

AGENDA  
BRANDON BOARD OF ALDERMEN & MAYOR  
REGULAR BOARD MEETING  
BUTCH LEE, MAYOR PRESIDING  
JULY 6, 2026

A. CALL TO ORDER

B. INVOCATION AND PLEDGE OF ALLEGIANCE

C. PUBLIC COMMENTS AND RECOGNITIONS

D. OLD BUSINESS

1. Approve the Work Session and Regular Board Meeting Minutes of June 15, 2026 and the minutes from the Special Called Board Meeting on June 19, 2026.

E. BUTCH LEE, MAYOR

1. Consideration of the reappointment of Mark Baker as the City Attorney for the City of Brandon, with the same terms and conditions as the current term.
2. Consideration to approve and authorize a Loan on behalf of the City of Brandon from the Mississippi Development Authority for the purpose of purchasing one fire truck in the amount not to exceed \$1,250,000.00. The Intent Resolution has been published in the Rankin County News for the required consecutive four-week period.
3. Consideration to adopt a resolution authorizing the Mayor to execute those documents and agreements required in connection with the application for the water pollution control removing fund loan program through the Mississippi Department of Environmental Quality and naming the Mayor as the authorized representative for the City of Brandon.
4. Consideration to approve a 2026 Rate Schedule for Professional Services from Trent Rhodes Landscape Architect, P.A. for future professional services agreements.
5. Consideration to advertise in the 2027 MS Tour Guide with a half-page ad in the amount of \$6,050.00 to promote tourism in the city.
6. Consideration to amend the Veterans Day budget line item by \$12,000.00 to pay for a special guest speaker at the annual Veterans Day Breakfast.
7. Consideration to amend item M.3 from the Regular Board Meeting held on April 20, 2026, to correct a hiring effective start date from May 15, 2026 to July 13, 2026 for the new Communications Director Dustin Hinkle.
8. Consideration to hire Mike Lane as Community Development Director, effective July 13, 2026, and set the rate of pay in accordance with the memo.

F. MARY ANN HESS, CITY CLERK

1. Consideration to approve a professional services agreement for the purposes of promoting tourism in accordance with HB1599 (2026 MS Legislative Session) and other lawful and related purposes; authorize the Mayor to execute the same; and approve

payment of all show-related expenditures.

- Emporium and City of Brandon Sell-Off Agreement

2. Consideration of adopting an order approving the City of Brandon Public Requests Policy; establishing the Schedule of Fees, Costs, and Charges for Public Records Requests; Appendix C - Fees Rates and Charges.
3. Consideration to approve an order enacting guidelines for the enforcement of Sections 54-37 and 54-39 of the Code of Ordinances of the City of Brandon, Mississippi regarding exempt transient vendor licenses.
4. Consideration to approve two invoice payments to Waggoner Engineering in the amounts of \$7,278.00 for the Stream Evaluation Project and \$12,000.00 for the SS4 Grant Application - FY 26 Safe Streets & Roads.
5. Consideration to approve an invoice payment to Neel-Schaffer Engineering in the amount of \$3,150.00 for the Brandon Recreation Planning & Civil Site.
6. Request to authorize destruction of documents in accordance with MDAH retention schedule - vehicle files, agenda files, bid opening files.
7. Consideration to approve:
  - a. Docket of Claims for July 6, 2026.
  - b. Fox Everett claims released on July 8, 2026.
8. Monthly report of privilege licenses.

G. CHARLES PITCOX, EVENTS DIRECTOR

1. Request permission to remove part-time runners Tina Gaulano and Shonda Watkins from the City's payroll roster effective July 6, 2026.
2. Consideration to approve the quote from Jam-Pak, LLC to purchase additional folding chairs and storage racks in the amount of \$55,640.00. An additional quote was received from Mity Incorporated in the amount of \$61,545.00.

H. ALEX WADE, PUBLIC WORKS DEPARTMENT

1. Consideration to approve or deny an adjustment for Rita Reed at 415 West Sunset Drive Apartment B13 for a water leak at her home.
2. Consideration to approve the utility adjustment approvals and denials pursuant to the memo.
3. Consideration to hire Stephen Mason as a Facility Maintenance Technician effective July 7, 2026, at the rate pursuant to the memo pending completion of all pre-employment requirements.
4. Consideration to approve Pay Request 1 in the amount of \$92,266.09 from McInnis Systems, Inc. for the Appleridge Lift Station On-Site Generator Project and authorize

payment of the same.

