AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
SEPTEMBER 3, 2024

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

    1. Invocation- MYC Chaplain Landry Singleterry
       Pledge of Allegiance- MYC Member

3. PUBLIC COMMENTS AND RECOGNITIONS

    1. Brandon Garden Club Proclamation Presentation

4. OLD BUSINESS

    1. Approve the Work Session and Regular Board Meeting Minutes of August 19, 2024.

5. BUTCH LEE, MAYOR

    1. Consideration to approve an annual corporate partnership agreement with CompleteFitness and the City of Brandon, effective October 1, 2024, with an enrollment fee of $500 and $35/month per participation-employee.

    2. Consideration to approve a right-of-entry agreement between the Stonebridge Public Improvement District and the City of Brandon, Mississippi and give the Mayor permission to execute the document.

    3. Consideration of a professional service contract to Sports Contractors Unlimited, LLC in the amount of $74,250.00 to provide labor for the turf repairs, installation of infield and replacement of home plate area at Quarry Park.

    4. Consideration to approve travel to Wintergreen Corp., 205 Curie Drive, Alpharetta, GA 30005 for the purpose of evaluating Christmas light purchases for the City of Brandon.

6. MARY ANN HESS, CITY CLERK

    1. Consideration to approve professional services agreements for the purposes of promoting tourism in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures:
       Creed - LN Sell-off Agreement Brandon Amphitheater 09.16.2024
       Drayton Farley - 10.19.2024 - Brandon Amphitheater - Contract
       The Mavericks - 10.19.2024 - Brandon Amphitheater - Contract
       Dwight Yoakam - 10.19.2024 - Brandon Amphitheater - Contract

    2. Consideration to adopt a Section 3 Resolution and the Maintenance Plan Resolution related to the Community Development Block Grant that the City of Brandon authorized to apply for on March 4, 2024. Also, to give the Mayor the authority to sign and execute

all documents including the Site Inspection Acknowledgment, HUD 2880 form, and the City's Maintenance Plan related to this CDBG grant application.

3. Consideration to renew the annual contract for Adobe Acrobat Pro for teams - Subscription in the amount of $5,646.00 from Insight - coverage dates are from 24 Aug 2024 to 23 Aug 2025. (This is an MS ITS EPL Pricing quote.) Another quote was obtained from TechSource in the amount of $5,792.40.

4. Consideration to pay an additional $97.36 in lease payment to the Rankin County School District on a piece of 16th Section Land (Parcel: 16-5-3 I8J-50-10) due to a new CPI Rent Adjustment.

5. Consideration to approve the start date of the Fiscal Year 2025 pay raises on Monday, September 30, 2024, rather than Tuesday, October 1, 2024, to coincide with the beginning date of the pay period.

6. Consideration to approve a health screening opportunity with the Mississippi Diabetes Network for the City of Brandon employees and their spouses on November 13, 2024.

7. Consideration to approve travel for City Clerk Mary Ann Hess to attend the International Institute of Municipal Clerks (IIMC) Mid-Year Board Meeting in St. Louis, Missouri on November 14 -17, 2024. All travel-related expenses are paid by the IIMC.

8. Consideration to approve:

   a. Docket of Claims for September 3, 2024.
   b. Fox Everett claims released on August 22, 2024 and August 23, 2024.
   c. Electronic fund transfers for August 30, 2024

7. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

   1. Consideration to approve invoice #S24121-01F in the amount of $12,600.00 from Suncoast Infrastructure, Inc. for emergency CCTV services performed near 437 & 439 Greenfield Ridge Circle and authorize payment of the same. These CCTV services are part of the emergency sewer repair declaration as approved by the Board on 8/19/2024.

   2. Consideration to approve the following from Thornton Construction Company for the Grants Ferry Parkway Sewer Line Extension Project.
      1. Change Order 4 in the amount of $6,075.00 as an increase in the project cost.
      2. Final Summary Change Order in the amount of $100,540.71 as an increase in the project cost and authorize the Mayor to execute the same.
      3. Pay Request 14 FINAL (which includes the Final Summary Change Order) in the amount of $108,179.25, authorize payment of the same, and authorize the Mayor to execute the same.

   3. Consideration to declare an emergency for the motor repairs at the Highway 468 Well, approve invoice #5182822 in the amount of $12,550.00 from Griner Drilling Service, Inc., and authorize payment of the same.

   4. Consideration to declare an emergency the motor repairs at the Marquette Well, approve invoice #5182829 in the amount of $22,000.00, and authorize payment of the same.

5. Consideration to approve invoice #7040 in the amount of $12,198.33 from Harvey Services, Inc. for emergency repairs to the Provonce Park Lift Station and authorize payment of the same. This repair was declared an emergency by the Board on 08/19/2024.

6. Consideration to approve utility adjustment approvals and denials pursuant to the memo.

7. Consideration to approve Pay Request 1 in the amount of $88,171.97 from Cain, Inc. for the Shiloh Park EWP Bank Stabilization Project and authorize payment of the same.

8. Consideration to approve the following for the 2024 Eastgate Sidewalk Project.
   1. Change Order 1 at an increase of $4,122.75 in the project cost and authorize the Mayor to execute the same.
   2. Pay Request 2 (including Change Order 1) in the amount of $154,149.22 from Simmons Erosion Control Company and authorize payment of the same.

8. SAM HAWKINS, COMMUNITY DEVELOPMENT

   1. Consideration to extend by city ordinance a temporary moratorium of residential subdivision development, with exceptions, adopted on March 6, 2023.

   2. Public hearing and board action regarding case # 24-031 regarding a rezoning request and conditional use approval for Rankin County property located on Eastmark Dr - Parcel # H8L-3

   3. Consideration to approve a zoning amendment regarding ORC zoned district - case # 24-011.

9. JOSEPH FRENCH, POLICE CHIEF

   1. Permission to allow Sgt. Daniel Connor Smith to become deputized with the Drug Enforcement Administration as a part-time Task Force Officer.

   2. Consideration to approve adding the attached lists of firearms to the city inventory. The firearms were confiscated and entered into evidence. Attached are the court orders declaring the weapons as forfeited property to the Brandon Police Department.

   3. Accept the verbal resignation of Marta Powell as she will be resigning from her current position as Communication Officer for the City of Brandon Police Department effective August 29, 2024.

10. BRIAN ROBERTS, FIRE CHIEF

    1. Consideration to approve the agreement for the Baron Threat Net license for one year and authorize Chief Brian Roberts to execute the same.

    2. Consideration to amend an order previously adopted by the Board on August 19, 2024 with Timeclock Plus for our fire department scheduler software program from a three (3) year to a one (1) year contract and authorize Mayor Butch Lee to execute the same.

11. EXECUTIVE SESSION

12. ADJOURN