

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
DECEMBER 1, 2025

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS AND RECOGNITIONS

D. WORK SESSION

E. OLD BUSINESS

1. Consideration to approve the Work Session and Regular Board Meeting Minutes of November 17, 2025 and the Work Session Minutes of November 24, 2025.

F. BUTCH LEE, MAYOR

1. Consideration to approve a corrected deed of dedication amending the legal and vacating the unintended area, which was adopted by the City of Brandon on June 12, 2025.

G. MARY ANN HESS, CITY CLERK

1. Consideration to approve a professional services agreement with Deep South Land Improvements, LLC for \$12,600.00. The service will include mulching the wooded area on the parcels adjacent to City Hall and mulching all accessible vegetation 6" and under and authorizing the mayor to execute all related documents.
2. Consideration to approve the quote from Herc Rentals off State Contract for the purchase of a scissor lift in the amount of \$10,600.00 to be used at the Amphitheater, allow the Mayor to sign all agreements, and authorize the Finance Director to make the necessary budget amendments.
3. Consideration to approve:
 - a. Docket of Claims for December 1, 2025.
 - b. Electronic fund transfers for November, 2025.

H. ALEX WADE, PUBLIC WORKS DEPARTMENT

1. Permission to develop plans and advertise for bid the Louis Wilson Drive Sidewalk Improvements Project - Mary Ann Drive to Highway 80.
2. Consideration to approve the purchase of ONE 102" X 20' BigTex gooseneck trailer - model #: 22-GN25-D5A - in the amount of \$15,350.25 from Cypress Big Tex Trailers. A second quote was received from Lewis Trailer Sales in the amount of \$16,520.00.
3. Consideration to declare an emergency repairs to the Chamber Water Well due to well motor issues which occurred on November 19, 2025.

4. Spread on the minutes the letter dated November 14, 2025, from Central Mississippi Planning and Development District for commitment of federal funding to the City of Brandon for the following MPO projects.
 - Grants Ferry Parkway Shared Use Path
 - City Park to City Hall Shared Use Path
 - Shiloh Park Shared Use Path
5. Consideration to approve the following invoices from Hemphill Construction Company for the Hunters Woods Sewer Repair Project - sewer point repairs and authorize payment of the same. The Board gave permission for these repairs to be made at the FY25 commodity pricing on 11/4/2024.
 1. Near 132 Longmeadow Road - \$27,617.47 - invoice #: H25118-01-F-55708
 2. Near 116 Longmeadow Road - \$6,250.50 - invoice #: H25118-01-F-55709
 3. Near 116 Ridge Road - \$7,415.32 - invoice #: H25118-01-F-55722
 4. Near 132 Firecrest Drive - \$7,415.32 - invoice #: H25118-01-F-55724
 5. Near 184 Crossover Drive - \$8,179.62 - invoice #: H25118-01-F-55723
 6. Near 217 Blackbridge Drive - \$7,411.29 - invoice #: H25118-01-F-55721
6. Consideration to approve the following invoices from Hemphill Construction Company for non-emergency repairs and authorize payment of the same. All invoices listed were at the FY25 commodity bid pricing.
 1. 36 Woodbridge Road - \$20,969.35 - invoice #: H25118-01-F-59262 - sewer point repair
 2. 640 Wild Horse Lane - \$8,654.02 - invoice #: H25118-01-F-53117 - storm drain repair
7. Consideration to approve the following invoices from Hemphill Construction Company for emergency repairs and authorize payment of the same. All invoices were at the FY25 commodity bid pricing.
 1. near 207 West Jasper Street - \$32,658.02 - invoice #: H25118-01-F-59895 - emergency sewer repair
 2. near 205 West Brandon Court - \$8,013.50 - invoice #: H25118-01-F-59753-1 - emergency sewer repair
 3. near 303 East Brandon Court - \$8,636.43 - invoice #: H25118-01-F-59753-2 - emergency sewer repair
 4. near 108 Tawana Ann Drive - \$15,073.73 - invoice #: H25118-01-F-59753-3 - emergency sewer repair
8. Consideration to rescind the previously requested approval of quote from Perco Rentals (\$15,660.00) for a one-month rental of a 14-ton crawler dump truck for drainage easement work, and to approve the quote from Puckett Rents in the amount of \$14,938.00 for the same rental scope. Puckett Rents was lowest and best quote.
9. Consideration to approve the adjustment approvals and denials pursuant to the memo.
10. Consideration to approve the purchase of two Wacker LTT6 Light Plants in the amount of \$23,500 from Puckett Rents. A second quote was received from United Rentals in the

amount of \$23,880.00.

I. JOEY BARNETTE, COMMUNITY DEVELOPMENT

1. Consideration to approve the Professional Services Agreement with Allen Engineering and Science, Inc. for the 2026 MS4 Stormwater Management Program and authorize the Mayor to execute the same.
2. Consideration to Set a Public Hearing for Case # 25-034, a Conditional Use Application for Parcel I8B-3, to be held on January 5, 2026.
3. Consideration to adopt a resolution and order adjudicating the cost of cleanup pursuant to MS Code SEC 21-19-11 for property located at 131 Meadowlane Drive
4. Consideration to approve the purchase of one (1) 2025 Ford Maverick XL AWD from Gray-Daniels Ford in the amount of \$28,297.74 and to amend the budget accordingly. Another quote was obtained from Mac Haik Ford in the amount of \$28,502.00.

J. JOSEPH FRENCH, POLICE CHIEF

1. Police Department Monthly Activity Report
2. Consideration to accept the resignation Deterron Hardin effective December 1, 2025.

K. BRIAN ROBERTS, FIRE CHIEF

1. Consideration to purchase one (1) Scott Rit Pac III complete and one (1) Scott carbon 60 minute air bottle from Emergency Equipment Professionals on state contract # 820082395 for \$5,073.88 plus any shipping.

L. EXECUTIVE SESSION

M. ADJOURN

[MEET_FOOT]

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND
BOARD OF ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI
HELD ON NOVEMBER 17, 2025, AT 6:00 P.M. MAYOR BUTCH LEE,
MAYOR PRESIDING

- A. CALL TO ORDER - Mayor Lee and Aldermen Farris, King, Williams, Vinson, Coker, Craine and Womack were present.
- B. INVOCATION AND PLEDGE OF ALLEGIANCE- Alderman Williams gave the Invocation and Presley Cook led the Pledge of Allegiance.
- C. WORK SESSION Mayor Lee presented the following items for work session items:
 - 1. Presentation by Rankin First.
 - 2. Annual Review from Cirlot.
 - 3. Presentation by Ben Busching, Senior Account Executive at Polimorphic.
 - 4. Discussion of current projects' status and requests.
- D. PUBLIC COMMENTS AND RECOGNITIONS – None.
- E. OLD BUSINESS
 - 1. Approve the Regular Board Meeting Minutes (including Work Session) of November 3, 2025.

Alderman Womack made the motion to approve agenda item E.1, seconded by Alderman Craine and upon affirmative vote of the members present the motion carried.

F. BUTCH LEE, MAYOR

- 1. Authorize permission to approve two professional services agreements with Sims, Spengler & Trussell, LLC, for an employment search to fill two open positions of Code Enforcement Officer and Building Inspector.
- 2. Approve advertisement for bids for the Brandon Big Room Renovations Phase 2 Project, which includes continued renovations of City Hall to the kitchen and storage areas.

Alderman Vinson made the motion to approve agenda items F.1 & F-2, in accordance with the memos from the Mayor's Office, which are appended hereto with attachments, seconded by Alderman Womack and upon affirmative vote of the members present the motion carried.

- 3. Consideration of a professional service agreement with Cirlot for webpage management, monitoring of social media, media announcements, events support, etc.

Alderman Womack made the motion to table consideration of item F.3 to the Regular Board Meeting on December 1, 2025, seconded by Alderman Williams and upon affirmative vote of the members present the motion carried.

G. MARY ANN HESS, CITY CLERK

- 1. Spread on the Minutes, the receipt of payment reimbursement in the amount of \$1,924.00 from Progressive Insurance Company for repairs to the pedestrian pole at

Highway 80@ College Street due to a traffic accident which occurred on 8/15/2025.

2. Approve the lowest and best quote from Singer H&R to purchase (3) heated cabinets for additional food storage during large events in the amount of \$10,745 and authorize payment. A second quote was received from T&C Restaurant Equipment & Supply, Inc., in the amount of \$12,336.88.
3. Reject all bids received on the project to replace the Library HVAC Chiller and authorize to readvertise for bids.
4. Authorize Hub International to comply with 2025 attestation requirements Communication Piece to Clients Gag Clause Attestation, on behalf of the City of Brandon and authorize the Mayor to sign the documents.
5. Approve:
 - a. Docket of Claims for November 17, 2025.
 - b. Fox Everett claims released on November 18, 2025.
 - c. Electronic fund transfers for October, 2025.
6. Monthly report of privilege licenses.

Alderman Coker made the motion to approve agenda items G.1 – G.6 in accordance with the memos from the City Clerk's Office, which are appended hereto with attachments, seconded by Alderman Farris and upon affirmative vote of the members present the motion carried.

H. ALEX WADE, PUBLIC WORKS DEPARTMENT

1. Authorize advertisement for bids for the Highway 18 Waterline Extension Project - Star Road to West Sunset Drive.
2. Authorize advertisement for bids for the Marquette Road Sidewalk East Side Project.
3. Authorize advertisement for bids for the Heights Drive Roadway and Drainage Improvements Project.
4. Authorize advertisement for bids for one (1) on-site generator for Richland Creek Lift Station.
5. Authorize preparation of plans and advertisement for bids for the Cornerstone Drive Storm Drain Pipe Replacement Project.

Alderman Williams made the motion to approve agenda items H.1 – H.5, in accordance with the memos from the Public Works Department, which are appended hereto with attachments, seconded by Alderman Vinson and upon affirmative vote of the members present the motion carried.

6. Approve Pay Request #5 in the amount of \$295,463.11 from Thornton Construction Company for the Grants Ferry Parkway Shared Use Path LPA Project and authorize payment of the same.
7. Approve the following repairs to the Gray Daniels Lift Station which repairs were previously declared an emergency in accordance with MCA Section 31-7-13(k), to-wit:
 1. Invoice #7931 in the amount of \$5,943.75 from Harvey Services, Inc. for related emergency repairs and authorize payment of the same.

8. Approve the following from Edgar Contracting, LLC for the Cornerstone Water Well Power Supply Project. These items will finalize the project.
 1. Final Summary Change Order (Change Order #2) at a decrease of \$24,810.00 in the project cost and authorize the Mayor to execute the same. The decrease in the project amount is due to final project numbers.
 2. Pay Request #2 FINAL in the amount of \$7,180.70 and authorize payment of the same.

Alderman Coker made the motion to approve agenda items H.6 – H.8, in accordance with the memos from the Public Works Department, which are appended hereto with attachments, seconded by Alderman Womack and upon affirmative vote of the members present the motion carried.

I. JOEY BARNETTE, COMMUNITY DEVELOPMENT

1. Public Hearing and consideration of a rezoning request for approximately 6.63 acres on Parcel 188-3 PPIN 31577 from RR Rural Neighborhood to NC Neighborhood Center.

The Public Hearing was opened with respect to the referenced application, whereupon the Director of Community Development advised that all of the pre-requisites to the public hearing have been met, the notice for which is appended to the Minutes, and that the matter was presented to the Planning Commission which recommended approval of the application and that the Community Development Department prepared a Staff Report #034 regarding the application which is appended to the Minutes of the Public Hearing and thereafter the Director described the nature of the application. The Director advised that the Department recommended approval of the request, advising that in Staff's Opinion that the amendment is necessary because of a substantial change in the charge of the neighborhood since the original zoning and that a public need exists. Those in favor of or in opposition to the re-zoning request were then requested to come forward and speak. The applicant was present. Ms. Marilyn Hughes, 112 Bristol Place appeared and asked questions regarding the application and the nature of the possible uses. No additional public comments were received. The Public hearing was then closed.

Alderman Vinson made the motion to adopt an Ordinance, which is appended hereto, re-zoning the subject property from RR to NC as provided in the application, which is appended hereto, first incorporating the findings at the hearing and in the ordinance, and to append all documents and things in relation to the re-zoning request to the Minutes, seconded by Alderman Womack, and upon affirmative vote of the members present, the motion carried.

2. Adopt a Resolution and Order Adjudicating the Cost of Cleanup, pursuant to Mississippi Code Section 21-19-11, for the Property Located at 79 Woodbridge Road.

Alderman Coker made the motion to approve agenda items I.2, in accordance with the memo from the Community Development Department, which is appended hereto with attachment, seconded by Alderman Williams and upon affirmative vote of the members present the motion carried.

J. JOSEPH FRENCH, POLICE CHIEF

1. Promote Terrance Craft and Tami Hutson from Patrolman to Sergeant and increase their rate of pay in accordance with the memo.
2. Accept the resignation of Robert Reid effective November 6, 2025.

3. Authorize purchase of a Canine trained in Explosive Detection and Patrol Functions from Checkmate Canine LLC, in the amount of \$22,500.00 as the lowest and best quote and authorize payment. The purchase will be reimbursed by the Office of Homeland Security grant. A second quote was received from CMK9 in the amount of \$25,000.00.
4. Authorize the purchase of Mobile LPR from Motorola Solutions as the lowest and best quote received in the amount of \$21,916.84, to outfit one of the new Durango's with a Mobile LPR and authorize payment. A second quote was received from Vigilant Solutions in the amount of \$24,890.00
5. Declare one (1) 2022 Dodge Durango bearing vin # ending 2806 and one (1) 2023 Dodge Durango bearing vin # ending 4127 as unmarked vehicles in accordance with MCA 25-1-87.

Alderman Womack made the motion to approve agenda items J.1-J.5, in accordance with the memos from the Police Department, which are appended hereto with attachment, seconded by Alderman Craine and upon affirmative vote of the members present the motion carried.

K. BRIAN ROBERTS, FIRE CHIEF

1. Approve the change of employment status for Justin Hales and Michael Williams from part-time to full-time status effective December 1, 2025, and approve their rate of pay per memo.

Alderman Vinson made the motion to approve agenda item K.1, in accordance with the memo from the Fire Department, which is appended hereto with attachment, seconded by Alderman Farris and upon affirmative vote of the members present the motion carried.

L. ADJOURN

Alderman Williams made the motion to adjourn the Regular Board Meeting, seconded by Alderman King and upon affirmative vote of the members present the motion carried.

Next Regular Board Meeting: December 1, 2025).

Minutes approved this the 1st day of December 2025.

Hon. Butch Lee, Mayor

Attest:

Hon. Mary Ann Hess, City Clerk

MINUTES OF THE WORK SESSION OF THE MAYOR AND BOARD
OF ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI HELD
ON NOVEMBER 24, 2025 at 6:00 P.M.
MAYOR BUTCH LEE PRESIDING

1. CALL TO ORDER - Mayor Lee and Aldermen King, Womack, Coker, Williams, Vinson, and Craine were present. Alderman Farris was absent.
2. BUTCH LEE, MAYOR
 1. Discussion re: proposed zoning ordinance
3. ADJOURN

Minutes approved, this the 1st day of December 2025.

Hon. Butch Lee, Mayor

Attest:

Hon. Mary Ann Hess, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: MARY ANN HESS
DATE: 11/25/2025
SUBJECT: CORRECTED DEED

Consideration to approve a corrected deed of dedication amending the legal and vacating the unintended area, which was adopted by the City of Brandon on June 12, 2025.

ATTACHMENTS:

1. T012B.Corrected Deed of Dedication

Prepared By and Return To:

Jason L. Poulson
MSB No: 102448
Watkins & Eager PLLC
400 East Capitol Street
Jackson, MS 39201
Phone: (601) 965-1900

Indexing Instructions:

SW ¼ of Section 13,
Township 5 North, Range 3 East,
Rankin County, Mississippi

**CORRECTED DEED OF DEDICATION
AND PARTIAL VACATION**

WHEREAS, Mirror Lake Land Company, a Mississippi corporation (“Grantor”) was the owner of the real property situated in the City of Brandon. Rankin County, Mississippi, as described on Exhibit A attached hereto and made a part hereto (the “Dedicated Property”); and

WHEREAS, Grantor conveyed and dedicated the Dedicated Property to the City of Brandon, Mississippi (“Grantee”), to be utilized as a public roadway and for public utility purposes, pursuant to that Deed of Dedication, dated June 12, 2025, recorded in the Office of the Chancery Clerk of Rankin County, Mississippi on July 15, 2025 in Book 2025, Page 15266-15271 ; and

WHEREAS, Grantee accepted the dedication of the Dedicated Property as a public road in the City of Brandon, said acceptance being evidenced by the official action of the Mayor and Board of Aldermen in its regular meeting on the 16th day of June, 2025, said acceptance being recorded in Minute Book 392 at page 13 of the official Minutes of the City of Brandon;

WHEREAS, the legal description of the Dedicated Property inadvertently included the real property described on Exhibit B attached hereto and made a part hereto (the “Vacated Property”), which neither the Grantor nor the Grantee intended to be included in the Deed of Dedication; and

WHEREAS, Grantor and Grantee desire to re-confirm the conveyance and dedication of the Dedicated Property to the Grantee, to be utilized as a public roadway and for public utility purposes; and

WHEREAS, the Grantee desires to vacate unto the Grantee the Vacated Property; and

WHEREAS, Grantee accepted the re-dedication of the Dedicated Property as a public road in the City of Brandon, and approved the vacation and conveyance of the Vacated Property to Grantor, said acceptance and vacation being evidenced by the official action of the Mayor and Board of Aldermen in its regular meeting on the 1st day of December, 2025, said acceptance being recorded in Minute Book _____ at page _____ of the official Minutes of the City of Brandon; and now

THEREFORE, for Ten (\$10.00) Dollars and other good and valuable consideration, including the consideration of the above, the receipt and sufficiency of which is hereby expressly acknowledged, Mirror Lake Land Company, P.O. Box 1639, Jackson, Mississippi 39215-1639, (601) 933-3000, Grantor, does hereby re-grant, re-bargain, re-convey, re-dedicate and re-warrant unto the City of Brandon, Mississippi, Grantee, 1000 Municipal Drive, Brandon, Mississippi 39042, (601) 825-5021, all street and utilities in the Dedicated Property for use as a public street and for public drainage and public utilities situated in the City of Brandon, Rankin County, Mississippi;

Grantor further re-conveys and re-dedicates to Grantee, all improvements located in the Dedicated Property, including but not limited to all water lines, sewer lines, valves, manholes, and appurtenances thereunto belonging, and all streets, curbs and culverts and all other improvements lying and located in and on the Dedicated Property, free and clear of all liens and encumbrances.

The warranty of this re-conveyance is subject to easements of record and prior mineral reservations or severances.

FURTHER, in consideration of Grantor's re-conveyance and re-dedication of the Dedicated Property, the receipt and sufficiency of which is hereby expressly acknowledged, Grantee does hereby vacate, remise, release and quitclaim unto Grantor all of Grantee's right, title and interest in and to the Vacated Property, including all improvements located in the Vacated Property, including but not limited to all water lines, sewer lines, valves, manholes, and appurtenances thereunto belonging, and all streets, curbs and culverts and all other improvements lying and located in and on the Vacated Property, free and clear of all liens and encumbrances.

[EXECUTION PAGE FOLLOWS]

WITNESS THE SIGNATURE OF THE UNDERSIGNED, as of the date set forth in the acknowledgement below.

GRANTOR:

MIRROR LAKE LAND COMPANY,
a Mississippi corporation

By: _____
Name: Alan Wall
Title: EVP and CEO

STATE OF MISSISSIPPI
COUNTY OF RANKIN

PERSONALLY appeared before me, the undersigned authority in and for the said county and state, on this ____ day of December, 2025, within my jurisdiction, the within named Alan Wall, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed in the above and foregoing instrument and acknowledged that he executed the same in his representative capacity, and that by his signature on the instrument, and as the act and deed of the entities upon behalf of which he acted, executed the above and foregoing instrument, after first having been duly authorized so to do.

Notary Public

My Commission Expires: _____

[SEAL]

ACCEPTED, this the ____ day of December, 2025

GRANTEE:

CITY OF BRANDON, MISSISSIPPI

By: _____
Name: Butch Lee
Title: Mayor

STATE OF MISSISSIPPI
COUNTY OF RANKIN

PERSONALLY appeared before me, the undersigned authority in and for the said county and state, on this ____ day of December, 2025, within my jurisdiction, the within named Butch Lee, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed in the above and foregoing instrument and acknowledged that he executed the same in his representative capacity, and that by his signature on the instrument, and as the act and deed of the entity upon behalf of which he acted, executed the above and foregoing instrument, after first having been duly authorized so to do.

Notary Public

My Commission Expires: _____

[SEAL]

EXHIBIT A
LEGAL DESCRIPTION OF DEDICATED PROPERTY

A tract containing 2.49 acres (108250 Square Feet), more or less, and being part of Section 13, Township 5 North, Range 2 East, Rankin County, Mississippi. The below description is based on the Mississippi State Plane Coordinate System, West Zone, NAD 83, Grid Values, US Survey Feet, using a scale factor of 0.999958348, a convergence angle of 00 Degrees 08 minutes 51 seconds, developed at the below described **POINT OF COMMENCEMENT** and being more particularly described as follows;

Commencing at a # 5 Rebar found (N:1012529.93, E:2381959.63) marking the Northwest Corner of Section 13, Township 5 East, Range 2 East, Rankin County, Mississippi;

Thence East 5132.40 feet to a point;

Thence South 3663.43 to a #5 rebar set with plastic cap stamped COA 014 on the West right of way line of Orleans Way, having a coordinate value of (N:1008866.50, E:2387092.03) on the above referenced coordinate system, and being referred to hereinafter as the **POINT OF BEGINNING**;

From said **POINT OF BEGINNING**, run along the existing right of way line, South 05 Degrees 02 Minutes 13 Seconds West 60.25 feet to a to a #5 rebar set with cap stamped COA 014;

Thence along the proposed new right of way line as follows:

Thence South 89 Degrees 46 Minutes 11 Seconds West 272.92 feet to a to a #5 rebar set with cap stamped COA 014;

Thence South 86 Degrees 44 Minutes 47 Seconds West 113.76 feet to a to a #5 rebar set with cap stamped COA 014;

Thence South 89 Degrees 46 Minutes 11 Seconds West 125.35 feet to a to a #5 rebar set with cap stamped COA 014;

Thence South 44 Degrees 46 Minutes 11 Seconds West 34.65 feet to a to a #5 rebar set with cap stamped COA 014;

Thence South 00 Degrees 13 Minutes 49 Seconds East 562.12 feet to a to a #5 rebar set with cap stamped COA 014;

Thence West 60.00 feet to a to a #5 rebar set with cap stamped COA 014;

Thence North 00 Degrees 13 Minutes 49 Seconds West 561.88 feet to a to a #5 rebar set with cap stamped COA 014;

Thence North 45 Degrees 13 Minutes 49 Seconds West 34.65 feet to a to a #5 rebar set with cap stamped COA 014;

Thence South 89 Degrees 46 Minutes 11 Seconds West 70.98 feet to a to a #5 rebar set with cap stamped COA 014;

Thence South 77 Degrees 27 Minutes 23 Seconds West 167.27 feet to a to a #5 rebar set with cap stamped COA 014;

Thence South 74 Degrees 39 Minutes 49 Seconds West 247.18 feet to a to a #5 rebar set with cap stamped COA 014;

Thence North 00 Degrees 00 Minutes 07 Seconds West 62.21 feet to a to a #5 rebar set with cap stamped COA 014;

Thence North 74 Degrees 39 Minutes 49 Seconds East 230.73 feet to a to a #5 rebar set with cap stamped COA 014;

Thence North 71 Degrees 53 Minutes 34 Seconds East 162.05 feet to a to a #5 rebar set with cap stamped COA 014;

Thence North 89 Degrees 46 Minutes 24 Seconds East 330.43 feet to a to a #5 rebar set with cap stamped COA 014;

Thence South 87 Degrees 26 Minutes 10 Seconds East 122.67 feet to a to a #5 rebar set with cap stamped COA 014;

Thence North 89 Degrees 46 Minutes 11 Seconds East 269.25 feet to a to the **POINT OF BEGINNING**.

LESS AND EXCEPT:

A tract containing 0.06 acres (2673.13 Square Feet), more or less and being part of Section 13, Township 5 North, Range 2 East, Rankin County, Mississippi. The below description is based on the Mississippi State Plane Coordinate System, West Zone, NAD 83, Grid Values, US Survey Feet, using a scale factor of 0.999958348, a convergence angle of 00 Degrees 08 minutes 51 seconds, developed at the below described POINT OF COMMENCEMENT and being more particularly described as follows;

Commencing at a #5 rebar found (N;1012529.93, E:2381959.63) marking the Northwest Corner of Section 13, Township 5 East, Range 2 East, Rankin County, Mississippi;

Thence East 5132.40 feet to a point;

Thence South 3663.43 feet to the West right of way line of Orleans Way, having a coordinate value of (N:1008866.50, E:2387092.03) on the above referenced coordinate system;

Thence along the existing right of way line, South 05 Degrees 02 Minutes 13 Seconds West 60.25 feet to a found #5 rebar with cap stamped COA 014;

Thence along the proposed new right of way line as follows:

Thence South 89 Degrees 46 Minutes 11 Seconds West 272.92 feet to a found #5 rebar with cap stamped COA 014;

Thence South 86 Degrees 44 Minutes 47 Seconds West 113.76 feet to a found #5 rebar with cap stamped COA 014;

Thence South 89 Degrees 46 Minutes 11 Seconds West 125.35 feet to a found #5 rebar with cap stamped COA 014;

Thence South 44 Degrees 46 Minutes 11 Seconds West 34.65 feet to a found #5 rebar with cap stamped COA 014;

Thence South 00 Degrees 13 Minutes 49 Seconds East 517.49 feet to a one-half inch iron rebar with cap stamped COA S-17 and POINT OF BEGINNING of the herein described property; thence

Continue South 00 degrees 13 minutes 49 seconds East for a distance of 44.63 feet to a found #5 rebar with cap stamped COA 014; thence

West for a distance of 60.00 feet to a found #5 rebar with cap stamped COA 014; thence

North 00 degrees 13 minutes 49 seconds West for a distance of 44.47 feet to a one-half inch iron rebar with cap stamped COA S-17; thence

Leaving the proposed new right of way line, run North 89 degrees 51 minutes 09 seconds East for a distance of 60.00 feet to the POINT OF BEGINNING of the above described parcel or tract of land.

EXHIBIT B
LEGAL DESCRIPTION OF VACATED PROPERTY

A tract containing 0.06 acres (2673.13 Square Feet), more or less and being part of Section 13, Township 5 North, Range 2 East, Rankin County, Mississippi. The below description is based on the Mississippi State Plane Coordinate System, West Zone, NAD 83, Grid Values, US Survey Feet, using a scale factor of 0.999958348, a convergence angle of 00 Degrees 08 minutes 51 seconds, developed at the below described POINT OF COMMENCEMENT and being more particularly described as follows;

Commencing at a #5 rebar found (N;1012529.93, E:2381959.63) marking the Northwest Corner of Section 13, Township 5 East, Range 2 East, Rankin County, Mississippi;

Thence East 5132.40 feet to a point;

Thence South 3663.43 feet to the West right of way line of Orleans Way, having a coordinate value of (N:1008866.50, E:2387092.03) on the above referenced coordinate system;

Thence along the existing right of way line, South 05 Degrees 02 Minutes 13 Seconds West 60.25 feet to a found #5 rebar with cap stamped COA 014;

Thence along the proposed new right of way line as follows:

Thence South 89 Degrees 46 Minutes 11 Seconds West 272.92 feet to a found #5 rebar with cap stamped COA 014;

Thence South 86 Degrees 44 Minutes 47 Seconds West 113.76 feet to a found #5 rebar with cap stamped COA 014;

Thence South 89 Degrees 46 Minutes 11 Seconds West 125.35 feet to a found #5 rebar with cap stamped COA 014;

Thence South 44 Degrees 46 Minutes 11 Seconds West 34.65 feet to a found #5 rebar with cap stamped COA 014;

Thence South 00 Degrees 13 Minutes 49 Seconds East 517.49 feet to a one-half inch iron rebar with cap stamped COA S-17 and POINT OF BEGINNING of the herein described property; thence

Continue South 00 degrees 13 minutes 49 seconds East for a distance of 44.63 feet to a found #5 rebar with cap stamped COA 014; thence

West for a distance of 60.00 feet to a found #5 rebar with cap stamped COA 014; thence

North 00 degrees 13 minutes 49 seconds West for a distance of 44.47 feet to a one-half inch iron rebar with cap stamped COA S-17; thence

Leaving the proposed new right of way line, run North 89 degrees 51 minutes 09 seconds East for a distance of 60.00 feet to the POINT OF BEGINNING of the above described parcel or tract of land.



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: MARY ANN HESS
DATE: 11/25/2025
SUBJECT: PROFESSIONAL SERVICES AGREEMENT

Consideration to approve a professional services agreement with Deep South Land Improvements, LLC for \$12,600.00. The service will include mulching the wooded area on the parcels adjacent to City Hall and mulching all accessible vegetation 6" and under and authorizing the mayor to execute all related documents.

ATTACHMENTS:

1. Deep South Land Improvement, LLC_MEMORANDUM
2. Quote_DeepSouthLandImprovements, LLC_AGENDA



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: MARY ANN HESS, CITY CLERK
KEITH WILSON, FACILITIES MAINTENANCE SPECIALIST
BOARD AGENDA: DECEMBER 1, 2025
SUBJECT: PROFESSIONAL SERVICES AGREEMENT

Asking for consideration to approve professional service with Deep South Land Improvements, LLC for \$12,600.00. The service will include forestry mulching the wooded area on the land next to City Hall and mulching all accessible vegetation 6" and under at these properties for these specific locations (Parcel ID H08Q000008 00000 & Parcel ID H08Q000009 00000) at the terms listed in the professional service agreement and authorize the mayor to execute all related documents.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS

- Quote_DeepSouthLandImprovements, LLC_AGENDA

DEEP LAND IMPROVEMENT. LLC
121 E Business Park, Suite A
Brandon, MS 39042 USA +16019859160 davidquirin@gmail.com
www.deepsouthland.com



Estimate

ADDRESS ESTIMATE# 1 185 City of Brandon, MS DATE 11/24/2025
1000 Municipal Drive
Brandon, MS 39042

ACTIVITY	QTY	RATE	AMOUNT
Job Location. The two lots located between City Hall and the Community Bank property Parcel ID H08Q000008 00000 Parcel ID H08Q000009 00000			
Forestry mulch the wooded area on the land next to City Hall. All accessible vegetation 6" and under will be mulched Note: This quote does not include any grubbing or removal of debris.	1	12,600.00	12,600.00

TOTAL	\$12,600.00
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Accepted By

Accepted Date



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: MARY ANN HESS
DATE: 11/25/2025
SUBJECT: SCISSOR LIFT

Consideration to approve the quote from Herc Rentals off State Contract for the purchase of a scissor lift in the amount of \$10,600.00 to be used at the Amphitheater, allow the Mayor to sign all agreements, and authorize the Finance Director to make the necessary budget amendments.

ATTACHMENTS:

1. Memo_Amphitheater Scissor Lift-112525
2. Quote_Herc Rentals-AMP Scissor Lift



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: MARY ANN HESS, CITY CLERK
JODY COMPTON, FACILITIES MANAGER
BOARD AGENDA: DECEMBER 1, 2025
SUBJECT: AMPHITHEATER SCISSOR LIFT

Asking for your consideration to approve the quote from Herc Rentals, using our State Contract number: 8200083789.

Please authorize the mayor to execute all related documents and amend the budget accordingly.

- Herc Rentals \$10,600.00 GL Code 004-500-730

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS

- Herc Rentals - Quote



320 HIGHWAY 49 SOUTH
JACKSON, MS 39218
601-939-0986

Please make check payable to:
HERC Exchange LLC
Remit To:
PO BOX 936257
ATLANTA, GA 31193
800-654-4740

Job Site:

BRANDON AMPITHEATRE
8190 BROCK CIR
BRANDON, MS 39042

C#: 601-383-2335 J#: 601-724-2726

Customer: 0039200

CITY OF BRANDON
P O BOX 1539
BRANDON, MS 39043

EQUIPMENT SALE QUOTE

Invoice #... 57518710
Invoice date 11/25/25 15:37
Employee....
Quote date..
Job Loc.....
Job No..... 1 - BRANDON AMPITH
P.O. #..... STATE CONTRACT
ORDERED BY: COMPTON, JODY
Terms..... Due Upon Receipt
Est# Days: 0 / 0

Qty	Equipment #	Price	Amount
1	210236138 CC: 405-1200 SCISSOR LIFT 32FT 32IN ELEC	10600.00 HR OUT:	10600.00
	Make: GENIE Model: GS3232 Serial #: GS32P-159655		
	Taxable Sub-total: 0.00		Sub-total: 10600.00
			Total: 10600.00
<i>Robert D. Summerlin II</i>			
Herc Rentals Inc. does hereby transfer, set aside and assign all of its rights, (but not its obligations), to sell the equipment described in this quote, to HERC Exchange LLC pursuant to the HERC/HERC Exchange LLC Master Exchange Agreement. Notice is hereby given that all of HERC's rights, (but not its obligations), to sell the equipment described in this quote, have been assigned to HERC Exchange LLC pursuant to the HERC/HERC Exchange LLC Master Exchange Agreement.			

Quote Valid For 30 Days From Order Date

Print Customer Name

Title

Customer Signature

Date



Carefully read the terms and conditions on reverse side of this page

TERMS AND CONDITIONS OF SALES

1. The Seller's acceptance of Buyer's Order is expressly limited to and conditioned upon Buyer's assent to the terms and conditions listed herein. Buyer's execution of this Sales Order shall constitute Buyer's acceptance of the purchase price and Equipment listed on the reverse side hereof ("Equipment") and of the terms and conditions contained in this Sales Order, and the exclusion of any terms and conditions otherwise stated by Buyer or contained in Buyer's purchase documents or correspondence which conflict with or limit the terms and conditions contained herein.
2. This Sales Order is subject in all respects to approval and acceptance by Seller at its home office and when so accepted is binding upon both parties, but Buyer waives notice of such acceptance. If the Equipment listed on the reverse side hereof is not in Seller's stock, this Sales Order is also subject to manufacturer's availability.
3. If Buyer checks the box on the reverse side hereof indicating that the Equipment will be shipped to Buyer, Seller shall deliver all goods to a carrier for transport to Buyer's place of business or as otherwise directed in writing. Buyer assumes all responsibility for loss or damage to the Equipment from any cause upon delivery to the carrier ("FOB Shipment") and title to the Equipment shall pass to Buyer at such time. If Buyer checks the box on the reverse side hereof indicating that Buyer is picking up the Equipment, Buyer assumes all responsibility for loss or damage to the Equipment from any cause at time of its execution of this Sales Order ("FOB Order") and title to the Equipment shall pass to Buyer at such time.
4. The prices specified on the reverse side hereof do not include any Federal, State, or local taxes which may be assessed or levied with respect to any of the Equipment ordered by Buyer. The amount of such taxes will be paid by Buyer, will be billed to Buyer, and will be due and payable upon presentation of an invoice therefor. If such taxes are paid by Seller, any sum so paid will be charged and will be paid upon presentation of an invoice therefor.
5. All transportation, rigging and drayage charged for the Equipment from Seller's shipping point will be borne by Buyer.
6. Prices for the Equipment are stated on the reverse side hereof and are net due on invoice and all payments are non-refundable unless otherwise stated on the front of this Sales Order. In the event that the manufacturer's applicable price is increased prior to delivery of the Equipment under this Sales Order, the price of undelivered units hereunder will be increased to reflect Seller's price at the time of delivery of the undelivered Equipment to Buyer.
7. Should Buyer default in any of its obligations to Seller hereunder or remove any or all of the said Equipment from the premises of Buyer, without consent of Seller, or in the event that Buyer shall mortgage or part with possession of same without consent of Seller, or in the event that Buyer becomes insolvent or makes an assignment for the benefit of creditors, or in the event that a petition is filed by or against Buyer under the Bankruptcy Act (including, without limitation, a petition for reorganization, arrangement or extension), or under any other insolvency law or laws providing for the relief of debtors, then if, and to the extent, permitted by law, Seller shall have the right without prior notice to Buyer to enter into and upon the premises where the Equipment covered by this Sales Order may be found and take possession thereof, without further proceedings, and Seller may without notice declare this Agreement terminated and may retain the consideration received by it thereunder as liquidated damages. Should a claim hereunder be placed by Seller in an attorney's hands for collection, or in the event of other litigation, reasonable attorney's fees and costs will be paid by Buyer to Seller. Buyer will join Seller in executing one or more financing statements or other documents in form satisfactory to Seller and Buyer agrees to do and hereby appoints Seller its attorney-in-fact to do, at the option of Seller and at Buyer's expense all acts which Seller may deem necessary or desirable to protect and continue perfected the security interest contemplated herein.
8. Seller will not be liable for delays in shipment or performance nor will Buyer be excused from performance because of such delays.
9. Any failure of performance by Seller hereunder which is due to causes beyond Seller's control, including, but not limited to, acts of civil or military authority, national emergencies, labor difficulties, fire, flood, or other catastrophes, Act of God, quarantine, insurrection, war, riots, failure of transportation, and delays of suppliers, shall not be deemed to be a default by Seller.
10. Seller agrees to the extent they are assignable, to assign or otherwise afford to Buyer, without recourse to Seller, the benefit of any manufacturer's or vendor's warranties with respect to the Equipment received by Seller. Notwithstanding the foregoing, Seller tenders the Equipment to Buyer, "AS IS, WHERE IS". NO OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY AND OF FITNESS FOR A PARTICULAR PURPOSE ARE EXTENDED AND SELLER NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY OTHER LIABILITIES IN CONNECTION WITH THE SALE OF THE EQUIPMENT, SELLER WILL NOT BE LIABLE FOR ANY DAMAGES, DIRECT, CONSEQUENTIAL OR SPECIAL, ARISING UNDER STATUTES, THROUGH NEGLIGENCE OR OTHERWISE; SUCH DAMAGES BEING HEREBY EXPRESSLY WAIVED. Seller will not be liable for infringements of any type resulting from the sale, performance or use of the Equipment.
11. This Sales Order, including only modifications or additions agreed to in writing by Seller, expresses the entire understanding of the parties with reference to the subject matter hereof, and no representations or agreements modifying or supplementing the terms of the Sales Order shall be valid unless in writing signed by a person authorized to sign Agreements on behalf of each party.
12. Should Buyer fail to pay any invoice to Seller in accordance with the terms of Seller's invoice, Buyer shall pay to Seller interest on such delinquent payment from the date payment was due until paid at the rate of 1 1/2% per month unless a lower rate is the maximum rate allowable by the laws of the jurisdiction in which Buyer's principal place of business is located. Any provision herein that may be invalid or illegal in any state shall fail by itself in that State, but shall in no way be held to invalidate any of the remaining provisions otherwise not invalid or illegal.
13. Claims for shortages of shipment under this Sales Order or other claims or disputes relating to the Equipment must be made by Buyer and delivered to Seller in writing within ten (10) days after delivery of such shipment to Buyer or such claim or dispute shall be waived by Buyer.
14. In no event will Seller be liable for any direct, indirect, consequential or special damages, or loss of profits.
15. Buyer will indemnify and save Seller harmless from all claims, expenses, liability and damages resulting from injuries to persons or damage to property arising from or connected with the Equipment, or the Equipment's use, operation or failure to operate after shipment of same to Buyer, possession of same by Buyer or any act or omission of Buyer or its employees or agents.
16. This Sales Order is not transferable in whole or in part without Seller's prior written consent.
17. California Disclosure Requirement: Any on-road heavy-duty diesel, alternative-diesel or off-road heavy-duty diesel vehicle operated in California may be subject to the California Air Resources Board Regulation to Reduce Particulate Matter and Criteria Pollutant Emissions from In-Use Heavy-Duty Diesel Vehicles. It, therefore, could be subject to exhaust retrofit or accelerated turnover requirements to reduce emissions of air pollutants. For more information, please visit the California Air Resources Board website at <http://www.arb.ca.gov/dieselftruck>.



