

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
AUGUST 18, 2025

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS AND RECOGNITIONS

1. Mike Mann - The Exchange Club of Brandon
2. Mike Lee
3. Janie Wheaton

D. OLD BUSINESS

1. Approve Regular Board Meeting Minutes of August 4, 2025.

E. BUTCH LEE, MAYOR

1. Consideration to approve a proposed contract with CMPDD to assist the City with updating the City of Brandon's Hazard Mitigation Plan, in the amount of \$3,000.00 and authorize the Mayor to execute the same.
2. Consideration to adopt a Resolution authorizing annual reimbursement to the Richland Creek Watershed Drainage District for maintenance of Richland Creek within the corporate boundaries of the City of Brandon.
3. Request permission to hire Alex Ward as Public Works Director effective August 19, 2025, and set salary in accordance with the memo.
4. Request permission to purchase an ad featuring the Brandon High School Football Team in the 2025 Rankin County High School Football Edition in the amount of \$230.00.
5. Discussion re: Vehicle Incidents, Continued Horizontal Boring, Sewer/Storm Water Systems, Water/Sewer improvements for Rankin First, Parks/Rec Fall Updates, Magic of Light Contract Request, MPO Hwy 80 West Safety Improvement Projects, MPO Call for TA Projects, MDOT Call for TA Projects, MOST Call for Projects, CDBG update, Active and Planned Construction Projects, Congressional Awarded Projects and Requests, City Hall Improvements, etc.
6. Rudy Watkins - Path Company

F. MARY ANN HESS, CITY CLERK

1. Consideration to approve professional services agreement for the purposes of promoting tourism in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures
Live Nation and City of Brandon Sell-off Agreement.

2. Consideration to authorize payments of the annual leases on the following Sixteenth Section parcels:
 - a. 16-5-3 18N-59-50 \$300.00
 - b. 16-5-3 18J-70 \$4,080.00
3. Consideration to approve:
 - a. Docket of Claims for August 18, 2025
 - b. Fox Everett claims released on August 8, 2025

G. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

1. Consideration to approve the following from Thornton Construction Company for the Cornerstone Grants Ferry Parkway Waterline Extension Project. These items will finalize the project.
 - a. Approve the Final Summary Change Order at an increase of \$5,336.00 in the project amount due to final quantity numbers and authorize the Mayor to execute the same.
 - b. Approve Pay Request 5 FINAL (including the Final Summary Change Order) in the amount of \$89,114.11 and authorize payment of the same.
2. Consideration to approve the following items from Hemphill Construction Company for the Edgewood Waterline Loop Project. These items will finalize the project.
 - a. Approve the Final Summary Change Order at a decrease of \$4,647.00 in the project amount due to final quantity numbers and authorize the Mayor to execute the same.
 - b. Approve Pay Request 2 Final (including the Final Summary Change Order) in the amount of \$26,303.30 and authorize payment of the same.
3. Consideration to approve Pay Request 1 in the amount of \$114,375.77 from ERS, Inc. for the Richland Creek Stonebridge NRCS EWP Ditch Project and authorize payment of the same.
4. Consideration to approve the following invoices from Hemphill Construction Company for non-emergency repairs and authorize payment of the same. All services rendered on the attached invoicing are at the FY25 General Construction Services commodity bid pricing.
 1. Near 125 Overby Street - \$18,701.32 – invoice #: H24192-09-55650 - storm drain pipe replacement
 2. 41 Eastgate Drive - \$9,692.36 – invoice #: H24192-09-58290 – sewer repair due to ATT bore
 3. North Street - \$5,678.24 – invoice #: H24192-09-58727 – water leak repair
 4. 876 Long Leaf Circle - \$20,529.59 – invoice #: H24192-09-58534 – fire hydrant replacement
 5. 615 Westhill Road - \$13,376.28 – invoice #: H24192-09-58728 – water leak due to gas bore
 6. 2008 Cobblestone Place - \$4,400.32 – invoice #: H24192-09-58496 – manhole repair
 7. Near 216 Tucker Drive - \$43,911.76 – invoice #: H24192-09-56994 – storm drain pipe replacement
 8. 64 Terrapin Drive - \$11,583.31 – invoice #: H24192-09-58719 – manhole repair

9. 104 The Hills - \$3,221.27 – invoice #: H24192-09-58803 – fire hydrant replacement
5. Consideration to approve the following invoices from Hemphill Construction Company for emergency repairs and authorize payment of the same. All services rendered on the attached invoicing are at the FY25 General Construction Services commodity bid pricing.
 1. Easthaven Drive at Trickhambridge Road - \$7,097.80 – invoice #: H24192-09-58783 – emergency sewer repair
 2. Near 231 Appleridge Road - \$19,656.60 – invoice #: H24192-09-58891 – emergency manhole repair
 3. Jasmine Cove - \$7,097.80 – invoice #: H24192-09-59012 – emergency sewer repair due to bore
 4. 827 Osagian Circle - \$5,678.24 – invoice #: H24192-09-59039 – emergency water leak repair
6. Consideration to approve invoice 2024 in the amount of \$5,000.00 & invoice 2025 in the amount of \$5,000.00 from the Richland Creek Watershed District and authorize payment of the same.
7. Consideration to approve the following items from Hemphill Construction Company for the Burnham Road Waterline Improvements Project.
 1. Approve Change Order 1 in the amount of \$259,846.00 at an increase in the project amount and authorize the Mayor to execute the same.
 2. Approve Pay Request 7 in the amount of \$357,577.55, including Change Order 1, and authorize payment of the same.
8. Permission to purchase a six (6) desk furniture system for the Public Works Administrative Office from Office Innovations in the amount of \$28,232.88 at State of MS contract pricing. This purchase was budgeted for in FY25.

H. JOEY BARNETTE, COMMUNITY DEVELOPMENT

1. Public hearing for consideration of dimensional variance request for KFL Investments Parcel #H8-1-60 PPIN # 88636 917 Marquette Road, Brandon, MS 39042. The applicant is requesting a dimensional variance request for building height from the ORC Office and Research Zoning district to be allowed to exceed the 40' height limit to 55'-0"
2. Public hearing for consideration of an application for conditional use permit request for Rankin Roots Properties LLC for 939 South College St. (Parcel # I8B-21).
3. Public hearing for consideration of an application for a conditional use in regard to a secondary detached dwelling permit request from Larry Holden, 510 North St. Parcel #19H-1 PPIN#33466
4. Request permission to hire William 'Joseph' Moran as a Code Enforcement Officer/Inspector effective August 20th, 2025 and set rate of pay in accordance with the memo.
5. Consideration of preliminary plat approval for Towne Station Phase 4. The proposed site

is within a R-12 Zoning District and is a single-family residential subdivision consisting of forty (40) lots on approximately 16.88 acres.

I. JOSEPH FRENCH, POLICE CHIEF

1. Request permission to hire the following and set rate of pay in accordance with the memos:
 1. Terrence Craft as a Patrolman effective August 18, 2025.
 2. Pyran Taylor as a Patrolman effective August 18, 2025.
 3. Chantell Williams as a Communications Officer effective August 19, 2025.
 4. Hannah McMinn as a Communications Officer effective September 1, 2025.
2. Request to transfer Hayden Gibbons to a Civilian Animal Control Officer effective August 18, 2025. He will be a 40-hour-a-week employee and his salary will stay the same.
3. Request permission for Captain Brian Elwell and Sergeant John Dragoo to travel to Dekalb, Mississippi to participate in the Tactical Medical for First Responders class on August 19, 2025. Tuition and meals will be funded by the department's training budget.
4. Request permission for a check to be issued to the Kansas Highway Patrol in the amount of three hundred thirty thousand five hundred dollars and zero cents (\$330,500.00) for five (5) 2023 Dodge Durango Pursuit AWD, three (3) 2022 Dodge Durango Pursuit AWD and one (1) 2021 Dodge Durango Pursuit AWD. These will be purchased with the Departments Drug Seizure Fund.
5. Request permission to accept and receive grant funding in the amount of \$60,000.00 for the FY26 Mississippi Office of Highway Safety grant and authorize the Mayor to execute any related documents.
6. Request permission to accept and receive grant funding in the amount of \$24,100.00 for the FY25 Mississippi Homeland Security Grant Program and authorize the Mayor to execute any related documents.

J. BRIAN ROBERTS, FIRE CHIEF

1. Consideration to approve the agreement for Baron Threat Net license for one year and authorize Chief Brian Roberts to execute the same.
2. Consideration to add Tommy Steen as a reserve/volunteer member for our department.
3. Request consideration to hire Tyler Herring, Kayson Neely, Hayden Townsend and James Yawn effective August 19, 2025, and set a rate of pay in accordance to the memo.

K. EXECUTIVE SESSION

L. ADJOURN

[MEET_FOOT]

MINUTES OF THE REGULAR BOARD MEETING OF THE
MAYOR AND BOARD OF ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI
OF AUGUST 4, 2025 AT 6:00 P.M.
MAYOR BUTCH LEE, MAYOR PRESIDING

I. CALL TO ORDER - Mayor Lee and Aldermen Farris, King, Womack, Williams, Vinson, Coker, and Craine were present.

II. INVOCATION AND PLEDGE OF ALLEGIANCE - Alderman Womack gave the invocation and Alderman Coker led the Pledge of Allegiance.

III. PUBLIC COMMENTS AND RECOGNITIONS

- Mayor Butch Lee – Presented Lu Coker a plaque from the MML for recognition of his 32 years of service to the City of Brandon.
- Henry A. Wood. Spoke in opposition to relocating the confederate statue.
- Larry Quillen. Spoke in opposition to relocating the confederate statue.
- Pam Johnson. Spoke in favor of relocating the confederate statue.
- Tom Evans. 307 Preston Cove. Related recent events involving an incident where Officers Phillips and Green assisted an elderly couple driving through the City. He praised the compassion, empathy and assistance they provided to this couple. He thanked Chief French for the integrity and professionalism he has instilled in the department.
- Angela English. Rankin County NAACP President. She recounted the story of Will Mack McLin, the last person hung in Rankin County, Mississippi and spoke in favor of relocating the confederate statue.

IV. OLD BUSINESS

A. Approve the Regular Board Meeting Minutes of July 21, 2025.

B. Approve the Minutes from the Budget Work Sessions held on July 28, 29, 30, and 31, 2025.

Alderman Vinson made the motion to approve agenda items IV (A) & (B), seconded by Alderman Williams and upon affirmative vote of the members present the motion carried.

V. BUTCH LEE, MAYOR

- A. Mike Monk - Central Mississippi Planning & Developing District Executive Director – Presented a review of the programs offered through the CMPDD. (No action).
- B. Authorize Georganna Keenum to travel to Vicksburg, MS to attend the 2025 Governor's Conference on Tourism October 1-3, 2025 and authorize payment of registration fees and all related travel expenses.

- C. Purchase a ½ page advertisement for \$6050.00 plus \$500 for copy editing, in the 2026 MS Tour Guide for the purpose of advertising and bringing into favorable notice the opportunities and possibilities of the City, first finding that this mode of advertising is in the best interest of the citizenry.
- D. Authorize the Mayor to travel to Philadelphia, MS to attend the Mississippi Municipal League Small Town Conference October 15-16, 2025 and approve travel expenses (not otherwise reimbursed by the Mississippi Municipal League).
- E. Accept the bid received on August 4, 2025, regarding the Civic Center (Big Room) Renovation Project from Gilreath Construction Company, LLC, as the lowest and best bid received in the amount of \$248,700.00, append all bid documents to the Minutes and authorize the Mayor to execute all related documents.

Alderman Coker made the motion to approve agenda items V (B)-(E), in accordance with the memos from the Mayor's Office, which are appended hereto with attachments, seconded by Alderman Vinson and upon affirmative vote of the members present the motion carried.

VI. MARY ANN HESS, CITY CLERK

- A. Rescind the action taken at the regular Board meeting on July 21 regarding setting the date of the public hearing regarding the FY 205-26 taxing and spending plan on August 14 and reset the public hearing for August 21 at 6:00 p.m.
- B. Approve professional services agreement for the purposes of promoting tourism, parks and recreation, in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures.
 - Nappy Boy Touring, LLC and City of Brandon Artist Agreement
 - Kash Nation, LLC and City of Brandon Artist Agreement
- C. Adopt an Ordinance of the City of Brandon, Mississippi prohibiting the purchase, possession, distribution, sale or offering for sale any product derived from the hemp plant, designed for human ingestion and/or consumption, that is not approved by the United States Food and Drug Administration and codifying the same as Chapter 7 Section 7-2 of the Code of Ordinances of the City.
- D. Accept the quote from Metro Mechanical in the amount of \$15,812.50 to replace the existing damaged fiberglass shower unit with new tile as the lowest and best quote received and authorize payment. A second quote was received from JL Roberts Mechanical in the amount of \$28,504.00.
- E. Approve:
 - a. Docket of Claims for August 4, 2025
 - b. Fox Everett claims released on July 29, 2025
 - c. Electronic fund transfers for July 2025
- F. Presentation of Quarterly Reports for the Quarter Ending June 2025 as filed with the State of Mississippi, Department of Finance & Administration:
 - a. Senate Bill 2948, 2021 Regular Legislative Session
 - b. House Bill 1353, 2022 Regular Legislative Session
 - c. House Bill 603, 2023 Regular Legislative Session
 - d. Senate Bill 2468, 2024 Regular Legislative Session
 - e. MOST, Marquette Road Multi-Use Path

Alderman Craine made the motion to approve agenda items VI (A)-(F), in accordance with the memos from the City Clerk's Office, which are appended hereto with attachments, seconded by Alderman Farris and upon affirmative vote of the members present the motion carried.

VII. CARLY DEARMAN, PUBLIC WORKS DEPARTMENT

- A. Declare an emergency in accordance with MCA Section 31-7-13(k), the repairs to the traffic signal at Highway 80 and Value Road due to a traffic accident, approve invoice #M2025-82 in the amount of \$10,930.00 from Lewis Electric, Inc., and authorize payment of the same.
- B. Declare as an emergency in accordance with MCA Section 31-7-13(k), the following repairs to various lift station sites, approve the invoices from Harvey Services, Inc. for each site, and authorize payment of the same.
 - 1. Greenfield Ridge Lift Station (Greenfield Subdivision) - Invoice #7699 - \$9,490.00 - On 6/27/2025, the Greenfield Ridge Lift Station stopped working due to a failed pump. Harvey Services, Inc., was contacted by the City of Brandon to replace the pump.
 - 2. Highway 468 Lift Station - Invoice #7726 - \$5,062.50 - On 7/9/2025, the Highway 468 Lift Station was not working properly due to issues with the floats and the soft start. Harvey Services, Inc. was contacted by the City of Brandon to replace the soft start at the site. City of Brandon employees were able to replace both floats.
 - 3. Gray Daniels Lift Station - Invoice #7735 - \$8,309.29 - On 7/18/2025, the Gray Daniels Lift Station stopped working due to a failed pump. Harvey Services, Inc., was contacted by the City of Brandon to replace the pump.
 - 4. Rivage Lift Station (Louis Wilson Drive) - Invoice #7751 - \$8,350.00 - On 7/24/2025, the Rivage Lift Station stopped working due to failed pumps and start kits. Harvey Services, Inc. was contacted by the City of Brandon to replace both pumps and start kits at the site.
- C. Approve invoice #189714 in the amount of \$27,188.39 from Hydra Service, Inc. for emergency repairs at the Richland Creek Lift Station and authorize payment of the same. On April 21, 2025, the Board declared an emergency the repairs to Richland Creek Lift Station. This is the final invoice for the emergency repairs at the site.
- D. Approve the following related to the 2024 Diamond Emerald Sewer Rehabilitation CDBG Project.
 - 1. The Mississippi Development Authority Environment Clearance and Authority to Use Grant Funds for the project dated July 16, 2025;
 - 2. The preparation of plans and advertisement for bid the 2024 Diamond Emerald Sewer Rehabilitation CDBG Project; and
 - 3. A Professional Services Agreement with Benchmark Engineering Services for design and construction engineering for the project and authorize the Mayor to execute the same.
- E. Approve Pay Request #7 in the amount of \$103,841.41 from Thornton Construction Company for the Marquette Road Multi-Use Path Project and authorize payment of the same.
- F. Approve utility adjustments and denials pursuant to the memo, first finding that all adjustments are because of unforeseen circumstances where the customer did not receive the benefit of the service thereby warranting a reduction or compromise.

- G. Release the Letter of Credit for Glen Arbor Subdivision Phase II. Thornton Construction Company, Inc. has met the requirements for release of the LOG.
- H. Approve a Professional Services Agreement with Lawrence Printing Company for monthly utility bill printing services and authorize the Mayor to execute the same.

Alderman Womack made the motion to approve agenda items VII (A)-(H), in accordance with the memos from the Public Works Department, which are appended hereto with attachments, seconded by Alderman Craine and upon affirmative vote of the members present the motion carried.

VIII. JOEY BARNETTE, COMMUNITY DEVELOPMENT

- A. Adopt an Ordinance of the City of Brandon extending a temporary moratorium of residential subdivision development with exceptions. (Adopted on March 6, 2023)
- B. Surplus damaged vehicle - 2007 Ford F150- VIN 1FTRF12WX7KC90601 as having no further value to the City and authorize the sale of the same on Govdeals.com.
- C. Set Public hearing for August 18, 2025, during the Regular Board Meeting, for consideration of application 25-026 for conditional use for secondary detached dwelling. Permit request from Larry Holden 510 North St. Parcel #19H-1 PPIN#33466
- D. Set public hearing for August 18, 2025, during the Regular Board Meeting for consideration of an application for conditional use to operate an AirBnB / Vrbo per request from Rankin Roots Properties LLC / Andy Harrist for 939 South College St. (Parcel# 18B-21).
- E. Set public hearing for August 18, 2025, during the Regular Board Meeting for consideration of dimensional variance request for KFL Investments Parcel #H8-1-60 PPIN# 88636 917 Marquette Road Brandon MS 39042. The applicant is requesting a Dimensional variance for building height from the ORC Office and research zoning district to be allowed to exceed the 40' height limit to 55'-0"

Alderman Coker made the motion to approve agenda items VIII (A)-(E), in accordance with the memos from the Community Development Department, which are appended hereto with attachments, seconded by Alderman Womack and upon affirmative vote of the members present the motion carried.

IX. JOSEPH FRENCH, POLICE CHIEF

- A. Accept the resignation of William McIntyre effective August 15, 2025.
- B. Authorize Officer Cody Moulds to travel to Biloxi, MS to participate in the Dynamic Police Training conference on September 24-25, 2025 and authorized approved travel expenses.

Alderman Craine made the motion to approve agenda items IX (A) & (B), in accordance with the memos from the Police Department, which are appended hereto with attachments, seconded by Alderman Womack and upon unanimous vote the motion carried.

X. BRIAN ROBERTS, FIRE CHIEF

- A. Authorize travel to Corinth, MS for the "Training at the Crossroads" class and approve authorized travel expenses for Sgt. Adam Denson, Chief Brian Roberts and Div. Chief Jerry King Oct. 8-12, 2025.
- B. Authorize travel and approved conference and travel expenses for Capt. Travis Cohn and Lt. Brendon Gaunt to travel to Biloxi, MS for the 2025 MEMS Conference from October 12-15, 2025.
- C. Declare as surplus and authorize the disposal of that certain property set forth in the attached memo with all items to be thrown away with the exception of the Motorola radio which is to be sold on GovDeals.com.
- D. Approve the attached quotes for the annual maintenance on the engines and ladder truck for a total of \$9,175.00 by EEP, in accordance with MCA Section 31-7-13(m)(ii) and authorize payment for the same once work is completed.

Alderman Williams made the motion to approve agenda items X (A)-(D), in accordance with the memos from the Fire Department, which are appended hereto with attachments, seconded by Alderman Vinson upon affirmative vote of the members present the motion carried.

XI. EXECUTIVE SESSION

Alderman Womack made the motion to consider the need to enter into Executive Session, seconded by Alderman Craine and upon affirmative vote of the members present the motion carried.

Alderman Craine then made the motion to enter into Executive Session to discuss potential litigation involving the FHA Complaint filed by Nicole Hinckley, the prospective purchase of property and personnel matters involving the public works department, seconded by Alderman Williams, and affirmative vote of the members present the motion carried.

Alderman Womack made the motion to hire Todd Butler with Phelps Dunbar to respond to the FHA Complaint re: Nicole Hinckley, on the same terms and conditions of his representation of the City for EEOC pre-litigation claims, seconded by Alderman Vinson, and upon unanimous vote the motion carried.

Alderman Womack made the motion to resume the Regular Board Meeting out of Executive Session seconded by Alderman Vinson and upon unanimous vote the motion carried.

(That there was a vote taken in Executive Session was announced upon resuming the Regular Board Meeting out of Executive Session).

XII. ADJOURN

Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Craine and upon affirmative vote of the members present the motion carried.

(Next Regular Board Meeting: August 18, 2025)

Minutes approved this the 18th day of August 2025.

Hon. Butch Lee, Mayor

Attest:

Hon. Mary Ann Hess, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: MARY ANN HESS
DATE: 08/11/2025
SUBJECT: HAZARD MITIGATION PLAN

Consideration to approve a proposed contract with CMPDD to assist the City with updating the City of Brandon's Hazard Mitigation Plan, in the amount of \$3,000.00 and authorize the Mayor to execute the same.

ATTACHMENTS:

1. CMPDD CONTRACT HAZARD MITIGATION



William Banks, President
Les Childress, Vice President
Dan Hart, Secretary-Treasurer
Michael Monk, Chief Executive Officer

CENTRAL MISSISSIPPI PLANNING AND DEVELOPMENT DISTRICT

1020 Centre Pointe Boulevard • Pearl, Mississippi 39208 • (601) 981-1511 • Fax: (601) 981-1515

City of Brandon

AUG 11 2025

RECEIVED

August 6, 2025

Honorable Butch Lee, Mayor
City of Brandon
P.O. Box 1539
Brandon, MS 39043

Dear Mayor Lee:

Re: Hazard Mitigation Plan

The City of Brandon has worked with the Central Mississippi Planning and Development District (CMPDD) to develop and maintain the City's Hazard Mitigation Plan since it was first developed. Hazard Mitigation Plans are required under the Disaster Mitigation Act of 2000 in order for local jurisdictions to maintain grant eligibility for the Mitigation Grant Programs offered through the Mississippi Emergency Management Agency and the Federal Emergency Management Agency. In addition, plans must be reviewed and revised, as appropriate, to reflect changes in priorities, and resubmitted for approval every five years in order to maintain the City's grant eligibility.

The City's current plan expires in September 2026. If the City is interested in continuing to work with CMPDD to maintain this plan, please have the Board of Aldermen consider the attached contract. If you have any questions, please feel free to call me at 769-777-7311 or email mezell@cmpdd.org.

Sincerely,

Madeline Ezell
Planner

CONTRACT FOR PROFESSIONAL SERVICES

THIS AGREEMENT, entered into as of the _____ day of _____, 2025, by and between the **CITY OF BRANDON, MISSISSIPPI**, hereinafter called the “**Local Government**”, and the **CENTRAL MISSISSIPPI PLANNING AND DEVELOPMENT DISTRICT** hereinafter called “**CMPDD**”, WITNESSETH THAT:

Whereas, the Local Government desires to engage the CMPDD to render certain technical and professional services, hereafter described. Now, therefore, the parties hereto do mutually agree as follow:

I. Employment of CMPDD

The Local Government hereby agrees to engage CMPDD; and CMPDD hereby agrees to provide the services hereinafter set forth.

II. Scope of Services

CMPDD hereby agrees to develop an updated Hazard Mitigation Plan for the Local Government. The plan shall be developed in compliance with Federal Regulations and guidance issued by the Federal Emergency Management Agency. CMPDD shall appoint a project manager for this task that shall be responsible for managing the project to ensure project goals and objectives are completed within the timeframe specified in this document and within budget limits. The Local Government shall appoint a Committee to work with the CMPDD to gather data and carry out a comprehensive planning process. Once complete, CMPDD shall provide the local government up to six (6) printed copies of the final plan as well as a PDF version.

III. Period of Performance

The services specified under paragraph II of this agreement shall begin upon execution of this contract by both parties and extend for a period of no more than twelve (12) months.

IV. Compensation

Compensation to the CMPDD for responsibilities outlined in the “Scope of Services” shall be on a fixed fee basis. The Local Government agrees to pay a fixed fee of three thousand dollars (\$3,000) to the CMPDD. The Local Government shall pay the CMPDD for these services within thirty (30) days of the Local Government receipt of an invoice.

V. Changes

This agreement may be altered from time to time with the written approval of both parties. Such changes shall be incorporated into written amendments to this contract.

VI. Termination of Contract

At any time for convenience, or if, through any cause, either party shall fail to fulfill in a timely and proper manner its obligations under this Contract, this Contract may be terminated by giving thirty (30) days written notice to the other party of such termination. If this Contract is

terminated by the CMPDD as provided herein, the Local Government will be reimbursed equal to its contribution, less any costs actually incurred by the CMPDD that are directly attributable to the services covered by this Contract. If this Contract is terminated by the Local Government as provided herein, the CMPDD will be reimbursed equal to its contribution, less any costs actually incurred by the Local Government that are directly attributable to the services covered by this contract.

VII. Interest of Members of the Local Government

No officer, member, or employee of the Local Government who exercises any function or responsibilities in the review or approval of the undertaking or carrying out of this Contract shall participate in any decision that affects his personal interest or the interest of any corporation, partnership, or association in which he is directly or indirectly involved.

VIII. Cooperation of the Local Government

The Local Government hereby agrees that its officials and employees will cooperate with CMPDD in the discharge of CMPDD's responsibilities under this Contract and will be available for consultation at such times as may be mutually agreeable to all parties. The Local Government shall make available to CMPDD or its designated agents all data, reports, records, maps or other information as are existing, available, and necessary for carrying out this Contract.

IX. Products of this Contract

It is understood and acknowledged by the Local Government that CMPDD shall retain ownership of all work products it develops as necessary to produce the items which CMPDD is required to produce under this agreement. Such work products shall include, but shall not necessarily be limited to digital files, research materials, working papers, and other internal documents. The Local Government shall have full right and title to all products delivered to them under this agreement.

X. Execution

In witness whereof, CMPDD and the Local Government have executed this agreement as of this the _____ day of _____, 2025.

Butch Lee, Mayor
City of Brandon

Michael Monk, Chief Executive Officer
Central Mississippi
Planning & Development District

Mary Ann Hess, City Clerk
City of Brandon

Cathy Duke, Director of Finance
Central Mississippi
Planning & Development District

State of Mississippi
Rankin County

Personally appeared before me, the undersigned in and for said county and state, the within named **Butch Lee and Mary Ann Hess**, who acknowledged to me that they are the **Mayor and City Clerk** for the **City of Brandon, Mississippi**, and that as such did sign, execute and deliver the foregoing instrument, having affixed the City seal thereto, for the purposes therein stated, in the name of, for and on behalf of said Brandon, Mississippi, he being first duly authorized to do so.

Given under my hand and official seal, this the _____ day of _____, 2025.

Notary Public

My Commission Expires:

State of Mississippi
Rankin County

Personally appeared before me, the undersigned in and for said county and state, the within named **Michael Monk** and **Cathy Duke**, who acknowledged to me that they are the **Chief Executive Officer** and **Director of Finance of Central Mississippi Planning and Development District**, respectively, and that as such did sign, execute and deliver the foregoing instrument, having affixed the corporate seal thereto, for the purposes therein stated, in the name of, for and on behalf of said corporation, they being first duly authorized to do so.

Given under my hand and official seal, this the _____ day of _____, 2025.

Notary Public

My Commission Expires:



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR
BOARD AGENDA: AUGUST 18, 2025
SUBJECT: RICHLAND CREEK WATERSHED
RESOLUTION AUTHORIZING REIMBURSEMENT

Asking for your consideration to adopt a Resolution authorizing annual reimbursement to the Richland Creek Watershed District for maintenance of Richland Creek within the corporate boundaries of the City of Brandon. The annual fee will be \$5,000.00.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Resolution

**RESOLUTION OF THE CITY OF BRANDON, MISSISSIPPI
AUTHORIZING REIMBURSEMENT TO THE RICHLAND CREEK WATERSHED
DRAINAGE DISTRICT FOR MAINTENANCE OF RICHLAND CREEK WITHIN THE
CORPORATE BOUNDARIES OF THE CITY**

WHEREAS, Richland Creek flows through the corporate boundaries of the City of Brandon, Mississippi (the "City"); and

WHEREAS, the Richland Creek Watershed Drainage District (the "District") is a duly created special district under the laws of the State of Mississippi with authority to maintain creeks, drainage channels, and other water control structures within its jurisdiction; and

WHEREAS, the District has performed certain maintenance activities on Richland Creek within the corporate boundaries of the City, which maintenance has benefited the citizens of the City by improving drainage, reducing flooding risks, and enhancing public health, safety, and welfare; and

WHEREAS, Section 21-19-13 of the Mississippi Code of 1972, as amended, authorizes municipalities to clean and maintain drainage ditches, creeks, or channels within municipal boundaries and to pay the expenses associated with such maintenance; and

WHEREAS, Section 51-33-3 of the Mississippi Code of 1972, as amended, authorizes drainage districts to cooperate and enter into agreements with political subdivisions of the state, including cities, and to receive financial assistance from them for conservation and drainage purposes; and

WHEREAS, the Board of Aldermen of the City of Brandon finds that it is in the best interest of the City and its citizens to reimburse the Richland Creek Watershed Drainage District for maintenance of Richland Creek within the corporate boundaries of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI, AS FOLLOWS:

Section 1. The findings and recitals set forth above are hereby found to be true and correct and are incorporated herein by reference.

Section 2. The Board of Aldermen hereby authorizes the reimbursement to the Richland Creek Watershed Drainage District for maintenance of Richland Creek within the corporate boundaries of the City in the amount of \$5,000 annually (to include reimbursement for maintenance performed as provided herein prior to the adoption of this Resolution) and to reimburse such additional funds as may be approved by separate action of the Board of Aldermen.

Section 3. The City Clerk is hereby authorized and directed to make payment to the Richland Creek Watershed Drainage District pursuant this Resolution, upon presentation of proper documentation of the maintenance work performed.

Section 5. This resolution is intended to comply with all applicable provisions of Mississippi law governing municipal expenditures and cooperation with drainage districts, including but not limited to Sections 21-19-13, and 51-33-3, of the Mississippi Code of 1972, as amended.

Section 6. This resolution shall take effect immediately upon its adoption.

The above and foregoing Resolution, after having been first reduced to writing, was introduced by Alderman _____, seconded by Alderman _____, and was adopted by the following vote:

ALDERMAN FARRIS	voted: _____
ALDERMAN KING	voted: _____
ALDERMAN WOMACK	voted: _____
ALDERMAN COKER	voted: _____
ALDERMAN WILLIAMS	voted: _____
ALDERMAN VINSON	voted: _____
ALDERMAN CRAINE	voted: _____

The motion having received the affirmative vote of a majority of the members present, the Mayor declared the motion carried and the resolution adopted, this on the ____ day of August 2025.

APPROVED:

BUTCH LEE, MAYOR

ATTEST:

MARY ANN HESS, CITY CLERK



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: BUTCH LEE
DATE: 08/15/2025
SUBJECT: NEW HIRE - PUBLIC WORKS DIRECTOR

Request permission to hire Alex Ward as Public Works Director effective August 19, 2025, and set salary in accordance with the memo.

ATTACHMENTS:

1. Alex Ward



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: BUTCH LEE
DATE: 08/15/2025
SUBJECT: ADVERTISEMENT RANKIN COUNTY NEWS

Request permission to purchase an ad featuring the Brandon High School Football Team in the 2025 Rankin County High School Football Edition in the amount of \$230.00.

ATTACHMENTS:

None



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: BUTCH LEE
DATE: 08/15/2025
SUBJECT: DISCUSSION

Discussion re: Vehicle Incidents, Continued Horizontal Boring, Sewer/Storm Water Systems, Water/Sewer improvements for Rankin First, Parks/Rec Fall Updates, Magic of Light Contract Request, MPO Hwy 80 West Safety Improvement Projects, MPO Call for TA Projects, MDOT Call for TA Projects, MOST Call for Projects, CDBG update, Active and Planned Construction Projects, Congressional Awarded Projects and Requests, City Hall Improvements, etc.

ATTACHMENTS:

None



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:
DATE: 08/18/2025
SUBJECT: RUDY WATKINS - PATH COMPANY

ATTACHMENTS:

None



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: MARY ANN HESS
DATE: 08/11/2025
SUBJECT: PROFESSIONAL SERVICES AGREEMENT

Consideration to approve professional services agreement for the purposes of promoting tourism in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures Live Nation and City of Brandon Sell-off Agreement.

ATTACHMENTS:

1. Hardy Touring Sell-off Agreement Brandon 2025



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: MARY ANN HESS
DATE: 08/07/2025
SUBJECT: CONSIDERATION TO AUTHORIZE PAYMENTS OF THE ANNUAL

Consideration to authorize payments of the annual leases on the following Sixteenth Section parcels:

1. 16-5-3 18N-59-50 \$300.00
2. 16-5-3 18J-70 \$4,080.00

ATTACHMENTS:

1. Section 16 Lease Pymt 080725



Rankin County School District

TRADITION OF EXCELLENCE

BRANDON FLORENCE McLAURIN NORTHWEST PELAHATCHIE PISGAH PUCKETT RICHLAND

16th Section Land Management

Office Address: 200 School Road | Brandon, MS 39042 | 601-824-5147
Mailing Address: Post Office Box 1359 | Brandon, MS 39043 | www.rcsd.ms

INVOICE

TO:
CITY OF BRANDON
P.O. Box 1539
Brandon, MS 39043

DATE: August 1, 2025

RE: 2025 SIXTEENTH SECTION LEASE(S) PAYMENT
16-5-3 I8N-59-50

Dear Leaseholder:

Your Sixteenth Section Lease payment in the amount of **\$300.00** is due. Your annual lease date is on **09/11/2025**.

Please mail your payment by check, money orders or cashier's check to our mailing address listed above. Should you have any questions regarding this matter, please feel free to contact Maverick Harrison, Sixteenth Section Land Manager at 601-824-5147.

REMINDER:

***If you plan to pay your rent in cash, please have the correct amount.
We do not keep change in our office.***

It is the responsibility of the Lessee to pay annual property taxes timely. In the event the annual property taxes are not paid in full by February 28th each year, you will be in default under your lease and subject to cancellation of your lease.

Shane Sanders
Superintendent of Education



Rankin County School District

TRADITION OF EXCELLENCE

BRANDON FLORENCE McLAURIN NORTHWEST PELAHATCHIE PISGAH PUCKETT RICHLAND

16th Section Land Management

Office Address: 200 School Road | Brandon, MS 39042 | 601-824-5147
Mailing Address: Post Office Box 1359 | Brandon, MS 39043 | www.rcsd.ms

INVOICE

TO:
CITY OF BRANDON
P.O. Box 1539
Brandon, MS 39043

DATE: August 1, 2025

RE: 2025 SIXTEENTH SECTION LEASE(S) PAYMENT
16-5-3 I8J-70

Dear Leaseholder:

Your Sixteenth Section Lease payment in the amount of **\$4,080.00** is due. Your annual lease date is on **09/01/2025**.

Please mail your payment by check, money orders or cashier's check to our mailing address listed above. Should you have any questions regarding this matter, please feel free to contact Maverick Harrison, Sixteenth Section Land Manager at 601-824-5147.

REMINDER:

*If you plan to pay your rent in cash, please have the correct amount.
We do not keep change in our office.*

It is the responsibility of the Lessee to pay annual property taxes timely. In the event the annual property taxes are not paid in full by February 28th each year, you will be in default under your lease and subject to cancellation of your lease.

Shane Sanders

Superintendent of Education



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:
DATE: 07/09/2025
SUBJECT: DOCKET & FOX EVERETT

ATTACHMENTS:

1. 08-18-2025 Claims Docket
2. 8_8_2025



City of Brandon
Check Register by Department for Checks Dated 8/19/2025

Check Run #: 12990

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
Dept#	001-000							
101151	2394	AFLAC		954184	ACC/STD/HOSP INSURANCE	001-000-156	11	\$48.48
						001-000-157	11	\$102.12
						001-000-120	11	\$30.24
101161	2386	BAY BRIDGE ADMINISTRATORS LLC		BBA INS- 694671-AUG 25	CANCER INSURANCE AUG 2025	001-000-159	11	\$92.57
101171	12621	CASSIE BURNETTE		08/13/2025	TRAVEL ADVANCE- MACE SUMMER CONFERENCE	001-000-029	11	\$159.30
101189	799	DPS FUND #3734		08/07/2025	INTERLOCK IGNITION SUMMARY	001-000-330		\$461.50
101190	799	DPS FUND #3734		08/07/2025-A	SPECIAL ASSESSMENTS	001-000-330		\$2,077.50
101239	12735	MS ATTORNEY GENERAL'S OFFICE		08/07/2025-A	VICTIMS OF HUMAN TRAFFICKING AND COMMERICAL SEXUAL EXPLOITATION FUND	001-000-330	11	\$900.00
101256	1224	RANKIN CO SUPERVISORS		JULY 2025	JULY 2025 LAW LIBRARY	001-000-330	11	\$309.00
101276	838	STATE TREASURER		08/07/2025	COURT ASSESSMENT JULY 2025	001-000-330	11	\$25,630.67
Total For Department				001-000				\$29,811.38

Dept# **001-010**
 101231 13964 MCE LLC

1011 MEMBERSHIP FEE 001-010-695

11 \$122.18
 08/14/2025



City of Brandon
Check Register by Department for Checks Dated 8/19/2025

Check Run #: 12990

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
101237	6168	MIPCO IMPRESSION PRODUCTS, INC.		272992	COURT SERVICES COPIER	001-010-640	11	\$242.12
101253	4276	PITNEY BOWES	18549	3321137501	COURT SERVICES POSTAGE METER RENT	001-010-640	11	\$451.62
101273	3699	STAPLES CONTRACT & COMMERCIAL, INC	20225	6038749761	dividers, pens, sharpie, usb drives, classification folders, ink, pocket folders, paper, garbage bags, binders, sheet protectors, file cabinet, highlighters, batteries, gloves, label tape, soap, toilet paper, paper towels, cleaner, zip ties,	001-010-500	11	\$130.92
						001-010-500	11	\$162.96
						001-010-500	11	\$111.15
						001-010-500	11	\$42.21
						001-010-500	11	\$24.49
						001-010-500	11	\$128.30
						001-010-500	11	\$109.02
101278	4578	TECHSOURCE SOLUTIONS INC	20056	70324	new pc for judge to do zoom for court, monitor, webcam, hdmi over ethernet adapter, cable	001-010-500	11	\$899.00
						001-010-500	11	\$130.00
						001-010-500	11	\$85.00
						001-010-500	11	\$150.00
						001-010-500	11	\$150.00
						001-010-500	11	\$30.00
Total For Department				001-010				\$2,968.97



City of Brandon
Check Register by Department for Checks Dated 8/19/2025

Check Run #: 12990

Check Run #: 12990							vhawkins	
Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
Dept#	001-040							
101155	10473	AMAZON	20314	1KVH-CXHF-Y37J	CH boardroom mixer board	001-040-550	11	\$209.99
101208	7880	HEDERMAN BROTHERS, LLC		104621	POST CARDS OPTION 4	001-040-620	11	\$505.00
101231	13964	MCE LLC		1011	MEMBERSHIP FEE	001-040-695	11	\$219.92
101241	816	MS MUNICIPAL LEAGUE		55927133	MML MEMBERSHIP DUES SHARON WOMACK	001-040-696	11	\$125.00
101287	14000	TRUSTMARK VISA/MC - GEORGANNA KEENUM		601243	HOBBY LOBBY CUSTOM FRAMES	001-040-690	11	\$14.97
				25420	GOVERNOR'S CONFERENCE ON TOURISM 2025	001-040-696	11	\$450.00
Total For Department				001-040				\$1,524.88
Dept#	001-092							
101167	4919	BROADBAND VOICE, LLC		133964	CITY HALL AND LIBRARY PHONE AND FAX LINE-08/01/2025-08/31/2025	001-092-605	11	\$1,000.95
101169	2254	C SPIRE	18548	3000744308-37	MONTHLY FIBER AND INTERNET	001-092-605	11	\$4,956.00
101173	1999	CINTAS CORPORATION NO 210		4238093366	UNIFORMS	001-092-535	11	\$3.95
						001-092-535	11	\$8.22
				4238862115	UNIFORMS	001-092-535	11	\$3.95
						001-092-535	11	\$8.22
101174	12503	CIVICPLUS, LLC		344766	SOCIAL MEDIA ARCHIVING SUBSCRIPTION	001-092-600	11	\$7,547.40
101202	860	FLEETCOR TECHNOLOGIES		NP68913020	ACCT #126876-	001-092-525	11	\$37.92



City of Brandon
Check Register by Department for Checks Dated 8/19/2025

Check Run #: 12990

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
					FUEL FOR WEEK 07/28/2025- 08/03/2025			
				NP68950855	ACCT #126876- FUEL FOR WEEK 08/04/2025- 08/10/2025	001-092-525	11	\$124.28
101224	10529	K&S TRUCKING LLC	20110	31318	Repairs to 2008 Toyota Truck Rava V# 9576	001-092-635	11	\$104.00
						001-092-635	11	\$500.00
						001-092-635	11	\$20.00
101226	4866	LOGICS		25-IN8178	JULY 2025-IVR USAGE OVERAGES	001-092-605	11	\$192.93
101229	13688	MARY ANN HESS		07/31/2025	MILEAGE FOR MML CONFERENCE	001-092-636	11	\$23.80
101231	13964	MCE LLC		1011	MEMBERSHIP FEE	001-092-695	11	\$268.80
101234	4566	METRO BUILDING SERVICES, INC		61469	EMERGENCY- AHU 2 NOT KEEPING TEMP	001-092-636	11	\$1,540.00
101241	816	MS MUNICIPAL LEAGUE		41344	MML 2025-2026 MEMBER DUES	001-092-695	11	\$10,455.20
101244	2377	MURPHY'S LAWN & LANDSCAPE	20283	18520	prune and weed beds on South side of Hwy 80 from Louis Wilson to College St, also island near middle school	001-092-637	11	\$3,887.45
			20311	18519	clean, prune and weed all beds on North side of Hwy 80	001-092-637	11	\$3,475.81
101252	968	PHELPS		1435080	MARBURY EEOC CHARGE	001-092-608	11	\$2,655.25
				1435081	EMPLOYMENT POLICIES AND PROCEDURES	001-092-608	11	\$468.75



City of Brandon
Check Register by Department for Checks Dated 8/19/2025

Check Run #: 12990

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
101259	1029	RANKIN COUNTY SCHOOL DIST		2025 16 SEC LEASE- 16-5-3	2025 16 SEC LEASE SECTION 16-5-3 I8N-59-50	001-092-642	11	\$300.00
				2025 16 SEC LEASE SECTION 16-5- 3 I8J-70	2025 16 SEC LEASE SECTION 16-5-3 I8J- 70	001-092-642	11	\$4,080.00
101260	12708	RECURO HEALTH, INC		63825	AUG 2025 MD LIFE	001-092-480	11	\$352.50
101264	3948	RJ YOUNG	18553	INV7622786	CITY CLERK COPIER	001-092-640	11	\$436.99
			18552	INV7622194	ACCOUNTING COPIER	001-092-640	11	\$459.07
101268	5241	SHRED-IT		8011562076	CITY HALL SHRED IT SVS-07/03/2025	001-092-600	11	\$228.67
101273	3699	STAPLES CONTRACT & COMMERCIAL, INC	20312	6039245097	office supplies - city hall and amphitheater	001-092-500	11	\$64.79
						001-092-500	11	\$9.11
			20303	6039245098	staples office supply order for city hall	001-092-500	11	\$14.20
						001-092-500	11	\$4.58
						001-092-500	11	\$11.19
						001-092-500	11	\$12.88
						001-092-500	11	\$35.72
						001-092-500	11	\$10.26
						001-092-500	11	\$18.19
						001-092-500	11	\$84.30
						001-092-500	11	\$15.93
101279	5602	THE CIRLOT AGENCY, INC		008937	PUBLIC RELATIONS	001-092-600	11	\$15,015.26
				008938	CREATIVE DEVELOPMENT	001-092-600	11	\$27,650.00
				008939	SOCIAL MEDIA ADVERTISING	001-092-600	11	\$189.01
				008940	MEDIA MONITORING/SOCI	001-092-600	11	\$2,500.00



City of Brandon
Check Register by Department for Checks Dated 8/19/2025

Check Run #: 12990

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
				008941	AL LISTENING 2025 BRAND MANAGEMENT	001-092-600	11	\$1,732.50
				008942	BRANDON AMP WEBSITE	001-092-600	11	\$400.00
101283	12914	TRINITY CAPITAL INVESTORS, INC.		08/07/2025	INVESTMENT MANAGEMENT 2ND QTR	001-092-600	11	\$2,554.87
101287	14000	TRUSTMARK VISA/MC - GEORGANNA KEENUM		1740-1441	CHECK R- BACKGROUND CHECK	001-092-600	11	\$29.99
101290	14352	TRUSTMARK VISA/MC- TRACIE RIGGIN		4235133	MSCPA CONFERENCE	001-092-695	11	\$305.00
101293	11103	VESTIS GROUP INC F/K/A ARAMARK		2780362590	MOPS FOR SENIOR CENTER AND CITY HALL	001-092-510	11	\$96.49
				2780363956	MOPS FOR SENIOR CENTER AND CITY HALL	001-092-510	11	\$96.49
Total For Department				001-092				\$93,990.87

Dept#	001-112							
101158	6291	APPLICATION DATA SYSTEMS INC	18519	12501	CAD SYSTEM SOFTWARE-PD	001-112-600	11	\$4,995.00
101159	2275	AT&T		601 M31 3547 001 0590- JUL 25	PD PHONE SERVICES 07/23/2025- 08/22/2025	001-112-605	11	\$243.96
101167	4919	BROADBAND VOICE, LLC		133966	PD PHONE AND FAX LINE- 08/01/2025- 08/31/2025	001-112-605	11	\$824.97
101176	4293	COMCAST CABLE		8396410610065 142- AUG 25	PD TV SERVICES- 08/02/2025-09- 01/2025	001-112-605	11	\$269.19



City of Brandon
Check Register by Department for Checks Dated 8/19/2025

Check Run #: 12990

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
101180	4870	CROW BURLINGAME CO.	20230	6006-12761	battery - 21-006 front and rear brakes - 21-010 thermostat - 21-003 battery - 20-006 - for radio fuel injection & injector, spark plugs, and fuel injector - 19- 003	001-112-635	11	\$85.80
						001-112-635	11	\$66.30
			20230	6006-12862	battery - 21-006 front and rear brakes - 21-010 thermostat - 21-003 battery - 20-006 - for radio fuel injection & injector, spark plugs, and fuel injector - 19- 003	001-112-635	11	\$21.53
			20230	6006-12934	battery - 21-006 front and rear brakes - 21-010 thermostat - 21-003 battery - 20-006 - for radio fuel injection & injector, spark plugs, and fuel injector - 19- 003	001-112-635	11	\$178.88
			20230	6006-12968	battery - 21-006 front and rear brakes - 21-010 thermostat - 21-003 battery - 20-006 - for radio fuel injection & injector, spark plugs, and fuel injector - 19- 003	001-112-635	11	\$0.00



City of Brandon
Check Register by Department for Checks Dated 8/19/2025

Check Run #: 12990

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
						001-112-635	11	\$0.00
						001-112-635	11	\$0.00
						001-112-635	11	\$0.00
						001-112-635	11	\$0.00
						001-112-635	11	\$5.00
						001-112-635	11	\$39.00
						001-112-635	11	\$36.90
						001-112-635	11	\$57.99
			20335	600613068	low beam head light - 17-003	001-112-635	11	\$22.54
					Front and rear brakes - 19-002			
					Fuel injector - 17-004			
			20335	6006-13167	low beam head light - 17-003	001-112-635	11	\$115.00
					Front and rear brakes - 19-002			
					Fuel injector - 17-004			
						001-112-635	11	\$85.80
			20335	6006-13142	low beam head light - 17-003	001-112-635	11	\$116.48
					Front and rear brakes - 19-002			
					Fuel injector - 17-004			
101188	14231	DELTA UTILITIES AGGREGATOR, LLC		3194068-7-AUG 25	1455 W GOVERNMENT ST-	001-112-630	11	\$80.25
101191	14354	DYNAMIC POLICE TRAINING LLC	20229	08/05/2025	Class for Officer Moulds - 9/24-25/2025	001-112-685	11	\$485.00
101202	860	FLEETCOR TECHNOLOGIES		NP68913020	ACCT #126876-FUEL FOR WEEK 07/28/2025-08/03/2025	001-112-525	11	\$2,269.30
				NP68950855	ACCT #126876-FUEL FOR WEEK 08/04/2025-08/10/2025	001-112-525	11	\$2,053.19



City of Brandon
Check Register by Department for Checks Dated 8/19/2025

Check Run #: 12990

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
101231	13964	MCE LLC		1011	MEMBERSHIP FEE	001-112-695	11	\$855.26
101236	776	MID SOUTH UNIFORM	20007	660893	Ticket book holder - McTaggart	001-112-535	11	\$29.10
101237	6168	MIPCO IMPRESSION PRODUCTS, INC.	18541	272993	CID COPIER	001-112-640	11	\$387.30
			18542	272994	PD BOOKING COPIER	001-112-640	11	\$349.02
101265	1669	ROCIC	20155	08/05/2025	Annual Dues	001-112-695	11	\$300.00
101273	3699	STAPLES CONTRACT & COMMERCIAL, INC	20225	6038749762	dividers, pens, sharpie, usb drives, classification folders, ink, pocket folders, paper, garbage bags, binders, sheet protectors, file cabinet, highlighters, batteries, gloves, label tape, soap, toilet paper, paper towels, cleaner, zip ties,	001-112-510	11	\$99.10
						001-112-510	11	\$112.76
			20225	6038749759	dividers, pens, sharpie, usb drives, classification folders, ink, pocket folders, paper, garbage bags, binders, sheet protectors, file cabinet, highlighters, batteries, gloves, label tape, soap, toilet paper, paper towels, cleaner, zip ties,	001-112-500	11	\$4.68
						001-112-500	11	\$17.98
			20225	6038749758	dividers, pens, sharpie, usb drives, classification folders, ink, pocket folders,	001-112-500	11	\$128.96



City of Brandon
Check Register by Department for Checks Dated 8/19/2025

Check Run #: 12990

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
					paper, garbage bags, binders, sheet protectors, file cabinet, highlighters, batteries, gloves, label tape, soap, toilet paper, paper towels, cleaner, zip ties,	001-112-500	11	\$52.78
			20225	6038749761	dividers, pens, sharpie, usb drives, classification folders, ink, pocket folders, paper, garbage bags, binders, sheet protectors, file cabinet, highlighters, batteries, gloves, label tape, soap, toilet paper, paper towels, cleaner, zip ties,	001-112-500	11	\$9.98
						001-112-500	11	\$0.00
						001-112-500	11	\$17.07
						001-112-500	11	\$0.00
						001-112-500	11	\$11.44
						001-112-500	11	\$22.88
						001-112-500	11	\$31.98
						001-112-500	11	\$117.99
						001-112-500	11	\$84.57
						001-112-500	11	\$194.98
						001-112-500	11	\$35.16
						001-112-500	11	\$242.22
						001-112-510	11	\$109.92
						001-112-500	11	\$43.43



City of Brandon
Check Register by Department for Checks Dated 8/19/2025

Check Run #: 12990

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
						001-112-500	11	\$31.49
						001-112-500	11	\$90.40
						001-112-500	11	\$180.80
						001-112-510	11	\$0.00
						001-112-500	11	\$30.02
						001-112-500	11	\$20.16
						001-112-500	11	\$23.80
						001-112-500	11	\$111.90
						001-112-510	11	\$12.32
						001-112-500	11	\$47.97
						001-112-510	11	\$79.86
						001-112-510	11	\$399.90
						001-112-510	11	\$224.28
						001-112-510	11	\$89.56
						001-112-510	11	\$0.00
						001-112-500	11	\$0.00
						001-112-500	11	\$0.00
						001-112-500	11	\$6.82
101278	4578	TECHSOURCE SOLUTIONS INC	20010	70295	Micro pc for court room, dvd drive, cable and adapter	001-112-550	11	\$875.00
						001-112-550	11	\$40.00
						001-112-550	11	\$20.00
						001-112-550	11	\$15.00
101280	3994	THE SOUTHERN CONNECTION POLICE SUPPLIES LLC	20150	35663	pant and shirt - R. Wells - order 10317A	001-112-535	11	\$65.00
					boots, jacket, and embroidery - J. Jones - order 10466A	001-112-535	11	\$75.00
			19701	35671	Vest and carrier - N.	001-112-535	11	\$253.65



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
					Young - order 9454A			
					Pants - D. Adams - order 9466A			
101282	7227	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS, INC.		44081-202507-1	ACT ID 44081- DATABASE SEARCH 07/01/2025- 07/31/2025	001-112-535 001-112-600	11 11	\$829.00 \$98.20
101288	13013	TRUSTMARK VISA/MC - LYDIA EASLEY		08/05/2025	HOTEL/ OFFICER MOULDS- DYNAMIC POLICE TRAINING CLASS	001-112-685	11	\$418.88
Total For Department				001-112				\$19,349.65
Dept#	001-161							
101165	13903	BRADY INDUSTRIES OF MS LLC	20302	10448290	CLEANING SUPPLIES	001-161-510	11	\$175.00
						001-161-510	11	\$198.40
101167	4919	BROADBAND VOICE, LLC		133960	FD-1 PHONE- 08/01/2025- 08/31/2025	001-161-605	11	\$72.41
101170	934	CAROLYN PALMER PETTY CASH		08/13/2025	WALGREENS- COLD PACKS	001-161-555	11	\$31.98
101177	274	CONSOLIDATED PIPE & SUPPLY CO., INC.	20233	MS00412231	HYDRANT DIFFUSERS AND PRESSURE GAUGES	001-161-550	11	\$1,485.00
						001-161-550	11	\$504.00
101183	1913	DAVID JEFCOAT PEST CONTROL		45645	STATION #2 PEST CONTROL	001-161-600	11	\$75.00
101186	13531	DELTA FIRE & SAFETY INC	20039	INVTX25-4472	APPROVED BY BOARD JUNE 17, 2025	001-161-535	11	\$1,464.00



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
					STATE CONTRACT FOR HELMETS- 8200078722 STATE CONTRACT FOR BOOTS- 820007836			
						001-161-535	11	\$1,065.56
						001-161-535	11	\$1,598.34
						001-161-535	11	\$103.00
101188	14231	DELTA UTILITIES AGGREGATOR, LLC		6400692628-7- AUG 25	6577 GRANTS FERRY RD	001-161-630	11	\$71.41
				3194066-1-aug 25	16 WOODGATE DR- FS #5	001-161-630	11	\$68.26
101193	3820	EMERGENCY EQUIP PROFESSIONALS	20304	518763	ANNUAL MAINTENANCE- FOR E-2,E-3,E-4,E- 5, LADDER 1-PER TOM CHAIN AT AUDITORS OFFICE WE DO NOT NEED 2 QUOTES	001-161-635	11	\$1,650.00
			20304	518762	ANNUAL MAINTENANCE- FOR E-2,E-3,E-4,E- 5, LADDER 1-PER TOM CHAIN AT AUDITORS OFFICE WE DO NOT NEED 2 QUOTES	001-161-635	11	\$1,650.00
			20304	518843	ANNUAL MAINTENANCE- FOR E-2,E-3,E-4,E- 5, LADDER 1-PER TOM CHAIN AT AUDITORS OFFICE WE DO NOT NEED 2 QUOTES	001-161-635	11	\$1,904.66
			20325	158820	ANNUAL PUMP TEST-ALL ENGINES	001-161-635	11	\$1,650.00



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			20304	518844	ANNUAL MAINTENANCE- FOR E-2,E-3,E-4,E- 5, LADDER 1-PER TOM CHAIN AT AUDITORS OFFICE WE DO NOT NEED 2 QUOTES	001-161-635	11	\$1,650.00
101202	860	FLEETCOR TECHNOLOGIES		NP68913020	ACCT #126876- FUEL FOR WEEK 07/28/2025- 08/03/2025	001-161-525	11	\$635.68
				NP68950855	ACCT #126876- FUEL FOR WEEK 08/04/2025- 08/10/2025	001-161-525	11	\$927.39
101212	575	HOME DEPOT CREDIT SERVICES	20171	534584	BLANKET PO FOR MISC SUPPLIES	001-161-550	11	\$284.48
			20171	H2907-734721	BLANKET PO FOR MISC SUPPLIES	001-161-637	11	\$35.88
			20171	1021376	BLANKET PO FOR MISC SUPPLIES	001-161-637	11	\$45.67
			20348	H2907-235456	TOOL STORAGE WORKBENCHES FOR 4 STATIONS	001-161-729	11	\$1,592.00
101215	609	INTERSTATE ALL BATTERY CENTER	20316	1902502056459	LITEBOX BATTERIES	001-161-550	11	\$89.97
101220	13635	JAM-PAK LLC	20295	514855	CLEANING SUPPLIES	001-161-510	11	\$859.00
101223	3704	JONES & BARTLETT LEARNING LLC	20235	1149554	TEXTBOOK FOR LT GOOLSBY-FIRE INSTRUCTOR	001-161-685	11	\$240.64
101230	13022	MAXWELL CHANDLER		08/01/2025	NAT'L REGISTRY EXAM-PARAMEDIC	001-161-685	11	\$175.00
101231	13964	MCE LLC		1011	MEMBERSHIP FEE	001-161-695	11	\$953.01
101233	9275	MEMS REGISTRATION		07/30/2025	MEMS REGISTRATION FEES	001-161-685	11	\$300.00



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101238	781	MISKELLY FURNITURE	20315	0812521CQ57	REPLACEMENT MATTRESSES-BC ROOM	001-161-749	11	\$584.79
101247	14127	NORTHSIDE SALES CO.	20294	136283	GAS MONITORS	001-161-730	11	\$118.00
						001-161-730	11	\$7.08
						001-161-730	11	\$2,400.00
						001-161-730	11	\$144.00
						001-161-730	11	\$260.00
101250	931	O'REILLY AUTO PARTS	19439	1129-499161	TRANSMISSION FLUID	001-161-635	11	\$32.99
			20306	1129-499131	OIL DRY	001-161-550	11	\$239.80
101264	3948	RJ YOUNG	18554	INV76922193	FIRE DEPT COPIER RENTAL	001-161-640	11	\$195.90
101266	1420	ROGERS-DABBS CHEVROLET	20231	CTCS709116	REGULAR MAINTENANCE ON DIV CHIEF'S UNIT	001-161-635		\$108.01
101270	1141	SOUTHERN PINE ELECTRIC		15285849	3090 HWY 80 BYPASS ER WARNING SIREN	001-161-630	11	\$51.76
				15285861	13 WOODGATE DR FIRE STATION	001-161-630	11	\$735.28
				15285866	1058 STAR RD FIRE STATION #4	001-161-630	11	\$860.67
101271	6085	SOUTHERN TIRE MART, LLC	20330	2600216257	REPLACE VALVE STEM AND FIX FLAT TIRE ON ENGINE AT STATION 5	001-161-540	11	\$175.45
101273	3699	STAPLES CONTRACT & COMMERCIAL, INC	20228	6038749760	REPLACEMENT INK FOR STATION 5 PRINTER	001-161-500	11	\$137.50
						001-161-500	11	\$51.68
101274	1158	STATE FIRE ACADEMY	19824	11560	FF 1001-I-II-- SWALES AND BURNHAM-JUNE 9	001-161-685	11	\$1,000.00
			20296	11601	AUGUST FIRE	001-161-685	11	\$250.00



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101275	13475	STATE OF MS - UMMC	19511	UMMC-BFD-2025	ACADEMY CLASSES APPROVED BY BOARD DEC 4, 2023--IS A THREE YEAR CONTRACT-- WILL ATTACH CIOPIES OF BOARD AGENDA AND CONTRACT	001-161-600	11	\$12,293.10
101280	3994	THE SOUTHERN CONNECTION POLICE SUPPLIES LLC	20172	35726	ORDER REPLACEMENT SIZE PANTS	001-161-535	11	\$284.95
101284	4669	TRUSTCARE HEALTH, LLC		11034K19538	DRUG TEST & PHYSICALS- MASON BOYD	001-161-600	11	\$145.00
101286	3845	TRUSTMARK VISA/MC - CAROLYN PALMER	18647	9902180028174 0203083	FAMILY DOLLAR- CLEANING SUPPLIES	001-161-510	11	\$69.90
101296	1292	WARING OIL CO.	20301	449938	DEF, TUBES OF GREASE FOR HYDRANTS	001-161-525	11	\$187.00
						001-161-525	11	\$140.00
						001-161-525	11	\$13.88
Total For Department				001-161				\$42,042.48

Dept#	001-180							
101172	205	CENTRAL MS PLANNING & DEVELOPMENT DISTRICT, INC.		5747	COMPLETION OF COMPHRESIVE PLAN	001-180-600	11	\$5,334.25
101184	3489	DAVID STEVENS		08/13/2025	AUG 2025 ROLL CALL	001-180-600	11	\$100.00
101196	14125	ERIC SKIPPER		08/13/2025	AUG 2025 ROLL CALL	001-180-600	11	\$100.00
101202	860	FLEETCOR TECHNOLOGIES		NP68913020	ACCT #126876-	001-180-525	11	\$149.41



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					FUEL FOR WEEK 07/28/2025- 08/03/2025			
				NP68950855	ACCT #126876- FUEL FOR WEEK 08/04/2025- 08/10/2025	001-180-525	11	\$110.51
101217	14093	J THOMAS EVANS JR		08/13/2025	AUG 2025 ROLL CALL	001-180-600	11	\$100.00
101221	13432	JEFFREY LYNN BULLOCK		08/13/2025	AUG 2025 ROLL CALL	001-180-600	11	\$100.00
101222	14092	JIM BROOKS		08/13/2025	AUG 2025 ROLL CALL	001-180-600	11	\$100.00
101224	10529	K&S TRUCKING LLC	20318	31961	oil change for CD-7	001-180-635	11	\$75.00
101231	13964	MCE LLC		1011	MEMBERSHIP FEE	001-180-695	11	\$146.62
101251	12324	PETTY CASH-ELIZABETH JOHNSON		08/05/2025	TIRE PLUG FOR CD-1	001-180-540	11	\$15.00
101258	1028	RANKIN COUNTY NEWS		251663	1056 ZONE HEARING, LARRY HOLDEN	001-180-615	11	\$46.20
				251662	1055 ZONE HEARING, KLF INVESTMENTS	001-180-615	11	\$70.80
				251661	1054 ZONE HEARING, RANKIN ROOTS PROPERTIES	001-180-615	11	\$60.48
101264	3948	RJ YOUNG	18551	INV7622191	COMM DEV COPIER	001-180-640	11	\$346.02
101273	3699	STAPLES CONTRACT & COMMERCIAL, INC	20303	6039245096	staples office supply order for city hall	001-180-550	11	\$79.00
			20303	6039245098	staples office supply order for city hall	001-180-500	11	\$27.85
						001-180-550	11	\$0.00
Total For Department				001-180				\$6,961.14



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Dept#	001-201							
101153	12701	AJ CONSTRUCTION INC		4187	ASPHALT REPAIRS	001-201-637	11	\$1,680.54
101154	11983	ALLEN ENGINEERING AND SCIENCE		00251053	PROJECT STORMWATER	001-201-607	11	\$1,750.00
101157	10919	AMBIANCE LANDSCAPES, LLC	19620	21124	Amphitheater & portion of Marquette Road Mowing & String Trimming Professional Services Agreement - Board Approved 4/7/2025	001-201-600	11	\$804.08
101163	1873	BENCHMARK ENGINEERING		27702	MARQUETTE MULTI-USE PATH CE&I	001-201-703	11	\$10,684.31
101173	1999	CINTAS CORPORATION NO 210		4238093366	UNIFORMS	001-201-535	11	\$5.74
						001-201-535	11	\$5.35
						001-201-535	11	\$6.31
				4238862115	UNIFORMS	001-201-535	11	\$5.74
						001-201-535	11	\$5.35
						001-201-535	11	\$6.31
101175	4106	CLEO MCKINION		1214	PRO SERVICES B/A 02/18/2025 ASPHALT REPAIRS	001-201-637	11	\$4,820.00
101177	274	CONSOLIDATED PIPE & SUPPLY CO., INC.		MS00412094	WO 59147 BLACK STREET SINKKHOLE	001-201-637	11	\$32.00
101178	2442	CORE & MAIN, LP	20125	X339273	Stock at Shop	001-201-550	11	\$750.00
			19932	X091236	Replace damaged storm drain inlet	001-201-637	11	\$4,342.98
101181	303	CUSTOM PRODUCTS CORP.	20086	INV31742	1) Street Signs - Standard 2) STOCK - 25 mph sign	001-201-637	11	\$29.51



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					3) No Exit sign - to be installed on existing stop sign WO #58828 & 58829			
						001-201-637	11	\$29.51
						001-201-637	11	\$29.51
						001-201-550	11	\$270.50
						001-201-637	11	\$65.08
101182	2183	D&S SALES	20189	39098	Socket sets to remove the bolts from bush hog blades	001-201-550	11	\$59.60
						001-201-550	11	\$53.00
						001-201-550	11	\$97.50
				39164	credit memo for po # 20090	001-201-550	11	(\$118.80)
101185	4845	DEEP SOUTH LAND IMPROVEMENT, LLC		19*50	B/A 03/17/2025 ROW BUSHING	001-201-600	11	\$7,900.00
				1954	B/A 03/17/2025 ROW BUSHING	001-201-600	11	\$16,900.00
				1953	B/A 03/17/2025 ROW BUSHING	001-201-600	11	\$35,393.00
101192	6903	EAGLE PIPE AND SUPPLY, LLC		74561	WO 59147- BLACK STREET EMERGENCY- LARGE SINKHOLE IN ROAD	001-201-637	11	\$247.66
				74562	WO 59147 WO 59147- BLACK STREET EMERGENCY- LARGE SINKHOLE IN ROAD	001-201-637	11	\$865.14
				74660	WO 59147- BLACK STREET EMERGENCY- LARGE SINKHOLE	001-201-637	11	\$1,114.88



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101195	2190	ENTERGY		385005269967	IN ROAD 605 W GOVERNMENT ST	001-201-630	11	\$142.47
				420003519160	1346 W GOVERNMENT ST	001-201-630	11	\$140.53
					1379 W GOVERNMENT ST	001-201-630	11	\$0.00
				420003519161	1379 W GOVERNMENT ST	001-201-630	11	\$143.14
				255007179888	LOUIS WILSON DR & HWY 80	001-201-630	11	\$137.76
				460003582242	HWY 80 AT TRICKHAMBRIDGE RD SIGNAL	001-201-630	11	\$140.03
101201	10308	EZ WHEELS INC	20187	21213	New Tail Wheel VIN #0001 BH25-2	001-201-636	11	\$470.05
101202	860	FLEETCOR TECHNOLOGIES		NP68913020	ACCT #126876- FUEL FOR WEEK 07/28/2025- 08/03/2025	001-201-525	11	\$224.52
				NP68950855	ACCT #126876- FUEL FOR WEEK 08/04/2025- 08/10/2025	001-201-525	11	\$59.26
101206	1575	HALL'S WRECKER SERVICE		521985	VIN 0139 DUMP TRUCK TOWED TO CLARK POWER DUE TO BRAKE ISSUES	001-201-635	11	\$220.00
101212	575	HOME DEPOT CREDIT SERVICES	20194	H2907-234671	Repair and Maintenance of street signs Attached quote for complete list of tools requested by Kelly	001-201-637	11	\$447.46
101218	3448	JACKSON AIR AND HYDRAULIC INC	20255	82464	VIN #2114 CAT D4G Dozer - Replace hydraulic line &	001-201-636	11	\$6.88



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					repair steel line			
						001-201-636	11	\$54.34
						001-201-636	11	\$110.00
						001-201-636	11	\$64.56
101227	12879	MAGCOR INDUSTRIES		135767	P/R	001-201-636	11	\$23.00
					REIMBURSEMENT	001-201-604	11	\$11,559.25
					FOR WORK			
					RELEASE			
					07/20/2025-			
					08/02/2025			
101231	13964	MCE LLC		1011	MEMBERSHIP FEE	001-201-695	11	\$73.31
101235	6785	MICHAEL SCOTT WELLS	18545	AUG 25	BEAVER	001-201-600	11	\$125.00
					ERADICATION			
					MAINT-LOCATION			
					#3-B/A 11/7/2016			
			18546	AUG 2025	BEAVER	001-201-600	11	\$125.00
					ERADICATION			
					MAINT-LOCATION			
					#2-B/A 11/7/2016			
			18547	AUG25	BEAVER	001-201-600	11	\$125.00
					ERADICATION			
					MAINT-LOCATION			
					#1-B/A 11/7/2016			
101254	1000	PUCKETT MACHINERY COMPANY	20026	WOJK5461764	VIN #2771 CAT	001-201-636	11	\$529.43
					303.5E Mini			
					Excavator			
					Replace door glass			
					with Lexan (plastic)			
					and replace latch on			
					sliding glass			
					includes travel to			
					equipment			
101257	1015	RANKIN COUNTY COOPERATIVE	20192	1222370	Stock at Shop	001-201-550	11	\$69.99
					1) Erosion Staples			
					for sod (str)			
					2) Lime (swr)			
101263	1052	RICHLAND CREEK WATERSHED DISTRICT		2025 INVOICE	ANNUAL PAYMENT	001-201-604	11	\$5,000.00

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					RICHLAND CREEK WATERSHED DISTRICT- YEAR 2025			
				2024 INVOICE	ANNUAL PAYMENT RICHLAND CREEK WATERSHED DISTRICT- YEAR 2024	001-201-604	11	\$5,000.00
101270	1141	SOUTHERN PINE ELECTRIC		15288189	WINDSOR RIDGE	001-201-630	11	\$657.16
				15288191	STREET LIGHTS	001-201-630	11	\$6,840.35
				15288193	GREENFIELD/ORLEANS	001-201-630	11	\$1,146.43
				15288194	CLERK LIGHTS	001-201-630	11	\$5,859.16
				145285842	3267 LOUIS WILSON DR TRAFFIC LIGHT	001-201-630	11	\$84.33
				15285844	ORLEANS WAY SIGNAL LIGHT	001-201-630	11	\$67.12
				15285845	GREENFIELD RD RED LIGHTS/HWY 80	001-201-630	11	\$149.99
				15285846	HWY 18 & STAR BRANDON RD RED LIGHT	001-201-630	11	\$56.36
				15285847	HWY 18 & GREENFIELD RD RED LIGHT	001-201-630	11	\$76.21
				15285853	STONEGATE DR RED LIGHT	001-201-630	11	\$89.32
				15285854	HWY 80 EAST/RED LIGHT	001-201-630	11	\$62.30
				15285855	HWY 18 RED LIGHT AT BHS	001-201-630	11	\$54.00
				15285857	HWY 18 RED LIGHT AT HWY 18	001-201-630	11	\$52.65
				15285862	N OF I-20 SIGNAL	001-201-630	11	\$56.24

