

AGENDA  
BRANDON BOARD OF ALDERMEN & MAYOR  
REGULAR BOARD MEETING  
BUTCH LEE, MAYOR PRESIDING  
DECEMBER 15, 2025

- A. CALL TO ORDER - Board meeting to begin immediately following the conclusion of the Work Session.
  
- B. INVOCATION AND PLEDGE OF ALLEGIANCE
  - 1. Invocation — Sydney Gardner  
Pledge of Allegiance — Piper Smith
  
- C. PUBLIC COMMENTS AND RECOGNITIONS
  
- D. OLD BUSINESS
  - 1. Approve the Work Session and Regular Board Meeting Minutes of December 1, 2025 and the Work Session Minutes of December 10, 2025.
  
- E. BUTCH LEE, MAYOR
  - 1. Consideration to adopt a resolution regarding the matter of opting out of the provisions of House Bill 1197, 2025 Regular Session (the "Safe Solicitation Act").
  
  - 2. Consideration to adopt a resolution of the City of Brandon for the introduction and passage of local and private legislation during the 2026 Legislative Session to extend the repealer as included in HB 1521 passed by the Mississippi Legislature during the 2023 Session and duly signed by the Governor.
  
  - 3. Consideration to approve the third and final payment for the Brandon Big Room Renovations Phase 2 Project to Gilreath Construction Company, LLC in the amount of \$12,435.00.
  
- F. MARY ANN HESS, CITY CLERK
  - 1. Consideration to authorize payments of the annual property taxes on the parcels the City purchased in CY 2025 and the finance director has the authority to make all necessary budget amendments.

a. H08Q000008 00000	\$3,372.80
b. H08Q000009 00000	\$2,750.17
c. I08J000053 00000	\$2,152.45
d. I08J000070 00000	<u>\$4,008.13</u>
TOTAL	\$12,283.55
  
  - 2. Consideration to accept the municipal depository bids received on December 15, 2025, and award to Community Bank as the designated municipal depository for 2026, 2027, 2028, and 2029 and approve the authorized signatories in accordance with the memo. All other bank bids received can be used as potential depositories for investment securities (i.e. CD's and Money Market's).
  
  - 3. Consideration to approve a quote for a professional services agreement from ServiceMaster Cleaning Services for monthly cleaning needs at the Brandon Public

Library in the annual amount of \$21,636.00, authorize the mayor to sign all documents, and authorize the finance director to make the necessary budget amendments. Another quote was received from Janiking in the amount of \$29,508.00.

4. Consideration to approve the quote from Metro Building Services to rent a chiller while the existing one is being replaced from Metro Building Services at \$15,873.00. An additional quote was received from Maintenance Services, Inc. in the amount of \$16,682.00.
5. Consideration to continue employee health insurance coverage with agent of record, Hub International, Inc., for calendar year 2026 and authorize the City Clerk to execute all related documents.
6. Consideration to approve employee and employer health insurance premiums in accordance with the memo.
7. Consideration to approve the out-of-state travel for City Clerk Mary Ann Hess to attend the International Institute of Municipal Clerks (IIMC) Annual Conference in Reno, Nevada on May 16-22, 2026. This item is budgeted.
8. Consideration to approve:
  - a. Docket of Claims for December 15, 2025.
  - b. Fox Everett claims released on December 15, 2025 and December 16, 2025.
9. Monthly Report of Privilege Licenses
10. Consideration to approve the proposed 2026 Holiday Schedule.

#### G. ALEX WADE, PUBLIC WORKS DEPARTMENT

1. Consideration to accept the following Permanent Drainage Easements for the Raintree Drainage Improvements Project from the homeowners as listed.
  1. 314 Afton Drive - William Lyle Tolbert
  2. 316 Afton Drive - Daniel Kyle Thompson
2. Consideration to accept the letter of retirement from Van Croxton - Public Works Special Projects/Magcor Superintendent - effective January 9, 2025.
3. Consideration to approve the following from Hemphill Construction Company for the Highway 80 Waterline Improvements Project.
  1. Approve Change Order 2 at an increase of \$20,088.88 in the project cost and authorize the Mayor to execute the same. Change Order 2 is due to locating and repairs made on the 10" waterline, additional concrete and asphalt repairs, and the installation of a 6" gate valve that was not part of the original project scope.
  2. Approve Pay Request 5, including Change Order 2, in the amount of \$34,699.31 and authorize payment of the same.
4. Consideration to declare an emergency the traffic signal loop repairs along Highway 18, approve invoice #M2025.145 in the amount of \$9,000.00 from Lewis Electric, Inc., and authorize payment of the same.

5. Consideration to approve Change Order 2 from Griner Drilling Service, Inc. at a deduction in the project cost of \$49,201.98 for the Cornerstone Water Well Project and authorize the Mayor to execute the same.
6. Consideration to approve the following from Hemphill Construction Company for the Burnham Road Waterline Project. These items will finalize the project.
  1. Approve Change Order 2 at an increase of \$46,000.00 in the project cost and authorize the Mayor to execute the same. Change Order 2 is due to unforeseen work performed due to additional potholing required throughout the project.
  2. Approve Pay Request 8 FINAL in the amount of \$89,951.53 and authorize payment of the same.
7. Consideration to approve Pay Request 6 in the amount of \$110,060.82 from Thornton Construction Company for the Grants Ferry Parkway Shared Use Path LPA Project and authorize payment of the same.
8. Consideration to approve the purchase of ONE 2026 Ford F-550 Chassis Truck in the amount of \$70,698.68 from Gray-Daniels Auto Group. A second quote was received from Mac Haik Jackson Ford in the amount of \$71,156.00.
9. Consideration to approve the purchase of ONE truck bed for an F-550 truck in the amount of \$14,220.00 from Sullivan Truck Equipment, Inc. The truck bed will be used on the new Ford F-550 Chassis truck. A second quote was received from Big 10 Outfitters in the amount of \$15,978.60.

#### H. JOEY BARNETTE, COMMUNITY DEVELOPMENT

1. Consideration of a Comprehensive sign plan request for Gray Daniels Ford Pro Elite Case # 25-040 located at 202 Valerie Dr. Parcel # H8M-6-32

#### I. JOSEPH FRENCH, POLICE CHIEF

1. Consideration to approve Sergeant Connor Smith to travel to Holly Springs, Mississippi on January 5–9, 2026, to attend the SSGT Handgun Instructor training course. Accommodations and the course will be funded by the department's training budget.
2. Consideration to hire Shemaiah Smith as a communications officer effective January 5, 2026 and set rate of pay in accordance with the memo.

#### J. BRIAN ROBERTS, FIRE CHIEF

1. Request consideration to purchase two (2) sets of turn-out gear from Delta Fire and Safety on State Contract #8200078722 in the amount of \$7,236.00 from our State Insurance Rebate Funds and authorize payment of the same.

#### K. EXECUTIVE SESSION

#### L. ADJOURN

[MEET\_FOOT]

MINUTES OF THE REGULAR BOARD MEETING OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI HELD ON DECEMBER 1, 2025, AT 6:00 P.M. MAYOR BUTCH LEE, MAYOR PRESIDING

A. CALL TO ORDER - Mayor Lee and Aldermen Farris, King, Williams, Vinson, Coker, Craine and Womack were present.

B. INVOCATION AND PLEDGE OF ALLEGIANCE- Alderman Farris gave the Invocation and Mary Elise Byrd led the Pledge of Allegiance.

C. WORK SESSION -

1. Brad Moreman with the Brandon Highschool band discussed the annual Brandon Bulldog Red Nose Run in conjunction with the opening of the Magic of Lights.
2. Mayor Lee presented various reports.
3. Discussion regarding Hwy. 18 Grade Separation Project.

D. PUBLIC COMMENTS AND RECOGNITIONS - None.

E. OLD BUSINESS

1. Approve the Work Session and Regular Board Meeting Minutes of November 17, 2025 and the Work Session Minutes of November 24, 2025.

Alderman Womack made the motion to approve agenda item E.1, seconded by Alderman Craine and upon affirmative vote of the members present the motion carried.

F. BUTCH LEE, MAYOR

1. Approve a corrected deed of dedication amending the legal and vacating the unintended area which was adopted by the City of Brandon on June 12, 2025 and authorize the Mayor to execute the same.

Alderman Coker made the motion to approve agenda items F.1, in accordance with the memo from the Mayor's Office, which is appended hereto with attachment, seconded by Alderman Craine and upon affirmative vote of the members present the motion carried.

G. MARY ANN HESS, CITY CLERK

1. Approve a professional services agreement with Deep South Land Improvements, LLC for \$12,600.00. The service will include mulching the wooded area on the parcels adjacent to City Hall and mulching all accessible vegetation 6" and under and authorizing the mayor to execute all related documents.

2. Accept the quote from Herc Rentals (State Contract #80200083789) in the amount of \$10,600.00 for the purchase of a scissor lift to be used at the Amphitheater and authorize the purchase and for the Mayor to execute related documents and for the Finance Director to revise the budget accordingly.

3. Approve:

- a. Docket of Claims for December 1, 2025.
- b. Electronic fund transfers for November 2025.

Alderman Williams made the motion to approve agenda items G.1 - G.3(a)-(b) in accordance with the memos from the City Clerk's Office, which are appended hereto with attachments, seconded by Alderman Craine and upon affirmative vote of the members present the motion carried.

#### H. ALEX WADE, PUBLIC WORKS DEPARTMENT

1. Authorize preparation of plans and specifications and to advertise for bids for the Louis Wilson Drive Sidewalk Improvements Project - Mary Ann Drive to Highway 80.

2. Accept the quote from Cypress Big Tex Trailers for the purchase of ONE 102" X 20' BigTex gooseneck trailer - model #: 22-GN25-D5A - in the amount of \$15,350.25 as the lowest and best quote received and authorize payment. A second quote was received from Lewis Trailer Sales in the amount of \$16,520.00.

3. Declare as an emergency in accordance with MCA Section 31-7-13(k) and the memo of the Public Works Department appended hereto, repairs to the Chamber Water Well due to well motor issues which occurred on November 19, 2025. At the board meeting next following the emergency purchase or repair contract, documentation of the purchase or repair contract, including a description of the commodity purchased, the price thereof and the nature of the emergency shall be presented to the board and shall be placed on the minutes of the board.

Alderman King made the motion to approve agenda items H.1 - H.3, in accordance with the memos from the Public Works Department, which are appended hereto with attachments, seconded by Alderman Farris and upon affirmative vote of the members present the motion carried.

4. Spread on the minutes the letter dated November 14, 2025, from Central Mississippi Planning and Development District for commitment of federal funding to the City of Brandon for the following MPO projects:

- (i) Grants Ferry Parkway Shared Use Path
- (ii) City Park to City Hall Shared Use Path
- (iii) Shiloh Park Shared Use Path

Alderman King made the motion to approve agenda item H.4, in accordance with the memo from the Public Works Department, which is appended hereto with attachment, seconded by Alderman Womack and upon affirmative vote of the members present the motion carried.

5. Approve the following invoices from Hemphill Construction Company for the Hunters Woods Sewer Repair Project - sewer point repairs and authorize payment of the same. The Board gave permission for these repairs to be made at the FY25 commodity pricing on 11/4/2024, to-wit:

1. Near 132 Longmeadow Road - \$27,617.47 - invoice #: H25118-01-F-55708
2. Near 116 Longmeadow Road - \$6,250.50 - invoice #: H25118-01-F-55709
3. Near 116 Ridge Road - \$7,415.32 - invoice #: H25118-01-F-55722
4. Near 132 Firecrest Drive - \$7,415.32 - invoice #: H25118-01-F-55724
5. Near 184 Crossover Drive - \$8,179.62 - invoice #: H25118-01-F-55723
6. Near 217 Blackbridge Drive - \$7,411.29 - invoice #: H25118-01-F-55721

6. Approve the following invoices from Hemphill Construction Company for non-emergency repairs and authorize payment of the same. All invoices listed were at the FY25 commodity bid pricing, to-wit:

1. 36 Woodbridge Road - \$20,969.35 - invoice #: H25118-01-F-59262 - sewer point repair
2. 640 Wild Horse Lane - \$8,654.02 - invoice #: H25118-01-F-53117 - storm drain repair

7. Declare as an emergency in accordance with MCA Section 31-7-13(k) and the memo of the Public Works Department with respect thereto with attachment, which is appended hereto, the repairs identified in 7.1-7.4 and approve the invoices from Hemphill Construction Company for the same and authorize payment of the same. All invoices were at the FY25 commodity bid pricing, to-wit:.

1. near 207 West Jasper Street - \$32,658.02 - invoice #: H25118-01-F-59895 - emergency sewer repair
2. near 205 West Brandon Court - \$8,013.50 - invoice #: H25118-01-F-59753-1 - emergency sewer repair
3. near 303 East Brandon Court - \$8,636.43 - invoice #: H25118-01-F-59753-2 - emergency sewer repair
4. near 108 Tawana Ann Drive - \$15,073.73 - invoice #: H25118-01-F-59753-3 - emergency sewer repair

Alderman Coker made the motion to approve agenda items H.5 - H.7, in accordance with the memos from the Public Works Department, which are appended hereto with attachments, seconded by Alderman Craine and upon affirmative vote of the members present the motion carried.

8. Rescind the action accepting the quote from Perco Rentals in the amount of \$15,660.00 for a one-month rental of a 14-ton crawler dump truck for drainage easement work and to accept the quote from Puckett Rents in the amount of \$14,938.00 for the same rental scope. With the reduction of shipping charges, the quote from Puckett Rents is lowest and best quote.

9. Consideration to approve the utility adjustment approvals and denials pursuant to the memo, first finding that with respect to any approval that the bill was unreasonably increased because of unforeseen circumstances and for which the customer did not receive the benefit of the utility service.

10. Accept the quote for two Wacker LTT6 Light Plants in the amount of \$23,500.00 from Puckett Rents as the lowest and best quote received and authorize the purchase. A second quote was received from United Rentals in the amount of \$23,880.00.

Alderman Vinson made the motion to approve agenda items H.8 - H.10, in accordance with the memos from the Public Works Department, which are appended hereto with attachments, seconded by Alderman Farris and upon affirmative vote of the members present the motion carried.

#### I. JOEY BARNETTE, COMMUNITY DEVELOPMENT

1. Approve a professional services agreement with Allen Engineering and Science, Inc. for the 2026 MS4 Storm Water Management Program and authorize the Mayor to execute the same.

2. Set a Public Hearing on January 5, 2026, during the Regular Board Meeting for Case # 25-034, a Conditional Use Application for Parcel I8B-3.

3. Adopt a Resolution and Order adjudicating the cost of cleanup pursuant to MS Code Section 21-19-11 for property located at 131 Meadowlane Drive.

4. Accept the quote for the purchase of one (1) 2025 Ford Maverick XL AWD from Gray-Daniels Ford in the amount of \$28,297.74 as the lowest and best quote received and authorize purchase and amend the budget accordingly. A second quote was obtained from Mac Haik Ford in the amount of \$28,502.00.

Alderman Williams made the motion to approve agenda items I.1 - I.4, in accordance with the memos from the Community Development Department, which are appended hereto with attachments, seconded by Alderman Craine and upon affirmative vote of the members present the motion carried.

J. JOSEPH FRENCH, POLICE CHIEF

1. Accept the resignation Deterron Hardin effective December 1, 2025.

Alderman Womack made the motion to approve agenda item J.1, in accordance with the memo from the Police Department, which is appended hereto with attachment, seconded by Alderman Craine and upon affirmative vote of the members present the motion carried.

K. BRIAN ROBERTS, FIRE CHIEF

1. Approve the purchase one (1) Scott Rit Pac III complete and one (1) Scott carbon 60 minute air bottle from Emergency Equipment Professionals on state contract # 820082395 in the amount of \$5,073.88 plus shipping.

Alderman Womack made the motion to approve agenda item K.1, in accordance with the memo from the Fire Department, which is appended hereto with attachment, seconded by Alderman Craine and upon affirmative vote of the members present the motion carried.

L. EXECUTIVE SESSION

Alderman Womack made the motion to consider the need to enter into Executive Session, seconded by Alderman Craine and upon affirmative vote of the members present the motion carried.

Alderman Womack then made the motion to enter into Executive Session regarding the following matters: transaction of business and discussion regarding the location of a business or an industry in the City, seconded by Alderman Farris and upon affirmative vote of the members present the motion carried.

Alderman Coker made the motion to resume the Regular Board Meeting out of Executive Session seconded by Alderman Womack and upon unanimous vote the motion carried.

(That there were no votes taken in Executive Session was announced upon resuming the Regular Board Meeting out of Executive Session).

M. AGENDA ADDITIONS

1. Adopt a Resolution in Support of Construction of the Grade Separation Element of the 1-20 Connector Loop Project on Mississippi Hwy. 18 Over the Meridian Speedway Railroad and Related Appropriation Requests.

Alderman Williams made the motion to approve agenda items M.1 in accordance with the memo from the Mayor's Office, which is appended hereto with attachment, seconded by Alderman Vinson and upon affirmative vote of the members present the motion carried.

N. ADJOURN

Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Craine and upon affirmative vote of the members present the motion carried.

(Next Regular Board Meeting: December 15, 2025).

Minutes approved this the 15th day of December 2025.

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Hon. Butch Lee, Mayor

Attest:

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Hon. Mary Ann Hess, City Clerk

MINUTES OF THE WORK SESSION OF THE MAYOR AND BOARD  
OF ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI HELD  
ON DECEMBER 10, 2025 at 6:00 P.M.  
MAYOR BUTCH LEE PRESIDING

1. CALL TO ORDER - Mayor Lee and Aldermen Farris, King, Womack, Williams, Vinson and Craine were present. Aldermen Coker was absent.
2. BUTCH LEE, MAYOR, gave the invocation and led the Pledge of Allegiance.
3. AGENDA items:
  1. Discussion re: proposed amendments to zoning ordinance
4. ADJOURN

Minutes approved, this the 15<sup>th</sup> day of December 2025.

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Hon. Butch Lee, Mayor

Attest:

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Hon. Mary Ann Hess, City Clerk



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## MEMORANDUM

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TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
FROM: MARY ANN HESS  
DATE: 12/04/2025  
**SUBJECT: RESOLUTION - SAFE SOLICITATION ACT**

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Consideration to adopt a resolution regarding the matter of opting out of the provisions of House Bill 1197, 2025 Regular Session (the "Safe Solicitation Act").

**ATTACHMENTS:**

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1. HB 1197 Opt Out Resolution
2. HB 1197
3. Solitication ordinances

The **MAYOR AND BOARD OF ALDERMEN** (the "Governing Body") of the City of Brandon, Mississippi (the "City"), took up for consideration the matter of opting out of the provisions of House Bill 1197, 2025 Regular Session (the "Safe Solicitation Act"). After full discussion of the subject, Alderman \_\_\_\_\_ offered and moved the adoption of the following resolution:

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI OPTING OUT OF THE SAFE SOLICITATION ACT; AND FOR RELATED PURPOSES.**

**WHEREAS**, the Safe Solicitation Act, House Bill 1197, 2025 Regular Session, authorizes solicitation on roads, streets, highway medians, traffic islands, and highway intersections throughout the State of Mississippi (the "State") upon obtaining a solicitation permit from the applicable municipality, county, or political subdivision; and

**WHEREAS**, Section 6 of the Safe Solicitation Act authorizes and empowers counties and municipalities to opt out of the Act within six (6) months after the effective date through a vote by the board of supervisors of the county or the governing authority of the municipality, as applicable; and

**WHEREAS**, the City currently has in place a stronger and more comprehensive ordinance that prohibits the distributing or receiving of items within public roadways, which provides greater protection for public safety than the Safe Solicitation Act; and

**WHEREAS**, specifically, the City's Code of Ordinances Section 54-76 provides that no person shall stand in or enter upon the boundary of a public roadway for the purposes of distributing items to the occupant or occupants of any vehicle stopped on a public roadway in obedience to a traffic control signal or receiving items from those occupants; and

**WHEREAS**, the City's existing ordinance has proven effective in maintaining public safety and traffic flow within the City's roadways and the Governing Body wishes to maintain this higher standard of protection for its citizens; and

**WHEREAS**, by opting out of the Safe Solicitation Act, the City will preserve its existing, more restrictive ordinance and continue to protect the safety of both solicitors and motorists within the City's jurisdiction; and

**WHEREAS**, it is in the best interest of the citizens of the City for the Governing Body to opt out of the Safe Solicitation Act in order to maintain the City's existing, more comprehensive ordinance prohibiting such activities; and

**WHEREAS**, all conditions, acts and things required by the Safe Solicitation Act to have happened and to have been performed precedent to and in connection with the adoption of this resolution (the "Resolution"), have happened and have been performed in regular and due time, form and manner as required by law.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY, ACTING FOR AND ON BEHALF OF THE CITY, AS FOLLOWS:**

1. All statements, findings and determinations set forth in the above and foregoing recitations are hereby declared to be true and correct and are incorporated herein as facts.
2. The Governing Body hereby opts out of the Safe Solicitation Act pursuant to Section 6 of House Bill 1197, 2025 Regular Session.
3. The City's existing ordinances prohibiting solicitation activities, including but not limited to Section 54-76 of the City's Code of Ordinances, shall remain in full force and effect.
4. If any one or more of the provisions of this Resolution shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any of the other provisions of this Resolution, but this Resolution shall be construed and enforced as if such illegal or invalid provision or provisions had not been contained herein.
5. This Resolution shall be in effect immediately upon its passage and enactment according to law and shall be spread upon the minutes of the Governing Body of the City.
6. The City reserves the right to opt-in by Resolution hereinafter adopted.

Following the reading of the foregoing resolution, Alderman \_\_\_\_\_ seconded the motion, and the question being put to a roll call vote, the result was as follows:

Sharon Womack, Alderman at Large	_____
Jarrad Craine, Alderman Ward 1	_____
Cris Vinson, Alderman Ward 2	_____
Harry Williams, Alderman Ward 3	_____
Lu Coker, Alderman Ward 4	_____
Jereme King, Alderman Ward 5	_____
David Farris, Alderman Ward 6	_____

The Mayor thereby declared the Motion carried and the Resolution adopted and approved on this the \_\_\_\_\_ day of \_\_\_\_\_, A.D., 2025.

\_\_\_\_\_  
BUTCH LEE, MAYOR

ATTEST:

\_\_\_\_\_  
MARY ANN HESS, CITY CLERK

By: Representatives Yates, Mansell, Varner,  
Bell (65th), Butler-Washington, Crudup, Ford  
(73rd), Foster, McMillan, Nelson, Newman,  
Powell, Shanks, Wallace, Yancey, Zuber, Gibbs  
(72nd), Felsher

To: Judiciary A

HOUSE BILL NO. 1197  
(As Passed the House)

1 AN ACT TO CREATE THE "SAFE SOLICITATION ACT"; TO REQUIRE ANY  
2 PERSON WHO DESIRES TO SOLICIT TO OBTAIN A SOLICITATION PERMIT FROM  
3 THE MUNICIPALITY, COUNTY OR POLITICAL SUBDIVISION IN WHICH THE  
4 SOLICITATION OCCURS; TO CREATE PENALTIES FOR FAILURE TO COMPLY; TO  
5 AMEND SECTIONS 97-35-25 AND 97-35-23, MISSISSIPPI CODE OF 1972, TO  
6 CONFORM TO THIS ACT; TO AMEND SECTION 45-1-19, MISSISSIPPI CODE OF  
7 1972, TO AUTHORIZE THE DEPARTMENT OF PUBLIC SAFETY OR THE CHIEF OF  
8 CAPITOL POLICE TO ISSUE SOLICITATION PERMITS; AND FOR RELATED  
9 PURPOSES.

10 BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF MISSISSIPPI:

11 **SECTION 1.** This act shall be known and may be cited as the  
12 "Safe Solicitation Act".

13 **SECTION 2.** For purposes of this act, the following words  
14 shall have the meanings described herein:

15 (a) "Governing authority" means the municipality,  
16 county, political subdivision of the state or state agency that  
17 governs the street, traffic median, shoulder, improved shoulder,  
18 sidewalk, or improved portion of the roadway where the  
19 solicitation occurs.

20 (b) "Solicitation" or "solicit" means to request money  
21 or anything of value as a donation or contribution while standing,



22 sitting or positioned in any manner on any road, street, highway  
23 median, traffic island or highway intersection; or to request any  
24 other thing of value in exchange for any goods, wares, merchandise  
25 or thing of value while standing, sitting or positioned in any  
26 manner on any road, street, highway median, traffic island or  
27 highway intersection.

28 (c) "Solicitation permit" means a form designed and  
29 provided by a municipality, county, political subdivision of the  
30 state or state agency as proof that a person is authorized to  
31 solicit in accordance with this act.

32 **SECTION 3.** (1) It shall be unlawful for any person to  
33 solicit in any municipality, county or political subdivision of  
34 this state without a solicitation permit issued by the  
35 municipality, county or political subdivision in which the  
36 solicitation will occur.

37 (2) The municipality, county or political subdivision is  
38 authorized to charge a fee for the solicitation permit in an  
39 amount which shall not exceed Twenty-five Dollars (\$25.00).

40 (3) (a) It shall be unlawful for any person to create or  
41 otherwise design a solicitation permit without the authority or  
42 permission of a municipality, county or political subdivision in  
43 which the solicitation occurs and to use or allow use of the  
44 document for the purpose of solicitation in violation of this act.

45 (b) Any person violating the provisions of paragraph  
46 (a) of this subsection (3) shall, upon conviction, be guilty of



47 the misdemeanor crime of "forgery of a solicitation permit", and  
48 fined not more than Three Hundred Dollars (\$300.00), imprisoned  
49 not more than six (6) months in the county jail, or both.

50 **SECTION 4.** (1) (a) Any person who wishes to solicit shall  
51 obtain a solicitation permit from the municipality, county or  
52 political subdivision in which the solicitation will occur in  
53 accordance with this act.

54 (2) Any person who has received a permit may solicit in  
55 accordance with the following terms and conditions:

56 (a) No solicitor may impede traffic at any time;

57 (b) All solicitors must enter or remain in a roadway,  
58 street or thoroughfare only while the controlling traffic signal  
59 prohibits vehicular movement;

60 (c) All solicitors must remain within one hundred (100)  
61 feet of or from the intersection approved under the permit;

62 (d) All solicitations shall occur during daylight hours  
63 only;

64 (e) Solicitation activities shall not interfere with  
65 the safe and efficient movement of traffic and shall not cause  
66 danger to the participants or the public; and

67 (f) No person engaging in solicitation activities shall  
68 persist after solicitation has been denied, act in a demanding or  
69 harassing manner, or use any sound or voice-amplifying apparatus  
70 or device.



71 (3) The governing authority may stop solicitation activities  
72 at any time if any conditions or requirements of this act are not  
73 met.

74 **SECTION 5.** (1) Each permit shall allow solicitation only  
75 between the hours of 9:00 a.m. and one hour before sunset, as  
76 determined by the governing authority.

77 (2) Only one (1) permit will be issued for an intersection  
78 on any given day. Permits will be issued on a first come basis to  
79 those applicants who submit a completed application form.

80 (3) The application for a solicitation permit shall state  
81 the name, mailing address and telephone number of the person  
82 requesting the authority to solicit, and the location(s) and times  
83 the solicitation will take place.

84 **SECTION 6.** The provisions of the act shall be legal and  
85 binding in every county and municipality unless a county or  
86 municipality opts out of this act through a vote by the board of  
87 supervisors of the county or the governing authority of the  
88 municipality, as applicable, within six (6) months after the  
89 effective date of this act.

90 **SECTION 7.** Section 97-35-25, Mississippi Code of 1972, is  
91 amended as follows:

92 97-35-25. (1) Except as otherwise authorized for  
93 solicitation permits in accordance with the Safe Solicitation Act,  
94 it shall be unlawful for any person or persons to \* \* \* willfully  
95 obstruct the free, convenient and normal use of any public



96 sidewalk, street, highway, alley, road \* \* \* or other passageway  
97 by impeding, hindering, stifling, retarding or restraining traffic  
98 or passage thereon, and any person or persons violating the  
99 provisions of this section shall be guilty of a misdemeanor, and  
100 upon conviction thereof, shall be punished by a fine of not more  
101 than Five Hundred Dollars (\$500.00) or by confinement in the  
102 county jail not exceeding six (6) months, or by both such fine and  
103 imprisonment.

104 (2) The provisions of this section are supplementary to the  
105 provisions of any other statute of this state.

106 **SECTION 8.** Section 97-35-23, Mississippi Code of 1972, is  
107 amended as follows:

108 97-35-23. (1) Except as otherwise authorized by a  
109 municipality, county, political subdivision or state agency in  
110 accordance with the Safe Solicitation Act, it shall be unlawful  
111 for any person or persons to intentionally obstruct, or interfere  
112 with the normal or ordinary free use and passage of vehicles of or  
113 on, any public street or highway provided for use by vehicular  
114 traffic, or for any person or persons to intentionally obstruct,  
115 or interfere with the normal or ordinary free use and passage of  
116 pedestrians of or on any public sidewalk provided for foot travel  
117 by pedestrians, and any person or persons who so do shall be  
118 guilty of a misdemeanor and, upon conviction thereof, shall be  
119 punished by a fine of not more than Four Hundred Dollars



120 (\$400.00), or by imprisonment in the county jail for not more than  
121 four (4) months, or by both such fine and imprisonment.

122 (2) The provisions of this section are supplementary to the  
123 provisions of any other statute of this state.

124 **SECTION 9.** Section 45-1-19, Mississippi Code of 1972, is  
125 amended as follows:

126 45-1-19. (1) The Department of Public Safety, through the  
127 Office of Capitol Police, shall have jurisdiction relative to the  
128 enforcement of all laws of the State of Mississippi on the  
129 properties, from curb to curb, including adjoining streets,  
130 sidewalks and leased parking lots within the Capitol Complex, set  
131 forth in Section 29-5-2, the Governor's mansion, the Supreme Court  
132 Building, the Mississippi Department of Transportation Building  
133 and the Public Employees' Retirement System Building, and any  
134 property purchased, constructed or otherwise acquired by the State  
135 of Mississippi for conducting state business and not specifically  
136 under the supervision and care by any other state entity, but  
137 which is reasonably assumed the Department of Public Safety would  
138 be responsible for such. The Department of Public Safety shall,  
139 through any person or persons appointed by the commissioner, make  
140 arrests for any violation of any law of the State of Mississippi  
141 on the grounds of or within those properties. The Department of  
142 Public Safety shall, in addition, enforce the provisions of this  
143 section and Sections 29-5-57 through 29-5-67, 29-5-73 through  
144 29-5-75, and 29-5-81 through 29-5-95, and prescribe such rules and



145 regulations as are necessary therefor. The powers and duties  
146 related to the administration of Sections 29-5-57 through 29-5-67,  
147 29-5-73 through 29-5-75, and 29-5-81 through 29-5-95 shall remain  
148 with the Department of Finance and Administration.

149 (2) Subject to the approval of the Board of Trustees of  
150 State Institutions of Higher Learning, the Board of Trustees and  
151 the Department of Public Safety shall be authorized to enter into  
152 a contract for the Department of Public Safety to supply the  
153 security personnel with jurisdiction to enforce all laws of the  
154 State of Mississippi on the property of the Board of Trustees  
155 located at the corner of Ridgewood Road and Lakeland Drive in the  
156 City of Jackson.

157 (3) The Department of Public Safety and the Department of  
158 Agriculture are authorized to enter into a contract for the  
159 Department of Public Safety to have jurisdiction and enforce all  
160 laws of the State of Mississippi on the property of the Department  
161 of Agriculture located at 121 North Jefferson Street and the new  
162 Farmers Market Building located at the corner of High and  
163 Jefferson Streets in the City of Jackson, Hinds County,  
164 Mississippi. It is the intent of the Legislature that the  
165 Department of Public Safety will not post any security personnel  
166 at such buildings, but will provide regular vehicle patrols and  
167 responses to security system alarms.

168 (4) The Department of Public Safety and the Department of  
169 Agriculture are authorized to enter into a contract for the



170 Department of Public Safety to have jurisdiction and enforce all  
171 laws of the State of Mississippi on the property of the Department  
172 of Agriculture known as the "Mississippi State Fairgrounds  
173 Complex" and any and all of its outlying buildings and property.  
174 The Department of Public Safety and the Department of Agriculture  
175 are authorized to enter into a contract for the Department of  
176 Public Safety to supply the security personnel to the Department  
177 of Agriculture with jurisdiction to enforce all laws of the State  
178 of Mississippi on this property and any and all buildings on this  
179 property. The Department of Public Safety is authorized to charge  
180 the Department of Agriculture a fee for security services provided  
181 for special events at the Mississippi State Fairgrounds Complex.  
182 The fee charged will be commensurate with the cost associated with  
183 the Department of Public Safety providing those services.

184 (5) The Department of Public Safety and the Department of  
185 Revenue are authorized to enter into a contract for the Department  
186 of Public Safety to supply the security personnel with  
187 jurisdiction to enforce all laws of the State of Mississippi at  
188 the Alcoholic Beverage Control facility and the Department of  
189 Revenue main office.

190 (6) (a) The Department of Public Safety shall have primary  
191 jurisdiction relative to any other state or municipal law  
192 enforcement agency to enforce all laws of the State of Mississippi  
193 within the boundaries of the Capitol Complex Improvement District  
194 created in Section 29-5-203; such enforcement shall be its primary



195 function. The Department of Public Safety may, through any person  
196 or persons appointed by the Department of Public Safety, make  
197 arrests for any violation of any law of the State of Mississippi  
198 and violations of the City of Jackson's traffic ordinances or  
199 ordinances related to the disturbance of the public peace which  
200 occurs within the boundaries of the district and within the  
201 boundaries of the City of Jackson. The Department of Public  
202 Safety may choose to present cases to either the District Attorney  
203 or the prosecuting attorneys designated by the Attorney General  
204 for prosecution of any violation of law that accrues or occurs, in  
205 whole or in part, within the boundaries established by Section  
206 29-5-203. The jurisdiction of the Department of Public Safety  
207 granted under this subsection (6) shall be concurrent with the  
208 jurisdiction of the City of Jackson, Mississippi, and that of  
209 Hinds County, Mississippi within the boundaries of the Capitol  
210 Complex Improvement District created in Section 29-5-203. At any  
211 time and/or during any event necessitating the coordination of  
212 and/or utilization at multiple jurisdictions, as determined by the  
213 Chief of Capitol Police or the Commissioner of the Department of  
214 Public Safety shall be the lead agency when the event occurs on  
215 property as defined herein that is owned or leased by the state as  
216 provided in subsection (1) of this section. The jurisdiction and  
217 authority of the Department of Public Safety under this subsection  
218 (6) shall be in addition to any other jurisdiction and authority  
219 provided to the department under this section or any other law.



220 (b) The Department of Public Safety shall have  
221 jurisdiction relative to the enforcement of all laws of the State  
222 of Mississippi within the boundaries of the City of Jackson,  
223 Mississippi. The Department of Public Safety may, through any  
224 person or persons appointed by the Department of Public Safety,  
225 make arrests for any violation of any law of the State of  
226 Mississippi which occurs within the boundaries of the City of  
227 Jackson. The jurisdiction of the Department of Public Safety  
228 granted under this paragraph (b) shall not be primary and shall be  
229 concurrent with the jurisdiction of the City of Jackson,  
230 Mississippi, and that of Hinds County, Mississippi.

231 (c) (i) Written approval from the Chief of the Capitol  
232 Police or the Commissioner of the Department of Public Safety  
233 shall be required before any event occurs which will take place on  
234 any street or sidewalk immediately adjacent to any building or  
235 property owned or occupied by any official, agency, board,  
236 commission, office or other entity of the State of Mississippi, or  
237 which can reasonably be expected to block, impede or otherwise  
238 hinder ingress thereto and/or egress therefrom. The Department of  
239 Public Safety shall promulgate rules and regulations to effectuate  
240 the provisions of this paragraph (c).

241 (ii) The Chief of the Capitol Police is authorized  
242 to issue solicitation permits in conformity with the Safe  
243 Solicitation Act within the boundaries of the Capitol Complex  
244 Improvement District.



245 (d) The Chief of the Capitol Police and/or the  
246 Commissioner of the Department of Public Safety, the Chief of the  
247 Jackson Police Department, and the Sheriff of Hinds County shall  
248 hold a regular meeting within the boundaries of the Capitol  
249 Complex Improvement District to address the concerns of the  
250 public. Each meeting shall be called by the Chief of the Capitol  
251 Police; and the first meeting shall be called by October 15, 2023.

252 (7) The Department of Public Safety is authorized to enter  
253 into a contract with any county for the county to take custody of  
254 the misdemeanor offenders arrested under the authority granted  
255 under this section.

256 (8) All accrued personal leave earned pursuant to Section  
257 25-3-93, accrued major medical leave earned pursuant to Section  
258 25-3-95, accrued state compensatory leave earned pursuant to  
259 Section 25-3-92, and compensatory leave earned pursuant to the  
260 Fair Labor Standards Act (FLSA) shall transfer from the Department  
261 of Finance and Administration to the Department of Public Safety  
262 for all employees transferred under this section.

263 **SECTION 10.** This act shall take effect and be in force from  
264 and after July 1, 2025.



Sec. 54-76. - Distributing or receiving items within public roadway prohibited.

No person shall stand in or enter upon the boundary of a public roadway for the purposes of distributing items to the occupant or occupants of any vehicle stopped on a public roadway in obedience to a traffic control signal or receiving items from those occupants. "Items" include all tangible objects and things.

(Ord. of 2-21-84, § 1; Ord. of 12-15-14(2); Ord. of 10-1-18)

**Editor's note**— An ordinance adopted Oct. 1, 2018, changed the title of § 54-76 from "definitions" to read as herein set out.

Sec. 54-78. - Penalty for violation.

Any person who solicits or participates in a solicitation roadblock in violation of any of the provisions of this article shall be guilty of a misdemeanor and punished as provided in section 1-12.

(Ord. of 2-21-84, § 3; Ord. of 3-16-99, § 1; Ord. of 12-15-14(2))

**Editor's note**— An ordinance adopted Dec. 15, 2014, changed the title of § 54-78 from "Application for permit" to read as herein set out.



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## MEMORANDUM

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TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
FROM: BUTCH LEE  
DATE: 12/04/2025  
**SUBJECT: RESOLUTION - LOCAL LEGISLATION**

---

Consideration to adopt a resolution of the City of Brandon for the introduction and passage of local and private legislation during the 2026 Legislative Session to extend the repealer as included in HB 1521 passed by the Mississippi Legislature during the 2023 Session and duly signed by the Governor.

**ATTACHMENTS:**

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1. Restaurant.Resolution.2026 Legislative Session.doc (003)

RESOLUTION OF THE CITY OF BRANDON FOR THE INTRODUCTION AND PASSAGE OF LOCAL AND PRIVATE LEGISLATION DURING THE 2026 LEGISLATIVE SESSION TO EXTEND THE REPEALER AS INCLUDED IN HB 1521 PASSED BY THE MISSISSIPPI LEGISLATURE DURING THE 2023 SESSION AND DULY SIGNED BY THE GOVERNOR

BE IT RESOLVED that the governing authorities of the City of Brandon, Mississippi request the introduction and passage of the local and private legislation during the 2026 Legislative Session extending the repealer included in HB 1521 which was passed by the Mississippi Legislature during the 2023 Regular Session and duly signed into law by the Governor of the State of Mississippi, be extended a reasonable time as determined by the Mississippi Legislature, preferably for a period of not less than thirty (30) years which will provide an opportunity to satisfy the bonded indebtedness issued in relation to such projects based on the tax revenue generated therefrom and to otherwise continue to be used for the purposes described therein.

SO RESOLVED this the 15<sup>th</sup> day of December, 2025.

\_\_\_\_\_  
Butch Lee, Mayor

\_\_\_\_\_  
Jarrad Craine, Alderman Ward 1

\_\_\_\_\_  
Cris Vinson, Alderman Ward 2

\_\_\_\_\_  
Harry Williams, Alderman Ward 3

\_\_\_\_\_  
Lu Coker, Alderman Ward 4

\_\_\_\_\_  
Jereme King, Alderman Ward 5

\_\_\_\_\_  
David Farris, Alderman Ward 6

\_\_\_\_\_  
Sharon Womack, Alderman At-Large

Attest:

\_\_\_\_\_  
Mary Ann Hess, City Clerk



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## MEMORANDUM

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TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
FROM: BUTCH LEE  
DATE: 12/10/2025  
**SUBJECT: BRANDON BIG ROOM PHASE 2**

---

Consideration to approve the third and final payment for the Brandon Big Room Renovations Phase 2 Project to Gilreath Construction Company, LLC in the amount of \$12,435.00.

**ATTACHMENTS:**

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1. Pay App 03\_FINAL\_CERTIFIED

**APPLICATION AND CERTIFICATE FOR PAYMENT**

<b>TO OWNER:</b> City of Brandon, MS 1000 Municipal Dr. Brandon, MS 39042 <b>FROM CONTRACTOR:</b> Gilreath Construction Company, LLC 140 Old US 80 Suite C Brandon, MS 39042	<b>PROJECT:</b> Brandon Big Room Renovations  <b>VIA ARCHITECT:</b> Wier Boerner Allin Architecture, PLLC 2727 Old Canton Rd. Suite 200 Jackson, MS 39216	<b>APPLICATION #:</b> THREE <b>PERIOD TO:</b> 1101/2025 <b>PROJECT NOS:</b> 24-040  <b>CONTRACT DATE:</b> 08/14/25	<b>Distribution to:</b> <input type="checkbox"/> Owner <input type="checkbox"/> Const. Mgr <input type="checkbox"/> Architect <input type="checkbox"/> Contractor
<b>CONTRACT FOR:</b> Brandon Big Room Renovations			

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

<b>1. ORIGINAL CONTRACT SUM</b> -----	\$	248,700.00
<b>2. Net change by Change Orders</b> -----	\$	
<b>3. CONTRACT SUM TO DATE (Line 1 +/- 2)</b>	\$	248,700.00
<b>4. TOTAL COMPLETED &amp; STORED TO DATE</b> -\$		248,700.00
(Column G on Continuation Sheet)		
<b>5. RETAINAGE:</b>		
a. _____ of Completed Work	\$	
(Columns D+E on Continuation Sheet)		
b. 5.0% of Stored Material	\$	
(Column F on Continuation Sheet)		
Total Retainage (Line 5a + 5b or		
Total in Column 1 of Continuation Sheet-----	\$	
<b>6. TOTAL EARNED LESS RETAINAGE</b> -----	\$	248,700.00
(Line 4 less Line 5 Total)		
<b>7. LESS PREVIOUS CERTIFICATES FOR PAYMENT</b>		
(Line 6 from prior Certificate)-----	\$	236,265.00
<b>8. CURRENT PAYMENT DUE</b> -----	\$	12,435.00
<b>9. BALANCE TO FINISH, INCLUDING RETAINAGE</b>		
(Line 3 less Line 6)	\$	- 0 -

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
<b>TOTALS</b>		
<b>NET CHANGES by Change Order</b>		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

CONTRACTOR:

By: George R. Gilreath, Jr. Date: 12/1/25  
 George R. Gilreath, Jr. - Pres.

