everything was safed up for the night.

☒ THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

☒ ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

KENNETH MCCARDLE

FOREMAN

JOB NO: H24023-

PROJECT: Brandon Maintenance

DATE: 5/23/2024

DAY OF WEEK: THURSDAY

ACCIDENTS:YES

x

NO

INCIDENTS:YES

x

NO

SUPERINTENDENT: Chad Phelps

REVIEWED: BK

CONSTRUCTION

HEMPHILL

COMPANY

FLORENCE, MS SINCE 1983

						010001-									TOTAL	PENETROMETER
1	KENNETH MCCARDLE	2611	FOREMAN			11.00									11.00	A.M.
2	JOSEPH WELBORN	1641	Pipelayer			11.00									11.00	READING
3	BARRET ABRAMS	2930	Trackhoe			11.00									11.00	SOIL TYPE
4	LADARIUS HENDERSON	3053	Labor			11.00									11.00	LOCATION
5	ZACHARY MACKE	3102	Labor			11.00									11.00	
6	CHARLES SHOULDERS	2865	Loader			11.00									11.00	P.M.
7															-	READING
8															-	SOIL TYPE
9															-	LOCATION
10															-	
11															-	
12															-	
13															-	
14															-	
15															-	

TEMP LABOR		EMPLOYER	POTENTIAL HIRE? Y/N	010001-											
1															
2															

DAILY WORK REPORT			EQUIP. #	EQUIP DESCRIPTION	010001-									TOTAL	EQ. ODOMETER READINGS		
WORK DAY (Y/N)			1582	Ford F250 Pickup	11.00									11.00	BEGIN	END	HRS
WEATHER			1057	2-Ton Truck	11.00									11.00			-
FAIR			12766	Level	11.00									11.00			-
CLOUDY			13716	Pipe Saw	11.00									11.00			-
RAIN AMOUNT (IN)			9494	Laser	11.00									11.00			-
TEMPERATURE			5610	Conex Box	11.00									11.00			-
TIME WORKED			5612	20' Trailer	11.00									11.00			-
MORNING			11619	Centrifugal Pump	11.00									11.00			-
AFTERNOON			11654	Diaphragm Pump	11.00									11.00			-
NIGHT			13816	Trench Box 8'	11.00									11.00			-
TOTAL HRS FOR DAY			13819	Trench Box 16'	11.00									11.00			-
WORK COMPLETED			2397	308 Cat	-									-			
PHASE			2244	303.5 Cat	11.00									11.00			
1			2408	926 Cat	11.00									11.00			
2			8593	Pothole Machine	11.00									11.00			
3																	
4																	-
5														-			-
6														-			-
7														-			-
8														-			-
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15																	-

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

Had to take out curb and asphalt to pothole down on water leak. Had to saw cut more of the road out to trace water line. Hauled off asphalt and curb with loader. Found a 4" water line with a 4"x2" tee leaking on the 4" side. The 2" was capped off about 2 ft outside of tee. Had to excavate around tee and cleaned off with pothole machine. Went to Eagle to pick up parts. Had to get city to come shut water off. Had to clean out a couple of valve boxes for the city. City never got water cut off so we backfilled around pipe with sand and the rest of roadway with 6/10 limestone. Dressed up area and made sure everything was safed up for the night.

x

THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

x

ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

KENNETH MCCARDLE

FOREMAN

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	70	HR	Foreman	\$95.00	\$6,650.00
2	70	HR	Trackhoe & Operator (308)	\$115.00	\$8,050.00
3	70	HR	Front End Loader & Operator	\$130.00	\$9,100.00
4	55.5	HR	Pipelayer	\$45.00	\$2,497.50
5	188	HR	Laborer	\$38.00	\$7,144.00
6	70	HR	Pickup Truck	\$22.00	\$1,540.00
7	70	HR	Flatbed Truck	\$19.00	\$1,330.00
8	70	HR	Small Incidental Tools	\$15.00	\$1,050.00
9	70	HR	Trenchbox	\$5.00	\$350.00
10	70	HR	Materials Box	\$5.00	\$350.00
TOTAL AMOUNT DUE					\$38,061.50



Work Order #: 52675

Work Order Date: 04/24/24

Work Type:

Status: Open

Prepared By: Lori Sarver

Type of Work Order: Assigned Work Order (During Reg Hours)

Request Type: Drainage - Sinkhole

Date Requested: 04/23/2024

Name:

Service Address or Request Between 503 Parker Cove and 504 Parker Cove (in Towne Station Subdivision)

Location:

Phone Number:

Email Address:

Reported By: Carly

Department: Drainage

Ward:

Nature of Request: Sinkhole along storm drain pipe between 503 & 504 Parker Cove. City will removed old pipe and replace with concrete pipe.

Scheduled Completion Date:

Date Work Order Completed:

Work Order Completed By:

Scope of Work Completed:

Locate Number If Necessary:

Additional Information:

Concrete Repair

Required/Details:

Sod/Yard Restoration

Required/Details:

Asphalt Repair

Required/Details:

Invoice & Cost Information:

Meter Deposit Amount:

Tap Fee Amount:

Employee Cost: \$0.00
Equipment Cost: \$0.00
Material Cost: \$0.00
Inventory Cost: \$0.00
Purchase Order Cost: \$0.00

Total Cost: \$0.00

JOB NO: H24023

PROJECT: Brandon T & M

DATE: 5/8/2024

DAY OF WEEK: WEDNESDAY

ACCIDENTS: YES ☒ NO

INCIDENTS: YES ☒ NO

SUPERINTENDENT: CHAD

REVIEWED: BK

CONSTRUCTION

HEMPHILL

COMPANY

FLORENCE MS SINCE 1983

					010001											TOTAL	PENETROMETER	
	NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN													
1	BRIAN BALLARD	2733	Foreman			11.00										11.00	A.M.	
2	BRADY JACKSON	3207	Trackhoe			11.00										11.00	READING	
3	MATTHEW RUSCOE	3238	Labor			11.00										11.00	SOIL TYPE	
4	MARCUS DAMPIER	3250	Endloader			11.00										11.00	LOCATION	
5	JUSTIN McKINION	3114	Trackhoe			11.00										11.00		
6	Kendrick Dampeer	3304	Labor			11.00										11.00	P.M.	
7																	READING	
8																	SOIL TYPE	
9																	LOCATION	
10																		
11																		
TEMP LABOR		EMPLOYER		POTENTIAL HIRE? Y/N		010001												
1																		
2																		
DAILY WORK REPORT				EQUIP. #	EQUIP DESCRIPTION	010001										TOTAL	EQ ODOMETER READINGS	
WORK DAY (Y/N)					1562	Ford F250 Pickup	11.00									11.00	BEGIN	END
WEATHER					1278	2 TON TRUCK	11.00									11.00		
FAIR					12787	LEVEL	11.00									11.00		
CLOUDY					13613	PIPE SAW	11.00									11.00		
RAIN AMOUNT (IN)					9410	PIPE LASER	11.00									11.00		
TEMPERATURE					13493	TAMP	11.00									11.00		
TIME WORKED		START	STOP	13429	TAMP	11.00										11.00		
MORNING				5607	CONEX	11.00										11.00		
AFTERNOON				5100	UTILITY TRAILER	11.00										11.00		
NIGHT				13-910	MATERIAL BOX	11.00										11.00		
TOTAL HRS FOR DAY				13-930	TRENCH BOX	11.00										11.00		
WORK COMPLETED				2409	926 LOADER	11.00										11.00		
QUANTITY		UNITS	PHASE	2357	308 TRACKHOE	11.00										11.00		
1																-		
2																-		-
3																-		-
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14																-		-
15																-		-

A) BEGIN STATION

B) END STATION

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

Pot holed utilities. Cleared trees at end of existing pipe. Strung 48LF of 24" RCP.

x

THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

x

ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

Brian Ballard

FOREMAN

JOB NO:

H24023

PROJECT:

Brandon T & M

DATE:

5/9/2024

DAY OF WEEK:

THURSDAY

ACCIDENTS:YES

x

NO

INCIDENTS:YES

x

NO

SUPERINTENDENT:

CHAD

REVIEWED:

BK

CONSTRUCTION

COMPANY

FLORENCE, MS SINCE 1989

HEMPHILL

						010001									TOTAL	PENETROMETER		
1	BRIAN BALLARD	2733	Foreman			11.00									11.00	A.M.		
2	BRADY JACKSON	3207	Trackhoe			11.00									11.00	READING		
3	MATTHEW RUSCOE	3238	Labor			11.00									11.00	SOIL TYPE		
4	MARCUS DAMPIER	3250	Endloader			11.00									11.00	LOCATION		
5	JUSTIN MCKINION	3114	Trackhoe			11.00									11.00			
6	Kendrick Dampeer	3304	Labor			11.00									11.00	P.M.		
7																READING		
8																SOIL TYPE		
9																LOCATION		
10																		
11																		
TEMP LABOR						EMPLOYER	POTENTIAL HIRE? Y/N	010001								EQ ODOMETER READINGS		
1																BEGIN	END	HRS
2																		
DAILY WORK REPORT				EQUIP. #	EQUIP DESCRIPTION	010001									TOTAL			
WORK DAY (Y/N)				1562	Ford F250 Pickup	11.00									11.00			
WEATHER				1278	2 TON TRUCK	11.00									11.00			
FAIR				12787	LEVEL	11.00									11.00			
CLOUDY				13613	PIPE SAW	11.00									11.00			
RAIN AMOUNT (IN)				9410	PIPE LASER	11.00									11.00			
TEMPERATURE				13493	TAMP	11.00									11.00			
TIME WORKED				START	STOP	13429	TAMP	11.00							11.00			
MORNING				5607	CONEX	11.00									11.00			
AFTERNOON				5100	UTILITY TRAILER	11.00									11.00			
NIGHT				13-910	MATERIAL BOX	11.00									11.00			
TOTAL HRS FOR DAY				13-930	TRENCH BOX	11.00									11.00			
WORK COMPLETED				2409	926 LOADER	11.00									11.00			
QUANTITY				UNITS	PHASE	2357	308 TRACKHOE	11.00							11.00			
1															-			-
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A) BEGIN STATION

B) END STATION

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

Cut and loaded out trees we cleared. Laid 24 LF of 24" RCP.

THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

Brian Ballard

FOREMAN

JOB NO: H24023

PROJECT: Brandon T & M

DATE: 5/10/2024

DAY OF WEEK: FRIDAY

CONSTRUCTION

HEMPHILL

COMPANY

FLORENCE, MS SINCE 1987

ACCIDENTS: YES x NO

INCIDENTS: YES x NO

SUPERINTENDENT: CHAD

REVIEWED: BK

NAME						EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN	010001									TOTAL	PENETROMETER		
1	BRIAN BALLARD						2733	Foreman			3.50								3.50	A.M.		
2	BRADY JACKSON						3207	Trackhoe			3.50								3.50	READING		
3	MATTHEW RUSCOE						3238	Labor			3.50								3.50	SOIL TYPE		
4	MARCUS DAMPIER						3250	Endloader			3.50								3.50	LOCATION		
5	JUSTIN McKINION						3114	Trackhoe										-				
6	Kendrick Dampeer						3304	Labor			3.50							3.50	P.M.			
7	Dalton Coleman						3319	Labor			3.50							3.50	READING			
8																				SOIL TYPE		
9																				LOCATION		
10																						
11																						
TEMP LABOR						EMPLOYER			POTENTIAL HIRE? Y/N			010001										
1																			-			
2																			-			
TOTAL HOURS																		-	EQ ODOMETER READINGS			
DAILY WORK REPORT						EQUIP. #			EQUIP DESCRIPTION			010001							TOTAL	BEGIN	END	HRS
WORK DAY (Y/N)									1562	Ford F250 Pickup			3.50						3.50			
WEATHER									1278	2 TON TRUCK			3.50						3.50			
FAIR									12787	LEVEL			3.50						3.50			-
CLOUDY									13613	PIPE SAW			3.50						3.50			-
RAIN AMOUNT (IN)									9410	PIPE LASER			3.50						3.50			-
TEMPERATURE									13493	TAMP			3.50						3.50			-
TIME WORKED						START	STOP	13429	TAMP			3.50							3.50			-
MORNING									5607	CONEX			3.50						3.50			-
AFTERNOON									5100	UTILITY TRAILER			3.50						3.50			-
NIGHT									13-910	MATERIAL BOX			3.50						3.50			-
TOTAL HRS FOR DAY									13-930	TRENCH BOX			3.50						3.50			-
WORK COMPLETED									2409	926 LOADER			3.50						3.50			
QUANTITY						UNITS	PHASE	2357	308 TRACKHOE			3.50							3.50			
1																			-			-
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A) BEGIN STATION

B) END STATION

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

Too wet to work. Brought 48 LF of 24" RCP from city yard to jobsite.

THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

Brian Ballard

FOREMAN

JOB NO: H24023-

PROJECT: Brandon T & M

DATE: 5/15/2024

DAY OF WEEK: WEDNESDAY



ACCIDENTS: ☐ YES ☒ NO

INCIDENTS: YES ☒ NO

SUPERINTENDENT: Chad

REVIEWED: BK

[illegible][illegible]

																EQ ODOMETER READINGS		
DAILY WORK REPORT			EQUIP. #	EQUIP DESCRIPTION	010001-										TOTAL	BEGIN	END	HRS
WORK DAY (Y/N)			1562	Ford F250 Pickup	11.00										11.00			
WEATHER			1278	2-Ton Truck	11.00										11.00			
FAIR			12787	Level	11.00										11.00			
CLOUDY			13613	Pipe Saw	11.00										11.00			
RAIN AMOUNT (IN)			9410	Pipe Laser	11.00										11.00			
TEMPERATURE			13493	Tamp	11.00										11.00			
TIME WORKED	START	STOP	13429	Tamp	11.00										11.00			
MORNING			5607	Conex	11.00										11.00			
AFTERNOON			5100	Utility Trailer	11.00										11.00			
NIGHT			13910	Material Box	11.00										11.00			
TOTAL HRS FOR DAY			13930	Trench Box	11.00										11.00			
WORK COMPLETED			2409	926 Loader	11.00										11.00			
PHASE	QUANTITY	UNITS	2357	308 Trackhoe	11.00										11.00			

[illegible]

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

Laid 32 LF of 24" RCP.

Had to tunnel utilities and inlet box is full of sediment and mortar. Will clean inlet and install final 2 pieces of pipe tomorrow.

☒ THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

x	ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER
---	---

Brian Ballard

FOREMAN

JOB NO:

H24023-

PROJECT:

Brandon T & M

DATE:

5/16/2024

DAY OF WEEK:

THURSDAY

ACCIDENTS:YES

☒

NO

INCIDENTS:YES

☒

NO

SUPERINTENDENT:

Chad

REVIEWED:

BK

CONSTRUCTION

HEMPHILL

COMPANY

FLORENCE, MS SINCE 1981

NAME						EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN	010001-									TOTAL	PENETROMETER
1	BRIAN BALLARD				2733	FOREMAN				11.50									11.50	A.M.
2	BRADY JACKSON				3207	Trackhoe				11.50									11.50	READING
3	MATTHEW RUSCOE				3238	LABOR				11.50									11.50	SOIL TYPE
4	MARCUS DAMPIER				3250	Endloader				11.50									11.50	LOCATION
5	JUSTIN MCKINNION				3114	Trackhoe				11.50									11.50	
6	KENDRICK DAMPEER				3304	LABOR				11.50									11.50	P.M.
7	DALTON COPELAND				3319	LABOR				11.50									11.50	READING
8																			-	SOIL TYPE
9																			-	LOCATION
10																			-	
11																			-	
12																			-	
13																			-	
14																			-	
15																			-	

TEMP LABOR	EMPLOYER	POTENTIAL HIRE? Y/N	010001-																	
1																				
2																				

DAILY WORK REPORT			EQUIP. #	EQUIP DESCRIPTION	010001-														TOTAL	EQ ODOMETER READINGS		
WORK DAY (Y/N)			1562	Ford F250 Pickup	11.50														11.50	BEGIN	END	HRS
WEATHER			1278	2-Ton Truck	11.50														11.50			
FAIR			12787	Level	11.50														11.50			-
CLOUDY			13613	Pipe Saw	11.50														11.50			-
RAIN AMOUNT (IN)			9410	Pipe Laser	11.50														11.50			-
TEMPERATURE			13493	Tamp	11.50														11.50			-
TIME WORKED		START	STOP	13429	Tamp	11.50	-												11.50			-
MORNING			5607	Conex	11.50														11.50			-
AFTERNOON			5100	Utility Trailer	11.50														11.50			-
NIGHT			13910	Material Box	11.50														11.50			-
TOTAL HRS FOR DAY			13930	Trench Box	11.50														11.50			-
WORK COMPLETED			2409	926 Loader	11.50														11.50			
PHASE	QUANTITY	UNITS	2357	308 Trackhoe	11.50														11.50			

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				TOTAL HOURS																		

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

Laid 12 LF of 24" RCP. Tied into inlet box. Backfilled and dressed up yards.

THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

Brian Ballard

FOREMAN

JOB NO: H24023-

PROJECT: Brandon T & M

DATE: 5/20/2024

DAY OF WEEK: MONDAY

ACCIDENTS: ☐ YES ☒ NO

INCIDENTS: YES ☒ NO

SUPERINTENDENT: Chad Phelps

REVIEWED: BK

[illegible][illegible]

DAILY WORK REPORT			EQUIP. #	EQUIP DESCRIPTION	010001-					TOTAL	BEGIN	END	HRS
WORK DAY (Y/N)			1562	Ford F250 Pickup	11.00					11.00			
WEATHER			1278	2-Ton Truck	11.00					11.00			
FAIR			12787	Level	11.00					11.00			-
CLOUDY			13613	Pipe Saw	11.00					11.00			-
RAIN AMOUNT (IN)			9410	Pipe Laser	11.00					11.00			-
TEMPERATURE			13493	Tamp	11.00					11.00			-
TIME WORKED	START	STOP	13429	Tamp	11.00	-				11.00			-
MORNING			5607	Conex	11.00					11.00			-
AFTERNOON			5100	Utility Trailer	11.00					11.00			-
NIGHT			13910	Material Box	11.00					11.00			-
TOTAL HRS FOR DAY			13930	Trench Box	11.00					11.00			-
WORK COMPLETED			2409	926 Loader	11.00					11.00			
PHASE	QUANTITY	UNITS	2357	308 Trackhoe	11.00					11.00			

[illegible]

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

Replaced fence @ Parker Cove. Moved equipment and traffic control to Terrapin Dr. Started pot holing existing utilities.

X	THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.
X	ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

Brian Ballard
FOREMAN

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	46.5	HR	Foreman	\$95.00	\$4,417.50
2	46.5	HR	Trackhoe & Operator (308)	\$115.00	\$5,347.50
3	46.5	HR	Front End Loader & Operator	\$130.00	\$6,045.00
4	5	HR	Pipelayer	\$45.00	\$225.00
5	134.5	HR	Laborer	\$38.00	\$5,111.00
6	46.5	HR	Pickup Truck	\$22.00	\$1,023.00
7	46.5	HR	Flatbed Truck	\$19.00	\$883.50
8	46.5	HR	Small Incidental Tools	\$15.00	\$697.50
9	41.5	HR	Trenchbox	\$5.00	\$207.50
10	41.5	HR	Materials Box	\$5.00	\$207.50
11	1	LS	Dunn Utility + 15%	\$2,274.70	\$2,274.70
TOTAL AMOUNT DUE					\$26,439.70



Work Order #: 53338

Work Order Date: 05/22/24

Work Type:

Status: Open

Prepared By: Carly Dearman

Type of Work Order: Assigned Work Order (During Reg Hours)

Request Type: Drainage - Storm Drain Pipe

Date Requested: 05/22/2024

Name: Carly Beth Dearman

Service Address or Request Location: Terrapin Drive near Summit Ridge Drive

Phone Number:

Email Address:

Reported By:

Department: Street

Ward:

Nature of Request: replace cross drain on Terrapin Drive

Scheduled Completion Date:

Date Work Order Completed:

Work Order Completed By:

Scope of Work Completed:

Locate Number If Necessary:

Additional Information:

Concrete Repair Required/Details:

Sod/Yard Restoration Required/Details:

Asphalt Repair Required/Details:

Invoice & Cost Information:

Meter Deposit Amount:

Tap Fee Amount:

Notes

05/22/2024

Hemphill will be replacing the cross drain on Terrapin Drive near Summit Ridge Drive. This work is to upgrade the storm drain pipe under the road from galvanized to concrete prior to Terrapin Drive being overlayed in the 2024 Overlay Project.

Work will take place 5/22/2024 thru 5/24/2024. Carly Beth Dearman

Employee Cost: \$0.00
Equipment Cost: \$0.00
Material Cost: \$0.00
Inventory Cost: \$0.00
Purchase Order Cost: \$0.00



6699 I-55 SOUTH
BYRAM, MS 39272

INVOICE 23214

Invoice Date: 5/20/2024

Office

RECEIVED

MAY 24 2024

RECEIVED

Sold to: 42
HEMPHILL CONSTRUCTION CO. INC
P O BOX 879
FLORENCE, MS 39073

Job Number: 24-547
Ship to: Summit Ridge Dr & Terrapin Dr
Brandon, MS

SHIP DATE	SHIP VIA	F.O.B.	TERMS	PAGE
5/20/2024	Dunn Hotshot		Net 30	1
CUSTOMER PO#	LOAD	SALES REP	EXEMPT #	REFERENCE
H24-023	17393	ce		23214

Qty	Item	Description	Weight	Unit Price	TX	Extension
Structure: Delivery						
1	DELIVERY10	DELIVERY FEE - Byram Pipe	0	\$250.00	☒	\$250.00
Structure Total						\$250.00

Structure: Pipe						
64	183B	18" Class 3 RCP B-Wall w/Lift Hole (8')	11,840	\$27.00	☒	\$1,728.00
8	GAS18	18" Prelube Gasket	24	\$0.00	☒	\$0.00
8	POPIT	Popits	0	\$0.00	☒	\$0.00
Structure Total						\$1,728.00

Total Weight 11,864

Please make check payable to Dunn Utility Products, LLC
P.O. Box 721420
Byram, MS 39272

Taxable	\$1,978.00
Non-Taxable	\$0.00
Sub Total	\$1,978.00
Tax	\$198.46
Invoice Total	\$2,116.46
Less Deposit	\$0.00
Invoice Balance	\$2,116.46

P.O. YES _____ NO ☒

JOB # H24023

PHASE # 040001

COST TYPE 04

INITIALS Q

JOB NO: H24023-PROJECT: Brandon T & MDATE: 5/21/2024DAY OF WEEK: TUESDAY



ACCIDENTS: YES ☐ NO ☒INCIDENTS: YES ☐ NO ☒SUPERINTENDENT: Chad PhelpsREVIEWED: BK

TOTAL HOURS / OTHER					010001-										TOTAL	PENETROMETER
NAME	EMP. #	CLASS	ABSENCE	FOREMAN												
1 BRIAN BALLARD	2733	FOREMAN			10.00									10.00	A.M.	
2 BRADY JACKSON	3207	Trackhoe			10.00									10.00	READING	
3 MATTHEW RUSCOE	3238	LABOR			10.00									10.00	SOIL TYPE	
4 MARCUS DAMPIER	3250	Endloader			10.00									10.00	LOCATION	
5														-		
6 KENDRICK DAMPEER	3304	LABOR			10.00									10.00	P.M.	
7 DALTON COPELAND	3319	LABOR			10.00									10.00	READING	
8														-	SOIL TYPE	
9														-	LOCATION	
10														-		
11														-		
12														-		
13														-		
14														-		
15														-		

TEMP LABOR	EMPLOYER	POTENTIAL HIRE? Y/N	010001-													
1																
2																

DAILY WORK REPORT			EQUIP. #	EQUIP DESCRIPTION	010001-									TOTAL	EQ ODOMETER READINGS		
WORK DAY (Y/N)															BEGIN	END	HRS
			1562	Ford F250 Pickup	10.00									10.00			
WEATHER			1278	2-Ton Truck	10.00									10.00			
FAIR			12787	Level	10.00									10.00			-
CLOUDY			13613	Pipe Saw	10.00									10.00			-
RAIN AMOUNT (IN)			9410	Pipe Laser	10.00									10.00			-
TEMPERATURE			13493	Tamp	10.00									10.00			-
TIME WORKED	START	STOP	13429	Tamp	10.00	-								10.00			-
MORNING			5607	Conex	10.00									10.00			-
AFTERNOON			5100	Utility Trailer	10.00									10.00			-
NIGHT			13910	Material Box	10.00									10.00			-
TOTAL HRS FOR DAY			13930	Trench Box	10.00									10.00			-
WORK COMPLETED			2409	926 Loader	10.00									10.00			
PHASE	QUANTITY	UNITS	2357	308 Trackhoe	10.00									10.00			

1																	
2																	-
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14																	-
14																	-
15																	-

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

Saw cut 91 LF. Finished locating utilities. Cleaned inlet boxes and Removed curb.

☒ THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

☒ ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

Brian BallardFOREMAN

JOB NO: H24023-

PROJECT: Brandon T & M

DATE: 5/22/2024

DAY OF WEEK: WEDNESDAY



ACCIDENTS: YES ☒ NO

INCIDENTS: YES ☒ NO

SUPERINTENDENT: Chad PhelpsREVIEWED: BK[illegible][illegible]

DAILY WORK REPORT			EQUIP. #	EQUIP DESCRIPTION	O10001-					TOTAL	BEGIN	END	HRS
WORK DAY (Y/N)			1562	Ford F250 Pickup	11.00					11.00			
WEATHER			1278	2-Ton Truck	11.00					11.00			
FAIR			12787	Level	11.00					11.00			-
CLOUDY			13613	Pipe Saw	11.00					11.00			-
RAIN AMOUNT (IN)			9410	Pipe Laser	11.00					11.00			-
TEMPERATURE			13493	Tamp	11.00					11.00			-
TIME WORKED	START	STOP	13429	Tamp	11.00	-				11.00			-
MORNING			5607	Conex	11.00					11.00			-
AFTERNOON			5100	Utility Trailer	11.00					11.00			-
NIGHT			13910	Material Box	11.00					11.00			-
TOTAL HRS FOR DAY			13930	Trench Box	11.00					11.00			-
WORK COMPLETED			2409	926 Loader	11.00					11.00			
PHASE	QUANTITY	UNITS	2357	308 Trackhoe	11.00					11.00			

[illegible]

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

Laid 24 LF of 18" RCP.