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: MARY ANN HESS
DATE: 09/09/2025
SUBJECT: CLAIMS DOCKET

Consideration to approve:

- a. Docket of Claims for December 1, 2025.
- b. Electronic fund transfers for November, 2025.

ATTACHMENTS:

- 1. Docket for 12-02-2025
- 2. November 2025 Memo to the Board



City of Brandon
Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015						spickle		Detail Amount
Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	
Dept#	001-000							
102361	14666	CAROL HILL		11/19/2025	REIMBURSEMENT FOR ROOM RENTAL OCT 23, 2025 PAID	001-000-315	2	\$100.00
102363	14667	CHANDA ROBY		11/17/2025	REIMBURSEMENT FOR ROOM RENTAL SEPT 5, 2025 PAID	001-000-315	2	\$100.00
102365	676	CITY OF BRANDON		11/25/2025	NOVEMBER 2025 FLOWER FUND	001-000-127	2	\$121.00
102388	2002	FOX-EVERETT/COB		DECEMBER 2025	DECEMBER 2025 MEDICAL AND DENTAL INSURANCE	001-000-116	2	\$95,000.00
Total For Department							001-000	\$95,321.00
Dept#	001-040							
102351	10473	AMAZON	20926	1XP1-R4TJ-PCQX	Veteran Lapel Pins	001-040-550	2	\$69.84
102352	1873	BENCHMARK ENGINEERING		28252	SURVEY PARCELS H8Q-8 & H8Q-9	001-040-710	2	\$4,320.00
				28226	TOPO OF ENERGY PROPERTY NEXT TO CITY PARK	001-040-607	2	\$465.00
102357	12248	BRANDON BUSINESS ASSOCIATION		OCT 2025	INITIAL PROGRAMMING FUNDS B/A 06/17/2024 OCT 2025	001-040-600	2	\$12,500.00
				NOV 2025	INITIAL PROGRAMMING	001-040-600	2	\$12,500.00

Report run by: spickle

Page 1 of 38

11/26/2025



City of Brandon
Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015

Check# Vendor# Vendor Name

PO#

Invoice#

Description

GL Acct#

spickle
Acct Per.

Detail Amount

102387	860	FLEETCOR TECHNOLOGIES	BNP69493712	FUNDS B/A 06/17/2024 NOV 2025	001-040-600	2	\$12,500.00
				DEC 2025			
				INITIAL PROGRAMMING FUNDS B/A 06/17/2024 DEC 2025			
				ACCT #126876- FUEL FOR WEEK 11/10/2025- 11/16/2025			
				NP69516485			
102416	11622	MORROW REALTY, LLC	11/19/2025	ACCT #126876- FUEL FOR WEEK 11/17/2025- 11/23/2025	001-040-525	2	\$21.73
				REAL ESTATE APPRAISAL REPORT 10-29- 2025			
				ACCT #126876- FUEL FOR WEEK 11/17/2025- 11/23/2025			
102417	826	MS BUSINESS JOURNAL	12/01/2025	ANNUAL BUSINESS JOURNAL SUBSCRIPTION	001-040-710	2	\$1,000.00
102417	826	MS BUSINESS JOURNAL	12/01/2025	ANNUAL BUSINESS JOURNAL SUBSCRIPTION	001-040-695	2	\$56.00
102443	3699	STAPLES CONTRACT & COMMERCIAL, INC	20921	SUPPLES	001-040-500	2	\$8.40
102443	3699	STAPLES CONTRACT & COMMERCIAL, INC	20921	SUPPLES	001-040-500	2	\$6.62
Total For Department				001-040			\$43,497.23

Dept# 001-092

102355 10629 BLUEWAVE SECURITY

23825

CAPACITIVE
TOUCH SENSOR

001-092-602

2

\$230.00

102358 4919 BROADBAND VOICE, LLC

140848

CITY HALL PHONE

001-092-605

2

\$103.33

102364 1999 CINTAS CORPORATION NO 210

4249943021

UNIFORMS

001-092-535

2

\$1.11

4250645679 UNIFORMS

001-092-535

2

\$6.24



City of Brandon
Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015						spickle		Detail Amount
Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	
102368	12880	COMSOUTH INC		211260	FLEET TRACKING DECEMBER 2025	001-092-535 001-092-600	2 2	\$6.24 \$2,520.00
102376	14231	DELTA UTILITIES AGGREGATOR, LLC		6641534-0 NOV 17, 2025	1351 W GOVERNMENT ST	001-092-630	2	\$213.24
102382	370	ELCON ELECTRICAL CO. INC.		53579	REPAIR PARKING LOT LIGHTING	001-092-637	2	\$1,024.26
102387	860	FLEETCOR TECHNOLOGIES		BNP69493712	ACCT #126876- FUEL FOR WEEK 11/10/2025- 11/16/2025	001-092-525	2	\$105.54
				NP69516485	ACCT #126876- FUEL FOR WEEK 11/17/2025- 11/23/2025	001-092-525	2	\$46.98
102392	4763	GREEN OAK GARDEN CENTER LLC	19856	30674	Annual Plant Maintenance	001-092-604	2	\$150.00
102397	575	HOME DEPOT CREDIT SERVICES		8530302	GOOF OFF AEROSOL	001-092-636	2	\$16.94
				8533415	COMPRESSED AIR DUST AND LINT REMOVER	001-092-636 001-092-637	2 2	(\$0.34) \$65.76
				514537	WOOSTER PRO	001-092-637	2	\$18.51
				6540379	FEIT PL G24Q-3 CE QUADTUBE LED	001-092-636	2	(\$0.37) \$29.94
102413	4566	METRO BUILDING SERVICES, INC		63540	VAV NOT HEATING BURNT WIRE ON HEAT STRIP	001-092-636 001-092-636	2 2	(\$0.60) \$103.50
102415	6093	MIDSOUTH ELEVATOR, LLC	20680	INV-08283	FY 26 - City Hall Elevator Service Agreement (3% increase from FY25)	001-092-600	2	\$220.58
102420	817	MS MUNICIPAL CLERKS & COLLECTORS		00281	MMCCA	001-092-695	2	\$170.00

Report run by: spickle

Page 3 of 38

11/26/2025



City of Brandon
Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015					spickle		Detail Amount	
Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	
102443	3699	STAPLES CONTRACT & COMMERCIAL, INC	20921	6048435244	planting beds	001-092-637	2	\$95.92
					SUPPLES	001-092-500	2	\$3.72
						001-092-500	2	\$5.10
						001-092-500	2	\$6.76
102444	5602	THE CIRLOT AGENCY, INC		009057 TO 009061	PUBLIC RELATIONS-009057 CREATIVE DEVELOPMENT-009058 SOCIAL MEDIA ADVERTISING-009059 MEDIA MONITORING/SOCIAL LISTENING-009060 2025 BRAND MANAGEMENT-009061	001-092-600	2	\$45,249.10
102445	11832	THE LANDING PLANT & FEED LLC	20832	44175	Purchase 70 small bells of pinestraw for all downtown city beds	001-092-637	2	\$246.00
			20832	43840	Purchase 70 small bells of pinestraw for all downtown city beds	001-092-637	2	\$430.50
102453	14352	TRUSTMARK VISAMC- TRACIE RIGGIN		853199.00	2025 ANNUAL GOVERNMENTAL GAAP UPDATE	001-092-696	2	\$200.00
102456	1266	U. S. POST OFFICE		11/20/2025	POSTAGE FOR PRIVILEGE LICENSE MAILOUT DECEMBER 2025	001-092-696 001-092-691	2 2	(\$0.55) \$414.96
102457	14555	UPI 11 LLC	20553	1-89527	Board Approved	001-092-720	2	\$68,308.27
Report run by: spickle					Page 5 of 38			
					11/26/2025			



City of Brandon

Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015

Check# Vendor# Vendor Name

PO#

Invoice#

Description

GL Acct#

spickle
Acct Per.

Detail Amount

102458	11103	VESTIS GROUP INC F/K/A ARAMARK		5816335212	9/15/25 New carpet in the civic center	001-092-720	2	\$598.16
						001-092-510	2	\$96.49

		5816338578			MOPS FOR SENIOR CENTER AND CITY HALL	001-092-510	2	\$96.49
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Total For Department				001-092				\$134,858.63
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Dept#	001-112							
102354	10211	BLUEWATER ARCHITECTURAL PRODUCTS LLC		COB-INV1- 112025	POLICE DEPARTMENT SERVICE CALL 10- 31-2025	001-112-636	2	\$185.00

102367	4293	COMCAST CABLE		8396410610147 155-11/14/2025	PD TV SERVICES 11/18/2025 TO 12/17/2025	001-112-605	2	\$326.71
102371	4870	CROW BURLINGAME CO.		20717	Pads and Brakes for 20-008	001-112-600	2	\$85.00

		20716	6006-13852	20-001 Plug and Coolant Temp	001-112-600	2	\$230.00
					001-112-600	2	\$73.80
		20894	6006-15024	Radiator and thermostat - 16-001 Brakes and rotors- 18-003	001-112-600	2	\$17.24
					001-112-635	2	\$191.68

Alternator - 15-002
tahoe
Alternator - 17-004
Battery - 17-004



City of Brandon

Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015

Check# Vendor# Vendor Name

PO# Invoice# Description GL Acct# spickle Acct Per. Detail Amount

20894	6006-14771	Radiator and thermostat - 16-001 Brakes and rotors-18-003 Headlights 21-002 Alternator - Smiths tahoe Alternator - 15-002 Battery - 17-004	001-112-635 001-112-635	2 2	\$30.75 \$66.30
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20894	6006-15087	Radiator and thermostat - 16-001 Brakes and rotors-18-003 Headlights 21-002 Alternator - Smiths tahoe Alternator - 15-002 Battery - 17-004	001-112-635 001-112-635	2 2	\$168.92 \$36.90
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20894	6006-15137	Radiator and thermostat - 16-001 Brakes and rotors-18-003 Headlights 21-002 Alternator - Smiths tahoe Alternator - 15-002 Battery - 17-004	001-112-635	2	\$375.00
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20894	6006-15082	Radiator and thermostat - 16-001 Brakes and rotors-18-003 Headlights 21-002 Alternator - Smiths tahoe Alternator - 15-002 Battery - 17-004	001-112-635	2	\$178.88
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20715	6006-13933	Ramage - Wipers, Saul - 20-002	001-112-635	2	\$21.00
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City of Brandon

Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015

Check# Vendor# Vendor Name

PO# Invoice#

Description

GL Acct#

spickle
Acct Per.

Detail Amount

102376	14231	DELTA UTILITIES AGGREGATOR, LLC	20715	6006-14350	Ramrage - Wipers, Saul - 20-002	001-112-635	2	\$12.00
102378	356	DPS LAW ENFORCEMENT	20715	6006-14181	Ramrage - Wipers, Saul - 20-002	001-112-635	2	\$27.44
102379	356	DPS LAW ENFORCEMENT	20894	6006-14854	Radiator and thermostat - 16-001 Brakes and rotors- 18-003	001-112-635	2	\$390.00
102380	356	DPS LAW ENFORCEMENT	20715	6006-14493	Headlights 21-002 Alternator - Smiths tahoe Alternator - 15-002 Battery - 17-004 Ramage - Wipers, Saul - 20-002	001-112-635	2	\$16.88
102387	860	FLEETCOR TECHNOLOGIES	20912	6006-15193	Headlights dodge ram	001-112-635	2	\$41.00
				3194068-7 / 11- 10-25	1455 W GOVERNMENT ST- ANALYTICAL FEES	001-112-630	2	\$87.59
				90168044	OCT 2025	001-112-600		\$600.00
				90165702	MLEOTA TUITION FTO TRAINING MARQUES AND DYLAN SEPT 2025	001-112-600		\$1,000.00
				90168022	MLEOTA TUITION FTO TRAINING MARQUES AND DYLAN NOV 2025	001-112-600		\$671.00
				BNP69493712	ACCT #126876- FUEL FOR WEEK 11/10/2025- 11/16/2025	001-112-525	2	\$2,057.78
				NP69516485	ACCT #126876- FUEL FOR WEEK 11/17/2025-	001-112-525	2	\$2,346.47



City of Brandon
Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015						spickle		
Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
102404	10529	K&S TRUCKING LLC	20895	33999	11/23/2025 Mount & balance - 21-009	001-112-635	2	\$32.00
102408	2416	M&R PROTECTIVE SYSTEMS INC		17258	REPLACED SMOKE DETECTOR #4 IN COURTROOM	001-112-635	2	\$10.00
102418	4590	MS DEPT OF REVENUE		11/18/2025	UNTRACEABLE TAGS FOR PD VIN# 4127/2806	001-112-690	2	\$32.00
102425	997	PROFESSIONAL DISPATCH MANAGEMENT		2025-6-25-1	TRAINING JESSICA ANDREWS BASIC CERT CLASS	001-112-685	2	\$395.00
102439	1118	SIRCHIE ACQUISITION COMPANY LLC	20416	0719620-IN	TRAINING PERIA GARCIA	001-112-685	2	\$300.00
102443	3699	STAPLES CONTRACT & COMMERCIAL, INC	20873	6047933946	CID order	001-112-550	2	\$81.96
			20873	6047933946	Envelopes for Investigations, Chairs for Conference Room	001-112-500	2	\$34.18
			20873	6047933949	Envelopes for Investigations, Chairs for Conference Room	001-112-500	2	\$44.79
102447	7227	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS, INC.		44081-202510-1	ACCT ID 44081- DATABASE SEARCH-10/01/25 TO 10/31/25	001-112-600	2	\$208.70
102452	13013	TRUSTMARK VISAMC - LYDIA EASLEY	20872	111-7846570- 4465859	Headset Purchase from Amazon	001-112-550	2	\$690.57
				125990380320	LODGING PENSACOLA FL TRAINING BACON	001-112-685	2	\$624.43
102460	1292	WARING OIL CO.	20914	480153	5W20 oil drum for fleet	001-112-525	2	\$620.00
						001-112-525	2	\$13.88

Total For Department

001-112

\$12,704.36



City of Brandon

Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015

Check# Vendor# Vendor Name

PO# Invoice#

Description

GL Acct#

spickle
Acct Per.

Detail Amount

Dept# 001-161

102362 6913 CENTRAL ALABAMA TRAINING SOLUTIONS

20904 17050016

REPLACE GAGE ON FILL STATION AT STATION 4

001-161-636

2

\$299.63

102369 2890 CONSOLIDATED FLEET SERVICES IN

20925 2025KS0151

ANNUAL LADDER TESTING

001-161-636

2

\$2,384.80

102373 1913 DAVID JEFFCOAT PEST CONTROL

47827

QTRLY PEST CONTROL--FS #2

001-161-600

2

\$75.00

102375 13531 DELTA FIRE & SAFETY INC

20816 INVTX25-6724

REPAIR TO MABUSS TURN OUT PANTS

001-161-535

2

\$43.54

102376 14231 DELTA UTILITIES AGGREGATOR, LLC

3194066-1 / Nov 10, 2025

16 WOODGATE DR- FS #5

001-161-630

2

\$120.20

10594862-41
NOV 17, 2025

147 KENNEDY FARM PKWY

001-161-630

2

\$102.99

3194065-31
NOV 17, 2025

213 POINDEXTER ST-FS #6

001-161-630

2

\$135.06

3133152-31
NOV 17, 2025

629 MARQUETTE RD-FS #1

001-161-630

2

\$60.89

102383 3820 EMERGENCY EQUIP PROFESSIONALS

20924 522538

REPAIR OF 91 PIERCE

001-161-635

2

\$201.55

20851 522604

6 AIR PACKS-STATE CONTRACT#8200082395

001-161-635
001-161-730

2

\$925.00
\$63,780.00

APPROVED BY BOARD 11/03/2025

102387 860 FLEETCOR TECHNOLOGIES

BNP69493712

ACCT #126876-FUEL FOR WEEK 11/10/2025-11/16/2025

001-161-525

2

\$913.85

NP69516485

ACCT #126876-FUEL FOR WEEK 11/17/2025-

001-161-525

2

\$697.34



City of Brandon

Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015

Check# Vendor# Vendor Name

PO# Invoice#

Description

GL Acct#

spickle
Acct Per.

Detail Amount

102389 476 GEORGE'S DOOR SERVICE

20849 053194

11/23/2025
REPAIR BAY DOOR
AT STATION 3
001-161-637

2 \$186.00

102397 575 HOME DEPOT CREDIT SERVICES

20642 5220528

OSHA
REINFORCED,
SCREWDRIVER
001-161-550

2 \$53.65

102403 14664 JORDAN JONES
102405 1734 LANGFORD WATER ASSOCIATION, INC

20955 INV-000009

HOLDS Training
FS#4 | WATER BILL
10/03/25 TO
11/02/25
001-161-550
001-161-685
001-161-630

2 (\$1.07)
2 \$1,600.00
2 \$33.60

102411 1853 MEA

20638 AR020053

PHYSICAL FOR
MASON BOYD FOR
FIRE ACADEMY
001-161-600

2 \$100.00

102419 807 MS FIREFIGHTERS ASSN

25324-0638

ANNUAL
MEMBERSHIP
DUES
001-161-695

2 \$980.00

102423 931 O'REILLY AUTO PARTS

20641 1129-118017
20641 1129-118012
20641 1129-119178

VACUUM HOSE
WIPER FLUID
MINI BULB
001-161-635
001-161-635
001-161-636

2 \$9.22
2 \$13.98
2 \$6.41

102432 1048 REVELL HARDWARE

20750 169/E
20750 171/E
20750 170/E
20750 210/E
20750 222/E

CHAIN CUT LOOP
CHAIN CUT LOOP |
CREDIT RETURN
001-161-636
001-161-636
001-161-636
001-161-636
001-161-636

2 (\$69.98)
2 \$69.98
2 \$69.98
2 \$2.00
2 \$14.58

102446 3994 THE SOUTHERN CONNECTION POLICE
SUPPLIES LLC

20643 36925

PANTS FOR NEW
GUYS
001-161-535

2 \$483.00

102449 13433 TRI-COUNTY DIESEL LLC

20923 6205

MAJOR REPAIR TO
ENGINE 2-97
PIERCE QUANTUM
001-161-635

2 \$2,402.39



City of Brandon

Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015				spickle		Detail Amount
Check#	Vendor#	Vendor Name	PO#	Invoice#	Acct Per.	
Total For Department				001-161	2	\$1,430.00
Total For Department				001-161	2	\$77,253.59
001-180						
Dept#	1873	BENCHMARK ENGINEERING		28258	001-180-607	\$2,870.00
102352					2	
102353	12360	BLACK FORREST LAWN CARE LLC	20811	4227	001-180-604	\$450.00
				131 Meadow Ln - yard clean up & debris removal	2	
102360	4017	BUSINESS SYSTEMS & CONSULTANTS	20141	3963	001-180-600	\$9,222.50
				Board Approved 7/7/2025	2	
				Scan Large Format Drawings		
102387	860	FLEETCOR TECHNOLOGIES		BNP69493712	001-180-525	\$40.79
				ACCT #126876-FUEL FOR WEEK 11/10/2025-11/16/2025	2	
				ACCT #126876-FUEL FOR WEEK 11/17/2025-11/23/2025	2	\$24.27
				NP69516485	001-180-525	
102443	3699	STAPLES CONTRACT & COMMERCIAL, INC	20921	6048435244	001-180-500	\$7.19
					2	
102448	6531	TRENT RHODES LANDSCAPE ARCHITECT, P.A.		5405	001-180-500	\$4.65
					2	\$550.00
102462	9523	WIERHOUSE LIVING LLC		ARB 11-25	001-180-600	\$4,600.00
				ARB PROJECT REVIEW 11-25	2	
Total For Department				001-180		\$17,769.40



City of Brandon
Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015							spickle	
Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
Dept#	001-201							
102352	1873	BENCHMARK ENGINEERING		28230	MOST GRANT MARQUETTE ROAD PEDESTRIAN PATH	001-201-703	2	\$165.00
				28232	GF-STREETS HYDROLOGIC RESTORATION OF RICHLAND CREEK	001-201-607	2	\$840.00
				28234	MPO PROJECT 2024-29 HWY 80 CROSSOVER IMPROVEMENTS	001-201-703	2	\$6,359.39
				28246	GF-STREETS MPO TA FUNDING APPLICATIONS	001-201-703	2	\$1,006.92
				28248	GF-STREETS 2025 MOSTF APPLICATIONS	001-201-703	2	\$1,232.50
				28247	MOST-PARKS PROJ PROJECT 2025-12 QUARRY TRAIL	001-201-703	2	\$4,495.00
				28257	GF-STREETS BRANDON BUSH SIGN	001-201-607	2	\$2,180.00
102360	4017	BUSINESS SYSTEMS & CONSULTANTS	20141	3963	Board Approved 7/7/2025 Scan Large Format Drawings	001-201-600	2	\$12,632.50
102364	1999	CINTAS CORPORATION NO 210		4249943021	UNIFORMS	001-201-535	2	\$5.89
				4250645679	UNIFORMS	001-201-535	2	\$5.49
					UNIFORMS	001-201-535	2	\$6.49
					UNIFORMS	001-201-535	2	\$5.89
					UNIFORMS	001-201-535	2	\$5.49
					UNIFORMS	001-201-535	2	\$6.49
102372	2183	D&S SALES	20864	39603	Brass Union needed	001-201-635	2	\$47.50



City of Brandon
Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015					spickle	Detail Amount		
Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	
102374	4845	DEEP SOUTH LAND IMPROVEMENT, LLC		1974	B/A 03/17/25 FY25 CUTTING COB ROW	001-201-600	2	\$5,500.00
102385	2190	ENTERGY		180007246920	405 CROSSGATES BLVD	001-201-630	2	\$168.97
				350004530916	498 CROSSGATES BLVD	001-201-630	2	\$199.18
102387	860	FLEETCOR TECHNOLOGIES		BNP69493712	ACCT #126876- FUEL FOR WEEK 11/10/2025- 11/16/2025	001-201-525	2	\$48.87
				NP69516485	ACCT #126876- FUEL FOR WEEK 11/17/2025- 11/23/2025	001-201-525	2	\$61.91
102396	5975	HEMPHILL CONSTRUCTION COMPANY INC		H25118-01-F- 53117	GF-STREET'S STORM DRAIN REPAIR 640 WILD HORSE LANE	001-201-637	2	\$8,654.02
102406	693	LEWIS ELECTRIC		M2025.138	SIGNAL REPAIR GOVERNMENT ST	001-201-720	2	\$2,790.00
102409	12879	MAGCOR INDUSTRIES		136631	P/R REIMBURSEMENT FOR WORK RELEASE 10/26/2025 TO 11/08/2025	001-201-604	2	\$4,729.78
				136263	P/R REIMBURSEMENT FOR WORK RELEASE 09/14/2025 TO 09/27/2025	001-201-604	2	\$11,745.32
102414	6785	MICHAEL SCOTT WELLS	20821	NOV 2025	BEAVER ERADICATION MAINT-LOCATION #1- B/A 11/07/2016	001-201-600	2	\$125.00
			20821	DEC 2025	BEAVER	001-201-600	2	\$125.00

Print run by: spickle

Page 14 of 38

11/26/2025



City of Brandon

Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015						spickle			
Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount	
			20820	November 2025	ERADICATION MAINT-LOCATION #1- B/A 11/07/2016	001-201-600	2	\$125.00	
					BEAVER ERADICATION MAINT-LOCATION #2- B/A 11/07/2025	001-201-600	2	\$125.00	
					BEAVER ERADICATION MAINT-LOCATION #2- B/A 11/07/2025	001-201-600	2	\$125.00	
			20819	NOV25	BEAVER ERADICATION MAINT-LOCATION #3- B/A 11/07/2016	001-201-600	2	\$125.00	
					BEAVER ERADICATION MAINT-LOCATION #3- B/A 11/07/2016	001-201-600	2	\$125.00	
					BEAVER ERADICATION MAINT-LOCATION #3- B/A 11/07/2016	001-201-600	2	\$125.00	
			20819	DEC25	BEAVER ERADICATION MAINT-LOCATION #3- B/A 11/07/2016	001-201-600	2	\$125.00	
					BEAVER ERADICATION MAINT-LOCATION #3- B/A 11/07/2016	001-201-600	2	\$125.00	
					BEAVER ERADICATION MAINT-LOCATION #3- B/A 11/07/2016	001-201-600	2	\$125.00	
					BEAVER ERADICATION MAINT-LOCATION #3- B/A 11/07/2016	001-201-600	2	\$125.00	
102429	12749	RANKIN COUNTY LIMESTONE LLC	20861	9640	Stock at Shop - Rip Rap 100#	001-201-550	2	\$6,057.30	
102442	5896	SPECIALTY TREE SERVICE, LLC	20898	397	44 Summit Ridge Drive - tree removal needed for drainage sinkhole repairs WO #36853	001-201-604	2	\$4,200.00	
	299				EMERGENCY TREE REMOVAL	001-201-604	2	\$8,500.00	
Total For Department			001-201					\$82,399.90	

Dept# 001-220

Report run by: spickle



City of Brandon

Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015

Check# Vendor# Vendor Name

PO# Invoice#

Description

GL Acct#

spickle
Acct Per.

Detail Amount

102356	13903	BRADY INDUSTRIES OF MS LLC	20387	10510379	Janitorial Supplies	001-220-510	2	\$255.00
						001-220-510	2	\$59.00
						001-220-500	2	\$296.52
						001-220-500	2	\$119.25
						001-220-510	2	\$107.31
						001-220-510	2	\$87.06
						001-220-510	2	\$61.76
						001-220-510	2	\$51.51
						001-220-510	2	\$39.28
						001-220-000	2	\$51.51
						001-220-510	2	\$73.17
						001-220-510	2	\$148.29
						001-220-648	2	\$820.80
102390	144	GILMORE BROS BUILDING SUPPLY	20845	157199	Concrete Blocks for Magic of Lights (MOL)	001-220-648	2	
102393	12921	GREENSTREAM PRODUCTIONS		11.10.25	LOUIS WILSON DINNER I VETERANS DAY	001-220-649	2	\$4,352.50
102395	7880	HEDERMAN BROTHERS, LLC	20693	107411	VETERANS BANNER--Backdrop	001-220-591	2	\$1,362.00
102397	575	HOME DEPOT CREDIT SERVICES		9220463	MOL----AMUMINUM SCREEN, WOOD SCRW ZINC	001-220-648	2	\$36.45
				5220383	MOL----GLUE, MAGNET DISC CERAMIC	001-220-648	2	(\$0.73)
						001-220-648	2	\$10.36
102402	2791	JANI KING OF JACKSON		JAC11250474	10/20/2025 MEETING IN CBC	001-220-640	2	\$900.00
				JAC11250473	10/25/2025 CLEAN UP FALL FESTIVAL	001-220-604	2	\$2,221.00
102422	768	NEXAIR, LLC	20702	0013950095	MOL - AMP rent 12 - 20 lb propane tanks	001-220-648	2	\$452.91
						001-220-648	2	\$0.42



City of Brandon

Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015

Check# Vendor# Vendor Name

PO#

Invoice#

Description

GL Acct#

spickle
Acct Per.

Detail Amount

102443 3699 STAPLES CONTRACT & COMMERCIAL, INC

20921

6048435244

SUPPLES

001-220-500

2

\$372.36

102444 5602 THE CIRLOT AGENCY, INC

009057 TO
009061

PUBLIC
RELATIONS-009057
CREATIVE
DEVELOPMENT-
009058
SOCIAL MEDIA
ADVERTISING-
009059
MEDIA
MONITORING/SOCI
AL LISTENING-
009060
2025 BRAND
MANAGEMENT-
009061

001-220-600

2

\$7,337.50

102460 1292 WARING OIL CO.

20907

481082

MOL-500 gal fuel
tank rental and fuel

001-220-648

2

\$1,561.98

Total For Department

001-220

\$29,498.24

Dept# 001-340

102360 4017 BUSINESS SYSTEMS & CONSULTANTS

20141

3963

Board Approved
7/7/2025
Scan Large Format
Drawings

001-340-600

2

\$12,632.50

102387 860 FLEETCOR TECHNOLOGIES

BNP69493712

ACCT #126876-
FUEL FOR WEEK
11/10/2025-
11/16/2025

001-340-525

2

\$44.74

NP69516485

ACCT #126876-
FUEL FOR WEEK
11/17/2025-

001-340-525

2

\$298.75



City of Brandon

Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015

Check# Vendor# Vendor Name

PO#

Invoice#

Description

GL Acct#

spickle
Acct Per.

Detail Amount

102397 575 HOME DEPOT CREDIT SERVICES

8220483

11/23/2025
PINE WM SCREEN,
BRT STRT BRAD

001-340-636

2

\$30.10

102409 12879 MAGCOR INDUSTRIES

136631

P/R
REIMBURSEMENT
FOR WORK
RELEASE
10/26/2025 TO
11/08/2025

001-340-636
001-340-604

2

\$5,307.19

Total For Department

001-340

\$18,312.68

Dept# 001-342

102353 12360 BLACK FORREST LAWN CARE LLC

19503

4100

2025 Professional
Services Agreement
for Cemetery Mowing
and String Trimming |
Board Approved
3/3/2025

001-342-604

2

\$255.00

Total For Department

001-342

001-342-604
001-342-604
001-342-604

2
2
2

\$1,080.00
\$1,550.00
\$255.00

Dept# 001-350

102356 13903 BRADY INDUSTRIES OF MS LLC

20386

10513135

Janitorial Supplies

001-350-510
001-350-510
001-350-510

2
2
2

\$42.56
\$79.50
\$127.08

102376 14231 DELTA UTILITIES AGGREGATOR, LLC

3015580-8 /
November 10,
2025
1475 W
GOVERNMENT ST-

001-350-630

2

\$510.25



City of Brandon
Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015						spickle			
Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount	
102386	13383	EXELL/MS BOTTLE WATER-ACCT #023270		436064	5 GAL DRINKING WATER	001-350-640	2	\$38.06	
		Total For Department		001-350				\$797.45	
		Fund Total		001				\$515,552.48	



City of Brandon

Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015					spickle			
Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
Dept#	002-100							
102368	12880	COMSOUTH INC	20915	211198	Radios for the new vehicles, board approved 10/20/25	002-100-740	2	\$21,720.14
102433	1054	RICKS PRO TRUCK	20917	19020	Installation and purchase of dog kennel for Durango - board approved 10/20/25	002-100-740	2	\$4,603.00
102443	3699	STAPLES CONTRACT & COMMERCIAL, INC	20873	6047933948	Envelopes for Investigations, Chairs for Conference Room	002-100-730	2	\$1,156.64
Total For Department			002-100					
Fund Total			002		\$27,479.78			



City of Brandon
Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015

Check# Vendor# Vendor Name

PO# Invoice#

Description

GL Acct#

spickle
Acct Per.

Detail Amount

Dept# 004-500

102349 906 AIRGAS USA, LLC

20495 9164735079

rent 26 50lb
siphoned CO2, and 4
20lb non-siphoned
CO2 for Hardy
Concert

2 \$1,759.00

102364 1999 CINTAS CORPORATION NO 210

4249812122

AMPHITEATRE
MATS

2 \$309.78

4248271911

AMPHITEATRE
MATS

2 \$302.31

4247536356

AMPHITEATRE
MATS

2 \$302.31

4243135147

AMPHITEATRE
MATS

2 \$302.31

4250642719

AMPHITEATRE
MATS

2 \$309.78

102371 4870 CROW BURLINGAME CO.

20927 6006-14728

maintenance on 5
light plants(oil, air
and fuel filters)

2 \$699.32

102373 1913 DAVID JEFFCOAT PEST CONTROL

47965

AMP QUARTERLY
PEST CONTROL

2 \$205.00

102377 3716 DIRECTV

028469680x251
117

AMP TV SERVICES |
11/16/25 TO
12/15/25

2 \$231.99

102382 370 ELCON ELECTRICAL CO. INC.

53571

LIGHT OUT AT
GATE A

2 \$592.69

19640 53578

AMP - Show Staffing
- Electricians FY25

2 \$617.14

19640 53577

AMP - Show Staffing
- Electricians FY25

2 \$540.00

20913 53561

diagnose and repair
air compressor for
fire sprinkler system,
issue found during
inspection

2 \$660.00



City of Brandon

Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015

Check# Vendor# Vendor Name

PO# Invoice#

Description

GL Acct#

spickle
Acct Per.