State of: Mississippi  
 County of: Rankin

Subscribed and sworn to before me this 1ST day of Dec-25

Notary Public: Betty Herring Markham  
 My Commission expires: 04/19/26



**CERTIFICATE FOR PAYMENT**

In accordance with Contract Documents, based on on-site observations and the Contractor's application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** ----- \$ 12,435.00

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: [Signature] Date: 12/03/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

**APPLICATION AND CERTIFICATE FOR PAYMENT**

<b>TO OWNER:</b> City of Brandon, MS 1000 Municipal Dr. Brandon, MS 39042	<b>PROJECT:</b> Brandon Big Room Renovations	<b>APPLICATION #:</b> THREE <b>PERIOD TO:</b> 1101/2025 <b>PROJECT NOS:</b> 24-040	Distribution to: <input type="checkbox"/> Owner <input type="checkbox"/> Const. Mgr <input type="checkbox"/> Architect <input type="checkbox"/> Contractor
<b>FROM CONTRACTOR:</b> Gilreath Construction Company, LLC 140 Old US 80 Suite C Brandon, MS 39042	<b>VIA ARCHITECT:</b> Wier Boerner Allin Architecture, PLLC 2727 Old Canton Rd. Suite 200 Jackson, MS 39216	<b>CONTRACT DATE:</b> 08/14/25	

**CONTRACT FOR:** Brandon Big Room Renovations

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

<b>1. ORIGINAL CONTRACT SUM</b> -----	\$	248,700.00
<b>2. Net change by Change Orders</b> -----	\$	
<b>3. CONTRACT SUM TO DATE (Line 1 +/- 2)</b>	\$	248,700.00
<b>4. TOTAL COMPLETED &amp; STORED TO DATE</b> -\$		248,700.00
(Column G on Continuation Sheet)		
<b>5. RETAINAGE:</b>		
a. _____ of Completed Work	\$	
(Columns D+E on Continuation Sheet)		
b. 5.0% of Stored Material	\$	
(Column F on Continuation Sheet)		
Total Retainage (Line 5a + 5b or		
Total in Column 1 of Continuation Sheet)-----		
	\$	
<b>6. TOTAL EARNED LESS RETAINAGE</b> -----	\$	248,700.00
(Line 4 less Line 5 Total)		
<b>7. LESS PREVIOUS CERTIFICATES FOR PAYMENT</b>		
(Line 6 from prior Certificate)-----		
	\$	236,265.00
<b>8. CURRENT PAYMENT DUE</b> -----	\$	12,435.00
<b>9. BALANCE TO FINISH, INCLUDING RETAINAGE</b>		
(Line 3 less Line 6)		
	\$	- 0 -

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
<b>TOTALS</b>		
<b>NET CHANGES by Change Order</b>		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

**CONTRACTOR:**  
 By: George R. Gilreath Jr. Date: 12/1/25  
 George R. Gilreath, Jr. - Pres.

State of: Mississippi  
 County of: Rankin  
 Subscribed and sworn to before me this 1ST day of Dec-25

Notary Public: Betty Herring Markham  
 My Commission expires: 04/19/26



**CERTIFICATE FOR PAYMENT**

In accordance with Contract Documents, based on on-site observations and the Contractor's application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

**AMOUNT CERTIFIED** ----- \$ \_\_\_\_\_  
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

**ARCHITECT:**  
 By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

**CONTINUATION SHEET**

ATTACHMENT TO PAY APPLICATION

APPLICATION NUMBER: THREE  
 APPLICATION DATE: 12/01/25  
 PERIOD TO: 1101/2025  
 ARCHITECT'S PROJECT NO: 24-040

PROJECT:  
 Brandon Big Room Renovations

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G		H Balance To Finish (C - G)	I Retainage
			From Previous Application (D + E)	This Period		Total Completed And Stored To Date (D + E + F)	% (G/C)		
1	<b>DIV. 01- GENERAL REQUIREMENTS</b>								
2	Site Mobilization	6,000.00	6,000.00			6,000.00	100%		
3	Contractor's Sales Tax	8,800.00	8,800.00			8,800.00	100%		
4	Contractor's Payroll Tax-Lab. Burden	10,000.00	10,000.00			10,000.00	100%		
5	Contractor's Insurance/P&P Bonds	5,000.00	5,000.00			5,000.00	100%		
6	Admin., Submittals, Doc.Repr	2,500.00	2,500.00			2,500.00	100%		
7	Vehicle, Phone, Fuel Expense	2,500.00	2,500.00			2,500.00	100%		
8	Proj. Superintendent	15,000.00	15,000.00			15,000.00	100%		
9	Proj. Coordination	6,000.00	6,000.00			6,000.00	100%		
10	<b>DIV. 02 - EXISTING CONDITIONS</b>								
11	General Demolition & Disposal	6,000.00	6,000.00			6,000.00	100%		
12	Subsurface Investigation & Report	3,500.00	3,500.00			3,500.00	100%		
13	<b>DIV. 03- CONCRETE</b>								
14	Structural Reinf. CIP Conc. Lab. & Mat.	2,500.00	2,500.00			2,500.00	100%		
15	Structural Helical Piles Lab. & Mat.	12,000.00	12,000.00			12,000.00	100%		
16	Special Inspector of Pilings / Report	2,000.00	2,000.00			2,000.00	100%		
17	<b>DIV. 05- METALS</b>								
18	Structural Steel Framing Material/Del.	87,700.00	87,700.00			87,700.00	100%		
19	Structural Steel Framing Labor/Equip.	27,100.00	27,100.00			27,100.00	100%		
20	Pipe & Tube Railings Lab. & Mat.	2,500.00	2,500.00			2,500.00	100%		
21	CFMF Lab. & Mat.	15,600.00	15,600.00			15,600.00	100%		
22	<b>DIV. 06- WOOD PLASTICS COMPOSITES</b>								
23	Rough Carpentry / Finish Carpentry L&M	1,500.00	1,500.00			1,500.00	100%		
24	<b>DIV. 09- FINISHES</b>								
25	Gyp Bd. Assemblies Lab. & Mat.	2,300.00	2,300.00			2,300.00	100%		
26	Wood Floor Lab. & Mat. @ Stage Ext.	16,500.00	16,500.00			16,500.00	100%		
27	Tile Carpeting LVT & Existing (patch)	500.00	500.00			500.00	100%		
28	Carpet & Stair Nosing for Stage Stairs	2,500.00	2,500.00			2,500.00	100%		
	<b>SUBTOTALS PAGE 2</b>	<b>238,000.00</b>	<b>238,000.00</b>			<b>238,000.00</b>	<b>100%</b>		

**CONTINUATION SHEET**

ATTACHMENT TO PAY APPLICATION  
 PROJECT:  
 Brandon Big Room Renovations

APPLICATION NUMBER: THREE  
 APPLICATION DATE: 12/1025  
 PERIOD TO: 1101/2025  
 ARCHITECT'S PROJECT NO: 24-040

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G		H Balance To Finish (C - G)	I Retainage
			From Previous Application (D + E)	This Period		Total Completed And Stored To Date (D + E + F)	% (G/C)		
29	Painting / Finishing	5,000.00	5,000.00			5,000.00	100%		
30	Electrical & Lighting	5,700.00	5,700.00			5,700.00	100%		
31									
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56									
SUBTOTALS PAGE 3		248,700.00	248,700.00			248,700.00	100%		



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## MEMORANDUM

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TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
FROM: MARY ANN HESS  
DATE: 12/03/2025  
**SUBJECT: PROPERTY TAXES 2025**

---

Consideration to authorize payments of the annual property taxes on the parcels the City purchased in CY 2025 and the finance director has the authority to make all necessary budget amendments.

a. H08Q000008 00000	\$3,372.80
b. H08Q000009 00000	\$2,750.17
c. I08J000053 00000	\$2,152.45
d. I08J000070 00000	<u>\$4,008.13</u>
TOTAL	\$12,283.55

**ATTACHMENTS:**

---

1. City Owned Prop Taxes 2025



PPIN: 22068  
22070

/ 2 Parents

Parent (2)

← Back to Search

### Record / Summary

Menu

#### Property Detail

#### Tax Information

Owner	MAXEY INVESTMENTS (2/3) & B &
Address	HWY 80
Parcel	H08Q000008 00000
Acres	3.90
Land Value	169,880
Improvements	N/A
Total Value	169,880
Assessed	25482

Status	Unpaid
Year 2025	Tax Due
County	\$1,063.62
City	\$840.91
School	\$1,468.27
Penalty & Other	\$0.00
Total	\$3372.80
Total Paid	\$0.00
Estimated Balance Due	\$3,372.80

Add to Cart

#### Miscellaneous Information

Homestead Code None



Parcel # 2

← Back to Search

### Record / Summary

Menu

#### Property Detail

Owner	MAXEY ENTERPRISES L P
Address	HWY 80
Parcel	H08Q000009 00000
Acres	3.18
Land Value	138,520
Improvements	N/A
Total Value	138,520
Assessed	20778

#### Tax Information

Status	Unpaid
Year 2025	Tax Due
County	\$867.27
City	\$685.67
School	\$1,197.23
Penalty & Other	\$0.00
Total	\$2750.17
Total Paid	\$0.00
Estimated Balance Due	\$2,750.17

Add to Cart

#### Miscellaneous Information

Homestead Code None



*S. Auto Leasing*

← Back to Search

Record / Summary

*BBIN: 32350*

Menu

Property Detail

Tax Information

Owner	SOUTHERN WHOLESALE AUTO GROUP
Address	WEST GOVERNMENT ST
Parcel	108J000053 00000
Acres	
Land Value	21,940
Improvements	86,470
Total Value	108,410
Assessed	16262

Status	Unpaid
Year 2025	Tax Due
County	\$678.78
City	\$536.65
School	\$937.02
Penalty & Other	\$0.00
Total	\$2152.45
Total Paid	\$0.00
Estimated Balance Due	\$2,152.45

Add to Cart

Miscellaneous Information

Homestead Code None



5300's location / Stage 8150

PPIN: 32370

← Back to Search

### Record / Summary

Menu

#### Property Detail

Owner	CAMPBELL ROBERT E
Address	WEST GOVERNMENT ST
Parcel	I08J000070 00000
Acres	.47
Land Value	54,120
Improvements	147,760
Total Value	201,880
Assessed	30282

#### Tax Information

Status	Unpaid
Year 2025	Tax Due
County	\$1,263.97
City	\$999.31
School	\$1,744.85
Penalty & Other	\$0.00
Total	\$4008.13
Total Paid	\$0.00
Estimated Balance Due	\$4,008.13

Add to Cart

#### Miscellaneous Information

Homestead Code None

[Print](#) [Search Again](#)

PPIN	Parcel Number	Section	Township	Range
022058	H08P000007 00000	17	05	03
Google Map	GIS Map	Deed Preview		Building Sketch
<a href="#">External Link</a>	<a href="#">Rankin County GIS Map Viewer</a>	<a href="#">Rankin County Deed Viewer</a>		No sketch found
Assessed Owner		Appraised Values		
MISS POWER & LIGHT CO		Land Value	3,275,710.00	
		Improvement Value	0.00	
		Total	3,275,710.00	
P O BOX 61000 NEW ORLEANS LA701611000		Assessed Values		
		Land Value	0.00	
		Improvement Value	491,357.00	
		Total	491,357.00	
Location		Building Info.		
1451 W GOVERNMENT ST		Year Built	0	
		Base Area	0	
		Adjusted Area	0	
Legal Description		Structure Code		
LOT 400 X 923 X 386.6 X 150 X 111 X 998.6 IN N2 S HWY 80 & N I-20 LESS 5.24 AC DB 235 PG 99 0092667		Deed Info		
		Book		
		Page		
		Date	0/0/0	
TAXES		Miscellaneous		
	Due	Paid	Homestead Code	
County	0.00	0.00		
City	0.00	0.00		
School	0.00	0.00		
Total	0.00	0.00		
Paid By				
Paid - Receipt #				
Date Paid	0/0/0			
# of Payments	0			
Penalty Paid	0			

*5-2-20*



**MAYOR BUTCH LEE**

MEMORANDUM

TO: MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
FROM: MARY ANN HESS, MMC  
DATE: DECEMBER 15, 2025  
SUBJECT: 2026 - 2029 BANK BIDS

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Consideration to accept the municipal depository bids received on December 15, 2025 and award Community Bank as the designated municipal depository for 2026, 2027, 2028, and 2029 and further approve the following as authorized signatures for the City of Brandon accounts, as designated below:

Butch Lee, Mayor – all accounts  
Cris Vinson, Mayor Pro Tempore – all accounts  
Mary Ann Hess, City Clerk – all accounts  
Rebecca Pevey, Deputy City Clerk – all accounts  
Tracie Riggin, Finance Director – all accounts  
Rebecca Dear, Accountant – Amphitheater account

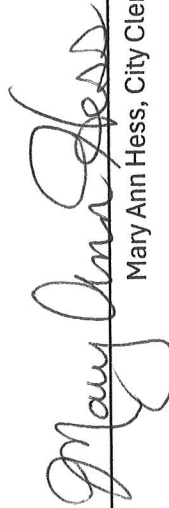
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Attachments: bank bids

MUNICIPAL DEPOSITORY BID SUMMARY SHEET

	Community Bank	Trustmark	Renasant	Cadence	BankPlus
Primary capital to assets ratio met	Y	Y	Y	Y	Y
Securities eligible for securing or Public funds guaranty pool	Y	Y	Y	Y	Y
Plus or minus basis points	-50		-50	-100	-25
DDA checking accounts - Variable			3.25%		3.50%
DDA checking accounts - Fixed	3.00%	2.85%	2.75%	2.00%	
All Fees Waived	Yes	Yes	Yes	Yes	Yes

Municipal Depository Bids received on December 15, 2025

  
 \_\_\_\_\_  
 Mary Ann Hess, City Clerk



# COMMUNITY BANK

DEPOSIT PROPOSAL FOR

## CITY OF BRANDON

1255 WEST GOVERNMENT STREET  
BRANDON, MS 39042

(601) 825.4323

COMMUNITYBANK.NET • MEMBER FDIC

# INTRODUCTION



## **MARC PETRO**

### **CEO, CENTRAL MISSISSIPPI REGION**

(601) 706.0310

Marc.Petro@communitybank.net

NMLS#409218

---



## **TIM PICKETT**

### **PRESIDENT, RANKIN COUNTY**

(601) 706.0345

Tim.Pickett@communitybank.net

NMLS#1708354

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## **MARTIN KEIL**

### **FIRST SENIOR VICE PRESIDENT**

(601) 706.0351

Martin.Keil@communitybank.net

NMLS#546744

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## **BETSEY FLOWERS**

### **TREASURY MANAGEMENT OFFICER**

(601) 706.0371

Betsey.Flowers@communitybank.net



# WHO WE ARE

Founded 120 years ago, in the small East-Central Mississippi timber community of Forest, Community Bank puts the highest of value on taking care of our customers – no matter the relationship size, and giving back to the communities we serve.

“

WHEN I CAME TO COMMUNITY BANK IN 1968, I WANTED TO BE GOOD – I WANTED OUR BANK TO BE GOOD, SO WE COULD OFFER THE BEST BANKING SERVICES TO OUR CUSTOMERS,

said Thomas W. Colbert, Sr., Senior Chairman of the Board and Visionary Leader of Community Bank.

”

As Community Bank has grown from one office with 13 staff members and six million in assets when Colbert was named CEO, to today, with over 850 staff members, 56 offices and \$5 billion in assets, it is evident that staff is the key to success. Colbert continued, “You have to have the right people, and we made it a priority to put things in place to ensure we had the right staff.”

The development and growth of Community Bank’s staff has remained the top priority for the last 54 years. Instilling the culture of Community Bank that puts value not only on the relationship with customers, but places much emphasis on investing in the next generations of the company’s leaders.

This dedication to the next generation of company leaders gives Community Bank a level of buy-in to our culture that is unprecedented. As you look at staff around our system you will find over 115 staff members who have been with the company over 20 years. “Our staff is our greatest asset. They always have been and always will be what makes Community Bank special,” said Chuck Nicholson, Chairman of the Board for Community Bank.

From the early days in Forest until today having locations across four states, Community Bank has hired young, budding talent, brought them into the culture and taught them how to be true relationship bankers. There is an urgency to take care of the customers and to do it well. “We equip our staff with the ability to help the customers – we foster a culture of building relationships with our customers, no matter the financial need,” said Justin Martin, President and CEO of Community Bank.



# OFFERINGS

## CITY OF BRANDON PROPOSAL FORM

TO THE CITY OF BRANDON, MISSISSIPPI,

We submit the following bid proposal to **remain as the depository for The City of BRANDON, Mississippi** for the period beginning January 1, 2026, and ending December 31, 2029 and thereafter until new arrangements shall be made according to law:

1. Community Bank is insured by the Federal Deposit Insurance Corporation or any successor to such insurance corporation.
2. Community Bank has 5 offices located in Rankin County, Mississippi.  
Office list attached
3. Community Bank agrees to pledge with The City of Brandon, as security with the State Treasurer, any of the securities eligible for securing state funds as proved in Section 27-105-5 Mississippi code Ann. (1972) in an amount at least equal to one hundred five percent (105%) of the maximum sum to be placed on deposit in such financial institution at any one time. Exclusive of that portion of accounts insured by the Federal Deposit Insurance Corporation, or any successors to such insurance corporation.

Or, Community Bank is a public funds guaranty pool member under sections 27-105-5 and 27-105-6, Mississippi Code Ann. (1972). The qualified financial institution shall secure those deposits by placing qualified securities with the State Treasurer, as provided in section 27-105-5.

4. Community Bank agrees to monitor monthly deposits of the city to ensure adequate securities are pledged and to provide the district with an annual report listing accounts reported to the State Treasurer.
5. Community Bank agrees to prepare monthly statements beginning with the first day of the month and ending with the last day of the month, showing debits, credits, balances, and a sequential listing of cashed checks within five (5) business days of the statement closing date.
6. Community Bank agrees to pay interest on the City's accounts based on a variable rate referenced below.
7. Community Bank agrees to provide a fixed rate on daily City account balances with no charge on any additional services or account fees; an ECR would not be necessary.
8. Community Bank agrees to, if requested, offer advice on cash management and investment strategies necessary to properly utilize the City's assets.



# OFFERINGS

9. Community Bank agrees to provide the requested information necessary for the completion of the annual audit at no charge to the city or its auditors.
10. Community Bank agrees to allow the city to establish or maintain checking or savings accounts for no charge or minimum charge/fees for deposits credited, checks paid, incoming wire transfers, or returned deposit items. In addition, Community Bank agrees to provide the services listed on the following page at no charge or minimum charge to the district based on account data provided by the school district and data listed below:
11. Community Bank agrees to provide ledger credit on the same day as deposits occur (holidays and weekends excluded). This includes same day credit on wire transfer of funds from the federal and state government, and same day credit on deposits made by the City prior to **4:00 P.M. CST.**

# OFFERINGS

December 15, 2025

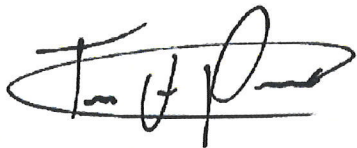
The City of Brandon, Mississippi

Re: Depository Bid Proposal

City of Brandon:

Thank you for taking interest in Community Bank to assist you with the financial needs for Brandon, MS. Community Bank has 5 locations in Rankin County. We pride ourselves in offering reliable financial services to each of our customers in a timely manner. Above all, we aim to offer the highest standard of customer services possible. Please accept the enclosed proposal for depository service for January 1, 2026 to December 31, 2029. We appreciate the opportunity you have afforded Community Bank in submitting this proposal and look forward to hopefully working together soon.

Sincerely,



Tim Pickett,  
Community Bank  
Rankin County President, Central Region



# OFFERINGS

City of Brandon Depository Bid Form  
Effective January 01, 2026 to December 31, 2029

## COMMUNITY BANK

### Options:

Fixed Rate- **4-year 3.00%**

Variable Rate- **Fed Funds minus .50% \***

*Note:* Interest shall be earned on the average daily investable balance.

### Service Charges

Monthly Service Fee -	<b>Waived</b>
Monthly Online Banking fee -	<b>Waived</b>
ACH Fee -	<b>Waived</b>
Change Fee -	<b>Waived</b>
Stop Payment Fee -	<b>Waived</b>
NSF Fee -	<b>Waived</b>
Employee Check Cashing -	<b>\$0</b>
Bill Pay -	<b>\$0</b>
Wire Transfers -	<b>Waived</b>
Positive Pay -	<b>Waived</b>

### Services offered

Check Imaging -	<b>Yes</b>
Payroll Direct Deposit -	<b>Yes</b>
Online Monthly Statement -	<b>Yes</b>
Monthly Statement on Disk -	<b>Yes</b>
Credit or Debit card Services -	<b>Yes</b>
Sweep accounts -	<b>Yes</b>

(Master account with sub accounts that transfer daily to master account)





Having complied with all the requirements of law, and having placed approved securities with the State Treasurer of Mississippi, Community Bank of Mississippi is hereby appointed a

**STATE DEPOSITORY**

for a term of one year ending the **thirtieth (30<sup>th</sup>)** day of **November, 2026**, and is hereby authorized and empowered to receive and disburse, according to law, any and all State Funds, there offered for demand deposits and for investment in Time Certificates of Deposit or other authorized securities, but shall not have on deposit at any time an amount exceeding that authorized by Section 27-105-9, Mississippi Code (1972) as amended, or other applicable law or regulation unless otherwise ordered by the State Treasurer.

In witness whereof, the State Treasurer has ordered this Commission issued and has duly signed and affixed the Seal of the Office of the Treasurer of the State of Mississippi thereto on this the **first** day of **December, 2025**.

A handwritten signature in black ink, appearing to read "David McRae", is written over a horizontal line.

**David McRae**  
**Treasurer of the State of Mississippi**

# LOCATIONS



## RANKIN COUNTY | MISSISSIPPI

### **Brandon**

1255 W. Government Street  
Brandon, MS 39042  
(601) 825.4323

### **Pearl**

2441 Old Brandon Road  
Pearl, MS 39208  
(601) 939.7979

### **Spillway**

1871 Spillway Road  
Brandon, MS 39047  
(601) 203.25500

### **Waterpointe**

1905 Community Bank Way  
Flowood, MS 39232  
(601) 919.4200

### **Lakeland Heights**

138 Lakeland Heights Blvd.  
Brandon, MS 39047  
(601) 988.6680





Isaac Parker  
1363 W. Government St.  
Brandon, MS 39042  
601-208-6685   
IParker@trustmark.com 

12/15/2025

Mary Ann Hess  
City of Brandon  
Brandon Municipal Complex  
1000 Municipal Drive  
Brandon, MS 39042

***Re: City of Brandon Public Fund Accounts Bid***

Dear Ms. Hess and Board of Aldermen:

Trustmark Bank (“Trustmark”), a Mississippi Banking Corporation, is pleased to be considered for the opportunity to serve as a depository bank of public funds for the City of Brandon (the “City”) demand deposit accounts (the “Accounts”) tentatively beginning on 1/1/2026, and continuing for a period of four (4) years, ending on 12/31/2029 (the “Term”). Trustmark agrees to serve as a depository bank and financial institution for the City subject to the terms of the Trustmark Deposit Account Agreement and as otherwise set forth herein.

Trustmark is insured by the Federal Deposit Insurance Corporation (FDIC) and also complies with the Mississippi statutory requirements for qualification as a public fund depository. As a guaranty pool member under sections 27-105-5 and 27-105-6 of the Mississippi Code of 1972 as amended, Trustmark will secure the City’s funds on deposit by placing qualified securities with the State Treasurer as provided in section 27-105-5. A copy of Trustmark’s certification as a designated State Depository is enclosed.

The City’s funds held in interest bearing demand deposit accounts at Trustmark will bear interest at the fixed rate of 2.85% (the “Preferred Rate”). Interest will be calculated on the daily collected balance. Trustmark agrees to waive all regular DDA account service and maintenance fees on the City’s accounts (both interest bearing checking accounts and non-interest bearing checking accounts, where applicable), including incoming and outgoing Wire fees, but will charge without refunding or waiving any fees associated with any Cash Management Services provided to the City, including but not limited to Merchant Card Services, ACH Services, Online Banking, Fraud Services (Positive Pay & Reverse Positive Pay), Reconciliation Services, Remote Deposit Capture, etc. Please see enclosed Miscellaneous Service Fees and Cash Management Pricing fee schedules for details.

*People you trust.*  
Advice that works.

The Preferred Rate will not be applied until our receipt of a fully executed copy of this Letter Agreement (Bid Acceptance) and will not be applied prior to the Term start date. If the bid is accepted prior to the Term start date, the Preferred Rate will be applied within thirty (30) days of the Term start date on existing accounts. If the bid is accepted after the Term start date, the Preferred Rate will be applied within thirty (30) days of our receipt of this executed Letter Agreement on existing accounts. Once the bid has been accepted and the Term has begun, the Preferred Rate will be applied within thirty (30) days of account opening on subsequent new accounts for the duration of the Term. If a fully executed copy of this Letter Agreement is not received within thirty (30) days of the anticipated Term start date, it will be assumed that the Preferred Rate was not accepted and the City's funds will not earn the Preferred Rate.

You agree to examine your account statement promptly each statement period. If you discover (or reasonably should have discovered) any error in the Preferred Rate you must promptly notify us in writing. You agree that the time you have to examine your statement and report to us any errors will not, in any circumstances, exceed thirty (30) days from the earlier of when the statement was first sent by us or made available to you. You agree that if you do not advise us of any errors within sixty (60) days after we first send or make that statement available, you cannot assert a claim against us on any error described in that statement and the loss will be entirely yours.

Trustmark also offers a variety of Public Fund Cash Management Services and Products, which offer public funds customers an improved bottom line by accelerating cash inflows and controlling cash outflows. This coupled with options to make the best use of your funds provides an effective means of managing your financial requirements.

*The rates included in this letter are for funds owned by a governmental unit or funds held in the name of a public official or governmental unit derived from taxes or fees and/or other public fund revenue collected and on deposit in a public funds account only, and excludes any bond proceeds, federal or state matching funds, and/or other funds received from sources other than taxes or fees and/or other public fund revenue collected, including, but not limited to funds received through federal or state charitable sources or grants. Bond proceeds, federal and state matching funds, funds other than derived from taxes or fees and/or other public fund revenue collected, or any new funds not originally considered in this bid may not be eligible for the preferred rate set forth in this letter and will be reviewed on a case-by-case basis.*

Please acknowledge your agreement to the terms and conditions set forth herein.

Sincerely,

**TRUSTMARK BANK**



Isaac Parker

Community Relationship Manager

**AGREED AND ACKNOWLEDGED:**

**CITY OF BRANDON**

By (Print Name): \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

*People you trust.*  
*Advice that works.*



## Miscellaneous Service Fees

Effective as of 12/15/2025

Product/Service	Pricing	Charge
Maintenance Fee Interest Bearing Checking	\$10.00 per month, per account with a balance that falls below \$1,000 any time within the month.	No/Waived
Maintenance Fee Non-Interest Bearing Checking	\$17.00 per month, per account, but with an Earnings Credit offset applied to the account calculated on account balance.	No/Waived
Stop Payments	\$36.00	No/Waived
Wire Transfers - Outgoing	\$25.00	No/Waived
International Wires - Outgoing	\$50.00	No/Waived
Wire Transfers - Incoming	\$15.00	No/Waived
Bank Deposit Bags <ul style="list-style-type: none"> <li>• Zipper</li> <li>• Small Locking</li> <li>• Large Locking</li> </ul>	\$3.00 \$40.00 \$50.00	No/Waived
Deposit Slips	Based on Selection	No/Waived
Checks	Based on Selection	No/Waived
Deposit Items Returned	\$10.00	No/Waived
Redeposited Items Returned	\$13.00	No/Waived
Research/Statement Reproduction	\$7.50 per 15 Minutes (min. \$7.50), plus per item fees.	No/Waived
Checks Paid and Debit Items	\$0.25	No/Waived
Items Deposited On-Us	\$0.15	No/Waived
Electronic Credits	\$0.15	No/Waived
Number of Deposits	\$0.15	No/Waived
Coin Rolls Purchased (Per Roll)	\$0.10	No/Waived
Currency Straps Purchased (Per Strap)	\$1.00	No/Waived
Currency/Coin Deposited per \$100	\$0.15	No/Waived
Overdraft & NSF Charges	Calculated on the overdrawn or uncollected balance x 10%, or the discount rate on 90-day commercial paper as established by the Federal Reserve plus 5%, whichever is greater.	No/Waived
Address Unknown Processing Fee	\$5.00	No/Waived
Official Checks	\$8.00	No/Waived

Additional products and services not listed will be charged at Trustmark's standard rate.

*People you trust.*  
Advice that works.



## Cash Management Pricing

Effective as of 12/15/2025

Product/Service	Pricing	Charge
Online Banking – myTrustmark Corporate Advantage (Optional Service)	\$40.00 per month up to 5 accounts, \$5.00 per month for each additional account	Yes
Remote Deposit Capture (Optional Service)	\$50.00 per month, \$0.06 per item (Scanner cost not included)	Yes
ACH Origination – Direct Deposit (Optional Service)	\$25.00 per month, \$0.13 per transaction	Yes
ACH Alert (Optional Service)	\$35.00 for first account, \$15.00 for each additional account	Yes
Positive Pay (Optional Service)	\$75.00 per account, \$0.06 per item	Yes
Reverse Positive Pay (Optional Service)	\$50.00 per month, per account, up to 100 paid checks. \$0.05 per item over 100	Yes
Fraud Alert Package (Optional Service)	Includes Positive Pay plus ACH Alert for \$90.00 per month for the first account, then \$80 per month for each additional account OR Reverse Positive Pay plus ACH Alert for \$75.00 per month per account.	Yes
Reconciliation (Optional Service)	\$50.00 minimum monthly fee per account. 1,000 Transactions Per Item included. \$0.05 Per Item Fee after 1,000 Transactions.	Yes
Additional Cash Management Services available upon request	Trustmark Standard Rate	Yes



Having complied with all the requirements of law, and having placed approved securities with the State Treasurer of Mississippi, Trustmark Bank is hereby appointed a

#### STATE DEPOSITORY

for a term of one year ending the **thirtieth (30<sup>th</sup>)** day of **November, 2026**, and is hereby authorized and empowered to receive and disburse, according to law, any and all State Funds, there offered for demand deposits and for investment in Time Certificates of Deposit or other authorized securities, but shall not have on deposit at any time an amount exceeding that authorized by Section 27-105-9, Mississippi Code (1972) as amended, or other applicable law or regulation unless otherwise ordered by the State Treasurer.

In witness whereof, the State Treasurer has ordered this Commission issued and has duly signed and affixed the Seal of the Office of the Treasurer of the State of Mississippi thereto on this the **first day of December, 2025**.

A handwritten signature in black ink, appearing to read "David McRae", is written over a horizontal line.

**David McRae**

**Treasurer of the State of Mississippi**



City of Brandon

December 12, 2025

Cadence Bank is pleased to provide a proposal for banking services to the City of Brandon for a 4 year period starting January 1, 2026 and ending December 31, 2029. We are qualified to meet and exceed your highest expectations through our experienced teams, highly regarded executive leadership team, our commitment to leading technology, and our strong financial footing. Cadence Bank is a Qualified Public Depository as approved by the Mississippi State Treasurer under Section 27-105-9, Mississippi Code (1972).

With \$53.3 billion in assets, \$36.8 billion in total loans and \$43.9 billion in deposits (as of September 30, 2025) Cadence Bank operates a network of 350+ branch locations across the South, Midwest and Texas. We will consult with you to provide ongoing support for current and future processes designed to create a broader level of efficiency and automation.

We offer a competitive financial package designed to pay attractive interest rates and keep costs to a minimum. The components of our offering include the following rates and pricing, guaranteed for a four-year term:

- **Interest Rate on Deposits**- Cadence Bank is proposing a few different rate options for your depository funds. A fixed rate **200 basis points (2.00%) APY** or a variable interest rate of **Fed Funds target minus 100 basis points**.
- **Fees**- Cadence Bank agrees to the attached pricing proforma for the four year term.

Service excellence is a top priority at Cadence. Our approach to service is simple; we commit to responding quickly, to proactive and clear communications, to providing answers and solutions designed to accommodate your changing needs and continuing to act as your trusted advisor. Some additional recommendations or solutions that you might want to consider are:

- **Fraud Prevention Tools-**
  - **Positive Pay and ACH Positive Pay** are a must in this day and age. Fraudsters are finding more ways to penetrate business accounts with either paper or electronic transactions; and now more by sending fraudulent phishing emails to your employee email accounts. Protect yourself against these unauthorized transactions with Positive Pay and ACH Positive Pay.
- **Receivables Management**
  - **Remote Deposit-** allows for immediate depositing of checks from the convenience of your office. It's an easy to use, secure solution that provides faster access to funds and greater control over your money management. Multiple locations can deposit into one account and images can be downloaded and saved.



It is an honor to present a proposal to the City of Brandon. We are confident that we can address all of your Treasury Management needs and exceed your expectations. We look forward to working with you in the future.

Sincerely,

*Lori Frady*

Lori Frady  
VP, Treasury Management Sales



<b>City of Brandon</b>	PROPOSAL DATE:	12/12/2025
	SELECT MONTH:	January
	DAYS IN MONTH:	31
<b>PREPARED BY:</b> Lori Frady, VP, Treasury Management Sales Officer		

<b>CLIENT SEGMENT:</b>	(select one option only)
CORPORATE (PL823)	<input type="checkbox"/>
COMMUNITY (PL623)	<input checked="" type="checkbox"/>

ACCOUNT SERVICES (EXPANDED DESCRIPTION)	VOLUME	PRICE PER ITEM	TOTAL PRICE	BALANCE REQUIRED
<b>GENERAL ACCOUNT SERVICES</b>				
<b>Balance-Based Services</b>				
Assessment Fee Per \$1000		0.1410 \$	0.00 \$	0.00
Uncollected/Negative Collected Funds (Index+Rate)		0.0925 \$	0.00 \$	0.00
-				
<b>General Services</b>				
Account Maintenance		15.00 \$	0.00 \$	0.00
-				
<b>Depository Services</b>				
Deposits/Credits (1-1,000)		0.30 \$	0.00 \$	0.00
Checks/Debits (1-10,000)		0.16 \$	0.00 \$	0.00
Items Deposited - On Us		0.11 \$	0.00 \$	0.00
Items Deposited - Govt		0.11 \$	0.00 \$	0.00
Items Deposited - Local		0.11 \$	0.00 \$	0.00
Items Deposited Canadian		0.00 \$	0.00 \$	0.00
Official Checks		5.00 \$	0.00 \$	0.00
Stop Payment - Branch/Customer Service		36.00 \$	0.00 \$	0.00
Stop Payment PC Cancel		5.00 \$	0.00 \$	0.00
Deposit Correction Fee		10.00 \$	0.00 \$	0.00
Collection Item Fee (pass-thru)		1.00 \$	0.00 \$	0.00
Deluxe Check Printing (pass-thru)		1.00 \$	0.00 \$	0.00
Electronic Debits/Credits Received (1-10,000)		0.12 \$	0.00 \$	0.00
-				
<b>Return Items</b>				
NSF Returned Items		0.00 \$	0.00 \$	0.00
OD Items Paid		36.00 \$	0.00 \$	0.00
Deposit Items Returned		10.00 \$	0.00 \$	0.00
Returned Items Special Handling		7.50 \$	0.00 \$	0.00
-				
<b>Branch Cash Services</b>				
Cash Deposit Verified Per \$100 (1-5,000)		0.00000 \$	0.00 \$	0.00
Cash Deposit Verified Per \$100 (over 5,000)		0.00175 \$	0.00 \$	0.00
Currency Straps Out		0.70 \$	0.00 \$	0.00
Wrapped Coin Out		0.10 \$	0.00 \$	0.00
Cash Handling Fee		100.00 \$	0.00 \$	0.00
-				
<b>LIQUIDITY MANAGEMENT</b>				

<b>Liquidity Services</b>				
Investment Funds Sweep	150.00	\$	0.00	\$ 0.00
Investment Sweep Peg Change	25.00	\$	0.00	\$ 0.00
Automated Investment Account	150.00	\$	0.00	\$ 0.00
Automated Loan Service - Primary	150.00	\$	0.00	\$ 0.00
Automated Loan Service - Additional	150.00	\$	0.00	\$ 0.00
Zero Balance Account - ZBA Master	25.00	\$	0.00	\$ 0.00
Zero Balance Account - ZBA Sub	15.00	\$	0.00	\$ 0.00
Zero Balance Account - Super Master ZBA	35.00	\$	0.00	\$ 0.00
-				
<b>FRAUD &amp; RISK MANAGEMENT</b>				
<b>Check Positive Pay Services</b>				
Check PosPay Maintenance	20.00	\$	0.00	\$ 0.00
Check PosPay Per Issued Item	0.05	\$	0.00	\$ 0.00
Check PosPay Return Items	4.00	\$	0.00	\$ 0.00
Check Pospay Exceptions (1-5)	0.00	\$	0.00	\$ 0.00
Check Pospay Exceptions (over 5)	2.50	\$	0.00	\$ 0.00
Check Pospay Transmission	0.00	\$	0.00	\$ 0.00
-				
<b>ACH Positive Pay Services</b>				
ACH Positive Pay Maintenance	20.00	\$	0.00	\$ 0.00
ACH Positive Pay Return Items	4.00	\$	0.00	\$ 0.00
ACH Positive Pay Exceptions	3.00	\$	0.00	\$ 0.00
-				
<b>AUTOMATED CLEARING HOUSE</b>				
<b>ACH General Services</b>				
ACH Service Maintenance	40.00	\$	0.00	\$ 0.00
ACH Maint Per Company ID	5.00	\$	0.00	\$ 0.00
ACH Per Item (1-999)	0.15	\$	0.00	\$ 0.00
ACH Unauthorized Returns	7.50	\$	0.00	\$ 0.00
ACH Return Items	7.50	\$	0.00	\$ 0.00
ACH Notice Of Change Items	5.00	\$	0.00	\$ 0.00
-				
<b>WIRE &amp; OTHER FUNDS TRANSFER SERVICES</b>				
<b>Wire Transfer Services</b>				
Wire Maintenance	40.00	\$	0.00	\$ 0.00
Domestic Wire Incoming	15.00	\$	0.00	\$ 0.00
Domestic Wire Outgoing	13.00	\$	0.00	\$ 0.00
Branch-Initiated Domestic Wire Outgoing	25.00	\$	0.00	\$ 0.00
Domestic Wire Outgoing - Repetitive	20.00	\$	0.00	\$ 0.00
Wire Email Notifications	2.50	\$	0.00	\$ 0.00
International USD Wire Incoming	15.00	\$	0.00	\$ 0.00
International USD Wire Outgoing	40.00	\$	0.00	\$ 0.00
Branch-initiated International USD Wire Outgoing	45.00	\$	0.00	\$ 0.00
Returned Wire	25.00	\$	0.00	\$ 0.00
-				
<b>COMMERCIAL CENTER SERVICES</b>				
<b>Commercial Center Reporting</b>				
OLB Maintenance (Per Acct)	12.00	\$	0.00	\$ 0.00
OLB Secure Browser Fee	0.00	\$	0.00	\$ 0.00
OLB Bill Pay Maintenance	0.00	\$	0.00	\$ 0.00
OLB Stop Payment (Per Item)	25.00	\$	0.00	\$ 0.00
Stop Payment PC Cancel	5.00	\$	0.00	\$ 0.00
-				
<b>RECEIVABLES MANAGEMENT</b>				
<b>Express &amp; Remote Deposit (RDC) Services</b>				
RDC Maintenance	25.00	\$	0.00	\$ 0.00
RDC Per Deposit Item	0.12	\$	0.00	\$ 0.00
Deposit Corrections (Per Item)	5.00	\$	0.00	\$ 0.00
Commercial Mobile Deposit (CMD)	0.00	\$	0.00	\$ 0.00

-  
**This proposal has been left blank intentionally as no volumes were provided. This proforma is for pricing disclosure purposes.**

This proposal from Cadence Bank contains information that is privileged, confidential, legally privileged, and/or exempt from disclosure under applicable law. You are hereby notified that any disclosure, copying, distribution, or use of the information contained herein (including any reliance thereon) to an unintended party is STRICTLY PROHIBITED. This proposal is an estimate of fees based on deposit and account volumes provided by the client. The prices reflected in this proposal will be honored for sixty (60) days. Fees are subject to change. The Earnings Credit Rate is set by Cadence Bank and can change based on market conditions.

# Cadence Bank Fact Sheet

Third Quarter 2025 Results



## Combined Services

### Commercial & Business

- Commercial & Industrial
- Specialized Industries (Commercial Real Estate, Energy, Healthcare, Franchise & Restaurant, Technology)
- Asset-Based Lending
- Equipment Financing
- Correspondent Banking
- Treasury Management
- Association Services
- Small Business
- Foreign Exchange

### Wealth

- Private Banking
- Trust Services
- Investment Services
- Financial Planning

### Consumer Financial

- Checking, Savings, CD & Money Market
- Mobile & Online Banking
- Mortgages
- Home Equity Line of Credit
- Personal Loans & Lines of Credit

## Key Facts and Stats



**\$53.3B**

Total Assets



**\$43.9B**

Total Deposits



**\$36.8B**

Total Loans



**11.5%**

Common Equity Tier 1



More than  
**149 years**  
serving  
customers.

## Quarterly Financial Performance



**\$0.81\***

Adj. Earnings Per Share



**1.13%\***

Adj. Return on Assets



**\$224.1M\***

Adj. Pre-tax Pre-Provision Net Revenue



**14.54%\***

Adj. Return on Tangible Equity

## Executive Management

James D. "Dan" Rollins III  
Chairman & CEO

Chris A. Bagley  
President & Chief Credit Officer

Valerie C. Toalson  
Chief Financial Officer & President - Banking Services

E.H. "Billy" Braddock  
Chief Banking Officer

Tyler "Ty" L. Lambert  
Chief Risk Officer



Investment  
Grade Ratings

### S&P Global Ratings

Long-term Issuer Credit: **BBB+**  
Short-term Issuer Credit: **A-2**

### Moody's

Long-term Issuer Credit: **Baa2**  
Bank Deposits: **A2/P-1**



**~ 5,900**

Cadence Bank Teammates



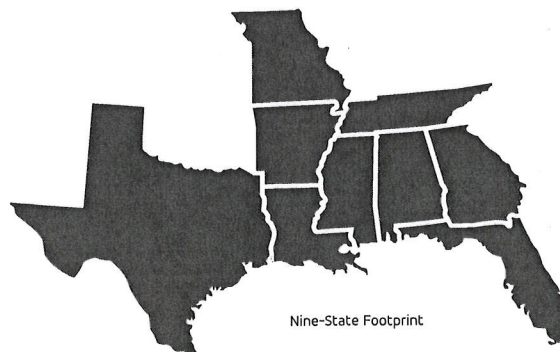
**~ 400**

Full-Service Branches



**450+**

ATMs & Cadence LIVE  
Teller-Enabled ATMs



Nine-State Footprint



**114**

Mortgage Locations



**30**

Wealth Management Locations

Investor Relations: 800-698-7878 | IR@cadencebank.com

Visit Us: CadenceBank.com

\*Represents adjusted continuing operations. Refer to the Company's quarterly earnings release for reconciliation to GAAP metrics.

Financial information based on earnings results of the combined bank as of September 30, 2025.

© 2025 Cadence Bank. Member FDIC. Equal Housing Lender. | NMLS # 410279

Insurance and Investment products are: • Not a Deposit • Not Bank Guaranteed • Not insured by FDIC or other Government Agency • Not a Condition of any Bank Loan, Product or Service • May go down in value



Having complied with all the requirements of law, and having placed approved securities with the State Treasurer of Mississippi, Cadence Bank is hereby appointed a

**STATE DEPOSITORY**

for a term of one year ending the thirtieth (30<sup>th</sup>) day of November, 2026, and is hereby authorized and empowered to receive and disburse, according to law, any and all State Funds, there offered for demand deposits and for investment in Time Certificates of Deposit or other authorized securities, but shall not have on deposit at any time an amount exceeding that authorized by Section 27-105-9, Mississippi Code (1972) as amended, or other applicable law or regulation unless otherwise ordered by the State Treasurer.

In witness whereof, the State Treasurer has ordered this Commission issued and has duly signed and affixed the Seal of the Office of the Treasurer of the State of Mississippi thereto on this the first day of December, 2025.

A handwritten signature in cursive script, reading "David McRae", is written over a horizontal line.

**David McRae**  
Treasurer of the State of Mississippi



Treasury Solutions and  
Depository Services Proposal

December 15, 2025

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Presented To:





December 15, 2025

City of Brandon  
Mary Ann Hess, City Clerk  
1000 Municipal Drive  
Brandon, MS 39042

Dear Mary Ann Hess:

Thank you for allowing Renasant Bank the opportunity to bid on the depository services for the City of Brandon. We are delighted to provide you with the information you have requested and hope to earn your business. We will commit to deliver a banking relationship that is second-to-none and to a smooth transition with all of Renasant's resources at your disposal.

In short, we have the facilities, staff, financial instruments, institutional strength and local knowledge to meet and service your banking needs now and for years to come. We pride ourselves on building relationships with our clients which has been the foundation to our success for more than 121 years.

It is my hope that within this proposal you will find all of the answers you need to make Renasant Bank the clear choice for your next financial relationship. The enclosed proposal outlines a special interest rate along with additional services Renasant Bank can provide through Treasury Solutions. Should you have any further questions about Renasant Bank or this proposal, please do not hesitate to contact me at 601-521-7132 or [brookie.aycock@renasant.com](mailto:brookie.aycock@renasant.com).

Sincerely,

A handwritten signature in blue ink, appearing to read "Brookie Aycock".

Brookie Aycock  
Commercial Relationship Officer, SVP

Thank you for the opportunity for Renasant Bank (“Renasant”) to submit a bid proposal to serve as the depository bank for the City of Brandon for the time period beginning January 1, 2026 through December 31, 2029. This proposal outlines a special interest rate for eligible public funds along with additional services that Renasant could provide through Treasury Solutions.

Our proposal includes the following:

1. Renasant will offer The City of Brandon interest bearing public fund deposit account(s) with the following special interest:

<b>Floating Rate Option</b>	<b>Floating rate (current)</b>
Fed Funds Upper Target less 0.5%	3.25% APY
<b>Fixed Rate Option</b>	2.75% APY

The applicable rate option as selected by the City of Brandon is hereinafter referred to as the “Special Rate.” Interest will accrue daily and be paid on the average daily collected balance for the statement cycle. The types of public fund deposit account(s) eligible for the Special Rate and other conditions and limitations are set forth at the end of this proposal.

2. Renasant will not charge a maintenance (analysis) fee on any public fund account(s) in the name of the City of Brandon. Fees will not be charged for returned deposit items, overdrafts or stop payments. Renasant will issue night depository bags and keys free of charge.
3. Renasant can provide the City of Brandon with on-line banking capabilities via Enhanced Business Internet Banking with online wire capability. These service will be offered at no cost. Our online banking portal is an Administrator assigned product which will allow the City of Brandon to grant rights to other users. Monthly bank statements can be set up for e-statements via Enhanced Business Internet Banking.
4. Automated Clearing House (ACH) Origination services which include direct deposit of payroll, automatic draft payments, accounts payable disbursements and any other reimbursements will be offered at no cost. ACH Origination services can provide multi-level approvals and hierarchal batch controls, state and federal tax templates, automatic pre notes (if desired), audit trail and reporting capabilities. ACH capabilities are provided via our Enhanced Business Internet Banking portal and files can be transmitted via templates, a CSV formatted file or a NACHA formatted file. Renasant currently has a 5:00 p.m. Central Standard Time ACH processing cut-off time in place for recipients to receive funds the following business day.
5. Renasant Positive Pay combats check fraud by providing daily control over check activity. A check file can be uploaded into the online banking system which contains information about the check’s number, payee and amount. Renasant systematically

compares checks presented for payment to the issued check file. By 8:45 AM CST, you are notified via email of any check discrepancies and have until noon to make a decision to pay or return the item. This service will be offered at no cost.

6. Renasant Bank highly recommends ACH Positive pay also be implemented. Renasant ACH Positive Pay provides the flexibility to block all ACH debit transactions or allow specific trading partners to debit a specific account thereby protecting your accounts from unauthorized ACH activity. This serves as a valuable fraud tool for electronic transactions as a business has just 24 hours to dispute an ACH transaction. This service will be offered at no cost.
7. Renasant offers remote deposit services known as Business Check Express. This service allows the City of Brandon the ability to scan the checks you want to deposit from your office and have them deposited to your Renasant account without having to visit your local branch. Items deposited through this device will have a faster collection time resulting in an increased interest accrual. This service will be offered at no charge.
8. A safe deposit box will be provided at no charge at Renasant based on availability.
9. Renasant reserves the right to decline participation as a Bank Depository should the City of Brandon choose to designate more than one depository. Furthermore, the Special Rate quoted in this proposal as well as the other benefits outlined herein, are conditioned upon Renasant being named as the sole depository for The City of Brandon funds other than those funds that may be invested as savings accounts or certificates of deposits with other institutions. If Renasant is not named as the sole depository for The City of Brandon. Renasant will not be required to honor the Special Rate quoted herein or to provide the deposit account(s) and Treasury Solutions at no charge. If The City of Brandon has any future projects/upgrades Renasant request the opportunity to discuss applicable fees prior to implementation.
10. Renasant Bank will provide the City of Brandon a \$250.00 annual allowance to replace checks and deposit slips from a vendor of your choice.
11. Renasant participates and is a member of the State of Mississippi Guaranty Pooling Program, therefore, all securities detail and/or letters of credit for pledging purposes is provided to the State of Mississippi Treasury Department at 90% of the public entity funds. Renasant complies with the Mississippi Code of 1972, Section 27-105-5. FDIC coverage is currently at \$250,000.00, thus funds in excess of \$250,000.00 will be secured.
12. Renasant Bank would like the opportunity to also present alternate solutions to your investment portfolio:
  - Overnight Insured Cash Sweep: The Demand Deposit Marketplace (DDM) program is a liquid FDIC insured alternative to money market mutual funds. It enables customers of financial institutions participating in the DDM program (“DDM Participating Institutions”) to obtain millions of dollars of FDIC

insurance with daily liquidity and potentially higher returns. See **Attachment A** for additional details.

Renasant will offer the City of Brandon interest bearing public fund deposit account(s) with the following special interest for an Overnight Insured Cash Sweep account(s):

<b>Floating Rate Option</b>	<b>Floating rate (current)</b>
Fed Funds Upper Target less 0.75%	3.00% APY

**In summary, Renasant can offer all the previous listed accounts and Treasury Solutions as stated above along with a Special Rate paid on Eligible Accounts.** An “Eligible Account” is a deposit account that (i) the deposits consist of regular tax collection funds or other revenues normally generated by the City of Brandon in the ordinary course of business; (ii) the City of Brandon has an unrestricted right to withdraw funds; (iii) is secured by the method identified in Section 11 of this proposal; and (iv) is used by the City of Brandon as a transactional account in the ordinary course of its business (e.g. operating accounts, payroll accounts, etc.). For purposes of clarification, savings accounts, certificates of deposit, and accounts whose deposits consist of bond proceeds, special project funds, one-time or emergency appropriations from the state legislature, or any other type funds not normally derived from tax collections or other normally generated revenues are not Eligible Accounts and will not be paid the Special Rate. Any such accounts should be discussed with Renasant and will be offered a competitive rate based on then current market conditions. **Additionally, we are limiting the dollar amount of account balances within the Eligible Accounts to an aggregate of seventy - five million (\$75,000,000.00) dollars and reserve the right to pledge securities and offer the Special Rate and other no-cost benefits only up to this committed cap. Any additional funds over the seventy-five million (\$75,000,000.00) limit, should be discussed with Renasant.** Due to the collateral agreements Renasant has agreed upon, any balances in excess of the limited account balance may result in the forfeiture of interest and could be considered a violation of the bid contract. Renasant reserves the right to review and negotiate any requested depository agreements. If Renasant is selected to continue as the depository for The City of Brandon, then upon commencement of the contract period and at least annually thereafter, Renasant will compile a list that identifies all accounts of the City of Brandon at Renasant and indicate which accounts are considered Eligible Accounts that will earn the Special Rate. It will be the duty of the City of Brandon to promptly review this list upon receipt and to notify Renasant in writing if it believes that any account is incorrectly classified.

## **ATTACHMENTS**

- A. Demand Deposit Marketplace (DDM) program
- B. Q3 2025 Renasant Corporation Earnings Infographic
- C. Branch Contact List
- D. State of Mississippi Certificate

## Are you looking for a better solution for your cash positions?

At Renasant Bank, we are focused on helping you make the most of your money. The Demand Deposit Marketplace® (DDM) program is the most flexible, multi-million dollar FDIC insured cash management solution available. The DDM® program provides you with access to scores of banks that, together, can offer millions of dollars in FDIC insurance coverage, daily liquidity, and a highly attractive yield. The DDM program is an ideal cash sweep option for businesses, municipalities, and non-profit organizations seeking safety with the potential for competitive yield while decreasing overall portfolio risk.

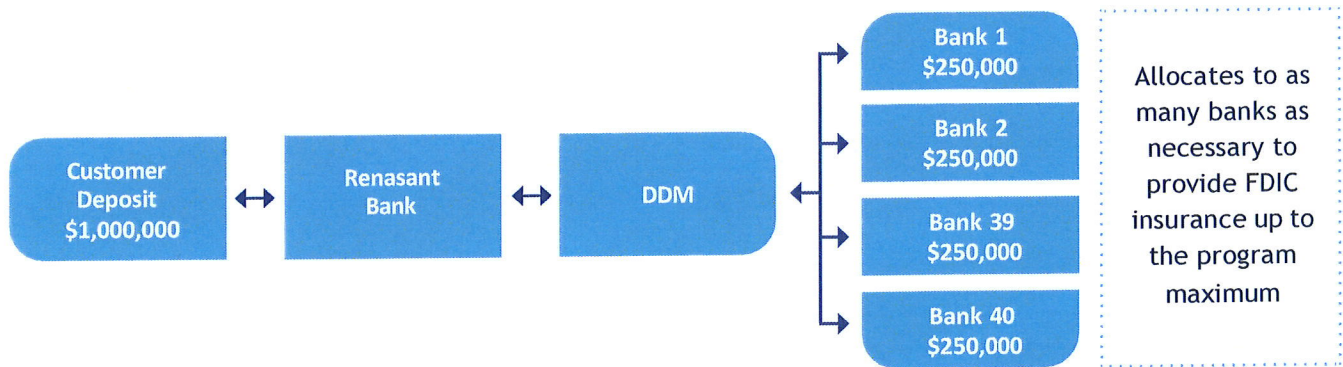
### Benefits



- FDIC insurance eliminates the risks associated with money fund investing
- Diversification of deposits among several FDIC insured banks reduces overall credit exposure
- Access to millions in FDIC insurance through participating banks
- Deposits up to the program maximum (currently \$50M)
- Cash is available daily
- Avoid the burden of dealing with numerous bank relationships and benefit from a high level of FDIC insurance through a single contact point

### How DDM Works

Customer cash balances are sent daily into the DDM program and allocated into several program banks to ensure high levels of FDIC Insurance.



### What is the Demand Deposit Marketplace® (DDM) Program?

The Demand Deposit Marketplace (DDM) program is a liquid FDIC insured alternative to money market mutual funds. It enables customers of financial institutions participating in the DDM program (“DDM Participating Institutions”) to obtain millions of dollars of FDIC insurance with daily liquidity and potentially higher returns.

### What is the FDIC insurance limit in the account?

The maximum insured deposit in the DDM program is \$60 million. This is based on program limits and the number of banks participating and is subject to change.

