AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
JANUARY 6, 2025

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS AND RECOGNITIONS
4. OLD BUSINESS
    1. Approve the Regular Board Meeting Minutes of December 16, 2024.
5. BUTCH LEE, MAYOR
6. MARY ANN HESS, CITY CLERK
    1. Consideration to approve a quote from NJ Farms, Inc. to repair the driveway at the Star Road Fire Station in the amount of $22,800.00. Another quote was received from Thornton Construction Co., in the amount of $38,300.00.
    2. Consideration to pay an invoice from Benchmark Engineering & Surveying for structural engineering services at the Brandon City Hall in the amount of $24,000.00. The item is budgeted.
    3. Consideration to approve the engagement letter for the FY 2024 Continuing Disclosure with Butler Snow attorneys and authorize the Mayor to execute the same.
    4. Consideration to close the bank account titled "SB 2971" at Community Bank. The project pertaining to this Senate Bill, "Civic Center lighting improvements", has been completed.
    5. Consideration to accept an order acknowledging the dismissal of a lawsuit against the City of Brandon (Government Employees Insurance Company a/s/o Jerrick Taylor v. City of Brandon, Mississippi.)
    6. Consideration to approve the pay schedule (itemized below) for election officials for the upcoming municipal elections to be held in 2025.
    7. Consideration to approve:
        a. Docket of Claims for January 6, 2025.
        b. Fox Everett claims released on January 6, 2025.
7. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT
    1. Consideration to approve Pay Request 3 in the amount of $160,181.88 from Hemphill Construction Company for the Burnham Road Waterline Improvements Project and authorize payment of the same.

2. Consideration to approve Pay Request 1 in the amount of $66,599.27 from Thornton Construction Company for the Morrow Orr Drainage Improvements Project and authorize payment of the same.

3. Consideration to approve utility adjustment approvals and denials pursuant to the memo.

4. Consideration to approve the following finalization items for the 2024 Eastgate Sidewalk Project.
   1. Approve the Final Summary Change Order in a credit amount of $10,513.45 from Simmons Erosion Control and authorize the Mayor to execute the same.
   2. Approve Pay Request 4 FINAL (including the Final Summary Change Order) in the amount of $12,936.25 from Simmons Erosion Control and authorize payment of the same.

5. Permission to allow Peter Hughes, Cole Rowland, & Tobias Harvey to attend the 2025 Water Certification Course in Richland, MS, on January 27-30, 2025.

6. Permission to declare the 2004 John Deer Gator - vin #7267 and the 2022 Yanmar UTV - Vin #0398 as surplus and authorize sale at auction through GovDeals. Both items are no longer of use to the City of Brandon due to various issues with each piece of equipment.

7. Consideration to declare an emergency the rebuilds of the two spare pumps at Provonce Park Lift Station, approve the following invoices from Harvey Services, Inc. for emergency rebuilds of both spare pumps, and authorize payment of the same.
   1. Invoice #: 7261 - $6,175.00 - Pump 1
   2. Invoice #: 7293 - $6,256.00 - Pump 2

8. Permission to correct the approved CPI percentage increase for the General Construction Services & CCTV Services Term Bid to be modified to 1.9% for FY25 pursuant to the memo.

8. SAM HAWKINS, COMMUNITY DEVELOPMENT

   1. Presentation - December Report of Privilege Licenses

   2. Public hearing and board action regarding a request to approve a Conditional Use application from James Polk to operate a package liquor store at 332 Crossgates Blvd (Parcel H9A-3).

   3. Consideration to hire Hannah Harrell as a Receptionist and set rate of pay in accordance with the memo effective on January 7, 2024.

   4. Set a Public hearing for January 21, 2025 regarding a rezoning request for Greater New Friendship Missionary Baptist Church located at 722 Shiloh Rd (Parcel J8-14-30) – Case # 24-047 - Current Zoning of TND to change to RR.

   5. Consideration to approve Colton Wofford and Jesse Green to travel to Starkville, MS for the Mississippi Association of Code Enforcement conference on February 21, 2025 and pay any associated travel expenses.

   6. Consideration to approve the NPDES Phase II Stormwater Program 2024 annual report and authorize Mayor to execute the same.

9. JOSEPH FRENCH, POLICE CHIEF

   1. Presentation - December Police Department Report
   2. Request permission to use Comsouth as the lowest and best quote to purchase radios for the new patrol cars.
   3. Request to change the number of hours for Officer Quincy Phillips now that he is a School Resource Officer.

10. BRIAN ROBERTS, FIRE CHIEF

    1. Presentation - December Fire Department Report
    2. Request permission to hire Brad Grice as a Firefighter and set rate of pay according to the memo.

11. EXECUTIVE SESSION

12. ADJOURN

MINUTES OF THE REGULAR BOARD MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI
OF DECEMBER 16, 2024 AT 6:00 P.M.
MAYOR BUTCH LEE, MAYOR PRESIDING

1. CALL TO ORDER - Mayor Lee and Aldermen Farris, Middleton, Coker, Womack, Williams, Vinson and Craine were present.

2. INVOCATION AND PLEDGE OF ALLEGIANCE – Laken Curtis with the Mayor's Youth Council gave the invocation and Zack Hall with the Mayor's Youth Council led the Pledge of Allegiance.

3. PUBLIC COMMENTS AND RECOGNITIONS

   - Mary Elise Byrd with the Mayor's Youth Council announced the winners of the Christmas Parade Best Float Contest and awarded prizes as follows: 3rd Place ($500.00), The Glossary Salon, 2nd Place ($500.00), Ben Junkin Removal Service, 1st Place ($500.00), The Chop Shop, and The Overall Winner - Performance Therapy ($1,000.00).

   - Mayor Lee made some general announcements regarding the updates to the City's web-site, the Christmas Parade, and the Magic of Lights.

4. OLD BUSINESS

   1. Approve the Work Session and Regular Board Meeting Minutes of December 2, 2024.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Williams, and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

   1. Authorize Georganna Keenum to travel to Philadelphia, PA February 14- 17, 2025 to attend the Ideal Living Trade showing representing Welcome Home Brandon and Welcome Home MS and authorize reimbursement of travel expenses.

Alderman Womack made the motion to approve agenda item 5.1 in accordance with the memo from the Mayor's office, which is appended hereto, seconded by Alderman Vinson and upon unanimous vote the motion carried.

6. MARY ANN HESS, CITY CLERK

   1. Approve continuation of property and auto insurance coverage (comprehensive and collision) for 2025 with Travelers Insurance in the amount of $263,341.00 and authorize the Mayor and Clerk to execute all related documents.

2. Accept the bid of Australian Court Works, Inc., in the amount of $166,000.00 as the lowest and best bid received for the Tennis Court Rehabilitation Project and authorize the Mayor to execute project documents.

3. Approve the out-of-state travel of City Clerk Mary Ann Hess, the Immediate Past IIMC President, to attend the IIMC Executive Committee Meeting in Rancho Cucamonga, CA on February 19-23, 2025. (All travel expenses will be paid by the International Institute of Municipal Clerks.)

4. Approve the out-of-state travel for City Clerk Mary Ann Hess to attend the International Institute of Municipal Clerks (IIMC) Annual Conference in St. Louis, Missouri on May 15-22, 2025.

5. Approve:
   a. Docket of Claims for December 16, 2024
   b. Fox Everett claims released on November 13, 2024.
   c. Electronic fund transfers for November 2024.

Alderman Coker made the motion to approve agenda items 6.1-6.5 (a)-(c), in accordance with the memos from the City Clerk's Office, which are appended hereto, seconded by Alderman Farris, and upon unanimous vote the motion carried.

7. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

   1. Authorize advertisement for bids for purchase of two (2) trailer mounted vacuum excavators. Both vacuum excavators were budgeted for FY25 - one (1)-Sewer Department and one (1)- Water Department.

   2. Authorize advertisement for bids for the purchase of a street sweeper. This item was budgeted for in FY25 in the Sanitation Department.

   3. Hire Richard Walters as a Water Laborer III in the Public Works Department effective January 13, 2025, at the rate of pay pursuant to the memo.

   4. Approve the revised agreement with Langford Water Association for sewer fee collections, to update the same in accordance with applicable law and supersede and replace the existing two agreements and authorize the Mayor to execute the same.

   5. Authorize advertisement for bids the FY25 Concrete Services commodity.

   6. Declare as an emergency in accordance with MCA Section 31-7-13(k) the repairs to Pig Well (185 Puckett Street) in September & October 2024, approve invoice #5182911 in the amount of $12,435.00 from Griner Drilling Service, Inc., and authorize payment of the same.

   7. Accept the bid from Hemphill Construction Company in the amount of $386,775.00 for the Highway 80 Waterline Improvements Project as the lowest and best bid received and authorize the Mayor to execute contract documents.

8. Approve Pay Request #9 in the amount of $169,100.93 from Adcamp, Inc. regarding the 2024 Street Overlay Project and authorize payment of the same.

9. Accept the quote from NJ Farms, Inc., in the amount of $24,900.00 as the lowest and best quote received for the Storm Drain Inlet Repairs Project FY25, conditioned upon receipt of required liability insurance, and authorize the Mayor to execute contract documents and approve lump sum payment upon full completion.

Alderman Williams made the motion to approve agenda items 7.1 – 7.9 in accordance with the memos from the Public Works Department which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

8. SAM HAWKINS, COMMUNITY DEVELOPMENT

   1. Set public hearing for January 6, 2025, during the Regular Board Meeting, regarding a request from James Polk for conditional use approval to operate a package liquor store at 332 Crossgates Blvd (Tax Parcel # H9A-3).

Alderman Coker made the motion to approve agenda item 8.1, in accordance with the memo from the Community Development Department, which is appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

   2. Approve an amended final plat of Collier Crossing to include utility easements for the City of Brandon and authorize the city personnel to execute as required.

Alderman Vinson made the motion to approve agenda item 8.2, in accordance with the memo from the Community Development Department, which is appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

9. JOSEPH FRENCH, POLICE CHIEF

   1. Accept a donation in the amount of $500.00 from Brandon Discount Drugs.

   2. Accept the resignation of:

      - Communication officer Ashlenn Errington effective December 13, 2024.

      - Part-time officer Chris Butts effective December 2, 2024.

   3. Hire Hayden Gibbons as a Communications Officer effective December 17, 2024, and set rate of pay in accordance with the memo.

   4. Hire Andrew Leverette as a Patrolman effective December 17, 2024, and set rate of pay in accordance with the memo.

Alderman Womack made the motion to approve agenda items 9.1-9.4 in accordance with the memos from the Police Department, which are appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

10. BRIAN ROBERTS, FIRE CHIEF

No action

11. EXECUTIVE SESSION

Alderman Coker made the motion to consider the need to enter into Executive Session, seconded by Alderman Womack and upon unanimous vote the motion carried.

Alderman Womack then made the motion to enter into Executive Session to discuss pending and potential litigation and personnel matters involving the administration, amphitheater and police department departments and the transaction of business and discussion regarding the location of a business in the City and the prospective purchase of real property, seconded by Alderman Coker and upon unanimous vote the motion carried.

Based upon the recommendation of the Police Chief, Alderman Williams made the motion to terminate employee #6013310525 effective December 17, 2024, and for the Police Chief to include a memo in the employee's file regarding the recommendation, seconded by Alderman Womack and upon affirmative vote of the members present with the exception of Alderman Craine who vote "NAY", the motion carried.

Alderman Womack made the motion to resume the Regular Board Meeting out of Executive Session, seconded by Alderman Vinson and upon unanimous vote the motion carried.

(That there was a vote taken in Executive Session regarding a personnel matter involving the police department was announced upon resuming the Regular Board Meeting out of Executive Session).

12. AGENDA ADDITIONS

1. Accept the resignation of April Wilson effective December 17, 2024.

Alderman Williams made the motion to approve agenda item 12.1 in accordance with the memo from the City Clerk's Office, which is appended hereto, seconded by Alderman Farris and upon unanimous vote the motion carried.

13. ADJOURN

Alderman Vinson made the motion to adjourn the Regular Board Meeting, seconded by Alderman Williams and upon unanimous vote the motion carried.

(Next Regular Board Meeting: January 6, 2024)

Minutes approved this the 6th day of January 2024.

____

Hon. Butch Lee, Mayor

Attest:

____

Hon. Mary Ann Hess, City Clerk

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: MARY ANN HESS

DATE: 01/03/2025

SUBJECT: DRIVEWAY REPAIR AT STAR ROAD FIRE STATION

Consideration to approve a quote from NJ Farms, Inc. to repair the driveway at the Star Road Fire Station in the amount of $22,800.00. Another quote was received from Thornton Construction Co., in the amount of $38,300.00.

ATTACHMENTS:

1. Memo_Star Rd Driveway Repair
2. Quote_NJ Farms
3. Quote_Thornton Construction

BRANDON

MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: MARY ANN HESS, CITY CLERK

JODY COMPTON, FACILITIES MANAGER

BOARD AGENDA: JANUARY 6, 2025

SUBJECT: STAR RD FIRE STATION DRIVEWAY REPAIR

Asking for your consideration to approve the quote from NJ Farms, Inc., shown below, to replace a concrete area approximately 30' x 30'. They will remove and replace compromised subbase as needed and fill with 5 inches of 610 limestone compacted and install ½" rebar 12" on center each way. Pour concrete a minimum of 8" thick at 4,000 psi, or greater. They will dowel into the existing concrete every 24" and add control joints every 15' each way.

We received an additional quote and recommend NJ Farms, Inc. as the lowest and best quote and authorize the mayor to execute all related documents.

- NJ Farms, Inc. - $22,800.00 GL Code 001-161-720

Additional quote received from:

- Thornton Construction Co., Inc.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS

- NJ Farms, Inc. Quote
- Thornton Construction Co., Inc. Quote

NJ FARMS, INC.

P.O. Box 96 • Raymond, Mississippi 39154
jerry.njfarmsinc@gmail.com
601-540-2468

Proposal

PROPOSAL NO. 1	DATE 12-10-24
BID NO. 1	ARCHITECT

TO City of Brandon	WORK TO BE PERFORMED AT: Star Road Fire Station
ADDRESS	ADDRESS
CITY, STATE	CITY, STATE
PHONE NO.	DATE OF PLANS

We hereby propose to furnish the materials and perform the labor necessary for the completion of Remove and replace failed driveway Entrance @ Star Rd. Approx 30 x 30. Replace failed Area with 5" 610 Limestone Compacted 1/2" rebar 12" on center each way 8" 4000psi Concrete or greater. doweled into existing Concrete Control Joints 15' ew Max

Area below for additional description and/or drawings:

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of ______ Dollars ($ 22800.00) with payments to be made as follows.

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted [signature]

Per NJ Farms Inc

Note - This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature ______

Date ______ Signature ______

THORNTON CONSTRUCTION CO., INC

115 BRAGG ST.
BRANDON, MS 39047
601-825-8886
601-825-7977

Proposal for: Brandon Fire Department

Date: 8/21/2024

Submitted to:
Chief Brian Robert
City of Brandon, Fire Dept.

Please review the following pricing for the driveway repair for the Brandon Fire Department located at 1058 Star Rd. Brandon, Ms. Thornton Construction Company, Inc. has visited the job site and discussed the following scope of work as described below. Thornton Construction Company, Inc. offers a base bid price of **$38,300.00.**

Scope of Work

1. Mobilization
2. Demo and remove existing concrete pavement (approximately 30'x30')
3. Install 6" of 6-10 limestone below proposed concrete pavement
4. Reinforced concrete pavement (approximately 30'x30'x8")
5. Light traffic control (road work ahead signs and cones)
6. Site Restoration

Exclusions

The following items are excluded from the scope of work and are not included in the proposed pricing:

- Permits and fees
- Undercutting or replacement of unsuitable material
- Replacement of existing concrete pipe
- No work to be performed outside of normal business hours

4. Terms and Conditions

- **Payment Terms:** 30 days after receipt of pay application
- **Warranty:** 1 year warranty from date of substantial completion
- **Change Orders:** [e.g., Any changes to the scope of work will be documented and may incur additional costs.]

5. Contact Information

For any questions or additional information, please contact:

Project Manager:
Matt Thornton
Phone: (601)-825-8886
Email: matt@thorntonms.com

6. Acceptance

By signing below, the City of Brandon agrees to the terms and conditions outlined in this proposal.

Client's Signature: ______________________________
Date: ______________________________

Thornton Construction Co., Inc. Representative: ______________________________
Date: ______________________________

Thank you for considering Thornton Construction Co., Inc. for your project. We look forward to the opportunity to work with you.

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: MARY ANN HESS

DATE: 01/03/2025

SUBJECT: BENCHMARK ENGINEERING INVOICE

Consideration to pay an invoice from Benchmark Engineering & Surveying for structural engineering services at the Brandon City Hall in the amount of $24,000.00. The item is budgeted.

ATTACHMENTS:

1. Invoice_20241209_0001

Benchmark Engineering & Surveying, LLC

101 Highpointe Court, Suite B
Brandon, MS 39042
Tel: (601) 591-1077 Fax: (601) 591-0711
mlove@benchmarkms.net

Invoice

Invoice Date: Dec 9, 2024
Invoice Num: 26333

Wier Boerner Allin Architecture
2727 Old Canton invoices@wbaarchitecture.com
Suite 200
Jackson, MS 39216

Brandon City Hall Column Removal (B11197:) - Managed by (MCQUEEN, JASON)

Services:

Description	Amount
Structural Engineering Services Brandon City Hall Renovations	$24,000.00
Subtotal:	**$24,000.00**
Amount Due This Invoice:	**$24,000.00**

This invoice is due upon receipt

Invoices are due upon receipt. We accept debit and credit cards. Your business is appreciated.

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: MARY ANN HESS

DATE: 01/02/2025

SUBJECT: CONTINUING DISCLOSURE ENGAGEMENT LETTER

Consideration to approve the engagement letter for the FY 2024 Continuing Disclosure with Butler Snow attorneys and authorize the Mayor to execute the same.

ATTACHMENTS:

1. FY 2024 Continuing Disclosure Engagement Letter - City of Brandon, MS

BUTLER | SNOW

January 2, 2025

Via Email: mhess@brandonms.org

Mary Ann Hess, City Clerk
City of Brandon, Mississippi
100 Municipal Dr.
Brandon, MS 39042

Re: City of Brandon, Mississippi Fiscal Year 2024 Continuing Disclosure

Dear Mary Ann:

We are pleased to confirm our engagement as dissemination agent (the "Dissemination Agent") to The City of Brandon, Mississippi (the "City") in connection with its annual continuing disclosure undertaking. We appreciate your confidence in us and will do our best to continue to merit it. This letter sets forth the role we propose to serve and the responsibilities we propose to assume as Dissemination Agent in connection with the Annual Filing for fiscal year ended September 30, 2024.

We understand that pursuant to Securities and Exchange Commission Rule 15c2-12, as amended from time to time (the "Rule"), the City is required to provide on an annual basis certain financial information and operating data to the Municipal Securities Rulemaking Board (the "MSRB") through the MSRB's Electronic Municipal Market Access system at www.emma.msrb.org ("EMMA"), in the electronic format then prescribed by the Securities and Exchange Commission (the "SEC") (the "Required Electronic Format") pursuant to the Rule.

We also understand that pursuant to the City's Policies and Procedures for Continuing Disclosure/SEC Rule 15c2-12 Compliance (the "Policy"), a staff designee of the City is required to appoint or engage a dissemination agent to assist in carrying out its obligations under the Policy and the Rule, and the City is hereby appointing us to serve as Dissemination Agent in connection with the Annual Filing for fiscal year 2024 to be filed on or before March 28, 2025.

SCOPE OF ENGAGEMENT

As Dissemination Agent we will examine the City's continuing disclosure responsibility, consult with parties to the City; compile the Annual Filing (with the assistance of the City) and file an Annual Filing for and on behalf of the City. We will rely upon information provided to us without undertaking to verify the same by independent investigation. During the course of this engagement, we will rely on you to provide us with complete and timely information on all developments pertaining to any aspect of the Annual Filing. We understand that you will direct members of your staff and other employees of the City to cooperate with us in this regard.

Our duties in this engagement are limited to those expressly set forth above.

ATTORNEY-CLIENT RELATIONSHIP

Upon execution of this engagement letter, the City will be our client and an attorney-client relationship will exist between us. We further assume that all other parties understand that in this transaction we represent only the City, we are not counsel to any other party, and we are not acting as an intermediary among the parties. Our services as Dissemination Agent are limited to those contracted for in this letter, and the City's execution of this engagement letter will constitute an acknowledgment of those limitations.

Our representation of the City and the attorney-client relationship created by this engagement letter will be concluded upon the filing of the Annual Filing.

PROSPECTIVE CONSENT

As you are aware, Butler Snow represents many political subdivisions, companies and individuals. It is possible that during the time that we are representing the City, one or more of our present or future clients will have transactions, litigation, or other matters with the City. We do not believe that such representation, if it occurs, will adversely affect our ability to represent you as provided in this engagement letter, either because such matters will be sufficiently different from the filing of the Annual Filing so as to make such representations not adverse to our representation of you, or because the potential for such adversity is remote or minor and outweighed by the consideration that it is unlikely that advice given to the other client will be relevant to any aspect of the issuance filing of the Annual Filing. The City's local counsel is hereby authorized to discuss and/or review with Butler Snow any such matters described in this paragraph (including any form of potential conflict waiver, if applicable). Execution of this engagement letter will signify the City's consent to our representation of others consistent with the circumstances described in this paragraph.

FEE STRUCTURE

Based upon: (i) our current understanding of the terms, structure, size and schedule of the Annual Filing, (ii) the duties we will undertake pursuant to this letter, (iii) the time we anticipate devoting to the Annual Filing, and (iv) the responsibilities we assume, our fee for this engagement will be $3,000.00. Such fee may vary: (i) if material changes in the structure of the financing occur or (ii) if unusual or unforeseen circumstances arise which require a significant increase in our time or our responsibilities. If, at any time, we believe that circumstances require an adjustment of our original fee estimate, we will consult with you.

In addition, this letter authorizes us to incur expenses and make disbursements on behalf of the City, which we will include in our invoice. Disbursement expenses will include such items as travel costs, photocopying, deliveries and other out-of-pocket costs.

PUBLICITY CONCERNING THIS MATTER

Often projects and matters such as this are of interest to the public. Also, many clients desire favorable publicity. Therefore, you agree that we may respond to inquiries from the news media and we may initiate and publish information to the public on this matter (including but not limited to our firm website) unless you instruct us not to do so. In any event, we will not divulge any non-public information regarding this matter.

RECORDS

At your request, papers and property furnished by you will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the transaction will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other material retain by us after the termination of this engagement.

If the foregoing terms are acceptable to you, please so indicate by (1) returning the enclosed copy of this engagement letter dated and signed by an authorized officer; and (2) returning the material event notice certification dated and signed by an authorized officer, attached hereto as **Exhibit A**. Please retain a copy of the original engagement letter and material event notice certification for your files.

We look forward to working with you again on your Annual Filing.

BUTLER SNOW LLP

Elizabeth Lambert Clark

By: ___________________________________
Elizabeth Lambert Clark

Accepted and Approved:

THE CITY OF BRANDON, MISSISSIPPI

BY: ___________________________________
Mayor

Dated: ________________________________

cc: Mr. Mark C. Baker, Sr., Esq., City Attorney (via email mark@blfmail.com)

EXHIBIT A

Event Notice

The City certifies that none of the event notices have occurred with respect to the Bonds:

(1) Principal and interest payment delinquencies;

(2) Non-payment related defaults, if material;

(3) Unscheduled draws on debt service reserves, if any, reflecting financial difficulties;

(4) Unscheduled draws on credit enhancements reflecting financial difficulties;

(5) Substitution of credit or liquidity providers, or their failure to perform;

(6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds;

(7) Modifications to rights of Bondholders, if material;

(8) Bond calls, if material, and tender offers;

(9) Defeasances;

(10) Release, substitution, or sale of property, if any, securing repayment of the Bonds, if material;

(11) Rating changes;

(12) Bankruptcy, insolvency, receivership, or similar event of the Issuer;

(13) The consummation of a merger, consolidation, or acquisition involving the Issuer or the sale of all or substantially all of the assets of the Issuer, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and/or

(14) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

THE CITY OF BRANDON, MISSISSIPPI

BY: ______________________________________
Mayor

Dated: ____________________________________

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: MARY ANN HESS

DATE: 12/18/2024

SUBJECT: CLOSE SB 2971 BANK ACCOUNT

Consideration to close the bank account called "SB 2971" at Community Bank. The project pertaining to this Senate Bill, Civic Center lighting improvements, has been completed.

ATTACHMENTS:

None

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: MARY ANN HESS

DATE: 12/17/2024

SUBJECT: GEICO A/S/O JERRICK TAYLOR V. CITY OF BRANDON

Mark Baker advised that it would be helpful to spread the court order on the minutes for future reference. It involves a collection case where GEICO was suing the City to recoup expenses for an accident involving one of our police cars. The City opposed the lawsuit and as indicated in the Order, the matter has not been dismissed.

ATTACHMENTS:

1. COPELAND COOK LET DEC 2024

COPELAND
COOK
TAYLOR &
BUSH

Walker R. Gibson
Direct Dial: 601-427-1320
Email: wgibson@cctb.com

December 11, 2024

Mayor Butch Lee
City of Brandon
1000 Municipal Drive
Brandon, MS 39042

Re: *Government Employees Insurance Company a/s/o Jerrick Taylor v. City of Brandon, Mississippi*; in the County Court of Rankin County, Mississippi; Cause No. 2024-359

Dear Mayor Lee:

As a reminder, my firm was hired under the Mississippi Municipal Liability Plan to defend the City in the above case. GEICO confessed our motion to dismiss this case due to a lack of any reckless conduct by former Officer Deon Allen, so please find enclosed a copy of the filed dismissal order for your records. Please consider this case closed.

I greatly appreciate the assistance of Chief French, Officer Allen, and Mark Baker in obtaining this successful outcome. If you have any questions, please feel free to contact me.

Sincerely yours,

COPELAND, COOK, TAYLOR & BUSH, P.A.

By: Walker Gibson
Walker R. Gibson

cc: Mark Baker, Esq. (via email)
Brent Parker – MSMSC (via email)

IN THE COUNTY COURT OF RANKIN COUNTY, MISSISSIPPI

GOVERNMENT EMPLOYEES INSURANCE COMPANY A/S/O JERRICK TAYLOR **PLAINTIFF**

VS. **CAUSE NO. 2024-359**

CITY OF BRANDON, MISSISSIPPI **DEFENDANT**

AGREED ORDER OF VOLUNTARY DISMISSAL WITH PREJUDICE

THIS DAY this cause came on for hearing on the joint motion, *ore tenus* of the Plaintiff, Government Employees Insurance Company a/s/o Jerrick Taylor, and Defendant, City of Brandon, Mississippi, to voluntarily dismiss any and all claims of Plaintiff against Defendant with prejudice, and the parties having consented to the entry of this Order, and the Court being fully advised in the premises, finds that the joint motion to dismiss Plaintiff's claims against Defendant with prejudice is well taken and should be sustained.

IT IS, THEREFORE, HEREBY ORDERED AND ADJUDGED that the cause of action of Plaintiff, Government Employees Insurance Company a/s/o Jerrick Taylor, against Defendant, City of Brandon, Mississippi, be and the same hereby is dismissed with prejudice with each party to bear their own costs.

SO ORDERED AND ADJUDGED, this the 10th day of December, 2024.

~~CIRCUIT~~ COUNTY COURT JUDGE

APPROVED AND AGREED TO BY:

VICTORIA M. CHAMBERLAIN (MSB #103639)
Attorney for Plaintiff

WALKER R. GIBSON (MSB #100051)
Attorney for Defendant

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: MARY ANN HESS

DATE: 12/20/2024

SUBJECT: ELECTION OFFICIAL PAY SCHEDULE

The City of Brandon wants to remain competitive with Rankin County regarding a pay schedule for its election officials. Therefore, the City Clerk's Office is recommending the maximum amounts that are allowed by state statute.

Poll Managers	$250.00/election day
Poll Workers	$200.00/election day
Resolution Committee Workers	$250.00/election day and absentee ballot counting day (if needed)
Municipal Election Commissioners	$250.00/election day

They would also get paid $12.00/hour for any training or committee time that would be required outside of election day.

ATTACHMENTS:

None

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: MARY ANN HESS

DATE: 12/06/2024

SUBJECT: CLAIMS DOCKET

Consideration to approve:

a. Docket of Claims for January 6, 2025.
b. Fox Everett claims released on January 6, 2025.

