

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
SEPTEMBER 18, 2025

- A. CALL TO ORDER
 - B. INVOCATION AND PLEDGE OF ALLEGIANCE
 - C. PUBLIC COMMENTS AND RECOGNITIONS
 - D. BUTCH LEE, MAYOR
 - 1. Append special meeting notice to the minutes.
 - 2. Consideration to approve professional services agreement for the purposes of promoting tourism in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures
Revised Whiskey Myers, LLC and City of Brandon Artist Agreement
Landon B. Smith Music and City of Brandon Artist Agreement
 - 3. Consideration to approve a Marketing agreement between Jackson State University and the City of Brandon.
 - 4. Consideration of a donation from FC&E Engineering, LLC.
 - E. ADJOURN
- [MEET_FOOT]



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: MARY ANN HESS
DATE: 09/18/2025
SUBJECT: APPEND SPECIAL MEETING NOTICE TO THE MINUTES.

Append special meeting notice to the minutes.

ATTACHMENTS:

1. 9.18.25 Special Called Board Meeting Notice
2. Special Called Board Meeting Notice 9.18.25



E-Mail / Fax

September 18, 2025

Hon. Sharon Womack, Alderman at Large
Hon. Jarrad Craine, Alderman Ward 1
Hon. Cris Vinson, Alderman Ward 2
Hon. Harry Williams, Alderman Ward 3
Hon. Lu Coker, Alderman Ward 4
Hon. Jereme King Alderman Ward 5
Hon. David Farris, Alderman Ward 6

**RE: NOTICE OF SPECIAL BOARD MEETING –September 18, 2025, AT 12:00 o'clock p.m.,
CITY OF BRANDON CITY HALL BOARDROOM
1000 MUNICIPAL DRIVE, BRANDON, MS**

Dear Members of the Board of Aldermen:

Pursuant to Miss. Code Ann. Section 21-3-21, by this written notice I am calling a Special Board Meeting for the purpose of **Approving professional service agreements: Revised Whiskey Myers, LLC and City of Brandon Artist Agreement and Landon B Smith Music and City of Brandon Artist Agreement; Approving a Marketing Agreement between Jackson State University and the City of Brandon; and consideration of a donation from FC&E Engineering, LLC,** which in my opinion is important business of the City of Brandon, requiring the calling of this Special Board Meeting. The board meeting will be held **September 18, 2025, at 12:00 o'clock p.m., at the City of Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, MS.** I hope that the same will not disrupt your busy schedules.

By this notice I am providing facsimile or e-mail of the same for service upon those of you, at least three (3) hours prior to the time fixed for the special board meeting. I hereby direct that the original of this notice together with endorsement of service upon the individual aldermen be posted as listed below. Any business not specified in this notice shall not be transacted at this special board meeting.

Thanking you in advance, I am

Sincerely,

Butch Lee
Butch Lee, Mayor *by RP*

8:42
Time



Posted by Rebecca Pevey, Deputy City Clerk, on the bulletin board at Brandon City Hall at 8:50 o'clock a.m., transmitted a copy of the notice via email or facsimile not less than one (1) hour before the meeting to all citizens and publications, broadcast or digital media, with a general circulation or coverage with the city's jurisdiction that has submitted its interest to receive these notifications on the 18th day of September 2025.

A handwritten signature in black ink that reads 'Rebecca Pevey'. The signature is written in a cursive style with a large 'R' and a long, sweeping underline.

Rebecca Pevey, Deputy City Clerk



NOTICE
OF
SPECIAL BOARD MEETING

TO BE HELD AT THE CITY OF BRANDON CITY HALL AT 1000 MUNICIPAL
DRIVE, CONFERENCE ROOM

12:00 O'CLOCK P.M., ON THE 18th DAY OF SEPTEMBER 2025

THE SUBJECT MATTER OF THE SESSIONS IS:

Consideration to approve professional services agreements:
Revised Whiskey Myers, LLC and City of Brandon Artist Agreement
Landon B Smith Music and City of Brandon Artist Agreement

Consideration to approve a Marketing Agreement between Jackson State
University and the City of Brandon

and

Consideration of a donation from FC&E Engineering, LLC

THIS THE 18th DAY OF SEPTEMBER 2025.


