AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
JUNE 16, 2025

1. CALL TO ORDER

2. INVOCATION AND PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS AND RECOGNITIONS

    1. Mara Polk and Amy Lee, Central MS Regional Library System

4. OLD BUSINESS

    1. Approve the Regular Board Meeting Minutes of June 2, 2025.

5. BUTCH LEE, MAYOR

    1. Consideration of request to hire Pelahatchie's Pyro Fireworks to provide a 12-15 minutes fireworks display on July 3, 2025 at the Brandon Amphitheater at a cost of $10,000.00. The accounting department has the authority to make any and all necessary budget amendments for this transaction.

    2. Consideration to adopt an Order in regard to the application and interpretation of Section 16-11 of the Code of Ordinances for commercial and industrial developments.

    3. Consideration to approve the Master Plan for Orleans Way Extension Phase II which satisfies Section 16-11 of the City of Brandon Code of Ordinances. The Master Plan as presented is for conceptual purposes only and is subject to change as parcels and land are sold and developed for commercial purposes.

    4. Consideration to approve the Deed of Dedication for Orleans Way Extension Phase II contingent upon receipt of the Letter of Credit and executed Warranty Letter.

    5. Consideration to approve the Master Plan for Brandon Heights which satisfies Section 16-11 of the City of Brandon Code of Ordinances. The Master Plan presented is for conceptual purposes only and is subject to change as the parcels and land are sold and developed for commercial purposes.

    6. Consideration to approve the name of the city street located on the Brandon Heights Development as Heights Drive.

    7. Consideration to approve the Engineering firm selected by the evaluation committee for the FY2023 Economic Development Administration (EDA) Project(s).

    8. Request permission to hire Barrie Smith as Events Coordinator effective June 30, 2025 and set salary in accordance with the memo.

6. MARY ANN HESS, CITY CLERK

    1. Consideration to approve the lowest and best quote from Metro Building Services to replace a (1) Hoshizaki Ice Machine Model-KM 1601SRJ3, in the amount of $21,038.00 and authorize the mayor to execute all related documents and amend the budget

accordingly. Another quote was received from Maintenance Services, Inc. in the amount of $21,922.00.

2. Consideration to approve the lowest and best quote from Byrd & Cook Floor Covering to remove existing carpet, clean and prep floor to install approximately 237 square yards of new carpet tiles in the amount of $15,781.00. An additional quote was received from Craft Crosswell in the amount of $16,442.00.

3. Consideration to approve a Brandon Amphitheater Sponsorship Agreement with Entergy Mississippi, LLC for the 2025 concert season and authorize the Mayor to execute the same.

4. Consideration to approve:

    a. Docket of Claims for June 16, 2025
    b. Fox Everett claims released on June 16, 2025.
    c. Electronic fund transfers for the month of May, 2025.

7. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

    1. Consideration to approve Pay Request 2 in the amount of $954,091.65 from Suncoast Infrastructure, Inc. for the Lance Martin Easthaven Sewer Rehabilitation Project and authorize payment of the same.

    2. Consideration to approve the hire of Sami Elbatnigi as a Water Laborer II in the Public Works Department effective June 23, 2025, pursuant to the memo and pending completion of all pre-employment requirements.

    3. Consideration to approve the quote in the amount of $60,773.55 from Suncoast Infrastructure, Inc. for CCTV services of the sewer system in and around Hearts Ease Subdivision at the FY25 commodity bid pricing.

    4. Consideration to award the bid in the amount of $239,100.00 to Williams Equipment for TWO new trailer mounted vacuum excavators and authorize the City Clerk and Finance Manager to proceed with the purchasing process for the equipment. Bids were received on May 29, 2025, for this equipment through the reverse auction process.

    5. Consideration to approve the quote in the amount of $5,417.00 from Jefcoat Fence Company for the installation of a new wooden privacy fence around the Highway 468 Lift Station sight. A second quote was received from A-1 Kendrick Fence Company in the amount of $9,125.00.

    6. Consideration to declare an emergency the repairs to the Ellington Court Lift Station, approve invoice #7654 in the amount of $4,800.00 and invoice #7655 in the amount of $4,963.75 from Harvey Services, Inc. and authorize payment of the same.

8. COMMUNITY DEVELOPMENT

9. JOSEPH FRENCH, POLICE CHIEF

    1. Request permission for Officer Cody Moulds to travel to Gulfport, Mississippi to attend the Dynamic Police Training course from June 22-24, 2025. All expenses will be covered

by the department's training budget.

2. Requesting permission to hire and set rate of pay in accordance with the memos:

   1. William Parker as Communications Officer effective June 23, 2023
   2. Joshua Jones as a Certified Patrolman effective June 23, 2025.

3. Consideration to approve the renewal agreement with Advantage Business Systems, a state contract vendor, for a copier rental and authorize the Mayor to execute the same.

4. Request permission to purchase firearms from The Southern Connection Police Supplies in the amount of $47,336.59, as the lowest and best quote. The purchase will be made from the drug seizure fund.

5. Request permission to purchase thirty-two (32) Axon Taser 10 from Axon Enterprise, Inc., on state contract, to be purchased with the department's drug seizure fund in a 5-year payment plan. See attached memo.

6. Request permission to purchase firearms from Black Rain Ordnance INC in the amount of $44,033.00, as the lowest and best quote. The purchase will be made from the drug seizure fund.

10. BRIAN ROBERTS, FIRE CHIEF

1. Request your consideration to accept the retirement/resignation of Captain Jerome Hobson effective June 30, 2025, per his letter.

2. Request consideration to increase the salary of Lt. Brendon Gaunt for passing his National Registry for Paramedics effective June 23, 2025.

3. Request consideration to purchase nine (9) Honeywell Ben 3 helmets and ten pairs of leather structural boots from Delta Fire and Safety on State contract. The total price for both will be $8,027.90 plus any shipping.

4. Request permission for Chief Brian Roberts to travel to Biloxi, MS to attend the Mississippi Municipal League conference July 22-23, 2025.

5. Request permission to allow the purchase of one captain's badge and one captain's helmet to Captain Jerome Hobson as he is retiring from the department June 30, 2025, per MS Code 1972, Title 1, Section 17-25-31.

11. EXECUTIVE SESSION

12. ADJOURN

[MEET_FOOT]

MINUTES OF THE REGULAR BOARD MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI
OF JUNE 2, 2025 AT 6:00 P.M.
MAYOR BUTCH LEE, MAYOR PRESIDING

1. CALL TO ORDER - Mayor Lee and Aldermen Middleton, Farris, Womack, Coker, Williams, Vinson and Craine were present. Alderman Middleton participated via telephone.

2. INVOCATION AND PLEDGE OF ALLEGIANCE – Alderman Williams gave the invocation and Alderman Womack led the Pledge of Allegiance.

3. PUBLIC COMMENTS AND RECOGNITIONS

4. OLD BUSINESS

    1. Approve the Regular Board Meeting Minutes of May 19, 2025.

Alderman Womack made the motion to approve agenda item 4.1, seconded by Alderman Craine, and upon affirmative vote of the members present the motion carried.

5. BUTCH LEE, MAYOR

    1. Approve a Professional Services Agreement with Integrated Right of Way, LLC for general right of way relocation and appraisal services.

    2. Approve a Professional Services Agreement with the Cirlot Agency Incorporated for Brandon's public relations, social media, digital media, marketing and media monitoring/social listening activities.

    3. Approve a travel request for Georganna Keenum to attend MML Conference July 21-23, 2025 and authorize payment of all related travel expenses.

Alderman Craine made the motion to approve agenda items 5.1-5.3, in accordance with the memos from the Mayor's Office, which are appended hereto with attachments, seconded by Alderman Womack and upon affirmative vote of the members present the motion carried.

6. MARY ANN HESS, CITY CLERK

    1. Amend the FY 2025 Budget in order to pay the remainder of the invoice from Barlow & Company, PLLC, which encompasses additional services constituting significant material increases in services to be performed and related to additional reporting requirements and compliance testing with respect to approximately 12 projects, funded with federal funds.

Alderman Coker made the motion to approve agenda item 6.1, in accordance with the memo from the City Clerk's Office, which is appended hereto with attachment, seconded by Alderman Farris and upon affirmative vote of the members present the motion carried.

    2. Approve professional services agreement attached for the purposes of promoting tourism, and parks and recreation in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures:
        - Whiskey Myers, LLC and City of Brandon Artist Agreement

3. Authorize purchase of a new 2025 Ford Transit 350 Passenger Van from Gray- Daniels Ford in the amount of $58,868.10 as the lowest and best quote received, be used primarily at the Amphitheater and authorize payment of the same. A second quote was obtained from Mac Haik Ford in the amount of $63,102.00.

4. Accept the quote from NJ Farms in the amount of $24,839.00 for the Amphitheater Concrete Repair Project as the lowest and best quote received and to authorize payment. A second quote was obtained from Pat Holland Grading, LLC in the amount of $28,450.00.

5. Adopt a resolution appointing Mayor Butch Lee as the MS Municipal League 2025 Voting Delegate.

6. Hire Zachary Carter as Facilities Custodian effective June 3, 2025, and set rate of pay in accordance with the memo.

7. Approve the shredding of old city records with Shred-It (located in the City Hall Records Room) according to the State Retention Schedule as published by the Mississippi Department of History and Archives.

8. Approve:

    a. Docket of Claims for June 2, 2025.
    b. Fox Everett claims released on May 29, 2025.

Alderman Craine made the motion to approve agenda items 6.2-6.8 (a) & (b), in accordance with the memos from the City Clerk's Office, which are appended hereto with attachments, seconded by Alderman Vinson and upon affirmative vote of the members present the motion carried.

7. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

    1. Accept the bid from Edgar Contracting, LLC in the amount of $112,914.00 to Edgar Contracting, LLC for the Cornerstone Water Well Power Supply Project as the lowest and best bid received and authorize the Mayor to execute related documents.

    2. Accept the cost estimate in the amount of $34,021.68 from Entergy MS for the 3-phase power supply service for the Cornerstone Water Well, which service is only exclusively available from Entergy MS, and authorize the Mayor to execute related documents.

    3. Declare as an emergency in accordance with MCA Section 31-7-13(k), and approve the following invoices from Hemphill Construction Company for emergency repairs and authorize payment of the same. All services rendered at the FY25 General Construction Services commodity bid pricing.
    1. 103 Hemlock Drive - $7,691.65 - invoice#: H24192-07-57881 - emergency sewer line repair;
    2. Brandon Amphitheater- $5,085.45 - invoice#: H24192-07-57953 - emergency water leak repair; and
    3. 8 Crosswoods Road - $1,.869.42 - invoice#: H24192-07-58294 - emergency sewer line repair - ***Additional invoices will be presented for this repair in accordance with MCA 31-7-13(k).

    4. Approve the following invoices from Hemphill Construction Company for non-emergency repairs and authorize payment of the same. All services rendered were at the FY25

General Construction Services commodity bid pricing.
1. 22 Quail Ridge Drive - $5,212.35 - invoice#: H24192-03-43768 - finish work due to sewer point repair;
2. 460/470 Golden Ridge Drive - $39,551.78 - invoice #: H24192-07-55279 - storm drain pipe replacement
3. 56 Sagewood Cove - $38,164.24 - invoice#: H24192-07-46157 - storm drain pipe replacement;
4. 19 Crosswoods Drive - $47,756.90 - invoice#: H24192-07-47629 - storm drain pipe replacement;
5. near 104 The Hills Drive - $7,333.96 - invoice#: H24192-07-57979 - water leak investigation;
6. 100 Eastwood Drive - $14,560.92 - invoice#: H24192-07-58099 - hydrant relocation;
7. 407 Edgewood Crossing - $6,007.88 - invoice#: H24192-07-57759 - sewer sinkhole repair;
8. Kennedy Farm Parkway - $25,810.48 - invoice#: H24192-01-56067 - hydrant relocations; and
9. Louis Wilson Drive & Kennedy Farm Parkway - $17,302.97 - invoice#: H24192-03 - finalization of work & erosion control.

5. Approve the quote in the amount of $10,000.00 from Specialty Tree Service, LLC, for the removal of trees and debris along the drainage easement near 57 Terrapin Cove. A second quote was received from Big John's Tree Service in the amount of $11,800.00.

6. Approve invoice #187977 in the amount of $5,781.00 from Hydra Service, Inc. for emergency repairs at the Richland Creek Lift Station and authorize payment of the same. On April 21, 2025, the Board declared an emergency the repairs to Richland Creek Lift Station.

7. Accept the Permanent Sewer Utility Easement and Access/Utilities Easement from Richard & Crystal Bradley at 579 Highway 468 for the Highway 468 Lift Station.

8. Approve utility adjustments and denials pursuant to the memo.

Alderman Womack made the motion to approve agenda items 7.1-7.8, in accordance with the memos from the Public Works Department, which are appended hereto with attachments, seconded by Alderman Craine and upon affirmative vote of the members present the motion carried.

8. COMMUNITY DEVELOPMENT

   1. Approve Acknowledgement and Consent Letter from T-Mobile regarding generator installation at water tower site - 521 N College St

   2. Approve the site and architectural plans for the proposed Gray-Daniels Ford Commercial service building located on Valerie Drive – Parcel# H8M-6-30.

Alderman Williams made the motion to approve agenda items 8.1 and 8.2, in accordance with the memos from the Community Development Department, which are appended hereto with attachments, seconded by Alderman Vinson and upon affirmative vote of the members present the motion carried.

3. Consideration of the application for a Pit Bull Breed Variance by Nicole Hinckley at 219 E. Towne Drive.

Alderman Farris made the motion to deny the application and to adopt the order as such as presented, which is appended hereto, seconded by Alderman Vinson and upon affirmative vote of the members present the motion carried.

4. Presentation of status of Case #25-011-Conditional Use application from Keith Humphrey-609 Luckney Rd (parcel# H9P-2-31.)

The matter was presented to provide a status report of the referenced conditional use application. No action was taken. The applicant, who participated in the meeting, was advised as to certain deficiencies regarding the same and was encouraged to address all pertinent and related issued with the submission of a new application.

9. JOSEPH FRENCH, POLICE CHIEF

1. Approve travel pursuant to the memo:

   - Authorize the officers listed on the memo to travel to Columbia, MS on July 15th & 16th to participate in Tactical Vehicle Intervention training and to approve related expenses. (All expenses will be covered by the department's training budget.)
   - Authorize Officer William McIntyre to travel to Hattiesburg, MS on June 3-5, 2025 to participate in the Standardized Field Sobriety Testing course and to approve related expenses. (All expenses will be covered by the department's training budget.)
   - Authorize Officers Quincy Phillips and Tanna Green to travel to Biloxi, MS on July 13-18, 2025, to participate in the Mississippi Association of School Resource Officers training and to approve related expenses. (All expenses will be covered by the department's training budget.)

2. Surplus the Axon body cameras listed below as having no further use to the City or value, and authorize the return of the same to Axon which is a condition that they are removed from the City's monitoring account, to-wit:

   - Axon Body 3 -X60A6144S
   - Axon Body 3 - X60A68975
   - Axon Body 3 - X60A60247
   - Axon Body 3 - X60A66714

3. Authorize the purchase ammunition from Precision Delta Corp. at state contract pricing - #8200073861, in the amount of $17,425.28 to be paid from the department's Drug Seizure fund. Precision Delta Corp is a state contractor.

Alderman Womack made the motion to approve agenda items 9.1-9.3, in accordance with the memos from the Police Department, which are appended hereto with attachments, seconded by Alderman Coker and upon unanimous vote the motion carried.

10. EXECUTIVE SESSION

Alderman Womack made the motion to consider the need to enter into Executive Session, seconded by Alderman Vinson and upon affirmative vote of the members present the motion carried.

Alderman Vinson then made the motion to enter into Executive Session to discuss personnel matters and transaction of business and discussion regarding the prospective purchase of land seconded by Alderman Farris, and affirmative vote of the members present the motion carried.

Alderman Coker made the motion to resume the Regular Board Meeting out of Executive Session seconded by Alderman Craine and upon unanimous vote the motion carried.

(That there were no votes taken in Executive Session was announced upon resuming the Regular Board Meeting out of Executive Session).

11. ADDITIONAL ITEMS

Alderman Womack made the motion to authorize the City Attorney to pursue collection/recovery efforts with respect to the City's prior utility billing provider, seconded by Alderman Farris and upon affirmative vote of the members present the motion carried.

12. ADJOURN

Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Coker and upon affirmative vote of the members present the motion carried.

(Next Regular Board Meeting: June 16, 2025)

Minutes approved this the 16th day of June 2025.

____

Hon. Butch Lee, Mayor

Attest:

____

Hon. Mary Ann Hess, City Clerk

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: MARY ANN HESS

DATE: 05/12/2025

SUBJECT: FIREWORKS SHOW PAYMENT

Consideration of request to hire Pelahatchie's Pyro Fireworks to provide a 12-15 minutes fireworks display on July 3, 2025 at the Brandon Amphitheater at a cost of $10,000.00. The accounting department has the authority to make any and all necessary budget amendments for this transaction.

ATTACHMENTS:

None

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: BUTCH LEE

DATE: 06/10/2025

SUBJECT: ADOPT ORDER IN REGARD TO THE INTERPRETATION OF SECTION 16-11 OF THE CODE OF ORDINANCES

Consideration to adopt an Order in regard to the application and interpretation of Section 16-11 of the Code of Ordinances for commercial and industrial developments.

ATTACHMENTS:

1. Order of the Mayor of Board of Aldermen Interpreting Section 16-11.revised

ORDER OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI

IN RE: INTERPRETATION OF SECTION 16-11 OF THE CODE OF ORDINANCES OF THE CITY OF BRANDON, MISSISSIPPI

FINDINGS OF FACT AND ORDER

This matter came before the Mayor and Board of Aldermen of the City of Brandon, Mississippi (the "Board") on the _____ day of ___________, 2025, during a Regular Meeting of the Board, upon consideration of the need to clarify the application and interpretation of Section 16-11 of the Code of Ordinances of the City of Brandon, Mississippi.

WHEREAS, Section 16-11 of the Development Ordinance of the Code of Ordinances of the City of Brandon, Mississippi provides as follows:

> Any owner of land lying within the Brandon corporate limits who wishes to divide such land into two or more lots, tracts, sites, or parcels for the immediate or future purpose of sale or building development or who wishes to resubdivide for this purpose, prior to the making of any grading, street or drainage improvements or installation of utilities shall hold a preliminary development conference with the director of planning and development, the mayor and/or his representative and the city engineer. A preliminary plat as set forth in Article 3 and a final plat as set forth in Article 7 shall be submitted to the director of planning and development for approval prior to submittal to the Chancery Clerk of Rankin County, Mississippi for recording.
>
> Subdivisions which do not involve the platting, construction and opening of new streets; improvements to existing streets; grading or drainage improvements or the installation of water or sewerage facilities shall submit to the director of planning and development a final plat only. Developments which do not involve subdivision or resubdivision of a site shall fulfill the requirements of all portions of this appendix except the final plat procedure which is specifically excluded for same.

WHEREAS, questions have arisen regarding the application of Section 16-11 to commercial or industrial developments where a master plan or site plan has been presented to and approved by the Board of Aldermen;

WHEREAS, the Board finds it necessary and appropriate to clarify the interpretation and application of Section 16-11 to provide guidance to property owners, developers, and City staff;

WHEREAS, the Board has determined that commercial or industrial developments that have had a master plan or site plan presented to and approved by the Board of Aldermen have satisfied the requirements of Section 16-11 due to the comprehensive review and approval process already undertaken;

NOW, THEREFORE, upon consideration of Section 16-11 of the Code of Ordinances and the need for clarification of its application, and after careful deliberation, the Board hereby makes the following findings and interpretation:

1. Section 16-11 of the Development Ordinance of the Code of Ordinances of the City of Brandon, Mississippi governs the subdivision and development of land within the Brandon corporate limits.
2. For commercial or industrial developments where a master plan or site plan has been presented to and approved by the Board of Aldermen, such approved master plan or site plan satisfies the requirements of Section 16-11, including the preliminary development conference and plat submission requirements.
3. For commercial or industrial developments with Board-approved master plans or site plans, any substantive changes to such master plan or site plan must be approved by the Board of Aldermen. Substantive changes include material alterations to committed land use, building footprint, height, or density, changes to traffic patterns, access points or parking configurations, as applicable, and/or material modifications to utility or infrastructure systems; material effects on setbacks, buffers, or environmental features; and/or changes that would trigger additional permitting or regulatory requirements. Conceptual or illustrative uses shown on approved plans for general planning purposes do not constitute binding commitments and variations of such conceptual elements that do not materially alter the overall development concept shall not require additional Board approval.
4. This interpretation clarifies that approved master plans or site plans serve as compliance with Section 16-11 requirements, streamlining the development process for commercial and industrial projects that have already undergone comprehensive review and approval while maintaining appropriate oversight through the change approval process.
5. The approval of a master plan or site plan under this interpretation satisfies only the requirements of Section 16-11 and does not constitute approval of, or waiver of compliance with, any other applicable development requirements, ordinances, rules, or regulations. All proposed uses must be consistent with applicable zoning requirements or, if not consistent, appropriate zoning relief must be obtained through the proper procedures. The approval of a master plan or site plan does not indicate that any requested zoning relief will be granted, nor does it waive the requirement to comply with all other applicable City ordinances, building codes, environmental regulations, and development standards. Each individual development or project within an approved master plan or site plan requires separate site plan approval and all other applicable

approvals, permits, and reviews as required by City ordinances. The approval of an overall master plan or site plan does not constitute approval of any individual development, use, or structure contemplated therein.

6. This interpretation does not affect the application of Section 16-11 to residential subdivisions or to commercial or industrial developments that have not had a master plan or site plan approved by the Board of Aldermen.

Based on the foregoing findings, it is hereby **ORDERED** that:

1. For commercial or industrial developments where a master plan or site plan has been presented to and approved by the Board of Aldermen, such Board-approved master plan or site plan satisfies only the requirements of Section 16-11 of the Development Ordinance of the Code of Ordinances of the City of Brandon, Mississippi, including the preliminary development conference and plat submission requirements contained therein.
2. Any substantive changes to Board-approved master plans or site plans for commercial or industrial developments must receive approval from the Board of Aldermen prior to implementation.
3. The approval of master plans or site plans under this Order satisfies only the requirements of Section 16-11 and does not constitute compliance with or waiver of any other applicable development requirements, zoning ordinances, or City regulations, all of which must be satisfied independently. Each individual development or project within an approved master plan or site plan requires separate site plan approval and all other applicable City approvals.
4. This Order shall serve as official guidance for the interpretation and application of Section 16-11 and shall be provided to the Director of Planning and Development, City Engineer, and other relevant City staff.

Said Order having been previously reduced to writing and no request having been made by the Mayor or any member of the Board of Aldermen that said Order be read by the City Clerk before a vote was taken, and reading of such having been waived, a motion was made by Alderman _______ and seconded by Alderman _______ to adopt the Order, whereupon said Order was adopted by the vote of the Board of Aldermen, the results being as follows:

Sharon Womack, Alderman at Large	_____
Jarrad Craine, Alderman Ward 1	_____
Cris Vinson, Alderman Ward 2	_____
Harry Williams, Alderman Ward 3	_____
Lu Coker, Alderman Ward 4	_____
Dwight Middleton, Alderman Ward 5	_____
David Farris, Alderman Ward 6	_____

SO ORDERED AND ADJUDGED this the _____ day of _______, 2025

____
BUTCH LEE, MAYOR

ATTEST:

____
HON. MARY ANN HESS, CITY CLERK

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM:

DATE: 06/12/2025

SUBJECT: ORLEANS WAY EXTENSION PHASE II (ERGON PROPERTY) MASTER PLAN APPROVAL

Consideration to approve the Master Plan for Orleans Way Extension Phase II which satisfies Section 16-11 of the City of Brandon Code of Ordinances. The Master Plan as presented is for conceptual purposes only and is subject to change as parcels and land are sold and developed for commercial purposes.

ATTACHMENTS:

1. ORLEANS WAY EXTENSION PHASE II MASTER PLAN APPROVAL 06162025
2. Orleans Way Extension Phase II Conceptual Master Plan

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR

BOARD AGENDA: **JUNE 16, 2025**

SUBJECT: **ORLEANS WAY EXTENSION PHASE II (ERGON PROPERTY) MASTER PLAN APPROVAL**

Asking for your consideration to approve the Master Plan for Orleans Way Extension Phase II which satisfies Section 16-11 of the City of Brandon Code of Ordinances. The Master Plan as presented is for conceptual purposes only and is subject to change as the parcels and land are sold and developed for commercial purposes.

Each commercial property to be developed within Orleans Way Extension Phase II must undergo the development approval process as required in the City of Brandon Code of Ordinances.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

DRAWING INFORMATION

N-S PROJECT NO.: NS.16269.000

FILENAME:

SCALE: AS SHOWN

DRWN: CAJ/GBB DATE: 04/2021

CHKD: CMT DATE: 04/2021

QA/QC: DATE:

REVISIONS

NO.	DATE	BY	DESCRIPTION

ORLEANS WAY EXTENSION
BRANDON, MISSISSIPPI

SEAL:

MASTER DEVELOPMENT PLAN

NEEL-SCHAFFER
Solutions you can build upon
215 Waterford Square - Madison, MS 39110
Telephone No.: (601) 898-8118

DRAWING NUMBER:

C2.0

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: MARY ANN HESS

DATE: 06/12/2025

SUBJECT: DEED OF DEDICATION

Consideration to approve the Deed of Dedication for Orleans Way Extension Phase II contingent upon receipt of the Letter of Credit and executed Warranty Letter.

