

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
MARCH 17, 2025

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS AND RECOGNITIONS
 1. Proclamation - World Down Syndrome Day
4. OLD BUSINESS
 1. Approve the Regular Board Meeting Minutes of March 3, 2025.
5. BUTCH LEE, MAYOR
 1. Conduct a Public Hearing on the Comprehensive Plan.
 2. Consideration to approve a Memorandum of Understanding (MOU) with the Mississippi Outdoor Stewardship Trust Fund (MOSTF) for the Quarry Trails Improvements Project and authorize the Mayor to execute the same.
 3. Consideration to approve the Emergency Certification Memo as issued from the Mayor of the City of Brandon to purchase batteries from Radco Electronics in the amount of \$14,925.00 for the purchase of amphitheater emergency lighting inverter system; this also includes authorizing the Finance Director to make all necessary budget amendments.
 4. Consideration to adopt the following resolutions and authorize the Mayor to execute the same.
 1. A resolution showing the City of Brandon's intent to apply for funds from the Mississippi Department of Wildlife, Fisheries, and Parks Recreational Trails Program.
 2. A resolution allocating a match of thirty thousand dollars (\$30,000) should funds be awarded from the Department of Wildlife, Fisheries, and Parks.
6. MARY ANN HESS, CITY CLERK
 1. Consideration to approve professional services agreements for the purposes of promoting tourism in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show-related expenditures:
Hank Williams, Jr. - LN Sell-off Agreement Brandon Amphitheater 2025
Rick Springfield - May 31, 2025 - Contract - Brandon Amphitheater - Brandon, MS, USA
 2. Consideration to approve a payment in the amount of \$3,000 to Sample, Hicks & Associates for Labor Standards Consulting Services Contract. This contract is for the City's DWSIRLF project for the Cornerstone/Grants Ferry Parkway Waterline Extension Project.

3. Consideration to approve the lowest and best quote from All Pro Clean in the amount of \$22,358.00 to pressure wash all flat concrete surfaces within the amphitheater and all exterior CMU buildings and walls; authorize the Mayor to execute the same; and authorize the Finance Director to make all necessary budget amendments.
4. Consideration to accept the lowest and best quote with Weed Warriors LLC in the amount of \$11,475.00 to treat approximately 765 crepe myrtle trees for bark scale throughout the city; authorize the Mayor to execute the same; and authorize the Finance Director to make all necessary budget amendments.
5. Consideration to enter into an agreement with the Entergy MS Small Business Solutions Program at Brandon Fire Station #3 Kennedy Farm; accept the lowest and best quote from Efficient Power & Light (EPL) and authorize the Mayor to execute all necessary documents.
6. Consideration to enter into an agreement with the Entergy MS Small Business Solutions Program at Brandon Police Department; accept the lowest and best quote from Efficient Power & Light (EPL) and authorize the Mayor to execute all necessary documents.
7. Consideration to approve a renewal of the Municode/Civicplus Supplement Subscription and authorize the Mayor to execute the same.
8. Consideration to approve the travel for Niki Jobe to attend the HUB Jackson 2025 Compliance and Benefits Summit in Madison, MS on April 8, 2025.
9. Consideration to approve:
 - a. Docket of Claims for March 17, 2025.
 - b. Fox Everett claims released on March 7, 2025.
 - c. Electronic fund transfers for February 2025.

7. GEORGANNA KEENUM, EVENTS DIRECTOR

1. Consideration to extend the following agreements for the 2025 Concert Season at the Brandon Amphitheater and City Hall Live and authorize the Mayor to execute the same:
 - a. Enlisted Association of the National Guard of Mississippi
 - b. Justice Security Agreement Extension - Amphitheater
 - c. Justice Security Agreement Extension - City Hall Live
 - d. Merchandise Vending Agreement

8. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

1. Consideration to approve Pay Request 1 in the amount of \$110,513.74 from Hemphill Construction Company for the Highway 80 Waterline Improvements Project and authorize payment of the same.
2. Consideration to approve Pay Request 3 in the amount of \$186,949.99 from Thornton Construction Company for the Cornerstone Grants Ferry Parkway Waterline Project and authorize payment of the same.
3. Consideration to approve Pay Request 3 in the amount of \$56,815.14 from Hemphill

Construction Company for the Dining Poindexter New Parking Lot Project and authorize payment of the same.

