

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
MARCH 2, 2026

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS AND RECOGNITIONS

D. OLD BUSINESS

1. Approve the Regular Board Meeting Minutes of February 17, 2026.

E. BUTCH LEE, MAYOR

1. Consideration to approve Pay Request 1 from Gilreath Construction Company, LLC in the amount of \$114,262.50 for the Civic Center (Big Room) Renovation Phase 2, authorize payment of the same, and a Change Order by adding nine (9) additional days to the contract due to delays caused by scheduled events.
2. Request permission to allow WBA Architecture to develop plans and advertise the bid for the Civic Center (Big Room) Renovation Phase 3 project.
3. Consideration to approve a settlement offer from Magic of Lights for November 21, 2025 through January 3, 2026 in the amount of \$54,504.28 and authorize the Mayor and Finance Director to execute the same.
4. Request permission to advertise in Mississippi Magazine in the amount of \$1,000.00 to promote the City and its resources.

F. MARY ANN HESS, CITY CLERK

1. Consideration to approve a payment in the amount of \$5,000 to Sample, Hicks & Associates for Labor Standards Consulting Services Contract. This contract is for the City's DWSIRLF project for the Cornerstone/Grants Ferry Parkway Waterline Extension Project.
2. Request permission to remove part-time runner Tammy Roden from the City's payroll roster effective March 3, 2026.
3. Consideration to continue the professional services agreements for the following vendors at the Brandon Amphitheater, City Hall Live and Rentals for the 2026 season and authorize the mayor to execute the same.
 - Justice Security
 - Academic Technologies
 - ELCON
 - JL Roberts Mechanical
 - RF Outdoors
 - Roderick Kwan
 - Jani King

- Event Concessions
- A Catered Occasion
- MVS Services

4. Consideration to approve:

- a. Docket of Claims for March 2, 2026.
- b. Fox Everett claims released on February 24, 2026.

G. ALEX WADE, PUBLIC WORKS DEPARTMENT

1. Consideration to approve the following items from Suncoast Infrastructure, Inc. for the Lance Martin Easthaven Sewer Rehabilitation Project. These items will finalize the project.
 1. Approve the Final Summary Change Order (Change Order 1) at a decrease of \$87,394.00 in the project cost and authorize the Mayor to execute the same.
 2. Approve Pay Request 4 FINAL, including the Final Summary Change Order, in the amount of \$64,354.90 and authorize payment of the same.
2. Consideration to approve the Memorandum of Agreement with the Mississippi Transportation Commission (MDOT) for the Shiloh Park Shared-Use Path Project and authorize the Mayor and City Clerk to execute the same.
3. Consideration to approve the Memorandum of Agreement with the Mississippi Transportation Commission (MDOT) for the Grants Ferry Parkway Multi-Use Path (Phase 2) Project and authorize the Mayor and City Clerk to execute the same.
4. Consideration to approve the Memorandum of Agreement with the Mississippi Transportation Commission (MDOT) for the City Park to City Hall Shared-Use Path Project and authorize the Mayor and City Clerk to execute the same.
5. Consideration to approve the following Public Works Department employees to house a city vehicle.
 - Alex Wade, Public Works Director
 - Emanuel Taylor, Wastewater Crew Leader
 - Sami Elbatnigi, Water Crew Leader
6. Consideration to approve the attached Order allowing changes to Appendix C, Section 82-55 (Utility Rates Generally) of the City of Brandon Code of Ordinances and allow the Mayor and City Clerk to execute the same.
7. Consideration to amend Chapter 82, Article II, Section 82-55 of the City of Brandon Code of Ordinances.
8. Consideration to approve the utility adjustment approvals and denials pursuant to the memo.
9. Consideration to approve the Professional Services Agreement with Black Forrest, LLC for mowing & string trimming services at the cemeteries at the rates pursuant to the

memo and authorize the Mayor to execute the same.

10. Consideration to award the bid in the amount \$334,000.00 to Ingram Equipment for a new truck mounted vacuum street sweeper and authorize the Finance Director to proceed with the purchasing process for the equipment.
11. Consideration to award the bid in the amount of \$626,605.00 to Red Oak Construction, LLC for the Highway 18 Waterline Extension Project - Star Road to West Sunset Drive - as the lowest and best bid received.
12. Permission to allow Benchmark Engineering to develop plans and advertise for bid the Cornerstone Water Tank Project.
13. Consideration to approve the purchase of one 2025 Ford F-250 XL 4x4 Crew Cab Truck in the amount of \$47,448.10 from Gray-Daniels Auto Group for the Parks & Recreation Department. A second quote was received from Mac Haik Jackson Ford in the amount of \$47,827.00.
14. Consideration to approve the quote from Empire Truck Sales, LLC in the amount of \$10,360.95 for repairs to the 2016 FRIEGHTLINER – VIN 5746. A second quote was received from Clarke Power Service in the amount of \$12,667.93.

H. JOEY BARNETTE, COMMUNITY DEVELOPMENT

1. Consideration to approve a request from Rankin County School District to waive permit fees associated with electrical repairs at the Learning Center Campus, 200 School Road.
2. Consideration to approve a Development Review Application for Brandon Heights Multi-Use building (Case #26-009), in accordance with the Staff Report Recommendation.
3. Consideration of approval of a Comprehensive Sign review (Alternative Sign Criteria) for Texaco located at 2145 Highway 18.

I. JOSEPH FRENCH, POLICE CHIEF

1. Consideration to add one (1) forfeited 2023 Lexus RX bearing VIN number 2T2BAMBA7PC016808, be added to the Brandon Police Departments forfeited property inventory.
2. Accept the resignation of Terrence Craft as he will be retiring from his current position as a Sergeant for the City of Brandon Police Department effective March 1, 2026.
3. Consideration to promote Brandon Allison from Patrolman to Sergeant, effective March 3, 2026, and set his rate of pay in accordance with the memo.
4. Consideration to promote Charlie Scoggins from Patrolman to Sergeant, effective March 3, 2026, and set his rate of pay in accordance with the memo.
5. Consideration to hire Katelynne Ferguson as a Police Officer Trainee for the City of Brandon Police Department and accept her annual salary as stated in the memo, effective March 3, 2026.
6. Consideration to rehire D'Marques Adams as a Patrolman for the City of Brandon Police Department, effective March 2, 2026, and set his rate of pay in accordance with the

memo.

7. Consideration to approve salary adjustment for Officer Jeremiah Johnson, and set his annual salary in accordance with the memo.

J. EXECUTIVE SESSION

K. ADJOURN

[MEET_FOOT]

MINUTES OF THE REGULAR BOARD MEETING OF THE CITY OF BRANDON,
MISSISSIPPI BOARD OF ALDERMEN AND MAYOR BUTCH LEE, MAYOR PRESIDING
FEBRUARY 17, 2026

- A. CALL TO ORDER - Mayor Lee and Aldermen Farris, King, Womack, Coker, Williams and Craine were present. Alderman Vinson was absent.
- B. INVOCATION AND PLEDGE OF ALLEGIANCE – Pastor Cregg Puckett gave the invocation, and Mayor Lee led the Pledge of Allegiance.
- C. PUBLIC COMMENTS AND RECOGNITIONS
 - 1. Britt Medders and Taylor Browning of “The Skinny Social” asked the Board for an opportunity to present a proposal for the City’s marketing services.
 - 2. Cole Lacey and Jennifer Byrd with Sports Facilities discussed the spring sports schedule and related issues.
- D. OLD BUSINESS
 - 1. Approve the Work Session and Regular Board Meeting Minutes of February 2, 2026.

Alderman Womack made the motion to approve agenda item D.1 which are appended hereto, seconded by Alderman Craine and upon affirmative vote of the members present, the motion carried.

- E. BUTCH LEE, MAYOR
 - 1. Adopt a Resolution stating the City of Brandon's intention to submit an application for federal funding assistance through the 2026 USDOT Build Grant Program.
 - 2. Approve a request from Rankin County Board of Supervisors to waive permitting fees associated with 1) demolition and removal of the former Marquette Cement Company facility and/or 2) construction of a new headquarters for the Office of the District Attorney for the 20th Judicial District, both located on Marquette Road within the City of Brandon, consistent with the City’s policy on the subject.
 - 3. Authorize expenditure for the annual sponsorship to the Brandon B Club, for purposes of advertising and bringing into favorable notice, the opportunities and possibilities of the City, first finding that the mode of advertising is in the best interest of the citizenry.

Alderman Coker made the motion to approve agenda items E.1-E.3 in accordance with the memos with attachments from the Mayor's Office which are appended hereto, seconded by Alderman Craine and upon affirmative vote of the members present, the motion carried.

F. MARY ANN HESS, CITY CLERK

1. Approve an amphitheater sponsorship agreement with Ergon for the 2026 concert season and authorize the Mayor to execute the same.
2. Approve purchase of commemorative "America 250" vinyl banners from Jubilee Decor in the amount of \$4,842.60.
3. Approve the quote from Simmons Turf Services in the amount of \$9,449.50 to treat 774 crape myrtle trees located throughout the City for Bark Scale infestation as the lowest and best quote received. (A second quote was received from Weed Warriors in the amount of \$11,610.00.)
4. Rescind action taken at the Board Meeting on February 2, 2026, approving the purchase of AV equipment from Academic Tech, Inc., and accept the quote from Academic Tech, Inc., in the amount of \$61,178.68, as the lowest and best quote received for the Brandon Amphitheater AV Upgrade. (A second quote was obtained from GetComm in the amount of \$70,730.65.)
5. Authorize for Rebecca Pevey to attend the 2026 Community Development Block Grant (CDBG) Application Workshop hosted by the Mississippi Development Authority on February 19, 2026, at the MS Agricultural & Forestry Museum.
6. Approve:
 - a. Docket of Claims for February 17, 2026.
 - b. Fox Everett claims released on February 6, 2026.
 - c. Electronic fund transfers for January, 2026.
7. Monthly Report of Privilege Licenses

Alderman Craine made the motion to approve agenda items F.1-F.6 and to accept the report as presented as agenda item F.7 in accordance with the memos with attachments from the City Clerk's Office which are appended hereto, seconded by Alderman Farris and upon affirmative vote of the members present, the motion carried.

G. ALEX WADE, PUBLIC WORKS DEPARTMENT

1. Approve the following items from Simmons Erosion Control Company for the

Kennedy Farm Parkway Sidewalk Project, to-wit:

1. Change Order #1 which decreases the project cost \$17,962.43 and authorize the Mayor to execute the same.
2. Pay Request #2 in the amount of \$109,315.74 and authorize payment of the same.
2. Approve the Hemphill Construction Company invoices for non-emergency repairs pursuant to the memo and authorize payment of the same.
3. Approve the Hemphill Construction Company invoices for emergency repairs in accordance with MCA Section 31-7-13(k) pursuant to the memo and authorize payment of the same.
4. Approve a Professional Services Agreement with TWS, Inc. for Water Operator Services and authorize Mayor to execute the same.
5. Authorize Brent King - Water Operator/Laborer III - to attend the MS Rural Water Association 2026 Operator Expo in Brandon, MS on March 24-25, 2026, for water CEU hours.

Alderman Williams made the motion to approve agenda items G.1-G.5 in accordance with the memos with attachments from the Public Works Department which are appended hereto, seconded by Alderman Craine and upon affirmative vote of the members present, the motion carried.

H. JOEY BARNETTE, COMMUNITY DEVELOPMENT

1. Hire John Cockrell as a Building Inspector effective February 23, 2026, and set rate of pay according to the memo.
2. Set public hearing for March 16, 2026 for the dimensional variance request for "The Summit" Project, Case #26-008, during the Regular Board Meeting.
3. Set a public hearing for March 16, 2026, during the Regular Board Meeting, regarding a Conditional Use Permit application (Case #26-002) submitted by Black Mountain Energy Storage for a quasi-public utility service to be located on Parcels J9-3-20 and J9-3-0.
4. Set a public hearing for March 16, 2026, during the Regular Board Meeting, regarding a Conditional Use Permit application (Case #26-001) submitted by John Christian to allow a retail package store (liquor store) at 346 Crossgates Blvd.

5. Set a public hearing for March 16, 2026, during the Regular Board Meeting, regarding a Conditional Use Permit (CUP) application submitted by Airspaces for a monopole telecommunications cell tower to be located on Parcel #H8-10-140, at the corner of Highway 18 and Greenfield Road.
6. Set a public hearing for March 16, 2026, during the Regular Board Meeting, regarding proposed zoning text amendments (Relating to Planning Commission structure, appointments, and procedures; Build-to-Rent (BTR) provisions).

Alderman Coker made the motion to approve agenda item H.1-H.6 in accordance with the memos with attachments from the Community Development Department which are appended hereto, seconded by Alderman Craine and upon affirmative vote of the members present, the motion carried.

I. JOSEPH FRENCH, POLICE CHIEF

1. Hire the following:
 - § Trevor Phillips as a Patrolman Trainee for the City of Brandon Police Department, effective February 18, 2026, and set his rate of pay in accordance with the memo.
 - § John Marc O'Cain as a Patrolman Trainee for the City of Brandon Police Department, effective February 18, 2026, and set his rate of pay in accordance with the memo.
 - § Charlie Goodwin as a Patrolman for the City of Brandon Police Department, effective March 2, 2026, and set his rate of pay in accordance with the memo.
2. Rescind the action taken at the February 2, 2026, Regular Board meeting regarding Patriot Auto Body as being the lowest and best quote and instead use Adcock Auto Body in the amount of \$8,598.05 as the lowest and best quote, to repair the 2023 Dodge Charger VIN# 9899, that was damaged from a wreck. (A second quote was obtained from Patriot Auto Body in the amount of \$8,990.13.)
3. Authorize a purchase order to Gulf States Distributors, in the amount of \$16,980.00 for the purchase of ammo. Gulf States Distributors (state contractor – 8200080042 – ammunition on state contract).
4. Accept the resignation of Emanuel Thurman as he will be resigning from his current position as a Police Officer for the City of Brandon Police Department effective February 11, 2026.

5. January Activity Report - Police Department

Alderman Womack made the motion to approve agenda items I.1-I.4 and to accept the report as presented as agenda item I.5, in accordance with the memos with attachments from the Police Department which are appended hereto, seconded by Alderman Craine and upon affirmative vote of the members present, the motion carried.

J. BRIAN ROBERTS, FIRE CHIEF

1. Accept the resignation from Firefighter Justin Jacobs, effective February 2, 2026.
2. Authorize purchase of four (4) sets of turn-out gear from Delta Fire and Safety on state contract #8200078722 in the amount of \$14,472.00 and authorize payment of the same.
3. Authorize purchase of 2 mobile Kenwood radios and six (6) Kenwood portable radios for \$27,518.64 per quote from Comsouth and is on state contract - # EPL 4599.
4. January Activity Report - Fire Department

Alderman Womack made the motion to approve agenda items J.1-J.3 and to accept the report as presented as agenda item J.4, in accordance with the memos with attachments from the Fire Department which are appended hereto, seconded by Alderman Craine and upon affirmative vote of the members present, the motion carried.

K. ADJOURN

Alderman Womack made the motion to adjourn the Regular Board Meeting, seconded by Alderman Craine and upon affirmative vote of the members present, the motion carried.

Next Regular Board Meeting: March 2nd, 2026.

Minutes approved this the 2nd day of March 2026.

Hon. Butch Lee, Mayor

Attest:

Hon. Mary Ann Hess, City Clerk



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: BUTCH LEE
DATE: 02/26/2026
SUBJECT: CIVIC CENTER RENOVATION PHASE 2

Consideration to approve Pay Request 1 from Gilreath Construction Company, LLC in the amount of \$114,262.50 for the Civic Center (Big Room) Renovation Phase 2, authorize payment of the same, and a Change Order by adding nine (9) additional days to the contract due to delays caused by scheduled events.

ATTACHMENTS:

1. Pay Application No_1_CERTIFIED
2. Field Reports_Pay Application No.1 (1)
3. 01 Pay App_Cover Letter (3)
4. Letter of Time Extension-Pay Applic. One (1)
5. SCANNED PROGRESS SCHEDULE 2-25-26 (1)

APPLICATION AND CERTIFICATE FOR PAYMENT

<p>TO OWNER: City of Brandon, MS 1000 Municipal Dr. Brandon, MS 39042</p> <p>FROM CONTRACTOR: Gilreath Construction Company, LLC 140 Old US 80 Suite C Brandon, MS 39042</p>	<p>PROJECT: Brandon Big Room Renovations Phase 2</p> <p>VIA ARCHITECT: Wier Boerner Allin Architecture, PLLC 2727 Old Canton Rd. Suite 200 Jackson, MS 39216</p>	<p>APPLICATION #: ONE PERIOD TO: 02/28/26 PROJECT NOS: 24-040.1</p> <p>CONTRACT DATE: 01/22/26</p>	<p>Distribution to:</p> <table border="0"> <tr><td><input type="checkbox"/></td><td>Owner</td></tr> <tr><td><input type="checkbox"/></td><td>Const. Mgr</td></tr> <tr><td><input type="checkbox"/></td><td>Architect</td></tr> <tr><td><input type="checkbox"/></td><td>Contractor</td></tr> </table>	<input type="checkbox"/>	Owner	<input type="checkbox"/>	Const. Mgr	<input type="checkbox"/>	Architect	<input type="checkbox"/>	Contractor
<input type="checkbox"/>	Owner										
<input type="checkbox"/>	Const. Mgr										
<input type="checkbox"/>	Architect										
<input type="checkbox"/>	Contractor										
<p>CONTRACT FOR: Brandon Big Room Renovations Phase 2</p>											

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM -----	\$	517,600.00
2. Net change by Change Orders -----	\$	
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$	517,600.00
4. TOTAL COMPLETED & STORED TO DATE -\$		120,276.32
(Column G on Continuation Sheet)		
5. RETAINAGE:		
a. 5.0% of Completed Work	\$	6,013.82
(Columns D+E on Continuation Sheet)		
b. 5.0% of Stored Material	\$	
(Column F on Continuation Sheet)		
Total Retainage (Line 5a + 5b or		
Total in Column 1 of Continuation Sheet	\$	6,013.82
6. TOTAL EARNED LESS RETAINAGE -----	\$	114,262.50
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT		
(Line 6 from prior Certificate)-----		
8. CURRENT PAYMENT DUE -----	\$	114,262.50
9. BALANCE TO FINISH, INCLUDING RETAINAGE		
(Line 3 less Line 6)		
	\$	517,600.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

CONTRACTOR:

By: George R. Gilreath, Jr. Date: 2/25/26
 George R. Gilreath, Jr. - Pres.

State of: Mississippi
 County of: Rankin

Subscribed and sworn to before me this 25th day of Feb-26

Notary Public: Betty Herring Markham
 My Commission expires: April 19, 2030



CERTIFICATE FOR PAYMENT

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED ----- \$114,262.50

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: [Signature] Date: 02/25/2026

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS		
NET CHANGES by Change Order		

CONTINUATION SHEET

ATTACHMENT TO PAY APPLICATION

APPLICATION NUMBER: ONE

PROJECT:

APPLICATION DATE:

Brandon Big Room Renovations Phase 2

PERIOD TO: 28-Feb-26

ARCHITECT'S PROJECT NO: 24-040.1

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G		H Balance To Finish (C - G)	I Retainage
			From Previous Application (D + E)	This Period		Total Completed And Stored To Date (D + E + F)	% (G/C)		
1	DIV. 01- GENERAL REQUIREMENTS								
2	Site Mobilization	5,000.00		5,000.00		5,000.00	100%		250.00
3	Contractor's Sales Tax	18,500.00		4,500.00		4,500.00	24%	14,000.00	225.00
4	Contractor's Payroll Tax-Lab. Burden	7,800.00		3,500.00		3,500.00	45%	4,300.00	175.00
5	Contractor's Insurance/P&P Bonds	9,500.00		9,500.00		9,500.00	100%		475.00
6	Admin., Submittals, Doc.Repr	2,500.00		1,700.00		1,700.00	68%	800.00	85.00
7	Vehicle, Phone, Fuel Expense	2,500.00		1,200.00		1,200.00	48%	1,300.00	60.00
8	Proj. Superintendent	16,900.00		8,500.00		8,500.00	50%	8,400.00	425.00
9	Proj. Coordination	8,800.00		4,000.00		4,000.00	45%	4,800.00	200.00
10	General Congtingency Allowance	10,000.00		1,391.32		1,391.32	14%	8,608.68	69.57
11	Door Hardware Allowance	10,000.00						10,000.00	
12	DIV. 02- EXISTING CONDITIONS								
13	Demolition Selective	7,500.00		7,250.00		7,250.00	97%	250.00	362.50
14	Ashpalt Removal	2,500.00		2,500.00		2,500.00	100%		125.00
15	DIV. 03- CONCRETE								
16	Structural Concrete Foundation	7,700.00		7,700.00		7,700.00	100%		385.00
17	DIV. 05- METALS								
18	Structural Steel Framing	6,500.00		6,400.00		6,400.00	98%	100.00	320.00
19	CF Metal Framing	9,500.00		9,000.00		9,000.00	95%	500.00	450.00
20	Metal Ladder	1,000.00						1,000.00	
21	DIV. 07- THERMAL AND MOISTURE PROT.								
22	Foamed-in-Place Insulation/Inturm. Coating	18,500.00						18,500.00	
23	Weather Barrier	5,500.00						5,500.00	
24	Metal Wall Panels, Flashings & Trim	14,000.00						14,000.00	
25	Joint Sealants	500.00		100.00		100.00	20%	400.00	5.00
26	DIV. 08- OPENINGS								
27	HM Doors, Frames & relocate exis. Drs/fram	2,000.00		400.00		400.00	20%	1,600.00	20.00
28	Overhead Coiling Doors	22,500.00						22,500.00	
	SUBTOTALS PAGE 2	189,200.00		72,641.32		72,641.32	38%	116,558.68	3,632.07

CONTINUATION SHEET

ATTACHMENT TO PAY APPLICATION

APPLICATION NUMBER: ONE

PROJECT:

APPLICATION DATE:

Brandon Big Room Renovations Phase 2

PERIOD TO: 28-Feb-26

ARCHITECT'S PROJECT NO: 24-040.1

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G		H Balance To Finish (C - G)	I Retainage
			From Previous Application (D + E)	This Period		Total Completed And Stored To Date (D + E + F)	% (G/C)		
29	DIV. 09- FINISHES								
30	Gypsum Board Assemblies	5,000.00		4,500.00		4,500.00	90%	500.00	225.00
31	FRP Wall Panels	3,500.00						3,500.00	
32	Acoustical Ceiling Systems	3,500.00						3,500.00	
33	Floor Covering Demo & Prep	2,000.00		1,500.00		1,500.00	75%	500.00	75.00
34	Sealed Concrete	4,000.00						4,000.00	
35	Epoxy Floor Covering	6,000.00						6,000.00	
36	Resilient Material & Labor	500.00						500.00	
37	Interior Finishing & Painting	5,800.00		2,500.00		2,500.00	43%	3,300.00	125.00
38	DIV. 11- EQUIPMENT								
39	Custom Work Tables (4)	10,350.00						10,350.00	
40	Wire Shelving	2,100.00						2,100.00	
41	Three Comp. Sink	8,500.00						8,500.00	
42	Undercounter Dishwasher	6,750.00						6,750.00	
43	Hand Sink	200.00						200.00	
44	Convection Oven	27,000.00						27,000.00	
45	Range	15,000.00						15,000.00	
46	Gas Floor Fryers (2)	7,500.00						7,500.00	
47	Work Table Standard (2)	2,500.00						2,500.00	
48	Reach-In Refrigerator (2)	13,650.00						13,650.00	
49	Reach-In Freezer	6,250.00						6,250.00	
50	Exhaust Hood	28,500.00						28,500.00	
51	S.S. Wall Paneling	3,000.00						3,000.00	
52	Ice Maker Cube Style	7,250.00						7,250.00	
53	Freight for FoodService Equip	3,500.00						3,500.00	
54	Installation of FoodService Equip	8,000.00						8,000.00	
55	Installation/Hanging of Hood	3,250.00						3,250.00	
56	DIV. 21- FIRE PROT. / SUPPRESSION	2,000.00						2,000.00	
	SUBTOTALS PAGE 3	374,800.00		81,141.32		81,141.32	22%	293,658.68	4,057.07

CONTINUATION SHEET

ATTACHMENT TO PAY APPLICATION
 PROJECT:
 Brandon Big Room Renovations Phase 2

APPLICATION NUMBER: ONE
 APPLICATION DATE:
 PERIOD TO: 28-Feb-26
 ARCHITECT'S PROJECT NO: 24-040.1

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		F Materials Presently Stored (Not In D or E)	G Total Completed And Stored To Date (D + E + F)		H Balance To Finish (C - G)	I Retainage
			From Previous Application (D + E)	This Period		% (G/C)			
57	DIV. 22- PLUMBING								
58	Plumbing Demo	3,000.00		3,000.00		3,000.00	100%		150.00
59	Plumbing Sawcut for Plumbing	3,500.00		3,500.00		3,500.00	100%		175.00
60	Plumbing Rough-In Dom. Water	3,000.00		2,700.00		2,700.00	90%	300.00	135.00
61	Plumbing Gas Piping	4,500.00		4,050.00		4,050.00	90%	450.00	202.50
62	Plumbing Waste & Vent	4,500.00		4,050.00		4,050.00	90%	450.00	202.50
63	Plumbing Connections/Install to FS Equip.	6,000.00						6,000.00	
64	Plumbing Fixtures & Install	6,000.00						6,000.00	
65	DIV. 23- HVAC								
66	HVAC Demo	2,500.00		2,500.00		2,500.00	100%		125.00
67	HVAC Equipment	3,000.00						3,000.00	
68	HVAC Ductwork Material	12,500.00						12,500.00	
69	HVAC Ductwork Labor	19,800.00						19,800.00	
70	HVAC @ Kitchen Hood / Duct / Piping/etc.	19,800.00						19,800.00	
71	HVAC Controls	8,000.00						8,000.00	
72	DIV. 26- ELECTRICAL								
73	Electrical Mobilization & Demolition	2,500.00		2,500.00		2,500.00	100%		125.00
74	Lighting Fixtures	4,900.00		2,950.00		2,950.00	60%	1,950.00	147.50
75	Lighting Fixtures Labor	2,000.00		200.00		200.00	10%	1,800.00	10.00
76	Gear	7,900.00		7,900.00		7,900.00	100%		395.00
77	Gear Labor	2,250.00		360.00		360.00	16%	1,890.00	18.00
78	Wiring Devices	1,900.00						1,900.00	
79	Wiring Device Labor	1,900.00						1,900.00	
80	Branch Material	6,900.00		2,000.00		2,000.00	29%	4,900.00	100.00
81	Branch Labor	7,500.00		2,200.00		2,200.00	29%	5,300.00	110.00
82	Feeder Material	4,800.00		1,000.00		1,000.00	21%	3,800.00	50.00
83	Feeder Labor	1,900.00						1,900.00	
84	Fire Alarm	2,250.00		225.00		225.00	10%	2,025.00	11.25
	SUBTOTALS PAGE 4	517,600.00		120,276.32		120,276.32	23%	397,323.68	6,013.82



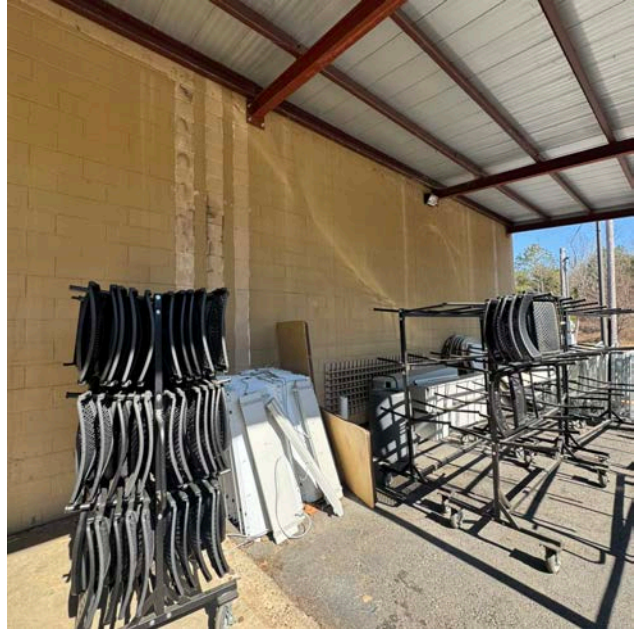
PROJECT FIELD REPORT

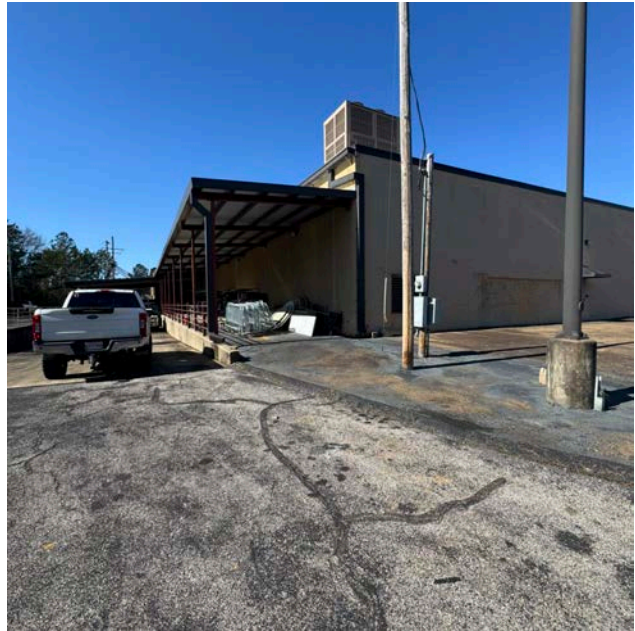
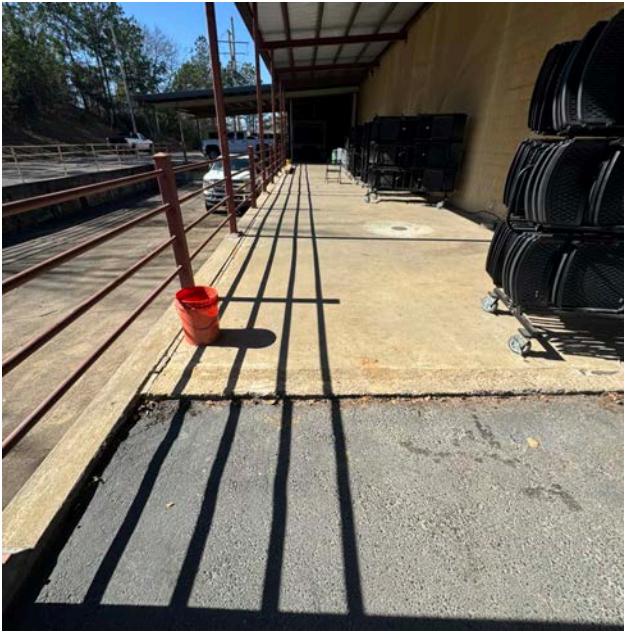
PROJECT: Ph.02 Brandon Big Room Renovations
PROJECT NO: 24-040.1
DATE: February 2, 2026
TIME: 11:40 am
WEATHER: Clear Sky 53.2°F
PRESENT AT SITE: Bryce Harmon (GENERAL CONTRACTOR)
Rob Gilreath (GENERAL CONTRACTOR)
Wilson Dunn (GENERAL CONTRACTOR)
REPORT BY: Rob Gilreath

GENERAL COMMENTS

- Notice to Proceed is issued for Feb. 2, 2026.
- GC is mobilizing to the work site. Activities over the next few days will be staging and preparing to begin construction.
- Subcontractor List:
 - Electrical- ELCON Electrical Contractors- Justin Gregory 6017503047
 - Plumbing- BPPI Joey Pape 6018323400
 - Hvac- Climate Masters- Frank Reid 6013177511
 - Concrete / Asphalt removal- Greg Mangum 6013318934
 - Foodservice Equipment: Singer H&R Wilson Bounds 6013266115
 - Overhead Doors: Corkern Door Co. Cissy Kennedy 6019223667(office phone)
 - Steel Welding / Wall Panels: Brad Walker 6015030340
 - Spray foam insulation: Precision Spray Foam JJ Christopher 6019884066
 - Epoxy Floor / Sealed Concrete / Resilient Flooring & wall finishing / painting: Byrd Cook studs Almond 6012120179
 - Drywall/Metal Studs/FRP Panels/acoustical ceiling- Cherokee Bldg Materials: Robert Pitts 6017158940
 - HM , doors, hardware: Bluewater Architectural Products- M Douglass 6012788905

PROGRESS PHOTOS







PROJECT FIELD REPORT

PROJECT: Ph.02 Brandon Big Room Renovations
PROJECT NO: 24-040.1
DATE: February 3, 2026
TIME: 3:56 pm
WEATHER: Light Rain 55.9°F
PRESENT AT SITE: Bryce Harmon (GENERAL CONTRACTOR)
Justin Gregory (N/A)
Kris Kuyrkendall (N/A)
Rob Gilreath (GENERAL CONTRACTOR)
Wilson Dunn (GENERAL CONTRACTOR)
REPORT BY: Rob Gilreath

GENERAL COMMENTS

- Staging & mobilization continues as the site is being made ready for construction.
- Interior selective demo is starting and should get close to completion this week.

CONSTRUCTION PROGRESS

- Demo interior proceeding, currently at 25-30% complete. Electrical foreman and electrician on hand making electrical demo items safe.



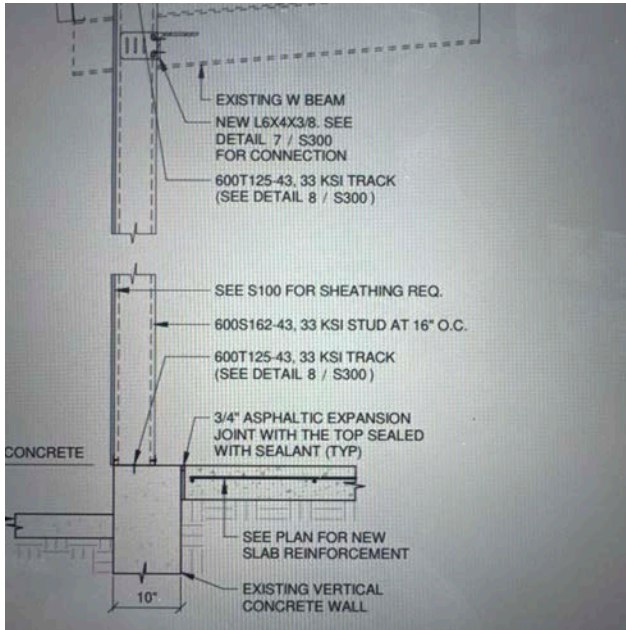
PROJECT FIELD REPORT

PROJECT: Ph.02 Brandon Big Room Renovations
PROJECT NO: 24-040.1
DATE: February 4, 2026
TIME: 6:33 pm
WEATHER: Few Clouds 41.1°F
PRESENT AT SITE: Brad Walker (GENERAL CONTRACTOR)
Bryce Harmon (GENERAL CONTRACTOR)
Kris Kuyrkendall (N/A)
Mitch Whitehead (FOODSERVICE EQUIPMENT)
Plumber 1 (BPPI PLUMBING)
Plumber 2 (BPPI PLUMBING)
Rob Gilreath (GENERAL CONTRACTOR)
Wilson Dunn (GENERAL CONTRACTOR)
REPORT BY: Rob Gilreath

GENERAL COMMENTS

- Mitch Whitehead with Singer H & R food service equipment visited the site to field measure the spaces recently demoed
- Demo of interior walls and items in walls continues along with cleanup of demo items
- Plumbing subcontractor on hand conducting demo and readying for sawcut of existing slab.
- Brad Walker met with Rob Gilreath regarding exterior wall framing detail. Rob to follow up with architect and structural engineer to request better info on this install.
- Mitch with Singer H&R asked about the existing roof insulation thickness for new roof penetration. Wilson to follow up with owner and architect to request this info.

PROGRESS PHOTOS





PROJECT FIELD REPORT

PROJECT: Ph.02 Brandon Big Room Renovations
PROJECT NO: 24-040.1
DATE: February 5, 2026
TIME: 8:02 am
WEATHER: Overcast Clouds 57.6°F
PRESENT AT SITE: Brian Bradshaw (GENERAL CONTRACTOR)
Bryce Harmon (GENERAL CONTRACTOR)
Electrician (N/A)
Kris Kuyrkendall (N/A)
Mitch Whitehead (FOODSERVICE EQUIPMENT)
Plumber 1 (BPPI PLUMBING)
Plumber 2 (BPPI PLUMBING)
Rob Gilreath (GENERAL CONTRACTOR)
Wilson Dunn (GENERAL CONTRACTOR)
REPORT BY: Rob Gilreath

GENERAL COMMENTS

- Demo of interior walls continues.
- Electrical contractor makes the work area safe electrically.



PROJECT FIELD REPORT

PROJECT: Ph.02 Brandon Big Room Renovations
PROJECT NO: 24-040.1
DATE: February 6, 2026
TIME: 8:05 am
WEATHER: Overcast Clouds 57.6°F
PRESENT AT SITE: Brian Bradshaw (GENERAL CONTRACTOR)
Bryce Harmon (GENERAL CONTRACTOR)
Electrician (N/A)
Kris Kuyrkendall (N/A)
Mitch Whitehead (FOODSERVICE EQUIPMENT)
Plumber 1 (BPPI PLUMBING)
Plumber 2 (BPPI PLUMBING)
Rob Gilreath (GENERAL CONTRACTOR)
Wilson Dunn (GENERAL CONTRACTOR)
REPORT BY: Rob Gilreath

CONSTRUCTION PROGRESS

- Plumbing sawcut is performed for the new in slab plumbing sewer rough in
- Remaining ceiling and existing metal framed partitions are hauled out of building.



PROJECT FIELD REPORT

PROJECT: Ph.02 Brandon Big Room Renovations
PROJECT NO: 24-040.1
DATE: February 9, 2026
TIME: 8:13 am
WEATHER: Overcast Clouds 58°F
PRESENT AT SITE: Brian Bradshaw (GENERAL CONTRACTOR)
Bryce Harmon (GENERAL CONTRACTOR)
Electrician (N/A)
Kris Kuyrkendall (N/A)
Plumber 1 (BPPI PLUMBING)
Plumber 2 (BPPI PLUMBING)
Rob Gilreath (GENERAL CONTRACTOR)
Wilson Dunn (GENERAL CONTRACTOR)
REPORT BY: Rob Gilreath

GENERAL COMMENTS

- Plumbing rough in for new in slab sewer work is completed and inspected by City of Brandon's Building Official Jesse Green.
- City staff vacates equipment, tables and chairs from loading dock area. Preparations to begin existing asphalt removal are made.

PROGRESS PHOTOS





PROJECT FIELD REPORT

PROJECT: Ph.02 Brandon Big Room Renovations
PROJECT NO: 24-040.1
DATE: February 10, 2026
TIME: 10:30 am
WEATHER: Overcast Clouds 64.2°F
PRESENT AT SITE: Dylan Baker (ARCHITECT)
Greg Mangum (GENERAL CONTRACTOR)
Jason McQueen (STRUCTURAL ENGINEER)
Plumber 1 (BPPI PLUMBING)
Plumber 2 (BPPI PLUMBING)
Rob Gilreath (GENERAL CONTRACTOR)
Wilson Dunn (GENERAL CONTRACTOR)
REPORT BY: Rob Gilreath

GENERAL COMMENTS

- GC requested a meeting with WBA and Benchmark Engineering to review the new exterior wall for the enclosure construction details along with the transition from asphalt to new concrete at the new entrance for the enclosure (at the SE entrance). Meeting was held at 10:30. Dylan Baker with WBA is going to issue clarifications regarding the meeting and details for moving ahead.

CONSTRUCTION PROGRESS

- Asphalt demo has begun and is nearly complete (awaiting sawcut parameters for tie in for new foundation).
- Plumbers on site continuing rough in work and associated demo work.

PROGRESS PHOTOS





PROJECT FIELD REPORT

PROJECT: Ph.02 Brandon Big Room Renovations
PROJECT NO: 24-040.1
DATE: February 11, 2026
TIME: 10:00 am
WEATHER: Light Rain 58.6°F
PRESENT AT SITE: Dylan Baker (ARCHITECT)
Greg Mangum (GENERAL CONTRACTOR)
Plumber 1 (BPPI PLUMBING)
Plumber 2 (BPPI PLUMBING)
Rob Gilreath (GENERAL CONTRACTOR)
Wilson Dunn (GENERAL CONTRACTOR)
REPORT BY: Rob Gilreath

GENERAL COMMENTS

- WBA issued bulletin 01 which includes revised floor plan and wall section details pertaining to the new wall enclosure and concrete skirt at the ese entrance. The bulletin is being used along with the original documents for the layout and construction of the new enclosure.

CONSTRUCTION PROGRESS

- GC is preparing the pad at the new enclosure. Concrete placement is set for 2:00 pm on 2/13.
- GC is doweling and preparing the interior slab areas for new concrete infill at plumbing sawcut.



PROJECT FIELD REPORT

PROJECT: Ph.02 Brandon Big Room Renovations
PROJECT NO: 24-040.1
DATE: February 12, 2026
TIME: 10:11 am
WEATHER: Heavy Intensity Rain 58.6°F
PRESENT AT SITE: Dylan Baker (ARCHITECT)
Greg Mangum (GENERAL CONTRACTOR)
Plumber 1 (BPPI PLUMBING)
Plumber 2 (BPPI PLUMBING)
Rob Gilreath (GENERAL CONTRACTOR)
Structural Engineer (STRUCTURAL ENGINEER)
Wilson Dunn (GENERAL CONTRACTOR)
REPORT BY: Rob Gilreath

GENERAL COMMENTS

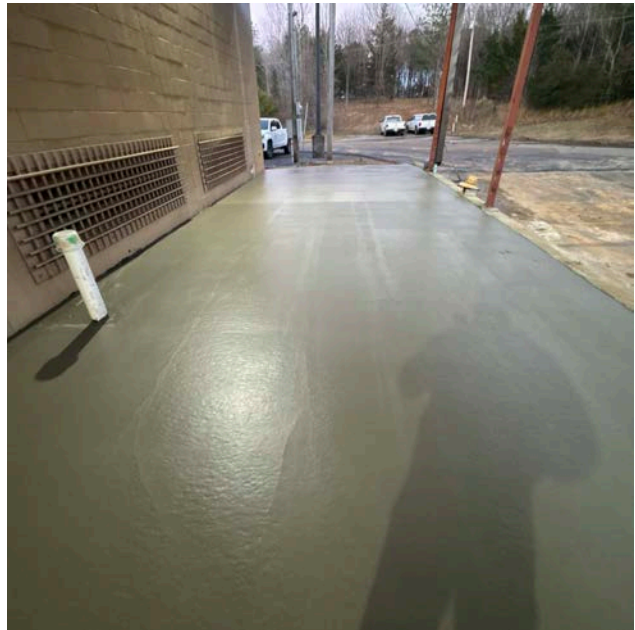
- GC is scheduled to place concrete at 2:00 pm for new enclosure pad.
- WBA, Benchmark Eng., and City of Brandon's building official make inspection prior to placement.

CONSTRUCTION PROGRESS

- Concrete is placed at the new enclosure's pad and concrete infill at interior plumbing sawcut areas.

PROGRESS PHOTOS







PROJECT FIELD REPORT

PROJECT: Ph.02 Brandon Big Room Renovations
PROJECT NO: 24-040.1
DATE: February 13, 2026
TIME: 10:17 am
WEATHER: Heavy Intensity Rain 58.6°F
PRESENT AT SITE: Frank Reid (HVAC SUB)
Greg Mangum (GENERAL CONTRACTOR)
Hvac Tech (HVAC SUB)
Hvac Tech2 (HVAC SUB)
Plumber 1 (BPPI PLUMBING)
Plumber 2 (BPPI PLUMBING)
Rob Gilreath (GENERAL CONTRACTOR)
Wilson Dunn (GENERAL CONTRACTOR)
REPORT BY: Rob Gilreath

CONSTRUCTION PROGRESS

- Concrete is sawcut for construction joints.
- Hvac subcontractor mobilizes and begins demolition and duct reconfiguring .