ATTACHMENTS:

1. ORLEANS WAY EXTENSION PHASE II DEED OF DEDICATION 06162025
2. Deed of Dedication Orleans Way Phase II
3. Orleans Way Extension
4. Warranty Letter Orleans Way (003)

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR

BOARD AGENDA: JUNE 16, 2025

SUBJECT: ORLEANS WAY EXTENSION PHASE II
DEED OF DEDICATION

Asking for your consideration to approve the Deed of Dedication for Orleans Way Extension Phase II contingent upon receipt of the Letter of Credit and executed Warranty Letter.

A Preliminary Street Plat was approved by the Board of Aldermen on August 1, 2022, for Orleans Way Extension.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

INDEX: SW 1/4 OF SECTION 13 TOWNSHIP 5 NORTH,
RANGE 3 EAST, RANKIN COUNTY, MISSISSIPPI

PREPARED BY and
RETURN TO

BAKER LAW FIRM, P.C.
P.O. BOX 947
BRANDON, MS 39043
601-824-7455

STATE OF MISSISSIPPI
COUNTY OF RANKIN

DEED OF DEDICATION

WHEREAS, Mirror Lake Land Company, a Mississippi corporation ("Grantor") is the owner of the herein described property situated in the City of Brandon, Rankin County, Mississippi; and

WHEREAS, Grantor desires to convey and dedicate the herein described property to the City of Brandon, Mississippi ("Grantee") said property to be utilized as a public roadway and for public utility purposes; and

WHEREAS, Grantee has agreed to accept the dedication of said property as a public road in the city, said acceptance being evidence by the official action of the Mayor and Board of Aldermen in its regular meeting on the _____ of ____________, 2025, said acceptance being recorded in Minute Book ______ at page _______ of the official Minutes of the City of Brandon, and now

THEREFORE, for Ten ($10.00) Dollars and other good and valuable consideration, including the consideration of the above, the receipt and sufficiency of which is hereby expressly acknowledged, Mirror Lake Land Company, P.O. Box 1639, Jackson, Mississippi 39215-1639, (601) 933-3000, Grantor, does hereby grant, bargain, convey, dedicate and warrant unto the City of Brandon, Mississippi, Grantee, 1000 Municipal Drive, Brandon, Mississippi 39042, (601) 825-5021, all street and utilities in the following described land for use as a public street and for public drainage and public utilities situated in the City of Brandon, Rankin County, Mississippi, and particularly described as follows, to-wit:

See Exhibit "A" attached hereto and incorporated herein by reference.

Grantor further conveys and dedicates to Grantee, all improvements located in the described property, including but not limited to all water lines, sewer lines, valves, manholes, and appurtenances thereunto belonging, and all streets, curbs and culverts and all other improvements lying and located in and on the land above described, free and clear of all liens and encumbrances.

The warranty of this conveyance is subject to easements of record and prior mineral reservations or severances.

WITNESS the signature of Grantor, this the ____ day of ________, 2025.

MIRROR LAKE LAND COMPANY

BY:__________________________
Nathan Witt, President

STATE OF MISSISSIPPI
COUNTY OF RANKIN

PERSONALLY appeared before me, the undersigned authority in and for said County and State, within my jurisdiction, the within named Nathan Witt duly identified before me, who acknowledged that he is the President of Mirror Lake Land Company, a Mississippi corporation, and that for and on behalf of said corporation and as its act and deed, he signed and delivered the above and foregoing instrument for the purposes mentioned on the day and in the year therein mentioned, after first having been duly authorized so to do.

GIVEN UNDER MY HAND AND OFFICIAL SEAL, on this the _________ day of _______ 2025.

____
NOTARY PUBLIC

(Seal)

ACCEPTED, this the ____ day of __________ 2025.

CITY OF BRANDON, MISSISSIPPI,
Grantee

BY: ___________________________
BUTCH LEE, MAYOR

STATE OF MISSISSIPPI
COUNTY OF RANKIN

PERSONALLY appeared before me, the undersigned authority in and for said County and State, within my jurisdiction, the within named BUTCH LEE duly identified before me, who acknowledged that he is the Mayor of the City of Brandon, Mississippi, and that for and on behalf of the City, and as its act and deed, he signed and delivered the above and foregoing instrument for the purposes mentioned on the day and in the year therein mentioned, after first having been duly authorized so to do.

GIVEN UNDER MY HAND AND OFFICIAL SEAL, on this the ______ day of _______________ 2025.

____
NOTARY PUBLIC

(Seal)

Exhibit A
Property Description

A tract containing 2.49 acres (108250 Square Feet), more or less, and being part of Section 13, Township 5 North, Range 2 East, Rankin County, Mississippi. The below description is based on the Mississippi State Plane Coordinate System, West Zone, NAD 83, Grid Values, US Survey Feet, using a scale factor of 0.999958348, a convergence angle of 00 Degrees 08 minutes 51 seconds, developed at the below described **POINT OF COMMENCEMENT** and being more particularly described as follows;

Commencing at a # 5 Rebar found (N:1012529.93, E:2381959.63) marking the Northwest Corner of Section 13, Township 5 East, Range 2 East, Rankin County, Mississippi;
Thence East 5132.40 feet to a point;
Thence South 3663.43 to a #5 rebar set with plastic cap stamped COA 014 on the West right of way line of Orleans Way, having a coordinate value of (N:1008866.50, E:2387092.03) on the above referenced coordinate system, and being referred to hereinafter as the **POINT OF BEGINNING**;

From said **POINT OF BEGINNING**, run along the existing right of way line, South 05 Degrees 02 Minutes 13 Seconds West 60.25 feet to a #5 rebar set with cap stamped COA 014;
Thence along the proposed new right of way line as follows:

Thence South 89 Degrees 46 Minutes 11 Seconds West 272.92 feet to a #5 rebar set with cap stamped COA 014;
Thence South 86 Degrees 44 Minutes 47 Seconds West 113.76 feet to a #5 rebar set with cap stamped COA 014;
Thence South 89 Degrees 46 Minutes 11 Seconds West 125.35 feet to a #5 rebar set with cap stamped COA 014;
Thence South 44 Degrees 46 Minutes 11 Seconds West 34.65 feet to a #5 rebar set with cap stamped COA 014;
Thence South 00 Degrees 13 Minutes 49 Seconds East 562.12 feet to a #5 rebar set with cap stamped COA 014;
Thence West 60.00 feet to a #5 rebar set with cap stamped COA 014;
Thence North 00 Degrees 13 Minutes 49 Seconds West 561.88 feet to a #5 rebar set with cap stamped COA 014;
Thence North 45 Degrees 13 Minutes 49 Seconds West 34.65 feet to a #5 rebar set with cap stamped COA 014;
Thence South 89 Degrees 46 Minutes 11 Seconds West 70.98 feet to a #5 rebar set with cap stamped COA 014;
Thence South 77 Degrees 27 Minutes 23 Seconds West 167.27 feet to a #5 rebar set with cap stamped COA 014;
Thence South 74 Degrees 39 Minutes 49 Seconds West 247.18 feet to a #5 rebar set with cap stamped COA 014;
Thence North 00 Degrees 00 Minutes 07 Seconds West 62.21 feet to a #5 rebar set with cap stamped COA 014;
Thence North 74 Degrees 39 Minutes 49 Seconds East 230.73 feet to a #5 rebar set with cap stamped COA 014;
Thence North 71 Degrees 53 Minutes 34 Seconds East 162.05 feet to a #5 rebar set with cap stamped COA 014;
Thence North 89 Degrees 46 Minutes 24 Seconds East 330.43 feet to a #5 rebar set with cap stamped COA 014;
Thence South 87 Degrees 26 Minutes 10 Seconds East 122.67 feet to a #5 rebar set with cap stamped COA 014;
Thence North 89 Degrees 46 Minutes 11 Seconds East 269.25 feet to the **POINT OF BEGINNING**.

Legal Description

A tract containing 2.49 acres (108250 Square Feet), more or less, and being part of Section 13, Township 5 North, Range 2 East, Rankin County, Mississippi. The below description is based on the Mississippi State Plane Coordinate System, West Zone, NAD 83, Grid Values, US Survey Feet, using a scale factor of 0.999958348, a convergence angle of 00 Degrees 08 minutes 51 seconds, developed at the below described **POINT OF COMMENCEMENT** and being more particularly described as follows;

Commencing at a # 5 Rebar found (N:1012529.93, E:2381959.63) marking the Northwest Corner of Section 13, Township 5 East, Range 2 East, Rankin County, Mississippi;
Thence East 5132.40 feet to a point;
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From said **POINT OF BEGINNING**, run along the existing right of way line, South 05 Degrees 02 Minutes 13 Seconds West 60.25 feet to a #5 rebar set with cap stamped COA 014;
Thence along the proposed new right of way line as follows:

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Thence South 00 Degrees 13 Minutes 49 Seconds East 562.12 feet to a #5 rebar set with cap stamped COA 014;
Thence West 60.00 feet to a #5 rebar set with cap stamped COA 014;
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Thence South 87 Degrees 26 Minutes 10 Seconds East 122.67 feet to a #5 rebar set with cap stamped COA 014;
Thence North 89 Degrees 46 Minutes 11 Seconds East 269.25 feet to the **POINT OF BEGINNING.**

General Notes

Underground utilities located by field observation and locations and alignments as marked by Mississippi 811.
Maptech makes no certification to the accuracy of the lines marked by Mississippi 811 or that all underground utilities are depicted on the face of this survey.

Horizontal datum shown on this drawing is based on the Mississippi State Plane Coordinate System, West Zone (NAD 83)(2011) epoch 2010.00 and NAVD 88 (Geoid 12A). Multiple RTK observations were collected at two control point utilized in the completion of this survey from the Gulf Coast Geospatial Center virtual network managed by USM - Station Name/ID Jackson/RTCM0015. The multiple observations at each of the two points were averaged for final values. "Check shots" to known NGS marks were observed for verification. The values for the Jackson Station are as follows:
Latitude N 32° 19' 37.38129"
Longitude W 90° 10' 52.77652"
Ellipsoid Height 87.822 (m)

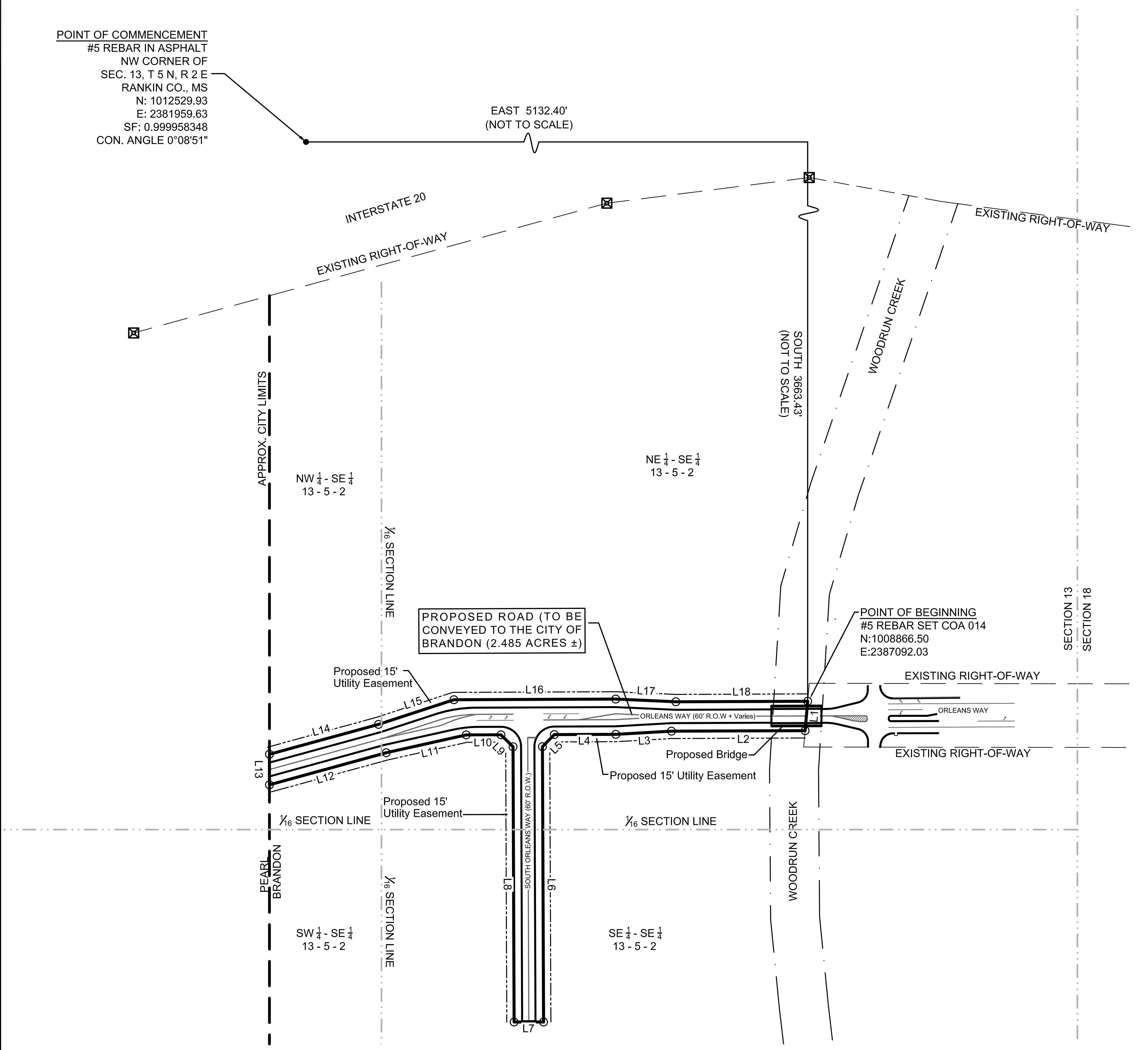
Horizontal Datum shown on this drawing is based on the Mississippi State Plane Coordinate System, West Zone (NAD 83).

Where survey and recorded measurements differ, survey measurements are denoted (S) and recorded measurements are denoted (R).

Date of Field Surveys: Complete 4-25-2025.

Scale Factor: 0.999958348

Convergence: 00° 08' 51"



Legend

- Found Rebar
- Set #5 Rebar w/ Cap
- Easement Line
- Property Line

CERTIFICATION

This map or plat and the survey upon which it is based, meets, or exceeds the Standards of Practice for Surveying as defined in Rule 21.0 of the Mississippi Board of Licensure for Professional Engineers and Surveyors Rules and Regulations of Procedure dated August 1, 2015 for a Class A Survey.

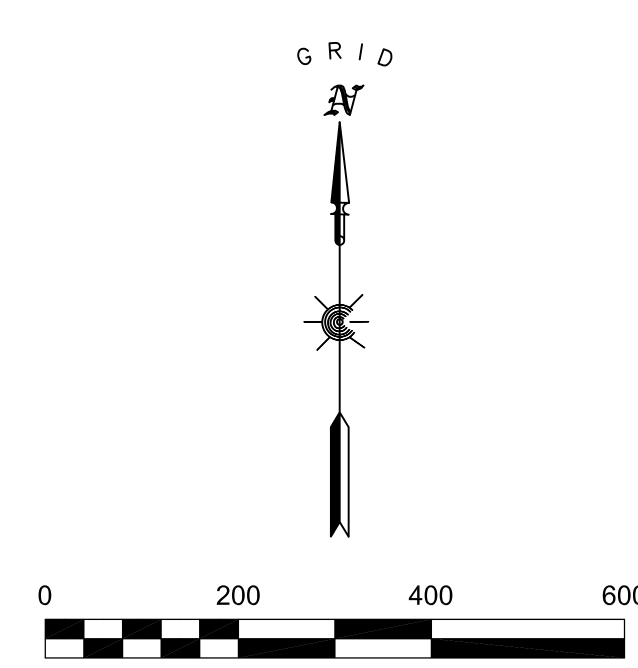
This map or plat and the survey upon which it is based, meets, or exceeds, the National Society of Professional Surveyors Model Standards for Property Surveys as approved by NSPS on March 12, 2002.

This map or plat is not valid without the original seal and signature of the responsible Professional Land Surveyor.

Date: 4-25-2025

Jeffery W. Black, PS
Licensed Professional Surveyor
State Of Mississippi Number: PS3026

PRELIMINARY PLAT



BARSCALE
1"=200'

LINE TABLE

LINE	BEARING	DISTANCE
L1	S 05°02'13" W	60.25'
L2	S 89°46'11" W	272.92'
L3	S 86°44'47" W	113.76'
L4	S 89°46'11" W	125.35'
L5	S 44°46'11" W	34.65'
L6	S 00°13'49" E	562.12'
L7	N 90°00'00" W	60.00'
L8	N 00°13'49" W	561.88'
L9	N 45°13'49" W	34.65'
L10	S 89°46'11" W	70.98'
L11	S 77°27'23" W	167.27'
L12	S 74°39'49" W	247.18'
L13	N 00°00'00" W	62.22'
L14	N 74°39'49" E	230.73'
L15	N 71°53'34" E	162.05'
L16	N 89°46'11" E	329.60'
L17	S 87°26'10" E	122.67'
L18	N 89°46'11" E	269.25'

MAPTECH, INC.
Surveying Mapping Remote Sensing
3181 GREENFIELD ROAD JACKSON, MISSISSIPPI 39208-8706
PHONE (601) 664-1666 *MAPTECH-SURVEY.COM*

Orleans Way Extension
for
Ergon

DRAWING No. MT.25005 boundary.dwg	JOB No.:MT.25005.000
DRAWN BY: S. Robertson	CHECKED BY: J. Black

SCALE: 1"=200'	DATE: 25, April 2025	SHEET 1 of 1

WARRANTY STATEMENT
for
ORLEANS WAY PHASE II AND SOUTH ORLEANS WAY
BRANDON MS

All work related in any way to the development of Orleans Way Phase II and South Orleans Way, including, without limitations, dirt work, fill grading, water and sewer facilities, surface and underground drainage, detention/retention facilities, installations of streets, curbs and gutters and, if applicable, sidewalks, landscaping and all other labor, material, equipment and construction, regardless of who actually performed the service or sold or manufactured the equipment (collectively, the "Work") is hereby guaranteed by the undersigned, both as to materials and workmanship, for one year from the date the final wear surface is applied and accepted by the City of Brandon, Mississippi (the warranty period). If, in the opinion of the Public Works Director for the City of Brandon, Mississippi ("City") any part of the work was not completed in a good and workman-like manner and in accordance with approved plans and specifications or if any equipment or other improvement is not reasonably suited for the purpose intended and free from defects, the warranty period set forth herein shall not begin until such is completed in a good and workman-like manner and in accordance with approved plans and specifications and such equipment or other improvement is suited for the purpose intended and is free from defects and in either case, the undersigned shall repair or replace the defective work, including parts and labor, to the reasonable satisfaction of the Public Works Director for the City, without cost to the City.

This warranty includes repair or replacement, as appropriate, of any damage to water, sewer or other improvements or property of the City caused during the warranty period by the construction at the subdivision or by installation of underground utilities, including gas, telephone, electric and cable television, and internet or other communications regardless of the nature or cause of the damage and without the necessity of a determination that the party causing the damage was negligent, or any way at fault.

The undersigned shall complete the final wearing surface for the development as required by the City's Development Ordinance and grants to the City a warranty for the final wearing surface for one year after it has been accepted by the City. All other provisions of this warranty shall apply to the final wearing surface. The undersigned acknowledges that in the event of its default in its warranty to the City and construction obligations to the City, that the City may, in its sole discretion, make a claim upon that certain Standby Letter of Credit #______________________ issued by Cadence Bank or such other Letter of Credit accepted by the City in conjunction with the approval of the said Final Plat. The undersigned agrees to pay all reasonable fees and expenses of enforcement of this warranty and its duties to the City in conjunction with the approval of the said Final Plat, including attorney's fees, litigation fees and courts costs.

MIRROR LAKE LAND COMPANY
Developer

____
By: Signature
Nathan Witt_____________________________
Print Name
President_______________________________
Title
April __, 2025___________________________
Date

Date of Final Acceptance: ______________________________

STATE OF MISSISSIPPI

COUNTY OF RANKIN

PERSONALLY CAME AND APPEARED BEFORE ME, the undersigned authority in and for the jurisdiction aforesaid, the within named Nathan Witt, who acknowledged to me that individually and as the President of Mirror Lake Land Company, he signed and delivered the above and foregoing instrument of writing on the day and year therein mentioned, after having been authorized so to do.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the __ day of April, 2025.

____
NOTARY PUBLIC

(SEAL)

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM:

DATE: 06/12/2025

SUBJECT: BRANDON HEIGHTS - MASTER PLAN APPROVAL

Consideration to approve the Master Plan for Brandon Heights which satisfies Section 16-11 of the City of Brandon Code of Ordinances. The Master Plan presented is for conceptual purposes only and is subject to change as the parcels and land are sold and developed for commercial purposes.

ATTACHMENTS:

1. BRANDON HEIGHTS MASTER PLAN APPROVAL 06162025
2. The Heights at Brandon - Site Plan

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR

BOARD AGENDA: JUNE 16, 2025

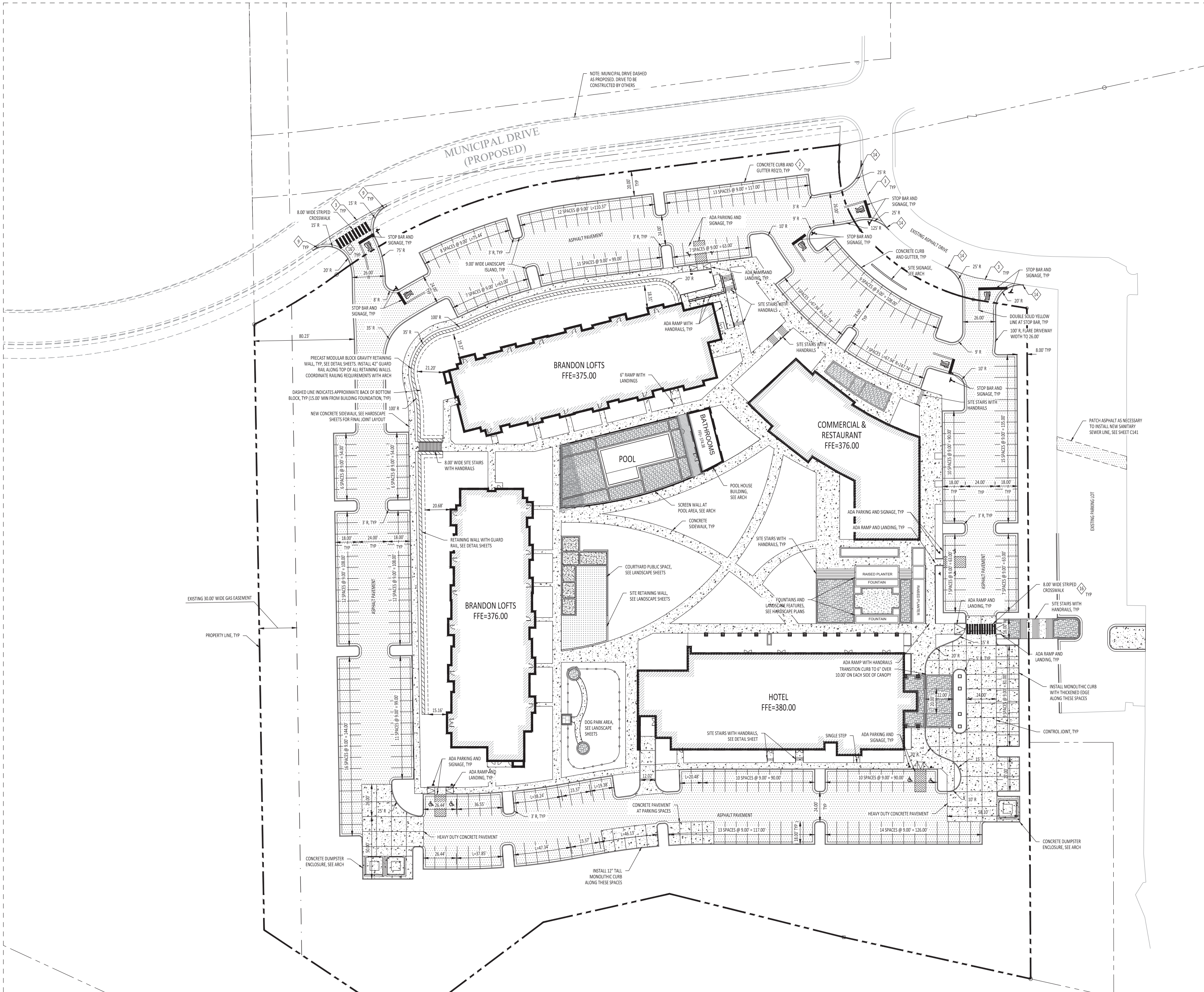
SUBJECT: BRANDON HEIGHTS
MASTER PLAN APPROVAL

Asking for your consideration to approve the Master Plan for Brandon Heights which satisfies Section 16-11 of the City of Brandon Code of Ordinances. The Master Plan as presented is for conceptual purposes only and is subject to change as the parcels and land are sold and developed for commercial purposes.