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					LIGHT/GREENFIELD INT			
				15285863	S OF I-20 SIGNAL LIGHT/GREENFIELD INT	001-201-630	11	\$65.67
				15285865	SERVICE DR CROSSGATES CIRCLE LIGHT	001-201-630	11	\$90.44
101272	5896	SPECIALTY TREE SERVICE, LLC	20222	322	Tree removals throughout City of Brandon Board Approved 07/07/2025	001-201-604	11	\$96,000.00
					Second Quote: Big John's Tree Service - \$99,900.00			
101294	4808	WAGGONER ENGINEERING, INC.		44785	B/A 08/29/2025 PROJECT STORMWATER	001-201-600	11	\$29,950.00
101298	2500	WASTE MANAGEMENT OF JACKSON		3263702-0078-3	CITY SHOP DUMPSTER	001-201-600	11	\$861.33
101300	4949	WILLIAMS EQUIPMENT & SUPPLY CO	20201	50032595942	Stock at Shop - fabric for ditches to lay rock on	001-201-550	11	\$3,367.00
Total For Department						001-201		\$258,411.84
Dept#	001-220							
101214	2567	INSURANCE MART		433686	SURETY BOND-BARRIE K SMITH	001-220-601	11	\$175.00
101273	3699	STAPLES CONTRACT & COMMERCIAL, INC	20303	6039245096	staples office supply order for city hall	001-220-500	11	\$21.69
			20303	6039245098	staples office supply order for city hall	001-220-500	11	\$186.18
						001-220-500	11	\$28.42

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						001-220-500	11	\$6.78
						001-220-500	11	\$14.64
						001-220-500	11	\$12.22
						001-220-500	11	\$0.00
						001-220-500	11	\$9.64
Total For Department				001-220				\$454.57
Dept#	001-340							
101166	12141	BRAN SFM, LLC	18555	FUND0825	OPERATING FUNDING REQUEST-FY25	001-340-600	11	\$182,847.00
101167	4919	BROADBAND VOICE, LLC		133962	AMP & PARKS AND REC PHONE AND FAX- 08/01/25-08/31/25	001-340-605	11	\$196.58
101202	860	FLEETCOR TECHNOLOGIES		NP68913020	ACCT #126876-FUEL FOR WEEK 07/28/2025-08/03/2025	001-340-525	11	\$607.90
				NP68950855	ACCT #126876-FUEL FOR WEEK 08/04/2025-08/10/2025	001-340-525	11	\$703.73
Total For Department				001-340				\$184,355.21
Dept#	001-342							
101164	12360	BLACK FORREST LAWN CARE LLC	19503	3641	2025 Professional Services Agreement for Cemetery Mowing and String Trimming Board Approved 3/3/2025	001-342-604	11	\$255.00



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						001-342-604	11	\$1,080.00
						001-342-604	11	\$1,550.00
			19503	3642		001-342-604	11	\$255.00
					2025 Professional Services Agreement for Cemetery Mowing and String Trimming Board Approved 3/3/2025	001-342-604	11	\$255.00
						001-342-604	11	\$1,080.00
						001-342-604	11	\$1,550.00
						001-342-604	11	\$255.00
		Total For Department		001-342				\$6,280.00
Dept#	001-350							
101167	4919	BROADBAND VOICE, LLC		133964	CITY HALL AND LIBRARY PHONE AND FAX LINE- 08/01/2025- 08/31/2025	001-350-605	11	\$337.10
101188	14231	DELTA UTILITIES AGGREGATOR, LLC		3015580-8-AUG 25	1475 W GOVERNMENT ST-	001-350-630	11	\$800.50
101199	13383	EXELL/MS BOTTLE WATER-ACCT #023270	18525	288518	LIBRARY- EQUIPMENT RENTAL	001-350-640	11	\$11.00
101234	4566	METRO BUILDING SERVICES, INC		286223	5 gal drinking water	001-350-640	11	\$17.16
				59883-A	EMRGENCY REPAIR CHILLER DOWN	001-350-636	11	\$879.75
		Total For Department		001-350				\$2,045.51



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			Fund Total	001				\$648,196.50



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Dept#		004-500						
101152	906	AIRGAS USA, LLC	19996	9162184254	rent (4) 50lb co2 siphoned gas and (2) 20lb non-siphoned gas for Toby Mac concert	004-500-640	11	\$138.02
			19996	9162212630	rent (4) 50lb co2 siphoned gas and (2) 20lb non-siphoned gas for Toby Mac concert	004-500-640	11	\$85.73
101156	10473	AMAZON	20321	16F1-9L3T- 9G1M	purchase 3-20" wall mounted fans for wood deck area	004-500-636		\$426.27
101157	10919	AMBIANCE LANDSCAPES, LLC	19620	21123	Amphitheater & portion of Marquette Road Mowing & String Trimming Professional Services Agreement - Board Approved 4/7/2025	004-500-600	11	\$16,938.80
101162	1944	BEN NELSON GOLF & UTILITY VEHICLES	20245	01-192727	rental for Rod Steward Concert 2-4 pass and 1-2 pass golf carts	004-500-640	11	\$750.00
101167	4919	BROADBAND VOICE, LLC		133962	AMP & PARKS AND REC PHONE AND FAX- 08/01/25- 08/31/25	004-500-605	11	\$156.74
101173	1999	CINTAS CORPORATION NO 210		4238729753	AMPHITEATRE MATS	004-500-535	11	\$302.31
				4239461251	AMPHITEATRE MATS	004-500-535	11	\$302.31
101194	13574	ENLISTED ASSOC OF THE NAT'L GUARD		2501	parking lot staff for	004-500-600	11	\$4,472.00



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		OF MS			Willie Nelson/Staind/Gavin Adcock/Allison Krauss/Treaty Oak			
101200	786	EXELL/MS BOTTLE WATER-ACCT #029737	18523	289339	AMP-EQUIPMENT RENTAL	004-500-640	11	\$22.00
101202	860	FLEETCOR TECHNOLOGIES		NP68913020	ACCT #126876- FUEL FOR WEEK 07/28/2025- 08/03/2025	004-500-525	11	\$96.80
				NP68950855	ACCT #126876- FUEL FOR WEEK 08/04/2025- 08/10/2025	004-500-525	11	\$30.91
101212	575	HOME DEPOT CREDIT SERVICES		574092	OUTLET FOR AMP	004-500-636	11	\$3.98
				H2907-234235	SUPPLIES FOR AMP- NUTS/BOLTS/WASH ERS	004-500-550	11	\$104.41
101216	1241	J L ROBERTS MECHANICAL	19641	SD5592	AMP - Show Staffing- HVAC/Plumb FY25- ROD STEWART	004-500-600	11	\$1,050.00
101227	12879	MAGCOR INDUSTRIES		135767	P/R REIMBURSEMENT FOR WORK RELEASE 07/20/2025- 08/02/2025	004-500-604	11	\$188.72
101231	13964	MCE LLC		1011	MEMBERSHIP FEE	004-500-695	11	\$73.31
						004-500-695	11	\$250.00
101232	10039	Melanie Duncan Thortis		1062	PHOTOGRAPHY- ROD STEWART	004-500-600	11	\$300.00
101237	6168	MIPCO IMPRESSION PRODUCTS, INC.	18556	272998	AMP COPIER	004-500-640	11	\$257.98
101246	7173	NJ FARMS INC	19953	0105	Board Approved 6/2 install new trench drain and repair broken concrete in front of A2	004-500-637	11	\$24,839.00



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101251	12324	PETTY CASH-ELIZABETH JOHNSON		08/06/2025	Concession KEYS CUT FOR AMP	004-500-637	11	\$20.00
101273	3699	STAPLES CONTRACT & COMMERCIAL, INC	20312	6039245097	office supplies - city hall and amphitheater	004-500-500	11	\$15.61
101285	12065	TRUSTMARK VISA/MC - BUTCH LEE		244937	ENTERPRISE RENTAL CAR FOR ROD STEWART	004-500-640	11	\$370.30
101287	14000	TRUSTMARK VISA/MC - GEORGANNA KEENUM		CREDIT	CREDIT	004-500-640	11	(\$118.45)
				12508066197B0 32610	UPS-ROD STEWART- SHIPPED PHONE AND COSMETIC BAG	004-500-691	11	\$189.66
				100000353	MSDH ENVIR-AMP CONCESSION KITCHEN A2 PERMIT	004-500-600	11	\$138.23
				100000353-A	MSDH ENVIR-AMP CONCESSION KITCHEN A1 PERMIT	004-500-600	11	\$138.23
				100000354	MSDH ENVIR-AMP CONCESSION VIP KITCHEN	004-500-600	11	\$205.42
				1790	HEART OF THE SOUTH- GIFT BASKET FOR ROD STEWART	004-500-609	11	\$190.43
				52	AT HOME-MIRROR FOR DRESSING FROM	004-500-609	11	\$107.99
101289	14358	TRUSTMARK VISA/MC- CHARLES PITCOX		521772023047	WALMART- SUPPLIES FOR VIP AREA	004-500-609	11	\$18.23
				000615741001	RAMEYS-ICE CREAM FOR AMP	004-500-690	11	\$143.38



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				56765	THE FLOWER HOUSE- FLOWERS FOR ROD STEWART	004-500-609	11	\$114.80
101291	4935	UNITED RENTALS (N.A.), INC.	20254	251411268-001	rent 2 36" port a cool(swamp coolers) for rod steward concert	004-500-640	11	\$800.00
			20263	251410380-001	rent 2- 36" evaporative cooling fans for rod steward concert	004-500-640	11	\$800.00
101292	1652	VENABLE GLASS SERVICES	20011	2-405473	replace broken marque sign Lexan glass..4'x 6'x 1/4"	004-500-637	11	\$448.00
101298	2500	WASTE MANAGEMENT OF JACKSON		3263767-0078-6	AMP DUMPSTER	004-500-600	11	\$820.10
Total For Department				004-500				\$55,191.22
Fund Total				004				\$55,191.22



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Dept#	100-220							
101173	1999	CINTAS CORPORATION NO 210		4238093366	UNIFORMS	100-220-535	11	\$9.86
				4238862115	UNIFORMS	100-220-535	11	\$9.86
101202	860	FLEETCOR TECHNOLOGIES		NP68913020	ACCT #126876- FUEL FOR WEEK 07/28/2025- 08/03/2025	100-220-525	11	\$340.22
				NP68950855	ACCT #126876- FUEL FOR WEEK 08/04/2025- 08/10/2025	100-220-525	11	\$243.35
101203	463	FREDERICK'S SALES & SERV.	20195	01-123439	Pickup tool and weed eater string requested by Kelly Cade	100-220-550	11	\$271.30
						100-220-550	11	\$41.99
101224	10529	K&S TRUCKING LLC		31885	VIN 4366 TIRE REPAIR	100-220-540	11	\$15.00
101242	11299	MSLCP, LLC		666542	INMATE MEALS 08/07/2025	100-220-520	11	\$9.50
				666541	INMATE MEALS 08/07/2025	100-220-520	11	\$254.81
				666539	INMATE MEALS 07/11/2025	100-220-520	11	\$260.37
101255	2583	RAMEY'S		000810157116	INMATE MEALS 07/31/2025	100-220-520	11	\$32.26
				000810157390	INMATE MEALS 08/04/2025	100-220-520	11	\$281.89
				000810157473	INMATE MEALS 08/05/2025	100-220-520	11	\$33.75
				000810157563	INMATE MEALS 08/06/2025	100-220-520	11	\$40.15
				000810157619	INMATE MEALS 08/07/2025	100-220-520	11	\$59.48



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				000810157665	INMATE MEALS 08/08/2025	100-220-520	11	\$30.15
				008101571719	INMATE MEALS 08/01/2025	100-220-520	11	\$33.27
				000810157907	INMATE MEALS 08/11/2025	100-220-520	11	\$256.88
				000810157980	INMATE MEALS 08/12/2025	100-220-520	11	\$37.65
				000810158039	INMATE MEALS 08/13/2025	100-220-520	11	\$27.97
101269	1851	SONIC		CHK 108	INMATE MEALS 08/06/2025	100-220-550	11	\$251.15
				CHK 11	INMATE MEALS 08/09/2025	100-220-520	11	\$119.20
				CHK 116*A	INMATE MEALS 08/13/2025	100-220-520	11	\$250.72
101277	13733	TASTE OF DETROIT RESTAURANT LLC		521412	INMATE MEALS 08/01/2025	100-220-550	11	\$310.00
101287	14000	TRUSTMARK VISA/MC - GEORGINNA KEENUM		ORDER 394	DOMINO'S MAGCOR MEALS 08/05/2025	100-220-520	11	\$98.03
				1276	BRANDON TEXACO-MAGCOR MEALS 08/05/2025	100-220-520	11	\$9.62
101295	8048	WALTER L. HARVEY		08/12/2025	INMATE MEALS 08/12/2025	100-220-520	11	\$300.00
Total For Department				100-220				\$3,628.43
Fund Total				100				\$3,628.43



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Dept#		314-600						
101197	14461	ERS, INC.		PAY REQ #1	NRCS GRANT RICHLAND CREEK STONEBRIDGE NRCS EWP DITCH PROJECT	314-600-720	11	\$114,375.77
101209	14406	HEMPHILL CONSTRUCTION CO/ SUNCOAST INFRASTRUCTURE CO JV		H24192-09- 55650	HB1353 Storm Drain Pipe Replacement near 125 Overby Street (BES)	314-600-702	11	\$18,701.32
				H24192-09- 56994	HB1353-Storm drain replacement near 216 & 218 Tucker Drive	314-600-702	11	\$43,911.76
101211	14406	HEMPHILL CONSTRUCTION CO/ SUNCOAST INFRASTRUCTURE CO JV		PAY REQ #7	MDEQ MCQI GRANT/ARPA FUNDS- Burnham Road Water Line Project	314-600-713		\$357,577.55
101245	894	NEEL-SCHAFER, INC.		1108568	NRCS- RICHLAND CR STONEBRIDGE PROF SVS	314-600-720	11	\$3,815.00
				1108569	HB1353 PROFESSIONAL SVC ENDING JULY 31,2025-VALUE ROAD IMPROVEMENTS	314-600-702	11	\$4,325.00
101281	3187	THORNTON CONSTRUCTION CO INC		PAY REQ #5- FINAL	MSDH SRLF construction services for the Cornerstone / Grants Ferry Water Line Project	314-600-701	11	\$89,114.11
Total For Department				314-600				\$631,820.51



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						vhawkins	
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Fund Total				314			\$631,820.51



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Dept# 400-000								
101299	1983	WEST RANKIN UTILITY AUTHORITY		08/01/2025	WEST RANKIN TAP FEES JULY 2025	400-000-371		\$1,200.00
Total For Department				400-000				\$1,200.00
Dept# 400-670								
101178	2442	CORE & MAIN, LP		X415202	MONTHLY SERVICE AGREEMENT PLUS LABOR COST JULY 2025	400-670-604	11	\$15,267.34
101231	13964	MCE LLC		1011	MEMBERSHIP FEE	400-670-695	11	\$171.05
101237	6168	MIPCO IMPRESSION PRODUCTS, INC.	18539	272995	PUBLIC WORKS COPIER	400-670-640	11	\$420.86
101248	10748	OFFICE INNOVATIONS, INC	20085	17494	Filing Rail for Lateral Filing Cabinets	400-670-500	11	\$143.60
101270	1141	SOUTHERN PINE ELECTRIC		15285841	128 HEBRON HILL DR METER READING ANTENNA	400-670-630	11	\$45.77
101273	3699	STAPLES CONTRACT & COMMERCIAL, INC	20312	6039245097	office supplies - city hall and amphitheater	400-670-500	11	\$4.02
						400-670-500	11	\$25.76
			20303	6039245098	staples office supply order for city hall	400-670-500	11	\$343.50
						400-670-500	11	\$5.23
						400-670-500	11	\$7.60
101301	1708	WOLVERTON ENTERPRISE INC.	20248	20253018	White Window Envelopes with indicia for Utility Bills	400-670-620	11	\$1,200.00



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Total For Department				400-670				\$17,634.73
Dept#	400-673							
101160	67	AUTO ZONE, INC.	20193	02322356247	VIN #5852 2007 Ford F350 - diesel treatment	400-673-635	11	\$53.81
101167	4919	BROADBAND VOICE, LLC		133961	CITY SHOP PHONE- 08/01/2025-08/31/2025	400-673-605	11	\$110.35
101173	1999	CINTAS CORPORATION NO 210		4238093366	UNIFORMS	400-673-535	11	\$4.51
						400-673-535	11	\$12.30
				4238862115	UNIFORMS	400-673-535	11	\$4.51
						400-673-535	11	\$12.30
101177	274	CONSOLIDATED PIPE & SUPPLY CO., INC.	20129	MS004118661	Stock at Shop - Hymax Couplings	400-673-550	11	\$1,750.00
						400-673-550	11	\$1,660.00
			20124	MS00411862	Stock at Shop	400-673-550	11	\$160.00
						400-673-550	11	\$134.00
						400-673-550	11	\$1,136.00
						400-673-550	11	\$590.00
						400-673-550	11	\$782.00
						400-673-550	11	\$882.00
						400-673-550	11	\$102.50
						400-673-550	11	\$105.00
						400-673-550	11	\$81.00
						400-673-550	11	\$80.00
						400-673-550	11	\$125.00
						400-673-550	11	\$137.50
						400-673-550	11	\$100.00
						400-673-550	11	\$315.00
						400-673-550	11	\$70.00



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			20199	MS00412009	Stock at Shop	400-673-550	11	\$2,680.00
			20063	MS00412035	Fire Hydrant Repair Parts	400-673-637	11	\$2,967.00
						400-673-637	11	\$1,009.00
						400-673-637	11	\$595.00
						400-673-637	11	\$375.00
			20023	MS00412093	Ford Tapping Tool	400-673-550	11	\$375.00
				MS00412010	WO 59312 ER WATER TURN OFF FOR PLUMBING 11 TIMBER RIDGE DRIVE	400-673-637	11	\$66.00
				MS00412207	WO 59423 43 SAGEWOOD DRIVE WATER LEAK REPAIR	400-673-637	11	\$131.00
101178	2442	CORE & MAIN, LP	20123	X339172	Stock at Shop - meter box only	400-673-550	11	\$1,008.00
101180	4870	CROW BURLINGAME CO.	20186	6006-12616	VIN #1078 2008 Ford F350	400-673-635	11	\$15.37
						400-673-635	11	\$2.39
			20261	6006-13047	1) VIN #0976 2007 Ford F150 - additional items for service on truck 2) Stock at Shop - Freon	400-673-635	11	\$113.78
						400-673-635	11	\$45.19
						400-673-635	11	\$36.99
						400-673-550	11	\$336.00
			20274	6006-12946	Stock at Shop	400-673-550	11	\$76.56
						400-673-525	11	\$116.88
						400-673-525	11	\$191.70
			20275	6006-12912	VIN #9887 2006 Chevy 2500 EX - for brakes	400-673-635	11	\$58.42



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101182	2183	D&S SALES	20276	6006-12911	VIN #7626 2015 Dodge Ram 1500	400-673-635	11	\$8.84
				6006-13170	VIN3101- LUG NUTS	400-673-635	11	\$9.75
			20177	39099	Oley Smith - 2 batteries for use with battery operated grease gun / light	400-673-550	11	\$136.84
			20184	39100	City Shop - 4000lbs Tripod Jack Stand for use in mechanic bay - to work underneath vehicles that are up on the lift - holds up motor and other heavy parts while being maintained	400-673-550	11	\$175.00
101187	4678	DELTA TRENCHERS, INC		R01362	EXTENDED RENTAL WHILE WAITING ON INS TO COVER NEW EQUIP.	400-673-640	11	\$1,350.00
101198	13384	EXELL/MS BOTTLE WATER-ACCT #018566	18524	288409	SHOP-EQUIPMENT RENTAL	400-673-640	11	\$11.00
101202	860	FLEETCOR TECHNOLOGIES		286237	5 gal drinking water	400-673-640	11	\$48.51
				NP68913020	ACCT #126876- FUEL FOR WEEK 07/28/2025- 08/03/2025	400-673-525	11	\$1,082.09
				NP68950855	ACCT #126876- FUEL FOR WEEK 08/04/2025- 08/10/2025	400-673-525	11	\$1,021.82
101203	463	FREDERICK'S SALES & SERV.	20190	01-123352	1) Sharpen Chains (Qty: 15) for Public Works Chainsaws 2) Purchase new 12" & 16" Chains	400-673-550	11	\$39.98
						400-673-550	11	\$53.98



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101204	144	GILMORE BROS BUILDING SUPPLY	20202	151916	Stock at Shop	400-673-550	11	\$49.98
						400-673-550	11	\$120.00
						400-673-550	11	\$11.88
						400-673-550	11	\$782.88
						400-673-550	11	\$419.40
						400-673-550	11	\$335.52
						400-673-550	11	\$527.40
101209	14406	HEMPHILL CONSTRUCTION CO/ SUNCOAST INFRASTRUCTURE CO JV	20119	151917	Stock at Shop - weed killer	400-673-550	11	\$734.85
			20271	152592	Shop Supplies 1) Wrapping tape for pallets 2) 5GAL Water Cooler - for Michael & spare	400-673-550	11	\$48.95
			H24192-09- 58727		Water leak repair North Street near Rankin County Jail	400-673-550	11	\$105.98
						400-673-637	11	\$5,678.24
						400-673-637	11	\$20,529.59
						400-673-637	11	\$13,376.28
						400-673-637	11	\$5,678.24
101210	14406	HEMPHILL CONSTRUCTION CO/	H24192-09- 58803		Fire hydrant replacement near 104 The Hills Drive	400-673-637	11	\$3,221.27
			Pay Request 2		Edgewood Waterline	400-673-720		\$26,303.30



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101213	14449	SUNCOAST INFRASTRUCTURE CO JV HYDRO PARTNERS, LTD	20200	Final 555130	Loop Project Stock at Shop - Food Grade Well Oil	400-673-550	11	\$2,111.70
						400-673-550	11	(\$99.20)
101219	623	JACKSON PAPER COMPANY	20106	1422934	Shop Supplies	400-673-550	11	\$260.30
						400-673-550	11	\$233.80
						400-673-550	11	\$99.35
						400-673-550	11	\$516.45
				1421615- CREDIT	"Credit Memo for invoice 1421615" – requested by vendor.	400-673-550	11	(\$413.16)
101224	10529	K&S TRUCKING LLC		31710	TRUCK 1078 TIRE REPAIR	400-673-540	11	\$25.00
101225	14120	LEADING EDGE CONCEPTS, LLC	19296	20160410-56	Well Site Wireless Maint - B/A 10.03.2016 New PO for FY25 March - September	400-673-605	11	\$704.96
101227	12879	MAGCOR INDUSTRIES		135767	P/R REIMBURSEMENT FOR WORK RELEASE 07/20/2025- 08/02/2025	400-673-604	11	\$5,496.56
101231	13964	MCE LLC		1011	MEMBERSHIP FEE	400-673-695	11	\$268.80
101237	6168	MIPCO IMPRESSION PRODUCTS, INC.	18538	272996	SHOP COPIER	400-673-640	11	\$198.00
101240	4590	MS DEPT OF REVENUE		08/14/2025	TAG FOR VIN 5011- 2020 CW TRAILBLAZER	400-673-690	11	\$12.00
101246	7173	NJ FARMS INC	20062	0080	209 Pecan Circle - concrete repair due to water repair WO #58868	400-673-637	11	\$2,950.00
101249	14264	OLD RIVER OF NEW ORLEANS, LLC		12706	VIN 5849 DIAGNOSTIC FEE/LABOR	400-673-635	11	\$658.20



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101261	1038	REDDY ICE-JACKSON	18528	38-5863371	ICE-CITY SHOP CREW	400-673-550	11	\$388.80
			18528	38-5863523	ICE-CITY SHOP CREW	400-673-550	11	\$243.00
101262	1048	REVELL HARDWARE	20267	186251/6	Welding Clamps	400-673-550	11	\$169.20
						400-673-550	11	\$99.20
101267	3974	SAMPLE HICKS & ASSOCIATES INC		0625-2	DWISRLF-LOAN DWI-LS610003- 05(CORNERSTONE/ GRANTS FERRY PKWY WATERLINE EXTENSION)	400-673-607	11	\$3,000.00
101270	1141	SOUTHERN PINE ELECTRIC		15288195	11 CROSSWOODS RD-NEW LAKEBEND WATER WELL	400-673-630	11	\$4,769.72
101296	1292	WARING OIL CO.	18577	443499	Stock at Shop Diesel for tank at City Shop October 2024 - September 2025	400-673-525	11	\$1,278.92
101297	4342	WARREN PAVING, INC	20224	110999	610 Slag - 95 tons Stock at Shop	400-673-550	11	\$3,706.52
			20224	110901	610 Slag - 95 tons Stock at Shop	400-673-550	11	\$1,237.94
101300	4949	WILLIAMS EQUIPMENT & SUPPLY CO	20079	50032207036	VIN #4837 [2782] 2017 McLaughlin VX30-500 [Vacuum] Excavator - 50ft hose	400-673-636	11	\$236.55

Total For Department

400-673

\$128,621.24

Dept# 400-680

101168	564	BUDDY MARVIN HILLARD		MH072325XA	WO 59307 PUMPED LIFT STATION	400-680-604	11	\$520.00
101173	1999	CINTAS CORPORATION NO 210		4238093366	UNIFORMS	400-680-535	11	\$5.73

Report run by: vhawkins



City of Brandon
Check Register by Department for Checks Dated 8/19/2025

Check Run #: 12990

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
						400-680-535	11	\$7.60
						400-680-535	11	\$0.00
						400-680-535	11	\$0.00
				4238862115	UNIFORMS	400-680-535	11	\$5.73
						400-680-535	11	\$7.60
						400-680-535	11	\$0.00
						400-680-535	11	\$0.00
101177	274	CONSOLIDATED PIPE & SUPPLY CO., INC.	19976	MS00411863	Stock at Shop - Manhole Risers - 26" Diameter	400-680-550	11	\$854.00
						400-680-550	11	\$1,260.00
101179	281	COVINGTON SALES & SERVICE	20181	10280	VIN #1719 [6661] Sewer Pipehunter [jetter] Cleaner Trailer - O Rings for strainer	400-680-636	11	\$31.33
101180	4870	CROW BURLINGAME CO.	20180	6006-12807	VIN #2279 2012 Ford F350	400-680-635	11	\$8.88
			20183	6006-12783	VIN #7089 Kubota RTV-X900WL - new battery	400-680-636	11	\$140.40
			20262	6006-12970	VIN #2383 1993 Chevy 3500 (swr-V) Chlorine Truck - needs tune up and spark plug wires	400-680-635	11	\$26.64
						400-680-635	11	\$48.18
						400-680-635	11	\$69.98
			20266	6006-13096	Grease for electronics in sewer systems prevents voltage leakage & insulates electrical connections	400-680-550	11	\$73.77
						400-680-550	11	\$12.28
			20278	6006-12905	VIN #4806 2020	400-680-635	11	\$22.54



City of Brandon
Check Register by Department for Checks Dated 8/19/2025

Check Run #: 12990

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
				6006-12908	Chevy Silverado 2500H - low beam headlights VIN 2279 EMERGENCY- NEW BATTERY	400-680-635	11	\$144.56
				6006-12909	VIN 2708 EMERGENCY- FRONT HUBS NEEDED	400-680-635	11	\$350.20
101182	2183	D&S SALES	20188	39101	Cutting edge & bolts for CAT 279-5368 68.5" Bucket used on both skid steers	400-680-636	11	\$189.79
						400-680-636	11	\$23.84
						400-680-636	11	\$38.32
101195	2190	ENTERGY		250006543835	476 EDGEWOOD XING PLE A LIFT	400-680-630	11	\$69.26
101202	860	FLEETCOR TECHNOLOGIES		NP68913020	ACCT #126876- FUEL FOR WEEK 07/28/2025- 08/03/2025	400-680-525	11	\$430.79
				NP68950855	ACCT #126876- FUEL FOR WEEK 08/04/2025- 08/10/2025	400-680-525	11	\$379.74
101204	144	GILMORE BROS BUILDING SUPPLY	20272	152591	Wood sealer for Tank to use on Lift Station fence repairs	400-680-637	11	\$319.98
				152613	WO 59420 GRINDER PUMP REPAIRS 3041 LOUIS WILSON	400-680-636	11	\$18.99
101205	10830	GOLDSTAR PRODUCTS INC.	20197	0082301-IN	Stock at Shop - granular sewer solvent - 50lb pails	400-680-550	11	\$4,998.50
101207	5991	HARVEY SERVICES INC	20196	7749	Stock at Shop - Deodorant Block	400-680-550	11	\$2,699.00



City of Brandon
Check Register by Department for Checks Dated 8/19/2025

Check Run #: 12990

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
			20204	7750	Stock at Shop - Oxidizer Odor	400-680-550	11	\$4,582.00
				7743	WO 59307 MORGANS WAY LIFT STATION REPAIRS	400-680-636	11	\$1,100.00
				7746	WO 59308 NORTH ST LIFT STATION NOW WORKING REPAIRED CONTROL PANEL	400-680-636	11	\$750.00
				7764	WO 59371 111 ALICIA MAY DRIVE GRINDER PUMP	400-680-636	11	\$750.00
				7765	WO 59352 COUNTRY MEADOW NO 1 LIFT STATION REPAIRS	400-680-636	11	\$1,073.75
				7778	WO 59420 3041 LOUIS WILSON- GRINDER PUMP- CHAMPION INSTALLED	400-680-636	11	\$850.00
101209	14406	HEMPHILL CONSTRUCTION CO/ SUNCOAST INFRASTRUCTURE CO JV		H24192-09- 58290	Sewer repair due to ATT bore near 41 Eastgate Drive	400-680-637	11	\$9,692.36
				H24192-09- 58783	Emergency sewer line repair near the corner of Easthaven Drive & Trickhambridge Road	400-680-637	11	\$7,097.80
				H24192-09- 58891	Emergency manhole repair near 231 Appleridge Road	400-680-637	11	\$19,656.60
				H24192-09- 59012	mergency Sewer Line Repair due to bore	400-680-637	11	\$7,097.80



City of Brandon
Check Register by Department for Checks Dated 8/19/2025

Check Run #: 12990

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
				H24192-09-58496	Jasmine Cove Manhole repair near 2008 Cobblestone Place	400-680-637	11	\$4,400.32
				H24192-09-58719	Manhole Repair near 64 Terrapin Drive	400-680-637	11	\$11,583.31
101218	3448	JACKSON AIR AND HYDRAULIC INC	20176	82329	VIN #4562 CAT 299D [Skid Steer] Track Loader w/ mulcher - hydraulic hoses	400-680-636	11	\$103.04
						400-680-636	11	\$115.92
						400-680-636	11	\$106.82
						400-680-636	11	\$88.34
101224	10529	K&S TRUCKING LLC	20179	31660	VIN #1719 [6661] Sewer Pipehunter [jetter] Cleaner Trailer - new tire on right rear	400-680-540	11	\$190.00
101228	2999	MAGNOLIA PUMP & EQUIP INC	20205	4762	Stock at Shop	400-680-722	11	\$4,032.00
101231	13964	MCE LLC		1011	MEMBERSHIP FEE	400-680-695	11	\$97.74
101243	10521	MUNICIPALSAVINGS.COM	20198	5374	Stock at Shop Sewer Solvent - Degreaser	400-680-550	11	\$4,989.00
101257	1015	RANKIN COUNTY COOPERATIVE	20191	309444	Rubber Boots for Tank Taylor	400-680-535	11	\$129.99
			20192	1222370	Stock at Shop 1) Erosion Staples for sod (str) 2) Lime (swr)	400-680-550	11	\$712.50
101270	1141	SOUTHERN PINE ELECTRIC		15288190	HWY 18 BYPASS EAST BRANDON LIFT STATION	400-680-630	11	\$430.18
				15288192	HWY 468 LIFT STATION	400-680-630	11	\$658.12
				15285843	5010 GLEN RIDGE	400-680-630	11	\$49.06



City of Brandon
Check Register by Department for Checks Dated 8/19/2025

Check Run #: 12990

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	vhawkins Acct Per.	Detail Amount
				15285848	DR LIFT STATION ROUSE DR LIFT STATION	400-680-630	11	\$50.74
				15285850	136 PROVONCE PARK LIFT STATION	400-680-630	11	\$86.52
				15285851	208 DUCLAIR CT LIFT STATION	400-680-630	11	\$55.12
				15285852	140 GRANDEUR DR LIFT STATION IN BACK YARD	400-680-630	11	\$42.00
				15285856	109 MORGAN LN LIFT STATION	400-680-630	11	\$68.19
				15285858	252 GREENFIELD RIDGE DR LIFT STATION	400-680-630	11	\$92.35
				15285859	HWY 18 SEWER LIFT STATION	400-680-630	11	\$60.54
				15285860	WILLOW CREEK DR/G'FLD RNCH/CNTRY MDWS LIFT STATION	400-680-630	11	\$216.94
				15285864	W GOVERNMENT ST LIFT STATION	400-680-630	11	\$1,614.00
				15285867	965 FILMORE DR LIFT STATION	400-680-630	11	\$76.87
				15285868	658 CONTI DR LIFT STATION	400-680-630	11	\$201.80
101271	6085	SOUTHERN TIRE MART, LLC		2600215659	VIN 3081 KUBOTA TRACTOR FLAT TIRE	400-680-540	11	\$437.50
				Total For Department	400-680			\$96,096.85





City of Brandon

Manual Check Batch #: 5594

Fiscal Year 2024 - 2025 11 - Aug

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount		Sequence #
GL Account #	Account Description	Tax	1099	Sales Tax Amount	Liq. Amount	Detail Amount	Detail Description	
Check # 2798	Check Date: 8/11/2025							
9846	LIVE NATION WORLDWIDE INC		BA08052025	8/11/2025	8/13/2025	\$10,638.97	100	
004-500-600	PROF SERVICES - OTHER	N				\$0.00	\$10,638.97	Music License Fees - Rod Stewart
Invoice Total						\$0.00	\$10,638.97	
Total for Check # 2798						\$0.00	\$10,638.97	
Total for fund					004	\$0.00	\$10,638.97	
Total for batch					5594	\$0.00	\$10,638.97	



City of Brandon
Manual Check Batch #: 5593
Fiscal Year 2024 - 2025 11 - Aug

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount		Sequence #
GL Account #	Account Description	Tax	1099	Sales Tax Amount	Liq. Amount	Detail Amount	Detail Description	
Check # 2794 8065	Check Date: 8/5/2025 COLE ENTERTAINMENT SERVICE		8525	8/5/2025	8/7/2025	\$41,649.53	100	
004-500-600	PROF SERVICES - OTHER	N				\$0.00	\$40,669.53	Stagehands - R Stewart
004-500-640	RENTALS	N				\$0.00	\$980.00	Equipment rental- R Stewart
Invoice Total						\$0.00	\$41,649.53	
Total for Check # 2794						\$0.00	\$41,649.53	
Check # 2795 8161	Check Date: 8/5/2025 Roderick Randall Kwan		2510	8/5/2025	8/7/2025	\$500.00	100	
004-500-600	PROF SERVICES - OTHER	N	NEC			\$0.00	\$500.00	Jumbotron Services - R Stewart
Invoice Total						\$0.00	\$500.00	
Total for Check # 2795						\$0.00	\$500.00	
Check # 2796 12430	Check Date: 8/5/2025 REBECCA EVANS		471R	8/5/2025	8/7/2025	\$4,996.80	100	
004-500-609	VIP AREA	N	NEC			\$0.00	\$4,996.80	CBC Catering - R Stewart
Invoice Total						\$0.00	\$4,996.80	
Total for Check # 2796						\$0.00	\$4,996.80	
Check # 2797 9846	Check Date: 8/7/2025 LIVE NATION WORLDWIDE INC		8525	8/7/2025	8/7/2025	\$811,900.00	100	
004-500-603	ARTIST AGREEMENT	N				\$0.00	\$800,000.00	Settlement - R Stewart
004-500-600	PROF SERVICES - OTHER	N				\$0.00	\$9,900.00	Settlement - Catering - R Stewart
004-500-640	RENTALS	N				\$0.00	\$2,000.00	Settlement - Limo Rental - R Stewart
Invoice Total						\$0.00	\$811,900.00	
Total for Check # 2797						\$0.00	\$811,900.00	

Total for fund	004	\$0.00	\$859,046.33
Total for batch	5593	\$0.00	\$859,046.33



City of Brandon
Manual Check Batch #: 5592
Fiscal Year 2024 - 2025 11 - Aug

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount		Sequence #
GL Account #	Account Description	Tax	1099	Sales Tax Amount	Liq. Amount	Detail Amount	Detail Description	
Check # 2792 12430	Check Date: 8/5/2025 REBECCA EVANS		471	8/5/2025	8/5/2025	\$4,996.80		100
004-500-609	VIP AREA	N	NEC			\$0.00	\$4,996.80	CBC Catering - Rod Stewart
Invoice Total						\$0.00	\$4,996.80	
Total for Check # 2792						\$0.00	\$4,996.80	
Check # 2793 2574	Check Date: 8/5/2025 CITY OF BRANDON		8525	8/5/2025	8/5/2025	\$13,000.00		100
004-500-600	PROF SERVICES - OTHER	N				\$0.00	\$13,000.00	Catering Cash Request - Rod Stewart
Invoice Total						\$0.00	\$13,000.00	
Total for Check # 2793						\$0.00	\$13,000.00	
Total for fund				004		\$0.00	\$17,996.80	
Total for batch				5592		\$0.00	\$17,996.80	



City of Brandon

Check Processing Confirmation

Check Run ID	Check Date	Beg. Check #	Bank Fund	Bank	User
12991	8/19/2025	101302	098	Community Bank - Payables Clearing Account	vhawkins
Check Run Updated Successfully		Count of Checks	1	Total Amount of Checks	\$1,192.50

PROVIDER PAYMENTS

8/18/2025

FOX EVERETT/COB - REGIONS TRUST ACCOUNT HEALTH INSURANCE ACCOUNT

Invoice Date	Date Released	Check Seq. #	Invoice Amount	Disbursed Amount	Expenditure Description
7/24/2025	8/8/2025	25386	\$22,875.96	\$22,875.96	Magellan
7/28/2025	8/8/2025	25387	\$18.70	\$18.70	HUB International Midwest Limited
7/31/2025	8/8/2025	25838	\$246.67	\$246.67	FH Group
8/5/2025	8/8/2025	25389	\$1,338.16	\$1,338.16	PaydHealth
8/7/2025	8/8/2025	25390	\$33,975.16	\$33,975.16	Admin Aug
8/7/2025	8/8/2025	25391-25437	\$39,625.85	\$39,625.85	Medical Claims
8/7/2025	8/8/2025	25438	\$97.30	\$97.30	FH Group
			\$98,177.80	\$98,177.80	

CURRENT BALANCE OF HEALTH INSURANCE ACCOUNT

\$	80,693.78
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Board Approval Procedure - Statement should be submitted to Board for Approval at the next scheduled meeting



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CARLY DEARMAN, PUBLIC WORKS COORDINATOR
BOARD AGENDA: AUGUST 18, 2025
SUBJECT: CORNERSTONE GRANTS FERRY PKWY WATERLINE EXTENSION PROJECT
PAY REQUEST 5 FINAL & FINAL SUMMARY CHANGE ORDER

Asking for your consideration to approve the following from Thornton Construction Company for the Cornerstone Grants Ferry Parkway Waterline Extension Project. These items will finalize this project.

1. Approve the Final Summary Change Order at an increase of \$5,336.00 in the project amount due to final quantity numbers and authorize the Mayor to execute the same. The Final Summary Change Order amount is included in Pay Request 5 Final.
2. Pay Request 5 FINAL (including the Final Summary Change Order) in the amount of \$89,114.11 and authorize payment of the same.

On October 21, 2024, the Board awarded the bid for the Cornerstone Grants Ferry Parkway Waterline Extension Project to Thornton Construction Company, Inc. as the lowest and best bid received.

The Cornerstone Grants Ferry Parkway Waterline Extension Project allowed for a new waterline from the new Cornerstone Water Well to the existing City of Brandon water system.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

- Benchmark Engineering Recommendation Letters
- Pay Request 5 FINAL & Final Summary Change Order

GL Code: 314-600-701

Funding: MSDH SRLF

August 6, 2025

Mrs. Carly Dearman
Public Works Operations Coordinator
City of Brandon
1000 Municipal Dr.
Brandon, MS 39042

RE: City of Brandon
Cornerstone / Grants Ferry Water Line Project
Benchmark Project No.: B-9909
Pay Request #5/Final & Summary Change Order #2

Dear Mrs. Dearman:

Please find included in this packet all documentation and paperwork necessary for approval of Pay Request #5 for construction services for the Cornerstone / Grants Ferry Water Line Project for Thornton Construction Co., Inc., in the amount of \$89,114.11.

We have reviewed this pay request with the summary change order and recommend this be submitted to the Board for their approval. In support of this recommendation, we have also attached copies of the Consent of Surety to Final Payment and the final approval letter from the Mississippi State Department of Health.

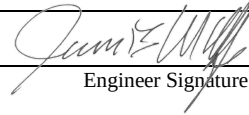
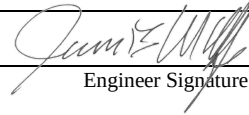
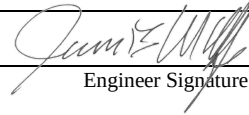
Should you have any questions or need additional information, please do not hesitate to contact our office at 601-627-7780.

Sincerely,



James B. Wolf, P.E.
Benchmark Engineering & Surveying, LLC

cc: File: B-9909

Contractor's Application for Payment No.				5 FINAL																																																					
		Application Period: 5/6/2025 - 5/30/2025	Application Date: 7/1/2025																																																						
To (Owner): City of Brandon, MS		From (Contractor): Thornton Construction Company, Inc.		Via (Engineer): Benchmark Engineering & Surveying, LLC																																																					
Project: Cornerstone / Grants Ferry Parkway Waterline Extension		Contract: Cornerstone / Grants Ferry Parkway Waterline Extension Project No. DWI-L610003-05																																																							
Owner's Contract No.: DWI-L610003-05		Contractor's Project No.: T24011		Engineer's Project No.: NA																																																					
Application For Payment Change Order Summary <table border="1"> <thead> <tr> <th colspan="3">Approved Change Orders</th> <th></th> </tr> <tr> <th>Number</th> <th>Additions</th> <th>Deductions</th> <th></th> </tr> </thead> <tbody> <tr> <td>1</td> <td>\$30,746.21</td> <td></td> <td></td> </tr> <tr> <td>2</td> <td>\$5,336.00</td> <td></td> <td></td> </tr> <tr> <td colspan="3"></td> <td></td> </tr> <tr> <td colspan="3"></td> <td></td> </tr> <tr> <td colspan="3"></td> <td></td> </tr> <tr> <td colspan="3"></td> <td></td> </tr> <tr> <td colspan="3"></td> <td></td> </tr> <tr> <td colspan="3"></td> <td></td> </tr> <tr> <td colspan="3"></td> <td></td> </tr> <tr> <td colspan="3">TOTALS</td> <td>\$36,082.21 \$0.00</td> </tr> <tr> <td colspan="3">NET CHANGE BY CHANGE ORDERS</td> <td>\$36,082.21</td> </tr> </tbody> </table>						Approved Change Orders				Number	Additions	Deductions		1	\$30,746.21			2	\$5,336.00																															TOTALS			\$36,082.21 \$0.00	NET CHANGE BY CHANGE ORDERS			\$36,082.21
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a. 0% X \$1,335,402.21 Work Completed.....	\$	\$0.00																																																							
b. 0% X \$0.00 Stored Material.....	\$	\$0.00																																																							
c. Total Retainage (Line 7.a + Line 7.b).....	\$	\$0.00																																																							
8. AMOUNT ELIGIBLE TO DATE (Line 6 - Line 5.c).....	\$	\$1,335,402.21																																																							
9. LESS PREVIOUS PAYMENTS (Line 8 from prior Application).....	\$	\$1,246,288.10																																																							
10. AMOUNT DUE THIS APPLICATION.....	\$	\$89,114.11																																																							
11. BALANCE TO FINISH, PLUS RETAINAGE	\$	\$0.00																																																							
Contractor's Certification The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.			<table border="0"> <tr> <td rowspan="2">Recommended by Engineer:</td> <td></td> <td>8/6/2025</td> </tr> <tr> <td>Engineer Signature</td> <td>Date</td> </tr> <tr> <td colspan="3">Title</td> </tr> <tr> <td rowspan="2">Approved by Owner:</td> <td>Owner Signature</td> <td>Date</td> </tr> <tr> <td colspan="2">Title</td> </tr> <tr> <td rowspan="2">Approved by Funding Agency:</td> <td>Funding Agency Signature</td> <td>Date</td> </tr> <tr> <td colspan="2">Title</td> </tr> </table>			Recommended by Engineer:		8/6/2025	Engineer Signature	Date	Title			Approved by Owner:	Owner Signature	Date	Title		Approved by Funding Agency:	Funding Agency Signature	Date	Title																																			
Recommended by Engineer:		8/6/2025																																																							
	Engineer Signature	Date																																																							
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Approved by Owner:	Owner Signature	Date																																																							
	Title																																																								
Approved by Funding Agency:	Funding Agency Signature	Date																																																							
	Title																																																								
Contractor Signature By: 			Date: 7/1/2025																																																						

Cornerstone / Grants Ferry Pkwy Water Line Extension
Brandon, MS
T24011 EST #5 FINAL OVER/UNDER
May 6, 2025 Through May 31, 2025

FINAL

	A	B	C	D	E	F			G		H	I	J	K		L	
Item No.	Pay Item No.	Description of Item	Qty	Unit	Cost Per Unit	Total Cost	Qty Completed To Date	Qty Completed Previous Appl.	Qty This Period	Previous Total	Current Total	Materials Presently Stored	Total Completed & Stored To Date	% Complete	Balance To Finish - Units	Balance To Finish - Value	Retainage If Applicable 0%
1	1	Mobilization -	1	LS	\$ 12,890.00	\$ 12,890.00	100.00%	100.00%	0.00%	\$ 12,890.00	\$ -	\$ -	\$ 12,890.00	100.00%	0.00	\$ -	\$ -
2	2	Clearing & Grubbing	1.5	AC	\$ 4,500.00	\$ 6,750.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	0.00%	1.50	\$ 6,750.00	\$ -
3	3	Temporary Erosion Control	1	LS	\$ 5,000.00	\$ 5,000.00	100.00%	100.00%	0.00%	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	100.00%	0.00	\$ -	\$ -
4	4	Connection to Existing 10" Water Line	2	EA	\$ 2,500.00	\$ 5,000.00	2.00	2.00	0.00	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	100.00%	0.00	\$ -	\$ -
5	5	12" C-900 Water Main (Open Cut)	9265	LF	\$ 50.00	\$ 463,250.00	9275.00	9275.00	0.00	\$ 463,750.00	\$ -	\$ -	\$ 463,750.00	100.11%	(10.00)	\$ (500.00)	\$ -
6	6	12" C-900 Water Main (In Casing)	390	LF	\$ 65.00	\$ 25,350.00	400.00	400.00	0.00	\$ 26,000.00	\$ -	\$ -	\$ 26,000.00	102.56%	(10.00)	\$ (650.00)	\$ -
7	7	12" ID HDPE DR-11 Water Main (Directional Drill)	1500	LF	\$ 150.00	\$ 225,000.00	1500.00	1500.00	0.00	\$ 225,000.00	\$ -	\$ -	\$ 225,000.00	100.00%	0.00	\$ -	\$ -
8	8	24" Steel Casing (Bored)	250	LF	\$ 550.00	\$ 137,500.00	260.00	260.00	0.00	\$ 143,000.00	\$ -	\$ -	\$ 143,000.00	104.00%	(10.00)	\$ (5,500.00)	\$ -
9	9	24" Steel Casing (Bored) RR Crossing ONLY	120	LF	\$ 1,600.00	\$ 192,000.00	120.00	120.00	0.00	\$ 192,000.00	\$ -	\$ -	\$ 192,000.00	100.00%	0.00	\$ -	\$ -
10	10	24" Steel Casing (Open Cut)	20	LF	\$ 300.00	\$ 6,000.00	20.00	20.00	0.00	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00	100.00%	0.00	\$ -	\$ -
11	11	Fire Hydrant Assembly	11	EA	\$ 7,000.00	\$ 77,000.00	11.00	11.00	0.00	\$ 77,000.00	\$ -	\$ -	\$ 77,000.00	100.00%	0.00	\$ -	\$ -
12	12	12" Gate Valve Assembly	9	EA	\$ 5,000.00	\$ 45,000.00	9.00	9.00	0.00	\$ 45,000.00	\$ -	\$ -	\$ 45,000.00	100.00%	0.00	\$ -	\$ -
13	13	Ductile Iron Fittings	3072	LBS	\$ 15.00	\$ 46,080.00	3072.00	3072.00	0.00	\$ 46,080.00	\$ -	\$ -	\$ 46,080.00	100.00%	0.00	\$ -	\$ -
14	14	Gravel Driveway Remove & Replace	480	SY	\$ 25.00	\$ 12,000.00	467.00	467.00	0.00	\$ 11,675.00	\$ -	\$ -	\$ 11,675.00	97.29%	13.00	\$ 325.00	\$ -
15	15	Railroad Mobilization/Administration Fee	2	EA	\$ 2,000.00	\$ 4,000.00	1.00	1.00	0.00	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00	50.00%	1.00	\$ 2,000.00	\$ -
16	16	Railroad Flagging & Construction Observation Services	10	DAYS	\$ 2,700.00	\$ 27,000.00	5.83	5.83	0.00	\$ 15,741.00	\$ -	\$ -	\$ 15,741.00	58.30%	4.17	\$ 11,259.00	\$ -
17	17	KCS Signage	2	EA	\$ 100.00	\$ 200.00	2.00	2.00	0.00	\$ 200.00	\$ -	\$ -	\$ 200.00	100.00%	0.00	\$ -	\$ -
18	18	Permanent Seed & Mulch	6	AC	\$ 800.00	\$ 4,800.00	6.00	6.00	0.00	\$ 4,800.00	\$ -	\$ -	\$ 4,800.00	100.00%	0.00	\$ -	\$ -
19	19	Undercut Excavation	100	CY	\$ 5.00	\$ 500.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	0.00%	100.00	\$ 500.00	\$ -
20	20	Select Bedding	100	CY	\$ 40.00	\$ 4,000.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	0.00%	100.00	\$ 4,000.00	\$ -
Total Base Bid Contract						\$ 1,299,320.00				\$ 1,281,136.00	\$ -	\$ -	\$ 1,281,136.00	98.6%		\$ 18,184.00	\$ -
Change Order No. 1																	
CO1-1	CO1-1	Water Sample Station - SS #88	2.00	EA	\$ 3,119.68	\$ 6,239.36	2.00	2.00	0.00	\$ 6,239.36	\$ -	\$ -	\$ 6,239.36	100.00%	0.00	\$ -	\$ -
CO1-2	CO1-2	10" Inserta Valve	1.00	EA	\$ 24,506.85	\$ 24,506.85	1.00	1.00	0.00	\$ 24,506.85	\$ -	\$ -	\$ 24,506.85	100.00%	0.00	\$ -	\$ -
Total Change Order No. 1						\$ 30,746.21				\$ 30,746.21	\$ -	\$ -	\$ 30,746.21	100.0%		\$ -	\$ -
Change Order No. 2																	
2	2	Clearing & Grubbing	-1.5	AC	\$ 4,500.00	\$ (6,750.00)	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	0.00%	(1.50)	\$ (6,750.00)	\$ -
5	5	12" C-900 Water Main (Open Cut)	10	LF	\$ 50.00	\$ 500.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	0.00%	10.00	\$ 500.00	\$ -
6	6	12" C-900 Water Main (In Casing)	10	LF	\$ 65.00	\$ 650.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	0.00%	10.00	\$ 650.00	\$ -
8	8	24" Steel Casing (Bored)	10	LF	\$ 550.00	\$ 5,500.00	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	0.00%	10.00	\$ 5,500.00	\$ -
13	13	Ductile Iron Fittings	1568	LBS	\$ 15.00	\$ 23,520.00	1568.00	0.00	1568.00	\$ -	\$ 23,520.00	\$ -	\$ 23,520.00	100.00%	0.00	\$ -	\$ -
14	14	Gravel Driveway Remove & Replace	-13	SY	\$ 25.00	\$ (325.00)	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	0.00%	(13.00)	\$ (325.00)	\$ -
15	15	Railroad Mobilization/Administration Fee	-1	EA	\$ 2,000.00	\$ (2,000.00)	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	0.00%	(1.00)	\$ (2,000.00)	\$ -
16	16	Railroad Flagging & Construction Observation Services	-4.17	DAYS	\$ 2,700.00	\$ (11,259.00)	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	0.00%	(4.17)	\$ (11,259.00)	\$ -
19	19	Undercut Excavation	-100	CY	\$ 5.00	\$ (500.00)	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	0.00%	(100.00)	\$ (500.00)	\$ -
20	20	Select Bedding	-100	CY	\$ 40.00	\$ (4,000.00)	0.00	0.00	0.00	\$ -	\$ -	\$ -	\$ -	0.00%	(100.00)	\$ (4,000.00)	\$ -
Total Change Order No. 2						\$ 5,336.00				\$ -	\$ 23,520.00	\$ -	\$ 23,520.00	440.8%		\$ (18,184.00)	\$ -
Total Original Contract w/ CO1						\$ 1,335,402.21				\$ 1,311,882.21	\$ 23,520.00	\$ -	\$ 1,335,402.21	100.0%		\$ -	\$ -

THORNTON CONSTRUCTION COMPANY, INC.

**115 Bragg Street
Brandon, MS 39047
601-825-8886**

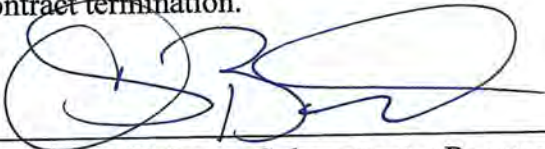
**Drinking Water Systems Improvements Revolving Loan Fund (DWSIRLF) Contractor/
Subcontractor American Iron and Steel (AIS) Certification**

Contractor/Sub Name: Thornton Construction Company, Inc.

Contractor Estimate: #5 \$89,114.11 FINAL

I hereby certify that to the best of my knowledge and belief that all iron, steel and construction materials identified in the referenced estimate comply with the American Iron and Steel provisions as defined in 42 U.S.C. 300j-12(a)(4) of the Safe Drinking Water Act or the items are subject of a waiver of the requirements as approved by the Administrator of the Environmental Protection Agency (EPA). Additionally, manufacturer AIS certifications have been provided to the owner for all applicable material included in the referenced estimate.

I understand that a false statement on this certification will be grounds for rejection of payment and contract termination.



Signature of Prime or Subcontractor Representative

07.01.2025
Date

Chris Buckalew

Type (Print) Name of Prime or Subcontractor Representative

This statement/document must be completed by a construction contractor (prime and subcontractor) with and at each payment request submittal.



CIVIL CONSULTING ENGINEERING ♦ LAND SURVEYING ♦ UAV MAPPING
www.benchmarkms.net

OWNER: CITY OF BRANDON

CONTRACTOR: THORNTON CONSTRUCTION COMPANY, INC.

Date: 05/27/2025

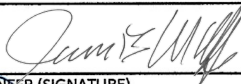
CHANGE ORDER NUMBER: FINAL SUMMARY CHANGE ORDER

PROJECT NAME: CORNERSTONE / GRANTS FERRY PKWY WATER LINE EXTENSION (B-9909)

ITEM NO.	ITEM DESCRIPTION	DESCRIPTION OF CHANGES	UNIT	PLAN QUANTITY	FINAL QUANTITY	DIFFERENCE	UNIT COST	TOTAL CONTRACT COST CHANGE
1	MOBILIZATION	N/A	LS	1.00	1.00	-	\$ 10,000.00	\$ -
2	CLEARING & GRUBBING	NONE REQUIRED	AC	1.50	0.00	(1.50)	\$ 4,500.00	\$ (6,750.00)
3	TEMPORARY EROSION CONTROL	N/A	LS	1.00	1.00	-	\$ 5,000.00	\$ -
4	CONNECTION TO EXISTING 10" WATER LINE	N/A	EA	2.00	2.00	-	\$ 2,500.00	\$ -
5	12" C-900 WATER MAIN (OPEN CUT)	MORE REQUIRED	LF	9265.00	9275.00	10.00	\$ 50.00	\$ 500.00
6	12" C-900 WATER MAIN (IN CASING)	MORE REQUIRED	LF	390.00	400.00	10.00	\$ 65.00	\$ 650.00
7	12" ID HDPE DR-11 WATER MAIN (DIRECTIONAL DRILL)	N/A	LF	1500.00	1500.00	-	\$ 150.00	\$ -
8	24" STEEL CASING (BORED)	MORE REQUIRED	LF	250.00	260.00	10.00	\$ 550.00	\$ 5,500.00
9	24" STEEL CASING (BORED) RR CROSSING ONLY	N/A	LF	120.00	120.00	-	\$ 1,600.00	\$ -
10	24" STEEL CASING (OPEN CUT)	N/A	LF	20.00	20.00	-	\$ 300.00	\$ -
11	FIRE HYDRANT ASSEMBLY	N/A	EA	11.00	11.00	-	\$ 7,000.00	\$ -
12	12" GATE VALVE ASSEMBLY	N/A	EA	9.00	9.00	-	\$ 5,000.00	\$ -
13	DUCTILE IRON FITTINGS	MORE REQUIRED	LBS	3072.00	4640.00	1,568.00	\$ 15.00	\$ 23,520.00
14	GRAVEL DRIVEWAY REMOVE & REPLACE	LESS REQUIRED	SY	480.00	467.00	(13.00)	\$ 25.00	\$ (325.00)
15	RAILROAD MOBILIZATION / ADMINISTRATION FEE	LESS REQUIRED	EA	2.00	1.00	(1.00)	\$ 2,000.00	\$ (2,000.00)
16	RAILROAD FLAGGING & CONSTRUCTION OBSERVATION SERVICES	LESS REQUIRED	DAYS	10.00	5.83	(4.17)	\$ 2,700.00	\$ (11,259.00)
17	KCS SIGNAGE	N/A	EA	2.00	2.00	-	\$ 100.00	\$ -
18	PERMANENT SEED AND MULCH	N/A	AC	6.00	6.00	-	\$ 800.00	\$ -
19	UNDERCUT EXCAVATION	NONE REQUIRED	CY	100.00	0.00	(100.00)	\$ 5.00	\$ (500.00)
20	SELECT BEDDING	NONE REQUIRED	CY	100.00	0.00	(100.00)	\$ 40.00	\$ (4,000.00)

ORIGINAL CONTRACT AMOUNT	\$ 1,299,320.00
CONTRACT CHANGE DUE TO CHANGE ORDER NO.1	\$ 30,746.21
CONTRACT CHANGE DUE TO FINAL SUMMARY CHANGE ORDER (CHANGE ORDER NO.2)	\$ 5,336.00
FINAL REVISED CONTRACT AMOUNT	\$ 1,335,402.21
ORIGINAL CONTRACT COMPLETION DATE	6/15/2025
ADDITIONAL CONTRACT TIME FOR SUMMARY CHANGE ORDER	
ACTUAL CONTRACT SUBSTANTIAL COMPLETION DATE	5/5/2025

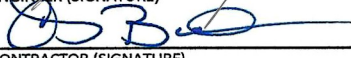
RECOMMENDED BY:


ENGINEER (SIGNATURE)

8/6/2025

DATE

ACCEPTED BY:


CONTRACTOR (SIGNATURE)

07.01.2025

DATE

APPROVED BY:

OWNER (SIGNATURE)

DATE

**CONSENT OF
SURETY COMPANY
TO FINAL PAYMENT**

OWNER ☐
ARCHITECT ☐
CONTRACTOR ☐
SURETY ☒
OTHER ☐

AIA DOCUMENT G707

Bond No. GSA1400859

PROJECT: CORNERSTONE / GRANTS FERRY PARKWAY WATERLINE EXTENSION
(name, address)

TO (Owner)

The City of Brandon
1000 Municipal Drive
Brandon, MS 39042

ARCHITECT'S PROJECT NO:

CONTRACT FOR: CORNERSTONE / GRANTS FERRY
PARKWAY WATERLINE EXTENSION

CONTRACT DATE:

CONTRACTOR: Thornton Construction Co., Inc.
115 Bragg Street Brandon, MS 39047

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(here insert name and address of Surety Company)

The Gray Casualty & Surety Company
P.O. Box 6202 , Metairie, LA 70009-6202

, SURETY COMPANY,

on bond of (here insert name and address of Contractor)

Thornton Construction Co., Inc.
115 Bragg Street Brandon, MS 39047

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not
relieve the Surety Company of any of its obligations to (here insert name and address of Owner)

The City of Brandon
1000 Municipal Drive Brandon, MS 39042

, OWNERS,

as set forth in the said Surety Company's bond.

IN WITNESS WHEREOF,
the Surety Company has hereunto set its hand this 3rd day of July, 2025 .

The Gray Casualty & Surety Company
Surety Company

Fielden Mitts
Signature of Authorized Representative

Fielden Mitts, Attorney-in-Fact
Title

Attest:
(Seal):

Jordan Carter



NOTE: This form is to be used as a companion document to AIA DOCUMENT G706, CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS, Current Edition

THE GRAY INSURANCE COMPANY
THE GRAY CASUALTY & SURETY COMPANY

GENERAL POWER OF ATTORNEY

Bond Number: GSA1400859

Principal: Thornton Construction Co., Inc.

Obligee: The City of Brandon

KNOW ALL BY THESE PRESENTS, THAT The Gray Insurance Company and The Gray Casualty & Surety Company, corporations duly organized and existing under the laws of Louisiana, and having their principal offices in Metairie, Louisiana, do hereby make, constitute, and appoint: Fielden Mitts

on behalf of each of the Companies named above its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its deed, bonds, or other writings obligatory in the nature of a bond, as surety, contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the amount of \$25,000,000.00.

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both The Gray Insurance Company and The Gray Casualty & Surety Company at meetings duly called and held on the 26th day of June, 2003.

"RESOLVED, that the President, Executive Vice President, any Vice President, or the Secretary be and each or any of them hereby is authorized to execute a power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings, and all contracts of surety, and that each or any of them is hereby authorized to attest to the execution of such Power of Attorney, and to attach the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be binding upon the Company now and in the future when so affixed with regard to any bond, undertaking or contract of surety to which it is attached.

IN WITNESS WHEREOF, The Gray Insurance Company and The Gray Casualty & Surety Company have caused their official seals to be hereinto affixed, and these presents to be signed by their authorized officers this 28th day of October, 2021.



By:

Michael T. Gray
President
The Gray Insurance Company

Cullen S. Piske
President
The Gray Casualty & Surety Company



State of Louisiana

ss:

Parish of Jefferson

On this 28th day of October, 2021, before me, a Notary Public, personally appeared Michael T. Gray, President of The Gray Insurance Company, and Cullen S. Piske, President of The Gray Casualty & Surety Company, personally known to me, being duly sworn, acknowledged that they signed the above Power of Attorney and affixed the seals of the companies as officers of, and acknowledged said instrument to be the voluntary act and deed, of their companies.



Leigh Anne Henican
Notary Public
Notary ID No. 92653
Orleans Parish, Louisiana

Leigh Anne Henican
Notary Public, Parish of Orleans State of Louisiana
My Commission is for Life

I, Mark S. Manguno, Secretary of The Gray Insurance Company, do hereby certify that the above and forgoing is a true and correct copy of a Power of Attorney given by the companies, which is still in full force and effect. IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Company this 3rd day of July, 2025.

I, Leigh Anne Henican, Secretary of The Gray Casualty & Surety Company, do hereby certify that the above and forgoing is a true and correct copy of a Power of Attorney given by the companies, which is still in full force and effect. IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Company this 3rd day of July, 2025.





MISSISSIPPI STATE DEPARTMENT OF HEALTH

16 July 2025

James B Wolf, PE, PLS
Benchmark Engineering and Surveying, LLC
101 Highpointe Court, Suite B
Brandon, MS 39042

RE: **Final Approval**
Cornerstone Grants Ferry Waterline Extension
City of Brandon, Rankin County
PWS ID# 0610003, Plan # 121858
DWI-L610003-05, Benchmark B-9909

Dear Mr. Wolf:

We have completed review of the information submitted for the above referenced project and hereby issue Mississippi State Department of Health Final Approval. We are retaining the information submitted for our files.

If you have any questions, please call this office at 601-573-4908.

Sincerely,

Greg Caraway

Greg Caraway, P.E.
Bureau of Public Water Supply
Mississippi State Department of Health

pc: Responsible Official
Operator
SRF



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR
BOARD AGENDA: AUGUST 18, 2025
SUBJECT: EDGEWOOD WATERLINE LOOP PROJECT
PAY REQUEST 2 FINAL & FINAL SUMMARY CHANGE ORDER

Asking for your consideration to approve the following items from Hemphill Construction Company for the Edgewood Waterline Loop Project. These items will finalize the project.

1. Approve the Final Summary Change Order at a decrease of \$4,647.00 in the project amount due to final quantity numbers and authorize the Mayor to execute the same.
2. Approve Pay Request 2 Final (including the Final Summary Change Order) in the amount of \$26,303.30 and authorize payment of the same.

On June 3, 2024, the Board awarded the bid for the Edgewater Waterline Loop Project to Hemphill Construction Company as the best and lowest bid received.

The Edgewood Waterline Loop Project allowed for a new waterline to connect from Edgewood Subdivision to Cannon Ridge Subdivision. This new waterline added a loop within the existing water system for additional water feeds to these subdivisions in the event of a water outage.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Benchmark Engineering Recommendation Letter
- Pay Request 2 Final & Final Summary Change Order

GL Code: 400-673-720

Funding: WSOM

June 19, 2024

Mrs. Carly Dearman
Public Works Operations Coordinator
City of Brandon
1000 Municipal Dr.
Brandon, MS 39042

RE: City of Brandon
Edgewood Waterline Loop
B-10183
Pay Request #2/Final & Summary Change Order #1

Dear Mrs. Dearman:

Please find included in this packet all documentation and paperwork necessary for approval of Pay Request #2/Final and Summary Change Order #1 for construction services for the Edgewood Waterline Loop Project for Hemphill Construction Co., Inc., in the amount of \$26,303.30.

We have reviewed this pay request and recommend this be submitted to the Board for their approval.

Should you have any questions or need additional information, please do not hesitate to contact our office at 601-627-7783.

Sincerely,



James B. Wolf, P.E.
Benchmark Engineering & Surveying, LLC

cc: File: B-10183

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: H24111-2FR

To

City of Brandon

Customer:

1000 Municipal Drive
Brandon, MS 39042

Project

H24111- Brandon Edgewood Waterline Loop

Via Engineer

Benchmark Engineering & Surveying
101 Highpointe Court, Ste B
Brandon, MS 39042

Application No.

JB App #2 Final Revis **FINAL**

Period From:

9/1/2024

Period To:

1/31/2025

Distribution to :

☐

Owner

☐

Engineer

☐

Contractor☐

From Contracto

Hemphill Construction Company, Inc.
PO Drawer 879
1858 Hwy 49 South
Florence, MS 39073

Owner:

City of Brandon
1000 Municipal Drive
Brandon, MS 39042

External

N/A

Contract No.

Contract Date:

7/1/2024

Application Date:

6/16/2025

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. Original Contract Sum	\$103,593.00
2. Net Change By Change Order	-\$4,647.00
3. Contract Sum To Date	\$98,946.00
4. Work Completed To Date	\$98,946.00
5. Stored Materials Inventory	\$0.00
6. Total Completed and Stored To Date	\$98,946.00
7. Retainage	
a. Maximum Retainage is not in effect.	
b. Securities are not furnished in lieu of Retainage.	\$0.00
c. Retainage on Work Completed to Date 0.00 %	\$0.00
d. Retainage on Stored Materials Inventory 0.00 %	\$0.00
e. Total Calculated Retainage	\$0.00
f. Total Retainage To Be Withheld	\$0.00
8. Total Earned Less Retainage	\$98,946.00
9. Less Previous Certificates For Payments	\$72,642.70
10. Current Payment Due	\$26,303.30
11. Balance to Finish, Plus Retainage.	\$0.00

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$0.00	\$4,647.00
Total Approved this Month	\$0.00	\$0.00
TOTALS	\$0.00	\$4,647.00
Net Changes By Change Order	-\$4,647.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Hemphill Construction Company, Inc.

By:



Date:

6/16/2025

State of:

Mississippi

County of:

Simpson

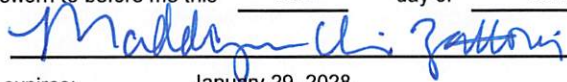
Subscribed and sworn to before me this

16th

day of

June 2025

Notary Public:



My Commission expires:

January 29, 2028

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED **\$26,303.30**

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER:

By:



Date:

6/19/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

OWNER:

By:

Date:



CONTINUATION SHEET

Application and Certification for Payment, containing
Engineer's signed certification is attached.
Tabulations below.