ATTACHMENTS:

1. claims docket_ 01-06-25
2. 12_27_2024

City of Brandon

Check Register by Department for Checks Dated 1/7/2025

Check Run #: 12933 **vhawkins**

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
Dept#		**001-000**						
98843	8051	LORI SCHULER		2867	SECURITY FOR WEDDING 11/30/24	001-000-511	3	$940.00
		Total For Department		001-000				$940.00
Dept#		**001-010**						
98848	13964	MCE LLC		1004	MEMBERSHIP FEE	001-010-695	3	$122.18
		Total For Department		001-010				$122.18
Dept#		**001-040**						
98781	1873	BENCHMARK ENGINEERING		26365	TOPO OF ENTERGY PROPERTY NEXT TO BRANDON CITY PARK	001-040-607	3	$870.00
98785	12248	BRANDON BUSINESS ASSOCIATION	18557	12/20/2024	INITIAL PROGRAMMING FUNDS-B/A 6/17/2024	001-040-600	3	$12,500.00
98788	2254	C SPIRE		0031072390-DEC	CELLULAR BILL 11/19/2024-12/18/2024	001-040-605	3	$328.92
98798	14091	COMPASS MEDIA LLC		2025-72555	MS TOUR GUIDE PUBLISHING	001-040-615	3	$6,000.00
98818	431	FEDEX		8-722-48605	Shipping for the Christmas ornaments.	001-040-691	3	$134.76
98819	860	FLEETCOR TECHNOLOGIES		NP67630461	ACCT #126876-FUEL FOR WEEK 12/16/2024-	001-040-525	3	$82.05

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
					12/22/2024			
98822	4763	GREEN OAK GARDEN CENTER LLC	17906	26274	Plant Care Services	001-040-600	3	$150.00
98848	13964	MCE LLC		1004	MEMBERSHIP FEE	001-040-695	3	$219.92
		Total For Department		001-040				$20,285.65
Dept#	**001-092**							
98783	13958	BLAKENEY ELECTRICAL SERVICES LLC	18843	1046	Labor to install (56) city provided LED light fixtures.	001-092-600	3	$2,550.00
98784	13903	BRADY INDUSTRIES OF MS LLC	18984	9190196	purchase 1 pack cylindrical vacuum Cleaner bags	001-092-510	3	$13.81
98786	4919	BROADBAND VOICE, LLC		121561	CITY HALL & LIBRARY PHONE-01/01/25-01/31/25	001-092-605	3	$1,000.95
98788	2254	C SPIRE		0031072390-DEC	CELLULAR BILL 11/19/2024-12/18/2024	001-092-605	3	$159.34
98793	1999	CINTAS CORPORATION NO 210		4214623437	UNIFORMS	001-092-535	3	$3.95
						001-092-535	3	$8.22
				4215326942	UNIFORMS	001-092-535	3	$3.95
						001-092-535	3	$8.22
98815	2245	ENTERGY		10019538910	ENTERGY COLLECTIVE BILL-11/05/2024-12/05/2024	001-092-630	3	$9,154.42
						001-092-630	3	$298.69
98819	860	FLEETCOR TECHNOLOGIES		N67606583	ACCT #126876-FUEL FOR WEEK 12/09/2024-12/15/2024	001-092-525	3	$52.74
				NP67630461	ACCT #126876-FUEL FOR WEEK 12/16/2024-	001-092-525	3	$125.76

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
					12/22/2024			
					ACCT #126876- FUEL FOR WEEK 00/00/0000- 00/00/0000	001-092-525	3	$0.00
				NP67657944	ACCT #126876- FUEL FOR WEEK 12/24/24-12/29/24	001-092-525	3	$0.00
98848	13964	MCE LLC		1004	MEMBERSHIP FEE	001-092-695	3	$268.80
98854	2377	MURPHY'S LAWN & LANDSCAPE	18935	17736	labor to install 200 large rolls of pine straw along hwy 80 and 18.	001-092-600	3	$4,996.73
98859	968	PHELPS		1395484	SOCIAL MEDIA RETENTION ISSUES THROUGH 11/30/24	001-092-608	3	$1,466.25
				1395483	RESPONSE TO DOJ SUBPOENA THROUGH 11/30/24	001-092-608	3	$2,088.75
98860	985	POSTAGE BY PHONE		12/16/2024	POSTAGE BY PHONE	001-092-691	3	$64.02
98864	9654	PROTEL, INC	19030	241200103	Call Center December 2024 - September 2025	001-092-600	3	$9.00
98870	6010	RANKIN COUNTY TAX COLLECTOR		032347	I08J000050 00010 PROPERTY TAXES/LOT 9 OF SQUARE, S2 SEMINARY SQUARE IN SE4 SEC 16-5-3 S	001-092-690	3	$639.68
98874	6015	SBD INC	18875	009046	AP Checks (#99500)	001-092-620	3	$582.06
98875	9705	SESAC LLC		923229	MUSIC PERFORMANCE LICENSE 2025	001-092-600	3	$1,217.00
98882	3699	STAPLES CONTRACT & COMMERCIAL, INC	19031	7648696705	Office Supplies	001-092-500	3	$23.05

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
						001-092-500	3	$7.33
						001-092-500	3	$2.74
						001-092-500	3	$4.50
						001-092-500	3	$24.13
						001-092-500	3	$26.09
						001-092-500	3	$12.13
						001-092-500	3	$6.84
						001-092-500	3	$129.99
						001-092-500	3	$8.27
98885	5602	THE CIRLOT AGENCY, INC		008468	JOB 003788 COMPONENT 1- WEBSITE REFRESH	001-092-600	3	$18,845.00
				008469	JOB 003845 COMPONENT 001- PUBLIC RELATIONS & COMPONENT 002- SOCIAL MEDIA MANAGEMENT	001-092-600	3	$15,522.50
98886	11832	THE LANDING PLANT & FEED LLC	18945	36289	purchase 45 large rolls of pine straw to re-cover all the trees along hwy 80 and 18	001-092-720	3	$558.00
			18936	36248	purchase 200 large bales of pine straw for landscape and weed control in existing beds along hwy 80 and hwy 18.	001-092-720	3	$2,480.00
98889	13841	TRACIE RIGGIN		123124	MS STATE BOARD OF PUBLIC ACCOUNTANCY RENEWAL	001-092-695	3	$114.46
98890	3733	TRAVELERS		12/12/24	COMMERICAL AUTO	001-092-625	3	$220.00
98893	3845	TRUSTMARK VISA/MC - CAROLYN PALMER	18522	12/20/2024	QUICKBOOKS MONTHLY PAYMENT	001-092-600	3	$99.00

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
98894	14000	TRUSTMARK VISA/MC - GEORGANNA KEENUM		10243040440	SAMS CLUB- TABLES FOR EVENT CENTER	001-092-750	3	$1,499.76
				01/02/2025	CREDIT CARD REBATE	001-092-750	3	($8.18)
				1600-6434	CHECKR INC - BACKGROUND CHECKS 12/5/24	001-092-600	3	$59.98
98898	11103	VESTIS GROUP INC F/K/A ARAMARK		2780306194	MOPS FOR SENIOR CENTER AND CITY HALL	001-092-510	3	$45.95
				2780308047	MOPS FOR SENIOR CENTER AND CITY HALL	001-092-510	3	$45.95
		Total For Department		001-092				$64,439.83

Dept#	001-112							
98778	2275	AT&T		601M313547001 0590-DEC 24	PD- PHONE SERVICE 12/23/24-01/22/24	001-112-605	3	$243.96
98786	4919	BROADBAND VOICE, LLC		121563	PD PHONE AND FAX LINE- JAN 25	001-112-605	3	$824.97
98788	2254	C SPIRE		0031072390-DEC	CELLULAR BILL 11/19/2024-12/18/2024	001-112-605	3	$459.63
98792	389	CENTERPOINT ENERGY ENTEX		3194068-7-DEC 24	1455 W GOVERNMENT ST-11/04/24-12/6/24	001-112-630	3	$79.12
98797	4293	COMCAST CABLE		8396410610147 155-DEC -2	PD TV SERVICES 12/18/24-01/17/25	001-112-605	3	$540.50
98803	4870	CROW BURLINGAME CO.	18927	6006-8044	air filters for patrol vehicles Battery for unit 20-005	001-112-635	3	$163.55

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
			18927	6006-8353	air filters for patrol vehicles Battery for unit 20-005	001-112-635	3	$161.20
98810	356	DPS LAW ENFORCEMENT		90154182	analytical fees - nov 2024	001-112-600		$360.00
98815	2245	ENTERGY		10019538910	ENTERGY COLLECTIVE BILL-11/05/2024-12/05/2024	001-112-630	3	$3,378.77
98819	860	FLEETCOR TECHNOLOGIES		N67606583	ACCT #126876-FUEL FOR WEEK 12/09/2024-12/15/2024	001-112-525	3	$1,336.36
				NP67630461	ACCT #126876-FUEL FOR WEEK 12/16/2024-12/22/2024	001-112-525	3	$3,646.13
					ACCT #126876-FUEL FOR WEEK 00/00/0000-00/00/0000	001-112-525	3	$0.00
				NP67657944	ACCT #126876-FUEL FOR WEEK 12/24/24-12/29/24	001-112-525	3	$1,329.27
98830	1161	JACKSON COMMUNICATIONS	18868	175649	Radio cable for unit 20-005	001-112-635	3	$82.80
98837	10529	K&S TRUCKING LLC	18940	24103	Tire plug for unit 19-003 Oil filter housing for unit 19-003 Fuel sending unit for unit 19-001	001-112-635	3	$30.00
			18940	27338	Tire plug for unit 19-003 Oil filter housing for unit 19-003 Fuel sending unit for	001-112-635	3	$325.00

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
					unit 19-001			
						001-112-635	3	$350.00
			18940	27339	Tire plug for unit 19-003 Oil filter housing for unit 19-003 Fuel sending unit for unit 19-001	001-112-635	3	$385.00
						001-112-635	3	$250.00
98841	12776	LGT WRAP SHOP LLC	18887	1371	Wrap for new patrol cars and decal for motorcycle Board Approved 12/2/24 Unit 19-001 wrap	001-112-635	3	$2,600.00
98844	7934	M & S ROOFING CO., INC		SJ24-122	PD- SEAL LAPS IN ROOF	001-112-637	3	$450.00
98848	13964	MCE LLC		1004	MEMBERSHIP FEE	001-112-695	3	$855.26
98867	1012	RANCO TRANSMISSION SERV.	18888	30560	17-005 transmission repair	001-112-635	3	$2,900.00
						001-112-635	3	$850.00
						001-112-635	3	$50.00
						001-112-635	3	$100.00
						001-112-635	3	$100.00
98876	5241	SHRED-IT		8009391936	PD SHRED IT SERVICES 12/13/24	001-112-600	3	$168.83
98882	3699	STAPLES CONTRACT & COMMERCIAL, INC	18883	6019304860	label maker tape, mini binder clips, yearly calendar, 12 pack binders, key tags, at-a-glance diary, 6 3 ring binders, at a glance calendars, highlighters, dish cloths, toilet paper, mop heads, lysol wipes, ink	001-112-510	3	$34.18

Check Run #: 12933 **vhawkins**

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
98888	9371	TIREHUB, LLC	18886	46492134	Tires for unit 20-003	001-112-540		$524.00
98904	13967	WILLARD D HOLIFIELD JR		20241212	POLYGRAPH-ANDREW LEVERETTE-APPLICANT TEST	001-112-600	3	$200.00
		Total For Department		001-112				$22,778.53
Dept#		**001-161**						
98775	4693	ADAMS TRIM DESIGNS, INC		I-114235	BLACK LETTERING/TINT VIN#186707 & 335874	001-161-635	3	$170.00
98786	4919	BROADBAND VOICE, LLC		121557	FD-1 PHONE- JAN 25	001-161-605	3	$72.41
98788	2254	C SPIRE		0031072390-DEC	CELLULAR BILL 11/19/2024-12/18/2024	001-161-605	3	$455.66
98790	934	CAROLYN PALMER PETTY CASH		12/20/2024	SFA-CPR CARD/ENVELOPES	001-161-685	3	$10.00
						001-161-500	3	$37.78
98791	12555	CAVENDER STORES, LTD	18847	0267712-IN	REPLACEMENT WORK BOOTS FOR TRAVIS COHN	001-161-535	3	$165.00
98792	389	CENTERPOINT ENERGY ENTEX		3194066-1-DEC 24	16 WOODGATE DR-FS #5-11/04/24-12/06/24	001-161-630	3	$80.66
				3133152-3-DECQ	629 MARQUETTE RD-FS #1-11/08/24-12/12/24	001-161-630	3	$159.83
				3194065-3-DEC	213 POINDEXTER ST-FS #6-11/08/24-12/12/24	001-161-630	3	$151.61
				10594862-4-DEC	147 KENNEDY FARM PKWY-FS #3-11/08/24-12/12/24	001-161-630	3	$330.67

City of Brandon

Check Register by Department for Checks Dated 1/7/2025

Check Run #: 12933 **vhawkins**

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
98796	13736	CODY COLE		123124	BACKGROUND FINGERPRINT/STATE EMS INITIAL CERT/STATE EMT LICENSE	001-161-685	3	$145.00
98799	12880	COMSOUTH INC	18685	207768		001-161-636	3	$660.04
98806	1913	DAVID JEFCOAT PEST CONTROL		40287	PEST CONTROL QUARTLEY-FD STATION #3	001-161-600	3	$75.00
				40290	QUARTLEY PEST CONTROL-FD STATION #5	001-161-600	3	$60.00
98808	13531	DELTA FIRE & SAFETY INC	18848	INVTX24-0927	ON STATE CONTRACT	001-161-730	3	$1,250.00
						001-161-730	3	$2,075.00
						001-161-730	3	$120.00
98815	2245	ENTERGY		10019538910	ENTERGY COLLECTIVE BILL-11/05/2024-12/05/2024	001-161-630	3	$482.81
						001-161-630	3	$4.29
						001-161-630	3	$5.98
						001-161-630	3	$4.29
						001-161-630	3	$4.29
						001-161-630	3	$4.29
						001-161-630	3	$69.24
						001-161-630	3	$296.57
						001-161-630	3	$70.06
						001-161-630	3	$598.26
98819	860	FLEETCOR TECHNOLOGIES		N67606583	ACCT #126876-FUEL FOR WEEK 12/09/2024-12/15/2024	001-161-525	3	$560.25
				NP67630461	ACCT #126876-FUEL FOR WEEK 12/16/2024-	001-161-525	3	$1,115.87

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
					12/22/2024			
					ACCT #126876-FUEL FOR WEEK 00/00/0000-00/00/0000	001-161-525	3	$0.00
				NP67657944	ACCT #126876-FUEL FOR WEEK 12/24/24-12/29/24	001-161-525	3	$742.06
98820	476	GEORGE'S DOOR SERVICE	19009	051956	REPAIR BAY DOOR AT STATION 3	001-161-637	3	$178.00
98828	575	HOME DEPOT CREDIT SERVICES		WG78227977	12 IN 8TPL DEMON CARBIDE TEETH RECIPROCATING SAW BLADES	001-161-637	3	$83.89
			18602	3904830	STORAGE SHELVING	001-161-637	3	$159.00
						001-161-637	3	($3.18)
98832	13635	JAM-PAK LLC	18981	483322	KITCHEN TOWELS/BLUE DEGREASER/LIQUID LAUNDRY DETERGENT	001-161-510	3	$476.85
						001-161-510	3	$65.75
						001-161-510	3	$64.72
98839	1734	LANGFORD WATER ASSOCIATION, INC		1228-dec	FIRE STATION #4 WATER-11/02/2024-12/07/2024	001-161-630	3	$44.00
98848	13964	MCE LLC		1004	MEMBERSHIP FEE	001-161-695	3	$953.01
98857	931	O'REILLY AUTO PARTS	18816	1129-455616	11" 100PK TIE/300 PC WIRE TIE	001-161-635	3	$28.98
			18816	1129-456337	TIRE GAUGE	001-161-635	3	$16.82
			19001	1129-456680	ANTIFREEZE	001-161-635	3	$92.72
			19001	1129-457437	MALE ELBOW	001-161-635	3	$7.95
			18816	1129-458696	OIL FILTER/OIL/KEYLESS ENTRY	001-161-635	3	$85.24

City of Brandon

Check Register by Department for Checks Dated 1/7/2025

Check Run #: 12933 **vhawkins**

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
					BATTERIES			
						001-161-635	3	$13.54
98891	13433	TRI-COUNTY DIESEL LLC	18822	5064		001-161-635	3	$860.70
			19003	5070	repairs for engines	001-161-635	3	$3,000.00
						001-161-635	3	$907.55
			19028	5091	EMERGENCY REPAIR ON E-ONE-ENGINE 5-OIL LEAK	001-161-635	3	$1,014.04
98893	3845	TRUSTMARK VISA/MC - CAROLYN PALMER	18647	641223	CLEANING SUPPLIES	001-161-510	3	$38.40
		Total For Department		001-161				$18,064.90
Dept#		**001-180**						
98781	1873	BENCHMARK ENGINEERING		26387	SURVEY PROPERTY ADJACENT TO CITY ALL PARCEL #HBQ-7-20	001-180-607	3	$1,705.00
				26381	GENERAL SVS-CITY OF BRANDON	001-180-607	3	$330.00
98788	2254	C SPIRE		0031072390-DEC	CELLULAR BILL 11/19/2024-12/18/2024	001-180-605	3	$525.46
98807	3489	DAVID STEVENS		12/26/24	ROLL CALL 12/23/24	001-180-600	3	$100.00
98819	860	FLEETCOR TECHNOLOGIES		N67606583	ACCT #126876-FUEL FOR WEEK 12/09/2024-12/15/2024	001-180-525	3	$144.97
				NP67630461	ACCT #126876-FUEL FOR WEEK 12/16/2024-12/22/2024	001-180-525	3	$135.53
					ACCT #126876-FUEL FOR WEEK	001-180-525	3	$0.00

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
					00/00/0000-00/00/0000			
				NP67657944	ACCT #126876-FUEL FOR WEEK 12/24/24-12/29/24	001-180-525	3	$35.47
98829	14093	J THOMAS EVANS JR		12/26/24	ROLL CALL 12/23/24	001-180-600	3	$100.00
98835	13432	JEFFREY LYNN BULLOCK		12/26/24	ROLL CALL 12/23/24	001-180-600	3	$100.00
98836	14092	JIM BROOKS		12/26/24	ROLL CALL 12/23/24	001-180-600	3	$100.00
98848	13964	MCE LLC		1004	MEMBERSHIP FEE	001-180-695	3	$146.62
98850	3606	MIDDLE MS BLDG OFFICIALS		12/13/2024-B	MEMBERSHIP RENEWALS FOR RANDY/JESSE/CASSIE/COLTAN	001-180-695	3	$700.00
98852	3725	MS ASSOCIATION OF CODE ENFORCEMENT		12/13/2024	M.A.C.E TRAINING CLASS FOR COLTAN WOOFORD & JESSE GREEN	001-180-685	3	$150.00
				12/13/2024-2	MACE DUES/RANDY,JESSE,CASSIE,&COLTAN	001-180-695	3	$500.00
98858	12324	PETTY CASH-ELIZABETH JOHNSON		12/12/2024	BATTERY LUBRICANT CD-2	001-180-635	3	$1.99
				01/01/2024	BATTERIES FOR FLASHLIGHTS	001-180-550	3	$15.75
98860	985	POSTAGE BY PHONE		12/16/2024	POSTAGE BY PHONE	001-180-691	3	$408.19
98869	1028	RANKIN COUNTY NEWS		249020	1537 ZONING HEARING JAMES POLK, PROOF OF PUBLICATION	001-180-615	3	$48.24
				249191	6-ZONING HEARING, GREATER FRIENDSHIP MISSION BAPTIST CHURCH	001-180-615	3	$82.92

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
98879	12742	SOUTHERN RUBBER STAMP, INC.	19020	80734	comm devel stamp	001-180-550	3	$58.96
98882	3699	STAPLES CONTRACT & COMMERCIAL, INC	19031	7648696705	Office Supplies	001-180-500	3	$5.04
						001-180-500	3	$14.55
						001-180-500	3	$15.81
						001-180-500	3	$9.11
						001-180-500	3	$14.89
						001-180-500	3	$4.53
						001-180-500	3	$10.48
						001-180-500	3	$15.20
98883	2708	SUZANNE ROSS		12/26/24	ROLL CALL 12/23/24	001-180-600	3	$100.00
98903	9523	WIERHOUSE LIVING LLC		ARB 06-24	ARB PROJECT REVIEW - MEETINGS/BUILDING RENEWALS/SIT PLAN PLANNING	001-180-600	3	$4,800.00
				ARB GUIDELINES - 05	BRANDON ARB GUIDELINES/MEETINGS/1ST DRAFT CONT.	001-180-600	3	$4,500.00
98905	1708	WOLVERTON ENTERPRISE INC.	18943	20242803	# 10 REGULAR ENVELOPES/#10 WINDOW ENVELOPES	001-180-620	3	$80.00
						001-180-620	3	$155.00
		Total For Department		001-180				$15,113.71

Dept# 001-201

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
98779	6011	B & C EQUIPMENT INC	18920	12371	VIN #1170 CAT 130G Motor Grader - repair cylinders	001-201-636	3	$2,889.08
			18919	12372	VIN #2114 CAT D4G Dozer - repair	001-201-636	3	$1,433.33

City of Brandon

Check Register by Department for Checks Dated 1/7/2025

Check Run #: 12933 **vhawkins**

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
					cylinders			
98781	1873	BENCHMARK ENGINEERING		26405	B-10825-MARQUETTE MULTI USE PATH CE&I	001-201-703	3	$29,607.94
				26391	PROJECT 2024-15/MPO- GRANTS FERRY PRWY MULTIUSE PATH	001-201-703	3	$1,739.71
				26377	PROJECT 2024-29/MPO- HWY 80 CROSSOVER IMPROV BETWEEN STONEGATE DR AND MUNICIPAL DR	001-201-703	3	$1,248.75
				26379	PROJECT 2024-29/MPO-MODIFICATION TO THE INTERSECTION OF CROSSGATES BLVD & CROSSGATES DRIVE	001-201-703	3	$140.00
				26386	DRAINAGE INVEST IN CENTRE POINT SUB ALONT POINTE COVE	001-201-607	3	$2,537.50
				26381	GENERAL SVS-CITY OF BRANDON	001-201-607	3	$3,052.50
						001-201-703	3	$412.50
				26380	PROJECT 2024-31-E JASPER ST TO SHILOH PARK PEDISTRIAN IMPORV	001-201-607	3	$17.50
				26374	HYDROLOGIC RESTOR. OF RICHALND CREEK TRIB. 2 NEAR	001-201-607	3	$2,591.25

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
					BELLE OAK			
98787	5233	BURNEY DIRT AND GRAVEL , LLC	18804	2323	Dump Truck Hauling Services - per hour	001-201-604	3	$2,925.00
98788	2254	C SPIRE		0031072390-DEC	CELLULAR BILL 11/19/2024-12/18/2024	001-201-605	3	$140.74
98789	10054	C&L DIESEL INC	18917	10595	VIN #7815 2007 Sterling Dump Truck - repair fan clutch and A/C compressor	001-201-635	3	$1,869.81
98793	1999	CINTAS CORPORATION NO 210		4214623437	UNIFORMS	001-201-535	3	$6.93
						001-201-535	3	$9.67
						001-201-535	3	$12.76
				4215326942	UNIFORMS	001-201-535	3	$6.93
						001-201-535	3	$9.67
						001-201-535	3	$12.76
98795	4106	CLEO MCKINION	18805	1139	Open PO for Asphalt & Pothole Repairs (labor & equipment) 3/18/24 Board Approval for Professional Services Agreement	001-201-637	3	$3,870.00
			18805	1140	Open PO for Asphalt & Pothole Repairs (labor & equipment) 3/18/24 Board Approval for Professional Services Agreement	001-201-637	3	$3,570.00
			18805	1141	Open PO for Asphalt & Pothole Repairs (labor & equipment) 3/18/24 Board Approval for Professional Services Agreement	001-201-637	3	$2,872.50
						001-201-637	3	$72.50

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
98803	4870	CROW BURLINGAME CO.		6006-8679	battery for vin # 2771	001-201-636	3	$105.00
			18967	6006-8745	VIN #9286 2000 Ingersoll-Rand SD70D Pro Pac drum roller - filters	001-201-636	3	$13.20
						001-201-636	3	$16.71
						001-201-636	3	$18.61
			18991	6006-8761	VIN #9286 2000 Ingersoll-Rand SD70D Pro Pac drum roller - alternator and puller	001-201-636	3	$211.00
						001-201-636	3	$65.00
98804	303	CUSTOM PRODUCTS CORP.	18835	INV19506	Standard Street Signs Road Crew Ahead sign - replace faded signs	001-201-637	3	$169.02
						001-201-637	3	$29.51
						001-201-637	3	$29.51
						001-201-637	3	$59.02
98805	2183	D&S SALES	18904	38231	1) Tool - Impact Driver Set for Stone (str) 2) Shop Supply - AAA Batteries 3) Stock at Shop - Oil Dry	001-201-550	3	$33.80
98811	10421	DUNN UTILITY	19004	29288	Daves Circle at Warner Drive - replace pipe underneath street | WO #56108	001-201-637	3	$504.00
			19008	29290	Sinkhole repair between 17 & 19 Crosswoods Road | WO #47629	001-201-637	3	$4,534.00
			19012	29326	Drainage work for	001-201-637	3	$5,191.00

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
					parking lot on Marquette Road for new ball fields			
98814	2190	ENTERGY		435004663062	405 CROSSGATES BLVD	001-201-630	3	$162.77
				110008227121	498 CROSSGATES BLVD	001-201-630	3	$196.22
98815	2245	ENTERGY		10019538910	ENTERGY COLLECTIVE BILL- 11/05/2024- 12/05/2024	001-201-630	3	$25.87
						001-201-630	3	$234.91
						001-201-630	3	$929.43
						001-201-630	3	$82.94
						001-201-630	3	$139.27
						001-201-630	3	$55.52
						001-201-630	3	$32,076.67
						001-201-630	3	$193.82
						001-201-630	3	$266.46
						001-201-630	3	$601.66
						001-201-630	3	$133.33
						001-201-630	3	$58.12
						001-201-630	3	$84.19
						001-201-630	3	$72.78
						001-201-630	3	$134.53
						001-201-630	3	$133.05
						001-201-630	3	$195.16
						001-201-630	3	$145.80
						001-201-630	3	$60.43
						001-201-630	3	$162.10
						001-201-630	3	$100.05
						001-201-630	3	$111.45
98819	860	FLEETCOR TECHNOLOGIES		N67606583	ACCT #126876-	001-201-525	3	$103.60

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
					FUEL FOR WEEK 12/09/2024-12/15/2024			
				NP67630461	ACCT #126876-FUEL FOR WEEK 12/16/2024-12/22/2024	001-201-525	3	$223.48
					ACCT #126876-FUEL FOR WEEK 00/00/0000-00/00/0000	001-201-525	3	$0.00
				NP67657944	ACCT #126876-FUEL FOR WEEK 12/24/24-12/29/24	001-201-525	3	$102.12
98834	2743	JEFCOAT FENCE CO INC	18906	F12855	122 Meadow Pointe Cove - fence repair due to storm drain repair | WO #55297	001-201-637	3	$1,144.00
						001-201-637	3	$350.00
98840	693	LEWIS ELECTRIC		M2024.211	SIGNAL REPAIR	001-201-720	3	$700.00
				M2024.215	SIGNAL REPAIR	001-201-720	3	$675.00
				M2024.219	SIGNAL REPAIR	001-201-720	3	$350.00
98845	12879	MAGCOR INDUSTRIES		133865	P/R REIMBURSEMENT FOR WORK RELEASE-12/12/2024	001-201-604	3	$2,557.51
98848	13964	MCE LLC		1004	MEMBERSHIP FEE	001-201-695	3	$73.31
98854	2377	MURPHY'S LAWN & LANDSCAPE	18824	17735	Cleanup & dig out island planting bed located at Crossgates Dr./Crossgates Blvd. (Area will be overdug, filter fabric installed and crshed aggregate installed to bring area up to	001-201-604	3	$2,316.76

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
					grade).			
98881	5896	SPECIALTY TREE SERVICE, LLC	18863	141	Haul off 2 loads of debris from City Shop	001-201-604	3	$1,200.00
98892	12065	TRUSTMARK VISA/MC - BUTCH LEE		631398	MEALS- WATER EMERGANCY ON FELICITY ST 12/26/24	001-201-690	3	$161.50
98899	4808	WAGGONER ENGINEERING, INC.		43344	PROJECT:STORMWATER B/A 8.29.22	001-201-600	3	$7,930.00
		Total For Department		001-201				$126,272.52
Dept#	**001-220**							
98784	13903	BRADY INDUSTRIES OF MS LLC	18792	8315596	Janitorial supplies	001-220-510	3	$32.80
			18979	9564410	Janitorial Supplies	001-220-510	3	$30.49
			18979	9564409	Janitorial Supplies	001-220-510	3	$57.94
						001-220-510	3	$164.44
						001-220-510	3	$87.00
						001-220-510	3	$99.56
						001-220-510	3	$80.80
						001-220-510	3	$40.40
						001-220-510	3	$40.40
						001-220-510	3	$40.40
						001-220-510	3	$228.76
						001-220-510	3	$99.40
						001-220-510	3	$159.99
98788	2254	C SPIRE		0031072390-DEC	CELLULAR BILL 11/19/2024-12/18/2024	001-220-605	3	$171.04
98813	370	ELCON ELECTRICAL CO. INC.		52304	MOL-REPLACE 50A CORD CAP FEEDING SPIDER	001-220-648	3	$202.98