PROJECT FIELD REPORT

PROJECT: Ph.02 Brandon Big Room Renovations
PROJECT NO: 24-040.1
DATE: February 16, 2026
TIME: 8:37 am
WEATHER: Mist 51.5°F
PRESENT AT SITE: Brian Bradshaw (GENERAL CONTRACTOR)
Bryce Harmon (GENERAL CONTRACTOR)
Dylan Baker (ARCHITECT)
Electrician (N/A)
Kris Kuyrkendall (N/A)
Wilson Dunn (GENERAL CONTRACTOR)
REPORT BY: Rob Gilreath

CONSTRUCTION PROGRESS

- Interior wall framing begins.
- Electricians are on site continuing their work.



PROJECT FIELD REPORT

PROJECT: Ph.02 Brandon Big Room Renovations
PROJECT NO: 24-040.1
DATE: February 17, 2026
TIME: 11:11 am
WEATHER: Overcast Clouds 55.2°F
PRESENT AT SITE: Brian Bradshaw (GENERAL CONTRACTOR)
Bryce Harmon (GENERAL CONTRACTOR)
Drywall Finisher (GENERAL CONTRACTOR)
Electrician (N/A)
Kris Kuyrkendall (N/A)
Rob Gilreath (GENERAL CONTRACTOR)
Wilson Dunn (GENERAL CONTRACTOR)
REPORT BY: Rob Gilreath

CONSTRUCTION PROGRESS

- Completion of interior cold formed framing of new partitions is close +-90% complete. New interior framing for the service area will not receive insulation. Plumbing in walls is ready for inspection.
- Electrical rough in at new partitions is complete. Requesting in wall inspection by City Building Official.
- Drywall work at new kitchen is ongoing
- Drywall work at new partitions to begin today.



PROJECT FIELD REPORT

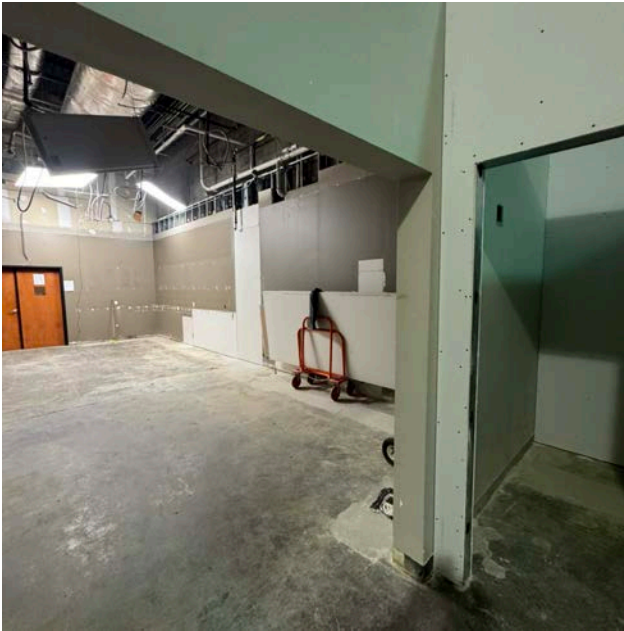
PROJECT: Ph.02 Brandon Big Room Renovations
PROJECT NO: 24-040.1
DATE: February 18, 2026
TIME: 9:30 am
WEATHER: Mist 68.6°F
PRESENT AT SITE: Brian Bradshaw (GENERAL CONTRACTOR)
Bryce Harmon (GENERAL CONTRACTOR)
Drywall Finisher (GENERAL CONTRACTOR)
Rob Gilreath (GENERAL CONTRACTOR)
Wilson Dunn (GENERAL CONTRACTOR)
REPORT BY: Rob Gilreath

CONSTRUCTION PROGRESS

- Drywall at interior partitions is complete (with exception of small section for ice maker rough in supply, which it is discovered to be a discrepancy on the plumbing drawings and the requirements or the ice maker from Singer. GC has notified the plumbing sub of this item and they are schedule to revise the rough in on Monday 2/23.
- Structural steel angle is received on site. Work is scheduled to begin 2/19 on welding the new angles between I beams at the new enclosure.
- GC notifies Owner that several decorative items are on site in the path of where the steel is going to be installed on 2/19; the decorative items are being prepped for use at the Owner's events Friday and Saturday.
- Exiting VCT floor covering at the new kitchen area is demolished and scraped down to concrete for prepping.

PROGRESS PHOTOS







PROJECT FIELD REPORT

PROJECT: Ph.02 Brandon Big Room Renovations
PROJECT NO: 24-040.1
DATE: February 19, 2026
TIME: 8:36 am
WEATHER: Broken Clouds 65.2°F
PRESENT AT SITE: Brad Walker (GENERAL CONTRACTOR)
Brian Bradshaw (GENERAL CONTRACTOR)
Rob Gilreath (GENERAL CONTRACTOR)
Wilson Dunn (GENERAL CONTRACTOR)
REPORT BY: Rob Gilreath

GENERAL COMMENTS

- Steel workers on site today to begin steel work for new enclosure.

CONSTRUCTION PROGRESS

- Steel work and welding begins at the new enclosure. All angle structural steel is installed and welding begins. Welding completion will go into tomorrow morning.

PROGRESS PHOTOS





PROJECT FIELD REPORT

PROJECT: Ph.02 Brandon Big Room Renovations
PROJECT NO: 24-040.1
DATE: February 20, 2026
TIME: 11:37 am
WEATHER: Few Clouds 73.2°F
PRESENT AT SITE: Brad Walker (GENERAL CONTRACTOR)
Rob Gilreath (GENERAL CONTRACTOR)
Wilson Dunn (GENERAL CONTRACTOR)
REPORT BY: Rob Gilreath

GENERAL COMMENTS

- Construction work is stopped from 2/20 and will be able to resume on 2/23. Construction work is limited due to vendors preparing for Owner event in the big room beginning 2/20 through weekend. Several vendors and others are accessing the big room through the rear area adjacent to the work site, creating an unsafe and potentially hazardous working environment for the city's vendors and trustees/employees.

CONSTRUCTION PROGRESS

- Welding of new structural steel members

PROGRESS PHOTOS





PROJECT FIELD REPORT

PROJECT: Ph.02 Brandon Big Room Renovations
PROJECT NO: 24-040.1
DATE: February 23, 2026
TIME: 4:03 pm
WEATHER: Clear Sky 46.9°F
PRESENT AT SITE: Brian Bradshaw (GENERAL CONTRACTOR)
Bryce Harmon (GENERAL CONTRACTOR)
Drywall Finisher (GENERAL CONTRACTOR)
Plumber 1 (BPPI PLUMBING)
Plumber 2 (BPPI PLUMBING)
Rob Gilreath (GENERAL CONTRACTOR)
Wilson Dunn (GENERAL CONTRACTOR)
REPORT BY: Rob Gilreath

GENERAL COMMENTS

- Work resumes following the city's events in the civic center over the weekend.
- Safety note: the steel pipe guardrails leading out to the loading dock have been removed to facilitate the new enclosure's wall framing work. Separate email from GC going out today notifying Owner to be mindful of the removal. Even though caution tape and temp railing is planned while the new wall's construction is erected, care should be taken in this area if the city continues using the rear entrance to the building during construction.

CONSTRUCTION PROGRESS

- Materials for the cfsf are delivered and on site. Layout and erection of new wall framing for enclosure has begun.



PROJECT FIELD REPORT

PROJECT: Ph.02 Brandon Big Room Renovations
PROJECT NO: 24-040.1
DATE: February 24, 2026
TIME: 9:58 am
WEATHER: Clear Sky 44°F
PRESENT AT SITE: Brian Bradshaw (GENERAL CONTRACTOR)
Bryce Harmon (GENERAL CONTRACTOR)
Drywall Finisher (GENERAL CONTRACTOR)
Electrician (N/A)
Justin Gregory (N/A)
Kris Kuyrkendall (N/A)
Rob Gilreath (GENERAL CONTRACTOR)
Wilson Dunn (GENERAL CONTRACTOR)
REPORT BY: Rob Gilreath

GENERAL COMMENTS

- Exterior wall framing continues.
- Electricians on site continuing tracing and conduit work for new electrical.



February 25, 2026

Brandon Big Room Renovation - Phase 02
1000 Municipal Dr.
Brandon, MS 39042

Project Name: Brandon Big Room Renovation - Phase 02
Project Number: 24-040
RE: Application for Payment No. 01

Dear Butch Lee:

See the enclosed Contractor's Application for Payment for the above-referenced Project. If acceptable to you, please process for payment. The Contractor is requesting (9) nine days due to delays encountered by **the CHEC Winter Ball, Princess Ball and Bulletin-1** for the month of **February**. Therefore we recommend adding days to the contract at this time.

The cumulative total of weather delay days recommended by WBA as of this Pay Application is (9) nine.

Sincerely:

Dylan Baker,
Architectural Designer

Encl: Certified Pay App 01,
Cc: Brandon Big Room Phase 2, Gilreath Construction, WBA Architecture



140 Old US 80 Suite H
Brandon, MS 39042

MS COR #21050-MC

Phone- (769)-229-6497
rob@gilreathconstruction.com

February 24, 2026

Method of Delivery: Email

Mr. Wade Thompson
WBA Architecture
2727 Old Canton Rd. Ste. 200
Jackson, MS 39216

RE: **Letter of Time Extension**

Project Name: Brandon Big Room Renovations PHASE 2

Project Number: 24-040.1

Dear Mr. Thompson:

Gilreath Construction respectfully requests a contract time extension of nine (9) calendar days for the project work period covered under Application for Payment One (February 2, 2026 -February 25, 2026).

During this period, project progress was periodically limited due to Owner-hosted, pre-scheduled events requiring building access for venue setup, deliveries, staging, and related activities within active construction areas. Work impacts occurred on the following dates:

- February 6-7, 2026: CHEC Winter Ball- Two (2) Calendar Days
- February 18-21, 2026: Princess Ball- Four (4) Calendar Days

Additionally, work associated with PCO-1, including added foundation/sloped concrete work identified in WBA Bulletin 01, required additional coordination and construction time. The approved PCO reflects a three (3) calendar day schedule impact.

Based on the above documented impacts, Gilreath Construction requests a total extension of nine (9) calendar days to be added to the Contract Time.

Sincerely,

George R. Gilreath, Jr.- Rob
Project Manager- Gilreath Construction



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: BUTCH LEE
DATE: 02/27/2026
SUBJECT: CIVIC CENTER (BIG ROOM) RENOVATION PROJECT PHASE 3

Request permission to allow WBA Architecture to develop plans and advertise the bid for the Civic Center (Big Room) Renovation Phase 3 project.

ATTACHMENTS:

None



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: BUTCH LEE
DATE: 02/27/2026
SUBJECT: MOL SETTLEMENT

Consideration to approve a settlement offer from Magic of Lights for November 21, 2025 through January 3, 2026 in the amount of \$54,504.28 and authorize the Mayor and Finance Director to execute the same.

ATTACHMENTS:

1. MOL Lights Settlement - 02.27.26



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:
DATE: 03/02/2026
SUBJECT: REQUEST PERMISSION TO ADVERTISE IN MISSISSIPPI MAG

Request permission to advertise in Mississippi Magazine in the amount of \$1,000.00 to promote the City and its resources.

ATTACHMENTS:

None



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: MARY ANN HESS
DATE: 02/23/2026
SUBJECT: INVOICE - SAMPLE HICKS

Consideration to approve a payment in the amount of \$5,000 to Sample, Hicks & Associates for Labor Standards Consulting Services Contract. This contract is for the City's DWSIRLF project for the Cornerstone/Grants Ferry Parkway Waterline Extension Project.

ATTACHMENTS:

1. 20260223101626

SAMPLE, HICKS & ASSOCIATES, INC.

P. O. BOX 320278
FLOWOOD, MS 39232

Invoice

Date	Invoice #
2/23/2026	0226-1

Bill To
CITY OF BRANDON P. O. BOX 1539 BRANDON, MS 39043-1539

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	DWISRLF - Loan DWIL610003-05		
1	CONSTRUCTION IS 75% COMPLETE	2,500.00	2,500.00
1	CONSTRUCTION IS 100% COMPLETE	2,500.00	2,500.00
		Total	\$5,000.00



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: MARY ANN HESS
DATE: 02/26/2026
SUBJECT: AMP RUNNER

Request permission to remove part-time runner Tammy Roden from the City's payroll roster effective March 3, 2026.

ATTACHMENTS:

None



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:
DATE: 02/26/2026
SUBJECT: **PROFESSIONAL SERVICES AGREEMENTS - AMP, CHL & RENTALS**

Consideration to continue the professional services agreements for the following vendors at the Brandon Amphitheater, City Hall Live and Rentals for the 2026 season and authorize the mayor to execute the same.

- Justice Security
- Academic Technologies
- ELCON
- JL Roberts Mechanical
- RF Outdoors
- Roderick Kwan
- Jani King
- Event Concessions
- A Catered Occasion
- MVS Services

ATTACHMENTS:

1. Memo
2. Justice Security
3. Academic Technologies
4. ELCON
5. JL Roberts
6. RF Outdoors
7. Roderick Kwan
8. Jani King
9. Event Concessions
10. A Catered Occasion Contract Extension 2026
11. MVS Services



MEMORANDUM

TO: MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: JODY COMPTON
CC:
DATE: MARCH 2, 2026
SUBJECT: CONSIDERATION TO CONTINUE PROFESSIONAL SERVICE CONTRACTS

Consideration to continue the professional services agreements for the following vendors at the Brandon Amphitheater, City Hall Live and Rentals for the 2026 season and authorize the mayor to execute the same.

- Justice Security
- Academic Technologies
- ELCON
- JL Roberts Mechanical
- RF Outdoors
- Roderick Kwan
- Jani King
- Event Concessions
- A Catered Occasion
- MVS Services

Attachments:

1. AMP/CHL/RENTALS- Agreement - Justice Security
2. AMP/CHL/RENTALS- Agreement - Academic Technologies
3. AMP/CHL/RENTALS- Agreement Elcon
4. AMP/CHL/RENTALS- Agreement - JL Roberts
5. AMP-Agreement - Ramie Ford
6. AMP/CHL/RENTALS-Agreement - Roderick Kwan
7. AMP/CHL/RENTALS-Agreement -Jani King
8. AMP/CHL/RENTALS-Event Concessions
9. AMP/CHL/RENTALS-A Catered Occasion
10. AMP-MVS Services



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: MARY ANN HESS
DATE: 01/28/2026
SUBJECT: CONSIDERATION TO APPROVE:DOCKET OF CLAIMS FOR MARC

Consideration to approve:

- a. Docket of Claims for March 2, 2026.
- b. Fox Everett claims released on February 24, 2026.

ATTACHMENTS:

1. Check Docket for 3-2-2026
2. 2_24_2026



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	spicikle Acct Per.	Detail Amount
Check Run #: 13030								
Dept# 001-000								
103342	4011	AMERICAN UNITED LIFE INS. CO.		G00611669-0000-000-FEB 2026	FEBRUARY 2026 BASIC LIFE INSURANCE	001-000-125	5	\$575.13
				G00611669-0001-000-FEB 2026	FEBRUARY 2026 VOL LIFE INSURANCE	001-000-155	5	\$1,934.24
103345	2386	BAY BRIDGE ADMINISTRATORS LLC		BBA INS-730366	FEBRUARY 2026 CANCER INSURANCE	001-000-159	5	\$92.57
103360	676	CITY OF BRANDON		02/28/2026	FEBRUARY 2026 FLOWER FUND	001-000-127	5	\$221.50
103364	260	COLONIAL LIFE & ACCIDENT		70298380301089	P&P LIFE INSURANCE MARCH 2026	001-000-128	5	\$3,793.96
103404	14808	JADA TOWNSEND		02/17/2026	ROOM RENTAL REFUND 12/01/2025	001-000-129	5	\$527.30
103406	2791	JANI KING OF JACKSON		JAC02260481	CLEAN UP CITY HALL PRINCESS BALL	001-000-511	5	\$1,695.00
103441	2540	RELIANCE STANDARD		MARCH 2026	FEBRUARY 2026 LTD INSURANCE	001-000-154	5	\$823.81
103450	14807	TEKLA SANDERS		02/17/2026	ROOM RENTAL REFUND 12/23/2025	001-000-321	5	\$500.00
103463	12364	UNUM INSURANCE COMPANY		MARCH 2026	MARCH 2026 VISION INSURANCE	001-000-122	5	\$1,618.21
Total For Department						001-000		\$11,981.72

Dept# 001-010

Report run by: spicikle



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #:	13030										
Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	spickle	Acct Per.	Detail Amount		
103415	13964	MCE LLC		1018	MEMBERSHIP FEE 001-010-695 03/01/2026- 03/31/2026		5		\$122.18		
103421	6168	MIPCO IMPRESSION PRODUCTS, INC.	20901	281550	COURT SERVICES COPIER	001-010-640	5		\$76.00		
103431	977	PITNEY BOWES		3322055427	ACCT#0011982087 001-010-640 POSTAGE METER RENT PD-COURT SERVICES		5		\$451.62		
103432	14287	POLICE RECORDS AND INFORMATION MANAGEMENT GROUP, INC		107488	1ST-LEVEL LEADERSHIP IN RECEORDS AND MIDDLE MANAGEMENT LEADERSHIP TRAINING VALORA LEWIS	001-010-685	5		\$598.00		
103446	3699	STAPLES CONTRACT & COMMERCIAL, INC	21421	6056219708	supplies	001-010-500	5		\$24.59		
									\$98.94		
									\$184.84		
									\$279.99		
									\$16.92		
									\$72.39		
									\$1,925.47		
									\$24.59		
									\$98.94		
									\$184.84		
									\$279.99		
									\$16.92		
									\$72.39		
									\$1,925.47		
									\$24.59		
									\$98.94		
									\$184.84		
									\$279.99		
									\$16.92		
									\$72.39		
									\$1,925.47		
									\$24.59		
									\$98.94		
									\$184.84		
									\$279.99		
									\$16.92		
									\$72.39		
									\$1,925.47		
									\$24.59		
									\$98.94		
									\$184.84		
									\$279.99		
									\$16.92		
									\$72.39		
									\$1,925.47		
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									\$279.99		
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									\$1,925.47		
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									\$184.84		
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									\$279.99		
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									\$72.39		
									\$1,925.47		
									\$24.59		
									\$98.94		
									\$184.84		
									\$279.99		
									\$16.92		



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030

Check# Vendor# Vendor Name

PO#

Invoice#

Description

GL Acct#

spickle
Acct Per.

Detail Amount

103415 13964 MCE LLC

FEB 2026

01/19/2026-
02/18/2026

MEMBERSHIP FEE | 001-040-695

5

\$219.92

103434 985 POSTAGE BY PHONE

1018

03/01/2026-
03/31/2026

POSTAGE BY
PHONE | MARCH
2026

001-040-691

5

\$1.00

Total For Department

001-040

\$13,513.53

Dept# 001-092

103338 10523 AGA

CASH-80339 --
2026
AGA MEMBER
DUES | 04/01/2026-
03/31/2027

001-092-695

5

\$105.00

103340 10473 AMAZON

1HRG-NHP6-
CRQC
RETURNED ITEM |
REFERENCE PO#
21326

001-092-500

5

(\$7.99)

21437 1YYD-CFNL-
H3GK
Office Supplies

001-092-500

5

\$22.55

21335 1X9G-ECXG-
VJ9H
Office supplies

001-092-500

5

\$14.25

103343 7780 BARLOW & COMPANY, PLLC

221440

AUDIT PROGRESS
BILL #2 | FYE
09/30/2025

001-092-609

5

\$20,000.00

103354 2254 C SPIRE

3000744308-43

MONTHLY FIBER
AND INTERNET |
02/03/2026-
03/02/2026

001-092-605

5

\$4,956.00

0031072390-

CELLULAR BILL

001-092-605

5

\$206.12



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030

Check# Vendor# Vendor Name PO# Invoice# Description GL Acct# **spickle** Acct Per. Detail Amount

103355	13438	CANDANCE HUNLEY		FEB 2026	01/19/2026-02/18/2026	001-092-685	5		\$244.80
103359	1999	CINTAS CORPORATION NO 210		4259647481	TRAVEL ADVANCE HATTIESBURG MUNICIPAL TRAINING CLASS	001-092-535	5		\$4.64
103374	1913	DAVID JEFFCOAT PEST CONTROL		02/23/2026	UNIFORMS TERMITE POST TREAT SERVICE-CITY HALL	001-092-600	5		\$75.00
103376	14231	DELTA UTILITIES AGGREGATOR, LLC		6641534-0 FEB 17, 2026	1351 W GOVERNMENT ST	001-092-630	5		\$244.31
103382	2245	ENTERGY		10020888861	ENTERGY COLLECTIVE BILL-02/19/2026	001-092-630	5		\$13,899.08
103389	860	FLEETCOR TECHNOLOGIES		NP70011610	ACCT #126876-FUEL FOR WEEK 02/09/2026-02/15/2026	001-092-630	5		\$409.93
				NP70044886	ACCT #126876-FUEL FOR WEEK 02/16/2026-02/22/2026	001-092-525	5		\$90.13
103394	14565	GILREATH CONSTRUCTION COMPANY, LLC		PAY REQUEST #1--PHASE 2	PAY REQUEST #1 BRANDON BIG ROOM RENOVATIONS PHASE 2	001-092-705	5		\$114,262.50
103396	4763	GREEN OAK GARDEN CENTER LLC		19856 31931	Annual Plant Maintenance	001-092-604	5		\$150.00
103398	4306	HI-TEK FIRE SPRINKLERS, INC.		20687 102815	Annual Fire Sprinkler inspection all building locations	001-092-600	5		\$450.00
103399	575	HOME DEPOT CREDIT SERVICES		21468 2520713	2 packs of fluorescent light bulbs	001-092-636	5		\$189.96



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	spickle Acct Per.	Detail Amount
103402	10314	INTEGRATED RIGHT OF WAY, LLC		2025-2095 0001	PROJECT: VALUE ROAD	001-092-600	5	\$2,420.00
103415	13964	MCE LLC	1018		MEMBERSHIP FEE 03/01/2026-03/31/2026	001-092-695	5	\$268.80
103416	4566	METRO BUILDING SERVICES, INC	21341	64879	annual tankless water heater cleaning	001-092-636	5	\$844.33
103419	6093	MIDSOUTH ELEVATOR, LLC	20680	INV-09243	FY 26 - City Hall Elevator Service Agreement (3% increase from FY25)	001-092-600	5	\$220.58
103429	13687	PETTY CASH - CANDANCE HUNLEY		01/08/2026-02/17/2026	REIMBURSEMENT FOR PETTY CASH EXPENSES	001-092-637	5	\$6.41
103430	977	PITNEY BOWES		3322056085	ACCT# 0010236315 POSTAGE METER RENT CITY HALL	001-092-640	5	\$451.62
103434	985	POSTAGE BY PHONE		02/27/2026	POSTAGE BY PHONE MARCH 2026	001-092-691	5	\$371.00
103439	1029	RANKIN COUNTY SCHOOL DIST		02/24/2026	2026 16TH SECTION LEASE PMT/16-5-3 18J-101/OLD BRANDON CEMETERY	001-092-642	5	\$1,000.00
103440	12708	RECURO HEALTH, INC		70258	JANUARY 2026 MD LIVE	001-092-480	5	\$380.00
103446	3699	STAPLES CONTRACT & COMMERCIAL, INC	21416	6056219702	office supplies city hall	001-092-500	5	\$165.98
			21416	6055736888	office supplies city hall	001-092-500	5	\$7.78
						001-092-500	5	\$8.09
						001-092-500	5	\$112.95



City of Brandon

Check Register by Department for Checks Dated 3/3/2026

Check Run #:	Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	spicikle Acct Per.	Detail Amount
13030									
	103336	1522	A COMPLETE FLAG SOURCE	20412	60702	1 - US outside flags 2 - MS state outside flags	001-112-550	5	\$59.00
	103354	2254	C SPIRE		0031072390- FEB 2026	CELLULAR BILL 01/19/2026- 02/18/2026	001-112-550 001-112-605	5	\$90.00 \$1,074.75
	103365	4293	COMCAST CABLE		8396410610147 155-02/14/2026	PD TV SERVICES 02/18/2026- 03/17/2026	001-112-605	5	\$279.48
	103369	4870	CROW BURLINGAME CO.	21068	6006-15587	battery unit 15-002	001-112-635	5	\$191.36
	103374	1913	DAVID JEFICOAT PEST CONTROL		49732	QUARTERLY PEST SERVICE-PD	001-112-600	5	\$125.00
	103378	3995	DISPATCHING & TRAINING SOLLUTIO	21455	02/20/2026	40 hr basic for Josh and Shemalah	001-112-685	5	\$790.00
	103379	356	DPS LAW ENFORCEMENT		90171131	ANALYTICAL FEES JAN 2026	001-112-600		\$180.00
	103382	2245	ENTERGY		10020888861	ENTERGY COLLECTIVE BILL- 02/19/2026	001-112-630	5	\$5,014.99
	103389	860	FLEETCOR TECHNOLOGIES		NP70011610	ACCT #126876- FUEL FOR WEEK 02/09/2026- 02/15/2026	001-112-525	5	\$2,360.21
	103401	2567	INSURANCE MART		NP70044886	ACCT #126876- FUEL FOR WEEK 02/16/2026- 02/22/2026	001-112-525	5	\$1,587.41
	103408	10529	K&S TRUCKING LLC	21426	35493	SURETY BOND KAYLA TADLOCK 26/27	001-112-601	5	\$175.00
						19-003 - AC kit, AC condenser, freon, vacuum and charge ac system, labor	001-112-635	5	\$210.00



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030
 Check# Vendor# Vendor Name

PO# Invoice# Description GL Acct# spickle Acct Per. Detail Amount

Radiator, labor, and anti freeze
 20-006 - thermostat and temp sending unit

21426 35492 001-112-635 5 \$250.00
 001-112-635 5 \$20.00
 001-112-635 5 \$100.00

19-003 - AC kit, AC condenser, freon, vacuum and charge ac system, labor

2015 dodge truck - Radiator, labor, and anti freeze

20-006 - thermostat and temp sending unit

21460 35645 001-112-635 5 \$52.00
 001-112-635 5 \$32.00
 001-112-635 5 \$32.00

20-005 - wiper motor 17-001 - TPMS sensor
 19-002 - mount and balance
 21-009 - mount and balance

21460 35644 001-112-635 5 \$10.00
 001-112-635 5 \$64.00

20-005 - wiper motor 17-001 - TPMS sensor
 19-002 - mount and balance
 21-009 - mount and balance



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030

Check# Vendor# Vendor Name

PO# Invoice#

Description

GL Acct#

spickle
Acct Per.

Detail Amount

103416 4566 METRO BUILDING SERVICES, INC 21152 64097 03/01/2026-03/31/2026 repair VRF system #2 condenser refrigerant leak (HVAC #2 leaking freon) 001-112-636 5 \$4,450.00

103421 6168 MIPCO IMPRESSION PRODUCTS, INC. 20900 281552 CID COPIER 001-112-640 5 \$195.24

20902 281551 PD BOOKING COPIER 001-112-640 5 \$193.92

103435 997 PROFESSIONAL DISPATCH MANAGEMENT 21428 02/17/2026 Advance Dispatch Supervisor Training Class for Clare Lancaster 001-112-640 5 \$79.08

21461 02/20/2026 William Parker to attend Proactive Dispatching April 13-14 001-112-685 5 \$350.00

103446 3699 STAPLES CONTRACT & COMMERCIAL, INC 21421 6056219708 supplies 001-112-510 5 \$42.90

001-112-510 5 \$37.39

001-112-510 5 \$144.99

001-112-510 5 \$75.27

001-112-510 5 \$26.62

001-112-500 5 \$109.63

001-112-500 5 \$286.58

001-112-500 5 \$17.92

001-112-500 5 \$8.37

001-112-500 5 \$47.15

001-112-500 5 \$35.59

001-112-500 5 \$27.72

103453 9371 TIREHUB, LLC 21214 56654069 19-002 - 4 tires 001-112-540 5 \$484.00



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030

Check# Vendor# Vendor Name

PO#

Invoice#

Description

GL Acct#

spickle
Acct Per.

Detail Amount

103458	13013	TRUSTMARK VISAMC - LYDIA EASLEY	21429	56654074	Tires for 20-008 and 17-005	001-112-540	5	\$480.00
						001-112-540	5	\$528.00
						001-112-685	5	\$400.00
103458	13013	TRUSTMARK VISAMC - LYDIA EASLEY		REC10026	TRAINING HOLOS LT. RAMAGE	001-112-550	5	\$419.98
				02/10/2026	2 COMPUTER MONITORS FOR CHIEF BEST BUY	001-112-600	5	\$900.00
103468	9618	WILLIAM CRISS LOTT, PH.D.		1237	LEO EVALUATION AND REPORT JOHN O'CAIN & CHARLES GOODWIN	001-112-600	5	\$900.00

Total For Department

001-112

\$23,290.57

Dept#		001-161						
103340	10473	AMAZON	21449	1PYM-J3F-H6JL	CHAMOIS CLOTHS	001-161-550	5	\$51.96
103352	1059	BRIAN ROBERTS		02/19/2026	REIMBURSE NAT'L REGISTRY FOR EMT	001-161-685	5	\$25.00
103354	2254	C SPIRE		0031072390-FEB 2026	CELLULAR BILL	001-161-605	5	\$457.93
103356	934	CAROLYN PALMER PETTY CASH		543	CALCULATORS OLLIES	001-161-500	5	\$16.00
103357	12555	CAVENDER STORES L.P.	21293	0333661-IN	WORK BOOTS FOR 4 NEW HIRES	001-161-535	5	\$130.49
			21293	0334393-IN	WORK BOOTS FOR 4 NEW HIRES	001-161-535	5	\$149.99
			21293	0335093-IN	WORK BOOTS FOR 4 NEW HIRES	001-161-535	5	\$165.00
103374	1913	DAVID JEFICOAT PEST CONTROL		49802	QTRLY PEST CONTROL FS #2	001-161-600	5	\$75.00



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check #	Vendor #	Vendor Name	PO #	Invoice #	Description	GL Acct #	spicikle Acct Per.	Detail Amount
103376	14231	DELTA UTILITIES AGGREGATOR, LLC		3194065-3 FEB 17, 2026	213 POINDEXTER ST-FS #6	001-161-630	5	\$386.19
				10594862-4 FEB 17, 2026	147 KENNEDY FARM PKWY	001-161-630	5	\$658.07
				3133152-3 FEB 17, 2026	629 MARQUETTE RD-FS #1	001-161-630	5	\$539.00
103380	3820	EMERGENCY EQUIP PROFESSIONALS	21047	525735	CMC 13MM CAPTO	001-161-730	5	\$2,341.00
103382	2245	ENTERGY		10020888861	ENTERGY COLLECTIVE BILL-02/19/2026	001-161-630	5	\$497.42
						001-161-630	5	\$4.49
						001-161-630	5	\$6.24
						001-161-630	5	\$4.49
						001-161-630	5	\$4.49
						001-161-630	5	\$74.32
						001-161-630	5	\$290.62
						001-161-630	5	\$77.27
						001-161-630	5	\$589.64
103389	860	FLEETCOR TECHNOLOGIES		NP70011610	ACCT #126876-FUEL FOR WEEK 02/09/2026-02/15/2026	001-161-525	5	\$462.55
						001-161-525	5	\$559.93
103392	476	GEORGE'S DOOR SERVICE	21389	053543	ACCT #126876-FUEL FOR WEEK 02/16/2026-02/22/2026	001-161-636	5	\$171.00
						001-161-636	5	\$182.00
103398	4306	HI-TEK FIRE SPRINKLERS, INC.	20687	102815	REPAIR BAY DOOR AT STATION 2 REPAIR FRONT BAY DOOR-STATION 4 Annual Fire Sprinkler inspection all building locations	001-161-600	5	\$900.00



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	spickle Acct Per.	Detail Amount
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103409	1734	LANGFORD WATER ASSOCIATION, INC		1228-FEB 2026	FS #4 WATER BILL 001-161-630 01/01/2026- 02/07/2026		5	\$39.90
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103415	13964	MCE LLC		1018	MEMBERSHIP FEE 001-161-695 03/01/2026- 03/31/2026		5	\$953.01
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103416	4566	METRO BUILDING SERVICES, INC	21364	64880	ANNUAL MAINTENANCE OF TANKLESS WATER HEATERS-STN 1,2,3 AND 4	001-161-637	5	\$3,377.32
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103418	776	MID SOUTH UNIFORM	21363	665334	CLASS A UNIFORMS	001-161-535	5	\$61.57
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103427	931	O'REILLY AUTO PARTS	20641	1129-133707	BLANKET PO	001-161-635	5	\$65.21
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			20641	1129-134380	BLANKET PO	001-161-635	5	\$37.98
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			20641	1129-135024	BLANKET PO	001-161-635	5	\$42.02
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			21493	1129-136054	2 Batteries	001-161-635	5	\$25.98
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103433	3565	POLLCHAPS LLC	21281	26114	SHORTS-THIS NEW PO WILL REPLACE PO 20985 DUE TO PRICE HIKE	001-161-535	5	\$447.86
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103434	985	POSTAGE BY PHONE		02/27/2026	POSTAGE BY PHONE MARCH 2026	001-161-535	5	\$2,619.50
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						001-161-691	5	\$45.70
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103445	1141	SOUTHERN PINE ELECTRIC		15770372	3090 HWY 80 BYPASS ER WARNING SIREN	001-161-630	5	\$6.00
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				15770384	13 WOODGATE DR FIRE STATION	001-161-630	5	\$55.67
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				15770389	1058 STAR RD FIRE STATION #4	001-161-630	5	\$247.46
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103447	1158	STATE FIRE ACADEMY	21387	33185	CPR CARDS-	001-161-685	5	\$543.26
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103449	13344	TAYLOR SELLERS		02/18/2026	REIMBURSE NAT'L REGISTRY FOR	001-161-685	5	\$25.00
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City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030

Check# Vendor# Vendor Name

PO#

Invoice#

Description

GL Acct#

spickle
Acct Per.

Detail Amount

103451	3994	THE SOUTHERN CONNECTION POLICE SUPPLIES LLC	21369	37968	EMT REPLACEMENT BOOTS-COLE	001-161-535	5	\$139.00
103452	14673	THE UNIVERSITY OF ALABAMA OFFICE OF TEACHING INNOVATION AND DIGITAL EDUCATION		73D7A73	TRAINING OSHA MANAGING EXCAVATION/TREN CHING OPERATIONS CLASS PATRICK WOFFORD	001-161-685	5	\$250.00

				73D7A75	TRAINING OSHA RECORDKEEPING RULE CLASS PATRICK WOFFORD	001-161-685	5	\$195.00
				73D766E	TRAINING OSHA MANAGING EXCAVATION/TREN CHING OPERATIONS CLASS JERRY KING	001-161-685	5	\$250.00

				73D769D	TRAINING OSHA MANAGING EXCAVATION/TREN CHING OPERATIONS CLASS BRIAN ROBERTS	001-161-685	5	\$250.00
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				73D7671	TRAINING OSHA RECORDKEEPING RULE CLASS JERRY KING	001-161-685	5	\$195.00
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				73D769E	TRAINING OSHA RECORDKEEPING RULE CLASS BRIAN ROBERTS	001-161-685	5	\$195.00
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103454	14603	Tommy Key	20831	1031	REPLACE BROKEN WINDOWS AT STATION 2-ABOVE	001-161-637	5	\$2,320.00
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City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030

Check# Vendor# Vendor Name

PO#

Invoice#

Description

GL Acct#

spickle
Acct Per.

Detail Amount

103457	3845	TRUSTMARK VISAMC - CAROLYN PALMER	21381	02/12/2026	FRONT DOOR CANDY FOR KREWE DE ROUX PARADE-PR	001-161-690	5	\$115.78
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Total For Department 001-161 \$21,377.80

Dept#	001-180							
103340	10473	AMAZON	21384	1VTH-GNFV-34DK	SUPPLIES	001-180-749	5	\$497.99

103347	1873	BENCHMARK ENGINEERING	28770		COB GENERAL SERVICES	001-180-607	5	\$740.00
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103354	2254	C SPIRE		0031072390-FEB 2026	CELLULAR BILL	001-180-605	5	\$544.11
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103389	860	FLEETCOR TECHNOLOGIES		NP70011610	ACCT #126876-FUEL FOR WEEK	001-180-525	5	\$39.55
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				NP70044886	ACCT #126876-FUEL FOR WEEK	001-180-525	5	\$21.52
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103415	13964	MCE LLC	1018		MEMBERSHIP FEE	001-180-695	5	\$146.62
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103428	3914	ORION PLANNING + DESIGN, LLC	23-07-004		CONSULTING SEPT, OCT, NOV 2025	001-180-600	5	\$2,242.50
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			23-07-005		CONSULTING DEC 2025	001-180-600	5	\$390.00
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103434	985	POSTAGE BY PHONE	02/27/2026		POSTAGE BY	001-180-691	5	\$538.00
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City of Brandon

Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030

Check# Vendor# Vendor Name

PO# Invoice#

Description

GL Acct#

spickle
Acct Per.

Detail Amount

103443	12927	SIMS, SPENGLER & TRUSSELL LLC	02-23-26	PHONE MARCH 2026	001-180-600	5	\$6,750.00
103446	36999	STAPLES CONTRACT & COMMERCIAL, INC	21416	SERVICES RENDERED PLACEMENT OF CODE ENFORCEMENT OFFICER	001-180-500	5	\$5.64
103455	6531	TRENT RHODES LANDSCAPE ARCHITECT, P.A.	5435	office supplies city hall	001-180-500	5	\$11.44
				SUMMIT APARTMENT RESUBMITTAL REVIEW RANKIN COUNTY DA OFFICE REVIEW	001-180-500	5	\$5.27
				business cards for John Cockrell	001-180-607	5	\$450.00
103469	1708	WOLVERTON ENTERPRISE INC.	21456		001-180-620	5	\$65.00
Total For Department					001-180		\$12,972.11

Dept#	001-201						
103337	19	ADDCAMP, INC.	45136	ASPHALT REPAIRS JANUARY 2026	001-201-637	5	\$585.90
103339	11983	ALLEN ENGINEERING AND SCIENCE	00251997	PROJECT # STORMWATER 01/01/2026-01/31/2026	001-201-607	5	\$3,250.00
103347	1873	BENCHMARK ENGINEERING	28724	MDOT MPO GRANTS FERRY PARKWAY FOUR LANE FROM HWY 80 TO TRICKHAMBRIDGE RD PROJECT	001-201-703	5	\$16,368.75



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030
Check# Vendor# Vendor Name

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	spickle Acct Per.	Detail Amount
28728					2025-01 MOST GRANT MARQUETTE RD PEDESTRIAN PATH PROJECT: 2024-23	001-201-703	5	\$4,286.25
28729					GF STREETS HYDROLOGIC RESTORATION OF RICHLAND CREEK TRIBUTARY 2 NEAR BELLE OAK	001-201-607	5	\$155.00
28731					MPO US HWY 80 CROSSOVER IMPROVEMENTS BETWEEN STONEGATE DR & MUNICIPAL DR PROJECT: 2024-29	001-201-703	5	\$8,306.25
28732					INFRASTRUCTURE MOD ACT PHASE 1 DRAINAGE IMPROVEMENTS IN RAINTREE SUBDIVISION ALONG AFTON DR PROJECT: 2024-30	001-201-720	5	\$356.25
28745					MOST (PARKS PROJECT) MOSTF QUARRY TRAIL IMPROVEMENTS PROJECT: 2025-12	001-201-703	5	\$4,323.75
28752					INFRASTRUCTURE MOD ACT CORNERSTONE PIPE REPLACEMENT PROJECT: 2026-01	001-201-720	5	\$743.15
28755					INFRASTRUCTURE MOD ACT CONSTRUCTION	001-201-720	5	\$3,493.75



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030
 Check# Vendor# Vendor Name PO# Invoice# Description GL Acct# spickle Acct Per. Detail Amount

28756				GF-STREETS TOPO DITCH & LOCATE EASEMENT ALONG E SIDE OF 120 RICHMOND DR (LOT 17 EASTHAVEN ESTATED PART 2 AMENDED)	001-201-607	5		\$710.00
28762				GF-STREETS COB 2025 MOPSTBG APPLICATIONS	001-201-607	5		\$6,650.00
28764				MPO GRANTS FERRY PARKWAY PHASE 2 SHARED USE PATH PROJECT: 2026-06	001-201-703	5		\$3,620.00
28765				MPO CITY PARK TO CITY HALL SHARED USE PATH PROJECT: 2026-07	001-201-703	5		\$2,010.00
28766				MPO SHILOH PARK FROM SHILOH RD TO KENNEDY FARM PAKWY SHARED USE PATH PROJECT: 2026-08	001-201-703	5		\$3,690.00
28767				2% FUND BRANDON CITY PARK IMPROVEMENTS	001-201-703	5		\$6,200.00



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030
 Check# Vendor# Vendor Name PO# Invoice# Description GL Acct# spickle Acct Per. Detail Amount

103354	2254	C SPIRE		28768	(MOSTF) PROJECT: 2026-09	001-201-703	5	\$577.50
				28770	2% FUND MARQUETTE RD MULTIUSE PATH CE&I (MOSTF) PROJECT: 2025-05	001-201-607	5	\$1,315.00
103359	1999	CINTAS CORPORATION NO 210		0031072390- FEB 2026	COB GENERAL SERVICES	001-201-605	5	\$141.94
				4259647481	CELLULAR BILL 01/19/2026- 02/18/2026	001-201-535	5	\$5.89
					UNIFORMS	001-201-535	5	\$5.49
103362	4106	CLEO MCKINION		1244	PROF SERVICES ASPHALT REPAIRS	001-201-637	5	\$3,726.25
				1245	PROF SERVICES ASPHALT REPAIRS	001-201-637	5	\$4,038.75
				1246	PROF SERVICES ASPHALT REPAIRS	001-201-637	5	\$2,990.00
103371	303	CUSTOM PRODUCTS CORP.		21251	1) STOCK - Stop Signs	001-201-550	5	\$804.00
				INV44521	2) Street Signs - Standard	001-201-637	5	\$29.51
					3) Safety Signs (keep on Kelly's Van)	001-201-637	5	\$29.51
103373	311	DARRELL'S AUTO ELECTRIC		21274	VIN #4212 2003 Ford F250	001-201-635	5	\$298.77
				108166	Replace cylinder #8 coil and plug	001-201-550	5	\$510.20
103381	2190	ENTERGY		395005328505	405 CROSSGATES BLVD	001-201-630	5	\$185.72



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030

Check# Vendor# Vendor Name

PO#

Invoice#

Description

GL Acct#

spicikle
Acct Per.

Detail Amount

103382	2245	ENTERGY		120007385876	498 CROSSGATES BLVD	001-201-630	5	\$217.76
				10020888861	ENTERGY COLLECTIVE BILL-02/19/2026	001-201-630	5	\$27.97

						001-201-630	5	\$272.94
						001-201-630	5	\$1,232.55
						001-201-630	5	\$95.69
						001-201-630	5	\$151.48
						001-201-630	5	\$58.16
						001-201-630	5	\$35,657.93
						001-201-630	5	\$210.91
						001-201-630	5	\$225.22
						001-201-630	5	\$547.46
						001-201-630	5	\$163.65
						001-201-630	5	\$60.60
						001-201-630	5	\$106.12
						001-201-630	5	\$133.24
						001-201-630	5	\$149.21
						001-201-630	5	\$151.82
						001-201-630	5	\$228.73
						001-201-630	5	\$176.86
						001-201-630	5	\$66.15
						001-201-630	5	\$192.65
						001-201-630	5	\$122.47
						001-201-630	5	\$140.54
103383	2638	ENTERGY MISSISSIPPI		21466	7014701	001-201-630	5	\$1,951.00

Upgrade utility pole on W Jasper Street near 200 Overby Street - upgrade wood to steel - utility permit #: 260028

103389 860 FLEETCOR TECHNOLOGIES NP70044886 ACCT #126876- 001-201-625 5 \$106.16



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030

Check# Vendor# Vendor Name

PO# Invoice#

Description

GL Acct#

spickle
Acct Per.

