AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
JANUARY 20, 2026

A. CALL TO ORDER - Board meeting to begin immediately following the conclusion of the Work Session.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS AND RECOGNITIONS

1. Jennifer Lay - Brandon Main Street Association

D. OLD BUSINESS

1. Approve the Regular Board Meeting Minutes of January 5, 2026 and the Work Session Minutes of January 8, 2026.

E. BUTCH LEE, MAYOR

1. Consider adopting a resolution in support of construction of the grade separation element of the I-20 connector loop project on Mississippi Highway 18 over the Meridian Speedway Railroad and related appropriation requests.

2. Consider approving a resolution supporting the Rankin County School District's opposition to public and private school choice programs.

3. Consideration to accept the lowest and best bid regarding the Kitchen Renovation Project to Gilreath Construction Company, LLC. in the amount of $517,600.00, authorize the mayor to execute the same, and authorize the finance director to make all necessary budget amendments.

4. Consideration to approve the lowest and best quote from Friedrichs Custom MFG. to purchase 100 crowd control barricades in the amount of $13,475.00 and authorize the mayor to execute the same. An additional quote was received from Visiontron Corp. in the amount of $15,340.00.

5. Consideration of yearly agreement for Branding Support for the City of Brandon from The Cirlot Agency as presented and discussed during the Work Session prior to the board meeting.

6. Request permission to advertise a public hearing to be held on Wednesday, March 4, 2026 at 5:30 p.m. in the Public Works Meeting Room at Brandon City Hall to receive public comment regarding the City of Brandon's Facility Plan for the City of Brandon's Application for a loan through the Mississippi Department of Environmental Quality Revolving Loan Fund.

7. Request permission to advertise a public hearing to be held on Wednesday, March 4, 2026 at 5:45 p.m. in the Public Works Meeting Room at Brandon City Hall to receive public comment regarding the City of Brandon's Facility Plan for the City of Brandon's application for a loan through the Mississippi State Department of Health's Drinking Water Systems Improvements Revolving Loan Fund.

F. MARY ANN HESS, CITY CLERK

1. Consideration to approve the engagement letter for the FY 2025 Continuing Disclosure with Butler Snow attorneys and authorize the Mayor to execute the same.

2. Consideration to approve the renewal agreement with Advantage Business Systems, a state contract vendor, for a copier rental in the Parks and Recreation Department and authorize the Mayor to execute the same.

3. Consideration to approve travel to Biloxi, MS for the Mayor, Aldermen, City Clerk, and the Constituent Services Manager to attend the 2026 MML Annual Conference on June 28-July 2, 2026 and authorize payment of conference fees.

4. Request permission to allow Candance Hunley to attend the 2026 Community Development Block Grant (CDBG) Application Workshop hosted by the Mississippi Development Authority on January 21, 2026, at the City of Pearl Community Center.

5. Consideration to approve:

    a. Docket of Claims for January 20, 2026.
    b. Fox Everett claims released on January 9, 2026.

6. Monthly Report of Privilege Licenses

G. ALEX WADE, PUBLIC WORKS DEPARTMENT

1. Request permission to hire Dalton Runnels as General Laborer III and set salary in accordance with memo pending all pre-employment requirements being met.

2. Consideration to approve the creation of Wastewater Crew Leader and Water Crew Leader position classifications within the Public Works Department, based on attached job descriptions, and approval of associated employee promotions and pay adjustments.

3. Permission to allow the following Public Works employees to attend the 2026 Water Certification Course in Richland, MS on February 9-12, 2026.

    - Alex Wade - Public Works Director
    - Cole Rowland - Laborer II
    - Sami Elbatnigi - Laborer III

4. Permission to allow the following Public Works employees to attend the 2026 MS Pipeline Safety Program Course in Pearl, MS on January 29, 2026.

    - Alex Wade
    - Tim Martin
    - Randy Barnes
    - Hollan Silcox
    - Oley Smith
    - Rod Morrow

5. Permission to allow Hollan Silcox - Water & Sewer Superintendent - to attend the MS Rural Water Association 2026 Operator Expo in Brandon, MS on March 24-25, 2026, for water CEU hours.

6. Consideration to approve the NPDES Phase II Stormwater Program 2025 Annual Report and authorize the Mayor to execute the same.

7. Permission to advertise for bid the Quarry Park Trails Improvement Project MOSTF.

8. Permission to develop plans and advertise for bid the Highway 18 Sewer Extension Project.

9. Consideration to approve the following items related to the City Park Improvements MOSTF Project.

    1. Accept the funds as awarded for the project by the Mississippi Outdoor Stewardship Trust Fund in the amount not to exceed $621,563.02. The City match for the project is a minimum matching funds of $414,375.35.
    2. Approve the Memorandum of Understanding (MOU) with the Mississippi Outdoor Stewardship Trust Fund for funding for the City Park Improvements MOSTF Project and authorize the Mayor to execute the same and execute all funding related documents.
    3. Permission to develop and advertise for bid the City Park Improvements MOSTF Project.

10. Consideration on the following for the Grants Ferry Parkway Phase 2 Shared Use Path.

    1. Authorize the initiation of the Project Activation Request (PAR) for the Grants Ferry Parkway Phase 2 Shared Use Path - from Cornerstone Drive to Trickhambridge Road, a Federal Transportation Alternative (TA) funded project administered through the MPO and authorize the Mayor to execute all related documents.
    2. Authorize Benchmark Engineering & Surveying to begin design and development for the project.
    3. Permission to advertise for bid the project upon design completion.

11. Consideration on the following for the Shiloh Park Shared Use Path - Along Shiloh Road and Kennedy Farm Parkway.

    1. Authorize the initiation of the Project Activation Request (PAR) for the Shiloh Road Shared Use Path - Along Shiloh Road and Kennedy Farm Parkway, a Federal Transportation Alternative (TA) funded project administered through the MPO and authorize the Mayor to execute all related documents.
    2. Authorize Benchmark Engineering & Surveying to begin design and development for the project.
    3. Permission to advertise for bid the project upon design completion.

12. Consideration on the following for the City Park Library to City Hall Shared Use Path.

1. Authorize the initiation of the Project Activation Request (PAR) for the City Park Library to City Hall Shared Use Path, a Federal Transportation Alternative (TA) funded project administered through the MPO and authorize the Mayor to execute all related documents.
2. Authorize Benchmark Engineering & Surveying to begin design and development for the project.
3. Permission to advertise for bid the project upon design completion.

13. Consideration to accept the commodity term bids as listed on the attached memo for the use by the City of Brandon and as advertised, bid, and awarded by Rankin County, on the city's behalf, effective now through June 30, 2026. The City of Brandon entered into an Interlocal Agreement with Rankin County in 2021 for joint commodity bidding and the use of the same upon acceptance by the city.

14. Consideration to award the bid in the amount of $80,025.00 to Jose Serra Construction, LLC for the Raintree Drainage Improvements Project as the lowest and best bid received.

15. Consideration to award the bid in the amount of $106,350.00 from Hemphill Construction Company, Inc. for the Richland Creek Lift Station On-Site Generator as the lowest and best bid received.

16. Consideration to award the bid in the amount of $149,299.65 to Valde Pavement Solutions, LLC for the Felicity Street Sidewalk Improvements Project (2025 Downtown Sidewalk Improvements) as the lowest and best bid received.

17. Consideration to award the bid in the amount $166,355.00 to Jose Serra Construction, LLC for the Cornerstone Drive Storm Drain Pipe Replacement Project as the lowest and best bid received.

18. Consideration to declare an emergency the rental of a 70-ton chiller for the Brandon Library to be rented while the existing chiller is being replaced.

19. Consideration to approve a $13,900 construction contract with 4-B Construction for detention pond flow line and flume improvements at the Brandon Municipal Complex, being the lowest and best bid. A second quote was received from NJ Farms in the amount of $14,605.

20. Consideration to approve the following from Jose Serra Construction, LLC for the West Sunset Drive Waterline Replacement Project. These items will finalize the project.

    1. Approve the Final Summary Change Order at a decrease of $9,530.00 in the project cost due to final project quantities and authorize the Mayor to execute the same.
    2. Approve Pay Request 3 FINAL in the amount of $7,292.73 and authorize payment of the same.

21. Consideration to approve Pay Request 1 in the amount of $49,453.62 from Simmons Erosion Control Company for the Kennedy Farm Parkway Sidewalk Project and authorize payment of the same.

22. Consideration to approve Pay Request 7 in the amount of $144,491.37 from Thornton Construction Company for the Grants Ferry Parkway Shared Use Path LPA Project and authorize payment of the same.

23. Consideration to approve Pay Request 3 in the amount of $175,012.80 from Suncoast Infrastructure, Inc. for the Lance Martin Easthaven Sewer Rehabilitation Project and authorize payment of the same.

24. Consideration to award the bid in the amount of $235,201.14 to Barnett Concrete Work, LLC for the Marquette Road Sidewalk East Side Project as the lowest and best bid received.

25. Consideration to adopt the Resolutions for funding regarding the MDOT MPO Federal Transportation Program projects pursuant to the memo and authorize the Mayor to execute the same.

26. Consideration to approve the commodity bids listed below as received by the City of Brandon and award the bids to the best and/or lowest bidder for each. The commodity bids will be effective January 21, 2026, through September 30, 2026.

    - Chlorine - 150 lb cylinders
      1. Allied Universal Corporation - AWARD BID
      2. Hawkins, Inc. - 1st Alternate
    - Road Striping
      1. AR Fence - AWARD BID
      2. Traffic Control Products Company - 1st Alternate

27. Consideration to reject the bids as received on January 15, 2026, for the FY26 Sodium Fluoride Commodity.

H. JOEY BARNETTE, COMMUNITY DEVELOPMENT

1. Consideration of approval of a Professional Services Agreement between the Central Mississippi Planning and Development District (CMPDD) and the City of Brandon, Mississippi, for continuing zoning and comprehensive plan technical assistance, in an amount not to exceed $15,000 annually, and authorization for the Mayor to execute the agreement on behalf of the City.

2. Consideration of approval of the Certified Local Government (CLG) Coordinator Agreement between the Mississippi Department of Archives and History (MDAH), Historic Preservation Division/State Historic Preservation Office (SHPO), and the City of Brandon, designating Joey Barnette as the City's Certified Local Government Coordinator, and authorization for the Mayor and Joey Barnette to execute the agreement.

3. Request approval to update Cassie Burnette's position title to Code Enforcement Manager, and set her rate of pay in accordance with the attached memo; further, acknowledge the transition of primary Utility Permit Manager responsibilities to Public Works, with Cassie retaining a co-Utility Permit Manager designation only for redundancy purposes as needed.

I. JOSEPH FRENCH, POLICE CHIEF

1. Request to set a public hearing for February 2, 2026, regarding the Pit Bull Variance Application submitted by Mr. John Anderson.

2. Consideration to approve a quote from Patriot Auto Body, as the lowest and best quote in the amount of $5,483.40 to repair the 2023 Dodge Charger VIN# 9899, that was damaged in a wreck. A second quote was received from Adcock Auto Body in the amount of $8.293.10.

3. Accept $225,000.00 as forfeited funds and deposit into the Drug Seizure Account and authorize disbursements to the Rankin County District Attorney and the Rankin County Sheriff's Department in accordance with MS Code 41- 29-181 and such other lawful and related authority.

4. Requesting permission to apply and receive grant funding in the amount of $100,000.00 for FY27 from the Mississippi Office of Highway Safety and authorize Mayor Lee to execute any related documents.

5. Consideration to renew the contract with American Business Systems for the copiers in Court Services, Booking and Investigations.

6. Request to increase the salary of Officer Lane McTaggart due to the completion of an educational benchmark.

7. Request permission to hire Emanuel Thurman as a Patrolman effective January 21, 2026, and set his rate of pay in accordance with memo.

8. Accept the resignation of Lafayette Martin effective January 8, 2026.

9. Request permission to transfer John Dragoo and Justin Martin from patrol Sergeant to Investigator effective December 22, 2025 and set rate of pay according to the memo.

10. Consideration to appoint Chaplain (Colonel) Cregg Puckett as a volunteer member of the department, serving as Department Chaplain, effective January 21, 2026

11. Request permission for the following to travel:

    1. Officer Cody Moulds to travel to Meridian, Mississippi on February 10-12, 2026, to attend the Commercial Vehicle Interdiction course. The hotel and class will be funded by the department's training budget.
    2. Sgt. Breilon Lindsey to travel to Pensacola, Florida on February 24–28, 2026 to attend the Proactive Criminal Patrol Course. The hotel and meal reimbursement will be funded by the department's training budget.
    3. Officer Cody Moulds, Investigator John Dragoo and Investigator Brad Martin to travel to Meridian, Mississippi on March 16–20, 2026, to attend the Interview and Interrogation course. The hotel and class will be funded by the department's training budget

J. BRIAN ROBERTS, FIRE CHIEF

1. Request consideration to approve travel to D’Iberville, MS for the MS Fire Service Instructors Assoc. Annual training conference March 24–27, 2026, for Chief Roberts and

Division Chief King.

2. Request consideration to approve Chief Roberts, Deputy Chief Wofford, Div. Chief King and BC Stringer to travel to Biloxi, MS to attend the annual Fire Chief/Firefighter conference from May 26, 2026, to June 1, 2026, and approve all travel expenses.
3. Consideration to add Brother Walt Robbins as a volunteer member for our department, serving as Department chaplain effective January 21, 2026.
4. Consideration to approve a three (3) year contract with First Due from February 1, 2026 to January 31, 2029.
5. December Activity Report - Fire Department

K. EXECUTIVE SESSION

L. ADJOURN

[MEET_FOOT]

MINUTES OF THE
CITY OF BRANDON BOARD OF ALDERMEN AND MAYOR
REGULAR BOARD MEETING HELD ON JANUARY 5, 2026
BUTCH LEE, MAYOR PRESIDING

A. CALL TO ORDER - Mayor Lee and Aldermen Farris, King, Womack, Coker, Williams, Vinson and Craine were present.

B. INVOCATION AND PLEDGE OF ALLEGIANCE - Alderman Farris gave the invocation and Alderman King led the Pledge of Allegiance.

C. PUBLIC COMMENTS AND RECOGNITIONS - Kathy Pipitone, 103 Windsor Blvd., requested for the Director of Community Development explain the provisions for buffering with respect to the Conditional Use Application that is scheduled to be considered during tonight's meeting.

D. OLD BUSINESS

1. Approve the Work Session and Regular Board Meeting Minutes of December 15, 2025 and the Special Called Board Meeting Minutes of December 17, 2025.

Alderman Womack made the motion to approve agenda item D.1, seconded by Alderman Craine and affirmative vote of the members present, the motion carried.

E. BUTCH LEE, MAYOR

1. Authorize submission of a grant application to the DOT FY 2026 BUILD Grant Program utilizing Neel Schaffer Engineering for package development and submission for the Hwy 80 Lane Addition Project (College St to I-20, Exit 56).

2. Approve a professional engineering services agreement with Neel-Schaffer, LLC to prepare the 2026 BUILD application for the US Highway 80 Improvements Project in an amount not to exceed $35,000.00.

Alderman Vinson made the motion to approve agenda items E.1 & E.2 in accordance with the memos with attachments from the Mayor's Office which are appended hereto, seconded by Alderman Craine and upon affirmative vote of the members present, the motion carried.

3. Authorize the submission of an application to the CMPDD/MPO Grant Program utilizing Benchmark Engineering for package development and submission for Federal Surface Transportation Block Grant funds with respect to the following:

a. Safety: Orleans Way/Dande Drive Intersection
b. Pavement Management: Louis Wilson Drive

c. Pavement Management: Value Road
d. Grants Ferry - Hwy 80 to Trickhambridge Road

Alderman Womack made the motion to approve agenda item E.3 in accordance with the memo with attachments from the Mayor's Office which is appended hereto, seconded by Alderman Coker and upon affirmative vote of the members present, the motion carried.

4. Accept two sewer utility easements from Brown Bottling and Rankin First regarding the Hwy. 18 Sewer Project and authorize the Mayor and City Clerk to execute and file the same in the land records of the Rankin County Chancery Clerk.

Alderman Williams made the motion to approve agenda item E.4 in accordance with the memo with attachments from the Mayor's Office which is appended hereto, seconded by Alderman Craine and upon affirmative vote of the members present, the motion carried.

F. MARY ANN HESS, CITY CLERK

1. Accept the quote from Metro Building Services for the cost of the monthly rent for a portable chiller in the amount of $9,977.00 as the lowest and best quote received and authorize payment. (The initial rental price for a portable chiller for the library, pending replacement of the existing chiller was approved at the Board meeting on 12/15/2025 in the amount of $15,873.00; however, the subsequent monthly rental fee was overlooked in the agenda item.) The rental of a portable chiller is required to operate the system until the chiller is replaced. See Item F.4. The quotes received for the initial and monthly rental are attached.

2. Authorize an increase in the voluntary deduction from employees' biweekly pay from .50 cents to $1.00 for the "Employee Flower Fund" and approve the attached form to be signed by all employees desiring to voluntarily participate.

3. Hire Dee Dee Walker as Deputy Clerk effective January 12, 2026, and set salary in accordance with the memo.

4. Accept the bid for the City of Brandon Library Chiller Replacement Project to Specialty Heating Services, LLC in the amount of $184,500.00 as the lowest and best bid received and authorize the Mayor and City Clerk to execute contract documents as applicable.

5. Approve:

a. The Docket of Claims for January 5, 2026.
b. Fox Everett Claims released on January 5, 2026.
c. Electronic fund transfers for December 2025.

Alderman Farris made the motion to approve agenda items F.1-F.5 (a)-(c) in accordance with the memos with attachments from the City Clerk's Office which are appended hereto, seconded by Alderman King and upon affirmative vote of the members present, the motion carried.

G. CHARLES PITCOX, EVENTS SERVICES

1. Remove the following part-time runners from the City's payroll roster effective January 6, 2026:
   a. Celthia Mayfield
   b. Eric Kerr
   c. Carley Keyes

2. Approve a revised rental rate schedule for the City of Brandon facilities as presented.

Alderman Williams made the motion to approve agenda items G.1 and G.2 in accordance with the memos with attachments from the Event Services Department which are appended hereto, seconded by Alderman Craine and upon affirmative vote of the members present, the motion carried.

H. ALEX WADE, PUBLIC WORKS DEPARTMENT

1. Transfer Randy Barnes, currently serving as Project Coordinator/ Inspection Manager within the Community Development Department, to the Public Works Department in the position of Public Utilities Coordinator and Inspector, effective January 19, 2026, at his current rate of pay.

2. Hire Isaac Cox as Wastewater Laborer II effective January 12, 2026, and set salary in accordance with the memo.

3. Authorize advertisement for bids for a new SCADA system for the water and wastewater systems.

Alderman Womack made the motion to approve agenda items H.1-H.3 in accordance with the memos with attachments from the Public Works Department which are appended hereto, seconded by Alderman Craine and upon affirmative vote of the members present, the motion carried.

4. Approve Pay Request #6 (FINAL) in the amount of $10,864.87 from Hemphill Construction Company for the Highway 80 Waterline Improvements Project and authorize payment of the same. The project is finalized with the payment of this pay request.

5. Approve Pay Request #5 in the amount of $254,797.63 from Griner Drilling Service, Inc. for the Cornerstone Water Well Project and authorize payment of the same.

6. Approve Pay Request #2 in the amount of $67,818.03 from Jose Serra Construction, LLC for the West Sunset Drive Waterline Replacement Project and authorize payment of the same.

7. Approve the following invoices from Hemphill Construction Company for the Hunters

Woods Sewer Repair Project - sewer point repairs, and authorize payment of the same, to-wit:

a. Near 141 Woodgate Dr. - $7,756.10 - invoice #: H25136-01-F-55718 - Group 5 of 6
b. Near 167 Woodgate Dr. - $7,756.10 - invoice #: H25136-01-F-55717 - Group 5 of 6
c. Near 104 Fairdale Place - $9,897.53 - invoice #: H25136-01-F-55719 - Group 6 of 6

8. Approve emergency repairs in accordance with MCA Section 31-7-13(k) with respect to the matters set forth herein-below and as presented by the Public Works Department and approve corresponding invoices from Hemphill Construction Company for such emergency repairs and authorize payment of the same, to-wit:

a. Black Street - $1,264.47 - invoice #: H25118-01-F-59147 - emergency storm drain repair - final invoice.
b. Stribling Lane - $2,236.80 - invoice #: H25136-01-F-60180 - emergency sewer manhole repair.
c. Appleridge Road - $2,236.80 - invoice #: H25136-01-F-60179 - emergency sewer manhole repair

9. Approve the following invoices from Hemphill Construction Company for non-emergency repairs at commodity pricing and authorize payment of the same, to-wit:

a. 200 Booker Road - $6,726.43 - invoice #: H25136-01-F-59260 - manhole repair.
b. Near 13 Thorngate Drive - $11,929.60 - invoice #: H25136-01-F-56175 - storm drain pipe repair.
c. Near 53 Crossgates Drive - $30,909.39 - invoice #: H25136-01-F-55371 - storm drain pipe replacement.
d. Near 210 Old Oak Circle - $5,964.80 - invoice #: H25136-01-F-60278 - manhole repair.
e. Near 50 Woodbridge Road - $16,100.34 - invoice #: H25136-01-F-60285 - sewer line repair.

10. Approve utility adjustments pursuant to the memo, first finding that the adjustments are the result of unforeseen circumstances and that the customer did not receive the benefit of the utility service and that the adjustment is in accordance with the City's Utility Adjustment Policy..

Alderman Williams made the motion to approve agenda items H.4-H.10 in accordance with the memos with attachments from the Public Works Department which are appended hereto, seconded by Alderman Coker and upon affirmative vote of the members present, the motion carried.

I. JOEY BARNETTE, COMMUNITY DEVELOPMENT

1. Public Hearing and action re: application for a conditional use (Convenience Store) for Brandon Investments LLC for the southeast corner of HWY 18 and HWY 468 (Parcel # I8B-3).

The Public Hearing was opened with respect to the conditional use application seeking to

locate a convenience store on the property described which is located in a NC Neighborhood zoning district. The Director of Community Development advised that all prerequisites to the Public Hearing have been met and evidence of which is appended hereto, and that the Planning Commission voted to recommend approval of the request with certain conditions and requirements. The Director presented a Planning and Zoning Staff Report, with exhibits, which is appended hereto. Thereafter those in favor of or in opposition to the application were asked to come forward and speak, whereupon Jim Eichleberger spoke in favor of the application on behalf of the property owner. Marilyn Hughes, 112 Bristol Place spoke in opposition to the application. Kathy Pipitone, 103 Windsor Blvd., asked about buffering, lighting and dumpster locations. Kala Harrell Chandler, 350 Whitfield Road spoke in opposition to the application. The Public Hearing was then closed. In the course of discussion additional comments were provided by Nona Stovall, 2005 Canterbury Place who asked for explanation of how the application had progressed to this point and Bob Morrow through the Director who expressed concerns about the dumpster location and Roy Hughes, 112 Bristol Place who expressed concerns about the impact on utility infrastructure and the possibility of EPA leakage. First finding that the applicant failed to establish by the requisite burden of proof the elements required to grant the same as set forth in Section 9.7 of the Zoning Ordinance and further incorporating the matters and things presented at the Public Hearing, Alderman Vinson made the motion to deny the conditional use application as presented, seconded by Alderman Williams and upon affirmative vote of the members present with the exception of Alderman Farris who voted "NAY, the motion carried.

2. Hire Bryson Davis as Code Enforcement Officer I, effective Monday, January 12th, 2026, and set compensation in accordance with the memo.

Alderman Womack made the motion to approve agenda item I.2 in accordance with the memo with attachment from the Community Development Department which is appended hereto, seconded by Alderman Vinson and upon affirmative vote of the members present, the motion carried.

J. JOSEPH FRENCH, POLICE CHIEF

1. Approve a cooperative agreement between the DEA and the Brandon Police Department to add Officer Cody Moulds to the Jackson Task Force and authorize the Chief of Police to execute the same.

2. Approve the following firearms to be added to the Brandon Police Department's forfeited property inventory, in accordance with Mississippi Code Annotated § 97-37-3, to-wit:

$ One (1) Smith & Wesson M&P .40 Shield, bearing serial number JDC6580
$ (1) Glock 19, 9mm, bearing serial number BWSX716

Alderman Womack made the motion to approve agenda items J.1 & J.2 in accordance with the memos with attachments from the Police Department which are appended hereto, seconded by Alderman Craine and upon affirmative vote of the members present, the motion carried.

K. ADJOURN

Alderman Williams made the motion to adjourn the Regular Board Meeting, seconded by Alderman Womack and upon affirmative vote of the members present the motion carried.

(Next Regular Board Meeting: January 20, 2026, as January 19, 2026 is a legal holiday.)

Minutes approved this the 20th day of January 2026.

_____
Hon. Butch Lee, Mayor

Attest:

_____
Hon. Mary Ann Hess, City Clerk

MINUTES OF THE WORK SESSION OF THE MAYOR AND BOARD
OF ALDERMEN OF THE CITY OF BRANDON, MISSISSIPPI HELD
ON JANUARY 8, 2025 at 5:00 P.M.
MAYOR BUTCH LEE PRESIDING

1. CALL TO ORDER - Mayor Lee and Aldermen Farris, King, Womack, Coker, Williams and Vinson were present. Alderman Craine was absent.
2. BUTCH LEE, MAYOR, gave the invocation and led the Pledge of Allegiance.
3. AGENDA items:

   Discussion re:

   i. Pending bid submissions for various projects.

   ii. Proposed amendments to zoning ordinance.

4. ADJOURN

Minutes approved, this the 20th day of January 2026.

_____
Hon. Butch Lee, Mayor

Attest:

_____
Hon. Mary Ann Hess, City Clerk

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: MARY ANN HESS

DATE: 01/16/2026

SUBJECT: GRADE SEPARATION ELEMENT

Consider adopting a resolution in support of construction of the grade separation element of the I-20 connector loop project on Mississippi Highway 18 over the Meridian Speedway Railroad and related appropriation requests.

ATTACHMENTS:

1. Grade Separation Resolution Revised 1.20.26

RESOLUTION
IN SUPPORT OF CONSTRUCTION OF THE GRADE SEPARATION ELEMENT OF THE 1-20 CONNECTOR LOOP PROJECT ON MISSISSIPPI HIGHWAY 18 OVER THE MERIDIAN SPEEDWAY RAILROAD AND RELATED APPROPRIATION REQUESTS

(Supersedes and Replaces that Certain Resolution on the Subject Adopted on December 1, 2025)

WHEREAS the 1-20 Connector Loop (the "Project") is planned as the culmination of a comprehensive, multi-lane regional transportation corridor to connect MS Highway 25/Lakeland Drive in Flowood (via the East Metro Corridor) to East and South Brandon, and the pivotal element of the Project is the Grade Separation Element, composing a 4-Lane Bridge over the Meridian Speedway Railroad on Mississippi Highway 18;

WHEREAS the Grade Separation Element will eliminate the current at-grade crossing on Mississippi Highway 18 and is vital for improving safety, promoting economic development at the adjacent industrial park, and relieving heavy congestion caused by growing road and rail traffic at this location; and

WHEREAS completing the Grade Separation Element is a critical step toward preparing the Meridian Speedway railroad for planned passenger rail service spanning central Mississippi, from Meridian to Vicksburg.

NOW, THEREFORE, IT IS RESOLVED by the City of Brandon that the construction of the Grade Separation Element on Mississippi Highway 18 over the Meridian Speedway Railroad is of critical importance to the City of Brandon and would greatly benefit City of Brandon citizens through improved public safety, decreased traffic congestion, and promotion of economic development, and the City of Brandon supports all efforts to fund this important project element, including any request to the Mississippi Legislature for appropriations to fund the construction of the Grade Separation Element of the Project. To fund the non-federal match obligation of any federal grant being sought for the Grade Separation Element of the Project, the City of Brandon pledges to provide half of whatever portion of the match is not appropriated by the Mississippi Legislature to $6 million.

Alderman _____ made the motion to adopt the Resolution and that the same supersede and replace in all respects that certain Resolution of the City of Brandon on the subject adopted on December 1, 2025, seconded by Alderman _____ and upon the affirmative vote of a majority of the members of the Board of Aldermen of the City of Brandon, the motion carried.

This the 20th day of January 2026.

_____
Butch Lee, Mayor

ATTEST:

_____
Mary Ann Hess, City Clerk

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM:

DATE: 01/16/2026

SUBJECT: CONSIDER APPROVING A RESOLUTION SUPPORTING THE RAN

ATTACHMENTS:

1. Brandon School Choice Resolution

A RESOLUTION SUPPORTING THE RANKIN COUNTY SCHOOL DISTRICT'S OPPOSITION TO PUBLIC AND PRIVATE SCHOOL CHOICE PROGRAMS

CITY OF BRANDON, MISSISSIPPI

WHEREAS, the City of Brandon recognizes that strong, accessible, and adequately funded public schools are essential to the prosperity and vitality of our community; and

WHEREAS, the Rankin County School District serves as a cornerstone of our community, providing educational opportunities for our children and contributing significantly to our local economy and quality of life; and

WHEREAS, the City of Brandon acknowledges and supports the Rankin County School District Board of Trustees' resolution dated October 15, 2025, opposing the establishment or expansion of school choice programs that undermine public education; and

WHEREAS, school choice initiatives—including vouchers, education savings accounts (ESAs), tax-credit scholarship programs, and tax credits for donations to private schools—redirect critical public funds away from local public school districts and instead subsidize private, unaccountable education providers; and

WHEREAS, the financial impact of school choice programs on the Rankin County School District would be substantial, as the base student cost of $6,800 includes only $6,000 in state funding, with the remainder funded by local Rankin County taxpayers; and

WHEREAS, in the 2024-2025 school year, the Rankin County School District spent $13,169 per student, meaning that for every student who transfers out of the district, local taxpayers must cover an additional $7,000 or more per student to maintain the excellent educational community our schools provide; and

WHEREAS, students enrolling from other districts bring state funding but not the local tax dollars that support infrastructure, operations, staffing, and safety measures, creating financial imbalances where local taxpayers essentially subsidize the education of students whose families pay taxes elsewhere; and

WHEREAS, the public schools of the Rankin County School District attract young families to Brandon and the surrounding area, support property values, foster economic development, and provide the local camaraderie and community spirit that contribute to the high quality of life our citizens enjoy; and

WHEREAS, vouchers eliminate public accountability by channeling tax dollars into private schools that do not face state-approved academic standards or accountability measures, do not make budgets public, do not adhere to open meetings and records laws, do not publicly report on student achievement, and do not face the public accountability requirements contained in major federal laws, including special education protections; and

WHEREAS, allowing out-of-district students to attend public schools within the Rankin County School District through school choice programs would create larger classes and overcrowded classrooms, and local taxpayers would likely be responsible for raising taxes to add classrooms and facilities to accommodate students whose families do not contribute to our local tax base; and

WHEREAS, numerous studies have demonstrated that voucher and ESA programs do not reliably improve student outcomes and more typically result in lower performance when compared to traditional public schools; and

WHEREAS, school choice programs create budget planning challenges for local school districts, as transfers can occur well after budget planning begins in February, making it difficult to adequately staff schools, maintain programs, and ensure fiscal responsibility; and

WHEREAS, the City of Brandon values transparency, accountability, and the efficient use of taxpayer dollars in all publicly funded programs; and

WHEREAS, the residents and taxpayers of Brandon support their public schools with local property taxes to ensure smaller classes, world-class facilities, excellent academic, athletic, fine and performing arts, and other programs that make our community strong; and

WHEREAS, the City of Brandon is committed to advocating for policies that prioritize public education as a public good open to all children within our community and throughout Mississippi.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Brandon, Mississippi, that:

1. The City of Brandon opposes the establishment or expansion of school choice programs—whether public or private—that divert public funding or support from our community's traditional public schools.

2. The City of Brandon urges the City of Brandon's legislative delegation, the Mississippi State Legislature, and the Governor to oppose school choice initiatives and instead invest in strengthening public education by fully funding the state's school funding formula, supporting teachers and staff, and expanding services that directly benefit students and families within the public school system.

3. The City of Brandon supports efforts to ensure accountability and transparency in all publicly funded educational programs and opposes the use of taxpayer dollars to subsidize private education without equivalent oversight, accountability, or student protections.

4. The City of Brandon stands in solidarity with the Rankin County School District Board of Trustees in advocating for policies that prioritize public education and protect the interests of local taxpayers and students.

5. The City of Brandon recognizes that strong public schools are fundamental to the economic vitality, community identity, and future prosperity of our city.

PASSED AND ADOPTED by the Mayor and Board of Aldermen of the City of Brandon, Mississippi, this 20th day of January 2026.

_____

Butch Lee, Mayor

_____

Jarrad Craine, Alderman, Ward 1

_____

Cris Vinson, Alderman, Ward 2

_____

Harry Williams, Alderman, Ward 3

_____

Lu Coker, Alderman, Ward 4

_____

Jereme King, Alderman, Ward 5

_____

David Farris, Alderman, Ward 6

_____

Sharon Womack, Alderman At Large

ATTEST:

_____

Mary Ann Hess, City Clerk

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: MARY ANN HESS

DATE: 01/13/2026

SUBJECT: BID - KITCHEN RENOVATION PROJECT

Consideration to accept the lowest and best bid regarding the Kitchen Renovation Project to Gilreath Construction Company, LLC. in the amount of $517,600.00, authorize the mayor to execute the same, and authorize the finance director to make all necessary budget amendments.

ATTACHMENTS:

1. Memo_Gilreath Construction Company, LLC_011326
2. LTR OUT 2026-01-08 bid award rec
3. BID# 24-040.1 CIVIL CENTER (BIG ROOM) RENOVATIONS PHASE 02 BID TAB

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: MARY ANN HESS, CITY CLERK

JODY COMPTON, FACILITIES MANAGER

BOARD AGENDA: JANUARY 20, 2026

SUBJECT: BIG ROOM RENOVATIONS PHASE 2 - KITCHEN

Consideration to accept the bids received on January 7, 2026, regarding the Kitchen Renovation Project and award to Gilreath Construction Company, LLC as the best bid received in the amount of $517,600.00 and authorize the mayor to execute all related documents and amend the budget accordingly.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS

- Big Room Renovations Phase 2 Bid Tab
- Big Room Renovations Recommendation Letter

January 8, 2026

City of Brandon, Mississippi
1000 Municipal Drive, Brandon, MS 39042

Project Name: Brandon Big Room Renovations
WBA Project Number: 24-040.1
Owner's Bid Number: 2025-14
RE: Certified BId Tabulation and Bid award Recommendation

Mayor Lee:

We have reviewed the bids received on January 7, 2026 for the above-referenced Project. See the enclosed Certified Bid Tabulation of bids received.
Upon review, we hereby recommend award of this Contract to Gilreath Construction Company, LLC for their base bid amount of $517,600.00.
Please review and let us know how the City would like to proceed.

Sincerely:

Wade Thompson, AIA NCARB
Principal

Encl: Certified Bid Tabulation
Scans of bids received
Cc: File 24-040.1

TABULATION OF BIDS

Project #: 24-040.1
Project: **Brandon Big Room Renovations Phase 2**

Location: 1000 Municipal Drive, Brandon, MS
Owner: City of Brandon, Mississippi

Bid Date: Wednesday, January 07, 2026
Time: 2:00pm
Place: 1000 Municipal Drive, Brandon, MS

certified by M.Wade Thompson, AIA NCARB

CONTRACTOR	CERTIFICATE OF RESPONSIBILITY	SURETY	BASE BID	ADDENDUM NO. 1
CLR CONSTRUCTION GROUP INC.	25106-MC	UNITED STATES FIRE INSURANCE COMPANY	**$610,000.00**	YES
CONERLY CONSTRUCTION	03619-MC	TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA	**$634,000.00**	YES
FLAGSTAR CONSTRUCTION COMPANY, INC.	10817-MC	ARCH INSURANCE COMPANY	**$703,000.00**	YES
GILREATH CONSTRUCTION COMPANY, LLC.	21050-MC	ZURICH AMERICAN INSURANCE COMPANY	**$517,600.00**	YES
NEW SOUTH BUILDING AND DESIGN, INC.	23676-MC	MERCHANTS NATIONAL BONDING, INC.	**$722,000.00**	YES
PARADIAGM CONTRACTORS LLC	21426-MC	GRANITE RE, INC.	**$538,000.00**	YES

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:
(Name, legal status and address)

CLR CONSTRUCTION GROUP INC.
1408 Victoria Lane
Brandon, MS 39042

SURETY:
(Name, legal status and principal place of business)
United States Fire Insurance Company
305 Madison Avenue
Morristown, NJ 07960
Mailing Address for Notices

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)

City of Brandon
1000 Municipal Drive
Brandon, MS 39042

BOND AMOUNT: 5% Five Percent of Amount Bid

PROJECT:
(Name, location or address, and Project number, if any)

Brandon Civil Center (Big Room) Renovations Phase 2, Project No. 24-040.1

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 7th day of January, 2026.

Madeline Klaire Sullivan
Notary Public State of Mississippi
Rankin County
Notary ID# 380009
My Commission Expires 11/14/2027

Madeline Klaire Sullivan
(Witness)

Angela Bullie
(Witness) Angela Bullie

CLR CONSTRUCTION GROUP INC.
(Principal) *(Seal)*

By:
(Title) President

United States Fire Insurance Company
(Surety) *(Seal)*

By:
(Title) Amanda Jean Chaffauros, Attorney-in-Fact
Resident MS Agent / Marsh & McLennan Agency

S-0054/AS 8/10

POWER OF ATTORNEY
UNITED STATES FIRE INSURANCE COMPANY
PRINCIPAL OFFICE - MORRISTOWN, NEW JERSEY

KNOW ALL MEN BY THESE PRESENTS: That United States Fire Insurance Company, a corporation duly organized and existing under the laws of the state of Delaware, has made, constituted and appointed, and does hereby make, constitute and appoint: **Amanda Jean Charfauros**

each, its true and lawful Attorney(s)-In-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver: Any and all bonds and undertakings of surety and other documents that the ordinary course of surety business may require, and to bind United States Fire Insurance Company thereby as fully and to the same extent as if such bonds or undertakings had been duly executed and acknowledged by the regularly elected officers of United States Fire Insurance Company at its principal office, in amounts or penalties: **Unlimited**

This Power of Attorney limits the act of those named therein to the bonds and undertakings specifically named therein, and they have no authority to bind United States Fire Insurance Company except in the manner and to the extent therein stated.

Surety Bond No.: Bid Bond
Principal: CLR CONSTRUCTION GROUP INC.
Obligee: City of Brandon

This Power of Attorney is granted pursuant to Article IV of the By-Laws of United States Fire Insurance Company as now in full force and effect, and consistent with Article III thereof, which Articles provide, in pertinent part:

Article IV, Execution of Instruments - Except as the Board of Directors may authorize by resolution, the Chairman of the Board, President, any Vice-President, any Assistant Vice President, the Secretary, or any Assistant Secretary shall have power on behalf of the Corporation:

(a) to execute, affix the corporate seal manually or by facsimile to, acknowledge, verify and deliver any contracts, obligations, instruments and documents whatsoever in connection with its business including, without limiting the foregoing, any bonds, guarantees, undertakings, recognizances, powers of attorney or revocations of any powers of attorney, stipulations, policies of insurance, deeds, leases, mortgages, releases, satisfactions and agency agreements;
(b) to appoint, in writing, one or more persons for any or all of the purposes mentioned in the preceding paragraph (a), including affixing the seal of the Corporation.

Article III, Officers, Section 3.11, Facsimile Signatures. The signature of any officer authorized by the Corporation to sign any bonds, guarantees, undertakings, recognizances, stipulations, powers of attorney or revocations of any powers of attorney and policies of insurance issued by the Corporation may be printed, facsimile, lithographed or otherwise produced. In addition, if and as authorized by the Board of Directors, dividend warrants or checks, or other numerous instruments similar to one another in form, may be signed by the facsimile signature or signatures, lithographed or otherwise produced, of such officer or officers of the Corporation as from time to time may be authorized to sign such instruments on behalf of the Corporation. The Corporation may continue to use for the purposes herein stated the facsimile signature of any person or persons who shall have been such officer or officers of the Corporation, notwithstanding the fact that he may have ceased to be such at the time when such instruments shall be issued.

IN WITNESS WHEREOF, United States Fire Insurance Company has caused these presents to be signed and attested by its appropriate officer and its corporate seal hereunto affixed this 18th day of November, 2024.

UNITED STATES FIRE INSURANCE COMPANY

Matthew E. Lubin, President

State of New Jersey }
County of Morris }

On this 18th day of November, 2024, before me, a Notary public of the State of New Jersey, came the above named officer of United States Fire Insurance Company, to me personally known to be the individual and officer described herein, and acknowledged that he executed the foregoing instrument and affixed the seal of United States Fire Insurance Company thereto by the authority of his office.

ETHAN SCHWARTZ
NOTARY PUBLIC
STATE OF NEW JERSEY
MY COMMISSION EXPIRES 6/25/2029
COMMISSION #50223171

Ethan Schwartz (Notary Public)

I, the undersigned officer of United States Fire Insurance Company, a Delaware corporation, do hereby certify that the original Power of Attorney of which the foregoing is a full, true and correct copy is still in force and effect and has not been revoked.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of United States Fire Insurance Company on the 7th day of January 20 26

UNITED STATES FIRE INSURANCE COMPANY

Michael C. Fay, Senior Vice President

CONTACT INFORMATION: Bond Verifications surety@cfins.com / Claims: SuretyClaimsSupport@cfins.com

SECTION 00.4100 - BID FORM

THE PROJECT AND THE PARTIES

1. TO:
   A. Owner
      1. City of Brandon, Mississippi
      2. 1000 Municipal Drive, Brandon, MS 39042
2. FOR:
   A. Brandon Big Room Renovations (Architect's Proj # 24-040.1) (Owner's Bid Number 2025-14)
3. DATE: 1/7/26 (BIDDER TO ENTER DATE)
4. SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)
   A. Bidder's Full Name CLR Construction Group Inc.
      1. Address 1408 Victoria Lane
      2. City, State, Zip Brandon, MS, 39042
5. OFFER
   A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Bid Documents prepared by WBA Architecture, PLLC. for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:
   B. SIX HUNDRED TEN THOUSAND DOLLARS AND ZERO CENTS dollars ($ 610,000.00), in lawful money of the United States of America.
   C. We have included the required security deposit as required by the Instruction to Bidders.
   D. We have included the required performance assurance bonds in the Bid Amount as required by the Instructions to Bidders.
   E. All applicable federal taxes are included and State of Mississippi taxes are included in the Bid Sum.
   F. All Cash and Contingency Allowances described in Section 01.2100 - Allowances are included in the Bid Sum.
6. ACCEPTANCE
   A. This offer shall be open to acceptance and is irrevocable for sixty days from the bid closing date.
   B. If this bid is accepted by Owner within the time period stated above, we will:
      1. Execute the Agreement within seven days of receipt of Notice of Award.
      2. Furnish the required bonds within seven days of receipt of Notice of Award.
      3. Commence work within seven days after written Notice to Proceed of this bid.
   C. If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.
   D. In the event our bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.
7. CONTRACT TIME
   A. If this Bid is accepted, we will:
   B. Complete all work on or before March 31, 2026.
8. ADDENDA
   A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.
      1. Addendum # 1 Dated 1/5/26.
      2. Addendum # _____ Dated _____.

3. Addendum # _____ Dated _____.
4. Addendum # _____ Dated _____.
5. Addendum # _____ Dated _____.

9. BID FORM SIGNATURE(S)
   A. The Corporate Seal of
   B. CLR Construction Group Inc.
   C. (Bidder - print the full name of your firm)
   D. was hereunto affixed in the presence of:
   E. Madeline Klaire Sullivan, Corporate Secretary
   F. (Authorized signing officer, Title)
   G. (Seal)
   H. _____, President
   I. (Authorized signing officer, Title)

Madeline Klaire Sullivan
Notary Public State of Mississippi
Rankin County
Notary ID# 380009
My Commission Expires 11/14/2027

10. IF THE BID IS A JOINT VENTURE OR PARTNERSHIP, ADD ADDITIONAL FORMS OF EXECUTION FOR EACH MEMBER OF THE JOINT VENTURE IN THE APPROPRIATE FORM OR FORMS AS ABOVE.

END OF SECTION 00.4100

State of Mississippi

Board of Contractors

ACTIVE

CLR CONSTRUCTION GROUP INC.
1408 VICTORIA LANE
BRANDON, MS 39042

is duly registered and entitled to perform

BUILDING CONSTRUCTION

We have hereunto set our hand and caused the Seal of the Mississippi Board of Contractors to be affixed this 1st day of Dec., 2025

BOARD OF CONTRACTORS ★ STATE OF MISSISSIPPI ★

CERTIFICATE OF RESPONSIBILITY
No. 25106-MC
Expires Dec. 14, 2026

Joel A. Caudle

CHAIRMAN OF THE BOARD

Contractor:
Conerly Construction, Inc.
P.O. Box 1500
Clinton, MS 39060-1500

Owner:
City of Brandon
1000 Municipal Drive
Brandon, MS 39042

Project Name:
Bid #2025-14
Brandon Civil Center (Big Room) Renovations Phase 2
Brandon, MS

Bids: Wednesday, January 07, 2026 @ 2:00 p.m.
COR# 03619-MC

BID BOND

Travelers Casualty and Surety Company of America
Hartford, CT 06183

CONTRACTOR:
(Name, legal status and address)
Conerly Construction, Inc.
P.O. Box 1500
Clinton, MS 39060

OWNER:
(Name, legal status and address)
City of Brandon, Mississippi
1000 Municipal Dr.
Brandon, MS 39042

SURETY:
(Name, legal status and principal place of business)
Travelers Casualty and Surety Company of America
One Tower Square
Hartford, CT 06183

BOND AMOUNT: **5% of Bid**

PROJECT:
(Name, location or address, and Project number, if any)
Brandon Civil Center (Big Room) Renovations Phase 2
City of Brandon, MS
Project Number 24-040.1

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

TRAVELERS CASUALTY AND SURETY COMPANY OF AMERICA
HARTFORD, CONN.

Signed and sealed this 7th day of January, 2026.

Audrey Estes
(Principal) *(Seal)*

Jenny Mann
(Witness)

Audrey Estes, President
(Title)

Travelers Casualty and Surety Company of America

Kyle Chandler
(Surety) **Kyle Chandler IV** *(Seal)*

Danielle H Marshall
(Witness)

Attorney in Fact
(Title)

TRAVELERS

Travelers Casualty and Surety Company of America
Travelers Casualty and Surety Company
St. Paul Fire and Marine Insurance Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, and St. Paul Fire and Marine Insurance Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and that the Companies do hereby make, constitute and appoint **KYLE CHANDLER IV** of **WEST POINT**, **Mississippi**, their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge any and all bonds, recognizances, conditional undertakings and other writings obligatory in the nature thereof on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **21st** day of **April, 2021.**

State of Connecticut

City of Hartford ss.

By: _____
Robert L. Raney, Senior Vice President

On this the **21st** day of **April, 2021**, before me personally appeared **Robert L. Raney**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June, 2026**

_____
Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

FURTHER RESOLVED, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

FURTHER RESOLVED, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

FURTHER RESOLVED, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **7th** day of **January**, **2026**.

_____
Kevin E. Hughes, Assistant Secretary

To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.
Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.

SECTION 00.4100 - BID FORM

THE PROJECT AND THE PARTIES

1. TO:
   A. Owner
      1. City of Brandon, Mississippi
      2. 1000 Municipal Drive, Brandon, MS 39042
2. FOR:
   A. Brandon Big Room Renovations (Architect's Proj # 24-040.1) (Owner's Bid Number 2025-14)
3. DATE: 01/07/26 (BIDDER TO ENTER DATE)
4. SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)
   A. Bidder's Full Name Conerly Construction, Inc.
      1. Address P.O. Box 1500
      2. City, State, Zip Clinton, MS 39060-1500
5. OFFER
   A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Bid Documents prepared by WBA Architecture, PLLC. for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:
   B. Six Hundred Thirty Four Thousand Dollars and Zero Cents dollars ($ 634,000.00), in lawful money of the United States of America.
   C. We have included the required security deposit as required by the Instruction to Bidders.
   D. We have included the required performance assurance bonds in the Bid Amount as required by the Instructions to Bidders.
   E. All applicable federal taxes are included and State of Mississippi taxes are included in the Bid Sum.
   F. All Cash and Contingency Allowances described in Section 01.2100 - Allowances are included in the Bid Sum.
6. ACCEPTANCE
   A. This offer shall be open to acceptance and is irrevocable for sixty days from the bid closing date.
   B. If this bid is accepted by Owner within the time period stated above, we will:
      1. Execute the Agreement within seven days of receipt of Notice of Award.
      2. Furnish the required bonds within seven days of receipt of Notice of Award.
      3. Commence work within seven days after written Notice to Proceed of this bid.
   C. If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.
   D. In the event our bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.
7. CONTRACT TIME
   A. If this Bid is accepted, we will:
   B. Complete all work on or before March 31, 2026.
8. ADDENDA
   A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.
      1. Addendum # 1 Dated 1/5/26.
      2. Addendum # _____ Dated _____.

3. Addendum # _____ Dated _____.
4. Addendum # _____ Dated _____.
5. Addendum # _____ Dated _____.

9. BID FORM SIGNATURE(S)
   A. The Corporate Seal of
   B. Conerly Construction, Inc.
   C. (Bidder - print the full name of your firm)
   D. was hereunto affixed in the presence of:
   E. Audrey Estes, President
   F. (Authorized signing officer, Title)
   G. (Seal)
   H. Chris Moran, Vice President
   I. (Authorized signing officer, Title)

CONERLY CONSTRUCTION, INC. CORPORATE SEAL MISSISSIPPI

10. IF THE BID IS A JOINT VENTURE OR PARTNERSHIP, ADD ADDITIONAL FORMS OF EXECUTION FOR EACH MEMBER OF THE JOINT VENTURE IN THE APPROPRIATE FORM OR FORMS AS ABOVE.

END OF SECTION 00.4100

FLAGSTAR
· CONSTRUCTION ·

BID FOR:

Brandon Big room Renovations

PROJECT #:

24-040.1

PROJECT OWNER:

City of Brandon

BID DATE:

January 7, 2026

BID FROM:

FLAGSTAR CONSTRUCTION COMPANY, INC.

2006 Aspen Cove

Brandon, MS 39042

COR # 10817 – MC

SECTION 00.4100 - BID FORM

THE PROJECT AND THE PARTIES

1. TO:
   - A. Owner
     1. City of Brandon, Mississippi
     2. 1000 Municipal Drive, Brandon, MS 39042
2. FOR:
   - A. Brandon Big Room Renovations (Architect's Proj # 24-040.1) (Owner's Bid Number 2025-14)
3. DATE: 1-7-26 (BIDDER TO ENTER DATE)
4. SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)
   - A. Bidder's Full Name **Flagstar Construction Company, Inc.**
     1. Address **2006 Aspen Cove**
     2. City, State, Zip **Brandon, MS 39042**
5. OFFER
   - A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Bid Documents prepared by WBA Architecture, PLLC. for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:
   - B. Seven hundred three thousand dollars ($703,000.00), in lawful money of the United States of America.
   - C. We have included the required security deposit as required by the Instruction to Bidders.
   - D. We have included the required performance assurance bonds in the Bid Amount as required by the Instructions to Bidders.
   - E. All applicable federal taxes are included and State of Mississippi taxes are included in the Bid Sum.
   - F. All Cash and Contingency Allowances described in Section 01.2100 - Allowances are included in the Bid Sum.
6. ACCEPTANCE
   - A. This offer shall be open to acceptance and is irrevocable for sixty days from the bid closing date.
   - B. If this bid is accepted by Owner within the time period stated above, we will:
     1. Execute the Agreement within seven days of receipt of Notice of Award.
     2. Furnish the required bonds within seven days of receipt of Notice of Award.
     3. Commence work within seven days after written Notice to Proceed of this bid.
   - C. If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.
   - D. In the event our bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.
7. CONTRACT TIME
   - A. If this Bid is accepted, we will:
   - B. Complete all work on or before March 31, 2026.
8. ADDENDA
   - A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.
     1. Addendum # **One** Dated **1-5-26**.
     2. Addendum # _____ Dated _____.

3. Addendum # _____ Dated _____.
4. Addendum # _____ Dated _____.
5. Addendum # _____ Dated _____.

9. BID FORM SIGNATURE(S)
   A. The Corporate Seal of
   B. **Flagstar Construction Company, Inc**
   C. (Bidder - print the full name of your firm)
   D. was hereunto affixed in the presence of:
   E. _____, Owner/President
   F. (Authorized signing officer, Title)
   G. (Seal)
   H. _____
   I. (Authorized signing officer, Title)

10. IF THE BID IS A JOINT VENTURE OR PARTNERSHIP, ADD ADDITIONAL FORMS OF EXECUTION FOR EACH MEMBER OF THE JOINT VENTURE IN THE APPROPRIATE FORM OR FORMS AS ABOVE.

END OF SECTION 00.4100

McGriff, a Marsh & McLennan Agency LLC Company

1020 Highland Colony Parkway, Suite 302, Ridgeland, MS 39157
PH 601-790-8500 WATS 800-844-6700 FAX 601-790-8558

BID BOND
The American Institute of Architects,
AIA Document No. A310 (February, 1970 Edition)

KNOW ALL MEN BY THESE PRESENTS, that we Flagstar Construction Company, Inc.
2006 Aspen Cove, Brandon, MS 39042
as Principal, hereinafter called the Principal, and Arch Insurance Company
Harborside 3, 210 Hudson Street Suite 600, Jersey City, NJ 07311-1107
a corporation duly organized under the laws of the state of MO
as Surety, hereinafter called the Surety, are held and firmly bound unto City of Brandon
1000 Municipal Drive, Brandon, MS 392042
as Obligee, hereinafter called Obligee, in the sum of

Five Percent of Amount Bid **Dollars ($** 5% **),**
for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for Architects Proj # 24-040.1, Brandon Big Room Renovation - Phase 2, City of Brandon, Mississippi, as per proposal

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as many be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 7th **day of** January 2026

(Witness)

Flagstar Construction Company, Inc.
(Principal)

By President (Title)

Flagstar Construction Co. Inc. CORPORATE SEAL 1995 MISSISSIPPI (Seal)

Arch Insurance Company
(Surety)

June Lay (Witness)

By
(Attorney-in-fact & Res. Miss. Agent)
Candice R McCarty

This Power of Attorney limits the acts of those named herein, and they have no authority to bind the Company except in the manner and to the extent herein stated. Not valid for Note, Loan, Letter of Credit, Currency Rate, Interest Rate or Residential Value Guarantees.

POWER OF ATTORNEY

Know All Persons By These Presents:
That the Arch Insurance Company, a corporation organized and existing under the laws of the State of Missouri, having its principal administrative office in Jersey City, New Jersey (hereinafter referred to as the "Company") does hereby appoint:

Candice R McCarty, Charles F. Porter, Denise Wilcox, Joshua T. Jones and Wesley McCubbins of Ridgeland, MS (EACH)

its true and lawful Attorney(s)in-Fact, to make, execute, seal, and deliver from the date of issuance of this power for and on its behalf as surety, and as its act and deed: Any and all bonds, undertakings, recognizances and other surety obligations, in the penal sum not exceeding One Hundred Fifty Million Dollars ($150,000,000.00). This authority does not permit the same obligation to be split into two or more bonds In order to bring each such bond within the dollar limit of authority as set forth herein.

The execution of such bonds, undertakings, recognizances and other surety obligations in pursuance of these presents shall be as binding upon the said Company as fully and amply to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at its principal administrative office in Jersey City, New Jersey.

This Power of Attorney is executed by authority of resolutions adopted by unanimous consent of the Board of Directors of the Company on August 31, 2022, true and accurate copies of which are hereinafter set forth and are hereby certified to by the undersigned Secretary as being in full force and effect:
"**VOTED**, That the Chairman of the Board, the President, or the Executive Vice President, or any Senior Vice President, of the Surety Business Division, or their appointees designated in writing and filed with the Secretary, or the Secretary shall have the power and authority to appoint agents and attorneys-in-fact, and to authorize them subject to the limitations set forth in their respective powers of attorney, to execute on behalf of the Company, and attach the seal of the Company thereto, bonds, undertakings, recognizances and other surety obligations obligatory in the nature thereof, and any such officers of the Company may appoint agents for acceptance of process."

This Power of Attorney is signed, sealed and certified by facsimile under and by authority of the following resolution adopted by the unanimous consent of the Board of Directors of the Company on August 31, 2022:

VOTED, That the signature of the Chairman of the Board, the President, or the Executive Vice President, or any Senior Vice President, of the Surety Business Division, or their appointees designated in writing and filed with the Secretary, and the signature of the Secretary, the seal of the Company, and certifications by the Secretary, may be affixed by facsimile on any power of attorney or bond executed pursuant to the resolution adopted by the Board of Directors on August 31, 2022, and any such power so executed, sealed and certified with respect to any bond or undertaking to which it is attached, shall continue to be valid and binding upon the Company. **In Testimony Whereof**, the Company has caused this instrument to be signed and its corporate seal to be affixed by their authorized officers, this **22nd day of June, 2023**.

Attested and Certified

Regan A. Shulman, Secretary

Arch Insurance Company — Corporate Seal 1971 — Missouri

Arch Insurance Company

Stephen C. Ruschak, Executive Vice President

STATE OF PENNSYLVANIA SS
COUNTY OF PHILADELPHIA SS

I, **Michele Tripodi**, a Notary Public, do hereby certify that Regan A. Shulman and Stephen C. Ruschak personally known to me to be the same persons whose names are respectively as Secretary and Executive Vice President of the Arch Insurance Company, a Corporation organized and existing under the laws of the State of Missouri, subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that they being thereunto duly authorized signed, sealed with the corporate seal and delivered the said instrument as the free and voluntary act of said corporation and as their own free and voluntary acts for the uses and purposes therein set forth.

Commonwealth of Pennsylvania - Notary Seal
MICHELE TRIPODI, Notary Public
Philadelphia County
My Commission Expires July 31, 2025
Commission Number 1168622

Michele Tripodi, Notary Public
My commission expires 07/31/2025

CERTIFICATION

I, **Regan A. Shulman**, Secretary of the Arch Insurance Company, do hereby certify that the attached **Power of Attorney dated June 22, 2023** on behalf of the person(s) as listed above is a true and correct copy and that the same has been in full force and effect since the date thereof and is in full force and effect on the date of this certificate; and I do further certify that the said Stephen C. Ruschak, who executed the Power of Attorney as Executive Vice President, was on the date of execution of the attached Power of Attorney the duly elected Executive Vice President of the Arch Insurance Company.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seal of the Arch Insurance Company on this **7th day of January 2026**.

Regan A. Shulman, Secretary

This Power of Attorney limits the acts of those named therein to the bonds and undertakings specifically named therein and they have no authority to bind the Company except in the manner and to the extent herein stated.

PLEASE SEND ALL CLAIM INQUIRIES RELATING TO THIS BOND TO THE FOLLOWING ADDRESS:
Arch Insurance – Surety Division
3 Parkway, Suite 1500
Philadelphia, PA 19102

Arch Insurance Company — Corporate Seal 1971 — Missouri

To verify the authenticity of this Power of Attorney, please contact Arch Insurance Company at SuretyAuthentic@archinsurance.com
Please refer to the above named Attorney-in-Fact and the details of the bond to which the power is attached.

Arch | Insurance

Permitted Use Letter
Arch Insurance Company Corporate Seal for Surety Bonds

Due to the COVID-19 pandemic and the resulting governmental and health agency rules and guidelines, Arch Insurance Company hereby permits and authorizes the Attorney-In-Fact named on the attached Power Of Attorney to use and affix the Corporate Seal of Arch Insurance Company to Surety Bonds issued and executed of behalf of Arch Insurance Company by attaching a copy of this Permitted Use Letter to such Surety Bond.

When this Permitted Use Letter and accompanying Power of Attorney are attached to a Surety Bond by the named Attorney-In-Fact, Arch Insurance Company agrees and certifies that the Corporate Seal for Arch Insurance Company shall be deemed stamped and affixed to that Surety Bond to the same extent and effect as if the raised and embossed Corporate Seal of Arch Insurance Company was physically attached to the Surety Bond.

This Permitted Use Letter shall only be effective and binding when used and attached to Surety Bonds during the specified period:

Use First Effective Date: **April 22, 2020**

Use Termination Date: **December 31, 2026**

Attested and Certified on December 31, 2025 by Arch Insurance Company:

Regan A. Shulman, Secretary

Arch Insurance Company CORPORATE SEAL 1971 Missouri

Stephen C. Ruschak, Executive Vice President

STATE OF PENNSYLVANIA SS
COUNTY OF PHILADELPHIA SS

I, **Michele Tripodi**, a Notary Public, do hereby certify that Regan A. Shulman and Stephen C. Ruschak personally known to me to be the same persons whose names are respectively as Secretary and Executive Vice President of the Arch Insurance Company, a Corporation organized and existing under the laws of the State of Missouri, subscribed to the foregoing instrument, appeared before me this day in person and severally acknowledged that they being thereunto duly authorized signed, sealed with the corporate seal and delivered the said instrument as the free and voluntary act of said corporation and as their own free and voluntary acts for the uses and purposes therein set forth.

Arch Insurance Company CORPORATE SEAL 1971 Missouri

Commonwealth of Pennsylvania - Notary Seal
Michele Tripodi, Notary Public
Philadelphia County
My commission expires July 31, 2029
Commission number 1168622

Michele Tripodi, Notary Public
My commission expires 07/31/2029

To verify the authenticity of this Permitted Use Letter, please contact Arch Insurance Company at SuretyAuthentic@archinsurance.com

Please refer to the above named Attorney-in-Fact and the details of the bond and documents to which the Permitted Use Letter is attached.

SECTION 00.4100 - BID FORM

THE PROJECT AND THE PARTIES

1. TO:
   A. Owner
      1. City of Brandon, Mississippi
      2. 1000 Municipal Drive, Brandon, MS 39042
2. FOR:
   A. Brandon Big Room Renovations (Architect's Proj # 24-040.1) (Owner's Bid Number 2025-14)
3. DATE: January 7, 2026 (BIDDER TO ENTER DATE)
4. SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)
   A. Bidder's Full Name Gilreath Construction Company, LLC
      1. Address 140 Old US 80, Suite C
      2. City, State, Zip Brandon, MS 39042
5. OFFER
   A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Bid Documents prepared by WBA Architecture, PLLC. for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:
   B. Five Hundred Seventeen Thousand Six Hundred & No Cents dollars ($ 517,600.00), in lawful money of the United States of America.
   C. We have included the required security deposit as required by the Instruction to Bidders.
   D. We have included the required performance assurance bonds in the Bid Amount as required by the Instructions to Bidders.
   E. All applicable federal taxes are included and State of Mississippi taxes are included in the Bid Sum.
   F. All Cash and Contingency Allowances described in Section 01.2100 - Allowances are included in the Bid Sum.
6. ACCEPTANCE
   A. This offer shall be open to acceptance and is irrevocable for sixty days from the bid closing date.
   B. If this bid is accepted by Owner within the time period stated above, we will:
      1. Execute the Agreement within seven days of receipt of Notice of Award.
      2. Furnish the required bonds within seven days of receipt of Notice of Award.
      3. Commence work within seven days after written Notice to Proceed of this bid.
   C. If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.
   D. In the event our bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.
7. CONTRACT TIME
   A. If this Bid is accepted, we will:
   B. Complete all work on or before March 31, 2026.
8. ADDENDA
   A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.
      1. Addendum # One(1) Dated January 5, 2026
      2. Addendum # n/a Dated n/a.

3. Addendum # n/a Dated n/a.
4. Addendum # n/a Dated n/a.
5. Addendum # n/a Dated n/a.

9. BID FORM SIGNATURE(S)
   A. The Corporate Seal of
   B. Gilreath Construction Company, LLC
   C. (Bidder - print the full name of your firm)
   D. was hereunto affixed in the presence of:
   E. George R. Gilreath, Jr.
   F. (Authorized signing officer, Title)
   G. (Seal)
   H. George R. Gilreath, Jr.-President
   I. (Authorized signing officer, Title)
10. IF THE BID IS A JOINT VENTURE OR PARTNERSHIP, ADD ADDITIONAL FORMS OF EXECUTION FOR EACH MEMBER OF THE JOINT VENTURE IN THE APPROPRIATE FORM OR FORMS AS ABOVE.

END OF SECTION 00.4100

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:
(Name, legal status and address)

Gilreath Construction Company, LLC
140 Old US 80, Suite C
Brandon, MS 39042

SURETY:
(Name, legal status and principal place of business)

Fidelity and Deposit Company of Maryland
1299 Zurich Way
Schaumburg, IL 60196-1056
Mailing Address for Notices

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)

City of Brandon
1000 Municipal Drive
Brandon, MS 39042

BOND AMOUNT: 5% Five Percent of Amount Bid

PROJECT:
(Name, location or address, and Project number, if any)

Brandon Civil Center (Big Room) Renovations Phase 2

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 7th day of January, 2026.

(Witness)

(Witness) Blake Johnson

Gilreath Construction Company, LLC
(Principal) *(Seal)*

By: George R. Gilreath Jr.
(Title)

Fidelity and Deposit Company of Maryland
(Surety) *(Seal)*

By:
(Title) Stephen Wesley Price, Jr., Attorney-in-Fact

MarshMcLennan Agency

Fidelity and Deposit Company of Maryland CORPORATE SEAL 1890 Illinois

S-0054/AS 8/10

Bond No. Bid Bond

Obligee: City of Brandon

ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND
POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by Christopher Nolan, Vice President, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint **Stephen Wesley Price, Jr.**, its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings,** and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York., the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland., and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland., in their own proper persons.

