

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
DECEMBER 16, 2024

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS AND RECOGNITIONS
 1. Mitsy Merritt - Brandon Main Street
4. OLD BUSINESS
 1. Approve the Work Session and Regular Board Meeting Minutes of December 2, 2024.
5. BUTCH LEE, MAYOR
 1. Request permission for Georganna Keenum to travel to Philadelphia, PA February 14-17, 2025 to attend the Ideal Living Trade showing representing Welcome Home Brandon and Welcome Home MS and authorize reimbursement of travel expenses.
6. MARY ANN HESS, CITY CLERK
 1. Consideration to approve continuation of property and auto insurance coverage (comprehensive and collision) for 2025 with Travelers Insurance in the amount of \$263,341.00 and authorize the Mayor and Clerk to execute all related documents.
 2. Consideration to award the bid for the Tennis Court Rehabilitation Project to the only bidder, Australian Court Works, in the amount of \$166,000.00.
 3. Consideration to approve the out-of-state travel of City Clerk Mary Ann Hess, the Immediate Past IIMC President, to attend the IIMC Executive Committee Meeting in Rancho Cucamonga, CA on February 19-23, 2025. All travel expenses will be paid by the International Institute of Municipal Clerks.
 4. Consideration to approve the out-of-state travel for City Clerk Mary Ann Hess to attend the International Institute of Municipal Clerks (IIMC) Annual Conference in St. Louis, Missouri on May 15-22, 2025.
 5. Consideration to approve:
 - a. Docket of Claims for December 16, 2024
 - b. Fox Everett claims released on December 13, 2024.
 - c. Electronic fund transfers for November 2024.
7. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT
 1. Permission to advertise for purchase two (2) trailer mounted vacuum excavators. Both vacuum excavators were budgeted for FY25 - one (1)-Sewer Department and one (1)-Water Department.

2. Permission to advertise for purchase a street sweeper. This item was budgeted for in FY25 in the Sanitation Department.
 3. Consideration to hire Richard Walters as a Water Laborer III in the Public Works Department effective January 13, 2025, at the rate of pay pursuant to the memo.
 4. Consideration to approve the revised agreement with Langford Water Association for sewer fee collections, to update the same in accordance with applicable law and supersede and replace the existing two agreements, and authorize the Mayor to execute the same.
 5. Permission to advertise for bid the FY25 Concrete Services commodity.
 6. Consideration to declare an emergency the repairs to Pig Well (185 Puckett Street) in September & October 2024, approve invoice #5182911 in the amount of \$12,435.00 from Griner Drilling Service, Inc., and authorize payment of the same.
 7. Consideration to award the bid in the amount of \$386,775.00 to Hemphill Construction Company for the Highway 80 Waterline Improvements Project as the lowest and best bid received.
 8. Consideration to approve Pay Request 9 in the amount of \$169,100.93 from Adcamp, Inc. and authorize payment of the same.
 9. Consideration to award the quote in the amount of \$24,900.00 to NJ Farms, Inc. for the Storm Drain Inlet Repairs Project FY25 as the lowest and best quote received.
8. SAM HAWKINS, COMMUNITY DEVELOPMENT
1. Set public hearing for January 6, 2025 regarding a request from James Polk for conditional use approval to operate a package liquor store at 332 crossgates Blvd (parcel # H9A-3)
 2. Consideration to approve an amended final plat of Collier Crossing to include utility easements for the City of Brandon.
9. JOSEPH FRENCH, POLICE CHIEF
1. Permission to accept a donation in the amount of \$500.00 from Brandon Discount Drugs.
 2. Accept the resignation of :
 - * Communication officer Ashlenn Errington effective December 13, 2024.
 - * Part-time officer Chris Butts effective December 2, 2024.
 3. Request permission to hire Hayden Gibbons as a Communications Officer effective December 17, 2024, and set rate of pay in accordance with the memo.
 4. Request permission to hire Andrew Leverette as a Patrolman effective December 17, 2024, and set rate of pay in accordance with the memo.
10. EXECUTIVE SESSION
11. ADJOURN