Detail Amount

102384	13574	ENLISTED ASSOC OF THE NAT'L GUARD OF MS	2503	AMPI PARKING STAFF	004-500-600	2	\$6,715.00
102387	860	FLEETCOR TECHNOLOGIES	BNP69493712	ACCT #126876- FUEL FOR WEEK 11/10/2025- 11/16/2025	004-500-525	2	\$67.06

		NP69516485	ACCT #126876- FUEL FOR WEEK 11/17/2025- 11/23/2025	004-500-525	2	\$35.78
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102401	13635	JAM-PAK LLC	20810 527303-1	purchase 5 new Xlerator Hand Dryers	004-500-637	2	\$3,452.95
102402	2791	JANI KING OF JACKSON	JAC11250475	11/01/2025 CONCERT CLEAN UP	004-500-600	2	\$1,500.00

		JAC11250476	11/04/2025 CLEAN UP GREENROOMS	004-500-600	2	\$150.00	
102407	9846	LIVE NATION WORLDWIDE INC	DEC 2025	MONTHLY BOOKING FEE DEC 2025	004-500-600	2	\$20,000.00

102409	12879	MAGCOR INDUSTRIES	136631	P/R REIMBURSEMENT FOR WORK RELEASE 10/26/2025 TO 11/08/2025	004-500-604	2	\$2,948.44
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		136263	P/R REIMBURSEMENT FOR WORK RELEASE 09/14/2025 TO 09/27/2025	004-500-604	2	\$4,488.16
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102410	2687	MARTIN BLOUGH CO	20595 i6678KCLASS	re-certify 3 K Class fire extinguishers.(proces s required every 6 years)	004-500-636	2	\$597.00
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102412	3334	MELI'S AUTO UPHOLSTERY	20593 004963	re-cover 5 seat cushions and 5 arm	004-500-636	2	\$625.00
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City of Brandon
Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015			spickle		
Check#	Vendor#	Vendor Name	PO#	Invoice#	Acct Per.
Description			GL Acct#	Detail Amount	
102413	4566	METRO BUILDING SERVICES, INC	20883	63470	2
rest for AMP vip chairs			004-500-636	\$672.75	
diagnose and repair/replace greenroom hallway vav box contactor. Repair found during inspection.			004-500-675	\$2,095.00	
102438	14336	SIMMONS LANDSCAPE,LLC	20741	16-26870	2
Board Approved 10/20/25 Annual Chemical Landscape Maintenance			004-500-675	\$470.72	
102440	5895	SiteOne Landscape Supply Holding, LLC	19818	160326773-001	2
Turf and planting bed weed control chemicals for the amphitheater and city planting beds			004-500-675	\$1,343.02	
102450	12065	TRUSTMARK VISAMC - BUTCH LEE	11/26/2025		2
ENTERPRISE RENT A CAR BALANCE ON CC			004-500-640	\$51,992.51	
Total For Department			004-500	\$51,992.51	
Fund Total			004	\$51,992.51	



City of Brandon

Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015	spickle							
Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount

Dept#	100-000							
102366	8046	CITY OF PEARL		11/19/2025	REIMBURSEMENT TO CITY OF PEARL FOR GARBAGE COLLECTION FEES FOR NOVEMBER 2025	100-000-290	2	\$37.54

Total For Department	100-000							\$37.54
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Dept#	100-220							
102359	11366	BURGERS & BLUES LLC		000429	INMATE MEALS 11-13-2025	100-220-520	2	\$270.00
102364	1999	CINTAS CORPORATION NO 210		4249943021	UNIFORMS	100-220-535	2	\$10.12
				4250645679	UNIFORMS	100-220-535	2	\$10.12
102387	860	FLEETCOR TECHNOLOGIES		BNP69493712	ACCT #126876- FUEL FOR WEEK 11/10/2025- 11/16/2025	100-220-525	2	\$119.37
				NP69516485	ACCT #126876- FUEL FOR WEEK 11/17/2025- 11/23/2025	100-220-525	2	\$158.04

102427	2583	RAMERYS		165628	INMATE MEALS 11-18-2025	100-220-520	2	\$3.78
				165303	INMATE MEALS 11-14-2025	100-220-520	2	\$20.47
				165539	INMATE MEALS 11-17-2025	100-220-520	2	\$245.73
				165627	INMATE MEALS 11-18-2025	100-220-520	2	\$35.92
				165535	INMATE MEALS 11-17-2025	100-220-520	2	\$18.00



City of Brandon
Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015									
Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	spickle Acct Per.	Detail Amount	
102441	1851	SONIC		165712	INMATE MEALS 11/19/2025	100-220-520	2	\$31.16	
				166119	INMATE MEALS 11/24/2025	100-220-520	2	\$44.83	
				165865	INMATE MEALS 11/21/2025	100-220-520	2	\$55.55	
				165139	INMATE MEALS 11/12/2025	100-220-520	2	\$29.16	
				165224	INMATE MEALS 11/13/2025	100-220-520	2	\$35.16	
				165775	INMATE MEALS 11/20/2025	100-220-520	2	\$41.50	
				166185	INMATE MEALS 11/25/2025	100-220-520	2	\$27.43	
				112/11242025	INMATE MEALS 11/24/2025	100-220-520	2	\$236.61	
				141/111925	INMATE MEALS 11/19/2025	100-220-520	2	\$251.98	
				11/26/2025	MEALS	100-220-520	2	\$273.63	
102451	14000	TRUSTMARK VISAMC - GEORGANNA KEENUM		11/14/2025	INMATE MEALS 11-14-2025	100-220-520	2	\$290.00	
102459	8048	WALTER L. HARVEY		11/18/2025	INMATE MEALS 11-18-2025	100-220-520	2	\$280.00	
				11-25-2025	INMATE MEALS 11/25/2025	100-220-520	2	\$270.00	
			Total For Department		100-220		\$2,758.56		
				Fund Total		100		\$2,796.10	



City of Brandon
Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015
Check# Vendor# Vendor Name PO# Invoice# Description GL Acct# spickle Acct Per. Detail Amount

Dept# 314-600
102352 1873 BENCHMARK ENGINEERING 28240 SRLE & 592 GRANT 314-600-701 2 \$1,187.50
PROJECT 2021-03
NEW WATER
WELL GRANTS
FERRY
RD/STRATFORD DR

28259 SRLE & 592 GRANT 314-600-701 2 \$2,246.25
PROJECT 2021-03
CORNERSTONE
WATER WELL
SRLE & 592 GRANT
PROJECT 2024-25
WATERLINE
GRANTS FERRY
PARKWAY FOR
CONERSTONE

28260 314-600-701 2 \$375.00
MDEQ MCW1
PROJECT 2023-05
BRUNHAM RD
PROPOSED
WATERLINE

28261 314-600-713 2 \$4,522.50
MDEQ MCW1
PROJECT 2023-01
SEWER
REHABILITATION
LANCE DR, MARTIN
RD, EASTHAVEN
SB 2948 PROJECT 314-600-717 2 \$720.00
2025-02 FELICITY
ST PARKING LOT
SB 2948 PROJECT 314-600-717 2 \$4,430.00
2025-11
DOWNTOWN
SIDEWALK
IMPROVEMENTS

28224 HB603 PROJECT 314-600-718 2 \$2,021.57
Page 26 of 38 11/26/2025



City of Brandon
Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015
Check# Vendor# Vendor Name

PO# Invoice# Description GL Acct# spickle Acct Per. Detail Amount

28225	2024-07 KENNEDY FARM SIDEWALK	314-600-718	2	\$8,318.75
28227	HB603 PROJECT 2025-01 GRANTS FERRY PARKWAY FOUR LANE	314-600-718	2	\$9,175.00
28233	HB603 PROJECT 2025-09 GLEN ARBOR STORM DRAIN	314-600-718	2	\$5,697.50
28242	HB603 PROJECT 2025-08 TURN LANE EXTENSION HWY 18	314-600-718	2	\$2,220.00

Total For Department 314-600 \$42,229.07

Fund Total 314 \$42,229.07



City of Brandon

Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015	spickle							
Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount

Dept# 400-670

102360	4017	BUSINESS SYSTEMS & CONSULTANTS	20141	3963	Board Approved 7/7/2025 Scan Large Format Drawings	400-670-600	2	\$12,632.50
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102381	14564	EDGAR CONTRACTING LLC			PAY REQUEST #2 CORNERSTONE WATER WELL POWER SUPPLY PROJECT	400-670-720	2	\$7,180.70
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102398	5756	IWORQ SYSTEMS INC		214086	ANNUAL FEE INTERNET SOFTWARE MANAGEMENT AND SUPPORT DECEMBER 2025- NOVEMBER 2026	400-670-600	2	\$4,280.00
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Total For Department							400-670	\$24,093.20
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Dept# 400-673

102350	12016	ALLIED UNIVERSAL CORPORATION	20862	1306007	Stock at Shop - Chlorine	400-673-515	2	\$4,180.00
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102351	10473	AMAZON	20863	1VGG-TKXL- G3T4	Tool for Sami Elbatnigi	400-673-550	2	\$138.69
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102352	1873	BENCHMARK ENGINEERING		28228	WSOM GIS DATA UPKEEP, UPDATING AND MAPPING	400-673-607	2	\$725.00
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				28229	WSOM FACILITIES PLAN	400-673-607	2	\$1,705.00
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				28231	WSOM HYDRAULIC MODEL COB WATER	400-673-607	2	\$2,131.25
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City of Brandon
Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015
Check# Vendor# Vendor Name

PO# Invoice# Description GL Acct# spickle Acct Per. Detail Amount

102364	1999	CINTAS CORPORATION NO 210	28235	DISTRIBUTION SYSTEM	400-673-607	2	\$362.50
			28238	WSOM GIS MAPPING	400-673-607	2	\$13,825.00
			28239	WSOM PROJECT: LOCATES WATER & SEWER LINES	400-673-607	2	\$6,665.00
			28249	WSOM PROJECT: 2025-04 NEW WATERLINE W SUNSET DRIVE FROM COLLEGE ST TO JASPER ST	400-673-607	2	\$1,240.00
			28253	WSOM EDA GRANT APPLICATION	400-673-607	2	\$21,237.50
			28254	WSOM PROJECT 2025-14 AVAIO WATER DEMAND MODEL	400-673-607	2	\$77.50
			28255	WSOM PROJECT 2025-15 STAR RD WELL	400-673-607	2	\$3,306.25
			28256	WSOM PROJECT 2025-16 HARRELL ST	400-673-607	2	\$2,197.50
			28258	WSOM PROJECT 2025-17 HWY 18 WATER LINE FROM SUNSET DR TO COLLEGE ST	400-673-607	2	\$9,057.50
			28241	GENERAL SERVICES	400-673-607	2	\$752.50
			4249943021	HB603 PROJECT 2025-07 ALEX SEAL LANE OFF BURNHAM RD	400-673-535	2	\$4.63
				UNIFORMS			



City of Brandon

Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015
Check# Vendor# Vendor Name

PO# Invoice# Description GL Acct# spickle Acct Per. Detail Amount

102370	274	CONSOLIDATED PIPE & SUPPLY CO., INC.	20880	MS00414668	UNIFORMS	400-673-535	2		\$12.58
					4250645679	400-673-535	2		\$4.63
						400-673-535	2		\$12.58
					New Purchase - Trench Boxes Board Approved 11.03.2025	400-673-730	2		\$8,303.00

102371	4870	CROW BURLINGAME CO.	20891	6006-15097	VIN #5852 2007 Ford F350 New water pump & thermostat plus purchase tool (wrench) to remove fan clutch	400-673-730	2		\$1,560.00
						400-673-730	2		\$390.00
						400-673-730	2		\$140.00
						400-673-635	2		\$30.75

20931	6006-15035	VIN #2318 2009 Ford F150 Temperature Switches (2), Thermostat and Seal	400-673-635	2	\$135.96
			400-673-550	2	\$59.99
			400-673-635	2	\$16.20
20943	6006-15161	Wiper Blades - 20" for VIN #5852 (wtr) and 22" for VIN #2708 (swr) & #7626 (wtr)	400-673-635	2	\$22.99
			400-673-635	2	\$11.79
			400-673-635	2	\$1.33
			400-673-635	2	\$9.95

20944	6006-15147	Stock at Shop Antifreeze 50/50	400-673-635	2	\$9.95
			400-673-550	2	\$570.00
20838	6006-14880	Stock at Shop	400-673-525	2	\$575.10



City of Brandon

Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015									
Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	spickle Acct Per.	Detail Amount	
102372	2183	D&S SALES	20840	6006-14892	VIN #5852 2007 Ford F350	400-673-635	2	\$36.15	
						400-673-635	2	\$85.07	
						400-673-550	2	\$22.67	
					City Shop supplies Stencils, Filter for Shop Vac & Commercial Hoses for Wash Area	400-673-550	2	\$22.83	
						400-673-550	2	\$22.83	
						400-673-636	2	\$19.50	
						400-673-550	2	\$345.09	
						400-673-550	2	\$282.76	
			20792	39565	Stock at Shop Marking Flags - 1000 per pack	400-673-550	2	\$299.40	
102387	860	FLEETCOR TECHNOLOGIES		BNP69493712	ACCT #126876- FUEL FOR WEEK 11/10/2025- 11/16/2025	400-673-550	2	\$99.80	
						400-673-525	2	\$882.45	
				NP69516485	ACCT #126876- FUEL FOR WEEK 11/17/2025- 11/23/2025	400-673-525	2	\$1,015.73	
102397	575	HOME DEPOT CREDIT SERVICES	20945	9901136	Space Heaters for Lakebend Well, Hospital Well, Chambers Well & Caine Circle Well; 5th for spare	400-673-550	2	\$324.85	
102400	623	JACKSON PAPER COMPANY	20795	1434423	Shop Supplies	400-673-550	2	(\$6.50)	
						400-673-550	2	\$496.75	
102404	10529	K&S TRUCKING LLC	20950	34122	VIN #7626 2015 Dodge Ram 1500 New Tires	400-673-540	2	\$640.00	



City of Brandon
Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015					spickle			
Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
102409	12879	MAGCOR INDUSTRIES		136631	P/R REIMBURSEMENT FOR WORK RELEASE 10/26/2025 TO 11/08/2025	400-673-604	2	\$6,941.10
				136263	P/R REIMBURSEMENT FOR WORK RELEASE 09/14/2025 TO 09/27/2025	400-673-604	2	\$8,346.41
102428	1015	RANKIN COUNTY COOPERATIVE	20942	1253067	Stock at Shop Ant Poison - granular	400-673-550	2	\$209.75
			20936	312721	Work Pants for Hollan Silcox	400-673-535	2	\$79.99
102431	1038	REDDY ICE-JACKSON	20665	42-5961369	Ice - City Shop Crew October 2025 - September 2026	400-673-535	2	\$84.99
						400-673-550	2	\$218.70
102432	1048	REVELL HARDWARE	20852	188419/6	Welding Supplies	400-673-550	2	\$72.55
						400-673-550	2	\$58.80
102443	3699	STAPLES CONTRACT & COMMERCIAL, INC	20921	6048435244	SUPPLES	400-673-500	2	\$142.63
						400-673-500	2	\$5.56
						400-673-500	2	\$7.19
						400-673-500	2	\$14.68
						400-673-500	2	\$4.02
						400-673-500	2	\$7.17
			20921	6048435240	SUPPLIES	400-673-500	2	\$16.99
						400-673-500	2	\$82.18
						400-673-500	2	\$29.29
102454	14609	TRUSTMARK VISAMC-CARLY DEARMAN		B_21636148	HILTON GARDEN INN-TUPELO MS	400-673-696	2	\$393.68
						400-673-696	2	(\$3.01)



City of Brandon
Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015				spickle		Detail Amount
Check#	Vendor#	Vendor Name	PO#	Invoice#	Acct Per.	
102455	13577	TWS LLC		1125	2	\$14,355.01
102461	1930	WAYPOINT ANALYTICAL-MISSISSIPPI, INC. 20804		04-1094843	2	\$557.00
Total For Department				400-673		\$115,686.68

400-680						Detail Amount
Dept#						
102352	1873	BENCHMARK ENGINEERING		28223	2	\$860.00
				28237	2	\$2,717.50
				28243	2	\$77.50
				28244	2	\$1,860.00
				28250	2	\$77.50
				28251	2	\$3,495.00
				WSOM PROJECT 400-680-607		
				2025-13 PERMITTING		
				SEWER IMPROVEMENTS AT HWY 80/KCS RALL ROAD BRIDGE		
				WSOM SEWER EVALUATION DANBAR AREA & LAKE LAND DR		
				WSOM PROJECT S-007 RICH LAND CREEK PUMP STATION		
				WSOM PROJECT S-003 GENERATOR APPLERIDGE LIFT STATION		
				WSOM WOODGATE DRIVE SEWER REPAIR		
				WSOM PROJECT 2025-03 WATER & SEWER LINES DESIGN HWY 18 NEAR MARQUETTE		



City of Brandon
Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015

Check# Vendor# Vendor Name

PO#

Invoice#

Description

GL Acct#

spickle
Acct Per.

Detail Amount

102364 1999 CINTAS CORPORATION NO 210

4249943021

UNIFORMS

400-680-535

2

\$5.89

4250645679

UNIFORMS

400-680-535

2

\$5.89

102370 274 CONSOLIDATED PIPE & SUPPLY CO., INC.

MS00414634

WO# 60490 | 58
FERN VALLEY RD |
SEWER SINKHOLE
REPAIR

400-680-637

2

\$125.52

MS00414635

WO# 60418 | 117
FERN VALLEY RD |
SEWER SINKHOLE
REPAIR

400-680-637

2

\$18.50

MS00414699

WO# 60387 | 3090
HWY 18 BRANDON
HIGH | MANHOLE
REPAIR

400-680-637

2

\$445.00

102371 4870 CROW BURLINGAME CO.

20943

6006-15161

Wiper Blades - 20"
for VIN #5852 (wtr)
and 22" for VIN
#2708 (swr) & #7626
(wtr)

400-680-635

2

\$9.95

102385 2190 ENTERGY

350009087091

CORNERSTONE DR
& GRANTS FERRY

400-680-630

2

\$16.67

102387 860 FLEETCOR TECHNOLOGIES

BNP69493712

ACCT #126876-
FUEL FOR WEEK
11/10/2025-
11/16/2025

400-680-525

2

\$133.83

NP69516485

ACCT #126876-
FUEL FOR WEEK
11/17/2025-
11/23/2025

400-680-525

2

\$634.87

102390 144 GILMORE BROS BUILDING SUPPLY

20667

157314

Fence Repairs
1) #15 Ellington
Court Lift Station
2) #12 Country
Meadows Lift Station
- Glenridge Dr
3) #6 East Metro

400-680-637

2

\$102.67



City of Brandon
Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015
Check# Vendor# Vendor Name PO# Invoice# Description GL Acct# spickle Acct Per. Detail Amount

20667 157315 Pkwy Lift Station
4) #10 Greenfield
Station - Greenfield
Ridge Lift Station
Fence Repairs
1) #15 Ellington
Court Lift Station
2) #12 Country
Meadows Lift Station
- Glenridge Dr
3) #6 East Metro
Pkwy Lift Station
4) #10 Greenfield
Station - Greenfield
Ridge Lift Station
400-680-637 2 \$413.25

20782 0082773-IN Stock at Shop
Granular Sewer
Solvent - 50lb pails
400-680-550 2 \$4,998.50

102391 10830 GOLDSTAR PRODUCTS INC.
7947 WO# 60428 |
PROVONCE PARK
LIFT STATION |
CLOGGED PUMPS
400-680-636 2 \$1,900.50

102394 5991 HARVEY SERVICES INC
7961 WO# 60507 | PUMP
NOT RUNNING,
INSTALLED SPARE
PUMP
400-680-636 2 \$2,000.00

7967 WO# 60551 |
MORROW/ORR
LIFT STATION |
PUMP NOT
WORKING
400-680-636 2 \$1,250.00

102396 5975 HEMPHILL CONSTRUCTION COMPANY
INC
H25118-01-F-
55724 WSOM | SEWER
POINT REPAIR | 132
FIRECREST DR |
HUNTERS WOODS
SEWER REPAIR
PROJECT | B/A
11/04/2024
400-680-637 2 \$7,415.32

H25118-01-F-
55722 WSOM | SEWER
POINT REPAIR | 116
400-680-637 2 \$7,415.32



City of Brandon
Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015
Check# Vendor# Vendor Name PO# Invoice# Description GL Acct# spickle Acct Per. Detail Amount

H25118-01-F-55709 RIDGE RD | HUNTERS WOODS SEWER REPAIR PROJECT | B/A 11/04/2024 400-680-637 2 \$6,250.50

H25118-01-F-55708 WSOM | SEWER POINT REPAIR | 132 LONGMEADOW DR | HUNTERS WOODS SEWER REPAIR PROJECT | B/A 11/04/2024 400-680-637 2 \$27,617.47

H25118-01-F-55723 WSOM | SEWER POINT REPAIR | 184 CROSSOVER DR | HUNTERS WOODS SEWER REPAIR PROJECT | B/A 11/04/2024 400-680-637 2 \$8,179.62

H25118-01-F-55721 WSOM | SEWER POINT REPAIR | 217 BLACKBRIDGE DR | HUNTERS WOODS SEWER REPAIR PROJECT | B/A 11/04/2024 400-680-637 2 \$7,411.29

H25118-01-F-59262 WSOM | SEWER POINT REPAIR | 36 WOODBRIDGE RD 400-680-637 2 \$20,969.35

H25118-01-F-59753-3 WSOM | EMERGENCY SEWER REPAIR | 108 TAWANA ANN 400-680-637 2 \$15,073.73



City of Brandon
Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015									
Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	spickle Acct Per.	Detail Amount	
				H25118-01-F- 59753-2	DRIVE WSOM EMERGENCY SEWER REPAIR 303 EAST BRANDON COURT	400-680-637	2	\$8,636.43	
				H25118-01-F- 59895	WSOM EMERGENCY SEWER REPAIR 207 WEST JASPER STREET	400-680-637	2	\$32,658.02	
				H25118-01-F- 59753-1	WSOM EMERGENCY SEWER REPAIR 205 WEST BRANDON COURT	400-680-637	2	\$8,013.50	
102399	3448	JACKSON AIR AND HYDRAULIC INC		83720	VIN# 4562 CAT 299D SKID STEER HYDRAULIC HOSE LEAKING EMERGENCY	400-680-636	2	\$235.16	
102426	1000	PUCKETT MACHINERY COMPANY	20860	POOC6327888	VIN #4562 CAT 299D [Skid Steer] Track Loader w/ mulcher	400-680-636	2	\$49.23	
102434	1420	ROGERS-DABBS CHEVROLET	20857	CTCS713379	VIN #4058 2021 Chevy Colorado Flush Transmission and replace spark plugs	400-680-635	2	\$896.53	
			20892	CTCS713379-	VIN #4058 2021 Chevy Colorado Need to replace right valve cover gasket	400-680-635	2	\$315.23	
		Total For Department		400-680				\$172,300.84	



City of Brandon
Check Register by Department for Checks Dated 12/2/2025

Check Run #: 13015					spickle			
Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
Fund Total				400				\$312,080.72
Grand Total								\$952,130.66



City of Brandon

Manual Check Batch #: 5620

Fiscal Year 2025 - 2026 2 - Nov

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount	Sequence #
GL Account #	Account Description	Tax	1099	Sales Tax Amount	Liq. Amount	Detail Amount	Detail Description
Check # 2860	Check Date: 11/18/2025						
9846	LIVE NATION WORLDWIDE INC		11182025	11/18/2025	11/18/2025	\$40,000.00	100
004-500-600	PROF SERVICES - OTHER	N				\$40,000.00	Payment of Oct & Nov 2025 monthly Consulting Fees
						Invoice Total	
						\$0.00	\$40,000.00
						Total for Check #	\$40,000.00
						2860	
						Total for fund	004
						\$0.00	\$40,000.00
						Total for batch	5620
						\$0.00	\$40,000.00



City of Brandon

Manual Check Batch #: 5623

Fiscal Year 2025 - 2026 2 - Nov

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount	Sequence #
GL Account #	Account Description	Tax	1099	Sales Tax Amount	Liq. Amount	Detail Amount	Detail Description
Check # 102347	Check Date: 11/20/2025						
14578	Ernest A. Gualano		10142025_60501350 11/20/2025 0097*		11/20/2025	\$103.59	100
400-000-100	ACCOUNTS PAYABLE	N				\$0.00	WEST RANKIN
400-000-100	ACCOUNTS PAYABLE	N				\$0.00	SEWER
400-000-100	ACCOUNTS PAYABLE	N				\$0.00	DEPOSIT APPLIED-WA
400-000-100	ACCOUNTS PAYABLE	N				\$0.00	BASE CHARGE
100-000-100	ACCOUNTS PAYABLE	N				\$0.00	GARBAGE
400-000-100	ACCOUNTS PAYABLE	N				\$0.00	WATER
Invoice Total						\$0.00	\$103.59
Total for Check # 102347						\$0.00	\$103.59
Total for fund						\$0.00	\$123.80
Total for fund						\$0.00	(\$20.21)
Total for batch						\$0.00	\$103.59



City of Brandon

Manual Check Batch #: 5624

Fiscal Year 2025 - 2026 2 - Nov

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount	Sequence #
GL Account # Check # 102348 4589	Account Description Check Date: 11/20/2025 MS DEPT OF REVENUE	Tax	1099	Sales Tax Amount	Liq. Amount	Detail Amount	Detail Description
001-112-690	MISCELLANEOUS EXPENSES	N	9/9/2025	11/20/2025	11/20/2025	\$81.00	100 REPLACEMENT TITLE FOR 7 PD VEHICLES AND 2 TRAILERS
						\$63.00	
						\$0.00	
004-500-690	MISCELLANEOUS EXPENSE	N				\$18.00	REPLACEMENT TITLE FOR 7 PD VEHICLES AND 2 TRAILERS
						\$0.00	
Invoice Total						\$81.00	
Total for Check # 102348						\$81.00	

Total for fund	001	\$0.00	\$63.00
Total for fund	004	\$0.00	\$18.00
Total for batch	5624	\$0.00	\$81.00



City of Brandon
Manual Check Batch #: 5622
Fiscal Year 2025 - 2026 2 - Nov

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount	Sequence #
GL Account #	Account Description	Tax	1099	Sales Tax Amount	Liq. Amount	Detail Amount	Detail Description
Check # 10107	Check Date: 11/13/2025						
1266	U. S. POST OFFICE						
400-670-691	POSTAGE	N	677252982	11/13/2025	11/13/2025	\$8,021.52	100
						\$8,021.52	POSTAGE
							NOVEMBER 2025
							WATER BILLS

Invoice Total	\$0.00	\$8,021.52
Total for Check # 10107	\$0.00	\$8,021.52

Total for fund	400	\$0.00	\$8,021.52
Total for batch	5622	\$0.00	\$8,021.52



City of Brandon

Manual Check Batch #: 5621

Fiscal Year 2025 - 2026 2 - Nov

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount	Sequence #
GL Account # Check # 10108 839	Account Description Check Date: 11/20/2025 DEPARTMENT OF REVENUE	Tax	1099	Sales Tax Amount	Liq. Amount	Detail Amount	Detail Description
400-000-120	SALES TAX PAYABLE	N	11/20/2025	11/20/2025	11/19/2025	\$79,758.34	100
							NOVEMBER 2025 SALES TAX
400-000-380	TRANSFERS	N				\$76,525.55	NOVEMBER 2025 SALES TAX
Invoice Total						\$79,758.34	
Total for Check # 10108						\$0.00	
Total for fund						\$79,758.34	
Total for batch						\$79,758.34	

Memo

To: Mayor and Board of Aldermen

From: Niki Jobe

Date: 11/26/2025

Re: Request for Approval of November 2025 Electronic Fund Transfers

	<u>Date</u>	<u>Amount</u>
November 2025 Deferred Compensation Transfer	<u>11/14/2025</u>	<u>\$2,537.50</u>
	<u>11/26/2025</u>	<u>\$2,550.00</u>
November 2025 Retirement Transfer	<u>11/26/2025</u>	<u>\$256,255.72</u>
November 2025 Federal Tax Transfers	<u>11/14/2025</u>	<u>\$105,512.59</u>
	<u>11/26/2025</u>	<u>\$112,849.25</u>
November 2025 MS State Tax Commission	<u>11/14/2025</u>	<u>\$12,623.00</u>
	<u>11/26/2025</u>	<u>\$13,565.00</u>



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ALEX WADE, PUBLIC WORKS DIRECTOR
BOARD AGENDA: DECEMBER 1, 2025
SUBJECT: LOUIS WILSON DRIVE SIDEWALK IMPROVEMENTS PROJECT
MARY ANN DRIVE TO HIGHWAY 80
PERMISSION TO DEVELOP PLANS & ADVERTISE FOR BID

Asking for your permission to develop plans and advertise for bid the Louis Wilson Drive Sidewalk Improvements Project – Mary Ann Drive to Highway 80.

This project will allow for a new sidewalk along the West side of Louis Wilson Drive from Mary Ann Drive to Highway 80.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ALEX WADE, PUBLIC WORKS DIRECTOR
BOARD AGENDA: DECEMBER 1, 2025
SUBJECT: GOOSENECK TRAILER
PURCHASE APPROVAL

Asking for your consideration to approve the purchase of ONE 102" X 20' BigTex gooseneck trailer – model #: 22-GN25-D5A - in the amount of \$15,350.25 from Cypress BigTex Trailers. A second quote was received from Lewis Trailer Sales in the amount of \$16,520.00.

The trailer was a budgeted item in the FY26 budget.

The trailer will be used by the Public Works Department for hauling equipment and other heavy load items.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

- Cypress BigTex Trailers Quote
- Lewis Trailer Sales Quote

GL Code: 400-673-730

Funding: WSOM

Dealer Code: RWCB

#RP 2025-00588

#RP-2023-00322



Cypress **BigTex**
TRAILERS
"Tough as a Texas Longhorn"

8600 Hwy. 165 S., Woodworth, LA 71485
Office (318) 619-9880 • Fax (318) 619-8557

Model 22-GN 25-DSA MR Sr. # 016289

CUSTOMER'S ORDER NO.		PHONE		DATE	
				11-14-2025	
NAME <u>City of Brandon MS</u>					
ADDRESS					
SOLD BY	CASH	C.O.D.	CHARGE	CONTACT	MDSE. RETD. PAID OUT
	102" x 20' + 5' Tandem				14,900.00
	Dual Gooseneck Trailer				
	w/ 4 mega Ramp w/ spare				
Color	Black				Year 2025
Sr. #	116 V3F3329 S640 16289				
	RP 2025-00622				
Sale:	Brandon C. Butler: RP-2023-00647				
	Dealer Code: RWCB				
	Delivery Fee to Brandon MS				400.00
	LDEQ Tire Waste Fee				20.25
	Doc. Fee				30.00
	TAX				
RECEIVED BY <u>B. Butler</u>	TOTAL				15,350.25

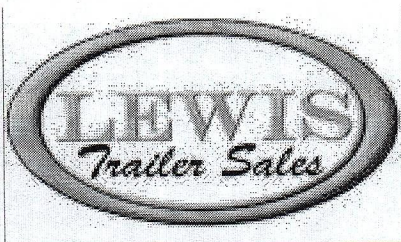
B PRODUCT 610 All claims and returned goods must be accompanied by this bill

Thank You

\$15,350.25

If using credit card
add 3.5%

1 Left in stock for this
price.



INVOICE
LEWIS TRAILER SALES, INC
9780 I-55
Terry, MS 39170
(601) 878-0025

INVOICE# -107577
CUSTOMER# 435930
PO#

BUYER: CITY OF BRANDON

PURCHASE DATE: 11/07/2025

CO-BUYER:

LIENHOLDER:

ADDRESS: 1000 MUNICIPAL DRIVE
BRANDON, MS 39042

PHONE NUMBER: (601) 824-4579

CELL NUMBER: (601) 824-4579

SALES PERSON: JOHN PARRETT

EQUIPMENT:

NEW ☒

USED ☐

YEAR MAKE
2026 Big Tex

MODEL
22GN-25D5A

SERIAL #
16V3F3323T6430296

STOCK #
BT430296

TRADE-IN:

ACCESSORIES:

DELIVERING FEE

BUYERS CLOSING STATEMENT:

SELLING PRICE: \$ 16495.00

ACCESSORIES: \$ N/A

ADJUSTMENTS: \$ N/A

SALES TAX: \$ N/A

ADMINISTRATION FEES: \$ 25.00

TITLE, TAG, SERVICE: \$ N/A

INS PREMIUM: \$ N/A

TOTAL: \$ 16520.00

TRADE ALLOWANCE: \$ N/A

AMT. OWED ON TRADE: \$ N/A

PRE-PAYMENT: \$ N/A

CASH AT SETTLEMENT: \$ N/A

BALANCE DUE: \$ 16520.00

TOTAL: \$ N/A

PAYMENT

- ☐ CC
☐ CASH
☐ CHECK
☐ OTHER

NO: _____

Trade-in, if applicable, is subject to our approval. Buyer certifies that all appliances are in good working condition. Pre-payment will be considered non-refundable in the event buyer does not take delivery of the above ordered vehicle, or if trade is misrepresented. Buyer also agrees to provide correct paperwork on the trade within (30) days. A 15% restocking fee will be charged on all returned units.

PURCHASER (S):

11/07/2025
Purchaser Date

11/07/2025
Purchaser Date

Lewis Trailer Sales, Inc.

Seller

Dealer Agent

11/07/2025

Date



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ALEX WADE, PUBLIC WORKS DIRECTOR
BOARD AGENDA: DECEMBER 1, 2025
SUBJECT: CHAMBER WATER WELL
EMERGENCY REPAIRS

Asking for your consideration to declare an emergency repairs to the Chamber Well located at 103 Service Drive.

On November 19, 2025, the motor bearings in Chamber Well stopped working properly. Griner Drilling was contacted by the City of Brandon to pull the well motor and make necessary repairs.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

EMERGENCY CERTIFICATION RE: MCA SECTION 31-7-13(k) (1972, as amended)

I, Carly Beth Dearman, the Public Works Operations Coordinator
for the City of Brandon, Mississippi, have determined that an emergency exists as described in
the memo attached hereto, with regard to the purchase of the commodities or repair contracts,
identified as follows:

emergency repairs at the Chamber Water Well (103 Service Drive) due to motor issues

at the location/address identified in the memo attached hereto, so that the delay incident to
giving opportunity for competitive bidding would be detrimental to the interest of the
governing authority, and I hereby approve the bill presented therefore for such emergency
commodities and/or contract services provided, and I do hereby certify that the purchase of
such commodities was made from _____ (or with
Griner Drilling)from whom such an emergency repair contract was
made), as reflected in the bill(s)/invoice(s) attached hereto and request payment of the same
accordingly.

So certified, this the 24 day of November, 2025.

Carly Beth Dearman

Carly Beth Dearman

(Print Name)

Public Works Operations Coordinator

(Title)

(Note: At the board meeting next following the emergency purchase or repair contract,
documentation of the purchase or repair contract, including a description of the commodity
purchased, the price thereof and the nature of the emergency shall be presented to the board
and shall be placed on the minutes of the board of such governing authority.)



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ALEX WADE, PUBLIC WORKS DIRECTOR
BOARD AGENDA: DECEMBER 1, 2025
SUBJECT: MPO CMPDD FUNDING COMMITMENT LETTER
SPREAD ON THE MINUTES

Asking to spread on the minutes the letter dated November 14, 2025, from Central Mississippi Planning and Development District for commitment of federal funding to the City of Brandon for the following MPO projects.

- Grants Ferry Parkway Shared Use Path
- City Park to City Hall Shared Use Path
- Shiloh Park Shared Use Path

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:



William Banks, President
Les Childress, Vice President
Dan Hart, Secretary-Treasurer
Michael Monk, Chief Executive Officer

CENTRAL MISSISSIPPI PLANNING AND DEVELOPMENT DISTRICT

1020 Centre Pointe Boulevard • Pearl, Mississippi 39208 • (601) 981-1511 • Fax: (601) 981-1515

City of Brandon

NOV 20 2025

November 14, 2025

RECEIVED

The Honorable Butch Lee
Mayor of Brandon
Post Office Box 1539
Brandon, MS 39043

Dear Mayor Lee:

RE: Commitment of Federal Funding

It is my honor to inform you on November 12, 2025, the Central Mississippi Planning and Development District Metropolitan Planning Organization (MPO) approved a commitment of federal funding to the City of Brandon for the projects identified in the table below.

Project Name:	Grants Ferry Parkway Shared Use Path
Termini:	Cornerstone Dr. to Trickham Bridge Rd.
Federal TA Funding (70%):	\$966,000
Local Match (30%):	\$414,000

Project Name:	City Park to City Hall Shared Use Path
Termini:	Brandon Library to Brandon City Hall
Federal TA Funding (80%):	\$1,350,468
Local Match (20%):	\$337,617

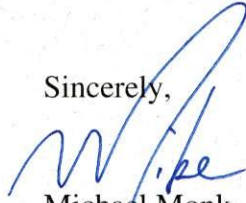
Project Name:	Shiloh Park Shared Use Path
Termini:	Shiloh Park parking lot to Kennedy Farms Pkwy. Shared Use Path Project
Federal TA Funding (75%):	\$1,388,625
Local Match (25%):	\$462,875

As you are aware, it is the goal of the MPO to efficiently utilize federal grant funds allocated to this region in a timely manner. Therefore, the MPO Prospectus document outlines project management guidelines for projects awarded MPO grant funding and establishes target dates projects must comply with for each project phase. The first project phase following commitment of funds by the MPO is completing the Project Commitment Meeting with MPO staff. We anticipate having this meeting in the near future and will be in touch soon to schedule a meeting date. During this meeting, we will discuss the project timeline in detail as well as the target dates for each phase.

Mayor Lee
November 14, 2025
Page 2 of 2

Congratulations on receiving this commitment of funding. As the MPO staff, we look forward to working with you to complete this much-needed project. If you have any questions regarding the commitment of funds to this project, please do not hesitate to contact our office.

Sincerely,

A handwritten signature in blue ink, appearing to read 'M. Monk', is written over the word 'Sincerely,'.

Michael Monk
Chief Executive Officer

MM:sb

cc: Matthew Miller



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ALEX WADE, PUBLIC WORKS DIRECTOR
BOARD AGENDA: DECEMBER 1, 2025
SUBJECT: HUNTERS WOODS SEWER REPAIR PROJECT
INVOICE APPROVALS

Asking for your consideration to approve the following invoices from Hemphill Construction Company for the Hunters Woods Sewer Repair Project – sewer point repairs and authorize payment of the same.

Invoiced repair locations:

1. Near 132 Longmeadow Road - \$27,617.47 – invoice #: H25118-01-F-55708 – Hunters Woods Sewer Repair Project – Group 4 of 6
2. Near 116 Longmeadow Road - \$6,250.50 – invoice #: H25118-01-F-55709 – Hunters Woods Sewer Repair Project – Group 4 of 6
3. Near 116 Ridge Road - \$7,415.32 – invoice #: H25118-01-F-55722 – Hunters Woods Sewer Repair Project – Group 6 of 6
4. Near 132 Firecrest Drive - \$7,415.32 – invoice #: H25118-01-F-55724 – Hunters Woods Sewer Repair Project – Group 6 of 6
5. Near 184 Crossover Drive - \$8,179.62 – invoice #: H25118-01-F-55723 – Hunters Woods Sewer Repair Project – Group 6 of 6
6. Near 217 Blackbridge Drive - \$7,411.29 – invoice #: H25118-01-F-55721 – Hunters Woods Sewer Repair Project – Group 6 of 6

On November 4, 2024, the Board approved for Hemphill Construction Company to proceed with the Hunters Woods Sewer Repair Project - Groups 4-6 - sewer point repairs. All repairs listed were made at the FY25 commodity pricing. Each sewer point repair was necessary due to deficiencies in the sewer lines that were allowing infiltration and restricted flow in the system.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Hemphill Construction Company Invoices

GL Code: 400-680-637
Funding: WSOM

Work Order 55708 – 132 Longmeadows Dr.