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
					BOX DUE TO BEING BROKEN			
98828	575	HOME DEPOT CREDIT SERVICES		1521514	BLACK LAMP WIRE	001-220-729	3	$50.00
						001-220-729	3	($1.00)
				1543346	CE WIRELESS INDOOR REMOTE 3PK	001-220-729	3	$19.97
						001-220-750	3	($0.40)
				3902319	BLACK COUPLING/MOL	001-220-648	3	$4.38
						001-220-648	3	($0.09)
				9904384	17 GAL GALVANIZED TUB	001-220-510	3	$75.57
						001-220-510	3	($1.51)
98833	2791	JANI KING OF JACKSON	18951	JAC12240452	MOL-clean public restrooms and green room public restrooms thru Dec 19th	001-220-648	3	$1,050.00
98845	12879	MAGCOR INDUSTRIES		133865	P/R REIMBURSEMENT FOR WORK RELEASE-12/12/2024	001-220-648	3	$35,325.59
98861	11723	PRIME EVENTS LLC		1054	MLEOTA-PKG #2 SOUND/VIDEO WALL-12/16/2024	001-220-600	3	$350.00
				1057	MLEOTA GRADUATION-12/19/2024	001-220-600	3	$350.00
98866	2583	RAMEY'S		006139786001	MOL- MAGCOR MEALS 12/18/2024	001-220-648	3	$112.20
98885	5602	THE CIRLOT AGENCY, INC		008470	JOB 003854- COMP 001-CREATIVE DEV/COMPONENT 002-SOCIAL MEDIA GRAPHICS/COMPO	001-220-600	3	$7,116.25

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
					NENT 003-VIDEO PRODUCTION			
98892	12065	TRUSTMARK VISA/MC - BUTCH LEE		684082	MOL/MAGCOR MEALS	001-220-648	3	$91.23
				680177	MOL/MAGCOR MEALS	001-220-648	3	$152.28
				645602	MOL-PROPANE	001-220-648	3	$51.34
				41010	MOL-MAGCOR MEALS 12/22/2024	001-220-648	3	$106.46
				600280	MOL-MAGCOR MEALS 12/21/2024	001-220-648	3	$163.67
				625952	MOL-MAGCOR MEALS 12/22/2024	001-220-648	3	$65.95
				1522700	MOL BATTERIES FOR FLASHLIGHTS	001-220-648	3	$65.61
				9544667	MOL SIGN FOR PARKING LOT	001-220-648	3	$31.70
				625453	MOL-MAGCOR MEALS-CHRISTMAS	001-220-648	3	$254.07
				604820	MOL-MAGCOR MEALS 12/26/24	001-220-648	3	$152.28
				634652	MOL MAGCOR MEALS 12/27/2024	001-220-648	3	$152.28
				641683	MOL MAGCOR MEALS 12/29/2024	001-220-648	3	$163.67
				444-1268-17432	MOL MAGCOR MEALS 12/28/2024	001-220-648	3	$217.40
				IE0300	MOL-MAGCOR MEALS 12/30/24	001-220-648	3	$129.48
				672097	MOL-MAGCOR MEALS 01/01/25	001-220-648	3	$149.88
				694113	MOL-MAGCOR MEALS 12/31/24	001-220-648	3	$119.63
98894	14000	TRUSTMARK VISA/MC - GEORGANNA KEENUM		691569	PARTY WOW! CHRISTMAS	001-220-591	3	$109.02

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
					PARADE FLOAT DECOR			
98896	4935	UNITED RENTALS (N.A.), INC.	18895	242093666-001	MOL Christmas Parade-Rental of Electronic Solar Message Board	001-220-648	3	$1,819.00
			18592	241005005-003	Magic Of Lights Equipment Rental/Setup	001-220-648	3	$750.00
						001-220-648	3	$2,100.00
98897	7869	VAN CROXTON		10/14/24	MOL/HOME DEPOT MASTER PADLOCK/KEY RINGS	001-220-648	3	$40.00
98901	1292	WARING OIL CO.		382861	Fuel(including tank rental)for Magic Of Lights Show	001-220-648	3	$803.95
				383534	Fuel(including tank rental)for Magic Of Lights Show	001-220-648	3	$994.15
				384722	Fuel(including tank rental)for Magic Of Lights Show	001-220-648	3	$956.11
				385073	Fuel(including tank rental)for Magic Of Lights Show	001-220-648	3	$964.89
				385495	Fuel(including tank rental)for Magic Of Lights Show	001-220-648	3	$862.48
		Total For Department		001-220				$57,453.89

Dept# **001-340**

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
98786	4919	BROADBAND VOICE, LLC		121559	AMP AND P&R PHONE- JAN 25	001-340-605	3	$177.61
98817	10308	EZ WHEELS INC	18872	19337	VIN:	001-340-636	3	$2,402.54

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
					A5KB2FDBAFG030859 SERIAL: 30859 TYPE: RTV-X900 - Canopy, Windshield, and Seats			
98819	860	FLEETCOR TECHNOLOGIES		N67606583	ACCT #126876-FUEL FOR WEEK 12/09/2024-12/15/2024	001-340-525	3	$215.04
				NP67630461	ACCT #126876-FUEL FOR WEEK 12/16/2024-12/22/2024	001-340-525	3	$508.36
					ACCT #126876-FUEL FOR WEEK 00/00/0000-00/00/0000	001-340-525	3	$0.00
				NP67657944	ACCT #126876-FUEL FOR WEEK 12/24/24-12/29/24	001-340-525	3	$164.96
		Total For Department		001-340				$3,468.51

Dept# **001-342**

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
98781	1873	BENCHMARK ENGINEERING		26375	CEM-01-STAKE CORNERS OF BRANDON CEM. AND ADJACENT LEASED 16TH SECTION PROP.	001-342-607	3	$700.00
98815	2245	ENTERGY		10019538910	ENTERGY COLLECTIVE BILL-11/05/2024-12/05/2024	001-342-630	3	$81.10
		Total For Department		001-342				$781.10

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
Dept#	**001-350**							
98784	13903	BRADY INDUSTRIES OF MS LLC	18980	9174496	Janitorial Supplies	001-350-510	3	$24.85
						001-350-510	3	$106.66
						001-350-510	3	$82.22
						001-350-510	3	$149.34
						001-350-510	3	$65.36
						001-350-510	3	$30.49
98786	4919	BROADBAND VOICE, LLC		121561	CITY HALL & LIBRARY PHONE-01/01/25-01/31/25	001-350-605	3	$337.10
98792	389	CENTERPOINT ENERGY ENTEX		3015580-8-DEC 24	1475 W GOVERNMENT ST-11/04/24-12/06/24	001-350-630	3	$1,391.28
98806	1913	DAVID JEFCOAT PEST CONTROL		40291	QUARTLEY PEST CONTROL-LIBRARY	001-350-600	3	$70.00
98815	2245	ENTERGY		10019538910	ENTERGY COLLECTIVE BILL-11/05/2024-12/05/2024	001-350-630	3	$4,584.01
98816	13383	EXELL/MS BOTTLE WATER-ACCT #023270	18525	947451	LIBRARY-EQUIPMENT RENTAL-JAN 24	001-350-640	3	$16.34
98828	575	HOME DEPOT CREDIT SERVICES		1543347	TOTER 96GAL REFUSE/YARD WASTE CART	001-350-729	3	$124.00
						001-350-729	3	($2.48)
		Total For Department		001-350				$6,979.17
Dept#	**001-351**							
98898	11103	VESTIS GROUP INC F/K/A ARAMARK		2780306194	MOPS FOR SENIOR CENTER AND CITY	001-351-510	3	$45.94

City of Brandon

Check Register by Department for Checks Dated 1/7/2025

Check Run #: 12933 **vhawkins**

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
					HALL			
				2780308047	MOPS FOR SENIOR CENTER AND CITY HALL	001-351-510	3	$45.94
		Total For Department		001-351				$91.88
		Fund Total		001				$336,791.87

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
Dept#	**004-500**							
98777	10919	AMBIANCE LANDSCAPES, LLC	17727	17591	AMP - Landscaping Board Approved Prof Srv 4.15.24	004-500-600	3	$3,217.49
98780	91	BATTERIES PLUS	19022	P79015985	purchase (4) new scissor lift batteries	004-500-636	3	$623.00
98784	13903	BRADY INDUSTRIES OF MS LLC	18593	9598617	MOL -AMP - Show Janitorial FY25	004-500-510	3	$130.36
98786	4919	BROADBAND VOICE, LLC		121559	AMP AND P&R PHONE- JAN 25	004-500-605	3	$156.74
98788	2254	C SPIRE		0031072390-DEC	CELLULAR BILL 11/19/2024-12/18/2024	004-500-605	3	$106.26
98793	1999	CINTAS CORPORATION NO 210		4210103105	MATS/AMPHITHEATER	004-500-510	3	$317.07
98809	3716	DIRECTV		028469680X241217	TV SERVICES FOR THE AMP-12/16/2024-01/15/25	004-500-605		$207.24
98813	370	ELCON ELECTRICAL CO. INC.	18849	52302	Install 120 foot of Celestial Lighting on back CBC patio	004-500-720	3	$3,784.81
				52303	REPAIR SHORT IN GOOSENECK LIGHTS FOUND IN BAD DRIVER AND REPLACED	004-500-636	3	$694.77
98815	2245	ENTERGY		10019538910	ENTERGY COLLECTIVE BILL-11/05/2024-12/05/2024	004-500-630	3	$4,892.50
98819	860	FLEETCOR TECHNOLOGIES		N67606583	ACCT #126876-FUEL FOR WEEK 12/09/2024-12/15/2024	004-500-525	3	$44.69
				NP67630461	ACCT #126876-	004-500-525	3	$27.81

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
					FUEL FOR WEEK 12/16/2024-12/22/2024			
					ACCT #126876-FUEL FOR WEEK 00/00/0000-00/00/0000	004-500-525	3	$0.00
				NP67657944	ACCT #126876-FUEL FOR WEEK 12/24/24-12/29/24	004-500-525	3	$21.11
98823	12921	GREENSTREAM PRODUCTIONS		1204	RED CARPET GALA TABLE	004-500-690	3	$860.24
98828	575	HOME DEPOT CREDIT SERVICES		6523117	HARDWARE TO INSTALL KNOX BOX AT AMP TICKET OFFICE FOR FIRE DEPT	004-500-729	3	$25.98
						004-500-729	3	($0.52)
98838	2836	KNOX COMPANY	18953	INV-KA-360967	purchase one new Fire Dept. key Knox Box to be located at amphitheater ticket office	004-500-729	3	$561.00
98842	9846	LIVE NATION WORLDWIDE INC	18518	122024	MONTHLY BOOKING FEE	004-500-600	3	$20,000.00
98843	8051	LORI SCHULER		2803	AMP- EVENT STAFF FRANK FOSTER	004-500-600	3	$1,962.30
				2804	AMP- EVENT STAFF FRANK FOSTER	004-500-600	3	$468.66
98847	10305	MC TRAILER SALES, LLC	18688	5081	2 Triple R, 82"x20' Tandem Carhauler w/ side rails, 2 -5200 lb Dexter Spring Axles, (1 Elec FSA Brake), Black (Board Approved 10.21.24)	004-500-730	3	$9,050.00
98848	13964	MCE LLC		1004	MEMBERSHIP FEE	004-500-695	3	$73.31

BRANDON
MISSISSIPPI

City of Brandon

Check Register by Department for Checks Dated 1/7/2025

Check Run #: 12933 **vhawkins**

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
						004-500-695	3	$250.00
98849	4566	METRO BUILDING SERVICES, INC		57686	REPLACED CHECK VALVE ON 3 COMPARTMENT SINK	004-500-636	3	$348.69
98860	985	POSTAGE BY PHONE		12/16/2024	POSTAGE BY PHONE	004-500-691	3	$0.57
98880	6085	SOUTHERN TIRE MART, LLC	18950	2600196585	VIN #1476 Kubota RTV (Amphitheater) - new tires - Qty: 4	004-500-636	3	$915.50
98882	3699	STAPLES CONTRACT & COMMERCIAL, INC	19031	7648696705	Office Supplies	004-500-500	3	$16.49
		Total For Department		004-500				$48,756.07
		Fund Total		004				$48,756.07

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
Dept#	**100-000**							
98794	8046	CITY OF PEARL		12/20/2024	GARBAGE COLLECTION FEES - DEC 24	100-000-290	3	$37.54
		Total For Department		100-000				$37.54
Dept#	**100-220**							
98793	1999	CINTAS CORPORATION NO 210		4214623437	UNIFORMS	100-220-535	3	$9.86
				4215326942	UNIFORMS	100-220-535	3	$9.86
98802	10569	CROSS COUNTRY GROCERY, INC		1011553	INMATE MEALS 12/26/24	100-220-520	3	$247.69
98803	4870	CROW BURLINGAME CO.	18929	6006-8716	VIN #0390 2015 Chevy Sanitation Van - rear brakes and rotor	100-220-635	3	$167.48
			18990	6006-8848	VIN #0390 2015 Chevy Sanitation Van - brake calipers needed to finish rear brake repair	100-220-635	3	$91.61
						100-220-635	3	$91.61
98819	860	FLEETCOR TECHNOLOGIES		N67606583	ACCT #126876-FUEL FOR WEEK 12/09/2024-12/15/2024	100-220-525	3	$138.54
				NP67630461	ACCT #126876-FUEL FOR WEEK 12/16/2024-12/22/2024	100-220-525	3	$294.82
					ACCT #126876-FUEL FOR WEEK 00/00/0000-00/00/0000	100-220-525	3	$0.00

Check Run #: 12933

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
				NP67657944	ACCT #126876-FUEL FOR WEEK 12/24/24-12/29/24	100-220-525	3	$190.89
98853	11299	MSLCP, LLC		666516	INMATE MEALS 12/19/24	100-220-520	3	$157.88
				666517	INMATE MEALS 01/02/25	100-220-520	3	$286.32
98866	2583	RAMEY'S		000810139254	INMATE MEALS 12/13/2024	100-220-520	3	$27.88
				000810139539	INMATE MEALS 12/16/24	100-220-520	3	$331.50
				000810139619	INMATE MEALS 12/17/2024	100-220-520	3	$105.19
				000810139812	INMATE MEALS 12/19/2024	100-220-520	3	$137.91
				000810139946	INMATE MEALS 12/20/2024	100-220-520	3	$14.95
				000810140301	inmate meals 12/23/24	100-220-520	3	$20.17
				000810140890	INMATE MEALS 12/30/24	100-220-520	3	$316.40
				000810140982	INMATE MEALS 12/31/24	100-220-520	3	$41.67
				000810141174	INMATE MEALS 01/02/25	100-220-520	3	$65.72
98868	1015	RANKIN COUNTY COOPERATIVE	18914	1171964	City Shop - Bone Meal - for breaking down leaves	100-220-550	3	$748.50
98878	1851	SONIC		129	inmate meals 12/23/24	100-220-520	3	$296.40
98884	13733	TASTE OF DETROIT RESTAURANT LLC		314830	INMATE MEALS 12/13/2024	100-220-520	3	$360.00
				314831	INMATE MEALS 12/27/24	100-220-520	3	$370.00
98900	8048	WALTER L. HARVEY		12/17/2024	INMATE MEALS 12/17/2024	100-220-520	3	$330.00

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
				12/31/24	INMATE MEALS 12/31/24	100-220-520	3	$350.00
		Total For Department		100-220				$5,202.85
		Fund Total		100				$5,240.39

Check Run #: 12933 **vhawkins**

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
Dept#		**314-600**						
98781	1873	BENCHMARK ENGINEERING		26363	PROJECT 2024-07/HB1353-KENNEDY FARM SIDEWALK/SOCCER FIELDS AT SHILOH PARK TO HWY 18	314-600-702	3	$2,880.00
				26364	PROJECT2024-01/HM1353-2024 STREET OVERLAY AND IMPORVEMENT PROJECT	314-600-702	3	$11,932.58
				26366	PROJECT 2024-10/HB1353-DRAINAGE IMPROV INTERSECTION OF MORROW ST & ORR DRIVE	314-600-702	3	$369.95
				26372	PROJECT 2024-27/HB1353-STORM DRAIN REPAIR THROUGHOUT CITY OF BRANDON	314-600-702	3	$4,180.00
				26376	PROJECT 2024-28/HB1353-DESIGN & CONST OF DEPOT DRIVE OFF OLD LAKELAND DRIVE	314-600-702	3	$4,782.50
				26378	PROJECT 2024-30/HB1353-PHASE 1 DRAINAGE IMPROV RAINTREE SUBDVISION ALONG AFTON DRIVE	314-600-702	3	$17.50

Check Run #: 12933

vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
				26383	PROJECT 2024-32/HB1353-SURVEY & LAYOUT OF TAMBERLINE RD EXT	314-600-702	3	$2,920.00
				26367	PROJECT 2024-1P/SB2948-DESIGN OF PARKING LOT AT SW CORNER FO DINING ST & POINDEXTER	314-600-717	3	$855.00
				26390	PROJECT 2023-01/HB603-SEWER REHAB LANCE DRIVE MARTIN ROAD EASTHAVEN SUB FOR ARPA SUBM.	314-600-718	3	$343.14
				26389	PROJECT 2023-05/HB603-BURNHAM RD PROPOSED WATERLINE FROM TANK TO THE COMMONS FOR ARPA	314-600-718	3	$8,618.23
				26385	PROJECT 2021-21/HB603-GRANTS FERRY SEWER EXT	314-600-718	3	$160.00
				26370	PROJECT 2024-22/HB603-HWY 80 WATERLINE IMPROV FROM POST OFFICE TO POLICE STATION	314-600-718	3	$6,923.75
				26388	PROJECT 2024-25/SRLF/592 GRANT-NEW WATERLINE ALONG GRANTS	314-600-701	3	$1,670.00

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
				26382	FERRY FOR CORNERSTONE WELL AND TANK PROJECT 2021-03/SRLF/592 GRANT-WATER WELL NEAR GRANTS FERRY & STRAFFORD SUB-CORNERSTONE WATER WELL	314-600-701	3	$330.00
98800	274	CONSOLIDATED PIPE & SUPPLY CO., INC.		MS0047456	SB2948/PROJECT # 2024-19 PARTS NEEDED FOR NEW PARKING LOT DOWNTOWN CORNER OF DINING ST & POINDEXTER	314-600-717	3	$457.50
98827	5975	HEMPHILL CONSTRUCTION COMPANY INC		PAY REQUEST #3	PAY REQUEST #3 BURNHAM ROAD WATER LINE PROJECT	314-600-713	3	$160,181.88
98855	894	NEEL-SCHAFFER, INC.		1102265	BRANDON UTILITY STUDY PHASE I	314-600-719	3	$1,600.00
				1102266	BRANDON DRCS RICHLAND CR STONEBRIDGE	314-600-720	3	$20,304.00
98877	11098	SIMMONS EROSION CONTROL, INC.		PAY REQUEST #4-FINAL	PAY REQUEST #4-EASTGATE SIDEWALK PROJECT	314-600-702	3	$12,936.25
98887	3187	THORNTON CONSTRUCTION CO INC		PAY REQUEST #1-12/27/24	Morrow St/Orr Drive Drainage Improvement Pay App #1	314-600-702	3	$66,599.27
		Total For Department		314-600				$308,061.55

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
		Fund Total		314				$308,061.55

City of Brandon

Check Register by Department for Checks Dated 1/7/2025

Check Run #: 12933 **vhawkins**

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
Dept#	**400-670**							
98848	13964	MCE LLC		1004	MEMBERSHIP FEE	400-670-695	3	$171.05
98860	985	POSTAGE BY PHONE		12/16/2024	POSTAGE BY PHONE	400-670-691	3	$24.38
98862	5042	PROFESSIONAL MAIL SERVICES, INC.	18530	92420	WATER BILL PROCESSING FEE-B/A 3/2015	400-670-620	3	$1,132.85
98863	5042	PROFESSIONAL MAIL SERVICES, INC.	18529	EPI000123	WATER BILL POSTAGE	400-670-691		$5,250.00
98864	9654	PROTEL, INC	19030	241200103	Call Center December 2024 - September 2025	400-670-600	3	$3,101.50
98882	3699	STAPLES CONTRACT & COMMERCIAL, INC	18949	6019304862	Public Works Office Supplies	400-670-500	3	$28.97
						400-670-500	3	$259.38
						400-670-500	3	$29.74
						400-670-500	3	$10.15
						400-670-500	3	$14.90
						400-670-500	3	$65.16
						400-670-500	3	$14.21
			18949	6019760297	Public Works Office Supplies	400-670-500	3	$34.22
		Total For Department		400-670				$10,136.51
Dept#	**400-673**							
98776	12016	ALLIED UNIVERSAL CORPORATION	18650	I12986260	Stock at Shop - Chlorine FY25 Commodity Bid Price Board Approved 10/7/2024	400-673-515	3	$4,140.00

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
98781	1873	BENCHMARK ENGINEERING		26384	PROJECT 2023-08/WSOM-WATERLINE RELOC. FOR HWY 80 BRIDGE REPLACEMENT OVER KCS RAILROAD NEAR VALUE RD	400-673-607	3	$160.00
				26373	WSOM-HYDRAULIC MODEL - CITY OF BRANDON WATER DISTRI SYSTEM	400-673-607	3	$1,305.00
				26368	FACILITIES PLAN/WSOM-WPCRLF FACILIITES PLAN UPDATE 2025	400-673-607	3	$4,008.05
				26369	FACILITIES PLAN/WSOM-WPCRLF FACILIITES PLAN UPDATE 2025	400-673-607	3	$5,738.75
				26381	GENERAL SVS-CITY OF BRANDON	400-673-607	3	$412.50
				26371	SITE LAYOUT AND PERMITTING FOR CONCRETE STORAGE AREA ON NORTH ST.	400-673-607	3	$1,255.00
98786	4919	BROADBAND VOICE, LLC		121558	CITY SHOP PHONE-JAN 25	400-673-605	3	$226.42
98788	2254	C SPIRE		0031072390-DEC	CELLULAR BILL 11/19/2024-12/18/2024	400-673-605	3	$1,164.52
98793	1999	CINTAS CORPORATION NO 210		4214623437	UNIFORMS	400-673-535	3	$4.51
						400-673-535	3	$12.30
				4215326942	UNIFORMS	400-673-535	3	$4.51

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
						400-673-535	3	$12.30
98800	274	CONSOLIDATED PIPE & SUPPLY CO., INC.	18918	MS0047376	Stock at Shop	400-673-550	3	$85.00
						400-673-550	3	$684.00
						400-673-550	3	$37.50
						400-673-550	3	$325.00
						400-673-550	3	$400.00
						400-673-550	3	$78.75
						400-673-550	3	$125.00
						400-673-550	3	$775.00
						400-673-550	3	$611.25
			18911	MS0047375	Stock at Shop	400-673-550	3	$2,100.00
98801	2442	CORE & MAIN, LP	17903	WO26461	Water Meters to keep at City Shop	400-673-637	3	$19,900.00
98803	4870	CROW BURLINGAME CO.	18908	6006-8662	Stock at Shop	400-673-550	3	$198.00
			18912	6006-8581	0VIN #5852 2007 Ford F350 - replace the fuel filter drain	400-673-635	3	$64.00
			18928	6006-8672	Shop Supplies - Tire Foam (for cleaning tires)	400-673-550	3	$108.00
			18931	6006-8137	VIN #7626 2015 Dodge Ram 1500 - replace condenser fan	400-673-635	3	$223.00
			18968	6006-8744	VIN #5849 2007 Ford F350	400-673-635	3	$109.00
			18965	6006-8759	VIN #5852 2007 Ford F350 - filters, brake pads, rotors	400-673-635	3	$19.00
						400-673-635	3	$35.00
						400-673-635	3	$185.00
						400-673-635	3	$220.00
						400-673-635	3	$45.00
						400-673-635	3	$49.00

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
						400-673-635	3	$210.00
			18963	6006-8775	VIN #7626 2015 Dodge Ram 1500 - fuse for radiator fan	400-673-635	3	$8.00
			18989	6006-8854	1) VIN #5849 2007 Ford F350 - EGR Valve 2) VIN #5852 2007 Ford F350 - Fuel / Water Separator Filter	400-673-635	3	$185.00
						400-673-635	3	$108.70
			18986	6006-8860	VIN #5849 2007 Ford F350	400-673-635	3	$690.00
						400-673-635	3	$285.00
						400-673-635	3	$162.00
						400-673-635	3	$38.00
						400-673-635	3	$45.00
			18985	6006-8861	VIN #5852 2007 Ford F350	400-673-635	3	$690.00
						400-673-635	3	$285.00
						400-673-635	3	$162.00
						400-673-635	3	$38.00
						400-673-635	3	$45.00
			18987	6006-8865	VIN #1078 2008 Ford F350	400-673-635	3	$65.00
						400-673-635	3	$360.00
			18988	6006-8869	Trailer Adapter	400-673-636	3	$22.00
				6006-8988	FUEL CAP VIN # 5852	400-673-635	3	$8.20
			18932	6006-8136	VIN #4078 2012 Ford F350 - parts to repair front end before alignment can be completed	400-673-635	3	$148.32

City of Brandon

Check Register by Department for Checks Dated 1/7/2025

Check Run #: 12933 — **vhawkins**

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
						400-673-635	3	$14.88
						400-673-635	3	$41.92
						400-673-635	3	$40.94
						400-673-635	3	$84.46
						400-673-635	3	$46.69
						400-673-635	3	$508.40
						400-673-635	3	$86.52
98805	2183	D&S SALES	18964	38252	Shop Supplies - White / Green Strobe Lights w/ wiring, C Clamps, and Electrical Tape	400-673-550	3	$514.80
						400-673-550	3	$277.45
						400-673-550	3	$26.96
						400-673-550	3	$12.95
			18977	38251	Shop Supplies 1) remotes for gate 2) 9V batteries	400-673-550	3	$257.00
						400-673-550	3	$27.80
			18904	38231	1) Tool - Impact Driver Set for Stone (str) 2) Shop Supply - AAA Batteries 3) Stock at Shop - Oil Dry	400-673-550	3	$49.98
						400-673-550	3	$80.00
98812	6903	EAGLE PIPE AND SUPPLY, LLC	18864	71870	Stock at Shop - C900 Pipe FY25 Commodity Pricing	400-673-550	3	$225.00
						400-673-550	3	$1,540.00
						400-673-550	3	$1,628.00
98814	2190	ENTERGY		55008462545	311 OLD LAKELAND DR WATER TANK	400-673-630	3	$71.38

City of Brandon

Check Register by Department for Checks Dated 1/7/2025

Check Run #: 12933 **vhawkins**

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
98815	2245	ENTERGY		10019538910	ENTERGY COLLECTIVE BILL-11/05/2024-12/05/2024	400-673-630	3	$2,208.43
						400-673-630	3	$4,165.95
						400-673-630	3	$3,413.86
						400-673-630	3	$1,846.12
						400-673-630	3	$792.08
						400-673-630	3	$306.47
						400-673-630	3	$5,020.78
						400-673-630	3	$13.65
						400-673-630	3	$115.23
						400-673-630	3	$4,257.50
						400-673-630	3	$55.52
98819	860	FLEETCOR TECHNOLOGIES		N67606583	ACCT #126876-FUEL FOR WEEK 12/09/2024-12/15/2024	400-673-525	3	$482.98
				NP67630461	ACCT #126876-FUEL FOR WEEK 12/16/2024-12/22/2024	400-673-525	3	$926.77
					ACCT #126876-FUEL FOR WEEK 00/00/0000-00/00/0000	400-673-525	3	$0.00
				NP67657944	ACCT #126876-FUEL FOR WEEK 12/24/24-12/29/24	400-673-525	3	$414.56
98821	144	GILMORE BROS BUILDING SUPPLY	18901	142321	Shop Supplies 1) Stakes for holding wattle tubes 2) Wire brush to clean off pipe parts 3) Flashing to fix leaks in pipes	400-673-550	3	$111.75

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
						400-673-550	3	$201.75
						400-673-550	3	$7.98
						400-673-550	3	$43.49
			18971	142648	Shop Supplies - brush for smoothing welds and extra keys	400-673-550	3	$239.85
						400-673-550	3	$7.50
98824	10018	GREG ROBERTS		112121767	FLUSHING HYDRANTS 12/9/24-12/13/24 B/A 3/18/24	400-673-637	3	$7,350.00
				112121772	FLUSHING HYDRANTS 12/16/24-12/30/24 B/A 3/18/24	400-673-637	3	$12,000.00
98825	4297	GRINER DRILLING SERVICE, INC		5182919	ANNUAL FLOW TEST AT WATER WELLS	400-673-604	3	$4,500.00
98828	575	HOME DEPOT CREDIT SERVICES	18905	H2907-216503	Space Heaters for 1) Overby Well, 2) Pig Well, 3) spare	400-673-550	3	$164.91
98831	623	JACKSON PAPER COMPANY	18966	1401879	1) Stock at Shop - 83550 Wypall (paper towels) 2) Cleaning Supplies for Shop	400-673-550	3	$363.35
						400-673-550	3	$66.67
						400-673-550	3	$27.78
						400-673-550	3	$118.10
98834	2743	JEFCOAT FENCE CO INC	18820	AC39249	fabricate and install new cantilever gate with (4) new rollers	400-673-636	3	$3,225.60
98837	10529	K&S TRUCKING LLC		27543	EMERGENCY NEW TIRE VIN 3101	400-673-540	3	$185.00
98844	7934	M & S ROOFING CO., INC		SJ24-123	CITY SHOP- RESEAL AREAS WHERE FASTENERS WERE	400-673-637	3	$435.00

