

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
AUGUST 18, 2025

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS AND RECOGNITIONS

1. Mike Mann - The Exchange Club of Brandon
2. Mike Lee
3. Janie Wheaton

D. OLD BUSINESS

1. Approve Regular Board Meeting Minutes of August 4, 2025.

E. BUTCH LEE, MAYOR

1. Consideration to approve a proposed contract with CMPDD to assist the City with updating the City of Brandon's Hazard Mitigation Plan, in the amount of \$3,000.00 and authorize the Mayor to execute the same.
2. Consideration to adopt a Resolution authorizing annual reimbursement to the Richland Creek Watershed Drainage District for maintenance of Richland Creek within the corporate boundaries of the City of Brandon.
3. Request permission to hire Alex Ward as Public Works Director effective August 19, 2025, and set salary in accordance with the memo.
4. Request permission to purchase an ad featuring the Brandon High School Football Team in the 2025 Rankin County High School Football Edition in the amount of \$230.00.
5. Discussion re: Vehicle Incidents, Continued Horizontal Boring, Sewer/Storm Water Systems, Water/Sewer improvements for Rankin First, Parks/Rec Fall Updates, Magic of Light Contract Request, MPO Hwy 80 West Safety Improvement Projects, MPO Call for TA Projects, MDOT Call for TA Projects, MOST Call for Projects, CDBG update, Active and Planned Construction Projects, Congressional Awarded Projects and Requests, City Hall Improvements, etc.
6. Rudy Watkins - Path Company

F. MARY ANN HESS, CITY CLERK

1. Consideration to approve professional services agreement for the purposes of promoting tourism in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures
Live Nation and City of Brandon Sell-off Agreement.

2. Consideration to authorize payments of the annual leases on the following Sixteenth Section parcels:
 - a. 16-5-3 18N-59-50 \$300.00
 - b. 16-5-3 18J-70 \$4,080.00
3. Consideration to approve:
 - a. Docket of Claims for August 18, 2025
 - b. Fox Everett claims released on August 8, 2025

G. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

1. Consideration to approve the following from Thornton Construction Company for the Cornerstone Grants Ferry Parkway Waterline Extension Project. These items will finalize the project.
 - a. Approve the Final Summary Change Order at an increase of \$5,336.00 in the project amount due to final quantity numbers and authorize the Mayor to execute the same.
 - b. Approve Pay Request 5 FINAL (including the Final Summary Change Order) in the amount of \$89,114.11 and authorize payment of the same.
2. Consideration to approve the following items from Hemphill Construction Company for the Edgewood Waterline Loop Project. These items will finalize the project.
 - a. Approve the Final Summary Change Order at a decrease of \$4,647.00 in the project amount due to final quantity numbers and authorize the Mayor to execute the same.
 - b. Approve Pay Request 2 Final (including the Final Summary Change Order) in the amount of \$26,303.30 and authorize payment of the same.
3. Consideration to approve Pay Request 1 in the amount of \$114,375.77 from ERS, Inc. for the Richland Creek Stonebridge NRCS EWP Ditch Project and authorize payment of the same.
4. Consideration to approve the following invoices from Hemphill Construction Company for non-emergency repairs and authorize payment of the same. All services rendered on the attached invoicing are at the FY25 General Construction Services commodity bid pricing.
 1. Near 125 Overby Street - \$18,701.32 – invoice #: H24192-09-55650 - storm drain pipe replacement
 2. 41 Eastgate Drive - \$9,692.36 – invoice #: H24192-09-58290 – sewer repair due to ATT bore
 3. North Street - \$5,678.24 – invoice #: H24192-09-58727 – water leak repair
 4. 876 Long Leaf Circle - \$20,529.59 – invoice #: H24192-09-58534 – fire hydrant replacement
 5. 615 Westhill Road - \$13,376.28 – invoice #: H24192-09-58728 – water leak due to gas bore
 6. 2008 Cobblestone Place - \$4,400.32 – invoice #: H24192-09-58496 – manhole repair
 7. Near 216 Tucker Drive - \$43,911.76 – invoice #: H24192-09-56994 – storm drain pipe replacement
 8. 64 Terrapin Drive - \$11,583.31 – invoice #: H24192-09-58719 – manhole repair

