

AGENDA
BRANDON BOARD OF ALDERMEN & MAYOR
REGULAR BOARD MEETING
BUTCH LEE, MAYOR PRESIDING
APRIL 20, 2026

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS AND RECOGNITIONS

1. Commissioner De'Keither Stamps, Central District, MS Public Service Commission

D. OLD BUSINESS

1. Approve the Work Session and Regular Board Meeting Minutes of April 6, 2026.

E. BUTCH LEE, MAYOR

1. Permission to move forward with advertising for bids to complete the MOST grant awarded to the City of Brandon.
2. Permission to advertise for Local Bank Funds to support the 2026 Street Improvement Plan.
3. Permission to develop bid documents and advertise for bids for the 2026 Street Improvement Plan.
4. Consideration to accept the retirement of Jody Compton effective May 18, 2026

F. MARY ANN HESS, CITY CLERK

1. Consideration to approve professional services agreements for the purposes of promoting tourism in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show-related expenditures.

- FTS, LLC F/S/O Chris Janson and the City of Brandon
- Rebel Rooster Inc F/S/O Justin Moore and the City of Brandon
- EC Touring, Inc. F/S/O Easton Corbin and the City of Brandon
- Gary Allan Tours, Inc F/S/O Gary Allan and the City of Brandon
- Big R, Inc. F/S/O Rodney Atkins and the City of Brandon
- TLE, Inc. F/S/O Tracy Lawrence and the City of Brandon
- Chicago Live Events, Inc. F/S/O Chicago and the City of Brandon

2. Consideration to approve budget amendments to the FY 2026 annual budget and publish the required notice in the newspaper.
3. Consideration of adding Deputy City Clerk Rebecca Pevey as an additional signer at Community Bank regarding the City of Brandon's Amphitheater checking account.
4. Consideration to close the following bank accounts at Community Bank. These accounts

have zero balances and their projects have been completed.

- HB 603
- Senior Services

5. Consideration to approved the restated plan document for our health insurance with HUB International and authorize the Mayor to sign the document.
6. Request permission for Rebecca Pevey to attend the 2026 Community Development Block Grant (CDBG) Compliance Workshop hosted by the Mississippi Development Authority on April 30–May 1, 2026, at the MS Agricultural & Forestry Museum.
7. Consideration to approve:
 - Docket of Claims for April 20, 2026.
 - Fox Everett claims released on April 10, 2026.
8. Monthly Report of Privilege Licenses

G. CHARLES PITCOX, EVENTS DIRECTOR

1. Consideration to accept the quote from Mighty Fresh, LLC as the lowest and best quote received in the amount of \$7,400.00 for the rental of portable toilets for Brandon Jubilee Days. A second quote was received from Fusionsite MS, LLC (Gotta Go) in the amount of \$9.690.00.
2. Request permission to approve sponsorship in the amount of \$2,500.00 for Brandon Chamber's Lemonade Day for the purpose of promoting the city and its resources.

H. ALEX WADE, PUBLIC WORKS DEPARTMENT

1. Consideration to approve the following Public Works Department employees to house a city vehicle.
 - Dalton Runnels, General Laborer III
2. Consideration to approve the hire of Van Croxton as a part-time Laborer II employee in the Public Works Department, with pay set in accordance with the attached memorandum, effective April 21, 2026, pending completion of all pre-employment requirements.
3. Consideration to accept the letter of resignation from Tobias Harvey - Wastewater Laborer I - effective April 29, 2026.
4. Consideration to award the lowest and best bid for restriping of the Brandon Amphitheater parking lots to 4-B Construction in the amount of \$17,384.90, with a second quote received from Arkansas Fence & Guardrail (AF&G LLC), and authorize the Mayor to execute the same.
5. Consideration to approve the purchase of 36-inch Class III B-Wall reinforced concrete

drainage pipe (material only) from Dunn Utility Products, as the lowest and best quote received, for the Raintree Drainage Improvements Project (Change Order No. 1), in the amount of \$10,553.00. A second quote was received from Southern Pipe and Supply.