Application No. : JB App #2 Final Revised

Application Date : 06/16/25

Period From: 09/01/24

Period To: 01/31/25

Invoice # : H24111-2FR

External Contract No.:

Contract : H24111- Brandon Edgewood Waterline Loop

Item No.	Description of Item	Contract U of M	Units	Cost Per Unit	Total Cost Of Contract	Previous Quantity	Current Quantity	To Date Quantity	Previous Cost	Current Cost	Stored Materials	Total Completed and Stored	Balance to Finish	Percent Complete
10	Mobilization	LS	1.00	\$10,000.00	\$10,000.00	1.00	0.00	1.00	\$10,000.00	\$0.00	0.00	\$10,000.00	\$0.00	100.00%
20	Clearing & Grubbing	AC	0.10	\$25,000.00	\$2,500.00	0.10	0.00	0.10	\$2,500.00	\$0.00	0.00	\$2,500.00	\$0.00	100.00%
30	Temp Erosion Control Installation & Maintenance	LS	1.00	\$5,000.00	\$5,000.00	1.00	0.00	1.00	\$5,000.00	\$0.00	0.00	\$5,000.00	\$0.00	100.00%
40	Temporary Fencing	LF	30.00	\$18.00	\$540.00	30.00	0.00	30.00	\$540.00	\$0.00	0.00	\$540.00	\$0.00	100.00%
50	Connection to Existing Water Line, Cold Tap	EA	2.00	\$5,745.00	\$11,490.00	2.00	0.00	2.00	\$11,490.00	\$0.00	0.00	\$11,490.00	\$0.00	100.00%
60	8" Gate Valve	EA	2.00	\$3,200.00	\$6,400.00	2.00	0.00	2.00	\$6,400.00	\$0.00	0.00	\$6,400.00	\$0.00	100.00%
70	8" C-900 Water Main (Open Cut)	LF	476.00	\$62.00	\$29,512.00	476.00	0.00	476.00	\$29,512.00	\$0.00	0.00	\$29,512.00	\$0.00	100.00%
80	Ductile Iron Fittings	LBS	848.00	\$13.00	\$11,024.00	848.00	0.00	848.00	\$11,024.00	\$0.00	0.00	\$11,024.00	\$0.00	100.00%
90	Remove & Replace Asphalt	SY	12.00	\$180.00	\$2,160.00	0.00	12.00	12.00	\$0.00	\$2,160.00	0.00	\$2,160.00	\$0.00	100.00%
100	Remove & Replace Concrete Sidewalk	SY	7.00	\$200.00	\$1,400.00	0.00	7.00	7.00	\$0.00	\$1,400.00	0.00	\$1,400.00	\$0.00	100.00%
110	Remove & Replace Curb & Gutter	LF	8.00	\$130.00	\$1,040.00	0.00	8.00	8.00	\$0.00	\$1,040.00	0.00	\$1,040.00	\$0.00	100.00%
120	Remove & Repalce 6' Wooden Fence	LF	150.00	\$36.00	\$5,400.00	0.00	150.00	150.00	\$0.00	\$5,400.00	0.00	\$5,400.00	\$0.00	100.00%
130	Permanent Seed and Mulch	AC	1.00	\$1,800.00	\$1,800.00	0.00	1.00	1.00	\$0.00	\$1,800.00	0.00	\$1,800.00	\$0.00	100.00%
140	Solid Sod	SY	750.00	\$12.00	\$9,000.00	0.00	750.00	750.00	\$0.00	\$9,000.00	0.00	\$9,000.00	\$0.00	100.00%
150	12" Granular Material	SY	12.00	\$80.00	\$960.00	0.00	12.00	12.00	\$0.00	\$960.00	0.00	\$960.00	\$0.00	100.00%
160	Select Backfill	CY	18.00	\$40.00	\$720.00	0.00	18.00	18.00	\$0.00	\$720.00	0.00	\$720.00	\$0.00	100.00%
Grand Totals					\$98,946.00				\$76,466.00	\$22,480.00	\$0.00	\$98,946.00	\$0.00	100.00%

P.O. Drawer 879
Florence, MS 39073-0879



Phone: 601-932-2060
Fax: 601-932-2550

Municipal & Public Works Construction

Heavy & Highway Construction

WARRANTY

Owner: City of Brandon
1000 Municipal Drive
Brandon, MS 39042

Contractor: Hemphill Construction Company, Inc.
P.O. Drawer 879
Florence, MS 39073

Project: Brandon Edgewood Waterline Loop

Completion Date: January 31, 2025

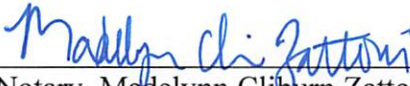
Hemphill Construction Company, Inc. hereby warrants that all labor and materials furnished and work performed by the Hemphill Construction Company, Inc. on the above referenced project are in accordance with the requirements of the contract, including amendments thereto, for a period of one (1) year following the completion date and written acceptance by the Owner. Hemphill Construction shall make good any defects at no expense to the Owner for this period.



Joseph Gray-Lewis
Project Manager

Subscribed and sworn to me this date:

13th day of June, 2025.



Notary, Madelynn Cliburn Zattoni



My Commission Expires January 29, 2028.

The difficult we do immediately, the impossible takes a little longer!



AIA® Document G706™ – 1994

Contractor's Affidavit of Payment of Debts and Claims

PROJECT: (Name and address)

Brandon Edgewood Waterline Loop

ARCHITECT'S PROJECT NUMBER:

CONTRACT FOR: General Construction

OWNER ☐

ARCHITECT ☐

CONTRACTOR ☐

TO OWNER: (Name and address)

City of Brandon
1000 Municipal Drive
Brandon, MS 39042

CONTRACT DATED: July 1, 2024

SURETY ☐

OTHER ☐

STATE OF: Mississippi

COUNTY OF: Simpson

The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered.

EXCEPTIONS: None.

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707, Consent of Surety, may be used for this purpose.

Indicate Attachment ☒ Yes ☐ No

The following supporting documents should be attached hereto if required by the Owner:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.
3. Contractor's Affidavit of Release of Liens (AIA Document G706A).

CONTRACTOR: (Name and address)

Hemphill Construction Company, Inc.
P.O. Drawer 879
Florence, MS 39073

BY:

(Signature of authorized representative)

Joseph Gray-Lewis, Project Manager

(Printed name and title)

Subscribed and sworn to before me on this date:

June 13, 2025

Notary Public:

Madelynn Cliburn Zattoni

My Commission Expires:

January 29, 2028

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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AIA[®] Document G706A[™] – 1994

Contractor's Affidavit of Release of Liens

PROJECT: *(Name and address)* **ARCHITECT'S PROJECT NUMBER:** **OWNER** ☐
 Brandon Edgewood Waterline Loop **CONTRACT FOR:** General Construction **ARCHITECT** ☐
TO OWNER: *(Name and address)* **CONTRACT DATED:** July 1, 2024 **CONTRACTOR** ☐
 City of Brandon **SURETY** ☐
 1000 Municipal Drive **OTHER** ☐
 Brandon, MS 39042

STATE OF: Mississippi

COUNTY OF: Simpson

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

EXCEPTIONS: Payment of \$26,303.30 on pay application #2 final.

SUPPORTING DOCUMENTS ATTACHED HERETO:

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: *(Name and address)*

Hemphill Construction Company, Inc.
 P.O. Drawer 879
 Florence, MS 39073

BY:

(Signature of authorized representative)

Joseph Gray-Lewis, Project Manager

(Printed name and title)

Subscribed and sworn to before me on this date

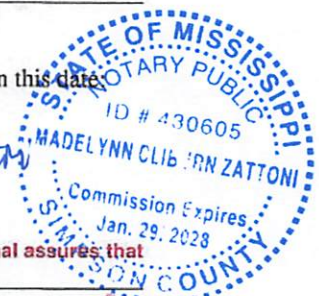
June 13, 2025

Notary Public:

Madelynn Cliburn Zattori

My Commission Expires:

January 29, 2028



CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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**CONSENT OF
SURETY COMPANY
TO FINAL PAYMENT**

OWNER ☐
ARCHITECT ☐
CONTRACTOR ☐
SURETY ☒
OTHER

AIA DOCUMENT G707

FEDERAL INSURANCE COMPANY BOND NO. K41873899

PROJECT: Edgewood Waterline Loop

TO (Owner)
City of Brandon
1000 Municipal Drive
Brandon MS 39042

ARCHITECT'S PROJECT NO.:

CONTRACT FOR: SAME AS ABOVE

CONTRACT DATE: June 13, 2024

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(here insert name and address of Surety Company)

FEDERAL INSURANCE COMPANY
P O Box 1650
Whitehouse Station NJ 08889-1650

, SURETY COMPANY,

on bond of (here insert name and address of Contractor)

Hemphill Construction Company, Inc.
P O Drawer 879
Florence, MS 39073-0879

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve
the Surety Company of any of its obligations to (here insert name and address of Owner)

City of Brandon
1000 Municipal Drive
Brandon MS 39042

, OWNER

as set forth in the said Surety Company's bond.

IN WITNESS WHEREOF,
the Surety Company has hereunto set its hand this 13 day of June, 2025.

FEDERAL INSURANCE COMPANY

Surety Company

Mary Anne Goodin

Signature of Authorized Representative

Mary Anne Goodin

Title: Attorney In Fact

NOTE: This form is to be used as a companion document to AIA DOCUMENT G706, CONTRACTOR'S AFFIDAVIT OF PAYMENT OF
DEBTS AND CLAIMS, Current Edition

CONSENT OF SURETY COMPANY TO FINAL PAYMENT, APRIL 1970 EDITION, AIA ©
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ONE PAGE

FORM 15-10-87 (ED. 4-77)



Power of Attorney

Federal Insurance Company | Vigilant Insurance Company | Pacific Indemnity Company
Westchester Fire Insurance Company | ACE American Insurance Company

Know All by These Presents, that **FEDERAL INSURANCE COMPANY**, an Indiana corporation, **VIGILANT INSURANCE COMPANY**, a New York corporation, **PACIFIC INDEMNITY COMPANY**, a Wisconsin corporation, **WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** corporations of the Commonwealth of Pennsylvania, do each hereby constitute and appoint **Ronald Lee Andrews, Mary Anne Goodin and Susan G. Johnston of Vicksburg, Mississippi**-----

each as their true and lawful Attorney-in-Fact to execute under such designation in their names and to affix their corporate seals to and deliver for and on their behalf as surety thereon or otherwise, bonds and undertakings and other writings obligatory in the nature thereof (other than bail bonds) given or executed in the course of business, and any instruments amending or altering the same, and consents to the modification or alteration of any instrument referred to in said bonds or obligations.

In Witness Whereof, said **FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** have each executed and attested these presents and affixed their corporate seals on this 9th day of April 2024.

Rupert HD Swindells, Assistant Secretary

Warren Eichhorn, Vice President



STATE OF NEW JERSEY
County of Hunterdon

SS.

On this 9th day of April, 2024 before me, a Notary Public of New Jersey, personally came Rupert HD Swindells and Warren Eichhorn, to me known to be Assistant Secretary and Vice President, respectively, of **FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY**, the companies which executed the foregoing Power of Attorney, and the said Rupert HD Swindells and Warren Eichhorn, being by me duly sworn, severally and each for himself did depose and say that they are Assistant Secretary and Vice President, respectively, of **FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** and know the corporate seals thereof, that the seals affixed to the foregoing Power of Attorney are such corporate seals and were thereto affixed by authority of said Companies; and that their signatures as such officers were duly affixed and subscribed by like authority.

Notarial Seal



Albert Contursi
NOTARY PUBLIC OF NEW JERSEY
No 50202369
Commission Expires August 22, 2027

Notary Public

CERTIFICATION

Resolutions adopted by the Boards of Directors of **FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, and PACIFIC INDEMNITY COMPANY** on August 30, 2016; **WESTCHESTER FIRE INSURANCE COMPANY** on December 11, 2006; and **ACE AMERICAN INSURANCE COMPANY** on March 20, 2009:

"RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into in the ordinary course of business (each a "Written Commitment"):

- (1) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise.
- (2) Each duly appointed attorney-in-fact of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise, to the extent that such action is authorized by the grant of powers provided for in such person's written appointment as such attorney-in-fact.
- (3) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to appoint in writing any person the attorney-in-fact of the Company with full power and authority to execute, for and on behalf of the Company, under the seal of the Company or otherwise, such Written Commitments of the Company as may be specified in such written appointment, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (4) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to delegate in writing to any other officer of the Company the authority to execute, for and on behalf of the Company, under the Company's seal or otherwise, such Written Commitments of the Company as are specified in such written delegation, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (5) The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by facsimile on such Written Commitment or written appointment or delegation.

FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested."

I, Rupert HD Swindells, Assistant Secretary of **FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** (the "Companies") do hereby certify that

- (i) the foregoing Resolutions adopted by the Board of Directors of the Companies are true, correct and in full force and effect,
- (ii) the foregoing Power of Attorney is true, correct and in full force and effect.

Given under my hand and seals of said Companies at Whitehouse Station, NJ, this **June 13, 2025**


Rupert HD Swindells, Assistant Secretary

IN THE EVENT YOU WISH TO VERIFY THE AUTHENTICITY OF THIS BOND OR NOTIFY US OF ANY OTHER MATTER, PLEASE CONTACT US AT:
Telephone (908) 903-3493 Fax (908) 903-3656 e-mail: surety@chubb.com



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www.benchmarkms.net

OWNER: CITY OF BRANDON

CONTRACTOR: HEMPHILL CONSTRUCTION COMPANY, INC.

Date: 06/11/2025

CHANGE ORDER NUMBER: FINAL SUMMARY CHANGE ORDER

PROJECT NAME: EDGEWOOD WATERLINE LOOP

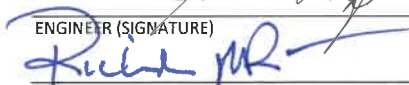
ITEM NO.	ITEM DESCRIPTION	DESCRIPTION OF CHANGES	UNIT	PLAN QUANTITY	FINAL QUANTITY	DIFFERENCE	UNIT COST	TOTAL CONTRACT COST CHANGE
1	MOBILIZATION	N/A	LS	1.00	1.00	-	\$ 10,000.00	\$ -
2	CLEARING & GRUBBING	N/A	AC	0.10	0.10	-	\$ 25,000.00	\$ -
3	TEMP. EROSION CONTROL INSTALLATION AND MAINTENANCE	N/A	LS	1.00	1.00	-	\$ 5,000.00	\$ -
4	TEMPORARY FENCING	LESS FENCE REQUIRED	LF	150.00	30.00	(120.00)	\$ 18.00	\$ (2,160.00)
5	CONNECTION TO EXISTING WATER LINE, COLD TAP	N/A	EA	2.00	2.00	-	\$ 5,745.00	\$ -
6	8" GATE VALVE	N/A	EA	2.00	2.00	-	\$ 3,200.00	\$ -
7	8" C-900 WATER MAIN (OPEN CUT)	LESS PIPE REQUIRED	LF	509.00	476.00	(33.00)	\$ 62.00	\$ (2,046.00)
8	DUCTILE IRON FITTINGS	LESS FITTINGS REQUIRED	LBS	1485.00	848.00	(637.00)	\$ 13.00	\$ (8,281.00)
9	REMOVE & REPLACE ASPHALT	MORE ASPHALT REQUIRED	SY	9.00	12.00	3.00	\$ 180.00	\$ 540.00
10	REMOVE & REPLACE CONCRETE SIDEWALK	MORE SIDEWALK REQUIRED	SY	2.00	7.00	5.00	\$ 200.00	\$ 1,000.00
11	REMOVE & REPLACE CURB & GUTTER	LESS CURB & GUTTER REQUIRED	LF	10.00	8.00	(2.00)	\$ 130.00	\$ (260.00)
12	REMOVE & REPLACE 6' WOODEN FENCE	N/A	LF	150.00	150.00	-	\$ 36.00	\$ -
13	PERMANENT SEED AND MULCH	N/A	AC	1.00	1.00	-	\$ 1,800.00	\$ -
14	SOLID SOD	SOLID SOD REQUIRED	SY	250.00	750.00	500.00	\$ 12.00	\$ 6,000.00
15	12" GRANULAR MATERIAL	MORE MATERIAL REQUIRED	SY	9.00	12.00	3.00	\$ 80.00	\$ 240.00
16	SELECT BACKFILL	MORE BACKFILL REQUIRED	CY	10.00	18.00	8.00	\$ 40.00	\$ 320.00

ORIGINAL CONTRACT AMOUNT	\$ 103,593.00
CONTRACT CHANGE DUE TO FINAL SUMMARY CHANGE ORDER	\$ (4,647.00)
FINAL REVISED CONTRACT AMOUNT	\$ 98,946.00
ORIGINAL CONTRACT COMPLETION DATE	10-Oct-24
ADDITIONAL CONTRACT TIME FOR SUMMARY CHANGE ORDER	
ACTUAL CONTRACT SUBSTANTIAL COMPLETION DATE	10-Oct-24

RECOMMENDED BY:

ACCEPTED BY:

APPROVED BY:


ENGINEER (SIGNATURE)

CONTRACTOR (SIGNATURE)

OWNER (SIGNATURE)

6/19/2025

DATE
6/16/2025
DATE

DATE



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR
BOARD AGENDA: AUGUST 18, 2025
SUBJECT: RICHLAND CREEK STONEBRIDGE NRCS EWP DITCH PROJECT
NRCS AGREEMENT #: NR244423XXXXC112
PAY REQUEST 1

Asking for your consideration to approve Pay Request 1 in the amount of \$114,375.77 from ERS, Inc. for the Richland Creek Stonebridge NRCS EWP Ditch Project and authorize payment of the same.

On April 7, 2025, the Board awarded the bid to ERS, Inc. for the Richland Creek Stonebridge NRCS EWP Ditch Project as the lowest and best bid received.

This project will allow for erosion control and stabilization of Richland Creek around the City of Brandon sewer mains in the Stonebridge Development area.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

- Neel-Schaffer Recommendation Letter
- Pay Request 1

GL Code: 314-600-720

Funding: NRCS Grant



NEEL-SCHAFER

August 4, 2025

Mayor Butch Lee
City of Brandon
P O Box 1539
Brandon, MS 39043-1539

REFERENCE: City of Brandon – Richland Creek Stonebridge NRCS EWP Project
NR244423XXXXC112
CONTRACTOR PROGRESS ESTIMATE NO. 1

Dear Mayor Lee,

Please find the attached construction progress estimate #1 for the referenced project. The attachments include the contractor's invoice and engineer's work in progress estimate for this pay period.

We have reviewed the pay application for accuracy and completeness and in accordance with the provisions set forth in the contract documents and recommend payment to **ERS, Inc. in the amount of \$114,375.77.**

The total project award is \$480,480.00. For your convenience, a progress summary has been provided in the table below.

PROJECT SUMMARY				
JTD Earnings	Retainage (5%)	JTD Earnings Less Retainage	Percent Contract Earned	Percent Contract Time Elapsed
\$120,395.55	\$6,019.78	\$114,375.77	25.06%	26.67%

Please approve payment to the Contractor as requested and authorize the Mayor to sign the attached Progress Summary Sheet.

Should you have any questions, please do not hesitate to contact me. Thank you for this opportunity to be of service.

Sincerely,

Chad Edwards

Chad Edwards, P.E.
Project Manager

P: 601.948.3071 | F: 601.948.3178

4450 Old Canton Road, Suite 100, Jackson, MS 39211

P.O. Box 22625, Jackson, MS 39225-2625

www.neel-schaffer.com

engineers | planners | surveyors | environmental scientists | landscape architects



Neel-Schaffer, Inc.
Chad Edwards, Project Engineer/Manager
Contractor's Estimate
City of Brandon - Richland Creek Stonebridge EWP

Owner: City of Brandon		Project No. 18918.00		Richland Creek Stonebridge EWP	
Estimate of Work Done and Amount Due		ERS, Inc. 1635 Lelia Drive, Suite 202, Jackson MS 39216			
Progress Payment Estimate No.: One (1)		07/16/25 thru 07/31/25			
Prepared: August 1, 2025					
Total Value of Work Performed To Date:		\$120,395.55		Previous Estimates: \$0.00	
This Estimate		\$120,395.55		NTP: 7/16/2025 with 60 Calendar Days Allowed	

Item No	Item	TOTAL QUANTITIES				Unit	Unit Price	Amount
		Contract Quantity	This Period	Prior Periods	Allowed to Date			
S-200-A	MOBILIZATION	1.00	1.00		1.000	LS	\$ 25,000.00	\$25,000.00
S-201-B	CLEARING AND GRUBBING	1.50	1.50		1.500	AC	\$ 3,000.00	\$4,500.00
S-203-A	UNCLASSIFIED EXCAVATION, PM	132.00			0.000	CY	\$ 21.00	\$0.00
S-203-E	BORROW EXCAVATION, CONTRACTOR FURNISHED, LVM, CLASS C	2396.00	2400.00		2,400.000	CY	\$ 23.00	\$55,200.00
S-203-H	EXCESS EXCAVATION, LVM	500.00	500.00		500.000	CY	\$ 20.00	\$10,000.00
901-S-228-A	HYDROSEEDING	1.00			0.000	AC	\$ 7,537.00	\$0.00
S-232-A	EROSION CONTROL BLANKET, TYPE II, AOS 0.15-0.84	1259.00			0.000	SY	\$ 4.00	\$0.00
S-233-A	TEMPORARY SILT FENCE, TYPE II, AOS 0.15-0.84	600.00	520.00		520.000	LF	\$ 4.00	\$2,080.00
S-304-D	CRUSHED STONE (SIZE 610)	264.00	231.35		231.350	TON	\$ 93.00	\$21,515.55
S-618-A	MAINTENANCE OF TRAFFIC	1.00	0.20		0.200	LS	\$ 3,000.00	\$600.00
S-815-A	LOOSE RIPRAP, 300 LB.	3011.00			0.000	TON	\$ 105.00	\$0.00
S-815-B	GROUTED RIPRAP	45.00			0.000	CY	\$ 320.00	\$0.00
S-815-E	GEOTEXTILE UNDER RIPRAP, TYPE V, AOS 0.21-0.43	3340.00	500.00		500.000	SY	\$ 3.00	\$1,500.00
Contract Amount:		\$480,480.00		Earned Work to		\$120,395.55		

Contract Time Calendar Days:		60 CALENDAR DAYS	
Calendar Days this PERIOD:		NTP 7/16/2025	
Previous Calendar Days:			
Total Calendar Days to Date:		16	
Project % Complete to Date:		25.06%	
% of Elapsed Contract Time:		26.67%	
Total Value of Work Performed to Date:		\$120,395.55	
Less 5 % Retainage:		\$6,019.78	
Total Due:		\$114,375.77	
Less Previous Payments:		\$0.00	
Net Amount Due this Estimate:		\$114,375.77	
Less Deductions to Date:		\$0.00	
Net Payment Due:		\$114,375.77	

Certified Correct:

Approved for Payment:

By: Chad Edwards
Engineer/Neel-Schaffer, Inc.

By: _____
Mayor
City of Brandon, MS

Accepted:

By: [Signature]
Contractor
ERS, Inc.

NR244423XXXXC112
RICHLAND CREEK SEWER
LAT: 32d.239803 N LON: 89d.960075 W



Off Road Haul Truck Transferring Borrow Material to Site



Loading Off Road Haul Truck from Stockpiled Borrow

NR244423XXXXC112
RICHLAND CREEK SEWER
LAT: 32d.239803 N LON: 89d.960075 W



Head Cutting Along Streambank; Additional Sewer Line Exposed Since Preliminary Survey



Pipe Has Been Encapsulated with Crushed Stone; Rough Grading Channel Embankment



Starting to Armor Channel Embankment



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR
BOARD AGENDA: AUGUST 18, 2025
SUBJECT: HEMPHILL CONSTRUCTION COMPANY
NON-EMERGENCY REPAIRS
INVOICE APPROVALS

Asking for your consideration to approve the following invoices from Hemphill Construction Company for non-emergency repairs and authorize payment of the same.

1. Near 125 Overby Street - \$18,701.32 – invoice #: H24192-09-55650 - storm drain pipe replacement
2. 41 Eastgate Drive - \$9,692.36 – invoice #: H24192-09-58290 – sewer repair due to ATT bore
3. North Street - \$5,678.24 – invoice #: H24192-09-58727 – water leak repair
4. 876 Long Leaf Circle - \$20,529.59 – invoice #: H24192-09-58534 – fire hydrant replacement
5. 615 Westhill Road - \$13,376.28 – invoice #: H24192-09-58728 – water leak due to gas bore
6. 2008 Cobblestone Place - \$4,400.32 – invoice #: H24192-09-58496 – manhole repair
7. Near 216 Tucker Drive - \$43,911.76 – invoice #: H24192-09-56994 – storm drain pipe replacement
8. 64 Terrapin Drive - \$11,583.31 – invoice #: H24192-09-58719 – manhole repair
9. 104 The Hills - \$3,221.27 – invoice #: H24192-09-58803 – fire hydrant replacement

All services rendered by Hemphill Construction Company on the attached invoicing are at the FY25 General Construction Services commodity bid pricing. All listed repairs were due to circumstances in which the City of Brandon staff on hand were unable to accomplish in an appropriate timeframe or due to the nature of repairs.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Hemphill Construction Company invoices

Work Order 55650 – Overby St. Storm Drain Repair

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	15	HR	Superintendent	\$107.00	\$1,605.00
2	0	HR	Foreman	\$96.81	\$0.00
3	44	HR	Trackhoe & Operator (308)	\$117.19	\$5,156.36
4	22	HR	Front End Loader & Operator	\$132.47	\$2,914.34
5	22	HR	Pipelayer	\$45.86	\$1,008.92
6	44	HR	Laborer	\$38.72	\$1,703.68
7	22	HR	Pickup Truck	\$22.42	\$493.24
8	22	HR	Flatbed Truck	\$19.36	\$425.92
9	22	HR	Small Incidental Tools	\$15.29	\$336.38
10	22	HR	Vacuum Excavator	\$81.52	\$1,793.44
11	44	HR	Trench Box (X2)	\$5.10	\$224.40
12	22	HR	Material Box	\$5.10	\$112.20
13	88	HR	Pump (x4)	\$5.10	\$448.80
14	44	HR	Tamp (x2)	\$6.11	\$268.84
15	1	LS	Eagle Pipe	\$2,209.80	\$2,209.80
TOTAL AMOUNT DUE					\$18,701.32

Storm Drain Pipe Replacement
near 125 Overby Street (BES)

Invoice #: H24192-09-55650

GL Code: 314-600-702
Funding: HB1353



Work Order #: 55650

Work Order Date: 11/01/24

Work Type:

Priority:

Status: Complete

Prepared By: Carly Dearman

Type of Work Order: Assigned Work Order (During Reg Hours)

Request Type: Drainage - Storm Drain Pipe

Date Requested: 11/01/2024

Name: Carly Beth Dearman

Service Address or Overby Street (near 125 Overby St - BES)

Request Location:

Phone Number:

Email Address:

Reported By: Carly Beth Dearman

Department: Drainage

Ward:

Nature of Request: sinkhole forming near inlet and sidewalk

Scheduled Completion

Date:

Date Work Order 06/03/2025

Completed:

Work Order Completed Hemphill Construction Company

By:

Scope of Work Removed old storm drain pipe and reinstalled 40 ft of 18" RCP between inlet and junction

Completed: box. Rebuilt junction box. Poured concrete collar around pipe on the outside of the inlet box. Backfilled area. Placed 610 slag in sidewalk location.

**Locate Number If
Necessary:**

Additional Information:

Concrete Repair

Required/Details:

Sod/Yard Restoration

Required/Details:

Asphalt Repair

Required/Details:

Invoice & Cost

Information:

Meter Deposit Amount:

Tap Fee Amount:

Status: OPEN



450 Industrial Drive
Jackson MS 39209

Your single source for water, sewer, gas, drainage and erosion control needs.

INVOICE

Date	Account #	Invoice #	Due Date
6/6/2025	H24192	73760	7/6/2025
FAX		PHONE	
601-487-7474		601-487-7473	

RECEIVED

JUN 06 2025

BILL TO:

Hemphill Construction Company Inc.
PO Drawer 879
Florence, MS 39073

SHIP TO:

H24192 - Brandon Maint. Project
See below for address and contact
Brandon, MS 39047
MPC#: MP-31168726

RECEIVED

PO or JOB #		TERMS	REP	ORDER DATE	VIA	F.O.B.	JOB/PROJECT	
H24192 / Kenneth		1% 10 Net 30	NRP	6/2/2025	Eagle Truck	Jobsite	H24192 - Brandon Maint. Project	
QTY	U/M	DESCRIPTION				UNIT	EXT	
		Kenneth - 601-559-5101 Drop at City of Brandon yard. Call Kenneth to help unload.						
36	ea	12in x 10ft length sediment log - wood fiber (Curlex) # 12X10SEDIMENTLOG				37.05	1,333.80	
225	ea	1in x 36in wood wattle stake # WATTLESTAKE(EA)				1.20	270.00	
10	ea	5gal QUAD PLUG hydraulic red top cement - 45 second # 6580				60.60	606.00	
H24192 - 040001-04-JOL								

Posted
JUN 10 2025

Angie Oswalt

H24192 - 040001-04-J06

Please make your check payable to Eagle Pipe and Supply, LLC and remit to the above address.
Terms are Net 30 days. All past due accounts are subject to a finance charge of 1.5% per month (18% per annum).
We will not accept goods returned without permission and then goods are subject to inspection for decision on possible credit.
To avoid late fees, allow 5 or more days for postal delivery.

Payments on account with a credit card will incur a 4% transaction fee.

Subtotal:	\$2,209.80
Payments/Credits	\$0.00
Sales Tax: (0.0%)	\$0.00
Balance Due	\$2,209.80

10:22



Photo ▾



Done



[illegible]

[illegible][illegible]

TOTAL HOURS											
TEMP LABOR	EMPLOYER	POTENTIAL HIRE? Y/N	010001-								
1											-
2											-
TOTAL HOURS											-

EQ ODOMETER READINGS

DAILY WORK REPORT				EQUIP. #	EQUIP DESCRIPTION	010001-								TOTAL	BEGIN	END	HRS		
WORK DAY (Y/N)	YES			1582	Ford F250 Pickup	11.00								11.00			-		
WEATHER	FAIR	HOT		16A007	F600	11.00								11.00			-		
FAIR	WET	HOT/COLD		12510	Level	11.00								11.00			-		
CLOUDY	RAIN	MILD		13716	Pipe Saw	11.00								11.00			-		
RAIN AMOUNT (IN)	0	INCHES		9494	Laser	11.00								11.00			-		
TEMPERATURE	93	*F		5610	Conex Box	11.00								11.00			-		
TIME WORKED	START	STOP		5215	20' Trailer	11.00								11.00			-		
MORNING	6:30AM	11:00AM		PU3009	Centrifugal Pump	11.00								11.00			-		
AFTERNOON	11:30AM	6:00PM		11654	Diaphragm Pump	11.00								11.00			-		
NIGHT				13816	Trench Box 8'	11.00								11.00			-		
TOTAL HRS FOR DAY	11.5 Hrs			13930	Trench Box 16'	11.00								11.00			-		
WORK COMPLETED				13910	Material Box	11.00								11.00			-		
PHASE	QUANTITY	UNITS		13461	Tamp	11.00								11.00					
1				2244	303.5 Cat	11.00								11.00					
2				8593	Pothole Machine	11.00								11.00					
3				2412	926 Cat	11.00								11.00			-		
4				2393	308 Cat	11.00								11.00			-		
5				5633	Conex Box	11.00								11.00			-		
6				11443	Test Pump	11.00								10.00			-		
7				11622	Centrifugal Pump	11.00								11.00			-		
8				13474	Tamp	11.00								11.00			-		
9				13770	Pipe Saw	11.00								11.00			-		
10						-								-			-		
11														-			-		
12														-			-		
13														-			-		
14														-			-		
14														-			-		
14														-			-		
15				TOTAL HOURS										-	-	-	-	-	-

REMARKS SPECIAL INSTRUCTIONS VISITORS TO PROJECT SITE	
Had to finish grouting up and installed lid back on junction box and sealed up top with grout. Poured collar on pipe on outside of inlet box. Backfilled trench started dressing up area. Hauled off old pipe and trash concrete with loader. We installed 6/10 Limestone in sidewalk path for grade. Dressed up around junction box and freshened up the rip rap around flared end section. Dressed up around where we repaired water line since it dried out some. Made sure everything was cleaned up in area and moved equipment back to yard.	
X	THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.
X	ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

KENNETH MCCARDLE

FOREMAN

Work Order 58290 – 41 Eastgate Dr. Sewer Repair

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	7	HR	Superintendent	\$107.00	\$749.00
2	14	HR	Foreman	\$96.81	\$1,355.34
3	14	HR	Trackhoe & Operator (308)	\$117.19	\$1,640.66
4	14	HR	Front End Loader & Operator	\$132.47	\$1,854.58
5	14	HR	Pipelayer	\$45.86	\$642.04
6	28	HR	Laborer	\$38.72	\$1,084.16
7	14	HR	Pickup Truck	\$22.42	\$313.88
8	14	HR	Flatbed Truck	\$19.36	\$271.04
9	14	HR	Small Incidental Tools	\$15.29	\$214.06
10	11	HR	Vacuum Excavator	\$81.52	\$896.72
11	28	HR	Trench Box (X2)	\$5.10	\$142.80
12	14	HR	Material Box	\$5.10	\$71.40
13	56	HR	Pump (x4)	\$5.10	\$285.60
14	28	HR	Tamp (x2)	\$6.11	\$171.08
TOTAL AMOUNT DUE					\$9,692.36

Sewer repair due to ATT bore
near 41 Eastgate Drive

Invoice #: H24192-09-58290

GL Code: 400-680-637
Funding: WSOM



Work Order #: 58290

Work Order Date: 05/07/25

Work Type:

Priority:

Status: Complete

Prepared By: Lori Sarver

Type of Work Order:

Request Type: Sewer - Sinkhole

Date Requested: 05/07/2025

Name: Hal Creel

Service Address or Request 41 Eastgate Drive

Location:

Phone Number: 601-331-1852

Email Address:

Reported By: Protel ER 1:53pm

Department: Sewer

Ward:

Nature of Request: Reporting sinkhole on corner of Eastgate Drive and Eastgate Court **5/7/25 2:25pm
Rod had checked and stated this is going to be sewer issue**

Scheduled Completion

Date:

Date Work Order 06/05/2025

Completed:

Work Order Completed By: Hemphill Construction Company

Scope of Work Completed: Replaced two feet of 6" sewer pipe and used two rubber couplings where line was damaged due to ATT bore. Backfilled area. Damaged area of line was on edge of asphalt.

**Locate Number If
Necessary:**

Additional Information:

Concrete Repair

Required/Details:

Sod/Yard Restoration

Required/Details:

Asphalt Repair

Required/Details:

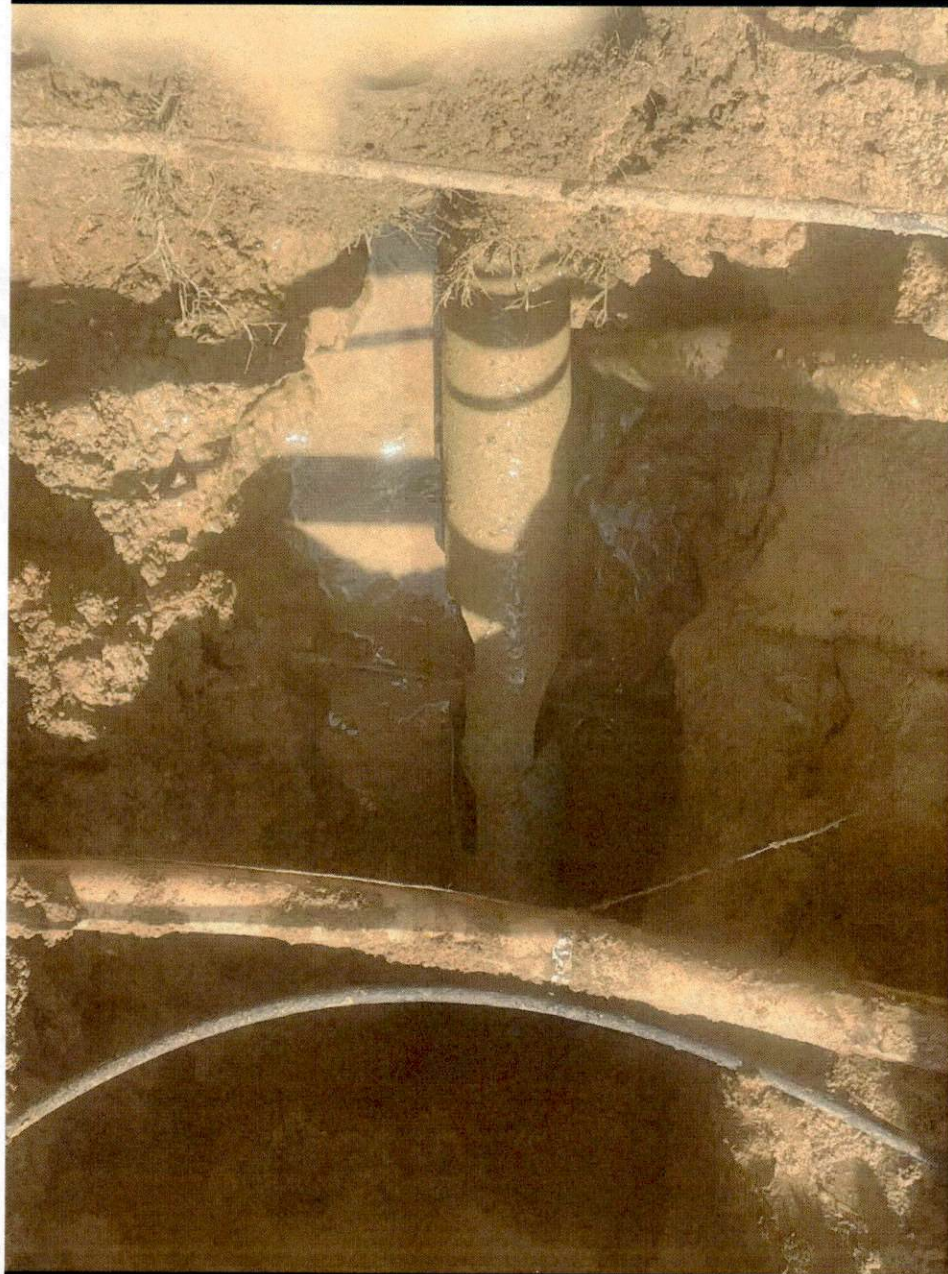
Invoice & Cost

Information:

Meter Deposit Amount:

Tap Fee Amount:

Status:



JOB NO:

H24192-

PROJECT:

Brandon Maintenance

DATE:

6/4/2025

DAY OF WEEK:

WEDNESDAY

ACCIDENTS:

YES

x

NO

INCIDENTS:

YES

x

NO

SUPERINTENDENT:

Chad Phelps

REVIEWED:

JGL

NAMEEMP. #CLASSABSENCETOTAL HOURS / OTHER FOREMAN					010001-									TOTAL	PENETROMETER									
1	KENNETH MCCARDLE	2611	FOREMAN			11.00								11.00	A.M.									
2	JOSEPH WELBORN	1641	Pipelaye			11.00								11.00	READING	0.5								
3	BARRET ABRAMS	2930	Trackhoe			11.00								11.00	SOIL TYPE	C								
4	CHARLES SHOULDERS	2865	Loader			11.00								11.00	LOCATION	41 Eastgate Dr Sewer Repair								
5	CEDRIC HYDE	3377	Labor			11.00								11.00										
6	Marcus Bagget	3434	Labor			11.00								11.00	P.M.									
7														-	READING	0.5								
8														-	SOIL TYPE	C								
9														-	LOCATION	41 Eastgate Dr Sewer Repair								
10														-										
11														-										
12														-										
13														-										
14														-										
15														-										
TOTAL HOURS														-	-	-	-	-	-	-				
TEMP LABOR		EMPLOYER			POTENTIAL HIRE? Y/N		010001-																	
1															-									
2															-									
TOTAL HOURS															-	EQ ODOMETER READINGS								
DAILY WORK REPORT				EQUIP. #	EQUIP DESCRIPTION		010001-								TOTAL	BEGIN	END	HRS						
WORK DAY (Y/N)		YES		1582	Ford F250 Pickup		11.00								11.00			-						
WEATHER		FAIR	HOT	16A007	F600		11.00								11.00			-						
FAIR		WET	HOT/COLD	12510	Level		11.00								11.00			-						
CLOUDY		RAIN	MILD	13716	Pipe Saw		11.00								11.00			-						
RAIN AMOUNT (IN)		0	INCHES	9494	Laser		11.00								11.00			-						
TEMPERATURE		95	°F	5610	Conex Box		11.00								11.00			-						
TIME WORKED		START	STOP	5215	20' Trailer		11.00								11.00			-						
MORNING		6:30AM	11:00AM	PU3009	Centrifugal Pump		11.00								11.00			-						
AFTERNOON		11:30AM	6:00PM	11654	Diaphragm Pump		11.00								11.00			-						
NIGHT				13816	Trench Box 8'		11.00								11.00			-						
TOTAL HRS FOR DAY		11.5 Hrs		13930	Trench Box 16'		11.00								11.00			-						
WORK COMPLETED				13910	Material Box		11.00								11.00			-						
PHASE		QUANTITY	UNITS	13461	Tamp		11.00								11.00									
1				2244	303.5 Cat		11.00								11.00									
2				8593	Pothole Machine		11.00								11.00									
3				2412	926 Cat		11.00								11.00			-						
4				2393	308 Cat		-								-			-						
5				5633	Conex Box		11.00	</																

X	THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.	KENNETH MCCARDLE FOREMAN
X	ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER	

Work Order 58727 – North St. Water Leak

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	4	HR	Superintendent	\$107.00	\$428.00
2	8	HR	Foreman	\$96.81	\$774.48
3	8	HR	Trackhoe & Operator (308)	\$117.19	\$937.52
4	8	HR	Front End Loader & Operator	\$132.47	\$1,059.76
5	8	HR	Pipelayer	\$45.86	\$366.88
6	16	HR	Laborer	\$38.72	\$619.52
7	8	HR	Pickup Truck	\$22.42	\$179.36
8	8	HR	Flatbed Truck	\$19.36	\$154.88
9	8	HR	Small Incidental Tools	\$15.29	\$122.32
10	8	HR	Vacuum Excavator	\$81.52	\$652.16
11	16	HR	Trench Box (X2)	\$5.10	\$81.60
12	8	HR	Material Box	\$5.10	\$40.80
13	32	HR	Pump (x4)	\$5.10	\$163.20
14	16	HR	Tamp (x2)	\$6.11	\$97.76
TOTAL AMOUNT DUE					\$5,678.24

Water leak repair
North Street near Rankin County Jail

Invoice #: H24192-09-58727

GL Code: 400-673-637
Funding: WSOM



Work Order #: 58727

Work Order Date: 06/05/25

Work Type:

Priority:

Status: Complete

Prepared By: Hollan Silcox

Type of Work Order:

Request Type: Water - Leak

Date Requested: 06/05/2025

Name:

Service Address or Request North Street (near Rankin County Jail)

Location:

Phone Number:

Email Address:

Reported By:

Department: Water

Ward: 6

Nature of Request: THERE IS A WATER LEAK AT THIS LOCATION, STATED THAT THERE IS A TRICKLE IN THE ROAD

Scheduled Completion Date:

Date Work Order Completed: 06/05/2025

Work Order Completed By: Hemphill Construction Company

Scope of Work Completed: Repaired 2" line in the middle of the road. Used a full circle wrap to repair pin hole in pipe. Backfilled area.

Locate Number If Necessary:

Additional Information:

Concrete Repair

Required/Details:

Sod/Yard Restoration

Required/Details:

Asphalt Repair Required/Details:

Invoice & Cost Information:

Meter Deposit Amount:

Tap Fee Amount:

Status:

Employee Cost: \$0.00

Equipment Cost: \$0.00

Material Cost: \$0.00

Inventory Cost: \$0.00

Purchase Order Cost: \$0.00



X	THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.	KENNETH MCCARDLE FOREMAN
X	ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER	

Work Order 58534 – 876 Long Leaf Circle Water leak

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	15	HR	Superintendent	\$107.00	\$1,605.00
2	29.5	HR	Foreman	\$96.81	\$2,855.90
3	29.5	HR	Trackhoe & Operator (308)	\$117.19	\$3,457.11
4	29.5	HR	Front End Loader & Operator	\$132.47	\$3,907.87
5	20	HR	Pipelayer	\$45.86	\$917.20
6	59	HR	Laborer	\$38.72	\$2,284.48
7	29.5	HR	Pickup Truck	\$22.42	\$661.39
8	29.5	HR	Flatbed Truck	\$19.36	\$571.12
9	29.5	HR	Small Incidental Tools	\$15.29	\$451.06
10	29.5	HR	Vacuum Excavator	\$81.52	\$2,404.84
11	59	HR	Trench Box (X2)	\$5.10	\$300.90
12	29.5	HR	Material Box	\$5.10	\$150.45
13	118	HR	Pump (x4)	\$5.10	\$601.80
14	59	HR	Tamp (x2)	\$6.11	\$360.49
TOTAL AMOUNT DUE					\$20,529.59

Fire hydrant replacement
near 876 Long Leaf Circle

Invoice #: H24192-09-58534

GL Code: 400-673-637
Funding: WSOM



Work Order #: 58534

Work Order Date: 05/21/25

Work Type:

Priority:

Status: Complete

Prepared By: Barry Cutrer

Type of Work Order:

Request Type: Water - Hydrant Replacement

Date Requested: 05/11/2025

Name: Lee Wilhelm

Service Address or Request 876 Long Leaf Circle

Location:

Phone Number: 417-766-2077

Email Address:

Reported By: Mr. Wilhelm, via Protel

Department: Water

Ward:

Nature of Request: There is a water leak at this location, but do not know if the leak is from the fire hydrant, the water valve, or both. Please check.

Scheduled Completion Date:

Date Work Order Completed: 06/10/2025

Work Order Completed By: Hemphill

Scope of Work Completed: Replaced leaking fire hydrant.

Locate Number If Necessary:

Additional Information: Forwarded a copy of the work order to Pete, Michael, & Hollan. BC | **6/9/25 PO Request to replace Fire Hydrant - LSarver

Concrete Repair

Required/Details:

Sod/Yard Restoration

Required/Details:

Asphalt Repair

Required/Details:

Invoice & Cost Information:

Meter Deposit Amount:

Tap Fee Amount:

Status:

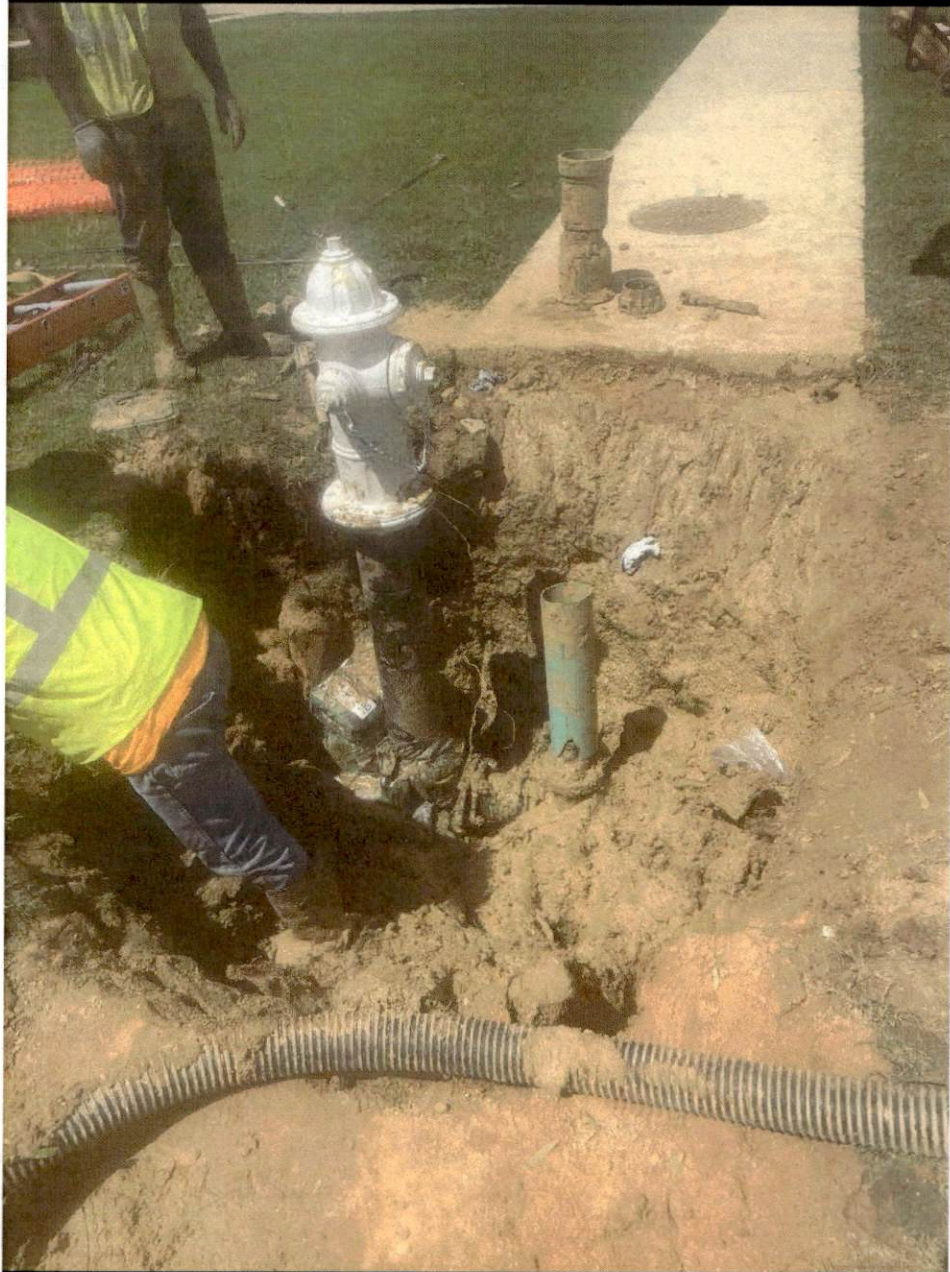
Employee Cost: \$0.00

Equipment Cost: \$0.00

Material Cost: \$0.00

Inventory Cost: \$0.00

Purchase Order Cost: \$0.00



X	THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.	
x	ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER	KENNETH MCCARDLE FOREMAN

JOB NO:

H24192-

PROJECT:

Brandon Maintenance

DATE:

6/9/2025

DAY OF WEEK:

MONDAY

ACCIDENTS:

YES

x

NO

INCIDENTS:

YES

x

NO

SUPERINTENDENT:

Chad Phelps

REVIEWED:

JGL

HEMPHILL

FLORENCE, MS SINCE 1963

CONSTRUCTION COMPANY

						010001-										TOTAL	PENETROMETER		
	NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN														
1	KENNETH MCCARDLE	2611	FOREMAN			11.00										11.00	A.M.		
2	JOSEPH WELBORN	1641	Pipelayer			11.00										11.00	READING	0.5.	
3	BARRET ABRAMS	2930	Trackhoe			11.00										11.00	SOIL TYPE	C	
4	CHARLES SHOULDERS	2865	Loader			11.00										11.00	LOCATION	876 Long Leaf Circle water leak	
5	CEDRIC HYDE	3377	Labor			11.00										11.00			
6	Marcus Bagget	3434	Labor			11.00										11.00	P.M.		
7																-	READING	0.5	
8																-	SOIL TYPE	C	
9																-	LOCATION	876 Long Leaf Circle water leak	
10																-			
11																-			
12																-			
13																-			
14																-			
15																-			
TOTAL HOURS						-	-	-	-	-	-	-	-	-	-				
TEMP LABOR		EMPLOYER		POTENTIAL HIRE? Y/N		010001-													
1																-			
2																-			
TOTAL HOURS																-	EQ ODOMETER READINGS		
DAILY WORK REPORT				EQUIP. #	EQUIP DESCRIPTION	010001-										TOTAL	BEGIN	END	HRS
WORK DAY (Y/N)		YES		1582	Ford F250 Pickup	11.00										11.00			-
WEATHER		FAIR	HOT	16A007	F600	11.00										11.00			-
FAIR		WET	HOT/COLD	12510	Level	11.00										11.00			-
CLOUDY		RAIN	MILD	13716	Pipe Saw	11.00										11.00			-
RAIN AMOUNT (IN)		0	INCHES	9494	Laser	11.00										11.00			-
TEMPERATURE		89	°F	5610	Conex Box	11.00										11.00			-
TIME WORKED		START	STOP	5215	20' Trailer	11.00										11.00			-
MORNING		6:30AM	11:00AM	PU3009	Centrifugal Pump	11.00										11.00			-
AFTERNOON		11:30AM	6:00PM	11654	Diaphragm Pump	11.00										11.00			-
NIGHT				13816	Trench Box 8'	11.00										11.00			-
TOTAL HRS FOR DAY		11.5 Hrs		13930	Trench Box 16'	11.00										11.00			-
WORK COMPLETED				13910	Material Box	11.00										11.00			-
PHASE		QUANTITY	UNITS	13461	Tamp	11.00										11.00			
1				2244	303.5 Cat	11.00										11.00			
2				8593	Pothole Machine	11.00										11.00			
3				2412	926 Cat	11.00										11.00			-
4				2393	308 Cat	-										-			-
5				5633	Conex Box	11.00										11.00			-
6				11443	Test Pump	11.00										11.00			-
7				11622	Centrifugal Pump	11.00										11.00			-
8				13474	Tamp	11.00										11.00			-
9				13770	Pipe Saw	11.00										11.00			-
10						-										-			-
11																-			-
12																-			-
13																-			-
14																-			-
14																-			-
14																-			-
15	TOTAL HOURS					-	-	-	-	-	-	-	-	-	-				-
REMARKS SPECIAL INSTRUCTIONS VISITORS TO PROJECT SITE																			
Went to 876 Long Leaf Circle to start cleaning out from around hydrant. The hydrant was leaking out of weepholes. But we had to wait on city to get parts for replacement. So we prepped area and made sure everything was ready. Made sure everything was safed up for the night. Installed safety fence and plywood over excavation.																			
X THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.										KENNETH MCCARDLE									
X ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER										FOREMAN									

JOB NO:

H24192-

PROJECT:

Brandon Maintenance

DATE:

6/10/2025

DAY OF WEEK:

TUESDAY

ACCIDENTS:YES

X

NO

INCIDENTS:YES

X

NO

SUPERINTENDENT:

Chad Phelps

REVIEWED:

JGL

CONSTRUCTION

HEMPHILL

CONSTRUCTION COMPANY

FLORENCE, MS SINCE 1953

	NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN	010001-	010001-									TOTAL	PENETROMETER	
1	KENNETH MCCARDLE	2611	FOREMAN			9.00	2.00									11.00	A.M.	
2	JOSEPH WELBORN	1641	Pipelaye			9.00	2.00									11.00	READING 0.5	
3	BARRET ABRAMS	2930	Trackhoe			9.00	2.00									11.00	SOIL TYPE C	
4	CHARLES SHOULDERS	2865	Loader			9.00	2.00									11.00	LOCATION 876 Long Leaf Circle water leak	
5	CEDRIC HYDE	3377	Labor			9.00	2.00									11.00		
6	Marcus Bagget	3434	Labor			9.00	2.00									11.00	P.M.	
7																-	READING 0.5	
8																-	SOIL TYPE C	
9																-	LOCATION	
10																-		
11																-		
12																-		
13																-		
14																-		
15																-		
TOTAL HOURS																	-	
TEMP LABOR		EMPLOYER		POTENTIAL HIRE? Y/N		010001-	010001-											
1																	-	
2																	-	
TOTAL HOURS																	-	
DAILY WORK REPORT				EQUIP. #	EQUIP DESCRIPTION	010001-										TOTAL	EQ ODOMETER READINGS	
WORK DAY (Y/N)				YES	1582	Ford F250 Pickup	9.00	2.00								11.00	BEGIN	END
WEATHER				FAIR HOT	16A007	F600	9.00	2.00								11.00		
				FAIR WET HOT/COLD	12510	Level	9.00	2.00								11.00		
				CLOUDY RAIN MILD	13716	Pipe Saw	9.00	2.00								11.00		
RAIN AMOUNT (IN)				0 INCHES	9494	Laser	9.00	2.00								11.00		
TEMPERATURE				90 °F	5610	Conex Box	9.00	2.00								11.00		
TIME WORKED				START STOP	5215	20' Trailer	9.00	2.00								11.00		
MORNING				6:30AM 11:00AM	PU3009	Centrifugal Pump	9.00	2.00								11.00		
AFTERNOON				11:30AM 6:00PM	11654	Diaphragm Pump	9.00	2.00								11.00		
NIGHT					13816	Trench Box 8'	9.00	2.00								11.00		
TOTAL HRS FOR DAY				11.5 Hrs	13930	Trench Box 16'	9.00	2.00								11.00		
WORK COMPLETED					13910	Material Box	9.00	2.00								11.00		
PHASE				QUANTITY UNITS	13461	Tamp	9.00	2.00								11.00		
1					2244	303.5 Cat	9.00	2.00								11.00		
2					8593	Pothole Machine	9.00	-								9.00		
3					2412	926 Cat	9.00	2.00								11.00		-
4					2393	308 Cat	-	-								-		-
5					5633	Conex Box	9.00	2.00								11.00		-
6					11443	Test Pump	9.00	2.00								11.00		-
7					11622	Centrifugal Pump	9.00	2.00								11.00		-
8					13474	Tamp	9.00	2.00								11.00		-
9					13770	Pipe Saw	9.00	2.00								11.00		-
10							-									-		-
11																-		-
12																-		-
13																-		-
14																-		-
14																-		-
14																-		-
15					TOTAL HOURS											-	-	

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

We finished cleaning out from hydrant where it collapsed overnights. City brought out new hydrant and bolt pack. We removed old hydrant and installed new hydrant. Installed thrust block behind hydrant. Backfilled around hydrant with wash gravel. Backfilled the rest of excavation with sand and installed 6/10 Limestone in sidewalk path. Made sure valve box was adjusted to grade. Dressed up area and made sure all trash was cleaned up. Moved equipment to 615 Westhill Rd for next job.

X THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

X ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

KENNETH MCCARDLE

FOREMAN

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	10	HR	Superintendent	\$107.00	\$1,070.00
2	19	HR	Foreman	\$96.81	\$1,839.39
3	19	HR	Trackhoe & Operator (308)	\$117.19	\$2,226.61
4	19	HR	Front End Loader & Operator	\$132.47	\$2,516.93
5	19	HR	Pipelayer	\$45.86	\$871.34
6	38	HR	Laborer	\$38.72	\$1,471.36
7	19	HR	Pickup Truck	\$22.42	\$425.98
8	19	HR	Flatbed Truck	\$19.36	\$367.84
9	19	HR	Small Incidental Tools	\$15.29	\$290.51
10	17	HR	Vacuum Excavator	\$81.52	\$1,385.84
11	38	HR	Trench Box (X2)	\$5.10	\$193.80
12	19	HR	Material Box	\$5.10	\$96.90
13	76	HR	Pump (x4)	\$5.10	\$387.60
14	38	HR	Tamp (x2)	\$6.11	\$232.18
TOTAL AMOUNT DUE					\$13,376.28

Water Leak Repair due to gas line bore
near 615 Westhill Road

Invoice #: H24192-09-58728

GL Code: 400-673-637
Funding: WSOM



Work Order #: 58728

Work Order Date: 06/06/25

Work Type:

Priority:

Status: Complete

Prepared By: Hollan Silcox

Type of Work Order: Assigned Work Order (During Reg Hours)

Request Type: Water - Leak

Date Requested: 06/06/2025

Name:

Service Address or Request Location: 615 Westhill Road

Phone Number:

Email Address:

Reported By:

Department: Water

Ward:

Nature of Request: Water leaking into two storm drains on opposite sides of the road.

Scheduled Completion Date:

Date Work Order Completed: 06/12/2025

Work Order Completed By: Hemphill Construction Company

Scope of Work Completed: Repaired 3/4 inch service due to damage caused by gas line boring.

Locate Number If Necessary:

Additional Information:

Concrete Repair Required/Details:

Sod/Yard Restoration Required/Details:

Asphalt Repair Required/Details:

Invoice & Cost Information:

Meter Deposit Amount:

Tap Fee Amount:

Status:

Employee Cost: \$0.00
Equipment Cost: \$0.00
Material Cost: \$0.00
Inventory Cost: \$0.00
Purchase Order Cost: \$0.00

Uploaded Files

Date

File Name

Uploaded by

06/11/2025

[26667225-IMG_7074.jpeg](#)

06/11/2025

[26667222-IMG_7069.jpeg](#)



JOB NO:	H24192-		ACCIDENTS:		YES	X	NO
PROJECT:	Brandon Maintenance		INCIDENTS:		YES	X	NO
DATE:	6/10/2025		SUPERINTENDENT:	Chad Phelps			
DAY OF WEEK:	TUESDAY		REVIEWED:	JGL			

							010001-	010001-								TOTAL	PENETROMETER					
NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN																		
1 KENNETH MCCARDLE	2611	FOREMAN			9.00	2.00										11.00	A.M.					
2 JOSEPH WELBORN	1641	Pipelayer			9.00	2.00										11.00	READING 0.5.					
3 BARRET ABRAMS	2930	Trackhoe			9.00	2.00										11.00	SOIL TYPE C					
4 CHARLES SHOULDERS	2865	Loader			9.00	2.00										11.00	LOCATION 876 Long Leaf Circle water leak					
5 CEDRIC HYDE	3377	Labor			9.00	2.00										11.00						
6 Marcus Bagget	3434	Labor			9.00	2.00										11.00	P.M.					
7																-	READING 0.5					
8																-	SOIL TYPE C					
9																-	LOCATION					
10																-						
11																-						
12																-						
13																-						
14																-						
15																-						
TOTAL HOURS																	-	-	-	-	-	-
TEMP LABOR		EMPLOYER		POTENTIAL HIRE? Y/N	010001-	010001-																
1																	-					
2																	-					
TOTAL HOURS																	-					
DAILY WORK REPORT				EQUIP. #	EQUIP DESCRIPTION	010001-										TOTAL	BEGIN	END	HRS			
WORK DAY (Y/N)		YES		1582	Ford F250 Pickup	9.00	2.00									11.00			-			
WEATHER		FAIR	HOT	16A007	F600	9.00	2.00									11.00			-			
FAIR		WET	HOT/COLD	12510	Level	9.00	2.00									11.00			-			
CLOUDY		RAIN	MILD	13716	Pipe Saw	9.00	2.00									11.00			-			
RAIN AMOUNT (IN)		0	INCHES	9494	Laser	9.00	2.00									11.00			-			
TEMPERATURE		90	*F	5610	Conex Box	9.00	2.00									11.00			-			
TIME WORKED		START	STOP	5215	20' Trailer	9.00	2.00									11.00			-			
MORNING		6:30AM	11:00AM	PU3009	Centrifugal Pump	9.00	2.00									11.00			-			
AFTERNOON		11:30AM	6:00PM	11654	Diaphragm Pump	9.00	2.00									11.00			-			
NIGHT				13816	Trench Box 8'	9.00	2.00									11.00			-			
TOTAL HRS FOR DAY		11.5 Hrs		13930	Trench Box 16'	9.00	2.00									11.00			-			
WORK COMPLETED				13910	Material Box	9.00	2.00									11.00			-			
PHASE		QUANTITY	UNITS	13461	Tamp	9.00	2.00									11.00			-			
1				2244	303.5 Cat	9.00	2.00									11.00						
2				8593	Pothole Machine	9.00	-									9.00						
3				2412	926																	

JOB NO:

H24192-

PROJECT:

Brandon Maintenance

DATE:

6/11/2025

DAY OF WEEK:

WEDNESDAY

ACCIDENTS:

YES

☒

NO

☐

INCIDENTS:

YES

☒

NO

☐

SUPERINTENDENT:

Chad Phelps

REVIEWED:

JGL

CONSTRUCTION

COMPANY

FLORENCE, MS SINCE 1963

HEMPHILL

	NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN	010001-	010001-									TOTAL	PENETROMETER		
1	KENNETH MCCARDLE	2611	FOREMAN			11.00	5.00									16.00	A.M.		
2	JOSEPH WELBORN	1641	Pipelayer			11.00	5.00									16.00	READING 0.5		
3	BARRET ABRAMS	2930	Trackhoe			11.00	5.00									16.00	SOIL TYPE C		
4	CHARLES SHOULDERS	2865	Loader			11.00	5.00									16.00	LOCATION 615 Westhill Rd		
5	CEDRIC HYDE	3377	Labor			11.00	5.00									16.00			
6	Marcus Bagget	3434	Labor			11.00	5.00									16.00	P.M.		
7																-	READING 0.5		
8																-	SOIL TYPE C		
9																-	LOCATION 615 Westhill Rd		
10																-			
11																-			
12																-			
13																-			
14																-			
15																-			
TOTAL HOURS																	-		
TEMP LABOR		EMPLOYER		POTENTIAL HIRE? Y/N		010001-	010001-												
1																	-		
2																	-		
TOTAL HOURS																	-		
DAILY WORK REPORT				EQUIP. #	EQUIP DESCRIPTION	010001-	010001-									TOTAL	BEGIN	END	HRS
WORK DAY (Y/N)		YES		1582	Ford F250 Pickup	11.00	5.00									16.00			-
WEATHER		FAIR	HOT	16A007	F600	11.00	5.00									16.00			-
		FAIR	WET	12510	Level	11.00	5.00									16.00			-
		CLOUDY	RAIN	13716	Pipe Saw	11.00	5.00									16.00			-
RAIN AMOUNT (IN)		0	INCHES	9494	Laser	11.00	5.00									16.00			-
TEMPERATURE		91	°F	5610	Conex Box	11.00	5.00									16.00			-
TIME WORKED		START	STOP	5215	20' Trailer	11.00	5.00									16.00			-
MORNING		6:30AM	11:00AM	PU3009	Centrifugal Pump	11.00	5.00									16.00			-
AFTERNOON		11:30AM		11654	Diaphragm Pump	11.00	5.00									16.00			-
NIGHT			11:00PM	13816	Trench Box 8'	11.00	5.00									16.00			-
TOTAL HRS FOR DAY		16.5 Hrs		13930	Trench Box 16'	11.00	5.00									16.00			-
WORK COMPLETED				13910	Material Box	11.00	5.00									16.00			-
PHASE		QUANTITY	UNITS	13461	Tamp	11.00	5.00									16.00			-
1				2244	303.5 Cat	11.00	5.00									16.00			-
2				8593	Pothole Machine	11.00	5.00									16.00			-
3				2412	926 Cat	11.00	5.00									16.00			-
4				2393	308 Cat	-	-									-			-
5				5633	Conex Box	11.00	5.00									16.00			-
6				11443	Test Pump	11.00	5.00									16.00			-
7				11622	Centrifugal Pump	11.00	5.00									16.00			-
8				13474	Tamp	11.00	5.00									16.00			-
9				13770	Pipe Saw	11.00	5.00									16.00			-
10						-										-			-
11																-			-
12																-			-
13																-			-
14																-			-
14																-			-
14																-			-
15	TOTAL HOURS															-			-
REMARKS SPECIAL INSTRUCTIONS VISITORS TO PROJECT SITE																			
We had to investigate water leak where water was coming from under roadway and running into storm drain curb inlet. We potholed behind curb and saw water coming from underneath road. We saw cut and removed asphalt and hauled off with loader. Found 2 poly services and had to trace them back across roadway. Leak was underneath driveway on other side of road but was not coming thru driveway so we couldn't see it. So we removed driveway and found a 2" gas line was bored thru and nicked the poly service. We cleaned off poly and cut out bad section. Connected back together with to 3/4" brass compression couplings. Backfilled around poly with sand and hauled off the rest of concrete with loader. Started backfilling roadway with 6/10 Limestone and dressing it up. Made sure everything was safed up for the night. But cones and fence around equipment and area. Right at 6:00PM we got called on emergency force main leak at Trickhambridge and Eathaven Dr. Had to call in a emergency locate. Moved equipment over there and waited for locate. Started clearing off and potholing utilities in area. Found force main pipe and a 6" gas main bored underneath it. When gas line was bored it scarred up force main pipe and caused it start leaking overtime. We cut out bad section and installed a new 6" pipe section and sleeved back together with 2 6" hymaxes sleeves. City turned pumps back on and there were no leaks we backfilled around pipe with sand. Made sure everything was safed up and installed safety fence around area. Knocked off at 11:00 Pm.																			
X THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.										KENNETH MCCARDLE									
X ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER										FOREMAN									

JOB NO:

H24192-

PROJECT:

Brandon Maintenance

DATE:

6/12/2025

DAY OF WEEK:

THURSDAY

ACCIDENTS:

YES

☒

NO

INCIDENTS:

YES

☒

NO

SUPERINTENDENT:

Chad Phelps

REVIEWED:

JGL

CONSTRUCTION

HEMPHILL

COMPANY

FLORENCE, MS SINCE 1983

	NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN	010001-	010001-									TOTAL	PENETROMETER		
1	KENNETH MCCARDLE	2611	FOREMAN			6.00	5.00									11.00	A.M. _____		
2	JOSEPH WELBORN	1641	Pipelayer			6.00	5.00									11.00	READING 0.5, _____		
3	BARRET ABRAMS	2930	Trackhoe			6.00	5.00									11.00	SOIL TYPE C _____		
4	CHARLES SHOULDERS	2865	Loader			6.00	5.00									11.00	LOCATION _____		
5	CEDRIC HYDE	3377	Labor			6.00	5.00									11.00	_____		
6	Marcus Bagget	3434	Labor			6.00	5.00									11.00	P.M. _____		
7																-	READING 0.5 _____		
8																-	SOIL TYPE C _____		
9																-	LOCATION _____		
10																-			
11																-			
12																-			
13																-			
14																-			
15																-			
TOTAL HOURS																	-		
TEMP LABOR		EMPLOYER		POTENTIAL HIRE? Y/N		010001-	010001-												
1																	-		
2																	-		
TOTAL HOURS																	-		
DAILY WORK REPORT				EQUIP. #	EQUIP DESCRIPTION	010001-	010001-									TOTAL	BEGIN	END	HRS
WORK DAY (Y/N)		YES		1582	Ford F250 Pickup	6.00	5.00									11.00			-
WEATHER		FAIR	HOT	16A007	F600	6.00	5.00									11.00			-
FAIR		WET	HOT/COLD	12510	Level	6.00	5.00									11.00			-
CLOUDY		RAIN	MILD	13716	Pipe Saw	6.00	5.00									11.00			-
RAIN AMOUNT (IN)		0	INCHES	9494	Laser	6.00	5.00									11.00			-
TEMPERATURE		91	°F	5610	Conex Box	6.00	5.00									11.00			-
TIME WORKED		START	STOP	5215	20' Trailer	6.00	5.00									11.00			-
MORNING		6:30AM	11:00AM	PU3009	Centrifugal Pump	6.00	5.00									11.00			-
AFTERNOON		11:30AM	6:00PM	11654	Diaphragm Pump	6.00	5.00									11.00			-
NIGHT				13816	Trench Box 8'	6.00	5.00									11.00			-
TOTAL HRS FOR DAY		11.5 Hrs		13930	Trench Box 16'	6.00	5.00									11.00			-
WORK COMPLETED				13910	Material Box	6.00	5.00									11.00			-
PHASE		QUANTITY	UNITS	13461	Tamp	6.00	5.00									11.00			
1				2244	303.5 Cat	6.00	5.00									11.00			
2				8593	Pothole Machine	6.00	5.00									11.00			
3				2412	926 Cat	6.00	5.00									11.00			-
4				2393	308 Cat	-	-									-			-
5				5633	Conex Box	6.00	5.00									11.00			-
6				11443	Test Pump	6.00	5.00									11.00			-
7				11622	Centrifugal Pump	6.00	5.00									11.00			-
8				13474	Tamp	6.00	5.00									11.00			-
9				13770	Pipe Saw	6.00	5.00									11.00			-
10						-										-			-
11																-			-
12																-			-
13																-			-
14																-			-
14																-			-
14																-			-
15	TOTAL HOURS															-			

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

We worked on dressing up area with topsoil at 615 Westhill Rd and made sure everything was cleaned up. Went to Eashaven Dr and Trickhambridge to finish backfilling area and dressed up area beside concrete flume. Installed waddles around area. Moved equipment back to city yard. Had to unload a truck of plates and sheets at lay down yard with loader.