The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said **ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND**, this 7th day of February, A.D. 2025.

ATTEST:
ZURICH AMERICAN INSURANCE COMPANY
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY
FIDELITY AND DEPOSIT COMPANY OF MARYLAND

By: Christopher Nolan
Vice President

By: Dawn E. Brown
Secretary

State of Maryland
County of Baltimore

On this 7th day of February, A.D. 2025, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Christopher Nolan, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, deposeth and saith, that he she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.

Notary Public
My Commission Expires:

Authenticity of this bond can be confirmed at bondvalidator.zurichna.com or 410-559-8790

EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V. Section 8. Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify of revoke any such appointment or authority at any time."

CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies. this 7th day of January, 2026.

SEAL SEAL SEAL

MJ Pethick

Mary Jean Pethick
Vice President

TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:

Zurich Surety Claims
1299 Zurich Way
Schaumburg, IL 60196-1056
reportsfclaims@zurichna.com
800-626-4577

Authenticity of this bond can be confirmed at boudvalidator.zurichna.com or 410-559-8790

AIA® Document A310™ – 2010

Bid Bond

CONTRACTOR:
(Name, legal status and address)
New South Building and Design, Inc.
135 Arrowhead Trl
Brandon, MS 39047

SURETY:
(Name, legal status and principal place of business)
Merchants National Bonding, Inc.
P.O. Box 14498
Des Moines, IA 50306

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:
(Name, legal status and address)
City of Brandon
1000 Municipal Drive
Brandon, MS 39042

BOND AMOUNT: Five Percent (5%) of Attached Bid Amount-------

PROJECT:
(Name, location or address, and Project number, if any)
WBA #24-040.1
Brandon Big Room Renovation Phase II
1000 Municipal Dr., Brandon, MS 39042

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

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Init.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this **7th** day of **January** , **2026**

	New South Building and Design, Inc.
	(Contractor as Principal) *(Seal)*
(Witness)	*(Title)* President
	Merchants National Bonding, Inc.
	(Surety) *(Seal)*
(Witness)	*(Title)* **Kathleen Scarborough, Attorney-In-Fact**

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MERCHANTS BONDING COMPANY™

POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, and MERCHANTS NATIONAL INDEMNITY COMPANY , an assumed name of Merchants National Bonding, Inc., (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Charlotte Ramsey; Chris Boone; David R Fortenberry; Debbie Dunaway; Dewey B Mason; James Eley Brashier; Jennifer Roberts; Joey Beattie; Julie C Livingston; Kathleen Scarborough; Kimberly B Barhum; Lisa R Butler; Mary J Norval; Patrick Thomas Mason; Sharon L Tuten; Susan Skrmetta; Troy P Wagener

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the By-Laws adopted by the Board of Directors of the Companies.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship o obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner - Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 2nd day of June , 2025 .

MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
MERCHANTS NATIONAL INDEMNITY COMPANY

By Larry Taylor

President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 2nd day of June 2025 , before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL), MERCHANTS NATIONAL BONDING, INC., and MERCHANTS NATIONAL INDEMNITY COMPANY; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.

NOTARIAL SEAL IOWA

Penni Miller
Commission Number 787952
My Commission Expires
January 20, 2027

Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, Elisabeth Sandersfeld, Secretary of MERCHANTS BONDING COMPANY (MUTUAL), MERCHANTS NATIONAL BONDING, INC., and MERCHANTS NATIONAL INDEMNITY COMPANY do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 7th day of January , 2026 .

Secretary

POA 0018 (5/25)

SECTION 00.4100 - BID FORM

THE PROJECT AND THE PARTIES

1. TO:
   A. Owner
      1. City of Brandon, Mississippi
      2. 1000 Municipal Drive, Brandon, MS 39042
2. FOR:
   A. Brandon Big Room Renovations (Architect's Proj # 24-040.1) (Owner's Bid Number 2025-14)
3. DATE: 1/7/26 (BIDDER TO ENTER DATE)
4. SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)
   A. Bidder's Full Name New South Building & Design, Inc.
      1. Address 135 Arrowhead Trl.
      2. City, State, Zip Brandon, MS 39047
5. OFFER
   A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Bid Documents prepared by WBA Architecture, PLLC. for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:
   B. Seven hundred thousand twenty-two thousand and no/00 dollars ($ 722,000.00), in lawful money of the United States of America.
   C. We have included the required security deposit as required by the Instruction to Bidders.
   D. We have included the required performance assurance bonds in the Bid Amount as required by the Instructions to Bidders.
   E. All applicable federal taxes are included and State of Mississippi taxes are included in the Bid Sum.
   F. All Cash and Contingency Allowances described in Section 01.2100 - Allowances are included in the Bid Sum.
6. ACCEPTANCE
   A. This offer shall be open to acceptance and is irrevocable for sixty days from the bid closing date.
   B. If this bid is accepted by Owner within the time period stated above, we will:
      1. Execute the Agreement within seven days of receipt of Notice of Award.
      2. Furnish the required bonds within seven days of receipt of Notice of Award.
      3. Commence work within seven days after written Notice to Proceed of this bid.
   C. If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.
   D. In the event our bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.
7. CONTRACT TIME
   A. If this Bid is accepted, we will:
   B. Complete all work on or before March 31, 2026.
8. ADDENDA
   A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.
      1. Addendum # 01 Dated 1/5/26.
      2. Addendum # _____ Dated _____.

3. Addendum # _____ Dated _____.
4. Addendum # _____ Dated _____.
5. Addendum # _____ Dated _____.

9. BID FORM SIGNATURE(S)
   A. The Corporate Seal of
   B. New South Building & Design, Inc.
   C. (Bidder - print the full name of your firm)
   D. was hereunto affixed in the presence of:
   E. Brad Caley, President
   F. (Authorized signing officer, Title)
   G. (Seal)
   H. _____
   I. (Authorized signing officer, Title)
10. IF THE BID IS A JOINT VENTURE OR PARTNERSHIP, ADD ADDITIONAL FORMS OF EXECUTION FOR EACH MEMBER OF THE JOINT VENTURE IN THE APPROPRIATE FORM OR FORMS AS ABOVE.

END OF SECTION 00.4100

SECTION 00.4100 - BID FORM

THE PROJECT AND THE PARTIES

1. TO:
   - A. Owner
     1. City of Brandon, Mississippi
     2. 1000 Municipal Drive, Brandon, MS 39042
2. FOR:
   - A. Brandon Big Room Renovations (Architect's Proj # 24-040.1) (Owner's Bid Number 2025-14)
3. DATE: 1-7-26 (BIDDER TO ENTER DATE)
4. SUBMITTED BY: (BIDDER TO ENTER NAME AND ADDRESS)
   - A. Bidder's Full Name Paradigm Contractors, LLC CoR# 21426-MC
     1. Address P.O. Box 1496
     2. City, State, Zip Brandon, MS 39043
5. OFFER
   - A. Having examined the Place of The Work and all matters referred to in the Instructions to Bidders and the Bid Documents prepared by WBA Architecture, PLLC. for the above mentioned project, we, the undersigned, hereby offer to enter into a Contract to perform the Work for the Sum of:,
   - B. Five Hundred Thirty Eight Thousand + 00/100 dollars ($ 538,000.00), in lawful money of the United States of America.
   - C. We have included the required security deposit as required by the Instruction to Bidders.
   - D. We have included the required performance assurance bonds in the Bid Amount as required by the Instructions to Bidders.
   - E. All applicable federal taxes are included and State of Mississippi taxes are included in the Bid Sum.
   - F. All Cash and Contingency Allowances described in Section 01.2100 - Allowances are included in the Bid Sum.
6. ACCEPTANCE
   - A. This offer shall be open to acceptance and is irrevocable for sixty days from the bid closing date.
   - B. If this bid is accepted by Owner within the time period stated above, we will:
     1. Execute the Agreement within seven days of receipt of Notice of Award.
     2. Furnish the required bonds within seven days of receipt of Notice of Award.
     3. Commence work within seven days after written Notice to Proceed of this bid.
   - C. If this bid is accepted within the time stated, and we fail to commence the Work or we fail to provide the required Bond(s), the security deposit shall be forfeited as damages to Owner by reason of our failure, limited in amount to the lesser of the face value of the security deposit or the difference between this bid and the bid upon which a Contract is signed.
   - D. In the event our bid is not accepted within the time stated above, the required security deposit shall be returned to the undersigned, in accordance with the provisions of the Instructions to Bidders; unless a mutually satisfactory arrangement is made for its retention and validity for an extended period of time.
7. CONTRACT TIME
   - A. If this Bid is accepted, we will:
   - B. Complete all work on or before March 31, 2026.
8. ADDENDA
   - A. The following Addenda have been received. The modifications to the Bid Documents noted below have been considered and all costs are included in the Bid Sum.
     1. Addendum # 1 Dated 1-5-26.
     2. Addendum # – Dated –.

3. Addendum # — Dated —.
4. Addendum # — Dated —.
5. Addendum # — Dated —.

9. BID FORM SIGNATURE(S)
   A. The Corporate Seal of
   B. —
   C. (Bidder - print the full name of your firm)
   D. was hereunto affixed in the presence of:
   E. William L. Polk III
   F. (Authorized signing officer, Title)
   G. (Seal)
   H. owner
   I. (Authorized signing officer, Title)
10. IF THE BID IS A JOINT VENTURE OR PARTNERSHIP, ADD ADDITIONAL FORMS OF EXECUTION FOR EACH MEMBER OF THE JOINT VENTURE IN THE APPROPRIATE FORM OR FORMS AS ABOVE.

END OF SECTION 00.4100

GRANITE RE, INC.

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we

Paradigm Contractors LLC PO Box 1496 Brandon, MS 39043

as principal, hereinafter called the Principal, and

Granite Re, Inc., 14001 Quailbrook Drive, Oklahoma City, OK 73134

a corporation duly organized under the laws of the State of Oklahoma as Surety, hereinafter called the Surety, are held and firmly bound unto

City of Brandon 1000 Municipal Drive Brandon, MS 39042

as Obligee, hereinafter called the Obligee, in the sum of

*** Five Percent of the Bid Amount*****, Dollars ($*** 5 %***)

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

Project: Contract: 24-040-1 New Kitchen Equipment and Kitchen Renovation

Bid Date: January 7, 2026

NOW THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 5th day of January , 2026

Paradigm Contractors, LLC

Principal

Witness

Title (Seal)

Granite Re, Inc.

Kimberly S Derrick Attorney in Fact (Seal)

GRANITE RE, INC.

GENERAL POWER OF ATTORNEY

Know all Men by these Presents:

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of MINNESOTA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

BRIAN J. VICKERS; STEVEN D. WALLACE; ANNA S. CHANDLER; KIMBERLY S. DERRICK its true and lawful Attorney-in-Fact(s) for the following purposes, to wit:

To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC. a certified copy of which is hereto annexed and made a part of this Power of Attorney; and the said GRANITE RE, INC. through us, its Board of Directors, hereby ratifies and confirms all and whatsoever the said:

BRIAN J. VICKERS; STEVEN D. WALLACE; ANNA S. CHANDLER; KIMBERLY S. DERRICK may lawfully do in the premises by virtue of these presents.

In Witness Whereof, the said GRANITE RE, INC. has caused this instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Assistant Secretary, this 31st day of July, 2023.

Kenneth D. Whittington, President

Kyle P. McDonald, Assistant Secretary

STATE OF OKLAHOMA)
) SS:
COUNTY OF OKLAHOMA)

On this 31st day of July, 2023, before me personally came Kenneth D. Whittington, President of the GRANITE RE, INC. Company and Kyle P. McDonald, Assistant Secretary of said Company, with both of whom I am personally acquainted, who being by me severally duly sworn, said, that they, the said Kenneth D. Whittington and Kyle P. McDonald were respectively the President and the Assistant Secretary of GRANITE RE, INC., the corporation described in and which executed the foregoing Power of Attorney; that they each knew the seal of said corporation; that the seal affixed to said Power of Attorney was such corporate seal, that it was so fixed by order of the Board of Directors of said corporation, and that they signed their name thereto by like order as President and Assistant Secretary, respectively, of the Company.

My Commission Expires:
April 21, 2027
Commission #: 11003620

Notary Public

GRANITE RE, INC.

Certificate

THE UNDERSIGNED, being the duly elected and acting Assistant Secretary of Granite Re, Inc., a Minnesota Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987, minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

"RESOLVED, that the President, any Vice President, the Assistant Secretary, and any Assistant Vice President shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

IN WITNESS WHEREOF, the undersigned has subscribed this Certificate and affixed the corporate seal of the Corporation this 5 day of January, 2024

Kyle P. McDonald, Assistant Secretary

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: MARY ANN HESS

DATE: 01/13/2026

SUBJECT: BID - 100 CROWD CONTROL BARRICADES

Consideration to approve the lowest and best quote from Friedrichs Custom MFG. to purchase 100 crowd control barricades in the amount of $13,475.00 and authorize the mayor to execute the same. An additional quote was received from Visiontron Corp. in the amount of $15,340.00.

ATTACHMENTS:

1. Crowd control safety barriers MEMORANDUM
2. Friedrichs custom mfg.
3. VisionTron quote

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMAN

FROM: MARY ANN HESS, CITY CLERK

KEITH WILSON, FACILITIES MAINTENANCE SPECIALIST

BOARD AGENDA: JANUARY 20, 2025

SUBJECT: CROWD CONTROL PORTABLE SAFETY BARRIERS

Asking for your consideration to approve the quote from Friedrichs Custom MFG., to purchase (100) crowd control barricades.

We received an additional quote and recommend Friedrichs Custom MFG., as the lowest and best quote and authorize the mayor to execute all related documents and amend the budget accordingly.

- FRIEDRICHS CUSTOM MFG $13,475.00 GL Code:004-500-730

Additional quote received from:

- VISIONTRON CORP. $15,340.00

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS

- FRIEDRICHS CUSTOM MFG QUOTE
- VISIONTRON CORP QUOTE

friedrichs custom mfg. INC

303 Butterworth Street • Voice (504) 734-2466
New Orleans, LA 70121 • Fax (504) 734-2468

Thursday, January 08, 2026

City of Brandon MS

Thank-you for calling us and I hope we can service your crowd-control needs.

We have been producing barricades here at Friedrichs Custom Mfg., Inc. for over 60 years, and our products are built to last. The original barricades we fabricated for the City of New Orleans's Mardi Gras over six decades ago are still in use today.

Below is your quote for our heavy duty barricade that you've bought in the past:

Quan.	Description	Unit Price	Extension
100	FX-7 straight stacking barricade	$ 130.00	$ 13,000.00
1	freight to Jackson	$ 475.00	$ 475.00
	TOTAL		$ 13,475.00

Quotes are valid for 30 days.

We are the largest American manufacturer for barricades, not just a reseller that's why we can offer you the best products at the best prices. America stands behind Friedrichs barricades!

If you have any questions please call us toll-free at 1-800-394-9294. Thank-you for your interest.

Cordially,

Chris Friedrichs
Friedrichs Custom Mfg., Inc.

friedrichs custom mfg. INC

303 Butterworth Street • Voice (504) 734-2466
New Orleans, LA 70121 • Fax (504) 734-2468

Tuesday, June 24, 2025

City of Brandon MS

Thank-you for calling us and I hope we can service your crowd-control needs.

We have been producing barricades here at Friedrichs Custom Mfg., Inc. for over 60 years, and our products are built to last. The original barricades we fabricated for the City of New Orleans's Mardi Gras over six decades ago are still in use today.

Below is your quote for our heavy duty barricade that you've bought in the past:

Quan.	Description	Unit Price	Extension
100	F2-B-FF Heavy duty barricade	$ 160.00	$ 16,000.00
1	freight to Jackson	$ 550.00	$ 550.00
	TOTAL		$ 16,550.00
1	stamp feet BRANDON (optional)	$ 100.00	$ 100.00

Quotes are valid for 30 days.

We are the largest American manufacturer for barricades, not just a reseller that's why we can offer you the best products at the best prices. America stands behind Friedrichs barricades!

If you have any questions please call us toll-free at 1-800-394-9294. Thank-you for your interest.

Cordially,

Chris Friedrichs
Friedrichs Custom Mfg., Inc.

QUOTE

Date	Page 1 of 1
01/ 10/2026	
Number 287674	
Acct# XCOB01	

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CITY OF BRANDON
EMAIL INVOICE TO:
ATTN: JODY COMPTON

Ship To:

CITY OF BRANDON
ATTN: JODY COMPTON
100 MINICIPAL DR
BRANDON, MS, 39042
Phone: (601) 383-4305

PO Number	Salesperson	Ship Via	Terms
JODY	SALES11	TRUCK	NET 30 DAYS

Quantity Quoted	Item Number	Description	Unit Price	UOM	Extended Price
100	SB800HD3F-GV	*MOQ 10* 8' STEEL BARRICADE-HEAVY DUTY FLAT FEET - GALVANIZED FINISH	128.40	EA	12,840.00
1	SHIP	SHIP VIA TRUCK	2,500.00	EA	2,500.00

Contact Donna Goroshko with any questions
631-652-4146

Donna Goroshko

Comments:
DUE TO ONGOING CHANGES IN IMPORT TARIFFS AND GLOBAL SUPPLY CHAIN VOLATILITY, ALL PRICING IN THIS QUOTE IS VALID FOR 10 DAYS FROM THE DATE OF ISSUE.

ALL RETURNS SUBJECT TO 20% RETURN CHARGE OR $20 MINIMUM. ABSOLUTELY NO RETURNS ON CUSTOM ORDERS. ALL CLAIMS MUST BE REPORTED WITHIN 48 HOURS UPON RECEIPT OF GOODS. FINANCE CHARGE OF 1.5% (18% ANNUALLY) WILL BE ADDED ON ALL PAST DUE ACCOUNTS.

SUBTOTAL	**15,340.00**
SALES TAX	**0.00**
TOTAL	**15,340.00**

ALL PRICES VALID FOR 10 DAYS .

QUOTE

Date	Page 1 of 1
05/ 29/2025	
Number Q27677	
Acct# MISC	

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Sold To:

CITY OF BRANDON
ATTN: JODY COMPTON
100 MUNICIPAL DR.
BRANDON, MS 39042

Ship To:

CITY OF BRANDON
ATTN: JODY COMPTON
8190 ROCK WAY
BRANDON, MS, 39042
Phone: (601) 383-4305

PO Number	Salesperson	Ship Via	Terms
JODY	SALES11	TRUCK	PRE-PAID

Quantity Quoted	Item Number	Description	Unit Price	UOM	Extended Price
100	SB800HD3F-GV	*MOQ 10* 8' STEEL BARRICADE-HEAVY DUTY FLAT FEET - GALVANIZED FINISH	94.50	EA	9,450.00
1	SHIP	SHIP VIA TRUCK	2,400.00	EA	2,400.00

Comments:
DUE TO ONGOING CHANGES IN IMPORT TARIFFS AND GLOBAL SUPPLY CHAIN VOLATILITY, ALL PRICING IN THIS QUOTE IS VALID FOR 10 DAYS FROM THE DATE OF ISSUE.

ALL RETURNS SUBJECT TO 20% RETURN CHARGE OR $20 MINIMUM. ABSOLUTELY NO RETURNS ON CUSTOM ORDERS. ALL CLAIMS MUST BE REPORTED WITHIN 48 HOURS UPON RECEIPT OF GOODS. FINANCE CHARGE OF 1.5% (18% ANNUALLY) WILL BE ADDED ON ALL PAST DUE ACCOUNTS.

SUBTOTAL	**11,850.00**
SALES TAX	**0.00**
TOTAL	**11,850.00**

ALL PRICES VALID FOR 10 DAYS .

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: BUTCH LEE

DATE: 01/16/2026

SUBJECT: CIRLOT AGENCY

Consideration of yearly agreement for Branding Support for the City of Brandon from The Cirlot Agency as presented and discussed during the Work Session prior to the board meeting.

ATTACHMENTS:

None

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: MARY ANN HESS

DATE: 01/20/2026

SUBJECT: ADVERTISE PUBLIC HEARING

Request permission to advertise a public hearing to be held on Wednesday, March 4, 2026 at 5:30 p.m. in the Public Works Meeting Room at Brandon City Hall to receive public comment with regard to the City of Brandon's Facility Plan for the City of Brandon's Application for a loan through the Mississippi Department of Environmental Quality Revolving Loan Fund.

ATTACHMENTS:

1. WPCRLF Legal Notice Public Hearing - City Wide

LEGAL NOTICE FOR PUBLIC HEARING

PROPOSED REHABILITATION OF EXISTING

SANITARY SEWER LINES (CITY-WIDE) IN BRANDON

BRANDON, MISSISSIPPI

Notice is hereby given to those parties in interest that there will be a public hearing held on Wednesday, March 4, 2026 at 5:30 p.m., in the Public Works Meeting Room at Brandon City Hall, 1000 Municipal Drive, Brandon, Mississippi, to receive public comment with regard to the City of Brandon's Facility Plan for the City of Brandon's application for a loan through the Mississippi Department of Environmental Quality Revolving Loan Fund (WPCRLF). This loan is for the lining of existing sanitary sewer pipe (City-Wide) by means of trenchless technology. At the public hearing, the City will discuss the general scope and impacts of this project and then receive public comments regarding the project and proposed Facilities Plan.

The Facilities Plan is available for review during this notice period at the City Clerk's office during regular business hours. Comment sheets will also be available and comments may be turned in to the City Clerk prior to the Public Hearing.

Any individual who needs auxiliary aids or special accommodations to attend the hearing should call the City of Brandon at (601) 825-5021.

Publish: January 28, 2026

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM:

DATE: 01/20/2026

SUBJECT: REQUEST PERMISSION TO ADVERTISE A PUBLIC HEARING T

ATTACHMENTS:

1. MSDH Legal Notice Public Hearing - Star Road (revised location)

LEGAL NOTICE FOR PUBLIC HEARING

PROPOSED STAR ROAD WATER WELL
(Revised Location)

BRANDON, MISSISSIPPI

Notice is hereby given to those parties in interest that there will be a public hearing held on Wednesday, March 4, 2026 at 5:45 p.m., in the Public Works Meeting Room at Brandon City Hall, 1000 Municipal Drive, Brandon, Mississippi, to receive public comment with regard to the City of Brandon's Facility Plan for the City of Brandon's application for a loan through the Mississippi State Department of Health's Drinking Water Systems Improvements Revolving Loan Fund (DWSIRLF). This loan is for a new 1200-1500 gpm water well in the southeasterly pressure zone (Star Road location) of the City of Brandon Water Distribution System. At the public hearing, the City will discuss the general scope and impacts of this project and then receive public comments regarding the project and proposed Facilities Plan.

The Facilities Plan is available for review during this notice period at the City Clerk's office during regular business hours. Comment sheets will also be available and comments may be turned in to the City Clerk prior to the Public Hearing.

Any individual who needs auxiliary aids or special accommodations to attend the hearing should call the City of Brandon at (601) 825-5021.

Publish: January 28, 2026

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: MARY ANN HESS

DATE: 12/29/2025

SUBJECT: BUTLER SNOW ENGAGEMENT LETTER

Consideration to approve the engagement letter for the FY 2025 Continuing Disclosure with Butler Snow attorneys and authorize the Mayor to execute the same.

ATTACHMENTS:

1. FY 2025 Continuing Disclosure Engagement Letter - City of Brandon, MS

BUTLER | SNOW

January 13, 2026

Via Email: mhess@brandonms.org

Mary Ann Hess, City Clerk
City of Brandon, Mississippi
100 Municipal Dr.
Brandon, MS 39042

Re: City of Brandon, Mississippi Fiscal Year 2025 Continuing Disclosure

Dear Mary Ann:

We are pleased to confirm our engagement as dissemination agent (the "Dissemination Agent") to The City of Brandon, Mississippi (the "City") in connection with its annual continuing disclosure undertaking. We appreciate your confidence in us and will do our best to continue to merit it. This letter sets forth the role we propose to serve and the responsibilities we propose to assume as Dissemination Agent in connection with the Annual Filing for fiscal year ended September 30, 2025.

We understand that pursuant to Securities and Exchange Commission Rule 15c2-12, as amended from time to time (the "Rule"), the City is required to provide on an annual basis certain financial information and operating data to the Municipal Securities Rulemaking Board (the "MSRB") through the MSRB's Electronic Municipal Market Access system at www.emma.msrb.org ("EMMA"), in the electronic format then prescribed by the Securities and Exchange Commission (the "SEC") (the "Required Electronic Format") pursuant to the Rule.

We also understand that pursuant to the City's Policies and Procedures for Continuing Disclosure/SEC Rule 15c2-12 Compliance (the "Policy"), a staff designee of the City is required to appoint or engage a dissemination agent to assist in carrying out its obligations under the Policy and the Rule, and the City is hereby appointing us to serve as Dissemination Agent in connection with the Annual Filing for fiscal year 2025 to be filed on or before March 28, 2026.

SCOPE OF ENGAGEMENT

As Dissemination Agent we will examine the City's continuing disclosure responsibility, consult with parties to the City; compile the Annual Filing (with the assistance of the City) and file an Annual Filing for and on behalf of the City. We will rely upon information provided to us without undertaking to verify the same by independent investigation. During the course of this engagement, we will rely on you to provide us with complete and timely information on all developments pertaining to any aspect of the Annual Filing. We understand that you will direct members of your staff and other employees of the City to cooperate with us in this regard.

Our duties in this engagement are limited to those expressly set forth above.

ATTORNEY-CLIENT RELATIONSHIP

Upon execution of this engagement letter, the City will be our client and an attorney-client relationship will exist between us. We further assume that all other parties understand that in this transaction we represent only the City, we are not counsel to any other party, and we are not acting as an intermediary among the parties. Our services as Dissemination Agent are limited to those contracted for in this letter, and the City's execution of this engagement letter will constitute an acknowledgment of those limitations.

Our representation of the City and the attorney-client relationship created by this engagement letter will be concluded upon the filing of the Annual Filing.

PROSPECTIVE CONSENT

As you are aware, Butler Snow represents many political subdivisions, companies and individuals. It is possible that during the time that we are representing the City, one or more of our present or future clients will have transactions, litigation, or other matters with the City. We do not believe that such representation, if it occurs, will adversely affect our ability to represent you as provided in this engagement letter, either because such matters will be sufficiently different from the filing of the Annual Filing so as to make such representations not adverse to our representation of you, or because the potential for such adversity is remote or minor and outweighed by the consideration that it is unlikely that advice given to the other client will be relevant to any aspect of the issuance filing of the Annual Filing. The City's local counsel is hereby authorized to discuss and/or review with Butler Snow any such matters described in this paragraph (including any form of potential conflict waiver, if applicable). Execution of this engagement letter will signify the City's consent to our representation of others consistent with the circumstances described in this paragraph.

FEE STRUCTURE

Based upon: (i) our current understanding of the terms, structure, size and schedule of the Annual Filing, (ii) the duties we will undertake pursuant to this letter, (iii) the time we anticipate devoting to the Annual Filing, and (iv) the responsibilities we assume, our fee for this engagement will be $3,000.00. Such fee may vary: (i) if material changes in the structure of the financing occur or (ii) if unusual or unforeseen circumstances arise which require a significant increase in our time or our responsibilities. If, at any time, we believe that circumstances require an adjustment of our original fee estimate, we will consult with you.

In addition, this letter authorizes us to incur expenses and make disbursements on behalf of the City, which we will include in our invoice. Disbursement expenses will include such items as travel costs, photocopying, deliveries and other out-of-pocket costs.

PUBLICITY CONCERNING THIS MATTER

Often projects and matters such as this are of interest to the public. Also, many clients desire favorable publicity. Therefore, you agree that we may respond to inquiries from the news media and we may initiate and publish information to the public on this matter (including but not

limited to our firm website) unless you instruct us not to do so. In any event, we will not divulge any non-public information regarding this matter.

RECORDS

At your request, papers and property furnished by you will be returned promptly upon receipt of payment for outstanding fees and client charges. Our own files, including lawyer work product, pertaining to the transaction will be retained by us. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to dispose of any documents or other material retain by us after the termination of this engagement.

If the foregoing terms are acceptable to you, please so indicate by (1) returning the enclosed copy of this engagement letter dated and signed by an authorized officer; and (2) returning the material event notice certification dated and signed by an authorized officer, attached hereto as **Exhibit A**. Please retain a copy of the original engagement letter and material event notice certification for your files.

We look forward to working with you again on your Annual Filing.

BUTLER SNOW LLP

Elizabeth Lambert Clark

By: _____
Elizabeth Lambert Clark

Accepted and Approved:

THE CITY OF BRANDON, MISSISSIPPI

BY: _____
Mayor

Dated: _____

cc: Mr. Mark C. Baker, Sr., Esq., City Attorney (via email mark@blfmail.com)

EXHIBIT A

Event Notice

The City certifies that none of the event notices have occurred with respect to the Bonds:

(1) Principal and interest payment delinquencies;

(2) Non-payment related defaults, if material;

(3) Unscheduled draws on debt service reserves, if any, reflecting financial difficulties;

(4) Unscheduled draws on credit enhancements reflecting financial difficulties;

(5) Substitution of credit or liquidity providers, or their failure to perform;

(6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Bonds, or other material events affecting the tax status of the Bonds;

(7) Modifications to rights of Bondholders, if material;

(8) Bond calls, if material, and tender offers;

(9) Defeasances;

(10) Release, substitution, or sale of property, if any, securing repayment of the Bonds, if material;

(11) Rating changes;

(12) Bankruptcy, insolvency, receivership, or similar event of the Issuer;

(13) The consummation of a merger, consolidation, or acquisition involving the Issuer or the sale of all or substantially all of the assets of the Issuer, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and/or

(14) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

THE CITY OF BRANDON, MISSISSIPPI

BY: _____
Mayor

Dated: _____

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: MARY ANN HESS

DATE: 01/07/2026

SUBJECT: PARKS AND REC COPIER RENEWAL

Consideration to approve the renewal agreement with Advantage Business Systems, a state contract vendor, for a copier rental in the Parks and Recreation Department and authorize the Mayor to execute the same.

ATTACHMENTS:

1. PARKS ABS COPIER 2026

Proposal For:

BRANDON
MISSISSIPPI

Advantage Business Systems

5442 Executive Place
Jackson, MS 39206

Donna May 601-362-9192
Cell 601-317-4298

January 2, 2026

Brandon Parks & Rec
1455 W. Government Dt
Brandon, MS 39042

Enclosed please find the information on the Konica Minolta Bizhub C361i Color Copier. I have put into the proposal, MS State pricing from Konica Minolta, Contract # 8200062059. I hope that this equipment and pricing will meet your needs.

We look forward to continuing to offer you the finest service available. We believe Konica Minolta quality products, blended with our excellent service, are the foundation for a successful partnership.

Thanks again for the opportunity,

Sincerely,

Donna May

Donna May
Senior Account Executive
Advantage Business Systems

PROPOSED CONFIGURATION

The following Konica Minolta Bizhub C361i Digital Color System provides these features:

- 36 ppm black/white and color
- Dual head scanning @240 pages per minute (handles 300 pages) black/white and color
- First copy output in 3.6 seconds or less
- Warm Up time of less than 22 seconds
- 600 x 600dpi scanning or enhanced @ 600 X 1800dpi
- 2 X 500 sheet drawers and 150 sheet intelligent bypass
- Polymerized toner system
- 250 GB Hard Drive
- Standard and custom paper size support up to 12" x 18"
- 10.1" Color Display
- Super 3G Fax
- Monthly duty Cycle of 220,000 copies
- Network Printing and Scanning
- Box Functionality (Stores up to 10,000 pages)
- User Authentication, Account Track, IOS 15408 Certification
- Scan to me and Scan to home
- **Print to USB and from USB**
- **Print from iPad, iPhone or Android devices**

36 Month Rental: $222.00

Maintenance

Maintenance Program includes:

- All toner cartridges
- All other consumables except paper & staples
- All parts, drums, labor and service calls
- Preventative maintenance procedures
- Unlimited on-site customer training

Bizhub C361i: Billed monthly $51.00 and includes 6000 b/w with overages billed @ $.0071. and all color copies billed @ .06 per page.

- *(based on single sided, letter sized image)*

RENTAL AGREEMENT
FOR USE BY MISSISSIPPI AGENCIES & GOVERNING AUTHORITIES AND VENDORS
(applicable to equipment rental transactions)

This Rental Agreement (hereinafter referred to as Agreement) is entered into by and between City of Brandon Parks & Rec (hereinafter referred to as Customer), and Advantage Business Systems (hereinafter referred to as Vendor). This Agreement becomes effective upon signature by Customer and Vendor, and shall take precedence over all agreements and understandings between the parties. Vendor, by its acceptance hereof, agrees to rent to Customer, and Customer, by its acceptance hereof, agrees to rent from Vendor, the equipment, including applicable software and services to render it continually operational, listed in Exhibit A, which is attached hereto and incorporated herein.

1. CUSTOMER ACCOUNT ESTABLISHMENT:

A. A separate Vendor Customer Number will be required for each specific customer/installation location.

B. The Customer is identified as the entity on the first line of the "bill-to" address. All invoices and notices of changes will be sent to the "bill-to" address in accordance with Paragraph 8 herein.

C. Ship-to and/or Installed-at address is the location to which the initial shipment of equipment/supplies will be made and the address to which service representatives will respond. Subsequent shipments of supplies for installed equipment will also be delivered to the "installed-at" address unless otherwise requested.

D. Unless creditworthiness for this Customer Number has been previously established by Vendor, Vendor's Credit Department may conduct a credit investigation for this Agreement. Notwithstanding delivery of equipment, Vendor may revoke this Agreement by written notice to the Customer if credit approval is denied within thirty (30) days after the date this Agreement is accepted for Vendor by an authorized representative.

2. EQUIPMENT SELECTION, PRICES, AND AGREEMENT: The Customer has selected and Vendor agrees to provide the equipment, including applicable software and services to render it continually operational, identified on Exhibit A attached to this Agreement. The specific prices, inclusive of applicable transportation charges, are as set forth on the attached Exhibit A. The parties understand and agree that the Customer is exempt from the payment of taxes.

3. SHIPPING AND TRANSPORTATION: Vendor agrees to pay all non-priority, ground shipping, transportation, rigging and drayage charges for the equipment from the equipment's place of manufacture to the installation address of the equipment as specified under this Agreement. If any form of express shipping method is requested, it will be paid for by Customer.

4. RISK OF LOSS OR DAMAGE TO EQUIPMENT: While in transit, Vendor shall assume and bear the entire risk of loss and damage to the equipment from any cause whatsoever. If, during the period the equipment is in Customer's possession, due to gross negligence of the customer, the equipment is lost or damaged, then, the customer shall bear the cost of replacing or repairing said equipment.

5. DELIVERY, INSTALLATION, ACCEPTANCE, AND RELOCATION:

A. DELIVERY: Vendor shall deliver the equipment to the location specified by Customer and pursuant to the delivery schedule agreed upon by the parties. If, through no fault of the Customer, Vendor is unable to deliver the equipment or software, the prices, terms and conditions will remain unchanged until delivery is made by Vendor. If, however, Vendor does not deliver the equipment or software within ten (10) working days of the delivery due date, Customer shall have the right to terminate the order without penalty, cost or expense to Customer of any kind whatsoever.

B. INSTALLATION SITE: At the time of delivery and during the period Vendor is responsible for maintenance of the equipment, the equipment installation site must conform to Vendor's published space, electrical and environmental requirements; and the Customer agrees to provide, at no charge, reasonable access to the equipment and to a telephone for local or toll free calls.

C. INSTALLATION DATE: The installation date of the equipment shall be that date as is agreed upon by the parties, if Vendor is responsible for installing the equipment.

D. ACCEPTANCE: Unless otherwise agreed to by the parties, Vendor agrees that Customer shall have ten (10) working days from date of delivery and installation, to inspect, evaluate and test the equipment to confirm that it is in good working order.

E. RELOCATION: Customer may transfer equipment to a new location by notifying Vendor in writing of the transfer at least thirty (30) calendar days before the move is made. If Vendor is responsible for maintenance of the equipment, this notice will enable Vendor to provide technical assistance in the relocation efforts, if needed, as well as to update Vendor's records as to machine location. There will be no cessation of rental charges during the period of any such transfer. The Vendor's cost of moving and reinstalling equipment from one location to another is not included in this Agreement, and Customer agrees to pay Vendor, after receipt of invoice of Vendor's charges with respect to such moving of equipment, which will be billed to Customer in accordance with Vendor's standard practice then in effect for commercial users of similar equipment or software and payment remitted in accordance with Paragraph 8 herein.

6. RENTAL TERM: The rental term for each item of equipment shall be that as stated in the attached Exhibit A. If the Customer desires to continue renting the equipment at the expiration of the original rental agreement, the Customer must enter into a new rental agreement which shall be separate from this Agreement. There will be no automatic renewals allowed. There shall be no option to purchase.

7. OWNERSHIP: Unless the Customer has obtained title to the equipment, title to the equipment shall be and remain vested at all times in Vendor or its assignee and nothing in this Agreement shall give or convey to Customer any right, title or interest therein, unless purchased by Customer. Nameplates, stencils or other indicia of Vendor's ownership affixed or to be affixed to the equipment shall not be removed or obliterated by Customer.

8. PAYMENTS:

A. INVOICING AND PAYMENTS: The charges for the equipment, software or services covered by this Agreement are specified in the attached Exhibit A. Charges for any partial month for any item of equipment shall be prorated based on a thirty (30) day month. Vendor shall submit an invoice with the appropriate documentation to Customer.

1. E-PAYMENT: The Vendor agrees to accept all payments in United States currency via the State of Mississippi's electronic payment and remittance vehicle. The Customer agrees to make payment in accordance with Mississippi law on "Timely Payments for Purchases by Public Bodies", Section 31-7-301, *et seq*. of the 1972 Mississippi Code Annotated, as amended, which generally provides for payment of undisputed amounts by the agency within forty-five (45) days of receipt of the invoice.

2. PAYMODE: Payments by state agencies using Mississippi's Accountability System for Government Information and Collaboration (MAGIC) shall be made and remittance information provided electronically as directed by the State. The State, may at its sole discretion, require the Vendor to submit invoices and supporting documentation electronically at any time during the term of this Agreement. These payments shall be deposited into the bank account of the Vendor's choice. The Vendor understands and agrees that the State is exempt from the payment of taxes. All payments shall be in United States currency.

B. METER READINGS: If applicable, the Customer shall provide accurate and timely meter readings at the end

of each applicable billing period on the forms or other alternative means specified by Vendor. Vendor shall have the right, upon reasonable prior notice to Customer, and during Customer's regular business hours, to inspect the equipment and to monitor the meter readings. If Customer meter readings are not received in the time to be agreed upon by the parties, the meter readings may be obtained electronically or by other means or may be estimated by Vendor subject to reconciliation when the correct meter reading is received by Vendor.

C. COPY CREDITS: If applicable, if a copier is being rented, the Customer will receive one (1) copy credit for each copy presented to Vendor which, in the Customer's opinion, is unusable and also for each copy which was produced during servicing of the equipment. Copy credits will be issued only if Vendor is responsible for providing equipment services or maintenance services (except time and materials maintenance). Copy credits will be reflected on the invoice as a reduction in the total copy volume, except for run length plans which will be credited at a specific copy credit rate as shown on the applicable price list.

9. USE OF EQUIPMENT: Customer shall operate the equipment according to the manufacturer's specifications and documented instructions. Customer agrees not to employ or use additional attachments, features or devices on the equipment or make changes or alterations to the equipment covered hereby without the prior written consent of Vendor in each case, which consent shall not be unreasonably withheld.

10. MAINTENANCE SERVICES, EXCLUSIONS, AND REMEDIES:

A. SERVICES: If Vendor is responsible for providing equipment services, maintenance services (except for time and materials), or warranty services: (1) Vendor shall install and maintain the equipment and make all necessary adjustments and repairs to keep the equipment in good working order. (2) Parts required for repair may be used or reprocessed in accordance with Vendor's specifications and replaced parts are the property of Vendor, unless otherwise specifically provided on the price lists. (3) Services will be provided during Customer's usual business hours. (4) If applicable, Customer will permit Vendor to install, at no cost to Customer, all retrofits designated by Vendor as mandatory or which are designed to insure accuracy of meters.

B. EXCLUSIONS: The following is not within the scope of services: (1) Provision and installation of optional retrofits. (2) Services connected with equipment relocation. (3) Installation/removal of accessories, attachments or other devices. (4) Exterior painting or refinishing of equipment. (5) Maintenance, installation or removal of equipment or devices not provided by Vendor. (6) Performance of normal operator functions as described in applicable Vendor operator manuals. (7) Performance of services necessitated by accident; power failure; unauthorized alteration of equipment or software; tampering; service by someone other than Vendor; causes other than ordinary use; interconnection of equipment by electrical, or electronic or mechanical means with noncompatible equipment, or failure to use operating system software. If Vendor provides, at the request of the Customer, any of the services noted above, the Customer may be billed by Vendor at a rate not to exceed the Master State Prices Agreement between the Vendor and the State of Mississippi, or in the absence of such agreement at the then current time and materials rates.

C. REMEDIES: If during the period in which Vendor is providing maintenance services, Vendor is unable to maintain the equipment in good working order, Vendor will, at no additional charge, provide either an identical replacement or another product that provides equal or greater capabilities.

11. HOLD HARMLESS: To the fullest extent allowed by law, Vendor shall indemnify, defend, save and hold harmless, protect, and exonerate the Customer and the State of Mississippi, its Commissioners, Board Members, officers, employees, agents, and representatives from and against all claims, demands, liabilities, suits, actions, damages, losses, and costs of every kind and nature whatsoever, including, without limitation, court costs, investigative fees and expenses, and attorneys' fees, arising out of or caused by Vendor and/or its partners, principals, agents, employees, and/or subcontractors in the performance of or failure to perform this Agreement. In the Customer's sole discretion, Vendor may be allowed to control the defense of any such claim, suit, etc. In the event Vendor defends said claim, suit, etc., Vendor shall use legal counsel acceptable to the Customer; Vendor shall be solely liable for all reasonable costs and/or expenses associated with such defense and the Customer shall be entitled to participate in said defense. Vendor shall not settle any claim, suit, etc., without the Customer's concurrence,

which the Customer shall not unreasonably withhold.

12. ALTERATIONS, ATTACHMENTS, AND SUPPLIES:

A. If Customer makes an alteration, attaches a device or utilizes a supply item that increases the cost of services, Vendor will either propose an additional service charge or request that the equipment be returned to its standard configuration or that use of the supply item be discontinued. If, within five (5) days of such proposal or request, Customer does not remedy the problem or agree in writing to do so within a reasonable amount of time, Vendor shall have the right to terminate this Agreement as provided herein. If Vendor believes that an alteration, attachment or supply item affects the safety of Vendor personnel or equipment users, Vendor shall notify Customer of the problem and may withhold maintenance until the problem is remedied.

B. Unless Customer has obtained title to the equipment free and clear of any Vendor security interest, Customer may not remove any ownership identification tags on the equipment or allow the equipment to become fixtures to real property.

13. ASSIGNMENT: The Vendor shall not assign, subcontract or otherwise transfer in whole or in part, its right or obligations under this Agreement without prior written consent of the Customer. Any attempted assignment or transfer without said consent shall be void and of no effect.

14. GOVERNING LAW: This Agreement shall be governed by and construed in accordance with the laws of the State of Mississippi, excluding its conflicts of laws provisions, and any litigation with respect thereto shall be brought in the courts of said state. The Vendor shall comply with applicable federal, state, and local laws and regulations.

15. NOTICE: Any notice required or permitted to be given under this Agreement shall be in writing and personally delivered or sent by certified United States mail, postage prepaid, return receipt requested, to the party to whom the notice should be given at the address set forth below. Notice shall be deemed given when actually received or when refused. The parties agree to promptly notify each other in writing of any change of address.

For the Vendor: Advantage Business Systems	**For the Customer:** City Of Brandon Parks & Rec.
Name Donna May	Name Mary Ann Hess
Title Account Manager	Title City Clerk
Address 5442 Executive Place	Address 1000 Municipal Dr
City, State, & Zip Code Jackson, MS 39206	City, State, & Zip Code Brandon, MS 39042

16. WAIVER: Failure by the Customer at any time to enforce the provisions of this Agreement shall not be construed as a waiver of any such provisions. Such failure to enforce shall not affect the validity of this Agreement or any part thereof or the right of the Customer to enforce any provision at any time in accordance with its terms.

17. CAPTIONS: The captions or headings in this Agreement are for convenience only, and in no way define, limit or describe the scope or intent of any provision or section of this Agreement.

18. SEVERABILITY: If any term or provision of this Agreement is prohibited by the laws of the State of Mississippi or declared invalid or void by a court of competent jurisdiction, the remainder of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

19. THIRD PARTY ACTION NOTIFICATION: Vendor shall give Customer prompt notice in writing of any action or suit filed, and prompt notice of any claim made against Vendor by any entity that may result in litigation related in any way to this Agreement.

20. AUTHORITY TO CONTRACT: Vendor warrants that it is a validly organized business with valid authority to enter into this Agreement and that entry into and performance under this Agreement is not restricted or prohibited by any loan,

security, financing, contractual or other agreement of any kind, and notwithstanding any other provision of this Agreement to the contrary, that there are no existing legal proceedings, or prospective legal proceedings, either voluntary or otherwise, which may adversely affect its ability to perform its obligations under this Agreement.

21. RECORD RETENTION AND ACCESS TO RECORDS: The Vendor agrees that the Customer or any of its duly authorized representatives at any time during the term of this Agreement shall have unimpeded, prompt access to and the right to audit and examine any pertinent books, documents, papers, and records of the Vendor related to the Vendor's charges and performance under this Agreement. All records related to this Agreement shall be kept by the Vendor for a period of three (3) years after final payment under this Agreement and all pending matters are closed unless the Customer authorizes their earlier disposition. However, if any litigation, claim, negotiation, audit or other action arising out of or related in any way to this Agreement has been started before the expiration of the three (3) year period, the records shall be retained for one (1) year after all issues arising out of the action are finally resolved. The Vendor agrees to refund to the Customer any overpayment disclosed by any such audit arising out of or related in any way to this Agreement.

22. EXTRAORDINARY CIRCUMSTANCES: If either party is rendered unable, wholly or in part, by reason of strikes, accidents, acts of God, weather conditions or any other acts beyond its control and without its fault or negligence to comply with any obligations or performance required under this Agreement, then such party shall have the option to suspend its obligations or performance hereunder until the extraordinary performance circumstances are resolved. If the extraordinary performance circumstances are not resolved within a reasonable period of time, however, the non-defaulting party shall have the option, upon prior written notice, of terminating the Agreement.

23. TERMINATION: This Agreement may be terminated as follows: (a) Customer and Vendor mutually agree to the termination, or (b) If either party fails to comply with the terms and conditions of this Agreement and that breach continues for thirty (30) days after the defaulting party receives written notice from the other party, then the non-defaulting party has the right to terminate this Agreement. The non-defaulting party may also pursue any remedy available to it in law or in equity. Upon termination, all obligations of Customer to make payments required hereunder shall cease.

24. AVAILABILITY OF FUNDS: It is expressly understood and agreed that the obligation of the Customer to proceed under this Agreement is conditioned upon the appropriation of funds by the Mississippi State Legislature and the receipt of state and/or federal funds. If the funds anticipated for the continuing fulfillment of the agreement are, at any time, not forthcoming or insufficient, either through the failure of the federal government to provide funds or of the State of Mississippi to appropriate funds or the discontinuance or material alteration of the program under which funds were provided or if funds are not otherwise available to the Customer, the Customer shall have the right upon ten (10) working days written notice to the Vendor, to terminate this Agreement without damage, penalty, cost or expenses to the Customer of any kind whatsoever. The effective date of termination shall be as specified in the notice of termination.

25. MODIFICATION OR RENEGOTIATION: This Agreement may be modified, altered or changed only by written agreement signed by the parties hereto. The parties agree to renegotiate the Agreement if federal, state and/or the Customer's revisions of any applicable laws or regulations make changes in this Agreement necessary.

26. WARRANTIES: Vendor warrants that the equipment, when operated according to the manufacturer's specifications and documented instructions, shall perform the functions indicated by the specifications and documented literature. Vendor may be held liable for any damages caused by failure of the equipment to function according to specifications and documented literature published by the manufacturer of the equipment.

27. E-VERIFY COMPLIANCE: If applicable, the Vendor represents and warrants that it will ensure its compliance with the Mississippi Employment Protection Act of 2008, Section 71-11-1, *et seq.* of the Mississippi Code Annotated (Supp 2008), and will register and participate in the status verification system for all newly hired employees. The term "employee" as used herein means any person that is hired to perform work within the State of Mississippi. As used herein, "status verification system" means the Illegal Immigration Reform and Immigration Responsibility Act of 1996 that is operated by the United States Department of Homeland Security, also known as the E-Verify Program, or any other successor electronic verification system replacing the E-Verify Program. The Vendor agrees to maintain records of such compliance and, upon request of the State and

approval of the Social Security Administration or Department of Homeland Security, where required, to provide a copy of each such verification to the Customer. The Vendor further represents and warrants that any person assigned to perform services hereafter meets the employment eligibility requirements of all immigration laws of these warranties, the breach of which may subject the Vendor to the following: (1) termination of this Agreement and ineligibility for any state or public contract in Mississippi for up to three (3) years, with notice of such cancellation/termination being made public, or (2) the loss of any license, permit, certification or other document granted to the Vendor by an agency, department or governmental entity for the right to do business in Mississippi for up to one (1) year, or (3) both --in the event of such cancellation/termination, the Vendor would also be liable for any additional costs incurred by the Customer due to the contract cancellation or loss of license or permit.

28. HARD DRIVE SECURITY: Vendor must properly format the hard drive, deleting all information, or replace the hard drive with a new hard drive prior to storing or re-selling the equipment. The Customer may request to retain the hard drive for a nominal fee. Vendor will supply written notification to the Customer that all data has been made inaccessible. This notification must be provided with forty-five (45) days of the equipment being returned to the Vendor.

29. ENTIRE AGREEMENT: This Agreement constitutes the entire agreement of the parties with respect to the equipment, software or services described herein and supersedes and replaces any and all prior negotiations, understandings and agreements, written or oral, between the parties relating hereto. No terms, conditions, understandings, usages of the trade, course of dealings or agreements, not specifically set out in this Agreement or incorporated herein, shall be effective or relevant to modify, vary, explain or supplement this Agreement.

30. TRANSPARENCY: This Agreement, including any accompanying exhibits, attachments, and appendices, is subject to the "Mississippi Public Records Act of 1983," codified as Section 25-61-1 et seq., Mississippi Code Annotated and exceptions found in Section 79-23-1 of the Mississippi Code Annotated (1972, as amended). In addition, this Agreement is subject to provisions of the Mississippi Accountability and Transparency Act of 2008 (MATA), codified as Section 27-104-151 of the Mississippi Code Annotated (1972, as amended). Unless exempted from disclosure due to a court-issued protective order, this Agreement is required to be posted to the Department of Finance and Administration's independent agency contract website for public access. Prior to posting the Agreement to the website, any information identified by the Vendor as trade secrets, or other proprietary information including confidential vendor information, or any other information which is required confidential by state or federal law or outside the applicable freedom of information statutes will be redacted. A fully executed copy of this Agreement shall be posted to the State of Mississippi's accountability website at: http://www.transparency.mississippi.gov.

31. COMPLIANCE WITH LAWS: The Vendor understands that the Customer is an equal opportunity employer and therefore maintains a policy which prohibits unlawful discrimination based on race, color, creed, sex, age, national origin, physical handicap, disability, genetic information, or any other consideration made unlawful by federal, state, or local laws. All such discrimination is unlawful and the Vendor agrees during the term of the Agreement that the Vendor will strictly adhere to this policy in its employment practices and provision of services. The Vendor shall comply with, and all activities under this Agreement shall be subject to, all applicable federal, State of Mississippi, and local laws and regulations, as now existing and as may be amended or modified.

For the faithful performance of the terms of this Agreement, the parties have caused this Agreement to be executed by their undersigned representatives.

Witness my signature this the 2nd day of January, 2026.

Vendor: Advantage Business Systems

By: Donna May
Authorized Signature

Printed Name: Donna May

Title: Account Manager

WITNESS:

_____

_____

Witness my signature this the _____ day of _____, 20____.

Customer: City of Brandon Parks & Rec

By: _____
Authorized Signature

Printed Name: Butch Lee

Title: Mayor

WITNESS:

_____

_____

EXHIBIT A
RENTAL AGREEMENT
FOR USE BY
MISSISSIPPI Agencies AND VENDORS
(Applicable to Equipment Rental Transactions)

The following, when signed by the Customer and the Vendor shall be considered to be a part of the Rental Agreement between the parties.

State Contract Number: 8200079887

Vendor Company Name: Advantage Business Systems

Customer Agency Name: City of Brandon Parks & Rec

Bill to Address: 1000 Municipal Dr, Brandon, MS 39042

Ship to Address: 105 Kennedy Farm Parkway.
Brandon, MS 39042

Description of Equipment, Software, or Services	Price
Bizhub C361i DK516 Desk FK514 Fax	$222.00

Delivery Schedule and Installation Date:

Rental Term: (Number of Months)36 months
Start Date:
End Date:

Modifications: Maintenance billed @ $53.74 to include 5000 b/w with overages billed @ .008 and 500 color copies with overages billed @ .06.

Donna May
Vendor Signature

Customer Signature

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: MARY ANN HESS

DATE: 01/12/2026

SUBJECT: MML CONFERENCE TRAVEL

Consideration to approve travel to BIloxi, MS for the Mayor, Aldermen, City Clerk, and the Constituent Services Manager to attend the 2026 MML Annual Conference on June 26-July 2, 2026 and authorize payment of conference fees.

ATTACHMENTS:

None

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM:

DATE: 01/16/2026

SUBJECT: 2026 CDBG APPLICATION WORKSHOP

Request permission to allow Candance Hunley to attend the 2026 Community Development Block Grant (CDBG) Application Workshop hosted by the Mississippi Development Authority on January 21, 2026, at the City of Pearl Community Center.

ATTACHMENTS:

1. 2026 Community Development Block Grant

State of Mississippi

TATE REEVES
Governor

MISSISSIPPI DEVELOPMENT AUTHORITY
William V. Cork
Executive Director

CID INSTRUCTION #26-001

TO: All Local Units of Government and Interested Parties

FROM: Charles L. Bearman, Director, Community Incentives Division

DATE: December 5, 2025

SUBJECT: 2026 Community Development Block Grant (CDBG) Application Workshop

Purpose: To announce the date and provide information for the 2026 Community Development Block Grant (CDBG) Application Workshop.

Discussion: The Community Incentives Division (CID) will hold an in-person workshop to provide information regarding 2026 CDBG Applications. The workshop will be held on **Wednesday, January 21, 2025, from 8:30 a.m. until 4:00 p.m.** at the City of Pearl Community Center, 420 Old Brandon Rd, Pearl, MS 39208.

The purpose of this workshop is to discuss the 2026 CDBG applications. All new and notables will be discussed at this time. There is no registration fee for this workshop.

Action: Local elected officials, representatives of local units of government, project administrators, and other interested parties are urged to attend the workshop.

To register for the workshop please email CIDprocessing@mississippi.org with the Subject Line "2026 Application Workshop Registration." In the body of the email please include the following information: Name of each attendee you are registering, organization name & contact emails.

Contact: Inquires or comments concerning this Instruction should be directed to Brandon Rankin at (601)359-2873. The City of Pearl Community Center is accessible to persons with disabilities. The hearing impaired may contact us at (601)359-3199 (TTY). If an interpreter is needed, please email CIDprocessing@mississippi.org no later than December 19, 2025.

Equal Housing Opportunity Statement: We are pledged to the letter and spirit of U.S. policy for the achievement of equal housing opportunity throughout the Nation. We encourage and support an affirmative advertising and marketing program in which there are no barriers to obtaining housing because of race, color, religion, sex, handicap, familial status, or national origin. The Mississippi Development Authority (MDA) does not discriminate on the basis of disability in the admissions or access to or treatment or employment in its programs or activities.

EQUAL HOUSING OPPORTUNITY

POST OFFICE BOX 849 • JACKSON, MISSISSIPPI 39205-0849
TELEPHONE (601) 359-3449 • FAX (601) 359-2832 • www.mississippi.org

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: MARY ANN HESS

DATE: 12/03/2025

SUBJECT: CLAIMS DOCKET

Consideration to approve:

a. Docket of Claims for January 20, 2026.
b. Fox Everett claims released on January 9, 2026.