Multiple utilities were in the way.

☒ THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

X	ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER
---	---

Brian Ballard

FOREMAN

JOB NO: H24023-

PROJECT: Brandon T & M

DATE: 5/23/2024

DAY OF WEEK: THURSDAY



ACCIDENTS: ☐ YES ☒ NO

INCIDENTS: YES ☒ NO

SUPERINTENDENT: Chad PhelpsREVIEWED: BK[illegible][illegible]

DAILY WORK REPORT			EQUIP. #	EQUIP DESCRIPTION	O10001-					TOTAL	BEGIN	END	HRS
WORK DAY (Y/N)			1562	Ford F250 Pickup	11.00					11.00			
WEATHER			1278	2-Ton Truck	11.00					11.00			
FAIR			12787	Level	11.00					11.00			-
CLOUDY			13613	Pipe Saw	11.00					11.00			-
RAIN AMOUNT (IN)			9410	Pipe Laser	11.00					11.00			-
TEMPERATURE			13493	Tamp	11.00					11.00			-
TIME WORKED	START	STOP	13429	Tamp	11.00	-				11.00			-
MORNING			5607	Conex	11.00					11.00			-
AFTERNOON			5100	Utility Trailer	11.00					11.00			-
NIGHT			13910	Material Box	11.00					11.00			-
TOTAL HRS FOR DAY			13930	Trench Box	11.00					11.00			-
WORK COMPLETED			2409	926 Loader	11.00					11.00			
PHASE	QUANTITY	UNITS	2357	308 Trackhoe	11.00					11.00			

[illegible]

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

Multiple utilities still in the way.

☒ THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

Brian Ballard

JOB NO: H24023-

PROJECT: Brandon T & M

DATE: 5/24/2024

DAY OF WEEK: FRIDAY

ACCIDENTS: YES X NO

INCIDENTS: YES X NO

SUPERINTENDENT: Chad Phelps

REVIEWED: BK

HEMPHILL

CONSTRUCTION COMPANY

FLORENCE, MS SINCE 1983

TOTAL HOURS / OTHER					010001-											TOTAL	PENETROMETER
NAME	EMP. #	CLASS	ABSENCE	FOREMAN													
1 BRIAN BALLARD	2733	FOREMAN			9.50											9.50	A.M.
2 BRADY JACKSON	3207	Trackhoe			9.50											9.50	READING
3 MATTHEW RUSCOE	3238	LABOR			9.50											9.50	SOIL TYPE
4 MARCUS DAMPIER	3250	Endloader			9.50											9.50	LOCATION
5 KENDRICK DAMPEER	3304	LABOR			9.50											9.50	
6 DALTON COPELAND	3319	LABOR			9.50											9.50	P.M.
7																-	READING
8																-	SOIL TYPE
9																-	LOCATION
10																-	
11																-	
12																-	
13																-	
14																-	
15																-	

TEMP LABOR	EMPLOYER	POTENTIAL HIRE? Y/N	010001-														
1																	
2																	

DAILY WORK REPORT			EQUIP. #	EQUIP DESCRIPTION	010001-											TOTAL	EQ ODOMETER READINGS		
WORK DAY (Y/N)			1562	Ford F250 Pickup	9.50											9.50	BEGIN	END	HRS
WEATHER			1278	2-Ton Truck	9.50											9.50			
FAIR			12787	Level	9.50											9.50			
CLOUDY			13613	Pipe Saw	9.50											9.50			
RAIN AMOUNT (IN)			9410	Pipe Laser	9.50											9.50			
TEMPERATURE			13493	Tamp	9.50											9.50			
TIME WORKED	START	STOP	13429	Tamp	9.50	-										9.50			
MORNING			5607	Conex	9.50											9.50			
AFTERNOON			5100	Utility Trailer	9.50											9.50			
NIGHT			13910	Material Box	9.50											9.50			
TOTAL HRS FOR DAY			13930	Trench Box	9.50											9.50			
WORK COMPLETED			2409	926 Loader	9.50											9.50			
PHASE	QUANTITY	UNITS	2357	308 Trackhoe	9.50											9.50			

1																-			
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14																-			-
15																-			-

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

Laid 16 LF of 18" RCP and tied into inlet box.

X

THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

X

ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

Brian Ballard

FOREMAN

JOB NO: H24023-

PROJECT: Brandon Maintenance

DATE: 5/28/2024

DAY OF WEEK: TUESDAY



ACCIDENTS: ☐ YES ☒ NO

INCIDENTS: ☐ YES ☒ NO

SUPERINTENDENT: Chad Phelps

REVIEWED: BK

[illegible][illegible]

DAILY WORK REPORT			EQUIP. #	EQUIP DESCRIPTION	010001-	010001-						TOTAL	BEGIN	END	HRS
WORK DAY (Y/N)			1582	Ford F250 Pickup	5.00	6.50						11.50			-
WEATHER			1057	2-Ton Truck	5.00	6.50						11.50			-
FAIR			12766	Level	5.00	6.50						11.50			-
CLOUDY			13716	Pipe Saw	5.00	6.50						11.50			-
RAIN AMOUNT (IN)			9494	Laser	5.00	6.50						11.50			-
TEMPERATURE			5610	Conex Box	5.00	6.50						11.50			-
TIME WORKED	START	STOP	5612	20' Trailer	5.00	6.50						11.50			-
MORNING			11619	Centrifugal Pump	5.00	6.50						11.50			-
AFTERNOON			11654	Diaphragm Pump	5.00	6.50						11.50			-
NIGHT			13816	Trench Box 8'	5.00	6.50						11.50			-
TOTAL HRS FOR DAY			13819	Trench Box 16'	5.00	6.50						11.50			-

WORK COMPLETED				2357	308 Cat	5.00	-								5.00			
PHASE		QUANTITY	UNITS	2244	303.5 Cat	-	6.50								6.50			
1				2408	926 Cat	5.00	6.50								11.50			
2				8593	Pothole Machine	-	6.50								6.50			

[illegible]

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

Went to Summit Ridge Dr and Terrapin Dr to dress up where other Hemphill crew finished storm drain last week. Got down in curb inlet to check if it needed to be grouted up any. Had to dress up yard and tamp stone in curb line. Had to install stone around curb inlet. Dressed up road with stone, hauled off all road closed signs back to yard. Spent 3 hours on this job.

Moved all traffic control signs and cones to 1009 Heritage Dr and moved mini hoe there. Had to wait on utilities to be located. Started excavating down on sewer service to find problem. Had to pothole to clean off power lines in excavation. Installed trench box, and cleaned off sewer service pipe with pothole machine. Had to take out old 45 degree fitting that was bad, installed new 45 degree fitting, and installed pipe back with rubber couplings to connect pipe back together. Made sure it was bedded with sand properly. Had to backfill potholes with sand. Finished backfilling excavation and dressed up yard with racks. Made sure everything was safed up and cleaned up for the night. Moved all equipment and traffic control materials back to city yard.

☒ THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

x	ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER
---	---

KENNETH MCCARDLE

FOREMAN



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:
DATE: 07/09/2024
SUBJECT: PUBLIC AND HEARING AND BOARD ACTION REGARDING THE

ATTACHMENTS:

1. Memo - public hearing for 3 cases
2. 24-007 Rezone Staff report for public hearing
3. 24-009 CU staff report for public hearing
4. 24-013 Staff Report public hearing



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: SAM HAWKINS
CC: MARK BAKER, MARY ANN HESS
BOARD AGENDA: JULY 15, 2024
SUBJECT: PUBLIC HEARING AND BOARD ACTION REGARDING THE FOLLOWING CASES

1. Conditional Use application case #24-013 - 3004 Daves Circle (Parcel # I9-25-160)
2. Conditional Use application case # 24-009 - 112 Cherry Hill Lane (Parcel # H8D-51)
3. Rezoning request case # 24-007 - 101 Pearl St (Parcel # I8J-20)

ATTACHMENTS:

Application # 24-007
Date Received: April 2, 2024
Subject Property: Parcel # I08J000020 00000
Applicant: Derek Hammons



STAFF REPORT

CASE # 24-007

Subject Matter: Rezoning Application

Subject Property: Parcel No: I08J000020 00000

Planning Commission: June 11, 2024

Public Hearing: N/A

Zoning District: RM-8: Suburban Mixed Neighborhood

Ward: 1- Craine

Description:

Consideration to rezone an existing RM-8 property to VMU for Derek Hammons on (Parcel #I08J000020 00000). The applicant has requested this rezone with the ultimate goal of requesting a conditional use to operate an Airbnb.

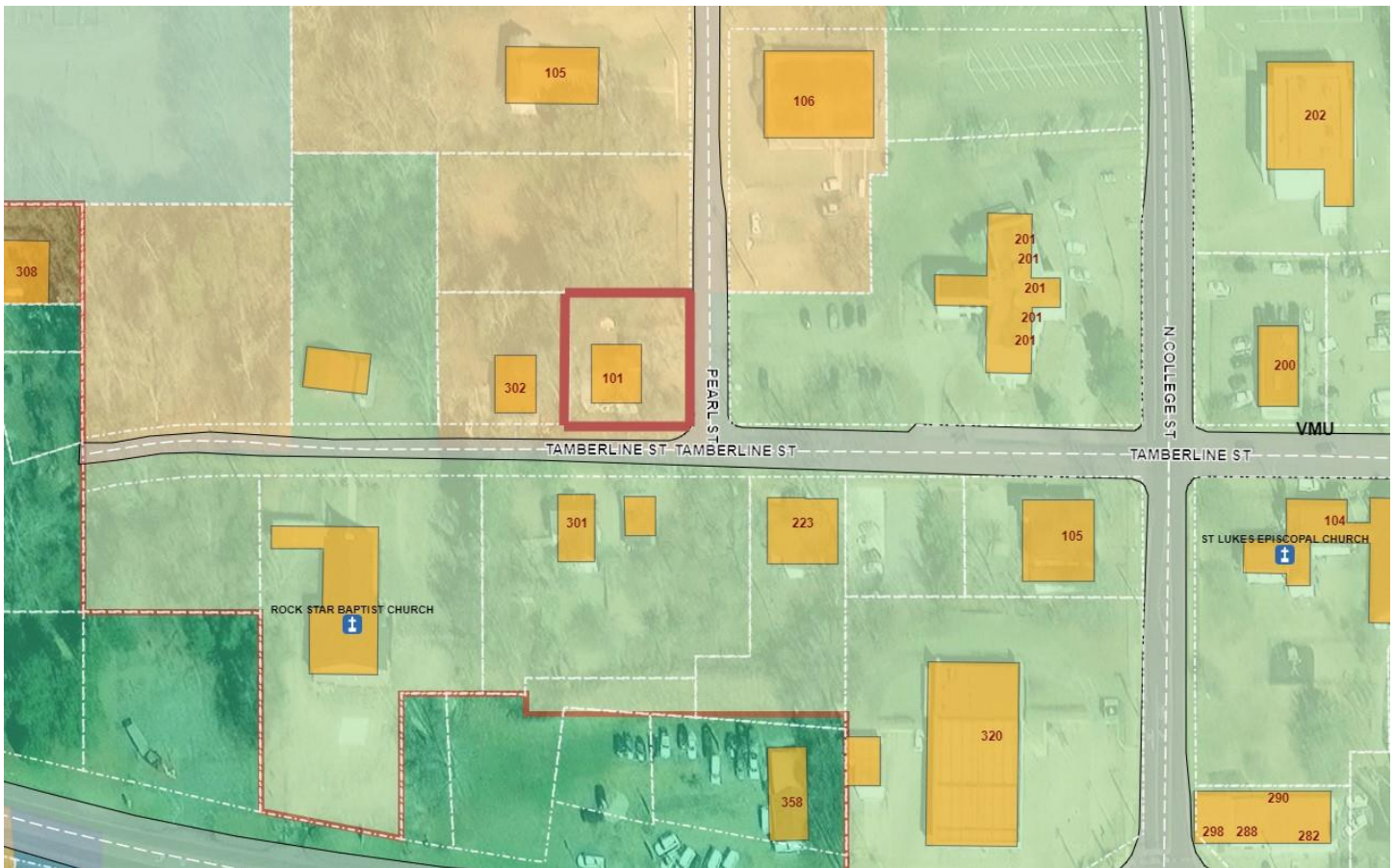
Zoning Ordinance 9.8.4:

No amendment shall be made by the Mayor and Board of Alderman to the ordinance text of the official zoning map unless the proposed amendment complies with one or more of the following criteria:

- The amendment will correct a manifest error in the ordinance.
- The amendment to the official zoning map is necessary because of changing conditions within the city, new development patterns or annexation.
- The amendment will more suitably promote and protect the public health, safety and welfare than the existing district boundaries which said amendment would replace.

Application # 24-007
Date Received: April 2, 2024
Subject Property: Parcel # I08J000020 00000
Applicant: Derek Hammons

See "Location and Zoning Map"



Relief Sought: The applicant seeks a rezone to VMU (Vertical Mixed Use) to allow for the applicant to also apply for a conditional use in the future to operate a vacation rental.