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	20	HR	Superintendent	\$107.00	\$2,140.00
2	11	HR	Foreman	\$96.81	\$1,064.91
3	68	HR	Trackhoe & Operator (308)	\$117.19	\$7,968.92
4	39.5	HR	Front End Loader & Operator	\$132.47	\$5,232.57
5	39.5	HR	Pipelayer	\$45.86	\$1,811.47
6	39.5	HR	Laborer	\$38.72	\$1,529.44
7	39.5	HR	Pickup Truck	\$22.42	\$885.59
8	39.5	HR	Flatbed Truck	\$19.36	\$764.72
9	39.5	HR	Small Incidental Tools	\$15.29	\$603.96
10	39.5	HR	Vacuum Excavator	\$81.52	\$3,220.04
11	79	HR	Trench Box (X2)	\$5.10	\$402.90
12	39.5	HR	Material Box	\$5.10	\$201.45
13	158	HR	Pump (x4)	\$5.10	\$805.80
14	79	HR	Tamp (x2)	\$6.11	\$482.69
15	39.5	HR	Pipe Laser	\$3.06	\$120.87
16	5	HR	Tractor with Lowboy	\$76.43	\$382.15

TOTAL AMOUNT DUE**\$27,617.47**

Sewer Point Repair - near 132 Longmeadow Drive
Hunters Woods Sewer Repair Project
Board Permission for Repairs Approved 11/4/2024

Invoice #: H25118-01-F-55708

GL Code: 400-680-637
Funding: WSOM



Work Order #: 55708

Work Order Date: 11/04/24

Work Type:

Priority:

Status: Complete

Prepared By: Carly Dearman

Type of Work Order: Assigned Work Order (During Reg Hours)

Request Type: Sewer - General

Date Requested: 11/04/2024

Name: Carly Beth Dearman

Service Address or Request near 132 Longmeadow Road

Location:

Phone Number:

Email Address:

Reported By: Hunters Woods Sewer Repair Project

Department: Sewer

Ward:

Nature of Request: three failures on sewer line - 72, 75, & 91 lf downstream of MH855

Scheduled Completion Date:

Date Work Order Completed: 09/22/2025

Work Order Completed By: Hemphill Construction Company

Scope of Work Completed: Three sewer point repairs. Part of the Hunters Woods Sewer Point Repair Project. See notes.

Locate Number If Necessary:

Additional Information:

Concrete Repair Required/Details:

Sod/Yard Restoration

Required/Details:

Asphalt Repair Required/Details:

Invoice & Cost Information:

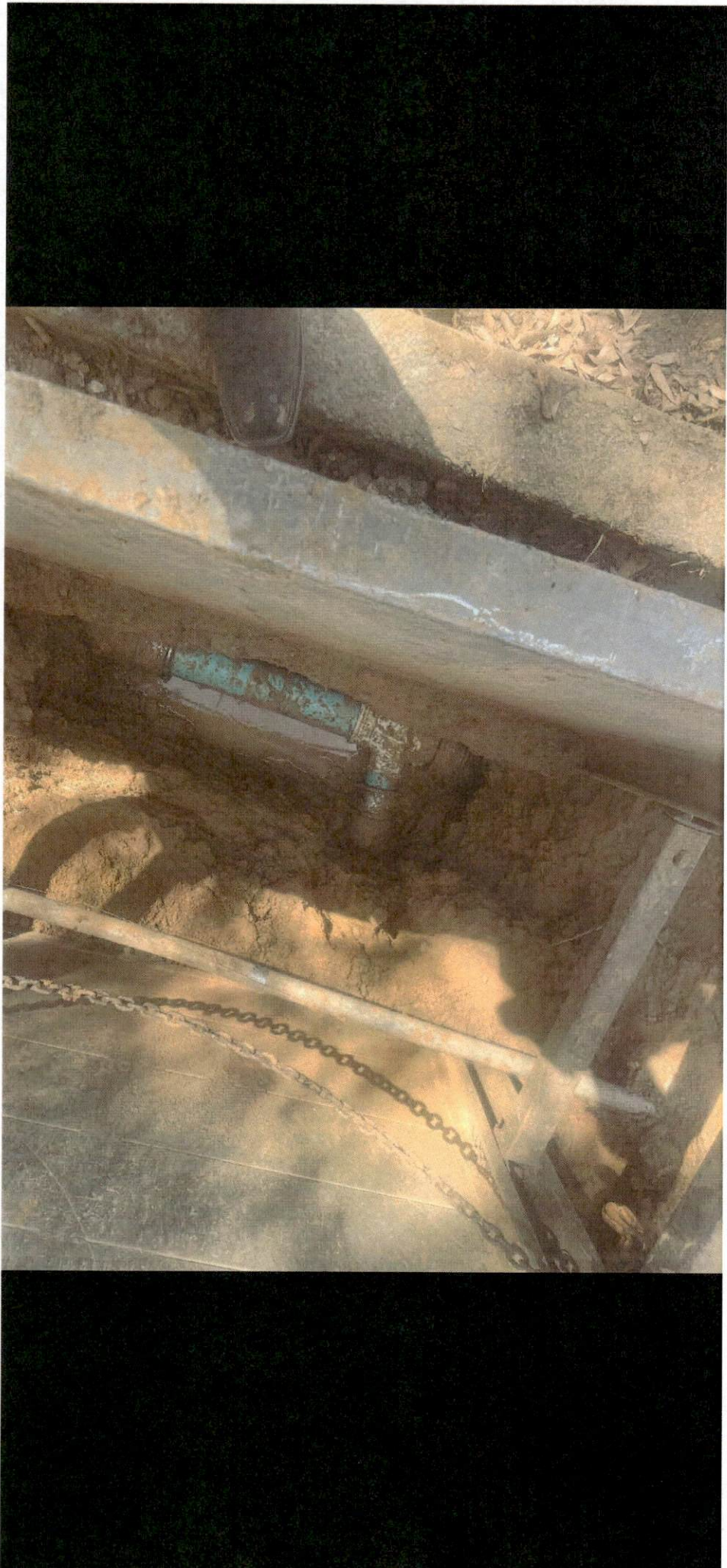
Meter Deposit Amount:

Tap Fee Amount:

Status: OPEN

Notes

- 09/22/2025 Point repair 3: 91 lf from MH855 - Hole in 8" sewer pipe around bell. Cut out bad section of pipe and installed approximately 4lf of new 8" pipe. Connected pipe with two 8" fernco couplings. Backfilled and tamped with sand around pipe. Backfilled excavation site. Carly Beth Dearman
- 09/22/2025 Point Repair 1 & 2: Repaired sewer tap. Removed and replaced section of 8" sewer pipe (including tap) with 8"X8"X6" tee. Secured together with fernco couplings. Bedded pipe and tamped with sand. Backfilled repair site and dressed area. Carly Beth Dearman



Mobilization Invoice



P.O Drawer 879
1858 Highway 49 South
Florence, MS 39073
Phone: (601) 932-2060
Fax: (601) 932-2550

Invoice Date: 9/17/2025

Invoice Number: 23691

Amount Due:

Bill To:

Mobilization Zone:

Job: H25118
Brandon T&M September
JoJo Gray-Lewis

Zone Number: 1

Mobilization Information:

Driver: Kevin Norris-660100

Date of Mobilization: 9/8/2025

Originated By: Chad Phelps

Description: took unit # 2392 cat 308 w/ buckets to the jobsite.

Notes:

****NOTICE:** If no reply within fourteen (14) days from the invoice Date, the Total Amount Due will automatically be charged to your job.

Project Manager Approval:

H25118 003000

16

JGL

①

Mobilization Invoice

JOB NO: H25118-

PROJECT: Brandon Maintenance

DATE: 9/17/2025

DAY OF WEEK: WEDNESDAY



ACCIDENTS: YES X NO

INCIDENTS: YES X NO

SUPERINTENDENT: Chad Phelps

REVIEWED: JGL

						010001-										TOTAL	PENETROMETER		
1	KENNETH MCCARDLE	2611	FOREMAN			11.00										11.00	A.M.		
2	JOSEPH WELBORN	1641	Pipelayer			11.00										11.00	READING	0.5	
3	BARRET ABRAMS	2930	Trackhoe			11.00										11.00	SOIL TYPE	C	
4	CHARLES SHOULDERS	2865	Loader			11.00										11.00	LOCATION	132 Long Meadow Dr	
5	CEDRIC HYDE	3377	Labor			11.00										11.00			
6																-	P.M.		
7																-	READING	0.5	
8																-	SOIL TYPE	C	
9																-	LOCATION	132 Long Meadow Dr	
10																-			
11																-			
12																-			
13																-			
14																-			
15																-			
TOTAL HOURS							-	-	-	-	-	-	-	-	-				
TEMP LABOR		EMPLOYER		POTENTIAL HIRE? Y/N		010001-													
1																-			
2																-			
TOTAL HOURS																-	EQ ODOMETER READINGS		
DAILY WORK REPORT				EQUIP. #	EQUIP DESCRIPTION	010001-										TOTAL	BEGIN	END	HRS
WORK DAY (Y/N)		YES		1582	Ford F250 Pickup	11.00										11.00			-
WEATHER		FAIR	HOT	16A007	F600	11.00										11.00			-
		FAIR	WET	12510	Level	11.00										11.00			-
CLOUDY		RAIN	MILD	13716	Pipe Saw	11.00										11.00			-
RAIN AMOUNT (IN)		0	INCHES	9494	Laser	11.00										11.00			-
TEMPERATURE		93	°F	5610	Conex Box	11.00										11.00			-
TIME WORKED		START	STOP	5215	20' Trailer	11.00										11.00			-
MORNING		6:30AM	11:00AM	PU3009	Centrifugal Pump	11.00										11.00			-
AFTERNOON		11:30AM	6:00PM	11654	Diaphragm Pump	11.00										11.00			-
NIGHT				13816	Trench Box 8'	11.00										11.00			-
TOTAL HRS FOR DAY		11.5 Hrs		13930	Trench Box 16'	11.00										11.00			-
WORK COMPLETED				13910	Material Box	11.00										11.00			-
PHASE		QUANTITY	UNITS	13461	Tamp	11.00										11.00			-
1				2244	303.5 Cat	-										-			-
2				8594	Pothole Machine	11.00										11.00			-
3				2412	926 Cat	11.00										11.00			-
4				2392	308 Cat	11.00										11.00			-
5				5633	Conex Box	11.00										11.00			-
6				11443	Test Pump	11.00										11.00			-
7				PU3006	Centrifugal Pump	11.00										11.00			-
8				13474	Tamp	11.00										11.00			-
9				13770	Pipe Saw	11.00										11.00			-
10																-			-
11																-			-
12																-			-
13																-			-
14																-			-
14																-			-
14																-			-
15	TOTAL HOURS						-	-	-	-	-	-	-	-	-				-

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

We had to go to 132 Longmeadow Rd to locate several point repairs for sewer. We found manholes and measured out several spots. I called emergency locate in on the first spot that had 3 repairs within 20 ft of each other. Once first one was located we had to take a section of sidewalk out and hauled off with loader. We had to pothole and find gas main and Comcast main. Once utilities were found we excavated down a little bit and tried to find sewer main. We finally found main so we had to excavate around 2" gas main. Made sure everything was safed up for the night. Installed safety fence around excavation and traffic control cones around equipment.

X THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

X ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

KENNETH MCCARDLE

FOREMAN

JOB NO:

H25118-

PROJECT:

Brandon Maintenance

DATE:

9/19/2025

DAY OF WEEK:

FRIDAY

ACCIDENTS:YES

X

NO

INCIDENTS:YES

X

NO

SUPERINTENDENT:

Chad Phelps

REVIEWED:

JGL

CONSTRUCTION

HEMPHILL

CONCRETE

FLORENCE, MS SINCE 1963

						010001-											TOTAL	PENETROMETER
NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN														
1 KENNETH MCCARDLE	2611	FOREMAN				9.50											9.50	A.M. _____
2 JOSEPH WELBORN	1641	Pipelayer				9.50											9.50	READING 0.5: _____
3 BARRET ABRAMS	2930	Trackhoe				9.50											9.50	SOIL TYPE C _____
4 CHARLES SHOULDERS	2865	Loader				9.50											9.50	LOCATION 132 Long Meadow Dr _____
5 CEDRIC HYDE	3377	Labor				9.50											9.50	_____
6																	-	P.M. _____
7																	-	READING 0.5 _____
8																	-	SOIL TYPE C _____
9																	-	LOCATION 132 Long Meadow Dr _____
10																	-	_____
11																	-	_____
12																	-	_____
13																	-	
14																	-	
15																	-	

TOTAL HOURS																	-
TEMP LABOR			EMPLOYER			POTENTIAL HIRE? Y/N			010001-								
1																	-
2																	-

TOTAL HOURS																	-	EQ ODOMETER READINGS		
DAILY WORK REPORT			EQUIP. #	EQUIP DESCRIPTION		010001-											TOTAL	BEGIN	END	HRS
WORK DAY (Y/N)			YES	1582	Ford F250 Pickup		9.50										9.50			-
WEATHER			FAIR HOT	16A007	F600		9.50										9.50			-
FAIR			WET HOT/COLD	12510	Level		9.50										9.50			-
CLOUDY			RAIN MILD	13716	Pipe Saw		9.50										9.50			-
RAIN AMOUNT (IN)			0 INCHES	9494	Laser		9.50										9.50			-
TEMPERATURE			90 °F	5610	Conex Box		9.50										9.50			-
TIME WORKED			START STOP	5215	20' Trailer		9.50										9.50			-
MORNING			6:30AM 11:00AM	PU3009	Centrifugal Pump		9.50										9.50			-
AFTERNOON			11:30AM 4:30PM	11654	Diaphragm Pump		9.50										9.50			-
NIGHT				13816	Trench Box 8'		9.50										9.50			-
TOTAL HRS FOR DAY			10 Hrs	13930	Trench Box 16'		9.50										9.50			-
WORK COMPLETED				13910	Material Box		9.50										9.50			-
PHASE			QUANTITY UNITS	13461	Tamp		9.50										9.50			-
1				2244	303.5 Cat		9.50										9.50			-
2				8594	Pothole Machine		9.50										9.50			-
3				2412	926 Cat		9.50										9.50			-
4				2392	308 Cat		9.50										9.50			-
5				5633	Conex Box		9.50										9.50			-
6				11443	Test Pump		9.50										9.50			-
7				PU3006	Centrifugal Pump		9.50										9.50			-
8				13474	Tamp		9.50										9.50			-
9				13770	Pipe Saw		9.50										9.50			-
10																	-			-
11																	-			-
12																	-			-
13																	-			-
14																	-			-
14																	-			-
14																	-			-
15				TOTAL HOURS			-	-	-	-	-	-	-	-	-	-	-			-

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

Started potholing utilities at the measurement of 91 feet where another sewer break is. Once utilities were found we started excavating down looking for issues. We found a hole in 8" concrete sewer main at a bell. We had to clean it off with pothole machine. Cut out bad section and installed a new section of pvc sewer pipe 42" and connected it with 2 8" ferro couplings. Backfilled around pipe with sand for bedding. Put a little dirt in excavation to safe it up for weekend. Cleaned up area and made sure all tools were cleaned up. Installed safety fence around area for the weekend. Knocked off at 4:30 PM

X THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

X ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

KENNETH MCCARDLE

FOREMAN

Work Order 55709 – 116 Longmeadows Dr.

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	4.5	HR	Superintendent	\$107.00	\$481.50
2	0	HR	Foreman	\$96.81	\$0.00
3	18	HR	Trackhoe & Operator (308)	\$117.19	\$2,109.42
4	9	HR	Front End Loader & Operator	\$132.47	\$1,192.23
5	9	HR	Pipelayer	\$45.86	\$412.74
6	9	HR	Laborer	\$38.72	\$348.48
7	9	HR	Pickup Truck	\$22.42	\$201.78
8	9	HR	Flatbed Truck	\$19.36	\$174.24
9	9	HR	Small Incidental Tools	\$15.29	\$137.61
10	9	HR	Vacuum Excavator	\$81.52	\$733.68
11	18	HR	Trench Box (X2)	\$5.10	\$91.80
12	9	HR	Material Box	\$5.10	\$45.90
13	36	HR	Pump (x4)	\$5.10	\$183.60
14	18	HR	Tamp (x2)	\$6.11	\$109.98
15	9	HR	Pipelaser	\$3.06	\$27.54
TOTAL AMOUNT DUE					\$6,250.50

Sewer Point Repair - near 116 Longmeadow Dr
 Hunters Woods Sewer Repair Project
 Board Permission for Repairs Approved 11/4/2024
 Repair was not completed

Invoice #: H25118-01-F-55709

GL Code: 400-680-637
 Funding: WSOM



Work Order #: 55709

Work Order Date: 11/04/24

Work Type:

Priority:

Status: Open

Prepared By: Carly Dearman

Type of Work Order: Assigned Work Order (During Reg Hours)

Request Type: Sewer - General

Date Requested: 11/04/2024

Name: Carly Beth Dearman

Service Address or Request Location: near 116 Longmeadow Road

Phone Number:

Email Address:

Reported By: Hunters Woods Sewer Repair Project

Department: Sewer

Ward:

Nature of Request: hole in sewer line - 191 lf downstream of MH 846

Scheduled Completion Date:

Date Work Order Completed:

Work Order Completed By:

Scope of Work Completed:

Locate Number If Necessary:

Additional Information:

Concrete Repair Required/Details:

Sod/Yard Restoration Required/Details:

Asphalt Repair Required/Details:

Invoice & Cost Information:

Meter Deposit Amount:

Tap Fee Amount:

Status: OPEN

Notes

- 10/02/2025 Hemphill Construction Company excavated at point repair site. Hemphill Construction Company discovered a concrete storm drain junction box on top of the sewer main. Hemphill would not make repairs.
- 11/08/2024 This repair is still open as of November 2025. Carly Beth Dearman Board Approved - 11/4/2024
- Sent to Hemphill to add to list of repairs - 11/8/2024



X	THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.
X	ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

Work Order 55722 – 116 Ridge Rd.

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	5.5	HR	Superintendent	\$107.00	\$588.50
2	11	HR	Foreman	\$96.81	\$1,064.91
3	11	HR	Trackhoe & Operator (308)	\$117.19	\$1,289.09
4	11	HR	Front End Loader & Operator	\$132.47	\$1,457.17
5	11	HR	Pipelayer	\$45.86	\$504.46
6	11	HR	Laborer	\$38.72	\$425.92
7	11	HR	Pickup Truck	\$22.42	\$246.62
8	11	HR	Flatbed Truck	\$19.36	\$212.96
9	11	HR	Small Incidental Tools	\$15.29	\$168.19
10	11	HR	Vacuum Excavator	\$81.52	\$896.72
11	22	HR	Trench Box (X2)	\$5.10	\$112.20
12	11	HR	Material Box	\$5.10	\$56.10
13	44	HR	Pump (x4)	\$5.10	\$224.40
14	22	HR	Tamp (x2)	\$6.11	\$134.42
15	11	HR	Pipe Laser	\$3.06	\$33.66

TOTAL AMOUNT DUE**\$7,415.32**

Sewer Point Repair - near 116 Ridge Road
Hunters Woods Sewer Repair Project
Board Permission for Repairs Approved 11/4/2024

Invoice #: H25118-01-F-55722

GL Code: 400-680-637
Funding: WSOM



Work Order #: 55722

Work Order Date: 11/04/24

Work Type:

Priority:

Status: Complete

Prepared By: Carly Dearman

Type of Work Order: Assigned Work Order (During Reg Hours)

Request Type: Sewer - General

Date Requested: 11/04/2024

Name: Carly Beth Dearman

Service Address or near 116 Ridge Road

Request Location:

Phone Number:

Email Address:

Reported By: Hunters Woods Sewer Repair Project

Department: Sewer

Ward:

Nature of Request: cracked line - 38 lf downstream of MH 860

Scheduled Completion

Date:

Date Work Order 09/29/2025

Completed:

Work Order Hemphill Construction Company

Completed By:

Scope of Work Sewer point repair. Part of the Hunters Woods Sewer Repair Project. Crack in 8" sewer main.

Completed: Upon excavation, found power conduit going through bottom of sewer main. Removed bad section of pipe and installed approximately 5lf of new 8" sewer pipe with two 8" fernco couplings. Backfilled and tamped sand around pipe. Backfilled site and dressed area.

Locate Number If

Necessary:

Additional

Information:

Concrete Repair

Required/Details:

Sod/Yard Restoration

Required/Details:

Asphalt Repair

Required/Details:

Invoice & Cost

Information:

Meter Deposit

Amount:



Work Order 55724 – 132 Firecrest Dr.

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	5.5	HR	Superintendent	\$107.00	\$588.50
2	11	HR	Foreman	\$96.81	\$1,064.91
3	11	HR	Trackhoe & Operator (308)	\$117.19	\$1,289.09
4	11	HR	Front End Loader & Operator	\$132.47	\$1,457.17
5	11	HR	Pipelayer	\$45.86	\$504.46
6	11	HR	Laborer	\$38.72	\$425.92
7	11	HR	Pickup Truck	\$22.42	\$246.62
8	11	HR	Flatbed Truck	\$19.36	\$212.96
9	11	HR	Small Incidental Tools	\$15.29	\$168.19
10	11	HR	Vacuum Excavator	\$81.52	\$896.72
11	22	HR	Trench Box (X2)	\$5.10	\$112.20
12	11	HR	Material Box	\$5.10	\$56.10
13	44	HR	Pump (x4)	\$5.10	\$224.40
14	22	HR	Tamp (x2)	\$6.11	\$134.42
15	11	HR	Pipelaser	\$3.06	\$33.66

TOTAL AMOUNT DUE**\$7,415.32**

Sewer Point Repair - near 132 Firecrest Drive
Hunters Woods Sewer Repair Project
Board Permission for Repairs Approved 11/4/2024

Invoice #: H25118-01-F-55724

GL Code: 400-680-637
Funding: WSOM



Work Order #: 55724

Work Order Date: 11/04/24

Work Type:

Priority:

Status: Complete

Prepared By: Carly Dearman

Type of Work Order: Assigned Work Order (During Reg Hours)

Request Type: Sewer - General

Date Requested: 11/04/2024

Name: Carly Beth Dearman

Service Address or near 132 Firecrest Drive

Request Location:

Phone Number:

Email Address:

Reported By: Hunters Woods Sewer Repair Project

Department: Sewer

Ward:

Nature of Request: deteriorating - 145 lf downstream of MH 842

Scheduled Completion

Date:

Date Work Order 09/30/2025

Completed:

Work Order Hemphill Construction Company

Completed By:

Scope of Work Sewer point repair part of the Hunters Woods Sewer Repair Project. Crack in 8" sewer main.

Completed: Removed bad section of pipe and replaced with approximately 3lf of 8" sewer pipe.

Connected together with two 8" fernco couplings. Backfilled and tamped with sand around pipe. Backfilled and dressed area.

Locate Number If

Necessary:

Additional

Information:

Concrete Repair

Required/Details:

Sod/Yard Restoration

Required/Details:

Asphalt Repair

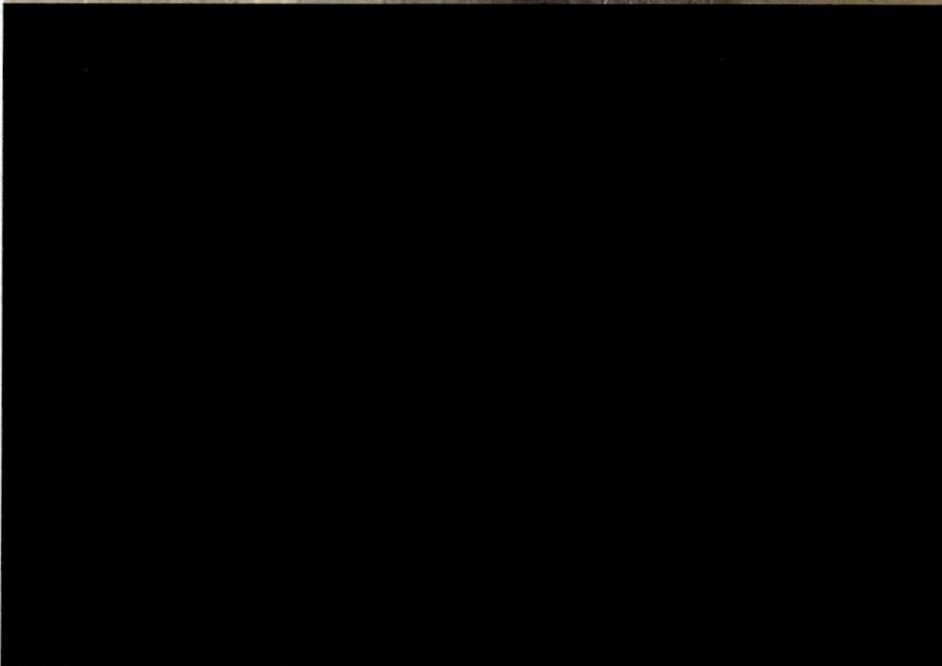
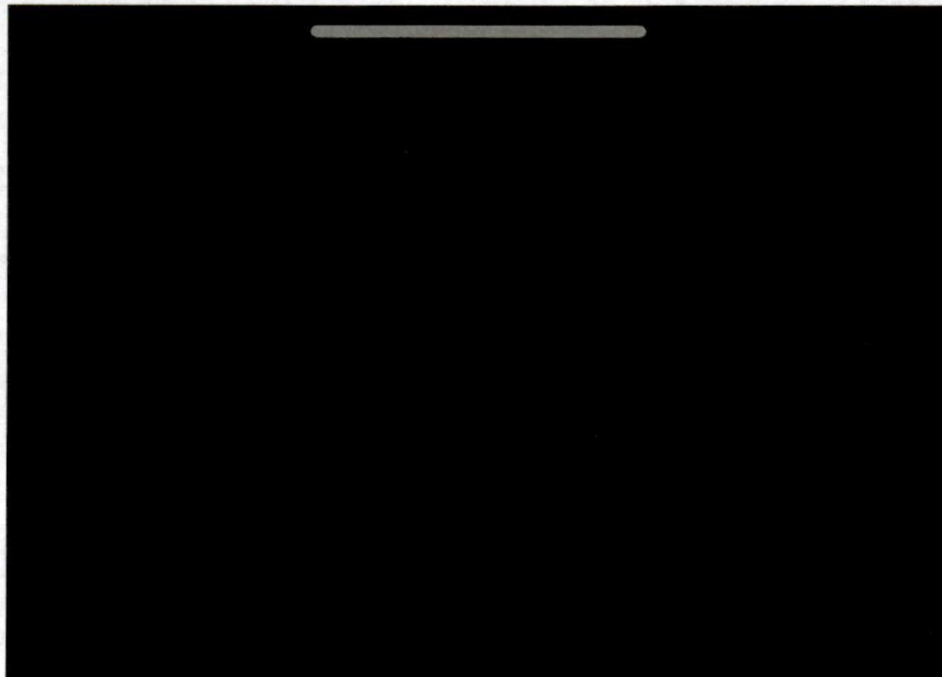
Required/Details:

Invoice & Cost

Information:

Meter Deposit Amount:

Tap Fee Amount:



JOB NO:

H25118-

PROJECT:

Brandon Maintenance

DATE:

9/30/2025

DAY OF WEEK:

TUESDAY

ACCIDENTS:YES

☒

NO

INCIDENTS:YES

☒

NO

SUPERINTENDENT:

Chad Phelps

REVIEWED:

JGL

CONTRACTOR

COMPANY

FLUENCE, MS SINCE 1963

HEMPHILL

	NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN	010001-										TOTAL	PENETROMETER	
1	KENNETH MCCARDLE	2611	FOREMAN			11.00										11.00	A.M.	
2	JOSEPH WELBORN	1641	Pipelayer			11.00										11.00	READING 0.5.	
3	BARRET ABRAMS	2930	Trackhoe			11.00										11.00	SOIL TYPE C	
4	CHARLES SHOULDERS	2865	Loader			11.00										11.00	LOCATION 132 Firecrest Dr	
5	CEDRIC HYDE	3377	Labor			11.00										11.00		
6	AUSTIN STUBBLEFIELD	3502	Labor	A		-										-	P.M.	
7																-	READING 0.5	
8																-	SOIL TYPE C	
9																-	LOCATION 132 Firecrest Dr	
10																-		
11																-		
12																-		
13																-		
14																-		
15																-		
TOTAL HOURS																	-	
TEMP LABOR		EMPLOYER		POTENTIAL HIRE? Y/N		010001-												
1																	-	
2																	-	
TOTAL HOURS																	-	
DAILY WORK REPORT				EQUIP. #	EQUIP DESCRIPTION	010001-										TOTAL	EQ ODOMETER READINGS	
WORK DAY (Y/N)		YES		1582	Ford F250 Pickup	11.00	-									11.00	BEGIN	END
WEATHER		FAIR	HOT	16A007	F600	11.00	-									11.00		
		FAIR	WET	HOT/COLD	12510	Level	11.00	-								11.00		
		CLOUDY	RAIN	MILD	13716	Pipe Saw	11.00	-								11.00		
RAIN AMOUNT (IN)		0	INCHES	9494	Laser	11.00	-									11.00		
TEMPERATURE		89	°F	5610	Conex Box	11.00	-									11.00		
TIME WORKED		START	STOP	5215	20' Trailer	11.00	-									11.00		
MORNING		6:30AM	11:00AM	PU3009	Centrifugal Pump	11.00	-									11.00		
AFTERNOON		11:30AM	6:00PM	11654	Diaphragm Pump	11.00	-									11.00		
NIGHT				13816	Trench Box 8'	11.00	-									11.00		
TOTAL HRS FOR DAY		11.5 Hrs		13930	Trench Box 16'	11.00	-									11.00		
WORK COMPLETED				13910	Material Box	11.00	-									11.00		
PHASE		QUANTITY	UNITS	13461	Tamp	11.00	-									11.00		
1				2244	303.5 Cat	-	-									-		
2				8594	Pothole Machine	11.00	-									11.00		
3				2412	926 Cat	11.00	-									11.00		
4				2392	308 Cat	11.00	-									11.00		
5				5633	Conex Box	11.00	-									11.00		
6				11443	Test Pump	11.00	-									11.00		
7				PU3006	Centrifugal Pump	11.00	-									11.00		
8				13474	Tamp	11.00	-									11.00		
9				13770	Pipe Saw	11.00	-									11.00		
10						-										-		
11																-		
12																-		
13																-		
14																-		
14																-		
14																-		
15	TOTAL HOURS					-	-	-	-	-	-	-	-	-	-	-		

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

We moved equipment and traffic control signs to 132 Firecrest Dr for sewer point repair. We had to find utilities in area. We started excavating down trying to find sewer main and we hit and broke a unmarked communication cable. We called it in and it was Comcast. We continued excavating down on sewer and found a crack in pipe so we found where crack stopped. We cleaned out from around pipe and cut out bad section of pipe. Installed a 3' section of 8" pvc pipe and connected together with 2 8" ferro couplings. Backfilled around pipe with sand to secure it. Had to backfill up to a certain point and Comcast came out to repair communication cable. Once they were down we finished backfilling and dressing up yard. Had to wash roadway off with pothole machine. Made sure everything was cleaned up and safed up for the night.

X

THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

X

ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

KENNETH MCCARDLE

FOREMAN

Work Order 55723 – 184 Cross Over Dr.

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	5.5	HR	Superintendent	\$107.00	\$588.50
2	11	HR	Foreman	\$96.81	\$1,064.91
3	11	HR	Trackhoe & Operator (308)	\$117.19	\$1,289.09
4	11	HR	Front End Loader & Operator	\$132.47	\$1,457.17
5	11	HR	Pipelayer	\$45.86	\$504.46
6	11	HR	Laborer	\$38.72	\$425.92
7	11	HR	Pickup Truck	\$22.42	\$246.62
8	11	HR	Flatbed Truck	\$19.36	\$212.96
9	11	HR	Small Incidental Tools	\$15.29	\$168.19
10	11	HR	Vacuum Excavator	\$81.52	\$896.72
11	22	HR	Trench Box (X2)	\$5.10	\$112.20
12	11	HR	Material Box	\$5.10	\$56.10
13	44	HR	Pump (x4)	\$5.10	\$224.40
14	22	HR	Tamp (x2)	\$6.11	\$134.42
15	11	HR	Pipe Laser	\$3.06	\$33.66
16	10	HR	Tractor with Lowboy	\$76.43	\$764.30

TOTAL AMOUNT DUE**\$8,179.62**

Sewer Point Repair - near 184 Crossover Drive
 Hunters Woods Sewer Repair Project
 Board Permission for Repairs Approved 11/4/2024

Invoice #: H25118-01-F-55723

GL Code: 400-680-637
 Funding: WSOM



Work Order #: 55723

Work Order Date: 11/04/24

Work Type:

Priority:

Status: Complete

Prepared By: Carly Dearman

Type of Work Order: Assigned Work Order (During Reg Hours)

Request Type: Sewer - General

Date Requested: 11/04/2024

Name: Carly Beth Dearman

Service Address or near 184 Crossover Drive

Request Location:

Phone Number:

Email Address:

Reported By: Hunters Woods Sewer Repair Project

Department: Sewer

Ward:

Nature of Request: cracked line - 186 lf downstream of MH 849

Scheduled Completion

Date:

Date Work Order 10/01/2025

Completed:

Work Order Hemphill Construction Company

Completed By:

Scope of Work Sewer point repair as part of the Hunters Woods Sewer Repair Project. Damaged 8" concrete

Completed: sewer main. Removed bad section of pipe. Replaced with approximately 4lf of new sewer pipe and connected with two 8" fernco couplings. Backfilled and tamped around pipe with sand. Backfilled roadway with 610 slag.

Locate Number If

Necessary:

Additional

Information:

Concrete Repair

Required/Details:

Sod/Yard Restoration

Required/Details:

Asphalt Repair

Required/Details:

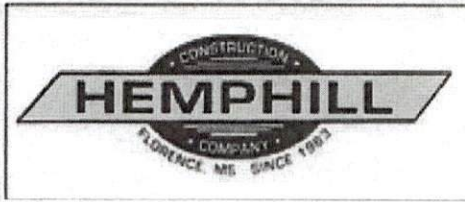
Invoice & Cost

Information:

Meter Deposit

Amount:

Mobilization Invoice



P.O Drawer 879
1858 Highway 49 South
Florence, MS 39073
Phone: (601) 932-2060
Fax: (601) 932-2550

Invoice Date: 10/1/2025
Invoice Number: 23749
Amount Due:

Bill To:**Mobilization Zone:**

Job: H25118
Brandon T&M September
JoJo Gray-Lewis

SHUFFLE

Mobilization Information:

Driver: Adam Benton-660015

Date of Mobilization: 9/26/2025

Originated By: Chad Phelps

Description: took unit # 2392 cat 308 w/ buckets to the jobsite.

Notes:

****NOTICE:** If no reply within fourteen (14) days from the invoice Date, the Total Amount Due will automatically be charged to your job.

Project Manager Approval:

H25118

003000

16

W JGL

Mobilization Invoice

Mobilization Invoice



P.O Drawer 879
1858 Highway 49 South
Florence, MS 39073
Phone: (601) 932-2060
Fax: (601) 932-2550

Invoice Date: 10/1/2025

Invoice Number: 23752

Amount Due:

Bill To:

Mobilization Zone:

Job: H25118
Brandon T&M September
JoJo Gray-Lewis

SHUFFLE

Mobilization Information:

Driver: Kevin Norris-660100

Date of Mobilization: 9/22/2025

Originated By: Chad Phelps

Description: took unit # 2392 cat 308 w/ buckets to the jobsite.

Notes:

****NOTICE:** If no reply within fourteen (14) days from the invoice Date, the Total Amount Due will automatically be charged to your job.

Project Manager Approval:

H25118

003000

16

①

TLC

Mobilization Invoice



Work Order 55721 – 217 Blackbridge

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	6	HR	Superintendent	\$107.00	\$642.00
2	11.5	HR	Foreman	\$96.81	\$1,113.32
3	11.5	HR	Trackhoe & Operator (308)	\$117.19	\$1,347.69
4	11.5	HR	Front End Loader & Operator	\$132.47	\$1,523.41
5	11.5	HR	Pipelayer	\$45.86	\$527.39
6	2	HR	Laborer	\$38.72	\$77.44
7	11.5	HR	Pickup Truck	\$22.42	\$257.83
8	11.5	HR	Flatbed Truck	\$19.36	\$222.64
9	11.5	HR	Small Incidental Tools	\$15.29	\$175.84
10	11.5	HR	Vacuum Excavator	\$81.52	\$937.48
11	23	HR	Trench Box (X2)	\$5.10	\$117.30
12	11.5	HR	Material Box	\$5.10	\$58.65
13	46	HR	Pump (x4)	\$5.10	\$234.60
14	23	HR	Tamp (x2)	\$6.11	\$140.53
15	11.5	HR	Pipe Laser	\$3.06	\$35.19
TOTAL AMOUNT DUE					\$7,411.29

Sewer Point Repair - near 217 Blackbridge Drive
Hunters Woods Sewer Repair Project
Board Permission for Repairs Approved 11/4/2024

Invoice #: H25118-01-F-55721

GL Code: 400-680-637
Funding: WSOM



Work Order #: 55721

Work Order Date: 11/04/24

Work Type:

Priority:

Status: Complete

Prepared By: Carly Dearman

Type of Work Order: Assigned Work Order (During Reg Hours)

Request Type: Sewer - General

Date Requested: 11/04/2024

Name: Carly Beth Dearman

Service Address or Request near 217 Blackbridge Drive

Location:

Phone Number:

Email Address:

Reported By: Hunters Woods Sewer Repair Project

Department: Sewer

Ward:

Nature of Request: hole in sewer line - 338 lf downstream of MH 613

Scheduled Completion Date:

Date Work Order Completed: 10/03/2025

Work Order Completed By: Hemphill Construction Company

Scope of Work Completed: Sewer tap broken. Cut out and replaced 8" X 6" tee (tap). Tied tee into 8" sewer main with two 8" fernco couplings. Backfilled and dressed area.