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
					BACKING OUT OF METAL ROOF PANELS			
98848	13964	MCE LLC		1004	MEMBERSHIP FEE	400-673-695	3	$268.80
98851	10037	MIDWEST MOTOR SUPPLY CO. INC.	18976	102889507	Stock at Shop - 6" Reciprocating Saw Blades (Item #831807 & #831818) Shop Supplies - Bandages, Hand Sanitizer Packets, Safety Glasses, Neck Cord & stocking Nuts/Bolts Bin	400-673-550	3	$81.60
						400-673-550	3	$226.08
						400-673-550	3	$16.39
						400-673-550	3	$71.90
						400-673-550	3	$119.20
						400-673-550	3	$138.15
						400-673-550	3	$1,684.27
98854	2377	MURPHY'S LAWN & LANDSCAPE	18959	17754	164 Fern Valley Road - yard restoration due to water repair and following driveway repair | WO #56119 Estimate #14685 - also includes to adjust placement of customers mailbox damaged during repair work	400-673-637	3	$764.14
			18960	17755	160 Woodgate Drive - yard restoration due to water repair | WO #56111 Estimate #14684	400-673-637	3	$912.74
			18961	17756	149 Fern Valley	400-673-637	3	$857.69

Check Run #: 12933 **vhawkins**

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
					Road - yard restoration due to water repair | WO #56115 Estimate #14683			
			18962	17757	169 Fern Valley Road - yard restoration due to water repair | WO #56120 Estimate #14682	400-673-637	3	$388.67
98856	7173	NJ FARMS INC	18857	0309	209 Pine Circle - concrete repair following water repair | WO #55659	400-673-637	3	$2,600.00
			18856	0310	210 Cherry Drive - concrete repair following water repair | WO #55807	400-673-637	3	$2,800.00
98860	985	POSTAGE BY PHONE		12/16/2024	POSTAGE BY PHONE	400-673-691	3	$2.84
98865	1000	PUCKETT MACHINERY COMPANY		WOEN5518733	TROUBLESHOOT GENERATOR	400-673-636	3	$592.80
98868	1015	RANKIN COUNTY COOPERATIVE	18974	302579	Michael Perry - chest waders and rubber boots	400-673-535	3	$89.99
						400-673-535	3	$142.49
98869	1028	RANKIN COUNTY NEWS		249165	PW BID CAST IN PLACE REINFORCED CONCRETE/BID #2024-22	400-673-615	3	$70.98
98871	9506	RED BUD SUPPLY, INC	18933	188364	Bomber Jacket PW - Qty: 4; MAGCOR - Qty: 6	400-673-535	3	$211.80
						400-673-535	3	$211.80
						400-673-535	3	$52.95
						400-673-535	3	$52.95

City of Brandon

Check Register by Department for Checks Dated 1/7/2025

Check Run #: 12933 **vhawkins**

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
						400-673-535	3	$13.49
98872	1038	REDDY ICE-JACKSON	18528	38-485202	ICE-CITY SHOP CREW	400-673-550	3	$145.80
98873	2176	ROBY'S FRONT END & BRAKE	18897	1-82912	VIN #4078 2012 Ford F350	400-673-635	3	$111.00
98881	5896	SPECIALTY TREE SERVICE, LLC		50	WO#54305 REMOVE TREE SO WATER REPAIR COULD BE FINISHED	400-673-604	3	$2,000.00
98895	13577	TWS LLC		24-dec	BASIC SVC/REPLACE QUIL/LAKEBEND OFFLINE/NO POWER/CK WATER AND FLUSH FOE SAMPLES-B/A 02/05/24	400-673-604	3	$6,701.75
98902	4342	WARREN PAVING, INC	18993	101099	Stock at Shop - 610 Slag - 95 Tons	400-673-550	3	$1,114.51
			18993	101181	Stock at Shop - 610 Slag - 95 Tons	400-673-550	3	$3,833.09
						400-673-550	3	$51.55
		Total For Department		400-673				$133,308.76
Dept#		**400-680**						
98782	2948	BISHOP'S HIGH VELOCITY DRAIN SERVICE, INC.		27239	WO#55990 SEWER SINKHOLE CAMERA LINE	400-680-604	3	$540.00
98788	2254	C SPIRE		0031072390-DEC	CELLULAR BILL 11/19/2024-12/18/2024	400-680-605	3	$140.74
98793	1999	CINTAS CORPORATION NO 210		4214623437	UNIFORMS	400-680-535	3	$243.54
						400-680-535	3	$12.14
						400-680-535	3	$10.10

Check Run #: 12933 **vhawkins**

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
						400-680-535	3	$8.26
				4215326942	UNIFORMS	400-680-535	3	$5.73
						400-680-535	3	$30.77
						400-680-535	3	$10.10
						400-680-535	3	$8.26
98803	4870	CROW BURLINGAME CO.	18766	6006-8743	VIN #2405 John Deere HPX Gator - relay switch	400-680-636	3	$28.00
			18907	6006-8256	VIN #2279 2012 Ford F350	400-680-635	3	$8.20
				6006-8889	LARGE FUNNEL FOR POURING DIESEL INTO BYPASS PUMP @ CENTER POINT LOFT ST.	400-680-550	3	$3.46
98814	2190	ENTERGY		420003394624	CORNERSTONE DR & GRANTS FERRY	400-680-630	3	$16.45
98815	2245	ENTERGY		10019538910	ENTERGY COLLECTIVE BILL- 11/05/2024- 12/05/2024	400-680-630	3	$94.27
						400-680-630	3	$12.75
						400-680-630	3	$24.46
						400-680-630	3	$33.09
						400-680-630	3	$13.20
						400-680-630	3	$92.97
						400-680-630	3	$163.50
						400-680-630	3	$16.50
						400-680-630	3	$18.18
						400-680-630	3	$46.63
						400-680-630	3	$200.94
						400-680-630	3	$108.55
						400-680-630	3	$15.13

Check Run #: 12933 vhawkins

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
						400-680-630	3	$53.35
						400-680-630	3	$20.25
						400-680-630	3	$12.94
						400-680-630	3	$12.75
						400-680-630	3	$61.79
						400-680-630	3	$13.08
						400-680-630	3	$12.75
						400-680-630	3	$38.42
						400-680-630	3	$14.27
98819	860	FLEETCOR TECHNOLOGIES		N67606583	ACCT #126876-FUEL FOR WEEK 12/09/2024-12/15/2024	400-680-525	3	$564.15
				NP67630461	ACCT #126876-FUEL FOR WEEK 12/16/2024-12/22/2024	400-680-525	3	$518.31
					ACCT #126876-FUEL FOR WEEK 00/00/0000-00/00/0000	400-680-525	3	$0.00
				NP67657944	ACCT #126876-FUEL FOR WEEK 12/24/24-12/29/24	400-680-525	3	$132.02
98821	144	GILMORE BROS BUILDING SUPPLY		142662	WO#56255 GRINDER PUMP REPAIR	400-680-636	3	$11.25
				142675	WO#56255 GRINDER PUMP REPAIR-210 SOUTH HAMPTON PL	400-680-636	3	$5.79
98826	5991	HARVEY SERVICES INC	18969	7308	Stock at Shop - Oxidizer Odor	400-680-550	3	$327.00
				7297	WO#56146 939 S COLLEGE ST-GRINDER PUMP	400-680-636	3	$830.00

Check Run #: 12933 **vhawkins**

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
					REPAIR			
				7307	WO#56226 158 JEWELL DR-GRINDER PUMP REPAIR	400-680-636	3	$825.00
				7313	WO#56272 1220 CENTRE COURT-INSTALLED CHAMPION GRINDER	400-680-722	3	$2,195.00
				7320	WO#56317 2012 CANTERBURY PLACE WEST-GRINDER PUMP REPAIR	400-680-636	3	$1,692.35
				7261	PROVONCE PARK PUMP 1	400-680-637	3	$6,175.00
				7293	PROVONCE PARK PUMP 2	400-680-637	3	$6,256.00
98846	2999	MAGNOLIA PUMP & EQUIP INC	18972	4340	Stock at Shop - Champion grinder pump	400-680-722	3	$4,900.00
98848	13964	MCE LLC		1004	MEMBERSHIP FEE	400-680-695	3	$97.74
98854	2377	MURPHY'S LAWN & LANDSCAPE	18916	17758	617 Lakewood Cove - yard restoration following sewer repair | WO #55844 Estimate #14680	400-680-637	3	$847.32
98868	1015	RANKIN COUNTY COOPERATIVE	18876	302008	Jacket for Jerry Taylor	400-680-535	3	$129.99
		Total For Department		400-680				$27,652.44
		Fund Total		400				$171,097.71

Check Run #: 12933 **vhawkins**

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
		Grand Total						$869,947.59

PROVIDER PAYMENTS

1/6/2024

FOX EVERETT/COB - REGIONS TRUST ACCOUNT HEALTH INSURANCE ACCOUNT

Invoice Date	Date Released	Check Seq. #	Invoice Amount	Disbursed Amount	Expenditure Description
12/17/2024	12/27/2024	24434	$25.60	$25.60	HUB International Midwest Limited
12/26/2024	12/27/2024	24435-24481	$14,491.88	$14,491.88	Medical Claims
			$14,491.88	**$14,491.88**	

CURRENT BALANCE OF HEALTH INSURANCE ACCOUNT **$ 491,285.99**

Board Approval Procedure - Statement should be submitted to Board for Approval at the next scheduled meeting

HUB | FOX | EVERETT
A Division of HUB International

300 Concourse Boulevard
Suite 300
Ridgeland, MS 39157-2051

www.hubinternational.com
Direct: 601-607-5470
Fax: 601-607-5670
Helen.Quarles@hubinternational.com

December 27, 2024

City of Brandon
1000 Municipal Drive
Brandon, MS 39042
Attn:

Group #: 283
Phone#:(601) 706-2604

chunley@brandonms.org
mhess@brandonms.org

From: Helen Quarles
Phone #: (601) 607-5470
Fax #: (601) 607-5670
Helen.Quarles@hubinternational.com

RE: Transfer of funds

This is to transfer funds in the amount of **$14,517.48** for checks dated **12/17/24 through 12/26/24**. The breakdown of these funds is as follows:

	Beginning Balance	**$421,965.81**	
	Plus Deposit	**83,837.66**	
	Total	**$505,803.47**	
Check Date	Check#	Amount	
12/26/2024	24435-24481	$14,491.88	Medical Claims
			Admin Nov
12/17/2024	24434	$25.60	HUB International Midwest Limited
			RX Benefits
			RX Benefits
			Sir Speedy
			Less Voids/Stop Pmts
		$14,517.48	Total
	Ending Balance	**$491,285.99**	

The following checks have been voided:

***** CHECK REGISTER REPORT *****

GROUP: 283 CITY OF BRANDON MS CASH ACCT: 283-100-CASH FUND ACCT: 283

CHECK#	CHKDAT	GROSS	PAY ADJ	DISC/CREDIT	AMOUNT	REFERENCE#	VENDOR	NAME
0024435	122624	138.06			138.06	283	043770185	FAMILY MEDICAL CL OF CRYSTAL SPRINGS
0024436	122624	693.25			693.25	283	133757370	LABORATORY CORPORATION OF AMERICA H
0024437	122624	185.29			185.29	283	134208890	POLK DENTAL CENTER
0024438	122624	43.55			43.55	283	200633548	MISSISSIPPI EAR NOSE & THROAT SURG
0024439	122624	88.00			88.00	283	200836590-100	NEW SOUTH NEUROSPINE LLC
0024440	122624	725.91			725.91	283	203941865	CAPITAL ORTHOPAEDIC CLINIC PLLC
0024441	122624	58.55			58.55	283	205739954	SOUTH RANKIN FAMILY CLINIC LLC
0024442	122624	232.18			232.18	283	208149544	IRHYTHM TECHNOLOGIES INC SAN FRANCIS
0024443	122624	35.72			35.72	283	208570212	CENTENE MANAGEMENT
0024444	122624	200.88			200.88	283	261654303	CORNERSTONE COUNSELING & CONSULTING
0024445	122624	294.51			294.51	283	263694174-100	ST DOMINIC MEDICAL ASSOCIATES LLC
0024446	122624	115.66			115.66	283	263694174-103	ST DOMINIC MEDICAL ASSOCIATE
0024447	122624	419.89			419.89	283	272962558	PREMIER HEALTHCARE EXCHANGE WEST INC
0024448	122624	1019.78			1019.78	283	275099507	TRUSTCARE HEALTH LLC
0024449	122624	207.79			207.79	283	450501407	FAMILY DENTAL PA
0024450	122624	97.86			97.86	283	460533141	TURNER CARE LLC
0024451	122624	72.19			72.19	283	460724709	SOUTHEAST UROGYN LLC
0024452	122624	124.57			124.57	283	462919555	THE DENTAL WELLNESS GROUP PA
0024453	122624	928.52			928.52	283	463162562	MISSISSIPPI UROLOGY OUTPATIENT SURG
0024454	122624	9.30			9.30	283	621802294-100	AEL - MEMPHIS
0024455	122624	465.89			465.89	283	640299444	THE WOMANS CLINIC
0024456	122624	603.52			603.52	283	640303091	ST DOMINIC JACKSON MEMORIAL HOSPITAL
0024457	122624	288.41			288.41	283	640502151	MISSISSIPPI ASTHMA AND ALLERGY CL PA
0024458	122624	58.55			58.55	283	640512728	CHILDRENS MEDICAL GROUP
0024459	122624	283.95			283.95	283	640528954	JACKSON HEART CLINIC PA
0024460	122624	6.80			6.80	283	640548144	LAKELAND RADIOLOGISTS ASSOC
0024461	122624	419.80			419.80	283	640619700	JACKSON ONCOLOGY ASSOCIATES PLLC
0024462	122624	403.91			403.91	283	640626874	RIVER OAKS HOSPITAL LLC DBA
0024463	122624	135.44			135.44	283	640856135	RANKIN CHILDRENS GROUP
0024464	122624	401.54			401.54	283	640863812	D JASON EKLUND DMD PA
0024465	122624	87.32			87.32	283	640881013	MISSISSIPPI BAPTIST MEDICAL CENTER I
0024466	122624	385.72			385.72	283	640884577	MISSISSIPPI UROLOGY CLINIC PLLC
0024467	122624	1140.36			1140.36	283	640914790	FLORENCE REHABILITATION CENTER INC
0024468	122624	16.20			16.20	283	640927724	MISSISSIPPI DERMATOLOGY ASSOCIATES
0024469	122624	1630.93			1630.93	283	646008520	UNIVERSITY OF MISSISSIPPI MED CNTR
0024470	122624	89.81			89.81	283	646008520-130	THE UNIVERSITY OF MISSISSIPPI MED CT
0024471	122624	7.26			7.26	283	646008520-131	THE UNIVERSITY OF MISSISSIPPI MED CT
0024472	122624	41.84			41.84	283	743077396-100	CENTRAL SURGICAL ASSOCIATES PLLC
0024473	122624	222.39			222.39	283	753068151	MEDICAL FOUNDATION OF CENTRAL MS DBA
0024474	122624	105.17			105.17	283	753068151-100	MEDICAL FOUNDATION OF CENTRAL MS INC
0024475	122624	356.06			356.06	283	811981617-KB	BRYANT PEDIATRIC DENTISTRY LLC
0024476	122624	416.95			416.95	283	831254766	5 STAR PERFORMANCE CENTER
0024477	122624	261.74			261.74	283	852633133	GLUCKSTADT TC KIDS LLC
0024478	122624	102.92			102.92	283	883339613	EAR NOSE THROAT SURGICAL GROUP
0024479	122624	231.27			231.27	283	901942870	MAYATTE FAMILY DEN
0024480	122624	145.46			145.46	283	932473227	JACKSON HB MEDICAL SERVICES LLC
0024481	122624	491.21			491.21	283	934236663	NEELY & LUDWIG, LLC

ACCOUNT TOTAL 14491.88 14491.88 TOTAL GENERATED CHECKS: 47

***** C H E C K   R E G I S T E R   R E P O R T *****

GROUP: 283 CITY OF BRANDON MS CASH ACCT: 283-100-CASH FUND ACCT: 283

CHECK#	CHKDAT	GROSS	PAY ADJ	DISC/CREDIT	AMOUNT	REFERENCE#	VENDOR	NAME
0024434	121724	25.60			25.60	283	350672425	HUB INTERNATIONAL MIDWEST LIMITED

ACCOUNT TOTAL 25.60 25.60 TOTAL GENERATED CHECKS: 1

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR

BOARD AGENDA: JANUARY 6, 2025

SUBJECT: BURNHAM ROAD WATERLINE IMPROVEMENTS PROJECT
MDEQ AGREEMENT #: 547-2-DW-5.15
PAY REQUEST 3

Asking for your consideration to approve Pay Request 3 in the amount of $160,181.88 from Hemphill Construction Company for the Burnham Road Waterline Improvements Project and authorize payment of the same.

On July 1, 2024, the Board awarded the bid for the Burnham Road Waterline Improvements Project to Hemphill Construction Company as the lowest and best bid received. The Burnham Road Waterline Improvements Project will allow for the upgrade of the existing water main along Burnham Road to a 10" water main.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Benchmark Engineering Recommendation Letter
- Pay Request 3

GL Code: 314-600-713

Funding: MDEQ MCWI Grant & ARPA Funds

December 12, 2024

Mrs. Carly Dearman
Public Works Operations Coordinator
City of Brandon
1000 Municipal Dr.
Brandon, MS 39042

RE: City of Brandon
Burnham Road Water Line Project
Benchmark Project No.: B-9915
Pay Request #3

Dear Mrs. Dearman:

Please find included in this packet all documentation and paperwork necessary for approval of Pay Request #3 for construction services for the Burnham Road Water Line Project for Hemphill Construction Co., Inc., in the amount of $160,181.88.

We have reviewed this pay request and recommend this be submitted to the Board for their approval.

Should you have any questions or need additional information, please do not hesitate to contact our office at 601-627-7783.

Sincerely,

Jeff Bagley

Jeff Bagley, P.E.
Benchmark Engineering & Surveying, LLC

cc: Jim Wolf, P.E., P.S. (Benchmark)

Benchmark File: B-9915

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: H24129-03

To Customer: City of Brandon
1000 Municipal Drive
Brandon, MS 39042

Project H24129- Brandon, MS Burnham Rd Water Line

Via Engineer Benchmark Engineering & Surveying, LLC
660 Katherine Drive, Suite 302
Flowood, MS 39232

Application No. JB App #3
Period From: 11/4/2024
Period To: 11/30/2024

Distribution to :
- [ ] Owner
- [ ] Engineer
- [ ] Contractor

From Contracto Hemphill Construction Company, Inc.
PO Drawer 879
1858 Hwy 49 South
Florence, MS 39073

Owner: City of Brandon, MS
1000 Municipal Drive
Brandon, MS 39042

External Contract No. N/A

Contract Date: 8/1/2024

Application Date: 12/9/2024

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum	$1,498,217.00
2. Net Change By Change Order	$0.00
3. Contract Sum To Date	$1,498,217.00
4. Work Completed To Date	$671,816.00
5. Stored Materials Inventory	$338,573.68
6. Total Completed and Stored To Date	$1,010,389.68
7. Retainage	
a. Maximum Retainage is not in effect.	
b. Securities are not furnished in lieu of Retainage.	$0.00
c. Retainage on Work Completed to Date 5.00 %	$33,590.80
d. Retainage on Stored Materials Inventory 5.00 %	$16,928.69
e. Total Calculated Retainage	$50,519.49
f. Total Retainage To Be Withheld	$50,519.49
8. Total Earned Less Retainage	$959,870.19
9. Less Previous Certificates For Payments	$799,688.31
10. Current Payment Due	$160,181.88
11. Balance to Finish, Plus Retainage	$538,346.81

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	$0.00	$0.00
Total Approved this Month	$0.00	$0.00
TOTALS	$0.00	$0.00
Net Changes By Change Order	**$0.00**	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Hemphill Construction Company, Inc.

By: Barry T. Kuejie Date: 12/9/2024

State of: Mississippi County of: Simpson

Subscribed and sworn to before me this 9th day of December 2024

Notary Public: Madelyn C. Zattoni

My Commission expires: January 29, 2028

STATE OF MISSISSIPPI NOTARY PUBLIC ID # 430605 MADELYNN CLIBURN ZATTONI Commission Expires Jan. 29, 2028 SIMPSON COUNTY

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED **$160,181.88**

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER: By: John Bagley Date: 12/12/2024

OWNER: By: Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

Application and Certification for Payment, containing
Engineer's signed certification is attached.
Tabulations below.

Invoice # : H24129-03

Application No. : JB App #3
Application Date : 12/09/24
Period From: 11/04/24
Period To: 11/30/24
External Contract No.:

Contract : H24129- Brandon, MS Burnham Rd Water Line

Item No.	Description of Item	Contract U of M	Units	Cost Per Unit	Total Cost Of Contract	Previous Quantity	Current Quantity	To Date Quantity	Previous Cost	Current Cost	Stored Materials	Total Completed and Stored	Balance to Finish	Percent Complete
01		EA	1.00	$76,430.00	$76,430.00	0.50	0.10	0.60	$38,215.00	$7,643.00	0.00	$45,858.00	$30,572.00	60.00%
02	Maintenance of Traffic	LS	1.00	$70,500.00	$70,500.00	0.40	0.10	0.50	$28,200.00	$7,050.00	0.00	$35,250.00	$35,250.00	50.00%
03	Temp. Erosion Control Installing and Maintenance	LS	1.00	$22,900.00	$22,900.00	0.10	0.40	0.50	$2,290.00	$9,160.00	0.00	$11,450.00	$11,450.00	50.00%
04	Removal of Asphalt Road Section	SY	30.00	$40.00	$1,200.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$1,200.00	0.00%
05	Removal of Curb & Gutter, All Types	LF	12.00	$20.00	$240.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$240.00	0.00%
06	Removal of Water Line, All Sizes	LF	85.00	$12.00	$1,020.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$1,020.00	0.00%
07	Removal of Gate Valve, All Sizes	EA	3.00	$350.00	$1,050.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$1,050.00	0.00%
08	Remove & Salvage Fire Hydrant	EA	5.00	$820.00	$4,100.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$4,100.00	0.00%
09	2" Schedule 40 PVC Water Main	LF	8.00	$28.00	$224.00	0.00	0.00	0.00	$0.00	$0.00	24.00	$24.00	$200.00	0.00%
10	6" C-900 Water Main	LF	216.00	$45.00	$9,720.00	0.00	0.00	0.00	$0.00	$0.00	2,563.00	$2,563.00	$7,157.00	0.00%
11	8" C-900 Water Main	LF	66.00	$65.00	$4,290.00	0.00	0.00	0.00	$0.00	$0.00	1,598.40	$1,598.40	$2,691.60	0.00%
12	10" C-900 Water Main	LF	56.00	$67.00	$3,752.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$3,752.00	0.00%
13	12" C-900 Water Main	LF	4,585.00	$80.00	$366,800.00	300.00	1,040.00	1,340.00	$24,000.00	$83,200.00	136,385.00	$243,585.00	$123,215.00	29.23%
14	3/4" Poly Service Line	LF	86.00	$50.00	$4,300.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$4,300.00	0.00%
15	3/4" Poly Service Line with 1-1/2" Poly Casing (Direction Bo	LF	200.00	$70.00	$14,000.00	40.00	0.00	40.00	$2,800.00	$0.00	0.00	$2,800.00	$11,200.00	20.00%
16	12" ID HDPE DR-11 Water Main (Directional Bore)	LF	615.00	$265.00	$162,975.00	1,040.00	330.00	1,370.00	$275,600.00	$87,450.00	10,613.00	$373,663.00	$-210,688.00	222.76%
17	12" Steel Casing (Bored)	LF	85.00	$175.00	$14,875.00	80.00	0.00	80.00	$14,000.00	$0.00	1,293.00	$15,293.00	$-418.00	94.12%
18	20" Steel Casing (Bored)	LF	45.00	$315.00	$14,175.00	0.00	0.00	0.00	$0.00	$0.00	3,742.50	$3,742.50	$10,432.50	0.00%
19	24" Steel Casing (Bored)	LF	435.00	$365.00	$158,775.00	140.00	0.00	140.00	$51,100.00	$0.00	24,000.00	$75,100.00	$83,675.00	32.18%
20	2" Gate Valve Assembly	EA	1.00	$1,075.00	$1,075.00	0.00	0.00	0.00	$0.00	$0.00	588.00	$588.00	$487.00	0.00%
21	6" Gate Valve Assembly	EA	6.00	$2,085.00	$12,510.00	0.00	3.00	3.00	$0.00	$6,255.00	3,240.00	$9,495.00	$3,015.00	50.00%
22	8" Gate Valve Assembly	EA	4.00	$2,920.00	$11,680.00	0.00	0.00	0.00	$0.00	$0.00	5,960.00	$5,960.00	$5,720.00	0.00%
23	10" Gate Valve Assembly	EA	1.00	$4,510.00	$4,510.00	0.00	0.00	0.00	$0.00	$0.00	2,768.59	$2,768.59	$1,741.41	0.00%
24	12" Gate Valve Assembly	EA	6.00	$5,370.00	$32,220.00	0.00	2.00	2.00	$0.00	$10,740.00	11,502.00	$22,242.00	$9,978.00	33.33%
25	Ductile Iron Fittings	LBS	3,213.00	$13.00	$41,769.00	0.00	1,296.00	1,296.00	$0.00	$16,848.00	47,124.00	$63,972.00	$-22,203.00	40.34%
26	Cap Existing 2" Water Main	EA	1.00	$945.00	$945.00	0.00	0.00	0.00	$0.00	$0.00	76.00	$76.00	$869.00	0.00%
27	Cap Existing 6" Water Main	EA	13.00	$1,190.00	$15,470.00	0.00	0.00	0.00	$0.00	$0.00	465.00	$465.00	$15,005.00	0.00%
28	Cap Existing 8" Water Main	EA	7.00	$1,245.00	$8,715.00	0.00	0.00	0.00	$0.00	$0.00	539.00	$539.00	$8,176.00	0.00%
29	12" End of Line Assembly	EA	1.00	$875.00	$875.00	0.00	0.00	0.00	$0.00	$0.00	144.00	$144.00	$731.00	0.00%
30	Fire Hydrant Assembly	EA	7.00	$7,265.00	$50,855.00	0.00	1.00	1.00	$0.00	$7,265.00	25,188.00	$32,453.00	$18,402.00	14.29%
31	Connection to Existing 2" Water Line (Cold Tap)	EA	2.00	$4,630.00	$9,260.00	0.00	0.00	0.00	$0.00	$0.00	892.00	$892.00	$8,368.00	0.00%

CONTINUATION SHEET

Application and Certification for Payment, containing
Engineer's signed certification is attached.
Tabulations below.

Invoice # : H24129-03

Application No. : JB App #3
Application Date : 12/09/24
Period From: 11/04/24
Period To: 11/30/24
External Contract No.:

Contract : H24129- Brandon, MS Burnham Rd Water Line

Item No.	Description of Item	Contract U of M	Units	Cost Per Unit	Total Cost Of Contract	Previous Quantity	Current Quantity	To Date Quantity	Previous Cost	Current Cost	Stored Materials	Total Completed and Stored	Balance to Finish	Percent Complete
32	Connection to Existing 6" Water Line (Cold Tap)	EA	6.00	$8,475.00	$50,850.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$50,850.00	0.00%
33	Connection to Existing 8" Water Line (Cold Tap)	EA	5.00	$9,030.00	$45,150.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$45,150.00	0.00%
34	Connection to Existing 10" Water Line (Cold Tap)	EA	1.00	$10,260.00	$10,260.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$10,260.00	0.00%
35	Connection to Existing Water Meter	EA	9.00	$640.00	$5,760.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$5,760.00	0.00%
36	Connection to Existing Service Line	EA	10.00	$1,160.00	$11,600.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$11,600.00	0.00%
37	Gravel Driveway Repair (Removal & Replacement)	SY	36.00	$45.00	$1,620.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$1,620.00	0.00%
38	Concrete Curb & Gutter	LF	12.00	$110.00	$1,320.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$1,320.00	0.00%
39	Pavement Trench Repair	SY	30.00	$380.00	$11,400.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$11,400.00	0.00%
40	Undercut Excavation	CY	20.00	$45.00	$900.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$900.00	0.00%
41	Select Bedding Material	CY	20.00	$82.00	$1,640.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$1,640.00	0.00%
42	Permanent Seed and Mulch	AC	3.50	$1,600.00	$5,600.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$5,600.00	0.00%
43	Solid Sodding	SY	1,200.00	$15.00	$18,000.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$18,000.00	0.00%
44	Deduct Removal of Water Line, All Sizes	LF	6.00	$-12.00	$-72.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$-72.00	0.00%
45	Deduct Removal of Gate Valve, All Sizes	EA	1.00	$-350.00	$-350.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$-350.00	0.00%
46	Deduct Ductile Iron Fittings	LBS	140.00	$-13.00	$-1,820.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$-1,820.00	0.00%
47	Deduct Cap Existing 8" Water Main	EA	1.00	$-1,245.00	$-1,245.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$-1,245.00	0.00%
48	Deduct Connection to Existing 8" Water Line (Cold Tap)	EA	1.00	$-9,030.00	$-9,030.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$-9,030.00	0.00%
49	Removal of Water Line, All Sizes	LF	18.00	$12.00	$216.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$216.00	0.00%
50	Removal of Gate Valve, All Sizes	EA	1.00	$350.00	$350.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$350.00	0.00%
51	Remove & Salvage Fire Hydrant	EA	2.00	$820.00	$1,640.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$1,640.00	0.00%
52	4" C-900 Water Main	LF	11.00	$40.00	$440.00	0.00	0.00	0.00	$0.00	$0.00	115.00	$115.00	$325.00	0.00%
53	6" C-900 Water Main	LF	5.00	$45.00	$225.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$225.00	0.00%
54	10" C-900 Water Main	LF	1,151.00	$67.00	$77,117.00	0.00	0.00	0.00	$0.00	$0.00	35,823.60	$35,823.60	$41,293.40	0.00%
55	3/4" Poly Service Line	LF	53.00	$50.00	$2,650.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$2,650.00	0.00%
56	10" I.D. HDPE DR-11 Water Main (Directional Bore)	LF	110.00	$320.00	$35,200.00	0.00	0.00	0.00	$0.00	$0.00	7,140.00	$7,140.00	$28,060.00	0.00%
57	20" Steel Casing (Bored)	LF	55.00	$315.00	$17,325.00	0.00	0.00	0.00	$0.00	$0.00	4,522.00	$4,522.00	$12,803.00	0.00%
58	4" Gate Valve Assembly	EA	1.00	$2,000.00	$2,000.00	0.00	0.00	0.00	$0.00	$0.00	795.00	$795.00	$1,205.00	0.00%
59	10" Gate Valve Assembly	EA	1.00	$4,510.00	$4,510.00	0.00	0.00	0.00	$0.00	$0.00	2,768.59	$2,768.59	$1,741.41	0.00%
60	Ductile Iron Fittings	LBS	1,152.00	$13.00	$14,976.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$14,976.00	0.00%
61	Cap Existing 4" Water Main	EA	1.00	$1,175.00	$1,175.00	0.00	0.00	0.00	$0.00	$0.00	27.00	$27.00	$1,148.00	0.00%
62	Cap Existing 6" Water Main	EA	1.00	$1,190.00	$1,190.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$1,190.00	0.00%

CONTINUATION SHEET

Application and Certification for Payment, containing
Engineer's signed certification is attached.
Tabulations below.

