

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
MAY 5, 2025

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
 1. Invocation - Owen Dragon, Venture City Mayor
 2. Pledge of Allegiance - Alex Malinowski - Boy Scout
3. PUBLIC COMMENTS AND RECOGNITIONS
4. OLD BUSINESS
 1. Approve the Regular Board Meeting Minutes of April 21, 2025.
5. BUTCH LEE, MAYOR
 1. Recognize the week of May 4 - 10, 2025 as the 56th Annual Professional Municipal Clerks Week.
 2. Consideration to adopt the Comprehensive Plan for the City of Brandon, Mississippi.
 3. Consideration to adopt a proposed ordinance for the City of Brandon to allow the operation of Golf Carts on certain public roads and streets within the City.
 4. Consideration to amend the Code of Ordinances of the City of Brandon, MS to include Chapter 7 regulating Tetrahydrocannabinol (THC) consumable products and to include Section 7-1 regulating the sale of THC beverages.
 5. Consideration to amend the ordinance pertaining to CHAPTER 6, ARTICLE I SECTIONS 6-9 AND 6-10 of the Code of Ordinances of the City of Brandon, Mississippi
 6. Consideration to authorize the Mayor to sign the contract with Pickering Firm to update the water and sewer masterplans.
6. MARY ANN HESS, CITY CLERK
 1. Consideration to adopt the audit for the City of Brandon for FY 2024.
 2. Consideration to approve professional services agreements for the purposes of promoting tourism in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show-related expenditures:
Dalton Torres Music, LLC and City of Brandon Artist Agreement
Lucas Cote f/s/o Band Loreda and City of Brandon Artist Agreement
Tami Neilson and City of Brandon Revised Artist Agreement
 3. Consideration to approve a quote from Metro Building Services to replace one Mini-Split System at the Amphitheater in the amount of \$11,407.84.. Another quote was received

from Maintenance Services, Inc., in the amount of \$12,698.00.

4. Consideration to approve the quote from Wilson & Wilson Irrigation to install a new irrigation system and controller in the front parking lot of City Hall covering all the existing planting areas for the amount of \$22,975.00.
5. Consideration to approve the advertisement for a request for qualifications for engineering services as related to the approved FY 2023 EDA project(s); the Mayor has permission to designate a selection committee to evaluate each proposal.
6. Consideration to rescind the warrant issued to PERS that was included on the April 21st claims docket and to reissue payments to PERS in accordance with the memo.
7. Consideration to rescind board action on item #6.4 taken April 21, 2025, approving the Brown Bottling Sponsorship agreement and approve the revised agreement for the 2025 concert season and authorize the Mayor to execute the same.
8. Consideration of designating Charles Pitcox and Carly Dearman as the authorized users at Trustmark National Bank regarding the City of Brandon's business credit cards.
9. Consideration to hire Todd Butler with Phelps Dunbar to represent the City of Brandon regarding an EEOC charge brought by a prior city employee.
10. Consideration to approve:
 - a. Docket of Claims for May 5, 2025.
 - b. Fox Everett claims released on May 5, 2025.

7. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

1. Consideration to declare an emergency the repairs to the North Street Water Well, approve invoice #5183018 in the amount of \$9,731.00 from Griner Drilling Services, Inc, and authorize payment of the same.
2. Consideration to declare an emergency the following repairs, approve the invoices from Hemphill Construction Company for the emergency repairs, and authorize payment of the same. All repairs were made at the FY25 General Construction Commodity Bid pricing.
 1. 108 Fern Valley Drive - \$6,569.72 - invoice #: H24192-06-57219 - ER sewer point repair
 2. 11 Terrapin Hill Road South - \$9,683.80 - invoice #: H24192-06-57237 - ER sewer point repair
3. Consideration to approve the following invoices from Hemphill Construction Company for non-emergency repairs and authorize payment of the same. All repairs are at the FY25 General Construction Commodity Bid pricing.
4. Consideration for the following regarding utility damage reimbursement payments received from Danella Construction Corporation, a sub-contractor for Verizon Wireless.
 1. Accept the following reimbursement payments from Danella Construction Corporation for damage to city infrastructure.
 - \$8,523.26 - Longmeadow Road at Woodgate Drive - damaged water main - January

8, 2025

- \$2,049.16 - Woodgate Drive at Willowbrook Lane - damaged water main - February 26, 2025

2. Approve the corresponding Release and Settlement of Claims for each reimbursement payment and authorize the Mayor and City Clerk to execute the same.

- Release and Settlement of Claim - Longmeadow Road at Woodgate Drive

- Release and Settlement of Claim - Woodgate Drive at Willowbrook Lane

5. Consideration to approve utility adjustment approvals and denials pursuant to the memo.

8. SAM HAWKINS, COMMUNITY DEVELOPMENT

1. Set public hearing for May 19, 2025 for case #25-011 - Conditional Use application for Keith Humphrey at 609 Luckney Rd - Parcel # H9P-2-31.

9. JOSEPH FRENCH, POLICE CHIEF

1. Request permission to hire Lane McTaggart as a Patrolman for the City of Brandon Police Department effective May 12, 2025, and set his rate of pay in accordance with the memo.

2. Request permission to accept forfeited property.

3. Request permission to increase the annual salary of Officer Miriam Berry in accordance with the memo.

4. Requesting permission for Sgt. William Saul to travel to Fort Worth, Texas to participate in the FBI LEEDA Internal Affairs course September 22-26, 2025.

5. Request to change the number of hours for Officer Tanna Green now that she is a School Resource Officer.

6. Respectfully request permission for Brandon Police and Fire Departments to enter into a contract with [BFAC.com](https://www.bfac.com) a suicide prevention app.

7. Consideration of the application for a Pit Bull Breed Variance by Nicole Hinckley at 219 E. Towne Drive.

8. Consideration to accept the resignation of Gavin Hill, dispatcher for the City of Brandon, effective on May 7, 2025.

10. BRIAN ROBERTS, FIRE CHIEF

1. Consideration to remove off the roster and payroll part-time Firefighter/paramedic Jeremy King effective May 5, 2025.

2. Request consideration to travel to Tishomingo State Park, MS to participate in MS Fire Academy's Advanced Rope Rescue workshop: Wilderness 100 training class from September 28, 2025, to October 1, 2025, for Battalion Chiefs Adcock and Beck.

3. Consideration to approve the purchase of uniform pants from The Southern Connection as the lowest and best quote and authorize payment of the same.

4. Consideration approving travel to Vicksburg, MS for the annual Firefighters and Fire

Chiefs summer conference May 28-June 1, 2025, for Battalion Chief Eric Stringer.

5. Consideration to approve Chief Roberts and Carolyn Palmer to travel to Biloxi, MS to attend the Emergency Services Administrative Professional Association conference September 2-September 5, 2025 and approve all travel expenses.

11. EXECUTIVE SESSION

12. ADJOURN

[MEET_FOOT]