Each commercial property to be developed within Brandon Heights must undergo the development approval process as required in the City of Brandon Code of Ordinances.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:



SITE PLAN

SCALE: 1"=30'-0"

North

GRAPHIC SCALE

(IN FEET)
1 inch = 30 ft.

SITE PLAN NOTES:

1. ALL DIMENSIONS SHALL BE TO FACE OF CURB UNLESS NOTED OTHERWISE.
2. ALL CURBS SHALL BE CONCRETE CURB AND GUTTER UNLESS NOTED OTHERWISE. SEE DETAIL SHEET FOR ADDITIONAL INFORMATION.
3. IT IS THE CONTRACTOR'S RESPONSIBILITY TO ENSURE A SMOOTH TRANSITION BETWEEN EXISTING AND PROPOSED PAVING AREAS.
4. HANDICAP PARKING AND ACCESS RAMPS SHALL MEET CITY OF BRANDON AND CURRENT ADA STANDARDS.
5. SIDEWALK WIDTH VARIES. SEE HARDSCAPE PLANS FOR ALL FINAL HARDSCAPE LAYOUT AND JOINTING. REFERENCE SIDEWALK DETAIL PROJECT SPECIFICATIONS FOR ADDITIONAL INFORMATION REGARDING SIDEWALK AND PAVMEMENT JOINTS.
6. PARKING LOT STRIPES SHALL BE 4" WIDE WHITE WATERBORNE PAINT MEETING SPECIFICATION TT-P-1952B. HANDICAP PARKING STRIPING SHALL MEET CITY OF BRANDON AND ADA CODE REQUIREMENTS. ALL PAVEMENT MARKINGS AND STRIPING SHALL BE PAINTED USING 2 COATS OF PAINT.
7. ALL PAINTED PAVEMENT MARKINGS SUCH AS DIRECTIONAL ARROWS AND LETTERING SHALL BE PAINTED USING TEMPLATES.
8. CONTRACTOR SHALL COMPLY TO ALL APPLICABLE LOCAL AND STATE CODES
9. CONTRACTOR SHALL TIE-IN PROPOSED CURB AND GUTTER TO EXISTING. MATCH THE EXISTING CURB AND GUTTER SIZE AND TYPE AT TIE-IN.
10. ISOLATION JOINT TYPICAL AT FIXED STRUCTURES (BUILDING, RETAINING WALLS, DRAINAGE STRUCTURES, MANHOLES, LIGHT POLE BASES, BOLLARDS, ETC). SEE DETAIL SHEET FOR ADDITIONAL INFORMATION.
11. SEE DETAIL SHEET FOR CONCRETE JOINT REQUIREMENTS.
12. CONCRETE LANDING AREAS SHALL BE CONSTRUCTED WITH A 10" THICK EDGE ON ALL SIDES.
13. ALL SIGNAGE AND PAVEMENT MARKINGS SHALL MEET CITY OF BRANDON STANDARDS.
14. CONTRACTOR SHALL TRANSITION CURB FROM FLUSH WITH PAVEMENT TO 6" OVER 5'.
15. PARKING LOT STRIPING SHALL BE 4" WIDE STRIPES AS DIMENSIONED ON THIS PLAN AND AS REQUIRED IN THE PROJECT SPECIFICATIONS. CENTERLINE STRIPING, STOP BARS AND LEGENDS, CROSSWALKS, ETC. SHALL BE HEAT APPLIED THERMOPLASTIC INSTALLED PER THE MDOT STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, LATEST EDITION. ALL STRIPING SHALL BE PERFORMED TO MEET ALL REQUIREMENTS OF THE PROJECT SPECIFICATIONS AND MDOT STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION, LATEST EDITION. STOP BARS SHALL BE 24" WIDE WHITE STIPING.
16. CROSSWALK STRIPING SHALL BE HEAT APPLIED THERMOPLASTIC. CROSSWALK SHALL CONSIST OF 18" WIDE STRIPED BARS WITH 18" GAP BETWEEN THE WHITE STRIPES.

SITE PLAN LEGEND:

- NEW ASPHALT PAVEMENT
- NEW CONCRETE PAVEMENT/SIDEWALK
- NEW BUILDING LIMITS
- PROPERTY LINE
- EXISTING EASEMENT

DALE PARTNERS

Architecture
Interiors
Planning

One Jackson Place
Suite 250
188 East Capitol Street
Jackson, MS 39201
p 601.352.5411

161 Lameuse Street
Suite 201
Biloxi, MS 39530
p 228.374.1409

dalepartners.com

The Heights at Brandon Site

W Government Street | Brandon, Mississippi

100% CD's

Project No	23015
Date	03/03/2025
Drawn	RMC
Checked	WAD
Revisions	Rev Date

SMITHERS
ENGINEERS +
CONSULTANTS

C121

SITE PLAN

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: BUTCH LEE

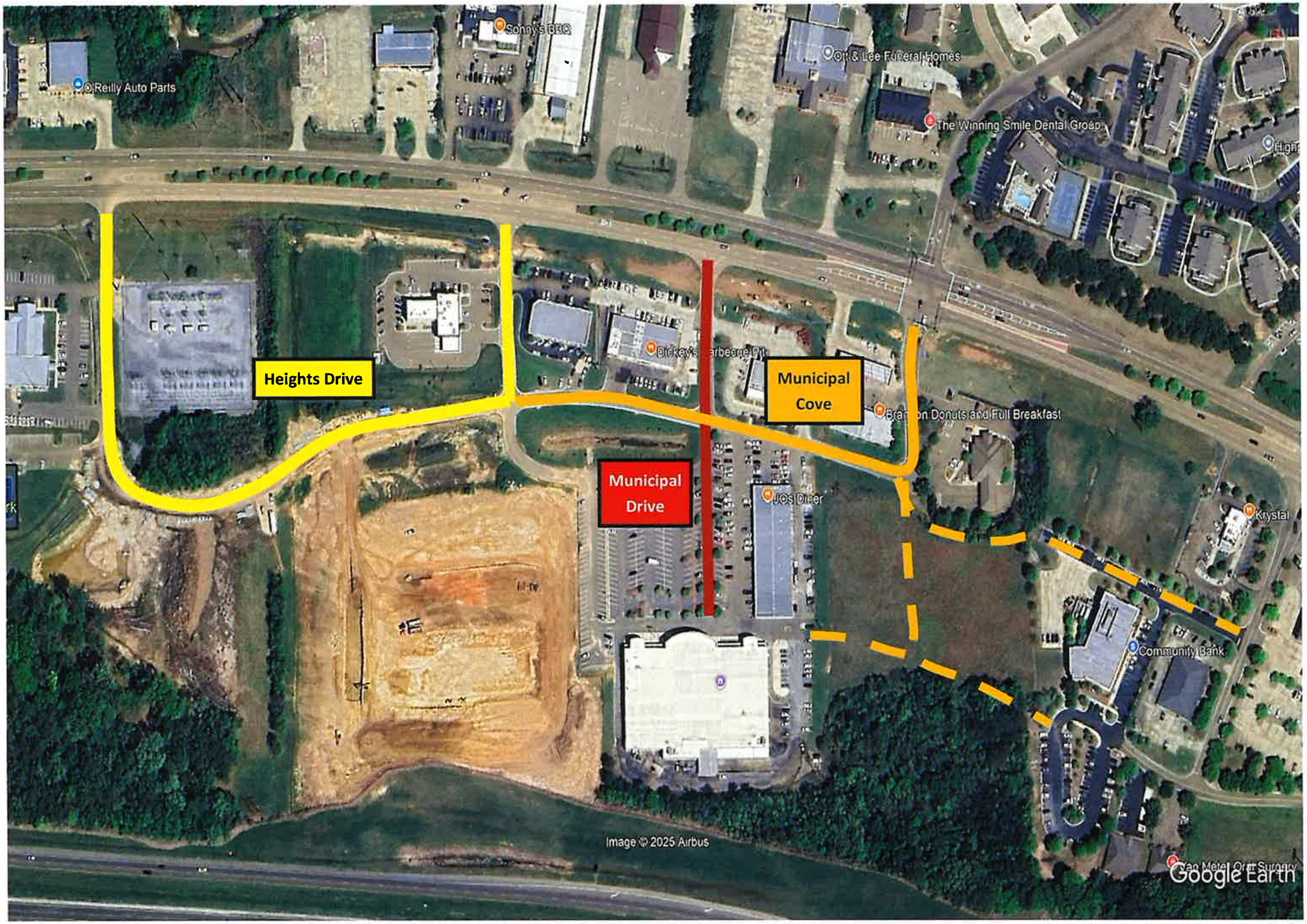
DATE: 06/13/2025

SUBJECT: HEIGHTS DRIVE - APPROVAL OF STREET NAME

Consideration to approve the name of the city street located on the Brandon Heights Development as Heights Drive.

ATTACHMENTS:

1. Heights Drive Map



O'Reilly Auto Parts
Sonny's BBQ
Ott & Lee Funeral Homes
The Winning Smile Dental Group
Heights Drive
Municipal Cove
Municipal Drive
JOS Diner
Krystal
Community Bank
Image © 2025 Airbus
Google Earth

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: BUTCH LEE

DATE: 06/16/2025

SUBJECT: FY2023 EDA PROJECT

Consideration to approve the Engineering firm selected by the evaluation committee for the FY2023 Economic Development Administration (EDA) Project(s).

ATTACHMENTS:

None

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: BUTCH LEE

DATE: 06/10/2025

SUBJECT: NEW HIRE EVENTS COORDINATOR

Request permission to hire Barrie Smith as Events Coordinator effective June 30, 2025 and set salary in accordance with the memo.

ATTACHMENTS:

1. Barrie Smith

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: JODY COMPTON

DATE: 06/05/2025

SUBJECT: QUOTE - METRO BUILDING

Consideration to approve the quote from Metro Building Services to replace (1) Hoshizaki Ice Machine Model-KM 1601SRJ3. This unit has malfunctioned multiple times in the past several months. These units have a life cycle of 5 to 7 years with good maintenance. This unit has lasted us 8 years.
We received an additional quote and recommend Metro Building Services as the lowest and best quote and authorize the mayor to execute all related documents and amend the budget accordingly.
•
Metro Building Services $21,038.00 GL Code 004-500-636
Additional quote received from:
-
Maintenance Services, Inc. $21,922.00
Contractor Certification Form has been completed and verified.
Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

1. Memo_Amphitheater-A2 Concession Ice Machine Replacement-053025
2. AMP Ice Machine Scope of Work
3. Metro Building-Bid Submittal Form
4. Quote_Metro Building-AMP Ice Machine
5. Quote_Maintenance Services-AMP

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: MARY ANN HESS, CITY CLERK

JODY COMPTON, FACILITIES MANAGER

BOARD AGENDA: JUNE 16, 2025

SUBJECT: AMPHITHEATER _A2 CONCESSION ICE MACHINE REPLACEMENT

Asking for your consideration to approve the quote from Metro Building Services to replace (1) Hoshizaki Ice Machine Model-KM 1601SRJ3. This unit has malfunctioned multiple times in the past several months. These units have a life cycle of 5 to 7 years with good maintenance. This unit has lasted us 8 years.

We received an additional quote and recommend Metro Building Services as the lowest and best quote and authorize the mayor to execute all related documents and amend the budget accordingly.

- Metro Building Services $21,038.00 GL Code 004-500-636

Additional quote received from:

- Maintenance Services, Inc. $21,922.00

Contractor Certification Form has been completed and verified.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS

- Metro Building Services Quote
- Maintenance Services, Inc. Quote

BRANDON
MISSISSIPPI

REQUEST FOR QUOTE: Amphitheater A2 Concession Ice Machine

Scope of work:
The City of Brandon is seeking qualified contractors to install one (1) new Hoshizaki Ice Machine Model KM-1601SRJ3. The scope of work includes the following:

Work includes:
1. All labor, material, and equipment to perform the work above.
2. Use all existing electrical and water provided connections.
3. Remove existing coils and condenser and dispose of according to allowed regulations.
4. Install (1) new Hoshizaki Head Model # KM-1601SRJ3 (Match Existing Unit)
5. Existing Ice Bin Cart System to remain.

Quote Submission
Complete, City provided **Bid Form**, and submit by mail or email to:

City of Brandon
Facilities Manager
1000 Municipal Drive
Brandon, MS 39042
jcompton@brandonms.com

Let me know if you have any questions.

Thanks
Jody

BRANDON
MISSISSIPPI

Jody Compton | Facilities Manager
City of Brandon, MS

1000 MUNICIPAL DRIVE
BRANDON, MS 39042
P:601-824-4580 / C:601-383-4305 • jcompton@brandonms.org

CITY OF BRANDON, MISSISISPPI

BID, CONTRACTOR BOND AND INSURANCE CERTIFICATION FORM

This bid form is furnished by the City of Brandon, Mississippi in accordance with Mississippi Code § 31-7-13(b) regarding competitive written bids for purchases between $5,000.00 and $75,000.00.

Bids may be submitted by facsimile, electronic mail, or other generally accepted method of information distribution.

All bids must be developed based upon comparable identification of the project needs which have been provided to the bidder. Bidder shall include the project specifications/information provided by the City with this bid submission form.

All bidders take notice that all bids shall be developed independently and without knowledge of other bids or prospective bids.

Any bid item for construction in excess of Five Thousand Dollars ($5,000.00) shall be broken down by components to provide detail of component description and pricing. These details shall be submitted with this bid submission form and shall become part of the bid evaluation criteria.

(To be completed by Contractor/Vendor)

Project Name: City of Brandon Amphitheatre A2 Ice Machine Replacement

Bid Number: CB052125-6511

Bid Submission Date: 05/21/2025

Location of Work/Delivery (if applicable): Amphitheatre A2 Kitchen

Expected Completion/Delivery Date: ______

Additional Requirements: ______

I. CONTRACTOR/VENDOR INFORMATION

Company Name: Metro Building Services

Mailing Address: PO Box 246

City, State, Zip: Bolton, MS 39041

Phone Number: 601-398-2475

Email Address: Colby@metromechanical.net

Federal Tax ID/SSN: 68-0504968

Mississippi Certificate of Responsibility No.: 25810-MC
*(Required for construction projects over $50,000.)

For purposes of this solicitation, "construction project" means work relating to the construction, alteration, or repair of any public building or public work.

II. BID AMOUNT

1. Total Bid (excluding freight/shipping): $ $ 21,038.00

   Freight/Shipping Charges (if applicable): $____________

   Grand Total: $ $ 21,038.00

2. Additional Information

   Warranty Information: 1- Year Labor & Parts

   Delivery/Completion Timeline: 6- weeks for delivery

Payment Terms: Contractor/Vendor acknowledges that all payments by the City shall be lump sum only after delivery and/or completion of the work. (Terms other than lump sum must be approved by the City).

III. BOND AND INSURANCE CERTIFICATIONS

As the authorized representative of the above-named contractor, I certify that our company understands and will comply with the following requirements according to Mississippi Code §31-5-51 if awarded this contract (please check all boxes):

A. For Construction Projects Over $25,000:

□ Performance Bond: I certify that our company will furnish a performance bond payable to the City in an amount not less than the total contract amount.

□ Payment Bond: I certify that our company will furnish a payment bond payable to the City in an amount not less than the total contract amount.

□ Bond Quality: I certify that all bonds will be issued by a surety company that is:
- Authorized to do business in the State of Mississippi
- Listed on the United States Treasury Department's list of acceptable sureties

Name of Bonding Company: ____________________

Bonding Agent Contact: ____________________

B. Liability Insurance:

□ General Liability Insurance: I certify that our company will provide proof of general liability insurance coverage in an amount not less than One Million Dollars ($1,000,000.00) for bodily injury and property damage.

□ City as Named Insured: I certify that our company will include the City as a named insured on the liability insurance policy.

Name of Insurance Company: RCMD INC

Insurance Agent Contact: Rebecca Gierczak

Policy Number: VTNCO5469B537PHX25

C. Certificate of Responsibility:

□ For construction projects over $50,000: I certify that our company holds a valid Mississippi Certificate of Responsibility as required by state law (number listed above).

IV. ACKNOWLEDGMENT OF DOCUMENTATION REQUIREMENTS

I understand that the following documents must be provided if our company is awarded this contract (please check all boxes):

☒ Insurance Certificate: Showing $1,000,000 liability coverage with City named as insured (for construction projects over $25,000)

☒ Performance Bond: Equal to 100% of contract value (for construction projects over $25,000)

☒ Payment Bond: Equal to 100% of contract value (for construction projects over $25,000)

☒ Certificate of Responsibility: Copy of valid certificate (for construction projects over $50,000)

V. NON-COLLUSION CERTIFICATION

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, equipment, or services and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of state and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder.

VI. CERTIFICATION AND SIGNATURE

I, the undersigned, certify that I am authorized to complete this form and make these commitments on behalf of the contractor/vendor named above. I understand that failure to meet these requirements if awarded the contract may result in bid rejection or contract termination.

Signature: Allison Wilson

Printed Name: Allison Wilson

Title: VP of Finance

Date: 5/30/2025

FOR CITY USE ONLY

Form Received By: Jody Compton

Date Received: 5/30/25

Insurance Verification: ☒ Complete □ Incomplete □ Not Required Yet

Bond Verification: □ Complete □ Incomplete ☒ Not Required Yet

Certificate of Responsibility Verified: □ Yes □ No ☒ Not Required

This bid meets all requirements of § 31-7-13(b): ☒ Yes □ No

Award Date: ______________________

Bid award authorized by Governing Authority: □ Yes □ No. (If "No" indicate reason why ______________________________________)

Bid Accepted: □ Yes □ No. (If "No" indicate why this bid was not accepted: ______________________________________.

Governing Authority Minutes Date (if applicable): ____________

Purchase Order No. (if applicable): __________________

Notes: ______________________________________

____

By executing below, I certify on behalf of the City that this bid solicitation was developed based upon comparable identification of the needs of the City and independently of any bidder.

City Representative Signature: J. Compton

Date: 5/30/25

METRO
BUILDING SERVICES
A FIDELITY COMPANY

City of Brandon

Proposed Project Agreement

Date:
5/21/2025

Proposal Number:
CB052125-6511

Prepared for:
Brandon Amphitheater
8190 Rock Way
Brandon, Mississippi 39042

Prepared by:
Colby Blount
601-398-2475
colby@metromechanical.net

METRO BUILDING SERVICES

PROJECT PROPOSAL

Company
Metro Building Service
1385 Industrial Drive
Bolton, MS 39041
Ph: 601-398-2475 Fax:

Proposal Date: 5/21/2025
Proposal Number: CB052125-6511
Agreement Number:
Contractor License:

Bill To Identity
City of Brandon
1475 W. Government Street
Brandon, mississippi 39043

Agreement Location
Brandon Amphitheater
8190 Rock Way
Brandon, Mississippi 39042

Metro Building Service, a Fidelity Building Services Group Company, is pleased to submit our proposal to

Replace Ice Machine and Remote Condenser A2 Side Concession.

OUR PROPOSED SCOPE OF WORK INCLUDES:

- **Lock out/tag out electrical.**
- **Recover refrigerant from system.**
- **Remove condenser and in door unit from facility.**
- **Provide and install (1) new indoor Ice Machine Head (Hoshizaki 1,635lb)**
- **Reconnect to existing refrigeration piping, drain piping and power.**
- **Pressure test system for leaks and properly evacuate the system.**
- **Charge unit with R404A refrigerant.**
- **Check and verify proper operation.**
- **Clean all work areas.**

YOUR WARRANTY: Our warranty on work performed is one (1) year, parts and labor.

Equipment/Materials/Misc: $ 19,166.00

Labor: $ 1,872.00

YOUR INVESTMENT FOR THIS SCOPE OF WORK ....$ 21,038.00 (excluding tax)

This proposal is valid for a period of fifteen (15) days, and if not accepted within that time frame, it shall be automatically rescinded, and any replacement proposal may be subject to increased costs.Upon execution as provided below, this agreement, including the following pages attached hereto (collectively, the "Agreement"), shall become a binding and enforceable agreement against both parties hereto. Customer, by execution of this Agreement, acknowledges that it has reviewed and understands the attached terms and conditions and has the authority to enter into this Agreement.

Contractor

Colby Blount

Signature (Authorized Representative)

Colby Blount

Name (Print/ Type)

Customer

Signature (Authorized Representative)

Name (Print/ Type)

METRO BUILDING SERVICES

601-398-2475

Phone

5/21/2025 CB052125-6511

Date Proposal #

Title

Date PO#

METRO BUILDING SERVICES

Exclusions

- All Engineering and drawings, to include Coordinated Drawings
- BIM coordination and clash detection of other trades
- Building Permits
- Davis Bacon Wage Act
- Bond
- Liquidated damages
- Overtime/night work or phasing of work
- Any repair work to existing systems or equipment
- Repairs or replacement parts for existing to remain or relocated equipment
- Expedited shipping unless noted in scope of work
- Any cost or delays associated with COVID-19
- Duct cleaning of existing and new
- Abatement
- Hazardous Material remediation
- Demolition is cut, cap, make safe only
- Dumpsters, palletizing, and disposal
- Fire protection
- Lighting controls
- Roofing- pitch pockets and equipment curbs
- Electrical disconnects & motor starters for HVAC equipment unless shown on the mechanical equipment schedule
- Installing or mounting VFD's
- Core drilling, saw cutting, and slab scanning
- GPR or X-Ray
- Supply and install smoke detectors
- Any fire/smoke dampers not shown on the drawings
- Cutting, patching, painting
- Architectural access panels
- IAQ Testing and Leeds
- Hiring 3rd party commissioning agent
- Leak test or pressure test ductwork
- Seal, insulate or repairs to existing ductwork
- 2lb density duct liner
- Security bars
- All lintels for HVAC & Plumbing openings
- Plumbing work of any kind unless noted in the scope of work
- Rigging, if required to install rooftop equipment
- Temporary heating and cooling units
- Temporary fans for positive and negative pressurization
- Kitchen equipment-including dishwashers, refrigerators, ice makers, coffee makers
- Water meters
- 120 volt and up power
- Any work not indicated in the project documents

Project Agreement Terms and Conditions

Throughout this Agreement:

City of Brandon shall be known as the Customer.

Metro Building Service shall be known as the Contractor.

These terms and conditions of the Agreement (the "Agreement") and all of the sections included, are integral parts of and form the Agreement between the Contractor and the Customer. In the event the Customer seeks to have the Contractor enter into a separate written contract for the scope of work of this Agreement (the "Work"): (1) the separate written contract must be acceptable to the Contractor; (2) the entire Agreement shall be attached to and incorporated by reference in such separate written contract, (3) to the extent that there is a conflict between the terms and conditions of the Agreement and the terms and conditions of the separate written contract, the terms and conditions of this Agreement shall control; and (4) if the Contractor and the Customer are unable to agree upon a mutually acceptable separate written contract, the Contractor shall have the right to rescind the quote included with this Agreement without liability to the Contractor.

This Agreement shall not include maintenance, repairs, service or replacements necessitated by any loss or damage resulting from any cause beyond the control of the Contractor, including but not limited to damage or loss due to lack of water, freezing, loss or insufficient electric power or fuel source, hail, flood, windstorm, excessive rain, snow, freezing weather, lightning, earthquake, theft, fire, riots of any origin, strikes, wars, misuse, negligence by person(s) other than those representing the Contractor, vandalism, acts of government, building code requirements, insurance company requirements, unauthorized adjustments or repairs, or any other peril or act of God. The cost of all repairs, modifications, or alterations necessitated by the above shall be the responsibility of the Customer and payable to the Contractor at the Contractor's current service rates.

All reasonable efforts shall be extended in performing the Work as requested by the Customer, but the Contractor shall not be liable for any losses, liquidated damages or consequential damages that arise out of delays, misuse by the Customer, or the Customer's agents or employees. The Customer acknowledges that, to the extent the Work requires the Contractor to order materials and/or equipment from its suppliers and vendors, any lead times communicated to the Customer or included in the Agreement are estimates only based upon information provided by such suppliers and vendors, and such estimates are outside the reasonable control of the Contractor. The Contractor agrees to use its reasonable efforts to obtain materials and equipment consistent with such estimated lead times; however, to the extent any deliveries occur beyond such estimated lead times, the Contractor: (1) will communicate such delays within three (3) days of when the Contractor discovers such delay; (2) shall be entitled to an extension of time to perform its Work; and (3) shall not be liable for any liquidated damages associated with such delays in delivery.