X

THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

X

ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

KENNETH MCCARDLE

FOREMAN

Work Order 58496 – 2008 Cobblestone Place

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	4	HR	Superintendent	\$107.00	\$428.00
2	7	HR	Foreman	\$96.81	\$677.67
3	7	HR	Trackhoe & Operator (308)	\$117.19	\$820.33
4	7	HR	Front End Loader & Operator	\$132.47	\$927.29
5	7	HR	Pipelayer	\$45.86	\$321.02
6	14	HR	Laborer	\$38.72	\$542.08
7	7	HR	Pickup Truck	\$22.42	\$156.94
8	7	HR	Flatbed Truck	\$19.36	\$135.52
9	7	HR	Small Incidental Tools	\$15.29	\$107.03
10	0	HR	Vacuum Excavator	\$81.52	\$0.00
11	14	HR	Trench Box (X2)	\$5.10	\$71.40
12	7	HR	Material Box	\$5.10	\$35.70
13	18	HR	Pump (x4)	\$5.10	\$91.80
14	14	HR	Tamp (x2)	\$6.11	\$85.54
TOTAL AMOUNT DUE					\$4,400.32

Manhole repair
near 2008 Cobblestone Place

Invoice #: H24192-09-58496

GL Code: 400-680-637
Funding: WSOM



Work Order #: 58496

Work Order Date: 05/15/25

Work Type:

Priority:

Status: Complete

Prepared By: Carly Dearman

Type of Work Order: Assigned Work Order (During Reg Hours)

Request Type: Sewer - Sinkhole

Date Requested: 05/15/2025

Name: Derek Warriner

Service Address or Request Location: 2008 South Cobblestone Cove

Phone Number:

Email Address:

Reported By: Alderman Coker (by text)

Department: Sewer

Ward: 4

Nature of Request: sinkhole near ATT and Entergy box in front yard.

Scheduled Completion Date:

Date Work Order Completed: 06/13/2025

Work Order Completed By: Hemphill

Scope of Work Completed: Repaired manhole and filled in sinkholes.

Locate Number If Necessary:

Additional Information:

Concrete Repair Required/Details:

Sod/Yard Restoration Required/Details:

Asphalt Repair Required/Details:

Invoice & Cost Information:

Meter Deposit Amount:

Tap Fee Amount:

Status:

Notes

- 06/04/2025 Received Bishop's invoice #27537 - 5/20/25
- Jetted & ran camera down line at 2008 Cobblestone Cove & put dye in sinkhole & ran water in it. Nothing coming in service or M/H line but dye started coming in M/H about 5ft down at ring
- LSarver
- 05/20/2025 Sent text to Alderman Coker on 5/20/2025 at 11:00am with update. Carly Beth Dearman
- 05/20/2025 Cassie looked at the sinkhole on 5/15/2025. She was unable to tell what was causing it.



JOB NO:

H24192-

PROJECT:

Brandon Maintenance

DATE:

6/13/2025

DAY OF WEEK:

FRIDAY

ACCIDENTS:YES

X

NO

INCIDENTS:YES

X

NO

SUPERINTENDENT:

Chad Phelps

REVIEWED:

JGL

CONSTRUCTION

HEMPHILL

COMPANY

FLORENCE, MS SINCE 1983

	NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN	010001-	010001-									TOTAL	PENETROMETER	
1	KENNETH MCCARDLE	2611	FOREMAN			7.00	2.00									9.00	A.M.	
2	JOSEPH WELBORN	1641	Pipelaye			7.00	2.00									9.00	READING 0.5.	
3	BARRET ABRAMS	2930	Trackhoe			7.00	2.00									9.00	SOIL TYPE C	
4	CHARLES SHOULDERS	2865	Loader			7.00	2.00									9.00	LOCATION	
5	CEDRIC HYDE	3377	Labor			7.00	2.00									9.00		
6	Marcus Bagget	3434	Labor			7.00	2.00									9.00	P.M.	
7																-	READING 0.5	
8																-	SOIL TYPE C	
9																-	LOCATION	
10																-		
11																-		
12																-		
13																-		
14																-		
15																-		
TOTAL HOURS																		
TEMP LABOR		EMPLOYER		POTENTIAL HIRE? Y/N		010001-	010001-											
1																	-	
2																	-	
TOTAL HOURS																	-	
DAILY WORK REPORT				EQUIP. #	EQUIP DESCRIPTION	010001-	010001-									TOTAL	EQ ODOMETER READINGS	
WORK DAY (Y/N)				YES	1582	Ford F250 Pickup	7.00	2.00								9.00	BEGIN	END
WEATHER				FAIR	HOT	16A007	F600	7.00	2.00							9.00		
				FAIR	WET	HOT/COLD	12510	Level	7.00	2.00						9.00		
				CLOUDY	RAIN	MILD	13716	Pipe Saw	7.00	2.00						9.00		
RAIN AMOUNT (IN)				0	INCHES	9494	Laser	7.00	2.00							9.00		
TEMPERATURE				91	°F	5610	Conex Box	7.00	2.00							9.00		
TIME WORKED				START	STOP	5215	20' Trailer	7.00	2.00							9.00		
MORNING				6:30AM	11:00AM	PU3009	Centrifugal Pump	7.00	2.00							9.00		
AFTERNOON				11:30AM	4:00PM	11654	Diaphragm Pump	7.00	2.00							9.00		
NIGHT						13816	Trench Box 8'	7.00	2.00							9.00		
TOTAL HRS FOR DAY				9.5 Hrs		13930	Trench Box 16'	7.00	2.00							9.00		
WORK COMPLETED						13910	Material Box	7.00	2.00							9.00		
PHASE				QUANTITY	UNITS	13461	Tamp	7.00	2.00							9.00		
1					2244	303.5 Cat	7.00	2.00								9.00		
2					8593	Pothole Machine	-	-								-		
3					2412	926 Cat	7.00	2.00								9.00		
4					2393	308 Cat	-	-								-		
5					5633	Conex Box	7.00	2.00								9.00		
6					11443	Test Pump	7.00	2.00								9.00		
7					11622	Centrifugal Pump	7.00	2.00								9.00		
8					13474	Tamp	7.00	2.00								9.00		
9					13770	Pipe Saw	7.00	2.00								9.00		
10							-									-		
11																-		
12																-		
13																-		
14																-		
14																-		
14																-		
15					TOTAL HOURS											-		

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

Had to go to 2008 Conblestone Place to investigate a sewer manhole and sinkhole. Put dye and water in sinkhole and seen where it was coming to manhole. Had to grout up manhole in several spots to seal it up. Made sure it wasn't leaking any more. we jet sand down in sinkholes until we couldn't get them to take any more sand. Made sure everything was safed up for the weekend. Moved all my signs and cones to 216 Tucker Dr to set for new storm drain replacement job. Made sure everything was safed up for the weekend.

X THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

X ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

KENNETH MCCARDLE

FOREMAN

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	33	HR	Superintendent	\$107.00	\$3,531.00
2	11.5	HR	Foreman	\$96.81	\$1,113.32
3	118.5	HR	Trackhoe & Operator (308)	\$117.19	\$13,887.02
4	65	HR	Front End Loader & Operator	\$132.47	\$8,610.55
5	65	HR	Pipelaye	\$45.86	\$2,980.90
6	130	HR	Laborer	\$38.72	\$5,033.60
7	65	HR	Pickup Truck	\$22.42	\$1,457.30
8	65	HR	Flatbed Truck	\$19.36	\$1,258.40
9	65	HR	Small Incidental Tools	\$15.29	\$993.85
10	19	HR	Vacuum Excavator	\$81.52	\$1,548.88
11	130	HR	Trench Box (X2)	\$5.10	\$663.00
12	65	HR	Material Box	\$5.10	\$331.50
13	260	HR	Pump (x4)	\$5.10	\$1,326.00
14	130	HR	Tamp (x2)	\$6.11	\$794.30
15	5	HR	Tractor with Lowboy	\$76.43	\$382.15
TOTAL AMOUNT DUE					\$43,911.76

Storm drain replacement
near 216 & 218 Tucker Drive

Invoice #: H24192-09-56994

GL Code: 314-600-702
Funding: HB1353



Work Order #: 56994

Work Order Date: 02/05/25

Work Type:

Priority:

Status: Open

Prepared By: Rod Morrow

Type of Work Order: Assigned Work Order (During Reg Hours)

Request Type: Drainage - Sinkhole

Date Requested: 02/04/2025

Name:

Service Address or Request Location: 216 Tucker Drive

Phone Number:

Email Address:

Reported By: Oley Smith

Department: Drainage

Ward:

Nature of Request: Sinkholes has formed in the yard

Scheduled Completion Date:

Date Work Order Completed:

Work Order Completed By:

Scope of Work Completed:

Locate Number If Necessary:

Additional Information:

Concrete Repair Required/Details:

Sod/Yard Restoration Required/Details:

Asphalt Repair Required/Details:

Invoice & Cost Information:

Meter Deposit Amount:

Tap Fee Amount:

Status:

Notes

05/30/2025 5/30/25 - PO Request received for concrete pipe.

Noted that Hemphill will handle repairs - date TBD

-LSarver

05/14/2025 Protel Call 5/14/2025 at 3:31pm says there are huge holes on the side of his house because of draining issue. Wants to know if he needs to bill the city. Says it is the drainage pipe. Says nothing has happen



Work Order #: 56943

Work Order Date: 02/03/25

Work Type:

Priority:

Status: Complete

Prepared By: Latoya Heckard

Type of Work Order: Assigned Work Order (During Reg Hours)

Request Type: Drainage - Creek/Ditch Maintenance

Date Requested: 02/03/2025

Name: Jesse Freeman

Service Address or 216 Tucker Drive

Request Location:

Phone Number: 601 572-4225

Email Address:

Reported By: Protel 1/22/25 3:28 pm

Department: Drainage

Ward:

Nature of Request: Two feet deep build up of dead grass and water in drainage ditch. Customer wants to get this fixed. He thinks it's affecting their foundation as water from the ditch is getting under the house. Please check.

Scheduled Completion

Date:

Date Work Order 06/23/2025

Completed:

Work Order Completed Hemphill Construction Company

By:

Scope of Work Replaced failed storm drain pipe with approximately 320lf of 30" RCP. Built brick support

Completed: around pipe in area and grouted around junction box. Backfilled area.

Locate Number If

Necessary:

Additional Information:

Concrete Repair

Required/Details:

Sod/Yard Restoration

Required/Details:

Asphalt Repair

Required/Details:

Invoice & Cost

Information:

Meter Deposit Amount:

Tap Fee Amount:

Status:

Notes

05/30/2025 5/30/25 - PO Request received for concrete pipe.

Noted that Hemphill will handle repairs - date TBD

-LSarver

05/14/2025 Protel Call 5/14/2025 at 3:31pm says there are huge holes on the side of his house because of draining issue. Wants to know if he needs to bill the city. Says it is the drainage pipe. Says nothing has happen at all. Says he has reached out multiple times Refer to Carly

Sheron Mayers

Employee Cost: \$0.00
Equipment Cost: \$0.00
Material Cost: \$0.00
Inventory Cost: \$0.00
Purchase Order Cost: \$0.00

Uploaded Files**Date****File Name****Uploaded by**

08/07/2025

[27699726-216 Tucker Drive - Mr. Freeman - sinkhole.pdf](#)

08/07/2025

[27699631-216 Tucker Drive Sinkhole Repair.jpg](#)

Total Cost: \$0.00

Signature:

Date:

Mobilization Invoice



P.O Drawer 879
1858 Highway 49 South
Florence, MS 39073
Phone: (601) 932-2060
Fax: (601) 932-2550

Invoice Date: 6/25/2025

Invoice Number: 23259

Amount Due:

Bill To:

Mobilization Zone:

Job: H24192
Brandon Maintenance 24/25
Jojo Gray-Lewis

Zone Number: 1

Mobilization Information:

Driver: Kevin Norris-660100

Date of Mobilization: 6/16/2025

Originated By: Chad Phelps

Description: took unit # 2393 cat 308 w/ buckets to jobsite.

Notes:

****NOTICE:** If no reply within fourteen (14) days from the invoice Date, the Total Amount Due will automatically be charged to your job.

Project Manager Approval:

H24192

003000

16

①

JGL

Mobilization Invoice



X	THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.
x	ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

We went to 216 Tucker Dr to start on storm drain replacement job. We had to get with home owners to let them know we had to take down their privacy fence on property line. We took down privacy fence and installed temporary fence around area for home owners with dogs, and to contain area where we was working. Strung out 30" RCP in backyard. 16 joints total. Made sure everything was safed up for the night.	
☒	THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.
☒	ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER
KENNETH MCCARDLE FOREMAN	

[illegible]

X	THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.	
x	ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER	KENNETH MCCARDLE FOREMAN

X	THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.	KENNETH MCCARDLE FOREMAN
X	ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER	

X	THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.	KENNETH MCCARDLE FOREMAN
X	ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER	

Work Order 58719 – 64 Terrapin Dr.

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	8	HR	Superintendent	\$107.00	\$856.00
2	9.5	HR	Foreman	\$96.81	\$919.70
3	19.5	HR	Trackhoe & Operator (308)	\$117.19	\$2,285.21
4	14.5	HR	Front End Loader & Operator	\$132.47	\$1,920.82
5	14.5	HR	Pipelayer	\$45.86	\$664.97
6	29	HR	Laborer	\$38.72	\$1,122.88
7	14.5	HR	Pickup Truck	\$22.42	\$325.09
8	14.5	HR	Flatbed Truck	\$19.36	\$280.72
9	14.5	HR	Small Incidental Tools	\$15.29	\$221.71
10	14.5	HR	Vacuum Excavator	\$81.52	\$1,182.04
11	29	HR	Trench Box (X2)	\$5.10	\$147.90
12	14.5	HR	Material Box	\$5.10	\$73.95
13	58	HR	Pump (x4)	\$5.10	\$295.80
14	29	HR	Tamp (x2)	\$6.11	\$177.19
15	1	LS	Eagle	\$727.20	\$727.20
16	5	HR	Tractor with Lowboy	\$76.43	\$382.15
TOTAL AMOUNT DUE					\$11,583.31

Manhole Repair near 64 Terrapin Drive

Invoice #: H24192-09-58719

GL Code: 400-680-637

Funding: WSOM



Work Order #: 58719

Work Order Date: 06/05/25

Work Type:

Priority:

Status: Open

Prepared By: Barry Cutrer

Type of Work Order:

Request Type: Sewer - Sinkhole

Date Requested: 06/04/2025

Name: Bruce Wimberly

Service Address or Request Location: 64 Terrapin Drive

Phone Number: 601-209-2470

Email Address:

Reported By: Mr. Wimberly, via Protel

Department: Sewer

Ward:

Nature of Request: Sinkhole near sewer manhole & driveway. BC

Scheduled Completion Date:

Date Work Order Completed:

Work Order Completed By:

Scope of Work Completed:

Locate Number If Necessary:

Additional Information: Have forwarded a copy of the work order to J.T. & to Tank. BC See NOTES

Concrete Repair Required/Details:

Sod/Yard Restoration Required/Details:

Asphalt Repair Required/Details:

Invoice & Cost Information:

Meter Deposit Amount:

Tap Fee Amount:

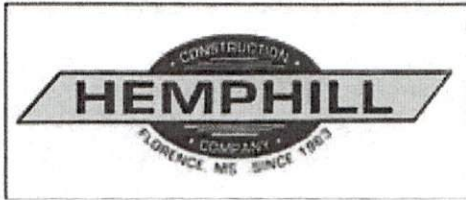
Status:

Notes

- | | |
|------------|--|
| 07/14/2025 | Additional photos under WO #51553 that had been created in January 2024. Marked that WO complete and noted to see this one - LSarver |
| 06/24/2025 | Bishop's invoice #27586 - 6/18/25 - \$540.00
Jetted out line and pushed camera down line & put dye tablets in sinkhole & ran water in it. Nothing coming in to line but it's coming into manhole down in bottom in hole in the side of manhole - painted it green. |
| 06/05/2025 | I spoke with Mr. Wimberly via phone at 4:10 pm & basically relayed to him that Tank had relayed to me, & that Tank would be returning to perform the subsequent test which will either confirm or eliminate his speculation of a there being leak going into the manhole. BC |



Mobilization Invoice



P.O Drawer 879
1858 Highway 49 South
Florence, MS 39073
Phone: (601) 932-2060
Fax: (601) 932-2550

Invoice Date: 7/2/2025

Invoice Number: 23317

Amount Due:

Bill To:

Mobilization Zone:

Job: H24192

Zone Number: 1

Brandon Maintenance 24/25

Jojo Gray-Lewis

Mobilization Information:

Driver: Adam Benton-660015

Date of Mobilization: 6/26/2025

Originated By: Chad Phelps

Description: took unit # 2393 cat 308 w/ buckets to jobsite.

Notes:

****NOTICE:** If no reply within fourteen (14) days from the invoice Date, the Total Amount Due will automatically be charged to your job.

Project Manager Approval:

H24192

003000

16

JL

(1)

Mobilization Invoice

**450 Industrial Drive
Jackson MS 39209**

Your single source for water, sewer, gas, drainage and erosion control needs.

INVOICE

Date	Account #	Invoice #	Due Date
6/26/2025	H24192	74054	7/26/2025
FAX		PHONE	
601-487-7474		601-487-7473	

BILL TO:				SHIP TO:				
Hemphill Construction Company Inc. PO Drawer 879 Florence, MS 39073				H24192 - Brandon Maint. Project See below for address and contact Brandon, MS 39047 MPC#: MP-31168726				
PO or JOB #		TERMS	REP	ORDER DATE	VIA	F.O.B.	JOB/PROJECT	
H24192 / Kenneth		1% 10 Net 30	NRP	6/26/2025	Eagle Truck	Jobsite	H24192 - Brandon Maint. Project	
QTY	U/M	DESCRIPTION					UNIT	EXT
12	ea	5gal QUAD PLUG hydraulic red top cement - 45 second # 6580					60.60	727.20
H24192-040001 -04 JGL								

Please make your check payable to Eagle Pipe and Supply, LLC and remit to the above address.
Terms are Net 30 days. All past due accounts are subject to a finance charge of 1.5% per month (18% per annum).
We will not accept goods returned without permission and then goods are subject to inspection for decision on possible credit.
To avoid late fees, allow 5 or more days for postal delivery.

Payments on account with a credit card will incur a 4% transaction fee.

Subtotal:	\$727.20
Payments/Credits	\$0.00
Sales Tax: (0.0%)	\$0.00
Balance Due	\$727.20

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JOB NO:

H24192-

PROJECT:

Brandon Maintenance

DATE:

6/26/2025

DAY OF WEEK:

THURSDAY

ACCIDENTS:

YES

x

NO

INCIDENTS:

YES

x

NO

HEMPHILL

CONSTRUCTION COMPANY

FLORENCE, MS SINCE 1987

SUPERINTENDENT:

Chad Phelps

REVIEWED:

JGL

					010001-	010001-	010001-	010001-					TOTAL	PENETROMETER			
	NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN												
1	KENNETH MCCARDLE	2611	FOREMAN			2.00	2.00	2.00	5.00				11.00	A.M.			
2	JOSEPH WELBORN	1641	Pipelayer			2.00	2.00	2.00	5.00				11.00	READING	0.5.		
3	BARRET ABRAMS	2930	Trackhoe			4.00	-	2.00	5.00				11.00	SOIL TYPE	C		
4	CHARLES SHOULDERS	2865	Loader			4.00	-	2.00	5.00				11.00	LOCATION			
5	CEDRIC HYDE	3377	Labor			4.00	-	2.00	5.00				11.00				
6	Marcus Bagget	3434	Labor			4.00	-	2.00	5.00				11.00	P.M.			
7													-	READING	0.5		
8													-	SOIL TYPE	C		
9													-	LOCATION			
10													-				
11													-				
12													-				
13													-				
14													-				
15													-				
TOTAL HOURS														-	-	-	-
TEMP LABOR		EMPLOYER		POTENTIAL HIRE? Y/N		010001-	010001-	010001-	010001-								
1														-			
2														-			
TOTAL HOURS														-			
DAILY WORK REPORT					EQUIP. #	EQUIP DESCRIPTION		010001-	010001-	010001-	010001-						
WORK DAY (Y/N)		YES		1582	Ford F250 Pickup	4.00	-	2.00	5.00				11.00	BEGIN	END		
WEATHER		FAIR		16A007	F600	4.00	-	2.00	5.00				11.00				
FAIR		WET		12510	Level	4.00	-	2.00	5.00				11.00				
CLOUDY		RAIN		13716	Pipe Saw	4.00	-	2.00	5.00				11.00				
RAIN AMOUNT (IN)		0		9494	Laser	4.00	-	2.00	5.00				11.00				
TEMPERATURE		94 °F		5610	Conex Box	4.00	-	2.00	5.00				11.00				
TIME WORKED		START STOP		5215	20' Trailer	4.00	-	2.00	5.00				11.00				
MORNING		6:30AM 11:00AM		PU3009	Centrifugal Pump	4.00	-	2.00	5.00				11.00				
AFTERNOON		11:30AM 6:00PM		11654	Diaphragm Pump	4.00	-	2.00	5.00				11.00				
NIGHT				13816	Trench Box 8'	4.00	-	2.00	5.00				11.00				
TOTAL HRS FOR DAY		11.5 Hrs		13930	Trench Box 16'	4.00	-	2.00	5.00				11.00				
WORK COMPLETED					13910	Material Box	4.00	-	2.00	5.00			11.00				
PHASE		QUANTITY UNITS		13461	Tamp	4.00	-	2.00	5.00				11.00				
1				2244	303.5 Cat	-	-	2.00	5.00				7.00				
2				8593	Pothole Machine	-	-	-	5.00				5.00				
3				2412	926 Cat	4.00	-	2.00	5.00				11.00		-		
4	010001-			2393	308 Cat	4.00	-	-	5.00				9.00		-		
5				5633	Conex Box	4.00	-	2.00	5.00				11.00		-		
6				11443	Test Pump	4.00	-	2.00	5.00				11.00		-		
7				11622	Centrifugal Pump	4.00	-	2.00	5.00				11.00		-		
8				13474	Tamp	4.00	-	2.00	5.00				11.00		-		
9				13770	Pipe Saw	4.00	-	2.00	5.00				11.00		-		
10						-							-		-		
11													-		-		
12													-		-		
13													-		-		
14													-		-		
14													-		-		
14													-		-		
15				TOTAL HOURS										-	-	-	-
REMARKS SPECIAL INSTRUCTIONS VISITORS TO PROJECT SITE																	
Finished backfilling and dressing up around manhole at Apple Ridge. Moved to look at some water leaks that ended up to be nothing. Went to Summit place to investigate water leak and it ended up being a irrigation line for the home owner. Then we moved to 64 Terrapin Dr to check a sewer manhole that was taking on water and causing a sinkhole beside and underneath driveway. We put water and dye in sinkhole to see where in manhole it was leaking. It ended up being several spots so we grouted up all joints and any bad spots. Made sure everything was safed up for the night.																	
X	THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.																
X	ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER																
KENNETH MCCARDLE																	
FOREMAN																	

JOB NO:

H24192-

PROJECT:

Brandon Maintenance

DATE:

6/27/2025

DAY OF WEEK:

FRIDAY

ACCIDENTS:

YES

X

NO

INCIDENTS:

YES

X

NO

SUPERINTENDENT:

Chad Phelps

REVIEWED:

JGL

CONSTRUCTION

COMPANY

FLORENCE, MS SINCE 1983

HEMPHILL

						010001-											TOTAL	PENETROMETER
NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN														
1 KENNETH MCCARDLE	2611	FOREMAN				9.50											9.50	A.M. _____
2 JOSEPH WELBORN	1641	Pipelayer				9.50											9.50	READING 0.5, _____
3 BARRET ABRAMS	2930	Trackhoe				9.50											9.50	SOIL TYPE C _____
4 CHARLES SHOULDERS	2865	Loader				9.50											9.50	LOCATION _____
5 CEDRIC HYDE	3377	Labor				9.50											9.50	_____
6 Marcus Bagget	3434	Labor				9.50											9.50	P.M. _____
7																	-	READING 0.5 _____
8																	-	SOIL TYPE C _____
9																	-	LOCATION _____
10																	-	
11																	-	
12																	-	
13																	-	
14																	-	
15																	-	

TOTAL HOURS																	-
TEMP LABOR			EMPLOYER			POTENTIAL HIRE? Y/N			010001-								
1																	-
2																	-

TOTAL HOURS																	-	EQ ODOMETER READINGS		
DAILY WORK REPORT			EQUIP. #	EQUIP DESCRIPTION		010001-											TOTAL	BEGIN	END	HRS
WORK DAY (Y/N)			YES	1582	Ford F250 Pickup	9.50	-										9.50			-
WEATHER			FAIR HOT	16A007	F600	9.50	-										9.50			-
FAIR			WET HOT/COLD	12510	Level	9.50	-										9.50			-
CLOUDY			RAIN MILD	13716	Pipe Saw	9.50	-										9.50			-
RAIN AMOUNT (IN)			0 INCHES	9494	Laser	9.50	-										9.50			-
TEMPERATURE			95 °F	5610	Conex Box	9.50	-										9.50			-
TIME WORKED			START STOP	5215	20' Trailer	9.50	-										9.50			-
MORNING			6:30AM 11:00AM	PU3009	Centrifugal Pump	9.50	-										9.50			-
AFTERNOON			11:30AM 4:30PM	11654	Diaphragm Pump	9.50	-										9.50			-
NIGHT				13816	Trench Box 8'	9.50	-										9.50			-
TOTAL HRS FOR DAY			10 Hrs	13930	Trench Box 16'	9.50	-										9.50			-
WORK COMPLETED				13910	Material Box	9.50	-										9.50			-
PHASE QUANTITY UNITS				13461	Tamp	9.50	-										9.50			
1				2244	303.5 Cat	9.50	-										9.50			
2				8593	Pothole Machine	9.50	-										9.50			
3				2412	926 Cat	9.50	-										9.50			-
4				2393	308 Cat	-	-										-			-
5				5633	Conex Box	9.50	-										9.50			-
6				11443	Test Pump	9.50	-										9.50			-
7				11622	Centrifugal Pump	9.50	-										9.50			-
8				13474	Tamp	9.50	-										9.50			-
9				13770	Pipe Saw	9.50	-										9.50			-
10						-											-			-
11																	-			-
12																	-			-
13																	-			-
14																	-			-
14																	-			-
14																	-			-
15				TOTAL HOURS		-	-	-	-	-	-	-	-	-	-	-	-			-

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

Continued grouting up manhole and we removed concrete driveway. Put sand in sinkhole and jetted it down until it wouldn't take anymore. Made sure there was no leaking in manhole. Installed 6/10 Limestone in driveway and made sure to walk it in with machine. Made sure everything was cleaned up and moved equipment back to city yard. Made sure everything was safed up for the weekend.

X

THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

X

ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

KENNETH MCCARDLE

FOREMAN

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	2	HR	Superintendent	\$107.00	\$214.00
2	4	HR	Foreman	\$96.81	\$387.24
3	4	HR	Trackhoe & Operator (308)	\$117.19	\$468.76
4	4	HR	Front End Loader & Operator	\$132.47	\$529.88
5	4	HR	Pipelayer	\$45.86	\$183.44
6	8	HR	Laborer	\$38.72	\$309.76
7	4	HR	Pickup Truck	\$22.42	\$89.68
8	4	HR	Flatbed Truck	\$19.36	\$77.44
9	4	HR	Small Incidental Tools	\$15.29	\$61.16
10	4	HR	Vacuum Excavator	\$81.52	\$326.08
11	8	HR	Trench Box (X2)	\$5.10	\$40.80
12	4	HR	Material Box	\$5.10	\$20.40
13	16	HR	Pump (x4)	\$5.10	\$81.60
14	8	HR	Tamp (x2)	\$6.11	\$48.88
15	5	HR	Tractor with Lowboy	\$76.43	\$382.15
TOTAL AMOUNT DUE					\$3,221.27

Fire hydrant replacement
near 104 The Hills Drive

Invoice #: H24192-09-58803

GL Code: 400-673-637
Funding: WSOM



Work Order #: 58803

Work Order Date: 06/12/25

Work Type:

Priority:

Status: Complete

Prepared By: Lori Sarver

Type of Work Order:

Request Type: Water - Hydrant Replacement

Date Requested: 06/12/2025

Name:

Service Address or Request Location: 104 The Hills Drive

Location:

Phone Number:

Email Address:

Reported By: WO #57979 / Hemphill

Department:

Ward:

Nature of Request: Fire hydrant (FH0030) needs to be replaced

Scheduled Completion Date:

Date Work Order Completed: 07/07/2025

Work Order Completed By: Hemphill

Scope of Work Completed: Installed shut off valve and replaced hydrant.

Locate Number If Necessary:

Additional Information: **6/12/2025 - PO Request entered for parts to replace 3ft Bury Fire Hydrant (FH0030) - LSarver

Concrete Repair Required/Details:

Sod/Yard Restoration

Required/Details:

Asphalt Repair Required/Details:

Invoice & Cost Information:

Meter Deposit Amount:

Tap Fee Amount:

Status:

Notes

06/30/2025 06.30.25 hydrant being replaced - LSarver | NOTE: 06.30.25 1pm - crew got pulled to another location - will schedule for later

Employee Cost: \$0.00

Equipment Cost: \$0.00

Material Cost: \$0.00

Mobilization Invoice



P.O Drawer 879
1858 Highway 49 South
Florence, MS 39073
Phone: (601) 932-2060
Fax: (601) 932-2550

Invoice Date: 7/9/2025

Invoice Number: 23330

Amount Due:

Bill To:

Mobilization Zone:

Job: H24192

SHUFFLE

Brandon Maintenance 24/25

Jojo Gray-Lewis

Mobilization Information:

Driver: Adam Benton-660015

Date of Mobilization: 6/30/2025

Originated By: Chad Phelps

Description: took unit # 2393 cat 308 w/ buckets to jobsite.

Notes:

****NOTICE:** If no reply within fourteen (14) days from the invoice Date, the Total Amount Due will automatically be charged to your job.

Project Manager Approval:

H24192

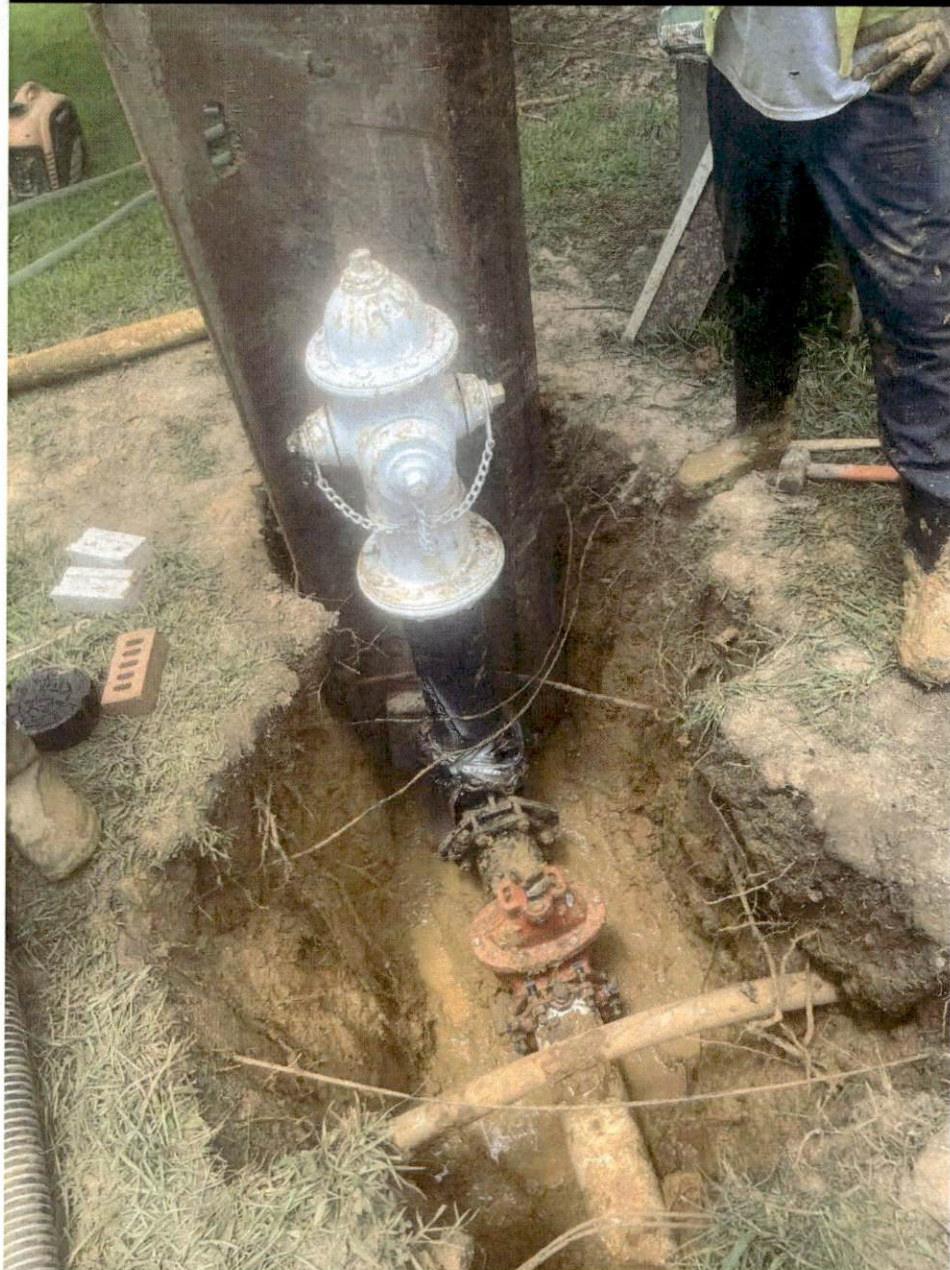
005000

16

JGL

①

Mobilization Invoice





MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR
BOARD AGENDA: AUGUST 18, 2025
SUBJECT: HEMPHILL CONSTRUCTION COMPANY
EMERGENCY REPAIRS
INVOICE APPROVALS

Asking for your consideration to approve the following invoices from Hemphill Construction Company for emergency repairs and authorize payment of the same.

1. Easthaven Drive at Trickhambridge Road - \$7,097.80 – invoice #: H24192-09-58783 – emergency sewer repair
2. Near 231 Appleridge Road - \$19,656.60 – invoice #: H24192-09-58891 – emergency manhole repair
3. Jasmine Cove - \$7,097.80 – invoice #: H24192-09-59012 – emergency sewer repair due to bore
4. 827 Osagian Circle - \$5,678.24 – invoice #: H24192-09-59039 – emergency water leak repair

All services rendered by Hemphill Construction Company on the attached invoicing are at the FY25 General Construction Services commodity bid pricing. All listed repairs were due to circumstances in which the City of Brandon staff on hand were unable to accomplish in an appropriate timeframe or due to the nature of repairs.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Hemphill Construction Company invoices

Work Order 58783 – Emergency Leak Trickhambridge & Easthaven Dr.

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	5	HR	Superintendent	\$107.00	\$535.00
2	10	HR	Foreman	\$96.81	\$968.10
3	10	HR	Trackhoe & Operator (308)	\$117.19	\$1,171.90
4	10	HR	Front End Loader & Operator	\$132.47	\$1,324.70
5	10	HR	Pipelayer	\$45.86	\$458.60
6	20	HR	Laborer	\$38.72	\$774.40
7	10	HR	Pickup Truck	\$22.42	\$224.20
8	10	HR	Flatbed Truck	\$19.36	\$193.60
9	10	HR	Small Incidental Tools	\$15.29	\$152.90
10	10	HR	Vacuum Excavator	\$81.52	\$815.20
11	20	HR	Trench Box (X2)	\$5.10	\$102.00
12	10	HR	Material Box	\$5.10	\$51.00
13	40	HR	Pump (x4)	\$5.10	\$204.00
14	20	HR	Tamp (x2)	\$6.11	\$122.20
TOTAL AMOUNT DUE					\$7,097.80

Emergency sewer line repair
near the corner of Easthaven Drive & Trickhambridge Road

Invoice #: H24192-09-58783

GL Code: 400-680-637
Funding: WSOM

EMERGENCY CERTIFICATION RE: MCA SECTION 31-7-13(k) (1972, as amended)

I, Carly Beth Dearman, the Public Works Operations Coordinator
for the City of Brandon, Mississippi, have determined that an emergency exists as described in
the memo attached hereto, with regard to the purchase of the commodities or repair contracts,
identified as follows:

emergency sewer line repair on Easthaven Drive at Trickhambridge Road. Sewage was
flowing on the ground.

at the location/address identified in the memo attached hereto, so that the delay incident to
giving opportunity for competitive bidding would be detrimental to the interest of the
governing authority, and I hereby approve the bill presented therefore for such emergency
commodities and/or contract services provided, and I do hereby certify that the purchase of
such commodities was made from Hemphill Construction Company (or with
_____ from whom such an emergency repair contract was
made), as reflected in the bill(s)/invoice(s) attached hereto and request payment of the same
accordingly.

So certified, this the 14 day of August, 2025.

Carly Beth Dearman

Carly Beth Dearman

(Print Name)

Public Works Operations Coordinator

(Title)

(Note: At the board meeting next following the emergency purchase or repair contract,
documentation of the purchase or repair contract, including a description of the commodity
purchased, the price thereof and the nature of the emergency shall be presented to the board
and shall be placed on the minutes of the board of such governing authority.)



Work Order #: 58783

Work Order Date: 06/11/25

Work Type:

Priority:

Status: Complete

Prepared By: Carly Dearman

Type of Work Order: Assigned Work Order (During Reg Hours)

Request Type: Sewer - Leak

Date Requested: 06/11/2025

Name: Mayor Lee

Service Address or Request: Easthaven Drive at Trickhambridge Road (left side of entrance)

Location:

Phone Number:

Email Address:

Reported By: Mayor Lee (in person)

Department: Sewer

Ward:

Nature of Request: possible water leak near intersection

Scheduled Completion Date:

Date Work Order: 06/11/2025

Completed:

Work Order Completed By: Hemphill

Scope of Work Completed: Repaired 6 inch force main where a gas company previously made a repair that was not done correctly. | 6/11/25 Call Out - Tank Taylor - got parts for Hemphill

**Locate Number If
Necessary:**

Additional Information:

**Concrete Repair
Required/Details:**

**Sod/Yard Restoration
Required/Details:**

**Asphalt Repair
Required/Details:**

Invoice & Cost Information:

Meter Deposit Amount:

Tap Fee Amount:

Status:

**Employee Cost: \$0.00
Equipment Cost: \$0.00
Material Cost: \$0.00
Inventory Cost: \$0.00**



☒	THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.
☒	ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	15	HR	Superintendent	\$107.00	\$1,605.00
2	28	HR	Foreman	\$96.81	\$2,710.68
3	28	HR	Trackhoe & Operator (308)	\$117.19	\$3,281.32
4	28	HR	Front End Loader & Operator	\$132.47	\$3,709.16
5	28	HR	Pipelaye	\$45.86	\$1,284.08
6	56	HR	Laborer	\$38.72	\$2,168.32
7	28	HR	Pickup Truck	\$22.42	\$627.76
8	28	HR	Flatbed Truck	\$19.36	\$542.08
9	28	HR	Small Incidental Tools	\$15.29	\$428.12
10	11	HR	Vacuum Excavator	\$81.52	\$896.72
11	56	HR	Trench Box (X2)	\$5.10	\$285.60
12	28	HR	Material Box	\$5.10	\$142.80
13	112	HR	Pump (x4)	\$5.10	\$571.20
14	56	HR	Tamp (x2)	\$6.11	\$342.16
15	1	LS	Delta Industries	\$679.45	\$679.45
16	5	HR	Tractor with Lowboy	\$76.43	\$382.15
TOTAL AMOUNT DUE					\$19,656.60

Emergency manhole repair
near 231 Appleridge Road

Invoice #: H24192-09-58891

GL Code: 400-680-637

Funding: WSOM

EMERGENCY CERTIFICATION RE: MCA SECTION 31-7-13(k) (1972, as amended)

I, Carly Beth Dearman, the Public Works Operations Coordinator
for the City of Brandon, Mississippi, have determined that an emergency exists as described in
the memo attached hereto, with regard to the purchase of the commodities or repair contracts,
identified as follows:

emergency manhole repair near 231 Appleridge Road. Sewer manhole was caving in.

at the location/address identified in the memo attached hereto, so that the delay incident to
giving opportunity for competitive bidding would be detrimental to the interest of the
governing authority, and I hereby approve the bill presented therefore for such emergency
commodities and/or contract services provided, and I do hereby certify that the purchase of
such commodities was made from Hemphill Construction Company (or with
_____ from whom such an emergency repair contract was
made), as reflected in the bill(s)/invoice(s) attached hereto and request payment of the same
accordingly.

So certified, this the 14 day of August, 2025.

Carly Beth Dearman

Carly Beth Dearman

(Print Name)

Public Works Operations Coordinator

(Title)

(Note: At the board meeting next following the emergency purchase or repair contract,
documentation of the purchase or repair contract, including a description of the commodity
purchased, the price thereof and the nature of the emergency shall be presented to the board
and shall be placed on the minutes of the board of such governing authority.)



Work Order #: 58891

Work Order Date: 06/19/25

Work Type:

Priority:

Status: Complete

Prepared By: Carly Dearman

Type of Work Order: Unscheduled Emergency Work (During Reg Hours)

Request Type: Sewer - Manhole

Date Requested: 06/19/2025

Name: Hollan Silcox

Service Address or Request: Appleridge Road (at end along driveway to lift station)

Location:

Phone Number:

Email Address:

Reported By: Hollan Silcox

Department: Sewer

Ward:

Nature of Request: MH-3801 - manhole needs to be reworked. Damaged around riser and edges.
Large sinkholes.

Scheduled Completion Date:

Date Work Order Completed: 06/25/2025

Work Order Completed By: Hemphill

Scope of Work Completed: Replaced manhole cone.

Locate Number If Necessary:

Additional Information:

Concrete Repair Required/Details:

Sod/Yard Restoration

Required/Details:

Asphalt Repair Required/Details:

Invoice & Cost Information:

Meter Deposit Amount:

Tap Fee Amount:

Status:

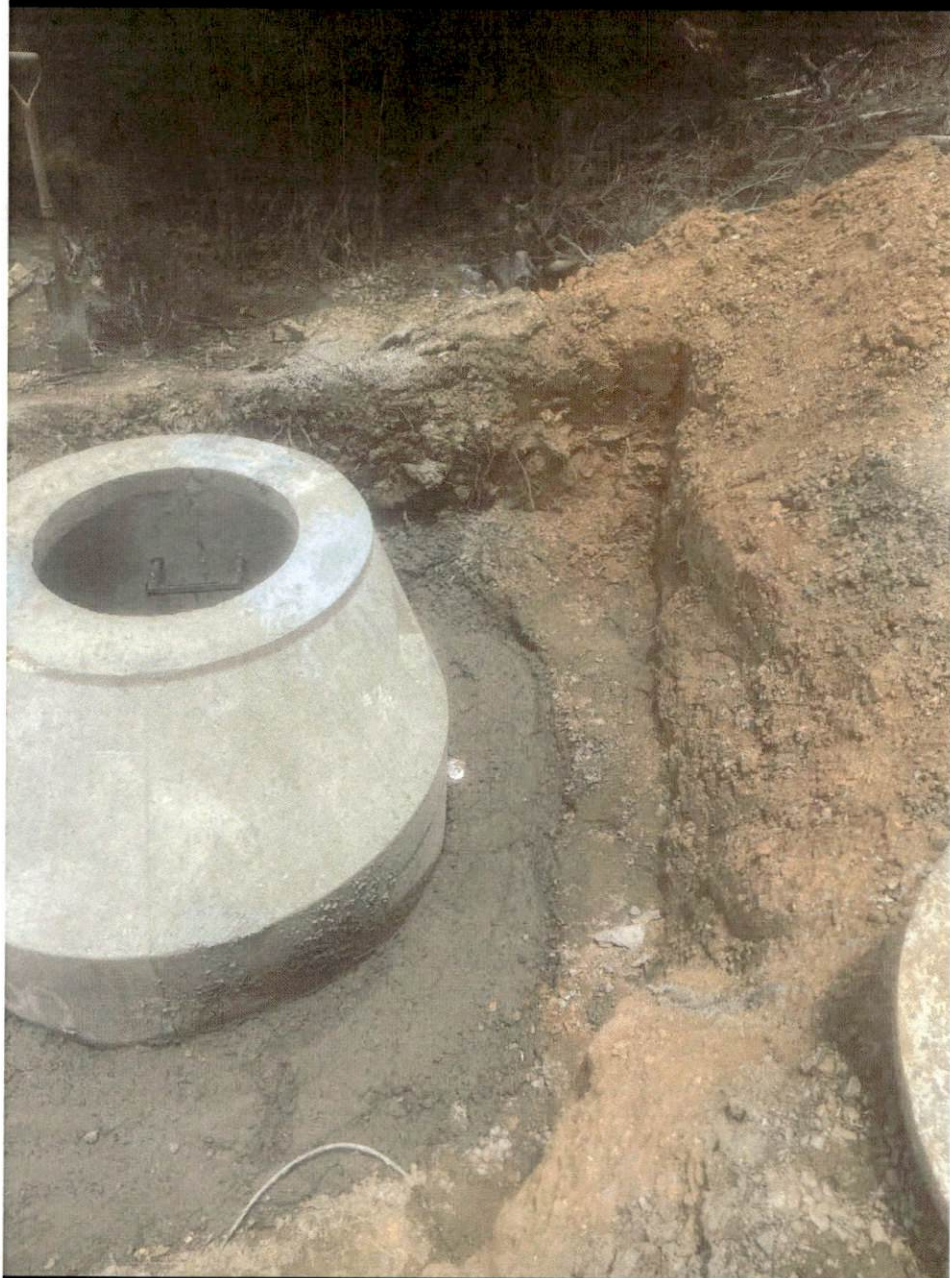
Employee Cost: \$0.00

Equipment Cost: \$0.00

Material Cost: \$0.00

Inventory Cost: \$0.00

Purchase Order Cost: \$0.00



Mobilization Invoice



P.O Drawer 879
1858 Highway 49 South
Florence, MS 39073
Phone: (601) 932-2060
Fax: (601) 932-2550

Invoice Date: 7/2/2025

Invoice Number: 23297

Amount Due:

Bill To:

Mobilization Zone:

Job: H24192
Brandon Maintenance 24/25
Jojo Gray-Lewis

SHUFFLE

Mobilization Information:

Driver: Kevin Norris-660100

Date of Mobilization: 6/24/2025

Originated By: Chad Phelps

Description: took unit # 2393 cat 308 w/ buckets to jobsite.

Notes:

****NOTICE:** If no reply within fourteen (14) days from the invoice Date, the Total Amount Due will automatically be charged to your job.

Project Manager Approval:

H24192

005000

16

JGL

(1)

Mobilization Invoice



P. O. BOX 1292
JACKSON, MISSISSIPPI 39215-1292
PHONE 601-354-3804

INVOICE

CUSTOMER NO.	DATE	INVOICE NO.	PAGE
000273	06/25/2025	888560	1

HEMPHILL CONSTRUCTION
COMPANY, INC.
P.O. DRAWER 879
FLORENCE, MS 39073

A FINANCE CHARGE WILL BE IMPOSED ON PAST DUE ACCOUNTS. THE
FINANCE CHARGE IS COMPUTED BY A "PERIODIC RATE" OF 1% PER
MONTH, WHICH IS AN ANNUAL PERCENTAGE RATE OF 18%.

DATE	JOB NUMBER - JOB LOCATION - ADDRESS			UNIT PRICE	TAX	TOTAL
	QUANTITY	UNIT	DESCRIPTION			
001684 231 APPLERIDGE ROAD						
PO NUMBER: H24192						
06/25/25	4.00	CY	CLASS B 1L Hammet	153.000	42.84	612.00
	1.00	LD	FUEL SURCHARGE - LOAD	15.000	1.05	15.00
	1.00	LD	ENVIRONMENT FEE	8.000	0.56	8.00
	TICKET DATE TOTALS:				44.45	635.00
TICKETS:	008-513855					
	JOB TOTALS			635.00	44.45	679.45
IF PAYMENT IS MADE BY 07/10/2025, DISCOUNT FOR INVOICE IS 6.12.						
H24192-040001 -04 JLL						
RECEIVED JUN 29 2025						
					AMOUNT DUE	679.45

JLL

JOB NO:

H24192-

PROJECT:

Brandon Maintenance

DATE:

6/24/2025

DAY OF WEEK:

TUESDAY

ACCIDENTS:YES

☒

NO

INCIDENTS:YES

☒

NO

SUPERINTENDENT:

Chad Phelps

REVIEWED:

JGL

CONSTRUCTION

HEMPHILL

CONSULTANTS

FLORENCE, MS SINCE 1983

						010001-										TOTAL	PENETROMETER		
	NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN												A.M.		
1	KENNETH MCCARDLE	2611	FOREMAN			11.00										11.00			
2	JOSEPH WELBORN	1641	Pipelayer			11.00										11.00	READING	0.5	
3	BARRET ABRAMS	2930	Trackhoe			11.00										11.00	SOIL TYPE	C	
4	CHARLES SHOULDERS	2865	Loader			11.00										11.00	LOCATION	231 Appleridge Rd	
5	CEDRIC HYDE	3377	Labor			11.00										11.00			
6	Marcus Bagget	3434	Labor			11.00										11.00	P.M.		
7																-	READING	0.5	
8																-	SOIL TYPE	C	
9																-	LOCATION	231 Appleridge Rd	
10																-			
11																-			
12																-			
13																-			
14																-			
15																-			
TOTAL HOURS						-	-	-	-	-	-	-	-	-	-				
TEMP LABOR		EMPLOYER		POTENTIAL HIRE? Y/N		010001-													
1																-			
2																-			
TOTAL HOURS																-	EQ ODOMETER READINGS		
DAILY WORK REPORT			EQUIP. #		EQUIP DESCRIPTION		010001-									TOTAL	BEGIN	END	HRS
WORK DAY (Y/N)		YES		1582	Ford F250 Pickup		11.00									11.00			-
WEATHER		FAIR		16A007	F600		11.00									11.00			-
FAIR		WET		12510	Level		11.00									11.00			-
CLOUDY		RAIN		13716	Pipe Saw		11.00									11.00			-
RAIN AMOUNT (IN)		0		9494	Laser		11.00									11.00			-
TEMPERATURE		96 °F		5610	Conex Box		11.00									11.00			-
TIME WORKED		START STOP		5215	20' Trailer		11.00									11.00			-
MORNING		6:30AM 11:00AM		PU3009	Centrifugal Pump		11.00									11.00			-
AFTERNOON		11:30AM 6:00PM		11654	Diaphragm Pump		11.00									11.00			-
NIGHT				13816	Trench Box 8'		11.00									11.00			-
TOTAL HRS FOR DAY		11.5 Hrs		13930	Trench Box 16'		11.00									11.00			-
WORK COMPLETED				13910	Material Box		11.00									11.00			-
PHASE		QUANTITY UNITS		13461	Tamp		11.00									11.00			
1				2244	303.5 Cat		-									-			
2				8593	Pothole Machine		11.00									11.00			
3				2412	926 Cat		11.00									11.00			-
4				2393	308 Cat		11.00									11.00			-
5				5633	Conex Box		11.00									11.00			-
6				11443	Test Pump		11.00									11.00			-
7				11622	Centrifugal Pump		11.00									11.00			-
8				13474	Tamp		11.00									11.00			-
9				13770	Pipe Saw		11.00									11.00			-
10							-									-			-
11																			-
12																-			-
13																-			-
14																-			-
14																-			-
14																-			-
15				TOTAL HOURS			-	-	-	-	-	-	-	-	-				-
REMARKS SPECIAL INSTRUCTIONS VISITORS TO PROJECT SITE																			
Had to investigate a collapsed manhole at the end of Appleridge Rd beside pumping station. Cleaned out from around the broken cone with potholed machine and removed broken cone. Cleaned around outside of manhole walls to prep for concrete and blocks. We bricked up around manhole for new cone could have a stable slab. Made sure to aout up bad spots in bottom of manhole with speed plug. Poured concrete around bricks for a footing. Made sure all trash was picked up for the night, and installed safety fence around area.																			
X THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.										KENNETH MCCARDLE									
X ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER										FOREMAN									

JOB NO:	<u>H24192-</u>		ACCIDENTS:	☐	YES	☒ X	NO
PROJECT:	<u>Brandon Maintenance</u>		INCIDENTS:	☐	YES	☒ X	NO
DATE:	<u>6/25/2025</u>		SUPERINTENDENT:	<u>Chad Phelps</u>			
DAY OF WEEK:	<u>WEDNESDAY</u>		REVIEWED:	<u>JGL</u>			

						010001-									TOTAL	PENETROMETER									
NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN																					
1 KENNETH MCCARDLE	2611	FOREMAN			11.00										11.00	A.M.									
2 JOSEPH WELBORN	1641	Pipelayer			11.00										11.00	READING 0.5.									
3 BARRET ABRAMS	2930	Trackhoe			11.00										11.00	SOIL TYPE C									
4 CHARLES SHOULDERS	2865	Loader			11.00										11.00	LOCATION 231 Appleridge Rd									
5 CEDRIC HYDE	3377	Labor			11.00										11.00										
6 Marcus Bagget	3434	Labor			11.00										11.00	P.M.									
7															-	READING 0.5									
8															-	SOIL TYPE C									
9															-	LOCATION 231 Appleridge Rd									
10															-										
11															-										
12															-										
13															-										
14															-										
15															-										
TOTAL HOURS																- - - - -									
TEMP LABOR EMPLOYER POTENTIAL HIRE? Y/N																010001-									
1																-									
2																-									
TOTAL HOURS																-	EQ ODOMETER READINGS								
DAILY WORK REPORT				EQUIP. #	EQUIP DESCRIPTION	010001-									TOTAL	BEGIN	END	HRS							
WORK DAY (Y/N)	YES			1582	Ford F250 Pickup	11.00									11.00			-							
WEATHER FAIR	FAIR	HOT		16A007	F600	11.00									11.00			-							
FAIR	WET	HOT/COLD		12510	Level	11.00									11.00			-							
CLOUDY	RAIN	MILD		13716	Pipe Saw	11.00									11.00			-							
RAIN AMOUNT (IN)	0	INCHES		9494	Laser	11.00									11.00			-							
TEMPERATURE	94	"F		5610	Conex Box	11.00									11.00			-							
TIME WORKED	START	STOP		5215	20' Trailer	11.00									11.00			-							
MORNING	6:30AM	11:00AM		PU3009	Centrifugal Pump	11.00									11.00			-							
AFTERNOON	11:30AM	6:00PM		11654	Diaphragm Pump	11.00									11.00			-							
NIGHT				13816	Trench Box 8'	11.00									11.00			-							
TOTAL HRS FOR DAY	11.5 Hrs			13930	Trench Box 16'	11.00									11.00			-							
WORK COMPLETED				13910	Material Box	11.00									11.00			-							
PHASE	QUANTITY	UNITS		13461	Tamp	11.00									11.00			-							
1				2244	303.5 Cat	-									-			-							
2				8593	Pothole Machine	-									-			-							
3				2412	926 Cat																				

JOB NO:
PROJECT:
DATE:
DAY OF WEEK:

H24192-
Brandon Maintenance
6/26/2025
THURSDAY

ACCIDENTS:
INCIDENTS:
SUPERINTENDENT:

YES

X

NO

YES

X

NO

Chad Phelps

REVIEWED: JGL

					010001-	010001-	010001-	010001-					TOTAL	PENETROMETER				
	NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN													
1	KENNETH MCCARDLE	2611	FOREMAN			2.00	2.00	2.00	5.00				11.00	A.M.				
2	JOSEPH WELBORN	1641	Pipelayer			2.00	2.00	2.00	5.00				11.00	READING	O.S.			
3	BARRET ABRAMS	2930	Trackhoe			4.00	-	2.00	5.00				11.00	SOIL TYPE	C			
4	CHARLES SHOULDERS	2865	Loader			4.00	-	2.00	5.00				11.00	LOCATION				
5	CEDRIC HYDE	3377	Labor			4.00	-	2.00	5.00				11.00					
6	Marcus Bagget	3434	Labor			4.00	-	2.00	5.00				11.00	P.M.				
7													-	READING	O.S.			
8													-	SOIL TYPE	C			
9													-	LOCATION				
10													-					
11													-					
12													-					
13													-					
14													-					
15													-					
TOTAL HOURS																		
TEMP LABOR		EMPLOYER		POTENTIAL HIRE? Y/N		010001-	010001-	010001-	010001-									
1													-					
2													-					
TOTAL HOURS																		
DAILY WORK REPORT				EQUIP. #	EQUIP DESCRIPTION	010001-	010001-	010001-	010001-					TOTAL	EQ ODOMETER READINGS			
WORK DAY (Y/N)		YES		1582	Ford F250 Pickup	4.00	-	2.00	5.00					11.00	BEGIN	END	HRS	
WEATHER		FAIR	HOT	16A007	F600	4.00	-	2.00	5.00					11.00			-	
		FAIR	WET	12510	Level	4.00	-	2.00	5.00					11.00			-	
		CLOUDY	RAIN	13716	Pipe Saw	4.00	-	2.00	5.00					11.00			-	
RAIN AMOUNT (IN)		0	INCHES	9494	Laser	4.00	-	2.00	5.00					11.00			-	
TEMPERATURE		94	°F	5610	Conex Box	4.00	-	2.00	5.00					11.00			-	
TIME WORKED		START	STOP	5215	20' Trailer	4.00	-	2.00	5.00					11.00			-	
MORNING		6:30AM	11:00AM	PU3009	Centrifugal Pump	4.00	-	2.00	5.00					11.00			-	
AFTERNOON		11:30AM	6:00PM	11654	Diaphragm Pump	4.00	-	2.00	5.00					11.00			-	
NIGHT				13816	Trench Box 8'	4.00	-	2.00	5.00					11.00			-	
TOTAL HRS FOR DAY		11.5 Hrs		13930	Trench Box 16'	4.00	-	2.00	5.00					11.00			-	
WORK COMPLETED				13910	Material Box	4.00	-	2.00	5.00					11.00			-	
PHASE		QUANTITY	UNITS	13461	Tamp	4.00	-	2.00	5.00					11.00			-	
1				2244	303.5 Cat	-	-	2.00	5.00					7.00				
2				8593	Pothole Machine	-	-	-	5.00					5.00				
3				2412	926 Cat	4.00	-	2.00	5.00					11.00			-	
4	010001-			2393	308 Cat	4.00	-	-	5.00					9.00			-	
5				5633	Conex Box	4.00	-	2.00	5.00					11.00			-	
6				11443	Test Pump	4.00	-	2.00	5.00					11.00			-	
7				11622	Centrifugal Pump	4.00	-	2.00	5.00					11.00			-	
8				13474	Tamp	4.00	-	2.00	5.00					11.00			-	
9				13770	Pipe Saw	4.00	-	2.00	5.00					11.00			-	
10						-								-			-	
11														-			-	
12														-			-	
13														-			-	
14														-			-	
14														-			-	
14														-			-	
15	TOTAL HOURS																	-
REMARKS SPECIAL INSTRUCTIONS VISITORS TO PROJECT SITE																		
Finished backfilling and dressing up around manhole at Appleridge. Moved to look at some water leaks that ended up to be nothing. Went to Summit place to investigate water leak and it ended up being a irrigation line for the home owner. Then we moved to 64 Terrapin Dr to check a sewer manhole that was taking on water and causing a sinkhole beside and underneath driveway. We put water and dye in sinkhole to see where in manhole it was leaking. It ended up being several spots so we grouted up all joints and any bad spots. Made sure everything was safed up for the night.																		
X	THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.										KENNETH MCCARDLE							
X	ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER										FOREMAN							

Work Order 59012 – Emergency Repair Jasmine Cover

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	5	HR	Superintendent	\$107.00	\$535.00
2	2	HR	Foreman	\$96.81	\$193.62
3	18	HR	Trackhoe & Operator (308)	\$117.19	\$2,109.42
4	10	HR	Front End Loader & Operator	\$132.47	\$1,324.70
5	10	HR	Pipelayer	\$45.86	\$458.60
6	20	HR	Laborer	\$38.72	\$774.40
7	10	HR	Pickup Truck	\$22.42	\$224.20
8	10	HR	Flatbed Truck	\$19.36	\$193.60
9	10	HR	Small Incidental Tools	\$15.29	\$152.90
10	8	HR	Vacuum Excavator	\$81.52	\$652.16
11	20	HR	Trench Box (X2)	\$5.10	\$102.00
12	10	HR	Material Box	\$5.10	\$51.00
13	40	HR	Pump (x4)	\$5.10	\$204.00
14	20	HR	Tamp (x2)	\$6.11	\$122.20
TOTAL AMOUNT DUE					\$7,097.80

Emergency Sewer Line Repair due to
bore
Jasmine Cove

Invoice #: H24192-09-59012

GL Code: 400-680-637
Funding: WSOM

EMERGENCY CERTIFICATION RE: MCA SECTION 31-7-13(k) (1972, as amended)

I, Carly Beth Dearman, the Public Works Operations Coordinator
for the City of Brandon, Mississippi, have determined that an emergency exists as described in
the memo attached hereto, with regard to the purchase of the commodities or repair contracts,
identified as follows:

emergency sewer line repair due to utility bore. Damage to sewer line was causing sewer
backup to homes in the area.

at the location/address identified in the memo attached hereto, so that the delay incident to
giving opportunity for competitive bidding would be detrimental to the interest of the
governing authority, and I hereby approve the bill presented therefore for such emergency
commodities and/or contract services provided, and I do hereby certify that the purchase of
such commodities was made from Hemphill Construction Company (or with
_____ from whom such an emergency repair contract was
made), as reflected in the bill(s)/invoice(s) attached hereto and request payment of the same
accordingly.

So certified, this the 14 day of August, 2025.

Carly Beth Dearman

Carly Beth Dearman

(Print Name)

Public Works Operations Coordinator

(Title)

(Note: At the board meeting next following the emergency purchase or repair contract,
documentation of the purchase or repair contract, including a description of the commodity
purchased, the price thereof and the nature of the emergency shall be presented to the board
and shall be placed on the minutes of the board of such governing authority.)



Work Order #: 59012

Work Order Date: 06/30/25

Work Type:

Priority:

Status: Complete

Prepared By: Tank Taylor

Type of Work Order: Call Out (After Reg Hours)

Request Type: Sewer - Residential Service line

Date Requested: 06/28/2025

Name: Amanda Saki / Trey Murtagh

Service Address or 128 Jasmine Cove Drive

Request Location:

Phone Number: 601-750-5474 / Trey: 601-624-8680

Email Address: FOLLYADF@GMAIL.COM

Reported By: Protel ER / Request #815520299 11:51pm

Department: Sewer

Ward:

Nature of Request: Sewer backup at homeowner. | (Tank Taylor) I went out and jetted their service got it unstopped. They called in multiple of times. I also went back and jetted the main. There is an ongoing investigation

Scheduled Completion

Date:

Date Work Order 06/30/2025

Completed:

Work Order Completed Tank Taylor; Hemphill; Bishop's
By:

Scope of Work Service was bored through

Completed:

Locate Number If
Necessary:

Additional Information:

Concrete Repair

Required/Details:

Sod/Yard Restoration

Required/Details:

Asphalt Repair

Required/Details:

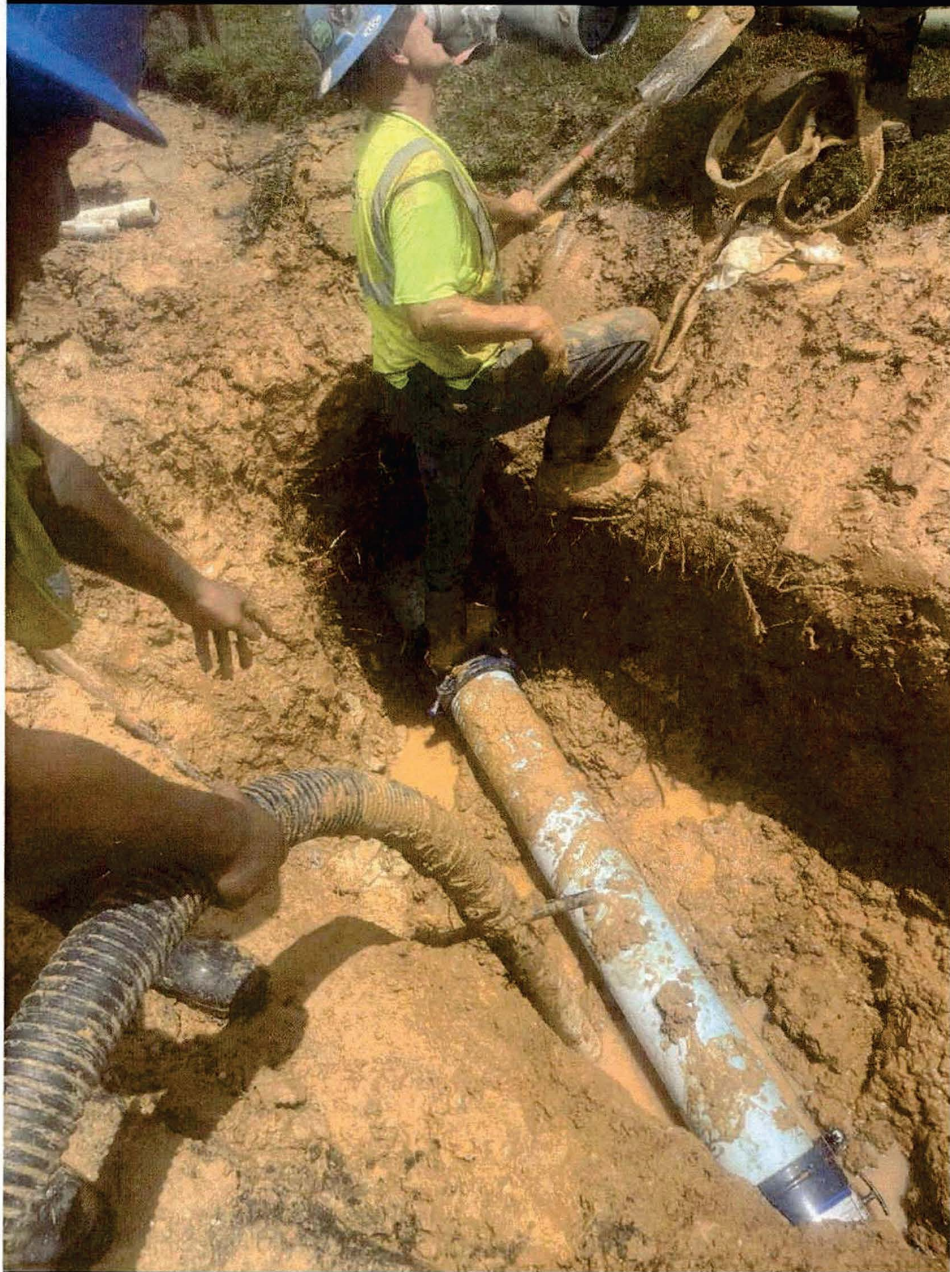
Invoice & Cost

Information:

Meter Deposit Amount:

Tap Fee Amount:

Status:



JOB NO: H24192- PROJECT: Brandon Maintenance DATE: 6/30/2025 DAY OF WEEK: MONDAY								ACCIDENTS: ☐ YES ☒ NO INCIDENTS: ☐ YES ☒ NO SUPERINTENDENT: Chad Phelps REVIEWED: JGL			
---	--	--	--	--	--	--	--	--	--	--	--

NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN	010001-	010001-									TOTAL	PENETROMETER
1 KENNETH MCCARDLE	2611	FOREMAN			4.00	8.00									12.00	A.M. _____
2 JOSEPH WELBORN	1641	Pipelayer			4.00	8.00									12.00	READING 0.5 _____
3 BARRET ABRAMS	2930	Trackhoe			4.00	8.00									12.00	SOIL TYPE C _____
4 CHARLES SHOULDERS	2865	Loader			4.00	8.00									12.00	LOCATION _____
5 CEDRIC HYDE	3377	Labor			4.00	8.00									12.00	
6 Marcus Bagget	3434	Labor			4.00	8.00									12.00	P.M. _____
7															-	READING 0.5 _____
8															-	SOIL TYPE C _____
9															-	LOCATION _____
10															-	
11															-	
12															-	
13															-	
14															-	
15															-	
TOTAL HOURS																

TEMP LABOR	EMPLOYER	POTENTIAL HIRE? Y/N	010001-	010001-											
1															
2															
TOTAL HOURS															

DAILY WORK REPORT			EQUIP. #	EQUIP DESCRIPTION	010001-	010001-									TOTAL	EQ ODOMETER READINGS		
WORK DAY (Y/N)	YES															BEGIN	END	HRS
WEATHER	FAIR	HOT	1582	Ford F250 Pickup	4.00	8.00									12.00			-
			16A007	F600	4.00	8.00									12.00			-
FAIR	WET	HOT/COLD	12510	Level	4.00	8.00									12.00			-
CLOUDY	RAIN	MILD	13716	Pipe Saw	4.00	8.00									12.00			-
RAIN AMOUNT (IN)	0	INCHES	9494	Laser	4.00	8.00									12.00			-
TEMPERATURE	95	°F	5610	Conex Box	4.00	8.00									12.00			-
TIME WORKED	START	STOP	5215	20' Trailer	4.00	8.00									12.00			-
MORNING	6:30AM	11:00AM	PU3009	Centrifugal Pump	4.00	8.00									12.00			-
AFTERNOON	11:30AM	7:00PM	11654	Diaphragm Pump	4.00	8.00									12.00			-
NIGHT			13816	Trench Box 8'	4.00	8.00									12.00			-
TOTAL HRS FOR DAY	12.5 Hrs		13930	Trench Box 16'	4.00	8.00									12.00			-
WORK COMPLETED			13910	Material Box	4.00	8.00									12.00			-
PHASE	QUANTITY	UNITS	13461	Tamp	4.00	8.00									12.00			-
1			2244	303.5 Cat	4.00	8.00									12.00			-
2			8593	Pothole Machine	4.00	8.00									12.00			-
3			2412	926 Cat	4.00	8.00									12.00			-
4			2393	308 Cat	-	8.00									8.00			-
5			5633	Conex Box	4.00	8.00									12.00			-
6			11443	Test Pump	4.00	8.00									12.00			-
7			11622	Centrifugal Pump	4.00	8.00									12.00			-
8			13474	Tamp	4.00	8.00									12.00			-
9			13770	Pipe Saw	4.00	8.00									12.00			-
10															-			-
11															-			-
12															-			-
13															-			-
14															-			-
14															-			-
14															-			-
15			TOTAL HOURS															

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

We went to 104 the hills to work on replacing a fire hydrant. We had to clean off and see how deep hydrant was. We went to city yard to pick all parts we needed to replace old hydrant. Then we got called on a emergency sewer repair at Jasmine Cove. So we had to make sure ever was safed up before we left. We had to move equipment to Jasmine Cove. We started excavating down on sewer service we had to remove sidewalk panels and curb line. Found sewer service and we had to cut out section of asphalt in roadway. Excavated down and found sewer service was broke in 2 spots from the power conduit that was bored thru it. We had to get Southern Pine Electric to come out cut power off so we could pull conduit up out of the way of the sewer service. We cut out had section of sewer pipe and replace with new pipe 4' section. Connected with 2 rubber couplings. Made sure pipe was secured with bedding. City had to jet main line and service line so we avoided them until 7PM we made sure everything was safed up for the night.