### How are high levels of FDIC insurance achieved?

Cash balances in your accounts are sent daily into the DDM program. These deposits are allocated in increments of no more than \$250,000 to multiple DDM Receiving Banks, which abide by the FDIC pass-through insurance provisions established by the FDIC. By allocating deposits to multiple banks, you receive high levels of FDIC insurance while maintaining daily liquidity and the convenience of maintaining one bank relationship.

### When do my funds become insured under the DDM program?

Funds are insured on the business day after deposit. Until then, funds will be uninsured to the extent they remain at their Participating Institution overnight in excess of any FDIC insurance available on balances kept at their Participating Institution.

### What if the Participating Institution where my funds are deposited fails?

Assuming that the first \$250,000 of your funds remains at the Participating Institution with the remainder placed into the DDM program, then the following would occur:

- The funds placed into the DDM program are not impacted. Rather, those funds are placed at other FDIC-insured banks and similarly protected by FDIC insurance and continue to be available to the customer either through: (1) the Participating Institution in a wind-down mode, under the conservatorship of the FDIC, or a transitioning Participating Institution; or (2) Stable.

### What if I want to exclude a financial institution that participates in the DDM program from receiving my deposits?

You have the option to exclude any DDM Receiving Bank you choose. However, by opting out of one or more DDM Receiving Banks, it may affect the maximum amount of FDIC insurance they may receive.

### How is the DDM program different from a money market mutual fund sweep?

Unlike DDM, money market mutual funds are not FDIC insured. Operationally the DDM program works similarly to a money market mutual fund sweep; however, deposits are swept into insured accounts held at several FDIC insured program banks instead of pooled money fund investments.

### What are the advantages of an FDIC insured account versus a money market mutual fund?

- Provides the safety and explicit guarantee of FDIC insurance backed by the full faith and credit of the US Government that money funds do not offer
- Eliminates market risks associated with money fund investing
- Is outside the scope of the SEC’s money fund reforms
- Offers a highly competitive yield

### Can placing funds in the DDM program decrease overall portfolio risk?

Yes. FDIC insured placements eliminate the market risks associated with money market mutual fund investing and other direct cash instruments.



For more information, please contact your Treasury Solutions Sales Officer or our Treasury Solutions Services Support Team at (844) 680-3739.

# Q3 2025 FINANCIAL INFOGRAPHIC



Net  
Income

**Q3 2025** \$59.8 million  
**Q3 2024** \$72.5 million

Diluted  
Earnings Per Share

**Q3 2025** \$0.63  
**Q3 2024** \$1.18

Adjusted Diluted Earnings  
Per Share (Non-GAAP)\*

**Q3 2025** \$0.77  
**Q3 2024** \$0.70

Total  
Assets

**Q3 2025** \$26.7 billion  
**Q3 2024** \$18.0 billion

## TOTAL DEPOSITS (IN BILLIONS)



**14.5** Q3 2024  
**21.4** Q3 2025

## TOTAL LOANS (IN BILLIONS)



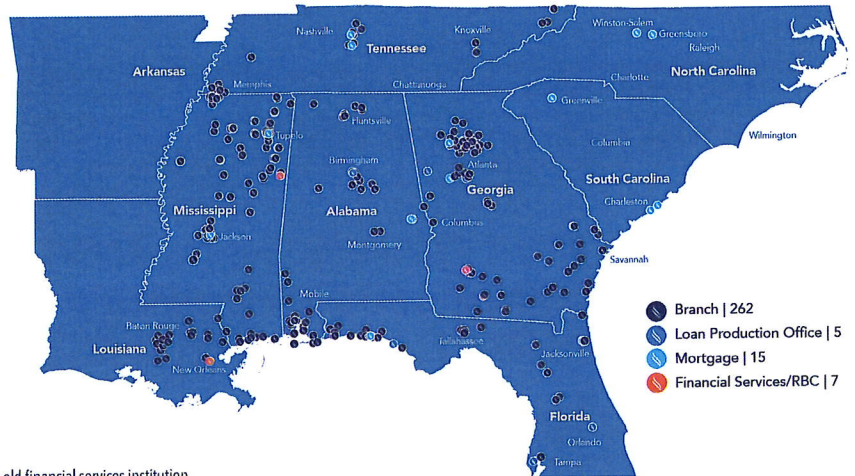
**12.6** Q3 2024  
**19.0** Q3 2025



DIGITAL +

**280+**

**BANKING, WEALTH  
MANAGEMENT, &  
MORTGAGE LENDING  
OFFICES SERVING THE  
SOUTHEAST**



Renasant Corporation, headquartered in Tupelo, MS, is the parent of Renasant Bank, a 121-year-old financial services institution.

## 2025 YEAR-TO-DATE EARNINGS RESULTS



Net  
Income  
**\$102.3 million**



Diluted Earnings  
Per Share  
**\$1.20**



Adjusted Diluted Earnings  
Per Share (Non-GAAP)\*  
**\$2.13**



Total  
Assets  
**\$26.7 billion**

For more information and important disclosures concerning Renasant Corporation, please visit [www.renasant.com](http://www.renasant.com) or contact John Oxford, Chief Marketing Officer, at 662.680.1219 or [joxford@renasant.com](mailto:joxford@renasant.com). Renasant Corporation is traded on the NYSE stock market under ticker symbol RNST.

\* Adjusted Diluted EPS is a non-GAAP financial measure. A reconciliation of this non-GAAP measure to its related GAAP measure is included in Renasant's earnings release furnished to the Securities and Exchange Commission as Exhibit 99.1 to Renasant's Current Report on Form 8-K furnished to the SEC on September 30, 2025, under the heading "Non-GAAP Reconciliations."



## **Renasant Bank Contacts**

**Brookie Aycock, CTP, CREF**  
Commercial Relationship Officer, SVP  
NMLS: 446998  
1069 Highland Colony Parkway  
Ridgeland, MS 39157  
Office: 601-521-7132  
[brookie.aycock@renasant.com](mailto:brookie.aycock@renasant.com)

**Anthony Amaya**  
Branch Manager  
1285 W Government Street  
Brandon, MS 39043  
Office: 601-706-2087  
[anthony.amaya@renasant.com](mailto:anthony.amaya@renasant.com)

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Treasury Solutions Sales Team Lead, FVP  
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[bonney.henderson@renasant.com](mailto:bonney.henderson@renasant.com)

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Treasury Solutions Sales Analyst, AVP  
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Office: 601-499-2929

**Treasury Solution Support:**  
1-844-680-3739  
[treasurysolutionssupport@renasant.com](mailto:treasurysolutionssupport@renasant.com)  
[www.renasantbank.com/business/treasury-solutions-resource-center](http://www.renasantbank.com/business/treasury-solutions-resource-center)



Having complied with all the requirements of law, and having placed approved securities with the State Treasurer of Mississippi, Renasant Bank is hereby appointed a

#### STATE DEPOSITORY

for a term of one year ending the **thirtieth (30<sup>th</sup>)** day of **November, 2026**, and is hereby authorized and empowered to receive and disburse, according to law, any and all State Funds, there offered for demand deposits and for investment in Time Certificates of Deposit or other authorized securities, but shall not have on deposit at any time an amount exceeding that authorized by Section 27-105-9, Mississippi Code (1972) as amended, or other applicable law or regulation unless otherwise ordered by the State Treasurer.

In witness whereof, the State Treasurer has ordered this Commission issued and has duly signed and affixed the Seal of the Office of the Treasurer of the State of Mississippi thereto on this the **first day of December, 2025**.

A handwritten signature in black ink, appearing to read "David McRae", is written over a horizontal line.

**David McRae**  
**Treasurer of the State of Mississippi**

December 11, 2025

City of Brandon, MS  
Attn: Mary Ann Hess, City Clerk  
1000 Municipal Drive,  
Brandon, MS 39042

**RE: Bid for City of Brandon, MS Depository Bid**

BankPlus is a \$7.9 Billion State-Chartered, FDIC-Member, and commercial banking institution with offices located in communities across Alabama, Florida, Louisiana, and Mississippi. BankPlus' equity capital was \$844,357,000 as of the quarter ending September 30, 2025.

BankPlus is a qualified member of the State collateral pool and participates in the State guaranty pool. Furthermore, the bank complies with all requirements for state depositories including but not limited to Sections 27-105-5, 6, 305, 315, 353 and 363 of the Mississippi Code of 1972, as amended. The securities pledged for the privilege of keeping the funds will be only those securities eligible as prescribed by State law.

For the four-year period from January 1, 2026, through December 31, 2029, BankPlus will pay interest on accounts based on a variable rate option.

**Variable Rate**

Federal Funds Target Rate minus 0.25%, Floor of 1.00%, Ceiling of 4.00%.  
Today the variable rate is **3.50%**.

This bid is subject to the authorized signer returning page 3 of this bid letter, along with the recorded competitor bids. Additionally, we reserve the right of first refusal to match any competing offers.

We appreciate the opportunity to earn your business. If you have any questions regarding our services, please feel free to reach out. I would be happy to assist you.

Yours Truly,

*Debbie Blackwell*

Debbie Blackwell  
First Vice President – Rankin County



**PUBLIC FUNDS FEE ADDENDUM**

Per Account	<del>\$8</del> <b>Waived</b>
Account Research	<del>\$50 Per Hour</del> <b>Waived</b>
Charge For Research Items	<del>\$2 Per Copy of Item</del> <b>Waived</b>
Non-Sufficient Funds Fee	\$36 Per Item
Return Deposited Item	<del>\$10 Per Item</del> <b>Waived</b>
Stop-Payment Order	\$36 Per Item
Incoming Wire Transfers	<del>\$20</del> <b>Waived</b>
Outgoing Wire Transfers	<del>\$25</del> <b>Waived</b>
Checks Paid, Debit Items (Including Electronic)	<del>\$0.15 Per Item</del> <b>Waived</b>
Deposits, Credits Fee (Including Electronic)	<del>\$0.08 Per Item</del> <b>Waived</b>
Uncollected Balance Percentage or Fee	<del>8%</del> <b>Waived</b>
Float Adjustment Percentage or Fee	No Charge
Special Handling of Checks (Sort)	No Charge
ACH Administration	<del>\$20 Per Month</del> <b>Waived</b>
ACH NOC	<del>\$2.50 Per Item</del> <b>Waived</b>
ACH Origination	<del>\$0.10 Per Item</del> <b>Waived</b>
ACH Returns	<del>\$5.00 Per Item</del> <b>Waived</b>
Online Banking	No Charge
Federal EFTPS Fees <sup>^</sup>	<del>\$0.10 Per Debit</del> <b>Waived</b>
Certified Bank Check	<del>\$10 Per Item</del> <b>Waived</b>
Payroll Card	Quoted Upon Request
Checks	Actual Cost
Deposit Slips	Actual Cost
DepositPlus (Remote Deposit Capture)	\$49.95/Month - Single Item \$59.95/Month - Multi-Feed
E-Check Capabilities	Not available
<b>ACH Positive Pay</b>	\$35 Per Account – Per Month <sup>++</sup>
<b>Check Positive Pay</b>	\$50 Per Account – Per Month <sup>++</sup>
Merchant Card Services	Quoted Upon Request

Stop Payments: Available through e-BankPlus or by calling customer service.

Web: e-BankPlus offers online bill payment, Fedwire transfers, ACH payments, account transfer payments, payroll payments, stop payments and more; a demo is available at [www.bankplus.net](http://www.bankplus.net)

\*DepositPlus: This service empowers you to scan checks directly from your office, facilitating convenient deposits into your account. By eliminating the need for daily trips to a BankPlus location, you save valuable time and reduce costs. Additionally, the electronic movement of checks through DepositPlus accelerates fund availability in your account. There is no need to purchase any equipment; instead, you can lease it from BankPlus for a monthly fee.

<sup>^</sup> Available through e-BankPlus Federal EFTPS module; an ACH agreement is required.

<sup>++</sup> **Required Enrollment in both ACH Positive Pay and Check Positive Pay on accounts with Checks or ACH debits. Customer will receive a \$40 Discount. \$45 Per Account – Per Month.**

**ACKNOWLEDGMENT OF RATE OPTION**

The City of Brandon, MS, hereby accepts the marked option below to determine the rate on all their checking accounts with BankPlus within the above stated terms of this agreement.

The City of Brandon, MS, also acknowledges that the rates will automatically revert to the default BankPlus account rate on **December 31, 2029**.

*Variable Rate Option*

\_\_\_\_\_  
Printed Name of Authorized Signer

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature of Authorized Signer

\_\_\_\_\_  
Date

## BRANDON BRANCH LIST

### **Greenfield Rd**

Branch | ATM | ITM

100 Orleans Way  
Brandon, MS 39042

#### **Lobby Hours:**

Mon – Thu: 8:30AM – 4:30PM  
Fri – Fri: 8:30AM – 6:00PM

#### **ITM/Drive-Thru Hours:**

Mon – Fri: 7:00AM – 7:00PM  
Sat – Sat: 9:00AM – 1:00PM

### **Spillway**

Branch | ATM | ITM

1845 Spillway Rd  
Brandon, MS 39047

#### **Lobby/Drive-Thru Hours:**

Mon – Thu: 8:30AM – 4:30PM  
Fri – Fri: 8:30AM – 6:00PM

#### **ITM Hours:**

Mon – Fri: 7:00AM – 7:00PM  
Sat – Sat: 9:00AM – 1:00PM

MUNICIPALITY BID PROPOSAL FORM

TO THE BOARD OF ALDERMAN AND MAYOR OF Brandon, MS.

We submit the following bid proposal for serving as the deposit for The City of Brandon (municipality) for the period beginning January 1, 2026 and ending December 31, 2029 and thereafter until new arrangements shall be made according to law:

1. BankPlus is insured by the Federal Deposit Insurance Corporation or any successors to such insurance corporation.
2. BankPlus has met the primary capital to assets ratio of five and one-half percent (5 1/2%) or more as of June 30, 2025, has received certification of such from the State Treasurer, and will attach commission in response. **Please attach commission in response.**
3. BankPlus has 2 offices located in Brandon, Mississippi. **Please attach in response a list of all branches located in the municipality. Include address of each branch.**
4. BankPlus has 18 employees located in Brandon, Mississippi.
5. -- agrees to place on deposit with -- (municipality) as security any of the securities eligible for securing of state funds as provided in Section 27-105-5, Mississippi Code Ann. (1972) in an amount at least equal to one hundred five percent (105%) of the maximum sum to be placed on deposit in such financial institution at any one time exclusive of that portion of accounts insured by the Federal Deposit Insurance Corporation, or any successors to such insurance corporation.

Or, BankPlus is a public funds guaranty pool member under sections 27-105-5 and 27-105-6, Mississippi Code Ann. (1972). The qualified financial institution shall secure those deposits by placing qualified securities on deposit with the State Treasurer as provided in section 27-105-5.

6. BankPlus agrees to execute a Collateral Security Agreement with the Municipality in the form recommended by the State Treasurer of the State of Mississippi for the purpose of complying with Section 1823(e) of FIRREA as necessary to ensure that the Municipality will possess a preferred claim to pledged securities in the event of default by the depository bank. All Collateral Security Agreements will be executed prior to January 1, 2026.
7. BankPlus agrees to monitor monthly deposits of the municipality in order to ensure adequate securities are pledged and to provide the municipality with an annual report listing accounts reported to the State Treasurer.

8. BankPlus \_\_\_\_\_ agrees to prepare monthly statements beginning with the first day of the month and ending with the last day of the month, showing debits, credits, balances, and sequential listing of cashed checks within five (5) business days of the statement closing date.
9. BankPlus \_\_\_\_\_ agrees to pay interest on the Municipality's accounts based on a fixed rate or variable rate. Variable rates shall be equal to the prior month-end U.S. Target Federal Funds Rate plus or minus 0.25 basis points. Current U.S. Target Federal Funds Rate is 3.75.

CURRENT RATES BASED ON ABOVE CALCULATIONS

	<i>Variable</i>	<i>Fixed</i>
<i>DDA Checking Accounts</i>	Fed Funds minus 0.25% Floor 1.00%, Ceiling 4.00% %	_____ %
<i>Money Market/Savings Accounts</i>	Fed Funds minus 0.25% Floor 1.00%, Ceiling 4.00% %	_____ %

*Note:* Interest shall be earned on the average daily investable balance.

10. -- \_\_\_\_\_ agrees to provide earnings allowance on daily Municipality account balances that offset bank service charges. The earnings credit rate (ECR) shall be -- %
11. BankPlus \_\_\_\_\_ agrees to, if requested, offer advice on cash management and investment strategies necessary to properly utilize the Municipality's assets.
12. BankPlus \_\_\_\_\_ agrees to provide the requested information necessary for the completion of the annual audit at no charge to the Municipality or its auditors.
13. BankPlus \_\_\_\_\_ agrees to allow the Municipality to establish or maintain checking or savings accounts for no charge or minimum charges/fees for deposits credited, checks paid, incoming wire transfers, or returned deposit items. In addition, BankPlus \_\_\_\_\_ agrees to provide the services listed on the following page at no charge or minimum charge to the Municipality based on account data provided by the municipality and data listed below:

Account Data	
<i>Average Monthly Ledger Balance</i>	
<i>Number of DDA Checking Accounts</i>	
<i>Number of Savings Accounts</i>	

# *BankPlus Fee Addendum Attached*

Completed By Municipality			Financial Institution's Response	
Account Services	Services Utilized? (Yes/No/Interested)	Monthly Average Volume	Provided at No Charge (Yes or No)	Direct Fee or Service Charge (Indicate Fee or Charge)
<i>Stop Payments</i>				
<i>Outgoing Wire Transfers</i>				
<i>Incoming Wire Transfers</i>				
<i>Night Depository Services</i>				
<i>Locking Bank Bags</i>				
<i>Keys for bank night drop</i>				
<i>Deposit Slips</i>				
<i>Checks</i>				
<i>Re-deposit of returned deposit items at least once</i>				
<i>Research/Statement Reproduction</i>				
<i>Payroll Direct Deposit Services</i>				
<i>Transactions handled via phone</i>				
<i>Cash in to be counted by teller at time of deposit</i>				
<i>Internet Banking Access</i>				
<i>Overdraft Fees and Penalties</i>				
<i>Positive Pay</i>				
<i>Reconciliation</i>				
<i>Controlled Disbursements</i>				
<i>Stored Value (Payroll) Cards</i>				
<i>Lockbox Services</i>				
<i>Check to ACH Conversion</i>				
<i>Note: Please add any additional services you deem necessary or have interest in under "Service" column</i>				

14. BankPlus agrees to provide ledger credit on the same day as deposits occur (holidays and weekends excluded). This includes same day credit on wire transfer of funds from the federal and state government, and same day credit on deposits made by the Municipality prior to 2:00 P.M.CST.

Financial Institution Name: BankPlus

Primary Contact Name: Debbie Blackwell  
Telephone Number: 601-992-3034  
Street Address: 1845 Spillway Road  
City, State, Zip Code: Brandon, MS 39047  
Email Address: DebbieBlackwell@BankPlus.net

Type or Print Name: Debbie Blackwell  
Authorized Signature: Debbie Blackwell  
Title: First Vice President - Rankin County  
Date: 12-11-25



Having complied with all the requirements of law, and having placed approved securities with the State Treasurer of Mississippi, BankPlus is hereby appointed a

**STATE DEPOSITORY**

for a term of one year ending the **thirtieth (30<sup>th</sup>)** day of **November, 2026**, and is hereby authorized and empowered to receive and disburse, according to law, any and all State Funds, there offered for demand deposits and for investment in Time Certificates of Deposit or other authorized securities, but shall not have on deposit at any time an amount exceeding that authorized by Section 27-105-9, Mississippi Code (1972) as amended, or other applicable law or regulation unless otherwise ordered by the State Treasurer.

In witness whereof, the State Treasurer has ordered this Commission issued and has duly signed and affixed the Seal of the Office of the Treasurer of the State of Mississippi thereto on this the **first** day of **December, 2025**.

A handwritten signature in cursive script that reads "David McRae".

**David McRae**  
**Treasurer of the State of Mississippi**



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## MEMORANDUM

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TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
FROM: JODY COMPTON  
DATE: 12/03/2025  
**SUBJECT: QUOTE - CLEANING SERVICES**

---

Consideration to approve a quote for a professional services agreement from ServiceMaster Cleaning Services for monthly cleaning needs at the Brandon Public Library in the annual amount of \$21,636.00, authorize the mayor to sign all documents, and authorize the finance director to make the necessary budget amendments. Another quote was received from Janiking in the amount of \$29,508.00.

**ATTACHMENTS:**

---

1. Service Master Agenda MEMORANDUM
2. BIDFORM SERVICE MASTER
3. Service Master Cleaning quote 2025-12-02
4. Jani King quote



---

MEMORANDUM

---

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
FROM: MARY ANN HESS, CITY CLERK  
JODY COMPTON, FACILITIES MANAGER  
BOARD AGENDA: December 15th, 2025  
SUBJECT: Brandon Public Library Professional Service Agreement

---

Asking for your consideration to approve the quote from ServiceMaster Cleaning services for monthly cleaning needs at the Brandon Public Library.

We received an additional quote and recommend ServiceMaster Cleaning Services as the lowest and best quote and authorize the mayor to execute all related documents and amend the budget if needed.

- Service Master Cleaning Monthly: \$1,803.00 GL Code: 001-350-600  
Annually: \$21,636.00

Additional quote received from:

- Janiking Monthly: \$2,459.00  
Annually: \$29,508.00

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS

---

- Service Master Cleaning quote
- JaniKing Cleaning Services quote

CITY OF BRANDON, MISSISSIPPI

BID, CONTRACTOR BOND AND INSURANCE CERTIFICATION FORM

This bid form is furnished by the City of Brandon, Mississippi in accordance with Mississippi Code 31-7-13(b) regarding competitive written bids for purchases between \$5,000.00 and \$75,000.00.

Bids may be submitted by facsimile, electronic mail, or other generally accepted method of information distribution.

All bids must be developed based upon comparable identification of the project needs which have been provided to the bidder. Bidder shall include the project specifications/information provided by the City with this bid submission form.

All bidders take notice that all bids shall be developed independently and without knowledge of other bids or prospective bids.

Any bid item for construction in excess of Five Thousand Dollars (\$5,000.00) shall be broken down by components to provide detail of component description and pricing. These details shall be submitted with this bid submission form and shall become part of the bid evaluation criteria.

(To be completed by Contractor/Vendor)

Project Name:

\_\_\_\_\_

Bid Number:

\_\_\_\_\_

Bid Submission Date:

\_\_\_\_\_

Address (if applicable): 1475 West Gover  
Brandon, MS

Delivery Date: \_\_\_\_\_

Location of Work/Expected

Completion/Delivery

Date

Additional Requirements:

I. CONTRACTOR/VENDOR INFORMATION

asf.) (Cc	Name: Or-CAI	Company Mailing
Address	log	
City, State, Zip	kson,	aa0S
Phone Number:	@smj	1 CID

IDI-R53- bßö4

Email Address:

Federal Tax ID/SSN: (A-oQq5\*3

Mississippi Certificate of Responsibility No.:

\* (Required for construction projects over \$50,000.)

For purposes of this solicitation, "construction project" means work relating to the construction, alteration, or repair of any public building or public work.

11. BID AMOUNT

1. Total Bid (excluding Freight/Shipping Charges (if applicable): \$ al ID3(.Q1.D Anrußll%--

(.FA\_Q.OD

Grand Total: \$Avtnuzcl%-

2. Additional Information Warranty

Information:

Delivery/Completion Timeline:

\_\_\_\_\_

Payment Terms: Contractor/Vendor acknowledges that all payments by the City shall be lump sum only after delivery and/or completion of the work. (Terms other than lump sum must be approved by the City).

1 1 . BOND AND INSURANCE CERTIFICATIONS

As the authorized representative of the above-named contractor, I certify that our company understands and will comply with the following requirements according to Mississippi Code 531-5-51 if awarded this contract (please check all boxes):

A. For Construction Projects Over \$25,000:

- Performance Bond: I certifr that our company will furnish a performance bond payable to the City in an amount not less than the total contract amount.
- Payment Bond: I certify that our company will fumish a payment bond payable to the City in an amount not less than the total contract amount.
- Bond Quality: I certify that all bonds will be issued by a surety company that is:
  - Authorized to do business in the State of Mississippi
  - Listed on the United States Treasury Department's list of acceptable sureties

Name of Bonding Company: \_\_\_\_\_

Bonding Agent Contact:\_\_\_\_\_

B. Liability Insurance:

\_\_\_\_\_

General Liability Insurance: I certify that our company will provide proof of general liability insurance coverage in an amount not less than One Million Dollars (\$ | 90<sup>0</sup>,<sup>000</sup>.<sup>00</sup>) for bodily injury and property damage.

City as Named Insured: I certify that our company will include the City as a named insured on the liability insurance policy.

Name of Insurance Company —S—æ-AAadec)

Insurance Agent Contact:

Policy Number:

C. Certificate of Responsibility:

For construction projects over \$50,000: I certify that our company holds a valid Mississippi Certificate of Responsibility as required by state law (number listed above).

#### IV. ACKNOWLEDGMENT OF DOCUMENTATION REQUIREMENTS

I understand that the following documents must be provided if our company is awarded this contract (please check all boxes):

Insurance Certificate: Showing \$1,000,000 liability coverage with City named as insured (for construction projects over \$25,000)  Performance Bond: Equal to 100% of contract value (for construction projects over \$25,000)  Payment Bond: Equal to 100% of contract value (for construction projects over \$25,000)

Certificate of Responsibility: Copy of valid certificate (for construction projects over \$50,000)

#### V. NON-COLLUSION CERTIFICATION

I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm, or person submitting a bid for the same materials, supplies, equipment, or services and is in all respects fair and without collusion or fraud. I

understand collusive bidding is a violation of state and can result in fines, prison sentences, and civil damage awards. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder.

VI. CERTIFICATION AND SIGNATURE

I, the undersigned, certify that I am authorized to complete this form and make these commitments on behalf of the contractor/vendor named above. I understand that failure to meet these requirements if awarded the contract may result in bid rejection or contract termination.

Signature: Lisa Heft  
Printed Name: Lisa Heft  
Sales Director  
12/1/25

Signature:

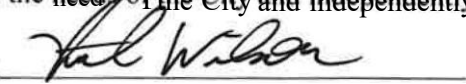
Printed Name:

Title: Sales

Date:



By executing below, I certify  
that this bid solicitation was  
comparable identification of

the needs of the City and independently  
  
\_\_\_\_\_

on behalf of the City  
developed based upon  
the of any bidder.

City Representative Signature•

Date.

(2/2/zs  
\_\_\_\_\_

# ServiceMAster Clean



Mr. Jody Compton  
Brandon Public Library  
1475 West Government Street  
Brandon, MS 39042

Dear Mr. Compton:

We are pleased to present this ServiceMaster Clean Janitorial Cleaning Proposal for Brandon Public Library.

ServiceMaster OneCall was incorporated in 1987. We are the largest ServiceMaster Janitorial franchise of the ServiceMaster Corporation located in the United States. We have over 1,200 employees on staff and we service more than ten million square feet in the State of Mississippi. We have a Sales Department, Human Resources Department, Payroll Department, Training Department, Quality Assurance Department, and Account Management Department.

In assessing, Brandon Public Library needs we feel confident that ServiceMaster OneCall is the best solution to your janitorial requirements. Using a ServiceMaster OneCall Quality Assured Business insures that the branches will receive a service that has trained employees, complies with government regulations, utilizes a Quality Control Program, can be communicated with easily and will give you the best value for your cleaning dollar. We believe that no other vendor can match our service.

The following pages contain detailed Exhibits of our ServiceMaster OneCall proposal.

We appreciate this opportunity to present our ServiceMaster OneCall proposal and are ready to serve.

# ServiceMAster Clean

clean

Sincerely,

Lisa Huff and Jay Hobson  
Sales Directors



The ServiceMaster  
OneCall

expecl. TJX\* service deserte.\*

## TABLE OF CONTENTS

EXHIBIT	TITLE	Task	Schedule
	Cleaning		
	Security		
c	References		
D	Overall Reliability		
	Janitorial Training		
	Quality Assurance		
	Equipment & Cleaning Products		
	Levels of Supervision		
1	Pricing Analysis		

# ServiceMAster Clean

Service Agreement



clean

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## EXHIBIT A Task Schedule

DAILY\* Day(s) a week

General Office Areas, Lobby, Hallways, Meeting Rooms, Library, Conference Rooms, 1)  
Empty wastebaskets

2) Spot Clean entrance glass including front door and any other partitions or door glass

Restrooms

1) Clean, sanitize and polish all vitreous fixtures including toilet bowls, urinals, hand basins 2)  
Clean all glass and minors

3) Empty all containers and disposals, insert liners as required, spot clean and sanitize  
container

4) Empty and sanitize interior of sanitary container

5) Clean all walls, doors, and partitions

6) Refill all dispensers to normal limits- napkins, soap, tissue, towel, liners, seat covers,  
cups, and supplies to be furnished by client.

7) Sweep, damp mop, and sanitize hard floor

WEEKLY

General Office Areas, Lobby, Hallways, Meeting Rooms, Library, Conference Rooms,

1) Dust mop and damp mop resilient and hard floors and vacuum carpeted floors in their  
entirety

2) Dust all exposed filing cabinets, bookcases, and shelves

3) Low dust surfaces to hand height (96' and below) including sills, ledges, molding, shelves,  
etc

MONTHLY

General Office Areas, Lobby, Lounge, Private Office

# ServiceMAster Clean

clean

- 1) High dust and low dust all horizontal surfaces 2)  
Remove dust and cobwebs from ceiling areas

## FLOORS & WINDOWS

- 1) Strip and wax hard surface vct floors invoiced separately 2)  
Shampoo all carpet invoiced separately
- 3) Shower scrub all ceramic tile floors invoiced separately



e.v/mwf.  
TIN service rou deser\*ty.

## MISCELLANEOUS SERVICES

- 1) Notify building contact of any irregularities (I.E. defective plumbing, unlocked doors, lights left on, inventory requirements, restroom supplies) — Daily
- 2) Turn off all lights except those to be left on, close windows and lock all doors, report evacuation of building to security organization — Daily
- 3) Customer Service Visit — Monthly
- 4) Formal Customer Review — Quarterly
- 5) Review/Check Communication Log — Daily

## ADDITIONAL SERVICES INVOICED SEPERATELY

- 1) Clean and Shampoo Carpet
- 2) Exterior and Interior Window Cleaning
- 3) Furniture Cleaning
- 4) Hard Surface Floor Cleaning and Polishing
- 5) VCT Floor Stripping and Waxing
- 6) Pressure Wash
- 7) Clean and dust surfaces above 84"

# ServiceMAStER Clean



## EXHIBIT B SECURITY

ServiceMaster OneCall has hired an outside Security firm to handle screening of potential employees for background information. We do this to reduce the chance of hiring an individual with a criminal background.

The procedures are as follows:

- A. Application Review / Verification
- B. Recruitment Strategies Perceiver
- C. Structured Interview
  - 1. Management
  - 2. Security Firm
- D. Complete Criminal Background Checks
- E. Follow up Interview
- F. Random Drug Testing

ServiceMaster is dedicated to providing its clients with the best quality workforce possible. Every effort is made by our company to select employees that are honest, reliable, and trustworthy. With this goal in mind, we have acquired the services of an independent investigation company who not only specializes in internal investigations but also performs all types of pre-employment screening, background checks, and interviews.



EXHIBIT C  
REFERENCES

At ServiceMaster, we are very proud of our ability to tailor our service to suit any size business.

Listed below are some of our local clients. We urge you to contact them.

Client	Contact
-----	-----
Trustmark National Bank Branches 45 Locations	John Dillard 601-208-6418
Bank Plus Bank Branches 13 Locations	Debbie Blackwell 601-933-8785
The First Bank 16 Locations	Bob Cook 601-596-2492
Keesler Federal Credit Unions 35 Locations	Aaron Allen 228-324-0353
Baptist Health Systems Medical Office Buildings Campus Colonnades	179,969 Square Feet
Medical Arts East Tower and Parking Garage	99,357 square Feet
The Belhaven Baptist Medical Office Complex And Parking Garage	180,000 square Feet
Medical Arts West Tower and Parking Garage	70,091, square Feet
Baptist Madison Campus	80,949 square Feet
Baptist Fitness Center	39,908 Square Feet
1600 Medical Suites Building	30,407 square Feet
I Le Fleur Complex	26,462 Square Feet
North Town Medical Complex	20,940 Square Feet
Baptist Mississippi Asthma & Allergy	20, 250 Square Feet

# ServiceMASTER Clean

Baptist West Medical 8,112 Square Feet  
 Baptist Main Street 10,125 Square Feet  
 Properties Contact:



Balfour Concord- Baptist Division  
 Jeremy Phillips, Property Manager  
 601-353-4171

Total Square Footage Cleaned for Baptist Health Systems Medical Office Buildings Campus:  
 766,570 Square Feet

Entergy Mississippi Portfolio - May 2009 to present

Entergy Power Mississippi Headquarters	73,717 square Feet
Entergy Power Mississippi Data Center	39,900 Square Feet
Entergy Power Mississippi Call Center	23,112 square Feet
50 Entergy Power Regional Office Buildings	377,999 square Feet

Property Managed By:

Cushman & Wakefield  
 Sherri Mancil  
 Property Manager  
 601-351-4437

Total Square Footage Cleaned for the Entergy Power Mississippi Portfolio:  
 514,728 Square Feet

Mississippi Division of Medicaid - 30 Regional Offices May 2010 to present

Gulfport Regional Office	Pascagoula Regional Office
Hattiesburg Regional Office	Picayune Regional Office
Brandon Regional Office	Brookhaven Regional Office
Canton Regional Office	Clarksdale Regional Office
Cleveland Regional Office	Columbia Regional Office

# ServiceMASTER Clean

Corinth Regional Office  
Greenville Regional Office  
Greenwood Regional Office  
Jackson Regional Office  
Laurel Regional Office  
Meridian Regional Office  
New Albany Regional Office

Columbus Regional Office  
Grenada Regional Office  
Holly Springs Regional Office  
Kosciusko Regional Office  
McComb Regional Office  
Natchez Regional Office  
Newton Regional Office



*The clean you expect.  
The service you deserve.®*

Philadelphia Regional Office  
Starkville Regional Office  
Vicksburg Regional Office

Senatobia Regional Office  
Tupelo Regional Office  
Yazoo City Regional  
Office

Property Managed By:

Mrs. Kenseisha Anderson  
Property Division of State of Mississippi  
601-359-6041

Total Square Footage Cleaned for Mississippi Division of Medicaid: 300,000 Square Feet

# ServiceMASTER Clean



## EXHIBIT D

### Overall Reliability as a Cleaning Service Provider, Customer Service Priority and ServiceMaster Disaster Restoration

For over 55 years, the ServiceMaster Clean network has led the educational facilities services industry in customer satisfaction. This reputation is due largely to a deep commitment to quality. Today, thousands of businesses worldwide depend on ServiceMaster Clean professionals to fillfill their building service's needs. Our expertise, dedication and value-added services make us the best commercial cleaning choice for your budget.

ServiceMaster OneCall was started thirty years ago by our President, Steve Warner in 1987. ServiceMaster OneCall is proud of the hard work and commitment to our customers that has helped make us the largest ServiceMaster commercial janitorial franchise in the nation. We have grown to over 1,200 employees in the State of Mississippi and provide commercial janitorial service to over 600 different locations in Mississippi. Our ServiceMaster OneCall commitment to quality and reliability is best expressed in our third corporate objective, "to pursue excellence." Every ServiceMaster employee has the responsibility of preserving and building that reputation.

Quality Assurance and quality control programs are an important part of the overall ServiceMaster management program. They include a scheduled set of inspections designed to guarantee that acceptable levels of quality are reached and maintained. The inspection process should be a positive learning experience, providing recognition for work well done. Consistent and continuous inspections build a climate where performance is recognized.

Each facility ServiceMaster OneCall provides janitorial service for is linked to our express time system which helps the Division Manager of each facility know the time our housekeeping team enters your facility and leaves your building. If for any reason a member of the housekeeping team doesn't use the express time system to clock in to clean the facility the Division Manager receives a text on his smart phone device and is alerted that a team member is not on site.

# ServiceMASTER Clean

clean rtm

The Division Manager then will deploy a member of ServiceMaster OneCall's relief team to fill in and perform the duties of the absent housekeeping team member. The relief team is made up of experienced ServiceMaster OneCall housekeeping employees who fill in and perform duties of an absent housekeeper. This helps insure the customer doesn't miss a day of



housekeeping service. Also, the housekeeping team member must clock out on the express time system when leaving the facility after performing their duties. If that step isn't taken the system will text the Division Manager and the manager will make contact with the housekeeping team member to make sure there is no emergency situation at the facility.

If your facility is experiencing an emergency situation such as a water leak or fire ServiceMaster OneCall will dispatch within thirty minutes notice our Disaster Restoration team to the site to help insure the damage is contained and managed to the best possible scenario.

Customer Service is a top priority. ServiceMaster strives to not only provide excellent service and quality cleaning but to also build a relationship with our customer that goes beyond being just a janitorial service provider. ServiceMaster stresses the importance of these relationships with our executive team all the way down to our housekeeping teams. ServiceMaster wants to be involved in the community and supporters of Brandon Public Library.

## ABILITY TO PERFORM

30 years of experience

Extensive Training Programs

Financial Stability

Over 1,200 trained employees

Quality Control Programs

Multiple levels of Management

Most innovative and state of the art equipment

Pool of relief workers



EXHIBIT E

# ServiceMAS<sup>TER</sup> Clean

clean rtm

## Janitorial Training Skills, Safe Proper Techniques, and Compliance and Safety

All ServiceMaster OneCall employees are trained in the proper techniques and procedures for cleaning. Newly hired employees receive classroom training using training materials developed by our corporate partner, ServiceMaster Clean. Once the classroom training has been completed, proper cleaning procedures are demonstrated by a qualified trainer in our ServiceMaster OneCall training room. The attached document titled, "Training Record", provides an outline of the topics covered during training.

As employees move into their assigned buildings, they are accompanied by a trainer or supervisor to ensure that they understand the components of their job. Basic competencies are assessed to ensure that employees can fulfill the basic requirements of their job. The attached document titled, "Training Specialist Worksheet", provides a method of documenting an employee's competence. A copy of our blood borne pathogen training outline is also included as an example of the safety component of our training.

## Compliance and Safety

ServiceMaster acknowledges the necessity of meeting all local, state and national regulations and for being a good environmental citizen.

All employees of ServiceMaster will receive initial training and ongoing training on matter related to safety issues.

All cleaning products will be properly labeled and have accompanying MSDS sheets. A master inventory will be kept up to date and on file within the facility.

Every effort will be made to guard the health and safety of your employees as well as ours.

# ServiceMASTER Clean



## Training Record

Employee Name:Date:

\_\_\_\_\_

Trainer:

\_\_\_\_\_

Building Name/Code:

\_\_\_\_\_

- Entergy Training Sheet
- Bloodborne Pathogen
- Safety/Security
- Communication Log Book
- MSDS Book
- Housekeeping Closet
- High Dusting
- Low Dusting  Dust
- Mopping
- Damp Mopping
- Vacuuming
- Upright

# ServiceMAster Clean

clean

## Back - Pac

- Trash Removal
- Restroom Cleaning

## Restroom Disinfecting

- Inspection



*The clean you expect.  
The service you deserve.*

## Training Specialist Worksheet

Building \_\_\_\_\_

Date \_\_\_\_\_

Supervisor \_\_\_\_\_

Division Manager \_\_\_\_\_

Entrance/Lobby	Good	Acceptable/Needs Attention	Unacceptable/Needs Retrainin
Entrance 'lass clean/clear of smud es			
Walk — off mats cleaned/vacuumed			
Floors clean of dust, dirt, liter			
Floors finished or ca ets cleaned			
Stainless steel clean/ lished			
Led •es free of dust			
Walls and doors free of smud ves			
Vents			
Ma azines and news a ers neat			

# ServiceMASTER Clean

clean

Comments:



## Training Specialist Worksheet

Building \_\_\_\_\_ Date \_\_\_\_\_

Supervisor \_\_\_\_\_ Division Manager \_\_\_\_\_

<b>General Offices</b>	Good	Acceptable/Needs Attention	Unacceptable/ Needs Retrainin
Floor clean of dirt, dust, and liter			
Floor finished with shine or carpet clean			
Wastebaskets em t and clean			
Walls and doors free of s ots/smud es			
Led y es free of dust			
Phone clean and free of dust			

# ServiceMAster Clean

clean

Desk, cabinets, shelves free of dust			
Corners and edges of floor clean			
Partition glass clean, free of smudges			
Vents clean and dust free			
Furniture vacuumed			
Cubicles			
Comments:			

ServiceMAster  
 Clean  
 clean  
 ServicerWASTER  
 Clean



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Training Specialist Worksheet

Building	Date	Supervisor	Division Manager		
<b>Stairs, Elevators, Corridors</b>			Good	Acceptable/Needs Attention	Unacceptable/ Needs Retraining
Stairs free of dust and liter					
Stair railin dusted					
Stairwell free of smud es					
Elevator floor clean					
Elevator free of dust					
Elevator anel/door olished					
Elevator li 'hts clean					
Elevator rates clean					
Corridor floor clean					
Drinkin fountain clean					
Corners clean and free of smud es					
Walls and doors free of smudges					

Visible ledges and fixtures dust free			
Vents clean and dust free			
Partition lass clean			
Comments:			



*Tbc*

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# ServiceMAster Clean

clean

Eating Area/Coffee Area	Good	Acceptable/Needs Attention	Unacceptable/Needs Retraining
Sink clean and polished			
Counter/table clean			
Floor clean			
Corners and edges of floor clean			
Wall and doors smudge free			
Chairs clean			
Trash containers empty and clean			
LEDs free of dust			
Glass clean			
Vending machines free of spillage			
Vents clean and dust free			
a liances			

Comments:

Training Specialist Worksheet

Building

Date

\_\_\_\_\_

Supervisor

Division Manager

\_\_\_\_\_

# ServiceMASTER Clean

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Restrooms	Good	Acceptable/Needs Attention	Unacceptable/Needs Retrainin
All dispensers stocked and clean			
Floor clean of dirt, dust and liter			
Floor finished with a debt shine			
Mirrors clean and smud e free			
Corners and ed ves of floor clean			
Trash containers em t and clean			
Vents clean and dust free			
Led ves dust free			
Restrooms odor free			
Toilets/urinals clean inside and out, to to bottom			
Wall and floor behind toilets clean			

Comments:

Training Specialist Worksheet

Building

Date Supervisor

Division Manager


# ServiceMASTER Clean



## Training Specialist Worksheet

\_\_\_\_\_ Building      Date

\_\_\_\_\_ Supervisor    Division Manager

\_\_\_\_\_

\_\_\_\_\_

Miscellaneous	Good	Acceptable/Needs Attention	Unacceptable/Needs Retrainin
Closet clean, neat, organized			
E ui ment clean, neat			
Su lies well stocked			
Laund labeled, se arate from clean			
Em 10 ee uniforms worn, neat, clean			
Mana er Ins ection forms/notes			

# ServiceMASTER Clean

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Comments:



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## Training Specialist Worksheet

How are employees scheduled?

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Does the schedule need to be changed? No \_\_\_\_\_ Yes \_\_\_\_\_ If  
yes, in what way?

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Your recommendations:

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Supervisor Comments:



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EXHIBIT F

Quality Assurance and Inspection Process / Operations Start Up Plan

# ServiceMASTER Clean

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ServiceMaster recently completed a survey of over 400 Property Managers and facility directors to find out what is important to you, the customer.

The service that customers wanted the most was Quality Inspections of their buildings. Knowing this, we have doubled our efforts in our Inspection Program at all locations.

Our Programs is as follows:

1. Employees are trained to inspect their own work upon completing tasks. This has been part of our employee training for over 25 years.
2. Supervisors are required to perform a predetermined number of formal weekly inspections, which results in a numerical score for each area. We believe that keeping score is imperative as it quantifies results, creates competition, promotes Accountability, and allows us to reward good performance and tracks trends.
3. Managers perform formal bi-monthly Inspections. These inspections can be done jointly with our customer contact person at their discretion. We do recommend quarterly joint inspections and a quarterly formal review. The review would consist of inspecting, reviewing. challenges, implementation plans, customer concerns, how we can improve service and changes in customer needs.
4. Supervisors and managers would also do daily informal walk through inspections
5. Once a month each school being cleaned receives a visit from a manager of the Quality Control Department. The manager of the Quality Control Department will then do a written detailed inspection of each school. The inspection is graded and the Division Manager of the school must receive a score of 96.8 to pass his inspection.

In addition to our inspection plan, ServiceMaster also would have Communication Logbooks that would handle minor customer requests and concerns.

# ServiceMASTER Clean



## Express Inspections

ServiceMaster also requires each Division Manager to use Express Inspections. Express Inspections is a web based inspections tool developed to help contract service providers improve quality control, measure performance, and improve efficiency of operations. Please review the following two pages to learn more about how we utilize the latest in technology to improve the cleanliness of your school.

## Quality Control in the Palm of Your Hand.

Express Inspections works great on a mobile phone or tablet for performing inspections. Our paperless solution saves you time and money.

### Inspections in the Palm of your hand!

Using a browser ready mobile device, inspections are done onsite and the data is sent straight to the office. Inspection results come together in reports that lead to quicker response times and improved performance. Express Inspections ensures quality service by giving an accurate picture of activity in a location and making it easier to manage a facility no matter the size.

### Advantages of using Express Inspections

- Accountability, because performance cannot be improved if not measured
- Increased efficiency produces a higher quality service
- Quicker response times
- Increased communication

# ServiceMASTER Clean



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**Express Inspections** inspections in the palm of your hand



# ServiceMAster Clean

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Express Inspections is an online inspections system that will change the way you look at inspections. It is a paperless form of communication that can be performed on a PDA or Smartphone and transferred to your database to help you track inspections more efficiently and timely. Your inspectors will love how easy it is to use and the owners will like the performance data at their fingertips. Reports and statistics will track employees performance and show you where there is need for improvement. Your customers will see how you rate the building and it will open lines of communication that may not have been there before. It is affordable and designed by people that have been part of the Building Services Industry for many years. We are proud to introduce... Express Inspections

■ AFFORDABLE

■ UNLIMITED USERS

EASILY TRACK PERFORMANCE IN ANY SIZE FACILITY ■ UNLIMITED SUPPORT

TRACKS TRENDS

GENERATES REPORTS

■ WORK WITH BROWSER READY APPLICATIONS;  
SMART

PHONES, NETBOOKS, LAPTOPS ETC...

■ GREEN - PAPERLESS INSPECTIONS

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# ServiceMAster Clean

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## Simple, Intuitive Administration

Exoress Inspections has an easy-to-use interface for managing inspections, inspectors, and scheduling inspections. The Administration section also gives you access to several useful reports for maximizing control of the quality of your services.

# ServiceMASTER Clean



## Exhibit G

### Levels of Supervision

#### Brandon Public Library — Management Team

1. Management Team = This is the management team that will be assigned to Brandon Public Library
  - 1 Regional Operations Manager — Quarterly Visit
  - 1 Division Manager — Monthly Visit



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## Exhibit H Equipment & Cleaning Products (Chemicals)

### Equipment, Cleaning Products (Chemicals)

ServiceMaster Carpet Extractor  
Hoover Vacuum Cleaners  
ServiceMaster Back-Pac Vacuums  
Advanced 1500 Burnisher  
Rubbermaid Trash Barrel Carts  
ServiceMaster Wet Vacuums  
ServiceMaster High Speed Buffers  
Roto Pads  
Buffer Pads  
Cello Mop and Strip  
Signature Finish  
Scouring Pads  
Wet Floor Signs  
Pine Sol  
Rags  
Micro Fiber Rags  
Mop Buckets, Mop Handles, and Mop Heads  
Dust Mops, Handles, and Frames  
Brooms  
Janitorial Carts  
Dust Pan  
High Duster Poles  
Bowl Brush  
Bowl Mop  
Grill Screens  
50 Foot Extension Cords  
Old English Pledge  
ServiceMaster Stainless Steel Polish  
Brawny Towels  
Latex Gloves

# ServiceMASTER Clean

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Spartan Sparcling  
Spartan Tough Duty Cleaner  
Spartan Sparcreme  
Spartan Glass Cleaner  
Spartan Damp Mop  
Spartan NABC



## Spartan Consume

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Spartan Spray Buff  
ServiceMaster Bowl Care  
ServiceMaster Bowl Descaler  
ServiceMaster SantiMaster 6  
ServiceMaster Wall Glide Plus  
ServiceMaster Ultra Pro  
ServiceMaster Foam Control  
ServiceMaster Acidic Acid 56%  
ServiceMaster Solvoil  
ServiceMaster Quick Dry  
ServiceMaster Duoclean



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Exhibit 1

Pricing Analysis

See attached pricing analysis

Six Days a week	Monthly	Annually
	\$1,803.00	\$21,636.00

NOTES:

- (1) All cleaning equipment and supplies provided by ServiceMaster. All paper product dispensers and expendable items such as hand soap, toilet tissue, trash liners, and hand towels to be provided by Client



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EXHIBIT J  
Service Agreement  
For Service  
Between  
Warner, Inc. d/b/a  
ServiceMaster OneCall  
And  
Brandon Public Library

AGREEMENT made this the \_\_\_\_\_ day of, 2025. By and between

\_\_\_\_\_

# ServiceMASTER Clean

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ServiceMaster OneCall (hereinafter called "ServiceMaster") and Brandon Public Library (hereinafter called "CLIENT").