The Customer agrees to pay the Contractor the price set forth in the Agreement (the "Price"). The terms of payment for all invoices submitted by the Contractor are net thirty (30) days from the Customer's receipt of such invoice. The Customer's obligation to pay the Contractor shall not be contingent upon or delayed by prior payment of a third-party, including but not limited to any insurance companies or the Customer's client. In the event that the Customer objects to the charges in any invoice, the Customer shall notify the Contractor in writing the basis for such objection within fifteen (15) days of its receipt of such invoice, and if the Customer fails to provide written notice within such timeframe, the Customer's objection shall be deemed waived, and the invoice shall be deemed due and payable for the amount of such invoice. The Price does not include any costs associated with using any invoicing software, portals or services required by the Customer or of any requirement by the Customer for the Contractor to procure additional insurance or higher limits of insurance than are typically carried by the Contractor. To the extent there are any costs incurred by the Contractor to comply with any such requirements, the Customer agrees to reimburse the Contractor for such additional costs. The Customer will be responsible for any price increases that the Contractor incurs as a result of any tariffs imposed on the equipment and materials reflected in its scope of work, including any tariffs on any component parts of the equipment and materials. In the event the Contractor incurs any such tariff-related price increase, the Customer will issue a change order to the Contractor to adjust the contract price to reflect the tariff-related price increase.

The Customer further agrees to pay finance charges of 1½% per month for invoices not paid within thirty (30) days of the Customer's receipt of such invoice. In the event that the Customer fails to pay the Contractor in accordance with the agreed payment terms: (1) the Contractor may, at its sole discretion, stop all work under this Agreement and any other Agreement between the Contractor and the Customer until such time as the Customer's account is brought current; and (2) the Customer agrees to reimburse the Contractor for any and all costs of collection of the outstanding balance, including but not limited to the Contractor's attorneys' fees, expert fees, court costs and any other legal expenses that the Contractor incurs, even if the costs of collection exceed the outstanding balance.

The Contractor and the Customer agree that in the event a dispute arises with respect to this Agreement, such dispute shall be resolved in a court of competent jurisdiction in the county in which the Contractor's home office is located and this Agreement shall be governed and interpreted by the laws of the state in which the Contractor's home office is located, exclusive of its conflict of laws principles. THE CONTRACTOR AND THE CUSTOMER EXPRESSLY CONSENT TO THE PERSONAL JURISDICTION OF THE AFORMENTIONED STATE, AGREE TO THE AFOREMENTIONED COUNTY AS THE APPROPRIATE VENUE FOR DISPUTES, AND IRREVOCABLY WAIVE TRIAL BY JURY IN ANY ACTION, PROCEEDING, OR COUNTERCLAIM, WHETHER AT LAW OR IN EQUITY, BROUGHT BY EITHER PARTY IN CONNECTION WITH THIS AGREEMENT.

The Contractor's liability hereunder shall not exceed the amount paid to the Contractor under this Agreement. In no event shall the Contractor be liable for consequential damages or losses, including but not limited to loss of profits, loss of use of the Work, loss of the use of any associated or supported equipment, high or unusual utility cost, investment cost of substitute facilities, or rental of equipment. In the event the project for which the Work is being performed is covered by builder's risk insurance, the Contractor shall be named as an additional insured on such builder's risk policy, and within three (3) days of the execution of the Agreement, the Customer shall provide the Contractor with a certificate of insurance reflecting the Contractor's status as an additional insured of such policy. If, during the performance of the Agreement, the Work is damaged as a result of the acts or omissions of the Customer, of the Customer's other contractors and/or subcontractors, and/or any other third-parties, the Customer shall be responsible for reimbursing the Contractor for reasonable charges associated with the repair and/or replacement of the Work.

The Contractor agrees to warrant the labor and installation of materials, part and equipment used in connection with the Work for a period of one (1) year from substantial completion of the Work (the "Warranty Period"). Provided the Customer notifies the Contractor in writing so that it is received by the Contractor during the Warranty Period, the Contractor agrees to either repair or replace any defective installation performed by the Contractor. The determination as to whether such work is to be repaired or replaced is within the sole discretion of the Contractor. In the event the Customer requires the Contractor to enter into a separate written contract, and such document requires a longer warranty period than as stated herein, including but not limited to the point at which the Warranty Period commences, the Customer agrees that, to the extent the Contractor can obtain an extended warranty from the manufacturer(s) of the of materials, part and equipment to comply with such longer warranty period, the Customer agrees to pay the Contractor for any additional charges associated with obtaining such extended warranty. Any warranty of the materials, parts and equipment installed by the Contractor shall be subject to the manufacturers' standard warranty terms, if any, and the Customer's exclusive remedy with respect to any claims of defects in such materials, parts or equipment shall be governed by the manufacturers' standard warranty. To the fullest extent permitted by law, the Customer shall defend, indemnify and hold harmless the Contractor, its agent and employees from and against all claims, damages, losses and expenses (including but not limited to attorneys' fees) arising out of or resulting from the performance of work hereunder, provided that such claim, damage, loss or expense is caused in whole or in part by an active or passive act or omission of the Customer, anyone directly or indirectly employed by the Customer, or anyone for whose acts the Customer may be liable, regardless of whether it is caused in part by the negligence of the Contractor. Further and notwithstanding the preceding sentence, the Contractor shall be held harmless by the Customer and shall not be liable to the Customer for any claims, liabilities, damages, losses and expenses related to mold or the creation of mold at the Customer's location(s) and shall have no obligation to treat, identify or remove such mold. In the event the Customer requires the Contractor to enter into a separate written contract, and such document requires the Contractor to hold harmless, indemnify, and/or defend the Customer and/or third parties, any such requirement shall be limited to the extent of the Contractor's negligence, and the Contractor shall have no obligation to hold harmless, indemnify or defend the Customer and/or third parties for the negligence of the Customer and third parties.

The Customer and the Contractor acknowledge that pandemics and/or epidemics may severely impact the location where the services will be performed. As a result, in the event of a pandemic and/or epidemic, Federal, State and Local guidelines and requirements may be imposed and modified, which may impact the timing and cost of the services under the Agreement.

The Customer and the Contractor agree that: (1) the Customer and the Contractor will both use commercially reasonable efforts with respect to the services under the Agreement; (2) the Customer and the Contractor and their respective employees, agents and representatives will comply with applicable Federal, State and Local government quarantines, shelter-in-place orders, regulations, executive orders and/or directives, including but not limited to any recommendations or requirements of the Centers for Disease Control, U.S. Department of Labor, U.S. Department of Health and Human Services, and/or any comparable State or Local agencies (collectively, "Pandemic/Epidemic Requirements"); (3) the Customer and the Contractor will both use commercially reasonable efforts to keep each other informed of pertinent updates or developments regarding their obligations to comply with Pandemic/Epidemic Requirements; and (4) if the Contractor's performance of the Work is delayed, suspended and/or effected by Pandemic/Epidemic Requirements and/or by their direct or indirect impacts, the Contractor shall be entitled to adjustments to the schedule and/or the prices under the Agreement, provided the Contractor notifies the Customer within a reasonable period of time after the Contractor learns of the delay, suspension and/or effect.

Maintenance Services, Inc.
PO Box 180593
Jackson, MS 39218
+16012594672
maintenanceservices180@gmail.com

Estimate

ADDRESS
City of Brandon
PO Box 1539
Brandon, MS 39043

SHIP TO
City of Brandon
Amphitheater
Replace one ice machine

ESTIMATE # 1208
DATE 05/22/2025
EXPIRATION DATE 06/20/2025

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
05/22/2025	**Sales**	A2 side concession - shut down the ice machine and it's condenser. Recover the freon and disconnect the equipment, water and electrical. Remove from the site. Furnish and install one new Hoshizaki 1,635 pound ice machine head and it's condenser. Connect to the existing freon line set, pressure test, evacuate and charge with new freon. Connect the water and electrical and drain piping. Prepare the system for start up. Start up the new ice machine and check it's operation and ice making cycles. Equipment, etc. $19,924.00 Labor $1,998.00 One year parts and labor warranty by MSI.	1	21,922.00	21,922.00

SUBTOTAL	21,922.00
TAX	0.00
TOTAL	**$21,922.00**

Accepted By

Accepted Date

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM:

DATE: 06/13/2025

SUBJECT: CONSIDERATION TO APPROVE THE LOWEST AND BEST QUOTE

ATTACHMENTS:

1. Memo_City Hall Board Room Carpet_061225
2. RFQ_City Hall-Board Room Carpet Replacement_061225
3. Bid Submittal Form-City Hall Carpet

BRANDON
MISSISSIPPI

MEMORANDUM

TO:	HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:	MARY ANN HESS, CITY CLERK
	JODY COMPTON, FACILITIES MANAGER
BOARD AGENDA:	JUNE 16, 2025
SUBJECT:	CITY HALL BOARD ROOM CARPET REPLACEMENT

Asking for your consideration to approve the quote from Byrd & Cook Floor Covering to remove existing carpet, clean and prep floor to install roughly 237 square yards of new carpet tiles.

We received an additional quote and recommend Byrd & Cook Floor Covering as the lowest and best quote and authorize the mayor to execute all related documents and amend the budget accordingly.

- Byrd & Cook Floor Covering $15,781.00   GL Code 001-092-637

Additional quote received from:

- Craft Crosswell $16,442.00

Contractor Certification Form has been completed and verified.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS

- Byrd & Cook Floor Covering Quote
- Craft Crosswell Quote

REQUEST FOR QUOTE: City Hall Carpet Replacement

Scope of work:
The City of Brandon is seeking qualified contractors to install new carpet in the Board Room. The scope of work includes the following:

Work includes:
1. All labor, material, and equipment to perform the work above
2. Remove all the existing carpets
3. Repair, patch and prep floor for new carpet
4. Install new carpet
5. Clean up site

Quote Submission
Complete, City provided **Bid Form**, and submit by mail or email to:

City of Brandon
Facilities Manager
1000 Municipal Drive
Brandon, MS 39042
jcompton@brandonms.com

Let me know if you have any questions.

Thanks
Jody

Jody Compton | Facilities Manager
City of Brandon, MS

1000 MUNICIPAL DRIVE
BRANDON, MS 39042
P:601-824-4580/C:601-383-4305 • jcompton@brandonms.org

CITY OF BRANDON, MISSISISPPI

BID, CONTRACTOR BOND AND INSURANCE CERTIFICATION FORM

This bid form is furnished by the City of Brandon, Mississippi in accordance with Mississippi Code § 31-7-13(b) regarding competitive written bids for purchases between $5,000.00 and $75,000.00.

Bids may be submitted by facsimile, electronic mail, or other generally accepted method of information distribution.

All bids must be developed based upon comparable identification of the project needs which have been provided to the bidder. Bidder shall include the project specifications/information provided by the City with this bid submission form.

All bidders take notice that all bids shall be developed independently and without knowledge of other bids or prospective bids.

Any bid item for construction in excess of Five Thousand Dollars ($5,000.00) shall be broken down by components to provide detail of component description and pricing. These details shall be submitted with this bid submission form and shall become part of the bid evaluation criteria.

(To be completed by Contractor/Vendor)

Project Name: Boardroom

Bid Number: __________

Bid Submission Date: 6-12-25

Location of Work/Delivery (if applicable): City Hall

Expected Completion/Delivery Date: __________

Additional Requirements: __________

I. CONTRACTOR/VENDOR INFORMATION

Company Name: Byrd & Cook Floor Covering

Mailing Address: 2110 Hwy 80 E.

City, State, Zip: Pearl, MS 39208

Phone Number: 601-212-0179

Email Address: russ.almond@byrdandcook.com

Federal Tax ID/SSN: 64-0701588

Mississippi Certificate of Responsibility No.: 20143-SC
*(Required for construction projects over $50,000.)

For purposes of this solicitation, "construction project" means work relating to the construction, alteration, or repair of any public building or public work.

II. BID AMOUNT

1. Total Bid (excluding freight/shipping): $ $15,781.00

   Freight/Shipping Charges (if applicable): $

   Grand Total: $ 15,781.00

2. Additional Information

   Warranty Information: Product warranty & Labor Warranty included at Closeout documents

   Delivery/Completion Timeline: 3 Day

Payment Terms: Contractor/Vendor acknowledges that all payments by the City shall be lump sum only after delivery and/or completion of the work. (Terms other than lump sum must be approved by the City).

III. BOND AND INSURANCE CERTIFICATIONS

As the authorized representative of the above-named contractor, I certify that our company understands and will comply with the following requirements according to Mississippi Code §31-5-51 if awarded this contract (please check all boxes):

A. For Construction Projects Over $25,000:

□ Performance Bond: I certify that our company will furnish a performance bond payable to the City in an amount not less than the total contract amount.

□ Payment Bond: I certify that our company will furnish a payment bond payable to the City in an amount not less than the total contract amount.

□ Bond Quality: I certify that all bonds will be issued by a surety company that is:
- Authorized to do business in the State of Mississippi
- Listed on the United States Treasury Department's list of acceptable sureties

Name of Bonding Company: Granite RE, Inc

Bonding Agent Contact: Kim Derrick

B. Liability Insurance:

□ General Liability Insurance: I certify that our company will provide proof of general liability insurance coverage in an amount not less than One Million Dollars ($1,000,000.00) for bodily injury and property damage.

☑ City as Named Insured: I certify that our company will include the City as a named insured on the liability insurance policy.

Name of Insurance Company: Insurance Associates of Rankin County

Insurance Agent Contact: Steve Wallace / Kim Derrick

Policy Number: CPA4519694

C. Certificate of Responsibility:

□ For construction projects over $50,000: I certify that our company holds a valid Mississippi Certificate of Responsibility as required by state law (number listed above).

IV. ACKNOWLEDGMENT OF DOCUMENTATION REQUIREMENTS

I understand that the following documents must be provided if our company is awarded this contract (please check all boxes):

□ Insurance Certificate: Showing $1,000,000 liability coverage with City named as insured (for construction projects over $25,000)

□ Performance Bond: Equal to 100% of contract value (for construction projects over $25,000)

□ Payment Bond: Equal to 100% of contract value (for construction projects over $25,000)

□ Certificate of Responsibility: Copy of valid certificate (for construction projects over $50,000)

V. NON-COLLUSION CERTIFICATION

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, equipment, or services and is in all respects fair and without collusion or fraud. I understand collusive bidding is a violation of state and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder.

VI. CERTIFICATION AND SIGNATURE

I, the undersigned, certify that I am authorized to complete this form and make these commitments on behalf of the contractor/vendor named above. I understand that failure to meet these requirements if awarded the contract may result in bid rejection or contract termination.

Signature: ______________________

Printed Name: Russ Almond

Title: Senior Project Manager

Date: 6-12-25

FOR CITY USE ONLY

Form Received By: Jody Compton

Date Received: 6/12/25

Insurance Verification: ☑ Complete □ Incomplete □ Not Required Yet

Bond Verification: □ Complete □ Incomplete ☒ Not Required Yet

Certificate of Responsibility Verified: □ Yes □ No ☒ Not Required

This bid meets all requirements of § 31-7-13(b): ☑ Yes □ No

Award Date: ______________________________

Bid award authorized by Governing Authority: □ Yes □ No. (If "No" indicate reason why ____)

Bid Accepted: ☒ Yes □ No. (If "No" indicate why this bid was not accepted: ____.

Governing Authority Minutes Date (if applicable): ________________

Purchase Order No. (if applicable): ________________________

Notes: ____

____

By executing below, I certify on behalf of the City that this bid solicitation was developed based upon comparable identification of the needs of the City and independently of any bidder.

City Representative Signature: J. Compton

Date: 6/12/25

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: REBECCA PEVEY

DATE: 06/13/2025

SUBJECT: AMPHITHEATER SPONSORSHIP AGREEMENT

Consideration to approve a Brandon Amphitheater Sponsorship Agreement with Entergy Mississippi, LLC for the 2025 concert season and authorize the Mayor to execute the same.

ATTACHMENTS:

1. Executed Entergy 2025 Sponsorship Agreement

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: MARY ANN HESS

DATE: 05/07/2025

SUBJECT: CLAIMS DOCKET

Consideration to approve:

a. Docket of Claims for June 16, 2025
b. Fox Everett claims released on June 16, 2025.
c. Electronic fund transfers for the month of May, 2025.

ATTACHMENTS:

1. Claims Docket_06-16-2025
2. May 2025 Memo to the Board
3. 6_13_2025

BRANDON MISSISSIPPI

Check Run #: 12975

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
Dept#		**001-000**						
100540	2394	AFLAC		303988	ACC/HOSP/STD INSURANCE JUNE 2025	001-000-156	8	$48.48
						001-000-157	8	$102.12
						001-000-120	8	$30.24
100546	4011	AMERICAN UNITED LIFE INS. CO.		G 00611669-0001-00- JUNE 25	JUNE 2025 VOL LIFE INSURANCE	001-000-155	9	$1,647.87
				G 00611699-0000-000- JUNE 25	JUNE 2025 BASIC LIFE INS	001-000-125	9	$354.89
100549	2386	BAY BRIDGE ADMINISTRATORS LLC		BBA INS-682994	JUNE 2025 CANCER INS	001-000-159	9	$92.57
100562	676	CITY OF BRANDON		05/30/2025	FLOWER FUND JUNE 2025	001-000-127	8	$171.00
100564	260	COLONIAL LIFE & ACCIDENT		702980601235-a	JUNE 2025 PSP & LIFE INSURANCE	001-000-128	9	$3,242.88
						001-000-129	9	$527.30
100575	14348	DONNA GOSS		05/12/2025	ROOM RENTAL DEPOSIT FULL REFUND	001-000-359	8	$200.00
100606	8051	LORI SCHULER		3061	CITY HALL/PRIVATE EVENT SECURITY	001-000-511	9	$701.25
		Total For Department		001-000				$7,118.60
Dept#		**001-010**						
100593	2567	INSURANCE MART		430332-A	SURETY BOND ELLEN FARR	001-010-601	8	$175.00
100614	6168	MIPCO IMPRESSION PRODUCTS, INC.	18540	270113	COURT SERVICES	001-010-640	8	$165.00

City of Brandon

Check Register by Department for Checks Dated 6/17/2025

Check Run #: 12975

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
					COPIER			
		Total For Department		001-010				$340.00
Dept#		**001-040**						
100544	10473	AMAZON	19951	1PCH-6JHT-Y6RJ	Special Event Supplies and Ring light with stand	001-040-550	9	$109.00
100559	2254	C SPIRE		0031072390-JAN 25 REISSUE	CELLULAR BILL 12/29/2024-01/18/2025	001-040-605	8	$328.92
100581	860	FLEETCOR TECHNOLOGIES		NP68531266	ACCT #126876-FUEL FOR WEEK 05/26/2025-06/01/2025	001-040-525	8	$37.51
100590	7880	HEDERMAN BROTHERS, LLC	19828	102146	COB Photo Backdrop	001-040-550	8	$1,362.00
100615	826	MS BUSINESS JOURNAL		06/04/2025	ANNUAL BUSINESS JOURNAL SUBSCRIPTION	001-040-615	8	$56.00
100619	816	MS MUNICIPAL LEAGUE		40806	MML 94TH ANNUAL CONFERENCE JULY 21-23-GEORGANNA KEENUM	001-040-696	8	$350.00
100642	1092	SCOTT INSURANCE SERVICES LLC		54245	SURETY BOND-NEW S. WOMACK	001-040-601	8	$250.00
				54243	SURETY BOND C VINSON	001-040-601	8	$250.00
				54244	SURETY BOND H WILLIAMS	001-040-601	8	$250.00
				54241	SURETY BOND D FARRIS	001-040-601	8	$250.00
				54242	SURETY BOND J KING	001-040-601	8	$250.00
				54240	SURETY BOND J CRAINE	001-040-601	8	$250.00

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				54239	SURETY BOND L COKER	001-040-601	8	$250.00
				54238	SURETY BOND MAYOR LEE	001-040-601	8	$250.00
100650	3699	STAPLES CONTRACT & COMMERCIAL, INC	19959	6034050073	Office Supplies	001-040-500	8	$196.13
100658	3733	TRAVELERS		2432R9718-MAY 2025	COMMERICAL AUTO/PROPERTY INS PACKAGE	001-040-625	9	$865.67
						001-040-625	9	$124.33
		Total For Department		001-040				$5,429.56

Dept#		001-092						
100554	4170	BMI		59546778	ANNUAL EST FEE-06/01/2025-05/31/2026-ACCT #2323085	001-092-600	9	$446.00
100557	4919	BROADBAND VOICE, LLC		130429	CITY HALL & LIBRARY PHONE AND FAX LINE-06/01/25-06/30/25	001-092-605	8	$1,000.95
100559	2254	C SPIRE	18548	3000744308-35	MONTHLY FIBER AND INTERNET	001-092-605	8	$5,029.23
				0031072390-JAN 25 REISSUE	CELLULAR BILL 12/29/2024-01/18/2025	001-092-605	8	$159.34
100561	1999	CINTAS CORPORATION NO 210		432282638	UNIFORMS	001-092-535	8	$3.95
						001-092-535	8	$8.22
				4232958680	UNIFORMS	001-092-535	8	$3.95
						001-092-535	8	$8.22
100571	2183	D&S SALES	19822	38826	City Hall outside iron trash can liners	001-092-550	8	$584.40
100581	860	FLEETCOR TECHNOLOGIES		NP68531266	ACCT #126876-FUEL FOR WEEK	001-092-525	8	$33.30

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					05/26/2025-06/01/2025			
				NP68572922	ACCT #126876-FUEL FOR WEEK 06-02-2025-06-08-2025	001-092-525	8	$34.65
100586	13965	GOVERNMENT FINANCE OFFICERS ASSOCIATION		2432542	MEMBERSHIP FEES FOR GFOA	001-092-695	8	$225.00
100605	4866	LOGICS		25-IN6804	IVR USAGE OVERAGES	001-092-605	9	$158.90
100608	13688	MARY ANN HESS		06/02/2025	TRAVEL EXPENSE FOR IIMC ANNUAL CONF.	001-092-696	8	$28.05
						001-092-696	8	$29.17
						001-092-696	8	$23.08
						001-092-696	8	$9.80
						001-092-696	8	$210.00
						001-092-696	8	$105.63
100610	4566	METRO BUILDING SERVICES, INC		60275	EMERGENCY TRAP PRIMER LEAKING IN EOC ROOM	001-092-636	8	$702.17
100611	4852	METRO MECHANICAL, INC.	19679	60365	repair sewer line in EOC room ceiling, fitting leaking	001-092-636	9	$594.00
			19679	60489	CREDIT- repair sewer line in EOC room ceiling, fitting leaking	001-092-636	9	($387.00)
100625	968	PHELPS		1422637	EEOC CHARGE OF TAAFFEE MCGRUDER	001-092-608	8	$93.75
100633	1028	RANKIN COUNTY NEWS		250947	AUDITED FINANCIAL REPORT	001-092-615	8	$57.00
100634	1029	RANKIN COUNTY SCHOOL DIST		06/06/2025	2025 SIXTEENTH SECTION LEASE PAYMENT 16-5-3	001-092-642	8	$2,997.42

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					I8J-50-10			
				06/06/2025-A	2025 SIXTEENTH SECTION LEASE PAYMENT 16-5-3 I8N-76	001-092-642	8	$200.00
100635	12708	RECURO HEALTH, INC		61865	JUNE 2025 MD LIFE	001-092-480	9	$352.50
100640	3948	RJ YOUNG	18553	INV7537036	CITY CLERK COPIER	001-092-640	8	$366.28
			18552	INV7537037	ACCOUNTING COPIER	001-092-640	8	$341.66
100645	5241	SHRED-IT		8010972512	CITY HALL SHRED IT SERVICES	001-092-600	8	$152.63
100647	14336	SIMMONS LANDSCAPE,LLC	19819	16-25205	Bed only weed control at 5 locations around the city	001-092-637	8	$1,680.48
100650	3699	STAPLES CONTRACT & COMMERCIAL, INC	19959	6034050073	Office Supplies	001-092-500	8	$13.19
						001-092-500	8	$10.81
						001-092-500	8	$9.55
						001-092-500	8	$13.48
						001-092-500	8	$5.38
100653	4578	TECHSOURCE SOLUTIONS INC	18534	70048	IT DEPT SOFTWARE MONTHLY	001-092-600	9	$909.75
			18536	MSP-70046	SERVER CONTRACT FY25	001-092-600	9	$8,765.00
				69827	AMP LABOR BILL	001-092-600	9	$3,062.50
				69826	MONTHLY FIREWALL	001-092-600	9	$5,233.50
100654	5602	THE CIRLOT AGENCY, INC		008863	PUBLIC RELATIONS	001-092-600	9	$22,556.25
				008864	CREATIVE DEVELOPMENT	001-092-600	9	$25,010.94
				008865	SOCIAL MEDIA ADVERTISING	001-092-600	9	$124.07
				008866	MEDIA	001-092-600	9	$2,500.00

