

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
SPECIAL CALLED BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
SEPTEMBER 23, 2025

I. CALL TO ORDER

II. INVOCATION AND PLEDGE OF ALLEGIANCE

III. BUTCH LEE, MAYOR

A. Append special meeting notice to the minutes.

B. Consideration to authorize resolutions and all related documents for submission of MPO Transportation Alternative (TA) funds for the following projects:

- City Part to City Hall Shared Use Path
- Grants Ferry Parkway Shared Use Path (Cornerstone Drive to Trickhambridge Road)
- Shiloh Park Shared Use Path - Field Paths to Kennedy Farms Parkway
- Shiloh Park Shared Use Path - Along Shiloh Road to Kennedy Farms Parkway

C. Consideration to authorize execution and submission of the following MDOT TA Set-Aside funding program projects:

- City of Brandon Downtown Lighting Project
- City Park to City Hall Shared Use Path
- Grants Ferry Parkway Shared Use Path (Cornerstone Drive to Trickhambridge Road)
- Shiloh Park Shared Use Path - Field Paths to Kennedy Farms Parkway
- Shiloh Park Shared Use Path - Along Shiloh Road to Kennedy Farms Parkway
- Crossgates Drive Shared Use Path Project
- Eastgate Drive Sidewalk Project

IV. ADJOURN

[MEET_FOOT]



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: MARY ANN HESS
DATE: 09/23/2025
SUBJECT: SPECIAL NOTICE

Append special meeting notice to the minutes.

ATTACHMENTS:

1. Notice of Special Board Meeting 9.23.25
2. 9.23.25 Special Board Meeting Notice



NOTICE
OF
SPECIAL BOARD MEETING

TO BE HELD AT THE CITY OF BRANDON CITY HALL AT 1000 MUNICIPAL
DRIVE, CONFERENCE ROOM

12:00 O'CLOCK P.M., ON THE 23rd DAY OF SEPTEMBER 2025

THE SUBJECT MATTER OF THE SESSIONS IS:

**AUTHORIZE EXECUTING RESOLUTIONS AND ALL RELATED DOCUMENTS FOR
SUBMISSION OF MPO TRANSPORTATION ALTERNATIVE (TA) FUNDS FOR THE
FOLLOWING PROJECTS:**

- 1. CITY PARK TO CITY HALL SHARED USE PATH**
- 2. GRANTS FERRY PARKWAY SHARED USE PATH (CORNERSTONE DR. TO
TRICKHAMBRIDGE RD.)**
- 3. SHILOH PARK SHARED USE PATH – FIELD PATHS TO KENNEDY FARMS PKWY.**
- 4. SHILOH PARK SHARED USE PATH – ALONG SHILOH RD. TO KENNEDY FARMS
PKWY.**

**AUTHORIZE EXECUTION AND SUBMISSION OF THE FOLLOWING MDOT TA SET-ASIDE
FUNDING PROGRAM PROJECTS:**

- 5. CITY OF BRANDON DOWNTOWN LIGHTING PROJECT**
- 6. CITY PARK TO CITY HALL SHARED USE PATH**
- 7. GRANTS FERRY PARKWAY SHARED USE PATH (CORNERSTONE DR. TO
TRICKHAMBRIDGE RD.)**
- 8. SHILOH PARK SHARED USE PATH – FIELD PATHS TO KENNEDY FARMS PKWY.**
- 9. SHILOH PARK SHARED USE PATH – ALONG SHILOH RD. TO KENNEDY FARMS
PKWY.**
- 10. CROSSGATES DR. SHARED USE PATH PROJECT**
- 11. EASTGATE DR. SIDEWALK PROJECT**



THIS THE 23rd DAY OF SEPTEMBER 2025.

Rebecca Pevey

REBECCA PEVEY
DEPUTY CITY CLERK

Posted by Rebecca Pevey, Deputy City Clerk, on the bulletin board at Brandon City Hall at 9:00 o'clock a.m., transmitted a copy of the notice via email or facsimile not less than one (1) hour before the meeting to all citizens and publications, broadcast or digital media, with a general circulation or coverage with the city's jurisdiction that has submitted its interest to receive these notifications on the 23rd day of September 2025.