Invoice # : H24129-03

Application No. : JB App #3
Application Date : 12/09/24
Period From: 11/04/24
Period To: 11/30/24
External Contract No.:

Contract : H24129- Brandon, MS Burnham Rd Water Line

Item No.	Description of Item	Contract U of M	Units	Cost Per Unit	Total Cost Of Contract	Previous Quantity	Current Quantity	To Date Quantity	Previous Cost	Current Cost	Stored Materials	Total Completed and Stored	Balance to Finish	Percent Complete
63	Cap Existing 8" Water Main	EA	3.00	$1,245.00	$3,735.00	0.00	0.00	0.00	$0.00	$0.00	231.00	$231.00	$3,504.00	0.00%
64	Fire Hydrant Assembly	EA	2.00	$7,265.00	$14,530.00	0.00	0.00	0.00	$0.00	$0.00	8,446.00	$8,446.00	$6,084.00	0.00%
65	Connection to Existing 4" Water Line (Cold Tap)	EA	1.00	$8,000.00	$8,000.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$8,000.00	0.00%
66	Connection to Existing 6" Water Line (Cold Tap)	EA	1.00	$8,475.00	$8,475.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$8,475.00	0.00%
67	Connection to Existing 10" Water Line (Cold Tap)	EA	1.00	$10,260.00	$10,260.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$10,260.00	0.00%
68	Connection to Existing Water Meter	EA	7.00	$640.00	$4,480.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$4,480.00	0.00%
69	Water Sample Station	EA	1.00	$3,655.00	$3,655.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$3,655.00	0.00%
70	2" Blow-Off Assembly	EA	1.00	$1,540.00	$1,540.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$1,540.00	0.00%
71	Connection to Existing Service Line	EA	5.00	$1,160.00	$5,800.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$5,800.00	0.00%
72	Undercut Excavation	CY	5.00	$45.00	$225.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$225.00	0.00%
73	Select Bedding Material	CY	5.00	$82.00	$410.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$410.00	0.00%
74	Permanent Seed & Mulch	AC	0.50	$1,600.00	$800.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$800.00	0.00%
75	Solid Sodding	SY	300.00	$15.00	$4,500.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$4,500.00	0.00%
1	T & M Repairs	EA	0.00	$0.00	$0.00	0.00	0.00	0.00	$0.00	$0.00	0.00	$0.00	$0.00	0.00%
Grand Totals					$1,498,217.00				$436,205.00	$235,611.00	$338,573.68	$1,010,389.68	$487,827.32	67.44%

STORED MATERIALS:

Name and Location of Project:
City of Brandon, MS
Burnham Road Water Line
H24129

Name and Address of Contractor:
Hemphill Construction Company, Inc.
P.O. Drawer 879
Florence, MS 39073

Application No. 3
Period From 11/1/2024
Period To 11/30/2024

Pay Item Number	Description	Previous Received	Received Current	Total Received	Previous Used	Current Used	Total Used	Total Stored	Unit	Unit Price	Total Cost of Unit	Invoice Number
9	2" Schedule 40 Water Pipe	20	0	20	0	0	0	20	LF	$ 1.20	$ 24.00	Invoice MS0045335
10	6" DR-18 PVC Water Pipe	220	0	220	0	0	0	220	LF	$ 11.65	$ 2,563.00	Invoice MS0045335
11	8" DR-18 PVC Water Pipe	80	0	80	0	0	0	80	LF	$ 19.98	$ 1,598.40	Invoice MS0045335
13	12" DR-18 PVC Water Pipe	4480	0	4480	300	1040	1340	3140	LF	$ 40.69	$ 127,766.60	Invoice MS0045277
13	12" DR-18 PVC Water Pipe	120	0	120	0	0	0	120	LF	$ 40.69	$ 4,882.80	Invoice MS0045335
13	Tracer Wire	6500	0	6500	300	1040	1340	5160	LF	$ 0.19	$ 980.40	Invoice MS0045409
13	Splice Kit	13	0	13	0	3	3	10	EA	$ 2.50	$ 25.00	Invoice MS0045409
13	Tracer Wire 3 Way Connector	21	0	21	0	3	3	18	EA	$ 10.00	$ 180.00	Invoice MS0045409
13	Tracer Wire Magnesium Anode	21	0	21	0	1	1	20	EA	$ 78.00	$ 1,560.00	Invoice MS0045409
13	Tracer Wire Test Station	9	0	9	0	1	1	8	EA	$ 34.00	$ 272.00	Invoice MS0045409
13	Tracer Wire Access Point	12	0	12	0	1	1	11	EA	$ 55.00	$ 605.00	Invoice MS0045409
13	Detector Tape	7000	0	7000	0	1340	1340	5660	LF	$ 0.02	$ 113.20	Invoice MS0045409
16	14" SDR 11 HDPE	640	0	640	640	0	640	0	LF	$ 33.50	$ -	Invoice MS0045230
16	14" HDPE x MJ Adapters	24	0	24	6	6	12	12	EA	$ 335.00	$ 4,020.00	Invoice MS0045335
16	14" Adapter Kit	24	0	24	6	6	12	12	EA	$ 123.00	$ 1,476.00	Invoice MS0045335
16	14" x 12" Reducer	24	0	24	0	6	6	18	EA	$ 294.00	$ 5,292.00	Invoice MS0045335
16	Tracer Wire	500	0	500	500	500	1000	-500	LF	$ 0.35	$ (175.00)	Invoice MS0045409
17	12" Steel Casing	100	0	100	80	0	80	20	LF	$ 42.00	$ 840.00	Invoice MS0045409
17	12" x 6" End Seals	4	0	4	0	0	0	4	EA	$ 45.00	$ 180.00	Invoice MS0045335
17	12" x 6" Casing Spacers	13	0	13	0	0	0	13	EA	$ 21.00	$ 273.00	Invoice MS0045335
18	20" Steel Casing	45	0	45	0	0	0	45	LF	$ 74.00	$ 3,330.00	Invoice MS0045409
18	20" x 8" End Seals	2	0	2	0	0	0	2	EA	$ 68.00	$ 136.00	Invoice MS0045335
18	20" x 8" Casing Spacers	7	0	7	0	0	0	7	EA	$ 39.50	$ 276.50	Invoice MS0045335
19	24" Steel Casing	40	0	40	40	0	40	0	LF	$ 80.00	$ -	Invoice MS0045409
19	24" Steel Casing	400	0	400	100	0	100	300	LF	$ 80.00	$ 24,000.00	Invoice MS0045230
19	24" x 12" End Seals	10	0	10	0	10	10	0	EA	$ 74.00	$ -	Invoice MS0045335
19	24" x 12" Casing Spacers	65	0	65	0	65	65	0	EA	$ 45.00	$ -	Invoice MS0045335
20	2" Gate Valve	1	0	1	0	0	0	1	EA	$ 473.00	$ 473.00	Invoice MS0045409
20	Valve Collar	1	0	1	0	0	0	1	EA	$ 20.00	$ 20.00	Invoice MS0045409
20	Valve Box	1	0	1	0	0	0	1	EA	$ 95.00	$ 95.00	Invoice MS0045409
21	6" Gate Valve	6	0	6	0	3	3	3	EA	$ 870.00	$ 2,610.00	Invoice MS0045409
21	Valve Collar	6	0	6	0	3	3	3	EA	$ 20.00	$ 60.00	Invoice MS0045409
21	Valve Box	6	0	6	0	3	3	6	EA	$ 95.00	$ 570.00	Invoice MS0045409
22	8" Gate Valve	4	0	4	0	0	0	4	EA	$ 1,375.00	$ 5,500.00	Invoice MS0045409
22	Valve Collar	4	0	4	0	0	0	4	EA	$ 20.00	$ 80.00	Invoice MS0045409
22	Valve Box	4	0	4	0	0	0	4	EA	$ 95.00	$ 380.00	Invoice MS0045409
23	10" Gate Valve	1	0	1	0	0	0	1	EA	$ 2,653.59	$ 2,653.59	Invoice MS0045409
23	Valve Collar	1	0	1	0	0	0	1	EA	$ 20.00	$ 20.00	Invoice MS0045409
23	Valve Box	1	0	1	0	0	0	1	EA	$ 95.00	$ 95.00	Invoice MS0045409

24	12" Gate Valve	6	0	6	0	2	2	4	EA	$ 2,713.00	$ 10,852.00	Invoice MS0045409
24	Valve Collar	6	0	6	0	2	2	4	EA	$ 20.00	$ 80.00	Invoice MS0045409
24	Valve Box	6	0	6	0	2	2	6	EA	$ 95.00	$ 570.00	Invoice MS0045409
25	10" 22.5 Degree Bend	1	0	1	0	0	0	1	EA	$ 190.00	$ 190.00	Invoice MS0045408
25	10" 45 Degree Bend	3	0	3	0	0	0	3	EA	$ 190.00	$ 570.00	Invoice MS0045408
25	12" 45 Degree Bend	5	0	5	0	4	4	1	EA	$ 280.00	$ 280.00	Invoice MS0045408
25	12" 22.5 Degree Bend	5	0	5	0	0	0	5	EA	$ 250.00	$ 1,250.00	Invoice MS0045408
25	12" 11.25 Degree Bend	2	0	2	0	0	0	2	EA	$ 240.00	$ 480.00	Invoice MS0045408
25	6" Tee	6	0	6	0	0	0	6	EA	$ 164.00	$ 984.00	Invoice MS0045409
25	6" Sleeve	10	0	10	0	0	0	10	EA	$ 104.00	$ 1,040.00	Invoice MS0045409
25	8" Tee	6	0	6	0	0	0	6	EA	$ 167.00	$ 1,002.00	Invoice MS0045409
25	8" Sleeve	5	0	5	0	0	0	5	EA	$ 246.00	$ 1,230.00	Invoice MS0045409
25	12" Tee	1	0	1	0	0	0	1	EA	$ 489.00	$ 489.00	Invoice MS0045409
25	4" Sleeve	6	0	6	0	0	0	6	EA	$ 62.00	$ 372.00	Invoice MS0045409
25	4" Tee	6	0	6	0	0	0	6	EA	$ 91.00	$ 546.00	Invoice MS0045409
25	10" Tee	1	0	1	0	0	0	1	EA	$ 350.00	$ 350.00	Invoice MS0045409
25	10" Sleeve	1	0	1	0	0	0	1	EA	$ 199.00	$ 199.00	Invoice MS0045409
25	10" Megalugs	15	0	15	0	0	0	15	EA	$ 128.00	$ 1,920.00	Invoice MS0045409
25	10" Bolt Packs	6	0	6	0	0	0	6	EA	$ 28.00	$ 168.00	Invoice MS0045409
25	12" Megalugs	15	0	15	0	15	15	0	EA	$ 135.00	$ -	Invoice MS0045409
25	12" Bolt Packs	16	0	16	0	15	15	1	EA	$ 30.00	$ 30.00	Invoice MS0045409
25	8" Megalugs	29	0	29	0	0	0	29	EA	$ 72.00	$ 2,088.00	Invoice MS0045409
25	8" Bolt Packs	22	0	22	0	0	0	22	EA	$ 19.00	$ 418.00	Invoice MS0045409
25	6" Bolt Packs	51	0	51	0	0	0	51	EA	$ 18.00	$ 918.00	Invoice MS0045409
25	6" Megalugs	55	0	55	0	0	0	55	EA	$ 55.00	$ 3,025.00	Invoice MS0045409
25	4" Megalugs	20	0	20	0	0	0	20	EA	$ 45.00	$ 900.00	Invoice MS0045409
25	4" Bolt Packs	14	0	14	0	0	0	14	EA	$ 15.00	$ 210.00	Invoice MS0045409
25	8" x 6" Tee	1	0	1	0	0	0	1	EA	$ 533.00	$ 533.00	Invoice MS0045409
25	6" Anchor Couplings	12	0	12	0	0	0	12	EA	$ 184.00	$ 2,208.00	Invoice MS0045335
25	8" Anchor Couplings	11	0	11	0	0	0	11	EA	$ 239.00	$ 2,629.00	Invoice MS0045335
25	10" Anchor Couplings	3	0	3	0	0	0	3	EA	$ 440.00	$ 1,320.00	Invoice MS0045335
25	12" Anchor Couplings	8	0	8	0	0	0	8	EA	$ 652.00	$ 5,216.00	Invoice MS0045335
25	12" x 10" Reducer	2	0	2	0	0	0	2	EA	$ 187.00	$ 374.00	Invoice MS0045335
25	4" Anchor Couplings	7	0	7	0	0	0	7	EA	$ 106.00	$ 742.00	Invoice MS0045335
25	10" 22.5 Degree Bend	4	0	4	0	0	0	4	EA	$ 190.00	$ 760.00	Invoice MS0045648
25	10" 45 Degree Bend	2	0	2	0	0	0	2	EA	$ 190.00	$ 380.00	Invoice MS0045648
25	12" 11.25 Degree Bend	3	0	3	0	0	0	3	EA	$ 240.00	$ 720.00	Invoice MS0045648
25	10" Megalugs	46	0	46	0	0	0	46	EA	$ 128.00	$ 5,888.00	Invoice MS0045648
25	12" Megalugs	57	0	57	0	0	0	57	EA	$ 135.00	$ 7,695.00	Invoice MS0045648
26	2" Cap	1	0	1	0	0	0	1	EA	$ 76.00	$ 76.00	Invoice MS0045409
27	6" Cap	10	0	10	0	0	0	10	EA	$ 46.50	$ 465.00	Invoice MS0045409
28	8" Cap	7	0	7	0	0	0	7	EA	$ 77.00	$ 539.00	Invoice MS0045409
29	12" Cap	1	0	1	0	0	0	1	EA	$ 144.00	$ 144.00	Invoice MS0045409
30	12" x 6" FH Tee	5	0	5	0	1	1	4	EA	$ 340.00	$ 1,360.00	Invoice MS0045409
30	6" x 6" FH Tee	1	0	1	0	0	0	1	EA	$ 189.00	$ 189.00	Invoice MS0045409
30	6" Gate Valve	7	0	7	0	1	1	6	EA	$ 870.00	$ 5,220.00	Invoice MS0045409
30	Valve Collar	7	0	7	0	1	1	6	EA	$ 20.00	$ 120.00	Invoice MS0045409
30	Valve Box	7	0	7	0	1	1	7	EA	$ 95.00	$ 665.00	Invoice MS0045409
30	6" Anchor Couplings	7	0	7	0	1	1	6	EA	$ 184.00	$ 1,104.00	Invoice MS0045335
30	Fire Hydrant	7	0	7	0	1	1	6	EA	$ 2,755.00	$ 16,530.00	Invoice MS0045409
31	2" Gate Corp	1	0	1	0	0	0	1	EA	$ 877.00	$ 877.00	Invoice MS0045409
31	2" Coupling	3	0	3	0	0	0	3	EA	$ 5.00	$ 15.00	Invoice MS0045335
52	4" DR-18 PVC Water Pipe	20	0	20	0	0	0	20	LF	$ 5.75	$ 115.00	Invoice MS0045335

54	10" DR-18 PVC Water Pipe	1240	0	1240	0	0	0	1240	LF	$	28.89	$	35,823.60	Invoice MS0045335
56	12" DIPS SDR-11 HDPE	120	0	120	0	0	0	120	LF	$	26.00	$	3,120.00	Invoice MS0045230
56	12" HDPE x MJ Adapter	10	0	10	0	0	0	10	EA	$	145.00	$	1,450.00	Invoice MS0045335
56	12" Adapter Kit	10	0	10	0	0	0	10	EA	$	70.00	$	700.00	Invoice MS0045335
56	12" x 10" Reducer	10	0	10	0	0	0	10	EA	$	187.00	$	1,870.00	Invoice MS0045335
57	20" Steel Casing	55	0	55	0	0	0	55	LF	$	74.00	$	4,070.00	Invoice MS0045409
57	20" x 8" End Seals	2	0	2	0	0	0	2	EA	$	68.00	$	136.00	Invoice MS0045335
57	20" x 8" Casing Spacers	8	0	8	0	0	0	8	EA	$	39.50	$	316.00	Invoice MS0045335
58	4" Gate Valve	1	0	1	0	0	0	1	LF	$	680.00	$	680.00	Invoice MS0045409
58	Valve Collar	1	0	1	0	0	0	1	EA	$	20.00	$	20.00	Invoice MS0045409
58	Valve Box	1	0	1	0	0	0	1	EA	$	95.00	$	95.00	Invoice MS0045409
59	10" Gate Valve	1	0	1	0	0	0	1	EA	$	2,653.59	$	2,653.59	Invoice MS0045409
59	Valve Collar	1	0	1	0	0	0	1	EA	$	20.00	$	20.00	Invoice MS0045409
59	Valve Box	1	0	1	0	0	0	1	EA	$	95.00	$	95.00	Invoice MS0045409
61	4" Cap	1	0	1	0	0	0	1	EA	$	27.00	$	27.00	Invoice MS0045409
63	8" Cap	3	0	3	0	0	0	3	EA	$	77.00	$	231.00	Invoice MS0045409
64	10" x 6" FH Tee	2	0	2	0	0	0	2	EA	$	299.00	$	598.00	Invoice MS0045409
64	6" Gate Valve	2	0	2	0	0	0	2	EA	$	870.00	$	1,740.00	Invoice MS0045409
64	Valve Collar	2	0	2	0	0	0	2	EA	$	20.00	$	40.00	Invoice MS0045409
64	Valve Box	2	0	2	0	0	0	2	EA	$	95.00	$	190.00	Invoice MS0045409
25	6" Anchor Couplings	2	0	2	0	0	0	2	EA	$	184.00	$	368.00	Invoice MS0045335
64	Fire Hydrant	2	0	2	0	0	0	2	EA	$	2,755.00	$	5,510.00	Invoice MS0045409
												$	338,573.68	

Invoice	Price
MS0045408	3890
MS0045409	112357.68
MS0045230	56560
MS 0045277	182291.2
MS0045335	86217.3
MS0045648	15443
Total	456759.18

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR

BOARD AGENDA: JANUARY 6, 2025

SUBJECT: MORROW ORR DRAINAGE IMPROVEMENTS PROJECT
PAY REQUEST 1

Asking for your consideration to approve Pay Request 1 in the amount of $66,599.27 from Thornton Construction Company for the Morrow Orr Drainage Improvements Project and authorize payment of the same.

On October 21, 2024, the Board awarded the quote to Thornton Construction Company as the best and lowest quote received for the Morrow Orr Drainage Improvements Project.

The Morrow Orr Drainage Improvements Project will allow for the inlets and curbs near the intersection of Morrow Street and Orr Drive to be reconstructed in order to allow proper drainage through this area.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Benchmark Engineering Recommendation Letter
- Pay Request 1

GL Code: 314-600-702

Funding: HB 1353

December 24, 2024

Mrs. Carly Dearman
Public Works Operations Coordinator
City of Brandon
1000 Municipal Dr.
Brandon, MS 39042

RE: City of Brandon
Drainage Improvements at Morrow Street & Orr Drive Intersection
B-10799
Pay Request # 1

Dear Mrs. Dearman:

Please find included in this packet all documentation and paperwork necessary for approval of Pay Request # 1 for construction services for the Drainage Improvements at Morrow Street & Orr Drive Intersection Project for Thornton Construction Co. Inc. in the amount of $66,599.27.

We have reviewed this pay request and recommend this be submitted to the Board for their approval.

Should you have any questions or need additional information, please do not hesitate to contact our office at 601-591-1077.

Sincerely,

Matthew Miller, P.E., P.L.S.
Benchmark Engineering & Surveying, LLC

cc: File: B-10799

EJCDC
ENGINEERS JOINT CONTRACT DOCUMENTS COMMITTEE

Contractor's Application for Payment No. 1

	Application Period:	Application Date: 12/18/2024
To (Owner): City of Brandon	From (Contractor): Thornton Construction Co., Inc.	Via (Engineer):
Project: Drainage Improvements at Morrow St. & Orr Dr. Intersection	Contract:	
Owner's P.O. #.: 18806	Contractor's Project No.:	Engineer's Project No.:

Application For Payment

Change Order Summary

Approved Change Orders		
Number	Additions	Deductions
TOTALS		
NET CHANGE BY CHANGE ORDERS		

1. ORIGINAL CONTRACT PRICE	$	**$64,554.00**
2. Net change by Change Orders	$	
3. Current Contract Price (Line 1 ± 2)	$	**$64,554.00**
4. TOTAL COMPLETED AND STORED TO DATE (Column H total on Progress Estimates)	$	**$70,104.49**
5. RETAINAGE:		
a. 5% X $70,104.49 **Work Completed**	$	**$3,505.22**
b. 5% X ______ **Stored Material**	$	
c. Total Retainage (Line 5.a + Line 5.b)	$	**$3,505.22**
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)	$	**$66,599.27**
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)	$	
8. AMOUNT DUE THIS APPLICATION	$	**$66,599.27**
9. BALANCE TO FINISH, PLUS RETAINAGE (Column I total on Progress Estimates + Line 5.c above)	$	**$3,505.22**

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature

By: Matt Thornton | Date: 12/18/2024

Payment of: $ 66,599.27
(Line 8 or other - attach explanation of the other amount)

is recommended by: [signature] 12-24-24
(Engineer) (Date)

Payment of: $ ______
(Line 8 or other - attach explanation of the other amount)

is approved by: ______ ______
(Owner) (Date)

Approved by: ______ ______
Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract): Drainage Improvements at Morrow St. & Orr Dr. Intersection	Application Number: 1
Application Period: December, 2024	Application Date: 12/18/2024

A					B	C	D	E	F	G	H		I
Item		Contract Information				Estimated Quantity Installed This Period	Estimated Quantity Installed Total	Value of Work Installed This Period	Value of Work Installed to Date	Materials Presently Stored (not in C)	Total Completed and Stored to Date (F + G)	% (H / B)	Balance to Finish (B - H)
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item ($)								
1	Mobilization	1	LS	$ 12,950.00	$ 12,950.00	1.00	1.00	12,950.00	$12,950.00		$12,950.00	100.0%	$ -
2	Removal and Replacement of Curb Inlet Top w/ Dbl. Grate inlet	1	EA	$ 12,260.00	$ 12,260.00	1.00	1	12,260.00	$12,260.00		$12,260.00	100.0%	$ -
3	Removal of existing asphalt	29	SY	$ 115.00	$ 3,335.00	39.88	39.88	4,586.20	$4,586.20		$4,586.20	137.5%	$ (1,251.20)
4	Removal of Concrete Driveway	4	SY	$ 235.00	$ 940.00	4.00	4	940.00	$940.00		$940.00	100.0%	$ -
5	Removal of Grate Inlet	2	EA	$ 585.00	$ 1,170.00	2.00	2	1,170.00	$1,170.00		$1,170.00	100.0%	$ -
6	Removal and replacement of pipe (15" to 24")	29	LF	$ 165.00	$ 4,785.00	29.00	29	4,785.00	$4,785.00		$4,785.00	100.0%	$ -
7	Grate Inlet	1	EA	$ 5,875.00	$ 5,875.00	1.00	1	5,875.00	$5,875.00		$5,875.00	100.0%	$ -
8	6" Concrete V-Ditch (6' wide)	51	SY	$ 185.00	$ 9,435.00	51.00	51	9,435.00	$9,435.00		$9,435.00	100.0%	$ -
9	Reinforced concrete driveway	9	SY	$ 677.00	$ 6,093.00	9.77	9.77	6,614.29	$6,614.29		$6,614.29	108.6%	$ (521.29)
10	Curb and Gutter	71	LF	$ 68.00	$ 4,828.00	123.00	123	8,364.00	$8,364.00		$8,364.00	173.2%	$ (3,536.00)
11	#610 Crushed stone (in trench repair)	5	CY	$ 405.00	$ 2,025.00	5.00	5	2,025.00	$2,025.00		$2,025.00	100.0%	$ -
12	Solid sod	39	SY	$ 22.00	$ 858.00	50.00	50	1,100.00	$1,100.00		$1,100.00	128.2%	$ (242.00)
	TOTALS:				$ 64,554.00			70,104.49	$70,104.49		$70,104.49		$ (5,550.49)

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR

BOARD AGENDA: JANUARY 06, 2025

SUBJECT: UTILITY ADJUSTMENTS

Asking for your consideration to approve the attached utility adjustment recommendations for approval or denial by the Public Works Department pursuant to the City of Brandon Adjustment Policy.

The Mississippi Attorney General has opined the following regarding bill adjustments.

"Any policy allowing for the adjustment of a water customer's bill must include a factual determination by the Municipal governing authorities that, because of unforeseen circumstances, the customer did not receive the benefits of the water service thereby warranting a reduction or compromise. Such factual determinations should be reflected in the Municipal minutes."

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Utility Adjustments Listing

PUBLIC WORKS DEPARTMENT					
ADJUSTMENT APPROVALS FOR 01/06/2025 AGENDA					
UNPOSTED ADJUSTMENTS					
Account Number	**Name**	**Address**	**Adjustment Description**	**Amount**	
10071500.00 98	Doris & Larry Romero	127 Blackbridge Drive	Broken line in the yard	-$116.78	
61147000.00 92	Brian & Lauren Hill	1136 Ellington Court	Hot water heater leak	-$358.40	
60316000.00 97	Kelsey Cox	110 Howsan Circle	Broken line in the yard	-$316.59	
40073000.00 98	Storage Max	1140 Oak Street	Waive late fees	-$102.40	
40045000.00 98	Ott & Lee Funeral Home	1360 W Government Street	Waive late fees	-$26.64	
60909000.00 98	Mike Stiglets	517 Busick Well Road	Broken line in the yard	-$144.85	
50684000.00 96	Rosa Carey	231 Pimlico Drive	Broken line in the yard	-$127.01	
61274000.00 97	Cynthia Skipworth	366 Hwy 468	Broken line in the yard	-$63.05	
60150000.00 96	Kenneth Thompson	116 High Street	Broken line in the yard	-$473.45	
61943000.00 97	Ronald Shields	114 Windsor Blvd.	Broken line in the yard	-$339.62	
51240000.00 97	Catina Anderson	508 Assurance Circle	Broken line in the yard	-$71.41	
20706000.00 98	Kenneth Lott	108 Sunline Drive	Broken line in the yard	-$23.60	
21133000.00 98	Ritchie Carter	1005 Eastwind Court	Waive late fees	-$37.69	
40016500.00 98	Community Bank Operations	325 Maxey Drive	Waive late fees	-$115.32	
10381000.00 98	Merit Health Rankin	350 Crossgates Drive	Cooling tower meter	-$4,256.07	

DENIALS				
11204000.00 92	Holly Williams	44 Sagewood Drive	Pool Fill	Had pool fill adjustment already on 7/2/24

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR

BOARD AGENDA: JANUARY 6, 2025

SUBJECT: 2024 EASTGATE SIDEWALK PROJECT
PAY REQUEST 4 FINAL & FINAL SUMMARY CHANGE ORDER

Asking for your consideration to approve the following for the 2024 Eastgate Sidewalk Project. These items will finalize the project.

1. Approve the Final Summary Change Order in a credit amount of $10,513.45 from Simmons Erosion Control and authorize the Mayor to execute the same.
2. Approve Pay Request 4 FINAL (including the Final Summary Change Order) in the amount of $12,936.25 from Simmons Erosion Control and authorize payment of the same.

On May 20, 2024, the Board awarded the bid for the 2024 Eastgate Sidewalk Project to Simmons Erosion Control as the best and lowest bid received.

The 2024 Eastgate Sidewalk Project allowed for the construction of a new sidewalk along Eastgate Drive beginning at Highway 80 and continuing to the existing sidewalk at the footbridge (past Springtree Subdivision).