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					MONITORING/SOCIAL LISTENING			
				008867	2025 BRAND MANAGEMENT	001-092-600	9	$2,257.50
				008868	MAGAZINE	001-092-600	9	$1,125.00
100658	3733	TRAVELERS		2432R9718-MAY 2025	COMMERICAL AUTO/PROPERTY INS PACKAGE	001-092-625	9	$3,029.85
						001-092-625	9	$435.15
100663	14352	TRUSTMARK VISA/MC- TRACIE RIGGIN		3111931	REGISTRATION FEES FOR INT061225/CR	001-092-696	8	$95.00
				840029.00	REGISTRATION FEES FOR GOFA	001-092-696	8	$200.00
100665	9114	U.S. POSTAL SERVICE		1539	POST OFFICE BOX RENTAL	001-092-640	8	$436.00
100668	11103	VESTIS GROUP INC F/K/A ARAMARK		2780350150	MOPS FOR CITY HALL AND SENIOR CENTER	001-092-510	8	$96.49
				2780351560	MOPS FOR CITY HALL AND SENIOR CENTER	001-092-510	9	$96.49
100672	10778	WEED WARRIORS LLC		47359	CRAPE MYRTLE INSECT PREVENTION	001-092-600	9	$90.00
		Total For Department		001-092				$91,328.63
Dept#		**001-112**						
100547	6291	APPLICATION DATA SYSTEMS INC	18519	12348	CAD SYSTEM SOFTWARE-PD	001-112-600	9	$4,995.00
100548	2275	AT&T		601M313547001 0590-MAY 25	PD PHONE SERVICES 05/23/2025-06/22/2025	001-112-605	8	$487.92

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100557	4919	BROADBAND VOICE, LLC		130431	PD PHONE AND FAX LINE-06/01/2025-06/30/2025	001-112-605	9	$824.97
100559	2254	C SPIRE		0031072390-JAN 25 REISSUE	CELLULAR BILL 12/29/2024-01/18/2025	001-112-605	8	$459.63
100565	4293	COMCAST CABLE		8396410610065 142-JUN 25	PD TV SERVICES 06/02/2025-07/01/2025	001-112-605	8	$164.61
100570	4870	CROW BURLINGAME CO.	19894	6006-11710	Window Regulator - 20-002 Fuel pump relay - 20-008 Water Pump - 20-007	001-112-635	8	$30.83
			19894	6006-11679	Window Regulator - 20-002 Fuel pump relay - 20-008 Water Pump - 20-007	001-112-635	8	$164.00
			19894	6006-11858	Window Regulator - 20-002 Fuel pump relay - 20-008 Water Pump - 20-007	001-112-635	8	$127.72
100574	14231	DELTA UTILITIES AGGREGATOR, LLC		3194068-7-JUNE 25	1455 W GOVERNMENT ST-	001-112-630	9	$90.07
100581	860	FLEETCOR TECHNOLOGIES		NP68531266	ACCT #126876-FUEL FOR WEEK 05/26/2025-06/01/2025	001-112-525	8	$2,011.14
				NP68572922	ACCT #126876-FUEL FOR WEEK 06-02-2025-06-08-2025	001-112-525	8	$2,230.73
100582	12314	FLOWOOD MAC HAIK CDJR	19895	548046	Fixing the sensors on 19-004	001-112-635	9	$274.99
100583	463	FREDERICK'S SALES & SERV.	19911	01-119259	Pulleys and belts sleeve for lawn	001-112-635	8	$51.90

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					mower			
						001-112-635	8	$54.04
100584	14345	GBRS GROUP LLC	19913	06/02/2025	Mount Kit - QTY 12	001-112-570	8	$1,957.09
100593	2567	INSURANCE MART		430333-A	SURETY BOND PERLA GARCIA MALDONADO	001-112-601	8	$175.00
100600	14050	JERRY SPELL		06/09/2025	MEALS/LODGING EXECUTIVE LEADERSHIP CLASS	001-112-685	9	$227.38
100610	4566	METRO BUILDING SERVICES, INC		60288	EMERGENCY CHECK CONDENSATE DRAIN FOR LEAKS	001-112-636	8	$154.80
100614	6168	MIPCO IMPRESSION PRODUCTS, INC.	18541	270092	CID COPIER	001-112-640	8	$366.54
			18543	270112	PD ADMIN COPIER	001-112-640	8	$48.96
			18542	270114	PD BOOKING COPIER	001-112-640	8	$327.78
100624	931	O'REILLY AUTO PARTS	19902	1129-486607	windshield wipers 21-002	001-112-635	8	$22.49
						001-112-635	8	$23.99
100627	2485	PRIORITYONE BANK		61300200	GRAND JURY SUBPOENA DUCES TECUM BLIND XPERTS	001-112-600	9	$70.00
100631	2477	RANKIN CO SHERIFF DEPT		SO-54918	MAY 2025 INMATE FEEDING/HOUSING /MEDICAL	001-112-523	9	$1,600.00
						001-112-522	9	$6.66
100646	4323	SIGNMARK, INC.	19909	390474	purchase 300 new reflective decals for golf cart identification throughout the city	001-112-550	8	$885.00
100653	4578	TECHSOURCE SOLUTIONS INC	18533	700049	PD MONTHLY FIREWALL	001-112-605	9	$530.00
100656	3994	THE SOUTHERN CONNECTION POLICE	19901	34964	Boots - J. Selmon	001-112-535	8	$179.99

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		SUPPLIES LLC						
			19812	35004	Pants - Adams - order 9466A	001-112-535	8	$59.00
					Name plate, pants, boots, shirts, jacket, safety vest, handcuff pouch, radio holder, mag holder - new hire- mctaggart - order 9716A			
						001-112-535	8	$42.99
						001-112-535	8	$46.00
						001-112-535	8	$55.00
						001-112-535	8	$58.00
						001-112-535	8	$12.00
						001-112-535	8	$16.00
						001-112-535	8	$65.00
						001-112-535	8	$5.50
						001-112-535	8	$109.00
						001-112-535	8	$74.99
						001-112-535	8	$129.00
						001-112-535	8	$34.99
						001-112-535	8	$59.00
			19547	35084	order 9144A - New hire - Norman Young - Shirt, Pants, badge holder, handcuff/mag pouch, gun belt, safety vest, rain parka, boots, holster, jacket	001-112-535	9	$129.00
					Order 9194A - Bacon - vest and carrier			
						001-112-535	9	$32.99

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						001-112-535	9	$169.99
						001-112-535	9	$79.99
						001-112-535	9	$69.99
						001-112-535	9	$34.99
						001-112-535	9	$49.99
						001-112-535	9	$37.99
						001-112-535	9	$118.00
						001-112-535	9	$128.97
100657	9371	TIREHUB, LLC	19903	50089786	2 tires - 21-003	001-112-540	8	$242.00
100658	3733	TRAVELERS		2432R9718-MAY 2025	COMMERICAL AUTO/PROPERTY INS PACKAGE	001-112-625	9	$9,955.24
						001-112-625	9	$1,429.80
100676	13967	WILLARD D HOLIFIELD JR		20250603	POLYGRAPH-JOSHUA JONES	001-112-600	8	$200.00
		Total For Department		001-112				$31,988.64

Dept#	001-161							
100538	10293	ABSOLUTE PRODUCT SOLUTIONS LLC	19888	3299	COTSMAN PRODIGY SELF CONTAINED ICE MACHINE-REPLACING BROKE ONE AT STATION 3/INSTALLATION	001-161-730	8	$4,017.00
						001-161-730	8	$250.00
100544	10473	AMAZON	19825	1XGW-94P9-197V	ICE MAKER REPLACEMENT/CLEANER	001-161-550	8	$51.57
						001-161-550	8	$34.19
100555	13903	BRADY INDUSTRIES OF MS LLC	19899	10174894	JANITORAL SUPPLIES	001-161-510	8	$292.68
						001-161-510	8	$195.93

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						001-161-510	8	$231.76
						001-161-510	8	$190.00
						001-161-510	8	$9.00
						001-161-510	8	$26.25
						001-161-510	8	$37.52
			19899	10194717	JANITORAL SUPPLIES	001-161-510	8	$69.68
			19965	10220371	JANITORAL SUPPLIES	001-161-510	9	$140.00
100557	4919	BROADBAND VOICE, LLC		130425	FD-1 PHONE-06/01/25-06/30/25	001-161-605	8	$72.41
100559	2254	C SPIRE		0031072390-JAN 25 REISSUE	CELLULAR BILL 12/29/2024-01/18/2025	001-161-605	8	$455.66
100572	1913	DAVID JEFCOAT PEST CONTROL		43840	Statioin #4 quarterly pest control	001-161-600	8	$75.00
				42054	Station #3 quarterly pest control	001-161-600	8	$75.00
				43918	STATION #5 QTRLY PEST CONTROL	001-161-600	9	$60.00
100574	14231	DELTA UTILITIES AGGREGATOR, LLC		6400692628-7-JUN 25	6577 GRANTS FERRY RD	001-161-630	8	$60.62
				3194066-1-JUNE 25	16 WOODGATE DR-FS #5	001-161-630	9	$68.26
100581	860	FLEETCOR TECHNOLOGIES		NP68531266	ACCT #126876-FUEL FOR WEEK 05/26/2025-06/01/2025	001-161-525	8	$501.92
				NP68572922	ACCT #126876-FUEL FOR WEEK 06-02-2025-06-08-2025	001-161-525	8	$638.35
100594	609	INTERSTATE ALL BATTERY CENTER	19944	1902501042259	batteries	001-161-550	8	$292.50
						001-161-550	8	$292.50
						001-161-550	8	$339.00

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100598	13635	JAM-PAK LLC	19900	505441	JANITORAL SUPPLIES	001-161-510	9	$278.90
			19900	505441-1	janitorial supplies	001-161-510	9	$601.30
100599	2340	JERRY KING		06/02/2025	LODGING FOR MS FIRE CHIEF & FF CONFERENCE	001-161-696	8	$173.00
100613	776	MID SOUTH UNIFORM	19897	659214	EMT BLUE PANTS-BOYD	001-161-535	8	$59.95
			19952	659453	UNIFORMS	001-161-535	9	$16.90
						001-161-535	9	$118.46
						001-161-535	9	$119.20
						001-161-535	9	$8.00
100624	931	O'REILLY AUTO PARTS	19439	1129-486877	CAR WASH/NOZZLE	001-161-635	8	$43.94
100637	10199	RENEW BIOMEDICAL SERVICES	19956	32632	FOR REPAIRS ON LIFEPAK 15-SERIAL NUMBER - 40245518	001-161-636	8	$30.00
						001-161-636	8	$175.00
						001-161-636	8	$50.00
						001-161-636	8	$150.00
						001-161-636	8	$300.00
						001-161-636	8	$437.50
						001-161-636	8	$1,800.00
						001-161-636	8	$16.00
100640	3948	RJ YOUNG	18554	INV7537035	FIRE DEPT COPIER RENTAL	001-161-640	8	$179.27
100643	14357	SDS WEATHER, INC	19991	411	RENEW OF OMEGA RADAR FOR EOC/AMP/PD	001-161-687	9	$203.00
100650	3699	STAPLES CONTRACT & COMMERCIAL, INC	19943	6034050074	OFFICE SUPPLIES	001-161-500	8	$1.29
						001-161-550	8	$383.60
						001-161-500	8	$10.18

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						001-161-500	8	$7.28
						001-161-500	8	$25.25
						001-161-500	8	$57.00
100658	3733	TRAVELERS		2432R9718-MAY 2025	COMMERICAL AUTO/PROPERTY INS PACKAGE	001-161-625	9	$8,656.73
						001-161-625	9	$1,243.31
100659	13433	TRI-COUNTY DIESEL LLC	19028	5573	INSPECTED ALL BRAKES VIN# 008033	001-161-635	8	$390.00
100662	3845	TRUSTMARK VISA/MC - CAROLYN PALMER	19990	GNB145145072	ON BOARD AGENDA JUNE 17TH-HAD TO GO ON AND BOOK ROOM AS THEY ARE ALMOST BOOKED UP	001-161-696	9	$151.38
		Total For Department		001-161				$24,163.24
Dept#		**001-180**						
100559	2254	C SPIRE		0031072390-JAN 25 REISSUE	CELLULAR BILL 12/29/2024-01/18/2025	001-180-605	8	$525.46
100581	860	FLEETCOR TECHNOLOGIES		NP68531266	ACCT #126876-FUEL FOR WEEK 05/26/2025-06/01/2025	001-180-525	8	$41.11
				NP68572922	ACCT #126876-FUEL FOR WEEK 06-02-2025-06-08-2025	001-180-525	8	$134.00
100593	2567	INSURANCE MART		430334-A	SURETY BOND CASSIE BURNETTE	001-180-601	8	$175.00
100602	10529	K&S TRUCKING LLC	19859	30372	trail climber	001-180-540	8	$135.00

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100633	1028	RANKIN COUNTY NEWS		251060	HWY18/DISOTELL BLVD TURN LANE EXT	001-180-615	8	$127.96
100640	3948	RJ YOUNG	18551	INV7537034	COMM DEV COPIER	001-180-640	8	$395.92
100650	3699	STAPLES CONTRACT & COMMERCIAL, INC	19959	6034050073	Office Supplies	001-180-500	8	$13.19
						001-180-500	8	$1.00
						001-180-500	8	$13.83
						001-180-500	8	$3.12
						001-180-500	8	$4.46
100658	3733	TRAVELERS		2432R9718-MAY 2025	COMMERICAL AUTO/PROPERTY INS PACKAGE	001-180-625	9	$432.84
						001-180-625	9	$62.17
100671	2500	WASTE MANAGEMENT OF JACKSON		325351-0078-0	TRASH REMOVAL	001-180-600	8	$9.63
		Total For Department		001-180				$2,074.69
Dept#		**001-201**						
100539	19	ADCAMP, INC.		44461	B/A 01/21/2025 ASPHALT REPAIRS	001-201-637	8	$1,015.00
100541	12701	AJ CONSTRUCTION INC		4005	B/A 01/21/2025 ASPHALT REPAIRS	001-201-637	8	$1,121.84
				4009	B/A 01/21/2025 ASPHALT REPAIRS	001-201-637	8	$1,848.52
				4014	B/A 01/21/2025 ASPHALT REPAIRS	001-201-637	8	$1,219.52
				4020	B/A 01/21/2025 ASPHALT REPAIRS	001-201-637	8	$1,503.68
100542	11983	ALLEN ENGINEERING AND SCIENCE		00250702	PROJECT STORMWATER	001-201-607	8	$1,750.00
100545	10919	AMBIANCE LANDSCAPES, LLC	19620	606a	Amphitheater & portion of Marquette	001-201-600	8	$402.04

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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
					Road Mowing & String Trimming Professional Services Agreement - Board Approved 4/7/2025			
100559	2254	C SPIRE		0031072390-JAN 25 REISSUE	CELLULAR BILL 12/29/2024-01/18/2025	001-201-605	8	$140.74
100561	1999	CINTAS CORPORATION NO 210		432282638	UNIFORMS	001-201-535	8	$5.74
						001-201-535	8	$5.35
						001-201-535	8	$8.25
				4232958680	UNIFORMS	001-201-535	8	$5.74
						001-201-535	8	$5.35
						001-201-535	8	$76.53
100563	4106	CLEO MCKINION		1179	B/A 02/18/2025 ASPHALT REPAIRS PROF SERV.	001-201-637	8	$1,070.00
				1180	B/A 02/18/2025 ASPHALT REPAIRS PROF SERV.	001-201-637	8	$4,150.00
				1181	B/A 02/18/2025 ASPHALT REPAIRS PROF SERV.	001-201-637	8	$4,775.00
				1182	B/A 02/18/2025 ASPHALT REPAIRS PROF SERV.	001-201-637	8	$2,945.00
				1183	B/A 02/18/2025 ASPHALT REPAIRS PROF SERV.	001-201-637	8	$4,775.00
100570	4870	CROW BURLINGAME CO.	19921	6006-11786	Wacker Packer 1550 [plate compactor] - Unit #54051 - fuel filter & 2 types of fuel tubing	001-201-636	9	$3.79
						001-201-636	9	$4.82

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						001-201-636	9	$9.64
100573	4845	DEEP SOUTH LAND IMPROVEMENT, LLC		1928	FY25 CUTTING COB ROW B/A 03/17/2025	001-201-600	8	$16,900.00
				1927	B/A 03/17/25 COB ROW MOWING	001-201-600	8	$27,434.00
100578	2190	ENTERGY		4600003550678	LOUIS WILSON DR & HWY 80	001-201-630	8	$145.19
				260006485381	1346 W GOVERNMENT ST	001-201-630	8	$139.36
				15009126327	605 W GOVERNMENT ST	001-201-630	8	$142.32
				260006485382	1379 W GOVERNMENT ST	001-201-630	8	$142.82
100581	860	FLEETCOR TECHNOLOGIES		NP68531266	ACCT #126876-FUEL FOR WEEK 05/26/2025-06/01/2025	001-201-525	8	$155.45
				NP68572922	ACCT #126876-FUEL FOR WEEK 06-02-2025-06-08-2025	001-201-525	8	$385.51
100585	144	GILMORE BROS BUILDING SUPPLY	19795	149244	Quote #25314 Stock at Shop: Black Top Patch - bagged asphalt (str) Shop Supplies: JB Weld Compound - used to repair plastic and metal items Quote #25337 Shop Supplies: measuring tapes and wire wheel (for cleaning metal)	001-201-550	8	$1,736.00
100587	14334	GRAVES AUTO ELECTRIC	19846	112580	VIN #4448 New Holland T5060 Tractor - replace	001-201-636	8	$365.00

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					alternator			
100596	3448	JACKSON AIR AND HYDRAULIC INC	19906	81823	VIN #6817 Kubota M9960 Tractor - hose & clamps	001-201-636	8	$64.29
			19924	81840	VIN #0139 2002 Sterling Dump Truck - new hydraulic hose & couplings	001-201-635	9	$115.44
						001-201-635	9	$79.96
100604	693	LEWIS ELECTRIC		M2025.69	SINGAL REPAIR	001-201-720	8	$4,350.00
100607	12879	MAGCOR INDUSTRIES		135253	P/R REIMBURSEMENT FOR WORK RELEASE 05/11/25-05/24/25	001-201-604	8	$12,701.57
100612	6785	MICHAEL SCOTT WELLS	18545	JUNE 2025	BEAVER ERADICATION MAINT-LOCATION #3-B/A 11/7/2016	001-201-600	8	$125.00
			18546	JUNE 2025-A	BEAVER ERADICATION MAINT-LOCATION #2-B/A 11/7/2016	001-201-600	8	$125.00
			18547	JUNE 2025-B	BEAVER ERADICATION MAINT-LOCATION #1-B/A 11/7/2016	001-201-600	8	$125.00
100621	2377	MURPHY'S LAWN & LANDSCAPE	19712	18220	107 High Street - yard restoration due to storm drain inlet and curb/gutter repair | WO #57982	001-201-637	8	$275.52
			19949	18310	clean crape myrtles and remove suckers along hwy 80 medians, crossgates blvd, hwy 18 and value rd	001-201-600	9	$4,893.77

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100623	7173	NJ FARMS INC	19737	0369	1206 Cherry Lane - concrete repair in & around storm drain - includes inlet, curb & sidewalk | WO #56349	001-201-637	8	$6,250.00
			19850	0368	315 Mary Ann Drive - driveway repair | WO #58413	001-201-637	8	$2,900.00
100628	1000	PUCKETT MACHINERY COMPANY	19717	WOJK5459857	VIN #2771 CAT 303.5E Mini Excavator - replace track roller - Qty: 4 on right side of equipment	001-201-636	8	$2,228.89
			19316	WOJK5459858	VIN #2771 CAT 303.5E Mini Excavator - replace front glass	001-201-636	8	$622.84
100632	1015	RANKIN COUNTY COOPERATIVE	19792	307446	Rubber Boots for Ricky Johnson	001-201-535	9	$142.99
100636	9506	RED BUD SUPPLY, INC	19843	191361	1) Safety Glasses for weed eating, mowing 2) Orange Gloves for sewer	001-201-550	8	$316.44
100658	3733	TRAVELERS		2432R9718-MAY 2025	COMMERICAL AUTO/PROPERTY INS PACKAGE	001-201-625	9	$3,462.69
						001-201-625	9	$497.32
		Total For Department		001-201				$113,663.92
Dept#		**001-220**						
100544	10473	AMAZON	19951	1PCH-6JHT-Y6RJ	Special Event Supplies and Ring light with stand	001-220-591	9	$486.39
100559	2254	C SPIRE		0031072390-	CELLULAR BILL	001-220-605	8	$171.04

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100620	13019	MS RACE TIMING & MANAGEMENT LLC		JAN 25 REISSUE 2025-20	12/29/2024-01/18/2025 BRANDON JUBILEE RACE	001-220-648	8	$1,400.00
100626	3565	POLLCHAPS LLC	19877	19877	Amp Team Uniforms	001-220-535	8	$861.50
100650	3699	STAPLES CONTRACT & COMMERCIAL, INC	19959	6034050073	Office Supplies	001-220-500	8	$10.26
100660	14358	TRUSTMARK- CHARLES PITCOX		621856	SUPPLIES FOR PATRIOTS DAY	001-220-648	9	$63.46
				06/11/2025	SUPPLIES FOR PATRIOTS DAY	001-220-648	9	$159.97
		Total For Department		001-220				$3,152.62

Dept# 001-340

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
100556	12141	BRAN SFM, LLC	18555	FUND0625	OPERATING FUNDING REQUEST-FY25	001-340-600	8	$182,847.00
100557	4919	BROADBAND VOICE, LLC		130427	AMP AND P&R PHONE-06/01/25-06/30/25	001-340-605	8	$196.58
100581	860	FLEETCOR TECHNOLOGIES		NP68531266	ACCT #126876-FUEL FOR WEEK 05/26/2025-06/01/2025	001-340-525	8	$371.56
				NP68572922	ACCT #126876-FUEL FOR WEEK 06-02-2025-06-08-2025	001-340-525	8	$617.30
100610	4566	METRO BUILDING SERVICES, INC		60284	EMERGENCY MAIN CONCESSION SINK PULLED OFF WALL	001-340-636	8	$651.56
100641	13279	SAYLE OIL COMPANY INC	19768	857640	Open PO for off-road diesel tank located on Marquette Road	001-340-525	9	$1,023.11
100646	4323	SIGNMARK, INC.	19908	390455	purchase 3 wild	001-340-550	8	$104.00

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					flower yard signs for new wild flower garden near library			
100658	3733	TRAVELERS		2432R9718-MAY 2025	COMMERICAL AUTO/PROPERTY INS PACKAGE	001-340-625	9	$6,492.55
						001-340-625	9	$932.48
100675	2429	WEST RANKIN UTILITY AUTHORITY	18532	SW-0625	SANITATION (SOLID WASTE) SERVICE	001-340-600	8	$1,970.15
		Total For Department		001-340				$195,206.29
Dept#		001-342						
100552	12360	BLACK FORREST LAWN CARE LLC	19503	3209	2025 Professional Services Agreement for Cemetery Mowing and String Trimming | Board Approved 3/3/2025	001-342-604	9	$255.00
						001-342-604	9	$1,080.00
						001-342-604	9	$1,550.00
						001-342-604	9	$255.00
			19503	3292	2025 Professional Services Agreement for Cemetery Mowing and String Trimming | Board Approved 3/3/2025	001-342-604	9	$1,550.00
			19503	3293	2025 Professional Services Agreement for Cemetery Mowing and String Trimming | Board Approved 3/3/2025	001-342-604	9	$255.00
						001-342-604	9	$1,080.00

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						001-342-604	9	$1,550.00
						001-342-604	9	$255.00
		Total For Department		001-342				$7,830.00
Dept#	**001-350**							
100557	4919	BROADBAND VOICE, LLC		130429	CITY HALL & LIBRARY PHONE AND FAX LINE-06/01/25-06/30/25	001-350-605	8	$337.12
100574	14231	DELTA UTILITIES AGGREGATOR, LLC		3015580-8-JUNE 25	1475 W GOVERNMENT ST-	001-350-630	9	$808.13
100610	4566	METRO BUILDING SERVICES, INC	19727	60308	replace chiller pressure transducer and wire harness, clean coils	001-350-636	8	$3,551.86
				60399	EMERGENCY-CHILLER DOWN	001-350-636	8	$258.75
				60437	CHILLER MAKING NOISE	001-350-636	8	$310.50
100621	2377	MURPHY'S LAWN & LANDSCAPE	19885	18309	clean/de-weed all planting beds and pine straw as needed	001-350-637	9	$4,683.27
100655	11832	THE LANDING PLANT & FEED LLC	19889	40325	purchase 95 sm bales of pine straw for all planting beds	001-350-637	8	$584.25
100658	3733	TRAVELERS		2432R9718-MAY 2025	COMMERICAL AUTO/PROPERTY INS PACKAGE	001-350-625	9	$1,298.51
						001-350-625	9	$186.50
		Total For Department		001-350				$12,018.89
Dept#	**001-351**							

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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
100658	3733	TRAVELERS		2432R9718-MAY 2025	COMMERICAL AUTO/PROPERTY INS PACKAGE	001-351-625	9	$62.17
						001-351-625	9	$432.84
		Total For Department		001-351				$495.01
		Fund Total		001				$494,810.09

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Dept#		002-100						
100592	13440	HOMETOWN VETERINARY HOSPITAL, INC.		135628	ANNUAL EXAMS AND VAX	002-100-555	9	$403.00
100601	14344	JOHN R. MCPHEE	19898	060225	B-Sling in ranger green- Qty 40	002-100-729	8	$1,919.68
100667	14346	USIQ, INC.	19896	29075760	Streamlight TLR-7X flex LED tactical weapon light	002-100-730	8	$4,599.60
		Total For Department		002-100				$6,922.28
		Fund Total		002				$6,922.28