Locate Number If Necessary:

Additional Information:

Concrete Repair

Required/Details:

Sod/Yard Restoration

Required/Details:

Asphalt Repair

Required/Details:

Invoice & Cost Information:

Meter Deposit Amount:

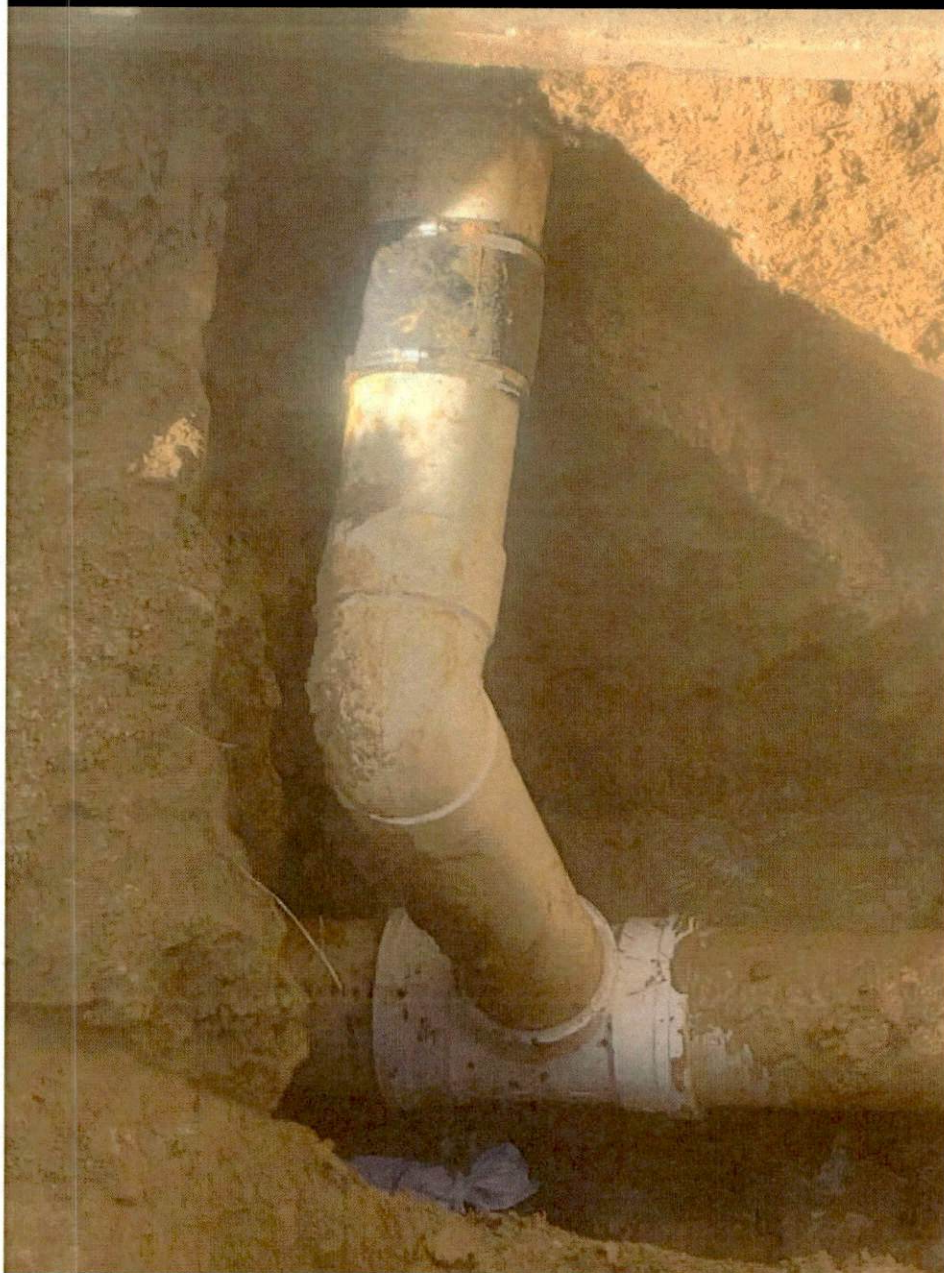
Tap Fee Amount:

Status: OPEN

Notes

11/12/2024 11/8/24 5:30pm - on work list emailed to Brady with Hemphill - LSarver

Employee Cost: \$0.00
Equipment Cost: \$0.00



JOB NO:

H25118-

PROJECT:

Brandon Maintenance

DATE:

10/3/2025

DAY OF WEEK:

FRIDAY



ACCIDENTS:

☐ YES
☒ NO

INCIDENTS:

☐ YES
☒ NO

SUPERINTENDENT:

Chad Phelps

REVIEWED:

JGL

						010001-	880000-										TOTAL	PENETROMETER		
	NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN															
1	KENNETH MCCARDLE	2611	FOREMAN			9.50	-										9.50	A.M.		
2	JOSEPH WELBORN	1641	Pipelayer			9.50	-										9.50	READING	0.5.	
3	BARRET ABRAMS	2930	Trackhoe			9.50	-										9.50	SOIL TYPE	C	
4	CHARLES SHOULDERS	2865	Loader			9.50											9.50	LOCATION	217 Blackbridge Dr	
5	CEDRIC HYDE	3377	Labor			-	8.00										8.00			
6						-											-	P.M.		
7																	-	READING	0.5	
8																	-	SOIL TYPE	C	
9																	-	LOCATION	217 Blackbridge Dr	
10																	-			
11																	-			
12																	-			
13																	-			
14																	-			
15																	-			
TOTAL HOURS						38.00	8.00	-	-	-	-	-	-	-	-	-	46.00			
TEMP LABOR		EMPLOYER		POTENTIAL HIRE? Y/N		010001-	880000-											EQ ODOMETER READINGS		
1																	-	BEGIN	END	HRS
2																	-			
TOTAL HOURS																-				
DAILY WORK REPORT				EQUIP. #	EQUIP DESCRIPTION	010001-											TOTAL			
WORK DAY (Y/N)	YES			1582	Ford F250 Pickup	9.50	-										9.50			-
WEATHER	FAIR	HOT		16A007	F600	9.50	-										9.50			-
	FAIR	WET	HOT/COLD	12510	Level	9.50	-										9.50			-
	CLOUDY	RAIN	MILD	13716	Pipe Saw	9.50	-										9.50			-
RAIN AMOUNT (IN)	0	INCHES		9494	Laser	9.50	-										9.50			-
TEMPERATURE	86	*F		5610	Conex Box	9.50	-										9.50			-
TIME WORKED	START	STOP		5215	20' Trailer	9.50	-										9.50			-
MORNING	6:30AM	11:00AM		PU3009	Centrifugal Pump	9.50	-										9.50			-
AFTERNOON	11:30AM	4:30PM		11654	Diaphragm Pump	9.50	-										9.50			-
NIGHT				13816	Trench Box 8'	9.50	-										9.50			-
TOTAL HRS FOR DAY	10 Hrs			13930	Trench Box 16'	9.50	-										9.50			-
WORK COMPLETED				13910	Material Box	9.50	-										9.50			-
PHASE	QUANTITY	UNITS		13461	Tamp	9.50	-										9.50			-
1				2244	303.5 Cat	9.50	-										9.50			-
2				8594	Pothole Machine	9.50	-										9.50			-
3				2412	926 Cat	9.50	-										9.50			-
4				2392	308 Cat	-	-										-			-
5				5633	Conex Box	9.50	-										9.50			-
6				11443	Test Pump	9.50	-										9.50			-
7				PU3006	Centrifugal Pump	9.50	-										9.50			-
8				13474	Tamp	9.50	-										9.50			-
9				13770	Pipe Saw	9.50	-										9.50			-
10						-											-			-
11																	-			-
12																	-			-
13																	-			-
14																	-			-
14																	-			-
14																	-			-
15				TOTAL HOURS		199.50	-	-	-	-	-	-	-	-	-	-	199.50			-
REMARKS SPECIAL INSTRUCTIONS VISITORS TO PROJECT SITE																				
On 217 Blackbridge we excavated down on sewer main, we found 6" service coming out of top of 8" main. We cleaned off pipe and found the service tee on 8" pvc main was broken. We cleaned everything off and got everything ready to cut and replace 8" x 6" tee. Tied everything back together with some ferro rubber couplings. Backfilled around pipe with sand to secure it. Backfilled and dressed up area. Raked off yard and hauled away any trash and debris. Moved all equipment back to the city yard for the weekend. Made sure everything was cleaned up and safed up for the weekend.																				
X THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.										KENNETH MCCARDLE FOREMAN										
X ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER																				



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ALEX WADE, PUBLIC WORKS DIRECTOR
BOARD AGENDA: DECEMBER 1, 2025
SUBJECT: HEMPHILL CONSTRUCTION COMPANY
NON-EMERGENCY REPAIRS
INVOICE APPROVALS

Asking for your consideration to approve the following invoices from Hemphill Construction Company for non-emergency repairs and authorize payment of the same. All invoices listed were in FY25.

1. 36 Woodbridge Road - \$20,969.35 – invoice #: H25118-01-F-59262 – sewer point repair
2. 640 Wild Horse Lane - \$8,654.02 – invoice #: H25118-01-F-53117 – storm drain repair

All services rendered by Hemphill Construction Company on the attached invoicing are at the FY25 General Construction Services commodity bid pricing. All listed repairs were due to circumstances in which the City of Brandon staff on hand were unable to accomplish in an appropriate timeframe or due to the nature of repairs.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Hemphill Construction Company invoices

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	16	HR	Superintendent	\$107.00	\$1,712.00
2	31	HR	Foreman	\$96.81	\$3,001.11
3	31	HR	Trackhoe & Operator (308)	\$117.19	\$3,632.89
4	31	HR	Front End Loader & Operator	\$132.47	\$4,106.57
5	31	HR	Pipelayer	\$45.86	\$1,421.66
6	31	HR	Laborer	\$38.72	\$1,200.32
7	31	HR	Pickup Truck	\$22.42	\$695.02
8	31	HR	Flatbed Truck	\$19.36	\$600.16
9	31	HR	Small Incidental Tools	\$15.29	\$473.99
10	31	HR	Vacuum Excavator	\$81.52	\$2,527.12
11	62	HR	Trench Box (X2)	\$5.10	\$316.20
12	31	HR	Material Box	\$5.10	\$158.10
13	124	HR	Pump (x4)	\$5.10	\$632.40
14	62	HR	Tamp (x2)	\$6.11	\$378.82
15	31	HR	Pipe Laser	\$3.06	\$94.86
17	1	LS	Carr Plumbing Supply	\$18.13	\$18.13

TOTAL AMOUNT DUE**\$20,969.35**

Sewer point repair at 36 Woodbridge Road

Invoice #: H25118-01-F-59262

GL Code: 400-680-637

Funding: WSOM



Work Order #: 59262

Work Order Date: 07/18/25

Work Type:

Priority:

Status: Complete

Prepared By: Sharon Mayers

Type of Work Order: Assigned Work Order (During Reg Hours)

Request Type: Sewer - Sinkhole

Date Requested: 07/18/2025

Name: Steven Smith

Service Address or 36 Woodbridge Road

Request Location:

Phone Number: (601) 764-7674

Email Address: SOLIDSMITTY@GMAIL.COM

Reported By: Request #822821163 1:21pm

Department: Sewer

Ward:

Nature of Request: sink hole about a foot deep. clh-protel **08.20.2025 - this is sewer - sinkhole issue**

Scheduled Completion

Date:

Date Work Order 09/04/2025

Completed:

Work Order Sewer tap was broken. Installed a fernco boot on sewer main and 12" section of 6" pvc pipe

Completed By: and connected the 6" with the fernco. Poured concrete around main and service to secure.
Backfilled around pipe with sand. Backfilled and dressed job site.

Scope of Work

Completed:

Locate Number If

Necessary:

Additional ***See notes. Carly Beth Dearman

Information:

Concrete Repair

Required/Details:

Sod/Yard Restoration

Required/Details:

Asphalt Repair

Required/Details:

Invoice & Cost

Information:

Meter Deposit Amount:

Tap Fee Amount:

Status:



Work Order #: 60587

Work Order Date: 09/02/25

Work Type:

Priority:

Status: Complete

Prepared By: Carly Dearman

Type of Work Order: Assigned Work Order (During Reg Hours)

Request Type: Water - Leak

Date Requested: 09/02/2025

Name:

Service Address or Request Location: 36 Woodbridge Road

Phone Number:

Email Address:

Reported By: Hemphill Construction Company

Department: Water

Ward:

Nature of Request: leak on 3/4" poly on city side. Discovered while making sewer repair at address.

Scheduled Completion Date:

Date Work Order Completed:

Work Order Completed By:

Scope of Work Completed:

Locate Number If Necessary:

Additional Information:

Concrete Repair Required/Details:

Sod/Yard Restoration

Required/Details:

Asphalt Repair Required/Details:

Invoice & Cost Information:

Meter Deposit Amount:

Tap Fee Amount:

Status:

Employee Cost: \$0.00

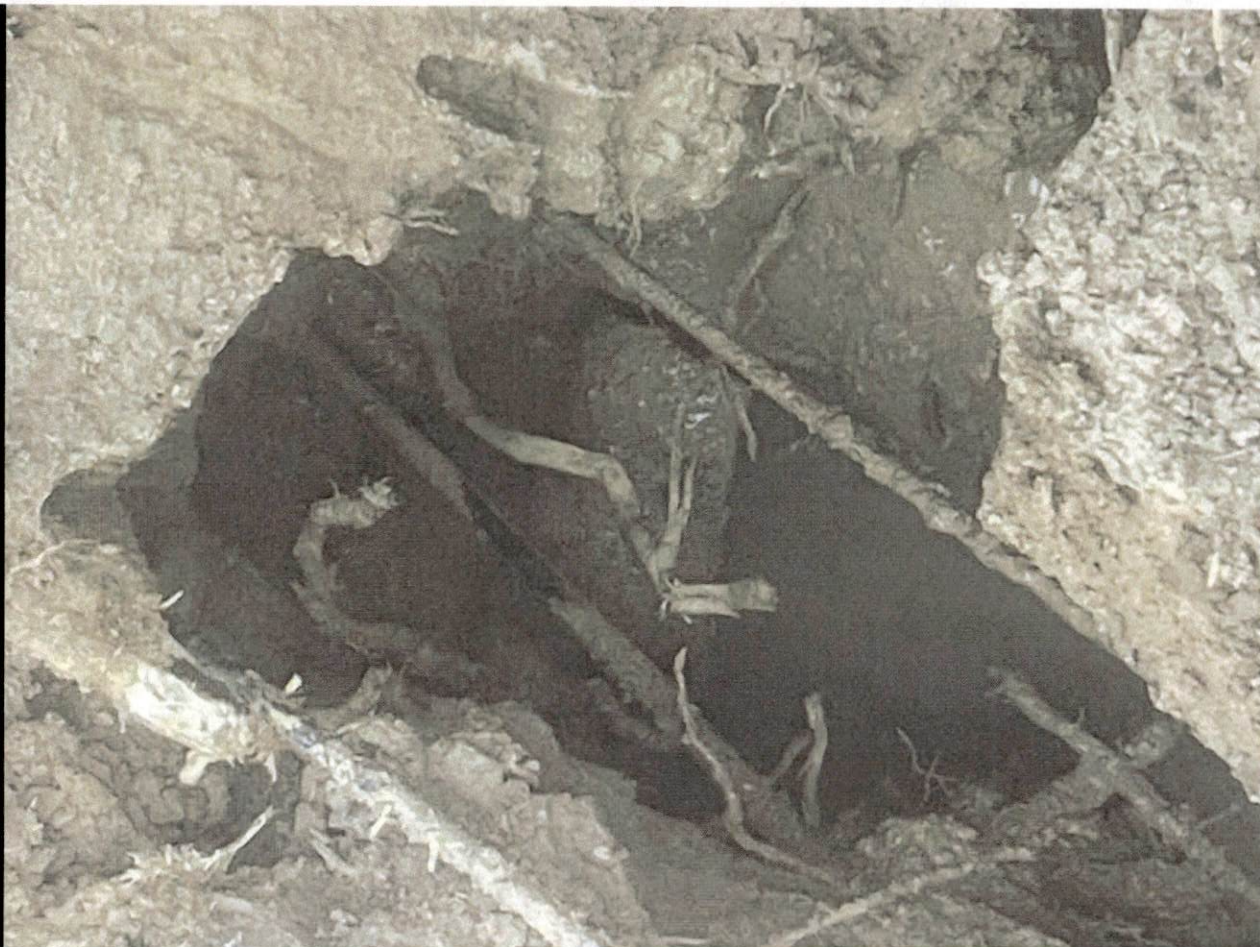
Equipment Cost: \$0.00

Material Cost: \$0.00

Inventory Cost: \$0.00

Purchase Order Cost: \$0.00

Total Cost: \$0.00



Carr Plumbing Supply Brandon
 306 Value Park Dr
 BRANDON MS 39042
 601-824-9711 Fax 601-824-9317

Invoice

RECEIVED

SEP 10 2025

RECEIVED

INVOICE DATE	INVOICE NUMBER
08/28/25	S1965712.001
REMIT TO: Carr Plumbing Supply 2611 South Gallatin St JACKSON MS 39204	PAGE NO. 1

BILL TO:
 HEMPHILL CONSTRUCTION
 PO DRAWER 879
 FLORENCE, MS 39073

SHIP TO:
 HEMPHILL CONSTRUCTION
 PO DRAWER 879
 FLORENCE, MS 39073

Posted
 SEP 16 2025

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	RELEASE NUMBER	SALESPERSON	
386	H25106		House	
WRITER	SHIP VIA	TERMS	SHIP DATE	ORDER DATE
JOHNNY BURNHAM	PK PICK UP	NET 30 DAYS	08/28/25	08/28/25
DESCRIPTION	ORDER QTY	SHIP QTY	Net Prc	Ext Prc
429-025 PVC 40 CPLG 21/2	3	3	4.002	12.00
447-025 PVC 40 CAP 21/2	1	1	4.944	4.94
H.25118-040001-04-JLK				
THANKS FOR YOUR BUSINESS !!!!!!!!!!!				

RECEIVED
 SEP - 4 2025

Subtotal	16.94
S&H CHGS	0.00
Sales Tax	1.19
Amount Due	18.13

Invoice is due by 09/25/25.

All claims for shortage or errors must be made at once. Returns require written authorization and are subject to handling charges. Special orders are non-returnable. Past due invoices may be subject to 1.50% late charge.

** Reprint ** Reprint ** Reprint **

Work Order 53117 – 640 Wild Horse Lane

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	7	HR	Superintendent	\$107.00	\$749.00
2	13	HR	Foreman	\$96.81	\$1,258.53
3	13	HR	Trackhoe & Operator (308)	\$117.19	\$1,523.47
4	13	HR	Front End Loader & Operator	\$132.47	\$1,722.11
5	13	HR	Pipelayer	\$45.86	\$596.18
6	13	HR	Laborer	\$38.72	\$503.36
7	13	HR	Pickup Truck	\$22.42	\$291.46
8	13	HR	Flatbed Truck	\$19.36	\$251.68
9	13	HR	Small Incidental Tools	\$15.29	\$198.77
10	11	HR	Vacuum Excavator	\$81.52	\$896.72
11	26	HR	Trench Box (X2)	\$5.10	\$132.60
12	13	HR	Material Box	\$5.10	\$66.30
13	52	HR	Pump (x4)	\$5.10	\$265.20
14	26	HR	Tamp (x2)	\$6.11	\$158.86
15	13	HR	Pipe Laser	\$3.06	\$39.78
TOTAL AMOUNT DUE					\$8,654.02

Storm Drain Repair due to gas bore
near 640 Wild Horse Lane

Invoice #: H25118-01-F

GL Code: 001-201-637
Funding: Streets (General Fund)



Work Order #: 53117

Work Order Date: 05/15/24

Work Type:

Priority:

Status: Complete

Prepared By: Carly Dearman

Type of Work Order: Assigned Work Order (During Reg Hours)

Request Type: Drainage - Sinkhole

Date Requested: 05/15/2024

Name: Heather Biddle

Service Address or Request 640 Wild Horse Lane

Location:

Phone Number: 601-506-1628

Email Address: runyogarun74@yahoo.com

Reported By: Georganna (via email)

Department: Drainage

Ward:

Nature of Request: sinkhole in yard

Scheduled Completion

Date:

Date Work Order 11/05/2025

Completed:

Work Order Completed By: Hemphill Construction Company

Scope of Work Completed: Gas bore through stop of storm drain pipe. Pulled gas service up a little and poured a concrete collar over pipe. Backfilled with sand. Dressed work site.

**Locate Number If
Necessary:**

Additional Information:

**Concrete Repair
Required/Details:**

**Sod/Yard Restoration
Required/Details:**

**Asphalt Repair
Required/Details:**

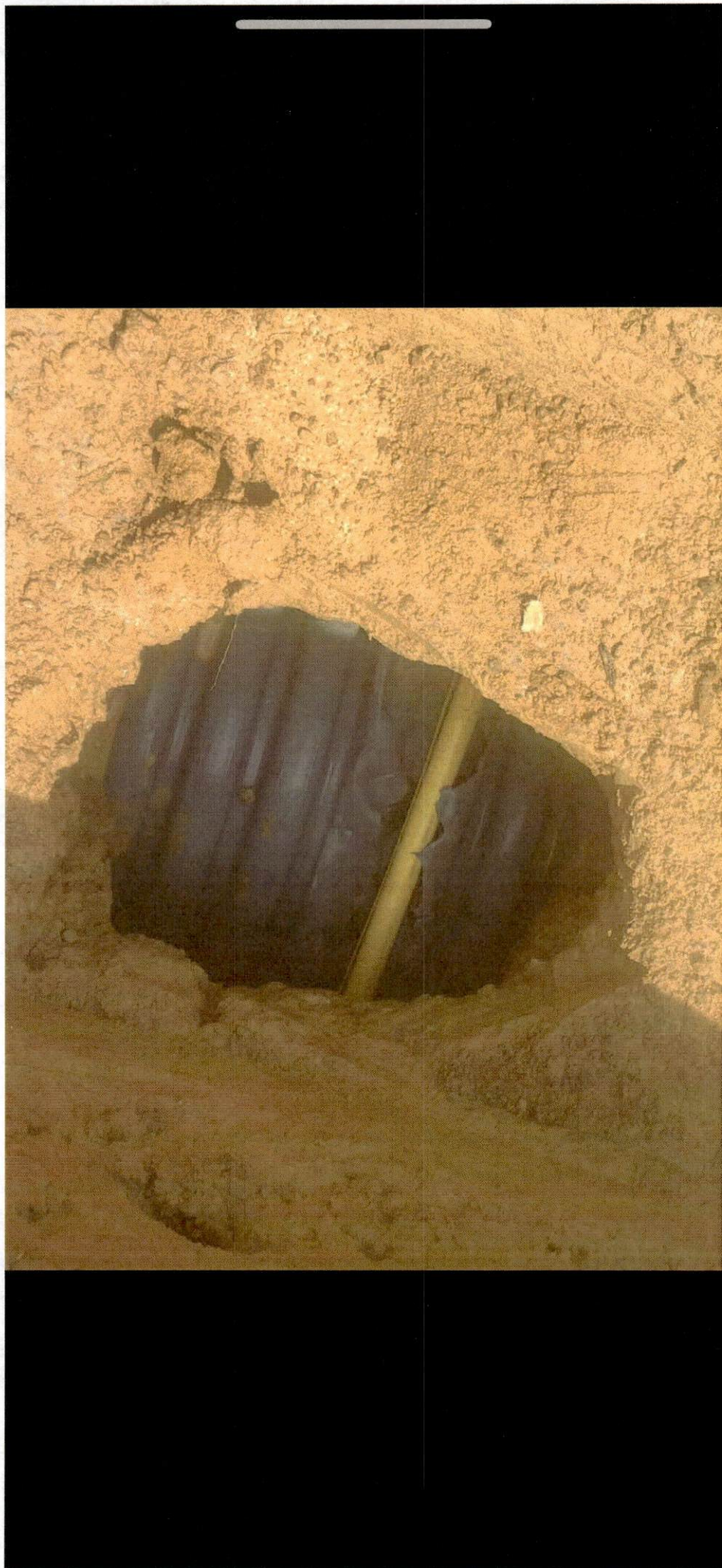
Invoice & Cost Information:

Meter Deposit Amount:

Tap Fee Amount:

Status:

**Employee Cost: \$0.00
Equipment Cost: \$0.00
Material Cost: \$0.00**



X	THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.
X	ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ALEX WADE, PUBLIC WORKS DIRECTOR
BOARD AGENDA: DECEMBER 1, 2025
SUBJECT: HEMPHILL CONSTRUCTION COMPANY
EMERGENCY REPAIRS
INVOICE APPROVALS

Asking for your consideration to approve the following invoices from Hemphill Construction Company for emergency repairs and authorize payment of the same.

1. Near 207 West Jasper Street - \$32,658.02 – invoice #: H25118-01-F-59895 – emergency sewer repair
2. Near 205 West Brandon Court - \$8,013.50 - invoice #: H25118-01-F-59753-1 – emergency sewer repair
3. Near 303 East Brandon Court - \$8,636.43 - invoice #: H25118-01-F-59753-2 – emergency sewer repair
4. Near 108 Tawana Ann Drive – \$15,073.73 – invoice #: H25118-01-F-59753-3 – emergency sewer repair

All services rendered by Hemphill Construction Company on the attached invoicing are at the FY25 General Construction Services commodity bid pricing. All listed repairs were due to circumstances in which the City of Brandon staff on hand were unable to accomplish in an appropriate timeframe or due to the nature of repairs.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Hemphill Construction Company invoices

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	23	HR	Superintendent	\$107.00	\$2,461.00
2	3	HR	Foreman	\$96.81	\$290.43
3	88	HR	Trackhoe & Operator (308)	\$117.19	\$10,312.72
4	45.5	HR	Front End Loader & Operator	\$132.47	\$6,027.39
5	45.5	HR	Pipelayer	\$45.86	\$2,086.63
6	67.5	HR	Laborer	\$38.72	\$2,613.60
7	45.5	HR	Pickup Truck	\$22.42	\$1,020.11
8	45.5	HR	Flatbed Truck	\$19.36	\$880.88
9	45.5	HR	Small Incidental Tools	\$15.29	\$695.70
10	42.5	HR	Vacuum Excavator	\$81.52	\$3,464.60
11	91	HR	Trench Box (X2)	\$5.10	\$464.10
12	45.5	HR	Material Box	\$5.10	\$232.05
13	182	HR	Pump (x4)	\$5.10	\$928.20
14	91	HR	Tamp (x2)	\$6.11	\$556.01
15	45.5	HR	Pipelaser	\$3.06	\$139.23
16	5	HR	Tractor with Lowboy	\$76.43	\$382.15
17	1	LS	Revell Ace	\$103.23	\$103.23

TOTAL AMOUNT DUE

\$32,658.02

Emergency Sewer point repair - near 207 West Jasper Street

Invoice #: H25118-01-F-59895

GL Code: 400-680-637

Funding: WSOM



Work Order #: 59895

Work Order Date: 09/19/25

Work Type:

Priority:

Status: Complete

Prepared By: Lori Sarver

Type of Work Order:

Request Type: Sewer - General

Date Requested: 09/19/2025

Name: PETER LEE

Service Address or 207 WEST JASPER STREET

Request Location:

Phone Number: (601) 502-5739

Email Address: PLEE3@COMCAST.NET

Reported By: Protel ER / Request #840663588 1:34pm

Department: Sewer

Ward:

Nature of Request: HE HAD A PLUMBER COME OUT FOR RESIDENTIAL SEWER BLOCKAGE. THE PLUMBER RAN THE LINE INTO THE STREET, AND THERE'S A BLOCKAGE AT THE STREET. PLEASE RETURN CALL. E.B.

Scheduled Completion

Date:

Date Work Order 09/26/2025

Completed:

Work Order Completed Hemphill Construction Company

By:

Scope of Work Break in concrete sewer main. Replaced approximately 5 lf of 8" sewer pipe. Connected

Completed: from manhole to concrete pipe. Sealed manhole around pipe with water plug and poured a concrete collar around pipe. Backfilled and cleaned up area.

Locate Number If

Necessary:

Additional Information: **09.19.2025 2:40pm sent Protel ER text to Hollan & Tank; Tank replied that he was onsite - hooking up the jetter - LSarver

Concrete Repair

Required/Details:

Sod/Yard Restoration

Required/Details:

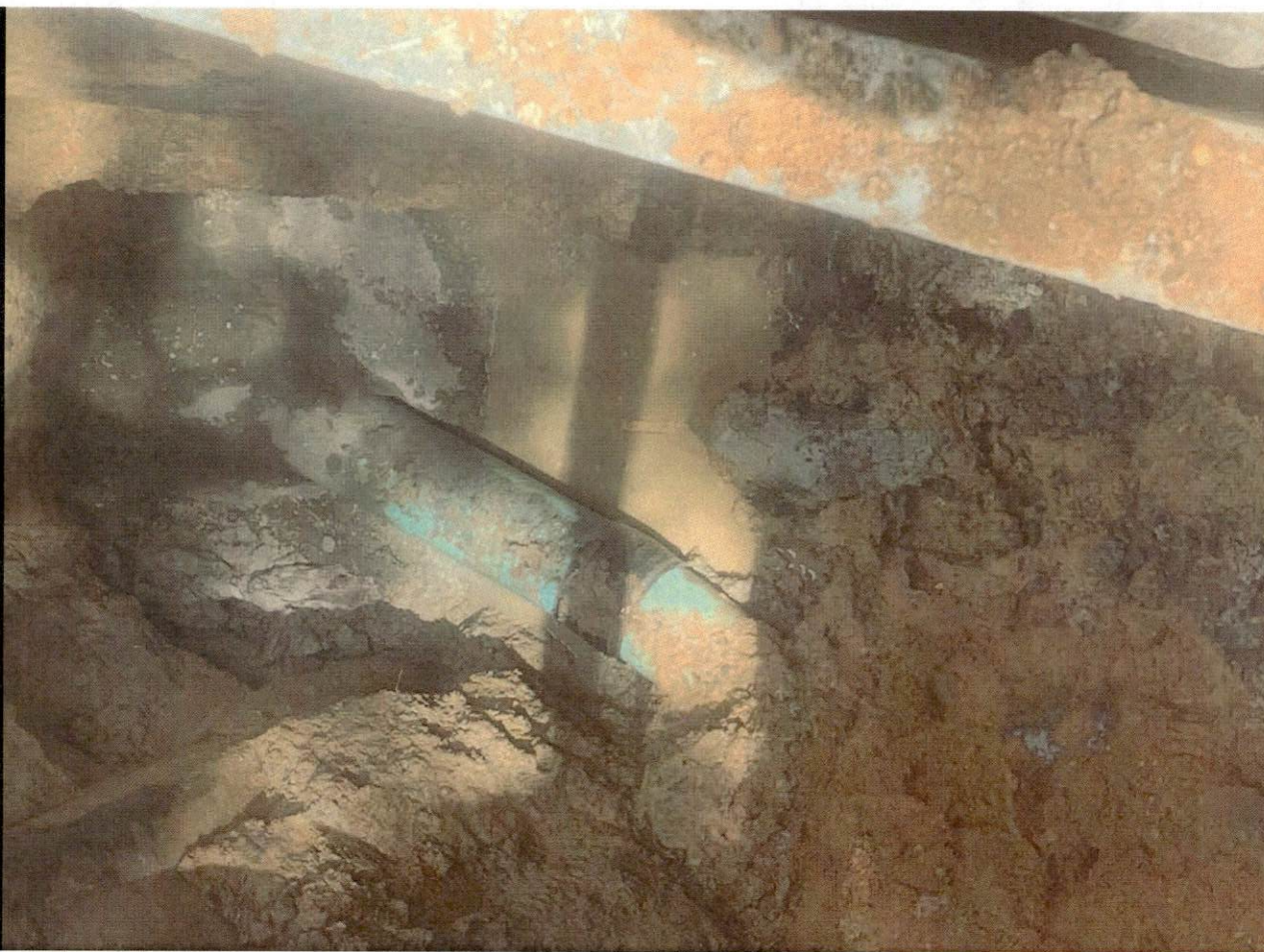
Asphalt Repair

Required/Details:

Invoice & Cost

Information:

Meter Deposit Amount:



Mobilization Invoice



P.O Drawer 879
1858 Highway 49 South
Florence, MS 39073
Phone: (601) 932-2060
Fax: (601) 932-2550

Invoice Date: 9/24/2025
Invoice Number: 23734
Amount Due:

Bill To:**Mobilization Zone:**

Job: H25118
Brandon T&M September
JoJo Gray-Lewis

SHUFFLE

Mobilization Information:

Driver: Adam Benton-660015

Date of Mobilization: 9/17/2025

Originated By: Chad Phelps

Description: took unit # 2392 cat 308 w/ buckets to the jobsite.

Notes:

****NOTICE:** If no reply within fourteen (14) days from the invoice Date, the Total Amount Due will automatically be charged to your job.

Project Manager Approval:

H25118

005000

16

-J66

①

Mobilization Invoice

PEARL
601-939-2861

BYRAM
601-371-8429

RESERVOIR
601-724-8999

MADISON
601-856-5555

CLINTON
601-924-4510

FLORENCE/RICHLAND
601-932-2690

NORTH JACKSON
601-812-1400

OUTDOOR POWER
601-939-0500

Serving
Central MS
Since 1950

REVELL

"If it's
hardware, we
have it!"