ATTACHMENTS:

1. Check Docket for 01-21-2026
2. 1_9_2026

City of Brandon

Detail Check Register for Checks Dated 1/21/2026

Check Run #: 13021 **Check Date: 1/21/2026** **Bank: Community Bank - Payables Clearing Account** **spickle**

Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
102779	19	ADCAMP, INC.	12/31/2025	45047		001-201-637	R & M-OTHER IMPROVEMENTS	$1,059.10
						Total Check # 102779		$1,059.10
102780	2394	AFLAC	12/28/2025	567904		001-000-156	ACCIDENT-AFLAC	$48.48
						001-000-157	HOSPITAL INS-AFLAC	$102.12
						001-000-120	AFLAC SHORT TERM DISABILITY	$30.24
						Total Check # 102780		$180.84
102781	11983	ALLEN ENGINEERING AND SCIENCE	12/29/2025	00251832		001-201-607	PROF SERVICES-ENGINEERING	$1,750.00
						Total Check # 102781		$1,750.00
102782	10473	AMAZON	12/29/2025	1V9H-4DWX-NWKY	21129	001-161-749	FURN & FIXTURES < 1500	$48.05
						001-161-749	FURN & FIXTURES < 1500	$96.98
			1/12/2026	1K6N-9LRX-PMQT	21163	400-670-550	SPECIALIZED DEPT SUPPLIES	$12.62
						400-670-550	SPECIALIZED DEPT SUPPLIES	$111.96
						400-670-550	SPECIALIZED DEPT SUPPLIES	$18.99
						400-670-550	SPECIALIZED DEPT SUPPLIES	$21.99
						400-670-550	SPECIALIZED DEPT SUPPLIES	$7.87
						400-680-550	SPECIALIZED DEPT SUPPLIES	$35.90
						400-670-550	SPECIALIZED DEPT SUPPLIES	$1.00
			1/8/2026	1CPV-FK13-	21172	001-161-500	OFFICE SUPPLIES	$14.84

Check Run #: 13021 **Check Date: 1/21/2026** **Bank: Community Bank - Payables Clearing Account** **spickle**

Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
				4MND				
						001-161-500	OFFICE SUPPLIES	$8.27
			1/14/2026	1Y44-R3FW-V1H6	21159	001-092-500	OFFICE SUPPLIES	$28.48
						001-220-500	OFFICE SUPPLIES	$10.26
						001-040-550	SPECIALIZED DEPT SUPPLIES	$97.30
						Total Check # 102782		$514.51
102783	4011	AMERICAN UNITED LIFE INS. CO.	1/1/2026	G00611669-0000-000-JAN 2026		001-000-125	LIFE INSURANCE	$573.91
			1/1/2026	G00611669-0001-000-JAN 2026		001-000-155	LIFE INSURANCE-AUL VOL	$1,917.97
						Total Check # 102783		$2,491.88
102784	6291	APPLICATION DATA SYSTEMS INC	1/5/2026	12847		001-112-600	PROF. SERVICES-OTHER	$4,995.00
						Total Check # 102784		$4,995.00
102785	7780	BARLOW & COMPANY, PLLC	1/12/2026	221226		001-092-609	PROF. SERVICES-AUDIT	$15,000.00
						Total Check # 102785		$15,000.00
102786	2386	BAY BRIDGE ADMINISTRATORS LLC	1/1/2026	BBA INS-723818		001-000-159	CANCER INSURANCE-AIG	$92.57
						Total Check # 102786		$92.57
102787	1944	BEN NELSON GOLF & UTILITY VEHICLES	12/23/2025	01-198038	20991	001-220-648	SPECIAL EVENTS	$350.00
						Total Check # 102787		$350.00
102788	1873	BENCHMARK	12/10/2025	28386		400-673-607	PROF SERVICES-	$360.00

City of Brandon

Detail Check Register for Checks Dated 1/21/2026

Check Run #: 13021 **Check Date: 1/21/2026** **Bank: Community Bank - Payables Clearing Account** **spickle**

Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
		ENGINEERING					ENGINEERING	
			12/10/2025	28371		400-680-607	PROF SERVICES-ENGINEERING	$1,317.50
			12/10/2025	28372		314-600-718	HB 603	$181.25
			12/10/2025	28373		001-201-703	MPO PROJECTS	$16,630.51
			12/10/2025	28374		001-201-720	IMPROVE OTHER THAN BLDGS.	$1,147.50
			12/10/2025	28375		001-201-703	MPO PROJECTS	$5,632.50
			12/10/2025	28376		001-201-607	PROF SERVICES-ENGINEERING	$7,737.50
			12/10/2025	28377		001-201-720	IMPROVE OTHER THAN BLDGS.	$240.00
			12/10/2025	28378		001-201-703	MPO PROJECTS	$8,640.00
			12/10/2025	28379		001-201-720	IMPROVE OTHER THAN BLDGS.	$4,795.00
			12/10/2025	28380		400-673-607	PROF SERVICES-ENGINEERING	$217.50
			12/10/2025	28381		314-600-717	SB2948 Downtown Improvement	$10,987.50
			12/10/2025	28383		400-673-607	PROF SERVICES-ENGINEERING	$13,040.00
			12/10/2025	28384		400-673-607	PROF SERVICES-ENGINEERING	$940.00
			12/10/2025	28385		314-600-701	CORNERSTONE WATER WELL (SEC. 592)	$145.00
			12/10/2025	28387		400-680-607	PROF SERVICES-ENGINEERING	$1,393.75
			12/10/2025	28388		400-680-607	PROF SERVICES-ENGINEERING	$680.08
			12/10/2025	28389		001-201-703	MPO PROJECTS	$6,090.00
			12/10/2025	28390		400-673-607	PROF SERVICES-ENGINEERING	$310.00
			12/10/2025	28391		400-680-607	PROF SERVICES-ENGINEERING	$1,937.50

City of Brandon

Detail Check Register for Checks Dated 1/21/2026

Check Run #: 13021 **Check Date: 1/21/2026** **Bank: Community Bank - Payables Clearing Account** **spickle**

Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
			12/10/2025	28392		400-680-607	PROF SERVICES-ENGINEERING	$540.00
			12/10/2025	28393		001-040-607	PROF.SERVICES-ENGINEERING	$1,400.00
			12/10/2025	28394		400-673-607	PROF SERVICES-ENGINEERING	$930.00
			12/10/2025	28395		400-673-607	PROF SERVICES-ENGINEERING	$5,566.25
			12/10/2025	28396		400-673-607	PROF SERVICES-ENGINEERING	$805.00
			12/10/2025	28397		400-673-607	PROF SERVICES-ENGINEERING	$77.50
			12/10/2025	28398		001-201-607	PROF SERVICES-ENGINEERING	$400.00
			12/10/2025	28399		001-342-607	PROF SERVICES-ENGINEERING	$2,380.00
			12/10/2025	28400		001-201-720	IMPROVE OTHER THAN BLDGS.	$8,475.00
			12/10/2025	28401		001-201-720	IMPROVE OTHER THAN BLDGS.	$7,228.75
			12/10/2025	28402		001-040-607	PROF.SERVICES-ENGINEERING	$652.50
			12/10/2025	28403		001-040-607	PROF.SERVICES-ENGINEERING	$1,017.50
						400-673-607	PROF SERVICES-ENGINEERING	$1,511.25
						001-201-607	PROF SERVICES-ENGINEERING	$92.50
			12/10/2025	28404		314-600-701	CORNERSTONE WATER WELL (SEC. 592)	$1,223.75
			12/10/2025	28405		001-201-720	IMPROVE OTHER THAN BLDGS.	$1,410.00
			12/10/2025	28407		314-600-713	BURNHAM RD WATERLINE REPLACEMENT	$3,192.50

Check Run #: 13021 **Check Date: 1/21/2026** **Bank: Community Bank - Payables Clearing Account** **spickle**

Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
			12/10/2025	28408		314-600-712	LANCE/MARTIN/EASTH AVEN SEWER REHAB PROJ.	$258.75
			12/10/2025	28445		400-680-607	PROF SERVICES-ENGINEERING	$16,220.00
						Total Check # 102788		$135,804.34
102789	14282	BIG RIVER BALLISTICS LLC	12/30/2025	12-30-2025	21090	002-100-730	SPECIALIZED DEPT, EQUIP.	$14.99
						002-100-730	SPECIALIZED DEPT, EQUIP.	$25.20
						002-100-730	SPECIALIZED DEPT, EQUIP.	$5.99
						002-100-730	SPECIALIZED DEPT, EQUIP.	$13.99
						002-100-730	SPECIALIZED DEPT, EQUIP.	$7.12
						002-100-730	SPECIALIZED DEPT, EQUIP.	$49.99
						002-100-730	SPECIALIZED DEPT, EQUIP.	$247.18
						002-100-730	SPECIALIZED DEPT, EQUIP.	$244.78
						002-100-730	SPECIALIZED DEPT, EQUIP.	$4,239.96
						Total Check # 102789		$4,849.20
102790	13903	BRADY INDUSTRIES OF MS LLC	1/7/2026	11104084	21151	001-350-510	CLEANING & JANITORIAL	$217.48
			12/29/2025	11064890	21093	001-092-510	CLEANING & JANITORIAL	$32.92
						Total Check # 102790		$250.40
102791	12141	BRAN SFM, LLC	1/8/2026	FUND0126		001-340-600	PROF.SERVICES-OTHER	$176,057.78

Check Run #: 13021 **Check Date: 1/21/2026** **Bank: Community Bank - Payables Clearing Account** **spickle**

Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
						Total Check # 102791		$176,057.78
102792	12248	BRANDON BUSINESS ASSOCIATION	1/1/2026	JAN 2026		001-040-600	PROF. SERVICES-OTHER	$12,500.00
						Total Check # 102792		$12,500.00
102793	4919	BROADBAND VOICE, LLC	1/1/2026	143141		001-112-605	COMMUNICATIONS	$837.34
			1/1/2026	143139		001-092-605	COMMUNICATIONS	$987.99
						001-350-605	COMMUNICATIONS	$337.10
			1/1/2026	143135		001-161-605	COMMUNICATIONS	$73.50
			1/1/2026	143136		400-673-605	COMMUNICATIONS	$112.13
			1/1/2026	143137		004-500-605	COMMUNICATIONS	$156.74
						001-340-605	COMMUNICATIONS	$201.88
						Total Check # 102793		$2,706.68
102794	564	BUDDY MARVIN HILLARD	12/11/2025	MH121125XB		400-680-604	CONTRACT LABOR	$520.00
						Total Check # 102794		$520.00
102795	11366	BURGERS & BLUES LLC	12/31/2025	000508		100-220-520	PRISONER MEALS	$230.00
			1/8/2026	000517		100-220-520	PRISONER MEALS	$280.00
			1/16/2026	000522		100-220-520	PRISONER MEALS	$280.00
						Total Check # 102795		$790.00
102796	12191	BYRD & COOK PAINT & DECORATING CENTER INC.	1/13/2026	12760	20771	001-092-637	R & M-OTHER IMPROVEMENTS	$425.00
						Total Check # 102796		$425.00
102797	12555	CAVENDER STORES, LTD	12/16/2025	0322565-IN	21084	001-161-535	UNIFORMS & CLOTHING	$165.00
			12/17/2025	0322730-IN	21084	001-161-535	UNIFORMS & CLOTHING	$165.00

Check Run #: 13021 **Check Date: 1/21/2026** **Bank: Community Bank - Payables Clearing Account** **spickle**

Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
						Total Check # 102797		$330.00
102798	6913	CENTRAL ALABAMA TRAINING SOLUTIONS	12/30/2025	17050206	20986	001-161-636	R & M-EQUIPMENT	$2,250.00
						001-161-636	R & M-EQUIPMENT	$1,650.00
						Total Check # 102798		$3,900.00
102799	14727	CHARLIE SCOGGINS	12/23/2025	12/23/2025		001-112-635	R & M-VEHICLES	$17.74
						Total Check # 102799		$17.74
102800	1999	CINTAS CORPORATION NO 210	1/9/2026	4255904990		400-680-535	UNIFORMS & CLOTHING	$5.89
						400-680-535	UNIFORMS & CLOTHING	$7.80
						400-673-535	UNIFORMS & CLOTHING	$4.63
						100-220-535	UNIFORMS & CLOTHING	$10.12
						001-092-535	UNIFORMS & CLOTHING	$4.64
						001-201-535	UNIFORMS & CLOTHING	$5.89
						001-201-535	UNIFORMS & CLOTHING	$5.49
						400-673-535	UNIFORMS & CLOTHING	$12.58
						001-201-535	UNIFORMS & CLOTHING	$6.49
						Total Check # 102800		$63.53
102801	676	CITY OF BRANDON	12/31/2025	12/31/2025		001-000-127	FLOWER FUND	$121.50
						Total Check # 102801		$121.50
102802	2607	CLARKE POWER	1/5/2026	S108030835:01	21107	001-201-635	R & M-VEHICLES	$3,898.35

Check Run #: 13021 **Check Date: 1/21/2026** **Bank: Community Bank - Payables Clearing Account** **spickle**

Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
		SERVICES						
			1/8/2026	S108030933:01		400-673-635	R & M-VEHICLES	$552.00
						Total Check # 102802		$4,450.35
102803	4106	CLEO MCKINION	1/6/2026	1240		001-201-637	R & M-OTHER IMPROVEMENTS	$3,302.50
						Total Check # 102803		$3,302.50
102804	207	CMRLS	1/1/2026	JAN 2026 CMRLS		001-350-605	COMMUNICATIONS	$403.37
						Total Check # 102804		$403.37
102805	260	COLONIAL LIFE & ACCIDENT	1/1/2026	7029838010118 8		001-000-128	COLONIAL INSURANCE	$3,155.11
						001-000-129	COLONIAL LIFE INSURANCE	$527.30
						Total Check # 102805		$3,682.41
102806	4293	COMCAST CABLE	12/28/2025	8396410610065 142-12/28/2025		001-112-605	COMMUNICATIONS	$226.66
						Total Check # 102806		$226.66
102807	12880	COMSOUTH INC	1/1/2026	211458		001-092-600	PROF. SERVICES-OTHER	$2,520.00
						Total Check # 102807		$2,520.00
102808	274	CONSOLIDATED PIPE & SUPPLY CO., INC.	12/29/2025	MS00415352	21056	400-673-550	SPECIALIZED DEPT SUPPLIES	$262.00
						400-673-550	SPECIALIZED DEPT SUPPLIES	$570.00
						400-673-550	SPECIALIZED DEPT SUPPLIES	$208.00
						400-673-550	SPECIALIZED DEPT SUPPLIES	$520.00

Check Run #: 13021 **Check Date: 1/21/2026** **Bank: Community Bank - Payables Clearing Account** **spickle**

Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
						400-673-550	SPECIALIZED DEPT SUPPLIES	$1,005.00
			12/23/2025	MS00415335		400-680-636	R & M-EQUIPMENT	$4.15
						Total Check # 102808		$2,569.15
102809	2442	CORE & MAIN, LP	12/23/2025	Y308830		400-670-604	CONTRACT LABOR	$15,077.34
						Total Check # 102809		$15,077.34
102810	287	CRAFT, BRENEMEN & ASSOC.	12/29/2025	12/29/2025		001-010-600	PROF. SERVICES - OTHER	$500.00
						Total Check # 102810		$500.00
102811	4870	CROW BURLINGAME CO.	1/5/2026	6006-15255	21141	400-673-550	SPECIALIZED DEPT SUPPLIES	$63.99
						Total Check # 102811		$63.99
102812	14728	CRYSTAL CLEAN SWEEPING, INC	12/19/2025	57218		001-220-648	SPECIAL EVENTS	$125.00
						Total Check # 102812		$125.00
102813	1913	DAVID JEFCOAT PEST CONTROL	1/9/2026	48844		001-161-600	PROF. SERVICES-OTHER	$60.00
			12/30/2025	48614		001-350-600	PROF. SERVICES-OTHER	$70.00
			1/9/2026	48860		001-161-600	PROF. SERVICES-OTHER	$60.00
			12/30/2025	48619		004-500-600	PROF SERVICES - OTHER	$95.00
			12/31/2025	48639		001-161-600	PROF. SERVICES-OTHER	$60.00
			1/9/2026	48855		400-673-600	PROF. SERVICES-OTHER	$75.00
						Total Check # 102813		$420.00

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Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
102814	4845	DEEP SOUTH LAND IMPROVEMENT, LLC	12/25/2025	2001	21030	001-092-600	PROF. SERVICES-OTHER	$11,600.00
						Total Check # 102814		$11,600.00
102815	14231	DELTA UTILITIES AGGREGATOR, LLC	1/6/2026	6400692628-7 | JAN 6, 2026		001-161-630	UTILITIES	$364.43
			1/12/2026	3194066-1 | JAN 12, 2026		001-161-630	UTILITIES	$298.28
			1/12/2026	3194068-7 | JAN 12, 2026		001-112-630	UTILITIES	$94.36
			1/12/2026	3015580-8 | JAN 12, 2026		001-350-630	UTILITIES	$830.08
						Total Check # 102815		$1,587.15
102816	14762	DEMIKTRIC BIGGS	1/12/2026	01/12/2026		001-000-315	MEETING ROOM RENTAL	$100.00
						Total Check # 102816		$100.00
102817	799	DPS FUND #3734	1/15/2026	01/15/2026		001-000-330	COURT FINES & FEES	$1,786.15
						Total Check # 102817		$1,786.15
102818	799	DPS FUND #3734	1/15/2026	01/15/2025--DEC 2025		001-000-330	COURT FINES & FEES	$1,211.50
						Total Check # 102818		$1,211.50
102819	356	DPS LAW ENFORCEMENT	1/8/2026	90169984		001-112-600	PROF. SERVICES-OTHER	$540.00
						Total Check # 102819		$540.00
102820	2190	ENTERGY	1/6/2026	390004351944		001-201-630	UTILITIES	$170.84
			1/6/2026	445004776651		001-201-630	UTILITIES	$158.52
			1/8/2026	350004566856		001-201-630	UTILITIES	$159.34
			1/5/2026	330004849598		400-680-630	UTILITIES	$81.69
			1/5/2026	330004849661		001-201-630	UTILITIES	$164.99

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Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
			1/5/2026	330004849662		001-201-630	UTILITIES	$169.70
			1/9/2026	500001817310		400-673-630	UTILITIES	$49.50
			1/9/2026	100007488310		400-680-630	UTILITIES	$252.31
			1/15/2026	285007094718		001-201-630	UTILITIES	$189.80
			1/15/2026	200006542295		001-201-630	UTILITIES	$224.01
						Total Check # 102820		$1,620.70
102821	13384	EXELL/MS BOTTLE WATER-ACCT #018566	12/29/2025	494033		400-673-640	RENTALS	$11.00
			12/29/2025	492390		400-673-640	RENTALS	$58.96
						Total Check # 102821		$69.96
102822	13383	EXELL/MS BOTTLE WATER-ACCT #023270	12/29/2025	494139		001-350-640	RENTALS	$11.00
			1/12/2026	513954		001-350-640	RENTALS	$27.61
						Total Check # 102822		$38.61
102823	786	EXELL/MS BOTTLE WATER-ACCT #029737	12/29/2025	494934		004-500-640	RENTALS	$22.00
						Total Check # 102823		$22.00
102824	14763	FEDEX FREIGHT	1/14/2026	5169346361		100-220-636	R & M-EQUIPMENT	$1,102.19
						Total Check # 102824		$1,102.19
102825	860	FLEETCOR TECHNOLOGIES	1/12/2026	NP69821534		001-092-525	FUEL, OIL & LUBRICANTS	$29.08
						001-112-525	FUEL, OIL & LUBRICANTS	$1,700.38
						001-161-525	FUEL, OIL & LUBRICANTS	$572.96
						001-180-525	FUEL, OIL & LUBRICANTS	$59.32
						001-201-525	FUEL, OIL &	$45.17

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Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
							LUBRICANTS	
						100-220-525	FUEL, OIL & LUBRICANTS	$257.83
						001-340-525	FUEL, OIL & LUBRICANTS	$292.68
						400-673-525	FUEL, OIL & LUBRICANTS	$1,157.05
						400-680-525	FUEL, OIL & LUBRICANTS	$308.97
			9/15/2025	NP69135195		001-092-525	FUEL, OIL & LUBRICANTS	$22.19
						001-112-525	FUEL, OIL & LUBRICANTS	$2,313.77
						001-161-525	FUEL, OIL & LUBRICANTS	$428.64
						001-180-525	FUEL, OIL & LUBRICANTS	$106.09
						001-201-525	FUEL, OIL & LUBRICANTS	$432.26
						100-220-525	FUEL, OIL & LUBRICANTS	$168.47
						001-340-525	FUEL, OIL & LUBRICANTS	$471.97
						004-500-525	FUEL, OIL & LUBRICANTS	$130.74
						400-673-525	FUEL, OIL & LUBRICANTS	$1,340.58
						400-680-525	FUEL, OIL & LUBRICANTS	$564.20
			12/29/2025	NP69712992		001-092-525	FUEL, OIL & LUBRICANTS	$35.08
						001-112-525	FUEL, OIL & LUBRICANTS	$1,772.73
						001-161-525	FUEL, OIL & LUBRICANTS	$234.97
						001-201-525	FUEL, OIL &	$76.62

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Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
							LUBRICANTS	
						100-220-525	FUEL, OIL & LUBRICANTS	$195.19
						001-340-525	FUEL, OIL & LUBRICANTS	$213.78
						004-500-525	FUEL, OIL & LUBRICANTS	$50.49
						400-673-525	FUEL, OIL & LUBRICANTS	$533.43
						400-680-525	FUEL, OIL & LUBRICANTS	$27.54
			1/5/2026	NP69781297		001-112-525	FUEL, OIL & LUBRICANTS	$1,869.86
						001-161-525	FUEL, OIL & LUBRICANTS	$692.86
						001-180-525	FUEL, OIL & LUBRICANTS	$26.33
						100-220-525	FUEL, OIL & LUBRICANTS	$164.67
						001-340-525	FUEL, OIL & LUBRICANTS	$88.04
						004-500-525	FUEL, OIL & LUBRICANTS	$24.98
						400-673-525	FUEL, OIL & LUBRICANTS	$540.66
						400-680-525	FUEL, OIL & LUBRICANTS	$190.64
						Total Check # 102825		$17,140.22
102826	476	GEORGE'S DOOR SERVICE	1/5/2026	053378	21134	001-161-637	R & M-OTHER IMPROVEMENTS	$196.00
						Total Check # 102826		$196.00
102827	144	GILMORE BROS BUILDING SUPPLY	12/29/2025	158778	20667	400-680-637	R & M-OTHER IMPROVEMENTS	$448.74

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Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
						Total Check # 102827		$448.74
102828	10697	Gray Daniels Ford	1/8/2026	660939	21154	001-092-636	R & M - EQUIPMENT	$335.75
						Total Check # 102828		$335.75
102829	12921	GREENSTREAM PRODUCTIONS	1/6/2026	1418		004-500-690	MISCELLANEOUS EXPENSE	$825.00
						Total Check # 102829		$825.00
102830	5991	HARVEY SERVICES INC	1/5/2026	8038		400-680-636	R & M-EQUIPMENT	$750.00
			1/7/2026	8043		400-680-636	R & M-EQUIPMENT	$750.00
						Total Check # 102830		$1,500.00
102831	575	HOME DEPOT CREDIT SERVICES	12/17/2025	542609		004-500-636	R&M - EQUIPMENT	$59.97
			12/19/2025	8513085		004-500-636	R&M - EQUIPMENT	$9.96
			12/22/2025	5513408		004-500-729	SPEC DEPT EQUIP < $1,500	$6.98
			1/3/2026	3220903	21087	001-161-550	SPECIALIZED DEPT SUPPLIES	$109.00
						001-161-550	SPECIALIZED DEPT SUPPLIES	($2.18)
			1/7/2026	9544184		001-092-636	R & M - EQUIPMENT	$51.94
						001-092-636	R & M - EQUIPMENT	($1.04)
			1/12/2026	4900874	21087	001-161-550	SPECIALIZED DEPT SUPPLIES	$27.86
						001-161-550	SPECIALIZED DEPT SUPPLIES	($0.56)
			1/13/2026	3022083	20642	001-161-550	SPECIALIZED DEPT SUPPLIES	$107.41
						001-161-550	SPECIALIZED DEPT SUPPLIES	($2.15)
						Total Check # 102831		$367.19

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Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
102832	589	ICC	11/11/2025	Q15.000038437		001-180-695	DUES & SUBSCRIPTIONS	$170.00
						Total Check # 102832		$170.00
102833	2567	INSURANCE MART	12/22/2025	442477		001-112-601	BOND FEES & EXPENSES	$175.00
			1/15/2026	443513		001-112-601	BOND FEES & EXPENSES	$175.00
						Total Check # 102833		$350.00
102834	623	JACKSON PAPER COMPANY	12/26/2025	1438519	21130	001-180-500	OFFICE SUPPLIES	$45.75
						400-670-500	OFFICE SUPPLIES	$228.75
						001-092-500	OFFICE SUPPLIES	$183.00
						Total Check # 102834		$457.50
102835	13635	JAM-PAK LLC	12/22/2025	532833-1	21049	004-500-637	R&M - OTHER IMPROVEMENTS	$1,381.18
						Total Check # 102835		$1,381.18
102836	2791	JANI KING OF JACKSON	12/23/2025	JAC12250473		001-220-648	SPECIAL EVENTS	$700.00
			12/23/2025	JAC12250471		001-000-511	ROOM RENTAL CLEANING FEES AND SECURITY FEES	$865.00
			12/23/2025	JAC12250472		001-220-648	SPECIAL EVENTS	$300.00
						Total Check # 102836		$1,865.00
102837	8069	JONES DIGGING SERVICE LLC	1/6/2026	12533	21137	001-161-636	R & M-EQUIPMENT	$747.00
						Total Check # 102837		$747.00
102838	14594	Jose Serra Construction	1/20/2026	PAY REQUEST		400-673-720	IMPROVE. OTHER	$7,292.73

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Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
		LLC		#3			THAN BLDG.	
						Total Check # 102838		$7,292.73
102839	10529	K&S TRUCKING LLC	12/23/2025	34684	21168	001-180-635	R & M-VEHICLES	$60.00
						Total Check # 102839		$60.00
102840	2348	LEADSONLINE LLC	12/15/2025	422975		001-112-636	R & M-EQUIPMENT	$3,498.00
						Total Check # 102840		$3,498.00
102841	4866	LOGICS	1/7/2026	26-IN3239		001-092-605	COMMUNICATIONS	$162.45
						Total Check # 102841		$162.45
102842	12955	LYDIA EASLEY - PETTY CASH CUSTODIAN	12/19/2025	12/19/2025		001-112-600	PROF. SERVICES-OTHER	$150.00
						Total Check # 102842		$150.00
102843	2416	M&R PROTECTIVE SYSTEMS INC	1/8/2026	17359	21170	001-092-600	PROF. SERVICES-OTHER	$620.00
						001-350-600	PROF. SERVICES-OTHER	$620.00
						001-161-600	PROF. SERVICES-OTHER	$620.00
						001-161-600	PROF. SERVICES-OTHER	$620.00
						001-161-600	PROF. SERVICES-OTHER	$620.00
						004-500-600	PROF SERVICES - OTHER	$620.00
						Total Check # 102843		$3,720.00
102844	12879	MAGCOR INDUSTRIES	12/29/2025	136956		400-673-604	CONTRACT LABOR	$5,387.20
						001-201-604	CONTRACT LABOR	$7,453.59
						004-500-604	CONTRACT LABOR	$1,690.10

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Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
						001-340-604	CONTRACT LABOR	$2,693.59
						001-220-648	SPECIAL EVENTS	$9,229.51
			1/8/2026	137000		400-673-604	CONTRACT LABOR	$3,831.89
						001-201-604	CONTRACT LABOR	$3,819.37
						001-220-648	SPECIAL EVENTS	$6,812.25
						Total Check # 102844		$40,917.50
102845	2999	MAGNOLIA PUMP & EQUIP INC	12/31/2025	5040	21123	400-680-722	GRINDER INSTALLATIONS	$13,440.00
						Total Check # 102845		$13,440.00
102846	4566	METRO BUILDING SERVICES, INC	12/18/2025	63886		001-092-636	R & M - EQUIPMENT	$517.50
			12/31/2025	64029		001-112-636	R & M-EQUIPMENT	$411.14
			12/31/2025	64002		001-220-636	R & M EQUIPMENT	$465.75
			12/31/2025	64045		001-220-636	R & M EQUIPMENT	$179.80
			12/31/2025	64034		001-220-636	R & M EQUIPMENT	$179.80
			1/12/2026	64144		001-092-636	R & M - EQUIPMENT	$269.50
						Total Check # 102846		$2,023.49
102847	4852	METRO MECHANICAL, INC.	1/9/2026	64113	21149	001-350-636	R & M-EQUIPMENT	$257.20
			12/23/2025	63958	21102	004-500-636	R&M - EQUIPMENT	$128.50
						Total Check # 102847		$385.70
102848	6093	MIDSOUTH ELEVATOR, LLC	1/15/2026	INV-08868	20680	001-092-600	PROF. SERVICES-OTHER	$220.58
						Total Check # 102848		$220.58
102849	6168	MIPCO IMPRESSION PRODUCTS, INC.	1/2/2026	279355	20901	001-010-640	RENTALS	$78.90
						001-010-640	RENTALS	$179.44

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Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
			1/2/2026	279356	20900	001-112-640	RENTALS	$273.00
						001-112-640	RENTALS	$55.44
			1/2/2026	279357	20902	001-112-640	RENTALS	$273.00
						001-112-640	RENTALS	$40.68
			1/2/2026	279358	20899	001-112-640	RENTALS	$331.00
						001-112-640	RENTALS	$67.02
			1/2/2026	279369		004-500-640	RENTALS	$231.52
			1/2/2026	279360		400-673-640	RENTALS	$211.40
			1/2/2026	279359		400-670-640	RENTALS	$428.23
						Total Check # 102849		$2,169.63
102850	3723	MOORE'S INSTALLATIONS LLC	1/7/2026	01/07/2026	20947	001-161-730	SPECIALIZE DEPT. EQUIP.	$390.00
						001-161-730	SPECIALIZE DEPT. EQUIP.	$100.00
						001-161-730	SPECIALIZE DEPT. EQUIP.	$236.00
						001-161-730	SPECIALIZE DEPT. EQUIP.	$200.00
						001-161-730	SPECIALIZE DEPT. EQUIP.	$80.00
						001-161-730	SPECIALIZE DEPT. EQUIP.	$200.00
						001-161-730	SPECIALIZE DEPT. EQUIP.	$100.00
						001-161-730	SPECIALIZE DEPT. EQUIP.	$1,960.00
						001-161-730	SPECIALIZE DEPT. EQUIP.	$39.00
						001-161-730	SPECIALIZE DEPT. EQUIP.	$1,084.00
						Total Check # 102850		$4,389.00
102851	711	MPH INDUSTRIES, INC.	12/30/2025	6027146	20919	002-100-740	VEHICLES	$14,535.00

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Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
						Total Check # 102851		$14,535.00
102852	12735	MS ATTORNEY GENERAL'S OFFICE	1/15/2026	01/15/2026		001-000-330	COURT FINES & FEES	$1,140.00
						Total Check # 102852		$1,140.00
102853	792	MS DEVELOPMENT AUTHORITY		12/31/2025	50794-JAN 2026	400-450-892	CAP LOAN REPAYMENT	$2,772.99
						Total Check # 102853		$2,772.99
102854	792	MS DEVELOPMENT AUTHORITY		12/31/2025	50717-JAN 2026	400-450-892	CAP LOAN REPAYMENT	$4,047.07
						Total Check # 102854		$4,047.07
102855	5621	MS FIRE SERVICE INSTRUCTORS ASSOCIATION	1/8/2026	01/08/2026		001-161-696	CONVENTIONS	$200.00
						Total Check # 102855		$200.00
102856	816	MS MUNICIPAL LEAGUE	1/6/2026	42293		001-040-696	CONVENTIONS	$250.00
						Total Check # 102856		$250.00
102857	11299	MSLCP, LLC	12/29/2025	527835/36		100-220-520	PRISONER MEALS	$239.82
						Total Check # 102857		$239.82
102858	203	MSU EXTENSION CENTER FOR	1/13/2026	01/13/2026		001-092-685	TRAINING	$325.00
						Total Check # 102858		$325.00
102859	10521	MUNICIPALSAVINGS.COM	1/8/2026	5437	21145	400-680-550	SPECIALIZED DEPT SUPPLIES	$4,989.00
						Total Check # 102859		$4,989.00
102860	768	NEXAIR, LLC	1/5/2026	0014157279		001-220-648	SPECIAL EVENTS	$285.32

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Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
						Total Check # 102860		$285.32
102861	931	O'REILLY AUTO PARTS	1/2/2026	1129-126152	20641	001-161-635	R & M-VEHICLES	$68.97
			1/13/2026	1129-128178	21175	001-161-550	SPECIALIZED DEPT SUPPLIES	$239.80
						001-161-550	SPECIALIZED DEPT SUPPLIES	$20.00
						Total Check # 102861		$328.77
102862	13581	PB ELECTRONICS INC	9/15/2025	148238		001-112-729	SPEC DEPT EQUIP < 1500	$383.00
						Total Check # 102862		$383.00
102863	5445	PERS OF MISSISSIPPI	1/16/2026	01/16/2026		400-670-460	STATE RETIREMENT-CITY'S	$542.08
						Total Check # 102863		$542.08
102864	3565	POLLCHAPS LLC	1/5/2026	26686	21150	001-220-535	UNIFORMS & CLOTHING	$223.00
						Total Check # 102864		$223.00
102865	1000	PUCKETT MACHINERY COMPANY	12/19/2025	POOC6332422	21071	001-201-636	R & M-EQUIPMENT	$295.82
						Total Check # 102865		$295.82
102866	1001	PUCKETT RENTS	12/22/2025	1157535-0001	20997	001-201-640	RENTALS	$7,446.50
						001-201-640	RENTALS	$125.00
						001-201-640	RENTALS	$125.00
						001-201-640	RENTALS	$125.00
			12/22/2025	1160362-0001	21027	004-500-730	SPECIALIZED DEPT EQUIP OVER $1,500	$23,500.00
						Total Check # 102866		$31,321.50

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Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
102867	2583	RAMEY'S	1/8/2026	000810169517		100-220-520	PRISONER MEALS	$40.95
			1/7/2026	000810169444		100-220-520	PRISONER MEALS	$38.40
			12/30/2025	000810168871		100-220-520	PRISONER MEALS	$43.15
			12/29/2025	000810168795		100-220-520	PRISONER MEALS	$48.35
			1/6/2026	000810169372		100-220-520	PRISONER MEALS	$38.12
			1/5/2026	000810169307		100-220-520	PRISONER MEALS	$231.08
			1/9/2026	000810169604		001-092-690	MISCELLANEOUS EXPENSES	$44.99
			1/13/2026	000810169875		100-220-520	PRISONER MEALS	$25.69
			1/13/2026	00810169888		100-220-520	PRISONER MEALS	$12.62
			1/12/2026	000810169816		100-220-520	PRISONER MEALS	$309.18
			1/14/2026	000810169950		100-220-520	PRISONER MEALS	$25.96
			1/15/2026	000810170002		100-220-520	PRISONER MEALS	$43.13
						Total Check # 102867		$901.62
102868	2477	RANKIN CO SHERIFF DEPT	12/9/2025	SO-55698		001-112-523	PRISON/JAIL EXPENSES	$5,025.00
						001-112-522	PRISONER MEDICAL EXPENSES	$165.61
			12/9/2025	25007		001-112-685	TRAINING	$500.00
			1/5/2026	SO-55790		001-112-523	PRISON/JAIL EXPENSES	$3,800.00
						001-112-522	PRISONER MEDICAL EXPENSES	$75.93
						Total Check # 102868		$9,566.54
102869	1224	RANKIN CO SUPERVISORS	1/15/2026	01/15/2026		001-000-330	COURT FINES & FEES	$267.49
						Total Check # 102869		$267.49
102870	1028	RANKIN COUNTY NEWS	12/31/2025	253503		400-680-615	ADVERTISING	$195.50
						Total Check # 102870		$195.50

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Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
102871	2937	RAY HUSBAND	1/6/2026	01/06/2026		001-161-685	TRAINING	$25.00
						Total Check # 102871		$25.00
102872	12430	REBECCA EVANS	12/20/2025	944		001-220-648	SPECIAL EVENTS	$2,290.35
			12/12/2025	878	20989	001-220-648	SPECIAL EVENTS	$4,707.50
						Total Check # 102872		$6,997.85
102873	12708	RECURO HEALTH, INC	12/31/2025	69195		001-092-480	FRINGE BENEFITS-CITY'S SH	$377.50
						Total Check # 102873		$377.50
102874	2540	RELIANCE STANDARD	1/1/2026	JAN 2026		001-000-154	LONG TERM DISAB-RELIANCE	$893.25
						Total Check # 102874		$893.25
102875	1048	REVELL HARDWARE	1/6/2025	189266/6	21148	400-673-550	SPECIALIZED DEPT SUPPLIES	$39.20
						400-673-550	SPECIALIZED DEPT SUPPLIES	$145.10
			1/13/2026	605/E	20750	001-161-636	R & M-EQUIPMENT	$19.99
						Total Check # 102875		$204.29
102876	3948	RJ YOUNG	12/28/2025	INV7849334		001-092-640	RENTALS	$399.41
			12/28/2025	INV7849335		001-092-640	RENTALS	$395.09
			12/28/2025	INV78493331		001-180-640	RENTALS	$543.78
			12/28/2025	INV7849333		001-161-640	RENTALS	$173.81
						Total Check # 102876		$1,512.09
102877	6015	SBD INC	12/19/2025	9009531817	21013	001-092-550	SPECIALIZED DEPT SUPPLIES	$1,025.45
						001-092-550	SPECIALIZED DEPT	$77.00

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Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
							SUPPLIES	
						Total Check # 102877		$1,102.45
102878	1880	SEFCO ELECTRICAL SUPPLY	1/6/2026	3384-1114600	21162	001-092-636	R & M - EQUIPMENT	$650.00
						Total Check # 102878		$650.00
102879	9705	SESAC LLC	1/1/2026	10874913		001-092-600	PROF. SERVICES-OTHER	$1,278.00
						Total Check # 102879		$1,278.00
102880	5241	SHRED-IT	12/25/2025	8012986122		001-112-600	PROF. SERVICES-OTHER	$178.14
			12/31/2025	8013029917		001-092-600	PROF. SERVICES-OTHER	$190.47
						Total Check # 102880		$368.61
102881	11098	SIMMONS EROSION CONTROL, INC.	1/20/2026	PAY REQUEST #1 --01/20/2026		314-600-718	HB 603	$49,453.62
						Total Check # 102881		$49,453.62
102882	1851	SONIC	1/7/2026	124/01072026		100-220-520	PRISONER MEALS	$184.39
			1/14/2026	122/01142026		100-220-520	PRISONER MEALS	$256.04
						Total Check # 102882		$440.43
102883	1141	SOUTHERN PINE ELECTRIC	1/2/2026	15693021		001-201-630	UTILITIES	$649.41
			1/2/2026	15693022		001-201-630	UTILITIES	$6,762.94
			1/2/2026	15693023		001-201-630	UTILITIES	$5,795.37
			1/2/2026	15693024		400-680-630	UTILITIES	$628.59
			1/2/2026	15693025		001-201-630	UTILITIES	$1,132.22
			1/2/2026	15693026		400-680-630	UTILITIES	$318.65

Check Run #: 13021 **Check Date: 1/21/2026** **Bank: Community Bank - Payables Clearing Account** **spickle**

Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
			1/2/2026	15693027		400-673-630	UTILITIES	$5,020.01
			12/31/2025	15691949		400-680-630	UTILITIES	$204.85
			12/31/2025	15691950		001-161-630	UTILITIES	$305.20
			12/31/2025	15691951		001-201-630	UTILITIES	$56.90
			12/31/2025	15691953		400-680-630	UTILITIES	$42.84
			12/31/2025	15691954		001-201-630	UTILITIES	$98.68
			12/31/2025	15691955		001-161-630	UTILITIES	$628.71
			12/31/2025	15691956		400-680-630	UTILITIES	$79.49
			12/31/2025	15691957		400-680-630	UTILITIES	$74.47
			12/31/2025	15691930		400-670-630	UTILITIES	$48.36
			12/31/2025	15691931		001-201-630	UTILITIES	$98.35
			12/31/2025	15691932		400-680-630	UTILITIES	$49.72
			12/31/2025	15691933		001-201-630	UTILITIES	$68.04
			12/31/2025	15691934		001-201-630	UTILITIES	$171.64
			12/31/2025	15691935		001-201-630	UTILITIES	$57.54
			12/31/2025	15691936		001-201-630	UTILITIES	$77.04
			12/31/2025	15691937		400-680-630	UTILITIES	$47.68
			12/31/2025	15691938		001-161-630	UTILITIES	$52.83
			12/31/2025	15691939		400-680-630	UTILITIES	$84.11
			12/31/2025	15691940		400-680-630	UTILITIES	$56.47
			12/31/2025	15691941		400-680-630	UTILITIES	$42.00
			12/31/2025	15691942		001-201-630	UTILITIES	$98.89
			12/31/2025	15691943		001-201-630	UTILITIES	$62.25
			12/31/2025	15691944		001-201-630	UTILITIES	$52.61
			12/31/2025	15691945		400-680-630	UTILITIES	$60.42
			12/31/2025	15691946		001-201-630	UTILITIES	$52.40
			12/31/2025	15691947		400-680-630	UTILITIES	$96.11
			12/31/2025	15691948		400-680-630	UTILITIES	$64.67
						Total Check # 102883		$23,139.46
102884	4779	SOUTHERN PIPE &	12/12/2025	10603334-00		001-201-637	R & M-OTHER	$919.28

Check Run #: 13021 **Check Date: 1/21/2026** **Bank: Community Bank - Payables Clearing Account** **spickle**

Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
		SUPPLY CO, INC					IMPROVEMENTS	
						Total Check # 102884		$919.28
102885	3699	STAPLES CONTRACT & COMMERCIAL, INC	12/5/2026	6049864050	20978	001-112-510	CLEANING & JANITORIAL	($21.84)
						001-010-500	OFFICE SUPPLIES	($12.76)
						001-112-500	OFFICE SUPPLIES	($289.56)
						001-112-500	OFFICE SUPPLIES	($119.19)
			12/5/2025	6049864051	20978	001-112-500	OFFICE SUPPLIES	$289.56
						001-112-500	OFFICE SUPPLIES	$119.19
						001-112-510	CLEANING & JANITORIAL	$21.84
						001-010-500	OFFICE SUPPLIES	$12.76
			11/28/2025	6049076897	20978	001-112-500	OFFICE SUPPLIES	$21.59
			11/28/2025	6049076899	20978	001-010-500	OFFICE SUPPLIES	$18.36
						001-112-500	OFFICE SUPPLIES	$131.25
						001-112-500	OFFICE SUPPLIES	$299.95
						001-112-500	OFFICE SUPPLIES	$535.92
						001-112-500	OFFICE SUPPLIES	$158.92
						001-112-500	OFFICE SUPPLIES	$386.08
						001-112-500	OFFICE SUPPLIES	$106.99
						001-112-500	OFFICE SUPPLIES	$650.70
						001-112-500	OFFICE SUPPLIES	$38.87
						001-112-500	OFFICE SUPPLIES	$66.66
						001-112-500	OFFICE SUPPLIES	$80.66
						001-010-500	OFFICE SUPPLIES	$61.57
						001-010-500	OFFICE SUPPLIES	$64.25
						001-112-510	CLEANING & JANITORIAL	$21.84
						001-112-500	OFFICE SUPPLIES	$51.52
						001-112-510	CLEANING & JANITORIAL	$224.28

Check Run #: 13021 **Check Date: 1/21/2026** **Bank: Community Bank - Payables Clearing Account** **spickle**

Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
						001-112-510	CLEANING & JANITORIAL	$83.56
						001-112-510	CLEANING & JANITORIAL	$83.08
						001-010-500	OFFICE SUPPLIES	$12.76
						001-112-500	OFFICE SUPPLIES	$42.44
			1/9/2026	6052544246	21173	001-161-500	OFFICE SUPPLIES	$63.76
						001-161-500	OFFICE SUPPLIES	$20.86
						Total Check # 102885		$3,225.87
102886	838	STATE TREASURER	1/15/2026	01/15/2026-DECEMBER 2025		001-000-330	COURT FINES & FEES	$24,953.54
						Total Check # 102886		$24,953.54
102887	610	STUART C. IRBY CO.	10/30/2025	S014418079.001	20807	001-201-550	SPECIALIZED DEPT SUPPLIES	$4,387.50
						Total Check # 102887		$4,387.50
102888	5591	SUNBELT FIRE, INC.	1/5/2026	00034944		001-161-691	POSTAGE	$15.00
						Total Check # 102888		$15.00
102889	4331	SUNCOAST INFRASTRUCTURE, INC.	1/20/2026	PAY REQUEST #3		314-600-712	LANCE/MARTIN/EASTHAVEN SEWER REHAB PROJ.	$175,012.80
						Total Check # 102889		$175,012.80
102890	13733	TASTE OF DETROIT RESTAURANT LLC	1/9/2026	521425		100-220-520	PRISONER MEALS	$180.00
						Total Check # 102890		$180.00
102891	4578	TECHSOURCE SOLUTIONS INC	1/1/2026	73421		001-092-602	DATA PROCESSING	$147.00

City of Brandon

Detail Check Register for Checks Dated 1/21/2026

Check Run #: 13021 **Check Date: 1/21/2026** **Bank: Community Bank - Payables Clearing Account** **spickle**

Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
			1/1/2026	73654		001-092-602	DATA PROCESSING	$12,895.00
			1/1/2026	73655		004-500-600	PROF SERVICES - OTHER	$6,856.96
			1/1/2026	73420		001-092-602	DATA PROCESSING	$4,181.00
			1/1/2026	73609	21215	001-112-550	SPECIALIZED DEPT SUPPLIES	$370.00
						001-112-550	SPECIALIZED DEPT SUPPLIES	$350.00
						Total Check # 102891		$24,799.96
102892	5602	THE CIRLOT AGENCY, INC	1/6/2026	009180, 009181, 009182		001-040-650	EXHIBITIONS & PROMOTIONS	$12,577.50
						001-092-600	PROF. SERVICES-OTHER	$21,312.50
			1/10/2026	009189		001-220-648	SPECIAL EVENTS	$1,400.00
						Total Check # 102892		$35,290.00
102893	14764	THE POLICY CENTER INC	1/15/2026	018594		001-180-625	INSURANCE	$347.00
						Total Check # 102893		$347.00
102894	3994	THE SOUTHERN CONNECTION POLICE SUPPLIES LLC	12/17/2025	37304	21012	004-500-730	SPECIALIZED DEPT EQUIP OVER $1,500	$1,895.88
			1/5/2026	37438	21088	001-112-535	UNIFORMS & CLOTHING	$133.00
			12/29/2025	37392	21088	001-112-535	UNIFORMS & CLOTHING	$39.98
						001-112-535	UNIFORMS & CLOTHING	$39.98
						001-112-535	UNIFORMS & CLOTHING	$20.00
			1/12/2026	37541	20761	001-112-535	UNIFORMS & CLOTHING	$20.00
						001-112-535	UNIFORMS &	$19.99

Check Run #: 13021 **Check Date: 1/21/2026** **Bank: Community Bank - Payables Clearing Account** **spickle**

Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
							CLOTHING	
						001-112-535	UNIFORMS & CLOTHING	$19.99
						001-112-535	UNIFORMS & CLOTHING	$17.99
						001-112-535	UNIFORMS & CLOTHING	$55.00
						001-112-535	UNIFORMS & CLOTHING	$59.00
						001-112-535	UNIFORMS & CLOTHING	$45.00
						001-112-535	UNIFORMS & CLOTHING	$109.00
						001-112-535	UNIFORMS & CLOTHING	$880.00
						001-112-535	UNIFORMS & CLOTHING	$266.76
			1/13/2026	37547	21019	001-112-535	UNIFORMS & CLOTHING	$89.99
						Total Check # 102894		$3,711.56
102895	4612	THOMSON-REUTERS-WEST	12/2/2025	852970249		001-092-695	DUES & SUBSCRIPTIONS	$696.00
			12/23/2025	852983179		001-092-600	PROF. SERVICES-OTHER	$2,363.00
						Total Check # 102895		$3,059.00
102896	3187	THORNTON CONSTRUCTION CO INC	1/20/2026	PAY REQUEST # 7		001-201-703	MPO PROJECTS	$144,491.37
						Total Check # 102896		$144,491.37
102897	7227	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS, INC.	1/1/2026	44081-202512-1		001-112-600	PROF. SERVICES-OTHER	$141.75
						Total Check # 102897		$141.75

Check Run #: 13021 **Check Date: 1/21/2026** **Bank: Community Bank - Payables Clearing Account** **spickle**

Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
102898	13433	TRI-COUNTY DIESEL LLC	1/12/2026	6395	20749	001-161-635	R & M-VEHICLES	$862.19
						Total Check # 102898		$862.19
102899	4669	TRUSTCARE HEALTH, LLC	1/1/2026	12154K19538		001-112-600	PROF. SERVICES-OTHER	$100.00
						Total Check # 102899		$100.00
102900	12065	TRUSTMARK VISA/MC - BUTCH LEE	1/11/2026	01/11/2026		001-220-648	SPECIAL EVENTS	$115.62
			1/10/2026	01/10/2026		001-220-648	SPECIAL EVENTS	$89.62
			1/4/2026	01/04/2026		001-220-648	SPECIAL EVENTS	$91.20
			1/11/2026	01/11/2026-		001-220-648	SPECIAL EVENTS	$74.04
						Total Check # 102900		$370.48
102901	14000	TRUSTMARK VISA/MC - GEORGANNA KEENUM	12/10/2025	12/10/2025		001-220-648	SPECIAL EVENTS	$57.68
			11/18/2025	11/18/2025		004-500-550	SPECIALIZED DEPT SUPPLIES	$34.80
			12/8/2025	12/08/2025		004-000-351	MISCELLANEOUS	$30.50
			12/11/2025	12/11/2025		004-000-351	MISCELLANEOUS	$12.57
			12/11/2025	12/11/2025-		004-000-351	MISCELLANEOUS	$14.18
			12/16/2025	12/16/2025		001-040-500	OFFICE SUPPLIES	$89.60
			11/26/2025	04712-42129408		001-092-695	DUES & SUBSCRIPTIONS	$30.00
			1/15/2026	REBATE-DEC 2025		001-040-500	OFFICE SUPPLIES	($9.75)
						Total Check # 102901		$259.58
102902	14562	TRUSTMARK VISA/MC - MARY ANN HESS	1/7/2026	CONF# 102139777		001-180-685	TRAINING	$69.00
						Total Check # 102902		$69.00

City of Brandon

Detail Check Register for Checks Dated 1/21/2026

Check Run #: 13021 **Check Date: 1/21/2026** **Bank: Community Bank - Payables Clearing Account** **spickle**

Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
102903	5707	U.S.NEXT, INC.	1/12/2026	191188		001-092-600	PROF. SERVICES-OTHER	$49.00
						Total Check # 102903		$49.00
102904	12364	UNUM INSURANCE COMPANY	1/1/2026	JANUARY 2026		001-092-480	FRINGE BENEFITS-CITY'S SH	$15.00
						001-000-122	VISION	$1,108.00
						Total Check # 102904		$1,123.00
102905	5787	VACUUM TRUCK SALES & SERVICE, LLC	12/22/2025	21057	21057	100-220-636	R & M-EQUIPMENT	$1,352.11
			12/22/2025	28709	21061	100-220-636	R & M-EQUIPMENT	$422.41
			12/22/2025	28710	21126	100-220-636	R & M-EQUIPMENT	$350.00
						100-220-636	R & M-EQUIPMENT	$26.75
						100-220-636	R & M-EQUIPMENT	$534.90
						Total Check # 102905		$2,686.17
102906	11103	VESTIS GROUP INC F/K/A ARAMARK	1/9/2026	5816362660		001-092-510	CLEANING & JANITORIAL	$96.74
						Total Check # 102906		$96.74
102907	4808	WAGGONER ENGINEERING, INC.	1/9/2025	45805		001-201-600	PROF. SERVICES-OTHER	$13,170.00
						Total Check # 102907		$13,170.00
102908	8048	WALTER L. HARVEY	1/6/2026	01/06/2026		100-220-520	PRISONER MEALS	$260.00
			12/30/2025	12/30/2025		100-220-520	PRISONER MEALS	$270.00
			1/13/2026	01/13/2026		100-220-520	PRISONER MEALS	$280.00
			1/14/2026	114		100-220-520	PRISONER MEALS	$70.00
						Total Check # 102908		$880.00
102909	1292	WARING OIL CO.	12/30/2025	492088	21136	001-220-648	SPECIAL EVENTS	$1,106.88

Check Run #: 13021 **Check Date: 1/21/2026** **Bank: Community Bank - Payables Clearing Account** **spickle**

Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
			12/19/2025	489962	20982	001-220-648	SPECIAL EVENTS	$947.23
						Total Check # 102909		$2,054.11
102910	2500	WASTE MANAGEMENT OF JACKSON	1/2/2026	3292145-0078-0		001-201-600	PROF. SERVICES-OTHER	$457.00
						Total Check # 102910		$457.00
102911	1315	WEST RANKIN UTILITY AUTHORITY	1/1/2026	WW-0126	20888	400-450-890	WEST RANKIN INTERCEPTOR	$301,470.00
						Total Check # 102911		$301,470.00
102912	1983	WEST RANKIN UTILITY AUTHORITY	1/5/2026	01/05/2026		400-000-371	WEST RANKIN TAP FEES	$3,600.00
						Total Check # 102912		$3,600.00
102913	2429	WEST RANKIN UTILITY AUTHORITY	1/1/2026	SW-0126	20887	100-220-603	SANITATION CONTRACT	$161,186.40
						100-220-603	SANITATION CONTRACT	$977.59
						001-340-600	PROF.SERVICES-OTHER	$2,406.29
						Total Check # 102913		$164,570.28
102914	14765	WHITMORE MANUFACTURING LLC	1/7/2026	564515		400-673-550	SPECIALIZED DEPT SUPPLIES	$2,111.70
						400-673-550	SPECIALIZED DEPT SUPPLIES	($99.20)
						Total Check # 102914		$2,012.50
102915	9523	WIERHOUSE LIVING LLC	12/20/2025	ARB 12-25		001-180-600	PROF. SERVICES-OTHER	$3,600.00
						Total Check # 102915		$3,600.00
102916	9618	WILLIAM CRISS LOTT,	12/22/2025	1224		001-112-600	PROF. SERVICES-	$450.00

Check Run #: 13021 **Check Date: 1/21/2026** **Bank: Community Bank - Payables Clearing Account** **spickle**

Check#	Vendor#	Vendor Name	Inv Date	Invoice#	PO#	GLAccount#	Description	Detail Amount
		PH.D.					OTHER	
						Total Check # 102916		$450.00
102917	4949	WILLIAMS EQUIPMENT & SUPPLY CO	12/23/2025	50034793176	21103	400-680-636	R & M-EQUIPMENT	$485.00
						Total Check # 102917		$485.00
102918	1708	WOLVERTON ENTERPRISE INC.	12/29/2025	20255005	21131	400-670-620	PRINTING & BINDING	$1,200.00
						Total Check # 102918		$1,200.00
102919	1708	WOLVERTON ENTERPRISE INC.	12/23/2025	20254985	21100	001-180-620	PRINTING & BINDING	$195.00
						Total Check # 102919		$195.00

Total Checks **141** **$1,601,548.51**

City of Brandon

Manual Check Batch #: 5630

Fiscal Year 2025 - 2026 4 - Jan

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount	Sequence #
GL Account #	**Account Description**	**Tax**	**1099**	**Sales Tax Amount**	**Liq. Amount**	**Detail Amount**	**Detail Description**
Check # 10111	**Check Date: 1/14/2026**						
1266	**U. S. POST OFFICE**		681340075	1/14/2026	1/16/2026	$8,018.40	**100**
400-670-691	POSTAGE	N			$0.00	$8,018.40	POSTAGE JANUARY 2026 UTILITY BILLS
				Invoice Total	$0.00	$8,018.40	
				Total for Check # 10111	$0.00	$8,018.40	

Total for fund	**400**	$0.00	$8,018.40
Total for batch	**5630**	$0.00	$8,018.40

City of Brandon

Manual Check Batch #: 5629

Fiscal Year 2025 - 2026 4 - Jan

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount	Sequence #
GL Account #	Account Description	Tax	1099	Sales Tax Amount	Liq. Amount	Detail Amount	Detail Description
Check # 102777	Check Date: 1/9/2026						
13903	BRADY INDUSTRIES OF MS LLC		10513135-	1/9/2026	1/9/2026	$249.14	100
001-350-510	CLEANING & JANITORIAL	N	NEC		$0.00	$249.14	Janitorial Supplies PO# 20386
				Invoice Total	$0.00	$249.14	
13903	BRADY INDUSTRIES OF MS LLC		10510379-	1/9/2026	1/9/2026	$1,349.66	200
001-220-510	CLEANING & JANITORIAL	N	NEC		$0.00	$1,349.66	Janitorial Supplies PO# 20387
				Invoice Total	$0.00	$1,349.66	
				Total for Check # 102777	$0.00	$1,598.80	

Total for fund	001	$0.00	$1,598.80
Total for batch	5629	$0.00	$1,598.80

City of Brandon

Check Processing Confirmation

Check Run ID	Check Date	Beg. Check #	Bank Fund	Bank	User
13022	1/16/2026	102920	098	Community Bank - Payables Clearing Account	spickle

Check Run Updated Successfully		**Count of Checks**	36	**Total Amount of Checks**	$1,796.15

PROVIDER PAYMENTS

1/19/2026

FOX EVERETT/COB - REGIONS TRUST ACCOUNT HEALTH INSURANCE ACCOUNT

Invoice Date	Date Released	Check Seq. #	Invoice Amount	Disbursed Amount	Expenditure Description
12/26/2025	1/9/2026	26036	$9,899.05	$9,899.05	Magellan
12/26/2025	1/9/2026	26037	$43,241.84	$43,241.84	Magellan
12/29/2025	1/9/2026	26038	$165.64	$165.64	Medical Claims
1/7/2026	1/9/2026	26039	$498.39	$498.39	PaydHealth
1/7/2026	1/9/2026	26040	$276.82	$276.82	FH Group
1/8/2026	1/9/2026	26041-26097	$27,326.91	$27,326.91	Medical Claims
			-$595.19	-$595.19	Less Voids/Stop Pmts
			$80,813.46	**$80,813.46**	

CURRENT BALANCE OF HEALTH INSURANCE ACCOUNT **$ 32,646.25**

Board Approval Procedure - Statement should be submitted to Board for Approval at the next scheduled meeting

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: MARY ANN HESS

DATE: 01/07/2026

SUBJECT: MONTHLY REPORT OF PRIVILEGE LICENSES

Monthly Report of Privilege Licenses

ATTACHMENTS:

1. new
2. closed

Entity Date	Entity #	Business Name	Business Street Number
12/30/2025	2066	MIGHTY MULE DUMP SERVICES LLC	31
12/19/2025	2065	AUSTIN HINDS MOTORS INC	144
12/17/2025	2064	SMALL DOSE OF LOVE LLC	455
12/15/2025	2063	THE HOUSE OF BLONDES	1490
12/3/2025	2062	BRANDON HOTEL GROUP LLC - DAYS INN	1130
12/2/2025	2061	SAYLE LUBE II, LLC - CAR CARE CLINIC / JET LUB	1709

Business Street	Business Suite	Mailing Address
FOX GLEN CIR		0 ATTN: AUSTIN HUGHES
OLD HWY 80 WEST		0 670 S BRINDLEE MOUNTAIN PKWY
CROSSGATES BLVD, APT 229	APT 229	ATTN: LACY McMANUS
W GOVERNMENT ST, STE 4	SUITE 4	1490 W GOVERNMENT ST
OAK ST		0 1130 OAK ST
W GOVERNMENT ST		0 PO BOX 310

Mailing Address 2	Mailing City	Mailing State	Mailing Zip Code
31 FOX GLEN CIR	BRANDON	0	39042
0	ARAB	0	35016
455 CROSSGATES BLVD, APT 229	BRANDON	0	39042
SUITE 4	BRANDON	0	39042
0	BRANDON	0	39042
0	CHARLESTON	0	38921

Business Phone Number	Product Service	
6019557319	SITE MATERIALS DELIVERY / GRADING	
2565868161	SALE OF TOW TRUCKS & PARTS	new ownership
6013178900	SALE OF HANDMADE CRAFT ITEMS	
6015910200	HAIR SALON	new ownership
6017063159	HOTEL	
6626475802	AUTO MAINTENANCE & REPAIR	new ownership

Entity #	Business Name	Business Street Number
1989	COWAN REALTY GROUP LLC	306
1728	JANE THOMAS LLC	1490
1553	CHUNNS POOL SERVICE LLC	529
1348	CHRISTOPHER S HILDEBRAND	106
542	WEIGHT WATCHERS OF GREATER MS	118
279	PENN'S TO GO	613
80	CAR CARE CLINIC	1709
38	BRANDON NURSING AND REHAB CENT	355
28	B & Z SALES, INC.	144

Business Street	Product Service	Status	Out Of Business Date
MAXEY DR, SUITE B	REAL ESTATE BROKERAGE	Out of Business	12/16/2025
W GOVERNMENT ST, STE 4	HAIR SALON	Out of Business	12/15/2025
STONECREEK DR	POOL CLEANING & REPAIR	Out of Business	12/29/2025
E ARMISTEAD DR	TRAVEL AGENCY	Out of Business	12/8/2025
SERVICE DR, STE 12	WEIGHT MANAGEMENT	Out of Business	12/8/2025
W. GOVERNMENT ST.	RESTAURANT	Out of Business	12/19/2025
W. GOVERNMENT ST.	AUTOMOTIVE SERVICE	Out of Business	12/2/2025
CROSSGATES BLVD	NURSING HOME	Out of Business	12/31/2025
OLD HWY 80 W.	TOWING SALES & SERVICE	Out of Business	12/19/2025

new ownership

new ownership
new ownership
new ownership

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: ALEX WADE

DATE: 01/12/2026

SUBJECT: REQUEST PERMISSION TO HIRE DALTON RUNNELS AS GENER

Request permission to hire Dalton Runnels as General Laborer III and set salary in accordance with memo.

ATTACHMENTS:

1. Dalton Runnels New Hire Memo - 01202026
2. DaltonUpdated Resume 2025

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: ALEX WADE, PUBLIC WORKS DIRECTOR

BOARD AGENDA: JANUARY 20, 2026

SUBJECT: 2026 WATER CERTIFICATION COURSE
FEBRUARY 9-12, 2026 - RICHLAND, MS
PERMISSION FOR PUBLIC WORKS EMPLOYEES TO ATTEND

Asking for your permission to allow the following Public Works employees to attend the 2026 Water Certification Course in Richland, MS on February 9-12, 2026.

- Alex Wade – Public Works Director
- Cole Rowland – Laborer II
- Sami Elbatnigi – Laborer III

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Water Certification Course Information

2026 Water Certification Registration Packet

MsRWA Sponsored Water Certification Class & CEU's

February 9 – 12, 2026 – Class A (Must have at least 6 to hold "A" class)
Classes B/C/D – Limit 50
Richland Community Center
410 East Harper Street – (Directly behind Walmart on Hwy 49)
Richland, MS 39218

Mississippi Rural Water Association, Inc.
172 Country Place Parkway
Pearl, MS 39208-6675
PH: 601.857.2433 FAX: 601.857.2434
Email: msrwa@msrwa.org
Website: msrwa.org

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: ALEX WADE, PUBLIC WORKS DIRECTOR

BOARD AGENDA: JANUARY 20, 2026

SUBJECT: 2026 MS PIPELINE SAFETY PROGRAM COURSE
JANUARY 29, 2026 – PEARL, MS
PERMISSION FOR PUBLIC WORKS EMPLOYEES TO ATTEND

Asking for your permission to allow the following Public Works employees to attend the 2026 MS Pipeline Safety Program Course in Pearl, MS on January 29, 2026.

- Alex Wade
- Tim Martin
- Randy Barnes
- Hollan Silcox
- Oley Smith
- Rod Morrow

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: ALEX WADE, PUBLIC WORKS DIRECTOR

BOARD AGENDA: JANUARY 20, 2026

SUBJECT: 2026 WATER CEU CLASSES

MARCH 24-25, 2026 – BRANDON, MS

PERMISSION FOR PUBLIC WORKS EMPLOYEES TO ATTEND

Asking for your permission to allow Hollan Silcox – Water & Sewer Superintendent - to attend the MS Rural Water Association 2026 Operator Expo in Brandon, MS on March 24-25, 2026, for water CEU hours.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Operator Expo Information

System Registration Packet

Rankin County Conference Center
Safe Room & Multipurpose Pavilion
649 Marquette Rd
Brandon, MS 39042

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: ALEX WADE, PUBLIC WORKS DIRECTOR

BOARD AGENDA: JANUARY 20, 2026

SUBJECT: NPDES PHASE II STORMWATER PROGRAM
2025 ANNUAL REPORT

Asking for your consideration approve the NPDES Phase II Stormwater Program 2025 Annual Report and authorize the Mayor to execute the same.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- City of Brandon NPDES Phase II Stormwater Program 2025 Annual Report

NPDES Phase II Stormwater Program
2025 Annual Report

Prepared for:
The City of Brandon, Mississippi

Submitted to:
The Mississippi Department of Environmental Quality
Office of Pollution Control
Environmental Compliance and Enforcement Division

January 28, 2026

ALLEN
ENGINEERING AND SCIENCE

BRANDON
MISSISSIPPI

ANNUAL REPORT FORM
SMALL MUNICIPAL SEPARATE STORM SEWER SYSTEM
(MS4) GENERAL PERMIT

MISSISSIPPI DEPARTMENT OF ENVIRONMENTAL QUALITY

GENERAL PERMIT: MSRMS4 0 2 6. This coverage number must be completed for the referenced MS4 or this form will be considered incomplete and will be returned. The coverage number can be found at the bottom left corner of your Certificate of Coverage.

This report covers MS4 Storm Water Management Program activities occurring during calendar year (type "X" in box next to year):

☐ 2020 (Year 1)	☐ 2021 (Year 2)	☐ 2022 (Year 3)	☐ 2023 (Year 4)	☒ 2025 (Year 5 - Repeat)

INSTRUCTIONS

Please use this form to satisfy the reporting requirements of ACT7, S-2 of the MS4 General Permit. Use of another form/format or failure to fully complete any section of this Annual Report Form may result in agency review delays or notifications of MS4 non-compliance. If a particular part or section is not applicable to your MS4, fill in as "N/A".

Coverage recipients are encouraged to utilize the electronic version of this form, which allows the data fields in the following tables to be expanded to contain all of the required information. The electronic form is available in the MS4 section of MDEQ's General Permits webpage at: http://www.deq.state.ms.us/MDEQ.nsf/page/epd_epdgeneral

The submittal of the fifth and final Annual Report (due no later than January 28, 2013) shall be deemed to be a notification of the MS4's intent to be covered by the subsequently issued MS4 General Permit, provided the Annual Report is signed by a principal executive officer or ranking elected official according to ACT9, T-5 of this permit.

Do NOT include any attachments EXCEPT for those specifically requested in this form. Supporting documentation for annual reports should be maintained with the SWMP and should be available for review during periodic MDEQ inspections and audits.

NOTE: 3-RING BINDERS WILL NOT BE ACCEPTED DUE TO LIMITED FILING SPACE AT MDEQ

MS4 INFORMATION

MS4 NAME: City of Brandon, Mississippi

MS4 MAILING ADDRESS: P. O. Box 1539 **CITY:** Brandon **ZIP:** 39043

MS4 COUNTY: Rankin

PRIMARY LOCAL CONTACT NAME (responsible for storm water program implementation): Butch Lee, Mayor

CONTACT'S TITLE: Mayor **OFFICE PHONE:** (601) 825-5021

E-MAIL ADDRESS (local contact): blee@brandonms.org

SECTION I: SUMMARY OF IMPLEMENTATION ACTIVITIES BY MINIMUM MEASURE AND BEST MANAGEMENT PRACTICE

ACT7, S-2 of the MS4 General Permit requires the coverage recipient is to annually summarize the progress made in implementing the conditions of the permit and the elements of the Storm Water Management Program (SWMP). Complete the following tables for each of the six SWMP minimum measures.

The **Comments** column should contain details regarding the steps that have been taken to implement the BMP. For those BMPs checked as not being in compliance, the **Comments** column should also contain an explanation for the non-compliance and an action plan/schedule for achieving compliance.

A. Public Education:

Best Management Practice	Measurable Goal	In Compliance? Yes	In Compliance? No	Date Completed (If not, date to be completed)	Comments	Responsible Individual (Name or Job Title)
Stormwater Education Campaign	Send insert in water bill annually	X		Monthly	Each water bill has "Only Rain Down the Drain!" printed on the bill which goes out monthly to approximately 9,900 families within the City. Additionally, a one-page flyer was printed off and placed at key public locations within the City. The flyer had the following: "Only Rain Down the Drain! Stormwater flows untreated to our streams, rivers, and lakes. Please do your part to help reduce pollution within the City of Brandon."	Public Works Director
	Send social media/ Facebook pushes twice a year	X		04/24/2025, 07/11/2025, 09/24/2025, 11/10/2025, 12/19/2025	The City posted on Facebook on 04/24/2025, 07/11/25, 09/24/25, 11/10/25, & 12/19/25 related to storm debris and leaf accumulation curbside pickup dates and stormwater infrastructure improvements.	Community Development Director
	Continue updating the City's Stormwater Resource Page	X		12/05/2025	The City updates the Stormwater Resource Page as needed. A memo was prepared and submitted to the City on 12/05/2025.	Community Development Director
New Storm Inlets Stenciled	Verify at final inspection that inlets are stenciled.	X		01/13/2026	The City requires new subdivision inlets to read "No Dumping, Drains to Waterway". Engineering drawings are reviewed during plan review to ensure compliance with said requirement.	Community Development Director

SECTION I (continued):

B. Public Involvement:

Best Management Practice	Measurable Goal	In Compliance?		Date Completed (If not, date to be completed)	Comments	Responsible Individual (Name or Job Title)
		Yes	No			
Mark Existing Storm Drain Inlets	Stencil a minimum of 25 annually	X		01/13/2026	The City has installed at least 30 stencils stating "No Dumping, Drains to Waterways" on inlets. City staff handled this task.	Public Works Director

SECTION I (continued):
C. Illicit Discharge Detection and Elimination:

Best Management Practice	Measurable Goal	In Compliance? Yes	In Compliance? No	Date Completed (If not, date to be completed)	Comments	Responsible Individual (Name or Job Title)
Review and Revise Current Ordinance as Necessary	Review ordinance annually and revise as necessary	X		09/10/2025	Sections 34-88, 82,95, 82-96, 82-97, and 82-98 of the City of Brandon Ordinance pertains to Illicit Discharge and Connections for storm drain and sanitary sewer. A memo was prepared and submitted to the City for review on September 10, 2025.	Public Works Director
Train Employees to Identify and Eliminate Illicit Discharges	Continue annual training	X		12/18/2025	Paul Lanning, PLA with Allen Engineering and Science conducted an Employee Training Session on 12/18/2025 that covered several topics including Illicit Discharges. Twelve (12) City employees were in attendance.	Public Works Director / Consultant
Conduct Dry Weather Screening of Outfalls	Screen 10% of known outfalls annually	X		06/24/2025 & 09/10/2025	Paul Lanning, PLA with Allen Engineering and Science conducted a dry weather screening on 06/24/2025 & 09/10/2025 which included the inspection of numerous conveyance outfall locations throughout the city. A report was generated for each inspection and was provided to the City for review.	Public Works Director / Consultant

Provide the following information for illicit discharges detected within your MS4 during the reporting period for this Annual Report.

A total of __0__ complaints were received for sediment in the roads, follow-up inspections were conducted to ensure the responsible party had complied with the City's request to correct the problem.

SECTION I (continued):

D. Construction Site Storm Water Runoff Control:

Best Management Practice	Measurable Goal	In Compliance? Yes	In Compliance? No	Date Completed (If not, date to be completed)	Comments	Responsible Individual (Name or Job Title)
Annual Training Presentation to Builders, Developers, City Staff, etc.	Annual presentation	X		01/15/2025	Paul Lanning, PLA with AllenES held an E&S training on 01/15/2025 at Codaray Construction's office located in Ridgeland. The training covered erosion and sediment control BMPs. A total of thirteen (13) employees attended the training.	Community Development Director / Consultant
Review City's Erosion Policy with Developers and Contractors	Number of enforcement actions required vs. number of policies reviewed with developers/contractors	X		Throughout the 2025 Plan Year	Each developer / contractor reviews policy and signs prior to issuance of permit. In 2025, 87 policies were reviewed with contractors and 0 citations were written.	Community Development Director
Inspect Construction Sites for Proper BMP Use	Perform a minimum of ten (10) inspections for each building permit.	X		Throughout the 2025 Plan Year	Building inspectors inspect erosion control measures and BMP's at each building inspection (8 minimum). Approximately 680 scheduled inspections were performed during the 2025 plan year.	Community Development Director

Provide the following information for construction projects permitted within your MS4 during the reporting period for this Annual Report.

Project Category	Number of Projects	Number and Type of Inspections	Number and Type of Enforcement Actions Taken
Small Construction (1- 5 Acres)	83	Building and Erosion Control	0
Large Construction (> 5 Acres)	4	Subdivision / Erosion Control	0

SECTION I (continued):

E. Post-Construction Storm Water Management in New Development and Redevelopment:

Best Management Practice	Measurable Goal	In Compliance?		Date Completed (If not, date to be completed)	Comments	Responsible Individual (Name or Job Title)
		Yes	No			
Identify Existing Structural BMP's and Create Database	Identify and add all new structural BMP's to the database annually.	X		Throughout the 2025 Plan Year	The structural BMP map was created in Year 1 and is continually updated as new structures are installed. The City identified ninety-six (96) BMP structures in 2021 and 0 new structures were added in 2025 to keep the total to one-hundred four (104) structures. (There are multiple structures that should be added in 2026 but have not been officially accepted by the City as the developments are still being completed.)	Public Works Director
Conduct Periodic Annual Inspection of Structural BMP's	Inspect 25% of structural BMP's annually.	X		01/16/2026	The City maintains a list of BMP structures within the City limits and City staff conduct inspections of post development BMP's.	Public Works Director

SECTION I (continued):

E. Post-Construction Storm Water Management in New Development and Redevelopment (continued):

Provide the location and type of post-construction management practices installed at new development and redevelopment projects within your MS4 during the reporting period for this Annual Report. Location description should include the subdivision/project name, along with a physical address, latitude/longitude coordinates or site directions.

