AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
OCTOBER 20, 2025

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

1. Prayer: Millie McKay

2. Pledge of Allegiance: Brooklynn Harvey

C. PUBLIC COMMENTS AND RECOGNITIONS

D. OLD BUSINESS

1. Approve the Regular Board Meeting Minutes of October 6, 2025 and the Special Called Board Meeting Minutes of October 7, 2025.

E. BUTCH LEE, MAYOR

1. Consideration to approve an invoice for professional services from Ashley Farms & Trucking, LLC in the amount of $122,500.00 for grinding wood waste on Marquette Road and authorize payment of the same.

2. Consideration to approve travel to Jackson, MS for city officials to attend the 2026 MML Mid-Winter Meetings in January 2026 and authorize payment of conference fees.

3. Consideration to approve a professional services contract for catering the Veterans' Day Breakfast on November 11, 2025, from Catered Occasions of Mississippi.

4. Consideration to approve a professional services contract for catering the Homeowners Association Annual meeting on November 12, 2025, from Catered Occasions of Mississippi.

F. MARY ANN HESS, CITY CLERK

1. Consideration to approve a professional services agreement for the purposes of promoting tourism in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show related expenditures,
Ryder Grimes and City of Brandon Agreement

2. Consideration to approve a professional services agreement with Simmons Landscape, LLC for turf and planting bed weed control services at all, Brandon owned, planting beds at the terms listed in the professional service agreement and authorize the mayor to execute all related documents. This item is budgeted in FY 2026.

3. Consideration to approve a professional services agreement with Simmons Landscape LLC for turf and planting bed weed control services at the Brandon Amphitheater at the terms listed in the professional service agreement and authorize the mayor to execute all

related documents. This item is budgeted in the FY 2026 budget.

4. Consideration to approve the service agreement from Metro Building Services for HVAC equipment maintenance cost of $40,060.00 with an option for a second coil cleaning and sanitizing of $2,760.00 and a total annual service agreement cost of $42,820.00 and authorizing the Mayor to execute all related documents. A second quote was received from Environment Masters in the amount of $42,610.00 and $45,891.00 respectively.

5. Consideration to approve the CMPDD District Assessment for the Fiscal Year 2026 in the amount of $9,410.00 and authorize payment for the same.

6. Consideration to approve payment to iWorQ in the amount of $9,439.00 for the renewal of the permit management and citizen request software.

7. Consideration to approve an Amphitheater sponsorship agreement with Visit Mississippi for the 2026 concert season and authorize the Mayor to execute the same.

8. Consideration to approve an insurance policy from the Mississippi Municipal Liability Plan for uninsured motorist coverage.

9. Consideration to approve budget amendments for fiscal year 2025 and authorize publication of the same.

10. Request permission to hire Keith Wilson as Facility Maintenance Specialist effective October 21, 2025, and set rate of pay according to the memo.

11. Consideration to approve:

    a. Docket of Claims for October 20, 2025.
    b. Fox Everett claims released on October 21, 2025.

G. ALEX WADE, PUBLIC WORKS DEPARTMENT

1. Consideration to declare an emergency the electrical repairs to the North Street Water Well, approve invoice #849276 in the amount of $5,000.00 from Bunch Electrical, LLC, and authorize payment of the same.

2. Consideration to approve Pay Request 1 in the amount of $70,743.84 from Jose Serra Construction, LLC for the West Sunset Drive Waterline Replacement Project and authorize payment of the same.

3. Consideration to approve Pay Request 4 in the amount of $390,135.05 from Thornton Construction Company for the Grants Ferry Parkway Shared Use Path LPA Project and authorize payment of the same.

4. Consideration to approve Pay Request 4 in the amount of $598,196.00 from Griner Drilling Service, Inc. for the Cornerstone Water Well Project and authorize payment of the same.

5. Consideration to renew the bid for Herbicide Treatment of Right-of-Ways, Ditches, Detention Ponds, & Cemeteries with Chempro Services, Inc. for the 2025 season.

6. Consideration to renew the commodity bid for Yard Restoration Sod Installation with

Murphy's Lawn & Landscape for FY26 - October 1, 2025 thru September 30, 2026.

7. Spread on the minutes the receipt of payment reimbursement in the amount of $10,930.00 from Geico Marine Insurance Company for emergency repairs to the traffic signal at Highway 80 and Value Road due to a traffic accident which occurred on 6/28/2025. The Board declared an emergency repair to the traffic signal and authorized payment for repairs on August 4, 2025.

8. Permission to advertise for bid the following items as FY26 commodity bids.

   - Chlorine & Fluoride
   - Road Striping
   - Concrete Construction Services
   - General Construction Services
   - CCTV Services

H. JOEY BARNETTE, COMMUNITY DEVELOPMENT

1. Consideration to approve the purchase of one (1) 2025 Ford Maverick from Gray-Daniels Ford in the amount of $28,861.15. Another quote was obtained from Mac Haik Ford in the amount of $29,020.00.

2. Consideration to rezone existing property zoned R12 – Suburban Neighborhood to NC - Neighborhood Center for Merle Jones East Estate on 344 Hwy 468 (Parcel # I8B-5 PPIN # 31579).

3. Consideration of a comprehensive sign plan for Gray Daniels Lincoln Case # 25-035 located at 1731 W. Government Parcel # H8M-6-31

4. Resolution regarding Clean-up of Nuisance in accordance with MCA § 21-19-11 for 131 Meadowlane Drive.

5. Consideration of a comprehensive sign plan for Revell Ace Hardware Case# 25-037 located at 204 East Government Street Parcel # I8K-47.

I. JOSEPH FRENCH, POLICE CHIEF

1. Request permission to accept $1,170.59 from the US Department of Justice equitable share forfeiture and deposit the funds into drug seizure.

2. Consideration to approve the following quotes as the lowest and best received for outfitting new vehicles and authorize payment of the same:

   - Comsouth - purchase of radios in the amount of $21,720.14 which will be reimbursed using MS WIN funds
   - Lakeland Glass & Tint - striping vehicles in the amount of $9,500.00
   - Rick's Pro Truck - upfitting of vehicles in the amount of $26,283.00
   - Rick's Pro Truck - purchase and installation of vehicle k9 kennel in the amount of $4,603.00

J. EXECUTIVE SESSION

K. ADJOURN

[MEET_FOOT]