E-Mail / Fax September 23, 2025

Hon. Sharon Womack, Alderman at Large
Hon. Jarrad Craine, Alderman Ward 1
Hon. Cris Vinson, Alderman Ward 2
Hon. Harry Williams, Alderman Ward 3
Hon. Lu Coker, Alderman Ward 4
Hon. Jereme King Alderman Ward 5
Hon. David Farris, Alderman Ward 6

**RE: NOTICE OF SPECIAL BOARD MEETING –September 23, 2025, AT 12:00 o'clock p.m.,
CITY OF BRANDON CITY HALL BOARDROOM
1000 MUNICIPAL DRIVE, BRANDON, MS**

Dear Members of the Board of Aldermen:

Pursuant to Miss. Code Ann. Section 21-3-21, by this written notice I am calling a Special Board Meeting for the purpose of Authorizing the execution of resolutions and all related documents for submission of MPO Transportation Alternative (TA) funds for the following projects: City Park to City Hall Shared Use Path; Grants Ferry Parkway Shared Use Path (Cornerstone Dr to Trickhambridge Rd); Shiloh Park Shared Use Path (Field Paths to Kennedy Farms Pkwy); Shiloh Park Shared Use Path (Along Shiloh Rd to Kennedy Farms Pkwy) and Authorize the execution and submission of the following MDOT TA Set-aside funding program projects: City of Brandon Downtown Lighting Project; City Park to City Hall Shared Use Path; Grants Ferry Parkway Shared Use Path (Cornerstone Dr to Trickhambridge Rd); Shiloh Park Shared Use Path (Field Paths to Kennedy Farms Pkwy); Shiloh Park Shared Use Path (Along Shiloh Rd to Kennedy Farms Pkwy); Crossgates Dr. Shared Use Path Project; and Eastgate Dr. Sidewalk Project. which in my opinion is important business of the City of Brandon, requiring the calling of this Special Board Meeting. The board meeting will be held September 23, 2025, at 12:00 o'clock p.m., at the City of Brandon City Hall Boardroom, 1000 Municipal Drive, Brandon, MS.

I hope that the same will not disrupt your busy schedules.

By this notice I am providing facsimile or e-mail of the same for service upon those of you, at least three (3) hours prior to the time fixed for the special board meeting. I hereby direct that the original of this notice together with endorsement of service upon the individual aldermen be posted as listed below. Any business not specified in this notice shall not be transacted at this special board meeting.

Thanking you in advance, I am

Sincerely,

Butch Lee
Butch Lee, Mayor *by RP*

8:50
Time



Posted by Rebecca Pevey, Deputy City Clerk, on the bulletin board at Brandon City Hall at 9:00 o'clock a.m., transmitted a copy of the notice via email or facsimile not less than one (1) hour before the meeting to all citizens and publications, broadcast or digital media, with a general circulation or coverage with the city's jurisdiction that has submitted its interest to receive these notifications on the 23rd day of September 2025.


Rebecca Pevey, Deputy City Clerk



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: BUTCH LEE
DATE: 09/23/2025
SUBJECT: MPO TA FUNDS

Consideration to authorize resolutions and all related documents for submission of MPO Transportation Alternative (TA) funds for the following projects:

- City Part to City Hall Shared Use Path
- Grants Ferry Parkway Shared Use Path (Cornerstone Drive to Trickhambridge Road)
- Shiloh Park Shared Use Path - Field Paths to Kennedy Farms Parkway
- Shiloh Park Shared Use Path - Along Shiloh Road to Kennedy Farms Parkway

ATTACHMENTS:

1. Brandon MPO & MDOT TA Project Summary
2. 1_Brandon 2025 TA Resolution_City Park to City Hall_80-20_
3. 2_Brandon 2025 TA Resolution - GFP from Cornerstone to Trickhambridge_70-30_
4. 3_Brandon 2025 TA Resolution_Shiloh Park Field Paths to Kennedy Farms_75-25_
5. 4_Brandon 2025 TA Resolution_Shiloh Park Along Shiloh Rd to Kennedy Farms_75-25_