Location of Post-Construction Management Practice	Type of Management Practice (i.e., detention basin, manufactured system, etc.)
No new BMPs were added in 2025	N/A

SECTION I (continued):
F. Pollution Prevention/Good Housekeeping for Municipal Operations:

Best Management Practice	Measurable Goal	In Compliance?		Date Completed (If not, date to be completed)	Comments	Responsible Individual (Name or Job Title)
		Yes	No			
Implement Controls at City Facilities	Annual municipal facility storm water inspections	X		06/24/2025	Paul Lanning, PLA with Allen Engineering and Science conducted an inspection of the Public Works Facility. A report was prepared and submitted to the City for Review.	Public Works Director / Consultant

SECTION II: ASSESSMENT OF THE APPROPRIATENESS OF BMPs

ACT7, S-2(1) of the MS4 General Permit requires the coverage recipient to assess the appropriateness of its BMPs in achieving the identified measurable goals for each of the minimum control measures. List each BMP adopted by the MS4 and rate its appropriateness. For BMPs rated "Inappropriate" or "Minimally Appropriate", the MS4 should outline proposed changes to the program in Section IV of this form to address the deficiencies.

NOTE: Use the following codes for Minimum Measure ID: Public Education – **PE**; Public Involvement – **PI**; Illicit Discharge Detection and Elimination – **ID**; Construction Site Runoff Control – **CS**; Post-Construction Storm Water Management – **PC**; Pollution Prevention/Good Housekeeping - **PP**

Minimum Measure ID	Best Management Practice	We Consider the Listed BMP Appropriate to the Following Degree			
		Inappropriate	Minimally Appropriate	Good	Superior
PE 1	Stormwater Education			X	
PE 2	New Storm Inlets Stenciled			X	
PI 1	Mark Existing Storm Drain Inlets			X	
ID 1	Review and Revised Current Ordinance as Necessary				X
ID 2	Train Employees to Identify and Eliminate Illicit Discharges			X	
ID 3	Conduct Dry Weather Screening of Outfalls				X
CS 1	Annual Training Presentation to Builders, Developers, & City Staff				X
CS 2	Review City's Erosion Policy with Developers and Contractors			X	
CS 3	Inspect Construction Sites for Proper BMP Use				X
PC 1	Identify Existing Structural BMP's and Create Database			X	
PC 2	Conduct Periodic Annual Inspection			X	
PP 1	Implement Controls at Facilities			X	

SECTION III: SUMMARY OF STORM WATER ACTIVITIES PLANNED DURING THE NEXT REPORTING CYCLE

ACT7, S-2(3) of the MS4 General Permit requires the coverage recipient to summarize the storm water activities planned during the next reporting cycle of the permit term. The **Comments** column should contain details regarding the steps that will be taken to further implement the BMP. NOTE: Use the following codes for Minimum Measure ID: Public Education – **PE**; Public Involvement – **PI**; Illicit Discharge Detection and Elimination – **ID**; Construction Site Runoff Control – **CS**; Post-Construction Storm Water Management – **PC**; Pollution Prevention/Good Housekeeping - **PP**

Minimum Measure ID	Best Management Practice	Measurable Goal	Comments	Responsible Individual (Name or Job Title)
PE 1	Stormwater Education	Send inserts in water bill annually	Insert will be included in water bill in July 2026	Public Works Director
		Social media and/or Facebook pushes twice a year	Data will be pushed in the summer of 2026 and in the early winter of 2026	Community Development Director
		Update Website	Website information will continue to be monitored for updating	Community Development Director/ Consultant
PE 2	New Storm Inlets Stenciled	Verification at final inspection that inlets are stenciled	Continue verifying at final inspection that inlet tops are stenciled	Community Development Director
PI 1	Mark Existing Storm Drain Inlets	Stencil at least twenty-five (25) existing inlet tops annually	Coordination with Mayor Youth Council this summer for installation of twenty-five (25) inlet stencils	Community Development Director
ID 1	Review and Revise Current Ordinance as necessary	Review and revise ordinance annually as necessary	Continue the annual review of ordinance and make necessary modification, if any.	Public Works Director/ Consultant
ID 2	Train Employees to identify and eliminate illicit discharges	Continue Annual Training	Hold training session with appropriate city employees for further changing	Public Works Director/ Consultant
ID 3	Conduct dry weather screening of outfalls	Conduct dry weather screening of 10% of identified outfalls	Inspect and document 10% of identified outfalls during summer months while city employees are in the field	Public Works Director/ Consultant

CS 1	Annual training presentation to builders, developers, city staff, etc.	Annual Presentation	Hold annual presentation to builders, developers, and city officials during 2026.	Community Development Director / Consultant
CS 2	Review City's erosion policy with developers and contractors	Number of enforcement actions vs. number of policies signed with developers	Document policies signed and number of enforcement actions required.	Public Works Director/ Consultant
CS 3	Inspect construction sites for proper BMP use	Perform at least eight (8) inspections for each building permit	Continue inspection of BMP's while on site performing regular scheduled building permit inspections	Community Development Director
PC 1	Identify existing structural BMP's and create database	Create database and update annually	Update database as new structural BMP's are installed and as any existing ones which may not have been previously identified are located	Public Works Director
PC 2	Conduct periodic annual inspection	Inspect 25% of structural BMP's	Inspect 25% of the existing BMP's during the upcoming summer	Public Works Director
PP 1	Implement controls at city facilities	Annual municipal facility inspection	Continue any needed improvements at municipal facilities and hold inspections of municipal facilities	Public Works Director/ Consultant

SECTION IV: PROPOSED CHANGES TO THE STORM WATER MANAGEMENT PROGRAM

ACT7, S-2(4) and (5) of the MS4 General Permit require the coverage recipient to report proposed changes to BMPs or identified measurable goals that apply to the SWMP program elements. The MS4 should also include changes to address any BMPs listed as "Inappropriate" or "Minimally Appropriate" in Section II or this form.

The **Comments** column should contain details regarding the measurable goals to implement the BMP, a schedule of implementation and an indication if this is a new BMP being proposed.

NOTE: Use the following codes for Minimum Measure ID: Public Education – **PE**; Public Involvement – **PI**; Illicit Discharge Detection and Elimination – **ID**; Construction Site Runoff Control – **CS**; Post-Construction Storm Water Management – **PC**; Pollution Prevention/Good Housekeeping - **PP**

Minimum Measure ID	Best Management Practice	Previous Measurable Goal	Proposed New Measurable Goal	Comments	Responsible Individual (Name or Job Title)

SECTION V: CONTROL MEASURES PLANNED/IMPLEMENTED TO ADDESS WASTELOAD ALLOCATIONS

ACT7, S-2(12) of the MS4 General Permit requires the coverage recipient to document all control measures being planned or implemented that may address the Wasteload Allocations (WLA) provisions of a Total Maximum Daily Load (TMDL) established for impaired receiving stream segments within the MS4 (if it is found that the MS4 must implement specific WLA provisions of a TMDL). The general permit also requires the MS4 to include an implementation schedule for all planned controls.

Approved TMDL / Water Body Name / Pollutant of Concern	Best Management Practice	Wasteload Allocation Details	Implementation Schedule

SECTION VI: OTHER INFORMATION (type "X" in all boxes that apply)

☐ During this reporting period, the MS4 has collected and analyzed monitoring data as part of its SWMP implementation (attach copies).

☐ During this reporting period, the MS4 relied on another government agency to satisfy some of its permit obligations (attach description of the SWMP components being delegated and a copy of the legal agreement between the MS4 and the implementing entity).

SECTION VII: REPORT CERTIFICATION AND SIGNATURE

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I also certify that the MS4 for which I am responsible has in effect, an accurate and up to date MS4 Notice of Intent (NOI) and Storm Water Management Plan (SWMP). I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

	01/ /2026
Authorized Signature[1]	**Date**
Butch Lee	Mayor
Printed Name	**Title**

[1]This report shall be signed according to the ACT9, T-5 and T-6 of the MS4 General Permit.

Please submit this form to: **Chief, Environmental Compliance and Enforcement Division**
MDEQ, Office of Pollution Control
P.O. Box 2261
Jackson, Mississippi 39225

Revision: 11/02/09

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: ALEX WADE, PUBLIC WORKS DIRECTOR

BOARD AGENDA: JANUARY 20, 2026

SUBJECT: QUARRY PARK TRAILS IMPROVEMENT PROJECT MOSTF

PERMISSION TO DEVELOP PLANS & ADVERTISE FOR BID

Asking for your permission to advertise for bid the Quarry Park Trails Improvement Project MOSTF.

This project will allow for improvements within the Quarry Park Trails with funding through the MOSTF grant program.

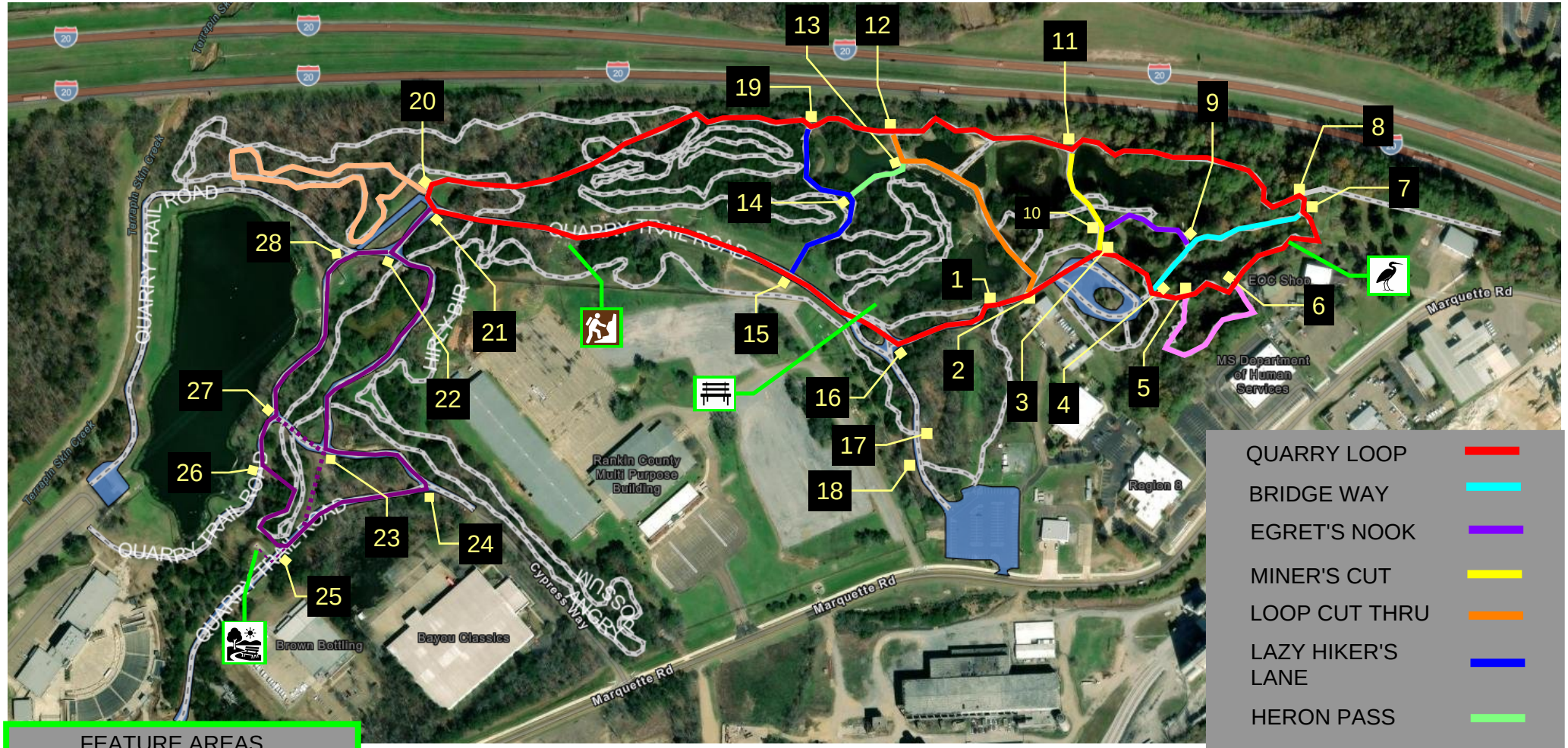
On September 13, 2024, the Board approved a Resolution naming the authorized representative and authorizing application for funding from the MS Outdoor Stewardship Trust Fund for the Quarry Park Trails Improvement Project.

On March 17, 2025, the Board approved an MOU with the Mississippi Outdoor Stewardship Fund Trust for the Quarry Park Trail Improvement Project.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

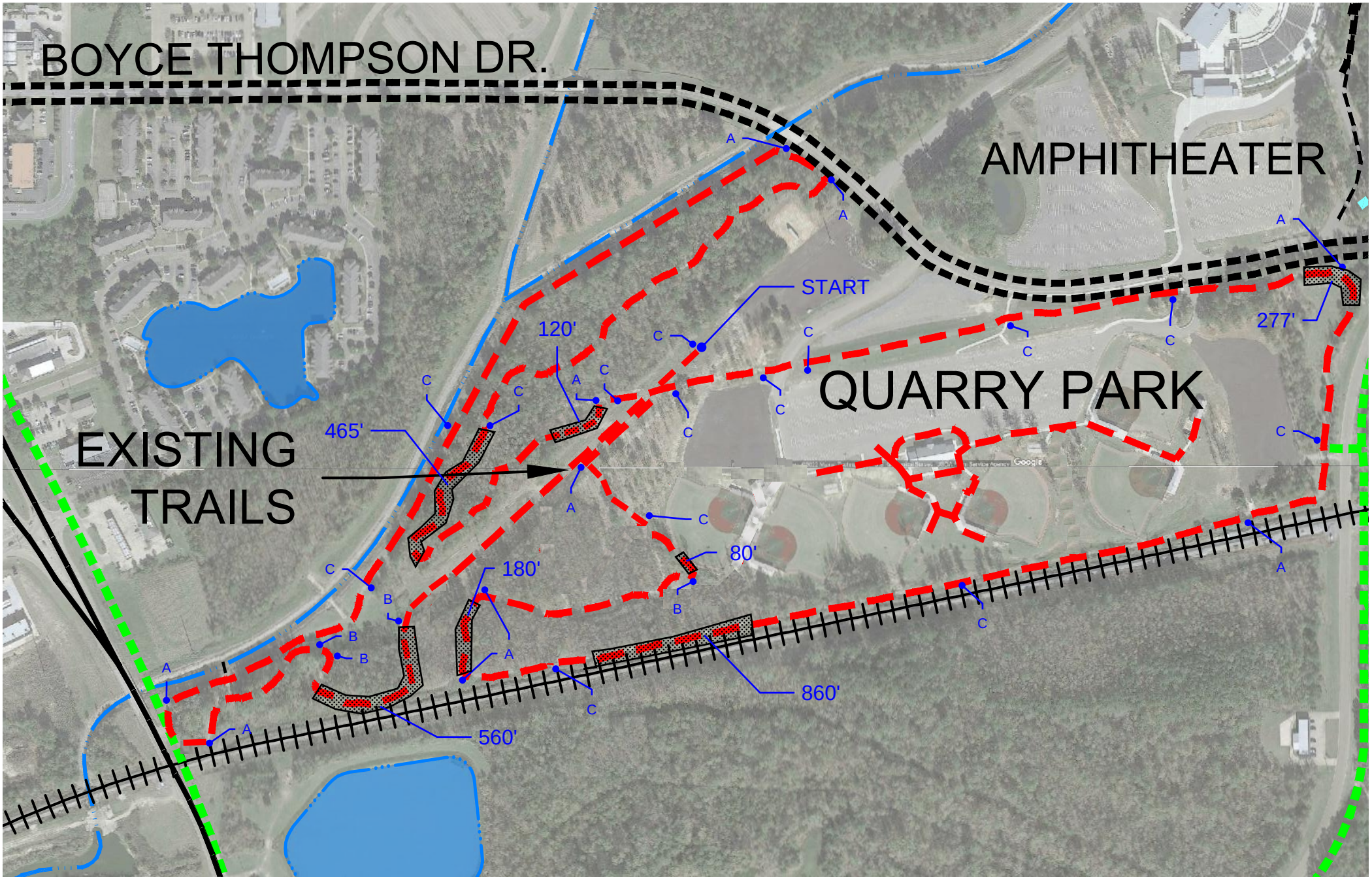
THE QUARRY WALKING TRAILS



FEATURE AREAS

- ADVENTURE ROCKS
- EGRET'S NEST LEARNING SPOT
- ROCK GARDEN SCENIC OVERLOOK
- HARMONY POINT SCENIC OVERLOOK

- QUARRY LOOP
- BRIDGE WAY
- EGRET'S NOOK
- MINER'S CUT
- LOOP CUT THRU
- LAZY HIKER'S LANE
- HERON PASS
- SOUTH POND
- STONY HOLLOW
- SERENITY CIRCLE



A	5K TRAIL →	QUANTITY: 10
B	5K TRAIL ←	QUANTITY: 4
C	5K TRAIL ↑	QUANTITY: 14

CRUSHED ASPHALT REQ'D
PATHWAY APPROX. 8' WIDE

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: ALEX WADE, PUBLIC WORKS DIRECTOR

BOARD AGENDA: JANUARY 20, 2026

SUBJECT: HIGHWAY 18 SEWER EXTENSION PROJECT

PERMISSION TO DEVELOP & ADVERTISE FOR BID

Permission to develop plans & advertise for bid the Highway 18 Sewer Extension Project.

This project will allow for a new sewer line along Highway 18 from the railroad tracks to the Rankin First property near West Sunset Drive.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: ALEX WADE, PUBLIC WORKS DIRECTOR

BOARD AGENDA: JANUARY 20, 2026

SUBJECT: CITY PARK IMPROVEMENTS MOSTF PROJECT

MEMORANDUM OF UNDERSTANDING & PERMISSION TO DEVELOP & ADVERTISE

Asking for your consideration for the following items related to the City Park Improvements MOSTF Project.

1. Accept the funds as awarded for the project by the Mississippi Outdoor Stewardship Trust Fund in the amount not to exceed $621,563.02. The City match for the project is a minimum matching funds of $414,375.35.

2. Approve the Memorandum of Understanding (MOU) with the Mississippi Outdoor Stewardship Trust Fund for funding for the City Park Improvements MOSTF Project and authorize the Mayor to execute the same and execute all funding related documents.

3. Permission to develop and advertise for bid the City Park Improvements MOSTF Project.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Memorandum of Understanding – MOSTF
- City Park Improvements MOSTF Project Exhibits

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding (hereinafter the "MOU") is entered into between the Mississippi Outdoor Stewardship Board of Trustees (hereinafter the "Board") and the **City of Brandon** (hereinafter "Entity") (collectively, the "parties") for the purpose of establishing the agreed upon conditions under which the Board may disburse funds to assist the Entity in paying costs associated with the local (project) **Brandon City Park Improvements** (hereinafter the "Project") specified in Miss. Code Ann. Section 49-39-7 (hereinafter the "Act"). The Project is described in the application provided to the Board August-September 2025 and is incorporated herein by reference. This MOU is entered into in accordance with Miss. Code Ann. Section 27-104-351, also known as the Line-Item Appropriation Transparency Act, and pursuant to, and subject to the terms of the Act, which authorizes an amount not to exceed **($621,563.02)** (hereinafter the "Project Funds"), for the Project. The Entity agrees to provide a minimum matching funds contribution in the amount of **($414,375.35**) toward the Project. **(IT IS YOUR RESPONSIBILITY TO SPEND THE FUNDS RECEIVED FROM THE STATE IN ACCORDANCE WITH THE ACT AS WELL AS ALL STATE AND FEDERAL LAWS AND REGULATIONS.**)

RECITALS

WHEREAS, The Board is a state agency that acts as **Mississippi Outdoor Stewardship Trust Fund** with a principal place of business at **501 N. West St., Suite 1301, Jackson, MS 39201**.

WHEREAS, the Entity is a state agency, or governmental entity with a principal place of business at **1000 Municipal Dr Brandon MS 39042**

WHEREAS, Miss. Code Ann. Section 49-39-7, authorized expenditures from the Mississippi Outdoor Stewardship Trust Fund for certain projects.

WHEREAS, pursuant to Miss. Code Ann. Section 49-39-7, the Legislature has appropriated funds to the entity to pay the costs of the Project.

WHEREAS, the Act authorizes the Board to disburse monies in the Mississippi Outdoor Stewardship Trust Fund to pay the costs of the Project.

WHEREAS, the Board finds that it is in the best interest of the Board and the Entity that the funds on deposit in the Mississippi Outdoor Stewardship Trust Fund for the Entity should be disbursed to the Entity and that the Entity shall directly administer the expenditure of such funds for the Project.

NOW THEREFORE, IT IS MUTALLY AGREED BY THE BOARD AND ADMINISTRATION AND THE ENTITY AS FOLLOWS:

Section 1. The Entity agrees to maintain on file the documentation listed in "Exhibit A" attached hereto and incorporated herein by reference.

Section 2. The Entity agrees to abide by the Mississippi Outdoor Stewardship Program Manual and is incorporated herein by reference.

Section 3. The Entity shall obtain or require contractor to obtain a builder's risk insurance policy at the time any construction begins. The insurance must cover potential losses after initiation, but before completion, of the construction or modernization caused by theft, fire, vandalism, and other types of accidental loss or damage to the project. The Board may waive this requirement if the Entity shows that it is effectively self-insured against the risks involved. The term "effectively self-insured" shall mean that the recipient has sufficient funds to pay for any damage, including total replacement, if necessary, or to satisfy any claims against the project.

Section 4. The Board shall retain ten percent (10%) of each reimbursement request and retain five percent (5%) of each reimbursement request upon fifty percent (50%) completion of the project. Upon the completion of the project and all required documentation has been submitted and approved by the Board, the retainage amount shall be released to the Entity after a final audit is conducted.

Section 5. The Entity agrees that the Board shall reimburse the Entity once project expenses have been incurred and paid for by the Entity, proper itemized expenditure documentation has been submitted to the Board, and the Board has approved the requested reimbursement up to the amount in this agreement. Proper documentation includes all invoices, receipts and associated with the reported expenditures. Reimbursement requests shall be provided within thirty (30) days of each calendar end of the month.

Section 6. The Entity agrees expenses directly related to the project scope but incurred prior to this agreement are not reimbursable. Appraisals, project planning, and environmental compliance review expenses may be counted as match only if incurred within eighteen (18) months of this agreement.

Section 7. The Entity agrees that any incidental costs or items not directly associated and essential for the completion and execution of a project shall be ineligible for reimbursement or match. Entity should refer to federal regulations on cost principles to assist in determining allowable costs appropriate for the project.

Section 8. The Entity agrees that the value of donations and third-party contributions provided at no cost cannot be reimbursed and to be counted towards a project's match, the Entity shall provide an invoice and a letter from the organization acknowledging the donation and its fair market value.

Section 9. The Entity agrees that labor donations shall be valued at an hourly rate of pay to be calculated using the Mississippi Median Hourly Wage standards for the most

comparable occupation identified on the U.S. Bureau of Labor Statistics site, found at https://www.bls.gov/oes/current/oes_ms.htm, excluding taxes, benefits, and overtime.

Section 10. The Entity agrees to expend the funds within twenty-four (24) months from the date of this agreement. The Project shall begin on April 10, 2026, and end on April 9, 2028, unless otherwise amended in writing by the Board.

Section 11. The Entity agrees that if any proceeds from the Project Funds are remaining at the completion of the Project, the Entity will immediately notify and consult with the Board regarding the disposition of the funds and said funds shall be directed in accordance with the Act.

Section 12. The Entity agrees that the Entity may request project term extensions if the project is expected to exceed the 24-month deadline. Extensions must be requested within a reasonable time before the expiration of the original 24-month deadline. At a minimum, extension requests must inform the Board of the current status of the project, current expenditures, anticipated completion date, and reason for the delay. The Board, at its discretion, may request any additional information necessary to make its determination. Extensions are limited to no more than six (6) month increments and subject to approval by the Board. If approved, the Entity shall sign a Project Agreement Amendment. If disapproved, and this agreement cannot be fulfilled, the Board may deobligate in part or in whole the funds appropriated in this agreement.

Section 13. The Entity agrees to provide quarterly reports to the Board which provide an update on the status of the Project including future expenditure of the funds. The quarterly reports must be provided on a form designated by the Board and must include all requested information. The quarterly reports shall be provided within thirty (30) days of each calendar quarter end. The Entity shall also provide to the Board a final report no more than thirty (30) days after final expenditure of funds, summarizing the expenditures and use of the Project Funds upon completion of the Project. All invoices that have not previously been submitted shall be submitted upon completion of the Project.

Section 14. The Board, pursuant to the Act, shall disburse the Project Funds from the Mississippi Outdoor Stewardship Trust Fund upon written request of the Entity to reimburse the costs associated with the Project.

Section 15. The Entity certifies and agrees to make every effort to expend all funds received from the Mississippi Outdoor Stewardship Trust Fund within twenty-four (24) months from the date of this agreement and solely for the costs of the Project as set forth in the Act and upon the terms and provisions of this MOU. Failure of the Entity to adhere to any provision within this MOU may result in immediate action by the State to recover project funds.

Section 16. The Entity agrees to execute any procurements utilizing the funding in a commercially reasonable manner. Failure to adhere may cause the Board to withhold

all sums for the Project and/or seek recovery of the same. Further, the Entity agrees to maintain on file the documentation listed in "Exhibit A" attached hereto and incorporated herein.

Section 17. The Entity agrees to maintain copies of all invoices, bank statements, and similar documentation for each expenditure of all funds received from the Mississippi Outdoor Stewardship Trust Fund sufficient to satisfy and confirm, to Board satisfaction, that such funds have been expended solely for the costs of the project as authorized and provided by the Act.

Section 18. The Entity agrees that Project Funds shall be expended in accordance with all State and Federal laws and regulations, and that failure to do so may cause the Board to withhold funds for the Project or seek recovery of same.

Section 19. Any notice from one party to the other under this Agreement shall be in writing and may be either personally delivered, emailed, or sent by registered or certified mail in the United States Postal Service, Return Receipt Requested, postage prepaid, addressed to each party at the addresses which follow, or to such other addresses provided for in this Agreement, or as the Parties may hereinafter designate in writing. Any such notice shall be deemed to have been given as of the date transmitted.

City of Brandon
Attention: Inga Lehman
1000 Municipal Dr
Brandon MS 39042
Phone: 6015027584
Email: ilehman@benchmarkms.net

Mississippi Outdoor Stewardship Trust Fund
Attention: Ricky Flynt, Executive Director
501 N. West St., Suite 1301
Jackson, MS 39201
Ph. (601) 359-2526
Ricky.Flynt@dfa.ms.gov

Section 20. This MOU may be amended or modified only by written agreement signed by both parties.

Section 21. The Board has authority to hear, oversee, and resolve any disputes that may arise in carrying out the duties of the parties under this MOU. The Parties agree to undertake a good faith attempt to resolve any such disputes before seeking Board resolution.

Section 22. If any term or provision of this MOU is prohibited by the laws of the State of Mississippi or declared void by a court of competent jurisdiction, the remainder

of this MOU shall not be affected thereby and each term and provision of this MOU shall be valid and enforceable.

Section 23. Each party shall be responsible for all claims, demands, liabilities, suits, damages, costs, and expenses of every kind, including court costs and attorney's fees, arising out of this MOU and caused by the party's own principals, agents, employees, contractors, or subcontractors while performing under this MOU. Further, the parties do not assume liability for any actions or omissions of each other's agents, representatives, employees, contractors, subcontractors, or providers.

Section 24. The Entity's tort liability, as political subdivision of the State of Mississippi, is determined and controlled in accordance with Mississippi Code Annotated § 11-46-1 *et seq.*, including all defenses and exceptions contained therein. Board's liability, as a political subdivision of the State of Mississippi, is determined and controlled in accordance with Mississippi Code Annotated § 11-46-1 *et seq.*, including all defenses and exceptions contained therein. Nothing in this Agreement shall have the effect of changing or altering the liability or of eliminating any defense available to the Entity, Board, or the State under statute.

Section 25. It is understood and agreed that this document constitutes the entire understanding of the parties with respect to the subject matter contained herein and supersedes and replaces all prior negotiations, understandings, and agreements, written or oral, between the parties relating to the subject matter.

Section 26. This MOU, including any exhibits, attachments, and appendices, is subject to the "Mississippi Public Records Act of 1983," and its exceptions. See Miss. Code Ann. § 25-61-1, *et seq*. and Miss. Code Ann. § 79-23-1. In addition, this MOU may be subject to the provisions of the Mississippi Accountability and Transparency Act of 2008. Mississippi Code Annotated §§ 27-104-151 *et seq*.

Section 27. Neither Party shall have the right to assign this MOU to a third party without the prior written consent of the other Party. Any permitted assignee shall assume all obligations of its assignor under this MOU. No assignment shall relieve any party of responsibility for the performance of any obligations that have accrued prior to such assignment.

Section 28. The failure of either Party to insist upon the strict observation or performance of any provision of this MOU or to exercise any right or remedy shall not impair or waive any such right or remedy in the future. Every right and remedy given by this MOU to the Parties may be exercised from time to time as often as appropriate.

Section 29. The Board and the Entity each represent and warrant to the other that the person signing below has all requisite legal power and authority to execute this MOU on behalf of each party and each party shall thereby be bound.

Section 30. This MOU is effective on the date of the final signature to the MOU ("Effective Date of this MOU"). Facsimiles and electronic transmissions of signatures shall constitute acceptable, binding signatures for purpose of this MOU.

Section 31. Entity agrees and understands that it shall not proceed with any action requiring reimbursement, excepting items exempt in the MOSTF Program Manual, until Entity has been issued a Notice to Proceed Letter.

IN WITNESS WHEREOF, the parties have affixed their signatures on the dates indicated below.

MISSISSIPPI OUTDOOR STEWARDSHIP BOARD OF TRUSTEES

By: _____ Date: _____
David Holman, Chairman

CITY OF BRANDON

By: _____ Date: _____
Name, Title

EXHIBIT A

The Entity shall maintain on file for Board review, the following items in relation to the Project:

1. A copy of the Program of Work for the Project.

2. A copy of any and all construction documents including contracts.

3. A copy of all contractor pay requests and professional pay requests and approval of payment for said services.

4. All invoices.

5. All bank statements.

6. A copy of annual audit reports.

7. All contracts.

8. Any audits.

9. Any and all other documentation which may be required to document, to the Board satisfaction, that the Project funds are expended solely for the costs of the Project as set forth in the Act and upon the terms and provisions of this MOU.

BRANDON CITY PARK IMPROVEMENTS PROJECT

MOSTF APPLICATION PROJECT NARRATIVE

Funding is requested to enhance the existing trails within Brandon City Park, improve the quality of the existing pond located within the trail system which is utilized as a viewing and learning destination along the trail route. In addition to this, the funding will be utilized to improve the connectivity of the city park trail system by constructing approximately 1,000 ft of multi-use path. The proposed connection will link the community to the nature trail behind the Brandon Public Library and provide direct access to existing recreational amenities such as tennis courts and playgrounds.

The nature trail offers citizens a place to relax and enjoy the beauty and quiet of the outdoors, but it is in need of improvement. A key component of this project is the stewardship of natural resources through pond restoration, which will encourage habitat growth and enrich opportunities for visitors to pause and observe nature. Enhancements such as nature-blending seating and artist prompts will further support reflection and engagement with the environment.

The City of Brandon's vision is to create a connected network of paths and trails across the city that not only fosters community and safe recreation but also preserves and enhances the natural landscapes entrusted to it. This project will provide lasting benefits by supporting health, wellness, and environmental stewardship for generations to come.

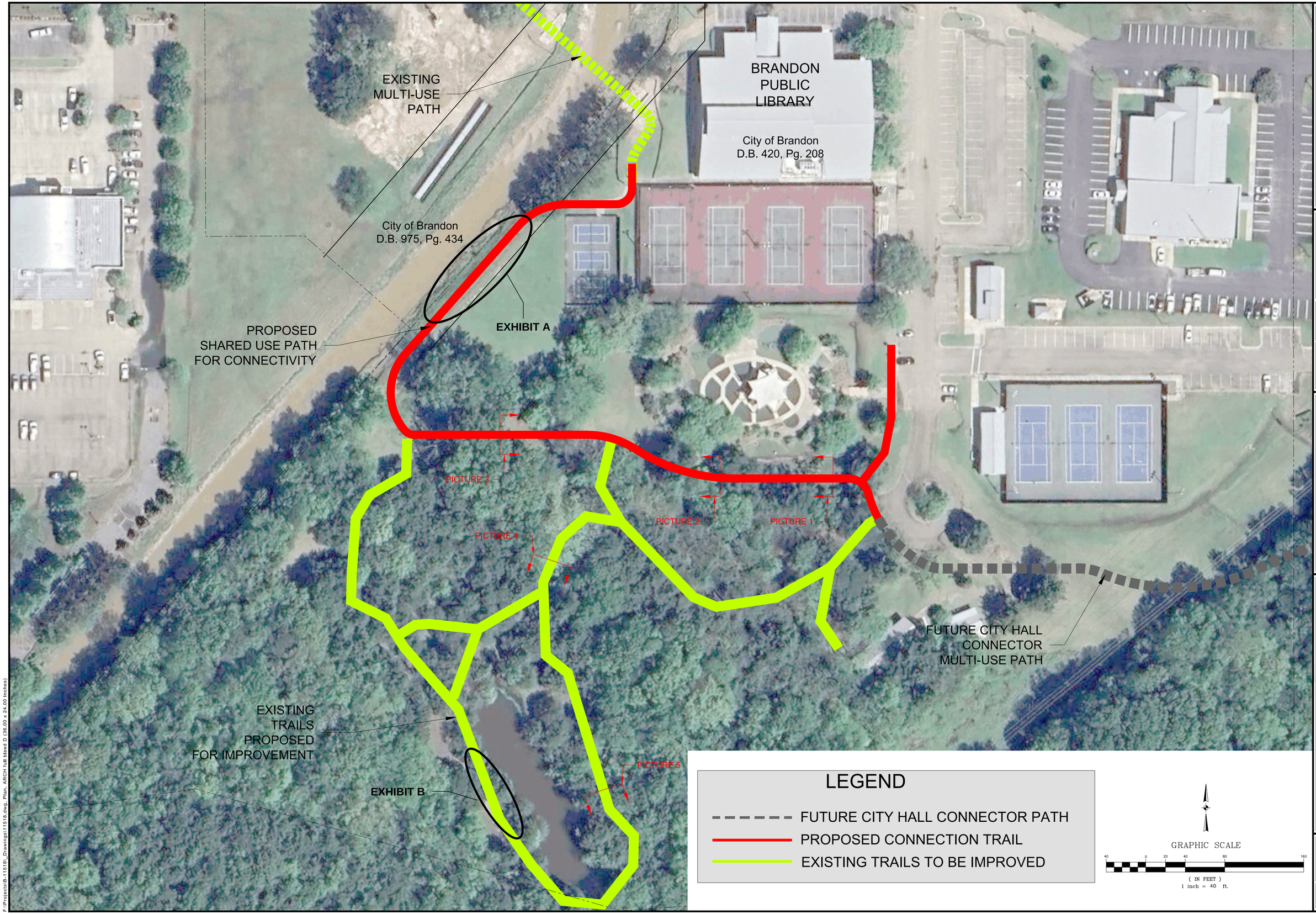
MOSTF APPLICATION PROJECT DESCRIPTION

The pond is a central focal point of Brandon City Park's trail system, offering families and children the chance to experience a living ecosystem and observe the diverse habitats it supports. However, this resource requires careful stewardship to remain healthy. To protect and enhance the pond, the City proposes to engage a professional pond manager and implement a comprehensive plan to improve water quality and ecological health. These efforts will ensure the pond continues to serve as both an educational resource and a peaceful retreat for the community.

To complement the pond rehabilitation, the City will update and expand educational features along the trail. Refreshed interpretive markers will provide information about pond ecosystems, highlight the relationships between species, and raise awareness of locally endangered wildlife such as bats. To encourage repeat visits and deeper engagement with nature, an interactive artist station is proposed near the pond overlook. This existing shaded platform will be renewed, providing benches and tables to invite families, children, and artists to sketch, journal, and reflect on seasonal changes. A new accompanying marker on phenology wheels will further inspire users to observe and document the natural cycles of the pond and its surrounding vegetation.

Environmental enhancements will also extend along the nearby creek bank, where a butterfly and hummingbird attractant garden will be created. This garden will foster pollinator habitat revitalization and offer visitors of all ages the opportunity to witness the beauty of these species in a natural setting. Shade trees, seating, and bike racks will provide additional comfort and encourage visitors to linger and connect with the environment.

While the primary focus of this project is on environmental stewardship, trail improvements will ensure accessibility and guide visitors to and around the pond. The City proposes a consistent asphalt surface with a crushed stone base, replacing degraded segments of gravel and dirt. These upgrades will create a safe and navigable path for people of all ages and abilities, including families with strollers and individuals with mobility challenges, while reinforcing the pond as the park's central gathering and learning space.



LEGEND

- FUTURE CITY HALL CONNECTOR PATH
- PROPOSED CONNECTION TRAIL
- EXISTING TRAILS TO BE IMPROVED

GRAPHIC SCALE

40 0 20 40 80 160

(IN FEET)
1 inch = 40 ft.

BENCHMARK
ENGINEERING & SURVEYING, LLC
CIVIL ◆ STRUCTURAL ◆ PLANNING ◆ SURVEYING ◆ UAV MAPPING
BRANDON | FLOWOOD | MADISON
www.benchmarkms.net 601-427-7780
EST. 2004

REVISIONS:

DATE: 3/14/2025 | DRAWN: WCG
CHECKED: GLB | SCALE: 1"=40'
REF. C/L:
EG SURFACE:
FG SURFACE:

PROJECT LOCATION:
BRANDON PARK
BRANDON, MS

CLIENT:
CITY OF BRANDON
1000 MUNICIPAL DR., BRANDON MS 39042

PROJECT:
CITY PARK TRAIL IMPROVEMENTS

SHEET CONTENTS:
SITE PLAN

SHEET NUMBER
1 of 1

PROJECT NUMBER
B-11773

F:\Projects\B-11518_Drawings\11518.dwg, Plan, ARCH full bleed D (36.00 x 24.00 Inches)

Exhibit A

Landscape Features:
Salvia
Bee Balm
Butterfly Bushes
Dwarf Knockout Roses
Coneflowers
Redbud Trees
Timeless Beauty Desert Willows
Park benches
Gravel pathway
Drip irrigation
Brandon Public Library-Central...
open area for free play and picnics

Exhibit B

Picture 1: Entrance onto Asphalt Trail

Picture 2: South of Playground Looking West

Picture 3: Asphalt Trail Looking East Toward back of Tennis Courts and Playground

Picture 4: Gravel Trail Near Leanto

Picture 5: Gravel Trail Near Pond

Exhibit C - Additional Trail Conditions

Pathways with exposed root systems

Pathways with exposed root systems

Silt filled cross drains

Broken and non-functioning cross drains

Park Activities

Natural Resource Based

- Hiking/Walking
- Off trail in-situ rock climbing
- Nature Study/Observations*
- Fishing*
- Nature Photography
- Birdwatching
- Outdoor Painting/Arts*
- Free Play
- Picnicking

Other Activities

- Tennis Courts (10)
- Playground

* Proposed activity with this project

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: ALEX WADE, PUBLIC WORKS DIRECTOR

BOARD AGENDA: JANUARY 20, 2026

SUBJECT: GRANTS FERRY PARKWAY PHASE 2 SHARED USE PATH
FROM CORNERSTONE DRIVE TO TRICKHAMBRIDGE ROAD
PERMISSION TO INITIATE, DEVELOP, & ADVERTISE

Asking for your consideration on the following for the Grants Ferry Parkway Phase 2 Shared Use Path.

1. Authorize the initiation of the Project Activation Request (PAR) for the Grants Ferry Parkway Phase 2 Shared Use Path – from Cornerstone Drive to Trickhambridge Road, a Federal Transportation Alternative (TA) funded project administered through the MPO and authorize the Mayor to execute all related documents.

2. Authorize Benchmark Engineering & Surveying to begin design and development for the project.

3. Permission to advertise for bid the project upon design completion.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: ALEX WADE, PUBLIC WORKS DIRECTOR

BOARD AGENDA: JANUARY 20, 2026

SUBJECT: SHILOH PARK SHARED USE PATH
ALONG SHILOH ROAD AND KENNEDY FARM PARKWAY
PERMISSION TO INITIATE, DEVELOP, & ADVERTISE

Asking for your consideration on the following for the Shiloh Park Shared Use Path – Along Shiloh Road and Kennedy Farm Parkway.

1. Authorize the initiation of the Project Activation Request (PAR) for the Shiloh Road Shared Use Path – Along Shiloh Road and Kennedy Farm Parkway, a Federal Transportation Alternative (TA) funded project administered through the MPO and authorize the Mayor to execute all related documents.

2. Authorize Benchmark Engineering & Surveying to begin design and development for the project.

3. Permission to advertise for bid the project upon design completion.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: ALEX WADE, PUBLIC WORKS DIRECTOR

BOARD AGENDA: JANUARY 20, 2026

SUBJECT: CITY PARK LIBRARY TO CITY HALL SHARED USE PATH
PERMISSION TO INITIATE, DEVELOP, & ADVERTISE

Asking for your consideration on the following for the City Park Library to City Hall Shared Use Path.

1. Authorize the initiation of the Project Activation Request (PAR) for the City Park Library to City Hall Shared Use Path, a Federal Transportation Alternative (TA) funded project administered through the MPO and authorize the Mayor to execute all related documents.

2. Authorize Benchmark Engineering & Surveying to begin design and development for the project.

3. Permission to advertise for bid the project upon design completion.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: ALEX WADE, PUBLIC WORKS DIRECTOR

BOARD AGENDA: JANUARY 20, 2026

SUBJECT: RANKIN COUNTY COMMODITY BIDS

Asking for your consideration to accept and award the attached commodity term bids as advertised, bid, and awarded by Rankin County. The commodity prices for the listed items are effective now through June 30, 2026.

- Asphalt and asphalt products
- Crushed aggregates
- Gravel
- Soil Stabilization
- Poly Foam/Curb Gutter
- Guardrail installation and repair

On November 15, 2021, the Board approved for the City of Brandon to enter into an Interlocal Agreement with Rankin County for use of Rankin County's commodity term bids.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Rankin County Commodities

Bid # 26-300-2 Asphalt

Dickerson and Bowen

Apac MS

Superior Asphalt

Adcamp

AJ Construction

BOARD OF SUPERVISORS

"Government of the People"

211 E. Government St., Suite A
Brandon, Mississippi 39042

Telephone: (601) 825-1475
Fax: (601) 825-9600

January 5, 2026

City of Brandon
ATTN: City Clerk
P.O. Box 1539
Brandon, MS 39042

City of Pearl
ATTN: Purchase Clerk
P. O. Box 5948
Pearl, MS 39288

City of Richland
ATTN: City Clerk
P.O. Box 180609
Richland, MS 39218

City of Florence
ATTN: City Clerk
P.O. Box 187
Florence, MS 39073

Town of Pelahatchie
ATTN: City Clerk
P.O. Box 229
Pelahatchie, MS 39145

Re: Rankin County Board of Supervisors
Award of Rankin County Commodity Term Bids
Updated Exhibit "A" to Interlocal Agreement Approved in 2021

Dear Clerks:

I serve as the Board Attorney for the Rankin County Board of Supervisors. On December 15, 2025, the Rankin County Board of Supervisors awarded 6-month commodity term bids for each of the commodities listed on the enclosed documentation to the vendors noted in said documentation. The available commodities are listed, along with vendor contacts and pricing. The effective date for the term bids is January 1, 2026, through June 30, 2026.

In 2021, Rankin County caused an Interlocal Agreement to be circulated to each of the municipalities in Rankin County for the purpose of allowing any municipality wishing to participate in the County's Commodity Term Bid procedures to do so. The municipalities that chose to participate and that approved the Interlocal Agreement are noted on this letter.

The attached documentation constitutes the replacement for the Exhibit "A" that is referenced in the 2021 Interlocal Agreement. It is not necessary for the Interlocal Agreement to be re-approved. It is important that each city intending to use the County's 6-month commodity term bid awards refer to the attached documents and direct communications to the vendors identified therein.

Sincerely,

RANKIN COUNTY BOARD OF SUPERVISORS
/s/ Craig L. Slay
BOARD ATTORNEY

CLS/cp
cc: County Administrator
Rankin County Purchase Clerk

AFFIDAVIT

PROOF OF PUBLICATION

RANKIN COUNTY NEWS • P.O. BOX 107 • BRANDON, MS 39043

STATE OF MISSISSIPPI
COUNTY OF RANKIN

THIS 12TH DAY OF NOVEMBER, 2025, personally came Marcus Bowers, publisher of the Rankin County News, a weekly newspaper printed and published in the City of Brandon, In the County of Rankin and State aforesaid, before me the undersigned officer in and for said County and State, who being duly sworn, deposes and says that said newspaper has been published for more than 12 months prior to the first publication of the attached notice and is qualified under Chapter 13-3-31, Laws of Mississippi, 1936, and laws supplementary and amendatory thereto, and that a certain

NOTICE TO BIDDERS

BID #26-300-2 - SEMI-ANNUAL ASPHALT

a copy of which is hereto attached, was published in said newspaper Two (2) consecutive weeks, as follows, to-wit:

Vol 178 No. 18 on the 5th day of November, 2025

Vol 178 No. 19 on the 12th day of November, 2025

NOTICE TO BIDDERS

Notice is hereby given that written sealed semi-annual term bids for asphalt for the period of January 1, 2026, through June 30, 2026, will be received by the Rankin County Board of Supervisors until 4:00 p.m. November 26, 2025. Paper bids can be submitted to the Rankin County Board of Supervisors at 211 East Government Street, Suite A, Brandon, MS 39042. Electronic bids can be submitted at www.centralbidding.com. Bids will be opened on December 1, 2025, at 9:00 a.m.

Sealed bids will be for the supplying of all labor, equipment, and materials necessary for cold milling of bituminous paving, plant mix bituminous base course, hot bituminous pavement, surface course, ultra-thin asphalt pavement, crack sealing, and bituminous surface and base mixtures to be placed on public roads in Rankin County.

All bidders submitting bids in response to this Notice acknowledge and agree that any bid accepted shall be automatically available to municipalities located in Rankin County, if any, who have entered into an Interlocal Cooperation Agreement with the Rankin County Board of Supervisors indicating that said municipality or municipalities intend to participate in the County's Commodity Term Bid Procedure.

By submitting a sealed bid, Bidders are acknowledging and agreeing to commit to and honor pricing submitted in response to this Notice in the event that the following municipalities located in Rankin County enter into an interlocal agreement with Rankin County providing for their participation with the County in the labor, equipment and materials that form the basis of this semi-annual bid: The cities of Brandon, Florence, Flowood, Pearl, Richland, and the towns of Pelahatchie and Puckett. In order to participate with the County in this semi-annual bid procedure and in order to be eligible for the pricing set forth in the awarded bid response, each participating municipality must enter into an Interlocal Cooperation Agreement with Rankin County which must be approved by the Office of the Mississippi Attorney General.

The Board is acting under the authority of Section 31-7-13, Mississippi Code of 1972, Amended, and reserves the right to reject any and all bids.

BID NUMBER: 26-300-2
Semi-Annual Asphalt

Official bid documents may be obtained by contacting the Rankin County Purchasing Office at 601-825-9601, hewitt.pittman@rankincounty.org, or downloaded from Central Bidding at www.centralbidding.com. For any questions relating to the electronic bidding process, please call Central Bidding at 225-810-4814.

Published by the order of the Rankin County Board of Supervisors, Brandon, Mississippi dated October 6, 2025
Mark S. Scarborough,
Clerk of the Board
November 5, 12, 2025
#1546

STATE OF MISSISSIPPI NOTARY PUBLIC ID # 28593 FRANCES CONGER Commission Expires Jan. 25, 2026 RANKIN COUNTY

Marcus Bowers
MARCUS BOWERS, Publisher

Sworn to and subscribed before me by the aforementioned Marcus Bowers this 12th day of November, 2025

Frances Conger, Notary Public
FRANCES CONGER
My Commission Expires: January 25, 2026

PRINTER'S FEE: (12 cents per word for first insertion and 10 cents per word for each subsequent insertion)

418 words at .22 per word	$91.96
Proof of Publication	NC
TOTAL	$91.96

RANKIN COUNTY UNIT SYSTEM
SEMI-ANNUAL TERM BIDS FOR ASPHALT
BID FILE NO: 26-300-2
DID DUE DATE: NOVEMBER 26, 2025 AT 4:00 PM
BID OPENING DATE: DECEMBER 01, 2025 AT 9:00 A.M.

PRODUCT	RECOMMENDED VENDOR	ALTERNATE #1	ALTERNATE #2
1 Base Course BB-1 Type 6 In Place (per ton)	A J Construction, Inc.	ADCAMP, Inc.	APAC (Jackson)
2 Surface Course SC-1, Type 8 In Place (per ton)	A J Construction, Inc.	ADCAMP, Inc.	APAC (Jackson)
3 Surface Course 9.5mm MT In Place (per ton)	A J Construction, Inc.	ADCAMP, Inc.	Dickerson & Bowen
4 FOB BB-1 Type 6 (per ton)	ADCAMP, Inc	APAC (Jackson)	A J Construction, Inc.
5 FOB SC-1 Type 8 (per ton)	ADCAMP, Inc.	A J Construction, Inc.	APAC (Jackson)
6 FOB 9.5mm MT (per ton)	A J Construction, Inc.	ADCAMP, Inc.	APAC (Jackson)
7 SC-1 Type 8 In Place Leveling & Patching (per ton)	A J Construction, Inc.	ADCAMP, Inc.	N/A
8 9.5mm, MT In Place Leveling & Patching (per ton)	A J Construction, Inc.	ADCAMP, Inc.	N/A
9 Ultra-Thin Asphalt Pavement (per ton)	ADCAMP, Inc.	A J Construction, Inc.	Dickerson & Bowen
10 Placement of Hot Mix County Furnished (per ton)	ADCAMP, Inc.	N/A	N/A
11 Cleaning & Sealing Cracks >1/8"<1.5" (per linear ft)	N/A	N/A	N/A
12 Cleaning & Sealing Cracks >1.5" (per linear ft)	N/A	N/A	N/A
13 Cleaning & Sealing Heavy Cracks (per square ft)	N/A	N/A	N/A

* Superior Asphalt did not complete and sign Attachment A, therefore their bid is not valid.

RANKIN COUNTY UNIT SYSTE
SEMI-ANNUAL ASPHALT TERM BIDS
BID NUMBER: 26-300-2
BID OPENING DATE: DECEMBER 01, 2025 at 9:00 A.M.
BID DUE DATE: NOVEMBER 26, 2025 at 4:00 P.M.

Bidder	Item 1 Base Course BB-1 Type 6 In Place (per ton)	Item 2 Surface Course SC-1, Type 8 In Place (per ton)	Item 3 Surface Course 9.5MM, MT In Place (per ton)	Item 4 FOB BB-1 Type 6 (per ton)	Item 5 FOB SC-1 Type 8 (per ton)	Item 6 FOB 9.5mm, MT (per ton)	Item 7 SC-1, Type 8 In Place for Leveling & Patching (per ton)	Item 8 9.5mm,MT In Place for Leveling & Patching (per ton)	Item 9 Ultra-Thin Asphalt Pavement (per ton)
A J Construction, Inc.	101.50	101.50	101.50	72.00	72.00	72.00	125.00	125.00	110.00
DCAMP, Inc.	103.40	105.81	105.81	67.40	70.20	74.40	170.00	170.00	107.48
APAC MS, Inc. (Jackson, MS Plant)	128.50	133.50	133.50	71.45	79.85	79.00	N/A	N/A	138.00
APAC MS, Inc. (Canton, MS Plant)	N/A	N/A	N/A	74.50	83.00	83.00	N/A	N/A	N/A
Superior Asphalt, Inc. *									
Dickerson & Bowen, Inc.	131.00	135.00	130.00	72.50	86.25	81.00	N/A	N/A	130.00

Bidder	Item 10 Placement of Hot Mix County Furnished (per ton)	Item 11 Cleaning & Sealing of Cracks >1/8"<1.5" (per linear ft)	Item 12 Cleaning & Sealing of Cracks >1/5" (per linear ft)	Item 13 Cleaning & Sealing of Cracks Heavy Areas (per square ft)					
J Construction, Inc.	N/A	N/A	N/A	N/A					
ADCAMP, Inc.	40.00	N/A	N/A	N/A					
APAC MS, Inc. (Jackson, MS Plant)	N/A	N/A	N/A	N/A					
APAC MS, Inc. (Canton, MS Plant)	N/A	N/A	N/A	N/A					
Superior Asphalt, Inc. *									
Dickerson & Bowen, Inc.	N/A	N/A	N/A	N/A					

*** Superior Asphalt did not complete and sign Attachment A, therefore their bid is not valid.**

RANKIN COUNTY UNIT SYSTEM
BID NUMBER: 26-300-2 SEMI-ANNUAL ASPHALT
BID DUE DATE: NOVEMBER 26, 2025, at 4:00 P.M.
BID OPENING DATE: DECEMBER 1, 2025, AT 9:00 A.M.

ATTACHMENT A – Bid Form for Semi-Annual Asphalt Term Bids

Name of Bidder AJ CONSTRUCTION, INC

Contact Name SEAN COFFEY

Mailing Address P.O. BOX 2024

MADISON, MS 39130

Telephone Number 601-786-7283

Email Address SEAN@AJC-MS.COM

Plant Address for FOB: 1090 E. McDOWELL RD

JACKSON, MS

NOTE: Item 2, Item 3, Item 9, & Item 10 will require the use of a Materials Transfer Device. County reserves the right to waive the use of a Materials Transfer Device in platted subdivisions.

Item 1: Base Course BB-1, TYPE 6 in Place (per ton)	$ 101.50
Item 2: Surface Course SC-1, TYPE 8 in Place (per ton)	$ 101.50
Item 3: Surface Course 9.5mm, MT in Place (per ton)	$ 101.50
Item 4: FOB BB-1, Type 6 (per ton)	$ 72
Item 5: FOB SC-1, Type 8 (per ton)	$ 72
Item 6: FOB 9.5mm, MT (per ton)	$ 72
Item 7: SC-1, Type 8 in Place for Leveling & Patching (per ton)	$ 125

Item 8: 9.5mm, MT in Place for Leveling & Patching (per ton) $ 125

Item 9: Ultra-Thin Asphalt Pavement (per ton) $ 110

Item 10: Placement of Hot Mix Asphalt (County Furnished Material) (per ton) $ _____

Item 11: Cleaning & Sealing of Cracks>1/8" <1.5" (per linear foot) $ _____

Item 12: Cleaning & Sealing of Cracks >1.5" (per linear foot) $ _____

Item 13: Cleaning & Sealing of Cracks – Heavy Cracked Areas (per square foot) $ _____

Bid price guaranteed for the period of January 01, 2026, through June 30, 2026. Yes ✓ No _____

Exceptions and/or Justifications to Specifications: _____

Signature of Authorized Representative _____

Title of Representative REPRESENTATIVE Date 11/11/2025

RANKIN COUNTY UNIT SYSTEM
BID NUMBER: 26-300-2 – SEMI-ANNUAL ASPHALT
BID DUE DATE: NOVEMBER 26, 2025, at 4:00 P.M.
BID OPENING DATE: DECEMBER 1, 2025, AT 9:00 A.M.

ATTACHMENT A – Bid Form for Semi-Annual Asphalt Term Bids

Name of Bidder Adcamp, Inc.

Contact Name Jason Brewer

Mailing Address PO Box 54246

Jackson, MS 39288-4246

Telephone Number 601-939-4493

Email Address jason@adcampinc.com

Plant Address for FOB: 1353 Flowood Drive

Flowood, MS 39232

NOTE: Item 2, Item 3, Item 9, & Item 10 will require the use of a Materials Transfer Device. County reserves the right to waive the use of a Materials Transfer Device in platted subdivisions.

Item 1: Base Course BB-1, TYPE 6 in Place (per ton)	$ 103.40
Item 2: Surface Course SC-1, TYPE 8 in Place (per ton)	$ 105.81
Item 3: Surface Course 9.5mm, MT in Place (per ton)	$ 105.81
Item 4: FOB BB-1, Type 6 (per ton)	$ 67.46
Item 5: FOB SC-1, Type 8 (per ton)	$ 70.20
Item 6: FOB 9.5mm, MT (per ton)	$ 74.40
Item 7: SC-1, Type 8 in Place for Leveling & Patching (per ton)	$ 170.00

Item 8: 9.5mm, MT in Place for Leveling & Patching (per ton) $ 170.00

Item 9: Ultra-Thin Asphalt Pavement (per ton) $ 107.48

Item 10: Placement of Hot Mix Asphalt (County Furnished Material) (per ton) $ 40.00

Item 11: Cleaning & Sealing of Cracks>1/8" <1.5" (per linear foot) $ No Bid

Item 12: Cleaning & Sealing of Cracks >1.5" (per linear foot) $ No Bid

Item 13: Cleaning & Sealing of Cracks – Heavy Cracked Areas (per square foot) $ No Bid

Bid price guaranteed for the period of January 01, 2026, through June 30, 2026. Yes ✓ No ___

Exceptions and/or Justifications to Specifications: _____

Signature of Authorized Representative _____

Title of Representative Jason H. Brewer, C.E.O. Date 11/26/2025

RANKIN COUNTY UNIT SYSTEM
BID NUMBER: 26-300-2 – SEMI-ANNUAL ASPHALT
BID DUE DATE: NOVEMBER 26, 2025, at 4:00 P.M.
BID OPENING DATE: DECEMBER 1, 2025, AT 9:00 A.M.

ATTACHMENT A – Bid Form for Semi-Annual Asphalt Term Bids

Name of Bidder APAC Mississippi, Inc.

Contact Name Jed Stevens

Mailing Address 101 Riverview Dr.
Richland, MS 39218

Telephone Number 601-940-9240

Email Address jed.stevens@apac.com

Plant Address for FOB: 2902 Meter Road Jackson, MS 39212

NOTE: Item 2, Item 3, Item 9, & Item 10 will require the use of a Materials Transfer Device. County reserves the right to waive the use of a Materials Transfer Device in platted subdivisions.

Item 1: Base Course BB-1, TYPE 6 in Place (per ton)	$ 128.50
Item 2: Surface Course SC-1, TYPE 8 in Place (per ton)	$ 133.50
Item 3: Surface Course 9.5mm, MT in Place (per ton)	$ 133.50
Item 4: FOB BB-1, Type 6 (per ton)	$ 71.45
Item 5: FOB SC-1, Type 8 (per ton)	$ 79.85
Item 6: FOB 9.5mm, MT (per ton)	$ 79.00
Item 7: SC-1, Type 8 in Place for Leveling & Patching (per ton)	$ No bid

Item 8: 9.5mm, MT in Place for Leveling & Patching (per ton) $ No bid

Item 9: Ultra-Thin Asphalt Pavement (per ton) In Place $ 138.00

Item 10: Placement of Hot Mix Asphalt (County Furnished Material) (per ton) $ No bid

Item 11: Cleaning & Sealing of Cracks>1/8" <1.5" (per linear foot) $ No bid

Item 12: Cleaning & Sealing of Cracks >1.5" (per linear foot) $ No bid

Item 13: Cleaning & Sealing of Cracks – Heavy Cracked Areas (per square foot) $ No bid

Bid price guaranteed for the period of January 01, 2026, through June 30, 2026. Yes ✓ No _____

Exceptions and/or Justifications to Specifications: _____

Signature of Authorized Representative _____

Title of Representative GM-Area Manager Date 11-25-25

RANKIN COUNTY UNIT SYSTEM
BID NUMBER: 26-300-2 – SEMI-ANNUAL ASPHALT
BID DUE DATE: NOVEMBER 26, 2025, at 4:00 P.M.
BID OPENING DATE: DECEMBER 1, 2025, AT 9:00 A.M.

ATTACHMENT A – Bid Form for Semi-Annual Asphalt Term Bids

Name of Bidder APAC Mississippi, Inc.

Contact Name Jed Stevens

Mailing Address 101 Riverview Dr.
Richland, MS 39218

Telephone Number 601-940-9240

Email Address jed.stevens@apac.com

Plant Address for FOB: 117 Tyler drive Canton, Ms 39046

NOTE: Item 2, Item 3, Item 9, & Item 10 will require the use of a Materials Transfer Device. County reserves the right to waive the use of a Materials Transfer Device in platted subdivisions.

Item 1: Base Course BB-1, TYPE 6 in Place (per ton)	$ —
Item 2: Surface Course SC-1, TYPE 8 in Place (per ton)	$ —
Item 3: Surface Course 9.5mm, MT in Place (per ton)	$ —
Item 4: FOB BB-1, Type 6 (per ton)	$ 74.50
Item 5: FOB SC-1, Type 8 (per ton)	$ 83.00
Item 6: FOB 9.5mm, MT (per ton)	$ 83.00
Item 7: SC-1, Type 8 in Place for Leveling & Patching (per ton)	$ —

Item 8: 9.5mm, MT in Place for Leveling & Patching (per ton) $ —

Item 9: Ultra-Thin Asphalt Pavement (per ton) $ —

Item 10: Placement of Hot Mix Asphalt (County Furnished Material) (per ton) $ —

Item 11: Cleaning & Sealing of Cracks>1/8" <1.5" (per linear foot) $ —

Item 12: Cleaning & Sealing of Cracks >1.5" (per linear foot) $ —

Item 13: Cleaning & Sealing of Cracks – Heavy Cracked Areas (per square foot) $ —

Bid price guaranteed for the period of January 01, 2026, through June 30, 2026. Yes ✓ No ____

Exceptions and/or Justifications to Specifications: ____

Signature of Authorized Representative [signature]

Title of Representative Office Manager Date 11-25-25

RANKIN COUNTY UNIT SYSTEM
BID NUMBER: 26-300-2 – SEMI-ANNUAL ASPHALT
BID DUE DATE: NOVEMBER 26, 2025, at 4:00 P.M.
BID OPENING DATE: DECEMBER 1, 2025, AT 9:00 A.M.

ATTACHMENT A – Bid Form for Semi-Annual Asphalt Term Bids

Name of Bidder **Superior Asphalt Inc**

Contact Name **Greg Hornbuckle**

Mailing Address **5990 I-55 South Byram, MS 39272**

Telephone Number **(918)685-0578**

Email Address **g.hornbuckle@superasphalt.com**

Plant Address for FOB:

5990 I-55 South Byram, MS 39272

NOTE: Item 2, Item 3, Item 9, & Item 10 will require the use of a Materials Transfer Device. County reserves the right to waive the use of a Materials Transfer Device in platted subdivisions.

Item 1: Base Course BB-1, TYPE 6 in Place (per ton)	$ **$105.50**
Item 2: Surface Course SC-1, TYPE 8 in Place (per ton)	$ **$113.65**
Item 3: Surface Course 9.5mm, MT in Place (per ton)	$ **$113.65**
Item 4: FOB BB-1, Type 6 (per ton)	$ **$68.80**
Item 5: FOB SC-1, Type 8 (per ton)	$ **$68.85**
Item 6: FOB 9.5mm, MT (per ton)	$ **$70.00**
Item 7: SC-1, Type 8 in Place for Leveling & Patching (per ton)	$ **$113.65**

Item 8: 9.5mm, MT in Place for Leveling & Patching (per ton) $ **$113.65**

Item 9: Ultra-Thin Asphalt Pavement (per ton) $ **$81.80**

Item 10: Placement of Hot Mix Asphalt (County Furnished Material) (per ton) $ **$75.00**

Item 11: Cleaning & Sealing of Cracks>1/8" <1.5" (per linear foot) $ _____

Item 12: Cleaning & Sealing of Cracks >1.5" (per linear foot) $ _____

Item 13: Cleaning & Sealing of Cracks – Heavy Cracked Areas (per square foot) $ _____

Bid price guaranteed for the period of January 01, 2026, through June 30, 2026. Yes _____ No _____

Exceptions and/or Justifications to Specifications: _____

_____

Signature of Authorized Representative _____

Title of Representative _____ Date _____

RANKIN COUNTY UNIT SYSTEM
BID NUMBER: 26-300-2 – SEMI-ANNUAL ASPHALT
BID DUE DATE: NOVEMBER 26, 2025, at 4:00 P.M.
BID OPENING DATE: DECEMBER 1, 2025, AT 9:00 A.M.

ATTACHMENT A – Bid Form for Semi-Annual Asphalt Term Bids

Name of Bidder Dickerson & Bowen, Inc.

Contact Name Blake Clarke

Mailing Address P.O. Box 1008

Brookhaven, MS 39602-1008

Telephone Number 601-833-4291

Email Address bclarke@dickersonandbowen.com

Plant Address for FOB: 2642 S Gallatin Street

Jackson, MS 39204

NOTE: Item 2, Item 3, Item 9, & Item 10 will require the use of a Materials Transfer Device. County reserves the right to waive the use of a Materials Transfer Device in platted subdivisions.

