AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
AUGUST 19, 2024

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

    1. Mayors Youth Council-
       Prayer-
       Pledge- Keith Forbes

3. PUBLIC COMMENTS AND RECOGNITIONS

4. OLD BUSINESS

    1. Approve the Work Session and Regular Board Meeting Minutes of August 5, 2024.

    2. Approve the Budget Public Hearing Minutes, Work Session Minutes, and Special Called Board Meeting Minutes of August 12, 2024.

5. BUTCH LEE, MAYOR

    1. Consideration to approve an engineering services agreement with Neel Schaffer regarding the Richland Creek Stonebridge EWP Ditch Project in the amount of $61,200.00. Half of the engineering agreement's estimated cost will be covered by a grant from the NRCS. The Finance Director has permission to make all necessary budget amendments.

    2. Consideration to approve a contract with North American Midway Entertaining - Astro Amusement, LLC to furnish amusement rides and concessions during the 2025 Brandon Days to be held on May 1-4, 2025, dates inclusive.

    3. Consideration to approve the lowest and best quote to Puckett Rents for two (2) Wacker LLT6 Light Towers to use at the Amphitheater in the amount of $24,228.00.

    4. Consideration to accept the best professional services proposal for ROW Tree Removal (Project #3) to Specialty Tree Service, as selected by the Tree Evaluation Committee (consisting of Sharon Womack, Jarrad Craine, and David Farris) at various areas in the City.

    5. Consideration to approve an advertisement for Brandon High School in the amount of $230.00.

    6. Consideration to grant permission to the Mayor to travel to Vicksburg, MS to attend the 2024 Small Town Conference October 9-10 and authorize payment of all related travel expenses.

    7. Consideration to discuss further "Task Order #2", an agreement with Waggoner Engineering concerning the storm water assessment in the amount of $658,000.00.

6. MARY ANN HESS, CITY CLERK

    1. Consideration to adopt the FY 2025-2025 Taxing and Spending Plan and authorize publication of the same.

    2. Consideration to approve professional services agreements for the purposes of promoting tourism in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures:
       Jon Pardi - Sell-off Agreement Brandon Amphitheater 10/10/2024

    3. Consideration to accept a donation of a small piece of property located adjacent to the City Hall parking lot in order to create additional parking spaces and also to approve recording the attached warranty deed with the Chancery Clerk's Office.

    4. Consideration to approve payment to Waggoner Engineering in the amount of $9,990.00 for the engineering specifications related to the Tennis Court Rehab project.

    5. Consideration to grant permission for the advertisement to bid related to the Tennis Court Rehabilitation Project.

    6. Consideration to approve the Mississippi Municipal League annual membership fees for fiscal year 2025 at the rate of $10,455.20 and authorize payment of the same.

    7. Consideration to approve:

        a. Docket of Claims for August 19, 2024.
        b. Fox Everett claims released on 8/8/2024.

7. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

    1. Consideration to approve Pay Request 1 FINAL in the amount of $7,150.00 from Sullivan Construction Services for the Serenity Court Drainage Improvements Project and authorize payment of the same.

    2. Consideration to approve Pay Request 1 FINAL in the amount of $13,000.00 from Sullivan Construction Services for the Louis Wilson Drive Box Culvert Retaining Wall Repairs Project and authorize payment of the same.

    3. Consideration to approve Pay Request 2 FINAL (including the Final Summary Change Order) in the amount of $2,718.25 from Hemphill Construction Company Inc. for the 2023 Grandeur Drainage Improvements Project and authorize payment of the same.

    4. Consideration to approve Pay Request 1 in the amount of $34,490.00 from Duraco Construction, Inc. for the Pecan Circle Drainage Improvements Project and authorize payment of the same.

    5. Consideration to approve Pay Request 5 in the amount of $496,125.69 from Adcamp, Inc. for the 2024 Street Overlay Project and authorize payment of the same.

    6. Consideration to approve invoice #53802 in the amount of $120,432.00 from Sunbelt Crushing, LLC for concrete crushing services and authorize payment of the same.

7. Consideration to approve the quote in the amount of $12,258.20 from Southern States Utility Trailer Sales, Inc. as the best and lowest quote received for the replacement of the bedliner in the 2016 Freightliner Dump Truck - Vin #5746.
8. Consideration to declare an emergency the repairs to the Provonce Park Lift Station located on Provonce Park pursuant to the memo.
9. Consideration to allow Tim Martin, Public Works Inspector, to travel to Gulfport, MS, on October 22-24, 2024, for the Introduction to ArcGIS Online course offered through the MS State Extension offices.
10. Consideration to approve the quote & purchase of TWO Myers VS50-5HP/1PH-230 volt submersible lift station pumps in the amount of $10,398.33 per pump from Harvey Services, Inc. as the best and lowest quote received. These pumps will be spares that will be kept at the City of Brandon Shop for future lift station repairs as these pumps are compatible at multiple lift station sites.
11. Permission to proceed with the storm drain point repairs in Town Station Subdivision as listed on the attachment and authorize Hemphill Construction Company to perform said repairs at the FY24 General Construction Services commodity pricing.
12. Consideration to declare an emergency the sewer line repairs near 437 & 439 Greenfield Ridge Circle.

8. SAM HAWKINS, COMMUNITY DEVELOPMENT

   1. Consideration of a Comprehensive Sign Plan submitted by Texaco / Munn Enterprises for the ground sign located at 2145 Hwy 18 (parcel # H8-10-70)

9. JOSEPH FRENCH, POLICE CHIEF

   1. Request permission to accept the FY24 Homeland Security Grant # 24LE128 in the amount of $30,000.00 and authorize Mayor Butch Lee, Chief Joseph French, City Clerk Mary Ann Hess, Finance Director Tracie Riggin, Detective William Saul and Lydia Easley to execute all necessary documents.

10. BRIAN ROBERTS, FIRE CHIEF

   1. Request permission to purchase two (2) sets of turn-out gear from Delta Fire and Safety on state contract in the amount of $6,830.00 and authorize payment of the same.
   2. Consideration to approve a three (3) year contract with Timeclock Plus for our fire department scheduler software and authorize Chief Brian Roberts to execute the same.
   3. Request Permission to accept the Homeland Security Grant #24HS128 in the amount of $20,204.00 and authorize Mayor Lee, Chief Roberts, City Clerk Mary Ann Hess, Finance Director Tracie Riggin and Carolyn Palmer to execute all documents.
   4. Request permission to purchase tires for Engine 2,3 and 5 from Southern Tire Mart as the lowest and best quote.

11. EXECUTIVE SESSION

12. ADJOURN