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Dept#		004-500						
100544	10473	AMAZON	19892	1MW7-MQMQ-7GDR	AMP supplies	004-500-550	8	$877.76
100545	10919	AMBIANCE LANDSCAPES, LLC	19620	606	Amphitheater & portion of Marquette Road Mowing & String Trimming Professional Services Agreement - Board Approved 4/7/2025	004-500-600	8	$4,234.70
			19620	530	Amphitheater & portion of Marquette Road Mowing & String Trimming Professional Services Agreement - Board Approved 4/7/2025	004-500-600	8	$4,234.70
100550	1944	BEN NELSON GOLF & UTILITY VEHICLES	19881	01-190418	rent one 2 passenger and one 4 passenger golf cart for Rick Springfield	004-500-640	8	$475.00
			19941	01-190643	rent one 2 pass and one 4 pass golf cart for Hank Williams Jr concert	004-500-640	9	$475.00
100553	127	BLOSSMAN GAS, INC.		31862847	FUEL TANK RENTAL	004-500-640	9	$21.00
100557	4919	BROADBAND VOICE, LLC		130427	AMP AND P&R PHONE-06/01/25-06/30/25	004-500-605	8	$156.74
100559	2254	C SPIRE		0031072390-JAN 25 REISSUE	CELLULAR BILL 12/29/2024-01/18/2025	004-500-605	8	$106.26

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100561	1999	CINTAS CORPORATION NO 210		4232271474	AMPHITEATRE MATS	004-500-535	8	$325.00
				4232892320	AMPHITEATRE MATS	004-500-535	8	$302.31
				4223286376	AMPHITEATRE MATS	004-500-535	8	$325.00
100572	1913	DAVID JEFCOAT PEST CONTROL		43848	AMP QUARTERLY PEST CONTROL	004-500-600	8	$95.00
100577	370	ELCON ELECTRICAL CO. INC.	19640	52911	AMP - Show Staffing - Electricians FY25	004-500-600	8	$540.00
100581	860	FLEETCOR TECHNOLOGIES		NP68531266	ACCT #126876-FUEL FOR WEEK 05/26/2025-06/01/2025	004-500-525	8	$60.37
				NP68572922	ACCT #126876-FUEL FOR WEEK 06-02-2025-06-08-2025	004-500-525	8	$40.17
100583	463	FREDERICK'S SALES & SERV.	19946	01-119423	Blades for lawn mover equipment	004-500-636	8	$143.94
100591	575	HOME DEPOT CREDIT SERVICES		3542084	LIGHT BULBS	004-500-550	8	$24.95
100595	1241	J L ROBERTS MECHANICAL	19641	SD5284	AMP - Show Staffing-HVAC/Plumb FY25	004-500-600	8	$1,050.00
100606	8051	LORI SCHULER		3041	EVENT STAFF-TREATY OAK REVIVAL	004-500-600	8	$8,381.93
				3042	EVENT STAFF-TREATY OAK REVIVAL	004-500-600	8	$5,268.66
				3055	EVENT STAFF-RICK SPRINGFIELD	004-500-600	8	$7,404.41
				3056	EVENT STAFF-RICK SPRINGFIELD	004-500-600	8	$4,238.46
100607	12879	MAGCOR INDUSTRIES		135253	P/R REIMBURSEMENT FOR WORK RELEASE 05/11/25-	004-500-604	8	$5,284.24

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100609	10039	Melanie Duncan Thortis		1057	05/24/25 PHOTOGRAPHY FOR RICK SPRINGFIELD	004-500-600	8	$300.00
100610	4566	METRO BUILDING SERVICES, INC	19728	60397	A2 Bldg Concession area, replace 3 components in the ice machine causing ice making issues. replacing check valve and spring, float and K3 Thermistor.	004-500-636	8	$1,386.07
				60459	EMERGENCY REPAIR- A2L ICE MACHINE DOWN	004-500-636	8	$439.88
100614	6168	MIPCO IMPRESSION PRODUCTS, INC.	18556	270094	AMP COPIER	004-500-640	8	$245.92
100616	4590	MS DEPT OF REVENUE		05/12/2025-A	TAG FOR VIN 6927	004-500-740	8	$12.00
100626	3565	POLLCHAPS LLC	19942	24897	Amp Uniforms	004-500-535	8	$428.48
100639	5860	RF OUTDOOR CONSULTING, LLC		06/06//2025	Amphitheater - Concerts Treaty Oak,Springfield,Hank Williams, Jr.	004-500-600	8	$4,800.00
100644	1109	SHERWIN WILLIAMS PAINT	19883	0057-0	purchase 20 gallons of paint for interior stage walls	004-500-637	8	$761.95
			19883	0060-4	purchase 20 gallons of paint for interior stage walls	004-500-637	8	$50.45
			19955	0206-3	one gallon Anew Gray for Security office area	004-500-637	8	$39.95
100647	14336	SIMMONS LANDSCAPE,LLC	19820	16-25204	Turf and planting bed weed control application	004-500-675	8	$2,095.00
100650	3699	STAPLES CONTRACT & COMMERCIAL, INC	19959	6034050073	Office Supplies	004-500-500	8	$17.54
						004-500-500	8	$42.75

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						004-500-500	8	$55.56
100653	4578	TECHSOURCE SOLUTIONS INC	18535	70047	POS SYSTEM AGREEMENT-B/A 2/20/24	004-500-600	9	$6,856.96
100658	3733	TRAVELERS		2432R9718-MAY 2025	COMMERICAL AUTO/PROPERTY INS PACKAGE	004-500-625	9	$14,283.60
						004-500-625	9	$2,051.46
100660	14358	TRUSTMARK- CHARLES PITCOX		515680033743	SUPPLIES FOR VIP AREA	004-500-609	9	$83.62
100666	5707	U.S.NEXT, INC.		188793	QUATERLY HOSTING AGREEMENT	004-500-600	8	$39.95
100671	2500	WASTE MANAGEMENT OF JACKSON		3253352-0078-9	AMP TRASH REMOVAL	004-500-600	8	$866.71
100675	2429	WEST RANKIN UTILITY AUTHORITY	18532	SW-0625	SANITATION (SOLID WASTE) SERVICE	004-500-600	8	$537.57
100678	2828	WINDELL JARED THOMAS		000020	photography for Willie Nelson concert	004-500-600	8	$350.00
		Total For Department		004-500				$79,811.02
		Fund Total		004				$79,811.02

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Dept#		100-220						
100558	11366	BURGERS & BLUES LLC		00198	INMATE MEALS 05/30/2025	100-220-520	8	$250.00
				000203	INMATE MEALS 05/31/2025	100-220-520	8	$150.00
				000210	INMATE MEALS 06/05/2025	100-220-520	8	$280.00
				00217	INMATE MEALS 06/10/2025	100-220-520	9	$270.00
100561	1999	CINTAS CORPORATION NO 210		432282638	UNIFORMS	100-220-535	8	$9.86
				4232958680	UNIFORMS	100-220-535	8	$9.86
100569	391	CROSS COUNTRY GROCERY		1028061	INMATE MEALS 05/29/2025	100-220-520	8	$197.97
100570	4870	CROW BURLINGAME CO.	19869	6006-11586	VIN #4366 2016 Chevy Sanitation Van	100-220-635	9	$8.82
			19870	6006-11587	VIN #0390 2015 Chevy Sanitation Van	100-220-635	9	$8.82
100581	860	FLEETCOR TECHNOLOGIES		NP68531266	ACCT #126876-FUEL FOR WEEK 05/26/2025-06/01/2025	100-220-525	8	$103.82
				NP68572922	ACCT #126876-FUEL FOR WEEK 06-02-2025-06-08-2025	100-220-525	8	$191.38
100585	144	GILMORE BROS BUILDING SUPPLY	19920	149693	New water cooler for Kelly's inmate crew	100-220-550	9	$52.99
100630	2583	RAMEY'S		000810152771	INMATE MEALS 05/30/2025	100-220-520	8	$28.75
				000810153018	inmate meals 06/02/2025	100-220-520	8	$254.69
				000810153092	INMATE MEALS	100-220-520	8	$43.70

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					06/03/2025			
				000810153192	INMATE MEALS 06/04/2025	100-220-520	8	$41.43
				000810153347	INMATE MEALS 06/06/2025	100-220-520	8	$43.20
				000810153549	INMATE MEALS 06/09/2025	100-220-520	8	$266.82
				000810153613	INMATE MEALS 06/10/2025	100-220-520	9	$34.47
100648	1851	SONIC		CHK 129	INMATE MEALS 06/04/2025	100-220-520	8	$241.61
				CHK 105	INMATE MEALS 06/11/2025	100-220-520	9	$239.19
100652	13733	TASTE OF DETROIT RESTAURANT LLC		521406	INMATE MEALS 06/06/2025	100-220-520	8	$260.00
100658	3733	TRAVELERS		2432R9718-MAY 2025	COMMERICAL AUTO/PROPERTY INS PACKAGE	100-220-625	9	$2,597.02
						100-220-625	9	$372.99
100661	12065	TRUSTMARK VISA/MC - BUTCH LEE		661569	MAGCOR MEALS 06/06/2025	100-220-520	8	$117.91
				635353	MAGCOR MEALS 05/17/2025	100-220-520	8	$105.42
				642470	MAGCOR MEALS 05/31/2025	100-220-520	8	$88.92
100669	8048	WALTER L. HARVEY		06/03/2025	INMATE MEALS 06/03/2025	100-220-520	8	$280.00
100675	2429	WEST RANKIN UTILITY AUTHORITY	18532	SW-0625	SANITATION (SOLID WASTE) SERVICE	100-220-603	8	$155,121.05
		Total For Department		100-220				$161,670.69

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		Fund Total		100				$161,670.69

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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
Dept#		**200-450**						
100664	13130	U.S. BANK TRUST COMPANY		7760500	MDB SPECIAL OBLIGATION BONDS SERIES 2022 COB	200-450-840	8	$1,750.00
				7763354	MDB SPECIAL OBLIGATION BONDS SERIES 2022 COB	200-450-840	8	$650.00
		Total For Department		200-450				$2,400.00
		Fund Total		200				$2,400.00

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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
Dept#	**314-600**							
100621	2377	MURPHY'S LAWN & LANDSCAPE	19572	18208	Puckett Street at Highway 80 (near Ramey's) - yard restoration following street entrance repairs / reconfiguration & curb work | WO #57635	314-600-702	8	$1,351.36
			19721	18209	56 Sagewood Cove - yard restoration due to storm drain pipe repair | WO #58079	314-600-702	8	$5,556.32
100622	894	NEEL-SCHAFFER, INC.		1106823	HB1353- PROF SVS 05/01/2025-05/31/2025	314-600-702	9	$9,762.50
				1106822	NCRS- RICHLAND CR STONEBRIDGE PROF SVS 05/01/2025-05/31/2025	314-600-712	9	$2,250.00
100651	4331	SUNCOAST INFRASTRUCTURE, INC.		PAY REQUEST #2	MCWI MDEQ Grant & ARPA funds Lance Martin Easthaven Sewer Rehabilitation Project	314-600-712	8	$954,091.65
		Total For Department		314-600				$973,011.83
		Fund Total		314				$973,011.83

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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
Dept#		**400-000**						
100674	1983	WEST RANKIN UTILITY AUTHORITY		06/05/2025	WEST RANKIN WATER TAP FEES-MAY 2025	400-000-371		$19,200.00
		Total For Department		400-000				$19,200.00
Dept#		**400-450**						
100617	792	MS DEVELOPMENT AUTHORITY	18521	50794-AUG 25	GMS 50794 CAP LOAN #16-CP-01 LUCKNEY	400-450-892		$1,950.07
						400-450-851		$822.92
100618	792	MS DEVELOPMENT AUTHORITY	18520	50717-AUG 25	GMS 50717	400-450-892		$3,426.25
						400-450-851		$620.82
100673	1315	WEST RANKIN UTILITY AUTHORITY	18531	WW-0625	WASTEWATER SEWER BILLING	400-450-890	8	$271,886.00
		Total For Department		400-450				$278,706.06
Dept#		**400-670**						
100568	2442	CORE & MAIN, LP		X004326	MONTHLY SVC AGREEMENT PLUS LABOR COST	400-670-604	8	$14,977.34
100597	623	JACKSON PAPER COMPANY	19840	1417431	Copy Paper-PW	400-670-500	8	$183.00
100614	6168	MIPCO IMPRESSION PRODUCTS, INC.	18539	270093	PUBLIC WORKS COPIER	400-670-640	8	$429.74
100650	3699	STAPLES CONTRACT & COMMERCIAL, INC	19842	6033177901	Office Supplies	400-670-500	8	$162.90
						400-670-500	8	$11.14
						400-670-500	8	$11.14

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						400-670-500	8	$16.49
						400-670-500	8	$29.34
						400-670-500	8	$6.30
						400-670-500	8	$17.12
			19959	6034050073	Office Supplies	400-670-500	8	$11.72
						400-670-500	8	$21.38
						400-670-500	8	$20.69
						400-670-500	8	$11.14
						400-670-500	8	$11.14
						400-670-500	8	$134.37
100658	3733	TRAVELERS		2432R9718-MAY 2025	COMMERICAL AUTO/PROPERTY INS PACKAGE	400-670-625	9	$432.84
						400-670-625	9	$62.17
100679	1708	WOLVERTON ENTERPRISE INC.	19861	20252082	Envelopes printed with B/W logo - Qty: 10,000	400-670-620	8	$1,080.00
		Total For Department		400-670				$17,629.96
Dept#		400-673						
100543	12016	ALLIED UNIVERSAL CORPORATION	18650	I3018062	Stock at Shop - Chlorine FY25 Commodity Bid Price Board Approved 10/7/2024	400-673-515	8	$4,140.00
100557	4919	BROADBAND VOICE, LLC		130426	CITY SHOP PHONE- 06/01/25-06/30/25	400-673-605	8	$110.35
100559	2254	C SPIRE		0031072390-JAN 25 REISSUE	CELLULAR BILL 12/29/2024-01/18/2025	400-673-605	8	$1,164.52
100560	3836	CERTEX USA INC		17224836-00-A	CPP-D PIPE & CREDIT	400-673-729	9	$1,386.00

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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
						400-673-729	9	($1,146.00)
100561	1999	CINTAS CORPORATION NO 210		432282638	UNIFORMS	400-673-535	8	$4.51
						400-673-535	8	$12.30
				4232958680	UNIFORMS	400-673-535	8	$4.51
						400-673-535	8	$12.30
100566	274	CONSOLIDATED PIPE & SUPPLY CO., INC.	19841	MS00410634	Install gate valve to be able to isolate water outage to Windsor Lake Apartments only and making repairs to hydrants in complex	400-673-637	8	$1,495.00
						400-673-637	8	$564.00
						400-673-637	8	$340.00
						400-673-637	8	$24.00
						400-673-637	8	$240.00
				MS00410114	2' HYMAX COUPLINGS FOR WATER REPAIR	400-673-637	8	$284.00
			19851	MS00410826	Stock at Shop	400-673-550	8	$2,600.00
			19854	MS00410828	Stock at Shop	400-673-550	8	$73.50
						400-673-550	8	$36.00
						400-673-550	8	$22.50
						400-673-550	8	$35.00
						400-673-550	8	$100.00
						400-673-550	8	$67.50
						400-673-550	8	$18.75
						400-673-550	8	$27.75
						400-673-550	8	$580.00
						400-673-550	8	$775.00
						400-673-550	8	$407.50
						400-673-550	8	$80.00
						400-673-550	8	$310.00

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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
						400-673-550	8	$710.00
						400-673-550	8	$1,260.00
100567	274	CONSOLIDATED PIPE & SUPPLY CO., INC.	19815	MS00410827	Rankin County Recycling Facility at 479 Eastmark Drive - parts to install 2" meter | WO #58287	400-673-637		$380.00
						400-673-637		$306.00
100568	2442	CORE & MAIN, LP	19595	W866786	Water Meters and MXUs Sole Source Provider	400-673-637	8	$9,622.00
						400-673-637	8	$22,950.00
100570	4870	CROW BURLINGAME CO.	19858	6006-11755	VIN #7626 2015 Dodge Ram 1500	400-673-635	8	$7.94
			19866	6006-11602	VIN #0992 2015 Ford F150 - oil filter and front brake pads	400-673-635	9	$8.82
						400-673-635	9	$48.00
			19868	6006-11609	VIN #7988 2007 Ford F350 - replace front brake pads	400-673-635	9	$60.70
			19917	6006-11820	VIN #0992 2015 Ford F150 - coolant hose and rear shocks	400-673-635	9	$145.00
						400-673-635	9	$164.80
			19919	6006-11825	VIN #7988 2007 Ford F350 - oil filter	400-673-635	9	$8.82
			19922	6006-11792	VIN #7626 2015 Dodge Ram 1500 - replace front & rear brakes	400-673-635	9	$61.69
						400-673-635	9	$60.70
			19930	6006-11582	Repairs to PW Trailers - Trailer Hub Cap Seals	400-673-636	9	$430.00
100576	6903	EAGLE PIPE AND SUPPLY, LLC	19891	73697	Windsor Lake	400-673-637	8	$895.00

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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
					Apartments - gate valve and couplings need to replace fire hydrant in complex			
						400-673-637	8	$490.80
						400-673-637	8	$106.60
100579	13384	EXELL/MS BOTTLE WATER-ACCT #018566	18524	181871	SHOP-EQUIPMENT RENTAL	400-673-640	8	$48.51
100581	860	FLEETCOR TECHNOLOGIES		NP68531266	ACCT #126876-FUEL FOR WEEK 05/26/2025-06/01/2025	400-673-525	8	$585.59
				NP68572922	ACCT #126876-FUEL FOR WEEK 06-02-2025-06-08-2025	400-673-525	8	$767.56
100583	463	FREDERICK'S SALES & SERV.	19915	01-119345	VIN #6664 Exmark Zero Turn Mower - new key switch	400-673-636	9	$30.67
100585	144	GILMORE BROS BUILDING SUPPLY	19795	149244	Quote #25314 Stock at Shop: Black Top Patch - bagged asphalt (str) Shop Supplies: JB Weld Compound - used to repair plastic and metal items	400-673-550	8	$37.74
					Quote #25337 Shop Supplies: measuring tapes and wire wheel (for cleaning metal)			
						400-673-550	8	$22.45
						400-673-550	8	$109.95
100588	10018	GREG ROBERTS		INV112121918	B/A 03/18/24 PROFESSIONAL SVC AGREEMENT	400-673-637	8	$9,450.00

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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
				INV112121925	B/A 03/18/24 PROFESSIONAL SVC AGREEMENT	400-673-637	8	$21,250.00
100603	14120	LEADING EDGE CONCEPTS, LLC	19296	20160410-53	Well Site Wireless Maint - B/A 10.03.2016 New PO for FY25 March - September	400-673-605	8	$704.96
100607	12879	MAGCOR INDUSTRIES		135253	P/R REIMBURSEMENT FOR WORK RELEASE 05/11/25-05/24/25	400-673-604	8	$3,660.22
100610	4566	METRO BUILDING SERVICES, INC		60418	ER REPAIR MINISPLIT PW WATER WELL NOT COOLING	400-673-636	8	$1,203.55
100614	6168	MIPCO IMPRESSION PRODUCTS, INC.	18538	270115	SHOP COPIER	400-673-640	8	$206.05
100621	2377	MURPHY'S LAWN & LANDSCAPE	19569	18221	526 East Jasper Street - yard restoration due to water repair | WO #57620	400-673-637	8	$806.88
100628	1000	PUCKETT MACHINERY COMPANY	19848	WOJK5459878	VIN #5972 CAT 305E2 Mini Excavator - replace the diesel particulate filter | equipment is not able to be moved due to engine shutting down	400-673-636	8	$4,905.05
100629	1001	PUCKETT RENTS	19731	1113319-0001	Mini Excavator 4-week rental while City's CAT 305 (VIN #5972) is down	400-673-640	8	$3,049.00
100632	1015	RANKIN COUNTY COOPERATIVE	19926	308075	Peter Hughes - work boots	400-673-535	9	$119.99
100638	1048	REVELL HARDWARE	19928	184799/6	Welding Supplies Acetylene - refill 2	400-673-550	8	$249.00

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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
					cylinders and purchase 3rd cylinder			
						400-673-550	8	$217.65
100649	4779	SOUTHERN PIPE & SUPPLY CO, INC	19816	904172-00	Stock at Shop	400-673-550	8	$210.00
						400-673-550	8	$215.00
100658	3733	TRAVELERS		2432R9718-MAY 2025	COMMERICAL AUTO/PROPERTY INS PACKAGE	400-673-625	9	$3,895.53
						400-673-625	9	$559.49
100670	4342	WARREN PAVING, INC	19849	107498	Stock at Shop - 610 Slag - 95 Tons	400-673-550	8	$3,714.87
			19849	107561	Stock at Shop - 610 Slag - 95 Tons	400-673-550	8	$1,232.21
100677	4949	WILLIAMS EQUIPMENT & SUPPLY CO	19874	S4379861	Stock at Shop - Marking Flags and Marking Paint	400-673-550	8	$108.60
						400-673-550	8	$108.60
						400-673-550	8	$108.60
						400-673-550	8	$382.08
						400-673-550	8	$382.08
						400-673-550	8	$45.00
		Total For Department		400-673				$109,872.74

Dept#		400-680						
100551	2948	BISHOP'S HIGH VELOCITY DRAIN SERVICE, INC.		27520	WO 58289- SEWER BACK UP WO 53752 SEWER SINKHOLE	400-680-604	8	$770.00
				27537	WO 58496 WO 58494 JETTED/RAN CAMERA IN SEWER LINE	400-680-604	8	$770.00
100559	2254	C SPIRE		0031072390-JAN 25	CELLULAR BILL 12/29/2024-	400-680-605	8	$140.74

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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
100561	1999	CINTAS CORPORATION NO 210		REISSUE 432282638	01/18/2025 UNIFORMS	400-680-535	8	$5.73
						400-680-535	8	$7.60
						400-680-535	8	$0.00
						400-680-535	8	$0.00
				4232958680	UNIFORMS	400-680-535	8	$5.73
						400-680-535	8	$7.60
						400-680-535	8	$0.00
100566	274	CONSOLIDATED PIPE & SUPPLY CO., INC.	19865	MS00410825	Parts for grinder pump repairs	400-680-637	9	$625.00
						400-680-637	9	$100.00
100570	4870	CROW BURLINGAME CO.	19862	6006-11659	VIN #4806 2020 Chevy Silverado 2500H	400-680-635	9	$8.82
			19867	6006-11607	VIN #2708 2018 Ford F150 - replace wiper switch	400-680-635	9	$77.90
			19923	6006-11790	VIN #2708 2018 Ford F150 - spark plugs and ignition coil	400-680-635	9	$84.00
						400-680-635	9	$89.00
100578	2190	ENTERGY		480003553853	476 EDGEWOOD XING PLE A LIFT	400-680-630	8	$72.07
100580	10308	EZ WHEELS INC	19775	20474	VIN #5256 Kubota 5200 Tractor - new seat	400-680-636	9	$687.81
100581	860	FLEETCOR TECHNOLOGIES		NP68531266	ACCT #126876-FUEL FOR WEEK 05/26/2025-06/01/2025	400-680-525	8	$454.52
				NP68572922	ACCT #126876-FUEL FOR WEEK 06-02-2025-06-08-2025	400-680-525	8	$321.53
100589	5991	HARVEY SERVICES INC		7634	158 JEWELL DR WO#58607	400-680-636	8	$865.00

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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
					GRINDER PUMP			
				7641	3007 LOUIS WILSON DR WO#58654 GRINDER PUMP REPAIR	400-680-636	8	$837.69
			19852	7636	Stock at Shop - Oxidizer Odor	400-680-550	8	$1,580.00
				7644	WO 28682 ER WORK-SEWER LEAKING	400-680-637	8	$1,500.00
				7655	Complete Rebuild Sewer Pump Myers VS50 , 230 volt 1PH Installed in Ellington Ct lift station	400-680-637	9	$4,963.75
				7654	Ellington Ct lift station installed rebuilt pump and replaced Discharge Piping and Valves	400-680-637	9	$4,800.00
100621	2377	MURPHY'S LAWN & LANDSCAPE	19853	18210	62 Sagewood Cove - yard restoration due to sewer repair | WO #58153	400-680-637	8	$1,989.32
100633	1028	RANKIN COUNTY NEWS		251059	ENGINEERING SERVICES	400-680-615	8	$122.90
100636	9506	RED BUD SUPPLY, INC	19843	191361	1) Safety Glasses for weed eating, mowing 2) Orange Gloves for sewer	400-680-550	8	$717.50
						400-680-550	8	$16.93
100642	1092	SCOTT INSURANCE SERVICES LLC		54301	SURETY BOND MDOT BOND HWY 468	400-680-600	8	$200.00
100658	3733	TRAVELERS		2432R9718-MAY 2025	COMMERICAL AUTO/PROPERTY	400-680-625	9	$1,731.35

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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
					INS PACKAGE	400-680-625	9	$248.66
		Total For Department		400-680				$23,801.15
		Fund Total		400				$449,209.91
		Grand Total						$2,167,835.82