☒ THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.
☒ ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

KENNETH MCCARDLE
 FOREMAN

Work Order 59039 – 827 Osagian Circle

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	4	HR	Superintendent	\$107.00	\$428.00
2	8	HR	Foreman	\$96.81	\$774.48
3	8	HR	Trackhoe & Operator (308)	\$117.19	\$937.52
4	8	HR	Front End Loader & Operator	\$132.47	\$1,059.76
5	8	HR	Pipelayer	\$45.86	\$366.88
6	16	HR	Laborer	\$38.72	\$619.52
7	8	HR	Pickup Truck	\$22.42	\$179.36
8	8	HR	Flatbed Truck	\$19.36	\$154.88
9	8	HR	Small Incidental Tools	\$15.29	\$122.32
10	8	HR	Vacuum Excavator	\$81.52	\$652.16
11	16	HR	Trench Box (X2)	\$5.10	\$81.60
12	8	HR	Material Box	\$5.10	\$40.80
13	32	HR	Pump (x4)	\$5.10	\$163.20
14	16	HR	Tamp (x2)	\$6.11	\$97.76
TOTAL AMOUNT DUE					\$5,678.24

near 827 Osagian Circle
Emergency water leak
repair

Invoice #:
H24192-09-59039

GL Code: 400-673-637
Funding: WSOM

EMERGENCY CERTIFICATION RE: MCA SECTION 31-7-13(k) (1972, as amended)

I, Carly Beth Dearman, the Public Works Operations Coordinator
for the City of Brandon, Mississippi, have determined that an emergency exists as described in
the memo attached hereto, with regard to the purchase of the commodities or repair contracts,
identified as follows:

emergency water leak repair near 827 Osagian Circle. Water leak caused drop in water

pressure to residences in area.

at the location/address identified in the memo attached hereto, so that the delay incident to
giving opportunity for competitive bidding would be detrimental to the interest of the
governing authority, and I hereby approve the bill presented therefore for such emergency
commodities and/or contract services provided, and I do hereby certify that the purchase of
such commodities was made from Hemphill Construction Company (or with
_____ from whom such an emergency repair contract was
made), as reflected in the bill(s)/invoice(s) attached hereto and request payment of the same
accordingly.

So certified, this the 14 day of August, 2025.

Carly Beth Dearman

Carly Beth Dearman

(Print Name)

Public Works Operations Coordinator

(Title)

(Note: At the board meeting next following the emergency purchase or repair contract,
documentation of the purchase or repair contract, including a description of the commodity
purchased, the price thereof and the nature of the emergency shall be presented to the board
and shall be placed on the minutes of the board of such governing authority.)



Work Order #: 59039

Work Order Date: 07/01/25

Work Type:

Priority:

Status: Complete

Prepared By: Lori Sarver

Type of Work Order:

Request Type: Water - Leak

Date Requested: 07/01/2025

Name: Joe Jones

Service Address or Request Location: 815 Osagian Circle | **issue at 827 Osagian Circle**

Phone Number: 314-303-4153

Email Address:

Reported By: Protel ER / Request #815169738 3:08am

Department: Water

Ward:

Nature of Request: No water | Call Out noted "827 Osagian Circle - water main leak - Hemphill contacted"

Scheduled Completion

Date:

Date Work Order Completed: 07/01/2025

By:

Work Order Completed: Hemphill contacted

By:

Scope of Work: 8 inches main leak

Completed:

Locate Number If

Necessary:

Additional Information: **Received multiple Protel ER calls regarding no water or low pressure from other streets in Cannon Ridge - LSarver | 07.01.25 9:30am making repairs to water main - turning water off to Osagian Circle (email sent to Protel) - LSarver

Concrete Repair

Required/Details:

Sod/Yard Restoration

Required/Details:

Asphalt Repair

Required/Details:

Invoice & Cost

Information:

Meter Deposit Amount:

Tap Fee Amount:

Status:





MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR
BOARD AGENDA: AUGUST 18, 2025
SUBJECT: RICHLAND CREEK WATERSHED DISTRICT
INVOICE APPROVALS

Asking for your consideration to approve invoice 2024 in the amount of \$5,000.00 and invoice 2025 in the amount of \$5,000.00 from Richland Creek Watershed District and authorize payment of the same.

Each invoice for the annual fees to the Richland Creek Watershed District for maintenance of Richland Creek within the corporate boundaries of the City of Brandon.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Invoice 2024 - \$5,000.00
- Invoice 2025 - \$5,000.00

GL Code: 001-201-604

Funding: Streets – Gen Gov

Richland Creek Watershed District
The Honorable Pat Sullivan – Board Commissioner
211 E Government St, Suite A
Brandon, Mississippi 39042
Cell #601-278-9787

August 6, 2025

City of Brandon
Attn: Veronica Hawkins
1000 Municipal Dr
Brandon, MS 39042

Re: Invoice; Richland Creek Watershed District for the year of 2024, as per extension of original contract agreement between The City of Brandon and the Richland Creek Watershed District.

Please submit payment for the “Yearly Payment” for the Richland Creek Watershed District in the amount of \$5,000.00.

Made payable to: Richland Creek Watershed District
 211 E Government St
 Brandon, MS 39042
 Attn: The Honorable Pat Sullivan

Thank you for your assistance.

Sincerely,

The Honorable Pat Sullivan

As Commissioner of the Richland Creek Watershed District

Cc:

The Honorable Pat Sullivan

Richland Creek Watershed District
The Honorable Pat Sullivan – Board Commissioner
211 E Government St, Suite A
Brandon, Mississippi 39042
Cell #601-278-9787

August 6, 2025

City of Brandon
Attn: Veronica Hawkins
1000 Municipal Dr
Brandon, MS 39042

Re: Invoice; Richland Creek Watershed District for the year of 2025, as per extension of original contract agreement between The City of Brandon and the Richland Creek Watershed District.

Please submit payment for the “Yearly Payment” for the Richland Creek Watershed District in the amount of \$5,000.00.

Made payable to: Richland Creek Watershed District
 211 E Government St
 Brandon, MS 39042
 Attn: The Honorable Pat Sullivan

Thank you for your assistance.

Sincerely,

The Honorable Pat Sullivan

As Commissioner of the Richland Creek Watershed District

Cc:

The Honorable Pat Sullivan



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR
BOARD AGENDA: AUGUST 18, 2025
SUBJECT: BURNHAM ROAD WATERLINE IMPROVEMENTS PROJECT
MDEQ AGREEMENT #: 547-2-DW-5.15
PAY REQUEST 7 & CHANGE ORDER 1

Asking for your consideration to approve the following from Hemphill Construction Company for the Burnham Road Waterline Improvements Project.

1. Approve Change Order 1 in the amount of \$259,846.00 at an increase in the project amount and authorize the Mayor to execute the same. Change Order 1 is due to project quantity changes, underground utility conflicts, additional hot tap on waterline, raising an existing drainage junction box, and pipe substitution.
2. Approve Pay Request 7 in the amount of \$357,577.55, including Change Order 1, and authorize payment of the same.

On July 1, 2024, the Board awarded the bid for the Burnham Road Waterline Improvements Project to Hemphill Construction Company as the lowest and best bid received. The Burnham Road Waterline Improvements Project will allow for the upgrade of the existing water main along Burnham Road to a 10" water main.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Benchmark Engineering Recommendation Letter & Change Order 1 Explanation
- Pay Request 7 & Change Order 1

GL Code: 314-600-713

Funding: MDEQ MCWI Grant & ARPA Funds

August 14, 2025

Mrs. Carly Dearman
Public Works Operations Coordinator
City of Brandon
1000 Municipal Dr.
Brandon, MS 39042

RE: City of Brandon
Burnham Road Water Line Project
Benchmark Project No.: B-9915
Pay Request #7 & Change Order #1

Dear Mrs. Dearman:

Please find included in this packet all documentation and paperwork necessary for approval of Pay Request #7 in reference to construction services for the Burnham Road Water Line Project for Hemphill Construction Co., Inc., in the amount of \$357,577.55.

We have reviewed this pay request with Change Order #1 and recommend this be submitted to the Board for their approval.

Should you have any questions or need additional information, please do not hesitate to contact our office at 601-627-7780.

Sincerely,



James B. Wolf, P.E.
Benchmark Engineering & Surveying, LLC

cc: Benchmark File: B-9915



CONTRACTOR: HEMPHILL CONSTRUCTION COMPANY, INC.
Date: 08/06/2025
CHANGE ORDER NUMBER 1
PROJECT NAME: B-9915 - BURNHAM RD. WATER LINE

ITEM NO.	ITEM DESCRIPTION	DESCRIPTION OF CHANGES	UNIT	PLAN QUANTITY	FINAL QUANTITY	DIFFERENCE	UNIT COST	TOTAL CONTRACT COST CHANGE
4	REMOVAL OF ASPHALT ROAD SECTION		SY	30.00	20.00	(10.00)	\$ 40.00	\$ (400.00)
6	REMOVAL OF WATER LINE, ALL SIZES		LF	85.00	79.00	(6.00)	\$ 12.00	\$ (72.00)
7	REMOVAL OF GATE VALVE, ALL SIZES		EA	3.00	2.00	(1.00)	\$ 350.00	\$ (350.00)
9	2" SCHEDULE 40 PVC WATER MAIN		LF	8.00	110.00	102.00	\$ 28.00	\$ 2,856.00
10	6" C-900 WATER MAIN		LF	216.00	256.00	40.00	\$ 45.00	\$ 1,800.00
11	8" C-900 WATER MAIN		LF	66.00	118.00	52.00	\$ 65.00	\$ 3,380.00
12	10" C-900 WATER MAIN		LF	56.00	40.00	(16.00)	\$ 67.00	\$ (1,072.00)
13	12" C-900 WATER MAIN		LF	4585.00	3830.00	(755.00)	\$ 80.00	\$ (60,400.00)
15	3/4" POLY SERVICE LINE WITH 1-1/2" POLY CASING (DIRECTIONAL BORE)		LF	200.00	165.00	(35.00)	\$ 70.00	\$ (2,450.00)
16	12" ID HDPE DR-11 WATER MAIN (DIRECTIONAL BORE)		LF	615.00	1370.00	755.00	\$ 265.00	\$ 200,075.00
17	12" STEEL CASING (BORED)		LF	85.00	80.00	(5.00)	\$ 175.00	\$ (875.00)
18	20" STEEL CASING (BORED)		LF	45.00	40.00	(5.00)	\$ 315.00	\$ (1,575.00)
19	24" STEEL CASING (BORED)		LF	435.00	471.00	36.00	\$ 365.00	\$ 13,140.00
20	2" GATE VALVE ASSEMBLY		EA	1.00	3.00	2.00	\$ 1,075.00	\$ 2,150.00
21	6" GATE VALVE ASSEMBLY		EA	6.00	7.00	1.00	\$ 2,085.00	\$ 2,085.00
22	8" GATE VALVE ASSEMBLY		EA	4.00	5.00	1.00	\$ 2,920.00	\$ 2,920.00
27	CAP EXISTING 6" WATER MAIN		EA	13.00	11.00	(2.00)	\$ 1,190.00	\$ (2,380.00)
30	FIRE HYDRANT ASSEMBLY		EA	7.00	6.00	(1.00)	\$ 7,265.00	\$ (7,265.00)
31	CONNECTION TO EXISTING 2" WATER LINE (COLD TAP)		EA	2.00	4.00	2.00	\$ 4,630.00	\$ 9,260.00
32	CONNECTION TO EXISTING 6" WATER LINE (COLD TAP)		EA	6.00	5.00	(1.00)	\$ 8,475.00	\$ (8,475.00)
35	CONNECTION TO EXISTING WATER METER		EA	9.00	10.00	1.00	\$ 640.00	\$ 640.00
37	GRAVEL DRIVEWAY REPAIR (REMOVAL & REPLACEMENT)		SY	36.00	47.00	11.00	\$ 45.00	\$ 495.00
38	CONCRETE CURB & GUTTER		LF	12.00	13.00	1.00	\$ 110.00	\$ 110.00
39	PAVEMENT TRENCH REPAIR		SY	30.00	20.00	(10.00)	\$ 380.00	\$ (3,800.00)
40	UNDERCUT EXCAVATION		CY	20.00	0.00	(20.00)	\$ 45.00	\$ (900.00)
41	SELECT BEDDING MATERIAL		CY	20.00	0.00	(20.00)	\$ 82.00	\$ (1,640.00)
43	SOLID SODDING		SY	1200.00	1300.00	100.00	\$ 15.00	\$ 1,500.00
44	DEDUCT REMOVAL OF WATER LINE, ALL SIZES		LF	6.00	0.00	(6.00)	\$ (12.00)	\$ 72.00
45	DEDUCT REMOVAL OF GATE VALVE, ALL SIZES		EA	1.00	0.00	(1.00)	\$ (350.00)	\$ 350.00
47	DEDUCT CAP EXISTING 8" WATER MAIN		EA	1.00	0.00	(1.00)	\$ (1,245.00)	\$ 1,245.00
48	DEDUCT CONNECTION TO EXISTING 8" WATER LINE (COLD TAP)		EA	1.00	0.00	(1.00)	\$ (9,030.00)	\$ 9,030.00
49	REMOVAL OF WATER LINE, ALL SIZES		LF	18.00	15.00	(3.00)	\$ 12.00	\$ (36.00)
51	REMOVE & SALVAGE FIRE HYDRANT		EA	2.00	5.00	3.00	\$ 820.00	\$ 2,460.00
52	4" C-900 WATER MAIN		LF	11.00	72.00	61.00	\$ 40.00	\$ 2,440.00
53	6" C-900 WATER MAIN		LF	5.00	107.00	102.00	\$ 45.00	\$ 4,590.00

54	10" C-900 WATER MAIN		LF	1151.00	1170.00	19.00	\$ 67.00	\$ 1,273.00
55	3/4" POLY SERVICE LINE		LF	53.00	138.00	85.00	\$ 50.00	\$ 4,250.00
56	10" I.D. HDPE DR-11 WATER MAIN (DIRECTIONAL BORE)		LF	110.00	140.00	30.00	\$ 320.00	\$ 9,600.00
57	20" STEEL CASING (BORED)		LF	55.00	60.00	5.00	\$ 315.00	\$ 1,575.00
63	CAP EXISTING 8" WATER MAIN		EA	3.00	6.00	3.00	\$ 1,245.00	\$ 3,735.00
65	CONNECTION TO EXISTING 4" WATER LINE (COLD TAP)		EA	1.00	3.00	2.00	\$ 8,000.00	\$ 16,000.00
66	CONNECTION TO EXISTING 6" WATER LINE (COLD TAP)		EA	1.00	2.00	1.00	\$ 8,475.00	\$ 8,475.00
68	CONNECTION TO EXISTING WATER METER		EA	7.00	10.00	3.00	\$ 640.00	\$ 1,920.00
72	UNDERCUT EXCAVATION		CY	5.00	0.00	(5.00)	\$ 45.00	\$ (225.00)
73	SELECT BEDDING MATERIAL		CY	5.00	0.00	(5.00)	\$ 82.00	\$ (410.00)
75	SOLID SODDING		SY	300.00	1807.00	1,507.00	\$ 15.00	\$ 22,605.00
76	12" HOT TAP		LS	0.00	1.00	1.00	\$ 11,850.00	\$ 11,850.00
77	RAISE EXISTING JUNCTION BOX (STORM SEWER)		LS	0.00	1.00	1.00	\$ 2,130.00	\$ 2,130.00
78	CHANGE 24" STEEL CASING/12" PVC TO 24"HDPE CASING/14" HDPE		LF	0.00	240.00	240.00	\$ 34.00	\$ 8,160.00
	TOTAL							\$ 259,846.00

ORIGINAL CONTRACT AMOUNT	\$ 1,498,217.00
CONTRACT CHANGE DUE TO CHANGE ORDER NO.1	\$ 259,846.00
REVISED CONTRACT AMOUNT	\$ 1,758,063.00
ORIGINAL CONTRACT COMPLETION DATE	2/15/2025
ADDITIONAL CONTRACT TIME FOR SUMMARY CHANGE ORDER	
ACTUAL CONTRACT SUBSTANTIAL COMPLETION DATE	6/5/2025

RECOMMENDED BY:

ACCEPTED BY:

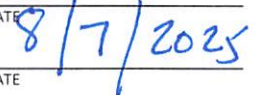
APPROVED BY:


 ENGINEER (SIGNATURE)

 CONTRACTOR (SIGNATURE)

 OWNER (SIGNATURE)

8/6/2025

DATE

 DATE

DATE

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: H24129-09

To
Customer:

City of Brandon
1000 Municipal Drive
Brandon, MS 39042

Project

H24129- Brandon, MS Burnham Rd Water
Line

Via Engineer

Benchmark Engineering & Surveying,
LLC
660 Katherine Drive, Suite 302
Flowood, MS 39232

Application No.

JB App# 9

Period From:

3/1/2025

Period To:

8/8/2025

Distribution to :

☐

Owner

☐

Engineer

☐

Contractor

☐

From Contracto

Hemphill Construction Company, Inc.
PO Drawer 879
1858 Hwy 49 South
Florence, MS 39073

Owner:

City of Brandon, MS
1000 Municipal Drive
Brandon, MS 39042

External

N/A

Contract No.

Contract Date:

8/1/2024

Application Date:

8/8/2025

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1. Original Contract Sum	\$1,498,217.00
2. Net Change By Change Order	\$259,846.00
3. Contract Sum To Date	\$1,758,063.00
4. Work Completed To Date	\$1,758,063.00
5. Stored Materials Inventory	\$0.00
6. Total Completed and Stored To Date	\$1,758,063.00
7. Retainage	
a. Maximum Retainage is in effect.	
b. Securities are not furnished in lieu of Retainage.	\$0.00
c. Retainage on Work Completed to Date 2.50 %	\$43,951.57
d. Retainage on Stored Materials Inventory 0.00 %	\$0.00
e. Total Calculated Retainage	\$43,951.57
f. Total Retainage To Be Withheld	\$43,951.57
8. Total Earned Less Retainage	\$1,714,111.43
9. Less Previous Certificates For Payments	\$1,356,533.88
10. Current Payment Due	\$357,577.55
11. Balance to Finish, Plus Retainage.	\$43,951.57

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Hemphill Construction Company, Inc.

By:



Date:

8/8/2025

State of:

Mississippi

County of:

Simpson

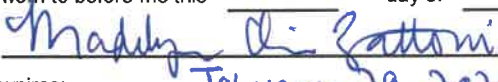
Subscribed and sworn to before me this

8th

day of

August 2025

Notary Public:



My Commission expires:

January 29, 2028



ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED **\$357,577.55**

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER:

OWNER:

By:



Date:

8/13/2025

By:

Date:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total Approved this Month	\$259,846.00	\$0.00
TOTALS	\$259,846.00	\$0.00
Net Changes By Change Order	\$259,846.00	

CONTINUATION SHEET

Application and Certification for Payment, containing
Engineer's signed certification is attached.
Tabulations below.

Application No. : JB App# 9
Application Date : 08/08/25
Period From: 03/01/25
Period To: 08/08/25
External Contract No.:

Invoice # : H24129-09

Contract : H24129- Brandon, MS Burnham Rd Water Line

Item No.	Description of Item	Contract U of M	Units	Cost Per Unit	Total Cost Of Contract	Previous Quantity	Current Quantity	To Date Quantity	Previous Cost	Current Cost	Stored Materials	Total Completed and Stored	Balance to Finish	Percent Complete
01		EA	1.00	\$76,430.00	\$76,430.00	0.95	0.05	1.00	\$72,608.50	\$3,821.50	0.00	\$76,430.00	\$0.00	100.00%
02	Maintenance of Traffic	LS	1.00	\$70,500.00	\$70,500.00	0.95	0.05	1.00	\$66,975.00	\$3,525.00	0.00	\$70,500.00	\$0.00	100.00%
03	Temp. Erosion Control Installing and Maintenance	LS	1.00	\$22,900.00	\$22,900.00	0.75	0.25	1.00	\$17,175.00	\$5,725.00	0.00	\$22,900.00	\$0.00	100.00%
04	Removal of Asphalt Road Section	SY	20.00	\$40.00	\$800.00	0.00	20.00	20.00	\$0.00	\$800.00	0.00	\$800.00	\$0.00	100.00%
05	Removal of Curb & Gutter, All Types	LF	12.00	\$20.00	\$240.00	0.00	12.00	12.00	\$0.00	\$240.00	0.00	\$240.00	\$0.00	100.00%
06	Removal of Water Line, All Sizes	LF	79.00	\$12.00	\$948.00	0.00	79.00	79.00	\$0.00	\$948.00	0.00	\$948.00	\$0.00	100.00%
07	Removal of Gate Valve, All Sizes	EA	2.00	\$350.00	\$700.00	0.00	2.00	2.00	\$0.00	\$700.00	0.00	\$700.00	\$0.00	100.00%
08	Remove & Salvage Fire Hydrant	EA	5.00	\$820.00	\$4,100.00	0.00	5.00	5.00	\$0.00	\$4,100.00	0.00	\$4,100.00	\$0.00	100.00%
09	2" Schedule 40 PVC Water Main	LF	110.00	\$28.00	\$3,080.00	0.00	110.00	110.00	\$0.00	\$3,080.00	0.00	\$3,080.00	\$0.00	100.00%
10	6" C-900 Water Main	LF	256.00	\$45.00	\$11,520.00	90.00	166.00	256.00	\$4,050.00	\$7,470.00	0.00	\$11,520.00	\$0.00	100.00%
11	8" C-900 Water Main	LF	118.00	\$65.00	\$7,670.00	0.00	118.00	118.00	\$0.00	\$7,670.00	0.00	\$7,670.00	\$0.00	100.00%
12	10" C-900 Water Main	LF	40.00	\$67.00	\$2,680.00	0.00	40.00	40.00	\$0.00	\$2,680.00	0.00	\$2,680.00	\$0.00	100.00%
13	12" C-900 Water Main	LF	3,830.00	\$80.00	\$306,400.00	3,600.00	230.00	3,830.00	\$288,000.00	\$18,400.00	0.00	\$306,400.00	\$0.00	100.00%
14	3/4" Poly Service Line	LF	86.00	\$50.00	\$4,300.00	0.00	86.00	86.00	\$0.00	\$4,300.00	0.00	\$4,300.00	\$0.00	100.00%
15	3/4" Poly Service Line with 1-1/2" Poly Casing (Direction Bo	LF	165.00	\$70.00	\$11,550.00	40.00	125.00	165.00	\$2,800.00	\$8,750.00	0.00	\$11,550.00	\$0.00	100.00%
16	12" ID HDPE DR-11 Water Main (Directional Bore)	LF	1,370.00	\$265.00	\$363,050.00	1,370.00	0.00	1,370.00	\$363,050.00	\$0.00	0.00	\$363,050.00	\$0.00	100.00%
17	12" Steel Casing (Bored)	LF	80.00	\$175.00	\$14,000.00	80.00	0.00	80.00	\$14,000.00	\$0.00	0.00	\$14,000.00	\$0.00	100.00%
18	20" Steel Casing (Bored)	LF	40.00	\$315.00	\$12,600.00	40.00	0.00	40.00	\$12,600.00	\$0.00	0.00	\$12,600.00	\$0.00	100.00%
19	24" Steel Casing (Bored)	LF	471.00	\$365.00	\$171,915.00	471.00	0.00	471.00	\$171,915.00	\$0.00	0.00	\$171,915.00	\$0.00	100.00%
20	2" Gate Valve Assembly	EA	3.00	\$1,075.00	\$3,225.00	1.00	2.00	3.00	\$1,075.00	\$2,150.00	0.00	\$3,225.00	\$0.00	100.00%
21	6" Gate Valve Assembly	EA	7.00	\$2,085.00	\$14,595.00	6.00	1.00	7.00	\$12,510.00	\$2,085.00	0.00	\$14,595.00	\$0.00	100.00%
22	8" Gate Valve Assembly	EA	5.00	\$2,920.00	\$14,600.00	3.00	2.00	5.00	\$8,760.00	\$5,840.00	0.00	\$14,600.00	\$0.00	100.00%
23	10" Gate Valve Assembly	EA	1.00	\$4,510.00	\$4,510.00	1.00	0.00	1.00	\$4,510.00	\$0.00	0.00	\$4,510.00	\$0.00	100.00%
24	12" Gate Valve Assembly	EA	6.00	\$5,370.00	\$32,220.00	5.00	1.00	6.00	\$26,850.00	\$5,370.00	0.00	\$32,220.00	\$0.00	100.00%
25	Ductile Iron Fittings	LBS	3,213.00	\$13.00	\$41,769.00	3,817.00	-604.00	3,213.00	\$49,621.00	\$-7,852.00	0.00	\$41,769.00	\$0.00	100.00%
26	Cap Existing 2" Water Main	EA	1.00	\$945.00	\$945.00	0.00	1.00	1.00	\$0.00	\$945.00	0.00	\$945.00	\$0.00	100.00%
27	Cap Existing 6" Water Main	EA	11.00	\$1,190.00	\$13,090.00	0.00	11.00	11.00	\$0.00	\$13,090.00	0.00	\$13,090.00	\$0.00	100.00%
28	Cap Existing 8" Water Main	EA	7.00	\$1,245.00	\$8,715.00	0.00	7.00	7.00	\$0.00	\$8,715.00	0.00	\$8,715.00	\$0.00	100.00%
29	12" End of Line Assembly	EA	1.00	\$875.00	\$875.00	0.00	1.00	1.00	\$0.00	\$875.00	0.00	\$875.00	\$0.00	100.00%
30	Fire Hydrant Assembly	EA	6.00	\$7,265.00	\$43,590.00	6.00	0.00	6.00	\$43,590.00	\$0.00	0.00	\$43,590.00	\$0.00	100.00%
31	Connection to Existing 2" Water Line (Cold Tap)	EA	4.00	\$4,630.00	\$18,520.00	0.00	4.00	4.00	\$0.00	\$18,520.00	0.00	\$18,520.00	\$0.00	100.00%

CONTINUATION SHEET

Application and Certification for Payment, containing
Engineer's signed certification is attached.
Tabulations below.

Application No. : JB App# 9
Application Date : 08/08/25
Period From: 03/01/25
Period To: 08/08/25
External Contract No.:

Invoice # : H24129-09

Contract : H24129- Brandon, MS Burnham Rd Water Line

Item No.	Description of Item	Contract U of M	Units	Cost Per Unit	Total Cost Of Contract	Previous Quantity	Current Quantity	To Date Quantity	Previous Cost	Current Cost	Stored Materials	Total Completed and Stored	Balance to Finish	Percent Complete
32	Connection to Existing 6" Water Line (Cold Tap)	EA	5.00	\$8,475.00	\$42,375.00	0.00	5.00	5.00	\$0.00	\$42,375.00	0.00	\$42,375.00	\$0.00	100.00%
33	Connection to Existing 8" Water Line (Cold Tap)	EA	5.00	\$9,030.00	\$45,150.00	0.00	5.00	5.00	\$0.00	\$45,150.00	0.00	\$45,150.00	\$0.00	100.00%
34	Connection to Existing 10" Water Line (Cold Tap)	EA	1.00	\$10,260.00	\$10,260.00	0.00	1.00	1.00	\$0.00	\$10,260.00	0.00	\$10,260.00	\$0.00	100.00%
35	Connection to Existing Water Meter	EA	10.00	\$640.00	\$6,400.00	0.00	10.00	10.00	\$0.00	\$6,400.00	0.00	\$6,400.00	\$0.00	100.00%
36	Connection to Existing Service Line	EA	10.00	\$1,160.00	\$11,600.00	0.00	10.00	10.00	\$0.00	\$11,600.00	0.00	\$11,600.00	\$0.00	100.00%
37	Gravel Driveway Repair (Removal & Replacement)	SY	47.00	\$45.00	\$2,115.00	0.00	47.00	47.00	\$0.00	\$2,115.00	0.00	\$2,115.00	\$0.00	100.00%
38	Concrete Curb & Gutter	LF	13.00	\$110.00	\$1,430.00	0.00	13.00	13.00	\$0.00	\$1,430.00	0.00	\$1,430.00	\$0.00	100.00%
39	Pavement Trench Repair	SY	20.00	\$380.00	\$7,600.00	0.00	20.00	20.00	\$0.00	\$7,600.00	0.00	\$7,600.00	\$0.00	100.00%
40	Undercut Excavation	CY	0.00	\$45.00	\$0.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00%
41	Select Bedding Material	CY	0.00	\$82.00	\$0.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00%
42	Permanent Seed and Mulch	AC	3.50	\$1,600.00	\$5,600.00	0.00	3.50	3.50	\$0.00	\$5,600.00	0.00	\$5,600.00	\$0.00	100.00%
43	Solid Sodding	SY	1,300.00	\$15.00	\$19,500.00	0.00	1,300.00	1,300.00	\$0.00	\$19,500.00	0.00	\$19,500.00	\$0.00	100.00%
44	Deduct Removal of Water Line, All Sizes	LF	0.00	\$-12.00	\$0.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00%
45	Deduct Removal of Gate Valve, All Sizes	EA	0.00	\$-350.00	\$0.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00%
46	Deduct Ductile Iron Fittings	LBS	140.00	\$-13.00	\$-1,820.00	0.00	140.00	140.00	\$0.00	\$-1,820.00	0.00	\$-1,820.00	\$0.00	100.00%
47	Deduct Cap Existing 8" Water Main	EA	0.00	\$-1,245.00	\$0.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00%
48	Deduct Connection to Existing 8" Water Line (Cold Tap)	EA	0.00	\$-9,030.00	\$0.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00%
49	Removal of Water Line, All Sizes	LF	15.00	\$12.00	\$180.00	0.00	15.00	15.00	\$0.00	\$180.00	0.00	\$180.00	\$0.00	100.00%
50	Removal of Gate Valve, All Sizes	EA	1.00	\$350.00	\$350.00	0.00	1.00	1.00	\$0.00	\$350.00	0.00	\$350.00	\$0.00	100.00%
51	Remove & Salvage Fire Hydrant	EA	5.00	\$820.00	\$4,100.00	0.00	5.00	5.00	\$0.00	\$4,100.00	0.00	\$4,100.00	\$0.00	100.00%
52	4" C-900 Water Main	LF	72.00	\$40.00	\$2,880.00	0.00	72.00	72.00	\$0.00	\$2,880.00	0.00	\$2,880.00	\$0.00	100.00%
53	6" C-900 Water Main	LF	107.00	\$45.00	\$4,815.00	0.00	107.00	107.00	\$0.00	\$4,815.00	0.00	\$4,815.00	\$0.00	100.00%
54	10" C-900 Water Main	LF	1,170.00	\$67.00	\$78,390.00	1,170.00	0.00	1,170.00	\$78,390.00	\$0.00	0.00	\$78,390.00	\$0.00	100.00%
55	3/4" Poly Service Line	LF	138.00	\$50.00	\$6,900.00	0.00	138.00	138.00	\$0.00	\$6,900.00	0.00	\$6,900.00	\$0.00	100.00%
56	10" I.D. HDPE DR-11 Water Main (Directional Bore)	LF	140.00	\$320.00	\$44,800.00	140.00	0.00	140.00	\$44,800.00	\$0.00	0.00	\$44,800.00	\$0.00	100.00%
57	20" Steel Casing (Bored)	LF	60.00	\$315.00	\$18,900.00	60.00	0.00	60.00	\$18,900.00	\$0.00	0.00	\$18,900.00	\$0.00	100.00%
58	4" Gate Valve Assembly	EA	1.00	\$2,000.00	\$2,000.00	1.00	0.00	1.00	\$2,000.00	\$0.00	0.00	\$2,000.00	\$0.00	100.00%
59	10" Gate Valve Assembly	EA	1.00	\$4,510.00	\$4,510.00	1.00	0.00	1.00	\$4,510.00	\$0.00	0.00	\$4,510.00	\$0.00	100.00%
60	Ductile Iron Fittings	LBS	1,152.00	\$13.00	\$14,976.00	476.00	676.00	1,152.00	\$6,188.00	\$8,788.00	0.00	\$14,976.00	\$0.00	100.00%
61	Cap Existing 4" Water Main	EA	1.00	\$1,175.00	\$1,175.00	0.00	1.00	1.00	\$0.00	\$1,175.00	0.00	\$1,175.00	\$0.00	100.00%
62	Cap Existing 6" Water Main	EA	1.00	\$1,190.00	\$1,190.00	0.00	1.00	1.00	\$0.00	\$1,190.00	0.00	\$1,190.00	\$0.00	100.00%

CONTINUATION SHEET

Application and Certification for Payment, containing
Engineer's signed certification is attached.
Tabulations below.

Application No. : JB App# 9
Application Date : 08/08/25
Period From: 03/01/25
Period To: 08/08/25
External Contract No.:

Invoice # : H24129-09

Contract : H24129- Brandon, MS Burnham Rd Water Line

Item No.	Description of Item	Contract U of M	Units	Cost Per Unit	Total Cost Of Contract	Previous Quantiv	Current Quantity	To Date Quantity	Previous Cost	Current Cost	Stored Materials	Total Completed and Stored	Balance to Finish	Percent Complete
63	Cap Existing 8" Water Main	EA	6.00	\$1,245.00	\$7,470.00	0.00	6.00	6.00	\$0.00	\$7,470.00	0.00	\$7,470.00	\$0.00	100.00%
64	Fire Hydrant Assembly	EA	2.00	\$7,265.00	\$14,530.00	2.00	0.00	2.00	\$14,530.00	\$0.00	0.00	\$14,530.00	\$0.00	100.00%
65	Connection to Existing 4" Water Line (Cold Tap)	EA	3.00	\$8,000.00	\$24,000.00	0.00	3.00	3.00	\$0.00	\$24,000.00	0.00	\$24,000.00	\$0.00	100.00%
66	Connection to Existing 6" Water Line (Cold Tap)	EA	2.00	\$8,475.00	\$16,950.00	0.00	2.00	2.00	\$0.00	\$16,950.00	0.00	\$16,950.00	\$0.00	100.00%
67	Connection to Existing 10" Water Line (Cold Tap)	EA	1.00	\$10,260.00	\$10,260.00	0.00	1.00	1.00	\$0.00	\$10,260.00	0.00	\$10,260.00	\$0.00	100.00%
68	Connection to Existing Water Meter	EA	10.00	\$640.00	\$6,400.00	0.00	10.00	10.00	\$0.00	\$6,400.00	0.00	\$6,400.00	\$0.00	100.00%
69	Water Sample Station	EA	1.00	\$3,655.00	\$3,655.00	0.00	1.00	1.00	\$0.00	\$3,655.00	0.00	\$3,655.00	\$0.00	100.00%
70	2" Blow-Off Assembly	EA	1.00	\$1,540.00	\$1,540.00	0.00	1.00	1.00	\$0.00	\$1,540.00	0.00	\$1,540.00	\$0.00	100.00%
71	Connection to Existing Service Line	EA	5.00	\$1,160.00	\$5,800.00	0.00	5.00	5.00	\$0.00	\$5,800.00	0.00	\$5,800.00	\$0.00	100.00%
72	Undercut Excavation	CY	0.00	\$45.00	\$0.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00%
73	Select Bedding Material	CY	0.00	\$82.00	\$0.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00%
74	Permanent Seed & Mulch	AC	0.50	\$1,600.00	\$800.00	0.00	0.50	0.50	\$0.00	\$800.00	0.00	\$800.00	\$0.00	100.00%
75	Solid Sodding	SY	1,807.00	\$15.00	\$27,105.00	0.00	1,807.00	1,807.00	\$0.00	\$27,105.00	0.00	\$27,105.00	\$0.00	100.00%
CO1	12" Hot Tap	LS	1.00	\$11,850.00	\$11,850.00	0.00	1.00	1.00	\$0.00	\$11,850.00	0.00	\$11,850.00	\$0.00	100.00%
	Raise Existing Junction Box	LS	1.00	\$2,130.00	\$2,130.00	0.00	1.00	1.00	\$0.00	\$2,130.00	0.00	\$2,130.00	\$0.00	100.00%
	Change 24" Steel Casing/ 12" PVC to 24" HDPE Casing/ 14" HDP	LF	240.00	\$34.00	\$8,160.00	0.00	240.00	240.00	\$0.00	\$8,160.00	0.00	\$8,160.00	\$0.00	100.00%
1	T & M Repairs	EA	0.00	\$0.00	\$0.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00%
Grand Totals					\$1,758,063.00				\$1,329,407.50	\$428,655.50	\$0.00	\$1,758,063.00	\$0.00	100.00%

August 14, 2025

Mrs. Carly Dearman
Public Works Operations Coordinator
City of Brandon
1000 Municipal Dr.
Brandon, MS 39042

RE: City of Brandon
Burnham Road Water Line Project
Benchmark Project No.: B-9915
Change Order #1 Justification

Dear Mrs. Dearman:

The purpose of this letter is to provide the justification for Change Order #1 on the referenced project.

Item # 4 through Item # 75 address the adjustments made to the original bid items that will reflect the final quantities on the project. A number of these items had to be adjusted as some of the existing water line locations, encountered during construction, were not accurately shown by as-built plans.

Item #16 – 12" HDPE Water Main (Directional Bore) overran due to the presence of underground utilities that were not accurately located until construction was started. Due to the interference of these existing utilities, approximately 755 linear feet of open-cut trench had to be replaced with the directional bore method of water main installation.

Item #76 (New Item) – 12" Hot Tap was required at the Burnham Road Elevated Water Tank site to improve control of the water distribution system in this area and not have to take segments of the system out of service, while during and after construction activities are completed.

Item #77 (New Item) – Raise Existing Junction Box (Storm Sewer), that was buried along the Blackbridge Road north right-of-way, to allow city forces access for operation and maintenance of the storm sewer system.

Item #78 (New Item) – Substitution of flexible HDPE casing/pipe to replace steel casing/PVC pipe at several locations, where the presence of existing underground utilities required some deflection in alignment of the pipe during installation, to ensure the existing utilities were not damaged.



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www.benchmarkms.net

Please let me know should you have any questions or need additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "James B. Wolf".

James B. Wolf, P.E.
Benchmark Engineering & Surveying, LLC

cc: Benchmark File: B-9915



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: CARLY BETH DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR
BOARD AGENDA: AUGUST 18, 2025
SUBJECT: DESKS – PUBLIC WORKS ADMINISTRATIVE OFFICE
PERMISSION TO PURCHASE

Asking for your permission to purchase a six (6) desk furniture system from Office Innovations, Inc. in the amount of \$28,232.88 at state contract pricing – State of MS Contract Numbers 8200081090 & 8200077803.

Office Innovations, Inc. is a distributor for Exemplis & Herman Miller, Inc., who are contracted with the State of Mississippi for this product.

The new desks were budgeted for in FY25. These desks will be used in the an area of the Public Works Administrative office to replace older desks and provide additional work space for the staff.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Office Innovations, Inc. Quote

GL Code: 400-670-750

Funding: WSOM



834 Wilson Dr. Suite C-2
Ridgeland, MS 39157
phone 601.664.1850
fax 601.664.1851
www.officeinnovationscorp.com

PROPOSAL: 18007

PROJECT#: 21-314

DATE: 08/12/25

PROPOSAL FOR:	SHIP TO:
CITY OF BRANDON	CITY OF BRANDON

SALESPERSON:
DAVID HENDERSON

CUSTOMER P/O:

TERMS

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
1	3.00	1B2JK7-	+LOCK PLUG AND KEY,CHROME UM SERIES	0.00	0.00
		231	+key number 231 Key Number		
2	3.00	1B2JK7-	+LOCK PLUG AND KEY,CHROME UM SERIES	0.00	0.00
		230	+key number 230 Key Number		
3	3.00	1B2JK7-	+LOCK PLUG AND KEY,CHROME UM SERIES	0.00	0.00
		229	+key number 229 Key Number		
4	3.00	1B2JK7-	+LOCK PLUG AND KEY,CHROME UM SERIES	0.00	0.00
		228	+key number 228 Key Number		
5	3.00	1B2JK7-	+LOCK PLUG AND KEY,CHROME UM SERIES	0.00	0.00
		227	+key number 227 Key Number		
6	3.00	1B2JK7-	+LOCK PLUG AND KEY,CHROME UM SERIES	0.00	0.00
		226	+key number 226 Key Number		
7	1.00	A1322.06E	+BASE PWR ENTRY,DIR CON 4-CIRC,6FT L	103.68	103.68
8	6.00	A2310.2442L	+WORK SURF,SQ-EDGE RECT, LAM TOP/TP EDGE 24D 42W	213.48	1,280.88
		LU	+soft white Top Finish		
		LU	+soft white Edge Finish		
		CONTINUED...			
		PAGE 1			



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DAVID HENDERSON

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TERMS

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
		LU	+soft white Support Finish		
9	6.00	A2310.3072L	+WORK SURF,SQ-EDGE RECT, LAM TOP/TP EDGE 30D 72W	404.64	2,427.84
		LU	+soft white Top Finish		
		LU	+soft white Edge Finish		
		LU	+soft white Support Finish		
10	6.00	A3353.1342	+FLIP DR UNIT,B-STYLE PAINT,W/LK 13D 42W 15-1/2H	303.12	1,818.72
		KD	+keyed differently Lock Option		
		LU	+soft white Case Finish		
		LU	+soft white Door Finish		
11	3.00	A8120.5330G	+PANEL,FABRIC,THIN BASE 4-CIRC W/COM PT LC 53H 30W	390.96	1,172.88
		LU	+soft white Trim/Top Cap Finish		
		LU	+soft white Cable Management Finish		
		8T	+crossing-Pr Cat 1 Surface Finish		
		Side 1			
		04	+crossing porcelain 8T_Colors		
		8T	+crossing-Pr Cat 1 Surface Finish		
		Side 2			
		04	+crossing porcelain 8T_Colors		
12	2.00	A8120.5330N	+PANEL,FABRIC,THIN BASE NPWR 53H 30W	295.92	591.84
		LU	+soft white Trim/Top Cap Finish		
		LU	+soft white Cable Management Finish		
		8T	+crossing-Pr Cat 1 Surface Finish		
		CONTINUED...			
		PAGE 2			



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DAVID HENDERSON

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TERMS

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			Side 1		
		04	+crossing porcelain 8T_Colors		
		8T	+crossing-Pr Cat 1 Surface Finish		
			Side 2		
		04	+crossing porcelain 8T_Colors		
13	12.0	A8120.5336G	+PANEL, FABRIC, THIN BASE 4-CIRC W/COM PT LC 53H 36W	441.36	5,296.32
		LU	+soft white Trim/Top Cap Finish		
		LU	+soft white Cable Management Finish		
		8T	+crossing-Pr Cat 1 Surface Finish		
			Side 1		
		04	+crossing porcelain 8T_Colors		
		8T	+crossing-Pr Cat 1 Surface Finish		
			Side 2		
		04	+crossing porcelain 8T_Colors		
14	2.00	A8120.5342N	+PANEL, FABRIC, THIN BASE NPWR 53H 42W	372.96	745.92
		LU	+soft white Trim/Top Cap Finish		
		LU	+soft white Cable Management Finish		
		8T	+crossing-Pr Cat 1 Surface Finish		
			Side 1		
		04	+crossing porcelain 8T_Colors		
		8T	+crossing-Pr Cat 1 Surface Finish		
			Side 2		
		04	+crossing porcelain 8T_Colors		



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CITY OF BRANDON	CITY OF BRANDON

SALESPERSON:
DAVID HENDERSON

CUSTOMER P/O:

TERMS

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
15	6.00	A8120.6736N	+PANEL,FABRIC,THIN BASE NPWR 67H 36W	391.68	2,350.08
		LU	+soft white Trim/Top Cap Finish		
		LU	+soft white Cable Management Finish		
		8T	+crossing-Pr Cat 1 Surface Finish		
		Side 1			
		04	+crossing porcelain 8T_Colors		
		8T	+crossing-Pr Cat 1 Surface Finish		
		Side 2			
		04	+crossing porcelain 8T_Colors		
16	3.00	A8120.6742G	+PANEL,FABRIC,THIN BASE 4-CIRC W/COM PT LC 67H 42W	511.92	1,535.76
		LU	+soft white Trim/Top Cap Finish		
		LU	+soft white Cable Management Finish		
		8T	+crossing-Pr Cat 1 Surface Finish		
		Side 1			
		04	+crossing porcelain 8T_Colors		
		8T	+crossing-Pr Cat 1 Surface Finish		
		Side 2			
		04	+crossing porcelain 8T_Colors		
17	5.00	A8230.53H	+CONN,3-WAY 90 DEG,THIN BASE HARD 53H	141.48	707.40
		LU	+soft white Surface Finish		
		LU	+soft white Cable Management Finish		
18	3.00	A8230.67H	+CONN,3-WAY 90 DEG,THIN BASE HARD 67H	152.64	457.92
		LU	+soft white Surface Finish		
		LU	+soft white Cable Management Finish		
PAGE 4					



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#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
19	4.00	A8271.53H LU LU	+FIN END, THIN BASE 53H +soft white Surface Finish +soft white Cable Management Finish	33.48	133.92
20	6.00	A8271.67H LU LU	+FIN END, THIN BASE 67H +soft white Surface Finish +soft white Cable Management Finish	34.20	205.20
21	2.00	A8342.	+PWR HARNESS EXTENDER, THIN BASE	19.08	38.16
22	2.00	A8380.30L LU	+SUPPORT PANEL, WK SURF, END, THIN BASE LAM 30D +soft white Surface Finish	190.44	380.88
23	8.00	AO215.48	+DRAW ROD 48H	16.92	135.36
24	3.00	AO219.48	+DRAW ROD, CHG-OF-HT 48H	18.72	56.16
25	3.00	AO272. LU	+FIN END, CHG-OF-HT, PANEL/PANEL +soft white Surface Finish	19.08	57.24
26	6.00	G6170.42S LU	+UNDER SHF LED TASK LIGHT, 42" W, FOR ACTION OFFICE OR ETHOSPACE SYSTEMS OR CANVAS +soft white Surface Finish	192.60	1,155.60
PAGE 5					



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TERMS

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
27	1.00	K1311.A	+15 AMP RECEPTACLE 4 CIRCUIT, DUPLEX, CIRCUIT A 6/PKG LU +soft white Receptacle Finish	119.88	119.88
28	1.00	K1311.B	+15 AMP RECEPTACLE 4 CIRCUIT, DUPLEX, CIRCUIT B 6/PKG LU +soft white Receptacle Finish	119.88	119.88
29	1.00	K1311.C	+15 AMP RECEPTACLE 4 CIRCUIT, DUPLEX, CIRCUIT C 6/PKG LU +soft white Receptacle Finish	119.88	119.88
30	1.00	K1311.DN	+15 AMP RECEPTACLE 4 CIRCUIT, DUPLEX, CIRCUIT D 6/PKG LU +soft white Receptacle Finish	119.88	119.88
31	6.00	LW100.24FF	+PED W-PULL,FREESTD 24D F/F SB +full-extension ball-bearing Slides SS +smooth paint on smooth steel Paint/Steel Type LU +soft white Surface Finish KA +keyed alike Lock 2F +raised height Base Height 1M +2 file converters in each file drawer Drawer Interior	305.60	1,833.60
32	6.00	LW100.28BBF	+PED W-PULL,FREESTD 28D B/B/F SB +full-extension ball-bearing Slides SS +smooth paint on smooth steel Paint/Steel Type LU +soft white Surface Finish KA +keyed alike Lock CONTINUED...	389.64	2,337.84
PAGE 6					



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DAVID HENDERSON

CUSTOMER P/O:

TERMS

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
		2F	+raised height Base Height		
		3M	+drawer divider in one box drawer, pencil tray in Drawer Interior		
33	6.00	2723Y.A141. B1	AMPLIFY, HIGHBACK, MESH BACK, ENHANCED SYNCHRO CNTRL, HEIGHT ADJ ARMS	488.36	2,930.16
		FC1	Black Frame Frame Information		
		B17	Standard Black Nylon Base Amplify		
			Base Options		
		~	No Seat Depth Adjustment Upgrade		
			Seat Depth Adjustment Option Selection		
		C16	Standard Carpet Casters Amplify		
			Caster Options		
		S0	Standard Cylinder Height Amplify		
			Cylinder Height Options		
		MC5	Onyx (Black) Mesh Color Amplify		
			Mesh Colors		
		FABRIC	Fabric Grade Selections Fabric or Leather Upholstery Selection		
		~	No Selection CA Technical Bulletin		
			133 Fire Std Option for Fabric Selection		
		FG1	Fabric Grade 1 Fabric Grade		
			Selections		
		DASH	Dash Color Selection Fabric Grade 1		
			Selections		
		FOSSIL	Dash Fossil Dash Color Selection		
		~	No Selection Contrast Stitching		
		KD	Knocked Down Packaging Options		
PAGE 7					



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CITY OF BRANDON	CITY OF BRANDON

SALESPERSON:
DAVID HENDERSON

CUSTOMER P/O:

TERMS

#	QTY	PRODUCT	DESCRIPTION	SELL	EXTENDED
			EXEMPLIS STATE OF MS 8200081090		
			HERMAN MILLER STATE OF MS 8200077803		
THANK YOU FOR THE OPPORTUNITY TO PROVIDE THIS QUOTATION QUOTE VALID FOR 30 DAYS					
			SUBTOTAL.....:		28,232.88
			TOTAL.....:		28,232.88
DATE ACCEPTED _____					
ACCEPTED BY _____					
PAGE 8 OF 8					



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: JOEY BARNETTE
DATE: 08/14/2025
SUBJECT: PUBLIC HEARING - 917 MARQUETTE RD - PARCEL# H8-1-60

Public hearing for consideration of dimensional variance request for KFL Investments Parcel #H8-1-60 PPIN # 88636 917 Marquette Road, Brandon, MS 39042. The applicant is requesting a dimensional variance request for building height from the ORC Office and Research Zoning district to be allowed to exceed the 40' height limit to 55'-0"

ATTACHMENTS:

1. 25-025 Staff Report - BOA-VR-Combined



STAFF REPORT

CASE # 25-025

Subject Matter: Dimensional Variance Request

Subject Property: Parcel # H8-1-60

Zoning District: ORC: Office and research Campus

Ward: 1 Craine

Description:

Consideration of dimensional variance request for KFL Investments Parcel #H8-1-60 PPIN # 88636 917 Marquette Road Brandon MS 39042. The applicant is requesting a Dimensional variance request for building height from the ORC Office and research Zoning district to be allowed to exceed the 40' Height limit to 55'-0"

Zoning Code Dimensional Variances 9.6.1

Requirements for Granting Variances

Any person desiring a dimensional variance from the terms of this ordinance shall submit a written application (on a form furnished by the zoning administrator) demonstrating compliance with all of the following; a variance shall not be granted unless the applicant demonstrates:

- That special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings, in the same district.
- That literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this ordinance.
- That granting the variance requested will not confer on the applicant any special privilege that is denied by this ordinance to other lands, structures, or buildings in the same zoning district.

Planning commission Comments:

Case # 25-025: Zoning Variance Application – Consideration to approve a zoning variance application for CDFL Architects & Engineers / FC&E Engineering, located at 917 Marquette Rd., regarding new construction building height – Parcel # H8-1-60. CDFL Architects present with 3 Representatives and made plea regarding request for a building height variance to the ORC Zoning. Seeing no comments against Tom Evans made the motion to approve with David Stevens Seconding. The motion carried by a vote of 3/0.

Jim Brooks	AYE
Lynn Bullock	AYE
Suzanne Ross	ABSENT

Application # 25-025
Date Received: July 16, 2025
Subject Property: Parcel # H8-1-60
Applicant: CDFL Architects on behalf of KLF Investments LLC

Eric Skipper	AYE
Tom Evans	AYE
David Stevens	AYE

Staff Recommendation:

Applicants have demonstrated special conditions and circumstances exist in regard to an elevator tower and shielding of rooftop equipment which are peculiar to the future building involved and which are not applicable to other lands, structures, or buildings, in the same district. Granting the variance requested will not confer on the applicant any special privilege that is denied by this ordinance to other lands, structures, or buildings in the same zoning district.

If the Mayor and Board of Aldermen approve the request, the applicant will follow all steps and procedure as required in the permitting process prior to obtaining a permit and starting construction.

Notice Filed in Paper:	Wednesday July 30, 2025
Property Posted:	Friday August 1, 2025
Certified Letter to adjoining properties:	Friday August 1, 2025

Report Prepared By: Randy Barnes Community Development

Exhibits:

- A) Staff Report
- B) Formal Request Letter (Written Statement)
- C) Zoning Variance application
- D) Preliminary Plans & elevations
- E) Survey
- F) Legal description

July 14, 2025

Randy Barnes
Project Coordinator/ Inspection Manager
1000 Municipal Drive
City of Brandon
Brandon, MS 39043

Subject: Request for Height Variance
Project: FC&E Office Building
Location: 917 Marquette Road, Brandon, MC 39042

Dear Members of the Zoning Board,

We respectfully submit this request for a height variance for the proposed office building located at 917 Marquette Road. The current zoning ordinance limits building height to 40 feet, and we are seeking approval to increase this limit to 55 feet to accommodate the functional and architectural requirements of the project.

This request is based on special conditions and circumstances unique to the property. A literal interpretation of the ordinance would deprive us of the ability to construct a building that meets modern office standards, including adequate floor-to-ceiling heights, mechanical systems, and accessibility features—rights commonly enjoyed by other properties in the district.

Granting this variance would not confer any special privilege but rather allow us to achieve a comparable level of utility and design as neighboring developments. The requested height increase represents the minimum necessary to accommodate a three-story structure that meets current commercial needs while maintaining architectural integrity. The proposed building will comply with all applicable safety, fire, and accessibility codes, and its design has been carefully considered to ensure it does not adversely affect public health or safety, nor interfere with the appropriate use of adjacent conforming properties.

Furthermore, the project is in harmony with the intent and purpose of the zoning ordinance and will not alter the essential character of the district. On the contrary, it supports the district's goals by promoting professional and commercial activity, enhancing the streetscape, and contributing to the economic vitality of the area.

We have included supporting documentation, including site plans and elevation drawings, to assist in your review. We welcome the opportunity to discuss this request further and are available to attend any hearings or provide additional information as needed

Thank you for your time and consideration.
Sincerely,



Daniel Zegel, AIA
Associate | Architect
CDFL Architects + Engineers PA



COMMUNITY DEVELOPMENT

Zoning Variance Application

DATE RECEIVED

CASE NUMBER

917 Marquette Road, Brandon, MS 39042 Street Address	Parcel Number	5.972 acres Size in Acres
Office and Research Campus Current Zoning Classification	Office building Proposed Use of the Property	
Variance to Section(s): Zoning District requirements for district ORC in section 3.7.1 Site plan review requirements found in section 9.9		
Current Ordinance Requirement(s): Maximum building height - 40 FT		
Requested Variance(s): Variance to exceed the 40' height limit to 55'-0"		
CDFL Architects + Engineers Applicant	Daniel Zegel Contact Name	
3221 Old Canton Road #200 Street Address	(601)366-3110 Primary Telephone	
Jackson MS 39216 City State Zip Code	dzegel@cdbl.com Email	
FC&E Engineering Owner(s), if different from applicant	Ken Faulkner Contact Name	
917 Marquette Road Street Address	(601) 824-1860 Primary Telephone	
Brandon MS 39042 City State Zip Code	kfaulkner@fce-engineering.com Email	

Applicant's Signature: 
zoning@brandonms.org

Date: 07.14.25



COMMUNITY DEVELOPMENT

Zoning Variance
Additional Information



The following items are required for consideration of a variance:

■ **Completed Application and Non-Refundable \$275 Fee**

□ **Ownership Verification Letter**

- If the applicant is not the owner, a letter signed and dated by the owner certifying their ownership of the property and authorizing the applicant to represent the person, organization, or business that owns the property.

□ **Legal Written Description of the Property**

- If not platted, a metes and bounds legal description of the property.

■ **Written Statement**

- A written statement documenting the reason for the variance(s), including evidence that the request complies with the following criteria as required for approval of a variance.
 1. That special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings, in the same district.
 2. Literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this ordinance.
 3. Granting the variance requested will not confer on the applicant any special privilege that is denied by this ordinance to other lands, structures, or buildings in the same zoning district.
 4. The condition or characteristic noted above is not caused by an action of the property owner, occupant, or applicant.
 5. The variance is the minimum amount necessary to allow a reasonable use of the property;
 6. The variance will not adversely affect public health or safety, and will not substantially or permanently interfere with the appropriate use of adjacent conforming property in the same district; and,
 7. The variance will not alter the essential character of the zoning district within which the subject property is located, and is in harmony with the intent and purposes of the zoning ordinance.

■ **Site Plan**

- Submitted on paper no larger than 11" x 17", showing: Scale and north arrow; Location of site with respect to streets and adjacent properties; Property lines and dimensions; Location and dimensions of buildings; Building setback distances from property lines; Location, dimensions, and surface type of off-street parking spaces and loading areas; Any other proposed features of the site which are applicable to the requested variance.



COMMUNITY DEVELOPMENT

Zoning Variance
Acknowledgements



The applicant agrees to:

- If determined by the City Planner or other city officials that a detailed site plan is necessary to review a request for variance, a site plan shall be submitted by the applicant in accordance with the Zoning Ordinance of the city and all expenses of the zoning variance review shall be paid by the applicant.
- By signing the application, it is understood and agreed that permission is given to the Department of Community Development to place a sign(s) on said property, giving notice to the public that said property is being considered for zoning action. It is further understood by the applicant that the removal of the sign before the hearing will constitute a withdrawal of the application and the case will not be heard at the next scheduled hearing.
- It is further understood and agreed by the applicant, and permission is hereby granted to the city for inspections, investigations, and/or evaluation reports by the proper departments, pertaining to said property. In the event such investigations, etc., disclose this property does not meet the requirements for the proposed use, then this request will be held in abeyance until such time as those requirements are met and/or evidence of such is submitted.
- The application fee for this request is non-refundable regardless of the outcome.

The applicant agrees to attend the official development review meetings listed below:

Planning Commission Meeting: 07.28.2025
Board of Aldermen Public Hearing: 08.04.2025

Both meetings are held in the Board Room of the Brandon Municipal Complex, located at 1000 Municipal Drive in Brandon, Mississippi at 6 o'clock in the evening.

The above information is true, correct, and complete to the best of my knowledge, and I acknowledge the stipulations listed herein.

Applicant:  Date: 07.14.25
Owner: _____ Date: _____

State of Mississippi County of Rankin Sworn to and subscribed before me, Notary: _____ Date: _____
--



CDFL
ARCHITECTS + ENGINEERS PA

cdfl.com
601.346.3110
3221 Old Canton Rd
Suite 200
Jackson, MS
39216

PROJECT NUMBER
24-068

DATE
04/14/2025

DRAWN BY
cl-lw

FC&E ENGINEERING HEADQUARTERS

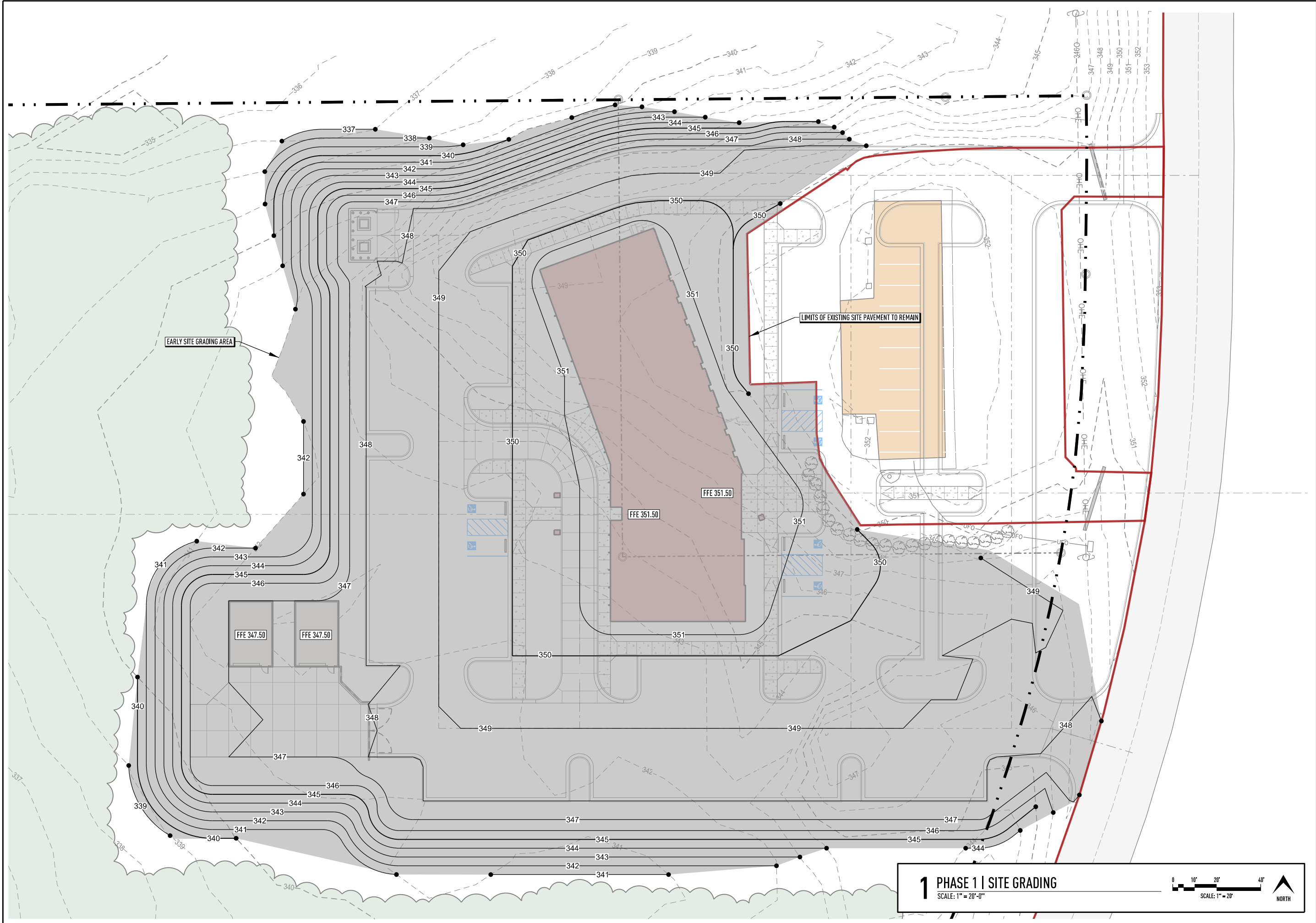
FC&E ENGINEERING, LLC
917 MARQUETTE RD,
BRANDON, MS 39042

NOT FOR
CONSTRUCTION

SCHEMATIC DESIGN

EXISTING CONDITIONS

L-001



CDFL

ARCHITECTS + ENGINEERS PA

cdfl.com
601.346.3110

3221 Old Canton Rd
Suite 200
Jackson, MS
39216

REVISION		PROJECT NUMBER	DATE	DRAWN BY
NO.	DATE	24-068	04/14/2025	cl-lw

FC&E ENGINEERING HEADQUARTERS

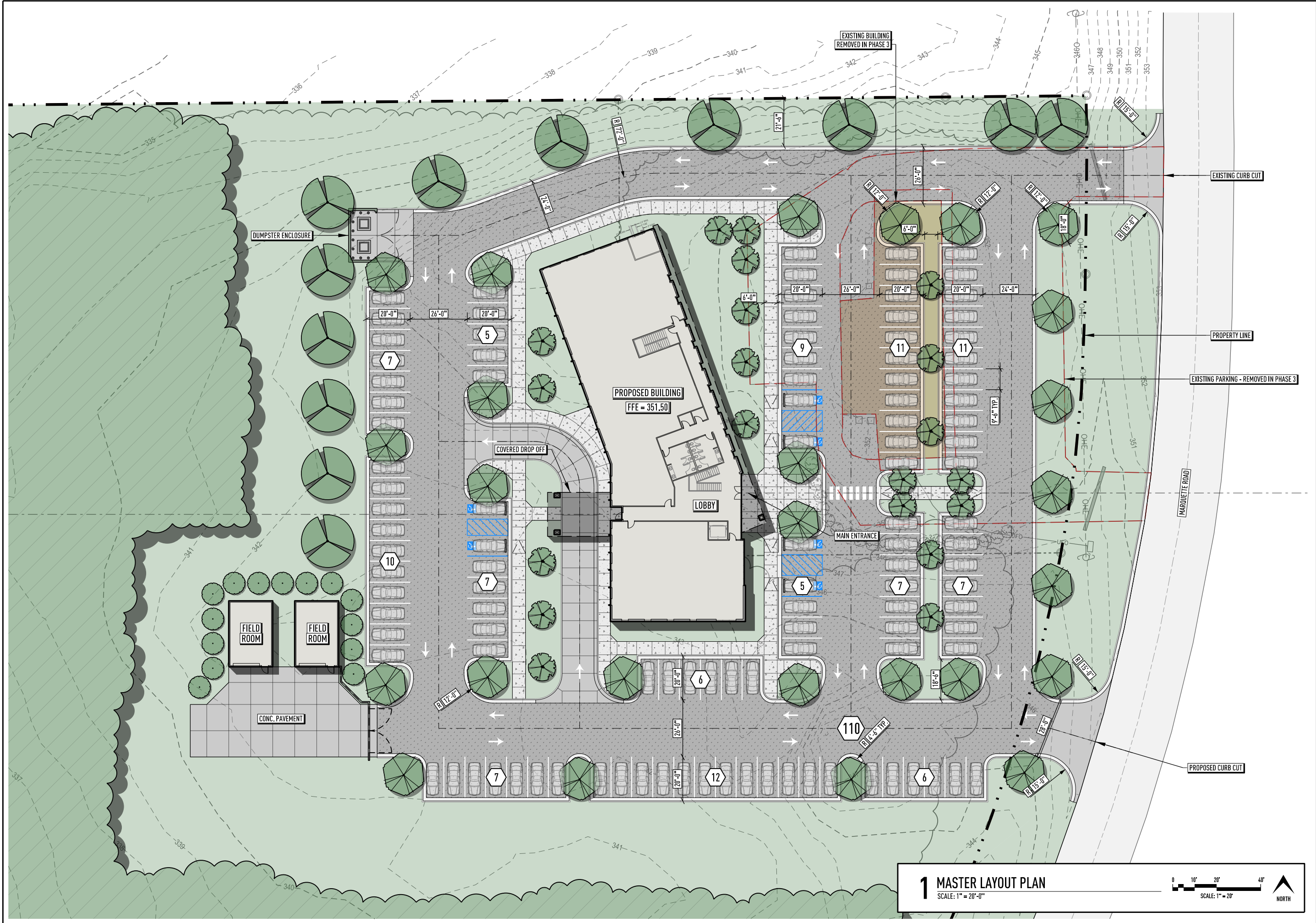
FC&E ENGINEERING, LLC
917 MARQUETTE RD,
BRANDON, MS 39042

NOT FOR
CONSTRUCTION

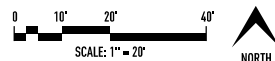
SCHEMATIC DESIGN

PHASE 1
SITE GRADING

L-021



1 MASTER LAYOUT PLAN
SCALE: 1" = 20'-0"



FC&E ENGINEERING HEADQUARTERS

FC&E ENGINEERING, LLC

917 MARQUETTE RD,
BRANDON, MS 39042

NOT FOR
CONSTRUCTION

SCHEMATIC DESIGN

MASTER LAYOUT PLAN

L-101

REVISION
NO. DATE

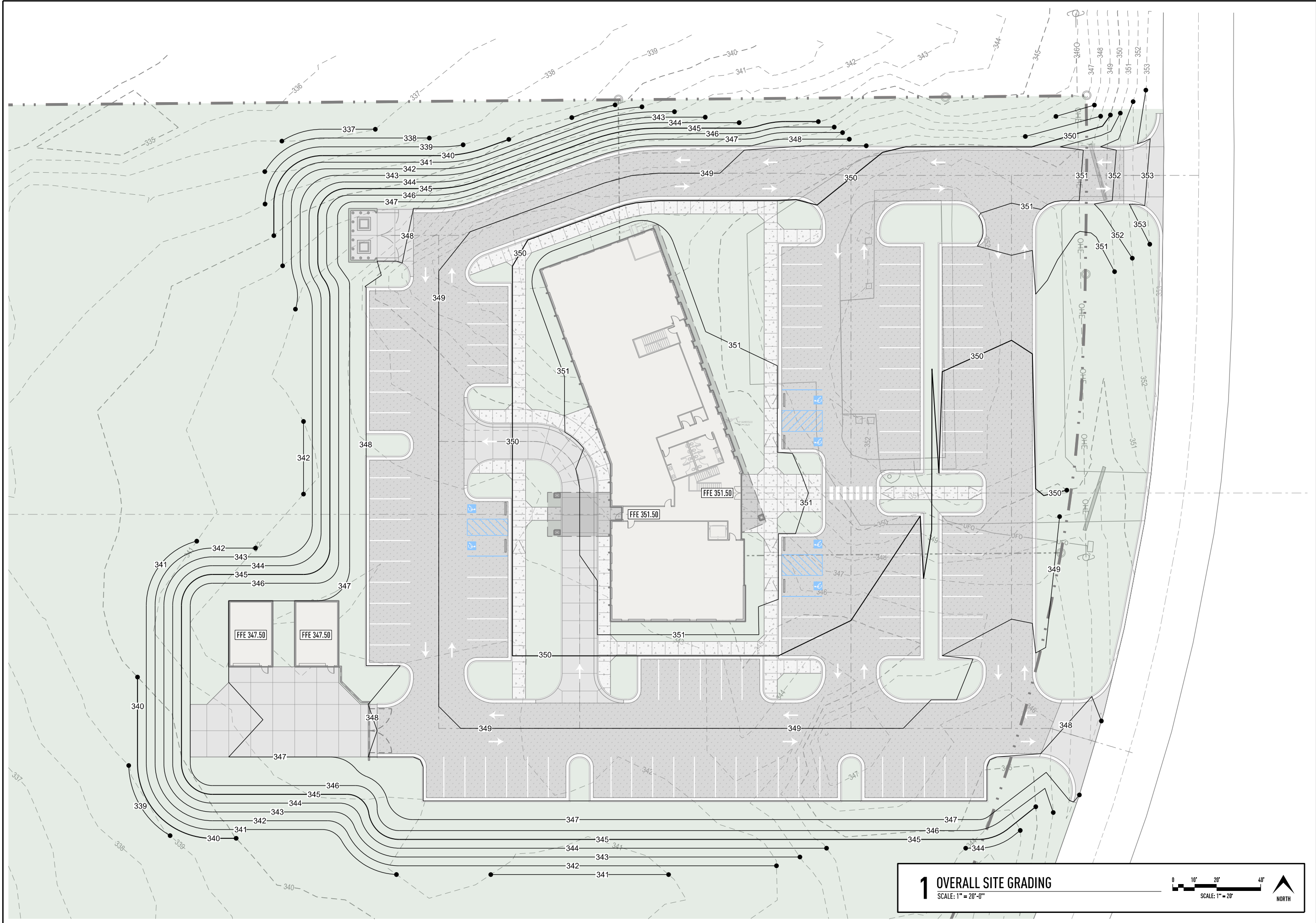
PROJECT NUMBER
24-068

DATE
04/14/2025

DRAWN BY
cl-lw

cdfl.com
601.346.3110
3221 Old Canton Rd
Suite 200
Jackson, MS
39216

CDFL
ARCHITECTS + ENGINEERS PA



1

OVERALL SITE GRADING

SCALE: 1" = 20'-0"

