AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
JUNE 16, 2025

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS AND RECOGNITIONS

    1. Mara Polk and Amy Lee, Central MS Regional Library System

4. OLD BUSINESS

    1. Approve the Regular Board Meeting Minutes of June 2, 2025.

5. BUTCH LEE, MAYOR

    1. Consideration of request to hire Pelahatchie's Pyro Fireworks to provide a 12-15 minutes fireworks display on July 3, 2025 at the Brandon Amphitheater at a cost of $10,000.00. The accounting department has the authority to make any and all necessary budget amendments for this transaction.

    2. Consideration to adopt an Order in regard to the application and interpretation of Section 16-11 of the Code of Ordinances for commercial and industrial developments.

    3. Consideration to approve the Master Plan for Orleans Way Extension Phase II which satisfies Section 16-11 of the City of Brandon Code of Ordinances. The Master Plan as presented is for conceptual purposes only and is subject to change as parcels and land are sold and developed for commercial purposes.

    4. Consideration to approve the Deed of Dedication for Orleans Way Extension Phase II contingent upon receipt of the Letter of Credit and executed Warranty Letter.

    5. Consideration to approve the Master Plan for Brandon Heights which satisfies Section 16-11 of the City of Brandon Code of Ordinances. The Master Plan presented is for conceptual purposes only and is subject to change as the parcels and land are sold and developed for commercial purposes.

    6. Consideration to approve the name of the city street located on the Brandon Heights Development as Heights Drive.

    7. Consideration to approve the Engineering firm selected by the evaluation committee for the FY2023 Economic Development Administration (EDA) Project(s).

    8. Request permission to hire Barrie Smith as Events Coordinator effective June 30, 2025 and set salary in accordance with the memo.

6. MARY ANN HESS, CITY CLERK

    1. Consideration to approve the lowest and best quote from Metro Building Services to replace a (1) Hoshizaki Ice Machine Model-KM 1601SRJ3, in the amount of $21,038.00 and authorize the mayor to execute all related documents and amend the budget

accordingly. Another quote was received from Maintenance Services, Inc. in the amount of $21,922.00.

2. Consideration to approve the lowest and best quote from Byrd & Cook Floor Covering to remove existing carpet, clean and prep floor to install approximately 237 square yards of new carpet tiles in the amount of $15,781.00. An additional quote was received from Craft Crosswell in the amount of $16,442.00.

3. Consideration to approve a Brandon Amphitheater Sponsorship Agreement with Entergy Mississippi, LLC for the 2025 concert season and authorize the Mayor to execute the same.

4. Consideration to approve:

    a. Docket of Claims for June 16, 2025
    b. Fox Everett claims released on June 16, 2025.
    c. Electronic fund transfers for the month of May, 2025.

7. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

1. Consideration to approve Pay Request 2 in the amount of $954,091.65 from Suncoast Infrastructure, Inc. for the Lance Martin Easthaven Sewer Rehabilitation Project and authorize payment of the same.

2. Consideration to approve the hire of Sami Elbatnigi as a Water Laborer II in the Public Works Department effective June 23, 2025, pursuant to the memo and pending completion of all pre-employment requirements.

3. Consideration to approve the quote in the amount of $60,773.55 from Suncoast Infrastructure, Inc. for CCTV services of the sewer system in and around Hearts Ease Subdivision at the FY25 commodity bid pricing.

4. Consideration to award the bid in the amount of $239,100.00 to Williams Equipment for TWO new trailer mounted vacuum excavators and authorize the City Clerk and Finance Manager to proceed with the purchasing process for the equipment. Bids were received on May 29, 2025, for this equipment through the reverse auction process.

5. Consideration to approve the quote in the amount of $5,417.00 from Jefcoat Fence Company for the installation of a new wooden privacy fence around the Highway 468 Lift Station sight. A second quote was received from A-1 Kendrick Fence Company in the amount of $9,125.00.

6. Consideration to declare an emergency the repairs to the Ellington Court Lift Station, approve invoice #7654 in the amount of $4,800.00 and invoice #7655 in the amount of $4,963.75 from Harvey Services, Inc. and authorize payment of the same.

8. COMMUNITY DEVELOPMENT

9. JOSEPH FRENCH, POLICE CHIEF

1. Request permission for Officer Cody Moulds to travel to Gulfport, Mississippi to attend the Dynamic Police Training course from June 22-24, 2025. All expenses will be covered

by the department's training budget.

2. Requesting permission to hire and set rate of pay in accordance with the memos:

   1. William Parker as Communications Officer effective June 23, 2023
   2. Joshua Jones as a Certified Patrolman effective June 23, 2025.

3. Consideration to approve the renewal agreement with Advantage Business Systems, a state contract vendor, for a copier rental and authorize the Mayor to execute the same.

4. Request permission to purchase firearms from The Southern Connection Police Supplies in the amount of $47,336.59, as the lowest and best quote. The purchase will be made from the drug seizure fund.

5. Request permission to purchase thirty-two (32) Axon Taser 10 from Axon Enterprise, Inc., on state contract, to be purchased with the department's drug seizure fund in a 5-year payment plan. See attached memo.

6. Request permission to purchase firearms from Black Rain Ordnance INC in the amount of $44,033.00, as the lowest and best quote. The purchase will be made from the drug seizure fund.

10. BRIAN ROBERTS, FIRE CHIEF

    1. Request your consideration to accept the retirement/resignation of Captain Jerome Hobson effective June 30, 2025, per his letter.

    2. Request consideration to increase the salary of Lt. Brendon Gaunt for passing his National Registry for Paramedics effective June 23, 2025.

    3. Request consideration to purchase nine (9) Honeywell Ben 3 helmets and ten pairs of leather structural boots from Delta Fire and Safety on State contract. The total price for both will be $8,027.90 plus any shipping.

    4. Request permission for Chief Brian Roberts to travel to Biloxi, MS to attend the Mississippi Municipal League conference July 22-23, 2025.

    5. Request permission to allow the purchase of one captain's badge and one captain's helmet to Captain Jerome Hobson as he is retiring from the department June 30, 2025, per MS Code 1972, Title 1, Section 17-25-31.

11. EXECUTIVE SESSION

12. ADJOURN

[MEET_FOOT]