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Benchmark Engineering Recommendation Letter
- Pay Request 4 FINAL & Final Summary Change Order

GL Code: 314-600-702

Funding: House Bill 1353

December 20th, 2024

Mrs. Carly Dearman
Public Works Operations Coordinator
City of Brandon
1000 Municipal Drive
Brandon, MS 39042

RE: City of Brandon
2024 Eastgate Sidewalk Project
B-10378
Pay Request #4 (Final)

Dear Mrs. Dearman:

Please find included in this packet all documentation and paperwork necessary for approval of the final summary change order and Pay Request No. 4 for construction services for the City of Brandon 2024 Eastgate Sidewalk Project for Simmons Erosion Control Co., Inc. in the total amount of **$12,936.25**. Additional close out documents including the 1 year warranty are also included.

We have reviewed this pay request and recommend this be submitted to the Board for their approval.

Should you have any questions or need additional information, please do not hesitate to contact our office at 601-627-7784.

Sincerely,

J. Anthony Horn, Jr.

Anthony Horn, P.E.
Engineer
Benchmark Engineering & Surveying, LLC

cc: Mary Ann Hess (City of Brandon)
Matthew Miller, P.E., P.L.S. (Benchmark)

File: B-10378

CONTRACT SUMMARY CHANGE ORDER

OWNER: CITY OF BRANDON
CONTRACTOR: SIMMONS EROSION CONTROL, INC.
Date: 12/19/24
CHANGE ORDER NUMBER: 2 (FINAL SUMMARY CHANGE ORDER)
PROJECT NAME: 2024 EASTGATE SIDEWALK PROJECT

ITEM NO.	ITEM DESCRIPTION	REASONING	UNIT	PLAN QUANTITY	FINAL QUANTITY	DIFFERENCE	UNIT COST	TOTAL CONTRACT CHANGE
1	MOBILIZATION	PLAN QUANTITY	LS	100%	100%	0.00%	$ 31,500.00	$ -
2	REMOVAL OF CONCRETE	PLAN QUANTITY	SY	79	79	0	$ 35.00	$ -
3	REMOVAL OF CURB & GUTTER	DID NOT NEED FULL PLAN QUANTITY DUE TO FIELD CONDITIONS	LF	199	184	-15.00	$ 35.00	$ (525.00)
4	REMOVAL OF STRIPING	PLAN QUANTITY	LF	128	128.00	-	$ 5.85	$ -
5	TEMPORARY EROSION CONTROL	PLAN QUANTITY	LS	1	1.00	-	$ 5,000.00	$ -
6	UNCLASSIFIED EXCAVATION, FM, AH	UNDER ESTIMATED PLAN QUANTITY	CY	90	103.00	13.00	$ 30.00	$ 390.00
7	BORROW EXCAVATION, FM, AH	OVER ESTIMATED PLAN QUANTITY	CY	100	69.69	(30.31)	$ 40.00	$ (1,212.40)
8	EXCESS EXCAVATION, FM, AH (TO BE HAULED OFF-SITE)	UNDER ESTIMATED PLAN QUANTITY	CY	24	78.00	54.00	$ 30.00	$ 1,620.00
9	SIZE 610 CRUSHED STONE	UNDER ESTIMATED PLAN QUANTITY	TON	16	18	1.68	$ 142.00	$ 238.56
10	48" REINFORCED CONCRETE PIPE	PLAN QUANTITY	LF	16	16.00	-	$ 287.75	$ -
11	REMOVE & RESET 48" REINFORCED CONCRETE FLARED END SECTION	PLAN QUANTITY	EA	1	1.00	-	$ 1,300.00	$ -
12	CONCRETE COLLAR	ADDED ADDITIONAL COLLAR TO REINSTALL EXISTING END SECTION	EA	1	2.00	1.00	$ 4,000.00	$ 4,000.00
13	4" CONCRETE SIDEWALK	OVER ESTIMATED PLAN QUANTITY	SY	404	388.27	(15.73)	$ 95.00	$ (1,494.35)
14	CURB & GUTTER (ALL TYPES)	DID NOT NEED FULL PLAN QUANTITY DUE TO FIELD CONDITIONS	LF	186	113.54	(72.46)	$ 50.00	$ (3,623.00)
15	CONCRETE HEADER CURB	DID NOT NEED FULL PLAN QUANTITY DUE TO FIELD CONDITIONS	LF	125	43.00	(82.00)	$ 50.00	$ (4,100.00)
16	CONCRETE DRIVEWAY	MINOR DIFFERENCE DUE TO FIELD ADJUSTMENTS	SY	63	75.11	12.11	$ 117.00	$ 1,416.87
17	SMALL BLOCK RETAINING WALL (KEYSTONE COMPAC III TRI-PLANE)	ADDED ADDITIONAL RUN OF BLOCK FOR SMOOTHER GRADE TIE IN	SF	490	630.00	140.00	$ 49.00	$ 6,860.00
18	THERMOPLASTIC LEGEND, WHITE	OVER ESTIMATED PLAN QUANTITY	LF	800	742.00	(58.00)	$ 11.70	$ (678.60)
19	DRIVEWAY MARKING PAINT	OVER ESTIMATED PLAN QUANTITY	SF	40	16.00	(24.00)	$ 20.00	$ (480.00)
20	TYPE 6 PEDESTRIAN SIGNAL HEAD	PLAN QUANTITY	EA	2	2.00	-	$ 1,935.50	$ -
21	PUSH BUTTON ASSY.	PLAN QUANTITY	EA	2	2.00	-	$ 1,677.50	$ -
22	PUSH BUTTON POLE w/ FOUNDATION	PLAN QUANTITY	EA	1	1.00	-	$ 650.00	$ -
23	ELECTRIC CABLE, (UNDERGROUND IN CONDUIT), IMSA 20-1, AWG 14, 5 CONDUCTOR	UNDER ESTIMATED PLAN QUANTITY	LF	271	310.00	39.00	$ 5.00	$ 195.00
24	SHIELDED CABLE, AWG 14, 2 CONDUCTOR	UNDER ESTIMATED PLAN QUANTITY	LF	271	397.00	126.00	$ 6.50	$ 819.00
25	ELECTRIC CABLE, (UNDERGROUND IN CONDUIT), IMSA 20-1, AWG 10, 2 CONDUCTOR	ITEM NOT NEEDED	LF	251	-	(251.00)	$ 7.75	$ (1,945.25)
26	ELECTRIC CABLE, (UNDERGROUND IN CONDUIT), IMSA 20-1, AWG 14, 8 CONDUCTOR	ITEM NOT NEEDED	LF	251	-	(251.00)	$ 11.50	$ (2,886.50)
27	RADAR VEHICLE DETECTION CABLE	NOT NEEDED-CITY CURRENTLY NOT UTILIZING DETECTORS	LF	251	-	(251.00)	$ 19.50	$ (4,894.50)
28	TYPE 1 OPTICAL DETECTOR CABLE	NOT NEEDED-CITY CURRENTLY NOT UTILIZING DETECTORS	LF	251	-	(251.00)	$ 0.15	$ (37.65)
29	ADJUST & REMOVE EXISTING SIGNAL BOXES	PLAN QUANTITY	LS	1	1.00	-	$ 7,750.00	$ -
30	R10-15 SIGN ASSY.	ADDED ONE SIGN	SF	6	12.50	6.25	$ 193.50	$ 1,209.38
31	SOLID SOD (TO MATCH EXISTING)	OVER ESTIMATED PLAN QUANTITY	SF	1,935	1,400.00	(535.00)	$ 6.00	$ (3,210.00)
32	DETECTABLE WARNING PANEL	OVER ESTIMATED PLAN QUANTITY	SF	183	96.00	(87.00)	$ 25.00	$ (2,175.00)
33	TEMPORARY TRAFFIC CONTROL	PLAN QUANTITY	LS	1	1.00	-	$ 33,949.21	$ -
34	42" PEDESTRIAN HANDRAIL	PLAN QUANTITY	LF	50	50.00	-	$ 451.50	$ -
35	REMOVE & RESET SIGN ASSEMBLY	PLAN QUANTITY	EA	1	1.00	-	$ 645.00	$ -
CO1.1	IRRIGATION MITIGATION	IRRIGATION CONFLICT WITH RETAINING WALL	LS	1	1.00	-	$ 4,122.75	$ -
ORIGINAL CONTRACT AMOUNT								$ 265,115.79
CONTRACT CHANGE DUE TO PREVIOUS CHANGE ORDERS								$ 4,122.75
REVISED CONTRACT AMOUNT DUE TO PREVIOUS CHANGE ORDERS								$ 269,238.54
CONTRACT CHANGE (AT FINAL)								$ (10,513.45)
FINAL REVISED CONTRACT AMOUNT								$ 258,725.09
TOTAL CHANGE DUE TO CHANGE ORDER NO. 2 (FINAL SUMMARY CHANGE ORDER)								$ (10,513.45)

THIS CONTRACT CHANGE ORDER SHALL BECOME AN AMENDMENT TO THE CONTRACT AND ALL PROVISIONS OF THE CONTRACT WILL APPLY.

RECOMMENDED BY: J. Anthony Hoop Jr. — ENGINEER (Signature) — 12/19/24 DATE

ACCEPTED BY: [signature] — CONTRACTOR (Signature) — 12-19-2024 DATE

APPROVED BY: ______ OWNER (Signature) ______ DATE

BENCHMARK ENGINEERING & SURVEYING, LLC

CIVIL • STRUCTURAL • PLANNING • SURVEYING • UAV MAPPING
www.benchmarkms.net

PROJECT : *City of Brandon - 2024 EASTGATE SIDEWALK PROJECT*

PROJ. NO.: B-10378

				Original Contract Amt.			PAY REQUEST #4 - PAY PERIOD FINAL				
ITEM #	DESCRIPTION	QTY.	UNIT	UNIT PRICE	SUBTOTAL	CURRENT QUANTITY	CURRENT TOTAL	QUANTITY TO DATE	QUANTITY REMAINING	TOTAL TO DATE	% COMPLETE
1	MOBILIZATION	1	LS	$ 31,500.00	$ 31,500.00		$ -	100%		$ 31,500.00	100.0%
2	REMOVAL OF CONCRETE	79	SY	$ 35.00	$ 2,765.00		$ -	79	-	$ 2,765.00	100.0%
3	REMOVAL OF CURB & GUTTER	199	LF	$ 35.00	$ 6,965.00		$ -	184	15	$ 6,440.00	92.5%
4	REMOVAL OF STRIPING	128	LF	$ 5.85	$ 748.80		$ -	128	-	$ 748.80	100.0%
5	TEMPORARY EROSION CONTROL	1	LS	$ 5,000.00	$ 5,000.00		$ -	1	-	$ 5,000.00	100.0%
6	UNCLASSIFIED EXCAVATION, FM, AH	90	CY	$ 30.00	$ 2,700.00		$ -	103	(13.00)	$ 3,090.00	114.4%
7	BORROW EXCAVATION, FM, AH	100	CY	$ 40.00	$ 4,000.00		$ -	69.69	30.31	$ 2,787.60	69.7%
8	EXCESS EXCAVATION, FM, AH (TO BE HAULED OFF-SITE)	24	CY	$ 30.00	$ 720.00		$ -	78	(54.00)	$ 2,340.00	325.0%
9	SIZE 610 CRUSHED STONE	16	TON	$ 142.00	$ 2,272.00		$ -	17.68	(1.68)	$ 2,510.56	110.5%
10	48" REINFORCED CONCRETE PIPE	16	LF	$ 287.75	$ 4,604.00		$ -	16	-	$ 4,604.00	100.0%
11	REMOVE & RESET 48" REINFORCED CONCRETE FLARED END SECTION	1	EA	$ 1,300.00	$ 1,300.00		$ -	1	-	$ 1,300.00	100.0%
12	CONCRETE COLLAR	1	EA	$ 4,000.00	$ 4,000.00		$ -	2	(1.00)	$ 8,000.00	200.0%
13	4" CONCRETE SIDEWALK	404	SY	$ 95.00	$ 38,380.00		$ -	388.27	15.73	$ 36,885.65	96.1%
14	CURB & GUTTER (ALL TYPES)	186	LF	$ 50.00	$ 9,300.00		$ -	113.54	72.46	$ 5,677.00	61.0%
15	CONCRETE HEADER CURB	125	LF	$ 50.00	$ 6,250.00		$ -	43	82.00	$ 2,150.00	34.4%
16	CONCRETE DRIVEWAY	63	SY	$ 117.00	$ 7,371.00		$ -	75.11	(12.11)	$ 8,787.87	119.2%
17	SMALL BLOCK RETAINING WALL (KEYSTONE COMPAC III TRI-PLANE)	490	SF	$ 49.00	$ 24,010.00		$ -	630	(140.00)	$ 30,870.00	128.6%
18	THERMOPLASTIC LEGEND, WHITE	800	LF	$ 11.70	$ 9,360.00		$ -	742	58.00	$ 8,681.40	92.8%
19	DRIVEWAY MARKING PAINT	40	SF	$ 20.00	$ 800.00		$ -	16	24.00	$ 320.00	40.0%
20	TYPE 6 PEDESTRIAN SIGNAL HEAD	2	EA	$ 1,935.50	$ 3,871.00		$ -	2	-	$ 3,871.00	100.0%
21	PUSH BUTTON ASSY.	2	EA	$ 1,677.50	$ 3,355.00		$ -	2	-	$ 3,355.00	100.0%
22	PUSH BUTTON POLE w/ FOUNDATION	1	EA	$ 650.00	$ 650.00		$ -	1	-	$ 650.00	100.0%
23	ELECTRIC CABLE, (UNDERGROUND IN CONDUIT), IMSA 20-1, AWG 14, 5 CONDUCTOR	271	LF	$ 5.00	$ 1,355.00		$ -	310	(39.00)	$ 1,550.00	114.4%
24	SHIELDED CABLE, AWG 14, 2 CONDUCTOR	271	LF	$ 6.50	$ 1,761.50		$ -	397	(126.00)	$ 2,580.50	146.5%
25	ELECTRIC CABLE, (UNDERGROUND IN CONDUIT), IMSA 20-1, AWG 10, 2 CONDUCTOR	251	LF	$ 7.75	$ 1,945.25		$ -	0	251.00	$ -	0.0%
26	ELECTRIC CABLE, (UNDERGROUND IN CONDUIT), IMSA 20-1, AWG 14, 8 CONDUCTOR	251	LF	$ 11.50	$ 2,886.50		$ -	0	251.00	$ -	0.0%
27	RADAR VEHICLE DETECTION CABLE	251	LF	$ 19.50	$ 4,894.50		$ -	0	251.00	$ -	0.0%
28	TYPE 1 OPTICAL DETECTOR CABLE	251	LF	$ 0.15	$ 37.65		$ -	0	251.00	$ -	0.0%
29	ADJUST & REMOVE EXISTING SIGNAL BOXES	1	LS	$ 7,750.00	$ 7,750.00		$ -	1	-	$ 7,750.00	100.0%
30	R10-15 SIGN ASSY.	6.25	SF	$ 193.50	$ 1,209.38		$ -	12.5	(6.25)	$ 2,418.75	200.0%
31	SOLID SOD (TO MATCH EXISTING)	1,935	SF	$ 6.00	$ 11,610.00		$ -	1400	535.00	$ 8,400.00	72.4%
32	DETECTABLE WARNING PANEL	183	SF	$ 25.00	$ 4,575.00		$ -	96	87.00	$ 2,400.00	52.5%
33	TEMPORARY TRAFFIC CONTROL	1	LS	$ 33,949.21	$ 33,949.21		$ -	1	-	$ 33,949.21	100.0%
34	42" PEDESTRIAN HANDRAIL	50	LF	$ 451.50	$ 22,575.00		$ -	50	-	$ 22,575.00	100.0%
35	REMOVE & RESET SIGN ASSEMBLY	1	EA	$ 645.00	$ 645.00		$ -	1	-	$ 645.00	100.0%
								0			
CO 1	IRRIGATION MITIGATION	1.00	LS	$ 4,122.75	$ 4,122.75	0.00	$ -	1.00	0	$ 4,122.75	100%
				CONTRACT TOTAL	$ 269,238.54		$ -			$ 258,725.09	

THE UNDERSIGNED CONTRACTOR CERTIFIES THAT TO THE BEST OF THE CONTRACTOR'S KNOWLEDGE, INFORMATION, AND BELIEF, THE WORK COVERED BY THIS APPLICATION FOR PAYMENT HAS BEEN COMPLETED IN ACCORDANCE WITH THE PLANS AND CONTRACT DOCUMENTS.

CONTRACTOR: SIMMONS EROSION CONTROL, INC.

SIGNED: BD Date: 12-19-2024

PRINT: Blaise Thomas

ENGINEER CERTIFIES THAT PAY ITEMS REQUESTED FOR PAYMENT HAVE BEEN REVIEWED IN THE FIELD AND THE REQUEST APPEARS TO BE ACCURATE TO THE WORK THAT HAS BEEN PERFORMED UP UNTIL THE PAY PERIOD END DATE.

SIGNED: J. Anthony Horn Jr. Date: 12/19/24

PRINT: Anthony Horn, P.E. (Benchmark Engineering & Surveying, LLC)

Owner APPROVAL OF THIS PAY REQUEST

SIGNED: Date:

PRINT: Butch Lee, Mayor

ORIGINAL CONTRACT PRICE	$	265,115.79
NET CHANGE BY CHANGE ORDERS	$	4,122.75
CURRENT CONTRACT PRICE	$	269,238.54
COST OF ORIGINAL CONTRACT WORK PERFORMED TO DATE:	$	254,602.34
EXTRA WORK PERFORMED TO DATE:	$	4,122.75
COST OF TOTAL WORK PERFORMED TO DATE:	$	258,725.09
STORED MATERIALS:	$	-
SUBTOTAL:	$	258,725.09
LESS RETAINAGE		
SUBTOTAL LESS RETAINAGE:	$	258,725.09
LESS PREVIOUS PAYMENTS AND AMOUNTS DUE FROM PREVIOUS:	$	245,788.84
FUEL ADJUSTMENT	$	-
BALANCE DUE THIS PAYMENT:	$	**12,936.25**
BALANCE TO FINISH:	$	-

TOTAL CONTRACT TIME (DAYS) = 90

TOTAL DAYS IN THIS PAY PERIOD = 30

TOTAL DAYS = 60

TOTAL CONTRACT TIME USED = 100%

% BILLED = 94.56%

S1mm0Ns

EROSION CONIfROC.... INC

Benchmark Engineering & Surveying, LLC
660 Katherine Drive
Flowood, MS 39232
Att.: Anthony Horn P.E.

12-19-24

Project:
2024 Eastgate Sidewalk Project
Brandon, MS

Date of Substantial Completion: 09-01-2024

Warranty Expiration: 09-01-2025

Guarantee of Workmanship:

We hereby guarantee all work performed by us on the above captioned project to be free from defective material and workmanship for a period of (1) One Year for such portions of the work from the date of Substantial Completion.

Respectfully Submitted,

Blaise Thomas
Vice-President
Simmons Erosion Control Inc.

6690 Steve Lee Drive Lake, MS 39092 Phone: (601) 775-3305 Fax: (601) 775-8797

CONSENT OF SURETY TO FINAL PAYMENT

AIA Document G707

Bond No. SU1201083

OWNER	☐
ARCHITECT	☐
CONTRACTOR	☐
SURETY	☒
OTHER	☐

TO OWNER:
(Name and address)

City of Brandon
1000 Municipal Drive
Brandon, MS 39042

ARCHITECT'S PROJECT NO.:

CONTRACT FOR: see project description below

PROJECT:
(Name and address)

2024 Eastgate Sidewalk Project

CONTRACT DATED:

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

Arch Insurance Company
Harborside 3, 210 Hudson Street Suite 300
Jersey City, NJ 07311-1107

, SURETY,

on bond of
(Insert name and address of Contractor)

Simmons Erosion Control, Inc.
P.O. Box 206
Lake, MS 39092

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety of any of its obligations to
(Insert name and address of Owner)

City of Brandon
1000 Municipal Drive
Brandon, MS 39042

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: December 20, 2024
(Insert in writing the month followed by the numeric date and year.)

Arch Insurance Company
(Surety)

By:
(Signature of authorized representative)

Braxton Davis Brumfield Attorney-in-Fact
(Printed name and title)

Arch Insurance Company CORPORATE SEAL 1971 Missouri

Attest:
(Seal): Peggy E. Jackson

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated. Not valid for Note, Loan, Letter of Credit, Currency Rate, Interest Rate or Residential Value Guarantees.

POWER OF ATTORNEY

Know All Persons By These Presents:

That the Arch Insurance Company, a corporation organized and existing under the laws of the State of Missouri, having its principal administrative office in Jersey City, New Jersey (hereinafter referred to as the "Company") does hereby appoint:

Braxton Davis Brumfield

its true and lawful Attorney(s)in-Fact, to make, execute, seal, and deliver from the date of issuance of this power for and on its behalf as surety, and as its act and deed: Any and all bonds, undertakings, recognizances and other surety obligations, in the penal sum not exceeding One hundred and Fifty Million Dollars (150,000,000.00).

Any and all bonds, undertakings, recognizances and other surety obligations.

Surety Bond Number: SU1201083
Principal: Simmons Erosion Control, Inc.
Obligee: City of Brandon

This authority does not permit the same obligation to be split into two or more bonds In order to bring each such bond within the dollar limit of authority as set forth herein.

The execution of such bonds, undertakings, recognizances and other surety obligations in pursuance of these presents shall be as binding upon the said Company as fully and amply to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at its principal administrative office in Jersey City, New Jersey.

This Power of Attorney is executed by authority of resolutions adopted by unanimous consent of the Board of Directors of the Company on August 31, 2022, true and accurate copies of which are hereinafter set forth and are hereby certified to by the undersigned Secretary as being in full force and effect:

"**VOTED**, That the Chairman of the Board, the President, or the Executive Vice President, or any Senior Vice President, of the Surety Business Division, or their appointees designated in writing and filed with the Secretary, or the Secretary shall have the power and authority to appoint agents and attorneys-in-fact, and to authorize them subject to the limitations set forth in their respective powers of attorney, to execute on behalf of the Company, and attach the seal of the Company thereto, bonds, undertakings, recognizances and other surety obligations obligatory in the nature thereof, and any such officers of the Company may appoint agents for acceptance of process."

This Power of Attorney is signed, sealed and certified by facsimile under and by authority of the following resolution adopted by the unanimous consent of the Board of Directors of the Company on August 31, 2022:

VOTED, That the signature of the Chairman of the Board, the President, or the Executive Vice President, or any Senior Vice President, of the Surety Business Division, or their appointees designated in writing and filed with the Secretary, and the signature of the Secretary, the seal of the Company, and certifications by the Secretary, may be affixed by facsimile on any power of attorney or bond executed pursuant to the resolution adopted by the Board of Directors on August 31, 2022, and any such power so executed, sealed and certified with respect to any bond or undertaking to which it is attached, shall continue to be valid and binding upon the Company. **In Testimony Whereof**, the Company has caused this instrument to be signed and its corporate seal to be affixed by their authorized officers, this **1st day of February, 2024**

Attested and Certified

Regan A. Shulman, Secretary

Arch Insurance Company
CORPORATE SEAL 1971
Missouri

Arch Insurance Company

Stephen C. Ruschak, Executive Vice President

STATE OF PENNSYLVANIA SS
COUNTY OF PHILADELPHIA SS

I, **Michele Tripodi**, a Notary Public, do hereby certify that Regan A. Shulman and Stephen C. Ruschak personally known to me to be the same persons whose names are respectively as Secretary and Executive Vice President of the Arch Insurance Company, a Corporation organized and existing under the laws of the State of Missouri, subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that they being thereunto duly authorized signed, sealed with the corporate seal and delivered the said instrument as the free and voluntary act of said corporation and as their own free and voluntary acts for the uses and purposes therein set forth.

Commonwealth of Pennsylvania - Notary Seal
MICHELE TRIPODI, Notary Public
Philadelphia County
My Commission Expires July 31, 2025
Commission Number 1168622

Michele Tripodi, Notary Public
My commission expires 07/31/2025

CERTIFICATION

I, **Regan A. Shulman**, Secretary of the Arch Insurance Company, do hereby certify that the attached **Power of Attorney dated February 1, 2024** on behalf of the person(s) as listed above is a true and correct copy and that the same has been in full force and effect since the date thereof and is in full force and effect on the date of this certificate, and I do further certify that the said Stephen C. Ruschak, who executed the Power of Attorney as Executive Vice President, was on the date of execution of the attached Power of Attorney the duly elected Executive Vice President of the Arch Insurance Company.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seal of the Arch Insurance Company on this 20th day of December, 2024.

Regan A. Shulman, Secretary

This Power of Attorney limits the acts of those named therein to the bonds and undertakings specifically named therein and they have no authority to bind the Company except in the manner and to the extent herein stated.

PLEASE SEND ALL CLAIM INQUIRIES RELATING TO THIS BOND TO THE FOLLOWING ADDRESS:
Arch Insurance Company Claims Department
Surety Claims
P.O. Box 542033
Omaha, NE 68154
suretyclaims@archinsurance.com

Arch Insurance Company
CORPORATE SEAL 1971
Missouri

***To verify the authenticity of this Power of Attorney, please contact Arch Insurance Company at* SuretyAuthentic@archinsurance.com**
Please refer to the above named Attorney-in-Fact and the details of the bond to which the power is attached.

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR

BOARD AGENDA: **JANUARY 06, 2025**

SUBJECT: **2025 WATER CERTIFICATION COURSE**

JANUARY 27-30, 2025 - RICHLAND, MS

PERMISSION FOR PUBLIC WORKS EMPLOYEES TO ATTEND

Asking for your permission to allow the following Public Works employees to attend the 2025 Water Certification Course in Richland, MS on January 27-30, 2025.

- Peter Hughes – Laborer III
- Cole Rowland – Laborer II
- Tobias Harvey – Laborer II

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Water Certification Course Information

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR

BOARD AGENDA: **JANUARY 6, 2025**

SUBJECT: **PERMISSION TO SURPLUS FIXED ASSETS & AUTHORIZE SALE ON GOVDEALS**

Asking for your permission to declare the following City of Brandon equipment as surplus and authorize the sale at auction through GovDeals. These items are no longer of use to the City of Brandon due to various issues with each piece of equipment.

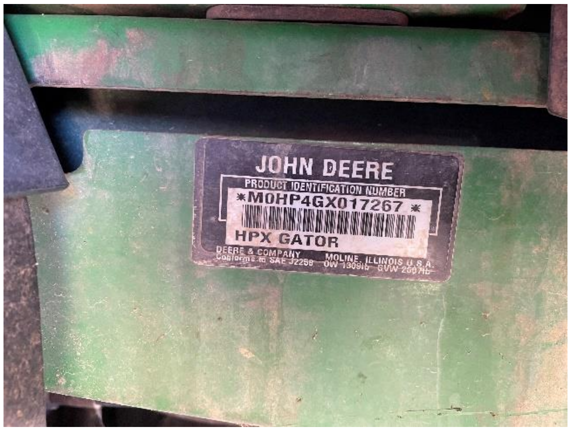
- 2004 John Deer Gator – Vin #: 7267 (alternate ID: 2405)
- 2022 Yanmar YUC70LPXMR-H6 Utility Vehicle – Vin #: 0398

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Sheet Details for Each Surplus Item

MAKE	John Deer
MODEL	Gator
YEAR	2004
VIN/ID #	M0HP4GX017267
ASSET TAG	0069




2405
CITY OF BRANDON


CITY OF BRANDON
JOHN DEERE

MAKE	Yanmar Utility Vehicle
MODEL	YU700GMP 4X4 EPS
YEAR	2022
VIN/ID #	5Y4AMG5E9MA100398
HOURS	797.1


YANMAR

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR

BOARD AGENDA: JANUARY 6, 2025

SUBJECT: PROVONCE PARK LIFT STATION SPARE PUMP REBUILDS
HARVEY SERVICES INVOICE APPROVALS & DECLARE AN EMERGENCY

Asking for your consideration to declare an emergency the rebuilds of the two spare pumps at Provonce Park Lift Station, approve the following invoices from Harvey Services, Inc. for emergency rebuilds of the spare pumps, and authorize payment of the same.

1. Invoice #: 7261 - $6,175.00 – Pump 1
2. Invoice #: 7293 - $6,256.00 – Pump 2

In August 2024, the Provonce Park Lift Station pumps had to be replaced due to rags and debris getting caught in the pumps. Both pumps were pulled at this time and rebuilt for spares for this location. The City of Brandon keeps spare pumps for the Provonce Park Lift Station on hand due to the continual issues of debris damaging the pumps.