010'20'40'

SCALE: 1" = 20'

NORTH

FC&E ENGINEERING HEADQUARTERS

FC&E ENGINEERING, LLC

917 MARQUETTE RD,
BRANDON, MS 39042

NOT FOR
CONSTRUCTION

SCHEMATIC DESIGN

OVERALL SITE
GRADING

L-102

cdfl.com
601.346.3110
3221 Old Canton Rd
Suite 200
Jackson, MS
39216

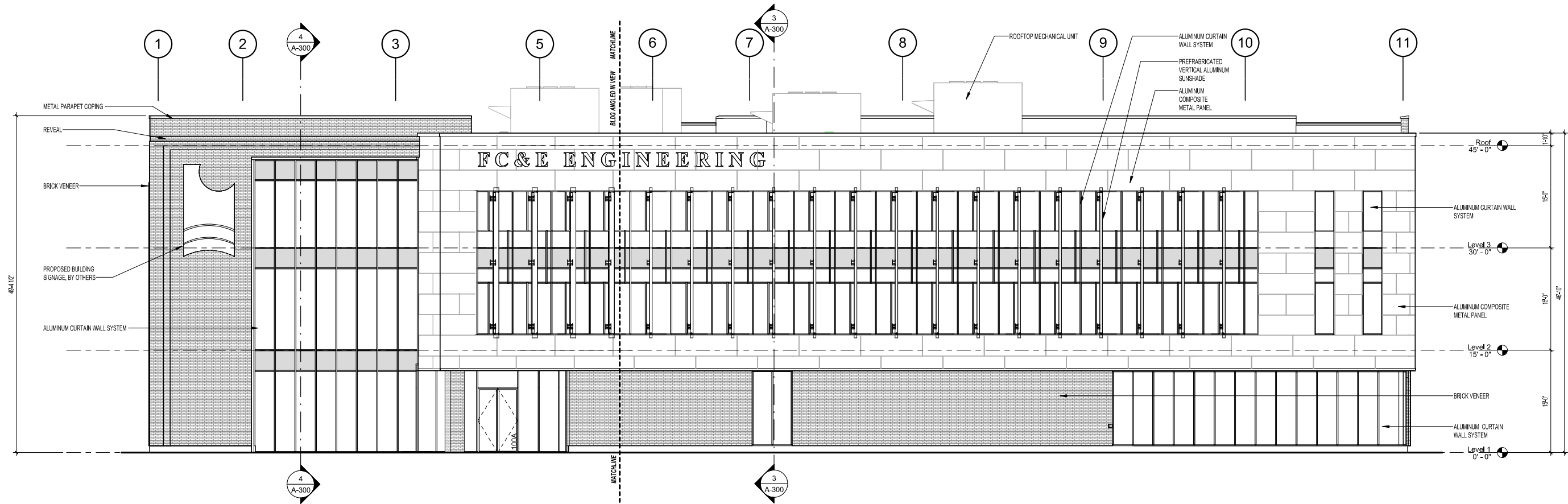
PROJECT NUMBER
24-068

DATE
04/14/2025

DRAWN BY
cl-lw

CDFL

ARCHITECTS + ENGINEERS PA



2 COMPOSITE BUILDING ELEVATION - EAST
1/8" = 1'-0"

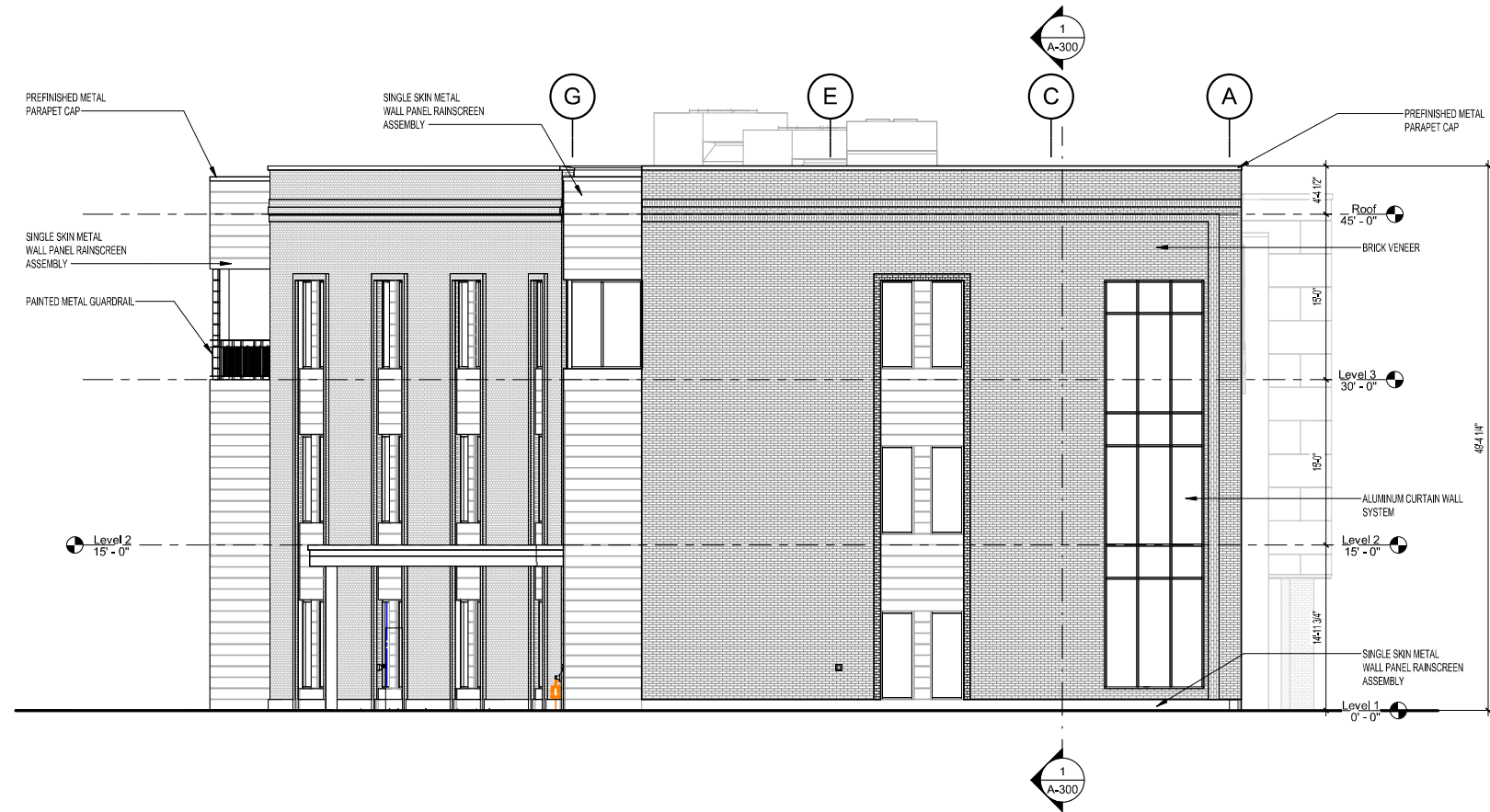


1 COMPOSITE BUILDING ELEVATION - WEST
1/8" = 1'-0"

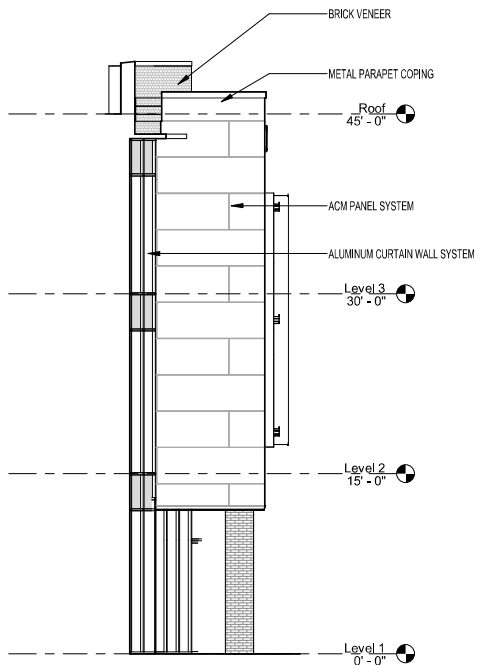
PROJECT NUMBER	
24-068	
DATE	
06/10/2025	
DRAWN BY	
KJP	
REVISIONS	
NO.	DATE



1 BUILDING ELEVATION - NORTH
1/8" = 1'-0"



2 BUILDING ELEVATION - SOUTH
1/8" = 1'-0"



3 PARTIAL BUILDING SECTION
1/8" = 1'-0"

REVISIONS		PROJECT NUMBER
NO.	DATE	24-068
		DATE
		06/10/2025
		DRAWN BY
		KJP



KLF Investments, LLC

July 14, 2025

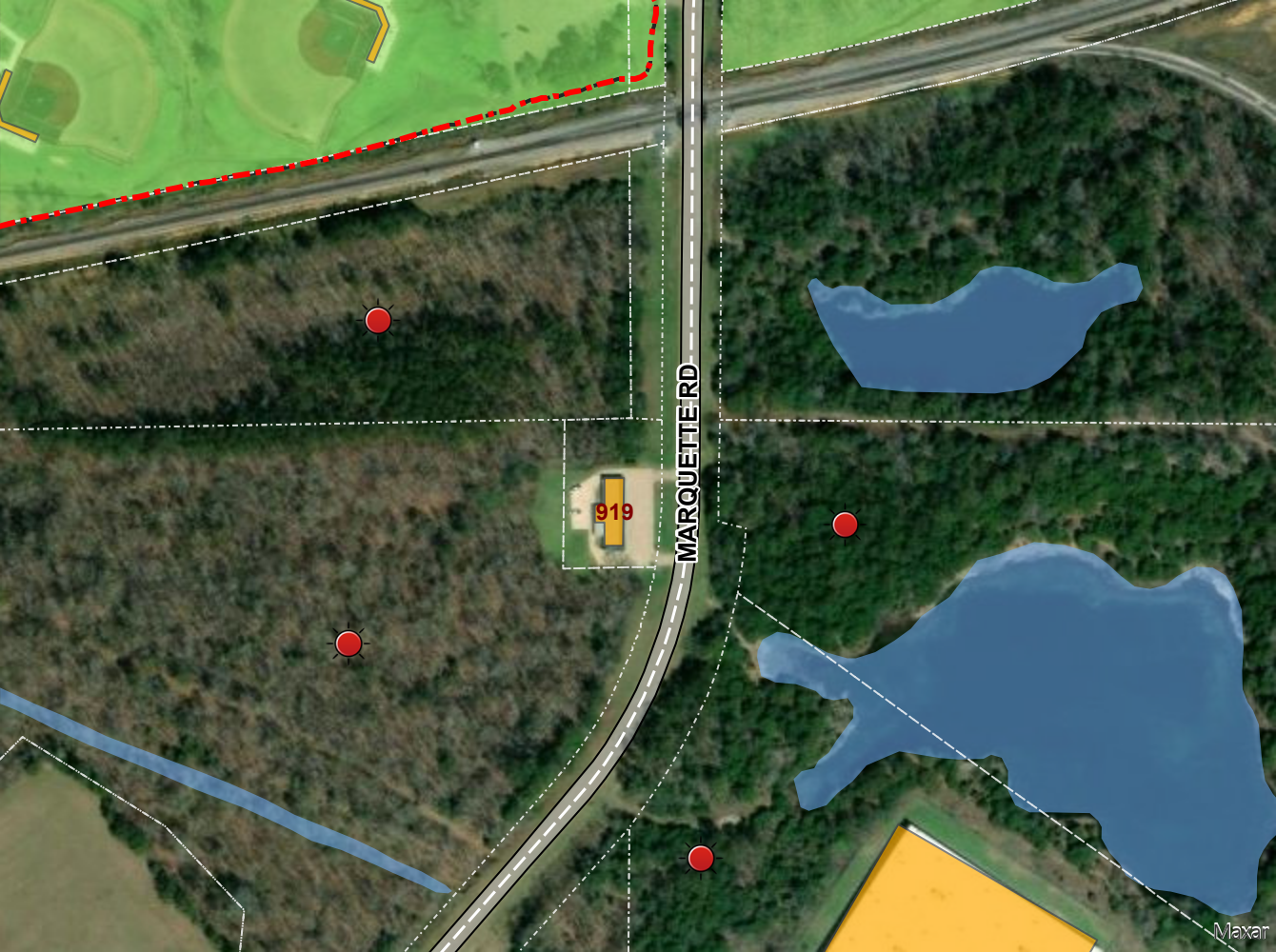
To whom it may concern:

I, Kenneth L. Faulkner, am the sole member of KLF Investments, LLC and the legal owner of the property that the new FC&E Engineering headquarters building we be constructed. KLF Investments has retained CDFL Architects+Engineers to design the building. I hereby authorize CDFL to be the applicant and represent KLF Investments regarding this project.

Sincerely,

A handwritten signature in blue ink that reads "Ken L. Faulkner". The signature is written in a cursive, flowing style.

Ken L. Faulkner, PE
Member/Owner
KLF Investments, LLC



MARQUETTE RD

919

[Print](#)[Search Again](#)

PPIN	Parcel Number	Section	Township	Range
057050	H08 000007 00010	20	05	03
Google Map	GIS Map	Deed Preview	Building Sketch	
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer	01	
Assessed Owner			Appraised Values	
GENERAL MOTORS LLC			Land Value	1,752,420.00
C/O RYAN TAX COMPLIANCE SERVICES LL			Improvement Value	18,394,540.00
P O BOX 460169-DEPT 851 HOUSTON TX77056			Total	20,146,960.00
Location			Assessed Values	
1500 MARQUETTE RD			Land Value	2,759,181.00
Legal Description			Improvement Value	262,863.00
APPROX 26.817AC IN THE NE NE SEC 20			Total	3,022,044.00
			Building Info.	
			Year Built	1999
			Base Area	353500
			Adjusted Area	354086
			Structure Code	039
			Deed Info	
			Book	2011
			Page	28771
			Date	12/29/2011
			Miscellaneous	
			Homestead Code	
TAXES	Due	Paid		
County	126,140.12	126,140.12		
City	99,727.45	99,727.45		
School	168,569.61	168,569.61		
Total	394,437.18	394,437.18		
Paid By	GENERAL MOTORS LLC			
Paid - Receipt #	Y			
Date Paid	1/29/2025			
# of Payments	1			
Penalty Paid	0			

PPIN	Parcel Number	Section	Township	Range
021855	H08 000008 00000	18	05	03
Google Map	GIS Map	Deed Preview	Building Sketch	
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer	No sketch found	
Assessed Owner		Appraised Values		
RANKIN FIRST		Land Value	3,610.00	
101 SERVICE DR BRANDON MS39042		Improvement Value	0.00	
		Total	3,610.00	
		Assessed Values		
Location		Land Value	542.00	
0 E METRO PKWY		Improvement Value	0.00	
Legal Description		Total	542.00	
APPROX 15.30 AC E2 SECTION S RR DB 391 PG 311 0091079 DB 503- 503 PG 0044-0041 0031486 DB 503 PG 0058 0031486		Building Info.		
		Year Built	0	
		Base Area	0	
		Adjusted Area	0	
		Structure Code		
TAXES		Due	Paid	
County	0.00	0.00		
City	0.00	0.00		
School	0.00	0.00		
Total	0.00	0.00		
Paid By				
Paid - Receipt #				
Date Paid	0/0/0			
# of Payments	0			
Penalty Paid	0			
		Deed Info		
		Book	2015	
		Page	20265	
		Date	10/1/2014	
		Miscellaneous		
		Homestead Code		

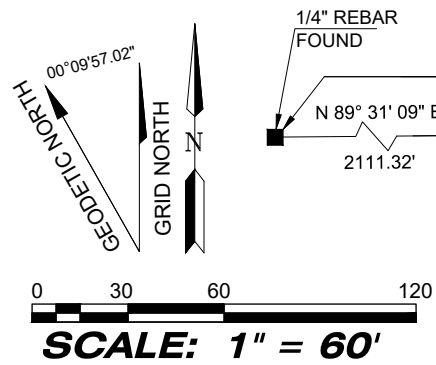
[Print](#)[Search Again](#)

PPIN	Parcel Number	Section	Township	Range
021848	H08 000001 00000	19	05	03
Google Map	GIS Map	Deed Preview	Building Sketch	
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer	No sketch found	

Assessed Owner	Appraised Values	
RANKIN COUNTY ECONOMIC DEV DIST	Land Value	56,870.00
211 EAST GOVERNMENT ST BRANDON MS39042	Improvement Value	0.00
	Total	56,870.00
	Assessed Values	
Location	Land Value	8,531.00
	Improvement Value	0.00
	Total	8,531.00
Legal Description	Building Info.	
	Year Built	0
	Base Area	0
	Adjusted Area	0
APPROX 454.98AC IN SEC 19 & IN SW4 SEC 18 N OF RR LESS 4.00 AC DB 156 PG 339 0053157 DB 588 PG 0205 0110789	Structure Code	

TAXES	Due	Paid
County	0.00	0.00
City	0.00	0.00
School	0.00	0.00
Total	0.00	0.00
Paid By		
Paid - Receipt #		
Date Paid	0/0/0	
# of Payments	0	
Penalty Paid	0	

Deed Info	
Book	2006
Page	16530
Date	7/20/2006
Miscellaneous	
Homestead Code	



GENERAL NOTES:

1. FIELD SURVEY PERFORMED:
OCTOBER 26,27 & NOVEMBER 28,
2024.
2. ALL IRON PINS SET (I.P.S.) ARE 1/2"
x 18" REBAR WITH YELLOW PLASTIC
CAPS STAMPED "TAF PS 3100"
UNLESS NOTED OTHERWISE.
3. SURVEY AND COORDINATE
SYSTEM IS BASED ON MISSISSIPPI
STATE PLANE COORDINATE
SYSTEM, WEST ZONE NAD 83.
SURVEY CONTROL WAS
DETERMINED BY G.P.S.
OBSERVATION USING O.P.U.S. ALL
BEARINGS AND DISTANCES
SHOWN ARE GRID VALUES (US
SURVEY FEET). NAIL #1, LOCATED
60.11' EAST AND 130.96' SOUTH OF
THE P.O.B., HAVING COORDINATES
OF N: 1007171.98 E: 2392594.40
ELEV: 350.20, WAS USED AS A BASE
TO CONDUCT THIS SURVEY. THE
CONVERGENCE ANGLE AT THIS
LOCATION IS 0°09'57.02" AND THE
COMBINED SCALE FACTOR IS
0.99994798.
4. SURVEY MEETS THE MINIMUM
REQUIREMENTS OF A CLASS "B"
SURVEY AS DEFINED BY
MISSISSIPPI'S STANDARDS OF
PRACTICE FOR SURVEYING.
5. SURVEY WAS PERFORMED
WITHOUT THE BENEFIT OF A
FORMAL TITLE SEARCH, WHICH
MAY REVEAL ADDITIONAL
ENCUMBRANCES NOT SHOWN ON
THIS PLAT. UNDERGROUND
UTILITIES WERE NOT LOCATED AS
A PART OF THIS SURVEY.
6. SUBJECT PARCEL IS LOCATED IN
ZONE "X" (NON-SHADED) DEFINED
AS AREAS DETERMINED TO BE
OUTSIDE THE 0.2% ANNUAL
CHANCE FLOODPLAIN ACCORDING
TO FEMA MAP # 28121C0194G
EFFECTIVE AUGUST 16, 2022.
7. CONTROL POINTS:
N #1 N: 1007141.98 E: 2392594.40
ELEV: 350.20
N #2 N: 1007017.29 E: 2392806.97
ELEV: 349.27
8. REFERENCES:
DEEDS AS REFERENCED ON PLAT.

RANKIN COUNTY ECONOMIC DEVELOPMENT DISTRICT
DB 588 / PG 205

N 00° 00' 00" E - 413.31'

I.P.S.

RANKIN COUNTY ECONOMIC DEVELOPMENT DISTRICT
DB 588 / PG 205

LEGEND:

- ⊙ IRON PIN SET (I.P.S.)
■ MONUMENT FOUND/IRON PIN FOUND
N 09° 21' 00" E - 293.22'
(S 00°00' E ~ 100.00')
----- OHE ----- OHE
----- FIELD MEASURED
----- RECORD BEARING AND DISTANCE
----- OVERHEAD POWER
----- PROPERTY LINE
----- FENCE
P.O.B. POINT OF BEGINNING

**TOTAL AREA =
±4.00 ACRES**

RANKIN COUNTY ECONOMIC
DEVELOPMENT DISTRICT
DB 588 / PG 205

PARCEL DESCRIPTION:

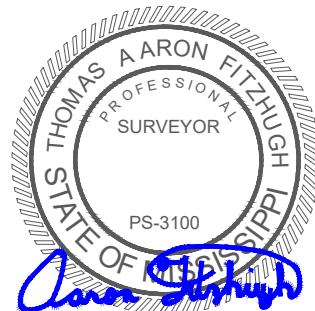
Commencing at the Northeast corner of Section 19, Township 5 North, Range 3 East, Rankin County, Mississippi, said point being occupied by a 1/2 inch found iron rebar in concrete (N: 1007274.19 E: 2392682.99), proceed South 89 degrees 31 minutes 09 seconds West 148.71 feet along the North line of Section 19 to a found 1/2 inch diameter iron rebar (N: 1007272.94 E: 2392534.29) and the POINT OF BEGINNING of the parcel herein described:

From the described POINT OF BEGINNING, proceed leaving the said North line of Section 19 South 00 degrees 31 minutes 29 seconds East 207.93 feet to a found 1/2 inch diameter iron rebar; thence North 89 degrees 28 minutes 29 seconds East 199.42 feet to a set 1/2 inch diameter iron rebar with yellow plastic cap stamped "TAF PS 3100" on the West right of way boundary of Marquette Road (said West right of way being 50 feet from the existing centerline); thence curving to the right in a Southwesterly direction for an arc length of 222.30 feet along the said West right of way boundary to a set 1/2 inch diameter iron rebar with yellow plastic cap stamped "TAF PS 3100", said arc having a radius of 750.00 feet, a delta angle of 016 degrees 58 minutes 57 seconds and a chord bearing South 18 degrees 31 minutes 11 seconds West 221.49 feet; thence leaving said West right of way boundary North 90 degrees 00 minutes 00 seconds West 464.00 feet to a set 1/2 inch diameter iron rebar with yellow plastic cap stamped "TAF PS 3100"; thence North 00 degrees 00 minutes 00 seconds East 413.31 feet to set 1/2 inch diameter iron rebar with yellow plastic cap stamped "TAF PS 3100" on the North line of Section 19; thence North 89 degrees 31 minutes 09 seconds East 333.05 feet along the said North line of Section 19 to the POINT OF BEGINNING.

Said parcel contains 4.00 acres, more or less, and is located part in the Northeast Quarter of the Northeast Quarter of Section 19 and part in the Northwest Quarter of the Northwest Quarter of Section 20, all in Township 5 North, Range 3 East, Rankin County, Mississippi. Bearings established by GPS and referenced to Grid North, Mississippi State Plane Coordinate System, West Zone. Description based on Survey Plat by Thomas Aaron Fitzhugh, PS 3100, Dated 10-29-2024.

N 90° 00' 00" W - 464.00'

RANKIN COUNTY ECONOMIC DEVELOPMENT DISTRICT
DB 588 / PG 205



THOMAS AARON FITZHUGH
MISSISSIPPI PROFESSIONAL
SURVEYOR #3100

DATE

COMMENCING POINT

1/2" REBAR IN CONCRETE FOUND AT THE
NORTHEAST CORNER OF
SECTION 19, T 5 N, R 3 E,
RANKIN COUNTY, MISSISSIPPI
N: 1007274.19
E: 2392682.99

S 00° 31' 29" E - 207.93'
(N 00° 31' 13" W ~ 208.00' AS PER DB 2016 / PG 17341)

S 89° 31' 09" W - 148.71'
(N 89° 28' 30" E ~ 148.02' AS
PER DB 2016 / PG 17341)

KLF INVESTMENTS, LLC
DB 2016 / PG 17341

1/2" REBAR
FOUND

(S 89° 28' 30" W ~ 199.41' AS PER DB 2016 / PG 17341)
N 89° 28' 29" E - 199.42'

SECTION 19
SECTION 20

RADIUS = 750.00'
ARC LENGTH = 222.30'
DELTA = 016° 58' 57"
CHORD BEARING = S 18° 31' 11" W
CHORD LENGTH = 221.49'

MARQUETTE ROAD (ASPHALT)
DB 893 / PG 53

ELECTRIC UTILITY
EASEMENT (NO
RECORD FOUND -
WIDTH ASSUMED)



PROJECT #: 129
DATE: 11/29/2024
DRAWN BY: TAF
CHECKED BY: TAF
SCALE: 1" = 60'

NO.	DATE	REVISIONS	DESCRIPTION

BOUNDARY SURVEY OF A PARCEL LOCATED
PART IN THE NE 1/4 OF THE NE 1/4 SECTION 19 &
PART THE NW 1/4 OF THE NW 1/4 OF SECTION 20,
T 5 N, R 3 E, RANKIN COUNTY, MISSISSIPPI
FOR: KLF INVESTMENTS, LLC

1 of 1

BOUNDARY
SURVEY



COMMUNITY DEVELOPMENT

Zoning Variance
Application

RECEIVED
CITY OF BRANDON, MS

JUL 16 2025

COMMUNITY
DEVELOPMENT

CASE NUMBER
25-025

250838

917 Marquette Road, Brandon, MS 39042 Street Address		Parcel Number	5.972 acres Size in Acres
Office and Research Campus Current Zoning Classification		Office building Proposed Use of the Property	
Variance to Section(s): Zoning District requirements for district ORC in section 3.7.1 Site plan review requirements found in section 9.9			
Current Ordinance Requirement(s): Maximum building height - 40 FT			
Requested Variance(s): Variance to exceed the 40' height limit to 55'-0"			
CDFL Architects + Engineers Applicant		Daniel Zegel Contact Name	
3221 Old Canton Road #200 Street Address		(601)366-3110 Primary Telephone	
Jackson City	MS State	39216 Zip Code	dzege@cdf.com Email
FC&E Engineering Owner(s), if different from applicant		Ken Faulkner Contact Name	
917 Marquette Road Street Address		(601) 824-1860 Primary Telephone	
Brandon City	MS State	39042 Zip Code	kfaulkner@fce-engineering.com Email

\$275.00

Applicant's Signature:

zoning@brandonms.org

Date:

07.14.25



COMMUNITY DEVELOPMENT

Zoning Variance
Additional Information



The following items are required for consideration of a variance:

■ **Completed Application and Non-Refundable \$275 Fee**

☐ **Ownership Verification Letter**

- If the applicant is not the owner, a letter signed and dated by the owner certifying their ownership of the property and authorizing the applicant to represent the person, organization, or business that owns the property.

☐ **Legal Written Description of the Property**

- If not platted, a metes and bounds legal description of the property.

■ **Written Statement**

- A written statement documenting the reason for the variance(s), including evidence that the request complies with the following criteria as required for approval of a variance.
 1. That special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings, in the same district.
 2. Literal interpretation of the provisions of this ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this ordinance.
 3. Granting the variance requested will not confer on the applicant any special privilege that is denied by this ordinance to other lands, structures, or buildings in the same zoning district.
 4. The condition or characteristic noted above is not caused by an action of the property owner, occupant, or applicant.
 5. The variance is the minimum amount necessary to allow a reasonable use of the property;
 6. The variance will not adversely affect public health or safety, and will not substantially or permanently interfere with the appropriate use of adjacent conforming property in the same district; and,
 7. The variance will not alter the essential character of the zoning district within which the subject property is located, and is in harmony with the intent and purposes of the zoning ordinance.

■ **Site Plan**

- Submitted on paper no larger than 11" x 17", showing: Scale and north arrow; Location of site with respect to streets and adjacent properties; Property lines and dimensions; Location and dimensions of buildings; Building setback distances from property lines; Location, dimensions, and surface type of off-street parking spaces and loading areas; Any other proposed features of the site which are applicable to the requested variance.



COMMUNITY DEVELOPMENT

Zoning Variance Acknowledgements



The applicant agrees to:

- If determined by the City Planner or other city officials that a detailed site plan is necessary to review a request for variance, a site plan shall be submitted by the applicant in accordance with the Zoning Ordinance of the city and all expenses of the zoning variance review shall be paid by the applicant.
- By signing the application, it is understood and agreed that permission is given to the Department of Community Development to place a sign(s) on said property, giving notice to the public that said property is being considered for zoning action. It is further understood by the applicant that the removal of the sign before the hearing will constitute a withdrawal of the application and the case will not be heard at the next scheduled hearing.
- It is further understood and agreed by the applicant, and permission is hereby granted to the city for inspections, investigations, and/or evaluation reports by the proper departments, pertaining to said property. In the event such investigations, etc., disclose this property does not meet the requirements for the proposed use, then this request will be held in abeyance until such time as those requirements are met and/or evidence of such is submitted.
- The application fee for this request is non-refundable regardless of the outcome.

The applicant agrees to attend the official development review meetings listed below:

Planning Commission Meeting: 07.28.2025
Board of Aldermen Public Hearing: ~~08.04.2025~~

Both meetings are held in the Board Room of the Brandon Municipal Complex, located at 1000 Municipal Drive in Brandon, Mississippi at 6 o'clock in the evening.

The above information is true, correct, and complete to the best of my knowledge, and I acknowledge the stipulations listed herein.

Applicant:  Date: 07.14.25
Owner: _____ Date: _____

State of Mississippi County of Rankin Sworn to and subscribed before me, Notary: _____ Date: _____
--



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: JOEY BARNETTE
DATE: 08/14/2025
SUBJECT: PUBLIC HEARING - 939 SOUTH COLLEGE ST. - PARCEL# I8B-21

Public hearing for consideration of an application for conditional use permit request for Rankin Roots Properties LLC for 939 South College St. (Parcel # I8B-21).

ATTACHMENTS:

1. 25-019 Staff Report BOA Combined



STAFF REPORT

CASE # 25-019

<u>Subject Matter:</u>	Conditional Use Application
<u>Subject Property:</u>	939 South College St. Parcel # I8B-21
<u>Planning Commission:</u>	July 28, 2025
<u>Public Hearing:</u>	August 18, 2025
<u>Zoning District:</u>	RR (Rural Neighborhood)
<u>Ward:</u>	2 - Vinson

Overview:

Consideration of an application for Conditional Use Permit request for Rankin Roots Properties LLC for 939 South College St. (Parcel # I8B-21).

The applicant is requesting approval to operate a bed and breakfast on the subject property. The property is zoned RR (Rural Neighborhood) which will require approval of a conditional use permit in that zoning district for the use of a bed and breakfast.

The proposed bed and breakfast property consists of 1326 Sqft 3-bedrooms, 2-bathroom, full kitchen/dining area, and a living area. There is adequate parking for multiple vehicles.

4.4.6 Lodging and community housing uses.

1. Bed and breakfast.

i. Definition: An owner-occupied or tenant occupied single-family dwelling unit offering transient lodging accommodations within that dwelling where meals may be provided.

ii. Districts permitted: NC, CC, VMU, PUD, TND; Conditional use in RR and R-12.

iii. Parking: One space per guest room in addition to the two spaces required for the owners.

iv. Loading: None.

v. Additional standards:

- A bed and breakfast may have no more than three guest rooms or serve no more than six guests per night.*

Application # 25-019
Date Received: June 13, 2025
Subject Property: Parcel # I8B-21
Applicant: Rankin Roots Properties LLC

Section 9.7 Conditional Uses

Please see below for the responses pertaining to the requirements for the granting of a conditional use permit. Please see the applicants' written statement for additional information concerning the request (attached).

9.7.2 Requirements for granting a conditional use or conditional use permit:

The Mayor and Board of Aldermen shall not grant a conditional use unless satisfactory provision and arrangement has been made concerning all of the following:

- a. Ingress and egress to property and proposed structures thereon with particular reference to vehicular and pedestrian safety and convenience, traffic flow and control, and access in case of fire or catastrophe.*
Response: Minor traffic impact. No more traffic than normally expected in a residential area.
- b. Off-street parking and loading areas.*
Response: Driveway and parking area are adequate to accommodate 3 parking spaces owner has agreed to extend parking to accommodate one additional space to bring total parking to 4 Spaces meeting all requirements if granted conditional use.
- c. Refuse and service areas.*
Response: No refuse or service area is needed or requested for this use.
- d. Utilities, with reference to locations, availability, and compatibility.*
Response: Utility connections are already in place. No new connections will be requested or needed.
- e. Screening and buffering with reference to type, dimensions, and character.*
Response: No additional screening will be provided. The lot is 1.8 acre and is surrounded by fencing, trees, and vegetation.
- f. Required yards and other open space.*
Response: The structure/use complies with the RR zoning district's required yards and open space requirements.
- g. General compatibility with adjacent properties and other property in the district.*
Response: The surrounding properties are zoned RR. The existing and proposed use is compatible with this district.
- h. Any other provisions deemed applicable by the Mayor and Board of Aldermen.*

Application # 25-019
Date Received: June 13, 2025
Subject Property: Parcel # I8B-21
Applicant: Rankin Roots Properties LLC

Owner's Written Statement:

My name is Andy Harrist, and I am the co-owner of Rankin Roots Properties LLC, I am requesting conditional use approval for the property located at 939 South College Street. We are making this request to provide a short-term rental option in the area. If approved, We will have the property available on applications like Airbnb.

As lifelong residents of Brandon, we take great pride in contributing to the growth and vitality of our community. Our goal is to provide a high-quality lodging option for visitors to enjoy all that Brandon 042 has to offer-Including parks, amphitheater, and local businesses.

We are currently making significant improvements to the property, including:

- Foundation leveling
- installation of a new roof
- Fresh exterior and interior paint
- Full interior remodel
- Updated HVAC and plumbing systems
- Tree removal and landscaping improvements
- Driveway repairs

Once complete, the home will be in excellent condition and will serve as a positive reflection of our town.

Planning Commission Recommendation:

Case # 25-019: Conditional Use Application– Consideration to approve a conditional use application for Rankin Roots Properties LLC / Andy Harrist, located at 939 S. College St., to operate a bed and breakfast - Parcel # I8B-21. Mr. Harrist was present and made his plea in regard to request for a conditional use seeing no comment against Lynn Bullock made Motion to approve with David Stevens seconding motion carried by vote 3/0. Tom Evans made point of contention moving forward the Community development department needs to investigate a new short term rental ordinance considering recent influx of short term VRBO /Airbnb type conditional uses being applied for.

Jim Broocks	AYE
Lynn Bullock	AYE
Suzanne Ross	ABSENT
Eric Skipper	AYE
Tom Evans	AYE
David Stevens	AYE

Staff Recommendation:

Applicant has satisfactorily met provisions and requirements as required under Zoning code conditional 9.7.2 requirements for granting a conditional use.

Application # 25-019
Date Received: June 13, 2025
Subject Property: Parcel # I8B-21
Applicant: Rankin Roots Properties LLC

Pending Board approval Applicant will:

1. Applicant will secure and maintain a proper business license with the City of Brandon.
2. Applicant will obtain any required permits prior to making improvements (construction, signage, etc.).
3. Community Development will perform an inspection to ensure compliance with zoning, life safety and building code requirements, and other applicable local and state regulations. A certificate of inspection shall be issued by Community Development prior to initial occupancy.

Exhibits:

- A) Location and Zoning Map
- B) Adjacent Owners Map
- C) Conditional Use Application
- D) Legal description
- E) Property record of PPIN 063525
- F) Written Statement

Adjoining Property Owners Notified:

Notice Filed in Paper:	Wednesday July 30,2025
Property Posted:	Friday August 1, 2025
Certified Letter to adjoining properties:	Friday August 1, 2025

PPIN	Name	Address	City	State	Zip	Case
31640	KCF LLC	PO Box 321473	Flowood	MS	39232	25-019
31595	Laura Gray	935 S College St	Brandon	MS	39042	25-019
31589	Steve Rogers	938 S College St	Brandon	MS	39042	25-019
31593	Petes Enterprises	220 Glen Arbor Dr	Brandon	MS	39043	25-019

Report Prepared By: Randy Barnes Community Development



COMMUNITY DEVELOPMENT

Conditional Use Permit Application

RECEIVED
CITY OF BRANDON, MS

JUN 13 2025

COMMUNITY
DEVELOPMENT

25-019
PERMIT NUMBER

939 South College St			
Property Address		Current Zoning Classification	
Previously-Rental Property		Short term rental	
Current or Previous Use of the Property		Proposed Use of the Property	
Provide a Description of the Proposed Use, Including Hours of Operation, Number of Employees, Number of Daily Customers, etc.			
The proposed use for this property will be for short term rentals. i.e AirBnB, VRBO.			
Rankin Roots Properties LLC		Andy Harrist	
Applicant		Contact Name	
476 Hwy 468		601.317.4554	
Street Address		Primary Telephone	
Brandon	MS	39042	andyharrist@gmail.com
City	State	Zip Code	Email
Owner(s), if different from applicant		Contact Name	
Street Address		Primary Telephone	
City	State	Zip Code	Email

The following items are required for consideration of a conditional use*:

- ☒ **Completed Application and Non-Refundable \$275 Fee**
- ☐ **Ownership Verification Letter**
 - If the applicant is not the owner, a letter signed and dated by the owner certifying their ownership of the property and authorizing the applicant to represent the person, organization, or business that owns the property.
- ☒ **Legal Written Description of the Property**
 - If not platted, a metes and bounds legal description of the property.
- ☒ **Written Statement**
 - A written statement documenting the reason for the conditional use, including evidence that the request complies with the requirements of a conditional use.
- ☒ **Site Plan**
 - All conditional use permit applications must be accompanied by a fully dimensioned site plan locating all easements and restricted use areas, north arrow, all structure-to-property line setback dimensions, location of all property lines, names of all adjacent streets, parking plan, grade elevations at property line corners, proposed and existing utility meters, public sewer connections, private sewage disposal systems and fire hydrant locations.

*Note that additional items may be required depending on the proposed use. Contact the Community Development Department at 601-824-4580.

Applicant's Signature: _____

zoning@brandonms.org

Date: _____

Revised: 07/18/2017



COMMUNITY DEVELOPMENT

Conditional Use Permit Acknowledgements



The applicant agrees to:

- If determined by the City Planner or other city officials that a detailed site plan is necessary to review a request to rezone property, a site plan shall be submitted by the applicant in accordance with the Zoning Ordinance of the city and all expenses of the zoning variance review shall be paid by the applicant.
- By signing the application, it is understood and agreed that permission is given to the Department of Community Development to place a sign(s) on said property, giving notice to the public that said property is being considered for zoning action. It is further understood by the applicant that the removal of the sign before the hearing will constitute a withdrawal of the application and the case will not be heard at the next scheduled hearing.
- It is further understood and agreed by the applicant, and permission is hereby granted to the city for inspections, investigations, and/or evaluation reports by the proper departments, pertaining to said property. In the event such investigations, etc., disclose this property does not meet the requirements for the proposed use, then this request will be held in abeyance until such time as those requirements are met and/or evidence of such is submitted.
- The application fee for this request is non-refundable regardless of the outcome.

The applicant agrees to attend the official development review meetings listed below:

Planning Commission Meeting: _____

Board of Aldermen Public Hearing: _____

Both meetings are held in the Board Room of the Brandon Municipal Complex, located at 1000 Municipal Drive in Brandon, Mississippi at 6 o'clock in the evening.

The above information is true, correct, and complete to the best of my knowledge, and I acknowledge the stipulations listed herein.

Applicant: Amy Ellis

Date: 6/13/25

Owner: _____

Date: _____

State of Mississippi
County of Rankin
Sworn to and subscribed before me,

Notary: _____

Date: _____

Written Statement:

My name is Andy Harrist, and I am the co-owner of Rankin Roots Properties LLC. I am requesting conditional use approval for the property located at 939 South College Street. We are making this request to provide a short-term rental option in the area. If approved, we will have the property available on applications like Airbnb.

As lifelong residents of Brandon, we take great pride in contributing to the growth and vitality of our community. Our goal is to provide a high-quality lodging option for visitors to enjoy all that Brandon 042 has to offer—including parks, amphitheater, and local businesses.

We are currently making significant improvements to the property, including:

- Foundation leveling
- Installation of a new roof
- Fresh exterior and interior paint
- Full interior remodel
- Updated HVAC and plumbing systems
- Tree removal and landscaping improvements
- Driveway repairs

Once complete, the home will be in excellent condition and will serve as a positive reflection of our town.

Site Map



74.63 yards East to West

32.47 yards North to South



3 bed 2bath 1326 sq ft

Prepared by and return to:
Luckett Land Title, Inc.
R. Cratin Luckett (MSB No. 100142)
217 Commerce Drive
Brandon, Mississippi 39042
601-414-0114
File No. 25-1364B

INDEXING INSTRUCTIONS: 0.5 acres, +/-, in SE 1/4 of the SE 1/4 of Sec. 21, TSN-R3E, Rankin Co., MS

STATE OF MISSISSIPPI

COUNTY OF RANKIN

WARRANTY DEED

FOR AND IN CONSIDERATION of the sum of Ten and No/100 Dollars (\$10.00), cash in hand paid, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Grantor,

PETE'S ENTERPRISES, LLC,
a Mississippi limited liability company
220 Glen Arbor Blvd
Brandon, MS 39042
601-954-7869

does hereby grant, bargain, sell, convey and warrant unto the Grantee,

RANKIN ROOTS PROPERTIES LLC,
a Mississippi limited liability company
476 Hwy 468
Brandon, MS 39042
(601)317-4554

the following described real property lying and being situated in Rankin County, Mississippi, and being more particularly described as follows, to-wit:

SEE ATTACHED EXHIBIT "A"

This conveyance and the warranty hereof is subject to any and all prior and outstanding leases, exceptions, reservations and/or conveyances of oil, gas and/or other minerals and any geothermal energy resources lying in, on and under the above described real property.

This conveyance and the warranty hereof is subject to any environmental condition existing upon the subject property which would cause said property to be in violation of any State and/or Federal Environmental Protection Act.

This conveyance and the warranty hereof is subject to any and all other easements and rights-of-way, whether of record or of use, which affect the real property hereby conveyed.

This conveyance and the warranty hereof is subject to any and all Covenants and Restrictions of record.

IT IS AGREED and understood that the taxes for the current year have been prorated as of this date on an estimated basis. When said taxes are actually determined, if the pro-ration as of this date is incorrect, then the Grantor agree to pay to the Grantee or their assigns any amount which is deficit on an actual pro-ration and likewise, the Grantee agrees to pay to the Grantor any amount overpaid by Grantor.

WITNESS THE SIGNATURE of the Grantor on the date of its respective acknowledgment.

PETE'S ENTERPRISES, LLC,
a Mississippi limited liability company

By: Ernest A. Gualano, Jr.
Ernest A. Gualano, Jr., Manager

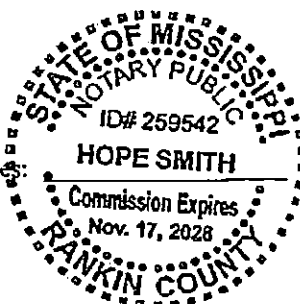
STATE OF MISSISSIPPI

COUNTY OF RANKIN

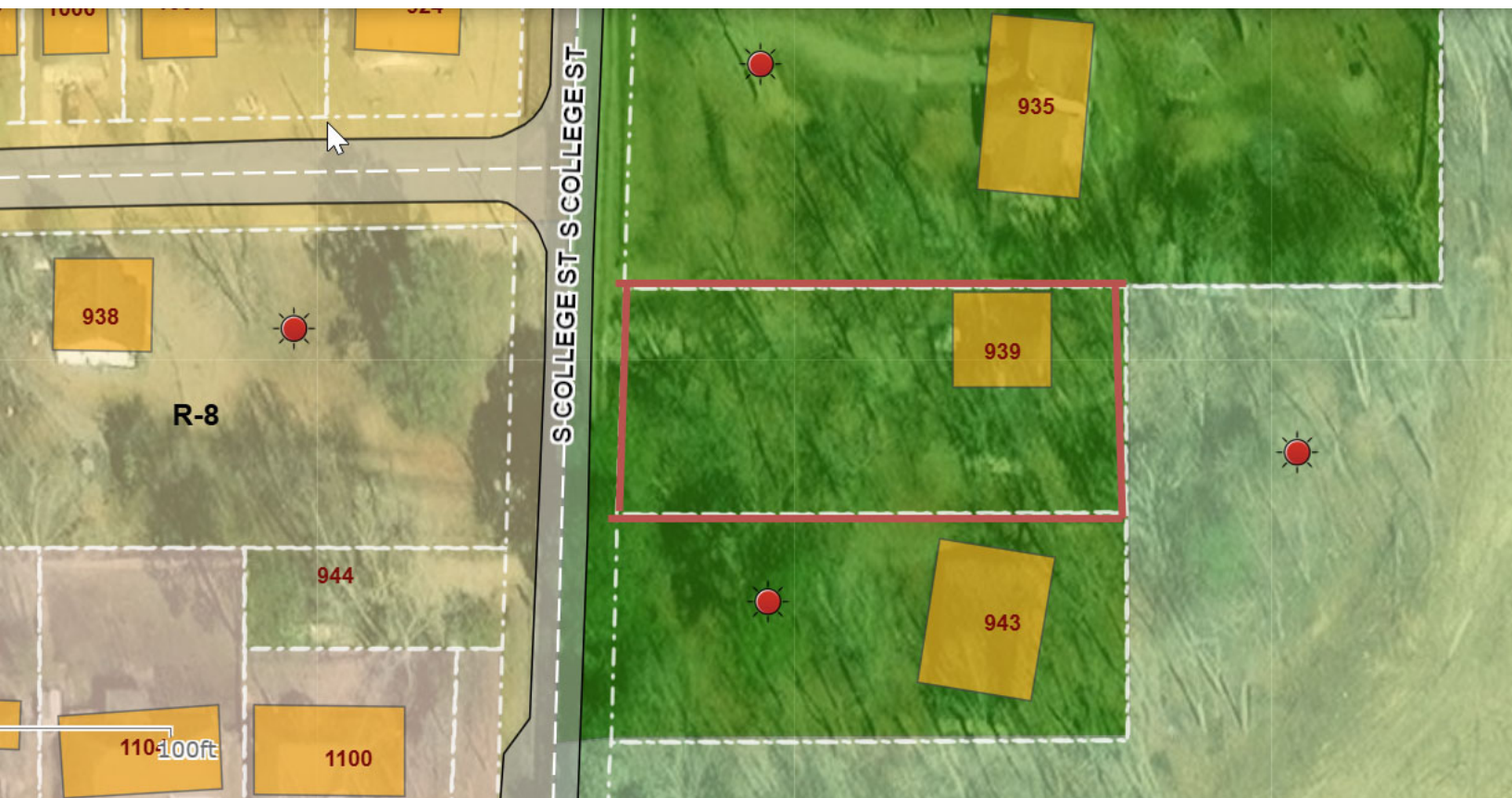
Personally appeared before me, the undersigned authority in and for the said county and state, within my jurisdiction, the within named, Ernest A. Gualano, Jr., who acknowledged that he is a Manager of Pete's Enterprises, LLC, a Mississippi limited liability company, and that for and on behalf of the said limited liability company, and as its act and deed he executed the above and forgoing instrument, after first having been duly authorized by said limited liability company to do so.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, this the 13th of June, 2025.

My Commission Expires:



Hope Smith
NOTARY PUBLIC



[Print](#) [Search Again](#)

PPIN	Parcel Number	Section	Township	Range
031640	I08C000003 00000	22	05	03
Google Map	GIS Map	Deed Preview		Building Sketch
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer		No sketch found
Assessed Owner			Appraised Values	
KCF LLC			Land Value	4,880.00
P O BOX 321473 FLOWOOD MS39232			Improvement Value	0.00
			Total	4,880.00
			Assessed Values	
Location			Land Value	733.00
			Improvement Value	0.00
			Total	733.00
Legal Description			Building Info.	
29.238A IN SW4 SW4 22-5-3 & IN SE4 SE4 21-5-3 DB 365 PG 230 0042578 DB 524 PG 0202 0011987			Year Built	0
			Base Area	0
			Adjusted Area	0
TAXES			Structure Code	
County	Due	Paid	Deed Info	
City	33.12	33.12	Book	2022
School	24.19	24.19	Page	16193
Total	40.89	40.89	Date	7/8/2022
Paid By	98.20	98.20	Miscellaneous	
Paid - Receipt #	KCF LLC		Homestead Code	
Date Paid	Y			
# of Payments	12/17/2024			
Penalty Paid	1			
	0			

PPIN	Parcel Number	Section	Township	Range		
031595	I08B000022 00000	21	05	03		
Google Map	GIS Map	Deed Preview	Building Sketch			
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer	01			
Assessed Owner		Appraised Values				
GRAY LAURA		Land Value	12,000.00			
935 SOUTH COLLEGE STREET BRANDON MS39042		Improvement Value	105,820.00			
		Total	117,820.00			
		Assessed Values				
Location		Land Value	126.00			
935 SOUTH COLLEGE ST		Improvement Value	11,698.00			
Legal Description		Total	11,824.00			
LOT 175.0 X 263.0 X 170.0 X 258.0 IN SE4 SE4 E COLLEGE ST AND LOT 92.5'X170' IN NE4 SE4 SE4 (0.37A) DB 123 PG 360 0082448		Building Info.				
		Year Built	1950			
		Base Area	1965			
		Adjusted Area	2398			
		Structure Code	001			
		Deed Info				
TAXES		Due	Paid	Book	2022	
County	343.53	343.53	Page			26501
City	390.19	390.19	Date			10/25/2022
School	509.54	509.54	Miscellaneous			
Total	1,243.26	1,243.26	Homestead Code	4		
Paid By	GRAY LAURA					
Paid - Receipt #	Y					
Date Paid	1/13/2025					
# of Payments	1					
Penalty Paid	0					

PPIN	Parcel Number	Section	Township	Range
031589	I08B000016 00000	21	05	03
Google Map	GIS Map	Deed Preview	Building Sketch	
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer	01	
Assessed Owner		Appraised Values		
ROGERS STEVE		Land Value	10,000.00	
938 SOUTH COLLEGE STREET BRANDON MS39042		Improvement Value	54,850.00	
		Total	64,850.00	
		Assessed Values		
Location		Land Value	0.00	
938 SOUTH COLLEGE ST		Improvement Value	6,485.00	
Legal Description		Total	6,485.00	
LOT 135 X 60 X 5 X 240 X 140 X 300 IN SE4 SE4 W OF COLLEGE & S OF COLLEGE SOUTH COVE DB 416 PG 0596 0040981		Building Info.		
		Year Built	1948	
		Base Area	1120	
		Adjusted Area	1187	
		Structure Code	001	
		Deed Info		
		Book		
		Page		
		Date	0/0/0	
		Miscellaneous		
		Homestead Code	1	
</				

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PPIN	Parcel Number	Section	Township	Range
031593	I08B000020 00000	21	05	03
Google Map	GIS Map	Deed Preview	Building Sketch	
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer	01	
Assessed Owner			Appraised Values	
PETES ENTERPRISES LLC			Land Value	9,000.00
220 GLEN ARBOR DR BRANDON MS39042			Improvement Value	69,720.00
			Total	78,720.00
			Assessed Values	
Location			Land Value	0.00
			Improvement Value	11,808.00
			Total	11,808.00
943 SOUTH COLLEGE ST			Building Info.	
Legal Description			Year Built	1957
LOT 100 X 230 IN SE4 SE4 E COLLEGE ST DB 362 PG 482 0030278 DB 386 PG 0604 0062679			Base Area	1460
			Adjusted Area	1665
			Structure Code	001
TAXES	Due	Paid	Deed Info	
County	492.87	492.87	Book	2023
City	389.66	389.66	Page	5499
School	658.65	658.65	Date	3/17/2023
Total	1,541.18	1,541.18	Miscellaneous	
Paid By	NORTHWEST HOLDINGS LLC		Homestead Code	
Paid - Receipt #	Y			
Date Paid	12/26/2024			
# of Payments	1			
Penalty Paid	0			



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: JOEY BARNETTE
DATE: 08/14/2025
SUBJECT: PUBLIC HEARING - 510 N. STREET - PARCEL# 19H-1

Public hearing for consideration of an application for a conditional use in regard to a secondary detached dwelling permit request from Larry Holden, 510 North St. Parcel #19H-1 PPIN#33466

ATTACHMENTS:

1. 25-026 Staff Report BOA Combined



STAFF REPORT

CASE # 25-026

<u>Subject Matter:</u>	Conditional Use Application
<u>Subject Property:</u>	510 North State St Property Parcel # I9H-1
<u>Planning Commission:</u>	July 28, 2025
<u>Public Hearing:</u>	August 18, 2025
<u>Zoning District:</u>	R-12 Suburban Neighborhood
<u>Ward:</u>	6 - Farris

Overview:

Consideration of an application for Conditional Use Permit request from Larry Holden 510 North St. Parcel #19H-1 PPIN#33466

The applicant is requesting approval a Secondary Detached Dwelling on the subject property. The property is zoned R-12 (Suburban Neighborhood) which will require approval of a conditional use permit in that zoning district for the use of a Secondary Detached Dwelling.

7.

Secondary attached/detached dwelling unit.

i.

Definition: An attached or detached dwelling unit created on a lot with a principle dwelling unit. The secondary dwelling unit is created auxiliary to, and is smaller than, the main dwelling. Secondary dwelling units can be created in a variety of ways, including conversion of a portion of an existing house, addition to an existing house, or the construction of an entirely new building. Secondary dwelling units shall not be utilized for short term rentals or for transient lodgings (see bed and breakfast). Examples of secondary dwelling units are: granny flats, in-law units/suites, etc.

ii.

Districts permitted: Conditional use in RR, R-12, VMU, PUD, TND.

iii.

Parking: One space per unit.

iv.

Loading: This use has no loading requirements

v.

Additional standards:

- The principle single-family dwelling must be owner occupied and not a rented or leased dwelling unit. If, at any time, the principle dwelling is not owner-occupied, then the secondary attached/detached structure shall not be occupied as a secondary dwelling unit.

Application # 25-026
Date Received: July 17, 2025
Subject Property: Parcel # I9H-1
Applicant: Larry Holden

- Secondary attached/detached dwellings shall be an extension of the principle single-family dwelling and shall only be occupied by the same single-family unit.
- Secondary detached dwellings shall only be permitted on lots with a one acre minimum.
- Secondary attached dwellings shall only be permitted on lots with a one-half acre minimum.
- The setback/minimum yard requirements for the secondary detached dwelling shall be the same as the principle dwelling.
- Secondary attached/detached dwellings shall not have separate street addresses from the principle dwelling.
- Secondary attached/detached dwellings shall utilize the same driveway as the principle dwelling.
- Secondary attached/detached dwellings shall be architecturally compatible with the principle dwelling.
- Secondary attached/detached dwellings shall be limited to 30 percent of the total square footage of the heated/cooled space of the principle dwelling.
- Secondary attached/detached dwellings shall be limited to one per principle dwelling.
- Secondary detached dwellings shall be a minimum of ten feet from the principle dwelling or other accessory structures.

Mr. Holden is requesting a conditional use permit for a Secondary Detached Dwelling to renovate an existing storage / shop building into a one-bedroom residential home for himself and wife.

Section 9.7 Conditional Uses

Please see below for the responses pertaining to the requirements for the granting of a conditional use permit. Please see the applicants' written statement for additional information concerning the request (attached).

9.7.2 Requirements for granting a conditional use or conditional use permit:

The Mayor and Board of Aldermen shall not grant a conditional use unless satisfactory provision and arrangement has been made concerning all of the following:

- Ingress and egress to property and proposed structures thereon with particular reference to vehicular and pedestrian safety and convenience, traffic flow and control, and access in case of fire or catastrophe.*
Response: Minor traffic impact. No more traffic than normally expected in a residential area.
- Off-street parking and loading areas.*
Response: Driveway and parking area are adequate.
- Refuse and service areas.*
Response: No refuse or service area is needed or requested for this use.
- Utilities, with reference to locations, availability, and compatibility.*
Response: Utility connections are already in place. No new connections will be requested or needed.
- Screening and buffering with reference to type, dimensions, and character.*
Response: No additional screening will be provided.

Application # 25-026
Date Received: July 17, 2025
Subject Property: Parcel # I9H-1
Applicant: Larry Holden

f. Required yards and other open space.

Response: The structure/use complies with the R-12 zoning district's required yards and open space requirements.

g. General compatibility with adjacent properties and other property in the district.

Response: The surrounding properties are zoned R-12. The existing and proposed use is compatible with this district.

h. Any other provisions deemed applicable by the Mayor and Board of Aldermen.

Owner's Written Statement:

"I am requesting a conditional use permit to renovate an existing storage/ shop building into a one bedroom residential for myself and wife. I am retired and my wife is planning to retire this fall. My existing home is a 2 story and is quickly becoming a burden to us both and we are seeking to downsize. The existing home will be lived in by our son and his family in exchange for seeing after us in our golden years. I have sewer / water connections within 5 feet of the building which will only require tie-in."

Exhibits:

- A) Location and Zoning Map
- B) Adjacent Owners Map
- C) Conditional Use Application
- D) Legal description
- E) Property record of PPIN 063525
- F) Written Statement
- G) plat

Planning Commission Recommendation:

Case # 25-026: Conditional Use Application – Consideration to approve a conditional use application for Larry Holden, located at 510 North St., to construct a secondary detached dwelling on the property – Parcel # I9H-1. Holden Family was present with 2 Representatives (Linda Holden & Son) and Made plea regarding request for Secondary attached /detached Dwellings. Seeing no comments against Jim Brooks made the motion to approve with Eric Skipper Seconding. The motion carried by a vote of 3/0.

Jim Broocks	AYE
Lynn Bullock	AYE
Suzanne Ross	ABSENT
Eric Skipper	AYE
Tom Evans	AYE
David Stevens	AYE

Application # 25-026
Date Received: July 17, 2025
Subject Property: Parcel # I9H-1
Applicant: Larry Holden

Staff Recommendation:

Staff recommends approval of the conditional use permit subject to the following:

1. Applicant will secure and maintain a proper business license with the City of Brandon.
2. Applicant will obtain any required permits prior to making improvements (construction, signage, etc.).
3. Community Development will perform an inspection to ensure compliance with zoning, life safety and building code requirements, and other applicable local and state regulations. A certificate of inspection shall be issued by Community Development prior to initial occupancy.

Notice filed in Paper

Property Posted

Certified letter to adjoining properties

Wednesday July 30, 2025

Friday August 1, 2025

Friday August 1, 2025

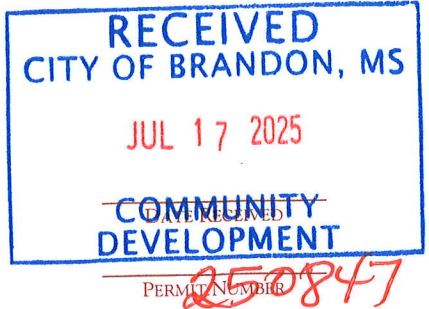
Notified adjacent properties

PPIN	Name	Address	City	State	Zip	Case
	Kansas City Southern		Kansas			
33467	Railway Co	PO Box 219335	City	MO	641219335	25-026
50557	Thomas & Blair Jussely	1404 Cassandra Cove	Brandon	MS	39042	25-026
33418	Thomas & Blair Jussely	1404 Cassandra Cove	Brandon	MS	39042	25-026
33414	Madison & Coralee Kelly Meghan Easley & Kevin	216 West Armstead Dr	Brandon	MS	39042	25-026
66900	Hooks	218 West Armstead Dr	Brandon	MS	39042	25-026
80650	Amanda & Jason Huitt	220 West Armistead Dr	Brandon	MS	39042	25-026
33411	Ashley & Jeffrey Lovett	222 West Armistead Dr	Brandon	MS	39042	25-026
33384	William Robinson	509 North St	Brandon	MS	39042	25-026
33417	David & Susan Morrow	1403 Cassandra Pl	Brandon	MS	39042	25-026

Report Prepared By: Randy Barnes, Community Development Project Manager



COMMUNITY DEVELOPMENT
Conditional Use Permit
Application



CASE # 25-026

510 NORTH ST		R-12	
Property Address		Current Zoning Classification	
RESIDENTIAL		RESIDENTIAL (secondary detached dwelling)	
Current or Previous Use of the Property		Proposed Use of the Property	
Provide a Description of the Proposed Use, Including Hours of Operation, Number of Employees, Number of Daily Customers, etc.			
RESIDENTIAL HOME secondary detached dwelling			
LARRY HOLDEN		LARRY HOLDEN	
Applicant		Contact Name	
510 NORTH ST.		601 306 5410	
Street Address		Primary Telephone	
BRANDON	MS	39042	LARRY@PARKBILTLLC.COM
City	State	Zip Code	Email
Owner(s), if different from applicant		Contact Name	
Street Address		Primary Telephone	
City	State	Zip Code	Email

The following items are required for consideration of a conditional use*:

- ☐ Completed Application and Non-Refundable \$275 Fee
- ☒ Ownership Verification Letter
 - o If the applicant is not the owner, a letter signed and dated by the owner certifying their ownership of the property and authorizing the applicant to represent the person, organization, or business that owns the property.
- ☒ Legal Written Description of the Property
 - o If not platted, a metes and bounds legal description of the property.
- ☐ Written Statement
 - o A written statement documenting the reason for the conditional use, including evidence that the request complies with the requirements of a conditional use.
- ☐ Site Plan
 - o All conditional use permit applications must be accompanied by a fully dimensioned site plan locating all easements and restricted use areas, north arrow, all structure-to-property line setback dimensions, location of all property lines, names of all adjacent streets, parking plan, grade elevations at property line corners, proposed and existing utility meters, public sewer connections, private sewage disposal systems and fire hydrant locations.

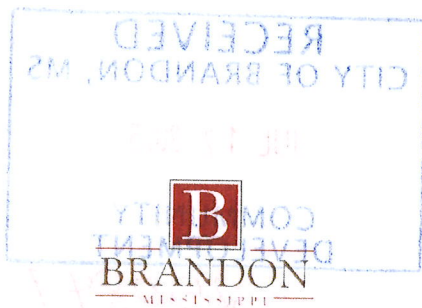
*Note that additional items may be required depending on the proposed use. Contact the Community Development Department at 601-824-4580.

Applicant's Signature:

zoning@brandonms.org

Date: 7/7/2025

Revised: 07/18/2017



COMMUNITY DEVELOPMENT

Conditional Use Permit Acknowledgements



The applicant agrees to:

- If determined by the City Planner or other city officials that a detailed site plan is necessary to review a request to rezone property, a site plan shall be submitted by the applicant in accordance with the Zoning Ordinance of the city and all expenses of the zoning variance review shall be paid by the applicant.
- By signing the application, it is understood and agreed that permission is given to the Department of Community Development to place a sign(s) on said property, giving notice to the public that said property is being considered for zoning action. It is further understood by the applicant that the removal of the sign before the hearing will constitute a withdrawal of the application and the case will not be heard at the next scheduled hearing.
- It is further understood and agreed by the applicant, and permission is hereby granted to the city for inspections, investigations, and/or evaluation reports by the proper departments, pertaining to said property. In the event such investigations, etc., disclose this property does not meet the requirements for the proposed use, then this request will be held in abeyance until such time as those requirements are met and/or evidence of such is submitted.
- The application fee for this request is non-refundable regardless of the outcome.

The applicant agrees to attend the official development review meetings listed below:

Planning Commission Meeting: _____

Board of Aldermen Public Hearing: _____

Both meetings are held in the Board Room of the Brandon Municipal Complex, located at 1000 Municipal Drive in Brandon, Mississippi at 6 o'clock in the evening.

The above information is true, correct, and complete to the best of my knowledge, and I acknowledge the stipulations listed herein.

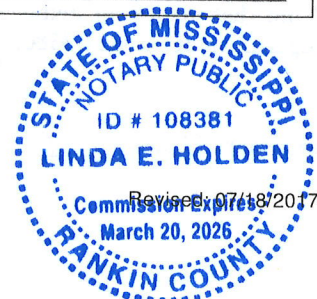
Applicant: _____

Date: _____

Owner: _____

Date: _____

State of Mississippi County of Rankin Sworn to and subscribed before me, Notary _____ Linda E. Holden Date: 7.7.2025



PPIN	Parcel Number	Section	Township	Range
033466	I09H000001 00000	10	05	03
Google Map	GIS Map	Deed Preview	Building Sketch	
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer	01	
Assessed Owner		Appraised Values		
HOLDEN LARRY G & LINDA E		Land Value	40,980.00	
510 NORTH ST BRANDON MS39042		Improvement Value	244,990.00	
		Total	285,970.00	
		Assessed Values		
Location 510 NORTH ST		Land Value	3,468.00	
		Improvement Value	26,285.00	
		Total	29,753.00	
Legal Description		Building Info.		
5.2A IN NE4 S RR & E STUMP BR RD DB 405 PG 54 0071480 DB 532 PG 0467 0052787		Year Built	2001	
		Base Area	1190	
		Adjusted Area	3014	
		Structure Code	001	
		Deed Info		
		Book	914	
		Page	202	
		Date	6/19/2000	
		Miscellaneous		
		Homestead Code	4	

July 7, 2025

To: Community Development Board
City of Brandon, MS

I am requesting a conditional use permit to renovate an existing storage/shop building into a one bedroom residential home for myself and wife. I am retired and my wife is planning to retire this fall.

My existing home is a 2 story and is quickly becoming a burden to us both and we are seeking to downsize. The existing home will be lived in by our son and his family in exchange for seeing after us in our "Golden Years"

I have sewer/water connections within 5 feet of the building which will only require tie-in.

Thank You for your consideration.

A handwritten signature in blue ink that reads "Larry Holden". The signature is fluid and cursive, with the first name "Larry" and last name "Holden" clearly distinguishable.

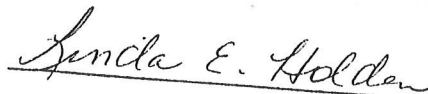
Larry Holden
510 North St
Brandon, MS 39042
601-506-5410

EXHIBIT "A"

Beginning at the Southwest Corner of the Southeast Quarter of Northeast Quarter of Section 10, T5N, R3E, and go East for 320.2 feet; go North for 255.0 feet to a point on the south side of Railroad right-of-way; go North 84 degrees 40 minutes West along said right-of-way for 321.6 feet to a point on the West line of the Southeast Quarter of Northeast Quarter; continue North 84 degrees 40 minutes West along right-of-way of railroad for 388.8 feet; go North 85 degrees 55 minutes West along said railroad right-of-way for 92.4 feet to the East right-of-way of Brandon-Stump Bridge Road, go South 1 degree 48 minutes West along East right-of-way of Brandon-Stump Bridge Road for 106.9 feet, go South 15 degrees East along said road right-of-way for 228.7 feet to a point on the South line of the Northeast Quarter of Section 10, T5N, R3E; go East for 423 feet to the POINT OF BEGINNING, containing 2.0 acres, more or less, in the Southwest corner of East Half of Northeast Quarter and 3.23 acres, more or less, lying East of the Brandon-Stump Bridge Road and South of ICGRR, all being in the Northeast Quarter of Section 10, T5N, R3E, Rankin County, Mississippi.