WHEREAS, ServiceMaster maintains a cleaning service rendered on an individual contract basis in hospitals, medical office buildings, office buildings, schools, plants and other locations;

WHEREAS, ServiceMaster is a license of the ServiceMaster Company Limited Partnership Residential and Commercial Services (hereinafter called "Rescom"), and as such is an independent contractor and not an employee, agent, or partner of Rescom;

WHEREAS, CLIENT desires ServiceMaster to supply such cleaning services at the property commonly known as, Brandon Public Library hereinafter called the ("area to be serviced").

NOW THEREFORE, the parties hereto agree as follows:

- 1) Beginning \_\_\_\_\_ on, 2025. ServiceMaster will provide and perform for the CLIENT the services described in the "Task Schedule", a true and accurate copy of which is attached hereto and made a part hereof, in the areas to be serviced.
- 2) All personnel furnished by ServiceMaster will by employees of ServiceMaster, and ServiceMaster will pay all salaries and expenses of, and all federal, social security taxes, federal and state/provincial unemployment taxes, and any similar payroll taxes relating to such personnel, and will carry workmen's compensation insurance for such personnel. Any changes in Federal, State of Local laws that would effect employees compensations, such as minimum wage increase will be passed on to Client at an agreed upon rate between the Client an ServiceMaster. This will be in effect to coincide with the passage of any laws and will start on the day that the law

# ServiceMASTER Clean



is in force. ServiceMaster will be considered for all purposes hereunder an independent contractor, and it will not be at any time directly or indirectly act as an agent, servant or employee of the Client, or make any commitments or incur any liabilities on behalf of the CLIENT without its expressed written consent.

- 3) ServiceMaster will provide all proper safeguards and shall assume all risks incurred in performing its services hereunder.
- 4) ServiceMaster shall provide the insurance coverage set forth below, and deliver to CLIENT certificates of insurance upon request:
  - a) **COMPREHENSIVE LIABILITY**

Commercial General Liability	<b>\$1,000,000</b>
Personal & Adver. Injury each occ.	<b>\$1,000,000</b>
	<b>\$1,000,000</b>
Fire Damage	s 50,000
Medical Expense	s 5,000
Automobile Liabilty	<b>\$1,000,000</b>
  - b) **WORKER'S COMPENSATION INSURANCE**

\$100,000 Each Accident
\$500,000 Disease-Policy
\$100,000 Disease Each Employee
- 5) Without limiting the responsibility of ServiceMaster for the proper conduct of its personnel and the cleaning of the areas to be serviced hereunder, the conduct of the cleaning personnel hereunder will be guided by rules and regulations as agreed upon from time to time between the CLIENT and ServiceMaster, and such additional special written instructions as may be issued by CLIENT to ServiceMaster from time to time through its designated agent.
- 6) ServiceMaster is responsible for the direct supervision of its personnel through its designated representative, and such representative will, in turn, be available at all reasonable times to report and confer with the designated agents of the CLIENT with respect to services rendered.

# ServiceMASTER Clean

- 7) ServiceMaster agrees that the cleaning services to be provided hereunder shall be performed by qualified, careful and efficient employees in conformity with the best practices and highest standards imposed on all ServiceMaster licenses. ServiceMaster further agrees that upon the written request of CLIENT, it will remove from services hereunder, any of its personnel who in the reasonable opinion

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of CLIENT, are guilty of improper conduct or are not qualified to perform the work assigned to them.

- 8) It shall be understood and agreed upon that during the term of this agreement and for ninety (90) days thereafter the CLIENT shall not, directly or indirectly, hire any person employed by ServiceMaster.
- 9) In exchange for performance of services hereunder the CLIENT shall make payment to ServiceMaster for services rendered hereunder at the rate of (See Exhibit I) per month. First billing will be made on the last day of services and will be payable in thirty (30) days. Failure to pay the full amount due within forty-five (45) days of any invoice, at the election of ServiceMaster, a late charge calculated at one and one half percent (1 1/2 %) per month will be charged to CLIENT on any overdue unpaid balance. Subsequent billings and due dates will be monthly. ServiceMaster will give the CLIENT at least thirty (30) days notice of any price change for services rendered hereunder and the CLIENT will notify ServiceMaster of any changes in the use of the areas covered by this agreement and any additions to or changes in the furnishings or floor, wall or ceiling surfaces forming a part of the CLIENT'S premises.
- 10) ServiceMaster will perform all services required hereunder, except when prevented by strike, lockout, act of God, accident or other circumstances beyond its control.
- 11) This agreement shall continue in effect from the date services are to begin, but may be terminated by either party by giving thirty (30) days written notice by registered mail addressed to the other party at the address below its name. This agreement contains all of the covenants and agreements between said parties with respect to the subject matter of this agreement.

IN WITNESS WHEREOF, parties have caused this agreement to be executed as of the date first above written.

ServiceMASTER  
Clean

BY: CLIENT REPRESENTATIVE

---

BY:  Serv ServiceMaster  
A licensee of the ServiceMaster Company Limited Partnership  
REPRESENTATIVE

# PRICING SCHEDULE\*

BRANDON PUBLIC  
LIBRARY 1475 W  
Government St.  
Brandon, MS 39042

The Named Areas will be serviced according to  
the Cleaning Schedule for a minimum  
monthly charge of:  
(Tax Not Included - Florida & Texas Only)

## PROGRAM

CHOOSE SERVICES

MAINTENANCE

[3 Yes No

SIX (6) Times Per Week  
Two thousand four hundred fifty-nine dollars  
\$2,459.00 Per Month

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TOTAL Two thousand four hundred fifty-nine  
dollars  
\$2,459.00 Per Month

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\*The total monthly charge represents your only cost and is  
inclusive of: all labor; all supervision; all materials for

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cleaning; all equipment for cleaning; and, all payroll, payroll  
taxes, insurance, etc.

7

Client InitialsJAN-KING Initials



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## MEMORANDUM

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TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
FROM: MARY ANN HESS  
DATE: 12/10/2025  
**SUBJECT: CHILLER RENTAL**

---

Consideration to approve the quote from Metro Building Services to rent a chiller while the existing one is being replaced from Metro Building Services at \$15,873.00. An additional quote was received from Maintenance Services, Inc. in the amount of \$16,682.00.

**ATTACHMENTS:**

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1. Memo\_Library Chiller Rental\_120525
2. Quote\_1\_Metro-Library Rental Chiller
3. Quote\_2\_Maintenance Services Inc-Library Chiller Rental



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MEMORANDUM

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TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
FROM: MARY ANN HESS, CITY CLERK  
JODY COMPTON, FACILITIES MANAGER  
BOARD AGENDA: DECEMBER 15, 2025  
SUBJECT: **LIBRARY PORTABLE CHILLER RENTAL**

---

Asking for your consideration to approve the quote from Metro Building Services to rent a chiller while the existing one is being replaced. The initial payment includes the first 30-day rental, installation/setup of chiller and product removal when the final rental period is over.

We received an additional quote and recommend Metro Building Services as the lowest and best quote and authorize the mayor to execute all related documents and amend the budget accordingly.

- The initial rental price for the 70-ton chiller \$15,873.00 GL Code: 001-350-640
- Each additional month, billed separately, is \$9,977.00 GL Code: 001-350-640

An additional quote was received from:

Maintenance Services, Inc. Initial price for chiller \$16,682.00

Each additional month is \$10,672.00

Thank you for your consideration in this matter. Please let us know if you have any questions.

**ATTACHMENTS**

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- Metro Service Quote
- Maintenance Services, Inc Quote



## City of Brandon

### *Proposed Project Agreement*

**Date:**

12/05/2025

**Proposal Number:**

CB120525-7066

**Prepared for:**

City of Brandon Public Library  
1475 West Government Street  
Brandon, MS 39042

**Prepared by:**

Colby Blount  
601-398-2475



PROJECT PROPOSAL

Company

Metro Building Service
1385 Industrial Drive
Bolton, MS 39041
Ph: 601-398-2475

Proposal Date: 10/21/2025
Proposal Number: \*\*\*\*\*
Agreement Number:
Contractor License:

Bill To Identity

City of Brandon
1000 Municipal Drive
Brandon, MS 39042

Agreement Location

Brandon Public Library
1475 West Government Street
Brandon, MS 39042

Metro Building Service, a Fidelity Building Services Group Company, is pleased to submit our proposal to

Provide a 70-Ton Rental Chiller.

OUR PROPOSED SCOPE OF WORK INCLUDES:

- Lock out/tag out electrical.
Disconnect water piping from chiller to shut off valves on roof.
Disconnect power to existing chiller.
Provide 70-Ton Chiller.
Provide power and water piping to existing disconnect box and shut off valves on roof.
Start up rental Chiller and verify proper operation.
Clean all work areas.

WARRANTY: Our warranty on work performed is one (1) year, parts and labor.

YOUR INVESTMENT FOR THIS SCOPE OF WORK .....\$ 15,873.00 (Excluding Tax)

Each additional Month of Rental will be billed separately in the amount of \$ 9,977.00 (Excluding Tax)

This proposal is valid for a period of fifteen (15) days, and if not accepted within that time frame, it shall be automatically rescinded, and any replacement proposal may be subject to increased costs. Upon execution as provided below, this agreement, including the following pages attached hereto (collectively, the "Agreement"), shall become a binding and enforceable agreement against both parties hereto. Customer, by execution of this Agreement, acknowledges that it has reviewed and understands the attached terms and conditions and has the authority to enter into this Agreement.

Contractor

Colby Blount

Signature (Authorized Representative)

Colby Blount

Name (Print/ Type)

601-398-2475

Phone

\*\*

CB-

Customer

Signature (Authorized Representative)

Name (Print/ Type)

Title

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Date

Proposal #

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Date

PO#

## ***Exclusions***

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- All Engineering and drawings, to include Coordinated Drawings
- BIM coordination and clash detection of other trades
- Building Permits
- Davis Bacon Wage Act
- Bond
- Liquidated damages
- Overtime/night work or phasing of work
- Any repair work to existing systems or equipment
- Repairs or replacement parts for existing to remain or relocated equipment
- Expedited shipping unless noted in scope of work
- Any cost or delays associated with COVID-19
- Duct cleaning of existing and new
- Abatement
- Hazardous Material remediation
- Demolition is cut, cap, make safe only
- Dumpsters, palletizing, and disposal
- Fire protection
- Lighting controls
- Roofing- pitch pockets and equipment curbs
- Electrical disconnects & motor starters for HVAC equipment unless shown on the mechanical equipment schedule
- Installing or mounting VFD's
- Core drilling, saw cutting, and slab scanning
- GPR or X-Ray
- Supply and install smoke detectors
- Any fire/smoke dampers not shown on the drawings
- Cutting, patching, painting
- Architectural access panels
- IAQ Testing and Leeds
- Hiring 3rd party commissioning agent
- Leak test or pressure test ductwork
- Seal, insulate or repairs to existing ductwork
- 2lb density duct liner
- Security bars
- All lintels for HVAC & Plumbing openings
- Plumbing work of any kind unless noted in the scope of work
- Rigging, if required to install rooftop equipment
- Temporary heating and cooling units
- Temporary fans for positive and negative pressurization
- Kitchen equipment-including dishwashers, refrigerators, ice makers, coffee makers
- Water meters
- 120 volt and up power
- Any work not indicated in the project documents

## ***Project Agreement Terms and Conditions***

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Throughout this Agreement:

City of Brandon shall be known as the Customer.

Metro Building Service shall be known as the Contractor.

These terms and conditions of the Agreement (the "Agreement") and all of the sections included, are integral parts of and form the Agreement between the Contractor and the Customer. In the event the Customer seeks to have the Contractor enter into a separate written contract for the scope of work of this Agreement (the "Work"): (1) the separate written contract must be acceptable to the Contractor; (2) the entire Agreement shall be attached to and incorporated by reference in such separate written contract, (3) to the extent that there is a conflict between the terms and conditions of the Agreement and the terms and conditions of the separate written contract, the terms and conditions of this Agreement shall control; and (4) if the Contractor and the Customer are unable to agree upon a mutually acceptable separate written contract, the Contractor shall have the right to rescind the quote included with this Agreement without liability to the Contractor.

This Agreement shall not include maintenance, repairs, service or replacements necessitated by any loss or damage resulting from any cause beyond the control of the Contractor, including but not limited to damage or loss due to lack of water, freezing, loss or insufficient electric power or fuel source, hail, flood, windstorm, excessive rain, snow, freezing weather, lightning, earthquake, theft, fire, riots of any origin, strikes, wars, misuse, negligence by person(s) other than those representing the Contractor, vandalism, acts of government, building code requirements, insurance company requirements, unauthorized adjustments or repairs, or any other peril or act of God. The cost of all repairs, modifications, or alterations necessitated by the above shall be the responsibility of the Customer and payable to the Contractor at the Contractor's current service rates.

All reasonable efforts shall be extended in performing the Work as requested by the Customer, but the Contractor shall not be liable for any losses, liquidated damages or consequential damages that arise out of delays, misuse by the Customer, or the Customer's agents or employees. The Customer acknowledges that, to the extent the Work requires the Contractor to order materials and/or equipment from its suppliers and vendors, any lead times communicated to the Customer or included in the Agreement are estimates only based upon information provided by such suppliers and vendors, and such estimates are outside the reasonable control of the Contractor. The Contractor agrees to use its reasonable efforts to obtain materials and equipment consistent with such estimated lead times; however, to the extent any deliveries occur beyond such estimated lead times, the Contractor: (1) will communicate such delays within three (3) days of when the Contractor discovers such delay; (2) shall be entitled to an extension of time to perform its Work; and (3) shall not be liable for any liquidated damages associated with such delays in delivery.

The Customer agrees to pay the Contractor the price set forth in the Agreement (the "Price"). Payment terms shall be in accordance with Miss. Code Ann. § 31-7-305(3). No invoice shall be considered past due or late until the forty-fifth (45th) day after receipt by the City. The Price does not include any costs associated with using any invoicing software, portals or services required by the Customer or of any requirement by the Customer for the Contractor to procure additional insurance or higher limits of insurance than are typically carried by the Contractor. To the extent there are any costs incurred by the Contractor to comply with any such requirements, the Customer agrees to reimburse the Contractor for such additional costs. The Customer will be responsible for any price increases that the Contractor incurs as a result of any tariffs imposed on the equipment and materials reflected in its scope of work, including any tariffs on any component parts of the equipment and materials. In the even the Contractor incurs any such tariff-related price increase, the Customer will issue a change order to the Contractor to adjust the contract price to reflect the tariff-related price increase.

The Customer further agrees to pay finance charges of 1½% per month for invoices not paid within thirty (30) days of the Customer's receipt of such invoice. The Contractor may stop work only after providing the City with seven (7) days written notice of any payment dispute and an opportunity to cure, and only if the City fails to respond or dispute the charges in good faith; and (2) The City shall not be responsible for any attorney's fees of Contractor. Each party shall be responsible for its own defense against all claims, liabilities, losses and expenses, including reasonable costs, collection expenses and attorney's fees, which may arise because of the negligence, misconduct or other fault of its agents or employees in the performance of its obligations under this agreement This contract is governed by and interpreted under the laws of the State of Mississippi without reference to conflicts of laws provisions. Jurisdiction and venue are proper solely and exclusively in State Courts of Rankin County, Mississippi.

If, during the performance of the Agreement, the Work is damaged as a result of the acts or omissions of the Customer, of the Customer's other contractors and/or subcontractors, and/or any other third parties, the Customer shall be responsible for reimbursing

the Contractor for reasonable charges associated with the repair and/or replacement of the Work. Contractor agrees to defend, indemnify, and hold harmless the City, and its respective officers, directors, employees, and subsidiaries, from and against any and all losses and liabilities, penalties, fines, forfeitures, demands, claims, causes of action and suits, and costs and expenses incidental thereto, including cost of defense and attorney's fees, that any or all of them hereafter may incur, be responsible for, or pay, as a result of injury, death, disease, or occupational disease, to any person, and for damage (including loss of use) to or loss of any property, including property of the City, but only to the extent arising out of, caused by or resulting from the performance of the services under this Contract. In no event shall this indemnification obligation be construed to cover any claim or damage caused by or resulting from the intentional acts or negligence of the City, its employees, agents, and invitees. The indemnification obligation under this article shall not be limited by the existence of any insurance policy or by any limitation on the amount or type of damages, compensation, or benefits payable by or for Contractor and any subcontractor and shall survive the termination of this Contract for any reason. In the event the Customer requires the Contractor to enter into a separate written contract, and such document requires the Contractor to hold harmless, indemnify, and/or defend the Customer and/or third parties, any such requirement shall be limited to the extent of the Contractor's negligence, and the Contractor shall have no obligation to hold harmless, indemnify or defend the Customer and/or third parties for the negligence of the Customer and third parties.

The Customer and the Contractor acknowledge that pandemics and/or epidemics may severely impact the location where the services will be performed. As a result, in the event of a pandemic and/or epidemic, Federal, State and Local guidelines and requirements may be imposed and modified, which may impact the timing and cost of the services under the Agreement.

The Customer and the Contractor agree that: (1) the Customer and the Contractor will both use commercially reasonable efforts with respect to the services under the Agreement; (2) the Customer and the Contractor and their respective employees, agents and representatives will comply with applicable Federal, State and Local government quarantines, shelter-in-place orders, regulations, executive orders and/or directives, including but not limited to any recommendations or requirements of the Centers for Disease Control, U.S. Department of Labor, U.S. Department of Health and Human Services, and/or any comparable State or Local agencies (collectively, "Pandemic/Epidemic Requirements"); (3) the Customer and the Contractor will both use commercially reasonable efforts to keep each other informed of pertinent updates or developments regarding their obligations to comply with Pandemic/Epidemic Requirements; and (4) if the Contractor's performance of the Work is delayed, suspended and/or effected by Pandemic/Epidemic Requirements and/or by their direct or indirect impacts, the Contractor shall be entitled to adjustments to the schedule and/or the prices under the Agreement, provided the Contractor notifies the Customer within a reasonable period of time after the Contractor learns of the delay, suspension and/or effect.



Maintenance Services, Inc.  
 PO Box 180593  
 Jackson, MS 39218  
 +16012594672  
 maintenanceservices180@gmail.com

# Estimate

**ADDRESS**  
 City of Brandon  
 PO Box 1539  
 Brandon, MS 39043

**SHIP TO**  
 City of Brandon  
 Library Chiller  
 Brandon, MS 39043

**ESTIMATE #** 1257  
**DATE** 12/05/2025  
**EXPIRATION DATE** 12/31/2025

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
12/05/2025	Sales	Brandon Public Library - rental chiller set up and one month rental. Shut down and disconnect the existing Trane chiller. Furnish one temporary chiller, wiring and hoses. Connect to existing chill water and electrical. Prepare to start up the chiller. Start up the chiller and check it's operation.	1	16,682.00	16,682.00
12/05/2025	Sales	Monthly rental chiller charge will be \$10,672.00 each month	1	0.00	0.00

SUBTOTAL 16,682.00  
 TAX 0.00  
**TOTAL \$16,682.00**

Accepted By

Accepted Date

12/05/2025 Mike Stocker



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## MEMORANDUM

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TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
FROM: MARY ANN HESS  
DATE: 11/13/2025  
**SUBJECT: EMPLOYEE HEALTH INSURANCE RENEWAL**

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Consideration to continue employee health insurance coverage with agent of record, HUB International, for calendar year 2026 and authorize the City Clerk to execute all related documents.

**ATTACHMENTS:**

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1. 2026 RECAP (HCC\_Reunion)

	HCC (FIRM)		REUNION (FIRM)
	CURRENT NNL	RENEWAL NNL	OPTION 1 NNL
<b>SPECIFIC EXCESS COVERAGE</b>			
<i>Coverages</i>	<i>Medical &amp; Rx Drugs</i>	<i>Medical &amp; Rx Drugs</i>	<i>Medical &amp; Rx Drugs</i>
<i>Contract Options</i>	<b>CAP</b>	<b>CAP</b>	<b>CAP</b>
<i>Contract Basis</i>	<u>12/15</u>	<u>12/15</u>	<u>12/15</u>
<b>LASERS:</b>	\$ -	\$ -	\$ -
<b>A</b>	\$ -	\$ -	\$ -
<b>B</b>	\$ -	\$ -	\$ -
<b>C</b>	\$ -	\$ -	\$ -
<b>D</b>	\$ -	\$ -	\$ -
1. Individual Specific Deductible	\$ 65,000	\$ 65,000	\$ 65,000
2. Limit of Liability Per Covered Person	unlimited	unlimited	unlimited
3. Aggregating Specific Deductible	\$ 65,000	\$ 65,000	\$ 65,000
4. Employees without dependents	76	76	76
5. Families (including employees)	56	56	56
6. TOTAL	132	132	132
7. Monthly Premium Rates - Single	\$ 116.54	\$ 203.00	\$ 122.30
8. Monthly Premium Rates - Family	\$ 315.72	\$ 520.22	\$ 305.76
9. Estimated Annual Specific Premium	\$ 318,451	\$ 534,723	\$ 317,005
<b>AGGREGATE EXCESS LOSS</b>			
<i>Coverages</i>	<i>Medical &amp; Rx Drugs</i>	<i>Medical &amp; Rx Drugs</i>	<i>Medical &amp; Rx Drugs</i>
<i>Contract Basis</i>	<u>12/15</u>	<u>12/15</u>	<u>12/15</u>
<i>Maximum Aggregate Reimbursement</i>	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
<i>Individual Claim Limit</i>	\$ 65,000	\$ 65,000	\$ 65,000
<i>Aggregate Corridor</i>	125%	125%	125%
10. Monthly Aggregate Factor - Single	\$ 533.21	\$ 680.40	\$ 607.81
11. Monthly Aggregate Factor - Family	\$ 1,276.51	\$ 1,612.17	\$ 1,455.10
12. Minimum Annual Aggregate Attachment Point	\$ 1,344,102	\$ 1,703,903	\$ 1,532,150
13. Expected Annual Claims	\$ 1,075,282	\$ 1,363,122	\$ 1,225,720
14. Monthly Premium Rate - Composite	\$ 9.23	\$ 9.86	\$ 8.88
15. Estimated Annual Aggregate Premium	\$ 14,620	\$ 15,618	\$ 14,066
<b>FULLY INSURED TRANSPLANT POLICY - OPTUM</b>			
16. Monthly Premium Rates - Single	\$ 6.05	\$ 6.59	\$ 6.59
17. Monthly Premium Rates - Family	\$ 13.81	\$ 15.06	\$ 15.06
18. Estimated Annual Transplant Premium	\$ 14,796	\$ 16,128	\$ 16,128
<b>ADMINISTRATIVE FEES</b>			
19. Medical Claims Administration - (PEPM)	\$ 17.50	\$ 17.50	\$ 17.50
20. Dental Claims Administration - (PEPM)	\$ 2.25	\$ 2.25	\$ 2.25
21. COBRA & HIPAA Administration - (PEPM)	\$ 1.25	\$ 1.25	\$ 1.25
22. Pre-Admission Certification - (PEPM)	\$ 2.00	\$ 2.12	\$ 2.12
23. PPO Access Fee - (PEPM)	\$ 9.25	\$ 9.25	\$ 9.25
24. Bloodhound "Claims Edit" - (PEPM)	\$ 1.00	\$ 1.00	\$ 1.00
25. NSA	\$ 3.50	\$ 3.50	\$ 3.50
26. PPACA	\$ 1.25	\$ 1.25	\$ 1.25
27. Estimated Annual Administration Cost	\$ 54,648	\$ 54,838	\$ 54,838
<b>TOTAL ANNUAL COST</b>			
28. Minimum annual cost* (\$-0- claims) (9+15+18+27)+31	\$ 403,380	\$ 622,171	\$ 402,901
29. Expected annual cost* (9+13+15+18+27)+31	\$ 1,478,662	\$ 1,985,294	\$ 1,628,621
30. Maximum annual cost* (3+9+12+15+18+27)+31+laser	\$ 1,812,482	\$ 2,391,074	\$ 2,000,051
31. PCORI Fee (\$3.47 * PMPY) <b>AVERAGE - Covered Lives 249 (Estimate)</b>	\$ 864.03	\$ 864.03	\$ 864.03



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MEMORANDUM

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TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
FROM: MARY ANN HESS  
DATE: 11/13/2025  
**SUBJECT: EMPLOYEE HEALTH INSURANCE RENEWAL**

---

Consideration to approve employee and employer health insurance premiums in accordance with the memo.

**ATTACHMENTS:**

---

1. INS RATES 2026



MEMORANDUM

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TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: NIKI JOBE

DATE: 11/25/25

SUBJECT: 2026 HEALTH INSURANCE PREMIUMS

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Consideration to approve employee and employer health insurance premiums in accordance with the memo. There are no changes from 2025.

<b>TIER</b>	<b>EMPLOYEE RATE</b>	<b>EMPLOYER RATE</b>	<b>TOTAL MONTHLY COST</b>
Employee Only	\$25.32	\$407.66	\$432.98
Employee + Spouse	\$173.57	\$972.00	\$1,348.06
Employee + Children	\$112.73	\$821.00	\$1,065.24
Employee + Family	\$256.23	\$972.00	\$1,348.06



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MEMORANDUM

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TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
FROM: MARY ANN HESS  
DATE: 11/19/2025  
**SUBJECT: TRAVEL - RENO, NEVADA**

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Consideration to approve the out-of-state travel for City Clerk Mary Ann Hess to attend the International Institute of Municipal Clerks (IIMC) Annual Conference in Reno, Nevada on May 16-22, 2026.

**ATTACHMENTS:**

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None



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MEMORANDUM

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TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
FROM: MARY ANN HESS  
DATE: 09/09/2025  
**SUBJECT: CLAIMS DOCKETS**

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Consideration to approve:

- a. Docket of Claims for December 15, 2025.
- b. Fox Everett claims released on December 15, 2025 and December 16, 2025.

**ATTACHMENTS:**

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1. Check Docket for 12-16-2025
2. 12\_2\_2025
3. 12\_12\_2025



City of Brandon

Check Register by Department for Checks Dated 12/16/2025

Check Run #: 13016

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	spicikle Acct Per.	Detail Amount	
<b>Dept# 001-000</b>									
102469	2394	AFLAC		252413	ACC/HOSP/STD INSURANCE   DECEMBER 2025	001-000-156	3	\$48.48	
102473	14675	AMBER JACOBSON		12/05/2025	COURT SERVICES REIMBURSEMENT	001-000-157	3	\$102.12	
102476	4011	AMERICAN UNITED LIFE INS. CO.		G00611669- 0001-000-DEC 2025	DECEMBER 2025 VOL LIFE INSURANCE	001-000-120	3	\$30.24	
				G00611669- 0000-000-DEC 2025	DECEMBER 2025 BASIC LIFE INSURANCE	001-000-125	3	\$610.36	
102480	2386	BAY BRIDGE ADMINISTRATORS LLC		BBA INS- 717880	DECEMBER 2025 CANCER INSURANCE	001-000-159	3	\$92.57	
102491	260	COLONIAL LIFE & ACCIDENT		BBA INS- 712419	NOVEMBER 2025 CANCER INSURANCE	001-000-159	3	\$92.57	
				7029838120107 5	P&P LIFE INSURANCE   DECEMBER 2025	001-000-128	3	\$3,155.11	
102515	2002	FOX-EVERETT/COB		DEC 2025	DEC 2025 MEDICAL AND DENTAL INSURANCE	001-000-129	3	\$527.30	
				DEC 2025	NOVEMBER LTD INSURANCE	001-000-116	3	\$109,250.00	
102573	2540	RELIANCE STANDARD		DEC 2025	NOVEMBER LTD INSURANCE	001-000-154	3	\$755.01	
102606	12364	UNUM INSURANCE COMPANY		DECEMBER 2025	DECEMBER 2025 VISION INSURANCE	001-000-122	3	\$1,553.58	
<b>Total For Department</b>							001-000		\$118,872.51



**City of Brandon**  
**Check Register by Department for Checks Dated 12/16/2025**

Check Run #: 13016

Check# Vendor# Vendor Name

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Invoice#

Description

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Acct Per.

Detail Amount

Dept#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	spickle Acct Per.	Detail Amount	
<b>001-010</b>									
102542	13964	MCE LLC		1015	MEMBERSHIP FEE- 12/01/2025- 12/31/2025	001-010-695	3	\$122.18	
102546	6168	MIPCO IMPRESSION PRODUCTS, INC.	20901	278211	COURT SERVICES COPIER	001-010-640	3	\$78.90	
102617	1708	WOLVERTON ENTERPRISE INC.	21020	20254802	500 cards for Spell 1000 cards for Ellen	001-010-640 001-010-500	3	\$124.35 \$70.00	
<b>Total For Department</b>								<b>001-010</b>	<b>\$395.43</b>

**Dept# 001-040**

102472	10473	AMAZON	20322	19VD-PM9F- 1YDL	Office Supplies	001-040-550	3	\$213.38
			20361	1YVD-W4C7- CQ39	office Supplies	001-040-500	3	\$37.58
102486	2254	C SPIRE	20363	1XHV-Q91N- RHTL	State Flags	001-040-550	3	\$281.85
102514	860	FLEETCOR TECHNOLOGIES		0031072390- NOV 2025	CELLULAR BILL	001-040-605	3	\$449.49
				NP69548246	ACCT #126876- FUEL FOR WEEK	001-040-525	3	\$37.48
				11/24/2025- 11/30/2025	MEMBERSHIP FEE-	001-040-695	3	\$219.92
102542	13964	MCE LLC	1015		MEMBERSHIP FEE- 12/01/2025- 12/31/2025	001-040-695	3	\$363.00
102548	14676	MISSISSIPPI BUSINESS ALLIANCE, INC	155868	12/10/2025	ANNUAL DUES	001-040-695	3	\$3,372.80
102570	6010	RANKIN COUNTY TAX COLLECTOR			PARCEL: H08Q0000800000   HWY 80   PPIN: 22068 & 22070	001-040-690	3	\$3,372.80



**City of Brandon**  
**Check Register by Department for Checks Dated 12/16/2025**

Check Run #: 13016  
 Check# Vendor# Vendor Name PO# Invoice# Description GL Acct# spickle Acct Per. Detail Amount

			DEC 10, 2025	PARCEL: H08Q0000900000   HWY 80	001-040-690	3	\$2,750.17
			DEC 2025	PARCEL: I08J00005300000   WEST GOVERNMENT ST   PPIN: 32350	001-040-690	3	\$2,152.45
			DEC 25	PARCEL: I08J00007000000   WEST GOVERNMENT ST   PPIN: 32370	001-040-690	3	\$4,008.13
102602	12065	TRUSTMARK VISAMC - BUTCH LEE	FIAFVF	AMERICAN AIRLINES   SUPREME COURT HEARING	001-040-610	3	\$350.00
<b>Total For Department</b>				001-040			\$14,236.25

Dept#		001-092						
102472	10473	AMAZON	20068	1W9Y-6FRW- JF1	Office Supplies	001-092-500	3	\$17.15
			2012	1TGP-LN13- F9WM	Office Supplies	001-092-500	3	\$67.45
			20322	19VD-PM9F- 1YDL	Office Supplies	001-092-500	3	\$10.99
						001-092-500	3	\$14.24
						001-092-500	3	\$45.99
						001-092-500	3	\$6.99
						001-092-500	3	\$102.44



**City of Brandon**  
**Check Register by Department for Checks Dated 12/16/2025**

Check Run #	Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	spickle Acct Per.	Detail Amount
13016	102483	4919	BROADBAND VOICE, LLC		141323	HWY 18/DATA CENTER	001-092-605	3	\$1,121.52
	102486	2254	C SPIRE		0031072390-NOV 2025	CITY HALL & LIBRARY PHONE-CELLULAR BILL 10/19/2025-11/18/2025	001-092-605	3	\$212.83
	102488	1999	CINTAS CORPORATION NO 210		3000744308-41	MONTHLY FIBER AND INTERNET	001-092-605	3	\$4,956.00
	102498	311	DARRELL'S AUTO ELECTRIC		4252122010	UNIFORMS	001-092-535	3	\$4.64
					4251350428	UNIFORMS	001-092-535	3	\$6.24
	102506	2245	ENTERGY		21026	repair ford ranger shifter column	001-092-635	3	\$800.07
					10020606528	ENTERGY COLLECTIVE BILL-NOV 2025	001-092-635	3	\$117.33
							001-092-630	3	\$9,717.95
	102514	860	FLEETCOR TECHNOLOGIES		NP69548246	ACCT #126876-FUEL FOR WEEK 11/24/2025-11/30/2025	001-092-630	3	\$319.59
							001-092-525	3	\$36.49
					NP69626667	ACCT #126876-FUEL FOR WEEK 12/01/2025-12/07/2025	001-092-525	3	\$21.61
	102516	14565	GILREATH CONSTRUCTION COMPANY, LLC		PAY REQUEST-12-10-2025	PAY REQUEST-12-10-2025   CIVIC CENTER "BIG ROOM" RENOVATIONS	001-092-705		\$12,435.00
	102522	575	HOME DEPOT CREDIT SERVICES		4511092	PAINT   CITY HALL	001-092-637	3	\$41.71
							001-092-637	3	(\$0.83)
	102527	623	JACKSON PAPER COMPANY		21007	copy paper	001-092-500	3	\$45.75
	102533	12673	JUBILEE DECOR, LLC		20952	Replacement wreath bows for downtown	001-092-550	3	\$641.03



**City of Brandon**  
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Check# Vendor# Vendor Name

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Acct Per.

Detail Amount

102538	4866	LOGICS	20846	2931	historic district Downtown Historic Banners	001-092-550	3	\$4,146.05
102542	13964	MCE LLC		26-in-2732	IVR USAGE OVERAGES   NOV 2025	001-092-605	3	\$174.96
102543	4566	METRO BUILDING SERVICES, INC	20740	63564	MEMBERSHIP FEE- 12/01/2025- 12/31/2025	001-092-695	3	\$268.80
102559	931	O'REILLY AUTO PARTS	21053	1129-122416	Annual HVAC Equipment service agreement FY26	001-092-637	3	\$1,284.75
102565	9654	PROTEL, INC	20662	251100104	purchase new head light bulb for Ford Ranger	001-092-635	3	\$17.60
102569	1015	RANKIN COUNTY COOPERATIVE	20886	1251002	Call Center October 2025 - September 2026	001-092-600	3	\$5.00
102572	12708	RECURO HEALTH, INC	67482	67482	Hinge pipe and hinge bolts for gate repair per MBL	001-092-636	3	\$37.96
102575	3948	RJ YOUNG	18552	INV7713973	OCTOBER 2025 MD LIFE	001-092-480	3	\$375.00
			68465	68465	NOVEMBER 2025 MD LIVE	001-092-480	3	\$380.00
			18552	INV7713973	ACCOUNTING COPIER	001-092-640	3	\$273.00
				INV7766242	ACCOUNTING COPIER	001-092-640	3	\$6.80
				INV7809782	ACCOUNTING COPIER	001-092-640	3	\$279.80
			18553	INV7713972	CITY CLERK COPIER	001-092-640	3	\$1,268.50
				INV7766241	CITY CLERK	001-092-640	3	\$273.00
					CITY CLERK	001-092-640	3	\$40.28
						001-092-640	3	\$434.73



**City of Brandon**  
**Check Register by Department for Checks Dated 12/16/2025**

Check Run #:	13016										
Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	spickle	Acct Per.	Detail Amount		
102580	1109	SHERWIN WILLIAMS PAINT	20922	2805014950122	5 gal paint for civic center walls	001-092-637	3		\$110.85		
			21009	6383813982122	paint for civic center and brushes	001-092-637	3		\$100.90		
			21009	6606213982122	paint for civic center and brushes	001-092-637	3		\$169.75		
102581	5241	SHRED-IT		8012745652	CITY HALL SHRED   11/20/2025	001-092-600	3		\$195.36		
102582	4323	SIGNMARK, INC.	20753	391027	pair of car magnetic signs for Christmas parade.	001-092-550	3		\$89.00		
			21055	391176	(6) New Magnetic Car Signs for Alderman	001-092-690	3		\$267.00		
102593	5602	THE CIRLOT AGENCY, INC		009113 TO 009117	PUBLIC RELATIONS-009113, CREATIVE DEVELOPMENT-009114, MEDIA MONITORING/SOCIAL LISTENING-00915, BRAND MANAGEMENT-009116, MOL SOCIAL MEDIA ADVERTISING-009117	001-092-600	3		\$32,112.50		
102598	3733	TRAVELERS		2432R9178   DEC 25	COMMERCIAL AUTO/PROPERTY INS PKG	001-092-625	3		\$17.00		
102601	4669	TRUSTCARE HEALTH, LLC		11856K19538	DRUG SCREENING   PHYSICAL	001-092-600	3		\$100.00		
							3		\$100.00		
							3		\$100.00		
							3		\$15.00		



City of Brandon

Check Register by Department for Checks Dated 12/16/2025

Check Run #: 13016

Check# Vendor# Vendor Name

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spickle  
Acct Per.

Detail Amount

102608 11103 VESTIS GROUP INC F/K/A ARAMARK

2025 5816345539

VISION INSURANCE  
MOPS FOR SENIOR  
CENTER AND CITY  
HALL

001-092-510

3

\$96.49

Total For Department 001-092

\$74,894.72

Dep# 001-112

102475 14669 AMERICAN POLYGRAPH ASSOCIATION

12420

MEMBERSHIP  
DUES | #13098 |  
NORMAN YOUNG  
CAD SYSTEM  
SOFTWARE-PD

001-112-685

3

\$175.00

102477 6291 APPLICATION DATA SYSTEMS INC

12774

PD PHONE  
SERVICES -  
11/23/2025-  
12/22/2025

001-112-600

3

\$4,995.00

102478 2275 AT&T

601 M31-3547  
001 0590-NOV  
2025

PD PHONE  
SERVICES -  
11/23/2025-  
12/22/2025

001-112-605

3

\$243.96

102483 4919 BROADBAND VOICE, LLC

141325

PD PHONE AND  
FAX LINE

001-112-605

3

\$824.97

102486 2254 C SPIRE

0031072390-  
NOV 2025

CELLULAR BILL  
10/19/2025-  
11/18/2025

001-112-605

3

\$445.09

102496 4870 CROW BURLINGAME CO.

21018 6006-15381

oil filters for  
durango's, oil filer  
wrench and  
extension bar,  
Battery for 21-004 &  
17-004

001-112-635

3

\$191.36

21018 6006-15276

oil filters for  
durango's, oil filer  
wrench and  
extension bar,  
Battery for 21-004 &  
17-004

001-112-635

3

\$118.20

001-112-635  
001-112-635

3  
3

\$212.16  
\$9.99



**City of Brandon**  
**Check Register by Department for Checks Dated 12/16/2025**

Check Run #: 13016

Check# Vendor# Vendor Name

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Invoice#

Description

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Acct Per.

Detail Amount

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	spicikle Acct Per.	Detail Amount
102501	356	DPS LAW ENFORCEMENT		90169236	LEADERSHIP ACADEMY 2025	001-112-635 001-112-685	3	\$6.49 \$3,000.00
102503	14670	ELIZABETH PICKENS		10/17/2025	STAGED CRIME SCENE INVESTIGATIONS JAN 21-23, 2026   SGT BACON	001-112-685	3	\$485.00
102506	2245	ENTERGY		10020606528	ENTERGY COLLECTIVE BILL- NOV 2025	001-112-630	3	\$3,394.65
102514	860	FLEETCOR TECHNOLOGIES		NP69548246	ACCT #126876- FUEL FOR WEEK 11/24/2025- 11/30/2025	001-112-525	3	\$2,051.36
				NP69626667	ACCT #126876- FUEL FOR WEEK 12/01/2025- 12/07/2025	001-112-525	3	\$1,848.24
102532	14664	JORDAN JONES		20974	INV-000005  HOLDS class- Jemarcus James, Norman Young, Lane McTaggart, and Garrett Wells	001-112-685	3	\$1,600.00
102534	10529	K&S TRUCKING LLC		20758	33586  NEW STARTER	001-112-635 001-112-635	3 3	\$160.00 \$100.00
102540	12955	LYDIA EASLEY - PETTY CASH CUSTODIAN		NOV 2025	KEYS FOR CID	001-112-600	3	\$9.63
102542	13964	MCE LLC		1015	MEMBERSHIP FEE- 12/01/2025- 12/31/2025	001-112-695	3	\$855.26
102543	4566	METRO BUILDING SERVICES, INC		20740	63396  Annual HVAC Equipment service agreement FY26	001-112-637	3	\$689.50
102544	776	MID SOUTH UNIFORM		20874	663206  Spell Dress Coat	001-112-535 001-112-535 001-112-535	3 3 3	\$219.55 \$32.00 \$20.00
						001-112-535	3	\$4.00



**City of Brandon**  
**Check Register by Department for Checks Dated 12/16/2025**

Check Run #: 13016

Check# Vendor# Vendor Name PO# Invoice# Description GL Acct# Acct Per. Detail Amount

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
102546	6168	MIPCO IMPRESSION PRODUCTS, INC.	20900	278212	CID COPIER	001-112-535	3	\$53.27
						001-112-640	3	\$273.00
						001-112-640	3	\$80.46
					PD ADMIN COPIER	001-112-640	3	\$331.00
						001-112-640	3	\$70.08
					PD BOOKING COPIER	001-112-640	3	\$273.00
						001-112-640	3	\$52.50
102549	4528	MISSISSIPPI TROPHY	20561	18397	Badges	001-112-535	3	\$1,350.00
						001-112-535	3	\$225.00
						001-112-535	3	\$225.00
102550	784	MS ASSOCIATION CHIEFS OF POLICE	21021	39788	Chief French membership dues	001-112-695	3	\$100.00
102559	931	O'REILLY AUTO PARTS	20847	1129-116464	Batteries for Motorcycles	001-112-635	3	\$282.58
102581	5241	SHRED-IT		8012704392	PD SHRED SERVICES   10/29/2025	001-112-600	3	\$174.95
102584	1118	SIRCHIE ACQUISITION COMPANY LLC	21015	0722067-IN	Primer Residue Collection Kits, 500mL translucent HDPE, Backing card, Lifting tape, 4x7.5 evidence bags, 7.5 x 10.5 evidence bags	001-112-536	3	\$25.14
						001-112-536	3	\$139.80
						001-112-536	3	\$84.78
102594	3994	THE SOUTHERN CONNECTION POLICE SUPPLIES LLC	20871	37105	Smith and Berry	001-112-535	3	\$79.00
						001-112-535	3	\$159.99
					Elwell - Boots	001-112-535	3	\$55.00
					CRAFT - UNIFORM	001-112-535	3	\$45.00
						001-112-535	3	\$17.99
						001-112-535	3	\$59.00



**City of Brandon**  
**Check Register by Department for Checks Dated 12/16/2025**

Check Run #:	13016										
Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	spickle	Acct Per.	Detail	Amount	
102597	7227	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS, INC.	20871	37193	Smith and Berry	001-112-535	3			\$16.00	
					ACCT ID 44081	001-112-535	3			\$169.99	
					DATABASE	001-112-535	3			\$865.00	
					SEARCH	001-112-535	3			\$19.99	
					11/01/2025-	001-112-535	3			\$20.00	
					11/30/2025	001-112-535	3			\$118.00	
						001-112-535	3			\$253.65	
						001-112-535	3			\$12.00	
						001-112-535	3			\$158.00	
						001-112-535	3			\$118.00	
						001-112-600	3			\$102.60	
102599	13629	TRIAD MARTIAL ARTS INC			SSGT-012170	001-112-685	3			\$800.00	
102600	14459	TRL-TECH FORENSICS, INC	20445	0127143	GSR evidence collection device	001-112-550	3			\$119.81	
						001-112-550	3			\$10.83	
102601	4669	TRUSTCARE HEALTH, LLC			DRUG SCREENING   PHYSICAL	001-112-600	3			\$150.00	
					DRUG SCREENING   PHYSICAL	001-112-600	3			\$100.00	
						001-112-600	3			\$100.00	



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102603	13013	TRUSTMARK VISA/MC - LYDIA EASLEY		7206885438216 2	LODGING   HOLIDAY INN EXPRESS OLIVE BRANCH   TRAINING   SGT SMITH	001-112-685	3	\$539.06			
102616	9618	WILLIAM CRISS LOTT, PH.D.		11/21/2025	LODGING   TRAINING   BATON ROUGE   MOULDS LEO EVALUATION   S.SMITH	001-112-685	3	\$527.70			
102617	1708	WOLVERTON ENTERPRISE INC.	20977	20254620	Business cards for Spell	001-112-500	3	\$35.00			
			21020	20254802	500 cards for Spell 1000 cards for Ellen	001-112-500	3	\$60.00			
<b>Total For Department</b>						001-112		\$31,037.50			
<b>Dept#</b>	<b>001-161</b>										
102483	4919	BROADBAND VOICE, LLC		141319	FD-1 PHONE- CELLULAR BILL	001-161-605	3	\$72.41			
102486	2254	C SPIRE		0031072390- NOV 2025	10/19/2025- 11/18/2025	001-161-605	3	\$520.65			
102487	934	CAROLYN PALMER PETTY CASH		541	WALMART   3 PRONG FOLDERS	001-161-500	3	\$23.70			
102499	1913	DAVID JEFFCOAT PEST CONTROL		47163	QUARTERLY PEST CONTROL   FS #1	001-161-600	3	\$60.00			
102504	3820	EMERGENCY EQUIP PROFESSIONALS	20956	522980	QTRLY PEST CONTROL   FS #3 FACEPIECE FOR NEELY-STATE CONTRACT # 8200082395	001-161-535	3	\$370.00			
102506	2245	ENTERGY		10020606528	ENTERGY COLLECTIVE BILL- NOV 2025	001-161-630	3	\$521.19			



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102508	3201	ERIC STRINGER			12/08/2025	MEALS AND FUEL FOR MID WINTER FC CONFERENCE	001-161-630	3	\$4.49
							001-161-630	3	\$6.24
							001-161-630	3	\$4.49
							001-161-630	3	\$4.49
							001-161-630	3	\$4.49
							001-161-630	3	\$72.74
							001-161-630	3	\$360.75
							001-161-630	3	\$73.78
							001-161-630	3	\$567.01
							001-161-696	3	\$55.25
102513	14601	F.D. Signworks LLC	20751	53883		FACEPIECE NAMPLATES	001-161-535	3	\$269.85
102514	860	FLEETCOR TECHNOLOGIES		NP69548246		ACCT #126876- FUEL FOR WEEK 11/24/2025- 11/30/2025	001-161-525	3	\$422.68
				NP69626667		ACCT #126876- FUEL FOR WEEK 12/01/2025- 12/07/2025	001-161-525	3	\$689.03
102534	10529	K&S TRUCKING LLC	20996	34256		OIL CHANGE FOR UNIT 2.	001-161-635	3	\$60.00
102542	13964	MCE LLC		1015		MEMBERSHIP FEE- 12/01/2025- 12/31/2025	001-161-695	3	\$953.01
102543	4566	METRO BUILDING SERVICES, INC	20740	63561		Annual HVAC Equipment service agreement FY26	001-161-637	3	\$151.75
			20740	63562		Annual HVAC Equipment service agreement FY26	001-161-637	3	\$201.75
			20740	63559		Annual HVAC Equipment service agreement FY26	001-161-637	3	\$201.75



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102559	931	O'REILLY AUTO PARTS	20641	1129-121906	BLANKET PO	001-161-635	3	\$9.98
			21035	1129-121837	2 BATTERIES AND BATTERY CHARGER	001-161-635	3	\$160.43
102560	1330	PATRICK WOFFORD	12/08/2025		MEALS FOR MID WINTER CHIEF CONFERENCE	001-161-696	3	\$17.75
102575	3948	RJ YOUNG	18554	INV7672818	FIRE DEPT COPIER RENTAL	001-161-640	3	\$103.00
			18554	INV7713971	FIRE DEPT COPIER RENTAL	001-161-640	3	\$84.30
					FIRE DEPT COPIER	001-161-640	3	\$103.00
					FIRE DEPT COPIER	001-161-640	3	\$62.72
					FIRE DEPT COPIER	001-161-640	3	\$171.31
					FIRE DEPT COPIER	001-161-640	3	\$169.16
102557	3792	NORTH AMERICA FIRE EQUIPMENT	20850	1383389	HOMELAND SECURITY GRANT #23HS128R APPROVED BY BOARD 11/03/2025-SAR TECHNICAL HELMETS AND PARATECH MULTIFORCE BASIC KIT	001-161-738	3	\$4,662.00
			20984	63575	REPAIR AC AT STATION 2	001-161-636	3	\$206.18
			20740	635571	Annual HVAC Equipment service agreement FY26	001-161-637	3	\$151.75
			20740	63556	Annual HVAC Equipment service agreement FY26	001-161-637	3	\$151.75
			20740	63555	Annual HVAC Equipment service agreement FY26	001-161-637	3	\$201.75



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102576	12254	RPT COMMERCIAL INC.	20818	19344	WINCH BUMPER FOR 2008 FORD 350	001-161-730	3	\$2,126.00	
						001-161-730	3	\$120.00	
						001-161-730	3	\$100.00	
102586	1141	SOUTHERN PINE ELECTRIC		15614845	3090 HWY 80 BYPASS ER WARNING SIREN	001-161-630	3	\$50.57	
				15614857	13 WOODGATE DR FIRE STATION	001-161-630	3	\$249.68	
				15614862	1058 STAR RD FIRE STATION #4	001-161-630	3	\$503.01	
102595	14673	THE UNIVERSITY OF ALABAMA OFFICE OF TEACHING INNOVATION AND DIGITAL EDUCATION		12/09/2025	TRAINING   OSHA 510 CLASS   B ROBERTS, P WOFFORD, J KING	001-161-685	3	\$2,535.00	
<b>Total For Department</b>								001-161	\$17,820.84

