

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
MAY 19, 2025

1. CALL TO ORDER
2. INVOCATION AND PLEDGE OF ALLEGIANCE
3. PUBLIC COMMENTS AND RECOGNITIONS
4. OLD BUSINESS
 1. Approve the Work Session and Regular Board Meeting Minutes of May 4, 2025.
5. BUTCH LEE, MAYOR
 1. Update from Mark Baker regarding the 2025 Jubilee Days.
 2. Consideration to approve a contract with North American Midway Entertaining - Astro Amusement, LLC to furnish amusement rides and concessions during the 2026 Jubilee Days to be held on April 30 - May 3, 2026, dates inclusive.
 3. Consideration to approve a professional services agreement with Trent Rhodes Landscape Architect, P.A. to provide general services and review of landscape plan submittals.
 4. Consideration to approve a matching fund resolution for the Economic Development Administration Project and authorizing the Mayor to execute the same.
6. REBECCA PEVEY, DEPUTY CITY CLERK
 1. Consideration to approve professional services agreements for the purposes of promoting tourism in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures:
Lavarock, Inc f/s/o John Cafferty and City of Brandon Artist Agreement
WME Change Memo for Gavin Adcock Performance Date
 2. Consideration to purchase 2025 Ford 350 passenger van for Amphitheater Operations.
 3. Consideration to publish the notice regarding the completion of the FY 2024 audit for the City of Brandon.
 4. Consideration to approve the advertisement for a request for qualifications for engineering services as related to the approved FY 2023 EDA project(s)
 5. Consideration to approve:
 - a. Docket of Claims for May 19, 2025.
 - b. Fox Everett claims released on May 15, 2025.

6. Presentation of Quarterly Reports for the Quarter Ending March 2025 as filed with the State of Mississippi, Department of Finance & Administration:
 1. Senate Bill 2948, 2021 Regular Legislative Session
 2. House Bill 1353, 2022 Regular Legislative Session
 3. House Bill 603, 2023 Regular Legislative Session
 4. Senate Bill 2468, 2024 Regular Legislative Session
 5. MOST, Marquette Road Multi-Use Path

7. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

1. Consideration to approve Pay Request 1 in the amount of \$41,349.64 from NJ Farms, Inc. for the Marquette Road Multi-Use Path Extension Project and authorize payment of the same.
2. Consideration to approve Pay Request 3 in the amount of \$174,500.46 from Hemphill Construction Company for the Highway 80 Waterline Improvements Project and authorize payment of the same.
3. Consideration to approve the following for the Highway 18 Highway 468 Sewer Force Main Replacement Project. The attached documentation is the final closeout packet for this project.
 1. Approve Pay Request 6 FINAL in the amount of \$54,857.62 from Eubank Construction Company, Inc. and authorize payment of the same.
 2. Approve the Final Summary Change Order from Eubank Construction Company, Inc. and authorize the Mayor to execute the same. The Final Summary Change Order includes the following items.
 - Credit of \$89,521.00 less than the bid contract amount due to final quantity numbers.
 - Addition of 47 calendar days to the contract due to material delays, inclement weather, and tie-in coordination.
4. Consideration to declare an emergency repairs to the Morrow Orr Lift Station, approve invoice #7601 in the amount of \$9,407.14 from Harvey Services, Inc., and authorize payment of the same.
5. Permission to purchase five (5) new lateral filing cabinets from Office Innovations, Inc. in the amount of \$7,555.00 total at state contract pricing - State of MS Contract Number 8200074992.
6. Consideration to approve the Construction Engineering & Inspection (CE&I) contract with Benchmark Engineering and Surveying, LLC for the Grants Ferry Parkway Shared Use Path LPA Project and authorize the Mayor to execute the same.

8. COMMUNITY DEVELOPMENT

1. Consideration to table the public hearing and board action set for May 19th for case #25-011 - Conditional Use application from Keith Humphrey - 609 Luckney Rd (parcel # H9P-2-31).

9. JOSEPH FRENCH, POLICE CHIEF

1. Request permission for Capt. Brian Elwell & Officer Dwayne Martin to travel to Morton, MS on June 2-6, 2025, to participate in the Law Enforcement Basic Precision Rifle Class.

2. Requesting permission for Officers Charlie Scoggins and Tami Hutson to travel to Ellisville, Ms June 2-6, 2025, to participate in the 1st Annual Warrior Resilience Conference.
3. Requesting permission to apply for and receive grant funding from the Office of Homeland Security to purchase and explosive detection K9 and authorize the Mayor and Chief French to execute any related documents.
4. Request permission for Sgt. William Saul to travel to Biloxi, MS to attend the annual Mississippi Law Enforcement Accreditation Commission training June 17-19, 2025.

10. BRIAN ROBERTS, FIRE CHIEF

1. Consideration to remove from our payroll roster the following part-time Firefighters effective May 19, 2025.

11. EXECUTIVE SESSION

12. ADJOURN

[MEET_FOOT]