LARRY G. HOLDEN



LINDA E. HOLDEN



9:55

◀ App Store



100



510 North Street

L



510 North St

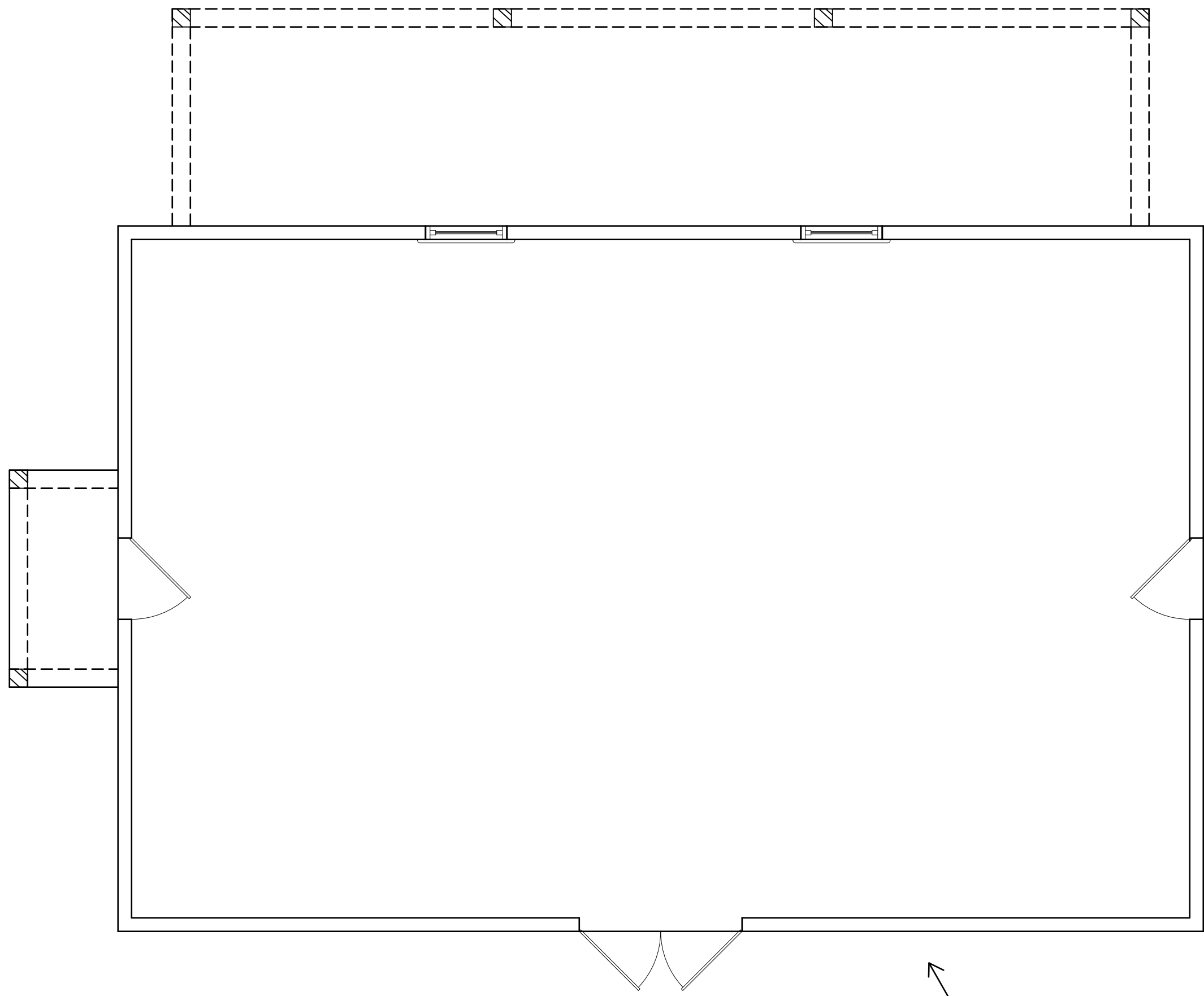
510



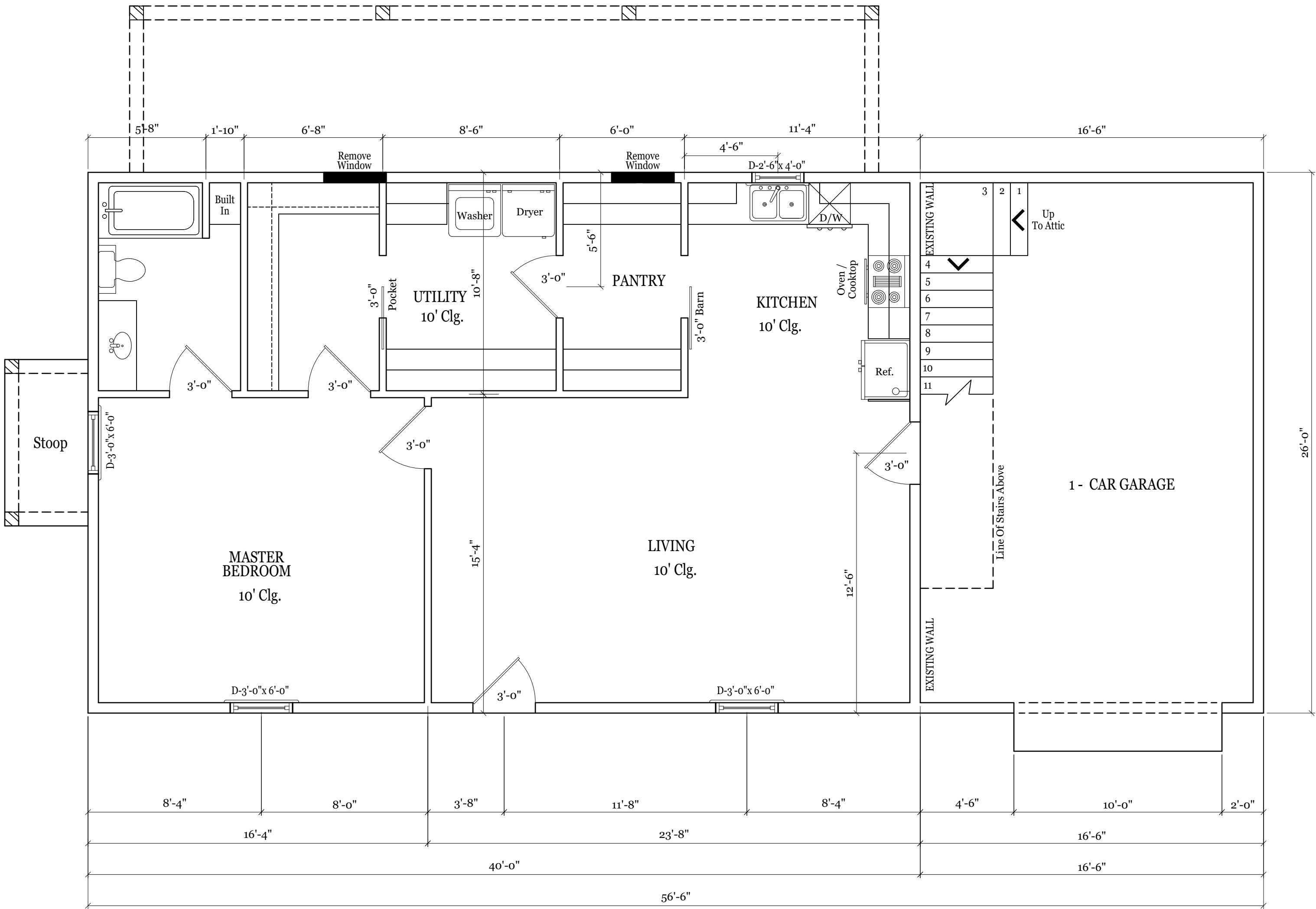
3D

40 m

< 510 North St



EXISTING
SCALE : 1/4" = 1'-0"



FLOOR
SCALE : 1/4" = 1'-0"

BEAM SCHEDULE		
SPAN	BEAM SIZE	STEEL PLATE
16'-0"	2 2"x10"	1/4"x 9-1/4"
18'-0"	2 2"x10"	3/8"x 9-1/4"
20'-0"	2 2"x10"	1/2"x 9-1/4"
22'-0"	2 2"x10"	5/8"x 9-1/4"
24'-0"	2 2"x12"	1/2"x 11-1/4"

SPAN TABLE BY SOUTHERN PINE				
SIZE & SPACING	CEILING JOIST	RAFTER W/O CEILING	RAFTER W/ CEILING	FLOOR JOIST
2"x4" @ 12" O.C.	9-10"	9-8"	N/A	N/A
2"x4" @ 16" O.C.	8-11"	8-8"	N/A	N/A
2"x4" @ 24" O.C.	7-8"	7-4"	N/A	N/A
2"x6" @ 12" O.C.	15'-6"	14'-10"	13'-9"	10'-9"
2"x6" @ 16" O.C.	13'-6"	12'-10"	11'-2"	9'-6"
2"x6" @ 24" O.C.	11'-0"	10'-6"	9'-2"	7'-9"
2"x8" @ 12" O.C.	20'-1"	18'-8"	16'-8"	14'-2"
2"x8" @ 16" O.C.	17'-5"	16'-2"	14'-5"	12'-4"
2"x8" @ 24" O.C.	14'-2"	13'-2"	11'-9"	10'-0"
2"x10" @ 12" O.C.	25'-11"	22'-2"	19'-11"	16'-11"
2"x10" @ 16" O.C.	20'-9"	19'-2"	17'-3"	14'-8"
2"x10" @ 24" O.C.	16'-11"	15'-8"	14'-1"	12'-0"
2"x12" @ 12" O.C.	N/A	N/A	23'-4"	19'-10"
2"x12" @ 16" O.C.	N/A	N/A	20'-2"	17'-2"
2"x12" @ 24" O.C.	N/A	N/A	16'-6"	14'-0"

TABLE CREATED PER SOUTHERN PINE BY DESIGN : VISUALLY INSPECTED
2 LUMBER, APPLIED LOADS GIVEN IN PSF (POUNDS PER SQUARE FOOT)

SQUARE FOOTAGE
Heated _____ 1040 Sq. Ft.
Garage _____ 429 Sq. Ft.

GENERAL NOTES:

- ALL INTERIOR WALLS ARE DRAWN AT 4" UNLESS NOTED OTHERWISE.
- HVAC PLAN BY HVAC CONTRACTOR. HVAC PLAN SHALL MEET OR EXCEED LOCAL CODES.
- ALL MATERIAL USED IN CONSTRUCTION SHALL MEET OR EXCEED LOCAL CODES.
- OWNER / CONTRACTOR IS RESPONSIBLE TO REVIEW AND APPROVE ALL DESIGN AND DIMENSIONS PRIOR TO CONSTRUCTION.
- WHEN REQUIRED, PLUMBING AND GAS PLANS SHALL BE DESIGNED BY PLUMBING CONTRACTOR. PLANS SHALL MEET ALL LOCAL BUILDING CODES



Remodel
510 North Street
Brandon, Mississippi

Project

Keystone Contractors

Contractor

In Association With

P&N
DESIGNS, LLC

P.O. Box 321356
Flowood, MS 39232
601-478-8348
office@skylinegroupms.com



Plan No. 25-174

Drawn By: JCP

Date : 7-17-25

Revised :

1 OF 4

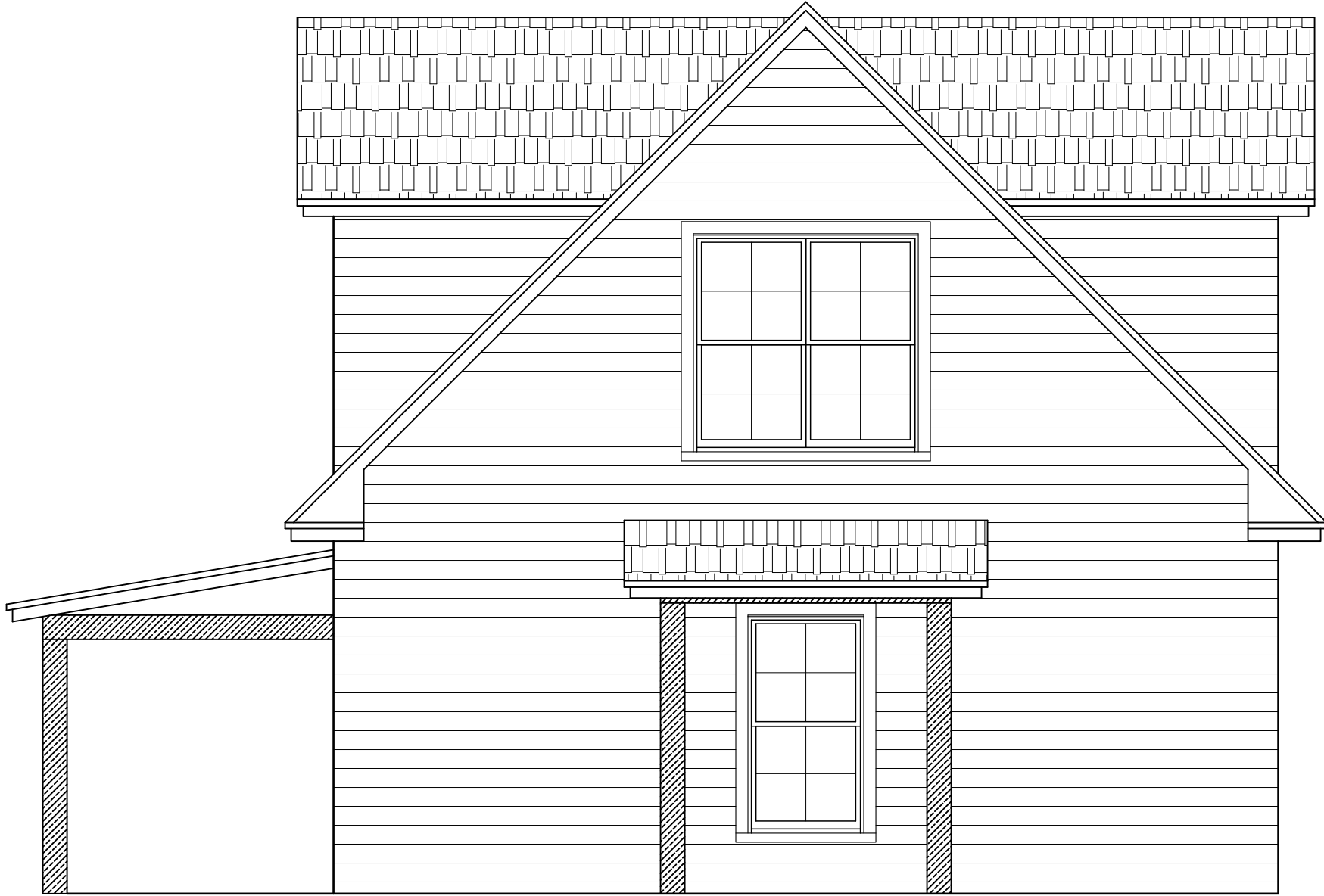


EXISTING



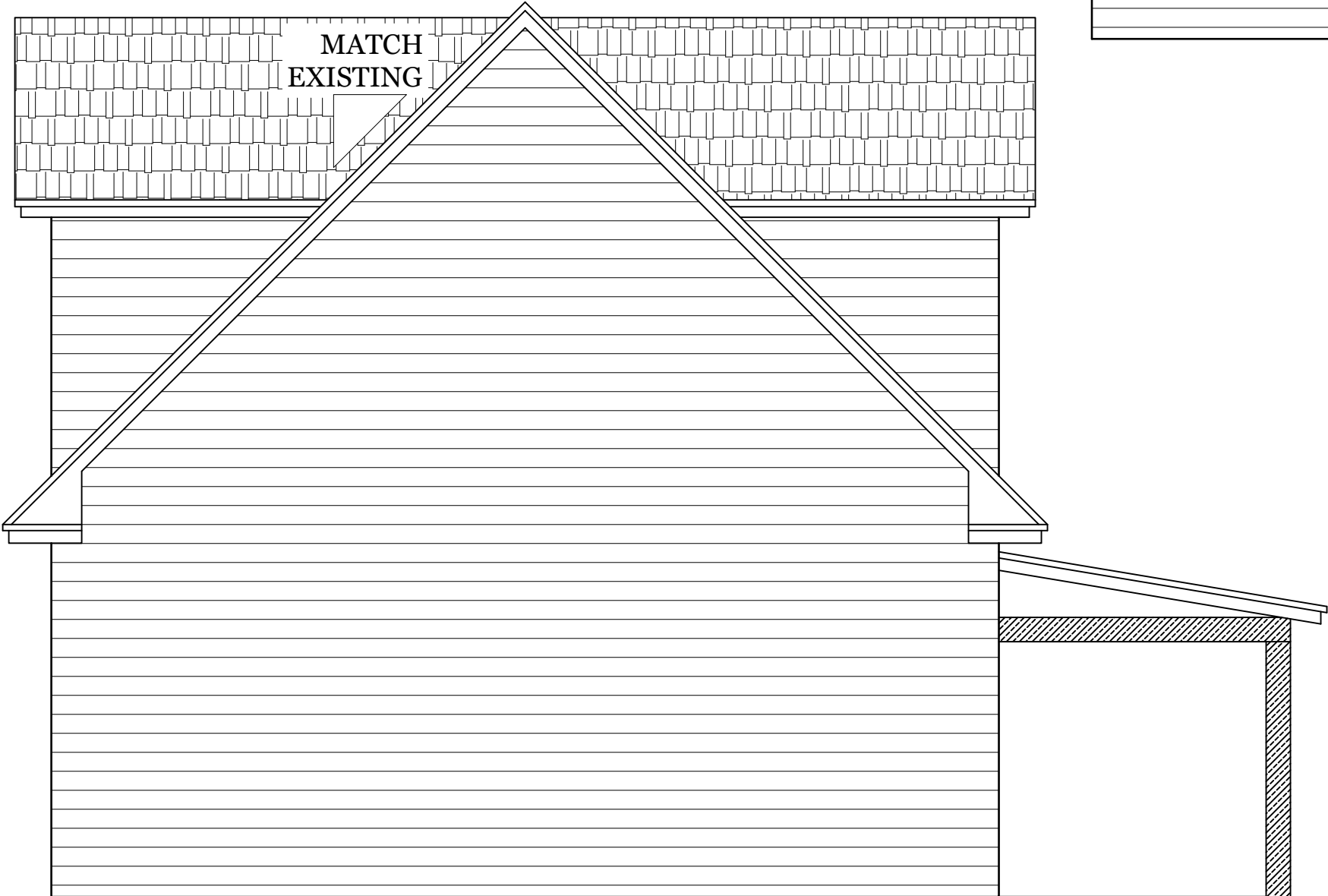
Front

Scale: 1/4" = 1'-0"



Left

Scale: 1/4" = 1'-0"



Right

Scale: 1/4" = 1'-0"



Rear

Scale: 1/4" = 1'-0"



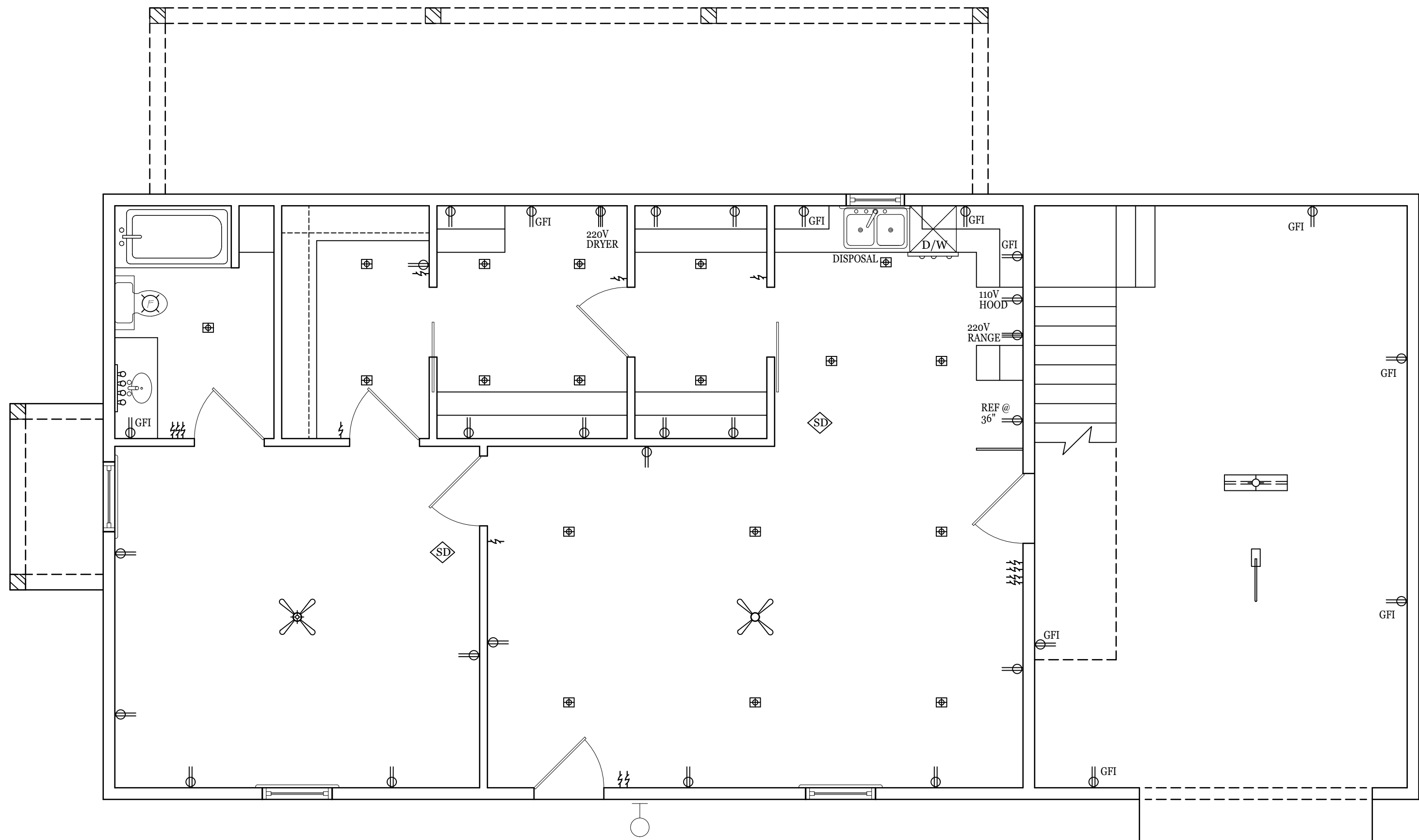
Plan No. 25-174

Drawn By: JCP

Date : 7-17-25

Revised :

2 OF 4



ELECTRICAL
SCALE : 1/4" = 1'-0"

ELECTRICAL SYMBOLS & DESCRIPTIONS			
SYMBOL	DESCRIPTION	SYMBOL	DESCRIPTION
	DUPLEX WALL OUTLET 110 VOLTS		SURFACE MOUNTED FLOURESCENT FIXTURE
	220-VOLT THREE PHASE OUTLET		CEILING FAN
	DUPLEX FLOOR OUTLET		CEILING FAN WITH LIGHT
	DUPLEX CEILING OUTLET		OVERHEAD DOOR MECHANICAL
	LIGHT FIXTURE SELECTED BY OWNER		FLOOD LIGHTS
	RECESSED CAN LIGHT		4 BULB VANITY LIGHT
	FAN		INTERIOR/EXTERIOR WALL MOUNTED FIXTURE
	SINGLE POLE SWITCH		SMOKE DETECTOR
	Hanging Fixture		

Notes:
1.) Owner / Contractor is Responsible For Providing Exact Locations For Plugs, Switches, And Fixtures.
2.) Unless Noted Otherwise, All Branch Circuit Wiring Shall Be Type NM Cable Above Ceilings, Between Floors, Or In Stud Wall Cavities.
3.) Wiring Below Slab Shall Be Installed In Conduit.
4.) Unless Noted Otherwise, All Light Switches Shall Be 44".
5.) Receptacles Shall Be Installed Per The Followng:
Wall Outlet - 15" Bath Wall Outlet - 8" Above Counter
Kitchen Wall - 42" Closet Htg. Units & Ref. - 36"

SERVICE SIZE GUIDE		
MINIMUM SERVICE SIZE (Ampere Rating)	COLUMN 1 (Electric Heat) HEATED & COOLED S.F.	COLUMN 2 HEATED & COOLED S.F.
100	850	2,250
110	1,100	2,850
125	1,450	3,700
150	2,000	5,150
175	2,550	6,650
200	3,150	8,100
225	3,700	9,600

1. COLUMN 2 INCLUDES A CONSERVATIVE ESTIMATE FOR ELECTRIC COOLING LOAD.
2. TABLE 1 WAS DEVELOPED USING THE OPTION METHOD AND USING THE FOLLOWING ASSUMPTIONS.
THE ASSUMPTIONS MADE SHOULD PROVIDE AN APPROXIMATE ANSWER THAT WILL MEET OR EXCEED MORE THAN 90% OF THE CASES.
- A) Cooling Load = 6 Amps / 500 S.F.
B) Electrical Heating load = 22 Amps / 500 S.F.
C) Dryer = 5000 VA
D) Laundry Circuit = 1500 VA
E) Two Small Appliance Circuits @ 1500 VA Each
F) Range Load = 8000 VA
G) Water Heater = 4500 VA
H) 3 VA / S.F. for General Lighting & Receptacles
I) 40% Demand Factor is Applied to All Loads with Exception of Cooling & Heating Over First 10,000 VA.
J) Dwellings That Are Neither Electrically Cooled or Heated Shall Have The Service Sized to Include The Potential Cooling Load in the Future.



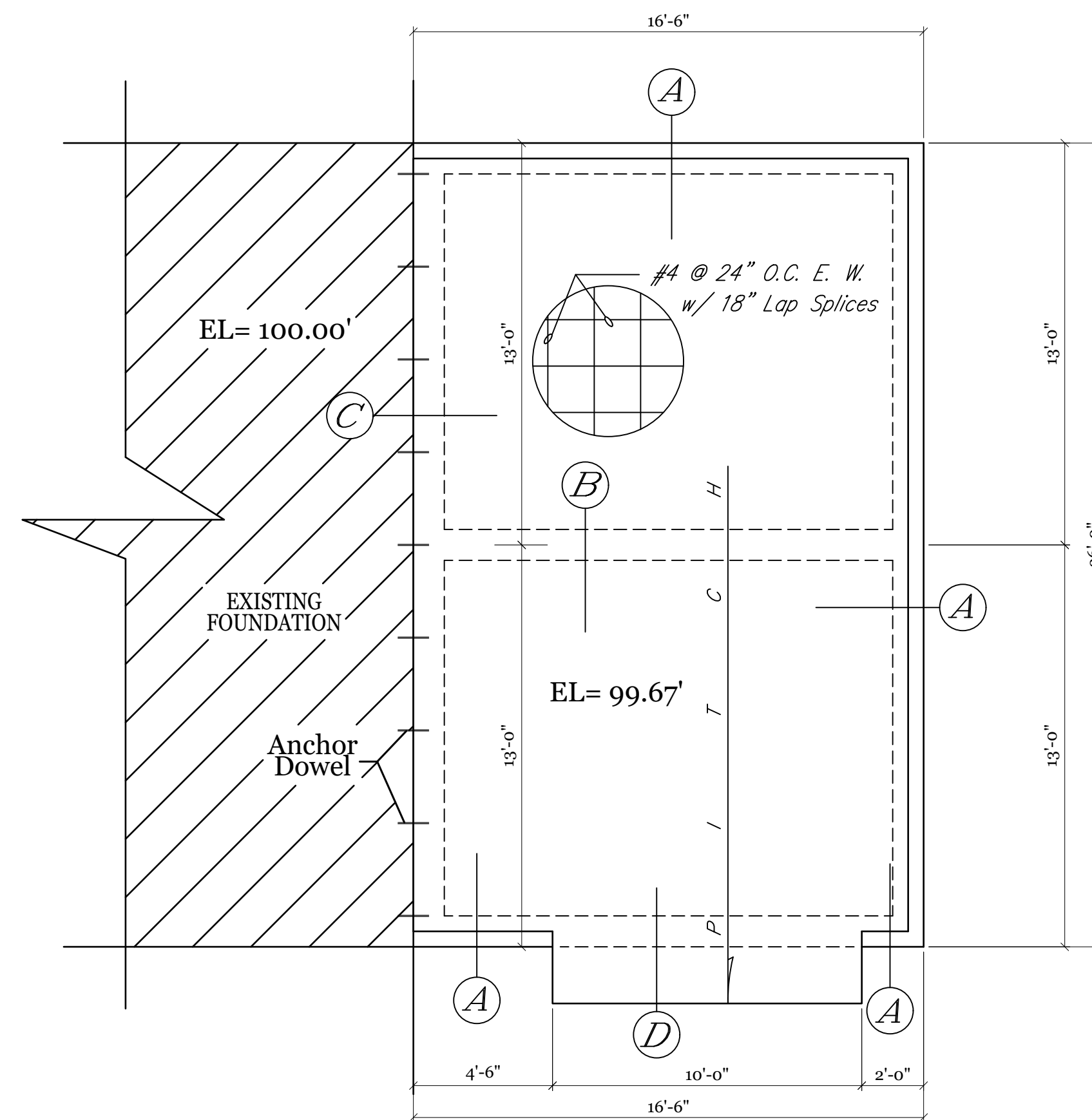
Plan No. 25-174

Drawn By: JCP

Date : 7-17-25

Revised :

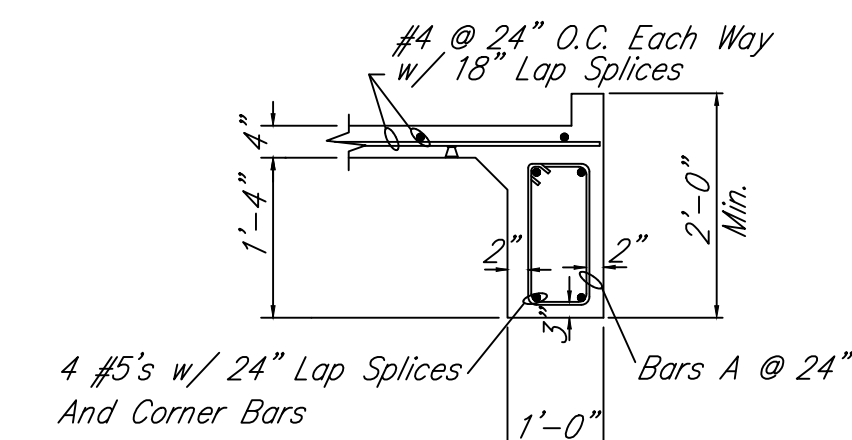
3 OF 4



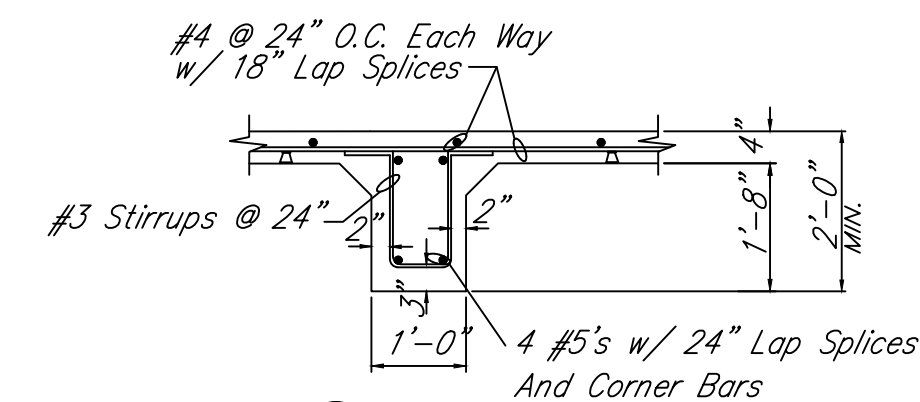
F O U N D A T I O N P L A N

4" Thick Slab

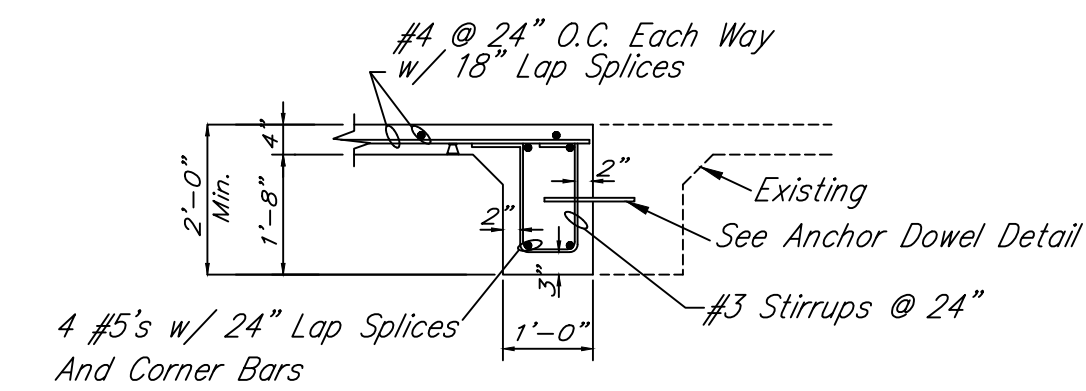
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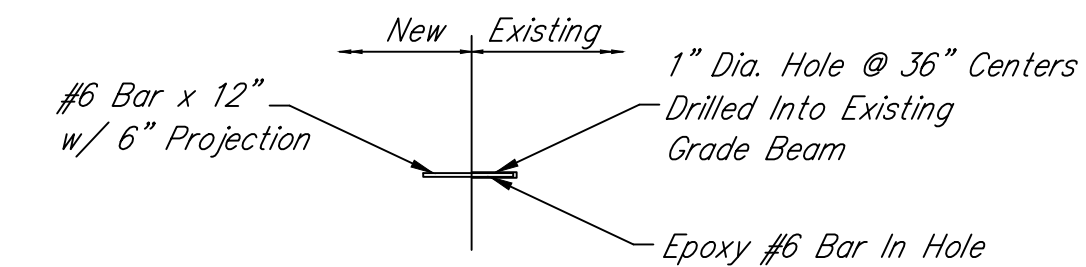
A



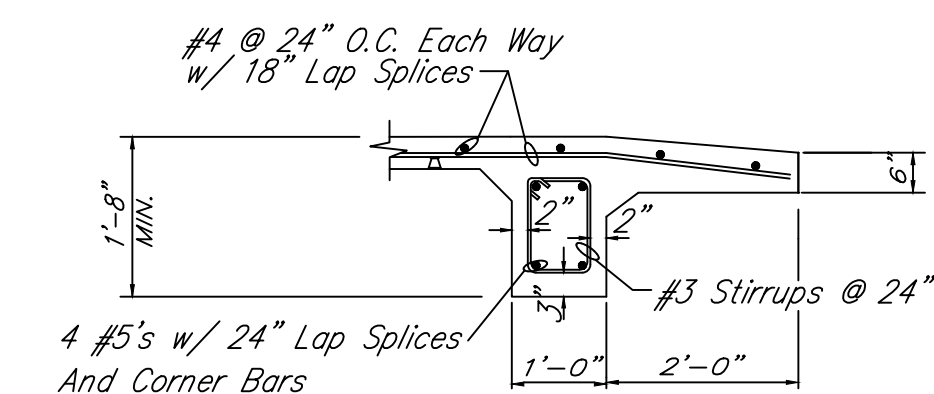
B



C



Anchor Dowel Detail



D

GENERAL NOTES:

1. CONCRETE CONSTRUCTION TO CONFORM WITH ACI BUILDING CODES 318, 302.1R-04 AND 332-04.
2. REINFORCING STEEL TO BE ASTM A615 GRADE 60 DEFORMED BARS.
3. 28 DAY CONCRETE STRENGTH TO BE 3000 PSI WITH A 5" SLUMP MAXIMUM.
4. SLAB AND FOOTING CONCRETE TO BE PLACED MONOLITHICALLY WITH NO COLD JOINTS.
5. FOUNDATION FILL SOIL TO BE PLACED IN 9" LIFTS MAXIMUM WITH EACH LIFT BEING COMPACTED TO WITHIN 95% OF ITS STANDARD PROCTOR.
6. DESIGN BASED ON GOOD SOIL CONDITIONS UNDER FOUNDATION.
7. PLUMBING DITCHES TO CROSS FOOTINGS AT RIGHT ANGLES AND BACKFILLED WITH FULLY COMPACTED SOIL.
8. BUILDER TO CHECK, VERIFY, AND APPROVE ALL DIMENSIONS PRIOR TO CONSTRUCTION.



Plan No. 25-174

Drawn By: JCP

Date: 7-17-25

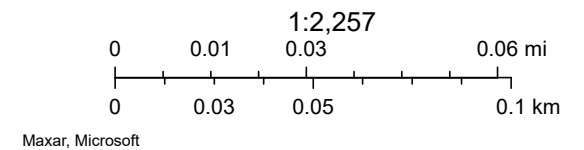
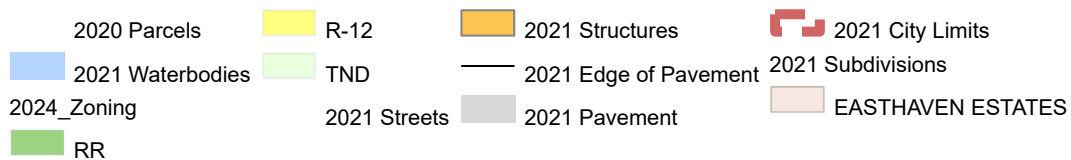
Revised:

4 OF 4

510 North Street adjacent property owners



7/22/2025, 3:29:33 PM



PPIN	Parcel Number	Section	Township	Range
033467	I09H000002 00000	10	05	03

Google Map	GIS Map	Deed Preview	Building Sketch
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer	No sketch found

Assessed Owner			Appraised Values	
KANSAS CITY SOUTHERN RAILWAY CO			Land Value	0.00
P O BOX 219335 KANSAS CITY MO641219335			Improvement Value	0.00
			Total	0.00
			Assessed Values	
Location			Land Value	0.00
			Improvement Value	0.00
			Total	0.00
0			Building Info.	
Legal Description 6.1A STRIP ACROSS S PT NE4 DB 503 PG 0692 0033186 DB 709- 709 PG 0117-0121 0081594			Year Built	0
			Base Area	0
			Adjusted Area	0
			Structure Code	
TAXES	Due	Paid	Deed Info	
County	0.00	0.00	Book	2006
City	0.00	0.00	Page	15854
School	0.00	0.00	Date	7/11/2006
Total	0.00	0.00	Miscellaneous	
Paid By			Homestead Code	
Paid - Receipt #				
Date Paid	0/0/0			
# of Payments	0			
Penalty Paid	0			

PPIN	Parcel Number	Section	Township	Range
050557	I09H000007 00000	10	05	03
Google Map	GIS Map	Deed Preview		Building Sketch
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer		No sketch found
Assessed Owner			Appraised Values	
JUSSELY THOMAS AARON &			Land Value	24,570.00
JUSSELY BLAIR HARDEN			Improvement Value	0.00
1404 CASSANDRA COVE BRANDON MS39042			Total	24,570.00
Location			Assessed Values	
0			Land Value	3,686.00
Legal Description			Improvement Value	0.00
3.15A IN SE4 NE4 S OF RR & N OF LOT 12 & 13 EASTHAVEN EST PT IV-B DB 692 PG 0625-0000 0021694			Total	3,686.00
TAXES			Building Info.	
County	Due	Paid	Year Built	0
City	153.85	153.85	Base Area	0
School	121.64	121.64	Adjusted Area	0
Total	205.61	205.61	Structure Code	
Paid By	481.10	481.10	Deed Info	
Paid - Receipt #	US BANK HOME MORTGAGE		Book	2019
Date Paid	Y		Page	5340
# of Payments	12/28/2024		Date	3/14/2019
Penalty Paid	1		Miscellaneous	
	0		Homestead Code	

PPIN	Parcel Number	Section	Township	Range
033418	I09D000011 00120	10	05	03
Google Map	GIS Map	Deed Preview		Building Sketch
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer		No sketch found
Assessed Owner			Appraised Values	
JUSSELY THOMAS AARON & BLAIR HARDEN			Land Value	22,500.00
1404 CASANDRA COVE BRANDON MS39042			Improvement Value	567,970.00
			Total	590,470.00
			Assessed Values	
			Land Value	0.00
Location			Improvement Value	59,047.00
1405 CASSANDRA PL			Total	59,047.00
Legal Description			Building Info.	
LOT 12 EASTHAVEN ESTATES SUB PT IV-B DB 556 PG 0573 0062788 DB 607 PG 0664-0000 0092890			Year Built	0
			Base Area	0
			Adjusted Area	0
			Structure Code	
			Deed Info	
			Book	2019
			Page	5500
			Date	3/18/2019
			Miscellaneous	
			Homestead Code	4

PPIN	Parcel Number	Section	Township	Range
033414	I09D000011 00080	10	05	03
Google Map	GIS Map	Deed Preview		Building Sketch
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer		01
Assessed Owner			Appraised Values	
KELLY MADISON DWAYNE & CORALEE E			Land Value	38,500.00
216 WEST ARMSTEAD DR BRANDON MS39042			Improvement Value	154,060.00
			Total	192,560.00
			Assessed Values	
Location			Land Value	0.00
			Improvement Value	19,256.00
			Total	19,256.00
216 WEST ARMSTEAD DR			Building Info.	
Legal Description			Year Built	1993
LOT 8 EASTHAVEN ESTATES SUB PT IV-B DB 608 PG 0508 0101090 DB 609 PG 0037 0101290			Base Area	2112
			Adjusted Area	2470
			Structure Code	001
TAXES			Deed Info	
County	653.75	653.75	Book	2019
City	635.45	635.45	Page	24136
School	924.10	924.10	Date	10/31/2019
Total	2,213.30	2,213.30	Miscellaneous	
Paid By	DOVENMUEHLE MORTGAGE INC.		Homestead Code	4
Paid - Receipt #	Y			
Date Paid	12/28/2024			
# of Payments	1			
Penalty Paid	0			

PPIN	Parcel Number	Section	Township	Range
066900	I09D000011 00070	10	05	03
Google Map	GIS Map	Deed Preview		Building Sketch
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer		01
Assessed Owner		Appraised Values		
EASLEY MEGHAN HINTON &		Land Value	38,500.00	
HOOKS KEVIN RHYNE		Improvement Value	362,900.00	
218 WEST ARMISTEAD BRANDON MS39042		Total	401,400.00	
Location		Assessed Values		
218 WEST ARMISTEAD DR		Land Value	0.00	
Legal Description		Improvement Value	40,140.00	
LOT 7 EASTHAVEN ESTATES SUB PT IV-B		Total	40,140.00	
		Building Info.		
		Year Built	2004	
		Base Area	2293	
		Adjusted Area	4634	
		Structure Code	001	
		Deed Info		
		Book	2020	
		Page	24402	
		Date	11/6/2020	
		Miscellaneous		
		Homestead Code	4	

[Print](#)[Search Again](#)

PPIN	Parcel Number	Section	Township	Range
080650	I09D000011 00060	10	05	03
Google Map	GIS Map	Deed Preview		Building Sketch
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer		No sketch found
Assessed Owner		Appraised Values		
HUITT AMANDA & JASON		Land Value	38,500.00	
220 W ARMISTEAD DR BRANDON MS39042		Improvement Value	284,810.00	
		Total	323,310.00	
		Assessed Values		
Location		Land Value	0.00	
220 W ARMISTEAD DR		Improvement Value	32,331.00	
		Total	32,331.00	
Legal Description		Building Info.		
LOTS 6 EASTHAVEN ESTATES SUB PT IV-B		Year Built	2016	
		Base Area	2758	
		Adjusted Area	3318	
		Structure Code	001	
		Deed Info		
		Book	2018	
		Page	4827	
		Date	3/16/2018	
		Miscellaneous		
		Homestead Code	4	

PPIN	Parcel Number	Section	Township	Range
033411	I09D000011 00050	10	05	03
Google Map	GIS Map	Deed Preview		Building Sketch
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer		01-1
Assessed Owner			Appraised Values	
LOVETT ASHLEY & JEFFREY B			Land Value	38,500.00
222 W ARMISTEAD DR BRANDON MS39042			Improvement Value	277,800.00
			Total	316,300.00
			Assessed Values	
			Land Value	0.00
Location			Improvement Value	31,630.00
222 W ARMISTEAD			Total	31,630.00
Legal Description			Building Info.	
LOTS 5 EASTHAVEN ESTATES SUB PT IV-B			Year Built	2017
			Base Area	2434
			Adjusted Area	3203
			Structure Code	001
TAXES	Due	Paid	Deed Info	
County	1,170.24	1,170.24	Book	2021
City	1,043.79	1,043.79	Page	13341
School	1,614.32	1,614.32	Date	6/7/2021
Total	3,828.35	3,828.35	Miscellaneous	
Paid By	NATIONSTAR MTG LLC DBA MR. COO		Homestead Code	4
Paid - Receipt #	Y			
Date Paid	12/28/2024			
# of Payments	1			
Penalty Paid	0			

PPIN	Parcel Number	Section	Township	Range
033384	I09D000009 00000	10	05	03
Google Map	GIS Map	Deed Preview		Building Sketch
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer		01-1, 01-2
Assessed Owner			Appraised Values	
ROBINSON WILLIAM RAYFORD			Land Value	24,290.00
509 NORTH ST BRANDON MS39047			Improvement Value	303,050.00
			Total	327,340.00
			Assessed Values	
			Land Value	3,443.00
Location			Improvement Value	30,439.00
509 NORTH ST			Total	33,882.00
Legal Description			Building Info.	
12A IN SW4 NE4 & IN NW4 SE4 N GRV RD W STUMP BRIDGE RD & S RR DB 390 PG 258 0082979 DB 161 PG 507 0090458			Year Built	1962
			Base Area	2032
			Adjusted Area	2364
			Structure Code	001
TAXES	Due	Paid	Deed Info	
County	914.94	914.94	Book	
City	723.36	723.36	Page	
School	1,222.70	1,222.70	Date	0/0/0
Total	2,861.00	2,861.00	Miscellaneous	
Paid By	ROBINSON WILLIAM RAYFORD		Homestead Code	1
Paid - Receipt #	Y			
Date Paid	1/27/2025			
# of Payments	1			
Penalty Paid	0			

Parcel Number: I9D-11-110

PPIN #	33417
PARCEL ID	I09D000011 00110
OWNER	MORROW DAVID LEWIS JR & SARA M
ADDRESS	1403 CASSANDRA PL
CITY	BRANDON
STATE	MS
ZIP	39042
STREET NUMBER	1,403
STREET	CASSANDRA PL
TAX ASSESSOR LINK	More info

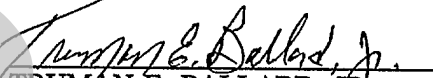
WARRANTY DEED

FOR AND IN CONSIDERATION OF TEN DOLLAR (\$10.00) and other good and valuable considerations the receipt and sufficiency of which is hereby acknowledged the undersigned **TRUMAN E. BALLARD, JR.**, does hereby sell, convey and warrant unto **LARRY G. HOLDEN** and wife, **LINDA E. HOLDEN**, as joint tenants with full rights of survivorship and not as tenants in common, the following described real estate situated in Rankin County, Mississippi, to-wit:

SEE ATTACHED LEGAL DESCRIPTION

The warranty hereof is subject to all easements, right of ways, protective covenants, deeds of trust, and mineral reservations of record.

Executed this the 17th day of August, 1999.


TRUMAN E. BALLARD, JR.

STATE OF MISSISSIPPI
COUNTY OF RANKIN

PERSONALLY appeared before me, the undersigned authority in and for the county and state aforesaid, the within named **TRUMAN E. BALLARD, JR.**, who acknowledged that he signed and delivered the above and foregoing instrument on the date and year therein mentioned.

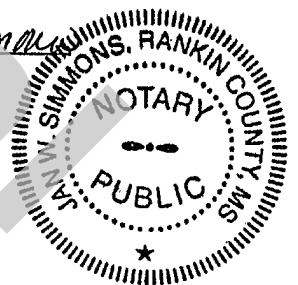
GIVEN under my hand and official seal, this the 17th day of August, 1999.


NOTARY PUBLIC

My Commission Expires:
MISSISSIPPI STATEWIDE NOTARY PUBLIC
MY COMMISSION EXPIRES AUG. 2, 2003
BONDED THRU STEGALL NOTARY SERVICE

GRANTOR: 100 Wood Acres, Pearl, MS 39208, (601)664-0781
GRANTEE: 305 Bay Park Drive, Brandon, MS 39047 (601)992-1089

INDEXING INSTRUCTIONS: SW ¼ OF NE ¼; and SE ¼ OF NE ¼ - SECTION 10, T5N-R3E



LEGAL DESCRIPTION

Beginning at the Southwest Corner of the Southeast Quarter of Northeast Quarter of Section 10, T5N, R3E, and go East for 320.2 feet; go North for 255.0 feet to a point on the south side of Railroad right-of-way; go North 84 degrees 40 minutes West along said right-of-way for 321.6 feet to a point on the West line of the Southeast Quarter of Northeast Quarter; continue North 84 degrees 40 minutes West along right-of-way of railroad for 388.8 feet; go North 85 degrees 55 minutes West along said railroad right-of-way for 92.4 feet to the East right-of-way of Brandon-Stump Bridge Road, go South 1 degree 48 minutes West along East right-of-way of Brandon-Stump Bridge Road for 106.9 feet, go South 15 degrees East along said road right-of-way for 228.7 feet to a point on the South line of the Northeast Quarter of Section 10, T5N, R3E; go East for 423 feet to the POINT OF BEGINNING, containing 2.0 acres, more or less, in the Southwest corner of East Half of Northeast Quarter and 3.23 acres, more or less, lying East of the Brandon-Stump Bridge Road and South of ICGRR, all being in the Northeast Quarter of Section 10, T5N, R3E, Rankin County, Mississippi.



RANKIN COUNTY MS
THIS INSTRUMENT
WAS FILED FOR
RECORD

2000 6-19 P AM 2:20
IN B 914 P 202
MURPHY ADKINS, CHY. CLK.
BY M. L. L. D.C.

Larry Holden
305 Bay Park Dr.
Brandon, MS 39047

Application # 24-036
Date Received: August 08, 2024
Subject Property: PPIN# 68828 & 51835
Applicant: DR Horton



STAFF REPORT

CASE # 24-036

Project: Towne Station - Phase 4

Project Type: Preliminary Plat

Subject Property: +/- 16.88 Acres, PPIN#: 68828 & 51835

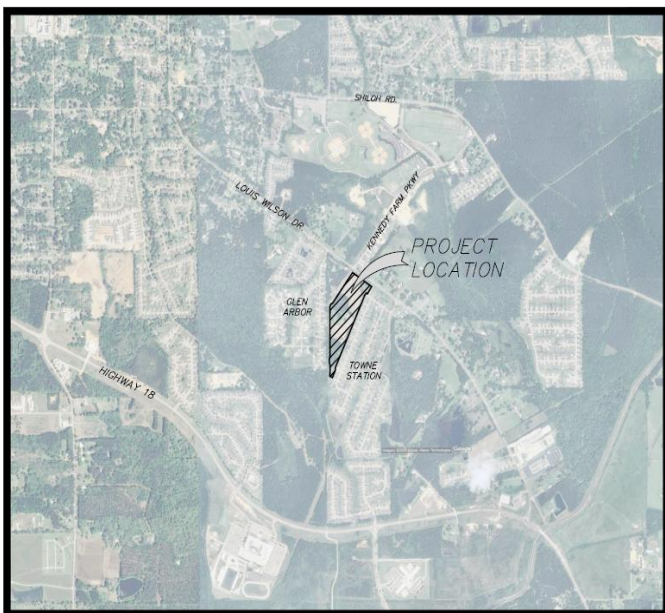
Board of Aldermen: August 4, 2025

Zoning District: R-12 Suburban Neighborhood

Ward: 2 – Vincent

Overview:

Consideration of preliminary plat approval for Towne Station Phase 4. The proposed site is within a R-12 Zoning District and is a single-family residential subdivision consisting of forty (40) lots on approximately 16.88 acres.



VICINITY MAP

3.5.2 R-12 SUBURBAN NEIGHBORHOOD (R-12)

PURPOSE

The purpose of the R-12 Suburban Neighborhood District is to provide areas for the development of low density, single-family residential and related uses. It is the intent of this ordinance that existing residential developments be protected from encroachment of undesirable and incompatible uses and that new developments be constructed according to sound, reasonable, and desirable regulations as stated within this ordinance.

PRINCIPAL INTENSITY AND DIMENSIONAL STANDARDS

Minimum lot area (sf)	12,000
Minimum lot width (ft)	90
Minimum floor area per dwelling unit (sf)	1,800
Maximum building coverage (% of lot area)	30
Maximum height (ft)	40
Minimum front yard depth (ft)	30
Minimum side yard depth (ft)	8
Minimum rear yard depth (ft)	25

Application # 24-036
Date Received: August 08, 2024
Subject Property: PPIN# 68828 & 51835
Applicant: DR Horton

Staff Recommendation:

Staff has reviewed this plat and recommends approval of the submitted preliminary plat, as revised and dated 08/12/2025, for Towne Station Phase 4 with the condition(s) listed below.

Note: This recommendation of approval applies only to the preliminary plat and does not constitute approval of land disturbance, infrastructure construction, or required permits. While construction plans have been submitted, these are still under review. All site and construction plans must undergo separate review and receive formal approval in accordance with all applicable codes and ordinances. Any comments from the staff will be delivered to the Engineer of Record in the form of a letter and a meeting will be held to confirm all corrections have been made prior to any construction.

Condition of Approval:

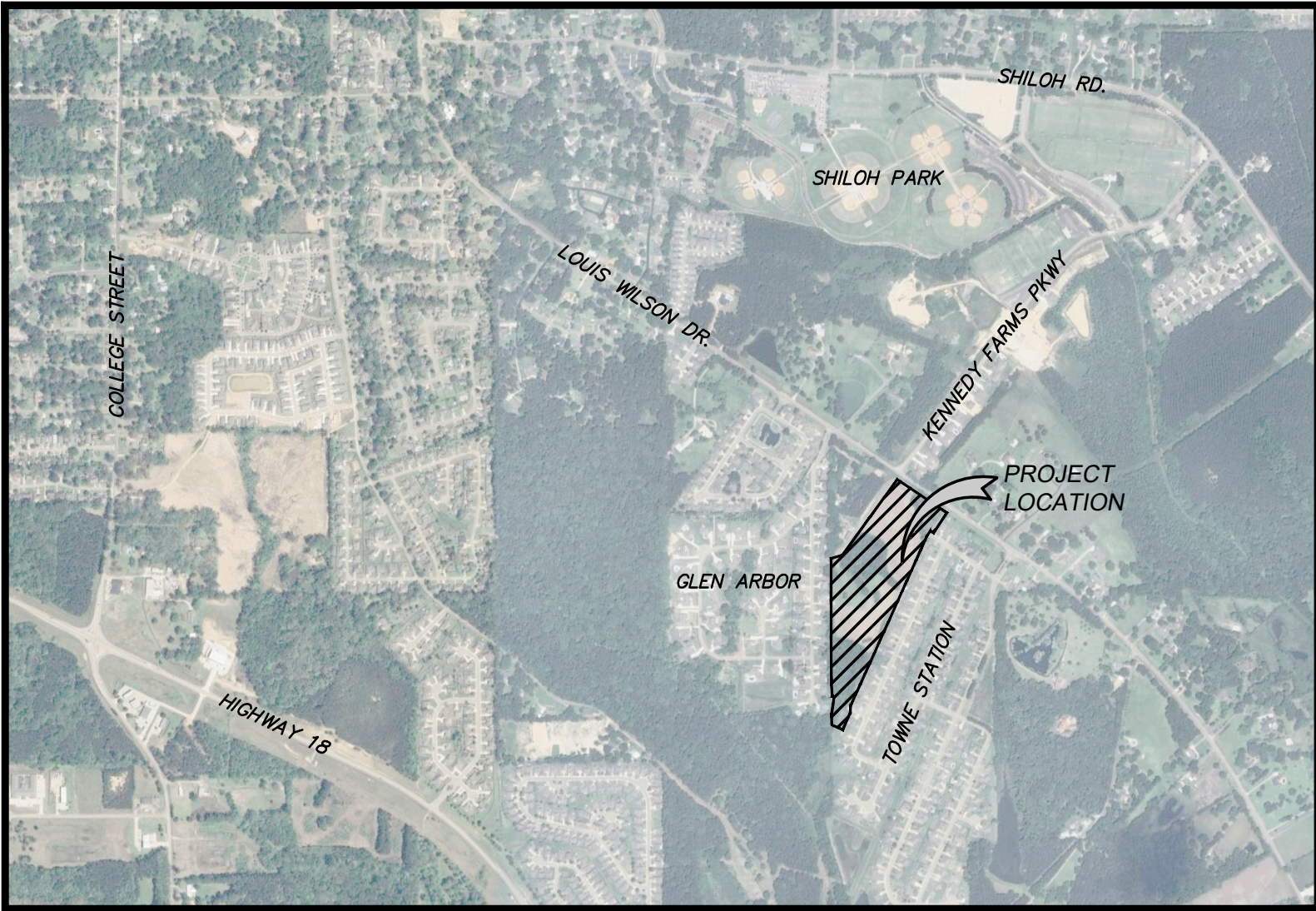
1. **Covenant Requirements – Build-to-Rent (BTR) Moratorium:** While draft restrictive covenants are acceptable at the preliminary plat stage (Exhibit C), final plat approval will not be granted unless the submitted covenants incorporate the requirements outlined in the Build-to-Rent (BTR) Moratorium adopted by the Board of Aldermen on March 6, 2023, and as subsequently extended.

Application # 24-036
Date Received: August 08, 2024
Subject Property: PPIN# 68828 & 51835
Applicant: DR Horton

Exhibits:

- A) Preliminary Plat
- B) Example Rendering(s)/Floor Plan Layout(s)
- C) Drafted Covenants

Report Prepared By: Joey Barnette, Community Development Director



- LEGEND**
- EXISTING SANITARY SEWER MAIN
 - EXISTING SEWER MANHOLE
 - EXISTING STORM DRAIN CULVERT
 - EXISTING WATER MAIN
 - EXISTING CONTOUR
 - PROPOSED RIGHT-OF-WAY
 - PROPOSED EASEMENT
 - PROPOSED SANITARY SEWER MANHOLE
 - PROPOSED CURB INLET
 - PROPOSED JUNCTION BOX
 - PROPOSED FIRE HYDRANT ASSEMBLY
 - PROPOSED GATE VALVE ASSEMBLY
 - PROPOSED 8" WATER MAIN
 - PROPOSED 8" SANITARY SEWER MAIN
 - PROPOSED STORM DRAIN CULVERT

NOTE: THIS DOCUMENT IS INTENDED FOR PRELIMINARY USE ONLY AND IS NOT FOR CONSTRUCTION OR BIDDING PURPOSES.

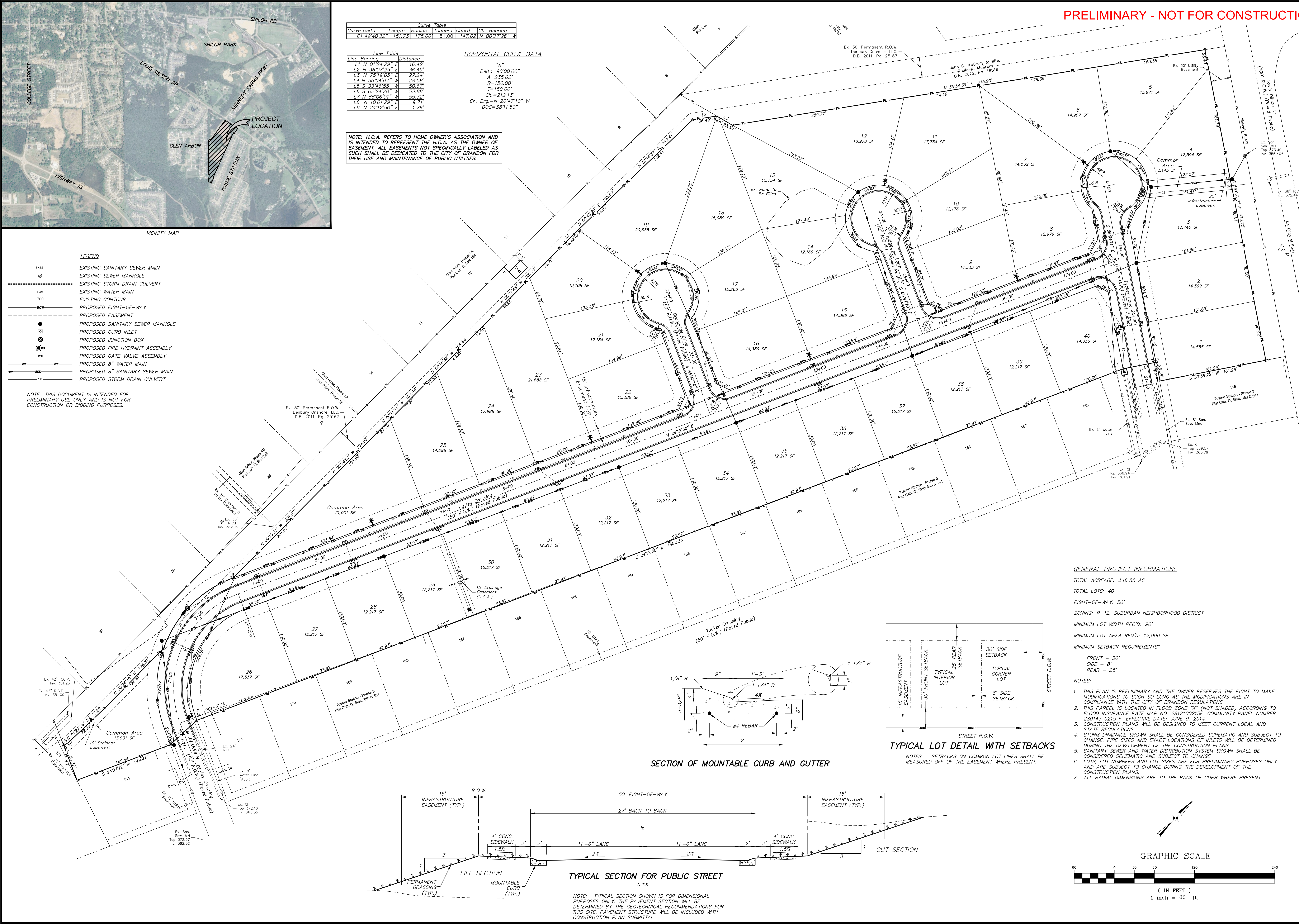
Curve Table					
Curve Delta	Length	Radius	Tangent	Chord	Ch. Bearing
C1 49°40'32"	151.73	175.00	81.00	147.02	N 00°37'26" W

Line Table		
Line	Bearing	Distance
L1	N 01°24'29" E	16.42
L2	N 36°07'28" E	36.49
L3	N 75°19'05" E	27.24
L4	N 56°04'07" W	28.58
L5	S 33°46'55" W	50.67
L6	S 02°24'28" W	53.88
L7	N 66°06'01" W	55.32
L8	N 10°01'29" E	9.71
L9	N 24°12'50" E	17.6

HORIZONTAL CURVE DATA

"A"
Delta=90°00'00"
R=235.62'
T=150.00'
Ch.=212.13'
Brg.=N 20°47'10" W
DCC=38°11'50"

NOTE: H.O.A. REFERS TO HOME OWNER'S ASSOCIATION AND IS INTENDED TO REPRESENT THE H.O.A. AS THE OWNER OF EASEMENT. ALL EASEMENTS NOT SPECIFICALLY LABELED AS SUCH SHALL BE DEDICATED TO THE CITY OF BRANDON FOR THEIR USE AND MAINTENANCE OF PUBLIC UTILITIES.



GENERAL PROJECT INFORMATION:

TOTAL ACREAGE: ±16.88 AC
TOTAL LOTS: 40
RIGHT-OF-WAY: 50'
ZONING: R-12, SUBURBAN NEIGHBORHOOD DISTRICT
MINIMUM LOT WIDTH REQ'D: 90'
MINIMUM LOT AREA REQ'D: 12,000 SF
MINIMUM SETBACK REQUIREMENTS"

NOTES:

- THIS PLAN IS PRELIMINARY AND THE OWNER RESERVES THE RIGHT TO MAKE MODIFICATIONS TO SUCH SO LONG AS THE MODIFICATIONS ARE IN COMPLIANCE WITH THE CITY OF BRANDON REGULATIONS.
- THIS PARCEL IS LOCATED IN FLOOD ZONE "X" (NOT SHADED) ACCORDING TO FLOOD INSURANCE RATE MAP NO. 28121C0215F, COMMUNITY PANEL NUMBER 280143 0215 F, EFFECTIVE DATE: JUNE 9, 2014.
- CONSTRUCTION PLANS WILL BE DESIGNED TO MEET CURRENT LOCAL AND STATE REGULATIONS.
- STORM DRAINAGE SHOWN SHALL BE CONSIDERED SCHEMATIC AND SUBJECT TO CHANGE. PIPE SIZES AND EXACT LOCATIONS OF INLETS WILL BE DETERMINED DURING THE DEVELOPMENT OF THE CONSTRUCTION PLANS.
- SANITARY SEWER AND WATER DISTRIBUTION SYSTEM SHOWN SHALL BE CONSIDERED SCHEMATIC AND SUBJECT TO CHANGE.
- LOTS, LOT NUMBERS AND LOT SIZES ARE FOR PRELIMINARY PURPOSES ONLY AND ARE SUBJECT TO CHANGE DURING THE DEVELOPMENT OF THE CONSTRUCTION PLANS.
- ALL RADIAL DIMENSIONS ARE TO THE BACK OF CURB WHERE PRESENT.

REVISIONS:

DATE: 08/12/25	DRAWN: JHB	REVISION
CHECKED: GAB	SCALE: 1"=60'	
REF C/L:		
EG SURFACE:		
FG SURFACE:		

PROJECT LOCATION:
LOUIS WILSON DRIVE
BRANDON, MS 39042
CLIENT:
D.R. HORTON, INC.
1641 POPPS PERRY RD., STE. B, BILOXI, MS 39532

PROJECT:
TOWNE STATION, PHASE 4
SHEET CONTENTS:
PRELIMINARY PLAT

SHEET NUMBER

1 of 1

PROJECT NUMBER

B-11071



D·R·HORTON®
America's Builder



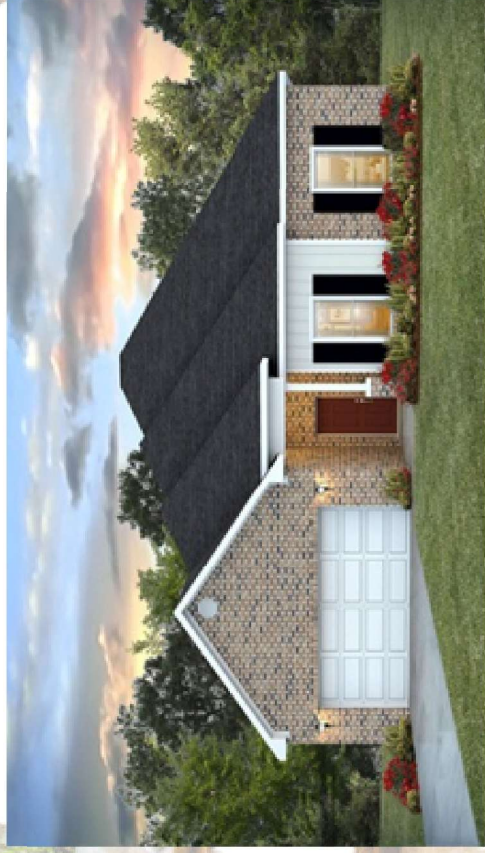
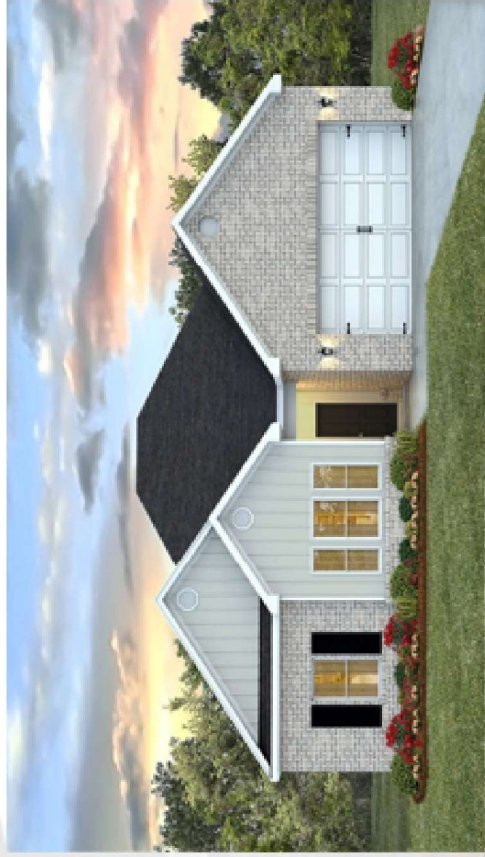
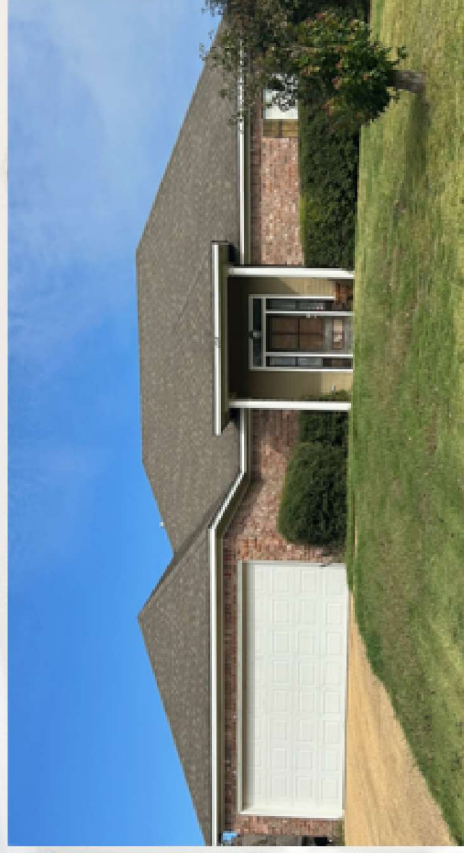
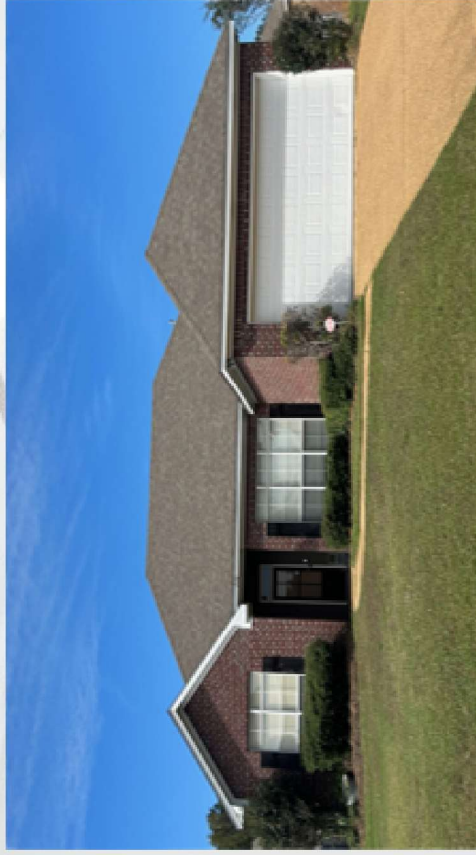
—D.R. HORTON—

TOWNE STATION

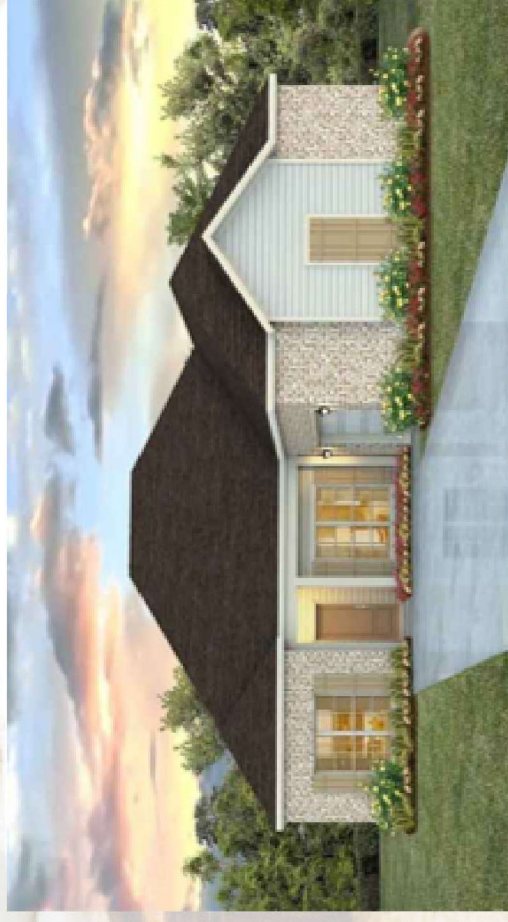
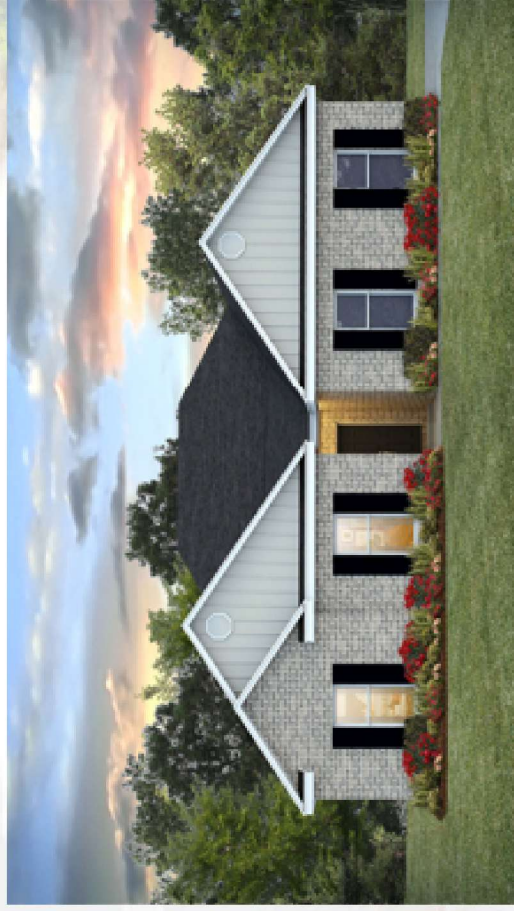
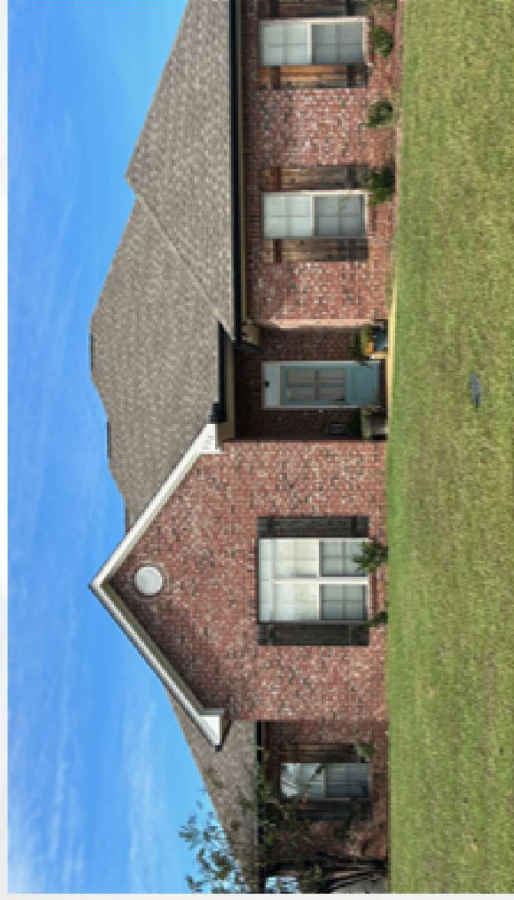
PHASE 4

BRANDON,
MISSISSIPPI

PRODUCT MATCHING

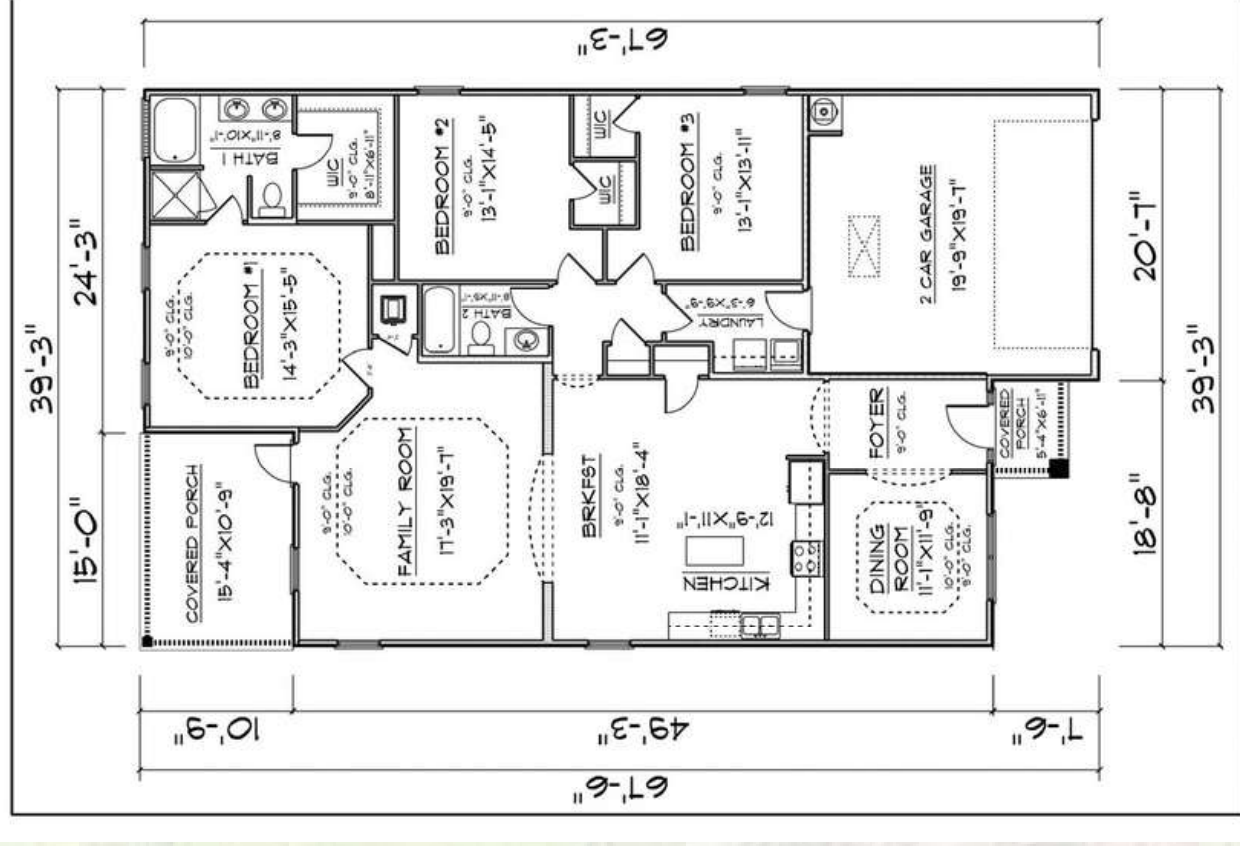


PRODUCT MATCHING



THE BAILEY

1842 SFT



*Example Plans from D.R. Horton JKS Division

THE COLLINS 2011 SFT



*Example Plans from D.R. Horton JKS Division

THE DYLAN 2260 SFT



*Example Plans from D.R. Horton JKS Division

THE HOLLY 1961 SFT



*Example Plans from D.R. Horton JKS Division

**THIS INSTRUMENT WAS PREPARED BY
AND WHEN RECORDED RETURN TO:**

Sabrina B. Ruffin, MSB#103659
Hand Arendall Harrison Sale LLC
104 St. Francis Street, Ste. 300
Mobile, Alabama 36602
(251) 432-5511

Indexing Instructions: Lots ____ through ____, all common areas, and all other property shown on that certain plat of subdivision for Towne Station recorded in Map Book ____, at Page ____ of the Office of the Chancery Clerk of Rankin County, Mississippi.

