

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
AUGUST 4, 2025

- I. CALL TO ORDER
- II. INVOCATION AND PLEDGE OF ALLEGIANCE
- III. PUBLIC COMMENTS AND RECOGNITIONS
 - A. Mayor Butch Lee
 - B. Larry Quillen
 - C. Bob Odom
 - D. Pam Johnson
 - E. Tom Evans
 - F. Angela English
- IV. OLD BUSINESS
 - A. Approve the Regular Board Meeting Minutes of July 21, 2025.
 - B. Approve the Minutes from the Budget Work Sessions held on July 28, 29, 30, and 31, 2025.
- V. BUTCH LEE, MAYOR
 - A. Mike Monk - Central Mississippi Planning & Developing District Executive Director - Brief review of the programs offered through the CMPDD.
 - B. Request permission for Georganna Keenum to travel to Vicksburg, MS to attend the 2025 Governor's Conference on Tourism October 1-3, 2025 and authorize payment of registration fees and all related travel expenses.
 - C. Consideration to advertise in the 2026 MS Tour Guide to promote tourism in the city.
 - D. Request permission to travel to Philadelphia, MS to attend the MML Small Town Conference October 15-16, 2025 and pay all related travel expenses.
 - E. Consideration to accept the bids received on August 4, 2025, regarding the Civic Center (Big Room) Renovation Project and award to Gilreath Construction Company, LLC as the best bid received in the amount of \$248,700.00 and authorize the Mayor to sign all related documents.
- VI. MARY ANN HESS, CITY CLERK
 - A. Consideration to rescind the action taken at the regular Board meeting on July 21 regarding setting the date of the public hearing on August 14 and instead setting it for a week later on August 21.

- B. Consideration to approve professional services agreement for the purposes of promoting tourism in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures.
Nappy Boy Touring, LLC and City of Brandon Artist Agreement
Kash Nation, LLC and City of Brandon Artist Agreement
- C. Consideration to adopt an ordinance of the City of Brandon, Mississippi prohibiting the purchase, possession, distribution, sale or offering for sale any product derived from the hemp plant, designed for human ingestion and/or consumption, that is not approved by the United States Food and Drug Administration and codifying the same as Chapter 7 Section 7-2 of the Code of Ordinances of the City.
- D. Consideration to approve the quote from Metro Mechanical in the amount of \$15,812.50 to replace the existing damaged fiberglass shower unit with new tile. Another quote was received from JL Roberts Mechanical in the amount of \$28,504.00.
- E. Consideration to approve:
 - 1. Docket of Claims for August 4, 2025
 - 2. Fox Everett claims released on July 29, 2025
 - 3. Electronic fund transfers for July 2025
- F. Presentation of Quarterly Reports for the Quarter Ending June 2025 as filed with the State of Mississippi, Department of Finance & Administration:
 - 1. Senate Bill 2948, 2021 Regular Legislative Session
 - 2. House Bill 1353, 2022 Regular Legislative Session
 - 3. House Bill 603, 2023 Regular Legislative Session
 - 4. Senate Bill 2468, 2024 Regular Legislative Session
 - 5. MOST, Marquette Road Multi-Use Path

VII. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

- A. Consideration to declare an emergency repairs to the traffic signal at Highway 80 and Value Road due to a traffic accident, approve invoice #M2025-82 in the amount of \$10,930.00 from Lewis Electric, Inc., and authorize payment of the same.
- B. Asking for your consideration to declare an emergency the following repairs to various lift station sites, approve the invoices from Harvey Services, Inc. for each site, and authorize payment of the same.
 - 1. Greenfield Ridge Lift Station (Greenfield Subdivision) - Invoice #7699 - \$9,490.00 - On 6/27/2025, the Greenfield Ridge Lift Station stopped working due to a failed pump. Harvey Services, Inc. was contacted by the City of Brandon to replace the pump.
 - 2. Highway 468 Lift Station - Invoice #7726 - \$5,062.50 - On 7/9/2025, the Highway 468 Lift Station was not working properly due to issues with the floats and the soft start. Harvey Services, Inc. was contacted by the City of Brandon to replace the soft start at the site. City of Brandon employees were able to replace both floats.
 - 3. Gray Daniels Lift Station - Invoice #7735 - \$8,309.29 - On 7/18/2025, the Gray Daniels Lift Station stopped working due to a failed pump. Harvey Services, Inc. was contacted by the City of Brandon to replace the pump.
 - 4. Rivage Lift Station (Louis Wilson Drive) - Invoice #7751 - \$8,350.00 - On 7/24/2025,

the Rivage Lift Station stopped working due to failed pumps and start kits. Harvey Services, Inc. was contacted by the City of Brandon to replace both pumps and start kits at the site.