**Dept# 001-180**

102468	4693	ADAMS TRIM DESIGNS, INC	20929	I-115716	Vehicle logo for CD - 8	001-180-635	3	\$85.00
102486	2254	C SPIRE		0031072390-NOV 2025	CELLULAR BILL	001-180-605	3	\$539.77
				11/18/2025				
102500	3489	DAVID STEVENS		12/04/2025	OCT 2025 PLANNING COMMISSION MEETING	001-180-600	3	\$100.00
102507	14125	ERIC SKIPPER		12/04/2025	OCT 2025 PLANNING COMMISSION MEETING	001-180-600	3	\$100.00
				11/06/2025	NOVEMBER 6, 2025 SPECIAL CALLED MEETING	001-180-600	3	\$120.00



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13016	102514	860	FLEETCOR TECHNOLOGIES		NP69548246	ACCT #126876- FUEL FOR WEEK 11/24/2025- 1/30/2025	001-180-525	3	\$38.08
	102517	12619	GRAY-DANIELS FORD	21041	847759	ACCT #126876- FUEL FOR WEEK 12/01/2025- 12/07/2025	001-180-525	3	\$23.27
	102525	12702	J. THOMAS EVANS, JR.		12/04/2025	2025 Ford Maverick 3FTTW-2841	001-180-740	3	\$28,297.74
	102528	10560	JAMES W. BROOCKS		12/04/2025	OCT 2025 PLANNING COMMISSION MEETING	001-180-600	3	\$100.00
	102531	13432	JEFFREY LYNN BULLOCK		12/04/2025	NOVEMBER 6, 2025 SPECIAL CALLED MEETING	001-180-600	3	\$120.00
	102542	13964	MCE LLC		11/06/2025	OCT 2025 PLANNING COMMISSION MEETING	001-180-600	3	\$100.00
	102561	14672	PETTY CASH-JESSICA CARR		11/06/2025	NOVEMBER 6, 2025 SPECIAL CALLED MEETING	001-180-600	3	\$120.00
	102562	3565	POLLCHAPS LLC	20540	25781	MEMBERSHIP FEE- 12/01/2025- 12/31/2025	001-180-695	3	\$146.62
						PAGE AND RECORDING FEES   LIS PENDENS	001-180-604	3	\$26.00
						Clothing for	001-180-535	3	\$54.75



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			community development						
				001-180-535	3				-\$91.25
				001-180-535	3				\$116.25
				001-180-535	3				\$40.75
				001-180-535	3				\$73.50
				001-180-535	3				\$22.25
				001-180-535	3				\$22.25
				001-180-535	3				\$26.00
				001-180-535	3				\$17.50
				001-180-535	3				\$18.25
				001-180-535	3				\$33.00
				001-180-535	3				\$106.25
				001-180-535	3				\$91.25
				001-180-535	3				\$36.50
				001-180-535	3				\$71.75
				001-180-535	3				\$71.75
102575	3948	RJ YOUNG	COMM DEV COPIER	001-180-640	3				\$250.00
			COMM DEV COPIER	001-180-640	3				\$111.66
			COMM DEV COPIER	001-180-640	3				\$416.42
			COMM DEV COPIER	001-180-640	3				\$624.80
102590	2708	SUZANNE ROSS	OCT 2025 PLANNING COMMISSION MEETING	001-180-600	3				\$100.00
			NOVEMBER 13, 2025 SPECIAL CALLED MEETING	001-180-600	3				\$100.00
102601	4669	TRUSTCARE HEALTH, LLC	DRUG SCREENING   PHYSICAL	001-180-600	3				\$100.00



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 Total For Department 001-180 \$32,732.61

Dept#	14599	001-201	20859	2061-A	45 Crossgates Drive - sidewalk repair   WO #60288	001-201-637	3	\$1,100.00
102466	14599	4-B Construction LLC	20859	2061-A	Between 108 Bella Vista Drive & 110 Bella Vista Drive - Sidewalk repair   WO #60173	001-201-637	3	\$1,950.00
102470	12701	AJ CONSTRUCTION INC	4441	4448	ASPHALT REPAIRS	001-201-637	3	\$1,515.44
			4448	4452	ASPHALT REPAIRS	001-201-637	3	\$2,877.36
			4458	4458	ASPHALT REPAIRS	001-201-637	3	\$4,847.28
102474	10919	AMBIANCE LANDSCAPES, LLC	19620	20501	Amphitheater & portion of Marquette Road	001-201-600	3	\$2,294.44
					Mowing & String			\$1,608.16
					Trimming			
					Professional Services Agreement - Board Approved 4/7/2025			
102485	5233	BURNEY DIRT AND GRAVEL, LLC	2524		B/A 11/03/2025   TRUCKING SERVICES	001-201-604	3	\$7,552.50
102486	2254	C SPIRE	0031072390-NOV 2025		CELLULAR BILL 10/19/2025-11/18/2025	001-201-605	3	\$140.64
102488	1999	CINTAS CORPORATION NO 210	4252122010		UNIFORMS	001-201-535	3	\$5.89
			4251350428		UNIFORMS	001-201-535	3	\$5.49
					UNIFORMS	001-201-535	3	\$6.49
					UNIFORMS	001-201-535	3	\$5.89



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102489	4106	CLEO MCKINION		1237	B/A 02/18/2025   ASPHALT REPAIRS	001-201-535	3	\$5.49
				1236	B/A 02/18/2025   ASPHALT REPAIRS	001-201-535	3	\$6.49
				1233	B/A 02/18/2025   ASPHALT REPAIRS	001-201-637	3	\$2,945.00
				1234	B/A 02/18/2025   ASPHALT REPAIRS	001-201-637	3	\$4,997.50
				12354	B/A 02/18/2025   ASPHALT REPAIRS	001-201-637	3	\$4,875.00
102493	2442	CORE & MAIN, LP		20836	Storm Drain frames and grates	001-201-637	3	\$307.06
102497	2183	D&S SALES		20932	VIN #2771 CAT 303.5E Mini Excavator New cutting edge for blade	001-201-637	3	\$935.28
				39637		001-201-636	3	\$288.80
102502	370	ELCON ELECTRICAL CO. INC.		53532	CITY HALL CUBICLES	001-201-637	3	\$178.23
102505	2190	ENTERGY		395005290384	LOUIS WILSON DR & HWY 80	001-201-630	3	\$151.22
				180007276126	HWY 80 AT TRICKHAMBRIDGE RD SIGNAL	001-201-630	3	\$144.22
102506	2245	ENTERGY		10020606528	ENTERGY COLLECTIVE BILL- NOV 2025	001-201-630	3	\$26.29
						001-201-630	3	\$242.47
						001-201-630	3	\$1,035.39
						001-201-630	3	\$88.52
						001-201-630	3	\$126.93
						001-201-630	3	\$58.16



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102512	10308	EZ WHEELS INC	20958	22510	Bush Hog 2610 Legend - Batwing Needs 2 cylinders to get in operation	001-201-636	3	\$32,788.47
102526	3448	JACKSON AIR AND HYDRAULIC INC	83757		VIN# 2771 CAT 303.SE   LINE BUSTED   UNABLE TO MOVE	001-201-636	3	\$498.95
102536	693	LEWIS ELECTRIC	M2025.147		SIGNAL REPAIR   CROSSGATES BAPTIST CHURCH	001-201-604	3	\$672.00
			M2025.151		SIGNAL REPAIR   HWY 18 STAR ROAD	001-201-604	3	\$350.00
			M2025.145		SIGNAL REPAIR   HWY 18-BHS AND STAR ROAD	001-201-604	3	\$9,000.00



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102541 12879 MAGCOR INDUSTRIES 136728 P/R REIMBURSEMENT 001-201-604 3 \$3,886.74

102542 13964 MCE LLC 1015 FOR WORK 11/09/2025 TO 11/22/2025 001-201-695 3 \$73.31

102543 4566 METRO BUILDING SERVICES, INC 20740 63560 MEMBERSHIP FEE- 12/01/2025- 12/31/2025 001-201-637 3 \$208.00

102554 2377 MURPHY'S LAWN & LANDSCAPE 20970 19022 Annual HVAC Equipment service agreement FY26 001-201-637 3 \$4,656.23

102556 7173 NU FARMS INC 20934 0190 57 Terrapin Cove - Fence repair due to drainage sinkhole repair | WO #60342 001-201-637 3 \$2,600.00

20682 0192 119 Summit Ridge Drive - storm drain inlet repair | WO #60089 001-201-637 3 \$3,200.00

102586 1141 SOUTHERN PINE ELECTRIC 15614838 Tamberline Street behind Mocha Mugs Replace curb and driveway section following drainage repairs related to WO #59147 001-201-630 3 \$76.90

15614843 HWY 18 & GREENFIELD RD RED LIGHT 001-201-630 3 \$69.64

15614849 STONEGATE DR RED LIGHT 001-201-630 3 \$83.04

15614850 HWY 80 EAST/RED LIGHT 001-201-630 3 \$57.97

15614851 HWY 18 RED LIGHT AT BHS 001-201-630 3 \$51.64



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				15614853	HWY 18 RED LIGHT AT HWY 18	001-201-630	3	\$50.47	
				15614858	N OF I-20 SIGNAL LIGHT/GREENFIELD INT	001-201-630	3	\$52.83	
				15614861	SERVICE DR CROSSGATES CIRCLE LIGHT	001-201-630	3	\$82.82	
				15614840	ORLEANS WAY SIGNAL LIGHT	001-201-630	3	\$62.25	
				15614841	GREENFIELD RD RED LIGHTS/HWY 80	001-201-630	3	\$134.47	
				15614842	HWY 18 & STAR BRANDON RD RED LIGHT	001-201-630	3	\$53.90	
102596	3187	THORNTON CONSTRUCTION CO INC			PAY REQUEST #6 -- GFP	001-201-703		\$110,060.82	
102609	4808	WAGGONER ENGINEERING, INC.		45534	B/A 08/29/2022   PROJECT: STORMWATER	001-201-600	3	\$37,300.00	
102612	2500	WASTE MANAGEMENT OF JACKSON		3286974-0078-1	CITY SHOP TRASH PICK UP	001-201-600	3	\$2,405.49	
<b>Total For Department</b>							001-201		\$258,134.24

Dept# 001-220  
102472 10473 AMAZON

17MY-FYCQ-CHRISTMAS DECORATIONS 001-220-648 3 \$93.94  
 JKXQ  
 1P3R-KLD7-CHRISTMAS DECORATIONS 001-220-648 3 \$342.68  
 6TPR  
 1RGG-M1FH-CHRISTMAS 001-220-648 3 \$243.50



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102486	2254	C SPIRE		DJJW 16L1-Q4QV- PWF1 0031072390- NOV 2025	DECORATIONS CHRISTMAS DECORATIONS CELLULAR BILL 10/19/2025- 11/18/2025	001-220-648 001-220-605	3 3	\$369.63 \$219.82
102529	13635	JAM-PAK LLC	20951	530194	(1) wide area vacuum (2) upright bagless vacuum for city hall	001-220-510	3	\$678.90
102541	12879	MAGCOR INDUSTRIES		136728	P/R REIMBURSEMENT FOR WORK RELEASE 11/09/2025 TO 11/22/2025	001-220-648	3	\$3,668.11
102545	13239	MIGHTY FRESH LLC	20990	116897	12 Portable toilet rentals Christmas Parade	001-220-648	3	\$900.00
			20911	116909	MOL-setup and service 6 toilets in back parking lot during show time	001-220-640	3	\$608.00
102555	768	NEXAIR, LLC	20993	0014040269	MOL - 8 Propane cans	001-220-648	3	\$250.00
			20703	0013996613	MOL - Rent one 12- cylinder propane storage cage	001-220-648 001-220-648	3 3	\$4.79 \$139.60
102563	11723	PRIME EVENTS LLC	21051	0014055655	MOL 9 Propane Tanks	001-220-648	3	\$46.88
102582	4323	SIGNMARK, INC.		1405 391136	DECEMBER 5, 2025   ALL DAY EXIT ONLY AND ENTER HERE SIGNS	001-220-600 001-220-648	3 3	\$350.00 \$560.00



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102593	5602	THE CIRLOT AGENCY, INC		009113 TO 009117	PUBLIC RELATIONS- 009113, CREATIVE DEVELOPMENT- 009114, MEDIA MONITORING/SOCI AL LISTENING- 00915, BRAND MANAGEMENT- 009116, MOL SOCIAL MEDIA ADVERTISING- 009117	001-220-600	3	\$2,023.16
102602	12065	TRUSTMARK VISAMC - BUTCH LEE		204	MEALS   TABLE 100   VETERANS DAY SPEAKER	001-220-649 001-220-648	3 3	\$500.00 \$159.69
102604	14358	TRUSTMARK VISAMC- CHARLES PITCOX		661090	CHRISTMAS DECORATIONS   WALMART	001-220-591	3	\$66.33
				642210	CHRISTMAS DECORATIONS   WALMART	001-220-591	3	\$187.10
				625194	CHRISTMAS DECORATIONS   HOBBY LOBBY	001-220-591	3	\$22.44
				630545	CHRISTMAS DECORATIONS   HOBBY LOBBY	001-220-591	3	\$66.19
				10370763928	SUPPLIES   SAMS CLUB	001-220-648	3	\$321.01
				26363	OFFICE SHIRTS AND JACKETS   POLLCHAPS	001-220-535	3	\$280.50
102611	1292	WARING OIL CO.		20907	MOL-500 gal fuel tank rental and fuel	001-220-648	3	\$2,130.39
				20982	MOL-1,000 gal fuel tank rental and fuel	001-220-648	3	\$1,204.25



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20982	486873	MOL-1,000 gal fuel tank rental and fuel	001-220-648	3	\$476.55
<b>Total For Department</b>			001-220		\$16,198.78

Dept# 001-340  
 102482 12141 BRAN SFM, LLC FUND1225 OPERATING FUNDING REQUEST | DECEMBER 2025 AMP AND P&R PHONE- 001-340-600 3 \$176,057.78

102483 4919 BROADBAND VOICE, LLC 141321 NP69548246 ACCT #126876- FUEL FOR WEEK 11/24/2025- 11/30/2025 001-340-525 3 \$162.61

102541 12879 MAGCOR INDUSTRIES 136728 NP69626667 ACCT #126876- FUEL FOR WEEK 12/01/2025- 12/07/2025 001-340-525 3 \$201.61

102543 4566 METRO BUILDING SERVICES, INC 20740 63398 P/R REIMBURSEMENT FOR WORK RELEASE 11/09/2025 TO 11/22/2025 001-340-604 3 \$2,720.72

102577 13279 SAYLE OIL COMPANY INC 19768 888106 Annual HVAC Equipment service agreement FY26 001-340-637 3 \$1,780.75

20740 63397 Annual HVAC Equipment service agreement FY26 001-340-637 3 \$1,279.75

19768 888106 Open PO for off-road diesel tank located on Marquette Road 001-340-525 3 \$1,502.60



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Acct Per.

Detail Amount

102615 2429 WEST RANKIN UTILITY AUTHORITY

20887 SW-1225

on Marquette Road  
 SOLID WASTE  
 SANITATION  
 BILLING

001-340-600

3

\$1,951.92

Total For Department

001-340

\$187,356.92

Dept# 001-342

102506 2245 ENTERGY

10020606528

ENTERGY  
 COLLECTIVE BILL-  
 NOV 2025

001-342-630

3

\$83.38

Total For Department

001-342

\$83.38

Dept# 001-350

102483 4919 BROADBAND VOICE, LLC

141323

CITY HALL &  
 LIBRARY PHONE-

001-350-605

3

\$389.85

102490 207 CMRLS

DEC 2025  
 CMRLS

T-1 LINE LIBRARY |  
 DEC 25

001-350-605

3

\$403.37

102506 2245 ENTERGY

10020606528

ENTERGY  
 COLLECTIVE BILL-  
 NOV 2025

001-350-630

3

\$4,798.59

102510 13383 EXELL/MS BOTTLE WATER-ACCT #023270

20906 454702

LIBRARY-  
 EQUIPMENT  
 RENTAL

001-350-640

3

\$11.00

102543 4566 METRO BUILDING SERVICES, INC

20740 63394

5 GAL DRINKING  
 WATER

001-350-640

3

\$17.16

102543 4566 METRO BUILDING SERVICES, INC

20740 63394

Annual HVAC  
 Equipment service  
 agreement FY26

001-350-637

3

\$934.50

102543 4566 METRO BUILDING SERVICES, INC

20740 63394

REPAIR TO  
 CHILLER

001-350-636

3

\$362.25

102543 4566 METRO BUILDING SERVICES, INC

20740 63394

LIBRARY WOMEN'S  
 RESTROOM

001-350-636

3

\$154.80



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**spicikle Acct Per.**

**Detail Amount**

**Total For Department 001-350 \$7,071.52**

**Fund Total 001 \$758,834.70**



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002-100  
 102523 13440 HOMETOWN VETERINARY HOSPITAL, INC. 143541 3 PD VET SERVICES 002-100-555 \$127.50  
 102567 14054 RADIOTRONICS, INC 21017 38795 K9 Heat alarm for Durango 002-100-550 \$1,095.00

**Total For Department 002-100 \$1,244.28**

**Fund Total 002 \$1,244.28**



City of Brandon

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Dept# 004-500								
102467	4592	ACADEMIC TECHNOLOGIES INC		15339	AMP STAFFING  HARDY   MYERS	004-500-600	3	\$510.00
102472	10473	AMAZON		20346	1LF9-G61C- 3TTY DF1H- 1VXM-FLTL- purchase 3 new 20" oscillating wall mounted fans	004-500-600 004-500-550 004-500-637	3 3 3	\$361.25 \$413.13 \$323.82
102474	10919	AMBIANCE LANDSCAPES, LLC		20163	17RC-313C- 3MRH purchase 6-20" wall mounted fans for wood deck area	004-500-600 004-500-636	3	\$761.94
				19620	20500 Amphitheater & portion of Marquette Road	004-500-600	3	\$12,704.10
				19620	20502 Amphitheater & portion of Marquette Road	004-500-600	3	\$6,699.10
102483	4919	BROADBAND VOICE, LLC		141321	Mowing & String Trimming Professional Services Agreement - Board Approved 4/7/2025	004-500-605	3	\$156.74
102486	2254	C SPIRE		0031072390- NOV 2025	AMP AND P&R PHONE- CELLULAR BILL 10/19/2025- 11/18/2025	004-500-605	3	\$106.16
102488	1999	CINTAS CORPORATION NO 210		20992	5306395008 Installation&	004-500-637	3	\$245.09



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Detail Amount

102502	370	ELCON ELECTRICAL CO. INC.		53527	replacement products for First aid boxes at the Amphitheater	004-500-636	3	\$240.00
102506	2245	ENTERGY		10020606528	MARQUEE SIGN LIGHT   SHOW DAY ENTERGY COLLECTIVE BILL- NOV 2025	004-500-630	3	\$6,643.49
102511	786	EXELLMS BOTTLE WATER-ACCT #029737	20905	455500	AMP-EQUIPMENT RENTAL	004-500-640	3	\$11.00
102514	860	FLEETCOR TECHNOLOGIES		NP69548246	ACCT #126876-FUEL FOR WEEK 11/24/2025- 11/30/2025	004-500-640 004-500-525	3	\$11.00 \$64.73
102522	575	HOME DEPOT CREDIT SERVICES	20979	2901866	NP69626667 ACCT #126876-FUEL FOR WEEK 12/01/2025- 12/07/2025	004-500-525	3	\$29.23
102537	9846	LIVE NATION WORLDWIDE INC		110125-MADDOX BATSON 10/18/2025	Stainless steel table for kitchen warmer	004-500-729	3	\$68.80
102539	8051	LORI SCHULER		11172025-BRANDONAMP 3263	MADDOX BATSON SETTLEMENT	004-500-615	3	\$2,654.57
				10/16/2025	T-PAIN SETTLEMENT	004-500-615	3	\$11,153.55
				3170	ZACH TOP SETTLEMENT	004-500-615	3	\$17,361.38
				3212	ATTENDANCE INCENTIVE 2025	004-500-600	3	\$72,299.00
					CONCERT SEASON 2025   INSURANCE BALANCE	004-500-600	3	\$852.71
					EVENT STAFF   CATERING   HARDY SECURITY   T-PAIN	004-500-600	3	\$1,078.51 \$7,887.73



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102541	12879	MAGCOR INDUSTRIES		136728	P/R REIMBURSEMENT FOR WORK RELEASE 11/09/2025 TO 11/22/2025	004-500-604	3	\$3,303.73
102542	13964	MCE LLC		1015	MEMBERSHIP FEE- 12/01/2025-12/31/2025	004-500-695	3	\$73.31
102543	4566	METRO BUILDING SERVICES, INC	20740	63558	Annual HVAC Equipment service agreement FY26	004-500-695 004-500-637	3 3	\$250.00 \$753.50
			20740	63399	Annual HVAC Equipment service agreement FY26	004-500-637	3	\$2,023.75
			20981	63591	Leak search walk in cooler at Mall Concession Stand	004-500-636	3	\$868.00
102545	13239	MIGHTY FRESH LLC	20078	116689	AMP - Show Product Rental -Portable Toilets FY25	004-500-640	3	\$170.00
102546	6168	MIPCO IMPRESSION PRODUCTS, INC.		278225	AMP COPIER	004-500-640	3	\$223.06
102571	12430	REBECCA EVANS		947	MEET AND GREET LUNCH FOR NEW LIVE NATION REPS	004-500-690	3	\$176.88
102579	1880	SEFCO ELECTRICAL SUPPLY	21043	3384-1112964	2 Light bulbs for the Amphitheater.	004-500-636	3	\$112.96
102583	14130	SINGER MS, LLC	20953	3341039	Board approved on 11/17/25. purchase and delivery of 3 mobile heating	004-500-730	3	\$10,745.00



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Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount			
102592	14674	TED PEARCE		06/03/2025	cabinets REPAIR DAMAGED HOLE & CRACKS IN FIBERGLASS SHOWER	004-500-636	3	\$457.50			
102593	5602	THE CIRLOT AGENCY, INC		009113 TO 009117	PUBLIC RELATIONS- 009113, CREATIVE DEVELOPMENT- 009114, MEDIA MONITORING/SOCI AL LISTENING- 00915, BRAND MANAGEMENT- 009116, MOL SOCIAL MEDIA ADVERTISING- 009117	004-500-600	3	\$2,798.75			
102601	4669	TRUSTCARE HEALTH, LLC		11856K19538	DRUG SCREENING   PHYSICAL	004-500-600	3	\$100.00			
102602	12065	TRUSTMARK VISAMC - BUTCH LEE		86706177-1	LODGING   SUPREME COURT CASE	004-500-608	3	\$299.91			
				30791993-1	LODGING   SUPREME COURT CASE   BAKER	004-500-608	3	\$299.91			
				624170	MEALS   SUPREME COURT CASE	004-500-608	3	\$151.80			
102605	4935	UNITED RENTALS (N.A.), INC.		20774	Forklift whse 5000lbs-maddox Batson	004-500-640	3	(\$197.00)			
				20774	Forklift whse 5000lbs-maddox Batson	004-500-640	3	\$1,005.14			
102612	2500	WASTE MANAGEMENT OF JACKSON		3287035-0078-0	AMP TRASH REMOVAL	004-500-600	3	\$1,277.52			



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Fund Total    004    \$186,066.73



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Dept# 100-220

102484 11366 BURGERS & BLUES LLC

000444

INMATE MEALS |  
11/21/2025

100-220-520

3

\$290.00

000463

INMATE MEALS |  
12/04/2025

100-220-520

3

\$270.00

102488 1999 CINTAS CORPORATION NO 210

4252122010  
4251350428

UNIFORMS  
UNIFORMS

100-220-535  
100-220-535

3  
3

\$10.12  
\$10.12

102514 860 FLEETCOR TECHNOLOGIES

NP69548246

ACCT #126876-  
FUEL FOR WEEK  
11/24/2025-  
11/30/2025

100-220-525

3

\$157.39

NP69626667

ACCT #126876-  
FUEL FOR WEEK  
12/01/2025-  
12/07/2025

100-220-525

3

\$337.08

102553 11299 MSLCP, LLC

527830

INMATE MEALS |  
11/07/2025

100-220-520

3

\$240.57

527828

INMATE MEALS |  
10/30/2025

100-220-520

3

\$255.32

102568 2583 RAMEY'S

166268

INMATE MEALS |  
11/26/2025

100-220-520

3

\$426.89

166572

INMATE MEALS |  
12/01/2025

100-220-520

3

\$263.57

166665

INMATE MEALS |  
12/02/2025

100-220-520

3

\$57.70

166810

INMATE MEALS |  
12/04/2025

100-220-520

3

\$32.47

166883

INMATE MEALS |  
12/05/2025

100-220-520

3

\$37.56

167198

INMATE MEALS |  
12/09/2025

100-220-520

3

\$54.54

167099

INMATE MEALS |  
12/08/2025

100-220-520

3

\$71.07

167344

INMATE MEALS |

100-220-520

3

\$34.16  
12/12/2025



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102585	1851	SONIC		155/12325	12/11/2025	100-220-520	3	\$244.49
				373/12325	12/03/2025	100-220-520	3	\$43.34
				131/121025	12/03/2025	100-220-520	3	\$262.44
102591	13733	TASTE OF DETROIT RESTAURANT LLC		12/05/2025	12/10/2025	100-220-520	3	\$270.00
102602	12065	TRUSTMARK VISAMC - BUTCH LEE		313924	12/05/2025	100-220-520	3	\$72.74
				166547	FRESH MARKET   MAGCOR MEALS   1/1/22/2025	100-220-520	3	\$75.08
				166011	RAMEY'S   MOL   MAGCOR MEALS   1/1/30/2025	100-220-520	3	\$116.63
				166978	RAMEY'S   MOL   MAGCOR MEALS   11/22/2025	100-220-520	3	\$110.05
102607	5787	VACUUM TRUCK SALES & SERVICE, LLC	21025	MS28602	VIN #1711 2020 Kenworth T370 Leaf Collector - Weld cracked plate and outer housing, reinstall boom motor, test & replace hose	100-220-636	3	\$1,145.40
102610	8048	WALTER L. HARVEY		12/02/2025	12/02/2025	100-220-520	3	\$270.00
				12/09/2025	12/09/2025	100-220-520	3	\$280.00
				12/05/2025	12/05/2025	100-220-520	3	\$90.00
102615	2429	WEST RANKIN UTILITY AUTHORITY	20887	SW-1225	SOLID WASTE SANITATION BILLING	100-220-603	3	\$163,299.80



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Total For Department 100-220 \$168,828.53

Fund Total 100 \$168,828.53



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102481	2948	BISHOPS HIGH VELOCITY DRAIN SERVICE, INC.		27829	MCWI MDEQ GRANT & ARPA   WOG# 60637   PROJECT # 2024-06   2024 DIAMOND/EMERALD ST SEWERLINE   REHABILITATION CDBG PROJECT	314-600-712	3	\$775.00
<p>314-600</p>								
102519	5975	HEMPHILL CONSTRUCTION COMPANY INC		PAY REQUEST #8 FINAL	MDEQ MCWI GRANT & ARPA FUNDS   BURHAM ROAD WATERLINE IMPROVEMENT PROJECT	314-600-713		\$89,951.53
102520	5975	HEMPHILL CONSTRUCTION COMPANY INC		PAY REQUEST #5-12/15/2025	MDEQ MCWI GRANT   HWY 80 WATERLINE IMPROVEMENTS PROJECT	314-600-718		\$34,699.31
<p>Total For Department</p>						314-600		\$125,425.84
<p>Fund Total</p>						314		\$125,425.84



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Dept# 400-000  
 102521 14269 HOLLAN SILCOX 12/02/2025 TRAVEL REIMBURSEMENT FOR MEALS IN MAY 2025 400-000-029 3 \$67.80

102614 1983 WEST RANKIN UTILITY AUTHORITY 12/01/2025 VOIDED CK# 100067 TRAVEL ADVANCE WAS NOT USED WEST RANKIN TAP FEES | NOVEMBER 2025 400-000-371 \$6,600.00

Total For Department 400-000 \$6,667.80

Dept# 400-450  
 102551 792 MS DEVELOPMENT AUTHORITY 50717-DEC 2025 GMS 50717 400-450-892 \$4,047.07

102552 792 MS DEVELOPMENT AUTHORITY 50794-DEC 2025 GMS 50794 CAP LOAN #16-CP-01 LUCKNEY 400-450-892 \$2,772.99

102613 1315 WEST RANKIN UTILITY AUTHORITY 20888 WW-1225 Wastewater Sewer Billing FY26 400-450-890 \$301,470.00

Total For Department 400-450 \$308,290.06

Dept# 400-670  
 102472 10473 AMAZON 20779 1M11-H1YC-LNMMH Public Works Department Office Supplies 400-670-535 3 \$57.47

400-670-550 3 \$25.22  
 400-670-550 3 \$12.99



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102524	2567	INSURANCE MART								
			19907	1GHD-7HX3-XVDP	400-670-550	3		\$18.00		
			20068	1W9Y-6FRW-JTF1	400-670-500	3		\$170.91		
				Office Supplies	400-670-500	3		\$16.95		
				SURETY BOND--THERESA TREBOTICH	400-670-601	3		\$175.00		
102527	623	JACKSON PAPER COMPANY	21007	1436762	400-670-500	3		\$183.00		
102542	13964	MCE LLC		1015	400-670-695	3		\$171.05		
				copy paper	400-670-500	3		\$183.00		
				MEMBERSHIP FEE-12/01/2025-12/31/2025	400-670-695	3		\$171.05		
102546	6168	MIPCO IMPRESSION PRODUCTS, INC.		278215	400-670-640	3		\$407.15		
				PUBLIC WORKS COPIER	400-670-640	3		\$407.15		
102565	9654	PROTEL, INC	20662	251100104	400-670-600	3		\$3,108.50		
				Call Center October 2025 - September 2026	400-670-600	3		\$3,108.50		
102586	1141	SOUTHERN PINE ELECTRIC		15614837	400-670-630	3		\$35.80		
				128 HEBRON HILL DR METER READING ANTENNA	400-670-630	3		\$35.80		
102617	1708	WOLVERTON ENTERPRISE INC.	20973	20254711	400-670-620	3		\$1,200.00		
				White Window Envelopes with Indicia for December- Utility Bills - Qty: 11,000	400-670-620	3		\$1,200.00		
<b>Total For Department</b>								<b>\$5,582.04</b>		

Dept#	400-673							
102471	12016	ALLIED UNIVERSAL CORPORATION	21005	13063273	400-673-515	3		\$4,180.00
				Stock at Shop - Chlorine	400-673-515	3		\$4,180.00
102483	4919	BROADBAND VOICE, LLC		141320	400-673-605	3		\$110.35
				CITY SHOP PHONE-10/19/2025	400-673-605	3		\$110.35
102486	2254	C SPIRE		0031072390-NOV 2025	400-673-605	3		\$1,164.38
				CELLULAR BILL 11/18/2025	400-673-605	3		\$1,164.38



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102488	1999	CINTAS CORPORATION NO 210		4252122010	UNIFORMS	400-673-535	3	\$4.63
				4251350428	UNIFORMS	400-673-535	3	\$12.58
						400-673-535	3	\$4.63
						400-673-535	3	\$12.58
102492	274	CONSOLIDATED PIPE & SUPPLY CO., INC.	20967	MS00414842	Stock at Shop	400-673-550	3	\$280.00
						400-673-550	3	\$1,560.00
						400-673-550	3	\$770.00
						400-673-550	3	\$640.00
						400-673-550	3	\$1,450.00
						400-673-550	3	\$295.00
					Tool for Sami Elbathigi For sockets that bolt down the hymax couplings			
						400-673-637	3	\$1,452.00
						400-673-637	3	\$675.00
						400-673-637	3	\$260.00
					18" Extensions for 4 hydrants in Cannon Ridge			
						400-673-637	3	\$675.00
						400-673-637	3	\$260.00
					Install water tap at new commercial construction - Herrin Dental   1250 West Government Street			
						400-673-637	3	\$35.00
						400-673-637	3	\$400.00
					Repair exposed pipe in ditch at BPD			
						400-673-550	3	\$880.00
						400-673-550	3	\$1,860.00
						400-673-550	3	\$735.00
						400-673-550	3	\$832.00
						400-673-550	3	\$470.00
						400-673-550	3	\$269.98
102494	134	CORPORATE BILLING, LLC	21006	280458	VIN #4078 2012 Ford F350 - repair DEF issue	400-673-635	3	\$269.98



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102496 4870 CROW BURLINGAME CO. 20893 6006-15145 VIN #5852 2007 Ford 400-673-635 3 \$255.00

20969 6006-15191 F350 new electric fan clutch  
 VIN #5852 2007 Ford 400-673-635 3 \$103.00

Additional repairs needed before alignment can be done (PO already issued for alignment)  
 400-673-635 3 \$121.54  
 400-673-635 3 \$110.70  
 400-673-635 3 \$116.85  
 400-673-635 3 \$29.87  
 400-673-635 3 \$109.18  
 400-673-635 3 \$109.18  
 400-673-635 3 \$63.55  
 400-673-635 3 \$4.89

21000 6006-15329 Assorted alligator clips for attaching batteries to pumps (fuel/sprayer/etc)  
 400-673-550 3 \$4.89  
 400-673-550 3 \$4.89  
 400-673-550 3 \$4.89  
 400-673-550 3 \$7.13  
 400-673-550 3 \$111.95

21004 6006-15421 VIN #5852 2007 Ford F350  
 400-673-635 3 \$111.95  
 20875 39604 Tools for Sami Elbathigi Estimate #1782  
 400-673-550 3 \$179.00  
 400-673-550 3 \$137.80  
 400-673-550 3 \$46.50  
 400-673-550 3 \$45.09  
 400-673-550 3 \$110.20

102497 2183 D&S SALES



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20876	39605	Shop Supplies Estimate #1784	400-673-550	3	\$79.95
			400-673-550	3	\$189.76
			400-673-550	3	\$131.40
			400-673-550	3	\$123.00
			400-673-550	3	\$99.00
			400-673-550	3	\$19.77
			400-673-550	3	\$27.87
			400-673-550	3	\$299.99

20837	39649	Estimate #1779 9V Batteries (12 pack)	400-673-550	3	\$55.60
		Estimate #1780 Airtline kit for truck to trailer air brakes Ratchet straps (hold items on trailers) Safety goggles to fit over regular glasses All thread 5/8 - stainless steel Pipe insulation for exposed pipes at vac ramp	400-673-550	3	\$192.60
			400-673-550	3	\$214.00
			400-673-550	3	\$35.00



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102506	2245	ENERGY		10020606528	ENERGY COLLECTIVE BILL- NOV 2025	400-673-630	3	\$159.78
			21001	39683	Welding Supplies	400-673-550	3	\$277.08
			20784	39564	For Wash Area recently installed at Shop: fittings and hoses/nozzles needed to fill the water tanks and wash the dump tank and pad	400-673-550	3	\$58.36
						400-673-637	3	\$209.74
							3	\$259.78
102509	13384	EXELLMMS BOTTLE WATER-ACCT #018566		454596	SHOP   EQUIPMENT RENTAL	400-673-640	3	\$11.00
				452829	5 GAL DRINKING WATER	400-673-640	3	\$90.31
102514	860	FLEETCOR TECHNOLOGIES		NP69548246	ACCT #126876- FUEL FOR WEEK 11/24/2025-11/30/2025	400-673-525	3	\$690.74
				NP69626667	ACCT #126876- FUEL FOR WEEK	400-673-525	3	\$1,120.99



**City of Brandon**  
**Check Register by Department for Checks Dated 12/16/2025**

Check Run #: 13016

Check# Vendor# Vendor Name

PO# Invoice#

Description

GL Acct#

spickle  
Acct Per.

Detail Amount

102522 575 HOME DEPOT CREDIT SERVICES 20946 8144476 20946 8144476 3 \$478.00

102527 623 JACKSON PAPER COMPANY 20960 1436030 20960 1436030 3 \$182.59

102530 2743 JEFFCOAT FENCE CO INC 20855 F13046 20855 F13046 3 \$750.00

102535 14120 LEADING EDGE CONCEPTS, LLC 20160410-60 20160410-60 3 \$704.96

102541 12879 MAGCOR INDUSTRIES 136728 136728 3 \$5,763.31

102542 13964 MCE LLC 1015 1015 3 \$268.80

102546 6168 MIPCO IMPRESSION PRODUCTS, INC. 278216 278216 3 \$197.60  
 102547 3983 MISSISSIPPI 811 260146 260146 3 \$8,761.20



**City of Brandon**  
**Check Register by Department for Checks Dated 12/16/2025**

Check Run #: 13016

Check# Vendor# Vendor Name

PO#

Invoice#

Description

GL Acct#

spickle  
Acct Per.

Detail Amount

102556 7173 NJ FARMS INC

20746 0189

CITY  
 2011 Red Oak Drive  
 - concrete repair due  
 to water repair | WO  
 #60026

400-673-637

3

\$1,050.00

102558 14403 O'NEAL INDUSTRIES, INC

20841 15169797

Welding Supplies:  
 One sheet of 1/2  
 steel

400-673-637

3

\$431.27

102564 14264 PRO BILLING

20377 09W12825.02

VIN #1794 2005  
 International 7400  
 Dump Truck -  
 Replace A/C  
 Compressor & Fan  
 Clutch

400-673-635

3

\$3,530.98

20425 09W12969

VIN #1794 2005  
 International 7400  
 Dump Truck -  
 Replace HVAC  
 Thermostat and  
 sensors

400-673-635

3

\$945.36

102611 1292 WARING OIL CO.

20663 483272

Stock at Shop  
 Diesel for tank at City  
 Shop  
 October 2025 -  
 September 2026

400-673-525

3

\$1,509.29

**Total For Department 400-673**

**\$75,437.81**

**Dept# 400-680**

102466 14599 4-B Construction LLC

20858 2061-B

2013 Brookstone  
 Place - sidewalk  
 repair | WO #60286

400-680-637

3

\$950.00

102481 2948 BISHOP'S HIGH VELOCITY DRAIN  
 SERVICE, INC.

27849

WO# 60676 | 145  
 WOODGATE DR |  
 JETTED MAIN  
 SEWER LINE

400-680-604

3

\$700.00

27837

WO# 60584 | 313

400-680-604

3

\$600.00



**City of Brandon**  
**Check Register by Department for Checks Dated 12/16/2025**

Check Run #: 13016

Check#    Vendor#    Vendor Name    PO#    Invoice#    Description    GL Acct#    spickle    Acct Per.    Detail Amount

102486	2254	C SPIRE		0031072390- NOV 2025	JASMINE COVE LANE   JETTED AND RAN CAMERA IN SEWER LINE	400-680-605	3		\$140.64
102488	1999	CINTAS CORPORATION NO 210		4252122010	CELLULAR BILL 10/19/2025- 11/18/2025	400-680-535	3		\$5.89
				4251350428	UNIFORMS	400-680-535	3		\$7.80
					UNIFORMS	400-680-535	3		\$5.89
					UNIFORMS	400-680-535	3		\$7.80

102492	274	CONSOLIDATED PIPE & SUPPLY CO., INC.		MS00414797	WO# 60584   313 JASMINE COVE LANE   SEWER REPAIR	400-680-637	3		\$883.04
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102495	281	COVINGTON SALES & SERVICE		20668    103616	VIN #1719 [6661] Sewer Pipehunter [letter] Cleaner Trailer Repair to pump, valves & seals	400-680-636	3		\$2,465.75
--------	-----	---------------------------	--	-----------------	--	-------------	---	--	------------

102496	4870	CROW BURLINGAME CO.		21000    6006-15329	Assorted alligator clips for attaching batteries to pumps (fuel/sprayer/etc)	400-680-550	3		\$4.89
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102506	2245	ENTERGY		10020606528	ENTERGY COLLECTIVE BILL- NOV 2025	400-680-630	3		\$76.11
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400-680-630	3	\$13.33
400-680-630	3	\$38.79
400-680-630	3	\$30.07
400-680-630	3	\$13.75
400-680-630	3	\$28.48
400-680-630	3	\$197.79
400-680-630	3	\$15.49
400-680-630	3	\$17.72



**City of Brandon**  
**Check Register by Department for Checks Dated 12/16/2025**

Check Run #:	Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	spicikle Acct Per.	Detail Amount
13016									
	102512	10308	EZ WHEELS INC	20940	22479	VIN #3081 Kubota MX5400HST Tractor w/ Bush Hog BH316 Cutter Right front rim needs replacing	400-680-636	3	\$232.03
	102514	860	FLEETCOR TECHNOLOGIES		NP69548246	ACCT #126876- FUEL FOR WEEK 11/24/2025- 11/30/2025	400-680-525	3	\$134.60
					NP69626667	ACCT #126876- FUEL FOR WEEK 12/01/2025- 12/07/2025	400-680-525	3	\$271.87
	102518	5991	HARVEY SERVICES INC	20962	7985	Shackles for use at Lift Stations	400-680-550	3	\$497.50
					7988	WO# 60677   109 ALICIA MAY DR   GRINDER PUMP   REPAIR	400-680-636	3	\$1,045.00
					7984	DISCHARGE PIPE WO# 60661   3109 LOUIS WILSON DR	400-680-636	3	\$1,975.00



**City of Brandon**  
**Check Register by Department for Checks Dated 12/16/2025**

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	spicikle Acct Per.	Detail Amount
102522	575	HOME DEPOT CREDIT SERVICES		5902735	GRINDER PUMP   RAN NEW POWER WIRE AND CONDUIT	400-680-637	3	\$20.76
102542	13964	MCE LLC		1015	WO# 606791 204 & 206 BRENNMAR ST SEWER REPAIR	400-680-637	3	(\$0.42)
102556	7173	NJ FARMS INC		20933 0191	MEMBERSHIP FEE- 12/01/2025- 12/31/2025	400-680-695	3	\$97.74
102566	1000	PUCKETT MACHINERY COMPANY		20966 P00C6329589	80 Summit Ridge Drive - driveway repair and raise manhole to be flush with surface due to sewer repair   WO #60199	400-680-637	3	\$3,000.00
					VIN #4562 CAT 299D [Skid Steer] Track Loader w/ mulcher	400-680-636	3	\$143.33
					New safety hinges & latches for door (top & bottom)	400-680-636	3	\$30.52
						400-680-636	3	\$28.12
						400-680-636	3	\$22.22
						400-680-636	3	\$145.20
						400-680-636	3	\$15.12
						400-680-636	3	\$143.33
					VIN #4562 CAT 299D [Skid Steer] Track Loader w/ mulcher	400-680-636	3	\$143.33
					New safety hinges & latches for door (top & bottom)	400-680-636	3	\$143.33
102574	1048	REVELL HARDWARE		20998 318/E	Tank Taylor - to store	400-680-550	3	\$38.99



**City of Brandon**  
**Check Register by Department for Checks Dated 12/16/2025**

Check Run #: 13016  
 Check# Vendor# Vendor Name PO# Invoice# Description GL Acct# spickle Acct Per. Detail Amount

102578	1092	SCOTT INSURANCE SERVICES LLC		55684	small parts for sewer repairs	400-680-601	3		\$3,500.00
					SURETY BOND HWY 471 SEWER I PROJECT #2023-09				
102586	1141	SOUTHERN PINE ELECTRIC		15614839	5010 GLEN RIDGE DR LIFT STATION	400-680-630	3		\$47.57
				15614844	ROUSE DR LIFT STATION	400-680-630	3		\$46.50
				15614846	136 PROVONCE PARK LIFT STATION	400-680-630	3		\$148.71
				15614847	208 DUCLAIR CT LIFT STATION	400-680-630	3		\$51.22
				15614848	140 GRANDEUR DR LIFT STATION IN BACK YARD	400-680-630	3		\$42.00
				15614852	109 MORGAN LN LIFT STATION	400-680-630	3		\$55.94
				15614854	252 GREENFIELD RIDGE DR LIFT STATION	400-680-630	3		\$85.07
				15614855	HWY 18 SEWER LIFT STATION	400-680-630	3		\$55.94
				15614856	WILLOW CREEK DR/G'FLD RNCH/CNTRY MDWS LIFT STATION	400-680-630	3		\$157.71
				15614860	W GOVERNMENT ST LIFT STATION	400-680-630	3		\$689.20
				15614863	965 FILMORE DR LIFT STATION	400-680-630	3		\$66.00
				15614864	658 CONTI DR LIFT STATION	400-680-630	3		\$65.90
102587	6085	SOUTHERN TIRE MART, LLC	20941	2600224925	VIN #3081 Kubota MX5400HST Tractor	400-680-540	3		\$511.30



**City of Brandon**  
**Check Register by Department for Checks Dated 12/16/2025**

Check Run #:	Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	spickle Acct Per.	Detail Amount
13016	102588	12751	SULLIVAN TRUCK EQUIPMENT, INC.	21022	7883	w/ Bush Hog BH316 Cutter Replace right front tire	400-680-635	3	\$1,150.00
	102589	4331	SUNCOAST INFRASTRUCTURE, INC.	20723	S25164-01F	VIN #8633 2008 Ford F350 - install gooseneck kit to haul trailer Cleaning and CCTV of approximately 400' of 8" SS between MH-3401 & MH-3403 along North Street	400-680-604 400-680-604	3 3	\$2,937.06 \$745.15
			<b>Total For Department</b>		400-680				\$24,879.31
			<b>Fund Total</b>		400				\$420,857.02
			<b>Grand Total</b>						\$1,661,257.10



# City of Brandon

## Manual Check Batch #: 5625

Fiscal Year 2025 - 2026 3 - Dec

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount	Sequence #
GL Account # Check # 102463 356 001-112-685	Account Description Check Date: 12/4/2025 DPS LAW ENFORCEMENT TRAINING	Tax	1099	Sales Tax Amount	Liq. Amount	Detail Amount	Detail Description
		N	08/26/2025-A-	12/4/2025	12/16/2025	\$0.00 \$329.00	100 SGT LINDSEY TO ATTEND MLEOTA SUPERVISION AND LEADERSHIP LEVEL 2 CLASS REWROTE VOIDED CK# 101385

Invoice Total	\$0.00	\$329.00
Total for Check # 102463	\$0.00	\$329.00

Total for fund	001	\$0.00	\$329.00
Total for batch	5625	\$0.00	\$329.00



# City of Brandon

## Manual Check Batch #: 5626

Fiscal Year 2025 - 2026 3 - Dec

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount	Detail Amount	Detail Description	Sequence #
GL Account # Check # 102347 14578	Account Description Check Date: 12/8/2025 Ernest A. Gualano	Tax	1099	Sales Tax Amount					
400-000-100	ACCOUNTS PAYABLE	N	10142025_60501350	12/8/2025	12/8/2025	\$103.59		WEST RANKIN	100
400-000-100	ACCOUNTS PAYABLE	N	0097**				(\$14.45)	SEWER	
400-000-100	ACCOUNTS PAYABLE	N					(\$8.38)	DEPOSIT APPLIED- WA	
400-000-100	ACCOUNTS PAYABLE	N					(\$30.85)	BASE CHARGE	
100-000-100	ACCOUNTS PAYABLE	N					(\$20.21)	GARBAGE	
400-000-100	ACCOUNTS PAYABLE	N					(\$22.52)	WATER	
	<b>Invoice Total</b>					\$0.00	\$103.59		
	<b>Total for Check # 102347</b>					\$0.00	\$103.59		
	<b>Total for fund</b>					\$0.00	\$123.80		
	<b>Total for fund</b>					\$0.00	(\$20.21)		
	<b>Total for batch</b>					\$0.00	\$103.59		







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MEMORANDUM

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TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
FROM:  
DATE: 12/01/2025  
**SUBJECT: MONTHLY REPORT OF PRIVILEGE LICENSES**

---

**ATTACHMENTS:**

---

1. closed licenses
2. new licenses

Entity #	Business N	Business S	Business S	Product Se	Status	Out Of Business Date
1748	ABNER'S BR	1480 W GOVERNME	RESTAURANT	Out of Bus	#####	
1275	OLDE TOWNE	1645 W GOVERNME	PHARMACY &	Out of Bus		11/4/2025

Entity Dat	Entity #	Business N	Business S	Business S	Business S	Mailing Ad	Mailing Ad
#####	2060	WILSON HEA	605 W	GOVERNME	0	PO BOX 146	0
#####	2059	TRANSITION	106	OFFICE PAR	SUITE B	PO BOX 65	0

Mailing Ci	Mailing St	Mailing Zi	Business P	Product	Service
BRANDON	0	39043	6.02E+09	PRIMARY CARE	MEDICAL CLINIC
BRANDON	0	39043	6.02E+09	COUNSELING	PRACTICE



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MEMORANDUM

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TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
FROM: CANDANCE HUNLEY  
DATE: 12/08/2025  
**SUBJECT: CONSIDERATION TO APPROVE THE PROPOSED 2026 HOLIDAY SCHEDULE.**

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**Consideration to approve the proposed 2026 holiday schedule. The schedule is being resubmitted to the Board with the complete schedule attached for review.**

**ATTACHMENTS:**

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1. 2026 Holiday Schedule\_



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## 2026 HOLIDAY SCHEDULE

New Year's Day	January 1 & 2
Martin Luther King Day	January 19
Presidents' Day	February 16
Good Friday	April 3
Memorial Day	May 25
Independence Day	July 3
Labor Day	September 7
Veterans Day	November 11
Thanksgiving	November 26
Christmas	December 25



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## MEMORANDUM

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**TO:** HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
**FROM:** ALEX WADE, PUBLIC WORKS DIRECTOR  
**BOARD AGENDA:** DECEMBER 15, 2025  
**SUBJECT:** RAINTREE DRAINAGE IMPROVEMENTS PROJECT  
314 & 316 AFTON DRIVE  
ACCEPTANCE OF PERMANENT DRAINAGE EASEMENTS

---

Asking for your consideration to accept the following Permanent Drainage Easements for the Raintree Drainage Improvements Project from the homeowners as listed.