Item 1: Base Course BB-1, TYPE 6 in Place (per ton)	$ 131.00
Item 2: Surface Course SC-1, TYPE 8 in Place (per ton)	$ 135.00
Item 3: Surface Course 9.5mm, MT in Place (per ton)	$ 130.00
Item 4: FOB BB-1, Type 6 (per ton)	$ 72.50
Item 5: FOB SC-1, Type 8 (per ton)	$ 86.25
Item 6: FOB 9.5mm, MT (per ton)	$ 81.00
Item 7: SC-1, Type 8 in Place for Leveling & Patching (per ton)	$ No Bid

Item 8: 9.5mm, MT in Place for Leveling & Patching (per ton) $No Bid

Item 9: Ultra-Thin Asphalt Pavement (per ton) $130.00

Item 10: Placement of Hot Mix Asphalt (County Furnished Material) (per ton) $No Bid

Item 11: Cleaning & Sealing of Cracks>1/8" <1.5" (per linear foot) $No Bid

Item 12: Cleaning & Sealing of Cracks >1.5" (per linear foot) $No Bid

Item 13: Cleaning & Sealing of Cracks – Heavy Cracked Areas (per square foot) $No Bid

Bid price guaranteed for the period of January 01, 2026, through June 30, 2026. Yes X No ____

Exceptions and/or Justifications to Specifications: For Pay Items 1, 2, 3, & 9 Minimum Order shall be 400 tons.

Signature of Authorized Representative [signature]

Title of Representative Secretary Date 11/26/2025

Bid # 26-300-6 Crushed Aggregates

Apac MS

Rankin County Limestone

Warren Paving

BOARD OF SUPERVISORS

"Government of the People"

211 E. Government St., Suite A
Brandon, Mississippi 39042

Telephone: (601) 825-1475
Fax: (601) 825-9600

January 5, 2026

City of Brandon
ATTN: City Clerk
P.O. Box 1539
Brandon, MS 39042

City of Pearl
ATTN: Purchase Clerk
P. O. Box 5948
Pearl, MS 39288

City of Richland
ATTN: City Clerk
P.O. Box 180609
Richland, MS 39218

City of Florence
ATTN: City Clerk
P.O. Box 187
Florence, MS 39073

Town of Pelahatchie
ATTN: City Clerk
P.O. Box 229
Pelahatchie, MS 39145

Re: Rankin County Board of Supervisors
Award of Rankin County Commodity Term Bids
Updated Exhibit "A" to Interlocal Agreement Approved in 2021

Dear Clerks:

I serve as the Board Attorney for the Rankin County Board of Supervisors. On December 15, 2025, the Rankin County Board of Supervisors awarded 6-month commodity term bids for each of the commodities listed on the enclosed documentation to the vendors noted in said documentation. The available commodities are listed, along with vendor contacts and pricing. The effective date for the term bids is January 1, 2026, through June 30, 2026.

In 2021, Rankin County caused an Interlocal Agreement to be circulated to each of the municipalities in Rankin County for the purpose of allowing any municipality wishing to participate in the County's Commodity Term Bid procedures to do so. The municipalities that chose to participate and that approved the Interlocal Agreement are noted on this letter.

The attached documentation constitutes the replacement for the Exhibit "A" that is referenced in the 2021 Interlocal Agreement. It is not necessary for the Interlocal Agreement to be re-approved. It is important that each city intending to use the County's 6-month commodity term bid awards refer to the attached documents and direct communications to the vendors identified therein.

Sincerely,

RANKIN COUNTY BOARD OF SUPERVISORS
/s/ Craig L. Slay
BOARD ATTORNEY

CLS/cp
cc: County Administrator
Rankin County Purchase Clerk

AFFIDAVIT

PROOF OF PUBLICATION

RANKIN COUNTY NEWS • P.O. BOX 107 • BRANDON, MS 39043

STATE OF MISSISSIPPI
COUNTY OF RANKIN

THIS 12TH DAY OF NOVEMBER, 2025, personally came Marcus Bowers, publisher of the Rankin County News, a weekly newspaper printed and published in the City of Brandon, In the County of Rankin and State aforesaid, before me the undersigned officer in and for said County and State, who being duly sworn, deposes and says that said newspaper has been published for more than 12 months prior to the first publication of the attached notice and is qualified under Chapter 13-3-31, Laws of Mississippi, 1936, and laws supplementary and amendatory thereto, and that a certain

NOTICE TO BIDDERS

BID #26-300-6 - CRUSHED AGGREGATES

a copy of which is hereto attached, was published in said newspaper Two (2) consecutive weeks, as follows, to-wit:

Vol 178 No. 18 on the 5th day of November, 2025

Vol 178 No. 19 on the 12th day of November, 2025

NOTICE TO BIDDERS

Notice is hereby given that written sealed term bids for crushed aggregates for the period of January 1, 2026, through June 30, 2026, with an additional six-month period at the option of both parties will be received by the Rankin County Board of Supervisors until 4:00 p.m. on November 26, 2025. Paper bids can be submitted to the Rankin County Board of Supervisors at 211 East Government Street, Suite A, Brandon, MS 39042. Electronic bids can be submitted at www.centralbidding.com. Bids will be opened on December 1, 2025, at 9:00 a.m.

All bidders submitting bids in response to this Notice acknowledge and agree that any bid accepted shall be automatically available to municipalities located in Rankin County, if any, who have entered into an Interlocal Cooperation Agreement with the Rankin County Board of Supervisors indicating that said municipality or municipalities intend to participate in the County's Commodity Term Bid Procedure.

By submitting a sealed bid, Bidders are acknowledging and agreeing to commit to and honor pricing submitted in response to this Notice in the event that the following municipalities located in Rankin County enter into an interlocal agreement with Rankin County providing for their participation with the County in this term bid: The cities of Brandon, Florence, Flowood, Pearl, Richland, and the towns of Pelahatchie and Puckett. In order to participate with the County in this term bid procedure and in order to be eligible for the pricing set forth in the awarded bid response, each participating municipality must enter into an Interlocal Cooperation Agreement with Rankin County which must be approved by the Office of the Mississippi Attorney General.

The Board is acting under the authority of Section 31-7-13, Mississippi Code of 1972, Amended, and reserves the right to reject any and all bids.

BID NUMBER: 26-300-6
Crushed Aggregates

Official bid documents may be obtained by contacting the Rankin County Purchasing Office at 601-825-9601, hewitt.pittman@rankincounty.org, or downloaded from Central Bidding at www.centralbidding.com. For any questions relating to the electronic bidding process, please call Central Bidding at 225-810-4814.

Published by the order of the Rankin County Board of Supervisors, Brandon, Mississippi dated October 6, 2025.
Mark S. Scarborough,
Clerk of the Board
November 5, 12, 2025
#1550

Marcus Bowers
MARCUS BOWERS, Publisher

STATE OF MISSISSIPPI NOTARY PUBLIC ID # [illegible] FRANCES CONGER Commission Expires Jan. 25, 2026 RANKIN COUNTY

Sworn to and subscribed before me by the aforementioned Marcus Bowers this 12th day of November, 2025

Frances Conger, Notary Public
FRANCES CONGER
My Commission Expires: January 25, 2026

PRINTER'S FEE: (12 cents per word for first insertion and 10 cents per word for each subsequent insertion)

370 words at .22 per word.....	$81.40
Proof of Publication	NC
TOTAL.....	$81.40

RANKIN COUNTY UNIT SYSTEM
BID NUMBER 26-300-6
TERM BIDS FOR CRUSHED AGGREGATES
BID OPENING DATE: DECEMBER 01, 2025 AT 9:00 A.M.
BID DUE DATE: NOVEMBER 26, 2025 AT 4:00 P.M.

PRODUCT	RECOMMENDED VENDOR	ALTERNATE # 1	ALTERNATE # 2
#5 LIMESTONE	Warren Paving Inc.		
#5 LIMESTONE JOB SITE	Warren Paving Inc.		
FOB #5 LIMESTONE	Warren Paving Inc.		
#6 LIMESTONE	Warren Paving Inc.		
#6 LIMESTONE JOB SITE	Warren Paving Inc.		
FOB #6 LIMESTONE	Warren Paving Inc.		
#7 LIMESTONE	Warren Paving Inc.		
#7 LIMESTONE JOB SITE	Warren Paving Inc.		
FOB #7 LIMESTONE	Warren Paving Inc.		
#89 LIMESTONE	Warren Paving Inc.		
#89 LIMESTONE JOB SITE	Warren Paving Inc.		
FOB #89 LIMESTONE	Warren Paving Inc.		
610 LIMESTONE	Rankin County Limestone	Warren Paving Inc.	
610 LIMESTONE JOB SITE	Warren Paving Inc.		
FOB 610 LIMESTONE	Warren Paving Inc.	Rankin County Limestone	
100# RIPRAP	Warren Paving Inc.		
100# RIPRAP JOB SITE	Warren Paving Inc.		
FOB 100# RIPRAP	APAC Mississippi		
200# RIPRAP	Rankin County Limestone	Warren Paving Inc.	
200# RIPRAP JOB SITE	Warren Paving Inc.		
FOB 200# RIPRAP	APAC Mississippi	Warren Paving Inc.	

RANKIN COUNTY UNIT SYSTEM
BID NUMBER 26-300-6
TERM BIDS FOR CRUSHED AGGREGATES
BID OPENING DATE: DECEMBER 01, 2025 AT 9:00 A.M.
BID DUE DATE: NOVEMBER 26, 2025 AT 4:00 P.M.

	Warren Paving Inc.			Rankin Co Limestone			APAC Mississippi, Inc.		
PRODUCT	PRICE PER TON		PRICE PER TON MILE	PRICE PER TON		PRICE PER TON MILE	PRICE PER TON		PRICE PER TON MILE
#5 LIMESTONE									
BRANDON	55.15								
JOB SITE	38.35	+	0.28		+	N/A		+	0.00
FOB	38.35								
#6 LIMESTONE									
BRANDON	55.15								
JOB SITE	38.35	+	0.28		+	N/A		+	0.00
FOB	38.35								
#7 LIMESTONE									
BRANDON	60.90								
JOB SITE	44.10	+	0.28		+	N/A		+	0.00
FOB	44.10								
#89 LIMESTONE									
BRANDON	60.90								
JOB SITE	44.10	+	0.28		+	N/A		+	0.00
FOB	44.10								
610 LIMESTONE									
BRANDON	53.55			53.00					
JOB SITE	36.75	+	0.28	45.00	+	0.28		+	0.00
FOB	36.75			45.00					
100# RIPRAP				5 to 9"					
BRANDON	66.15			56.00					
JOB SITE	49.35	+	0.28	56.00	+	0.28		+	0.00
FOB	49.35			48.00			47.00		
200# RIPRAP									
BRANDON	66.15			64.00					
JOB SITE	49.35	+	0.28	64.00	+	0.28		+	0.00
FOB	49.35			56.00			47.00		
#57 LIMESTONE									
BRANDON				54.00					
JOB SITE		+		54.00	+	0.28		+	0.00
FOB				46.00			38.00		
#8 LIMESTONE									
BRANDON				58.00					
JOB SITE		+		50.00	+	0.28		+	0.00
FOB				50.00					
MDOT 82513									
BRANDON									
JOB SITE									
FOB							36.00		

Rankin County Limestone requires a minimum of $200.00 per load delivery to job site.
Items in Red do not meet specifications.

RANKIN COUNTY UNIT SYSTEM
BID NUMBER: 26-300-6
BID DUE DATE: NOVEMBER 26, 2025, at 4:00 P.M.
BID OPENING DATE: DECEMBER 1, 2025, 9:00 A.M.

ATTACHMENT A – Bid Form for Crushed Aggregates

Name of Bidder APAC Mississippi, Inc.

Contact Name Jed Stevens

Mailing Address 101 Riverview Dr.
Richland, MS 39218

Telephone Number (601) 940-9240

Email Address Jed.stevens@apac.com

Pricing should be included for the following:

1. Brandon Unit Shop, 165 Metropolitan Lane, Brandon, MS 39042
2. Job Site – Specify price per ton plus haul charge per ton mile.
3. FOB – Loaded at supplier's site by supplier on county furnished trucks

Product	1. Delivery per ton to Brandon Unit Shop	2. Job Site per ton plus haul charge	3. FOB per ton
#5 Limestone	$	$	$
#6 Limestone	$	$	$
#7 Limestone	$	$	$
#89 Limestone	$	$	$
MDot 825B 610 Limestone	$	$	$ 36
100# Riprap	$	$	$ 47
200# Riprap	$	$	$ 47
#57			$ 38

Bid price guaranteed for the period of January 01, 2026 through June 30, 2026 with an additional six month period at the option of both parties Yes ✓ No ____

Exceptions and/or Justifications to Specifications: MDot 825B is 1½" Limestone Base

Signature of Authorized Representative [signature]

Title of Representative Sales Rep. Date 11/10/25

RANKIN COUNTY UNIT SYSTEM
BID NUMBER: 26-300-6
BID DUE DATE: NOVEMBER 26, 2025, at 4:00 P.M.
BID OPENING DATE: DECEMBER 1, 2025, 9:00 A.M.

ATTACHMENT A – Bid Form for Crushed Aggregates

Name of Bidder Rankin County Limestone

Contact Name Ken Parker

Mailing Address 1001 Underwood Dr. Bldg. C
Flowood, Ms. 39044

Telephone Number 601-720-7823

Email Address rankincountylimestone@gmail.com

Pricing should be included for the following:

1. Brandon Unit Shop, 165 Metropolitan Lane, Brandon, MS 39042
2. Job Site – Specify price per ton plus haul charge per ton mile.
3. FOB – Loaded at supplier's site by supplier on county furnished trucks

Product	1. Delivery per ton to Brandon Unit Shop	2. Job Site per ton plus haul charge	3. FOB per ton
#5 Limestone ~~#57~~	$ 54.00	$ 54 + .28 ptpm	$ 46.00
~~#6 Limestone~~	$	$	$
#7 Limestone	$	$	$
#89 Limestone ~~#8~~	$ 68.00	$ 50.00 + .28 ptpm	$ 50.00
610 Limestone	$ 53.00	$ 45.00 + .28 ptpm	$ 45.00
100# Riprap ~~5"9~~	$ 56.00	$ 56.00 + .28 ptpm	$ 48.00
200# Riprap	$ 64.00	$ 64 + .28 ptpm	$ 56.00

Bid price guaranteed for the period of January 01, 2026 through June 30, 2026 with an additional six month period at the option of both parties Yes X No ____

Exceptions and/or Justifications to Specifications: A min. # 200 per load delivery to job site.

Signature of Authorized Representative Ken Parker

Title of Representative President Date 11-14-25

RANKIN COUNTY UNIT SYSTEM
BID NUMBER: 26-300-6
BID DUE DATE: NOVEMBER 26, 2025, at 4:00 P.M.
BID OPENING DATE: DECEMBER 1, 2025, 9:00 A.M.

ATTACHMENT A – Bid Form for Crushed Aggregates

Name of Bidder Warren Paving Inc.

Contact Name Mark A. Hardy

Mailing Address Post Office Box 572, Hattiesburg, MS. 39403-0572

Telephone Number 601-421-1587 Cell 601-661-0077 office

Email Address markhardy@warrenpaving.com

Pricing should be included for the following:

1. Brandon Unit Shop, 165 Metropolitan Lane, Brandon, MS 39042
2. Job Site – Specify price per ton plus haul charge per ton mile.
3. FOB – Loaded at supplier's site by supplier on county furnished trucks

Product	1. Delivery per ton to Brandon Unit Shop	2. Job Site per ton plus haul charge	3. FOB per ton
#5 Limestone	$55.15	$38.35plus28¢mile	$38.35
#6 Limestone	$55.15	$38.35plus28¢mile	$38.35
#7 Limestone	$60.90	$44.10plus28¢mile	$44.10
#89 Limestone	$60.90	$44.10+28¢mile	$44.10
610 Limestone	$53.55	$36.75plus28¢mile	$36.75
100# Riprap	$66.15	$49.35plus28¢mile	$49.35
200# Riprap	$66.15	$49.35+28¢mile	$49.35

Bid price guaranteed for the period of January 01, 2026 through June 30, 2026 with an additional six month period at the option of both parties Yes ✓ No _____

Exceptions and/or Justifications to Specifications: _____

Signature of Authorized Representative Mark A. Hardy

Title of Representative Area Manager Date 11-24-25

Bid # 26-300-7 Gravel

Apac MS

J&L Enterprise

BOARD OF SUPERVISORS

"Government of the People"

211 E. Government St., Suite A
Brandon, Mississippi 39042

Telephone: (601) 825-1475
Fax: (601) 825-9600

January 5, 2026

City of Brandon
ATTN: City Clerk
P.O. Box 1539
Brandon, MS 39042

City of Pearl
ATTN: Purchase Clerk
P. O. Box 5948
Pearl, MS 39288

City of Richland
ATTN: City Clerk
P.O. Box 180609
Richland, MS 39218

City of Florence
ATTN: City Clerk
P.O. Box 187
Florence, MS 39073

Town of Pelahatchie
ATTN: City Clerk
P.O. Box 229
Pelahatchie, MS 39145

Re: Rankin County Board of Supervisors
Award of Rankin County Commodity Term Bids
Updated Exhibit "A" to Interlocal Agreement Approved in 2021

Dear Clerks:

I serve as the Board Attorney for the Rankin County Board of Supervisors. On December 15, 2025, the Rankin County Board of Supervisors awarded 6-month commodity term bids for each of the commodities listed on the enclosed documentation to the vendors noted in said documentation. The available commodities are listed, along with vendor contacts and pricing. The effective date for the term bids is January 1, 2026, through June 30, 2026.

In 2021, Rankin County caused an Interlocal Agreement to be circulated to each of the municipalities in Rankin County for the purpose of allowing any municipality wishing to participate in the County's Commodity Term Bid procedures to do so. The municipalities that chose to participate and that approved the Interlocal Agreement are noted on this letter.

The attached documentation constitutes the replacement for the Exhibit "A" that is referenced in the 2021 Interlocal Agreement. It is not necessary for the Interlocal Agreement to be re-approved. It is important that each city intending to use the County's 6-month commodity term bid awards refer to the attached documents and direct communications to the vendors identified therein.

Sincerely,

RANKIN COUNTY BOARD OF SUPERVISORS
/s/ Craig L. Slay
BOARD ATTORNEY

CLS/cp
cc: County Administrator
Rankin County Purchase Clerk

AFFIDAVIT

PROOF OF PUBLICATION

RANKIN COUNTY NEWS • P.O. BOX 107 • BRANDON, MS 39043

STATE OF MISSISSIPPI
COUNTY OF RANKIN

THIS 12TH DAY OF NOVEMBER, 2025, personally came Marcus Bowers, publisher of the Rankin County News, a weekly newspaper printed and published in the City of Brandon, In the County of Rankin and State aforesaid, before me the undersigned officer in and for said County and State, who being duly sworn, deposes and says that said newspaper has been published for more than 12 months prior to the first publication of the attached notice and is qualified under Chapter 13-3-31, Laws of Mississippi, 1936, and laws supplementary and amendatory thereto, and that a certain

NOTICE TO BIDDERS

BID #26-300-7 - GRAVEL

a copy of which is hereto attached, was published in said newspaper Two (2) consecutive weeks, as follows, to-wit:

Vol 178 No. 18 on the 5th day of November, 2025

Vol 178 No. 19 on the 12th day of November, 2025

NOTICE TO BIDDERS

Notice is hereby given that written sealed term bids for gravel for the period of January 01, 2026, through June 30, 2026, with an additional six-month period at the option of both parties will be received by the Rankin County Board of Supervisors until 4:00 p.m. on November 26, 2025. Paper bids can be submitted to the Rankin County Board of Supervisors at 211 East Government Street, Suite A, Brandon, MS 39042. Electronic bids can be submitted at www.centralbidding.com. Bids will be opened on December 1, 2025, at 9:00 a.m

All bidders submitting bids in response to this Notice acknowledge and agree that any bid accepted shall be automatically available to municipalities located in Rankin County, if any, who have entered into an Interlocal Cooperation Agreement with the Rankin County Board of Supervisors indicating that said municipality or municipalities intend to participate in the County's Commodity Term Bid Procedure.

By submitting a sealed bid, Bidders are acknowledging and agreeing to commit to and honor pricing submitted in response to this Notice in the event that the following municipalities located in Rankin County enter into an interlocal agreement with Rankin County providing for their participation with the County in this term bid: The cities of Brandon, Florence, Flowood, Pearl, Richland, and the towns of Pelahatchie and Puckett. In order to participate with the County in this term bid procedure and in order to be eligible for the pricing set forth in the awarded bid response, each participating municipality must enter into an Interlocal Cooperation Agreement with Rankin County which must be approved by the Office of the Mississippi Attorney General.

The Board is acting under the authority of Section 31-7-13, Mississippi Code of 1972, Amended, and reserves the right to reject any and all bids.

BID NUMBER: 26-300-7
Gravel

Official bid documents may be obtained by contacting the Rankin County Purchasing Office at 601-825-9601, hewitt.pittman@rankincounty.org, or downloaded from Central Bidding at www.centralbidding.com. For any questions relating to the electronic bidding process, please call Central Bidding at 225-810-4814.

Published by the order of the Rankin County Board of Supervisors, Brandon, Mississippi dated October 6, 2025.
Mark S. Scarborough,
Clerk of the Board
November 5, 12, 2025
#1551

Marcus Bowers
MARCUS BOWERS, Publisher

Sworn to and subscribed before me by the aforementioned Marcus Bowers this 12th day of November, 2025

STATE OF MISSISSIPPI NOTARY PUBLIC ID 88698 FRANCES CONGER Commission Expires Jan. 25, 2026 RANKIN COUNTY

Frances Conger, Notary Public
FRANCES CONGER
My Commission Expires: January 25, 2026

PRINTER'S FEE: (12 cents per word for first insertion and 10 cents per word for each subsequent insertion)

368 words at .22 per word.....	$80.96
Proof of Publication	NC
TOTAL.....	$80.96

RANKIN COUNTY UNIT SYSTEM
TERM BIDS FOR GRAVEL
BID NUMBER 26-300-7
BID OPENING DATE: DECEMBER 01, 2025 AT 9:00 A.M.
BID DUE DATE: NOVEMBER 26, 2025 AT 4:00 P.M.

PRODUCT	RECOMMENDED VENDOR	ALTERNATE VENDOR # 1	ALTERNATE VENDOR # 2
WASH GRAVEL			
BRANDON	J & L Enterprises		
JOB SITE	J & L Enterprises		
FOB	APAC Mississippi		
CLAY GRAVEL			
BRANDON	J & L Enterprises		
JOB SITE	J & L Enterprises		
FOB			

RANKIN COUNTY UNIT SYSTEM
TERM BIDS FOR GRAVEL
BID NUMBER 25-300-7
BID OPENING DATE: DECEMBER 01, 2025 AT 9:00 A.M.
BID DUE DATE: NOVEMBER 26, 2025 AT 4:00 P.M.

PRODUCT	APAC Mississippi, Inc.			J & L Enterprises					
	PRICE PER TON		PRICE PER HAUL CHARGE	PRICE PER TON		PRICE PER HAUL CHARGE	PRICE PER TON		PRICE PER HAUL CHARGE
WASH GRAVEL									
BRANDON				41.00					
JOB SITE		+		29.00	+	0.30		+	
FOB	27.00								
CLAY GRAVEL									
BRANDON				16.74					
JOB SITE		+		6.00	+	0.30		+	
FOB									

RANKIN COUNTY UNIT SYSTEM
BID NUMBER: 26-300-7
BID DUE DATE: NOVEMBER 26, 2025, AT 4:00 P.M.
BID OPENING DATE: DECEMBER 1, 2025, 9:00 A.M.

ATTACHMENT A – Bid Form for Gravel

Name of Bidder J & L Enterprises

Contact Name LANCE PEARSON

Mailing Address 1212 Simpson Hwy 49. Magee MS. 39111

Telephone Number 601-906-0501

Email Address LANCE PEARSON 64 @ YAHOO.COM

Pricing should be included for the following:

1. Brandon Unit Shop, 165 Metropolitan Lane, Brandon, MS 39042
2. Job Site – Specify price per ton plus haul charge per ton mile.
3. FOB – Loaded at supplier's site by supplier on county furnished trucks

Product	1. Delivery per ton to Brandon Unit Shop	2. Job Site per ton plus haul charge	3. FOB per ton
Wash Gravel	$ 41.00	$ 29.00 + .30 per ton mile	$
Clay Gravel	$ 16.74	$ 6.00 + .38 per ton mile	$

Bid prices guaranteed for the period of January 1, 2026, through June 30, 2026, with an additional six month period at the option of both parties Yes X No ____

Exceptions and/or Justifications to Specifications: ____

Signature of Authorized Representative Lance Pearson

Title of Representative OWNER/PARTNER Date ____

RANKIN COUNTY UNIT SYSTEM
BID NUMBER: 26-300-7
BID DUE DATE: NOVEMBER 26, 2025, AT 4:00 P.M.
BID OPENING DATE: DECEMBER 1, 2025, 9:00 A.M.

ATTACHMENT A – Bid Form for Gravel

Name of Bidder APAC Mississippi, Inc.

Contact Name Jed Stevens

Mailing Address 101 Riverview Dr.
Richland, MS 39218

Telephone Number (601) 940-9240

Email Address Jed.Stevens@apac.com

Pricing should be included for the following:

1. Brandon Unit Shop, 165 Metropolitan Lane, Brandon, MS 39042
2. Job Site – Specify price per ton plus haul charge per ton mile.
3. FOB – Loaded at supplier's site by supplier on county furnished trucks

Product	1. Delivery per ton to Brandon Unit Shop	2. Job Site per ton plus haul charge	3. FOB per ton
Wash Gravel	$	$	$ 27 Krystal Pit
Clay Gravel	$	$	$

Bid prices guaranteed for the period of January 1, 2026, through June 30, 2026, with an additional six month period at the option of both parties Yes √ No

Exceptions and/or Justifications to Specifications:

Signature of Authorized Representative

Title of Representative Sales Rep Date 11/10/25

Bid # 26-300-8 Soil Stabilization

Road Works Inc.

Adcamp

BOARD OF SUPERVISORS

"Government of the People"

211 E. Government St., Suite A
Brandon, Mississippi 39042

Telephone: (601) 825-1475
Fax: (601) 825-9600

January 5, 2026

City of Brandon
ATTN: City Clerk
P.O. Box 1539
Brandon, MS 39042

City of Pearl
ATTN: Purchase Clerk
P. O. Box 5948
Pearl, MS 39288

City of Richland
ATTN: City Clerk
P.O. Box 180609
Richland, MS 39218

City of Florence
ATTN: City Clerk
P.O. Box 187
Florence, MS 39073

Town of Pelahatchie
ATTN: City Clerk
P.O. Box 229
Pelahatchie, MS 39145

Re: Rankin County Board of Supervisors
Award of Rankin County Commodity Term Bids
Updated Exhibit "A" to Interlocal Agreement Approved in 2021

Dear Clerks:

I serve as the Board Attorney for the Rankin County Board of Supervisors. On December 15, 2025, the Rankin County Board of Supervisors awarded 6-month commodity term bids for each of the commodities listed on the enclosed documentation to the vendors noted in said documentation. The available commodities are listed, along with vendor contacts and pricing. The effective date for the term bids is January 1, 2026, through June 30, 2026.

In 2021, Rankin County caused an Interlocal Agreement to be circulated to each of the municipalities in Rankin County for the purpose of allowing any municipality wishing to participate in the County's Commodity Term Bid procedures to do so. The municipalities that chose to participate and that approved the Interlocal Agreement are noted on this letter.

The attached documentation constitutes the replacement for the Exhibit "A" that is referenced in the 2021 Interlocal Agreement. It is not necessary for the Interlocal Agreement to be re-approved. It is important that each city intending to use the County's 6-month commodity term bid awards refer to the attached documents and direct communications to the vendors identified therein.

Sincerely,

RANKIN COUNTY BOARD OF SUPERVISORS
/s/ Craig L. Slay
BOARD ATTORNEY

CLS/cp
cc: County Administrator
Rankin County Purchase Clerk

AFFIDAVIT

PROOF OF PUBLICATION

RANKIN COUNTY NEWS • P.O. BOX 107 • BRANDON, MS 39043

STATE OF MISSISSIPPI
COUNTY OF RANKIN

THIS 12TH DAY OF NOVEMBER, 2025, personally came Marcus Bowers, publisher of the Rankin County News, a weekly newspaper printed and published in the City of Brandon, In the County of Rankin and State aforesaid, before me the undersigned officer in and for said County and State, who being duly sworn, deposes and says that said newspaper has been published for more than 12 months prior to the first publication of the attached notice and is qualified under Chapter 13-3-31, Laws of Mississippi, 1936, and laws supplementary and amendatory thereto, and that a certain

NOTICE TO BIDDERS

BID #26-300-8 - SOIL STABILIZATION

a copy of which is hereto attached, was published in said newspaper Two (2) consecutive weeks, as follows, to-wit:

Vol 178 No. 18 on the 5th day of November, 2025

Vol 178 No. 19 on the 12th day of November, 2025

Marcus Bowers
MARCUS BOWERS, Publisher

Sworn to and subscribed before me by the aforementioned Marcus Bowers this 12th day of November, 2025

Frances Conger, Notary Public
FRANCES CONGER
My Commission Expires: January 25, 2026

STATE OF MISSISSIPPI NOTARY PUBLIC ID # 28593 FRANCES CONGER Commission Expires Jan RANKIN CO

PRINTER'S FEE: (12 cents per word for first insertion and 10 cents per word for each subsequent insertion)

370 words at .22 per word	$81.40
Proof of Publication	NC
TOTAL	**$81.40**

NOTICE TO BIDDERS

Notice is hereby given that written sealed term bids for soil stabilization for the period of January 1, 2026, through June 30, 2026, with an additional six-month period at the option of both parties will be received by the Rankin County Board of Supervisors until 4:00 p.m. on November 26, 2025. Paper bids can be submitted to the Rankin County Board of Supervisors at 211 East Government Street, Suite A, Brandon, MS 39042. Electronic bids can be submitted at www.centralbidding.com. Bids will be opened on December 1, 2025, at 9:00 a.m.

All bidders submitting bids in response to this Notice acknowledge and agree that any bid accepted shall be automatically available to municipalities located in Rankin County, if any, who have entered into an Interlocal Cooperation Agreement with the Rankin County Board of Supervisors indicating that said municipality or municipalities intend to participate in the County's Commodity Term Bid Procedure.

By submitting a sealed bid, Bidders are acknowledging and agreeing to commit to and honor pricing submitted in response to this Notice in the event that the following municipalities located in Rankin County enter into an interlocal agreement with Rankin County providing for their participation with the County in this term bid: The cities of Brandon, Florence, Flowood, Pearl, Richland, and the towns of Pelahatchie and Puckett. In order to participate with the County in this term bid procedure and in order to be eligible for the pricing set forth in the awarded bid response, each participating municipality must enter into an Interlocal Cooperation Agreement with Rankin County which must be approved by the Office of the Mississippi Attorney General.

The Board is acting under the authority of Section 31-7-13, Mississippi Code of 1972, Amended, and reserves the right to reject any and all bids.

BID NUMBER: 26-300-8
Soil Stabilization

Official bid documents may be obtained by contacting the Rankin County Purchasing Office at 601-825-9601, hewitt.pittman@rankincounty.org, or downloaded from Central Bidding at www.centralbidding.com. For any questions relating to the electronic bidding process, please call Central Bidding at 225-810-4814.

Published by the order of the Rankin County Board of Supervisors, Brandon, Mississippi dated October 6, 2025.
Mark S. Scarborough,
Clerk of the Board
November 5, 12, 2025
1552

RANKIN COUNTY UNIT SYSTEM

TERM BIDS FOR SOIL STABILIZATION

BID NUMBER: 26-300-8

BID OPENING DATE: DECEMBER 02, 2025 AT 9:00 A.M.

BID DUE DATE: NOVEMBER 26, 2025 AT 4:00 P.M.

ITEM	Recommended Vendor	Alternate Vendor # 1	Alternate Vendor # 2
Soil Stabilization Quick Lime Per Square Yard	ADCAMP, Inc.		
Soil Stabilization Portland Cement Per Square Yard	ADCAMP, Inc.		
Quick Lime Per Ton	Road Worx, Inc.	ADCAMP, Inc.	
Portland Cement Per Ton	Road Worx, Inc.	ADCAMP, Inc.	

RANKIN COUNTY UNIT SYSTEM

TERM BIDS FOR SOIL STABILIZATION

BID NUMBER: 26-300-8

BID OPENING DATE: DECEMBER 02, 2025 AT 9:00 A.M.

BID DUE DATE: NOVEMBER 26, 2025 AT 4:00 P.M.

BIDDER	ITEM 1 Soil Stabilization Quick Lime per square yard	ITEM 2 Soil Stabilization Portland Cement per square yard	ITEM 3 Quick Lime Per Ton	ITEM 4 Portland Cement Per Ton
ADCAMP, INC.	7.75	8.75	395.00	405.00
* Road Worx, Inc.	7.35	6.70	296.00	245.00

*** Road Worx, Inc. bid requires a minimum of 10,000 sy per mobilization which is not in our specifications.**

RANKIN COUNTY UNIT SYSTEM
BID NUMBER 26-300-8
BID DUE DATE: NOVEMBER 26, 2025, AT 4:00 P.M.
BID OPENING DATE: DECEMBER 1, 2025, AT 9:00 A.M.

ATTACHMENT A – Bid Form for Soil Stabilization

Name of Bidder Road Worx, Inc.

Contact Name Barry Wilder

Mailing Address ~~100 Longfield Road~~ BW 11/26/25 P.O. Box 6099
~~Rocky Top, TN 37769~~ BW 11/26/25 Knoxville, TN 37914

Telephone Number 865-765-0008

Email Address barry@roadworxinc.com

Soil Stabilization – Quick Lime (per square yard) (12" @ 6%) $ 7.35/SY

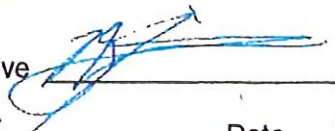
Soil Stabilization - Portland Cement (per square yard) (12" @ 6%) $ 6.70/SY

Quick Lime (per ton) $ 296.00/TON

Portland Cement (per ton) $ 245.00/TON

Bid prices are guaranteed for the period of January 1, 2026, through June 30, 2026, with an additional six-month period at the option of both parties Yes X No ____

Exceptions and/or Justifications to Specifications: ~~Bituminous cure seal not included, but can be performed at additional cost upon request.~~ BW 11/26/25 Pricing based on minimum 10,000 SY per Mobilization.

Signature of Authorized Representative  Barry Wilder

Title of Representative President Date 11/26/2025

RANKIN COUNTY UNIT SYSTEM
BID NUMBER 26-300-8
BID DUE DATE: NOVEMBER 26, 2025, AT 4:00 P.M.
BID OPENING DATE: DECEMBER 1, 2025, AT 9:00 A.M.

ATTACHMENT A – Bid Form for Soil Stabilization

Name of Bidder Adcamp, INC.

Contact Name Jason Brewer

Mailing Address P.O. Box 54246
Jackson, MS 39288-4246

Telephone Number 601-939-4493

Email Address jason@adcampinc.com

Soil Stabilization – Quick Lime (per square yard) (12" @ 6%) $ 7.75

Soil Stabilization - Portland Cement (per square yard) (12" @ 6%) $ 8.75

Quick Lime (per ton) $ 395.00

Portland Cement (per ton) $ 405.00

Bid prices are guaranteed for the period of January 1, 2026, through June 30, 2026, with an additional six-month period at the option of both parties Yes ✓ No _____

Exceptions and/or Justifications to Specifications: _____

Signature of Authorized Representative _____

Title of Representative Jason H Brewer, CEO Date Nov. 26, 2025

Bid # 26-300-9 Poly Foam Application and Curb and Gutters

Sunbelt Sealing

Bulldog construction

Helm's Poly Foam

Foremost foundations

A-1 Concrete Services

BOARD OF SUPERVISORS

"Government of the People"

211 E. Government St., Suite A
Brandon, Mississippi 39042

Telephone: (601) 825-1475
Fax: (601) 825-9600

January 5, 2026

City of Brandon
ATTN: City Clerk
P.O. Box 1539
Brandon, MS 39042

City of Pearl
ATTN: Purchase Clerk
P. O. Box 5948
Pearl, MS 39288

City of Richland
ATTN: City Clerk
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Richland, MS 39218

City of Florence
ATTN: City Clerk
P.O. Box 187
Florence, MS 39073

Town of Pelahatchie
ATTN: City Clerk
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Pelahatchie, MS 39145

Re: Rankin County Board of Supervisors
Award of Rankin County Commodity Term Bids
Updated Exhibit "A" to Interlocal Agreement Approved in 2021

Dear Clerks:

I serve as the Board Attorney for the Rankin County Board of Supervisors. On December 15, 2025, the Rankin County Board of Supervisors awarded 6-month commodity term bids for each of the commodities listed on the enclosed documentation to the vendors noted in said documentation. The available commodities are listed, along with vendor contacts and pricing. The effective date for the term bids is January 1, 2026, through June 30, 2026.

In 2021, Rankin County caused an Interlocal Agreement to be circulated to each of the municipalities in Rankin County for the purpose of allowing any municipality wishing to participate in the County's Commodity Term Bid procedures to do so. The municipalities that chose to participate and that approved the Interlocal Agreement are noted on this letter.

The attached documentation constitutes the replacement for the Exhibit "A" that is referenced in the 2021 Interlocal Agreement. It is not necessary for the Interlocal Agreement to be re-approved. It is important that each city intending to use the County's 6-month commodity term bid awards refer to the attached documents and direct communications to the vendors identified therein.

Sincerely,

RANKIN COUNTY BOARD OF SUPERVISORS
/s/ Craig L. Slay
BOARD ATTORNEY

CLS/cp
cc: County Administrator
Rankin County Purchase Clerk

AFFIDAVIT

PROOF OF PUBLICATION

RANKIN COUNTY NEWS • P.O. BOX 107 • BRANDON, MS 39043

STATE OF MISSISSIPPI
COUNTY OF RANKIN

THIS 12TH DAY OF NOVEMBER, 2025, personally came Marcus Bowers, publisher of the Rankin County News, a weekly newspaper printed and published in the City of Brandon, In the County of Rankin and State aforesaid, before me the undersigned officer in and for said County and State, who being duly sworn, deposes and says that said newspaper has been published for more than 12 months prior to the first publication of the attached notice and is qualified under Chapter 13-3-31, Laws of Mississippi, 1936, and laws supplementary and amendatory thereto, and that a certain

NOTICE TO BIDDERS

BID #26-300-9 - POLYURETHANE FOAM APPLICATION

AND CURB AND GUTTER REMOVAL & REPLACEMENT

a copy of which is hereto attached, was published in said newspaper Two (2) consecutive weeks, as follows, to-wit:

Vol 178 No. 18 on the 5th day of November, 2025

Vol 178 No. 19 on the 12th day of November, 2025

Marcus Bowers

MARCUS BOWERS, Publisher

Sworn to and subscribed before me by the aforementioned Marcus Bowers this 12th day of November, 2025

Frances Conger, Notary Public
FRANCES CONGER
My Commission Expires: January 25, 2026

STATE OF MISSISSIPPI NOTARY PUBLIC ID # 28593 FRANCES CONGER Commission Expires Jan. 25, 2026 RANKIN COUNTY

PRINTER'S FEE: (12 cents per word for first insertion and 10 cents per word for each subsequent insertion)

386 words at .22 per word.....	$84.92
Proof of Publication	NC
TOTAL.....	$84.92

NOTICE TO BIDDERS

Notice is hereby given that written sealed term bids for polyurethane foam application and curb and gutter removal and replacement for the period of January 1, 2026, through June 30, 2026, with an additional six-month period at the option of both parties will be received by the Rankin County Board of Supervisors until 4:00 p.m. on November 26, 2025. Paper bids can be submitted to the Rankin County Board of Supervisors at 211 East Government Street, Suite A, Brandon, MS 39042. Electronic bids can be submitted at www.centralbidding.com. Bids will be opened on December 1, 2025, at 9:00 a.m.

All bidders submitting bids in response to this Notice acknowledge and agree that any bid accepted shall be automatically available to municipalities located in Rankin County, if any, who have entered into an Interlocal Cooperation Agreement with the Rankin County Board of Supervisors indicating that said municipality or municipalities intend to participate in the County's Commodity Term Bid Procedure.

By submitting a sealed bid, Bidders are acknowledging and agreeing to commit to and honor pricing submitted in response to this Notice in the event that the following municipalities located in Rankin County enter into an interlocal agreement with Rankin County providing for their participation with the County in this term bid: The cities of Brandon, Florence, Flowood, Pearl, Richland, and the towns of Pelahatchie and Puckett. In order to participate with the County in this term bid procedure and in order to be eligible for the pricing set forth in the awarded bid response, each participating municipality must enter into an Interlocal Cooperation Agreement with Rankin County which must be approved by the Office of the Mississippi Attorney General.

The Board is acting under the authority of Section 31-7-13, Mississippi Code of 1972, Amended, and reserves the right to reject any and all bids.

BID NUMBER: 26-300-9
Polyurethane Foam Application and Curb and Gutter Removal and Replacement

Official bid documents may be obtained by contacting the Rankin County Purchasing Office at 601-825-9601, hewitt.pittman@rankincounty.org, or downloaded from Central Bidding at www.centralbidding.com. For any questions relating to the electronic bidding process, please call Central Bidding at 225-810-4814.

Published by the order of the Rankin County Board of Supervisors, Brandon, Mississippi dated October 6, 2025.
Mark S. Scarborough,
Clerk of the Board
November 5, 12, 2025
#1553

RANKIN COUNTY UNIT SYSTEM
TERM BIDS FOR POLYURETHANE FOAM APPLICATION AND
CURB AND GUTTER REMOVAL AND REPLACEMENT
BID NUMBER: 26-300-9
BID OPENING DATE: DECEMBER 01, 2025 AT 9:00 A.M.
BID DUE DATE: NOVEMBER 26, 2025 AT 4:00 P.M.

PRODUCT	RECOMMENDED VENDOR	ALTERNATE # 1	ALTERNATE # 2
Concrete Sidewalk Leveling / Lifting	Bulldog Construction Co., Inc.	Foremost Foundations & Construction	Sunbelt Sealing, Inc.
Concrete Curb & Gutter Levelng/ Lifting	Bulldog Construction Co., Inc.	Foremost Foundations & Construction	Sunbelt Sealing, Inc.
Void Filling and Undersealing	Sunbelt Sealing, Inc.	Bulldog Construction Co., Inc.	Foremost Foundations & Construction
24 Inch Curb and Gutter	Bulldog Construction Co., Inc.	A1 Concrete Services, Inc.	Foremost Foundations & Construction
30 Inch Curb and Gutter	Bulldog Construction Co., Inc.	A1 Concrete Services, Inc.	Foremost Foundations & Construction

RANKIN COUNTY UNIT SYSTEM
TERM BIDS FOR POLYURETHANE FOAM APPLICATION AND
CURB AND GUTTER REMOVAL AND REPLACEMENT
BID NUMBER: 26-300-9
BID OPENING DATE: DECEMBER 01, 2025 AT 9:00 A.M.
BID DUE DATE: NOVEMBER 26, 2025 AT 4:00 P.M.

BIDDER	Polyurethane Foam Application Concrete Sidewalk Leveling and Lifting per pound	Polyurethane Foam Application Concrete Curb & Gutter Leveling and Lifting per pound	Polyurethane Foam Application Void Filling and Undersealing per pound
Sunbelt Sealing, Inc.	10.00	10.00	7.00
B[illegible]g Construction Co., Inc.	7.99	7.99	7.99
Helms Contractors, LLC (A)	7.50	7.50	7.50
Foremost Foundations & Construction	8.00	8.00	8.00
A1 Concrete Services, Inc.	N/A	N/A	N/A

BIDDER	Curb & Gutter Removal/Replacement 24-inch Curb and Gutter per linear foot	Curb & Gutter Removal/Replacement 30-inch Curb and Gutter per linear foot	
Sunbelt Sealing, Inc.	N/A	N/A	
B[illegible]g Construction Co., Inc.	38.00	38.00	
Helms Contractors, LLC (A)	N/A	N/A	
Foremost Foundations & Construction	50.00	55.00	
A1 Concrete Services, Inc.	50.00	50.00	

(A) Helms Contractors, wants to charge a $2,500 Mobilization Charge for each job.

RANKIN COUNTY UNIT SYSTEM
BID NUMBER 26-300-9
BID DUE DATE: NOVEMBER 26, 2025, AT 4:00 P.M.
BID OPENING DATE: DECEMBER 1, 2025, AT 9:00 A.M.

ATTACHMENT A – Bid Form for Polyurethane Foam Application and Curb and Gutter Removal and Replacement

Name of Bidder SUNBELT SEALING, INC.

Contact Name JOHN LAUDERDALE

Mailing Address P.O. BOX 3770
JACKSON, MS. 39207

Telephone Number 601-352-6900

Email Address INFO@SUNBELTSEALING.COM

Polyurethane Foam Application

Concrete Sidewalk Leveling and Lifting (per pound)	$ 10.00
Concrete Curb & Gutter Leveling and Lifting (per pound)	$ 10.00
Void Filling and Undersealing (per pound)	$ 7.00

Curb and Gutter Removal and Replacement

24-inch Curb/Gutter (per linear foot)	$ N/A
30-inch Curb/Gutter (per linear foot)	$ N/A

Bid prices guaranteed for the period of January 1, 2026, through June 30, 2026, with an additional six month period at the option of both parties Yes X No ____

Exceptions and/or Justifications to Specifications: NO TRAFFIC CONTROL INCLUDED

Signature of Authorized Representative

Title of Representative VICE PRESIDENT Date 11/24/2025

RANKIN COUNTY UNIT SYSTEM
BID NUMBER 26-300-9
BID DUE DATE: NOVEMBER 26, 2025, AT 4:00 P.M.
BID OPENING DATE: DECEMBER 1, 2025, AT 9:00 A.M.

ATTACHMENT A – Bid Form for Polyurethane Foam Application and Curb and Gutter Removal and Replacement

Name of Bidder Bulldog Construction Co., Inc.

Contact Name Nick Leber, P.E.

Mailing Address P.O. Box 1936

Madison, MS 39130

Telephone Number (601) 853-4242

Email Address nick@bulldogconstruct.com

Polyurethane Foam Application

Concrete Sidewalk Leveling and Lifting (per pound)	$ 7.99
Concrete Curb & Gutter Leveling and Lifting (per pound)	$ 7.99
Void Filling and Undersealing (per pound)	$ 7.99

Curb and Gutter Removal and Replacement

24-inch Curb/Gutter (per linear foot)	$ 38.00
30-inch Curb/Gutter (per linear foot)	$ 38.00

Bid prices guaranteed for the period of January 1, 2026, through June 30, 2026, with an additional six month period at the option of both parties Yes x No ____

Exceptions and/or Justifications to Specifications: None

Signature of Authorized Representative Nicholas Leber

Title of Representative Project Manager/Engineer Date 11/24/2025

RANKIN COUNTY UNIT SYSTEM
BID NUMBER 26-300-9
BID DUE DATE: NOVEMBER 26, 2025, AT 4:00 P.M.
BID OPENING DATE: DECEMBER 1, 2025, AT 9:00 A.M.

ATTACHMENT A – Bid Form for Polyurethane Foam Application and Curb and Gutter Removal and Replacement

Name of Bidder Helms Contractors, LLC

Contact Name Brian Chisholm

Mailing Address PO Box 458, Ridgeland, MS 39158

Telephone Number 601-966-7821

Email Address brian@helmscontractors.com

Polyurethane Foam Application

Concrete Sidewalk Leveling and Lifting (per pound)	$ 7.50
Concrete Curb & Gutter Leveling and Lifting (per pound)	7.50
$ Void Filling and Undersealing (per pound)	$ 7.50

Curb and Gutter Removal and Replacement

24-inch Curb/Gutter (per linear foot)	$ --
30-inch Curb/Gutter (per linear foot)	$ --

Bid prices guaranteed for the period of January 1, 2026, through June 30, 2026, with an additional six month period at the option of both parties Yes X No ____

Exceptions and/or Justifications to Specifications: $2,500 mobilization charge for each job.

Signature of Authorized Representative Brian Chisholm

Title of Representative Vice President Date 11/24/2025

RANKIN COUNTY UNIT SYSTEM
BID NUMBER 26-300-9
BID DUE DATE: NOVEMBER 26, 2025, AT 4:00 P.M.
BID OPENING DATE: DECEMBER 1, 2025, AT 9:00 A.M.

ATTACHMENT A – Bid Form for Polyurethane Foam Application and Curb and Gutter Removal and Replacement

Name of Bidder Foremost Foundations & Construction

Contact Name Steve Folk V.P.

Mailing Address 108 Lone Wolf Dr Madison, MS 39110

Telephone Number 601-842-3758

Email Address steve@foremostfoundations.com

Polyurethane Foam Application

Concrete Sidewalk Leveling and Lifting (per pound)	$ 8.00
Concrete Curb & Gutter Leveling and Lifting (per pound)	$ 8.00
Void Filling and Undersealing (per pound)	$ 8.00

Curb and Gutter Removal and Replacement

24-inch Curb/Gutter (per linear foot)	$ 50.00
30-inch Curb/Gutter (per linear foot)	$ 55.00

Bid prices guaranteed for the period of January 1, 2026, through June 30, 2026, with an additional six month period at the option of both parties Yes x No ____

Exceptions and/or Justifications to Specifications: None

Signature of Authorized Representative Steve Folk, VP

Title of Representative VP Date 11/25/2025

RANKIN COUNTY UNIT SYSTEM
BID NUMBER 26-300-9
BID DUE DATE: NOVEMBER 26, 2025, AT 4:00 P.M.
BID OPENING DATE: DECEMBER 1, 2025, AT 9:00 A.M.

ATTACHMENT A – Bid Form for Polyurethane Foam Application and Curb and Gutter Removal and Replacement

Name of Bidder A1 Concrete Services, Inc.

Contact Name Adam G. Russell

Mailing Address 188 Maple St.
Florence MS 39073-9720

Telephone Number 601-573-4178

Email Address a1concrete11@gmail.com

Polyurethane Foam Application

Concrete Sidewalk Leveling and Lifting (per pound)	$ N/A
Concrete Curb & Gutter Leveling and Lifting (per pound)	$ N/A
Void Filling and Undersealing (per pound)	$ N/A

Curb and Gutter Removal and Replacement

24-inch Curb/Gutter (per linear foot)	$ 50.00/LF
30-inch Curb/Gutter (per linear foot)	$ 50.00/LF

Bid prices guaranteed for the period of January 1, 2026, through June 30, 2026, with an additional six month period at the option of both parties Yes X No ____

Exceptions and/or Justifications to Specifications: ____

Signature of Authorized Representative [signature]

Title of Representative Vice-President Date 11/18/2025

Bid # 26-300-10 Guardrail installation and repair

Atwood Fence Company

BOARD OF SUPERVISORS

"Government of the People"

211 E. Government St., Suite A
Brandon, Mississippi 39042

Telephone: (601) 825-1475
Fax: (601) 825-9600

January 5, 2026

City of Brandon
ATTN: City Clerk
P.O. Box 1539
Brandon, MS 39042

City of Pearl
ATTN: Purchase Clerk
P. O. Box 5948
Pearl, MS 39288

City of Richland
ATTN: City Clerk
P.O. Box 180609
Richland, MS 39218

City of Florence
ATTN: City Clerk
P.O. Box 187
Florence, MS 39073

Town of Pelahatchie
ATTN: City Clerk
P.O. Box 229
Pelahatchie, MS 39145

Re: Rankin County Board of Supervisors
Award of Rankin County Commodity Term Bids
Updated Exhibit "A" to Interlocal Agreement Approved in 2021

Dear Clerks:

I serve as the Board Attorney for the Rankin County Board of Supervisors. On December 15, 2025, the Rankin County Board of Supervisors awarded 6-month commodity term bids for each of the commodities listed on the enclosed documentation to the vendors noted in said documentation. The available commodities are listed, along with vendor contacts and pricing. The effective date for the term bids is January 1, 2026, through June 30, 2026.

In 2021, Rankin County caused an Interlocal Agreement to be circulated to each of the municipalities in Rankin County for the purpose of allowing any municipality wishing to participate in the County's Commodity Term Bid procedures to do so. The municipalities that chose to participate and that approved the Interlocal Agreement are noted on this letter.

The attached documentation constitutes the replacement for the Exhibit "A" that is referenced in the 2021 Interlocal Agreement. It is not necessary for the Interlocal Agreement to be re-approved. It is important that each city intending to use the County's 6-month commodity term bid awards refer to the attached documents and direct communications to the vendors identified therein.

Sincerely,

RANKIN COUNTY BOARD OF SUPERVISORS
/s/ Craig L. Slay
BOARD ATTORNEY

CLS/cp
cc: County Administrator
Rankin County Purchase Clerk

AFFIDAVIT

PROOF OF PUBLICATION

RANKIN COUNTY NEWS • P.O. BOX 107 • BRANDON, MS 39043

STATE OF MISSISSIPPI
COUNTY OF RANKIN

THIS 12TH DAY OF NOVEMBER, 2025, personally came Marcus Bowers, publisher of the Rankin County News, a weekly newspaper printed and published in the City of Brandon, In the County of Rankin and State aforesaid, before me the undersigned officer in and for said County and State, who being duly sworn, deposes and says that said newspaper has been published for more than 12 months prior to the first publication of the attached notice and is qualified under Chapter 13-3-31, Laws of Mississippi, 1936, and laws supplementary and amendatory thereto, and that a certain

NOTICE TO BIDDERS

BID #26-300-10 - GUARDRAIL INSTALLATION AND REPAIR

a copy of which is hereto attached, was published in said newspaper Two (2) consecutive weeks, as follows, to-wit:

Vol 178 No. 18 on the 5th day of November, 2025

Vol 178 No. 19 on the 12th day of November, 2025

Marcus Bowers
MARCUS BOWERS, Publisher

Sworn to and subscribed before me by the aforementioned Marcus Bowers this 12th day of November, 2025

Frances Conger, Notary Public
FRANCES CONGER
My Commission Expires: January 25, 2026

STATE OF MISSISSIPPI NOTARY PUBLIC ID # 28593 FRANCES CONGER Commission Expires JAN 25, 2026 RANKIN COUNTY

PRINTER'S FEE: (12 cents per word for first insertion and 10 cents per word for each subsequent insertion)

374 words at .22 per word.....	$82.28
Proof of Publication	NC
TOTAL.....	$82.28

NOTICE TO BIDDERS

Notice is hereby given that written sealed term bids for guardrail installation and repair for the period of January 1, 2026, through June 30, 2026, with an additional six-month period at the option of both parties will be received by the Rankin County Board of Supervisors until 4:00 p.m. on November 26, 2025. Paper bids can be submitted to the Rankin County Board of Supervisors at 211 East Government Street, Suite A, Brandon, MS 39042. Electronic bids can be submitted at www.centralbidding.com. Bids will be opened on December 1, 2025, at 9:00 a.m.

All bidders submitting bids in response to this Notice acknowledge and agree that any bid accepted shall be automatically available to municipalities located in Rankin County, if any, who have entered into an Interlocal Cooperation Agreement with the Rankin County Board of Supervisors indicating that said municipality or municipalities intend to participate in the County's Commodity Term Bid Procedure.

By submitting a sealed bid, Bidders are acknowledging and agreeing to commit to and honor pricing submitted in response to this Notice in the event that the following municipalities located in Rankin County enter into an interlocal agreement with Rankin County providing for their participation with the County in this term bid: The cities of Brandon, Florence, Flowood, Pearl, Richland, and the towns of Pelahatchie and Puckett. In order to participate with the County in this term bid procedure and in order to be eligible for the pricing set forth in the awarded bid response, each participating municipality must enter into an Interlocal Cooperation Agreement with Rankin County which must be approved by the Office of the Mississippi Attorney General.

The Board is acting under the authority of Section 31-7-13, Mississippi Code of 1972, Amended, and reserves the right to reject any and all bids.

BID NUMBER: 26-300-10
Guardrail Installation and Repair

Official bid documents may be obtained by contacting the Rankin County Purchasing Office at 601-825-9601, hewitt.pittman@rankincounty.org, or downloaded from Central Bidding at www.centralbidding.com. For any questions relating to the electronic bidding process, please call Central Bidding at 225-810-4814.

Published by the order of the Rankin County Board of Supervisors, Brandon, Mississippi dated October 6, 2025.

Mark S. Scarborough,
Clerk of the Board
November 5, 12, 2025
#1554

RANKIN COUNTY UNIT SYSTEM
TERM BID FOR GUARDRAIL INSTALLATION AND REPAIR
BID # 26-300-10
BID OPENING DATE: DECEMBER 01, 2025 at 9:00 A.M.
BID DUE DATE: NOVEMBER 26, 2025 at 4:00 P.M.

RECOMMENDATION: AWARD TO : Atwood Fence Co. Inc.

CONTRACTOR TO FURNISH ALL NEEDED MATERIALS UNLESS OTHERWISE NOTED			
Item	**Description**	Atwood Fence Co., Inc.	**Unit**
1	Mobilization per job site	500.00	EA
2	Lane Closure (Includes all signage and traffic control devices required)	1,500.00	EA
3	Removal of Existing Guardrail (Includes posts, bridge end section W-beam, and trerminal end section)	9.00	LF
4	W-Beam Guardrail (Includes Guardrail Delineators)	30.00	LF
5	Terminal End Section (All types) (Includes Guardrail Delineators)	3,750.00	EA
6	Bridge End Section (All types)(Includes Guardrail Delineators)	3,200.00	EA
7	Bridge Rail (W-Beam Type) (Includes removal of existing w-beam)	38.00	LF
8	Bridge Rail Terminal End Section (W-Beam Type) (Includes removal of existing terminal end section)	1,750.00	EA
9	Concrete Post (W-Beam Type Bridge Rail) (includes removal of existing concrete post)	750.00	EA
10	Concrete Post Spacer Block (W-Beam Type Bridge Rail) (includes removal of existing concrete spacers)	250.00	EA
11	Object Marker Sign (Includes sign post delineator/post reflector and removal of existing signs)	125.00	EA
12	Crash Attenuator (Test Level 2) (Includes Concrete Pad)	57,900.00	EA
13	Crash Attenuator (Test Level 3) (Includes Concrete Pad)	66,950.00	EA

TOTAL 136,752.00

RANKIN COUNTY UNIT SYSTEM
BID NUMBER: XX-XXX-X 26-300-10
BID DUE DATE: NOVEMBER 26, 2025, AT 4:00 P.M.
BID OPENING DATE: DECEMBER 1, 2025, AT 9:00 A.M.

ATTACHMENT A – Bid Form for Guardrail Installation and Repair

Name of Bidder Atwood Fence Co., Inc.
Contact Name Ray Ellington
Mailing Address P.O. Box 565
Kosciusko, MS 39090
Telephone Number 662-289-6338
Email Address raye atwoodfence.net

Item	Description	Unit Price	Unit
1	Mobilization per job site	500.00	EA
2	Lane Closure (Includes all signage and traffic control devices required)	1,500.00	EA
3	Removal of Existing Guardrail (Includes posts, bridge end section, w-beam, and terminal end section)	9.00	LF
4	W-Beam Guardrail (Includes Guardrail Delineators)	30.00	LF
5	Terminal End Section (All types) (Includes Guardrail Delineators)	3,750.00	EA
6	Bridge End Section (All Types) (Includes Guardrail Delineators)	3,200.00	EA
7	Bridge Rail (W-Beam Type) (Includes removal of existing w-beam)	38.00	LF
8	Bridge Rail Terminal End Section (W-Beam Type) (Includes removal of existing terminal end section)	1,750.00	EA
9	Concrete Post (W-Beam Type Bridge Rail) (Includes removal of existing concrete post)	750.00	EA
10	Concrete Post Spacer Block (W-Beam Type Bridge Rail) (Includes removal of existing concrete spacers)	250.00	EA
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12	Crash Attenuator (Test Level 2) (Includes Concrete Pad)	57,900.00	EA
13	Crash Attenuator (Test Level 3) (Includes Concrete Pad)	66,950.00	EA

Bid prices guaranteed for the period of January 01, 2026, through June 30, 2026, with an additional six month period at the option of both parties Yes X No

Exceptions and/or Justifications to Specifications:

Signature of Authorized Representative Ray Atwood Van Skiver

Title of Representative President Date 12-1-25

SEAL ATWOOD FENCE CO. INC. CORPORATE ATTALA COUNTY, MS

MINUTES
BRANDON BOARD OF ALDERMEN
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
NOVEMBER 15, 2021

1. CALL TO ORDER – Mayor Lee and Aldermen Dobbs, Middleton, Womack, Williams, Vinson and Craine were present. Alderman Coker was absent.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

- Invocation: Meredith Dees – Mayor's Youth Council
- Pledge of Allegiance: Mary Francis Grondin – Mayor's Youth Council

3. PUBLIC COMMENTS AND RECOGNITIONS – None.

4. OLD BUSINESS

1. Approve the Work Session Minutes and Regular Board Meeting Minutes of November 1, 2021, and the Special Board Meeting Minutes of November 8, 2021.

Alderman Vinson made the motion to approve agenda item 4.1, seconded by Alderman Womack and upon unanimous vote the motion carried.

5. BUTCH LEE, MAYOR

1 Authorization to hold bi-monthly meetings and events for the promotion of the City and its resources and approve costs for the same pursuant to the memo, first finding that the meetings (1) are an effective and efficient means to distribute, share and receive information and to discuss matters requiring the involvement, cooperation and collaboration of the City and its citizens, organizations, associations, businesses and other interested parties, which is integral to the preservation of the health, safety and welfare of the citizenry; (2) are related and incident to the goals and functions of the City including but not limited to preserving, protecting, maintaining and enhancing the quality of life in the City, including preserving and maintaining property values in the City and planning and implementing infrastructure maintenance and improvements and other public improvement projects and positive development in the City, including expanding and strengthening the tax base; and are (3) for purposes of advertising and bringing into favorable notice the opportunities, possibilities and resources of the City, all of which will be helpful in advancing the moral, financial and other interests of the City. *See* AG Opinion 2011-00434 (Matthews, October 14, 2011, *and see* MCA Section 17-3-1 and 17-3-3 (1972, as amended).

Alderman Williams made the motion to approve agenda item 5.1 in accordance with the related memo from the Mayor, which is appended hereto, and the findings herein-above, seconded by Alderman Dobbs and upon unanimous vote the motion carried.

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2. Authorize travel to Jackson, MS to attend the MS Municipal Leagues Mid-Winter Legislative Conference on January 11-13, 2021.

3. Approve an amendment to Exhibit "C" of the Sports Facility Management agreement that was approved on August 16, 2021 and authorize the Mayor to execute the same.

Alderman Vinson made the motion to approve agenda items 5.2 & 5.3 in accordance with the related memos from the Mayor, which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

6. AMY DAVIS, DEPUTY CITY CLERK

1. Declare Thursday, December 23, 2021 as an additional holiday in accordance with Governor Tate Reeves proclamation dated October 22, 2021.

2. Continue employee health insurance coverage with agent of record, HUB International and authorize the city clerk to execute all related documents.

3. Approve the fiscal year 2021 budget amendments and authorize publication of the same.

4. Approve

   a. Docket of Claims for October 29 and November 16, 2021.
   b. Fox Everett claims released on November 4, 2021.

Alderman Dobbs made the motion to approve agenda items 6.1 – 6.4(a)-(b) in accordance with the related memos from the City Clerk, which are appended hereto, seconded by Alderman Craine and upon unanimous vote the motion carried.

7. EVENT SERVICES

1. Approve facility rental agreement with Journey Church and authorize the Mayor to execute the same.

Alderman Williams made the motion to approve agenda item 7.1 in accordance with the related memo from the Event Services Department, which is appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

8. CHARLES SMITH, PUBLIC WORKS DEPARTMENT

1. Consideration to approve the Allen Engineering rate schedule to provide professional services related to the City's MS4 permit issued by MDEQ and authorize the Mayor to execute any related documents.

2. Approve Interlocal Agreement with Rankin County re: joint asphalt and related commodities bids and authorize the Mayor to execute the same.

Alderman Vinson made the motion to approve agenda items 8.1 & 8.2 in accordance with the related memos from the Public Works Director, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

9. MATT DODD, COMMUNITY DEVELOPMENT

1. Rescind board action taken on July 6, 2021 under Section 7.5 of the Minutes with regard to the temporary building located at 1382 W. Government Street.

2. Approve the Bethel Place Preliminary Plat and a variance from Section 16-56 of the City's Development Ordinance and authorize installation of storm drain pipe in accordance with Rankin County's subdivision development regulations.

3. Adopt a Resolution adjudicating the cost of property clean-up at 2043 Red Oak Drive (Parcel #17M-1-650) in accordance with MCA 21-19-11.

Alderman Craine made the motion to approve agenda items 9.1 - 9.3 in accordance with the related memos from the Community Development Director, which are appended hereto, seconded by Alderman Womack and upon unanimous vote the motion carried.

10. WILLIAM THOMPSON, POLICE CHIEF

1. Accept the resignation of Patrolman Emanuel Thurman effective November 16, 2021.

2. Authorize Lt. Brian Elwell and Sgt. Brad Conner to travel to Flowood, MS to attend International Leadership Course on November 7-9, 2021.

3. Authorize Sgt. Brad Turner to travel to Gulfport, MS to attend the Crime Scene Photography Course on January 24-28, 2021.

4. Authorize Chief Thompson to attend the MACP Winter conference in Ridgeland, December 14-16, 2021.

5. Approve purchase of money counter from C&A Associates, Inc., to include use of related software and a maintenance agreement in the amount of $4,920.00, authorize payment from drug seizure fund and to authorize the Mayor to execute the same.