4. Consideration to approve a Professional Services Agreement with Deep South Land Improvements, LLC for ROW mowing and string cutting services and authorize the Mayor to execute the same.
5. Consideration to approve a Professional Services Agreement with Deep South Land Improvements, LLC for ROW bush hogging services and authorize the Mayor to execute the same.
6. Consideration to rescind the hire of Richard Walters as a Water Laborer III in the Public Works Department.
7. Consideration to approve the following invoices from Hemphill Construction Company for non-emergency repairs at commodity bid pricing and authorize payment of the same.
 1. 113 Sunline Drive - \$21,213.10 – invoice #: H24023-08-52156 – fire hydrant repair/replacement – FY24 Commodity Bid Pricing
 2. Marquette Road (across from 783 Marquette Road) - \$28,049.04 – invoice #: H24192-01-55372 - water leak repair - FY24 Commodity Bid Pricing
 3. 22 Crosswoods Drive - \$24,580.75 – invoice #: H24192-04-49387 - storm drain pipe replacement – FY25 Commodity Bid Pricing
 4. 55 Terrapin Hill Road North - \$4,439.96 – invoice #: H24192-04-55175 – storm drain replacement ***work not completed as of this invoice date – FY25 Commodity Bid Pricing
 5. 102 Rosewood Lane - \$5,029.00 – invoice #: H24192-04-56764 – water leak repair - FY25 Commodity Bid Pricing
 6. 308 Shiloh Road - \$5,795.24 – invoice #: H24192-01-55131 – manhole repair - FY25 Commodity Bid Pricing
 7. 5091 Meadowood Drive - \$5,416.20 – invoice #: H24192-04-55976 – water leak repair - FY25 Commodity Bid Pricing
8. Consideration to approve the following invoices from Hemphill Construction Company for emergency repairs at commodity bid pricing and authorize payment of the same.
 1. 106 The Hills Drive - \$13,619.10 – invoice #: H24192-04-56878 – emergency water leak repair - damaged by Entergy boring contractor
 2. Woodgate Drive at Longmeadow Road - \$5,416.20 – invoice #: H24192-04-56615 – emergency water leak repair – damaged by Verizon boring contractor
9. Consideration to approve the following invoices from Hemphill Construction Company for the Hunters Woods Sewer Repair Project and authorize payment of the same.
 1. Near 123 Longmeadow Road - \$18,685.67 – invoice #: H24192-04-55712 – Hunters Woods Sewer Repair Project – Group 4 of 6
 2. Near 140 Longmeadow Road - \$9,733.76 – invoice #: H24192-04-55714 – Hunters Woods Sewer Repair Project – Group 4 of 6
 3. Near 182 Woodgate Drive - \$4,866.88 – invoice #: H24192-04-55715 – Hunters Woods Sewer Repair Project – Group 5 of 6

10. Consideration to approve the MS Development Authority Subgrant Signature Sheet obligating federal funding in the amount of \$691,041.00 for the 2024 Diamond Emerald Sewer Rehabilitation CDBG Project and authorize the Mayor to execute the same.
11. Permission to proceed with obtaining quotes for the Marquette Road Multi-Use Path Extension Project.

9. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Request permission for Jesse Green and Randy Barnes to travel to Gulfport, MS to attend the BOAM summer conference June 9 -13, 2025 and pay associated travel expenses.
2. Tabled item from meeting on 3/3/25 - consideration of an application for development review for Setco Holdings/Sunny Desai to construct a 7,000 square foot retail shopping center - parcel # H8-10-140

10. JOSEPH FRENCH, POLICE CHIEF

1. Request to change Officer Palmer Robbins to a traffic unit working Monday through Friday (8 hour shift) effective March 17, 2025.
2. Request permission to promote Clare Lancaster to Dispatch Supervisor/TAC and adjust her pay in accordance with the memo.
3. Request permission to hire:
 - Norman Young as a Sergeant Investigator effective March 31, 2025 and set his rate of pay in accordance with the memo.
 - Deterron Harrin as a Patrolman effective March 31, 2025 and set his rate of pay in accordance with the memo.
 - Nick Pernell as a Patrolman effective March 18, 2025 and set his rate of pay in accordance with the memo.

11. BRIAN ROBERTS, FIRE CHIEF

1. Consideration to approve travel to Biloxi, MS for Battalion Chief Eric Stringer to attend the Fire Investigators Association "Fatal Fire Investigation Course" from March 25-28, 2025.

12. EXECUTIVE SESSION

13. ADJOURN