City of Brandon 2025 TA Project Summary

No.	Project Name	Submittal Through	Match (%)	Total	Federal Funds	Local Funds	Est. Score
1	City Park to City Hall Shared Use Path	MPO	80 / 20	\$ 1,721,320.00	\$ 1,377,056.00	\$ 344,264.00	825
2	Grants Ferry Parkway Shared Use Path	MPO	70 / 30	\$ 1,380,000.00	\$ 966,000.00	\$ 414,000.00	810
3	Shiloh Park - Field Paths to Kennedy Farms Pkwy.	MPO	75 / 25	\$ 1,702,000.00	\$ 1,276,500.00	\$ 425,500.00	805
4	Shiloh Park - Along Shiloh Rd. to Kennedy Farms Pkwy.	MPO	75 / 25	\$ 1,851,500.00	\$ 1,388,625.00	\$ 462,875.00	805
5	Downtown Lighting Project	MDOT TA SETASIDE	80 / 20	\$ 775,500.00	\$ 620,400.00	\$ 155,100.00	
6	City Park to City Hall Shared Use Path	MDOT TA SETASIDE	80 / 20	\$ 1,721,320.00	\$ 1,377,056.00	\$ 344,264.00	
7	Grants Ferry Parkway Shared Use Path	MDOT TA SETASIDE	80 / 20	\$ 1,380,000.00	\$ 1,104,000.00	\$ 276,000.00	
8	Shiloh Park - Field Paths to Kennedy Farms Pkwy.	MDOT TA SETASIDE	80 / 20	\$ 1,702,000.00	\$ 1,361,600.00	\$ 340,400.00	
9	Shiloh Park - Along Shiloh Rd. to Kennedy Farms Pkwy.	MDOT TA SETASIDE	80 / 20	\$ 1,851,500.00	\$ 1,481,200.00	\$ 370,300.00	
10	Crossgates Dr. Shared Use Path	MDOT TA SETASIDE	80 / 20	\$ 2,777,250.00	\$ 2,221,800.00	\$ 555,450.00	
11	Eastgate Dr. Sidewalk	MDOT TA SETASIDE	80 / 20	\$ 713,000.00	\$ 570,400.00	\$ 142,600.00	

Note: MDOT TA Setaside Program will not likely award a project if an award was made for an MPO Project.



ATTACHMENT A

WHEREAS, Transportation Alternatives (TA) funds have been made available for transportation improvements within the MPO planning area; and

WHEREAS, City of Brandon
Name of local entity (municipality or county) has selected a project to submit to the Metropolitan Planning Organization (MPO) at CMPDD for consideration for funding; and

WHEREAS, the selected project includes Construction of a New Shared-Use Path from the City of Brandon Library to City Hall, including a connection to St. Dominic's Clinic
Brief project description

WHEREAS, City of Brandon
Name of local entity (municipality or county) hereby requests federal funding from the MPO in the amount of \$1,377,056; and
\$ Amount of requested funding

WHEREAS, City of Brandon
Name of local entity (municipality or county) agrees to provide local matching funds for the project in the amount of \$344,264. The local entity agrees to provide
\$ Amount of local match said matching funds in a timely manner.

NOW, THEREFORE, BE IT RESOLVED: City of Brandon
Name of local entity (municipality or county) acknowledges if said project is selected for funding through the MPO selection process said project is subject to all applicable Federal and State laws and regulations regarding TA funding, as well as subject to the rules and procedures established by the MPO at CMPDD regarding project management guidelines.

Butch Lee
Print Name (Chief Elected Official or Board President)

Signature (Chief Elected Official or Board President)

ATTEST:

Signature (City Clerk/Board Attorney/or County Administrator)

Date

ATTACHMENT A

WHEREAS, Transportation Alternatives (TA) funds have been made available for transportation improvements within the MPO planning area; and

WHEREAS, City of Brandon
Name of local entity (municipality or county) has selected a project to submit to the Metropolitan Planning Organization (MPO) at CMPDD for consideration for funding; and

WHEREAS, the selected project includes Construction of a New Shared-Use Path along Grants Ferry Parkway from Cornerstone Dr. to Trickhambridge Rd.
Brief project description

WHEREAS, City of Brandon
Name of local entity (municipality or county) hereby requests federal funding from the MPO in the amount of \$966,000; and
\$ Amount of requested funding

WHEREAS, City of Brandon
Name of local entity (municipality or county) agrees to provide local matching funds for the project in the amount of \$414,000. The local entity agrees to provide
\$ Amount of local match said matching funds in a timely manner.