Detail Amount

103408	10529	K&S TRUCKING LLC	21402	35537	FUEL FOR WEEK 02/16/2026- 02/22/2026	001-201-635	5	\$74.90
103414	12879	MAGCOR INDUSTRIES		137195	VIN #4212 2003 Ford F250	001-201-604	5	\$5,354.59
					P/R REIMBURSEMENT FOR WORK RELEASE 01/18/2026 to 01/31/2026			
				137278	P/R REIMBURSEMENT FOR WORK RELEASE 02/01/2026 TO 02/14/2026	001-201-604	5	\$7,949.10
103415	13964	MCE LLC		1018	MEMBERSHIP FEE 03/01/2026- 03/31/2026	001-201-695	5	\$73.31
103417	6785	MICHAEL SCOTT WELLS	20820	02/25/2026	BEAVER ERADICATION MAINT-LOCATION #2- B/A 11/07/2025	001-201-600	5	\$125.00
			20821	FEB 25, 2026	BEAVER ERADICATION MAINT-LOCATION #1- B/A 11/07/2016	001-201-600	5	\$125.00
			20819	FEBRUARY 25, 2026	BEAVER ERADICATION MAINT-LOCATION #3- B/A 11/07/2016	001-201-600	5	\$125.00
103426	14403	O'NEAL INDUSTRIES, INC	21359	15245642	Steel Plate to place over asphalt dig outs so traffic can travel over	001-201-550	5	\$1,906.06



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #	Vendor #	Vendor Name	PO #	Invoice#	Description	GL Acct#	spicikle Acct Per.	Detail Amount
103436	1000	PUCKETT MACHINERY COMPANY	21366	WOJK5467902	VIN #2114 CAT D4G Dozer replace back-up alarm on equipment	001-201-636	5	\$1,150.39
103445	1141	SOUTHERN PINE ELECTRIC		15770365	3267 LOUIS WILSON DR TRAFFIC LIGHT	001-201-630	5	\$91.41
				15770367	ORLEANS WAY SIGNAL LIGHT	001-201-630	5	\$69.26
				15770368	GREENFIELD RD RED LIGHTS/HWY 80	001-201-630	5	\$170.37
				15770369	HWY 18 & STAR BRANDON RD RED LIGHT	001-201-630	5	\$59.98
				15770370	HWY 18 & GREENFIELD RD RED LIGHT	001-201-630	5	\$71.67
				15770376	STONEGATE DR RED LIGHT	001-201-630	5	\$96.21
				15770377	HWY 80 EAST/RED LIGHT	001-201-630	5	\$62.34
				15770378	HWY 18 RED LIGHT AT BHS	001-201-630	5	\$66.31
				15770380	HWY 18 RED LIGHT AT HWY 18	001-201-630	5	\$51.79
				15770385	N OF I-20 SIGNAL LIGHT/GREENFIEL D INT	001-201-630	5	\$72.13
				15770388	SERVICE DR CROSSGATES CIRCLE LIGHT	001-201-630	5	\$109.25
Total For Department						001-201		\$139,665.41



City of Brandon

Check Register by Department for Checks Dated 3/3/2026

Check Run #	13030										
Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	spicikle Acct Per.	Detail Amount			
103346	1944	BEN NELSON GOLF & UTILITY VEHICLES	21385	01-199764	KDR Parade- One 2 pass and one 4 pass golf cart	001-220-648	5	\$550.00			
103354	2254	C SPIRE		0031072390-FEB 2026	CELLULAR BILL 01/19/2026-02/18/2026	001-220-605	5	\$275.08			
103370	14728	CRYSTAL CLEAN SWEEPING, INC		57922	MARDI GRAS PARADE STREET SWEEPING 02/13/2026	001-220-648	5	\$312.50			
103405	13635	JAM-PAK LLC	20951	530194-1	(1) wide area vacuum (2) upright bagless vacuum for city hall	001-220-510	5	\$2,689.10			
			21368	540360-1	Event Tables and Carts	001-220-750	5	\$4,028.96			
			21419	541446-1	(2) Round Table Holders	001-220-550	5	\$458.20			
103414	12879	MAGCOR INDUSTRIES		137195	P/R REIMBURSEMENT FOR WORK RELEASE 01/18/2026 to 01/31/2026	001-220-648	5	\$2,155.04			
103420	13239	MIGHTY FRESH LLC	21338	118204	KDR Parade (20) Portable Toilet Rentals	001-220-648	5	\$1,944.00			
103462	4935	UNITED RENTALS (N.A.), INC.	21417	258707686-001	rent one message board for Brandon Mardi Gras Parade	001-220-648	5	\$2,383.00			
Total For Department						001-220		\$14,795.88			

Dept# 001-340

103389 860 FLEETCOR TECHNOLOGIES

NP70011610

ACCT #126876-FUEL FOR WEEK

001-340-625

5

\$140.11



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	spickle Acct Per.	Detail Amount
Check Run #: 13030								
Total For Department 001-340 \$447.12								
NP70044886								
					02/09/2026- 02/15/2026	001-340-525	5	\$307.01
					ACCT #126876- FUEL FOR WEEK 02/16/2026- 02/22/2026			
Dept# 001-342								
103347	1873	BENCHMARK ENGINEERING		28751	GF-CEMETERIES PONDERSA CEMETARY LAYOUT & PLAT PROJECT: CEM-02	001-342-607	5	\$480.00
103382	2245	ENTERGY		10020888861	ENTERGY COLLECTIVE BILL- 02/19/2026	001-342-630	5	\$92.61
Total For Department 001-342 \$572.61								
Dept# 001-350								
103382	2245	ENTERGY		10020888861	ENTERGY COLLECTIVE BILL- 02/19/2026	001-350-630	5	\$3,795.42
103386	13383	EXELLMMS BOTTLE WATER-ACCT #023270		574175	LIBRARY EQUIPMENT RENTAL	001-350-640	5	\$11.00
				572434	LIBRARY 5 GAL DRINKING WATER	001-350-640	5	\$27.61
103398	4306	HI-TEK FIRE SPRINKLERS, INC.		20687	Annual Fire Sprinkler inspection all building locations	001-350-600	5	\$300.00
103399	575	HOME DEPOT CREDIT SERVICES		21439	Microwave and Microwave trim kit for	001-350-636	5	\$682.99



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	spicikle Acct Per.	Detail Amount
103406	2791	JANI KING OF JACKSON		MAR 2026 CMRLS	T-1 LINE LIBRARY MARCH 2026	001-350-636 001-350-605	5 5	(\$13.66) \$403.37
103416	4566	METRO BUILDING SERVICES, INC	21158	64905	BRD APPROVED 1/5/26 Portable Chiller Rental (incl 5 months rental)	001-350-640	5	\$9,977.00
Total For Department						001-350		\$15,183.73
Fund Total						001		\$420,246.06



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #:	Vendor #	Vendor Name	PO#	Invoice#	Description	GL Acct#	spicikle Acct Per.	Detail Amount
002-100								
103358	13436	CHECKMATE CANINE LLC	20975	02/13/2026	SINGLE PURPOSE K9	002-100-730	5	\$22,500.00
103412	12776	LGT WRAP SHOP LLC	20916	1454	Wrapping the new vehicles board approved 10/20/25	002-100-740	5	\$9,500.00
				1402	M3 POLICE BIKE DECAL PACKAGE	002-100-740	5	\$850.00
103458	13013	TRUSTMARK VISAMC - LYDIA EASLEY	21422	Y5J280X0W	Gappay Solid Rubber Ball w/ 20" String & Leather Stopper - Medium - for Hasan, Kelly and Denver	002-100-555	5	\$162.00
Total For Department						002-100		\$33,075.30
Fund Total						002		\$33,075.30

002-100-555
002-100-555



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030

Check# Vendor# Vendor Name

PO#

Invoice#

Description

GL Acct#

spickle
Acct Per.

Detail Amount

Dept# 004-500

103341 10473 AMAZON

21374

1YDV-9MH6-HT9N

Amp supplies

004-500-550

5

\$948.10

103344 91 BATTERIES PLUS

21329

P89782054

Purchase (4) new batteries for pallet jack

004-500-636

5

\$575.80

103349 13903 BRADY INDUSTRIES OF MS LLC

21464

11326543

Cleaning supplies for the Amphitheater.

004-500-510

5

\$845.49

103354 2254 C SPIRE

0031072390-FEB 2026

0031072390-FEB 2026

CELLULAR BILL 01/19/2026-02/18/2026

004-500-605

5

\$107.46

103359 1999 CINTAS CORPORATION NO 210

4260260636

4261032692

AMPHITEATRE MATS

004-500-535

5

\$309.78

103374 1913 DAVID JEFECOAT PEST CONTROL

49769

49771

QUARTERLY PEST SERVICE-AMP

004-500-600

5

\$205.00

103375 7815 DEEP SOUTH EQUIPMENT COMPANY

21325

J84463

diagnose and repair one electric pallet jack

004-500-636

5

\$275.00

103377 3716 DIRECTV

028469680X260 217

028469680X260 02/16/2026-03/15/2026

AMP TV SERVICES | RENTAL

004-500-605

5

\$231.99

103382 2245 ENTERGY

10020888861

10020888861

ENTERGY COLLECTIVE BILL-02/19/2026

004-500-630

5

\$7,305.82

103387 786 EXELLMMS BOTTLE WATER-ACCCT #029737

574961

574961

AMP | EQUIPMENT RENTAL

004-500-640

5

\$22.00

103388 10308 EZ WHEELS INC

21342

42763

full service on 4 seater side by side and new windshield

004-500-635

5

\$1,501.75

103389 860 FLEETCOR TECHNOLOGIES

NP70044886

NP70044886

ACCT #126876-FUEL FOR WEEK

004-500-525

5

\$32.51



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030

Check# Vendor# Vendor Name PO# Invoice# Description GL Acct# **spickle** Acct Per. Detail Amount

103398	4306	HI-TEK FIRE SPRINKLERS, INC.	20687	102815	02/16/2026- 02/22/2026 Annual Fire Sprinkler inspection all building locations	004-500-600	5		\$1,350.00
103399	575	HOME DEPOT CREDIT SERVICES		8534814	CAP NUT AND MCH SCRW SS	004-500-636	5		\$8.82
				4511659	MKE SHOCKWAVE AND PLASTIC RIB ANCHOR	004-500-636	5		(\$0.18)
103401	2567	INSURANCE MART		445008	SURETY BOND GRACE YOUNG 26/27	004-500-601	5		\$175.00
				445004	SURETY BOND EARL GASSON 26/27	004-500-601	5		\$175.00
103405	13635	JAM-PAK LLC	21049	532833	5 Xerator Hand Dryers for AMP	004-500-637	5		\$2,071.77
			21242	537645-1	purchase 5 new high speed hand dryers for A1 Bldg RR	004-500-636	5		\$1,381.18
103406	2791	JANI KING OF JACKSON		JAC02260483	AMP GUMBO EVENT 02/20/2026	004-500-510	5		\$125.00
				JAC02260482	AMP GUMBO EVENT PRE CLEAN 02/13/2026	004-500-510	5		\$325.00
				JAC02260484	AMP DAY PORTERS 02/14/2026	004-500-510	5		\$2,221.00
103413	9846	LIVE NATION WORLDWIDE INC		02/26/2026	MONTHLY BOOKING FEES MARCH 2026	004-500-600	5		\$20,000.00
103414	12879	MAGCOR INDUSTRIES		137278	P/R REIMBURSEMENT FOR WORK RELEASE 02/01/2026 TO	004-500-604	5		\$989.00



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check #	Vendor #	Vendor Name	PO #	Invoice #	Description	GL Acct #	spickle Acct Per.	Detail Amount	
103415	13964	MCE LLC		1018	02/14/2026 MEMBERSHIP FEE 03/01/2026- 03/31/2026	004-500-695	5	\$73.31	
103416	4566	METRO BUILDING SERVICES, INC		64859	SERVICE CALL TO REPAIR EQUIPMENT REFRIGERATER IN CBC KITCHEN NOT COOLING	004-500-695 004-500-636	5 5	\$250.00 \$258.75	
103425	7173	NU FARMS INC	20910	0197	SIDEWALK REPAIR	004-500-637	5	\$3,000.00	
103434	985	POSTAGE BY PHONE		02/27/2026	POSTAGE BY PHONE MARCH 2026	004-500-691	5	\$1.00	
103459	14562	TRUSTMARK VISAMC - MARY ANN HESS		02/05/2026	CERTIFICATE OF ORIGIN WANCO	004-500-690	5	\$54.06	
103460	14358	TRUSTMARK VISAMC- CHARLES PITCOX		622116	STORAGE TOTES WALMART	004-500-550	5	\$127.12	
Total For Department							004-500		\$45,367.56
Fund Total							004		\$45,367.56



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030
 Check# Vendor# Vendor Name PO# Invoice# Description GL Acct# spicikle Acct Per. Detail Amount

Dept# 100-000
 103361 8046 CITY OF PEARL 02/18/2026 REIMBURSEMENT TO CITY OF PEARL FOR GARBAGE COLLECTION FEES FOR FEBRUARY 2026 100-000-290 5 \$37.54

Total For Department 100-000 \$37.54

Dept# 100-220
 103350 14772 BRANDED PI, LLC 02/26/2026 INMATE MEALS | 100-220-520 5 \$260.00
 103353 14775 BUMPERS GREENFIELD ROAD LLC SDD4G5WWAH INMATE MEALS | 100-220-520 5 \$220.00
 72
 CZP41ZJB9AR INMATE MEALS | 100-220-520 5 \$250.00
 02/13/2026

103359 1999 CINTAS CORPORATION NO 210 4259647481 UNIFORMS 100-220-535 5 \$10.12
 103389 860 FLEETCOR TECHNOLOGIES NP70011610 ACCT #126876- FUEL FOR WEEK 100-220-525 5 \$267.93
 02/09/2026-
 02/15/2026
 NP70044886 ACCT #126876- FUEL FOR WEEK 100-220-525 5 \$285.67
 02/16/2026-
 02/22/2026

103391 14204 FRESH MARKET GREENFIELD LLC 02/12/2026 INMATE MEALS | 100-220-520 5 \$260.00
 02/12/2026
 103437 2583 RAMEY'S 000810172534 INMATE MEALS | 100-220-520 5 \$46.97
 02/18/2026
 000810172203 INMATE MEALS | 100-220-520 5 \$20.00
 02/13/2026

000810172462 INMATE MEALS | 100-220-520 5 \$62.51



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030
 Check# Vendor# Vendor Name PO# Invoice# Description GL Acct# spickle Acct Per. Detail Amount

103444	1851	SONIC			02/17/2026								
			000810172580		INMATE MEALS	100-220-520	5		\$46.76				
					02/19/2026								
			000810172651		INMATE MEALS	100-220-520	5		\$44.95				
					02/20/2026								
			000810172842		INMATE MEALS	100-220-520	5		\$263.90				
					02/23/2026								
			000810172909		INMATE MEALS	100-220-520	5		\$50.66				
					02/24/2026								
			000810173024		INMATE MEALS	100-220-520	5		\$43.57				
					02/26/2026								
			000810172967		INMATE MEALS	100-220-520	5		\$42.22				
					02/25/2026								
			132/02/18/2026		INMATE MEALS	100-220-520	5		\$220.01				
					02/18/2026								
			125/02-25-26		INMATE MEALS	100-220-520	5		\$204.36				
					02/25/2026								
			02/24/2026		INMATE MEALS	100-220-520	5		\$220.00				
					02/24/2026								
			Total For Department			100-220			\$2,819.63				

Fund Total 100 \$2,857.17



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030
 Check# Vendor# Vendor Name PO# Invoice# Description GL Acct# spickle Acct Per. Detail Amount

Dept# 103448 4331 SUNCOAST INFRASTRUCTURE, INC. 314-600-712 \$64,354.90

103347 1873 BENCHMARK ENGINEERING 314-600-718 \$5,812.50
 28722 2% | B10277 | KENNEDY FARM
 SIDEWALK |
 SURVEY & DESIGN
 | FROM SOCCER
 FIELD AT SHILOH
 PARK TO HWY 18 |
 PROJECT 2024-07

28734 SB2948 | FELICITY
 STREET PARKING
 LOT
 MODIFICATIONS |
 PROJECT: 2025-02

28772 SRLE & 592 GRANT
 | NEW WATER
 WELL NEAR
 GRANT'S FERRY
 PARKWAY &
 STRATFORD
 SUBDIVISION
 "CORNERSTONE
 WATER WELL" |
 PROJECT: 2021-03

28775 MDEQ MCWI |
 SANITARY SEWER
 REHABILITATION OF
 LANCE DR, MARTIN
 RD. & EASTHAVEN
 SUBDIVISION FOR
 ARPA SUBMITTA |
 PROJECT: 2023-01

103448 4331 SUNCOAST INFRASTRUCTURE, INC. 314-600-712 \$64,354.90
 PAY REQUEST
 #4 | FINAL
 MCWI MDEQ
 GRANT & ARPA
 FUNDS | LANCE
 MARTIN
 EASTHAVEN
 SEWER



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #:	13030								
Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	spickle Acct Per.	Detail Amount	
103467	3958	WIER BOERNER ARCHITECTURE, PLL		25-046-001	REHABILITATION PROJECT MOSTE GRANT PROJECT 25-046 QUARRY TRAILS- BRANDON 01/05/2026- 02/13/2026	314-600-722	5	\$17,848.75	
		Total For Department		314-600				\$95,424.64	
		Fund Total		314				\$95,424.64	



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030
 Check# Vendor# Vendor Name PO# Invoice# Description GL Acct# spickle Acct Per. Detail Amount

			21416	6055736888	office supplies city hall	400-670-500	5		\$44.39		
			21416	6055736888	office supplies city hall	400-670-500	5		\$244.99		
			21416	6056219706	office supplies city hall	400-670-500	5		\$12.67		
			21416	6056219706	office supplies city hall	400-670-500	5		\$22.17		
			21367	6055736886	Public Works Supplies	400-670-500	5		\$178.50		
			21367	6055736886	Public Works Supplies	400-670-500	5		\$38.25		
			21367	6055736886	Public Works Supplies	400-670-500	5		\$55.50		
			21350	3956	104 Rollingwood Drive	400-670-500	5		\$52.99		
			21350	3956	Driveway repair due to water repair W/O #61366	400-670-500	5		\$183.90		
			21350	3956	104 Rollingwood Drive	400-670-510	5		\$16.11		
			21350	3956	104 Rollingwood Drive	400-670-500	5		\$63.84		
			21350	3956	104 Rollingwood Drive	400-670-500	5		\$151.20		
			21350	3956	104 Rollingwood Drive	400-670-500	5		\$31.20		
			Total For Department							400-670	\$2,214.10

Dept#	400-673	14599	4-B Construction LLC	21350	3956	104 Rollingwood Drive	400-673-637	5	\$2,750.00
103340	10473	AMAZON	21393	11QY-14H3-WNK7	Public Works Department	400-673-550	5		\$9.49
103347	1873	BENCHMARK ENGINEERING	21276	13H6-1GFL-J3JL	Public Works Dept	400-673-550	5		\$32.95
			28726	WSOM COB-WPCRLF FACILITIES PLAN UPDATE 2025	Public Works Dept	400-673-607	5		\$56.90
									\$2,170.00



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030
 Check# Vendor# Vendor Name PO# Invoice# Description GI Acct# **spickle** Acct Per. Detail Amount

28727				PROJECT: FACILITIES PLAN WSOM COB- DWSIRLF FACILITIES PLAN 2025 PROJECT: FACILITIES PLAN	400-673-607	5		\$1,240.00
28733				WSOM MAPPING OF COB EASEMENTS IN GIS VIEWER PROJECT: GIS MAPPING	400-673-607	5		\$180.00
28735				WSOM ASSIST COB WITH UTILITY LOCATES FOR WATER AND SEWER LINES PROJECT: LOCATES	400-673-607	5		\$11,440.00
28746				WSOM 2025 BRANDON EDA GRANT APPLICATION	400-673-607	5		\$7,440.00
28749				WSOM STAR ROAD WELL DESIGN PROJECT: 2025-15	400-673-607	5		\$30,262.50
28750				WSOM HWY 18 WATER LINE FROM SUNSET DR TO COLLEGE ST PROJECT: 2025-17	400-673-607	5		\$22,512.50
28770				COB GENERAL SERVICES	400-673-607	5		\$5,723.75
28773				WSOM REPLACEMENT OF WATER LINES IN CROSSGATES	400-673-607	5		\$2,170.00



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030

Check# Vendor# Vendor Name

PO# Invoice#

Description

GL Acct#

spickle
Acct Per.

Detail Amount

103348	127	BLOSSMAN GAS, INC.	20664	34864974	Propane for City Shop October 2025 - September 2026	400-673-525	5	\$947.60
103354	2254	C SPIRE		0031072390- FEB 2026	CELLULAR BILL 01/19/2026- 02/18/2026	400-673-605	5	\$1,314.35
103359	1999	CINTAS CORPORATION NO 210		4259647481	UNIFORMS	400-673-535	5	\$4.63
						400-673-535	5	\$12.58
103366	274	CONSOLIDATED PIPE & SUPPLY CO., INC.	21415	MS00416234	903 West Government Street - Install new hydrant WO #59965	400-673-637	5	\$3,020.00
						400-673-637	5	\$1,030.00
						400-673-637	5	\$290.00
						400-673-637	5	\$75.00
			21414	MS00416233	1218 Centre Court - Install new hydrant WO #61547	400-673-637	5	\$3,020.00
						400-673-637	5	\$1,030.00
						400-673-637	5	\$580.00
						400-673-637	5	\$100.00
			21266	MS00416232	175 Boyce Thompson Drive WO #60816	400-673-637	5	\$2,650.00
						400-673-550	5	\$1,664.00
			21269	MS00416091	Stock at Shop	400-673-550	5	\$300.00
						400-673-550	5	\$260.00
						400-673-550	5	\$780.00
						400-673-550	5	\$330.00
						400-673-550	5	\$140.00
						400-673-550	5	\$70.00
						400-673-550	5	\$105.00
						400-673-550	5	\$100.00



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030
 Check# Vendor# Vendor Name PO# Invoice# Description GL Acct# spickle Acct Per. Detail Amount

MS00416090 205 MEADOWLANE 400-673-637 5 \$990.00
 DR | WO 61474 |
 WATER LEAK
 REPAIR

MS00416235 CONTRACTOR HIT 400-673-637 5 \$940.00
 8" WATER MAIN |
 ACROSS FROM 311
 W JASPER ST |
 WO# 61641

Stock at Shop 400-673-550 5 \$1,386.60
 400-673-550 5 \$173.10
 400-673-550 5 \$646.24
 400-673-550 5 \$173.10
 400-673-637 5 \$265.80

Y204974 PARTS FOR WORKING ON METERS 400-673-637 5 \$265.80

21265 39814 1) Estimate #1808 - new white board & striping kit for Randall's office at City Shop 400-673-550 5 \$290.00
 2) Estimate #1809 - offset wrenches for Isaac Cox (swr)

21270 39813 Marker Adhesive 400-673-550 5 \$1,055.40
 21334 108246 VIN #3101 2019 Ford 400-673-635 F550 5 \$2,845.00

While fixing the actuator found temp door binding and sticking. Most likely the cause for actuator failure. HVAC case will need to be replaced - must remove dash for repair



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	spickle Acct Per.	Detail Amount
103381	2190	ENTERGY	21303	108195	VIN #3101 2019 Ford F550 replace heater actuator to fix heat and defrost	400-673-635	5	\$630.73
103382	2245	ENTERGY		285007121999	311 OLD LAKELAND DR WATER TANK	400-673-630	5	\$48.81
				10020888861	ENTERGY COLLECTIVE BILL- 02/19/2026	400-673-630	5	\$3,385.45
103384	6794	ENVIRONMENTAL SYSTEMS RESEARCH INSTITUTE, INC.	21397	900197722	ARGGIS Online Viewer Map Renew viewer (only) license	400-673-630	5	\$125.00
103385	13384	EXELLMS BOTTLE WATER-ACCT #018566		574069	SHOP EQUIPMENT RENTAL	400-673-640	5	\$11.00
				572447	SHOP 5 GAL DRINKING WATER	400-673-640	5	\$48.51
103389	860	FLEETCOR TECHNOLOGIES		NP70011610	ACCT #126876- FUEL FOR WEEK 02/09/2026- 02/15/2026	400-673-525	5	\$955.30
				NP70044886	ACCT #126876- FUEL FOR WEEK 02/16/2026- 02/22/2026	400-673-525	5	\$1,083.33



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #:	Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	spicikle Acct Per.	Detail Amount
13030	103393	144	GILMORE BROS BUILDING SUPPLY	21143	160057	Shop Supplies 1) Poly Cutters for PVC; 2) Black Tape; 3) Electric Tape; black, green, red; 4) Ratchet for chains - for new gooseneck trailer; 5) Hooks; 6) 3/8-inch chains	400-673-550	5	\$147.45
									\$149.88
									\$31.80
									\$16.90
									\$17.90
									\$192.98
									\$63.92
									\$146.76
									\$58,945.20
	103395	12619	GRAY-DANIELS FORD		849023	2026 FORD F-350 CHASSIS TRUCK REFERENCE PO# 21395	400-673-740	5	
									\$118.00
	103399	575	HOME DEPOT CREDIT SERVICES	21394	2144316	Cornerstone Well - space heaters for well room and booster pump room	400-673-550	5	
									(\$2.36)
	103403	623	JACKSON PAPER COMPANY	21302	1442471	City Shop - supplies	400-673-550	5	\$298.02
	103407	2743	JEFCOAT FENCE CO INC	21399	AC43691	reset North St gate controller limits	400-673-550	5	\$0.02
	103410	14120	LEADING EDGE CONCEPTS, LLC		2420901-18	WELL SITE WIRELESS MAINTENANCE FEBRUARY 2026	400-673-605	5	\$704.96
	103411	4950	LEWIS TRAILER SALES	21396	119582	Truck bed for new 2026 Ford F350 Chassis Truck 2nd quote from S&S	400-673-740	5	\$13,458.00



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030

Check# Vendor# Vendor Name

PO#

Invoice#

Description

GL Acct#

spickle
Acct Per.

Detail Amount

103429 13687 PETTY CASH - CANDANCE HUNLEY

01/08/2026-02/17/2026

Driveway repair due to water repair | WO #61487

400-673-600

5

\$40.00

103436 1000 PUCKETT MACHINERY COMPANY

21295 WOJK5467676

REIMBURSEMENT FOR PETTY CASH EXPENSES
VIN #0358 CAT 430E Backhoe will not crank replace starting system

400-673-636

5

\$1,255.68

103438 1028 RANKIN COUNTY NEWS

253871

ADV | STAR ROAD WATER WELL
Welding Rods

400-673-615

5

\$201.00

103442 1048 REVELL HARDWARE

21409 190146/6

Public Works Supplies

400-673-550

5

\$120.80

103446 3699 STAPLES CONTRACT & COMMERCIAL, INC

21333 6055247506

BASIC SERVICE | B/A 02/03/2025 | 01/26/2026-02/22/2026

400-673-604

5

\$8,601.12

103461 13577 TWS LLC

226

Stock at Shop Diesel for tank at City Shop
October 2025 - September 2026

400-673-525

5

\$1,444.50

103466 1292 WARING OIL CO.

20663 503204

Stock at Shop Diesel for tank at City Shop
October 2025 - September 2026

400-673-525

5

\$1,444.50

Total For Department

400-673

\$259,309.25

Dept# 400-680
103347 1873 BENCHMARK ENGINEERING

28739

WSOM | REPLACE GENERATOR AT APPLERIDGE LIFT STATION | PROJECT: S-003

400-680-607

5

\$483.75

28740

WSOM | SEWER

400-680-607

5

\$11,290.00



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #	Check#	Vendor#	Vendor Name	PO#	Invoice#	Description	GL Acct#	Acct Per.	Detail Amount
13030								spickie	
	103354	2254	C SPIRE		28747	EVALUATION DANBAR AREA & LAKELAND AREA PROJECT: CCTV- SEWER	400-680-607	5	\$788.86
					28760	WSOM RICHLAND CREEK PUMP STATION PROJECT: S-007	400-680-607	5	\$5,415.00
					28770	WSOM FC&E SEWER-COB PROJECT: 2026-10	400-680-607	5	\$852.50
	103359	1999	CINTAS CORPORATION NO 210		0031072390- FEB 2026	COB GENERAL SERVICES	400-680-605	5	\$88.21
					4259647481	CELLULAR BILL 01/19/2026- 02/18/2026	400-680-535	5	\$5.89
						UNIFORMS	400-680-535	5	\$7.80
	103363	12500	COASTAL PROCESS LLC	21211	29444	Installation of LEC RTUs 1) Jasmine Cove Lift Station 2) Morris Drive Lift Station	400-680-605	5	\$771.00
							400-680-605	5	\$143.00
							400-680-605	5	\$330.00
							400-680-605	5	\$1,129.85
	103368	134	CORPORATE BILLING, LLC	21261	283889	VIN #8633 2008 Ford F350 Oil Change & includes replacing Fuel Filter & Air Filter Run diagnostics on check engine light & trailer lights	400-680-635	5	\$1,129.85



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030
 Check# Vendor# Vendor Name

PO# Invoice# Description GL Acct# Acct Per. Detail Amount

21332 284330 VIN #8633 2008 Ford 400-680-635 5 \$3,265.66

connection
 Needed repairs:
 1) thermostat,
 coolant, o-ring
 2) fuses for trailer
 lights
 3) right rear turn
 signal, brake bulb &
 wiring to trailer plugs
 4) 4x4 needs front
 axle seals, locking
 hubs & o-rings
 5) vacuum pump
 vacuum seal & 1 hub
 solenoid

103372 2183 D&S SALES 21265 39814 400-680-550 5 \$95.99

1) Estimate #1808 -
 new white board &
 striping kit for
 Randall's office at
 City Shop
 2) Estimate #1809 -
 offset wrenches for
 Isaac Cox (swr)

103381 2190 ENTERGY 325005847330 400-680-630 5 \$139.80

CORNERSTONE DR
 & GRANTS FERRY

60009238701 400-680-630 5 \$3,952.25

170 STRATFORD
 DR
 CORNERSTONE
 WATER WELL

103382 2245 ENTERGY 10020888861 400-680-630 5 \$117.56

ENTERGY
 COLLECTIVE BILL-
 02/19/2026

400-680-630 5 \$13.41

400-680-630 5 \$53.91

400-680-630 5 \$148.38

400-680-630 5 \$14.60



**City of Brandon
Check Register by Department for Checks Dated 3/3/2026**

Check Run #: 13030
 Check# Vendor# Vendor Name PO# Invoice# Description GL Acct# Acct Per. Detail Amount
 spickle

103389	860	FLEETCOR TECHNOLOGIES			ACCT #126876- FUEL FOR WEEK 02/09/2026- 02/15/2026	400-680-525	5	\$309.69
					ACCT #126876- FUEL FOR WEEK 02/16/2026- 02/22/2026	400-680-525	5	\$272.91
103390	463	FREDERICK'S SALES & SERV.	21356	01-132287	VIN #9565 2" Honda Trash Pump for Sewer repair starting cord on pump	400-680-636	5	\$38.69
103393	144	GILMORE BROS BUILDING SUPPLY	21142	158853	Parts for gates at 1) Centre Pointe Lift Station 2) Ellington Court Lift Station	400-680-637	5	\$19.78



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030

Check# Vendor# Vendor Name

PO# Invoice#

Description

GL Acct#

spickle
Acct Per.

Detail Amount

103397	5991	HARVEY SERVICES INC	21142	158852	Parts for gates at 1) Centre Pointe Lift Station 2) Ellington Court Lift Station	400-680-637	5	\$34.96
					WO# 61656 110 WHITFIELD ROAD GRINDER PUMP REPAIR	400-680-722	5	\$2,805.00
					WO# 61659 1112 POINTE COVE GRINDER PUMP	400-680-636	5	\$540.00
					WO# 61660 27 TERRAPIN HILL ROAD SOUTH GRINDER PUMP REPAIR	400-680-636	5	\$955.25
103400	1386	HYDRA SERVICES	20879	195949	Additional Repairs to Cornell Bypass Pump - Serial #127423 Replace vac pump Board Approved 11.03.2025	400-680-636	5	\$7,700.00
103415	13964	MCE LLC		1018	MEMBERSHIP FEE 03/01/2026- 03/31/2026	400-680-695	5	\$97.74
103424	2377	MURPHY'S LAWN & LANDSCAPE	21354	19131	134 Longmeadow Road - yard restoration due to sewer repairs WO #61470	400-680-637	5	\$226.32
103425	7173	NJ FARMS INC	21347	0200	114 Longmeadow Road Driveway repair due to sewer repair WO #60802	400-680-637	5	\$1,850.00
103445	1141	SOUTHERN PINE ELECTRIC		15770366	5010 GLEN RIDGE DR LIFT STATION	400-680-630	5	\$89.51



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030
 Check# Vendor# Vendor Name

PO#	Invoice#	Description	GL Acct#	spickle Acct Per.	Detail Amount
	15770371	ROUSE DR LIFT STATION	400-680-630	5	\$60.15
	15770373	136 PROVONCE PARK LIFT STATION	400-680-630	5	\$88.92
	15770374	208 DUCLAIR CT LIFT STATION	400-680-630	5	\$58.48
	15770375	140 GRANDEUR DR LIFT STATION IN BACK YARD	400-680-630	5	\$46.50
	15770379	109 MORGAN LN LIFT STATION	400-680-630	5	\$82.73
	15770381	252 GREENFIELD RIDGE DR LIFT STATION	400-680-630	5	\$130.65
	15770382	HWY 18 SEWER LIFT STATION	400-680-630	5	\$81.47
	15770383	WILLOW CREEK DR/GFLD RNCH/CNTRY MDWS LIFT STATION	400-680-630	5	\$243.91
	15770387	W GOVERNMENT ST LIFT STATION	400-680-630	5	\$97.81
	15770390	965 FILMORE DR LIFT STATION	400-680-630	5	\$97.46
	15770391	658 CONTI DR LIFT STATION	400-680-630	5	\$90.84
Total For Department			400-680		\$47,437.26

Fund Total

400

\$308,960.61



City of Brandon
Check Register by Department for Checks Dated 3/3/2026

Check Run #: 13030
Check# Vendor# Vendor Name PO# Invoice# Description GL Acct# spickle Acct Per. Detail Amount

Grand Total \$905,931.34



City of Brandon

Check Processing Confirmation

Check Run ID	Check Date	Beg. Check #	Bank Fund	Bank	User
13028	2/17/2026	103219	098	Community Bank - Payables Clearing Account	spickle
Check Run Updated Successfully		Count of Checks	34	Total Amount of Checks	\$2,066.70



City of Brandon

Manual Check Batch #: 5634

Fiscal Year 2025 - 2026 5 - Feb

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount	Sequence #
GL Account # Check # 10114 839 400-000-120	Account Description Check Date: 2/18/2026 DEPARTMENT OF REVENUE SALES TAX PAYABLE	Tax	1099	2/18/2026	2/18/2026	\$2,434.79	100
		N	02/18/2026	2/18/2026		\$0.00	
						\$2,434.79	

Invoice Total \$0.00 \$2,434.79
 Total for Check # 10114 \$0.00 \$2,434.79

Total for fund 400 \$0.00 \$2,434.79
 Total for batch 5634 \$0.00 \$2,434.79



City of Brandon

Check Processing Confirmation

Check Run ID	Check Date	Beg. Check #	Bank Fund	Bank	User
13029	2/25/2026	103253	098	Community Bank - Payables Clearing Account	spickle
Check Run Updated Successfully					
		Count of Checks	1	Total Amount of Checks	\$1,343.00



City of Brandon

Manual Check Batch #: 5633

Fiscal Year 2025 - 2026 5 - Feb

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount	Sequence #
GL Account # Check # 10113 1266 400-670-691	Account Description Check Date: 2/12/2026 U. S. POST OFFICE POSTAGE	Tax	1099	2/12/2026	2/12/2026		
			02/12/2026			\$8,020.74	100 POSTAGE FEBRUARY 2026 UTILITY BILLS

Invoice Total	\$0.00	\$8,020.74
Total for Check # 10113	\$0.00	\$8,020.74

Total for fund	400	\$0.00	\$8,020.74
Total for batch	5633	\$0.00	\$8,020.74



City of Brandon

Manual Check Batch #: 5635

Fiscal Year 2025 - 2026 5 - Feb

Vendor #	Name	PO #	Invoice #	Inv Date	Due Date	Invoice Amount	Detail Amount	Sequence #
GL Account # Check # 2861 11632 004-500-615	Account Description Check Date: 2/20/2026 Whiskey Myers, LLC ADVERTISING	Tax	1099	Sales Tax Amount	Liq. Amount	Detail Amount	Detail Description	
		N	022026	2/20/2026	2/20/2026	\$0.00	\$250.00	100
						\$0.00	\$250.00	Advertising reimbursement to Artist

Invoice Total \$0.00 \$250.00
 Total for Check # 2861 \$0.00 \$250.00

Total for fund 004 \$0.00 \$250.00
 Total for batch 5635 \$0.00 \$250.00



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ALEX WADE, PUBLIC WORKS DIRECTOR
BOARD AGENDA: MARCH 2, 2026
SUBJECT: LANCE MARTIN EASTHAVEN SEWER REHABILITATION PROJECT
PAY REQUEST 4 FINAL & FINAL SUMMARY CHANGE ORDER

Asking for your consideration to approve the following items from Suncoast Infrastructure, Inc. for the Lance Martin Easthaven Sewer Rehabilitation Project. These items will finalize the project.

1. Approve the Final Summary Change Order (Change Order 1) at a decrease of \$87,394.00 in the project cost and authorize the Mayor to execute the same. The Final Summary Change Order is due to final quantities for the project.
2. Approve Pay Request 4 FINAL, including the Final Summary Change Order, in the amount of \$64,354.90 and authorize payment of the same.

On November 20, 2023, the Board awarded the bid for the Lance Martin Easthaven Sewer Rehabilitation Project to Suncoast Infrastructure, Inc. as the best and lowest bid received. This project allowed for the rehabilitation of approximately 23,000 linear feet of sanitary sewer pipe and manholes in and along Lance Drive, Martin Road, and Easthaven Subdivision.

This project is funded through MCWI MDEQ Grant and ARPA funds.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Benchmark Engineering Recommendation Letter
- Pay Request 4 FINAL & Final Summary Change Order

GL Code: 314-600-712

Funding: MCWI MDEQ Grant & ARPA funds

February 20, 2026

Mr. Alex Wade
Public Works Director
City of Brandon
1000 Municipal Dr.
Brandon, MS 39042

RE: City of Brandon
Sanitary Sewer Rehabilitation of Lance Drive, Martin Road, & Easthaven Subdivision
Benchmark Project No. B-9916
Pay Request #4/Final & Change Order #1

Dear Mr. Wade,

Please find included in this packet all documentation and paperwork necessary for approval of Pay Request #4/Final and Change Order #1 in reference to construction services on the Sanitary Sewer Rehabilitation of Lance Drive, Martin Road, and Easthaven Subdivision Project for Suncoast Infrastructure, Inc. in the amount of \$64,354.90.

In support of the final request for payment and release of retainage, the contractor has submitted the following documents for project closeout matters:

1. Consent of surety to final payment,
2. Warranty letter dated February 12, 2026,
3. Affidavit of payment of debts and claims,
4. Affidavit of release of liens.

We have reviewed Pay Request #4/Final and Change Order #1 and recommend this be submitted to the Board for their approval.

Should you have any questions or need additional information, please do not hesitate to contact our office at 601-627-7780.

Sincerely,



James B. Wolf, P.E.
Benchmark Engineering & Surveying, LLC

cc: Benchmark File: B-9916

APPLICATION AND CERTIFICATE FOR PAYMENT

Invoice #: S23164-F

To
 Customer: CITY OF BRANDON, MS
 P.O. BOX 1539
 BRANDON, MS 39043

Project S23164- S.S. Rehab of Lance Dr, Martin
 Rd, & Easthaven Sub., Brandon

Via Engineer

Application No. JB App #4
 Period From: FINAL
 Period To:

Distribution to:
 Owner
 Engineer
 Contractor

From Contractor: Suncoast Infrastructure, Inc.
 P.O. Box 397
 1858 Hwy 49 South
 Florence, MS 39073

Owner: City of Brandon
 External N/A
 Contract No.

Application Date: 2/20/26

Contract Date:

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

1. Original Contract Sum	\$1,374,492.00
2. Net Change By Change Order	-\$87,394.00
3. Contract Sum To Date	\$1,287,098.00
4. Work Completed To Date	\$1,287,098.00
5. Stored Materials Inventory	\$0.00
6. Total Completed and Stored To Date	\$1,287,098.00
7. Retainage	
a. Maximum Retainage is not in effect	\$0.00
b. Securities are not furnished in lieu of Retainage.	\$0.00
c. Retainage on Work Completed to Date 0.00 %	\$0.00
d. Retainage on Stored Materials Inventory 0.00 %	\$0.00
e. Total Calculated Retainage	\$0.00
f. Total Retainage To Be Withheld	\$0.00
8. Total Earned Less Retainage	\$1,287,098.00
9. Less Previous Certificates For Payments	\$1,222,743.10
10. Current Payment Due	\$64,354.90
11. Balance to Finish, Plus Retainage.	\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information, and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents. That all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Suncoast Infrastructure, Inc.

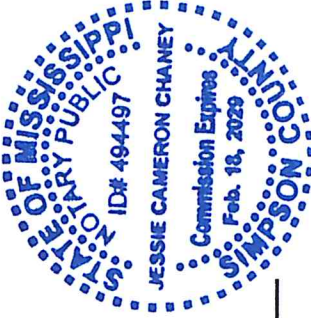
By: *[Signature]* Date: 2/20/26

State of: Mississippi County of: Rankin

Subscribed and sworn to before me this 20th day of February 2026

Notary Public: *[Signature]*

My Commission expires: February 18, 2029



ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information, and belief, the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED **\$64,354.90**

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ENGINEER:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment, and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	Additions	Deductions
Total changes approved in previous months by Owner	\$0.00	\$0.00
Total Approved this Month	\$0.00	\$87,394.00
TOTALS	\$0.00	\$87,394.00
Net Changes By Change Order	-\$87,394.00	

CONTINUATION SHEET

Application and Certification for Payment, containing
Engineer's signed certification is attached.
Tabulations below.