5. Consideration to approve Pay Request 3 in the amount of \$34,312.10 from BLD Services, LLC for the 2024 Diamond Emerald Sewer Rehabilitation Project and authorize payment of the same.
  6. Consideration to approve Pay Request 2 in the amount of \$10,573.50 from Jose Serra Construction, LLC for the Cornerstone Drive Storm Drain Pipe Replacement Project and authorize payment of the same.
  7. Consideration to declare an emergency repairs to the Lakebend Well I located at 11 Crosswoods Road pursuant to the memo.
  8. Consideration to declare an emergency repairs to the Caine Well located at 200 Caine Circle pursuant to the memo.
  9. Consideration for the following regarding the Richland Creek Lift Station.
    1. Declare an emergency the repairs to the Richland Creek Lift Station.
    2. Approve invoice #8282 in the amount of \$50,249.51 from Harvey Services, Inc. for the emergency repairs and authorize payment of same.
  10. Consideration for the following regarding the Ellington Court Lift Station. Additional invoices will be received for the lift station repairs once completed.
    1. Declare an emergency the repairs to the Ellington Court Lift Station.
    2. Approve invoice #8285 in the amount of \$7,000.00 from Harvey Services, Inc. for replacement of pump 1 at the lift station and authorize payment of the same.
  11. Consideration to award the bid for the 2026 Overlay Project to Superior Asphalt, Inc. as the lowest and best bid received. Three additional bids were received for the project.
  12. Consideration to accept and award the following term bids as advertised, bid, and awarded by Rankin County. The commodity prices for the listed items are effective now through December 31, 2026.
    - Asphalt and asphalt products
    - Crushed aggregates
    - Gravel
  13. Consideration to approve the quote from Eagle Pipe & Supply in the amount of \$7,061.14 for materials to install a new 6" waterline along Marquette Road - South of the RR tracks. A second quote was received from Southern Pipe & Supply in the amount of \$7,245.51. Labor will be performed by City of Brandon employees.
  14. Consideration to approve the Professional Services Agreement with Sunbelt Crushing, LLC for concrete crushing services at a rate of \$12.00 per ton and authorize the Mayor to execute the same.
  15. Permission to declare the listed City of Brandon equipment as surplus and authorize the sale at auction through GovDeals pursuant to the memo.
- I. COMMUNITY DEVELOPMENT
1. Consideration to receive and file the Planning Commission minutes dated May 26, 2026.

2. Hearing and consideration to adopt a Resolution and Order adjudicating property located at 111 Alicia May Drive as a menace to the public health, safety, and welfare pursuant to Mississippi Code Section 21-19-11 and authorizing cleanup, securing, demolition, removal, and abatement as allowed by law.

J. BEAU EDGINGTON, POLICE CHIEF

1. Consideration to approve a salary increase for the following officers, effective July 6, 2026, in recognition of their successful completion of the Southern Regional Public Safety Institute (SRPSI) Police Academy, and to establish their rates of pay in accordance with the attached memo.
  - Trevor Phillips
  - John Marc O’Cain
  - Hayden Gibbons
2. Consideration to hire Chris Watkins as paid part-time patrol officer effective July 6, 2026, and set his rate of pay in accordance with the memo.
3. Consideration to accept a donation in the amount of \$2,500.00 from Beth's Oil LLC.
4. Consideration for the following officers to travel:
  - Officer Jonathan McCardle to travel to Carthage, MS to participate in a Taser Instructor course on September 15-16, 2026. All associated travel and meal expenses will be fully funded by the department’s training budget.
  - Officer Charlie Scoggins and Sgt. Garrett Wells to travel to Camp Shelby, MS to participate in a Tactical Arrest and Control procedure course from July 13-17, 2026. There is no charge for this course.
  - Sgt. Connor Smith, Officer Seth Chambers and Officer Jemarcus James to travel to Region 9 Hinds Behavioral Health Services in Hinds, MS to participate in a CIT course from July 27-31, 2026. There is no charge for this course.
  - Sgt. John Dragoo and Officer Lane McTaggart to travel to Jones Community College to participate in a Bomb and Explosives Detection training session on July 22 & 23, 2026. There is no charge for this course.

K. BRIAN ROBERTS, FIRE CHIEF

1. Consideration to accept a donation in the amount of \$2,500.00 from Beth's Oil LLC.
2. Request consideration to rescind action taken at the June 15, 2026, board meeting (item J.2) for the purchase of fire hose due to the incorrect price and approve the correct price from Delta Fire & Safety in the amount of \$16,532.10 plus shipping as the lowest and best price. The second quote received was from NAFECO in the amount of \$17,706.00.
3. Request consideration to rescind the to-be-destroyed air packs that were approved on the June 1, 2026, agenda (item J.1) to make Intra--governmental transfer and sell to Richland Fire Department in accordance with MS code section 31-7-13(m)(vi).

4. Request consideration to approve the quote on loose equipment for the new ladder truck and engine from Sunbelt Fire in the amount of \$57,581.00 plus shipping as the lowest and best price. The second quote received was from Delta Fire and Safety in the amount of \$57,717.85.

5. June Monthly Reports

L. EXECUTIVE SESSION

M. ADJOURN

[MEET\_FOOT]