City of Brandon

Check Processing Confirmation

Check Run ID	Check Date	Beg. Check #	Bank Fund	Bank	User
12974	6/12/2025	100537	098	Community Bank - Payables Clearing Account	vhawkins

Check Run Updated Successfully **Count of Checks** 1 **Total Amount of Checks** $2,000.00

City of Brandon

Manual Check Batch #: 5584

Fiscal Year 2024 - 2025 9 - Jun

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount	Sequence #
GL Account #	**Account Description**	**Tax**	**1099**	**Sales Tax Amount**	**Liq. Amount**	**Detail Amount**	**Detail Description**
Check # 2751	**Check Date: 6/4/2025**						
2574	**CITY OF BRANDON**		642025	6/4/2025	6/12/2025	$200.00	**100**
004-500-600	PROF SERVICES - OTHER	N			$0.00	$200.00	Cash request - Hank Williams Jr
				Invoice Total	$0.00	$200.00	
				Total for Check # 2751	$0.00	$200.00	
Check # 2752	**Check Date: 6/4/2025**						
14395	**Bob Breinin**		642025	6/4/2025	6/12/2025	$915.00	**100**
004-000-302	TICKET SALES	N			$0.00	$855.00	Refund for Styx Ticket sale - initially purchased through Cash sale
004-000-304	BOX OFFICE FEES	N			$0.00	$18.00	Refund for Styx Ticket sale - initially purchased through Cash sale
004-000-305	FACILITIES FEES	N			$0.00	$42.00	Refund for Styx Ticket sale - initially purchased through Cash sale
				Invoice Total	$0.00	$915.00	
				Total for Check # 2752	$0.00	$915.00	
Check # 2753	**Check Date: 6/6/2025**						
12430	**REBECCA EVANS**		655	6/6/2025	6/12/2025	$13,895.04	**100**
004-500-600	PROF SERVICES - OTHER	N	NEC		$0.00	$13,895.04	Catering - Hank Williams Jr
				Invoice Total	$0.00	$13,895.04	
				Total for Check # 2753	$0.00	$13,895.04	
Check # 2754	**Check Date: 6/6/2025**						
11433	**All Events LLC**		20250318	6/6/2025	6/12/2025	$30,000.00	**100**
004-500-600	PROF SERVICES - OTHER	N			$0.00	$30,000.00	Sound & Lights - Hank Williams Jr
				Invoice Total	$0.00	$30,000.00	

				Total for Check # 2754			$0.00	$30,000.00	
Check # 2755	**Check Date: 6/6/2025**								
8065	**COLE ENTERTAINMENT SERVICE**		6625	6/6/2025	6/12/2025	$17,945.00			**100**
004-500-600	PROF SERVICES - OTHER	N					$0.00	$17,945.00	Stagehands - Hank Williams Jr
				Invoice Total			$0.00	$17,945.00	
				Total for Check # 2755			$0.00	$17,945.00	
Check # 2756	**Check Date: 6/6/2025**								
9873	**James Wilson Jr**		6625	6/6/2025	6/12/2025	$0.00			**100**
004-500-640	RENTALS	N					$0.00	$0.00	Void Check
				Invoice Total			$0.00	$0.00	
				Total for Check # 2756			$0.00	$0.00	
Check # 2757	**Check Date: 6/12/2025**								
11523	**BRENNAN ROBERT MAGEE**		662025	6/12/2025	6/12/2025	$300.00			**100**
004-500-600	PROF SERVICES - OTHER	N	NEC				$0.00	$300.00	Camera Crew - Hank Williams Jr
				Invoice Total			$0.00	$300.00	
				Total for Check # 2757			$0.00	$300.00	
Check # 2758	**Check Date: 6/6/2025**								
11521	**MORGAN HUDSON BROWNING**		662025	6/6/2025	6/12/2025	$0.00			**100**
004-500-600	PROF SERVICES - OTHER	N	NEC				$0.00	$0.00	Void Check
				Invoice Total			$0.00	$0.00	
				Total for Check # 2758			$0.00	$0.00	
Check # 2759	**Check Date: 6/6/2025**								
11520	**JOHNNY E. COLEMAN SR.**		1192	6/6/2025	6/12/2025	$300.00			**100**
004-500-600	PROF SERVICES - OTHER	N	NEC				$0.00	$300.00	Camera Crew - Hank Williams Jr
				Invoice Total			$0.00	$300.00	
				Total for Check # 2759			$0.00	$300.00	
Check # 2760	**Check Date: 6/6/2025**								
8161	**Roderick Randall Kwan**		2507	6/6/2025	6/12/2025	$500.00			**100**
004-500-600	PROF SERVICES - OTHER	N	NEC				$0.00	$500.00	Jumbotron Services - Hank Williams Jr
				Invoice Total			$0.00	$500.00	
				Total for Check # 2760			$0.00	$500.00	
Check # 2761	**Check Date: 6/6/2025**								
14280	**Treamone N Hicks**		0015	6/6/2025	6/12/2025	$300.00			**100**

004-500-600	PROF SERVICES - OTHER	N					$0.00	$300.00	Camera Crew - Hank Williams Jr
			Invoice Total				$0.00	$300.00	
			Total for Check # 2761				$0.00	$300.00	
Check # 2762	**Check Date: 6/6/2025**								
14279	**Alex Hughes**		6625	6/6/2025	6/12/2025	$300.00			**100**
004-500-600	PROF SERVICES - OTHER	N					$0.00	$300.00	Camera Crew - Hank Williams Jr
			Invoice Total				$0.00	$300.00	
			Total for Check # 2762				$0.00	$300.00	
Check # 2763	**Check Date: 6/10/2025**								
9846	**LIVE NATION WORLDWIDE INC**		BA05312025	6/10/2025	6/12/2025	$1,573.79			**100**
004-500-600	PROF SERVICES - OTHER	N					$0.00	$1,573.79	Music License Fees - Rick Springfield
			Invoice Total				$0.00	$1,573.79	
			Total for Check # 2763				$0.00	$1,573.79	

Total for fund	**004**	$0.00	$66,228.83
Total for batch	**5584**	$0.00	$66,228.83

City of Brandon

BRANDON MISSISSIPPI

Manual Check Batch #: 5583

Fiscal Year 2024 - 2025 9 - Jun

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount	Sequence #
GL Account #	**Account Description**	**Tax**	**1099**	**Sales Tax Amount**	**Liq. Amount**	**Detail Amount**	**Detail Description**
Check # 2735	**Check Date: 6/2/2025**						
14280	**Treamone N Hicks**		0014	6/1/2025	6/4/2025	$300.00	**100**
004-500-600	PROF SERVICES - OTHER	N			$0.00	$300.00	Camera Crew - RS
				Invoice Total	$0.00	$300.00	
				Total for Check # 2735	$0.00	$300.00	
Check # 2736	**Check Date: 6/2/2025**						
11523	**BRENNAN ROBERT MAGEE**		53125	6/2/2025	6/4/2025	$300.00	**100**
004-500-600	PROF SERVICES - OTHER	N	NEC		$0.00	$300.00	Camera Crew - RS
				Invoice Total	$0.00	$300.00	
				Total for Check # 2736	$0.00	$300.00	
Check # 2737	**Check Date: 6/2/2025**						
11521	**MORGAN HUDSON BROWNING**		53125	6/2/2025	6/4/2025	$300.00	**100**
004-500-600	PROF SERVICES - OTHER	N	NEC		$0.00	$300.00	Camera Crew - RS
				Invoice Total	$0.00	$300.00	
				Total for Check # 2737	$0.00	$300.00	
Check # 2738	**Check Date: 6/2/2025**						
8161	**Roderick Randall Kwan**		2506	6/2/2025	6/4/2025	$500.00	**100**
004-500-600	PROF SERVICES - OTHER	N	NEC		$0.00	$500.00	Jumbotron services - RS
				Invoice Total	$0.00	$500.00	
				Total for Check # 2738	$0.00	$500.00	
Check # 2739	**Check Date: 6/2/2025**						
11433	**All Events LLC**		20250293	6/2/2025	6/4/2025	$25,000.00	**100**
004-500-600	PROF SERVICES - OTHER	N			$0.00	$25,000.00	Sound & Lights - RS
				Invoice Total	$0.00	$25,000.00	
				Total for Check # 2739	$0.00	$25,000.00	
Check # 2740	**Check Date: 6/2/2025**						
8065	**COLE ENTERTAINMENT SERVICE**		5312025	6/2/2025	6/4/2025	$13,565.00	**100**

004-500-600	PROF SERVICES - OTHER	N				$0.00	$13,565.00	Stagehands - RS
				Invoice Total		$0.00	$13,565.00	
				Total for Check # 2740		$0.00	$13,565.00	
Check # 2741	**Check Date: 6/2/2025**							
11520	**JOHNNY E. COLEMAN SR.**		1191	6/2/2025	6/4/2025	$300.00		**100**
004-500-600	PROF SERVICES - OTHER	N	NEC			$0.00	$300.00	Camera Crew - RS
				Invoice Total		$0.00	$300.00	
				Total for Check # 2741		$0.00	$300.00	
Check # 2742	**Check Date: 6/2/2025**							
12430	**REBECCA EVANS**		646	6/2/2025	6/4/2025	$10,662.37		**100**
004-500-600	PROF SERVICES - OTHER	N	NEC			$0.00	$10,662.37	Catering - RS
				Invoice Total		$0.00	$10,662.37	
				Total for Check # 2742		$0.00	$10,662.37	
Check # 2743	**Check Date: 6/2/2025**							
14349	**Lavarock Inc**		5312025	6/2/2025	6/4/2025	$0.00		**100**
004-500-603	ARTIST AGREEMENT	N				$0.00	$0.00	Void Check
				Invoice Total		$0.00	$0.00	
				Total for Check # 2743		$0.00	$0.00	
Check # 2744	**Check Date: 6/2/2025**							
14349	**Lavarock Inc**		53125	6/2/2025	6/4/2025	$5,000.00		**100**
004-500-603	ARTIST AGREEMENT	N				$0.00	$5,000.00	John Cafferty settlement - RS support
				Invoice Total		$0.00	$5,000.00	
				Total for Check # 2744		$0.00	$5,000.00	
Check # 2745	**Check Date: 6/2/2025**							
14350	**Jason Fowler**		5312025	6/2/2025	6/4/2025	$8,750.00		**100**
004-500-603	ARTIST AGREEMENT	N				$0.00	$8,750.00	Wang Chung settlement - RS support
				Invoice Total		$0.00	$8,750.00	
				Total for Check # 2745		$0.00	$8,750.00	
Check # 2746	**Check Date: 6/2/2025**							
14343	**No Brakes Touring, Inc.**		5312025	6/2/2025	6/4/2025	$17,500.00		**100**
004-500-603	ARTIST AGREEMENT	N				$0.00	$17,500.00	John Waite settlement - RS support
				Invoice Total		$0.00	$17,500.00	

				Total for Check # 2746		$0.00	$17,500.00		
Check # 2747	**Check Date: 6/2/2025**								
14333	**The Springthorpe Brothers Corp.**		53125	6/2/2025	6/4/2025	$37,500.00		**100**	
004-500-603	ARTIST AGREEMENT	N				$0.00	$37,500.00	Rick Springfield settlement	
				Invoice Total		$0.00	$37,500.00		
				Total for Check # 2747		$0.00	$37,500.00		
Check # 2748	**Check Date: 6/6/2025**								
12430	**REBECCA EVANS**		545	6/6/2025	6/4/2025	$4,992.00		**100**	
004-500-609	VIP AREA	N	NEC			$0.00	$4,992.00	CBC Catering - Hank Williams Jr	
				Invoice Total		$0.00	$4,992.00		
				Total for Check # 2748		$0.00	$4,992.00		
Check # 2749	**Check Date: 6/3/2025**								
9873	**James Wilson Jr**		6125	6/3/2025	6/4/2025	$1,925.90		**100**	
004-500-640	RENTALS	N				$0.00	$1,925.90	Camera/Lens rental - RS & HW	
				Invoice Total		$0.00	$1,925.90		
				Total for Check # 2749		$0.00	$1,925.90		
Check # 2750	**Check Date: 6/3/2025**								
14333	**The Springthorpe Brothers Corp.**		531251	6/3/2025	6/4/2025	$15,000.00		**100**	
004-500-600	PROF SERVICES - OTHER	N				$0.00	$15,000.00	Rick Springfield settlement - S&L reimbursement	
				Invoice Total		$0.00	$15,000.00		
				Total for Check # 2750		$0.00	$15,000.00		
		Total for fund		**004**		$0.00	$141,595.27		
		Total for batch		**5583**		$0.00	$141,595.27		

City of Brandon

Check Processing Confirmation

Check Run ID	Check Date	Beg. Check #	Bank Fund	Bank	User
12972	6/2/2025	100490	098	Community Bank - Payables Clearing Account	vhawkins

Check Run Updated Successfully **Count of Checks** 1 **Total Amount of Checks** $2,250.00

City of Brandon

Check Processing Confirmation

Check Run ID	Check Date	Beg. Check #	Bank Fund	Bank	User
12971	6/2/2025	100489	098	Community Bank - Payables Clearing Account	vhawkins

Check Run Updated Successfully **Count of Checks** 1 **Total Amount of Checks** $1,750.00

City of Brandon

BRANDON
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Check Processing Confirmation

Check Run ID	Check Date	Beg. Check #	Bank Fund	Bank	Use
12970	6/2/2025	100488	098	Community Bank - Payables Clearing Account	vhawk

Check Run Updated Successfully	**Count of Checks**	1	**Total Amount of Checks**	$1,474.21

City of Brandon

Check Processing Confirmation

Check Run ID	Check Date	Beg. Check #	Bank Fund	Bank	User
12969	6/2/2025	100487	098	Community Bank - Payables Clearing Account	vhawkins

Check Run Updated Successfully	**Count of Checks**	1	**Total Amount of Checks**	$4,956.00

City of Brandon

Check Processing Confirmation

Check Run ID	Check Date	Beg. Check #	Bank Fund	Bank	User
12973	6/11/2025	100491	098	Community Bank - Payables Clearing Account	vhawkins

Check Run Updated Successfully **Count of Checks** 46 **Total Amount of Checks** $2,701.34

Memo

To: Mayor and Board of Aldermen

From: Niki Jobe

Date: 5/31/2025

Re: **Request for Approval of May 2025 Electronic Fund Transfers**

	Date	Amount
May 2025 Deferred Compensation Transfer	5/2/2025	$2,865.00
	5/16/2025	$2,935.00
	5/30/2025	$2,935.00
May 2025 Retirement Transfer	5/30/2025	$350,010.73
May 2025 Federal Tax Transfers	5/2/2025	$103,633.23
	5/16/2025	$102,064.40
	5/30/2025	$98,980.21
May 2025 MS State Tax Commission	5/2/2025	$12,297.00
	5/16/2025	$12,098.00
	5/30/2025	$11,840.00

PROVIDER PAYMENTS
6/16/2025
FOX EVERETT/COB - REGIONS TRUST ACCOUNT HEALTH INSURANCE ACCOUNT

Invoice Date	Date Released	Check Seq. #	Invoice Amount	Disbursed Amount	Expenditure Description
6/3/2025	6/13/2025	25131	$1,318.29	$1,318.29	PaydHealth
6/6/2025	6/13/2025	25132	$131.70	$131.70	FH Group
6/6/2025	6/13/2025	25133	$33,939.38	$33,939.38	Admin June
6/9/2025	6/13/2025	25134	$10,522.71	$10,522.71	Magellan
6/12/2025	6/13/2025	25135-25203	$63,989.99	$63,989.99	Medical Claims
			$109,902.07	**$109,902.07**	

CURRENT BALANCE OF HEALTH INSURANCE ACCOUNT **$ 18,723.99**

Board Approval Procedure - Statement should be submitted to Board for Approval at the next scheduled meeting

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR

BOARD AGENDA: **JUNE 16, 2025**

SUBJECT: **LANCE MARTIN EASTHAVEN SEWER REHABILITATION PROJECT PAY REQUEST 2**

Asking for your consideration to approve Pay Request 2 in the amount of $954,091.65 from Suncoast Infrastructure, Inc. for the Lance Martin Easthaven Sewer Rehabilitation Project and authorize payment of the same.

On November 20, 2023, the Board awarded the bid for the Lance Martin Easthaven Sewer Rehabilitation Project to Suncoast Infrastructure, Inc. as the best and lowest bid received. This project will allow for the rehabilitation of approximately 23,000 linear feet of sanitary sewer pipe and manholes in and along Lance Drive, Martin Road, and Easthaven Subdivision.

This project will be funded through MCWI MDEQ Grant and ARPA funds.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Benchmark Engineering Recommendation Letter
- Pay Request 2

GL Code: 314-600-712

Funding: MCWI MDEQ Grant & ARPA funds

May 30,2025

Ms. Carly Dearman
Public Works Operations Coordinator
City of Brandon
1000 Municipal Dr.
Brandon, MS 39042

RE: City of Brandon
Sanitary Sewer Rehab of Lance Dr., Martin
Rd. & Easthaven Sub. Brandon
B-9916
Pay Request #2

Dear Ms. Dearman:

Please find included in this packet all documentation and paperwork necessary for approval of Pay Request # 2 for construction services on the Sanitary Sewer Rehab of Lance Dr., Martin Rd. & Easthaven Sub. by Suncoast Infrastructure, Inc. in the amount of $954,091.65.

We have reviewed this pay request and recommend this be submitted to the Board for their approval. Should you have any questions or need additional information, please do not hesitate to contact our office at 601-591-1077.

Sincerely,

James B. Wolf, P.E., P.L.S.
Benchmark Engineering & Surveying, LLC

cc: File: B-9916

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: S23164-102

To Customer: CITY OF BRANDON, MS
P.O. BOX 1539
BRANDON, MS 39043

Project: S23164- S.S. Rehab of Lance Dr, Martin Rd, & Easthaven Sub.,Brandon

Via Engineer

Application No. JB App #2
Period From: 5/1/2024
Period To: 4/ 25/ 25

Distribution to :
- [ ] Owner
- [ ] Engineer
- [ ] Contractor

From Contractor: Suncoast Infrastructure, Inc.
P.O. Box 397
1858 Hwy 49 South
Florence, MS 39073

Owner: City of Brandon

External Contract No. N/A

Contract Date:

Application Date: 5/ 28 / 25

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. Original Contract Sum	$1,374,492.00
2. Net Change By Change Order	$0.00
3. Contract Sum To Date	$1,374,492.00
4. Work Completed To Date	$1,102,874.00
5. Stored Materials Inventory	$0.00
6. Total Completed and Stored To Date	$1,102,874.00
7. Retainage	
a. Maximum Retainage is not in effect.	
b. Securities are not furnished in lieu of Retainage.	$0.00
c. Retainage on Work Completed to Date 5.00 %	$55,143.70
d. Retainage on Stored Materials Inventory 0.00 %	$0.00
e. Total Calculated Retainage	$55,143.70
f. Total Retainage To Be Withheld	$55,143.70
8. Total Earned Less Retainage	$1,047,730.30
9. Less Previous Certificates For Payments	$93,638.65
10. Current Payment Due	$954,091.65
11. Balance to Finish, Plus Retainage	$326,761.70

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	$0.00	$0.00
Total Approved this Month	$0.00	$0.00
TOTALS	$0.00	$0.00
Net Changes By Change Order	$0.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Suncoast Infrastructure, Inc.

By: [signature] Date: 5 / 28 / 25

State of: Mississippi County of: Rankin

Subscribed and sworn to before me this 12th day of July 2024

Notary Public: Amy L Whiteley

My Commission expires: January 12, 2027

STATE OF MISSISSIPPI NOTARY PUBLIC ID # 98009 AMY L. WHITELEY Commission Expires Jan. 12, 2027 RANKIN COUNTY

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED **$954,091.65**

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER:

By: [signature] Date: 5/30/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

Application and Certification for Payment, containing Engineer's signed certification is attached.
Tabulations below.

Application No. : JB App #2
Application Date : 5/28/25
Period From: 05/01/24
Period To: 4/25/25
External Contract No.:

Invoice # : S23164-102

Contract : S23164- S.S. Rehab of Lance Dr, Martin Rd, & Easthaven Sub.,Brandon

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
CURRENT CONTRACT						PREVIOUS WORK		THIS PERIOD		JOB TO DATE					
Item No.	Description of Work	UM	Units	Unit Price	Amount	Units	Amount	Units	Amount	Units	Amount	Stored Materials	Total Completed and Stored	Percent Complete	Balance to Finish
1	MOBILIZATION	LS	1.00	$85,000.00	$85,000.00	0.25	$21,250.00	0.75	$63,750.00	1.00	$85,000.00	$0.00	$85,000.00	100.00%	$0.00
2	REMOVAL OF ASPHALT	SY	50.00	$20.00	$1,000.00	0.00	$0.00	84.00	$1,680.00	84.00	$1,680.00	$0.00	$1,680.00	168.00%	$-680.00
3	TEMPORARY SILT FENCE	LF	250.00	$2.00	$500.00	0.00	$0.00	0.00	$0.00	0.00	$0.00	$0.00	$0.00	0.00%	$500.00
4	TEMPORARY WATTLES	LF	150.00	$5.00	$750.00	0.00	$0.00	60.00	$300.00	60.00	$300.00	$0.00	$300.00	40.00%	$450.00
5	ASPHALT REPAIR	TON	25.00	$400.00	$10,000.00	0.00	$0.00	31.68	$12,672.00	31.68	$12,672.00	$0.00	$12,672.00	126.72%	$-2,672.00
6	SODDING	SY	100.00	$20.00	$2,000.00	0.00	$0.00	550.00	$11,000.00	550.00	$11,000.00	$0.00	$11,000.00	550.00%	$-9,000.00
7	NORMAL CLEANING (1 to 3 passes)	LF	21,433.00	$3.00	$64,299.00	10,578.00	$31,734.00	5,268.00	$15,804.00	15,846.00	$47,538.00	$0.00	$47,538.00	73.93%	$16,761.00
8	HEAVY CLEANING (more than 3 passes)	LF	2,382.00	$4.00	$9,528.00	1,657.00	$6,628.00	5,327.00	$21,308.00	6,984.00	$27,936.00	$0.00	$27,936.00	293.20%	$-18,408.00
9	CCTV INVESTIGATION	LF	23,815.00	$3.00	$71,445.00	12,235.00	$36,705.00	10,595.00	$31,785.00	22,830.00	$68,490.00	$0.00	$68,490.00	95.86%	$2,955.00
10	8" CURED IN PLACE PIPE	LF	22,415.00	$38.00	$851,770.00	0.00	$0.00	19,175.00	$728,650.00	19,175.00	$728,650.00	$0.00	$728,650.00	85.55%	$123,120.00
11	6" CURED IN PLACE PIPE	LF	1,400.00	$33.00	$46,200.00	0.00	$0.00	526.00	$17,358.00	526.00	$17,358.00	$0.00	$17,358.00	37.57%	$28,842.00
12	REMOVAL OF PROTRUDING TAPS	EA	25.00	$200.00	$5,000.00	0.00	$0.00	3.00	$600.00	3.00	$600.00	$0.00	$600.00	12.00%	$4,400.00
13	POINT REPAIR, (6" SEWER / 0-10' depth)	EA	5.00	$4,500.00	$22,500.00	0.00	$0.00	0.00	$0.00	0.00	$0.00	$0.00	$0.00	0.00%	$22,500.00
14	POINT REPAIR, (8" SEWER / 0-10' depth)	EA	5.00	$6,000.00	$30,000.00	0.00	$0.00	12.00	$72,000.00	12.00	$72,000.00	$0.00	$72,000.00	240.00%	$-42,000.00
15	POINT REPAIR, (8" SEWER / greater than 10')	EA	5.00	$7,500.00	$37,500.00	0.00	$0.00	0.00	$0.00	0.00	$0.00	$0.00	$0.00	0.00%	$37,500.00
16	PAVEMENT TRENCH REPAIR	LF	100.00	$175.00	$17,500.00	0.00	$0.00	118.00	$20,650.00	118.00	$20,650.00	$0.00	$20,650.00	118.00%	$-3,150.00
17	MANHOLE INSPECTION	EA	110.00	$150.00	$16,500.00	0.00	$0.00	0.00	$0.00	0.00	$0.00	$0.00	$0.00	0.00%	$16,500.00
18	REHAB SEWER MANHOLE (Condition B / Precast)	SF	1,000.00	$23.00	$23,000.00	0.00	$0.00	0.00	$0.00	0.00	$0.00	$0.00	$0.00	0.00%	$23,000.00
19	REHAB SEWER MANHOLE (Condition B / Brick)	SF	1,000.00	$23.00	$23,000.00	0.00	$0.00	0.00	$0.00	0.00	$0.00	$0.00	$0.00	0.00%	$23,000.00
20	REHAB SEWER MANHOLE (Condition C / Precast)	SF	1,000.00	$23.00	$23,000.00	0.00	$0.00	0.00	$0.00	0.00	$0.00	$0.00	$0.00	0.00%	$23,000.00
21	REHAB SEWER MANHOLE (Condition C / Brick)	SF	1,000.00	$25.00	$25,000.00	0.00	$0.00	0.00	$0.00	0.00	$0.00	$0.00	$0.00	0.00%	$25,000.00
22	MAINTENANCE OF TRAFFIC	LS	1.00	$9,000.00	$9,000.00	0.25	$2,250.00	0.75	$6,750.00	1.00	$9,000.00	$0.00	$9,000.00	100.00%	$0.00
Grand Totals					$1,374,492.00		$98,567.00		$1,004,307.00		$1,102,874.00	$0.00	$1,102,874.00	80.24%	$271,618.00

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR

BOARD AGENDA: JUNE 16, 2025

SUBJECT: HEARTS EASE SUBDIVISION AREA
SEWER SYSTEM CCTV
QUOTE APPROVAL

Asking for your consideration to approve the quote in the amount of $60,773.55 from Suncoast Infrastructure, Inc. for CCTV services of the sewer system in and around Hearts Ease Subdivision at the FY25 commodity bid pricing.