6. Consideration to approve Pay Request 2 in the amount of \$128,922.15 from Valde Pavement Solutions, LLC for the Felicity Street Sidewalk Improvements Project and authorize payment of the same.
 7. Consideration to approve Pay Request 1 in the amount of \$136,049.50 from Thornton Construction Company, Inc. for the Heights Drive Roadway & Drainage Improvements Project and authorize payment of the same.
 8. Consideration to approve the following items from Griner Drilling Service, Inc. for the Cornerstone Water Well Project. These items will finalize the project.
 1. Approve the FINAL Summary Change Order at a reduction of \$64,280.00 in the final project cost and the addition of 76 calendar days and authorize the Mayor to execute the same.
 2. Approve Pay Request 7 FINAL in the amount of \$146,842.36 and authorize payment of the same.
 9. Consideration to approve Pay Request 8 in the amount of \$18,432.97 from Thornton Construction Company for the Grants Ferry Parkway Shared Use Path LPA Project and authorize payment of the same.
 10. Consideration to approve Pay Request 1 in the amount of \$145,563.75 from Jose Serra Construction, LLC for the Cornerstone Drive Storm Drain Pipe Replacement Project and authorize payment of the same.
 11. Consideration to approve the following for the 2024 Diamond Emerald Sewer Rehabilitation Project.
 1. Approve Pay Request 1 in the amount of \$13,409.25 from BLD Services, Inc. and authorize payment of the same.
 2. Approve Request for Cash 1 to the Mississippi Development Authority for reimbursement for funds as approved through the CDBG Grant process and authorize the Mayor to execute the same.
 12. Consideration to approve the following regarding financing of the new street sweeper.
 1. Rescind the Board action for item #H.4 of the April 6, 2026 meeting for financing of the new street sweeper.
 2. Award the lease purchase financing to Sinclair Leasing Company, Inc. in the amount of \$7,611.00 per month for 48 months and authorize the Mayor and City Clerk to execute all related documents.
- I. JOEY BARNETTE, COMMUNITY DEVELOPMENT
1. Consideration to receive and file the Planning Commission minutes dated March 23, 2026.
 2. Consideration to approve the hire of Matthew “Cole” Smith as a Code Enforcement Officer, with a start date of May 4, 2026, and to set compensation in accordance with the memo.

3. Consideration to approve travel for Cassie Burnette and Joseph Moran to attend the Mississippi Association of Code Enforcement (MACE) 2026 Summer Conference in Biloxi, Mississippi, August 11–14, 2026, with expenses to be paid from the training budget
4. Consideration to approve the final plat for Brookfield Subdivision (Case #24-028), subject to the conditions stated in the memo and staff report.
5. Consideration to approve a comprehensive sign plan for Texaco, located at 915 W Government Street (Case #26-021), subject to the conditions stated in the memo and staff report.

J. JOSEPH FRENCH, POLICE CHIEF

1. Request consideration for the following officers to travel for training:
 - Officer Pyran Taylor to travel to Biloxi, Mississippi on May 5–7, 2026, to attend the 2026 Spring STORM Conference and Awards banquet. There is no fee for the conference or room. Meals will be covered by the training budget.
 - Officers Nicholas Pernel and Joshua Jones to travel to Stapleton, Alabama to participate in the Advanced Patrol Tactics training course on August 26–28, 2026. Lodging and meals will be funded by the department's training budget.
2. Accept the resignation of the following employees:
 - Katelynne Ferguson as she will be resigning from her current position as a Police Officer Trainee for the City of Brandon Police Department, effective April 6, 2026.
 - Josh Carter as he will be resigning from his current position as Reserve Officer for the City of Brandon Police Department, effective April 7, 2026.
 - Joshua LaFleur as he will be resigning from his current position as Communication Officer for the City of Brandon Police Department, effective for April 15, 2026.
3. Consideration for Officer Lane McTaggart to travel to Marion, Arkansas on April 21, 2026, to pick up training equipment for K9 Denver.
4. Consideration to hire Jonathan McCardle as a Patrolman for the City of Brandon Police Department effective, April 21, 2026 and set his rate of pay in accordance with the memo.

K. BRIAN ROBERTS, FIRE CHIEF

1. Request consideration for Capt. Ray Husband, Lt. Daniel Mabus and FF Taylor Sellers to travel to Pueblo, Colorado to participate in Tank Car Specialist class from July 5, 2026, to July 11, 2026
2. Consideration to approve Carolyn Palmer to travel to Biloxi, MS to attend the Emergency Services Administrative Professional Association conference September 8–September 11, 2026, and approve all travel expenses.
3. Request consideration to travel to Ocala, FL for final inspections on the new ladder truck

and engine for Chief Roberts, Div. Chief King, BC Stringer, Capt. Husband and Capt. Webb.

4. Request consideration to increase the salary for Firefighter Mason Boyd from fire trainee to firefighter, effective April 20, 2026, due to his passing the Firefighter 1001-I-II certification from the State Fire Academy.
5. Request consideration to purchase a Lifepak 15 v4 utilizing the EMSOF grant from Stryker Sales, LLC as having the lowest bid and authorize payment of the same.

L. EXECUTIVE SESSION

M. ADJOURN

[MEET_FOOT]