9. 104 The Hills - \$3,221.27 – invoice #: H24192-09-58803 – fire hydrant replacement
5. Consideration to approve the following invoices from Hemphill Construction Company for emergency repairs and authorize payment of the same. All services rendered on the attached invoicing are at the FY25 General Construction Services commodity bid pricing.
 1. Easthaven Drive at Trickhambridge Road - \$7,097.80 – invoice #: H24192-09-58783 – emergency sewer repair
 2. Near 231 Appleridge Road - \$19,656.60 – invoice #: H24192-09-58891 – emergency manhole repair
 3. Jasmine Cove - \$7,097.80 – invoice #: H24192-09-59012 – emergency sewer repair due to bore
 4. 827 Osagian Circle - \$5,678.24 – invoice #: H24192-09-59039 – emergency water leak repair
6. Consideration to approve invoice 2024 in the amount of \$5,000.00 & invoice 2025 in the amount of \$5,000.00 from the Richland Creek Watershed District and authorize payment of the same.
7. Consideration to approve the following items from Hemphill Construction Company for the Burnham Road Waterline Improvements Project.
 1. Approve Change Order 1 in the amount of \$259,846.00 at an increase in the project amount and authorize the Mayor to execute the same.
 2. Approve Pay Request 7 in the amount of \$357,577.55, including Change Order 1, and authorize payment of the same.
8. Permission to purchase a six (6) desk furniture system for the Public Works Administrative Office from Office Innovations in the amount of \$28,232.88 at State of MS contract pricing. This purchase was budgeted for in FY25.

H. JOEY BARNETTE, COMMUNITY DEVELOPMENT

1. Public hearing for consideration of dimensional variance request for KFL Investments Parcel #H8-1-60 PPIN # 88636 917 Marquette Road, Brandon, MS 39042. The applicant is requesting a dimensional variance request for building height from the ORC Office and Research Zoning district to be allowed to exceed the 40' height limit to 55'-0"
2. Public hearing for consideration of an application for conditional use permit request for Rankin Roots Properties LLC for 939 South College St. (Parcel # I8B-21).
3. Public hearing for consideration of an application for a conditional use in regard to a secondary detached dwelling permit request from Larry Holden, 510 North St. Parcel #19H-1 PPIN#33466
4. Request permission to hire William 'Joseph' Moran as a Code Enforcement Officer/Inspector effective August 20th, 2025 and set rate of pay in accordance with the memo.
5. Consideration of preliminary plat approval for Towne Station Phase 4. The proposed site

is within a R-12 Zoning District and is a single-family residential subdivision consisting of forty (40) lots on approximately 16.88 acres.

I. JOSEPH FRENCH, POLICE CHIEF

1. Request permission to hire the following and set rate of pay in accordance with the memos:
 1. Terrence Craft as a Patrolman effective August 18, 2025.
 2. Pyran Taylor as a Patrolman effective August 18, 2025.
 3. Chantell Williams as a Communications Officer effective August 19, 2025.
 4. Hannah McMinn as a Communications Officer effective September 1, 2025.
2. Request to transfer Hayden Gibbons to a Civilian Animal Control Officer effective August 18, 2025. He will be a 40-hour-a-week employee and his salary will stay the same.
3. Request permission for Captain Brian Elwell and Sergeant John Dragoo to travel to Dekalb, Mississippi to participate in the Tactical Medical for First Responders class on August 19, 2025. Tuition and meals will be funded by the department's training budget.
4. Request permission for a check to be issued to the Kansas Highway Patrol in the amount of three hundred thirty thousand five hundred dollars and zero cents (\$330,500.00) for five (5) 2023 Dodge Durango Pursuit AWD, three (3) 2022 Dodge Durango Pursuit AWD and one (1) 2021 Dodge Durango Pursuit AWD. These will be purchased with the Departments Drug Seizure Fund.
5. Request permission to accept and receive grant funding in the amount of \$60,000.00 for the FY26 Mississippi Office of Highway Safety grant and authorize the Mayor to execute any related documents.
6. Request permission to accept and receive grant funding in the amount of \$24,100.00 for the FY25 Mississippi Homeland Security Grant Program and authorize the Mayor to execute any related documents.

J. BRIAN ROBERTS, FIRE CHIEF

1. Consideration to approve the agreement for Baron Threat Net license for one year and authorize Chief Brian Roberts to execute the same.
2. Consideration to add Tommy Steen as a reserve/volunteer member for our department.
3. Request consideration to hire Tyler Herring, Kayson Neely, Hayden Townsend and James Yawn effective August 19, 2025, and set a rate of pay in accordance to the memo.

K. EXECUTIVE SESSION

L. ADJOURN

[MEET_FOOT]