PAGE NO: 1

BILLING QUESTIONS

PHONE 601-372-5534

FAX 601-371-8727

EMAIL: revell.accounting@teamrevell.com

PLEASE MAIL PAYMENT TO:

P.O. BOX 54427

PEARL, MS 39288-4427

Thank you for shopping at Revell
God Bless America! ***

CUSTOMER NO:	JOB NO:	PURCHASE ORDER:	REFERENCE:	TERMS:	CLERK:	DATE / TIME:
22060	000	H25118	BARRET	NET 30 DAYS	MAL	9/23/25 9:03

SEP 29 2025

RECEIVED

SOLD TO:
HEMPHILL CONSTRUCTION
P. O. BOX.879

FLORENCE MS 39073

SHIP TO:

TERMINAL: 575

Posted
SALES PERSON: S1 RSG BRNCH
TAX: 201 2025 PEARL MS SALES TAX

Angie Oswalt

INVOICE: 402595/2

REWARD NO:19475782609

SHIPPED	ORDERED	UM	SKU	DESCRIPTION	LOCATION	UNITS	PRICE /PER	EXTENSION
1	1	EA	70103138006	OIL SYNTH 5.2OZ(2GAL MIX) 6PK	29A16	1	29.99 /EA	29.99 *
1	1	EA	72157	EAGLE 2GAL SAFETY GAS CAN U1-20S	29A12	1	66.49 /EA	66.49 C

H25118 -040001-04-J66

** AMOUNT CHARGED TO STORE ACCOUNT **

103.23

TAXABLE	96.48
NON-TAXABLE	0.00
SUB-TOTAL	96.48

TAX AMOUNT	6.75
TOTAL AMOUNT	103.23

X 
Received By

(BARRET ABRAMS)



REVELL ACE Hardware

REVELL HARDWARE & SUPPLY GROUP

REVELL RENTAL & OUTDOOR

REVELL B2B

JOB NO:

H25118-

PROJECT:

Brandon Maintenance

DATE:

9/22/2025

DAY OF WEEK:

MONDAY

ACCIDENTS:

YES

X

NO

INCIDENTS:

YES

X

NO

SUPERINTENDENT: Chad Phelps

REVIEWED: JGL

HEMPHILL

CONSTRUCTION COMPANY
FLORENCE, MS SINCE 1967

						010001-	010001-						TOTAL	PENETROMETER
NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN										
KENNETH MCCARDLE	2611	FOREMAN			8.00	3.00							11.00	A.M.
JOSEPH WELBORN	1641	Pipelayer			8.00	3.00							11.00	READING O.S.
BARRET ABRAMS	2930	Trackhoe			8.00	3.00							11.00	SOIL TYPE C
CHARLES SHOULDERS	2865	Loader			8.00	3.00							11.00	LOCATION 132 Long Meadow Dr
CEDRIC HYDE	3377	Labor			8.00	3.00							11.00	
													-	P.M.
													-	READING O.S.
													-	SOIL TYPE C
													-	LOCATION
													-	
													-	
													-	
													-	
													-	
													-	
TOTAL HOURS					-	-	-	-	-	-	-	-		
TEMP LABOR		EMPLOYER		POTENTIAL HIRE? Y/N	010001-	010001-								
TOTAL HOURS														
DAILY WORK REPORT				EQUIP. #	EQUIP DESCRIPTION	010001-	010001-						TOTAL	BEGIN END HRS
WORK DAY (Y/N)	YES			1582	Ford F250 Pickup	8.00	3.00						11.00	
WEATHER	FAIR	HOT		16A007	F600	8.00	3.00						11.00	
FAIR	WET	HOT/COLD		12510	Level	8.00	3.00						11.00	
CLOUDY	RAIN	MILD		13716	Pipe Saw	8.00	3.00						11.00	
RAIN AMOUNT (IN)	0	INCHES		9494	Laser	8.00	3.00						11.00	
TEMPERATURE	92	"F		5610	Conex Box	8.00	3.00						11.00	
TIME WORKED	START	STOP		5215	20' Trailer	8.00	3.00						11.00	
MORNING	6:30AM	11:00AM		PU3009	Centrifugal Pump	8.00	3.00						11.00	
AFTERNOON	11:30AM	6:00PM		11654	Diaphragm Pump	8.00	3.00						11.00	
NIGHT				13816	Trench Box 8'	8.00	3.00						11.00	
TOTAL HRS FOR DAY	11.5 Hrs			13930	Trench Box 16'	8.00	3.00						11.00	
WORK COMPLETED				13910	Material Box	8.00	3.00						11.00	
PHASE	QUANTITY	UNITS		13461	Tamp	8.00	3.00						11.00	
				2244	303.5 Cat	8.00	3.00						11.00	
				8594	Pothole Machine	8.00	-						8.00	
				2412	926 Cat	8.00	3.00						11.00	
				2392	308 Cat	8.00	-						8.00	
				5633	Conex Box	8.00	3.00						11.00	
				11443	Test Pump	8.00	3.00						11.00	
				PU3006	Centrifugal Pump	8.00	3.00						11.00	
				13474	Tamp	8.00	3.00						11.00	
				13770	Pipe Saw	8.00	3.00						11.00	

JOB NO:

H25118-

PROJECT:

Brandon Maintenance

DATE:

9/25/2025

DAY OF WEEK:

THURSDAY

ACCIDENTS:

YES

X

NO

INCIDENTS:

YES

X

NO

SUPERINTENDENT:

Chad Phelps

REVIEWED:

JGL

HEMPHILL

CONSTRUCTION COMPANY

ALBUQUERQUE, NM SINCE 1983

	NAME	EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN	010001-	880000-								TOTAL	PENETROMETER		
1	KENNETH MCCARDLE	2611	FOREMAN			11.00	-								11.00	A.M. _____		
2	JOSEPH WELBORN	1641	Pipelayer			11.00	-								11.00	READING 0.5. _____		
3	BARRET ABRAMS	2930	Trackhoe			11.00	-								11.00	SOIL TYPE C _____		
4	CHARLES SHOULDERS	2865	Loader			-	8.00								8.00	LOCATION 207 West Jasper St _____		
5	CEDRIC HYDE	3377	Labor			11.00	-								11.00			
6	AUSTIN STUBBLEFIELD	3502	Labor			11.00									11.00	P.M. _____		
7															-	READING 0.5 _____		
8															-	SOIL TYPE C _____		
9															-	LOCATION 207 West Jasper St _____		
10															-			
11															-			
12															-			
13															-			
14															-			
15															-			
TOTAL HOURS																-		
TEMP LABOR		EMPLOYER		POTENTIAL HIRE? Y/N		010001-	880000-											
1																-		
2																-		
TOTAL HOURS																-		
DAILY WORK REPORT				EQUIP. #	EQUIP DESCRIPTION	010001-									TOTAL	BEGIN	END	HRS
WORK DAY (Y/N)		YES		1582	Ford F250 Pickup	11.00									11.00			-
WEATHER		FAIR	HOT	16A007	F600	11.00									11.00			-
FAIR		WET	HOT/COLD	12510	Level	11.00									11.00			-
CLOUDY		RAIN	MILD	13716	Pipe Saw	11.00									11.00			-
RAIN AMOUNT (IN)		0	INCHES	9494	Laser	11.00									11.00			-
TEMPERATURE		87	°F	5610	Conex Box	11.00									11.00			-
TIME WORKED		START	STOP	5215	20' Trailer	11.00									11.00			-
MORNING		6:30AM	11:00AM	PU3009	Centrifugal Pump	11.00									11.00			-
AFTERNOON		11:30AM	6:00PM	11654	Diaphragm Pump	11.00									11.00			-
NIGHT				13816	Trench Box 8'	11.00									11.00			-
TOTAL HRS FOR DAY		11.5 Hrs		13930	Trench Box 16'	11.00									11.00			-
WORK COMPLETED				13910	Material Box	11.00									11.00			-
PHASE		QUANTITY	UNITS	13461	Tamp	11.00									11.00			-
1				2244	303.5 Cat	11.00									11.00			-
2				8594	Pothole Machine	11.00									11.00			-
3				2412	926 Cat	11.00									11.00			-
4				2392	308 Cat	11.00									11.00			-
5				5633	Conex Box	11.00									11.00			-
6				11443	Test Pump	11.00									11.00			-
7				PU3006	Centrifugal Pump	11.00									11.00			-
8				13474	Tamp	11.00									11.00			-
9				13770	Pipe Saw	11.00									11.00			-
10				R010T9	Mini W/ Breaker	-									-			-
11															-			-
12															-			-
13															-			-
14															-			-
14															-			-
14															-			-
15	TOTAL HOURS					-	-	-	-	-	-	-	-	-	-			-
REMARKS SPECIAL INSTRUCTIONS VISITORS TO PROJECT SITE																		
Once traffic slowed down we started getting everything ready to start excavating down some more. We had to clean off side of manhole around gas main. Excavated down on sewer main until we saw problem and we used pothole machine to clean it off. It was repaired before but where the pvc pipe and concrete pipe met the concrete pipe broke. It was about 5 ft of concrete pipe from pvc to manhole. So we busted pipe out of manhole and installed a 5 ft piece of 8" sewer pipe into manhole and used ferro coupling to connect to existing pvc pipe. We sealed up manhole around pipe with water plug and poured a concrete collar around pipe. We used wash gravel to bed around pipe. Started backfilling with crushed concrete in excavation. Once we got up to the gas main we had to wait for Delta gas company come wrap gas main where we had it exposed. Once they were done we continued backfilling roadway. City brought skid steer to help clean up roadway. We had to roll up all bypass hoses and helped the city load them up on truck to get out of way. Cleaned up all of our hoses and tools. Made sure roadway was cleaned off for the night. Made sure side of roadway was barricaded off good.																		
X	THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.																	
X	ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER																	
KENNETH MCCARDLE																		
FOREMAN																		

EMERGENCY CERTIFICATION RE: MCA SECTION 31-7-13(k) (1972, as amended)

I, Carly Beth Dearman, the Public Works Operations Coordinator
for the City of Brandon, Mississippi, have determined that an emergency exists as described in
the memo attached hereto, with regard to the purchase of the commodities or repair contracts,
identified as follows:

emergency sewer repair near 207 West Jasper Street causing sewer backup into home

at the location/address identified in the memo attached hereto, so that the delay incident to
giving opportunity for competitive bidding would be detrimental to the interest of the
governing authority, and I hereby approve the bill presented therefore for such emergency
commodities and/or contract services provided, and I do hereby certify that the purchase of
such commodities was made from Hemphill Construction Company (or with
) from whom such an emergency repair contract was
made), as reflected in the bill(s)/invoice(s) attached hereto and request payment of the same
accordingly.

So certified, this the 24 day of November, 2025.

Carly Beth Dearman

Carly Beth Dearman

(Print Name)

Public Works Operations Coordinator

(Title)

(Note: At the board meeting next following the emergency purchase or repair contract,
documentation of the purchase or repair contract, including a description of the commodity
purchased, the price thereof and the nature of the emergency shall be presented to the board
and shall be placed on the minutes of the board of such governing authority.)

Work Order 59753 – 205 West Brandon Court

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	6	HR	Superintendent	\$107.00	\$642.00
2	0	HR	Foreman	\$96.81	\$0.00
3	23	HR	Trackhoe & Operator (308)	\$117.19	\$2,695.37
4	11.5	HR	Front End Loader & Operator	\$132.47	\$1,523.41
5	11.5	HR	Pipelayer	\$45.86	\$527.39
6	11.5	HR	Laborer	\$38.72	\$445.28
7	11.5	HR	Pickup Truck	\$22.42	\$257.83
8	11.5	HR	Flatbed Truck	\$19.36	\$222.64
9	11.5	HR	Small Incidental Tools	\$15.29	\$175.84
10	11.5	HR	Vacuum Excavator	\$81.52	\$937.48
11	23	HR	Trench Box (X2)	\$5.10	\$117.30
12	11.5	HR	Material Box	\$5.10	\$58.65
13	46	HR	Pump (x4)	\$5.10	\$234.60
14	23	HR	Tamp (x2)	\$6.11	\$140.53
15	11.5	HR	Pipe Laser	\$3.06	\$35.19
TOTAL AMOUNT DUE					\$8,013.50

Emergency sewer repair - near 205 West Brandon Court

Invoice #: H25118-01-F-59753-1

GL Code: 400-680-637

Funding: WSOM



Work Order #: 59753

Work Order Date: 09/08/25

Work Type:

Priority:

Status: Complete

Prepared By: Lori Sarver

Type of Work Order:

Request Type: Sewer - General

Date Requested: 09/08/2025

Name:

Service Address or Request Location: West Brandon Court | includes work on East Brandon Court and Tawana Ann Drive

Phone Number:

Email Address:

Reported By: Carly

Department: Sewer

Ward:

Nature of Request: Suncoast CCTV the sewer system in and around Hearts Ease Subdivision and it was discovered that utility company had bored through sewer main in two locations on West Brandon Court

Scheduled Completion

Date:

Date Work Order 09/08/2025

Completed:

Work Order Completed Hemphill Construction Company

By:

Scope of Work Damaged sewer line due to two utility bores. Cut out and installed a 5' section of 8" sewer

Completed: pipe and sleeved it back together with two 8" fernco couplings. Backfilled around pipe with sand and tamped around pipe. Backfilled excavation site and installed 610 slag in roadway.

Locate Number If

Necessary:

Additional Information: **Determined it is not Entergy. Cassie is working to determine which utility - LSarver

Concrete Repair

Required/Details:

Sod/Yard Restoration

Required/Details:

Asphalt Repair

Required/Details:

Invoice & Cost

Information:

Meter Deposit Amount:

Tap Fee Amount:

Status:**Notes**

10/07/2025 Locations listed by Hemphill:
205 West Brandon Court
303 East Brandon Court
108 Tawana Ann Drive

09/11/2025 Repair 3: near 108 Tawana Ann Drive. Issue with service tap. Cut out tap and installed a 6" rubber service boot at main. Reattached with 6" fernco coupling. Secured pipe and boot with concrete. Backfilled around pipe with sand. Installed 610 slag in roadway.

09/09/2025 Privacy fence had to be taken down to perform repair. Hemphill reinstalled the privacy fence.
Repair 2: near 303 East Brandon Court - Hole in 8" sewer main. Cut out bad section where hole was. Replaced bad section with approximately 4lf of 8" sewer pipe and used two 8" fernco couplings to connect to existing pipe. Bedded and tamped around pipe with sand. Backfilled excavation with 610 slag.

09/08/2025 Repair 1: near 205 West Brandon Court. Two utility bores through 8" sewer main. Cut out bad section of pipe. Installed approximately 5lf of 8" sewer pipe and connected back together with two 8" fernco couplings. Backfilled and tamped with sand around pipe. Backfilled excavation site with 610 slag.

Employee Cost: \$0.00
Equipment Cost: \$0.00
Material Cost: \$0.00
Inventory Cost: \$0.00
Purchase Order Cost: \$0.00

Uploaded Files**Date****File Name****Uploaded by**

09/23/2025

[28417079-Invoice No MS00412997.pdf](#)**Total Cost: \$0.00**

Signature:

Date:



JOB NO:

H25118-

PROJECT:

Brandon Maintenance

DATE:

9/8/2025

DAY OF WEEK:

MONDAY

ACCIDENTS:

YES

x

NO

INCIDENTS:

YES

x

NO

SUPERINTENDENT:

Chad Phelps

REVIEWED:

JGL

NAME					EMP. #	CLASS	ABSENCE	TOTAL HOURS / OTHER FOREMAN	100010									TOTAL	PENETROMETER								
1	KENNETH MCCARDLE	2611	FOREMAN					11.50	-									11.50	A.M.								
2	JOSEPH WELBORN	1641	Pipelayer					11.50	-									11.50	READING	0.5							
3	BARRET ABRAMS	2930	Trackhoe					11.50	-									11.50	SOIL TYPE	C							
4	CHARLES SHOULDERS	2865	Loader					11.50	-									11.50	LOCATION	205 West Brandon Court							
5	CEDRIC HYDE	3377	Labor					11.50	-									11.50									
6									-									-	P.M.								
7									-									-	READING	0.5							
8									-									-	SOIL TYPE	C							
9									-									-	LOCATION	205 West Brandon Court							
10									-									-									
11									-									-									
12									-									-									
13									-									-									
14									-									-									
15									-									-									
TOTAL HOURS																		-	-	-	-	-	-	-	-	-	
TEMP LABOR		EMPLOYER		POTENTIAL HIRE? Y/N		010001-																					
1																		-									
2																		-									
TOTAL HOURS																		-	EQ ODOMETER READINGS								
DAILY WORK REPORT				EQUIP. #		EQUIP DESCRIPTION		010001-										TOTAL	BEGIN	END	HRS						
WORK DAY (Y/N)		YES		1582		Ford F250 Pickup		11.50										11.50			-						
WEATHER		FAIR		HOT		16A007		F600		11.50								11.50			-						
FAIR		WET		HOT/COLD		12510		Level		11.50								11.50			-						
CLOUDY		RAIN		MILD		13716		Pipe Saw		11.50								11.50			-						
RAIN AMOUNT (IN)		0		INCHES		9494		Laser		11.50								11.50			-						
TEMPERATURE		84		°F		5610		Conex Box		11.50								11.50			-						
TIME WORKED		START		STOP		5215		20' Trailer		11.50								11.50			-						
MORNING		6:30AM		11:00AM		PU3009		Centrifugal Pump		11.50								11.50			-						
AFTERNOON		11:30AM		6:30PM		11654		Diaphragm Pump		11.50								11.50			-						
NIGHT						13816		Trench Box 8'		11.50								11.50			-						
TOTAL HRS FOR DAY		12 Hrs				13930		Trench Box 16'		11.50								11.50			-						
WORK COMPLETED				13910		Material Box		11.50										11.50			-						
PHASE		QUANTITY		UNITS		13461		Tamp		11.50								11.50			-						
1				2244		303.5 Cat		11.50										11.50			-						
2				8594		Pothole Machine		11.50										11.50			-						
3				2412		926 Cat		11.50										11.50			-						
4				2392		308 Cat		11.50										11.50			-						
5				5633		Conex Box		11.50										11.50			-						
6				11443		Test Pump		11.50										11.50			-						
7				PU3006		Centrifugal Pump		11.50										11.50			-						
8				13474		Tamp		11.50										11.50			-						
9				13770		Pipe Saw		11.50										11.50			-						
10																		-			-						
11																		-			-						
12																		-			-						
13																		-			-						
14																		-			-						
14																		-			-						
14																		-			-						
15																		-			-						
TOTAL HOURS																		-	-	-	-	-	-	-	-	-	

REMARKS | SPECIAL INSTRUCTIONS | VISITORS TO PROJECT SITE

We moved to 205 West Brandon Court to work on sewer point repair. We had to measure from manhole to manhole to locate the problem that they had videoed it. So we marked roadway and called in locate. Once everything was located we saw cut area in roadway. We started removing asphalt and lime dirt underneath asphalt. Excavated down and found sewer main with 2 utilities that was bored through the pipe. We thought they were Entergy so the city had them come to look at it. They tested it and it wasn't their utility. So city came out to look at them to figure whose it was as well. We continued to clean out from around pipe and cut out bad section where it was broke. Installed a 5' section of 8" sewer pipe and sleeved it bac together with 2 8" ferroco couplings. Backfilled around pipe with sand and made sure to walk underneath pipe. Continued to backfill excavation and installed 6/10 limestone the last 2 foot of excavation in roadway. Made sure everything was safed up for the night and made sure everything had cones around it.

X THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

X ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

KENNETH MCCARDLE

FOREMAN

EMERGENCY CERTIFICATION RE: MCA SECTION 31-7-13(k) (1972, as amended)

I, Carly Beth Dearman, the Public Works Operations Coordinator
for the City of Brandon, Mississippi, have determined that an emergency exists as described in
the memo attached hereto, with regard to the purchase of the commodities or repair contracts,
identified as follows:

emergency sewer repair near 205 West Brandon Court causing sewer overflow to area

at the location/address identified in the memo attached hereto, so that the delay incident to
giving opportunity for competitive bidding would be detrimental to the interest of the
governing authority, and I hereby approve the bill presented therefore for such emergency
commodities and/or contract services provided, and I do hereby certify that the purchase of
such commodities was made from Hemphill Construction Company (or with
) from whom such an emergency repair contract was
made), as reflected in the bill(s)/invoice(s) attached hereto and request payment of the same
accordingly.

So certified, this the 24 day of November, 2025.

Carly Beth Dearman

Carly Beth Dearman

(Print Name)

Public Works Operations Coordinator

(Title)

(Note: At the board meeting next following the emergency purchase or repair contract,
documentation of the purchase or repair contract, including a description of the commodity
purchased, the price thereof and the nature of the emergency shall be presented to the board
and shall be placed on the minutes of the board of such governing authority.)

Work Order 59753 – 303 East Brandon Court

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	6	HR	Superintendent	\$107.00	\$642.00
2	22	HR	Foreman	\$96.81	\$2,129.82
3	11	HR	Trackhoe & Operator (308)	\$117.19	\$1,289.09
4	11	HR	Front End Loader & Operator	\$132.47	\$1,457.17
5	11	HR	Pipelayer	\$45.86	\$504.46
6	11	HR	Laborer	\$38.72	\$425.92
7	11	HR	Pickup Truck	\$22.42	\$246.62
8	11	HR	Flatbed Truck	\$19.36	\$212.96
9	11	HR	Small Incidental Tools	\$15.29	\$168.19
10	11	HR	Vacuum Excavator	\$81.52	\$896.72
11	22	HR	Trench Box (X2)	\$5.10	\$112.20
12	11	HR	Material Box	\$5.10	\$56.10
13	44	HR	Pump (x4)	\$5.10	\$224.40
14	22	HR	Tamp (x2)	\$6.11	\$134.42
15	11	HR	Pipelaser	\$3.06	\$33.66
16	1	LS	Rankin County Co-Op	\$102.70	\$102.70

TOTAL AMOUNT DUE

\$8,636.43

Emergency sewer repair - near 303 East Brandon Court

Invoice #: H25118-01-F-59753-2

GL Code: 400-680-637

Funding: WSOM



Work Order #: 59753

Work Order Date: 09/08/25

Work Type:

Priority:

Status: Complete

Prepared By: Lori Sarver

Type of Work Order:

Request Type: Sewer - General

Date Requested: 09/08/2025

Name:

Service Address or Request Location: West Brandon Court | includes work on East Brandon Court and Tawana Ann Drive

Phone Number:

Email Address:

Reported By: Carly

Department: Sewer

Ward:

Nature of Request: Suncoast CCTV the sewer system in and around Hearts Ease Subdivision and it was discovered that utility company had bored through sewer main in two locations on West Brandon Court

Scheduled Completion

Date:

Date Work Order Completed: 09/08/2025

Completed:

Work Order Completed By: Hemphill Construction Company

Scope of Work Completed: Damaged sewer line due to two utility bores. Cut out and installed a 5' section of 8" sewer pipe and sleeved it back together with two 8" fernco couplings. Backfilled around pipe with sand and tamped around pipe. Backfilled excavation site and installed 610 slag in roadway.

Locate Number If Necessary:

Additional Information: **Determined it is not Entergy. Cassie is working to determine which utility - LSarver

Concrete Repair Required/Details:

Sod/Yard Restoration Required/Details:

Asphalt Repair Required/Details:

Invoice & Cost Information:

Meter Deposit Amount:

Tap Fee Amount:

Status:**Notes**

10/07/2025 Locations listed by Hemphill:
205 West Brandon Court
303 East Brandon Court
108 Tawana Ann Drive

09/11/2025 Repair 3: near 108 Tawana Ann Drive. Issue with service tap. Cut out tap and installed a 6" rubber service boot at main. Reattached with 6" fernco coupling. Secured pipe and boot with concrete. Backfilled around pipe with sand. Installed 610 slag in roadway.

09/09/2025 Privacy fence had to be taken down to perform repair. Hemphill reinstalled the privacy fence.
Repair 2: near 303 East Brandon Court - Hole in 8" sewer main. Cut out bad section where hole was. Replaced bad section with approximately 4lf of 8" sewer pipe and used two 8" fernco couplings to connect to existing pipe. Bedded and tamped around pipe with sand. Backfilled excavation with 610 slag.

09/08/2025 Repair 1: near 205 West Brandon Court. Two utility bores through 8" sewer main. Cut out bad section of pipe. Installed approximately 5lf of 8" sewer pipe and connected back together with two 8" fernco couplings. Backfilled and tamped with sand around pipe. Backfilled excavation site with 610 slag.

Employee Cost: \$0.00
Equipment Cost: \$0.00
Material Cost: \$0.00
Inventory Cost: \$0.00
Purchase Order Cost: \$0.00

Uploaded Files**Date****File Name****Uploaded by**

09/23/2025

[28417079-Invoice No MS00412997.pdf](#)**Total Cost: \$0.00**

Signature:

Date:



RANKIN COUNTY COOP

Invoice
*** Duplicate ***



2861 Hwy 80 East
Brandon, MS 39042
601-825-5051

Ticket #: 1233338
Ticket date: 9/9/25
Station: 4

Sold to: HEMPHILL CONSTRUCTION CO.
P.O. BOX 879
FLORENCE, MS 39073
601-932-2060

Ship to:

RECEIVED

SEP 15 2025

RECEIVED

Customer #: 42569
Sales Rep: IR
Customer PO#: 25118

Ship date:
Location: 1

Ship-via code:
Terms: Net 30 days

Quantity	Item #	Description	Ship-from location	Price	Selling unit	Ext prc
2.000	5226683	HYDRAULIC OIL YELLOW 5GAL		47.99	EACH	95.98

Posted
SEP 17 2025

Angie Oswalt

H25118 -040001-04-J6L

User: #2

Total line items: 1

Sale subtotal: 95.98

Tax: 6.72

Total: 102.70

The undersigned purchaser(s) hereby agree(s) that payment for this purchase shall be due in full by the twentieth (20th) day of the next following month. It is further agreed by the undersigned purchaser(s) that this purchase shall bear a finance charge at the rate of 1.50% per month (18% per annum), commencing at the end of the next following month - minimum time allowed before assessing finance charge is thirty-one (31) days. 30 day credit provided only. Purchaser(s) agree(s) to pay all cost of collection.

Tender:

AR CHARGE

102.70

Net tender: 102.70

2861 HWY 80 EAST
BRANDON, MS 39042
MONDAY-FRIDAY 7:00 AM- 5:00 PM/SATURDAY 7:00 AM - 4:00 PM
HUNTING SEASON IS HERE!!
PLOT MIXES ARE IN!!



EMERGENCY CERTIFICATION RE: MCA SECTION 31-7-13(k) (1972, as amended)

I, Carly Beth Dearman, the Public Works Operations Coordinator
for the City of Brandon, Mississippi, have determined that an emergency exists as described in
the memo attached hereto, with regard to the purchase of the commodities or repair contracts,
identified as follows:

emergency sewer repair near 303 East Brandon Court causing sewer overflow to area

at the location/address identified in the memo attached hereto, so that the delay incident to
giving opportunity for competitive bidding would be detrimental to the interest of the
governing authority, and I hereby approve the bill presented therefore for such emergency
commodities and/or contract services provided, and I do hereby certify that the purchase of
such commodities was made from Hemphill Construction Company (or with
) from whom such an emergency repair contract was
made), as reflected in the bill(s)/invoice(s) attached hereto and request payment of the same
accordingly.

So certified, this the 24 day of November, 2025.

Carly Beth Dearman

Carly Beth Dearman

(Print Name)

Public Works Operations Coordinator

(Title)

(Note: At the board meeting next following the emergency purchase or repair contract,
documentation of the purchase or repair contract, including a description of the commodity
purchased, the price thereof and the nature of the emergency shall be presented to the board
and shall be placed on the minutes of the board of such governing authority.)

Work Order 59753 – 108 Tawana Ann Dr.

<u>Line Item #</u>	<u>QTY</u>	<u>Unit</u>	<u>DESCRIPTION OF WORK</u>	<u>UNIT PRICE</u>	<u>TOTAL</u>
1	11	HR	Superintendent	\$107.00	\$1,177.00
2	11	HR	Foreman	\$96.81	\$1,064.91
3	33	HR	Trackhoe & Operator (308)	\$117.19	\$3,867.27
4	22	HR	Front End Loader & Operator	\$132.47	\$2,914.34
5	22	HR	Pipelayer	\$45.86	\$1,008.92
6	22	HR	Laborer	\$38.72	\$851.84
7	22	HR	Pickup Truck	\$22.42	\$493.24
8	22	HR	Flatbed Truck	\$19.36	\$425.92
9	22	HR	Small Incidental Tools	\$15.29	\$336.38
10	22	HR	Vacuum Excavator	\$81.52	\$1,793.44
11	44	HR	Trench Box (X2)	\$5.10	\$224.40
12	22	HR	Material Box	\$5.10	\$112.20
13	88	HR	Pump (x4)	\$5.10	\$448.80
14	44	HR	Tamp (x2)	\$6.11	\$268.84
15	22	HR	Pipe Laser	\$3.06	\$67.32
16	1	LS	Rankin County Co-Op	\$18.91	\$18.91

TOTAL AMOUNT DUE**\$15,073.73**

Emergency sewer repair - near 108 Tawana Ann Drive

Invoice #: H25118-01-F-59753-3

GL Code: 400-680-637

Funding: WSOM



Work Order #: 59753

Work Order Date: 09/08/25

Work Type:

Priority:

Status: Complete

Prepared By: Lori Sarver

Type of Work Order:

Request Type: Sewer - General

Date Requested: 09/08/2025

Name:

Service Address or Request Location: West Brandon Court | includes work on East Brandon Court and Tawana Ann Drive

Phone Number:

Email Address:

Reported By: Carly

Department: Sewer

Ward:

Nature of Request: Suncoast CCTV the sewer system in and around Hearts Ease Subdivision and it was discovered that utility company had bored through sewer main in two locations on West Brandon Court

Scheduled Completion

Date:

Date Work Order Completed: 09/08/2025

Completed:

Work Order Completed By: Hemphill Construction Company

By:

Scope of Work Completed: Damaged sewer line due to two utility bores. Cut out and installed a 5' section of 8" sewer pipe and sleeved it back together with two 8" fernco couplings. Backfilled around pipe with sand and tamped around pipe. Backfilled excavation site and installed 610 slag in roadway.

Locate Number If Necessary:

Necessary:

Additional Information: **Determined it is not Entergy. Cassie is working to determine which utility - LSarver

Concrete Repair

Required/Details:

Sod/Yard Restoration

Required/Details:

Asphalt Repair

Required/Details:

Invoice & Cost

Information:

Meter Deposit Amount:

Tap Fee Amount:

Status:**Notes**

10/07/2025 Locations listed by Hemphill:
205 West Brandon Court
303 East Brandon Court
108 Tawana Ann Drive

09/11/2025 Repair 3: near 108 Tawana Ann Drive. Issue with service tap. Cut out tap and installed a 6" rubber service boot at main. Reattached with 6" fernco coupling. Secured pipe and boot with concrete. Backfilled around pipe with sand. Installed 610 slag in roadway.

09/09/2025 Privacy fence had to be taken down to perform repair. Hemphill reinstalled the privacy fence.
Repair 2: near 303 East Brandon Court - Hole in 8" sewer main. Cut out bad section where hole was. Replaced bad section with approximately 4lf of 8" sewer pipe and used two 8" fernco couplings to connect to existing pipe. Bedded and tamped around pipe with sand. Backfilled excavation with 610 slag.

09/08/2025 Repair 1: near 205 West Brandon Court. Two utility bores through 8" sewer main. Cut out bad section of pipe. Installed approximately 5lf of 8" sewer pipe and connected back together with two 8" fernco couplings. Backfilled and tamped with sand around pipe. Backfilled excavation site with 610 slag.

Employee Cost: \$0.00
Equipment Cost: \$0.00
Material Cost: \$0.00
Inventory Cost: \$0.00
Purchase Order Cost: \$0.00

Uploaded Files**Date****File Name****Uploaded by**

09/23/2025

[28417079-Invoice No MS00412997.pdf](#)**Total Cost: \$0.00**

Signature:

Date:

Invoice
*** Duplicate ***

RANKIN COUNTY COOP



2861 Hwy 80 East
Brandon, MS 39042
601-825-5051

Ticket #: 1233405
Ticket date: 9/10/25
Station: 1

SEP 15 2025

Sold to: HEMPHILL CONSTRUCTION CO.
P.O. BOX 879
FLORENCE, MS 39073
601-932-2060

Ship to: **RECEIVED**

Customer #: 42569
Sales Rep: ST
Customer PO#: 25118

Ship date:
Location: 1

Ship-via code: *Posted*
Terms: Net 30 days

Quantity	Item #	Description	Ship-from location	Price	Selling unit	Ext prc
3.00	1183037	SPECTRICIDE WASP & HORNET 14OZ	SEP 17 2025 Angie Oswalt	5.89	EACH	17.67

H25118 - 040001 - 04 - JGL

User: #2

Total line items: 1

Sale subtotal: 17.67

Tax: 1.24

Total: 18.91

The undersigned purchaser(s) hereby agree(s) that payment for this purchase shall be due in full by the twentieth (20th) day of the next following month. It is further agreed by the undersigned purchaser(s) that this purchase shall bear a finance charge at the rate of 1.50% per month (18% per annum), commencing at the end of the next following month - minimum time allowed before assessing finance charge is thirty-one (31) days. 30 day credit provided only. Purchaser(s) agree(s) to pay all cost of collection.

Tender:

AR CHARGE

18.91

Net tender: 18.91

2861 HWY 80 EAST
BRANDON, MS 39042
MONDAY-FRIDAY 7:00 AM- 5:00 PM/SATURDAY 7:00 AM - 4:00 PM
HUNTING SEASON IS HERE!!
PLOT MIXES ARE IN!!





X THIS WORKING SITE HAS BEEN INSPECTED THIS DAY AND NO APPARENT SAFETY HAZARDS EXIST.

x ALL HEAVY EQUIPMENT HAS BEEN INSPECTED AND IS IN GOOD OPERATING ORDER

EMERGENCY CERTIFICATION RE: MCA SECTION 31-7-13(k) (1972, as amended)

I, Carly Beth Dearman, the Public Works Operations Coordinator
for the City of Brandon, Mississippi, have determined that an emergency exists as described in
the memo attached hereto, with regard to the purchase of the commodities or repair contracts,
identified as follows:

emergency sewer repair near 108 Tawana Ann Drive causing sewer overflow to area

at the location/address identified in the memo attached hereto, so that the delay incident to
giving opportunity for competitive bidding would be detrimental to the interest of the
governing authority, and I hereby approve the bill presented therefore for such emergency
commodities and/or contract services provided, and I do hereby certify that the purchase of
such commodities was made from Hemphill Construction Company (or with
) from whom such an emergency repair contract was
made), as reflected in the bill(s)/invoice(s) attached hereto and request payment of the same
accordingly.

So certified, this the 24 day of November, 2025.

Carly Beth Dearman

Carly Beth Dearman

(Print Name)

Public Works Operations Coordinator

(Title)

(Note: At the board meeting next following the emergency purchase or repair contract,
documentation of the purchase or repair contract, including a description of the commodity
purchased, the price thereof and the nature of the emergency shall be presented to the board
and shall be placed on the minutes of the board of such governing authority.)



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ALEX WADE, PUBLIC WORKS DIRECTOR
BOARD AGENDA: DECEMBER 1, 2025
SUBJECT: CRAWLER DUMP TRUCK – 14 TON
RESCIND AND REVISED RENTAL APPROVAL

Consideration to rescind the previously requested approval of quote from Perco Rentals (\$15,660.00) for a one-month rental of a 14-ton crawler dump truck for drainage easement work, and to approve the quote from Puckett Rents in the amount of \$14,938.00 for the same rental scope. Puckett Rents was lowest and best quote.

The lease agreement provided by Perco Rentals included terms that were not acceptable to the City. Puckett Rents is recommended instead, as the City already has an established working relationship with them and all required insurance documentation is on file, allowing the rental to proceed without delay.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Puckett Rents Quote
- Enviro Rentals Quote

GL Code: 001-201-640

Funding: Streets – General Fund



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
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BOARD AGENDA: DECEMBER 1, 2025
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ATTACHMENTS:

- Puckett Rents Quote
- Enviro Rentals Quote

GL Code: 001-201-640

Funding: Streets – General Fund

Enviro Services Rental Llc
10227 Hwy 33
Farmerville, LA 71241
(318)368-9111



www.enviroservicesrentals.com



Customer:	Delivery Location:	Ticket#
Valued Customer LA	City Of Brandon Mississippi 316 Thorngate Drive Brandon MS 39042 Alex Wade	BID Bid# 122872 Terms:

Ordered by: Alex Wade	PO/Job #	Delivery/Out: 10/28/25 Tue	SAN
Phone:	Sales Person: None	Pick-up/In: 11/04/25 Tue	SAN
Long Term	Sales Phone: (318) 368-9111		

Qty	Item	Description	Day Rate	Wk Rate	4Wk Rate	Total
1	1555	Terramac RT14R-Rotator-Dovetail--Dumpbed-Gps 2019	1800.00	4500.00	13500.00	4500.00
		Meter Reading Out: 3,566.50				
		Serial #: 14RH00130 Value: 450,000.00				
1	DEL	Delivery	1181.95			1181.95
1	PU	Pick Up	1181.95			1181.95

Chris Holoman
11/3/25

\$ 13,500.00
1,181.95
1,181.95

\$ 15,863.90

Off Rent Request: We kindly ask/require that ALL Off Rent Request be emailed to offrent@enviroservicesllc.com to ensure proper billing and credits are issued accurately and improve communications with both parties.

Remit to:
PO Box 339
Farmerville, LA 71241

ENVIRO RENTAL
DAY= 8 HOURS
WEEKEND= 12 HOURS
WEEK= 40 HOURS
MONTH= 160 HOURS

To Avoid Extra Charges:
Fill Unit Up Completely
Wash & Rinse Unit
Before Returning
Thank You!

Rentals	4,500.00
Sales	0.00
Delivery/Other	2,363.90
Rental Protection Plan	0.00

Sales Tax	315.00
Total	7,178.90

YOU ACKNOWLEDGE THAT YOU HAVE RECEIVED AND THOROUGHLY INSPECTED EACH OF THE RENTED ITEM(S), ALL OF WHICH ARE COMPLETE AND IN GOOD ORDER, CONDITION AND REPAIR, PROPERLY FUNCTIONING, AND OTHERWISE IN ALL WAYS ACCEPTABLE TO YOU.

This is a legally binding Contract. Important Terms and Conditions appear on this Page 1 and on the Reverse Side or Page 2 hereof. ANY DIFFERENT OR ADDITIONAL TERMS, WHETHER ORAL OR WRITTEN, ARE HEREBY OBJECTED TO, AND SHALL NOT BE ENFORCEABLE UNLESS SEPARATELY APPROVED IN WRITING BY ENVIRO RENTALS, LLC.

IMPORTANT. PLEASE READ CAREFULLY BEFORE SIGNING: You, for yourself and for the "Customer / Lessee / Guarantor" acknowledge and agree that you have carefully reviewed, fully understand, and agree to all of the terms and conditions set forth on the front and reverse side (or Page 2) of this Contract, that you have received a complete and legible copy of this Contract, and that you **PERSONALLY GUARANTEE** the prompt payment and performance of all obligations of the Customer/Lessee arising hereunder and/or in connection herewith.

SIGNATURE OF/FOR CUSTOMER / LESSEE / GUARANTOR:

Amount Due 7,178.90
10/28/25 10:00:02 Page 1

X _____

Puckett Rents



QUOTE

Biloxi (228) 392-2211
Hattiesburg (601) 264-1111
Jackson (601) 939-5151
Meridian (601) 703-0116
Madison (601) 859-5131

WWW.PUCKETTRENTS.COM

Puckett Rents
Post Office Box 321033
Flowood, Mississippi 39232

CUSTOMER

CITY OF BRANDON
P O BOX 1539
BRANDON, MS 39043

20

SHIP TO

Job Site:
CITY OF BRANDON
P O BOX 1539
BRANDON, MS 39043

C#: 601-825-5021 J#: 601-825-5021

ORDERED BY	USER							
ALEX WADE	XUPD44JEC							
INVOICE NUMBER	INVOICE DATE	CUSTOMER NO.	CUSTOMER PURCHASE ORDER NUMBER		STORE	DIV	SALESMAN	TERMS PAGE
1155291	11/20/25	8168550	M		010	R	46	1
PSO/WO NO.	DOC. DATE	PC	LC	MC	JOB LOCATION		INVOICE SEQ. NO.	
	11/20/25	8:00	AM		QUOTE			

Qty	Equipment #	Day	Week	4 Week
1	MISCELLANEOUS	2200.00	6250.00	14400.00
EQ#:	0991000			
	terramac rtl4 rotator			

SALES ITEMS:

Qty	Item number	Unit	Price	
1	ENVFEE	EA	288.000	288.00
	ENVIRONMENTAL FEE			
	DELIVERY CHARGE			125.00
	PICKUP CHARGE			125.00

Sub-total: 14938.00
Total: 14938.00

TERMS:

NET CASH ON RECEIPT OF INVOICE 1% PER MONTH SERVICE CHARGE ON BALANCE NOT PAID DURING THE MONTH FOLLOWING DATE OF INVOICE (ANNUAL PERCENTAGE RATE IS 18%).
Our responsibility ceases when shipment has been delivered in good order to transportation company. If shipment arrives in bad order, have receipt noted by carrier's agent. Claims for concealed shortages and/or damages will not be considered unless within 10 days after receipt of shipment.