On Friday, December 27, 2024, Provonce Park Lift Station quit working again due to debris getting caught in the pumps. The lift station was not operational and caused sewer overflow and backup to the area. Both spare pumps referenced in this memo had to be installed at the Provonce Park Lift Station at this time in order to make the lift station operational again.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Harvey Services Invoice #: 7261 - $6,175.00 – Pump 1
- Harvey Services Invoice #: 7293 - $6,256.00 – Pump 2

GL Code: 400-680-637

Funding: WSOM

HARVEY SERVICES, INC.
8879 HWY 80
MORTON, MS 39117

Invoice

Date	Invoice #
11/26/2024	7261

601-622-7675
Office Manager - Jean

Bill To	Ship To
City of Brandon 1000 Municipal Drive Brandon, MS 39042	City of Brandon 1000 Municipal Drive Brandon, MS 39042

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		11/22/2024			

Quantity	Item Code	Description	Price Each	Amount
1	Sewer -Pump -Rep	Complete Rebuild Sewer Pump Myers VS50-230 Volt 1PH spare pump for Prvoince Lift station No. 2 (delivered to shop) Provonce Park pump 1	6,175.00	6,175.00

Thank You for Your business. Stay Safe

601-750-1711

tharvey@harveyservices.net

Total $6,175.00

HARVEY SERVICES, INC.
8879 HWY 80
MORTON, MS 39117

Invoice

601-622-7675
Office Manager - Jean

Date	Invoice #
12/6/2024	7293

Bill To	Ship To
City of Brandon 1000 Municipal Drive Brandon, MS 39042	City of Brandon 1000 Municipal Drive Brandon, MS 39042

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		12/6/2024			

Quantity	Item Code	Description	Price Each	Amount
1	Sewer -Pump -Rep	Complete Rebuild Sewer Pump Myers VS50-230 Volt 1PH spare pump for Prvoince Lift station No. 2 (delivered to shop) Provonce Park pump 2	6,256.00	6,256.00

Thank You for
Your business.
Stay Safe

601-750-1711

tharvey@harveyservices.net

Total $6,256.00

EMERGENCY CERTIFICATION RE: MCA SECTION 31-7-13(k) (1972, as amended)

I, Carly Beth Dearman, the Public Works Operations Coordinator for the City of Brandon, Mississippi, have determined that an emergency exists as described in the memo attached hereto, with regard to the purchase of the commodities or repair contracts, identified as follows:

Emergency rebuilds of the spare pumps for Provonce Park Lift Station located on Provonce Park.

______________________________,

at the location/address identified in the memo attached hereto, so that the delay incident to giving opportunity for competitive bidding would be detrimental to the interest of the governing authority, and I hereby approve the bill presented therefore for such emergency commodities and/or contract services provided, and I do hereby certify that the purchase of such commodities was made from ______________________ (or with Harvey Services, Inc. from whom such an emergency repair contract was made), as reflected in the bill(s)/invoice(s) attached hereto and request payment of the same accordingly.

So certified, this the 30 day of December, 2024.

Carly Beth Dearman

Carly Beth Dearman
(Print Name)

Public Works Operations Coordinator
(Title)

(Note: At the board meeting next following the emergency purchase or repair contract, documentation of the purchase or repair contract, including a description of the commodity purchased, the price thereof and the nature of the emergency shall be presented to the board and shall be placed on the minutes of the board of such governing authority.)

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR

BOARD AGENDA: JANUARY 6, 2025

SUBJECT: GENERAL CONSTRUCTION SERVICES & CCTV SERVICES
BRANDON TERM BID RENEWAL
FY25 CPI PERCENTAGE INCREASE MODIFICATION

Asking for your permission to correct the approved CPI percentage increase for the General Construction Services & CCTV Services Term Bid to be modified to 1.9% for FY25.

This correction addresses actual CPI data for January 2024 thru September 2024.

On September 23, 2024, the Board approved the renewal of the General Construction Services & CCTV Services Term Bid with Hemphill Construction Company, Inc./Suncoast Infrastructure, Inc. Joint Venture at an allowed CPI increase of 1.7%; however, at the time of this approval, data for the month of September 2024 had not been released and was not accounted for in the renewal request to the Board. This correction accurately reflects the correct CPI calculation for the preceding year which is anticipated for such extension.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM:

DATE: 01/03/2025

SUBJECT: PRESENTATION - DECEMBER REPORT OF PRIVILEGE LICENS

ATTACHMENTS:

1. new businesses Dec 24
2. closed businesses Dec 24

Entity Date	Entity #	Business Name	Business Street Number
12/30/2024	2004	CENTRAL RANKIN SELF STORAGE	110
12/30/2024	2003	KEY DOC LLC	6
12/17/2024	2002	BELOTE PROPERTIES LLC	103
12/5/2024	2001	UNITED ROOFING & CONSTRUCTION	307
12/3/2024	2000	CAPITAL ORTHOPEDIC CLINIC PLLC	1035
12/3/2024	1999	CENTRAL HEATING & COOLING OF MS INC	100

Business Street	Business Suite	Mailing Address	Mailing Address 2	Mailing City
VALUE RD	0	ATTN: JOSH SIEGAL	102 HAZELTON COVE	MADISON
HILL CIR	0	PO BOX 337	0	BRANDON
PRESCOTT DR	0	ATTN: CHARLEY BELOTE	524 S COLLEGE ST	BRANDON
TOLLESON DR	0	307 TOLLESON DR	0	BRANDON
STAR RD, STE A/B	SUITE A/B	104 BURNEY DR	0	FLOWOOD
BROOKS DR, STE B	SUITE B	PO BOX 5353	0	BRANDON

Mailing State	Mailing Zip Code	Business Phone Number
0	39110	6018629096
0	39043	6018298563
0	39042	6012913939
0	39042	6019390804
0	39232	7693484505
0	39047	6018292076

Product Service

SELF STORAGE	new ownership
LOCKSMITH / ROADSIDE SERVICE	
BED & BREAKFAST / AIRBNB RENTAL	
RESIDENTIAL/COMMERCIAL ROOFING/CONSTRUCTION	
PT / OT SERVICES	
HVAC SERVICE / SALES	

Entity #	Business Name	Business Street Number
1858	RELIANCE ACCOUNTING LLC	303
1817	THE PINK FEATHER 1	1700
1628	CENTRAL RANKIN SELF STORAGE LLC	110
455	W. EDWARD SMITH, CPA	61

Business Street	Product Service	Status
CRESTON CV	ACCOUNTING,PAYROLL, TAX, NOTARY	Out of Business
W GOVERNMENT ST, BLDG A, STE O	LASH & BROW SERVICE	Out of Business
VALUE RD	STORAGE UNIT RENTAL	Out of Business
TERRAPIN DRIVE	PUBLIC ACCOUNTING	Out of Business

Out Of Business Date	
12/16/2024	
12/9/2024	
12/16/2024	new ownership
12/10/2024	

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM:

DATE: 12/31/2024

SUBJECT: PUBLIC HEARING AND BOARD ACTION REGARDING A REQUES

ATTACHMENTS:

1. 24-027 Package Store Staff Report_PC

Application # 24-027
Date Received: August 21, 2024
Subject Property: 332 Crossgates Blvd. Parcel: H09A000003 00000
Applicant: James B. Polk

BRANDON MISSISSIPPI

STAFF REPORT CASE # 24-027

Subject Matter: Conditional Use Application

Subject Property: 332 Crossgates Blvd.
Parcel: H09A000003 00000

Planning Commission: September 24, 2024

Public Hearing: January 6, 2024

Zoning District: CC (Community Center)

Ward: 4 - Coker

Overview:

Consideration of an application for Conditional Use Permit request for James B. Polk to operate a package store at 332 Crossgates Blvd. (Parcel # H09A000003 00000).

The applicant is requesting conditional use approval to occupy a commercial building. The property is zoned CC (Community Center) which will require approval of a conditional use permit in that zoning district for the use of a Liquor Store, Package Store.

The building is approximately 2,156 square feet.

Brandon Code Sections Regarding Liquor Store, Package Store and Conditional Use Provisions

Official Zoning Ordinance - Section 4.4 Additional Standards

4.4.9.16. Liquor Store, Package Store
i. Definition: A store exclusively for the retail sale of sealed and unopened alcoholic beverages as permitted pursuant to Miss. Code Ann. Section 67-1-51.
ii. Districts Permitted: Conditional Use in CC
iii. Parking: One space per 200 square feet of floor area
iv. Loading: One loading space for 10,000 square feet of floor area.
v. Additional Standards:

- *A liquor store shall have a minimum of 1,800 square feet heated and cooled area.*
- *Any conditional use approval where the applicant proposes to occupy an existing building shall be contingent upon the removal, prior to occupancy, of all trademarks to include any logo, symbol, phrase,*

word, name, or design and all trade dress including all elements used to promote a specific service or product, including but not limited to architectural features, associated and/or uniquely identifiable with a national or regional franchise or brand such that the location of the liquor store does not recollect, remind or otherwise invoke consideration by reasonable observation that the building and/or premises was previously occupied and/or otherwise used for any commercial purposes by a prior national or regional retailer, manufacturer or other occupant.

- *Any conditional use approval for a liquor store shall terminate unless the applicant has obtained a building permit within 180 days of such conditional use approval. Work must begin within 180 days of the issuance of any building permit. If any such store is discontinued or abandoned for 180 consecutive days or for 18 months during any three-year period, the conditional use permit shall be revoked.*

- *All liquor stores shall be subject to all other applicable provisions of Chapter 6 Alcoholic Beverages of the Brandon Code of Ordinances.*

Staff Comments re: Compliance with Section 4.4:
The subject property is zoned CC Community Center.

The site contains 11 total parking spaces to accommodate 2,156 square feet of retail space. Per ordinance requirements, square feet of retail space will require 11 parking spaces (1 space / 200 sf of retail). The subject property will meet the parking requirements with the proposed modifications to the parking area.

The site plan illustrates a designated "loading zone" which does impede through traffic. This may be an inconvenience, but this does meet the minimum requirements for the site.

The applicant proposes to construct 2,156 square feet of space. This will meet the min. square foot requirement.

The site and/or lease space does not appear to have any trademarks that will require removal prior to occupancy by the applicant.

Code of Ordinances Sec. 6-10.2 Package Stores.

Package Stores shall be permitted to sell alcoholic beverages in the city in accordance with the provisions of state law regarding the sale and/or furnishing of alcoholic beverages by package retailer permittees including but not limited to MCA 1972, § 67-1-51(1)(b) (as amended) and all regulations of the Mississippi Department of Revenue, including but not limited to Title 35, Part II, Alcohol Beverage Control. In addition to applicable state law, regulations, and rules with respect to the sale of alcoholic beverages by a package retailer permittee, the following restrictions shall apply:

1. *Package Stores may use generic terms, such as "Liquor" or "Spirits" in their name; however, such may only consist of a part of any such name and shall not dominate the name and if used, must be incorporated into a comprehensive design and trade concept and trade dress for the store. Slang terms including but not limited to "Booze", "Firewater", "Hooch", "Sauce", "Juice", "Poison", or "Liquid Courage" or variations thereof, shall not be used in any aspect of the name of any such store. No names, logos or signage for any Package Store shall include any a word or phrase usually considered risque' or indecent or which is open to two interpretations, one of which is usually risqué*

or indecent. All names, logos, trade dress, and signage for each such store shall be subject to architectural and site-plan review and approval by the city.

2. *Package Stores shall only be permitted as a conditional use in the City in the CC (Community Center) zoning district, subject to the conditional use provisions specific to Package Stores and as generally provided in the City's Zoning Ordinance and such other restrictions and requirements as otherwise provided herein, and such other ordinances of the city and applicable state laws and regulations.*

3. *All exterior aspects of any Package Store and the premises thereof, including signage, shall be subject to site plan and architectural control review.*

4. *It shall be unlawful for any holder of a Package Retailer's Permit or any employee or agent thereof to sell, give away, deliver or barter any alcoholic beverage before 10:00 a.m. and after 8:00 p.m., or on any Sunday, or on Christmas Day.*

Code of Ordinances - Sec. 6-17 (B) Location restrictions re: sale of alcoholic beverages.

A. Locations restriction re: sale of beer and/or light wine.

In addition to the information required in the application for a license under this chapter, the application shall give the location of the proposed site for such sale of beer and/or light wine, and the mayor and board of aldermen reserve the right to determine whether or not such business shall be permitted to conduct the sale of beer and/or light wine at such location. No permit shall be granted to any person where it is apparent that the same shall be conducted in such close proximity to any church sanctuary, school main entrance, funeral home, or kindergarten as might prove harmful to the general welfare, health, and morals of the community. Under no circumstances shall such business be located closer to any church, school, funeral home, kindergarten, or child day care center than 500 feet measured from the front door of such business along the centerline of the street to the front door of any such church, sanctuary, school, main entrance, funeral home, kindergarten or child day care. The restriction as to the location of such business which has already been licensed under the terms of this chapter prior to the construction or operation of any church, school, funeral home, or kindergarten, shall not apply.

B. Location restrictions re: sale of alcoholic beverages.

With respect to the selling, giving and/or dispensing of alcoholic beverages as authorized in this chapter:

(1) *No person shall sell or offer for sale any alcoholic beverages within 400 feet of any church, school, kindergarten, or funeral home, provided, however, within an area in which both the premises and the church, school, kindergarten, or funeral home are zoned commercial or industrial such minimum distance shall not be less than 100 feet.*

(2) *In instances in which a church, school, kindergarten or funeral home is located in a residential district and the place of sale of any alcoholic beverages shall be located in an adjacent commercial or industrial district, such minimum distance*

between the place of sale of the aforesaid alcoholic beverages and the church, school, kindergarten or funeral home shall be 400 feet.

(3) The minimum distances, as provided in MCA 1972, § 67-1-51(3), shall be measured from the nearest point of the building housing the church, school, kindergarten or funeral home to the nearest point of the premises which consist of the floor planned area to be licensed. This distance shall be measured in a straight line, such as air line distance, rather than the usual route of pedestrian travel. Except for Package Stores, the distance restrictions imposed in this section shall not apply to the sale of alcoholic beverages at a bed and breakfast inn listed in the National Register of Historic Places.

(4) If a church, school, kindergarten or funeral home moves to a location within the stated distance requirements, any permit issued to a business prior to the move will remain lawful unless the location ceases operations for six months. Transfer of a permit is not considered ceasing operations.

(5) A church or funeral home may waive the distance restrictions in favor of allowing the issuance of a permit authorizing the sale of alcoholic beverages that would otherwise be prohibited under the minimum distance requirements. Such waiver shall be in written form from the owner, the governing body, or the appropriate officer of the church or funeral home having the authority to execute such a waiver. The waiver shall be filed with and verified by the city and the Department of Revenue before becoming effective.

(6) The requirements in this sub-part B are intended to be consistent with state law and all regulations of the Mississippi Department of Revenue, including but not limited to Title 35, Part II, Alcohol Beverage Control, and where inconsistent, or where applicable state law and/or such applicable regulations are amended, the provisions in this sub-part B be conformed accordingly.

C. Locations restrictions re: on-premis sale of beer and/or light wine and alcoholic beverages.

(1) To the extent the location of the establishment qualifies for the on-premise sale of beer and/or light wine and alcoholic beverages under this chapter, the location restrictions for the selling, dispensing and/or giving of beer and/or light wine provided in sub-part A, shall be the same as the restrictions for the sale of alcoholic beverages as provided in sub-part B.

Application # 24-027
Date Received: August 21, 2024
Subject Property: 332 Crossgates Blvd. Parcel: H09A000003 00000
Applicant: James B. Polk

Staff Comments re: Compliance with Sec. 6-10.2 and Sec. 6-17 (B):
The proposed name of the liquor store will be "Total Wine and Spirits II" which will comply with the name requirements.

The applicant has declared that the hours of operation will be from 10am – 8pm Monday through Saturday which will be in compliance with code.

Section 9.7 Conditional Uses

The Mayor and Board of Aldermen shall not grant a conditional use unless satisfactory provision and arrangement has been made concerning all of the following:

a. *Ingress and egress to property and proposed structures thereon with particular reference to vehicular and pedestrian safety and convenience, traffic flow and control, and access in case of fire or catastrophe.*
b. *Off-street parking and loading areas.*
c. *Refuse and service areas.*
d. *Utilities, with reference to locations, availability, and compatibility.*
e. *Screening and buffering with reference to type, dimensions, and character.*
f. *Required yards and other open space,*
g. *General compatibility with adjacent properties and other properties in the district.*
h. *Any other provisions deemed applicable by the Mayor and Board of Aldermen.*

Staff Comments re: Compliance with Section 9.7 Conditional Uses

a. ***Based on the applicant's submittal and observations and research by Community Development, it appears as if the subject property makes satisfactory provisions concerning access and safety.***
b. ***The site contains 11 total parking spaces to accommodate 2,156 square feet of retail space. Per ordinance requirements, 2,156 square feet of retail space will require 11 parking spaces (1 space / 200 sf of retail). The subject property will meet the parking requirements as shown on the site plan. The parking lot meets the dimensional requirements for parking spaces but is questionable for circulation. The site does not have a designated loading space; however, the site plan does illustrate a "loading zone" which meets the minimum requirements. This will cause congestion for vehicles to navigate the site during times that a delivery truck is present. The circulation is shown as one way traffic and the "loading zone" will create traffic issues for customers attempting to enter the site from Crossgates Boulevard. This is the primary concern of the staff.***
c. ***The subject property does not have a dumpster / dumpster enclosure, but the site plan illustrates the installation of both.***
d. ***Utilities service is in place with capacity to serve existing structure.***
e. ***Additional screening or buffering will be required for the proposed use and is proposed.***
f. ***The subject property appears to meet the required yards and open space requirements.***
g. ***The subject property is compatible with adjacent properties and other properties in the CC district.***
h. ***Any other provisions deemed applicable by the Mayor and Board of Aldermen.***

Application # 24-027
Date Received: August 21, 2024
Subject Property: 332 Crossgates Blvd. Parcel: H09A000003 00000
Applicant: James B. Polk

Planning Commission Recommendation: The Planning Commission finds the proposed operation meets the requirements of the City of Brandon and recommends approval of the request to grant a conditional use permit to operate a liquor / package store at the proposed location.

Staff Recommendation: Our staff finds the proposed operation may meet the minimum qualifications for a conditional use permit to operate as a liquor / package store. The only concern that remains is traffic attempting to enter the site from Crossgates Boulevard when a delivery truck is parked in the loading zone. We recommend that approval be granted contingent on the aspects of the project to meet the City of Brandon development and code standards and approval from Architectural Review Board.

Exhibits:

A) Location and Zoning Map
B) Conditional Use Application
C) Conditional Use Supplemental Documentation
D) Staff Supplemental Documentation

Notice Filed in Paper: N/A

Report Prepared By: Sam Hawkins, Community Development Director

Total Wine and Spirits II llc is seeking a conditional use permit to operate a retail package store at 323 Crossgates Blvd. Currently it is a vacant 2156 square foot building zoned CC. The parking lot has a minimum of 12 parking spaces. Hours of operation will be from 10:00 AM to 8:00 PM Monday – Saturday. Total Wine and Spirits II llc is compliant with the requirements of the City Of Brandon Code of Ordinances as well as the State of Mississippi Alcohol Beverage Control.

RECEIVED
CITY OF BRANDON, MS
AUG 2 1 2024
COMMUNITY DEVELOPMENT

BRANDON
MISSISSIPPI

COMMUNITY DEVELOPMENT

Conditional Use Permit
Application

DATE RECEIVED

24-D27
PERMIT NUMBER

H9A - 3 Permit #240995

332 Crossgates Blvd Property Address	C C Current Zoning Classification
Bank Current or Previous Use of the Property	Retail Package Store Proposed Use of the Property

Provide a Description of the Proposed Use, Including Hours of Operation, Number of Employees, Number of Daily Customers, etc.
Retail Package Store, 10am- 8pm M-S, Employee No. 3, Customer No. ≥ 50.

Applicant	601 906 9212 Contact Name
James B. Polk Street Address	James B. Polk Primary Telephone
306 Brookwoods Dr MS 39157 City Ridgeland State MS Zip Code 39157	Email . jpolk@sdt-1.com
Polk Productions Owner(s), if different from applicant	Buell D. Polk Contact Name
319 Cross Park Dr Street Address	601 420 5150 Primary Telephone
Pearl City MS State 39208 Zip Code	Email

The following items are required for consideration of a conditional use*:

- ☐ **Completed Application and Non-Refundable $275 Fee**
- ☐ **Ownership Verification Letter**
  - If the applicant is not the owner, a letter signed and dated by the owner certifying their ownership of the property and authorizing the applicant to represent the person, organization, or business that owns the property.
- ☐ **Legal Written Description of the Property**
  - If not platted, a metes and bounds legal description of the property.
- ☐ **Written Statement**
  - A written statement documenting the reason for the conditional use, including evidence that the request complies with the requirements of a conditional use.
- ☐ **Site Plan**
  - All conditional use permit applications must be accompanied by a fully dimensioned site plan locating all easements and restricted use areas, north arrow, all structure-to-property line setback dimensions, location of all property lines, names of all adjacent streets, parking plan, grade elevations at property line corners, proposed and existing utility meters, public sewer connections, private sewage disposal systems and fire hydrant locations.

***Note that additional items may be required depending on the proposed use. Contact the Community Development Department at 601-824-4580.**

Applicant's Signature: [signature] **Date:** 8/14/24

STATE OF MISSISSIPPI NOTARY PUBLIC SHAVIA ROBINSON Commission Expires Feb. 13, 2028 MADISON COUNTY

zoning@brandonms.org

Revised: 07/18/2017

COMMUNITY DEVELOPMENT

Conditional Use Permit
Acknowledgements

The applicant agrees to:

- If determined by the City Planner or other city officials that a detailed site plan is necessary to review a request to rezone property, a site plan shall be submitted by the applicant in accordance with the Zoning Ordinance of the city and all expenses of the zoning variance review shall be paid by the applicant.
- By signing the application, it is understood and agreed that permission is given to the Department of Community Development to place a sign(s) on said property, giving notice to the public that said property is being considered for zoning action. It is further understood by the applicant that the removal of the sign before the hearing will constitute a withdrawal of the application and the case will not be heard at the next scheduled hearing.
- It is further understood and agreed by the applicant, and permission is hereby granted to the city for inspections, investigations, and/or evaluation reports by the proper departments, pertaining to said property. In the event such investigations, etc., disclose this property does not meet the requirements for the proposed use, then this request will be held in abeyance until such time as those requirements are met and/or evidence of such is submitted.
- The application fee for this request is non-refundable regardless of the outcome.

The applicant agrees to attend the official development review meetings listed below:

Planning Commission Meeting: ____________________

Board of Aldermen Public Hearing: ____________________

Both meetings are held in the Board Room of the Brandon Municipal Complex, located at 1000 Municipal Drive in Brandon, Mississippi at 6 o'clock in the evening.

The above information is true, correct, and complete to the best of my knowledge, and I acknowledge the stipulations listed herein.

State of Mississippi
County of Rankin
Sworn to and subscribed before me,

Notary: Shantavia Robinson

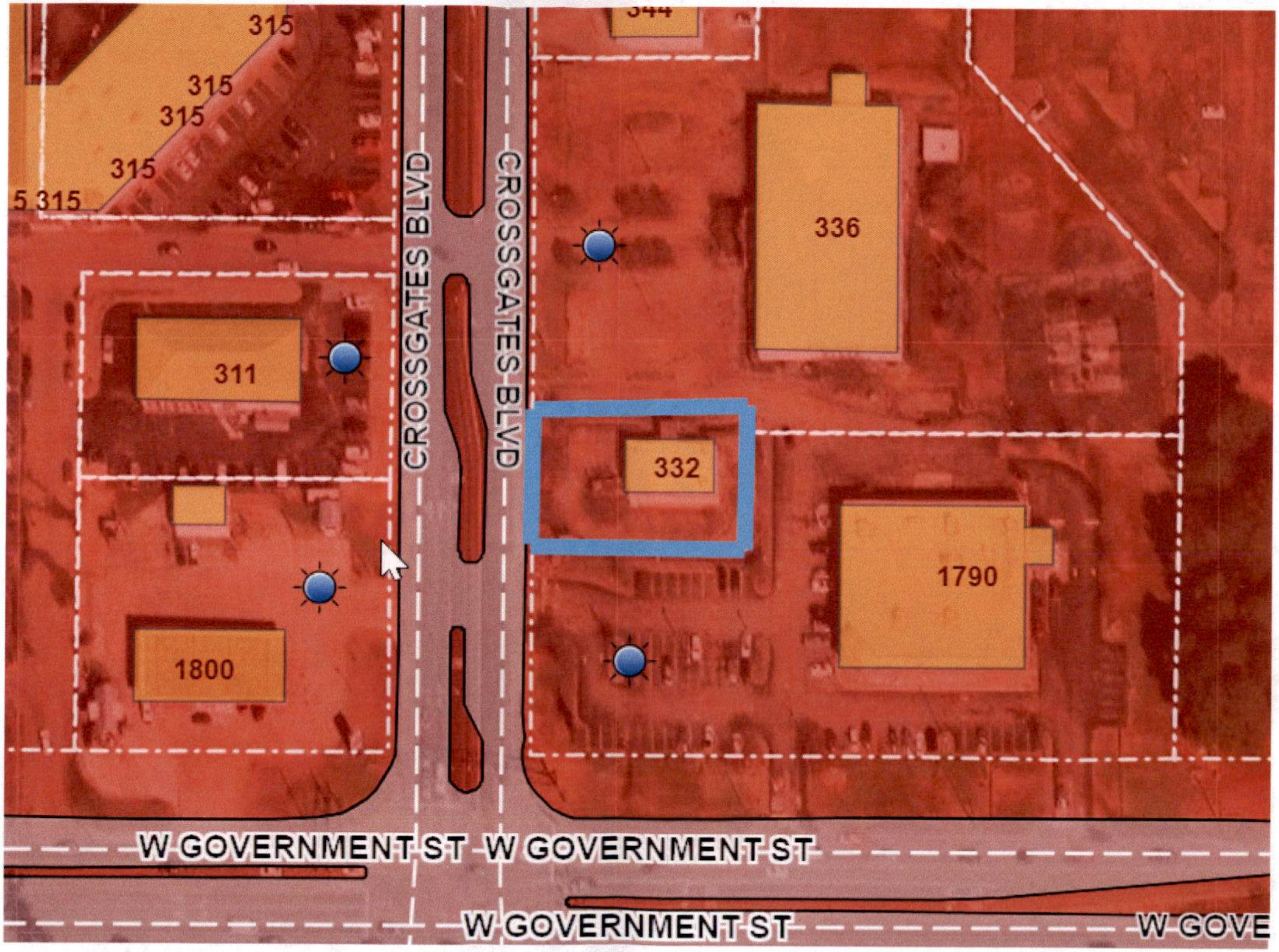
Date: 8/14/24

Applicant: [signature] Date: 8/14/24

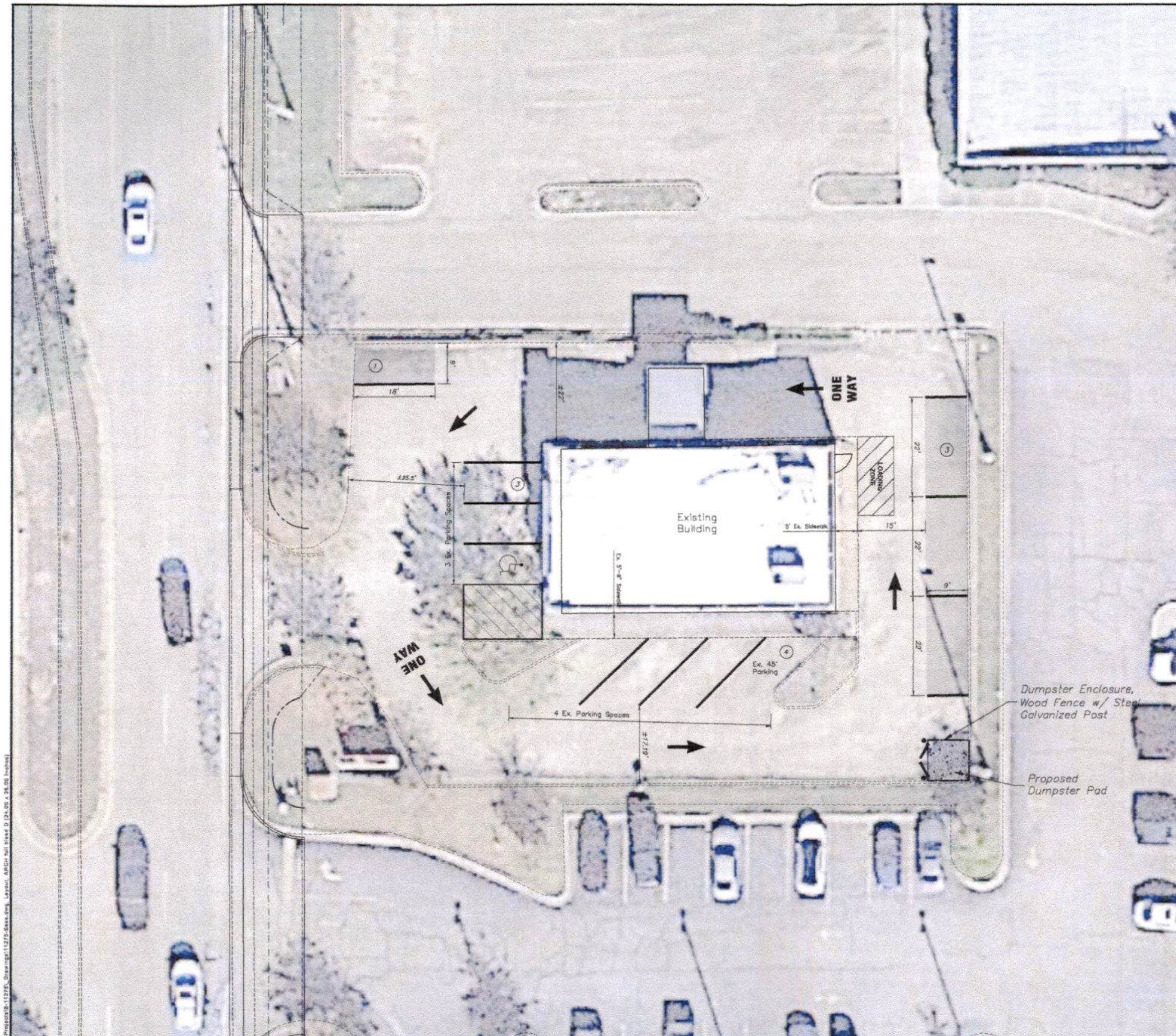
Owner: ____________________ Date: ____________

STATE OF MISSISSIPPI
NOTARY PUBLIC
ID # 440805
SHANTAVIA ROBINSON
Commission Expires
Feb. 13, 2028
MADISON COUNTY

Total Wine and Spirits II llc is seeking a conditional use permit to operate a retail package store at 323 Crossgates Blvd. Currently it is a vacant 2156 square foot building zoned CC. The parking lot has a minimum of 12 parking spaces. Hours of operation will be from 10:00 AM to 8:00 PM Monday – Saturday. Total Wine and Spirits II llc is compliant with the requirements of the City Of Brandon Code of Ordinances as well as the State of Mississippi Alcohol Beverage Control.