1. 314 Afton Drive – William Lyle Tolbert
2. 316 Afton Drive – Daniel Kyle Thompson

Thank you for your consideration in this matter. Please let me know if you have any questions.

---

### ATTACHMENTS:

- Permanent Drainage Easement – 314 Afton Drive – William Lyle Tolbert
- Permanent Drainage Easement – 316 Afton Drive – Daniel Kyle Thompson

Prepared by and Return to:

BAKER LAW FIRM, P.C.  
100 Highpointe Court, Suite A  
Brandon, MS 39042  
Post Office Box 947  
Brandon, MS 39043  
Telephone (601) 824-7455

**INDEX:      Lot 82, Raintree Place, Part 3, City of Brandon, Rankin County, MS**

STATE OF MISSISSIPPI  
COUNTY OF RANKIN

**CITY OF BRANDON**  
**PERMANENT DRAINAGE EASEMENT**

FOR AND IN CONSIDERATION of the sum of Ten Dollars (\$10.00), and other good and valuable consideration, the receipt and sufficiency of all of which is hereby acknowledged

William Lyle Tolbert, a single person  
314 Afton Drive  
Brandon, Mississippi 39042  
(601) 214-8636

Grantor, does hereby grant, bargain, sell, convey and warrant unto

The City of Brandon, Mississippi  
1000 Municipal Drive  
Brandon, Mississippi 39042  
(601) 825-5021

Grantee, a Permanent Drainage Easement with the right to erect, construct, install, lay and thereafter use, operate, inspect, repair, maintain, replace and remove drainage pipes, culverts, facilities or other equipment and/or appurtenances thereunto required, over, across and/or under a certain parcel of real

property lying and being situated in the City of Brandon, Rankin County, Mississippi, being more particularly described as follows, to-wit:

**See Exhibit "A" attached hereto and incorporated herein by reference.**

This Permanent Drainage Easement is subject to all easements and rights-of-way of record in the office of the Chancery Clerk of Rankin County, Mississippi.

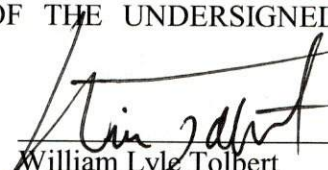
The consideration above-mentioned shall be in full settlement of all claims, grants, or rights of action accrued, accruing, or to accrue to the Grantor herein.

The Grantee covenants that following construction of said drainage improvements, the surface will return to as near as original condition as possible, except and subject to such improvements as are otherwise located on the surface.

Grantor has been fully advised of and accordingly waives any rights, if any, under the provisions of MCA Section 43-37-1 et. seq. and 42 U.S.C. Section 4601 et. seq. and 49 CFR 1.48 (cc) and such other applicable authorities as the same relate to this Permanent Drainage Easement and the conveyance thereof by Grantor to Grantee.

The grant and other provisions herein described shall constitute a covenant running with the land for the benefit of the Grantee, its successors, and assigns.

WITNESS THE SIGNATURE OF THE UNDERSIGNED, this the 16 day of May, 2025.

  
\_\_\_\_\_  
William Lyle Tolbert

STATE OF MISSISSIPPI  
COUNTY OF RANKIN

PERSONALLY appeared before me, the undersigned authority in and for the jurisdiction aforesaid, the within named William Kyle Tolbert, who acknowledged to me that he signed and delivered the above and foregoing instrument of writing on the day and year therein mentioned.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, 16<sup>th</sup> day of May, 2025.

(SEAL)



  
\_\_\_\_\_  
NOTARY PUBLIC

**EXHIBIT "A"**  
**Tolbert Property – Lot 82**  
**(Var. Width Drainage Easement 2)**

A tract or parcel of land containing **278.08 square feet**, more or less, lying and being situated in the Lot 82, Raintree Place, Part 3 as recorded in Plat Cabinet C, Slot 85 in the Office of the Chancery Clerk of Rankin County and Northeast ¼ of the Southwest ¼ of Section 22, Township 5 North, Range 3 East, City of Brandon, Rankin County, Mississippi, and being more particularly described by metes and bounds as follows:

**Commencing** at a found ½ inch iron pin marking the Northeast corner of Lot 82, Raintree Place, Part 3; run thence

South 85 degrees 25 minutes 58 seconds West along the North line of said Lot 82, Raintree Place, Part 3 for a distance of 79.21 feet to a set ½ inch iron pin marking the **Point of Beginning** of the herein described easement; thence

South 77 degrees 25 minutes 56 seconds West for a distance of 63.52 feet to a set ½ inch iron pin marking the East line of a 10 foot drainage and utility easement; thence

North 4 degrees 34 minutes 18 seconds West along said East line of a 10 foot drainage and utility easement for a distance of 8.84 feet to a set ½ inch iron pin marking said North line of Lot 82, Raintree Place, Part 3; thence

North 85 degrees 25 minutes 58 seconds East along said North line of Lot 82, Raintree Place, Part 3 for a distance of 62.90 feet to the **Point of Beginning**.

Prepared by:

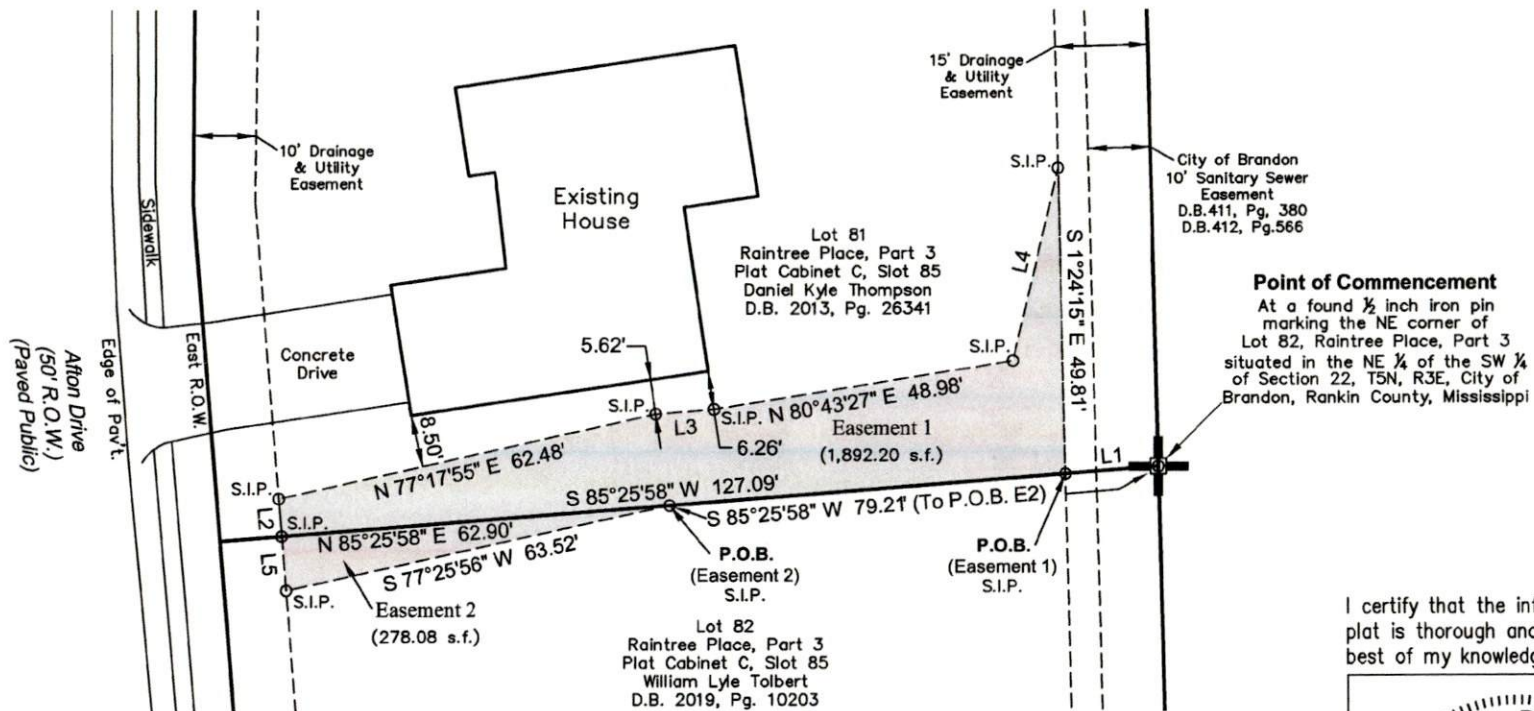
**Benchmark Engineering and Surveying, LLC**  
101 Highpointe Court, Suite B  
Brandon, MS 39042  
(601) 591-1077 Office  
(601) 591-0711 Fax  
Email: [mlove@benchmarkms.net](mailto:mlove@benchmarkms.net)

660 Katherine Drive, Suite 301  
Flowood Drive, MS 39232  
(601) 627-7780 Office  
Email: [gbonds@benchmarkms.net](mailto:gbonds@benchmarkms.net)

PLAT OF SURVEY  
THOMPSON AND TOLBERT PROPERTY  
**VAR. WIDTH DRAINAGE EASEMENT**

SITUATED IN LOT 81 AND 82, RAINTREE PLACE, PART 3 AND  
THE NE ¼ OF THE SW ¼ OF SECTION 22, T5N, R3E,  
CITY OF BRANDON, RANKIN COUNTY, MISSISSIPPI

Boundary Line Table		
Line	Bearing	Distance
L1	S 85°25'58" W	15.02'
L2	N 4°34'18" W	6.16'
L3	N 85°25'58" E	9.45'
L4	N 12°58'54" E	32.21'
L5	N 4°34'18" W	8.84'



**Point of Commencement**  
At a found 1/2 inch iron pin marking the NE corner of Lot 82, Raintree Place, Part 3 of Section 22, T5N, R3E, City of Brandon, Rankin County, Mississippi



SCALE: 1"=30'  
DATE OF FIELD SURVEY: 3-10-25  
DEED BOOK 2013, PAGE 36341 & DEED BOOK 2019, PAGE 10203  
GEODETIC NORTH, BASED ON GPS OBSERVATIONS  
CLASSIFICATION:  
THIS SURVEY MEETS THE REQUIREMENTS OF THE STANDARDS OF PRACTICE FOR SURVEYING IN MISSISSIPPI FOR CLASS B SURVEYS AS ADOPTED BY THE MISSISSIPPI BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS AND SURVEYORS.

**FLOOD NOTE:**  
THIS PARCEL IS LOCATED IN FLOOD ZONE X (NOT SHADED) ACCORDING TO FLOOD INSURANCE RATE MAP NO. 28121C0215F, COMMUNITY PANEL NO. 280143 0215 F, EFFECTIVE DATE: JUNE 9, 2014.  
THIS PROPERTY MAY BE SUBJECT TO RECORDED, UNRECORDED, OR MISINDEXED INSTRUMENTS WHICH WOULD BE DISCLOSED BY A TITLE EXAMINATION OF SAID PROPERTY.

I certify that the information on this plat is thorough and accurate to the best of my knowledge.



DATE:	3-11-25	DWG. NO.:	B-11326.DWG
DRAWN:	MRR	PROJ. NO.:	B-11326
CHECKED:	MRL	CREW:	CHASE
REVISED:			



**BENCHMARK**  
**ENGINEERING & SURVEYING, LLC**  
CIVIL ♦ STRUCTURAL ♦ PLANNING ♦ SURVEYING ♦ UAV MAPPING

BRANDON | FLOWOOD | MADISON  
www.benchmarkms.net 601-627-7780

EST. 2004

DWG PATH: F:\PROJECTS\B-11326\Drawings\B-11326.DWG

Prepared by and Return to:

BAKER LAW FIRM, P.C.  
100 Highpointe Court, Suite A  
Brandon, MS 39042  
Post Office Box 947  
Brandon, MS 39043  
Telephone (601) 824-7455

**INDEX: Lot 81, Raintree Place, Part 3, City of Brandon, Rankin County, MS**

STATE OF MISSISSIPPI  
COUNTY OF RANKIN

**CITY OF BRANDON**  
**PERMANENT DRAINAGE EASEMENT**

FOR AND IN CONSIDERATION of the sum of Ten Dollars (\$10.00), and other good and valuable consideration, the receipt and sufficiency of all of which is hereby acknowledged

Daniel Kyle Thompson, a single person  
316 Afton Drive  
Brandon, Mississippi 39042  
(601) 259-3774

Grantor, does hereby grant, bargain, sell, convey and warrant unto

The City of Brandon, Mississippi  
1000 Municipal Drive  
Brandon, Mississippi 39042  
(601) 825-5021

Grantee, a Permanent Drainage Easement with the right to erect, construct, install, lay and thereafter use, operate, inspect, repair, maintain, replace and remove drainage pipes, culverts, facilities or other equipment and/or appurtenances thereunto required, over, across and/or under a certain parcel of real

property lying and being situated in the City of Brandon, Rankin County, Mississippi, being more particularly described as follows, to-wit:

**See Exhibit "A" attached hereto and incorporated herein by reference.**

This Permanent Drainage Easement is subject to all easements and rights-of-way of record in the office of the Chancery Clerk of Rankin County, Mississippi.

The consideration above-mentioned shall be in full settlement of all claims, grants, or rights of action accrued, accruing, or to accrue to the Grantor herein.

The Grantee covenants that following construction of said drainage improvements, the surface will return to as near as original condition as possible, except and subject to such improvements as are otherwise located on the surface.

Grantor has been fully advised of and accordingly waives any rights, if any, under the provisions of MCA Section 43-37-1 et. seq. and 42 U.S.C. Section 4601 et. seq. and 49 CFR 1.48 (cc) and such other applicable authorities as the same relate to this Permanent Drainage Easement and the conveyance thereof by Grantor to Grantee.

The grant and other provisions herein described shall constitute a covenant running with the land for the benefit of the Grantee, its successors, and assigns.

WITNESS THE SIGNATURE OF THE UNDERSIGNED, this the 5th day of May, 2025.

Daniel Kyle Thompson  
Daniel Kyle Thompson

STATE OF MISSISSIPPI  
COUNTY OF RANKIN

PERSONALLY appeared before me, the undersigned authority in and for the jurisdiction aforesaid, the within named Daniel Kyle Thompson, who acknowledged to me that he signed and delivered the above and foregoing instrument of writing on the day and year therein mentioned.

GIVEN UNDER MY HAND AND OFFICIAL SEAL OF OFFICE, 5th day of May, 2025.

Angela Bean  
NOTARY PUBLIC



**EXHIBIT "A"**  
**Thompson Property – Lot 81**  
**(Var. Width Drainage Easement 1)**

A tract or parcel of land containing **1,892.20 square feet**, more or less, lying and being situated in the Lot 81, Raintree Place, Part 3 as recorded in Plat Cabinet C, Slot 85 in the Office of the Chancery Clerk of Rankin County and Northeast  $\frac{1}{4}$  of the Southwest  $\frac{1}{4}$  of Section 22, Township 5 North, Range 3 East, City of Brandon, Rankin County, Mississippi, and being more particularly described by metes and bounds as follows:

**Commencing** at a found  $\frac{1}{2}$  inch iron pin marking the Northeast corner of Lot 82, Raintree Place, Part 3; run thence

South 85 degrees 25 minutes 58 seconds West along the North line of said Lot 82, Raintree Place, Part 3 for a distance of 15.02 feet to a set  $\frac{1}{2}$  inch iron pin marking the West line of a 15 foot drainage and utility easement and the **Point of Beginning** of the herein described easement; thence

South 85 degrees 25 minutes 58 seconds West along said North line of Lot 82, Raintree Place, Part 3 for a distance of 127.09 feet to a set  $\frac{1}{2}$  inch iron pin marking the East line of a 10 foot drainage and utility easement; thence

North 4 degrees 34 minutes 18 seconds West along said East line of a 10 foot drainage and utility easement for a distance of 6.16 feet to a set  $\frac{1}{2}$  inch iron pin; thence

North 77 degrees 17 minutes 55 seconds East for a distance of 62.48 feet to a set  $\frac{1}{2}$  inch iron pin; thence

North 85 degrees 25 minutes 58 seconds East for a distance of 9.45 feet to a set  $\frac{1}{2}$  inch iron pin; thence

North 80 degrees 43 minutes 27 seconds East for a distance of 48.98 feet to a set  $\frac{1}{2}$  inch iron pin; thence

North 12 degrees 58 minutes 54 seconds East for a distance of 32.21 feet to a set  $\frac{1}{2}$  inch iron pin marking said West line of a 15 foot drainage and utility easement; thence

South 1 degree 24 minutes 15 seconds East along said West line of a 15 foot drainage easement for a distance of 49.81 feet to the **Point of Beginning**.

Prepared by:  
**Benchmark Engineering and Surveying, LLC**  
101 Highpointe Court, Suite B  
Brandon, MS 39042

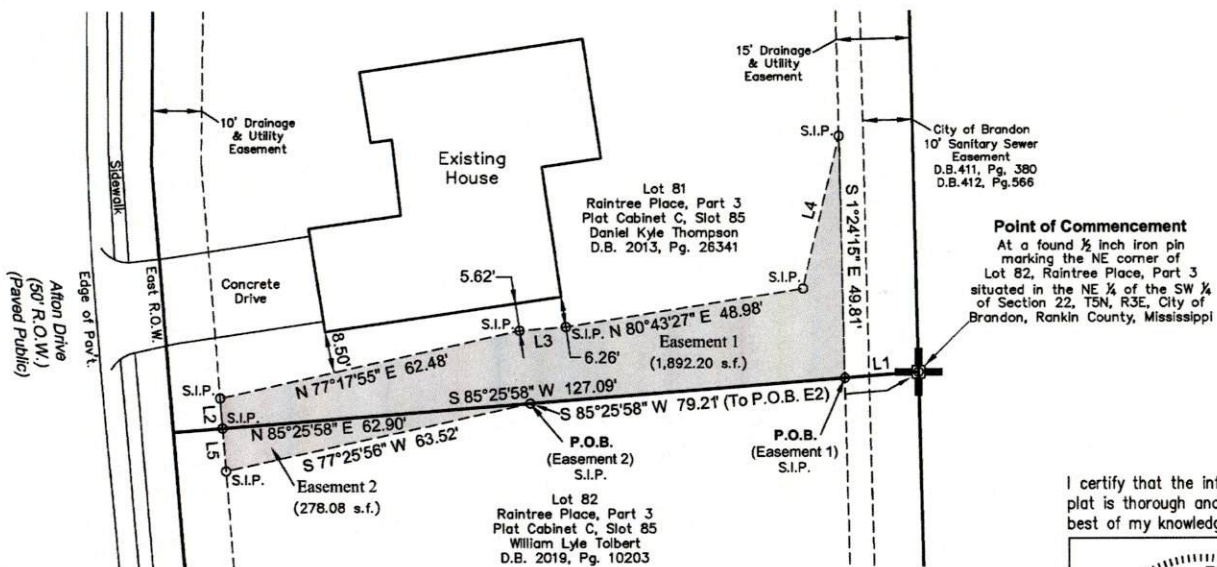
(601) 591-1077 Office  
(601) 591-0711 Fax  
Email: [mlove@benchmarkms.net](mailto:mlove@benchmarkms.net)

660 Katherine Drive, Suite 301  
Flowood Drive, MS 39232  
(601) 627-7780 Office  
Email: [gbonds@benchmarkms.net](mailto:gbonds@benchmarkms.net)

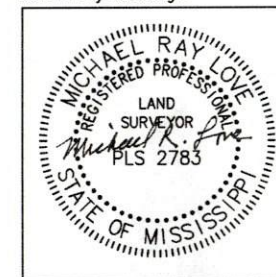
PLAT OF SURVEY  
THOMPSON AND TOLBERT PROPERTY  
**VAR. WIDTH DRAINAGE EASEMENT**

SITUATED IN LOT 81 AND 82, RAINTREE PLACE, PART 3 AND  
THE NE ¼ OF THE SW ¼ OF SECTION 22, T5N, R3E,  
CITY OF BRANDON, RANKIN COUNTY, MISSISSIPPI

Boundary Line Table		
Line	Bearing	Distance
L1	S 85°25'58" W	15.02'
L2	N 4°34'18" W	6.16'
L3	N 85°25'58" E	9.45'
L4	N 12°58'54" E	32.21'
L5	N 4°34'18" W	6.84'



I certify that the information on this plat is thorough and accurate to the best of my knowledge.



**BENCHMARK**  
**ENGINEERING & SURVEYING, LLC**  
CIVIL ♦ STRUCTURAL ♦ PLANNING ♦ SURVEYING ♦ UAV MAPPING  
BRANDON | FLOWOOD | MADISON  
www.benchmarkms.net 601-627-7780  
EST. 2004

DATE:	3-11-25	DWG. NO.:	B-11326.DWG
DRAWN:	MRR	PROJ. NO.:	B-11326
CHECKED:	MRL	CREW:	CHASE
REVISED:			

DWG PATH: F:\PROJECTS\B-11326\_Drawings\B-11326.DWG



SCALE: 1"=30'

DATE OF FIELD SURVEY: 3-10-25

DEED BOOK 2013, PAGE 36341 & DEED BOOK 2019, PAGE 10203

GEODETIC NORTH, BASED ON GPS OBSERVATIONS

**CLASSIFICATION:**  
THIS SURVEY MEETS THE REQUIREMENTS OF THE STANDARDS OF PRACTICE FOR SURVEYING IN MISSISSIPPI FOR CLASS B SURVEYS AS ADOPTED BY THE MISSISSIPPI BOARD OF LICENSURE FOR PROFESSIONAL ENGINEERS AND SURVEYORS.

**FLOOD NOTE:**  
THIS PARCEL IS LOCATED IN FLOOD ZONE X (NOT SHADED) ACCORDING TO FLOOD INSURANCE RATE MAP NO. 28121C0215F, COMMUNITY PANEL NO. 280143 0215 F, EFFECTIVE DATE: JUNE 9, 2014.

THIS PROPERTY MAY BE SUBJECT TO RECORDED, UNRECORDED, OR MISINDEXED INSTRUMENTS WHICH WOULD BE DISCLOSED BY A TITLE EXAMINATION OF SAID PROPERTY.



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## MEMORANDUM

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**TO:** HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
**FROM:** ALEX WADE, PUBLIC WORKS DIRECTOR  
**BOARD AGENDA:** DECEMBER 15, 2025  
**SUBJECT:** VAN CROXTON  
RETIREMENT

---

Asking for your consideration to accept the attached letter of retirement from Van Croxton – Public Works Special Projects/Magcor Superintendent – effective January 9, 2026.

Mr. Croxton has been employed with the City of Brandon in the Public Works Department since 2015.

Thank you for your consideration in this matter. Please let me know if you have any questions.

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**ATTACHMENTS:**

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- Van Croxton Retirement Letter

December 2, 2025

Mayor Lee and Board of Alderman,

After 10.5 years of service to the City of Brandon, I am officially announcing my retirement, effective January 9, 2026.

I have thoroughly enjoyed my time with the city and wish everyone the best. As I enter this next chapter, I look forward to spending more time with family and friends. Thank you for the friendship and memories I made while I was with the city.

Sincerely,

Van Croxton

A handwritten signature in blue ink that reads "Van Croxton". The signature is written in a cursive style with a long, sweeping tail on the "n" and a small flourish at the end.



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## MEMORANDUM

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**TO:** HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
**FROM:** ALEX WADE, PUBLIC WORKS DIRECTOR  
**BOARD AGENDA:** DECEMBER 15, 2025  
**SUBJECT:** HIGHWAY 80 WATERLINE IMPROVEMENTS PROJECT  
PAY REQUEST 5 & CHANGE ORDER 2

---

Asking for your consideration to approve the following from Hemphill Construction Company for the Highway 80 Waterline Improvements Project.

1. Approve Change Order 2 at an increase of \$20,088.88 in the project cost and authorize the Mayor to execute the same. Change Order 2 is due to locating and repairs made on the 10" waterline, additional concrete and asphalt repairs, and the installation of a 6" gate valve that was not part of the original project scope.
2. Approve Pay Request 5, including Change Order 2, in the amount of \$34,699.31 and authorize payment of the same.

On December 16, 2024, the Board awarded the project to Hemphill Construction Company as the lowest and best bid received. Two additional bids were received for the project from Thornton Construction Company, Inc. and Four Seasons, LLC.

This project allowed for the replacement of the existing 10" waterline along the South side of Highway 80 from the Trustmark Bank area to Community Way. The previous 10" waterline through this area was aged and had continual water leaks throughout the past several years.

Thank you for your consideration in this matter. Please let me know if you have any questions.

### ATTACHMENTS:

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- Benchmark Engineering Recommendation Letter
- Pay Request 5 and Change Order 2

GL Code: 314-600-718

Funding: MDEQ MCWI Grant



December 1, 2025

Mrs. Carly Dearman  
Public Works Operations Coordinator  
City of Brandon  
1000 Municipal Dr.  
Brandon, MS 39042

RE: City of Brandon  
2024 Hwy 80 Waterline Improvements  
Benchmark Project No.: B-11081  
Pay Request #5 & Change Order #2/Final

Dear Mrs. Dearman:

Please find included in this packet all documentation and paperwork necessary for approval of Pay Request #5 for construction services for the 2024 Hwy 80 Water Line Improvements Project for Hemphill Construction Co., Inc., in the amount of \$34,699.31. Also included is Change Order #2 in the amount of \$22,088.88.

We have reviewed this Pay Request #5 and Change Order #2 and recommend this be submitted to the Board for their approval.

Should you have any questions or need additional information, please do not hesitate to contact our office at 601-627-7783.

Sincerely,

James B. Wolf, P.E.  
Benchmark Engineering & Surveying, LLC

cc: File: B-11081

# APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: H24226-5F

<b>To Customer:</b> City of Brandon 1000 Municipal Drive Brandon, MS 39042	<b>Project:</b> H24226- 2024 Hwy. 80 Waterline Improvements, Brandon, MS	<b>Via Engineer:</b> Benchmark Engineering & Surveying 101 Highpointe Court, Suite B Brandon, MS 39042	<b>Application No.:</b> JB App# 5 <b>Period From:</b> 8/1/2025 <b>Period To:</b> 8/31/2025	<b>FINAL</b>	<b>Distribution to :</b> <input type="checkbox"/> Owner <input type="checkbox"/> Engineer <input type="checkbox"/> Contractor <input type="checkbox"/>
<b>From Contracto</b> Hemphill Construction Company, Inc. PO Drawer 879 1858 Hwy 49 South Florence, MS 39073	<b>Owner:</b> City of Brandon 1000 Municipal Drive Brandon, MS 39042	<b>External Contract No.:</b> N/A	<b>Contract Date:</b> 1/7/2025		
<b>Application Date:</b> 9/8/2025					

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum	\$386,775.00
2. Net Change By Change Order	\$47,819.88
3. Contract Sum To Date	\$434,594.88
4. Work Completed To Date	\$434,594.88
5. Stored Materials Inventory	\$0.00
6. Total Completed and Stored To Date	\$434,594.88
7. Retainage	
a. Maximum Retainage is in effect.	
b. Securities are not furnished in lieu of Retainage.	\$0.00
c. Retainage on Work Completed to Date 2.50 %	\$10,864.87
d. Retainage on Stored Materials Inventory 0.00 %	\$0.00
e. Total Calculated Retainage	\$10,864.87
f. Total Retainage To Be Withheld	\$10,864.87
8. Total Earned Less Retainage	\$423,730.01
9. Less Previous Certificates For Payments	\$389,030.70
10. Current Payment Due	\$34,699.31
11. Balance to Finish, Plus Retainage.	\$10,864.87

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Hemphill Construction Company, Inc.

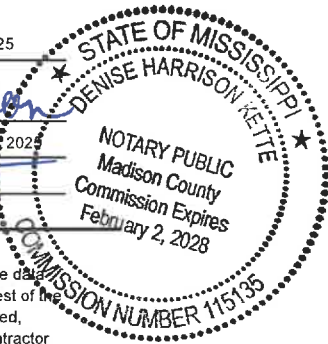
By: [Signature] Date: 9/8/2025

State of: Mississippi County of: Madison

Subscribed and sworn to before me this 8th day of September, 2025

Notary Public: [Signature]

My Commission expires: February 2, 2028



### ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED **\$34,699.31**

*(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)*

ENGINEER:

OWNER:

By: [Signature] Date: 12/1/2025 By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$25,731.00	\$0.00
Total Approved this Month	\$22,088.88	\$0.00
TOTALS	\$47,819.88	\$0.00
Net Changes By Change Order	\$47,819.88	

# CONTINUATION SHEET

Application and Certification for Payment, containing Engineer's signed certification is attached. Tabulations below.

Application No. : JB App# 5  
 Application Date : 09/08/25  
 Period From: 08/01/25  
 Period To: 08/31/25  
 External Contract No.:

Invoice # : H24226-5F

Contract : H24226- 2024 Hwy. 80 Waterline Improvements, Brandon, MS

Item No.	Description of Item	Contract U of M	Units	Cost Per Unit	Total Cost Of Contract	Previous Quantity	Current Quantity	To Date Quantity	Previous Cost	Current Cost	Stored Materials	Total Completed and Stored	Balance to Finish	Percent Complete
10	Mobilization	LS	1.00	\$31,821.00	\$31,821.00	1.00	0.00	1.00	\$31,821.00	\$0.00	0.00	\$31,821.00	\$0.00	100.00%
20	Temp Erosion Control Installation & Maintenance	LS	1.00	\$8,500.00	\$8,500.00	1.00	0.00	1.00	\$8,500.00	\$0.00	0.00	\$8,500.00	\$0.00	100.00%
30	Removal of Existing Waterline (All types)	LF	46.00	\$10.00	\$460.00	46.00	0.00	46.00	\$460.00	\$0.00	0.00	\$460.00	\$0.00	100.00%
40	Removal of Existing Fire Hydrant	EA	1.00	\$1,000.00	\$1,000.00	0.00	1.00	1.00	\$0.00	\$1,000.00	0.00	\$1,000.00	\$0.00	100.00%
50	Connection to Existing Water Main	EA	4.00	\$2,000.00	\$8,000.00	4.00	0.00	4.00	\$8,000.00	\$0.00	0.00	\$8,000.00	\$0.00	100.00%
60	6" C-900 Water main	LF	66.00	\$88.00	\$5,808.00	66.00	0.00	66.00	\$5,808.00	\$0.00	0.00	\$5,808.00	\$0.00	100.00%
70	8" C-900 Water main	LF	32.00	\$110.00	\$3,520.00	32.00	0.00	32.00	\$3,520.00	\$0.00	0.00	\$3,520.00	\$0.00	100.00%
80	10" C-900 Water main	LF	1,887.00	\$71.00	\$133,977.00	1,887.00	0.00	1,887.00	\$133,977.00	\$0.00	0.00	\$133,977.00	\$0.00	100.00%
90	10" I.D. HDPE DR 11 (Directional Bore)	LF	425.00	\$250.00	\$106,250.00	425.00	0.00	425.00	\$106,250.00	\$0.00	0.00	\$106,250.00	\$0.00	100.00%
100	8" Gate Valve Assembly	EA	1.00	\$2,400.00	\$2,400.00	1.00	0.00	1.00	\$2,400.00	\$0.00	0.00	\$2,400.00	\$0.00	100.00%
110	10" Gate Valve Assembly	EA	8.00	\$3,500.00	\$28,000.00	8.00	0.00	8.00	\$28,000.00	\$0.00	0.00	\$28,000.00	\$0.00	100.00%
120	Fire Hydrant Assembly	EA	2.00	\$6,700.00	\$13,400.00	2.00	0.00	2.00	\$13,400.00	\$0.00	0.00	\$13,400.00	\$0.00	100.00%
130	Connection to Existing Water Meter	EA	7.00	\$1,000.00	\$7,000.00	7.00	0.00	7.00	\$7,000.00	\$0.00	0.00	\$7,000.00	\$0.00	100.00%
140	Connection to Existing Fire Hydrant	EA	3.00	\$1,000.00	\$3,000.00	3.00	0.00	3.00	\$3,000.00	\$0.00	0.00	\$3,000.00	\$0.00	100.00%
150	Poly Service Line	LF	213.00	\$64.00	\$13,632.00	213.00	0.00	213.00	\$13,632.00	\$0.00	0.00	\$13,632.00	\$0.00	100.00%
160	Ductile Iron Fittings	LBS	2,776.00	\$13.00	\$36,088.00	2,776.00	0.00	2,776.00	\$36,088.00	\$0.00	0.00	\$36,088.00	\$0.00	100.00%
170	Rock Excavation	CY	150.00	\$51.00	\$7,650.00	150.00	0.00	150.00	\$7,650.00	\$0.00	0.00	\$7,650.00	\$0.00	100.00%
180	Permanent Seed and Mulch	AC	1.00	\$2,000.00	\$2,000.00	0.00	1.00	1.00	\$0.00	\$2,000.00	0.00	\$2,000.00	\$0.00	100.00%
CO2	Locate 10" Waterline in Kystal Parking Lot/ Repair Waterline	LS	1.00	\$6,983.05	\$6,983.05	0.00	1.00	1.00	\$0.00	\$6,983.05	0.00	\$6,983.05	\$0.00	100.00%
CO2	Repairing Concrete and Asphalt at Krystal and Shell	LS	1.00	\$13,107.24	\$13,107.24	0.00	1.00	1.00	\$0.00	\$13,107.24	0.00	\$13,107.24	\$0.00	100.00%
CO2	6" Gate Valve	EA	1.00	\$1,998.59	\$1,998.59	0.00	1.00	1.00	\$0.00	\$1,998.59	0.00	\$1,998.59	\$0.00	100.00%
<b>Grand Totals</b>					<b>\$434,594.88</b>				<b>\$409,506.00</b>	<b>\$25,088.88</b>	<b>\$0.00</b>	<b>\$434,594.88</b>	<b>\$0.00</b>	<b>100.00%</b>





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## MEMORANDUM

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**TO:** HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
**FROM:** ALEX WADE, PUBLIC WORKS DIRECTOR  
**BOARD AGENDA:** DECEMBER 15, 2025  
**SUBJECT:** EMERGENCY TRAFFIC SIGNAL LOOP REPAIRS  
HIGHWAY 18 AREA

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Asking for your consideration to declare an emergency the traffic signal loop repairs along Highway 18, approve invoice #M2025.145 in the amount of \$9,000.00 from Lewis Electric, Inc., and authorize payment of the same.

Lewis Electric, Inc. was contacted by the City of Brandon in November 2025 due to issues with the traffic signals on Highway 18 at Brandon High School and Star Road. It was determined that two of the traffic loops at BHS and one at Star Road had gone bad causing traffic issues at these intersections. Repairs were made by Lewis Electric, Inc. on 11/24/25.

Thank you for your consideration in this matter. Please let me know if you have any questions.

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### ATTACHMENTS:

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- Lewis Electric, Inc. – invoice #: M2025.145 - \$9,000.00

GL Code: 001-201-604

Funding: Streets – General Fund

LEWIS ELECTRIC, INC.

Fed ID #64-0823637  
601-932-0101  
P. O. Box 320337  
Flowood, MS 39232

# Invoice

Date	Invoice #
12/3/2025	M2025.145

Bill To
CITY OF BRANDON ATTN: CARLY DEARMAN PUBLIC WORKS DEPT. BRANDON, MS 39042

P.O. No.	Terms	Project
	NET DUE 30 DAYS	

Quantity	Description	Rate	Amount
3	11/24/25: HWY 18 LOOPS AT BRANDON HIGH SCHOOL AND STAR ROAD TRAFFIC SIGNAL LOOPS	3,000.00	9,000.00
NO TAX - GOVERNMENT AGENCY		<b>Total</b>	\$9,000.00

**EMERGENCY CERTIFICATION RE: MCA SECTION 31-7-13(k) (1972, as amended)**

I, Carly Beth Dearman, the Public Works Operations Coordinator for the City of Brandon, Mississippi, have determined that an emergency exists as described in the memo attached hereto, with regard to the purchase of the commodities or repair contracts, identified as follows:

emergency traffic signal repairs along Highway 18 at Brandon High School and Star Road

at the location/address identified in the memo attached hereto, so that the delay incident to giving opportunity for competitive bidding would be detrimental to the interest of the governing authority, and I hereby approve the bill presented therefore for such emergency commodities and/or contract services provided, and I do hereby certify that the purchase of such commodities was made from \_\_\_\_\_ (or with \_\_\_\_\_ )from whom such an emergency repair contract was made), as reflected in the bill(s)/invoice(s) attached hereto and request payment of the same accordingly.

So certified, this the 09 day of December, 2025.

*Carly Beth Dearman*

Carly Beth Dearman

(Print Name)

Public Works Operations Coordinator

(Title)

(Note: At the board meeting next following the emergency purchase or repair contract, documentation of the purchase or repair contract, including a description of the commodity purchased, the price thereof and the nature of the emergency shall be presented to the board and shall be placed on the minutes of the board of such governing authority.)



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## I MEMORANDUM

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**TO:** HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
**FROM:** ALEX WADE, PUBLIC WORKS DIRECTOR  
**BOARD AGENDA:** OCTOBER 20, 2025  
**SUBJECT:** CORNERSTONE WATER WELL PROJECT  
CHANGE ORDER 2

---

Asking for your consideration to approve Change Order 2 from Griner Drilling Service, Inc. at a deduction in the project cost of \$49,201.98 for the Cornerstone Water Well Project and authorize the Mayor to execute the same.

Change Order 2 is for a reduction in the project cost due to a size change in the well pump, electrical controls, and generator for the well as determined from the test well. The test well determined that the well would produce approximately 950 GPM instead of 1500 GPM which was originally designed.

On July 27, 2023, the Board awarded the bid for the Cornerstone Water Well Project to Griner Drilling Service, Inc. as the best and lowest bid received.

Thank you for your consideration in this matter. Please let me know if you have any questions.

**ATTACHMENTS:**

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- Benchmark Engineering Recommendation Letter
- Change Order 2

GL Code: 314-600-701

Funding: 592 Grant Program & MSDH SRLF Loan

December 9, 2025

Mrs. Carly Dearman  
Public Works Operations Coordinator  
City of Brandon  
1000 Municipal Drive  
Brandon, MS 39042

RE: City of Brandon  
Cornerstone Water Well Project  
B-8031  
Change Order #2 (Deductive)

Dear Mrs. Dearman:

Please find included in this packet all documentation and paperwork necessary for approval of Change Order #2 in the deductive amount of **(\$49,201.98)**. This change order is for a reduction of the cost of the well pump, electrical controls, and generator due to the size of the proposed well which was determined from the test well. It was determined during the test well operations that the well will produce approximately 950 GPM instead of the 1500 GPM which the well was designed for (see attached memo from contractor).

We have reviewed this change order request and recommend this be submitted to the Board for their approval.

Should you have any questions or need additional information, please do not hesitate to contact our office at 601-591-1077.

Sincerely,



Matthew Miller, P.E., P.L.S.  
Vice President  
Benchmark Engineering & Surveying, LLC

cc: File: B-8031



**CONSTRUCTION CONTRACT CHANGE ORDER**

CHANGE ORDER NO.: 2  
PROJECT NUMBER: B-8031  
NAME OF PROJECT: Cornerstone Water Well  
OWNER: City of Brandon  
CONTRACTOR: Griner Drilling Service Inc.

**DESCRIPTION OF CHANGE**

Change Order #2 to reduce the size of the turbine pump, electrical controls, & generator/ATS due to reduced pumping capabilities of this well location

**CHANGE ORDER BREAKDOWN**

ORIGINAL CONTRACT AMOUNT: \$ 2,848,000.00  
PREVIOUS CHANGE ORDERS: (\$126,370.90)  
AMOUNT THIS CHANGE ORDER: (\$49,201.98) (DECREASE)  
TOTAL CHANGE ORDER: \$ (175,572.88)  
ADJUSTED CONTRACT AMOUNT: \$ 2,672,427.12

ORIGINAL CONTRACT TIME: 240 DAYS  
CONTRACT TIME ADJUSTMENT: 0 DAYS (INCREASE)  
ADJUSTED CONTRACT TIME: 240 DAYS

REQUESTED BY: City of Brandon

BY: \_\_\_\_\_ TITLE: Mayor DATE: \_\_\_\_\_

RECOMMENDED: Benchmark Engineering & Surveying, LLC

BY: [Signature] TITLE: Project Manager DATE: 12/9/2025

ACCEPTED BY: Griner Drilling Service Inc.

BY: [Signature] TITLE: Contractor DATE: 12/9/2025

APPROVED BY: MSDH

BY: \_\_\_\_\_ TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

You are hereby authorized to make the following changes/modifications for the above referenced project once this document has been signed by all parties. It is understood and agreed that this change is subject to the terms and conditions of the original contract agreement.



- Industrial, Municipal, and Irrigation Water Wells
- Pumps, Gears, Motors
- Maintenance and Machine Shops

---

126 Interstate Drive • Richland, MS 39218 • Phone (601) 932-4511 • Fax (601) 932-4751

December 3, 2025

Benchmark Engineering & Surveying, LLC  
Mr. Matthew Miller  
660 Katherine Drive, Suite 302  
Flowood, MS 39232

RE: Price Reductions on Equipment

Mr. Miller:

We have finally received invoices for all of the main equipment at the City of Brandon – Cornerstone project, which were reduced in size due to the lower capacity well. These items include the turbine pump, electrical controls and generator/ATS.

Attached you will find the actual invoices for this equipment, along with original prices used in our estimate. To calculate the reduction amount, we have added 35% to the price differences (30% profit + 5% Bond & Tax). The items, and corresponding totals are as follows:

Description	Original Quote	Actual Price	Difference	Reduction (Difference + 35%)
Turbine Pump – Reduced from 1500 GPM to 900 GPM	\$127,093.00	\$112,356.00	\$14,737.00	\$19,894.95
Generator & ATS	\$114,700.00	\$103,775.00	\$10,925.00	\$14,748.75
LEC – Electrical Controls	\$93,729.44	\$82,945.53	\$10,783.91	\$14,558.28
<b>TOTAL REDUCTION</b>				<b>\$49,201.98</b>

Based on this information, Griner Drilling Service is requesting a change order DEDUCTION in the amount of \$49,201.98 to account for the smaller equipment sizes. Please let me know if there are any questions, or if additional information is needed.

Thank you,

Robert Morris  
Griner Drilling Service

# Turbine Pump



Preferred Pump Equipment  
 524 22nd St  
 Lubbock, TX 79404  
 (806) 576-7049  
 HLafuente@preferredpump.com

**QUOTATION**

**DATE:** 9/10/2025  
**ATTENTION:** Robert Morris  
**COMPANY:** Griner Drilling Service Inc -Richland MS  
 126 Interstate Drive  
 Richland, MS 39218  
**PHONE #:** (601) 932-4511  
**MOBILE #:** (601) 506-8170  
**EMAIL:** rmorris@grinerdrillingservice.com  
**INDUSTRY:** Municipal

**QUOTATION #.:** HL-09102025-9319  
**CUSTOMER #:** 7931510  
**SALES REP:** Brett Beier  
**MOBILE #:** (870) 400-9426  
**EMAIL:** BBeier@preferredpump.com  
**PREPARED BY:** Hector Lafuente  
**PROJECT NAME:** City of Brandon  
**PPE WHSE:** z21a  
**PPE SALES:** Brett Beier Rev 0

Thank you for the opportunity to quote on your pumping needs. Please find below a quotation for your review.

**DUTY POINT:** 1500GPM @ 700TDH  
**RPM:** 1770  
**EFFICIENCY:** 79%  
**BHP:** 344.00  
**SETTING:** 640'

ITEM	QTY	PART NUMBER	DESCRIPTION	UNIT PRICE	EXT PRICE
1	1	NS-O/L BOWL ASSEMBLY	FlowWise 13MCXL - 13 Stage O/L Bowl Assembly with 10" Suction , Vitreous Enameled Bowls, 907LF Bronze Bearings, 416SS Shaft, Single Plane Balanced 304SS Impellers, 416SS Taperlocks, 10" Discharge, 18-8SS Bolts ,5 DI Bowl(s), Factory Standard Coating OD	\$23,084.00	\$23,084.00
2	1	TSP10-365-20	10" .365 x 20' Suction Pipe, NPT, Carbon Steel - A53 B	\$818.00	\$818.00
3	640'	-	10" .365 X 1.938 X 3 O/L Column Assembly with Mill Finish Coating ID/OD, and Mill Finish Coating Tube OD (31 - 20', 2 - 10', 32 - Combo Couplings)	\$67,034.00	\$67,034.00
4	1	TDH-FW10O/L3.0X1.94	TDH-FW10X10X16 Oil Lubricated Discharge Head Assembly Complete with Sole Plate, Coupling Guard, Stretch Kit - Type "B" LH, Standard Hanger Flange, 1 Gallon Oiler, , Top Shaft Kit, Head Shaft Kit ,and Factory Standard Head Coating OD	\$5,180.00	\$5,180.00
5	1	HO350V2SLHX	US VHS 350HP/1770RPM/460V/3PH/60HZ/INVERTER DUTY/447TPA/WPI/NRR/17150LBS THRUST PREM EFF MOTOR	\$30,977.00	\$30,977.00
<i>Pump - Original Design 1500 GPM 350 HP</i>					
<b>TOTAL (Does Not Include Taxes)</b>				<b>EA</b>	<b>USD \$127,093.00</b>
				<b>1</b>	<b>USD \$127,093.00</b>

**FREIGHT:** PPA San Antonio, TX  
**DELIVERY:** 4-5 Weeks After submittal and order acknowledgment approval. Subject to prior sales and inventory levels.  
**TERMS:** Net 30 With Approved Credit. Prices Do Not Include Any Applicable Taxes.  
 If you have any questions or comments, please call me at 806.576.7049 or e-mail your comments to me at hlafuente@preferredpump.com. Thank You.

**Preferred Pump and Equipment**

*Hector Lafuente*

Hector Lafuente



**THIS QUOTATION IS VALID FOR 30 DAYS FROM THE DATE ABOVE**



Pump - Actual Cost

Invoice

Invoice Date 03/19/25

Order # 12073394-00

Remit To Preferred Pump & Equipment L.P. 2201 Scott Ave FORT WORTH, TX 76103-2200

PO # 26382

Stay vigilant against payment fraud. PPE hasn't made any changes in payment instructions. Contact your local PPE rep before changing your payment method.

Ship From PPE - San Antonio, TX 13660 Old FM 471 W SAN ANTONIO, TX 78253-4740 Phone: (210)688-9301 Fax: 210-688-0581

Ship To GRINER DS - RICHLAND 126 INTERSTATE DR RICHLAND, MS 39218-9427

GRINER DRILLING SERVICE INC. P O BOX 825 COLUMBIA, MS 39429

Ship Via HOT SHOT Shipped 03/19/25 Terms 2%10th NEOM

Customer #: 7931510

Table with columns: Ln #, Product and Description, Qty Ordered, Qty B/O, Qty Shipped, Qty UM, Unit Price, Discount Multiplier, Extension. Includes order notes and 10 line items.



**Invoice**

Invoice Date  
03/19/25

Order #  
12073394-00

PO #  
26382

**Customer #: 7931510**

Ln #	Product and Description	Qty Ordered	Qty B/O	Qty Shipped	Qty UM	Unit Price	Discount Multiplier	Extension
11	OTS 2.5 X 1-11/16 x 10' 10tpi LH Floway <b>NS-OLC10-CI</b> 10" O/L CI Combo Cplg	32	0	32.00	EACH	453.75	0.00	14520.00
12	<b>NS-INSERT-2.5</b> 2.50 RBR INSERT	32	0	32.00	EACH	26.25	0.00	840.00
13	<b>TDH-FW10X16.5OL2.5X1.68</b> FW10X10X16.5-OL2.5X1.68 Disc Head Assy ***** INCLUDES: TYPE"B" STRETCH, HEAD SHAFT KIT ***** MOTOR CD: 44.78" *****	1	0	1.00	EACH	2866.92	0.00	2866.92
14	<b>TSPL-FW10X10X16</b> FW Sole Plate F/FW10X10X 16 Type A 26X26X1 Machined Top and Bottom	1	0	1.00	EACH	838.08	0.00	838.08
15	<b>MT-USHO250V2SLHX</b> 250HP 460V H445TPA NRR HiThrust 20 US VHS Mtr 17150 Down Thrust 1800RPM ***** BX: 1.69" *****	1	0	1.00	EA	21715.00	0.00	21715.00
16	<b>NS-TSP10-365-20-T-SPC</b> 10" X .365 X 20' TBE, NP T, 2 LUGS 1' BELOW THDS	1	0	1.00	EACH	1371.00	0.00	1371.00
17	<b>NS-10-SURGE-VALVE</b> 10" SURGE VALVE, NPT THDS	1	0	1.00	EACH	1169.00	0.00	1169.00

17	<i>Lines Total</i>	<i>Qty Shipped Total</i>	<b>147</b>	<b>Total</b>	<b>112356.00</b>
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**Thank you for your business!**  
**-PPE Team**

<b>Non PPE Frt</b>	<b>1800.00</b>
<b>Invoice Total</b>	<b>114156.00</b>

*AM*  
*Pump*  
*2023 R.M 1003*  
*3/25/25*

Generator



Quote  
31262011BC

October 9, 2023

THANK YOU for the opportunity to quote the following items for this project.

