AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
SEPTEMBER 15, 2025

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS AND RECOGNITIONS

1. Ronnie Garner — re: moratorium

D. OLD BUSINESS

1. Approve the Regular Board Meeting Minutes of September 2, 2025.

E. BUTCH LEE, MAYOR

1. Discussion on the following topics:

    - Budgets and Auditing
    - Public Works Monthly Report
    - Street Management Funds
    - Traffic Engineering Discussion (Jonathan Kiser, Kiser Engineering)
    - Brandon Parks / Rec Discussion (Jason Clemont, CEO, Cole Lacey, VP, Venue Management)
    - Waste Water Projects
    - Storm Water Discussions (Ryan Herndon, Waggoner Engineering)
    - Magic of Lights, Finalize Contract
    - Continued Discussion on Residental Moratorium

2. Request permission to travel to Tupelo, MS to attend the MML Board of Directors meeting September 17-19, 2025.

3. Consideration to approve a professional services Limited License Agreement with Fun Guys, LLC. re: Magic of Lights 2025.

4. Request permission to make a donation to the Brandon Exchange Club in the amount of $5,000.00 for the "2025 Brandon on Ice" event.

F. MARY ANN HESS, CITY CLERK

1. Consideration to approve professional services agreement for the purposes of promoting tourism in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures
   Parker and Fann LLC f/s/o Earthgang and City of Brandon Artist Agreement
   Outback Presents, LLC and City of Brandon City Hall Live Lease Agreement

2. Consideration to approve a quote from Craft Croswell to replace 12,900 square feet of carpet tiles in the civic center with approved Mohawk Group product 839 Flex in the

amount of $68,308.27. Another quote was obtained from Byrd & Cook Flooring in the amount of $69,590.00.

3. Consider designating Mayor Butch Lee and Finance Director Tracie Riggin as the official authorized signers for the City of Brandon, Mississippi regarding the "National Prescription Opiate Litigation" which must be executed in order to participate in the new National Opioids Secondary Manufacturers Settements and authorizing them to sign all official documents associated with this settlement.

4. Consideration of the adoption of the final tax assessment roll for the City of Brandon for FY 2025/2026 as received from the Rankin County Tax Assessor Staci McNinch.

5. Consideration of the acceptance of the FYE 2025 audit engagement letter with Barlow and Company, PLLC and authorizing the Mayor to sign the letter.

6. Consideration to approve the 2025 Sixteenth Section Lease Payment 16-5-3 I8J-52 in the amount of $5,287.39. The annual lease begins on 10/01/2025.

7. Consideration to approve the start date of the Fiscal Year 2026 pay raises on Monday, September 29, 2025, rather than Wednesday, October 1, 2025, to coincide with the beginning date of the pay period.

8. Consideration for City Clerk Mary Ann Hess, Deputy Clerk Rebecca Pevey, and Deputy Clerk Candance Hunley to attend clerk training at the Winter MMCCA Conference at the Sheraton Refuge Center in Flowood, MS on December 10-12, 2025.

9. Consideration to approve:

   a. Docket of Claims for September 15, 2025
   b. Fox Everett claims released on September 5, 2025.
   c. Electronic fund transfers for August 2025.

G. ALEX WADE, PUBLIC WORKS DEPARTMENT

1. Permission to allow Hollan Silcox, Water & Sewer Superintendent, to travel and attend the 2025 MSRWA Water Certification Course in Tupelo, MS on October 12-16, 2025, for water and sewer CEU hours. The City of Brandon will pay the travel expenses for this course.

2. Consideration to adopt a Resolution regarding the Mississippi Outdoor Stewardship Trust Fund Grant for a funding request for the City Park Trails Improvements Project.

3. Consideration to approve invoice #0030587 in the amount of $69,825.00 from Fluid Process & Pumps for the emergency repairs at Appleridge Lift Station and authorize payment of the same. The Board declared these repairs an emergency on 9/2/2025.

4. Consideration to approve the following from Edgar Contracting, LLC for the Cornerstone Water Well Power Supply Project.
   1. Approve Pay Request 1 in the amount of $88,933.30 and authorize payment of the same.
   2. Approve Change Order 1 at an increase of $8,010.00 in the project cost and authorize the Mayor to execute the same.

5. Consideration to approve Pay Request 3 in the amount of $326,295.88 from Thornton Construction Company for the Grants Ferry Parkway Shared Use Path LPA Project and authorize payment of the same.

H. JOEY BARNETTE, COMMUNITY DEVELOPMENT

1. Consideration to appoint the new Office Manager Jessica Carr as the petty cash custodian for the Community Development Office fund in the amount of $100.00.
2. Consideration of a Rezoning Request from CC Community Center to I-1 Light Industrial for Spiers Properties and Development LLC at 480 East Mark Drive, Parcel # H8Q-13-10
3. Consideration of a Rezoning Request from ORC Office and Research Campus to I-1 Light Industrial for Michael Perry, Parcel # I9A-2-30
4. Resolution regarding Clean-up of Nuisance in accordance with MCA § 21-19-11 for 79 Woodbridge Road.

I. JOSEPH FRENCH, POLICE CHIEF

1. Consideration to approve the amendment to and renewal of the 2025-2026 School Law Enforcement Officer (LEO) Agreement and authorize the Mayor to execute the same.

J. BRIAN ROBERTS, FIRE CHIEF

1. Request permission for Chief Roberts, Deputy Chief Patrick Wofford, Div. Chief Jerry King and BC Eric Stringer to travel to Natchez to attend the Mid-Winter Chiefs Conference from December 1–3, 2025 and approve all travel expenses.
2. Consideration to remove off the roster part-time Firefighter Yusef Wilder effective September 8, 2025.

K. EXECUTIVE SESSION

L. ADJOURN

[MEET_FOOT]