Application No. : JB App #4
Application Date : 2/20/26
Period From: FINAL

Invoice # : S23164-F

Contract : S23164-S.S. Rehab of Lance Dr, Martin Rd, & Easthaven Sub., Brandon

Item No.	Description of Work	UM	CURRENT CONTRACT			PREVIOUS WORK		THIS PERIOD		JOB TO DATE			
			Units	Unit Price	Amount	Units	Amount	Units	Amount	Units	Amount	Stored Materials	Total Completed and Stored
1	MOBILIZATION	LS	0.00	\$85,000.00	\$85,000.00	1.00	\$85,000.00	0.00	\$0.00	1.00	\$85,000.00	\$0.00	\$85,000.00
2	REMOVAL OF ASPHALT	SY	84.00	\$20.00	\$1,680.00	84.00	\$1,680.00	0.00	\$0.00	84.00	\$1,680.00	\$0.00	\$1,680.00
3	TEMPORARY SILT FENCE	LF	0.00	\$2.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
4	TEMPORARY WATTLES	LF	60.00	\$5.00	\$300.00	60.00	\$300.00	0.00	\$0.00	60.00	\$300.00	\$0.00	\$300.00
5	ASPHALT REPAIR	TON	31.68	\$400.00	\$12,672.00	31.68	\$12,672.00	0.00	\$0.00	31.68	\$12,672.00	\$0.00	\$12,672.00
6	SODDING	SY	550.00	\$20.00	\$11,000.00	550.00	\$11,000.00	0.00	\$0.00	550.00	\$11,000.00	\$0.00	\$11,000.00
7	NORMAL CLEANING (1 to 3 passes)	LF	15,846.00	\$3.00	\$47,538.00	15,846.00	\$47,538.00	0.00	\$0.00	15,846.00	\$47,538.00	\$0.00	\$47,538.00
8	HEAVY CLEANING (more than 3 passes)	LF	6,984.00	\$4.00	\$27,936.00	6,984.00	\$27,936.00	0.00	\$0.00	6,984.00	\$27,936.00	\$0.00	\$27,936.00
9	CCTV INVESTIGATION	LF	22,830.00	\$3.00	\$68,490.00	22,830.00	\$68,490.00	0.00	\$0.00	22,830.00	\$68,490.00	\$0.00	\$68,490.00
10	8" CURED IN PLACE PIPE	LF	19,175.00	\$38.00	\$728,650.00	19,175.00	\$728,650.00	0.00	\$0.00	19,175.00	\$728,650.00	\$0.00	\$728,650.00
11	6" CURED IN PLACE PIPE	LF	526.00	\$33.00	\$17,358.00	526.00	\$17,358.00	0.00	\$0.00	526.00	\$17,358.00	\$0.00	\$17,358.00
12	REMOVAL OF PROTRUDING TAPS	EA	3.00	\$200.00	\$600.00	3.00	\$600.00	0.00	\$0.00	3.00	\$600.00	\$0.00	\$600.00
13	POINT REPAIR, (6" SEWER / 0-10' depth)	EA	0.00	\$4,500.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
14	POINT REPAIR, (8" SEWER / 0-10' depth)	EA	12.00	\$6,000.00	\$72,000.00	12.00	\$72,000.00	0.00	\$0.00	12.00	\$72,000.00	\$0.00	\$72,000.00
15	POINT REPAIR, (8" SEWER / greater than 10')	EA	0.00	\$7,500.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
16	PAVEMENT TRENCH REPAIR	LF	118.00	\$175.00	\$20,650.00	118.00	\$20,650.00	0.00	\$0.00	118.00	\$20,650.00	\$0.00	\$20,650.00
17	MANHOLE INSPECTION	EA	57.00	\$150.00	\$8,550.00	57.00	\$8,550.00	0.00	\$0.00	57.00	\$8,550.00	\$0.00	\$8,550.00
18	REHAB SEWER MANHOLE (Condition B / Precast)	SF	4,636.00	\$23.00	\$106,628.00	4,636.00	\$106,628.00	0.00	\$0.00	4,636.00	\$106,628.00	\$0.00	\$106,628.00
19	REHAB SEWER MANHOLE (Condition B / Brick)	SF	3,002.00	\$23.00	\$69,046.00	3,002.00	\$69,046.00	0.00	\$0.00	3,002.00	\$69,046.00	\$0.00	\$69,046.00
20	REHAB SEWER MANHOLE (Condition C / Precast)	SF	0.00	\$23.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
21	REHAB SEWER MANHOLE (Condition C / Brick)	SF	0.00	\$25.00	\$0.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00	\$0.00	\$0.00
22	MAINTENANCE OF TRAFFIC	LS	1.00	\$9,000.00	\$9,000.00	1.00	\$9,000.00	0.00	\$0.00	1.00	\$9,000.00	\$0.00	\$9,000.00
Grand Totals					\$1,287,098.00		\$1,287,098.00		\$0.00		\$1,287,098.00	\$0.00	\$1,287,098.00



OWNER: CITY OF BRANDON

CONTRACTOR: SUNCOAST INFRASTRUCTURE, INC.

Date: 1/28/2026

CHANGE ORDER NUMBER: CHANGE ORDER #1/FINAL

PROJECT NAME: SANITARY SEWER REHAB OF LANCE DR., MARTIN RD., & EASTHAVEN SUBD.

ITEM NO.	ITEM DESCRIPTION	DESCRIPTION OF CHANGES	UNIT	PLAN QUANTITY	CHANGE ORDER #1 QUANTITY	DIFFERENCE	UNIT COST	TOTAL CONTRACT COST CHANGE
1	MOBILIZATION	NO CHANGE	LS	1	1	0	\$85,000.00	\$0.00
2	REMOVAL OF ASPHALT	INCREASE QUANTITY	SY	50	84	34	\$20.00	\$680.00
3	TEMP. SILT FENCE	REDUCE QUANTITY	LF	250	0	(250)	\$2.00	(\$500.00)
4	TEMP. WATTLES	REDUCE QUANTITY	LF	150	60	(90)	\$5.00	(\$450.00)
5	ASPHALT REPAIR	INCREASE QUANTITY	TON	25	31.68	6.68	\$400.00	\$2,672.00
6	SODDING	INCREASE QUANTITY	SY	100	550	450	\$20.00	\$9,000.00
7	NORMAL CLEANING	REDUCE QUANTITY	EA	21433	15846	(5587)	\$3.00	(\$16,761.00)
8	HEAVY CLEANING	INCREASE QUANTITY	LF	2382	6984	4602	\$4.00	\$18,408.00
9	CCTV INVESTIGATION	REDUCE QUANTITY	LF	23815	22830	(985)	\$3.00	(\$2,955.00)
10	8" CIPP	REDUCE QUANTITY	LF	22415	19175	(3240)	\$38.00	(\$123,120.00)
11	6" CIPP	REDUCE QUANTITY	LF	1400	526	(874)	\$33.00	(\$28,842.00)
12	REMOVAL OF PROTRUDING TAPS	REDUCE QUANTITY	LF	25	3	(22)	\$200.00	(\$4,400.00)
13	POINT REPAIR (6" SEWER/0-10'DEPTH)	REDUCE QUANTITY	LF	5	0	(5)	\$4,500.00	(\$22,500.00)
14	POINT REPAIR (8" SEWER/0-10'DEPTH)	INCREASE QUANTITY	EA	5	12	7	\$6,000.00	\$42,000.00
15	6" POINT REPAIR (8" SEWER > 10')	REDUCE QUANTITY	EA	5	0	(5)	\$7,500.00	(\$37,500.00)
16	PAVEMENT TRENCH REPAIR	INCREASE QUANTITY	EA	100	118	18	\$175.00	\$3,150.00
17	MH INSPECTION	REDUCE QUANTITY	EA	110	57	(53)	\$150.00	(\$7,950.00)
18	MH REHAB CONDITION B PRECAST	INCREASE QUANTITY	SF	1000	4636	3636	\$23.00	\$83,628.00
19	MH REHAB CONDITION B BRICK	INCREASE QUANTITY	SF	1000	3002	2002	\$23.00	\$46,046.00
20	MH REHAB CONDITION C PRECAST	REDUCE QUANTITY	SF	1000	0	(1000)	\$23.00	(\$23,000.00)
21	MH REHAB CONDITION C BRICK	REDUCE QUANTITY	SF	1000	0	(1000)	\$25.00	(\$25,000.00)
22	MAINTENANCE OF TRAFFIC	NO CHANGE	LS	1	1	0	\$9,000.00	\$0.00
	TOTAL CHANGE ORDER #1							(\$87,394.00)

CURRENT CONTRACT AMOUNT	\$1,374,492.00
CONTRACT CHANGE DUE TO CHANGE ORDER NO.1	(\$87,394.00)
FINAL REVISED CONTRACT AMOUNT	\$1,287,098.00
CURRENT CONTRACT COMPLETION DATE	9/28/2024
ADDITIONAL CONTRACT TIME FOR CHANGE ORDER #1	332 days
ADJUSTED CONTRACT COMPLETION DATE	8/26/2025

RECOMMENDED BY: _____
ENGINEER (SIGNATURE)

ACCEPTED BY: _____
CONTRACTOR (SIGNATURE)

APPROVED BY: _____
OWNER (SIGNATURE)

1/28/2026
DATE

1/29/26
DATE

DATE

**CONSENT OF
SURETY COMPANY
TO FINAL PAYMENT**

OWNER
ARCHITECT
CONTRACTOR
SURETY
OTHER

AIA DOCUMENT G707

FEDERAL INSURANCE COMPANY BOND NO. K41799584

PROJECT: Sanitary Sewer Rehabilitation of Lance Drive, Martin Road & Easthaven Subdivision

TO (Owner)
City of Brandon
P O Box 1539
Brandon MS 39043

ARCHITECT'S PROJECT NO.:

CONTRACT FOR: SAME AS ABOVE

CONTRACT DATE: December 6, 2023

In accordance with the provisions of the Contract between the Owner and the Contractor as indicated above, the (here insert name and address of Surety Company)

Federal Insurance Company
P O Box 1650
Whitehouse Station NJ 08889-1650

, SURETY COMPANY,

on bond of (here insert name and address of Contractor)

Suncoast Infrastructure, Inc.
P O Box 397
Florence MS 39073

, CONTRACTOR,

hereby approves of the final payment to the Contractor, and agrees that final payment to the Contractor shall not relieve the Surety Company of any of its obligations to (here insert name and address of Owner)

City of Brandon
P O Box 1539
Brandon MS 39043

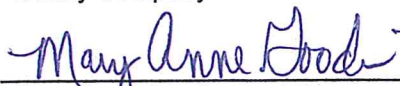
, OWNER

as set forth in the said Surety Company's bond.

IN WITNESS WHEREOF,
the Surety Company has hereunto set its hand this 11 day of February, 2026.

FEDERAL INSURANCE COMPANY

Surety Company


Signature of Authorized Representative

Mary Anne Goodin

Title: Attorney In Fact

NOTE: This form is to be used as a companion document to AIA DOCUMENT G706, CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS, Current Edition

CONSENT OF SURETY COMPANY TO FINAL PAYMENT, APRIL 1970 EDITION, AIA ©
© 1970, THE AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., NW, WASHINGTON, D.C. 20006

ONE PAGE

FORM 15-10-87 (ED. 4-77)



Power of Attorney

Federal Insurance Company | Vigilant Insurance Company | Pacific Indemnity Company
Westchester Fire Insurance Company | ACE American Insurance Company

Know All by These Presents, that FEDERAL INSURANCE COMPANY, an Indiana corporation, VIGILANT INSURANCE COMPANY, a New York corporation, PACIFIC INDEMNITY COMPANY, a Wisconsin corporation, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY corporations of the Commonwealth of Pennsylvania, do each hereby constitute and appoint Ronald Lee Andrews, Mary Anne Goodin and Susan G. Johnston of Vicksburg, Mississippi-----

each as their true and lawful Attorney-in-Fact to execute under such designation in their names and to affix their corporate seals to and deliver for and on their behalf as surety thereon or otherwise, bonds and undertakings and other writings obligatory in the nature thereof (other than bail bonds) given or executed in the course of business, and any instruments amending or altering the same, and consents to the modification or alteration of any instrument referred to in said bonds or obligations.

In Witness Whereof, said FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY have each executed and attested these presents and affixed their corporate seals on this 9th day of April 2024.

[Signature of Rupert HD Swindells]
Rupert HD Swindells, Assistant Secretary

[Signature of Warren Eichhorn]
Warren Eichhorn, Vice President



STATE OF NEW JERSEY
County of Hunterdon SS.

On this 9th day of April, 2024 before me, a Notary Public of New Jersey, personally came Rupert HD Swindells and Warren Eichhorn, to me known to be Assistant Secretary and Vice President, respectively, of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY, the companies which executed the foregoing Power of Attorney, and the said Rupert HD Swindells and Warren Eichhorn, being by me duly sworn, severally and each for himself did depose and say that they are Assistant Secretary and Vice President, respectively, of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY and know the corporate seals thereof, that the seals affixed to the foregoing Power of Attorney are such corporate seals and were thereto affixed by authority of said Companies; and that their signatures as such officers were duly affixed and subscribed by like authority.

Notarial Seal



Albert Contursi
NOTARY PUBLIC OF NEW JERSEY
No 50202369
Commission Expires August 22, 2027

[Signature of Albert Contursi]
Notary Public

CERTIFICATION

Resolutions adopted by the Boards of Directors of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, and PACIFIC INDEMNITY COMPANY on August 30, 2016; WESTCHESTER FIRE INSURANCE COMPANY on December 11, 2006; and ACE AMERICAN INSURANCE COMPANY on March 20, 2009:

"RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into in the ordinary course of business (each a "Written Commitment"):

- (1) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise.
(2) Each duly appointed attorney-in-fact of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise, to the extent that such action is authorized by the grant of powers provided for in such person's written appointment as such attorney-in-fact.
(3) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to appoint in writing any person the attorney-in-fact of the Company with full power and authority to execute, for and on behalf of the Company, under the seal of the Company or otherwise, such Written Commitments of the Company as may be specified in such written appointment, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
(4) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to delegate in writing to any other officer of the Company the authority to execute, for and on behalf of the Company, under the Company's seal or otherwise, such Written Commitments of the Company as are specified in such written delegation, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
(5) The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by facsimile on such Written Commitment or written appointment or delegation.

FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested."

I, Rupert HD Swindells, Assistant Secretary of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY (the "Companies") do hereby certify that

- (i) the foregoing Resolutions adopted by the Board of Directors of the Companies are true, correct and in full force and effect,
(ii) the foregoing Power of Attorney is true, correct and in full force and effect.

Given under my hand and seals of said Companies at Whitehouse Station, NJ, this February 11, 2026



[Signature of Rupert HD Swindells]
Rupert HD Swindells, Assistant Secretary

IN THE EVENT YOU WISH TO VERIFY THE AUTHENTICITY OF THIS BOND OR NOTIFY US OF ANY OTHER MATTER, PLEASE CONTACT US AT:
Telephone (908) 903-3493 Fax (908) 903-3656 e-mail: surety@chubb.com



P.O. Box 397
Florence, MS 39073

Phone: 601-420-9682
Fax: 601-420-9300

WARRANTY

Owner: City of Brandon, MS
PO Box 1539
Brandon, MS 39043

Contractor: Suncoast Infrastructure, Inc.
P.O. Drawer 397
Florence, MS 39073

Project: **S.S. Rehab of Lance Dr, Martin Rd, & Easthaven Sub., Brandon**

Completion Date: 08/26/2025

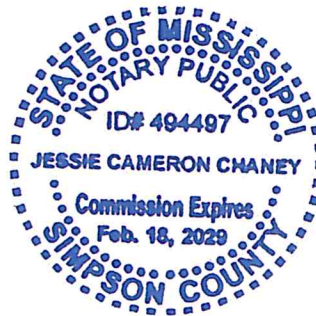
Suncoast Infrastructure, Inc. hereby warrants that all labor and materials furnished and work performed by the Suncoast Infrastructure, Inc. on the above referenced project are in accordance with the requirements of the contract, including amendments thereto, for a period of one (1) year following the completion date and written acceptance by the Owner. Suncoast Infrastructure, INC. shall make good any defects at no expense to the Owner for this period.


Daniel Harris, Project Manager

Subscribed and sworn to me this date:

12th day of February, 2026


Notary, Jessie Cameron Chaney



My Commission Expires February 18, 2029.



AIA[®] Document G706[™] – 1994

Contractor's Affidavit of Payment of Debts and Claims

PROJECT: <i>(Name and address)</i> S.S. Rehab of Lance Dr, Martin Rd, & Easthaven Sub., Brandon	ARCHITECT'S PROJECT NUMBER:	OWNER <input type="checkbox"/>
	CONTRACT FOR: General Construction	ARCHITECT <input type="checkbox"/>
		CONTRACTOR <input type="checkbox"/>
TO OWNER: <i>(Name and address)</i> City of Brandon, MS PO Box 1539 Brandon, MS 39043	CONTRACT DATED: 1/22/2024	SURETY <input type="checkbox"/>
		OTHER <input type="checkbox"/>

STATE OF: Mississippi

COUNTY OF: Simpson

The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered.

EXCEPTIONS: None.

SUPPORTING DOCUMENTS ATTACHED HERETO:

- Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707, Consent of Surety, may be used for this purpose.

Indicate Attachment Yes No

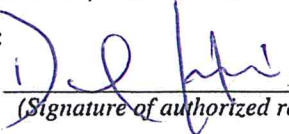
The following supporting documents should be attached hereto if required by the Owner:

- Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
- Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.
- Contractor's Affidavit of Release of Liens (AIA Document G706A).

CONTRACTOR: *(Name and address)*

Suncoast Infrastructure, INC.
P.O. Drawer 397
Florence, MS 39073

BY:


(Signature of authorized representative)

Daniel Harris

(Printed name and title)

Subscribed and sworn to before me on this date.

02/12/2026

Notary Public:


Jessie Cameron Chaney

My Commission Expires:

February 18, 2029



CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.



AIA[®] Document G706A[™] – 1994

Contractor's Affidavit of Release of Liens

PROJECT: <i>(Name and address)</i> S.S. Rehab of Lance Dr., Martin Rd, & Easthaven Sub., Brandon	ARCHITECT'S PROJECT NUMBER:	<input type="checkbox"/> OWNER
TO OWNER: <i>(Name and address)</i> City of Brandon, MS PO Box 1539 Brandon, MS 39043	CONTRACT FOR: General Construction	<input type="checkbox"/> ARCHITECT
	CONTRACT DATED: 1/22/2024	<input type="checkbox"/> CONTRACTOR
		<input type="checkbox"/> SURETY
		<input type="checkbox"/> OTHER

STATE OF: Mississippi
COUNTY OF: Simpson

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

EXCEPTIONS: Total due - \$64,354.90

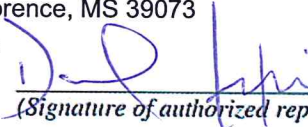
SUPPORTING DOCUMENTS ATTACHED HERETO:

- Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
- Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: *(Name and address)*

Suncoast Infrastructure, INC.
P.O. Drawer 397
Florence, MS 39073

BY:


(Signature of authorized representative)

Daniel Harris

(Printed name and title)

Subscribed and sworn to before me on this date: ID# 494497
02/12/2026.

Notary Public: 
Jessie Cameron Chaney

My Commission Expires:
February 18, 2029



CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ALEX WADE, PUBLIC WORKS DIRECTOR
BOARD AGENDA: MARCH 2, 2026
SUBJECT: SHILOH PARK SHARED-USE PATH PROJECT
STP-0013-00(059)LPA/110139-701000
MEMORANDUM OF AGREEMENT

Asking for your consideration to approve the Memorandum of Agreement with the Mississippi Transportation Commission (MDOT) for the Shiloh Park Shared-Use Path Project and authorize the Mayor and City Clerk to execute the same.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

- MDOT Memorandum of Agreement

MEMORANDUM OF AGREEMENT

STP-0013-00(059) LPA / 110139-701000
Shiloh Park Shared-Use Path
Brandon, Mississippi

This Agreement is made between the Mississippi Transportation Commission, a body Corporate of the State of Mississippi (hereinafter referred to as the “Commission”), acting by and through the duly authorized Executive Director of the Mississippi Department of Transportation (“MDOT”) and City of Brandon (hereinafter referred to as the “LPA”), for the purpose of establishing the terms under which the LPA may utilize federal funds to complete the proposed project as described below, effective as of the date of the last execution by the Commission.

WHEREAS, the Commission has oversight responsibility and authority over funds that are available for local public agency projects pursuant to Section 65-1-8 of the Mississippi Code; and

WHEREAS, the LPA intends to develop and construct a shared-use path at Shiloh Park from Shiloh Road to Kennedy Farms Parkway; (hereinafter referred to as the “Project”), and the Commission intends to allow the LPA access to available federal funds and manage the Project under the terms and provisions of this Memorandum of Agreement; and

WHEREAS, it is anticipated that approximately \$1,388,625.00 in federal funds (75% federal funds and 25% local match required) are available for the prosecution of the Project, and that the above mentioned federal funds may be rescinded if they are not obligated on or before February 29, 2028 and that the above funds are subject to normal rescissions and obligational limitations; and

WHEREAS, the LPA will be responsible for all Project costs over and above the maximum amount of federal funds allocated to the Project by the Commission, and the MDOT requires the LPA to provide the local share (local match) previously stated, plus any other non-participating costs; and

WHEREAS, the Commission and the LPA desire to set forth, by this Agreement, more fully, the agreements of the parties by which the Project will be developed and completed; and

NOW, THEREFORE, for and in consideration of the premises and agreements of the parties as hereinafter contained, the LPA and the Commission enter into this Memorandum of Agreement for the use of the currently available federal funds and any future federal funds that may be allocated to this Project, agree and covenant as follows:

ARTICLE I. DUTIES AND RESPONSIBILITIES

A. The LPA hereby agrees, contracts, covenants and binds itself to the following responsibilities, duties, terms and conditions:

1. The LPA shall immediately designate a full time employee of the LPA as the Project Director, who will serve as the person responsible for completion of all phases of the Project and will coordinate all Project activities with the MDOT District LPA Engineer.

2. The LPA shall promptly follow the procedures set out in the latest online version of the Project Development Manual (PDM) for Local Public Agencies that are necessary for the Project including, but not limited to, project activation, reporting requirements for federal awards (including the single audit), consultant selection, necessary permits, environmental process, preliminary design, right-of-way acquisition, advertisement for and selection of a contractor, construction oversight, and project close out activities.

3. The LPA shall submit to MDOT as-built plans in electronic files as PDF and in a format that is compatible with Microstation, if requested, prior to MDOT acceptance. For bridge construction or rehabilitation projects or projects on routes funded by the Office of State Aid Road Construction (OSARC), the LPA must provide any requested documentation, or as-Built data requested by OSARC in the format found acceptable to OSARC. This must be done prior to MDOT acceptance.

4. The LPA shall be responsible for all maintenance and operation of the Project during and after completion so that the federal investment in the Project is preserved. If maintenance is not performed, as appropriate, future federal funds may be withheld for any projects in the jurisdiction of the local agency, or the Commission may seek recovery of federal funds through all available legal remedies.

5. The LPA shall follow and abide by any and all federal requirements, specifically, but not limited to, the provisions that **prohibit** retainage shall be withheld from installment payments to the construction contractor.

6. The LPA agrees that if any act or omission on the part of the LPA, its consultant or its contractor(s) causes loss of Federal funding from FHWA or any other source, or if any penalty being imposed by the United States of America or the State of Mississippi, by and through the Department of Environmental Quality, under the Clean Water Act, 33 U.S.C. § 1251, et seq. or any other provision of law, then LPA will be solely responsible for all additional fines, penalties or other costs that result from the acts or omissions of the LPA.

7. In compliance with State Law, the LPA shall pay all payments owed to Contractors and Consultants according to the terms of the respective contracts, and in all instances payments shall be made within forty-five (45) days from the day they were due and payable. MDOT reserves the right to withhold reimbursement until adequate proof of payment has been produced by the LPA.

- A. Payments to railroads, their consultants or contractors, for work included in the Project, may be made by MDOT directly, at its sole discretion. Payments made by MDOT to railroads, their consultants or contractors shall come from the funds obligated for the Project.
- B. At its discretion, or in the event of the LPA failing to meet audit requirements, MDOT may

choose to make direct partial payments to contractors from the federal funds available for the Project. Should MDOT choose this method of payment, the LPA is in no way relieved of its responsibility to pay all amounts due under its contract that are not covered by partial payments made directly by MDOT

8. The LPA shall be solely responsible for payment of any and all funds required to complete the Project, over and above the available federal funds for the Project.

9. All contracts and subcontracts shall include a provision for compliance with The Mississippi Employment Protection Act, as codified in Sections 71-11-1 and 71-11-3 of the Mississippi Code of 1972, as amended and any rules or regulations promulgated by the Commission, the Department of Employment Security, the Department of Revenue, the Secretary of State, or the Department of Human Services in accordance with the Mississippi Administrative Procedures Law (Section 25-43-1, et seq., Mississippi Code of 1972, as amended) regarding compliance with the Act. Under this Act, the LPA and every sub-recipient or subcontractor shall register with and participate in a federal work authorization program operated by the United States Department of Homeland Security to electronically verify information of newly hired employees pursuant to the Illegal Immigration Reform and Immigration Responsibility Act of 1996, Public Law 104-208., Division C, Section 403(a); 8 USC, Section 1324a.

10. The LPA will be required to acknowledge MDOT and FHWA in all public relations efforts for the Project including press releases, materials for groundbreaking, ribbon cuttings or other public events and any other public information or media resources by notifying the MDOT Public Affairs Division, via telephone at 601-359-7074 or by electronic mail at comments@mdot.ms.gov. At a minimum, the following example sentence should be included:

"This project was funded (partially) by the Mississippi Department of Transportation and the Federal Highway Administration."

When appropriate, an invitation should be extended to MDOT Public Affairs for the Transportation Commissioner, MDOT Executive Director or other designee to speak at any official public ceremony for this Project.

11. The LPA agrees the Project must follow a schedule that meets MDOT guidelines, and a failure to do so may result in the funds allocated to the Project being rescinded. If the Project funds are rescinded, then the LPA may be required to refund any amounts paid unto the LPA by MDOT. The MDOT guidelines are derived from Title 23, United States Code, Section 102(b) and Title 23, Code of Federal Regulations, Part 630.112(c)(2).

12. The LPA will be required to submit to the District LPA Engineer monthly progress reports through the Notice to Proceed for construction, which shall include, but not be limited to, the work that has been completed that month and the planned work for the upcoming month. The LPA will also provide a project progress schedule that will report project milestones and the target date for the LPA's request for Advertisement Authority. These project milestones are to be updated once any milestones are missed.

13. The LPA agrees to maintain, and make available to Commission, a sufficient accounting system with proper internal controls and safeguards to prevent fraud and overpayments. The accounting system and its controls should at all times maintain adequate recording and reporting of federal funds received by the LPA. If sufficient internal controls over

the LPA's federal funding are not maintained, federal funds may be withheld and future transportation projects will not be considered.

14. The LPA agrees that any planning studies prepared or produced, as part of, or in conjunction with, this Project, shall in no way obligate the Commission to any other terms or conditions other than those stated herein.

15. The LPA, being classified as a lower tier participant in federal funding, certifies, by execution of this agreement, that neither it nor those individuals or entities with which it contracts are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

16. The LPA agrees that it will require that engineering plans prepared for the construction of the Project be signed and sealed by the professional engineer assigned to the Project by the consulting engineering firm, or the LPA. Further, the LPA agrees that it is solely responsible for errors and omissions that occur during Project development or during construction, regardless of any review or oversight activity on the part of the Commission or MDOT.

17. The LPA agrees that once construction of the Project has commenced, the LPA is responsible for the Project being completed according to the plans, specifications, addenda, or supplemental agreement, as amended. The LPA acknowledges and agrees that this responsibility continues after the public funds provided through MDOT are exhausted and the provisions of paragraph 7B (page 2) will no longer apply.

18. On or before October 31 of each year from the date of this agreement until the Project is completed, the LPA must provide a report to MDOT as required by as required by code section 27-104-351 of the Mississippi Code of 1972, detailing the expenditures of state funds and the intended expenditures of state funds not spent.

19. Upon completion of projects containing bridge construction or rehabilitation, a National Bridge Inspection Standards (NBIS) compliant inspection shall be made to fully document the as-built condition of the bridge. The findings of the inspection shall be documented in an inspection report and submitted via AssetWise.

20. A load rating shall be performed to document the live load carrying capacity of each bridge after the project or projects are complete. The load rating calculations and results shall be submitted via AssetWise.

B. THE COMMISSION WILL:

1. Allow the LPA to design and construct the proposed transportation improvements provided that the design meets with Commission and FHWA approval.

2. Approve permit applications that meet with MDOT standards that are necessary to allow the LPA access to the property of the Commission for the purposes of constructing the proposed transportation improvements. The Commission may enter into an appropriate agreement in its discretion.

3. Work with the LPA, through the District LPA Engineer, during the various phases of the work with the goal of producing a project that will be acceptable to the Commission upon completion.

4. Review all submittals in a timely manner, in accordance with the PDM, to allow the Project to progress in an orderly fashion. The review and oversight conducted by the Commission does not relieve the LPA from its full responsibility for the proper design and construction of the Project.

5. During the progress of the Project, assist the LPA in obtaining reimbursements of federal funding for any project cost that is eligible for reimbursement.

6. Submit all documents to the Federal Highway Administration (FHWA) when required or requested by the FHWA.

7. At its discretion, make payments for services rendered during the preliminary engineering phase of the project to the LPA's selected Consultant (s). The payments made shall come from the federal funds obligated and will follow MDOT's direct payment procedures.

8. At its discretion, make payments to the Contractor and the LPA's selected Consultant(s) during the construction phase from the Federal funds obligated. The payments made shall come from the federal funds obligated and will follow MDOT's direct payment procedures.

ARTICLE II. GENERAL PROVISIONS

A. The Commission shall have the right to audit all accounts associated with the Project, and should there be any overpayment by the Commission to the LPA, the LPA agrees to refund any such overpayment within thirty (30) days of written notification. Should the LPA fail to reimburse the Commission, the Commission shall have the right to offset the amount due from any other funds in its possession that are due the LPA on this or any other project, current or future.

B. This Memorandum of Agreement shall be subject to termination at any time upon thirty (30) days written notice by either party. Such notice given by the LPA, shall not, however, cancel any contract made by the LPA that is to further the purpose of this agreement and that is underway at the time of termination. Any construction contract underway shall be allowed to conclude under its own terms. The LPA agrees to bear complete and total, legal and financial responsibility for any such contract. Additionally, funds may be suspended or terminated under the provisions of Section F of this Article.

C. It is understood that this is a Memorandum of Agreement and that more specific requirements for the development and construction of the transportation improvement Project are contained in the Federal Statutes, the Code of Federal Regulations, the Mississippi Code, and the Standard Operating Procedures for MDOT, and other related regulatory authorities. The LPA agrees that it will abide by all such applicable authority.

D. Should the LPA miss the obligation deadline set in this MOA, the Commission reserves the right to refuse to obligate funds for the Project.

E. The Executive Director of MDOT is authorized to withhold federal funds for the Project for failure of the LPA, its consultants, or its contractor to follow the requirements of the Mississippi Standard Specifications for Road and Bridge Construction, latest edition, or the online LPA Project Development Manual.

F. Before federal funds are terminated, the LPA will be notified in writing by the Executive Director of the conditions that make termination of funds imminent. If no effective effort has been made by the LPA, its agents, employees, contractors, or subcontractors, to correct the conditions set forth in the Director's notice, within fifteen (15) calendar days after notice is given, the Executive Director may declare the federal funds suspended for the Project and notify the LPA accordingly. The LPA will then have forty-five (45) days in which to correct all conditions of which complaint is made. If all conditions are not corrected within forty-five (45) days, the Executive Director may declare the federal funds for the Project terminated and notify the LPA accordingly. If all conditions are corrected, within the forty-five (45) day period, the LPA will be reimbursed under the terms of this agreement, for all work satisfactorily completed during the forty-five day period.

G. In the event that circumstances call for MDOT to expend staff time and other resources to address issues on the Project, then MDOT time may be charged to the Project. Assessing charges to a project is within the sole discretion of MDOT. Any charges made will impact the amount of funds available to reimburse the LPA, and therefore the LPA's contribution to the Project may increase.

ARTICLE III. NOTICE & DESIGNATED AGENTS

A. For purposes of implementing this section and all other sections of this Agreement with regard to notice, the following individuals are herewith designated as agents for the respective parties hereto:

For Contractual Administrative Matters:

COMMISSION:
Executive Director
MDOT
P.O. Box 1850
Jackson, MS 39215-1850
Phone: (601) 359-7002
Fax: (601) 359-7110

LPA:
Mayor
City of Brandon
P.O. Box 1539
Brandon, MS 39043
Phone: (601) 825-5021

For Technical Matters:

COMMISSION:
District LPA Engineer – District 5
MDOT
P.O. Box 90
Newton, MS 39345-0090
Phone: (601) 683-3341

LPA:
Public Works Operations Coordinator
City of Brandon
P.O. Box 1539
Brandon, MS 39043
Phone: (601) 824-4579

B. All notices given hereunder shall be by U.S. Certified Mail, return receipt requested, and shall be effective only upon receipt by the addressee at the above addresses or telephone numbers.

ARTICLE IV. RELATIONSHIP OF THE PARTIES

A. The relationship of the LPA to the Commission is that of an independent contractor, and said LPA, in accordance with its status as an independent contractor, covenants and agrees that it will conduct itself consistent with such status, that it will neither hold itself out as, nor claim to be, an officer or employee of the Commission by reason hereof. The LPA will not by reason hereof, make any claim, demand or application or for any right or privilege applicable to an officer or employee of the Commission, including, but not limited to, workers' compensation coverage, unemployment insurance benefits, social security coverage, retirement membership or credit, or any form of tax withholding whatsoever.

B. The Commission executes all directives and orders through the MDOT. The LPA executes all directives and orders pursuant to applicable law, policies, procedures and regulations. All notices, communications, and correspondence between the Commission and the LPA shall be directed to the designated agent shown above in Article III.

ARTICLE V. RESPONSIBILITIES FOR CLAIMS AND LIABILITY

To the extent permitted by law, the Commission and the LPA agree that neither party nor their agents, employees, contractors or subcontractors, will be held liable for any claim, loss, damage, cost, charge or expenditure arising out of any negligent act, actions, neglect or omission caused solely by the other party, its agents, employees, contractors or subcontractors.

ARTICLE VI. MISCELLANEOUS

No modification of this Memorandum of Agreement shall be binding unless such modification shall be in writing and signed by all parties. If any provision of this Memorandum of Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Memorandum of Understanding is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

ARTICLE VII. AUTHORITY TO CONTRACT

Both parties hereto represent that they have authority to enter into this Memorandum of Agreement.

This Agreement may be executed in one or more counterparts (facsimile transmission, email or otherwise), each of which shall be an original Agreement, and all of which shall together constitute but one Agreement.

So agreed on this the _____ day of _____, 20__.

City of Brandon

Butch Lee, Mayor

Attested:

City Clerk

So agreed this the _____ day of _____, 20__.

MISSISSIPPI TRANSPORTATION COMMISSION
By and through the duly authorized
Executive Director

Brad White
Executive Director
Mississippi Department of Transportation

Book _____, Page _____,



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ALEX WADE, PUBLIC WORKS DIRECTOR
BOARD AGENDA: MARCH 2, 2026
SUBJECT: GRANTS FERRY PARKWAY MULTI-USE PATH (PHASE 2) PROJECT
STP-7069-00(003)LPA/110138-701000
MEMORANDUM OF AGREEMENT

Asking for your consideration to approve the Memorandum of Agreement with the Mississippi Transportation Commission (MDOT) for the Grants Ferry Parkway Multi-Use Path (Phase 2) Project and authorize the Mayor and City Clerk to execute the same.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

- MDOT Memorandum of Agreement

MEMORANDUM OF AGREEMENT

STP-7069-00(003) LPA / 110138-701000
Grants Ferry Parkway Multi-Use Path (Phase 2)
Brandon, Mississippi

This Agreement is made between the Mississippi Transportation Commission, a body Corporate of the State of Mississippi (hereinafter referred to as the “Commission”), acting by and through the duly authorized Executive Director of the Mississippi Department of Transportation (“MDOT”) and City of Brandon (hereinafter referred to as the “LPA”), for the purpose of establishing the terms under which the LPA may utilize federal funds to complete the proposed project as described below, effective as of the date of the last execution by the Commission.

WHEREAS, the Commission has oversight responsibility and authority over funds that are available for local public agency projects pursuant to Section 65-1-8 of the Mississippi Code; and

WHEREAS, the LPA intends to develop and construct a shared-use path along Grants Ferry Parkway from Trickhambridge Road to Cornerstone Drive; (hereinafter referred to as the “Project”), and the Commission intends to allow the LPA access to available federal funds and manage the Project under the terms and provisions of this Memorandum of Agreement; and

WHEREAS, it is anticipated that approximately \$966,000.00 in federal funds (70% federal funds and 30% local match required) are available for the prosecution of the Project, and that the above mentioned federal funds may be rescinded if they are not obligated on or before February 29, 2028 and that the above funds are subject to normal rescissions and obligational limitations; and

WHEREAS, the LPA will be responsible for all Project costs over and above the maximum amount of federal funds allocated to the Project by the Commission, and the MDOT requires the LPA to provide the local share (local match) previously stated, plus any other non-participating costs; and

WHEREAS, the Commission and the LPA desire to set forth, by this Agreement, more fully, the agreements of the parties by which the Project will be developed and completed; and

NOW, THEREFORE, for and in consideration of the premises and agreements of the parties as hereinafter contained, the LPA and the Commission enter into this Memorandum of Agreement for the use of the currently available federal funds and any future federal funds that may be allocated to this Project, agree and covenant as follows:

ARTICLE I. DUTIES AND RESPONSIBILITIES

A. The LPA hereby agrees, contracts, covenants and binds itself to the following responsibilities, duties, terms and conditions:

1. The LPA shall immediately designate a full time employee of the LPA as the Project Director, who will serve as the person responsible for completion of all phases of the Project and will coordinate all Project activities with the MDOT District LPA Engineer.

2. The LPA shall promptly follow the procedures set out in the latest online version of the Project Development Manual (PDM) for Local Public Agencies that are necessary for the Project including, but not limited to, project activation, reporting requirements for federal awards (including the single audit), consultant selection, necessary permits, environmental process, preliminary design, right-of-way acquisition, advertisement for and selection of a contractor, construction oversight, and project close out activities.

3. The LPA shall submit to MDOT as-built plans in electronic files as PDF and in a format that is compatible with Microstation, if requested, prior to MDOT acceptance. For bridge construction or rehabilitation projects or projects on routes funded by the Office of State Aid Road Construction (OSARC), the LPA must provide any requested documentation, or as-Built data requested by OSARC in the format found acceptable to OSARC. This must be done prior to MDOT acceptance.

4. The LPA shall be responsible for all maintenance and operation of the Project during and after completion so that the federal investment in the Project is preserved. If maintenance is not performed, as appropriate, future federal funds may be withheld for any projects in the jurisdiction of the local agency, or the Commission may seek recovery of federal funds through all available legal remedies.

5. The LPA shall follow and abide by any and all federal requirements, specifically, but not limited to, the provisions that **prohibit** retainage shall be withheld from installment payments to the construction contractor.

6. The LPA agrees that if any act or omission on the part of the LPA, its consultant or its contractor(s) causes loss of Federal funding from FHWA or any other source, or if any penalty being imposed by the United States of America or the State of Mississippi, by and through the Department of Environmental Quality, under the Clean Water Act, 33 U.S.C. § 1251, et seq. or any other provision of law, then LPA will be solely responsible for all additional fines, penalties or other costs that result from the acts or omissions of the LPA.

7. In compliance with State Law, the LPA shall pay all payments owed to Contractors and Consultants according to the terms of the respective contracts, and in all instances payments shall be made within forty-five (45) days from the day they were due and payable. MDOT reserves the right to withhold reimbursement until adequate proof of payment has been produced by the LPA.

- A. Payments to railroads, their consultants or contractors, for work included in the Project, may be made by MDOT directly, at its sole discretion. Payments made by MDOT to railroads, their consultants or contractors shall come from the funds obligated for the Project.
- B. At its discretion, or in the event of the LPA failing to meet audit requirements, MDOT may

choose to make direct partial payments to contractors from the federal funds available for the Project. Should MDOT choose this method of payment, the LPA is in no way relieved of its responsibility to pay all amounts due under its contract that are not covered by partial payments made directly by MDOT

8. The LPA shall be solely responsible for payment of any and all funds required to complete the Project, over and above the available federal funds for the Project.

9. All contracts and subcontracts shall include a provision for compliance with The Mississippi Employment Protection Act, as codified in Sections 71-11-1 and 71-11-3 of the Mississippi Code of 1972, as amended and any rules or regulations promulgated by the Commission, the Department of Employment Security, the Department of Revenue, the Secretary of State, or the Department of Human Services in accordance with the Mississippi Administrative Procedures Law (Section 25-43-1, et seq., Mississippi Code of 1972, as amended) regarding compliance with the Act. Under this Act, the LPA and every sub-recipient or subcontractor shall register with and participate in a federal work authorization program operated by the United States Department of Homeland Security to electronically verify information of newly hired employees pursuant to the Illegal Immigration Reform and Immigration Responsibility Act of 1996, Public Law 104-208., Division C, Section 403(a); 8 USC, Section 1324a.

10. The LPA will be required to acknowledge MDOT and FHWA in all public relations efforts for the Project including press releases, materials for groundbreaking, ribbon cuttings or other public events and any other public information or media resources by notifying the MDOT Public Affairs Division, via telephone at 601-359-7074 or by electronic mail at comments@mdot.ms.gov. At a minimum, the following example sentence should be included:

"This project was funded (partially) by the Mississippi Department of Transportation and the Federal Highway Administration."

When appropriate, an invitation should be extended to MDOT Public Affairs for the Transportation Commissioner, MDOT Executive Director or other designee to speak at any official public ceremony for this Project.

11. The LPA agrees the Project must follow a schedule that meets MDOT guidelines, and a failure to do so may result in the funds allocated to the Project being rescinded. If the Project funds are rescinded, then the LPA may be required to refund any amounts paid unto the LPA by MDOT. The MDOT guidelines are derived from Title 23, United States Code, Section 102(b) and Title 23, Code of Federal Regulations, Part 630.112(c)(2).

12. The LPA will be required to submit to the District LPA Engineer monthly progress reports through the Notice to Proceed for construction, which shall include, but not be limited to, the work that has been completed that month and the planned work for the upcoming month. The LPA will also provide a project progress schedule that will report project milestones and the target date for the LPA's request for Advertisement Authority. These project milestones are to be updated once any milestones are missed.

13. The LPA agrees to maintain, and make available to Commission, a sufficient accounting system with proper internal controls and safeguards to prevent fraud and overpayments. The accounting system and its controls should at all times maintain adequate recording and reporting of federal funds received by the LPA. If sufficient internal controls over

the LPA's federal funding are not maintained, federal funds may be withheld and future transportation projects will not be considered.

14. The LPA agrees that any planning studies prepared or produced, as part of, or in conjunction with, this Project, shall in no way obligate the Commission to any other terms or conditions other than those stated herein.

15. The LPA, being classified as a lower tier participant in federal funding, certifies, by execution of this agreement, that neither it nor those individuals or entities with which it contracts are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

16. The LPA agrees that it will require that engineering plans prepared for the construction of the Project be signed and sealed by the professional engineer assigned to the Project by the consulting engineering firm, or the LPA. Further, the LPA agrees that it is solely responsible for errors and omissions that occur during Project development or during construction, regardless of any review or oversight activity on the part of the Commission or MDOT.

17. The LPA agrees that once construction of the Project has commenced, the LPA is responsible for the Project being completed according to the plans, specifications, addenda, or supplemental agreement, as amended. The LPA acknowledges and agrees that this responsibility continues after the public funds provided through MDOT are exhausted and the provisions of paragraph 7B (page 2) will no longer apply.

18. On or before October 31 of each year from the date of this agreement until the Project is completed, the LPA must provide a report to MDOT as required by as required by code section 27-104-351 of the Mississippi Code of 1972, detailing the expenditures of state funds and the intended expenditures of state funds not spent.

19. Upon completion of projects containing bridge construction or rehabilitation, a National Bridge Inspection Standards (NBIS) compliant inspection shall be made to fully document the as-built condition of the bridge. The findings of the inspection shall be documented in an inspection report and submitted via AssetWise.

20. A load rating shall be performed to document the live load carrying capacity of each bridge after the project or projects are complete. The load rating calculations and results shall be submitted via AssetWise.

B. THE COMMISSION WILL:

1. Allow the LPA to design and construct the proposed transportation improvements provided that the design meets with Commission and FHWA approval.

2. Approve permit applications that meet with MDOT standards that are necessary to allow the LPA access to the property of the Commission for the purposes of constructing the proposed transportation improvements. The Commission may enter into an appropriate agreement in its discretion.

3. Work with the LPA, through the District LPA Engineer, during the various phases of the work with the goal of producing a project that will be acceptable to the Commission upon completion.

4. Review all submittals in a timely manner, in accordance with the PDM, to allow the Project to progress in an orderly fashion. The review and oversight conducted by the Commission does not relieve the LPA from its full responsibility for the proper design and construction of the Project.

5. During the progress of the Project, assist the LPA in obtaining reimbursements of federal funding for any project cost that is eligible for reimbursement.

6. Submit all documents to the Federal Highway Administration (FHWA) when required or requested by the FHWA.

7. At its discretion, make payments for services rendered during the preliminary engineering phase of the project to the LPA's selected Consultant (s). The payments made shall come from the federal funds obligated and will follow MDOT's direct payment procedures.

