

AGENDA  
BRANDON BOARD OF ALDERMEN & MAYOR  
REGULAR BOARD MEETING  
BUTCH LEE, MAYOR PRESIDING  
MAY 4, 2026

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS AND RECOGNITIONS

1. Proclamation for the Annual Professional Municipal Clerks Week, May 3-7, 2026

D. OLD BUSINESS

1. Approve the Work Session and Regular Board Meeting Minutes of April 20, 2026.

E. BUTCH LEE, MAYOR

1. Consideration to approve engineering services to evaluate a stormwater ditch which runs from East Metro Parkway through Old Brandon Road and through Hwy 80 for possible maintenance.
2. Consideration for permission to develop a specific project list and make application for potential grant funding to offset the costs of maintenance in storm water locations.
3. Permission to purchase office furniture for installation at city hall for Web Manager and Communications Director positions from Office Innovations. Materials are on State Contract prices.
4. Discussion and consideration of installing underground utility service by Entergy to replace the overhead utility service on the east side of city hall.
5. Permission to allow The Power Source, PLLC to develop plans and allow the city to advertise for bid the Municipal Drive Electrical Improvements Project.

F. MARY ANN HESS, CITY CLERK

1. Consideration to approve a professional services agreement for the purposes of promoting tourism in accordance with HB1521 (2023 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve payment of all show-related expenditures.

- The Black Crows/Whiskey Myers sell-off agreement with the City of Brandon

2. Consideration to approve an Amphitheater sponsorship agreement with Capital City Beverages and authorize the Mayor to execute the same.
3. Consideration to approve a travel request for Tracie Riggin to attend the MSCPA 2026 Annual Conference in Destin, Florida on June 23 – June 26, 2026, to obtain CPE hours. This item was included in the FY 26 training budget.
4. Consideration to approve the travel request for Dee Dee Walker to attend the Society of

Human Resource Management (SHRM) conference in Biloxi, MS on August 3-5, 2026.

5. Request permission for Candance Hunley to attend the 2026 Community Development Block Grant (CDBG) Compliance Workshop hosted by the Mississippi Development Authority on May 7-8, 2026, at the MS Gulf Coast Community College and authorize payment of all related travel expenses.
6. Request permission for Mary Ann Hess to attend the 2026 Community Development Block Grant (CDBG) Compliance Workshop hosted by the Mississippi Development Authority on June 9-10, 2026, at Delta State University and authorize payment of all related travel expenses.
7. Consideration to approve:
  - a. Docket of Claims for May 4, 2026.
  - b. Fox Everett claims released on April 28, 2026.
  - c. Electronic Funds transfers for March 2026.
8. Presentation of Final Report for House Bill 1353, 2022 Regular Legislative Session and Quarterly Reports for the Quarter Ending March 2026 as filed with the State of Mississippi, Department of Finance & Administration:
  1. Senate Bill 2948, 2021 Regular Legislative Session
  2. House Bill 603, 2023 Regular Legislative Session
  3. Senate Bill 2468, 2024 Regular Legislative Session
  4. MOST, Marquette Road Multi-Use Path
  5. MOST, Quarry Trails Multi-Use Path

#### G. CHARLES PITCOX, EVENTS DIRECTOR

1. Request permission to advertise in Our Town 39042 Magazine in the amount of \$1,600.00 to promote the City and its resources.

#### H. ALEX WADE, PUBLIC WORKS DEPARTMENT

1. Consideration to approve financing terms from Tymco for the purchase of one Tymco Model 600 Regenerative Air Street Sweeper, as the lowest and best financing proposal received, and to authorize the Mayor to execute the same. Two additional financing proposals were received from Community Bank and Hancock Whitney Bank at higher interest rates. The Board previously approved the purchase of the street sweeper and solicitation of financing options on March 2, 2026.
2. Consideration to approve the quote in the amount of \$10,126.05 from EZ Wheels for repairs to the Kubota M9960 Tractor - vin #: 6817. A second quote was received from Deviney Equipment in the amount of \$11,160.32.
3. Consideration to approve the quote in the amount of \$19,096.00 from Dunn Utility Products for 112 lf of arch pipe and flared end section for the storm drain pipe replacement at 500 Prosperity Court. A second quote was received from Southern Pipe & Supply in the amount of \$21,594.14. This purchase is for materials only. Labor will be performed by City of Brandon employees.
4. Consideration to approve two Commercial Surety Bonds as required by MDOT for the

Highway 18 Waterline Extension Project - Star Road to West Sunset Drive and authorize the Mayor and City Clerk to execute the same.

1. Highway 18 at West Sunset Drive
2. Highway 18 at Star Road

5. Consideration to reject the General Construction Commodity Bids as received on April 13, 2026.
6. Consideration to approve utility adjustments and denials pursuant to the memo.

I. JOEY BARNETTE, COMMUNITY DEVELOPMENT

1. Consideration of appointments to the Brandon Planning Commission of Eric Skipper for Ward 2, Jim Brooks for Ward 3, and Tom Evans Jr. for Ward 6, upon nomination by the respective Aldermen.
2. Consideration of a Development Review application (Case #26-020) for International Paper, a proposed corrugated box manufacturing facility on East Metro Parkway, Parcel H8-16-0.
3. Consideration of a Development Review application (Case #25-038) submitted by JH&H Architects on behalf of the Rankin County Board of Supervisors for the proposed Rankin County District Attorney's Office to be located on Marquette Road, Parcel H8-1-0.
4. Consideration to set a public hearing for May 18, 2026 regarding a Conditional Use Permit application (Case #25-041) submitted by Rankin Roots Properties LLC to allow a short-term rental at 943 South College Street.
5. Consideration to adopt a resolution and order adjudicating the cost of re-entry and cleanup pursuant to Mississippi Code Section 21-19-11 for property located at 79 Woodbridge Road (re-entry 1 of 12 allowed).
6. Consideration to adopt a resolution and order adjudicating the cost of re-entry and cleanup pursuant to Mississippi Code Section 21-19-11 for property located at 131 Meadowlane Drive (re-entry 1 of 12 allowed).
7. Public Hearing and consideration regarding a Conditional Use Permit application (Case #26-017) submitted by NOLA Way Package, LLC d/b/a TJ's Fine Wine & Liquor to allow a retail package store at 237 Orleans Way, Suite D.

J. BRIAN ROBERTS, FIRE CHIEF

1. Consideration to approve travel for Battalion Chief Justin Adcock to attend the annual Fire Chief/Firefighter Conference from May 26-31, 2026 in Biloxi, MS, and approve all travel related expenditures.
2. Consideration to surplus broken equipment (TV with Serial # L1A1F8MX4700410) that cannot be repaired and is no longer of use to the Fire Department or City.

K. EXECUTIVE SESSION

L. ADJOURN

[MEET\_FOOT]