DECLARANT NAME
ADDRESS
RESIDENTIAL PHONE NO. NA
BUSINESS PHONE NO. _____

DECLARATION OF CONDITIONS, COVENANTS AND RESTRICTIONS

OF

TOWNE STATION SUBDIVISION

THIS DECLARATION OF CONDITIONS, COVENANTS AND RESTRICTIONS (this “Declaration”) is made this ____ day of _____, _____, by _____, a _____ (“Declarant”, as further defined below).

W I T N E S S E T H:

WHEREAS, on _____, 20____ Declarant recorded in Map Book____, Page _____ of the Office of the Chancery Clerk of Rankin County, Mississippi, a subdivision plat for Towne Station Subdivision (“Plat of Subdivision”, as further defined below) pertaining to certain real property owned by Declarant in Rankin County, Mississippi, as more specifically described on Exhibit “A” hereto.

NOW, THEREFORE, DECLARANT HEREBY DECLARES, that subject to the provisions hereof, all of the Lots (hereinafter defined) shall be held, sold and conveyed by the Owners and the Common Area (hereinafter defined) shall be held by the Association subject to the restrictions, covenants and conditions contained herein for the purposes of protecting the value and desirability of, and which shall run with, the Community Property (hereinafter defined) and be binding on all parties having any right, title or interest in the Community Property or any part thereof, their heirs, successors and assigns, and shall inure to the benefit of each Owner of any portion thereof.

ARTICLE ONE
GENERAL PROVISIONS

1.01 Restrictive Covenants and Easements Running with the Land. The use of the Community Property shall be in accordance with the provisions and restrictions of this Declaration, all of which are to be construed as restrictive covenants and/or easements, as applicable, running with the land and with the title to each and every Lot and shall be binding upon all Owners and other persons having interests therein and upon their heirs, personal representatives, successors, grantees and assigns.

1.02 Terminology. Whenever the context requires, words used in the singular shall be construed to mean or to include the plural and vice versa, and pronouns of any gender shall be deemed to include and to designate the masculine, feminine or neuter gender.

1.03 Definitions. The following terms, when capitalized herein, shall have the meaning set forth in this Section 1.03:

- (a) [Intentionally Deleted.]
- (b) “Architectural Review Committee” means the Architectural Review Committee as established by the Board of Directors in accordance with the Bylaws.
- (c) “Articles of Incorporation” means the Articles of Incorporation of Towne Station Owners Association, Inc., a Mississippi non-profit corporation, as recorded in the records of the Office of the Secretary of State of Mississippi, as the same may hereafter be amended, altered or repealed from time to time.

- (d) "Association" means Towne Station Owners Association, Inc., a Mississippi non-profit corporation.
- (e) "Board" or "Board of Directors" means the Board of Directors of the Association, established in accordance with the Articles of Incorporation and Bylaws of the Association.
- (f) "Builder" means any commercial home builder or contractor who owns one or more Lots in the Subdivision and is in the business of constructing residential structures to sell to owner-occupants.
- (g) "Bylaws" means the Bylaws of the Association, as the same may hereafter be amended, altered or repealed from time to time.
- (h) "Common Area" means all real property within the Subdivision which is owned or leased by the Association or dedicated for use or maintenance by the Association or its members, regardless of whether title has been conveyed to the Association, and any and all personal property or fixtures owned by the Association, whether now owned or hereafter acquired, and/or held and operated by the Association for the benefit of the Owners.
- (i) "Community Property" means all of the Lots and the Common Area, collectively.
- (j) "Declarant" means _____, a _____, its successors and assigns which expressly are assigned and assume the Declarant's rights as "Declarant" hereunder.
- (k) "House" or "Home" means any single family dwelling unit situated upon a Lot.
- (l) "Lot" means each and every numbered lot shown on the Plat of Subdivision.
- (m) "Member" means every person or entity who is a member of the Association.
- (n) "Mortgagee" means a holder or beneficiary of any mortgage, deed of trust, deed with vendor's lien reserved, or any other form of instrument used for the purpose of encumbering or conveying real property as security for payment or satisfaction of any obligation.
- (o) "Owner" means the record owner, whether one or more persons or entities, of a fee simple title to any Lot, including contract sellers, but excluding mortgagees, lien holders, lessees, tenants, and those having such interests solely as security for the performance of an obligation.
- (p) "Person" means any individual, corporation, trust, partnership, joint venture, limited liability company or other entity.

- (q) “Plat of Subdivision” has the meaning ascribed to such term hereinabove.
- (r) “Subdivision” means Towne Station, a subdivision as shown on the Plat of Subdivision.
- (s) “Turnover” means the earlier to occur of (i) Declarant relinquishing control of the Association in a written instrument recorded in the real property records of Rankin County, Mississippi, (ii) three (3) months after one hundred percent (100%) of the lots in the Subdivision have been conveyed to persons other than Declarant or Declarant’s successors or assigns, or (iii) December 31, 2046, provided, however, that in the event of a conflict between Mississippi law and the foregoing, the applicable Mississippi law shall control.

ARTICLE TWO **COMMON AREA**

2.01 Common Area. The Association, subject to the rights of the Owners set forth in this Declaration, the Articles of Incorporation and the Bylaws, shall be responsible for the exclusive maintenance, management, and control of the Common Area and all improvements thereon, and shall keep the Common Area in good, clean, attractive, and sanitary condition, order, and repair pursuant to the terms and conditions of this Declaration. The Association has the right to restrict the use and govern the operation of the Common Area by promulgating reasonable rules and regulations, including with respect to any Common Area facilities, the right to charge reasonable one-time or monthly fees for the use thereof by the Owners as the Association deems necessary or appropriate. Rules and regulations may be established by the Association to regulate the use of the Common Area.

2.02 Right of Enjoyment. Subject to any rules and regulations promulgated by the Board of Directors and the terms and conditions of the Bylaws, every Member shall have a right and easement of enjoyment of the Common Area, and such easement shall be appurtenant to and pass with the title to each Lot.

2.03 Lots Subject to Covenants, Restrictions, Limitations and Term. Each Lot that shall be conveyed, held, devised, leased, or demised at any time hereafter shall be subject to all the terms, conditions, covenants, restrictions, and limitations herein contained, and the obligation to observe and perform the same whether or not it be so expressed in the deed or other instrument of conveyance of the Lot or real property, and such shall run with the Lot or real property and be appurtenant thereto as if fully set out in such deed or instrument of conveyance, subject to the terms and conditions hereof.

2.04 [Intentionally Deleted.]

2.05 Overhead Wires. No Lot shall be served with any overhead electrical or communications service, and no Owner shall erect power poles for such service; provided, however, that nothing herein shall be construed to prohibit overhead street lighting or ornamental

yard lighting provided that such lighting is constructed in accordance with the terms and conditions hereof.

2.06 Control of Common Area. The Association may, upon approval by the Board of Directors, sell, subdivide, lease, mortgage, grant easements over or otherwise encumber the Common Area, or exchange all or any portion of the Common Area for Lots or other real property, or purchase or acquire any additional real property and dedicate the same as Common Area subject to the terms of this Declaration.

2.07 Condemnation. In the event of a taking by eminent domain of any portion of the Common Area on which improvements have been constructed, the Association shall restore or replace such improvements so taken on the remaining Common Area, unless within sixty (60) days after such taking, an alternative plan is approved by at least seventy-five percent (75%) of the voting interests of the Members. The provisions of this Declaration applicable to replacement or restoration of damaged improvements on the Common Area shall also apply to and govern the actions to be taken in the event that the improvements are not restored or replaced after a condemnation.

2.08 Liability. Owners, occupants and their guests shall use and enjoy the Common Area at their own risk and shall assume sole responsibility for their personal belongings used or stored there. The Association, Declarant and their respective officers, directors, employees, representatives and agents shall not be held liable for personal injury to any person, nor for loss or damage to personal belongings used or stored on any of the Common Area. The Association shall not be liable for injury or damage to any person or property (a) caused by the elements or by an Owner or any other person, (b) resulting from any rain or other surface water which may leak or flow from any street, pipe, plumbing, drain, conduit, appliance, equipment, security system, or utility line or facility, the responsibility for the maintenance of which is that of the Association, or (c) caused by any street, pipe, plumbing, drain, conduit, appliance, equipment, security system, utility line, facility, or from any portion of the Common Area, the responsibility for the maintenance of which is that of the Association, becoming out of repair. Nor shall the Association be liable to any Owner or occupant for loss or damage, by theft or otherwise, of any property of such Owner or occupant.

2.09 Assumption of Risk and Indemnification by Owners. Each Owner, by its purchase of a Lot, hereby expressly assumes the risk of noise, bodily injury or property damage caused by maintenance, operation or use of the Common Areas, including, but not limited to: (i) noise from equipment to maintain, repair or replace the same, it being specifically understood that certain maintenance, repairs or replacements may take place around sunrise, sunset, or at night, (ii) noise caused by users of the Common Areas, (iii) use of pesticides, herbicides and fertilizers, (iv) wildlife within Common Areas, (v) view restrictions caused by planting and maturation of trees, shrubbery and berms (whether planted or installed prior to the Owner's occupancy of a Lot or subsequently planted or installed, (vi) reduction in privacy caused by traffic on the roadways, or other Common Areas or the removal or pruning of shrubbery or trees on the Common Areas, and (vii) design or modification of the Common Areas. Each Owner, on behalf of themselves and their family, guests and invitees, agrees that except for gross negligence or willful misconduct, neither the Declarant, the Association, nor any entity managing the Common Area (including Board members, officers,

employees, agents, contractors, subcontractors, successor and assigns of any of the foregoing) shall be liable to Owner, its family members, its guests, its invitees or any other person claiming any loss or damage, including indirect, special or consequential loss or damage arising from bodily injury, destruction of property, trespass, or loss of enjoyment or any other alleged wrong or entitlement to remedy based upon, due to, arising from or otherwise related to the proximity of Owner's Lot to the Common Area, including, without limitation, any claim arising in whole or in part from the negligence of the Association or any other entity owning, managing, and/or maintaining the Common Area. The Owner hereby agrees to indemnify and hold harmless, except for gross negligence or willful misconduct, the Declarant, the Association, and any entity managing the Common Area (including Board members, officers, employees, agents, contractors, subcontractors, successor and assigns of any of the foregoing) against any and all claims by Owner's, their family, guests, invitees, tenants, and others. Notwithstanding anything to the contrary contained herein or in the Articles of Incorporation, Bylaws, any rules and regulations adopted by the Association, or any other document governing or binding the Association, the Association shall not be a guarantor or insurer of, the health, safety or welfare of any Owner, occupant, or user of any portion of the Common Area, or the Owner's guests, invitees, agents, servants, contractors or subcontractors or for any property of any such persons. The Association is not empowered, and has not been created, to act as an agency which enforces or ensures compliance with the laws of the State of Mississippi or Rankin County or the prevention of tortious activities.

2.10 Indemnification by Association. The Association shall to the broadest extent possible by applicable statute, indemnify and hold harmless every officer, director, and committee member against any and all expenses, including counsel and paralegal fees, reasonably incurred by or imposed upon such officer, director, or committee member in connection with any action, suit, or other proceeding (including settlement of any suit or proceeding, if approved by the then Board of Directors) to which he or she may be a party by reason of being or having been an officer, director, or committee member. The officers, directors, and committee members shall not be liable for any mistake of judgment, negligent or otherwise, except for their own individual willful misfeasance, malfeasance, misconduct, or bad faith. The officers, directors and committee members shall have no personal liability with respect to any contract or other commitment made by them, in good faith, on behalf of the Association (except to the extent that such officers, directors, or committee members may also be members of the Association), and the Association shall indemnify and forever hold each such officer, director, and committee member free and harmless against any and all liability to others on account of any such contract or commitment. Any right to indemnification provided for herein shall not be exclusive of any other rights to which any officer, director, or committee member, or former officer, director, or committee member may be entitled. The Association shall, as a common expense, maintain adequate general liability and directors' and officers' liability insurance to fund this obligation.

ARTICLE THREE

ASSOCIATION MEMBERSHIP AND VOTING RIGHTS

3.01 Membership. Each Owner shall be a Member, subject to the terms and conditions of the Articles of Incorporation and the Bylaws.

3.02 Voting. Voting by Owners shall be in accordance with the Bylaws.

3.03 Assignment. The share of a Member in the funds and assets of the Association cannot be assigned, hypothecated, or transferred in any manner except as an appurtenance of said Owner's Lot.

ARTICLE FOUR **COVENANT FOR MAINTENANCE ASSESSMENTS**

4.01 Personal Obligation of Assessments. Declarant, for each Lot, hereby covenants, and each Owner of any Lot by acceptance of a deed therefor, whether or not it shall be so expressed in such deed, is deemed to covenant and agree to pay to the Association: (1) annual assessments or charges, (2) special assessments, and (3) any individual assessments, fines or charges charged against the Lot or Owner, as such assessments are hereinafter established and shall be collected as hereinafter provided (singularly, an "Assessment" and collectively, the "Assessments"), as such Assessments are hereinafter established and shall be collected as hereinafter provided. The annual, special, and individual assessments, together with interest, costs, an administrative late fee not to exceed the greater of twenty-five and no/100 dollars (\$25.00) or five percent (5%) of the amount of each installment that is past due, and reasonable attorneys' fees, shall be a charge on the Lot and shall be a continuing lien upon the property against which each such Assessment is made effective from and relating back to the date on which this Declaration was recorded. Any payment received and accepted by the Association shall be applied first to any interest accrued, then to any administrative late fee, then to any costs and reasonable attorney's fees, and then to the delinquent Assessments. Each such Assessment, together with interest, costs, the administrative late fee and reasonable attorneys' fees, shall also be the personal obligation of the person who was the Owner of such Lot at the time when the Assessment fell due. The personal obligation for delinquent Assessments shall pass to successors in title.

4.02 Purpose of Assessments. The Assessments levied by the Association shall be used to provide for the operation of the Association and the management, care and maintenance of the Common Area and any improvements constructed thereon, including provision for appropriate insurance against casualty and liability. At the Board's discretion, the Association may establish and maintain a reserve fund with such sums as the Board determines in good faith are necessary and adequate for the periodic maintenance, repair, and replacement of improvements to the Common Area (the "Reserve Account").

4.03 Annual Assessments. To provide the total sum necessary for the insurance purchased by the Association hereunder, the Reserve Account, the maintenance, repair and replacement (as applicable) of any improvements located on the Common Area, and any and all other expenses of the Association (whether pertaining to the ownership, operation, use, maintenance, and/or repair of the Common Areas or otherwise), each Member for each Lot owned shall pay a portion of the total amount necessary for such purposes to the Association. The portion to be paid by each Member for each Lot shall be determined in accordance with Section 4.06 hereof. The amount of the annual Assessment assessed against each Member as provided under

the foregoing sentence shall be assessed by the Association as a lien at the beginning of each annual Assessment period.

4.04 Special Assessments for Capital Improvements Upon Common Area. In addition to the annual Assessments authorized above, the Board of Directors may levy, in any assessment year, a special Assessment applicable to that year only for the purpose of defraying, in whole or in part, the cost of any construction, reconstruction, repair or replacement of a capital improvement upon the Common Area and any entrance wall or signage, including fixtures and personal property related thereto.

4.05 Date of Commencement of Annual Assessments and Due Dates. The Assessments provided for herein shall only be assessed against Lots upon which a House has been constructed, and will commence as to a particular Lot upon conveyance of the Lot to any Owner who is not the Declarant or a Builder. The first annual Assessment shall be adjusted according to the number of months remaining in the calendar year. The Board of Directors shall fix the amount of the annual Assessment against each Lot at least thirty (30) days in advance of each annual Assessment period. Written notice of the annual Assessment shall be sent to every Owner subject thereto. The Board of Directors shall determine if annual and special Assessments will be collected annually, quarterly or at some other interval and shall set due dates for Assessment payments. If the Board of Directors does not fix an annual Assessment in advance of any annual Assessment period, the annual Assessment for the period will be the same as for the prior period until the Board fixes a new annual Assessment amount.

4.06 Assessment Shares. Each Member shall be responsible for a portion of any annual or special Assessments levied against the Members equal to a fraction calculated in accordance with the following: the numerator of such fraction shall be the number of Lots owned by such Member and the denominator of which shall be the total number of Lots in the Subdivision at the time such Assessment is levied. The quotient of such fraction shall be multiplied by the total sum of the applicable Assessment, and the resulting figure shall be the portion of such Assessment that is owed by the applicable Member. The total number of Lots in the Subdivision may be increased from time-to-time by Declarant in its sole and absolute discretion in accordance with Section 10.02 hereof, and any such increases in the total number of Lots in the Subdivision shall be taken into account in calculating any Assessments in accordance with this Section.

4.07 Initial Capital Contribution Assessment. An Assessment is hereby levied against, and due upon the closing of the sale of each Lot in the amount of the greater of (a) Two Hundred and No/100 Dollars (\$200.00), or (b) one-fourth (1/4) of the then current annual Assessment against the purchaser of each Lot (whether such Lot has a completed Home located upon it or otherwise) and against each subsequent purchaser of each Lot; provided, however, that in the case of sales of Lots by Declarant to a Builder, the Builder shall be exempt from such Assessment. The proceeds of such Assessments may be used by the Association for any purpose for which the Association is authorized under the Articles of Incorporation, Bylaws or this Declaration.

4.08 Reservation of Lien; Effect of Nonpayment of Assessments; and Remedies of the Association. Any Assessment not paid within thirty (30) days after the due date shall bear interest thereon at a rate to be set by the Board of Directors but in no event greater than the maximum

percentage rate as may then be permitted under the laws of the State of Mississippi. The Association may bring an action at law or in equity against the Owner personally obligated to pay any Assessment. Furthermore, a lien is hereby reserved in favor of the Association against each Lot in the amount of all Assessments outstanding against such Lot (the "Assessment Lien"). Interest, costs, and reasonable attorneys' fees of any action brought by the Association in respect of an Assessment and/or the Assessment Lien applicable to such Assessment shall be added to the amount of such Assessment and shall be secured by the Assessment Lien. Each such Owner, by his acceptance of a deed to or other conveyance of an interest in a Lot, hereby expressly vests in the Association the right and power to bring all actions, in the name of the Association, against such Owner personally for the collection of each Assessment as a debt and to foreclose the Assessment Lien in the manner provided for the foreclosure and sale under a mortgage and deed of trust pursuant to Mississippi law. Each Owner hereby expressly grants to the Association a power of sale in connection with the Assessment Lien. The Association, including its agents, successors, assigns, attorneys in fact or other legal representatives, shall have the power to appoint a trustee or substitute trustee to perform the sale, and the Association shall have the right to bid at any foreclosure sale and to acquire and hold, lease, encumber, and convey the same. At any such public sale, the appointed trustee may execute and deliver to the purchaser a conveyance of the property in fee simple. No Owner may waive or otherwise escape liability for the Assessments by non-use of the Common Area or abandonment of said Owner's Lot. The Board of Directors may also suspend the use rights of any Owner of the Common Area in the event of a failure to pay any Assessment within thirty (30) days of the applicable due date. Furthermore, and without limiting any rights of the Association hereunder, the Association shall have the right to transfer, assign and convey to any third party any debt associated with any unpaid Assessments and the Assessment Lien that is associated therewith.

4.09 Election of Remedies. Institution of a suit at law to collect payment of any delinquent Assessments shall not be deemed to be an election by the Association which shall prevent its thereafter seeking enforcement of the collection by foreclosure of any sums remaining owing to it, nor shall proceeding by foreclosure to effect such collection be deemed to be an election precluding the institution of a suit at law to collect any sum then remaining owing to the Association. The Association shall be entitled to bid at any sale held in connection with the foreclosure of the Assessment Lien and may apply as a cash credit against its bid all sums secured by the lien enforced.

4.10 Subordination of the Lien to Deeds of Trust. The Assessment Lien shall be subordinate to the lien of any first deed of trust on a Lot. Sale or transfer of any Lot shall not affect the Assessment Lien; provided, however, the sale or transfer of any Lot pursuant to foreclosure of a first deed of trust on said Lot or any proceeding in lieu thereof, shall extinguish the Assessment Lien as to payments which became due prior to such sale or transfer. No sale or transfer shall relieve such Lot from liability for any Assessments thereafter becoming due or from the Assessment Lien associated therewith or relieve the prior Owner from any personal liability for any unpaid Assessments occurring prior to said sale or transfer.

4.11 Estoppel Letter. The Association shall, within thirty (30) days after receiving a written request therefor and for a reasonable charge, as established by the Board of Directors, certify to the amount of any unpaid Assessments constituting a lien on a specified Lot. A

certification letter signed by an officer of the Association or the Association's managing agent, if any, as to the amount of Assessments due with respect to a Lot shall be binding upon the Association.

ARTICLE FIVE

MAINTENANCE AND REPAIR

5.01 Maintenance. The Association shall provide maintenance of the Common Area. In addition, the Association shall have the right, but not the obligation, to maintain other property not owned by the Association, whether within or without the Subdivision and to enter into easement and covenant to share costs agreements regarding such property where the Board has determined that such action would benefit the Owners. Without limiting the foregoing, the Association shall have a reasonable right of entry upon any Lot to make emergency repairs and to do other work reasonably necessary for the proper maintenance and operation of the Common Area and to carry out its rights and duties set forth in this Declaration. Each Owner shall maintain his or her respective Lot and shall also maintain and repair, at such Owner's sole cost and expense, said Owner's House, patio and yard area keeping the same in good condition and making all structural repairs and maintenance, external and internal, as may be required from time to time, including, but not limited to maintenance and repairs of any enclosed patio area, screens and screen doors, exterior door and window fixtures, glass, and other hardware. Each Owner shall also be responsible for the maintenance and repair of any fence or fences erected on such Owner's Lot and gates appurtenant thereto.

5.02 Failure to Maintain. In the event an Owner shall fail to maintain and repair his Lot and the improvements situated thereon, as provided for herein and provided that the failure to so maintain shall cause damage or injury to the adjoining Lot or to common structural elements which affect an adjoining Lot, the Association, after approval by a majority vote of the Board of Directors, shall have the right, through its agents and employees, to enter upon said Lot and to repair, maintain, and restore the Lot and the House and any other improvements erected thereon. The cost of the same shall be added to and become part of the Assessment to which such Lot is subject; provided, however, if a dispute arises concerning the foregoing between the Owner and the Association, the matter may be submitted to arbitration in accordance with the mutual agreement of the parties.

5.03 Damage to Common Area. Notwithstanding anything contained in this Article Five to the contrary, each Owner shall be personally responsible and personally liable for any damage to the Common Area, or any portion thereof, caused by the Owner and/or the Owner's family members, guests, invitees, lessees or licensees as a consequence of the negligence, recklessness or willful misconduct of such person. The cost of repair for any damage so caused by the Owner, the Owner's family members, guests, invitees, lessees or licensees shall be an individual Assessment against the Owner responsible therefor and the Lot of such Owner.

ARTICLE SIX

ARCHITECTURAL CONTROL

6.01 Submission of Plans and Specifications. No House, building, fence, wall, or other structure or improvement shall be constructed, erected, or maintained upon any Lot, nor shall any exterior addition to or change or alteration therein be made until the plans and specifications of the same shall have been submitted by an Owner to and approved in writing as in harmony with this Declaration by the Architectural Review Committee. Two (2) copies of the building or construction plans and specifications (collectively, the "Plans") shall be submitted to the Architectural Review Committee. Prior to commencement of any construction activities on a Lot, an Owner's Plans must be approved by the Architectural Review Committee as to conformity and harmony with this Declaration. The Architectural Review Committee may, from time to time, establish additional written design guidelines for the Subdivision, and a copy of any such guidelines then in effect shall be made available to any Member requesting a copy of same from the Association.

6.02 Approval or Disapproval. The Architectural Review Committee shall indicate its approval or disapproval of such plans and specifications by delivering, in writing, notice of such approval or disapproval to the requesting Owner. In the event the Architectural Review Committee fails to approve or disapprove such design and location within thirty (30) days after said plans and specifications have been submitted to it, approval shall be deemed automatically given. Notwithstanding the immediately preceding sentence, if an Owner constructs, modifies, or alters any improvement on his or her Lot prior to delivering the applicable plans and specifications to the Architectural Review Committee as required hereunder, then such plans and specifications shall not be deemed approved if the Architectural Review Committee fails to approve or disapprove of such plans and specifications within said thirty (30) day period.

6.03 Right of Inspection. The Architectural Review Committee shall have the right, but not the obligation, to inspect the Owner's Lot and improvements during construction and prior to occupancy to inspect whether construction is proceeding in accordance with the construction plans submitted and approved by the Architectural Review Committee. Failure of an Owner to comply with the provisions of this Section 6.03, or failure of an Owner to carry out construction in accordance with the provisions of this Article, shall subject such Owner to such remedies as might be available at law or in equity (including, but not limited to, specific performance and injunction, payment of the prosecuting parties' reasonable legal fees and expenses).

6.04 Limited Review. The scope of review by the Architectural Review Committee is limited to appearance only and does not include any responsibility for structural soundness, suitability of construction or materials, compliance with building or zoning codes or standards, this Declaration, or any other similar or dissimilar factors.

6.05 Waiver of Liability. Neither the Architectural Review Committee nor any architect nor agent thereof nor the Association nor any agent or employee of any of the foregoing shall be responsible in any way for the failure of any improvements to comply with the requirements of this Declaration, nor for any defects in any plans and specifications submitted, revised or approved in accordance with the foregoing provisions, nor for any structural or other defects in any work

done according to such plans and specifications, and all persons relying thereon or benefiting therefrom agree not to sue or claim against the entities and persons referred to in this Section for any cause arising out of the matters referred to herein and further agree to and do hereby release said entities and persons for any and every such cause.

ARTICLE SEVEN **USE RESTRICTIONS**

7.01 Residential Use; Commercial Activity. Except as is hereinafter provided in this Section and in Section 10.01(c) hereof, each Lot is hereby restricted to a private, single-family dwelling for residential use. No commercial activities of any kind whatsoever shall be conducted in any Home, any other building located on a Lot, or any portion of any Lot; provided, however, that (a) an Owner may conduct a business entirely within his Home so long as (i) such business uses only ten percent (10%) of the total square footage of such Home, (ii) such business does not result in parking of additional vehicles on the Subdivision streets or Common Areas, (iii) such business is secondary to the use of the Lot for residential purposes, and (iv) such business shall not violate any applicable zoning ordinances, and (b) Builders shall have the right to use a House as a “model home” and to operate a sales office from such model home.

7.02 Subdivision of Lots. Each Lot shall be conveyed as a separately designated and legally described freehold estate subject to the terms, conditions, and provisions hereof, to easements and rights-of-way, and matters of public record. No Lot may be subdivided into a smaller Lot or Lots unless approved by the Association; provided, however, that an entire Lot may be combined with an entire adjacent Lot and occupied as one Lot but assessed and governed as two Lots.

7.03 Signs. No sign of any kind shall be displayed on any Lot (including, without limitation, any signage within a Home that is visible from the exterior of such Home), except (i) that any Owner actively attempting to sell his Lot may place a “for sale” sign of less than four (4) square feet on his Lot; (ii) during the building of homes in the Subdivision, Declarant and/or the Builders in the Subdivision may place signs at the entrance and/or on any Lot to advertise the Subdivision and the Lots for sale therein and (iii) any Owner may display a sign of reasonable size provided by a contractor for security services within 10 feet of any entrance to the home.

7.04 Noxious and Offensive Activity. No noxious or offensive activity shall be carried on, in or upon any Lot, nor shall anything be done thereon which may be or become an annoyance or nuisance to any other Owner.

7.05 Design Criteria; Structure. All improvements to be constructed or otherwise located on a Lot by an Owner shall comply with the following requirements:

- (a) Any House shall contain a minimum of one thousand four hundred (1,400) square feet of heated and cooled living space.
- (b) No House may exceed three (3) habitable stories above grade.

- (c) All sidewalks shall be constructed along the street right-of-way of each Lot in accordance with a uniform plan established by the Declarant. Accordingly, each site Plan submitted to the Architectural Review Committee shall show the location and material to be used for construction of the sidewalk, all as required and approved by the Architectural Review Committee. Each Owner shall construct or cause to be constructed on his or her Lot the approved sidewalk upon completion of the House on his or her Lot and before occupancy thereof. It shall be each Owner's responsibility to maintain any portion of a sidewalk situated on the Owner's Lot so that such sidewalk remains in an attractive, well-kept condition.
- (d) The residential structure may contain a garage or carport; provided however, that no garage or carport may have a screen located in the vehicular-entryway or a flat roof, and any such garage or carport shall be in conformity with the general architecture of the primary residential building or structure. Without limiting the foregoing, the roof shingles of any such garage or carport must match the roof shingles of the House.
- (e) No window air-conditioning units shall be permitted on the front or sides of any residence so as to be visible from the front line of such Lot.
- (f) Underground electrical distribution facilities are required and no overhead electrical or similar wiring or lines shall be permitted.
- (g) All outside radio and T.V. antennas (including satellite dishes and other signal receiving/transmitting equipment) shall be installed in such a way as to minimize visibility from the front of the Lot and shall be placed on the back or side of any roof.
- (h) Driveways must be made of concrete. In no event may any driveway be painted, scored or otherwise colored. Any driveway extension must be approved by the Architectural Review Committee and any such extension shall not impede any utility easement.
- (i) Fences constructed or erected on any Lot shall be of wood construction. Each fence must be a picket fence design, privacy fence design or shadowbox fence design. No fence shall exceed six feet in height. The application of paint or stain to a fence resulting in any solid color appearance is strictly prohibited, provided, however, that clear stain or waterproof coating may be applied to fences to maintain the natural wood appearance. Walls or other designs are not permissible. No fence shall be constructed from the front property line to 20 feet behind the corner of the house nearest front property line. No fence upon any residential Lot shall be constructed over or within the boundaries of any dedicated easement in the Subdivision. Any portion of a fence which faces a street, alley, or Common Area shall have a finished side appearance facing said street, alley, or Common Area. Notwithstanding anything contained in this paragraph to the contrary, any fence located on a Lot that

faces or abuts a pond or lake must be constructed of metal and measure four feet (4') in height. It shall be the Owner's responsibility to maintain any landscaping or fences situated on a Lot so that such improvements remain in an attractive, well-kept condition.

- (j) No outside clothes lines shall be permitted.
- (k) Following construction of a Home on a Lot, existing drainage shall not be altered in any manner, and specifically shall not be altered in such a manner as to divert the flow of water onto an adjacent Lot.

7.06 Animals. No animals, livestock, or poultry of any kind shall be raised, bred, or kept on any Lot except that dogs, cats, and other household pets may be kept subject to the rules and regulations adopted by the Association, provided that they are not kept, bred, or maintained for any commercial purpose. Pets must be kept leashed and/or under control at all times. Notwithstanding the foregoing, the restrictions in this Section 7.06 shall not apply to any service animals, support animals, and any other animals permissible under the Americans with Disabilities Act.

7.07 Waste. No rubbish, trash, garbage, or other waste material shall be kept or permitted upon any Lot except in sanitary containers located in appropriate area, screened and concealed from view.

7.08 Accessory Structures. Except as otherwise provided for herein, no patio cover, building or storage unit of any kind shall be erected, placed or set on any Lot unless such structure is attached to the House erected on the same Lot and the architecture and character of such structure matches that of said House. Notwithstanding the foregoing, one (1) accessory building may be erected, placed or set on any Lot if such structure is: (a) no more than twelve (12) feet by sixteen (16) feet in size; (b) no more than nine (9) feet in height; (c) located upon the back yard of such Lot; (d) enclosed on all sides by a wooden fence of at least six (6) feet in height; (e) of the same architecture and character of the House located on such Lot; and (f) approved by the Architectural Review Committee. Without limiting the foregoing, the roof shingles of the accessory building and the House must match.

7.09 Temporary Structures. No structure of a temporary character, trailer, mobile home, motor home, modular building unit, basement, tent, shack, garage, barn, or other outbuilding shall be used at any time on the Lots as a residence, either temporarily or permanently.

7.10 Vehicles.

- (a) No inoperative cars, trucks or other types of vehicles shall be allowed to remain either on or adjacent to any Lot; provided, however, this provision shall not apply to any such vehicle being kept in an enclosed garage.
- (b) No trucks larger than a one-ton pickup shall be parked in the Subdivision, except those reasonably necessary to complete approved improvements.

- (c) Recreational vehicles, campers and semi-trucks shall not be parked or stored on any Lot. Boats and utility trailers may only be (1) parked in garages, (2) parked in basements, or (3) stored behind a privacy fence of no less than six (6) feet in height; provided, however, if an Owner elects to store a boat or utility trailer on his or her Lot in accordance with subsection 7.10(c)(3), then no more than one (1) boat or utility trailer may be stored on such Lot.
- (d) Overnight parking within any street right of ways is prohibited. Parking in yards, on sidewalks and in front of private driveways is strictly prohibited.
- (e) There shall be no major repair performed on any motor vehicle on or adjacent to any Lot unless performed inside an enclosed garage.
- (f) No noxiously loud or dangerous vehicles shall be allowed to be operated on any Lot, including, without limitation, all terrain vehicles (aka ATVs).

7.11 Construction. Any and all improvements on any Lot shall comply with the standards and provisions of Rankin County, and its applicable building code. The use of dumpsters for cleaning and construction sites is permitted.

7.12 Pollution. There shall be no noxious emission of smoke, dust, odor, fumes, glare, noise, vibration, electrical or magnetic disturbance, detectable at the lot line or beyond.

7.13 Outdoor Lighting. No exterior lighting fixture (other than fixtures approved by the Architectural Review Committee) shall be installed within or upon any Lot without adequate and proper shielding of the fixture. No lighting fixture shall be installed that may become an annoyance or a nuisance to Owners or occupants of adjacent properties. No flood lights or security lights shall be allowed on any Lot. No light shall be attached to the soffits of any improvements on the Lot unless the lights are recessed.

7.14 Garbage and Refuse Disposal. No Lot shall be used or maintained as a dumping ground for rubbish, trash, garbage, or waste. All storage equipment for such material shall be kept in a clean and sanitary condition and screened from street view.

7.15 Oil and Mining Operations. No activity or hardware used for the purpose of exploration or extraction of minerals, oil, or gas shall be allowed on any Community Property at any time.

7.16 Firearms and Fireworks. The display or discharge of firearms or fireworks on any Lot or any Common Area is prohibited; provided, however, that the display of lawful firearms on the Common Area is permitted by law enforcement officers and also is permitted for the limited purpose of transferring firearms across the Common Area to or from an Owner's Lot. The term "firearms" includes "B-B" guns, pellet guns and other firearms of all types, regardless of size.

7.17 No Hanging of Items. No clothes, sheets, blankets, towels, laundry of any kind or other articles shall be hung out or exposed on any balconies, patios, or railings. Notwithstanding the foregoing, (a) in the event the Association purchases any flags or other decorative items, each Owner shall hang any such flag or other decorative item from the exterior of such Owner's Home at the location, in the manner and at such times as shall be required by the Association in the Association's sole and absolute discretion, and (b) each Owner may exhibit or display on such Owner's Lot a current flag of the United States on a pole that does not extend beyond the highest point on the roof of such Owner's Home.

7.18 Hazardous Items. No one shall use or permit to be brought onto any Lot or upon any of the Common Area any flammable oils or fluids such as gasoline, kerosene, naphtha or benzene, or other explosives or articles deemed hazardous to life, limb or property, without the written consent of the Board of Directors; provided, however, that an Owner may store and possess gasoline and other flammable or hazardous materials typically used in the operation and maintenance of a single family residence and yard, in reasonable quantities for personal use upon Owner's Lot without obtaining such written consent. The Board of Directors may require removal of any flammable or hazardous materials from the Subdivision if it determines, in its sole and absolute discretion, that any type or quantity of material is in violation of this Section.

7.19 Water and Sewer Service. The Owner of each Lot shall be required to connect to and use the central water distribution system and central sanitary sewage disposal system serving the Subdivision, and shall be responsible for paying all connection fees and assessments. No septic tanks or wells will be permitted.

7.20 Windows and Window Treatments. The exterior facing of window coverings must be off-white or a neutral color. Reflective glass shall not be permitted on the exterior of any House or other structure. No foil or other reflective materials shall be installed on any windows or used for sunscreens, blinds, shades or for other purposes. All exterior window styles, materials, and colors and all hurricane or storm shutters must be approved by the Architectural Review Committee; provided, however, that in no event shall burglar bars and/or wrought iron doors be permitted. Hurricane or storm shutters (a) may not be closed or otherwise installed to cover windows unless and until a tropical storm or hurricane warning is issued by the National Weather Service for the County in which the Subdivision is located, and (b) shall be opened and/or otherwise removed within seventy-two (72) hours of the storm's passage.

7.21 Lots on Wetland Areas, Body of Water. No Lot shall be increased in size by filling in of any wetlands, body of water, creek or any waterway on which it may abut without appropriate governmental permits (if any are required) and prior written approval of the Architectural Review Committee.

7.22 Compliance With Law. In all cases, each Owner shall comply in all respects with all applicable laws, rules and regulations (including, without limitation, applicable zoning ordinances) promulgated by any governmental authority having jurisdiction over the Lots and the Common Area.

7.23 Swimming Pools. No swimming pools shall be constructed, altered or maintained upon any Lot without the prior written approval of the Architectural Review Committee in accordance with Article Six hereof. Notwithstanding the foregoing, any such swimming pool must also be constructed, equipped, and maintained in accordance with the laws, ordinances, regulations, rules and standards of any city, county, and/or state authorities having jurisdiction over the Subdivision. Any Owner who desires to construct a swimming pool on such Owner's Lot shall also, prior to completion of such swimming pool, construct a fence around such swimming pool, which fence must also be approved by the Architectural Review Committee in accordance with Article Six hereof. Notwithstanding anything contained herein to the contrary, (a) above-ground pools are expressly prohibited, and (b) pools may not be screened.

7.24 Stormwater Drainage Improvements. Owners shall not alter, fill or otherwise change any stormwater improvements made to such Owner's Lot by Declarant in the development of the Subdivision or by any Builder during the construction of a Home on such Owner's Lot, including, without limitation, any drainage ditches and/or swales, without the prior written approval of the Association, which may be withheld by the Association in its sole and absolute discretion.

7.25 Outdoor Equipment. No outdoor equipment, tools, generators, or sporting equipment (including but not limited to basketball goals) may be installed or affixed to any Lot or House without prior written approval from the Architectural Review Committee; provided, however, that portable outdoor equipment, tools, generators, or sporting equipment may be used on a temporary basis and removed from view immediately after use. Certain outdoor equipment including firepits, grills, patio furniture, artificial vegetation, playground equipment and/or trampolines may be placed on a Lot, however such items must be placed behind the House, on the rear side of the Lot, and enclosed with a fence, with prior approval of the Architectural Review Committee required for the fencing design, materials, height and location for such fencing.

7.26 Holiday Displays. Notwithstanding anything to the contrary in this Declaration, including but not limited to those certain restrictions set forth in Section 7.13, holiday lighting and holiday decorations shall be permitted to be placed, installed, located, and/or erected upon the exterior portion of the Home or Owner's Lot beginning no earlier than thirty (30) days before a holiday, and shall be removed in their entirety no later than fourteen (14) days following such holiday. In no way limiting the foregoing, the Architectural Review Committee and/or the Association may establish additional standards and/or rules and regulations regarding holiday lights and/or decorations. The Association may require the removal of any holiday lighting and/or decoration that creates a nuisance, which includes but is not limited to, spillover to adjacent Lots, excessive noise, light shining directly onto adjacent Homes, and/or the cause of excessive vehicular traffic within the Subdivision.

7.27 Solar Panels and Collectors. No solar panels and/or solar collectors (as applicable, "Solar Equipment") may be placed on a Home without prior written approval from the Architectural Review Committee; provided, however, that if such approval is granted by the Architectural Review Committee, such solar equipment must be located on the rear elevations of the Home. Notwithstanding the foregoing, if a Home's rear elevation is in the line of sight of any lake, pond or Common Area, and such line of sight is unobstructed in the opinion of the

Architectural Review Committee, then the Architectural Review Committee may prohibit the installation of Solar Equipment on such Home. The Architectural Review Committee shall have the right to grant variances if needed to comply with any future changes to applicable laws.

7.28 Rules and Regulations. The Association may, from time to time, establish additional written use guidelines for the Subdivision, and a copy of any such guidelines then in effect shall be made available to any Owner requesting a copy of same from the Association.

ARTICLE EIGHT

ADDITIONAL RESTRICTIONS

8.01 Leasing. Homes and Lots may be leased by an Owner for residential purposes only; provided, however, that any such leasing activities shall be subject to the following terms and conditions: (a) not more than 25% of the gross total number of Lots within the Subdivision, regardless of the nature of the lease, or the purpose of the lease, may be leased for any reason; (b) no part or portion of a Lot or Home (as distinguished from the entire Lot or Home) shall be rented for any period; the entire Home and all the improvements on the Lots must be leased and then only for a minimum term of twelve (12) months, except as otherwise provided herein; (c) no Lots or Homes shall be leased or rented under any time-sharing, time interval, or right-to-use programs; any owner or tenant of any Lot or Home who shall lease or rent such Lot or Home shall promptly following execution of a rental agreement, or upon the request in writing of the Board of Directors, forward a conformed copy of such rental agreement to the Board of Directors of the Association; and (d) all lease or rental agreements shall be in writing and must be submitted to the Association for approval; any such agreements shall contain, or shall be deemed to contain, a provision to the effect that the rights of the tenant to use and occupy the Home shall be subject and subordinate in all respects to the provisions of this Declaration to the Bylaws and to such reasonable rules and regulations as the Board of Directors from time to time may duly adopt and promulgate among the Members. Notwithstanding the aforementioned, the prohibitions of this section shall not be interpreted or construed to prevent the use and occupancy of a Home by a member of an Owner's immediate family, related by blood or marriage, during a term of limited duration when the Owner is away for an extended period of time but is expected to return. Exceptions to this Section 8.01 are hereby made for: (a) "cover leases" by Builders within the first 36 months after the issuance of certificate of occupancy for up to 36 months; by the terms hereof a "cover lease" is a lease by the Builder to enable them to place their newly-built houses for lease to provide "cover" for the Builder if the Home is on the market for a greater than anticipated or expected period of time before sale, and (b) for true lease-purchases, whereby the Owner is required to close on the purchase of the Home within a certain set period of time, not to exceed three years after the inception of the lease-purchase agreement, and at least 5% of each lease payment is applied as a credit against the purchase price, and the lessee, in addition to lessor, is liable for compliance with the terms of this Declaration.

Notwithstanding any inconsistent or contrary provision in this Declaration, if and for so long as any Lot is encumbered by an institutional mortgage insured by FHA, VA, or USDA, any restrictions in this Declaration on renting, subleasing, conveyance or reconveyance of Lots that violate any mandatory FHA, VA, or USDA underwriting guidelines or requirements

shall not apply to such Lots or its Owner, provided any compliant portion of such restriction shall remain in full force and effect.

The terms of this Section 8.01 shall not be amended without the written consent of the City of Brandon, Mississippi.

8.02 Restrictions on Mortgaging Lots. Nothing contained herein shall be construed to place any restrictions on an Owner's right to encumber his Lot.

8.03 Regulations. Reasonable regulations concerning the use of the Lots and the Common Area may be made and amended from time to time by the Board of Directors.

8.04 Lender's Notices. Upon written request to the Association, identifying the name and address of the holder, insurer or guarantor and the Lot number or address, any holder of a deed of trust, insurer, or guarantor will be entitled to timely written notice of:

- (a) Any condemnation or casualty loss that affects either a material portion of the Common Area or the Lot securing its deed of trust.
- (b) Any sixty (60) day delinquency in the payment of Assessments or charges owed by the Owner of any Lot on which it holds the deed of trust.

ARTICLE NINE

ENFORCEMENT; DURATION; AMENDMENT

9.01 Enforcement. The Association, the Board of Directors, the Architectural Review Committee and/or any Owner shall have the right to enforce by any proceeding at law or in equity, all restrictions, conditions, covenants, reservations, liens and charges imposed by the provisions of this Declaration. Failure by the Association, the Board of Directors, the Architectural Review Committee and/or any Owner to enforce any covenant or restriction herein contained shall in no event be deemed a waiver of the right to do so thereafter.

9.02 Enforcement by Owners. An Owner may file a legal action for the violation of this Declaration (the "Complainant"), provided that the following procedure is strictly followed:

- (a) The Complainant must first give the Association written notice of the alleged violation of this Declaration together with a demand seeking that the Association enforce the terms of this Declaration as against said violator; and
- (b) The Association must fail to cause a cure of the alleged violation or, if the alleged violation has not been cured, fail to commence legal proceedings against said violator for the enforcement of the terms and conditions of this Declaration within one hundred twenty (120) days of the date of the Association's receipt of the notice referenced in subsection (a) hereof.

9.03 Attorneys' Fees. In any action (whether in advance of or prior to the initiation of any legal or equitable proceeding, in arbitration, in trial, in any administrative or other similar proceedings, or in any appeal from any of the same) pertaining to any condition, restriction or covenant herein contained (due to their alleged violation or breach) or for the enforcement of any lien against any Lot or against any Person, unless otherwise expressly provided in this Declaration to the contrary for specific instances and conflicts, the prevailing party shall be entitled to recover all costs, including reasonable legal fees and expenses.

9.04 Term. This Declaration is to take effect upon recordation and shall be binding upon the Association and all Owners and all persons and entities claiming title under and through them for fifty (50) years after the date this Declaration is recorded in the public records, after which it shall be automatically extended for successive ten (10) year periods unless an instrument in writing, signed by Members holding at least eighty percent (80%) of the voting interests in the Association, has been recorded within the year preceding the beginning of each successive period of ten (10) years, agreeing to change said covenants and restrictions, in whole or in part, or to terminate the same, in which case this Declaration shall be modified or terminated as specified therein.

9.05 No Additional Burden. Except as provided in Article Ten, no amendment of this Declaration shall place an additional burden or restriction or requirement on any Lot where the Owner of such Lot does not join in said amending instrument.

9.06 Amendments. Except as provided in Article Ten, this Declaration may be amended by vote of the Members having sixty-seven percent (67%) of the voting interests in the Association, or by a written instrument signed by the same percentage of Members; provided, however, that unless and until Turnover has occurred no such amendment may be effected without the written consent of Declarant to such amendment, which consent may be withheld by Declarant in Declarant's sole and absolute discretion. Declarant shall have and reserves the right at any time and from time to time, without the joinder or consent of any other party to amend this Declaration by any instrument in writing duly signed, acknowledged and filed for record for the purpose of correcting any typographical or grammatical error, ambiguity or inconsistency appearing herein, provided that any such amendment shall be consistent with and in furtherance of the general plan and scheme of development as evidenced by this Declaration and shall not impair or adversely affect the vested property or other rights of any Owner or such Owner's Mortgagee.

ARTICLE TEN

RESERVED DECLARANT RIGHTS

10.01 General Reserved Rights. Declarant reserves unto itself, its successors and assigns:

- (a) A right-of-way and easement for ingress and egress and easement for utilities, drainage, maintenance, repairs and other related uses over, along, and across the Common Area for all purposes relating in any manner to the subdividing, developing or aiding in the development of the Subdivision or any parts or parts thereof or additions thereto by Declarant or others.

- (b) The right to grant easements and rights-of-way of ingress and egress and for drainage, utilities, maintenance and repairs along, over, across and under the Common Area to any person, firm, corporation or entity for use as ingress or egress or for drainage, utilities, maintenance and repairs.
- (c) The right to maintain, and grant Builders the right to maintain, a sales office and/or a management office and/or one or more model homes in the Subdivision and to maintain signs therein advertising the Subdivision and to conduct its business and sales activities pertaining to the Subdivision therein and therefrom.

Except as set forth in Section 10.05, all of the above rights and interests reserved by Declarant may be exercised by Declarant without the consent or concurrence of the Association or any Member.

10.02 [Intentionally Deleted.]

10.03 Amendment of Declaration by Declarant. Until Turnover, Declarant reserves unto itself the right, authority and power to amend this Declaration in any manner Declarant deems necessary and appropriate. Any amendment to this Declaration made in accordance with this Section shall require only the signature of Declarant and shall not require the signature of any other Owner or any Mortgagee of any Owner, except as required by Section 10.05.

10.04 Rights in Regard to the Association. Until Turnover, Declarant shall have the sole and exclusive right to (1) appoint, remove and replace all of the members of the Board of Directors of the Association; (2) appoint all of the officers of the Association; (3) appoint, remove and replace the members of the Architectural Review Committee of the Association as defined in and in accordance with the Bylaws; (4) amend the Articles of Incorporation and the Bylaws; and (5) take all other action on behalf of the Association and vote on all other matters required to be voted on or approved by the members of the Association. Upon Turnover, the then-current members of the Association shall be entitled to vote on all the foregoing matters subject to any restrictions set forth in this Declaration and the Bylaws.

10.05 Consent of D.R. Horton to Certain Matters. Declarant may not exercise any rights reserved in this Article Ten, or take any action or grant any approval as Declarant under this Declaration (other than any other approval given in the ordinary course as an Owner and not as Declarant) without obtaining the prior written consent of D.R. Horton, Inc. – Birmingham (“DHI”).

10.06 Turnover. All rights of Declarant hereunder shall automatically terminate upon Turnover, except those rights that Declarant holds as an Owner and not by virtue of being the declarant under this Declaration, which shall continue as long as Declarant is an Owner.

ARTICLE ELEVEN

INSURANCE; CASUALTY

11.01 Insurance on Common Area. The Association shall obtain the insurance coverage necessary to satisfy the requirements, if any, of the Federal Home Loan Mortgage Corporation, the Federal National Mortgage Association, the U.S. Department of Veterans Affairs, and the U.S. Department of Housing and Urban Development, as applicable to the Subdivision. Without limiting the foregoing, the Board shall obtain casualty insurance for all insurable improvements, whether or not located on the Common Area, which the Association is obligated to maintain. This insurance shall provide, at a minimum, fire and extended coverage and shall be in an amount sufficient to cover the full replacement cost of any repair or reconstruction in the event of damage or destruction from any such hazard. The Board shall obtain a public liability policy applicable to the Common Area covering the Association and its Members for all damage or injury caused by the negligence of the Association or any of its Members or agents, and, if reasonably available, directors' and officers' liability insurance. Policies may contain a reasonable deductible as determined by the Board. In addition to the other insurance required by this section, the Board shall obtain worker's compensation insurance, if and to the extent necessary to satisfy the requirements of applicable laws, and a fidelity bond or bonds on directors, officers, employees and other persons handling or responsible for the Association's funds, if reasonably available. If obtained, the amount of fidelity coverage shall cover the maximum funds that will be in the custody of the Association or its management agent at any time while the policy is in force, or any lesser amount of fidelity coverage allowable under the applicable Fannie Mae guidelines. Fidelity coverage shall contain a waiver of all defenses based upon the exclusion of persons serving without compensation. All such insurance coverage shall be written in the name of the Association. The expense of all insurance coverage obtained by the Association in accordance with this Section shall be a Common Expense.

11.02 Individual Insurance. By virtue of taking title to a Lot subject to the terms of this Declaration, each Owner acknowledges that the Association has no obligation to provide any insurance for any portion of individual Lots and each Owner covenants and agrees with all other Owners and with the Association that each Owner shall carry all-risk casualty insurance on the Lot and all structures constructed thereon and a liability policy covering damage or injury occurring on a Lot. The casualty insurance shall cover loss or damage by fire and other hazards commonly insured under an all-risk policy, if reasonably available and shall be in an amount sufficient to cover the full replacement cost of any repair or reconstruction in the event of damage or destruction from any such hazard. The policies required hereunder shall be in effect at all times.

11.03 Damage and Destruction – Insured by Association. Not later than ninety (90) days after damage or destruction by fire or other casualty to any portion of any improvement covered by insurance written in the name of the Association, the Board or its duly authorized agent shall proceed with the filing and adjustment of all claims arising under such insurance and obtain reliable and detailed estimates of the cost of repair or reconstruction of the damaged or destroyed property. Repair or reconstruction, as used in this Section, means repairing or restoring the property to substantially the same condition and location that existed prior to the fire or other casualty, allowing for any changes or improvements necessitated by changes in applicable building codes. Any damage or destruction to property covered by insurance written in the name of the

Association shall be repaired or reconstructed unless, within 120 days after the casualty, a proposal not to repair or reconstruct such property is approved by at least seventy-five percent (75%) of the voting interests of the Members. If for any reason either the amount of the insurance proceeds to be paid as a result of such damage or destruction, or reliable and detailed estimates of the cost of repair or reconstruction, or both, are not made available to the Association within such period, then the period shall be extended until such information shall be made available; provided, however, such extension shall not exceed one hundred eighty (180) days. If the damage or destruction for which the insurance proceeds are paid is to be repaired or reconstructed and such proceeds are not sufficient to defray the cost thereof, the Board of Directors shall, without the necessity of a vote of the Members, levy a special Assessment against the Owner of each Lot. Additional Assessments may be made in like manner, as necessary, at any time during or following the completion of any repair or reconstruction. If the funds available from insurance exceed the costs of repair or reconstruction or if the improvements are not repaired or reconstructed, such excess shall be deposited to the benefit of the Association. In the event that it should be determined by the Association in the manner described above that the damage or destruction shall not be repaired or reconstructed and no alternative improvements are authorized, the property shall thereafter be maintained by the Association in a neat and attractive condition.

11.04 Damage and Destruction – Insured by Owners. The damage or destruction by fire or other casualty to all or any portion of any improvement on a Lot shall be repaired by the Owner thereof within ninety (90) days after such damage or destruction or, where repairs cannot be completed within ninety (90) days, they shall be commenced within such period and shall be completed within a reasonable time thereafter. Alternatively, the Owner may elect to demolish all improvements on the Lot and remove all debris therefrom within ninety (90) days after such damage or destruction.

ARTICLE TWELVE **MISCELLANEOUS**

12.01 Savings. If any provision or provisions of this Declaration, or any article, section, sentence, clause, phrase, or word herein, or the application thereof, is in any circumstances held invalid, the validity of the remainder of this Declaration and the application thereof shall not be affected thereby.

12.02 Captions. The captions in this Declaration are for convenience only and are not a part of this Declaration and do not in any way limit or amplify the terms and provisions of this Declaration.

12.03 Applicable Law. The laws of the State of Mississippi shall govern this Declaration. All actions or proceedings in any way, manner or respect, arising out of or from or related to this Declaration shall be litigated only in courts having situs within the county in which the Subdivision is located. Each Owner hereby consents and submits to the jurisdiction of any local, state or federal court located within said county and state and hereby waives any rights it may have to transfer or change the venue of any such litigation. The prevailing party in any litigation in connection with this Declaration shall be entitled to recover from the other party all costs and expenses, including,

without limitation, fees of attorneys and paralegals, incurred by such party in connection with any such litigation.

12.04 Effect of Waiver or Consent. A waiver or consent, express or implied, to or of any breach or default by any Person in the performance by that Person of its obligations hereunder is not a consent or waiver to or of any breach or default in the performance by that Person of the same or any other obligations of that Person. Failure on the part of a Person to complain of any act or to declare any Person in default hereunder, irrespective of how long that failure continues, does not constitute a waiver by that Person of its rights with respect to that default.

12.05 Headings. The headings and captions herein are used solely as a matter of convenience and shall not define, limit or expand any term or provision of this Declaration.

12.06 Interpretation. The provisions of this Declaration shall be liberally construed to effectuate its purpose of creating a uniform plan for the development and operation of a subdivision in accordance with Mississippi law. Failure to enforce any provision hereof shall not constitute a waiver of the right to enforce said provision or any other provision hereof.

12.07 Notice. All notices required or desired under this Declaration to be sent to the Association shall be sent certified mail, return receipt requested, by hand delivery or by a recognized overnight courier who maintains verification of delivery, to the Secretary of the Association, at such address as the Association may designate from time to time by notice in writing to all Owners. All notices to any Owner shall be delivered by hand delivery, by a recognized overnight courier who maintains verification of delivery in person, or sent by first (1st) class mail to the address of such Owner's Lot, or to such other address as he may have designated from time to time, in a writing duly received, to the Association.

12.08 Conflict Between Documents. If there is any conflict or inconsistency between the terms and conditions of this Declaration and the terms and conditions of the Articles of Incorporation, the Bylaws or any rules and regulations promulgated hereunder, the terms and conditions of this Declaration shall control. If there is any conflict or inconsistency between the terms and conditions of the Articles of Incorporation and the terms and conditions of the Bylaws or any rules and regulations promulgated hereunder, the terms and conditions of the Articles of Incorporation shall control. If there is any conflict or inconsistency between the terms and conditions of the Bylaws and the terms and conditions of any rules and regulations promulgated hereunder, the terms and conditions of the Bylaws shall control.

[Remainder of Page Intentionally Left Blank]

IN WITNESS WHEREOF, Declarant has executed this Declaration by and through its duly authorized representative as of the date first set forth above.

DECLARANT:

_____, a

By: _____
Name: _____
As Its: _____

STATE OF MISSISSIPPI :
COUNTY OF _____:

Personally appeared before me, the undersigned authority in and for the said county and state, on this ____ day of _____, 20__, within my jurisdiction, the within named _____, who acknowledged that (he)(she) is _____ of _____, a _____, and that for and on behalf of the said _____, and as its act and deed (he)(she) executed the above and foregoing instrument, after first having been duly authorized by said _____ so to do.

{SEAL}

NOTARY PUBLIC
My Commission Expires: _____

DEED OF TRUST BENEFICIARY'S CONSENT AND SUBORDINATION

[INSERT NAME OF LENDER]("Lender"), the beneficiary under that certain [INSERT TITLE OF DEED OF TRUST], executed by [INSERT NAME OF BORROWER], a _____, dated _____ and recorded in Book _____, Page _____ of the Office of the Chancery Clerk of _____ County, _____ Judicial District (the "Deed of Trust"), does hereby consent to the recording of this Declaration of Conditions, Covenants and Restrictions ("Declaration"). Furthermore, Lender does hereby subordinate in all respects its interest in and to the property described in the Deed of Trust to this Declaration; provided, however, that the lien of the Association for assessments under the Declaration shall be subordinate to the lien of Lender under the Deed of Trust, as provided in Section 4.10 of the Declaration. Lender does hereby acknowledge and agree that this Declaration shall be given priority over the Deed of Trust, and shall be unaffected by any default, foreclosure or exercise of any other remedy under the Deed of Trust, the same as if this Declaration were executed, delivered and recorded prior to the execution and recording of the Deed of Trust.

IN WITNESS WHEREOF, Lender has caused this Consent and Subordination to be executed by and through its duly authorized representative as of the ____ day of _____, 20____.

[NAME OF LENDER], a _____

By: _____
Name: _____
As Its: _____

STATE OF _____
COUNTY OF _____

Personally appeared before me, the undersigned authority in and for the said county and state, on this ____ day of _____, 20__, within my jurisdiction, the within named _____ who acknowledged that (he)(she) is _____ of _____, a _____, and that for and on behalf of the said _____, and as its act and deed (he)(she) executed the above and foregoing instrument, after first having been duly authorized by said _____ so to do.

Notary Public
My Commission Expires:

EXHIBIT "A"
DESCRIPTION OF THE SUBDIVISION PROPERTY

All property within the Towne Station Subdivision as shown on the plat recorded in Map Book _____, Page _____ in the Office of the Chancery Clerk of Rankin County, Mississippi.



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: BRIAN ROBERTS
DATE: 08/11/2025
SUBJECT: **CONSIDERATION TO APPROVE THE AGREEMENT FOR BARON THREAT NET
LICENSE FOR ONE YEAR AND AUTHORIZE CHIEF BRIAN ROBERTS TO
EXECUTE THE SAME.**

The department respectfully requests your consideration to approve a license agreement with Baron Weather, Inc. in the amount of \$2,040.00 for the FY 25-26 year for two (2) seats. This agreement will be for one year, starting October 1, 2025, until September 30, 2026, and authorize Chief Brian Roberts to execute the same.

This is a budgeted item, and we have had this service for many years.

Thank you for your consideration.

ATTACHMENTS:

1. Baron 2025-2026 license agreement 081125

BARON THREAT NET LICENSE AGREEMENT

CW 7-31-25

This Baron Threat Net License Agreement (the "**Agreement**") is made by and between Baron Weather, Inc., a Delaware corporation ("**Baron**"), with principal place of business at 4930 Research Drive, Huntsville, AL 35805, and **City of Brandon Fire Department**, ("**Client**") with a principal place of business at **629 Marquette Rd, Brandon, MS 39042** and billing address at **PO Box 1539, Brandon, MS 39043**. Each of Baron and the Client is sometimes referred to individually as a "**Party**" or collectively, the "**Parties**."

RECITALS

WHEREAS, Baron provides a web-based, weather data software product ("**Baron Threat Net**"); and

WHEREAS, Client desires Baron to license access to Baron Threat Net as further provided herein; and

NOW THEREFORE, in consideration of the covenants and promises contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

AGREEMENT

1. **Subscription and License.** Client hereby subscribes to the right to use Baron Threat Net by no more than Two (2) Client employees at any given time ("**Seats**"). Each seat shall have a separate login and password and each seat permits Two (2) devices to login simultaneously. Subject to the terms and conditions of this Agreement, Baron hereby grants to Client a limited, non-transferable, royalty-free, non-sub licensable license to use Baron Threat Net for no more than Two (2) Seats during the Term of this Agreement (the "**License**").

2. **License Fee.** During the Term, Client shall pay to Baron a license fee of **\$2,040.00 for Two (2) Seats for the One (1) Year Period October 1, 2025 – September 30, 2026.**

3. **Each User Seat License includes:**

- a. Full access to Baron Threat Net website with use on two (2) concurrent devices*
- b. Custom stored preferences, map, and data views
- c. Ten (10) custom alert locations with email/text alerting
- d. One (1) Threat Net Mobile application for use on iOS and Android mobile phones*
- e. Seven (7) Rolling Days of Historical Weather for select products
- f. Custom Training on setup and use
- g. Assurance that subscription fees will not increase during the one-year term.

*Baron Threat Net is supported on all commonly used web browsers connected to the internet. The Threat Net app is available for free download from the Apple and Android App stores. (Individual users will log in with their subscription credentials)

4. **Incorporation by Reference.** The Baron Threat Net terms and conditions and privacy policy (the "**Incorporated Documents**", which are available on the Baron Threat Net website are incorporated into this agreement by reference and shall have the same force and effect as if they were fully set forth in this Agreement. In the event of any conflict between this Agreement and the Incorporated Documents, this Agreement shall control.

5. **Term and Termination.**

(a) This Agreement shall commence on **October 1, 2025** (the "**Effective Date**") and shall continue for a period of Twelve (12) months (the "**Initial Term**").

(b) The Term of this Agreement shall expire on September 30, 2026. Prior to the expiration of the term, Client may provide written notice to Baron of its desire to continue the subscription under a new Agreement to be entered into between the two parties.

(c) If either Party is in breach of this Agreement, the breaching Party shall have thirty (30) days to cure such breach following receipt of written notice from the non-breaching Party setting forth the nature of such breach. In the event the breaching Party fails to cure such breach within the thirty (30) day period, then the non-breaching Party may terminate the Agreement upon written notice to the breaching Party. The breaching Party shall further be responsible for all reasonable attorney's fees and collection costs incurred by the non-breaching Party as a result of the breach as determined by the Court.

6. **Governing law; Jurisdiction and Venue.** This Agreement, including all exhibits, schedules, attachments and appendices attached to this Agreement and thereto, and all matters arising out of or relating to this Agreement, are governed by, and construed in accordance with, the laws of the State of Mississippi, United States of America, without regard to the conflict of law's provisions thereof to the extent such principles or rules would require or permit the application of the laws of any jurisdiction other than those of the State of Mississippi. Each Party irrevocably and unconditionally agrees that it will not commence any action, litigation or proceeding of any kind whatsoever against the other Party in any way arising from or relating to this Agreement, including all exhibits, schedules, attachments and appendices attached to this Agreement and thereto, and all contemplated transactions, including contract, equity, tort, fraud and statutory claims, in any forum other than the courts of the State of Mississippi, County of Rankin, and any appellate court from any thereof. Each Party irrevocably and unconditionally submits to the exclusive jurisdiction of such courts and agrees to bring any such action, litigation or proceeding only in the courts of the State of Mississippi, County of Rankin. Each Party agrees that a final judgment in any such action, litigation or proceeding is conclusive and may be enforced in other jurisdictions by suit on the judgment or in any other manner provided by law.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

BARON WEATHER, INC.

By: _____

Its: _____

CITY OF BRANDON FIRE DEPARTMENT

Signed By: _____

Printed Name: _____

Title: _____

Date: _____



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: BRIAN ROBERTS
DATE: 08/14/2025
SUBJECT: CONSIDERATION TO ADD TOMMY STEEN AS A RESERVE/VOLU

The fire department respectfully requests your consideration to add Tommy Steen as a reserve/volunteer member of the department effective August 19, 2025. Tommy is also a certified paramedic and was on our roster in the past for many years, starting when we were a volunteer department. He will be a benefit to the department.

Being on the volunteer/reserve roster will also enable him to keep his minimum standards up to date.

Thank you for your consideration.

ATTACHMENTS:

1. Tommy Steen Reserve Application 081325



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: BRIAN ROBERTS
DATE: 08/14/2025
SUBJECT: PERMISSION TO HIRE

Request consideration to hire Tyler Herring, Kayson Neely, Hayden Townsend and James Yawn effective August 19, 2025, and set a rate of pay in accordance to the memo.

ATTACHMENTS:

1. Memo
2. Applications for Herring Neely Townsend and Yawn 081425