8. At its discretion, make payments to the Contractor and the LPA's selected Consultant(s) during the construction phase from the Federal funds obligated. The payments made shall come from the federal funds obligated and will follow MDOT's direct payment procedures.

ARTICLE II. GENERAL PROVISIONS

A. The Commission shall have the right to audit all accounts associated with the Project, and should there be any overpayment by the Commission to the LPA, the LPA agrees to refund any such overpayment within thirty (30) days of written notification. Should the LPA fail to reimburse the Commission, the Commission shall have the right to offset the amount due from any other funds in its possession that are due the LPA on this or any other project, current or future.

B. This Memorandum of Agreement shall be subject to termination at any time upon thirty (30) days written notice by either party. Such notice given by the LPA, shall not, however, cancel any contract made by the LPA that is to further the purpose of this agreement and that is underway at the time of termination. Any construction contract underway shall be allowed to conclude under its own terms. The LPA agrees to bear complete and total, legal and financial responsibility for any such contract. Additionally, funds may be suspended or terminated under the provisions of Section F of this Article.

C. It is understood that this is a Memorandum of Agreement and that more specific requirements for the development and construction of the transportation improvement Project are contained in the Federal Statutes, the Code of Federal Regulations, the Mississippi Code, and the Standard Operating Procedures for MDOT, and other related regulatory authorities. The LPA agrees that it will abide by all such applicable authority.

D. Should the LPA miss the obligation deadline set in this MOA, the Commission reserves the right to refuse to obligate funds for the Project.

E. The Executive Director of MDOT is authorized to withhold federal funds for the Project for failure of the LPA, its consultants, or its contractor to follow the requirements of the Mississippi Standard Specifications for Road and Bridge Construction, latest edition, or the online LPA Project Development Manual.

F. Before federal funds are terminated, the LPA will be notified in writing by the Executive Director of the conditions that make termination of funds imminent. If no effective effort has been made by the LPA, its agents, employees, contractors, or subcontractors, to correct the conditions set forth in the Director's notice, within fifteen (15) calendar days after notice is given, the Executive Director may declare the federal funds suspended for the Project and notify the LPA accordingly. The LPA will then have forty-five (45) days in which to correct all conditions of which complaint is made. If all conditions are not corrected within forty-five (45) days, the Executive Director may declare the federal funds for the Project terminated and notify the LPA accordingly. If all conditions are corrected, within the forty-five (45) day period, the LPA will be reimbursed under the terms of this agreement, for all work satisfactorily completed during the forty-five day period.

G. In the event that circumstances call for MDOT to expend staff time and other resources to address issues on the Project, then MDOT time may be charged to the Project. Assessing charges to a project is within the sole discretion of MDOT. Any charges made will impact the amount of funds available to reimburse the LPA, and therefore the LPA's contribution to the Project may increase.

ARTICLE III. NOTICE & DESIGNATED AGENTS

A. For purposes of implementing this section and all other sections of this Agreement with regard to notice, the following individuals are herewith designated as agents for the respective parties hereto:

For Contractual Administrative Matters:

COMMISSION:
Executive Director
MDOT
P.O. Box 1850
Jackson, MS 39215-1850
Phone: (601) 359-7002
Fax: (601) 359-7110

LPA:
Mayor
City of Brandon
P.O. Box 1539
Brandon, MS 39043
Phone: (601) 825-5021

For Technical Matters:

COMMISSION:
District LPA Engineer – District 5
MDOT
P.O. Box 90
Newton, MS 39345-0090
Phone: (601) 683-3341

LPA:
Public Works Operations Coordinator
City of Brandon
P.O. Box 1539
Brandon, MS 39043
Phone: (601) 824-4579

B. All notices given hereunder shall be by U.S. Certified Mail, return receipt requested, and shall be effective only upon receipt by the addressee at the above addresses or telephone numbers.

ARTICLE IV. RELATIONSHIP OF THE PARTIES

A. The relationship of the LPA to the Commission is that of an independent contractor, and said LPA, in accordance with its status as an independent contractor, covenants and agrees that it will conduct itself consistent with such status, that it will neither hold itself out as, nor claim to be, an officer or employee of the Commission by reason hereof. The LPA will not by reason hereof, make any claim, demand or application or for any right or privilege applicable to an officer or employee of the Commission, including, but not limited to, workers' compensation coverage, unemployment insurance benefits, social security coverage, retirement membership or credit, or any form of tax withholding whatsoever.

B. The Commission executes all directives and orders through the MDOT. The LPA executes all directives and orders pursuant to applicable law, policies, procedures and regulations. All notices, communications, and correspondence between the Commission and the LPA shall be directed to the designated agent shown above in Article III.

ARTICLE V. RESPONSIBILITIES FOR CLAIMS AND LIABILITY

To the extent permitted by law, the Commission and the LPA agree that neither party nor their agents, employees, contractors or subcontractors, will be held liable for any claim, loss, damage, cost, charge or expenditure arising out of any negligent act, actions, neglect or omission caused solely by the other party, its agents, employees, contractors or subcontractors.

ARTICLE VI. MISCELLANEOUS

No modification of this Memorandum of Agreement shall be binding unless such modification shall be in writing and signed by all parties. If any provision of this Memorandum of Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Memorandum of Understanding is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

ARTICLE VII. AUTHORITY TO CONTRACT

Both parties hereto represent that they have authority to enter into this Memorandum of Agreement.

This Agreement may be executed in one or more counterparts (facsimile transmission, email or otherwise), each of which shall be an original Agreement, and all of which shall together constitute but one Agreement.

So agreed on this the _____ day of _____, 20__.

City of Brandon

Butch Lee, Mayor

Attested:

City Clerk

So agreed this the _____ day of _____, 20__.

MISSISSIPPI TRANSPORTATION COMMISSION
By and through the duly authorized
Executive Director

Brad White
Executive Director
Mississippi Department of Transportation

Book _____, Page _____,



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ALEX WADE, PUBLIC WORKS DIRECTOR
BOARD AGENDA: MARCH 2, 2026
SUBJECT: CITY PARK TO CITY HALL SHARED-USE PATH PROJECT
STP-0013-00(060)LPA/110140-701000
MEMORANDUM OF AGREEMENT

Asking for your consideration to approve the Memorandum of Agreement with the Mississippi Transportation Commission (MDOT) for the City Park to City Hall Shared-Use Path Project and authorize the Mayor and City Clerk to execute the same.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

- MDOT Memorandum of Agreement

MEMORANDUM OF AGREEMENT

STP-0013-00(060) LPA / 110140-701000
Shared-Use Path from City Park to City Hall
Brandon, Mississippi

This Agreement is made between the Mississippi Transportation Commission, a body Corporate of the State of Mississippi (hereinafter referred to as the "Commission"), acting by and through the duly authorized Executive Director of the Mississippi Department of Transportation ("MDOT") and City of Brandon (hereinafter referred to as the "LPA"), for the purpose of establishing the terms under which the LPA may utilize federal funds to complete the proposed project as described below, effective as of the date of the last execution by the Commission.

WHEREAS, the Commission has oversight responsibility and authority over funds that are available for local public agency projects pursuant to Section 65-1-8 of the Mississippi Code; and

WHEREAS, the LPA intends to develop and construct a shared-use path from the City Park to the City Hall; (hereinafter referred to as the "Project"), and the Commission intends to allow the LPA access to available federal funds and manage the Project under the terms and provisions of this Memorandum of Agreement; and

WHEREAS, it is anticipated that approximately \$1,350,468.00 in federal funds (80% federal funds and 20% local match required) are available for the prosecution of the Project, and that the above mentioned federal funds may be rescinded if they are not obligated on or before February 29, 2028 and that the above funds are subject to normal rescissions and obligational limitations; and

WHEREAS, the LPA will be responsible for all Project costs over and above the maximum amount of federal funds allocated to the Project by the Commission, and the MDOT requires the LPA to provide the local share (local match) previously stated, plus any other non-participating costs; and

WHEREAS, the Commission and the LPA desire to set forth, by this Agreement, more fully, the agreements of the parties by which the Project will be developed and completed; and

NOW, THEREFORE, for and in consideration of the premises and agreements of the parties as hereinafter contained, the LPA and the Commission enter into this Memorandum of Agreement for the use of the currently available federal funds and any future federal funds that may be allocated to this Project, agree and covenant as follows:

ARTICLE I. DUTIES AND RESPONSIBILITIES

A. The LPA hereby agrees, contracts, covenants and binds itself to the following responsibilities, duties, terms and conditions:

1. The LPA shall immediately designate a full time employee of the LPA as the Project Director, who will serve as the person responsible for completion of all phases of the Project and will coordinate all Project activities with the MDOT District LPA Engineer.

2. The LPA shall promptly follow the procedures set out in the latest online version of the Project Development Manual (PDM) for Local Public Agencies that are necessary for the Project including, but not limited to, project activation, reporting requirements for federal awards (including the single audit), consultant selection, necessary permits, environmental process, preliminary design, right-of-way acquisition, advertisement for and selection of a contractor, construction oversight, and project close out activities.

3. The LPA shall submit to MDOT as-built plans in electronic files as PDF and in a format that is compatible with Microstation, if requested, prior to MDOT acceptance. For bridge construction or rehabilitation projects or projects on routes funded by the Office of State Aid Road Construction (OSARC), the LPA must provide any requested documentation, or as-Built data requested by OSARC in the format found acceptable to OSARC. This must be done prior to MDOT acceptance.

4. The LPA shall be responsible for all maintenance and operation of the Project during and after completion so that the federal investment in the Project is preserved. If maintenance is not performed, as appropriate, future federal funds may be withheld for any projects in the jurisdiction of the local agency, or the Commission may seek recovery of federal funds through all available legal remedies.

5. The LPA shall follow and abide by any and all federal requirements, specifically, but not limited to, the provisions that **prohibit** retainage shall be withheld from installment payments to the construction contractor.

6. The LPA agrees that if any act or omission on the part of the LPA, its consultant or its contractor(s) causes loss of Federal funding from FHWA or any other source, or if any penalty being imposed by the United States of America or the State of Mississippi, by and through the Department of Environmental Quality, under the Clean Water Act, 33 U.S.C. § 1251, et seq. or any other provision of law, then LPA will be solely responsible for all additional fines, penalties or other costs that result from the acts or omissions of the LPA.

7. In compliance with State Law, the LPA shall pay all payments owed to Contractors and Consultants according to the terms of the respective contracts, and in all instances payments shall be made within forty-five (45) days from the day they were due and payable. MDOT reserves the right to withhold reimbursement until adequate proof of payment has been produced by the LPA.

- A. Payments to railroads, their consultants or contractors, for work included in the Project, may be made by MDOT directly, at its sole discretion. Payments made by MDOT to railroads, their consultants or contractors shall come from the funds obligated for the Project.
- B. At its discretion, or in the event of the LPA failing to meet audit requirements, MDOT may

choose to make direct partial payments to contractors from the federal funds available for the Project. Should MDOT choose this method of payment, the LPA is in no way relieved of its responsibility to pay all amounts due under its contract that are not covered by partial payments made directly by MDOT

8. The LPA shall be solely responsible for payment of any and all funds required to complete the Project, over and above the available federal funds for the Project.

9. All contracts and subcontracts shall include a provision for compliance with The Mississippi Employment Protection Act, as codified in Sections 71-11-1 and 71-11-3 of the Mississippi Code of 1972, as amended and any rules or regulations promulgated by the Commission, the Department of Employment Security, the Department of Revenue, the Secretary of State, or the Department of Human Services in accordance with the Mississippi Administrative Procedures Law (Section 25-43-1, et seq., Mississippi Code of 1972, as amended) regarding compliance with the Act. Under this Act, the LPA and every sub-recipient or subcontractor shall register with and participate in a federal work authorization program operated by the United States Department of Homeland Security to electronically verify information of newly hired employees pursuant to the Illegal Immigration Reform and Immigration Responsibility Act of 1996, Public Law 104-208., Division C, Section 403(a); 8 USC, Section 1324a.

10. The LPA will be required to acknowledge MDOT and FHWA in all public relations efforts for the Project including press releases, materials for groundbreaking, ribbon cuttings or other public events and any other public information or media resources by notifying the MDOT Public Affairs Division, via telephone at 601-359-7074 or by electronic mail at comments@mdot.ms.gov. At a minimum, the following example sentence should be included:

"This project was funded (partially) by the Mississippi Department of Transportation and the Federal Highway Administration."

When appropriate, an invitation should be extended to MDOT Public Affairs for the Transportation Commissioner, MDOT Executive Director or other designee to speak at any official public ceremony for this Project.

11. The LPA agrees the Project must follow a schedule that meets MDOT guidelines, and a failure to do so may result in the funds allocated to the Project being rescinded. If the Project funds are rescinded, then the LPA may be required to refund any amounts paid unto the LPA by MDOT. The MDOT guidelines are derived from Title 23, United States Code, Section 102(b) and Title 23, Code of Federal Regulations, Part 630.112(c)(2).

12. The LPA will be required to submit to the District LPA Engineer monthly progress reports through the Notice to Proceed for construction, which shall include, but not be limited to, the work that has been completed that month and the planned work for the upcoming month. The LPA will also provide a project progress schedule that will report project milestones and the target date for the LPA's request for Advertisement Authority. These project milestones are to be updated once any milestones are missed.

13. The LPA agrees to maintain, and make available to Commission, a sufficient accounting system with proper internal controls and safeguards to prevent fraud and overpayments. The accounting system and its controls should at all times maintain adequate recording and reporting of federal funds received by the LPA. If sufficient internal controls over

the LPA's federal funding are not maintained, federal funds may be withheld and future transportation projects will not be considered.

14. The LPA agrees that any planning studies prepared or produced, as part of, or in conjunction with, this Project, shall in no way obligate the Commission to any other terms or conditions other than those stated herein.

15. The LPA, being classified as a lower tier participant in federal funding, certifies, by execution of this agreement, that neither it nor those individuals or entities with which it contracts are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

16. The LPA agrees that it will require that engineering plans prepared for the construction of the Project be signed and sealed by the professional engineer assigned to the Project by the consulting engineering firm, or the LPA. Further, the LPA agrees that it is solely responsible for errors and omissions that occur during Project development or during construction, regardless of any review or oversight activity on the part of the Commission or MDOT.

17. The LPA agrees that once construction of the Project has commenced, the LPA is responsible for the Project being completed according to the plans, specifications, addenda, or supplemental agreement, as amended. The LPA acknowledges and agrees that this responsibility continues after the public funds provided through MDOT are exhausted and the provisions of paragraph 7B (page 2) will no longer apply.

18. On or before October 31 of each year from the date of this agreement until the Project is completed, the LPA must provide a report to MDOT as required by as required by code section 27-104-351 of the Mississippi Code of 1972, detailing the expenditures of state funds and the intended expenditures of state funds not spent.

19. Upon completion of projects containing bridge construction or rehabilitation, a National Bridge Inspection Standards (NBIS) compliant inspection shall be made to fully document the as-built condition of the bridge. The findings of the inspection shall be documented in an inspection report and submitted via AssetWise.

20. A load rating shall be performed to document the live load carrying capacity of each bridge after the project or projects are complete. The load rating calculations and results shall be submitted via AssetWise.

B. THE COMMISSION WILL:

1. Allow the LPA to design and construct the proposed transportation improvements provided that the design meets with Commission and FHWA approval.

2. Approve permit applications that meet with MDOT standards that are necessary to allow the LPA access to the property of the Commission for the purposes of constructing the proposed transportation improvements. The Commission may enter into an appropriate agreement in its discretion.

3. Work with the LPA, through the District LPA Engineer, during the various phases of the work with the goal of producing a project that will be acceptable to the Commission upon completion.

4. Review all submittals in a timely manner, in accordance with the PDM, to allow the Project to progress in an orderly fashion. The review and oversight conducted by the Commission does not relieve the LPA from its full responsibility for the proper design and construction of the Project.

5. During the progress of the Project, assist the LPA in obtaining reimbursements of federal funding for any project cost that is eligible for reimbursement.

6. Submit all documents to the Federal Highway Administration (FHWA) when required or requested by the FHWA.

7. At its discretion, make payments for services rendered during the preliminary engineering phase of the project to the LPA's selected Consultant (s). The payments made shall come from the federal funds obligated and will follow MDOT's direct payment procedures.

8. At its discretion, make payments to the Contractor and the LPA's selected Consultant(s) during the construction phase from the Federal funds obligated. The payments made shall come from the federal funds obligated and will follow MDOT's direct payment procedures.

ARTICLE II. GENERAL PROVISIONS

A. The Commission shall have the right to audit all accounts associated with the Project, and should there be any overpayment by the Commission to the LPA, the LPA agrees to refund any such overpayment within thirty (30) days of written notification. Should the LPA fail to reimburse the Commission, the Commission shall have the right to offset the amount due from any other funds in its possession that are due the LPA on this or any other project, current or future.

B. This Memorandum of Agreement shall be subject to termination at any time upon thirty (30) days written notice by either party. Such notice given by the LPA, shall not, however, cancel any contract made by the LPA that is to further the purpose of this agreement and that is underway at the time of termination. Any construction contract underway shall be allowed to conclude under its own terms. The LPA agrees to bear complete and total, legal and financial responsibility for any such contract. Additionally, funds may be suspended or terminated under the provisions of Section F of this Article.

C. It is understood that this is a Memorandum of Agreement and that more specific requirements for the development and construction of the transportation improvement Project are contained in the Federal Statutes, the Code of Federal Regulations, the Mississippi Code, and the Standard Operating Procedures for MDOT, and other related regulatory authorities. The LPA agrees that it will abide by all such applicable authority.

D. Should the LPA miss the obligation deadline set in this MOA, the Commission reserves the right to refuse to obligate funds for the Project.

E. The Executive Director of MDOT is authorized to withhold federal funds for the Project for failure of the LPA, its consultants, or its contractor to follow the requirements of the Mississippi Standard Specifications for Road and Bridge Construction, latest edition, or the online LPA Project Development Manual.

F. Before federal funds are terminated, the LPA will be notified in writing by the Executive Director of the conditions that make termination of funds imminent. If no effective effort has been made by the LPA, its agents, employees, contractors, or subcontractors, to correct the conditions set forth in the Director's notice, within fifteen (15) calendar days after notice is given, the Executive Director may declare the federal funds suspended for the Project and notify the LPA accordingly. The LPA will then have forty-five (45) days in which to correct all conditions of which complaint is made. If all conditions are not corrected within forty-five (45) days, the Executive Director may declare the federal funds for the Project terminated and notify the LPA accordingly. If all conditions are corrected, within the forty-five (45) day period, the LPA will be reimbursed under the terms of this agreement, for all work satisfactorily completed during the forty-five day period.

G. In the event that circumstances call for MDOT to expend staff time and other resources to address issues on the Project, then MDOT time may be charged to the Project. Assessing charges to a project is within the sole discretion of MDOT. Any charges made will impact the amount of funds available to reimburse the LPA, and therefore the LPA's contribution to the Project may increase.

ARTICLE III. NOTICE & DESIGNATED AGENTS

A. For purposes of implementing this section and all other sections of this Agreement with regard to notice, the following individuals are herewith designated as agents for the respective parties hereto:

For Contractual Administrative Matters:

COMMISSION:
Executive Director
MDOT
P.O. Box 1850
Jackson, MS 39215-1850
Phone: (601) 359-7002
Fax: (601) 359-7110

LPA:
Mayor
City of Brandon
P.O. Box 1539
Brandon, MS 39043
Phone: (601) 825-5021

For Technical Matters:

COMMISSION:
District LPA Engineer – District 5
MDOT
P.O. Box 90
Newton, MS 39345-0090
Phone: (601) 683-3341

LPA:
Public Works Operations Coordinator
City of Brandon
P.O. Box 1539
Brandon, MS 39043
Phone: (601) 824-4579

B. All notices given hereunder shall be by U.S. Certified Mail, return receipt requested, and shall be effective only upon receipt by the addressee at the above addresses or telephone numbers.

ARTICLE IV. RELATIONSHIP OF THE PARTIES

A. The relationship of the LPA to the Commission is that of an independent contractor, and said LPA, in accordance with its status as an independent contractor, covenants and agrees that it will conduct itself consistent with such status, that it will neither hold itself out as, nor claim to be, an officer or employee of the Commission by reason hereof. The LPA will not by reason hereof, make any claim, demand or application or for any right or privilege applicable to an officer or employee of the Commission, including, but not limited to, workers' compensation coverage, unemployment insurance benefits, social security coverage, retirement membership or credit, or any form of tax withholding whatsoever.

B. The Commission executes all directives and orders through the MDOT. The LPA executes all directives and orders pursuant to applicable law, policies, procedures and regulations. All notices, communications, and correspondence between the Commission and the LPA shall be directed to the designated agent shown above in Article III.

ARTICLE V. RESPONSIBILITIES FOR CLAIMS AND LIABILITY

To the extent permitted by law, the Commission and the LPA agree that neither party nor their agents, employees, contractors or subcontractors, will be held liable for any claim, loss, damage, cost, charge or expenditure arising out of any negligent act, actions, neglect or omission caused solely by the other party, its agents, employees, contractors or subcontractors.

ARTICLE VI. MISCELLANEOUS

No modification of this Memorandum of Agreement shall be binding unless such modification shall be in writing and signed by all parties. If any provision of this Memorandum of Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Memorandum of Understanding is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

ARTICLE VII. AUTHORITY TO CONTRACT

Both parties hereto represent that they have authority to enter into this Memorandum of Agreement.

This Agreement may be executed in one or more counterparts (facsimile transmission, email or otherwise), each of which shall be an original Agreement, and all of which shall together constitute but one Agreement.

So agreed on this the _____ day of _____, 20____.

City of Brandon

Butch Lee, Mayor

Attested:

City Clerk

So agreed this the _____ day of _____, 20____.

MISSISSIPPI TRANSPORTATION COMMISSION
By and through the duly authorized
Executive Director

Brad White
Executive Director
Mississippi Department of Transportation

Book _____, Page _____,



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ALEX WADE, PUBLIC WORKS DIRECTOR
BOARD AGENDA: MARCH 2, 2026
SUBJECT: PUBLIC WORKS DEPARTMENT
PERMISSION FOR EMPLOYEES TO HOUSE VEHICLES

Asking for your consideration to approve the following Public Works Department employees to house a city vehicle.

- Alex Wade, Public Works Director – 119 Breckenridge Drive, Brandon, MS 39042
- Emanuel Taylor, Wastewater Crew Leader – 6725 Highway 25, Brandon, MS 39047
- Sami Elbatnigi, Water Crew Leader – 1207 Station Court, Madison, MS 39110

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ALEX WADE, PUBLIC WORKS DIRECTOR
BOARD AGENDA: MARCH 2, 2026
SUBJECT: APPROVAL OF RATE ORDER
WATER, SEWER, & BASE CHARGE RATES

Asking for your consideration to approve the attached order allowing changes to Appendix C, Section 82-55 of the City of Brandon Code of Ordinances and allow the Mayor and City Clerk to execute the same.

Upon approval, the new rates will become effective with the May 2026 utility bills – usage dates of 3/15/2026 thru 4/15/2026.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

- Rate Order

ORDER OF THE CITY OF BRANDON, MISSISSIPPI, AMENDING APPENDIX C OF THE CODE
OF ORDINANCES OF THE CITY OF BRANDON, MISSISSIPPI

BE IT ORDERED THAT IN ACCORDANCE WITH THE AUTHORITY AS PROVIDED IN SECTION 82-64
OF THE CODE OF ORDINANCES, AS DETERMINED BY THE MAYOR AND BOARD OF ALDERMEN
FOR THE CITY OF BRANDON, BILLING UNITS & RATES AS REFLECTED IN APPENDIX C SECTION 82-
55 ARE HEREBY AMENDED, AS FOLLOWS, TO WIT:

<i>Utility rates generally</i>			
(1)	<i>Water. Residential, inside city limits.</i> Each residential City of Brandon metered user, per 1 gallon of water used of metered flow	<u>0.00246</u>	0.00234
(2)	<i>Water. Residential, outside city limits.</i> Each residential City of Brandon metered user, per 1 gallon of water used of metered flow	<u>0.00490</u>	0.00467
(3)	<i>Sewer. Residential, inside city limits.</i> Each residential City of Brandon metered user of the city sewer system, per 1 gallon of water used of metered flow (\$3.90 per 1,000 gallons for each residential user where users are metered by collecting entity as such or \$2.80 per 100 cubic feet for each residential user where users are metered by collecting entity as such)	<u>0.00390</u>	0.00371
(4)	<i>Sewer. Residential, outside city limits.</i> Each residential City of Brandon metered user of the city sewer system, per 1 gallon of water used of metered flow (\$7.80 per 1,000 gallons for each residential user where users are metered by collecting entity as such)	<u>0.00780</u>	0.00743
(7)	<i>Base Service Charge (Base Rate).</i> In addition to rates and charges for water and sewer usage, all users of the municipal water and/or sewer system shall pay a basic service charge per connection.		
	Residential water customers who are connected to city sewer shall pay	<u>22.90</u>	21.81

	Residential water customers who are not connected to city sewer shall pay	<u>9.49</u>	9.04
	Residential customers using sewer services only shall pay	<u>13.41</u>	12.77
	Commercial water customers who are connected to city sewer shall pay	<u>34.04</u>	32.42
	All multi-family or commercial units on a master meter shall pay per serviced unit. This includes, but is not limited to, apartments condominiums, mobile home parks, etc.	<u>34.04</u>	32.42
	Commercial water customers who are not connected to city sewer shall pay	<u>15.05</u>	14.33
	Commercial customers using sewer services only shall pay	<u>18.98</u>	18.08
(8)	<i>Water. Commercial, inside and outside city limits.</i> Each commercial City of Brandon metered user of the city water system, per 1 gallon of water used of metered flow	<u>0.00295</u>	0.00281
(9)	<i>Sewer. Commercial, inside and outside city limits.</i> Each commercial City of Brandon metered user of the city sewer system, per 1 gallon of water used of metered flow (\$4.68 per 1,000 gallons for each commercial user where users are metered by collecting entity as such, inside or outside the city limits)	<u>0.00468</u>	0.00446

*For reference, utility rates amended by this Order are stricken through and the new rates effective upon approval and adoption of this Order are underlined.

This Order shall be effective with the May 2026 billing cycle, beginning with meter usage dates of 03/15/2026 thru 4/15/2026, and continuing thereafter until otherwise superseded, amended and/or modified by subsequent Order of the governing authorities of the City.

All Orders in conflict herewith are repealed.

This Order having been reduced to writing and no request for the same to be read by the Clerk having been made, the same was introduced by Alderman _____, seconded by Alderman _____, and was adopted by the following vote, to wit:

Sharon Womack, Alderman at Large	_____
Jarrad Craine, Alderman Ward 1	_____
Cris Vinson, Alderman Ward 2	_____
Harry Williams, Alderman Ward 3	_____
Lu Coker, Alderman Ward 4	_____
Jereme King, Alderman Ward 5	_____
David Farris, Alderman Ward 6	_____

The Mayor thereby declared the Motion carried and the Order adopted and approved on this the _____ day of _____, A.D., 2026.

BUTCH LEE, MAYOR

ATTEST:

MARY ANN HESS, CITY CLERK



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ALEX WADE, PUBLIC WORKS DIRECTOR
BOARD AGENDA: MARCH 2, 2026
SUBJECT: CHAPTER 82, ARTICLE II, SECTION 82-55
ORDINANCE AMENDMENT

Asking for your consideration to amend Chapter 82, Article II, Section 82-55 of the City of Brandon Code of Ordinances.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

- Chapter 82, Article II, Section 82-55 Amendment

ORDINANCE AMENDING CHAPTER 82, ARTICLE II, SECTION 82-55
OF THE CODE OF ORDINANCES OF THE CITY OF BRANDON, MISSISSIPPI,
REGULATING RATES AND CHARGES

BE IT ORDAINED that Chapter 82, Article II, Section 82-55 of the Code of Ordinances of the City of Brandon, Mississippi, regulating rates and charges, should be and the same is hereby amended as follows, to-wit:

Section 1: Section 82-55 shall read in full as follows, to-wit:

Sec. 82-55. – Rates Generally.

The monthly rate schedule for all users of water and local sewer furnished by the city shall increase no less than three percent annually October 1 of each year. The Mayor and Board of Aldermen will review the need annually for rate increases greater than the said three percent. Other utility rates imposed by the city shall be reviewed annually to determine whether an increase or decrease is deemed necessary.

Section 2: This Ordinance shall supersede any and all ordinances which are in conflict herewith.

Section 3: This Ordinance shall go into effect 30 days after passage.

The foregoing Ordinance having been first reduced to writing was read and considered and by motion of Alderman _____ and seconded by Alderman _____ was adopted by the following vote, to wit:

Sharon Womack, Alderman at Large	_____
Jarrad Craine, Alderman Ward 1	_____
Cris Vinson, Alderman Ward 2	_____
Harry Williams, Alderman Ward 3	_____
Lu Coker, Alderman Ward 4	_____
Jereme King, Alderman Ward 5	_____
David Farris, Alderman Ward 6	_____

The Mayor thereby declared the Motion carried and the Ordinance adopted and approved on this the _____ day of _____ A.D., 2026.

BUTCH LEE, MAYOR

ATTEST:

MARY ANN HESS, CITY CLERK



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ALEX WADE, PUBLIC WORKS DIRECTOR
BOARD AGENDA: MARCH 2, 2026
SUBJECT: UTILITY ADJUSTMENTS

Asking for your consideration to approve the attached utility adjustment recommendations for approval or denial by the Public Works Department pursuant to the City of Brandon Adjustment Policy.

The Mississippi Attorney General has opined the following regarding bill adjustments.

“Any policy allowing for the adjustment of a water customer’s bill must include a factual determination by the Municipal governing authorities that, because of unforeseen circumstances, the customer did not receive the benefits of the water service thereby warranting a reduction or compromise. Such factual determinations should be reflected in the Municipal minutes.”

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Utility Adjustments Listing

PUBLIC WORKS DEPARTMENT

ADJUSTMENT APPROVALS FOR 03/02/26 AGENDA

UNPOSTED ADJUSTMENTS					
Account Number	Name	Address	Adjustment Description	Amount	
61801000.00 89	Mya Stokes	5224 Woodstone Place	Broken line in yard	-\$198.99	
50162000.00 97	Tatyana Johnson	603 Barton Crossing	Broken line in yard	-\$24.53	
10750000.00 97	Kemble K Kennedy Jr.	260 Terrace Drive	Broken line in yard	-\$157.67	
21036000.00 98	Huey Smith	60 Terrapin Drive	Broken line in yard	-\$22.65	
10020000.00 97	Susan & Jerry Fulton	250 Burnham Road	Broken line in yard	-\$126.86	
40761000.00 98	Annie Adams	200 Morrow Street	Broken line in yard	-\$208.69	
61784000.00 98	Luther & Eleanor Gregg	5188 Country Meadows Ct	Broken line in yard	-\$218.64	
10850000.00 93	Billy Hughes	423 Lakebend Place	Dishwasher line break	-\$389.34	
50839000.00 98	Barbara Fowler	409 Brenmar Street	Broken line in yard	-\$140.53	
20305000.00 97	Donald O'Cain	182 Crossover Drive	Waive late fees	-\$24.56	
60746000.00 98	Ottris Mae Hall	225 Louis Wilson Drive	Waive late fees	-\$157.61	
10396000.00 98	Kroger Sprinkler	1811 W Government Street	Posting Error	-\$32.42	
10395000.00 98	The Kroger Co.	1811 W Government Street	Posting Error	\$32.42	
10417650.00 97	Bio Medical Applications of MS	209 Mar Lyn Drive	Posting Error	-\$32.42	
10417600.00 97	Bio Medical Applications of MS	209 Mar Lyn Drive	Posting Error	\$32.42	
150030600.00 98	Vanessa Townsend	129 Proctor Drive	Waive NSF fee	-\$40.00	
50498000.00 82	Olivia Briones	119A Martin Road	New tenant moved in	-\$0.30	
62006200.00 92	John Turner	2017 Pebble Creek Drive	Broken dishwasher line flooded house	-\$768.78	
20501000.00 94	Jaya Brown	139 Longmeadow Road	Waive late fee on BD	-\$18.96	
10455000.00 96	Windsor Lake MBS, LLC	100 Windsor Lake Blvd	Waive late fees	-\$297.32	
60259000.00 88	Matthew Kidd	308 Shiloh Road Apt 4	New tenant moved in	-\$379.49	
10381000.00 98	Merit Health Rankin	350 Crossgates Blvd.	Cooling Tower	-\$3,413.17	

DENIALS				
20429000.00 96	Leena Sharma	165 Summit Ridge	Broken line in yard	Customer was left multiple door hangers and didn't get leak repaired. Missed several pmts and cut off several times
61540000.00 96	Tiffany Denson Townes	604 Briars Bend	Broken line in yard	Didn't exceed 50% of Avg
40729700.00 97	Eloise Nelson	323A West Jasper Street	Unexplained Usage	Water went through the meter



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ALEX WADE, PUBLIC WORKS DIRECTOR
BOARD AGENDA: MARCH 2, 2026
SUBJECT: BLACK FORREST, LLC
MOWING & TRIMMING CEMETERIES
PROFESSIONAL SERVICES AGREEMENT

Asking for your consideration to approve the Professional Services Agreement with Black Forrest, LLC. for mowing & string trimming services at the rates specified below and authorize the Mayor to execute the same.

- Mow and String Trim - Lights of Liberty Cemetery (School Road) - \$255.00 per cut
- Mow and String Trim - Brandon Cemetery (Highway 468) - \$1,095.00 per cut
- Mow and String Trim - Old Brandon Cemetery (N College Street) - \$1,570.00 per cut
- Mow and String Trim – Ponderosa Cemetery (Appleridge Road) - \$255.00 per cut

The proposed Professional Services Agreement with Black Forrest, LLC provides rates for the City of Brandon for 1 year from the date of acceptance.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Black Forrest, LLC – Professional Services Agreement



CITY OF BRANDON
Maintenance
1000 MUNICIPAL DRIVE
BRANDON, MISSISSIPPI 39042

Brandon Cemeteries 2026 Lawn

Date: February 03, 2026

Sales: Andrew Forrest

Email: blackforrestllcms@gmail.com

Phone: 601-594-5034

CONTRACT SERVICES	Visits	Visit Price
Highway 468 Cemetery Annual Lawn Maintenance	Priced per Visit	\$1095.00

Scope of Work

- Weekly Visits throughout growing season and as needed throughout remainder of year
- Mow and trim all areas as required.
- Grass clippings shall be blown clean from headstones, sidewalks, roads, and walkways, after each mowing.
- Trim grass edges neatly around headstones, planting beds, trees, fences, utility poles, fire hydrants, etc.
- Edging of all trees, hedges, shrubs, and flower beds as required so that these areas present a neat and clean-cut appearance at all times.
- Trash pickup throughout the cemetery and drives. Does not include hauling off trash in the trash cans.

CONTRACT SERVICES	Visits	Visit Price
Highway 471/North College St Cemetery Annual Lawn Maintenance	Priced per Visit	\$1,570.00

Scope of Work

- Weekly Visits throughout growing season and as needed throughout remainder of year
- Mow and trim all areas as required.
- Grass clippings shall be blown clean from headstones, sidewalks, roads and walkways after each mowing.
- Trim grass edges neatly around headstones, planting beds, trees, fences, utility poles, fire hydrants, etc.
- Edging of all trees, hedges, shrubs, and flower beds as required so that these areas present a neat and clean-cut appearance at all times.
- Trash pickup throughout the cemetery and drives. Does not include hauling off trash in the trash cans.

CONTRACT SERVICES	Visits	Visit Price
School Road Cemetery Annual Lawn Maintenance	Priced per Visit	\$255.00

Scope of Work

- Weekly Visits throughout growing season and as needed throughout remainder of year
- Mow and trim all areas as required.
- Grass clippings shall be blown clean from headstones, sidewalks, roads and walkways, after each mowing.
- Trim grass edges neatly around headstones, planting beds, trees, fences, utility poles, fire hydrants, etc.
- Edging of all trees, hedges, shrubs, and flower beds as required so that these areas present a neat and clean-cut appearance at all times.
- Trash pickup throughout the cemetery and drives. Does not include hauling off trash in the trash cans.

CONTRACT SERVICES	Visits	Visit Price
Apple Ridge Road Cemetery Annual Lawn Maintenance	Priced per Visit	\$255.00

Scope of Work

- Weekly Visits throughout growing season and as needed throughout remainder of year
- Mow and trim all areas as required.
- Grass clippings shall be blown clean from headstones, sidewalks, roads and walkways, after each mowing.
- Trim grass edges neatly around headstones, planting beds, trees, fences, utility poles, fire hydrants, etc.
- Edging of all trees, hedges, shrubs, and flower beds as required so that these areas present a neat and clean-cut appearance at all times.
- Trash pickup throughout the cemetery and drives. Does not include hauling off trash in the trash cans.

GROUNDS MAINTENANCE TERMS + CONDITIONS

- Black Forrest Lawn Care LLC is insured for public liability and property damage. Any property including fences, light posts, patios etc., damaged by Black Forrest will be restored to its original condition at our expense.
All aspects of these specifications may be amended upon mutual agreement. Any such changes shall be in writing only and thereafter form a part of this contract.
- The Client may cancel this agreement with 30 days written notice should Black Forrest Lawn Care LLC fail to perform duties outlined in the contract after the Client gives three written notices to comply with the terms outlines in the contract. Upon termination of this contract, all prorated monies for services and hours that have already been rendered shall become immediately due and payable. This contract shall automatically renew for 12-month period with 1.5% increase in price unless notice is given by either party prior to the renewal date.
- Black Forrest Lawn Care LLC agrees to furnish materials and labor to complete in accordance with the plans and above listed specifications.
- Cuts will be from March 1st until October 31st

Procedure for Extra Work and Changes

Change Notice: Any Contract change in scope in excess of one thousand dollars (\$1,000.00) requires a Contract Change Notice under which Work is to proceed. Work will not commence under a Contract Change Notice (CNN) unless with written Owner approval.

For Changes in scope of less than one thousand dollars (\$1,000.00), Black Forrest Lawn Care LLC will provide the Customer notification by way of its Progress Report. In either instance, such notification shall be plain and clear in terms of scope and reason. Any record, telephone conversation or meeting in which such change in scope was introduced, shall be attached as supporting documentation.

Payment Terms and Conditions

Upon the acceptance of the work, payment of the unpaid balance Contract Price when due together with such Value Added Taxes as may be applicable to such payment.

Should the Client fail to make payments as they become due under the terms of the Contract or in the event of any claim, interest at twelve percent (12%) per annum above the prime rate on such unpaid amounts shall also become due and payable until payment.

Estimate authorized by: _____

Estimate approved by: _____

Signature Date: _____

Signature Date: _____



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ALEX WADE, PUBLIC WORKS DIRECTOR
BOARD AGENDA: MARCH 2, 2026
SUBJECT: STREET SWEEPER
AWARD BID

Asking for your consideration to award the bid in the amount of \$334,000.00 to Ingram Equipment for a new truck mounted vacuum street sweeper and authorize the Finance Director to proceed with the purchasing process for the equipment.

Bids were received on 2/12/2026 through the reverse auction process.

The street sweeper purchase was budgeted for in the FY26 Sanitation budget.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

- Bid Tab

GL Code: 100-220-730

Funding: Sanitation

Title:	Truck-mounted Vacuum Street Sweeper
Agency:	Mississippi > City of Brandon
Start date:	12-Feb-2026 10:00:00 AM CST
End date:	12-Feb-2026 10:30:00 AM CST

BidID	Username	Bid Amount	Bid Submittal Date/Time	First Name	Last Name	Company name	Email Address	Phone Number
117721	ingramequipment	334000.0000	12-Feb-2026 10:00:11 AM CST	Sherry	O'neil	Ingram Equipment	soneil@ingramequipment.net	8007492783



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ALEX WADE, PUBLIC WORKS DIRECTOR
BOARD AGENDA: MARCH 2, 2026
SUBJECT: HIGHWAY 18 WATERLINE EXTENSION PROJECT – STAR ROAD TO WEST SUNSET DRIVE
AWARD BID

Asking for your consideration to award the bid in the amount of \$626,605.00 to Red Oak Construction, LLC for the Highway 18 Waterline Extension Project – Star Road to West Sunset Drive - as the lowest and best bid received.

On February 26, 2026, ten bids were received for the project.

On November 17, 2025, the Board gave permission to advertise the project for bid.

This project will allow for the construction of a new waterline along Highway 18 from Star Road to West Sunset Drive.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

- Benchmark Recommendation Letter
- Bid Tab

February 26, 2026

Mayor Butch Lee
City of Brandon
1000 Municipal Dr.
Brandon, MS 39042

RE: City of Brandon
Highway 18 Northside Waterline Improvements
Benchmark # B-11868
Bid Results

Dear Mayor Lee:

The City of Brandon received ten (10) bids for the above-referenced project on February 26th, 2026, at 10:00 am. The ten (10) bids were as follows:

- | | |
|--|--------------|
| • Red Oak Construction, LLC | \$626,605.00 |
| • Hemphill Construction Co., Inc. | \$650,817.00 |
| • K Tucker Construction, LLC | \$656,912.50 |
| • Gulf Coast Solutions, LLC | \$657,200.00 |
| • Greenbriar Digging Service, LP | \$657,410.00 |
| • Thornton Construction Co., Inc. | \$733,000.00 |
| • Southern Rock, LLC | \$793,000.00 |
| • Precision Pipeline and Drilling, LLC | \$818,150.00 |
| • REV Construction, Inc. | \$848,975.00 |
| • Eubank Construction Co. | \$982,850.00 |

The apparent low base bid for the project was submitted by Red Oak Construction, LLC in the amount of \$626,605.00.

After reviewing and evaluating the bids and accompanying bid documents, no irregularities or deficiencies were identified in the apparent low bid that would warrant concern. Based on this review, it is our recommendation that the City award the contract to Red Oak Construction, LLC.

We can begin preparing these contract documents for execution by the City of Brandon and the Contractor once this award is made. Should you have any questions or need additional information, please do not hesitate to contact our office at 601-627-7780.