MISSISSIPPI LICENSE NO. 1949 (SENATE BILL 2028, LAW OF 1962)

PMINV

See Terms and Conditions on Back



visit our website at
www.puckettmachinery.com



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ALEX WADE, PUBLIC WORKS DIRECTOR
BOARD AGENDA: DECEMBER 1, 2025
SUBJECT: UTILITY ADJUSTMENTS

Asking for your consideration to approve the attached utility adjustment recommendations for approval or denial by the Public Works Department pursuant to the City of Brandon Adjustment Policy.

The Mississippi Attorney General has opined the following regarding bill adjustments.

“Any policy allowing for the adjustment of a water customer’s bill must include a factual determination by the Municipal governing authorities that, because of unforeseen circumstances, the customer did not receive the benefits of the water service thereby warranting a reduction or compromise. Such factual determinations should be reflected in the Municipal minutes.”

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Utility Adjustments Listing

PUBLIC WORKS DEPARTMENT					
ADJUSTMENT APPROVALS FOR 12/1/2025 AGENDA					
UNPOSTED ADJUSTMENTS					
Account Number	Name	Address	Adjustment Description	Amount	
10841000.00 97	Sandra Bethany	121 Lakebend Circle	Waive NSF Fee	-\$40.00	
60660000.00 95	Michelle Devine	100 Crimson Lane	Pool Fill	-\$151.49	
61188000.00 95	Amanda Sanford	118 Sara Drive	Broken line in yard	-\$51.69	
50284000.00 98	David Thompson	102 Easthaven Circle	Pool Fill	-\$298.70	
51022000.00 97	Charles Beeland	409 Providence Drive	Pool Fill	-\$74.56	
40304000.00 97	Kerry Stevens	322 Speers Valley Circle	Outside faucet leak	-\$138.21	
41240000.00 96	Eddie Eugene Palmer	214 Appleridge Road	Broken line in yard	-\$1,019.70	
62010900.00 95	Lorraine T Eden	236 Stonebridge Blvd	Broken line in yard	-\$15.35	
40625200.00 94	Latasha McGee	415 West Sunset Dr Apt C23	Waive late fee	-\$15.23	
10832000.00 96	Sue Bailey	223 Lakebend Circle	Outside faucet leak	-\$419.77	
41287000.00 98	Carrie Brown	128.5 Cherry Hill Circle	Broken line in yard	-\$377.17	
61012000.00 92	Lauren Floyd	425 Old Town Circle	Posting Error	\$632.23	
61012000.00 91	Kenyatta Stapelton	425 Old Town Circle	Posting Error	-\$675.03	
10318000.00 97	David Mata	1020 Cobblestone Place	Pool Fill	-\$137.94	
50736000.00 98	Dian Baskin	665 Trickhambridge Road	Leak in yard	-\$651.43	
10107000.00 98	Wilfred Coleman	120 Alex Seal Lane	Credit on closed account	\$643.00	
10107500.00 98	Wilfred Coleman	122 Alex Seal Lane	Posting Error	-\$643.00	
61745300.00 86	Charity Sutton	5113 Meadowood Drive	Billing Error	-\$33.45	
61788000.00 92	Patricia Adcock	5175 Prairie Drive	Billing Error	-\$29.75	
41641900.00 97	Martha Vinson	107 Bella Vista Drive	Waive late fee	-\$32.89	
10423000.00 95	Stellar Nails	1645 W. Government Street	Billing Error	-\$1,010.38	
60096000.00 88	Trihelm Properties	222 Harrell St Apt 32	Billing Error	-\$0.57	
11012000.00 96	Karen Kennedy	109 Longbranch Drive	Broken line in yard & under home	-\$126.25	
60360000.00 96	William Myers	101 Ditto Circle	Broke line in yard	-\$59.22	
61722000.00 95	Mary Brown	5061 Country Meadows Ct.	Broke line in house	-\$169.60	
20985000.00 96	Tina Fletcher	47 Crossgates Drive	GA not picked up	-\$3.92	

Denials					
30674000.00 96	Karlye Jennings	401 Fawnwood Drive	Broken line in house/under house	Didn't exceed 50% of Avg.	
60930000.00 96	Natasha Taylor	324 Aftone Drive	Kitchen Faucet leak/toilet leak	No adj for water going into swr	
4087000.00 96	William Joyner	214 Legacy Drive	Broken line in yard	No adj for water (Irrigation Meter)	
10765000.00 96	Thomas Graham	225 Terrace Drive	No explanation(possible faucet leak)	Not enough info possible faucet leak per homedepot receipt	



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: BUTCH LEE
DATE: 12/01/2025
SUBJECT: PURCHASE 2 WACKER LTT6 LIGHT PLANTS

Consideration to approve a quote from Puckett Rents, as the lowest and best quote received in the amount of \$23,500.00 to purchase two Wacker LTT6 Light Plants. A second quote was received from United Rentals in the amount of \$23,880.00.

ATTACHMENTS:

1. Puckett Rents Quote - Light Plants
2. United Rentals Quote - Light Plants
3. LIGHT PLANTS PURCHASE 12012025



SALES QUOTE

Biloxi (228) 382-2211
 Hattiesburg (601) 264-1111
 Jackson (601) 939-5151
 Meridian (601) 703-0116
 Madison (601) 859-5131

WWW.PUCKETTRENTS.COM

Puckett Rents
 Post Office Box 321033
 Flowood, Mississippi 39232

CUSTOMER

CITY OF BRANDON
 P O BOX 1539
 BRANDON, MS 39043

20

SHIP TO

Job Site:

CITY OF BRANDON
 P O BOX 1539
 BRANDON, MS 39043

20

C#: 601-825-5021 J#: 601-825-5021

ORDERED BY	USER								
M	XUPD44JMH								
INVOICE NUMBER	INVOICE DATE	CUSTOMER NO.		CUSTOMER PURCHASE ORDER NUMBER		STORE	DIV	SALESMAN	TERMS PAGE
1153150-0000	11/30/25	8168550		M		010	R	46	1
PSO/WO NO.	DOC. DATE	PC	LC	MC	JOB LOCATION				INVOICE SEQ. NO.
					RANDALL AMASON QUOTE				

Qty	Item number	Unit	Price	Amount
2.00	WAKER LTT6 LIGHT PLANTS *MISC	EA	11750.000	23500.00

DELIVERY CHARGE
 DELIVERY INSTRUCTIONS:
 No extra charge for delivery

Sub-total: 23500.00
 Total: 23500.00

TERMS:
 NET CASH ON RECEIPT OF INVOICE 1 1/2% PER MONTH SERVICE CHARGE ON BALANCE NOT PAID DURING THE MONTH FOLLOWING DATE OF INVOICE (ANNUAL PERCENTAGE RATE IS 18%).
 Our responsibility ceases when shipment has been delivered in good order to transportation company. If shipment arrives in bad order, have receipt noted by carrier's agent. Claims for concealed shortages and/or damages will not be considered unless within 10 days after receipt of shipment.

MISSISSIPPI LICENSE NO. 1949 (SENATE BILL 2028, LAW OF 1962)



visit our website at
www.puckettmachinery.com

PMINV

See Terms and Conditions on Back



SALE QUOTE

BRANCH 42J
1019 CENTRE POINTE BLVD
PEARL MS 39208-4283
601-664-9995
601-664-2160 FAX

256102882

Job Site

PUBLIC WORKS DEPARTMENT
574 NORTH ST
BRANDON MS 39042

Office: 601-825-5021

CITY OF BRANDON
PO BOX 1539
BRANDON MS 39043-1539

Customer # : 1373446
Quote Date : 11/28/25

UR Job Loc : 574 NORTH ST, BRANDO
UR Job # : 19
Customer Job ID:
P.O. # : QUOTE LIGHT TOWERS
Ordered By : RANDALL AMASON
Written By : CRAIG NEWTON
Salesperson :

**This is not an invoice
Please do not pay from this document**

Qty	Equipment #	Price	Amount
2	3204003 CC: 320-4003	11690.00	23380.00
	LIGHT TOWER,4-7KW LED VERT MAST		
	2 WACKER LTT6 LIGHT PLANTS **		

DELIVERY CHARGE

Sub-total: 500.00
Total: 23880.00

ONSITE CONTACT: RANDALL AMASON
CELL#: 601-201-0738

James Steven Womack

Note: This proposal may be withdrawn if not accepted within 30 days.

WHERE PERMITTED BY LAW, UNITED RENTALS MAY IMPOSE A SURCHARGE OF 2.0% FOR CREDIT CARD PAYMENTS ON CHARGE ACCOUNTS. THIS SURCHARGE IS NOT GREATER THAN OUR MERCHANT DISCOUNT RATE FOR CREDIT CARD TRANSACTIONS AND IS SUBJECT TO SALES TAX. THIS IS NOT A SALE AGREEMENT/INVOICE. THE ITEMS LISTED ABOVE ARE SUBJECT TO AVAILABILITY AND ACCEPTANCE OF THE TERMS AND CONDITIONS OF UNITED'S SALE AGREEMENT/INVOICE WHICH ARE AMENDED FROM TIME TO TIME AND POSTED ONLINE AT <https://www.unitedrentals.com/legal/sale-agreement> AND INCORPORATED HEREIN BY REFERENCE. A PAPER COPY OF THE SALE AGREEMENT/INVOICE TERMS IS AVAILABLE UPON REQUEST.



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ALEX WADE, PUBLIC WORKS DIRECTOR
BOARD AGENDA: DECEMBER 1, 2025
SUBJECT: LIGHT PLANTS
PURCHASE APPROVAL

Asking for your consideration to approve the purchase of TWO Wacker LTT6 Light Plants in the amount of \$23,500.00 from Puckett Rents. A second quote was received from United Rentals in the amount of \$23,880.00.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

- Puckett Rents Quote
- United Rentals Quote

GL Code: 004-500-730

Funding: Amphitheater Operations Fund



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: JOEY BARNETTE, DIRECTOR OF COMMUNITY DEVELOPMENT
BOARD AGENDA: DECEMBER 1, 2025
SUBJECT: ALLEN ENGINEERING AND SCIENCE, INC.
2026 MS4 STORMWATER MANAGEMENT PROGRAM
PROFESSIONAL SERVICES AGREEMENT

Asking for your consideration to approve the Professional Services Agreement with Allen Engineering and Science, Inc. for the 2026 MS4 Stormwater Management Program and authorize the Mayor to execute the same.

Through this Professional Services Agreement, Allen Engineering and Science, Inc. will assist the City of Brandon with the continued management of the MS4 Stormwater Management Program. The City of Brandon is required by the Mississippi Department of Environmental Quality to have an MS4 Stormwater Management Program that meets certain annual requirements.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

- Allen Engineering and Science Professional Services Agreement



6360 I-55 North, Suite 330
Jackson, Mississippi 39211
www.AllenES.com

Phone 601.936.4440
Fax 601.936.4463

November 12, 2025

Joseph "Joey" Barnette, MCP, CBO
Director of Community Development
City of Brandon
1000 Municipal Drive
Brandon, MS 39042

**Re: City of Brandon Phase II Stormwater Program Implementation - 2026
Brandon, Mississippi**

Dear Mr. Barnette:

Allen Engineering and Science, Inc. (AllenES), is pleased to provide this proposal to you regarding the implementation of Brandon's (City) Stormwater Management Program. As you are aware, the Phase II Stormwater Program is federally mandated and supported by an MDEQ Permit to the City. The City must continue implementing the goals of the Stormwater Management Program and the approved Management Plan as mandated under the Clean Water Act. AllenES would appreciate the opportunity to provide the implementation services to the City during the 2026 reporting year.

SCOPE OF WORK

AllenES will perform the following scope of work associated with the proposed project.

PHASE 1 – 2026 MS4 PROGRAM IMPLEMENTATION

AllenES proposes to assist the City with the implementation of the stormwater management program during the 2026 fiscal year by providing logistical support for tasks associated with the tasks listed below:

TASK 1 – PUBLIC EDUCATION IMPLEMENTATION TASKS

- Assist the City with the following Public Education measures
 - Provide one (1) Elected Official Training presentation to the Mayor and Board.
 - Provide one (1) stormwater related article to the City.



TASK 2 – PUBLIC INVOLVEMENT IMPLEMENTATION TASKS

- Assist the City with the following Public Involvement measures:
 - Facilitate two (2) stormwater task force meetings.
 - Provide logistical support for other public involvement activities as dictated by the current Stormwater Management Plan.

TASK 3 – ILLICIT DISCHARGE IMPLEMENTATION TASKS

- Assist the City with the following Illicit Discharge Detection and Elimination measures:
 - Review current ordinances to ensure compliance with MDEQ permit requirements.
 - Provide one (1) training presentation to municipal employees on the identification of and elimination procedures for illicit discharges and illegal connections.
 - Conduct two (2) dry weather screenings of major conveyances and outfalls within the City for the presence of illicit discharges and other water quality concerns.

TASK 4 – CONSTRUCTION STORMWATER IMPLEMENTATION TASKS

- Assist the City with the following Construction Stormwater measures:
 - Review current ordinances to ensure compliance with MDEQ recommendations as needed.
 - Conduct one (1) developer/contractor training covering erosion and sediment control measures.
 - Provide one (1) training presentation to permitting and inspection staff on the latest policies, ordinances, and inspection procedures for effective construction stormwater monitoring.

TASK 5 – POST-CONSTRUCTION STORMWATER IMPLEMENTATION TASKS

- Assist the City with the following Post Construction Stormwater measures:
 - Review current ordinances to ensure compliance with MDEQ recommendations.
 - Update Post-Construction Database as new facilities are built within the City.
 - Assist in the development of an educational post-construction document to be provided to owners/developers/HOA's as necessary.
 - Provide one (1) training presentation to municipal employees on post-construction BMP inspection procedures.

TASK 6 – POLLUTION PREVENTION IMPLEMENTATION TASKS

- Assist the City with the following Pollution Prevention measures:
 - Provide one (1) training presentation to municipal employees based on Prevention Plan and Good Housekeeping Practices as well as standard spill prevention and response procedures.
 - Conduct one (1) inspection of all municipal facilities identified in the Stormwater Pollution Prevention Plan and prepare a report outlining any items that need to be addressed.



TASK 7 – COMPLETE ANNUAL REPORT

Assist the City with completing the Storm Water Annual Report and submitting the Report to MDEQ on or before January 28 of the following plan year.

PHASE 2 – MS4 STORM WATER MANAGEMENT PLAN UPDATE

AllenES anticipates the MDEQ to reissue the Permit during the 2026 plan year. Once the Permit is reissued, the City will have to modify the SWMP, prepare a Notice of Intent, and submit these documents to MDEQ for review and approval. AllenES has prepared numerous SWMPs for MS4 covered entities in and around the Jackson Metro area.

- Review the Permit once it is reissued by MDEQ.
- Modify the City's SWMP based on changes contained in the Permit and complete the Notice of Intent.
- Assist the City with the Public Notice component of the new Permit requirements in response to EPA's Remand Rule.
- Submit the revised SWMP and Notice of Intent to MDEQ within the required timeframe.
- Review and revise the SWMP based on MDEQ comments after their review.

PROJECT SCHEDULE

AllenES will initiate the implementation tasks of the Stormwater Management Program tasks with client approval and will initiate implementation activities immediately upon request. The proposal objectives are expected to begin no later than January 1, 2026 and will be completed prior to December 31, 2026.

COST ESTIMATE

AllenES will perform the proposed scope of work related to Phase 1 described above on a lump sum basis, not to exceed Twenty-one Thousand dollars (\$21,000), without client approval.

AllenES will perform the proposed scope of work related to Phase 2 described above on a lump sum basis, not to exceed Eighteen Thousand dollars (\$18,000), without client approval.

This cost strictly covers the scope of work requested, and includes labor, expenses, and travel costs needed to perform the scope of work. No work will be performed beyond these costs without the City's authorization.

A breakdown of the proposed costs is as follows:

Phase No.	Phase Description	Estimated Cost
1	2026 MS4 Program Implementation	\$21,000
2	MS4 Storm Water Management Plan Update	\$18,000
Project Cost		\$39,000



Payment for invoices is due within 30 days of the invoice date. Invoices not paid within 30 days are subject to a late fee of 1.5% per month. Understanding the schedules involved with agenda setting and preparation of claims dockets for the City, we will make every effort to transmit invoices with ample time for preparation of materials for the next regularly scheduled Board meeting.

CLOSING

AllenES is committed to providing high-quality, dependable, and responsive services to you. If you have any questions or require any additional information, please do not hesitate to contact me at (601) 326-2702 or by email at planning@allenes.com if you have any questions.

Sincerely,
Allen Engineering and Science

Paul Lanning, PLA
Project Planner

Project Authorization

If the project details listed above are acceptable, please sign and date below and return to AllenES. The effective date of this project will be the authorization date below.

I hereby authorize Allen Engineering and Science, Inc. to proceed with the above-referenced project. I have read and agree to the associated Terms and Conditions. In executing this authorization form, I represent that it is correct, and I certify that I have the authority to execute this authorization form on behalf of the responsible party. I understand that a digital authorization or a photocopy of this authorization will be accepted with the same authority as the original.

Authorized By: _____

Title: _____

Municipality: _____

Date: _____

Signature: _____



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: JOEY BARNETTE
DATE: 11/26/2025
SUBJECT: **CONSIDERATION TO SET A PUBLIC HEARING FOR CASE # 2**

Purpose

The purpose of this item is to request that the Mayor and Board set a public hearing date for Case No. 25-034, a Conditional Use Application associated with Parcel I8B-3.

Background

The Community Development Department has received a Conditional Use Application for Parcel I8B-3. In accordance with local zoning regulations and procedural requirements, a public hearing must be scheduled to receive comments from the public and to allow the applicant to present the request.

Requested Action

Staff recommends that the Mayor and Board set the public hearing for **January 5, 2026**, during the regularly scheduled meeting.

ATTACHMENTS:

None



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: JOEY BARNETTE
DATE: 11/26/2025
SUBJECT: CONSIDERATION TO ADOPT A RESOLUTION AND ORDER ADJU

This item concerns the adjudication of the cost of cleaning the property located at 131 Meadowlane Drive, Brandon, Mississippi 39042 (PPIN # 32617, Parcel # I8L-6-100) pursuant to Mississippi Code Section 21-19-11, and the assessment of said costs to the property, to be collected in the manner provided by law.

ATTACHMENTS:

1. Invoice4227 for Clean up
2. Resolution Adjudicating the Cost of Cleaning of Property (DRAFT)
3. Signed Resolution 10.20.2025
4. Current case file 2025
5. Tax Record
6. Violation reference
7. Compiled Pictures

Black Forrest Llc
1046 Trickhambridge rd
Brandon , Ms 39042
(601) 594-5034



Bill to: City of Brandon PW
City of Brandon PW
West Government Street
Brandon, Mississippi

Invoice # 4227
Invoice issued 11/24/2025
Due Date 11/24/2025
Total **\$450.00**

Date	Item	Price	Tax	Qty.	Total
11/24/25	131 Meadow Lane dr Clean up yard po#20811	\$450.00		1	\$450

Subtotal \$450.00
Tax \$0.00

Total **\$450.00**

**RESOLUTION AND ORDER ADJUDICATING THE COST OF CLEANING OF PROPERTY
LOCATED AT 131 MEADOWLANE DRIVE, (TAX PARCEL # I8L-6-100, PPIN# 32617),
BRANDON, MISSISSIPPI AND ASSESSING SAID COSTS AGAINST SAID PROPERTY**

BE IT RESOLVED that the Mayor and Board of Aldermen of the City of Brandon, Mississippi, on the 1 day of December 2025, at 6:00 o'clock p.m. at the Brandon City Hall, Regular Meeting Room, 1000 Municipal Drive, Brandon, Mississippi, held a Public Hearing pursuant to MCA Section 21-19-11 (1972 as amended) with respect to that certain real property and improvements located at 131 Meadowlane Drive (hereinafter sometimes referred to as "the subject property").

BE IT FURTHER RESOLVED that the subject property was duly posted and notice of the Public Hearing was properly provided in accordance with MCA Section 21-19-11 (1972 as amended). The Minutes of the meeting and the action of the board in relation thereto are incorporated herein by reference.

BE IT FURTHER RESOLVED that at said hearing the governing authority did adjudicate such parcel of land in its then condition to be a menace to the public health and safety of the community and directed that the same be cleaned up by the use of municipal employees or by cutting weeds; filling cisterns; removing rubbish, dilapidated fences, outside toilets, dilapidated buildings, and other debris including abandoned and inoperable vehicles; and draining cesspools and standing water therefrom.

BE IT FURTHER RESOLVED that the conditions existing on the subject property which caused it to be a menace to the public health and safety of the community as described at the hearing were remediated by the City, at a total cost to the City of \$ 450.00, which amount, is hereby assessed against the subject property.

BE IT FURTHER RESOLVED that in accordance with MCA Section 21-19-11 a penalty of \$1,500.00 or 50% percent of the actual cost incurred, whichever is more, may be assessed by the City in addition to the actual clean-up costs and that the total penalty assessed in this matter is \$ 1500.00 .

BE IT FURTHER RESOLVED that in accordance with MCA Section 21-19-11, the cost and any penalty may become a civil debt against the property owner, and/or, at the option of the governing authority, an assessment against the property.

BE IT FURTHER RESOLVED that the City does hereby assess against the subject property the total sum of \$ 1950.00 as clean-up costs and penalties and in accordance with said statute, the assessment herein determined shall be a lien against the subject property and shall be enrolled in the office of the Chancery Clerk of Rankin County, Mississippi as other liens and encumbrances are enrolled, and the Tax Collector of Rankin County, Mississippi, who by inter-local agreement serves as the tax collector for the City of Brandon, shall proceed to sell the land to satisfy the lien, as now provided by law for the sale of lands for delinquent municipal taxes. The lien against the property shall be an encumbrance upon the property and shall follow title of the property.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED BY THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI as follows:

1. The actual costs of cleaning the subject property is \$ 450.00 and that a penalty is imposed in the amount of \$ 1500.00 for a total assessment of costs and penalties of \$ 1950.00 .

2. An assessment in the total sum of \$ 1950.00 is hereby levied and shall be a lien against the subject property.

3. A copy of this Resolution and Order shall be enrolled in the office of the Chancery Clerk of Rankin County, Mississippi as other liens and encumbrances are enrolled

and the Rankin County Tax Collector is hereby ordered to proceed to sell said land to satisfy said lien as is now provided for by law for the sale of lands for delinquent municipal taxes.

4. And further, the cost and penalty may be collected as a civil debt as allowed by law against the owner of the property in a court of competent jurisdiction in the manner provided by law for the cost and any penalty, plus court costs, reasonable attorney's fees and interest from the date that the property was cleaned.

SO RESOLVED AND ORDERED this the _____ day of _____, 2025.

MAYOR

ATTEST:

CITY CLERK

**RESOLUTION RE: CLEAN-UP OF
131 MEADOWLANE DRIVE, BRANDON, MISSISSIPPI
(TAX PARCEL #108L-6-100, PPIN 032617)**

BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Brandon, Mississippi, that on the 20th day of October 2025 at 6:00:00 o'clock p.m. at the Brandon City Hall, Regular Meeting Room, 1000 Municipal Drive, Brandon, Mississippi, a Public Hearing was held to determine whether or not the parcel of property identified above, is in such a state of uncleanness as to be a menace to the public health and safety of the community.

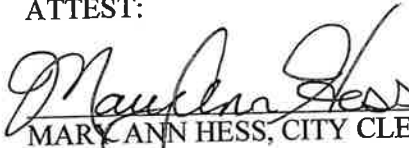
BE IT FURTHER RESOLVED that notice of said Public Hearing was provided in accordance with MCA Section 21-19-11. A copy of the notice, as posted and provided, together with the Memorandum with attachments from the Community Development Department dated October 16, 2025, is appended to the Minutes and incorporated herein.

BE IT FURTHER RESOLVED that at said hearing the governing authority, having received information from the Community Development Department relative to the condition of the improvements located on the subject parcel and the general condition of the property, which is appended to the Minutes and incorporated herein, and having heard from Wayne Johnson, the owner of the property, who attended the hearing, did adjudicate such parcel of land in its then condition to be a menace to the public health and safety of the community and directed that the same be cleaned up by the use of municipal employees or by contract, by cutting grass and weeds; filling cisterns; removing rubbish, abandoned and dilapidated fences, outside toilets, abandoned or dilapidated buildings, slabs, personal property, which removal of personal property shall not be subject to the provisions of Section 21-39-21, and other debris; and draining cesspools and standing water therefrom, in accordance with MCA Section 21-19-11, as generally outlined in the information including the Memorandum and attachments provided by the Community Development Department, all of which is incorporated herein by reference, and that assessments and costs be assessed and taxed against the property in accordance with said statute.

SO RESOLVED this the 20th day of October 2025.


BUTCH LEE, MAYOR

ATTEST:


MARY ANN HESS, CITY CLERK





Case #: 220743

Case Date: 06/27/22

Case Type:

Status: Public Hearing

Street Number: 131

Suite:

Street Name: Meadowlane Drive

Owner Name: Wayne & Linda Johnson

Owner Address: 1024 Haley Creek Lane

Owner Phone: 601-506-2014

Owner Email:

Ward: 6

Citizen No

Complaint:

Complainant Diane Thornton

Name:

Complainant 198 Meadowlane Drive

Address:

Complainant 502-705-1821

Phone:

Complainant

Email:

Violation Type: Res. Property Maint - Minor

Description of Rotten wood, peeling paint, trash and debris accumulation, weeds growing over the front door.

Violations:

Violation Rotten wood, peeling paint, trash and debris accumulation, weeds growing over the front door.

Details:

Owner No

Occupied:

Notice: Final Notice

Tenant Name:

Tenant Address:

Tenant City, Brandon, MS 39042

State, Zip:

Tenant Phone:

Tenant Email:

Correction Please maintain exterior property areas to be free of improperly stored materials, rubbish and

Order: Debris, As well as grass and vegetation that is becoming overgrown. Maintain protective treatment, roofs and windows and door frames. If there are any unforeseen circumstances, further questions or concerns please contact the office of Community Development at the number listed below. We can work with you to establish a reasonable time for corrective action to be taken based on your circumstances.

Code Cassie Burnette
Enforcement Officer:
In-Active Code Enforcement Officer:
Owner City, Crystal Springs MS 39059
State, Zip:
Re-inspection 10/20/2025
Date::
Common Name of Location:
Status:
Assigned To: Cassie Burnette

Property

Parcel #	Address	Legal Description	Owner Name	Owner Phone	Zoning
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Date	Activity Type	Description	Employee	Status
07/18/2022	Follow-Up	Followed up with complainant and let them know that tickets have been issued to homeowner and we are currently awaiting for that process to come to fruition.	Cassie Burnette	Completed
08/22/2022	Follow-Up	This has been taken as far as it can. Tickets have been written to property owners and warrants have been issued.	Cassie Burnette	Completed
05/25/2023	Phone Call	Contacted property owner. He said he would get up to take care of it. He had a heart attack and has been recovering from it.	Cassie Burnette	Completed
05/25/2023	In-Person Meeting	Met with neighbor at 129 (Deanna) and 133 (Mr. Tapley). Both stated they have seen snakes and raccoons around the property. grass is higher in the back than the front. Rats are starting to be attracted to their property. Owner has not been there in a very long time. Let them both know that I spoke with Mr. Johnson and he would be taking care of it. I gave them both my card and asked them to call me if they saw anyone there.	Cassie Burnette	Completed
06/05/2023	In-Person Meeting	BPD is here now serving arrest warrant. Officer stated that Mr. Johnson was choosing to pay his fines and stuff. After doing that he stated that he would be back to finish cleaning up the property.	Cassie Burnette	Completed
06/05/2023	Phone Call	Neighbor called and stated that Mr. Johnson was there cutting his grass. I called Officer Taffe and asked her to check for warrant on Mr. Johnson. She stated that she did have one. I let her know that he was at 131 Meadowlane Drive doing lawncare. She said that she would send a car over.	Cassie Burnette	Completed
06/06/2023	Follow-Up	Checked for updated with court services. All fines for outstanding tickets and warrants have been satisfied.	Cassie Burnette	Completed
06/09/2023	Public Hearing Property Clean-Up	Randy posted the property for a public hearing on clean up. He created a new case, #230466	Cassie Burnette	Assigned
06/27/2023	Public Hearing Property Clean-Up	Property has not been cleaned up. Randy forwarded it to Public Works for clean up.	Cassie Burnette	Completed
08/31/2023	Property Clean-Up Adjudication	Property has been cleaned up and goes before the Board Sept. 18.	Cassie Burnette	Completed
09/18/2023	Property Clean-Up Adjudication	Per Randy- Resolution of cost to clean up has been signed.	Cassie Burnette	Completed
09/18/2025	Final Notice	Property has become a nuisance again. Current neighbor claims rats and vermin are being attracted to the property. Coltan has had a case since April but nothing has been done. Courtesy notice sent by regular mail. 2 weeks given for clean up. If no activity, will post for public hearing.	Cassie Burnette	Completed
10/06/2025	Public Hearing Property Clean-Up	No change to property condition. Posted for public hearing.	Cassie Burnette	Completed

Violations

Date	Violation	Description	Notes	Status
10/06/2025	Accumulation of rubbish or Garbage (IPMC 2018 308.1)	All exterior property and premises, and the interior of every structure shall be free from any accumulation of rubbish or garbage.		Open
10/06/2025	Exterior property areas. Weeds. (IPMC Sec. 302.4)	All premises and exterior property shall be maintained free from weeds or plant growth in excess of 12 inches. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens. Upon failure of the owner or agent having charge of a property to cut and destroy weeds after service of a notice of violation, they shall be subject to prosecution in accordance with Section 106.3 and as prescribed by the authority having jurisdiction. Upon failure to comply with the notice of violation, any duly authorized employee of the jurisdiction or contractor hired by the jurisdiction shall be authorized to enter upon the property in violation and cut and destroy the weeds growing thereon, and the costs of such removal shall be paid by the owner or agent responsible for the property.		Open
06/27/2022	Exterior property areas. Weeds. (IPMC Sec. 302.4)	All premises and exterior property shall be maintained free from weeds or plant growth in excess of 12 inches. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens. Upon failure of the owner or agent having charge of a property to cut and destroy weeds after service of a notice of violation, they shall be subject to prosecution in accordance with Section 106.3 and as prescribed by the authority having jurisdiction. Upon failure to comply with the notice of violation, any duly authorized employee of the jurisdiction or contractor hired by the jurisdiction shall be authorized to enter upon the property in violation and cut and destroy the weeds growing thereon, and the costs of such removal shall be paid by the owner or agent responsible for the property.		Closed
10/06/2025	Exterior Structure (IPMC 2012 304.1)	The Exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to public health, safety or welfare.		Open
10/06/2025	Nuisance, Illustrative enumeration (Sec. 34-22)	Illustrative enumeration. The maintaining, using, placing, depositing, leaving or permitting to be or remain on any public or private property of any of the following items, conditions or actions is hereby declared to be and constitute a nuisance; provided, however, that this enumeration shall not be deemed or construed to be conclusive, limiting or restrictive: (1) Noxious weeds and other rank vegetation; (2) Accumulations of rubbish, trash, refuse, junk and other abandoned materials, metals, lumber or other things; (3) Any condition which provides harborage for rats, mice, snakes and other vermin; (4) Any building or other structure which is in such a dilapidated condition that it is unfit for human habitation, or kept in such an insanitary condition that it is a menace to the health of people residing in the vicinity thereof, or presents a more than ordinarily dangerous fire hazard in the vicinity where it is located; (5) All unauthorized noises and vibrations, including animal noises; (6) All obnoxious odors and stenches, as well as the conditions, substances or other causes which give rise to the emission or generation of such odors and stenches; (7) The carcasses of animals or fowl not disposed of within a reasonable time after death; (8) The pollution of any public well or cistern, stream, lake, canal or body of water by sewage, dead animals, creamery or industrial wastes or other substances; (9) Any building, structure or other place or location where any activity which is in violation of local, state or federal law is conducted, performed or maintained; (10) Any accumulation of stagnant water permitted or maintained on any lot or piece of ground; (11) Dense smoke, noxious fumes, gas, soot or cinders in unreasonable quantities.		Open

06/27/2022	Nuisance, Illustrative enumeration (Sec. 34-22)	Illustrative enumeration. The maintaining, using, placing, depositing, leaving or permitting to be or remain on any public or private property of any of the following items, conditions or actions is hereby declared to be and constitute a nuisance; provided, however, that this enumeration shall not be deemed or construed to be conclusive, limiting or restrictive: (1) Noxious weeds and other rank vegetation; (2) Accumulations of rubbish, trash, refuse, junk and other abandoned materials, metals, lumber or other things; (3) Any condition which provides harborage for rats, mice, snakes and other vermin; (4) Any building or other structure which is in such a dilapidated condition that it is unfit for human habitation, or kept in such an insanitary condition that it is a menace to the health of people residing in the vicinity thereof, or presents a more than ordinarily dangerous fire hazard in the vicinity where it is located; (5) All unauthorized noises and vibrations, including animal noises; (6) All obnoxious odors and stenches, as well as the conditions, substances or other causes which give rise to the emission or generation of such odors and stenches; (7) The carcasses of animals or fowl not disposed of within a reasonable time after death: (8) The pollution of any public well or cistern, stream, lake, canal or body of water by sewage, dead animals, creamery or industrial wastes or other substances; (9) Any building, structure or other place or location where any activity which is in violation of local, state or federal law is conducted, performed or maintained; (10) Any accumulation of stagnant water permitted or maintained on any lot or piece of ground; (11) Dense smoke, noxious fumes, gas, soot or cinders in unreasonable quantities.	Closed
06/27/2022	Protective treatment (IPMC Sec. 304.2)	All exterior surfaces, including but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences, shall be maintained in good condition. Exterior wood surfaces, other than decay-resistant woods, shall be protected from the elements and decay by painting or other protective covering or treatment. Peeling, flaking and chipped paint shall be eliminated and surfaces repainted. All siding and masonry joints, as well as those between the building envelope and the perimeter of windows, doors and skylights, shall be maintained weather resistant and water tight. All metal surfaces subject to rust or corrosion shall be coated to inhibit such rust and corrosion, and all surfaces with rust or corrosion shall be stabilized and coated to inhibit future rust and corrosion. Oxidation stains shall be removed from exterior surfaces. Surfaces designed for stabilization by oxidation are exempt from this requirement.	Open
06/27/2022	Roofs and drainage (IPMC 304.7)	The roof and flashing shall be sound, tight and not have defects that admit rain. Roof drainage shall be adequate to prevent dampness or deterioration in the walls or interior portion of the structure. Roof drains, gutters and downspouts shall be maintained in good repair and free from obstructions. Roof water shall not be discharged in a manner that creates a public nuisance.	Open
06/27/2022	Window, skylight and door frames. (IPMC 304.13-304.13-2)	(304.13) Window, skylight and door frames. Every window, skylight, door and frame shall be kept in sound condition, good repair and weather tight. (304.13.1) Glazing. All glazing materials shall be maintained free from cracks and holes. (304.13.2) Openable windows. Every window, other than a fixed window, shall be easily openable and capable of being held in position by window hardware.	Open

Uploaded Files

Date

File Name

10/15/2025



10/15/2025



10/15/2025



10/15/2025



10/15/2025



10/15/2025



10/15/2025



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10/15/2025



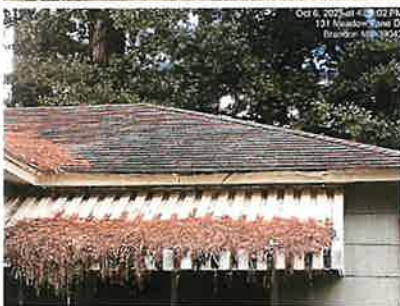
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06/27/2022



06/27/2022



06/27/2022



PPIN	Parcel Number	Section	Township	Range
032617	I08L000006 00100	15	05	03
Google Map	GIS Map	Deed Preview		Building Sketch
External Link	Rankin County GIS Map Viewer	Rankin County Deed Viewer		01
Assessed Owner		Appraised Values		
JOHNSON WAYNE A & LINDA D		Land Value	18,500.00	
1024 HALEY CREEK LANE CRYSTAL SPRINGS MS39058		Improvement Value	51,500.00	
		Total	70,000.00	
		Assessed Values		
Location		Land Value	0.00	
		Improvement Value	10,500.00	
		Total	10,500.00	
Legal Description		Building Info.		
LOT 10 WISTERIA PARK PART 2 BLOCK F DB 308 PG 785 0032274 DB 490 PG 0107 0082285		Year Built	1953	
		Base Area	1352	
		Adjusted Area	1354	
		Structure Code	001	
TAXES	Due	Paid	Deed Info	
County	438.27	438.27	Book	1016
City	346.50	346.50	Page	453
School	585.69	585.69	Date	5/13/2003
Total	1,370.46	1,370.46	Miscellaneous	
Paid By	GULF TL LLC		Homestead Code	
Paid - Receipt #	Y			
Date Paid	9/11/2025			
# of Payments	1			
Penalty Paid	237.97			

BLUE
HIGHLIGHT
INDICATES
CURRENT VIOLATIONS

101560454

CHAPTER 3

GENERAL REQUIREMENTS

User note:

About this chapter: Chapter 3 is broad in scope and includes a variety of requirements for the maintenance of exterior property areas, as well as the interior and exterior elements of the structure, that are intended to maintain a minimum level of safety and sanitation for both the general public and the occupants of a structure, and to maintain a building's structural and weather-resistance performance. Specifically, Chapter 3 contains criteria for the maintenance of building components; vacant structures and land; the safety, sanitation and appearance of the interior and exterior of structures and all exterior property areas; accessory structures; extermination of insects and rodents; access barriers to swimming pools, spas and hot tubs; vehicle storage and owner/occupant responsibilities.