By performing CCTV of the area, we will be able to determine the full condition of the sewer system and the need for repairs. This area has had some recent complaints regarding sewer overflow.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Suncoast Infrastructure Quote - $60,773.55

GL Code: 400-680-604

Funding: WSOM

SUNCOAST INFRASTRUCTURE, INC.
P. O. Box 397 Florence, MS 39073
601-420-9682
FAX: 601-420-9300

WORK ORDER

Date: 6/10/2025 (REVISED)

To: City of Brandon, Tim Martin
Re: CCTV Hearts Easement Sewer
Brandon, MS

All work to be in accordance with the terms and conditions of the
Brandon Term Bid - Various Public Works Items
Bid Number: 2023-33)
(Based on October 1, 2024 thru September 30, 2025 pricing)

No.	Description	Quantity	Units	Unit Price	Am ount
01	Foreman	75	HR	$96.81	$7,260.75
02	Superintendent	15	HR	$106.99	$1,604.85
04	Laborer	45	HR	$38.72	$1,742.40
17	Pickup Truck	90	HR	$22.42	$2,017.80
22	Small Tools	75	HR	$15.29	$1,146.75
31	Jet/Vac Truck and Operator	75	HR	$305.70	$22,927.50
32	T.V. Truck and Operator	75	HR	$229.27	$17,195.25
33	Off Road Jetter/Easement	45	HR	$152.85	$6,878.25
				TOTAL:	**$60,773.55**

I estimate 5,000 to 6,000 LF of pipe to inspect. Additional work approximately 2,500-2,600 LF.

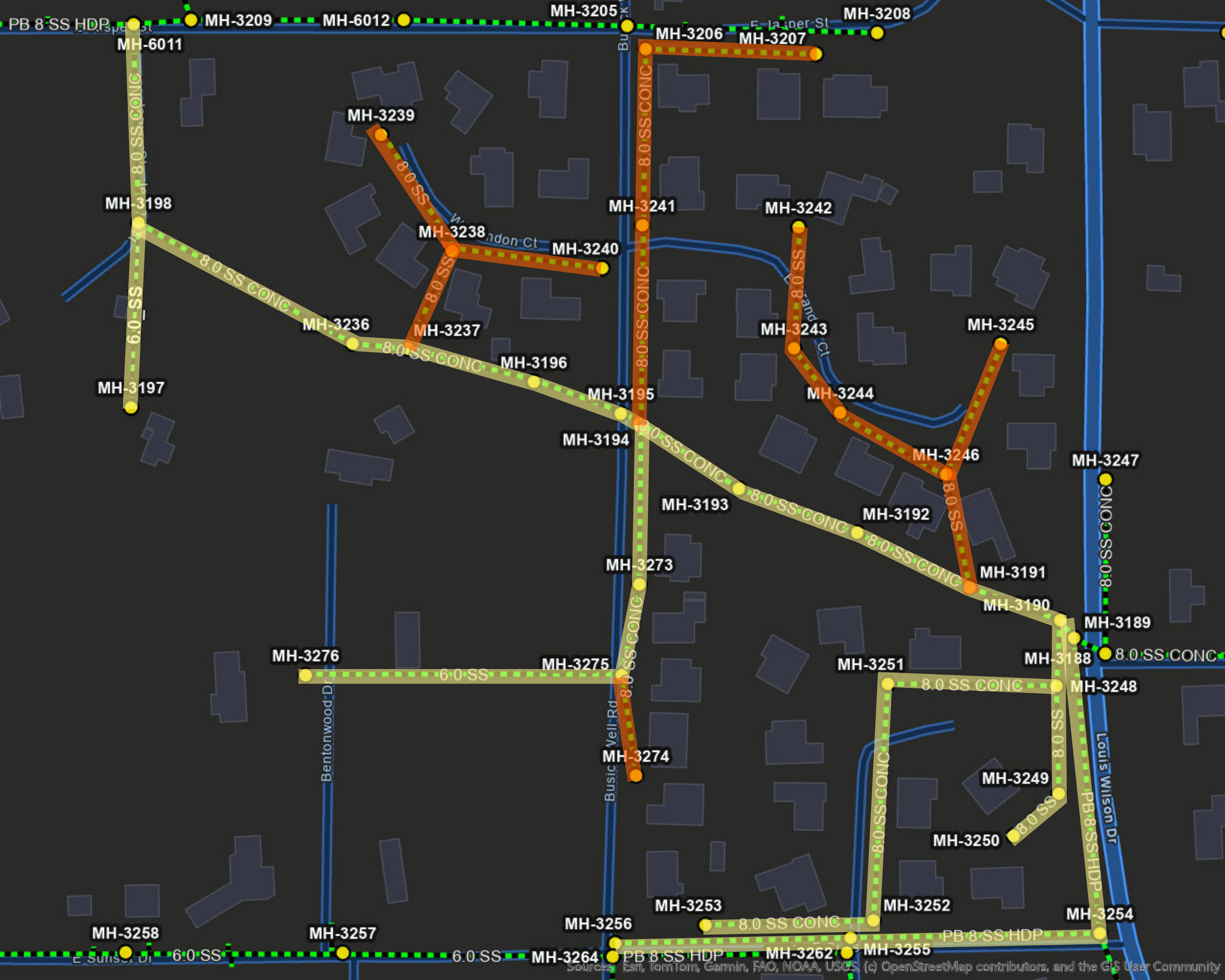
QUANTITIES ARE ESTIMATES ONLY. PAYMENT SHALL BE MADE FOR THE ACTUAL WORK PERFORMED AT THE SPECIFIED UNIT PRICES.

ACCEPTED:
SUNCOAST INFRASTRUCTURE, INC.
John W. Causey, Jr.
Vice President

ACCEPTED:
CITY OF BRANDON

Signed: ______________________

Project: Brandon Hearstease CCTV


PB 8 SS HDP
MH-6011
MH-3209
MH-6012
MH-3205
MH-3206
MH-3207
MH-3208
E Jasper St
MH-3239
MH-3198
MH-3241
MH-3242
MH-3238
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MH-3196
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MH-3273
MH-3191
MH-3190
MH-3189
MH-3188
8.0 SS CONC
8.0 SS
6.0 SS
MH-3276
MH-3275
MH-3251
MH-3248
Bentonwood Dr
MH-3274
MH-3249
MH-3250
Louis Wilson Dr
PB 8 SS HDP
MH-3253
MH-3252
MH-3254
MH-3256
MH-3258
MH-3257
MH-3264
MH-3262
MH-3255
Sources: Esri, TomTom, Garmin, FAO, NOAA, USGS, (c) OpenStreetMap contributors, and the GIS User Community

MEMORANDUM

TO:	HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:	CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR
BOARD AGENDA:	JUNE 16, 2025
SUBJECT:	TWO - TRAILER MOUNTED VACUUM EXCAVATORS AWARD BID FOR PURCHASE

Asking for your consideration to award the bid in the amount of $239,100.00 to Williams Equipment for TWO new trailer mounted vacuum excavators and authorize the City Clerk and Finance Manager to proceed with the purchasing process for the equipment.

Bids were received on May 29, 2025, for this equipment through the reverse auction process. The Board gave permission to advertise for purchase both vacuum excavators on December 16, 2024.

Both vacuum excavators were budgeted for FY25 – one (1)-Sewer Department and one (1)-Water Department.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Reverse Auction Bid Results – May 29, 2025

Title:	Two (2) Trailer Mounted Vacuum Excavators
Agency:	Mississippi > City of Brandon
Start date:	29-May-2025 10:00:00 AM CDT
End date:	29-May-2025 11:00:00 AM CDT

BidID	Username	Bid Amount	Bid Submittal Date/Time	First Name	Last Name	Company name	Email Address	Phone Number
108824	williamscompact	239100.0000	29-May-2025 10:54:11 AM CDT	Mike	Bowman	Williams Equipment & Supply	mbowman@williamsequipment.com	601874832
108823	VacTrkSalesSvc	240000.0000	29-May-2025 10:49:13 AM CDT	MARK	PSHAK	VACUUM TRUCK SALES & SERVICE, LLC	kamy@vtsales.net	6018126300
108822	williamscompact	240700.0000	29-May-2025 10:42:04 AM CDT	Mike	Bowman	Williams Equipment & Supply	mbowman@williamsequipment.com	601874832
108820	VacTrkSalesSvc	241500.0000	29-May-2025 10:36:54 AM CDT	MARK	PSHAK	VACUUM TRUCK SALES & SERVICE, LLC	kamy@vtsales.net	6018126300
108818	williamscompact	243000.0000	29-May-2025 10:30:32 AM CDT	Mike	Bowman	Williams Equipment & Supply	mbowman@williamsequipment.com	601874832
108817	VacTrkSalesSvc	247500.0000	29-May-2025 10:27:33 AM CDT	MARK	PSHAK	VACUUM TRUCK SALES & SERVICE, LLC	kamy@vtsales.net	6018126300
108815	williamscompact	250000.0000	29-May-2025 10:26:14 AM CDT	Mike	Bowman	Williams Equipment & Supply	mbowman@williamsequipment.com	601874832
108814	VacTrkSalesSvc	257240.0000	29-May-2025 10:24:16 AM CDT	MARK	PSHAK	VACUUM TRUCK SALES & SERVICE, LLC	kamy@vtsales.net	6018126300

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR

BOARD AGENDA: JUNE 16, 2025

SUBJECT: HIGHWAY 468 LIFT STATION
FENCE INSTALLATION
QUOTE APPROVAL

Asking for your consideration to approve the quote in the amount of $5,417.00 from Jefcoat Fence Company for the installation of a new wooden privacy fence around the Highway 468 Lift Station sight.

A second quote was received from A-1 Kendrick Fence Company in the amount of $9,125.00.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Jefcoat Fence Company Quote
- A-1 Kendrick Fence Company Quote

GL Code: 400-680-637

Funding: WSOM

PROPOSAL

Jefcoat Fence Company, Inc.
P. O. Box 6197
Pearl, MS 39288-6197
Phone: 601-939-8141
Fax 601-936-0635

"The Name that Secures Your Trust"
www.jefcoatfence.com

QUOTE IS VALID FOR 30 DAYS.

To:	Jody Compton	From:	Parker Ginn
Company:	City of Brandon	Date:	6-5-25
Fax/Email:		Cell Phone:	(601) 624-8297
Re:	Pump Station Fence Revised	Email:	parker@jefcoatfence.com

Scope of Work: Price to provide material, labor, and equipment as needed to install the following:

- (117') - 8' height privacy fence
  - Layout: 32' x 27' square enclosure
  - Specs:
    - 6x6 treated posts
    - (4) – 2x4 treated horizontal runners
    - #2 Cedar boards
- (1) – 18'w Bi-parting double swing gate
  - Specs:
    - 4" steel gate posts
    - 2" square steel gate frame
    - Frame to have cedar façade attached (match the rest of the fence)
    - Weld-on greaseable hinges
- Move signs from existing fence to new fence

Total………………………… **$ 5,417.00**

Notes & exclusions

- Price does not include tax, bonds, or additional insurance
- Price does not include core drilling unless already stated above
- With a written contract that lists the insurance requirements, there is no additional insurance cost UNLESS insurance requirements are requested that are above our standard policies for each entity. Otherwise, there may be additional charges for named additional insured, completed operations, and auto for each entity. Jefcoat Fence Co. uses our carrier's accepted endorsements only.

FENCE ESTIMATE

A-1 Kendrick Fence
PO BOX 5744
Pearl, MS 39288
(601) 939-1446

Sales Representative
Charlie Warriner
(601) 521-5814
charlie@a1kendrick.com

Jody
Job #1534 - City of Brandon - Whitfield Rd.
579 Whitfield Rd.
Brandon, MS 39042

Estimate #	12783
Date	6/5/2025

Description	Qty	Amount
8 ft tall cedar privacy using 3/4 inch cedar boards 4 runners 6/6 posts move signage to new fence	13.00	$7,475.00
18ft double gate with metal gate frame and posts with 4 inch steel posts and 2 inch steel gate frame with cedar facade attached and welded on greaseable hinges	1.00	$1,650.00

- Above Pricing includes labor and materials.
- Pricing does not include provisions for any fees, permits, bonding, additional insurance requirements or applicable taxes.
- Pricing does not include jackhammering, core drilling, grade beam, concrete troweling, broom finished concrete or sleeving of concrete for post unless specifically stated.
- Quote does not include grounding of fence.
- Pricing does not include prevailing wages, union labor or apprenticeship provisions unless stated in above bid.
- Material pricing can only be honored for 30 days. Lead times may vary based on availability of material.

Sub Total	$9,125.00
Total	$9,125.00

ADDENDUMS ACKNOWLEDGED:

GOOD LUCK AND THANK YOU FOR CONSIDERING OUR BID!

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR

BOARD AGENDA: JUNE 16, 2025

SUBJECT: ELLINGTON COURT LIFT STATION EMERGENCY REPAIRS

Asking for your consideration to declare an emergency repairs to the Ellington Court Lift Station, approve invoice # 7654 in the amount of $4,800.00 and invoice #7655 in the amount of $4,963.75 from Harvey Services, Inc., and authorize payment of the same.

On June 3, 2025, the City of Brandon received a call from a resident that sewer was backing up at his home on Ellington Court. Upon inspection, it was discovered that the Ellington Court Lift Station was not working. Harvey Services, Inc. was contacted by the City of Brandon to make repairs to the lift station. The lift station pumps had to be replaced, as well as the discharge piping and valves in order to make the lift station operational.

The Ellington Court Lift Station is an essential part of the City of Brandon sewer system. When the lift station is not working, it becomes an emergency as it will cause sewer overflow and sewer backup to the immediate area.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Harvey Services – invoice #7654 - $4,800.00
- Harvey Services – invoice #7655 - $4,963.75
- ER Affadavit

GL Code: 400-680-637

Funding: WSOM

HARVEY SERVICES, INC.

8879 HWY 80
MORTON, MS 39117

Invoice

Date	Invoice #
6/11/2025	7654

Bill To	Ship To
City of Brandon 1000 Municipal Drive Brandon, MS 39042	City of Brandon 1000 Municipal Drive Brandon, MS 39042

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		6/11/2025			

Quantity	Item Code	Description	Price Each	Amount
		Ellington Ct lift station installed rebuilt pump and replaced Discharge Piping and Valves		
1	Confined Space Ent...	Confined Space Entry Fee Set Up	500.00	500.00
1	trackhoe work	trackhoe work digging	1,050.00	1,050.00
1	PVC Pipe Fittings	PVC Pipe Fittings , Ballvales ,Piping , And Fittings	750.00	750.00
1	service	Service fee to Repair Station and Install piping and Pump	2,500.00	2,500.00

Thank You for
Your business.
Stay Safe

Total $4,800.00

Phone #
6017501711

Invoice

HARVEY SERVICES, INC.

8879 HWY 80
MORTON, MS 39117

Date	Invoice #
6/11/2025	7655

Bill To	Ship To
City of Brandon 1000 Municipal Drive Brandon, MS 39042	City of Brandon 1000 Municipal Drive Brandon, MS 39042

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Net 30		6/11/2025			

Quantity	Item Code	Description	Price Each	Amount
1	Sewer -Pump -Rep	Complete Rebuild Sewer Pump Myers VS50 , 230 volt 1PH Installed in Ellington Ct lift station	4,963.75	4,963.75

Thank You for
Your business.
Stay Safe

Total $4,963.75

Phone #
6017501711

EMERGENCY CERTIFICATION RE: MCA SECTION 31-7-13(k) (1972, as amended)

I, Carly Beth Dearman, the Public Works Operations Coordinator for the City of Brandon, Mississippi, have determined that an emergency exists as described in the memo attached hereto, with regard to the purchase of the commodities or repair contracts, identified as follows:

emergency repair to the Ellington Court Lift Station due to sewer backup in area

____

____,

at the location/address identified in the memo attached hereto, so that the delay incident to giving opportunity for competitive bidding would be detrimental to the interest of the governing authority, and I hereby approve the bill presented therefore for such emergency commodities and/or contract services provided, and I do hereby certify that the purchase of such commodities was made from ______________________ (or with Harvey Services, Inc. from whom such an emergency repair contract was made), as reflected in the bill(s)/invoice(s) attached hereto and request payment of the same accordingly.

So certified, this the 12 day of June, 2025.

Carly Beth Dearman

Carly Beth Dearman
(Print Name)

Public Works Operations Coordinator
(Title)

(Note: At the board meeting next following the emergency purchase or repair contract, documentation of the purchase or repair contract, including a description of the commodity purchased, the price thereof and the nature of the emergency shall be presented to the board and shall be placed on the minutes of the board of such governing authority.)

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: BRIAN ROBERTS

DATE: 06/09/2025

SUBJECT: REQUEST YOUR CONSIDERATION TO ACCEPT THE RETIREMENT/RESIGNATION OF CAPTAIN JEROME HOBSON EFFECTIVE JUNE 30, 2025, PER HIS LETTER.

The department respectfully requests your consideration to accept the retirement/resignation of Captain Jerome Hobson effective June 30, 2025. Captain Hobson has been with Brandon Fire Department for 25 years and is our first firefighter to retire since we became a municipal fire department in 1998.

Thank you for your consideration.

ATTACHMENTS:

1. Retirement letter JH 060925

June 01, 2025

To Whom It May Concern,

After 25 years of dedicated service with the Brandon Fire Department, I am officially announcing my retirement, effective June 30, 2025. This decision comes with a mix of gratitude and reflection as I look back on the years I've spent serving this community alongside the finest group of professionals I could have asked for. From my first call as a rookie to my final years as Captain, it has been an honor and privilege to be part of an organization built on courage, teamwork, and sacrifice.

Throughout these years, I've witnessed the true meaning of service whether it was responding to emergencies, mentoring new recruits, or standing shoulder to shoulder with my brothers and sisters during the most difficult of calls. I've experienced both triumphs and challenges, and each has shaped me into the person and leader I am today. The camaraderie and shared sense of mission within this department are what I will miss the most. I'm proud of what we've accomplished and the lives we've impacted, and I'm confident that the next generation will carry the torch with the same heart and strength.

As I enter this next chapter, I look forward to spending more time with family, exploring new interests, and continuing to support our department in any way I can from the sidelines. Thank you for the trust, friendship, and memories. It has truly been the honor of a lifetime to serve the City of Brandon.

With respect and gratitude,
Jerome C. Hobson

Captain, Brandon Fire Department

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: BRIAN ROBERTS

DATE: 06/10/2025

SUBJECT: REQUEST CONSIDERATION TO INCREASE THE SALARY OF LT. BRENDON GAUNT FOR PASSING HIS NATIONAL REGISTRY FOR PARAMEDICS EFFECTIVE JUNE 23, 2025.

The Department respectfully requests your consideration to increase the salary of Lt. Brendon Gaunt by $5,000.00 for his passing of the National Registry for Paramedics to now $81,000 annually effective June 23, 2025, and amend the budget accordingly.

Thank you for your consideration.

ATTACHMENTS:

1. B Gaunt Paramedic Certificate

National Registry Emergency Medical Technicians

Hereby Certifies

Brendon R. Gaunt

as a

Paramedic

duly registered together with all the rights and privileges appertaining thereto in consideration of having satisfied the prescribed national standards for certification. In Testimony Whereof, the seal of the National Registry of Emergency Medical Technicians and signatures as authorized by the Board of Directors are hereunto affixed this Seventh day of June, 2025 A.D.

Mike McEvoy

Chair of the Board

William Seifarth

Executive Director

Registry Number: M5160046

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: BRIAN ROBERTS

DATE: 06/11/2025

SUBJECT: REQUEST CONSIDERATION TO PURCHASE NINE (9) HONEYWELL BEN 3 HELMETS AND TEN PAIRS OF LEATHER STRUCTURAL BOOTS FROM DELTA FIRE AND SAFETY ON STATE CONTRACT. THE TOTAL PRICE FOR BOTH WILL BE $8,027.90 PLUS ANY SHIPPING.

The fire department respectfully requests your consideration to purchase nine (9) Morning Pride Ben 3 helmets and ten pairs of leather structural boots from Delta Fire and Safety. The total price will be $8,027.90 plus any shipping charges that may occur and are on State Contract. See the breakdown below with the State Contract #. The department budgeted for these items.

- Morning Pride Ben 3 Helmets in Black, Red and Yellow-State contract # 8200078722-Total price of helmets-$4,127.90
- Lion Leather Structural Boots-State contract # -8200078736-Total price of boots-$3,900

Thank you for your consideration.

ATTACHMENTS:

1. Quotes for helmets and boots from Delta Fire 061125

Sales Quote

QUOTE-8287

June 10, 2025

Bill To Address	Ship-to Address	Delta Fire & Safety Inc.
City of Brandon **PO Box 1539** **Brandon, MS 39042**	City of Brandon 629 Marquette Road Brandon, MS 39042	3159 Summit Dr. Port Neches, TX 77651 USA

Valid to	Salesperson	Contract
July 10, 2025	Tim Harris	

No.	Description	Quantity	Unit Price	Line Amount
TXBERC002242140530	HONEYWELL, TXBERC002242140530 MORNING PRIDE BEN 3 HELMET BLACK WITH 4" SHIELD Ms state contract# 8200078722	4	$366.00	$1,464.00
TXGIDD002237803120	Honeywell, TXGIDD002237803120, BEN3 4" FS RED Ms state contract# 8200078722	2	$532.78	$1,065.56
804-6369 9.5M	LION, 804-6369, QR14™ – 14" Pull-On Leather Structural Boot 9.5M Ms state contract # 8200078736	2	$390.00	$780.00
804-6369 10.5M	LION, 804-6369, QR14™ – 14" Pull-On Leather Structural Boot 10.5M Ms state contract # 8200078736	2	$390.00	$780.00
804-6369 11.5M	LION, 804-6369, QR14™ – 14" Pull-On Leather Structural Boot 11.5M	2	$390.00	$780.00

Home Page
deltafas.com

Phone No.
409-724-1055

Email
orders@deltafas.com

Sales Quote QUOTE-8287

June 10, 2025

No.	Description	Quantity	Unit Price	Line Amount
	Ms state contract # 8200078736			
804-6369 12.5M	LION, 804-6369, QR14™ – 14" Pull-On Leather Structural Boot 12.5M Ms state contract # 8200078736	2	$390.00	$780.00
804-6369 13.5M	LION, 804-6369, QR14™ – 14" Pull-On Leather Structural Boot 13.5M Ms state contract # 8200078736	2	$390.00	$780.00
BEN 3 YLW W/ 4 FS	Honeywell, 2025 Spec-DELJET0022441416500, Ben 3 Helmet w/ 4" FS, nmx chnstrp, lime trapezoid, Yellow Ms state contract# 8200078722	3	$532.78	$1,598.34
			Subtotal	8,027.90
			Total Tax	0.00
Freight:			**Total $**	**8,027.90**

Due to volatility in the market with tariffs & surcharges, prices subject to change.

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: BRIAN ROBERTS

DATE: 06/11/2025

SUBJECT: REQUEST PERMISSION FOR CHIEF BRIAN ROBERTS TO TRAVEL TO BILOXI, MS TO ATTEND THE MISSISSIPPI MUNICIPAL LEAGUE CONFERENCE JULY 22-23, 2025.

The fire department respectfully requests permission for Chief Brian Roberts to travel to Biloxi, MS from July 22-23, 2025, to attend the Mississippi Municipal League Conference and approve all travel expenses (hotel, meals, and fuelman). We do have funds in our budget to cover these expenses.

Thank you for your consideration.

ATTACHMENTS:

None

BRANDON
MISSISSIPPI

MEMORANDUM

TO:	HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:	BRIAN ROBERTS
DATE:	06/12/2025
SUBJECT:	**REQUEST PERMISSION TO ALLOW THE PURCHASE OF ONE CAPTAIN'S BADGE AND ONE CAPTAIN'S HELMET TO CAPTAIN JEROME HOBSON AS HE IS RETIRING FROM THE DEPARTMENT JUNE 30, 2025, PER MS CODE 1972, TITLE 1, SECTION 17-25-31.**

The department respectfully requests your permission to allow the purchase of one captain's badge and one captain's helmet to Captain Jerome Hobson for $1.00 each per Mississippi Code 1972 (2024) Title 1, section 17-25-31. His last day with our department is June 30, 2025. He is the first one to retire from the department since we became a municipal fire department in 1998.

Thank you for your consideration.

ATTACHMENTS:

None