Sincerely,



Matthew Miller, P.E., P.L.S.
Benchmark Engineering & Surveying, LLC

Cc: File: B-11868
Carly Dearman
Alex Wade
Brady Knight




CERTIFIED BID TABULATION

PROJECT: Highway 18 Northside Waterline Improvements
 PROJECT NO.: B-11868
 OWNER: City of Brandon, MS
 BID DATE: 2/26/2026

ITEM NO.	DESCRIPTION	QTY.	UNIT	Red Oak Construction, LLC		Hemphill Construction Co., Inc.		K Tucker Construction, LLC		Gulf Coast Solutions, LLC		Greenbriar Digging Service , LP	
				UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL
1	MOBILIZATION	1	LS	\$ 7,500.00	\$ 7,500.00	\$ 27,142.00	\$ 27,142.00	\$ 7,500.00	\$ 7,500.00	\$ 18,000.00	\$ 18,000.00	\$ 14,000.00	\$ 14,000.00
2	CLEARING AND GRUBBING	1	LS	\$ 23,000.00	\$ 23,000.00	\$ 10,000.00	\$ 10,000.00	\$ 12,500.00	\$ 12,500.00	\$ 3,500.00	\$ 3,500.00	\$ 28,000.00	\$ 28,000.00
3	MAINTENANCE OF TRAFFIC	1	LS	\$ 3,500.00	\$ 3,500.00	\$ 500.00	\$ 500.00	\$ 3,100.00	\$ 3,100.00	\$ 1,500.00	\$ 1,500.00	\$ 750.00	\$ 750.00
4	SILT FENCE	2800	LF	\$ 4.60	\$ 12,880.00	\$ 1.50	\$ 4,200.00	\$ 3.00	\$ 8,400.00	\$ 4.00	\$ 11,200.00	\$ 4.50	\$ 12,600.00
5	WATTLES	200	LF	\$ 8.50	\$ 1,700.00	\$ 4.00	\$ 800.00	\$ 4.00	\$ 800.00	\$ 7.00	\$ 1,400.00	\$ 10.00	\$ 2,000.00
6	12" C-900 WATER MAIN (OPEN CUT)	6100	LF	\$ 44.25	\$ 269,925.00	\$ 46.00	\$ 280,600.00	\$ 48.00	\$ 292,800.00	\$ 48.00	\$ 292,800.00	\$ 46.75	\$ 285,175.00
7	12" C-900 WATER MAIN (IN CASING)	125	LF	\$ 68.00	\$ 8,500.00	\$ 70.00	\$ 8,750.00	\$ 75.50	\$ 9,437.50	\$ 72.00	\$ 9,000.00	\$ 62.00	\$ 7,750.00
8	24" STEEL CASING BORED	125	LF	\$ 325.00	\$ 40,625.00	\$ 375.00	\$ 46,875.00	\$ 360.00	\$ 45,000.00	\$ 330.00	\$ 41,250.00	\$ 260.00	\$ 32,500.00
9	12" I.D. HDPE DR-11 WATER MAIN (DIRECTIONAL DRILL) (INCLUDES ADAPTERS & REDUCERS)	550	LF	\$ 143.00	\$ 78,650.00	\$ 150.00	\$ 82,500.00	\$ 150.00	\$ 82,500.00	\$ 130.00	\$ 71,500.00	\$ 89.00	\$ 48,950.00
10	12" GATE VALVE ASSEMBLY	13	EA	\$ 4,150.00	\$ 53,950.00	\$ 4,450.00	\$ 57,850.00	\$ 4,900.00	\$ 63,700.00	\$ 5,500.00	\$ 71,500.00	\$ 4,970.00	\$ 64,610.00
11	10" GATE VALVE ASSEMBLY	2	EA	\$ 3,450.00	\$ 6,900.00	\$ 3,750.00	\$ 7,500.00	\$ 4,050.00	\$ 8,100.00	\$ 4,600.00	\$ 9,200.00	\$ 4,200.00	\$ 8,400.00
12	8" GATE VALVE ASSEMBLY	5	EA	\$ 2,435.00	\$ 12,175.00	\$ 2,500.00	\$ 12,500.00	\$ 3,400.00	\$ 17,000.00	\$ 3,250.00	\$ 16,250.00	\$ 2,925.00	\$ 14,625.00
13	DUCTILE IRON FITTINGS (WEIGHT OF THE FITTING BODY ONLY)	2200	LBS	\$ 15.00	\$ 33,000.00	\$ 15.00	\$ 33,000.00	\$ 11.50	\$ 25,300.00	\$ 12.00	\$ 26,400.00	\$ 8.75	\$ 19,250.00
14	FIRE HYDRANT ASSEMBLY	7	EA	\$ 6,250.00	\$ 43,750.00	\$ 7,200.00	\$ 50,400.00	\$ 7,500.00	\$ 52,500.00	\$ 6,900.00	\$ 48,300.00	\$ 8,300.00	\$ 58,100.00
15	CONNECTION TO EXISTING WATER MAIN (COLD TAP)	4	EA	\$ 5,500.00	\$ 22,000.00	\$ 6,000.00	\$ 24,000.00	\$ 5,600.00	\$ 22,400.00	\$ 6,850.00	\$ 27,400.00	\$ 8,800.00	\$ 35,200.00
16	UNDER CUT EXCAVATION	100	CY	\$ 17.50	\$ 1,750.00	\$ 2.00	\$ 200.00	\$ 7.50	\$ 750.00	\$ 5.00	\$ 500.00	\$ 20.00	\$ 2,000.00
17	SELECT BEDDING FOR FOUNDATION MATERIAL (ONLY FOR UNDERCUT AREAS)	100	CY	\$ 28.00	\$ 2,800.00	\$ 20.00	\$ 2,000.00	\$ 11.25	\$ 1,125.00	\$ 15.00	\$ 1,500.00	\$ 85.00	\$ 8,500.00
18	PERMANENT SEED AND MULCH	4	AC	\$ 1,000.00	\$ 4,000.00	\$ 500.00	\$ 2,000.00	\$ 1,000.00	\$ 4,000.00	\$ 1,500.00	\$ 6,000.00	\$ 3,750.00	\$ 15,000.00
TOTAL BID					\$ 626,605.00		\$ 650,817.00		\$ 656,912.50		\$ 657,200.00		\$ 657,410.00

BID RESULTS HAVE BEEN TABULATED ABOVE AND THE RESULTS ARE ACCURATE AND TRUE TO THE BEST OF MY KNOWLEDGE.

SIGNED: 
 PRINT: Matthew Miller, P.E.
 DATE: 2/26/2026




CERTIFIED BID TABULATION

PROJECT: Highway 18 Northside Waterline Improvements
 PROJECT NO.: B-11868
 OWNER: City of Brandon, MS
 BID DATE: 2/26/2026

ITEM NO.	DESCRIPTION	QTY.	UNIT	Thornton Construction Co., Inc.		Southern Rock, LLC		Precision Pipeline and Drilling, LLC		REV Construction, Inc.		Eubank Construction Co.	
				UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL	UNIT PRICE	SUB-TOTAL
1	MOBILIZATION	1	LS	\$ 13,450.00	\$ 13,450.00	\$ 75,000.00	\$ 75,000.00	\$ 20,000.00	\$ 20,000.00	\$ 42,000.00	\$ 42,000.00	\$ 16,000.00	\$ 16,000.00
2	CLEARING AND GRUBBING	1	LS	\$ 40,000.00	\$ 40,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00	\$ 20,000.00	\$ 20,000.00	\$ 12,000.00	\$ 12,000.00
3	MAINTENANCE OF TRAFFIC	1	LS	\$ 2,000.00	\$ 2,000.00	\$ 20,000.00	\$ 20,000.00	\$ 5,000.00	\$ 5,000.00	\$ 7,900.00	\$ 7,900.00	\$ 12,000.00	\$ 12,000.00
4	SILT FENCE	2800	LF	\$ 3.00	\$ 8,400.00	\$ 5.00	\$ 14,000.00	\$ 5.00	\$ 14,000.00	\$ 4.00	\$ 11,200.00	\$ 5.00	\$ 14,000.00
5	WATTLES	200	LF	\$ 15.00	\$ 3,000.00	\$ 14.00	\$ 2,800.00	\$ 5.00	\$ 1,000.00	\$ 5.00	\$ 1,000.00	\$ 8.00	\$ 1,600.00
6	12" C-900 WATER MAIN (OPEN CUT)	6100	LF	\$ 50.00	\$ 305,000.00	\$ 53.00	\$ 323,300.00	\$ 70.00	\$ 427,000.00	\$ 68.00	\$ 414,800.00	\$ 65.00	\$ 396,500.00
7	12" C-900 WATER MAIN (IN CASING)	125	LF	\$ 70.00	\$ 8,750.00	\$ 70.00	\$ 8,750.00	\$ 90.00	\$ 11,250.00	\$ 105.00	\$ 13,125.00	\$ 65.00	\$ 8,125.00
8	24" STEEL CASING BORED	125	LF	\$ 500.00	\$ 62,500.00	\$ 350.00	\$ 43,750.00	\$ 200.00	\$ 25,000.00	\$ 442.00	\$ 55,250.00	\$ 875.00	\$ 109,375.00
9	12" I.D. HDPE DR-11 WATER MAIN (DIRECTIONAL DRILL) (INCLUDES ADAPTERS & REDUCERS)	550	LF	\$ 160.00	\$ 88,000.00	\$ 150.00	\$ 82,500.00	\$ 140.00	\$ 77,000.00	\$ 170.00	\$ 93,500.00	\$ 275.00	\$ 151,250.00
10	12" GATE VALVE ASSEMBLY	13	EA	\$ 5,000.00	\$ 65,000.00	\$ 5,500.00	\$ 71,500.00	\$ 5,500.00	\$ 71,500.00	\$ 4,400.00	\$ 57,200.00	\$ 3,500.00	\$ 45,500.00
11	10" GATE VALVE ASSEMBLY	2	EA	\$ 4,200.00	\$ 8,400.00	\$ 4,500.00	\$ 9,000.00	\$ 4,500.00	\$ 9,000.00	\$ 3,600.00	\$ 7,200.00	\$ 5,500.00	\$ 11,000.00
12	8" GATE VALVE ASSEMBLY	5	EA	\$ 3,000.00	\$ 15,000.00	\$ 3,000.00	\$ 15,000.00	\$ 3,500.00	\$ 17,500.00	\$ 2,500.00	\$ 12,500.00	\$ 3,500.00	\$ 17,500.00
13	DUCTILE IRON FITTINGS (WEIGHT OF THE FITTING BODY ONLY)	2200	LBS	\$ 15.00	\$ 33,000.00	\$ 9.00	\$ 19,800.00	\$ 12.00	\$ 26,400.00	\$ 10.00	\$ 22,000.00	\$ 20.00	\$ 44,000.00
14	FIRE HYDRANT ASSEMBLY	7	EA	\$ 8,000.00	\$ 56,000.00	\$ 8,000.00	\$ 56,000.00	\$ 8,500.00	\$ 59,500.00	\$ 6,900.00	\$ 48,300.00	\$ 9,500.00	\$ 66,500.00
15	CONNECTION TO EXISTING WATER MAIN (COLD TAP)	4	EA	\$ 3,500.00	\$ 14,000.00	\$ 5,500.00	\$ 22,000.00	\$ 6,500.00	\$ 26,000.00	\$ 5,000.00	\$ 20,000.00	\$ 12,000.00	\$ 48,000.00
16	UNDER CUT EXCAVATION	100	CY	\$ 5.00	\$ 500.00	\$ 35.00	\$ 3,500.00	\$ 25.00	\$ 2,500.00	\$ 10.00	\$ 1,000.00	\$ 10.00	\$ 1,000.00
17	SELECT BEDDING FOR FOUNDATION MATERIAL (ONLY FOR UNDERCUT AREAS)	100	CY	\$ 40.00	\$ 4,000.00	\$ 55.00	\$ 5,500.00	\$ 25.00	\$ 2,500.00	\$ 60.00	\$ 6,000.00	\$ 25.00	\$ 2,500.00
18	PERMANENT SEED AND MULCH	4	AC	\$ 1,500.00	\$ 6,000.00	\$ 1,400.00	\$ 5,600.00	\$ 2,000.00	\$ 8,000.00	\$ 4,000.00	\$ 16,000.00	\$ 6,500.00	\$ 26,000.00
TOTAL BID					\$ 733,000.00		\$ 793,000.00		\$ 818,150.00		\$ 848,975.00		\$ 982,850.00

BID RESULTS HAVE BEEN TABULATED ABOVE AND THE RESULTS ARE ACCURATE AND TRUE TO THE BEST OF MY KNOWLEDGE.

SIGNED: 
 PRINT: Matthew Miller, P.E.
 DATE: 2/26/2026

Highway 18 Northside Waterline Improvements

Bid # 2026-02

February 26, 2026 - 10:00 a.m.

BIDDER	Cert of Responsibility	BID BOND	ADDENDUM	TOTAL BID
Red Oak Construction, LLC	15284	Swiss Re Corp. Solutions America	YES	\$626,605.00
K Tucker Construction , LLC	26435-MC	The Gray Casualty & Surety Co.	YES	\$656,912.50
Southern Rock, LLC	11591-MC	Western Surety Co.	YES	\$793,000.00
Precision Pipeline & Drilling, LLC	25549	West Bend Insurance Co.	YES	\$818,150.00
Hemphill Construction Construction, LLC	02449-MC	Federal Insurance Co.	YES	\$650,817.00
Gulf Coast Solutions, LLC	21981-MC	Travelers Casualty & Surety Co.	YES	\$657,200.00
Greenbriar Digging Service, Inc	04621-MC	Hartford Fire Insurance Co.	YES	\$657,410.00
Thronton Construction Company, Inc	11156-MC	The Gray Casualty & Surety Co.	YES	\$733,000.00
REV Construction, Inc	16869-SC	Travelers Casualty & Surety Co.	YES	\$848,975.00
Eubank Construction Company	24650-MC	Endurance Assurance Corp.	YES	\$982,850.00

This is to certify that the above is a true and accurate tabulation of bids received on

January 8, 2026

Rebecca Pevey
 Rebecca Pevey, Deputy City Clerk





MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ALEX WADE, PUBLIC WORKS DIRECTOR
BOARD AGENDA: MARCH 2, 2026
SUBJECT: CORNERSTONE WATER TANK
PERMISSION TO DEVELOP & ADVERTISE FOR BID

Asking for your permission to allow Benchmark Engineering to develop plans and advertise for bid the Cornerstone Water Tank Project.

This project will allow for the construction of a new water tank in the Northeast portion of the City of Brandon next to the new Cornerstone Water Well.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:
DATE: 02/27/2026
SUBJECT: CONSIDERATION TO APPROVE THE PURCHASE OF ONE 2025

ATTACHMENTS:

1. PARKS TRUCK F250 PURCHASE 03022026
2. BPR Truck quote Feb 26



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ALEX WADE, PUBLIC WORKS DIRECTOR
BOARD AGENDA: MARCH 2, 2026
SUBJECT: 2025 FORD F-250 XL 4X4 CREW CAB TRUCK
PARKS & RECREATION DEPARTMENT
PURCHASE APPROVAL

Asking for your consideration to approve the purchase of ONE 2025 Ford F-250 XL 4x4 Crew Cab Truck in the amount of \$47,448.10 from Gray-Daniels Auto Group for the Parks & Recreation Department. A second quote was received from Mac Haik Jackson Ford in the amount of \$47,827.00.

The truck purchase was budgeted for in the FY26 Parks & Recreation budget.

Thank you for your consideration in this matter. Please let us know if you have any questions.

ATTACHMENTS:

- Gray-Daniels Auto Group Quote
- Mak Haik Jackson Ford Quote

GL Code: 001-340-740

Funding: Parks & Recreation



Date: 2/6/2026 10:15 AM
 Salesperson: Steven Madrid
 Manager: Michael Milnick
 Customer ID #: 56630

FOR INTERNAL USE ONLY

BUSINESS NAME CONTACT City Of Brandon Home Phone : (601) 825-5021

Address : 1000 MUNICIPAL DRIVE
BRANDON, MS 39042 Rankin Work Phone :

E-Mail : abean@brandonms.org Cell Phone : (601) 825-5021

VEHICLE

Stock # : SEE05045 New / Used : **New** VIN : 1FT7W2BA1SEE05045 Mileage: 1920

Vehicle : 2025 Ford F-250 Color : Oxford White

Type : XL 4x4 SD Crew Cab 6.75 ft. box 160 W2B

MSRP/Sale Price	56,785.00
Discount	6,271.90
Sales Price Sub-Total	50,513.10
Tag and Title Fees	10.00
Dealer Document / Service Fee	425.00
Rebate	3,500.00
Cash Deposit	.00
Balance Forward	47,448.10

Customer Approval: _____ Management Approval: _____
 "Terms and Conditions subject to credit approval. For Information Only. This is not an offer or contract for sale."

KTP-002313 MS 9-NORMAL, NB, 102313, SG101 6960



VEHICLE DESCRIPTION
SUPER DUTY
 2025 F250 SRW, 4X4 CREW CAB
 XL 160" WB STYLESIDE
 6.8L DEVOT NA PFI V8 ENGINE
 10-SPEED AUTO TOROSHIFT-G

SE E05045
 EXTERIOR OXFORD WHITE
 INTERIOR MEDIUM DARK SLATE VINYL

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

- EXTERIOR**
- DOOR HANDLES - BLACK
 - HEADLAMPS - AUTOLAMP (ON/OFF)
 - TOW HOOKS
 - TRAILER SWAY CONTROL
 - TRAILER TOW MIRRORS
 - WIPERS - INTERMITTENT*

- INTERIOR**
- 4.2" PRODUCTIVITY SCREEN
 - AIR COND, MANUAL FRONT
 - CLOTH SUN VISORS
 - DRIVER SEAT - MANUAL LUMBAR
 - OUTSIDE TEMP DISPLAY
 - PARTICULATE AIR FILTER
 - POWER LOCKS AND WINDOWS
 - STEERING, TILT/TELESCOPE CRUISE & AUDIO CONTROLS

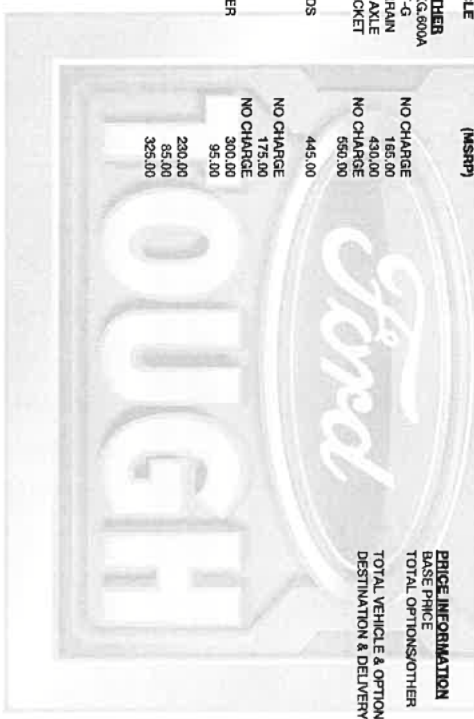
- FUNCTIONAL**
- 4-WHEEL ANTILOCK BRAKE SYS
 - FORDPASS™ CONNECT SQW-FI HOTSPOT TELEMATICS MODEM
 - HILL START ASSIST
 - MANUAL LOCKING HUBS
 - MONO BEAM COIL SPRING FRT SUSPENSION W/STAB BAR
 - REAR VIEW CAMERA
 - REMOTE KEYLESS ENTRY
 - SYNC®4 W/8" SCREEN

- SAFETY/SECURITY**
- ADVANCED TRAC™ WITH RSC®
 - AIRBAGS - SAFETY CANOPY®
 - BELT-MINDER CHIME
 - DRIVER/PASSENGER AIR BAGS
 - SECURE PKG 1 YR INCLUDED
 - SECURILOCK® ANTI-THEFT SYS
 - SOS POST-CRASH ALERT SYS™

- WARRANTY**
- 3YR/36,000 BUMPER / BUMPER
 - 5YR/60,000 POWERTRAIN
 - 5YR/60,000 ROADSIDE ASSIST
 - 5YR/100,000 DIESEL ENGINE

INCLUDED ON THIS VEHICLE

- OPTIONAL EQUIPMENT (OTHER REFERRED EQUIPMENT PKG.800A)**
- 10-SPEED AUTO TOROSHIFT-G
 - 17.5" FRT THE BSW ALL-TERRAIN
 - 37.3 ELECTRONIC-CONTROL AXLE FRONT LICENSE PLATE BRACKET
 - FRONT-ROAD PACKAGE
 - SPID LAMPS
 - FLAT-FORM TRAINING BOARDS
 - 100% POLYURETHANE INTERIOR
 - 90 STATE EMERSON 130V/400W OUIDE
 - SEPARATE THE AUD WHEEL
 - TRAILER BRAKE CONTROLLER
 - ROOF CLEARANCE LIGHTS
 - JACK
 - UPFITTER SWITCHES
 - 2ND AMP ALTERNATOR
 - XL CHROME PACKAGE
 - F-100 LAMPS



(MSRP)	NO CHARGE	183.00	NO CHARGE	11.65.00
(MSRP)	NO CHARGE	430.00	NO CHARGE	300.00
(MSRP)	NO CHARGE	590.00	NO CHARGE	95.00
(MSRP)	NO CHARGE	445.00	NO CHARGE	290.00
(MSRP)	NO CHARGE	83.00	NO CHARGE	325.00

PRICE INFORMATION

BASE PRICE	\$51,890.00
TOTAL OPTIONS/OTHER	2,800.00
TOTAL VEHICLE & OPTIONS/OTHER DESTINATION & DELIVERY	54,690.00
	2,995.00

RAMP ONE	RA3E	RAIL	<p>TOTAL MSRP \$56,785.00</p> <p>Scan The QR Code to get more details about this vehicle</p>
RAMP TWO		ITEM #:	
		23-5117 OPT 2	
<p>This label is affixed pursuant to the Federal Automobile Information Disclosure Act, Gasoline, License, and Title Fees, Sales and Local Taxes are not included. Dealer installed options or accessories are not included unless listed below.</p>			<p>SG101 N RB 2X \$30 002313 07 10 25</p>

030695 118517291

1ST7W2BA1 SEE05045 NB

California Air Resources Board

Environmental Performance

These ratings are not directly comparable to the U.S. EPA DOT light-duty vehicle label ratings. For information on how to compare, please see www.arb.ca.gov/ep_label.

Protect the environment. Choose vehicles with higher ratings.

Greenhouse Gas Rating (tailpipe only)



Smog Rating (tailpipe only)



Vehicle emissions are a primary contributor to climate change and smog. Ratings are determined by the California Air Resources Board based on this vehicle's measured emissions.

GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score **Not Rated**

Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Crash **Not Rated**

Driver Passenger **Not Rated**

Side Crash **Not Rated**

Front seat Rear seat **Not Rated**

Rollover **Not Rated**

Based on the risk of rollover in a single-vehicle crash.

Star ratings range from 1 to 5 stars (*****), with 5 being the highest. Source: National Highway Traffic Safety Administration (NHTSA). www.safercar.gov or 1-888-327-4236



WARNING: Operating, servicing and maintaining a passenger vehicle, pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P85Warnings.ca.gov/passenger-vehicle.

Get Pre-qualified now at www.ford.com/finance

48 BUILT YEARS TOUGH F-SERIES AMERICAS BEST SELLING TRUCKS

The FordPass™ Connect (modern) is active and sending vehicle data (e.g., diagnostic) to Ford. See in-vehicle settings for connectivity options.

*Based on 1977-2024 CV retail value. **FordPass Connect (optional on select vehicles), the FordPass App and complimentary Connected Services are required for remote features (see FordPass Terms for details). Connected Services require a cellular network and a data plan. Cellular network availability, evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Connected Services exclude MY17 models.

Ford Protect
 Based on Ford Protect. The only extended service plan fully backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit www.FordFinance.com.



Proposal Prepared For

Quick Quote *City of Brandon*

2025 FORD SUPER DUTY F-250 SRW

• 1FT7W2BA8SED40470

Trim CREW CAB XL 4WD

Exterior

Interior

Miles 0

Your Deal Breakdown

MSRP / Market Value	\$56,630.00
Savings	-\$5,738.00
Selling Price	\$50,892.00
Rebates	-\$3,500.00
Sales Sub Total	\$47,392.00
State Taxes And Fees	\$0.00
Doc Fee	\$425.00
Title Fee	\$10.00
Final Price	\$47,827.00

Your Sales Consultant

ROBERT JOBE

rjobe@drivejacksonford.com

Guest Signature

Manager Signature

Trade allowance subject to change upon in person inspection.

KTP-002361 KY 9-NORMAL, NB, 102361, SR141 3987



ford.com

SUPER DUTY

2025 F350 STW 4X4 CREW CAB
 AL 1600 V8 STEEL BE
 0.8L DIECT NA F108 ENGINE
 10-SPEED AUTO TOROSHIFT-10

SE D40470

EXTERIOR
 O FORD WHITE
 INTERIOR
 MEDIUM DARK SLATE VINYL

STANDARD EQUIPMENT INCLUDED AT NO EXTRA CHARGE

EXTERIOR
 - POOR HANDLES - BLACK
 - HEADLAMPS - AUTOLAMP
 - TOW HOOPS
 - TRAILER SWAY CONTROL
 - WIPERS - INTERMITTENT

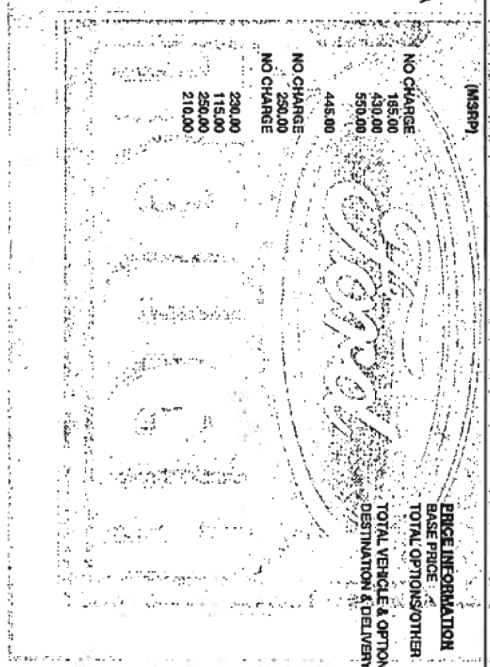
INTERIOR
 - 4.2" PRODUCTIONITY SCREEN
 - AIR COND. MANUAL FRONT
 - CLOTH SLN VPORS
 - DRIVER SEAT-MANUAL LUMBAR
 - OUTSIDE TEMP DISPLAY
 - PARTIULATE AIR FILTER
 - POWER LOCKS AND WINDOWS
 - STEERING-TILT TELESCOPE
 - CRUISE & AUDIO CONTROLS

FUNCTIONAL
 - 4-WHEEL ANTILOCK BRAKE SYS
 - FORDPASS™ CONNECT 5GM-FI
 - HILLSIDE START ASSIST
 - HILL START ASSIST
 - MANUAL LOCKING HUBS
 - MOON BEAM COIL SPRING FR
 - SUSPENSION W/STAB BAR
 - REAR VIEW CAMERA
 - REMOTE KEYLESS ENTRY
 - SYNC4™ W/8" SCREEN

SAFETY/SECURITY
 - ADVANCED TRAC™ W/TH PSCC
 - AIRBAGS - SAFETY CANOPY®
 - BELT-RIMMER CHIME
 - DRIVER/PASSENGER AIR BAGS
 - SECURE PKG 1 YR INCLUDED
 - SECURITY LOCK ANTI-THEFT SYS
 - SOS POST-CRASH ALERT SYS™
 - WARRANTY
 - 3YR/50,000 BUMPER 7 BUMPER
 - 5YR/100,000 POWERTRAIN
 - 5YR/100,000 ROADSIDE ASSIST
 - 5YR/100,000 DIESEL ENGINE

INCLUDED ON THIS VEHICLE

OPTIONAL EQUIPMENT/OTHER
 - PRESENER EQUIPMENT PRG 500A
 - 10-SPEED AUTO TOROSHIFT-10
 - 12K6/75R17E SW, ALL-TERRAIN
 - 3.7L ELECTRONIC-LOCKING AXLE
 - PKV OFF-ROAD PACKAGE
 - SMO PLATES
 - PLATONOR RUNNING BOARDS
 - 1000# GVW PACKAGE
 - 90 STATE EMISSIONS
 - SNOW FLOW PREP PACKAGE
 - SPARE TIRE AND WHEEL
 - JACK
 - UPITTER SWITCHES
 - 410 AMP DUAL ALTERNATOR
 - REMOTE START SYSTEM
 - DUAL BATTERY



NO CHARGE
 185.00
 430.00
 550.00
 445.00
 NO CHARGE
 250.00
 250.00
 250.00
 210.00

PRICE INFORMATION
 BASE PRICE \$51,890.00
 TOTAL OPTIONS/OTHER 2,645.00
 TOTAL VEHICLE & OPTIONS/OTHER \$54,535.00
 DESTINATION & DELIVERY 2,095.00

RAUM ONE	RAUM TWO	TRAILER
CAIK	CONVOY	47-A337 OUT 60

TOTAL MSRP \$56,630.00

Whether you decide to lease or finance your vehicle, you'll find the choices that are right for you. See your dealer for details or visit www.ford.com/finance.

SPECIAL ORDER
 SE141 N RB 2X S30 002361 05 14 25

UTCI
 CRATER CERBEREY RED PAMPHILUSKARHPOORXKPIROZPAAART

California Air Resources Board

Environmental Performance

These ratings are not directly comparable to the U.S. EPA/DOT light-duty vehicle label ratings. For information on how to compare, please see www.arb.ca.gov/ep_label.

Protect the environment. Choose vehicles with higher ratings:

Greenhouse Gas Rating (tailpipe only)



Smog Rating (tailpipe only)



Vehicle emissions are a primary contributor to climate change and smog. Ratings are determined by the California Air Resources Board based on the vehicle's measured emissions.



GOVERNMENT 5-STAR SAFETY RATINGS

Overall Vehicle Score Not Rated
 Based on the combined ratings of frontal, side and rollover. Should ONLY be compared to other vehicles of similar size and weight.

Frontal Driver Not Rated
 Passenger Not Rated

Crash Frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

Side Front seat Not Rated
 Rear seat Not Rated

Crash Not Rated

Rollover Not Rated
 Based on the risk of rollover in a single-vehicle crash.

WARNING: Operating, servicing and maintaining a passenger vehicle pickup truck, van, or off-road vehicle can expose you to chemicals including engine exhaust, carbon monoxide, phthalates, and lead, which are known to the State of California to cause cancer and birth defects or other reproductive harm. To minimize exposure, avoid breathing exhaust, do not idle the engine except as necessary, service your vehicle in a well-ventilated area and wear gloves or wash your hands frequently when servicing your vehicle. For more information go to www.P95Warnings.ca.gov/passenger-vehicle.

48 BUILT YEARS TOUGH F-SERIES AMERICAS BEST SELLING TRUCKS

The FordPass™ Connect mobile data is active and sending vehicle data (e.g., diagnostic) to Ford™. See in-vehicle settings for connectivity options.

*Based on NHTSA's 2024, CV total sales.
 **FordPass Connect (optional on select vehicles), is a mobile data service that provides real-time vehicle location, FordPass Connect (optional on select vehicles) and features depend on compatible ATZ network availability. Evolving technology/cellular network or vehicle condition may limit connectivity. Connected service excludes Wi-Fi hotspot.

FORD PROTECT

Ink on Ford Protect: The only extended service plan with backed by Ford and honored at every Ford dealership in the U.S., Canada and Mexico. See your Ford dealer or visit www.FordProtect.com.





MEMORANDUM

DATE: MARCH 02, 2026
TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: ALEX WADE, PUBLIC WORKS DIRECTOR
SUBJECT: APPROVAL OF REPAIR QUOTE – 2016 FRIEGHTLINER – VIN 5746

Asking for your consideration to approve the quote from Empire Truck Sales, LLC in the amount of \$10,360.95 for repairs to the 2016 FRIEGHTLINER – VIN 5746. A second quote was received from Clarke Power Service in the amount of \$12,667.93.

The attached quotes are for repairs to the turbo and actuator.

This unit is our largest dump truck and serves the critical function of pulling Public Works' heaviest equipment on the lowboy trailer, making timely repair important for ongoing operations.

Thank you for your consideration in this matter. Please let me know if you have any questions.

ATTACHMENTS:

Empire Truck Repair Quote
Clark Power Service Repair Quote



EMPIRE TRUCK SALES, LLC

373 HIGHWAY 49 SOUTH / RICHLAND, MS 39218
 6019395000 / E-Mail: info@empiretruck.com
 MON-FRI 6:00AM-12:00AM / SAT-SUN 6:00AM-6:00PM /

Jackson	MS	601-939-5000	Brookhaven	MS	601-835-4400
Meridian	MS	601-482-5575	Mobile	AL	251-330-0088
Columbus	MS	662-328-0820	Slidell	LA	985-641-4000
Hattiesburg	MS	601-584-1100	Monroe	LA	318-345-5000
Biloxi	MS	228-365-0000	Pensacola	FL	850-316-9000
Natchez	MS	601-442-3614	(MV 94205)		
Winona	MS	662-368-3680	Mossyhead	FL	850-951-2100
			(MV 94817)		

Bill-To 52236 Owner CITY OF BRANDON

CITY OF BRANDON
 PO BOX 1539
 ATTN: ACCT. PAYABLE
 BRANDON, MS 39043-1539

V.I.N
1FVHCYCY0GHHH5746

Estimate
EE001090579
P.O. Number
 REQUIRED
Invoice Date

6018255021 Customer Fleet ID 5746
 Vehicle Unit ID 212777 Year 16
 Claim Number Make FTL
 Model M2106

Date In	Date In Service	Mileage	Bill Type	Terms	Writer	Reviewer
01/28/2026	11/18/15	123,456	SR	NET10	013561	

Estimate Operations

Job#1 #01-010

DETROIT ENGINE - MECHANICAL

Condition CUSTOMER REQUESTS ESTIMATE TO REPLACE TURBO AND ACTUATOR

Cause

Correction

Qty	Item	Description	Price	Extended
		LABOR TO PERFORM REPAIRS		2,050.00
1	001C/6382091RX	KIT, TURBOCHARGER ACTUATOR	1,914.51	1,914.51
-1	001C/6382091RX-CORE	(4034090D) KIT, TURBOCHARGER AC	350.00	-350.00
1	001C/3798351RX	KIT, ICP TURBOCHARGER	5,941.22	5,941.22
-1	001C/3798351RX-CORE	(3780074D) KIT, ICP TURBOCHARGE	875.00	-875.00
4	001C/5263462	NUT, TWELVE POINT	4.53	18.12
1	001C/5263924	GASKET, TURBOCHARGER	24.71	24.71
2	001C/5286984	STUD, DOUBLE END COLLAR	13.00	26.00
2	001C/3684284	WASHER, SEALING	8.46	16.92
1	001C/3678603	SEAL, O RING	5.40	5.40
1	001C/3678912	SEAL, O RING	12.18	12.18
1	001C/4931365	GASKET, OIL DRAIN	0.69	0.69
2	001C/4944257	WASHER, SEALING	21.50	43.00
1	001C/3678912	SEAL, O RING	12.18	12.18
1	001C/2880214	GASKET, EXH OUT CONNECTION	16.38	16.38
1	001C/2880212	CLAMP, V BAND	79.64	79.64
1	001C/3798351RX-CORE	(3780074D) KIT, ICP TURBOCHARGE	875.00	875.00
1	001C/6382091RX-CORE	(4034090D) KIT, TURBOCHARGER AC	350.00	350.00
1	frt	SHIPPING AND HANDLING	200.00	200.00
Total Labor		2,050.00	Total Parts/Others	8,310.95
			Total	10,360.95



EMPIRE TRUCK SALES, LLC

373 HIGHWAY 49 SOUTH / RICHLAND, MS 39218
 6019395000 / E-Mail: info@empiretruck.com
 MON-FRI 6:00AM-12:00AM / SAT-SUN 6:00AM-6:00PM /

Jackson	MS	601-939-5000	Brookhaven	MS	601-835-4400
Meridian	MS	601-482-5575	Mobile	AL	251-330-0088
Columbus	MS	662-328-0820	Slidell	LA	985-641-4000
Hattiesburg	MS	601-584-1100	Monroe	LA	318-345-5000
Biloxi	MS	228-365-0000	Pensacola	FL	850-316-9000
Natchez	MS	601-442-3614	(MV 94205)		
Winona	MS	662-368-3680	MossyHead	FL	850-951-2100
			(MV 94817)		

Bill-To 52236 Owner CITY OF BRANDON
 CITY OF BRANDON
 PO BOX 1539
 ATTN: ACCT. PAYABLE
 BRANDON, MS 39043-1539
 6018255021
 Vehicle Unit ID 212777
 Claim Number

V.I.N
1FVHCYCY0GHHH5746
 Customer Fleet ID 5746
 Year 16
 Make FTL
 Model M2106

Estimate
EE001090579
P.O. Number
 REQUIRED
Invoice Date

Date In	Date In Service	Mileage	Bill Type	Terms	Writer	Reviewer
---------	-----------------	---------	-----------	-------	--------	----------

01/28/2026 11/18/15 123,456 SR NET10 013561

- TERMS AND CONDITIONS OF SALE
- Payment Terms. All balances are due on delivery or on the 10th of the month following the purchase at the option of Empire. A finance charge of 1 1/2% per month or the maximum permitted by law whichever is less will be added to all balances past due. Customer is responsible for any present or future excise, sales, use or other tax applicable to the sale or use of the goods or services purchased hereunder, and agrees to defend, indemnify and hold Empire harmless of and from any claim or demand for same.
 - Forum Selection Clause and Choice of Law. To the extent any matter is not covered by arbitration as provided below, the exclusive venue for any proceeding relating in any manner to this invoice, any transaction with Empire (or any person or entity associated with Empire) or Customer's business relationship with Empire and Customer will be a state court in Rankin County, Mississippi (except for claims relating to facilities located outside of Mississippi, then in the county where such facility is located), or in any federal court having jurisdiction over such county. All disputes arising out of or related to this transaction shall be governed by the laws of the State of Mississippi.
 - Disclaimer of Warranties and Limitation of Liabilities. To the fullest extent permitted by law, Empire hereby expressly disclaims all warranties, either expressed or implied, including any warranty of merchantability or fitness for a particular purpose, and Empire neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said goods or services. The liability of Empire for all claims in contract, tort (including negligence and products liability) or otherwise arising out of or resulting from the purchase of the goods and/or services shall not exceed the price to Customer allocable to the good or service which gives rise to the claim, and in no event shall Empire's liability exceed the total purchase price of this invoice. In no event shall Empire be liable for any incidental, consequential, punitive, exemplary, indirect, or special damages including, but not limited to, injuries to persons or damage to property, loss of profits or anticipated profits, or loss of use. Any warranties on the product sold hereby are those made by the manufacturer which shall be the sole and exclusive remedy, whether in contract, warranty, tort or strict liability.
 - Cost of Collection. In the event Customer defaults in the payment of the amount due herein, Customer agrees to pay for all costs of collection, including without limitation, all court costs and attorneys' fees.
 - Arbitration Agreement and Waiver of Jury Trial. Empire and Customer hereby agree to this arbitration agreement ("Arbitration Agreement").
 - CLAIMS AND DISPUTES COVERED. Except for those claims described below under the heading "MATTERS NOT COVERED BY ARBITRATION," Empire and Customer agree that either party may elect to resolve by BINDING ARBITRATION all claims and disputes between us ("Covered Claims"). This includes, but is not limited to: all claims and disputes arising out of, in connection with, or relating to Customer's business relationship with Empire; any and all invoices, transactions, solicitations, all documents, promotions, or advertising; any actions or omissions relating to this or any other matter between Empire and Customer; whether any such claim must be arbitrated; the validity and enforceability of this Arbitration Agreement and this agreement; any alleged fraud or misrepresentation; any claim based on or arising under any federal, state, or local law, statute, regulation, ordinance or rule; any claim or dispute based on any alleged tort (wrong), including intentional torts; and any claim for injunctive, declaratory or equitable relief.
 - COVERED CLAIMS AGAINST THIRD PARTIES. This Arbitration Agreement also covers any claim or dispute between Customer and any of Empire's employees, officers, agents or directors; any of its affiliate entities; any third parties related to the transaction; and any of the employees, officers, agents or directors of such affiliates or third parties. In addition, if Empire becomes a party in any lawsuit that Customer has with any third party, whether through intervention by Empire or by motion made by Customer or any third party, all claims in that lawsuit between Customer and the third party will be subject to binding arbitration under this Arbitration Agreement provided that the third party is required to agree to resolve such claims by arbitration.
 - MATTERS NOT COVERED BY ARBITRATION. Customer agrees that Empire does not have to initiate arbitration before exercising lawful self-help remedies or judicial remedies of garnishment, repossession, replevin, or foreclosure, but instead may proceed in court for those judicial remedies (an "Excluded Collateral Lawsuit"). Customer may assert in court any defenses Customer may have to Empire's claims in an Excluded Collateral Lawsuit, but any claim or counterclaim for recession or damages Customer may have arising out of, relating to, or in connection with Empire's exercise of those remedies must be arbitrated. Instead of pursuing arbitration, either Empire or Customer also have the option to bring a lawsuit in court to seek to recover an amount which does not exceed the total sum of \$25,000 (including costs and attorneys' fees), provided that no relief other than such recovery is requested in such lawsuit (an "Excluded Damages Lawsuit"). If an Excluded Damages Lawsuit is filed, the other party cannot require that the claims in that lawsuit be arbitrated. If such an Excluded Damages Lawsuit is filed by Customer or Empire, and any party that lawsuit files an amendment, counterclaim, cross-claim, or third-party claim seeking to recover more than \$25,000, then that claim, counterclaim, cross-claim or third party claim must be arbitrated in accordance with the procedures set forth in this Arbitration Agreement. Neither Customer nor Empire shall be deemed to have waived any arbitration rights by the fact of having exercised any self-help or judicial remedies, or by having filed any claims including but not limited to an Excluded Damages Lawsuit in a court.
 - ARBITRATION FORUM AND RULES. The arbitration will be conducted in accordance with the Commercial Arbitration Rules of the American Arbitration Association ("AAA") and shall be conducted by the AAA or any other arbitrator selected by mutual agreement of the parties. The arbitration shall be conducted in Rankin County, Mississippi (except for claims relating to facilities located outside Mississippi, then in the county where such facility is located). All fees and charges of the Arbitrator shall be shared equally provided, however, that the Arbitrator may award reimbursement of such costs to the prevailing party. Each party shall also pay for its own costs, including fees for attorneys, experts and witnesses, unless otherwise provided by law or section 4 above, to the extent permitted by applicable law.
- TO THE FULLEST EXTENT PERMITTED BY LAW, BOTH EMPIRE AND CUSTOMER ARE VOLUNTARILY WAIVING ANY RIGHT TO AN ADJUDICATION BY A COURT OF LAW (INCLUDING TRIAL BY JURY) OF ALL CLAIMS AND DISPUTES COVERED BY THIS ARBITRATION AGREEMENT.

If there are problems with this repair visit, we must be contacted immediately in order to expedite the follow up procedures

TERMS: STRICTLY CASH, APPROVED ACCOUNT

I, Customer, hereby acknowledge receipt of the above described goods and/or receipt of the item(s) on which services were performed in the specified quantities and prices and agree to pay Empire Truck Sales, LLC (Empire) as set forth herein. By signing this form or by taking possession of the goods and/or the item(s) on which services were performed or by otherwise accepting the same, I agree to and accept the terms and conditions of sale set forth above, including but not limited to the forum selection clause, disclaimer of warranties, limitation of liabilities, and binding arbitration provisions. Customer authorizes the repair to be performed along with the use of necessary materials. Empire employees may operate equipment for purposes of testing, inspection or delivery, at Customers risk. An express mechanics lien is acknowledged on the repaired equipment to secure the amount of repairs thereto. It is agreed that Empire assumes no responsibility for loss or damage by theft or fire to equipment placed with Empire for storage, sale, repair or while field testing.

* This charge represents costs and profits to the motor vehicle repair facility for miscellaneous shop supplies or waste disposal. In Florida: F.S. 403.1718 Mandates a \$1.00 fee for each new tire sold. F.S. 403.7185 Mandates a \$1.50 for each new or remanufactured battery sold. Workmanship is guaranteed for 90 days after the repair is completed. Parts are warrantied per manufacturer.

Misc. Charges	200.00
Merchandise	8,110.95
Labor:	2,050.00
Sublet:	0.00
Prepay:	0.00
Misc Supplies:*	287.00
Taxes:	0.00
Total:	10,647.95

Please Remit Payment to:
 Empire Truck Sales, LLC
 PO Box 54325
 Jackson, MS 39288-4325

RECEIVED BY: _____



EMPIRE TRUCK SALES, LLC

373 HIGHWAY 49 SOUTH / RICHLAND, MS 39218
 6019395000 / E-Mail: info@empiretruck.com
 MON-FRI 6:00AM-12:00AM / SAT-SUN 6:00AM-6:00PM /

Jackson	MS	601-939-5000	Brookhaven	MS	601-835-4400
Meridian	MS	601-482-5575	Mobile	AL	251-330-0088
Columbus	MS	662-328-0820	Slidell	LA	985-641-4000
Hattiesburg	MS	601-584-1100	Monroe	LA	318-345-5000
Biloxi	MS	228-365-0000	Pensacola	FL	850-316-9000
Natchez	MS	601-442-3614	(MV 94205)		
Winona	MS	662-368-3680	MossyHead	FL	850-951-2100
			(MV 94817)		

Bill-To 52236 Owner CITY OF BRANDON
CITY OF BRANDON
 PO BOX 1539
 ATTN: ACCT. PAYABLE
 BRANDON, MS 39043-1539

V.I.N
1FVHCYCY0GHHH5746

6018255021 Customer Fleet ID 5746
 Vehicle Unit ID 212777 Year 16
 Claim Number Make FTL
 Model M2106

Estimate
EE001090579
P.O. Number
 REQUIRED
Invoice Date

Date In	Date In Service	Mileage	Bill Type	Terms	Writer	Reviewer
01/28/2026	11/18/15	123,456	SR	NET10	013561	

!!!!RECEIVE THIS INVOICE/STATEMENT/ESTIMATE BY EMAIL!!!!