- C. Consideration to approve invoice #189714 in the amount of \$27,188.39 from Hydra Service, Inc. for emergency repairs at the Richland Creek Lift Station and authorize payment of the same. On April 21, 2025, the Board declared an emergency the repairs to Richland Creek Lift Station. This is the final invoice for the emergency repairs at the site.

- D. Consideration to approve the following related to the 2024 Diamond Emerald Sewer Rehabilitation CDBG Project.

1. Spread on the minutes Mississippi Development Authority Environment Clearance and Authority to Use Grant Funds for the project dated July 16, 2025.
2. Permission to develop plans and advertise for bid the 2024 Diamond Emerald Sewer Rehabilitation CDBG Project.
3. Approve a Professional Services Agreement with Benchmark Engineering Services for design and construction engineering for the project and authorize the Mayor to execute the same.

- E. Consideration to approve Pay Request 7 in the amount of \$103,841.41 from Thornton Construction Company for the Marquette Road Multi-Use Path Project and authorize payment of the same.

- F. Consideration to approve utility adjustments and denials pursuant to the memo.

- G. Consideration to release the Letter of Credit for Glen Arbor Subdivision Phase II. Thornton Construction Company, Inc. has met the requirements for release of the LOC.

- H. Consideration to approve a Professional Services Agreement with Lawrence Printing Company for monthly utility bill printing services and authorize the Mayor to execute the same.

VIII. JOEY BARNETTE, COMMUNITY DEVELOPMENT

- A. Adopt an ordinance of the City of Brandon extending a temporary moratorium of residential subdivision development with exceptions. Adopted on March 6, 2023
- B. Request permission to surplus damaged vehicle - 2007 Ford F150 – VIN - 1FTRF12WX7KC90601
- C. Set Public hearing for August 18, 2025 for consideration of application 25-026 for conditional use for secondary detached dwelling. Permit request from Larry Holden 510 North St. Parcel #19H-1 PPIN#33466
- D. Set public hearing for August 18, 2025 for consideration of an application for conditional use to operate an AirBnB / Vrbo per request from Rankin Roots Properties LLC / Andy Harrist for 939 South College St. (Parcel # I8B-21).
- E. Set public hearing for August 18, 2025 for consideration of dimensional variance request for KFL Investments Parcel #H8-1-60 PPIN# 88636 917 Marquette Road Brandon MS 39042. The applicant is requesting a Dimensional variance for building height from the

ORC Office and research zoning district to be allowed to exceed the 40' height limit to 55'-0"

IX. JOSEPH FRENCH, POLICE CHIEF

- A. Accept the resignation of William McIntyre from his current position as a Police Officer for the City of Brandon Police Department effective August 15, 2025.
- B. Request permission for Officer Cody Moulds to travel to Biloxi, MS to participate in the Dynamic Police Training conference on September 24-25, 2025. All expenses will be funded by the department's training budget.

X. BRIAN ROBERTS, FIRE CHIEF

- A. Request consideration to authorize travel to Corinth, MS for the "Training at the Crossroads" class and authorize all travel expenses for Sgt. Adam Denson, Chief Brian Roberts and Div. Chief Jerry King Oct. 8-12, 2025.
- B. Request consideration to authorize travel and conference expenses for Capt. Travis Cohn and Lt. Brendon Gaunt to travel to Biloxi, MS for the 2025 MEMS Conference from October 12-15, 2025.
- C. Request consideration to destroy old, obsolete or broken equipment.
- D. Request consideration to approve the attached quotes for the annual maintenance on the engines and ladder truck for a total of \$9,175.00 and authorize payment for the same once work is completed.

XI. EXECUTIVE SESSION

XII. ADJOURN

[MEET_FOOT]