Alderman Womack made the motion to approve agenda items 10.1 - 10.5, in accordance with the related memos from the Police Department, which are appended hereto, seconded by Alderman Middleton and upon unanimous vote the motion carried.

11. BRIAN ROBERTS, FIRE CHIEF

1. Accept the resignations of:

   a. Firefighter Peyton Owens effective November 17, 2021.
   b. Firefighter Brandon Thompson effective November 19, 2021.
   c. Firefighter Taylor Rhodes effective November 21, 2021.

2. Approve the Memorandum of Understanding between the Brandon Fire Department and the Mississippi Fire Academy and authorize Fire Chief Brian Roberts to execute the same.

Alderman Dobbs made the motion to approve agenda item 11.1 (a)-(c) & 11.2 in accordance with the related memos from the Fire Department, which are appended hereto, seconded by Alderman Williams and upon unanimous vote the motion carried.

12. ADJOURN

Alderman Williams made the motion to adjourn the Regular Board Meeting, seconded by Alderman Vinson and upon unanimous vote the motion carried. (Next Regular Board Meeting: December 6, 2021).

Minutes approved this the 6th day of December 2021.

Butch Lee

Hon. Butch Lee, Mayor

Attest:

Angela Bean

Hon. Angela Bean, City Clerk

CITY OF BRANDON MUNICIPAL SEAL MISSISSIPPI

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RECEIVED OCT 21 2021

BOARD OF SUPERVISORS

"Government of the People"

211 E. Government St., Suite A
Brandon, Mississippi 39042

Telephone (601) 825-1475
Fax (601) 825-9600

October 19, 2021

The Honorable Butch Lee
Mayor of Brandon
P. O. Box 1539
Brandon, MS 39043

Re: Annual Commodity Term Bids – Rankin County, Mississippi
Notice of Change in Procedure Affecting Municipalities

Dear Mayor Lee:

Please be advised that, due to a change in the way the Office of State Auditor interprets Mississippi statutory authority whereby Rankin County has historically called for "Annual Joint Asphalt Bids" and included each municipality in its Joint Asphalt Bid Notice, Rankin County is no longer advertising for "Annual Joint Asphalt Bids" as we have previously. The State Auditor has advised Rankin County that it may not advertise term bids to include municipalities as participants. We are making each municipality aware of this change in procedure brought about by the State Auditor's interpretation.

In order for municipalities to participate in the County's asphalt and other commodity bid pricing, each municipality will be required to enter into an interlocal agreement with Rankin County that will be approved as per the Mississippi Interlocal Cooperation Act of 1974 (Miss. Code Ann. Section 17-13-1, et seq.). Each municipality wishing to continue participating in the County's term commodity asphalt bid pricing, as well as other commodity bid pricing, must contact Board Attorney, Craig Slay, 601-724-1870 or cslay@rankincounty.org to coordinate the creation and completion of the required interlocal agreement document. Due to the length of time that it currently takes to receive approval of proposed Interlocal Agreements by the Office of the Mississippi Attorney General, any municipality wishing to participate should move quickly to indicate to Rankin County its intentions.

Municipalities who fail to enter into an interlocal agreement with the County concerning annual term bids will not be eligible to engage the County's awarded term bid vendors and obtain the County's term bid pricing. Thank you for your attention to this matter.

Sincerely,

Brigette W. Herring

Brigette W. Herring
Rankin County Purchase Clerk

cc: Ms. Angela Bean, City Clerk

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BRANDON
MISSISSIPPI

MEMORANDUM

TO:	HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:	CHARLES SMITH, PUBLIC WORKS DIRECTOR
	CARLY DEARMAN, PUBLIC WORKS OPERATIONS COORDINATOR
BOARD AGENDA:	NOVEMBER 15, 2021
SUBJECT:	ANNUAL JOINT ASPHALT BID
	INTERLOCAL AGREEMENT WITH RANKIN COUNTY

Asking for your permission to enter into an Interlocal Agreement with Rankin County regarding the annual joint asphalt bid as referenced in the attached letter.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

- Letter from Rankin County Board of Supervisors – dated October 19, 2021

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RECEIVED OCT 21 2021

BOARD OF SUPERVISORS

"Government of the People"

211 E. Government St , Suite A
Brandon, Mississippi 39042

Telephone: (601) 825-1475
Fax: (601) 825-9600

October 19, 2021

The Honorable Butch Lee
Mayor of Brandon
P. O Box 1539
Brandon, MS 39043

Re. Annual Commodity Term Bids – Rankin County, Mississippi
Notice of Change in Procedure Affecting Municipalities

Dear Mayor Lee:

Please be advised that, due to a change in the way the Office of State Auditor interprets Mississippi statutory authority whereby Rankin County has historically called for "Annual Joint Asphalt Bids" and included each municipality in its Joint Asphalt Bid Notice, Rankin County is no longer advertising for "Annual Joint Asphalt Bids" as we have previously. The State Auditor has advised Rankin County that it may not advertise term bids to include municipalities as participants We are making each municipality aware of this change in procedure brought about by the State Auditor's interpretation

In order for municipalities to participate in the County's asphalt and other commodity bid pricing, each municipality will be required to enter into an interlocal agreement with Rankin County that will be approved as per the Mississippi Interlocal Cooperation Act of 1974 (Miss Code Ann Section 17-13-1, et seq.). Each municipality wishing to continue participating in the County's term commodity asphalt bid pricing, as well as other commodity bid pricing, must contact Board Attorney, Craig Slay, 601-724-1870 or cslay@rankincounty.org to coordinate the creation and completion of the required interlocal agreement document. Due to the length of time that it currently takes to receive approval of proposed Interlocal Agreements by the Office of the Mississippi Attorney General, any municipality wishing to participate should move quickly to indicate to Rankin County its intentions.

Municipalities who fail to enter into an interlocal agreement with the County concerning annual term bids will not be eligible to engage the County's awarded term bid vendors and obtain the County's term bid pricing. Thank you for your attention to this matter.

Sincerely,

Brigette W. Herring

Brigette W. Herring
Rankin County Purchase Clerk

cc: Ms. Angela Bean, City Clerk

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INTERLOCAL COOPERATION AGREEMENT
BETWEEN RANKIN COUNTY AND CITY OF BRANDON
FOR MAINTENANCE AND IMPROVEMENT OF ROADS AND BRIDGES

(Interlocal Cooperation Act of 1974)

THIS AGREEMENT is entered into on the date shown at the end of this instrument by and between the City of Brandon, Mississippi, a municipal corporation (hereinafter referred to as "City") and Rankin County, Mississippi, a political subdivision, acting by and through its Board of Supervisors (hereinafter referred to as "County"),under and pursuant to Section 17-31-1 et seq., Mississippi Code of 1972, being the "Interlocal Cooperation Act of 1974."

WITNESSETH:

In consideration of mutual benefits and advantages each to the other, the parties hereto agree as follows:

I.

PURPOSE AND GENERAL PROVISIONS

(a) This agreement is entered into pursuant to the authorization of the "Interlocal Cooperation Act of 1974," being Sections 17-31-1 *et seq.*, Mississippi Code of 1972, as same now appears, or may be hereafter amended, and all provisions therein set forth are hereby incorporated herein and made a part hereof as if fully set forth herein, it being the intent of the parties hereto that such authority as is granted by said Act shall be exercisable by the parties under this Agreement to enable the parties to accomplish pavement maintenance, preservation and improvement of both City and County public roads within the jurisdictional mandate of both the City and the County in a cost-effective and mutually beneficial methodology (the "Roadway Projects").

(b) The nature and scope of the Roadway Projects contemplated by this Agreement is the utilization by both the City and the County of the vendors selected by the County and awarded the standing contract to provide said services under the County's Annual Bid for Asphalt Services and Pavement Preservation Services. The services contemplated by the parties related to asphalt surfacing include, but shall not be limited to, "Plant Mix," "Milling," and "Overlay." The services contemplated by the parties related to pavement preservation include, but shall not be limited to, "Micro-surfacing," "Ultra-thin," "Slurry Seal," and "Leveling."

M.B. 322
PAGE 108-A

Additional services contemplated by this Agreement include metal culverts, polypropylene culverts, polyurethane foam application, gravel, crushed aggregates, and soil stabilization. Other additional services contemplated by this Agreement include precast bridge components and installation of precast bridge components. In so doing, the parties seek to preserve and improve the public roads located within the jurisdictional boundaries of the City and County. Attached as Composite Exhibit "A" is a true and accurate copy of the bid awards and pricing associated with the County's commodity awards that are described herein and made subject to this Agreement. The specific authority under which the County may exercise the powers necessary to fulfill this Agreement are found in Section 19-3-41, Mississippi Code of 1972. The specific authority under which the City may exercise the powers and authority necessary to fulfill this Agreement are found in Section 21-37-3 Mississippi Code of 1972.

(c) The County shall cause its public roads subject to this agreement to be improved and/or preserved using both its asphalt service vendor and/or its pavement preservation vendor(s) in accordance with the County's annual bid contract awarded to each. The County shall pay the costs of work for that portion of the Roadway Projects lying and being situated in unincorporated Rankin County.

(d) The City shall cause its public roads subject to this agreement to be improved and/or preserved using the County's contracted asphalt service vendor and/or its pavement preservation vendor(s) in accordance with, and subject to the terms and conditions set forth therein, the County's annual bid contract awarded to each. The City shall pay to each vendor the costs of work for that portion of the Roadway Projects lying and being situated in the incorporated areas of the City. The City shall utilize its usual and customary process for requisitioning, issuing purchase orders, receiving invoices, authorizing payment for, and delivering payment for, all work to be performed for the City pursuant to this Agreement. The County shall bear no responsibility for the costs incurred by or on behalf of the City pursuant to this Agreement.

(e) The parties shall cooperate in planning for the work to be performed pursuant to this Agreement so that there is no conflict between the work to be performed by County and the work to be performed by City. The parties agree that County shall be entitled to priority scheduling with respect to all vendors referenced in Exhibit "A" and said vendors will be

expected to conduct and complete any County related responsibility before moving to complete the City's work product whenever there is a potential scheduling conflict that would negatively impact the county's established project timelines. Nothing herein shall prohibit a vendor engaged hereunder from performing services for both County and City simultaneously where no conflict is occasioned.

II.

NOTICES

All notices to be given in relation to this agreement shall be made by U.S. Mail addressed as set forth below and shall be deemed received five (5) days after mailing:

If to City:
Mayor Butch Lee
CITY OF BRANDON
1000 Municipal Drive
Brandon, MS 39042

With a copy to:

Mark Baker, Esq.
Baker Law Firm
316 Maxey Drive
Brandon, MS 39042

If to County:
Keith Hicks, County Administrator
RANKIN COUNTY BOARD OF SUPERVISORS
211 East Government Street, Suite A
Brandon, MS 39042

With a copy to:
Craig L. Slay
Palmer & Slay, PLLC
P. O. Box 896
Brandon, MS 39043

M.B. 322
PAGE 108-C

APPROVED AND EXECUTED BY THE RESPECTIVE PARTIES on the 15th day of November, 2021.

CITY OF BRANDON, MISSISSIPPI

By: _____
BUTCH LEE, Mayor
Date: 11/16/2021

ATTEST:

_____
City Clerk
(Seal)

CITY OF BRANDON MUNICIPAL SEAL MISSISSIPPI

RANKIN COUNTY, MISSISSIPPI

By: _____
BOARD PRESIDENT
Date: January 14, 2022

CHANCERY CLERK RANKIN COUNTY, MS

ATTEST:

_____
CLERK OF THE BOARD
(Seal)

M.B. 322
PAGE 108-D

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: ALEX WADE, PUBLIC WORKS DIRECTOR

BOARD AGENDA: JANUARY 20, 2026

SUBJECT: RAINTREE DRAINAGE IMPROVEMENTS PROJECT
AWARD BID

Asking for your consideration to award the bid in the amount of $80,025.00 to Jose Serra Construction, LLC for the Raintree Drainage Improvements Project as the lowest and best bid received.

On January 8, 2026, the City of Brandon accepted bids for the Raintree Drainage Improvements Project. Five bids were received for this project at this time.

On December 2, 2024, the Board gave permission to advertise for bid the Raintree Drainage Improvements Project.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Benchmark Engineering Recommendation Letter
- Bid Tab

January 12, 2026

Mayor Butch Lee
City of Brandon
1000 Municipal Dr.
Brandon, MS 39042

RE: City of Brandon
Raintree Storm Water Collection Improvements
Benchmark # B-11326
Bid Results

Dear Mayor Lee:

The City of Brandon received five (5) bids for the above referenced project on January 8th, 2026, at 10:00 am. The five (5) bids were as follows:

- Jose Serra Construction, LLC $80,025.00
- Hemphill Construction Co., Inc. $129,118.00
- Thornton Construction Co., Inc. $141,850.00
- Southeastern Pipeline & Environmental Services $199,000.00
- Jackson Brothers Construction Services, LLC $204,618.00

The apparent low base bid for the project was submitted by Jose Serra Construction, LLC in the amount of $80,025.00

After reviewing and evaluating the bids and bid packets, we have found no irregularities within the low bid that should be of concern. After this review, it is our recommendation to award the contract to Jose Serra Construction, LLC.

We can begin preparing these contract documents for execution by the City of Brandon and the Contractor once this award is made. Should you have any questions or need additional information, please do not hesitate to contact our office at 601-627-7780.

Sincerely,

Matthew Miller, P.E., P.L.S.
Benchmark Engineering & Surveying, LLC
Cc: File: B-11808
Carly Dearman
Alex Wade
Brady Knight

BENCHMARK
ENGINEERING & SURVEYING, LLC

CIVIL • STRUCTURAL • PLANNING • SURVEYING • UAV MAPPING
www.benchmarkms.net

CERTIFIED BID TABULATION

PROJECT: RAINTREE STORM WATER COLLECTION IMPROVEMENTS
PROJECT NO.: B-11326
OWNER: City of Brandon, MS
BID DATE: 1/8/2026

ITEM NO.	DESCRIPTION	QTY.	UNIT	Jose Serra Construction, LLC		Hemphill Construction Co., Inc.		Thornton Construction Company, Inc.		Southeastern Pipeline & Environmental Services		Jackson Brothers Construction Services, LLC	
				UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL
	+ / - 315 L.F. OF STORM DRAIN												
1	MOBILIZATION	1	LS	$ 5,000.00	$ 5,000.00	$ 20,412.50	$ 20,412.50	$ 20,000.00	$ 20,000.00	$ 10,000.00	$ 10,000.00	$ 18,978.00	$ 18,978.00
2	TEMP. EROSION CONTROL INSTALLATION AND MAINTENANCE	1	LS	$ 2,500.00	$ 2,500.00	$ 3,000.00	$ 3,000.00	$ 5,000.00	$ 5,000.00	$ 5,000.00	$ 5,000.00	$ 10,994.00	$ 10,994.00
3	SOLID SOD	1	LS	$ 2,000.00	$ 2,000.00	$ 4,850.00	$ 4,850.00	$ 3,000.00	$ 3,000.00	$ 8,200.00	$ 8,200.00	$ 4,581.00	$ 4,581.00
4	200# RIP RAP W/ FILTER FABRIC	9	SY	$ 200.00	$ 1,800.00	$ 207.00	$ 1,863.00	$ 265.00	$ 2,385.00	$ 275.00	$ 2,475.00	$ 436.00	$ 3,924.00
5	REMOVAL OF ASPHALT PAVEMENT, ALL DEPTHS (SAWCUT ABSORBED)	20	SY	$ 10.00	$ 200.00	$ 40.00	$ 800.00	$ 74.00	$ 1,480.00	$ 50.00	$ 1,000.00	$ 524.00	$ 10,480.00
6	REMOVAL CONCRETE DRIVEWAY, ALL DEPTHS	16	SY	$ 10.00	$ 160.00	$ 33.00	$ 528.00	$ 45.00	$ 720.00	$ 65.00	$ 1,040.00	$ 191.00	$ 3,056.00
7	REMOVAL OF CONCRETE SIDEWALK	32	SY	$ 10.00	$ 320.00	$ 21.00	$ 672.00	$ 30.00	$ 960.00	$ 80.00	$ 2,560.00	$ 191.00	$ 6,112.00
8	REMOVAL OF CURB & GUTTER	130	LF	$ 10.00	$ 1,300.00	$ 6.70	$ 871.00	$ 10.00	$ 1,300.00	$ 25.00	$ 3,250.00	$ 34.00	$ 4,420.00
9	REMOVAL AND REPLACEMENT OF EXISTING FENCE, ALL TYPES	74	LF	$ 50.00	$ 3,700.00	$ 5.00	$ 370.00	$ 15.00	$ 1,110.00	$ 85.00	$ 6,290.00	$ 141.00	$ 10,434.00
10	REMOVAL OF STORM DRAIN PIPE (ALL TYPES, ALL SIZES)	83	LF	$ 5.00	$ 415.00	$ 15.50	$ 1,286.50	$ 35.00	$ 2,905.00	$ 45.00	$ 3,735.00	$ 33.00	$ 2,739.00
11	FLOWABLE FILL	7	CY	$ 200.00	$ 1,400.00	$ 460.00	$ 3,220.00	$ 800.00	$ 5,600.00	$ 285.00	$ 1,995.00	$ 673.00	$ 4,711.00
12	30" REINFORCED CONCRETE PIPE, CLASS III	315	LF	$ 100.00	$ 31,500.00	$ 146.00	$ 45,990.00	$ 140.00	$ 44,100.00	$ 280.00	$ 88,200.00	$ 144.00	$ 45,360.00
13	30" R.C.P. FLARED END SECTION	1	EA	$ 1,750.00	$ 1,750.00	$ 1,650.00	$ 1,650.00	$ 2,000.00	$ 2,000.00	$ 2,700.00	$ 2,700.00	$ 4,385.00	$ 4,385.00
14	CONNECTION TO EXISTING CURB INLET	3	EA	$ 300.00	$ 900.00	$ 2,200.00	$ 6,600.00	$ 3,500.00	$ 10,500.00	$ 2,500.00	$ 7,500.00	$ 4,581.00	$ 13,743.00
15	CURB INLET	1	EA	$ 4,500.00	$ 4,500.00	$ 7,150.00	$ 7,150.00	$ 6,200.00	$ 6,200.00	$ 9,500.00	$ 9,500.00	$ 7,141.00	$ 7,141.00
16	GRATE INLET	2	EA	$ 4,000.00	$ 8,000.00	$ 5,650.00	$ 11,300.00	$ 6,000.00	$ 12,000.00	$ 10,500.00	$ 21,000.00	$ 10,295.00	$ 20,590.00
17	STANDARD CURB AND GUTTER (MATCH EXISTING)	130	LF	$ 60.00	$ 7,800.00	$ 51.00	$ 6,630.00	$ 70.00	$ 9,100.00	$ 36.00	$ 4,680.00	$ 62.00	$ 8,060.00
18	6" CONCRETE SIDWALK	30	SY	$ 81.00	$ 2,430.00	$ 122.00	$ 3,660.00	$ 135.00	$ 4,050.00	$ 250.00	$ 7,500.00	$ 332.00	$ 9,960.00
19	6" CONCRETE DRIVEWAY	16	SY	$ 100.00	$ 1,600.00	$ 135.00	$ 2,160.00	$ 185.00	$ 2,960.00	$ 265.00	$ 4,240.00	$ 370.00	$ 5,920.00
20	NO. 610 CRUSHED STONE	11	TON	$ 90.00	$ 990.00	$ 75.00	$ 825.00	$ 80.00	$ 880.00	$ 85.00	$ 935.00	$ 250.00	$ 2,750.00
21	6" ASPHALT SURFACE COURSE, SC-1, TYPE 8	8	TON	$ 220.00	$ 1,760.00	$ 660.00	$ 5,280.00	$ 700.00	$ 5,600.00	$ 900.00	$ 7,200.00	$ 785.00	$ 6,280.00
			TOTAL BID		**$ 80,025.00**		**$ 129,118.00**		**$ 141,850.00**		**$ 199,000.00**		**$ 204,618.00**

BID RESULTS HAVE BEEN TABULATED ABOVE AND THE RESULTS ARE ACCURATE AND TRUE TO THE BEST OF MY KNOWLEDGE.

Indicates Corrected Mathmatical Error

SIGNED: _____
PRINT: Matthew Miller, P.E.
DATE: 1/9/2025

Raintree Stormwater Imp's Project
Bid # 2025-16
January 8, 2026 - 10:00 a.m.

BIDDER	Cert of Responsibility	BID BOND	ADDENDUM	TOTAL BID
Southeastern Pipeline & Env. Services	23529-MC	The Gray Casualty & Surety Co.		$199,000.00
Thornton Construction Co. Inc	11156-MC	The Gray Casualty & Surety Co.		$141,850.00
Jose Serra Construction, LLC	26444-MC	Merchants National Bonding Inc		$80,025.00
Hemphill Construction Co, Inc.	02449-MC	Federal Insurance Co.		$129,118.00
Jackson Bro's Construction Services	24097-MC	The Gray Casualty & Surety Co.		$204,513.00

This is to certify that the above is a true and accurate tabulation of bids received on January 8, 2026

Rebecca Pevey

Rebecca Pevey, Deputy City Clerk

CITY OF BRANDON MUNICIPAL SEAL MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: ALEX WADE, PUBLIC WORKS DIRECTOR

BOARD AGENDA: JANUARY 20, 2026

SUBJECT: RICHLAND CREEK LIFT STATION ON-SITE GENERATOR AWARD BID

Asking for your consideration to award the bid in the amount of $106,350.00 to Hemphill Construction Company, Inc. for the Richland Creek Lift Station On-Site Generator as the lowest and best bid received.

On January 8, 2026, the City of Brandon accepted bids for the Richland Creek Lift Station On-Site Generator. Four bids were received for this project at this time.

On November 17, 2025, the Board gave permission to advertise for bid the Richland Creek Lift Station On-Site Generator.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Benchmark Engineering Recommendation Letter
- Bid Tab

January 12, 2026

Mayor Butch Lee
City of Brandon
1000 Municipal Dr.
Brandon, MS 39042

RE: City of Brandon
Richland Creek Lift Station Generator Replacement
Benchmark # B-11808
Bid Results

Dear Mayor Lee:

The City of Brandon received four (4) bids for the above referenced project on January 8th, 2026, at 10:00 am. The four (4) bids were as follows:

- Hemphill Construction Co., Inc. $106,350.00
- Edgar Electrical Solutions, LLC $118,500.00
- H & H Electrical, LLC $121,256.00
- McInnis Systems, Inc. $132,000.00

The apparent low base bid for the project was submitted by Hemphill Construction Co., Inc. in the amount of $106,350.00

After reviewing and evaluating the bids and bid packets, we have found no irregularities within the low bid that should be of concern. After this review, it is our recommendation to award the contract to Hemphill Construction Co., Inc.

We can begin preparing these contract documents for execution by the City of Brandon and the Contractor once this award is made. Should you have any questions or need additional information, please do not hesitate to contact our office at 601-627-7780.

Sincerely,

Matthew Miller, P.E., P.L.S.
Benchmark Engineering & Surveying, LLC
Cc: File: B-11808
Carly Dearman
Alex Wade
Brady Knight

Brandon | 601.591.1077
Flowood | 601.627.7780
Madison | 769.289.0031
Est. 2004

CERTIFIED BID TABULATION

PROJECT: Richland Creek Lift Station Generator Repalcement
PROJECT NO.: B-11808
OWNER: City of Brandon, MS
BID DATE: 1/8/2026

ITEM NO.	DESCRIPTION	QTY.	UNIT	Hemphill Construction Co., Inc.		Edgar Electrical Solutions, LLC		H & H Electrical, LLC		McInnis Systems, Inc.	
				UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL
1	REMOVAL OF EXISTING GENERATOR, PROVIDE AND SET NEW GENERATOR, AND ALL ELECTRICAL CONNECTIONS	1	LS	$ 106,350.00	$ 106,350.00	$ 118,500.00	$ 118,500.00	$ 121,256.00	$ 121,256.00	$ 132,000.00	$ 132,000.00
			TOTAL BID		**$ 106,350.00**		**$ 118,500.00**		**$ 121,256.00**		**$ 132,000.00**

BID RESULTS HAVE BEEN TABULATED ABOVE AND THE RESULTS ARE ACCURATE AND TRUE TO THE BEST OF MY KNOWLEDGE.

SIGNED:
PRINT: Matthew Miller, P.E.
DATE: 1/9/2026

Richland Creek Lift Station Generator Replacement
Bid # 2025-17
January 8, 2026 - 10:00 a.m.

BIDDER	Cert of Responsibility	BID BOND	ADDENDUM	TOTAL BID
Edgar Electrical Solutions, LLC	26840-MC	Granite Re, Inc.		$118,500.00
H & H Electrical, LLC	17011-MC	Granite Re, Inc.		$121,256.00
McInnis Systems, Inc.	23866-MC	Great Midwest Ins. Co.		$132,000.00
Hemphill Construction Co. Inc.	02449-MC	Federal Insurance Co.		$106,350.00

This is to certify that the above is a true and accurate tabulation of bids received on January 8, 2026

Rebecca Pevey

Rebecca Pevey, Deputy City Clerk

CITY OF BRANDON MUNICIPAL SEAL MISSISSIPPI

MEMORANDUM

TO:	HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:	ALEX WADE, PUBLIC WORKS DIRECTOR
BOARD AGENDA:	JANUARY 20, 2026
SUBJECT:	FELICITY STREET SIDEWALK IMPROVEMENTS PROJECT
	2025 DOWNTOWN SIDEWALK IMPROVEMENTS
	AWARD BID

Asking for your consideration to award the bid in the amount of $149,299.65 to Valde Pavement Solutions, LLC for the Felicity Street Sidewalk Improvements Project as the lowest and best bid received.

On January 8, 2026, the City of Brandon accepted bids for the Felicity Street Sidewalk Improvements Project. Five bids were received for this project at this time.

On February 3, 2025, the Board gave permission to advertise for bid the Felicity Street Downtown Improvements Project.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Benchmark Engineering Recommendation Letter
- Bid Tab

January 12, 2026

Mayor Butch Lee
City of Brandon
1000 Municipal Dr.
Brandon, MS 39042

RE: City of Brandon
2025 Downtown Sidewalk Improvements
Benchmark # B-11388
Bid Results

Dear Mayor Lee:

The City of Brandon received five (5) bids for the above referenced project on January 8th, 2026, at 10:00 am. The five (5) bids were as follows:

- Valde Pavement Solutions, LLC $149,299.65
- Barnett Concrete Works, LLS $186,106.65
- Simmons Erosion Control, Inc. $203,410.00
- Wildstone Construction Services, LLC $231,410.00
- Ferrell Construction & Land Management, LLC $267,748.00

The apparent low base bid for the project was submitted by Valde Pavement Solutions, LLC in the amount of $149,299.65

After reviewing and evaluating the bids and bid packets, we have found no irregularities within the low bid that should be of concern. After this review, it is our recommendation to award the contract to Valde Pavement Solutions, LLC.

We can begin preparing these contract documents for execution by the City of Brandon and the Contractor once this award is made. Should you have any questions or need additional information, please do not hesitate to contact our office at 601-627-7780.

Sincerely,

Matthew Miller, P.E., P.L.S.
Benchmark Engineering & Surveying, LLC
Cc: File: B-11388
Carly Dearman
Alex Wade
Brady Knight

CERTIFIED BID TABULATION

PROJECT: 2025 Downtown Sidewalk Improvements
PROJECT NO.: B-11388
OWNER: City of Brandon
BID DATE: 1/8/2025

ITEM NO.	DESCRIPTION	QTY.	UNIT	VALDE PAVEMENT SOLUTIONS, LLC		Barnett Concrete Work, LLC		Simmons Erosion Control		Wildstone Construction		Ferrell Construction & Land Management, LLC	
				UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL
1	MOBILIZATION	1	LS	$ 6,000.00	$ 6,000.00	$ 5,000.00	$ 5,000.00	$ 20,000.00	$ 20,000.00	$ 35,000.00	$ 35,000.00	$ 14,375.00	$ 14,375.00
2	MAINTENANCE OF TRAFFIC	1	LS	$ 15,000.00	$ 15,000.00	$ 8,000.00	$ 8,000.00	$ 32,645.00	$ 32,645.00	$ 25,000.00	$ 25,000.00	$ 12,415.00	$ 12,415.00
	EROSION CONTROL												
3	TEMP. EROSION CONTROL INSTALLATION AND MAINTENANCE	1	LS	$ 6,000.00	$ 6,000.00	$ 20,000.00	$ 20,000.00	$ 2,500.00	$ 2,500.00	$ 6,000.00	$ 6,000.00	$ 1,075.00	$ 1,075.00
	EARTHWORK												
4	SELECT BORROW MATERIAL, FM, AH	35	CY	$ 60.00	$ 2,100.00	$ 30.00	$ 1,050.00	$ 20.00	$ 700.00	$ 50.00	$ 1,750.00	$ 43.00	$ 1,505.00
5	UNCLASSIFIED EXCAVATION, FM, AH	50	CY	$ 55.00	$ 2,750.00	$ 52.00	$ 2,600.00	$ 20.00	$ 1,000.00	$ 40.00	$ 2,000.00	$ 43.00	$ 2,150.00
6	EXCESS EXCAVATION, FM, AH	50	CY	$ 55.00	$ 2,750.00	$ 40.00	$ 2,000.00	$ 20.00	$ 1,000.00	$ 40.00	$ 2,000.00	$ 43.00	$ 2,150.00
	DEMOLITION												
7	REMOVAL OF ASPHALT PAVEMENT	95	SY	$ 21.05	$ 1,999.75	$ 17.85	$ 1,695.75	$ 33.00	$ 3,135.00	$ 45.00	$ 4,275.00	$ 22.50	$ 2,137.50
8	REMOVAL OF CONCRETE DRIVEWAY APRON	55	SY	$ 36.36	$ 1,999.80	$ 35.56	$ 1,955.80	$ 33.00	$ 1,815.00	$ 45.00	$ 2,475.00	$ 77.50	$ 4,262.50
9	REMOVAL OF CURB (ALL TYPES)	360	LF	$ 5.56	$ 2,001.60	$ 7.00	$ 2,520.00	$ 33.00	$ 11,880.00	$ 20.00	$ 7,200.00	$ 32.00	$ 11,520.00
10	REMOVAL OF CONCRETE SIDEWALK	150	SY	$ 36.00	$ 5,400.00	$ 15.97	$ 2,395.50	$ 33.00	$ 4,950.00	$ 45.00	$ 6,750.00	$ 67.50	$ 10,125.00
11	REMOVAL OF STRIPING	35	LF	$ 28.57	$ 999.95	$ 22.00	$ 770.00	$ 10.00	$ 350.00	$ 70.00	$ 2,450.00	$ 29.00	$ 1,015.00
12	REMOVAL OF INLET GRATE	1	EA	$ 300.00	$ 300.00	$ 440.00	$ 440.00	$ 500.00	$ 500.00	$ 1,200.00	$ 1,200.00	$ 1,600.00	$ 1,600.00
13	SAW CUT	400	LF	$ 4.00	$ 1,600.00	$ 3.50	$ 1,400.00	$ 12.50	$ 5,000.00	$ 18.00	$ 7,200.00	$ 11.50	$ 4,600.00
	PAVEMENT & CONCRETE												
14	HEADER CURB, TYPE A	110	LF	$ 66.00	$ 7,260.00	$ 65.00	$ 7,150.00	$ 30.00	$ 3,300.00	$ 45.00	$ 4,950.00	$ 118.00	$ 12,980.00
15	HEADER CURB, TYPE B	35	LF	$ 66.00	$ 2,310.00	$ 50.00	$ 1,750.00	$ 53.75	$ 1,881.25	$ 45.00	$ 1,575.00	$ 139.00	$ 4,865.00
16	HEADER CURB, TYPE C	27	LF	$ 66.00	$ 1,782.00	$ 50.00	$ 1,350.00	$ 53.75	$ 1,451.25	$ 45.00	$ 1,215.00	$ 179.00	$ 4,833.00
17	CURB & GUTTER	255	LF	$ 66.00	$ 16,830.00	$ 50.00	$ 12,750.00	$ 53.75	$ 13,706.25	$ 45.00	$ 11,475.00	$ 96.00	$ 24,480.00
18	CONCRETE DRIVEWAY APRON (INCLUDING REINFORCEMENT)	60	SY	$ 145.26	$ 8,715.60	$ 90.00	$ 5,400.00	$ 214.00	$ 12,840.00	$ 140.00	$ 8,400.00	$ 431.50	$ 25,890.00
19	4" CONCRETE SIDEWALK (INCLUDING REINFORCEMENT)	230	SY	$ 129.80	$ 29,854.00	$ 90.00	$ 20,700.00	$ 170.22	$ 39,150.60	$ 110.00	$ 25,300.00	$ 170.50	$ 39,215.00
	STORM DRAIN												
20	TRENCH DRAIN	1	LS	$ 1,100.00	$ 1,100.00	$ 2,020.00	$ 2,020.00	$ 3,500.00	$ 3,500.00	$ 4,000.00	$ 4,000.00	$ 3,716.00	$ 3,716.00
	MISCELLANEOUS												
21	SOLID SOD	55	SY	$ 12.38	$ 680.90	$ 10.00	$ 550.00	$ 10.00	$ 550.00	$ 20.00	$ 1,100.00	$ 34.00	$ 1,870.00
22	SMALL BLOCK RETAINING WALL (KEYSTONE COMPAC-STRAIGHT SPLIT)	315	SF	$ 62.40	$ 19,656.00	$ 72.00	$ 22,680.00	$ 78.25	$ 24,648.75	$ 145.00	$ 45,675.00	$ 128.50	$ 40,477.50
23	4" THERMOPLASTIC DETAIL STRIPE, WHITE	40	LF	$ 33.75	$ 1,350.00	$ 10.00	$ 400.00	$ 25.75	$ 1,030.00	$ 150.00	$ 6,000.00	$ 106.50	$ 4,260.00
24	42" PEDESTRIAN HANDRAIL	55	LF	$ 190.91	$ 10,500.05	$ 1,100.00	$ 60,500.00	$ 276.50	$ 15,207.50	$ 300.00	$ 16,500.00	$ 600.50	$ 33,027.50
25	DETECTABLE WARNING TRUNCATED DOME PANELS	24	SF	$ 15.00	$ 360.00	$ 42.90	$ 1,029.60	$ 30.00	$ 720.00	$ 80.00	$ 1,920.00	$ 133.50	$ 3,204.00
	TOTAL BID				$ 149,299.65		$ 186,106.65		$ 203,460.60		$ 231,410.00		$ 267,748.00
	SUBMITTED BID				$ 149,298.60		$ 201,811.15		$ 203,460.60		$ 231,410.00		$ 268,323.00
	DIFFERENCE (Total Bid - Submitted Bid)				$ 1.05		$ (15,704.50)		$ -		$ -		$ (575.00)

BID RESULTS HAVE BEEN TABULATED ABOVE AND THE RESULTS ARE ACCURATE AND TRUE TO THE BEST OF MY KNOWLEDGE.

SIGNED:
PRINT: Matthew Miller, P.E.
DATE: 1/9/2025

2025 COB Downtown Sidewalk Improvements
Bid # 2025-20
January 8, 2026 - 10:00 a.m.

BIDDER	Cert of Responsibility	BID BOND	ADDENDUM	TOTAL BID
Simmons Erosion Control	12263-MC	Arch Insurance Co.	YES	$203,460.60
Wildstone Construction Services, LLC	22938-MC	The Gray Casualty & Surety Co.	YES	$231,410.00
Barnett Concrete Work	18159-SC	Liberty Mutual Surety	YES	$201,811.15
Ferrell Construction & Land Mgmt, LLC	26817-MC	Western Surety Company	YES	$268,323.00
Valde Pavement Solutions, LLC	26377-MC	Old Republic Surety Company	YES	$149,298.60

This is to certify that the above is a true and accurate tabulation of bids received on January 8, 2026

Rebecca Pevey

Rebecca Pevey, Deputy City Clerk

CITY OF BRANDON MUNICIPAL SEAL MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: ALEX WADE, PUBLIC WORKS DIRECTOR

BOARD AGENDA: JANUARY 20, 2026

SUBJECT: CORNERSTONE DRIVE STORM DRAIN PIPE REPLACEMENT PROJECT
AWARD BID

Asking for your consideration to award the bid in the amount of $166,355.00 to Jose Serra Construction, LLC for the Cornerstone Drive Storm Drain Pipe Replacement Project as the lowest and best bid received.

On January 8, 2026, the City of Brandon accepted bids for the Cornerstone Drive Storm Drain Pipe Replacement Project. Six bids were received for this project at this time.

On November 17, 2025, the Board gave permission to advertise for bid the Cornerstone Drive Storm Drain Pipe Replacement Project.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Benchmark Engineering Recommendation Letter
- Bid Tab

January 12, 2026

Mayor Butch Lee
City of Brandon
1000 Municipal Dr.
Brandon, MS 39042

RE: City of Brandon
Cornerstone Storm Drain Replacement
Benchmark # B-11913
Bid Results

Dear Mayor Lee:

The City of Brandon received six (6) bids for the above referenced project on January 8th, 2026, at 10:00 am. The five (6) bids were as follows:

- Jose Serra Construction, LLC $166,355.00
- Hemphill Construction Co., Inc. $169,267.00
- Timbo's Construction Inc. $198,050.00
- Thornton Construction Co., Inc. $182,950.00
- Eubank Construction Co., Inc. $226,575.00
- Southeastern Pipeline & Environmental Services $527,445.00

The apparent low base bid for the project was submitted by Jose Serra Construction, LLC. in the amount of $166,355.00

After reviewing and evaluating the bids and bid packets, we have found no irregularities within the low bid that should be of concern. After this review, it is our recommendation to award the contract to Jose Serra Construction, LLC.

We can begin preparing these contract documents for execution by the City of Brandon and the Contractor once this award is made. Should you have any questions or need additional information, please do not hesitate to contact our office at 601-627-7780.

Sincerely,

Matthew Miller, P.E., P.L.S.
Benchmark Engineering & Surveying, LLC
Cc: File: B-11913
Carly Dearman
Alex Wade
Brady Knight

Brandon | 601.591.1077
Flowood | 601.627.7780
Madison | 769.289.0031
Est. 2004

BENCHMARK
ENGINEERING & SURVEYING, LLC

CIVIL • STRUCTURAL • PLANNING • SURVEYING • UAV MAPPING
www.benchmarkms.net

CERTIFIED BID TABULATION

PROJECT: Cornerstone Storm Drain Replacement
PROJECT NO.: B-11913
OWNER: City of Brandon, MS
BID DATE: 1/8/2026

ITEM NO.	DESCRIPTION	QTY.	UNIT	Jose Serra Construction, LLC		Hemphill Construction Co., Inc.		Timbo's Construction Inc.		Thornton Construction Co, Inc.		Eubank Construction Co., Inc.		Southeastern Pipeline & Environmental Services	
				UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL
1	MOBILIZATION	1	LS	$ 10,000.00	$ 10,000.00	$ 20,000.00	$ 20,000.00	$ 19,500.00	$ 19,500.00	$ 4,590.00	$ 4,590.00	$ 20,000.00	$ 20,000.00	$ 50,000.00	$ 50,000.00
2	TEMP. EROSION CONTROL INSTALLATION & MAINTENANCE	1	LS	$ 5,000.00	$ 5,000.00	$ 1,000.00	$ 1,000.00	$ 10,000.00	$ 10,000.00	$ 5,000.00	$ 5,000.00	$ 5,000.00	$ 5,000.00	$ 10,000.00	$ 10,000.00
3	SOLID SOD (TO MATCH EXISTING GRASS)	830	SY	$ 11.00	$ 9,130.00	$ 10.00	$ 8,300.00	$ 6.00	$ 4,980.00	$ 12.00	$ 9,960.00	$ 5.00	$ 4,150.00	$ 14.00	$ 11,620.00
4	REMOVAL OF STORM DRAIN PIPE	430	LF	$ 20.00	$ 8,600.00	$ 25.00	$ 10,750.00	$ 39.00	$ 16,770.00	$ 30.00	$ 12,900.00	$ 35.00	$ 15,050.00	$ 265.00	$ 113,950.00
5	72" REINFORCED CONCRETE PIPE	215	LF	$ 575.00	$ 123,625.00	$ 485.00	$ 104,275.00	$ 600.00	$ 129,000.00	$ 500.00	$ 107,500.00	$ 625.00	$ 134,375.00	$ 1,225.00	$ 263,375.00
6	CONNECT TO EXISTING INLET & PLUG HOLES FROM REMOVED PIPE	2	EA	$ 1,500.00	$ 3,000.00	$ 7,500.00	$ 15,000.00	$ 2,500.00	$ 5,000.00	$ 15,000.00	$ 30,000.00	$ 15,000.00	$ 30,000.00	$ 10,000.00	$ 20,000.00
7	MUCK EXCAVATION, FM	100	CY	$ 25.00	$ 2,500.00	$ 30.00	$ 3,000.00	$ 27.00	$ 2,700.00	$ 50.00	$ 5,000.00	$ 25.00	$ 2,500.00	$ 60.00	$ 6,000.00
8	SELECT FILL, FM	100	CY	$ 25.00	$ 2,500.00	$ 65.00	$ 6,500.00	$ 26.00	$ 2,600.00	$ 50.00	$ 5,000.00	$ 70.00	$ 7,000.00	$ 75.00	$ 7,500.00
9	RESTORATION OF LANDSCAPED AREA AND SPRINKLEER SYSTEM	1	LS	$ 2,000.00	$ 2,000.00	$ 442.00	$ 442.00	$ 7,500.00	$ 7,500.00	$ 3,000.00	$ 3,000.00	$ 8,500.00	$ 8,500.00	$ 45,000.00	$ 45,000.00
			TOTAL BID		**$ 166,355.00**		**$ 169,267.00**		**$ 198,050.00**		**$ 182,950.00**		**$ 226,575.00**		**$ 527,445.00**

BID RESULTS HAVE BEEN TABULATED ABOVE AND THE RESULTS ARE ACCURATE AND TRUE TO THE BEST OF MY KNOWLEDGE.

SIGNED:
PRINT: Matthew Miller, P.E.
DATE: 1/8/2026

Cornerstone Storm Drain Replacement
Bid # 2025-18
January 8, 2026 - 10:00 a.m.

BIDDER	Cert of Responsibility	BID BOND	ADDENDUM	TOTAL BID
Eubank Construction Company	24650-MC	Endurance Assurance Corp.		$226,575.00
Thornton Construction Co. Inc	11156-MC	The Gray Casualty & Surety Co.		$182,950.00
Southeastern Pipeline & Env. Services	23529-MC	The Gray Casualty & Surety Co.		$527,445.00
Timbo's Construction Inc.	12475-MC	The Gray Casualty & Surety Co.		$198,050.00
Jose Serra Construction, LLC	26444-MC	Merchants National Bonding Inc		$166,355.00
Hemphill Construction Co, Inc.	02449-MC	Federal Insurance Co.		$169,267.00

This is to certify that the above is a true and accurate tabulation of bids received on January 8, 2026

Rebecca Pevey

Rebecca Pevey, Deputy City Clerk

CITY OF BRANDON MUNICIPAL SEAL MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: ALEX WADE, PUBLIC WORKS DIRECTOR

BOARD AGENDA: JANUARY 20, 2026

SUBJECT: BRANDON LIBRARY CHILLER RENTAL

EMERGENCY DECLARATION

Asking for your consideration to declare an emergency the rental of a 70-ton chiller for the Brandon Library to be rented while the existing chiller is being replaced.

The chiller for the AC unit at the Brandon Library is having to be replaced. The lead time on the new chiller is approximately 6 months. In order to keep the AC temporarily functioning at the facility, a rental chiller is required.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

NJ FARMS, INC.

P.O. Box 96 • Raymond, Mississippi 39154
jerry.njfarmsinc@gmail.com
601-540-2468

Proposal

PROPOSAL NO. 1	DATE 10-9-25
BID NO. 1	ARCHITECT

TO City of Brandon	WORK TO BE PERFORMED AT: City Hall Retention Pond
ADDRESS	ADDRESS
CITY, STATE	CITY, STATE
PHONE NO.	DATE OF PLANS

We hereby propose to furnish the materials and perform the labor necessary for the completion of Form pour and finish Approx 405'x4'x4" Concrete ditch in Retention Pond 3500 psi Concrete 6x6 w/e mesh wire all pipe ends with Concrete Collars

Area below for additional description and/or drawings:

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum of _____ Dollars ($ 14605.00/xx) with payments to be made as follows.

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted _____

Per NJ Farms Inc

Note - This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

Signature _____

Date _____

SCOTTY BRIDGES ◆ 601.954.7480
scottybridges15@yahoo.com

4B Construction

4B Construction
Post Office Box 383
Florence, Mississippi 39073

Quote

NAME/ADDRESS
City of Brandon
Brandon City Hall
Ditch Project
Brandon, MS 39042

DATE January 13, 2026

ACTIVITY	TOTAL
Form and pour drainage ditch. Four ft wide and four inches thick. Reinforcement wire	

Total $13,900.00

X

Scotty Bridges
Owner

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: ALEX WADE, PUBLIC WORKS DIRECTOR

BOARD AGENDA: JANUARY 20, 2026

SUBJECT: WEST SUNSET DRIVE WATERLINE REPLACEMENT PROJECT
PAY REQUEST 3 FINAL & FINAL SUMMARY CHANGE ORDER

Asking for your consideration to approve the following from Jose Serra Construction, LLC for the West Sunset Drive Waterline Replacement Project. These items will finalize the project.

1. Approve the Final Summary Change Order at a decrease of $9,530.00 in the project cost due to final project quantities and authorize the Mayor to execute the same.

2. Approve Pay Request 3 FINAL in the amount of $7,292.73 and authorize payment of the same.

On July 21, 2025, the Board awarded the bid to Jose Serra Construction, LLC as the lowest and best bid received for the West Sunset Drive Waterline Replacement Project.

The West Sunset Drive Waterline Replacement Project allowed for the replacement of the existing waterline along West Sunset Drive from South College Street to the Overby Street area.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Benchmark Engineering Recommendation Letter
- Pay Request 3 FINAL & Final Summary Change Order

GL Code: 400-673-720

Funding: WSOM

December 30, 2025

Mr. Alex Wade
Public Works Director
City of Brandon
1000 Municipal Dr.
Brandon, MS 39042

RE: City of Brandon
West Sunset Drive Water Line Project
Benchmark Project No.: B-11423
Pay Request #3-Final & Change Order #1

Dear Mr. Wade,

Please find included in this packet all documentation and paperwork necessary for approval of Pay Request #3/Final and Change Order #1 for construction services for the West Sunset Drive Water Line Project for Jose Serra Construction LLC, in the amount of $7,292.73.

In support of the final request for payment and release of retainage, the contractor has submitted the following documents for project closeout matters:

1. Consent of surety to final payment
2. Warranty letter dated December 17, 2025
3. Affidavit of payment of debts and claims
4. Affidavit of release of liens

We have reviewed this pay request and summary change order and recommend this be submitted to the Board for their approval.

Should you have any questions or need additional information, please do not hesitate to contact our office at 601-769-1702

Sincerely,

Brady T. Knight

Brady Knight
Benchmark Engineering & Surveying, LLC

cc: Matthew Miller, P.E., P.L.S. (Benchmark)
Carly Dearman (City of Brandon)
File: B-11423

Jose Serra Construction, LLC

7094 Upper Road, Clinton, LA

PROJECT : *City of Brandon - West Sunset Drive Waterline*

PROJ. NO.: B-11423

				Original Contract Amt.			PAY REQUEST #3 FINAL - PAY PERIOD 12/5/25 to 12/10/24					
ITEM #	*DESCRIPTION*	*QTY.*	*UNIT*	*UNIT PRICE*	*SUBTOTAL*	*QUANTITY THIS PAY PERIOD*	*CURRENT COST*	*QUANTITY TO DATE*	*QUANTITY REMAINING*	*TOTAL COST TO DATE*	*TOTAL COST TO COMPLETE*	*% COMPLETE*
1	MOBILIZATION	1	LS	$ 5,000.00	$ 5,000.00		$ -	1.00	-	$ 5,000.00	$ -	100.0%
2	MAINTENANCE OF TRAFFIC	1	LS	$ 5,000.00	$ 5,000.00		$ -	1.00	-	$ 5,000.00	$ -	100.0%
3	REMOVAL OF ASPHALT RAODWAY AND DRIVEWAY (ALL DEPTHS) (INCLUDES SAWCUTTTING)	50	SY	$ 10.00	$ 500.00	-	$ -	50.00	-	$ 500.00	$ -	100.0%
4	SELECT BORROW EXCAVATION, FM, AH	60	CY	$ 25.00	$ 1,500.00		$ -	-	60.00	$ -	$ 1,500.00	0.0%
5	EXCESS EXCAVATION, FM, AH, HAULED OFF SITE	60	CY	$ 25.00	$ 1,500.00	-	$ -	60.00	-	$ 1,500.00	$ -	100.0%
6	CONNECTION TO EXISTING WATER MAIN	2	EA	$ 1,588.00	$ 3,176.00	-	$ -	2.00	-	$ 3,176.00	$ -	100.0%
7	10" C-900 WATER MAIN (OPEN CUT)	890	LF	$ 60.00	$ 53,400.00	-	$ -	858.00	32.00	$ 51,480.00	$ 1,920.00	96.4%
8	10" C-900 UNENCASED BORE (INCLUDING SLEEVES)	65	LF	$ 100.00	$ 6,500.00		$ -	70.00	(5.00)	$ 7,000.00	$ (500.00)	107.7%
9	3/4" POLY SERVICE LINE (OPEN CUT)	65	LF	$ 35.00	$ 2,275.00	-	$ -	65.00	-	$ 2,275.00	$ -	100.0%
10	3/4" POLY SERVICE LINE w/ 1-1/2" POLY CASING (DIRECTIONAL BORE)	80	LF	$ 55.00	$ 4,400.00	-	$ -	80.00	-	$ 4,400.00	$ -	100.0%
11	CONNECTION TO EXISTING WATER METER	8	EA	$ 1,000.00	$ 8,000.00	-	$ -	9.00	(1.00)	$ 9,000.00	$ (1,000.00)	112.5%
12	RELOCATE AND RECONNECT EXISTING METER	1	EA	$ 1,000.00	$ 1,000.00	-	$ -	1.00	-	$ 1,000.00	$ -	100.0%
13	FIRE HYDRANT ASSEMBLY	2	EA	$ 8,142.40	$ 16,284.80	-	$ -	2.00	-	$ 16,284.80	$ -	100.0%
14	10" GATE VALVE	3	EA	$ 4,449.60	$ 13,348.80	-	$ -	3.00	-	$ 13,348.80	$ -	100.0%
15	DUCTILE IRON FITTINGS	600	LB	$ 15.00	$ 9,000.00	-	$ -	534.00	66.00	$ 8,010.00	$ 990.00	89.0%
16	CAP EXISTING WATER MAIN	3	EA	$ 500.00	$ 1,500.00	-	$ -	3.00	-	$ 1,500.00	$ -	100.0%
17	9.5MM, HOT MIX ASPHALT (HMA)	20	TON	$ 200.00	$ 4,000.00	-	$ -	-	20.00	$ -	$ 4,000.00	0.0%
18	PERMANENT GRASSING (SEEDING)	1.0	AC	$ 3,000.00	$ 3,000.00	-	$ -	1.00	-	$ 3,000.00	$ -	100.0%
19	SOLID SODDING	1000	SY	$ 6.00	$ 6,000.00	-	$ -	880.00	120.00	$ 5,280.00	$ 720.00	88.0%
20	610 CRUSHED LIMESTONE	40	TON	$ 100.00	$ 4,000.00	-	$ -	21.00	19.00	$ 2,100.00	$ 1,900.00	52.5%
21	Remove and Replace Existing Inlet (Includes Grate)	1	EA	$ 6,000.00	$ 6,000.00	-	$ -	1.00	-	$ 6,000.00	$ -	100.0%
CO1.1	Summary Change Order - Final Quantity Adjustments	1	EA	$ (9,530.00)	$ (9,530.00)	-	$ -	-	-	$ -	$ (9,530.00)	0.0%
				CONTRACT TOTAL	*$ 145,854.60*		*$ -*			*$ 145,854.60*	*$ -*	*100.00%*

THE UNDERSIGNED CONTRACTOR CERTIFIES THAT TO THE BEST OF THE CONTRACTOR'S KNOWLEDGE, INFORMATION, AND BELIEF, THE WORK COVERED BY THIS APPLICATION FOR PAYMENT HAS BEEN COMPLETED IN ACCORDANCE WITH THE PLANS AND CONTRACT DOCUMENTS.

CONTRACTOR: Jose Serra Construction, LLC

SIGNED: Rico McLaurin Date: 12/30/25

PRINT:

ENGINEER CERTIFIES THAT PAY ITEMS REQUESTED FOR PAYMENT HAVE BEEN REVIEWED IN THE FIELD AND THE REQUEST APPEARS TO BE ACCURATE TO THE WORK THAT HAS BEEN PERFORMED UP UNTIL THE PAY PERIOD END DATE.

SIGNED: Brady T. Knight Date: 12/30/25

PRINT: Brady T. Knight (Benchmark Engineering & Surveying, LLC)

Owner APPROVAL OF THIS PAY REQUEST

SIGNED: _____ Date: _____

PRINT: Butch Lee, Mayor

ORIGINAL CONTRACT PRICE	$ 145,854.60	
NET CHANGE BY CHANGE ORDERS	$ -	
CURRENT CONTRACT PRICE	$ 145,854.60	
COST OF ORIGINAL CONTRACT WORK PERFORMED TO DATE:	$ 145,854.60	
EXTRA WORK PERFORMED TO DATE:	$ -	
COST OF TOTAL WORK PERFORMED TO DATE:	$ 145,854.60	
STORED MATERIALS:	$ -	
SUBTOTAL:	$ 145,854.60	
LESS RETAINAGE	$ -	5% contract
SUBTOTAL LESS RETAINAGE:	$ 145,854.60	
LESS PREVIOUS PAYMENTS AND AMOUNTS DUE FROM PREVIOUS:	$ 138,561.87	
FUEL ADJUSTMENT	$ -	
BALANCE DUE THIS PAYMENT:	**$ 7,292.73**	
BALANCE TO FINISH:	**$ -**	

BENCHMARK
ENGINEERING & SURVEYING, LLC

CIVIL CONSULTING ENGINEERING ◆ LAND SURVEYING ◆ UAV MAPPING
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OWNER: CITY OF BRANDON
CONTRACTOR: Jose Serra Construction, LLC
Date: 12/17/25
CHANGE ORDER NUMBER: #1 FINAL SUMMARY CHANGE ORDER
PROJECT NAME: West Sunset Drive Waterline (B-11423)

ITEM NO.	ITEM DESCRIPTION	DESCRIPTION OF CHANGES	UNIT	PLAN QUANTITY	FINAL QUANTITY	DIFFERENCE	UNIT COST	TOTAL CONTRACT COST CHANGE
1	MOBILIZATION		LS	1.00	1.00	-	$ 5,000.00	$ -
2	MAINTENANCE OF TRAFFIC		LS	1.00	1.00	-	$ 5,000.00	$ -
3	REMOVAL OF ASPHALT ROADWAY AND DRIVEWAY (ALL DEPTHS) (INCLUDES SAWCUTTING)		SY	50.00	50.00	-	$ 10.00	$ -
4	SELECT BORROW EXCAVATION, FM, AH		CY	60.00	0.00	(60.00)	$ 25.00	$ (1,500.00)
5	EXCESS EXCAVATION, FM, AH, HAULED OFF SITE		CY	60.00	60.00	-	$ 25.00	$ -
6	CONNECTION TO EXISTING WATER MAIN		EA	2.00	2.00	-	$ 1,588.00	$ -
7	10" C-900 WATER MAIN (OPEN CUT)		LF	890.00	858.00	(32.00)	$ 60.00	$ (1,920.00)
8	10" C-900 UNENCASED BORE (INCLUDES SLEEVES)		LF	65.00	70.00	5.00	$ 100.00	$ 500.00
9	3/4" POLY SERVICE LINE (OPEN CUT)		LF	65.00	65.00	-	$ 35.00	$ -
10	3/4" POLY SERVICE LINE W/ 1-1/2" POLY CASING (DIRECTIONAL DRILL)		LF	80.00	80.00	-	$ 55.00	$ -
11	CONNECTION TO EXISTING WATER METER		EA	8.00	9.00	1.00	$ 1,000.00	$ 1,000.00
12	RELOCATE AND RECONNECT EXISTING METER		EA	1.00	1.00	-	$ 1,000.00	$ -
13	FIRE HYDRANT ASSEMBLY		EA	2.00	2.00	-	$ 8,142.40	$ -
14	10" GATE VALVE		EA	3.00	3.00	-	$ 4,449.60	$ -
15	DUCTILE IRON FITTINGS		LBS	600.00	534.00	(66.00)	$ 15.00	$ (990.00)
16	CAP EXISTING WATER MAIN		EA	3.00	3.00	-	$ 500.00	$ -
17	9.5 MM, HOT MIX ASPHALT, (HMA)		TON	20.00	0.00	(20.00)	$ 200.00	$ (4,000.00)
18	PREMANENT GRASSING (SEEDING)		AC	1.00	1.00	-	$ 3,000.00	$ -
19	SOLID SODDING		SY	1000.00	880.00	(120.00)	$ 6.00	$ (720.00)
20	610 CRUSHED LIMESTONE		TON	40.00	21.00	(19.00)	$ 100.00	$ (1,900.00)
21	REMOVE AND REPLACE EXISTING INLET (INCLUDES GRATE)		EA	1.00	1.00	-	$ 6,000.00	$ -

ORIGINAL CONTRACT AMOUNT	$ 155,384.60
CONTRACT CHANGE DUE TO FINAL SUMMARY CHANGE ORDER (CHANGE ORDER NO.2)	$ (9,530.00)
FINAL REVISED CONTRACT AMOUNT	$ 145,854.60
ORIGINAL CONTRACT COMPLETION DATE	11/7/2025
ADDITIONAL CONTRACT TIME FOR SUMMARY CHANGE ORDER	28
ACTUAL CONTRACT SUBSTANTIAL COMPLETION DATE	12/5/2025

RECOMMENDED BY: Brady T. Knight — ENGINEER (SIGNATURE) — 12/30/25 DATE

ACCEPTED BY: Kico Melanson — CONTRACTOR (SIGNATURE) — 12/30/25 DATE

APPROVED BY: _____ OWNER (SIGNATURE) — _____ DATE

AIA® Document G707™ – 1994

Consent of Surety to Final Payment

BOND NO. GS56900483

PROJECT: *(Name and address)*

West Sunset Drive Water Line

Brandon, MS

ARCHITECT'S PROJECT NUMBER:

CONTRACT FOR:

CONTRACT DATED:
October 27, 2025

OWNER: [ ]
ARCHITECT: [ ]
CONTRACTOR: [ ]
SURETY: [X]
OTHER: [ ]

TO OWNER: *(Name and address)*
City of Brandon
1000 Municipal Drive
Brandon, MS 39042

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the
(Insert name and address of Surety)

The Gray Casualty & Surety Company
P.O. Box 6202
Metairie, LA 70009

, SURETY,

on bond of
(Insert name and address of Contractor)

Jose Serra Construction, L.L.C.
7094 Upper C C Road
Clinton, LA 70722

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety of any of its obligations to
(Insert name and address of Owner)

City of Brandon
1000 Municipal Drive
Brandon, MS 39042

, OWNER,

as set forth in said Surety's bond.

IN WITNESS WHEREOF, the Surety has hereunto set its hand on this date: December 19, 2025
(Insert in writing the month followed by the numeric date and year.)

SURETY *(Signature)*

BY: Miller B. Hilliard, Attorney-In-Fact

(Printed name and title)

Attest:
(Seal):

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User Notes: (6945b182737d8183a9b78667)

THE GRAY INSURANCE COMPANY
THE GRAY CASUALTY & SURETY COMPANY

GENERAL POWER OF ATTORNEY

Bond Number: GS56900483 **Principal:** Jose Serra Construction, L.L.C.

Project: West Sunset Drive Water Line

KNOW ALL BY THESE PRESENTS, THAT The Gray Insurance Company and The Gray Casualty & Surety Company, corporations duly organized and existing under the laws of Louisiana, and having their principal offices in Metairie, Louisiana, do hereby make, constitute, and appoint: **Jonah P. Overland, Randolph A. Brunson, Fiona J. Boyd, Miller B. Hilliard, and Myra L. Aupied of Baton Rouge, Louisiana jointly and severally** on behalf of each of the Companies named above its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its deed, bonds, or other writings obligatory in the nature of a bond, as surety, contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the amount of $25,000,000.00.

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both The Gray Insurance Company and The Gray Casualty & Surety Company at meetings duly called and held on the 26th day of June, 2003.

"RESOLVED, that the President, Executive Vice President, any Vice President, or the Secretary be and each or any of them hereby is authorized to execute a power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings, and all contracts of surety, and that each or any of them is hereby authorized to attest to the execution of such Power of Attorney, and to attach the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be binding upon the Company now and in the future when so affixed with regard to any bond, undertaking or contract of surety to which it is attached.

IN WITNESS WHEREOF, The Gray Insurance Company and The Gray Casualty & Surety Company have caused their official seals to be hereinto affixed, and these presents to be signed by their authorized officers this 4th day of November, 2022.

THE GRAY INSURANCE COMPANY SEAL

By: Michael T. Gray
President
The Gray Insurance Company

Cullen S. Piske
President
The Gray Casualty & Surety Company

THE GRAY CASUALTY & SURETY COMPANY SEAL

State of Louisiana
ss:
Parish of Jefferson

On this 4th day of November, 2022, before me, a Notary Public, personally appeared Michael T. Gray, President of The Gray Insurance Company, and Cullen S. Piske, President of The Gray Casualty & Surety Company, personally known to me, being duly sworn, acknowledged that they signed the above Power of Attorney and affixed the seals of the companies as officers of, and acknowledged said instrument to be the voluntary act and deed, of their companies.

Leigh Anne Henican
Notary Public
Notary ID No. 92653
Orleans Parish, Louisiana

Leigh Anne Henican
Notary Public, Parish of Orleans State of Louisiana
My Commission is for Life

I, Mark S. Manguno, Secretary of The Gray Insurance Company, do hereby certify that the above and forgoing is a true and correct copy of a Power of Attorney given by the companies, which is still in full force and effect. IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Company this 19th day of December , 2025 .

I, Leigh Anne Henican, Secretary of The Gray Casualty & Surety Company , do hereby certify that the above and forgoing is a true and correct copy of a Power of Attorney given by the companies, which is still in full force and effect. IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Company this 19th day of December , 2025 .

THE GRAY INSURANCE COMPANY SEAL

THE GRAY CASUALTY & SURETY COMPANY SEAL

JOSE SERRA CONSTRUCTION LLC
16068 Lamonte Dr, Hammond LA 70403

Date: December 17, 2025

To: Brad Knight

Benchmark Engineering & Surveying, LLC

Dear Sir,

I am pleased to inform you that we will warranty the construction project completed at **West Sunset Drive in Brandon, Ms.** This warranty reflects our commitment to quality and our dedication to ensuring your satisfaction with our work.

This warranty covers a period of one year from the date of completion, which was officially concluded on **December 10, 2025.** During this time, we guarantee that all materials and workmanship are free from defects and will perform as intended.

The specific terms of the warranty include:

- Coverage: All materials and related work for said job.
- Exclusions: Damage due to misuse, neglect, or acts of nature.
- Claim Process: In the event of a warranty issue, please notify us in writing at [ricom@jsconstruction.llc]. We will arrange for a site visit to assess the situation and determine the necessary remedial action.

We appreciate the trust you have placed in us for this project, and we are committed to addressing any concerns that may arise during the warranty period. Your satisfaction is our top priority. We look forward to furthering our working relationship with you.

Best regards.

Rico Melancon

Rico Melancon
Ricom@jsconstruction.llc
225-445-0306 ©

AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS AND RELEASE OF LIENS

Date: 12-18-2025

TO: Brady Knight
Project Manager
Benchmark Engineering & Surveying, LLC
660 Katherine Drive, Suite 302
Flowood, MS 39232
Office: 601-769-1702

Owner: City of Brandon
1000 Municipal Drive
Brandon, MS 39042
Tel: 601.825.5021

PROJECT: West Sunset Drive Waterline

By this instrument, the undersigned hereby certifies that on this date, he has been paid in full less retainage for all materials and equipment furnished, for all labor and services performed, and for all know indebtedness and claims against the undersigned for damages arising in any manner on or against the PROJECT, its land, improvements, and equipment of every kind. Therefore, the undersigned does hereby waive and/or release any and all liens against the PROJECT as of the 18th Day of December in the year of 2025.

Company: Jose Serra Construction, LLC.

BY: Rico Melancon

TITLE: Manager

STATE OF: ~~Mississippi~~ Louisiana

COUNTY OF: ~~Rankin~~ Tangipahoa

Sworn and subscribed to before me this 18th day of December year of 2025

Notary Public In and for said Parish of Tangipahoa, State of Louisiana

Christina Causey

CHRISTINA CAUSEY - #134108
NOTARY PUBLIC
MY COMMISSION IS FOR LIFE
TANGIPAHOA PARISH, LA

Contractor's Affidavit of Release of Liens

PROJECT: West Sunset Drive Waterline **PROJECT NO.** B-11423

OWNER: City of Brandon

CONTRACTOR: Jose Serrra Construction, LLC

ENGINEER: Benchmark Engineering & Surveying, LLC

The Contractor, in accordance with the Contract Documents, and in consideration for the full and final payment to the Contractor for all services in connection with the project, does hereby waive and release any and all liens, or any and all claims to liens which the Contractor may have on or affecting the project as a result of its contract(s) for the Project or for performing labor and/or furnishing materials in any way connected with the construction of any aspect of the project. The Contractor further certifies and warrants that all subcontractors of labor and/or materials for the Project, except as listed below, have been paid in full for all labor and/or materials supplied to, for through or at the direct or indirect request of the Contractor prior to, through and including the date of this affidavit.