EMAIL US AT CREDITETS@EMPIRETRUCK.COM

THERE WILL BE A 3% CREDIT CARD FEE / NO CREDIT CARDS WILL BE TAKEN OVER THE PHONE

CLARKE

Power Services

460 US HWY 49
JACKSON, MS 39218
Phone: (601) 932-2424

SERVICE ESTIMATE: E108001474

BILL TO
BRANDON, CITY OF - 106413
P.O. BOX 1539
BRANDON MS 39043
P: (601) 825-5021
F: (601) 824-4597

DELIVER TO
BRANDON, CITY OF - 106413
P.O. BOX 1539
BRANDON MS 39043
P: (601) 825-5021
F: (601) 824-4597

DATE PROMISED	ESTIMATE EXP DATE	SALES TYPE	ADVISOR	TERMS	CUSTOMER REFERENCE	ENGINE HOURS		
2/28/2026 2:48:00PM	2/27/2026	SC	LARRY ALLEN	NET30		0		
YEAR	MAKE	MODEL	VIN	CUSTOMER UNIT #	COMPONENT S/N	IN SERVICE	ODOMETER IN	ODOMETER OUT
2016	FREIGHTLINER	M2	1FVHCYCY0GHHH5746	5746			19999	0

Estimate Operations

JOB #1 045-000-000
COMPLAINT Power Plant
CAUSE
CORRECTION

SC Power Plant

QTY	ITEM	VMRS	DESCRIPTION	UNIT PRICE	EXTD PRICE
1	108C/3798351RX		TURBO KIT	7,795.80	7,795.80
-1	108C/3798351RX-Core		TURBO CORE	1,011.77	-1,011.77
1	108C/3798351RX-Core		TURBO CORE	1,011.77	1,011.77
1	108C/6382091RX		VGT ACTUATOR	2,512.13	2,512.13
-1	108C/6382091RX-CORE		VGT ACTUATOR CORE	300.00	-300.00
1	108C/6382091RX-CORE		VGT ACTUATOR CORE	300.00	300.00
1	140010		SUPPLIES EXPENSE (040S)	200.00	200.00
1	158010		FREIGHT	150.00	150.00
	LABOR CUMZZZ		CUMMINS - MISC GENERAL LABOR OP		1,860.00
1	PROG		COMPUTER HOOKUP FEE	150.00	150.00

JOB #1 045-000-000

SUB TOTAL: 12,667.93

ESTIMATE

PLEASE NOTE

Customer hereby agrees as follows: A. Clarke Power Services, Inc. ("Clarke") is authorized to perform the above work and to furnish all necessary parts and materials (the "Work"). B. The Terms and Conditions for Service of Vehicles or Generators posted on Clarke's website at www.clarkepowerservices.com/termsconditions (the "Terms") shall govern the Work, are incorporated herein by reference and are available to Customer from Clarke upon request. C. The Terms are the only terms that govern the Work, and together with this document comprise the entire agreement between the parties, and supersede all prior or contemporaneous understandings, agreements, and communications. D. The Terms prevail over any of Customer's terms and conditions regardless whether or when Customer has submitted its request for proposal, order, or such terms. Provision of services to Customer does not constitute acceptance of any of Customer's terms and conditions and does not serve to modify or amend the Terms.

SUBTOTAL	12,667.93
SHOP SUPPLIES	0.00
EPA CHARGE	0.00
SALES TAX	0.00
TOTAL INVOICE	12,667.93
UPFRONT DEPOSIT	0.00
TOTAL DUE	12,667.93

AUTHORIZED BY _____ DATE _____

PICK-UP BY _____ DATE _____

CONTACT CUST _____ DATE/TIME _____

Please Remit Payment to:
CLARKE POWER SERVICES, INC.
PO Box 710157
Cincinnati, OH 45271-0157
Phone: (513) 771-2200
Fax: (513) 771-0520

WARNING! PAYMENT FRAUD ADVISORY: If you receive any communication (i.e., email, letter, etc.), containing a request to change payment remittance instructions to Clarke (i.e., wire, ach, check, etc.), please call Chip Thomas, Clarke's Credit Director, at (513) 475-3454 immediately to verify the accuracy of the information prior to sending any funds.



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: JOEY BARNETTE
DATE: 02/26/2026
SUBJECT: **RCSD PERMIT FEE WAIVER - LEARNING CENTER ELECTRICAL REPAIR (200 SCHOOL ROAD)**

Rankin County School District has requested that the City waive permitting fees associated with an electrical repair at the Learning Center Campus located at 200 School Road in Brandon. The request states that one phase conductor serving the Family Resource Building is damaged and needs replacement, and that Synergy Electric has been hired to perform the work. If approved, the waiver should apply to permit fees for this specific repair and should not waive any required permits, inspections, code compliance, or contractor licensing requirements.

ATTACHMENTS:

1. RCS Permit Waiver Request_Learning Center



www.rcsd.ms

City of Brandon Board of Alderman

February 24, 2026

RE: Learning Center Electrical Repair

To Whom it may concern:

Rankin County School District (RCSD) is needing to make an electrical repair at the Learning Center Campus located at 200 School Road here in Brandon. One of the phase conductors that serves the Family Resource Building is bad and needs to be replaced. We have hired Synergy Electric to make this repair. RCSD is asking for any permitting fees to be waived if possible as we are a Governmental Agency providing an education for the students that attend RCSD.

If you have any questions, please contact Johnny Jones at:

Johnny.jones@rcsd.ms

(601)940-4413

Shane Sanders

Superintendent of Education



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:
DATE: 02/26/2026
SUBJECT: CONSIDERATION TO APPROVE A DEVELOPMENT REVIEW APPL

ATTACHMENTS:

1. MBOA The Heights At Brandon Retail - Staff Report
2. Development review application
3. Dev Review Ren & Site

Application # 26-009
Subject Property: 215 Heights Drive
Applicant: Jackson Brothers Construction



STAFF REPORT

CASE # 26-009

Project: Brandon Heights Multi-Use Building (The Heights at Brandon)

Project Type: Development Review

Lease Area: +/- 11 acres

Planning Commission: February 23, 2026

Mayor & Board of Aldermen: March 2, 2026

Zoning District: PUD Planned Unit Development

Ward: 4 – Coker

Planning Commission Recommendation: Recommended approval of the Development Review for Brandon Heights Multi-Use Building (Case #26-009), consistent with the staff memo recommendation.

Vote: 4-0 (unanimous among members present); 2 absent.

EXECUTIVE SUMMARY:

The applicant requests Development Review consideration for a retail/restaurant addition as part of the ongoing “The Heights at Brandon” mixed-use development. The submittal depicts a multi-use commercial building (restaurant and retail components) and associated site improvements. Staff has reviewed the application and supporting plan set for Development Review completeness and general consistency with City development expectations for access, circulation, utilities, life-safety coordination, and site functionality. Staff recommends the Planning Commission recommend approval to the Mayor and Board of Aldermen, contingent upon completion and approval of all final reviews by the Fire Department, City Engineer, Community Development, Public Works, and any other applicable City staff/departments prior to issuance of any permits.

BACKGROUND AND REQUEST:

A. Background / Site Context

The subject property is within an existing Planned Unit Development (PUD) established for the broader “The Heights at Brandon” mixed-use project area. The current use is identified as vacant for this phase/tract, and the proposed use is mixed-use commercial consistent with the development’s intended pattern.

Application # 26-009

Subject Property: 215 Heights Drive

Applicant: Jackson Brothers Construction

B. Current Request

The applicant requests Development Review action for the proposed Brandon Heights Multi-Use Building and related site work, including building construction and necessary site/utility coordination consistent with City requirements and the approved PUD framework.

Application # 26-009
Subject Property: 215 Heights Drive
Applicant: Jackson Brothers Construction

STAFF FINDINGS

Based on the submitted materials, Community Development Review finds:

1. Submittal Completeness for Development Review:

The application and supporting plans provide sufficient information for Development Review consideration at this stage, with final engineering and code compliance to be confirmed through subsequent permitting and construction plan review.

2. Use and General Consistency:

The proposed retail/restaurant mixed-use component is consistent with the PUD's mixed-use intent and the ongoing development pattern in this area.

3. Site Function and Access:

The plan set depicts a buildout scenario that is intended to function as part of the overall development circulation system. Final access geometry, striping/signage, and any required public-works coordination remain subject to City review and approval.

4. Utilities / Drainage / Public Infrastructure:

The project will require final coordination and approval of civil, grading, drainage, and utility plans to confirm serviceability, stormwater management, and any required public infrastructure improvements.

5. Fire Department / Life-Safety:

Final verification of fire access, fire protection features, and life-safety compliance is required through Fire Department review and the City's building permit process, including successful inspections prior to occupancy.

6. Construction Documents:

All construction documents remain subject to detailed review by the City Engineer and applicable City staff prior to permit issuance to ensure the final plans meet City standards and adopted code requirements.

Application # 26-009
Subject Property: 215 Heights Drive
Applicant: Jackson Brothers Construction

STAFF RECOMMENDATION

Staff recommends that the Planning Commission recommend approval to the Mayor and Board of Aldermen for Development Review for the Brandon Heights Multi-Use Building (Case #26-009), based on the information submitted and subject to the condition that approval and any permit issuance are contingent upon final review and approval by the Fire Department, City Engineer, Community Development, Public Works, and any other applicable City staff/departments. This includes, but is not limited to, final approval of civil and utility plans, grading and storm drainage, access and circulation details, parking and ADA compliance verification, required fire and life-safety items, and all other construction documents and inspections required by the City prior to issuance of permits that would authorization to commence construction.

EXHIBITS:

1. Presentation Packet – The Heights at Brandon Retail

Report Prepared By: Joey Barnette, Community Development Director

Case: 26-009



COMMUNITY DEVELOPMENT
Development Review
Application

2/12/26
DATE RECEIVED
260155
CASE NUMBER

The Heights At Brandon Retail		215 Heights Drive	
Project Name or Description		Project Address	
Planned Unit Development	H08Q000007 00021	11	
Application Type	Parcel Number	Size of Subject Property in Acres	
Planned Unit Development	Vacant	Mixed Use	
Current Zoning Classification	Current Use of Property	Proposed Use of Property	
Brief Description of Proposed Development			
A retail/restaurant addition to an ongoing development.			
City of Brandon	City of Brandon	Entergy Mississippi, Inc.	
Water Service	Sewer Service	Electric Service	
Jackson Brothers Construction		Sam Hawkins	
Applicant		Contact Name	
1002 Walker Rd.		(985)415-0440	
Address		Telephone	
Sumrall	MS 39482	shawkins@jbchr.com	
City	State Zip Code	Email	
Brandon Developer		Joe Thrash	
Owner (if different from applicant)		Contact Name	
19 Woodstone Plaza		(601)271-2290	
Address		Telephone	
Hattiesburg	MS 39401	joe@thethrashgroup.com	
City	State Zip Code	Email	

STAFF ONLY

Accepted By	Project Coordinator	iWorQ Reference Number	Review Fees
Board Review Date	Board Action		

Permit Holder's Signature:

Date: 2/12/2026

permitting@brandonms.org



**Brandon Mixed-Use
Development: Retail**

Brandon, MS

DPA PN: 23015-03

PERMIT SET

09 FEB. 2026



Team

Owner
Architect
Civil
Structural
Landscape
M.E.P

The Thrash Group
Dale Partners Architects
SMITHERS
IMEG
WAS
MEP Green Design & Build



CODE SUMMARY

PROJECT: BRANDON MIXED-USE DEVELOPMENT
BUILDING: RESTAURANT & RETAIL
DATE: 07/01/2025

I. APPLICABLE CODES

BUILDING:	INTERNATIONAL BUILDING CODE, 2021 EDITION
ELECTRICAL:	NATIONAL ELECTRICAL CODE, 2017 EDITION
MECHANICAL:	INTERNATIONAL MECHANICAL CODE, 2018 EDITION
PLUMBING:	INTERNATIONAL PLUMBING CODE, 2018 EDITION
FIRE PREVENTION:	INTERNATIONAL FIRE CODE, 2018 EDITION
ENERGY CONSERVATION:	INTERNATIONAL ENERGY CONSERVATION CODE, 2018 EDITION

II. OCCUPANCY TYPES (IBC 303): MIXED OCCUPANCY (508)

ASSEMBLY TYPE A-2
 BUSINESS TYPE B

III. TYPE OF CONSTRUCTION (T601):

TYPE IIB (SPRINKLERED)

IV. ALLOWABLE HEIGHTS & AREAS EACH STORY (T504.3):

MIXED USE BUILDING ASSESSMENT PER OCCUPANCY:
 ASSEMBLY TYPE A-2
 ALLOWABLE AREA: 28,500 SF
 MAXIMUM NUMBER OF STORIES: 2
 MAXIMUM ALLOWABLE HEIGHT: 55'
 BUSINESS TYPE B
 ALLOWABLE AREA: 69,000 SF
 MAXIMUM NUMBER OF STORIES: 3
 MAXIMUM ALLOWABLE HEIGHT: 55'

V. TABLE 508.3 NONSEPARATED OCCUPANCIES

MIXED USED BUILDING: A-2 AND B (AS OUTLINED ABOVE)

VI. OCCUPANT LOAD:

AREA	LOAD FACTOR	LOAD	EXITS
A-2			
RESTAURANT (SEATING)	2,100 SF	15 NET	140
RESTAURANT (STANDBY)	320 SF	7 NET	47
RESTAURANT (KITCHEN)	3,215 SF	200 GSF	17
			204 SUBTOTAL
B			
OFFICE	1,286 SF	60 GROSS	21
			21 SUBTOTAL
B			
SUITE 1 (potential)	2,107 SF	150 GROSS	14
SUITE 2 (potential)	2,171 SF	150 GROSS	14
SUITE 3 (potential)	2,380 SF	150 GROSS	15
			43 SUBTOTAL
			268 TOTAL

VII. FIRE RESISTANCE RATING (T601):

BUILDING ELEMENT
 PRIMARY STRUCTURAL FRAME: 0-HOUR PER IBC TABLE 601 AND IBC 710.4
 BEARING WALLS:
 EXTERIOR: 0-HOUR PER IBC TABLE 601
 INTERIOR: 0-HOUR PER IBC TABLE 601
 NON-BEARING WALLS AND PARTITIONS:
 EXTERIOR: SEE ITEM VIII
 INTERIOR: 0-HOUR PER IBC TABLE 601
 FLOOR CONSTRUCTION: 0-HOUR PER IBC TABLE 601
 ROOF CONSTRUCTION: 0-HOUR PER IBC TABLE 601

VIII. FIRE RESISTANCE RATING (T705.5)

EXTERIOR NON-BEARING: **REQUIRED**
 0-HOUR WHEN $10 \leq X < 30$
 0-HOUR WHEN $X \geq 30$

IX. MEANS OF EGRESS

T1006.2.1 MAXIMUM COMMON PATH OF TRAVEL DISTANCE: 100 FT
 T1017.2 EXIT ACCESS TRAVEL DISTANCE: 200 FT
 T1020.2 CORRIDOR FIRE-RESISTANCE RATING: 0-HOUR
 T1020.3 MINIMUM CORRIDOR WIDTH: 44 IN
 T1020.4 (EXC. 2) MAXIMUM DEAD END CORRIDOR LENGTH: 50 FT

X. FIRE ALARM & DETECTION SYSTEM (IBC 907.2.1)

REF FIRE PROTECTION DRAWINGS

XI. PORTABLE FIRE EXTINGUISHERS (IBC 906)

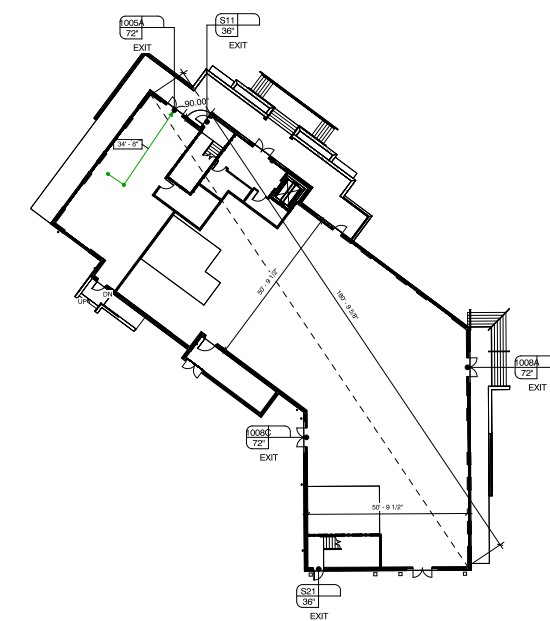
CLASS A FIRE HAZARD (906.3.1): MAX TRAVEL DISTANCE: 75 FT
 CLASS B FIRE HAZARD (906.3.2): MAX TRAVEL DISTANCE: 30 FT

XII. AUTOMATIC SPRINKLER SYSTEM (IBC 903.2.8)

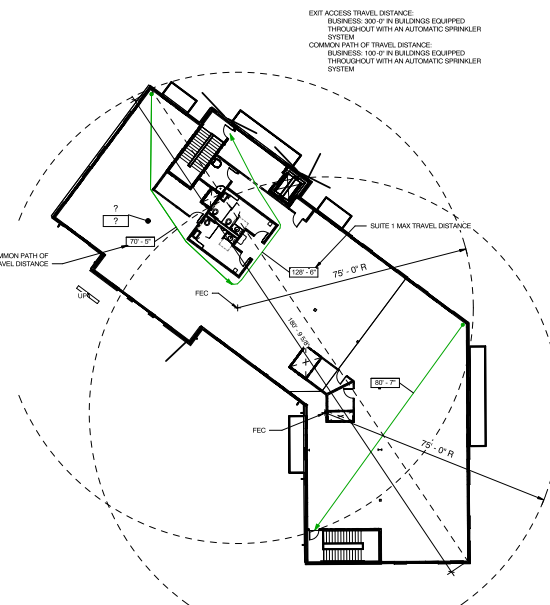
REF FIRE PROTECTION DRAWINGS

XIII. PLUMBING FIXTURES (IBC T2002.1)

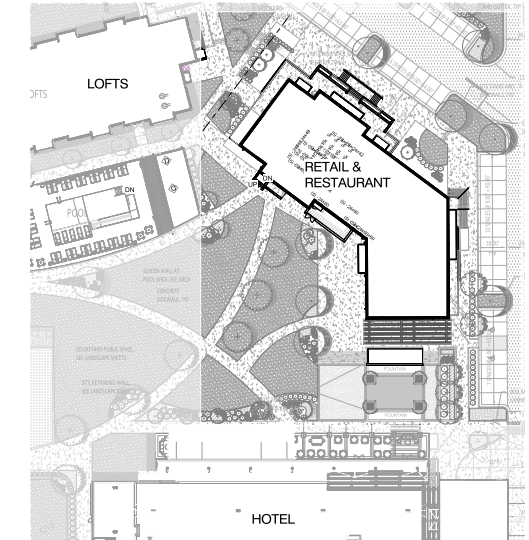
ASSEMBLY GROUP A-2:	REQUIREMENTS	REQUIRED	PROVIDED
WATER CLOSETS / URINALS	1 PER 75	4	TBD
LAVATORIES	1 PER 200	2	0
DRINKING FOUNTAINS	410.4 SUBSTITUTION	1	0
SERVICE SINKS	1 IS REQUIRED	1	TBD
SHOWERS	NONE REQUIRED	0	0
BUSINESS GROUP B:			
WATER CLOSETS / URINALS	1 PER 25	2	4
LAVATORIES	1 PER 40	1	2
DRINKING FOUNTAINS	1 PER 100	1	2
SERVICE SINKS	1 IS REQUIRED	1	0
SHOWERS	NONE REQUIRED	0	0
MERCANTILE GROUP M:			
WATER CLOSETS / URINALS	1 PER 500	0	0
LAVATORIES	1 PER 750	0	0
DRINKING FOUNTAINS	1 PER 1,000	0	0
SERVICE SINKS	1 IS REQUIRED	0	0
SHOWERS	NONE REQUIRED	0	0



1 1st Floor Code Review
1/16" = 1'-0"



2 2nd Floor Code Review
1/16" = 1'-0"



3 Site Code Review
1/32" = 1'-0"



PERMIT SET

Client: PHL
 Project No: 23015-03
 Date: 09 FEB 2025
 Drawn: LHC
 Checked: RFA
 Rev: Rev Des Date

P:\23015-03\17-001_A\AutoCAD\DocSet\Brandon Mixed-Use Development\2025\Drawn-Brandon-Retail.rvt

Graphic Symbols

Elevation No. 2
Sheet No. A-201
Building Elevation

Elevation No. 1
Sheet No. A-201
Building Section

Elevation No. 7
Sheet No. A-201
Wall Section

Elevation No. 4
Sheet No. A-111
Interior Elevation

Detail No. A-201
Detail

Center Line

Column Grid

Door Mark

North Arrow

Spot Elevation

Room Name and Number

View On Sheet
1-1/2" = 1'-0"
Scale

Wall Type

STOREFRONT Type

Concrete

Brick

CMU (Plan)

Plywood

Rigid Insulation

Batt Insulation

Finished Wood

Existing Wall to be Demolished

Metal Stud Partition

1 Hr Rated Wall Partition (See Floor Plan)

2 Hr Rated Wall Partition (See Floor Plan)

3 Hr Rated Wall Partition (See Floor Plan)

Sheet Keynote

Project Directory

Project Information
Name: Brandon Mixed Use Retail
Address: 1300 West Gv. St. Brandon, MS

Client
The Thrash Group
19 Woodstone Plaza, Hattiesburg, MS 39402
(601) 279-9299
Contact: Stephen Saussy

Architect
DALE PARTNERS
One Jackson Place / Suite 200
180 East Capitol Street
Jackson, MS 39201-9100
(601) 382-5411
Contact: Neil Patten (Neil.Patten@dalepartners.com)
Leigh Austen (Leigh.Austen@dalepartners.com)

Civil
SWANSON ENGINEERING
400 Katherine Drive, Ste. A
Fayetteville, MS 39325
(769) 216-0054
Contact: Will Dandinger (Will@swansoneng.com)

Landscape (Owner's Consultant)
W&J Design
Jackson, MS
601.786.0178
Contact: Jared Avey, Principal
jared@wjd-design.com

Structural
H&B Corp.
1400 Gardenway Place
Suite 100
Denver, CO 80202
Contact: Peter Milano, P.E.
(303) 652-4627 ext.2003

Fire Protection, Plumbing, Mechanical, & Electrical
MEP Green Design & Build
815 Gervais
Houston, TX 77058
Contact: Peter Napani
(281) 798-1195

Food Service (Owner's Consultant)
Hotel & Restaurant Supply
3222 Aurora Road
Mordant, MS 39067
Contact: Kevin Ripston
(801) 482-7127

General Project Notes

- Project Alternates**
- N/A
- Energy Code Requirements**
- IBC 2018 Energy Code is the mandatory energy code standard for this project.
 - All mechanical and electrical building system installed should meet all requirements of the energy code.
 - Main roof insulation will be <4.75> inches of polystyrene insulation board with joints staggered between layers of insulation.
 - Exterior masonry walls will have <2.0> inches of continuous extruded polystyrene in the cavity between the CMU and brick veneer.
 - Continuous air barrier is provided at building envelope per IBC 2018 Energy Code. Air barrier joints and seams to be sealed and all joints and material transitions. Joints to be securely installed as to not dislodge, loosen or otherwise impair its ability to resist positive and negative pressure from wind or mechanical units.

- Thermal Envelope Requirements (C402.1.3)**
- Roofs = R-25 ci (insulation entirely above deck)
 - Walls = R13 + R-7.5ci (Metal Framed) (1.5 XPS)
 - Walls = RB-5 (Mass) (2.0" XPS)
 - Below Grade Walls = NR
 - Slab on Grade = NR
- Fenestration Requirements (U-Factor) (C402.4)**
- Fixed = U-Factor 0.46
 - Operable = U-Factor 0.60
 - Entrances = U-Factor 0.77
 - SHGC
- A. FF <0.2
a. FIXED: 0.33
b. OPERABLE: 0.25
- B. 0.2 < PF <0.5
a. FIXED: 0.37
b. OPERABLE: 0.30
- C. FF >0.5
a. FIXED: 0.40
b. OPERABLE: 0.40

- General Information**
- Do not scale drawings. If dimensions are in question, the contractor shall be responsible for obtaining clarification from the architect before continuing with the construction
 - Contractors shall verify, on the site, all dimensions and equipment locations, and notify architect promptly in writing of any discrepancies
 - Contractors shall be responsible to determine the on site conditions and perform all necessary work to complete the project
 - Contractors shall maintain safe methods of egress for occupied buildings and in site area during construction
 - All casework dimensions shall be field verified before unit fabrication or installation
 - Dimensions, notes, finishes, and fixtures shown on typical floor plans shall apply to similar, symmetrical, or opposite hand plans, sections, or details
 - Typical, or Typ., shall mean that condition is representative for similar conditions throughout, U.N.O. Details are usually keyed and noted "Typ." only one time when they first occur
 - Partitions are dimensioned from finish face U.N.O. Dimensions to masonry are to actual finish face U.N.O.
 - Owner to have right of refusal for all materials, furniture, fixtures and goods within the limits of the construction contract.

- TYPCAL ABBREVIATIONS**
- ACT ACOUSTIC CEILING TILE
 - APP ABOVE FINISH FLOOR
 - CI CONTINUOUS INSULATION
 - CJ CENTRAL JOINT
 - CL CENTERLINE
 - CLG CEILING CLEAR
 - CMU CONCRETE MASONRY UNIT
 - CPY CHASE
 - DEM.D DEMOLISH OR DEMOLITION
 - DN DOWN
 - DN DOWN
 - DWG DRAWING
 - EA EASING
 - EJ EXPANSION JOINT
 - ELEC ELECTRICAL
 - EQ EQUAL
 - FD FLOOR DRAIN
 - FIC FIRE EXTINGUISHER CABINET
 - GA GAUGE
 - GW GYPSUM WALL BOARD

- HM HOLLOW METAL
- MCH MECHANICAL
- MTL METAL
- NTC NOT TO CONTRACT
- OC ON CENTER
- OP OPEN
- P PAINT
- PT PRESSURE TREATED
- RCP REFLECTED CEILING PLAN
- RD ROAD
- SM SIMILAR
- SW SWIMMER
- STC SOUND TRANSMISSION COEFFICIENT
- TILT TILT
- TME TO MATCH EXISTING
- TOP TOP OF CONCRETE
- TOS TOP OF STEEL
- TPT TYPICAL PART
- TD TELEPHONE / DATA
- TR TRAP
- UN UNLESS NOTED OTHERWISE
- VP VISION PANEL
- W WITH

DRAWING LIST

Sheet Number	Sheet Name
G 000	Cover Sheet
G 001	Code Review
G 002	Index & General Project Information
G 003	Permitting
AS 100	Site Plan
AS 101	Site Details
C 000	SEE CIVIL DRAWINGS FOR INDEX
L 000	SEE LANDSCAPE DRAWINGS FOR INDEX
S 000	SEE STRUCTURAL DRAWINGS FOR INDEX
A 101	Level 1 - Floor Plan
A 102	Level 2 - Floor Plan
A 103	Roof Plan
A 111	Level 1 - RCP
A 112	Level 2 - RCP
A 211	Building Elevations
A 212	Building Sections
A 310	Wall Sections
A 311	Wall Sections
A 312	Section Details
A 313	Section Details
A 401	Engraved BR
A 404	Partitions and Assemblies
A 701	Stairs - Plans and Sections
A 702	Stairs - Details
A 810	Elevation - Plans and Sections
A 801	Window Types
A 802	Window Details
P 000	SEE PLUMBING DRAWINGS FOR INDEX
M 000	SEE MECHANICAL DRAWINGS FOR INDEX
E 000	SEE ELECTRICAL DRAWINGS FOR INDEX
FP 000	SEE FIRE PROTECTION DRAWINGS FOR INDEX

Room Schedule		
Level	Number	Name
LEVEL 1	1001	LOBBY
LEVEL 1	1002	ELEG
LEVEL 1	1004	MECH/ELEC
LEVEL 1	1005	FUTURE TENANT TBD
LEVEL 1	1008	FUTURE RESTAURANT SPACE
LEVEL 1	1009	MECH/ELEC
LEVEL 1	1011	STAR 61
LEVEL 1	1017	STAR 62
LEVEL 2	2000	LOBBY
LEVEL 2	2001	JANITOR
LEVEL 2	2002	STO
LEVEL 2	2003	WORKERS
LEVEL 2	2004	MENS
LEVEL 2	2005	SUITE 1 TENANT TBD
LEVEL 2	2006	ELEG/MECH
LEVEL 2	2007	SUITE 2 TENANT TBD
LEVEL 2	2008	MECH
LEVEL 2	2009	SUITE 3 TENANT TBD
LEVEL 2	2010	MECH
LEVEL 2	2012	ELEV
LEVEL 2	2012	STAR 63
LEVEL 2	2012	STAR 62

DALE PARTNERS

Architecture
Interiors
Planning

One Jackson Place
Suite 200
180 East Capitol Street
Jackson, MS 39201
p 601.382.5411

161 Lamoure Street
Suite 201
Bloom, MS 39530
p 228.374.1409

dalepartners.com



Brandon Mixed-Use Development: Retail
Brandon, MS

Location Map



Tenant / White Box Architectural Narrative

General Scope of Work

- This drawing set represents a White Box tenant delivery and is intended to establish a base building condition suitable for future tenant improvements. The scope is limited to items explicitly shown or noted within this drawing set. Any work not specifically indicated shall be by others under a future tenant improvement or buildout permit.
- The Architect's scope does not include tenant-specific layouts, finishes, fixtures, equipment, or systems beyond the white box provisions described herein.

Architectural Scope

- Interior partitions are provided only where indicated and labeled on the drawings.
- Interior finishes (including but not limited to flooring, wall finishes, ceilings, and trim) are only applied to rooms or areas that are fully enclosed by interior partitions and specifically labeled on the drawings.
- Unlabeled or open areas are to remain unfinished unless otherwise noted.
- Demising walls, fire-rated assemblies, and required code separations are provided as shown; no additional tenant partitions are included.
- Doors, frames, and hardware are provided only where indicated for white box compliance and code requirements.

White Box Typical Inclusions (Where Shown)

- The following items are typically included as part of the white box delivery, only where indicated on the drawings:
 - Finished exterior storefront or entry systems
 - Demising walls and required fire-rated assemblies
 - Code-required exit access and egress components
 - Restrooms, utility rooms, and service spaces as shown
 - Basic interior lighting to meet code minimums
 - Fire protection systems to base building/white box standards
 - Life safety systems required for certificate of occupancy
 - Slab preparation or patching associated with base building work

Exclusions / Future Tenant Work

- The following items are not included in this drawing set unless specifically noted:
 - Tenant-specific interior layouts or space planning
 - Decorative or upgraded finishes
 - Tenant signage, branding, or specialty architectural elements
 - Milwork, casework, shelving, or furniture
 - Specialty lighting, lighting controls, or AV systems
 - Equipment connections beyond sub-ups
 - Kitchen, breakroom, or specialty program elements

MEP Coordination & Stub-Ups

- Electrical, plumbing, and mechanical systems are provided to a sub-up/rough-in level only, intended to support future tenant buildouts.
- All sub-ups, connections, and tie-in points shall be readily accessible and located to allow future extension without disruption to base building systems.
- Final distribution, equipment selection, controls, and tenant-specific connections are by others under a separate tenant improvement permit.
- Capacities shown are based on base building assumptions and shall be verified by the tenant's design team prior to buildout.

Coordination with Primos Tenant Improvement

- The scope of work shown in this architectural drawing set shall be coordinated with the Primos drawing set.
- In the event of discrepancies between disciplines, clarification shall be requested prior to construction.

Responsibility & Limitations

- This drawing set is intended solely to document the white box condition of the space and does not represent a fully built-out tenant improvement.
- The Architect assumes no responsibility for tenant modifications, buildout designs, or code compliance related to future tenant work.
- Future tenant improvements shall comply with all applicable codes, jurisdictional requirements, and base building constraints.

PERMIT SET

Client Pk#	
Project No	23015-03
Date	09 FEB 2026
Drawn	LKC
Checked	RTA
Rev	Rev Des Date

G 002

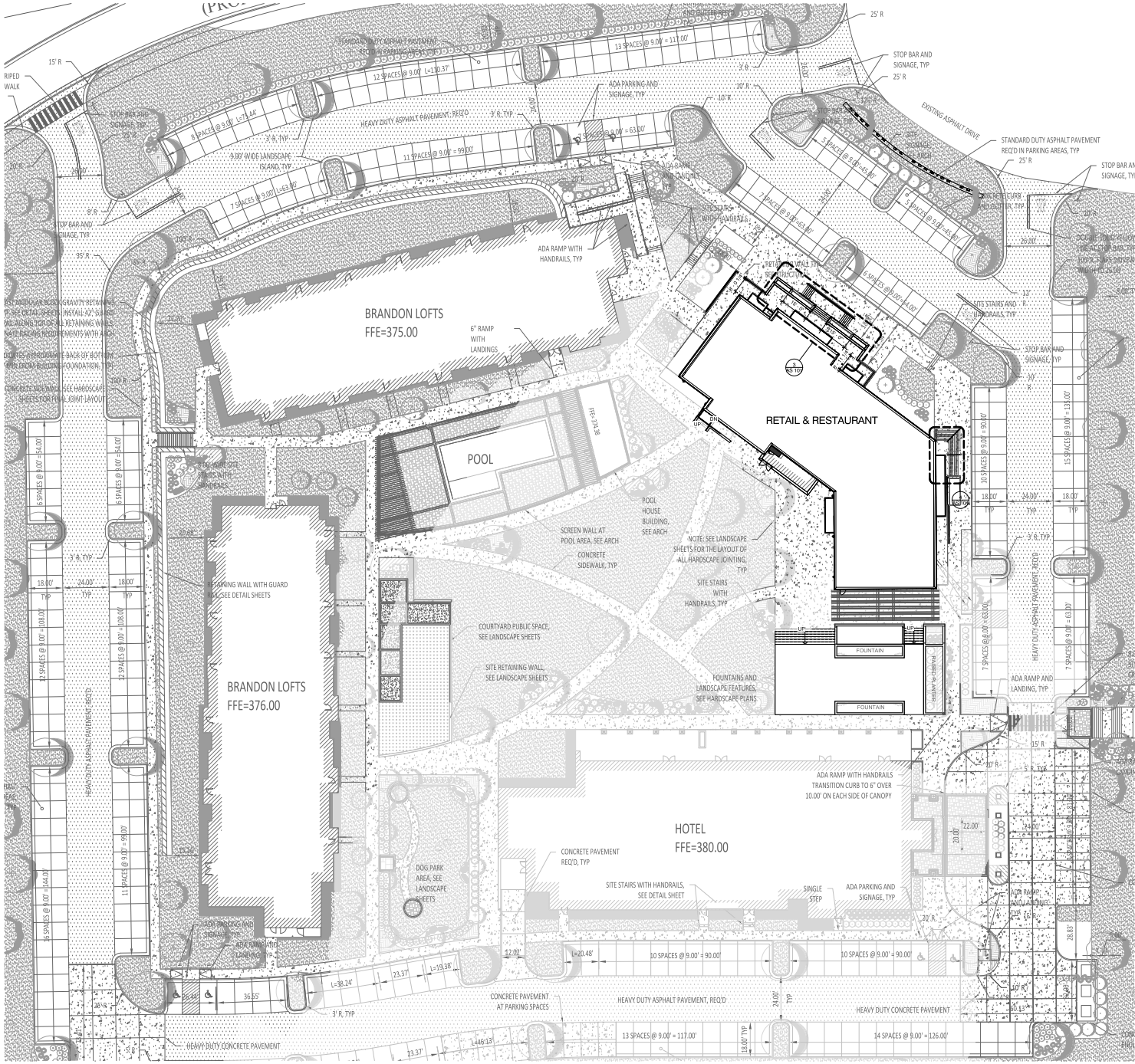
Index & General Project Information



Brandon Mixed-Use Development: Retail
Brandon, MS

PERMIT SET

Client P/N	
Project No	23015-03
Date	09 FEBR 2026
Drawn	LHC
Checked	RTA
Rev	Rev Des Date



- General Site Notes**
1. SEE CIVIL DRAWING FOR FINISH GRADES AT EXTERIOR PAVING. ALL PAVING AND GRADES AT PERIMETER OF BUILDING TO HAVE POSITIVE SLOPE AWAY FROM STRUCTURES AND TOWARD DRAINAGE BASINS. ALL GRASED AREAS SHALL BE GRADED TO DRAIN TO THE APPROPRIATE INLET OR SLOPE TO ENSURE POSITIVE DRAINAGE AWAY FROM THE BUILDING.
 2. ALL DOWNSPOUTS AND BOOTIS TO BE CONNECTED TO SUBSURFACE DRAINAGE. SEE CIVIL DRAWINGS.

DALE PARTNERS
 Architecture
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 One Jackson Place
 Suite 250
 188 East Capitol Street
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 p 601.352.5411
 161 Larneuse Street
 Suite 201
 Blox, MS 39630
 p 228.374.1409
 dalepartners.com



Brandon Mixed-Use Development: Retail
 Brandon, MS

PERMIT SET

Client P/N	
Project No	23015-03
Date	09 FEB 2026
Drawn	LKC
Checked	RTA
Rev	Rev Des Date

AS 100
 Site Plan

2/13/2026 9:15:15 AM
 Autodesk Docs \| Brandon Mixed-Use Development \| 202615 Thru Brandon - Retail.rvt

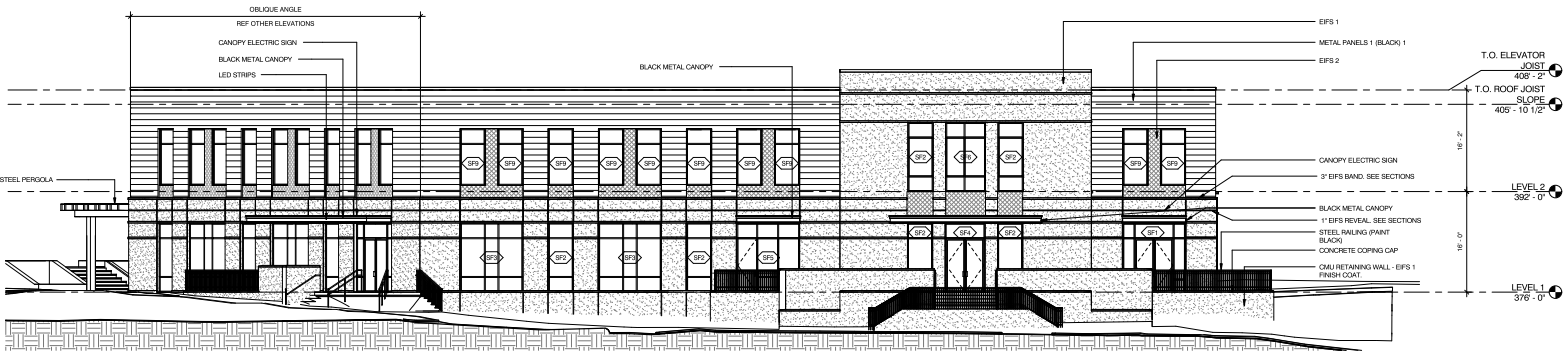
1 Site Plan
 1" = 20'-0"



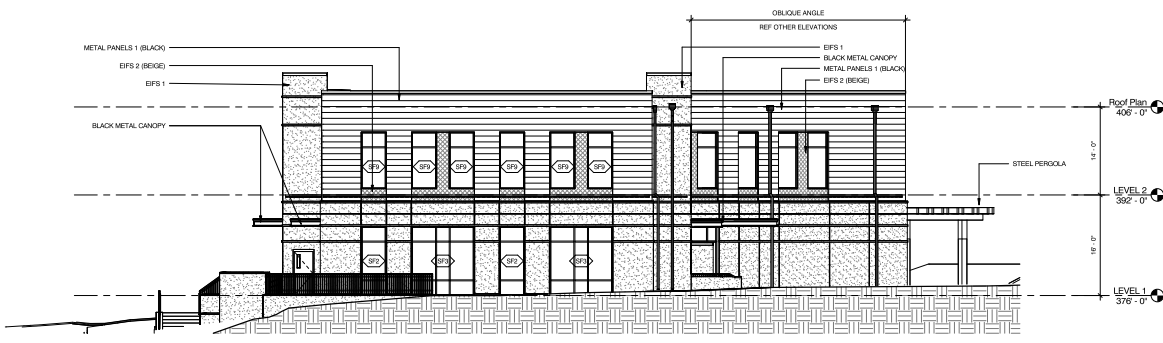


PERMIT SET

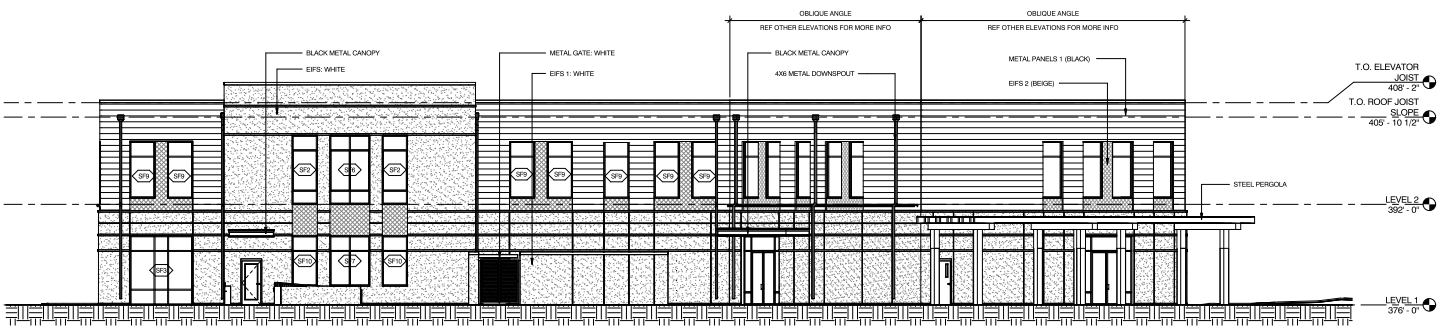
Client Pk#	
Project No	23015-03
Date	09 FEB 2026
Drawn	LKC
Checked	RTA
Rev	Rev Des Date



2 RESTAURANT/RETAIL ELEVATION - NORTHEAST
1/8" = 1'-0"



1 RESTAURANT/RETAIL ELEVATION - NORTHWEST
1/8" = 1'-0"



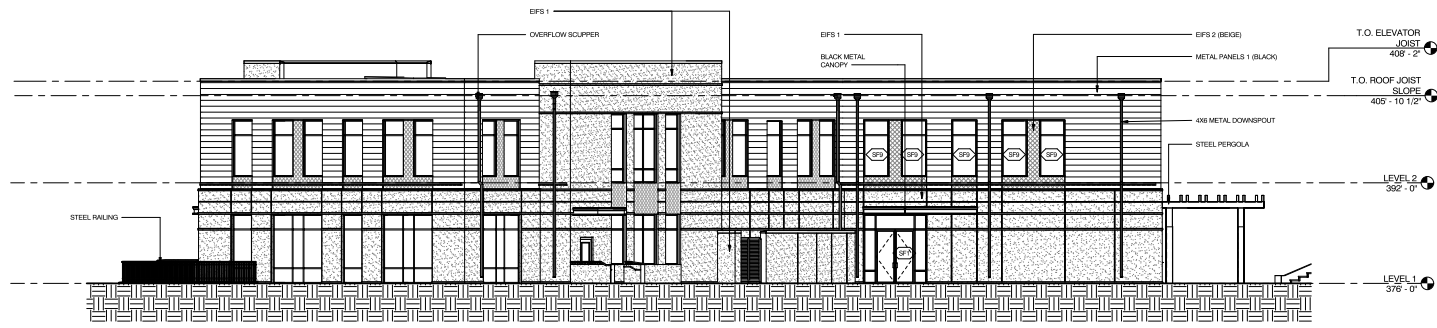
3 RESTAURANT/RETAIL ELEVATION - SOUTHWEST
1/8" = 1'-0"

EXTERIOR MATERIAL LEGEND

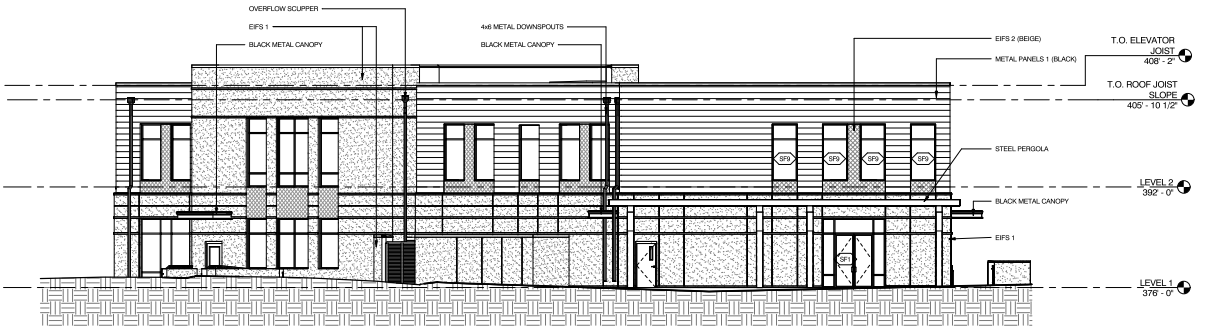
- EIFS 1; Color: SW7006 Extra White
- Metal Panel 1; Color: SW7674 Peppercorn
Latitude Box Rib metal panel system. Panel arrangement: From Coping downward - Box Rib, D - Box Rib, C - Box Rib, B - repeat. Prefabricated mitered corners typical. Drawing pattern does not represent design. It is symbolic.
- EIFS 2; Color: SW7628 Windfresh White
- Metal Gate; Color: SW7006 Extra White
- Metal Pergola; Color: SW7674 Peppercorn

*Match all air intakes to underlying paint color.