**BILL OF MATERIALS**

**Unit 1 Caterpillar 450kW Standby Generator**

- C15 Inline 6, 4 Cycle Diesel Engine
- 480 VAC 3Phase 60 HZ 450 KW
- UL2200 Listed
- NFPA 100
- **DIGITAL** Control Panel
- 2000 gallon Fuel Tank
- (1)800 amp 1 00% Rated UL listed Circuit Breaker
- (1) NFPA 110 10 amp Battery Charger
- 105° Temp Rise Alternator with PMG
- 150 MPH Wind certification
- Jacket Water Heater
- Radiator
- Coolant
- Oil
- Vibration Isolators
- (12vdc) Cat Batteries
- STEEL Sound Attenuated Enclosure with internal mounted exhaust (white in color)
- 5 Year Full Warranty
- 1 Set of O&M Manuals

*Generator  
Original Price  
450 kw*

**Item 2 Automatic Transfer Switch**

- 800 AMP ATS
- 480 VAC 3Phase
- Nema 3r Enclosure
- 3 Poles
- Delayed Transition
- Service Entrance Rated
- 5 Year Warranty

**Net Pricing..... \$ 114,700.00 + APPLICABLE TAX**

**CLARIFICATIONS**

- Unloading and Installation are not included
- No fuel included in quote
- Scope of work provided is as shows in above quote.
- All options were intended to meet customers request through communications or specs
- Startup & freight to jobsite included & included during business hours only
- Coordination study nor breaker trip adjustments are included in this quotation
- This proposal does not include any third party or NETA Testing

**DESCRIPTION**

- **Caterpillar 450KW Diesel Generator**
- **800-amp ATS w/ Nema 3r Enclosure**

**TERMS AND CONDITIONS**

- PAYMENT : Net 30 Days from Invoice Date, based on credit reference.
  - Shipments in entirety, or partials thereof, due in net 30 days after date of shipment
  - No retainage without written pre-accepted agreement
- PRICES : Valid for 30 days from date of this proposal
- TAXES : Sales Taxes are NOT included if applicable
- F.O.B. : Factory, Freight Allowed to Jobsite
  
- CANCELLATION : Shall be subject to applicable fees
- DELIVERY : 2 Weeks for Submittals
  - : Shall begin after receipt of Purchase Order or Letter of Intent
  - : **20-23 Weeks and Enclosure Package;30 weeks ATS**
  - : Valid for 30 days and shall begin after receipt of approved submittals and drawings
- WARRANTY : 5 Year Generator, Enclosure; ATS 5 Year parts & labor

THANK YOU for your request for a proposal from Puckett Power Systems. If you have any questions or future needs, please do not hesitate to contact me.

Sincerely,

**Brent Cobb**

EPG Sales

Direct: 769-777-7070

Mobile: 662-207-2266

Email: Brent.Cobb@puckettpower.com

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Quoted prices do not include Federal State or Local taxes which may be applicable. Quoted prices include normal testing, packaging and instructional literature. Special testing, packaging, additional instructional literature, parts, provisioning lists or prints are not included. Pricing for these services will be quoted separately.

This proposal, and any subsequent Sales Agreement, is subject to, and incorporates by reference, Puckett Power Systems' standard terms and condition of sales, a copy of which may be obtained from Puckett Power Systems upon request.

**Puckett  
Power Systems**



ORIGINAL COPY

**\*\*NEW REMIT TO ADDRESS\*\*  
PUCKETT MACHINERY CO.  
P.O. BOX 3608  
JACKSON, MS 39207-3608**

**POWER  
SYSTEMS  
INVOICE**

Flowood (601) 969-6000 • Gulfport (228) 832-1711 • Jackson PPS (601) 592-0600 • Meridian (601) 483-4511 • Hattiesburg (601) 266-2000 • Brookhaven (601) 633-5115

SOLD TO

Griner Drilling Service Inc.  
PO Drawer 825  
Columbia, MS 39429-0825

SHIP TO

Cornerstone Well  
166 Stratford Dr.  
Brandon, MS 39042



BT: .....

AGREEMENT NO.	AGREEMENT DATE	SLM	CIC	PWC	PWC APP	QUOTE #	INVOICE NO.	INVOICE DATE	PAGE
E2410	2/3/2025	BC	LL71	C77	F	31456771BC	3867GD	11/24/2025	1
CUSTOMER NO.	CUST. ORDER NO.	MAKE	MODEL	SERIAL NUMBER	SHIP VIA				
2870000	26292	AA	C9	RE300836	PPS Direct				

QTY	DESCRIPTION	TOTAL
1	One Caterpillar Model C9 GCABR Generator EPA Stationary Emergency, 60 HZ, 300 kW, 480 Volt (WYE), D300GC Configured as per Quotation	\$97,350.00
1	One Automatic Transfer Switch 800 Amp, Type 3R Secure Enclosure Serial Number: 2822413-007	\$6,425.00

*PM*  
*Generator*  
*2023 RM 1003*  
*12/1/25*  
 Tax Exempt Account

*Generator*  
*Actual Cost*  
*300 kW*

*Thank you for working with Puckett Power Systems ~ We appreciate your business!*

PAY THIS  
AMOUNT

**\$ 103,775.00**

**TERMS:**

NET CASH ON RECEIPT OF INVOICE 1-1/2% PER MONTH SERVICE CHARGE ON BALANCE NOT PAID DURING THE MONTH FOLLOWING DATE OF INVOICE (ANNUAL PERCENTAGE RATE IS 18%)

Our responsibility ceases when shipment has been delivered in good order to transportation company. If shipment arrives in bad order, have receipt noted by carrier's agent claims for damage or shortages which damages will not be considered unless within 10 days after receipt of shipment.

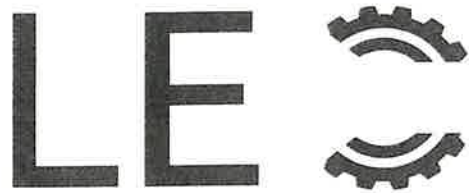
It is understood as agreed that title to and rights of possession of above item(s) shall remain vested in the seller until any indebtedness and all sums due or to become due from the purchaser whether evidenced by note, book account, judgement or otherwise, shall have been fully paid to seller at which time ownership shall pass to purchaser.

MISSISSIPPI LICENSE NO. 1948 (SENATE BILL 2026, LAW OF 1962)

If a trade allowance for equipment is indicated, customer warrants by his acceptance of dollar amounts on this invoice that he has title to the equipment for which he has been

AMOUNT  
CREDITED

# Electrical Controls



# SCOPE & PROPOSAL

City of Brandon MS Cornerstone Well Pump Station

06/08/2023

*Elec Controls  
original quote*

Matt Crites  
[mcrites@leciac.com](mailto:mcrites@leciac.com)

LEC, Inc.

110 Excell Drive  
Pearl, MS 39208  
601-939-8535



Date:	Services Performed By:	Services Performed For:
June 8th, 2023	LEC, Inc.  110 Excell Drive Pearl, MS 39208 601-939-8535	City of Brandon, MS  1000 Municipal Drive Brandon, MS 39042 (601) 825-5021

This Scope and Proposal (together with all Exhibits, Schedules and/or approved Change Authorization(s), the "Proposal") is effective as of June 8th 2023 (the "Effective Date") and issued to City of Brandon, MS ("Client") by LEC, Inc. ("Contractor"). The terms and conditions set forth in this Proposal shall prevail over any conflicting or inconsistent terms contained either in any Exhibit or Schedule hereto. Client and Contractor may be herein referred to as a "Party" in the singular and the "Parties" collectively.

## Background

Scenario: City of Brandon MS is requesting new panels to be placed at the Cornerstone Well Pump Station. LEC is offering a solution to provide remote monitoring and control of the Pump Station. The LEC panel will provide monitoring and control capabilities. The Cornerstone Pump Station assets such as well pumps will operate per provided narrative in Appendix D as well as providing manual pump operation and pump lockout/disable capabilities via LEC's iQ2 cloud platform.

There is a total of one (1) site where the LEC iQ2 panel will be installed alongside any existing enclosures.

Designated signals monitored by LEC's iQ2 software platform will include but not limited to:

- Pump running status
- Manual operation of well pumps
- Pump Discharge Pressure
- Well Totalized Flow
- Residual Chlorine

Data points with designated alarms configured will send out an alarm messages when failures are detected via SMS and email, as well provide "normal" operating signals from the operator's portal within iQ2.

Please refer to the control narrative in Appendix D for a full outline of the PLC operation.

LEC is also providing two additional panels: Main Operations Panel and PLC Panel. See Contractor Deliverables section for component breakdown.

# Project Cost

The total cost for the proposed electrical equipment is \$93,729.44 (Item #17: Electrical Controls = 84,675.00) (Item #19: SCADA Equipment = \$9,054.44). See below for hourly rates, if needed.

Shipping costs from LEC to the agreed point of delivery are not included in the proposal amount and will be added to the project cost and included on the invoice.

# Scope of Work

The scope of work for this Proposal includes only the labor and materials as detailed herein (collectively the "Work"). In preparing this Proposal, certain assumptions have been made with respect to the condition and remaining useful life of any existing components that are to remain as part of the current system after completion of the Work, and as such any unanticipated replacement of said components has not been included in the Work set forth herein. The proposed Work may include engineering and design services, programming, and hardware to meet the following specifications requested by Client:

The system communications shall include the following facilities, for total of one (1) site:

1. Cornerstone Well Pump Station– Remote Monitor and Control

# Engagement Resources

During the performance of the Work, Client and Contractor shall each provide to one another access to the following personnel during normal business hours and at such other times as may be appropriate to achieve the objectives of the Work:

## Client Resources

TBD

## Contractor Resources

Matt Crites – Sales Engineer  
Engineer – As Assigned

# Contractor Deliverables

The Work to be performed by Contractor shall include the following professional services, hardware and/or software, to be performed at or provided to such locations as may be indicated below:

## **Cornerstone Well Pump Station:**

### Pre-Installation

#### **iQ2 SCADA Panel:**

- Provide iQ2 pane
  - NEMA 4 Poly Enclosure
  - Sierra Wireless LX40 Cellular Gateway
  - Cellular Antenna
  - UPS Switching Power Supply
  - 7 AH AGM Battery
- Provide "iQ2" and cellular router configuration

- Provide PLC programming per narrative in Appendix D, upon approval
- Provide programming for HMI
- Provide factory acceptance testing (FAT)

**Electrical Controls Panel:**

- Provide Main Panel
  - NEMA 12 Painted Carbon Steel 2-door floor mount disconnect enclosure (72 x 60)
  - 600A adjustable main breaker with external handle operator
  - Distribution Block
  - Phase Monitor Relay
  - Lightning Arrestor
  - Schneider (Square-D) ATS480 590amp soft start with isolation contactor
  - 500 A soft start shorting contactor (also serves as full voltage bypass contactor) – with overload
  - 9A 3 Pole IEC Contactor with Motor Circuit Protector
  - 120V AC 1Ø 500VA Control Power Transformer with primary and secondary breaker protection
  - 30mm 2-Position Switch – “Normal Bypass”
  - 30mm green start push button (to start main pump motor when in bypass)
  - 30mm red stop push button (to stop main pump motor when in soft start bypass)
  - Ground Bar
  - LOT of misc. (relays, feed through terminals, fused terminals, fuses, duct, wire, etc.)
- **PLC Panel:**
  - NEMA 12 Painted Carbon Steel 2-door floor mount enclosure (60x48)
  - 15A 1P main breaker
  - Allen Bradley MicroLogix 1400 with two 4 channel analog input cards
  - On-Delay timing relays (back spin timer for main pump and on-delay for chlorine pump)
  - Red Lion P/N G07C0000 7” Graphite Touchscreen
  - 30mm 2-Position Switches (Well Pump – “Hand Auto” and Chlorine Pump “Hand Auto”)
  - LOT of misc. (relays, feed through terminals, fused terminals, fuses, duct, wire, etc.)

**Installation:**

- Installation of panel(s) to be provided by 3<sup>rd</sup> party

**Overby Tank:**

- Update any “iQ2” data tags, if required
- Update PLC programming per narrative in Appendix D, upon approval

**Additional Services:** The rates set forth on Exhibit "A" to this Proposal shall apply to any additional services that may be requested outside of the Scope of Work as provided herein.

**Warranty:** Unless otherwise agreed to by the Parties, the terms and conditions of the Limited Warranty set forth in Exhibit "B" to this Proposal shall apply to the Work performed hereunder.

**Software License:** To the extent that the Work to be performed hereunder requires the utilization of any computer program(s), software or similar technology owned and developed independently by Contractor outside of the Work, the terms and conditions of the Software End-User License Agreement set forth in Exhibit "D" to this Proposal shall apply.

## Client Responsibilities

- Provide part numbers for any existing equipment at sites to be included in LEC drawings, if available.
- Review the electrical drawings and provide approval
- Read and provide approval of Control Narrative and IO List provided in Appendix D is required. NO programming will be done without a signed approval of both the narrative and IO List.
- Provide a system install\commissioning schedule
- Provide necessary resources to test the systems on the scheduled testing days
- Provide a knowledgeable operator to assist with system startup and commissioning
- Client to provide any needed conduit needs

## Assumptions

- This proposal does not include installation.
- Remote support by an LEC engineer will be provided on day of installation

## Exceptions \ Clarifications \ Exemptions

The following items are excluded from and do not constitute any part of the Work:

- All existing components needing to be wired into the LEC panel is good working order and can provide a + -20 mA signal, where applicable.
- Construction permits are not included. Permits are provided by others if required
- It is assumed 120 volts power with minimum 5AMP supply will be available at the site at time of install
- The cellular data services will be provided by LEC's PLTE network. Data services can be converted to FirstNet at the request of the client, subject to approval.
- Once customer approval of control narrative and tags listed in Appendix D has been received, a change order must be completed to alter any part of this proposal.
- Due to the rising costs of parts, this proposal is only valid for 30 days from proposal submission date. After 30 days, costs will need to be reassessed and proposal resubmitted for approval.

## Delivery Schedule

Assuming no significant and/or unforeseen circumstances or events, and absent any modifications to the Work as may be mutually agreed upon by issuance of an approved Change Authorization, as of the Effective Date the performance of Work is estimated to take six (6) to eight (8) weeks based on the availability of LEC's labor force at time of proposal submittal and received PO. This delivery schedule is based on estimated parts delivery. We are experiencing erratic delivery schedules due to supply chain issues out of LEC's control. This could impact project timelines.

Customer may at their expense, come to LEC corporate HQ in Pearl, MS and participate in FAT testing once an agreed upon date has been set. Contractor shall be deemed to have fulfilled its obligations under this Proposal upon completion of the Work described herein and final acceptance of the Work by Client without unreasonable objections. No response from client within two (2) business days subsequent to receipt of any Deliverables shall constitute acceptance.

# Payment Terms

Client will be invoiced for the Project Cost in accordance with the following:

- All invoices are due 30 days from invoice date unless otherwise agreed

In addition to the Project Cost, Client shall be financially responsible for payment of all costs and expenses incurred by Contractor associated with performance of the Work under this Proposal (including without limitation any costs and expenses associated with meals, lodging, local transportation and any other applicable business expenses), which shall be identified as a separate line item on each invoice and billed at cost plus fifteen percent (15%). When requested, Contractor shall provide Client with sufficient details to support its invoices, including time sheets for work performed and receipts for expenses incurred.

# Change Authorization Procedure

Any request to change or modify the Work set forth in this Proposal shall conform to the following Change Authorization Procedure:

- Any Party requesting to change or modify the Work shall submit to the other Party a written Change Request, which shall clearly and accurately describe (1) the nature of the requested change, (2) the rationale for the requested change, and (3) the effect the requested change will have on the Work that is the subject of this Proposal.
- Each Party's designated representative will review the Change Request and either approve it for further investigation or reject it. If the investigation is authorized, each Party's designated representative will sign the Change Request, whereupon Contractor will invoice Client for any charges associated with such investigation. The investigation will determine the effect that the implementation of the Change Request will have on the Work that is the subject of this Proposal, including any change(s) in scope, the Project Cost, the Delivery Schedule, and/or any other matters affecting the Work.
- Upon completion of the investigation, both Parties will review the impact of the proposed change and, if mutually agreed, a written Change Authorization must be executed by each of the Parties for the Change Request to become effective.

# Notes

- This proposal is valid for a period of thirty (30) calendar days subsequent to the Effective Date hereof.
- The Estimated Project Cost does not include any sales, use, excise or other similar taxes that may apply, and each respective Party shall be responsible for the timely reporting and payment of all such taxes legally applicable and assessable to such Party in connection with the Work.
- By signing below, Client is agreeing to all terms of said contract and agreeing to billing procedures outlined herein.

In the event you should have any questions or otherwise require additional information, please do not hesitate to contact Scott Walker at (630) 272-9530. If any portion of this Proposal appears to be in error, we kindly ask that you notify us immediately. Should you find the terms of this Proposal acceptable, please countersign where indicated below, provide your company's official purchase order, whereupon we will contact you to schedule a status conference. We greatly appreciate your consideration of this Proposal, and earnestly look forward to the opportunity to work with you.

Sincerely,

LEC, Inc.

City of Brandon, MS.

Offered By: \_\_\_\_\_  
Matt Crites

Accepted By: \_\_\_\_\_  
Authorized Representative



PO Box 619  
 Brandon, MS 39043

Shipping Address:  
 1039 Commercial Park Drive, Suite 1  
 Pearl, MS 39208  
 Phone: 601-829-5322

# Invoice

Date	Invoice #
9/9/2025	106612-1

Bill To
Griner Drilling Service P.O. Drawer 825 Columbia, MS 39429

Ship To

P.O. No.	Terms	Ship Date	Ship Via	Ordered By
RobertMorris03262025	Net 30	9/3/2025	Project	

Quantity	Item	Description	Rate	Amount
1	106612 Cornerstone Panel	City of Brandon, MS Cornerstone Well Pump Station ( As per Quote - Line 17: Electrical Control)	82,945.53	82,945.53T
1	Shipping	Hotshot Shipping Service (Shipped 09/03/25)	853.36	853.36T

*Elec. Controls  
 Actual Cost*

*J.M.  
 Electrical Controls  
 20237211003  
 9/23/25*

If you have any cellular device issues, please fill out a ticket with our SolveIT Help Desk at <https://solveit.lec2.tech>

NOTICE- In connection with recent enhancements to our SolveIT ticketing system, all costs associated with any support provided outside your product suscription will be billed on your monthly invoice.

\*All claims for variances must e reported withing 10 days of delivery\*

<b>Subtotal</b>	\$83,798.89
<b>Sales Tax (7.0%)</b>	\$5,865.92
<b>Invoice Total</b>	\$89,664.81
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$89,664.81

**We appreciate your business!**



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## MEMORANDUM

---

**TO:** HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
**FROM:** ALEX WADE, PUBLIC WORKS DIRECTOR  
**BOARD AGENDA:** DECEMBER 15, 2025  
**SUBJECT:** BURNHAM ROAD WATERLINE IMPROVEMENTS PROJECT  
MDEQ AGREEMENT #: 547-2-DW-5.15  
PAY REQUEST 8 FINAL & CHANGE ORDER 2

---

Asking for your consideration to approve the following from Hemphill Construction Company for the Burnham Road Waterline Improvements Project.

1. Approve Change Order 2 at an increase of \$46,000.00 in the project cost and authorize the Mayor to execute the same. Change Order 2 is due to unforeseen work performed due to additional potholing required throughout the project.
2. Approve Pay Request 8 FINAL in the amount of \$89,951.53 and authorize payment of the same.

On July 1, 2024, the Board awarded the bid for the Burnham Road Waterline Improvements Project to Hemphill Construction Company as the lowest and best bid received. The Burnham Road Waterline Improvements Project allowed for the upgrade of the existing water main along Burnham Road to a 10" water main.

Thank you for your consideration in this matter. Please let me know if you have any questions.

---

### ATTACHMENTS:

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- Benchmark Engineering Recommendation Letter & Change Order 1 Explanation
- Pay Request 8 FINAL & Change Order 2

GL Code: 314-600-713

Funding: MDEQ MCWI Grant & ARPA Funds

December 9, 2025

Mrs. Carly Dearman  
Public Works Operations Coordinator  
City of Brandon  
1000 Municipal Dr.  
Brandon, MS 39042

RE: City of Brandon  
Burnham Road Water Line Project  
Benchmark Project No.: B-9915  
Pay Request #8/Final & Change Order #2

Dear Mrs. Dearman:

Please find included in this packet all documentation and paperwork necessary for approval of Pay Request #8/Final and Change Order #2 in reference to construction services for the Burnham Road Water Line Project for Hemphill Construction Co., Inc., in the amount of \$89,951.53.

In support of the final request for payment and release of retainage, the contractor has submitted the following documents for project closeout matters:

1. Consent of surety to final payment,
2. Warranty letter dated December 5, 2025,
3. Affidavit of payment of debts and claims,
4. Affidavit of release of liens.
5. Settlement letter dated November 25, 2025 for utility claim on extra potholing.

We have reviewed Pay Request #8/Final with Change Order #2 and recommend this be submitted to the Board for their approval.

Should you have any questions or need additional information, please do not hesitate to contact our office at 601-627-7780.

Sincerely,



James B. Wolf, P.E.  
Benchmark Engineering & Surveying, LLC

cc: Benchmark File: B-9915

# APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: H24129-9F

To City of Brandon  
 Customer: 1000 Municipal Drive  
 Brandon, MS 39042

Project H24129- Brandon, MS Burnham Rd Water Line  
 Via Engineer Benchmark Engineering & Surveying, LLC  
 660 Katherine Drive, Suite 302  
 Flowood, MS 39232

Application No. JB App# 8 Final  
 Period From: 10/1/2025  
 Period To: 11/30/2025

**FINAL**

Distribution to :  
 Owner  
 Engineer  
 Contractor

From Contracto Hemphill Construction Company, Inc.  
 PO Drawer 879  
 1858 Hwy 49 South  
 Florence, MS 39073

Owner: City of Brandon, MS  
 1000 Municipal Drive  
 Brandon, MS 39042

External Contract No. N/A

Contract Date: 8/1/2024

Application Date: 11/25/2025

## CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.  
 Continuation Sheet is attached.

1. Original Contract Sum .....	\$1,498,217.00
2. Net Change By Change Order .....	\$305,846.00
3. Contract Sum To Date .....	\$1,804,063.00
4. Work Completed To Date .....	\$1,804,063.00
5. Stored Materials Inventory .....	\$0.00
6. Total Completed and Stored To Date .....	\$1,804,063.00
7. Retainage	
a. Maximum Retainage is in effect.	
b. Securities are not furnished in lieu of Retainage.	\$0.00
c. Retainage on Work Completed to Date 0.00 %	\$0.00
d. Retainage on Stored Materials Inventory 0.00 %	\$0.00
e. Total Calculated Retainage	\$0.00
f. Total Retainage To Be Withheld	\$0.00
8. Total Earned Less Retainage .....	\$1,804,063.00
9. Less Previous Certificates For Payments .....	\$1,714,111.47
10. Current Payment Due .....	\$89,951.53
11. Balance to Finish, Plus Retainage .....	\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Hemphill Construction Company, Inc.

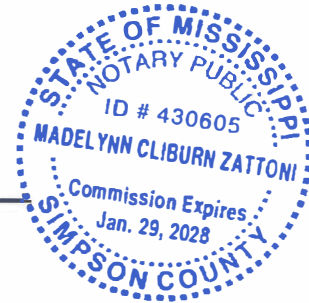
By: [Signature] Date: 11/25/2025

State of: Mississippi County of: Simpson

Subscribed and sworn to before me this 25th day of November 2025

Notary Public: Maddy-Clie Zattoni

My Commission expires: January 29, 2028



### ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED **\$89,951.53**

*(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)*

ENGINEER:

OWNER:

By: [Signature] Date: 12/9/2025 By: \_\_\_\_\_ Date: \_\_\_\_\_

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$259,846.00	\$0.00
Total Approved this Month	\$46,000.00	\$0.00
TOTALS	\$305,846.00	\$0.00
Net Changes By Change Order	<b>\$305,846.00</b>	

# CONTINUATION SHEET

Application and Certification for Payment, containing  
 Engineer's signed certification is attached.  
 Tabulations below.

Application No. : JB App# 8 Final  
 Application Date : 11/25/25  
 Period From: 10/01/25  
 Period To: 11/30/25  
 External Contract No.:

Invoice # : H24129-8F

Contract : H24129- Brandon, MS Burnham Rd Water Line

Item No.	Description of Item	Contract U of M	Units	Cost Per Unit	Total Cost Of Contract	Previous Quantity	Current Quantity	To Date Quantity	Previous Cost	Current Cost	Stored Materials	Total Completed and Stored	Balance to Finish	Percent Complete
01		EA	1.00	\$76,430.00	\$76,430.00	1.00	0.00	1.00	\$76,430.00	\$0.00	0.00	\$76,430.00	\$0.00	100.00%
02	Maintenance of Traffic	LS	1.00	\$70,500.00	\$70,500.00	1.00	0.00	1.00	\$70,500.00	\$0.00	0.00	\$70,500.00	\$0.00	100.00%
03	Temp. Erosion Control Installing and Maintenance	LS	1.00	\$22,900.00	\$22,900.00	1.00	0.00	1.00	\$22,900.00	\$0.00	0.00	\$22,900.00	\$0.00	100.00%
04	Removal of Asphalt Road Section	SY	20.00	\$40.00	\$800.00	20.00	0.00	20.00	\$800.00	\$0.00	0.00	\$800.00	\$0.00	100.00%
05	Removal of Curb & Gutter, All Types	LF	12.00	\$20.00	\$240.00	12.00	0.00	12.00	\$240.00	\$0.00	0.00	\$240.00	\$0.00	100.00%
06	Removal of Water Line, All Sizes	LF	79.00	\$12.00	\$948.00	79.00	0.00	79.00	\$948.00	\$0.00	0.00	\$948.00	\$0.00	100.00%
07	Removal of Gate Valve, All Sizes	EA	2.00	\$350.00	\$700.00	2.00	0.00	2.00	\$700.00	\$0.00	0.00	\$700.00	\$0.00	100.00%
08	Remove & Salvage Fire Hydrant	EA	5.00	\$820.00	\$4,100.00	5.00	0.00	5.00	\$4,100.00	\$0.00	0.00	\$4,100.00	\$0.00	100.00%
09	2" Schedule 40 PVC Water Main	LF	110.00	\$28.00	\$3,080.00	110.00	0.00	110.00	\$3,080.00	\$0.00	0.00	\$3,080.00	\$0.00	100.00%
10	6" C-900 Water Main	LF	256.00	\$45.00	\$11,520.00	256.00	0.00	256.00	\$11,520.00	\$0.00	0.00	\$11,520.00	\$0.00	100.00%
11	8" C-900 Water Main	LF	118.00	\$65.00	\$7,670.00	118.00	0.00	118.00	\$7,670.00	\$0.00	0.00	\$7,670.00	\$0.00	100.00%
12	10" C-900 Water Main	LF	40.00	\$67.00	\$2,680.00	40.00	0.00	40.00	\$2,680.00	\$0.00	0.00	\$2,680.00	\$0.00	100.00%
13	12" C-900 Water Main	LF	3,830.00	\$80.00	\$306,400.00	3,830.00	0.00	3,830.00	\$306,400.00	\$0.00	0.00	\$306,400.00	\$0.00	100.00%
14	3/4" Poly Service Line	LF	86.00	\$50.00	\$4,300.00	86.00	0.00	86.00	\$4,300.00	\$0.00	0.00	\$4,300.00	\$0.00	100.00%
15	3/4" Poly Service Line with 1-1/2" Poly Casing (Directional Bo	LF	165.00	\$70.00	\$11,550.00	165.00	0.00	165.00	\$11,550.00	\$0.00	0.00	\$11,550.00	\$0.00	100.00%
16	12" ID HDPE DR-11 Water Main (Directional Bore)	LF	1,370.00	\$265.00	\$363,050.00	1,370.00	0.00	1,370.00	\$363,050.00	\$0.00	0.00	\$363,050.00	\$0.00	100.00%
17	12" Steel Casing (Bored)	LF	80.00	\$175.00	\$14,000.00	80.00	0.00	80.00	\$14,000.00	\$0.00	0.00	\$14,000.00	\$0.00	100.00%
18	20" Steel Casing (Bored)	LF	40.00	\$315.00	\$12,600.00	40.00	0.00	40.00	\$12,600.00	\$0.00	0.00	\$12,600.00	\$0.00	100.00%
19	24" Steel Casing (Bored)	LF	471.00	\$365.00	\$171,915.00	471.00	0.00	471.00	\$171,915.00	\$0.00	0.00	\$171,915.00	\$0.00	100.00%
20	2" Gate Valve Assembly	EA	3.00	\$1,075.00	\$3,225.00	3.00	0.00	3.00	\$3,225.00	\$0.00	0.00	\$3,225.00	\$0.00	100.00%
21	6" Gate Valve Assembly	EA	7.00	\$2,085.00	\$14,595.00	7.00	0.00	7.00	\$14,595.00	\$0.00	0.00	\$14,595.00	\$0.00	100.00%
22	8" Gate Valve Assembly	EA	5.00	\$2,920.00	\$14,600.00	5.00	0.00	5.00	\$14,600.00	\$0.00	0.00	\$14,600.00	\$0.00	100.00%
23	10" Gate Valve Assembly	EA	1.00	\$4,510.00	\$4,510.00	1.00	0.00	1.00	\$4,510.00	\$0.00	0.00	\$4,510.00	\$0.00	100.00%
24	12" Gate Valve Assembly	EA	6.00	\$5,370.00	\$32,220.00	6.00	0.00	6.00	\$32,220.00	\$0.00	0.00	\$32,220.00	\$0.00	100.00%
25	Ductile Iron Fittings	LBS	3,213.00	\$13.00	\$41,769.00	3,213.00	0.00	3,213.00	\$41,769.00	\$0.00	0.00	\$41,769.00	\$0.00	100.00%
26	Cap Existing 2" Water Main	EA	1.00	\$945.00	\$945.00	1.00	0.00	1.00	\$945.00	\$0.00	0.00	\$945.00	\$0.00	100.00%
27	Cap Existing 6" Water Main	EA	11.00	\$1,190.00	\$13,090.00	11.00	0.00	11.00	\$13,090.00	\$0.00	0.00	\$13,090.00	\$0.00	100.00%
28	Cap Existing 8" Water Main	EA	7.00	\$1,245.00	\$8,715.00	7.00	0.00	7.00	\$8,715.00	\$0.00	0.00	\$8,715.00	\$0.00	100.00%
29	12" End of Line Assembly	EA	1.00	\$875.00	\$875.00	1.00	0.00	1.00	\$875.00	\$0.00	0.00	\$875.00	\$0.00	100.00%
30	Fire Hydrant Assembly	EA	6.00	\$7,265.00	\$43,590.00	6.00	0.00	6.00	\$43,590.00	\$0.00	0.00	\$43,590.00	\$0.00	100.00%
31	Connection to Existing 2" Water Line (Cold Tap)	EA	4.00	\$4,630.00	\$18,520.00	4.00	0.00	4.00	\$18,520.00	\$0.00	0.00	\$18,520.00	\$0.00	100.00%

# CONTINUATION SHEET

Application and Certification for Payment, containing Engineer's signed certification is attached. Tabulations below.

Application No. : JB App# 8 Final  
 Application Date : 11/25/25  
 Period From: 10/01/25  
 Period To: 11/30/25  
 External Contract No.:

Invoice # : H24129-8F

Contract : H24129- Brandon, MS Burnham Rd Water Line

Item No.	Description of Item	Contract U of M	Units	Cost Per Unit	Total Cost Of Contract	Previous Quantity	Current Quantity	To Date Quantity	Previous Cost	Current Cost	Stored Materials	Total Completed and Stored	Balance to Finish	Percent Complete
32	Connection to Existing 6" Water Line (Cold Tap)	EA	5.00	\$8,475.00	\$42,375.00	5.00	0.00	5.00	\$42,375.00	\$0.00	0.00	\$42,375.00	\$0.00	100.00%
33	Connection to Existing 8" Water Line (Cold Tap)	EA	5.00	\$9,030.00	\$45,150.00	5.00	0.00	5.00	\$45,150.00	\$0.00	0.00	\$45,150.00	\$0.00	100.00%
34	Connection to Existing 10" Water Line (Cold Tap)	EA	1.00	\$10,260.00	\$10,260.00	1.00	0.00	1.00	\$10,260.00	\$0.00	0.00	\$10,260.00	\$0.00	100.00%
35	Connection to Existing Water Meter	EA	10.00	\$640.00	\$6,400.00	10.00	0.00	10.00	\$6,400.00	\$0.00	0.00	\$6,400.00	\$0.00	100.00%
36	Connection to Existing Service Line	EA	10.00	\$1,160.00	\$11,600.00	10.00	0.00	10.00	\$11,600.00	\$0.00	0.00	\$11,600.00	\$0.00	100.00%
37	Gravel Driveway Repair (Removal & Replacement)	SY	47.00	\$45.00	\$2,115.00	47.00	0.00	47.00	\$2,115.00	\$0.00	0.00	\$2,115.00	\$0.00	100.00%
38	Concrete Curb & Gutter	LF	13.00	\$110.00	\$1,430.00	13.00	0.00	13.00	\$1,430.00	\$0.00	0.00	\$1,430.00	\$0.00	100.00%
39	Pavement Trench Repair	SY	20.00	\$380.00	\$7,600.00	20.00	0.00	20.00	\$7,600.00	\$0.00	0.00	\$7,600.00	\$0.00	100.00%
40	Undercut Excavation	CY	0.00	\$45.00	\$0.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00%
41	Select Bedding Material	CY	0.00	\$82.00	\$0.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00%
42	Permanent Seed and Mulch	AC	3.50	\$1,600.00	\$5,600.00	3.50	0.00	3.50	\$5,600.00	\$0.00	0.00	\$5,600.00	\$0.00	100.00%
43	Solid Sodding	SY	1,300.00	\$15.00	\$19,500.00	1,300.00	0.00	1,300.00	\$19,500.00	\$0.00	0.00	\$19,500.00	\$0.00	100.00%
44	Deduct Removal of Water Line, All Sizes	LF	0.00	\$-12.00	\$0.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00%
45	Deduct Removal of Gate Valve, All Sizes	EA	0.00	\$-350.00	\$0.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00%
46	Deduct Ductile Iron Fittings	LBS	140.00	\$-13.00	\$-1,820.00	140.00	0.00	140.00	\$-1,820.00	\$0.00	0.00	\$-1,820.00	\$0.00	100.00%
47	Deduct Cap Existing 8" Water Main	EA	0.00	\$-1,245.00	\$0.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00%
48	Deduct Connection to Existing 8" Water Line (Cold Tap)	EA	0.00	\$-9,030.00	\$0.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00%
49	Removal of WaterLine, All Sizes	LF	15.00	\$12.00	\$180.00	15.00	0.00	15.00	\$180.00	\$0.00	0.00	\$180.00	\$0.00	100.00%
50	Removal of Gate Valve, All Sizes	EA	1.00	\$350.00	\$350.00	1.00	0.00	1.00	\$350.00	\$0.00	0.00	\$350.00	\$0.00	100.00%
51	Remove & Salvage Fire Hydrant	EA	5.00	\$820.00	\$4,100.00	5.00	0.00	5.00	\$4,100.00	\$0.00	0.00	\$4,100.00	\$0.00	100.00%
52	4" C-900 Water Main	LF	72.00	\$40.00	\$2,880.00	72.00	0.00	72.00	\$2,880.00	\$0.00	0.00	\$2,880.00	\$0.00	100.00%
53	6" C-900 Water Main	LF	107.00	\$45.00	\$4,815.00	107.00	0.00	107.00	\$4,815.00	\$0.00	0.00	\$4,815.00	\$0.00	100.00%
54	10" C-900 Water Main	LF	1,170.00	\$67.00	\$78,390.00	1,170.00	0.00	1,170.00	\$78,390.00	\$0.00	0.00	\$78,390.00	\$0.00	100.00%
55	3/4" Poly Service Line	LF	138.00	\$50.00	\$6,900.00	138.00	0.00	138.00	\$6,900.00	\$0.00	0.00	\$6,900.00	\$0.00	100.00%
56	10" I.D. HDPE DR-11 Water Main (Directional Bore)	LF	140.00	\$320.00	\$44,800.00	140.00	0.00	140.00	\$44,800.00	\$0.00	0.00	\$44,800.00	\$0.00	100.00%
57	20" Steel Casing (Bored)	LF	60.00	\$315.00	\$18,900.00	60.00	0.00	60.00	\$18,900.00	\$0.00	0.00	\$18,900.00	\$0.00	100.00%
58	4" Gate Valve Assembly	EA	1.00	\$2,000.00	\$2,000.00	1.00	0.00	1.00	\$2,000.00	\$0.00	0.00	\$2,000.00	\$0.00	100.00%
59	10" Gate Valve Assembly	EA	1.00	\$4,510.00	\$4,510.00	1.00	0.00	1.00	\$4,510.00	\$0.00	0.00	\$4,510.00	\$0.00	100.00%
60	Ductile Iron Fittings	LBS	1,152.00	\$13.00	\$14,976.00	1,152.00	0.00	1,152.00	\$14,976.00	\$0.00	0.00	\$14,976.00	\$0.00	100.00%
61	Cap Existing 4" Water Main	EA	1.00	\$1,175.00	\$1,175.00	1.00	0.00	1.00	\$1,175.00	\$0.00	0.00	\$1,175.00	\$0.00	100.00%
62	Cap Existing 6" Water Main	EA	1.00	\$1,190.00	\$1,190.00	1.00	0.00	1.00	\$1,190.00	\$0.00	0.00	\$1,190.00	\$0.00	100.00%

# CONTINUATION SHEET

Application and Certification for Payment, containing Engineer's signed certification is attached. Tabulations below.

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Item No.	Description of Item	Contract U of M	Units	Cost Per Unit	Total Cost Of Contract	Previous Quantity	Current Quantity	To Date Quantity	Previous Cost	Current Cost	Stored Materials	Total Completed and Stored	Balance to Finish	Percent Complete
63	Cap Existing 8" Water Main	EA	6.00	\$1,245.00	\$7,470.00	6.00	0.00	6.00	\$7,470.00	\$0.00	0.00	\$7,470.00	\$0.00	100.00%
64	Fire Hydrant Assembly	EA	2.00	\$7,265.00	\$14,530.00	2.00	0.00	2.00	\$14,530.00	\$0.00	0.00	\$14,530.00	\$0.00	100.00%
65	Connection to Existing 4" Water Line (Cold Tap)	EA	3.00	\$8,000.00	\$24,000.00	3.00	0.00	3.00	\$24,000.00	\$0.00	0.00	\$24,000.00	\$0.00	100.00%
66	Connection to Existing 6" Water Line (Cold Tap)	EA	2.00	\$8,475.00	\$16,950.00	2.00	0.00	2.00	\$16,950.00	\$0.00	0.00	\$16,950.00	\$0.00	100.00%
67	Connection to Existing 10" Water Line (Cold Tap)	EA	1.00	\$10,260.00	\$10,260.00	1.00	0.00	1.00	\$10,260.00	\$0.00	0.00	\$10,260.00	\$0.00	100.00%
68	Connection to Existing Water Meter	EA	10.00	\$640.00	\$6,400.00	10.00	0.00	10.00	\$6,400.00	\$0.00	0.00	\$6,400.00	\$0.00	100.00%
69	Water Sample Station	EA	1.00	\$3,655.00	\$3,655.00	1.00	0.00	1.00	\$3,655.00	\$0.00	0.00	\$3,655.00	\$0.00	100.00%
70	2" Blow-Off Assembly	EA	1.00	\$1,540.00	\$1,540.00	1.00	0.00	1.00	\$1,540.00	\$0.00	0.00	\$1,540.00	\$0.00	100.00%
71	Connection to Existing Service Line	EA	5.00	\$1,160.00	\$5,800.00	5.00	0.00	5.00	\$5,800.00	\$0.00	0.00	\$5,800.00	\$0.00	100.00%
72	Undercut Excavation	CY	0.00	\$45.00	\$0.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00%
73	Select Bedding Material	CY	0.00	\$82.00	\$0.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00%
74	Permanent Seed & Mulch	AC	0.50	\$1,600.00	\$800.00	0.50	0.00	0.50	\$800.00	\$0.00	0.00	\$800.00	\$0.00	100.00%
75	Solid Sodding	SY	1,807.00	\$15.00	\$27,105.00	1,807.00	0.00	1,807.00	\$27,105.00	\$0.00	0.00	\$27,105.00	\$0.00	100.00%
CO1	12" Hot Tap	LS	1.00	\$11,850.00	\$11,850.00	1.00	0.00	1.00	\$11,850.00	\$0.00	0.00	\$11,850.00	\$0.00	100.00%
	Raise Existing Junction Box	LS	1.00	\$2,130.00	\$2,130.00	1.00	0.00	1.00	\$2,130.00	\$0.00	0.00	\$2,130.00	\$0.00	100.00%
	Change 24" Steel Casing/ 12" PVC to 24" HDPE Casing/ 14" HDP	LF	240.00	\$34.00	\$8,160.00	240.00	0.00	240.00	\$8,160.00	\$0.00	0.00	\$8,160.00	\$0.00	100.00%
CO2	Utility Claim	LS	1.00	\$46,000.00	\$46,000.00	0.00	1.00	1.00	\$0.00	\$46,000.00	0.00	\$46,000.00	\$0.00	100.00%
1	T & M Repairs	EA	0.00	\$0.00	\$0.00	0.00	0.00	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00	0.00%
<b>Grand Totals</b>					<b>\$1,804,063.00</b>				<b>\$1,758,063.00</b>	<b>\$46,000.00</b>	<b>\$0.00</b>	<b>\$1,804,063.00</b>	<b>\$0.00</b>	<b>100.00%</b>



**AIA**<sup>®</sup>

# Document G706™ – 1994

## Contractor's Affidavit of Payment of Debts and Claims

**PROJECT:** *(Name and address)*

Brandon, MS Burnham Rd  
Water Line

**ARCHITECT'S PROJECT NUMBER:**

**CONTRACT FOR:** General Construction

OWNER

ARCHITECT

CONTRACTOR

**TO OWNER:** *(Name and address)*

City of Brandon, MS  
1000 Municipal Drive  
Brandon, MS 39042

**CONTRACT DATED:** August 01, 2025

SURETY

OTHER

**STATE OF:** Mississippi

**COUNTY OF:** Simpson

The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered.

**EXCEPTIONS:** None.

**SUPPORTING DOCUMENTS ATTACHED HERETO:**

1. Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707, Consent of Surety, may be used for this purpose.

Indicate Attachment  Yes  No

*The following supporting documents should be attached hereto if required by the Owner:*

1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.
3. Contractor's Affidavit of Release of Liens (AIA Document G706A).

**CONTRACTOR:** *(Name and address)*

Hemphill Construction Company, Inc.  
P.O. Drawer 879  
Florence, MS 39073

**BY:**

*(Signature of authorized representative)*

Joseph Gray-Lewis, Project Manager

*(Printed name and title)*

Subscribed and sworn to before me on this date:

December 05, 2025

Notary Public:

Madelynn Cliburn Zatonni

My Commission Expires:

January 29, 2028

**CAUTION:** You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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# AIA<sup>®</sup> Document G706A<sup>™</sup> – 1994

## Contractor's Affidavit of Release of Liens

<b>PROJECT:</b> <i>(Name and address)</i> Brandon, MS Burnham Rd Water Line	<b>ARCHITECT'S PROJECT NUMBER:</b>	<b>OWNER</b> <input type="checkbox"/>
	<b>CONTRACT FOR:</b> General Construction	<b>ARCHITECT</b> <input type="checkbox"/>
		<b>CONTRACTOR</b> <input type="checkbox"/>
<b>TO OWNER:</b> <i>(Name and address)</i> City of Brandon, MS 1000 Municipal Drive Brandon, MS 39042	<b>CONTRACT DATED:</b> August 01, 2025	<b>SURETY</b> <input type="checkbox"/>
		<b>OTHER</b> <input type="checkbox"/>

**STATE OF:** Mississippi  
**COUNTY OF:** Simpson

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

**EXCEPTIONS:** Payment of \$0.04 on pay application #7 and payment of \$89,951.53 on pay application #8 Final.

**SUPPORTING DOCUMENTS ATTACHED HERETO:**

- Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
- Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

**CONTRACTOR:** *(Name and address)*

Hemphill Construction Company, Inc.  
P.O. Drawer 879  
Florence, MS 39073

**BY:**

  
*(Signature of authorized representative)*

Joseph Gray-Lewis, Project Manager  
*(Printed name and title)*

Subscribed and sworn to before me on this date:  
December 05, 2025  
Notary Public:

Madelynn Cliburn Zattoni  
My Commission Expires:  
January 29, 2028

**CAUTION:** You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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P.O. Drawer 879  
Florence, MS 39073-0879

Phone: 601-932-2060  
Fax: 601-932-2550

Municipal & Public Works Construction

Heavy & Highway Construction

### WARRANTY

Owner: City of Brandon  
1000 Municipal Drive  
Brandon, MS 39042

Contractor: Hemphill Construction Company, Inc.  
P.O. Drawer 879  
Florence, MS 39073

Project: **Brandon, MS Burnham Rd Water Line**

Completion Date: June 05, 2025

Hemphill Construction Company, Inc. hereby warrants that all labor and materials furnished and work performed by the Hemphill Construction Company, Inc. on the above referenced project are in accordance with the requirements of the contract, including amendments thereto, for a period of one (1) year following the completion date and written acceptance by the Owner. Hemphill Construction shall make good any defects at no expense to the Owner for this period.

  
\_\_\_\_\_  
Joseph Gray-Lewis, Project Manager

Subscribed and sworn to me this date:

5<sup>th</sup> day of December, 2025.

\_\_\_\_\_  
Notary, Madelynn Cliburn Zattoni

My Commission Expires January 29, 2028.

*The difficult we do immediately, the impossible takes a little longer!*

**CONSENT OF  
SURETY COMPANY  
TO FINAL PAYMENT**

OWNER   
ARCHITECT   
CONTRACTOR   
SURETY   
OTHER

AIA DOCUMENT G707

FEDERAL INSURANCE COMPANY BOND NO. K41874041

PROJECT: Burnham Road Water Line

TO (Owner)  
City of Brandon  
P O Box 1539  
Brandon MS 39043

ARCHITECT'S PROJECT NO.:

CONTRACT FOR: SAME AS ABOVE

CONTRACT DATE: July 2, 2024

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the  
(here insert name and address of Surety Company)

**FEDERAL INSURANCE COMPANY**  
P O Box 1650  
Whitehouse Station NJ 08889-1650

, SURETY COMPANY,

on bond of (here insert name and address of Contractor)

**Hemphill Construction Company, Inc.**  
P O Drawer 879  
Florence, MS 39073-0879

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve  
the Surety Company of any of its obligations to (here insert name and address of Owner)

City of Brandon  
P O Box 1539  
Brandon MS 39043

, OWNER

as set forth in the said Surety Company's bond.

IN WITNESS WHEREOF,  
the Surety Company has hereunto set its hand this 5 day of December, 2025.

**FEDERAL INSURANCE COMPANY**

Surety Company

*Mary Anne Goodin*

Signature of Authorized Representative

Mary Anne Goodin

Title: Attorney In Fact

NOTE: This form is to be used as a companion document to AIA DOCUMENT G706, CONTRACTOR'S AFFIDAVIT OF PAYMENT OF  
DEBTS AND CLAIMS, Current Edition

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ONE PAGE

FORM 15-10-87 (ED. 4-77)



Power of Attorney

Federal Insurance Company | Vigilant Insurance Company | Pacific Indemnity Company
Westchester Fire Insurance Company | ACE American Insurance Company

Know All by These Presents, that FEDERAL INSURANCE COMPANY, an Indiana corporation, VIGILANT INSURANCE COMPANY, a New York corporation, PACIFIC INDEMNITY COMPANY, a Wisconsin corporation, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY corporations of the Commonwealth of Pennsylvania, do each hereby constitute and appoint Ronald Lee Andrews, Mary Anne Goodin and Susan G. Johnston of Vicksburg, Mississippi-----

each as their true and lawful Attorney-in-Fact to execute under such designation in their names and to affix their corporate seals to and deliver for and on their behalf as surety thereon or otherwise, bonds and undertakings and other writings obligatory in the nature thereof (other than bail bonds) given or executed in the course of business, and any instruments amending or altering the same, and consents to the modification or alteration of any instrument referred to in said bonds or obligations.

In Witness Whereof, said FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY have each executed and attested these presents and affixed their corporate seals on this 9th day of April 2024.

Rupert HD Swindells signature
Rupert HD Swindells, Assistant Secretary

Warren Eichhorn signature
Warren Eichhorn, Vice President



STATE OF NEW JERSEY
County of Hunterdon SS.

On this 9th day of April, 2024 before me, a Notary Public of New Jersey, personally came Rupert HD Swindells and Warren Eichhorn, to me known to be Assistant Secretary and Vice President, respectively, of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY, the companies which executed the foregoing Power of Attorney, and the said Rupert HD Swindells and Warren Eichhorn, being by me duly sworn, severally and each for himself did depose and say that they are Assistant Secretary and Vice President, respectively, of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY and know the corporate seals thereof, that the seals affixed to the foregoing Power of Attorney are such corporate seals and were thereto affixed by authority of said Companies; and that their signatures as such officers were duly affixed and subscribed by like authority.