EXCEPTIONS: (If none, write "NONE". The Contractor shall furnish a bond acceptable to the Owner for each exception.)

None

CONTRACTOR

By Rico Melancon

Title Manager

Subscribed and sworn to before me this 18th day of December

Notary Public: Christina Causey #134108

CHRISTINA CAUSEY - #134108
NOTARY PUBLIC
MY COMMISSION IS FOR LIFE
TANGIPAHOA PARISH, LA

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: ALEX WADE, PUBLIC WORKS DIRECTOR

BOARD AGENDA: JANUARY 20, 2026

SUBJECT: KENNEDY FARM PARKWAY SIDEWALK PROJECT
PAY REQUEST 1

Asking for your consideration to approve Pay Request 1 in the amount of $49,453.62 from Simmons Erosion Control Company for the Kennedy Farm Parkway Sidewalk Project and authorize payment of the same.

On September 2, 2025, the Board gave permission to develop plans & advertise for bid the Kennedy Farm Parkway Sidewalk Project.

This project will allow for the construction of a new sidewalk along the Northwest portion of Kennedy Farm Parkway from Louis Wilson Drive to Shiloh Park.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Benchmark Engineering Recommendation Letter
- Pay Request 1

GL Code: 314-600-718

Funding: Kennedy Farm Parkway Sidewalk Fund & HB603

January 13th, 2026

Mr. Alex Wade
Public Works Director
City of Brandon
1000 Municipal Drive
Brandon, MS 39042

RE: City of Brandon
Kennedy Farms Parkway Multiuse Path
B-10277
Pay Request #1

Dear Mr. Wade:

Please find included in this packet all documentation and paperwork necessary for approval of Pay Request No. 1 for construction services for the City of Brandon Kennedy Farms Parkway Multiuse Path Project for Simmons Erosion Control Co., Inc. in the total amount of **$49,453.62**

We have reviewed this pay request and recommend this be submitted to the Board for their approval.

Should you have any questions or need additional information, please do not hesitate to contact our office at 601-591-1077.

Sincerely,

Lon Burt, P.E.
Project Manager
Benchmark Engineering & Surveying, LLC

cc: Matthew Miller, P.E., P.L.S. (Benchmark)
Anthony Horn, P.E. (Benchmark
Carly Dearman (Brandon)
Rebecca Pevey (Brandon)
File: B-10277

BENCHMARK
ENGINEERING & SURVEYING, LLC

CIVIL • STRUCTURAL • PLANNING • SURVEYING • UAV MAPPING
www.benchmarkms.net

PROJECT : *City of Brandon - Kennedy Farms Parkway Multi-Use Path*

PROJ. NO.: **B-10277**

				Original Contract Amt.			PAY REQUEST #1 - PAY PERIOD 12/01/2025 to 12/31/2025				
ITEM #	*DESCRIPTION*	*PLAN QTY.*	*UNIT*	*UNIT PRICE*	*SUBTOTAL*	*CURRENT QUANTITY*	*CURRENT TOTAL*	*QUANTITY TO DATE*	*QUANTITY REMAINING*	*TOTAL TO DATE*	*% COMPLETE*
1	MOBILIZATION	1	LS	$ 4,650.00	$ 4,650.00	50.00%	$ 2,325.00	50.00%	50.00%	$ 2,325.00	50.0%
2	TRUNACATED DOME ADA DETECTABLE WARNING PAD	20	SF	$ 25.00	$ 500.00	0.00%	$ -	0.00	20.00	$ -	0.0%
A1-3	4" CONCRETE MULTI-USE PATH WITH REINFORCEMENT (3,500 PSI, DOWELED 40' EXPANSION WITH SEALANT)	2,575	SY	$ 61.50	$ 158,362.50	708.88	$ 43,596.12	708.88	1866.12	$ 43,596.12	27.5%
A3-4	REINFORCED CONCRETE DRIVEWAY (4,000 PSI)	114	SY	$ 106.85	$ 12,180.90	57.42	$ 6,135.33	57.42	56.58	$ 6,135.33	50.4%
				CONTRACT TOTAL	*$ 175,693.40*		*$ 52,056.45*			*$ 52,056.45*	

THE UNDERSIGNED CONTRACTOR CERTIFIES THAT TO THE BEST OF THE CONTRACTOR'S KNOWLEDGE, INFORMATION, AND BELIEF, THE WORK COVERED BY THIS APPLICATION FOR PAYMENT HAS BEEN COMPLETED IN ACCORDANCE WITH THE PLANS AND CONTRACT DOCUMENTS.

CONTRACTOR: SIMMONS EROSION CONTROL, INC.

SIGNED: _____ Date: 01/13/26

PRINT:

ENGINEER CERTIFIES THAT PAY ITEMS REQUESTED FOR PAYMENT HAVE BEEN REVIEWED IN THE FIELD AND THE REQUEST APPEARS TO BE ACCURATE TO THE WORK THAT HAS BEEN PERFORMED UP UNTIL THE PAY PERIOD END DATE.

SIGNED: _____ Date: 01/13/2026

PRINT: Lon Burt, P.E. (Benchmark Engineering & Surveying, LLC)

OWNER APPROVES OF THIS PAY REQUEST.

SIGNED: _____ Date: _____

PRINT: Butch Lee, Mayor

ORIGINAL CONTRACT PRICE	$	175,693.40
NET CHANGE BY CHANGE ORDERS	$	-
CURRENT CONTRACT PRICE	$	175,693.40
COST OF ORIGINAL CONTRACT WORK PERFORMED TO DATE:	$	52,056.45
EXTRA WORK PERFORMED TO DATE:	$	-
COST OF TOTAL WORK PERFORMED TO DATE:	$	52,056.45
STORED MATERIALS:	$	-
SUBTOTAL:	$	52,056.45
LESS RETAINAGE (5%)	$	(2,602.82)
SUBTOTAL LESS RETAINAGE:	$	49,453.62
LESS PREVIOUS PAYMENTS AND AMOUNTS DUE FROM PREVIOUS:	$	-
FUEL ADJUSTMENT	$	-
BALANCE DUE THIS PAYMENT:	**$**	**49,453.62**
BALANCE TO FINISH:	**$**	**126,239.78**

TOTAL CONTRACT TIME (DAYS) = 60

TOTAL DAYS IN THIS PAY PERIOD = 30

TOTAL DAYS = 30

TOTAL CONTRACT TIME USED = 50%

% BILLED = *29.63%*

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: ALEX WADE, PUBLIC WORKS DIRECTOR

BOARD AGENDA: JANUARY 20, 2026

SUBJECT: GRANTS FERRY PARKWAY SHARED USE PATH LPA PROJECT

PROJECT #: STP-0013-00(055)LPA109422/701000

PAY REQUEST 7

Asking for your consideration to approve Pay Request 7 in the amount of $144,491.37 from Thornton Construction Company for the Grants Ferry Parkway Shared Use Path LPA Project and authorize payment of the same.

On April 7, 2025, the Board awarded the bid to Thornton Construction Company for the Grants Ferry Parkway Share Use Path LPA Project. This project will allow for a new multi-use path to be constructed along Grants Ferry Parkway. This project is an MDOT LPA project and final award of the bid will be contingent upon MDOT's concurrence of the award.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

- Benchmark Engineering Recommendation Letter
- Thornton Construction Company Pay Request 7

GL Code: 001-201-703

Funding: MPO

January 14th, 2026

Mr. Alex Wade
Public Works Director
City of Brandon
1000 Municipal Drive
Brandon, MS 39042

RE: City of Brandon
Grants Ferry Parkway Shared Use Path (From MS 471 to Cornerstone Dr.)
Project # STP-0013-00(055) LPA/109422-701000
B-9950/B-11576
Pay Request #7

Mr. Wade:

Please find included in this packet all documentation and paperwork necessary for approval of Pay Request No. 7 regarding construction services for the City of Brandon Grants Ferry Parkway Shared Use Path from MS 471 to Cornerstone Dr. for Thornton Construction Co., Inc. in the amount of **$144,491.37**

We have reviewed this pay request(s) and recommend this be submitted to the Board for their approval. Once approved, we will submit a request for reimbursement as soon as possible.

Should you have any questions or need additional information, please do not hesitate to contact our office at 601-627-7787.

Sincerely,

Lon Burt, P.E.
Project Manager
Benchmark Engineering & Surveying, LLC

cc: Carly Dearman (City of Brandon)
Matthew Miller, P.E., P.L.S. (Benchmark)
Mary Ann Hess (City of Brandon)
Rebecca Pevey (City of Brandon)
File: B-9950/B-11576

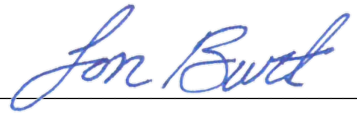
LPA-001 v 1.2.0 MISSISSIPPI DEPARTMENT OF TRANSPORTATION STP-0013-00(055)/109422701

Revised Apr. 02, 2009 Contractor's Estimate - Recap Sheet Printed: 01/14/2026 10:55 am

Vendor Number	3100024322 0	Completion Date	00/00/0000
Contract ID	LSTP001300055	Time Units / Days to be Allowed	105.00
In Account With	City of Brandon PO Box 1539, Brandon, MS, 39043		
FMS Contract Number	OG00001539		
Estimate Number	0007 PROGRESS	Period	12/01/2025 Thru 12/31/2025

Project County: RANKIN (61)	Current Period	Previous Estimate	Total Allowed to Date
Project Number: 109422701000 [STP-0013-00(055)/109422701]			
Total Cost (Participating)	$144,491.37	$1,343,577.18	$1,488,068.55
Total Cost	$144,491.37	$1,343,577.18	$1,488,068.55
Project Total	$144,491.37	$1,343,577.18	$1,488,068.55
% Matching Funds Deduction for LPA 25.00000 %	($36,122.84)	($335,894.30)	($372,017.14)
Total Net Amount Owed to LPA	$108,368.53	$1,007,682.88	$1,116,051.41
Total Contract Net Work Due	$108,368.53	$1,007,682.88	$1,116,051.41
Time Units / Days Used	4.991000	90.000000	94.991000
Contract % Complete (Dollars)	9.15 %	85.11 %	94.26 %
Contract % Elapsed Time	4.750000%	85.710000%	90.470000 %

Quantities Checked
Original Signed
Burt, Lon (15-10)



Project Engineer

LPA Official: _____

Approved:
Chief Engineer by _____
Original Signed
Mitchell Young, P.E.

LPA Engineer

Completion Date: 00/00/0000
Calendar Days to be Allowed: 105.00
Total Contract Bid Amount: $1,533,103.75
Total Contract Current Amount: $1,578,689.23
Productive Days to be Allowed: 105.000000
Total Productive Days Assessed: 94.990000
Contract % Elapsed Time (Productive Days): 90.470000 %
Progress of Project: 3.790000 %

CAD002 v 1.6 MISSISSIPPI DEPARTMENT OF TRANSPORTATION STP-0013-00(055)/109422701

Revised Oct. 10, 2008 Contractor's Estimate - Detail Sheet Printed: 01/14/2026

Vendor Number	3100024322 0	Date Let	03/14/2025	MPC	Not Found
Contract ID	LSTP001300055	Award Date	04/25/2025		
In Account With	City of Brandon PO Box 1539, Brandon, MS, 39043				
Surety	Default Surety For LPA Contract				
FMS CC Number	OG00001539				
Estimate Number	0007 PROGRESS	Period	12/01/2025 Thru 12/31/2025		

Project Number		**109422701000 | STP-0013-00(055)/109422701 RANKIN (61)**						**Category**		**Roadway**	
	Line No	**Item Number**	**AC**	**Item**	**Total Quantities**			**Unit**	**Unit Price**	**Amount**	
					Contract Qty	**Current**	**Allowed-to-Date**			**Current**	**Allowed-to-Date**
1	0010	202-B240		Removal of Traffic Stripe	48.000	192.000	192.000	LF	12.50	2,400.00	2,400.00
1	0020	203-A001	E	Unclassified Excavation, FM, AH	2,000.000	0.000	2,561.000	CY	16.30	0.00	41,744.30
1	0030	203-EX041	E	Borrow Excavation, AH, LVM, Class B9-6	850.000	0.000	82.000	CY	21.50	0.00	1,763.00
1	0040	203-G002	E	Excess Excavation, LVM, AH	1,225.000	0.000	682.000	CY	15.00	0.00	10,230.00
1	0050	203-I002		Site Grading	834.000	0.000	3,262.450	SY	4.50	0.00	14,681.03
1	0060	211-B001	E	Topsoil for Slope Treatment, Contractor Furnished	524.000	0.000	673.000	CY	37.50	0.00	25,237.50
1	0070	211-C001	E	Topsoil for Plant Holes, Contractor Furnished	10.000	0.000	0.000	CY	125.00	0.00	0.00
1	0080	216-B001		Solid Sodding, Bermuda	6,398.000	2,040.000	9,390.000	SY	7.50	15,300.00	70,425.00
1	0090	219-A001		Watering	128.000	0.000	142.000	KGAL	20.00	0.00	2,840.00
1	0100	225-A001		Grassing	1.000	0.000	1.000	ACRE	1,500.00	0.00	1,500.00
1	0110	225-B001		Agricultural Limestone	1.000	0.000	0.000	TON	390.00	0.00	0.00
1	0120	225-C001		Mulch, Vegetative Mulch	2.000	0.000	3.150	TON	520.00	0.00	1,638.00
1	0130	226-A001		Temporary Grassing	1.000	0.000	0.000	ACRE	950.00	0.00	0.00
1	0140	230-B057		Tree Planting, Nutall Oak	4.000	2.000	4.000	EA	437.50	875.00	1,750.00
1	0150	230-B059		Tree Planting, Pin Oak	5.000	2.000	5.000	EA	437.50	875.00	2,187.50
1	0160	230-B081		Tree Planting, Sugar Maple	5.000	3.000	5.000	EA	437.50	1,312.50	2,187.50
1	0170	230-B095		Tree Planting, Willow Oak	5.000	3.000	5.000	EA	437.50	1,312.50	2,187.50
1	0180	230-D001		Bed Preparation	1,500.000	1,000.000	1,500.000	SF	1.25	1,250.00	1,875.00
1	0190	907-234-A001		Temporary Silt Fence	7,100.000	1,861.000	7,285.000	LF	3.55	6,606.55	25,861.75
1	0200	237-A002		Wattles, 20"	2,120.000	290.000	1,360.000	LF	7.30	2,117.00	9,928.00
1	0210	249-B001		Remove and Reset Riprap	8.000	0.000	8.000	CY	88.30	0.00	706.40
1	0220	907-258-E001		Trash Receptacle	3.000	3.000	3.000	EA	3,465.00	10,395.00	10,395.00
1	0230	907-258-PP002		Decorative Park Bench	3.000	3.000	3.000	EA	2,890.00	8,670.00	8,670.00
1	0250	304-F002	GT	Size 610 Crushed Stone Base	249.000	0.000	416.380	TON	82.90	0.00	34,517.90

	Line No	Item Number	AC	Item	Total Quantities			Unit	Unit Price	Amount	
					Contract Qty	Current	Allowed-to-Date			Current	Allowed-to-Date
1	0270	305-A001		Processing for In-Grade Modification	8,500.000	0.000	8,635.585	SY	5.00	0.00	43,177.93
1	0280	307-C006	M	8" Soil-Lime-Water Mixing, Class C	5,310.000	0.000	0.000	SY	6.75	0.00	0.00
1	0290	307-S001	A3	Bituminous Curing Seal	1,328.000	0.000	0.000	GAL	7.50	0.00	0.00
1	0300	311-B001		Lime	116.000	0.000	0.000	TON	390.00	0.00	0.00
1	0310	603-CE008	S	29" x 18" Concrete Arch Pipe, Class A III	24.000	0.000	24.000	LF	165.25	0.00	3,966.00
1	0320	603-RB017		29" x 18" End Section Removed and Relaid	1.000	0.000	1.000	EA	600.00	0.00	600.00
1	0330	608-B001	S	Concrete Sidewalk, With Reinforcement	8,681.000	0.000	8,666.580	SY	72.25	0.00	626,160.42
1	0340	907-608-C001		Detectable Warning Panels	160.000	0.000	160.000	SF	65.50	0.00	10,480.00
1	0360	618-B001		Additional Construction Signs	1.000	0.000	0.000	SF	10.00	0.00	0.00
1	0370	619-D1001		Standard Roadside Construction Signs, Less than 10 Square Fe et	16.000	0.000	18.000	SF	15.00	0.00	270.00
1	0380	619-D2001		Standard Roadside Construction Signs, 10 Square Feet or More	52.000	0.000	40.000	SF	15.00	0.00	600.00
1	0390	619-G4005		Barricades, Type III, Single Faced	24.000	0.000	24.000	LF	23.75	0.00	570.00
1	0400	619-G7001		Warning Lights, Type "B"	8.000	0.000	8.000	EA	312.50	0.00	2,500.00
1	0420	907-626-H010		Thermoplastic Legend, White	854.000	854.000	854.000	LF	6.25	5,337.50	5,337.50
1	0430	630-A001		Standard Roadside Signs, Sheet Aluminum, 0.080" Thickness	19.000	0.000	19.000	SF	19.00	0.00	361.00
1	0440	630-C003		Steel U-Section Posts, 3.0 lb/ft	32.000	0.000	50.000	LF	7.00	0.00	350.00
1	0450	907-630-O001		Remove and Reset Sign Assembly	16.000	0.000	16.000	EA	166.75	0.00	2,668.00
1	0470	907-809-A001	S	Retaining Wall System	1,560.000	0.000	1,526.625	SF	90.50	0.00	138,159.56
1	0480	815-A006	S	Loose Riprap, Size 200	32.000	0.000	23.770	TON	97.50	0.00	2,317.58
1	0490	815-F002	S	Sediment Control Stone	32.000	0.000	27.740	TON	110.00	0.00	3,051.40
1	0500	L00011 230-B500		Tree Planting, Ginkgo Tree	5.000	1.000	4.000	EA	562.50	562.50	2,250.00
1	0510	L00011 230-B500		Tree Planting, Pond Cypress	10.000	2.000	10.000	EA	500.00	1,000.00	5,000.00
1	0520	L00031 907-258-PP500		Bicycle Rack Bicycle Rack	1.000	1.000	1.000	EA	1,412.00	1,412.00	1,412.00
1	0530	L00056 907-813-PP500		42" Hand Rail	410.000	284.000	324.000	LF	245.00	69,580.00	79,380.00
1	0540	L00070 907-233-C500		Pine Straw Mulch	170.000	120.000	170.000	SY	9.40	1,128.00	1,598.00
1	0550	L00076 230-A500		Shrub Planting, Hameln Dwarf Fountain Grass, 3 Gallon	75.000	28.000	73.000	EA	37.50	1,050.00	2,737.50
1	0560	L00076 230-A500		Shrub Planting, Andorra Juniper, 3 Gallon	33.000	11.000	31.000	EA	37.50	412.50	1,162.50

	Line No	Item Number	AC	Item	Total Quantities			Unit	Unit Price	Amount	
					Contract Qty	Current	Allowed-to-Date			Current	Allowed-to-Date
1	8010	221-A001	S	Concrete Paved Ditch S/A #1	37.000	0.000	39.000	CY	1,232.04	0.00	48,049.56
									Total Roadway Items	**131,596.05**	**1,254,884.33**
									Total Participating Direct Items	**131,596.05**	**1,254,884.33**
									Total Non-Participating Direct Items	**0.00**	**0.00**
Total Direct Items on Contract = 1,337,419.23									**Total Direct Items**	**131,596.05**	**1,254,884.33**

Dependent Items

Part	Line No	Item Number	AC	Item	Total Quantities			Unit	Unit Price	Amount	
					Contract Qty	Current	Allowed-to-Date			Current	Allowed-to-Date
1	0350	907-618-A001		Maintenance of Traffic	1.000000	0.098400	0.938300	LS	91,050.00	8,959.32	85,432.22
1	0410	620-A001		Mobilization	1.000000	0.000000	1.000000	LS	110,220.00	0.00	110,220.00
1	0460	699-A001		Roadway Construction Stakes	1.000000	0.098400	0.938300	LS	40,000.00	3,936.00	37,532.00
									Total Participating Dependent Items	**12,895.32**	**233,184.22**
									Total Non-Participating Dependent Items	**0.00**	**0.00**
									Total Dependent Items	**12,895.32**	**233,184.22**
									Total Project Participating Construction Items	**144,491.37**	**1,488,068.55**
									Total Project Non-Participating Construction Items	**0.00**	**0.00**
									Total Project Construction Items	**144,491.37**	**1,488,068.55**

Stockpiled Material Adjustments

	Line No	Item Number	Item Description	Adjustment Description	Current	Allowed-to-Date
				Total Participating Stockpiled Material Adjustments	**0.00**	**0.00**
				Total Participating Costs (on CAD001)	**144,491.37**	**1,488,068.55**
				Total Non-Participating Costs (on CAD001)	**0.00**	**0.00**
Project: 109422701000 | STP-0013-00(055)/109422701				**Total Costs (on CAD001)**	**144,491.37**	**1,488,068.55**

Fuel And Material Adjustments

	Line No	Item Number	Item Description	Adjustment Description	Price Difference	Current	Allowed-to-Date
				Total Participating Fuel And Material Adjustments		**0.00**	**0.00**
				Total Non-Participating Fuel And Material Adjustments		**0.00**	**0.00**
				Total Fuel And Material Adjustments		**0.00**	**0.00**

Total Construction Cost on Contract = 1,578,689.23	**Total Contract Net Work Due (on CAD001)**	**144,491.37**	**1,488,068.55**

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: ALEX WADE, PUBLIC WORKS DIRECTOR

BOARD AGENDA: JANUARY 20, 2026

SUBJECT: LANCE MARTIN EASTHAVEN SEWER REHABILITATION PROJECT
PAY REQUEST 3

Asking for your consideration to approve Pay Request 3 in the amount of $175,012.80 from Suncoast Infrastructure, Inc. for the Lance Martin Easthaven Sewer Rehabilitation Project and authorize payment of the same.

On November 20, 2023, the Board awarded the bid for the Lance Martin Easthaven Sewer Rehabilitation Project to Suncoast Infrastructure, Inc. as the best and lowest bid received. This project will allow for the rehabilitation of approximately 23,000 linear feet of sanitary sewer pipe and manholes in and along Lance Drive, Martin Road, and Easthaven Subdivision.

This project will be funded through MCWI MDEQ Grant and ARPA funds.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Benchmark Engineering Recommendation Letter
- Pay Request 3

GL Code: 314-600-712

Funding: MCWI MDEQ Grant & ARPA funds

January 14, 2026

Ms. Carly Dearman
Public Works Operations Coordinator
City of Brandon
1000 Municipal Dr.
Brandon, MS 39042

RE: City of Brandon
Sanitary Sewer Rehab of Lance Dr., Martin Rd. & Easthaven Sub. Brandon
B-9916
Pay Request #3

Dear Ms. Dearman:

Please find included in this packet all documentation and paperwork necessary for approval of Pay Request # 3 for construction services on the Sanitary Sewer Rehab of Lance Dr., Martin Rd. & Easthaven Sub. by Suncoast Infrastructure, Inc. in the amount of $175,012.80.

The project as billed through Pay Request #3 is 100% complete. Pay Request #4/Final will include Change Order #1 to adjust contract quantities, contract time, and reduce the current contract amount by $87,394.

We have reviewed this pay request and recommend this be submitted to the Board for their approval. Should you have any questions or need additional information, please do not hesitate to contact our office at 601-591-1077.

Sincerely,

James B. Wolf, P.E., P.L.S.
Benchmark Engineering & Surveying, LLC

cc: File: B-9916

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: S23164-103

To Customer: CITY OF BRANDON, MS
P.O. BOX 1539
BRANDON, MS 39043

Project S23164- S.S. Rehab of Lance Dr, Martin Rd, & Easthaven Sub.,Brandon

Via Engineer

Application No. JB App #3
Period From: 5/26/2025
Period To: 8/26/2025

Distribution to :
- ☐ Owner
- ☐ Engineer
- ☐ Contractor
- ☐
- ☐

From Contractor: Suncoast Infrastructure, Inc.
P.O. Box 397
1858 Hwy 49 South
Florence, MS 39073

Owner: City of Brandon

External Contract No. N/A

Application Date: 11/19/2025

Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum	$1,374,492.00
2. Net Change By Change Order	$0.00
3. Contract Sum To Date	$1,374,492.00
4. Work Completed To Date	$1,374,492.00
5. Stored Materials Inventory	$0.00
6. Total Completed and Stored To Date	$1,287,098.00
7. Retainage	
a. Maximum Retainage is not in effect.	
b. Securities are not furnished in lieu of Retainage.	$0.00
c. Retainage on Work Completed to Date 5.00 %	$64,354.90
d. Retainage on Stored Materials Inventory 0.00 %	$0.00
e. Total Calculated Retainage	$64,354.90
f. Total Retainage To Be Withheld	$64,354.90
8. Total Earned Less Retainage	$1,222,743.10
9. Less Previous Certificates For Payments	$1,047,730.30
10. Current Payment Due	$175,012.80
11. Balance to Finish, Plus Retainage	$151,748.90

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	$0.00	$0.00
Total Approved this Month	$0.00	$0.00
TOTALS	$0.00	$0.00
Net Changes By Change Order	**$0.00**	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Suncoast Infrastructure, Inc.

By: _____ Date: 11/19/2025

State of: Mississippi County of: Rankin

Subscribed and sworn to before me this 19th day of November 2025

Notary Public: Amy L Whiteley

My Commission expires: January 12, 2027

STATE OF MISSISSIPPI NOTARY PUBLIC ID # 98009 AMY L. WHITELEY Commission Expires Jan. 12, 2027 RANKIN COUNTY

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED **$175,012.80**

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER:

By: _____ Date: 1/14/2026

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

Application and Certification for Payment, containing
Engineer's signed certification is attached.
Tabulations below.

Application No. : JB App #3
Application Date : 11/19/25
Period From: 05/26/25
Period To: 08/26/25
External Contract No.:

Invoice # : S23164-103

Contract : S23164- S.S. Rehab of Lance Dr, Martin Rd, & Easthaven Sub.,Brandon

A	B	C	D	E	F	G	H	I	J	K	L	M	N		
	CURRENT CONTRACT					PREVIOUS WORK		THIS PERIOD		JOB TO DATE					
Item No.	Description of Work	UM	Units	Unit Price	Amount	Units	Amount	Units	Amount	Units	Amount	Stored Materials	Total Completed and Stored		
1	MOBILIZATION	LS	0.00	$85,000.00	$85,000.00	1.00	$85,000.00	0.00	$0.00	1.00	$85,000.00	$0.00	$85,000.00		
2	REMOVAL OF ASPHALT	SY	50.00	$20.00	$1,000.00	84.00	$1,680.00	0.00	$0.00	84.00	$1,680.00	$0.00	$1,680.00		
3	TEMPORARY SILT FENCE	LF	250.00	$2.00	$500.00	0.00	$0.00	0.00	$0.00	0.00	$0.00	$0.00	$0.00		
4	TEMPORARY WATTLES	LF	150.00	$5.00	$750.00	60.00	$300.00	0.00	$0.00	60.00	$300.00	$0.00	$300.00		
5	ASPHALT REPAIR	TON	25.00	$400.00	$10,000.00	31.68	$12,672.00	0.00	$0.00	31.68	$12,672.00	$0.00	$12,672.00		
6	SODDING	SY	100.00	$20.00	$2,000.00	550.00	$11,000.00	0.00	$0.00	550.00	$11,000.00	$0.00	$11,000.00		
7	NORMAL CLEANING (1 to 3 passes)	LF	21,433.00	$3.00	$64,299.00	15,846.00	$47,538.00	0.00	$0.00	15,846.00	$47,538.00	$0.00	$47,538.00		
8	HEAVY CLEANING (more than 3 passes)	LF	2,382.00	$4.00	$9,528.00	6,984.00	$27,936.00	0.00	$0.00	6,984.00	$27,936.00	$0.00	$27,936.00		
9	CCTV INVESTIGATION	LF	23,815.00	$3.00	$71,445.00	22,830.00	$68,490.00	0.00	$0.00	22,830.00	$68,490.00	$0.00	$68,490.00		
10	8" CURED IN PLACE PIPE	LF	22,415.00	$38.00	$851,770.00	19,175.00	$728,650.00	0.00	$0.00	19,175.00	$728,650.00	$0.00	$728,650.00		
11	6" CURED IN PLACE PIPE	LF	1,400.00	$33.00	$46,200.00	526.00	$17,358.00	0.00	$0.00	526.00	$17,358.00	$0.00	$17,358.00		
12	REMOVAL OF PROTRUDING TAPS	EA	25.00	$200.00	$5,000.00	3.00	$600.00	0.00	$0.00	3.00	$600.00	$0.00	$600.00		
13	POINT REPAIR, (6" SEWER / 0-10' depth)	EA	5.00	$4,500.00	$22,500.00	0.00	$0.00	0.00	$0.00	0.00	$0.00	$0.00	$0.00		
14	POINT REPAIR, (8" SEWER / 0-10' depth)	EA	5.00	$6,000.00	$30,000.00	12.00	$72,000.00	0.00	$0.00	12.00	$72,000.00	$0.00	$72,000.00		
15	POINT REPAIR, (8" SEWER / greater than 10')	EA	5.00	$7,500.00	$37,500.00	0.00	$0.00	0.00	$0.00	0.00	$0.00	$0.00	$0.00		
16	PAVEMENT TRENCH REPAIR	LF	100.00	$175.00	$17,500.00	118.00	$20,650.00	0.00	$0.00	118.00	$20,650.00	$0.00	$20,650.00		
17	MANHOLE INSPECTION	EA	110.00	$150.00	$16,500.00	0.00	$0.00	57.00	$8,550.00	57.00	$8,550.00	$0.00	$8,550.00		
18	REHAB SEWER MANHOLE (Condition B / Precast)	SF	1,000.00	$23.00	$23,000.00	0.00	$0.00	4,636.00	$106,628.00	4,636.00	$106,628.00	$0.00	$106,628.00		
19	REHAB SEWER MANHOLE (Condition B / Brick)	SF	1,000.00	$23.00	$23,000.00	0.00	$0.00	3,002.00	$69,046.00	3,002.00	$69,046.00	$0.00	$69,046.00		
20	REHAB SEWER MANHOLE (Condition C / Precast)	SF	1,000.00	$23.00	$23,000.00	0.00	$0.00	0.00	$0.00	0.00	$0.00	$0.00	$0.00		
21	REHAB SEWER MANHOLE (Condition C / Brick)	SF	1,000.00	$25.00	$23,000.00	0.00	$0.00	0.00	$0.00	0.00	$0.00	$0.00	$0.00		
22	MAINTENANCE OF TRAFFIC	LS	1.00	$9,000.00	$9,000.00	1.00	$9,000.00	0.00	$0.00	1.00	$9,000.00	$0.00	$9,000.00		
Grand Totals					$1,374,492.00		$1,102,874.00		$184,224.00		$1,287,098.00	$0.00	$1,287,098.00		

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: ALEX WADE, PUBLIC WORKS DIRECTOR

BOARD AGENDA: JANUARY 20, 2026

SUBJECT: MARQUETTE ROAD SIDEWALK EAST SIDE PROJECT
AWARD BID

Asking for your consideration to award the bid in the amount of $235,201.14 to Barnett Concrete Work, LLC for the Marquette Road Sidewalk East Side Project as the lowest and best bid received.

On January 15, 2026, the City of Brandon accepted bids for the Marquette Road Sidewalk East Side Project. Five bids were received for this project at this time.

On November 17, 2025, the Board gave permission to advertise for bid the Marquette Road Sidewalk East Side Project.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Benchmark Engineering Recommendation Letter
- Bid Tab

January 20, 2026

Mr. Alex Wade
Public Works Director
City of Brandon
1000 Municipal Dr.
Brandon, MS 39042

RE: City of Brandon
Marquette Rd. Multiuse Path – Bid Results
Benchmark # B-11087

Dear Mr. Wade:

The City of Brandon received five (5) bids for the above referenced project on January 15th, 2026, at 10:30 am. The five (5) bids were as follows:

- **Barnett Concrete Work, LLC** **$235,201.14 (corrected)**
- Simmons Erosion Control, Inc. $318,792.59
- Thornton Construction Co., Inc. $347,418.00
- Wildstone Construction Services, LLC $399,684.00
- Ferrell Construction & Land Management, LLC $449,385.05 (corrected)

The apparent low bid for the project was submitted by Barnett Concrete Work, LLC in the amount of $235,201.14.

After reviewing and evaluating the bids and bid packets, we found that there were clerical errors in the item totals, that amounted to -$16,626.93 from the submitted bid of $251,828.07. Barnett Concrete Work was notified of these errors that were submitted and confirmed that they were satisfied with their bid, choosing not to withdraw.

After this review and additional correspondence, it is our recommendation to award the contract to Barnett Concrete Work, LLC.

We can begin preparing these contract documents for execution by the City of Brandon and the Contractor once this award is made. Should you have any questions or need additional information, please do not hesitate to contact our office at 601-627-7787.

Sincerely,

Lon Burt, P.E.
Benchmark Engineering & Surveying, LLC
Cc: File: B-11087
Carly Dearman
Matthew Miller, P.E., P.L.S.

BENCHMARK ENGINEERING & SURVEYING, LLC

CIVIL • STRUCTURAL • PLANNING • SURVEYING • UAV MAPPING
www.benchmarkms.net

CERTIFIED BID TABULATION

PROJECT: Marquette Rd. Multiuse Path
PROJECT NO.: B-11087
OWNER: City of Brandon
BID DATE: 1/15/2026

ITEM NO.	DESCRIPTION	QTY.	UNIT	Barnett Concrete Work, LLC		Simmons Erosion Control, Inc.		Thornton Construction Co., Inc.		Wildstone Construction Services, LLC		Ferrell Construction & Land Mangement, LLC	
				UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL
1	MOBILIZATION	1	LS	$ 5,000.00	$ 5,000.00	$ 30,000.00	$ 30,000.00	$ 26,000.00	$ 26,000.00	$ 35,000.00	$ 35,000.00	$ 30,000.00	$ 30,000.00
2	MAINTENANCE OF TRAFFIC	1	LS	$ 8,000.00	$ 8,000.00	$ 25,596.00	$ 25,596.00	$ 26,750.00	$ 26,750.00	$ 27,000.00	$ 27,000.00	$ 15,000.00	$ 15,000.00
3	EXCESS EXCAVATION, LVM, AH	100	CY	$ 16.00	$ 1,600.00	$ 1.00	$ 100.00	$ 14.70	$ 1,470.00	$ 25.00	$ 2,500.00	$ 16.31	$ 1,631.00
4	UNCLASSIFIED EXCAVATION, FM, AH	147	CY	$ 16.00	$ 2,352.00	$ 1.00	$ 147.00	$ 10.00	$ 1,470.00	$ 25.00	$ 3,675.00	$ 15.92	$ 2,340.24
5	REMOVED EXCESS GRAVEL	90	CY	$ 21.00	$ 1,890.00	$ 1.00	$ 90.00	$ 8.50	$ 765.00	$ 25.00	$ 2,250.00	$ 10.89	$ 980.10
6	REMOVAL OF CONCRETE PAVED DITCH	6	SY	$ 214.68	$ 1,288.08	$ 20.25	$ 121.50	$ 1.00	$ 6.00	$ 100.00	$ 600.00	$ 27.50	$ 165.00
7	REMOVAL OF CURB &/OR CURB AND GUTTER, ALL TYPES	345	LF	$ 6.76	$ 2,332.20	$ 20.25	$ 6,986.25	$ 12.00	$ 4,140.00	$ 18.00	$ 6,210.00	$ 21.28	$ 7,341.60
8	REMOVAL OF ISLAND PAVEMENT, ALL DEPTHS	15	SY	$ 87.00	$ 1,305.00	$ 20.25	$ 303.75	$ 90.00	$ 1,350.00	$ 200.00	$ 3,000.00	$ 81.67	$ 1,225.05
9	REMOVAL OF PIPE, 8" AND ABOVE	41	LF	$ 25.00	$ 1,025.00	$ 20.25	$ 830.25	$ 31.50	$ 1,291.50	$ 20.00	$ 820.00	$ 49.76	$ 2,040.16
10	REMOVAL OF THERMO LEGEND (STOP BAR)	56	LF	$ 5.44	$ 304.64	$ 7.40	$ 414.40	$ 7.50	$ 420.00	$ 80.00	$ 4,480.00	$ 16.61	$ 930.16
11	REMOVAL OF DETAIL WHITE	21	LF	$ 11.17	$ 234.57	$ 7.40	$ 155.40	$ 7.50	$ 157.50	$ 80.00	$ 1,680.00	$ 44.29	$ 930.09
12	REMOVAL OF DOUBLE YELLOW	25	LF	$ 11.18	$ 279.50	$ 14.75	$ 368.75	$ 14.60	$ 365.00	$ 110.00	$ 2,750.00	$ 37.20	$ 930.00
13	SAW CUT, FULL DEPTH	45	LF	$ 18.82	$ 846.90	$ 25.00	$ 1,125.00	$ 10.00	$ 450.00	$ 18.00	$ 810.00	$ 24.44	$ 1,099.80
14	8" C-900	20	LF	$ 65.00	$ 1,300.00	$ 86.00	$ 1,720.00	$ 28.00	$ 560.00	$ 80.00	$ 1,600.00	$ 85.50	$ 1,710.00
15	15" REINFORCED CONCRETE PIPE, CLASS III	8	LF	$ 175.00	$ 1,400.00	$ 86.00	$ 688.00	$ 63.00	$ 504.00	$ 100.00	$ 800.00	$ 102.50	$ 820.00
16	18" REINFORCED CONCRETE ARCH PIPE, CLASS III	48	LF	$ 135.00	$ 6,480.00	$ 86.00	$ 4,128.00	$ 73.00	$ 3,504.00	$ 90.00	$ 4,320.00	$ 102.08	$ 4,899.84
17	15" REINFORCED CONCRETE END SECTION	1	EA	$ 1,200.00	$ 1,200.00	$ 1,300.00	$ 1,300.00	$ 555.00	$ 555.00	$ 1,800.00	$ 1,800.00	$ 1,795.00	$ 1,795.00
18	18" REINFORCED CONCRETE ARCH PIPE END SECTION	4	EA	$ 1,500.00	$ 6,000.00	$ 1,300.00	$ 5,200.00	$ 795.00	$ 3,180.00	$ 2,200.00	$ 8,800.00	$ 1,733.75	$ 6,935.00
19	JUNCTION BOX	1	EA	$ 500.00	$ 500.00	$ 4,000.00	$ 4,000.00	$ 3,390.00	$ 3,390.00	$ 3,500.00	$ 3,500.00	$ 8,227.50	$ 8,227.50
20	GRATE INLET	1	EA	$ 2,500.00	$ 2,500.00	$ 4,000.00	$ 4,000.00	$ 4,125.00	$ 4,125.00	$ 1,500.00	$ 1,500.00	$ 1,140.00	$ 1,140.00
21	CONCRETE INTEGRAL CURB, TYPE 1	180	LF	$ 97.00	$ 17,460.00	$ 42.00	$ 7,560.00	$ 48.75	$ 8,775.00	$ 42.00	$ 7,560.00	$ 45.67	$ 8,220.60
22	TEMPORARY SILT FENCE	3750	LF	$ 3.00	$ 11,250.00	$ 1.00	$ 3,750.00	$ 4.50	$ 16,875.00	$ 4.00	$ 15,000.00	$ 4.80	$ 18,000.00
23	WATTLES, 20"	300	LF	$ 6.58	$ 1,974.00	$ 3.50	$ 1,050.00	$ 6.80	$ 2,040.00	$ 8.00	$ 2,400.00	$ 12.37	$ 3,711.00
24	TEMPORARY GRASSING	0.6	ACRE	$ 1,100.00	$ 660.00	$ 1,000.00	$ 600.00	$ 2,100.00	$ 1,260.00	$ 1,500.00	$ 900.00	$ 683.33	$ 410.00
25	GRASSING	0.6	ACRE	$ 1,100.00	$ 660.00	$ 2,500.00	$ 1,500.00	$ 2,100.00	$ 1,260.00	$ 1,500.00	$ 900.00	$ 1,216.67	$ 730.00
26	SOLID SODDING	1320	SY	$ 5.50	$ 7,260.00	$ 6.00	$ 7,920.00	$ 6.95	$ 9,174.00	$ 8.30	$ 10,956.00	$ 10.09	$ 13,318.80
27	CONCRETE SIDEWALK, WITH REINFORCEMENT	1962	SY	$ 48.40	$ 94,960.80	$ 63.67	$ 124,920.54	$ 60.00	$ 117,720.00	$ 79.00	$ 154,998.00	$ 95.31	$ 186,998.22
28	CONCRETE BRIDGES OVER PAVED FLUMES	5	EA	$ 648.74	$ 3,243.70	$ 4,075.00	$ 20,375.00	$ 4,760.00	$ 23,800.00	$ 2,500.00	$ 12,500.00	$ 6,669.50	$ 33,347.50
29	CONCRETE PAVED DITCH	15	CY	$ 355.00	$ 5,325.00	$ 500.00	$ 7,500.00	$ 1,205.00	$ 18,075.00	$ 800.00	$ 12,000.00	$ 827.00	$ 12,405.00
30	CONCRETE DRIVEWAY, WITH REINFORCEMENT, 6-INCH THICKNESS	343	SY	$ 37.25	$ 12,776.75	$ 96.75	$ 33,185.25	$ 112.00	$ 38,416.00	$ 100.00	$ 34,300.00	$ 117.43	$ 40,278.49
31	SIZE 610 CRUSHED STONE BASE	125	TONS	$ 68.00	$ 8,500.00	$ 52.10	$ 6,512.50	$ 90.00	$ 11,250.00	$ 85.00	$ 10,625.00	$ 125.28	$ 15,660.00
32	DETECTABLE WARNING SURFACE	91	SF	$ 45.00	$ 4,095.00	$ 25.00	$ 2,275.00	$ 45.00	$ 4,095.00	$ 50.00	$ 4,550.00	$ 48.90	$ 4,449.90
33	REGULATORY OR WARNING SIGN ASSEMBLY, INCLUDING POST AND OR FOOTING	10	EA	$ 304.80	$ 3,048.00	$ 353.50	$ 3,535.00	$ 350.00	$ 3,500.00	$ 450.00	$ 4,500.00	$ 780.00	$ 7,800.00
34	THERMOPLASTIC LEGEND, WHITE	1100	LF	$ 16.50	$ 18,150.00	$ 9.85	$ 10,835.00	$ 9.75	$ 10,725.00	$ 14.00	$ 15,400.00	$ 12.65	$ 13,915.00
	TOTAL BID				$ 235,201.14		$ 318,792.59		$ 347,418.00		$ 399,684.00		$ 449,385.05
	SUBMITTED BID				$ 251,828.07		$ 318,792.59		$ 347,418.00		$ 399,684.00		$ 449,381.00
	DIFFERENCE (Total Bid - Submitted Bid)				$ (16,626.93)		$ -		$ -		$ -		$ 4.05

BID RESULTS HAVE BEEN TABULATED ABOVE AND THE RESULTS ARE ACCURATE AND TRUE TO THE BEST OF MY KNOWLEDGE.

SIGNED: Lon Burt
PRINT: Lon Burt, P.E. (Benchmark)
DATE: 1/15/2026

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: ALEX WADE, PUBLIC WORKS DIRECTOR

BOARD AGENDA: JANUARY 20, 2026

SUBJECT: MDOT MPO – FEDERAL TRANSPORTATION PROGRAM FUNDING RESOLUTIONS

Asking for your consideration to adopt Resolutions for funding regarding MDOT MPO Federal Transportation Program projects as listed below and authorize the Mayor to execute the same.

1. Highway 18 at Orleans Way Signal Upgrades & Turn Lane Improvements
2. Louis Wilson Drive Overlay Project
3. Value Road Overlay Project – Highway 80 to Old Highway 471
4. Grants Ferry Parkway Extension Project

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

WHEREAS, Federal Transportation Program funds have been made available for transportation improvements within the MPO planning area; and

WHEREAS, City of Brandon has selected a project to submit to the
Name of local entity (municipality or county)
Metropolitan Planning Organization (MPO) at CMPDD for consideration for funding; and

WHEREAS, the selected project includes the construction of offset left turn lanes and traffic signal upgrades at the intersection of MS Highway 18 and Orleans Way.
Brief project description

WHEREAS, City of Brandon hereby requests Federal funding from
Name of local entity (municipality or county)
the MPO in the amount of $1,596,000; and
$ Amount of requested STBG funding

WHEREAS, City of Brandon agrees to provide local matching funds for
Name of local entity (municipality or county)
the project in the amount of $399,000. The local entity agrees to provide
$ Amount of local match
said matching funds in a timely manner.

NOW, THEREFORE, BE IT RESOLVED: City of Brandon acknowledges if
Name of local entity (municipality or county)
said project is selected for funding through the MPO selection process said project is subject to all applicable Federal and State laws and regulations regarding MPO funding, as well as subject to the rules and procedures established by the MPO regarding approved MPO projects.

Butch Lee, Mayor
Print Name (Chief Elected Official or Board President)

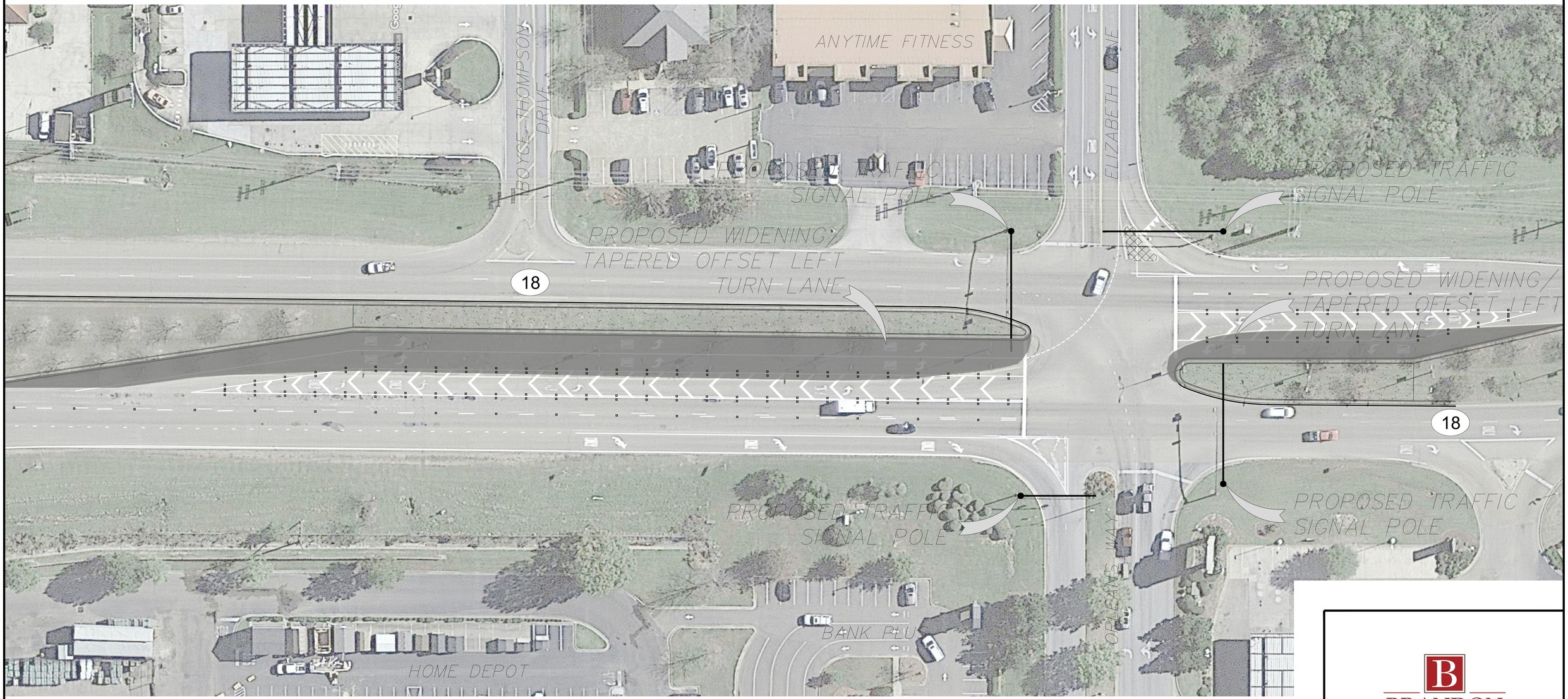
Signature (Chief Elected Official or Board President)

ATTEST:

Signature (City Clerk/Board Attorney/or County Administrator)

Date

CITY OF BRANDON
HIGHWAY 18 IMPROVEMENTS



BRANDON
MISSISSIPPI

GRAPHIC SCALE

30 0 15 30 60 120

(IN FEET)
1 inch = 30 ft.
(24"x36" Sheet)

LEGEND

PROPOSED ROADWAY WIDENING

BENCHMARK
ENGINEERING & SURVEYING, LLC
CIVIL ♦ STRUCTURAL ♦ PLANNING ♦ SURVEYING ♦ UAV MAPPING
BRANDON | FLOWOOD | MADISON
EST. 2004 www.benchmarkms.net 601-627-7780

WHEREAS, Federal Transportation Program funds have been made available for transportation improvements within the MPO planning area; and

WHEREAS, City of Brandon _____ has selected a project to submit to the
Name of local entity (municipality or county)
Metropolitan Planning Organization (MPO) at CMPDD for consideration for funding; and

WHEREAS, the selected project includes an asphalt overlay of Louis Wilson Dr. from MS-18
Brief project description
to US Highway 80 (approximately 2.5 miles)

WHEREAS, City of Brandon _____ hereby requests Federal funding from
Name of local entity (municipality or county)
the MPO in the amount of $2,200,000 _____; and
$ Amount of requested STBG funding

WHEREAS, City of Brandon _____ agrees to provide local matching funds for
Name of local entity (municipality or county)
the project in the amount of $550,000 _____. The local entity agrees to provide
$ Amount of local match
said matching funds in a timely manner.

NOW, THEREFORE, BE IT RESOLVED: City of Brandon _____ acknowledges if
Name of local entity (municipality or county)
said project is selected for funding through the MPO selection process said project is subject to all applicable Federal and State laws and regulations regarding MPO funding, as well as subject to the rules and procedures established by the MPO regarding approved MPO projects.

Butch Lee, Mayor
Print Name (Chief Elected Official or Board President)

_____
Signature (Chief Elected Official or Board President)

ATTEST:

_____ _____
Signature (City Clerk/Board Attorney/or County Administrator) Date

OAK ST

I-20

BEGINNING OF PROJECT

US HIGHWAY 80

I-20

SHILOH ROAD

2.6± MI. PROPOSED LOUIS WILSON DR. OVERLAY & REPAIRS

MS-18

END OF PROJECT

BRANDON CORP. LIMITS

BRANDON
MISSISSIPPI

GRAPHIC SCALE

1500 0 750 1500 3000 6000

(IN FEET)
1 inch = 1500 ft.
(11"x 17" Sheet)

LEGEND

— PROPOSED OVERLAY & REPAIR LIMITS

SHEET NO. 1

LOUIS WILSON DR. OVERLAY & REPAIR MAP

Proj.No.: B-10693

BENCHMARK
ENGINEERING & SURVEYING, LLC
CIVIL ◆ STRUCTURAL ◆ PLANNING ◆ SURVEYING ◆ UAV MAPPING
BRANDON | FLOWOOD | MADISON
EST. 2004
www.benchmarkms.net 601.627.7780

WHEREAS, Federal Transportation Program funds have been made available for transportation improvements within the MPO planning area; and

WHEREAS, City of Brandon has selected a project to submit to the
Name of local entity (municipality or county)
Metropolitan Planning Organization (MPO) at CMPDD for consideration for funding; and

WHEREAS, the selected project includes an asphalt overlay of Value Rd. from US-Hwy 80
Brief project description
to Old Highway 471 (approximately 0.65 miles)

WHEREAS, City of Brandon hereby requests Federal funding from
Name of local entity (municipality or county)
the MPO in the amount of $720,000; and
$ Amount of requested STBG funding

WHEREAS, City of Brandon agrees to provide local matching funds for
Name of local entity (municipality or county)
the project in the amount of $180,000. The local entity agrees to provide
$ Amount of local match
said matching funds in a timely manner.

NOW, THEREFORE, BE IT RESOLVED: City of Brandon acknowledges if
Name of local entity (municipality or county)
said project is selected for funding through the MPO selection process said project is subject to all applicable Federal and State laws and regulations regarding MPO funding, as well as subject to the rules and procedures established by the MPO regarding approved MPO projects.

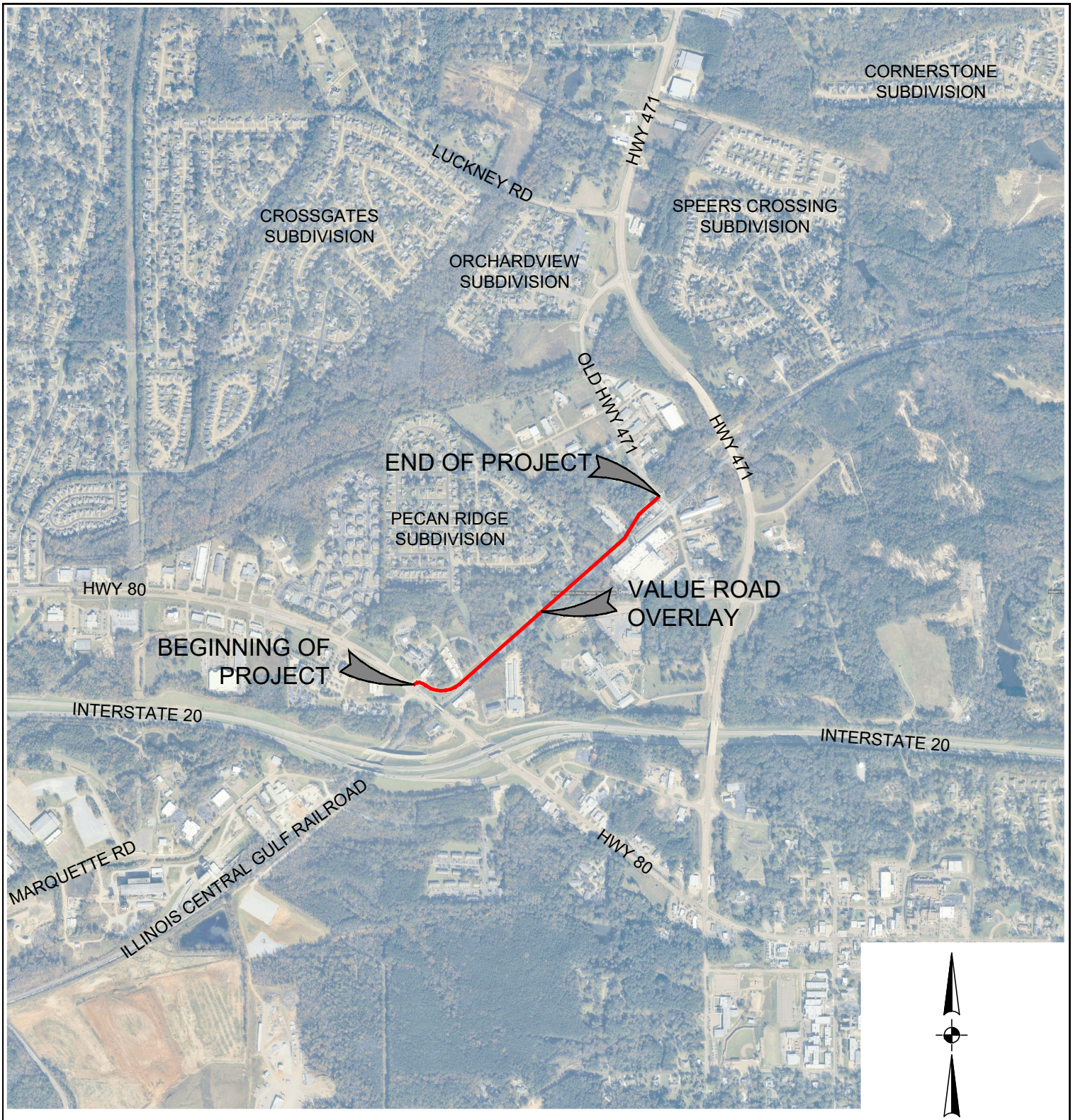
Butch Lee, Mayor
Print Name (Chief Elected Official or Board President)

Signature (Chief Elected Official or Board President)

ATTEST:

Signature (City Clerk/Board Attorney/or County Administrator)

Date



SCALE: 1" = 1,500'

LEGEND

PROJECT PATH

DATE: 12/30/25	DRAWN: WCG
CHECKED: OLB	SCALE: 1:1500
REF C/L:	
EG SURFACE:	
FG SURFACE:	

BENCHMARK
ENGINEERING & SURVEYING, LLC
101 Highpointe Court, Suite B
Brandon, Mississippi 39042
601-591-1077
660 Katherine Drive, Suite 302
Flowood, Mississippi 39232
601-627-7780
www.benchmarkms.net

PROJECT LOCATION:
VALUE ROAD
BRANDON, MS 39042

CLIENT:
CITY OF BRANDON
1000 MUNICIPAL DR. BRANDON, MS 39042

PROJECT:
VALUE ROAD OVERLAY

SHEET CONTENTS:
VICINITY MAP

SHEET NUMBER
1

PROJECT NUMBER
B-10693

WHEREAS, Federal Transportation Program funds have been made available for transportation improvements within the MPO planning area; and

WHEREAS, City of Brandon has selected a project to submit to the
Name of local entity (municipality or county)
Metropolitan Planning Organization (MPO) at CMPDD for consideration for funding; and

WHEREAS, the selected project includes the construction of a new 0.8 mile roadway from
Brief project description
Paige McDill Rd. to Trickhambridge Rd.

WHEREAS, City of Brandon hereby requests Federal funding from
Name of local entity (municipality or county)
the MPO in the amount of $3,200,000; and
$ Amount of requested STBG funding

WHEREAS, City of Brandon agrees to provide local matching funds for
Name of local entity (municipality or county)
the project in the amount of $800,000. The local entity agrees to provide
$ Amount of local match
said matching funds in a timely manner.

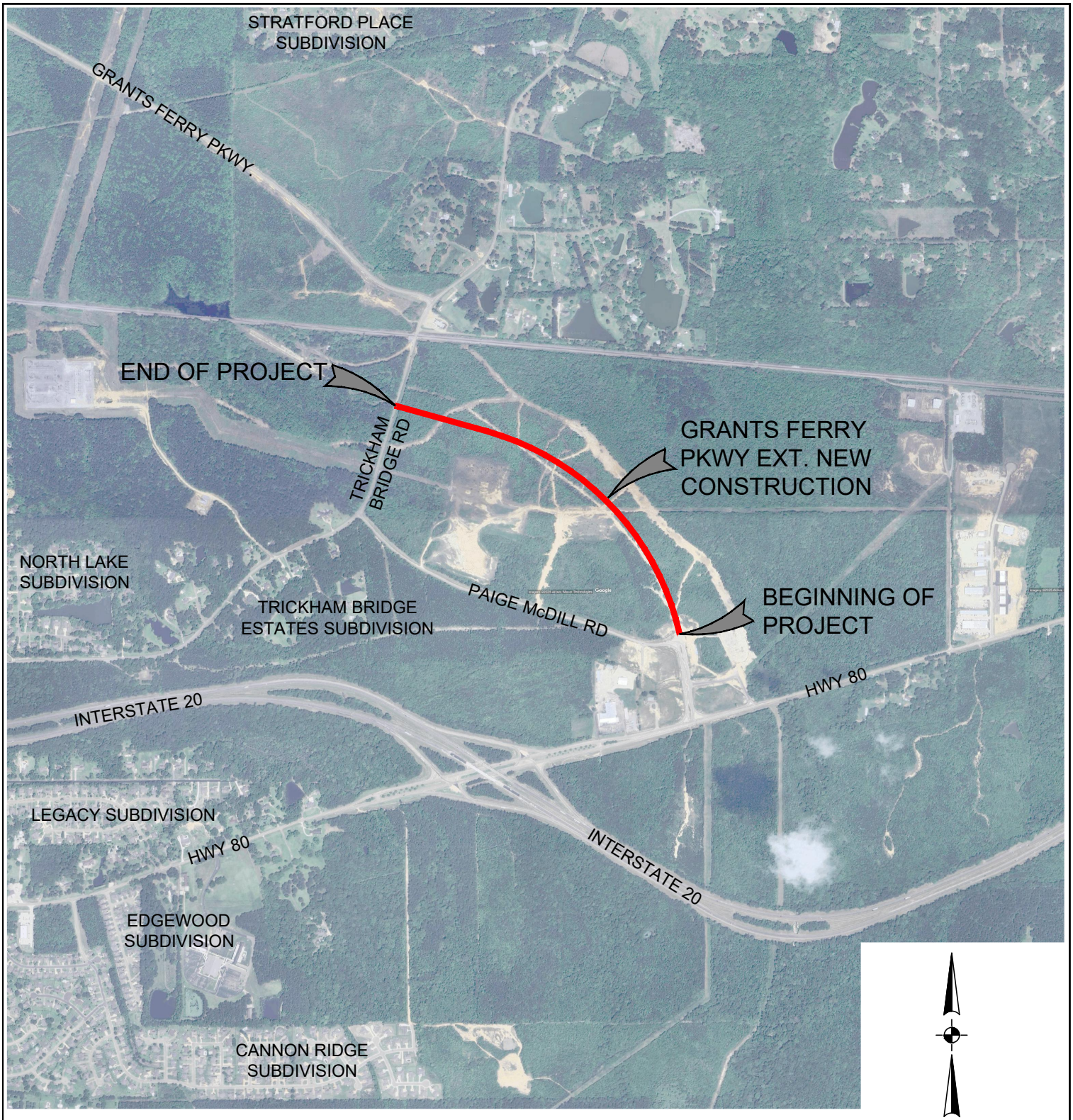
NOW, THEREFORE, BE IT RESOLVED: City of Brandon acknowledges if
Name of local entity (municipality or county)
said project is selected for funding through the MPO selection process said project is subject to all applicable Federal and State laws and regulations regarding MPO funding, as well as subject to the rules and procedures established by the MPO regarding approved MPO projects.

Butch Lee, Mayor
Print Name (Chief Elected Official or Board President)

_____
Signature (Chief Elected Official or Board President)

ATTEST:

_____ _____
Signature (City Clerk/Board Attorney/or County Administrator) Date



SCALE: 1" = 1,500'

LEGEND

PROJECT PATH

DATE: 6/20/25	DRAWN: WCG		
CHECKED: OLB	SCALE: 1:1500		
REF C/L:			
EG SURFACE:			
FG SURFACE:			

BENCHMARK
ENGINEERING & SURVEYING, LLC
101 Highpointe Court, Suite B
Brandon, Mississippi 39042
601-591-1077
660 Katherine Drive, Suite 302
Flowood, Mississippi 39232
601-627-7780
www.benchmarkms.net

PROJECT LOCATION:
GRANTS FERRY PARKWAY
BRANDON, MS 39042

CLIENT:
CITY OF BRANDON
1000 MUNICIPAL DR. BRANDON, MS 39042

PROJECT:
PROPOSED ROADWAY

SHEET CONTENTS:
VICINITY MAP

SHEET NUMBER: 1

PROJECT NUMBER: B-10690

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: ALEX WADE, PUBLIC WORKS DIRECTOR

BOARD AGENDA: JANUARY 20, 2026

SUBJECT: COMMODITY BIDS

APPROVAL

Asking for your consideration to approve the commodity bids listed below as received by the City of Brandon and award the bids to the best and/or lowest bidder for each. The commodity bids will be effective January 21, 2026, through September 30, 2026.

- Chlorine – 150 lb cylinders
    1. Allied Universal Corporation – AWARD BID
    2. Hawkins, Inc. – 1st Alternate
- Road Striping
    1. AR Fence – AWARD BID
    2. Traffic Control Products Company – 1st Alternate

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

PROJECT: CHLORINE/SODIUM FLUORIDE COMMODITY FY26
Bid # 2025-22
January 15, 2026 at 10:00 a.m.

COMPANY	DESCRIPTION	PRICE	
Hawkins, Inc	150 pound cylinder of Chlorine	$204.00	
	50 pound bag of Sodium Fluoride	$1.79	
Allied Universal Corporation	150 pound cylinder of Chlorine	$199.00	
	50 pound bag of Sodium Fluoride	NO BID	
PVS DX, INC	150 pound cylinder of Chlorine	NO BID	
	50 pound bag of Sodium Fluoride	NO BID	
United New Materials Technology	150 pound cylinder of Chlorine	NO BID	
	50 pound bag of Sodium Fluoride	$1.46/lb.	
Brenntag Mid-South LLC	150 pound cylinder of Chlorine	NO BID	
	50 pound bag of Sodium Fluoride	NO BID	
Chermite, Incorporated	150 pound cylinder of Chlorine	NO BID	**BID SUBMITTAL WAS
	50 pound bag of Sodium Fluoride	$1.68	NOT PROPERLY SUBMITTED

This is to certify that the above is a true and accurate tabulation of bids received on January 15, 2026.