REBECCA PEVEY
DEPUTY CITY CLERK



Posted by Rebecca Pevey, Deputy City Clerk, on the bulletin board at Brandon City Hall at 8:50 o'clock a.m., transmitted a copy of the notice via email or facsimile not less than one (1) hour before the meeting to all citizens and publications, broadcast or digital media, with a general circulation or coverage with the city's jurisdiction that has submitted its interest to receive these notifications on the 18th day of September 2025.



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: MARY ANN HESS
DATE: 09/18/2025
SUBJECT: PROFESSIONAL SERVICE AGREEMENTS

Consideration to approve professional services agreement for the purposes of promoting tourism in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures
Revised Whiskey Myers, LLC and City of Brandon Artist Agreement
Landon B. Smith Music and City of Brandon Artist Agreement

ATTACHMENTS:

1. Updated Whiskey Myers - 09.20.2025 - Brandon Amphitheater - Contract
2. Landon Smith - 09.20.2025 - Brandon Amphitheater - Contract



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: MARY ANN HESS
DATE: 09/18/2025
SUBJECT: MARKETING AGREEMENT

Consideration to approve a Marketing agreement between Jackson State University and the City of Brandon.

ATTACHMENTS:

1. Agendaltem-Marketing Agreement JSU 9.18.2025



MEMORANDUM

TO: BOARD OF ALDERMEN

FROM: BUTCH LEE, MAYOR

BOARD AGENDA: THURSDAY, SEPTEMBER 18, 2025

SUBJECT: MARKETING AGREEMENT WITH JACKSON STATE UNIVERSITY

CONSIDERATION TO ENTER INTO A MARKETING AGREEMENT WITH JACKSON STATE UNIVERSITY FOR THE CHARLIE WILSON CONCERT ON OCTOBER 11, 2025. IN EXCHANGE FOR MARKETING SERVICES PERFORMED BY JSU, THE UNIVERSITY WILL USE A TRACKAGE PURCHASE LINK FOR TICKETS AND THE CITY WILL PAY JSU \$4.00 PER TICKET VERIFIED BY THE LINK.

ATTACHMENTS:



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: MARY ANN HESS
DATE: 09/18/2025
SUBJECT: DONATION OF CONCRETE

Consideration of a donation from FC&E Engineering, LLC.

ATTACHMENTS:

1. Letter to City of Brandon 2025.09.17



September 17, 2025

Honorable Butch Lee, Mayor
City of Brandon
City Hall
Brandon, MS 39042

Sent via email

Re: FC&E Headquarters Building
917 Marquette Road in Brandon

Dear Mayor:

FC&E Engineering, LLC (FC&E) appreciates the City of Brandon and its leadership. We enjoy having our business located here in Brandon. As you are aware, FC&E will be building a 30,000 square foot commercial office building that will house our headquarters and allow for future growth of our company. We anticipate having sufficient room for other businesses to locate here and utilize the new office space available. Our current plans do not include keeping the current building and concrete parking lot. Once our new building is complete, we will relocate to the new building. Therefore, the existing building which has three brick sides, concrete foundation and footers, front and back concrete parking areas will be demolished for us to buildout a new asphalt parking lot and landscaping that will enhance the new office building. Consequently, the demo'd concrete is material that FC&E would provide to the City of Brandon for recycling. FC&E will load and deliver the demo'd concrete and brick material to the North Street property or other property desired by the City of Brandon. We would anticipate this to be a significant amount of material. We are hopeful that the City can recycle this material and it be useful in the future. Should the City have existing material that we could use for a surface material while our building is under construction and that could be incorporated into our parking lot subbase, we would greatly appreciate that.

If you should have any questions or require additional information, please contact me at (601) 824-1860.

Sincerely,

Ken L. Faulkner, PE
Principal Engineer
FC&E Engineering, LLC