NOW, THEREFORE, BE IT RESOLVED: City of Brandon
Name of local entity (municipality or county) acknowledges if said project is selected for funding through the MPO selection process said project is subject to all applicable Federal and State laws and regulations regarding TA funding, as well as subject to the rules and procedures established by the MPO at CMPDD regarding project management guidelines.

Butch Lee
Print Name (Chief Elected Official or Board President)

Signature (Chief Elected Official or Board President)

ATTEST:

Signature (City Clerk/Board Attorney/or County Administrator)

Date

ATTACHMENT A

WHEREAS, Transportation Alternatives (TA) funds have been made available for transportation improvements within the MPO planning area; and

WHEREAS, City of Brandon
Name of local entity (municipality or county) has selected a project to submit to the Metropolitan Planning Organization (MPO) at CMPDD for consideration for funding; and

WHEREAS, the selected project includes Construction of a New Shared-Use Path from the existing
Brief project description
Paths (behind the baseball fields) at Shiloh Park to Kennedy Farms Shared Use Path

WHEREAS, City of Brandon
Name of local entity (municipality or county) hereby requests federal funding from the MPO in the amount of \$1,276,500; and
\$ Amount of requested funding

WHEREAS, City of Brandon
Name of local entity (municipality or county) agrees to provide local matching funds for the project in the amount of \$425,500. The local entity agrees to provide
\$ Amount of local match
said matching funds in a timely manner.

NOW, THEREFORE, BE IT RESOLVED: City of Brandon
Name of local entity (municipality or county) acknowledges if said project is selected for funding through the MPO selection process said project is subject to all applicable Federal and State laws and regulations regarding TA funding, as well as subject to the rules and procedures established by the MPO at CMPDD regarding project management guidelines.

Butch Lee
Print Name (Chief Elected Official or Board President)

Signature (Chief Elected Official or Board President)

ATTEST:

Signature (City Clerk/Board Attorney/or County Administrator)

Date

ATTACHMENT A

WHEREAS, Transportation Alternatives (TA) funds have been made available for transportation improvements within the MPO planning area; and

WHEREAS, City of Brandon
Name of local entity (municipality or county) has selected a project to submit to the Metropolitan Planning Organization (MPO) at CMPDD for consideration for funding; and

WHEREAS, the selected project includes Construction of a New Shared-Use Path from the existing
Brief project description
Path (near the new parking) on the north side of Shiloh Park to Kennedy Farms Pkwy.

WHEREAS, City of Brandon
Name of local entity (municipality or county) hereby requests federal funding from the MPO in the amount of \$1,388,625; and
\$ Amount of requested funding

WHEREAS, City of Brandon
Name of local entity (municipality or county) agrees to provide local matching funds for the project in the amount of \$462,875. The local entity agrees to provide
\$ Amount of local match
said matching funds in a timely manner.

NOW, THEREFORE, BE IT RESOLVED: City of Brandon
Name of local entity (municipality or county) acknowledges if said project is selected for funding through the MPO selection process said project is subject to all applicable Federal and State laws and regulations regarding TA funding, as well as subject to the rules and procedures established by the MPO at CMPDD regarding project management guidelines.

Butch Lee
Print Name (Chief Elected Official or Board President)

Signature (Chief Elected Official or Board President)

ATTEST:

Signature (City Clerk/Board Attorney/or County Administrator)

Date



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: BUTCH LEE
DATE: 09/23/2025
SUBJECT: MDOT TA SET-ASIDE FUNDS

Consideration to authorize execution and submission of the following MDOT TA Set-Aside funding program projects:

- City of Brandon Downtown Lighting Project
- City Park to City Hall Shared Use Path
- Grants Ferry Parkway Shared Use Path (Cornerstone Drive to Trickhambridge Road)
- Shiloh Park Shared Use Path - Field Paths to Kennedy Farms Parkway
- Shiloh Park Shared Use Path - Along Shiloh Road to Kennedy Farms Parkway
- Crossgates Drive Shared Use Path Project
- Eastgate Drive Sidewalk Project

ATTACHMENTS:

None