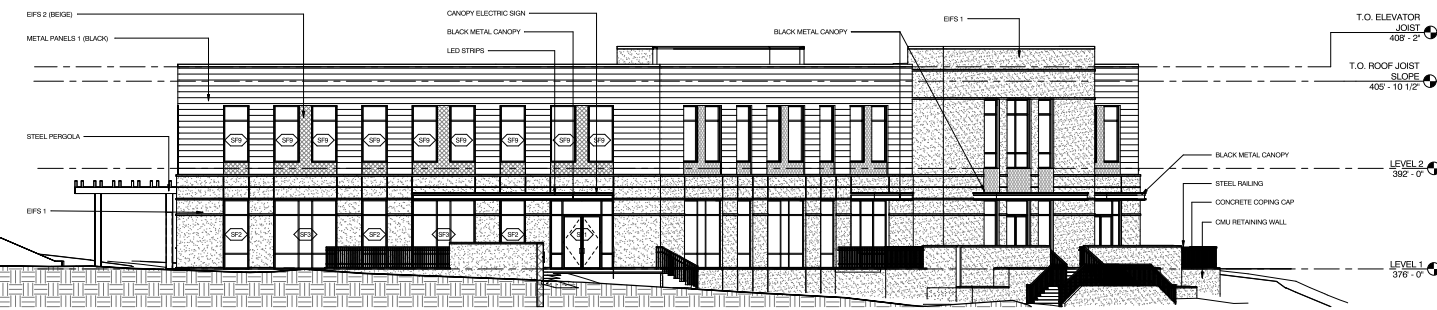
2/15/2025 9:15:47 AM Autodesk® AutoCAD® (Brandon Mixed-Use Development)2015 Thrash Brandon - Retail.rvt



1 RESTAURANT/RETAIL ELEVATION - WEST
1/8" = 1'-0"



2 RESTAURANT/RETAIL ELEVATION - SOUTH
1/8" = 1'-0"



3 RESTAURANT/RETAIL ELEVATION - EAST
1/8" = 1'-0"

EXTERIOR MATERIAL LEGEND

- EIFS 1; Color: SW7006 Extra White
- Metal Panel 1; Color: SW7674 Peppercorn
Latitude Box Rib metal panel system. Panel arrangement: From Coating downward - Box Rib, D - Box Rib C - Box Rib B - repeat. Prefabricated mitered corners typical. Drawing pattern does not represent design. It is symbolic.
- EIFS 2; Color: SW7628 Windfresh White
- Metal Gate; Color: SW7008 Extra White
- Metal Pergola; Color: SW7674 Peppercorn

*Match all air intakes to underlying paint color.

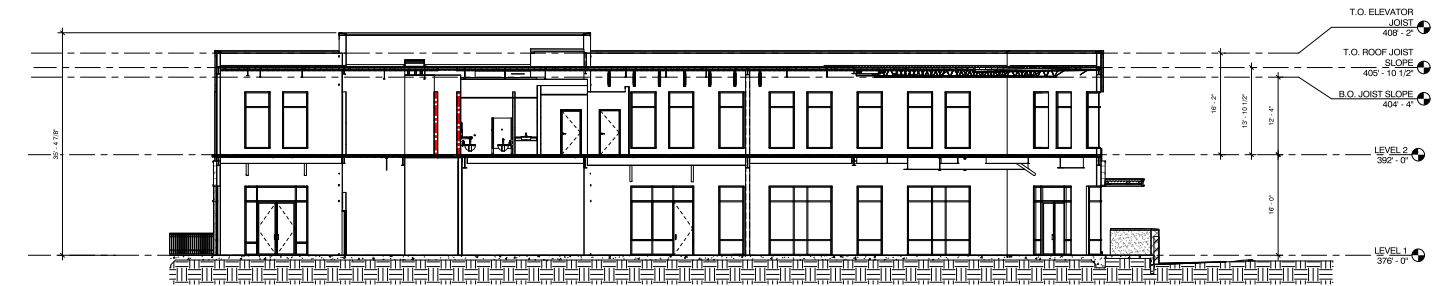
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Client Pk#	
Project No	23015-03
Date	09 FEB. 2026
Drawn	LKC
Checked	RTA
Rev	Rev Des Date

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1 BUILDING SECTION 1
1/8" = 1'-0"



2 BUILDING SECTION 2
1/8" = 1'-0"



3 BUILDING SECTION 3
1/8" = 1'-0"

2/15/2025 9:45:05 AM
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DALE PARTNERS

Architecture
Interiors
Planning

One Jackson Place
Suite 250
188 East Capitol Street
Jackson, MS 39201
p 601.352.5411

161 Larneuse Street
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Bloom, MS 39530
p 228.374.1409

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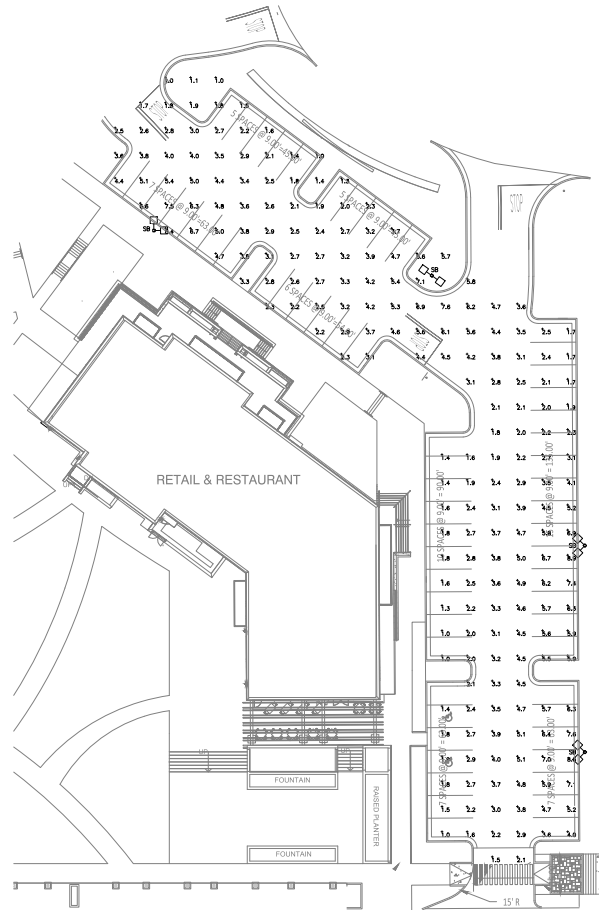
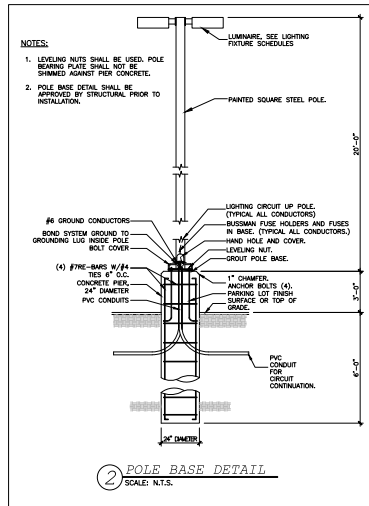
Brandon Mixed-Use Development: Retail
 Brandon, MS

PERMIT SET

Client P/N	
Project No	23015-03
Date	09 FEB, 2025
Drawn	LKC
Checked	RTA
Rev	Rev Des Date

A 301

Building Sections



Calculation Summary							
Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
Corporation	Luminaire	Fc	3.55	3.9	1.0	3.55	3.9

Luminaire Schedule						
Qty	Label	Arrangement	Description	LUF	Lum. Watts	Lum. Lumens
8	SPC-11-10-48L-1-	SINGLE	SPC-11-10-48L-1-48K	1.280	150	18344

NOTE:
THE CONTRACTOR SHALL BE RESPONSIBLE FOR CONDUCTING THE SITE LIGHTING PHOTOMETRIC TESTING AND COMPARISON TO ENSURE THE ACTUAL PHOTOMETRIC READINGS ARE CONSISTENT WITH THOSE OF THE DESIGNED PHOTOMETRIC PLAN.

THIS PLAN SHALL BE A PART OF THE PERMIT APPLICATION TO THE MISSISSIPPI DEPARTMENT OF TRANSPORTATION AND SHALL BE SUBJECT TO THE REVIEW AND APPROVAL OF THE MISSISSIPPI DEPARTMENT OF TRANSPORTATION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE MISSISSIPPI DEPARTMENT OF TRANSPORTATION AND THE MISSISSIPPI DEPARTMENT OF REVENUE AND TAXATION. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE MISSISSIPPI DEPARTMENT OF TRANSPORTATION AND THE MISSISSIPPI DEPARTMENT OF REVENUE AND TAXATION.



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:
DATE: 02/27/2026
SUBJECT: **COMPREHENSIVE SIGN REVIEW – TEXACO (2145 HIGHWAY 18)**

The applicant requests Comprehensive Sign Review approval for a Texaco reimage package at 2145 Highway 18, including updates to the existing freestanding (pylon) sign and associated branding elements. The existing pylon structure is 40'-5" tall; if approved, the comprehensive plan would reduce the sign to an overall height of 20'-0" while allowing cabinet/face updates and related components as proposed. Approval, if granted, should be project-specific and conditioned on: (1) issuance of all required sign/electrical permits, (2) compliance with all ordinance provisions not expressly modified by the approved comprehensive plan (including lighting/glare, structural, and setback requirements), and (3) final field verification and inspections by Community Development/Building. The applicant requests Comprehensive Sign Review approval for a Texaco reimage package at 2145 Highway 18 (Texaco #302474). The submittal proposes retaining the existing pylon sign structure with cabinet/face replacements and updated branding, including LED fuel price display, with the overall pylon height proposed to be reduced to approximately 20 feet while maintaining the existing sign area.

ATTACHMENTS:

1. texaco sign permit application 2145 highway 49



COMMUNITY DEVELOPMENT

Sign Permit
Application

2/5/26
DATE RECEIVED
260131
PERMIT NUMBER

TEXACO #302474 Name of Business			2145 Highway 18, Brandon, MS 39042 Property Address		
TEXACO Business Owner's Name			Business Contact (If Different)		
2145 Hghway 18 Street Address			Primary Telephone		
Brandon City	MS State	39042 Zip Code	Email		
Munn Enterprises, Inc. Primary Contractor			Kerri McAlpin Little Primary Contractor Contact Name		
7712 Highway 49 North Street Address			601.264.7446 x 1002 Primary Telephone		
Hattiesburg City	MS State	39402 Zip Code	KerriL@munnenterprises.com Email		

Wall Sign Dimensions	Sq. Footage	Valuation	Ground Sign Dimensions	Sq. Footage	Height	Valuation
3 @ 28"H x 28"W	5.40	\$1,000	17'-2"H x 7'-5"W	128.00	17'-2"	\$6,200
2@22" Hx131.094W	20.00	\$1,000				
Wall Sign Totals:	25.40	\$2,000	Ground Sign Totals:	128.00		\$6,200

UNDER FUEL CANOPY DECAL: 6'-3"H X 26"W @ 165 SF

The following items are required and must be submitted with this application:

- Scaled Drawings of all proposed signage including sign dimensions (height & width of sign, sign background area, materials, and colors).
- Site Plan showing the location of the proposed signage and any existing signs. Site plans for proposed freestanding signs must be to scale and include setback measurements from property line to sign and other relevant dimensions to locate sign-on-site.
- Building Elevations showing proposed location of signage and any existing signage for that business. Building elevations must also identify tenant's leased frontage area (if applicable).
- The following may be required: Illumination details, landscape details for freestanding signs, footing details and pipe size for new freestanding signs.

I hereby agree that if this application is approved and a sign permit issued, I will comply with all the requirements of the City of Brandon ordinances, building codes and zoning regulations pertaining to signs.

Permit Holder's Signature: Kerri McAlpin Little

Date: 2-2-2026
07/22/2024

permitting@brandonms.org

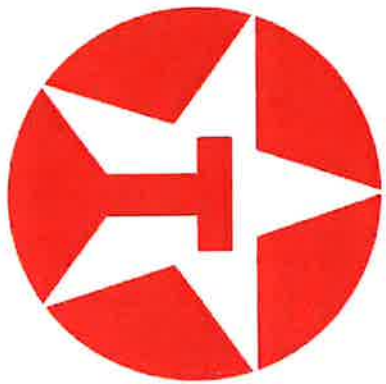
Revised: 07/18/2017

Comprehensive Sign Plan

Texaco #302474 2145 Highway 18 Brandon, MS 39042

We are proposing an Alternative Sign Criteria for Texaco #302474, 2145 Highway 18, Brandon, MS. This is an existing business with an existing pylon on site that structurally is sound with no repairs needed. However, per the City of Brandon's request, we will be bringing the 40'-5" overall height pylon down to 20' overall height to meet city ordinance. We are proposing to keep the existing pylon square footage the same and only make necessary cosmetic changes to re-image, upgrade, and maintain the structural integrity of what is there. With the cost of repairs, re-images, maintenance, labor, etc being at an extremely high cost, we are requesting minimal changes to help financially. We need to update the brand image of the existing pylon to meet national standards set forth by TEXACO, but at a cost the owner can afford. By approving the Alternative Sign Criteria, this will help accomplish the necessary upgrade of the TEXACO image, but also help with a much lower cost to the client.

- Location: 2145 Highway 18, Brandon
- Existing pylon :
 - Overall height: 40'-5"H- BUT WILL BE LOWERED TO 20' OVERALL HEIGHT
 - Total signage area: 17'-2"H x 7'-5"W @ 128 sf
- These are pan formed faces with LED fuel pricers that include branding image as well.
- All these elements are permanent signage
- Internally illuminated which is existing
- Existing cabinets will be used and just lowered.
- WE ARE PROPOSING TO APPROVE THE EXISTING PYLON AS IS WITH FACE REPLACEMENT IN EACH CABINET.
 - HEIGHT WILL BE BROUGHT DOWN TO 20' OVERALL HEIGHT TO MEET CITY ORDINANCE
 - SIGNAGE AREA TO REMAIN THE SAME WITH NO CHANGE
 - EXCEPT FACE REPLACEMENTS
- This development is unique since it has an existing pylon onsite that can be used as is which was once in compliance with the City of Brandon sign ordinance.
- The location of the sign provides perfect visibility, and imaging for the traveling consumer to see. Visibility and branding are key to a successful business.



TEXACO REDESIGN PROGRAM

PROJECT LOCATION

#302474
 2145 Hwy 18
 Brandon MS 39042

Vicinity Map



SCOPE OVERVIEW

1. REMOVE AND REPLACE CANOPY FASCIA
2. SIGNAGE TO BE REPLACED LIKE FOR LIKE

DRAWING LIST

- COVER**
- CPV-1 (CANOPY PLAN VIEW)
 - S-1 (MAIN ID SIGN)
 - GC-1 (GAS CANOPY IMAGE)
 - GC-2 (FASCIA DETAILS)
 - GC-3 (FASCIA DETAILS)
 - FC-1 (FORECOURT)
 - FC-2 (FORECOURT)
 - FC-3 (TECHRON DETAILS)
 - D-1 (FUEL DISPENSER IMAGE)
 - D-2 (DISPENSER IMAGE)
 - D-3 (DISPENSER IMAGE)
 - P-1 (PAINT DETAILS)
 - CAT-1 (CATALOG FLYER)

FACILITY INFORMATION

#302474
 2145 Hwy 18
 Brandon MS 39042

PERMITTING INFORMATION

County
 City of: Brandon
 Zoning Classification:
 CC - Commercial Community
 Center
Pin Recorder/ Parcel ID:
 H8-10-70

Sheet:

Cover

Drawing Set Revision:

R0



LSI Graphic Solutions
 5127 Boyer Parkway
 Akron OH 44324
 (330) 494-8515

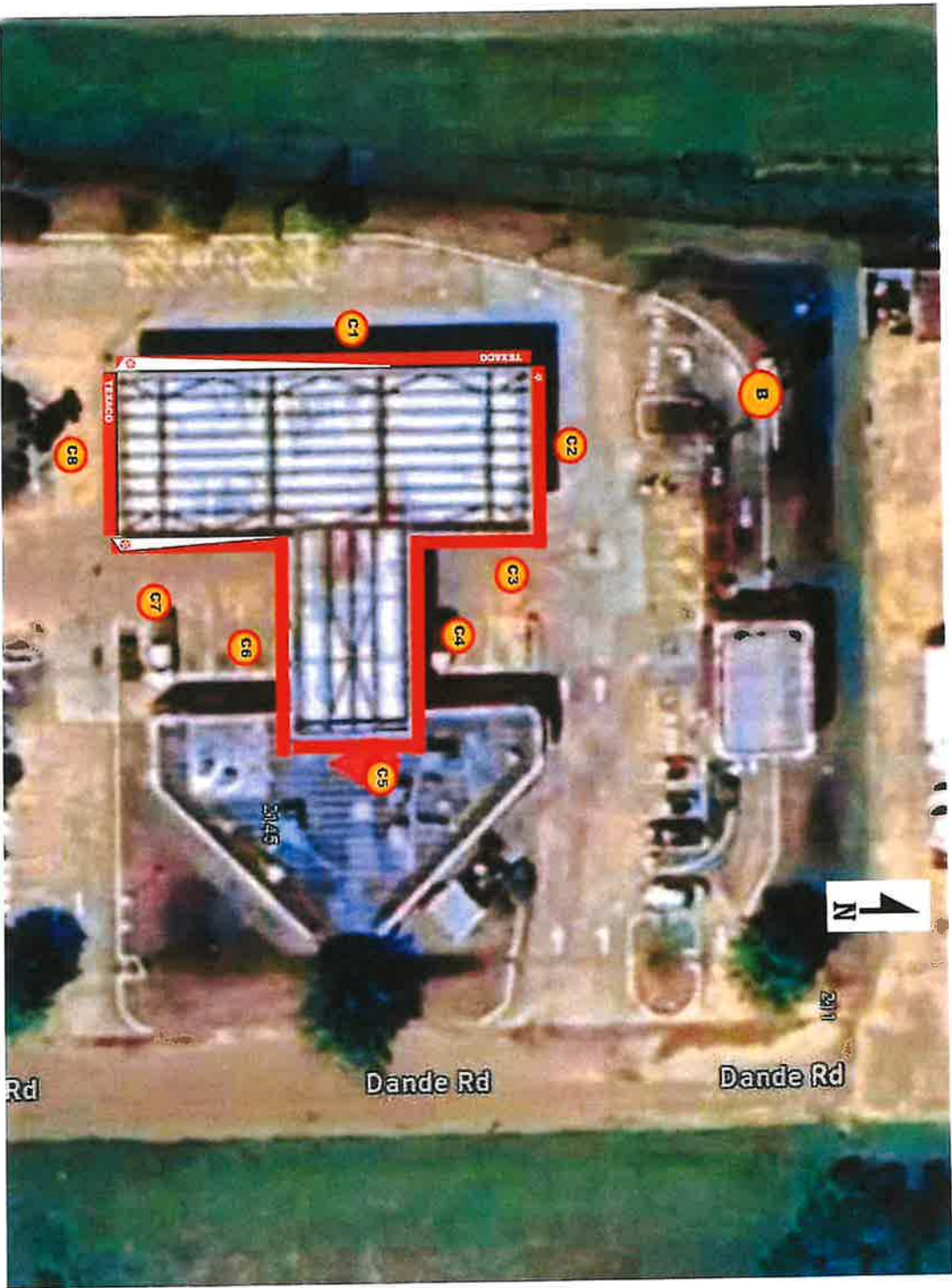
Project: Canopy Refresh

Drawn By: Vandy Linhart
 Review By:

Date: 6/21/2024

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CANOPY PLAN VIEW




NOTES:

FACILITY INFORMATION

#302474
 2145 Hwy 18
 Hudson MS 39042

Sheet:
 CPV-1 (CANOPY PLAN VIEW)

Sheet Revision:
 R0

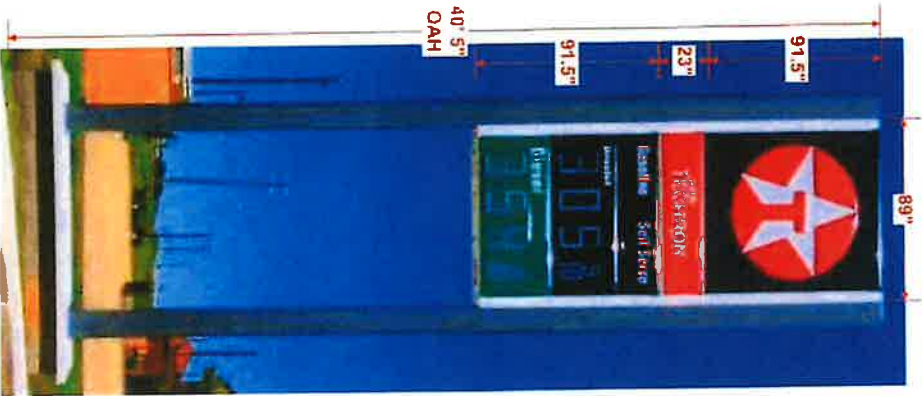
 LSI Graphic Solutions
 5127 Boyer Parkway
 Akron, OH 45242
 (330) 494-8515

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EXISTING LED DIGITS ARE PWM

EXISTING MAIN ID SIGN (128 SF)

Texaco Cabinet = 89" X 91.5" = 57 SF
 Techron Cabinet = 89" X 23" = 14 SF
 Price Cabinet = 89" X 91.5" = 57 SF

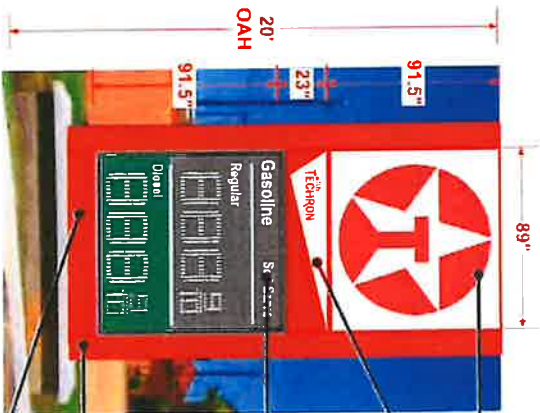


THIS IS A REFACE OF EXISTING SIGN

B PROPOSED MAIN ID SIGN (128 SF)

Texaco Cabinet = 89" X 91.5" = 57 SF
 Techron Cabinet = 89" X 23" = 14 SF
 Price Cabinet = 89" X 91.5" = 57 SF

CUT POLES TO 20', MOVE CABINETS DOWN AND REFACE



- REFACE EXISTING TEXACO CABINET WITH NEW IMAGE
- REFACE EXISTING TECHRON CABINET WITH NEW IMAGE
- REFACE EXISTING FUEL GRADE CABINET WITH NEW IMAGE KEEPING EXISTING LED DIGITS.
- FUEL GRADE CABINETS AND RETAINERS TO BE PAINTED TEXACO SUMMER SHADOW PPG 0996-7
- TEXACO, TECHRON CABINETS, RETAINERS AND POLES TO BE PAINTED TEXACO RED PMS 485
- INSTALL SKIRT WRAP AT BOTTOM OF MID

BRAND CONVERSION DETAILS

1. REFACE EXISTING CABINETS WITH NEW FACES AS SHOWN
2. CABINET'S RETAINERS AND POLES TO BE PAINTED TEXACO RED PMS 485
3. FUEL GRADE CABINETS AND RETAINERS TO BE PAINTED TEXACO SUMMER SHADOW PPG 0996-7

JURISDICTION REQUIREMENTS

ALLOWED 1.1 Frontage
 SQUARE FOOTAGE ALLOWANCE No Pole Signs 1.5/ft along frontage, 10059 max OVERALL HEIGHT 20ft
 LED'S ALLOWED YES
 SET BACK 1' from ROW
 REFACE NON-CONFORMING NO
 REFACE NON-CONFORMING W/LED'S NO


SIGN LOCATION MAP EXISTING MAIN ID SIGN



FACILITY INFORMATION

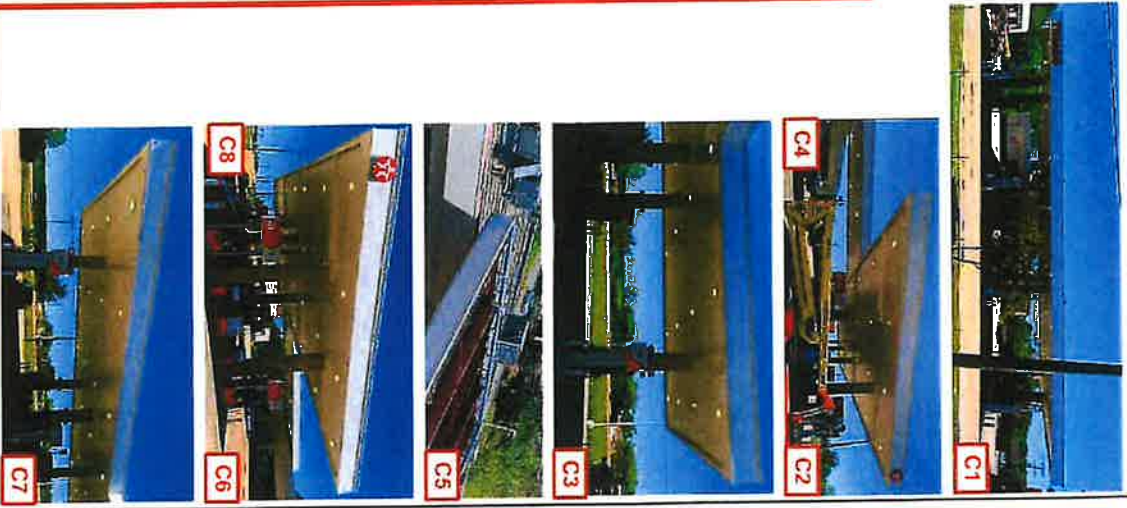
#302474
 2145 Hwy 18
 Brandon MS 39042

Sheet:
 S-1 (MAIN ID SIGN)
 Sheet Revision:
 R0

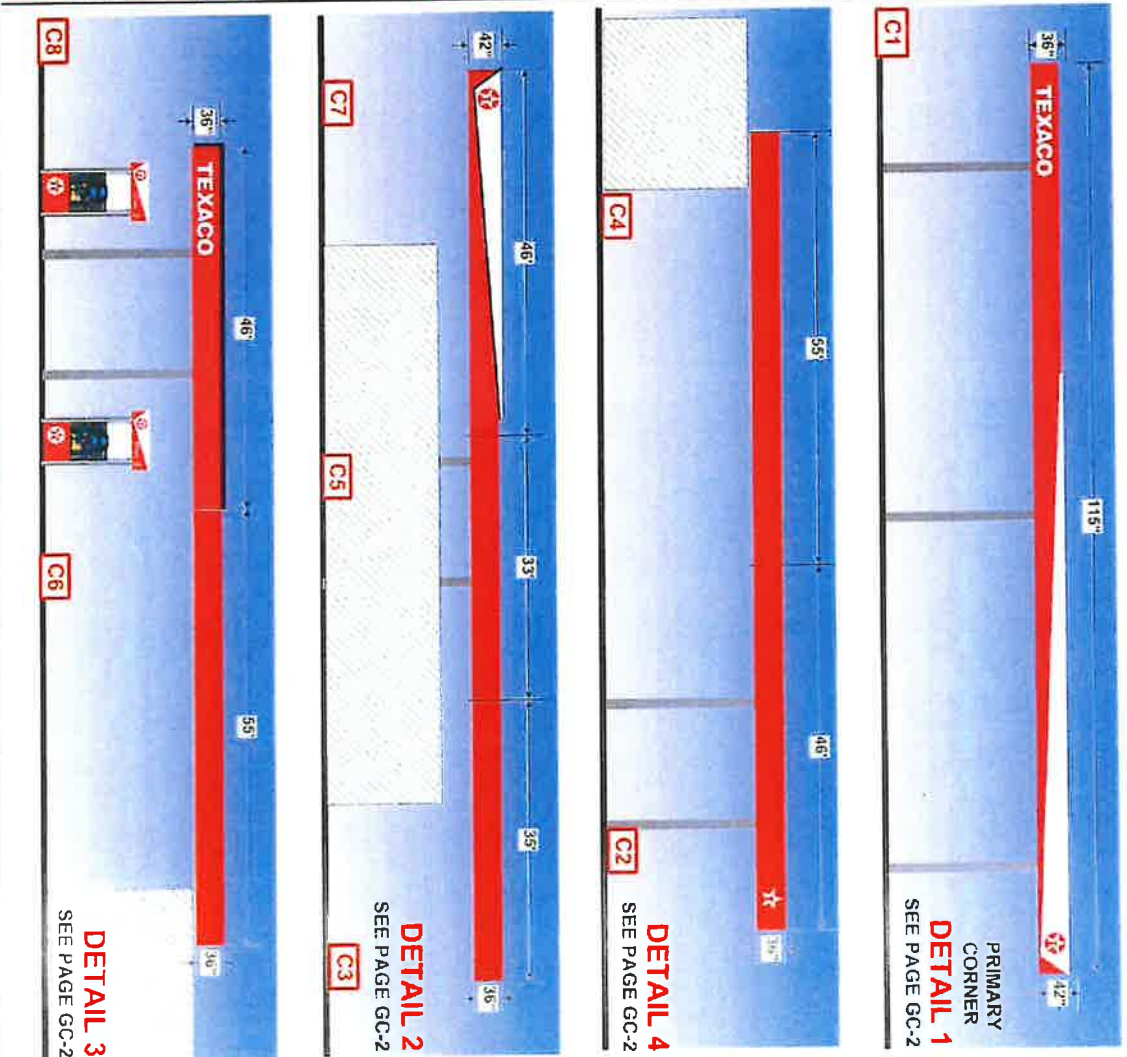


LSI Graphic Solutions
 5127 Boyer Parkway
 Akron, OH 45342
 (330) 494-8515

EXISTING ELEVATIONS



PROPOSED ELEVATIONS



BRAND CONVERSION DETAILS

- C1** Illuminated Fascia with Illuminated Texaco Star & Wordmark
- C2** Non-Illuminated Fascia with Illuminated Texaco Star
- C3** RED ACM
- C4** RED ACM
- C5** RED ACM
- C6** RED ACM
- C7** Illuminated Fascia with Illuminated Texaco Star
- C8** Illuminated Texaco Wordmark

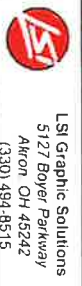
JURISDICTION REQUIREMENTS

WORKING ALLOWED: YES
 CANOPY REFACED: YES
 LOGO ALLOWED: N/A
 STRIPES ALLOWED: N/A
 PART OF WALL SIGNS: YES
 LOGO COUNT ON SF: YES
 PERMIT REQUIRED: YES
 COUNT TOWARD SIGN ALLOWANCE: YES
 SPECIALS FOR ALLOWANCE: Gas Canopy not addressed in code require Arch Review
 ILLUMINATION AS APPROXIMATE TO ROOFLINE
 OTHER SIGN RESTRICTIONS: Up to roofline

FACILITY INFORMATION

#30247A
 2145 Hwy 18
 Brandon MS 39042

Sheet:
 GC-1 (GAS CANOPY IMAGE)
 Sheet Revision:
 R0



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**FLAGSHIP CANOPY OVER 100 FT LONG
FASCIA HEIGHT 36"
CONTAINED CIRCLE STAR**

DETAIL 1

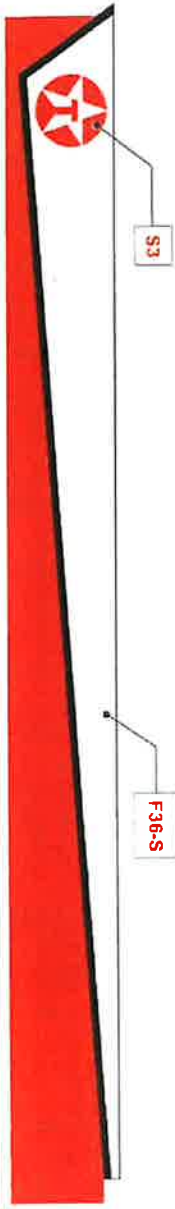
TEXACO STAR = 28" X 28" = 5.4 SF
QUANTITY - 1
 TEXACO WORDMARK = 22" X 131.094" = 20 SF
QUANTITY - 1

TEXACO



DETAIL 2

TEXACO STAR = 28" X 28" = 5.4 SF
QUANTITY - 1



DETAIL 3

TEXACO WORDMARK = 22" X 131.094" = 20 SF
QUANTITY - 1



DETAIL 4

TEXACO STAR = 28" X 28" = 5.4 SF
QUANTITY - 1



CANOPY SIGN DETAILS

TEXACO STAR
 28" X 28" = 5.4 SF
S3 QUANTITY . 3

WORDMARK
 22" X 131.094" = 20 SF
W3 QUANTITY - 1

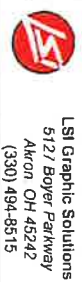
FOLDOVER

F36-S | Foldover w/adjusted angle for 36" fascia under 76' long
F36-L | Foldover w/adjusted angle for 36" fascia over 76' long

FACILITY INFORMATION

#302474
 2145 Hwy 18
 Brandon MS 39042

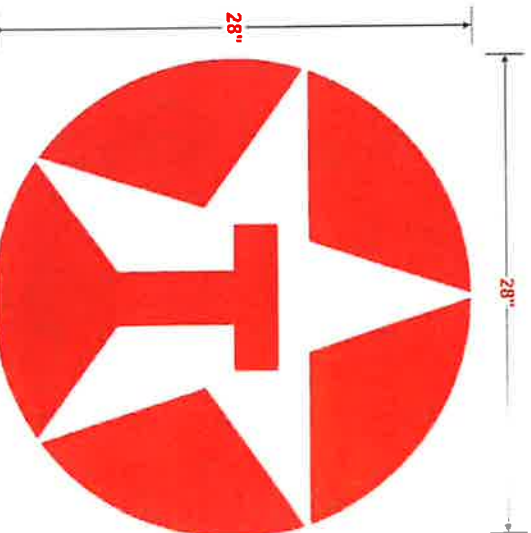
Sheet:
 GC-2 (FASCIA DETAILS)
Sheet Revision:
 R0



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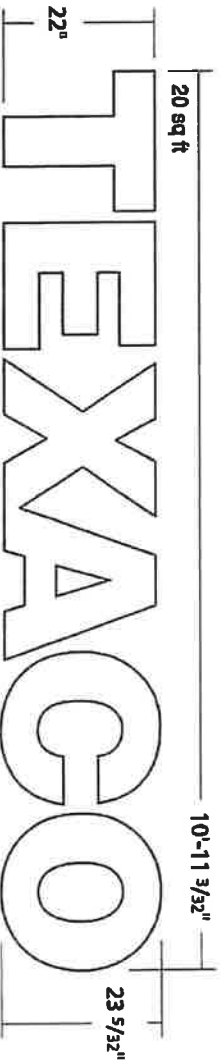
CANOPY SIGN DETAILS

S3
TEXACO STAR = 28" X 28" = 5.4 SF
QUANTITY - 3



TEXACO STAR – Face: Flat #7328 White Acrylic (.177)
with 1st Surface Applied #485 Red Vinyl w/
Overlaminated. Black Trim Cap / CNC fabricated
aluminum sidewalls with black exterior finish and white
interior finish

W3
TEXACO WORDMARK = 22" X 131.094" = 20 SF
QUANTITY - 1



CANOPY WORDMARK – Illumination: USLED 6500K White LED's. Face: CNC cut #7328 pigmented white acrylic.
Mounting: 2" non-corrosive stand offs. Trim cap: 1" black. Side Walls: CNC formed aluminum with black paint finish (5.3/
.040 aluminum)

FACILITY INFORMATION

#302474
2145 Hwy 18
Brandon MS 39042

Sheet:
GC-3 (SIGN DETAILS)
Sheet Revision:
R0



LSI Graphic Solutions
5127 Boyer Parkway
Akron, OH 44324
(330) 494-8515

+TECHRON VINYL GRAPHIC = 76.52" X 312" = 165.7 SF



Placement of Techron vinyl is estimated based on field surveys and not from a reflective ceiling plan. Actual installation placement to be determined at the time of installation. The +Techron vinyl cannot be installed unless it meets the following criteria:

Canopy Treatment and Fascia Signage

7.5 TECHRON Undercanopy Placement

Size and placement of the graphic must be between gutters/vertical drop-downs. This may mean pulling the graphics away from the corner and over to the next full bay if a gutter exists at the first column and cuts off graphic.

+TECHRON must be placed so it is readable driving into the bays.

Avoid light fixtures in the placement of graphic if possible. If not possible, then a portion of the graphic can be cut around the fixture as long as it's not the "-" or "T", which cannot be cut at all.

If the graphic is cut, a portion of the graphic must be continuous - the fixture cannot wholly interrupt any of the graphic letters.

Although the preferred design is 2 +TECHRON graphics, each on opposite sides of the canopy - the graphics must be at least half of the total width of the graphic apart from each other and at least the same height apart from each other on opposite sides.



TYPE OF CANOPY DECK LIGHT FIXTURES: LED
 NUMBER OF CANOPY DECK LIGHT FIXTURES: 38



BRAND CONVERSION DETAILS

- CANOPY LIGHTS
- CANOPY COLUMNS

CANOPY CLEARANCE FROM GRADE - 17'

CANOPY DECK MUST BE POWER WASHED PRIOR TO TECHRON VINYL BEING APPLIED

FACILITY INFORMATION

#302474
 2145 Hwy 18
 Brandon MS 39042

Sheet:
 F-C-3 (TECHRON DETAILS)
 Sheet Revision:
 R0



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 Akron OH 45242
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Sign Permit #: 240867
2145 Hwy 18

Contractor / Permit Holder

Munn Enterprises
2145 Hwy 18
Brandon MS 39042
6012647446 x 1002 Kerri Little

Property Owner

Texaco
2145 Hwy 18
Brandon MS 39042

Sub-Contractors:

Sign

Name: Munn Enterprises Inc

Phone: 601-264-7446

LIC #: [licensenumbr]

Permit Type: Sign - Permanent
Valuation: .00

Zoning:

Fees

08/20/2024	Permanent signs of all types	\$76.20
08/20/2024	Comprehensive Sign Plan	\$250.00
08/20/2024	Debit/Credit Card Fee	\$9.79
08/20/2024	Permanent signs of all types	\$384.00
08/20/2024	Debit/Credit Card Fee	\$11.52

Total: 731.51

Receipt: 71917260

Building Official:

Community Development
601-824-4580

Any additional charges resulting from re-inspections, alterations of plans, damages to curbs, water meter boxes, and professional review fees, etc, will be assessed and due at the time of issuance of Certificate of Occupancy. I hereby certify that I am the owner (or owner's agent for the purpose of applying for this permit) and the information set forth above is true and correct and the same may be utilized for all purposes, including tax assessment and levy.

EXISTING LED DIGITS ARE PWM

EXISTING MAIN ID SIGN (128 SF)

Texaco Cabinet = 89" X 91.5" = 57 SF
 Techron Cabinet = 89" X 23" = 14 SF
 Price Cabinet = 89" X 91.5" = 57 SF



THIS IS A REFACE OF EXISTING SIGN

B PROPOSED MAIN ID SIGN (128 SF)

Texaco Cabinet = 89" X 91.5" = 57 SF
 Techron Cabinet = 89" X 23" = 14 SF
 Price Cabinet = 89" X 91.5" = 57 SF

CUT POLES TO 20', MOVE CABINETS DOWN AND REFACE



BRAND CONVERSION DETAILS

1. REFACE EXISTING CABINETS WITH NEW FACES AS SHOWN
2. CABINETS, RETAINERS AND POLES TO BE PAINTED TEXACO RED PMS 485
3. FUEL GRADE CABINETS AND RETAINERS TO BE PAINTED TEXACO SUMMER SHADOW PPG 0996-7

JURISDICTION REQUIREMENTS

ALLOWED: 1 / frontage
 SQUARE FOOTAGE ALLOWANCE: No Pole Signs, 1st/1st bldg frontage, 100sf max
 OVERALL HEIGHT: 20ft
 LED'S ALLOWED: YES
 SET BACK: 1' from ROW
 REFACE NON-CONFORMING: NO
 REFACE NON-CONFORMING W/LED S: NO

**SIGN LOCATION MAP
 EXISTING MAIN ID SIGN**



FACILITY INFORMATION

#302474
 2145 Hwy 18
 Brandon MS 39042

Sheet:
 S-1 (MAIN ID SIGN)
Sheet Revision:
 R2



LSI Graphic Solutions
 5127 Boyer Parkway
 Akron, OH 45242
 (330) 494-8515



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: JOSEPH FRENCH
DATE: 02/26/2026
SUBJECT: PROMOTE B ALLISON

Consideration to promote Brandon Allison from Patrolman to Sergeant, effective March 3, 2026, and set his rate of pay in accordance with the memo.

ATTACHMENTS:

1. SKM_C361i26022612060



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: JOSEPH FRENCH
DATE: 02/26/2026
SUBJECT: SERGEANT PROMOTION

Consideration to promote Charlie Scoggins from Patrolman to Sergeant, effective March 3, 2026, and set his rate of pay in accordance with the memo.

ATTACHMENTS:

1. SKM_C361i26022616000



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM:
DATE: 02/27/2026
SUBJECT: CONSIDERATION TO HIRE KATELYNNE FERGUSON AS A POLI

ATTACHMENTS:

1. SKM_C361i26022715570



MEMORANDUM

TO: HONORABLE MAYOR BUTCH LEE AND BOARD OF ALDERMEN
FROM: JOSEPH FRENCH
DATE: 02/27/2026
SUBJECT: SALARY ADJUSTMENT

Consideration to approve salary adjustment for Officer Jeremiah Johnson, and set his annual salary in accordance with the memo.

ATTACHMENTS:

1. Salary Adjustment PD