Notarial Seal



Albert Contursi
NOTARY PUBLIC OF NEW JERSEY
No 50202369
Commission Expires August 22, 2027

Albert Contursi signature
Notary Public

CERTIFICATION

Resolutions adopted by the Boards of Directors of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, and PACIFIC INDEMNITY COMPANY on August 30, 2016; WESTCHESTER FIRE INSURANCE COMPANY on December 11, 2006; and ACE AMERICAN INSURANCE COMPANY on March 20, 2009:

"RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into in the ordinary course of business (each a "Written Commitment"):

- (1) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise.
(2) Each duly appointed attorney-in-fact of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise, to the extent that such action is authorized by the grant of powers provided for in such person's written appointment as such attorney-in-fact.
(3) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to appoint in writing any person the attorney-in-fact of the Company with full power and authority to execute, for and on behalf of the Company, under the seal of the Company or otherwise, such Written Commitments of the Company as may be specified in such written appointment, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
(4) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to delegate in writing to any other officer of the Company the authority to execute, for and on behalf of the Company, under the Company's seal or otherwise, such Written Commitments of the Company as are specified in such written delegation, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
(5) The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by facsimile on such Written Commitment or written appointment or delegation.

FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested."

I, Rupert HD Swindells, Assistant Secretary of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY (the "Companies") do hereby certify that

- (i) the foregoing Resolutions adopted by the Board of Directors of the Companies are true, correct and in full force and effect,
(ii) the foregoing Power of Attorney is true, correct and in full force and effect.

Given under my hand and seals of said Companies at Whitehouse Station, NJ, this December 5, 2025



Rupert HD Swindells signature
Rupert HD Swindells, Assistant Secretary

IN THE EVENT YOU WISH TO VERIFY THE AUTHENTICITY OF THIS BOND OR NOTIFY US OF ANY OTHER MATTER, PLEASE CONTACT US AT:
Telephone (908) 903-3493 Fax (908) 903-3656 e-mail: surety@chubb.com



OWNER: CITY OF BRANDON  
 CONTRACTOR: HEMPHILL CONSTRUCTION COMPANY, INC.  
 Date: 12/1/2025  
 CHANGE ORDER NUMBER: CHANGE ORDER #2/FINAL  
 PROJECT NAME: BURNHAM ROAD WATER LINE (B-9915)

ITEM NO.	ITEM DESCRIPTION	DESCRIPTION OF CHANGES	UNIT	PLAN QUANTITY	FINAL QUANTITY	DIFFERENCE	UNIT COST	TOTAL CONTRACT COST CHANGE
CO2	UTILITY CLAIM FOR EXTRA POTHOLING	EXTRA WORK	LS	1.00	1.00	-	\$ 46,000.00	\$ 46,000.00

CURRENT CONTRACT AMOUNT	\$ 1,758,063.00
CONTRACT CHANGE DUE TO CHANGE ORDER NO.2	\$ 46,000.00
FINAL REVISED CONTRACT AMOUNT	\$ 1,804,063.00
ORIGINAL CONTRACT COMPLETION DATE	2/15/2025
ADDITIONAL CONTRACT TIME FOR CHANGE ORDER #2	120
ACTUAL CONTRACT SUBSTANTIAL COMPLETION DATE	6/15/2025

RECOMMENDED BY: \_\_\_\_\_ DATE 12/1/2025  
 ENGINEER (SIGNATURE)  
 ACCEPTED BY: \_\_\_\_\_ DATE 12/2/25  
 CONTRACTOR (SIGNATURE)  
 APPROVED BY: \_\_\_\_\_ DATE \_\_\_\_\_  
 OWNER (SIGNATURE)

P.O. Drawer 879  
Florence, MS 39073-0879



Phone: 601-932-2060  
Fax: 601-932-2550

[www.hemphillconstruction.com](http://www.hemphillconstruction.com)

Municipal & Public Works Construction

Heavy & Highway Construction

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November 25, 2025

Benchmark Engineering and Surveying  
660 Katherine Drive Suite 302  
Flowood, MS 39232

Attn.: James Wolf, P.E., P.L.S.

RE: Burnham Rd. – Utility Claim

Mr. Wolf,

Your initial offer for the Burnham Rd. claim was \$36,000.00. We responded with a counteroffer of \$82,000.00 in our letter dated October 10th. As we have not yet received a formal response, we are submitting a revised settlement offer in the amount of **\$46,000.00** in order to finalize this project.

This settlement amount includes acceptance of both the Burnham Rd. and Hwy 80 projects **as-is**. All punch-list items for both projects have been completed.

Attached is our final invoice for the Burnham Rd. project. Upon approval of this change order and settlement amount, we will immediately forward the remaining close-out documents.

Please let us know if you need any additional information. We look forward to resolving this matter promptly.

Sincerely,

HEMPHILL CONSTRUCTION COMPANY, INC.

A handwritten signature in black ink that reads "Joseph Gray-Lewis".

Joseph Gray-Lewis  
Project Manager

---

*The difficult we do immediately, the impossible takes a little longer!*



---

MEMORANDUM

---

**TO:** HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
**FROM:** ALEX WADE, PUBLIC WORKS DIRECTOR  
**BOARD AGENDA:** DECEMBER 15, 2025  
**SUBJECT:** GRANTS FERRY PARKWAY SHARED USE PATH LPA PROJECT  
PROJECT #: STP-0013-00(055)LPA109422/701000  
PAY REQUEST 6

---

Asking for your consideration to approve Pay Request 6 in the amount of \$110,060.82 from Thornton Construction Company for the Grants Ferry Parkway Shared Use Path LPA Project and authorize payment of the same.

On April 7, 2025, the Board awarded the bid to Thornton Construction Company for the Grants Ferry Parkway Share Use Path LPA Project. This project will allow for a new multi-use path to be constructed along Grants Ferry Parkway. This project is an MDOT LPA project and final award of the bid will be contingent upon MDOT's concurrence of the award.

Thank you for your consideration in this matter. Please let us know if you have any questions.

**ATTACHMENTS:**

---

- Benchmark Engineering Recommendation Letter
- Thornton Construction Company Pay Request 6

GL Code: 001-201-703

Funding: MPO

December 9<sup>th</sup>, 2025

Mr. Alex Wade  
Public Works Director  
City of Brandon  
1000 Municipal Drive  
Brandon, MS 39042

RE: City of Brandon  
Grants Ferry Parkway Shared Use Path (From MS 471 to Cornerstone Dr.)  
Project # STP-0013-00(055) LPA/109422-701000  
B-9950/B-11576  
Pay Request #6

Mr. Wade:

Please find included in this packet all documentation and paperwork necessary for approval of Pay Request No. 6 regarding construction services for the City of Brandon Grants Ferry Parkway Shared Use Path from MS 471 to Cornerstone Dr. for Thornton Construction Co., Inc. in the amount of **\$110,060.82**.

We have reviewed this pay request(s) and recommend this be submitted to the Board for their approval. Once approved, we will submit a request for reimbursement as soon as possible.

Should you have any questions or need additional information, please do not hesitate to contact our office at 601-627-7787.

Sincerely,



Lon Burt, P.E.  
Project Manager  
Benchmark Engineering & Surveying, LLC

cc: Carly Dearman (City of Brandon)  
Matthew Miller, P.E., P.L.S. (Benchmark)  
Mary Ann Hess (City of Brandon)  
Rebecca Pevey (City of Brandon)  
File: B-9950/B-11576

LPA-001 v 1.2.0

MISSISSIPPI DEPARTMENT OF TRANSPORTATION

STP-0013-00(055)/109422701

Revised Apr. 02, 2009

Contractor's Estimate - Recap Sheet

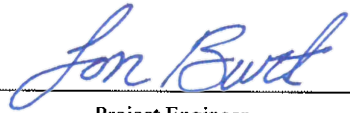
Printed: 12/09/2025 04:28 pm

Vendor Number	3100024322 0	Completion Date	00/00/0000
Contract ID	LSTP001300055	Time Units / Days to be Allowed	105.00
In Account With	City of Brandon PO Box 1539, Brandon, MS, 39043		
FMS Contract Number	OG00001539		
Estimate Number	0006 PROGRESS	Period	11/01/2025 Thru 11/30/2025
Project County: RANKIN (61)		Current Period	Previous Estimate
Project Number: 109422701000 [STP-0013-00(055)/109422701 ]			Total Allowed to Date
Total Cost (Participating)		\$110,060.82	\$1,233,516.36
Total Cost		\$110,060.82	\$1,233,516.36
Project Total		\$110,060.82	\$1,233,516.36
% Matching Funds Deduction for LPA 25.00000 %		(\$27,515.21 )	(\$308,379.09 )
Total Net Amount Owed to LPA		\$82,545.61	\$925,137.27
Total Contract Net Work Due		\$82,545.61	\$925,137.27
Time Units / Days Used		15.000000	75.000000
Contract % Complete (Dollars)		6.97 %	78.14 %
Contract % Elapsed Time		14.290000%	71.430000%

Quantities Checked

Original Signed

Burt, Lon (15-10)



Project Engineer

Completion Date: 00/00/0000

Calendar Days to be Allowed: 105.00

Total Contract Bid Amount: \$1,533,103.75

Total Contract Current Amount: \$1,578,689.23

Productive Days to be Allowed: 105.000000

Total Productive Days Assessed: 90.000000

Contract % Elapsed Time (Productive Days): 85.710000 %

Progress of Project: -0.600000%

LPA Official:

Approved:

Chief Engineer by

Original Signed

Mitchell Young, P.E.

LPA Engineer

CAD002 v 1.6

MISSISSIPPI DEPARTMENT OF TRANSPORTATION

STP-0013-00(055)/109422701

Revised Oct. 10, 2008

Contractor's Estimate - Detail Sheet

Printed: 12/09/2025

Vendor Number		3100024322 0			Date Let		03/14/2025		MPC	Not Found		
Contract ID		LSTP001300055			Award Date		04/25/2025					
In Account With		City of Brandon PO Box 1539, Brandon, MS, 39043										
Surety		Default Surety For LPA Contract										
FMS CC Number		OG00001539										
Estimate Number		0006 PROGRESS			Period		11/01/2025 Thru 11/30/2025					
Project Number		109422701000   STP-0013-00(055)/109422701 RANKIN (61)						Category		Roadway		
Line No	Item Number	AC	Item	Total Quantities			Unit	Unit Price	Amount			
				Contract Qty	Current	Allowed-to-Date			Current	Allowed-to-Date		
1	0010		202-B240	Removal of Traffic Stripe	48.000	0.000	0.000	LF	12.50	0.00	0.00	
1	0020	E	203-A001	Unclassified Excavation, FM, AH	2,000.000	0.000	2,561.000	CY	16.30	0.00	41,744.30	
1	0030	E	203-EX041	Borrow Excavation, AH, LVM, Class B9-6	850.000	0.000	82.000	CY	21.50	0.00	1,763.00	
1	0040	E	203-G002	Excess Excavation, LVM, AH	1,225.000	0.000	682.000	CY	15.00	0.00	10,230.00	
1	0050		203-I002	Site Grading	834.000	0.000	3,262.450	SY	4.50	0.00	14,681.03	
1	0060	E	211-B001	Topsoil for Slope Treatment, Contractor Furnished	524.000	0.000	673.000	CY	37.50	0.00	25,237.50	
1	0070	E	211-C001	Topsoil for Plant Holes, Contractor Furnished	10.000	0.000	0.000	CY	125.00	0.00	0.00	
1	0080		216-B001	Solid Sodding, Bermuda	6,398.000	1,000.000	7,350.000	SY	7.50	7,500.00	55,125.00	
1	0090		219-A001	Watering	128.000	0.000	142.000	KGAL	20.00	0.00	2,840.00	
1	0100		225-A001	Grassing	1.000	0.000	1.000	ACRE	1,500.00	0.00	1,500.00	
1	0110		225-B001	Agricultural Limestone	1.000	0.000	0.000	TON	390.00	0.00	0.00	
1	0120		225-C001	Mulch, Vegetative Mulch	2.000	0.000	3.150	TON	520.00	0.00	1,638.00	
1	0130		226-A001	Temporary Grassing	1.000	0.000	0.000	ACRE	950.00	0.00	0.00	
1	0140		230-B057	Tree Planting, Nutall Oak	4.000	2.000	2.000	EA	437.50	875.00	875.00	
1	0150		230-B059	Tree Planting, Pin Oak	5.000	3.000	3.000	EA	437.50	1,312.50	1,312.50	
1	0160		230-B081	Tree Planting, Sugar Maple	5.000	2.000	2.000	EA	437.50	875.00	875.00	
1	0170		230-B095	Tree Planting, Willow Oak	5.000	2.000	2.000	EA	437.50	875.00	875.00	
1	0180		230-D001	Bed Preparation	1,500.000	500.000	500.000	SF	1.25	625.00	625.00	
1	0190		907-234-A001	Temporary Silt Fence	7,100.000	0.000	5,424.000	LF	3.55	0.00	19,255.20	
1	0200		237-A002	Wattles, 20"	2,120.000	0.000	1,070.000	LF	7.30	0.00	7,811.00	
1	0210		249-B001	Remove and Reset Riprap	8.000	0.000	8.000	CY	88.30	0.00	706.40	
1	0220		907-258-E001	Trash Receptacle	3.000	0.000	0.000	EA	3,465.00	0.00	0.00	
1	0230		907-258-PP002	Decorative Park Bench	3.000	0.000	0.000	EA	2,890.00	0.00	0.00	
1	0250	GT	304-F002	Size 610 Crushed Stone Base	249.000	0.000	416.380	TON	82.90	0.00	34,517.90	

Line No	Item Number	AC	Item	Total Quantities			Unit	Unit Price	Amount		
				Contract Qty	Current	Allowed-to-Date			Current	Allowed-to-Date	
1	0270	305-A001		Processing for In-Grade Modification	8,500.000	0.000	8,635.585	SY	5.00	0.00	43,177.93
1	0280	307-C006	M	8" Soil-Lime-Water Mixing, Class C	5,310.000	0.000	0.000	SY	6.75	0.00	0.00
1	0290	307-S001	A3	Bituminous Curing Seal	1,328.000	0.000	0.000	GAL	7.50	0.00	0.00
1	0300	311-B001		Lime	116.000	0.000	0.000	TON	390.00	0.00	0.00
1	0310	603-CE008	S	29" x 18" Concrete Arch Pipe, Class A III	24.000	0.000	24.000	LF	165.25	0.00	3,966.00
1	0320	603-RB017		29" x 18" End Section Removed and Relaid	1.000	0.000	1.000	EA	600.00	0.00	600.00
1	0330	608-B001	S	Concrete Sidewalk, With Reinforcement	8,681.000	810.430	8,666.580	SY	72.25	58,553.57	626,160.42
1	0340	907-608-C001		Detectable Warning Panels	160.000	160.000	160.000	SF	65.50	10,480.00	10,480.00
1	0360	618-B001		Additional Construction Signs	1.000	0.000	0.000	SF	10.00	0.00	0.00
1	0370	619-D1001		Standard Roadside Construction Signs, Less than 10 Square Feet	16.000	-6.000	18.000	SF	15.00	-90.00	270.00
1	0380	619-D2001		Standard Roadside Construction Signs, 10 Square Feet or More	52.000	8.000	40.000	SF	15.00	120.00	600.00
1	0390	619-G4005		Barricades, Type III, Single Faced	24.000	0.000	24.000	LF	23.75	0.00	570.00
1	0400	619-G7001		Warning Lights, Type "B"	8.000	0.000	8.000	EA	312.50	0.00	2,500.00
1	0420	907-626-H010		Thermoplastic Legend, White	854.000	0.000	0.000	LF	6.25	0.00	0.00
1	0430	630-A001		Standard Roadside Signs, Sheet Aluminum, 0.080" Thickness	19.000	19.000	19.000	SF	19.00	361.00	361.00
1	0440	630-C003		Steel U-Section Posts, 3.0 lb/ft	32.000	50.000	50.000	LF	7.00	350.00	350.00
1	0450	907-630-O001		Remove and Reset Sign Assembly	16.000	0.000	16.000	EA	166.75	0.00	2,668.00
1	0470	907-809-A001	S	Retaining Wall System	1,560.000	0.000	1,526.625	SF	90.50	0.00	138,159.56
1	0480	815-A006	S	Loose Riprap, Size 200	32.000	0.000	23.770	TON	97.50	0.00	2,317.58
1	0490	815-F002	S	Sediment Control Stone	32.000	0.000	27.740	TON	110.00	0.00	3,051.40
1	0500	L00011 230-B500		Tree Planting, Ginkgo Tree	5.000	3.000	3.000	EA	562.50	1,687.50	1,687.50
1	0510	L00011 230-B500		Tree Planting, Pond Cypress	10.000	8.000	8.000	EA	500.00	4,000.00	4,000.00
1	0520	L00031 907-258-PP500		Bicycle Rack Bicycle Rack	1.000	0.000	0.000	EA	1,412.00	0.00	0.00
1	0530	L00056 907-813-PP500		42" Hand Rail	410.000	40.000	40.000	LF	245.00	9,800.00	9,800.00
1	0540	L00070 907-233-C500		Pine Straw Mulch	170.000	50.000	50.000	SY	9.40	470.00	470.00
1	0550	L00076 230-A500		Shrub Planting, Hameln Dwarf Fountain Grass, 3 Gallon	75.000	45.000	45.000	EA	37.50	1,687.50	1,687.50
1	0560	L00076 230-A500		Shrub Planting, Andorra Juniper, 3 Gallon	33.000	20.000	20.000	EA	37.50	750.00	750.00

Line No	Item Number	AC	Item	Total Quantities			Unit	Unit Price	Amount		
				Contract Qty	Current	Allowed-to-Date			Current	Allowed-to-Date	
1	8010	221-A001	S	Concrete Paved Ditch S/A #1	37.000	0.000	39.000	CY	1,232.04	0.00	48,049.56
<b>Total Roadway Items</b>									<b>100,232.07</b>	<b>1,123,288.28</b>	
<b>Total Participating Direct Items</b>									<b>100,232.07</b>	<b>1,123,288.28</b>	
<b>Total Non-Participating Direct Items</b>									<b>0.00</b>	<b>0.00</b>	
<b>Total Direct Items on Contract = 1,337,419.23</b>					<b>Total Direct Items</b>			<b>100,232.07</b>	<b>1,123,288.28</b>		
<b>Dependent Items</b>											
Par	Line No	Item Number	AC	Item	Total Quantities			Unit	Unit Price	Amount	
					Contract Qty	Current	Allowed-to-Date			Current	Allowed-to-Date
1	0350	907-618-A001		Maintenance of Traffic	1.000000	0.075000	0.839900	LS	91,050.00	6,828.75	76,472.90
1	0410	620-A001		Mobilization	1.000000	0.000000	1.000000	LS	110,220.00	0.00	110,220.00
1	0460	699-A001		Roadway Construction Stakes	1.000000	0.075000	0.839900	LS	40,000.00	3,000.00	33,596.00
<b>Total Participating Dependent Items</b>									<b>9,828.75</b>	<b>220,288.90</b>	
<b>Total Non-Participating Dependent Items</b>									<b>0.00</b>	<b>0.00</b>	
<b>Total Dependent Items</b>									<b>9,828.75</b>	<b>220,288.90</b>	
<b>Total Project Participating Construction Items</b>									<b>110,060.82</b>	<b>1,343,577.18</b>	
<b>Total Project Non-Participating Construction Items</b>									<b>0.00</b>	<b>0.00</b>	
<b>Total Project Construction Items</b>									<b>110,060.82</b>	<b>1,343,577.18</b>	
<b>Stockpiled Material Adjustments</b>											
	Line No	Item Number	Item Description			Adjustment Description			Current	Allowed-to-Date	
<b>Total Participating Stockpiled Material Adjustments</b>									<b>0.00</b>	<b>0.00</b>	
<b>Total Participating Costs (on CAD001)</b>									<b>110,060.82</b>	<b>1,343,577.18</b>	
<b>Total Non-Participating Costs (on CAD001)</b>									<b>0.00</b>	<b>0.00</b>	
<b>Project: 109422701000   STP-0013-00(055)/109422701</b>					<b>Total Costs (on CAD001)</b>			<b>110,060.82</b>	<b>1,343,577.18</b>		
<b>Fuel And Material Adjustments</b>											
	Line No	Item Number	Item Description			Adjustment Description			Price Difference	Current	Allowed-to-Date
<b>Total Participating Fuel And Material Adjustments</b>									<b>0.00</b>	<b>0.00</b>	
<b>Total Non-Participating Fuel And Material Adjustments</b>									<b>0.00</b>	<b>0.00</b>	
<b>Total Fuel And Material Adjustments</b>									<b>0.00</b>	<b>0.00</b>	
<b>Total Construction Cost on Contract = 1,578,689.23</b>					<b>Total Contract Net Work Due (on CAD001)</b>			<b>110,060.82</b>	<b>1,343,577.18</b>		



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MEMORANDUM

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**TO:** HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
**FROM:** ALEX WADE, PUBLIC WORKS DIRECTOR  
**BOARD AGENDA:** DECEMBER 15, 2025  
**SUBJECT:** 2026 FORD F-550 CHASSIS TRUCK  
PURCHASE APPROVAL

---

Asking for your consideration to approve the purchase of ONE 2026 Ford F-550 Chassis Truck in the amount of \$70,698.68 from Gray-Daniels Auto Group. A second quote was received from Mac Haik Jackson Ford in the amount of \$71,156.00.

The truck purchase was budgeted for in the FY26 budget.

Thank you for your consideration in this matter. Please let us know if you have any questions.

---

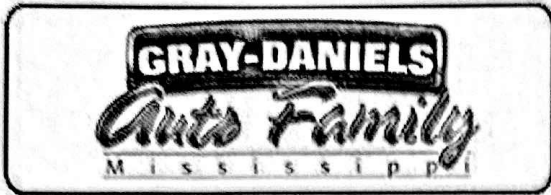
**ATTACHMENTS:**

---

- Gray-Daniels Auto Group Quote
- Mak Haik Jackson Ford Quote

GL Code: 400-673-740

Funding: WSOM



Date: 11/21/2025  
 Salesperson: Chandler Schuler  
 Manager: Neely Brown

**FOR INTERNAL USE ONLY**

**BUSINESS NAME** CITY OF BRANDON Home Phone: \_\_\_\_\_  
**CONTACT** \_\_\_\_\_  
 Address: 1000 MUNICIPAL DR  
BRANDON, MS 39042-2972 Work Phone: \_\_\_\_\_  
RANKIN  
 E-Mail: cityofbrandon1831@gmail.com Cell Phone: (601) 706-2607

**VEHICLE**  
 Stock #: TBD New / Used: New VIN: TBD Mileage: \_\_\_\_\_  
 Vehicle: 2026 Ford F-550 Chassis Color: OXFORD WHITE  
 Type: XL 4x4 SD Crew 179 in Wb Drw W5H

**TRADE IN**  
 Payoff: \_\_\_\_\_ VIN: \_\_\_\_\_ Mileage: \_\_\_\_\_  
 Vehicle: \_\_\_\_\_ Color: \_\_\_\_\_  
 Type: \_\_\_\_\_

Selling Price	<u>70,688.68</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
Total Purchase	<u>70,688.68</u>
Trade Allowance	_____
Trade Difference	_____
Tax	<u>.00</u>
Non Tax Fees	<u>10.00</u>
Net Price	<u>70,698.68</u>
Trade Payoff	_____
Cash Deposit	_____
Balance	<u>70,698.68</u>

Customer Approval: \_\_\_\_\_ Management Approval: 

"Terms and Conditions subject to credit approval. For Information Only. This is not an offer or contract for sale."



Deal #:   
 Date: 11/24/2025 08:57 AM   
 Salesperson: Robert Jobe   
 Salesperson 2:   
 Manager: Robert Jobe

FOR INTERNAL USE ONLY

**CUSTOMER INFORMATION**

Customer *City of Brandon* Home Phone   
 Address Work   
 Email Cell Phone

**VEHICLE INFORMATION**

Stock # Vehicle *2026 Ford F-550 Chassis*   
 VIN Color   
 Stock Type *NEW 179" / WB DRW XL / 4X4 / SD CREW W5H* Mileage

Market Price	
Mac Haik Price	71,146.00
Rebates	
Total Purchase	71,146.00
Market Value	
Trade Difference	71,146.00
Dealer Doc	
Tax	
Non Tax Fees	10.00
Trade Payoff	
Cash Deposit	
Balance	71,156.00

Customer Approval: \_\_\_\_\_

Management Approval: \_\_\_\_\_

By signing this authorization form, you certify that the above personal information is correct and accurate, and authorize the release of credit and employment information. By signing above, I provide to the dealership and its affiliates consent to communicate with me about my vehicle or any future vehicles using electronic, verbal and written communications including but not limited to eMail, text messaging, SMS, phone calls and direct mail. Terms and Conditions subject to credit approval. For Information Only. This is not an offer or contract for sale.



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MEMORANDUM

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**TO:** HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
**FROM:** ALEX WADE, PUBLIC WORKS DIRECTOR  
**BOARD AGENDA:** DECEMBER 15, 2025  
**SUBJECT:** TRUCK BED – FORD F-550 TRUCK  
PURCHASE APPROVAL

---

Asking for your consideration to approve the purchase of ONE truck bed for an F-550 truck in the amount of \$14,220.00 from Sullivan Truck Equipment, Inc. This truck bed will be used on the new Ford F-550 Chassis truck. A second quote was received from Big 10 Outfitters in the amount of \$15,978.60.

The truck purchase was budgeted for in the FY26 budget.

The 2026 Ford F-550 cannot be purchased from the dealership with a truck bed already installed. The truck bed must be installed by a separate vendor after the truck is purchased.

Thank you for your consideration in this matter. Please let us know if you have any questions.

**ATTACHMENTS:**

---

- Sullivan Truck Equipment, Inc. Quote
- Big 10 Outfitters Quote

GL Code: 400-673-740

Funding: WSOM



# BIG 10 UPFITTERS

Big 10 Upfitters, LLC  
533 Gulf Line Rd  
Pearl, MS 39208  
(601) 939-9955

Date: 12/04/2025  
Time In: 01:41

Invoice #: 6003749

\*\*\*\* WORK ORDER \*\*\*\*

Customer Information

CITY OF BRANDON  
PO BOX 1539  
ATTN ACCOUNTS PAYABLE  
BRANDON, MS 39043

Written By: UNSPECIFIED

Phone: (601) 825-5021

Cell Phone: ( ) -

Vehicle: /  
License: NO PLATE MS  
Mileage: 0  
Color:  
Engine:  
Vin:

Salesperson	Technician	Part Number	Part Description	Qty	FET	Price	Ext Price
		247	KNAPESHIDE SERVICE	1.00		13650.00	13,650.00
		247	AMBER STROBES	4.00		49.99	199.96
		247	48004	1.00		124.76	124.76

Salesperson	Technician	Labor Description	Ext Price
		ENVIRONMENTAL FEE	3.98
247		INSTALL TRUCK BODY	1,200.00
247		INSTALL LIGHTS	300.00
247		INSTALL CAMERA	300.00

No refunds on installed accessories. Special orders paid in full in advance, plus freight, and handling. No exchange or refunds. Exchanges on approval of manager and subject to 25% restocking charge. Must be within 5 days.

<b>Total Parts:</b>	<b>13,974.72</b>
<b>Total Labor:</b>	<b>1,803.98</b>
<b>Sub Total:</b>	<b>15,778.70</b>
Fee/FRT/FET/HAZ:	0.00
Supply Charges:	199.90
Sales Tax:	0.00

**Total: 15,978.60**

Page 1 of 1

Signature: Philip [Signature]

Date & Time: 12/4/25

I hereby authorize the stated repair work to be done along with the necessary material, and hereby grant Big 10 Tire & Accessories permission to operate the vehicle herein described on streets, highways or elsewhere for the purpose of testing and/or installation. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs therein. Big 10 Tire & Accessories is not responsible for loss or damage to vehicles or articles left in vehicles, in case of fire, theft or any other cause beyond it's control. PLEASE READ - Traction lugs 25 miles after service, no refunds on special order items (exchange on manager's approval, may be subject to a 25% restocking fee)



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## MEMORANDUM

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TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
FROM: RANDY BARNES, JOEY BARNETTE  
DATE: 12/11/2025  
**SUBJECT: CONSIDERATION OF A COMPREHENSIVE SIGN PLAN REQUEST**

---

Gray Daniels Ford Pro Elite requests a Comprehensive sign plan for the new building located at 202 Valerie Dr. The signage was reviewed by architectural review during the building development process and meets the guidelines for a comprehensive sign plan under *"the proposed signage incorporates special design features such as logos, emblems, murals or statuaries that are integrated with the building architecture."*

**ATTACHMENTS:**

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1. Case # 251360 Staff Report



## STAFF REPORT

CASE # 25-040

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**Subject Matter:** Comprehensive Sign Plan Request

**Subject Property:** Gray Daniels Ford Pro Elite  
202 Valerie Dr.  
Parcel # H8M-6-32

**Zoning District:** CC

**Ward:** 4- Coker

### **Overview:**

The property at 202 Valerie Dr is the site of the new Gray Daniels Pro Ford Elite Building. The applicant is requesting consideration of One (1) 40 Sf Illuminated ford oval one (1) 20 Sf Set of 24" Illuminated PRO Letters One (1) 42 Sf set of 24" GRAY-DANIELS Letters one (1) 67 SF Set of 24" Illuminated ELITE COMMERCIAL SERVICE Letters. Exceeding the Maximum Allowable sign area by 49 SF.

The proposed wall signs exceed the allowable signage requirement of the CC zoning district. The current ordinance permits wall signs up to 80 square feet.

- CC zoning district requires:
  - 1 square foot of wall sign / 1 linear foot of building frontage 80' Max

As an alternative to the prescribed sign standards a Comprehensive Sign Plan for a proposed or existing development may be approved by the Mayor and Board.

The purpose of a Comprehensive Sign Plan is to provide for the establishment of signage criteria that are tailored to a specific development or location, and which may vary from specific Ordinance provisions. The intent is to provide flexible sign criteria that promote superior design through architectural integration of the site, buildings and signs.

The applicant must prove the following:

- The development site contains unique or unusual physical conditions, such as topography, proportion, size or relation to a public street that would limit or restrict normal Sign visibility; or
- The proposed or existing development exhibits unique characteristics of land use, architectural style, site location, physical scale, historical interest or other distinguishing features that represent a clear variation from conventional development; or
- The proposed signage incorporates special design features such as logos, emblems, murals or statuary that are integrated with the building architecture.

Application # 25-040  
Date Received: November 10, 2025  
Subject Property: 202 Valerie Dr  
Applicant: A Plus Signs & Creative / Gray Daniels Ford Elite

The applicant is requesting approval of their Comprehensive Sign Plan as prescribed in the zoning ordinance due to the unique characteristics as listed below:

"The proposed signage plan has been fully integrated into the architectural design of the facility and includes specialty design features, such as branded Ford logos, that are essential to accurately represent the national Ford Pro brand standards. These elements have been carefully incorporated in a way that complements the building's structure and enhances its professional appearance.

Additionally, the signage is consistent with the design and scale of signs used by other automobile dealerships and commercial facilities within the surrounding area. The proposed signs align with the typical visual standards found in comparable automotive environments and fit appropriately within the corridor.

We respectfully request the City's approval of this sign permit so fabrication and installation may proceed as scheduled. If any additional details, revisions, or supporting documentation are needed, I would be happy to provide them."

***See "Letter From Applicant" for further information.***

**Staff Recommendation:**

Staff finds that the Signage as shown has gone through the architectural review process during development review and met with architectural approval. The requested Comprehensive Sign Plan meets the standards to be approved and recommends approval of the requested Comprehensive Sign Plan.

**Exhibits:**

- A) Letter from Applicant
- B) Sign Application
- C) Sign Drawings

**Report Prepared By:** Randy Barnes, Community Development

Kimberli Mitchell  
Permit Acquisition  
A Plus Signs & Creative  
5830 N. State Street  
Jackson, MS 39206

December 10, 2025

City of Brandon – Community Development / Planning Department  
1000 Municipal Drive  
Brandon, MS 39042

**Re: Request for Approval of Sign Permit – Ford Pro Facility**

To Whom It May Concern:

I am writing on behalf of A Plus Signs & Creative, the contractor responsible for installing the signage at the Ford Pro Facility located in Brandon, Mississippi. As part of my role in Permit Acquisition, I am submitting this request for approval of the sign permit associated with this project.

The proposed signage plan has been fully integrated into the architectural design of the facility and includes specialty design features, such as branded Ford logos, that are essential to accurately represent the national Ford Pro brand standards. These elements have been carefully incorporated in a way that complements the building's structure and enhances its professional appearance.

Additionally, the signage is consistent with the design and scale of signs used by other automobile dealerships and commercial facilities within the surrounding area. The proposed signs align with the typical visual standards found in comparable automotive environments and fit appropriately within the corridor.

We respectfully request the City's approval of this sign permit so fabrication and installation may proceed as scheduled. If any additional details, revisions, or supporting documentation are needed, I would be happy to provide them.

Thank you for your time and consideration.

Sincerely,



Kimberli Mitchell  
Permit Acquisition  
A Plus Signs & Creative



# COMMUNITY DEVELOPMENT

Sign Permit  
Application

Nov. 10, 2025  
DATE RECEIVED  
251360  
PERMIT NUMBER

Name of Business <u>Gray Daniels Ford PRO Elite</u>		Property Address <u>202 Valerie Drive Brandon, MS 39012</u>	
Business Owner's Name <u>Go A&amp;I</u>		Business Contact (If Different) <u>Wende Van</u>	
Street Address <u>2655 International Pkwy</u>		Primary Telephone <u>757-427-1900</u>	
City <u>Virginia Beach VA</u>	State <u>VA</u>	Zip Code <u>23452</u>	Email <u>wvanndagi.net</u>
Primary Contractor <u>A Plus Signs &amp; Creative Kim Mitchell</u>		Primary Contractor Contact Name <u>Kim Mitchell</u>	
Street Address <u>5030 N. Gate St</u>		Primary Telephone <u>601-355-9595</u>	
City <u>Jackson</u>	State <u>MS</u>	Zip Code <u>39216</u>	Email <u>Kimitchell@aplusigns.com</u>

Wall Sign Dimensions	Sq. Footage	Valuation
① 33x2	67.8	650.00
② 21x2	42.8	
③ 14' x 20	350	
total - 9'7" x 4'2 1/2"	40.74	
Wall Sign Totals:	522.00	

Ground Sign Dimensions	Sq. Footage	Height	Valuation
Ground Sign Totals:			

①  
②  
③  
total -  
9'7" x 4'2 1/2"  
6'1" x 3'4"  
2074  
54ft

*See attached*  
The following items are required and must be submitted with this application:

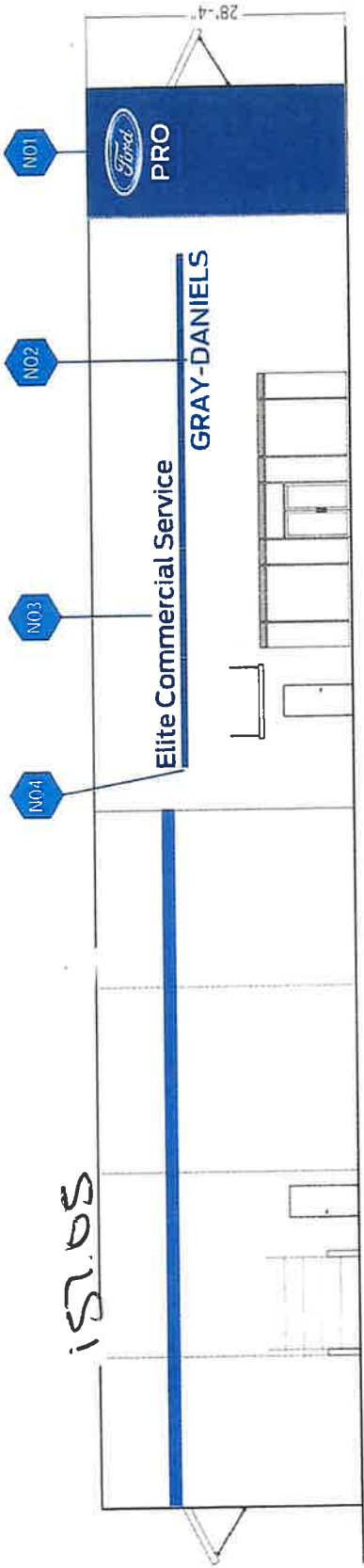
- Scaled Drawings of all proposed signage including sign dimensions (height & width of sign, sign background area, materials, and colors).
- Site Plan showing the location of the proposed signage and any existing signs. Site plans for proposed freestanding signs must be to scale and include setback measurements from property line to sign and other relevant dimensions to locate sign-on-site.
- Building Elevations showing proposed location of signage and any existing signage for that business. Building elevations must also identify tenant's leased frontage area (if applicable).
- The following may be required: Illumination details, landscape details for freestanding signs, footing details and pipe size for new freestanding signs.

I hereby agree that if this application is approved and a sign permit issued, I will comply with all the requirements of the City of Brandon ordinances, building codes and zoning regulations pertaining to signs.

Permit Holder's Signature: Kim Mitchell  
A Plus Signs  
permitting@brandonms.org

Date: 11/10/25

wall measures 157.05 x 2004 inches



157.05

WEST ELEVATION  
Ford wall - 40.74 sq ft  
PRO - 20.74 sq ft

①



N01 CUSTOM FORD PRO WALL - 14' x 20'  
SCALE 1/8" = 1'-0"

47.05 sq ft

33'-9 7/8"

N03 Elite Commercial Service  
24IN ECS BLUE LETTERS  
SCALE 1/8" = 1'-0"

②



N02 GRAY-DANIELS  
24IN BLUE LETTERS  
SCALE 1/8" = 1'-0"

42.0 sq ft

21'-4"

③



N04 8IN DEEP GRABBER BLUE NON-ILLUMINATED SLIM AWNING  
PENDING ENGINEERING  
1/8" = 1'-0"

14' x 20'  
350 sq ft

N07

Approved By: Name  
Date

Date: 1/27/25

City, State: Brandon, MS

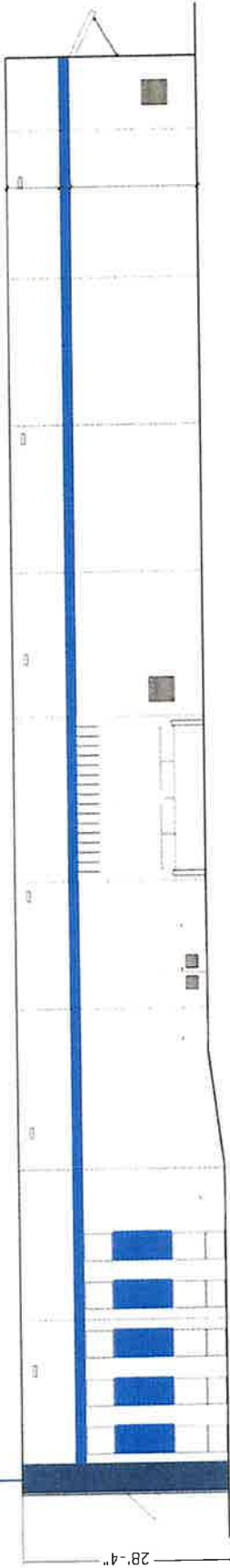
Dealership: Gray-Daniels Ford Lincoln

Dealer Code: F23309

AGI

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NOT



SOUTH ELEVATION



NOT  
CUSTOM FORD PRO WALL  
SCALE 1/8"=1'-0"

Approved By: Name \_\_\_\_\_  
Date \_\_\_\_\_

Dealer Code: F23309    Dealership: Gray-Daniels Ford Lincoln    City, State: \_\_\_\_\_    Brandon, MI    Date: 1/27/25



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REV. #		ECR NUMBER	REVISIONS	DATE	DRAFTER
B	56424	REVISE VINYL	REV CHANGE	09/27/22	ELL
C	69599	CHANGE TO KEY LINE	CHANGE TO KEY LINE	03/20/23	HWBJ

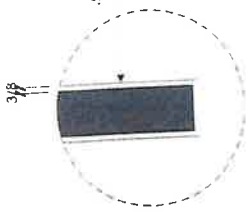
VOLTAGE	AMPS
120	10

FABRICATED CHANNEL LETTERS FACED ARE TRANSLUCENT WITH 47% TDS ACRYLIC W/ SURFACE FINISH TRANSLUCENT VINYL TO MATCH 3M 3630-8328 FORD BLUE W/ WEDED CUT BORDER TO SHOW THRU WHITE FORD'S ANTENNA VEHICLE INDICATE & CAN PAINTED MAY TO MATCH ALPOTIC FORD/BAPT BLUE

# Elite Commercial Service



SIDE VIEW  
SCALE 3/8"=1'-0"



DETAIL A  
SCALE 1:8

3/8" TYP BORDER FOR 24" TALL LETTERS

Program/ Customer:			
FORD	EXTERIOR	CHANNEL LETTERS	LETTER SET
Member / Fabricator	Sign Type:	M. SMITH	115 MPH / IBC 2012
Engineer:	Wind speed:	ILLUMINATED	120/277
Installation:	Voltage:	SCALE 3/8"=1'-0"	FOR-CLS- SHEET 1 C

Change	Drawn By	Date	Reason
1	RAS	08.08.20	LED CHANGE
2	DR	07.28.22	CHANGED WIND SPEED
3			
4			
5			
6			
7			
8			
9			

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Code	Type
<b>8109</b>	<b>A</b>
Sign Type	PG. #
<b>F-COVI-31-SF</b>	<b>1</b>

**NOTES:**  
 1. "FORD" COPY TO BE EMBOSSED 3/8"  
 2. APPLY PRE-MASK TO FIRST SURFACE OF FACE AFTER FORMING TO PREVENT SCRATCHES.  
 3. ALL DECORATION TO BE ON SECOND SURFACE.  
 4. DO NOT USE CAULK ANYWHERE ON SIGN.



**1 PLAN VIEW**  
 3/4" = 1'-0"

8'-7"  
 8'-10 3/8"  
 8'-2 3/8"  
 5'-0 1/2"  
 "FORD" COPY



**2 FRONT ELEVATION**  
 3/4" = 1'-0"

THIS PORTION OF FORMED POLYCARBONATE TO BE SPRAY CHROME, BACKED W/ WHITE & THEN BLACK TO OPAQUE

ACCENT RING TO BE GRIP-GUARD BCTR 110 'WHITE'

3/8" EMBOSSED 'FORD' COPY TO BE GRIP-GUARD BCTR 110 'WHITE'

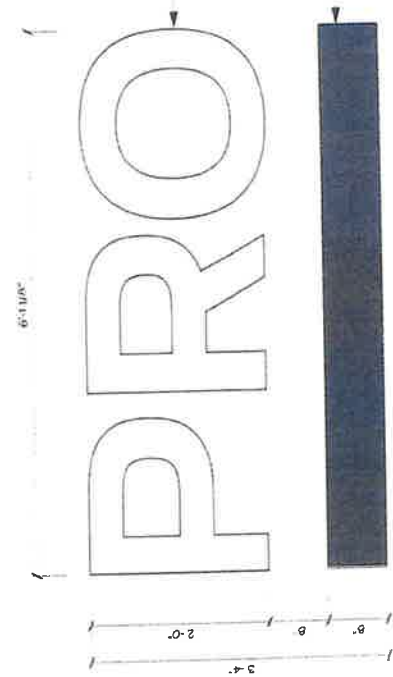
FACE IS FORMED, ISO 50100 CLEAR POLYCARBONATE PAINTED TO SPECIFICATIONS NOTED THIS PAGE

THIS PORTION OF FORMED POLYCARBONATE RECEIVES SURFACE APPLIED TRANSLUCENT VINYL 3M 'FORD OVAL BLUE'

2 3 4

REV	ECR NUMBER	REVISIONS	DATE	DRAFTER
B	56474	REVISE ACCENT BAR COLOR	07/23/22	ELL
C	56870	REVISE ACCENT LED QTY TO 26	10/11/22	J11

VOLTAGE	AMPS
120	2.0



FABRICATED CHANNEL LETTERS  
 FACES ARE 1/2\"/>

FABRICATED ACCENT CHANNEL  
 FACE IS 1/2\"/>



Program/Customer:	
Interior/Exterior	EXTERIOR
Sign Type:	CHANNEL LETTERS
Designer:	M. SMITH
Workpackage:	115 MPH / IBC - 2012
Manufacturer:	ILLUMINATED
Voltage:	120/277
Scale:	1/2\"/>

**AGI**  
 PRO & ILLUMINATED ACCENT BAR  
 FOR-CL-24

2 3 4

NOTES:  
 1. SHOP TO PROVIDE TOUCH UP PAINT FOR INSTALLER. TOUCH UP ALL SCREW HEADS  
 2. DRAW TO BE VERIFIED BY PM

4 3 2 1

REV DR NUMBER		REVISIONS		DATE	DRAFTER
A	73022	REV CHANGE	INITIAL RELEASE	09/07/2023	ELL



CABINET BUTT JOINT  
 - WELDED END CAP BOTH ENDS

EXISTING WALL  
 WELDED END CAP ALL ENDS

PLAN VIEW



CABINET BUTT JOINT  
 -ALIGN CABINET ENDS  
 DURING INSTALLATION

ALUM. BRACKETFORMED CANOPY  
 PAINTED MAT TO MATCH 'GRABBER BLUE'

EXISTING WALL

FRONT ELEVATION

4 3 2 1

Program/Customer:		FORD	
Installation:	EXTERIOR	Sign Type:	AWNING
Engineer:	AGI Smith	Windspeed:	11.5 MPH
Illumination:	NON-ILLUMINATED	Scale:	1/4" = 1'-0"
Material:	GRABBER BLUE SLIM AWNING	Project No.:	73022 FOR-AW-NI-8
Sheet No.:	31 OF 4		



NOTES:  
 1. SHOP TO PROVIDE TOUCH UP PAINT FOR INSTALLER  
 2. INSTALLER TO MOUNT CANOPY/AWNING SLOPED AWAY FROM BUILDING AS SHOWN.  
 3. LIGHT FIXTURE(S) ARE FEATURED OVER ENTRANCE(S) ONLY

REVISIONS			
REV	DR NUMBER	REV CHANGE	DATE
B	85178	INCREASED LENGTH TO 120"	01.8.24
C	86316	MOVED ELECTRICAL OUT PER PM REQUEST	02.27.24



PLAN VIEW  
 SCALE: 1/2" = 1'-0"



FRONT ELEVATION  
 SCALE: 1/2" = 1'-0"



SIDE VIEW  
 SCALE: 1/2" = 1'-0"

VOLTAGE	AMPS
120	.28

Program/Customer:	
FORD	EXTERIOR
Sign Type:	CANOPY
Engineer:	M. SMITH
Whispered:	115MPH/IBC 2012
Illumination:	ILLUMINATED
Voltage:	120V
SCALE: AS NOTED	

AGI  
 36" X 142" CANOPY - WITH LIGHTS  
 FOR-CWL-36X142



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## MEMORANDUM

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TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
FROM: BRIAN ROBERTS  
DATE: 12/12/2025  
**SUBJECT: TURN-OUT GEAR PURCHASE**

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Request consideration to purchase two (2) sets of turn-out gear from Delta Fire and Safety on State Contract #8200078722 in the amount of \$7,236.00 from our State Insurance Rebate Funds and authorize payment of the same.

**ATTACHMENTS:**

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1. Memo to Bd Purchasing turn out gear 12125 Hales and Williams
2. Delta Fire and Safety Turn-Out quotes 121225



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## MEMORANDUM

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TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN  
FROM: BRIAN ROBERTS, FIRE CHIEF  
DATE: DECEMBER 12, 2025  
SUBJECT: **REQUEST CONSIDERATION TO PURCHASE TWO (2) SETS OF TURN-OUT GEAR FROM DELTA FIRE AND SAFETY ON STATE CONTRACT #8200078722 IN THE AMOUNT OF \$7,236.00 FROM OUR STATE INSURANCE REBATE FUNDS AND AUTHORIZE PAYMENT OF THE SAME.**

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The fire department respectfully requests your consideration to purchase two (2) sets of turnout pants and coats from Delta Fire and Safety for a total amount of \$7,236 plus any shipping charges and authorize payment of the same. The quote is attached, and it is under state contract. The department requests that we utilize our State Insurance Rebate funds to pay for the turn-out gear.

The turn-out gear is listed under State Contract - 8200078722.

Thank you for your consideration.

# Sales Quote

QUOTE-10773



December 10, 2025

**Bill To Address**  
City of Brandon  
PO Box 1539  
Brandon, MS 39042

**Ship-to Address**  
City of Brandon  
629 Marquette Road  
Brandon, MS 39042

**Delta Fire & Safety Inc.**  
3159 Summit Dr.  
Port Neches, TX 77651  
USA

**Valid to**  
January 9, 2026

**Salesperson**  
Brian Hale

**Contract**  
MS STATE CONTRACT 8200078722

No.	Description	Quantity	Unit Price	Line Amount
C	Morning Pride, General Category for Morning Pride Bunker Coat  Tails coat-Black (LTO75TG) MS STATE CONTRACT#8200078722	2	\$2,246.00	\$4,492.00
P	Morning Pride, General Category for Morning Pride Bunker Pants  Pro-fit Pant-Black-(MPLTG) MS STATE CONTRACT #8200078722	2	\$1,372.00	\$2,744.00
Subtotal				7,236.00
Total Tax				0.00
<b>Freight:</b> No additional Shipping & Handling Charges				<b>Total \$</b> 7,236.00

**Due to volatility in the market with tariffs & surcharges, prices subject to change.**