Planning Commission Recommendation: The Planning Commission approved the rezoning request to change from RM-8 (Suburban Mixed Neighborhood) to VMU (Vertical Mixed Use) to allow for operation of a short term rental business.

Staff Recommendation: The staff recommends that the rezone be approved based on the zoning ordinance provisions in 9.8.4. The conditions immediately surrounding that area have changed and it is not in conflict with the comprehensive plan. The proposed zoning application does not diminish adjacent property values or compromise the comprehensive plan for the city.

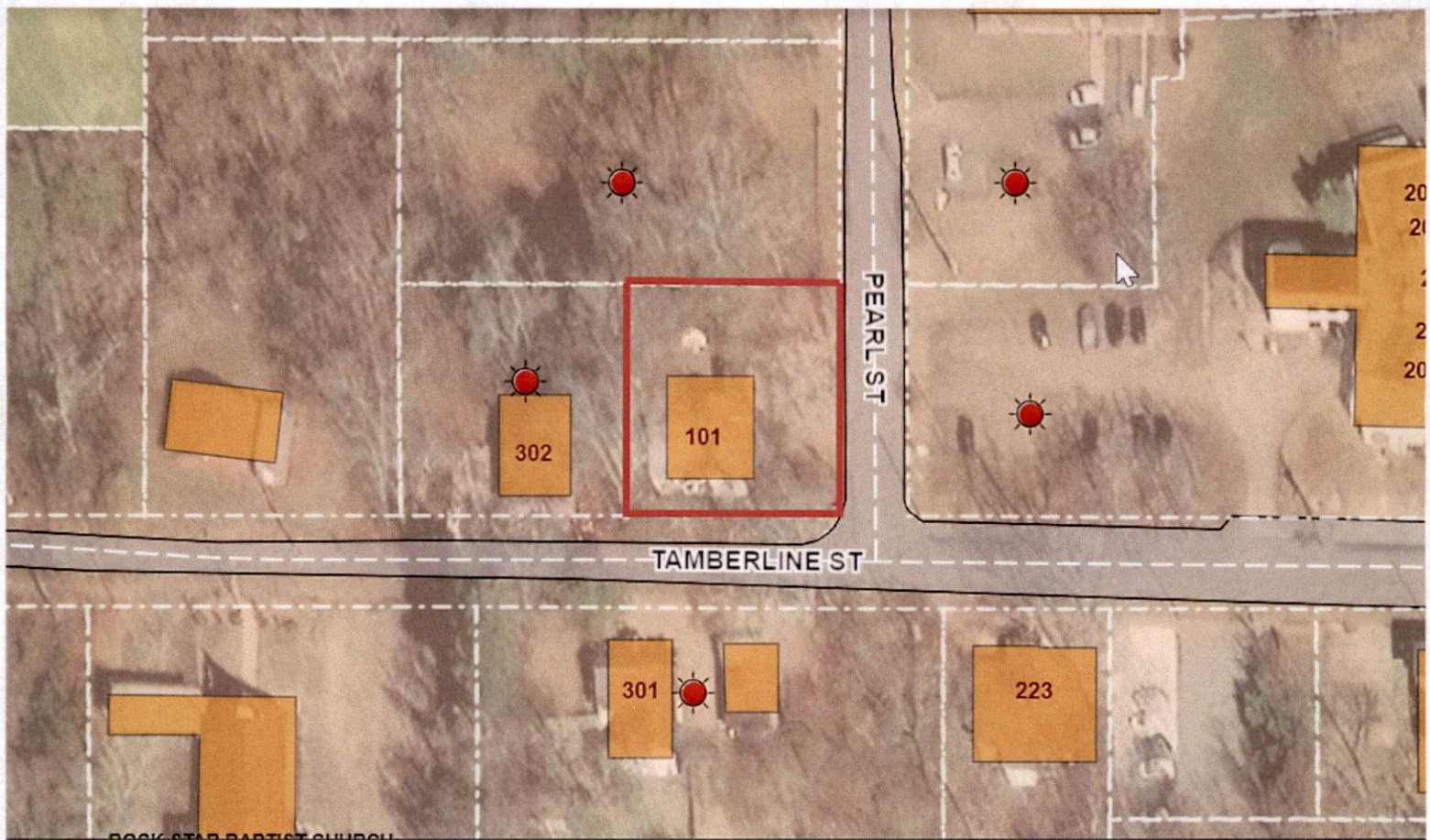
Application # 24-007
Date Received: April 2, 2024
Subject Property: Parcel # I08J000020 00000
Applicant: Derek Hammons

Notice Filed in Paper: June 26, 2024

Report Prepared By: Sam Hawkins, Community Development Director

Exhibits:

- A) Location and Zoning Map
- B) Supplemental Documentation





CASE NUMBER

I8J-20

CASE NUMBER
24-007

Street Address <u>101 Pearl St</u>		Parcel Number <u>108J000020-0</u>		Size in Acres <u>.21</u>	
Current Zoning Classification <u>RmD</u>		Proposed Zoning Classification <u>VmU</u>			
Current Use of the Property <u>RmD Home</u>		Proposed Use of the Property <u>RmD Air BnB</u>			
Is the rezoning consistent with the land use plan? If not, please explain why the rezoning is appropriate:					
Applicant <u>DEREK HAMMONS</u>			Contact Name <u>DEREK</u>		
Street Address <u>5548 Warner Dr</u>			Primary Telephone <u>601-906-3312</u>		
City <u>Bandon</u> State _____ Zip Code <u>39042</u>			Email <u>Hammons Customs & Auto</u>		
Owner(s), if different from applicant			Contact Name		
Street Address			Primary Telephone		
City _____ State _____ Zip Code _____			Email _____		

The following items are required for consideration of a rezoning:

- ☐ **Completed Application and Non-Refundable \$275 Fee**
- ☐ **Ownership Verification Letter**
 - If the applicant is not the owner, a letter signed and dated by the owner certifying their ownership of the property and authorizing the applicant to represent the person, organization, or business that owns the property.
- ☐ **Legal Written Description of the Property**
 - If not platted, a metes and bounds legal description of the property.
- ☐ **Written Statement**
 - A written statement documenting the reason for the rezoning, including evidence that the request complies with the requirements of a rezoning.
- ☐ **Site Plan**
 - All rezoning applications must be accompanied by a fully-dimensioned site plan locating all easements and restricted use areas, north arrow, all structure-to-property line setback dimensions, location of all property lines, names of all adjacent streets, parking plan, grade elevations at property line corners, proposed and existing utility meters, public sewer connections, private sewage disposal systems and fire hydrant locations.

Applicant's Signature:

Date:

4-2-24

zoning@brandonms.org

Revised: 04/21/2017



COMMUNITY DEVELOPMENT

Rezoning Acknowledgements



The applicant agrees to:

- If determined by the City Planner or other city officials that a detailed site plan is necessary to review a request to rezone property, a site plan shall be submitted by the applicant in accordance with the Zoning Ordinance of the city and all expenses of the zoning variance review shall be paid by the applicant.
- By signing the application, it is understood and agreed that permission is given to the Department of Community Development to place a sign(s) on said property, giving notice to the public that said property is being considered for zoning action. It is further understood by the applicant that the removal of the sign before the hearing will constitute a withdrawal of the application and the case will not be heard at the next scheduled hearing.
- It is further understood and agreed by the applicant, and permission is hereby granted to the city for inspections, investigations, and/or evaluation reports by the proper departments, pertaining to said property. In the event such investigations, etc., disclose this property does not meet the requirements for the proposed use, then this request will be held in abeyance until such time as those requirements are met and/or evidence of such is submitted.
- The application fee for this request is non-refundable regardless of the outcome.

The applicant agrees to attend the official development review meetings listed below:

Planning Commission Meeting: _____

Board of Aldermen Public Hearing: _____

Both meetings are held in the Board Room of the Brandon Municipal Complex, located at 1000 Municipal Drive in Brandon, Mississippi at 6 o'clock in the evening.

The above information is true, correct, and complete to the best of my knowledge, and I acknowledge the stipulations listed herein.

Applicant: _____ Date: _____

Owner: _____ Date: _____

State of Mississippi
County of Rankin
Sworn to and subscribed before me,

Notary:

Date:

Power pole Jessie Smith

sewerline

Clean out

Trace wire
Installed to manhole

Clean out

32.4 feet

35 ft

Covered
Patio

1191

Porch
18.9 ft

1191

101 Pearl St

Pearl St

102 Pearl St

Timberline St

Gasline

Waterline

Water
meter

20 ft

27 ft

Gas
meter

16 ft

meter Entry
Base

5 ft

8 ft

16 ft

8 ft

16 ft

43 ft

39.6 ft

112 ft

105 ft

Property line

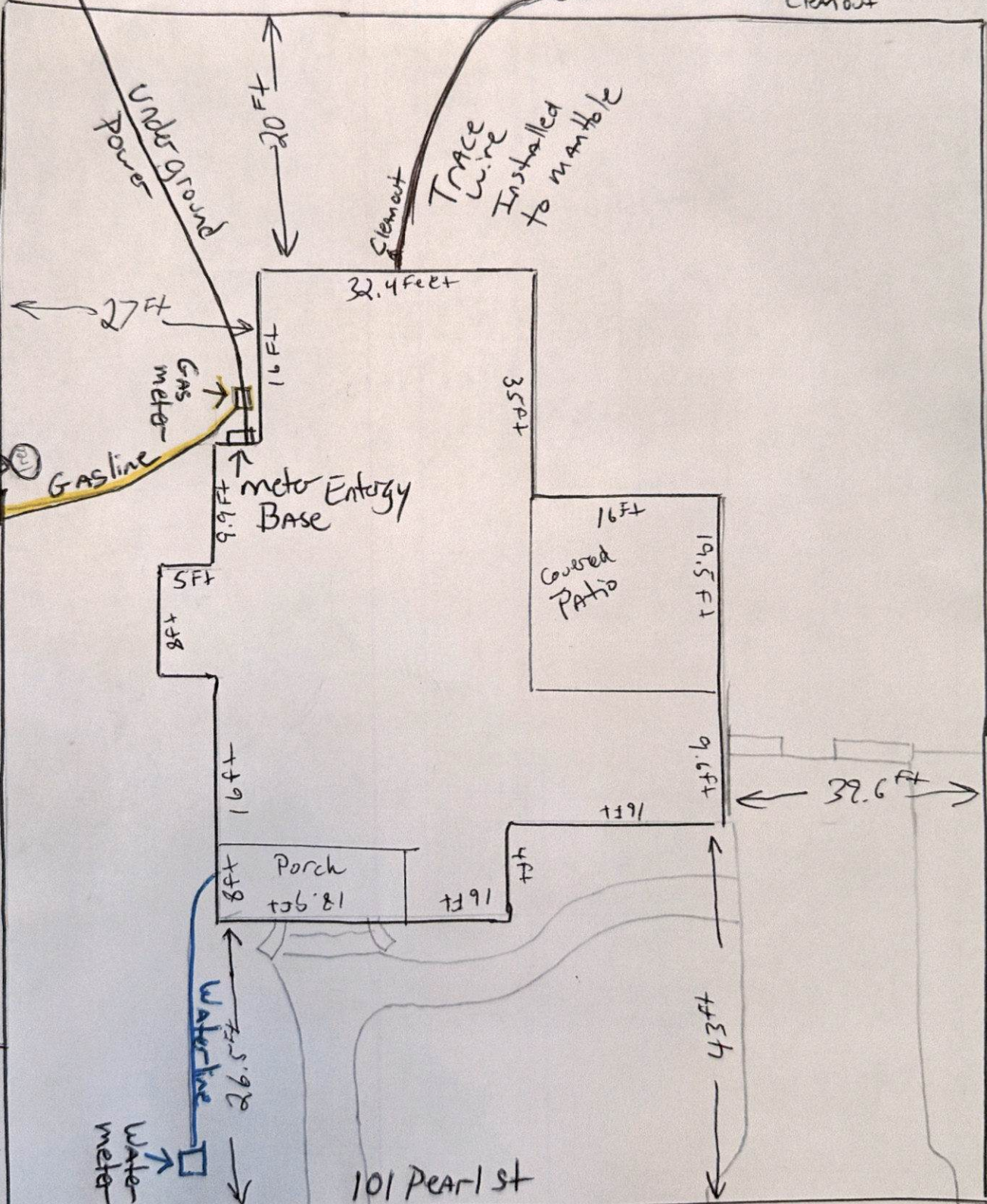


Exhibit "A"
Property Description

A parcel of land situated in Section 16, Township 5 North, Range 3 East, in the City of Brandon, Rankin County, Mississippi and being more particularly described as follows:

Beginning at the intersection of the North line of Tamberlin Street and the West line of Pearl Street as now laid out and used in the City of Brandon; thence North 100.00 feet; thence North 86 degrees 51 minutes West, 91.6 feet; thence South 0 degrees 49 minutes West 105.0 feet; thence East 93.1 feet to the Point of Beginning.



I, Derek Hammons, along with Jennifer
(Becky) Hammons would like to have
101 Pearl Street, Brandon, MS 39042 rezoned
to run a short term rental business. We believe
this rental will provide a nice, safe place for
visitors to come and stay while enjoying all
that Brandon has to offer. We believe we have
elevated a once dilapidated home in the
historic district and have brought back life
to the area. We are hopeful that this rental
will bring outside visitors to visit Brandon
and increase revenue at local businesses.