SECTION 301 GENERAL

301.1 Scope. The provisions of this chapter shall govern the minimum conditions and the responsibilities of persons for maintenance of structures, equipment and exterior property.

301.2 Responsibility. The owner of the premises shall maintain the structures and exterior property in compliance with these requirements, except as otherwise provided for in this code. A person shall not occupy as owner-occupant or permit another person to occupy premises that are not in a sanitary and safe condition and that do not comply with the requirements of this chapter. Occupants of a dwelling unit, rooming unit or housekeeping unit are responsible for keeping in a clean, sanitary and safe condition that part of the dwelling unit, rooming unit, housekeeping unit or premises they occupy and control.

301.3 Vacant structures and land. Vacant structures and premises thereof or vacant land shall be maintained in a clean, safe, secure and sanitary condition as provided herein so as not to cause a blighting problem or adversely affect the public health or safety.

SECTION 302 EXTERIOR PROPERTY AREAS

302.1 Sanitation. Exterior property and premises shall be maintained in a clean, safe and sanitary condition. The occupant shall keep that part of the exterior property that such occupant occupies or controls in a clean and sanitary condition.

302.2 Grading and drainage. Premises shall be graded and maintained to prevent the erosion of soil and to prevent the accumulation of stagnant water thereon, or within any structure located thereon.

Exception: Approved retention areas and reservoirs.

302.3 Sidewalks and driveways. Sidewalks, walkways, stairs, driveways, parking spaces and similar areas shall be kept in a proper state of repair, and maintained free from hazardous conditions.

302.4 Weeds. Premises and exterior property shall be maintained free from weeds or plant growth in excess of 12 INCHES

PER SEC 18-61: ADOPTION
(7c)

Noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided; however, this term shall not include cultivated flowers and gardens.

Upon failure of the owner or agent having charge of a property to cut and destroy weeds after service of a notice of violation, they shall be subject to prosecution in accordance with Section 106.3 and as prescribed by the authority having jurisdiction. Upon failure to comply with the notice of violation, any duly authorized employee of the jurisdiction or contractor hired by the jurisdiction shall be authorized to enter upon the property in violation and cut and destroy the weeds growing thereon, and the costs of such removal shall be paid by the owner or agent responsible for the property.

Per Sec 18-61: ADOPTION (#7 f-h) added

Section 302.4.1 Vegetation planted and maintained

for landscaping purposes or for erosion control shall be exempt from the requirements of this Section".

and shall not discharge gases, steam, vapor, hot air, grease, smoke, odors or other gaseous or particulate wastes directly on abutting or adjacent public or private property or that of another tenant.

302.7 Accessory structures. Accessory structures, including detached garages, fences and walls, shall be maintained structurally sound and in good repair.

Per Sec 18-61: ADOPTION

Section 302.7.1 Mailboxes. All mailboxes shall be

maintained structurally sound and in good repair,

to include the box, post, and all attachments".

work is performed inside a structure or similarly enclosed area designed and approved for such purposes.

(CONTINUED) → ↑

- l. Section 903.2.1.4 Group A-4 item number 1 replace "12,000 square feet" with "10,000 square feet".
 - m. Section 903.2.4 Group F-1 item number 1 replace "12,000 square feet" with "7,500 square feet".
 - n. Section 903.2.7 Group M item number 1 replace "12,000 square feet" with "10,000 square feet".
 - o. Section 903.2.9 Group S-1 item number 1 replace "12,000 square feet" with "10,000 square feet total gross floor area".
 - p. Section 903.2.9.1 Repair garages item number 1 replace "12,000 square feet" with "4,000 square feet total gross floor area".
 - q. Section 903.2.9.1 Repair garages item number 2 replace "12,000 square feet" with "4,000 square feet total gross floor area".
 - r. Add new Section 903.2.10.2 "Group U Miscellaneous. An automatic sprinkler system shall be provided throughout all buildings 10,000 or more square feet gross floor area".
 - s. Adopt Appendix B Fire-Flow Requirements for Buildings.
 - t. Adopt Appendix C Fire Hydrant Locations and Distribution.
 - u. Adopt Appendix D Fire Apparatus Access Roads.
 - v. Adopt Appendix E Hazard Categories.
 - w. Adopt Appendix F Hazard Ranking.
7. The International Property Maintenance Code, 2018 Edition, with amendments. Subject to the following:
- a. Section 101.1 replace "Name of Jurisdiction" with "The City of Brandon, Mississippi".
 - b. Delete Section 103 Department of Property Maintenance Inspection.
 - c. Delete Section 111 Means of Appeal.
 - d. Section 112.4 replace "Amount" with "\$500.00" and replace "Amount" with "\$500.00".
 - e. Section 302.4 replace "Jurisdiction to Insert Height in Inches" with "12 inches (104 mm)".
 - f. Add "Section 302.4.1 Vegetation planted and maintained for landscaping purposes or for erosion control shall be exempt from the requirements of this Section".
 - g. Add "Section 302.4.2 Vegetation located beyond fifty feet (50') from the back of curb or edge of pavement on a lot over one acre that is in a natural state shall be exempt from the requirements of this Section".
 - h. Add "Section 302.4.3 Vegetation located on an unimproved, cleared lot shall be maintained to prohibit vegetation over 24 inches in height".
 - i.

GENERAL REQUIREMENTS

- 2.4. Fissures.
- 2.5. Spalling.
- 2.6. Exposed reinforcement.
- 2.7. *Detached*, dislodged or failing connections.
3. Aluminum that has been subjected to any of the following conditions:
 - 3.1. *Deterioration*.
 - 3.2. Corrosion.
 - 3.3. Elastic deformation.
 - 3.4. *Ultimate deformation*.
 - 3.5. Stress or strain cracks.
 - 3.6. Joint fatigue.
 - 3.7. *Detached*, dislodged or failing connections.
4. Masonry that has been subjected to any of the following conditions:
 - 4.1. *Deterioration*.
 - 4.2. *Ultimate deformation*.
 - 4.3. Fractures in masonry or mortar joints.
 - 4.4. Fissures in masonry or mortar joints.
 - 4.5. Spalling.
 - 4.6. Exposed reinforcement.
 - 4.7. *Detached*, dislodged or failing connections.
5. Steel that has been subjected to any of the following conditions:
 - 5.1. *Deterioration*.
 - 5.2. Elastic deformation.
 - 5.3. *Ultimate deformation*.
 - 5.4. Metal fatigue.
 - 5.5. *Detached*, dislodged or failing connections.
6. Wood that has been subjected to any of the following conditions:
 - 6.1. *Ultimate deformation*.
 - 6.2. *Deterioration*.
 - 6.3. Damage from insects, rodents and other vermin.
 - 6.4. Fire damage beyond charring.
 - 6.5. Significant splits and checks.
 - 6.6. Horizontal shear cracks.
 - 6.7. Vertical shear cracks.
 - 6.8. Inadequate support.
 - 6.9. *Detached*, dislodged or failing connections.
 - 6.10. Excessive cutting and notching.

Exceptions:

1. Where substantiated otherwise by an *approved* method.
2. Demolition of unsafe conditions shall be permitted where *approved* by the *code official*.

SECTION 307
HANDRAILS AND GUARDRAILS

307.1 General. Every exterior and interior flight of stairs having more than four risers shall have a handrail on one side of the stair and every open portion of a stair, landing, balcony, porch, deck, ramp or other walking surface that is more than 30 inches (762 mm) above the floor or grade below shall have *guards*. Handrails shall be not less than 30 inches (762 mm) in height or more than 42 inches (1067 mm) in height measured vertically above the nosing of the tread or above the finished floor of the landing or walking surfaces. *Guards* shall be not less than 30 inches (762 mm) in height above the floor of the landing, balcony, porch, deck, or ramp or other walking surface.

Exception: *Guards* shall not be required where exempted by the adopted building code.

SECTION 308
RUBBISH AND GARBAGE

308.1 Accumulation of rubbish or garbage. *Exterior property and premises*, and the interior of every structure, shall be free from any accumulation of *rubbish* or garbage.

308.2 Disposal of rubbish. Every *occupant* of a structure shall dispose of all *rubbish* in a clean and sanitary manner by placing such *rubbish* in *approved* containers.

308.2.1 Rubbish storage facilities. The *owner* of every occupied *premises* shall supply *approved* covered containers for *rubbish*, and the *owner* of the *premises* shall be responsible for the removal of *rubbish*.

308.2.2 Refrigerators. Refrigerators and similar equipment not in operation shall not be discarded, abandoned or stored on *premises* without first removing the doors.

308.3 Disposal of garbage. Every *occupant* of a structure shall dispose of garbage in a clean and sanitary manner by placing such garbage in an *approved* garbage disposal facility or *approved* garbage containers.

308.3.1 Garbage facilities. The *owner* of every dwelling shall supply one of the following: an *approved* mechanical food waste grinder in each *dwelling unit*; an *approved* incinerator unit in the structure available to the *occupants* in each *dwelling unit*; or an *approved* leakproof, covered, outside garbage container.

308.3.2 Containers. The *operator* of every establishment producing garbage shall provide, and at all times cause to be utilized, *approved* leakproof containers provided with close-fitting covers for the storage of such materials until removed from the *premises* for disposal.

Section 18-61: Adoption

Section 308.4 Garbage or Refuse Containers. Garbage or refuse

containers shall be stored out of public view except when placed for collection or when stored in an open carport or garage.

Garbage or refuse containers shall be returned to the storage

location not later than 8:00 am the day following collection".

SCOPE AND ADMINISTRATION

5. Inform the property *owner* or owner's authorized agent of the right to appeal.
6. Include a statement of the right to file a lien in accordance with Section 106.3.

107.3 Method of service. Such notice shall be deemed to be properly served if a copy thereof is: delivered personally, or sent by certified or first-class mail addressed to the last known address. If the notice is returned showing that the letter was not delivered, a copy thereof shall be posted in a conspicuous place in or about the structure affected by such notice.

107.4 Unauthorized tampering. Signs, tags or seals posted or affixed by the *code official* shall not be mutilated, destroyed or tampered with, or removed without authorization from the *code official*.

107.5 Penalties. Penalties for noncompliance with orders and notices shall be as set forth in Section 106.4.

107.6 Transfer of ownership. It shall be unlawful for the *owner* of any *dwelling unit* or structure who has received a compliance order or upon whom a notice of violation has been served to sell, transfer, mortgage, lease or otherwise dispose of such *dwelling unit* or structure to another until the provisions of the compliance order or notice of violation have been complied with, or until such *owner* or the owner's authorized agent shall first furnish the grantee, transferee, mortgagee or lessee a true copy of any compliance order or notice of violation issued by the *code official* and shall furnish to the *code official* a signed and notarized statement from the grantee, transferee, mortgagee or lessee, acknowledging the receipt of such compliance order or notice of violation and fully accepting the responsibility without condition for making the corrections or repairs required by such compliance order or notice of violation.

SECTION 108 UNSAFE STRUCTURES AND EQUIPMENT

108.1 General. When a structure or equipment is found by the *code official* to be unsafe, or when a structure is found unfit for human *occupancy*, or is found unlawful, such structure shall be *condemned* pursuant to the provisions of this code.

108.1.1 Unsafe structures. An unsafe structure is one that is found to be dangerous to the life, health, property or safety of the public or the *occupants* of the structure by not providing minimum safeguards to protect or warn *occupants* in the event of fire, or because such structure contains unsafe equipment or is so damaged, decayed, dilapidated, structurally unsafe or of such faulty construction or unstable foundation, that partial or complete collapse is possible.

108.1.2 Unsafe equipment. Unsafe equipment includes any boiler, heating equipment, elevator, moving stairway, electrical wiring or device, flammable liquid containers or other equipment on the *premises* or within the structure that is in such disrepair or condition that such equipment is a hazard to life, health, property or safety of the public or *occupants* of the *premises* or structure.

108.1.3 Structure unfit for human occupancy. A structure is unfit for human *occupancy* whenever the *code official* finds that such structure is unsafe, unlawful or, because of the degree to which the structure is in disrepair or lacks maintenance, is insanitary, vermin or rat infested, contains filth and contamination, or lacks *ventilation*, illumination, sanitary or heating facilities or other essential equipment required by this code, or because the location of the structure constitutes a hazard to the *occupants* of the structure or to the public.

108.1.4 Unlawful structure. An unlawful structure is one found in whole or in part to be occupied by more persons than permitted under this code, or was erected, altered or occupied contrary to law.

108.1.5 Dangerous structure or premises. For the purpose of this code, any structure or *premises* that has any or all of the conditions or defects described as follows shall be considered to be dangerous:

1. Any door, aisle, passageway, stairway, exit or other means of egress that does not conform to the *approved* building or fire code of the jurisdiction as related to the requirements for existing buildings.
2. The walking surface of any aisle, passageway, stairway, exit or other means of egress is so warped, worn loose, torn or otherwise unsafe as to not provide safe and adequate means of egress.
3. Any portion of a building, structure or appurtenance that has been damaged by fire, earthquake, wind, flood, *deterioration*, *neglect*, abandonment, vandalism or by any other cause to such an extent that it is likely to partially or completely collapse, or to become *detached* or dislodged.
4. Any portion of a building, or any member, appurtenance or ornamentation on the exterior thereof that is not of sufficient strength or stability, or is not so *anchored*, attached or fastened in place so as to be capable of resisting natural or artificial loads of one and one-half the original designed value.
5. The building or structure, or part of the building or structure, because of dilapidation, *deterioration*, decay, faulty construction, the removal or movement of some portion of the ground necessary for the support, or for any other reason, is likely to partially or completely collapse, or some portion of the foundation or underpinning of the building or structure is likely to fail or give way.
6. The building or structure, or any portion thereof, is clearly unsafe for its use and *occupancy*.
7. The building or structure is *neglected*, damaged, dilapidated, unsecured or abandoned so as to become an attractive nuisance to children who might play in the building or structure to their danger, becomes a harbor for vagrants, criminals or immoral persons, or enables persons to resort to the building or structure for committing a nuisance or an unlawful act.

SCOPE AND ADMINISTRATION

8. Any building or structure has been constructed, exists or is maintained in violation of any specific requirement or prohibition applicable to such building or structure provided by the approved building or fire code of the jurisdiction, or of any law or ordinance to such an extent as to present either a substantial risk of fire, building collapse or any other threat to life and safety.
9. A building or structure, used or intended to be used for dwelling purposes, because of inadequate maintenance, dilapidation, decay, damage, faulty construction or arrangement, inadequate light, ventilation, mechanical or plumbing system, or otherwise, is determined by the code official to be unsanitary, unfit for human habitation or in such a condition that is likely to cause sickness or disease.
10. Any building or structure, because of a lack of sufficient or proper fire-resistance-rated construction, fire protection systems, electrical system, fuel connections, mechanical system, plumbing system or other cause, is determined by the code official to be a threat to life or health.
11. Any portion of a building remains on a site after the demolition or destruction of the building or structure or whenever any building or structure is abandoned so as to constitute such building or portion thereof as an attractive nuisance or hazard to the public.

108.2 Closing of vacant structures. If the structure is vacant and unfit for human habitation and occupancy, and is not in danger of structural collapse, the code official is authorized to post a placard of condemnation on the premises and order the structure closed up so as not to be an attractive nuisance. Upon failure of the owner or owner's authorized agent to close up the premises within the time specified in the order, the code official shall cause the premises to be closed and secured through any available public agency or by contract or arrangement by private persons and the cost thereof shall be charged against the real estate upon which the structure is located and shall be a lien upon such real estate and shall be collected by any other legal resource.

108.2.1 Authority to disconnect service utilities. The code official shall have the authority to authorize disconnection of utility service to the building, structure or system regulated by this code and the referenced codes and standards set forth in Section 102.7 in case of emergency where necessary to eliminate an immediate hazard to life or property or where such utility connection has been made without approval. The code official shall notify the serving utility and, whenever possible, the owner or owner's authorized agent and occupant of the building, structure or service system of the decision to disconnect prior to taking such action. If not notified prior to disconnection the owner, owner's authorized agent or occupant of the building structure or service system shall be notified in writing as soon as practical thereafter.

108.3 Notice. Whenever the code official has condemned a structure or equipment under the provisions of this section, notice shall be posted in a conspicuous place in or about the structure affected by such notice and served on the owner, owner's authorized agent or the person or persons responsible for the structure or equipment in accordance with Section 107.3. If the notice pertains to equipment, it shall be placed on the condemned equipment. The notice shall be in the form prescribed in Section 107.2.

108.4 Placarding. Upon failure of the owner, owner's authorized agent or person responsible to comply with the notice provisions within the time given, the code official shall post on the premises or on defective equipment a placard bearing the word "Condemned" and a statement of the penalties provided for occupying the premises, operating the equipment or removing the placard.

108.4.1 Placard removal. The code official shall remove the condemnation placard whenever the defect or defects upon which the condemnation and placarding action were based have been eliminated. Any person who defaces or removes a condemnation placard without the approval of the code official shall be subject to the penalties provided by this code.

108.5 Prohibited occupancy. Any occupied structure condemned and placarded by the code official shall be vacated as ordered by the code official. Any person who shall occupy a placarded premises or shall operate placarded equipment, and any owner, owner's authorized agent or person responsible for the premises who shall let anyone occupy a placarded premises or operate placarded equipment shall be liable for the penalties provided by this code.

108.6 Abatement methods. The owner, owner's authorized agent, operator or occupant of a building, premises or equipment deemed unsafe by the code official shall abate or cause to be abated or corrected such unsafe conditions either by repair, rehabilitation, demolition or other approved corrective action.

108.7 Record. The code official shall cause a report to be filed on an unsafe condition. The report shall state the occupancy of the structure and the nature of the unsafe condition.

SECTION 109 EMERGENCY MEASURES

109.1 Imminent danger. When, in the opinion of the code official, there is imminent danger of failure or collapse of a building or structure that endangers life, or when any structure or part of a structure has fallen and life is endangered by the occupation of the structure, or when there is actual or potential danger to the building occupants or those in the proximity of any structure because of explosives, explosive fumes or vapors or the presence of toxic fumes, gases or materials, or operation of defective or dangerous equipment, the code official is hereby authorized and empowered to order and require the occupants to vacate the premises forthwith. The code official shall cause to be posted at each entrance to such structure a notice reading as follows: "This Structure Is Unsafe and Its Occupancy Has Been Prohibited by the Code

The maintaining, using, placing, depositing, leaving or permitting to be or remain on any public or private property of any of the following items, conditions or actions is hereby declared to be and constitute a nuisance; provided, however, that this enumeration shall not be deemed or construed to be conclusive, limiting or restrictive:

- (1) Noxious weeds and other rank vegetation.
- (2) Accumulations of rubbish, trash, refuse, junk and other abandoned materials, metals, lumber or other things.
- (3) Any condition which provides harborage for rats, mice, snakes and other vermin.
- (4) Any building or other structure which is in such a dilapidated condition that it is unfit for human habitation, or kept in such an insanitary condition that it is a menace to the health of people residing in the vicinity thereof, or presents a more than ordinarily dangerous fire hazard in the vicinity where it is located.
- (5) All unauthorized noises and vibrations, including animal noises.
- (6) All obnoxious odors and stenches, as well as the conditions, substances or other causes which give rise to the emission or generation of such odors and stenches.
- (7) The carcasses of animals or fowl not disposed of within a reasonable time after death.
- (8) The pollution of any public well or cistern, stream, lake, canal or body of water by sewage, dead animals, creamery or industrial wastes or other substances.
- (9) Any building, structure or other place or location where any activity which is in violation of local, state or federal law is conducted, performed or maintained.
- (10) Any accumulation of stagnant water permitted or maintained on any lot or piece of ground.
- (11) Dense smoke, noxious fumes, gas, soot or cinders in unreasonable quantities.

Oct 16, 2025 at 11:44:42 AM
131 Meadow Lane Dr
Brandon MS 39042



Oct 16, 2025 at 11:45:06 AM
131 Meadow Lane Dr
Brandon MS 39042



Oct 16, 2025 at 11:44:27 AM
131 Meadow Lane Dr
Brandon MS 39042



Oct 16, 2025 at 11:45:02 AM
131 Meadow Lane Dr
Brandon MS 39042



Network: Sep 18, 2025 at 3:58:51 PM CDT
Local: Sep 18, 2025 at 3:58:50 PM CDT
+32.275446,-89.979540
131 Meadow Lane Dr
Brandon MS 39042
United States



Oct 15, 2025 at 2:15:38 PM
131 Meadow Lane Dr
Brandon MS 39042
United States



Oct 6, 2025 at 4:00:41 PM
131 Meadow Lane Dr
Brandon MS 39042



Network: Sep 18, 2025 at 3:56:27 PM CDT
Local: Sep 18, 2025 at 3:56:27 PM CDT
+32.275604, -89.979663
131 Meadow Lane Dr
Brandon MS 39042
United States



Network: Sep 18, 2025 at 3:56:29 PM CDT
Local: Sep 18, 2025 at 3:56:29 PM CDT
+32.275604, -89.979663
131 Meadow Lane Dr
Brandon MS 39042
United States



Oct 16, 2025 at 10:38:56 AM
Brandon, MS 39042
131 meadow lane



Oct 16, 2025 at 10:38:54 AM
Brandon, MS 39042
131 meadow lane



Oct 6, 2025 at 4:00:02 PM
131 Meadow Lane Dr
Brandon MS 39042



Oct 15, 2025 at 2:15:07 PM
131 Meadow Lane Dr
Brandon MS 39042
United States





MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: JOEY BARNETTE
DATE: 11/26/2025
SUBJECT: **VEHICLE PURCHASE – 2025 FORD MAVERICK XL AWD**

Purpose

This memorandum provides a summary and evaluation of two competitive quotes for the purchase of one (1) 2025 Ford Maverick XL All-Wheel-Drive pickup. The intent is to confirm that the vehicles offered are substantially similar and of like-kind and quality for procurement comparison purposes, and to note that this purchase was not fully funded within the current-year departmental budget. Approval of the purchase will therefore require amending the budget accordingly.

Quotes Reviewed

Two quotes were obtained from local authorized Ford dealers. Gray-Daniels Ford submitted a price of \$28,297.74 for a 2025 Ford Maverick XL AWD with VIN 3FTTW8BA0SRB72841. Mac Haik Ford submitted a price of \$28,502.00 for a similar 2025 Ford Maverick XL AWD with VIN 3FTTW8BA3SRB78181.

Both vehicles share the same model year, trim level, drivetrain, and powertrain configuration. Each is equipped with the 2.0-liter EcoBoost engine paired with Ford's 8-speed automatic transmission. Both units also reflect the same EPA fuel-economy ratings, safety classifications, and general utility features appropriate for municipal operations.

Comparative Evaluation

A full comparison confirms that the two vehicles are functionally equivalent. They offer identical performance capabilities, payload class, and safety features. Any differences between the units are limited to minor package or appearance variations that do not affect operational functionality. Based on this evaluation, both quotations satisfy the requirement for "like-kind and quality."

Findings

The review confirms that both dealers offered substantially identical vehicles meeting the City's specifications. Gray-Daniels Ford provided the lower price compared to the quote from Mac Haik Ford. No deficiencies or material differences were identified in either vendor's offer.

The department originally budgeted \$38,000 for vehicle acquisition. Following the prior vehicle purchase and related expenses, a remaining balance of \$9,138.85 is available. Because the remaining

budget allocation is insufficient to cover the full cost of the proposed purchase and associated expenses, approval of this item will require a budget amendment to ensure adequate funding.

Recommendation

It is recommended that the Mayor and Board of Aldermen approve the purchase of one (1) 2025 Ford Maverick XL AWD from Gray-Daniels Ford in the amount of \$28,297.74 and amend the budget accordingly to provide sufficient funding for the purchase and related costs.

ATTACHMENTS:

1. Gray Daniels Quote_2025 Ford Maverick
2. Mac Haik Quote_2025 Ford Maverick



MAVERICK

2009 XL AND 131" WHEELBASE I-4, ECOBOOST ENGINE AUTOMATIC TRANSMISSION

SR B72841

EXTERIOR
OXFORD WHITE
BLACK ONYX-MED DK SLATE TR

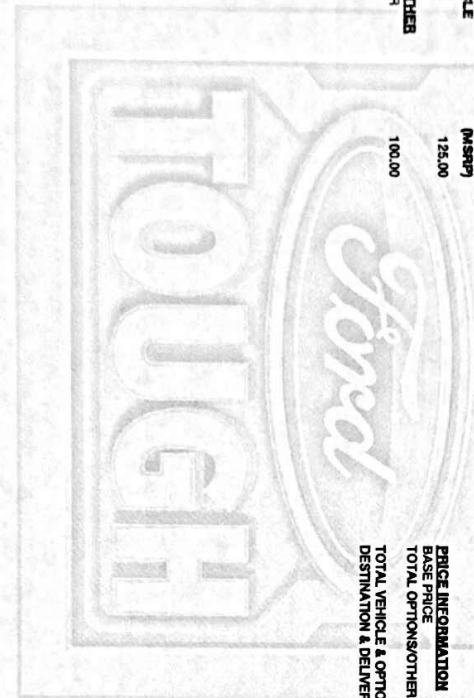
STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

- EXTERIOR**
 - CARGO BOX TIE DOWN HOOKS
 - DAYTIME RUNNING LAMPS
 - DOOR HANDLES - BLACK
 - EASY FUEL & CAPLESS FILLER
 - FLEXBED™ STORAGE SYSTEM
 - GRILLE - BLACK MESH
 - HEADLAMPS-LED AUTO H-BEAM
 - LED REFLECTOR HEADLAMPS
 - MANUAL LOCKING TAILGATE
 - WIPERS- INTERMITTENT
- INTERIOR**
 - 1-TOUCH DOWN DRIVER WINDOW
 - 2ND ROW BENCH FOLD-UP W/ UNDER-SEAT STORAGE
 - 6-UP PROPORTIONATE SCREEN
 - CLOTH BENCH REAR SEAT
 - CRUISE CONTROL
 - DUAL USB
 - MANUAL, A/C, SINGLE ZONE
 - POWER LOCKS AND WINDOWS
 - POWERPOINTS - 12V
 - ROTARY GEAR SHIFT DIAL
 - TL/TELESCOPE STR COLUMN
 - WMT, SOFT CONSOLE LID

- FUNCTIONAL**
 - 4-WHEEL ANTILOCK BRAKE SYS
 - 4-WHEEL DRIVER FEATURE
 - BLUETOOTH™ HANDS-FREE
 - ELECTRONIC PARKING BRAKE
 - HOTSPOT TEL EMATICS MODEM
 - PRE-COLLISION ASSIST W/WEB
 - REAR VIEW CAMERA
 - REMOTE KEYLESS ENTRY
 - SELECTABLE DRIVE MODES
 - SYNCHRO W/ERR & 13.2" SCR
- SAFETY/SECURITY**
 - AIRBAGS - SAFETY CANOPY®
 - BELT-MINDER CHIME
 - LATCH CHILD SAFETY SYSTEM
 - SECURILOCK™ ANTI-THIEF SYS
 - THIEF PRESUMPTION MONIT SYS
- WARRANTY**
 - 3-YR/36,000 BUMPER-TO-BUMPER
 - 5-YR/60,000 POWERTRAIN
 - 5-YR/100,000 ROADSIDE ASSIST
 - COMPONENTS IF EQUIPPED

INCLUDED ON THIS VEHICLE
EQUIPMENT GROUP 102A
OPTIONAL EQUIPMENT/OTHER
2K TRAILER HITCH RECEIVER

MSRP	125.00	PRICE INFORMATION	MSRP
		BASE PRICE	\$24,145.00
		TOTAL OPTIONS/OTHER	225.00
	100.00	TOTAL VEHICLE & OPTIONS/OTHER	24,370.00
		DESTINATION & DELIVERY	1,895.00



FARM ONE	
RA3E	
FARM TWO	
RAIL	
ITEM #	23-1063 O/T 2

TOTAL MSRP \$30,065.00

Scan The QR Code to get more details about this vehicle

SK161 N RB 2X 660 006013 10 16 28

EPA Fuel Economy and Environment DOT

Fuel Economy
25 MPG
combined city/hwy
4.0 gallons per 100 miles

MPG Small Pickup Trucks range from 20 to 38 MPG. The best vehicle rates 140 MPG.

Annual fuel cost \$2,100

This vehicle emits 355 grams CO₂ per mile. The best emits 0 grams per mile (bikes only). Producing and distributing fuel also creates emissions; learn more at fuelconomy.gov.

Gasoline Vehicle

You spend \$1,000

more in fuel costs over 5 years compared to the average new vehicle.

fuelconomy.gov

Actual results will vary for many reasons. Fuel economy, emissions and other data are based on 15,000 miles per year at 55/45 mph. EPA is miles per gallon, urban, highway, and combined. Vehicle emissions are a significant cause of climate change and smog.

Smartphone QR Code

GOVERNMENT 5-STAR SAFETY RATINGS	
Overall Vehicle Score	★★★★★
Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.	
Frontal Crash	★★★★★
Driver Passenger	★★★★★
Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.	
Side Crash	★★★★★
Front seat Rear seat	★★★★★
Based on the risk of injury in a side impact.	
Rollover	★★★★★
Based on the risk of rollover in a single-vehicle crash.	

FordPass Connect

Download the FordPass™ app and you can:

- Access Vehicle Control Features
- Remotely start, lock and unlock your vehicle
- Locate your vehicle and check approximate fuel range
- Receive vehicle health alerts

Activate 4G LTE Wi-Fi Hotspot

- New vehicles include a 3-month or 3GB data (whichever comes first) Wi-Fi trial
- Connect up to ten Wi-Fi-equipped devices.

WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, oil additives, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P65Warnings.ca.gov/passenger-vehicle.

Protect

Best on Ford Product: The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit www.FordFinance.com.

Credit

Get Prequalified now at www.ford.com/finance



Date: 11/18/2025
Salesperson: Chandler Schuler
Manager: Chandler Schuler

FOR INTERNAL USE ONLY

BUSINESS NAME CITY OF BRANDON Home Phone: _____
CONTACT _____
Address : 1000 MUNICIPAL DR
BRANDON, MS 39042-2972 Work Phone: _____
RANKIN
E-Mail : cityofbrandon1831@gmail.com Cell Phone: (601) 706-2607

VEHICLE

Stock # : SRB72841 New / Used : New VIN : 3FTTW8BA0SRB72841 Mileage: _____
Vehicle : 2025 Ford Maverick Color : Oxford White
Type : XL All-Wheel Dr W8B

TRADE IN

Payoff : _____ VIN : _____ Mileage: _____
Vehicle : _____ Color : _____
Type : _____

Selling Price	<u>28,287.74</u>

Total Purchase	<u>28,287.74</u>

Trade Allowance	_____
Trade Difference	_____

Tax	<u>.00</u>
Non Tax Fees	<u>10.00</u>
Net Price	<u>28,297.74</u>
Trade Payoff	_____
Cash Deposit	_____
Balance	<u>28,297.74</u>

Customer Approval: _____

Management Approval: _____

"Terms and Conditions subject to credit approval. For Information Only. This is not an offer or contract for sale."



Deal #:

Date:

Salesperson:

Salesperson 2:

Manager:

11/18/2025 10:46 AM

Robert Jobe

Robert Jobe

FOR INTERNAL USE ONLY

CUSTOMER INFORMATION

Customer

City of Brandon

Address

Email

Home Phone

Work

Cell Phone

VEHICLE INFORMATION

Stock #

VIN

Stock Type

3FTTW8BA3SRB78181

NEW XL All-wheel Dr

Vehicle

2025 Ford Maverick

Color

white

Mileage

Market Price

Mac Haik Price

Rebates

28,492.00

Total Purchase

Market Value

Trade Difference

28,492.00

28,492.00

Dealer Doc

Tax

Non Tax Fees

Trade Payoff

Cash Deposit

Balance

10.00

28,502.00

Customer Approval:

Management Approval:

By signing this authorization form, you certify that the above personal information is correct and accurate, and authorize the release of credit and employment information. By signing above, I provide to the dealership and its affiliates consent to communicate with me about my vehicle or any future vehicles using electronic, verbal and written communications including but not limited to eMail, text messaging, SMS, phone calls and direct mail. Terms and Conditions subject to credit approval. For Information Only. This is not an offer or contract for sale.



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:
DATE: 11/26/2025
SUBJECT: POLICE DEPARTMENT MONTHLY ACTIVITY REPORT

ATTACHMENTS:

1. Police Monthly Activity Report

Police Monthly Activity Report

1	Calls for Service	1726	
2	Motor Vehicle Accidents	83	
3	Reports: Incidents / Supplemental	220	
4	Arrests	51	
5	Sanitation: Road Trash Detail Bags	236	



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: BRIAN ROBERTS
DATE: 11/20/2025
SUBJECT: PURCHASE 2 AIR BOTTLES

The fire department respectfully requests your consideration to purchase one (1) Scott Rit Pac III complete and one (1) Scott Carbon 60-minute air bottle for the total price of \$5,073.88 plus any shipping costs. Both these items are on State Contract-8200082395.

We do have funds available in our FY 26 budget.

Thank you for your consideration.

ATTACHMENTS:

1. EEP Quote for RIT pac III 112025

Remit To:

EEP
PO BOX 1739
Southaven, MS. 38671
PH: (662) 280-4729
Fax:(662) 342-7251



QUOTE
225948

CUSTOMER NO.
111

BILL TO:

Brandon, City Of
Attn: Accts Payable Dept
P O Box 1539
Brandon, MS 39043

SHIP TO:

Brandon, City Of
629 Marquette Road
Brandon, MS 39042-3038

PHONE: 601/824-4636

Visit our website at www.emergencyequipment.us

PAGE 1

FAX: 601/824-4639

DATE		SHIP VIA	F.O.B.	TERMS	
11/14/25		Best Way		NET 30 DAYS	
PURCHASE ORDER NUMBER		ORDER DATE	SALESPERSON		OUR QUOTE NUMBER
CYLINDER QUOTE		11/14/25	SB JRC		225948
QUANTITY	ITEM NUMBER		DESCRIPTION	UNIT PRICE	AMOUNT
REQUIRED	SHIPPED				
1		SCH.804723-01	SCOTT CARBON CYLINDER 60MIN 4500 PSI W/VALVE ASSY **MISSISSIPPI STATE CONTRACT** SCOTT 8200082395	1,517.51	1,517.51
Please note: Invoices paid by Credit Card will have a 3% fee added to the Total Quote Amount shown below Pricing quotes are estimates only. Due to volatility in material cost, pricing, surcharges, etc., orders will not be accepted until pricing is verified from the vendor. Both the purchaser and Emergency Equipment Professionals, Inc. will approve final pricing before the order is finalized. If the supplier to EEP modifies prices after the order has been submitted, the customer will have the right to cancel without penalty.					
Product Total		Discount	Freight	Taxable Amount	Tax
1,517.51		0.00		1,517.51	0.00
				Misc. Amt.	QUOTATION TOTAL
					1,517.51

Terms and Conditions: Interest will be charged at the rate of 1 1/2% per month, or 18% annually on any unpaid balance. Customer agrees to pay reasonable attorney's fee and all other costs of collection after default. All orders received "As Ordered" and returned are subject to a 20% restocking fee. No returns are allowed without prior written approval from Emergency Equipment Professionals. All shortages and discrepancies must be reported to Emergency Equipment Professionals within 10 days of receipt of shipment. No cash refunds will be given.

Remit To:

EEP
PO BOX 1739
Southaven, MS. 38671
PH: (662) 280-4729
Fax:(662) 342-7251



QUOTE
225952

CUSTOMER NO.
111

BILL TO:

Brandon, City Of
Attn: Accts Payable Dept
P O Box 1539
Brandon, MS 39043

SHIP TO:

Brandon, City Of
629 Marquette Road
Brandon, MS 39042-3038

PHONE: 601/824-4636

Visit our website at www.emergencyequipment.us

PAGE 1

FAX: 601/824-4639

DATE		SHIP VIA	F.O.B.	TERMS	
11/14/25		Best Way		NET 30 DAYS	
PURCHASE ORDER NUMBER		ORDER DATE	SALESPERSON		OUR QUOTE NUMBER
RIT PAK QUOTE		11/14/25	SB JRC		225952
QUANTITY		ITEM NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
REQUIRED	SHIPPED				
1		SCH.200954-12	SCOTT RIT PAC III COMPLETE Includes RIT Pak III, 4500 PSI, Large AV Facemask, Rectus **MISSISSIPPI STATE CONTRACT** SCOTT 8200082395 Please note: Invoices paid by Credit Card will have a 3% fee added to the Total Quote Amount shown below Pricing quotes are estimates only. Due to volatility in material cost, pricing, surcharges, etc., orders will not be accepted until pricing is verified from the vendor. Both the purchaser and Emergency Equipment Professionals, Inc. will approve final pricing before the order is finalized. If the supplier to EEP modifies prices after the order has been submitted, the customer will have the right to cancel without penalty.	3,556.37	3,556.37
Product Total		Discount	Freight	Taxable Amount	Tax
3,556.37		0.00		3,556.37	0.00
				Misc. Amt.	QUOTATION TOTAL
					3,556.37

Terms and Conditions: Interest will be charged at the rate of 1 1/2% per month, or 18% annually on any unpaid balance. Customer agrees to pay reasonable attorney's fee and all other costs of collection after default. All orders received "As Ordered" and returned are subject to a 20% restocking fee. No returns are allowed without prior written approval from Emergency Equipment Professionals. All shortages and discrepancies must be reported to Emergency Equipment Professionals within 10 days of receipt of shipment. No cash refunds will be given.