Wednesday, August 21, 2024 12:26:18 PM - 2021 BRANDON GIS VIEWER



WINE & Spirits
PROPOSED
332 Crossgates BLVD

PROJECT SITE INFORMATION:

PARCEL: H9A-3

ACREAGE: 0.35 AC

ZONING: CC COMMUNITY CENTER

SETBACKS:

FRONT – 20'
SIDE – 8'
REAR – 20'

PARKING:

EXISTING PARKING: 7 SPACES INCLUDING 1 ADA STALL
PROPOSED PARKING: 4 SPACES
TOTAL: 11 SPACES

NOTES:

1. PARKING SPACE STRIPE SHALL BE 4" WIDE & WHITE IN COLOR. ADA STRIPING SHALL BE BLUE IN COLOR AND COMPLY WITH ADA REQUIREMENTS.
2. PAINTED STRIPING SHALL BE FAST DRYING SOLVENT BASED TRAFFIC PAINT AND SHALL MEET THE REQUIREMENTS OF SECTIONS 625 & 710 OF THE LATEST EDITION OF THE MISSISSIPPI STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION.
3. PAINT SHALL BE APPLIED WITH MECHANICAL EQUIPMENT TO PRODUCE MARKINGS, OF DIMENSIONS AND COLOR INDICATED, WITH UNIFORM STRAIGHT EDGES. APPLY AT MANUFACTURER'S RECOMMENDED AMBIENT AND SURFACE TEMPERATURES.
4. IT IS THE OWNER'S RESPONSIBILITY TO OBTAIN PERMISSION TO PERFORM WORK ON ADJACENT PROPERTY FROM THE PROPERTY OWNERS SHOULD IT BE NECESSARY TO COMPLETELY INSTALL IMPROVEMENTS.

GRAPHIC SCALE

(IN FEET)
1 inch = 10 ft.

BENCHMARK ENGINEERING & SURVEYING, LLC
CIVIL + STRUCTURAL + PLANNING + SURVEYING + UAV MAPPING
BRANDON | FLOWOOD | MADISON

DATE: 00/00/15	DRAWN: GAB	REVISIONS:
CHECKED: GAB	SCALE: 1"=20'	
REF C/L:		
EG SURFACE:		
FG SURFACE:		

PROJECT LOCATION: CROSSGATES BLVD. CITY OF BRANDON, MISSISSIPPI
CLIENT: MOORE & COMPANY

PROJECT: 332 CROSSGATES BLVD. PROPERTY
SHEET CONTENTS: SITE PLAN

SHEET NUMBER: 1 of 1
PROJECT NUMBER: B-11275

Wednesday, August 21, 2024 12:26:18 PM - 2021 BRANDON GIS VIEWER

I, Buell D. Polk President of Polk Productions authorize James B. Polk to lease ~~823~~ 332 Crossgates Blvd and operate Total Wine and Spirits II LLC.

SIGNATURE

8/20/2024

DATE

7-5-3
SW

Book:2021 Page:20874-20876
DEED
RCD: 08/16/2021 @09:06:16 AM
Rankin County, MS
Larry Swales Chancery Clerk

Prepared by:
John Elliott (MBN 100372)
ELLIOTT LAW FIRM, P.L.L.C.
P. O. Box 2605
Madison, Mississippi 39130
(601) 499-0460 - Telephone
(601) 499-0461 - Facsimile
File# 21-M8124

Return to:
John Elliott (MBN 100372)
ELLIOTT LAW FIRM, P.L.L.C.
P. O. Box 2605
Madison, Mississippi 39130
(601) 499-0460 - Telephone
(601) 499-0461 - Facsimile

INDEXING INSTRUCTIONS: SW 1/4 of Section 7, T5N, R3E, RANKIN COUNTY, MISSISSIPPI

<u>WARRANTY DEED</u>

FOR AND IN CONSIDERATION of the sum of Ten Dollars ($10.00) cash in hand paid and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged,

THE CITIZENS BANK OF PHILADELPHIA, MISSISSIPPI
a Mississippi Banking Corporation
522 Main Street
Philadelphia, MS 39350
(601) 656-4692

does hereby grant, bargain, sell, convey and warrant to

POLK PRODUCTIONS, INC.
319 Cross Park Drive
Pearl, MS 39208
(601) 825-8660

the following described property situated in Rankin County, Mississippi, to-wit:

SEE ATTACHED EXHIBIT "A"

This conveyance is subject to all zoning ordinances, mineral reservations and conveyances, and the following of record affecting said property:

A. Easement recorded in Book 446, Page 661;
B. Temporary easement recorded in Book 2017, Page 17854;
C. Easement recorded in Book 228, Page 351;
D. Right-of-Way recorded in Book 123, Page 475; and
E. Terms and conditions, including covenants, set forth in the deed recorded in Deed Book 594, Page 104.

It is understood and agreed that ad valorem property taxes for the current year have been prorated as of the date of this conveyance on an estimated basis. When said taxes are actually determined, if the proration is incorrect, then Grantor (whether one or more) agrees to pay to Grantee (whether one or more) or Grantee's successor any deficiency on an actual proration, and likewise Grantee agrees to pay to Grantor or Grantor's successor any amount overpaid by Grantor. Grantor by executing this deed and Grantee by accepting this deed, agree that if the proration of taxes, assessments, or the like are incorrect or omitted, then they agree to immediately reimburse the party to whom reimbursement is due outside of and after closing and without any assistance from the firm/attorney preparing this deed.

WITNESS MY SIGNATURE this the 11th day of August, 2021.

THE CITIZENS BANK OF PHILADELPHIA, MISSISSIPPI

By: ______________________
PHILLIP BRANCH,
SENIOR VICE PRESIDENT

STATE OF MISSISSIPPI
COUNTY OF Rankin

Personally appeared before me, the undersigned authority in and for the said county and state, on this 11th day of August, 2021, within my jurisdiction, the within named **PHILLIP BRANCH,** who acknowledged that he is **SENIOR VICE PRESIDENT** of **THE CITIZENS BANK OF PHILADELPHIA, MISSISSIPPI,** a Mississippi banking corporation, and that for and on behalf of the said corporation, and as its act and deed he executed the above and foregoing instrument, after first having been duly authorized by said corporation so to do.

Rhonda R. Gray
NOTARY PUBLIC

My Commission Expires:

STATE OF MISSISSIPPI
NOTARY PUBLIC
ID # 115002
RHONDA R. GRAY
Commission Expires
Jan. 21, 2024
RANKIN COUNTY

EXHIBIT "A"
LEGAL DESCRIPTION

A certain parcel of land situated in the Southwest ¼ of Section 7, T5N-R3E, Rankin County, Mississippi, containing 15,000 square feet or 0.3444 acres, more or less and being more particularly described as follows:

Commence at the Southwest corner of Timbers II of Crossgates, Part 3, a subdivision according to the map or plat thereof, on file and of record in the office of the Chancery Clerk of Rankin County at Brandon, Mississippi in Plat Cabinet B, Slot 9; said Southwest corner also being on the East right-of-way line of Crossgates Boulevard (as now laid out and improved, February, 1986); leaving said Southwest corner of Timbers II of Crossgates, Part 3, run southerly along said East right-of-way line of Crossgates Boulevard for a distance of 1,187.70 feet to an iron pin and the POINT OF BEGINNING of the parcel of land herein described; leaving said East right-of-way line of Crossgates Boulevard, turn thence left through a deflection angle of 90 degrees 01 minutes 03 seconds and run easterly for a distance of 150.0 feet; turn thence right through a deflection angle of 90 degrees 01 minutes 03 seconds and run southerly for a distance of 100.0 feet; turn thence right through a deflection angle of 89 degrees 58 minutes 57 seconds and run westerly for a distance of 150.0 feet to a point on the aforesaid East right-of-way line of Crossgates Boulevard; turn thence right through a deflection angle of 90 degree 01 minutes 03 seconds and run northerly along said East right-of-way line of Crossgates Boulevard for a distance of 100.0 feet to the POINT OF BEGINNING.

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MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM:

DATE: 12/31/2024

SUBJECT: CONSIDERATION TO HIRE HANNAH HARRELL AS A RECEPTIO

ATTACHMENTS:

1. Memo- Hannah Harrell

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM:

DATE: 12/31/2024

SUBJECT: SET A PUBLIC HEARING FOR JANUARY 21, 2025 REGARDIN

ATTACHMENTS:

None

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM:

DATE: 12/31/2024

SUBJECT: CONSIDERATION TO APPROVE COLTON WOFFORD AND JESSE

ATTACHMENTS:

1. itinerary

The Mississippi Association of Code Enforcement will host a one-day educational conference on February 21, 2025 in Starkville, Mississippi.

CLASS DETAILS:

Basic Code Enforcement

This course educates new code officials in basic concepts of code enforcement and provides an opportunity to master skills that are fundamental to performing the duties of a code official. The goal of this training is to ensure that the Participants will be able to explain the fundamentals of code enforcement and describe the duties of a code official.

Course Objectives

Define code, model code and building code
Describe the building permit process
Identify items to check in a zoning review
Describe construction documents and their components
Define Standards and explain how they are developed
Explain the code adoption process
Recognize a site plan
Describe the plan review process
Describe the inspection process, including called, complaint, periodic and survey inspections

INSTRUCTOR INFORMATION:

ROGER AXEL, C.B.O. Building Official, Retired; 12 years construction experience as self-employed contractor, 30 years inspection experience (10 years building inspector, 5 years plans examiner,15 years building official) including single and multi-family residential, educational, industrial, business and mercantile occupancies including the Mall of America; Bachelor of Science Degree in Industrial Education, University of Minnesota; Associate in Applied Science Degree in Building Inspection Technology, Inver Hills Community College; State of Minnesota Certified Building Official; Multiple International Code Council Certifications; ICC instructor; instructor for Housing and Building Inspection Institute at UW-Madison College of Engineering; instructor for MN Licensed Residential Contractor continuing education seminars; past Chairman, and current Executive Officer of the Association of MN Building Officials; active member of the Association of MN Building Officials, the 10,000 Lakes Chapter, MN Building Permit Technicians and the Upper Great Plains Region III Chapters of the International Code Council.

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM:

DATE: 12/31/2024

SUBJECT: CONSIDERATION TO APPROVE THE NPDES PHASE II STORMW

ATTACHMENTS:

1. Memo - NPDES Phase II Stormwater Program
2. 24084 122824 DOC01 R00 D 2024 Stormwater Annual Report

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: SAM HAWKINS, DIRECTOR OF COMMUNITY DEVELOPMENT

CC: MARK BAKER, MARY ANN HESS

BOARD AGENDA: JANUARY 6, 2025

SUBJECT: CONSIDERATION TO APPROVE THE NPDES PHASE II STORMWATER PROGRAM 2023 ANNUAL REPORT

Requesting consideration to approve the NPDES Phase II Stormwater Program 2024 annual report and authorize the Mayor to execute the same.

ATTACHMENTS:

NPDES Phase II Stormwater Program 2024 Annual Report

NPDES Phase II Stormwater Program
2024 Annual Report

Prepared for:
The City of Brandon, Mississippi

Submitted to:
The Mississippi Department of Environmental Quality
Office of Pollution Control
Environmental Compliance and Enforcement Division

January 28, 2025

ALLEN
ENGINEERING
AND SCIENCE

BRANDON
MISSISSIPPI

ANNUAL REPORT FORM
SMALL MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) GENERAL PERMIT

MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY

GENERAL PERMIT: MSRMS4 0 2 6. This coverage number must be completed for the referenced MS4 or this form will be considered incomplete and will be returned. The coverage number can be found at the bottom left corner of your Certificate of Coverage.

This report covers MS4 Storm Water Management Program activities occurring during calendar year (type "X" in box next to year):

☐ **2020 (Year 1)** ☐ **2021 (Year 2)** ☐ **2022 (Year 3)** ☐ **2023 (Year 4)** X **2024 (Year 5)**

INSTRUCTIONS

Please use this form to satisfy the reporting requirements of ACT7, S-2 of the MS4 General Permit. Use of another form/format or failure to fully complete any section of this Annual Report Form may result in agency review delays or notifications of MS4 non-compliance. If a particular part or section is not applicable to your MS4, fill in as "N/A".

Coverage recipients are encouraged to utilize the electronic version of this form, which allows the data fields in the following tables to be expanded to contain all of the required information. The electronic form is available in the MS4 section of MDEQ's General Permits webpage at: http://www.deq.state.ms.us/MDEQ.nsf/page/epd_epdgeneral

The submittal of the fifth and final Annual Report (due no later than January 28, 2013) shall be deemed to be a notification of the MS4's intent to be covered by the subsequently issued MS4 General Permit, provided the Annual Report is signed by a principal executive officer or ranking elected official according to ACT9, T-5 of this permit.

Do NOT include any attachments EXCEPT for those specifically requested in this form. Supporting documentation for annual reports should be maintained with the SWMP and should be available for review during periodic MDEQ inspections and audits.

NOTE: 3-RING BINDERS WILL NOT BE ACCEPTED DUE TO LIMITED FILING SPACE AT MDEQ

MS4 INFORMATION

MS4 NAME: City of Brandon, Mississippi

MS4 MAILING ADDRESS: P. O. Box 1539 **CITY:** Brandon **ZIP:** 39043

MS4 COUNTY: Rankin

PRIMARY LOCAL CONTACT NAME (responsible for storm water program implementation): Butch Lee, Mayor

CONTACT'S TITLE: Mayor **OFFICE PHONE: (** 601 **)** 825-5021

E-MAIL ADDRESS (local contact): blee@brandonms.org

SECTION I: SUMMARY OF IMPLEMENTATION ACTIVITIES BY MINIMUM MEASURE AND BEST MANAGEMENT PRACTICE

ACT7, S-2 of the MS4 General Permit requires the coverage recipient is to annually summarize the progress made in implementing the conditions of the permit and the elements of the Storm Water Management Program (SWMP). Complete the following tables for each of the six SWMP minimum measures.

The **Comments** column should contain details regarding the steps that have been taken to implement the BMP. For those BMPs checked as not being in compliance, the **Comments** column should also contain an explanation for the non-compliance and an action plan/schedule for achieving compliance.

A. Public Education:

Best Management Practice	Measurable Goal	In Compliance?		Date Completed (If not, date to be completed)	Comments	Responsible Individual (Name or Job Title)
		Yes	No			
Stormwater Education Campaign	Send insert in water bill annually	X		Monthly	Each water bill has "Only Rain Down the Drain!" printed on the bill which goes out monthly to approximately 9,900 families within the City. Additionally, a one-page flyer was printed off and placed at key public locations within the City. The flyer had the following: "Only Rain Down the Drain! Stormwater flows untreated to our streams, rivers, and lakes. Please do your part to help reduce pollution within the City of Brandon."	Community Development Director
	Send social media/ Facebook pushes twice a year	X		04/19/2024, 05/10/2024, 10/11/2024, 11/20/2024	The City used Facebook to send out posts on 04/19/2024, 05/10/24, 10/11/24, and 11/20/24 related to storm debris and leaf accumulation curbside pickup dates and stormwater infrastructure improvements.	Community Development Director
	Continue updating the City's Stormwater Resource Page	X		12/30/2024	The City updates the Stormwater Resource Page as needed. A memo was prepared on updates needed to the stormwater website on 12/30/2024.	Community Development Director
New Storm Inlets Stenciled	Verify at final inspection that inlets are stenciled.	X		12/31/2024	The City requires new subdivision inlets to read "No Dumping, Drains to Waterway". Engineering drawings are reviewed during plan review to ensure compliance with said requirement.	Community Development Director

SECTION I (continued):

B. Public Involvement:

Best Management Practice	Measurable Goal	In Compliance?		Date Completed (If not, date to be completed)	Comments	Responsible Individual (Name or Job Title)
		Yes	No			
Mark Existing Storm Drain Inlets	Stencil a minimum of 25 annually	X		12/31/2024	The City has installed at least 30 stencils stating "No Dumping, Drains to Waterways" on inlets. Mr. Tim Martin handled this task for the City.	Public Works Director

SECTION I (continued):
C. Illicit Discharge Detection and Elimination:

Best Management Practice	Measurable Goal	In Compliance? Yes	No	Date Completed (If not, date to be completed)	Comments	Responsible Individual (Name or Job Title)
Review and Revise Current Ordinance as Necessary	Review ordinance annually and revise as necessary	X		Annually	Sections 34-88, 82,95, 82-96, 82-97, and 82-98 of the City of Brandon Ordinance pertains to Illicit Discharge and Connections for storm drain and sanitary sewer. This ordinance has been reviewed and will continue to be reviewed and monitored for potential modifications needed.	Public Works Director
Train Employees to Identify and Eliminate Illicit Discharges	Continue annual training	X		12/11/2024	Paul Lanning, RLA with Allen Engineering and Science conducted an Employee Training Session on 12/11/2024 that covered several topics including Illicit Discharges. Eighteen (18) City employees were in attendance.	Public Works Director / Consultant
Conduct Dry Weather Screening of Outfalls	Screen 10% of known outfalls annually	X		04/05/2024 & 12/20/2024	Paul Lanning, RLA with Allen Engineering and Science conducted a dry weather screening on 04/05/2024 & 12/20/2024 which included the inspection of numerous conveyance outfall locations throughout the city. A report was generated for each inspection and was provided to the City for review.	Public Works Director / Consultant

Provide the following information for illicit discharges detected within your MS4 during the reporting period for this Annual Report.

A total of __0__ complaints were received for sediment in the roads, follow-up inspections were conducted to ensure the responsible party had complied with the City's request to correct the problem.

SECTION I (continued):

D. Construction Site Storm Water Runoff Control:

Best Management Practice	Measurable Goal	In Compliance? Yes	In Compliance? No	Date Completed (If not, date to be completed)	Comments	Responsible Individual (Name or Job Title)
Annual Training Presentation to Builders, Developers, City Staff, etc.	Annual presentation	X		10/23/2024	Allen Engineering and Science held a stormwater training class on 10/23/2024 for nineteen (19) attendees which included City staff members, consultants, contractors, and builders. Several stormwater related topics were covered during the two (2.0) hour class.	Community Development Director / Consultant
Review City's Erosion Policy with Developers and Contractors	Number of enforcement actions required vs. number of policies reviewed with developers/contractors	X		Throughout the 2024 Plan Year	Each developer / contractor reviews policy and signs prior to issuance of permit. In 2024, 95 policies were reviewed with contractors and 0 citations were written.	Community Development Director
Inspect Construction Sites for Proper BMP Use	Perform a minimum of ten (10) inspections for each building permit.	X		Throughout the 2024 Plan Year	Building inspectors inspect erosion control measures and BMP's at each building inspection (8 minimum). Approximately 760 scheduled inspections were performed during the 2024 plan year.	Community Development Director

Provide the following information for construction projects permitted within your MS4 during the reporting period for this Annual Report.

Project Category	Number of Projects	Number and Type of Inspections	Number and Type of Enforcement Actions Taken
Small Construction (1- 5 Acres)	92	Building and Erosion Control	0
Large Construction (> 5 Acres)	3	Subdivision / Erosion Control	0

SECTION I (continued):

E. Post-Construction Storm Water Management in New Development and Redevelopment:

Best Management Practice	Measurable Goal	In Compliance? Yes	No	Date Completed (If not, date to be completed)	Comments	Responsible Individual (Name or Job Title)
Identify Existing Structural BMP's and Create Database	Identify and add all new structural BMP's to the database annually.	X		Throughout the 2024 Plan Year	The structural BMP map was created in Year 1 and is continually updated as new structures are installed. The City identified ninety-six (96) BMP structures in 2021 and 0 (0) new structures were added in 2024 to bring the total to one-hundred four (104) structures.	Public Works Director
Conduct Periodic Annual Inspection of Structural BMP's	Inspect 25% of structural BMP's annually.	X		Throughout the 2024 Plan Year	The City maintains a list of BMP structures within the City limits and City staff conduct inspections of post development BMP's.	Public Works Director

SECTION I (continued):

E. Post-Construction Storm Water Management in New Development and Redevelopment (continued):

Provide the location and type of post-construction management practices installed at new development and redevelopment projects within your MS4 during the reporting period for this Annual Report. Location description should include the subdivision/project name, along with a physical address, latitude/longitude coordinates or site directions.

Location of Post-Construction Management Practice	Type of Management Practice (i.e., detention basin, manufactured system, etc.)
No new BMPs were added in 2024	N/A

SECTION I (continued):
F. Pollution Prevention/Good Housekeeping for Municipal Operations:

Best Management Practice	Measurable Goal	In Compliance?		Date Completed (If not, date to be completed)	Comments	Responsible Individual (Name or Job Title)
		Yes	No			
Implement Controls at City Facilities	Annual municipal facility storm water inspections	X		04/05/2024	Paul Lanning, RLA with Allen Engineering and Science conducted an inspection of the Public Works Facility. A report was prepared and submitted to the City for Review.	Public Works Director / Consultant

SECTION II: ASSESSMENT OF THE APPROPRIATENESS OF BMPs
ACT7, S-2(1) of the MS4 General Permit requires the coverage recipient to assess the appropriateness of its BMPs in achieving the identified measurable goals for each of the minimum control measures. List each BMP adopted by the MS4 and rate its appropriateness. For BMPs rated "Inappropriate" or "Minimally Appropriate", the MS4 should outline proposed changes to the program in Section IV of this form to address the deficiencies.
NOTE: Use the following codes for Minimum Measure ID: Public Education – **PE**; Public Involvement – **PI**; Illicit Discharge Detection and Elimination – **ID**; Construction Site Runoff Control – **CS**; Post-Construction Storm Water Management – **PC**; Pollution Prevention/Good Housekeeping - **PP**

Minimum Measure ID	**Best Management Practice**	**We Consider the Listed BMP Appropriate to the Following Degree**			
		Inappropriate	**Minimally Appropriate**	**Good**	**Superior**
PE 1	Stormwater Education			X	
PE 2	New Storm Inlets Stenciled			X	
PI 1	Mark Existing Storm Drain Inlets			X	
ID 1	Review and Revised Current Ordinance as Necessary				X
ID 2	Train Employees to Identify and Eliminate Illicit Discharges			X	
ID 3	Conduct Dry Weather Screening of Outfalls				X
CS 1	Annual Training Presentation to Builders, Developers, & City Staff				X
CS 2	Review City's Erosion Policy with Developers and Contractors			X	
CS 3	Inspect Construction Sites for Proper BMP Use				X
PC 1	Identify Existing Structural BMP's and Create Database			X	
PC 2	Conduct Periodic Annual Inspection			X	
PP 1	Implement Controls at Facilities			X	

SECTION III: SUMMARY OF STORM WATER ACTIVITIES PLANNED DURING THE NEXT REPORTING CYCLE
ACT7, S-2(3) of the MS4 General Permit requires the coverage recipient to summarize the storm water activities planned during the next reporting cycle of the permit term. The **Comments** column should contain details regarding the steps that will be taken to further implement the BMP.
NOTE: Use the following codes for Minimum Measure ID: Public Education – **PE**; Public Involvement – **PI**; Illicit Discharge Detection and Elimination – **ID**; Construction Site Runoff Control – **CS**; Post-Construction Storm Water Management – **PC**; Pollution Prevention/Good Housekeeping - **PP**

Minimum Measure ID	Best Management Practice	Measurable Goal	Comments	Responsible Individual (Name or Job Title)
PE 1	Stormwater Education	Send inserts in water bill annually	Insert will be included in water bill in July 2025	Community Development Director
		Social media and/or Facebook pushes twice a year	Data will be pushed in the summer of 2024 and in the early winter of 2025	Community Development Director
		Update Website	Website information will continue to be monitored for updating	Community Development Director
PE 2	New Storm Inlets Stenciled	Verification at final inspection that inlets are stenciled	Continue verifying at final inspection that inlet tops are stenciled	Community Development Director
PI 1	Mark Existing Storm Drain Inlets	Stencil at least twenty-five (25) existing inlet tops annually	Coordination with Mayor Youth Council this summer for installation of twenty-five (25) inlet stencils	Community Development Director
ID 1	Review and Revise Current Ordinance as necessary	Review and revise ordinance annually as necessary	Continue the annual review of ordinance and make necessary modification, if any.	Public Works Director/ Consultant
ID 2	Train Employees to identify and eliminate illicit discharges	Continue Annual Training	Hold training session with appropriate city employees for further changing	Public Works Director/ Consultant
ID 3	Conduct dry weather screening of outfalls	Conduct dry weather screening of 10% of identified outfalls	Inspect and document 10% of identified outfalls during summer months while city employees are in the field	Public Works Director/ Consultant

CS 1	Annual training presentation to builders, developers, city staff, etc.	Annual Presentation	Hold annual presentation to builders, developers, and city officials during 2025.	Community Development Director
CS 2	Review City's erosion policy with developers and contractors	Number of enforcement actions vs. number of policies signed with developers	Document policies signed and number of enforcement actions required.	Public Works Director/ Consultant
CS 3	Inspect construction sites for proper BMP use	Perform at least eight (8) inspections for each building permit	Continue inspection of BMP's while on site performing regular scheduled building permit inspections	Community Development Director
PC 1	Identify existing structural BMP's and create database	Create database and update annually	Update database as new structural BMP's are installed and as any existing ones which may not have been previously identified are located	Public Works Director
PC 2	Conduct periodic annual inspection	Inspect 25% of structural BMP's	Inspect 25% of the existing BMP's during the upcoming summer	Public Works Director
PP 1	Implement controls at city facilities	Annual municipal facility inspection	Continue any needed improvements at municipal facilities and hold inspections of municipal facilities	Public Works Director

SECTION IV: PROPOSED CHANGES TO THE STORM WATER MANAGEMENT PROGRAM

ACT7, S-2(4) and (5) of the MS4 General Permit require the coverage recipient to report proposed changes to BMPs or identified measurable goals that apply to the SWMP program elements. The MS4 should also include changes to address any BMPs listed as "Inappropriate" or "Minimally Appropriate" in Section II or this form.

The **Comments** column should contain details regarding the measurable goals to implement the BMP, a schedule of implementation and an indication if this is a new BMP being proposed.

NOTE: Use the following codes for Minimum Measure ID: Public Education – **PE**; Public Involvement – **PI**; Illicit Discharge Detection and Elimination – **ID**; Construction Site Runoff Control – **CS**; Post-Construction Storm Water Management – **PC**; Pollution Prevention/Good Housekeeping - **PP**

Minimum Measure ID	Best Management Practice	Previous Measurable Goal	Proposed New Measurable Goal	Comments	Responsible Individual (Name or Job Title)

SECTION V: CONTROL MEASURES PLANNED/IMPLEMENTED TO ADDESS WASTELOAD ALLOCATIONS

ACT7, S-2(12) of the MS4 General Permit requires the coverage recipient to document all control measures being planned or implemented that may address the Wasteload Allocations (WLA) provisions of a Total Maximum Daily Load (TMDL) established for impaired receiving stream segments within the MS4 (if it is found that the MS4 must implement specific WLA provisions of a TMDL). The general permit also requires the MS4 to include an implementation schedule for all planned controls.

Approved TMDL / Water Body Name / Pollutant of Concern	Best Management Practice	Wasteload Allocation Details	Implementation Schedule

SECTION VI: OTHER INFORMATION (type "X" in all boxes that apply)

☐ During this reporting period, the MS4 has collected and analyzed monitoring data as part of its SWMP implementation (attach copies).

☐ During this reporting period, the MS4 relied on another government agency to satisfy some of its permit obligations (attach description of the SWMP components being delegated and a copy of the legal agreement between the MS4 and the implementing entity).

SECTION VII: REPORT CERTIFICATION AND SIGNATURE

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I also certify that the MS4 for which I am responsible has in effect, an accurate and up to date MS4 Notice of Intent (NOI) and Storm Water Management Plan (SWMP). I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

	01/ /2025
Authorized Signature[1]	**Date**
Butch Lee	Mayor
Printed Name	**Title**

[1]This report shall be signed according to the ACT9, T-5 and T-6 of the MS4 General Permit.

Please submit this form to: **Chief, Environmental Compliance and Enforcement Division**
MDEQ, Office of Pollution Control
P.O. Box 2261
Jackson, Mississippi 39225

Revision: 11/02/09

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM:

DATE: 01/03/2025

SUBJECT: PRESENTATION - DECEMBER POLICE DEPARTMENT REPORT

ATTACHMENTS:

1. Police Monthly Activity Report

Police Monthly Activity Report

1	Calls for Service	1311		
2	Motor Vehicle Accidents	113		
3	Reports: Incidents / Supplemental	240		
4	Arrests	34		
5	Sanitation: Road Trash Detail Bags	266		

Police Monthly Activity Report

1	Calls for Service			
2	Motor Vehicle Accidents			
3	Reports: Incidents / Supplemental			
4	Arrests			
5	Sanitation: Road Trash Detail Bags