Thank you,

Derek & Becky Hammons

[Print](#)[Search Again](#)

PPIN	Parcel Number	Section	Township	Range
032361	I08J000061 00000	16	05	03
Google Map	GIS Map	Deed Preview	Building Sketch	
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer	01	

Assessed Owner	Appraised Values			
SMITH JESSIE LEE JR	Land Value	10,000.00		
302 TAMBERLIN ST BRANDON MS39042	Improvement Value	28,430.00		
	Total	38,430.00		
	Assessed Values			
Location	Land Value	3,843.00		
	Improvement Value	0.00		
	Total	3,843.00		
302 TAMBERLIN ST				
Legal Description	Building Info.			
LOT 99.14X115.45X96.53X115.17 NE SE N OF TAMBERLIN ST 0.26 AC 10/29/17 THRU 10/28/22 DB 415 PG 782 0031981	Year Built	1960		
	Base Area	960		
	Adjusted Area	999		
	Structure Code	001		
TAXES	Due	Paid	Deed Info	
County	0.00	0.00	Book	2022
City	0.00	0.00	Page	25554
School	0.00	0.00	Date	10/14/2022
Total	0.00	0.00	Miscellaneous	
Paid By			Homestead Code	3
Paid - Receipt #	Y			
Date Paid	0/0/0			
# of Payments	0			
Penalty Paid	0			

[Print](#)[Search Again](#)

PPIN	Parcel Number	Section	Township	Range
032362	I08J000062 00000	16	05	03
Google Map	GIS Map	Deed Preview	Building Sketch	
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer	01	
Assessed Owner		Appraised Values		
GAYLORD TERRI		Land Value	10,000.00	
108 HIGH ST BRANDON MS39042		Improvement Value	270.00	
		Total	10,270.00	
		Assessed Values		
Location		Land Value	1,500.00	
		Improvement Value	41.00	
		Total	1,541.00	
103 PEARL ST		Building Info.		
Legal Description		Year Built	1957	
LOT 104.88 X 209.88 X 99.88 TO POB IN NE4 SE4(RES LEASE 9-27-00 THRU 9-26-2040) DB 151 PG 257 0040956		Base Area	288	
		Adjusted Area	288	
		Structure Code	B21	
TAXES	Due	Paid	Deed Info	
County	64.32	64.32	Book	2007
City	50.85	50.85	Page	26352
School	85.96	85.96	Date	11/16/2007
Total	201.13	201.13	Miscellaneous	
Paid By	GAYLORD TERRI		Homestead Code	
Paid - Receipt #	Y			
Date Paid	2/9/2024			
# of Payments	1			
Penalty Paid	1			

PPIN	Parcel Number	Section	Township	Range
032325	I08J000027 00000	16	05	03
Google Map	GIS Map	Deed Preview	Building Sketch	
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer	No sketch found	
Assessed Owner		Appraised Values		
SOUTH CENTRAL BELL TEL CO-LESSEE		Land Value	40,110.00	
RCSB-LESSOR		Improvement Value	0.00	
P O BOX 811 JACKSON MS39205		Total	40,110.00	
Location		Assessed Values		
0		Land Value	6,017.00	
Legal Description		Improvement Value	0.00	
LOT 200 X 120 X 110 X 12 X 90 X 108 IN LOTS 12 & 16 SQ 4 N SEM SQ (9/1/89 THRU 8/31/2029)		Total	6,017.00	
		Building Info.		
		Year Built	0	
		Base Area	0	
		Adjusted Area	0	
		Structure Code		
		Deed Info		
		Book		
		Page		
		Date	0/0/0	
		Miscellaneous		
		Homestead Code		
TAXES	Due	Paid		
County	0.00	0.00		
City	0.00	0.00		
School	0.00	0.00		
Total	0.00	0.00		
Paid By				
Paid - Receipt #				
Date Paid	0/0/0			
# of Payments	0			
Penalty Paid	0			

[Print](#)[Search Again](#)

PPIN	Parcel Number	Section	Township	Range
032364	I08J000064 00000	16	05	03
Google Map	GIS Map	Deed Preview	Building Sketch	
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer	01	
Assessed Owner		Appraised Values		
ONE SUITE DEAL LLC		Land Value	93,480.00	
300 E JASPER ST BRANDON MS39042		Improvement Value	346,670.00	
		Total	440,150.00	
		Assessed Values		
Location		Land Value	14,022.00	
201 NORTH COLLEGE ST		Improvement Value	52,001.00	
Legal Description		Total	66,023.00	
LOT 11 & PT OF LOTS 12,15, & 16 BLK 4 N2 SEMINARY SQ DB 472 PG 0581 0102584 DB 471 PG 0497 0101084		Building Info.		
		Year Built	1972	
		Base Area	4492	
		Adjusted Area	8734	
		Structure Code	030	
TAXES	Due	Paid	Deed Info	
County	2,755.80	2,755.80	Book	2022
City	2,178.76	2,178.76	Page	183
School	3,682.76	3,682.76	Date	1/3/2022
Total	8,617.32	8,617.32	Miscellaneous	
Paid By	ONE SUITE DEAL LLC		Homestead Code	
Paid - Receipt #	Y			
Date Paid	1/26/2024			
# of Payments	1			
Penalty Paid	0			

PPIN	Parcel Number	Section	Township	Range
032374	I08J000074 00000	16	05	03
Google Map	GIS Map	Deed Preview	Building Sketch	
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer	01	

Assessed Owner	Appraised Values	
JOHNS ROY	Land Value	10,000.00
301 TAMBERLIN ST BRANDON MS39042	Improvement Value	38,990.00
	Total	48,990.00
	Assessed Values	
Location	Land Value	4,899.00
	Improvement Value	0.00
	Total	4,899.00
Legal Description	Building Info.	
LOT APPROX 210 X 190 X 160 X 54 X 50 X 119 S TIMBERLAIN ST (9/1/88 TO 8/31/2028) WB 8 PG 311 0011574	Year Built	1935
	Base Area	1304
	Adjusted Area	1311
TAXES	Structure Code	001
	Deed Info	
	County	Book
City	Page	25422
School	Date	11/19/2020
Total	Miscellaneous	
Paid By	Homestead Code	4
Paid - Receipt #		
Date Paid		
# of Payments		
Penalty Paid		



STAFF REPORT

CASE # 24-009

Subject Matter: Conditional Use Application

Subject Property: 112 Cherry Hill Lane, Parcel No: H8D-51

Planning Commission: June 11, 2024

Public Hearing: July 15, 2024

Zoning District: RR Rural Neighborhood

Ward: 1 - Craine

Description:

Consideration of an application for Conditional Use request for Joseph Bethay (Parcel H8D-51) to replace mobile home that was destroyed in a fire with a new mobile home (1,038 SF). This is the primary residence and home of applicant. The property is zoned RR Rural Neighborhood Residential, which will require a conditional use for the mobile home. *See "Location and Zoning Map", Attached*

Overview and Applicants Written Statement:

Due to destruction of mobile home in a fire, owner is requesting a conditional use to replace the fire damaged mobile home with a new mobile home.

Below is from the Applicant's written statement

"I Joseph Bethay would like to put another trailer at 112 Cherry Hill Ln in Brandon, MS 39042 due to the last trailer that was at this location was lost in a total fire disaster."

Section 9.7 Conditional Uses

Please see below for the responses pertaining to the requirements for the granting of a conditional use permit. Please see the applicants written statement and application for additional information concerning the request (attached).

9.7.2 Requirements for granting a conditional use or conditional use permit:

The Mayor and Board of Aldermen shall not grant a conditional use unless satisfactory provision and arrangement has been made concerning all the following:

Application # 24-009
Date Received: April 14, 2024
Subject Property: Parcel H8D-51
Applicant: Joseph Bethay

- a. *Ingress and egress to property and proposed structures thereon with particular reference to vehicular and pedestrian safety and convenience, traffic flow and control, and access in case of fire or catastrophe.*
Response: Adequate Ingress and Egress to the property exists via existing access from Cherry Hill Lane
- b. *Off-street parking and loading areas.*
Response: Existing parking will be utilized.
- c. *Refuse and service areas.*
Response: No dumpster required or needed.
- d. *Utilities, with reference to locations, availability, and compatibility.*
Response: Utility services are in place.
- e. *Screening and buffering with reference to type, dimensions, and character.*
Response: Existing, no screening or additional buffers will be installed.
- f. *Required yards and other open space.*
Response: See above.
- g. *General compatibility with adjacent properties and other property in the district.*
Response: There are a few mobile homes on Cherry Hill Ln and W Sunset Dr along with single family residences.
- h. *Any other provisions deemed applicable by the Mayor and Board of Aldermen.*
Response: Any other provisions required by the Mayor and Board of Aldermen can and will be addressed at the appropriate time.

See "Conditional Use Application", Attached

Planning Commission Recommendation: The Planning Commission approved the conditional use application to replace the fire damaged mobile home with a new mobile home at 112 Cherry Hill Lane.

Staff Recommendation:

Staff recommends approval of the conditional use request to replace the mobile home pursuant to the staff report and placement of the new mobile 8 feet from the north property line as per city set back ordinances. Applicant will obtain all applicable building permits prior to the placement of the mobile home.

Application # 24-009
Date Received: April 14, 2024
Subject Property: Parcel H8D-51
Applicant: Joseph Bethay

Adjoining Property Owners Notified:

21946	Elizabeth Scott Estate	105 Cherry Hill Ln	Brandon	MS	39042
21929	Johnny Lee & Pateener Davis	113 Pruvis Cir	Brandon	MS	39042
54839	Robert & Yolander Sellers	111 Purvis Cir	Brandon	MS	39042
55445	Mary Myers	107-A Purvis Cir	Brandon	MS	39042
21926	Anthony D Harris	108 Cherry Hill Ln	Brandon	MS	39042

Notice Filed in Paper: June 26, 2024

Report Prepared By: Beth Johnson, Community Development Office Manager

Exhibits:

- A) Location and Zoning Map
- B) Adjacent Owners Map
- C) Conditional use application
- D) New mobile home description



COMMUNITY DEVELOPMENT

Conditional Use Permit Application

RECEIVED
CITY OF BRANDON, MS
APR 18 2024
COMMUNITY
DEVELOPMENT

DATE RECEIVED
24-009
PERMIT NUMBER

112 Cherry Hill Ln Brandon MS 39208		Current Zoning Classification	
Same as above		For New Trailer	
Current or Previous Use of the Property		Proposed Use of the Property	
Provide a Description of the Proposed Use, Including Hours of Operation, Number of Employees, Number of Daily Customers, etc. 24/7 Trailer Replacement due to fire damage			
Joseph Bethay		Sharon Stewart	
Applicant		Contact Name	
112 Cherry Hill Ln		601-912-2492	
Street Address		Primary Telephone	
Brandon	MS	39042	
City	State	Zip Code	Email
Owner(s), if different from applicant		Contact Name	
Same as above		above	
Street Address		Primary Telephone	
City	State	Zip Code	Email

The following items are required for consideration of a conditional use*:

- ☐ Completed Application and Non-Refundable \$275 Fee
- ☒ Ownership Verification Letter
 - o If the applicant is not the owner, a letter signed and dated by the owner certifying their ownership of the property and authorizing the applicant to represent the person, organization, or business that owns the property.
- ☐ Legal Written Description of the Property
 - o If not platted, a metes and bounds legal description of the property.
- ☐ Written Statement
 - o A written statement documenting the reason for the conditional use, including evidence that the request complies with the requirements of a conditional use.
- ☐ Site Plan
 - o All conditional use permit applications must be accompanied by a fully dimensioned site plan locating all easements and restricted use areas, north arrow, all structure-to-property line setback dimensions, location of all property lines, names of all adjacent streets, parking plan, grade elevations at property line corners, proposed and existing utility meters, public sewer connections, private sewage disposal systems and fire hydrant locations.

*Note that additional items may be required depending on the proposed use. Contact the Community Development Department at 601-824-4580.

Applicant's Signature:

JOSEPH BETHAY

Date:

4/18/24



COMMUNITY DEVELOPMENT

Conditional Use Permit Acknowledgements



The applicant agrees to:

- If determined by the City Planner or other city officials that a detailed site plan is necessary to review a request to rezone property, a site plan shall be submitted by the applicant in accordance with the Zoning Ordinance of the city and all expenses of the zoning variance review shall be paid by the applicant.
- By signing the application, it is understood and agreed that permission is given to the Department of Community Development to place a sign(s) on said property, giving notice to the public that said property is being considered for zoning action. It is further understood by the applicant that the removal of the sign before the hearing will constitute a withdrawal of the application and the case will not be heard at the next scheduled hearing.
- It is further understood and agreed by the applicant, and permission is hereby granted to the city for inspections, investigations, and/or evaluation reports by the proper departments, pertaining to said property. In the event such investigations, etc., disclose this property does not meet the requirements for the proposed use, then this request will be held in abeyance until such time as those requirements are met and/or evidence of such is submitted.
- The application fee for this request is non-refundable regardless of the outcome.

The applicant agrees to attend the official development review meetings listed below:

Planning Commission Meeting: _____

Board of Aldermen Public Hearing: _____

Both meetings are held in the Board Room of the Brandon Municipal Complex, located at 1000 Municipal Drive in Brandon, Mississippi at 6 o'clock in the evening.