Candance Hunley, Deputy City Clerk

PROJECT: ROAD STRIPING COMMODITY FOR FY26
Bid # 2025-021
January 15, 2026 at 10:00 a.m.

COMPANY	DESCRIPTION	UNIT	UNIT PRICE
AR FENCE	**SPRAY PAINT (40 MILS)**		
	PAINT-CONTINUOUS WHITE	LF	$0.45
	PAINT-CONTINUOUS WHITE	LF	$0.60
	PAINT-CONTINUOUS YELLOW	LF	$0.45
	PAINT-CONTINUOUS YELLOW	LF	$0.60
	PAINT-SKIP WHITE	MILE	$1,250.00
	PAINT-SKIP WHITE	MILE	$1,650.00
	PAINT-SKIP YELLOW	MILE	$1,250.00
	PAINT-SKIP YELLOW	MILE	$1,650.00
	DETAIL STRIPE-4" EQUIVALENT	LF	$2.50
	DETAIL STRIPE-6" EQUIVALENT	LF	$3.50
	LEGENDS	SF	$12.00
	THERMOPLASTIC		
	CONTINUOUS WHITE (60 MIL)-4	LF	$0.75
	CONTINUOUS WHITE (60 MIL)-6	LF	$1.00
	CONTINUOUS YELLOW(90 MIL)-4	LF	$0.75
	CONTINUOUS YELLOW(90 MIL)-6	LF	$1.00
	SKIP WHITE (90 MIL)-4	MILE	$1,995.00
	SKIP WHITE (90 MIL)-6	MILE	$2,650.00
	SKIP YELLOW (90 MIL)-4	MILE	$1,995.00
	SKIP YELLOW (90 MIL)-6	MILE	$2,650.00
	DETAIL STRIPE-4" EQUIVALENT (120 MIL)	LF	$3.50
	DETAIL STRIPE-6" EQUIVALENT (120 MIL)	LF	$4.50
	LEGENDS (120 MIL)	SF	$14.00
	RAISED PAVEMENT MARKERS	EACH	$15.00
	PARKING LOT STRIPING (15 MIL DETAIL PAINT)		
	CONTINUOUS WHITE	LF	$0.70
	CONTINUOUS WHITE	LF	$0.80
	CONTINUOUS YELLOW	LF	$0.70
	CONTINUOUS YELLOW	LF	$0.80
	PARKING SPACE WHITE	LF	$0.85
	PARKING SPACE YELLOW	LF	$0.95
	DETAIL STRIPE 4" EQUIVALENT	LF	$2.50
	DETAIL STRIPE 6" EQUIVALENT	LF	$3.50
	LEGENDS	SF	$12.00

PROJECT: ROAD STRIPING COMMODITY FOR FY26
Bid # 2025-021
January 15, 2026 at 10:00 a.m.

This is to certify that the above is a true and accurate tabulation of bids received on January 15, 2026.

Candance Hunley, Deputy City Clerk

PROJECT: ROAD STRIPING COMMODITY FOR FY26
Bid # 2025-021
January 15, 2026 at 10:00 a.m.

COMPANY	DESCRIPTION	UNIT	UNIT PRICE
Traffic Control Products Co.	**SPRAY PAINT (40 MILS)**		
	PAINT-CONTINUOUS WHITE	LF	$1.10
	PAINT-CONTINUOUS WHITE	LF	$1.30
	PAINT-CONTINUOUS YELLOW	LF	$1.10
	PAINT-CONTINUOUS YELLOW	LF	$1.30
	PAINT-SKIP WHITE	MILE	$2,650.00
	PAINT-SKIP WHITE	MILE	$2,950.00
	PAINT-SKIP YELLOW	MILE	$2,550.00
	PAINT- SKIP YELLOW	MILE	$2,850.00
	DETAIL STRIPE-4" EQUIVALENT	LF	$5.00
	DETAIL STRIPE-6" EQUIVALENT	LF	$6.00
	LEGENDS	SF	$16.50
	THERMOPLASTIC		
	CONTINUOUS WHITE (60 MIL)	LF	$1.25
	CONTINUOUS WHITE (60 MIL)	LF	$1.90
	CONTINUOUS YELLOW(90 MIL)	LF	$1.45
	CONTINUOUS YELLOW (90 MIL)	LF	$2.00
	SKIP WHITE (90 MIL)	MILE	$3,025.00
	SKIP WHITE (90 MIL)	MILE	$3,330.00
	SKIP YELLOW (90 MIL)	MILE	$2,925.00
	SKIP YELLOW (90 MIL)	MILE	$3,400.00
	DETAIL STRIPE-4" EQUIVALENT (120 MIL)	LF	$5.00
	DETAIL STRIPE-6" EQUIVALENT	LF	$6.50
	LEGENDS (120 MIL)	SF	$16.50
	RAISED PAVEMENT MARKERS	EACH	$20.00
	PARKING LOT STRIPING (15 MIL DETAIL PAINT)		
	CONTINUOUS WHITE	LF	$3.00
	CONTINUOUS WHITE	LF	$3.50
	CONTINUOUS YELLOW	LF	$3.00
	CONTINUOUS YELLOW	LF	$3.50
	PARKING SPACE WHITE	LF	$3.00

PROJECT: ROAD STRIPING COMMODITY FOR FY26
Bid # 2025-021
January 15, 2026 at 10:00 a.m.

PARKING SPACE YELLOW	LF	$3.50
DETAIL STRIPE 4" EQUIVALENT	SF	$3.00
DETAIL STRIPE 6' EQUIVALENT	LF	$3.50
LEGENDS	SF	$15.00

This is to certify that the above is a true and accurate tabulation of bids received on January 15, 2026.

Candance Hunley, Deputy City Clerk

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: ALEX WADE, PUBLIC WORKS DIRECTOR

BOARD AGENDA: JANUARY 20, 2026

SUBJECT: SODIUM FLUORIDE COMMODITY BID

REJECT BIDS

Asking for your consideration to reject the bids as received on January 15, 2026, for the FY26 Sodium Fluoride Commodity.

On January 15, 2026, the City of Brandon received three bids for the FY26 Sodium Fluoride Commodity. Due to concerns with the bid submittals and the low need for sodium fluoride purchases made in recently, I am asking to reject the bids as received and not rebid sodium fluoride at this time.

We were unable to verify or contact the vendor for the low bidder for sodium fluoride. Also, another vendor did not submit their bid correctly per required specifications.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

PROJECT: CHLORINE/SODIUM FLUORIDE COMMODITY FY26
Bid # 2025-22
January 15, 2026 at 10:00 a.m.

COMPANY	DESCRIPTION	PRICE	
Hawkins, Inc	150 pound cylinder of Chlorine	$204.00	
	50 pound bag of Sodium Fluoride	$1.79	
Allied Universal Corporation	150 pound cylinder of Chlorine	$199.00	
	50 pound bag of Sodium Fluoride	NO BID	
PVS DX, INC	150 pound cylinder of Chlorine	NO BID	
	50 pound bag of Sodium Fluoride	NO BID	
United New Materials Technology	150 pound cylinder of Chlorine	NO BID	
	50 pound bag of Sodium Fluoride	$1.46/lb.	
Brenntag Mid-South LLC	150 pound cylinder of Chlorine	NO BID	
	50 pound bag of Sodium Fluoride	NO BID	
Chermite, Incorporated	150 pound cylinder of Chlorine	NO BID	**BID SUBMITTAL WAS
	50 pound bag of Sodium Fluoride	$1.68	NOT PROPERLY SUBMITTED

This is to certify that the above is a true and accurate tabulation of bids received on January 15, 2026.

Candance Hunley, Deputy City Clerk

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: JOEY BARNETTE

DATE: 01/15/2026

SUBJECT: CMPDD SERVICE AGREEMENT - ZONING/ PLANNING TECHNICAL ASSISTANCE

Purpose

The purpose of this agenda item is to request Board approval of a Professional Services Agreement between CMPDD and the City of Brandon, and to authorize the Mayor to sign the agreement.

Background

CMPDD provides professional and technical assistance to support and maintain the City's Comprehensive Plan and Zoning Ordinance, including periodic touchpoints to revisit zoning and planning needs as they arise. Services may include recommendations for amendments to planning and zoning documents, assistance with individual zoning cases, subdivision plats, comprehensive planning matters, community/economic development matters, and GIS mapping assistance, as requested by the City. The agreement also provides for CMPDD staff attendance at up to four (4) after-hours meetings annually.

Key Terms

- **Parties:** City of Brandon and CMPDD
- **Contract Amount:** Cost reimbursement/hourly for actual staff time, not to exceed $15,000.00 annually
- **Invoicing/Payment:** CMPDD may invoice no more often than monthly; payment due within 30 days of receipt
- **Term/Termination:** Services continue until terminated; either party may terminate with 30 days written notice.
- **Changes:** Any changes require approval of both parties and must be in writing.

Recommendation

Approve the Professional Services Agreement between CMPDD and the City of Brandon and authorize the Mayor to execute the agreement.

ATTACHMENTS:

1. Service Agreement Contract - 2026

NGA/CONTRACT DOCUMENT REVIEW FORM

Grantee Agency:_____ Subgrantee Agency: _____

Contractor: CMPDD Contractee: City of Brandon

Grant Name: Planning TA Grant Title: _____

Grant/Contract No. 312978 Grant/Contract Amount: $15,000

NOTE: By affixing your signature to this review form, you are hereby affirming that you have thoroughly read and reviewed the attached document for compliance with all CMPDD policy related requirements and language. Also, that you have reviewed the language of the General Terms and Conditions, Special Terms and Conditions, Scope of Services, Standard Assurances, Exhibits, Appendices, and any other clauses or sections appertaining thereto. The Finance staff should be attesting to the budget(s) in relation to financial accuracy, required matching funds (if applicable), etc.

CEO approval is required for any special or non-standard language that is used outside of normal contract usage.

APPROVAL SIGNATURES

Aging:	WIOA:	Planning:	Waiver:
CC_____	MP_____	GO GO	TS_____
SB_____	LH_____	DW DW	SB_____
CD_____	CD_____	MS MBS	CD_____
		JL JL	

CHIEF EXECUTIVE OFFICER COMMENTS (OPTIONAL):

_____

_____

_____

This execution and approval authorizes the staff to proceed.

X Approved _____ Disapproved Michael Hook 1/14/2026

CEO Signature Date

Version 11/10/20

CMPDD CONTRACT # 312978
Brandon, Mississippi

CONTRACT FOR PROFESSIONAL SERVICES

THIS AGREEMENT, entered into as of the _____ day of_____, 2026, by and between the City of Brandon, Mississippi (herein called the "Local Government") and the Central Mississippi Planning and Development District (herein called the "CMPDD").

WITNESSETH THAT:

WHEREAS, the Local Government desires to engage the CMPDD to render certain technical and professional services, hereafter described:

NOW, WHEREFORE, the parties hereto do mutually agree as follows:

1. **Employment of CMPDD**
   The Local Government hereby agrees to engage the CMPDD and the CMPDD hereby agrees to provide the services hereinafter described.

2. **Scope of Services**
   The CMPDD will furnish all personnel to provide professional and technical assistance related to maintaining the Local Government's Comprehensive Plan and Zoning Ordinance.

   At the request of the Local Government, the CMPDD shall provide professional and technical assistance as needed to the Local Government including, but not limited to, recommendations of amendments to both documents, individual zoning cases, subdivision plats, comprehensive planning matters, community and economic development matters, GIS mapping assistance and other assistance as requested.

   This contract shall provide for staff to attend no more than 4 after-hours meetings annually.

3. **Period of Performance**
   The CMPDD will undertake and complete performance of the services referred to in "Scope of Services", upon execution of this contract by both parties, and will continue until terminated as provided in paragraph six (6).

4. **Compensation**
   The CMPDD will invoice on a cost reimbursement, hourly basis for actual staff time incurred for Technical Assistance services, but shall not exceed $15,000 annually.

5. **Method of Payment**
   The CMPDD shall invoice the Local Government, not more often than monthly, as costs are incurred, and the Local Government agrees to pay the amount shown on each invoice within 30 days of receipt of invoice from the CMPDD.

6. **Termination for Cause and Convenience**
   At any time for convenience, or if, through any cause, either party shall fail to fulfill in a timely and proper manner its obligations under this Contract, this Contract may be terminated by giving thirty (30) days written notice to the other party of such termination. If this Contract is terminated by the CMPDD as provided herein, the Local Government will be reimbursed equal to its contribution, less any costs actually incurred by the CMPDD that are directly attributable to the services covered by this Contract. If this Contract is terminated by the Local Government as provided herein, the CMPDD will be reimbursed equal to its contribution, less any costs actually incurred by the Local Government that are directly attributable to the services covered by this Contract.

7. **Changes**
   This contract may be altered from time to time with the approval of both the parties. Such changes, including any increase or decrease in the amount of the Local Government's contribution, shall be incorporated in written amendments to this Contract.

8. **Interest of Members of Local Government**
   No officer, member, or employee of the Local Government who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of this Contract shall participate in any decision relating to this Contract which affects his/her personal interest or the interest of any corporation, partnership, or association in which he/she is directly or indirectly interested.

9. **Personal Assistance and Professional Services Furnished by the Recipient to the CMPDD**
   The CMPDD, through its authorized representatives, shall have access to all files and records relating to this Contract. The CMPDD shall also furnish normal assistance required for the expeditious completion of the work to be done by the Local Government under the terms of this contract to consist of, in part, occasional work space and office facilities to include typing, local telephone service, copying service, message center, forms and information distribution.

10. Local Government Cooperation

The Local Government hereby agrees that its officials and employees will cooperate with the CMPDD in the discharge of its responsibility under this Contract and will be available for consultation at such times as may be mutually agreeable to both parties. The Local Government shall make available to the CMPDD or its designated agents, all data, records, reports, maps, or other information as are existing, available, and necessary for carrying out this Contract.

11. Records

All records of the CMPDD shall be maintained for a minimum period of three years from the date of project closeout.

12. Products of this Contract

It is understood and acknowledged by the Local Government that the CMPDD shall retain ownership of all work products it develops as necessary to produce the items that the CMPDD is required to produce under this agreement. Such work products shall include, but shall not necessarily be limited to; digital data, research materials, working papers, and other internal documents. The Local Government shall have full right and title to all products delivered to the Local Government by the CMPDD under this agreement.

IN WITNESS WHEREOF, the CMPDD and the Local Government have executed this Agreement as of this date first above written.

ATTEST:

CENTRAL MISSISSIPPI PLANNING
AND DEVELOPMENT DISTRICT

"CMPDD"

Jennifer Lockhart
Director of Finance

Michael Monk
Chief Executive Officer

ATTEST:

BRANDON, MISSISSIPPI

"LOCAL GOVERNMENT"

Mary Ann Hess
City Clerk

Butch Lee
Mayor

STATE OF MISSISSIPPI

COUNTY OF RANKIN

Personally appeared before me, the undersigned in and for said County and State, the within named Mary Ann Hess and Butch Lee, who acknowledged to me that they are the City Clerk and Mayor of Brandon, Mississippi, respectively and that as such they did sign, execute and deliver the foregoing instrument, having affixed the city seal thereto, for the purposes therein stated, in the name of, for and on behalf of said city, they being first duly authorized to do so.

Given under my hand and official seal, this the ___ day of _____, 2026.

_____

Notary Public

My Commission Expires:

_____

STATE OF MISSISSIPPI

COUNTY OF RANKIN

Personally appeared before me, the undersigned individual in and for said County and State, the within named Michael Monk and Jennifer Lockhart, who acknowledged to me that they are the Chief Executive Officer and Director of Finance of the Central Mississippi Planning and Development District, Incorporated, respectively, and that as such they did sign, execute and deliver the above foregoing instrument, having affixed the corporate seal thereto, for the purposes therein stated, in the name of, for and on behalf of said corporation, they being first duly authorized so to do.

Given under my hand and official seal, this the ___ day of _____, 2026.

_____

Notary Public

My Commission Expires:

_____

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: JOEY BARNETTE

DATE: 01/15/2026

SUBJECT: CLG COORDINATOR AGREEMENT -SHPO/MDAH (JOEY BARNETTE)

Purpose

Request Board approval of the Certified Local Government Coordinator Agreement with the Mississippi Department of Archives and History, Historic Preservation Division/State Historic Preservation Office (SHPO), designating Joey Barnette as the City of Brandon's "CLG Coordinator", and authorizing execution of the agreement by the Mayor and Joey Barnette.

Background

The Certified Local Government (CLG) program requires the City to designate a CLG Coordinator to ensure the City carries out preservation duties consistent with applicable state/local preservation law and the State's CLG procedures. This agreement formalizes the City's designation of the CLG Coordinator and remains in effect until a new coordinator is appointed and a new agreement is executed.

Summary of Responsibilities (CLG Coordinator)

Under the agreement, the CLG Coordinator is responsible for ensuring the City's CLG obligations are met, including:

- Supporting implementation of appropriate preservation legislation and processes.
- Maintaining/overseeing survey and inventory systems for historic properties and keeping records secure, accessible, and updated.
- Ensuring the Historic Preservation Commission remains properly constituted, vacancies are filled, meetings are public with minutes maintained and transmitted as required, and training/education and annual reporting requirements are met.
- Coordinating with SHPO on National Register-related public participation and notifying SHPO of activities affecting listed properties.
- Supporting compliance with applicable preservation laws and proper administration of any CLG pass-through grant projects.

Fiscal Impact

This agreement designates the CLG Coordinator and outlines duties; it does not state a contract dollar

amount within the agreement provided. Any future costs would depend on program activities and would be addressed through normal budgeting and approvals as applicable.

Recommendation

Approve the Certified Local Government Coordinator Agreement with MDAH/SHPO, designate Joey Barnette as the City's CLG Coordinator, and authorize the Mayor and Joey Barnette to execute the agreement.

ATTACHMENTS:

1. Local CLG Coordinator Agreement Form Version (004)

STATE OF MISSISSIPPI

CERTIFIED LOCAL GOVERNMENT COORDINATOR AGREEMENT

This agreement between the Mississippi Department of Archives and History, Historic Preservation Division, also known as the State Historic Preservation Office (hereinafter called the SHPO), and the City of **Brandon** (hereinafter called the Certified Local Government, or CLG) states that **Joey Barnette** shall be designated as the Certified Local Government Coordinator for the City of **Brandon** and shall serve as CLG Coordinator from the date of this agreement until such time as a new CLG Coordinator shall be appointed.

The Certified Local Government Coordinator shall be responsible for ensuring that the CLG carries out its duties and responsibilities in accordance with state and local preservation law, as well as the *State of Mississippi Procedures for the Certified Local Government Program*. These responsibilities include:

implementation of appropriate state or local legislation for the designation and protection of historic properties;

maintaining a system for a building-by-building survey and inventory of historic properties that is coordinated with, complementary to, and approved by the State Historic Preservation Office;

ensuring that all inventory material is maintained securely, is accessible to the public, and is periodically updated to reflect changes, alterations, and demolitions;

ensuring that the Historic Preservation Commission exists as authorized under the Mississippi Local Government Historic Preservation Act of 1978 (Chapter 472, Laws of Mississippi, 1978, as amended);

ensuring that a current roster of commission members and their current resumes will be forwarded to the Local Government Assistance Coordinator with the Department annually;

ensuring that vacancies on the Historic Preservation Commission are filled as quickly as possible following the procedure established by the CLG's historic preservation ordinance;

ensuring that the business of the Commission is conducted as required by the local ordinance which created it, that all meetings are open to the public and that careful minutes are kept of all the decisions and actions of the Commission, including the reasons for making these decisions, that copies of these minutes are transmitted to the Department's Local Government Assistance Coordinator at the same time they are transmitted to the members of the Commission, and that copies of the minutes are kept on file and made available to the public in accordance with the provisions of the Public Records Act of the State of Mississippi, Section 25-61-1-17, 1972;

ensuring that at least one member of the Commission attends at least one informational or educational meeting, approved by the Department, per year, and that material from this meeting is presented at the next regularly scheduled commission meeting;

ensuring that an annual report of the activities of the Commission is transmitted to the State Historic Preservation Office within sixty days from the end of the CLG's fiscal year, that includes, at a minimum, the number of cases reviewed, new designations made, progress to survey activities, revised resumes for Commission members, attendance records, and documentation for any educational and informational meetings attended by any Commissioners;

ensuring that the CLG promotes public participation in the nomination of properties to the National Register of Historic Places as outlined in the *State of Mississippi Procedures for the Certified Local Government Program*, Section III, D;

ensuring that the State Historic Preservation Office is informed of any activity affecting any property listed on the National Register of Historic Places;

ensuring that the CLG is in compliance with the Mississippi Antiquities Law (Section 39-7-1) and with Section 106 of the National Historic Preservation Act of 1966 as amended; and

ensuring that all Certified Local Government Pass-through Grant projects are properly and efficiently administered by providing such records and reports as required by the Local Government Assistance Coordinator.

At such time as a new person may be designated to replace Joey Barnette as the Certified Local Government coordinator, the City will promptly notify the SHPO and a new agreement will be executed.

Mayor Butch Lee Date
Chief Elected Official/

Mr. Joey Barnette **Date**
Local CLG Coordinator

Mr. James Bridgforth Date

Certified Local Government Coordinator
Historic Preservation Division
Mississippi Department of Archives and History
State Historic Preservation Office

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: BRIAN ROBERTS

DATE: 01/06/2026

SUBJECT: REQUEST CONSIDERATION TO APPROVE TRAVEL TO D'IBERVILLE, MS FOR THE MS FIRE SERVICE INSTRUCTORS ASSOC. ANNUAL TRAINING CONFERENCE MARCH 24–27, 2026, FOR CHIEF ROBERTS AND DIVISION CHIEF KING.

The fire department respectfully requests your consideration for Chief Brian Roberts and Division Chief Jerry King to travel to D'Iberville, MS from March 24–27, 2026, to attend the 2026 MS Fire Service Instructors Association Annual Training Conference and approve all travel expenses. There are funds in our training budget to cover this conference (including the hotel).

Thank you for your consideration.

ATTACHMENTS:

1. MS Fire Service Instructor Conference Registration 010626

2026 Mississippi Fire Service Instructors Association

Annual Training Conference

March 25-26, 2024 - D'Iberville Community Center

Attendee Registration Form

Jerry King — *Name*

Div. Chief/Training Ofc — *Title/Rank*

Brandon Fire Department — *Department/Organization Name*

629 Marquette Rd — *Mailing Address*

Brandon — *City*

MS — *State*

39042 — *Zip*

Jerry King — *Main Attendee Name*

Brian Roberts — *Buy 1 Get 1 Name*

jking@brandonms.org — *Billing Email & Phone Number (Person responsible for paying the registration fee)*

601-906-0995 — *Main Attendee Cell Number*

jking@brandonms.org — *Main Attendee Email*

Conference Location: D'Iberville Community Center, 10452 Lamey Bridge Rd, D'Iberville, MS 39540. Conference Hotel will be the Scarlet Pearl Casion Resort. To book rooms call **228-392-1889.** Group Code: **MSFIA26.** Room rate is $79 per night + applicable tax. Rate is good for March 24 - March 27. *Cut-Off Date For Rooms is March 15, 2026* .

☐ $175 Single Registration includes Membership and T-Shirt — Shirt Size _____

☑ $200 Buy 1 Get 1 Registration includes 2 Memberships and 2 T-Shirts — Shirt Sizes 2X , XL

Second Attendee Email and Cell Number: broberts@brandonms.org 601-906-1177

Remit Payment & Registration Form To:

Mississippi Fire Service Instructors Association (MSFSIA)
PO Box 91
Blue Springs, MS 38828

MFSIA
MISSISSIPPI FIRE SERVICE INSTRUCTORS ASSOCIATION
EST 1991

To Pay Online and For More Information Visit

www.msfsia.com

Contact Lesley Rakestraw at lesley@oxfordms.net or 662-322-5570 for any questions, problems or assistance

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: BRIAN ROBERTS

DATE: 01/08/2026

SUBJECT: REQUEST CONSIDERATION TO APPROVE CHIEF ROBERTS, DEPUTY CHIEF WOFFORD, DIV. CHIEF KING AND BC STRINGER TO TRAVEL TO BILOXI, MS TO ATTEND THE ANNUAL FIRE CHIEF/FIREFIGHTER CONFERENCE FROM MAY 26, 2026, TO JUNE 1, 2026, AND APPROVE ALL TRAVEL EXPENSES.

The fire department respectfully requests your consideration for Fire Chief Brian Roberts, Deputy Chief Patrick Wofford, Div. Chief Jerry King and Battalion Chief Eric Stringer to travel to Biloxi, MS from May 26, 2026, to June 1, 2026, to attend the annual Fire Chief/Firefighter Conference and approve all travel expenses (including hotel, fuelman and conference fees).

This is a budgeted item in our FY 26 budget and there are funds available.

Thank you for your consideration.

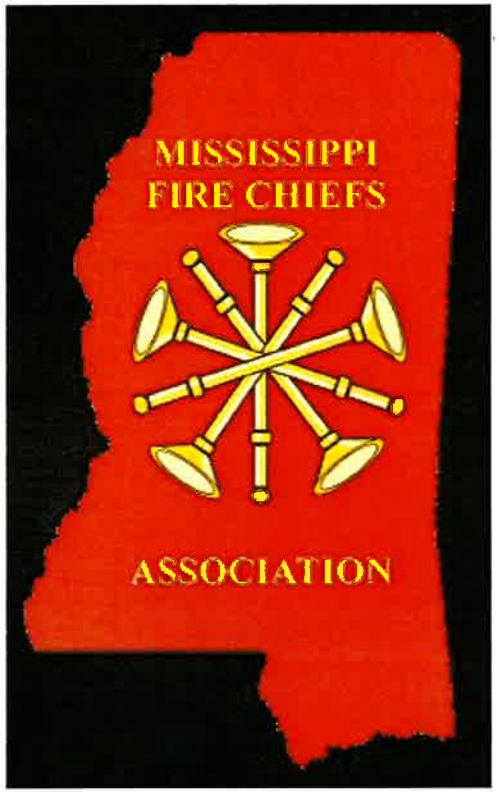
ATTACHMENTS:

1. Registration Forms for Annual MSFFA 2026 Conference

89th Mississippi Firefighters and Fire Chiefs

Conference

IP Casino
Biloxi, MS
May 27 – May 31, 2026



ATTENDEE REGISTRATION FORM (Please Print)

Name:
T-Shirt Size:Select SizeSmall (S)Medium (M)Large (L)Extra Large (XL)2XL3XL4XL5XL6XL
Phone Number:
E-mail Address:
Fire Department:
Rank/Title:
Guests:Add Guest
No guests added

Please mark which meetings you will be attending, membership status, and special events you and your guest plan to attend.

NOTE: Fees for guests include t-shirt and all meals (except for banquet). Banquet and Golf fees apply to all registrations. Tickets will be required and issued for all meals and banquet.

***Members Only: No registration fee if membership is paid by April 1 and registration is received by April 1.**

Meeting Attendee	Member	Non-Member Registration	After April 1 (ALL)
	Yes No		
Fire Chief		$55.00	$65.00
Firefighter		$35.00	$45.00
Ladies Auxiliary		$45.00	$55.00
Special Events			
Golf			$50.00
Thursday Luncheon			No Charge
Friday Luncheon			No Charge
Block Party - Point Cadet Pavilion			No Charge
MFCA/MFFA Banquet (per person)			$35.00

Payment Information

Total Amount: $0.00

Please select a payment method:

Pay by Check

Make check payable to: MHFA
P. O. Box 1507
Brandon, MS 39043

Pay with PayPal

You will be redirected to PayPal to complete your payment securely.

✓ Secure payment processing

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: BRIAN ROBERTS

DATE: 01/12/2026

SUBJECT: CONSIDERATION TO ADD BROTHER WALT ROBBINS AS A VOLUNTEER MEMBER FOR OUR DEPARTMENT, SERVING AS DEPARTMENT CHAPLAIN EFFECTIVE JANUARY 21, 2026.

The Fire Department respectfully requests your consideration to appoint Brother Walt Robbins as a volunteer member of the department, serving as Department Chaplain, effective January 21, 2026.

Brother Robbins is the pastor of Andrew Chapel Church and, as part of his Chaplain responsibilities, he may be required, when necessary, to operate department vehicles to respond to incident scenes.

Brother Robbins' service would be a valuable benefit to the department and its members.

Thank you for your consideration.

ATTACHMENTS:

1. Walt Robbins application

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM: MARY ANN HESS

DATE: 01/20/2026

SUBJECT: FIRST DUE CONTRACT

Consideration to approve a three (3) year contract with First Due from February 1, 2026 to January 31, 2029.

ATTACHMENTS:

1. Consideration to approve contract from First Due for Preplans 01152026
2. Brandon FD_First Due_SSA Contract Package_v3 clean for signing

BRANDON
MISSISSIPPI

MEMORANDUM

TO:	HONORABLE MAYOR BUTCH LEE AND HONORABLE BRANDON BOARD OF ALDERMEN
FROM:	BRIAN ROBERTS, FIRE CHIEF
DATE:	JANUARY 20, 2026
SUBJECT:	**CONSIDERATION TO APPROVE A THREE (3) YEAR CONTRACT WITH FIRST DUE APP SOFTWARE AND AUTHORIZE CHIEF BRIAN ROBERTS TO EXECUTE THE SAME.**

The department respectfully requests your consideration to approve a three (3) year contract with First Due from February 1, 2026 to January 31, 2029. The annual fee will be $1,600 for the first year, $1,260 for the 2nd year and $1,323 for the 3rd year. The total for all three years on this contract will be $4,183.00. This service allows us to manage occupancy management and Pre-Incident planning on our businesses within the city.

We do have funds available in our budget under Data Processing to cover this expense.

Thank you for your consideration.

Agreement for Services

This Agreement for Services (this "Agreement") dated as of **February 1, 2026** (the "Effective Date") is made by and between First Due Holdings, Inc., a Delaware corporation, through its wholly-owned subsidiary Locality Media, LLC dba First Due ("First Due"), and the **Brandon Fire Department** located at **P.O. Box 1539, Brandon, MS 39042** (the "Customer").

1. **Service Access and Use Agreement.** First Due maintains a website through which Customer members may access First Due's **First Due Size-Up™** Community Connect™, Mobile Responder™ and/or other software-as-a-service platforms and solutions identified in Exhibit A (collectively, the "Service") in connection with the performance of their Customer duties. First Due agrees to grant the Customer access to the Service pursuant to the terms and conditions set forth below and in Exhibit A, and the Customer agrees to use the Service only in strict conformity with and subject to such terms and conditions.

2. **Credential Management, Data Submission, and License Rights**. First Due may provide the Customer with one or more user ID's, initial passwords, digital certificates and/or other devices (collectively, "Credentials") and/or application programming interfaces ("APIs") to access the Service. The Customer shall access the Service only by using such Credentials and APIs. The Customer authorizes First Due to act on any instructions First Due receives from users of the Service who present valid Credentials and such individuals shall be deemed authorized to act on behalf of the Customer, including, without limitation, to change such Credentials. It is the Customer's sole responsibility to keep all Credentials and other means of access within the Customer's direct or indirect possession or control both confidential and secure from unauthorized use. The Customer understands the utility of the First Due Size Up Service depends on the availability of data and information relating to Locations and structures in the Customer's jurisdiction, including but not limited to building system and structural information, building inspection codes and incident report data (collectively, "Location Data"). First Due also may process and furnish through the Service, in addition to Location Data, other data regarding residents and roadways within the Customer's jurisdiction ("Community Data"). Location Data and Community Data are referred to collectively herein as "Data". First Due may acquire Data from third party public and/or private sources in First Due's discretion. In addition, the Customer will upload to the Service or otherwise provide to First Due in such form and using such methods as First Due reasonably may require from time to time, any and all Data from the Customer's records and systems which the parties mutually designate for inclusion in the Service database. The Customer agrees not to filter or alter such records except to conform such Data to the formats reasonably required by First Due. Subject to any third-party license restrictions identified expressly in writing by the Customer, the Customer grants to First Due a perpetual, non-exclusive, worldwide, royalty-free right and license to process, use and disclose the Data furnished to First Due by the Customer in connection with the development, operation, and performance of First Due's business, including but not limited to the Service.

3. **Data Use, Disclaimers, and Limitations of Liability.** As between the parties, the Customer and its employees, contractors, members, users, agents, and representatives (collectively, "Customer Users") are solely responsible for determining whether and how to use Data accessed through the Service. The Customer acknowledges that First Due, through the Service, provides an interface for viewing Data compiled from the Customer and other sources over which First Due has no control and for which First Due assumes no responsibility. First Due makes no representations or warranties regarding any Location or structure (including but not limited to a Location's safety, construction, occupancy, materials, hazards, water supply, contents, location, surrounding structures, exposures, size, layout, compliance, condition or history), residents, roadways, or any actual or expected outcome from use of the Data, nor does First Due make any representation or warranty regarding the accuracy or reliability of the Data received by First Due. First Due provides administrative and information technology services only and does not advise, recommend, or render an opinion with respect to any information communicated through the Service and shall not be responsible for the Customer's or any third party's use of any information obtained through the Service.

4. **Customer Equipment and Technical Requirements.** The Customer shall obtain and maintain, at its own expense, computers, operating systems, Internet browsers, tablets, phones, telecommunications equipment, third-party application services and other equipment and software ("Equipment") required for the Customer to access and use the Service (the Service being accessible to users through standard Internet browsers subject to third party network availability and signal strength). First Due shall not be responsible for any problem, error or malfunction relating to the Service resulting from Customer error, data entry errors or malfeasance by the Customer or any third party, or the performance or failure of Equipment or any telecommunications service, cellular or Wi-Fi network, Internet connection, Internet service provider, or any other third-party communications provider, or any other failure or problem not attributable to First Due ("Technical Problems").

5. **Term and Termination.** This Agreement will be effective for an initial term of **36 months** (the "Initial Term") commencing on the Effective Date. After the Initial Term, this Agreement will automatically renew for successive terms of **12 months** each (a "Renewal Term"), subject to the right of either party to cancel renewal at any time for any reason upon at least 60 days' written notice. First Due reserves the right to increase Customer's renewal Service fees by no more than **5%** per annum, applied to the Service fees set forth in the previous term. First Due shall provide Customer at least 60 days' notice of any increase. Either party also may terminate this Agreement immediately upon written notice if the other party: (i) becomes insolvent; (ii) becomes the subject of a petition in bankruptcy which is not withdrawn or dismissed within 60 days thereafter; (iii) makes an assignment for the benefit of creditors; or (iv) materially breaches its obligations under this Agreement and fails to cure such breach within 30 days after the non-breaching party provides written notice thereof.

6. **Effects of Termination and Reservation of Rights.** Upon termination, the Customer shall cease use of the Service and all Credentials then in the Customer's possession or control. This Section 6 and Sections 8 through 15 and 19 through 23 hereof shall survive any termination or expiration of this Agreement. In the event of termination First Due shall remit to Customer within 30 days of such termination all unearned subscription fee. Interest shall accrue on any unearned subscription amount at the rate of 1.5% per month and in the event Customer is compelled to file suit to collect the same, in addition to Customer's damages, First Due shall be responsible for Customer's attorney's fees and costs and determined by the Court.

7. **Fees, Additional Services, and Taxes.** The Customer agrees to pay the fees set forth in Exhibit A for use of those Service features described in Exhibit A (as available as of the Effective Date). First Due may charge separately for services offered from time to time that are not included in the scope of Exhibit A (such as new Service features, systems integration services and applications of the Service for new purposes), subject to the Customer's written acceptance of the terms of use and fees associated with such services. The Customer shall be responsible for the payment of all taxes associated with provision and use of the Service (other than taxes on First Due's income).

8. **Intellectual Property and Data Rights.**

    a. First Due IP. First Due owns and shall retain all right, title, and interest in and to the Service, all components thereof, including without limitation all related applications, APIs, user interface designs, software and source code (which shall further include without limitation any and all source code furnished by First Due to the Customer in connection with the delivery or performance of any services hereunder) and any and all future enhancements or modifications thereto howsoever made and all intellectual property rights therein but not Data furnished by the Customer. Except as expressly provided in this Agreement or as otherwise authorized in advance in writing by First Due, the Customer and Customer Users shall not copy, distribute, license, reproduce, decompile, disassemble, reverse engineer, publish, modify, or create derivative works from, the Service; provided, however, that nothing herein shall restrict the Customer's use of the Data that the Customer has provided.

    b. Customer Data. Customer shall own all Customer data and upon termination or written request, First Due shall provide Customer data to Customer.

    c. De-Identification. Customer acknowledges and agrees that First Due may use Customer data to generate a de-identified data set (a "Data Set") in accordance with the then-current HIPPA de-identification standards set forth in 45 CFR § 164.514(b). Once de-identified, the Data Set will no longer constitute identifiable Customer data or "Protected Health Information", as defined under

HIPAA at 45 CFR 160.103. Subject to applicable laws, First Due may, in its sole discretion, transform, analyze, distribute, redistribute, create derivative works of, license, disclose to third party researchers, or otherwise use such Data Set.

9. Confidentiality.

a. "Confidential Information" means any and all information disclosed by either party to the other which is marked "confidential" or "proprietary," including oral information that is designated confidential at the time of disclosure. Without limiting the foregoing, all information relating to the Service and associated software and the terms of this Agreement shall be deemed First Due's Confidential Information. Notwithstanding the foregoing, "Confidential Information" does not include any information that the receiving party can demonstrate (i) was known to it prior to its disclosure hereunder; (ii) is or becomes publicly known through no wrongful act of the receiving party; (iii) has been rightfully received from a third party authorized to make such disclosure without restriction; (iv) is independently developed by the receiving party, without the use of any Confidential Information of the other party; (v) has been approved for release by the disclosing party's prior written authorization; or (vi) is required to be disclosed by court order or applicable law, provided that the party required to disclose the information provides prompt advance notice thereof to the other party (except to the extent such notice is prohibited by law).

b. Each party hereby agrees that it shall not use any Confidential Information belonging to the other party other than as expressly permitted under the terms of this Agreement or as expressly authorized in writing by the other party. Each party shall use the same degree of care to protect the other party's Confidential Information as it uses to protect its own confidential information of like nature, but in no circumstances with less than reasonable care. Neither party shall disclose the other party's Confidential Information to any person or entity other than its employees, agents or consultants who need access thereto in order to effect the intent of this Agreement and in each case who have been advised of the confidentiality provisions of this Agreement, have been instructed to abide by such confidentiality provisions, entered into written confidentiality agreements consistent with this Section 9 or otherwise are bound under substantially similar confidentiality restrictions.

c. Each party acknowledges and agrees that it has been advised that the use or disclosure of the other's Confidential Information inconsistent with this Agreement may cause special, unique, unusual, extraordinary, and irreparable harm to the other party, the extent of which may be difficult to ascertain. Accordingly, each party agrees that, in addition to any other remedies to which the nonbreaching party may be legally entitled, the nonbreaching party shall have the right to seek to obtain immediate injunctive relief, without the necessity of posting a bond, in the event of a breach of Section 9(a) or 9(b) by the other party, any of its employees, agents or consultants.

d. The provisions of this Section 9, notwithstanding First Due acknowledges that Customer is a governmental entity of the State of Mississippi and as such is subject to the Mississippi Public Records Act of 1983 and accordingly Customer will comply with all provisions of the Act as applicable. First Due specifically acknowledges that this Agreement and the attachments hereto do not constitute confidential information and that the same will be spread on Customer's Minutes without redaction as and when approved.

10. Commercially Reasonable Efforts:. FIRST DUE REPRESENTS THAT IT SHALL USE COMMERCIALLY REASONABLE EFFORTS TO PROVIDE THE SERVICE WITHOUT INTRODUCING ERRORS OR OTHERWISE CORRUPTING DATA AS SUBMITTED BY THE CUSTOMER. OTHER THAN THE FOREGOING, THE SERVICE, INCLUDING ALL DATA, IS PROVIDED ON AN "AS IS" AND "AS AVAILABLE" BASIS., FIRST DUE MAKES NO REPRESENTATION THAT THE SERVICE WILL BE UNINTERRUPTED, ERROR FREE OR AVAILABLE AT ALL TIMES, NOR DOES FIRST DUE REPRESENT THAT THE SERVICE WILL REMAIN COMPATIBLE WITH, OR OPERATE WITHOUT INTERRUPTION ON, ANY EQUIPMENT OF THE CUSTOMER OR CUSTOMER USERS. CUSTOMER ACCEPTS THESE RESERVATIONS SUBJECT TO THE SERVICE LEVELS SET FORTH IN SECTION 11.

11. Service Levels and Support Obligations. First Due will provide the Service on a 24X7X365 basis with an uptime guarantee of 99.5% availability excluding scheduled maintenance. First Due will respond to Customer and provide Initial Responses, Temporary Resolutions and Final Resolutions in accordance with the time requirements set forth in the table below.

Severity Level:	Vendor's Initial Response will be provided within:	Vendor's Temporary Resolution will be provided within:	Vendor's Final Resolution will be provided within:
1: Mission Critical – Software is down /undiagnosed but feared critical; situation may require a restore and Software use is suspended until a diagnosis is given	60 minutes from receipt of initial notice from the Customer, or discovery, of the error	24 hours from receipt of initial notice from the Customer, or discovery, of the error	2 days from receipt of initial notice from the Customer, or error discovery
2: Critical Issue – Software is not down, but operations are negatively impacted	2 hours from receipt of initial notice from the Customer, or discovery, of the error	48 hours from receipt of initial notice from the Customer, or discovery, of the error	2 days from receipt of initial notice from the Customer, or error discovery
3: Non-Critical Issue	4 hours from receipt of initial notice from the Customer, or discovery, of the error	3 days from receipt of initial notice from the Customer, or discovery, of the error	15 days from receipt of initial notice from the Customer, or error discovery

12. **Warranty Limitations and Disclaimers.** Intentionally Deleted.

13. **Customer Representations, Data Rights, and Use Restrictions.** The Customer represents and warrants that the Customer is authorized and has all rights necessary to enter into this Agreement, to provide the Data furnished by the Customer to First Due, and to use the Service and Data, and Customer will only use the Service and Data, as permitted under this Agreement and in accordance with the laws, regulations, and any third-party agreements applicable to the Customer and Customer Users. Without limiting the generality of the foregoing, Customer shall not cause or permit any Data to be uploaded to the Service or used in connection with the Service in any manner that would violate any third-party intellectual property rights or license between Customer and any third party. Customer agrees not to use or permit the use of the Service and Data in connection with any public or private enterprise other than operation and performance of the Customer's functions and services. In addition, the Customer and the Customer Users shall not copy, distribute, license, reproduce, publish, modify, or otherwise use any Personally Identifiable Information (PII) contained within the Data accessed through the Service for any purpose other than to lawfully carry out the services and duties of the Customer. The Customer shall remain responsible for the performance, acts and omissions of each Customer User as if such activities had been performed by the Customer.

14. **Indemnification.**

    a. First Due will indemnify, defend and hold harmless the Customer from and against any and all damages, liabilities, losses, costs and expenses (including, but not limited to, reasonable attorneys' fees) (collectively, "Losses") resulting from any third-party claim, suit, action, investigation or proceeding (each, an "Action") brought against the Customer based on the infringement by First Due of any third-party issued patent, copyright or registered trademark, except to the extent such Action is based on Data furnished from the Customer, the Customer's breach of any third party agreement, or any combination or integration of the Service with any Customer- or third-party property, method or system.

    b. Reserved.

    c. Such indemnification under Sections 14(a) will be provided only on the conditions that: (a) the indemnifying party is given written notice reasonably promptly after the indemnified party receives notice of such Action; (b) the indemnifying party has sole control of the defense and all related settlement negotiations, provided any settlement that would impose any monetary or injunctive obligation upon the indemnified party shall be subject to such party's prior written approval; and (c) the indemnified party provides assistance, information and authority as reasonably required by the indemnifying party.

15. **Limitation of Liability.** TO THE EXTENT PERMITTED BY LAW, EXCEPT FOR ITS INDEMNIFICATION OBLIGATIONS IN SECTION 14, AND EXCEPT FOR CLAIMS OF GROSS NEGLIGENCE, WILLFUL MISCONDUCT OR FRAUD, FIRST DUE SHALL NOT BE LIABLE TO THE CUSTOMER OR CUSTOMER USERS FOR ANY INDIRECT, INCIDENTAL,

CONSEQUENTIAL, SPECIAL OR EXEMPLARY DAMAGES ARISING FROM OR RELATING TO THIS AGREEMENT OR THE SERVICES OR DATA, EVEN IF THE CUSTOMER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. EXCEPT FOR ITS INDEMNIFICATION OBLIGATIONS IN SECTION 14, AND EXCEPT FOR CLAIMS OF GROSS NEGLIGENCE, WILLFUL MISCONDUCT OR FRAUD, FIRST DUE SHALL NOT BE LIABLE TO THE CUSTOMER OR CUSTOMER USERS FOR ANY DAMAGES IN CONNECTION WITH THIS AGREEMENT IN EXCESS OF THE AMOUNT OF FEES PAID OR PAYABLE BY THE CUSTOMER TO FIRST DUE WITHIN THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRIOR TO THE EVENT GIVING RISE TO SUCH LIABILITY.

16. **Notices.** All notices, requests, demands, or consents under this Agreement must be in writing, and be delivered personally, by email or facsimile followed by written confirmation, or by internationally recognized courier service to the addresses of the parties set forth in this Agreement.

17. **Assignment.** Except as otherwise provided below, neither party may assign this Agreement or any rights or obligations hereunder without the prior written consent of the other party. First Due may assign this Agreement or any rights or obligations hereunder to any First Due affiliate or in connection with the merger or acquisition of First Due or the sale of all or substantially all of its assets related to this Agreement, without such consent. This Agreement shall be binding upon and inure to the benefit of the parties, their respective successors and permitted assigns.

18. **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the State of Mississippi. The exclusive venue for any dispute arising under this Agreement shall be in the appropriate state court in Rankin County, Mississippi.

19. **Modifications.** Any modification, amendment or waiver to this Agreement shall not be effective unless in writing and signed by the party to be charged. No failure or delay by either party in exercising any right, power, or remedy hereunder shall operate as a waiver of such right, power, or remedy.

20. **Third Party Beneficiary.** The parties are independent contractors with respect to each other, and neither shall be deemed an employee, agent, partner, or legal representative of the other for any purpose or shall have any authority to create any obligation on behalf of the other. Neither party intends to grant any third-party beneficiary rights as a result of this Agreement.

21. **Force Majeure.** Any delay in or failure of performance by either party under this Agreement will not be considered a breach and will be excused to the extent caused by any event beyond the reasonable control of such party including, but not limited to, acts of God, acts of civil or military authorities, strikes or other labor disputes, fires, interruptions in telecommunications or Internet or network provider services, power outages, and governmental restrictions.

22. **Customer Reservations.** Customer is a governmental entity of the State of Mississippi, and as such is entitled to certain privileges, immunities, defenses, damage limitations and other protections as afforded by the MCA 11-46-1 et seq. (The Mississippi Tort Claims Act) and other legal authority, all of which is reserved and asserted herein, the provisions of this Agreement notwithstanding.

23. **Entire Agreement and Severability.** This Agreement supersedes all prior agreements, understandings, representations, warranties, requests for proposal and negotiations, if any. Each provision of this Agreement is severable from each other provision for the purpose of determining the enforceability of any specific provision.

24. **Headings**. The headings and titles in this Agreement are for convenience of reference only and shall not affect the meaning, interpretation, or construction of any provision of this Agreement. They are not intended to be part of the substantive terms and shall not be used to interpret the intent of the parties.

25. **Agreement Billing Information.**
    a. **Accounts Payable Contact**

    Name: _____

    Email: _____

    Phone: _____

b. **Tax Exempt** _____ (Yes/No)
If yes, please email a copy of the Exempt Certificate to accounting@firstdue.com.

c. **Purchase Order Required** _____ (Yes/No)
If yes, return a copy of the Purchase Order with the signed agreement or email a copy to accounting@firstdue.com.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date set forth above. The undersigned represent and warrant that they are duly authorized to enter into this Agreement on behalf of the respective parties.

FIRST DUE HOLDINGS, INC., THROUGH ITS WHOLLY-OWNED SUBSIDIARY LOCALITY MEDIA, LLC DBA FIRST DUE	**Brandon Fire Department**
By: _____ (Signature)	By: _____ (Signature)
Name: _____	Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

Exhibit A
Quote

Customer Name:	Brandon Fire Department	**Quote Number:**	1545132000541218225
Billing Address:	P.O. Box 1539 Brandon, MS 39042	**Prepared By:**	Aisha Miller
		Valid Until:	March 31, 2026
Subscription Start:	February 1, 2026		
Initial Term:	12 months		
Annual Subscription:	$ 1,200.00		

Product Details
Occupancy Management & Pre-Incident Planning Manage Occupancies, Pre-Incident Mapping, ArcGIS Maps, Fire Systems, Hazardous Material, and Contacts.
Essentials Online Training Package Up to 4 Hours Online Training with certified First Due Instructor
Implementation and Configuration Services Services related to configuring and customizing the First Due Platform as described in the Statement of Work.

One-Time Fees Subtotal	$ 400.00
Subscription Fees Subtotal	$ 1,200.00
Grand Total*	**$ 1,600.00**
	**Excluding Tax*

Statement of Work. The attached Statement of Work will detail the Implementation, Training, Data Migration, Integrations, Customer Success Manager, Customer Support, and Assumptions for this Quote.

Invoicing and Payment Terms. The above-listed Grand Total will be invoiced on or around the Subscription Start date and due within forty-five (45) days from the date of the invoice. For subsequent annual periods, the Service fees are due and payable annually in advance.

Electronic ACH payment Information. Wells Fargo Bank | ACH Routing Number: 121000248 | Account #: 4192384907

Statement of Work
For
Brandon Fire Department
Quote Number: 1545132000541218225

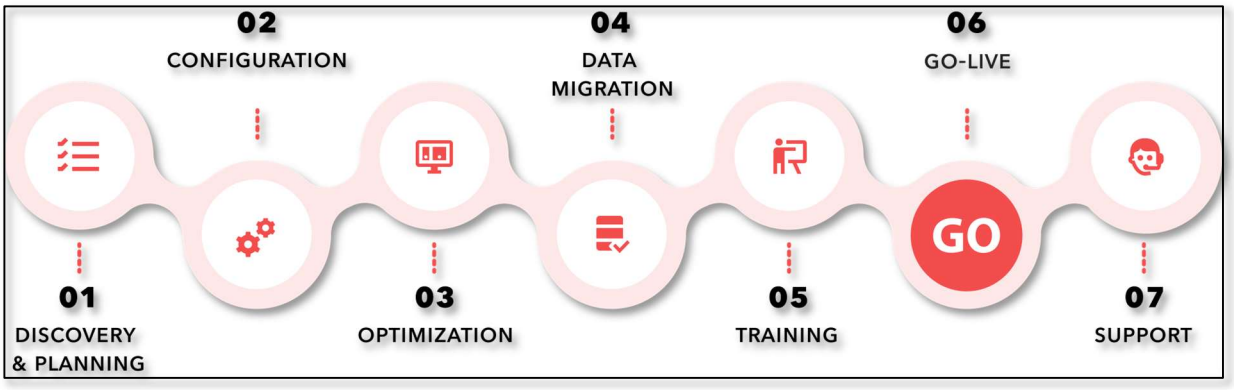
1. Introduction

1.1 Purpose
The purpose of this Statement of Work ("SOW") is to clearly define the Implementation, Training, Data Migration, Integrations, Customer Success Manager, Customer Support, and Assumptions for Customer from First Due for the purchased product(s) set forth in this Exhibit A ("Purchased Products").

1.2 Scope
This SOW includes the configuration, optimization, and deployment of the Purchased Products with the goal of meeting the organizational needs of the Customer.

2. Implementation

2.1 Overview
First Due utilizes a combination waterfall and iterative approach to implementation. This includes Discovery, Configuration, Optimization, Data Migration, Training, and Go-Live.



2.2 Implementation Resources

- **Implementation Manager:** Project lead and go-to person, acting as the primary liaison between the Customer and the First Due project team. The Implementation Manager will develop and execute the project plan, manage communication, and ensure adherence to predefined timelines and quality standards. This individual is also responsible for helping to configure the core system and some of the more straightforward modules.

- **Implementation Product Specialist(s):** While the Implementation Manager will lead the overall project, Product Specialists will be brought in to help configure and optimize specialty modules such as Fire Prevention, ePCR, Assets & Inventory, Training, Scheduling, and Reporting. They are product experts in First Due and are versed in industry best practices for their specific product specialties. Depending on the modules purchased and complexity, your project may be assigned 1-3 Product Specialists.

- **Technical Implementation Specialist:** Responsible for managing data migration from your current vendor to First Due and the integration between First Due and CAD. The Technical Implementation Specialist team comes from a diverse background, ranging from database management to public safety software integration.

- **Customer Success Manager:** As the point person after project completion, the Customer Success Manager (CSM) will be part of the implementation as an advocate and to ensure a seamless transition

to support post go-live. During the Implementation they will regularly check-in to ensure progress is being made and help with the addition of new modules or scope from a commercial perspective. Post go-live, they will provide regular check-ins to ensure the Customer is adopting the Purchased Products and deriving value from them.

- **Training Manager:** Responsible for developing and executing the training plan, with the goal of effective adoption of the Purchased Products by Customer. The Training Manager will be involved throughout the project to ensure they have the Customer specific knowledge to design the most effective training plan possible.

2.3 Implementation Phases

2.3.1 Discovery & Planning: Once the Project has been assigned, Customer will receive a set of tailored discovery questionnaires. Once filled out, the Implementation Manager will schedule a Project Kick-Off. During this meeting the Customer will receive access to the First Due platform, meet the project team and receive an initial product tour. The Implementation Manager will also provide an overview of the project plan, decide the meeting cadence, and formalize the next steps. CAD Integration and Data Migration planning meetings are also held during this phase, if required. These meetings will be led by the Technical Implementation Specialist.

- **Key Meeting(s):** Project Kick-Off, CAD Kick-Off, Data Migration Planning
- **Milestone(s):** Project Kick-Off, System Access
- **Customer Task(s):** Fill Discovery Questionnaires
- **Deliverable(s):** Welcome email, Initial Account Set-Up, System Logins Provided

2.3.2 Configuration: After planning is complete, the Implementation Manager will begin scheduling the Configuration sessions. Before each configuration session there will be some light prep work for the Customer to complete. Generally, there will generally be one (1) configuration session per module, but in cases where there is more complexity, there may be multiple. These sessions will either be run by the Implementation Manager or the Implementation Product Specialist, depending on the module.

- **Key Meeting(s):** Module Configuration Sessions (1-2 per module)
- **Milestone(s):** N/A
- **Customer Task(s):** Configuration Prep Work (per module)
- **Deliverable(s):** Initial Module Configuration
- **Scope:** All Purchased Products

2.3.3 Optimization: After the configuration is complete, the Customer will be provided with test work (module User Acceptance Testing (UAT)) to complete. Following the completion of the UAT work, Optimization Sessions will be held to review Customer feedback, correct any issues, and finalize the configuration of the module. There will generally be one (1) Optimization session per module, but in cases where there is more complexity, there may be multiple. Once a module is configured and optimized, the Customer will be provided a module sign-off document to review and sign. Note Configuration and Optimization sessions may run interchangeably to ensure the project stays on-track.

- **Key Meeting(s):** Module Optimization Sessions (1-2 per module)
- **Milestone(s):** Module Acceptance and Sign-Off (1 per module)
- **Customer Task(s):** Optimization Prep Work (UAT per module)
- **Deliverable(s):** Module Optimization resulting in Customer Acceptance
- **Scope:** All Purchased Products

2.3.4 **Data Migration**: Data Migration will occur throughout the project and can be summarized in three steps: (1) initial data migration at the beginning of the project required for configuration, (2) import of historical records, usually occurring throughout the project, and (3) final data migration immediately before go-live. First Due's Data Migration team will review your legacy data environment and provide guidance on the best path to extract, map, and import the data into First Due.

- **Key Meeting(s):** Data Migration Planning
- **Milestone(s):** Data Migration Sign-Off
- **Customer Task(s):** Extract or provide access to legacy data based on guidance from First Due Data Migration team, Data Mapping Assistance, review and approve data load.
- **Deliverable(s):** Data Migration Plan, Data Mapping Assistance, Data Import

2.3.5 **Training**: As the project is in the final stages, the Training Manager will work with the Customer to arrange a training plan that will result in the successful adoption of the Purchased Products. Note that while Webinar Administrator training will occur during configuration and optimization sessions, the Training Manager will arrange formal Webinar and/or Onsite Train-the-Trainer and/or End User Training Session(s). Additive to the provided training, Customer will also have access to live weekly training academy sessions as well as on demand online training videos and training guides via the First Due Knowledgebase.

- **Key Meeting(s):** Training Planning, Training Sessions
- **Milestone(s):** Training Completed
- **Customer Task(s):** Coordinate staff to be trained
- **Deliverable(s):** Training Plan and Training Session(s)

2.3.6 **Go-Live**: Once all modules have been signed off and training has been arranged or completed, First Due will work with the Customer to kick-off the Go-live process. This includes: (1) Final System Acceptance, (2) Go-live planning meeting, (3) Final Data Migration, (4) Go-live, and (5) Post go-live implementation support.

- **Key Meeting(s):** Go-live planning, Post Go-live Check-Ins
- **Milestone(s):** System Acceptance, Go-live
- **Customer Task(s):** Final Testing
- **Deliverable(s):** Post Go-live Implementation Support (2-4 weeks)

2.3.7 **Transition to Customer Success**: Following the completion of the post go-live support period and assuming all critical implementation tasks are complete, Customer will be transitioned to their Customer Success Manager (CSM) and to the First Due Support team.

- **Key Meeting(s):** Customer Success Transition Meeting
- **Milestone(s):** Transition to Customer Success and Support
- **Customer Task(s):** N/A
- **Deliverable(s):** N/A

3. Training

Training is an integral part of any successful implementation. First Due is focused on providing your agency adequate training to ensure effective user adoption of the platform. As part of this SOW, the Customer shall receive:

- Formal training as outlined in Exhibit A
- Administrator Training as part of the Configuration / Optimization
- Access to live First Due Academy Webinars
- Access to online recorded training videos and guides via an interactive knowledgebase

Any additional scope or detail related to Training will be listed below.

4. Data Migration

First Due understands the importance of data migration to our customers and has extensive experience working to migrate historical records into the platform. First Due will use best efforts to migrate applicable data from Customer's existing systems utilizing data migration best practices. This includes:

- Data Migration Planning Session
- Assistance/Guidance in extracting data from existing system/s
- Mapping extracted data to First Due import workbooks
- Importing of Data into First Due

The Data Migration scope of this SOW will be to import legacy data from Customer existing systems in order for the Purchased Products to be operational. This includes operational data and historic records. Note that there are times when certain data is not seen as valuable to migrate to First Due. First Due and Customer will agree during the planning phase on what data needs to be migrated and priorities around data migration.

5. Integrations

As part of this SOW, First Due will Implement all integrations and relevant scope outlined in Exhibit A. Integrations will be implemented during the configuration and optimization phases outlined above. In most cases, these integrations will be aligned with the module they are related. The only exception to this is the CAD Integration which, if part of scope, will have its own dedicated session at the beginning of an implementation. Customer or complex integrations may follow this same exception and have their own sessions to implement.

First Due will support these integrations post go-live. Note First Due is not responsible for outages, issues, and failures of 3rd Party Vendors. First Due will, however, always endeavor to work with Customer to resolve issues, regardless of responsibility.

Any additional scope or detail related to Integrations will be listed below.

6. Customer Success Manager

First Due understands the value of ongoing Customer Success activities post go-live. As part of this SOW, Customer will receive a Customer Success Manager who will be the point person for Customer post go-live. Customer will receive regular check-ins to ensure the adoption of the Purchased Products. As part of the regular check-ins, the Customer Success Manager can help Customer with any major enhancements or issues, new feature updates, interest in other modules and additional training needs.

7. Customer Support

A customer's success is important to First Due and we understand having a reliable, knowledgeable Customer Support (or Support) team there to help is vital. Customer Support provides a central point of contact to ensure that all customer support requests are responded to and resolved. Below is a summary of the support components.

7.1 Contacting Customer Support

Customer Support is a service provided to our customers when they have questions, requests, or issues with the Services. When Customer submits a support request, a Support Ticket (or Ticket) is created within First Due's Support CRM and a unique ID (or ticket number) is assigned to track and document Customer's support request.

We offer a variety of channels to communicate with our Support team:

- **Online**: https://support.firstduesizeup.com/portal/en/kb/first-due-community-connect-support
- **Email**: support@firstdue.com
- **Phone**: (516) 874-5818

7.2 Self-Service Resources

First Due strives to provide useful, empowering self-service resources that are available 24/7 on our online Support Center. Our Knowledgebase contains step-by-step/how-to articles, FAQs, videos, best practices, etc.

7.3 Hours of Operation

Customer Support hours of operation (Business Hours) are:

- Monday to Friday, 9:00am – 6:00pm ET**
- ** 24x7 Support available for Sev 1 (Down/Urgent) issues.

8. Assumptions

8.1 Customer Participation

Every successful implementation requires adequate participation from the Customer. Although First Due is ultimately responsible for deliverables in the SoW, Customer agrees to attend the necessary calls and complete required preparatory work in order to help drive the project forward. At a minimum, Customer resources will be required for one (1) hour per week for meetings, and half an hour to one (0.5-1) hour of prep work per week by one or multiple individuals. Customer understands the importance of ensuring the correct Customer resources are available when required.

8.2 Statement of Work Expiration

Excluding significant delays caused by the First Due team, this SOW will expire within twelve (12) months of the Subscription Start Date as detailed in Exhibit A. In situations where the project is delayed for no fault of either party, First Due agrees to extend the term, only if there is an agreed plan to complete the project within the extension period. Note the term expiration does not apply to Section 6 & 7 above and will not impact First Due's ability to support the Customer post go-live.

8.3 Best Practice and Standard Workflow

First Due intends to meet the organizational needs of the Customer and their respective software requirements by configuring the Purchased Products to closely align with existing workflows. Although First Due is incredibly flexible, there may be times when First Due recommends using standard functionality or best practice to ensure a timely implementation, and simplification of current process. These workflows may differ from Customer existing workflows. Customer understands the importance of collaboration to achieve the ultimate goal of successfully adopting the Purchased Products and is aware there may be changes to existing workflow to accomplish this.

8.4 Go-live Requirements & Gaps

Over the course of the Implementation, both parties may uncover functionality gaps in the Purchased Products. Some of these gaps may have a material impact on the ability to implement or adopt the product. Gaps of this nature, deemed Go-Live Requirements, will be prioritized to ensure a timely go-live and project completion. However, in the case that certain features are not complete before go-live, they will be added to module and system signoffs as exceptions and will be completed within an agreed upon timeframe.

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)
First Due Holdings, Inc.

2 Business name/disregarded entity name, if different from above.
Locality Media, LLC dba First Due

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☑ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) _____

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions ☐

5 Address (number, street, and apt. or suite no.). See instructions.
390 NE 191st St STE 17328

Requester's name and address (optional)

6 City, state, and ZIP code
Miami, FL 33179

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
[ ][ ][ ] – [ ][ ] – [ ][ ][ ][ ]

or

Employer identification number
3 9 – 2 7 2 5 8 0 2

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person Alyssa Jorgenson Date 09/25/2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

Cat. No. 10231X Form **W-9** (Rev. 3-2024)

BRANDON
MISSISSIPPI

MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN

FROM:

DATE: 01/07/2026

SUBJECT: DECEMBER ACTIVITY REPORT - FIRE DEPARTMENT

ATTACHMENTS:

1. Copy of Activity Report - Fire Dept - 01052026

Fire Monthly Activity Report for December 2025

		# Active	# Not Active	Locations			
1	Weather Sirens	18	3	Greenbrook, Hwy 468-Armory, Cornerstone			
		# Calls	Avg Resp Time				
2	Pafford P1	179	10:44				
		# Calls	Avg Resp Time	Fire	EMS	Wrecks	Other
3	BFD	250	5:58	4	152	32	62
	Training Hrs:	466	Inspections:	28	PE Hrs:	1	

Fire Monthly Activity Report

		# Active	# Not Active	Locations		
1	Weather Sirens					
		# Calls	Avg Resp Time			
2	Pafford P1					
		# Calls	Avg Resp Time	Fire	EMS	Wrecks
3	BFD					
	Training Hrs:		Inspections:		PE Hrs:	

Parks and Rec Monthly Activity Report

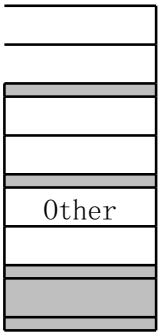
		# Events	# Teams	Not Local	# Guests	Not Local
1	Events					
		Month		YTD		
2	Revenue					
3	Maintenance					
	Equipment Issues					

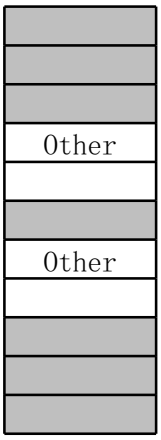
Public Works Monthly Activity Report

		Customer Leak		Other		
1	Meter Svr Calls					
2	Calls	# Calls	Water	Sewer	Streets	Drainage
3	Work Orders	# Completed	Water	Sewer	Streets	Drainage
4	Locate Requests		Billing		Collected	

Police Monthly Activity Report

1	Calls for Service					
2	Motor Vehicle Accidents					
3	Reports: Incidents/Suppl					
4	Arrests					
5	Road Trash Detail Bags					


Other


Other
Other