The above information is true, correct, and complete to the best of my knowledge, and I acknowledge the stipulations listed herein.

Applicant:

JOSEPH HAY

Date:

4/18/24

Owner:

JOSEPH HAY

Date:

4/18/24

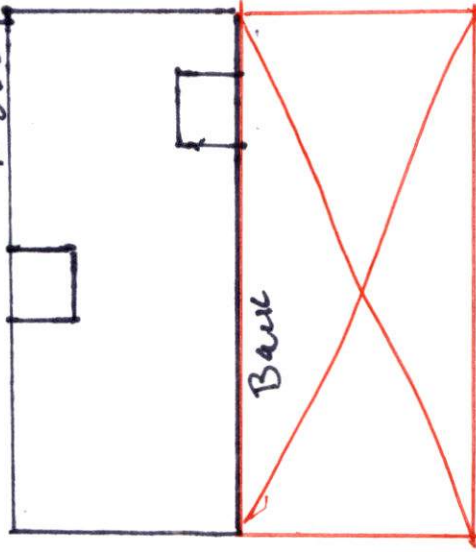
State of Mississippi
County of Rankin
Sworn to and subscribed before me,

Notary:

Date:



Front 103859 ft



Reposition new mobile home 8 feet from north property line.

Cherry Hill Lane

W Sunset Drive

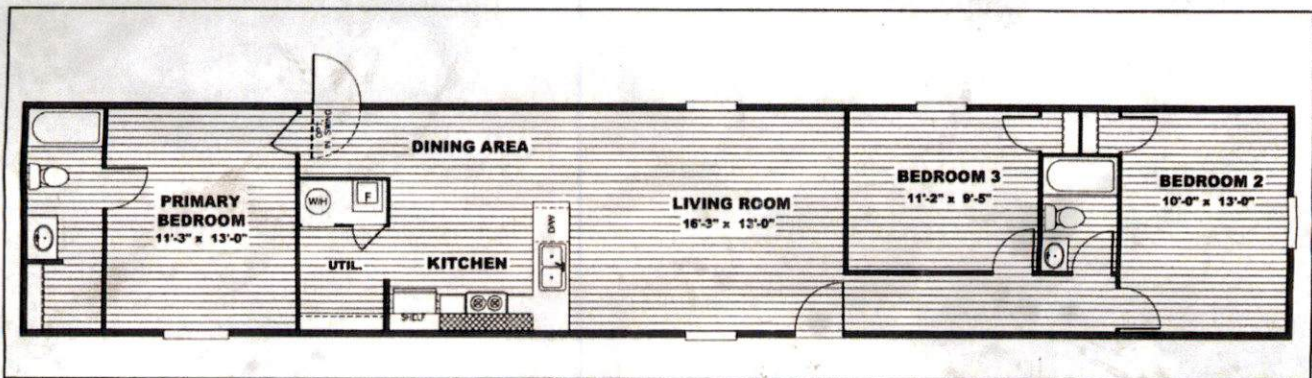


GLORY

SRB046670ALAC

3 beds • 2 baths

1,038 sq. ft.



(601) 939-0461

Monday - Friday: 9am - 6pm

Saturday: 9am - 5pm Sunday: Closed

CLAYTON HOMES-PEARL

2318 HWY 80 EAST

PEARL, MS 39208

Our home building facilities invest in continuous product and process improvements. Plans, dimensions, features, materials, specifications, and availability are subject to change without notice or obligation. Renderings and floor plans are representative likenesses of our homes and many differ from actual homes. We invite you to tour a Home Center near you and inspect the highest value in quality housing available or call (601) 939-0461 to speak with a Home Consultant. ©2024, CMH. All rights reserved.



This is a new 2024 Southern Energy by Clayton Homes. The model is a 3 bedroom 2 bath Glory. Serial number SRB046670ALAC



STAFF REPORT

CASE # 24-013

<u>Subject Matter:</u>	Conditional Use Application
<u>Subject Property:</u>	3004 Daves Circle, Parcel No: I9-25-160
<u>Planning Commission:</u>	June 11, 2024
<u>Public Hearing:</u>	July 15, 2024
<u>Zoning District:</u>	RR (Rural Residential)
<u>Ward:</u>	4- Coker

Overview:

Consideration of an application for Conditional Use Permit request for Tammye McKenzie for 3004 Daves Circle (Parcel # I9-25-160).

The applicant is requesting approval to operate a bed and breakfast on the subject property. The property has a guest house attached to the main house in which they are requesting to operate the bed and breakfast. The property is zoned RR (Rural Residential) which will require approval of a conditional use permit in that zoning district for the use of a bed and breakfast.

The proposed guest house rental consists of two bedrooms, one bathroom, full kitchen/dining area, and a living area. There is one parking space for guest house use in addition to two spaces for owners of the property. The applicant intends on marketing the guest house rental through Airbnb.

4.4.6 Lodging and community housing uses.

1. Bed and breakfast.

i. Definition: An owner-occupied or tenant occupied single-family dwelling unit offering transient lodging accommodations within that dwelling where meals may be provided.

ii. Districts permitted: NC, CC, VMU, PUD, TND; Conditional use in RR.

iii. Parking: One space per guest room in addition to the two spaces required for the owners.

iv. Loading: None.

v. Additional standards:

Application # 24-013
Date Received: April 22, 2024
Subject Property: Parcel I9-25-160
Applicant: Tammy McKenzie

- *A bed and breakfast may have no more than three guest rooms or serve no more than six guests per night.*

Section 9.7 Conditional Uses

Please see below for the responses pertaining to the requirements for the granting of a conditional use permit. Please see the applicants written statement for additional information concerning the request (attached).

9.7.2 Requirements for granting a conditional use or conditional use permit:

The Mayor and Board of Aldermen shall not grant a conditional use unless satisfactory provision and arrangement has been made concerning all of the following:

- Ingress and egress to property and proposed structures thereon with particular reference to vehicular and pedestrian safety and convenience, traffic flow and control, and access in case of fire or catastrophe.*
Response: Minor traffic impact. No more traffic than normally expected in a residential area.
- Off-street parking and loading areas.*
Response: Driveway and parking area are adequate to accommodate parking for the main house as well as parking for the guest house.
- Refuse and service areas.*
Response: No refuse or service area is needed or requested for this use.
- Utilities, with reference to locations, availability, and compatibility.*
Response: Utility connections are already in place. No new connections will be requested or needed.
- Screening and buffering with reference to type, dimensions, and character.*
Response: No additional screening will be provided. The lot is just under 1 acre and is surrounded by fencing, trees, and vegetation.
- Required yards and other open space.*
Response: The structure/use complies with the RR zoning district's required yards and open space requirements.
- General compatibility with adjacent properties and other property in the district.*
Response: The surrounding properties are zoned Rural Residential and Neighborhood Center Commercial. The existing and proposed use is compatible with both zoned districts.
- Any other provisions deemed applicable by the Mayor and Board of Aldermen.*

Application # 24-013
Date Received: April 22, 2024
Subject Property: Parcel I9-25-160
Applicant: Tammy McKenzie

Owner's Written Statement:

"We have a mother-in-law suite that is attached to our home. After the passing of my mom, we decided to turn it into an Airbnb. It has a separate entry from our home and it has a parking place for the guest."

Exhibits:

- A) Location and Zoning Map
- B) Adjacent Owners Map
- C) Conditional Use Application

Planning Commission Recommendation: The Planning Commission recommends approval of the conditional use application to operate a short term rental establishment at 3004 Daves Circle.

Staff Recommendation:

Staff recommends approval of the conditional use permit subject to the following:

1. Applicant will secure and maintain a proper business license with the City of Brandon.
2. Applicant will obtain any required permits prior to making improvements (construction, signage, etc.).
3. The conditional use permit is only applicable to the rental of the guest house and does not include the renting of any space located in the main home.
4. The applicant, or other designated innkeeper, will be present or readily available while the guest house is occupied.
5. Community Development will perform an inspection to ensure compliance with zoning, life safety and building code requirements, and other applicable local and state regulations. A certificate of occupancy shall be issued by Community Development prior to initial occupancy.
6. Community Development will perform periodic inspections of the property to ensure the safety of the occupants.

Adjoining Property Owners Notified:

PPIN	Name	Address	City	State	Zip
56480	Robert & Dianne Childress	1187 Hwy 471	Brandon	MS	39042
71046	Savell Properties LLC	714 W Government St	Brandon	MS	39042
81673	Savell Properties LLC	714 W Government St	Brandon	MS	39042
33098	Frances Spears	1163 Hwy 471	Brandon	MS	39042
33107	Edward & Mary Cleveland	3005 Dave's Cir	Brandon	MS	39042
33115	Arvis Moore	4000 Warner Dr	Brandon	MS	39042
33108	Carla & Charles Ray	3006 Dave's Cir	Brandon	MS	39042

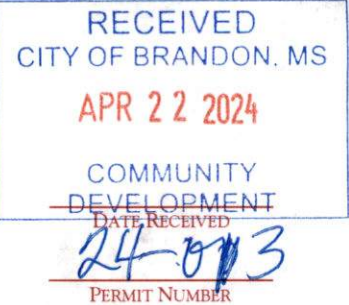
Application # 24-013
Date Received: April 22, 2024
Subject Property: Parcel I9-25-160
Applicant: Tammy McKenzie

Notice Filed in Paper: June 26, 2024

Report Prepared By: Beth Johnson, Community Development Office Manager



COMMUNITY DEVELOPMENT
Conditional Use Permit
Application



3004 Daves Circle			
Property Address		Current Zoning Classification	
Residential use		on site Air B + B	
Current or Previous Use of the Property		Proposed Use of the Property	
Provide a Description of the Proposed Use, Including Hours of Operation, Number of Employees, Number of Daily Customers, etc. Air B + B			
Tammie McKenzie		Tammie McKenzie	
Applicant		Contact Name	
3004 Daves Cir		601 842 5130	
Street Address		Primary Telephone	
Brandon	ms	39042	tammie513@yahoo.com
City	State	Zip Code	Email
Steve + Tammie McKenzie		Steve McKenzie	
Owner(s), if different from applicant		Contact Name	
3004 Daves Cir		601 454 9377	
Street Address		Primary Telephone	
Brandon	ms	39042	mckenzie39042@yahoo.com
City	State	Zip Code	Email

The following items are required for consideration of a conditional use*:

- ☐ Completed Application and Non-Refundable \$275 Fee
- ☒ Ownership Verification Letter
 - o If the applicant is not the owner, a letter signed and dated by the owner certifying their ownership of the property and authorizing the applicant to represent the person, organization, or business that owns the property.
- ☒ Legal Written Description of the Property
 - o If not platted, a metes and bounds legal description of the property.
- ☐ Written Statement
 - o A written statement documenting the reason for the conditional use, including evidence that the request complies with the requirements of a conditional use.
- ☐ Site Plan
 - o All conditional use permit applications must be accompanied by a fully dimensioned site plan locating all easements and restricted use areas, north arrow, all structure-to-property line setback dimensions, location of all property lines, names of all adjacent streets, parking plan, grade elevations at property line corners, proposed and existing utility meters, public sewer connections, private sewage disposal systems and fire hydrant locations.

*Note that additional items may be required depending on the proposed use. Contact the Community Development Department at 601-824-4580.

Applicant's Signature: Tammie McKenzie

Date: _____



COMMUNITY DEVELOPMENT

Conditional Use Permit Acknowledgements



The applicant agrees to:

- If determined by the City Planner or other city officials that a detailed site plan is necessary to review a request to rezone property, a site plan shall be submitted by the applicant in accordance with the Zoning Ordinance of the city and all expenses of the zoning variance review shall be paid by the applicant.
- By signing the application, it is understood and agreed that permission is given to the Department of Community Development to place a sign(s) on said property, giving notice to the public that said property is being considered for zoning action. It is further understood by the applicant that the removal of the sign before the hearing will constitute a withdrawal of the application and the case will not be heard at the next scheduled hearing.
- It is further understood and agreed by the applicant, and permission is hereby granted to the city for inspections, investigations, and/or evaluation reports by the proper departments, pertaining to said property. In the event such investigations, etc., disclose this property does not meet the requirements for the proposed use, then this request will be held in abeyance until such time as those requirements are met and/or evidence of such is submitted.
- The application fee for this request is non-refundable regardless of the outcome.

The applicant agrees to attend the official development review meetings listed below:

Planning Commission Meeting: _____

Board of Aldermen Public Hearing: _____

Both meetings are held in the Board Room of the Brandon Municipal Complex, located at 1000 Municipal Drive in Brandon, Mississippi at 6 o'clock in the evening.

The above information is true, correct, and complete to the best of my knowledge, and I acknowledge the stipulations listed herein.

Applicant: _____ Date: _____

Owner: _____ Date: _____

State of Mississippi
County of Rankin
Sworn to and subscribed before me,

Notary: _____

Date: _____





SKETCH/AREA CALCULATION ADDENDUM

Case No Stitches and Stuff

File No Tamme McKenzie

Property Address 3004 Daves Cr. Brandon, MS

City

State

Zip

Borrower

Lender/Client

Appraiser Name

SUBJECT

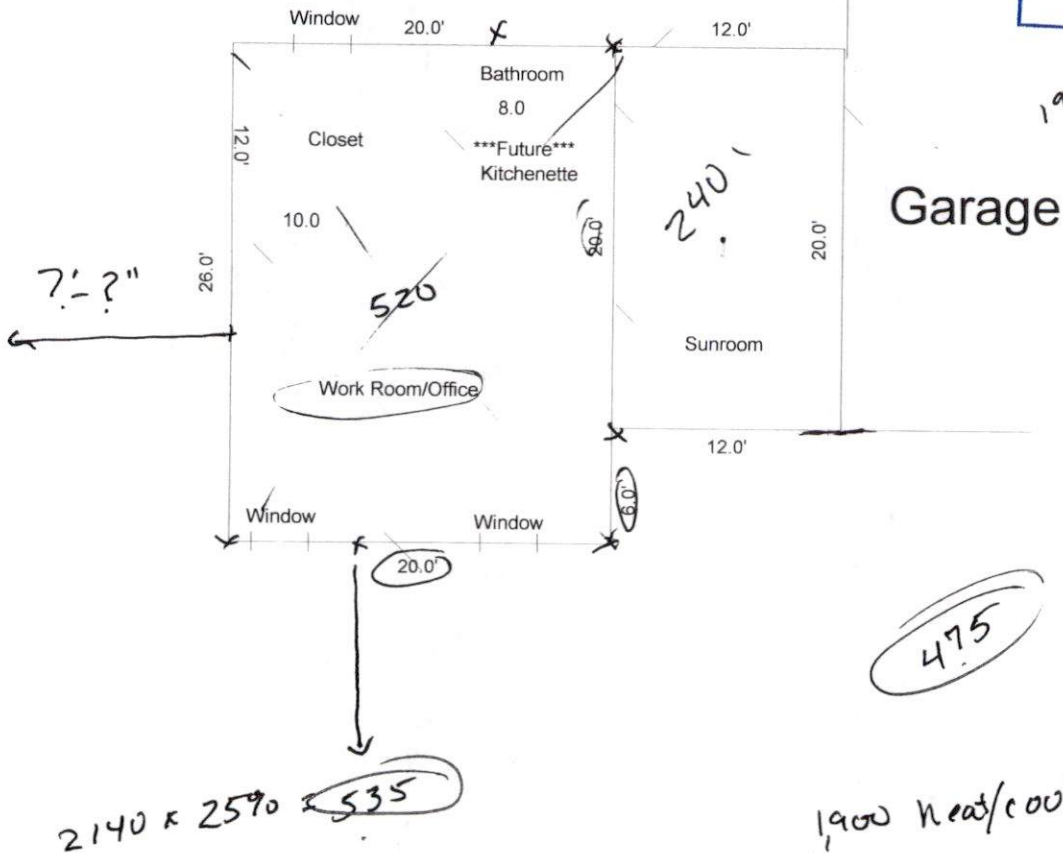
RECEIVED
CITY OF BRANDON, MS
MAR 30 2011
COMMUNITY
DEVELOPMENT

MDOT
Dan Willoughby
dwilloughby@mdot.state.ms.us

RECEIVED
CITY OF BRANDON, MS
MAR 30 2011
COMMUNITY
DEVELOPMENT

IMPROVEMENTS SKETCH

Property Line



Comments:

Scale: 1 = 10

AREA CALCULATIONS SUMMARY

Code	Description	Size	Net Totals
GLA1	First Floor	Invalid	
	First Floor	240.00	
	First Floor	Invalid	
	First Floor	Invalid	
	First Floor	Invalid	

LIVING AREA BREAKDOWN

Breakdown	Subtotals
First Floor	
12.0 x 20.0	240.00

GLA1



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:
DATE: 07/09/2024
SUBJECT: BOARD ACTION REGARDING COMPREHENSIVE SIGN PLAN PRO

ATTACHMENTS:

1. Memo - Comprehensive Sign Plan
2. 24-021 Staff Report Comp Sign Plan



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: SAM HAWKINS
CC: MARK BAKER, MARY ANN HESS
BOARD AGENDA: JULY 15, 2024
SUBJECT: COMPREHENSIVE SIGN PLAN REVIEW FOR SPARK HOTEL AT 215 DANDE DR.

Board action requested on a Comprehensive Sign Plan proposal submitted by Spark Hotel located at 215 Dande Dr. (parcel # H8-10-111)

ATTACHMENTS:



STAFF REPORT

CASE # 24-021

Subject Matter: Comprehensive Sign Plan Request

Subject Property: Spark Hotel
215 Dande Dr
Parcel # H8-10-111

Zoning District: CC

Ward: 4- Coker

Overview:

The property at 215 Dande Rd is being rebranded as a Spark Hotel – a division of the Hilton Corporation. The applicant is requesting to install (3) signs on the tower of the building facing North, East and West with each sign measuring 145 square feet. The proposed wall signs exceed the allowable signage requirement of the CC zoning district. The building is positioned to allow for 2 wall signs as it fronts Hwy 18 and Interstate 20. The current ordinance permits wall signs up to 100 square feet.

- CC zoning district requires:
 - 1 square foot of wall sign / 1 linear foot of building frontage
 - 1 sign per street frontage

As an alternative to the prescribed sign standards a Comprehensive Sign Plan for a proposed or existing development may be approved by the Mayor and Board.

The purpose of a Comprehensive Sign Plan is to provide for the establishment of signage criteria that are tailored to a specific development or location, and which may vary from specific Ordinance provisions. The intent is to provide for flexible sign criteria that promote superior design through architectural integration of the site, buildings and signs.

The applicant must prove the following:

- The development site contains unique or unusual physical conditions, such as topography, proportion, size or relation to a public street that would limit or restrict normal Sign visibility; or
- The proposed or existing development exhibits unique characteristics of land use, architectural style, site location, physical scale, historical interest or other distinguishing features that represent a clear variation from conventional development; or
- The proposed signage incorporates special design features such as logos, emblems, murals or statuary that are integrated with the building architecture.

The applicant is requesting approval to their Comprehensive Sign Plan as prescribed in the zoning ordinance due to the unique characteristics as listed below:

1. The Spark Hotel fronts Hwy 18 and Interstate 20, therefore, wall signage is only allowed on two sides of the building as per city ordinance. The east side view of the tower is currently obstructed by trees but future development and removal of the trees will allow the building to be visible from Interstate 20. Installation of the east facing sign would benefit the hotel by increasing visibility on west bound Interstate 20. In addition, the inclusion of the east facing sign would create a more uniform presentation of the brand on the tower.

Application # 24-021

Date Received: July 2, 2024

Subject Property: 215 Dande Dr

Applicant: Southern Signs Inc. / Pritesh Patel

2. The proposed signs measure 145 square feet each and exceed the sign ordinance guidelines. These signs will be installed on the tower and are the only wall signs attached to the building. Approval of the signs will allow better visibility for motorists on Interstate 20 and Hwy 18.
3. The proposed ground sign meets all city sign ordinance requirements and will require no special variances.

See "Letter From Applicant" for further information.

Staff Recommendation:

Staff finds that the Comprehensive Sign Plan meets the standards to be approved and recommends approval of the requested Comprehensive Sign Plan.

Exhibits:

- A) Letter from Applicant
- B) Sign Application
- C) Sign Drawings

Report Prepared By: Beth Johnson, Community Development Office Manager

Mandy Wisner
Vice President
Southern Signs, Inc.
406 Liberty Rd.
Natchez, MS 39120
mandy@southernsignsnatchez.com
601-445-5564
July 1, 2024

City of Brandon Board of Aldermen
1000 Municipal Drive
Brandon, MS 39042

Dear Members of the City Board of Aldermen,

I am writing to formally request a sign variance for Spark Hotel located at 215 Dandridge Rd. As we prepare to apply for a Comprehensive Sign Plan, we believe that larger signs are essential for the visibility and success of their business.

The larger signs we propose would ensure that their business is more easily identifiable to motorists and pedestrians, enhancing safety and convenience.

Furthermore, although the east-facing sign is currently obscured by trees and not clearly visible from the road, future development plans for the area may involve tree removal. This anticipated change would provide a clearer view of the sign, justifying its size and placement as part of our long-term strategy.

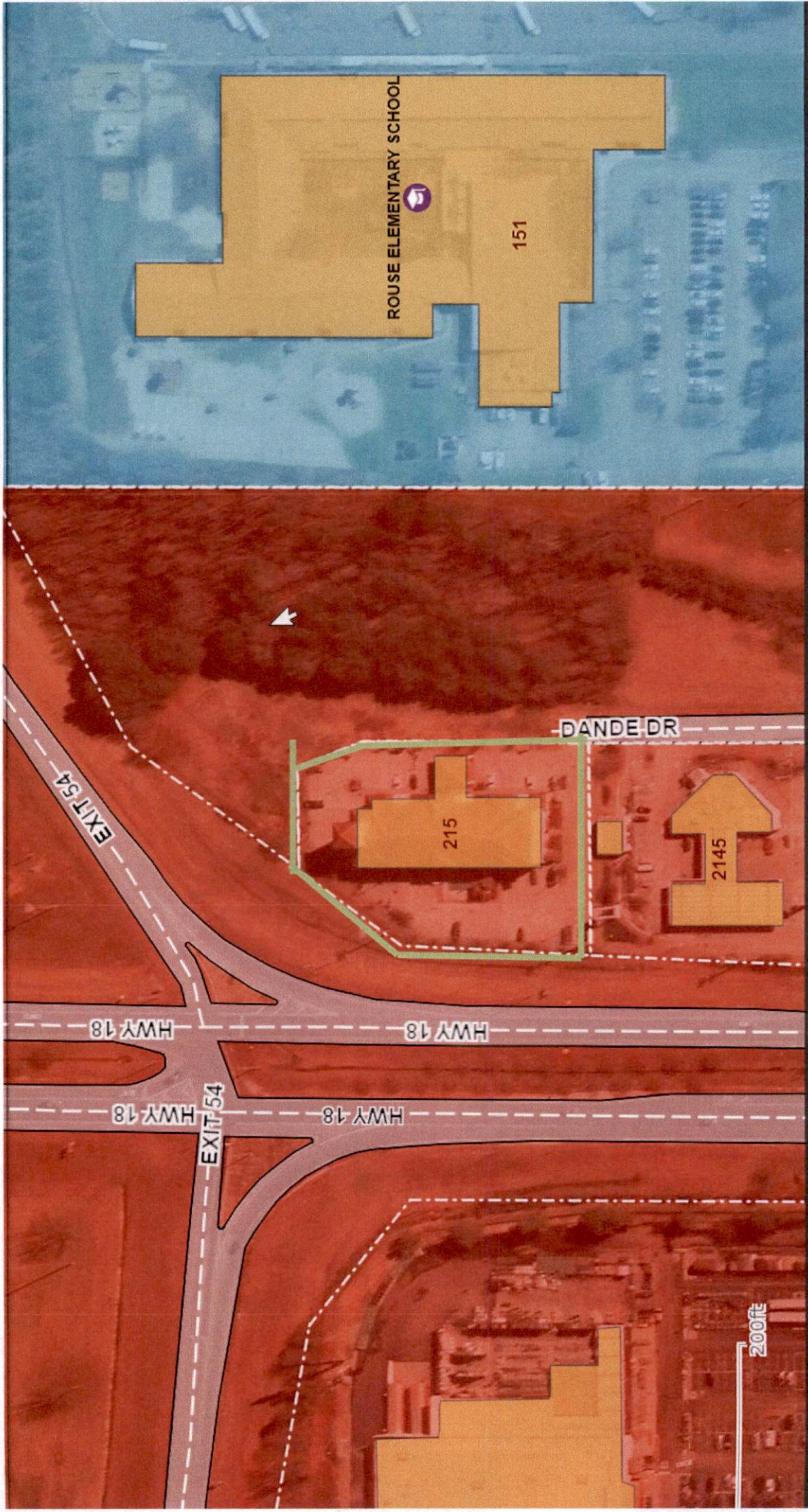
We have carefully considered the design and placement of our proposed signage to ensure it aligns with the aesthetics and regulations of our community. The Comprehensive Sign Plan we are proposing is intended to harmonize with the surrounding environment while fulfilling our business needs.

We kindly request your favorable consideration of our application for the sign variance. We believe this adjustment will not only benefit our customer's business but also contribute positively to the local economy by attracting more visitors to the area.

Thank you for your time and attention to this matter. We are committed to working with the City of Brandon and any relevant stakeholders to ensure their signage is both effective and compliant with city regulations.

We ask to be put on the agenda for July 15 so we can get these signs in production.

Sincerely,
Mandy Wisner
Vice-President
Southern Signs, Inc.





COMMUNITY DEVELOPMENT

Sign Permit
Application



H8-10-111

Spark		215 Dande Road	
Name of Business		Property Address	
Pritesh Patel			
Business Owner's Name		Business Contact (If Different)	
215 Dande Rd.		601-951-5040	
Street Address		Primary Telephone	
Brandon	MS	39042	pritesh@shshotelus.com
City	State	Zip Code	Email
Southern Signs, Inc.		Glenn Wisner	
Primary Contractor		Primary Contractor Contact Name	
406 Liberty Rd.		601-445-5564	
Street Address		Primary Telephone	
Natchez	MS	39120	glenn@southernsignsnatchez.com
City	State	Zip Code	Email

Wall Sign Dimensions	Sq. Footage	Valuation
8'3" X 17'7"	145.07	\$9,000
8'3" X 17'7"	145.07	\$9,000
8'3" X 17'7"	145.07	\$9,000
Wall Sign Totals:	435.21	\$27,000

Ground Sign Dimensions	Sq. Footage	Height	Valuation
3' X 6'6"	19.50	6'	\$4,397
Ground Sign Totals:	19.50		\$4,397

The following items are required and must be submitted with this application:

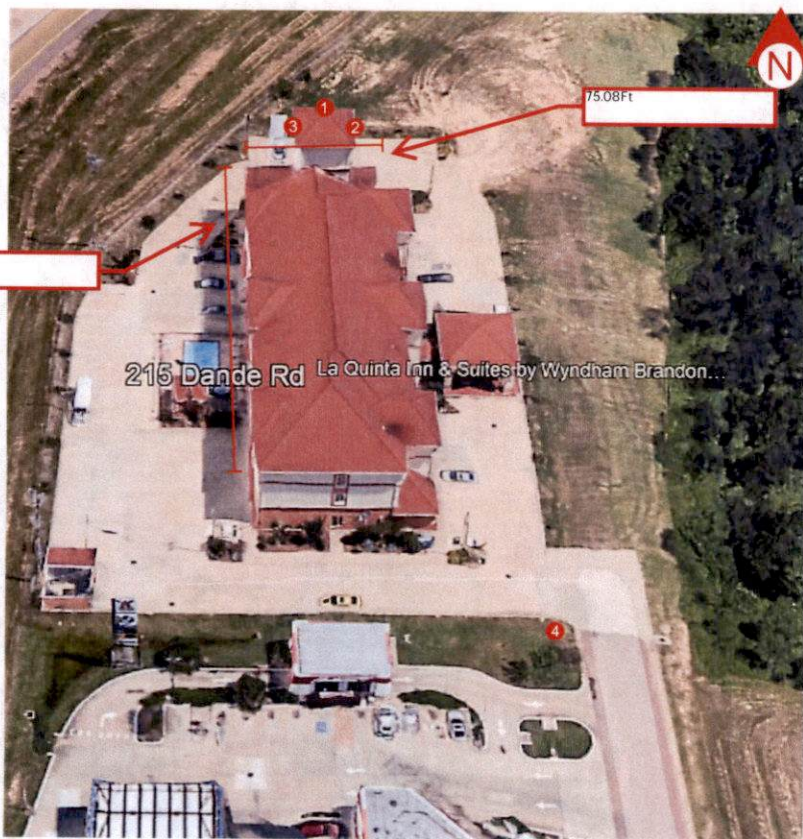
- Scaled Drawings of all proposed signage including sign dimensions (height & width of sign, sign background area, materials, and colors).
- Site Plan showing the location of the proposed signage and any existing signs. Site plans for proposed freestanding signs must be to scale and include setback measurements from property line to sign and other relevant dimensions to locate sign-on-site.
- Building Elevations showing proposed location of signage and any existing signage for that business. Building elevations must also identify tenant's leased frontage area (if applicable).
- The following may be required: Illumination details, landscape details for freestanding signs, footing details and pipe size for new freestanding signs.

I hereby agree that if this application is approved and a sign permit issued, I will comply with all the requirements of the City of Brandon ordinances, building codes and zoning regulations pertaining to signs.

Permit Holder's Signature:

Date: 05/20/2024

permitting@brandonms.org



INN CODE: 60185

SPARK
215 DANDE ROAD
BRANDON, MS 39042

EXISTING SIGNS:

- ① 7'-9 7/8" X 12'-7 7/16" WALL SIGN
- ② 7'-9 7/8" X 12'-7 7/16" WALL SIGN
- ③ 7'-9 7/8" X 12'-7 7/16" WALL SIGN
- ④ NO EXISTING SIGN

PROPOSED SIGNS:

- ① 36" CHANNEL LETTERS W/
BACKER PANEL
- ② 36" CHANNEL LETTERS W/
BACKER PANEL
- ③ 36" CHANNEL LETTERS W/
BACKER PANEL
- ④ 3'-0" X 6'-6" MONUMENT
AT 6'-0" OAH

persona
SIGNS | LIGHTING | IMAGE

Persona Signs, LLC
700 21st Street Southwest
PO Box 210
Watertown, SD 57201-0210
1.800.843.9888 • www.personasigns.com

Customer:
SPARK
Location:
BRANDON, MS
File Name:
422220 - R3 - BRANDON, MS

Project No:
422220
Request No.:
58149
Prepared By:
QPI/AHD/BS
Date:
5/7/24
Revision:
3

 This sign is intended to be installed in accordance with the requirements of Article 602 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.

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Customer Approval (Please Initial):

Approval Date:

1



EXISTING
7'-9 7/8" X 12'-7 7/16" WALL SIGN



PROPOSED
36" CHANNEL LETTER



CHANNEL LETTER W/ BACKER PANEL DETAIL
SCALE: 3/16" = 1'-0"



persona
SIGNS | LIGHTING | IMAGE

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Project No:
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58149
Prepared By:
QP/BS
Date:
4/30/24 Revision:
3



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Customer Approval (Please Initial):

Approval Date:

2

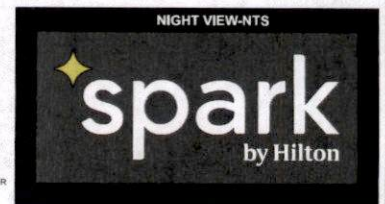
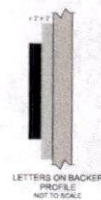


EXISTING
7'-9 7/8" X 12'-7 7/16" WALL SIGN

PROPOSED
36" CHANNEL LETTER



CHANNEL LETTER W/ BACKER PANEL DETAIL
SCALE: 3/16" = 1'-0"



persona
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QP/BS
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5/7/24
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Customer Approval (Please Initial):

Approval Date:

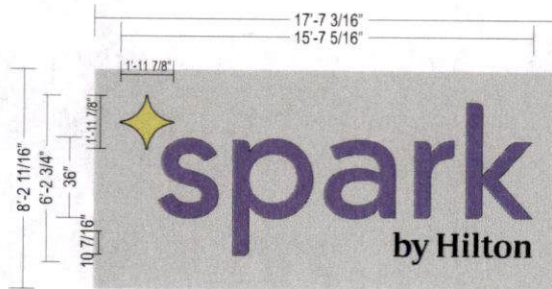
3



EXISTING
7'-9 7/8" X 12'-7 7/16" WALL SIGN



PROPOSED
36" CHANNEL LETTER



CHANNEL LETTER W/ BACKER PANEL DETAIL
SCALE: 3/16" = 1'-0"



persona
SIGNS | LIGHTING | IMAGE

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Approval Date:

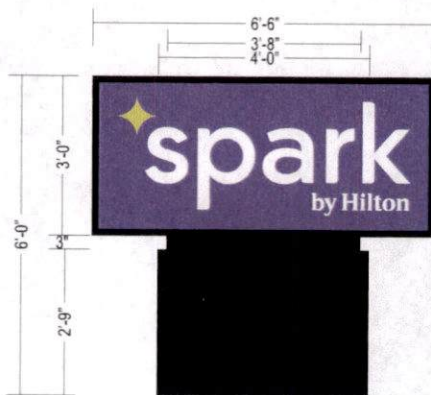
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EXISTING



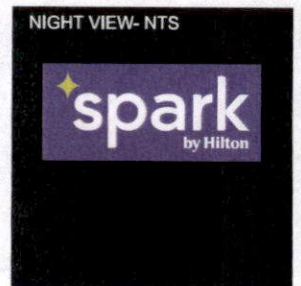
PROPOSED



MONUMENT DETAIL
SCALE: 3/8" = 1'-0"



PROFILE
NOT TO SCALE



persona
SIGNS | LIGHTING | IMAGE

Persona Signs, LLC
700 21st Street Southwest
PO Box 210
Watertown, SD 57201-0210
1.800.843.9888 • www.personasigns.com

Customer:
SPARK
Location:
BRANDON, MS
File Name:
422220 - R3 - BRANDON, MS

Project No:
422220
Request No:
58149
Prepared By:
BS
Date:
4/30/24
Revision:
3

This sign is intended to be installed in accordance with the requirements of Article 222 of the National Electrical Code and/or other applicable local codes. This includes proper grounding and bonding of the sign.
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Customer Approval (Please Initial)

Approval Date:



MAYOR BUTCH LEE

June 17, 2024

Pritesh Patel,

RE: Spark Hotel – Signage / Exterior Color Approval
VIA E-MAIL

Mr. Foster,

This letter is to provide notification of approval for implementation of exterior modification plans for Spark.

Our Architectural Review Board has determined that the color PT-21 should be replaced by color PT-22 (Medium Gray). Also, we will approve the current package contingent on the Mural containing none-neutral colors be contained to the underside of the entrance canopy. This would comply with the desired standards for the City of Brandon. The general use of neutral colors is the desired direction for all structures in the City of Brandon.

LEGEND:

A

PT-20 (Light Gray)

E

PT-24 (Medium)

B

PT-21 (Dark Gray)

F

PT-24 (Dark Violet)

C

PT-22 (Medium Gray)

G

PT-24 (Lavender)

D

PT-24 (Blue)

H

PT-24 (Yellow)

If you have any questions, please contact me at (601) 278-3584 or shawkins@brandonms.org.

Sincerely,

Sam Hawkins
Community Development Director



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: BRIAN ROBERTS
DATE: 07/10/2024
SUBJECT: **CONSIDERATION TO APPROVE THE ADDENDUM TO AGREEMENT TO AMEND AND EXTEND THE PROFESSIONAL SERVICES AGREEMENT WITH PAFFORD MEDICAL SERVICES TO PROVIDE CONTINUOUS ALS EMERGENCY AMBULANCE SERVICE TO THE CITY TWENTY-FOUR HOURS PER DAY PER CALENDAR YEAR.**

The department respectfully requests your consideration to approve the addendum to the Agreement to amend and extend the Professional Services Agreement with Pafford Medical Services which was approved February 20, 2024, to provide continuous ALS emergency ambulance service to the City twenty-four (24) hours per day, each day per calendar year for the terms and conditions as stated in the Addendum Agreement and authorize the Mayor to execute the same.

This addendum is due to the 2024 legislative session where HB 1644 passed for the ambulance service to have a mutual aid agreement in place with another provider to assist in time of emergency if necessary.

Thank you for your consideration.

ATTACHMENTS:

1. Addendum to Pafford Agreement Extension.6.24.24

Addendum to Agreement to Amend and Extend the Professional Services Agreement with Pafford Medical Services to provide continuous ALS emergency ambulance service to the City twenty-four (24) hours per day, each day per calendar year.

WHEREAS, effective on the 14th day of January 2015, Pafford Ambulance Services, ("Pafford") and the City of Brandon, Mississippi ("City") entered into a Professional Services Agreement for Pafford to provide Advanced Life Support (ALS) emergency ambulance service in the City; and

WHEREAS, said Agreement was amended on February 2, 2016, and April 16, 2018, and is subject to that certain Agreement for Non-Exclusive Staging Use at the City of Brandon Fire Department Facility at 213 Poindexter Street, Brandon, Mississippi ("Staging Agreement") dated January 8, 2019; and

WHEREAS, on February 20, 2024, the City and Pafford amended and extended the Agreement, as amended, and subject to the said Staging Agreement, and

WHEREAS, subsequent thereto, during the 2024 Mississippi Legislative Session, HB 1644 was passed and thereafter approved by the Governor, effective July 1, 2024; and

WHEREAS HB 1644 provides in pertinent part that

Any contract between the board of supervisors of a county or the governing authorities of a municipality and a private provider of ambulance services for the contracting provider to be the exclusive provider of ambulance services in the county or municipality, as the case may be, must contain a provision that requires the contracting provider to have a mutual aid agreement with other ambulance service providers to respond to 911 and natural disaster calls and provide service in the county or municipality, as the case may be, during times and circumstances when the contracting provider is experiencing shortages of equipment or personnel that cause a delay in responding to calls for service. The requirements of this section shall also apply to contracts between emergency medical service districts created under Section 41-59-51 and private providers of ambulance services.

WHEREAS, in accordance with HB 1644, effective July 1, 2024, the Amended and Extended Professional Services Agreement with Pafford Medical Services to provide continuous ALS emergency ambulance service to the City twenty-four (24) hours per day, each day per calendar year, is amended as follows, to-wit.

1. The Agreement as amended and extended is amended to include Section 77 to read in full as follows, to-wit:

Section 77. At all times during the pendency of this Agreement, Pafford shall have in force and effect a mutual aid agreement with other ambulance service providers to respond to 911 and natural disaster calls and provide service in the City within the scope of its Agreement with the City, during times and circumstances when Pafford is experiencing shortages of equipment or personnel that cause a delay in responding to calls for service and shall provide proof of the same to the City immediately and without delay.

2. All other terms and conditions of said Agreement, as amended and extended and subject to the said Staging Agreement, shall and do remain in full force and effect.

City of Brandon, Mississippi

By: _____
Butch Lee, Mayor Date _____

Pafford Medical Services

By: _____
Date _____